



**Orange County
Board of Commissioners**

Agenda

Regular Meeting

November 6, 2014

7:00 p.m.

Richard Whitted Meeting Facility

300 West Tryon Street

Hillsborough, NC 27278

Note: Background Material
on all abstracts
available in the
Clerk's Office

Compliance with the "Americans with Disabilities Act" - Interpreter services and/or special sound equipment are available on request. Call the County Clerk's Office at (919) 245-2130. If you are disabled and need assistance with reasonable accommodations, contact the ADA Coordinator in the County Manager's Office at (919) 245-2300 or TDD# 644-3045.

1. Additions or Changes to the Agenda (7:00-7:10)

PUBLIC CHARGE

The Board of Commissioners pledges to the residents of Orange County its respect. The Board asks its residents to conduct themselves in a respectful, courteous manner, both with the Board and with fellow residents. At any time should any member of the Board or any resident fail to observe this public charge, the Chair will ask the offending person to leave the meeting until that individual regains personal control. Should decorum fail to be restored, the Chair will recess the meeting until such time that a genuine commitment to this public charge is observed. All electronic devices such as cell phones, pagers, and computers should please be turned off or set to silent/vibrate.

2. Public Comments (Limited to One Hour) (7:10-7:30)

(We would appreciate you signing the pad ahead of time so that you are not overlooked.)

- a. Matters not on the Printed Agenda (Limited to One Hour – THREE MINUTE LIMIT PER SPEAKER – Written comments may be submitted to the Clerk to the Board.)

Petitions/Resolutions/Proclamations and other similar requests submitted by the public will not be acted upon by the Board of Commissioners at the time presented. All such requests will be referred for Chair/Vice Chair/Manager review and for recommendations to the full Board at a later date regarding a) consideration of the request at a future regular Board meeting; or b) receipt of the request as information only. Submittal of information to the Board or receipt of information by the Board does not constitute approval, endorsement, or consent.

- b. Matters on the Printed Agenda

(These matters will be considered when the Board addresses that item on the agenda below.)

3. Petitions by Board Members (Three Minute Limit Per Commissioner) (7:30-7:45)

4. Proclamations/ Resolutions/ Special Presentations

5. Public Hearings (7:45-8:45)

- a. 2030 Comprehensive Plan Future Land Use Map Amendment – Related to Town of



Hillsborough Extraterritorial Jurisdiction (ETJ) Relinquishment (No Additional Comment Accepted)

- b. Zoning Atlas Amendment – Related to Town of Hillsborough Extraterritorial Jurisdiction (ETJ) Relinquishment (No Additional Comment Accepted)
- c. Unified Development Ordinance Text Amendment – Public Hearing Process Changes – Interim Report and Closure of Hearing
- d. North Carolina Community Transportation Program Administrative and Capital Grant Applications for FY 2016

6. Consent Agenda (8:45-8:55)

- Removal of Any Items from Consent Agenda
- Approval of Remaining Consent Agenda
- Discussion and Approval of the Items Removed from the Consent Agenda

- a. Minutes
- b. Motor Vehicle Property Tax Releases/Refunds
- c. Property Tax Releases/Refunds
- d. Applications for Property Tax Exemption/Exclusion
- e. Resolution for the Naming of the Rogers Road Community Center
- f. Change in BOCC Regular Meeting Schedule for 2014

7. Regular Agenda

- a. Preliminary Information and Approval to Finance Various Capital Investment Plan Projects and County Equipment (8:55-9:20)

8. Reports

9. County Manager's Report (9:20-9:30)

Projected November 11, 2014 Regular Work Session Items

Status of Urban Roll Cart Implementation
Ephesus Fordham
Child Care Update
Proposed ETJ Approval Process

10. County Attorney's Report (9:30-9:40)

11. Appointments (9:40-10:10)

- a. Advisory Board on Aging – Appointments
- b. Agricultural Preservation Board – Appointment
- c. Animal Services Advisory Board – Appointments
- d. Chapel Hill Orange County Visitors Bureau – Appointments
- e. Commission for the Environment – Appointments
- f. Human Relations Commission – Appointments

12. Board Comments (Three Minute Limit Per Commissioner) (10:10-10:30)



13. Information Items

- BOCC Meeting Follow-up Actions List
- Tax Collector's Report - Numerical Analysis
- Tax Collector's Report - Measure of Enforced Collections
- Tax Assessor's Report - Releases and Refunds under \$100
- Major Fund Financial Statement for the Year Ended June 30, 2014
- BOCC Chair Letter Regarding Petitions from October 21, 2014 Regular Board Meeting

14. Closed Session

15. Adjournment

A summary of the Board's actions from this meeting will be available on the County's website the day after the meeting.

Note: Access the agenda through the County's web site, www.orangecountync.gov

Orange County Board of Commissioners' regular meetings and work sessions are available via live streaming video at orangecountync.gov/occlerks/granicus.asp and Orange County Gov-TV on channels 1301 or 97.6 (Time Warner Cable).

**ORANGE COUNTY
BOARD OF COMMISSIONERS
ACTION AGENDA ITEM ABSTRACT
Meeting Date: November 6, 2014**

**Action Agenda
Item No. 5-a**

SUBJECT: 2030 Comprehensive Plan Future Land Use Map Amendment – Related to Town of Hillsborough Extraterritorial Jurisdiction (ETJ) Relinquishment (No Additional Comment Accepted)

DEPARTMENT: Planning and Inspections

PUBLIC HEARING: (Y/N)

Yes

ATTACHMENT(S):

1. Comprehensive Plan/Future Land Use Map and UDO Amendment Outline Form (CP and Zoning 2013-02)
2. FLUM Hillsborough Surrounds
3. FLUM Classification Comparison
4. Orthophotos and Table Summarizing Existing Land Uses
5. Draft Planning Board Minutes Excerpt
6. Resolution Approving Map Amendment

INFORMATION CONTACT:

Tom Altieri, Planning, 919-245-2575
Craig Benedict, Planning, 919-245-2592

PURPOSE: To receive the Planning Board’s recommendation, close the public hearing, and make a decision on a County initiated amendment to the 2030 Comprehensive Plan Future Land Use Map (FLUM) affecting approximately 500-acres located generally near the Eno River between US 70 W and I-85/I-40 in Cheeks and Hillsborough Townships. This amendment assigns County future land use classifications to properties that are to be removed from the Town of Hillsborough Extraterritorial Jurisdiction (ETJ), which is to become effective October 1, 2014. (This item is companion to Public Hearing Action Agenda Item No. 5-b, “Zoning Atlas Amendment”).

As a reminder, the reconvening of this hearing is solely to receive the Planning Board recommendation and any additional written evidence submitted since the September 8, 2014 Quarterly Public Hearing. This hearing is not intended to solicit additional input from the public. While the BOCC may ask staff questions related to the review of a given item, comments from the public shall not be solicited.

BACKGROUND: Through a previous joint planning process with Orange County, the Town of Hillsborough identified an Urban Service Area outside of which municipal services, such as public water or sewer, will not be provided. To establish consistency with the Urban Service Area, the Town is adjusting its ETJ boundary to exclude any properties located outside its intended area for urban services. Please see Section B of Attachment 1 for relevant information.

The “Amendment Outline Form” (Attachment 1) for these amendments was approved by the BOCC at its November 19, 2013 regular meeting.

In May of this year, the BOCC and Hillsborough Town Board approved a resolution amending a 2009 agreement to reflect the intent to continue coordination with Hillsborough to relinquish some areas of its ETJ but to end the ETJ expansion process that had been initiated.

Properties are to be classified to County Future Land Use Classifications, which in this case includes: Agricultural Residential (portions to include Watershed and Resource Protection and Public Interest Area overlays). **A map showing the proposed FLUM Classifications is provided in Attachment 1.**

Public Hearing

The proposed 2030 Comprehensive Plan FLUM amendment was heard at the September 8, 2014 joint public hearing. No members of the public spoke on the proposed amendment. However, the BOCC had primarily one question:

Why is staff recommending application of the "Agricultural Residential" FLUM classification versus the "Rural Residential" classification to the properties effected by the Town's ETJ relinquishment?

Staff response – Beyond the materials that were included in the joint public hearing packet, staff has included a larger view of the FLUM that includes the entire Hillsborough periphery (Attachment 2). Staff posits that the Agricultural Residential FLUM category is consistent with FLUM categories applied in the general amendment area and the only "base" (i.e. not an overlay) that currently exists north of Interstate 85 along the Hillsborough fringe and Eno River.

Although the Rural Residential FLUM category is not substantially different from Agricultural Residential, there are some subtle differences (Attachment 3), which also contributed to staff's recommendation. For example the Population Density Locational Criteria for Rural Residential is "Generally 1 dwelling unit per acre" compared to Agricultural Residential, which is "Dispersed low-density typical of agricultural areas." Within Orange County's future land use construct, lands are distinctly urban or in transition to urban both with public water/sewer potential and urban densities or rural without public water/sewer and to be developed at rural densities. Although the notion of an "intermediate" density future land use category was mentioned by the BOCC at the public hearing, the Rural Residential FLUM category does not provide that function to any significant degree.

Furthermore, the Agricultural Residential FLUM category is consistent with the existing land uses present in the amendment areas. Attachment 4 provides orthophotos of the amendment areas and a table that summarizes existing land uses. Fifty-six percent (56%) of the amendment area consists of Public/Quasi-Public/Institutional (i.e. Duke Forest, Assoc. for the Preservation of the Eno River Valley, State of NC, North Carolina Department of Transportation, Krishna Temple, etc.) existing land uses and 19% of the amendment area is under the Present Use Value program.

A video of the joint public hearing can be viewed from the following link: http://orange-nc.granicus.com/MediaPlayer.php?view_id=2&clip_id=750

Planning Board Recommendation: The Planning Board considered this item at its October 8, 2014 meeting. The Planning Board **unanimously voted to recommend approval** of this item. The excerpt from the draft Planning Board Minutes is included in Attachment 5.

Planning Director's Recommendation: The Planning Director recommends **approval** of the proposed 2030 Comprehensive Plan Land Use Element Map amendment based on the rationale and analysis provided in attachments.

Attachment 6 contains the proposed Resolution approving the map amendment.

Procedural Requirements: In accordance with Section 2.3.10 of the Unified Development Ordinance, any evidence not presented at the public hearing must be submitted in writing prior to the Planning Board's recommendation. Additional oral evidence may be considered by the Planning Board only if it is for the purpose of presenting information also submitted in writing. Section 2.3.11(B) requires that the BOCC consider all relevant evidence presented at the public hearing and any submitted written evidence that was considered by the Planning Board in making its recommendation. The public hearing is held open to a date certain for the purpose of the BOCC receiving the Planning Board's recommendation and any submitted written comments. No written comments were received prior to the October 8, 2014 Planning Board meeting.

Link to Additional Background Information

Hillsborough-Orange Interlocal Land Management Agreement and Map (Includes guidance for Town ETJ adjustment)-

<http://orangecountync.gov/planning/documents/Hillsborough-OrangeInterlocalLandManagementAgreement.pdf>

Joint Resolution Amending the Hillsborough-Orange Interlocal Land Management Agreement (Includes additional guidance for Town ETJ adjustment)-

<http://orangecountync.gov/planning/documents/JointResolutionAmendingOC-HillsboroughCOCAAgreement.pdf>

FINANCIAL IMPACT: See Sections C.3 of Attachment 1.

RECOMMENDATION(S): The Manager recommends the Board:

1. Receive the Planning Board's recommendation of approval;
2. Close the public hearing; and
3. Adopt the Resolution contained in Attachment 6, which approves the amendment.

COMPREHENSIVE PLAN / FUTURE LAND USE MAP AND UNIFIED DEVELOPMENT ORDINANCE (UDO) AMENDMENT OUTLINE CP and Zoning-2013-02

Town of Hillsborough/Orange County Interlocal Agreement Implementation – Adjustment of Hillsborough Extraterritorial Jurisdiction (ETJ) and Application of County Future Land Use Map Classifications and Zoning

A. AMENDMENT TYPE

Map Amendments (Also see maps attached at end)

- Future Land Use Map:
From: Town of Hillsborough Land Use Classification
To: Agricultural Residential (Portions to include Watershed and Resource Protection, and Public Interest Area overlays)
- Zoning Map:
From: Town of Hillsborough Zoning
To: AR Agricultural Residential and PID Public Interest District (Portions to include Watershed Protection, Special Flood Hazard, and Major Transportation Corridor Overlays)
- Other: To address Town of Hillsborough Extraterritorial Jurisdiction (ETJ) retraction

Text Amendments

- Comprehensive Plan Text:
Section(s):
- UDO Text:
 - UDO General Text Changes
 - UDO Development Standards
 - UDO Development Approval Processes
 Section(s):
- Other:

B. RATIONALE

1. Purpose/Mission

Continue the implementation of the Hillsborough-Orange Interlocal Land Management Agreement (2009) through adjustment of the Town’s Extra Territorial Jurisdiction (abandonment of some existing ETJ).

2. Analysis

As required under Sections 2.3.9 and 2.8.5 of the Orange County Unified Development Ordinance, the Planning Director is required to: *‘cause an analysis to be made of the application and, based upon that analysis, prepare a recommendation for consideration by the Planning Board and the Board of County Commissioners’*. In analyzing this proposal, the following information is offered:

- a. Staff has been authorized by the Board of County Commissioners to pursue implementation of the Hillsborough-Orange Interlocal Land Management Agreement (2009 and as amended 2014).
- b. This amendment is consistent with land use goals and objectives of the 2030 Comprehensive Plan.
- c. The request for the amendment has been deemed complete in accordance with the requirements of Sections 2.3 and 2.8 and of the Unified Development Ordinance.
- d. The proposed Future Land Use Classification, zoning districts, and overlays are consistent and compatible with those of the surrounding area and in general, are of a very low density residential and conservation minded nature.

Proposed Changes

2030 Comprehensive Plan Future Land Use Map Amendment - Properties are to be classified to County Land Use Classifications, which in these cases include: Agricultural Residential (portions to include Watershed and Resource Protection and Public Interest Area overlays). The Parcel Identification Numbers (PIN) of the twenty-two parcels included in this amendment are:

9864212218	9864294255	9864165305	9854989358
9864111534	9864012864	9864175152	9864135926
9864015589	9864074274	9864210925	9864111926
9864122219	9864028637	9864312586	9864155705
9864124872	9864138329	9864319480	
9864224688	9864069297	9854980353	

Zoning Atlas Amendment - Properties are to be zoned to County zoning districts, which in these cases include: Agricultural Residential (AR) and Public Interest District (PID) (portions to include Watershed Protection, Special Flood Hazard, and Major Transportation Corridor Overlays). The Parcel Identification Numbers (PIN) of the twenty-two parcels included in this amendment are:

9864212218	9864294255	9864165305	9854989358
------------	------------	------------	------------

9864111534	9864012864	9864175152	9864135926
9864015589	9864074274	9864210925	9864111926
9864122219	9864028637	9864312586	9864155705
9864124872	9864138329	9864319480	
9864224688	9864069297	9854980353	

Maps depicting the proposed Land Use Classifications and zoning districts are provided immediately following this amendment outline form.

Background

Town of Hillsborough Initiation - Orange County received a letter in September 2013 conveying Town Board action and adoption of a resolution indicating its interest in releasing areas west of town from its Extraterritorial Jurisdiction (ETJ) and requesting jurisdiction over areas defined in the Interlocal Land Management Agreement. Coordination between the respective staffs was also requested to begin identifying the required steps and to process the adjustments.

Joint Information Meeting - A Town of Hillsborough/Orange County Joint Information Meeting was held January 9, 2014 to help inform property owners of the process, implications, and answer questions. Over 50 residents attended the meeting, including some BOCC and Town Board representatives. Nearly all attendees were owners of property within the areas proposed to be added to the ETJ.

Joint BOCC and Hillsborough Town Board Meeting:

At a February 27, 2014 Joint Meeting, the Boards received an update on the process and outreach from staff. Following discussion between the boards, it was informally concluded that due to feedback received from the public, changes in State annexation law, and achievement of the vision articulated by the Agreement, both parties agreed to consider stopping ETJ expansion and formally consider a joint resolution amending the Agreement to that effect.

Joint Resolution Amending the Hillsborough-Orange Interlocal Land Management Agreement for the Central Orange Coordinated Area – At its meeting on May 8, 2014, the BOCC adopted a resolution amending the Interlocal Agreement to reflect the intent to continue coordination with Hillsborough to relinquish some areas of its Extraterritorial Jurisdiction (ETJ), as defined in the Agreement, back to the County and end the ETJ expansion process. The Hillsborough Town Board followed suit at its meeting on May 12, 2014.

Town of Hillsborough Public Hearing - The Town of Hillsborough held a public hearing on July 17, 2014 for relinquishing the respective properties from its ETJ. There were no public comments conveyed and no discussion among board members. Subsequently, on August 21, 2014 the Town's Planning Board unanimously recommended approval of the ETJ adjustment as proposed. At its meeting on September 8, 2014, the Hillsborough Town Board is expected to approve the ETJ adjustment to become effective on October 1, 2014. The effective date was selected to allow Orange County sufficient time to process its Future Land Use Map and zoning atlas amendments within 60-days, consistent with State law.

3. **Comprehensive Plan Linkage (i.e. Goals and Objectives)**

Land Use Goal 1: Fiscally and environmentally responsible, sustainable growth, consistent with the provision of adequate services and facilities and a high quality of life.

Objective LU-1.1:

Coordinate the location of higher intensity / high density residential and non-residential development with existing or planned locations of public transportation, commercial and community services, and adequate supporting infrastructure (i.e., water and sewer, high-speed internet access, streets, and sidewalks), while avoiding areas with protected natural and cultural resources. This could be achieved by increasing allowable densities and creating new mixed-use zoning districts where adequate public services are available.

Land Use Goal 6: A land use planning process that is transparent, fair, open, efficient, and responsive.

Objective LU-6.1:

Undertake a comprehensive effort to inform and involve the citizens of Orange County in the land use planning process.

Objective LU-6.2:

Maintain a cooperative joint planning process among the County municipalities and those organizations responsible for the provision of water and sewer services to guide the extension of service in accordance with the Comprehensive Plan, the Orange County-Chapel Hill-Carrboro Joint Planning Agreement and Land Use Plan, and the policies of the municipalities.

4. **New Statutes and Rules**

N/A

C. PROCESS

1. **TIMEFRAME/MILESTONES/DEADLINES**

- a. BOCC Authorization to Proceed

November 19, 2013

- b. BOCC Public Hearing

September 8, 2014

- c. BOCC Updates/Checkpoints

May 8, 2014 – Adopted Joint resolution amending Interlocal Agreement
June 17, 2014 – Approved Legal Ad for public hearing

d. Other

Summary of Timeline and Key Steps

Adjustment of Hillsborough Extraterritorial Jurisdiction (ETJ) and Application of County Land Use Element Map Classifications and Zoning

2013

September 9	Town adopted resolution of intent
November 19	BOCC authorization to proceed
December	Preparation of public outreach and notification materials (i.e. ETJ Q&A document and maps)

2014

January 9	Joint Public Information Meeting (Property owners notified via First Class Mail)
February 27	Joint BOCC and Hillsborough Town Board Meeting
May 8	BOCC adopted joint resolution amending the Interlocal Agreement to end ETJ expansion and continue retraction (Property owners notified via First Class Mail)
June 17	BOCC legal ad approved for September Quarterly Public Hearing
September 8	BOCC Quarterly Public Hearing to apply Future Land Use and Zoning designations to areas of new County jurisdiction (Property owners notified via First Class Mail)
October 8	Orange County Planning Board recommendation
November 6	BOCC adoption of Future Land Use and Zoning designations

2. PUBLIC INVOLVEMENT PROGRAM

Mission/Scope: Public Hearing process consistent with NC State Statutes and Orange County ordinance requirements. Additionally, staff held a Joint Public Information Meeting on January 9, 2014 to explain the process and its implications to the public and property owners in affected areas. Property owners were notified of the Joint Public Information Meeting, as well as the May 8, 2014 BOCC meeting for consideration of the joint resolution amending the Interlocal Agreement, via First Class Mail.

a. Planning Board Review:

October 8, 2014 – Unanimous recommendation to approve as presented at Public Hearing.

b. Advisory Boards:

c. Local Government Review:

July 17, 2014 Town of Hillsborough Public Hearing (No public comments offered)

September 8, 2014 Town of Hillsborough action (To become effective October 1, 2014)

August 21, 2014 Town Planning Board Recommendation for approval (Unanimous)

d. Notice Requirements

This item was included in the Quarterly Public Hearing legal ad; notices were mailed to affected property owners and property owners within 500-feet of affected properties; and signs were posted in the affected area. The Town of Hillsborough had additional legal ad and notification responsibilities consistent with State law for its actions to relinquish portions of the Town’s ETJ.

e. Outreach:

General Public: Joint Public Information Meeting January 9, 2014

Small Area Plan Workgroup:

Other:

3. FISCAL IMPACT

Existing Planning staff will accomplish the work required to coordinate with Town of Hillsborough staff on its ETJ adjustment and application of County Future Land Use Classifications and Zoning to areas removed from the Town’s ETJ. The required legal ad and first class mail notices were paid with Departmental funds already budgeted for this purpose.

D. AMENDMENT IMPLICATIONS

See Sections B.1 and C. 2. Of this Amendment Outline.

E. SPECIFIC AMENDMENT LANGUAGE

N/A

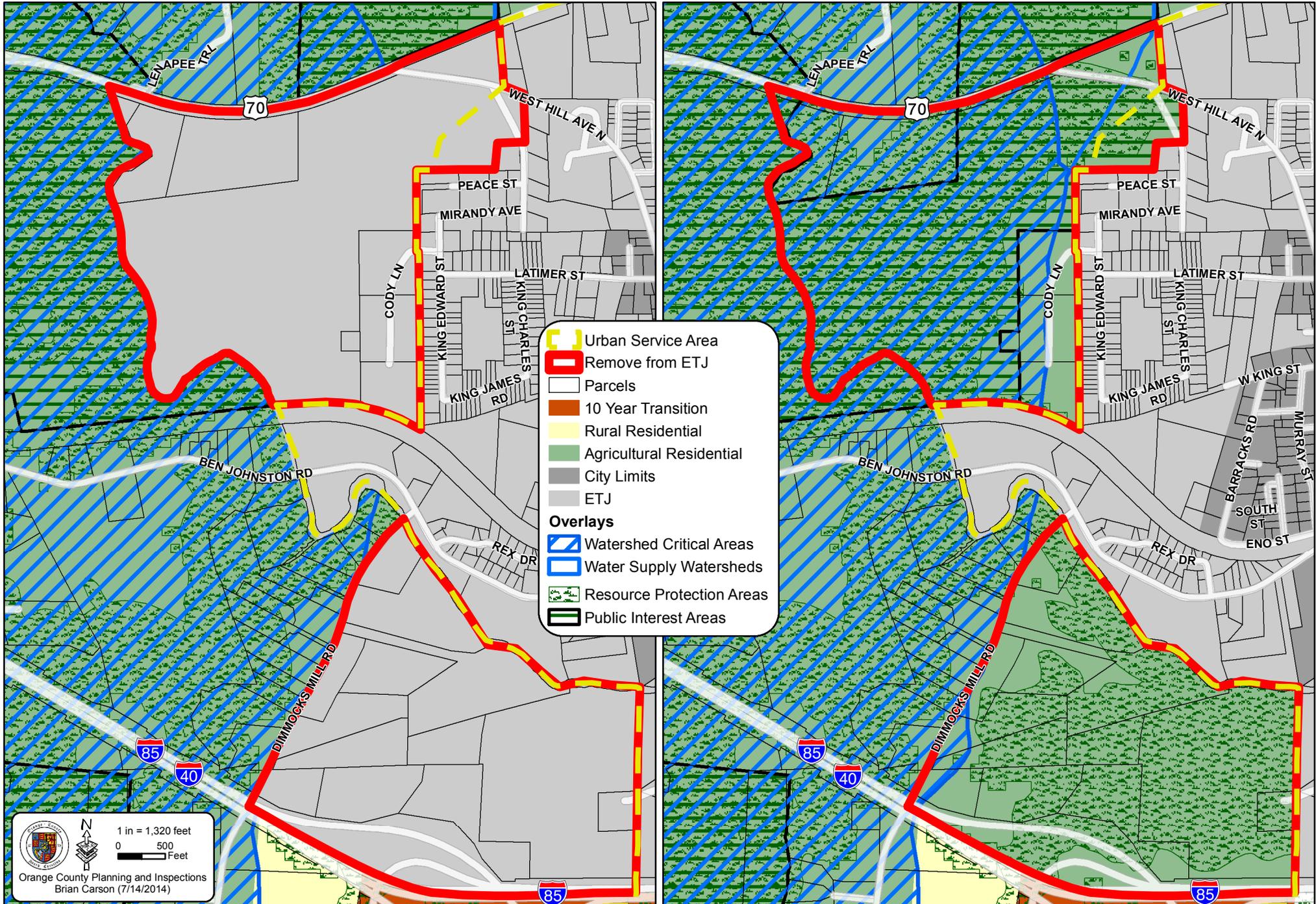
Primary Staff Contact:

Tom Altieri, AICP
Planning Department
(919) 245-2579
taltieri@orangecountync.gov

Assignment of County Land Use Classifications to Areas Removed from Hillsborough ETJ 10

Current Future Land Use Map

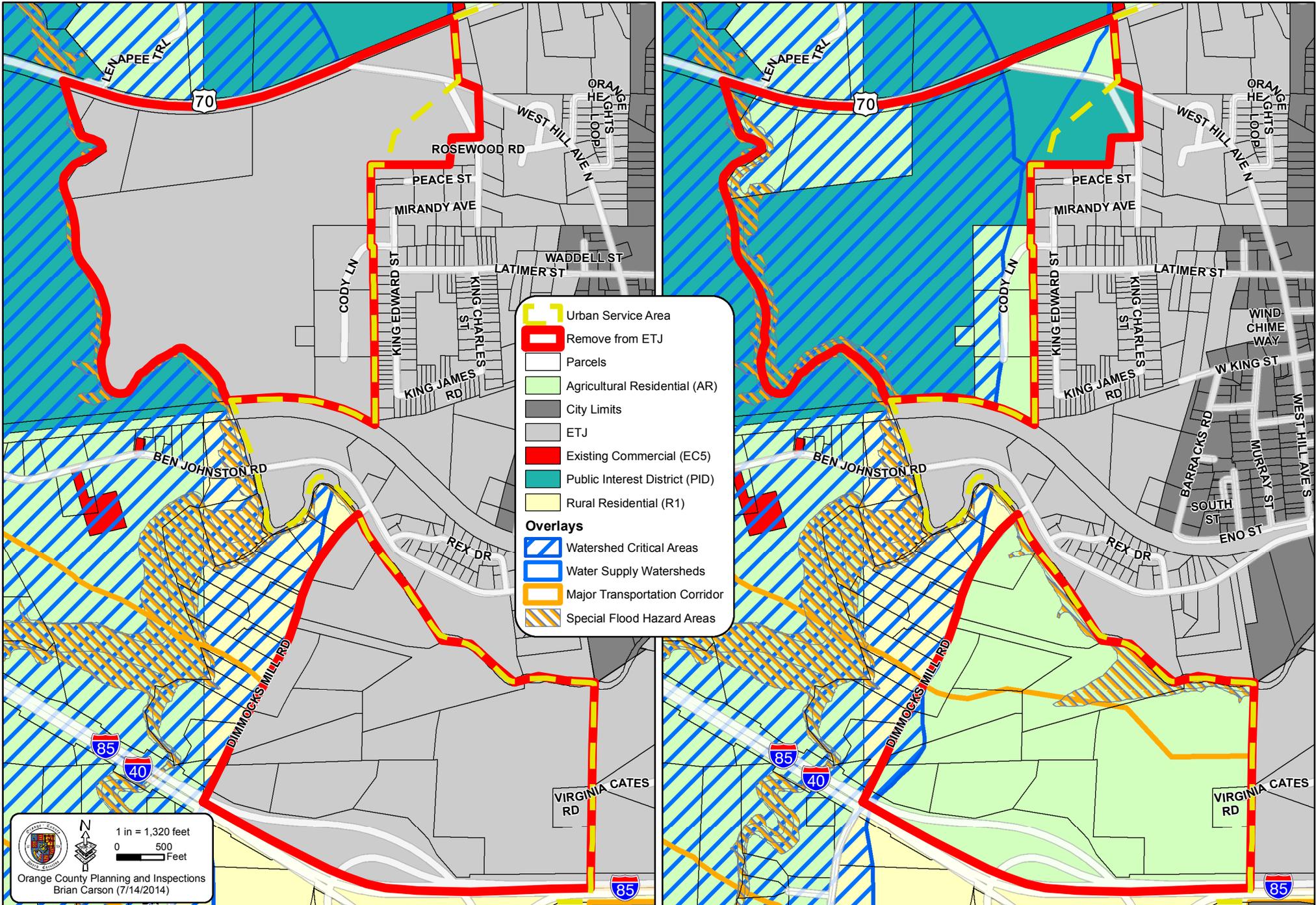
Proposed Future Land Use Map



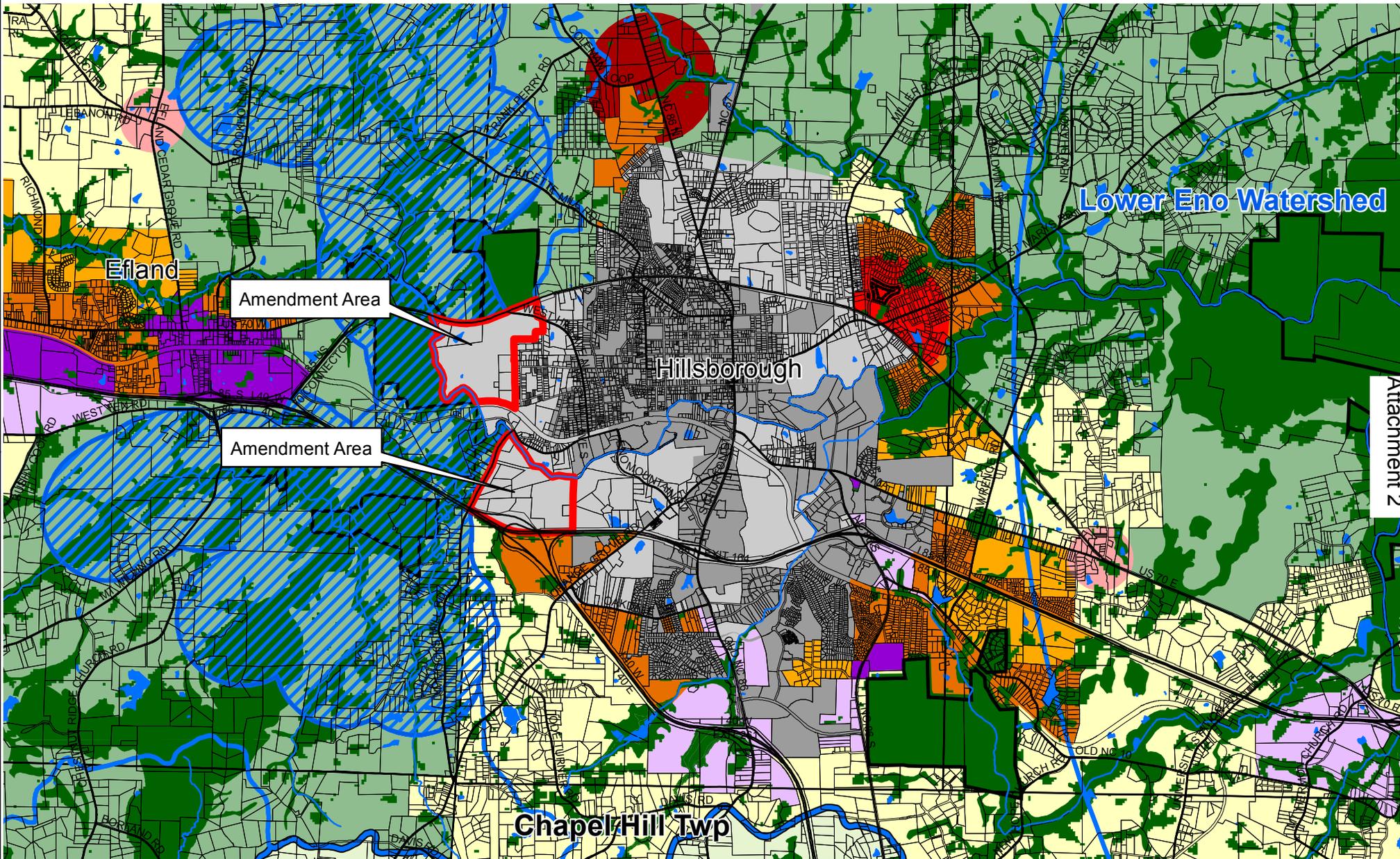
Assignment of County Zoning to Areas Removed from Hillsborough ETJ

Current Zoning Map

Proposed Zoning Map

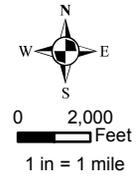


Future Land Use Map of the Orange County Comprehensive Plan



Attachment 2

- | | | | | |
|------------------------------|--------------------|--------------------------|----------------------------------|----------------|
| Watershed Critical Areas | 10 Year Transition | Agricultural Residential | Commercial Transition | Amendment Area |
| Water Supply Watersheds | 20 Year Transition | City Limits | Economic Development Transition | |
| OC/CH/CA Joint Planning Area | Rural Residential | ETJ | Commercial-Industrial Transition | |
| Resource Protection Areas | Rural Buffer | Rural Neighborhood | Rural Industrial | |
| Public Interest Areas | | | | |



Adoption Date: Nov 18, 2008
Amended through February 2012
Orange County and Planning and Inspections Department.
This copy printed September 30, 2014.
Map is for reference use only.
Contact Planning staff for verification of data.

**COMPREHENSIVE PLAN FUTURE LAND USE CLASSIFICATION COMPARISON
RURAL RESIDENTIAL and AGRICULTURAL RESIDENTIAL CLASSIFICATIONS**

	RURAL RESIDENTIAL	AGRICULTURAL RESIDENTIAL
FUTURE LAND USE DEFINITION:	<u>Rural Residential</u> - Land in the rural areas of the County which is appropriate for low intensity and low-density residential development and which would not be dependent on urban services.	<u>Agricultural Residential</u> – Land in the rural areas where the prevailing land use activities are related to the land (agriculture, forestry) and which is an appropriate location for the continuation of these uses.
FUTURE LAND USE AND ZONING APPLICATION:	<u>Rural Residential</u> – Identifies rural areas to be developed as low intensity and low density residential. The applied zoning district is R-1 (Low Density Residential).	<u>Agricultural Residential</u> – Agricultural activities and associated residential and commercial uses predominate. The applied zoning districts reflect this primary land use and include: AR (Agriculture Residential) and AS (Agricultural Services).
LOCATIONAL CRITERIA	RURAL RESIDENTIAL	AGRICULTURAL RESIDENTIAL
Land/Slope	Overall slope of less than 15%	No evaluation
Hydrology	Outside of 100-yr. flood prone areas	No evaluation
Flora and Fauna	Away from sites with endangered species	No evaluation
Soil Conditions	Suitable for on-site sewage disposal systems	Suitable for agriculture production
Public Services/Utilities	Areas that will not require urban-type services	Areas where urban services, especially water and sewer lines, are not needed and should be discouraged
Transportation System	No evaluation	No evaluation
Energy Use	At least 5 min. commute from activity node	No evaluation
Population Density	Generally 1 dwelling unit per acre	Dispersed low-density typical of AG areas
Agriculture and Forestry	No detrimental impact on productive agricultural (AG) and forest land	See existing land uses
Historic and Cultural	No detrimental impact on state/federal historic/cultural sites or County Public Interest sites	No detrimental impact on state/federal historic/cultural sites or County Public Interest sites
Existing Land Use	Located in association with other low-density rural residential uses in general proximity to developed or developing activity nodes	Located in areas where the prevailing activity is agriculture or forestry

Attachment 3

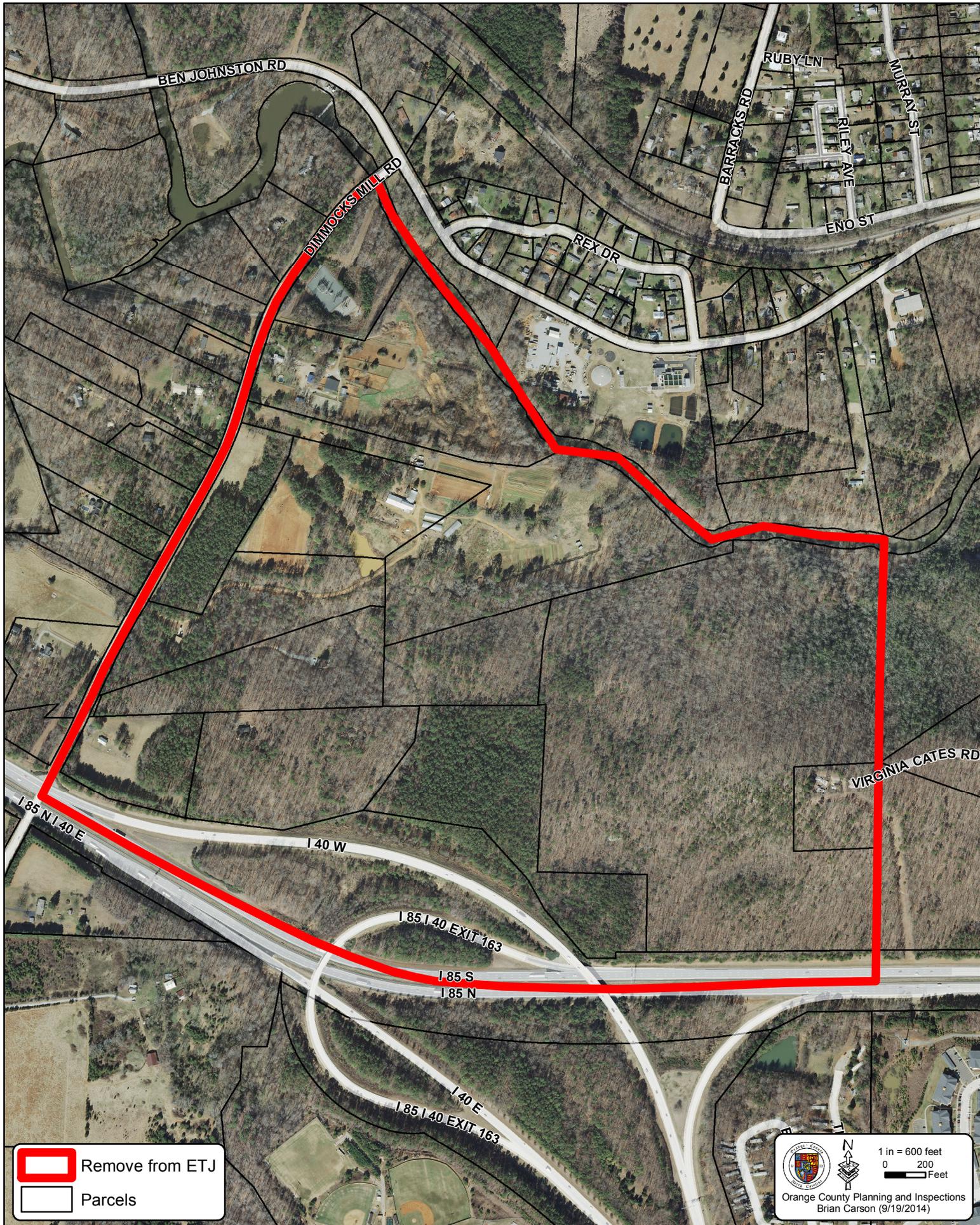


A highlighted difference between the two Future Land Use Map classifications and rationale for staff's recommendation to apply the Agricultural Residential classification to the properties that are being relinquished from the Town of Hillsborough ETJ.

Areas Removed from Hillsborough ETJ (2013 Imagery)¹⁴



Areas Removed from Hillsborough ETJ (2013 Imagery)¹⁵



Summary of Existing Land Uses

PIN	OWNER1_LAST	FARM USE VALUE	Acres Inside Amendment Areas
9854980353	PALMER	Yes	10.82
9854989358	PALMER	Yes	22.57
9864012864	DEPARTMENT OF TRANSPORTATION		0.04
9864028637	KRISHNA TEMPLE OF NC		6.01
9864069297	MAYO		0.97
9864111534	BABA		12.68
9864111926	SPAINE		10.15
9864122219	COON ROCK FARM LLC	Yes	10.42
9864124872	COON ROCK FARM LLC	Yes	10.28
9864135926	PIEDMONT ELECTRIC MEMBERSHIP CORP		6.24
9864138329	MALINOWSKI	Yes	17.30
9864155705	WAGNER		8.37
9864165305	MEDLIN		10.31
9864175152	MEDLIN		10.02
9864210925	MORTON		7.34
9864212218	ASSOCIATION FOR THE PRESERVATION OF THE ENO RIVER VALLEY INC		15.04
9864224688	COON ROCK FARM LLC	Yes	22.60
9864294255	CRAIG		7.28
9864312586	NORTH CAROLINA STATE		65.08
9864319480	ORANGE COUNTY		4.06
9864015589	CATES		5.98
9864074274	DUKE UNIVERSITY SCHOOL OF FORESTRY		172.99
ROW & River			48.72
Total			485.26

Existing Land Use	Properties	Acreege	% of Total
Private Non-Farm Use	9	73.09	15%
Private Farm Use	6	93.99	19%
Public/Quasi-Public/Institutional	8	269.46	56%
R.O.W and Eno River	N/A	48.72	10%
Total	22	485.26	100%

**Attachment 5
DRAFT**

**MINUTES EXCERPT
ORANGE COUNTY PLANNING BOARD
OCTOBER 8, 2014
REGULAR MEETING**

1
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7 **MEMBERS PRESENT:** Peter Hallenbeck (Chair), Cheeks Township Representative; Lisa Stuckey, Chapel Hill
8 Township Representative; James Lea, Cedar Grove Township Representative; Herman Staats, At-Large, Cedar
9 Grove Township; Tony Blake, Bingham Township Representative; Laura Nicholson, Eno Township Representative;
10 Paul Guthrie, At-Large Chapel Hill Township; Andrea Rohrbacher, At-Large Chapel Hill Township; Buddy Hartley,
11 Little River Township Representative; Maxecine Mitchell, At-Large Bingham Township; Bryant Warren, Hillsborough
12 Township Representative;

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14
15 **MEMBERS ABSENT:** Lydia Wegman-At-Large Chapel Hill Township;

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17 **STAFF PRESENT:** Craig Benedict, Planning Director; Michael Harvey, Current Planning Supervisor, Tom Altieri,
18 Comprehensive Planning Supervisor, Perdita Holtz, Special Projects Coordinator, Tina Love, Administrative
19 Assistant II

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21
22 **OTHERS PRESENT:** Bonnie Hammersley, County Manager; James Bryan, Staff Attorney; Andrew Vanard

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25
26 **AGENDA ITEM 7: 2030 COMPREHENSIVE PLAN FUTURE LAND USE MAP AMENDMENT:** To make a recommendation
27 to the BOCC on government-initiated amendments to the Future Land Use Map of the
28 Comprehensive Plan to assign County land use classifications to approximately 500 acres of
29 property that are to be removed for the Town of Hillsborough Extraterritorial Jurisdiction (ETJ)
30 located generally near the Eno River between US 70W and I-85/I-40 in Cheeks and
31 Hillsborough Townships. This item was heard at the September 8, 2014 quarterly public
32 hearing.

33 **Presenter:** Tom Altieri, Comprehensive Planning Supervisor

34
35 *Tom Altieri reviewed abstract and presented a PowerPoint Presentation.*

36
37 Pete Hallenbeck: Does anyone have any questions for Tom?

38
39 Tony Blake: I recall a conversation from the BOCC that the underlying concern seemed to be that we were
40 repurposing land use for agricultural that might be better zoned rural residential or vice a versa and that there might
41 be some permitted uses on a farm or something that would be disallowed if it was rural residential or again vice a
42 versa and I think that it's key that the land use match the zoning and so that is my question, does the land use match
43 the zoning in this?

44
45 Tom Altieri: You're correct, it does need to and in this case, in the Comprehensive Plan I think you've probably seen
46 it, a few before in some previous amendments. There's what I call a matrix, its located in the appendices at the back
47 of the land use plan and it shows the relationship between the Future Land Use Map categories down one column
48 and then the rows across are all of the applicable zoning districts. You're right for the Agricultural Residential Land
49 Use category the only applicable zoning is Agricultural Residential. So that's exactly right.

50
51 Tony Blake: I believe and again I'm reading between the lines from the County Commissioners' comments, I believe
52 that going around in some of their heads and I think Commissioner Dorosin in particular was this discussion about

53 the solar farm in the north and what was permitted and what wasn't permitted and there might be something that was
54 permitted like a solar farm on a farm as opposed to in a rural residential.

55
56 Michael Harvey: I want to clarify a solar facility is permitted with a issuance of a Special Use Permit in the Rural
57 Buffer and Agricultural Residential and Rural Residential land use categories currently.

58
59 Tony Blake: There's not one that doesn't need a SUP?

60
61 Michael Harvey: There are three categories of solar array development. There's under 20,000 which accessory as a
62 Class B and Class A. Class B and Class A would be allowed in the three zoning districts so there is no distinction
63 from that standpoint.

64
65 Tony Blake: I was thinking of some of the farms that have put up solar facilities for use on their farms for their own
66 purposes.

67
68 Lisa Stuckey: My impression is that AR is less restrictive and you can do more things in there by right, is that
69 correct? In general.

70
71 Tom Altieri: Some of the questions are more related to the zoning side. However, Tony does make a good point
72 which is once the Board has recommended Agricultural Residential on the Future Land Use Map side the only
73 applicable district that can be applied when we get to the zoning side is Agricultural Residential. There are some
74 additional materials outlining the differences in the permitted uses that are part of the other item.

75
76 Tony Blake: I more wanted to get that on the record so that when the Commissioners read it they can either
77 comment on whether I was reading between the lines correctly or not and maybe settle that question.

78
79 Craig Benedict: I think also one of the questions was is this new area more like a rural area or is it like an urban area
80 and somebody mentioned that word suburban. Well, Orange County Land Use and city programs have quite a few
81 demarcations so that's what I think was being inferred that there might be some sort of intermediate category that
82 could be urban in the future. As Tom said in the interlocal agreements, saying that the urban service area boundary
83 stops at this new ETJ boundary really does say this is urban and this is definitely a rural lifestyle. AR fits that well.

84
85 Pete Hallenbeck: My only comment on the topic is I think the Agricultural Residential fits what is currently going on
86 there and that's borne out by that table that says only 15% of that is private and not farm use the other is either farm
87 use or the quasi-public so I don't have a problem with that right now, in 30 years from now, who knows but today it
88 seems like a pretty good call. Also putting sewer and water on Eno Mountain would be a little rough.

89
90 **MOTION** by Lisa Stuckey to recommend approval to the BOCC on the proposed 2030 Comprehensive Plan FLUM
91 amendment. Seconded by Tony Blake

92 **VOTE: UNANIMOUS**

RES-2014-067**A RESOLUTION AMENDING
THE 2030 COMPREHENSIVE PLAN**

CP-2013-02

WHEREAS, Orange County initiated amendments to the Orange County 2030 Comprehensive Plan Future Land Use Map (FLUM), as established in Section 2.3 of the Orange County Unified Development Ordinance (UDO), to assign County future land use classifications to properties that have been removed from the Town of Hillsborough Extraterritorial Jurisdiction (ETJ), effective October 1, 2014.

WHEREAS, the amendment area consists of approximately 500-acres located generally near the Eno River between US 70 W and I-85/I-40 in Cheeks and Hillsborough Townships, and

WHEREAS, the Parcel Identification Numbers (PIN) of the twenty-two parcels included in this amendment are:

9864212218	9864294255	9864165305	9854989358
9864111534	9864012864	9864175152	9864135926
9864015589	9864074274	9864210925	9864111926
9864122219	9864028637	9864312586	9864155705
9864124872	9864138329	9864319480	
9864224688	9864069297	9854980353	

and

WHEREAS, affected properties are to be classified to County Land Use Classifications, which in these cases include: Agricultural Residential (portions to include Watershed and Resource Protection and Public Interest Area overlays), and

WHEREAS, the amendment further implements the Hillsborough-Orange Interlocal Land Management Agreement (2009 and as amended 2014), and

WHEREAS, the Board finds that the FLUM amendment is internally consistent with the 2030 Comprehensive Plan or part thereof including, but not limited to, the following:

Land Use Goal 1: Fiscally and environmentally responsible, sustainable growth, consistent with the provision of adequate services and facilities and a high quality of life.

Objective LU-1.1:

Coordinate the location of higher intensity / high density residential and non-residential development with existing or planned locations of public

transportation, commercial and community services, and adequate supporting infrastructure (i.e., water and sewer, high-speed internet access, streets, and sidewalks), while avoiding areas with protected natural and cultural resources. This could be achieved by increasing allowable densities and creating new mixed-use zoning districts where adequate public services are available.

Land Use Goal 6: A land use planning process that is transparent, fair, open, efficient, and responsive.

Objective LU-6.1:

Undertake a comprehensive effort to inform and involve the citizens of Orange County in the land use planning process.

Objective LU-6.2:

Maintain a cooperative joint planning process among the County municipalities and those organizations responsible for the provision of water and sewer services to guide the extension of service in accordance with the Comprehensive Plan, the Orange County-Chapel Hill-Carrboro Joint Planning Agreement and Land Use Plan, and the policies of the municipalities, and

WHEREAS, the FLUM classification and overlays that are part of the amendment are consistent and compatible with those in the area of the amendment and in general, are of a very low density residential and conservation minded nature, and

WHEREAS, the requirements of Section 2.3 and 2.8 of the Unified Development Ordinance (UDO) have been deemed complete.

NOW THEREFORE BE IT RESOLVED by the Board of Commissioners of Orange County, North Carolina, that the Future Land Use Map, provided in Chapter 5 of the Land Use Element of the 2030 Comprehensive Plan, is hereby amended as described consistent with the attached map.

Upon motion of Commissioner _____, seconded by Commissioner _____, the aforementioned 2030 Comprehensive Plan amendments were adopted this the _____ day of _____, 2014 and shall become effective upon adoption.

Donna Baker, Clerk, Orange County Commissioners

**ORANGE COUNTY
BOARD OF COMMISSIONERS
ACTION AGENDA ITEM ABSTRACT
Meeting Date: November 6, 2014**

**Action Agenda
Item No. 5-b**

SUBJECT: Zoning Atlas Amendment – Related to Town of Hillsborough Extraterritorial Jurisdiction (ETJ) Relinquishment (No Additional Comment Accepted)

DEPARTMENT: Planning and Inspections

PUBLIC HEARING: (Y/N)

Yes

ATTACHMENT(S):

1. Comprehensive Plan/Future Land Use Map and UDO Amendment Outline Form (CP and Zoning 2013-02)
 2. Zoning Map Hillsborough Surrounds
 3. Zoning Classification Comparison
 4. Draft Planning Board Minutes Excerpt
 5. Planning Board Statement of Consistency
 6. Draft BOCC Statement of Consistency
 7. Draft Ordinance Approving Atlas Amendment
-

INFORMATION CONTACT:

Tom Altieri, Planning, 919-245-2575
Craig Benedict, Planning, 919-245-2592

PURPOSE: To make a recommendation on a County initiated amendment to the Zoning Atlas affecting approximately 500-acres located generally near the Eno River between US 70 W and I-85/I-40 in Cheeks and Hillsborough Townships. This amendment assigns County zoning to properties that are to be removed from the Town of Hillsborough Extraterritorial Jurisdiction (ETJ), which is to become effective October 1, 2014. (This item is companion to Public Hearing Action Agenda Item No. 5-a., “2030 Comprehensive Plan Future Land Use Map Amendment”.)

As a reminder, the reconvening of this hearing is solely to receive the Planning Board recommendation and any additional written evidence submitted since the September 8, 2014 Quarterly Public Hearing. This hearing is not intended to solicit additional input from the public. While the BOCC may ask staff questions related to the review of a given item, comments from the public shall not be solicited.

BACKGROUND: Please see Section B of Attachment 1 for relevant information.

The “Amendment Outline Form” (Attachment 1) for these amendments was approved by the BOCC at its November 19, 2013 regular meeting.

In May of this year, the BOCC and Hillsborough Town Board approved a resolution amending a 2009 agreement to reflect the intent to continue coordination with Hillsborough to relinquish some areas of its ETJ but to end the ETJ expansion process that had been initiated.

Properties are to be zoned to County zoning districts, which in this case includes: Agricultural Residential (AR) and Public Interest District (PID) (portions to include Watershed Protection, Special

Flood Hazard, and Major Transportation Corridor Overlays). **A map showing the proposed zoning is provided in Attachment 1.**

Public Hearing

The proposed zoning atlas amendment was heard at the September 8, 2014 joint public hearing. No members of the public spoke on the proposed amendment. However, the BOCC had primarily two questions:

1. Why is staff recommending application of the “Agricultural Residential (AR)” zoning district versus the “Rural Residential (R1)” district to some of the properties affected by the Town’s ETJ relinquishment?

Staff response – Beyond the materials that were included in the joint public hearing packet, staff has included a larger view of the zoning atlas that includes the entire Hillsborough periphery (Attachment 2). Staff posits that the AR zoning district is consistent with the zoning applied in the general amendment area. The northern amendment area is more similar to lands to the west and north which are also AR, Public Interest District (PID), and Watershed Critical Area. For the southern amendment area, although there are some properties on the west side of Dimmocks Mill Road, north of I-85/40, that are presently zoned R1, the 2030 Comprehensive Plan Future Land Use Map (FLUM) has those properties classified as Agricultural Residential. As defined in the 2030 Comprehensive Plan, Appendix F, the companion zoning district for the Agricultural Residential FLUM classification is AR exclusively and not R1. In other words, to apply R1 zoning, it should be located within an area classified as Agricultural Residential on the FLUM. Therefore, staff cannot recommend that an existing inconsistency in the application of R1 zoning just outside the proposed amendment area be exacerbated by adding additional R1 within the amendment area on the east side of Dimmocks Mill Road.

Although the Dimensional and Ratio Standards between the R1 and AR zoning districts are nearly identical, there is one difference in the minimum lot width standard and some differences in the uses permitted within the two districts. As part of Unified Development Ordinance amendments implementing Agricultural Support Enterprises, additional Agricultural Uses were added to the Table of Permitted Uses in May of this year (Attachment 3). The permitted Agricultural Uses and minimum lot width standard (150-ft) associated with AR are more compatible with the existing land uses and character of the amendment areas than those associated with R1 (130-ft). Orthophotos of the amendment areas and a table that summarizes existing land uses were provided as part of the materials for Agenda Item 5-a “2030 Comprehensive Plan Future Land Use Map Amendment.”

2. What would happen if a development application was submitted within the amendment area during the time period between the effective date of the Town’s ETJ relinquishment (October 1, 2014) and conclusion of the County’s amendment process (November 6, 2014) to apply its FLUM classifications and zoning?

Staff response - The North Carolina General Statutes (Section 160A-360(f1)) allow the Town to continue to enforce its regulations for either 60 days or until the County adopts its FLUM and zoning amendments, whichever comes first. Since the Town’s relinquishment becomes effective October 1, the Town’s planning regulations and powers of enforcement remain in effect until Dec 1 or when the BOCC concludes the County’s process on November 6.

A video of the joint public hearing can be viewed from the following link: http://orange-nc.granicus.com/MediaPlayer.php?view_id=2&clip_id=750

Planning Director's Recommendation

The Planning Director recommends **approval** of the proposed zoning atlas amendment based on the following:

- a. Staff has been authorized by the Board of County Commissioners to pursue implementation of the Hillsborough-Orange Interlocal Land Management Agreement (2009 and as amended 2014); and
- b. This amendment is consistent with land use goals and objectives of the 2030 Comprehensive Plan; and
- c. The request for the amendment has been deemed complete in accordance with the requirements of Sections 2.3 and 2.8 and of the Unified Development Ordinance; and
- d. The proposed zoning districts and overlays are consistent and compatible with those of the County's rural surrounding area and in general are very low density residential, conservation land uses, including Watershed Critical Area, and located outside of Hillsborough's Urban Service Area.

Planning Board Recommendation: The Planning Board considered this item at its October 8, 2014 meeting and **voted unanimously to recommend approval**. The excerpt of the draft Planning Board Minutes is included in Attachment 4.

Consistency Statement

In July of this year, the NC Court of Appeals issued a new opinion which dealt with consistency statements. When the BOCC considers a rezoning or zoning ordinance amendment the BOCC must approve a statement about the amendment's consistency with adopted plans and public interest. The Planning Board is tasked with providing a written recommendation to the BOCC that addresses plan consistency and other matters as deemed appropriate by the Planning Board. Attachment 5 is the Statement of Consistency that was **approved unanimously by the Planning Board**.

The BOCC recommendation on plans consistency should be handled as a separate motion/vote from its recommendation on the rezoning or application of zoning. Attachment 6 provides a draft statement of consistency for BOCC consideration.

Attachment 7 is a draft resolution approving the zoning atlas amendment for BOCC consideration.

Procedural Information

In accordance with Section 2.8.8 of the Unified Development Ordinance, any evidence not presented at the public hearing must be submitted in writing prior to the Planning Board's recommendation. Additional oral evidence may be considered by the Planning Board only if it is for the purpose of presenting information also submitted in writing. The public hearing is held open to a date certain for the purpose of the BOCC receiving the Planning Board's recommendation and any submitted written comments. No written comments were received.

FINANCIAL IMPACT: See Sections C.3 of Attachment 1.

RECOMMENDATION(S): The Manager recommends the Board:

1. Receive the Planning Board Statement of Consistency and recommendation of approval;
2. Close the public hearing;
3. Adopt the BOCC Statement of Consistency (Attachment 6); and
4. Adopt the ordinance (Attachment 7) approving the zoning atlas amendment.

COMPREHENSIVE PLAN / FUTURE LAND USE MAP AND UNIFIED DEVELOPMENT ORDINANCE (UDO) AMENDMENT OUTLINE CP and Zoning-2013-02

Town of Hillsborough/Orange County Interlocal Agreement Implementation – Adjustment of Hillsborough Extraterritorial Jurisdiction (ETJ) and Application of County Future Land Use Map Classifications and Zoning

A. AMENDMENT TYPE

Map Amendments (Also see maps attached at end)

- Future Land Use Map:
From: Town of Hillsborough Land Use Classification
To: Agricultural Residential (Portions to include Watershed and Resource Protection, and Public Interest Area overlays)
- Zoning Map:
From: Town of Hillsborough Zoning
To: AR Agricultural Residential and PID Public Interest District (Portions to include Watershed Protection, Special Flood Hazard, and Major Transportation Corridor Overlays)
- Other: To address Town of Hillsborough Extraterritorial Jurisdiction (ETJ) retraction

Text Amendments

- Comprehensive Plan Text:
Section(s):
- UDO Text:
 - UDO General Text Changes
 - UDO Development Standards
 - UDO Development Approval Processes
 Section(s):
- Other:

B. RATIONALE

1. Purpose/Mission

Continue the implementation of the Hillsborough-Orange Interlocal Land Management Agreement (2009) through adjustment of the Town’s Extra Territorial Jurisdiction (abandonment of some existing ETJ).

2. Analysis

As required under Sections 2.3.9 and 2.8.5 of the Orange County Unified Development Ordinance, the Planning Director is required to: *‘cause an analysis to be made of the application and, based upon that analysis, prepare a recommendation for consideration by the Planning Board and the Board of County Commissioners’*. In analyzing this proposal, the following information is offered:

- a. Staff has been authorized by the Board of County Commissioners to pursue implementation of the Hillsborough-Orange Interlocal Land Management Agreement (2009 and as amended 2014).
- b. This amendment is consistent with land use goals and objectives of the 2030 Comprehensive Plan.
- c. The request for the amendment has been deemed complete in accordance with the requirements of Sections 2.3 and 2.8 and of the Unified Development Ordinance.
- d. The proposed Future Land Use Classification, zoning districts, and overlays are consistent and compatible with those of the surrounding area and in general, are of a very low density residential and conservation minded nature.

Proposed Changes

2030 Comprehensive Plan Future Land Use Map Amendment - Properties are to be classified to County Land Use Classifications, which in these cases include: Agricultural Residential (portions to include Watershed and Resource Protection and Public Interest Area overlays). The Parcel Identification Numbers (PIN) of the twenty-two parcels included in this amendment are:

9864212218	9864294255	9864165305	9854989358
9864111534	9864012864	9864175152	9864135926
9864015589	9864074274	9864210925	9864111926
9864122219	9864028637	9864312586	9864155705
9864124872	9864138329	9864319480	
9864224688	9864069297	9854980353	

Zoning Atlas Amendment - Properties are to be zoned to County zoning districts, which in these cases include: Agricultural Residential (AR) and Public Interest District (PID) (portions to include Watershed Protection, Special Flood Hazard, and Major Transportation Corridor Overlays). The Parcel Identification Numbers (PIN) of the twenty-two parcels included in this amendment are:

9864212218	9864294255	9864165305	9854989358
------------	------------	------------	------------

9864111534	9864012864	9864175152	9864135926
9864015589	9864074274	9864210925	9864111926
9864122219	9864028637	9864312586	9864155705
9864124872	9864138329	9864319480	
9864224688	9864069297	9854980353	

Maps depicting the proposed Land Use Classifications and zoning districts are provided immediately following this amendment outline form.

Background

Town of Hillsborough Initiation - Orange County received a letter in September 2013 conveying Town Board action and adoption of a resolution indicating its interest in releasing areas west of town from its Extraterritorial Jurisdiction (ETJ) and requesting jurisdiction over areas defined in the Interlocal Land Management Agreement. Coordination between the respective staffs was also requested to begin identifying the required steps and to process the adjustments.

Joint Information Meeting - A Town of Hillsborough/Orange County Joint Information Meeting was held January 9, 2014 to help inform property owners of the process, implications, and answer questions. Over 50 residents attended the meeting, including some BOCC and Town Board representatives. Nearly all attendees were owners of property within the areas proposed to be added to the ETJ.

Joint BOCC and Hillsborough Town Board Meeting:

At a February 27, 2014 Joint Meeting, the Boards received an update on the process and outreach from staff. Following discussion between the boards, it was informally concluded that due to feedback received from the public, changes in State annexation law, and achievement of the vision articulated by the Agreement, both parties agreed to consider stopping ETJ expansion and formally consider a joint resolution amending the Agreement to that effect.

Joint Resolution Amending the Hillsborough-Orange Interlocal Land Management Agreement for the Central Orange Coordinated Area – At its meeting on May 8, 2014, the BOCC adopted a resolution amending the Interlocal Agreement to reflect the intent to continue coordination with Hillsborough to relinquish some areas of its Extraterritorial Jurisdiction (ETJ), as defined in the Agreement, back to the County and end the ETJ expansion process. The Hillsborough Town Board followed suit at its meeting on May 12, 2014.

Town of Hillsborough Public Hearing - The Town of Hillsborough held a public hearing on July 17, 2014 for relinquishing the respective properties from its ETJ. There were no public comments conveyed and no discussion among board members. Subsequently, on August 21, 2014 the Town's Planning Board unanimously recommended approval of the ETJ adjustment as proposed. At its meeting on September 8, 2014, the Hillsborough Town Board is expected to approve the ETJ adjustment to become effective on October 1, 2014. The effective date was selected to allow Orange County sufficient time to process its Future Land Use Map and zoning atlas amendments within 60-days, consistent with State law.

3. **Comprehensive Plan Linkage (i.e. Goals and Objectives)**

Land Use Goal 1: Fiscally and environmentally responsible, sustainable growth, consistent with the provision of adequate services and facilities and a high quality of life.

Objective LU-1.1:

Coordinate the location of higher intensity / high density residential and non-residential development with existing or planned locations of public transportation, commercial and community services, and adequate supporting infrastructure (i.e., water and sewer, high-speed internet access, streets, and sidewalks), while avoiding areas with protected natural and cultural resources. This could be achieved by increasing allowable densities and creating new mixed-use zoning districts where adequate public services are available.

Land Use Goal 6: A land use planning process that is transparent, fair, open, efficient, and responsive.

Objective LU-6.1:

Undertake a comprehensive effort to inform and involve the citizens of Orange County in the land use planning process.

Objective LU-6.2:

Maintain a cooperative joint planning process among the County municipalities and those organizations responsible for the provision of water and sewer services to guide the extension of service in accordance with the Comprehensive Plan, the Orange County-Chapel Hill-Carrboro Joint Planning Agreement and Land Use Plan, and the policies of the municipalities.

4. **New Statutes and Rules**

N/A

C. PROCESS

1. **TIMEFRAME/MILESTONES/DEADLINES**

- a. BOCC Authorization to Proceed

November 19, 2013

- b. BOCC Public Hearing

September 8, 2014

- c. BOCC Updates/Checkpoints

May 8, 2014 – Adopted Joint resolution amending Interlocal Agreement
June 17, 2014 – Approved Legal Ad for public hearing

d. Other

Summary of Timeline and Key Steps

Adjustment of Hillsborough Extraterritorial Jurisdiction (ETJ) and Application of County Land Use Element Map Classifications and Zoning

2013

September 9	Town adopted resolution of intent
November 19	BOCC authorization to proceed
December	Preparation of public outreach and notification materials (i.e. ETJ Q&A document and maps)

2014

January 9	Joint Public Information Meeting (Property owners notified via First Class Mail)
February 27	Joint BOCC and Hillsborough Town Board Meeting
May 8	BOCC adopted joint resolution amending the Interlocal Agreement to end ETJ expansion and continue retraction (Property owners notified via First Class Mail)
June 17	BOCC legal ad approved for September Quarterly Public Hearing
September 8	BOCC Quarterly Public Hearing to apply Future Land Use and Zoning designations to areas of new County jurisdiction (Property owners notified via First Class Mail)
October 8	Orange County Planning Board recommendation
November 6	BOCC adoption of Future Land Use and Zoning designations

2. PUBLIC INVOLVEMENT PROGRAM

Mission/Scope: Public Hearing process consistent with NC State Statutes and Orange County ordinance requirements. Additionally, staff held a Joint Public Information Meeting on January 9, 2014 to explain the process and its implications to the public and property owners in affected areas. Property owners were notified of the Joint Public Information Meeting, as well as the May 8, 2014 BOCC meeting for consideration of the joint resolution amending the Interlocal Agreement, via First Class Mail.

a. Planning Board Review:

October 8, 2014 – Unanimous recommendation to approve as presented at Public Hearing.

b. Advisory Boards:

c. Local Government Review:

July 17, 2014 Town of Hillsborough Public Hearing (No public comments offered)

September 8, 2014 Town of Hillsborough action (To become effective October 1, 2014)

August 21, 2014 Town Planning Board Recommendation for approval (Unanimous)

d. Notice Requirements

This item was included in the Quarterly Public Hearing legal ad; notices were mailed to affected property owners and property owners within 500-feet of affected properties; and signs were posted in the affected area. The Town of Hillsborough had additional legal ad and notification responsibilities consistent with State law for its actions to relinquish portions of the Town’s ETJ.

e. Outreach:

General Public: Joint Public Information Meeting January 9, 2014

Small Area Plan Workgroup:

Other:

3. FISCAL IMPACT

Existing Planning staff will accomplish the work required to coordinate with Town of Hillsborough staff on its ETJ adjustment and application of County Future Land Use Classifications and Zoning to areas removed from the Town’s ETJ. The required legal ad and first class mail notices were paid with Departmental funds already budgeted for this purpose.

D. AMENDMENT IMPLICATIONS

See Sections B.1 and C. 2. Of this Amendment Outline.

