

ORANGE COUNTY
BOARD OF COMMISSIONERS

ACTION AGENDA ITEM ABSTRACT

Meeting Date: August 18, 2009

Action Agenda

Item No. 4-0

SUBJECT: Driveway Reimbursement to Efland Volunteer Fire Department

DEPARTMENT: Orange County Emergency Services

PUBLIC HEARING: (Y/N)

No

ATTACHMENT(S):

- Resolution
- Letter from Department of Transportation
- Contractor Invoice

INFORMATION CONTACT:

- Frank Montes de Oca, 245-6100
- Mike Tapp, 245-6100

PURPOSE: To consider adoption of a resolution for reimbursement and authorize the invoicing to the North Carolina Department of Transportation (NCDOT) for cost associated with paving the drive at the Efland Fire Department Station 2 located at 5800 US Highway 70 (NCDOT has a reimbursement plan whereby it will reimburse up to \$20,333).

BACKGROUND: In 2008 Efland Volunteer Fire Department Station 2 was constructed to enhance fire and first responder protection in the Efland Fire District. Part of the construction included the need to pave the driveway from the fire station to the Hwy 70 connection. The fire department was invoiced for those services by THD Construction, Inc. in the amount of \$28,315. Payment was made to THD Construction, Inc. for that amount based on the attached invoice.

NCDOT received a request from the Efland Volunteer Fire Department for reimbursement cost for driveway construction for the new Station 2. However, under NCDOT policies, the County is responsible for invoicing NCDOT for reimbursement of the Efland Fire station driveway project in the amount of \$20,333. NCDOT will then remit payment to the County and the County will in turn disperse the funds to Efland Volunteer Fire Department.

FINANCIAL IMPACT: NCDOT will refund the Efland Fire department through the County up to \$20,333 based on availability of funds with the State. The remaining difference between expenditures and reimbursement is \$7,982, which has been paid by the Efland Volunteer Fire Department.

RECOMMENDATION(S): The Interim Manager recommends that the Board:

- 1) Adopt a resolution for reimbursement authorizing the Financial Services Director to act as the County's agent and submit an invoice to the NCDOT in the amount of \$20,333 on behalf of Efland Volunteer Fire Department;
- 2) Authorize the Clerk to sign the resolution;
- 3) Amend the budget of the Efland Fire District Fund in the amount of \$20,333; and
- 4) Authorize payment to the Efland Volunteer Fire Department upon the receipt of the funds.

ORANGE COUNTY BOARD OF COUNTY COMMISSIONERS
A RESOLUTION REQUESTING TRANSPORTATION FUNDS
TO REIMBURSE THE EFLAND VOLUNTEER FIRE DEPARTMENT
FOR DRIVEWAY COSTS

WHEREAS, the Efland Volunteer Fire Department is within Orange County on US Highway 70; and

WHEREAS, the Efland Volunteer Fire Department has recently constructed a second fire department building and has expended funds to construct driveway access to US Highway 70; and

WHEREAS, the Orange County Board of County Commissioners and Efland Volunteer Fire Department respectfully ask the North Carolina Department of Transportation for the reimbursement of expenditures noted in the attachment as is customary; and

WHEREAS, the Orange County Board of County Commissioners will pass through this money to the Efland Volunteer Fire Department;

NOW, THEREFORE, BE IT RESOLVED by the Orange County Board of County Commissioners requests reimbursement in the amount of \$20,333 and authorizes the Chair to forward the request to the North Carolina Department of Transportation.

Upon motion of Commissioner _____, seconded by Commissioner _____, the foregoing resolution was adopted this the ___ day of _____, 2009.

I, Donna Baker, Clerk to the Board of County Commissioners for the County of Orange, North Carolina, DO HEREBY CERTIFY that the foregoing is a true copy of so much of the proceedings of said Board at a meeting held on _____, 2009, as relates in any way to the adoption of the foregoing and that said proceedings are recorded in the minutes of said Board.

WITNESS my hand and seal of said County, this ___ day of _____, 2009.

Clerk to the Board of Commissioners

(SEAL)

3



STATE OF NORTH CAROLINA
DEPARTMENT OF TRANSPORTATION

BEVERLY EAVES PERDUE
GOVERNOR

EUGENE A. CONTI, Jr.
SECRETARY

May 15, 2009

ORANGE COUNTY

Mike Tapp
Fire Marshal
Orange County Emergency Services
P. O. Box 8181
Hillsborough, NC 27278

Subject: Request for Reimbursement for Driveway Construction Costs
Efland Volunteer Fire Department Station 2 Located on US 70

Dear Mr. Tapp,

This office has recently received a request from the Efland Volunteer Fire Department for reimbursement for driveway construction costs for the new Station 2. Per NCDOT policy and guidelines this project is eligible for reimbursement of verified actual construction costs up to \$20,333.00.

In order to move forward in this process, NCDOT needs the following items:

- Resolutions from the Orange County Board of Commissioners requesting reimbursement from NCDOT.
- Invoice from the County to NCDOT in the amount \$20,333.00
- Copy of contractor's invoice and cancelled check(s) or other proof of the incurred cost and payment.

Once all items have been received, NCDOT will process the payment request. Regretfully, due to current revenue shortfalls, there may be some delay in the reimbursement process. Reimbursement will be made as soon as possible subject to available funding.

Copies of invoices and cancelled checks are being forwarded to you for your use in preparing the package.

Feel free to contact me if you have any questions.

Sincerely,

C. N. Edwards Jr., PE
District Engineer

Enclosures
Cc: J. M. Mills, PE

4



THD Construction, Inc.

P.O. Box 536
Efland, NC 27243

Invoice

Date	Invoice #
1/21/2008	866

Bill To
Efland Fire Dept. 5800 Hwy 70 Efland, NC 27243

RECEIVED

SEP 12 2008

N. C. DEPT. OF TRANSPORTATION
DIVISION OF HIGHWAYS
DISTRICT 1-GRAHAM

Terms

Description	Amount
Pave driveway connected HWY 70	28,315.00
<i>pd 2/12/08 #4201 \$ 28,315.00</i>	
Total	\$28,315.00