

Orange County Housing Authority Board (OCHA)

Minutes

June 24, 2015, 6:00 PM

**Southern Human Services Center
Conference Room D
2501 Homestead Road
Chapel Hill NC 27514**

Members Present: Jean Bolduc, Chair; Diane Beecham, Vice-Chair and Mark Marcoplos

Members Absent: Tammy Jacobs (excused); Evelyn Johann (excused) and Daniel Bullock (excused)
(One Vacancy – HCV Tenant Representative)

Staff Present: Audrey Spencer-Horsley, Secretary, OCHA and Director, Housing, Human Rights and Community Development

Welcome/Introduction

The meeting was called to order at 6:10 PM by Jean Bolduc, Chair.

Approval of Minutes

The minutes for May 20, 2015 were tabled due to lack of a quorum.

Housing Choice Voucher (HCV) – Assistance Payments and Budget Review

Audrey Spencer-Horsley provided the number of Housing Assistance Payments for May 2015 from the Elite System preliminary report; 520 for May. Payments for May were \$ 281,497. (This information may be slightly adjusted for submission in the Voucher Management System (VMS) of HUD. There was a question about the trend in VASH numbers, how the process works, what areas were the households coming from and dollar amounts. Audrey said she would bring that information to the next meeting. She said that she started in May sending a status report to the new HCV HUD representative on lease up and related information. She said that she gave a summary at the last meeting of steps the Department is taking to increase leaseups in our challenging market and that information was provided to HUD.

Audrey was requested by Board members to provide the spreadsheet on the status of the County's HCV Program that had been previously provided as a part of the program update. She said she was not aware of the report and would be glad to look back at previous minutes and provide that report starting with the next meeting.

Department Updates

HCV Resident Member - Audrey advised that the contact that Mark Marcoplos had provided as a potential HCV resident board member did respond back that she was interested in serving on the Board. The person had contacted the Department earlier about her interest in participating in the Homeownership Program. Audrey said she invited her to the next meeting and she has been sent the application for consideration of appointment to the Board. She said she planned to attend the next meeting.

Next Meeting – the Board members briefly discussed and concurred not to have a meeting for the month of July for a summer break. Audrey was asked to let the potential resident member know. Audrey reminded the Board members that a 45 day comment period and public hearing is required for the Five Year and Annual Action Plans discussed at the last meeting. She said she was also reaching out to the

Next Meeting (con't)

Department's nonprofit partners to help establish a Resident Advisory Board who will help provide input on the County's HCV Program. In reviewing the goals for the Five Year Plan, Audrey was asked by the Board members to change the proposed number of HCV Homeowners from 25 over the next five (5) years to 10 -15.

The next meeting date would be August 19, 2015. Audrey said she would poll all the members for a date in August in time to meet the HUD due date and comment period. Jean Bolduc said that the August meeting is very important and asked Audrey to send reminders to the members about the meeting so there would be a quorum including calling the members to remind them before the meeting. Jean also asked that the minutes and agenda be sent in advance.

The meeting was adjourned at 7:15 PM.

Respectfully submitted:

Audrey Spencer-Horsley, Secretary