E. SPECIFIC AMENDMENT LANGUAGE

N/A

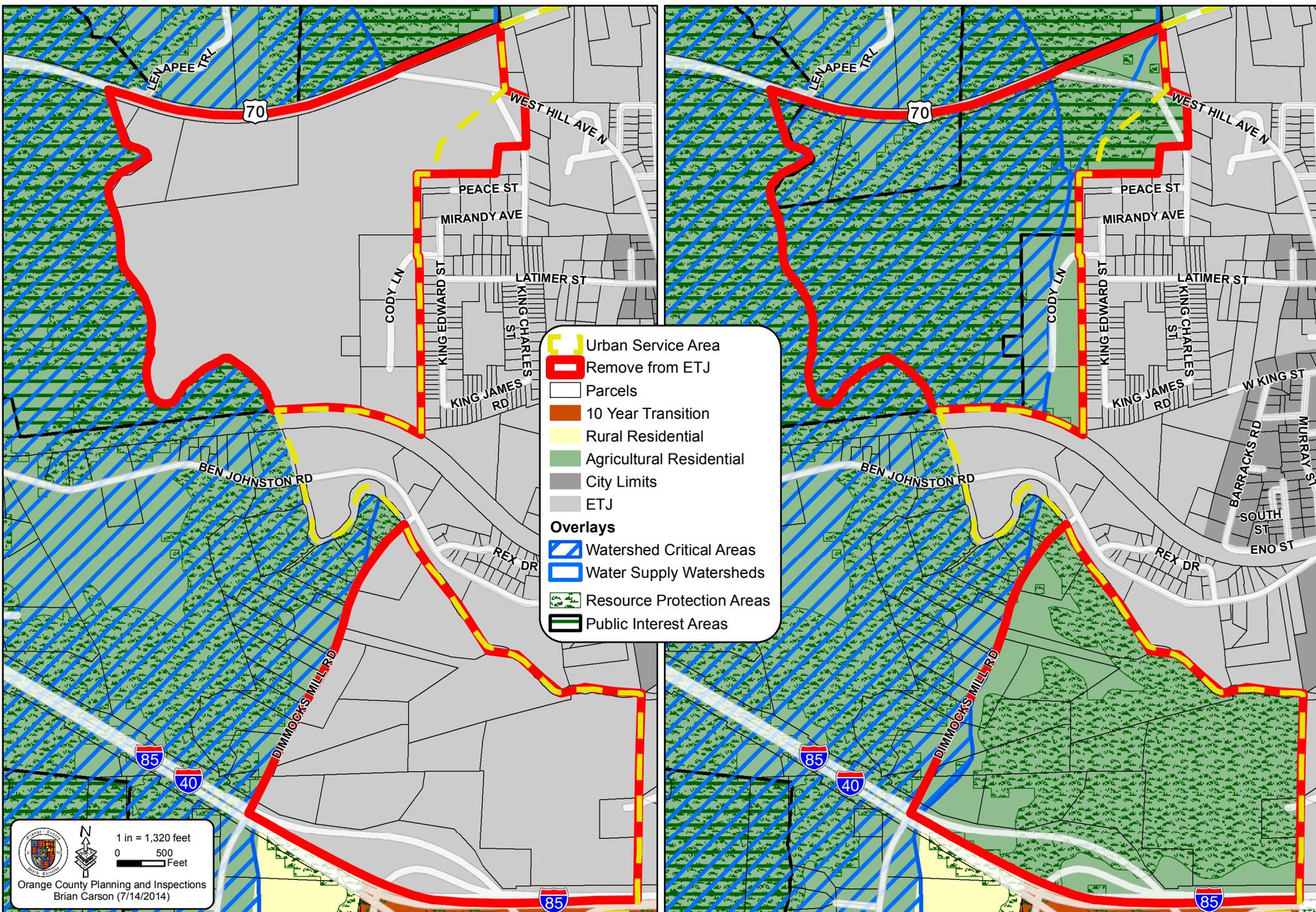
Primary Staff Contact:

Tom Altieri, AICP
 Planning Department
 (919) 245-2579
 taltieri@orangecountync.gov

Assignment of County Land Use Classifications to Areas Removed from Hillsborough ETJ 11

Current Future Land Use Map

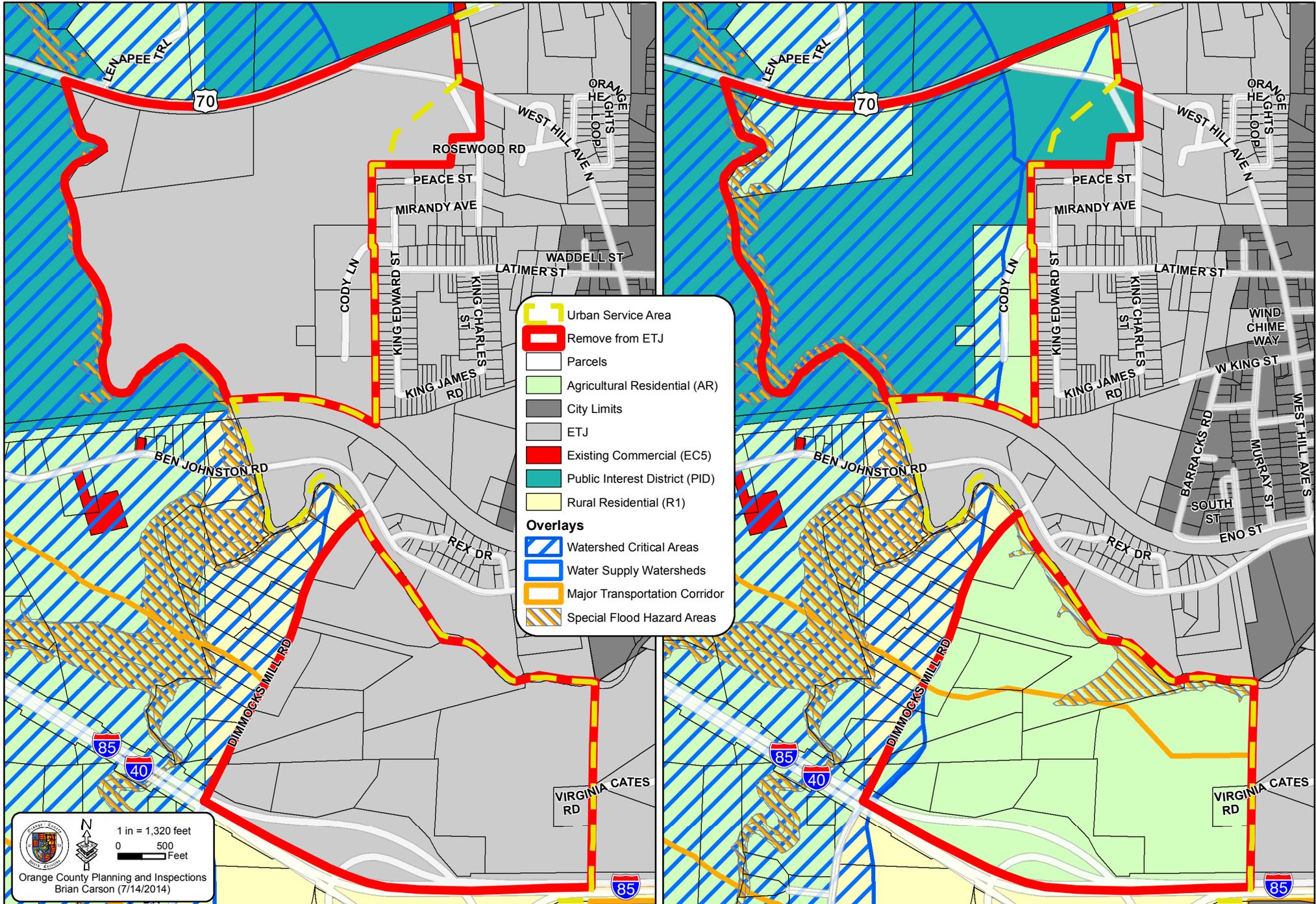
Proposed Future Land Use Map

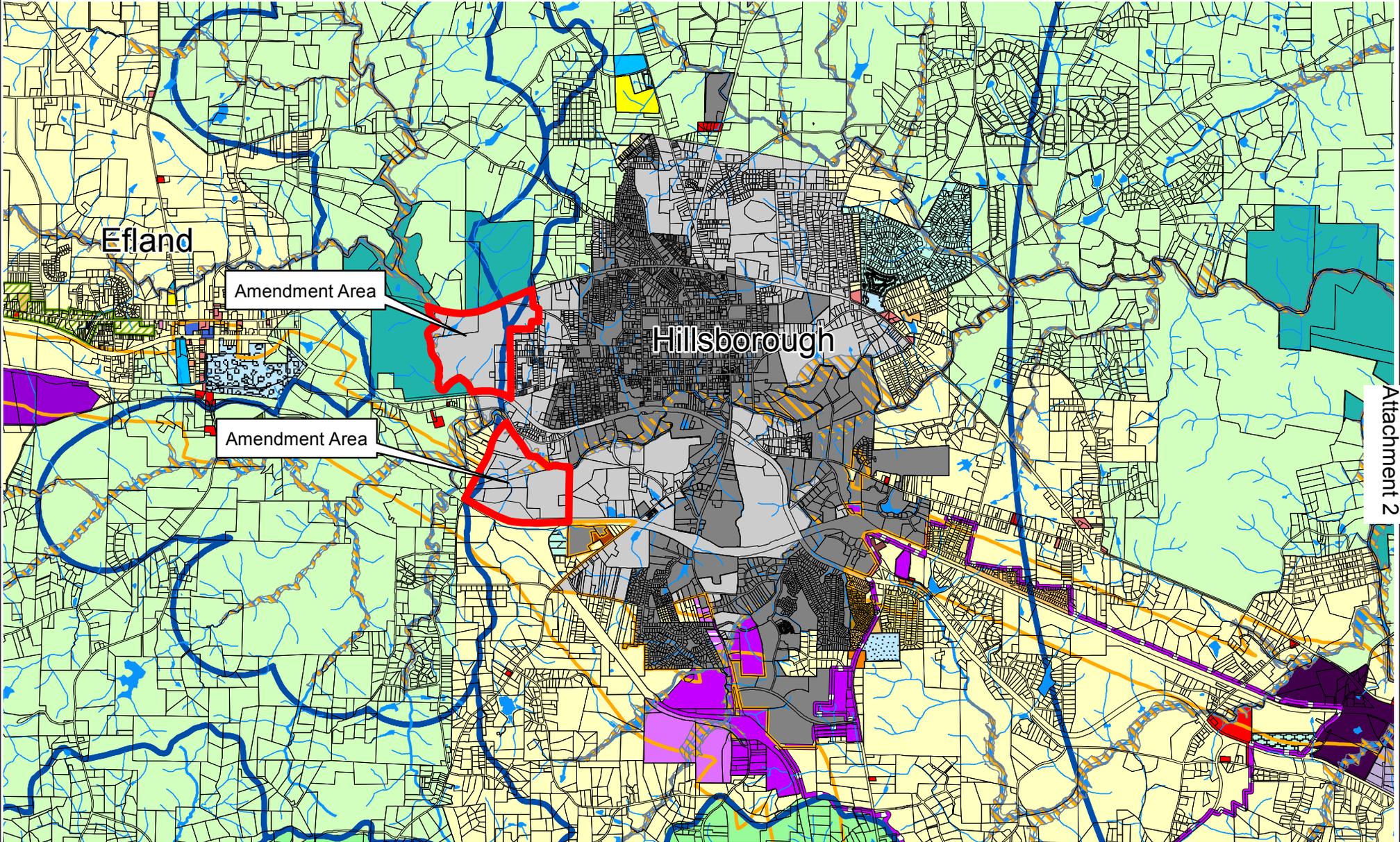


Assignment of County Zoning to Areas Removed from Hillsborough ETJ 12

Current Zoning Map

Proposed Zoning Map





Attachment 2

- | | | | | | | | |
|-------------|-------|-------|-------|--------|-------|----|---|
| AR | EC5 | EDH-2 | I2 | OI | PDHR5 | R3 | Streams |
| AS | EDB-2 | EDH-3 | I3 | PD-OI | PDHR8 | R4 | Water Bodies |
| CC3 | EDE-1 | EI | LC1 | PDCGC4 | PID | R5 | Amendment Area |
| City Limits | EDE-2 | GC4 | NC2 | PDHR2 | R1 | R8 | Efland-Cheeks Highway 70 Overlay District |
| ETJ | EDH-1 | I1 | PD-I1 | PDHR4 | R2 | RB | |

- Overlays**
- Watersheds
 - Major Transportation Corridor
 - Stoney Creek Basin
 - Special Flood Hazard Areas

0 2,000 Feet
1 in = 1 miles

ZONING COMPARISON

RURAL RESIDENTIAL (R1) and AGRICULTURAL RESIDENTIAL (AR) DISTRICTS

DISTRICTS	R-1 RURAL RESIDENTIAL DISTRICT	AR AGRICULTURAL RESIDENTIAL DISTRICT
DISTRICT PURPOSES	The purpose of the R-1 District is to provide locations for rural non-farm residential development, at very low intensities, in areas where the short and long-term solutions to domestic water supply and sewage disposal shall be individual wells and ground absorption system.	The purpose of the AR District is to assist in the preservation of land suitable, as a result of location, existing farming operations, soils and topography, for agricultural, silvicultural or horticultural uses and to protect such uses from the adverse effects of incompatible land uses.
DISTRICT APPLICATION	Where designated Rural Residential by the Comprehensive Plan; and where urban services, including water distribution and sewage collection mains, are not likely within 10-20 years.	Where designated Agricultural Residential by the Comprehensive Plan; and where urban services, including water distribution and sewage collection mains, are not likely within 10-20 years.
STANDARDS	R-1	AR
Minimum lot size	40,000 square feet	40,000 square feet
Minimum lot width	130 feet	150 feet
Minimum front setback from r-o-w	40 feet	40 feet
Minimum corner side setback	40 feet	40 feet
Minimum side setback	20 feet	20 feet
Minimum rear setback	20 feet	20 feet
Maximum height	25 feet, with 2 feet of additional height allowed for one foot increase of the required front and side setbacks	25 feet, with 2 feet of additional height allowed for one foot increase of the required front and side setbacks
Minimum gross land area	R-CU, NR-CU: 80,000 square feet	R-CU, NR-CU: 80,000 square feet
Minimum required open space ratio	R-CU NR, NR CU: .84	R-CU NR, NR CU: .84
Minimum required recreation space ratio	R, R-CU: .031	R, R-CU: .031
Minimum required livability space ratio	R-CU: .75	R-CU: .75
Minimum required pedestrian/landscape ratio	NR, NR-CU: .21	NR, NR-CU: .21
Density	The density permitted based on the Watershed Protection Overlay District	The density permitted based on the Watershed Protection Overlay District
Differences in permitted uses	*See attached permitted use table	*See attached permitted use table

Indicates difference in standards or uses

SECTION 5.2: TABLE OF PERMITTED USES

5.2.1 Table of Permitted Uses – General Use Zoning Districts

TABLE OF PERMITTED USES – GENERAL USE ZONING DISTRICTS																						
* = PERMITTED USE A = CLASS A SPECIAL USE B = CLASS B SPECIAL USE Δ = SUBJECT TO SPECIAL STANDARDS																						
USE TYPE	GENERAL USE ZONING DISTRICTS																					
	RB	AR	R1	R2	R3	R4	R5	R8	R13	LC1	NC2	CC3	GC4	EC5	OI	AS	EI	I1	I2	I3	PID	
~ Use may not be permitted as a Conditional Use District; See Section 5.1.4(E) ^ Allowed as more than one principal use if located on a bona fide farm (see Section 6.2.5)																						
AGRICULTURAL USES																						
Agricultural Processing Facility ~																*		*	*	*		
Agricultural Processing Facility, Community ^		*								*	*					*		*				
Agricultural Services Uses													*			*						
Cold Storage Facility																A		*	*	*		
Community Farmers' Market ^		*								*	*	*	*			*						
Composting Operation, no grinding																A						
Composting Operation, with grinding ~																A						
Cooperative Farm Stand ^		*								*	*					*						
Equestrian Center		A																				
Farm Equipment Rental, Sales and Service ~													*	*		*		*	*	*		
Farm Supply Store										*	*	*	*			*						
Feed Mill ~																*		*	*			
Greenhouses with On Premises Sales ^		*									*	*	*	*		*						
Meat Processing Facility, Community ^		*								*	*					*		*				
Meat Processing Facility, Regional ~																A						
Non-Farm Use of Farm Equipment ^		*														*						
Stables, Commercial ~	B	B	B									B	B			B						
Stockyards / Livestock Markets ~																*						
CHILD CARE & EDUCATIONAL FACILITIES																						
Center in a Residence for 3 to 12 Children	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*							

TABLE OF PERMITTED USES – GENERAL USE ZONING DISTRICTS																					
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USE TYPE	GENERAL USE ZONING DISTRICTS																				
	RB	AR	R1	R2	R3	R4	R5	R8	R13	LC1	NC2	CC3	GC4	EC5	OI	AS	EI	I1	I2	I3	PID
~ Use may not be permitted as a Conditional Use District; See Section 5.1.4(E) ^ Allowed as more than one principal use if located on a bona fide farm (see Section 6.2.5)																					
Child Care Facilities	B	B	B	B	B	B	B	B	B	*	*	*	*	*	*						
Libraries										*	*	*	*		*						
Non-Profit Educational Cooperative		A																			
Schools: Dance, Art & Music										*	*	*	*	*	*						
Schools: Elementary, Middle & Secondary	A	A	A	A	A	A	A	A	A						A						
Schools: Vocational												*	*		*				*	*	
Universities, Colleges & Institutes	*	*	*									*	*		*						
COMMERCIAL USES																					
Banks & Financial Institutions										*	*	*	*	*							
Beauty & Barber Shops										*	*	*	*	*							
Country Store										*	*					*					
Drive In Theaters ~													*								
Funeral Homes ~												*	*								
Garden Center										*	*	*	*			*					
Hotels & Motels ~												*	*								
Junkyards ~													A					A	A		
Kennels, Class II ~ ^	B	B	B									B	B		B						
Laundry & Dry Cleaning Services										*	*	*	*	*							
Massage, Business of												*	*								
Microbrewery with Minor Events ^		B																B	B	B	
Nightclubs, Bars, Pubs										*		*	*								
Offices & Personal Services, Class 1										*	*	*	*	*	*			*	*	*	
Offices & Personal Services, Class 2											*	*	*		*			*	*	*	
Offices & Personal Services, Class 3												*	*		*					*	

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~ Use may not be permitted as a Conditional Use District; See Section 5.1.4(E) ^ Allowed as more than one principal use if located on a bona fide farm (see Section 6.2.5)																					
Repair Service Electronic & Appliance										*	*	*	*								
Restaurants: Carry Out											*	*	*	*							
Restaurants: Drive In												*	*	*							
Restaurants: General											*	*	*	*							
Retail, Class 1										*	*	*	*	*							
Retail, Class 2											*	*	*	*							
Retail, Class 3												*	*								
Rural Guest Establishment: Bed & Breakfast ^	*	*	*																		
Rural Guest Establishment: Bed & Breakfast Inn ^		B	B																		
Rural Guest Establishment: Country Inn ^		A	A																		
Storage of Goods, Outdoor ~														*				*	*	*	
Storage or Warehousing: Inside Building													*	*	*			*	*	*	
Studio (Art)										*	*	*	*		*			*	*	*	
Taxidermy ^		B								*	*	*	*					*			
Tourist Home						*	*	*	*						*						
Wholesale Trade ~												*	*	*	*			*	*	*	
Winery with Minor Events ^		B																B	B	B	
EXTRACTIVE USES																					
Extraction of Earth Products ~		A														A		A	A	A	
GOVERNMENTAL USES																					
Governmental Facilities & Office Buildings	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*		*	*	*	*	*
Governmental Protective Services (Police & Fire Stations) Rescue Squads, Volunteer Fire Departments	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*

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Military Installations (National Guard & Reserve Armory) ~											*	*	*		*						
MANUFACTURING, ASSEMBLY & PROCESSING																					
Assembly and Packaging Operations Including Mail Order Houses, But Excluding On-Premises Retail Outlets												*			*			*	*	*	
Industrial, Heavy ~																				*	
Industrial, Light ~																	*	*	*	*	
Industrial, Medium ~																			*	*	
Microbrewery, production only ^		B																*	*	*	
Printing & Lithography												*	*	*				*	*	*	
Sawmills ~																*					
Winery, production only ^		B																*	*	*	
MEDICAL USES																					
Health Services: Over 10,000 Sq. Ft. ~													*								
Health Services: Under 10,000 Sq. Ft.										*		*	*	*	*						
Hospitals ~													*		*						
Veterinary Clinic		B								*	*	*	*	*	*	*		*	*	*	
Veterinary Clinic, mobile		B	B							*	*	*	*	*	*	*		*	*	*	
Veterinary Hospitals												*	*	*	*	*		*	*	*	
RECREATIONAL USES																					
Botanical Gardens & Arboretums	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*
Camp/Retreat Center	B	B	B																		
Golf Driving and Practice Ranges		B										*	*					*			
Parks, Public & Non-Profit	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*

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Recreational Facilities (Non-Profit)	B	B	B	B	B	B	B	B	B	B	B	B	B		B			B	B	B	
Recreational Facilities (Profit)												*	*					*			
Golf Course	A	A	A	A	A	A	A	A	A	A	A	A	A		A			A	A	A	
RESIDENTIAL USES																					
Dwelling; Mobile Home	*	*	*	*	*	*	*	*	*	*	*	*	*	*							
Dwelling; Multiple Family				*	*	*	*	*	*	*	*	*	*		*						
Dwelling; Single-Family	*	*	*	*	*	*	*	*	*	*	*	*	*	*							
Dwelling; Two-Family	*	*	*	*	*	*	*	*	*	*	*	*	*								
Family Care Home	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*						
Group Care Facility	B	B	B	B	B	B	B	B	B	B	B	B	B	B	B						
Rehabilitative Care Facility										*		*	*								
Residential Hotel (Fraternities, Sororities, and Dormitories) ~							A	A	A			A	A								
Rooming House					*	*	*	*							*						
TELECOMMUNICATIONS																					
Telecommunication Tower – Stealth (75 feet or shorter)	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*
Telecommunication Towers (Over 75 feet and under 200 feet)	B	B	B	B	B	B	B	B	B	B	B	B	B	B	B	B	B	B	B	B	B
Telecommunication Towers (200 feet and higher)	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A
TEMPORARY USES																					
Buildings, Portable	B	B	B	B	B	B	B	B	B		B	B	B	B	B						
Temporary Mobile Home (Custodial Care)	B	B	B	B	B	B	B	B	B						B						

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Temporary Mobile Home (Use during construction/installation of permanent residential unit and for 30 days following issuance of Certificate of Occupancy)	*	*	*	*	*	*															
AUTOMOTIVE / TRANSPORTATION																					
Bus Passenger Shelter	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*		*	*	*	
Bus Terminals & Garages ~													*					*	*	*	
Motor Freight Terminals ~																		*	*	*	
Motor Vehicle Maintenance & Repair (Body Shop) ~												*	*	*							
Motor Vehicle Repair Garage ~												*	*								
Motor Vehicle Sales / Rental (New & Used)											Δ ¹		*	*			*	*	*	*	
Motor Vehicle Services Stations										*	*	*	*	*							
Parking As Principal Use, Surface or Structure											*	*	*								
Petroleum Products: Storage & Distribution ~																		*	*	*	
Postal & Parcel Delivery Services												*	*		*						
UTILITIES																					
Elevated Water Storage Tanks	B	B	B	B	B	B	B	B	B	B		B	B	B		B		B	B	B	
Public Utility Stations & Sub-Stations, Switching Stations, Telephone Exchanges, Water & Sewage Treatment Plants	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A		A	A	A	A
Electric, Gas, and Liquid Fuel Transmission Lines	B	B	B	B	B	B	B	B	B	B	B	B	B	B	B	B		B	B	B	
Water & Sanitary Sewer Pumping	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*		*	*	*	*
Solar Array – Large Facility	B	B	B	B	B	B	B	B	B	B	B	B	B		B	B		B	B	B	B
Solar Array – Public Utility	A	A	A	A	A	A	A	A	A	A	A	A	A		A	A		A	A	A	A
WASTE MANAGEMENT																					

¹ See Section 5.15.1 for special standards

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~ Use may not be permitted as a Conditional Use District; See Section 5.1.4(E) ^ Allowed as more than one principal use if located on a bona fide farm (see Section 6.2.5)																					
Landfills (2 Acres or More) ~	A	A	A													A		A	A	A	
Landfills (Less Than 2 Acres) ~	B	B	B													B		B	B	B	
Waste Management Facility; Hazardous & Toxic ~													A						A	A	
MISCELLANEOUS																					
Accessory Uses	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*
Airports, General Aviation, Heliports, S.T.O.L ~	A	A	A															A	A	A	
Assembly Facility Greater Than 300												*	*								
Assembly Facility Less Than 300										*	*										
Cemetery	B	*	B	B	B	B	B	B	B												
Church	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*
Clubs or Lodges; Social; Fraternal or Union Clubhouses	*	*	*							*	*	*	*		*						
Community Center	B	B	B	B	B	B	B	B	B	*	*	*			*						
Crematoria ~																		*	*	*	
Historic Sites Non-Residential/Mixed Use	A	A	A																		
Kennels, Class I	*	*	*									*	*		*						
Research Facility ~											*	*	*		*			*	*	*	
Research Lands & Installations, Non-profit																					*
Rural Heritage Museum		B								B	B							B			
Rural Special Events ^		*														*					
Special Events (Less than 150)												*	*						*		

Attachment 4
DRAFT
MINUTES EXCERPT
ORANGE COUNTY PLANNING BOARD
OCTOBER 8, 2014
REGULAR MEETING

1
2
3
4
5
6
7 **MEMBERS PRESENT:** Peter Hallenbeck (Chair), Cheeks Township Representative; Lisa Stuckey, Chapel Hill
8 Township Representative; James Lea, Cedar Grove Township Representative; Herman Staats, At-Large, Cedar
9 Grove Township; Tony Blake, Bingham Township Representative; Laura Nicholson, Eno Township Representative;
10 Paul Guthrie, At-Large Chapel Hill Township; Andrea Rohrbacher, At-Large Chapel Hill Township; Buddy Hartley,
11 Little River Township Representative; Maxecine Mitchell, At-Large Bingham Township; Bryant Warren, Hillsborough
12 Township Representative;

13
14
15 **MEMBERS ABSENT:** Lydia Wegman, At-Large Chapel Hill Township

16
17 **STAFF PRESENT:** Craig Benedict, Planning Director; Michael Harvey, Current Planning Supervisor, Tom Altieri,
18 Comprehensive Planning Supervisor, Perdita Holtz, Special Projects Coordinator, Tina Love, Administrative
19 Assistant II

20
21
22 **OTHERS PRESENT:** Bonnie Hammersley, County Manager; James Bryan, Staff Attorney; Andrew Vanard

23
24 **AGENDA ITEM 8: ZONING ATLAS AMENDMENT:** To make a recommendation to the BOCC on a government-
25 initiated amendment to the Zoning Atlas to assign County zoning districts to approximately 500
26 acres of property that are to be removed from the Town of Hillsborough Extraterritorial
27 Jurisdiction (ETJ) located generally near the Eno River between US 70W and I-85/I-40 in
28 Cheeks and Hillsborough Townships. This item was heard at the September 8, 2014 quarterly
29 public hearing.

30 **Presenter:** Tom Altieri, Comprehensive Planning Supervisor

31
32 *Tom Altieri reviewed abstract and presented a PowerPoint Presentation.*

33
34 Herman Staats: So, the triangle that you said was inconsistently zoned versus land use designation, is there a
35 reason it was zoned that way and if there is not a reason that its zoned that way should the zoning be changed so
36 that it is consistent?

37
38 Tom Altieri: The reason, I don't know the reason but I think that's how it was zoned when that township was
39 originally zoned. I have a theory which is that it might have something to do with the Hillsborough Township line. I
40 found it interesting that the western side of that R-1 boundary (illustrated on map) that's not a parcel line. That's a
41 line that seems to be a hangover from a township line that for some reason doesn't extend further to the north or
42 south as we know the Hillsborough Township does. Our mapping has gotten significantly better, our GIS and
43 overlays and could be the result of previous less precise mapping.

44
45 Pete Hallenbeck: That area you're talking about, the Hillsborough triangle, is it in a critical watershed area?

46
47 Tom Altieri: It is.

48
49 Pete Hallenbeck: That tempers how much you can do there.

50
51 Tony Blake: How many acres is it.

52
53 Tom Altieri: Maybe 120 acres all those parcels combined.

54

55 Paul Guthrie: What is the ownership pattern? Are there a lot of owners, one owner?

56
57 Tom Altieri: I don't have that specific information tonight.

58
59 Paul Guthrie: Is there any development on it at all.

60
61 Michael Harvey: Single family residents on those lots and one of the parcels is part of a larger farm. The Hare
62 Krishna part of their temple is on the other side of Dimmocks Mill Road there is a mish mash of existing land uses in
63 that general area.

64
65 Pete Hallenbeck: In my opinion at this point, fairly well developed. Most lots have something on them.

66
67 Tony Blake: One more question, that phantom line seems to bisect a bunch of lots, does that mean that the lots
68 have two land use and zoning classifications?

69
70 Tom Altieri: One base land use classification and correct, two different zoning classifications.

71
72 Tony Blake: This would serve to bring them in line and make them consistent across the lot.

73
74 Tom Altieri: That's not part of this amendment. If it is something that this Board wanted to recommend to the County
75 Commissioners it would require another public hearing and notification and then we could consider that.

76
77 Tony Blake: I don't think it's worth it.

78
79 Craig Benedict: One other thing, this upgraded consistency statement, just something that we can use for future
80 reference. With this consistency statement, you see us referring to previous planning studies. One case was the
81 Hillsborough Interlocal Agreement another planning construct was the water and sewer boundary agreement was
82 another layer of the planning. As we proceed with these rezonings in the future, you'll see us continue to use the
83 value of our small area planning processes to show consistency. The law has come back around to support what we
84 have been doing in the past by having multiple reasons for changing zoning. Some places around the state would
85 say, just because, so this is a way of incorporating our prior planning and give a good consistency statement.

86
87 Pete Hallenbeck: So to put this concept of the consistency statement into perspective, if we're talking about taking
88 some parcel there and zoning it for some gigantic store or office complex that would be a consistency problem
89 instead we're wrestling with AR versus R-1.

90
91 Paul Guthrie: Has there been any commentary from any of these parties that have an ownership interest on this
92 particular activity?

93
94 Tom Altieri: Very little. They all have received first class mail notification and the information. We had one citizen
95 that attended the public hearing that spoke to me after the meeting that just wanted more information. I provide him
96 the information, more detail on his zoning and the permitted uses and Margaret Hauth's contact information with the
97 Town if he had any interest in how the zoning may have played out had his property stayed within the Town's
98 jurisdiction. We did have a lot of interest back in January of this year when the Town was looking at both
99 relinquishing and expanding its ETJ, that involved another 200 or so properties and we did have about 50+ people
100 show up at that meeting. All but two were there because they owned property within the areas where the Town was
101 considering expansion. I think a lot of the people dropped off and there has only been a few phone calls, 3 or 4.

102
103 **MOTION** by Bryant Warren to recommend to the BOCC approval of the rezoning amendment. Seconded by Buddy
104 Hartley.

105 **VOTE: UNANIMOUS**

106
107 **MOTION** by Bryant Warren to approve the consistency statement. Seconded by Tony Blake

108 **VOTE: UNANIMOUS**

**STATEMENT OF CONSISTENCY
OF PROPOSED ZONING ATLAS AMENDMENT WITH THE 2030 COMPREHENSIVE PLAN
AND/OR OTHER ADOPTED COUNTY PLANS**

Orange County has initiated amendments to the Zoning Atlas affecting approximately 500-acres located generally near the Eno River between US 70 W and I-85/I-40 in Cheeks and Hillsborough Townships. This amendment assigns County zoning to properties that are to be removed from the Town of Hillsborough Extraterritorial Jurisdiction (ETJ), which is to become effective October 1, 2014.

Properties are to be zoned to County zoning districts, which in these cases include: Agricultural Residential (AR) and Public Interest District (PID) (portions to include Watershed Protection, Special Flood Hazard, and Major Transportation Corridor Overlays). The Parcel Identification Numbers (PIN) of the twenty-two parcels included in this amendment are:

9864212218	9864294255	9864165305	9854989358
9864111534	9864012864	9864175152	9864135926
9864015589	9864074274	9864210925	9864111926
9864122219	9864028637	9864312586	9864155705
9864124872	9864138329	9864319480	
9864224688	9864069297	9854980353	

The Planning Board finds:

- The requirements of Section 2.8 of the Unified Development Ordinance (UDO) have been deemed complete, and
- Pursuant to Sections 1.1.5, and 1.1.7 of the UDO and to Section 153A-341 of the North Carolina General Statutes, the Board finds documentation within the record denoting that the rezoning **is consistent** with the adopted 2030 Comprehensive Plan and/or other adopted County plans.

The amendment is consistent with applicable plans because it:

- Supports the following 2030 Comprehensive Plan goals and objectives:

Land Use Goal 1: Fiscally and environmentally responsible, sustainable growth, consistent with the provision of adequate services and facilities and a high quality of life.

Objective LU-1.1:

Coordinate the location of higher intensity / high density residential and non-residential development with existing or planned locations of public transportation, commercial and community services, and adequate supporting infrastructure (i.e., water and sewer, high-speed internet access, streets, and sidewalks), while avoiding areas with protected natural and cultural resources. This could be achieved by increasing allowable densities and creating new mixed-use zoning districts where adequate public services are available.

Land Use Goal 6: A land use planning process that is transparent, fair, open, efficient, and responsive.

Objective LU-6.1:

Undertake a comprehensive effort to inform and involve the citizens of Orange County in the land use planning process.

Objective LU-6.2:

Maintain a cooperative joint planning process among the County municipalities and those organizations responsible for the provision of water and sewer services to guide the extension of service in accordance with the Comprehensive Plan, the Orange County-Chapel Hill-Carrboro Joint Planning Agreement and Land Use Plan, and the policies of the municipalities.

- Further implements the Hillsborough-Orange Interlocal Land Management Agreement (2009 and as amended 2014), consistent with the Town of Hillsborough/Orange County Central Orange Coordinated Area Land Use Plan and established Town Urban Service Area, and
- Supports the Water and Sewer Management, Planning and Boundary Agreement and Map.

The amendment is reasonable and in the public interest because:

- Fifty-six percent (56%) of the amendment area consists of Public/Quasi-Public/Institutional (i.e. Duke Forest, Assoc. for the Preservation of the Eno River Valley, State of NC, NCDOT, Krishna Temple, etc.) existing land uses and 19% of the amendment area is under the Present Use Value program, and
- The existing land use activities in the area support the rezoning of properties to the Agricultural Residential (AR) and Public Interest District (PID) general use zoning districts as well as the extension of Watershed Protection, Special Flood Hazard, and Major Transportation Corridor Overlays, and
- The proposed zoning districts include permitted uses such as single-family residential, church, day care, bed and breakfast, government use, cooperative farm stand, greenhouse, parks, research lands, which provide an appropriate balance between development rights and environmental protection, and
- The proposed zoning districts and overlays are found in the vicinity, and
- It is consistent with the character of the area, existing development trends, and will minimize the potential for incompatible land uses in the future, and
- It promotes public health, safety, and general welfare by furthering the goals and objectives of the 2030 Comprehensive Plan.

The Planning Board hereby recommends that the Orange County Board of County Commissioners consider adoption of the proposed zoning atlas amendment.



Pete Hallenbeck, Chair

10/8/14

Date

**STATEMENT OF CONSISTENCY
OF PROPOSED ZONING ATLAS AMENDMENT WITH THE 2030 COMPREHENSIVE PLAN
AND/OR OTHER ADOPTED COUNTY PLANS**

Orange County has initiated amendments to the Zoning Atlas affecting approximately 500-acres located generally near the Eno River between US 70 W and I-85/I-40 in Cheeks and Hillsborough Townships. This amendment assigns County zoning to properties that are to be removed from the Town of Hillsborough Extraterritorial Jurisdiction (ETJ), which is to become effective October 1, 2014.

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9864124872	9864138329	9864319480	
9864224688	9864069297	9854980353	

The Board of County Commissioners finds:

- The Orange County Planning Board has approved its Statement of Consistency finding that the amendment is consistent with applicable plans, is reasonable and in the public interest, and recommends adoption of the proposed zoning atlas amendment, and
- The requirements of Section 2.8 of the Unified Development Ordinance (UDO) have been deemed complete, and
- Pursuant to Sections 1.1.5, and 1.1.7 of the UDO and to Section 153A-341 of the North Carolina General Statutes, the Board finds documentation within the record denoting that the rezoning **is consistent** with the adopted 2030 Comprehensive Plan and/or other adopted County plans.

The amendment is consistent with applicable plans because it:

- Supports the following 2030 Comprehensive Plan goals and objectives:

Land Use Goal 1: Fiscally and environmentally responsible, sustainable growth, consistent with the provision of adequate services and facilities and a high quality of life.

Objective LU-1.1:

Coordinate the location of higher intensity / high density residential and non-residential development with existing or planned locations of public transportation, commercial and community services, and adequate supporting infrastructure (i.e., water and sewer, high-speed internet access, streets, and sidewalks), while avoiding areas with protected natural and cultural resources. This could be achieved by increasing allowable densities and creating new mixed-use zoning districts where adequate public services are available.

Land Use Goal 6: A land use planning process that is transparent, fair, open, efficient, and responsive.

Objective LU-6.1:

Undertake a comprehensive effort to inform and involve the citizens of Orange County in the land use planning process.

Objective LU-6.2:

Maintain a cooperative joint planning process among the County municipalities and those organizations responsible for the provision of water and sewer services to guide the extension of service in accordance with the Comprehensive Plan, the Orange County-Chapel Hill-Carrboro Joint Planning Agreement and Land Use Plan, and the policies of the municipalities.

- Further implements the Hillsborough-Orange Interlocal Land Management Agreement (2009 and as amended 2014), consistent with the Town of Hillsborough/Orange County Central Orange Coordinated Area Land Use Plan and established Town Urban Service Area, and
- Supports the Water and Sewer Management, Planning and Boundary Agreement and Map.

The amendment is reasonable and in the public interest because:

- Fifty-six percent (56%) of the amendment area consists of Public/Quasi-Public/Institutional (i.e. Duke Forest, Assoc. for the Preservation of the Eno River Valley, State of NC, NCDOT, Krishna Temple, etc.) existing land uses and 19% of the amendment area is under the Present Use Value program, and
- The existing land use activities in the area support the rezoning of properties to the Agricultural Residential (AR) and Public Interest District (PID) general use zoning districts as well as the extension of Watershed Protection, Special Flood Hazard, and Major Transportation Corridor Overlays, and
- The proposed zoning districts include permitted uses such as single-family residential, church, day care, bed and breakfast, government use, cooperative farm stand, greenhouse, parks, research lands, which provide an appropriate balance between development rights and environmental protection, and
- The proposed zoning districts and overlays are found in the vicinity, and
- It is consistent with the character of the area, existing development trends, and will minimize the potential for incompatible land uses in the future, and
- It promotes public health, safety, and general welfare by furthering the goals and objectives of the 2030 Comprehensive Plan.

The Board of County Commissioners hereby adopts this Statement of Consistency and findings expressed herein.

Barry Jacobs, Chair

Date

**AN ORDINANCE AMENDING
THE ORANGE COUNTY ZONING ATLAS
Zoning 2013-02**

WHEREAS, Orange County has initiated amendments to the Zoning Atlas affecting approximately 500-acres located generally near the Eno River between US 70 W and I-85/I-40 in Cheeks and Hillsborough Townships, and

WHEREAS, the Zoning Atlas amendment(s) seeks to establish County zoning designations on 22 properties formerly within the Town of Hillsborough ETJ further identified utilizing the following Orange County Parcel Identification Numbers (PIN):

9864212218	9864294255	9864165305	9854989358
9864111534	9864012864	9864175152	9864135926
9864015589	9864074274	9864210925	9864111926
9864122219	9864028637	9864312586	9864155705
9864124872	9864138329	9864319480	
9864224688	9864069297	9854980353	

WHEREAS, the requirements of Section 2.8 of the Unified Development Ordinance (UDO) have been deemed complete, and

WHEREAS, pursuant to Sections 1.1.5, and 1.1.7 of the UDO and to Section 153A-341 of the North Carolina General Statutes, the Board finds sufficient documentation within the record denoting that the rezoning is consistent with applicable plans as detailed within a previously adopted *Statement of Consistency*, and

WHEREAS, the Board has found the proposed zoning atlas amendment is reasonable and in the public interest as detailed within a previously adopted *Statement of Consistency*.

BE IT ORDAINED by the Board of Commissioners of Orange County that the Orange County Zoning Atlas is hereby amended to rezone the property as described consistent with the attached map.

BE IT FURTHER ORDAINED THAT this ordinance be placed in the book of published ordinances and that this ordinance is effective upon its adoption.

Upon motion of Commissioner _____, seconded by Commissioner _____, the foregoing ordinance was adopted this _____ day of _____, 2014.

I, Donna S. Baker, Clerk to the Board of Commissioners for Orange County, DO
HEREBY CERTIFY that the foregoing is a true copy of so much of the proceedings of said
Board at a meeting held on _____, 2014 as relates in any way to the
adoption of the foregoing and that said proceedings are recorded in the minutes of the said
Board.

WITNESS my hand and the seal of said County, this _____ day of _____,
2014.

SEAL

Clerk to the Board of Commissioners

**ORANGE COUNTY
BOARD OF COMMISSIONERS
ACTION AGENDA ITEM ABSTRACT
Meeting Date: November 6, 2014**

**Action Agenda
Item No. 5-c**

SUBJECT: Unified Development Ordinance Text Amendment – Public Hearing Process Changes – Interim Report and Closure of Hearing

DEPARTMENT: Planning and Inspections

PUBLIC HEARING: (Y/N)

Yes

ATTACHMENT(S):

1. Draft Planning Board Minutes Excerpt – October 8, 2014
2. Flow Chart of Possible Process for Legislative Items

INFORMATION CONTACT:

Perdita Holtz, Planning, 919-245-2578
Craig Benedict, Planning, 919-245-2592

PURPOSE: To open the public hearing, receive the information contained in this abstract and attachments, and close the public hearing on a Unified Development Ordinance (UDO) text amendment that proposed changes to the public hearing process (presented at the September 8, 2014 Quarterly Public Hearing).

BACKGROUND: The public hearing on the proposed UDO text amendments that would amend the public hearing process was adjourned to November 6, 2014 in order to receive either an interim report or a recommendation from the Planning Board. The Planning Board discussed this topic at its October 8th meeting (materials are available at: <http://orangecountync.gov/planning/documents/10.8.14PBPacket.pdf>) and is scheduled to continue discussion at its November 5th meeting. An excerpt of draft minutes from the October 8th meeting is included in Attachment 1.

The Quarterly Public Hearing materials (available at <http://orangecountync.gov/occlerks/140908.pdf>) provide background on this issue and are not included as part of this item in order to minimize the length of the materials included. The discussion that occurred at the public hearing can be viewed at http://orange-nc.granicus.com/MediaPlayer.php?view_id=2&clip_id=754. At the conclusion of the public hearing, there were three points of consensus among BOCC members:

1. Allow the public to make comments at the end of the process.
2. Do not require a quorum of Planning Board members at public hearings.
3. Public hearing legal ads do not necessarily need to be Consent Agenda items, circulation via e-mail is likely OK. (Note that this is an internal process component that is not written into the UDO).

The original impetus regarding this topic was as follows:

1. Remove the Planning Board as an official board at the public hearing (e.g., do not require a quorum of Planning Board members).

2. Increase the frequency of public hearings (currently held 4 times per year on dates specifically set aside only for public hearings).

Because these two points necessitate changes in existing process, additional discussion has arisen. The most important points to consider are:

- Does the Planning Board recommendation occur before or after a BOCC-only public hearing?
- Does increasing the frequency of public hearings cause too great a change in BOCC meeting agenda internal processes and potentially impact BOCC meetings/calendars too much?
- What is the role of the Planning Board in quasi-judicial matters (Special Use Permits) if the Planning Board is no longer an official board at the public hearing?
- Additionally, a separate text amendment related to neighborhood information meetings in advance of Special Use Permit applications has raised questions about how the public can be more involved in matters prior to the public hearing.

In analyzing this topic, staff believes it may be helpful to breakdown future discussion based on the type of decision being made:

1. Legislative
 - a. Comprehensive Plan Text
 - b. Comprehensive Plan Future Land Use Map
 - c. UDO Text
 - d. Zoning Atlas (map) Amendments (general use districts and conditional zoning districts)
2. Quasi-Judicial
 - a. Class A Special Use Permits (SUP)
3. Legislative/Quasi-Judicial Mix
 - a. Conditional Use District (a rezoning that also requires a Class A SUP)

At the present time, Orange County's process is generally the same for these three different (from a legal perspective) types of public hearings. However, the process can be different for each type if the local government so chooses. Quasi-Judicial matters have very specific legal requirements whereas there is significant discretion in Legislative matters.

Staff compiled a list of public hearing items since May 2011 (the date was chosen because the UDO was adopted in April 2011) to determine the breakout of the types of items Orange County has considered in recent years and the initiator of the item (Application by an Individual or County-initiated). The following table illustrates the information:

Summary by Application Type/Initiator				
	Total	Legislative	Quasi-Judicial	Legis./ QJ Mix
Applicant	16 (24%)	8	6	2
County	50 (76%)	50	-	-
Totals	66	58 (88%)	6 (9%)	2 (3%)

As a result of discussion at the October 8th Planning Board meeting, staff has produced the flow chart in [Attachment 2](#) which shows a possible process for legislative items. The Planning Board will continue discussion on this topic, with a focus on quasi-judicial matters, at its November 5th meeting.

Because the proposed UDO text amendments are expected to change significantly from those presented at the September 8, 2014 Quarterly Public Hearing, staff is recommending the hearing be closed at this time. A new public hearing will be held in the future if changes from the existing process are desired. This topic could be a BOCC work session item in early 2015.

FINANCIAL IMPACT: Existing staff has completed the work required for this project. Any future legal advertisements needed to re-advertise this topic will be paid using funds budgeted for this purpose.

RECOMMENDATION(S): The Manager recommends the Board:

1. Open the public hearing;
2. Receive the information contained in this abstract and attachments; and
3. Close the public hearing. (This is being recommended because the proposed text amendments are expected to change significantly enough that they will have to be heard again at a future Quarterly Public Hearing, so there is no need to adjourn the public hearing to a date/time certain. Closure of the hearing is necessary to ensure the text amendment is not considered a withdrawal, which requires a yearlong waiting period before amendments on the same topic can be considered again.)

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MINUTES

ORANGE COUNTY PLANNING BOARD

OCTOBER 8, 2014

REGULAR MEETING

Excerpt of Draft Minutes

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MEMBERS PRESENT: Peter Hallenbeck (Chair), Cheeks Township Representative; Lisa Stuckey, Chapel Hill Township Representative; James Lea, Cedar Grove Township Representative; Herman Staats, At-Large, Cedar Grove Township; Tony Blake, Bingham Township Representative; Laura Nicholson, Eno Township Representative; Paul Guthrie, At-Large Chapel Hill Township; Andrea Rohrbacher, At-Large Chapel Hill Township; Buddy Hartley, Little River Township Representative; Maxecine Mitchell, At-Large Bingham Township; Bryant Warren, Hillsborough Township Representative;

MEMBERS ABSENT: Lydia Wegman-At-Large Chapel Hill Township;

STAFF PRESENT: Craig Benedict, Planning Director; Michael Harvey, Current Planning Supervisor, Tom Altieri, Comprehensive Planning Supervisor, Perdita Holtz, Special Projects Coordinator, Tina Love, Administrative Assistant II

OTHERS PRESENT: Bonnie Hammersley, County Manager; James Bryan, Staff Attorney; Andrew Vanard

HANDOUTS GIVEN: *(email from Lydia Wegman concerning Item 10 which is attached at the end of the minutes)*

AGENDA ITEM 1: CALL TO ORDER AND ROLL CALL

AGENDA ITEM 10: UNIFIED DEVELOPMENT ORDINANCE (UDO) TEXT AMENDMENT: To either provide input or make a recommendation to the BOCC on government-initiated amendments to the text of the UDO to change the existing public hearing for Comprehensive Plan, UDO, and Zoning Atlas related items/ amendments. This item was heard at the September 8, 2014 quarterly public hearing.
Presenter: Perdita Holts, Special Projects Coordinator

Perdita Holtz reviewed abstract

Craig Benedict: What I put on the Board here is what we presently have. We usually give the Planning Board a briefing on what is coming up at the public hearings, this is kind of informal. We did have the joint public hearing here and then this was referred back to the Planning Board and then back to the Commissioners for action. As you answer these questions, we'll find out, does the Planning Board make recommendations here or do they make recommendation somewhere else? We will draft it up, as you come to some sort of consensus, we'll try to sketch something up for clarity.

Pete Hallenbeck: I am not going to read what is in attachment one, I'll just make a couple of quick comments. First we are going through something different here, it's not a text amendment or something laid out for us. It's an opportunity to say what we're thinking. With that comes the obligation to try to get our thoughts organized. I think the main thing is the joint meetings were a problem just because of the quorum and I think you could move that so they are not joint meetings. However, I think you can, somewhere between require and strongly urge, have the Planning Board members attend. I think it is really important, since we are giving recommendations, to have as many people as we can present to hear what is going on because there is such a difference between reading something and hearing someone present it. There is talk in the meeting about holding the Planning Board either before or after. I

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55 think Planning Board before I like a lot, Planning Board after the decision is like closing the barn door after the horse
56 is gone. I'm not quite sure what we'd do, that was discussed. I think citizen notification which is in here is a good
57 deal and it would be nice if that notification includes a description of the process so people know what to do. Part of
58 what happened in the solar project is people were scrambling with the time they had and they weren't sure what the
59 next steps were and also the dates. I think when you combine what we just voted on with the 45 day and you add in
60 the changes we are looking at now and if that notification spells out what is going to happen, it should be a different
61 picture than what we had before. I like treating legislative quasi-judicial mixes as quasi-judicial and that led to those
62 recommendations. So you can sort of see what I am thinking from that attachment one. What we'll do here is just go
63 around the room and take input that anyone would like to pass on to the Commissioners.
64

65 Perdita Holtz: I forgot to mention that Lydia Wegman sent an email earlier today about her views. I wanted to make
66 sure it got into the minutes that I did distribute her email.
67

68 Pete Hallenbeck: Yes and we should put her comments into the minutes since she is not here. She also talked
69 about it the Planning Board should be at the public hearing and she talked about how they should be required to
70 attend the public hearing. We're seeing everybody wrestle with the same details.
71

72 Paul Guthrie: You took the first part of what I was going to acknowledge and suggest everybody read it carefully.
73 Lydia is a very smart person and has been in this business a long time. I must admit that I've thought a lot about this
74 issue and I really wasn't a 100% percent sure where I was going with it so I decided to make it simple. We are in
75 business for one reason and that is to work for the County Board of Commissioners, present them with our
76 understanding of issues and, where appropriate, make recommendations as we gather as citizens in the County. I
77 would caution us as we shape this don't violate that particular rule and if you decide that it's necessary to change
78 that rule in a significant manner, then you need to decide whether the Planning Board is relevant. I would just say
79 that this is a very fundamental issue that needs to be carefully considered and I understand where the concern
80 comes and it is legitimate concern in terms of the quorum/non-quorum issue. It seems to me we ought to be able
81 to deal with that issue without tearing up the relationship of what a citizen advisory board is to the elected leaders of this
82 County. I think we should think in that line as we work on the process.
83

84 Pete Hallenbeck: I agree we need to find a way to get people there but we need to find a way to do it that doesn't
85 penalize people who come to a meeting if we don't have enough people there. That might be the best way to put it.
86

87 Laura Nicholson: I have a lot of comments, in light of the timeline that we were given to consider this I wonder if we
88 can't divide it. It seems like there are a few things that are easy and specific and there are a few things that are really
89 squishy so if could just get through some of the specifics. In regard to the quorum, I obviously haven't been here
90 long enough to understand why the quorum was ever an issue but it just seems like a communication thing. If we've
91 made it clear that you are supposed to be at as many monthly meetings and you can and be at the quarterly public
92 hearing, and are given insufficient notice, and we double check to make sure there's enough people there, I don't
93 see it as an issue. I think it is a little insane to do this whole roundabout to change this whole process that seems
94 important because we can't get our act together internally and I think it could be fixed internally so it doesn't have to
95 be this whole big process. And the frequency of public hearings, I don't know if that is something that is really
96 specific and easy to figure out or not but I'm just curious if we couldn't just divide it. So talk about a few things we
97 can iron out tonight and a few things we go back and ask for more time to figure out.
98

99 Pete Hallenbeck: Again, it strikes me how to get people there because I think there's agreement that's really
100 important but if we make mistakes and people can't show up for whatever reason, how do you keep that from
101 throwing everything off track? We do serve at the pleasure of the Commissioners so they could certainly come up
102 with some club and stick approach to make everybody come to the meetings but I would leave that decision to them.
103

104 Bryant Warren: Reading this I'm a little concerned with, I feel like it is on the step of dissolving the Planning Board
105 and just going straight to the County Commissioners. I'll apologize I did miss the public hearing last month, I got my
106 days mixed up and thought it was the next night. But it is very seldom that I'll miss a public hearing or a meeting. I
107 will make sure I'm here and I don't understand how the Planning Board can make a recommendation to the BOCC
108 before the public hearing is being held because I really think they need to be involved in the public hearing in order to

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109 make an adequate recommendation to the BOCC. I think we can do something, I only been on the Board for a
 110 couple of months now so I don't know what went on in the past regarding the quorums. I do feel like if you're a
 111 member of the Planning Board then it is your obligation to make sure you attend the meetings. I think what we need
 112 to do is stress that we need to keep things the way they are, continue the public hearing, continue with the Planning
 113 Board playing a very big role in it so they can make the recommendations they need to, because evidentially, if they
 114 don't, then you might as well dissolve the Planning Board and not even have it. That's my recommendation.
 115

116 Pete Hallenbeck: One challenge that came out of this whole discussion that hit me was during the quarterly public
 117 hearing, I referred to citizens that want to go to the top they want to go to the decision makers and sometimes it's
 118 hard to get citizens to come to an advisory board, they want to talk to the Commissioners. Part of the reason for
 119 making sure that this notification process tells people about the Planning Board is to give them more opportunities for
 120 input. The before and after comes down to what Craig has up on the board. We have a public hearing then Planning
 121 Board then BOCC action. I think that's good I think that's critical and I think the Planning Board has to get input so
 122 they can make the recommendation to the Commissioners. When I talk about having a Planning Board meeting after
 123 what I am talking about is once the Board of County Commissioners has made decision, I don't think there is any role
 124 for further input from the Planning Board. I do think it's critical and would even say they shouldn't make a decision
 125 before the Planning Board has had an opportunity to make a recommendation. Any time the Commissioners have
 126 the option of doing it and just saying wow, this is just too much to handle all this input, they can kick it back to the
 127 Planning Board and we can talk it over and it will come up at the next meeting, they have that option. So, yes if the
 128 impression that the Planning Board is somehow being diminished in its role, no I don't want that. I do want to make
 129 sure we don't hold up the citizens that show up and I'd like to find a way to encourage citizens to come to the
 130 Planning Board to get their concerns known earlier. Part of that is what I'm talking about in here about the Planning
 131 Board meeting with the public if the public could come to these meetings, it is a bit of a dry run. The other thing that
 132 came up in that meeting is another problem we've always had which is would that we had a crystal ball to predict the
 133 no-brainers from the ones that are going to be controversial. If we can get citizens to come to the Planning Board
 134 with input earlier, we can get a better feel of what is going on. The Commissioners can see that when they read the
 135 minutes and I think those are ways the Planning Board can be more engaged than it is now.
 136

137 Bryant Warren: The problem with that is they want to meet with the top people and by having a joint public hearing
 138 appearing with both then they are both getting the information and people are showing up for it.
 139

140 Pete Hallenbeck: I wouldn't be surprised if it continues in the same way but I also don't want to penalize people who
 141 want to learn how the systems works and try to get the most out of it. So if they have a 45 day notice and they come
 142 to the Planning Board and they're organized and they come to us and say here's the concern and talk about it then
 143 the Commissioners can read it. That's the closest we're going to come to that no-brainer crystal ball. They will be
 144 much more informed, the Commissioners will, than if all this just hits them for the first time.
 145

146 Bryant Warren: Right now we have one every 4 months, if it goes to every 2 months, is there not some way if we
 147 need another public hearing we can call one or do we have a time frame that would keep us from doing that.
 148

149 Craig Benedict: The Unified Development Ordinance does set out a public hearing specific dates of 4 a year. We
 150 can amend the UDO to say there are other times we can consider amendments. As Perdita put up there, there are
 151 three types of hearing, the legislative ones are typically a little bit easier. There is a good possibility we could move
 152 some of those legislative items to a regular meeting and have some more opportunities for them. We know that the
 153 quasi-judicial are usually the ones that are a little bit more labored because of the testimony and that would probably
 154 clog up a regular meeting so having the quarterly public hearings isolated for them will probably remain a good idea.
 155 We can consider regular Commission meetings to have a public hearing.
 156

157 Bryant Warren: I know a lot of developers want to get it out, get it to the public, and get it back as quickly as they can
 158 so they can start generating money from it. That's probably what we're trying to do is to accommodate some of them
 159 so I don't see anything wrong with it.
 160

161 Pete Hallenbeck: We have the full spectrum of the developers would love a two month process and a lot of citizens
 162 would like a nine month process. What you're talking about with additional meetings, I know Commissioner Jacobs

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163 was concerned that if you put additional public hearings on the normal Commissioner calendar, that's where the
 164 crystal ball for the no-brainers comes in. You would hate to put, for example, that solar project on the end of a
 165 budget meeting cause it would take too long, you really won't be doing the citizens any service, everybody would be
 166 tired by the time it was midnight and probably wouldn't accomplish what you wanted. If you know, that crystal ball,
 167 that this was going to be a 30 minute with no problem.

168
 169 Herman Staats: Pete, so I understand correctly, the process that is on the white board now, is what we currently
 170 use?

171
 172 Pete Hallenbeck: Correct.

173
 174 Herman Staats: Am I understanding you to say that we should have an additional Planning Board meeting with the
 175 public and if so where in that process do you propose to put it?

176
 177 Pete Hallenbeck: The question is the first item, these quarterly public hearing are on a certain schedule but we meet
 178 every month. There's an opportunity to have that 45 day notice and have people come to a Planning Board meeting
 179 and get citizen feedback quicker and then that feedback can be presented at the next available quarterly public
 180 hearing it is unlikely that the Commissioners would decide at that time but that's where the no-brainer, crystal ball
 181 comes in. It is far more likely that they will take that citizen input and kick it back to the Planning Board. We would
 182 also be at that meeting, however the carrot and stick approach the Commissioners work out for getting us there.

183
 184 Lisa Stuckey: So if I'm a citizen and I am bringing something forward, you're suggesting that there be a public
 185 hearing in front of the Planning Board and then a public hearing in front of the Board of County Commissioners and
 186 then it comes back to the Planning Board.

187
 188 Craig Benedict: Maybe it doesn't have to go here afterwards. There are differences between the legislative and
 189

190 Lisa Stuckey: But wait, because they were saying they wanted to give people a third or fourth opportunity to speak
 191 without question when it came back, as a former member of the school board, every time you hold a public hearing,
 192 you will get people to come and the more anxious they are about the outcome, the more they will come and they the
 193 longer they will talk. It is just a lot of time. I am not passing judgment on whether or not they should be allowed to,
 194 it's just a tremendous amount of time for the boards.

195
 196 Craig Benedict: There could be different processes for legislative versus quasi-judicial. The reason we have a
 197 process now to just have written testimony after this public hearing is because you're trying to set a point in time
 198 where the record is closed, let's make a decision, and if we keep on opening things up very late in the process then it
 199 doesn't end. That was part of the reason, especially for quasi-judicial matters, for legislative matters, the
 200 Commissioners can choose to let them hold it in three minutes, don't repeat what we've heard here. They can
 201 diplomatically say that.

202
 203 Lisa Stuckey: It won't work.

204
 205 Craig Benedict: Also it shows in the agenda package that the Commissioners, when they have this public hearing
 206 over here, they can do three things; they could close the public hearing, this is what we are suggesting as potential
 207 options. They could close the public hearing this night and they can set a date to make a formal vote on it, or if it is
 208 contentious they could send it back to the Planning Board to return then for a date certain, or one that has never
 209 worked well in the past is they can actually decide that night, close the public hearing and say we have enough
 210 testimony to decide. That has always been a lot for them but over the many years there's been a few where they
 211 thought that were very simple, one was actually a school site for the Orange County school that was an SUP and
 212 they needed to get it built and they wanted to approve it there but the process didn't allow them to do that at that
 213 time, to vote the same night. It had to go back.

214
 215 Bryant Warren: So you're talking about on the public hearing that is joint now it will not be a joint public hearing, it
 216 would be just the Commissioners?

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217
 218 Craig Benedict: That would be just the Commissioners and as the Chair said, we would suggest the Planning Board
 219 attend here or they could watch it on Granicus or they could watch a video of it or they could look at the minutes.
 220 *(referring to board)* This would not be a formal, this isn't the formal public hearing here, it's just a point where we can
 221 let people know in a neighborhood information meeting that the Planning Board is going to be hearing this item. It is
 222 what's called a Planning Board hearing, formal hearing will always stay with the Commissioners that's what state
 223 laws says.

224
 225 Bryant Warren: I don't think you're going to get as many people showing up for just a public hearing with the
 226 Planning Board as you're going to get to show up for the Commissioners and Planning Board combined.

227
 228 Craig Benedict: It's true, the Planning Board and staff may be able to answer some questions here at this pre-
 229 meeting. At this crystal ball meeting. Even at this point here, we're going to be educating the public because that's
 230 what the Commissioners suggested. Let them know about what process we're going through, is it legislative, is it
 231 quasi-judicial let them know what levels of input there are, is it going to be formal expert or can it be anecdotal i.e.,
 232 we don't think that fits the neighborhood. We can do a lot of education here, having something early where the public
 233 can be invited. It probably would be a lot more attendance at Planning Board meetings than you've had in the past.
 234 It still goes to the formal public hearing, let's call that the legal public hearing. Then the Commissioners have the
 235 opportunity to decide at that point to bounce it back or to themselves two weeks hence.

236
 237 Perdita Holtz: This Planning Board meeting where he crossed off formal review, the Planning Board recommendation
 238 meeting, where there would be notices that actually went out and the property would get posted with a sign to let
 239 people know that the Planning Board meeting was happening, it would not be a formal public hearing, it would just be
 240 a Planning Board meeting with changing the way we notify the public about Planning Board meetings so that people
 241 would know the Planning Board meeting was happening, they would be able to come and speak, it wouldn't have to
 242 be written comments only and at the conclusion of that meeting the Planning Board would make a recommendation
 243 on whether they thought the application should be approved or not, on legislative items. Craig is a little bit mixing
 244 legislative and quasi-judicial together. Then the item would go to public hearing with the Planning Board
 245 recommendation. At the public hearing the BOCC could decide, man there's so many people here that maybe didn't
 246 talk at the Planning Board meeting; we really should kick it back to the Planning Board for them to consider this other
 247 information that came out at the public hearing. Or, the BOCC could decide this is one of those no-brainers, the
 248 people who have been on the Planning Board before will remember the discussion about no-brainers, this is a no-
 249 brainer, we can close the public hearing tonight and we can just vote on it, or they can say, well, you know the
 250 Planning Board gave us a recommendation, nothing major has come out but I want to mull this over more and the
 251 BOCC can say let's schedule it for a later meeting.

252
 253 *Loss of recording device/full memory- approximate 7 to 9 minutes lost.*
 254 *[There was some discussion about how notices about the Planning Board meeting would be sent via first class mail*
 255 *to adjacent property owners and a sign would be posted on the affected property, in the case of map amendments].*
 256

257 Pete Hallenbeck: It is important that the notifications be a blend of the dry legal requirements of notification and a
 258 nice human readable, ok guys here's how it's going to work- we're going to have to this meeting here's what you can
 259 do, this is an opportunity for you, so it explains the process and people know what is going on.

260
 261 Tony Blake: I have a couple of comments; I don't know how much power we really have. I think we're maybe
 262 assuming that we have more power than we do here. We are really looking at the UDO and deciding whether or not
 263 a project meets the criteria of the UDO, we can't just all of a sudden say, no we don't like that, and the second part of
 264 it is, I think we're all here to represent some part of the County. I represent Bingham because I live there and
 265 because I have other contacts in the community and it seems to me that we should be part of the notification list for
 266 any public information session in our area of representation. We should be at least as strongly encouraged to attend
 267 that public information meeting on behalf of the Planning Board and all the Planning Board members be encouraged
 268 to attend any public information meeting as that somewhat cloudy crystal because I think you can tell from a public
 269 information meeting how many people show up as to what kind of a response you're going to get and what the real
 270 concerns and questions are that need to be addressed up front. I don't really understand the quasi-judicial role we

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271 have, I understand that we stand up there and give testimony but if our power is limited to interpreting the UDO and
 272 trying make whatever changes proposed fits within the UDO and it either does or it doesn't and staff is far more
 273 versed in the UDO than I am. I find their recommendations are pretty bang on. All of what I have to say in a quasi-
 274 judicial way is hearsay, right?

275
 276 Pete Hallenbeck: The role of the Planning Board is this oversight, are we meeting the requirements of the UDO.
 277 Yes, you're right, but that's a level of detail you have to have. I would point out, though, that there's also a document
 278 called the Comprehensive Plan. If the UDO is the rules, the left brain, the Comprehensive Plan is the heart and soul,
 279 it's the right brain part of it. There are times when we've reviewed things and it's met all of the requirements but then
 280 you'll find something in the Comprehensive Plan that's not right and I think it's not power per say but it's a very valid
 281 role of the Board is to point this out. An example of that is the Comprehensive Plan encourages that all subdivisions
 282 have sidewalks and yet every time we run into it there is no money for sidewalks and DOT doesn't want it. There is a
 283 conflict there and we don't have power over that but we can certainly point it out and I think that's also true with
 284 representing the areas you're from.

285
 286 Tony Blake: Yeah, but I don't find that to be quasi-judicial in essence. You can point it out in a quasi-judicial hearing
 287 but it's not some...

288
 289 Pete Hallenbeck: Quasi-judicial is such a different beast because people get sworn in and there's testimony. It really
 290 changes the game a lot and our role in quasi-judicial is very strict.

291
 292 Lisa Stuckey: We're supposed to be the judge in a quasi-judicial, aren't we?

293
 294 James Bryan: In quasi-judicial, it's the governing board- the deciding body that is the judge. From a legal
 295 perspective, for planning boards' involvement, it's dangerous. Especially, how we have it where you close the public
 296 hearing and then you have the statements. I think that's right before appeal, for a number of reasons, I don't know if
 297 the Board really wants to get into all of that but my recommendation would be that because of all of the legal
 298 concerns with all that let one board handle it, the Board of Adjustment, that's all they do and then you also have a
 299 corollary to that because when the public goes to these meetings and they want to know, look I'm a neighbor and I'm
 300 against this, quasi-judicial they can't say anything. That's objectionable, you're not supposed to allow them to go and
 301 speak to that. So if you have one board where they know, oh Board of Adjustment that's when I have to have my
 302 expert there to testify and any time you go before the Board of County Commissioners or the Planning Board, that's
 303 when I'm allowed to give my opinion because they do policy and legislative matters. It's clear for the public.

304
 305 Lisa Stuckey: So, the quasi-judicial, and I guess the mix will move out of the Planning Board?

306
 307 James Bryan: That would be my recommendation.

308
 309 Perdita Holtz: Well, the legislative part of the mix would not but we need to figure out what we want to do for
 310 legislative versus quasi-judicial before we tackle that funny beast of the mix.

311
 312 Lisa Stuckey: But quasi-judicial is leaving us.

313
 314 Bonnie Hammersley: No, as the County Manager I have to speak. The issue tonight is some kind of
 315 recommendation from this Board to the County Board of Commissioners, they make the final determination. One
 316 thing I would want to add thought as you all talked about your power or your worth, this Board is a highly valued
 317 board in county government and is in all the counties I've been in. The County Board of Commissioners depend on
 318 you greatly for your recommendations and what you do and so I want you for that but no determination has been
 319 made on what is going to happen. That's what this discussion is about. It would be a recommendation to the County
 320 Commissioners and whether the Commissioners would agree with that, they would make the final determination and
 321 I don't know what that is.

322
 323 Maxecine Mitchell: I'm sitting here thinking I want to share in my own way, when I decided to be on this Planning
 324 Board, I came to represent my community. I don't feel comfortable in any decision we make, I have to be there to

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325 hear what the people have to say. I sit here every month and hear the staff from their perspective and I get a good
 326 understanding on their challenges, what they are trying to do as a whole, I then like to come to the public hearing
 327 meeting and I cautiously listen to the people. Within the decisions we make to the UDO and the Comprehensive
 328 Plan when we have a chance that helps me to figure out if it a good thing for the community. Then my
 329 recommendation that I give to the County Board of Commissioners, I'm looking at it from the community perspective
 330 because I have to live here. You may not live in my neighborhood, in my area, and I don't want rules making it hard
 331 for me to enjoy the life here in Orange County. I take this very seriously so I don't want whatever we do, I want to
 332 hear from the public, as well as coming here every month and hearing from the Planning Board and hearing the
 333 County Commissioners and what they want and make it all work the best we possibly can. I understand the legal
 334 process but for me that's top concern because we have to live here in Orange County so we have to keep it where
 335 people can enjoy the County and not feel like they want to move to Durham or Alamance County, that's the way I see
 336 it and I want to find the best way to say that in the decisions we make. I try my best to show up to the public hearings
 337 and I go to work at 12 at night and the night of that long meeting, I left that meeting and went right to work because
 338 that's my commitment to the citizens of Orange County to be there. I think that staff and the Board of Commissioners
 339 get benefit from it.

340
 341 Pete Hallenbeck: One good thing coming from this discussion is that it's an interesting opportunity for everyone to
 342 think about the role of the Planning Board and I think we are all basically on the same page. If anyone has another
 343 rule they think is critical.

344
 345 Paul Guthrie: I mentioned one and that is the fact that we provide the Board of Commissioners with a screen with
 346 which they can filter through information as they deal with some very tough issues.

347
 348 Pete Hallenbeck: Yes, with a blend of the feedback and the community and public input. Also I think there is
 349 representation of the areas and there is also that everybody here has a diverse skill set and drawing on both of those
 350 really helps with these opinions that we can give the Commissioners.

351
 352 Tony Blake: Is it safe to say that any quasi-judicial process is preceded by a legislative?

353
 354 Perdita Holtz: In quasi-judicial matters it depends on how you're zoned on whether you have to get a Special Use
 355 Permit and so at some point zoning was applied to the property but you can't say that it precedes it by a month or a
 356 year of something like that.

357
 358 Tony Blake: No, what I'm saying is the maybe when we run up against this situation where we think, maybe the
 359 County is being too heavy handed but we don't really have the power to do anything but interpret the facts against
 360 the UDO and it either is or it isn't, right? Michael is the oracle on that, we have a handoff or a way to pass along to a
 361 more powerful body, the Board of Adjustment or the Board of Commissioners whoever it is and say here's our
 362 legislative view to take into your quasi-judicial. I don't know.

363
 364 Perdita Holtz: No, it's not for most of the types of Special Use Permits that we see. The only time that there's a
 365 legislative component is if there is a rezoning associated with also needing a Special Use Permit and that happens in
 366 the case of some subdivisions when you get larger subdivisions in the rural area.

367
 368 Tony Blake: Yeah, I was thinking of that dog kennel up on 70 where they weren't really in compliance. They wanted
 369 to do something, they couldn't do something without being in compliance first and then being in compliance was too
 370 expensive. It really got dicey and at the end of the day, basically, we were told we couldn't do anything outside of the
 371 UDO but at the same time it didn't qualify for the Board of Adjustment and so there was this limbo thing and then it
 372 was thrown over to the County Commissioners who changed the decision.

373
 374 Perdita Holtz: Yes, that really was a messy one.

375
 376 Tony Blake: That's the kind of situation I'm thinking of that it just really seems like we could be more graceful.
 377 Changing gears here if we got in early at the community information meetings and tried to make that at least as

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378 important as attending the quarterly public hearings for the representatives of that group to bring back to the Planning
379 Board I think that would go a long way towards your crystal ball.

380
381 Pete Hallenbeck: Two things here, on page 72 there's that summary and that Perdita came up with and 88% of the
382 time things are legislative and 3% of the time it is a mix. You never want to ignore a minority of cases but you also
383 don't want to optimize the system on one low probability parameter. Also, Tony, I wanted to comment and this will
384 sort of speak to what Maxecine was talking about, I like the idea that you notify Planning Board members if there is
385 neighborhood information meeting in their district. I think that's a great thing to do.

386
387 Michael Harvey: With all due respect, I think that the policy should be that every Planning Board member gets
388 notified and they can choose to attend if they can or cannot. That way everybody benefits. As neighborhood
389 meetings are scheduled the Planning Board gets notified and every member has an opportunity to attend.

390
391 Tony Blake: I would agree.

392
393 Michael Harvey: The reason I saying it that way is if Tony Blake can't show up, maybe other members can and the
394 fact that Tony was not able to show up on a given evening. I think if you're asking staff to make sure you're notified
395 of every NIM then we can just do that as a policy.

396
397 Pete Hallenbeck: You're right on the money, that's more functional and easier to implement.

398
399 Paul Guthrie: I have a question for those of us who live in the County but are under Chapel Hill planning
400 management, how do we get notified? Because most of the planning of what that has done is under Chapel Hill's
401 Planning Board. There was a point in time in the past the County Commissioners made a recommendation for
402 appointment to the Chapel Hill Planning Board, from the area in which I live in, and the first thing that happened, it
403 happened to be me as the nominee, and the first thing that happened was Chapel Hill Planning Board and the
404 Council decided to eliminate that position so I think that we need to talk about those fringe areas that are in the
405 extraterritorial jurisdiction and see if we can get the process working there too. I'm in the southeast corner of the
406 County and it is going to be one of the big growth areas in a very small area over the next few years, I'm afraid, and
407 there is a lot going on but you usually have to read about it in the newspaper to find out about it.

408
409 Perdita Holtz: So you're suggesting that we work with Chapel Hill Planning's Department for them to overhaul their
410 practices on how they notify?

411
412 Paul Guthrie: No, I'm just saying it would be nice to know when those things are going on or how many newspapers I
413 need to subscribe to.

414
415 Perdita Holtz: It's Chapel Hill's planning jurisdiction and we don't necessarily always know what is going on.

416
417 Pete Hallenbeck: I think the key thing is, you being in Chapel Hill, if there's any neighborhood information meetings,
418 you'll find out about it in the County because Michael's suggestion was right on the money. It's easy to implement
419 and everybody's informed.

420
421 Buddy Hartley: I feel like the process we have now is working. The question is can we get a quorum at the public
422 hearing. That's the question. The process is working, staff is doing their job. Staff is giving us the information for
423 whatever is taking place and we are recommending to the Board of County Commissioners, whether they like our
424 recommendation or not, they do what they want to do. So, I do like the fact of possibly having the public being able
425 to come to us before the public hearing but then the question is are we going to have a quorum at the public hearing.
426 I don't see a big problem with that we just need to let staff know in advance if we cannot make that meeting so they
427 know. We should be able to get a quorum at the public hearing.

428
429 Perdita Holtz: Well it's really far in advance because the legal ad gets published and notices get sent out, the legal
430 ad is due to the paper like three weeks before the public hearing.

431

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432 Buddy Hartley: So we want to be able to have a quorum at the public hearing, we either do or we don't.

433
434 Lisa Stuckey: Aside from the time somebody was late, and I was one of them one time, it's been very close. There
435 were other meetings, I can think of two others, maybe three, where we were waiting for people to come.

436
437 Maxecine Mitchell: But I usually get an email and if not an email somebody calls. Does not everybody get that same
438 thing as a reminder?

439
440 Perdita Holtz: Yes, Tina sends out emails asking about quorum.

441
442 Maxecine Mitchell: I have it on my calendar but when I get the email I remember, that's right I do have a public
443 hearing.

444
445 Buddy Hartley: And she does call.

446
447 Maxecine Mitchell: Yes, if she doesn't hear from me, she'll call. I just wondering, is that not working for everybody to
448 remember that there's a public hearing?

449
450 Perdita Holtz: Often we call because enough people have said no, and so it's getting very close on whether we're
451 going to have quorum and so now we're scrambling to get on the phone with people who haven't responded to see if
452 they can show up or not.

453
454 Pete Hallenbeck: You can put a lot of procedures in place but the bottom line is we had a lot of trouble and if it
455 happens again something has got to change. I would ask, it's not clear to me, what the value of having a true joint
456 meeting where the Planning Board has a quorum versus requiring Planning Board members to attend and if you
457 have bad attendance then the Commissioners can do something about it, like say thank you for your service but
458 you're not cutting it. We're going to be there and we're going to hear the public hearing input. The commissioners
459 certainly have the ability while we're there, even if it's not a joint meeting, to ask if there are any comments from the
460 Planning Board. It's well within their purview so I just don't see that dropping the official joint with a quorum
461 requirement, I don't think that will change the process a whole lot. What it will do is not hold up a meeting where you
462 have 100 citizens there.

463
464 Craig Benedict: From what I'm hearing from the discussion, there seems to be somewhat of a role of the Board in a
465 differentiation between how they act on a legislative matter, where they can hear opinions left and right, they can
466 hear the community and they can see the site versus the quasi-judicial nature where your role is more structured.
467 Not that we are making any determinations tonight, but maybe when we do this interim report, maybe there are two
468 different processes that we follow for legislative matters versus a quasi-judicial and right now they're clustered
469 together and maybe we should take a look at the role of the Board on a legislative matter and how we get input
470 versus a quasi-judicial matter follow a different tract. Does that sound reasonable?

471
472 Pete Hallenbeck: In general, what I'm hearing, and I realize there is variation everywhere, is everybody agrees there
473 is great value in having the Planning Board at the quarterly public hearing. The challenge is if you don't have a
474 quorum, we don't want that to derail anything. I am also hearing people are happy with this concept that the Planning
475 Board can take citizen input so we can get that sooner and hopefully that combined with the 45 days will just make
476 everything go better. Most of what we've been talking about is for the legislative processes which are 88% of the
477 time. The quasi-judicial is a different process and we need to work on knowing what our role is in that. That may be
478 something staff and the attorney can work on to educate us on that a little bit better but again 88% of the time it is
479 legislative and it would be great to also notify all Planning Board member of any neighborhood information meeting
480 that is going on so we have a chance to get out there and see what is going on. Those are the main points I'm
481 pulling out. Is there anything major anyone can think of?

482
483 Laura Nicholson: So, is the idea that we will have quorum and we'll all just internally say we are going to be better
484 about getting quorum or was there some barrier that maybe some of us that are new don't understand why we
485 couldn't get a quorum before?

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486
 487 Pete Hallenbeck: My personal opinion is to drop the quorum requirement because we've blown it two or three times
 488 and if we blow it one more time, it is just, it's getting to the point it's not excusable and that's also based on the fact
 489 that if we can just impress upon people how important it is to be there, it's not clear what the quorum is doing and the
 490 Commissioners can still ask Planning Board members who are present for comments and input.

491
 492 Laura Nicholson: It's just funny that you're saying we need to make sure that we all know that it's really important to
 493 be there but it's not a requirement. If it's really important to be there it should be a requirement.

494
 495 Pete Hallenbeck: It should but then when you don't have it, we were lucky that we had only a 30 minute delay. What
 496 would happen if you had a meeting and you didn't have quorum and you tell all these people I'm sorry we just don't
 497 have the people, we'll try this again in three months.

498
 499 Laura Nicholson: I agree I just don't see how we can't have a quorum.

500
 501 Lisa Stuckey: Why don't we ask staff, what's the problem? Do we know why people haven't shown up? What's
 502 been the issue?

503
 504 Perdita Holtz: I think it just depends on the personalities that you have on the Board. How seriously people take their
 505 position.

506
 507 Tina Love: There has never been a time when staff went to the meeting without a quorum. I have never left work at
 508 the end of the day that staff didn't have a quorum. If I haven't heard from you, I get on the phone and I call you and I
 509 keep on calling until I reach you, and I'm sorry about that, but we have to ensure there is a quorum. Then staff gets
 510 to the meeting and for whatever reason, and things do come up last minute but there just isn't a quorum. I don't
 511 know what other process we can do to fix that.

512
 513 Tony Blake: Send the Orange bus.

514
 515 Maxecine Mitchell: For me, I know we get a copy of the calendar every month, I put it on my personal calendar and
 516 an alarm goes off and I say hey you've got a meeting. I don't care if it's an hour before, I'll throw on my clothes and
 517 get up here because I've made up in my mind I'm committed and I know it's part of my responsibility on the Board. If
 518 something comes up, an emergency, the first thing I try to do, I'm calling from South Carolina when my sister passed
 519 away to say she passed I can't make it. Things like that, you can't help but if you're here you should be making it to
 520 the meeting. I think it doesn't have to be a rule we just have to be committed and show up unless it is out of our
 521 control.

522
 523 Laura Nicholson: I just think if the quorum isn't a rule then we're making ourselves seem less important. Like we
 524 can't make it to a quorum, we've already embarrassed ourselves by not being there so let's just not hold ourselves
 525 accountable and I think we should hold ourselves accountable by saying there has to be a quorum.

526
 527 Pete Hallenbeck: If the quorum requirement were effective, we would never have not had a quorum and I see this as
 528 the price of failure of value of success and the price of failure having the quorum is we hold up the public. The value
 529 of success is we have a quorum, the meeting starts but after that I don't see a lot of difference because the
 530 Commissioners can still ask our opinion and we are still there to get input. I think that's why I come down on the side
 531 of dropping the quorum requirement. It's just that simple weighing of the price of failure and the value of success. I
 532 don't see any difference in the outcome.

533
 534 Tony Blake: What's the reason for the joint meeting?

535
 536 Pete Hallenbeck: I think Laura's right on the money, it does bring the Planning Board out, it makes it part of the
 537 process, it give value to it, adds importance to it. By the same reason if we don't show up it makes it look like the
 538 Planning Board isn't important it doesn't care and the people are not there and you're holding up the citizens.

539

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540 Laura Nicholson: Is it possible that it was a communication issue, so for example, I knew I was going to be ten
 541 minutes late so I emailed Tina but I don't know if she got my email so maybe it's that we need cell phone numbers of
 542 staff so that we can call people and say hey, I'm going to be late or this came up or maybe it's just because I'm new.
 543

544 Tina Love: One other thing we need is alternative numbers, cell phone numbers for Planning Board.
 545

546 Laura Nicholson: So I see it as a communication issue that is holding up the quorum process and if we just over
 547 communicate rather than under communicate it will solve itself.
 548

549 Perdita Holtz: It really wasn't the issue of someone being ten minutes late and calling. It was people having full
 550 calendars and just not making it to the meeting.
 551

552 Laura Nicholson: And they don't know that in advance?
 553

554 Perdita Holtz: I don't want to speculate on when people know in advance.
 555

556 Laura Nicholson: I'm new so I can't comment but to me it seems simple you're supposed to be there, you're there
 557 and if you're not you tell somebody.
 558

559 Perdita Holtz: That's a wonderful outlook.
 560

561 Pete Hallenbeck: Sometimes just the ebb and flow of life just doesn't work out.
 562

563 Buddy Hartley: Things come up and when things come up, you contact staff and you let them know, I can't make this
 564 meeting for whatever reason. Everyone won't be able to always make meetings and if that happened with 3 or 4
 565 people for the same meeting, you might not have a quorum.
 566

567 Lisa Stuckey: It's not a regularly scheduled meeting for us, it's an odd meeting and I think that's part of the problem
 568 and it's on a Monday instead of Wednesday when we normally meet. Honestly when you're talking about going to
 569 more meeting I wonder how many Planning Board members can really go to those neighborhood meetings.
 570

571 Perdita Holtz: I'm a little fuzzy on a certain aspect of what you've discussed tonight; I hear that you want to attend
 572 the public hearing whether those are quorumed or not quorumed that you want to attend to hear the public.
 573

574 Lisa Stuckey: But if they change it and they're doing it six or eight times a year, are we really committed to that?
 575 I would be extremely skeptical.
 576

577 Perdita Holtz: That is a question at this time, I don't really think they are going to be changing the frequency but
 578 that's just my feeling from what we've heard.
 579

580 Bonnie Hammersley: I will support Perdita on that. One of the things we have is for the November 24th quarterly
 581 public hearing we don't have any agenda items and so it's difficult to try to justify adding more meetings so right now I
 582 don't see that being the will of the Board to change it.
 583

584 Perdita Holtz: I hear that you want to attend the public hearing what I'm fuzzy on is I've also heard that you want to
 585 do public meeting where the public can come to the Planning Board meeting and comment beforehand. There would
 586 be an official agenda item, we would send out notices to any affected property owners and they could come and talk
 587 with you. At that point, would you all make a recommendation at that Planning Board meeting and then attend the
 588 public hearing or do you still want to wait to make the recommendation after the public hearing? We're just talking
 589 about legislative not quasi-judicial for this. What I am trying to clear on, because I have to write something up for the
 590 BOCC, is you want to attend the public hearing and you also want to have a pre-meeting where the public can come
 591 and attend. If it involved a piece of property the public is going to get mailed notices and we are going to put notices/
 592 a sign saying come to the Planning Board meeting and let them know what you think. At that meeting will you all

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593 make a recommendation prior to the public hearing or do you want to wait until after the public hearing to make a
594 recommendation?
595

596 Pete Hallenbeck: I think we can no more guarantee we can make a recommendation than the Commissioners can
597 guarantee they can make a decision at the quarterly public hearing much as happened with the solar project. I think
598 the best the Planning Board can do is to provide feedback based on our knowledge on the communities we come
599 from and maybe comment on what people say and yes there is a bit of a challenge there because there may be time
600 when all we can do is except that input and frankly there won't be a whole lot we can say that is terribly intelligent
601 other than thank you for the input.
602

603 Perdita Holtz: So after the public hearing you want to make a recommendation still so my concern is that on
604 legislative items, that do not have a neighborhood information meeting, you are now adding an additional meeting
605 before the public hearing that is going to make the process longer. I want to make sure that.
606

607 Pete Hallenbeck: I don't think I was saying it that way.
608

609 Perdita Holtz: You're having a Planning Board meeting that we are going to send out notices.
610

611 Craig Benedict: We'll send out the letter out and decide.
612

613 Perdita Holtz: No, they're saying they don't want to decide, I know that is what we talked about two weeks ago but
614 this is not what's being talked about tonight. They want to wait to decide until after the public hearing.
615

616 Herman Staats: My own personal feeling about making a recommendation is what I said earlier, if you have
617 opportunity for public input but no one comes then yes we can make recommendations based on the written
618 guidelines but you still don't have public input. So the whole goal of us discussing this tonight was to increase and
619 have a better access to public input but if they don't come then we're not increasing public input. I thought this whole
620 process came up of how do we get more feedback from the public and how do we get them involved.
621

622 Perdita Holtz: That's one part of it.
623

624 Maxecine Mitchell: Right now, I'm going to go with leaving things the way they are right now.
625

626 Perdita Holtz: Increasing the public involvement, that's certainly one part of it Herman, about increasing the public
627 involvement however, the increasing of public involvement is really pertinent to quasi-judicial matters and so I am
628 trying to nail down more of what you are all thinking about the legislative matters and we're going to have to tackle
629 quasi-judicial at some other time.
630

631 Pete Hallenbeck: Yes, I agree, just talking legislative and I think I agree with Herman that if we can make a
632 recommendation or decision, we will but there may be circumstances where we just can't.
633

634 Michael Harvey: Is the concern that not enough citizens are interested in showing up and you're going to make a
635 recommendation in a vacuum.
636

637 Pete Hallenbeck: No, if nobody shows up and they have met all the requirements for what they are trying to do and it
638 meets the UDO, I say we make a decision and say yes, we're all for this. I think the times where we wouldn't make a
639 decision would be like the solar array.
640

641 Paul Guthrie: It's not judicial, we're not encumbered on that solution that we have something, nobody shows up, we
642 have a question about it, we could send that to the Commissioners and it could be incorporated in the call for the
643 public hearing.
644

645 Pete Hallenbeck: Yes, all that is possible and again it's part of being an advisory board there
646

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647 Tony Blake: Let me just suggest just opposing the whole thing for just a second here. Why not add, and I think other
 648 boards have this thing that they have sort of a County Commissioner liaison. Why not require that liaison to be here
 649 for quasi-judicial, no quasi-judicial right? Then they can carry that feedback back to the other County
 650 Commissioners.

651
 652 Pete Hallenbeck: We're going to stick with the legislative, quasi-judicial is a very strict process.
 653

654 Perdita Holtz: There are reasons there's not a BOCC liaison for the Planning Board and I don't think there is going to
 655 be.
 656

657 Pete Hallenbeck: I think the changes we're talking about is we have the 45 days, we're just saying let the public
 658 come and present input either in writing or verbally at the Planning Board meeting that's part of the notification they
 659 get. We will discuss it there will be times when we can make a recommendation and there will be times when we'll
 660 just throw our hands up and there will probably be times when we go, we don't really want to get near this thing and
 661 we kick it back to the Commissioners.
 662

663 Paul Guthrie: Would that be mandatory or just advisory? Could we simply say you may wish to come to a Planning
 664 Board meeting prior to the public hearing?
 665

666 Pete Hallenbeck: Yes, but part of this is to explain the process, is that exact language. You're not required but if you
 667 care to this is great as it gives us better input sooner, the Commissioners read your feedback before the quarterly
 668 public hearing. That explanation should enough to let a citizen realize how the process works.
 669

670 Paul Guthrie: Probably a good idea.
 671

672 Laura Nicholson: To me there is just some things that seem really cut and dried and there are some things that are
 673 really squishy. Is there a way we can delineate that and say these things we agree on and bring a recommendation
 674 on these things and these things we still want to talk about more, is that a possibility?
 675

676 Pete Hallenbeck: Part of why I tried to say it's important to be at the QPH not wild about the quorum and you're
 677 comments you really think the quorum will help. The Planning Board taking citizen input, it sounds like everybody is
 678 good with that and more input is good. We realize this is legislative that is 88% of what we see, all Planning Board
 679 members get notification of any neighborhood information meetings and we realize that the quasi-judicial is a
 680 problem for another day we need more education as there are very strict rules. That's ok because we've just dealt
 681 with 88% of what we deal with and I would say that's the summation of what we are putting before the
 682 Commissioners along with this process.
 683

684 Craig Benedict: Chair, based on the direction the Commissioners gave the manager and the attorney and staff is this
 685 interim report is not going to make decision so, that interim report will say probably some things are easier to achieve
 686 and some things are a little bit harder so I think in essence we are going to get some ideas on which way we can
 687 move with it. Where's there's some clarity and which areas might need a little more time. That's why they said the
 688 November 6th meeting wouldn't have everything done by then. We'll let them know where we are in the process that
 689 we were getting consensus on some areas and we are also determining that there are differences, clear differences,
 690 on how the Board's role is for quasi-judicial versus legislative and how we get community input that might take a little
 691 longer.
 692

693 Pete Hallenbeck: That's also why we're not going to vote tonight on this and what we recommend. We've talked
 694 they get to sludge through it and see what we're thinking and it goes on from there. OK, the last item on the agenda,
 695 I'll entertain a motion to adjourn
 696

697
 698 *Email from Lydia Wegman:*
 699

DRAFT

700 **From:** Lydia Wegman [mailto:lnwegman@gmail.com]
701 **Sent:** Wednesday, October 08, 2014 2:12 PM
702 **To:** Perdita Holtz
703 **Subject:** Re: October Planning Board Materials

704
705 Hi Perdita,

706
707 Thanks for that helpful explanation of the status of the recommendations on the public hearing process. I am very
708 sorry to be missing the discussion tonight. As a new member of the Board, I feel I would benefit from hearing the
709 views of the folks who have served on the Board longer than I. I do, however, have two thoughts to offer, which are
710 laid out in the next paragraph. In addition to that, I plan to read the minutes of tonight's discussion and then offer my
711 thoughts on the conclusions reached, if any. I know this is not the best way to engage in discussion, but given that I
712 am out of town, I think it's the best I can do.

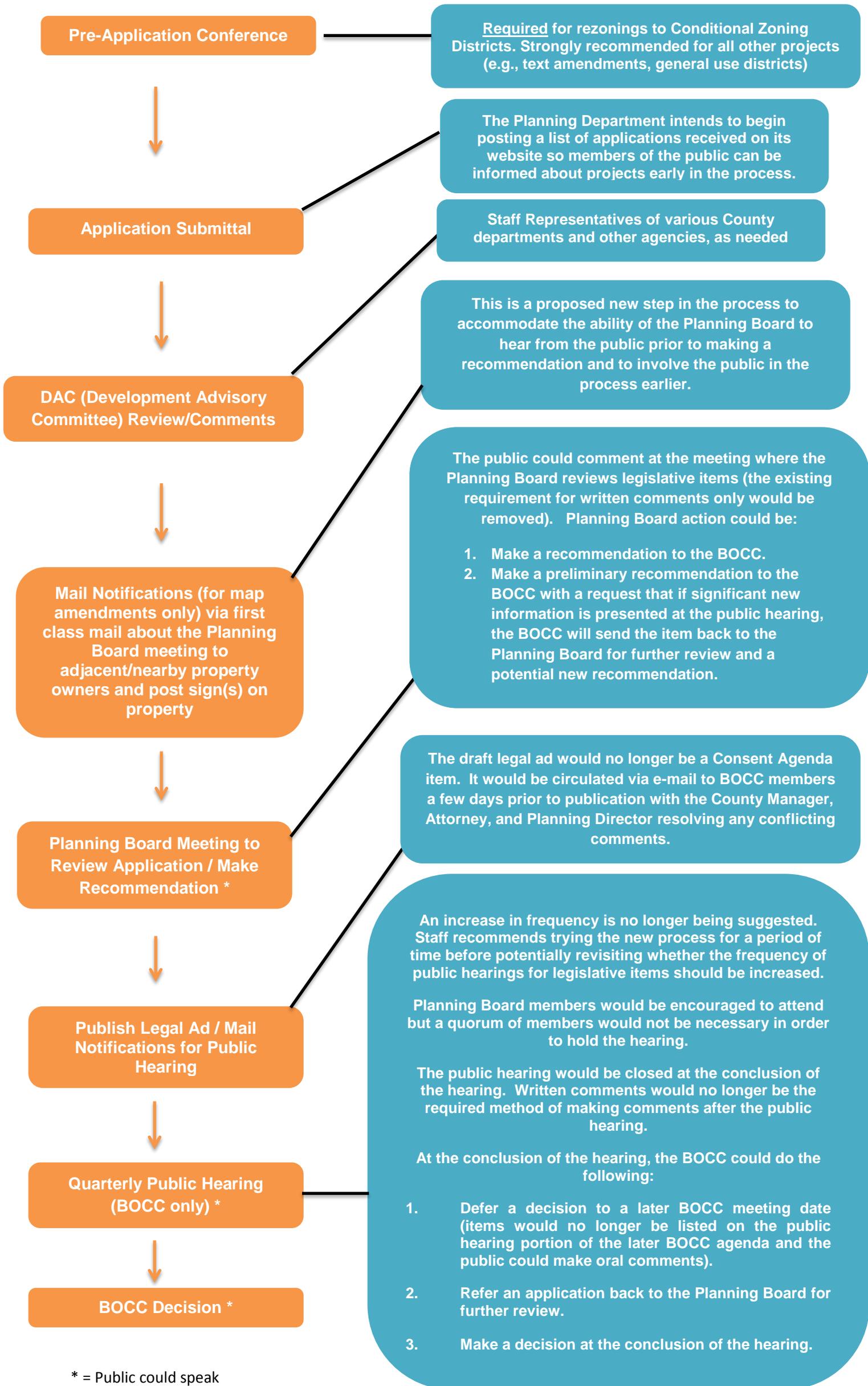
713
714 Here are my views on two issues for tonight's meeting: First, I do not think the Board of Adjustment should handle
715 Class A SUPs. I think those should continue to come to the BOCC and to the Planning Board for a recommendation
716 to the BOCC. I feel that decisions on these SUPs concern the way in which the county is using the precious land
717 within its boundaries and those decisions should be left to the elected, not appointed, officials. I think it's important
718 for the Planning Board to offer its views to the BOCC. My second thought is that the the Planning Board should
719 make its recommendations to the BOCC after the conclusion of the public hearing, as is done now. I think the
720 Planning Board should be required to attend the public hearing and am not sure why there has been such a problem
721 with attendance at the quarterly hearings. Is there really such a problem? If so, I suggest that the Planning Board be
722 asked to solve it. I don't think the solution is to cut the Board out of that process. But even if the Board is not
723 required to attend the public hearing, it should be required to listen to the hearing before offering its views to the
724 BOCC. The information at a public hearing is in my view essential to helping the Board thoughtfully consider what
725 recommendation to make.

726
727 I hope these views can be considered at tonight's meeting. Thanks very much. I look forward to hearing about the
728 discussion at the meeting.

729
730 Lydia

731
732
733
734
735

Possible Review Process for Legislative Items



**ORANGE COUNTY
BOARD OF COMMISSIONERS**

ACTION AGENDA ITEM ABSTRACT

Meeting Date: November 6, 2014

Action Agenda

Item No. 5-d

SUBJECT: North Carolina Community Transportation Program Administrative and Capital Grant Applications for FY 2016

DEPARTMENT: Planning/Transportation

PUBLIC HEARING: (Y/N)

Yes

ATTACHMENT(S):

1. Community Transportation Program Resolution
2. FY 2014 Certifications and Assurances
Signature Pages (FY 2016 to be received at a later date)
3. Public Hearing Notice
4. Local Share Certification Form

INFORMATION CONTACT:

Peter Murphy, Transportation Administrator, 919-245-2002
Bret Martin, Transportation Planner, 245-2582
Craig Benedict, Planning Director 919-245-2004

PURPOSE: To conduct an annual public hearing on the North Carolina Community Transportation Program (CTP) grant application by Orange Public Transportation (OPT) for FY 2016 and approve the grant application that includes adopting a resolution authorizing the applicant to enter into an agreement with the North Carolina Department of Transportation (NCDOT), and authorize the County Attorney to review and complete the necessary certifications and assurances.

BACKGROUND: Each year, the NCDOT Public Transportation Division accepts requests for administrative and capital needs for county-operated community transportation programs. OPT is eligible to make application for both administrative and capital funding. The current year FY 2015-approved application includes \$185,604 in administrative funding and \$482,489 in capital funding for replacement vehicles with total expenses equaling \$668,093.

The **total CTP funding request for FY 2016 is \$166,765** for community transportation administrative expenses and an additional **\$232,286 for capital expenses**. This draft grant application is made for expenses totaling **\$399,051**.

Grant funds for administrative purposes will continue to be used to support overall transit systems management and operations and will continue to promote general ridership. Grant funds for capital items include the replacement of three (3) buses exceeding their useful life mileage thresholds in OPT's fleet. A public hearing (Attachment 3) is requested with the

opportunity for public discussion and comment before the Board takes action on the resolution (Attachment 1). The acceptance of these grant funds requires compliance with the annual certifications and assurances, for which the signature pages are attached (Attachment 2). The attached signature pages are for the certifications and assurances for FY 2014. The FY 2016 certifications and assurances signature pages are very similar to those for FY 2014; however, the County has not yet received them from NCDOT. When received, they will be forwarded to the County Attorney and Chair for review and signatures.

FINANCIAL IMPACT: The NCDOT CTP grant requires a 15% local match (\$25,015) for administrative expenses and a 10% local match (\$23,229) for capital expenses for a total of \$48,244. As a comparison, the total CTP grant amount requested for FY 2015 was \$185,604 for administrative expenses (\$27,841 local match) and \$482,489 for capital expenses (\$48,250 local match), a reduction of \$269,042 in total expenses (\$27,847 local match) from FY 2015 to FY 2016.

The indicated local match amounts will be requested in the upcoming FY 2016 budget cycle and must be committed from Orange County's budget for the performance period of July 1, 2015, through June 30, 2016 (FY 2016), as indicated in the attached Local Share Certification for Funding form (Attachment 4). This will require Orange County to obligate funding in its next budget cycle for these expenses. A total of \$48,244 would come from the County's general operating budget.

RECOMMENDATION(S): The Manager recommends the Board:

1. Conduct a public hearing to receive public comments on the proposed grant application;
2. Close the public hearing;
3. Approve the Community Transportation Program Grant application for FY 2016 in the total amount of \$399,051 with a local match total of \$48,244 to be provided when necessary;
4. Approve and authorize the Chair to sign the Community Transportation Program Resolution and the Local Share Certification for Funding form; and
5. Authorize the Chair and the County Attorney to review and sign the annual certified statements of participation.

COMMUNITY TRANSPORTATION PROGRAM RESOLUTION

**Section 5311
FY 2016 RESOLUTION**

Applicant seeking permission to apply for Community Transportation Program funding, enter into agreement with the North Carolina Department of Transportation, provide the necessary assurances and the required local match.

A motion was made by (*Board Member's Name*) _____ and seconded by (*Board Member's Name or N/A, if not required*) _____ for the adoption of the following resolution, and upon being put to a vote was duly adopted.

WHEREAS, Article 2B of Chapter 136 of the North Carolina General Statutes and the Governor of North Carolina have designated the North Carolina Department of Transportation (NCDOT) as the agency responsible for administering federal and state public transportation funds; and

WHEREAS, the North Carolina Department of Transportation will apply for a grant from the US Department of Transportation, Federal Transit Administration and receives funds from the North Carolina General Assembly to provide assistance for rural public transportation projects; and

WHEREAS, the purpose of these transportation funds is to provide grant monies to local agencies for the provision of rural public transportation services consistent with the policy requirements for planning, community and agency involvement, service design, service alternatives, training and conference participation, reporting and other requirements (drug and alcohol testing policy and program, disadvantaged business enterprise program, and fully allocated costs analysis); and

WHEREAS, Orange County hereby assures and certifies that it will provide the required local matching funds; that its staff has the technical capacity to implement and manage the project, prepare required reports, obtain required training, attend meetings and conferences; and agrees to comply with the federal and state statutes, regulations, executive orders, Section 5333 (b) Warranty, and all administrative requirements related to the applications made to and grants received from the Federal Transit Administration, as well as the provisions of Section 1001 of Title 18, U. S. C.

NOW, THEREFORE, be it resolved that the Chair of the Orange County Board of Commissioners is hereby authorized to submit a grant application for federal and state funding, make the necessary assurances and certifications and be empowered to enter into an agreement with the NCDOT to provide rural public transportation services.

I (*Certifying Official's Name*)* _____ (*Certifying Official's Title*) _____ do hereby certify that the above is a true and correct copy of an excerpt from the minutes of a meeting of the Orange County Board of Commissioners duly held on the 6th day of November, 2014.

Signature of Certifying Official

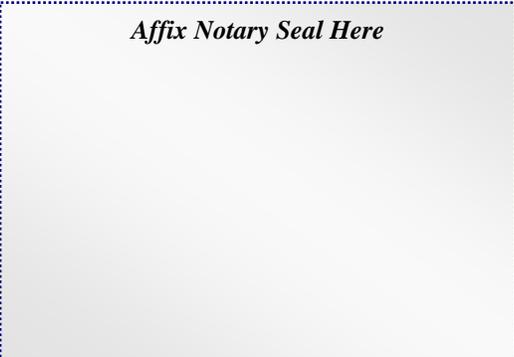
***Note that the authorized official, certifying official, and notary public should be three separate individuals.**

Seal Subscribed and sworn to me (*date*) _____

*Notary Public **

Printed Name and Address

My commission expires (*date*) _____



STATE FISCAL YEAR 2014
FEDERAL (FTA) / STATE (NCDOT) CERTIFICATIONS AND ASSURANCES SIGNATURE PAGE
(Required of all Applicants)

AFFIRMATION OF APPLICANT

Legal Name of Applicant:
Orange County

Name and Relationship of Authorized Official:
Mr. Barry Jacobs, Chair Orange County Commissioners

BY SIGNING BELOW, on behalf of the Applicant, I declare that the Applicant has duly authorized me to make these Certifications and Assurances and bind the Applicant's compliance. Thus, the Applicant agrees to comply with all Federal/State statutes and regulations, and follow applicable Federal/State guidance, and comply with the Certifications and Assurances as indicated on the foregoing page applicable to each application it makes to North Carolina Department of Transportation (NCDOT) for FTA (Federal Transit Administration) and for State assistance in State Fiscal Year 2014, irrespective of whether the individual that acted on its Applicant's behalf continues to represent the Applicant.

NCDOT and FTA intend that the Certifications and Assurances the Applicant selects on the preceding Certifications and Assurances group selection page should apply, as provided, to each Project for which the Applicant seeks now, or may later seek State or (FTA) Federal assistance during State Fiscal Year 2014.

The Applicant affirms the truthfulness and accuracy of the Certifications and Assurances it has selected in the statements submitted with this document and any other submission made to NCDOT, and acknowledges that the Program Fraud Civil Remedies Act of 1986, 31 U.S.C. 3801 *et seq.*, and implementing U.S. DOT regulations, "Program Fraud Civil Remedies," 49 CFR part 31 apply to any certification, assurance or submission made to the NCDOT and FTA. The criminal provisions of 18 U.S.C. 1001 apply to any certification, assurance, or submission made in connection with a Federal public transportation program authorized in 49 U.S.C. chapter 53 or any other statute.

In signing this document, I declare under penalties of perjury that the foregoing Certifications and Assurances, and any other statements made by me on behalf of the Applicant are true and correct.

Signature of Authorized Official

Date Signed

Mr. Barry Jacobs, Chair Orange County Commissioners

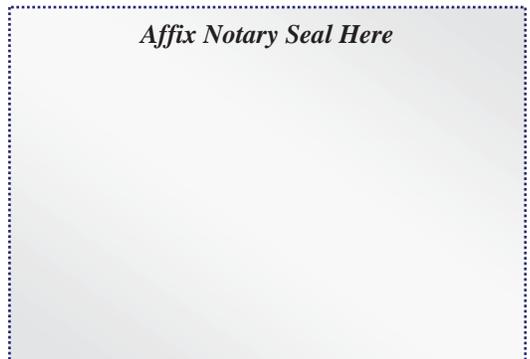
Name/Title of Authorized Official

Seal Subscribed and sworn to me (date) _____

Notary Public

Printed Name and Address

My commission expires (date) _____



AFFIRMATION OF APPLICANT'S ATTORNEY
(Required of all Applicants)

For (Legal Name of Applicant):
Orange County

As the undersigned Attorney for the above named Applicant, I hereby affirm to the Applicant that it has authority under State, local, or tribal government law, as applicable, to make and comply with the Certifications and Assurances as indicated on the foregoing pages. I further affirm that, in my opinion, the Certifications and Assurances have been legally made and constitute legal and binding obligations on the Applicant.

I further affirm to the Applicant that, to the best of my knowledge, there is no legislation or litigation pending or imminent that might adversely affect the validity of these Certifications and Assurances, or of the performance of its FTA/NCDOT Project or Projects.

Signature of Attorney for Applicant

Date Signed

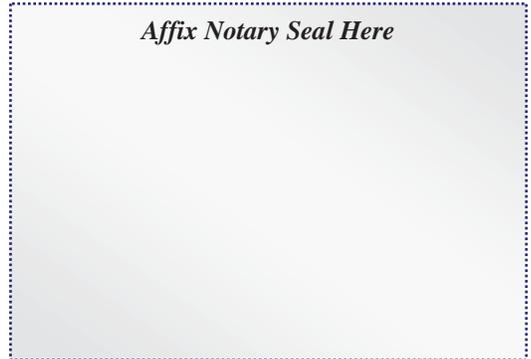
Mr. John Roberts, Orange County Attorney
Name of Attorney for Applicant

Seal/ Subscribed and sworn to me (date) _____

Notary Public

Printed Name and Address

My commission expires (date) _____



(Required of all Applicants, except an Indian tribe or a tribal organization)
CERTIFICATION AND RESTRICTIONS ON LOBBYING

I, Mr. Barry Jacobs, on behalf of _____,
Name of Authorized Official

Orange County,
Legal Name of Applicant

Hereby certifies that:

No Federal/State appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any Federal/State agency, a Member of Congress or State Legislature, an employee of a member of Congress or State Legislature, or an officer or employee of Congress or State Legislature in connection with the awarding of any Federal/State contract, the making of any Federal/State grant, the making of any Federal/State loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal/State contract, grant, loan, or cooperative agreement.

If any funds other than Federal/State appropriated funds have been paid or will be paid to any person influencing or attempting to influence an officer or employee of any Federal/State agency, a Member of Congress or State Legislature, an employee of a member of Congress or State Legislature, or an officer or employee of Congress or State Legislature in connection with the Federal/State contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form – LLL, “Disclosure Form to Report Lobbying,” in accordance with its instructions.

The undersigned shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including sub-contracts, sub-grants and contracts under grants, loans, and cooperative agreements) and that all sub-recipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by 31 U.S.C. § 1352 (as amended by the Lobbying Disclosure Act of 1995). Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

The undersigned certifies or affirms the truthfulness and accuracy of the contents of the statements submitted on or with this certification and understands that the provisions of 31 U.S.C. Section 3801, et seq., are applicable thereto.

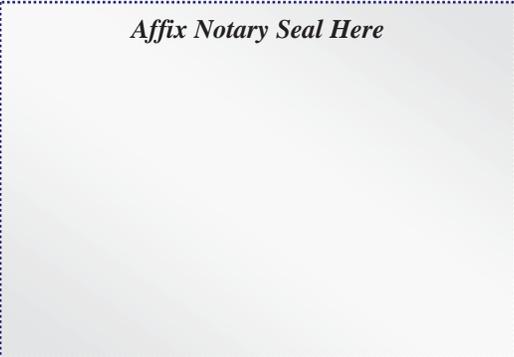
Signature of Authorized Official

Seal Subscribed and sworn to me (date) _____

Notary Public

Printed Name and Address

My commission expires (date) _____



(Required of all Applicants that currently operate or plan to procure inaccessible vehicles)

CERTIFICATION OF EQUIVALENT SERVICE

I, Mr. Barry Jacobs, on behalf of
Name of Authorized Official

Orange County,
Legal Name of Applicant

Hereby certifies that:

The demand responsive service offered to individuals with disabilities (as defined in 49 CFR 37.3), including individuals who use wheelchairs, is equivalent to the level and quality of service offered to individuals without disabilities. Such service, when viewed in its entirety, is provided in the most integrated setting feasible and is equivalent with respect to:

- 1) Response time;
2) Fares;
3) Geographic service area;
4) Hours and days of service;
5) Restrictions or priorities based on trip purpose;
6) Availability of information and reservation capability; and
7) Constraints on capacity or service availability.

In accordance with 49 CFR 37.77, public funded entities operating demand responsive systems for the general public which receive financial assistance under section 18 of the Federal Transit Act must file this certification with the appropriate state program office before procuring any inaccessible vehicle. NCDOT also requires state funded entities that do not receive Federal Transit Administration (FTA) funds to file this certification as well. This certification is valid for no longer than one year from its date of filing.

The NCDOT Public Transportation Division requires all participants to certify equivalent service when requesting to purchase non-ADA accessible vehicles. By signing this certification, the above-named agency is certifying that it has a mechanism in place to provide rides to individuals with disabilities. The ride must be provided in a manner equivalent to the service provided by the above-named agency to individuals without disabilities.

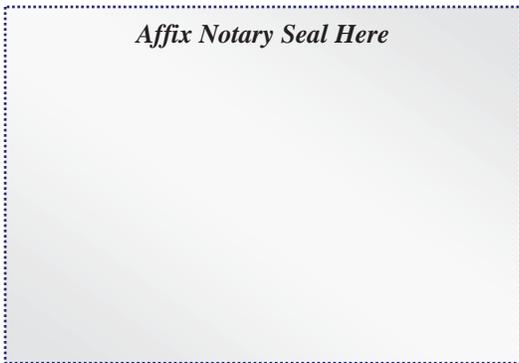
Signature of Authorized Official

Seal Subscribed and sworn to me (date)

Notary Public

Printed Name and Address

My commission expires (date)



ATTACHMENT 3

PUBLIC HEARING NOTICE

This is to inform the public that a public hearing will be held on the proposed Orange County Community Transportation Program Application to be submitted to the North Carolina Department of Transportation no later than November 15, 2014. The public hearing will be held on November 6, 2014, 7:00 pm at Orange County Whitted Human Services Building, 300 W Tryon Street, Hillsborough, N.C., 27278 before the Orange County Board of County Commissioners.

Those interested in attending the public hearing and needing either auxiliary aids and services under the Americans with Disabilities Act (ADA) or a language translator should contact Peter Murphy on or before November 6, 2014, at telephone number 919 245-2002 or via email at pmurphy@orangecountync.gov.

The Community Transportation Program provides assistance to coordinate existing transportation programs operating in Orange County as well as provides transportation options and services for the communities within this service area. These services are currently provided using fixed, demand response, deviated fixed, and subscription routes. Services are rendered by Orange County Public Transportation.

The total estimated amount requested for the period July 1, 2015 through June 30, 2016

<u>Project</u>	<u>Total Amount</u>	<u>Local Share</u>
Administrative	\$ 166,765	\$ 25,015 (15%)
Capital (Vehicles & Other)	\$232,286	\$23,229 (10%)
Operating (Small fixed-route, regional, and consolidated urban-rural systems only)	\$	\$ *(50%) or more *Note: Small Fixed Route systems must contribute more than 50%
TOTAL PROJECT	\$ 399,051	\$ 48,244
	Total Funding Request	Total Local Share

This application may be inspected at 600 Highway 86 North, Hillsborough, N.C., 27278 from 8:00 a.m. - 5:00 p.m., Monday through Friday. Written comments should be directed to Peter Murphy before November 6, 2014.

End of Notice

Note: AN ORIGINAL COPY of the published Public Hearing Notice must be attached to a signed Affidavit of Publication. **Both the Public Hearing Notice and the Affidavit of Publication** must be submitted with the CTP grant application.

ATTACHMENT 4

LOCAL SHARE CERTIFICATION FOR FUNDING

Orange County
(Legal Name of Applicant)

Requested Funding Amounts

<u>Project</u>	<u>Total Amount</u>	<u>Local Share</u>
Administrative	\$ <u>166,765</u>	\$ <u>25,015</u> (15%)
Capital (Vehicles & Other)	\$ <u>232,286</u>	\$ <u>23,229</u> (10%)
Operating (Small fixed route, regional, and consolidated urban-rural systems)	\$ _____	\$ _____ *(50% or more)
<small>*Note: Small fixed route systems contribute more than 50%</small>		
TOTAL	\$ <u>399,051</u> Total Funding Requests	\$ <u>48,244</u> Total Local Share

The Local Share is available from the following sources:

<u>Source of Funds</u>	<u>Amount</u>
<u>Local general operating fund</u>	\$ <u>48,244</u>
_____	\$ _____
_____	\$ _____
_____	\$ _____
TOTAL	\$ <u>48,244</u>

I, the undersigned representing **Orange County** do hereby certify to the North Carolina Department of Transportation, that the required local funds for the FY2016 Community Transportation Program will be available as of **July 1, 2015**, which has a period of performance of July 1, 2015 – June 30, 2016.

Signature of Authorized Official

Chair of the Board of County Commissioners
Type Name and Title of Authorized Official

Date

**ORANGE COUNTY
BOARD OF COMMISSIONERS**

ACTION AGENDA ITEM ABSTRACT

Meeting Date: November 6, 2014

Action Agenda

Item No. 6-a

SUBJECT: MINUTES

DEPARTMENT:

PUBLIC HEARING: (Y/N)

ATTACHMENT(S):

INFORMATION CONTACT:

Donna Baker, 245-2130

Draft Minutes

PURPOSE: To correct and/or approve the minutes as submitted by the Clerk to the Board as listed below:

September 30, 2014
October 2, 2014

BOCC Joint Meeting with School Boards
BOCC Joint Meeting with Fire Departments

BACKGROUND: In accordance with 153A-42 of the General Statutes, the Governing Board has the legal duty to approve all minutes that are entered into the official journal of the Board's proceedings.

FINANCIAL IMPACT: NONE

RECOMMENDATION(S): The Manager recommends the Board approve minutes as presented or as amended.

Attachment 1

DRAFT

MINUTES
ORANGE COUNTY BOARD OF COMMISSIONERS
CHAPEL HILL-CARRBORO BOARD OF EDUCATION
ORANGE COUNTY BOARD OF EDUCATION
JOINT MEETING
September 30, 2014

The Orange County Board of Commissioners met for a joint session with the Chapel Hill-Carrboro Board of Education and the Orange County Board of Education on Tuesday, September 30, 2014 at 7:00 p.m. at the Whitted Building in Hillsborough, N.C.

COUNTY COMMISSIONERS PRESENT: Chair Barry Jacobs and Commissioners Alice M. Gordon, Mark Dorosin, Bernadette Pelissier, Earl McKee, Renee Price and Penny Rich

COUNTY COMMISSIONERS ABSENT:

COUNTY ATTORNEYS PRESENT:

COUNTY STAFF PRESENT: County Manager Bonnie Hammersley, Assistant County Managers Clarence Grier and Cheryl Young, and Clerk to the Board Donna S. Baker (All other staff members will be identified appropriately below)

ORANGE COUNTY BOARD OF EDUCATION MEMBERS PRESENT: Chair Steve Halkiotis, and Board Members Tom Carr, Lawrence Sanders. Interim Superintendent Del Burns was also present.

ORANGE COUNTY BOARD OF EDUCATION MEMBERS ABSENT: Tony McKnight, Brenda Stephens, Donna Coffey, Rosa Williams

CHAPEL HILL-CARRBORO CITY SCHOOL BOARD OF EDUCATION MEMBERS

PRESENT: Chair Jamezetta Bedford, Vice Chair Mia Burroughs and Board Members James Barrett, Mike Kelly, Andrew Davidson, Michelle Brownstein and Annetta Streater. Superintendent Tom Forcella was also present.

CHAPEL HILL-CARRBORO CITY SCHOOL BOARD OF EDUCATION MEMBERS ABSENT:

Chair Jacobs called the meeting to order at 7:06 p.m.

1. Welcome and Opening Remarks - Chair Bedford, Chair Halkiotis and Chair Jacobs
 Chair Jacobs welcomed everyone and noted that this is the first joint school board meeting that will be televised. He said this is a great step in making meetings accessible to the public.

Chair Halkiotis thanked the Board of County Commissioners for what they do for children in Orange County to fund their schools.

Chair Halkiotis said the schools will be facing challenges in the years to come. He discussed upcoming cuts to the drivers' education program. He said the schools will continue to need the support of the Commissioners in the future.

Chair Jacobs said the Commissioners are proud of both school systems. He said support of the schools is the most essential thing the Board does.

Chair Halkiotis said he has had more communication with Chair Bedford than ever before, and they discussed honoring the Board of County Commissioners for their efforts to support the school systems. He said the two school systems have joined together to pull together information and nominate the Orange County Board of County Commissioners for the annual achievement award given by the School Board Association in November.

1 Chair Bedford said Mike Kelly suggested that this be done collaboratively, and she
 2 appreciates working with Orange County schools to make this nomination.
 3 Introductions were made.
 4

5 **2. Chapel Hill-Carrboro City Schools (CHCCS) – Overview of Approved FY 2014-15**
 6 **Budget**

7 Chapel Hill-Carrboro City Schools (CHCCS) Superintendent Tom Forcella said he and
 8 Todd Lofrese would be presenting the budget information. He reviewed a PowerPoint
 9 presentation on the following information.

10
 11 • **Where We Were**

12 Obstacles overcome
 13 Tough decisions
 14 Success stories
 15

16 • **Where We Are**

17 Current challenges
 18 Strategic plan update
 19 Instructional excellence
 20

21 • **Where We Will Be**

22 Compensation model
 23 Tough decisions
 24 Future focus
 25

26 Tom Forcella said much of what the school systems do is dependent on people, and it is
 27 important to make sure the organizational structure is as good as it can be. He said the
 28 Greenhouse project was a project to gather information and input from students, parents,
 29 administrators, teachers and community members.

30 He said the district has had a problem for many years with trying to eliminate the
 31 achievement gap, as well as issues with curriculum work and how this related to the common
 32 core and how to prepare for it.

33 Tom Forcella said the district has been spending more time on discipline in the schools,
 34 and the latest figures have shown reductions in discipline referrals, especially in the minority
 35 groups.

36 He said the next goal is a full court press on efforts for academic achievement for
 37 minority students. He said the Equal Opportunity Schools program has really made a
 38 difference. He said a dashboard has been created to identify minority students who have not
 39 enrolled in honors and AP classes. He said there have been efforts to enroll more of these
 40 students in the honors and AP classes and provide support and pre-teaching to allow a better
 41 chance for success.

42 Tom Forcella said Chapel Hill High School was just recognized as the only
 43 comprehensive high school in North Carolina on Newsweek's Top 500 High Schools.

44 Tom Forcella said the rhetoric and the lack of resources that have come out of Raleigh
 45 have created a challenge. He said the most recent national study put N.C. teachers at the
 46 bottom (51st) as far as how they feel and how they are paid. He said this is one more thing that
 47 teachers hear about, and it sets them back. He said there have been recruiting difficulties, and
 48 the district had a challenging time finding teachers at the first of the year, although the district is
 49 fully staffed now.
 50

1 *Michelle Brownstein arrived at 7:22:47 p.m.*
2

3 Tom Forcella said their entire instructional plan is based on instructional excellence. He
4 said this is rooted in the principle of a growth mindset, which believes that all students have the
5 ability to achieve at much higher levels, given proper instruction; classrooms that focus on
6 thinking and problem solving; teachers who plan effectively; a coordinated curriculum; and best
7 instructional practices. He said this is the charge of the long range plan.

8 Tom Forcella said there is a requirement that every school district in N.C. must create a
9 merit based pay plan for submission to the legislature by January 15th. He said this has been
10 altered so that districts can sign off and not submit a plan. He said there have been
11 conversations with staff about what can be done to make a difference, and why the current plan
12 is based on years of experience versus professional growth, collaboration and what is going on
13 in the classrooms. He said they are looking at a system that does not use merit based pay that
14 pits one teacher against another, but instead provides opportunities for staff for leadership and
15 career advancement. He said the goal is to create a system to sustain the good work that they
16 do.

17 Tom Forcella said the state's effort to create a merit based program is actually providing
18 an opportunity for the district to create a system that looks a lot better. He said the state has
19 said they will accept 7-10 pilot programs, and the district hopes to submit and be one of those
20 professional growth plans.

21
22 Todd Lofrese expressed appreciation for the additional local support from the
23 Commissioners and the Orange County tax payers. He presented the following PowerPoint
24 budget slides:
25

26 **Budget Highlights**

- 27 • Strong local support helped buffer continued state reductions
- 28 • We no longer have positions on fund balance
- 29 • Most teachers received a sizable raise (average ~5.5%)
- 30 • All employees were provided the equivalent of a 3% increase
- 31 • Funded signing bonuses for critical needs

32 33 **Budget Lowlights**

- 34 • Continued state reductions in the areas of central office, transportation, at-risk, and
35 teacher assistants
- 36 • Signing bonuses: State raise announced too late
- 37 • Teacher turnover at 15.8%, highest since 1998
- 38 • Reductions needed to balance:
 - 39 – Central Office (salaries, 1 PT position, contracted services)
 - 40 – Delayed Guidance Program Review
 - 41 – Part-Time Gifted Specialists (11 PT positions)
 - 42 – Teacher Assistants (22 FT positions)
 - 43 – Part-Time Custodians (15 PT positions)

44 45 **State Funding Changes Since 2008-09**

- 46 • Total appropriations up \$60 Million
- 47 • Salary and benefit costs up \$1.3 Billion
- 48 • Net impact: Classrooms reduced by over \$1 Billion
- 49 • Loss of teacher positions, teacher assistant positions, administrative positions, supplies,
50 and support

1
2 **Future Budget Development**

- 3 • Focused on our strategic plan
4 • Better starting point
5 • Expect more pressure from future state reductions
6 – Enrollment growth
7 – Teacher assistants
8 – Driver education
9 • Potential for barriers with future revenues
10 • Mindful of the older school facility needs
11 • Continued collaboration and information sharing with County Commissioners and OCS
12

13 Todd Lofrese referred to a spreadsheet outlining the state allotment formulas. He noted
14 that the 2012-13 allotment was 1 teacher for every 21.6 students, and budget reductions
15 changed this to 23.4 students in 2013-14. He said the teacher assistant (TA) funding is
16 heading in the wrong direction, and he noted that funding for this has been reduced from
17 \$1,182 per student to \$939 in 2013-14.

18 Commissioner Dorosin asked for more specific information about salary supplements
19 and how Chapel Hill Carrboro City Schools (CHCCS) compares with Orange County Schools
20 (OCS) and Durham County.

21 Todd Lofrese said CHCCS has a competitive salary supplement that ranges from 12
22 percent to 25 percent, based on years of experience. He said the district is looking to move
23 away from this longevity model. He believes CHCCS may be a bit higher than OCS in this
24 area. He said the district is competing with Wake County Schools and may still have a slight
25 edge over them.

26 He discussed the case of a teacher from Mississippi who moved here and took a
27 \$10,000 pay cut, even after their supplement was given. He said this does not even factor in
28 the cost of living difference. He said she had masters pay as well. He said there are other
29 factors such as tenure that make recruitment difficult.

30 Commissioner Dorosin asked if Todd Lofrese would say that CHCCS is competitive
31 within the state.

32 Todd Lofrese said yes, CHCCS is competitive within the state, but North Carolina does
33 not produce enough teachers to meet the needs of the state, so it is necessary to recruit from
34 other states. He said Michigan used to be a recruiting source due to an excess of candidates,
35 but CHCCS is now unable to recruit there due to an inability to attract candidates because of
36 pay.

37 Commissioner Dorosin said he is trying to get a picture of the specific local challenges.
38 He said the state challenges affect everyone, but he would like a picture of particular local
39 strategies that are working well or need to be revisited.

40 Todd Lofrese said the signing bonuses were a stop gap measure, and these may be
41 done again next year. He said the idea of changing their model to allow teachers to move up
42 more quickly from a personal, professional and financial perspective is another strategy that
43 may help.

44 Tom Forcella said CHCCS is below both Durham and Wake County in terms of
45 supplement, so that is the rationale for looking at the system and the model.

46 Commissioner Price asked how the cuts in custodial services will affect quality in the
47 schools.

48 Todd Lofrese said this will not affect the quality of their schools, as more than half of the
49 schools had already operated with a contracted evening service and district employees during
50 the day. He said this change only adds three more schools to that process.

1 Commissioner Price asked if people are losing jobs.

2 Todd Lofrese said the district originally anticipated 15 layoffs, but this was reduced to 9.
3 He said these were part time employees, and this was not their primary source of income. He
4 said staff has run out of places to cut, and the other options were no better. He said this was
5 the least bad decision that could be made.

6 Commissioner Price asked if these employees had been advised to go to the County
7 office.

8 Todd Lofrese said arrangements were made with the contracted evening cleaning
9 companies for these day employees to interview for jobs. He said the employee information
10 was also kept on file for possible future openings.

11 Commissioner Price asked about the reductions to the teachers for the gifted children.

12 Todd Lofrese said the district has a new gifted coordinator, and one of her priorities is to
13 work on strategies to make sure these children are getting what they need. He said all of the
14 district schools still have a full time gifted specialist.

15 Commissioner Pelissier said given the focus on closing the achievement gap, she would
16 like to understand more about the funding for at risk students.

17 Todd Lofrese said the state level cuts were not a huge dollar amount, so this has been
18 absorbed locally, and the same services and programs are being provided.

19
20 **2. Orange County Schools (OCS) – Overview of FY 2014-15 Budget**

21 Interim Superintendent Del Burns said this is an update rather than an overview, since
22 the budget has not been adopted yet, and the impact of the state changes is still being
23 analyzed. He said OCS has not had to reduce personnel, services or programs, and he does
24 not anticipate that this will be needed. He said this is due in large to the Board of County
25 Commissioners and the hard work of the Board of Education. He said there have been slight
26 reductions to central office administration, transportation, teacher assistants, and at-risk funds.
27 He said these have been very nominal and have been absorbed.

28 He said due to the manner in which the teachers were allotted this year and the
29 projected growth, the district was able to preserve teacher assistants.

30 Interim Superintendent Del Burns said the at-risk funding saw a minimal cut, and there
31 was a substantial amount of carry forward for this fund in the district. He said this has been
32 used, and there was no reduction.

33 He said their concern is how much investment can be made in programs, services and
34 personnel. He said different scenarios are being considered. He said one area of focus is
35 student growth, and the projected growth for this year was 197 students. He said the opening
36 of the new charter school has impacted this growth, and there will be a financial impact.

37 Interim Superintendent Del Burns said the OCS budget will be presented at their next
38 board meeting.

39 Commissioner Dorosin asked for more information about the charter school.

40 Interim Superintendent Del Burns said the projected number to attend the charter school
41 was 135, and this was at the elementary level. He said this is the level where the OCS
42 numbers did not meet the state projection.

43 Chair Jacobs asked for an explanation of the way in which the legislature changed the
44 enrollment projection for next year and how this affects the budget process.

45 Interim Superintendent Del Burns said there may be a planning allotment for the next
46 fiscal year; however, the ADM growth funding has now been moved from continuation budget to
47 expansion budget, and it will have to fight among all of the other budget items. He said this
48 does not mean that it will not be funded, but it is not a continuation.

49 He said his understanding is that the Department of Public Instruction is trying to
50 determine how they might provide a projection. He said absent this it will be a challenge to

1 decide what to base the budget for the subsequent year on. He said there is not a clear path at
2 this time.

3 Tom Forcella said the concern is the same for CHCCS, and this impacts their planning
4 for the future.

5 Interim Superintendent Del Burns said if growth is not funded, increased class sizes will
6 be a result; and the ratio for Teacher Assistants to students will change. He said the areas that
7 are funded by ADM will not lose money, but will not be provided additional appropriation to
8 maintain ratios.

9 Chair Jacobs thanked the superintendents for their input. He said the public needs to
10 know that there have been ramifications beyond the money for teacher raises.

11 Commissioner Price asked if there are any charter schools that go beyond 8th grade.

12 Staff said it is possible that Orange Charter does.

13 Commissioner Price said she is just considering the possible impact once these
14 students graduate and come into the school system. She asked if any impact is being seen at
15 the secondary level.

16 Interim Superintendent Del Burns said no impact has been seen at the secondary level
17 yet. He said the state looks at the higher of the first or second month in determining the
18 allotment that comes to the school system, and then there is no adjustment after that. He said
19 this means that if private or charter schools students choose to return to public schools, the
20 state will not reconcile that number.

21 He said in the Orange County School District, the funding for charter schools is
22 calculated monthly and provided. He said this means that if the number changes, at least the
23 district does not have to send as much money to the charter school.

24 Tom Forcella said CHCCS has one charter school (PACE) and the schools charter was
25 revoked, but the decision was appealed. He said the school has opened this year, but there
26 has not been a lot of change in student numbers.

28 **3. Update on Cross-District Courses – Challenges and Opportunities**

29 Chair Jacobs said this is a ten year old issue that came during the discussion of a
30 merger, and it came up again in a recent Commissioners' meeting. He said there is
31 information included in attachment 2a.

32
33 Tom Forcella reviewed the following information from the abstract:

34 Cross-district enrollment: This has been explored and attempted previously. Logistical factors,
35 different school schedules, travel distances and the desire to participate in after school activities
36 led to extremely low participation. Even our middle college program has available slots and we
37 believe that a child's inability to participate in athletics is a major factor in the program's
38 underutilization. We are currently reviewing policy requirements and exploring whether we may
39 be able to facilitate middle college students participating in athletics. We are also exploring
40 technology solutions to provide greater access to unique course offerings and schedules. Both
41 districts also have access to North Carolina Virtual Public Schools to provide unique course
42 opportunities. Opportunities with Durham Tech continued to be explored, especially due to the
43 state support of Career and Technical Education (CTE) programs. Many exciting programs,
44 such as Project Lead the Way, are drawing students to enroll in more CTE courses. These
45 include bio-medical and engineering pathways courses. We want to maximize the use of these
46 funds and leverage the resources of
47 both organizations.

48
49 Interim Superintendent Del Burns said, in addition to the logistical concerns, he has
50 found that kids want to stay with their friends.

1 Chair Bedford said there was talk that was killed in committee at the general assembly
2 regarding inter-district enrollments. She said the district opposed this because the dollars did
3 not follow the child. She said a child would be able to enroll in any school district in the state,
4 and this would make facility planning extremely difficult. She said it would make it difficult to
5 support a bond issue if you knew that other citizens of the state were not paying those taxes.
6 She said it will be interesting to see if this comes back up for discussion.

7 Commissioner Dorosin said his concern is that there are courses offered in one school
8 and not in another, whether inter or intra districts. He is concerned about the idea of equal
9 education opportunities and access. He said it would be interesting to put all available high
10 school courses on a list and ask the high school students which courses they would like to take.
11 He said he does not want to create a solution for a problem that does not exist, but he knows
12 there are a multitude of AP classes that are only offered at Chapel Hill High, and these could be
13 made accessible to other students. He said the physical idea of moving students around is a
14 step further than needs to be considered right now. He would just like to know now if there are
15 students wanting to take particular courses that are not available at their school.

16 Tom Forcella said CHCCS allows students to take online courses that are not offered in
17 the school, and there are a lot of kids that take advantage of this. He said the challenge is that
18 there are classes that cannot be offered because there are too few students that want to take it.
19 He said it might be possible to have an inter-district class with the three high schools using
20 technology and one teacher. He said schools that have done this, have had the students get
21 together three or four times a year for a seminar to actually connect the people they are seeing
22 on the screen. He said this is being investigated internally right now.

23 Commissioner Dorosin said the idea discussed earlier, of open enrollment, has troubling
24 implications for the County Commissioners who would have to fund students from out of district.
25 He said there are already real problems with how schools are funded generally. He said this
26 issue highlights a huge disparity across the state depending on whether you are lucky enough
27 to live in a county with a high amount of taxable property, or you live in a county with a fraction
28 of the taxable property.

29 Chair Jacobs said neighboring Caswell County is an example of one of the poorest
30 counties in the state, and they would certainly benefit from having access to Orange County
31 schools; however this would open up a whole other set of questions regarding planning and
32 funding.

33 Commissioner Dorosin said this could not be grafted onto the current system. He said
34 there would have to be new statewide funding model.

35 Commissioner McKee said the abstract mentioned that opportunities with Durham
36 Technical Community College continue to be explored.

37 Penny Gluck, Executive Dean at the Durham Tech Orange County Campus, said she
38 would like for Durham Tech to be an answer to collaborative efforts for both the Orange County
39 and Chapel Hill schools systems. She said there are certainly opportunities for students from
40 both districts to look at college level courses. She suggested a work session to look at the
41 courses at all five high schools and how Durham Tech's pathways might be an answer.

42 Chair Halkiotis said historically the districts have been locked in with traditional
43 schedules versus block schedules and the resulting transportation issues. He thinks that
44 creative opportunities may be out there, and is worth setting up a group to explore these
45 opportunities, especially with Orange County.

46 He said there are some award winning courses in Orange County Schools, such as the
47 agricultural program and the furniture making program that cannot be done online.

48 Chair Halkiotis said there are students in Orange County from the Alamance Burlington
49 schools system, and he has wished for a regional program to provide services. He said there
50 has been discussion of this with the pre-k and exceptional children programs.

1 Chair Halkiotis said this is a great opportunity to set up a group to examine this issue,
2 and he thinks Durham Tech Orange County campus is an important piece to the solution. He
3 suggested an expanded Middle College program.

4 Chair Bedford said CHCCS currently sends 12 students to the Durham Middle College
5 Campus, but transportation is a big issue. She said if there were facilities at the Orange County
6 site, enrollment would increase in a positive way.

7 Chair Jacobs said he is hearing that both school districts are willing to work with Durham
8 Tech to come up with ideas.

9 Chair Halkiotis said he would bring this back to the board for discussion, and he does
10 not see why it would not be supported.

11 Chair Jacobs said if this goes forward, a group could be populated by school board
12 members, staff, Durham Tech representatives, and one or two Commissioners.

13 Commissioner Dorosin said he would volunteer for this.

14 Commissioner McKee said he is glad to see willingness to move forward with this.

15 Chair Jacobs suggested that neighboring school boards might also be asked to
16 participate in the future.

17 Commissioner Price echoed what Penny Gluck said. She said there have been
18 discussions about the success seen in Middle College and how this might be expanded to the
19 Orange County campus. She said the numbers are increasing for students that graduate from
20 Durham Tech and go on to a four year college.

21 Chair Jacobs said this might be a more fruitful place to look to bring in other school
22 districts.

23

24 **4. Update on Living Wage – Affirming the Shared Goal**

25 Chair Jacobs said Orange County recently raised their living wage, and this was
26 discussed at the school collaboration meeting. He said this is outlined on the back of
27 attachment 2a, page 4.

28 Interim Superintendent Del Burns said included in their May budget request by OCS was
29 a business case addressing the rate of pay for identified employees to reach the living wage
30 identified by Orange County government. He said the amount to fund this is \$75,000, and this
31 will be brought forward in the proposed budget.

32 Tom Forcella said CHCCS had a study done on salaries for classified employees.

33 Todd Lofrese said there have been several years with no increase for classified
34 employees. He said this issue has been monitored, and in the past 15 years classified
35 employees have averaged 1.8 percent annually from the state, which is not keeping up with
36 inflation. He said this year all classified employees were provided with at least a 3 percent
37 increase in pay.

38 Todd Lofrese said the new classified employee study has just been completed and
39 results are being analyzed. He said there is a placeholder in the salary budget to implement
40 phase 1 of the adjustments, and then the balance will be discussed as part of the budget
41 process for next year. He said it is clear that this is an issue that will have to be addressed
42 locally.

43 Chair Jacobs asked if the CHCCS goal will be to pay the County living wage.

44 Todd Lofrese said that is an aspiration they should all seek.

45 Chair Jacobs said Orange County just upped the living wage to \$12.77. He asked if this
46 will be the target for OCS.

47 Interim Superintendent Del Burns said that will be the target.

48 Commissioner Dorosin asked Todd Lofrese which employees CHCCS are being paid
49 below this living wage.

50 Todd Lofrese said he will get that information.

1 Commissioner Dorosin said he would like to see that information. He would also like to
2 see what the (CHCCS) contracted employees are being paid. He would like to see this
3 information for all of the governmental entities.

4 Commissioner McKee said he would like to see a break down between full time and
5 part-time employees.

6 Commissioner Rich asked if OCS has any contracted employees.

7 Interim Superintendent Del Burns said yes

8 Commissioner Rich said she would like to see that information as well. She said The
9 Board of County Commissioners has had many discussions about making sure all employees,
10 salaried and contracted, are being treated fairly.

11 Chair Jacobs said Orange County can report information on its contracted employees as
12 well, so that everyone is in the same boat.

14 **5. Possible Bond Issuance for May 2016 or November 2016 Referendum**

15 Chair Jacobs said a large part of the impetus for discussing this was the older school
16 facilities needs. He said this will not be bitten off in one bond issue, but it is time to get started.

17 Clarence Grier reviewed the following background information:

18
19 Background: In recent meetings over the past fiscal year, the Board of County Commissioners
20 has discussed the need for a future bond referendum to fund some County and School long-
21 range capital needs. This item was also discussed at the September 16 2014 County/School
22 Collaboration Meeting. Due to recent changes enacted by the North Carolina General Assembly
23 related to the dates in which a general obligation bond referendum can be held, a general
24 obligation bond referendum can only be held on even numbered years.

25
26 He said therefore, there are only two possible dates for the Board of County Commissioners to
27 conduct a voter approved general obligation bond referendum – May 2016 and November
28 2016. If not held at one of these dates, a potential general obligation bond referendum can only
29 be held in May 2018 or November 2018. Bob Jessup, Orange County Bond Counsel, and
30 Orange County staff have provided a schedule with a brief timeline comparison related to both
31 dates (Attachment a).

32 The previous time that Orange County held a general obligation bond referendum was in
33 November of 2001. The bond referendum totaled \$75 million and the items included on the
34 referendum were as follows:

- 35 • School related projects totaling \$47 million.
- 36 • Parks and Recreation projects totaling \$20 million
- 37 • Senior Center projects totaling \$ 4 million
- 38 • Low and moderate income projects (Affordable Housing) totaling \$4 million

39
40 All of the individual items on the bond referendum passed in the November 2001 bond
41 referendum. The total bond referendum passed with an average approval rate of approximately
42 55 percent. Additionally, some of the steps included in the process to prepare for the general
43 obligation bonds referendum were as follows:

- 44
45 1. The Board of County Commissioners decided to proceed with a general obligation
46 bond referendum.
- 47 2. The Board of County Commissioners formed and appointed members to a Capital
48 Needs Task Force to make a recommendation as to the needs and components of the
49 bond referendum (See Attachment b).
- 50 3. Once the components of the general obligation bond referendum were decided, the

1 Board of County Commissioners appointed a Bond Education Committee to inform the
2 public of the purpose of and the components of the general obligation bond referendum
3 (Attachment c). Currently, the County and both School Districts (Chapel Hill– Carrboro City
4 Schools and Orange County Schools) have capital projects that would be included as part of
5 the general obligation bond referendum. Moreover, both school districts have older facility
6 needs totaling approximately \$330 million that could potentially be addressed in part with a
7 general obligation bond referendum.
8

9 At the September 11, 2014 Board of County Commissioners Work Session, the recommended
10 sizing of the potential general obligation bond referendum was discussed at a range between
11 \$100 and \$125 million over a period of 20 years. At current AAA municipal bond interest rates,
12 the total combined debt service for \$100 million is estimated to be \$6.1 million annually. This
13 would represent 4.00 cents on the current property tax rate. At current AAA municipal bond
14 interest rates, the total combined debt service for \$125 million is estimated to be \$7.6 million
15 annually. This would represent 4.67 cents on the current property tax rate. Future debt capacity
16 for a potential general obligation bond referendum can increase or decrease due to the
17 following circumstances:

- 18 • Future increases or decreases in interest rates
 - 19 • Future changes or modifications to the capital investment plans of the County and or
20 both School Districts (individually or collectively)
 - 21 • Future changes of a legislative or regulatory nature
- 22

23 Clarence Grier said for the May 2016 date the process would need to start by August of
24 2015. He said for November 2016 date it would need to start around November or December
25 of 2015. He noted that the dates and steps for this process are outlined in the attachments.

26 Chair Jacobs asked about the ultimate tax impact

27 Clarence Grier said the tax impact for \$100 million would be 4 cents on the current tax
28 rate, and \$125 million would be 4.67 cents on the current tax rate.

29 Andrew Davidson asked about the ability to use staggered borrowing if a bond is
30 approved for a certain amount.

31 Clarence Grier said this can be done. He said in previous meetings there was
32 discussion of a bond schedule to initially issue \$40 million, then an additional \$35 million,
33 followed by the final \$35 million. He said this would be staggered over two year periods of time.
34 He said this makes the debt service more affordable, so it does not have such a large impact
35 on the budget each year.

36 Commissioner McKee said this also staggers the tax increases.

37 Clarence Grier said yes. He said the County has a Triple A bond rating, so rates are
38 low. He said this will impact debt capacity and the debt service. He said a lot of debt service
39 will be declining and being paid off as soon as the debt is issued and staggered. He said,
40 depending on factors involved in selling the debt and paying off future debt, they will probably
41 be able to issue another \$100 million within 7 years after the first bond.

42 Commissioner McKee said any tax increase associated with the bond would be above
43 any normal tax increase driven by increase in budget.

44 Clarence Grier said the tax increase would relate to just the debt service amounts.

45 Commissioner Gordon asked if there is any thought about when the Board of County
46 Commissioners should discuss which schedule needs to be followed.

47 Bonnie Hammersley said based on the timelines, staff would come to the Board of
48 County Commissioners to request a work session to discuss this. She said she and Clarence
49 Grier are in contact with the schools as they move forward with this process. She said there is

1 no recommendation set in stone. She said the difference will be the preference of the Board of
2 Commissioners and the school boards.

3 Chair Jacobs said the Board has not created the bond group yet. He said this has been
4 discussed at their school collaboration meetings, and it will be a topic at the retreat.

5 Commissioner Gordon said she raised this question because the economic climate is
6 different now than from what it was in 2001, and more time may be needed to do the
7 educational campaign.

8 Commissioner Rich asked if the way the bond committee ran in 2001 was considered
9 successful, or if there were any lessons learned.

10 Chair Halkiotis said he was there in 2001, and he agrees with Commissioner Gordon.
11 He said the process should start early regardless of the bond date that is chosen.

12 Chair Jacobs said the 2001 process was successful, and the schools had a prominent
13 voice at the table. He said there is no reason not to be cautious, as it is a different time, but he
14 thinks people will get this. He said the Board would need a decision item in June 2015 to get
15 the group started prior to the Board of County Commissioners Meeting in August 2015.

16 Chair Jacobs noted that most of their bonds in the past have been driven by the
17 schools.

18 Chair Bedford said timing makes a big difference, but it is very difficult to plan until you
19 know how much money you have to work with. She hopes the following presentation will help
20 explain the dilemma.

21 Todd Lofrese the Board has already received their report and approved the overall
22 recommendations for the ten oldest facilities. He reviewed the following PowerPoint slides:
23

24 **CHCCS Older Facilities Summary**

- 25 • Older schools need significant investments
- 26 • Recommendations
 - 27 – Fix aging infrastructure issues
 - 28 – Bring older schools to OC standard
 - 29 – Address safety and security
 - 30 – Increase capacity and delay new schools
 - 31 – Delays operational increases
- 32 • Timing is important
- 33 • Continued collaboration

34 **Facilities Assessment Recommendation and Differed Cost of New Schools**

- 35 • Recommendations increase student capacity as follows:
- 36 • Carrboro Elementary + 52
- 37 • Ephesus +137
- 38 • Estes Hills + 58
- 39 • Seawell +119
- 40 • Lincoln Center Pre K +189
- 41 • *Total Elementary* +555
- 42 • CHHS +105
- 43 • Total +660

44 **Facilities Assessment Recommendation and Differed Cost of New Schools**

45 \$160.8 mil Cost of Recommendation
46 (\$34.5) Budgeted Cost of New Elementary School
47 (delayed beyond 10 years)
48 (\$23.1) Budgeted Cost of High School Addition
49
50

1 (delayed beyond 10 years)
 2 \$103.2 mil Net Cost of Recommendation

3

4 **Timing is Critical**

- 5 • Consider bond schedule, SAPFO, and construction timeline
 - 6 – Discussing a May or November 2016 bond
 - 7 – We expect to approach 105% LOS at elementary level in 2019
 - 8 – Current CIP shows funding in 2018-19 for Elementary School #12
 - 9 – Planning, design, regulatory reviews, and construction take 2-3 years (applies to
 - 10 major renovations and new schools)
 - 11 – If we must wait for bond approval to begin design and renovations:
 - 12 • Capacity relief may not be achieved until 2019
 - 13 • Phasing will be more complex and expensive as we become more
 - 14 crowded
 - 15 • We may miss the window to delay new schools

16

17 **Timing is Critical**

18 Requested \$750K in preliminary renovation planning funding
 19 Completing one project will delay #12 by two years

20

21 Todd Lofrese noted that the expenses for Elementary 12 and the Carrboro High School
 22 addition are included in the ten year CIP, but if the recommended projects were completed,
 23 these expenses could be pushed off.

24 Chair Jacobs said it has been stated that if the legislature keeps doing what it is doing,
 25 there may be more students per classroom. He asked how this affects the levels of service and
 26 the calculations.

27 Todd Lofrese said the current funding formulas and requirements have class size caps
 28 on grades K -3, but they still allow flexibility in grades 4-12. He said if changes occur to these
 29 numbers, it could impact the timing need of new schools. He said Morris Grove is an excellent
 30 example of that.

31 Chair Jacobs asked if anyone is doing any worst case scenario planning.

32 Todd Lofrese said he has not been doing any facility planning around this scenario, but
 33 he has been watching it from a funding perspective for teacher positions. He said the initial
 34 blow would be to the staffing levels.

35 Commissioner Gordon said anything that either school district can do to facilitate this
 36 planning for renovations at the older schools would be appreciated. She is very enthusiastic
 37 about this and she applauds the progress.

38 Chair Halkiotis said Interim Superintendent Del Burns and staff are looking at planning
 39 moneys that could be used in moving ahead.

40 Pam Jones said OCS is more focused on the secondary level for new facilities. She
 41 said there is funding in 2016-17 for the wing for Cedar Ridge High school, and this would also
 42 benefit from early planning, as it will likely take 2 years. She said their needs may be on a
 43 different level than CHCCS, but they are very similar.

44 Michelle Brownstein said she would request that the planning include discussion of how
 45 to logistically manage moving children and doing so many different facilities. She said there is
 46 an urgency to this, and the more proactive planning that can be done the better. They need to
 47 get money to plan the renovations soon. Otherwise it will be too late to do renovations and
 48 increase capacity at the older schools and they will need to go ahead and build new schools.
 49 She said planning cannot be limited to retreats and the date of the next joint meeting. She said

1 this is way too late. She said they need to be very intentional about their planning. She said
2 the public relations needs to focus on how this is going to affect every child in Orange County.

3 Chair Jacobs said he already hears requests from both districts for next year's budget,
4 which will come a year before the bond. He said the Board will expect some proposals as part
5 of the budget process.

6 Michelle Brownstein questioned whether this timing will be sufficient. She said this may
7 be too late.

8 Chair Jacobs said the manager and superintendents can take these discussions
9 forward.

10 Commissioner McKee noted that this is Commissioner Gordon's last joint meeting with
11 the school boards after 24 years of service. He said this longevity deserves a round of
12 applause. Commissioner Gordon was given a standing ovation.

13

14 A motion was made by Commissioner Rich, seconded by Commissioner Price to
15 adjourn the meeting at 8:59 p.m.

16

17

Barry Jacobs, Chair

18

19

20 Donna S. Baker

21 Clerk to the Board

Attachment 2

DRAFT

MINUTES
ORANGE COUNTY BOARD OF COMMISSIONERS
JOINT MEETING WITH THE
ORANGE COUNTY CHIEF'S ASSOCIATION
October 2, 2014
7:00 p.m.

The Orange County Board of Commissioners held a joint meeting on Thursday, October 2, 2014 at 7:00 p.m. at the Whitted Building in Hillsborough, N.C.

COUNTY COMMISSIONERS PRESENT: Vice Chair Earl McKee, Mark Dorosin, Alice M. Gordon, Bernadette Pelissier, Renee Price and Penny Rich

COUNTY COMMISSIONERS ABSENT: Chair Jacobs

COUNTY ATTORNEYS PRESENT: John Roberts

COUNTY STAFF PRESENT: County Manager Bonnie Hammersley and Assistant County Managers Clarence Grier, Cheryl Young and Clerk to the Board Donna S. Baker (All other staff members will be identified appropriately below)

VOLUNTEER FIRE CHIEFS PRESENT:

Brad Allison, Fire Chief, Caldwell FD, Dan Jones, Fire Chief, Town of Chapel Hill
 Jeff Borland, Fire Chief, Cedar Grove FD, Phillip Nasserri, Fire Chief, White Cross FD
 Jeff Cabe, Fire Chief, Orange Rural FD, John Stroud, Fire Chief, North Chatham, FD
 Pete Hallenbeck, Deputy Fire Chief, Efland FD, Matthew Mauzy, Chief, South Orange Rescue Squad (SORS), Mike Tapp, Fire Chief, New Hope FD, Steve McCauley, Fire Chief, Orange Grove FD, Jim Groves, Orange County Emergency Services Director
 Phillip Nasserri, Fire Chief, White Cross FD

VOLUNTEER FIRE DEPTS. – CHAIRS, BOARD OF DIRECTORS

Buddy Hartley, Caldwell BOD President, Bill Waddell, Orange Grove, BOD President
 Wayne Paschall, Eno BOD President, Shawn Garrard, Eno BOD Vice-President
 Matt Heinz, Orange Rural BOD President, Fred Stipe, SORS BOD President
 Howard Pratt, New Hope BOD President, Tony Blake, White Cross BOD President,

FIRE CHIEFS/BOD CHAIRS ABSENT: Ronnie McAdams, Efland BOD President,
 Travis Crabtree, Fire Chief, Town of Carrboro, Matt Heinz, Orange Rural BOD,
 Chad Woods Cedar Grove BOD, Brian Vaughn North Chatham BOD President

Welcome and Introductions – BOCC Vice Chair Earl McKee

Commissioner McKee called the meeting to order at 7:06 p.m. He welcomed everyone and said that Chair Jacobs sends his regrets that he is unable to attend tonight.

Introductions were made.

Steve McCauley thanked the Board of County Commissioners for this meeting. He said the departments are working on trying to get a few parcels into the 6 mile radius.

1. Status Updates

a) Emergency Medical Services/9-1-1 Update

Jim Groves said an assessment was done years ago and adopted by the Board. He said the study came out with 19 recommendations to improve services. He said he is proud of

1 the progress that has been made, although there is more to be done. He presented the
2 following PowerPoint slides:

3

4 **911/EMS Assessment update**

5 October 2, 2014

6

7 **ACRONYMS**

8 ALS – Advanced Life Support (Intermediate / Paramedic)

9 AVL – Automatic Vehicle Location

10 BLS – Basic Life Support (Medical Responder / EMT)

11 CAD – Computer Aided Dispatch

12 EMD – Emergency Medical Dispatch

13 EMS – Emergency Medical Service

14 OCES – Orange County Emergency Services

15 QA – Quality Audit and Improvement

16 QRV – Quick Response Vehicle

17 SORS – South Orange Rescue Squad

18 VHF – Very High Frequency

19 VIPER – Voice Interoperability Plan for Emergency Responders

20

21 **EMS Operations**

22 **EMS Statistics**

23 Call Volume Comparison By Year

- 24 ▪ 2014 = 8,763 (year to date)
 - 25 ▪ Projecting 11,864 for 2014, w/o severe weather or significant event
- 26 ▪ 2013 = 12,369
 - 27 ▪ Reduction in call volume is because the number of move-ups is now
 - 28 limited with the addition of M-9 (Orange Grove FD) as well as the
 - 29 geographic dispersion of our co-located units.
- 30 ▪ 2012 = 13,445

31

32 Average Response Time Comparison By Year (Chute + Travel)

- 33 ▪ 2014 = 8:50 (year to date). 3rd Quarter was 8:19!
 - 34 ▪ 90th percentile is 14:55 (first time below 15 minutes!)
- 35 ▪ 2013 = 9:00
- 36 ▪ 2012 = 10:30
- 37 ▪

38 **EMS Recommendations**

39 R-1 Adjust M-5 and M-8 Coverage Hours (complete)

- 40 ▪ Based on recent geographic call data (North/South)
 - 41 ▪ M-5 coverage remained 6am-6pm (unchanged)
 - 42 ▪ M-8 coverage changed to 6pm-6am

43 R-2 Add additional ambulance 9am-9pm (complete)

- 44 ▪ M-9 added 8am-8pm based on recent geographical call data
 - 45 ▪ Co-located at Orange Grove FD
 - 46 ▪

47 **EMS Recommendations**

48 R-3a&b Use SORS for BLS and bring on BLS ambulance (on-going)

- 49 ▪ EMD data does not support implementation currently

- 1 ▪ Discussions to utilize SORS from 6pm-6am for BLS calls with EMS supervisor
- 2 "chasing" calls.
- 3 ▪ If Alpha or Bravo turn into something more serious, the EMS supervisor
- 4 can be there to provide ALS patient care
- 5 ▪

6 **EMS Recommendations**

7 *R-4 Assess Fire Department capabilities for First Responder (on-going)*

- 8 ▪ With the EMS co-location initiatives with the Fire Departments, this
- 9 recommendation may become null

10 *R-5a Implement Fire Department First Responder Initiative (on-going)*

- 11 ▪ With the EMS co-location initiatives with the Fire Departments, this
- 12 recommendation may become null
- 13 ▪ Working with the Orange County Medical Director to enable Fire Departments
- 14 that wish to provide ALS (EMT Intermediate) to do so. Implementation may begin
- 15 15/16

16 *R-5b QRV Initiative (null)*

- 17 ▪ Offered as an alternate recommendation to R-5a

19 **EMS Recommendations**

20 *R-6 Staff & Equip six (6) ALS ambulances (on-going)*

- 21 ▪ OCES is requesting one new (1) ambulance each year to replace older units
- 22 ▪ Monitoring effectiveness of program each year
- 23 ▪ Intent is to not over-purchase or over-staff
- 24 ▪ Call volume and response times drive units and staffing
- 25 ▪ M-5 6:00am-6:00pm (co-located at Orange Rural Phelps Road Station)
- 26 will become a 24 hour unit in 15/16 (if current data holds true)

28 **EMS Recommendations**

29 *R-7 Hire Paramedic Level Shift Supervisor 24/7 (Complete)*

- 30 ▪ Four (4) Assistant Supervisors implemented 1/1/2014
- 31 ▪ Asst. Supervisors will be reclassified to Supervisors on 1/1/2015
- 32 ▪ This tiered approach enables the Asst. Supervisors to be mentored for
- 33 one year before being released

34 *R-8 Prepare a space needs assessment (90% complete)*

- 35 ▪ Stewart Cooper Newell awarded contract on 10/1/2013
- 36 ▪ Staff met with firm the week of 10/7/2013 to begin space needs assessment
- 37 ▪ Draft space needs assessment presented to OCES on 3/5/2014
- 38 ▪ Revised space needs assessment presented to OCES on 5/20/2014

40 **EMS Recommendations**

41 *R-9 Identify nine (9) strategic locations for future EMS base (in-process)*

- 42 ▪ Integral part of the Stewart Cooper Newell discussions
- 43 ▪ Co-location or co-build with Fire Departments may require modification of this
- 44 recommendation due to the success of the co-locations thus far
- 45 ▪ Orange Rural
- 46 ▪ Orange Grove
- 47 ▪ Carrboro
- 48 ▪ New Hope
- 49 ▪ Hillsborough/Orange Rural (potential co-build in 15/16 and 16/17)
- 50 ▪ In 14/15 CIP

- 1 ▪ Chapel Hill (co-location/co-build in 15/16 and 16/17)
- 2 ▪ In 14/15 CIP

3 **EMS Recommendations**

4 *R-10 Obtain sites for development (not started)*

- 5 ▪ Based on outcome of R-8 and R-11

6 *R-11 Procure EMS planning and design services (not started)*

- 7 ▪ Co-build with Chapel Hill and Hillsborough/Orange Rural
- 8 ▪ In 14/15 CIP for year two (2) and three (3)
- 9 ▪ Stand-alone EMS station in 14/15 CIP for year five (5)

10 *R-12 Advertise, bid, construct EMS facilities (not started)*

- 11 ▪ Based on outcome of R-8, R-10 and R-11

12
13 Jim Groves said there are two primary move-up locations – Hampton Pointe, and Martin
14 Luther King.

15 He said a new technology will be implemented over the next year that will take a year's
16 worth of call data as well as current calls and use this to predict where the next call will likely
17 come from.

18 Commissioner Dorosin asked clarifying questions about the call volumes on slide 4.

19 Jim Groves said this number is not a reflection of the calls, but it is a reflection of when
20 units are actually responding to a call. He said this number also includes EMS move-ups,
21 which is when units are moved to a staging location in preparation for a potential call. He said
22 these move-ups have been reduced.

23 Commissioner Pelissier asked for an explanation of the effectiveness of having more
24 Advanced Life Support (ALS) vehicles.

25 Jim Groves said the goal is to stay at 13 ambulances, so when a new vehicle is ordered
26 an older vehicle is sold to keep this number. He said there is little difference in the
27 effectiveness of adding more units or replacing older units. .

28 Commissioner Pelissier said this decision is based on the number of calls.

29 Jim Groves said yes. He said this is gauged by a "unit hour utilization" analysis.

30
31 Jim Groves reviewed the following PowerPoint slides:

32 **9-1-1 Operations**

33 34 **9-1-1 Communications Statistics**

35 *Call Comparison by Year*

- 36 ▪ **2014** (year to date)
 - 37 ▪ Incoming = 70,371 (year to date)
 - 38 ▪ Project over 93,000 calls by the end of year
 - 39 ▪ Average Dispatch Time = **1:33**
 - 40 ▪ New NFPA 1221 Standard (July 2013) is 1:36
 - 41 ▪ 9-1-1 Call Answer Time = % answer time < 15 sec = **99.06%**
 - 42 ▪ New NFPA 1221 Standard (July 2013) is < 15 sec 95%
- 43 ▪ **2013** (Changed CAD from Logisys to SunGuard OneSolution in July 2013)
 - 44 ▪ Incoming = 87,007 & Average Dispatch Time = 1:25
- 45 ▪ **2012** (Logisys CAD)
 - 46 ▪ Incoming = 83,476 & Average Dispatch Time = 1:52

47 48 **9-1-1 Recommendations**

49 *R-13 Hire full time Data Systems Manager (complete)*

- 50 ▪ Craig Blackwood was promoted to Data Systems Manager

- 1 ▪ Mr. Blackwood retired 9/27/2013
 2 ▪ Mr. Kevin Medlin was promoted to Data Systems Manager on 10/18/2013
 3 *R-14 Hire full time Training/Quality Assurance Officer (complete)*
 4 ▪ Josh Robinson promoted from Telecommunicator to Training/QA Officer
 5

6 **9-1-1 Recommendations**

- 7 *R-15 Hire additional Training/QA Officer (complete)*
 8 ▪ Ms. Laurie Piche was hired and began employment on 4/21/2014
 9 *R-16 & 17 Hire Telecommunicator positions (in-process/on-going)*
 10 ▪ Hired four (4) new Telecommunicators in January, 2014
 11 ▪ Completed interviews 6/5/2014 and made offers to four (4) candidates
 12 ▪ With these (4) candidates on-board, 9-1-1 still has 10 Telecommunicator
 13 vacancies due to attrition/retirement/performance
 14 ▪ Telecommunicator advertisement open through November 2014 to fill vacancies
 15 ▪ Five (5) additional Telecommunicator positions are proposed in the plan to be
 16 added FY 16/17 and seven (7) more Telecommunicator positions in FY 18/19
 17 ▪ The proposed staffing need in FY 18/19 may be reduced based on
 18 operational efficiencies realized by new technology implementation in the
 19 9-1-1 Center
 20

21 **9-1-1 Recommendations**

- 22 *R-18 Purchase AVL hardware for new EMS vehicles (complete)*
 23 ▪ All units outfitted with AVL
 24 ▪ All new units will be outfitted with AVL
 25 *R-19 Provide informational meetings with emergency responders to share new software*
 26 *capabilities (complete/on-going)*
 27 ▪ 9-1-1 Users Group re-activated
 28 ▪ Members of each response organization are represented
 29 ▪ Information shared during Chiefs Association meeting
 30

31 Jim Groves said the average job lifespan for telecommunicators is 18 months. He said
 32 this hiring is a continual evolving process. He said the training is being revised to make it
 33 easier to onboard employees.

34 Commissioner Price asked about the subject of the non-emergency 911 calls and where
 35 these are referred.

36 Jim Groves said staff does not keep records of this. He said the after-hours phone at
 37 the police station comes into 911. He said the calls are often just questions.

38 Commissioner Price said she wonders if these calls are coming in due to the fact that
 39 there is no longer a live person available for 411 service, or just because it is after hours.

40 Jim Groves said it is a little bit of both. He said there are 311 systems that act as a one
 41 stop shop for County services, but this is incredibly expensive, and it should not go in the 911
 42 center.

43 Commissioner Price said if there is ever a way to track these non-emergency calls, it
 44 would be helpful.

45 Jim Groves said Emergency Services has just gotten a new phone system, and it may
 46 be able to flag these types of calls. He will look into this.

47 Commissioner Gordon asked if the response times for the southern part of County are
 48 similar.

49 Jim Groves said the response times are better down in the southern part of the County
 50 because of co-location.

1 Commissioner Gordon asked Jim Groves what he thought are the two most important
2 things that have been done this year, and what are the two most important things to see going
3 forward.

4 Jim Groves said last year the co-location with the fire departments was the most
5 important thing that happened. He said settling in on the new automated dispatch of the CAD
6 was the most important progress with the 911 system.

7 He said moving forward, the most important priority is the continued professionalism,
8 leadership and training of staff.

9 Tony Blake asked if staff is going to implement text to 911.

10 Jim Groves said yes. He said this is a topic at the next board meeting. He said the
11 implementation will be slow as staff makes sure to have a good outreach program that teaches
12 people how to properly use this.

13
14 *Jeff Borland arrived at 7:41pm.*

15
16 Dan Jones asked how Orange County's salaries for telecommunicators compare to the
17 surrounding market.

18 Jim Groves said Orange County is slightly lower than the surrounding areas. He said
19 there has been discussion about addressing this.

20 Dan Jones asked if it is it time to do a market study on the salaries for
21 telecommunicators. He said it does not pay for Orange County to train these folks and then
22 have them leave for higher pay in surrounding areas.

23 Commissioner McKee said he was confused, like Commissioner Dorosin, on the volume
24 of calls listed on the PowerPoint slides. He said it would be helpful to differentiate the
25 terminology to clarify this.

26 Commissioner Dorosin said it would also be good if staff could disaggregate the calls to
27 designate the number and type of non-emergency calls, as well as the calls that require an
28 ambulance.

29
30 **b) Update on Coverage for Insurance Issues (Remaining Areas Outside Six (6) Road**
31 **Miles)**

32 Jason Shepherd, Orange County Fire Marshall said there are still several districts that
33 contain class 10 homes that are outside of the 5 mile district. He said these departments will be
34 speaking tonight.

35 Pete Hallenbeck, Eno Fire Department Deputy Chief, said he has identified all of the
36 parcels that are class 10. He said it will be necessary to have three service districts or work
37 with three departments. He said real estate needs to be given to Cedar Grove, Orange Rural
38 and Orange Grove. He said contact needs to be made with the citizens on Shade Tree Lane,
39 as this road is impassable. He said that area needs to be covered by Orange Rural fire but the
40 road must first be made passable. He said last year there were 96 parcels that were class 10,
41 and by the end of this effort this will be reduced to 6 parcels. He said these 6 remaining parcels
42 are too far to be served by any department.

43 Bill Waddell, Board of Directors President of Orange Grove Fire Department, said the
44 district has two sets of properties that are beyond six miles. The first is 11 buildings off of New
45 Hope Road, and these are within 5 miles of Orange Rural, and they will be contacting Orange
46 Rural to contract with them to cover these areas. He said there are also three vacant lots at the
47 end of Jo Mac Road. He said these do not have residences on them, so they are not a focus.
48 He said there has been discussion about fire roads, which are two lane gravel connections
49 between paved roads that are recognized by the N.C. Department of Insurance. He said this
50 will allow some homes that are just beyond 5 miles to be put within 5 miles.

1 Commissioner Rich asked if this will bring the 10 class rating down.

2 Bill Waddell said anything beyond a 6 mile radius is a 10 rating. He said any properties
3 between a 5 and 6 mile radius have a 9E rating. He said this is what most areas have been
4 rated in the past.

5 Commissioner Rich asked if this rating still correlates to a high insurance rate.

6 Bill Waddell said yes. He said most of the fire departments in the County who have had
7 inspections have brought down their ratings to a 7, and even a 6 in some cases. He said this
8 cuts the insurance by at least 40 percent. He said the more homes within 5 miles, the less the
9 insurance will be for those homeowners.

10 Commissioner Rich asked what a normal rating would be.

11 Bill Waddell said 3. He said from an insurance standpoint, a 3 is the same as a 5 for
12 homeowners.

13 Jason Shepherd said the best a homeowner can receive on insurance is a class 6
14 rating. He said ratings below this only benefit industrial type businesses.

15 Jeff Cabe said insurance considers any property located more than 5 miles from a
16 certified fire station to be a high risk. He said companies will give a break in insurance to
17 properties that are within 5 miles of a station. He said fire departments go through a rigorous
18 test that assigns them a risk classification that also affects the rate.

19 Commissioner Rich asked about the difference in rate for a class 9 and a class 10.

20 Jeff Cabe said most agencies won't write a 10. He said his house went down 40
21 percent on homeowners insurance when it went from a 9 to a 6. He said the shifts taking place
22 do not affect the fire department rating, but they are intended to help reduce homeowner rates.

23 Commissioner Rich asked if the station switches cost the fire department anything.

24 Jeff Cabe said according to the County Attorney there has to be monetary
25 compensation. He said the stations are meeting the letter of the law in this area.

26 Phillip Nasser, White Cross Fire Chief, said there are several homes that are outside of
27 6 miles and several hundred that are between 5 and 6 miles in the eastern district. He said the
28 second station will be complete on Neville Road by the end of the month, and it will give 237
29 homes up to a 40 percent reduction in rates. He said there are 32 addresses on the western
30 side that are rural farmland, and he is working with Orange Grove to cover these, which should
31 give them at least a 9E rating or better. He said everyone is already going to these parcels, but
32 the hope is that these shifts will give homeowners a better rate.

33 Bill Waddell said they are working with White Cross on these issues. He said there is
34 one road with a few homes that will be beyond 6 miles from either station.

35 Jeff Cabe said they have pockets like this as well, and the roadway infrastructure
36 contributes heavily to this issue.

37 Commissioner Rich asked if homeowners who sell these homes have to tell new buyers
38 about the rating or fire situation.

39 Jeff Cabe said the information is public record, but he doubts many people know to ask
40 about it.

41 Tony Blake said re-drawing the lines is part of the equation, but the other part is making
42 sure that EMS dispatches the primary department first. He asked if this information has been
43 updated.

44 Jeff Cabe said no lines are being moved, so nothing changes on the run cards.

45 Tony Blake said it seemed to him that the primary station had to be dispatched first in
46 order to receive the classifications.

47 Commissioner McKee said these are items that can be discussed in more detail at their
48 Fire Chief's Council meeting.

1 Commissioner Gordon asked if the drawing of the lines has to do with the insurance
2 purpose or if it is more about the kind of unit that is dispatched. She asked what is involved in
3 mutual aid. She asked for an explanation of the differences in insurance costs.

4 Phillip Nasserri said the departments are still sending all trucks that are needed and
5 there is no change in mutual aid. He said the only change is the order on the piece of paper to
6 allow a better insurance rate.

7 Commissioner Gordon asked him to confirm that it was not true that only the primary
8 station sends all of the equipment and everyone else sends a truck.

9 Phillip Nasserri discussed a specific example scenario. He said the departments would
10 send everything that was needed to provide the best service.

11 Commissioner Gordon gave an example where the station for Chapel Hill was three
12 miles away and North Chatham was 5 miles away. Phillip Nasserri said all three departments
13 would be dispatched – Carrboro, Chapel Hill and North Chatham.

14 Commissioner Gordon said it appears that residents are getting the same service; and
15 this is just a discussion of the insurance rates.

16 Jason Shepherd said the insurance companies are there to make money, and for
17 residents outside of 5 miles, the charge is higher even though the service is the same.

18 Commissioner Gordon said this is important for people to know

19 Phillip Nasserri said their service delivery is always the same.

20 Jason Shepherd said that once the department of insurance certifies station 2 in White
21 Cross, it will take a maximum of 120 days to find out when the new rating will take effect. He
22 thanked the fire departments and the Board of Commissioners for their work and support.

23 Commissioner McKee said he has noted two items where Orange County can help. He
24 said one of these is the issue of trees overhanging the road on Shade Tree Lane. He wonders
25 if the County can prod the community to open this for better access. He said the other issue to
26 look into is the fire road connections.

27 Jason Shepherd said he is planning to talk to neighborhood associations about the
28 dangers of fire departments not being able to reach certain homes due to impassable roads.

30 **2. Training**

31 **a) Collaboration with Durham Technical Community College**

32 Durham Tech Public Safety Department Dean and Department Head, Randall J.
33 Egsegian, introduced himself.

34 Commissioner McKee said this is an open discussion on training issues.

35 Phillip Nasserri said there have been some communication issues and a lack of funding
36 for training. He said departments have sometimes had difficulty getting classes, or there has
37 been a lack of instructors for much needed classes. He said the hope is that this will turn
38 around with Randall Egsegian stepping into this position.

39 Phillip Nasserri said more funding is needed for Fire/EMS training classes. He asked the
40 Board of County Commissioners and Commissioner Price (who is on the Durham Tech Board
41 of Directors) to help this move forward in this area. He would like to see more funding shifted to
42 the fire side and the continuing education. He said these are life and death decisions, and it
43 would be good to have the best possible training.

44 Commissioner Price said the board of trustees has discussed this, and there have been
45 assurances that this will be taken care of. She said she will bring this up again at an upcoming
46 meeting. She said part of the problem is that Durham Tech has a policy that requires a
47 minimum number of students for a class to be offered.

48 Phillip Nasserri said that has not been a problem in a very long time. He said the
49 department usually exceeds the required minimum number. He said every year fewer classes
50 are offered, which makes it difficult to receive money from the state to fund the program and

1 build back up the classes. He said this is a snowball effect that has resulted in less and less
2 funding.

3 Commissioner Price said the funding cuts come from the state in an odd way.

4 Phillip Nasserri said he is aware of this.

5 Commissioner Price said the funding is based on the whole year.

6 Phillip Nasserri said he wants to figure out a way to stop the snowball effect of cuts
7 happening every year.

8 Commissioner Price asked who is coordinating with Durham Tech.

9 Phillip Nasserri said every department has their own training protocols, and each
10 department has a point of contact that works with Durham Tech.

11 Jeff Cabe asked about Commissioner Price's comment about the state's weird problem
12 with funding. He said other community colleges have many more classes and training facilities
13 than Durham Tech, and he asked if this funding formula penalizes Durham Tech. He said this
14 is one of the most affluent Counties in the state with the highest tax rates, and he asked if that
15 money is not coming back.

16 Commissioner Price said what she is hearing now goes beyond a funding issue. She
17 asked who she can put in contact with the powers that be at Durham Tech.

18 Commissioner McKee said since the Durham Tech representative will be meeting with
19 the Fire Council in the near future maybe those details can be fleshed out then.

20 Commissioner Price said she just wants to know if there is there someone for her to
21 contact.

22 Bonnie Hammersley said she and Jason Shepherd will contact Durham Tech and Jim
23 Groves to work with them in concert with the fire departments.

24 Commissioner Price said there is a history to be aware of.

25 Jim Groves said the Durham Tech representative will be at next fire chief's council, and
26 they look forward to having him there.

27 Phillip Nasserri said the point that Jeff Cabe was trying to make is that community
28 colleges in much more rural areas with smaller populations have built facilities to train first
29 responders. He said the question is what it will take to support Durham Tech to get training that
30 is currently available elsewhere.

31 Commissioner Dorosin said part of this is about classes being offered, and the other
32 part is the need for an actual training facility. He asked if that training facility would be part of
33 the community college or a separate entity by Orange County. He asked if it could be a source
34 of revenue generation if it was a separate entity.

35 Jeff Cabe said the state pays for FTE training. He said the community colleges usually
36 have these training facilities. He said the department of insurance does not allow others to
37 compete with the colleges. He said there are county and city training sites that are built to train
38 the residents in those cities, but these are big ticket items that take a lot of maintenance and
39 staff. He said most rural areas use the community college.

40 Jeff Cabe said this discussion is about two different things, and the first is getting state
41 approved instructors to come and teach classes to people who want to be firefighters and
42 EMTs. He said this is the Durham Tech discussion and the training center is a separate
43 discussion.

44

45 **b) Opportunity for County Training Facility**

46 Commissioner McKee said there has been talk about Orange County building a training
47 facility.

48 Dan Jones said they have a small tower for training as well as a two story burn building.
49 He said this is a small facility that is shared with mutual aid neighbors. He said there are
50 discussions ongoing about relocation of that facility and the fire station that adjoins it, as both

1 are in bad shape. He said what is really needed is a second small training facility with a burn
2 facility and a rescue tower on one or two acres, somewhere north of I-85.

3 He said a small training center would cost a half million to a million dollars, not counting
4 the cost of land. He said there has also been discussion of a regional training center for
5 specialized training.

6
7 Commissioner Dorosin said the Board is considering a bond, and maybe this could fit
8 into that.

9 Commissioner McKee said there was discussion about property in the Schley area and
10 the possible use of part of that parcel as a training facility. He said this might be worth a re-
11 look.

12 13 **3. Open Discussion**

14 15 **a) VIPER Radio System**

16 Jim Groves said there was a recent meeting to talk about the Voice Interoperability Plan
17 for Emergency Responders (VIPER). He said it is the state 800 MHz system that is currently in
18 place, and it is falling short of meeting everyone's needs.

19 Pete Hallenbeck said when looking at radio coverage you want to know the coverage,
20 the capacity for communication, and the redundancy, or what happens when things fail.

21 Jim Groves said this current system was built as a NC Highway Patrol radio system,
22 used in the center of a roadway while sitting in a vehicle. He said the coverage is lacking in
23 situations where you are inside a building or chasing someone.

24 Jim Groves said years ago the system was stable, but now the state has added
25 additional counties, and it has reduced the capacity.

26 He said earlier this year there was an outage of VIPER that took the entire state down.
27 He said this caused the County to scramble, and it showed that there is no redundancy built
28 into the system.

29 Dan Jones said the state sold them a bill of goods with this system in an effort to get the
30 federal funds needed by creating the required interoperability. He said the state convinced the
31 counties that this would solve their radio problems. He said it is an excellent system for the
32 highway patrol because they do not go inside buildings or use portable radios very much. He
33 said the system follows the interstate and highways, and it has many limitations that were not
34 fully explained. He said it doesn't work for local agencies, fire departments and EMS. He said it
35 leaves firefighters, police officers and emergency workers in a structure with no radio contact
36 with the outside.

37 Dan Jones said the County, departments and cities have spent a lot of money buying
38 800 MHz radios for a system that does not work very well. He said it is now time to replace the
39 radios and this a good time to do something new. He said there are a lot of other options,
40 including 700 MHz systems, or going back to UHF or VHF.

41 He said a lot of money could be spent to build more towers on the 800 MHz system, but
42 he has come to the conclusion that pouring additional money into supporting the statewide
43 VIPER system does very little for the County. It only bolsters the state system, and if money is
44 going to be spent it should have local benefit.

45 Dan Jones said another limit of the VIPER system is that it will not allow any of the
46 public works departments on the radio system, which requires there to be two separate radio
47 systems. He said in an emergency, there is a need for communications with these public works
48 departments. He said the timing is now to look at what is the best option to meet these local
49 needs.

1 Matthew Mauzy (South Orange Rescue Squad-SORS) said his department has
2 experienced the same problems as everyone else. He said they have especially had issues at
3 large events such as UNC football games. He said troopers coming in for a large event are
4 tuned to their local stations, and this causes the tower utilization to skyrocket. He said this
5 presents a problem when trying to transmit calls from the event venue.

6 Matthew Mauzy said this is the time to evaluate what the most responsible way to go
7 with this.

8 Commissioner Price said she attended a meeting of the North Carolina Association of
9 County Commissioners (NCACC) and saw a presentation about First Net. She asked about
10 this.

11 Matthew Mauzy said First Net is the next coverage beyond a national radio system. He
12 said this brings in other types of communication, such as video. He said this is not very
13 applicable as a replacement for radio coverage. He said it is something to keep an eye on, but
14 it will not meet their communication needs in the next five years.

15 Commissioner Price asked about the use of 4G cell phones by first responders.

16 Jeff Cabe said using a cell phone would work well for EMS or law enforcement, but it is
17 not practical for firefighters in a full turnout gear and a heated room. He said his question is
18 what model can be followed and function in emergency situations when the power has been out
19 for two weeks. He said this is even an issue with VIPER when the power goes out at the center
20 in Raleigh.

21 He said it would be great to be able to communicate with other areas, but Orange
22 County is a lower tier. He said this means if an emergency occurs, the higher tiers will take
23 channels from them. He said the County needs a system that allows for the ability to talk with
24 the call center and each other in the event of an emergency.

25 Commissioner Pelissier said she and Commissioner Price were under the impression
26 that First Net would solve all of their problems with VIPER. She asked if the options being
27 considered will fit in with First Net in the long run. She said it was her understanding that
28 everyone would be using First Net in the future.

29 Dan Jones said the First Net presenters seem to be using the same marketing concept
30 that VIPER used. He said at this time this technology is still conceptual, and he has not heard
31 anything about how the hardware will work and who will build the infrastructure. He said until
32 there is more information about what First Net is and how it ties into the local systems he would
33 not want to plan their future around this.

34 Commissioner Gordon asked what would be needed to build a radio system to address
35 the problems. She asked about the method for interoperability. She said this is an urgent issue
36 because of the possibility of unforeseen disasters, and public health and safety communications
37 are critical.

38 Bonnie Hammersley said Jim Groves has already done some work on suggestions for
39 the replacement of the VIPER system. She said it will be important to have input from all of the
40 fire departments moving forward in the decision making process. She said at the next Board of
41 County Commissioners meeting there will be discussion about this process of moving away
42 from the VIPER system.

43 Jim Groves said First Net is just a public private relationship using existing infrastructure
44 and making it a little more resilient to give more coverage in certain areas. He said this is really
45 just a wireless broadband type network. He said only phones with a special chip can be used
46 on the system, and this will require a fee.

47 Jeff Cabe said he would not completely abandon the VIPER system, as it does have
48 some benefits across the state. He said the County needs something to merge with it or
49 piggyback onto it.

1 Commissioner McKee said he is hearing that the County needs to look comprehensively
2 at what it has and what it needs in determining which direction to go. He said there is no
3 reason not to revive the Emergency Services work group to look at the options going forward.
4

5 **b) Emergency Medical Services Co-location**

6 Jim Groves said it has been over a year since the first co-location. He said in his
7 opinion it has been incredibly beneficial, and EMS is learning a lot more about what emergency
8 response is all about.

9 Bill Waddell said this has been a great contribution to the wellbeing of their residents,
10 and response times have improved.

11 Jim Groves said the relationship with Carrboro has been a great asset.

12 Commissioner McKee said he pushed this idea in the Emergency Services work group,
13 and he knew there would be challenges to overcome. He said the departments have gone out
14 of their way to make this work.
15

16 **c. False Alarm Discussion**

17 Jason Shepherd reviewed the following background information from the abstract:
18 Many times the Fire Departments are dispatched to false alarms, often occurring at the same
19 address. The Fire Departments and Orange County Emergency Services (OCES) Fire
20 Marshals Division has limited options to encourage a facility owner to correct an issue with a
21 faulty alarm system (or homeowner/employee error in activating/deactivating the system).

22 Jason Shepherd said the fee schedule is basically for fire inspection fees, and there is
23 no enforcement authority over the local business owner to repair fire alarm systems in a timely
24 manner. He said he has come up with a proposal that will be submitted with the next budget.
25 He said this will propose a fee schedule for false alarm activations. He said there are not a lot
26 of false alarms in Orange County, but the ones that do occur happen at two particular
27 institutions.

28 He said in 2011 it was suggested that the County enhance fire inspection fees to bring
29 in more revenue. He said at the time, the division elected not to charge any more for
30 inspections, but some of the optional permits were changed to mandatory permits. He said this
31 did not take into account the issues with the false alarms. He said his proposal will allow
32 enforcement of properly maintained fire alarm systems. He said three or more activations
33 within a month would result in a \$100 fee, and anything over three would add an additional \$25
34 charge. He recommends that the revenue for this should go to the Jaycee Burn Center.

35 Commissioner Dorosin asked Dan Jones if the program in Chapel Hill includes non-
36 profits or if there are exemptions.

37 Dan Jones said there are no exemptions in their program. He said the revenue goes
38 into their general fund.

39 Jim Groves said Jason Shepherd needs some leverage for residents to come into
40 compliance, but Orange County could also be the ones paying that fee since County Buildings
41 have had some false alarm issues.

42 Jason Shepherd said the County is currently being charged for multiple fire alarm
43 activations from the Town of Hillsborough. He said he is encouraging asset management to
44 keep up with the maintenance on these fire alarm systems.

45 Dan Jones said every time there is an alarm it ties up law enforcement and fire
46 equipment and prevents that resource from being available to other calls. He said there is also
47 wear and tear on equipment and the safety aspect of putting equipment on the road.

48 He said the schools often do not maintain their alarm systems, and this results in a lot of
49 calls.

1 Commissioner Price said when Emergency Services presents this item to the Board of
2 County Commissioners she would like to know how much it costs to respond to false alarms.
3 She asked if the suggestion would be for a fee or a fine.

4 Jason Shepherd said it could be called either one. He said he is just going to rearrange
5 the existing fee schedule to accommodate some of the recommendations. He said this will
6 include out of service sprinkler and fire alarm systems.

7 Commissioner Rich said it is not encouraging to hear that the schools are not
8 maintaining their alarm systems. She asked if this is true in the County, and if fining has made
9 them more aware.

10 Dan Jones said it has made the institutions more aware of the issue and the need to do
11 more maintenance work on their systems. He said this is also true for the University system.
12 He said when you touch someone's pocket book they realize it is better to maintain the system
13 than to pay a civil penalty.

14 Jeff Cabe said Orange Rural covers all of the County schools except for Gravelly Hill
15 and Efland Cheeks. He said the biggest offenders are Cedar Ridge, Orange High, Grady
16 Brown and Hillsborough Elementary. He questioned whether it would be reasonable to adopt
17 Chapel Hill's policy County-wide, as this would mean everyone is treated the same.

18 Jason Shepherd said Chapel Hill's policy was based on a one year study, and he does
19 not feel comfortable waiting that long.

20 Dan Jones said there are so many false alarms allowed per year before you get to a
21 fine. He said power outages do not count against this.

22 Pete Hallenbeck said another cost to consider is the wear and tear on volunteers who
23 have to respond to calls at three in the morning.

24 Mike Tapp said he was instrumental in bringing this up to the Fire Chief's Council
25 because of repeat problems at the Emerson Waldorf complex. He agrees that there is an
26 impact on volunteers, and another consideration is the mutual aid that has to be sent from other
27 departments.

28 Phillip Nasserri said another consideration for use of those fees is to help fund a training
29 facility.

30 Commissioner McKee asked if there are any down sides to the fees, other than public
31 relations.

32 Dan Jones said it is not great for public relations, and it is another fee, which people
33 tend to resent. He said theoretically it should reduce their false alarms and the revenue should
34 dwindle away.

35 Commissioner McKee said that effect should be the focus, rather than revenue
36 generation.

37 Dan Jones said the reaction of different entities is interesting. He said the University
38 has gotten busy right away fixing some of their systems and becoming more code compliant.
39 He said they have even looked at ways to pass the fees along to construction contractors in the
40 event that they set off the alarms. He said the other approach taken by the hospital was to
41 estimate the fees and put a line item in the budget to pay it.

42 Jason Shepherd said the fee system used by Chapel Hill only benefits the fire
43 department, as it has no enforcement authority on state property. He said it basically provides
44 persuasion to do better maintenance on their fire alarm systems.

45 Jeff Cabe noted that there are penalties for responding to a call without the proper
46 number of people on the truck, which means you need to have 4 people at the station and be
47 ready to respond to calls even when you know they are historically false alarms.

48
49 **d.) Other**

1 Jim Groves said the Ebola flyer is in front of them, and the public preparedness
2 coordinator would like to meet with the individual departments to talk about preparedness and
3 prevention.

4 Commissioner McKee said he has noted the issues with Shade Tree Lane, the policy
5 around false alarms, as well the entire VIPER discussion. He wants to make sure these
6 concerns are addressed. He expressed appreciation to the chiefs for taking time to meet and for
7 the spirit of cooperation.

8 Dan Jones said there is noticeable difference in the interactions, and there have been
9 clear improvements in Emergency Services and the 911 center. He said the changes made
10 based on the study are bringing forth results.

11 Jeff Cabe brought the following items the Board's attention:

- 12 • Support is needed from the Board as the fire departments move forward with a training
13 facility. Land has been identified, and help may be needed with planning permits.
- 14 • These meetings are very beneficial.
- 15 • Training for Active assailants will be popping up in budget items. This is not a typical
16 fire department function, but it needs to be on the radar, and it may require special
17 equipment.
- 18 • He suggested some sort of Fire/EMS appreciation event on a County level.
- 19 • Departments are using cellular data and paying non-profit prices of \$40 per month. He
20 asked if there is a way for fire departments to tap into the contract prices offered to the
21 County

22
23

24 Commissioner Rich asked if there are there any female firefighters on these
25 departments.

26 Several departments answered yes.

27 Mike Tapp said he would like to continue this dialogue each year. He appreciates the
28 opportunity to have this meeting on an annual basis.

29

30 A motion was made by Commissioner Gordon, seconded by Commissioner Rich to
31 adjourn the meeting at 9:33 p.m.

32

Earl McKee, Vice Chair

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34

35

36 Donna Baker

37 Clerk to the Board

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**ORANGE COUNTY
BOARD OF COMMISSIONERS**

ACTION AGENDA ITEM ABSTRACT

Meeting Date: November 6, 2014

**Action Agenda
Item No.** 6-b

SUBJECT: Motor Vehicle Property Tax Releases/Refunds

DEPARTMENT: Tax Administration

PUBLIC HEARING: (Y/N)

No

ATTACHMENT(S):

Resolution
Releases/Refunds Data Spreadsheet
Reason for Adjustment Summary

INFORMATION CONTACT:

Dwane Brinson, Tax Administrator,
919-245-2726

PURPOSE: To consider adoption of a resolution to release motor vehicle property tax values for fifteen (15) taxpayers with a total of fifteen (15) bills that will result in a reduction of revenue.

BACKGROUND: North Carolina General Statute (NCGS) 105-381(a)(1) allows a taxpayer to assert a valid defense to the enforcement of the collection of a tax assessed upon his/her property under three sets of circumstances:

- (a) "a tax imposed through clerical error", for example when there is an actual error in mathematical calculation;
- (b) "an illegal tax", such as when the vehicle should have been billed in another county, an incorrect name was used, or an incorrect rate code (the wrong combination of applicable county, municipal, fire district, etc. tax rates) was used;
- (c) "a tax levied for an illegal purpose", which would involve charging a tax which was later deemed to be impermissible under state law.

NCGS 105-381(b), "Action of Governing Body" provides that "Upon receiving a taxpayer's written statement of defense and request for release or refund, the governing body of the taxing unit shall within 90 days after receipt of such a request determine whether the taxpayer has a valid defense to the tax imposed or any part thereof and shall either release or refund that portion of the amount that is determined to be in excess of the correct liability or notify the taxpayer in writing that no release or refund will be made".

For classified motor vehicles, NCGS 105-330.2(b) allows for a full or partial refund when a tax has been paid and a pending appeal for valuation reduction due to excessive mileage, vehicle damage, etc. is decided in the owner's favor.

FINANCIAL IMPACT: Approval of these release/refund requests will result in a net reduction of \$4,192.85 to Orange County, the towns, and school and fire districts. Financial impact year to date for FY 2014-2015 is \$14,212.57.

RECOMMENDATION(S): The Manager recommends that the Board:

- Accept the report reflecting the motor vehicle property tax releases/refunds requested in accordance with the NCGS; and
- Approve the attached release/refund resolution.

NORTH CAROLINA

RES-2014-069

ORANGE COUNTY

REFUND/RELEASE RESOLUTION (Approval)

Whereas, North Carolina General Statutes 105-381 and/or 330.2(b) allows for the refund and/or release of taxes when the Board of County Commissioners determines that a taxpayer applying for the release/refund has a valid defense to the tax imposed; and

Whereas, the properties listed in each of the attached "Request for Property Tax Refund/Release" has been taxed and the tax has not been collected: and

Whereas, as to each of the properties listed in the Request for Property Tax Refund/Release, the taxpayer has timely applied in writing for a refund or release of the tax imposed and has presented a valid defense to the tax imposed as indicated on the Request for Property Tax Refund/Release.

NOW, THEREFORE, IT IS RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF ORANGE COUNTY THAT the recommended property tax refund(s) and release(s) are approved.

Upon motion duly made and seconded, the foregoing resolution was passed by the following votes:

Ayes: Commissioners _____

Noes: _____

I, Donna Baker, Clerk to the Board of Commissioners for the County of Orange, North Carolina, DO HEREBY CERTIFY that the foregoing has been carefully copied from the recorded minutes of the Board of Commissioners for said County at a regular meeting of said Board held on _____, said record having been made in the Minute Book of the minutes of said Board, and is a true copy of so much of said proceedings of said Board as relates in any way to the passage of the resolution described in said proceedings.

WITNESS my hand and the corporate seal of said County, this _____ day of _____, 2014.

Clerk to the Board of Commissioners

Clerical error G.S. 105-381(a)(1)(a)
 Illegal tax G.S. 105-381(a)(1)(b)
 Appraisal appeal G.S. 105-330.2(b)

BOCC REPORT - REGISTERED MOTOR VEHICLES NOVEMBER 6, 2014

NAME	ABSTRACT NUMBER	BILLING YEAR	ORIGINAL VALUE	ADJUSTED VALUE	FINANCIAL IMPACT	REASON FOR ADJUSTMENT
Berry, Steven Gates	18380462	2013	39,000	500	(345.96)	Acquired antique plate (appraisal appeal)
Cozart, Albert	22767680	2013	13,280	13,280	(130.56)	Situs error (illegal tax)
Deaton, Gerald	22846054	2013	24,000	500	(361.43)	Acquired antique plate (appraisal appeal)
Harding, Warren Joseph	21988339	2014	12,650	6,325	(101.87)	Repair estimate (appraisal appeal)
Haze, Teresa	22870518	2014	14,900	14,900	(142.82)	Situs error (illegal tax)
Hill, Edward	18397684	2014	27,400	500	(252.29)	Acquired antique plate (appraisal appeal)
Horton, Norman	22535896	2014	16,800	500	(191.42)	Acquired antique plate (appraisal appeal)
Howell, David Gregory	20631685	2013	23,510	-	(419.28)	County changed to Chatham (illegal tax)
Jenkins, Ernest	22604010	2013	19,000	500	(166.24)	Acquired antique plate (appraisal appeal)
McCoy, Reginald Frederick Jr.	22414630	2013	29,100	500	(332.02)	Acquired antique plate (appraisal appeal)
Mobley, Laura	20163176	2013	21,750	-	(390.14)	County changed to Alamance (illegal tax)
Neese, Jeffruey	22467930	2013	16,500	500	(179.05)	Acquired antique plate (appraisal appeal)
Sontag, Jennah Michelle	22278327	2014	9,840	-	(194.91)	County changed to Chatham (illegal tax)
Stuart, Joseph Jay	22558966	2014	45,640	-	(764.98)	Military exempt (illegal tax)
Williams, Angela Wiley	22761115	2014	26,090	26,090	(219.88)	Situs error (illegal tax)
				Total	(4,192.85)	

September 18, 2014 thru
 October 15, 2014

Military Leave and Earning Statement: Is a copy of a serviceman's payroll stub covering a particular pay period. This does list his home of record, which is his permanent state of residence where he would pay any state income taxes.

Vehicle Titles

Salvaged and Salvage Rebuilt: Any repairs that exceed 75% of the vehicle's market value using NADA, Kelly Blue Book and various other publications. When the insurance company has totaled the vehicle, and the customer has received the claim check, four things can happen:

- Insurance company can keep the vehicle.
- Customer can keep the vehicle. The customer is instructed to contact the local DMV inspector to have an initial inspection done, for vehicles 2001 to 2006 (these dates change yearly, example in 2007 the models will be 2002-2007).
- Affidavit of Rebuilder- The inspector lists each part that needs to be repaired.
- Final inspection- if all work is cleared and approved by the inspector then the rebuilt status is then removed (salvaged status remains).

Note: Finance companies will not finance a salvaged vehicle.

Total Loss: Repairs were more than the market value of the vehicle and the insurance company is unwilling to pay for the repairs.

Total Loss/Rebuilt: Whatever the repairs were to make the vehicle road worthy after a Total Loss status has been given. Vehicle must be 5 years old or older. Vehicle status then remains as salvaged or rebuilt.

Certificate of Reconstruction: When work has been done on (vehicles 2001-2006 in year 2006) this is issued when the inspector didn't see the original damaged and the vehicle has been repaired.

Certificate of Destruction: NC DMV will not register this type of vehicle. It is not fit for North Carolina roads.

Custom Built: When the customer has built this vehicle himself or herself. Ex. parts taken from various vehicles to build one vehicle. Three titles are required from the DMV in this case. 1) Frame 2) Transmission 3) Engine. Then an indemnity bond must be issued. An indemnity bond must also be issued when the vehicle does not have a title at all.

**ORANGE COUNTY
BOARD OF COMMISSIONERS**

ACTION AGENDA ITEM ABSTRACT

Meeting Date: November 6, 2014

**Action Agenda
Item No. 6-c**

SUBJECT: Property Tax Releases/Refunds

DEPARTMENT: Tax Administration

PUBLIC HEARING: (Y/N)

No

ATTACHMENT(S):

Resolution
Spreadsheet

INFORMATION CONTACT:

Dwane Brinson, Tax Administrator,
(919) 245-2726

PURPOSE: To consider adoption of a resolution to release property tax values for six (6) taxpayers with a total of (8) eight bills that will result in a reduction of revenue.

BACKGROUND: The Tax Administration Office has received six taxpayer requests for release or refund of property taxes. North Carolina General Statute 105-381(b), "Action of Governing Body" provides that "upon receiving a taxpayer's written statement of defense and request for release or refund, the governing body of the Taxing Unit shall within 90 days after receipt of such a request determine whether the taxpayer has a valid defense to the tax imposed or any part thereof and shall either release or refund that portion of the amount that is determined to be in excess of the correct liability or notify the taxpayer in writing that no release or refund will be made". North Carolina law allows the Board to approve property tax refunds for the current and four previous fiscal years.

FINANCIAL IMPACT: Approval of this change will result in a net reduction in revenue of \$1,757.90 to the County, municipalities, and special districts. The Tax Assessor recognized that refunds could impact the budget and accounted for these in the annual budget projections.

RECOMMENDATION(S): The Manager recommends the Board approve the attached resolution approving these property tax release/refund requests in accordance with North Carolina General Statute 105-381.

NORTH CAROLINA

RES-2014-070

ORANGE COUNTY

REFUND/RELEASE RESOLUTION (Approval)

Whereas, North Carolina General Statutes 105-381 and/or 330.2(b) allows for the refund and/or release of taxes when the Board of County Commissioners determines that a taxpayer applying for the release/refund has a valid defense to the tax imposed; and

Whereas, the properties listed in each of the attached "Request for Property Tax Refund/Release" has been taxed and the tax has not been collected: and

Whereas, as to each of the properties listed in the Request for Property Tax Refund/Release, the taxpayer has timely applied in writing for a refund or release of the tax imposed and has presented a valid defense to the tax imposed as indicated on the Request for Property Tax Refund/Release.

NOW, THEREFORE, IT IS RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF ORANGE COUNTY THAT the recommended property tax refund(s) and release(s) are approved.

Upon motion duly made and seconded, the foregoing resolution was passed by the following votes:

Ayes: Commissioners _____

Noes: _____

I, Donna Baker, Clerk to the Board of Commissioners for the County of Orange, North Carolina, DO HEREBY CERTIFY that the foregoing has been carefully copied from the recorded minutes of the Board of Commissioners for said County at a regular meeting of said Board held on _____, said record having been made in the Minute Book of the minutes of said Board, and is a true copy of so much of said proceedings of said Board as relates in any way to the passage of the resolution described in said proceedings.

WITNESS my hand and the corporate seal of said County, this _____ day of _____, 2014.

Clerk to the Board of Commissioners

Clerical error G.S. 105-381(a)(1)(a)
 Illegal tax G.S. 105-381(a)(1)(b)
 Appraisal appeal G.S. 105-330.2(b)

BOCC REPORT - REAL/PERSONAL NOVEMBER 6, 2014

NAME	ABSTRACT NUMBER	BILLING YEAR	ORIGINAL VALUE	ADJUSTED VALUE	FINANCIAL IMPACT	REASON FOR ADJUSTMENT
Clements Funeral Service, Inc.	39669	2014	61,813	11,867	(778.16)	Discovery (illegal tax)
Livermons Landscapes, Inc.	979958	2013/2012	8,671	0	(174.32)	Situs Durham County (illegal tax)
Livermons Landscapes, Inc.	979958	2013/2013	7,561	0	(142.95)	Situs Durham County (illegal tax)
Martin, Grady	1051941	2009	7,292	0	(105.55)	Double billed (illegal tax)
Pittman, Tara Lynette Bradshaw	219876	2012	9,440	0	(109.91)	Mobile home repossession (illegal tax)
Pittman, Tara Lynette Bradshaw	219876	2011	9,633	0	(120.22)	Mobile home repossession (illegal tax)
Reeve, Charles	254824	2014	1,000	1,000	(190.75)	Charged 3R fees in error (clerical error)
Sheslow, Stephen James	1051733	2014	7,680	0	(136.04)	Processed in error (clerical error)
				Total	(1,757.90)	

September 18, 2014 thru
 October 15, 2014

**ORANGE COUNTY
BOARD OF COMMISSIONERS**

ACTION AGENDA ITEM ABSTRACT

Meeting Date: November 6, 2014

Action Agenda

Item No. 6-d

SUBJECT: Applications for Property Tax Exemption/Exclusion

DEPARTMENT: Tax Administration

PUBLIC HEARING: (Y/N)

No

ATTACHMENT(S):

Exempt Status Resolution
Spreadsheet
Requests for Exemption/Exclusion

INFORMATION CONTACT:

Dwane Brinson, Tax Administrator,
(919) 245-2726

PURPOSE: To consider five (5) untimely applications for exemption/exclusion from ad valorem taxation for five (5) bills for the 2014 tax year.

BACKGROUND: North Carolina General Statutes (NCGS) typically require applications for exemption to be filed during the listing period, which is usually during the month of January. Applications for Elderly/Disabled Exclusion, Circuit Breaker Tax Deferment and Disabled Veteran Exclusion should be filed by June 1st of the tax year for which the benefit is requested. NCGS 105-282.1(a1) does allow some discretion. Upon a showing of good cause by the applicant for failure to make a timely application, an application for exemption or exclusion filed after the close of the listing period may be approved by the Department of Revenue, the Board of Equalization and Review, the Board of County Commissioners, or the governing body of a municipality, as appropriate. An untimely application for exemption or exclusion approved under this provision applies only to property taxes levied by the county or municipality in the calendar year in which the untimely application is filed.

Four of the applicants are applying for homestead exclusion based on NCGS 105-277.1, which allows exclusion of the greater of twenty-five thousand dollars (\$25,000) or fifty percent (50%) of the appraised value of the residence plus the value of up to one (1) acre of land.

One applicant is applying for Circuit Breaker exclusion based on NCGS 105-277.1B which allows for tax relief based on income. The Circuit Breaker exclusion is a tax deferral program.

Including these five (5) applications, the Board will have considered a total of twenty-eight (28) untimely applications for exemption of 2014 taxes since the 2014 Board of Equalization and Review adjourned on May 23, 2014. Taxpayers may submit an untimely application for exemption of 2014 taxes to the Board of Commissioners through December 31, 2014.

Based on the information supplied in the applications and based on the above-referenced General Statutes, the applications may be approved by the Board of County Commissioners. NCGS 105-282.1(a1) permits approval of such application if good cause is demonstrated by the taxpayer.

FINANCIAL IMPACT: The reduction in the County's tax base associated with approval of the exemption applications will result in a reduction of FY 2014/2015 taxes due to the County, municipalities, and special districts in the amount of \$3,387.66.

RECOMMENDATION(S): The Manager recommends the Board approve the attached resolution for the above-listed applications for FY 2014/2015 exemption.

NORTH CAROLINA

RES-2014-071

ORANGE COUNTY

EXEMPTION/EXCLUSION RESOLUTION

Whereas, North Carolina General Statutes 105-282.1 empowers the Board of County Commissioners to approve applications for exemption after the close of the listing period, and

Whereas, good cause has been shown as evidenced by the information packet provided, and

Whereas, the Tax Administrator has determined that the applicants could have been approved for 2014 had applications been timely.

NOW, THEREFORE, IT IS RESOLVED BY THE BOARD OF COUNTY

COMMISSIONERS OF ORANGE COUNTY THAT the properties applying for exemption for 2014 are so approved as exempt.

Upon motion duly made and seconded, the foregoing resolution was passed by the following votes:

Ayes: Commissioners _____

Noes: _____

I, Donna Baker, Clerk to the Board of Commissioners for the County of Orange, North Carolina, DO HEREBY CERTIFY that the foregoing has been carefully copied from the recorded minutes of the Board of Commissioners for said County at a regular meeting of said Board held on _____ said record having been made in the Minute Book of the minutes of said Board, and is a true copy of so much of said proceedings of said Board as relates in any way to the passage of the resolution described in said proceedings.

WITNESS my hand and the corporate seal of said County, this ____ day of _____, 2014.

Clerk to the Board of Commissioners

Late exemption/exclusion application - GS 105-282.1(a1)

**BOCC REPORT - REAL/PERSONAL
NOVEMBER 6, 2014**

NAME	ABSTRACT NUMBER	BILL YEAR	ORIGINAL VALUE	TAXABLE VALUE	FINANCIAL IMPACT	REASON FOR ADJUSTMENT
Dillingham, Donna Rae	302862	2014	199,359	99,679	(944.97)	Late application for exemption G.S. 105-277.1 (Homestead Exemption)
Dixon, Media Parker	194679	2014	159,869	126,635	(305.29)	Late application for exemption G.S. 105-277.1 (Homestead Exemption)
Quint, Stephen R.	206700	2014	223,500	223,500	(329.98)	Late application for exemption G.S. 105-277.1B (Circuit Breaker)
Villafana, Angel O.	209224	2014	138,872	69,436	(1,081.81)	Late application for exemption G.S. 105-277.1 (Homestead Exemption)
Westrom, Carol J.	234130	2014	152,503	76,252	(725.61)	Late application for exemption G.S. 105-277.1 (Homestead Exemption)
				Total	(3,387.66)	

September 18, 2014 thru
October 15, 2014

FILED

AUG 29 2014

ORANGE COUNTY
TAX ADMINISTRATION



Request for Tax Relief
Late Application Filing

Date: AUGUST 27, 2011

To Whom It May Concern:

I, (PRINT NAME) DONNA RAE DILLINGHAM, wish to be considered for Property Tax Relief Exemption or Exclusion for the year 2013 on Parcel Identification Number (PIN) # 9835 22 8947

In accordance with North Carolina General Statute 105-282.1(a1), I submit the reason(s) set forth below for consideration as demonstration of "good cause" for failure to make a timely application. An untimely application approved under G.S. 105-282.1(a1) applies only to property taxes levied by the county or municipality in the calendar year in which the untimely application is filed.

I was not aware that this exemption was available to me.

I just found out about the Property Tax Relief Program.

Other (please explain)

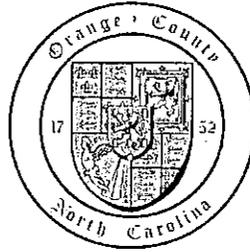
I HAVE BEEN UNABLE TO GET THIS
FILED BEFORE NOW

Thank you,

[Handwritten Signature]
(Signature)

How did you learn of this exemption?

ORANGE COUNTY TAX OFFICE



FILED
OCT 15 2014
ORANGE CO TAX OFFICE

Request for Tax Relief Late Application Filing

Date: 10-10-2014

To Whom It May Concern:

I MEDIA DIXON, am applying for a late
(PRINT NAME)

Property Tax Relief Exemption or Exclusion for the year 2014 on parcel
number (PIN) # 9889440044.

The reason for my late request is:

I was not aware that this exemption was available to me.

I just found out about the Property Tax Relief Program.

Other (please explain)

Thank you,

Media Dixon
(Signature)

How did you find out about this exemption?

A FRIEND

FILED

SEP 30 2014

ORANGE COUNTY
TAX ADMINISTRATION



**Request for Tax Relief
Late Application Filing**

Date: Sept 30, 2014

To Whom It May Concern:

I Stephen R. Quint, am applying for a late
(PRINT NAME)

Property Tax Relief Exemption or Exclusion for the year 2014 on parcel
number (PIN) # 9881197149.

The reason for my late request is:

I was not aware that this exemption was available to me.

I just found out about the Property Tax Relief Program.

Other (please explain)

Thank you,

Stephen R. Quint
(Signature)

How did you find out about this exemption?

At the tax office



FILED

SEP 15 2014

**ORANGE COUNTY
TAX ADMINISTRATION**

**Request for Tax Relief
Late Application Filing**

Date: 9/15/14

To Whom It May Concern:

I, (PRINT NAME) Angel D. Villafana, wish to be considered for Property Tax Relief Exemption or Exclusion for the year 2014 on Parcel Identification Number (PIN) # 9863777256.

In accordance with North Carolina General Statute 105-282.1(a1), I submit the reason(s) set forth below for consideration as demonstration of "good cause" for failure to make a timely application. An untimely application approved under G.S. 105-282.1(a1) applies only to property taxes levied by the county or municipality in the calendar year in which the untimely application is filed.

I was not aware that this exemption was available to me.

I just found out about the Property Tax Relief Program.

Other (please explain)

Had to reapply due to girlfriends name
being added to property

Thank you,

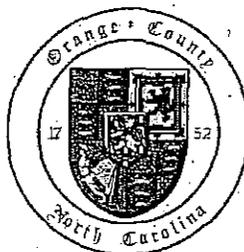
Angel Villafana
(Signature)

How did you learn of this exemption?

FILED

SEP 15 2014

ORANGE COUNTY
TAX ADMINISTRATION



**Request for Tax Relief
Late Application Filing**

Date: 9/11/14

To Whom It May Concern:

I, (PRINT NAME) CAROL J. WESTROM, wish to be considered for Property Tax Relief Exemption or Exclusion for the year 2014 on Parcel Identification Number (PIN) # 9873985887.

In accordance with North Carolina General Statute 105-282.1(a1), I submit the reason(s) set forth below for consideration as demonstration of "good cause" for failure to make a timely application. An untimely application approved under G.S. 105-282.1(a1) applies only to property taxes levied by the county or municipality in the calendar year in which the untimely application is filed.

- I was not aware that this exemption was available to me.
- I just found out about the Property Tax Relief Program.
- Other (please explain)

Thank you,

Carol Jean (Yockey) Westrom
Carol J. Westrom
(Signature)

How did you learn of this exemption?

From a friend + then reading the back of my property tax bill.

**ORANGE COUNTY
BOARD OF COMMISSIONERS**

ACTION AGENDA ITEM ABSTRACT

Meeting Date: November 6, 2014

**Action Agenda
Item No. 6-e**

SUBJECT: Resolution for the Naming of the Rogers Road Community Center

DEPARTMENT: Asset Management Services

PUBLIC HEARING: (Y/N)

No

ATTACHMENT(S):

- 1) Property Naming Policy Revised
3/3/2009
- 2) Resolution

INFORMATION CONTACT:

Jeff Thompson, (919) 245-2658

PURPOSE: To approve and authorize the Chair to sign a resolution on behalf of the Board for the official name of the facility to be the “Rogers Road Community Center” consistent with the County Property Naming Policy.

BACKGROUND: On April 1, 2014, the Board of County Commissioners authorized the bid award to construct the Rogers Road Community Center Project. Although the project has always been named the Rogers Road Community Center Project, the Board has never officially named the facility in accordance with the County Property Naming Policy (“Attachment 1”).

The historic Rogers Road Community history dates from the early 20th century, signified by the actions of Morris Hogan, the first African-American landowner in the community. Rogers Road was originally named in the mid 1950s after Ernest, Lewis, John Robert, and Sam Rogers purchased land in the area and invested in a thriving sawmill operation after World War II to support Orange County’s growth.

On October 21, 2014, the Board received a report from the Manager regarding the proposed facility naming of “Rogers Road Community Center” and provided notice of its intent to consider and approve a resolution regarding this naming. In accordance with sections 2.5, 2.6, and 2.7 of the County Property Naming Policy, the attached resolution (“Attachment 2”) for Board consideration resolves to officially name the facility “Rogers Road Community Center”.

FINANCIAL IMPACT: None.

RECOMMENDATION(S): The Manager recommends the Board approve and authorize the Chair to sign a resolution on behalf of the Board for the official name of the facility to be the “Rogers Road Community Center” consistent with the County Property Naming Policy.

POLICY FOR INSERTION INTO THE POLICY MANUAL

MEETING DATE: February 21, 1989

NUMBER: A-0390

EFFECTIVE DATE: February 21, 1989

REVISIONS: November 9, 2005
March 3, 2009**POLICY: Orange County Property Naming Policy****Policy “Policy Statement”**

County owned buildings, facilities and land shall bear such names as the Orange County Board of Commissioners shall approve pursuant to this policy. This policy follows all applicable local, state and federal laws, rules and regulations.

Purpose

This policy is to establish the Board of County Commissioners as the responsible authority for naming County buildings, facilities, and land.

Guidelines

- 2.1. The naming of public buildings, facilities and land shall be done only by the Board of County Commissioners by resolution adopted by majority vote.
 - 2.1.1. Property to be given names or titles shall be either owned by Orange County government or leased by Orange County government for its use.
 - 2.1.2. Properties to be named or given a title include buildings, any areas in buildings, other physical facilities, collections of books, records or other printed or audio-visual materials, land or water areas
 - 2.1.3. Official names or titles for property belonging to the County shall only be changed by the Board of County Commissioners as it deems appropriate.
 - 2.1.4. Current names for property belonging to the County shall remain the same unless changed by the Board of County Commissioners upon relocation or change in function of the property.
 - 2.1.5. No property belonging to Orange County shall be named for living persons with the following exceptions.
 - a. Living persons who make a significant monetary contribution to the development of a public building or facility when such a contribution is made with the intent and agreement of the Board of County Commissioners that said building or facility will be named for the contributor
 - b. Leased property that has been conferred a name by the lessor that is a person's name need not be renamed if it has locational or other value

- 2.1.6 Official names or titles for property belonging to or leased by the County shall be based upon geographical, historical, ecological, functional, or other such factors as the Board of County Commissioners deems appropriate. If a geographical reference of locational value is derived from the name of a person, such as a street name, it may be used in naming County property.
- a. A public building/facility under construction/renovation or land purchased for park development or conservation/preservation will be given a “working title” which will only become the official title of the property when formally approved as such by the BOCC
 - b. Memorial naming of a public building, facility or land is in addition to the official title of the building/facility/land and is bestowed in accordance with Section 2.2 of this policy
 - c. Leased property naming will respect historical names that may already be attached to the facility or as may be negotiated with the owner of the building.
- 2.1.7 Exceptions to this policy of naming property belonging to the County may be made by the Board of County Commissioners as it deems appropriate.
- 2.1.8 This policy does not apply to the naming of public streets, roads, alleys and other similar thoroughfares.
- 2.1.9 This policy shall not be construed as the mechanism for selling the permanent naming rights to County structures, buildings, facilities or land.
- 2.2. Memorial Naming (in honor of a deceased individual) of Public Buildings, Facilities, or Land: In the event Orange County wishes to honor a deceased individual by naming a public building, facility or land after such an individual, the following shall apply:
- 2.2.1. The person who is being honored by such a memorial shall have made a significant contribution to the well-being and betterment of Orange County.
 - 2.2.2. The party requesting a memorial shall submit a brief biography of the person to Orange County government for recording purposes.
 - 2.2.3. The memorial naming of a public building, facility or land will be in addition to the official name as defined in Section 2.1.6 of this policy.
 - 2.2.4. Renaming a public building, facility or land which has previously been named in honor of or in memorial to an individual shall only be done in extraordinary circumstances as determined by the Board.

Procedures

- 2.3. A public building/facility under construction/renovation or land purchased for park development or conservation/preservation shall be given a “working title” by staff for easy identification of the property.

- 2.4. The proposed naming of a public building, facility or land may be generated in the following manner.
 - a. Staff shall recommend to the BOCC an official title of the public building, facility or land in accordance with Section 2.1.6 of this policy. Such recommended by staff will be made prior to the completion of any project to construct, renovate or develop the property.
 - b. Any person, firm or association may propose a name for a County owned building, facility or land by submitting the proposal in writing to the County Manager or Clerk to the Board.
 - c. Under certain circumstances the BOCC may wish to set in place a public process for soliciting input in the official naming of a public building, facility or land.
- 2.5. The County Manager shall prepare a report with recommendations for the proposed naming of the public building, facility or land and present it to the BOCC for consideration at a regularly scheduled public meeting.
- 2.6. Upon receipt of the report and the recommendations of the manager the BOCC will state its intent to consider the adoption of a resolution for the naming or renaming of the public building, facility or land at the next or some subsequent meeting as determined by the BOCC.
- 2.7. The Board may determine the public building, facility or land is of significant public interest and direct a notice be published informing the public of the Board's intent to consider the naming or renaming of the public building, facility or land and fix a time and place for a public hearing on the question.
- 2.8. Upon approval of the resolution by the BOCC, the public building, facility or land shall bear the name assigned to it from and after the date of Board action or such subsequent date as the BOCC may prescribe.

**ORANGE COUNTY BOARD OF COMMISSIONERS
RESOLUTION**

**TO NAME THE ROGERS ROAD COMMUNITY CENTER PROJECT AS THE
ROGERS ROAD COMMUNITY CENTER**

WHEREAS, the Rogers Road Community Center Project is currently being constructed as a Community Center serving the Rogers Road Community; and

WHEREAS, the name Rogers Road Community Center honors the historical, cultural, and social significance of the facility, its past and planned future use, and the values of Orange County; and

NOW, THEREFORE, be it resolved that the Orange County Board of Commissioners do hereby name the Rogers Road Community Center Project as the "Rogers Road Community Center".

This the _____ day of _____, 2014.

Barry Jacobs, Chair
Orange County Board of Commissioners

**ORANGE COUNTY
BOARD OF COMMISSIONERS**

ACTION AGENDA ITEM ABSTRACT

Meeting Date: November 6, 2014

Action Agenda

Item No. 6-f

SUBJECT: Change in BOCC Regular Meeting Schedule for 2014

DEPARTMENT: County Commissioners

PUBLIC HEARING: (Y/N)

No

ATTACHMENT (S):

INFORMATION CONTACT:

Donna Baker, 245-2130

Clerk to the Board

PURPOSE: To consider one change to the County Commissioners' regular meeting calendar for 2014.

BACKGROUND: Pursuant to North Carolina General Statute 153A-40, the Board of County Commissioners must fix the time and place of its meetings or provide a notice of any change in the Regular Meeting Schedule:

- To add a closed session meeting for Thursday, December 11, 2014 at 6:00pm at the Link Government Services Center, 200 South Cameron St. in Hillsborough for the purpose: "To consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee; or to hear or investigate a complaint, charge, or grievance by or against an individual public officer or employee." NCGS § 143-318.11(a)(6).

FINANCIAL IMPACT: None.

RECOMMENDATION (S): The Manager recommends the Board amend its regular meeting calendar for 2014:

- To add a closed session meeting for Thursday, December 11, 2014 at 6:00pm at the Link Government Services Center, 200 South Cameron St. in Hillsborough for the purpose: "To consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee; or to hear or investigate a complaint, charge, or grievance by or against an individual public officer or employee." NCGS § 143-318.11(a)(6).

**ORANGE COUNTY
BOARD OF COMMISSIONERS**

ACTION AGENDA ITEM ABSTRACT
Meeting Date: November 6, 2014

**Action Agenda
Item No.** 7-a

SUBJECT: Preliminary Information and Approval to Finance Various Capital Investment Plan Projects and County Equipment

DEPARTMENT: Finance and Administrative Services

PUBLIC HEARING: (Y/N)

N

ATTACHMENT(S):

1. Description of Projects to be Financed
2. Financing Schedule

INFORMATION CONTACTS:

Clarence Grier, 919-245-2453
Robert Jessup, 919-933-9891

PURPOSE: To provide a preliminary finding and approve financing for capital investment projects and equipment for the year.

BACKGROUND: As part of the FY2014-19 Capital Investment Plan, several projects were approved for equipment financing. Those projects included the following (see Attachment 1 for additional information):

Projects Requiring Financing Needed in FY 2014-15

Project	Amount
County Projects:	
Cedar Grove Community Center	\$ 2,822,226
Southern Orange Campus	400,000
HVAC	150,000
HVAC Projects (FY2012-13)	205,999
Roofing	179,010
Information Technologies	450,000
Emergency Services Radio Systems	500,000
Communication Systems Improvements	122,000
Soccer.com Soccer Center	125,000
Lands Legacy	2,400,000
Total County Projects	<u>7,354,235</u>
Water & Sewer Projects: (Paid w/ Article 46 Sales Tax Proceeds)	
Efland Sewer to Mebane	4,581,400
Total Water & Sewer Projects	<u>4,581,400</u>
Sportsplex Projects:	
Phase II - Pool Mezzanine	950,000
Total Sportsplex Projects	<u>950,000</u>

Solid Waste Projects:

Eubanks Road Solid Waste Convenience Center	640,483
Total Solid Waste Projects	<u>640,483</u>

Equipment/Vehicle Purchases:

Vehicle Replacement Fund	775,119
In-Car Cameras Replacements - Sheriff	517,798
Board of Elections - Voting Equipment	437,385
Board of Elections - Electronic Poll Books	242,485
Total Equipment/Vehicle Purchases	<u>1,972,787</u>

Grand Total FY 2014-15 Financing	<u>\$ 15,498,905</u>
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Additionally, there are some previous year capital projects, although approved budgetary, for which the financing was not issued due to the project schedule and decisions. The preliminary schedule for the financing is attached to the abstract. County staff will be receiving bids from financial institutions to secure the financing. Staff anticipates receiving \$15.5 million in financing for an average of 10 years at an interest rate of 2.30 percent, which will result in an average annual debt service cost of \$1,752,650.

FINANCIAL IMPACT: There is no financial impact related to this action. However, there will be a financial impact in proceeding with the financing. A preliminary estimate of debt service applicable to the financing would be \$1,752,650. The tax rate equivalent for the annual debt service payment is approximately 1.07 cents of the current property tax rate.

RECOMMENDATION(S): The Manager recommends the Board approve moving forward with the financing of the stated capital project and equipment financing and provide feedback to staff.



ORANGE COUNTY
NORTH CAROLINA
Orange County, North Carolina
Description of Projects to be Financed

Cedar Grove Community Center: Financing for the Cedar Grove Community Center in the Northern Portion of the County approved in FY2011.

Southern Orange Campus: Financing for the beginning phases and planning for the Southern Orange Campus and master plan.

HVAC (FY2012-13 and 2014-15): Financing of various geothermal projects for County buildings and facilities.

Roofing Projects: Financing for various roofing projects of County Owned buildings and facilities such as Asset Management Services Warehouse and the Blackwood Farm House.

Information Technologies: Financing for the annual upgrades for server replacements and upgrades, desktop and laptop replacements, PC software upgrades, GIS software and hardware upgrades

Emergency Services Improvements: Financing for the projects and initiatives as outlined in the Emergency Services Strategic Plan. FY2014-15 financing will go to purchase additional towers.

Communication Systems Improvements: Financing to fund the purchase additional communication radios and systems for Emergency Services and Sherriff Department.

Soccer.com Soccer Center: Financing for the investment in the current facility including restroom improvements, purchase of adjoining land, construction of new artificial turf fields and other improvements.

Lands Legacy: Continued financing for the award winning Lands Legacy Program to conserve and protect the County's most critical natural and cultural resources.

Sportsplex Projects

Pool Mezzanine: Financing and funding for the construction of a swimming pool mezzanine at the Orange County Sportsplex.

Solid Waste Projects:

Eubanks Road Solid Waste Convenience Center: Financing for the improvements for the Eubanks Road Solid Waste Convenience Center upgrades.

Equipment/Vehicle Purchases

Vehicle Replacement Fund: Financing for the annual purchases and replacement of County vehicles.

In-Car Cameras Replacements – Sheriff: Financing for the upgrading of the in-car cameras for the Sherriff Department.

Orange County Installment Financing – Schedule

County Board provides informal approval of projects and general financing plan	BOCC meeting of Nov. 6
County staff makes initial, informal contact with LGC	As soon as convenient
County sends out bank loan RFP	Week of Nov. 10
Publish notice of County public hearing	By Nov. 29 (must be at least ten days' prior to hearing date)
Bank proposals due back to the County	Dec. 1
County Board holds public hearing; adopts preliminary resolution in support of application to LGC	BOCC of Dec. 9
County makes filing with legislative joint committee	By Dec. 20 for LGC approval in February
County's preliminary application due to LGC	By Jan. 6 for LGC approval in February
County Board adopts resolution formally approving substantially final financing terms and documents	BOCC meeting of Jan. 22
LGC approval	Feb. 3
Loan closing	Feb. 10 or thereafter

**ORANGE COUNTY
BOARD OF COMMISSIONERS**

ACTION AGENDA ITEM ABSTRACT

Meeting Date: November 6, 2014

Action Agenda

Item No. 11-a

SUBJECT: Advisory Board on Aging – Appointments

DEPARTMENT: Board of Commissioners

PUBLIC HEARING: (Y/N)

No

ATTACHMENT(S): Under Separate Cover
Membership Roster
Recommendations
Applications for Persons Recommended
Interest List
Applications of Persons on the Interest List

INFORMATION CONTACT:
Clerk's Office, 245-2130

PURPOSE: To consider making appointments to the Advisory Board on Aging.

BACKGROUND: The following information is for Board consideration:

- Appointment to a first full term (Position #7) At-Large for Ms. Mary Altpeter ending 06/30/2017.
- Appointment to a partial term (Position #8) At-Large for Mr. Winston Liao ending 06/30/2015

POSITION NO.	NAME	SPECIAL REPRESENTATIVE	EXPIRATION DATE
7	Ms. Mary Altpeter	At-Large	06/30/2017
8	Mr. Winston Liao	At-Large	06/30/2015

NOTE - If the individuals listed above are appointed, the following vacancies remain:

- None.

FINANCIAL IMPACT: None.

RECOMMENDATION(S): The Board will consider making appointments to the Advisory Board on Aging.

Board and Commission Members

And Vacant Positions

Advisory Board on Aging

Meeting Times: 1:00 PM second Tuesday

Terms: 2

Contact Person: Janice Tyler

Meeting Place: Cntrl Orange Senior Cntr&Seymour Cntr

Positions: 12

Length: 3 years

Contact Phone: 919-245-4255

Description: These positions are filled by appointment of the Board of Commissioners with certain seats allocated to the Townships and Town of Chapel Hill, Hillsborough and Carrboro. This board suggests policy and makes recommendations to the Board of Commissioners and the Department on Aging while acting as the liaison between the older citizens of the County and the County government. It is charged with promoting needed services, programs and funding that impacts the older citizens.

1	Dr. Donna Prather 107-A Spring Valley Road Carrboro NC 27510	Day Phone: 919 929-3375 Evening Phone: 919 929-3375 FAX: E-mail: dprather@bellsouth.net	Sex: Female Race: Caucasian Township: Chapel Hill Resid/Spec Req: At-Large Special Repr:	First Appointed: 05/15/2012 Current Appointment: 10/07/2014 Expiration: 06/30/2017 Number of Terms: 2
2	Dr. Anthony John Vogt 713 W. Barbee Chapel Road Chapel Hill NC 27517	Day Phone: 919-929-8646 Evening Phone: 919-929-8646 FAX: NA E-mail: ajvogt@earthlink.net	Sex: Male Race: Caucasian Township: Chapel Hill Resid/Spec Req: At-Large Special Repr:	First Appointed: 10/07/2014 Current Appointment: 10/07/2014 Expiration: 06/30/2017 Number of Terms: 1
3	Ms. Virginia M. Brown 103 Driskel Court Chapel Hill NC 27517	Day Phone: 919-945-1492 Evening Phone: FAX: E-mail: vbrown852@nc.rr.com	Sex: Female Race: Native American Township: Chapel Hill Resid/Spec Req: Chapel Hill Town Li Special Repr:	First Appointed: 01/24/2013 Current Appointment: 01/24/2013 Expiration: 06/30/2015 Number of Terms: 1
4	Dr. Richard White 4901 Schley Rd Hillsborough NC 27278	Day Phone: 919 732 8527 Evening Phone: FAX: E-mail: rwhite@duke.edu	Sex: Male Race: Caucasian Township: Little River Resid/Spec Req: At-Large Special Repr:	First Appointed: 09/18/2012 Current Appointment: 09/18/2012 Expiration: 06/30/2015 Number of Terms: 1
5	Ms. Heather Altman Chair 109 Sunset Ridge Lane Chapel Hill NC 27516	Day Phone: 919-918-2609 Evening Phone: 919-928-9822 FAX: 919-969-2507 E-mail: haltman@carolwoods.org	Sex: Female Race: Caucasian Township: Chapel Hill Resid/Spec Req: Carrboro Town Limit Special Repr:	First Appointed: 01/27/2009 Current Appointment: 06/19/2012 Expiration: 06/30/2015 Number of Terms: 2

Board and Commission Members

And Vacant Positions

Advisory Board on Aging

Meeting Times: 1:00 PM second Tuesday

Terms: 2

Contact Person: Janice Tyler

Meeting Place: Cntrl Orange Senior Cntr&Seymour Cntr

Positions: 12

Length: 3 years

Contact Phone: 919-245-4255

Description: These positions are filled by appointment of the Board of Commissioners with certain seats allocated to the Townships and Town of Chapel Hill, Hillsborough and Carrboro. This board suggests policy and makes recommendations to the Board of Commissioners and the Department on Aging while acting as the liaison between the older citizens of the County and the County government. It is charged with promoting needed services, programs and funding that impacts the older citizens.

6	Mr Elijah (Ed) Flowers, III 2813 Beckett's Ridge Drive Hillsborough NC 27278	Day Phone: 919-357-9256 Evening Phone: 919-357-9256 FAX: E-mail: ed_flowers@yahoo.com	Sex: Male Race: Caucasian Township: Hillsborough Resid/Spec Req: Hillsboro Twn Limits Special Repr:	First Appointed: 01/20/2011 Current Appointment: 05/21/2013 Expiration: 06/30/2016 Number of Terms: 2
7	VACANT	Day Phone: Evening Phone: FAX: E-mail:	Sex: Race: Township: Resid/Spec Req: At-Large Special Repr:	First Appointed: Current Appointment: Expiration: 06/30/2017 Number of Terms:
8	VACANT	Day Phone: Evening Phone: FAX: E-mail:	Sex: Race: Township: Resid/Spec Req: At-Large Special Repr:	First Appointed: Current Appointment: Expiration: 06/30/2015 Number of Terms:
9	Mr. Lorenzo Mejia 119 Summergeate Circle Chapel Hill NC 27516	Day Phone: 919-338-2183 Evening Phone: FAX: E-mail: lorenzo@AcornHCS.com	Sex: Male Race: Hispanic Township: Chapel Hill Resid/Spec Req: At-Large Special Repr:	First Appointed: 01/24/2013 Current Appointment: 01/24/2013 Expiration: 06/30/2015 Number of Terms: 1
10	Dr. Margaret Cohn 750 Weaver Dairy Road #110 Chapel Hill NC 27514	Day Phone: 9199183698 Evening Phone: 9199183698 FAX: E-mail: peggycohn38@gmail.com	Sex: Female Race: Caucasian Township: Chapel Hill Resid/Spec Req: At-Large Special Repr:	First Appointed: 02/04/2014 Current Appointment: 02/04/2014 Expiration: 06/30/2016 Number of Terms: 1

Board and Commission Members

And Vacant Positions

Advisory Board on Aging

Meeting Times: 1:00 PM second Tuesday

Terms: 2

Contact Person: Janice Tyler

Meeting Place: Cntrl Orange Senior Cntr&Seymour Cntr

Positions: 12

Length: 3 years

Contact Phone: 919-245-4255

Description: These positions are filled by appointment of the Board of Commissioners with certain seats allocated to the Townships and Town of Chapel Hill, Hillsborough and Carrboro. This board suggests policy and makes recommendations to the Board of Commissioners and the Department on Aging while acting as the liaison between the older citizens of the County and the County government. It is charged with promoting needed services, programs and funding that impacts the older citizens.

11	CDR Alexander Castro Jr Vice-Chair 5915 Morrow Mill Road Chapel Hill NC 27516	Day Phone: 919-619-1510 Evening Phone: 919-929-6368 FAX: E-mail: alexcastroj@hotmail.com	Sex: Male Race: Caucasian Township: Bingham Resid/Spec Req: At-Large Special Repr:	First Appointed: 01/20/2011 Current Appointment: 05/21/2013 Expiration: 06/30/2016 Number of Terms: 2
12	Mr. Keith Cook 419 Calvary Court Hillsborough NC 27278	Day Phone: 919-644-1886 Evening Phone: 919-644-1884 FAX: E-mail: kdc52@aol.com	Sex: Male Race: African American Township: Cedar Grove Resid/Spec Req: At-Large Special Repr:	First Appointed: 04/17/2012 Current Appointment: 10/07/2014 Expiration: 06/30/2017 Number of Terms: 2



Orange County Department on Aging

Robert & Pearl Seymour Center | 2551 Homestead Rd. | Chapel Hill, NC 27516
Central Orange Senior Center | 103 Meadowlands Dr., PO Box 8181 | Hillsborough, NC 27278

October 16, 2014

The Honorable Barry Jacobs, Chair
Orange County Board of Commissioners
P.O. Box 8181
Hillsborough, NC 27278

Dear Chair Jacobs:

Subject: Board Appointment

The Orange County Advisory Board on Aging recommends Mary Altpeter to fill one of its current vacancies.

Ms. Altpeter has more than 30 years of experience in the field of aging and served on committees for the development of the Master Aging Plan. She has also served as a consultant for the NC Division of Aging and Adult Services.

Respectfully submitted,

Janice Tyler, Director
Orange County Department on Aging



Visit us online @ www.orangecountync.gov/aging

Like us on Facebook @ www.facebook.com/OrangeCountyDepartmentOnAging



Orange County Department on Aging

Robert & Pearl Seymour Center | 2551 Homestead Rd. | Chapel Hill, NC 27516
Central Orange Senior Center | 103 Meadowlands Dr., PO Box 8181 | Hillsborough, NC 27278

October 16, 2014

The Honorable Barry Jacobs, Chair
Orange County Board of Commissioners
P.O. Box 8181
Hillsborough, NC 27278

Dear Chair Jacobs:

Subject: Board Appointment

The Orange County Advisory Board on Aging recommends Winston Liao to fill one of its current vacancies.

Before his retirement in late 2012 Mr. Liao worked with the NC Division of Public Health, promoting education, outreach, and intervention programs.

Respectfully submitted,

Janice Tyler, Director
Orange County Department on Aging



Visit us online @ www.orangecountync.gov/aging

Like us on Facebook @ www.facebook.com/OrangeCountyDepartmentOnAging

Volunteer Application Orange County Advisory Boards and Commissions

Name: Ms. Susan Adams
Name Called:
Home Address: 211 Hogan Woods Circle
 Chapel Hill NC 27516
Phone (Day): 919-357-5541
Phone (Evening): 919-357-5541
Phone (Cell):
Email: jaseradams@gmail.com
Place of Employment: Self-employed
Job Title: Consultant
Year of OC Residence: 2004
Township of Residence: Chapel Hill
Zone of Residence: Carrboro City Limits
Sex: Female
Ethnic Background: Caucasian

Boards/Commissions applied for:

Advisory Board on Aging

I am energized by solving problems and taking on challenges. With over 1 person turning 50 every second due to the dramatic achievements in public health, Orange County is poised to see a 67% increase in persons over 65 and a 43% increase in persons over 85 in the next 10 years. This trend continues through 2030 when persons over 65 will again increase by 42% and over 85 by 70%. Orange county is a leader in serving its senior population and I want to contribute to preparing and meeting these needs throughout the next 20 years.

Although I worked as a chemical engineer for 15 years, I recently returned to school to get a BA in Multidisciplinary studies, with an emphasis on social sciences and the Socio-Ecological Model which shows that the health of an individual is based not just on the person but withing the greater context of his relationships, his community and his society. Because of my interest in the aging process, I am currently completing a Masters in Gerontology from the University of Southern California. Through this program I have been able to receive the training and tools that will aid me in pursuing my goal of improving the disparity in the aging experience between the different economic classes. The research area where I am basing my concentration consists of early depression intervention for the home caregiver. Many home caregivers are thrust into their duties with little to no training and as more residents, especially in the rural areas, are deciding to age in place there will be a need for increased programs to address the adult child or spousal caregiver, many of whom are over 50.

I am excited to be beginning this new phase of my life as I turn 50, and consider myself to be a life-long learner who believes that we are all part of something larger and there is purpose to all our lives. My belief system influences all I do and I value responsibility and high ethical standards. I

believe that the strategic methods of problem solving I utilized as an engineer allows me to find and evaluate alternatives and seek innovative ways to get things done. I believe in community involvement as I was a member of the School Improvement Team (SIT) committee for McDougle Middle School for 2 years, worked as a volunteer at the Chapel Hill Museum for 3 years, and have been a member of the MAC -Mandarin Advisory Council for the dual language program in CHCCS since it began and my daughter has been part of the program for the past 8 years. As my children are growing up and moving on to new goals, I feel that I too must focus my time and energies on the future.

I appreciate your time in considering me for this position.

Nursing Home Community Advisory Committee

I am graduating with my Masters of Arts in Gerontology in May 2014 from the University of Southern California. My BS is multi disciplinary in psychology and public health. My concentration of study is in environmental interventions to decrease agitation in persons with dementia. I currently volunteer at Galloway Ridge and care part time for my elderly parents who I relocated to Chatham County in 2008.

Community Activities/Organizational Memberships:

IFC - Orange County Homeless Shelter, Galloway Ridge - Volunteer, Care Ministry - Newman Center, Coastal Pines of North Carolina - troop 862 - Adult Volunteer, Treasurer 2007-2012, AARP, GSA - Gerontological Society of America
MAC Committee - Mandarin Advisory Council for the Dual Language Program for Chapel Hill Carrboro City School District, Newman center outreach care ministry, MAC-dual language for Mandarin Chinese advisory board for school system, NAHB - National Home Builders Association Orange , Chatham and Durham counties - remodeler s council, National Gerontology Society, AARP,

Past Service on Orange County Advisory Boards:

Other Comments:

STAFF COMMENTS: Applied 2/1/2013 for Advisory Board on Aging. Applied 10/4/2013 for Nursing Home CAC. ADDRESS VERIFICATION: 211 Hogan Woods Circle is Chapel Hill Township, Carrboro Jurisdiction, Carrboro City Limits.



Orange County Department on Aging

Robert & Pearl Seymour Center | 2551 Homestead Rd. | Chapel Hill, NC 27516
Central Orange Senior Center | 103 Meadowlands Dr., PO Box 8181 | Hillsborough, NC 27278

October 16, 2014

The Honorable Barry Jacobs, Chair
Orange County Board of Commissioners
P.O. Box 8181
Hillsborough, NC 27278

Dear Chair Jacobs:

Subject: Board Appointment

The Orange County Advisory Board on Aging recommends Winston Liao to fill one of its current vacancies.

Before his retirement in late 2012 Mr. Liao worked with the NC Division of Public Health, promoting education, outreach, and intervention programs.

Respectfully submitted,

Janice Tyler, Director
Orange County Department on Aging



Visit us online @ www.orangecountync.gov/aging
Like us on Facebook @ www.facebook.com/OrangeCountyDepartmentOnAging

Applicant Interest Listing

by Board Name and by Applicant Name

Advisory Board on Aging

Contact Person: Janice Tyler
Contact Phone: 919-245-4255

Ms. Susan Adams 211 Hogan Woods Circle Chapel Hill NC 27516 Skills: Consultant	Day Phone: 919-357-5541 Evening Phone: 919-357-5541 Cell Phone: E-mail: jaseradams@gmail.com Also Serves On:	Sex: Female Race: Caucasian Township: Chapel Hill Date Applied: 10/07/2013
Dr. Mary Altpeter 1613 Providence Glen Drive Chapel Hill NC 27514 Skills: Research Associate	Day Phone: 919-966-0499 Evening Phone: 919-942-8273 Cell Phone: E-mail: mary_altpeter@unc.edu Also Serves On:	Sex: Female Race: Caucasian Township: Chapel Hill Date Applied: 01/16/2013
Ms Rosie Benzonelli 837 Kenmore Rd Chapel Hill NC 27514 Skills: Guardian ad litem Skills: Hospice Volunteer	Day Phone: 919-923-7673 Evening Phone: 919-923-7673 Cell Phone: E-mail: rbenzonelli@gmail.com Also Serves On: Also Serves On:	Sex: Female Race: Caucasian Township: Chapel Hill Date Applied: 06/27/2013
Ms. Teri J. Driscoll 422 Hampton Pointe Hillsborough NC 27278 Skills: Office Manager Skills: Recreational Activities Director	Day Phone: 919-245-1127 Evening Phone: 919-245-1127 Cell Phone: 919-923-3336 E-mail: driscoll323@nc.rr.com Also Serves On: Nursing Home Community Advisory Committee Also Serves On: Orange County Parks and Recreation Council Also Serves On: Nursing Home Community Advisory Committee Also Serves On: Orange County Parks and Recreation Council	Sex: Female Race: Caucasian Township: Hillsborough Date Applied: 08/27/2014
Mrs. Jerry Ann Gregory 2224 Lebanon Rd Efland NC 27243 Skills: Public Health Skills: Registered Nurse	Day Phone: 919-644-8172 Evening Phone: 919-644-8172 Cell Phone: 919-810-4397 E-mail: harleyphn@yahoo.com Also Serves On: Also Serves On:	Sex: Female Race: Caucasian Township: Cheeks Date Applied: 01/06/2014

Applicant Interest Listing

by Board Name and by Applicant Name

Advisory Board on Aging

Contact Person: Janice Tyler
Contact Phone: 919-245-4255

Ms. Carolyn Helfrich	Day Phone: 757-871-6092	Sex: Female
1233 Highland Loop	Evening Phone:	Race: Other
Hillsborough NC 27278	Cell Phone:	Township: Hillsborough
	E-mail: Carolyn.helfrich@gmail.com	Date Applied: 07/10/2013
Skills: Social Work	Also Serves On:	
Skills: Teacher	Also Serves On:	

Ms. Sandra Jones	Day Phone: 828-668-9628	Sex: Female
600 West Poplar Ave., Apt. 239	Evening Phone:	Race: Caucasian
Carrboro NC 27510	Cell Phone: 828-712-2362	Township: Chapel Hill
	E-mail: None	Date Applied: 10/01/2014
Skills:	Also Serves On: Nursing Home Community Advisory Committee	
Skills: Geriatric Care		
Skills: Nurse		

Emily Lees	Day Phone: 919 960 3737	Sex: Female
1516 Cumberland Rd	Evening Phone: 919 960 3737	Race: Caucasian
Chapel Hill NC 27514	Cell Phone: 919 593 2004	Township: Chapel Hill
	E-mail: emilylees@bellsouth.net	Date Applied: 07/21/2014
Skills:	Also Serves On:	
Skills: Arts	Also Serves On: Arts Commission	
Skills: Professor		

Ms. Jilan Li	Day Phone: 919-806-5154	Sex: Female
734 Providence Glen Drive	Evening Phone: 919-806-5154	Race: Asian American
Chapel Hill NC 27514	Cell Phone: 919-317-2635	Township: Chapel Hill
	E-mail: chulan46@hotmail.com	Date Applied: 07/31/2014
Skills:	Also Serves On:	

Mr. Winston Liao	Day Phone: 919 929 3123	Sex: Male
126 Fern Lane	Evening Phone:	Race: Asian American
Chapel Hill NC 27514	Cell Phone:	Township: Chapel Hill
	E-mail:	Date Applied: 01/16/2013
Skills: Public Health	Also Serves On:	

Applicant Interest Listing

by Board Name and by Applicant Name

Advisory Board on Aging

Contact Person: Janice Tyler
Contact Phone: 919-245-4255

<p>Ms. Karen Metzguer 507 Gwen Road Hillsborough NC 27278</p> <p>Skills: Executive Director Skills: Nurse</p>	<p>Day Phone: 919-619-6332 Evening Phone: 919-241-4402 Cell Phone: E-mail: kmetzguer@gmail.com</p> <p>Also Serves On: Also Serves On:</p>	<p>Sex: Female Race: Caucasian Township: Hillsborough Date Applied: 10/15/2013</p>
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<p>Mr. Frank Montes de Oca 423 Joyce Road Hillsborough NC 27278</p> <p>Skills: Aging Issues Skills: Emergency Manager Skills: Paramedic</p>	<p>Day Phone: 321-624-1898 Evening Phone: 321-624-1898 Cell Phone: E-mail: frm1@me.com</p> <p>Also Serves On: Also Serves On: Also Serves On:</p>	<p>Sex: Male Race: Hispanic Township: Hillsborough Date Applied: 08/30/2013</p>
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<p>Thomas ODwyer 105 Boulder Lane Chapel Hill NC 27514</p> <p>Skills:</p>	<p>Day Phone: 919-906-0581 Evening Phone: 919-942-7244 Cell Phone: 919-906-0581 E-mail: greenbuilder4us@aol.com</p> <p>Also Serves On:</p>	<p>Sex: Male Race: Caucasian Township: Chapel Hill Date Applied: 12/17/2013</p>
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<p>Ms. Deborah Rider 2314 Red Oak CT. Hillsborough NC 27278</p> <p>Skills: Care Provider Skills: Community Planning Skills: Social Work</p>	<p>Day Phone: 919-818-6489 Evening Phone: 919-732-9476 Cell Phone: E-mail: drider1736@gmail.com</p> <p>Also Serves On: Adult Care Home Community Advisory Committee</p>	<p>Sex: Female Race: Caucasian Township: Hillsborough Date Applied: 10/10/2014</p>
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<p>Deborah Stewart 1405 Buckhorn Rd. Mebane NC 27302</p> <p>Skills:</p>	<p>Day Phone: 919-210-4857 Evening Phone: 919-210-4857 Cell Phone: 919-210-4857 E-mail: deb.k.stewart@gmail.com</p> <p>Also Serves On:</p>	<p>Sex: Female Race: Caucasian Township: Cheeks Date Applied: 07/21/2014</p>
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Volunteer Application Orange County Advisory Boards and Commissions

Name: Ms. Susan Adams
Name Called:
Home Address: 211 Hogan Woods Circle
 Chapel Hill NC 27516
Phone (Day): 919-357-5541
Phone (Evening): 919-357-5541
Phone (Cell):
Email: jaseradams@gmail.com
Place of Employment: Self-employed
Job Title: Consultant
Year of OC Residence: 2004
Township of Residence: Chapel Hill
Zone of Residence: Carrboro City Limits
Sex: Female
Ethnic Background: Caucasian

Community Activities/Organizational Memberships:

IFC - Orange County Homeless Shelter, Galloway Ridge - Volunteer, Care Ministry - Newman Center, Coastal Pines of North Carolina - troop 862 - Adult Volunteer, Treasurer 2007-2012, AARP, GSA - Gerontological Society of America
 MAC Committee - Mandarin Advisory Council for the Dual Language Program for Chapel Hill Carrboro City School District, Newman center outreach care ministry, MAC-dual language for Mandarin Chinese advisory board for school system, NAHB - National Home Builders Association Orange, Chatham and Durham counties - remodeler s council, National Gerontology Society, AARP,

Past Service on Orange County Advisory Boards:

Boards/Commissions applied for:

Advisory Board on Aging

Background, education and experience relevant to this board:

I am energized by solving problems and taking on challenges. With over 1 person turning 50 every second due to the dramatic achievements in public health, Orange County is poised to see a 67% increase in persons over 65 and a 43% increase in persons over 85 in the next 10 years. This trend continues through 2030 when persons over 65 will again increase by 42% and over 85 by 70%. Orange county is a leader in serving its senior population and I want to contribute to preparing and meeting these needs throughout the next 20 years.

Although I worked as a chemical engineer for 15 years, I recently returned to school to get a BA in Multidisciplinary studies, with an emphasis on social sciences and the Socio-Ecological Model which shows that the health of an individual is based not just on the person but withing the greater context of his relationships, his community and his society. Because of my interest in the aging process, I am currently completing a Masters in Gerontology from the University of Southern California. Through this program I have been able to receive the training and tools that will aid me in pursuing my goal of improving the disparity in the aging experience between the

different economic classes. The research area where I am basing my concentration consists of early depression intervention for the home caregiver. Many home caregivers are thrust into their duties with little to no training and as more residents, especially in the rural areas, are deciding to age in place there will be a need for increased programs to address the adult child or spousal caregiver, many of whom are over 50.

I am excited to be beginning this new phase of my life as I turn 50, and consider myself to be a life-long learner who believes that we are all part of something larger and there is purpose to all our lives. My belief system influences all I do and I value responsibility and high ethical standards. I believe that the strategic methods of problem solving I utilized as an engineer allows me to find and evaluate alternatives and seek innovative ways to get things done. I believe in community involvement as I was a member of the School Improvement Team (SIT) committee for McDougle Middle School for 2 years, worked as a volunteer at the Chapel Hill Museum for 3 years, and have been a member of the MAC -Mandarin Advisory Council for the dual language program in CHCCS since it began and my daughter has been part of the program for the past 8 years. As my children are growing up and moving on to new goals, I feel that I too must focus my time and energies on the future.

I appreciate your time in considering me for this position.

Reasons for wanting to serve on this board:

Conflict of Interest:

Nursing Home Community Advisory Committee

Background, education and experience relevant to this board:

I am graduating with my Masters of Arts in Gerontology in May 2014 from the University of Southern California. My BS is multi disciplinary in psychology and public health. My concentration of study is in environmental interventions to decrease agitation in persons with dementia. I currently volunteer at Galloway Ridge and care part time for my elderly parents who I relocated to Chatham County in 2008.

Reasons for wanting to serve on this board:

Conflict of Interest:

Supplemental Questions:

Other Comments:

STAFF COMMENTS: Applied 2/1/2013 for Advisory Board on Aging. Applied 10/4/2013 for Nursing Home CAC. ADDRESS VERIFICATION: 211 Hogan Woods Circle is Chapel Hill Township, Carrboro Jurisdiction, Carrboro City Limits.

This application was current on: 10/7/2013

Date Printed: 10/21/2014

Volunteer Application Orange County Advisory Boards and Commissions

Name: Ms Rosie Benzonelli
Name Called:
Home Address: 837 Kenmore Rd
 Chapel Hill NC 27514
Phone (Day): 919-923-7673
Phone (Evening): 919-923-7673
Phone (Cell):
Email: rbenzonelli@gmail.com
Place of Employment: Self
Job Title: Chapel Hill Atrium Home
Year of OC Residence: 2003
Township of Residence: Chapel Hill
Zone of Residence: C.H. City Limits
Sex: Female
Ethnic Background: Caucasian

Community Activities/Organizational Memberships:

Past Service on Orange County Advisory Boards:

none

Boards/Commissions applied for:

Advisory Board on Aging

Background, education and experience relevant to this board:

I m 55, in good health. I ve just completed my first year of a 2 year MSW at UNC, specializing in aging. My placement next year is at Duke Geriatric Assessment Unit, and most likely Carol Woods. I ve served on multiple non profit boards in the area, mostly associated with youth music organizations.

Reasons for wanting to serve on this board:

Conflict of Interest:

Supplemental Questions:

Other Comments:

STAFF COMMENTS: Originally applied (06/27/2013) for Animal Services Advisory Board (MEANT ADVISORY BOARD ON AGING AND NOT ANIMAL SERVICES) and Adult Care Home Community Advisory Committee. ADDRESS VERIFICATION: 837 Kenmore Road is Chapel Hill Township, Chapel Hill Jurisdiction, and Chapel Hill Town Limits.

Volunteer Application Orange County Advisory Boards and Commissions

Name: Ms. Teri J. Driscoll
Name Called:
Home Address: 422 Hampton Pointe
 Hillsborough NC 27278
Phone (Day): 919-245-1127
Phone (Evening): 919-245-1127
Phone (Cell): 919-923-3336
Email: driscoll323@nc.rr.com
Place of Employment: Retired from Brookdale Senior Living
Job Title: Was Business Office Manager
Year of OC Residence: 2012
Township of Residence: Hillsborough
Zone of Residence: Hillsborough Town Limits
Sex: Female
Ethnic Background: Caucasian

Community Activities/Organizational Memberships:

Nursing Home Community Advisory Committee-Secretary Do Telephone Reassurance
Phone Calls for Orange Co. Duke Hospice

Past Service on Orange County Advisory Boards:

Have served on the OC Adult Home Care Advisory Council and had to resign because my daughter is the Director of the Carillon.

Currently on the OC Nursing Home Community Advisory Council

Boards/Commissions applied for:

Alcoholic Beverage Control Board

Background, education and experience relevant to this board:

I have 22 years of legal secretarial experience and thought this might be helpful in serving on this board

Reasons for wanting to serve on this board:

I am retired and have plenty of time to give back to the community; I love living in Hillsborough and have met so many nice people; would not have known about this upcoming vacancy if I had not received an e-mail and I thought this might be an interesting board to serve on.

Conflict of Interest:

No

Advisory Board on Aging**Background, education and experience relevant to this board:**

I am a former Office Manager of an Assisted Living Home. I served on the Adult Home Care Community Advisory Board. I am currently on the Nursing Home Community Advisory Board and am Secretary. I attend all leadership conferences held by Triangle J. I was just to one yesterday. I am very much concerned about the care of adults in the nursing homes. I have always done all of my site visits and prepare the reports for my committee.

Reasons for wanting to serve on this board:

See above answers. I had the opportunity to attend a meeting of the Department of Aging this month and found it very interesting. It would relate to my service on the Nursing Home CAC and I feel that my attending the leadership classes that I do and visiting the facilities and it would be another committee that I could contribute to. You may contact Ed Flowers, Chair of the Nursing Home Advisory Board; Charlotte Terwilliger, Ombudsman or Mary Fraser, Dept. of Aging for references. I am certain that they would recommend me for the Board. I have applied for other Board vacancies but would like to make my application to this Board a priority. I am retired and have plenty of time to give back.

Conflict of Interest:**Supplemental Questions:**

Work Experience: Legal Secretary - 22 years; Brookdale Sr. Living/High Point Place - Office Manager - 5 years.

Volunteer Experience: Duke Hospice, Orange Co. RSVP; Piedmont of the Triad Hospice, Winston-Salem Hospice, 18 years volunteering in public schools and holding various offices - fundraising.

Education: High School, Secretarial School, Activity Director Certification for Assisted Living Communities, Notary Public in NC.

Other Comments:

As Business Office Manager of AL Community I had contact with many adult home care volunteers and thought I would like to do this when I retired; also, I live at Eno Haven, an affordable senior housing complex. I am interested in becoming more involved with issues pertaining to Orange County. STAFF COMMENTS: Applied for Adult Care Home Community Advisory Council and Affordable Housing Advisory Board 07/29/2012.

UPDATED APPLICATION 05/14/2013 FOR Nursing Home

Community Advisory Committee. ADDRESS VERIFICATION: 815 US Hwy 70A East, Apt. 323 is Hillsborough Jurisdiction and Hillsborough Town Limits.

Application updated 08/27/2014.

Application updated 09/25/2014.

This application was current on: 8/27/2014

Date Printed: 10/21/2014

Volunteer Application Orange County Advisory Boards and Commissions

Name: Mrs. Jerry Ann Gregory
Name Called:
Home Address: 2224 Lebanon Rd
 Efland NC 27243
Phone (Day): 919-644-8172
Phone (Evening): 919-644-8172
Phone (Cell): 919-810-4397
Email: harleyphn@yahoo.com
Place of Employment: Retired
Job Title: Retired Public health Nurse
Year of OC Residence: 1973
Township of Residence: Cheeks
Zone of Residence: -
Sex: Female
Ethnic Background: Caucasian

Community Activities/Organizational Memberships:

Meals on Wheels Hillsborough
 Fairfield Homemakers Club
 Exc. Club of Greater Durham
 Durham Harley Owners Group Board of Directors
 Public Health Corp

Past Service on Orange County Advisory Boards:

Past Adult Care Home Community Advisory Committee.

Boards/Commissions applied for:

Advisory Board on Aging

Background, education and experience relevant to this board:

Worked as a Public Health Nurse for 33 years providing services to adults most of those years, including senior centers.

Reasons for wanting to serve on this board:

Feel my experiences in past and presently would be of value.

Conflict of Interest:

No

Adult Care Home Community Advisory Committee**Background, education and experience relevant to this board:**

Have served on this committee in the past, experienced in working with all adult populations.

Reasons for wanting to serve on this board:

Provide service to community and residents of facilities.

Conflict of Interest:**Supplemental Questions:**

Work Experience: Public Health Nurse for 31 yrs with Orange County Health-1969-2001; Adult Day Center Health Coordinator for 2 years
Nurse Consultant for Are You Your Brother's Keeper project with Efland Cheeks Voices of Efland and UNC for 1 year 2010 Served as Guardian on behalf of Health Director for clients in Community House in Carrboro and various Rest Homes and Nursing facilities.

Volunteer Experience: PTA Thrift shop; ; VA Medical Center in Durham doing data entry for Oncology Research nurses; Habitat for Humanity; Fund raising for Child Abuse Prevention Foundation in Durham; Fund raising for various charities sponsored by my Exchange Club

Adult Care Home Community Advisory Committee 5-6 yrs; Volunteer RN for B/P clinic at various Senior sites; Volunteer in Flu clinics offered at Senior sites in CH and Hillsborough; Meals on Wheels Volunteer since retirement in 2001; Volunteer in fund raising with Durham Harley Owners Group, Exchange Club of Greater Durham and American Cancer Society; Member of Public Health Volunteer Corp, volunteering as needed. Volunteer annually with Project Homelessness in providing immunizations and education.

Education: H.S.; BS in Nursing; Adult Health Assessment-UNC; Various workshops on Wellness, disease prevention, counseling, etc. Adult Health assessment course/certification at UNC; Numerous classes re: Dementia, Aging, Chronic disease

Other Comments:

Have lived, worked and volunteered in Orange County since 1973. During my 32 years of working in Public Health I have worked in the adult community providing services and am very familiar with community and its needs. STAFF COMMENTS: Renewed application 10/09/03 for ACHCAC and Adv. Bd. on Aging. 6/16/03 for ACHCAC; NHCAC; Adv. Bd. on Aging. Originally applied 9/3/99. Applied 1/8/2012 for Orange County Emergency Services Work Group. ADDRESS VERIFICATION: Lebanon Road is Orange County Jurisdiction, Efland Fire Tax, and Cheeks Township.

This application was current on: 1/6/2014

Date Printed: 7/25/2014

Volunteer Application Orange County Advisory Boards and Commissions

Name: Ms. Carolyn Helfrich
Name Called:
Home Address: 1233 Highland Loop
 Hillsborough NC 27278
Phone (Day): 757-871-6092
Phone (Evening):
Phone (Cell):
Email: Carolyn.helfrich@gmail.com
Place of Employment: Weaver St. Mkt
Job Title: Clerk
Year of OC Residence: 2008
Township of Residence: Hillsborough
Zone of Residence: Hillsborough ETJ
Sex: Female
Ethnic Background: Other

Community Activities/Organizational Memberships:

Recently retired teacher, work at Weaver St. mkt

Past Service on Orange County Advisory Boards:

Boards/Commissions applied for:

Advisory Board on Aging

Background, education and experience relevant to this board:

As a person who is aging I recognize the necessity of recognizing how this process effects people physically and mentally. I have worked as a geriatric social worker and am a long time believer in the connection of maintaining physical and mental activities as well as connection to the larger community to help people age with integrity and dignity. Recently retiring as a high school teacher, I clearly see the importance of maintaining ties to a larger community to lessen the isolation created with retirement. I would like the opportunity to bring my ideas to a larger group in order to be more inclusive of the aging population.

Reasons for wanting to serve on this board:

Conflict of Interest:

Hillsborough Planning Board

Background, education and experience relevant to this board:

As a life long walker and cyclist, I would be able to help make this community plan for these as well as possible expanded public transportation as Hillsborough grows.

Reasons for wanting to serve on this board:

Conflict of Interest:

Supplemental Questions:

Other Comments:

STAFF COMMENTS: Originally (07/10/2013) applied for Advisory Board on Aging and Hillsborough Planning Board. ADDRESS VERIFICATION: 1233 Highland Loop is Hillsborough Township, Orange County Jurisdiction, Hillsborough ETJ, Hillsborough Town Limits, and R1 Rural Residential Zoning.

This application was current on: 7/10/2013 9:29:58 AM

Date Printed: 12/27/2013

Volunteer Application Orange County Advisory Boards and Commissions

Name: Ms. Sandra Jones
Name Called:
Home Address: 600 West Poplar Ave., Apt. 239
 Carrboro NC 27510
Phone (Day): 828-668-9628
Phone (Evening):
Phone (Cell): 828-712-2362
Email: None
Place of Employment: Retired
Job Title: RN, Teacher
Year of OC Residence: 2012
Township of Residence: Chapel Hill
Zone of Residence: Carrboro City Limits
Sex: Female
Ethnic Background: Caucasian

Community Activities/Organizational Memberships:

Volunteer at McDougle Elementary School - 2nd Grade Reading and Writing
 Volunteer Leukemia & Lymphoma Society
 Volunteer Ronald McDonald House (UNC Childrens Hospital)
 Volunteer Literacy Council-Tutoring in Reading & Math for a 70 year old illiterate lady.
 Active in my church.
 Active in my Church

Past Service on Orange County Advisory Boards:

None

Boards/Commissions applied for:

Nursing Home Community Advisory Committee

Background, education and experience relevant to this board:

I have been an RN for 50 years with my specialty being geriatrics. I have been in many positons in Nursing Homes from charge nurse, to supervisory, inservice director, Director of Nursing and I was licensed in Michigan as a Nursing Home Administrator. I also have degree in Education (Allied Health).

Reasons for wanting to serve on this board:

Conflict of Interest:

Advisory Board on Aging**Background, education and experience relevant to this board:**

I am aged - recently became 70 - and I am slightly handicapped and live in a senior independent apartment complex where I see the reality of aging at every level - economically, socially, healthwise, mentally, emotionally. With my background in geriatrics I can be very discerning as to the blessings and problems of aging.

Reasons for wanting to serve on this board:**Conflict of Interest:****Supplemental Questions:****Other Comments:**

STAFF COMMENTS: Originally applied for Nursing Home Committee and Advisory Board on Aging 01/24/2013. ADDRESS VERIFICATION: 600 West Poplar Avenue, Apt. 239, is Carrboro Jurisdiction, Carrboro City Limits, Chapel Hill Township.

This application was current on: 1/22/2013

Date Printed: 12/27/2013

Volunteer Application Orange County Advisory Boards and Commissions

Name: Emily Lees
Name Called:
Home Address: 1516 Cumberland Rd
 Chapel Hill NC 27514
Phone (Day): 919 960 3737
Phone (Evening): 919 960 3737
Phone (Cell): 919 593 2004
Email: emilylees@bellsouth.net
Place of Employment: retired
Job Title: retired faculty/researcher
Year of OC Residence: 2004
Township of Residence: Chapel Hill
Zone of Residence:
Sex: Female
Ethnic Background: Caucasian

Community Activities/Organizational Memberships:

Orange County Arts Commission
 Shared Learning
 Osher Lifelong Learning Institute (OLLI)
 Orange County Artists Guild (current chair)

Past Service on Orange County Advisory Boards:

Arts Commission

Boards/Commissions applied for:

Advisory Board on Aging

Background, education and experience relevant to this board:

While working for the Houston Community College System, I ran a program for adults over 55 for several years. While still with HCCS, I became president of a Texas Gerontological consortium that offered a basic certificate in gerontology. Later I taught public health courses to nursing students, including a component on the aging. I returned to North Carolina when my husband decided to retire.

Reasons for wanting to serve on this board:

I would like to be more involved with issues affecting older adults and hope that both my professional background and my experience as an over-55 adult can be of service. Since returning to North Carolina, I have been primarily involved in working with the arts community through the artists guild and the arts commission. I have also acted as facilitator for several classes in Shared Learning, a peer leisure learning group for older adults.

Conflict of Interest:

Supplemental Questions:

Other Comments:

This application was current on: 7/21/2014 5:15:07 PM

Date Printed: 7/23/2014

Volunteer Application Orange County Advisory Boards and Commissions

Name: Ms. Jilan Li
Name Called:
Home Address: 734 Providence Glen Drive
 Chapel Hill NC 27514
Phone (Day): 919-806-5154
Phone (Evening): 919-806-5154
Phone (Cell): 919-317-2635
Email: chulan46@hotmail.com
Place of Employment: NCA&T
Job Title: assistant professor
Year of OC Residence: 2014
Township of Residence: Chapel Hill
Zone of Residence: Chapel Hill Township within C.H. city limits
Sex: Female
Ethnic Background: Asian American

Community Activities/Organizational Memberships:

community activity: volunteer at summer camp for children adopted from China;
 organizational membership: member of the society for social work research

Past Service on Orange County Advisory Boards:

No.

Boards/Commissions applied for:

Advisory Board on Aging

Background, education and experience relevant to this board:

I studied social work. I am currently doing research on issues related to aging.

Reasons for wanting to serve on this board:

My mom is 85. She is in China. Getting connected with elderly people in a certain way and being able to do things for them would make me feel good.

Conflict of Interest:

Arts Commission

Background, education and experience relevant to this board:

I have no formal education in arts but have been an art-lover and friends of artists.

Reasons for wanting to serve on this board:

I love arts and want to contribute to make our county more charming.

Conflict of Interest:

Human Relations Commission**Background, education and experience relevant to this board:**

blank

Reasons for wanting to serve on this board:

blank

Conflict of Interest:**Supplemental Questions:****Other Comments:**

This application was current on: 7/31/2014 9:57:47 PM

Date Printed: 9/15/2014

Volunteer Application Orange County Advisory Boards and Commissions

Name: Ms. Karen Metzguer
Name Called:
Home Address: 507 Gwen Road
Hillsborough NC 27278
Phone (Day): 919-619-6332
Phone (Evening): 919-241-4402
Phone (Cell):
Email: kmetzguer@gmail.com
Place of Employment: Fearington Cares
Job Title: Nurse and Executive Director
Year of OC Residence: 1976
Township of Residence: Hillsborough
Zone of Residence: Hillsborough ETJ
Sex: Female
Ethnic Background: Caucasian

Community Activities/Organizational Memberships:

Past Service on Orange County Advisory Boards:

I served on the charter Orange County Human Relations Commission.

Boards/Commissions applied for:

Advisory Board on Aging

Background, education and experience relevant to this board:

I am a registered nurse, retired from the faculty of the Department of Pediatrics, and currently working in a non-profit organization in Fearington Village. The mission is to assist the residents to maintain health. My mother-in-law lived with my family for 9 years before she died and my parents moved into my home in 2008 and currently both still reside with me. I served on the charter Orange County Human Relations Commission. I have a lifelong commitment to vulnerable populations and see serving with this board as another way to contribute.

Reasons for wanting to serve on this board:

Conflict of Interest:

Supplemental Questions:

Other Comments:

STAFF COMMENTS: Originally (10/15/2013) applied for Advisory Board on Aging.
ADDRESS VERIFICATION: 507 Gwen Road is Hillsborough Township, Hillsborough Jurisdiction, and Hillsborough ETJ.

Volunteer Application Orange County Advisory Boards and Commissions

Name: Mr. Frank Montes de Oca
Name Called:
Home Address: 423 Joyce Road
 Hillsborough NC 27278
Phone (Day): 321-624-1898
Phone (Evening): 321-624-1898
Phone (Cell):
Email: frm1@me.com
Place of Employment:
Job Title:
Year of OC Residence: 2008
Township of Residence: Hillsborough
Zone of Residence: Hillsborough ETJ
Sex: Male
Ethnic Background: Hispanic

Community Activities/Organizational Memberships:

Member of the Efland Ruritan Club
 Instructor and active Community Emergency Response Team (CERT) member
 Member of Master Aging Plan committee

Past Service on Orange County Advisory Boards:

Boards/Commissions applied for:

Advisory Board on Aging

Background, education and experience relevant to this board:

As a former employee with Orange County I understand the operations of local government and the importance of collaborative planning and implementation of programs that benefit the community as a whole. Further, as the former director of Emergency Services, I was intimately involved in service delivery to all visitors and citizens within Orange County - particularly the elderly and aging. As a former paramedic and emergency manager, I bring a wealth of knowledge and experience to this board and the community.

Reasons for wanting to serve on this board:

Conflict of Interest:

Supplemental Questions:

Other Comments:

STAFF COMMENTS: Originally (08/30/2013) applied for Advisory Board on Aging.
 ADDRESS VERIFICATION: 423 Joyce Road is Hillsborough Jurisdiction and Hillsborough ETJ.

This application was current on: 8/30/2013 2:11:06 PM

Date Printed: 12/27/2013

Volunteer Application Orange County Advisory Boards and Commissions

Name: Thomas ODwyer
Name Called:
Home Address: 105 Boulder Lane
 Chapel Hill NC 27514
Phone (Day): 919-906-0581
Phone (Evening): 919-942-7244
Phone (Cell): 919-906-0581
Email: greenbuilder4us@aol.com
Place of Employment: Self Employed Greneral Contractor and Designer
Job Title: President
Year of OC Residence: 1985
Township of Residence: Chapel Hill
Zone of Residence:
Sex: Male
Ethnic Background: Caucasian

Community Activities/Organizational Memberships:

Just completed 7 years of service on the Orange County Commission for the Environment, I am a Hospice Volunteer, and I participated with the Council on the Aging s Master Aging Plan (MAP). I am currently attending Aging in Community series lectures, as housing needs for aging in place will be in demand now and even more in our community s future. Universal Design supporter, and I attend BOCC meeting that impactt the environmet (recycling recently) We must find a way to partner with our municipalities and provide pro active policies which support the needs of an aging community while making a real difference in Energy sources and consumption

Past Service on Orange County Advisory Boards:

Orange County Commission for the Environment, 7 years. Off the Commission as of Dec. 7

Boards/Commissions applied for:

Advisory Board on Aging

Background, education and experience relevant to this board:

I design for aging in place and would support creating policies to incentivise this much needed paradigm

Reasons for wanting to serve on this board:

I want to help my community to live out their lives fully in there homes .. (if possible)

Conflict of Interest:

Orange County Planning Board (REQUIRES DISCLOSURE STATEMENT)**Background, education and experience relevant to this board:****Reasons for wanting to serve on this board:****Conflict of Interest:****Supplemental Questions:****Orange County Planning Board (REQUIRES DISCLOSURE STATEMENT)****Please list the work/volunteer experience/qualifications that would add to your expertise for this board.**

I am a Design/Builder with a passion for Energy efficiency, indoor air quality and outdoor living space

What unique perspective can you bring to the Orange County Planning Board?

Energy efficiency and bringing stakeholders together to discuss objectives for a Greener Orange county

What do you see as the responsibilities of this board, and what do you hope to accomplish if appointed?

Assure appropriate guidelines are followed with developers, and propose ways to increase energy efficiency and indoor air quality

What do you consider to be the most important issues facing Orange County related to growth?

Homes and commercial buildings that waste energy

What role should the Planning Board take in guiding and regulating growth?

Support all ordinances and work to achieve goals for a much more sustainable and cooperative community

How would you, as a member of the Planning Board, contribute to the implementation of the Board of Commissioners' adopted Goals and Priorities?

First know the BOCC adopted Goals and Priorities and implement them with any new development

Other Comments:

Sustainable/Smart Development of land should be the norm in our future. My understanding is, it requires legislative approval for ordinances that have certain requirements. We should do as many things possible to support environmentally responsible development, such as creating solar easements for future renewable power use, smarter energy efficiency improvements in new construction, Smart Grid development, or work on ways to propose changes in the legislature to better protect our environment on local levels. STAFF COMMENTS: Applied for Commission for the Environment 05/11/2006; Applied for Orange County Planning Board 06/15/2012. ADDRESS VERIFICATION: 105 Boulder Lane is in Chapel Hill Township, Chapel Hill Jurisdiction, Chapel Hill Town Limits.

Volunteer Application Orange County Advisory Boards and Commissions

Name: Ms. Deborah Rider
Name Called:
Home Address: 2314 Red Oak CT.
 Hillsborough NC 27278
Phone (Day): 919-818-6489
Phone (Evening): 919-732-9476
Phone (Cell):
Email: drider1736@gmail.com
Place of Employment: Affordable Family Care
Job Title: Care Giver
Year of OC Residence: 2005
Township of Residence: Hillsborough
Zone of Residence: Hillsborough Town Limits
Sex: Female
Ethnic Background: Caucasian

Community Activities/Organizational Memberships:

Past Service on Orange County Advisory Boards:

Boards/Commissions applied for:

Advisory Board on Aging

Background, education and experience relevant to this board:

Reasons for wanting to serve on this board:

Conflict of Interest:

Board of Social Services

Background, education and experience relevant to this board:

Reasons for wanting to serve on this board:

Conflict of Interest:

Supplemental Questions:

Work Experience: 30+ years with the state of Maryland from social services to policy analyzing, I did it all.

Volunteer Experience: I have volunteered at various k-12 school functions for my daughter. Avid animal lover. Cared for my parents until their deaths in 2000 and 2011.

Education: Dundalk High School 1967-1970 High School Diploma; University of Maryland Baltimore County 1970-1974 Bachelors in Social Work/Sociology; University of Maryland School of Social Work 1981-1983 Masters in Social Work and Community Planning

Other Comments:

STAFF COMMENTS: Applied 04/26/2012 for Advisory Board on Aging, Board of Social Services, Adult Care Home Community Advisory Committee. ADDRESS

VERIFICATION: 2314 Red Oak Ct. is Hillsborough Township, Hillsborough Town Limits.

This application was current on: 10/10/2014

Date Printed: 10/10/2014

Volunteer Application Orange County Advisory Boards and Commissions

Name: Deborah Stewart
Name Called:
Home Address: 1405 Buckhorn Rd.
 Mebane NC 27302
Phone (Day): 919-210-4857
Phone (Evening): 919-210-4857
Phone (Cell): 919-210-4857
Email: deb.k.stewart@gmail.com
Place of Employment: UNC Healthcare - UNC Home Health
Job Title: Social Worker
Year of OC Residence: 1997
Township of Residence: Cheeks
Zone of Residence:
Sex: Female
Ethnic Background: Caucasian

Community Activities/Organizational Memberships:

Member of National Association of Social Workers - NC Chapter; NC Society for Clinical Social Work (was Treasurer/Board Member 2006 - 2007); I work regularly with Orange County citizens by visiting them in their homes when they are sick or homebound.

Past Service on Orange County Advisory Boards:

N/a

Boards/Commissions applied for:

Adult Care Home Community Advisory Committee

Background, education and experience relevant to this board:

In my current position as Home Health Social Worker, I help assess the need for assistance or supervision for our patients and I provide education regarding the various long-term care options, including Adult Care Homes. My primary role is as advocate for our patients and their families and educator regarding community resources.

Reasons for wanting to serve on this board:

To increase my community involvement and gain a fuller understanding of the inner workings of Adult Care supports in our area.

Conflict of Interest:

Since I provide information to individuals and their families regarding long-term care options, some could believe that I make specific referrals to some facilities. However, as a state employee I am strictly prohibited from doing so. My role is to provide neutral information so individuals can find the right fit for them.

Advisory Board on Aging**Background, education and experience relevant to this board:**

The majority of clients that we serve are Medicare recipients and citizens 60 years old and older.

Reasons for wanting to serve on this board:

To increase my community involvement, especially with organizations that provide helpful and supportive services to people I serve in my work daily.

Conflict of Interest:**Board of Social Services****Background, education and experience relevant to this board:**

I earned a Masters in Social Work and hold a NC Clinical Social Work License. In my position as Home Health Social Worker, I identify the needs of our clients and regularly screen individuals for potential eligibility for social service supports.

Reasons for wanting to serve on this board:

To increase my community involvement and increase my connection to and understanding of the various social service programs that serve Orange County citizens.

Conflict of Interest:**Supplemental Questions:****Other Comments:**

This application was current on: 7/21/2014 1:43:36 PM

Date Printed: 7/22/2014

**ORANGE COUNTY
BOARD OF COMMISSIONERS**

ACTION AGENDA ITEM ABSTRACT

Meeting Date: November 6, 2014

Action Agenda

Item No. 11-b

SUBJECT: Agricultural Preservation Board – Appointment

DEPARTMENT: Board of Commissioners

PUBLIC HEARING: (Y/N)

No

ATTACHMENT(S): Under Separate Cover
Membership Roster
Recommendation
Application for Person Recommended
Interest List
Applications of Persons on the Interest List

INFORMATION CONTACT:
Clerk's Office, 245-2130

PURPOSE: To consider making an appointment to the Agricultural Preservation Board.

BACKGROUND: The following information is for Board consideration:

- Appointment to a first full term (Position #7) White Cross Volunteer Ag. District for Mr. Gordon Neville ending 09/30/2017.

POSITION NO.	NAME	SPECIAL REPRESENTATIVE	EXPIRATION DATE
7	Mr. Gordon Neville	White Cross Volunteer Ag. District	09/30/2017

NOTE - If the individuals listed above are appointed, the following vacancies remain:

- *Position #1--- "High Rock/Efland Vol. Ag. District" position.
- *Position #2--- "Cedar Grove Vol. Ag. District" position.
- *Position #4--- "New Hope/Hillsborough Vol. Ag. District" position.
- *Position #5--- "Schley/Eno Vol. Ag. District" position.

FINANCIAL IMPACT: None.

RECOMMENDATION(S): The Board will consider making an appointment to the Agricultural Preservation

Board and Commission Members

And Vacant Positions

Agricultural Preservation Board

Meeting Times: 7:30 p.m. third Wednesday of each month

Terms: 2

Contact Person: David Stancil

Meeting Place: Planning and Agricultural Building

Positions: 14

Length: 3 years

Contact Phone: 919-245-2522

Description: Members are appointed by the Board of Commissioners. The primary purpose of the Agricultural Preservation Board (APB) is to promote the economic and cultural importance of agriculture in the county, and to encourage voluntary preservation and protection of farmland for future production.

The Agricultural Preservation Board is a body comprised of up to seven (7) at-large members, plus one (1) member from each of the seven (7) Agricultural Districts in the

1	VACANT	Day Phone:	Sex:	First Appointed:
		Evening Phone:	Race:	Current Appointment:
		FAX:	Township:	Expiration:
		E-mail:	Resid/Spec Req: Vol.Ag.District	Number of Terms:
			Special Repr: High Rock/Efland Vol. Ag. Dist.	
2	VACANT	Day Phone:	Sex:	First Appointed:
		Evening Phone:	Race:	Current Appointment:
		FAX:	Township:	Expiration:
		E-mail:	Resid/Spec Req: Vol.Ag.District	Number of Terms:
			Special Repr: Cedar Grove Vol. Ag. Dist.	
3	Ms. Kim Woods Co-Chair 2915 Pearson Rd. Hurdle Mills NC 27541	Day Phone: 336-599-1195	Sex: Female	First Appointed: 06/07/2011
		Evening Phone: 919-732-9973	Race: Caucasian	Current Appointment: 06/07/2011
		FAX:	Township: Cedar Grove	Expiration:
		E-mail: kim_woods@ncsu.edu	Resid/Spec Req: Vol.Ag.District	Number of Terms:
			Special Repr: Caldwell Vol. Ag. Dist.	
4	VACANT	Day Phone:	Sex:	First Appointed:
		Evening Phone:	Race:	Current Appointment:
		FAX:	Township:	Expiration:
		E-mail:	Resid/Spec Req: Vol.Ag.District	Number of Terms:
			Special Repr: New Hope/Hills. Vol. Ag. Dist.	
5	VACANT	Day Phone:	Sex:	First Appointed:
		Evening Phone:	Race:	Current Appointment:
		FAX:	Township:	Expiration:
		E-mail:	Resid/Spec Req: Vol.Ag.District	Number of Terms:
			Special Repr: Schley/Eno Vol. Ag. Dist.	

Board and Commission Members

And Vacant Positions

Agricultural Preservation Board

Meeting Times: 7:30 p.m. third Wednesday of each month

Terms: 2

Contact Person: David Stancil

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Length: 3 years

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Description: Members are appointed by the Board of Commissioners. The primary purpose of the Agricultural Preservation Board (APB) is to promote the economic and cultural importance of agriculture in the county, and to encourage voluntary preservation and protection of farmland for future production.

The Agricultural Preservation Board is a body comprised of up to seven (7) at-large members, plus one (1) member from each of the seven (7) Agricultural Districts in the

6	Mrs. Renee McPherson 3600 Mebane Oaks Road Mebane NC 27302	Day Phone: 336-214-5965 Evening Phone: 336-214-5965 FAX: E-mail: renee@mcphersonfarms.com	Sex: Female Race: Caucasian Township: Bingham Resid/Spec Req: Enhanced VolAgDist Special Repr: Cane Creek/Buckhorn Vol. Ag. Dist.	First Appointed: 05/15/2012 Current Appointment: 05/15/2012 Expiration: Number of Terms:
7	VACANT	Day Phone: Evening Phone: FAX: E-mail:	Sex: Race: Township: Resid/Spec Req: Vol.Ag.Dist. Special Repr: White Cross Vol. Ag. Dist.	First Appointed: Current Appointment: Expiration: Number of Terms:
8	Mr. Roland Walters 7119 High Rock Rd Efland NC 27243	Day Phone: 5172041075 Evening Phone: same FAX: E-mail: roland.walters@gmail.com	Sex: Male Race: Caucasian Township: Cedar Grove Resid/Spec Req: At-Large Special Repr:	First Appointed: 05/15/2007 Current Appointment: 06/07/2011 Expiration: 06/30/2013 Number of Terms: 3
9	Mr. Allan Green 5604 Dairyland Road Hillsborough NC 27278	Day Phone: 919-933-5105 Evening Phone: 919-933-5105 FAX: E-mail: allan@woodcrestfarmnc.com	Sex: Male Race: Caucasian Township: Bingham Resid/Spec Req: At-Large Special Repr:	First Appointed: 10/28/2008 Current Appointment: 06/07/2011 Expiration: 06/30/2014 Number of Terms: 2
10	Mr. Howard McAdams Jr Co-Chair 1616 Efland Cedar Grove Rd. Efland NC 27243	Day Phone: 919-732-7701 Evening Phone: 919-732-5552 FAX: E-mail: mcadamsfarm@gmail.com	Sex: Male Race: Caucasian Township: Cheeks Resid/Spec Req: At-Large Special Repr:	First Appointed: 03/06/2008 Current Appointment: 05/15/2012 Expiration: 06/30/2015 Number of Terms: 2

Board and Commission Members

And Vacant Positions

Agricultural Preservation Board

Meeting Times: 7:30 p.m. third Wednesday of each month

Terms: 2

Contact Person: David Stancil

Meeting Place: Planning and Agricultural Building

Positions: 14

Length: 3 years

Contact Phone: 919-245-2522

Description: Members are appointed by the Board of Commissioners. The primary purpose of the Agricultural Preservation Board (APB) is to promote the economic and cultural importance of agriculture in the county, and to encourage voluntary preservation and protection of farmland for future production.

The Agricultural Preservation Board is a body comprised of up to seven (7) at-large members, plus one (1) member from each of the seven (7) Agricultural Districts in the

11	Mr. Joe Thompson 5919 Allie Mae Rd Cedar Grove NC 27231	Day Phone: 919-563-3220 Evening Phone: FAX: E-mail: ThompsonPrawnFarm@hotmail.co	Sex: Male Race: African American Township: Cedar Grove Resid/Spec Req: At-Large Special Repr:	First Appointed: 03/24/2009 Current Appointment: 05/05/2012 Expiration: 06/30/2015 Number of Terms: 2
12	Ms. Lynnette Batt 4805 Pleasant Green Road Durham NC 27705	Day Phone: 410-212-9835 Evening Phone: FAX: E-mail: lynnettebatt@gmail.com	Sex: Female Race: Caucasian Township: Eno Resid/Spec Req: At-Large Special Repr:	First Appointed: 06/07/2011 Current Appointment: 06/07/2011 Expiration: 06/30/2014 Number of Terms: 1
13	Dr. Noah Ranells 4122 Buckhorn Road Efland NC 27243	Day Phone: 336-285-4658 Evening Phone: 919-304-6287 FAX: E-mail: ficklecreek@gmail.com	Sex: Male Race: Caucasian Township: Bingham Resid/Spec Req: At-Large Special Repr:	First Appointed: 12/10/2013 Current Appointment: 12/10/2013 Expiration: 06/30/2015 Number of Terms: 1
14	Ms. Ashley Parker 2211 Laws Store Road Hurdle Mills NC 27541	Day Phone: 919-245-1008 Evening Phone: FAX: E-mail: ashleymorganparker@gmail.com	Sex: Female Race: Caucasian Township: Cedar Grove Resid/Spec Req: At-Large Special Repr:	First Appointed: 01/24/2013 Current Appointment: 01/24/2013 Expiration: 06/30/2015 Number of Terms: 1



ORANGE COUNTY
NORTH CAROLINA

October 28, 2014

Donna Baker
Clerk to the Board of County Commissioners
200 South Cameron Street
Hillsborough, NC 27278

Subject: Appointment of Mr. Gordon Neville to serve on the Agricultural Preservation Board

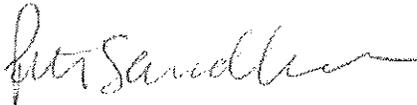
Dear Ms. Baker:

The Orange County Agricultural Preservation Board is pleased to be able to recommend the appointment of Mr. Gordon Neville to serve as the board's new member representing the White Cross Voluntary Agricultural District. Mr. Neville resides within the White Cross district, where he operates the farm that has been in his family for eight generations. Mr. Neville's farm is presently enrolled in the VAD program as required for district membership. He has completed and submitted a volunteer application form.

Members of the APB are actively working to identify other qualified prospective members who own farms enrolled in the VAD program *and* located within the VAD districts where there are now district member vacancies. The board will forward additional recommendations for those district slots as soon as possible.

Thank you for your assistance.

Sincerely,



Peter Sandbeck, Cultural Resources Coordinator

cc: Howard McAdams, Chair, Agricultural Preservation Board
Kim Woods, Vice Chair, Agricultural Preservation Board
David Stancil, Director, Orange County DEAPR

Volunteer Application Orange County Advisory Boards and Commissions

Name: Mr. A. Gordon Neville
Name Called:
Home Address: 1501 Old Greensboro Rd.
 Chapel Hill NC 27516
Phone (Day): 919-932-6993
Phone (Evening): 919-932-6993
Phone (Cell): 919-593-0212
Email: patneville1@gmail.com
Place of Employment:
Job Title:
Year of OC Residence: 1994
Township of Residence: Chapel Hill
Zone of Residence: Chapel Hill Twncsp
Sex: Male
Ethnic Background: Caucasian

Community Activities/Organizational Memberships:

Member of Grange Board of Trustees
 Member O/DCA - past V.P. & past president for 2 terms.
 10 years member of CHHS Hall of Fame Committee
 Twice elected to CHHS Hall of Fame (20013 & 2011)
 Current Chairman of Building & Grounds Committee at Antioch Baptist Church (held for 7 years).
 Past deacon of Atnitoch Baptist Church (2 terms).
 Past president of Antioch Baptist Church Men's Club.
 54 active year member of NCSU Wolfpack Club & Lifetime member of NCSU Alumni Association.
 Started original John Caldwell scholarship sponsor.
 Owner & General Manager of Mt. View Farm Cattle operation.

Past Service on Orange County Advisory Boards:

Boards/Commissions applied for:

Agricultural Preservation Board

Background, education and experience relevant to this board:

I am the eighth (8) generation of the Neville family living on Mount View Farm; & it is still an active cow/calf operation (over 100 head). We have a creek and a road named for the Neville family. I have served on numerous Ag. Committees (Grange, O/D CA).

Reasons for wanting to serve on this board:

I want to be of service to my community and "give back" to this great county.

Conflict of Interest:

No.

Supplemental Questions:

Work Experience: Salesman in NC 13 years and 9 years in Philadelphia, Pa. 13 years in National Account selling in Memphis, Tn, Paper Brokering for 5 years

Volunteer Experience: Ornage/Durham Cattlesmens President, Jaycees V.P. Various Church activites: Building/Grouds, Budget/Finance, Outreach chairperson

Education: Chapel Hill High School and Bachelor of Science from NCSU.

Other Comments:

STAFF COMMENTS: Originally applied for Agricultural Center Work Group. ADDRESS VERIFICATION: 1501 Old Greensboro Rd is in Chapel Hill Township in Orange County.

Updated application submitted 10/13/2014.

This application was current on: 10/13/2014

Date Printed: 10/16/2014

Applicant Interest Listing

by Board Name and by Applicant Name

Agricultural Preservation Board

Contact Person: David Stancil
Contact Phone: 919-245-2522

Mr. Vaughn Compton	Day Phone: 9194284351	Sex: Male
1002 Hurdle Mills Road	Evening Phone: 9194284351	Race: Caucasian
Cedar Grove NC 27231	Cell Phone: 9194284351	Township: Cedar Grove
	E-mail: vaughn@comptonfarming.com	Date Applied: 04/02/2014
Skills:	Also Serves On:	

Dr James Fickle	Day Phone: 919 933 4719	Sex: Male
101 Steeplechase Road	Evening Phone: 919 933 4719	Race: Caucasian
Chapel Hill 27514 NC 27514	Cell Phone: 708 205 0255	Township: Chapel Hill
	E-mail: jimsfickle@aol.com	Date Applied: 12/27/2013
Skills: Agricultural Research	Also Serves On:	

Mr Clay Hudson	Day Phone: 919-593-0892	Sex: Male
104 Williams St	Evening Phone:	Race: Caucasian
PO Box 1051	Cell Phone:	Township: Chapel Hill
Carrboro NC 27510	E-mail: hudsonclay@hotmail.com	Date Applied: 04/23/2012
Skills: Agricultural Educator	Also Serves On:	
Skills: Landscaping Business	Also Serves On:	

Mr. William R. Kaiser	Day Phone: 919-933-9794	Sex: Male
2112 Markham Dr.	Evening Phone: 919-933-9794	Race: Caucasian
Chapel Hill NC 27514	Cell Phone: 919 933-9794	Township: Chapel Hill
	E-mail: w_mckaiser@hotmail.com	Date Applied: 01/10/2014
Skills: Geologist	Also Serves On:	
Skills: Hydrogeologic/Geochemical Environmental	Also Serves On:	
Skills: Peace Corps	Also Serves On:	

Miss Danielle Mosley	Day Phone: 919-309-5685	Sex: Female
476 Melanie Court	Evening Phone:	Race: Caucasian
Chapel Hill NC 27514	Cell Phone:	Township: Chapel Hill
	E-mail: Dlynm26@gmail.com	Date Applied: 10/01/2014
Skills: Club Nova	Also Serves On:	

Applicant Interest Listing

by Board Name and by Applicant Name

Agricultural Preservation Board

Contact Person: David Stancil
Contact Phone: 919-245-2522

Mr. A. Gordon Neville

1501 Old Greensboro Rd.
Chapel Hill NC 27516

Day Phone: 919-932-6993
Evening Phone: 919-932-6993
Cell Phone: 919-593-0212
E-mail: patneville1@gmail.com

Sex: Male
Race: Caucasian
Township: Chapel Hill
Date Applied: 10/13/2014

Skills: Community Service Volunteer
Skills: Farmer

Also Serves On:
Also Serves On:

Ms. Sheila Thomas-Ambat

103 Hunter Hill Place
Chapel Hill NC 27517

Day Phone: 9192254744
Evening Phone: 9192254744
Cell Phone: 9192254744
E-mail: staemail@yahoo.com

Sex: Female
Race: Asian American
Township: Chapel Hill
Date Applied: 07/30/2014

Skills:

Also Serves On:

Volunteer Application Orange County Advisory Boards and Commissions

Name: Mr. Vaughn Compton
Name Called:
Home Address: 1002 Hurdle Mills Road
 Cedar Grove NC 27231
Phone (Day): 9194284351
Phone (Evening): 9194284351
Phone (Cell): 9194284351
Email: vaughn@comptonfarming.com
Place of Employment: Compton Farm Inc.
Job Title: Farmer
Year of OC Residence: 1954
Township of Residence: Cedar Grove
Zone of Residence:
Sex: Male
Ethnic Background: Caucasian

Community Activities/Organizational Memberships:

Orange-Durham Cattleman's Association
 Farm Bureau Board Member
 Exchange Club Member
 FFA Alumni President
 Orange County Livestock Show Leader

Past Service on Orange County Advisory Boards:

Orange- Durham Cattleman's Association
 Orange County Livestock Show Leader

Boards/Commissions applied for:

Agricultural Preservation Board

Background, education and experience relevant to this board:

I have lived in Orange County my entire life. My grandfather and father were both farmers therefore I continued on the tradition of farming. I have been farming since 1975. My family farms tobacco and chickens. With my experience in my farming background I could be very beneficial to this board by having the farmers perspective on the situation. As well as serving on other boards in the community I have a broad spectrum to want to improve my community and help out others.

Reasons for wanting to serve on this board:

I would like to serve on this board so the farmers of my county will be properly represented now and in the future. With farming being such a big supplier in the world our voices need to be heard and protected for now and future farmers. By serving on this board I could help with current conditions as well as improving them. I feel that being fully represented in multiple aspects I could bring a lot of beneficial factors to this board.

Conflict of Interest:

Supplemental Questions:**Other Comments:**

This application was current on: 4/2/2014 9:48:19 AM

Date Printed: 4/9/2014

Volunteer Application Orange County Advisory Boards and Commissions

Name: Dr James Fickle
Name Called:
Home Address: 101 Steeplechase Road
 Chapel Hill 27514 NC 27514
Phone (Day): 919 933 4719
Phone (Evening): 919 933 4719
Phone (Cell): 708 205 0255
Email: jimsfickle@aol.com
Place of Employment: Retired
Job Title: CC&BW
Year of OC Residence: 1997
Township of Residence: Chapel Hill
Zone of Residence:
Sex: Male
Ethnic Background: Caucasian

Community Activities/Organizational Memberships:

Volunteer with NC Botanic Garden in Chapel Hill

Past Service on Orange County Advisory Boards:

None

Boards/Commissions applied for:

Orange Water & Sewer Authority Board of Directors

Background, education and experience relevant to this board:

BS / MS / PhD degrees from Texas Tech University in Agronomy (soils & crops) followed by nearly 40 years of applied research and regulatory affairs in agriculture have made me aware of the critical need to properly manage water resources.

Reasons for wanting to serve on this board:

Water resources (availability, supply, conservation, reclamation) are a preeminent issue for all society even now and will become moreso in the future. I hope my technical background will be of use to OWASA.

Conflict of Interest:

Agricultural Preservation Board

Background, education and experience relevant to this board:

Reasons for wanting to serve on this board:

Conflict of Interest:

Durham Technical Community College Board of Directors**Background, education and experience relevant to this board:****Reasons for wanting to serve on this board:****Conflict of Interest:****Supplemental Questions:****Orange Water & Sewer Authority Board of Directors****Please list/explain your experience, either professionally and/or from other boards/commissions that you have in the areas of budget, personnel, and management.**

Professionally, my positions involved budgetary responsibility (up to \$2 M annually) and management of direct reporting personnel (up to 14). I am aware of the needs for planning, implementation, and oversight of these resources while maintaining focus on the tasks assigned.

In addition to the experience listed in the question above, please list the work/volunteer experience/qualifications that would add to your expertise for this board.

University and industry work in soils, crops, regulatory affairs (company representative with EPA,OPP). Over the years, I have worked with irrigation so am conversant with water use in agriculture.

What do you see as the responsibilities of this board, and what do you hope to accomplish if appointed?

Provision for supply, delivery and stewardship of water resources for Orange County. I have no specific items to accomplish, but do have an interest in water reuse as a means of minimizing impact on available resources.

What is OWASA's role in growth/development issues?

I think OWASA works within the larger needs of county and its municipalities. Therein the provision, delivery and stewardship of water resources is the specific perview of OWASA. Where growth and development is under consideration of the various branches of county and municipal government, OWASA would be active in helping to implement those items having to do with water.

Other Comments:

I would like to serve on the OWASA board as water availability, use and quality are paramount to the county's future. I suggest my technical background in agriculture will allow me to quickly become knowledgeable on local issues and challenges. STAFF COMMENTS: Originally applied 9/24/2010 for OWASA Board of Directors, Agricultural Preservation Board and Durham Technical Community College Board of Directors. UPDATED APPLICATION FOR OWASA 04/16/2011. UPDATED APPLICATION FOR OWASA 04/22/2012. ADDRESS VERIFICATION: Steeplechase Road is in Chapel Hill Township and Chapel Hill Jurisdiction. Updated application with additional questions answered for OWASA 12/27/2013.

Volunteer Application Orange County Advisory Boards and Commissions

Name: Mr. William R. Kaiser
Name Called:
Home Address: 2112 Markham Dr.
 Chapel Hill NC 27514
Phone (Day): 919-933-9794
Phone (Evening): 919-933-9794
Phone (Cell):
Email: w_mckaiser@hotmail.com
Place of Employment: Retired geologist
Job Title: Retired geologist
Year of OC Residence: 2004
Township of Residence: Chapel Hill
Zone of Residence: Chapel Hill Township within C.H. city limits
Sex: Male
Ethnic Background: Caucasian

Community Activities/Organizational Memberships:

NC Botanical Garden volunteer: invasive plant control, prairie and forest management, trail maintenance at Mason Farm. Climate garden at Totten Center.

Duke Forest: trail development and maintenance, geology tour leader.

Past Service on Orange County Advisory Boards:

Commission for the Environment, Nov.2005-May 2013, 2 yr as Chair.

New Hope Park at Blackwood Farm Master Plan Committee Member, 2006

Boards/Commissions applied for:

Agricultural Preservation Board

Background, education and experience relevant to this board:

Preservation of agricultural land will have positive environmental impact. I am conversant with the county's environmental issues. I'd bring geological perspective and relevant volunteer experience to board discussions. I can investigate and solve technical problems and have proven written and oral communication skills. I would use them in review of VAD and EVAD applications.

Reasons for wanting to serve on this board:

Conflict of Interest:

Orange County Parks and Recreation Council**Background, education and experience relevant to this board:**

My knowledge of the natural world gained professionally as a geologist, as a CFE member, and as a volunteer would guide my evaluation of park land.

Reasons for wanting to serve on this board:**Conflict of Interest:****Supplemental Questions:**

Work Experience: Extensive research (Univ. of Texas at Austin Bur. Economic Geology) and industry experience (Exxon) in energy resources, especially coal and natural gas. Hydrogeologic and geochemical skills for environmental studies e.g., coal gasification, high-level radioactive waste, mined lands, oil-field waste, geophysical - log analysis, ground -water flow patterns, aquifer architecture and gravity. Proven written and oral communication skills.

Volunteer Experience: Volunteered on a regular basis with the Heart of Texas Peace Corps Association serving two varieties of public agencies and non-profit groups, e.g. Safe Place, Wild Basin, AIDS Services, Food Bank, Hornsby Bend, Mayfield Park, Tree Folks, Lower Colo. R. Authority, etc. Peace Corps Volunteer (1963-65); Ghana, W. Africa, assigned to Ghana Geological Survey.

Education: The Johns Hopkins University, Ph.D. Geology. University of Wisconsin - Madison, M.S. Geology; University of Wisconsin - Madison, B.A. Geology.

Other Comments:

STAFF NOTES: Originally applied 4/6/04 for Solid Waste Advisory Board; Commission for the Environment; and Economic Development Commission. APPLIED 07/28/2013 for Agricultural Preservation Board and Orange County Parks and Recreation Council.

Address Verification: 2112 Markham Drive, Chapel Hill, NC 27514 is Chapel Hill Township, Chapel Hill Jurisdiction, and Chapel Hill Town Limits.

This application was current on: 7/28/2013

Date Printed: 12/27/2013

Volunteer Application Orange County Advisory Boards and Commissions

Name: Miss Danielle Mosley
Name Called:
Home Address: 476 Melanie Court
 Chapel Hill NC 27514
Phone (Day): 919-309-5685
Phone (Evening):
Phone (Cell):
Email: Dlynnm26@gmail.com
Place of Employment:
Job Title:
Year of OC Residence: 2011
Township of Residence: Chapel Hill
Zone of Residence: C.H. City Limits
Sex: Female
Ethnic Background: Caucasian

Community Activities/Organizational Memberships:

Past Service on Orange County Advisory Boards:

Boards/Commissions applied for:

Adult Care Home Community Advisory Committee

Background, education and experience relevant to this board:

Reasons for wanting to serve on this board:

Conflict of Interest:

Board of Health

Background, education and experience relevant to this board:

Reasons for wanting to serve on this board:

Conflict of Interest:

Agricultural Preservation Board

Background, education and experience relevant to this board:

Reasons for wanting to serve on this board:

Conflict of Interest:

Supplemental Questions:

Work Experience: Club Nova

Volunteer Experience: Club Nova

Education: Attending school for ged

Other Comments:

STAFF COMMENTS: Applied for Adult Care Home Community Advisory Committee, Board of Health, and Agricultural preservation Board on 06/26/2012. ADDRESS

VERIFICATION: Melanie Court is Chapel Hill Township, Chapel Hill Town Limits.

This application was current on: 6/26/2012 11:06:45 AM

Date Printed: 12/27/2013

Volunteer Application Orange County Advisory Boards and Commissions

Name: Ms. Sheila Thomas-Ambat
Name Called:
Home Address: 103 Hunter Hill Place
 Chapel Hill NC 27517
Phone (Day): 9192254744
Phone (Evening): 9192254744
Phone (Cell): 9192254744
Email: staemail@yahoo.com
Place of Employment: City of Raleigh
Job Title: Capital Improvement Projects Project Manager/En
Year of OC Residence: 2011
Township of Residence: Chapel Hill
Zone of Residence:
Sex: Female
Ethnic Background: Asian American

Community Activities/Organizational Memberships:

American Public Works Association
 Socity of Women Engineers
 Licensed Professional Engineer -- NC

Past Service on Orange County Advisory Boards:

NA

Boards/Commissions applied for:

Commission for the Environment

Background, education and experience relevant to this board:

Areas of Proficiency

Currently manages the design and construction of complex stormwater public infrastructure projects from establishment of project scope through completion of construction through communication with City staff, inspectors, design and construction teams; coordinate construction activities with other City Departments, Divisions and outside agencies including consultants, engineers, developers and contractors; and review project progress and quality of construction. Current workload includes a 3.8 M Dam Project and 4M Linear City Stormwater Infrastructure Upgrade. Currently also serves as the Stormwater Master Water Shed and Systems Analysis Project Manager.

Previously -- Nine years of managing staff members and overseeing progressively complex workloads as the Drainage Complaints and Petitions Projects Program Manager.

Project manager and water resources technical lead for 70 existing small to mid-sized funded projects with a total construction scope of approximately \$4M. Creative in leveraging limited resources and working effectively to maximize productivity within the program.

• Effective communication with Council members and elected officials, Stormwater Management Advisory Committee (SMAC), staff and citizens of Raleigh with strong influencing skills to reach the goals of the Petitions Program.

• Multi agency permitting ensuring compliance with NCDENR, NCDOT, USACE, COR Unified Development Ordinance (UDO), Raleigh Stormwater Manual and Standards, and Raleigh Guidelines for Land Disturbing Activity.

• Collaborative coordination among various City departments including Transportation Field Services, Public Utilities, Real Estate, Housing/ Environmental and Parks and Recreation to maintain stormwater infrastructure, resolve stormwater issues and guide emergency repairs.

• Networking, programming and information technology skills for evaluating and developing best practice policies and procedures for maintaining performance measures and conducting analysis of productivity.

• A principled manager who values accountability while holding realistic and fair expectations of self and others.

• Strategic thinker who can facilitate the development of a clear vision for the CIP Program within the City's overall mission of public safety, environmental stewardship, customer service and quality of life.

Reasons for wanting to serve on this board:

Would like to serve, be involved and make a positive contribution to the immediate community in which I live. I believe my extensive background and experience in engineering and environment is well suited to be on this Commission.

Employment history: Currently employed by the City of Raleigh (~10 years).

Previously worked as a water resources engineer with the State of NC - Raleigh (~6 Years).

Conflict of Interest:

Chapel Hill Parks and Recreation Commission

Background, education and experience relevant to this board:

Areas of Proficiency

â€¢Currently manages the design and construction of complex stormwater public infrastructure projects from establishment of project scope through completion of construction through communication with City staff, inspectors, design and construction teams; coordinate construction activities with other City Departments, Divisions and outside agencies including consultants, engineers, developers and contractors; and review project progress and quality of construction. Current workload includes a 3.8 M Dam Project and 4M Linear City Stormwater Infrastructure Upgrade. Currently also serves as the Stormwater Master Water Shed and Systems Analysis Project Manager.

â€¢Previously -- Nine years of managing staff members and overseeing progressively complex workloads as the Drainage Complaints and Petitions Projects Program Manager.

â€¢Project manager and water resources technical lead for 70 existing small to mid-sized funded projects with a total construction scope of approximately \$4M. Creative in leveraging limited resources and working effectively to maximize productivity within the program.

â€¢Effective communication with Council members and elected officials, Stormwater Management Advisory Committee (SMAC), staff and citizens of Raleigh with strong influencing skills to reach the goals of the Petitions Program.

â€¢Multi agency permitting ensuring compliance with NCDENR, NCDOT, USACE, COR Unified Development Ordinance (UDO), Raleigh Stormwater Manual and Standards, and Raleigh Guidelines for Land Disturbing Activity.

â€¢Collaborative coordination among various City departments including Transportation Field Services, Public Utilities, Real Estate, Housing/ Environmental and Parks and Recreation to maintain stormwater infrastructure, resolve stormwater issues and guide emergency repairs.

â€¢Networking, programming and information technology skills for evaluating and developing best practice policies and procedures for maintaining performance measures and conducting analysis of productivity.

â€¢A principled manager who values accountability while holding realistic and fair expectations of self and others.

â€¢Strategic thinker who can facilitate the development of a clear vision for the CIP Program within the Cityâ€™s overall mission of public safety, environmental stewardship, customer service and quality of life.

Reasons for wanting to serve on this board:

Would like to serve, be involved and make a positive contribution to the immediate community in which I live.

I believe my extensive background and experience in engineering and environment can be a valuable asset if provided an opportunity to serve on this Commission. I look forward to expand my knowledge on Parks and Recreation issues.

Employment history: Currently employed by the City of Raleigh (~10 years).

Previously worked as a water resources engineer with the State of NC - Raleigh (~6 Years).

Conflict of Interest:

Agricultural Preservation Board**Background, education and experience relevant to this board:**

Areas of Proficiency

â€¢Currently manages the design and construction of complex stormwater public infrastructure projects from establishment of project scope through completion of construction through communication with City staff, inspectors, design and construction teams; coordinate construction activities with other City Departments, Divisions and outside agencies including consultants, engineers, developers and contractors; and review project progress and quality of construction. Current workload includes a 3.8 M Dam Project and 4M Linear City Stormwater Infrastructure Upgrade. Currently also serves as the Stormwater Master Water Shed and Systems Analysis Project Manager.

â€¢Previously -- Nine years of managing staff members and overseeing progressively complex workloads as the Drainage Complaints and Petitions Projects Program Manager.

â€¢Project manager and water resources technical lead for 70 existing small to mid-sized funded projects with a total construction scope of approximately \$4M. Creative in leveraging limited resources and working effectively to maximize productivity within the program.

â€¢Effective communication with Council members and elected officials, Stormwater Management Advisory Committee (SMAC), staff and citizens of Raleigh with strong influencing skills to reach the goals of the Petitions Program.

â€¢Multi agency permitting ensuring compliance with NCDENR, NCDOT, USACE, COR Unified Development Ordinance (UDO), Raleigh Stormwater Manual and Standards, and Raleigh Guidelines for Land Disturbing Activity.

â€¢Collaborative coordination among various City departments including Transportation Field Services, Public Utilities, Real Estate, Housing/ Environmental and Parks and Recreation to maintain stormwater infrastructure, resolve stormwater issues and guide emergency repairs.

â€¢Networking, programming and information technology skills for evaluating and developing best practice policies and procedures for maintaining performance measures and conducting analysis of productivity.

â€¢A principled manager who values accountability while holding realistic and fair expectations of self and others.

â€¢Strategic thinker who can facilitate the development of a clear vision for the CIP Program within the Cityâ€™s overall mission of public safety, environmental stewardship, customer service and quality of life.

Reasons for wanting to serve on this board:

Would like to serve, be involved and make a positive contribution to the immediate community in which I live. I believe my extensive background and experience in engineering and environment is well suited to be on this Commission.

Employment history: Currently employed by the City of Raleigh (~10 years).

Previously worked as a water resources engineer with the State of NC - Raleigh (~6 Years).

Conflict of Interest:**Supplemental Questions:**

Other Comments:

This application was current on: 7/30/2014 12:53:42 PM

Date Printed: 7/31/2014

**ORANGE COUNTY
BOARD OF COMMISSIONERS**

ACTION AGENDA ITEM ABSTRACT
Meeting Date: November 6, 2014

Action Agenda
Item No. 11-c

SUBJECT: Animal Services Advisory Board – Appointments

DEPARTMENT: Board of Commissioners

PUBLIC HEARING: (Y/N)

No

ATTACHMENT(S): Under Separate Cover
Membership Roster
Recommendations
Applications for Persons Recommended
Interest List
Applications of Persons on the Interest List

INFORMATION CONTACT:
Clerk's Office, 245-2130

PURPOSE: To consider making appointments to the Animal Services Advisory Board.

BACKGROUND: The following information is for Board consideration:

- Appointment to a second full term (Position #1) Animal Welfare/Animal Advocacy for Ms. Nicole Roth ending 06/30/2017. **(ACCORDING TO POLICIES AND PROCEDURES THREE OF THE POSITIONS WILL CONSIST OF COUNTY RESIDENTS WHOSE EXPERIENCE DEMONSTRATES A COMMITMENT TO ANIMAL WELFARE AND/OR ADVOCACY)**
- Appointment to a first full term (Position #11) Veterinarian from Health Board for Dr. Susan Elmore ending 06/30/2017.

POSITION NO.	NAME	SPECIAL REPRESENTATIVE	EXPIRATION DATE
1	Dr. Susan Elmore	Veterinarian from Health Board	06/30/2017
11	Ms. Nicole Roth	Animal Welfare/Animal Advocacy	06/30/2017

NOTE - If the individuals listed above are appointed, the following vacancies remain:

- None.

FINANCIAL IMPACT: None.

RECOMMENDATION(S): The Board will consider making appointments to the Animal Services Advisory Board.

Board and Commission Members

And Vacant Positions

Animal Services Advisory Board

Meeting Times: 6:30 pm-8:30 pm Third Wed. each month

Terms: 2

Contact Person: Paula Ragan

Meeting Place: Community Room of the Animal Services Facility

Positions: 12

Length: 3 years

Contact Phone: 919-942-7387 x219

Description: The Animal Services Advisory Board is charged to provide input and advice to the staff of the Animal Services Department. This function may include reviewing the allocation of resources, assisting in planning programs, and advising the Animal Services Director on policies and operation of the Animal Services Department. This Board was begun 06/30/2005.

1	Dr. Susan Elmore 308 Glenwood Drive Chapel Hill NC 27514	Day Phone: 919-541-3474 Evening Phone: 919-967-4172 FAX: E-mail: elmore@niehs.nih.gov	Sex: Female Race: Caucasian Township: Chapel Hill Resid/Spec Req: Special Repr: Veterinarian from Health Board	First Appointed: 09/21/2010 Current Appointment: 06/07/2011 Expiration: 06/30/2014 Number of Terms: 1
2	Dr. DeWana Anderson 118 Creekview Circle Carrboro NC 27510	Day Phone: 919-967-9261 Evening Phone: 919-967-9261 FAX: E-mail: dewana.anderson@gmail.com	Sex: Female Race: Caucasian Township: Chapel Hill Resid/Spec Req: Special Repr: Veterinarian	First Appointed: 06/18/2013 Current Appointment: 06/18/2013 Expiration: 06/30/2016 Number of Terms: 1
3	Ms. Michelle Walker Chair 106 Carol Street Carrboro NC 27510	Day Phone: 919-448-8029 Evening Phone: FAX: E-mail: michelle.merck.walker@gmail.com	Sex: Female Race: Caucasian Township: Chapel Hill Resid/Spec Req: Special Repr: Town of Carrboro	First Appointed: 06/19/2012 Current Appointment: 06/19/2012 Expiration: 06/30/2015 Number of Terms: 1
4	Ms. Aviva Scully Secretary 1103 Willow Drive Chapel Hill NC 27517	Day Phone: 644-3200 Evening Phone: 225-1254 FAX: 644-3226 E-mail: lategoddess@gmail.com	Sex: Female Race: Caucasian Township: Chapel Hill Resid/Spec Req: Special Repr: Town of Chapel Hill	First Appointed: 10/05/2010 Current Appointment: 05/15/2012 Expiration: 06/30/2015 Number of Terms: 1
5	Mr. Arthur Sprinczeles 610 Churton Grove Blvd Hillsborough NC 27278	Day Phone: 919-452-2757 Evening Phone: 919-241-3531 FAX: 919-732-3373 E-mail: arthur.sprinczeles@gmail.com	Sex: Male Race: Caucasian Township: Hillsborough Resid/Spec Req: Special Repr: Town of Hillsborough	First Appointed: 11/19/2013 Current Appointment: 11/19/2013 Expiration: 06/30/2015 Number of Terms: 1

Board and Commission Members

And Vacant Positions

Animal Services Advisory Board

Meeting Times: 6:30 pm-8:30 pm Third Wed. each month

Terms: 2

Contact Person: Paula Ragan

Meeting Place: Community Room of the Animal Services Facility

Positions: 12

Length: 3 years

Contact Phone: 919-942-7387 x219

Description: The Animal Services Advisory Board is charged to provide input and advice to the staff of the Animal Services Department. This function may include reviewing the allocation of resources, assisting in planning programs, and advising the Animal Services Director on policies and operation of the Animal Services Department. This Board was begun 06/30/2005.

6
Mr Warren Porter Jr
Vice-Chair
9204 Laurel Springs Dr
Chapel Hill NC 27516

Day Phone: 919-612-8992
Evening Phone: 919-612-8992
FAX:
E-mail: woz300z@yahoo.com

Sex: Male
Race: Caucasian
Township: Chapel Hill
Resid/Spec Req:
Special Repr: Non-Municipality

First Appointed: 04/23/2013
Current Appointment: 04/23/2013
Expiration: 06/30/2015
Number of Terms: 1

7
Ms Caroline Green
108 Oak Street
Carrboro NC 27510

Day Phone: 919-414-1453
Evening Phone: 919-414-1453
FAX:
E-mail: carolinekgreen@gmail.com

Sex: Female
Race: Caucasian
Township: Chapel Hill
Resid/Spec Req:
Special Repr: At-Large

First Appointed: 02/18/2014
Current Appointment: 02/18/2014
Expiration: 06/30/2016
Number of Terms: 1

8
Mr Michael Stewart
3303 Highland Farm Rd
Hillsborough NC 27278

Day Phone: 919-644-0499
Evening Phone: 919-644-0499
FAX:
E-mail: mikestewartnc@gmail.com

Sex: Male
Race: Caucasian
Township: Cheeks
Resid/Spec Req:
Special Repr: Non-Municipality

First Appointed: 06/07/2011
Current Appointment: 09/16/2014
Expiration: 06/30/2017
Number of Terms: 2

9
Ms. Judy Miller
403 Jericho Rd.
Hillsborough NC 27278

Day Phone: 919-732-9969
Evening Phone: 919-241-3001
FAX:
E-mail: jmiller221@hotmail.com

Sex: Female
Race: Caucasian
Township: Cedar Grove
Resid/Spec Req:
Special Repr: Animal Welfare/Animal Advocacy

First Appointed: 12/13/2011
Current Appointment: 06/30/2013
Expiration: 06/30/2016
Number of Terms: 1

10
Dr. Maureane Hoffman
5408 Sunny Ridge Dr
Durham NC 27705

Day Phone: 919-286-6925
Evening Phone: 919-493-2999
FAX:
E-mail: maureane@med.unc.edu

Sex: Female
Race: Caucasian
Township: Eno
Resid/Spec Req:
Special Repr: Animal Welfare/Animal Advocacy

First Appointed: 09/16/2014
Current Appointment: 09/16/2014
Expiration: 06/30/2017
Number of Terms: 1

Board and Commission Members

And Vacant Positions

Animal Services Advisory Board

Meeting Times: 6:30 pm-8:30 pm Third Wed. each month

Terms: 2

Contact Person: Paula Ragan

Meeting Place: Community Room of the Animal Services Facility

Positions: 12

Length: 3 years

Contact Phone: 919-942-7387 x219

Description: The Animal Services Advisory Board is charged to provide input and advice to the staff of the Animal Services Department. This function may include reviewing the allocation of resources, assisting in planning programs, and advising the Animal Services Director on policies and operation of the Animal Services Department. This Board was begun 06/30/2005.

VACANT

11

Day Phone:

Sex:

First Appointed:

Evening Phone:

Race:

Current Appointment:

FAX:

Township:

Expiration: 06/30/2014

E-mail:

Resid/Spec Req:

Number of Terms:

Special Repr: Animal Welfare/Animal Advocacy

Dr. Beth Grooms

12

Day Phone: 9192254883

Sex: Female

First Appointed: 02/18/2014

Evening Phone:

Race: Caucasian

Current Appointment: 02/18/2014

720 CD Farms Road

FAX:

Township: Chapel Hill

Expiration: 06/30/2016

Hillsborough NC 27278

E-mail: river1@mindspring.com

Resid/Spec Req:

Number of Terms: 1

Special Repr: Certified Animal Handler/Trainer/Technician

Thom Freeman

From: Bob Marotto
Sent: Tuesday, October 28, 2014 2:04 PM
To: Thom Freeman
Cc: Donna Baker; michelle.merck.walker@gmail.com; w0z300z@yahoo.com; Susan Elmore (elmore@niehs.nih.gov)
Subject: Reappointment of Dr. Susan Elmore to Animal Services Advisory Board
Importance: High

Thom:

Susan Elmore, DVM, is interested in being reappointed to the Animal Services Advisory Board for a second term. Her attendance at the meetings of the board has been satisfactory. Dr. Elmore is currently serving as the veterinarian on Orange County's Health Board. The position she is filling on the Animal Services Advisory Board is for the Health Board Veterinarian.

Thanks for calling this to my attention and moving forward Dr. Elmore's reappointment.

Sincerely,

Bob Marotto
Director
Orange County Animal Services
919.968.2287

October is Adopt a Shelter Dog Month!
During the month, the adoption fees have been reduced to \$60.00 for all of our dogs that are available for adoption.

Check out our live feed of our "Featured Adoptable Pet" at
<http://www.orangecountync.gov/animalservices/animalcam.asp>

Check us out online or on facebook!

web: www.orangecountync.gov/animalservices
facebook: www.facebook.com/OCASpets

Pursuant to applicable North Carolina General Statutes, any electronic mail message sent from this account or received by this account, and any attachments thereto, may be considered a public record; and as such they are subject to inspection by anyone at anytime.

From: Bob Marotto
Sent: Tuesday, October 28, 2014 1:58 PM
To: Thom Freeman

Thom Freeman

From: Bob Marotto
Sent: Wednesday, October 22, 2014 6:55 AM
To: Thom Freeman
Cc: Donna Baker; michelle.merck.walker@gmail.com; woz300z@yahoo.com
Subject: Recommendation for Board Vacancy -- Nicole Roth

Thom,

At its last meeting, the Animal Services Advisory Board (ASAB), voted unanimously to recommend Nicole Roth, JD to the BOCC for the vacant animal welfare/animal advocate position on the board. The ASAB believes Ms. Roth is an excellent fit for this position given her long, broad and intensive involvement with animals and strong interest in serving on the board. As you can see from her application, she has interest and experience in the area of animal law and has worked in different ways with animal organizations. She and her family have also rescued numerous animals.

In addition, I would call to the Commissioner's attention that staff is now referring to the position that is vacant as an animal welfare/animal advocate position. This description accurately reflects the position as it is defined in the county policy for the ASAB. As I previously noted, it also has the advantage of being inclusive rather than limiting.

Sincerely,

Bob Marotto
Animal Services Director

On Oct 17, 2014 10:18 AM, Thom Freeman <tfreeman@orangecountync.gov> wrote:
To All:

I will be out of the office beginning November 18th and returning December 4th. If you have any Recommendations or Resolutions pending to fill vacant or expiring Advisory Board positions, the next BOCC meeting still open for appointments is November 6, 2014. I will need to have them in hand by next Friday October 24th in order to get them on the BOCC agenda for November 6, 2014. The next possibility will be for the BOCC meeting on December 9th which is the last Regular BOCC meeting of the year.

Please let me know if you have any questions.

Thom

Thom Freeman
 Assistant to the Clerk
 Orange County Board of Commissioners
 200 Cameron Street
 PO Box 8181
 Hillsborough, NC 27278
 919-245-2125
 FAX – 919-644-0246
tfreeman@orangecountync.gov

Volunteer Application Orange County Advisory Boards and Commissions

Name: Dr. Susan Elmore
Name Called:
Home Address: 308 Glenwood Drive
 Chapel Hill NC 27514
Phone (Day): 919-541-3474
Phone (Evening): 919-967-4172
Phone (Cell):
Email: elmore@niehs.nih.gov
Place of Employment: NIEHS
Job Title: NTP Toxicologic Pathologist
Year of OC Residence: 1962
Township of Residence: Chapel Hill
Zone of Residence: C.H. City Limits
Sex: Female
Ethnic Background: Caucasian

Community Activities/Organizational Memberships:

Past Service on Orange County Advisory Boards:

Boards/Commissions applied for:

Supplemental Questions:

Work Experience: 1/2006 to present: NIEHS, Laboratory of Experimental Pathology, Pathologist/Staff Scientist; 10/2004 to 1/2006: ILS, Veterinarian Pathologist; 5/1987-8/1997: UNC, Microbiology/Immunology Dept, Research Associate 1/22/06-present Toxicologic Pathologist/Staff Scientist; Cellular and Molecular Laboratory Branch (CMPB); National Institute of Environmental Health Sciences RTP, NC 27709; 10/5/05-1/2006 - Toxicologic Pathologist, Pathology Department, Integrated Laboratory Systems, Inc. RTP, NC 27709; 7/1/03-10/4/04 - IRTA, Post Doctoral Fellow in Toxicologic Pathology; Laboratory of Experimental Pathology (CMPB), NIEHS, RTP, NC; 7/1/01-7/1/04 - Anatomical Pathology Resident, NCSU College of Veterinary Medicine, Department of Population Health and Pathobiology; 5/99-8/99 - Biologist, full time, temporary, Lab of Reproductive and Developmental Toxicology, NIEHS. 5/98-8/98 - Biologist, full-time, temporary; Lab of Environ. Carcinogenesis and Mutagenesis, NIEHS; 5/87-8/97, Research Associate, Director, UNC DNA Synthesizer Core Facility UNC Microbiology/Immunology Department.

Volunteer Experience: Orange County Animal Shelter: building raptor center, taking animals to WRAL in Raleigh for feature on adoption, dog training, etc.5/2006-present: Orange County Animal Services Advisory Board, served as committee member, co-chair and chair. Society of Toxicologic Pathology (STP), o STP Councilor (6/2009-6/2013);

Executive committee liaison to the Continuing Education Committee (6/2009-6/2013); STP/ACVP Coalition for Veterinary Pathology Fellows board member; (2008-present) Chairperson 2/2010-12/2010; STP 2011 Meeting Planning Committee Chair; 6/09-6/11; STP Symposium Committee (2008-present); Toxicologic Pathology Journal Editorial Board Member; 1/1/07-present (expires 12/31/11); STP Historical Control Data Working Group member (2006-2009); Lymphoid system working group of the international INHAND Lymphoreticular Nomenclature Committee; 2006-present.

Education: Project Officer Training Course, US Government, NIEHS, 2006; American College of Veterinary Pathologists, Board Certification as Veterinary Anatomic Pathologist, 2004; Residency training in anatomical pathology, NCSU-CVM, 2001-2004; Doctor of Veterinary Medicine, NCSU College of Veterinary Medicine, 2001; Masters (Genetics major/Biotechnology minor) , NCSU, 1987; B.S. (Zoology), NCSU, 1984, Magna Cum Laude; Medical Laboratory Technician, Wake Medical Institute, 1976; Anatomic Pathology Residency , NCSU College of Veterinary Medicine (2001-2004); Doctor of Veterinary Medicine, NCSU College of Veterinary Medicine, 2001. Master of Science, (Genetics major/Biotechnology minor), NCSU, 1987 Bachelor of Science Zoology) NCSU, 1984 Magna Cum Laude Undergraduate research, honors program.

Other Comments:

Board Certification: American College of Veterinary Pathologists Board Certification as Veterinary Anatomic Pathologist, 2004 Licensure: Veterinary Medicine, NC Veterinary Medical Board License Number: 4922. STAFF COMMENTS: Originally applied for ASAB 3/6/2006. Applied for Board of Health 6/07/2010. ADDRESS VERIFICATION: 308 Glenwood Drive is in Chapel Hill Township, Chapel Hill TL. Dr. Schoppler recommended that I apply for this position.

This application was current on: 6/7/2010

Date Printed: 10/28/2014

Volunteer Application Orange County Advisory Boards and Commissions

Name: Mrs. Nicole Roth
Name Called:
Home Address: 707 Dairyland Rd
 Chapel Hill NC 27516
Phone (Day): 415-615-2016
Phone (Evening): 415-615-2016
Phone (Cell): 415-615-2016
Email: nicole.a.roth@gmail.com
Place of Employment: Independent Lawyer
Job Title: Lawyer
Year of OC Residence: 2012
Township of Residence: Chapel Hill
Zone of Residence:
Sex: Female
Ethnic Background: Caucasian

Community Activities/Organizational Memberships:

I am on the Board of Directors for the Animal Legal Defense Fund and Humane Carolina. I also advise a number of local nonprofits in nonprofit management and legal issues, including a number of animal related nonprofits. I am also a member of the Women's Forum of North Carolina.

Past Service on Orange County Advisory Boards:

None.

Boards/Commissions applied for:

Animal Services Advisory Board

Background, education and experience relevant to this board:

I am an attorney and I have been working on animal legal issues since 2004. I have worked with about 15 large national and small local animal protection nonprofits advising them on legal and nonprofit management issues. I have also worked with shelters, government agencies, and government officials on animal issues.

Reasons for wanting to serve on this board:

I would like to get more involved in the local community and I believe my experience and expertise would best be served on the Animal Services Advisory Board.

Conflict of Interest:

My paid clients are not local organizations and I am not aware of any interests they have in local issues.

Commission for the Environment**Background, education and experience relevant to this board:**

I am an attorney with a focus in environmental issues. I have worked on a number of environmental lawsuits and investigations under CERCLA, EPCRA, the Clean Air Act, the Clean Water Act, and nuisance laws. I also have experience serving on 4 nonprofit boards of directors and I advise other nonprofits on legal and nonprofit management issues.

Reasons for wanting to serve on this board:

I would like to get more involved in the local community and I believe my experience and expertise could help the Commission for the Environment.

Conflict of Interest:**Chapel Hill Library Board of Trustees****Background, education and experience relevant to this board:**

I am a local attorney with two young children. I have a lot of experience serving on nonprofit boards and advising nonprofits on legal and management issues. I am also currently working on getting a graduate certificate in nonprofit management at UNC. I love to read and we visit the library weekly. I would like to use my experience and time to assist one of the community resources our family is the most involved in.

Reasons for wanting to serve on this board:

I have two young children and we visit the library weekly. I think it is critical that people have access to the wonderful services this library provides. I have met a number of low income families in the Chapel Hill area who are unaware of all of the services at the library and I would like to help ensure that all of our citizens understand the resources available to them. Love of learning is critical for young children and I want to help foster that love with communities who need it the most.

Conflict of Interest:**Supplemental Questions:****Other Comments:**

This application was current on: 8/18/2014 1:45:11 PM

Date Printed: 8/19/2014

Applicant Interest Listing

by Board Name and by Applicant Name

Animal Services Advisory Board

Contact Person: Paula Ragan
Contact Phone: 919-942-7387 x219

Dr. Maureen Brown 6319 Oakview Ct Hillsborough NC 27278 Skills:	Day Phone: 919-479-8647 Evening Phone: 919-479-8647 Cell Phone: 919-724-5668 E-mail: marbrown@uncc.edu Also Serves On:	Sex: Female Race: Caucasian Township: Eno Date Applied: 12/12/2013
Dr Daniel Kemp 2007 Starterwood Ln Hillsborough NC 27278 Skills:	Day Phone: 3364067871 Evening Phone: 3364067871 Cell Phone: 3364067871 E-mail: spartan1999@gmail.com Also Serves On:	Sex: Male Race: Other Township: Bingham Date Applied: 07/02/2014
Dr. Molly Mullin 1515 Tallyho Trail Chapel Hill NC 27516 Skills:	Day Phone: 5176306029 Evening Phone: 5176306029 Cell Phone: 5176306029 E-mail: mollymul@gmail.com Also Serves On:	Sex: Female Race: Caucasian Township: Chapel Hill Date Applied: 05/15/2014
Mrs. Nicole Roth 707 Dairyland Rd Chapel Hill NC 27516 Skills:	Day Phone: 415-615-2016 Evening Phone: 415-615-2016 Cell Phone: 415-615-2016 E-mail: nicole.a.roth@gmail.com Also Serves On:	Sex: Female Race: Caucasian Township: Chapel Hill Date Applied: 08/18/2014
Ms. Lori Shapiro 4131 Red Tail Run Efland NC 27243 Skills: Animal Care Skills: Social Worker	Day Phone: 919-563-0359 Evening Phone: Same Cell Phone: E-mail: jackandlori@mebtel.net Also Serves On: Also Serves On:	Sex: Female Race: Caucasian Township: Bingham Date Applied: 11/18/2013
Mr. Andrew Wood 203 Raleigh St Chapel Hill NC 27514 Skills: Animal Welfare Advocate	Day Phone: 919-791-6005 Evening Phone: 919-791-6005 Cell Phone: E-mail: andrewwa@live.unc.edu Also Serves On:	Sex: Male Race: Caucasian Township: Chapel Hill Date Applied: 10/01/2013

Volunteer Application Orange County Advisory Boards and Commissions

Name: Dr. Maureen Brown
Name Called:
Home Address: 6319 Oakview Ct
 Hillsborough NC 27278
Phone (Day): 919-479-8647
Phone (Evening): 919-479-8647
Phone (Cell): 919-724-5668
Email: marbrown@uncc.edu
Place of Employment: UNC Charlotte
Job Title: Professor
Year of OC Residence: 2001
Township of Residence: Eno
Zone of Residence: Agricultural Residential
Sex: Female
Ethnic Background: Caucasian

Community Activities/Organizational Memberships:

This is my first application to serve in the community. My organizational memberships have been professional in nature.

Past Service on Orange County Advisory Boards:

Animal Services

Boards/Commissions applied for:

Animal Services Advisory Board

Background, education and experience relevant to this board:

I have an extensive background in public administration, education, and outreach. I am a professor of public administration and teach in the area of local government services. I am especially well versed in the use of IT to promote government services. I have, and continue to, consult with local government agencies on organizational performance.

Reasons for wanting to serve on this board:

Given career advances, I finally have the time needed to donate to a worthy cause. I have little formal background in animal services. But am a quick study and love animals.

Conflict of Interest:

Supplemental Questions:

Other Comments:

This application was current on: 12/12/2013 5:04:21 PM

Date Printed: 12/27/2013

Volunteer Application Orange County Advisory Boards and Commissions

Name: Dr Daniel Kemp
Name Called:
Home Address: 2007 Starterwood Ln
 Hillsborough NC 27278
Phone (Day): 3364067871
Phone (Evening): 3364067871
Phone (Cell): 3364067871
Email: spartan1999@gmail.com
Place of Employment: GlaxoSmithKline
Job Title: Director Quality and Risk Management
Year of OC Residence: 2013
Township of Residence: Bingham
Zone of Residence:
Sex: Male
Ethnic Background: Other

Community Activities/Organizational Memberships:

As I have recently moved to orange county I do not have any community memberships. However, I am a board certified toxicologist and member of the Society of Toxicologic Pathology, Society of Toxicology (SOT) and the American College of toxicology. As well as vice president of the Drug Discovery Specialty section of SOT.

Past Service on Orange County Advisory Boards:

none

Boards/Commissions applied for:

Board of Health

Background, education and experience relevant to this board:

I have a BS in Biochemistry and a PhD in toxicology from the University of North Carolina at Chapel Hill. I am certified by the American Board of Toxicology and a standing member of all toxicology societies (Society of Toxicology, American College of Toxicology and Society of Toxicologic Pathology). I have experience with the use of both small animals and large animals in terms of drug development, and am vice president of the Drug Discovery Specialty Section of SOT. I am also the past president of the Invitro and alternative animal models specialty section. I have worked in all phases of drug development from early discovery to clinical trials and I feel this experience makes me well suited for this board.

Reasons for wanting to serve on this board:

I have dedicated my career to the improvement of human health by believing my role in my industry is here to improve the quality of human life by enabling people to do more, feel better and live longer. This board dove-tails nicely with those beliefs and would allow me to give back to the community that I live in.

Conflict of Interest:

Animal Services Advisory Board**Background, education and experience relevant to this board:**

I have a BS in Biochemistry and a PhD in toxicology from the University of North Carolina at Chapel Hill. I am certified by the American Board of Toxicology and a standing member of all toxicology societies (Society of Toxicology, American College of Toxicology and Society of Toxicologic Pathology). I have experience with the use of both small animals and large animals in terms of drug development, and am vice president of the Drug Discovery Specialty Section of SOT. I am also the past president of the Invitro and alternative animal models specialty section. I have been responsible for the care treatment and well being of animals throughout my career. I feel this experience makes me well suited for this board.

Reasons for wanting to serve on this board:

I deeply care for animals that we have been given the luxury to care for and I would like to show this support and give back to my community by serving on this board.

Conflict of Interest:**Supplemental Questions:****Other Comments:**

This application was current on: 7/2/2014 10:34:08 AM

Date Printed: 7/3/2014

Volunteer Application Orange County Advisory Boards and Commissions

Name: Dr. Molly Mullin
Name Called:
Home Address: 1515 Tallyho Trail
 Chapel Hill NC 27516
Phone (Day): 5176306029
Phone (Evening): 5176306029
Phone (Cell): 5176306029
Email: mollymul@gmail.com
Place of Employment: self-employed and occasional pt lecturer at NCSU
Job Title: Writer, lecturer, anthropologist
Year of OC Residence: 2012
Township of Residence: Chapel Hill
Zone of Residence:
Sex: Female
Ethnic Background: Caucasian

Community Activities/Organizational Memberships:

Volunteer at Morris Grove Elementary. Active member of the Society for Cultural Anthropology and the American Anthropological Assn. Serving on Prize Committee of the Gregory Bateson Award.

Past Service on Orange County Advisory Boards:

None yet

Boards/Commissions applied for:

Animal Services Advisory Board

Background, education and experience relevant to this board:

I am an anthropologist and influential author specializing in human-animal relationships. I have particular expertise pertaining to backyard chickens and animals in urban agricultures. I have published and taught courses in the area of humans' relationships with domestic, wild, and feral animals.

Reasons for wanting to serve on this board:

I have been fascinated by human-animal relationships for most of my life. I recently moved to Chapel Hill/Carrboro for family reasons. Previously I was a professor of anthropology at a small college in Michigan. I live in a neighborhood with particularly fast-changing and interesting issues pertaining to people, pets, and wildlife (e.g., coyotes). I think I could make a positive contribution--I am a patient listener, clear communicator and am willing to consider many points of view.

Conflict of Interest:

Supplemental Questions:

Other Comments:

This application was current on: 5/15/2014 12:20:28 PM

Date Printed: 5/15/2014

Volunteer Application Orange County Advisory Boards and Commissions

Name: Ms. Lori Shapiro
Name Called:
Home Address: 4131 Red Tail Run
 Efland NC 27243
Phone (Day): 919-563-0359
Phone (Evening): Same
Phone (Cell):
Email: jackandlori@mebtel.net
Place of Employment: Looking
Job Title:
Year of OC Residence: 1995
Township of Residence: Bingham
Zone of Residence: . . .
Sex: Female
Ethnic Background: Caucasian

Community Activities/Organizational Memberships:

Past Service on Orange County Advisory Boards:

Boards/Commissions applied for:

Animal Services Advisory Board

Background, education and experience relevant to this board:

Reasons for wanting to serve on this board:

Conflict of Interest:

Supplemental Questions:

Work Experience: Currently employed by and have worked for over 12 years for Orange County Health Department as a Maternal Child Health Social Worker located at a family medicine clinic affiliated with UNC-Health Care; have worked overall for more than 26 years as a Masters degree Social Worker, primarily in medical care settings. Very much at ease in health care setting, strong fluency in medical terminology. Strong people skills, well developed ability to connect people with resources, and said to have a calming influence in difficult situations. (This statement combines my work, volunteer and educational experience) For the last several years I have been enrolled in the Animal Care Management Program at Alamance Community College. During that time for two different semesters I completed non-paid Veterinary Technician Internships at two different private veterinary hospitals in Carrboro. I hold several certificates with Animal Care Technology (ACT), including Kennel Assistant, Veterinary Foundations, and Veterinary Technician I and II. I am currently looking for a job as a Veterinary Technician.

Previously I worked for almost 30 years as a Master's level Social Worker.

Volunteer Experience: Held volunteer position on Orange County Adult Home Care Advisory Committee for five years (1995-2000); concurrently held volunteer position for same five years on the Advisory Committee of Retired Senior Volunteer Program through the Orange County Department on Aging. Have been extremely active volunteer in numerous capacities for local bicycling club and previously for very large bicycling club in the Washington DC Metropolitan area. Have been Volunteer Coordinator for multiple projects and activities. Held position as chair and vice-chair for several years on neighborhood association; recognized for natural leadership skills and creative ideas. Praised for strong organizational skills and keen attention to detail. For approximately five years I was on the Orange County Domiciliary Care Advisory Committee and the Advisory Committee to the RSVP Program of the Orange County Department on Aging.

Education: Recently completed seven courses, including a 16 week internship in Animal Care and Management at Alamance Community College; internship involved hands-on care at a multi-service AAHA-accredited animal care facility (services included veterinary hospital, grooming, and kennel); course work covered basic animal health care, zoonoses and Red Cross Certification. Have Masters Degree in Social Work and on-going continuous training to maintain license as certified clinical social worker.

Other Comments:

Dedicated and passionate advocate of animal rescue and adoption services; adopted my own dog from CARE (Chatham Animal Rescue and Education). Participated in a Advanced Puppy Obedience Course at the Animal Protection Society on Nick's Road in Mebane. Posses natural capacity towards motivating others, conducting successful public relations and promotional activities. STAFF COMMENTS: Originally applied for Animal Services Advisory Board 6/5/2008. ADDRESS VERIFICATION: 4131 Red Trail Run is in Bingham Township, OCPL jurisdiction. Am very interested in and committed to the issues that come under the purview of this advisory board, and currently have the time and energy to make a contribution. STAFF COMMENTS: Applied for ASB 5/28/2010. ADDRESS VERIFICATION: 4131 Red Trail Run is in Bingham Township, OCPL jurisdiction.

This application was current on: 11/18/2013

Date Printed: 12/30/2013

Volunteer Application Orange County Advisory Boards and Commissions

Name: Mr. Andrew Wood
Name Called:
Home Address: 203 Raleigh St
 Chapel Hill NC 27514
Phone (Day): 919-791-6005
Phone (Evening): 919-791-6005
Phone (Cell):
Email: andrewwa@live.unc.edu
Place of Employment: University of North Carolina at Chapel Hill
Job Title: Full Time Student
Year of OC Residence: 2012
Township of Residence: Chapel Hill
Zone of Residence: ETJ - Chapel Hill
Sex: Male
Ethnic Background: Caucasian

Community Activities/Organizational Memberships:

I am heavily involved in UNC-CH's student government. I have served the UNC system and community by advising members of Tom Ross' administration on various policy issues. I also serve as a chair for the Multicultural Affairs and Diversity Outreach committee of student government. In addition, I sit on a committee that advises UNC-CH's provost on LGBTQ issues and allocates funding to University departments and organizations. I attend classes at UNC-CH as a full time student and am a dues-paying member of the Young Democrats. I serve as an executive assistant to the Senior Adviser within Student Government and sit on the University's Diversity Awards Committee.

Past Service on Orange County Advisory Boards:

Boards/Commissions applied for:

Animal Services Advisory Board

Background, education and experience relevant to this board:

Having sat on advisory boards in the University setting, I am familiar with the professional policy making process and funding allocation. I have also served as a chairman for a committee granting me experience in decision making and preparing me for working in a professional political atmosphere. I am passionate about animals - being a dog owner myself - and I would love to serve on a committee that addresses the needs of both animals and the community. My fresh perspective as a student and UNC-CH in combination with my enthusiasm for animal awareness would allow me to make a positive impact on the Animal Services Advisory Board.

Reasons for wanting to serve on this board:

Conflict of Interest:

Chapel Hill Library Board of Trustees**Background, education and experience relevant to this board:**

My chairmanship within UNC-CH student government and my positions on advisory boards throughout the University's administration have provided me with the skills necessary to discuss policy and funding within a professional political setting. As an involved student, I am prepared to extend the scope my civic duties and contribute positively to the community around me. I began my university career as an English major, and my love for literature and libraries in general inspires me to seek involvement on Chapel Hill's Library Board of Trustees. My experiences with community event and campaign planning have prepared me to serve on such a committee and to provide a fresh student perspective that may help to create greater connections between the University and the Town/County. While I may not be majoring in Library Science, I am familiar with the general civic purpose of a library and would greatly enjoy serving the town of Chapel Hill and Orange County in a positive manner.

Reasons for wanting to serve on this board:**Conflict of Interest:****Chapel Hill/Orange County Visitors Bureau****Background, education and experience relevant to this board:**

I have served on several committees that function to plan events and policies that best serve the UNC-CH student body. My experiences in strategizing and planning within UNC's student government as well as my previous involvement with the State's Board of Governors and General Administration have prepared me to work in a professional political atmosphere. As a student pursuing a degree in Journalism and Mass Communications with a specialization in Graphic Design, I would be able to contribute both a fresh student's perspective in regards to tourism and marketing campaigns and could contribute my talents in any way possible. I am passionate about the town of Chapel Hill - not just the University - and my involvement and connections with the community would contribute positively to the makeup of the visitor's bureau.

Reasons for wanting to serve on this board:**Conflict of Interest:****Chapel Hill Parks and Recreation Commission****Background, education and experience relevant to this board:**

As a lover of the outdoors and fun weekend activities, I understand the true value of parks to a community. Not only does my passion for parks extend to the physical locations, but I value the worth that they bring by offering a space to bring neighbors from the same community together in communal recreation and activities. My experiences serving on UNC-CH's student government and sitting on advisory boards for the UNC System's policy-making functions, I am prepared to serve in a professional political atmosphere for deciding on policy issues and funding allocations. By applying for this position, I hope to provide a connection between the University and town's park and recreation services as well as provide a fresh student perspective on any advisory committees.

Reasons for wanting to serve on this board:**Conflict of Interest:****Supplemental Questions:****Other Comments:**

STAFF COMMENTS: Originally (10/01-02/2013) applied for Chapel Hill Library Board of Trustees, Chapel Hill/Orange County visitors Bureau, and Chapel Hill Parks and Recreation Commission, and Animal Services Advisory Board. ADDRESS VERIFICATION: 203 Raleigh St., is Chapel Hill Jurisdiction, Chapel Hill ETJ, and Chapel Hill Town Limits.

This application was current on: 10/1/2013 11:48:19 PM

Date Printed: 12/31/2013

**ORANGE COUNTY
BOARD OF COMMISSIONERS**

ACTION AGENDA ITEM ABSTRACT

Meeting Date: November 6, 2014

Action Agenda

Item No. 11-d

SUBJECT: Chapel Hill Orange County Visitors Bureau – Appointments

DEPARTMENT: Board of Commissioners

PUBLIC HEARING: (Y/N)

No

ATTACHMENT(S): Under Separate Cover
Membership Roster
Recommendations
Applications for Persons Recommended
Interest List
Applications of Persons on the Interest List

INFORMATION CONTACT:
Clerk's Office, 245-2130

PURPOSE: To consider making appointments to the Chapel Hill Orange County Visitors Bureau.

BACKGROUND: The following information is for Board consideration:

- Appointment to a first full term (Position #10) Alliance/Historic Hillsborough for Ms. Libbie Hough ending 12/31/2017.
- Appointment to a partial term (Position #11) At-Large O/C Lodging Association for Mr. Nitin Khanna ending 12/31/2015.

POSITION NO.	NAME	SPECIAL REPRESENTATIVE	EXPIRATION DATE
10	Ms. Libbie Hough	Alliance/Historic Hillsborough	12/31/2017
11	Nitin Khanna	At-Large O/C Lodging Association	12/31/2015

NOTE - If the individuals listed above are appointed, the following vacancies remain:

- *Position #14--- "Ex-officio Economic Development staff- Town of Chapel Hill" position----
-- expiring 06/30/2017.

FINANCIAL IMPACT: None.

RECOMMENDATION(S): The Board will consider making appointments to the Chapel Hill Orange County Visitors Bureau.

Board and Commission Members

And Vacant Positions

Chapel Hill/Orange County Visitors Bureau

Meeting Times: 8:00 a.m. third Wed., monthly, no meeting in July/December

Terms: 2

Contact Person: Tina Fuller

Meeting Place: location varies

Positions: 17

Length: 3 years

Contact Phone: 919-968-2060

Description: All members are appointed by the Board of Commissioners. The Visitors Bureau is charged with developing and coordinating visitor services in Orange County. It also implements marketing programs that will enhance the economic activity and quality of life in the community.

1	Mr. Lee Storrow 208 Barclay Road Chapel Hill NC 27516	Day Phone: Evening Phone: FAX: E-mail: LeeStorrow.ch@gmail.com	Sex: Male Race: Township: Resid/Spec Req: At-Large Special Repr: Chapel Hill Town Council	First Appointed: 11/01/2013 Current Appointment: 11/01/2013 Expiration: 12/31/2015 Number of Terms: 1
2	Mr. Greg Overbeck 205 Zapata Lane Chapel Hill NC 27517	Day Phone: 919-929-1262 Evening Phone: 919-967-5422 FAX: 919-929-0780 E-mail: greg@chapelhillrestaurantgroup.com	Sex: Male Race: Caucasian Township: Chapel Hill Resid/Spec Req: At-Large Special Repr: Chapel Hill-Carrboro Chamber of Commerce	First Appointed: 11/06/2008 Current Appointment: 03/22/2012 Expiration: 12/31/2014 Number of Terms: 2
3	Mr. Jim Parker 1908 Terry Road Hillsborough NC 27278	Day Phone: 919-732-3883 Evening Phone: FAX: 919-732-6676 E-mail: james.parker@summit-engineer.com	Sex: Male Race: Township: Little River Resid/Spec Req: At-Large Special Repr: Orange County/Hillsborough Chamber of Com	First Appointed: 01/27/2009 Current Appointment: 03/22/2012 Expiration: 12/31/2014 Number of Terms: 2
4	Dr. Aaron Bachenheimer 340 Summer Walk Circle Chapel Hill NC 27517	Day Phone: 919-843-5827 Evening Phone: 823-773-0099 FAX: E-mail: bachenhe@email.unc.edu	Sex: Male Race: Caucasian Township: Chapel Hill Resid/Spec Req: At-Large Special Repr: UNC- Chapel Hill	First Appointed: 06/03/2014 Current Appointment: 06/03/2014 Expiration: 12/31/2015 Number of Terms: 1
5	Mr Mark Sherburne 524 Highgrove Drive Chapel Hill NC 27516	Day Phone: 919-698-5996 Evening Phone: 919 960 8192 FAX: E-mail: mandmsherburne@nc.rr.com	Sex: Male Race: Caucasian Township: Chapel Hill Resid/Spec Req: At-Large Special Repr: Economic Development Commission-Orange	First Appointed: 10/17/2014 Current Appointment: 10/17/2014 Expiration: 12/31/2017 Number of Terms: 1

Board and Commission Members

And Vacant Positions

Chapel Hill/Orange County Visitors Bureau

Meeting Times: 8:00 a.m. third Wed., monthly, no meeting in July/December

Terms: 2

Contact Person: Tina Fuller

Meeting Place: location varies

Positions: 17

Length: 3 years

Contact Phone: 919-968-2060

Description: All members are appointed by the Board of Commissioners. The Visitors Bureau is charged with developing and coordinating visitor services in Orange County. It also implements marketing programs that will enhance the economic activity and quality of life in the community.

6	Mrs. Karen DeHart 102 Old Larkspur Way Chapel Hill NC 27516	Day Phone: 919-240-7369 Evening Phone: 919-929-6661 FAX: 919-240-7397 E-mail: karen@nchsaa.org	Sex: Female Race: Caucasian Township: Chapel Hill Resid/Spec Req: At-Large Special Repr: NC High School Athletic Association	First Appointed: 02/15/2011 Current Appointment: 12/10/2013 Expiration: 12/31/2016 Number of Terms: 2
7	Mr. Michael Gering 158 W. King Street Hillsborough NC 27278	Day Phone: Evening Phone: 919-644-8321 FAX: E-mail: mike.gering@hillsboroughnc.org	Sex: Male Race: Caucasian Township: Resid/Spec Req: Hillsborough Twmsp Special Repr: Town of Hillsborough Board of Commissioner	First Appointed: 11/04/2010 Current Appointment: 11/04/2010 Expiration: 12/31/2016 Number of Terms: 2
8	Mr. Anthony Carey Chair 1152 Newberry Dr. Mebane NC 27302	Day Phone: 919-929-4000 Evening Phone: 919-218-5918 FAX: 919-968-8527 E-mail: acarey@sienahotel.com	Sex: Male Race: Caucasian Township: Alamance County Resid/Spec Req: At-Large Special Repr: O/C Lodging Assoc.	First Appointed: 11/05/2009 Current Appointment: 04/23/2013 Expiration: 12/31/2015 Number of Terms: 2
9	Michelle Johnson 10 Center Street Carrboro NC 27510	Day Phone: 919-260-2145 Evening Phone: FAX: E-mail: michelleforcarrboro@gmail.com	Sex: Race: Township: Resid/Spec Req: At-Large Special Repr: Carrboro Board of Aldermen.	First Appointed: 01/02/2014 Current Appointment: 01/02/2014 Expiration: 12/31/2016 Number of Terms: 1
10	Mr. David Gephart 1401 Poplar Lane Hillsborough NC 27278	Day Phone: 919-732-6464 Evening Phone: 919-732-9886 FAX: 919-732-9953 E-mail: dave@gephartmarketing.com	Sex: Male Race: Caucasian Township: Eno Resid/Spec Req: At-Large Special Repr: Alliance/Hist.Hillsborough	First Appointed: 12/11/2007 Current Appointment: 03/22/2012 Expiration: 12/31/2014 Number of Terms: 2

Board and Commission Members

And Vacant Positions

Chapel Hill/Orange County Visitors Bureau

Meeting Times: 8:00 a.m. third Wed., monthly, no meeting in July/December

Terms: 2

Contact Person: Tina Fuller

Meeting Place: location varies

Positions: 17

Length: 3 years

Contact Phone: 919-968-2060

Description: All members are appointed by the Board of Commissioners. The Visitors Bureau is charged with developing and coordinating visitor services in Orange County. It also implements marketing programs that will enhance the economic activity and quality of life in the community.

11	VACANT	Day Phone:	Sex:	First Appointed:
		Evening Phone:	Race:	Current Appointment:
		FAX:	Township:	Expiration: 12/31/2015
		E-mail:	Resid/Spec Req: At-Large	Number of Terms:
			Special Repr: O/C Lodging Assoc.	
12	Ms. Penny Rich	Day Phone: 919-428-5952	Sex: Female	First Appointed: 02/05/2013
	109 Oldham Place	Evening Phone:	Race: Caucasian	Current Appointment: 02/05/2013
	Chapel Hill NC 27516	FAX:	Township: Chapel Hill	Expiration: 12/31/2014
		E-mail: prich@orangecountync.gov	Resid/Spec Req: At-Large	Number of Terms:
			Special Repr: O.C. BOCC	
13	Ms. Deborah Hepp	Day Phone: 919-260-4495	Sex: Female	First Appointed: 03/19/2014
	20 Dogwood Acres Drive	Evening Phone: 919-942-3398	Race: Caucasian	Current Appointment: 03/19/2014
	Chapel Hill NC 27516	FAX:	Township: Chapel Hill	Expiration: 12/31/2017
		E-mail: debbie@ballyhoostudio.com	Resid/Spec Req: At-Large	Number of Terms: 1
			Special Repr: O.C. Arts Commission	
14	VACANT	Day Phone:	Sex:	First Appointed:
		Evening Phone:	Race:	Current Appointment:
		FAX:	Township:	Expiration: 06/30/2017
		E-mail:	Resid/Spec Req: Ex-officio	Number of Terms:
			Special Repr: Economic Development Staff - Town of Chap	
15	Ms Annette Stone	Day Phone: 919 918 7319	Sex: Female	First Appointed: 04/23/2013
	105 Fidelity Street Unit 49A	Evening Phone:	Race: Caucasian	Current Appointment: 09/16/2014
	Carrboro NC 27510	FAX:	Township: Chapel Hill	Expiration: 06/30/2017
		E-mail: astone@townofcarrboro.org	Resid/Spec Req: Ex-officio	Number of Terms: 1
			Special Repr: Economic Development Staff - Town of Carr	

Board and Commission Members

And Vacant Positions

Chapel Hill/Orange County Visitors Bureau

Meeting Times: 8:00 a.m. third Wed., monthly, no meeting in July/December

Terms: 2

Contact Person: Tina Fuller

Meeting Place: location varies

Positions: 17

Length: 3 years

Contact Phone: 919-968-2060

Description: All members are appointed by the Board of Commissioners. The Visitors Bureau is charged with developing and coordinating visitor services in Orange County. It also implements marketing programs that will enhance the economic activity and quality of life in the community.

16	Ms. Meg McGurk 308 West Rosemary Street, Suite 202 Chapel Hill NC 27516	Day Phone: 919-967-9440 Evening Phone: FAX: E-mail: meg@downtownchapelhill.com	Sex: Undesignat Race: Undesignated Township: Chapel Hill Resid/Spec Req: Ex-officio Special Repr: Chapel Hill Downtown Partnership Staff	First Appointed: 04/23/2013 Current Appointment: 09/16/2014 Expiration: 06/30/2017 Number of Terms: 1
17	Mr. Lee Pavao The Gables, 620 Airport Road, Unit 503 Chapel Hill NC 27514	Day Phone: 919-942-4682 Evening Phone: FAX: 919-942-6511 E-mail: lee@thecanaryperch.com	Sex: Male Race: Caucasian Township: Chapel Hill Resid/Spec Req: At-Large Special Repr: At-Large	First Appointed: 04/23/2013 Current Appointment: 04/23/2013 Expiration: 12/31/2015 Number of Terms: 1

Thom Freeman

From: Anthony Carey <acarey@sienahotel.com>
Sent: Wednesday, October 29, 2014 9:04 AM
To: Thom Freeman
Cc: Laurie Paolicelli
Subject: Chapel Hill Orange County Visitor's Bureau Board Nominating Committee Recommendation

Good Morning Mr. Freeman,

Allow me to introduce myself; I am Anthony Carey, General Manager of The Siena Hotel, and I serve as the Chair on the Chapel Hill Orange County Visitor's Bureau Board. The Visitor's Bureau Board formed a nominating committee to review the applicants for the "At Large" seat on our board. The nominating committee discussed the applicants, and we would like to recommend Nitin Khanna, General Manager of The Sheraton Chapel Hill Hotel, his application you should find on file. Nitin is a great ambassador to Orange County and has actively participated on many initiatives over the past eight years.

Thank You,

Anthony

Anthony Carey
General Manager
d. 919.918.2553 | m. 919.218.5918 | f. 919968.8527

The Siena Hotel / Il Palio Ristorante
1505 East Franklin St
Chapel Hill, NC 27514
www.sienahotel.com
email: acarey@sienahotel.com

Stay Connected!
Website: www.sienahotel.com
Follow us on Twitter: www.twitter.com/sienahotel
AND Become a [Facebook Fan](#) – The Siena Hotel

THE ALLIANCE FOR HISTORIC HILLSBOROUGH

150 East King Street ♦ Hillsborough, North Carolina 27278
919-732-7741 ♦ www.visithillsboroughnc.com

August 29, 2014

Donna Baker
Orange County Clerk
PO Box 8181
Hillsborough, NC 27278

Dear Ms. Baker,

The Alliance for Historic Hillsborough would like to recommend Libbie Hough to fill the seat as our representative on the Chapel Hill/Orange County Visitors Bureau's Board of Directors, beginning January 2015. Libbie has been an active and engaged member of the Orange County community for many years, and has served or continues to serve on various boards, specifically the Alliance for Historic Hillsborough, the Hillsborough Tourism Board, the Hillsborough/Orange County Chamber of Commerce, and the Orange County School Board. Her work in marketing, civic engagement, leadership, communications, and education is outstanding, and we feel that she will be an excellent representative for the Alliance. Please don't hesitate to contact me if you have any questions or if I can be of further assistance.

Thanks so much,



Sarah DeGennaro
Executive Director

Hillsborough Arts Council ♦ Hillsborough/Orange County Chamber of Commerce
Hillsborough Historic District Commission ♦ Historical Foundation of Hillsborough and Orange County
Historic Hillsborough Commission ♦ Preservation Fund of Hillsborough
Downtown Merchants of Historic Hillsborough

Thom Freeman

From: Tina Fuller
Sent: Saturday, August 30, 2014 5:33 PM
To: Thom Freeman
Subject: RE: Libbie Hough's appointment to CHOCVB Board of Directors

Hi Thom

Yes please, if approved Libbie would begin her term as soon as Dave's expires. We are always behind in these requests, so thought we would get a jump start on this one. Do you need a letter from Laurie as well?

Sent from Tina

----- Original message -----

From: Thom Freeman
Date: 08/29/2014 1:45 PM (GMT-05:00)
To: Tina Fuller
Cc: Donna Baker
Subject: FW: Libbie Hough's appointment to CHOCVB Board of Directors

Hi Tina,

Hi Tina,

Unless I have incorrect information, the only position I show with special representation from The Alliance For Historic Hillsborough, is currently filled by Dave Gephardt. His term expires at the end of this year. Am I to understand that the recommendation would therefore be presented to the BOCC in November?

Thanks,
 Thom

From: Sarah DeGennaro [mailto:sarah@historichillsborough.org]
Sent: Friday, August 29, 2014 11:01 AM
To: Donna Baker
Subject: Libbie Hough's appointment to CHOCVB Board of Directors

Good morning,

Please find attached the Alliance for Historic Hillsborough's letter recommending the appointment of Libbie Hough to the Chapel Hill/Orange County Visitors Bureau's Board of Directors. I was told by Tina Fuller at the Visitors Bureau to send this letter your way so that the appointment can be placed on the Board of Commissioners' consent agenda. I know Libbie has also filled out the required application on the County's website. Please let me know if there is anything further you may need from me.

Thanks so much,
 Sarah

--

Sarah DeGennaro
Executive Director, The Alliance for Historic Hillsborough
919-732-7741

sarah@historichillsborough.org

www.visithillsboroughnc.org

<https://www.facebook.com/HillsboroughNC>

twitter.com/VisitHboroNC

Volunteer Application Orange County Advisory Boards and Commissions

Name: Ms. Libbie Hough
Name Called:
Home Address: 5401 Hough Road
 Hillsborough NC 27278
Phone (Day): 919-967-8070
Phone (Evening): 919.619.7116
Phone (Cell): 919.619.7116
Email: libbiehough@cmatters.org
Place of Employment: comma
Job Title: president
Year of OC Residence: 1979
Township of Residence: Bingham
Zone of Residence: County's Rural Buffer
Sex: Female
Ethnic Background: Caucasian

Community Activities/Organizational Memberships:

Member:

Chapel Hill-Carrboro Chamber of Commerce; member of Economic Development/Public Policy Committee; event speaker

Hillsborough/Orange County Chamber of Commerce

Society of Women of Environmental Professionals, Triangle Chapter

Board member:

Alliance for Historic Hillsborough, vice chair; chair of marketing committee

Town of Hillsborough Tourism Board, vice chair

Education Foundation for Orange County Schools, secretary

Volunteer activity:

American Heart Association, volunteer advocate; Heart Walk Community Teams co-chair

Past Service on Orange County Advisory Boards:

I have not served on an Orange County Advisory Board

Boards/Commissions applied for:

Economic Development Advisory Board (REQUIRES DISCLOSURE STATEMENT)

Background, education and experience relevant to this board:

Reasons for wanting to serve on this board:

Conflict of Interest:

Chapel Hill/Orange County Visitors Bureau**Background, education and experience relevant to this board:**

I have operated a marketing communications company for the last 13 years here in Orange County and serve non-profits, university-based programs and units, as well as small businesses. I would bring with me my knowledge of marketing to a diverse set of audiences as well as understanding of the principles of marketing.

My board service, current and past, has informed my desire to help promote our county as a destination.

I lived in Chapel Hill for 11 years and have lived in rural Orange for 24 years.

My current and past board and volunteer experience in mental health, education, and at the chamber level enable me to bring a broad perspective to any endeavor.

Reasons for wanting to serve on this board:

I see tourism and visitors services as a tool for economic development. Yes, it is an industry that gives a community opportunities to improve itself from a visual and experiential perspective. But beyond that, it is industry and we need that -- as long as it is consistent with our values -- to grow our tax base. This in turn enables us to continue to have jobs to our residents and to build our capacity to serve our most vulnerable populations. This is not an easy balance, but one that I'm proud our county attends to.

Conflict of Interest:

We live in a small community and there is always a need to check ourselves and our motives when it comes to conflicts of interest. I have prior and current working relationships with Orange County Government and have done work for the Visitors Bureau. I would not entertain work for financial compensation with the latter while serving on its board. I am assuming the board has a conflict of interest policy and, if so, would abide by it.

Supplemental Questions:

Work Experience: Founder and owner of comma, llc, a marketing/pr firm located in rural Orange County 2001-present

Development Associate, Ackland Art Museum, UNC-CH, 2000-2001

Director of PR, Shoofly: An Audiomagazine for Children, 1998-2000

Director of HELPLINE, OPC Mental Health Center, 1989-1992

Director of Volunteers, Women's Center of Raleigh, 1988-1989

Volunteer Experience: Open Your Heart Chair, American Heart Association of the Triangle, Current Fourth Sector Cluster Initiative, Current Chair, Hillsborough/Orange County Chamber of Commerce's Education Committee, 2007-2012; Member, Mental Health America of the Triangle Board of Directors, 2006-2009, 2010-2012; Member, Hillsborough/Orange County Chamber of Commerce Board of Directors, 2007-2011; Member, Orange County Education Foundation Board of Directors, 2006-2008; Member, Orange County Schools Board of Education, 2002-2006; Volunteer Experience Prior to 2002: Church volunteer -- boards, choir, church school teacher Community volunteer -- Hillsborough Visitor's Center tour guide (Spirits of Hillsborough); Friends of the Library School volunteer -- PTSA board committee chair, 1997-2002; A L Stanback Library, 2003-2004.

Education: UNC-Chapel Hill, Masters of Social Work, 1987

UNC-Chapel Hill, BA, Religious Studies, 1984

Other Comments:

In addition to the other activities mentioned above, I am also a: Member, Chapel Hill Chamber of Commerce; Hillsborough Chamber of Commerce; Association for Corporate Growth-Raleigh Durham Chapter Member, Bull City Forward, a co-working incubator setting for social entrepreneurs. Co-organized a breakfast focused on entrepreneurship for the Hillsborough Chamber and Orange County Schools, March 2011. I am passionate about pushing forward Orange County's economic development efforts. I see this as a social justice issue in that we're creating jobs for those who live here or want to live here. I also see economic development as critical to nurture if we want to continue offering the quality of life we already have while also expanding efforts in other areas -- social services, recreational opportunities for residents. We must have a county-wide perspective while respecting the unique characteristics of each area or municipality within. It would be an honor to serve.

STAFF COMMENTS: Applied 05/31/2012 for Economic Development Advisory Board.

ADDRESS VERIFICATION: 5401 Hough Road is in Bingham Township, Orange County Jurisdiction, and Rural Buffer Zone.

This application was current on: 8/27/2014

Date Printed: 9/4/2014

Volunteer Application Orange County Advisory Boards and Commissions

Name: Nitin Khanna
Name Called:
Home Address: One Europa Drive
 Chapel Hill NC 27517
Phone (Day): 919-968-4900
Phone (Evening): 919-697-1715
Phone (Cell): 919-697-1715
Email: nkhanna@sheratonchapelhill.com
Place of Employment: Sheraton Chapel Hill
Job Title: General Manager
Year of OC Residence: 2006
Township of Residence: Chapel Hill
Zone of Residence:
Sex: Male
Ethnic Background: Asian American

Community Activities/Organizational Memberships:

I started working at the Sheraton Chapel Hill in 2006 and for past 8 years I have been actively involved in the local community. Below are some of the current/past positions that I held:

- â€¢ Board of Director for Chapel Hill-Carrboro Chamber of Commerce
- â€¢ President Triangle Hotel Motel Association (2009)
- â€¢ Active Rotarian at East Chapel Hill Rotary
- â€¢ Board member for NC lodging
- â€¢ Active Triangle Hotel Motel Association member

Past Service on Orange County Advisory Boards:

None

Boards/Commissions applied for:

Chapel Hill/Orange County Visitors Bureau

Background, education and experience relevant to this board:

A graduate from a Swiss hotel/business school and 20 years of hospitality experience with 8 of those years being spent in Chapel Hill. Responsible for maintaining and driving new business to the largest meeting space hotel in Chapel Hill and delivering excellence in service to each guest.

Reasons for wanting to serve on this board:

To assist the bureau in making decisions to maximize the positive economic impact of visitor dollars to the community. Effectively marketing and positioning Orange county to be the most desirable tourism destination.

Conflict of Interest:

Supplemental Questions:

Other Comments:

This application was current on: 9/30/2014 1:55:35 PM

Date Printed: 10/2/2014

Applicant Interest Listing

by Board Name and by Applicant Name

Chapel Hill/Orange County Visitors Bureau

Contact Person: Tina Fuller
Contact Phone: 919-968-2060

Ms. Lucia Apollo Shaw 5605 Hideaway Drive Chapel Hill NC 27516 Skills:	Day Phone: 9195931026 Evening Phone: 9195931026 Cell Phone: 9195931026 E-mail: lshaw@hire-works.com Also Serves On:	Sex: Female Race: Caucasian Township: Chapel Hill Date Applied: 01/12/2014
Mr. Manish Atma 10447 Swain Chapel Hill NC 27517 Skills:	Day Phone: 919-969-2728 Evening Phone: 704-361-3930 Cell Phone: 704-361-3930 E-mail: manish@atmahotelgroup.com Also Serves On:	Sex: Male Race: Asian American Township: Chapel Hill Date Applied: 10/09/2014
Ms. Libbie Hough 5401 Hough Road Hillsborough NC 27278 Skills: Chamber of Commerce Skills: Marketing Communications Skills: Mental Health Advocate Skills: School Volunteer	Day Phone: 919-967-8070 Evening Phone: 919.619.7116 Cell Phone: 919.619.7116 E-mail: libbiehough@cmatters.org Also Serves On: Also Serves On: Also Serves On: Also Serves On:	Sex: Female Race: Caucasian Township: Bingham Date Applied: 08/27/2014
Mr. Nitin Khanna One Europa Drive Chapel Hill NC 27517 Skills:	Day Phone: 919-968-4900 Evening Phone: 919-697-1715 Cell Phone: 919-697-1715 E-mail: nkhanna@sheronchapelhill.com Also Serves On:	Sex: Male Race: Asian American Township: Chapel Hill Date Applied: 09/30/2014
Mr. Art Menius 6627 Maynard Farm Rd Chapel Hill NC 27516 Skills:	Day Phone: 919-675-2787 Evening Phone: 919-675-2787 Cell Phone: 919-675-2787 E-mail: art@artmenius.com Also Serves On:	Sex: Male Race: Caucasian Township: Bingham Date Applied: 10/06/2014

Applicant Interest Listing

by Board Name and by Applicant Name

Chapel Hill/Orange County Visitors Bureau

Contact Person: Tina Fuller
Contact Phone: 919-968-2060

Ms. Claire Millar 332 standish drive Chapel hill NC 27517 Skills: Teacher	Day Phone: 919 4892763 Evening Phone: 919 4892763 Cell Phone: E-mail: clairemillar509@gmail.com Also Serves On: Board of Social Services	Sex: Female Race: Caucasian Township: Chapel Hill Date Applied: 11/20/2013
Mr. Brian Rowe 3235 Rigsbee Road N Chapel Hill NC 27514 Skills: Accounting Experience Skills: Insurance	Day Phone: 919-389-2331 Evening Phone: Cell Phone: E-mail: bsrowe67@aol.com Also Serves On: Also Serves On:	Sex: Male Race: Caucasian Township: Chapel Hill Date Applied: 10/13/2014
Ms. Joy Salyers 1563 Riverside Drive Hillsborough NC 27278 Skills: Arts Administration	Day Phone: 919-383-6040 Evening Phone: 919-998-8041 Cell Phone: E-mail: joysalyers@ncfolk.org Also Serves On: Arts Commission	Sex: Female Race: Caucasian Township: Hillsborough Date Applied: 08/06/2014
Mr Daniel Siler 108 Ray Road Chapel Hill NC 27516 Skills: Advertising Skills: News Reporter	Day Phone: 919-597-9447 Evening Phone: Cell Phone: E-mail: daniel.siler@gmail.com Also Serves On: Also Serves On:	Sex: Male Race: Caucasian Township: Chapel Hill Date Applied: 11/05/2013
Ms. Mary Stowe 2435 Springview Tr Chapel Hill NC 27514 Skills: Business Owner Skills: Marketing Analyst	Day Phone: 919-260-8374 Evening Phone: 919-260-8374 Cell Phone: 919-260-8374 E-mail: mary@yarnsetc.com Also Serves On: Also Serves On:	Sex: Female Race: Caucasian Township: Chapel Hill Date Applied: 08/05/2013

Applicant Interest Listing

by Board Name and by Applicant Name

Chapel Hill/Orange County Visitors Bureau

Contact Person: Tina Fuller
Contact Phone: 919-968-2060

Mr Andrew Strickland	Day Phone: 9199131765	Sex: Male
101 erwin road	Evening Phone: 9199334848	Race: Caucasian
Chapel Hill NC 27514	Cell Phone: 9194172003	Township: Chapel Hill
	E-mail: astrickland@shglt.com	Date Applied: 09/30/2014
Skills:	Also Serves On:	

Mrs. Rosemary Waldorf	Day Phone: 919-414-2047	Sex: Female
106 Gurnsey Trail	Evening Phone: 919-929-7556	Race: Caucasian
Chapel Hill NC 27517	Cell Phone: 919-414-2047	Township: Chapel Hill
	E-mail: waldorf@nc.rr.com	Date Applied: 09/24/2014
Skills:	Also Serves On:	

Mr. Andrew Wood	Day Phone: 919-791-6005	Sex: Male
203 Raleigh St	Evening Phone: 919-791-6005	Race: Caucasian
Chapel Hill NC 27514	Cell Phone:	Township: Chapel Hill
	E-mail: andrewwa@live.unc.edu	Date Applied: 10/01/2013
Skills: Animal Welfare Advocate	Also Serves On:	

Volunteer Application Orange County Advisory Boards and Commissions

Name: Ms. Lucia Apollo Shaw
Name Called:
Home Address: 5605 Hideaway Drive
 Chapel Hill NC 27516
Phone (Day): 9195931026
Phone (Evening): 9195931026
Phone (Cell): 9195931026
Email: lshaw@hire-works.com
Place of Employment: the qi garden
Job Title: owner
Year of OC Residence: 1998
Township of Residence: Chapel Hill
Zone of Residence:
Sex: Female
Ethnic Background: Caucasian

Community Activities/Organizational Memberships:

I am a member of the Hillsborough Chamber of Commerce and the Hillsborough Downtown Merchants Association. I live in Chapel Hill and own a small business, the qi garden, in Historic Hillsborough.

Past Service on Orange County Advisory Boards:

none

Boards/Commissions applied for:

Chapel Hill/Orange County Visitors Bureau

Background, education and experience relevant to this board:

I have been in Human Resources and Management Consulting for almost 18 years. I maintain my professional day job as a consultant with Aon Corporation part-time and opened a small business in April 2013 in downtown Hillsborough. I have experience developing new business, writing and managing RFP s (requests for proposal) and managing projects; working with large, small and diverse teams. And I have spent many of my professional years recruiting individuals and teams for new projects for clients both commercial clients in private industry and in the federal sector. I have some experience working with state and local agencies but more on the federal side.

Reasons for wanting to serve on this board:

As a resident of Orange County for 15 years I have never served on any board and have an interest in doing so. Even moreso now that I own a small business in downtown Hillsborough. So many people come into the shop from so many places and just love Orange County. Many people are interested in moving to Orange county that don t already live here. We get so many visitors from Greensboro, Burlington, Virginia as well as those in the Triangle just discovering or in some cases re-discovering Orange county. And many have become regular customers. We hear again and again what a great job Hillsborough in particular is doing to create a creative vibe and it s so peaceful. I am interested in helping Orange county grow and attract more visitors

each year to help all of our businesses grow and thrive.

Conflict of Interest:

Supplemental Questions:

Other Comments:

This application was current on: 1/12/2014 6:24:36 PM

Date Printed: 1/13/2014

Volunteer Application Orange County Advisory Boards and Commissions

Name: Mr. Manish Atma
Name Called:
Home Address: 10447 Swain
 Chapel Hill NC 27517
Phone (Day): 919-969-2728
Phone (Evening): 704-361-3930
Phone (Cell): 704-361-3930
Email: manish@atmahotelgroup.com
Place of Employment: Atma Hotel Group
Job Title: Owner / Operator
Year of OC Residence: 2006
Township of Residence: Chapel Hill
Zone of Residence:
Sex: Male
Ethnic Background: Asian American

Community Activities/Organizational Memberships:

SECU House Board Member
 IHG Hotels-Owners Advisory Council
 Hilton Hotels-Owners Advisory Council
 Chapel Hill - Carrboro Chamber of Commerce
 UNC Ram s Club Member

Past Service on Orange County Advisory Boards:

None Listed

Boards/Commissions applied for:

Chapel Hill/Orange County Visitors Bureau

Background, education and experience relevant to this board:

Grew up in the hospitality industry working at family hotel since age 9. Current owner of 9 hotels in NC, 4 feed the Orange County Market of which 2 are phycially located in the Orange County CVB District - Chapel Hill and Carrboro.

Reasons for wanting to serve on this board:

There are currently no hotle owner / operators on the CVB Board. I believe I would bring a different perspective on hotel operations and tourism versus a General Manager. Atma Hotel Group is based in Chapel Hill, so I am invested in the market long term.

Conflict of Interest:

Supplemental Questions:

Other Comments:

This application was current on: 10/9/2014 2:02:50 PM

Date Printed: 10/9/2014

Volunteer Application Orange County Advisory Boards and Commissions

Name: Mr. Art Menius
Name Called:
Home Address: 6627 Maynard Farm Rd
 Chapel Hill NC 27516
Phone (Day): 919-675-2787
Phone (Evening): 919-675-2787
Phone (Cell): 919-675-2787
Email: art@artmenius.com
Place of Employment: Art Menius Consulting
Job Title: Owner
Year of OC Residence: 1973
Township of Residence: Bingham
Zone of Residence: County
Sex: Male
Ethnic Background: Caucasian

Community Activities/Organizational Memberships:

Town of Carrboro Arts Committee
 Creative Carrboro Committee
 Chapel Hill Rotary Club

Past Service on Orange County Advisory Boards:

None

Boards/Commissions applied for:

Chapel Hill/Orange County Visitors Bureau

Background, education and experience relevant to this board:

Thirty years experience in non-profit/government partnerships using the arts for tourism and economic development. Worked in 1980s with Owensboro Daviess County (KY) Tourism Commission to create the IBMA World of Bluegrass events which moved to Raleigh in 2013. Director of Marketing and Sponsorship for MerleFest at Wilkes Community College, building MerleFest into an international brand and an event generating \$16M in local economic impact. In that role worked closely with the North Wilkesboro TDA and served on the Tourism Committee of the Wilkes Chamber of Commerce. I was on the Wilkes County Cultural Council for the Blue Ridge National Heritage Area during the time of its creation and launch. I was the college's representative to High Country Host and Advantage West NC. Through those roles I took the National Park Service's intensive Gateway Community training in 2006.

As Director of Appalshop in Whitesburg, KY, I worked directly with state and regional tourism agencies, the TourSEKY project, and Appalachian Regional Commission. I was a paid consultant for the Letcher County KY Tourism Commission (2010-2011) securing \$30,000 in funding for a public engagement process resulting in a Coal Heritage Trail and a Quilt Trail and a new county tourism brochure.

Returning to Orange County in April 2012, I obtained a State historical marker, Carrboro's first, for Libba Cotten. Vice-Chair McKee took part in the Sept 2013 dedication. I became active in the Chapel Hill-Carrboro Chamber and joined Carrboro's Arts Committee and ESC.

Reasons for wanting to serve on this board:

Using arts, culture, and creativity for tourism development is at the core of my life s work. Ultimately, I would like to see Orange County to develop a new body, separate from currently existing ones, that approaches arts, culture, festivals, and the creative industries (web design, architecture, metal work, app development, and etc) totally from the business and economic development perspective.

Conflict of Interest:

Possible perception. CH/OCCVB does not fund ArtsCenter activities. Occasionally, however, the CVB includes our events among several in its ad buys.

Historic Preservation Commission (APPLICANTS SHALL RESIDE WITHIN THE TERRITORIAL**Background, education and experience relevant to this board:**

BA and MA from UNC-CH in history 3.5 years as a public sector historian for NC Dept of Cultural Resources: Historic Sites Sections Several peer reviewed history publications Special concentration in history of the Regulators

Reasons for wanting to serve on this board:

I have held a deep interest in the history of Orange County since childhood and conducted original research into the Regulators for my baccalaureate honors thesis and on Scots economic activities in late colonial Orange County in grad school. I consider Orange County home and need to contribute.

Conflict of Interest:**Orange Unified Transportation Board****Background, education and experience relevant to this board:**

Long experience in major event production for as many as 80,000 people and knowledge of the historical development of Orange County. I have lived in the County, Carrboro, and Chapel Hill, as well as northern Chatham County, giving me a diverse set of experiences in how transportation effects the daily lives of citizens.

Reasons for wanting to serve on this board:

Recruited by current chair Paul Guthrie. I consider Orange County home and feel the need to contribute my time and energy.

Conflict of Interest:**Supplemental Questions:****Other Comments:**

This application was current on: 10/6/2014 10:46:48 AM

Date Printed: 10/9/2014

Volunteer Application Orange County Advisory Boards and Commissions

Name: Ms. Claire Millar
Name Called:
Home Address: 332 standish drive
 Chapel hill NC 27517
Phone (Day): 919 4892763
Phone (Evening): 919 4892763
Phone (Cell):
Email: clairemillar509@gmail.com
Place of Employment: retired
Job Title:
Year of OC Residence: 1971
Township of Residence: Chapel Hill
Zone of Residence: JPA (Joint Planning Area)
Sex: Female
Ethnic Background: Caucasian

Community Activities/Organizational Memberships:

Past Service on Orange County Advisory Boards:

Boards/Commissions applied for:

Board of Social Services

Background, education and experience relevant to this board:

Reasons for wanting to serve on this board:

Conflict of Interest:

Chapel Hill/Orange County Visitors Bureau

Background, education and experience relevant to this board:

Reasons for wanting to serve on this board:

Conflict of Interest:

Supplemental Questions:

Work Experience: Counselor/Teacher: Carolina Friends School
 Executive Director: Dispute Settlement Center, Orange County
 Director: Work Options for Women
 Owner: Cookie Factory, Claire's clothing store

Volunteer Experience: Habitat for Humanity
 Dispute Settlement Center
 Guardian ad Litem
 Bike and Ped Board

Legal Aid

Education: MSW, Chapel Hill
undergraduate degree in history and english from UND

Other Comments:

I have always enjoyed volunteering my time for good causes! STAFF COMMENTS:
Applied 7/27/2010 for Board of Social Services, Chapel Hill/Orange County Visitors
Bureau, Personnel Hearing Board. ADDRESS VERIFICATION: 332 Standish Drive is in
Chapel Hill Township and Chapel Hill Jurisdiction.

This application was current on: 11/20/2013

Date Printed: 12/27/2013

Volunteer Application Orange County Advisory Boards and Commissions

Name: Mr. Brian Rowe
Name Called:
Home Address: 3235 Rigsbee Road N
 Chapel Hill NC 27514
Phone (Day): 919-389-2331
Phone (Evening):
Phone (Cell):
Email: bsrowe67@aol.com
Place of Employment: Chapel Hill / Carrboro Chamber of Commerce
Job Title: Finance Director
Year of OC Residence: 2011
Township of Residence: Chapel Hill
Zone of Residence:
Sex: Male
Ethnic Background: Caucasian

Community Activities/Organizational Memberships:

Past Service on Orange County Advisory Boards:

Boards/Commissions applied for:

Orange County Parks and Recreation Council

Background, education and experience relevant to this board:

Reasons for wanting to serve on this board:

Conflict of Interest:

Chapel Hill/Orange County Visitors Bureau

Background, education and experience relevant to this board:

Reasons for wanting to serve on this board:

Conflict of Interest:

Supplemental Questions:

Work Experience: OE Enterprises, Inc. - Hillsborough, NC; NC Mutual Life Insurance Company - Durham, NC; Builders Mutual Life Insurance Company - Raleigh, NC

Volunteer Experience: American Red Cross; Jimmy V Celebrity Golf Classic; Special Olympics

Education: Bryant College - Smithfield, RI; BS/BA '89 - Concentration in Finance & Accounting

Other Comments:

I have recently relocated to Orange County from Wake County and have an interest in contributing to my community through volunteer opportunities throughout the county.

STAFF COMMENTS: Originally applied (1/12/2012) for Orange County Emergency Services Work Group, Orange County Parks and Recreation Council, and Chapel Hill/Orange County Visitors Bureau. ADDRESS VERIFICATION: Rigsbee Road N is Orange County Jurisdiction, Eno Fire Tax, and Chapel Hill Township.

This application was current on: 10/13/2014

Date Printed: 10/13/2014

Volunteer Application Orange County Advisory Boards and Commissions

Name: Ms. Joy Salyers
Name Called:
Home Address: 1563 Riverside Drive
 Hillsborough NC 27278
Phone (Day): 919-383-6040
Phone (Evening): 919-998-8041
Phone (Cell):
Email: joysalyers@ncfolk.org
Place of Employment: North Carolina Folklife Institute
Job Title: Executive Director
Year of OC Residence: 2009
Township of Residence: Hillsborough
Zone of Residence: Rural Area Resident
Sex: Female
Ethnic Background: Caucasian

Community Activities/Organizational Memberships:

Board Secretary, North Carolina Folklore Society
 Children s Education Committee, Watts Street Baptist Church
 Member, American Folklore Society, North Carolina Folklore Society

Past Service on Orange County Advisory Boards:

None

Boards/Commissions applied for:

Arts Commission

Background, education and experience relevant to this board:

My master s degree in Folklore from UNC-Chapel Hill affords me a grounding in community-based aesthetic culture. For the past three years I have directed the North Carolina Folklife Institute, a statewide nonprofit based in Durham dedicated to preserving and promoting traditional arts and cultures throughout the state. I have many connections in arts communities from policy makers and consultants to working artists, community arts activists, and teachers.

Reasons for wanting to serve on this board:

I want to serve my local community and collaborate with others in the arts community. I would also like to learn more about how decisions about arts and culture are made at the county level and to contribute to increasing access to and diversity within the arts.

Conflict of Interest:

The only potential conflict of interest would be if my organization was working on a project in Orange County or with a community partner who was applying for a grant from the Arts Commission. Because we are a statewide organization, this is a possibility (in which case i would abstain from that vote etc.) but there are no plans to work in Orange County at this time.

Chapel Hill/Orange County Visitors Bureau**Background, education and experience relevant to this board:**

I direct the North Carolina Folklife Institute, whose mission is to preserve and promote the traditional arts and cultures of the state and connect them with issues of public concern, including community-based economic development. One of the major tools for such development is heritage- and culture-based tourism, and the Institute helps communities use their traditions and unique sense of place to draw visitors.

Reasons for wanting to serve on this board:**Conflict of Interest:****Supplemental Questions:****Other Comments:**

STAFF COMMENTS: Originally (08/13/2013) applied for Chapel Hill/Orange County Visitors Bureau. ADDRESS VERIFICATION: 1563 Riverside Drive is Hillsborough Township, Orange County Jurisdiction, R1 Rural Residential Zoning.

This application was current on: 8/6/2014 4:20:08 PM

Date Printed: 8/6/2014

Volunteer Application Orange County Advisory Boards and Commissions

Name: Mr Daniel Siler
Name Called:
Home Address: 108 Ray Road
 Chapel Hill NC 27516
Phone (Day): 919-597-9447
Phone (Evening):
Phone (Cell):
Email: daniel.siler@gmail.com
Place of Employment:
Job Title:
Year of OC Residence: 2000
Township of Residence: Chapel Hill
Zone of Residence: Carrboro City Limits
Sex: Male
Ethnic Background: Caucasian

Community Activities/Organizational Memberships:

Past Service on Orange County Advisory Boards:

Boards/Commissions applied for:

Carrboro Recreation and Parks Commission

Background, education and experience relevant to this board:

I'm a long-time resident who chose the area after graduating from UNC Chapel Hill. My work as News Director of WCHL allowed me the opportunity to cover local politics for many years., and I 'm now in a position where I can offer to serve. Since my home is in Orange County but has two of four property lines that abut the Town of Carrboro, I would like to begin by working with Carrboro Parks and Rec Commission. I'm happy to speak further about relevant experience.

Reasons for wanting to serve on this board:

Conflict of Interest:

Chapel Hill/Orange County Visitors Bureau**Background, education and experience relevant to this board:**

My professional background has covered much of the ground that will be necessary to make this position successful. To pay for my undergraduate education at UNC, I worked a job that took me to every corner of the county. While in school, I founded the radio news program that continues to rank among the country's best. I served as an on-air personality and News Director at WCHL. These news roles rooted me in the community and allowed me an excellent perspective on the issues we face.

I spent more than four years employed by the Journalism School on the campus of UNC Chapel Hill, working with students, faculty and the general administration. Most recently, I have worked on the client side of media buying for an advertising agency with a strong base of clients in and around the Triangle. Throughout this time, I have worked for the Athletics Department at UNC to make the best experience possible for visitors who attend Basketball, Football and olympic sporting events.

Experiences from all of those areas color my current skill set, which I would enjoy bringing to bear on the Orange County visitors bureau board.

Reasons for wanting to serve on this board:**Conflict of Interest:****Historic Preservation Commission (APPLICANTS SHALL RESIDE WITHIN THE TERRITORIAL****Background, education and experience relevant to this board:**

As News Director at WCHL, I spent years keeping up with and reporting on the intricate workings of the County & Town boards. I have worked with the University and with local business owners through positions at UNC Chapel Hill and the Rivers Agency. I am familiar with the operations of governmental agencies, and I am willing to devote my time to the demands of the board.

Reasons for wanting to serve on this board:**Conflict of Interest:****Supplemental Questions:****Other Comments:**

STAFF COMMENTS: Originally applied 03/31/2013) for Chapel Hill/Orange County Visitors Bureau. ADDRESS VERIFICATION: 108 Ray Road is Chapel Hill Township, Carrboro Jurisdiction, Carrboro City Limits, CA ETJ.

REAPPLIED: 11/5/2013 for Chapel Hill Board of Adjustment, Historic Preservation Commission.

REAPPLIED: 11/22/2013 for Carrboro Recreation & Parks Commissions as he inadvertently listed Chapel Hill rather than Carrboro.

This application was current on: 11/5/2013

Date Printed: 8/21/2014

Volunteer Application Orange County Advisory Boards and Commissions

Name: Ms. Mary Stowe
Name Called:
Home Address: 2435 Springview Tr
 Chapel Hill NC 27514
Phone (Day): 919-260-8374
Phone (Evening): 919-260-8374
Phone (Cell): 919-260-8374
Email: mary@yarnsetc.com
Place of Employment: Yarns etc...
Job Title: Owner
Year of OC Residence: 1999
Township of Residence: Chapel Hill
Zone of Residence: C.H. City Limits
Sex: Female
Ethnic Background: Caucasian

Community Activities/Organizational Memberships:

Chamber of Commerce - Retail Round Robin
 Our Childrens Place, Executive Board - Secretar

Past Service on Orange County Advisory Boards:

Boards/Commissions applied for:

Chapel Hill/Orange County Visitors Bureau

Background, education and experience relevant to this board:

NC native who loves to share our fine town with visitors. I have a marketing degree and have owned my own business for 18 years (12 in Chapel Hill). Love to talk about all the things there are to do in this town with all of my out of town customers.

Reasons for wanting to serve on this board:

Conflict of Interest:

Supplemental Questions:

Volunteer Experience: Volunteer as a teller for Chapel of the Cross Church- CH

Volunteer in Chapel Hill City Schools in various ways including working at the Thrift shop

Other Comments:

As a business owner and homeowner in Orange County I am interested in the economic growth of the area. I feel that my experience in the business world will be an asset to this group. STAFF COMMENTS: Originally applied for Economic Development Commission

on 5/19/08. APPLIED 08/05/2013 FOR CH/CARRBORO VISITORS BUREAU.
ADDRESS VERIFICATION: 2435 Springview TR is Chapel Hill Township, CHPL
jurisdiction. CH TOWN LIMITS.

This application was current on: 8/5/2013

Date Printed: 12/30/2013

Volunteer Application Orange County Advisory Boards and Commissions

Name: Mr Andrew Strickland
Name Called:
Home Address: 101 erwin road
 Chapel Hill NC 27514
Phone (Day): 9199131765
Phone (Evening): 9199334848
Phone (Cell): 9194172003
Email: astrickland@shgltd.com
Place of Employment: Residence Inn by Marriott Chapel Hill
Job Title: General Manager
Year of OC Residence: 2014
Township of Residence: Chapel Hill
Zone of Residence: County
Sex: Male
Ethnic Background: Caucasian

Community Activities/Organizational Memberships:

Past Service on Orange County Advisory Boards:

Boards/Commissions applied for:

Chapel Hill/Orange County Visitors Bureau

Background, education and experience relevant to this board:

Since starting in the restaurant business as a dishwasher I have always had a passion for the hospitality industry. This passion drove me to Johnson & Wales University where I graduated with a Bachelor's Degree in Hotel Management. While in college and in my professional career I have been involved with Visitors Bureaus across North Carolina and South Carolina including Charleston, Charlotte, Raleigh, Durham, Pinehurst/Moore County and Orange County. Each of these bureaus was very different from size, demographics, leadership and involvement with the community. In each of these I was able to contribute my own expertise and collaborate on many projects. I feel that this experience and my youthfulness would be a great asset to the Chapel Hill/Orange County Visitors Bureau Board.

Reasons for wanting to serve on this board:

While working in Orange County beginning in 2010 I have been active in participating in Orange County Visitor Bureau events and bringing new business to Orange County through our Residence Inn by Marriott Chapel Hill. Now as the General Manager I hope to use this experience to help advise on new marketing plans, community events, and business plans to improve the economic activity and quality of life in the community.

Conflict of Interest:

As General Manager of the Residence Inn by Marriott Chapel Hill my role is to create a safe workplace for my associates, a wonderful stay for my guest, and drive revenues for the hotel. I do not see this hindering my role on this board.

Supplemental Questions:

Other Comments:

This application was current on: 9/30/2014 10:55:08 AM

Date Printed: 10/17/2014

Volunteer Application Orange County Advisory Boards and Commissions

Name: Mrs. Rosemary Waldorf
Name Called:
Home Address: 106 Gurnsey Trail
 Chapel Hill NC 27517
Phone (Day): 919-414-2047
Phone (Evening): 919-929-7556
Phone (Cell): 919-414-2047
Email: waldorf@nc.rr.com
Place of Employment: Bryan Properties, Inc., Chapel Hill
Job Title: Project Manager
Year of OC Residence: 1970
Township of Residence: Chapel Hill
Zone of Residence: Chapel Hill Township within C.H. city limits
Sex: Female
Ethnic Background: Caucasian

Community Activities/Organizational Memberships:

Board Member, Strowd Roses Foundation
 Member, Chapel Hill-Carrboro Chamber of Commerce

Past Service on Orange County Advisory Boards:

I have not served on county advisory boards in the past, and currently do not serve on a county advisory board.

Boards/Commissions applied for:

Chapel Hill/Orange County Visitors Bureau

Background, education and experience relevant to this board:

I have a strong commitment to community service, including 8 years on the Chapel Hill Town Council, 6 of them as mayor. In 2012-2013 I co-chaired the Chapel Hill 2020 process, a highly inclusive citizen visioning process that led to adoption of a new comprehensive plan in Chapel Hill. I have also served on the boards of OWASA, the Chapel Hill-Carrboro YMCA, Chapel Hill Housing Authority, regional Transportation Planning group (MPO), Chamber of Commerce and various special purpose committees working for the Town of Chapel Hill and the local school system. My habit is to prepare for meetings, attend regularly, and participate.

Reasons for wanting to serve on this board:

For a long time I have admired the professionalism and the positive contribution of our visitors program. It has been and remains one of our very best efforts in economic development. The visitors program is extremely important to the local economy and I very much want it to thrive and diversify as market conditions evolve.

I was a point person in getting approvals for the new Southern Village Hyatt Place, which we will start construction on later this year. I will be working with the hotel during construction and after operations begin, though I will not be involved in marketing the hotel. However, I do have marketing experience which I would love to bring to the Visitors Bureau board.

Conflict of Interest:

Supplemental Questions:

Other Comments:

This application was current on: 9/24/2014 12:34:44 PM

Date Printed: 9/24/2014

Volunteer Application Orange County Advisory Boards and Commissions

Name: Mr. Andrew Wood
Name Called:
Home Address: 203 Raleigh St
 Chapel Hill NC 27514
Phone (Day): 919-791-6005
Phone (Evening): 919-791-6005
Phone (Cell):
Email: andrewwa@live.unc.edu
Place of Employment: University of North Carolina at Chapel Hill
Job Title: Full Time Student
Year of OC Residence: 2012
Township of Residence: Chapel Hill
Zone of Residence: ETJ - Chapel Hill
Sex: Male
Ethnic Background: Caucasian

Community Activities/Organizational Memberships:

I am heavily involved in UNC-CH's student government. I have served the UNC system and community by advising members of Tom Ross' administration on various policy issues. I also serve as a chair for the Multicultural Affairs and Diversity Outreach committee of student government. In addition, I sit on a committee that advises UNC-CH's provost on LGBTQ issues and allocates funding to University departments and organizations. I attend classes at UNC-CH as a full time student and am a dues-paying member of the Young Democrats. I serve as an executive assistant to the Senior Adviser within Student Government and sit on the University's Diversity Awards Committee.

Past Service on Orange County Advisory Boards:

Boards/Commissions applied for:

Animal Services Advisory Board

Background, education and experience relevant to this board:

Having sat on advisory boards in the University setting, I am familiar with the professional policy making process and funding allocation. I have also served as a chairman for a committee granting me experience in decision making and preparing me for working in a professional political atmosphere. I am passionate about animals - being a dog owner myself - and I would love to serve on a committee that addresses the needs of both animals and the community. My fresh perspective as a student and UNC-CH in combination with my enthusiasm for animal awareness would allow me to make a positive impact on the Animal Services Advisory Board.

Reasons for wanting to serve on this board:

Conflict of Interest:

Chapel Hill Library Board of Trustees**Background, education and experience relevant to this board:**

My chairmanship within UNC-CH student government and my positions on advisory boards throughout the University's administration have provided me with the skills necessary to discuss policy and funding within a professional political setting. As an involved student, I am prepared to extend the scope my civic duties and contribute positively to the community around me. I began my university career as an English major, and my love for literature and libraries in general inspires me to seek involvement on Chapel Hill's Library Board of Trustees. My experiences with community event and campaign planning have prepared me to serve on such a committee and to provide a fresh student perspective that may help to create greater connections between the University and the Town/County. While I may not be majoring in Library Science, I am familiar with the general civic purpose of a library and would greatly enjoy serving the town of Chapel Hill and Orange County in a positive manner.

Reasons for wanting to serve on this board:**Conflict of Interest:****Chapel Hill/Orange County Visitors Bureau****Background, education and experience relevant to this board:**

I have served on several committees that function to plan events and policies that best serve the UNC-CH student body. My experiences in strategizing and planning within UNC's student government as well as my previous involvement with the State's Board of Governors and General Administration have prepared me to work in a professional political atmosphere. As a student pursuing a degree in Journalism and Mass Communications with a specialization in Graphic Design, I would be able to contribute both a fresh student's perspective in regards to tourism and marketing campaigns and could contribute my talents in any way possible. I am passionate about the town of Chapel Hill - not just the University - and my involvement and connections with the community would contribute positively to the makeup of the visitor's bureau.

Reasons for wanting to serve on this board:**Conflict of Interest:****Chapel Hill Parks and Recreation Commission****Background, education and experience relevant to this board:**

As a lover of the outdoors and fun weekend activities, I understand the true value of parks to a community. Not only does my passion for parks extend to the physical locations, but I value the worth that they bring by offering a space to bring neighbors from the same community together in communal recreation and activities. My experiences serving on UNC-CH's student government and sitting on advisory boards for the UNC System's policy-making functions, I am prepared to serve in a professional political atmosphere for deciding on policy issues and funding allocations. By applying for this position, I hope to provide a connection between the University and town's park and recreation services as well as provide a fresh student perspective on any advisory committees.

Reasons for wanting to serve on this board:**Conflict of Interest:****Supplemental Questions:****Other Comments:**

STAFF COMMENTS: Originally (10/01-02/2013) applied for Chapel Hill Library Board of Trustees, Chapel Hill/Orange County visitors Bureau, and Chapel Hill Parks and Recreation Commission, and Animal Services Advisory Board. ADDRESS VERIFICATION: 203 Raleigh St., is Chapel Hill Jursidiction, Chapel Hill ETJ, and Chapel Hill Town Limits.

This application was current on: 10/1/2013 11:48:19 PM

Date Printed: 12/31/2013

**ORANGE COUNTY
BOARD OF COMMISSIONERS**

ACTION AGENDA ITEM ABSTRACT

Meeting Date: November 6, 2014

Action Agenda

Item No. 11-e

SUBJECT: Commission for the Environment – Appointments

DEPARTMENT: Board of Commissioners

PUBLIC HEARING: (Y/N)

No

ATTACHMENT(S): Under Separate Cover
Membership Roster
Recommendations
Attendance Records
Applications for Persons Recommended
Interest List
Applications of Persons on the Interest List

INFORMATION CONTACT:
Clerk's Office, 245-2130

PURPOSE: To consider making appointments to the Commission for the Environment.

BACKGROUND: The following information is for Board consideration:

- Appointment to a second full term (Position #1) At-Large Chapel Hill Township representative for Dr. May Becker ending 12/31/2017.
- Appointment to a first full term (Position #3) At-Large Land Resources representative for Ms. Lydia Wegman ending 12/31/2017.
- Appointment to a first full term (Position #8) At-Large representative for Ms. Sheila Thomas-Ambat ending 12/31/2016.
- Appointment to a first full term (Position #9) At-Large Chapel Hill Township representative for Ms. Jeanette O'Connor ending 12/31/2017.
- Appointment to a second full term (Position #10) At-Large Eno Township representative for Mr. Peter Cada ending 12/31/2017.
- Appointment to a second full term (Position #11) At-Large Chapel Hill Township representative for Mr. David Welch ending 12/31/2017.

POSITION NO.	NAME	SPECIAL REPRESENTATIVE	EXPIRATION DATE
1	Dr. May Becker	At-Large Chapel Hill Township	12/31/2017
3	Ms. Lydia Wegman	At-Large Land Resources	12/31/2017
8	Ms. Sheila Thomas-Ambat	At-Large	12/31/2016
9	Ms. Jeanette O'Connor	At-Large Chapel Hill Township	12/31/2017
10	Mr. Peter Cada	At-Large Eno Township	12/31/2017
11	Mr. David Welch	At-Large Chapel Hill Township	12/31/2017

NOTE - If the individuals listed above are appointed, the following vacancies remain:

- None.

FINANCIAL IMPACT: None.

RECOMMENDATION(S): The Board will consider making appointments to the Commission for the Environment.

Board and Commission Members

And Vacant Positions

Commission for the Environment

Meeting Times: 7:30 p.m. second Monday of each month

Terms: 2

Contact Person: Rich Shaw

Meeting Place: Chapel Hill / Hillsborough Alternating

Positions: 15

Length: 3 years

Contact Phone: 919-245-2514

Description: All members are appointed by the Board of Commissioners. This commission advises the Board of Commissioners on matters affecting the environment with particular emphasis on protection. It educates public and local officials on environmental issues and performs special studies and projects. It also recommends environmental initiatives and study changes in environmental science and local and federal regulations.

1	Dr. May Becker 511 Cotton St. Chapel Hill NC 27514	Day Phone: 919-969-7439 Evening Phone: FAX: E-mail: tomatocutter@yahoo.com	Sex: Female Race: Undesignated Township: Chapel Hill Resid/Spec Req: At-Large Special Repr:	First Appointed: 09/21/2010 Current Appointment: 12/13/2011 Expiration: 12/31/2014 Number of Terms: 2
2	Mr William Newby 2821 Becketts Ridge Hillsborough NC 27278	Day Phone: 919 541-5296 Evening Phone: 919 732-4701 FAX: E-mail: newby.william@epa.gov	Sex: Male Race: Caucasian Township: Hillsborough Resid/Spec Req: At-Large Special Repr: Air Quality	First Appointed: 05/20/2014 Current Appointment: 05/20/2014 Expiration: 12/31/2016 Number of Terms:
3	Ms. Lydia Wegman 5704 Cascade Drive Chapel Hill NC 27514	Day Phone: 919-382-1904 Evening Phone: 919-382-1904 FAX: E-mail: lnwegman@gmail.com	Sex: Female Race: Caucasian Township: Chapel Hill Resid/Spec Req: At-Large Special Repr: Land Resources	First Appointed: 11/19/2013 Current Appointment: 11/19/2013 Expiration: 12/31/2014 Number of Terms: 1
4	Mr. Loren Hintz Vice-Chair 804 Kings Mill Rd. Chapel Hill NC 27517	Day Phone: 919-933-8987 Evening Phone: FAX: E-mail: ldhintz@bellsouth.net	Sex: Male Race: Caucasian Township: Chapel Hill Resid/Spec Req: At-Large Special Repr: Biological Resources	First Appointed: 01/27/2009 Current Appointment: 12/10/2013 Expiration: 12/31/2016 Number of Terms: 2
5	Ms. Donna Lee Jones 301 Grand Oak Drive Hillsborough NC 27278	Day Phone: 919-483-8811 Evening Phone: 919-471-6222 FAX: E-mail: DJ47077@glaxowellcome.com	Sex: Female Race: Caucasian Township: Hillsborough Resid/Spec Req: At-Large Special Repr: Water Resources	First Appointed: 05/21/2013 Current Appointment: 05/21/2013 Expiration: 12/31/2015 Number of Terms: 2

Board and Commission Members

And Vacant Positions

Commission for the Environment

Meeting Times: 7:30 p.m. second Monday of each month

Terms: 2

Contact Person: Rich Shaw

Meeting Place: Chapel Hill / Hillsborough Alternating

Positions: 15

Length: 3 years

Contact Phone: 919-245-2514

Description: All members are appointed by the Board of Commissioners. This commission advises the Board of Commissioners on matters affecting the environment with particular emphasis on protection. It educates public and local officials on environmental issues and performs special studies and projects. It also recommends environmental initiatives and study changes in environmental science and local and federal regulations.

6	Mr. Clifford Leath 6600 Maynard Farm Road Chapel Hill NC 27516	Day Phone: 919.968.0708 Evening Phone: 919.968.0708 FAX: E-mail: cliffleath@earthlink.net	Sex: Male Race: Caucasian Township: Bingham Resid/Spec Req: At-Large Special Repr: At-Large	First Appointed: 05/20/2014 Current Appointment: 05/20/2014 Expiration: 12/31/2013 Number of Terms: 1
7	Dr. Jan Sassaman Chair 201 Bolinwood Drive Chapel Hill NC 27514	Day Phone: 919-933-1609 Evening Phone: 919-933-1609 FAX: 919-933-0824 E-mail: jan.sassaman@gmail.com	Sex: Male Race: Caucasian Township: Chapel Hill Resid/Spec Req: At-Large Special Repr:	First Appointed: 12/13/2011 Current Appointment: 12/10/2013 Expiration: 12/31/2016 Number of Terms: 2
8	VACANT	Day Phone: Evening Phone: FAX: E-mail:	Sex: Race: Township: Resid/Spec Req: At-Large Special Repr:	First Appointed: Current Appointment: Expiration: 12/31/2013 Number of Terms:
9	Ms. Jeanette O'Connor 116 S Peak Dr. Carrboro NC 27510	Day Phone: 703-678-6893 Evening Phone: 703-678-6893 FAX: E-mail: jeanette.oconnor@gmail.com	Sex: Female Race: Caucasian Township: Chapel Hill Resid/Spec Req: At-Large Special Repr:	First Appointed: 05/21/2013 Current Appointment: 05/21/2013 Expiration: 12/31/2014 Number of Terms: 1
10	Mr. Peter Cada 420 Coach House Lane Hillsborough NC 27278	Day Phone: 919-485-8278 Evening Phone: 919-599-9866 FAX: E-mail: peter.cada@tetrattech.com	Sex: Male Race: Caucasian Township: Eno Resid/Spec Req: At-Large Special Repr:	First Appointed: 09/21/2010 Current Appointment: 12/13/2011 Expiration: 12/31/2014 Number of Terms: 2

Board and Commission Members

And Vacant Positions

Commission for the Environment

Meeting Times: 7:30 p.m. second Monday of each month

Terms: 2

Contact Person: Rich Shaw

Meeting Place: Chapel Hill / Hillsborough Alternating

Positions: 15

Length: 3 years

Contact Phone: 919-245-2514

Description: All members are appointed by the Board of Commissioners. This commission advises the Board of Commissioners on matters affecting the environment with particular emphasis on protection. It educates public and local officials on environmental issues and performs special studies and projects. It also recommends environmental initiatives and study changes in environmental science and local and federal regulations.

11	Mr. David Welch 20 East Drive Chapel Hill NC 27516	Day Phone: 919-929-8391 Evening Phone: 919-360-7823 FAX: E-mail: davwelch@hotmail.com	Sex: Male Race: Caucasian Township: Chapel Hill Resid/Spec Req: At-Large Special Repr:	First Appointed: 09/21/2010 Current Appointment: 12/13/2011 Expiration: 12/31/2014 Number of Terms: 2
12	Mr. Gary Saunders 103 Woodshire Lane Chapel Hill NC 27514	Day Phone: 919-733-1497 Evening Phone: 919-942-0045 FAX: 919-733-1812 E-mail: gary.saunders@ncdenr.gov	Sex: Male Race: Caucasian Township: Chapel Hill Resid/Spec Req: At-Large Special Repr: Engineering	First Appointed: 05/21/2013 Current Appointment: 05/21/2013 Expiration: 12/31/2015 Number of Terms: 2
13	Mr. David Neal 323 W Queen St Hillsborough NC 27278	Day Phone: 919-732-2156 Evening Phone: 919-824-1814 FAX: E-mail: David.L.Neal@gmail.com	Sex: Male Race: Caucasian Township: Hillsborough Resid/Spec Req: At-Large Special Repr:	First Appointed: 09/21/2010 Current Appointment: 12/11/2012 Expiration: 12/31/2015 Number of Terms: 2
14	Mr. Steven Niezgoda 524 Patriot's Pointe Drive Hillsborough NC 27278	Day Phone: 716-998-1490 Evening Phone: FAX: E-mail: Steve.niezgoda@gmail.com	Sex: Male Race: Caucasian Township: Hillsborough Resid/Spec Req: At-Large Special Repr: At-Large	First Appointed: 05/21/2013 Current Appointment: 05/21/2013 Expiration: 12/31/2015 Number of Terms: 1
15	Ms. Rebecca Ray 5617 Jomali Drive Durham NC 27705	Day Phone: 919-383-0685 Evening Phone: FAX: E-mail: bbray@nc.rr.com	Sex: Female Race: Caucasian Township: Eno Resid/Spec Req: At-Large Special Repr:	First Appointed: 11/19/2013 Current Appointment: 11/19/2013 Expiration: 12/31/2015 Number of Terms: 1

ORANGE COUNTY

Department of Environment,
Agriculture, Parks & Recreation

October 24, 2014

Donna Baker
Clerk to the Board of County Commissioners
200 South Cameron Street
Hillsborough, NC 27278

Dear Donna:

The Commission for the Environment has one vacancy (Position #2).

The CFE Membership Committee (Chair & Vice-Chair) has reviewed the current list of applicants and recommends the appointment of Ms. **Sheila Thomas-Ambat**. Ms. Thomas-Ambat is a water resources engineer and project manager with the City of Raleigh. She manages the construction of public stormwater infrastructure projects, as well as ensuring compliance with federal, state and local permitting authorities.

There are other good applicants, but the committee feels **Thomas Eisenhart** or **Lynn Gronback** would best fit the current needs of the CFE should there be a need for an alternative to Ms. Thomas-Ambat.

The committee also recommends the reappointment of five current members: **May Becker**, **Peter Cada**, **Jeanette O'Connor**, **Lydia Wegman**, and **David Welch**. Attendance records for the past two years are attached.

Thank you for your assistance.

Sincerely,

Rich Shaw

Rich Shaw
Land Conservation Manager

cc: Jan Sassaman, Chair
Loren Hintz, Vice Chair

Volunteer Application Orange County Advisory Boards and Commissions

Name: Dr. May Becker
Name Called:
Home Address: 511 Cotton St.
 Chapel Hill NC 27516
Phone (Day): 919-969-7439
Phone (Evening):
Phone (Cell):
Email: tomatocutter@yahoo.com
Place of Employment: Self
Job Title:
Year of OC Residence:
Township of Residence: Chapel Hill
Zone of Residence: -
Sex: Female
Ethnic Background: Undesignated

Community Activities/Organizational Memberships:

Past Service on Orange County Advisory Boards:

Boards/Commissions applied for:

Supplemental Questions:

Work Experience: Research Assistant, Marine Sciences, University of North Carolina at Chapel Hill;
 Research Assistant, Center for Modeling Hydrologic and Aquatic Systems, Department of Civil Engineering, University of South Florida;
 Instructor, Hunter College, NY, NY.

Volunteer Experience: Co-Chair, Orange-Chatham Sierra Club;
 Volunteer Tutor, Chapel Hill-Carrboro Public Schools

Education: Ph.D., Marine Sciences, The University of North Carolina at Chapel Hill;
 MS, Geology, University of South Florida;
 BA, Mathematics, University of South Florida.

Other Comments:

STAFF COMMENTS: Originally applied for Orange County Planning Board and Commission for the Environment 3/23/2009. ADDRESS VERIFICATION: 511 Cotton St, Chapel Hill, Chapel Hill township, CH jurisdiction.

Volunteer Application Orange County Advisory Boards and Commissions

Name: Ms. Lydia Wegman
Name Called:
Home Address: 5704 Cascade Drive
 Chapel Hill NC 27514
Phone (Day): 919-382-1904
Phone (Evening): 919-382-1904
Phone (Cell): 919-886-8775
Email: lnwegman@gmail.com
Place of Employment: Retired from the US Environmental Protection Agency
Job Title: Last job was as Division Director
Year of OC Residence: 1990
Township of Residence: Chapel Hill
Zone of Residence: Orange County
Sex: Female
Ethnic Background: Caucasian

Community Activities/Organizational Memberships:

I currently volunteer at WUNC approximately weekly and work on whatever is needed on the days I volunteer. I am a member of a large number of charitable organizations, including the Environmental Defense Fund, NAACP, NAACP Legal Defense Fund, National Audubon Society, Americares, Doctors Without Borders, Oxfam America, Amnesty International, Planned Parenthood of America, Habitat for Humanity, American Civil Liberties Union, National Women's Health Network, League of Conservation Voters, Earthjustice, and numerous others.

Past Service on Orange County Advisory Boards:

I have recently been appointed to the Commission for the Environment and will begin service on the Commission in January.

Boards/Commissions applied for:

Orange County Planning Board (REQUIRES DISCLOSURE STATEMENT)

Background, education and experience relevant to this board:

I am a lawyer by training and practiced law for several years both in the private sector and with the US Environmental Protection Agency before becoming a member of the senior leadership and policy expert with the EPA. I worked with a large variety of stakeholders, including public health and environmental organizations, industry, federal, state and local governmental agencies, environmental justice groups and academics. I believe my over 32 years of work experience with the EPA, as well as my experience as a private lawyer, will help me to be effective in working on complex planning issues and work effectively with a broad range of citizens and advocates. In addition, when I lived in Washington DC I served as a volunteer on the citizen zoning adjustment committee for Capitol Hill where I lived. My experience in working with members of my neighborhood and resolving differences of opinion related to development and additions to existing homes will, I believe, be extremely useful in working on the OC Planning Board. My education includes a BA from Yale University, and JD from Columbia

University.

Reasons for wanting to serve on this board:

I have followed the growth of Orange County since moving here in 1990. I am deeply interested in the development of the county and in ensuring the preservation of the county's rural character, while recognizing the need for growth and development in appropriate locations. I am also interested in how growth can be managed to avoid altering irrevocably the beauty of the county which is the core of its appeal to new residents. I very much want to have an opportunity to participate in discussions and decisions, to the extent I can, about additions to existing projects and proposals for new projects in the county.

Conflict of Interest:

Orange Water & Sewer Authority Board of Directors

Background, education and experience relevant to this board:

Please see the answer to this question above.

Reasons for wanting to serve on this board:

Please see the answer to this question above.

Conflict of Interest:

Supplemental Questions:

Orange County Planning Board (REQUIRES DISCLOSURE STATEMENT)

Please list the work/volunteer experience/qualifications that would add to your expertise for this board.

Please see the answers provided to the question for the Board of Adjustment.

What unique perspective can you bring to the Orange County Planning Board?

My husband and I have lived for over 23 years in the county. I love the rural beauty and character of where we live, off of Mt. Sinai Road, while also loving the vibrancy, retail and commercial spaces and opportunities for entertainment provided by downtown Chapel Hill, Carrboro and Hillsborough. I would strive as a participant on the Planning Board to preserve that balance of services within the county and feel I am well-qualified to do so based on my many years at the USEPA, where balancing environmental protection and sustainable economic growth is essential.

What do you see as the responsibilities of this board, and what do you hope to accomplish if appointed?

I believe the board's responsibilities are to ensure achievement of the county's long-term comprehensive plan for development and conservation of open space. These twin goals, which are linked to the promotion of transportation alternatives, infrastructure development, conservation of farm and park land and fostering desirable economic growth in designated areas, are crucial to sustaining the county's virtues for years to come. I hope to be an active participant on the board, educating myself fully about projects which come before the board, and raising questions or offering alternative approaches as appropriate. I would very much hope to be a constructive participant on the board, seeking to reach agreements through compromises which equitably take into account the needs of various stakeholders.

What do you consider to be the most important issues facing Orange County related to growth?

Preservation of open space, including farm land and park land while permitting sustainable growth and economic development. Ensuring consideration of infrastructure and transportation needs when reviewing applications so that proponents are required to contribute to the provision of services needed to support their projects. Assuring that environmental justice communities

are involved in any projects which concern them and that their needs are fully considered. Preserving the rural buffer,

What role should the Planning Board take in guiding and regulating growth?

The Planning Board needs to provide leadership in regulating growth. It needs to articulate the factors that it considers when reviewing projects and consider the way in which proposals are consistent with or antithetical to the county's long-term plans for growth and preservation of open space. It must reflect the views and priorities of the BOCC and identify for the BOCC ways in which a proposal supports, or fails to enhance, the county's comprehensive plan and long-term priorities.

How would you, as a member of the Planning Board, contribute to the implementation of the Board of Commissioners' adopted Goals and Priorities?

As noted more fully in my response to the same question for the Board of Adjustment, I believe that my expertise in and knowledge of environmental law and policy would enable me to contribute significantly to the implementation of the Commissioners' goals and priorities. I believe my long experience in working with a broad variety of stakeholders would be invaluable to the Board in helping to understand the many facets of specific projects and help weigh the pros and cons of such projects in light of the goals and priorities. I am very much committed to the preservation of the county's rural areas while providing for sustainable growth within the county and believe my capacity to comprehend and balance the needs of different parties, including environmental justice communities, would be useful in implementing the goals and priorities.

Orange Water & Sewer Authority Board of Directors

Please list/explain your experience, either professionally and/or from other boards/commissions that you have in the areas of budget, personnel, and management.

My experience as a leader and manager in the USEPA required me to develop budgets for my 55-person division, address multiple personnel matters and manage the development of complex regulatory actions with an ever-shrinking budget and workforce. From 1991 to my retirement in 2013, I was a member of the Senior Executive Service at EPA which required me to lead and manage different organizations over the course of that period. I believe my experience will be invaluable in helping make decisions on budget matters, including decisions on where to reduce expenditures, and that my work as a manager will enable me to work with a wide variety of personnel and stakeholders to develop compromise positions where parties are not in agreement.

In addition to the experience listed in the question above, please list the work/volunteer experience/qualifications that would add to your expertise for this board.

My training and experience as a lawyer and an expert in the Clean Air Act will enable me to understand, interpret and explain complex legal and regulatory requirements. My knowledge of environmental law and policy will help me work with a broad group of interested parties on difficult and complex questions affecting the county's environment and desire for sustainable growth.

What do you see as the responsibilities of this board, and what do you hope to accomplish if appointed?

I believe the board is responsible for ensuring a sustainable environment and provide services appropriate to that goal. I believe the board needs to weigh pressures for expansion and growth of water and waste infrastructure to ensure that adequate infrastructure and services are provided within the constraints of the county's budget while protecting the county from unrestrained expansion of services and ensuring conservation of farm and park land.

What is OWASA's role in growth/development issues?

I believe that OWASA plays a central role in growth and development issues. Access to water and sewer is essential for large-scale development. If too many hook-ups are provided, the county may grow exponentially and lose the rural beauty, farm land and park land, all of which

contribute to making it an exceptionally livable area for its citizens. Making informed and intelligent decisions, weighing thoughtfully the pressure for repairs and expansion against the need for preservation and explaining clearly and fully its decisions are key roles for the board.

Other Comments:

STAFF COMMENTS: Originally (06/10/2013) applied for Chapel Hill Board of Adjustment (not located in ETJ or JPA area), Commission for the Environment, and Historic Preservation Commission. ADDRESS VERIFICATION: 5704 Cascade Drive is located in Chapel Hill Township, Orange County Jurisdiction, and Rural Buffer.

12/23/13 - New application submitted with answers to additional questions from the BOCC.

This application was current on: 12/20/2013 6:07:44 PM

Date Printed: 12/23/2013

Volunteer Application Orange County Advisory Boards and Commissions

Name: Ms. Sheila Thomas-Ambat
Name Called:
Home Address: 103 Hunter Hill Place
 Chapel Hill NC 27517
Phone (Day): 9192254744
Phone (Evening): 9192254744
Phone (Cell): 9192254744
Email: staemail@yahoo.com
Place of Employment: City of Raleigh
Job Title: Capital Improvement Projects Project Manager/En
Year of OC Residence: 2011
Township of Residence: Chapel Hill
Zone of Residence:
Sex: Female
Ethnic Background: Asian American

Community Activities/Organizational Memberships:

American Public Works Association
 Society of Women Engineers
 Licensed Professional Engineer -- NC

Past Service on Orange County Advisory Boards:

NA

Boards/Commissions applied for:

Commission for the Environment

Background, education and experience relevant to this board:

Areas of Proficiency

Currently manages the design and construction of complex stormwater public infrastructure projects from establishment of project scope through completion of construction through communication with City staff, inspectors, design and construction teams; coordinate construction activities with other City Departments, Divisions and outside agencies including consultants, engineers, developers and contractors; and review project progress and quality of construction. Current workload includes a 3.8 M Dam Project and 4M Linear City Stormwater Infrastructure Upgrade. Currently also serves as the Stormwater Master Water Shed and Systems Analysis Project Manager.

Previously -- Nine years of managing staff members and overseeing progressively complex workloads as the Drainage Complaints and Petitions Projects Program Manager.

Project manager and water resources technical lead for 70 existing small to mid-sized funded projects with a total construction scope of approximately \$4M. Creative in leveraging limited resources and working effectively to maximize productivity within the program.

• Effective communication with Council members and elected officials, Stormwater Management Advisory Committee (SMAC), staff and citizens of Raleigh with strong influencing skills to reach the goals of the Petitions Program.

• Multi agency permitting ensuring compliance with NCDENR, NCDOT, USACE, COR Unified Development Ordinance (UDO), Raleigh Stormwater Manual and Standards, and Raleigh Guidelines for Land Disturbing Activity.

• Collaborative coordination among various City departments including Transportation Field Services, Public Utilities, Real Estate, Housing/ Environmental and Parks and Recreation to maintain stormwater infrastructure, resolve stormwater issues and guide emergency repairs.

• Networking, programming and information technology skills for evaluating and developing best practice policies and procedures for maintaining performance measures and conducting analysis of productivity.

• A principled manager who values accountability while holding realistic and fair expectations of self and others.

• Strategic thinker who can facilitate the development of a clear vision for the CIP Program within the City's overall mission of public safety, environmental stewardship, customer service and quality of life.

Reasons for wanting to serve on this board:

Would like to serve, be involved and make a positive contribution to the immediate community in which I live. I believe my extensive background and experience in engineering and environment is well suited to be on this Commission.

Employment history: Currently employed by the City of Raleigh (~10 years).

Previously worked as a water resources engineer with the State of NC - Raleigh (~6 Years).

Conflict of Interest:

Chapel Hill Parks and Recreation Commission**Background, education and experience relevant to this board:**

Areas of Proficiency

â€¢Currently manages the design and construction of complex stormwater public infrastructure projects from establishment of project scope through completion of construction through communication with City staff, inspectors, design and construction teams; coordinate construction activities with other City Departments, Divisions and outside agencies including consultants, engineers, developers and contractors; and review project progress and quality of construction. Current workload includes a 3.8 M Dam Project and 4M Linear City Stormwater Infrastructure Upgrade. Currently also serves as the Stormwater Master Water Shed and Systems Analysis Project Manager.

â€¢Previously -- Nine years of managing staff members and overseeing progressively complex workloads as the Drainage Complaints and Petitions Projects Program Manager.

â€¢Project manager and water resources technical lead for 70 existing small to mid-sized funded projects with a total construction scope of approximately \$4M. Creative in leveraging limited resources and working effectively to maximize productivity within the program.

â€¢Effective communication with Council members and elected officials, Stormwater Management Advisory Committee (SMAC), staff and citizens of Raleigh with strong influencing skills to reach the goals of the Petitions Program.

â€¢Multi agency permitting ensuring compliance with NCDENR, NCDOT, USACE, COR Unified Development Ordinance (UDO), Raleigh Stormwater Manual and Standards, and Raleigh Guidelines for Land Disturbing Activity.

â€¢Collaborative coordination among various City departments including Transportation Field Services, Public Utilities, Real Estate, Housing/ Environmental and Parks and Recreation to maintain stormwater infrastructure, resolve stormwater issues and guide emergency repairs.

â€¢Networking, programming and information technology skills for evaluating and developing best practice policies and procedures for maintaining performance measures and conducting analysis of productivity.

â€¢A principled manager who values accountability while holding realistic and fair expectations of self and others.

â€¢Strategic thinker who can facilitate the development of a clear vision for the CIP Program within the Cityâ€™s overall mission of public safety, environmental stewardship, customer service and quality of life.

Reasons for wanting to serve on this board:

Would like to serve, be involved and make a positive contribution to the immediate community in which I live.

I believe my extensive background and experience in engineering and environment can be a valuable asset if provided an opportunity to serve on this Commission. I look forward to expand my knowledge on Parks and Recreation issues.

Employment history: Currently employed by the City of Raleigh (~10 years).

Previously worked as a water resources engineer with the State of NC - Raleigh (~6 Years).

Conflict of Interest:

Agricultural Preservation Board**Background, education and experience relevant to this board:**

Areas of Proficiency

â€¢Currently manages the design and construction of complex stormwater public infrastructure projects from establishment of project scope through completion of construction through communication with City staff, inspectors, design and construction teams; coordinate construction activities with other City Departments, Divisions and outside agencies including consultants, engineers, developers and contractors; and review project progress and quality of construction. Current workload includes a 3.8 M Dam Project and 4M Linear City Stormwater Infrastructure Upgrade. Currently also serves as the Stormwater Master Water Shed and Systems Analysis Project Manager.

â€¢Previously -- Nine years of managing staff members and overseeing progressively complex workloads as the Drainage Complaints and Petitions Projects Program Manager.

â€¢Project manager and water resources technical lead for 70 existing small to mid-sized funded projects with a total construction scope of approximately \$4M. Creative in leveraging limited resources and working effectively to maximize productivity within the program.

â€¢Effective communication with Council members and elected officials, Stormwater Management Advisory Committee (SMAC), staff and citizens of Raleigh with strong influencing skills to reach the goals of the Petitions Program.

â€¢Multi agency permitting ensuring compliance with NCDENR, NCDOT, USACE, COR Unified Development Ordinance (UDO), Raleigh Stormwater Manual and Standards, and Raleigh Guidelines for Land Disturbing Activity.

â€¢Collaborative coordination among various City departments including Transportation Field Services, Public Utilities, Real Estate, Housing/ Environmental and Parks and Recreation to maintain stormwater infrastructure, resolve stormwater issues and guide emergency repairs.

â€¢Networking, programming and information technology skills for evaluating and developing best practice policies and procedures for maintaining performance measures and conducting analysis of productivity.

â€¢A principled manager who values accountability while holding realistic and fair expectations of self and others.

â€¢Strategic thinker who can facilitate the development of a clear vision for the CIP Program within the Cityâ€™s overall mission of public safety, environmental stewardship, customer service and quality of life.

Reasons for wanting to serve on this board:

Would like to serve, be involved and make a positive contribution to the immediate community in which I live. I believe my extensive background and experience in engineering and environment is well suited to be on this Commission.

Employment history: Currently employed by the City of Raleigh (~10 years).

Previously worked as a water resources engineer with the State of NC - Raleigh (~6 Years).

Conflict of Interest:**Supplemental Questions:**

Other Comments:

This application was current on: 7/30/2014 12:53:42 PM

Date Printed: 7/31/2014

Volunteer Application
Orange County Advisory Boards and Commissions

Name: Ms. Jeanette O'Connor
Name Called:
Home Address: 116 S Peak Dr.
Carrboro NC 27510
Phone (Day): 703-678-6893
Phone (Evening): 703-678-6893
Phone (Cell):
Email: jeanette.oconnor@gmail.com
Place of Employment: Lands and Waters South
Job Title: Director
Year of OC Residence: 2012
Township of Residence: Chapel Hill
Zone of Residence: Carrboro City Limits
Sex: Female
Ethnic Background: Caucasian

Community Activities/Organizational Memberships:

Volunteer with the Inter-Faith Council s food pantry
Member of the Orange County Democratic Women

Past Service on Orange County Advisory Boards:

Boards/Commissions applied for:

Supplemental Questions:

Other Comments:

STAFF COMMENTS: Applied for Commission for the Environment 03/18/2013.
ADDRESS VERIFICATION: 116 S. Peak Drive, Carrboro, NC is Chapel Hill Township,
Carrboro Jurisdiction and Carrboro City Limits.

Volunteer Application Orange County Advisory Boards and Commissions

Name: Mr. Peter Cada
Name Called:
Home Address: 420 Coach House Lane
 Hillsborough NC 27278
Phone (Day): 919-485-8278
Phone (Evening): 919-599-9866
Phone (Cell):
Email: peter.cada@tetrattech.com
Place of Employment: Tetra Tech, Inc.
Job Title: Environmental Scientist
Year of OC Residence: 2010
Township of Residence: Eno
Zone of Residence: EA (Extraterritorial Area)
Sex: Male
Ethnic Background: Caucasian

Community Activities/Organizational Memberships:

Past Service on Orange County Advisory Boards:

Boards/Commissions applied for:

Supplemental Questions:

Work Experience: Mr. Cada is an environmental scientist with over 6 years of combined experience in the fields of watershed assessment, wetland mitigation and stream restoration while working with government agencies, educational institutions, and private consulting firms. He is skilled in evaluating the impacts of watershed development on the hydrologic, ecologic, and geomorphic conditions of riparian systems, as well as the effects of natural channel design restoration projects, through field data collection and computer modeling. Since joining Tetra Tech, he has been involved with field validation for water quality modeling, stream habitat and geomorphic assessments, providing technical and GIS analyses for several watershed models and/or management plans, pollutant load evaluation of land use plans, and coordination and production of public outreach materials such as the MSDEQ Basin Citizen Guides. He also has experience training individuals and groups in the use of current ArcGIS software packages. He has presented at numerous conferences on environmental analysis and ecological restoration.

Volunteer Experience: Tibetan Youth Corp - Mentor, Dehradun, India
 Cedar Point Retreat Center - Mentor, Royal Oak, MD

Education: 2007 - MEM, Watershed and Riparian Analyses, Duke University

1995- BS, Natural Resources Management, University of Maryland, College Park

Other Comments:

STAFF COMMENTS: Applied for Commission for the Environment, Orange County Planning Board, Interlocal Agreement Committee for the Hillsborough Area-Orange County Strategic Growth Plan Phase II 6/10/2010. ADDRESS VERIFICATION: 420 Coach House Lane is in Orange County Jurisdiction, Eno Township.

This application was current on: 6/10/2010 2:07:11 PM

Date Printed: 1/6/2014

Volunteer Application Orange County Advisory Boards and Commissions

Name: Mr. David Welch
Name Called:
Home Address: 20 East Drive
 Chapel Hill NC 27516
Phone (Day): 919-929-8391
Phone (Evening): 919-360-7823
Phone (Cell):
Email: davwelch@hotmail.com
Place of Employment: Alion Science and Technology
Job Title: Biologist
Year of OC Residence: 2006
Township of Residence: Chapel Hill
Zone of Residence: EA (Extraterritorial Area)
Sex: Male
Ethnic Background: Caucasian

Community Activities/Organizational Memberships:

Past Service on Orange County Advisory Boards:

Boards/Commissions applied for:

IP (Intergovernmental Parks) Work Group (CURRENTLY NOT ACCEPTING APPLICATIONS)

Background, education and experience relevant to this board:

Reasons for wanting to serve on this board:

Conflict of Interest:

Chapel Hill Planning Board

Background, education and experience relevant to this board:

Reasons for wanting to serve on this board:

Conflict of Interest:

Supplemental Questions:

Work Experience: Research Scientist- Biologist Alion Science and Technology 2008-present

Coordinator, Haw River Corridor Conservation Project, Elon Univ. 2007-2008

geospatial analyst (Alion Science and Technology) project coordinator (Elom University)

adjunct professor (Indiana University) research assistant (Indiana University) agro-forestry

extensionist (Peace Corps)

Volunteer Experience: Haw River Assembly 2007
Board member, stewardship chair, Sycamore Land Trust (Bloomington, IN)
Chapel Hill Bird Club

Education: Ph.D. Environmental Science Indiana University 2007
MSES, Environmental Science Indiana University 2001
MPA, Environmental Management Indiana University 2001
BS, Biology, Fine Arts, Vanderbilt University 1994

Other Comments:

STAFF COMMENTS: Originally applied for Commission for the Environment 11/19/09.
Reapplied for Commission for the environment, IP (Intergovernmental Parks) Work
Group, Chapel Hill Planning Board 8/19,2010. ADDRESS VERIFICATION: 20 East
Drive, Chapel Hill is Chapel Hill township, CH jurisdiction, Chapel Hill ETJ. UPDATED
APPLICATION 04/03/2012 FOR CHAPEL HILL PLANNING BOARD.

This application was current on: 4/3/2012

Date Printed: 12/30/2013

Applicant Interest Listing

by Board Name and by Applicant Name

Commission for the Environment

Contact Person: Rich Shaw
Contact Phone: 919-245-2514

Mr Matt Crook 1000 Smith Level Rd Apt M1 Carrboro NC 27510 Skills:	Day Phone: 704-965-5406 Evening Phone: 704-965-5406 Cell Phone: 704-965-5406 E-mail: crookm@gmail.com Also Serves On:	Sex: Male Race: Caucasian Township: Chapel Hill Date Applied: 10/03/2014
Mr. Paul Dubbeling 4212 Orange Grove Road Hillsborough NC 27278 Skills: Attorney	Day Phone: 910-584-8593 Evening Phone: 910-584-8593 Cell Phone: E-mail: paul.dubbeling@gmail.com Also Serves On:	Sex: Male Race: Caucasian Township: Hillsborough Date Applied: 03/14/2013
Thomas Eisenhart 605 Jones Ferry Rd, Apt TT15 Carrboro NC 27510 Skills:	Day Phone: 9193607468 Evening Phone: 9193607468 Cell Phone: 9193607468 E-mail: tomeisenhart@gmail.com Also Serves On:	Sex: Male Race: Caucasian Township: Chapel Hill Date Applied: 04/16/2014
Mr. Jae Furman 520 Dairy Glen Road Chapel Hill NC 27516 Skills: Research Analyst	Day Phone: 919-725-7070 Evening Phone: Cell Phone: E-mail: yoganature@gmail.com Also Serves On:	Sex: Male Race: Caucasian Township: Chapel Hill Date Applied: 11/03/2012
CAP Marshall Gray Jr T 304 County Seat Drive Hillsborough NC 27278 Skills:	Day Phone: 919-541-4303 Evening Phone: 434-401-8626 Cell Phone: E-mail: msgj@hotmail.com Also Serves On:	Sex: Male Race: Caucasian Township: Hillsborough Date Applied: 11/19/2013
Ms Lynne Gronback 2420 Sunnyfield Court Hillsborough NC 27278 Skills:	Day Phone: 919-219-3219 Evening Phone: 919-219-3219 Cell Phone: 919-219-3219 E-mail: Lgronback@gmail.com Also Serves On:	Sex: Female Race: Caucasian Township: Bingham Date Applied: 10/11/2014

Applicant Interest Listing

by Board Name and by Applicant Name

Commission for the Environment

Contact Person: Rich Shaw

Contact Phone: 919-245-2514

Mr. William R. Kaiser

2112 Markham Dr.
Chapel Hill NC 27514

Day Phone: 919-933-9794

Evening Phone: 919-933-9794

Cell Phone: 919 933-9794

E-mail: w_mckaiser@hotmail.com

Sex: Male

Race: Caucasian

Township: Chapel Hill

Date Applied: 01/10/2014

Skills: Geologist

Also Serves On:

Skills: Hydrogeologic/Geochemical Envirmntal

Also Serves On:

Skills: Peace Corps

Also Serves On:

Dr. Barry Katz

5801 Cascade Drive
Chapel Hill NC 27514

Day Phone: 9193835178

Evening Phone: 9193835178

Cell Phone: 9193835178

E-mail: bakatz@nc.rr.com

Sex: Male

Race: Caucasian

Township: Chapel Hill

Date Applied: 12/16/2013

Skills:

Also Serves On:

Mrs. Nicole Roth

707 Dairyland Rd
Chapel Hill NC 27516

Day Phone: 415-615-2016

Evening Phone: 415-615-2016

Cell Phone: 415-615-2016

E-mail: nicole.a.roth@gmail.com

Sex: Female

Race: Caucasian

Township: Chapel Hill

Date Applied: 08/18/2014

Skills:

Also Serves On:

Ms. Sheila Thomas-Ambat

103 Hunter Hill Place
Chapel Hill NC 27517

Day Phone: 9192254744

Evening Phone: 9192254744

Cell Phone: 9192254744

E-mail: staemail@yahoo.com

Sex: Female

Race: Asian American

Township: Chapel Hill

Date Applied: 07/30/2014

Skills:

Also Serves On:

Volunteer Application Orange County Advisory Boards and Commissions

Name: Mr Matt Crook
Name Called:
Home Address: 1000 Smith Level Rd Apt M1
 Carrboro NC 27510
Phone (Day): 704-965-5406
Phone (Evening): 704-965-5406
Phone (Cell): 704-965-5406
Email: crookm@gmail.com
Place of Employment: g-bit, llc
Job Title: Director of Sales and Marketing
Year of OC Residence: 2012
Township of Residence: Chapel Hill
Zone of Residence:
Sex: Male
Ethnic Background: Caucasian

Community Activities/Organizational Memberships:

Chapel Hill Bible Church

Past Service on Orange County Advisory Boards:

N/a

Boards/Commissions applied for:

Commission for the Environment

Background, education and experience relevant to this board:

I have a background in management consulting and business management. I attending UNC Chapel Hill as an undergraduate and studied political science and urban and regional planning. After 7 years of consulting in Washington DC, I came back to UNC Chapel Hill to get a Masters in Business Administration and just graduated in May. My concentrations were in Sustainable Enterprise, Entrepreneurship, and Corporate Finance and Accounting. While getting my MBA I was selected as a Leadership Fellow for the Center for Sustainable Enterprise at Kenan-Flagler, and was also elected as the President of the Entrepreneurship club. I worked closed with the Campus Y, The Cube (social-enterprise incubator on campus), 1789 and Launch Chapel Hill to connect and expose MBAs to sustainable and environmental startups in the area.

Since getting my MBA I have worked for a solar developer, and two startups that have center their business around sustainability and the environment. The reason I came back to NC to get my MBA was to grow my business acumen in sustainable enterprise and clean energy, and focus on building smart and socially responsible businesses in North Carolina.

Reasons for wanting to serve on this board:

I want to serve on this board because I want to stop sitting on the sidelines and get involved in my local government. I have strong qualities that can benefit the Commission (a business acumen, focus on sustainability and the environment, and a background in consulting and to manage ambiguous projects and provide relevant information to be used in an executive manner), and a perspective that is probably under-represented (as a young adult) in our local

government. I want to help shape North Carolina's future for the better, and in order to do that, I want to use my background and experience to serve on the Commission for the Environment.

Conflict of Interest:

Supplemental Questions:

Other Comments:

This application was current on: 10/3/2014 6:21:54 PM

Date Printed: 10/9/2014

Volunteer Application Orange County Advisory Boards and Commissions

Name: Mr. Paul Dubbeling
Name Called:
Home Address: 4212 Orange Grove Road
 Hillsborough NC 27278
Phone (Day): 910-584-8593
Phone (Evening): 910-584-8593
Phone (Cell):
Email: paul.dubbeling@gmail.com
Place of Employment: Horizon Home Rentals
Job Title: Owner
Year of OC Residence: 2012
Township of Residence: Hillsborough
Zone of Residence: Bingham Twncsp
Sex: Male
Ethnic Background: Caucasian

Community Activities/Organizational Memberships:

None. I am relatively new to the area (though I have chosen Orange County to be both my home and the location of my business) and am looking for opportunities for public service.

Past Service on Orange County Advisory Boards:

Boards/Commissions applied for:

Commission for the Environment

Background, education and experience relevant to this board:

I am a small business owner in the community, former military officer, and lawyer. I am deeply interested in preserving and building a vibrant, healthy environment in Orange County. I believe in the importance of maintaining a healthy ecosystem but understand that any public policy must reflect a variety of concerns. I have years of both managerial and legal experience which will enable me to assist the Board in both the articulation and execution of plans to maintain and improve the quality of Orange County.

Reasons for wanting to serve on this board:

Conflict of Interest:

Supplemental Questions:

Other Comments:

STAFF COMMENTS: Applied 03/14/2013 for Commission for the Environment.
 ADDRESS VERIFICATION: 4212 Orange Grove Road, Hillsborough, NC. Is Bingham Township, Orange County Jurisdiction and Rural Buffer Zoning.

This application was current on: 3/14/2013 9:25:06 AM

Date Printed: 12/27/2013

Volunteer Application Orange County Advisory Boards and Commissions

Name: Thomas Eisenhart
Name Called:
Home Address: 605 Jones Ferry Rd, Apt TT15
 Carrboro NC 27510
Phone (Day): 9193607468
Phone (Evening): 9193607468
Phone (Cell): 9193607468
Email: tomeisenhart@gmail.com
Place of Employment: UNC-CH
Job Title: Research Assistant
Year of OC Residence: 2011
Township of Residence: Chapel Hill
Zone of Residence:
Sex: Male
Ethnic Background: Caucasian

Community Activities/Organizational Memberships:

UNC Renewable Energy Special Projects Committee, Member
 UNC Green Labs Committee, Member
 Support Circle Member, Orange County Partnership to End Homelessness
 Member of University United Methodist Church

Past Service on Orange County Advisory Boards:

None

Boards/Commissions applied for:

Commission for the Environment

Background, education and experience relevant to this board:

I am currently a Ph.D. candidate in the Department of Chemistry at UNC, but my educational background includes studies in both the technical and social science aspects of sustainability. I graduated from Georgia Southern University in 2010 with a B.S. in Chemistry before spending a year in the UK and earning a M.Sc. in Clean Chemical Technology and Management at The Queen's University of Belfast. I moved to UNC to begin my Ph.D. in Chemistry in 2011, and for the past two years I have also served on the Renewable Energy Special Projects Committee here at UNC. Our task at RESPC is to identify, develop, and fund projects that help increase energy efficiency on campus and reduce the need for power generated by non-renewable methods. As a scientist who has spent a number of years carrying out research in the area of renewable energy development, I am quite familiar with the many environmental problems facing the planet today. I know that addressing many of these problems is a tall task, but I feel that my educational background, passion for sustainability and environment, and love of Orange County will allow me to be a productive member of the Commission for the Environment.

Reasons for wanting to serve on this board:

Growing up in a rural area and spending hours upon hours outdoors gave me an appreciation for the environment at a very young age. As I've grown older, my academic pursuits have reflected this interest in environmental preservation and protection, and I want to use this passion to serve our beautiful county and the current and future citizens who inhabit it. After completing my Ph.D. I do not plan on continuing on the "traditional" academic career path, and the idea of moving into science and environmental policy is of great interest to me. I know that serving on this commission will provide me with excellent experience in how communities tackle current and future environmental problems. While I know that I certainly will learn a lot from this commission, I also feel that I would be an asset to the commission if chosen to serve. I have quickly grown to love this area of the country, and Orange County in particular, and I genuinely care about the state of the environment here. My wife and I hope to make it our permanent home one-day, and we'd like to be able to raise a family in a county that has clean air, safe water, and wonderful outdoor amenities for all to enjoy.

Conflict of Interest:

Supplemental Questions:

Other Comments:

This application was current on: 4/16/2014 8:01:19 AM

Date Printed: 10/29/2014

Volunteer Application Orange County Advisory Boards and Commissions

Name: Mr. Jae Furman
Name Called:
Home Address: 520 Dairy Glen Road
 Chapel Hill NC 27516
Phone (Day): 919-725-7070
Phone (Evening):
Phone (Cell):
Email: yoganature@gmail.com
Place of Employment: Duke University
Job Title: Institutional Research Analyst
Year of OC Residence: 1995
Township of Residence: Chapel Hill
Zone of Residence: Carrboro City Limits
Sex: Male
Ethnic Background: Caucasian

Community Activities/Organizational Memberships:

None currently. Former conservation chair, New Hope Audubon Society.

Past Service on Orange County Advisory Boards:

Boards/Commissions applied for:

Commission for the Environment

Background, education and experience relevant to this board:

Strong interest in protecting the environment. Strengths are in communications, strategic planning, data analysis.

Reasons for wanting to serve on this board:

Conflict of Interest:

Supplemental Questions:

Other Comments:

STAFF COMMENTS: Originally (11/03/2012) applied for Commission for the Environment. ADDRESS VERIFICATION: 520 Dairy Glen Road, Chapel Hill, NC 27516 is Chapel Hill Township, Carrboro Jurisdiction, Carrboro City Limits.

Volunteer Application Orange County Advisory Boards and Commissions

Name: CAPT Marshall Gray Jr
Name Called:
Home Address: 304 County Seat Drive
 Hillsborough NC 272788
Phone (Day): 919-541-4303
Phone (Evening): 434-401-8626
Phone (Cell):
Email: msgj@hotmail.com
Place of Employment: US Public Health Service / US EPA Homeland Sec
Job Title: Progam Manager/ Industrial Hygienist / Commandi
Year of OC Residence:
Township of Residence: Hillsborough
Zone of Residence: Hillsborough Twnshp - In City Limits
Sex: Male
Ethnic Background: Caucasian

Community Activities/Organizational Memberships:

No current community activities; Member American Conference of Governmental Industrial Hygienist; Diplomat, American Board of Industrial Hygiene; Commissioned Officers Association of the US Public Health Service; American Legion

Past Service on Orange County Advisory Boards:

Served on the Hillsborough Water and Sewer Advisory Committee (2007 - 2009)

Boards/Commissions applied for:

Commission for the Environment

Background, education and experience relevant to this board:

BS, Environmental Health, MS Environmental Engineering; Captain - US Public Health Service; Certified Industrial Hygienist; Commanding Officer USPHS Applied Public Health Team-2 (Epi, Envr Health, Preventive Services); Multiple national disaster response and recovery (Anthrax, hurricanes); Currently manage biodefense program across EPA, HHS, DHS, and DoD. Worked as Environmental Health (Food, Wastewater, Rabies Control) specialist for Commonwealth of VA prior to Navy Medical Service Corps Commission and USPHS.

I would bring a balanced, objective applied view of public health to the board with the ability to lead an issue, or support as needed. I am committed to public health through a career of service and a strong advocate of preventive services to enhance the quality of life of citizens, as well as the burden on service providers. Additionally, I am an advocate of integrating public health as a critical element of emergency planning and response. I have, nor desire, no political or party affiliations, although realize which side often prevails in the balance of science and politics.

- If considered for nomination, will need to verify any conflict of interest, or appearance of conflict due to funding originating from Fed HHS or EPA.
- Need to verify residence approval as I have lived in Orange County since 2002, but am

officially a FL resident on military orders (open ended) to NC. Pay local property taxes to Hillsborough and Orange County.

Reasons for wanting to serve on this board:

Conflict of Interest:

Animal Services Advisory Board

Background, education and experience relevant to this board:

Regulatory attorney (licensed in California) with experience drafting legislation and public policy experience, particularly in the area of animal policy. I previously lived in Orange County, NC, from 2002-2006, lived in Durham County from 2007-2010, and relocated back to Orange County (Eno Township) as a homeowner in 2013.

My prior relevant experience includes:

• Animal Legal Defense Fund pro bono attorney (2011-2013)

• Developed Animal Law pro bono team with the law firm of Gibson, Dunn & Crutcher LLP, focusing on legislative analysis and policy projects. Awarded ALDF 2011 and 2012 Firm Advancement in Animal Law Pro Bono Achievement Award.

• Helped manage over \$100,000 as a member of the Town of Chapel Hill Public Arts Commission (2005).

• Served as Board Member and Public Relations Co-Chair of Durham County Women's Commission (2006-2007).

• Policy Consultant for Four Feet Forward, an animal policy organization (2012)

• Completed Animal Law course through Duke University School of Law (2010)

• Pro bono counsel for multiple 501(c)3s for policy review, compliance, and guidance, including animal rescue organizations (2010-2013)

Reasons for wanting to serve on this board:

Conflict of Interest:

Supplemental Questions:

Other Comments:

11/19/13 - confirmed with the tax office that Mr. Gray was delinquent on vehicle taxes.

11/22/13 - Mr. Gray confirmed that he paid the delinquent vehicle tax and this was confirmed with the tax office. He lives in the Hillsborough Township, jurisdiction county / Hillsborough City Limits, RI.

This application was current on: 11/19/2013 12:41:19 PM

Date Printed: 12/27/2013

Volunteer Application Orange County Advisory Boards and Commissions

Name: Ms Lynne Gronback
Name Called:
Home Address: 2420 Sunnyfield Court
 Hillsborough NC 27278
Phone (Day): 919-219-3219
Phone (Evening): 919-219-3219
Phone (Cell): 919-219-3219
Email: Lgronback@gmail.com
Place of Employment: Cedar Ridge High School Orange County Schools
Job Title: teacher- Science: Biology, Earth and Environmenta
Year of OC Residence: 1987
Township of Residence: Bingham
Zone of Residence: County
Sex: Female
Ethnic Background: Caucasian

Community Activities/Organizational Memberships:

Current: Food for All through St. Matthews Church -supervisor for high school students working in this program

Past Service on Orange County Advisory Boards:

Parks and Rec

Boards/Commissions applied for:

Commission for the Environment

Background, education and experience relevant to this board:

My education and private sector background make me well suited for this service. I was a Biology undergrad and a GIS/Geology concentration in my masters program at NCSU. I was a Kenan Fellow 2002-2004 and worked to incorporate climate change education curricular goals into the then new NC Standard Course of study. I worked with Dr. Bill Schlesinger who, at the time, served as Dean of the Nicholas School of the Environment. As a fellow, I worked in the CO2 forest on Eubanks Road to understand the impacts of Climate Change on local ecosystems. In 2005 I worked with the Greenbridge building group in the planning stages of that project. I am a certified AP Environmental Science and AP Biology teacher as well as an International Baccalaureate Environmental Systems and Societies teacher at Cedar Ridge High School. Prior to teaching, I worked in Public Relations and Advertising in Greensboro and then in Chapel Hill. In my Chapel Hill work, I worked on several commercial property marketing campaigns most notably, Europa Center.

Reasons for wanting to serve on this board:

As I approach the end of my teaching career, I am interested in moving into the sustainable property development and/or sustainable affordable housing arena. I feel like this committee will help me better understand the needs of our local environment and how we can better educate the public about areas of weakness and to become a better steward of the beautiful land around us and how we can grow in a sustainable way.

Conflict of Interest:

Supplemental Questions:

Other Comments:

This application was current on: 10/11/2014 8:14:34 AM

Date Printed: 10/17/2014

Volunteer Application Orange County Advisory Boards and Commissions

Name: Mr. William R. Kaiser
Name Called:
Home Address: 2112 Markham Dr.
 Chapel Hill NC 27514
Phone (Day): 919-933-9794
Phone (Evening): 919-933-9794
Phone (Cell):
Email: w_mckaiser@hotmail.com
Place of Employment: Retired geologist
Job Title: Retired geologist
Year of OC Residence: 2004
Township of Residence: Chapel Hill
Zone of Residence: Chapel Hill Township within C.H. city limits
Sex: Male
Ethnic Background: Caucasian

Community Activities/Organizational Memberships:

NC Botanical Garden volunteer: invasive plant control, prairie and forest management, trail maintenance at Mason Farm. Climate garden at Totten Center.

Duke Forest: trail development and maintenance, geology tour leader.

Past Service on Orange County Advisory Boards:

Commission for the Environment, Nov.2005-May 2013, 2 yr as Chair.

New Hope Park at Blackwood Farm Master Plan Committee Member, 2006

Boards/Commissions applied for:

Agricultural Preservation Board

Background, education and experience relevant to this board:

Preservation of agricultural land will have positive environmental impact. I am conversant with the county's environmental issues. I'd bring geological perspective and relevant volunteer experience to board discussions. I can investigate and solve technical problems and have proven written and oral communication skills. I would use them in review of VAD and EVAD applications.

Reasons for wanting to serve on this board:

Conflict of Interest:

Orange County Parks and Recreation Council**Background, education and experience relevant to this board:**

My knowledge of the natural world gained professionally as a geologist, as a CFE member, and as a volunteer would guide my evaluation of park land.

Reasons for wanting to serve on this board:**Conflict of Interest:****Supplemental Questions:**

Work Experience: Extensive research (Univ. of Texas at Austin Bur. Economic Geology) and industry experience (Exxon) in energy resources, especially coal and natural gas. Hydrogeologic and geochemical skills for environmental studies e.g., coal gasification, high-level radioactive waste, mined lands, oil-field waste, geophysical - log analysis, ground -water flow patterns, aquifer architecture and gravity. Proven written and oral communication skills.

Volunteer Experience: Volunteered on a regular basis with the Heart of Texas Peace Corps Association serving two varieties of public agencies and non-profit groups, e.g. Safe Place, Wild Basin, AIDS Services, Food Bank, Hornsby Bend, Mayfield Park, Tree Folks, Lower Colo. R. Authority, etc. Peace Corps Volunteer (1963-65); Ghana, W. Africa, assigned to Ghana Geological Survey.

Education: The Johns Hopkins University, Ph.D. Geology. University of Wisconsin - Madison, M.S. Geology; University of Wisconsin - Madison, B.A. Geology.

Other Comments:

STAFF NOTES: Originally applied 4/6/04 for Solid Waste Advisory Board; Commission for the Environment; and Economic Development Commission. APPLIED 07/28/2013 for Agricultural Preservation Board and Orange County Parks and Recreation Council.

Address Verification: 2112 Markham Drive, Chapel Hill, NC 27514 is Chapel Hill Township, Chapel Hill Jurisdiction, and Chapel Hill Town Limits.

This application was current on: 7/28/2013

Date Printed: 12/27/2013

Volunteer Application Orange County Advisory Boards and Commissions

Name: Dr. Barry Katz
Name Called:
Home Address: 5801 Cascade Drive
 Chapel Hill NC 27514
Phone (Day): 9193835178
Phone (Evening): 9193835178
Phone (Cell): 9193835178
Email: bakatz@nc.rr.com
Place of Employment: Retired
Job Title: Retired
Year of OC Residence: 1970
Township of Residence: Chapel Hill
Zone of Residence:
Sex: Male
Ethnic Background: Caucasian

Community Activities/Organizational Memberships:

None. Previously on the Planning Board. Former Chair of Orange Co. Democratic Party

Past Service on Orange County Advisory Boards:

Previously on the Orange County Planning Board - 6 years

Boards/Commissions applied for:

Commission for the Environment

Background, education and experience relevant to this board:

PhD in Botany. CEO of company that worked in forests worldwide. Familiar with contract law.
Served on the OC Planning Board for 6 years.

Reasons for wanting to serve on this board:

I am interested in the future of Orange County and preserving natural areas.

Conflict of Interest:

Orange County Board of Adjustment (REQUIRES DISCLOSURE STATEMENT)

Background, education and experience relevant to this board:

I served on the Planning Board for 6 years. I was CEO of a company for 16 years, so I am familiar with contract law.

Reasons for wanting to serve on this board:

I am interested in the future of Orange County

Conflict of Interest:

Orange Water & Sewer Authority Board of Directors**Background, education and experience relevant to this board:**

My college background is in biology and geology. My PhD and professional research career was focused on environmental microbiology. I served 6 years on the OC Planning Board.

Reasons for wanting to serve on this board:

I am interested in the future of Orange County

Conflict of Interest:**Supplemental Questions:****Orange County Board of Adjustment (REQUIRES DISCLOSURE STATEMENT)****Please list the work/volunteer experience/qualifications that would add to your expertise for this board.**

My experience on the Planning Board gives me a good background for the Bd of Adj. As CEO of a company, I have a lot of experience with contract law.

What unique perspective can you bring to the Orange County Board of Adjustment?

Board members must be disinterested parties to cases. They should know something about the property rules of the County. They should be long-time residents of Orange County and have a sense of the various communities and their histories on this county.

What do you see as the responsibilities of this board, and what do you hope to accomplish if appointed?

Fair resolutions of cases consistent with the rules and diverse interests of Orange County residents.

What do you consider to be the most important issues facing Orange County related to growth?

Preventing urban sprawl. Protecting water resources. Balanced tax base. Providing essential services to residents.

What role should the Board of Adjustment take in guiding and regulating growth?

The Board makes judgments on cases before it based on the presentations of opposing parties. The suggestion that the Board has a philosophy suggests it should be a politically appointed Board and not a legal or quasi-legal Board, which it is.

How would you, as a member of the Planning Board, contribute to the implementation of the Board of Commissioners' adopted Goals and Priorities?

Try to achieve a consensus that decisions are consistent with these goals and priorities. The Board acts on cases that should have legal elements that must be considered primary, but in the context of Orange County goals.

Orange Water & Sewer Authority Board of Directors**Please list/explain your experience, either professionally and/or from other boards/commissions that you have in the areas of budget, personnel, and management.**

My Planning Board experience gives me familiarity with the processes and issues before OWASA. My environmental educations would also provide relevance.

In addition to the experience listed in the question above, please list the work/volunteer experience/qualifications that would add to your expertise for this board.

I worked and performed in environmental sciences field for 26 years.

What do you see as the responsibilities of this board, and what do you hope to accomplish if appointed?

Protect the water quality for future residents. Plan water strategy for the future.

What is OWASA's role in growth/development issues?

OWASA serves the needs of the Urban Services Boundary including Chapel Hill and Carrboro. They are increasing in density and population size. OWASA has to assure that safe, clean water is available to meet the long-term needs of these communities. Negotiations with other communities will be an essential element for these resources and I can deal with that.

Other Comments:

ominated for CPLUC on 5/8/02. Originally applied 4/28/98 for O.C. Planning Board. Ph.D. V.P. of Microbial Acquisitions and Research Fellow at Mycosearch, Inc. Expertise in Forest Microbiology. Have lived and worked in Orange County 28 years. I am interested in supporting ways for the county to fund programs that maintain the quality of life it presently offers most of its citizens, and extending those good qualities to the rest of its residents. I want to work on achieving a new comprehensive land use plan and its implementation in Orange Co. STAFF COMMENTS: Originally applied for Local Revenue Options Education Advisory Committee 2/5/2008. ADDRESS VERIFICATION: 5801 Cascade Drive, Chapel Hill is Chapel Hill Township in OCPL jurisdiction. UPDATED INTEREST 04/13/2011 IF ELIGIBLE. UPDATED INTEREST 02/13/2012 FOR PLANNING BOARD.

12/16/13 - Re-applied under new application.

This application was current on: 12/16/2013 3:29:48 PM

Date Printed: 12/27/2013

Volunteer Application Orange County Advisory Boards and Commissions

Name: Mrs. Nicole Roth
Name Called:
Home Address: 707 Dairyland Rd
 Chapel Hill NC 27516
Phone (Day): 415-615-2016
Phone (Evening): 415-615-2016
Phone (Cell): 415-615-2016
Email: nicole.a.roth@gmail.com
Place of Employment: Independent Lawyer
Job Title: Lawyer
Year of OC Residence: 2012
Township of Residence: Chapel Hill
Zone of Residence:
Sex: Female
Ethnic Background: Caucasian

Community Activities/Organizational Memberships:

I am on the Board of Directors for the Animal Legal Defense Fund and Humane Carolina. I also advise a number of local nonprofits in nonprofit management and legal issues, including a number of animal related nonprofits. I am also a member of the Women's Forum of North Carolina.

Past Service on Orange County Advisory Boards:

None.

Boards/Commissions applied for:

Animal Services Advisory Board

Background, education and experience relevant to this board:

I am an attorney and I have been working on animal legal issues since 2004. I have worked with about 15 large national and small local animal protection nonprofits advising them on legal and nonprofit management issues. I have also worked with shelters, government agencies, and government officials on animal issues.

Reasons for wanting to serve on this board:

I would like to get more involved in the local community and I believe my experience and expertise would best be served on the Animal Services Advisory Board.

Conflict of Interest:

My paid clients are not local organizations and I am not aware of any interests they have in local issues.

Commission for the Environment**Background, education and experience relevant to this board:**

I am an attorney with a focus in environmental issues. I have worked on a number of environmental lawsuits and investigations under CERCLA, EPCRA, the Clean Air Act, the Clean Water Act, and nuisance laws. I also have experience serving on 4 nonprofit boards of directors and I advise other nonprofits on legal and nonprofit management issues.

Reasons for wanting to serve on this board:

I would like to get more involved in the local community and I believe my experience and expertise could help the Commission for the Environment.

Conflict of Interest:**Chapel Hill Library Board of Trustees****Background, education and experience relevant to this board:**

I am a local attorney with two young children. I have a lot of experience serving on nonprofit boards and advising nonprofits on legal and management issues. I am also currently working on getting a graduate certificate in nonprofit management at UNC. I love to read and we visit the library weekly. I would like to use my experience and time to assist one of the community resources our family is the most involved in.

Reasons for wanting to serve on this board:

I have two young children and we visit the library weekly. I think it is critical that people have access to the wonderful services this library provides. I have met a number of low income families in the Chapel Hill area who are unaware of all of the services at the library and I would like to help ensure that all of our citizens understand the resources available to them. Love of learning is critical for young children and I want to help foster that love with communities who need it the most.

Conflict of Interest:**Supplemental Questions:****Other Comments:**

This application was current on: 8/18/2014 1:45:11 PM

Date Printed: 8/19/2014

**ORANGE COUNTY
BOARD OF COMMISSIONERS**

ACTION AGENDA ITEM ABSTRACT

Meeting Date: November 6, 2014

Action Agenda

Item No. 11-f

SUBJECT: Human Relations Commission – Appointments

DEPARTMENT: Board of Commissioners

PUBLIC HEARING: (Y/N)

No

ATTACHMENT(S): Under Separate Cover
Membership Roster
Resolution
Applications for Persons Recommended
Interest List
Applications of Persons on the Interest List

INFORMATION CONTACT:
Clerk's Office, 245-2130

PURPOSE: To consider making appointments to the Human Relations Commission.

BACKGROUND: The following information is for Board consideration:

- Appointment to a first full term (Position #4) Town of Chapel Hill representative for Mr. Alan Jefferies ending 06/30/2017.
- Appointment to a partial term (Position #9) Town of Chapel Hill representative for Ms. Jilan Li ending 09/30/2016.

POSITION NO.	NAME	SPECIAL REPRESENTATIVE	EXPIRATION DATE
4	Mr. Alan Jefferies	Town of Chapel Hill	06/30/2017
9	Ms. Jilan Li	Town of Chapel Hill	09/30/2016

NOTE - If the individuals listed above are appointed, the following vacancies remain:

- *Position #12--- “At-Large” position----- expiring 06/30/2016.
- *Position #14--- “At-Large” position----- expiring 09/30/2015.

FINANCIAL IMPACT: None.

RECOMMENDATION(S): The Board will consider making appointments to the Human Relations Commission.

Board and Commission Members

And Vacant Positions

Human Relations Commission

Meeting Times: 6:30 p.m. second Monday of each month

Terms: 2

Contact Person: James Davis

Meeting Place: Community Room of the Animal Services Facility

Positions: 18

Length: 3 years

Contact Phone: 919-245-2492

Description: The Board of Commissioners appoints all eighteen members. The Towns of Chapel Hill, Carrboro and Hillsborough each nominate at least one member. This commission seeks to prevent and/or eliminate bias and discrimination by means of education, persuasion, conciliation and enforcement. It also advises the Board of County Commissioners on these matters, receives discrimination complaints, and conducts the corresponding investigation of such complaints. To learn more, visit this web address: www.co.orange.nc.us/hrr/hrc.asp

1	Dr. Christine Kelly-Kleese Chair 9512 Greenfield Road Chapel Hill NC 27516	Day Phone: 536-7231 Evening Phone: 929-5900 FAX: 686-3396 E-mail: drkelly44@gmail.com	Sex: Female Race: Caucasian Township: Bingham Resid/Spec Req: At-Large Special Repr:	First Appointed: 01/20/2011 Current Appointment: 06/19/2012 Expiration: 06/30/2015 Number of Terms: 1
2	Ms. Natalie Turner 638 Patriot's Pointe Drive Hillsborough NC 27278	Day Phone: 919-684-7669 Evening Phone: FAX: E-mail: nwu.2485@gmail.com	Sex: Female Race: Asian American Township: Hillsborough Resid/Spec Req: At-Large Special Repr:	First Appointed: 05/21/2013 Current Appointment: 05/21/2013 Expiration: 09/30/2015 Number of Terms: 1
3	Ms. Vanessa Soleil 321 West Queen Street Hillsborough NC 27278	Day Phone: 919-245-2897 Evening Phone: FAX: E-mail: vsoleil@orangecountync.gov	Sex: Female Race: Caucasian Township: Hillsborough Resid/Spec Req: At-Large Special Repr:	First Appointed: 06/03/2014 Current Appointment: 06/03/2014 Expiration: 09/30/2015 Number of Terms: 1
4	VACANT	Day Phone: Evening Phone: FAX: E-mail:	Sex: Race: Township: Resid/Spec Req: Chapel Hill Special Repr: Town of Chapel Hill	First Appointed: Current Appointment: Expiration: 06/30/2014 Number of Terms:
5	Mr. Marc Xavier 906 Savannah Court Hillsborough NC 27278	Day Phone: 919-368-8102 Evening Phone: 919-368-8102 FAX: E-mail: MXAVIER88@GMAIL.COM	Sex: Male Race: African American Township: Hillsborough Resid/Spec Req: At-Large Special Repr:	First Appointed: 05/21/2013 Current Appointment: 10/07/2014 Expiration: 06/30/2017 Number of Terms: 1

Board and Commission Members

And Vacant Positions

Human Relations Commission

Meeting Times: 6:30 p.m. second Monday of each month

Terms: 2

Contact Person: James Davis

Meeting Place: Community Room of the Animal Services Facility

Positions: 18

Length: 3 years

Contact Phone: 919-245-2492

Description: The Board of Commissioners appoints all eighteen members. The Towns of Chapel Hill, Carrboro and Hillsborough each nominate at least one member. This commission seeks to prevent and/or eliminate bias and discrimination by means of education, persuasion, conciliation and enforcement. It also advises the Board of County Commissioners on these matters, receives discrimination complaints, and conducts the corresponding investigation of such complaints. To learn more, visit this web address: www.co.orange.nc.us/hrr/hrc.asp

6	Dr. Dominika Baran 114 Murray Street Hillsborough NC 27278	Day Phone: 919-641-4504 Evening Phone: FAX: E-mail: dominikabaran@gmail.com	Sex: Female Race: Caucasian Township: Hillsborough Resid/Spec Req: At-Large Special Repr:	First Appointed: 11/19/2013 Current Appointment: 11/19/2013 Expiration: 09/30/2016 Number of Terms: 1
7	Ms. Joyce Christine Preslar 9417 Bethel-Hickory Grove Ch Rd Chapel Hill NC 27516	Day Phone: 919-967-0367 Evening Phone: 919-357-6198 FAX: 919-967-0367 E-mail: joypreslar@gmail.com	Sex: Female Race: Caucasian Township: Bingham Resid/Spec Req: At-Large Special Repr:	First Appointed: 08/23/2011 Current Appointment: 06/18/2013 Expiration: 06/30/2016 Number of Terms: 1
8	Mr. Matthew Hughes 1845 Washington Drive, PO Box 1406 Hillsborough NC 27278	Day Phone: 919-928-4480 Evening Phone: FAX: E-mail: matt.hughes90@yahoo.com	Sex: Male Race: Caucasian Township: Eno Resid/Spec Req: At-Large Special Repr:	First Appointed: 01/20/2011 Current Appointment: 10/07/2014 Expiration: 06/30/2017 Number of Terms: 2
9	VACANT	Day Phone: Evening Phone: FAX: E-mail:	Sex: Race: Township: Resid/Spec Req: Chapel Hill Special Repr: Town of Chapel Hill	First Appointed: Current Appointment: Expiration: 09/30/2016 Number of Terms:
10	Ms. Monica Richard D4 Fenway Park Carrboro NC 27510	Day Phone: 919-932-1273 Evening Phone: FAX: E-mail: mlrichard@mindspring.com	Sex: Female Race: African American Township: Chapel Hill Resid/Spec Req: Carrboro Special Repr: Town of Carrboro	First Appointed: 09/17/2013 Current Appointment: 09/17/2013 Expiration: 06/30/2016 Number of Terms: 1

Board and Commission Members

And Vacant Positions

Human Relations Commission

Meeting Times: 6:30 p.m. second Monday of each month

Terms: 2

Contact Person: James Davis

Meeting Place: Community Room of the Animal Services Facility

Positions: 18

Length: 3 years

Contact Phone: 919-245-2492

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11	Ms. Antonia Pedroza 409 Saint Marys Road Hillsborough NC 27278	Day Phone: 252-738-3770 Evening Phone: 919-760-0210 FAX: E-mail: pedrozaantonia@yahoo.com	Sex: Female Race: Hispanic Township: Hillsborough Resid/Spec Req: Hillsborough Special Repr: Town of Hillsborough	First Appointed: 10/07/2014 Current Appointment: 10/07/2014 Expiration: 06/30/2015 Number of Terms:
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12	VACANT	Day Phone: Evening Phone: FAX: E-mail:	Sex: Race: Township: Resid/Spec Req: At-Large Special Repr:	First Appointed: Current Appointment: Expiration: 06/30/2016 Number of Terms:
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13	Mr. Gerald Ponder 2 Winnawa Walk Hillsborough NC 27278	Day Phone: 919-732-8576 Evening Phone: 919-732-8576 FAX: E-mail: Gaponder@gmail.com	Sex: Male Race: Caucasian Township: Hillsborough Resid/Spec Req: Hillsborough Special Repr: Town of Hillsborough	First Appointed: 11/08/2012 Current Appointment: 10/07/2014 Expiration: 06/30/2017 Number of Terms: 1
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14	VACANT	Day Phone: Evening Phone: FAX: E-mail:	Sex: Race: Township: Resid/Spec Req: At-Large Special Repr:	First Appointed: Current Appointment: Expiration: 09/30/2015 Number of Terms:
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15	Mrs. Doris Brunson 5532 Jomali Drive Durham NC 27705	Day Phone: 919-383-1397 Evening Phone: 919-383-1397 FAX: E-mail: dahbrunson@aol.com	Sex: Female Race: African American Township: Eno Resid/Spec Req: At-Large Special Repr:	First Appointed: 11/19/2013 Current Appointment: 11/19/2013 Expiration: 06/30/2016 Number of Terms: 1
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Board and Commission Members

And Vacant Positions

Human Relations Commission

Meeting Times: 6:30 p.m. second Monday of each month

Terms: 2

Contact Person: James Davis

Meeting Place: Community Room of the Animal Services Facility

Positions: 18

Length: 3 years

Contact Phone: 919-245-2492

Description: The Board of Commissioners appoints all eighteen members. The Towns of Chapel Hill, Carrboro and Hillsborough each nominate at least one member. This commission seeks to prevent and/or eliminate bias and discrimination by means of education, persuasion, conciliation and enforcement. It also advises the Board of County Commissioners on these matters, receives discrimination complaints, and conducts the corresponding investigation of such complaints. To learn more, visit this web address: www.co.orange.nc.us/hrr/hrc.asp

16	Rev. Rollin Russell Vice-Chair 202 Saponi Drive Hillsborough NC 27278	Day Phone: 919-644-0869 Evening Phone: same FAX: E-mail: rollinrussell@nc.rr.com	Sex: Male Race: Caucasian Township: Hillsborough Resid/Spec Req: At-Large Special Repr:	First Appointed: 08/23/2011 Current Appointment: 06/19/2012 Expiration: 06/30/2015 Number of Terms: 1
17	Ms. Jamie Paulen 5500 Spring House Lane Chapel Hill NC 27516	Day Phone: 216-965-5095 Evening Phone: FAX: E-mail: jamiepaulen@gmail.com	Sex: Female Race: Caucasian Township: Chapel Hill Resid/Spec Req: At-Large Special Repr:	First Appointed: 05/21/2013 Current Appointment: 05/21/2013 Expiration: 06/30/2014 Number of Terms: 1
18	Ms. Andrea Jones 109 S Peak Drive Carrboro NC 27510	Day Phone: 91928431253 Evening Phone: 9198431253 FAX: E-mail: afjones@northcarolina.edu	Sex: Female Race: Caucasian Township: Chapel Hill Resid/Spec Req: Carrboro Special Repr: Town of Carrboro	First Appointed: 06/03/2014 Current Appointment: 06/03/2014 Expiration: 06/30/2017 Number of Terms: 1

A RESOLUTION NOMINATING APPLICANTS FOR APPOINTMENT TO CHAPEL HILL SEATS ON THE ORANGE COUNTY HUMAN RELATIONS COMMISSIONS (2014-09-29/R-10)

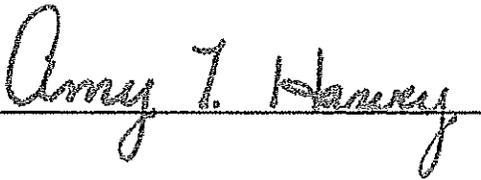
WHEREAS, Orange County has requested that the Chapel Hill Town Council nominate applicants for appointment to the Chapel Hill seats on the Orange County Human Relations Commission;

NOW, THEREFORE, BE IT RESOLVED by the Council of the Town of Chapel Hill that the Council hereby nominates Alan Jefferies and Jilan Li to serve in the Chapel Hill seats on the Orange County Human Relations Commission.

This the 29th day of September, 2014.

I, Amy T. Harvey, Acting Town Clerk of the Town of Chapel Hill, North Carolina, hereby certify that the attached is a true and correct copy of (2014-09-29/R-10) adopted as amended by the Chapel Hill Town Council on September 29, 2014.

This the 30th day of September, 2014.

A handwritten signature in cursive script that reads "Amy T. Harvey". The signature is written over a horizontal line.

Amy T. Harvey
Acting Town Clerk



Volunteer Application Orange County Advisory Boards and Commissions

Name: Mr. Alan Jefferies
Name Called:
Home Address: 555 Paul Hardin Dr
 Chapel Hill NC 27514
Phone (Day): 3369066247
Phone (Evening): 9199625626
Phone (Cell): 3369066247
Email: alanjefferies5@gmail.com
Place of Employment: US Environmental Protection Agency
Job Title: HR Specialist
Year of OC Residence: 2013
Township of Residence: Chapel Hill
Zone of Residence: Chapel Hill Township within C.H. city limits
Sex: Male
Ethnic Background: African American

Community Activities/Organizational Memberships:

- Kings Park International Church- member and volunteer at the teen center.
- Big Brothers & Big Sisters of the Triangle- mentor.
- Blue Ribbon Advocacy Mentoring- mentor.

Past Service on Orange County Advisory Boards:

None

Boards/Commissions applied for:

Human Relations Commission

Background, education and experience relevant to this board:

I am a young African American male that can provide a different perspective concerning issues faced within the African American community. I have a master s in Public Administration that has equipped me with tools in decision making and leading at a local, state and federal level. My life has provided me with experiences and core beliefs that guides my ability to make impactful decisions.

Reasons for wanting to serve on this board:

I am interested in serving my community, learning more about my community, and contributing to the direction and improvement of my community.

Conflict of Interest:

Supplemental Questions:

Other Comments:

This application was current on: 7/6/2014 9:14:15 PM

Date Printed: 9/15/2014

Volunteer Application Orange County Advisory Boards and Commissions

Name: Ms. Jilan Li
Name Called:
Home Address: 734 Providence Glen Drive
 Chapel Hill NC 27514
Phone (Day): 919-806-5154
Phone (Evening): 919-806-5154
Phone (Cell): 919-317-2635
Email: chulan46@hotmail.com
Place of Employment: NCA&T
Job Title: assistant professor
Year of OC Residence: 2014
Township of Residence: Chapel Hill
Zone of Residence: Chapel Hill Township within C.H. city limits
Sex: Female
Ethnic Background: Asian American

Community Activities/Organizational Memberships:

community activity: volunteer at summer camp for children adopted from China;
 organizational membership: member of the society for social work research

Past Service on Orange County Advisory Boards:

No.

Boards/Commissions applied for:

Advisory Board on Aging

Background, education and experience relevant to this board:

I studied social work. I am currently doing research on issues related to aging.

Reasons for wanting to serve on this board:

My mom is 85. She is in China. Getting connected with elderly people in a certain way and being able to do things for them would make me feel good.

Conflict of Interest:

Arts Commission

Background, education and experience relevant to this board:

I have no formal education in arts but have been an art-lover and friends of artists.

Reasons for wanting to serve on this board:

I love arts and want to contribute to make our county more charming.

Conflict of Interest:

Human Relations Commission**Background, education and experience relevant to this board:**

blank

Reasons for wanting to serve on this board:

blank

Conflict of Interest:**Supplemental Questions:****Other Comments:**

This application was current on: 7/31/2014 9:57:47 PM

Date Printed: 9/15/2014

Applicant Interest Listing

by Board Name and by Applicant Name

Human Relations Commission

Contact Person: James Davis
Contact Phone: 919-245-2492

<p>Dr. Patrick Akos 5 Deerwood Ct Chapel Hill NC 27517</p> <p>Skills: Professor</p>	<p>Day Phone: 919-259-6251 Evening Phone: Cell Phone: E-mail: akos49@gmail.com Also Serves On:</p>	<p>Sex: Male Race: Caucasian Township: Chapel Hill Date Applied: 03/09/2012</p>
<p>Ms Tiffany Boley 321 Stephanie Lane Efland NC 27243</p> <p>Skills: Advising Asst, DTCC</p>	<p>Day Phone: 3362121803 Evening Phone: Cell Phone: E-mail: boleyt4870@connect.durhamtech.edu Also Serves On:</p>	<p>Sex: Female Race: Caucasian Township: Hillsborough Date Applied: 03/10/2012</p>
<p>Rev. Susie Enoch 4002 McGowan Creek Road Efland NC 27243</p> <p>Skills: Human Resources Director Skills: Human Resources Manager Skills: Pastoral Services</p>	<p>Day Phone: 336-260-7694 Evening Phone: 336-260-7694 Cell Phone: E-mail: enochts@aol.com Also Serves On: Also Serves On: Also Serves On:</p>	<p>Sex: Female Race: African American Township: Cheeks Date Applied: 02/26/2014</p>
<p>Mr. Scott Goldsmith 1412 Arboretum Drive Chapel Hill NC 27517</p> <p>Skills: Attorney Skills: Mediation and arbitration</p>	<p>Day Phone: 919 240-4404 Evening Phone: 919 240-4404 Cell Phone: E-mail: goldsmithsj@hotmail.com Also Serves On: Also Serves On:</p>	<p>Sex: Male Race: Caucasian Township: Chapel Hill Date Applied: 01/16/2013</p>
<p>Mr. Alan Jefferies 555 Paul Hardin Dr Chapel Hill NC 27514</p> <p>Skills:</p>	<p>Day Phone: 3369066247 Evening Phone: 9199625626 Cell Phone: 3369066247 E-mail: alanjefferies5@gmail.com Also Serves On:</p>	<p>Sex: Male Race: African American Township: Chapel Hill Date Applied: 07/06/2014</p>

Applicant Interest Listing

by Board Name and by Applicant Name

Human Relations Commission

Contact Person: James Davis
Contact Phone: 919-245-2492

Ms. Jilan Li 734 Providence Glen Drive Chapel Hill NC 27514 Skills:	Day Phone: 919-806-5154 Evening Phone: 919-806-5154 Cell Phone: 919-317-2635 E-mail: chulan46@hotmail.com Also Serves On:	Sex: Female Race: Asian American Township: Chapel Hill Date Applied: 07/31/2014
Ms Erin O'Daniel 3604 Old Vine Trail Hillsborough NC 27278 Skills: Arts Skills: Writer	Day Phone: 218-522-0471 Evening Phone: Cell Phone: E-mail: erhino.tusc@gmail.com Also Serves On: Also Serves On:	Sex: Female Race: Caucasian Township: Eno Date Applied: 10/28/2013
Ms. Natalie Ziemba 303 Smith Level Road, Apt A11 Chapel Hill NC 27516 Skills:	Day Phone: 970-310-4369 Evening Phone: Cell Phone: E-mail: nziemba@live.unc.edu Also Serves On:	Sex: Female Race: Caucasian Township: Chapel Hill Date Applied: 11/30/2013

Volunteer Application Orange County Advisory Boards and Commissions

Name: Rev. Susie Enoch
Name Called:
Home Address: 4002 McGowan Creek Road
 Efland NC 27243
Phone (Day): 336-260-7694
Phone (Evening): 336-260-7694
Phone (Cell):
Email: enochts@aol.com
Place of Employment: Unemployed
Job Title:
Year of OC Residence: 2009
Township of Residence: Cheeks
Zone of Residence: Rural Area Resident
Sex: Female
Ethnic Background: African American

Community Activities/Organizational Memberships:

Past Service on Orange County Advisory Boards:

Boards/Commissions applied for:

Durham Technical Community College Board of Directors

Background, education and experience relevant to this board:

Reasons for wanting to serve on this board:

Conflict of Interest:

Board of Social Services

Background, education and experience relevant to this board:

Reasons for wanting to serve on this board:

Conflict of Interest:

Economic Development Advisory Board (REQUIRES DISCLOSURE STATEMENT)

Background, education and experience relevant to this board:

Reasons for wanting to serve on this board:

Conflict of Interest:

Human Relations Commission

Background, education and experience relevant to this board:

Reasons for wanting to serve on this board:

Conflict of Interest:

**Historic Preservation Commission (APPLICANTS SHALL RESIDE WITHIN THE TERRITORIAL
Background, education and experience relevant to this board:**

Reasons for wanting to serve on this board:

Conflict of Interest:

Supplemental Questions:

Work Experience: WrightCare Alternatives Services, Hillsborough, NC [Mar 2008 - May 2011]

Human Resource Director; Served in a pivotal role as a member of the senior leadership team, while providing organizational leadership for the alignment of WCAS workforce with the mission and vision. Worked closely with the Program Director and key clinical team to develop and implement HR strategies, functions and systems to facilitate the achievement of WCAS strategic directions and initiatives. Served as the staff advisor and liaison within various Committees of WCAS Board of Directors, as needed: 'Promoted and facilitated the mission and vision of the organization. Maintained the staff needed for client care. Created, directed, and implemented development strategies to solidify and expand the organization's employee and employer relationship. Developed a sound HR dept which allowed for effective delivery of excellent services while achieving the financial goals set for the organization. Oversaw all operations including hiring and supervising of staff, training, and developing and implementing organizational policies and procedures.

Qualified Professional: Served as Qualified Professional responsible for providing an array of case coordination and mental health services for MH/DD/SA clients. Determined the extent of each individual's mental health or crisis situations as well as the appropriate measures to be taken in each case. Upheld agency goals to meet the educational, vocational, residential, mental health treatment, financial, social and other non-treatment needs of the recipient. Managed the arrangement, and linkage or integration of multiple services as needed as it related to programs and other outside agencies. Assessed and reassessed recipient's needs for case management services; informed the recipient about benefits, community resources, and services.

Duke University Medical Center (Pastoral Services), Durham, NC [May 2010 - May 2011]

Chaplain Resident: Provided interfaith pastoral/spiritual care to patients, families, and staff in crisis situations. Evaluated emotional, social, spiritual and religious factors to determine the capacity to cope with illness and death through completed spiritual assessments outlining problems, goals and interventions. Served as a liaison with community pastoral care services, clergy and faith communities. Successfully educated patients, families, and staff, as well as participated in ethics consults.

Developed sacerdotal functions, religious rituals, and services upon personal request of patients or their family members according to their beliefs, and religious orientations; personally or in conjunction with community spiritual leaders.

Durham Technical Community College, Durham, NC [2004 - 2005]

Continuing Education Instructor: Taught classes in basic money marketing skills, customer service, healthcare, and teaching careers for c.e.u certification, and

associate/bachelor level degrees. Lead Job Fairs and provided classroom instruction in job assistance training [in both group/individual] settings. Successfully educated clients in job preparation through counseling, mock interviews and resume critique.

Bank of America (formerly NationsBank), Burlington, NC & Greensboro, NC [1998 - 2000] Assistant Branch Manager/ Consumer Banker. Played a key role in developing sales programs that helped meet company goals. Maintained direct oversight of branch cash flow; resolved escalated issues and reported to management. Conducted monthly and quarterly branch audits, including security system tests. Open and closed the branch daily; supervised a staff of 12.

Great American Knitting Mills (Gold Toe), Burlington, NC [1995 - 1998] Credit/Account Analyst - Worked with a team of three analyst/collectors. Ensured that staff members complied with FDCPA guidelines. Conducted some training and team development sessions. Recovered \$750,000 in charged off collateral. Implemented a new goal oriented business plan detailing objectives, costs and accomplishments. Reduced delinquencies 20%

Volunteer Experience: New Covenant UHC (Burlington, NC) Clothing Giveaway (Evangelism Committee);

Education: Duke University Medical Center-Pastoral Services, Durham, NC C.P.E. Residency, 3 Units- May 2011

Duke University Medical Center-Pastoral Services, Durham, NC C.P.E. Internship, 1 Unit- May 08-Aug 08

Duke University Duke Divinity School, Durham, NC Master of Divinity, GPA: 2.89 -May 2009

Shaw University, Raleigh, NC BA Religion/Philosophy; Summa Cum Laude, GPA:3.89 - Dec-2004

Other Comments:

The community in which one lives should always be a matter of concern to them. The quality of life within the community reflects the heart and soul of its residents in regards to their values and principles they live by. With that said, I am most interested to be a part of the Orange County community not just as a mere resident, but one who desires to serve the community in a greater aspect within the Advisory Board, Commission, and or Committee(s) listed above. STAFF COMMENTS: Applied for Orange County Planning Board, Board of Social Services, and Interlocal Agreement committee for the Hillsborough Area-Orange county Strategic Growth Plan Phase II 12/29/2010. Updated application through Planning Department for OUTBoard 1/24/2011. UPDATED APPLICATION FOR OC PLANNING BOARD 02/13/2012. UPDATED APPLICATION 05/15/2012 TO INCLUDE Human Relations Commission, Commission for the Environment, Historic Preservation Commission, Orange Unified Transportation Board, Board of Social Services, Durham Technical Community College Board of Directors, and Economic Development Advisory Board. , ADDRESS VERIFICATION: 4002 McGowan Creek Road, Efland, NC is in Orange County Jurisdiction and Cheeks Township.

Volunteer Application Orange County Advisory Boards and Commissions

Name: Mr. Scott Goldsmith
Name Called:
Home Address: 1412 Arboretum Drive
 Chapel Hill NC 27517
Phone (Day): 919 240-4404
Phone (Evening): 919 240-4404
Phone (Cell):
Email: goldsmithsj@hotmail.com
Place of Employment: retired
Job Title:
Year of OC Residence: 2010
Township of Residence: Chapel Hill
Zone of Residence: Chapel Hill ETJ
Sex: Male
Ethnic Background: Caucasian

Community Activities/Organizational Memberships:

Meals-on Wheels, Red Cross Disaster Services Human Resources, and CORA

Past Service on Orange County Advisory Boards:

None

Boards/Commissions applied for:

Human Relations Commission

Background, education and experience relevant to this board:

I am a retired attorney (specialization in labor and employment law) and mediator. I spent 29 years at the US Department of Justice in their General Counsel's Office and worked for the Administrative Office of the US Courts. Prior to that, I worked in the employee relations field. As a mediator I handled numerous divorce cases for D.C. Multi-door and employment cases for Federal agencies. I also hold an M.A. in Sociology with a specialization in social psychology. I have extensive training in EEO and Employment law and am a court trained mediator. I have represented the Federal Government in numerous EEO and employment cases. I have also mediated some of these cases and, at the Defense Dependents Schools and the Administrative Office of the U. S. Courts, I developed various EEO related plans and training materials and trained individuals concerning EEO requirements. As a member of the Commission I can bring my knowledge of the various EEO related statutes to the table. As a trained mediator, I can bring my skills to assist in resolving issues. As a sociologist I was trained to appreciate cultural diversity which has left me open to understanding the mores and cultural differences that may generate misunderstandings between various groups in our society. I believe that my training and experience allows me to approach cases objectively in this emotion charged area.

I also hold an M.A. in Sociology with a specialization in social psychology.

Reasons for wanting to serve on this board:

Conflict of Interest:

Supplemental Questions:**Other Comments:**

I have extensive training in EEO and Employment law and am a court trained mediator. I have represented the Federal Government in numerous EEO and employment cases. I have also mediated some of these cases and, at the Defense Dependents Schools and the Administrative Office of the U.S. Courts, I developed various EEO related plans and training materials and trained individuals concerning EEO requirements.

As a member of the Commission I can bring my knowledge of the various EEO related statutes to the table. As a trained mediator, I can bring my skills to assist in resolving issues.

As a sociologist I was trained to appreciate cultural diversity which has left me open to understanding the morays and cultural differences that may generate misunderstandings between various groups in our society.

I believe that my training and experience allows me to approach cases objectively in this emotion charged area.

STAFF COMMENTS: Applied 01/16/2013 for Human Relations Commission. ADDRESS VERIFICATION: 1412 Arboretum Drive is Chapel Hill Township, Chapel Hill Jurisdiction, Chapel Hill ETJ.

This application was current on: 1/16/2013 1:56:33 PM

Date Printed: 12/27/2013

Volunteer Application Orange County Advisory Boards and Commissions

Name: Ms Erin O'Daniel
Name Called:
Home Address: 3604 Old Vine Trail
 Hillsborough NC 27278
Phone (Day): 218-522-0471
Phone (Evening):
Phone (Cell):
Email: erhino.tusc@gmail.com
Place of Employment: Duke University
Job Title: Writer and Community Organizer
Year of OC Residence: 2012
Township of Residence: Eno
Zone of Residence: Eno Twmsp
Sex: Female
Ethnic Background: Caucasian

Community Activities/Organizational Memberships:

I m working on my masters of fine arts degree in children s and young adult literature. My focus with my writing is to create and publish stories with social justice themes that use voices long silenced by oppression and fear.

Past Service on Orange County Advisory Boards:

Boards/Commissions applied for:

Human Relations Commission

Background, education and experience relevant to this board:

I have over fifteen years of experience advocating for racial and reproductive justice (RJ). I ran an RJ organization in Duluth, MN for 11 years. In addition, I served on the board of the YWCA for 8 years and was an active member of ASDIC (anti-racism study dialogue circles) based out of Minneapolis/St Paul.

Reasons for wanting to serve on this board:

Conflict of Interest:

Supplemental Questions:

Other Comments:

STAFF COMMENTS: Originally 10/28/2013 applied for Human Relations Commission.
 ADDRESS VERIFICATION: Old Vine Trail is Eno Township.

Volunteer Application Orange County Advisory Boards and Commissions

Name: Ms. Natalie Ziemba
Name Called:
Home Address: 303 Smith Level Road, Apt A11
 Chapel Hill NC 27516
Phone (Day): 970-310-4369
Phone (Evening):
Phone (Cell):
Email: nziemba@live.unc.edu
Place of Employment: University of North Carolina
Job Title: Research Assistant
Year of OC Residence: 2013
Township of Residence: Chapel Hill
Zone of Residence: C.H. Twnshp; C.H.Cty.Lmts.
Sex: Female
Ethnic Background: Caucasian

Community Activities/Organizational Memberships:

Currently, I am in my first semester as a Master s in Social Work student at the University of North Carolina at Chapel Hill. As part of my course requirements, I intern part-time with the Adolescent Parenting Program in the Department of Social Services. I also participate in weekly exercise groups including the Carrboro Fleet Feet running group, Trailheads trail running group, and Carrboro/Chapel Hill obstacle course training group. Occasionally, I meet up with other Returned Peace Corps Volunteers in the triangle area.

Past Service on Orange County Advisory Boards:

Boards/Commissions applied for:

Arts Commission

Background, education and experience relevant to this board:

Throughout my life, I have participated in various choral groups, and I actively played piano for 15 years. I also participated in several theatre groups and performances while in high school, though did not continue my theatre participation in my undergraduate studies. The performing arts are essential to a well-rounded education, and convey the beauty and despair of the human condition. I would like to ensure that the arts remain an integral part of life and culture in Orange County.

Reasons for wanting to serve on this board:

Conflict of Interest:

Human Relations Commission**Background, education and experience relevant to this board:**

Previously, I have worked for social change as a Peace Corps Volunteer, the Volunteer Coordinator on a campus organization, and a hotline counselor for a sexual assault organization. Social justice and advocacy takes on many forms depending on the context, and my different experiences with social change work broaden my perspective on how social justice looks in reality. As a social work student, I believe the interactions between people are the most important relationships in the life of an individual. We all have the ability and responsibility to improve relationships between individuals, and change the social conditions that perpetuate discrimination and inequality. Changes must happen concurrently at the individual and societal level, and the Human Relations Commission can ensure positive social change occurs at the societal level in Orange County.

Reasons for wanting to serve on this board:**Conflict of Interest:****Supplemental Questions:****Other Comments:**

This application was current on: 11/30/2013 6:36:50 PM

Date Printed: 12/31/2013

BOCC Meeting Follow-up Actions

(Individuals with a * by their name are the lead facilitators for the group of individuals responsible for an item)

Meeting Date	Task	Target Date	Person(s) Responsible	Status
10/21/14	Review and consider request by Commissioner Pelissier that staff provide a presentation to the Board on alternatives to on-site septic systems	12/1/2014	Vice Chair McKee	Vice Chair McKee to consult with Commissioner Pelissier to discuss moving forward to seek further clarity regarding the request
10/21/14	Follow-up on request by Commissioner Dorosin regarding resolution addressing immigrant children access to education	12/1/2014	Bonnie Hammersley James Davis	Manager to ask Housing, Human Rights & Community Development Director to consult with Commissioner Dorosin
10/21/14	Review and consider request by Commissioner Gordon that the Board consider a resolution regarding global climate change	11/18/2014	Bonnie Hammersley David Stancil	Manager to ask DEAPR staff to draft a resolution for Board consideration at November 18, 2014 regular meeting

INFORMATION ITEM

Tax Collector's Report - Numerical Analysis

Effective Date of Report: October 16, 2014						
Tax Year 2014	Amount Charged in FY 14-15	Amount Collected	Accounts Receivable*	Amount Budgeted in FY 14-15	Remaining Budget	% of Budget Collected
Current Year Taxes	\$ 135,734,649.00	17,697,199.96	\$ 114,916,682.61	\$ 135,734,649.00	\$ 118,037,449.04	0.13%
Prior Year Taxes	\$ 3,764,940.44	650,512.90	\$ 3,088,499.18	\$ 994,130.00	\$ 343,617.10	65.44%
Total	\$ 139,499,589.44	18,347,712.86	\$ 118,005,181.79	\$ 136,728,779.00	\$ 118,381,066.14	13.42%
Tax Year 2013	Amount Charged in FY 13-14	Amount Collected	Accounts Receivable	Amount Budgeted in FY 13-14	Remaining Budget	% of Budget Collected
Current Year Taxes	\$ 130,682,492.00	18,936,919.92	\$ 109,845,917.96	\$ 130,682,492.00	\$ 111,745,572.08	14.49%
Prior Year Taxes	\$ 4,163,721.00	355,916.62	\$ 2,180,241.95	\$ 994,130.00	\$ 638,213.38	35.80%
Total	\$ 134,846,213.00	19,292,836.54	\$ 112,026,159.91	\$ 131,676,622.00	\$ 112,383,785.46	14.65%
Current Year Overall Collection Percentage Tax Year 2014			13.46%			
Current Year Overall Collection Percentage Tax Year 2013			14.74%			

**The Orange County Tax Office will generally no longer bill and collect for registered motor vehicles.*

This is in accordance with new State law, House Bill 1779.

This report does not include levy and collections for RMV taxes for FY 14-15. Therefore, RMV figures have been removed from FY 13-14 numbers for comparison.

INFORMATION ITEM

Tax Collector's Report - Measures of Enforced Collections

Fiscal Year 2014-2015

Effective Date of Report: September 30, 2014													
	July	August	September	October	November	December	January	February	March	April	May	June	YTD
Wage garnishments	76	67	77										220
Bank attachments	8	12	15										35
Certifications	-	-	-										-
Rent attachments	-	-	-										-
Housing/Escheats/Monies	81	46	32										159
Levies	4	4	3										11
Foreclosures initiated	4	8	2										14
NC Debt Setoff collections	\$ 971.64	\$ 1,057.80	\$ 140.00										\$ 2,169.44

This report shows the Tax Collector's efforts to encourage and enforce payment of taxes for the fiscal year 2014-2015. It gives a breakdown of enforced collection actions by category, and it provides a year-to-date total.

The Tax Collector will update these figures once each month, after each month's reconciliation process.

INFORMATION ITEM - RELEASES AND REFUNDS UNDER \$100
NOVEMBER 6, 2014

NAME	ABSTRACT NUMBER	BILLING YEAR	ORIGINAL VALUE	ADJUSTED VALUE	TAX	FEE	FINANCIAL IMPACT	REASON FOR ADJUSTMENT	TAX CLASSIFICATION	ACTION	Approved by CFO
Blalock, James Michael	22600734	2013	4,190	4,190	(33.37)	(30.00)	(63.37)	Situs error (illegal tax)	RMV-VTS	Approved	10/2/2014
Carstens, Michael	18407448	2013	17,860	14,645	(50.81)		(50.81)	Mileage appeal (appraisal appeal)	RMV-VTS	Approved	10/17/2014
Corbett, Michael	10471381	2013	5,070	5,070	(36.72)	(30.00)	(66.72)	Situs error (illegal tax)	RMV-VTS	Approved	10/8/2014
Corbett, Michael	22610148	2013	1,300	1,300	(9.41)	(30.00)	(39.41)	Situs error (illegal tax)	RMV-VTS	Approved	10/8/2014
Corbett, Michael	22450934	2013	2,990	2,990	(21.65)	(30.00)	(51.65)	Situs error (illegal tax)	RMV-VTS	Approved	10/8/2014
Corbett, Michael	22610146	2013	800	800	(5.80)	(30.00)	(35.80)	Situs error (illegal tax)	RMV-VTS	Approved	10/8/2014
Cozart, Albert	22767598	2013	6,840	6,840	(31.47)	(30.00)	(61.47)	Situs error (illegal tax)	RMV-VTS	Approved	10/2/2014
Davis, Ann	109147	2014	950	-	(10.01)		(10.01)	Not January 1 owner (illegal tax)	Personal	Approved	10/17/2014
Davis, Ann	109147	2013	950	-	(9.81)		(9.81)	Not January 1 owner (illegal tax)	Personal	Approved	10/17/2014
Davis, Ann	109147	2012	950	-	(9.60)		(9.60)	Not January 1 owner (illegal tax)	Personal	Approved	10/17/2014
Davis, Ann	109147	2011	950	-	(9.54)		(9.54)	Not January 1 owner (illegal tax)	Personal	Approved	10/17/2014
Dearing, Jimmy Carroll	21002962	2013	8,120	405	(69.34)		(69.34)	Condition (appraisal appeal)	RMV-VTS	Approved	10/17/2014
Diaz, Mora Pedro	317391	2014	1,310	-	(23.20)		(23.20)	Doubled billed (illegal tax)	Personal	Approved	10/2/2014
Diaz, Mora Pedro	317391	2013	1,390	-	(24.16)		(24.16)	Doubled billed (illegal tax)	Personal	Approved	10/2/2014
Diaz, Mora Pedro	317391	2012	1,560	-	(26.43)		(26.43)	Doubled billed (illegal tax)	Personal	Approved	10/2/2014
Diaz, Mora Pedro	317391	2011	1,815	-	(30.42)		(30.42)	Doubled billed (illegal tax)	Personal	Approved	10/2/2014
Eckland, Eric	1043001	2014	1,780	-	(23.22)		(23.22)	Double billed (illegal tax)	Personal	Approved	10/8/2014
Eckland, Eric	1043001	2013	1,910	-	(24.39)		(24.39)	Double billed (illegal tax)	Personal	Approved	10/8/2014
Esperance Enterprises LLC	290225	2014	235,469	234,969	(8.06)		(8.06)	Clerical error (illegal tax)	Personal	Approved	10/17/2014
Giles, Mary	664385	2013	4,400	4,400	(23.61)	(30.00)	(53.61)	Situs error (illegal tax)	RMV-VTS	Approved	10/2/2014
Giles, Mary	664385	2012	5,360	5,360	(58.74)		(58.74)	Situs error (illegal tax)	RMV-VTS	Approved	10/2/2014
Glenn, Norman Gonzales	22533397	2013	5,000	500	(42.21)		(42.21)	Antique auto plate (appraisal appeal)	RMV-VTS	Approved	10/2/2014
Harding, Warren Joseph	21988195	2014	2,420	1,210	(19.49)		(19.49)	Repair estimate (appraisal appeal)	RMV-VTS	Approved	10/2/2014
Harding, Warren Joseph	21988697	2014	2,140	1,070	(17.23)		(17.23)	Repair estimate (appraisal appeal)	RMV-VTS	Approved	10/2/2014
Harding, Warren Joseph	21988491	2014	2,470	1,235	(19.90)		(19.90)	Repair estimate (appraisal appeal)	RMV-VTS	Approved	10/2/2014
Harding, Warren Joseph	21988617	2014	3,830	1,915	(30.85)		(30.85)	Repair estimate (appraisal appeal)	RMV-VTS	Approved	10/2/2014
Harding, Warren Joseph	21988786	2014	4,070	2,035	(32.77)		(32.77)	Repair estimate (appraisal appeal)	RMV-VTS	Approved	10/2/2014
Haze, Teresa	22870468	2014	1,740	1,740	(13.18)	(30.00)	(43.18)	(illegal tax)	RMV-VTS	Approved	10/17/2014
Hillard, Harriett	1051909	2014	14,270	14,270	(36.67)		(36.67)	Late list penalty in error (illegal tax)	Personal	Approved	10/2/2014
Hirsch, Alan Seth	18402709	2013	14,610	12,808	(15.81)		(15.81)	Repair estimate (appraisal appeal)	RMV-VTS	Approved	9/22/2014
Jesse Kalisher Gallery	288896	2014	126,701	123,667	(50.84)		(50.84)	Over assessment (illegal tax)	Personal	Approved	10/2/2014
Larkin, John	22820166	2014	2,680	1,340	(23.34)		(23.34)	Situs error (illegal tax)	RMV-VTS	Approved	10/8/2014
Linden, Thomas	18380270	2013	5,000	2,500	(29.03)		(29.03)	Condition (appraisal appeal)	RMV-VTS	Approved	10/2/2014
Martin, Grady	1051941	2012	6,300	-	(74.09)		(74.09)	Double billed (illegal tax)	Personal	Approved	10/8/2014
Martin, Grady	1051941	2011	6,615	-	(83.77)		(83.77)	Double billed (illegal tax)	Personal	Approved	10/8/2014
Martin, Grady	1051941	2010	6,945	-	(94.24)		(94.24)	Double billed (illegal tax)	Personal	Approved	10/8/2014
Movahadi, Bahar	18383927	2013	3,240	1,620	(26.82)		(26.82)	Repair estimate (appraisal appeal)	RMV-VTS	Approved	10/2/2014
Nickerson, Alfred	73806	2014	900	-	(10.32)		(10.32)	Double billed (illegal tax)	Personal	Approved	10/8/2014
Perry, Hellena	310233	2014	510	-	(5.27)		(5.27)	Not located in Orange County (illegal tax)	Personal	Approved	10/17/2014
Perry, Hellena	310233	2013	510	-	(5.61)		(5.61)	Not located in Orange County (illegal tax)	Personal	Approved	10/17/2014
Pittman, Tara Lynette	219876	2014	7,840	-	(81.76)		(81.76)	Not January 1 owner (illegal tax)	Personal	Approved	10/2/2014
Pittman, Tara Lynette	219876	2013	8,380	-	(92.39)		(92.39)	Not January 1 owner (illegal tax)	Personal	Approved	10/2/2014
Quint, Peter Andrew IV	22864936	2013	1,650	1,650	(3.38)	(20.00)	(23.38)	Situs error (illegal tax)	RMV-VTS	Approved	10/17/2014

INFORMATION ITEM - RELEASES AND REFUNDS UNDER \$100
NOVEMBER 6, 2014

NAME	ABSTRACT NUMBER	BILLING YEAR	ORIGINAL VALUE	ADJUSTED VALUE	TAX	FEE	FINANCIAL IMPACT	REASON FOR ADJUSTMENT	TAX CLASSIFICATION	ACTION	Approved by CFO
Riley, Barbara Derr	1050741	2014	1,510	-	(15.81)		(15.81)	Not January 1 owner (illegal tax)	Personal	Approved	9/22/2014
Smith, Eugene Wesley	22381531	2014	4,600	4,600	(33.31)	(30.00)	(63.31)	Situs error (illegal tax)	RMV-VTS	Approved	10/17/2014
Smith, Eugene Wesley	19358552	2013	2,500	2,500	(18.11)	(30.00)	(48.11)	Situs error (illegal tax)	RMV-VTS	Approved	10/17/2014
Smith, Rhonda Faye	22417471	2014	2,900	2,900	(21.00)	(30.00)	(51.00)	Situs error (illegal tax)	RMV-VTS	Approved	10/17/2014
Smith, Rhonda Faye	22284381	2014	3,760	3,760	(27.23)	(30.00)	(57.23)	Situs error (illegal tax)	RMV-VTS	Approved	10/17/2014
Thompson, Randy Jay	22411618	2014	2,230	2,230	(16.15)	(30.00)	(46.15)	Situs error (illegal tax)	RMV-VTS	Approved	10/2/2014
Timmons, Sandra	18396238	2013	12,510	8,658	(63.78)		(63.78)	Mileage & damage (appraisal appeal)	RMV-VTS	Approved	10/2/2014
T-Mobile	317985	2014	2,453	2,384	(1.16)		(1.16)	Over assessment (illegal tax)	Personal	Approved	10/2/2014
T-Mobile	317987	2014	3,314	2,720	(9.96)		(9.96)	Over assessment (illegal tax)	Personal	Approved	10/2/2014
Turner, Stephan J	286892	2009	6,860	-	(98.31)		(98.31)	Not January 1 owner (illegal tax)	Personal	Approved	10/2/2014
Walton, Bruce	21526179	2014	5,000	500	(42.82)		(42.82)	Antique auto plate (appraisal appeal)	RMV-VTS	Approved	10/2/2014
Wheaton Group LLC	299823	2014	4,688	3,967	(7.99)		(7.99)	Incorrect account (clerical error)	Personal	Approved	10/2/2014
White, Earl Antonio III	635486	2013	2,510	-	(47.12)	(30.00)	(77.12)	Exempt disabled vet (illegal tax)	RMV	Approved	9/22/2014
Young, Cheri Lynn	9627426	2014	20,160	17,562	(24.37)		(24.37)	Repair estimate (Appraisal appeal)	RMV-VTS	Approved	10/17/2014
							(2,215.85)	Total			



FINANCE AND ADMINISTRATIVE SERVICES

200 South Cameron Street
Post Office Box 8181
Hillsborough, North Carolina 27278

Clarence G. Grier, CPA, CITP, CGMA
Assistant County Manager – CFO

Phone (919) 245-2553
Fax (919) 644-3324

MEMORANDUM

To: Board of County Commissioners
From: Clarence Grier, Assistant County Manager – Chief Finance Officer
Date: October 20, 2014
Re: Major Fund Financial Statement for the Year Ended June 30, 2014

As part of meeting the periodic financial reporting requirements and providing timelier source information in regards to the financial status of the County, we have developed an interim financial statement that will provide information on the major fund financial status for the year ended June 30, 2014. The following County funds are considered major funds under the Governmental Accounting Standards Board:

The Major funds of the County are as follows:

- General Fund
- Capital Funds – County Capital and School Capital Funds
- Solid Waste Fund
- Sportsplex Fund

The Major Fund of the County accounted for approximately 86 percent of the total annual revenues of the County. An overview of financial status for each of the major funds is included in the financial statement and as follows:

General Fund

- Total revenues (revenues and transfers) for the General Fund are \$194.6 million for an increase of \$7.7 million or 4.1% over the same period in fiscal year 2012-13. This revenue increase is mainly due to the timing, billing and collection of Registered Motor Vehicles Ad Valorem Taxes. Total revenues collected are 86% of the amended budget for the current fiscal year.
- Total expenditures (expenditures and transfers) for the General Fund are \$188.5 million for an increase of \$14.1 million or 7.7% over the same period in the previous year. General Fund Expenditures increased due increased expenditures for Education and Debt Service. Total expenditures are 72% of the budget for the fiscal year.
- Revenues and net transfers are more than expenditures by \$7.6 million representing a net increase of \$.75 million or 11% over the same period in the previous fiscal year.

Capital Funds

- The **County Capital Funds** revenues and other financing sources total \$16 million compared to expenditures of approximately \$10.4 million. The main revenue and financing source are the funds received for the installment financing proceeds received in July 2013 and January 2014 of this fiscal year. The majority of the current fiscal year expenditures related to construction cost incurred for the Buckhorn Mebane Economic Development District and communication system improvements for Emergency Services as part of the strategic plan.
- The **School Capital Funds** revenues and other financing sources total \$10.2 million compared to expenditures total \$10.5 million. The majority of the current fiscal year expenditures related to construction cost incurred for Northside Elementary (CHCCS) and technology for both school districts.

Solid Waste Fund

- Total revenues and transfers for the Solid Waste Fund decreased \$2.6 million over the same period in the previous fiscal year to \$7.6 million. Revenues and other financing sources and uses lower due to the closure of the landfill as of June 30, 2013. Total revenues collected are 48% of the amended budget for the fiscal year.
- Total expenses for the Solid Waste Fund decreased 12% over the same period in the previous fiscal year to \$8.5 million. Total expenditures are 42% of the budget for the fiscal year.
- Revenues and transfers are greater than expenses by \$897,031 compared to greater than expenses by \$3.3 million over the same period in the previous fiscal year due to the closure of the Landfill.

Sportsplex Fund

- Total revenues for the Sportsplex Fund are approximately the same for the period in the previous year. Total revenues are 64% of the amended budget for the fiscal year.
- Total expenditures for the Sportsplex Fund increased 7% over the same period in the previous fiscal year to \$3.3 million. Total expenses are 32% of the budget for the fiscal year.
- Revenues and net transfers are greater than expenses by \$803,156, which is nominally the same as the previous fiscal year.



ORANGE COUNTY

NORTH CAROLINA

Major Fund Financial Statement (Unaudited)
For the Year Ended June 30, 2014

ORANGE COUNTY, NORTH CAROLINA**MAJOR FUND FINANCIAL STATEMENT
FOR THE YEAR ENDED JUNE 30, 2014****TABLE OF CONTENTS**

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Summary Information for Major Funds as of June 30, 2014

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- Total expenditures for the Sportsplex Fund increased 7% over the same period in the previous fiscal year to \$3.3 million. Total expenses are 32% of the budget for the fiscal year.
- Revenues and net transfers are greater than expenses by \$803,156, which is nominally the same as the previous fiscal year.

ORANGE COUNTY, NORTH CAROLINA

BALANCE SHEET - MAJOR GOVERNMENTAL FUNDS (UNAUDITED)

June 30, 2014

	Major Funds			Total Major Governmental Funds
	General	County Capital Improvements	School Capital Improvements	
Assets:				
Cash and investments	\$ 57,752,932	\$ -	\$ -	\$ 57,752,932
Accounts receivable, property taxes, net	3,859,917	-	-	3,859,917
Accounts receivable, federal	570,610	568,792	-	1,139,402
Accounts receivable, State	7,993,210	1,113,925	-	9,107,135
Accounts receivable, other	577,238	-	-	577,238
Inventories	29,243	-	-	29,243
Due from other funds	163,337	-	-	163,337
Restricted cash and investments	-	12,284,549	8,504,383	20,788,932
Total assets	<u>\$ 70,946,487</u>	<u>\$ 13,967,266</u>	<u>\$ 8,504,383</u>	<u>\$ 93,418,136</u>
Liabilities, Deferred Inflows of Resources, and Fund Balance:				
Liabilities:				
Accounts payable	\$ 2,571,918	\$ 1,315,488	\$ 1,390,186	\$ 5,277,592
Accrued payroll and withholdings	2,466,597	-	-	2,466,597
Accrued liabilities	634,664	-	-	634,664
Due to other funds	-	-	-	-
Arbitrage payable	-	14,637	24,739	39,376
Total liabilities	<u>5,673,179</u>	<u>1,330,125</u>	<u>1,414,925</u>	<u>8,418,229</u>
Deferred Inflows of Resources:				
Unavailable grant revenue	-	-	-	-
Property taxes receivable	2,756,836	-	-	2,756,836
Prepaid taxes	370,984	-	-	370,984
Total Deferred inflows of resources	<u>3,127,820</u>	<u>-</u>	<u>-</u>	<u>3,127,820</u>
Fund Balances:				
Non-spendable:				
Prepaid items	-	-	-	-
Inventories	29,243	-	-	29,243
Restricted for:				
Stabilization for State statute	11,180,540	5,412,727	-	16,593,267
Restricted, all other	-	-	7,089,458	7,089,458
Committed	6,000,641	-	-	6,000,641
Assigned	10,068,343	7,224,414	-	17,292,757
Unassigned	34,866,721	-	-	34,866,721
Total fund balances	<u>62,145,488</u>	<u>12,637,141</u>	<u>7,089,458</u>	<u>81,872,087</u>
Total liabilities, deferred inflows of resources, and fund balances	<u>\$ 70,946,487</u>	<u>\$ 13,967,266</u>	<u>\$ 8,504,383</u>	<u>\$ 93,418,136</u>

ORANGE COUNTY, NORTH CAROLINA

STATEMENT OF REVENUES, EXPENDITURES, AND
CHANGES IN FUND BALANCES - MAJOR GOVERNMENTAL FUNDS (UNAUDITED)
FOR THE YEAR ENDED JUNE 30, 2014

	Major Funds			Total Major Governmental Funds
	General	County Capital Improvements	School Capital Improvements	
Revenues:				
Property taxes	\$ 143,162,640	\$ -	\$ -	\$ 143,162,640
Sales tax	18,507,177	-	-	18,507,177
Intergovernmental revenues	19,657,120	1,656,217	-	21,313,337
Charges for services	10,100,773	19,698	-	10,120,471
Investment earnings	80,139	13,241	2,608	95,988
Licenses and permits	313,000	-	-	313,000
Miscellaneous	2,730,914	-	-	2,730,914
Total revenues	<u>194,551,763</u>	<u>1,689,156</u>	<u>2,608</u>	<u>196,243,527</u>
Expenditures:				
Current:				
Governing and management	13,188,371	-	-	13,188,371
General services	8,197,743	-	-	8,197,743
Community and environment	6,700,321	-	-	6,700,321
Human services	34,923,563	-	-	34,923,563
Education	69,657,252	-	-	69,657,252
Public safety	20,364,551	-	-	20,364,551
Culture and recreation	2,520,785	-	-	2,520,785
Capital outlay	-	10,421,917	10,519,146	20,941,063
Debt service:				
Principal	17,794,843	-	-	17,794,843
Interest and fees	7,690,028	-	-	7,690,028
Total expenditures	<u>181,037,457</u>	<u>10,421,917</u>	<u>10,519,146</u>	<u>201,978,520</u>
Revenues over (under) expenditures	<u>13,514,306</u>	<u>(8,732,761)</u>	<u>(10,516,538)</u>	<u>(5,734,993)</u>
Other Financing Sources (Uses):				
Bond premium	-	-	-	-
Refunding bonds	-	-	-	-
Installment loan issuances	-	13,627,405	4,971,676	18,599,081
Payment to escrow agent	-	-	-	-
Transfers in	1,558,800	697,400	5,268,980	7,525,180
Transfers out	(7,502,908)	-	-	-
Total other financing sources (uses)	<u>(5,944,108)</u>	<u>14,324,805</u>	<u>10,240,656</u>	<u>26,124,261</u>
Net change in fund balances	7,570,198	5,592,044	(275,882)	20,389,268
Fund Balances:				
Beginning of year - July 1	<u>54,575,290</u>	<u>7,045,097</u>	<u>7,365,340</u>	<u>78,792,212</u>
Six Months Ended - December 31	<u>\$ 62,145,488</u>	<u>\$ 12,637,141</u>	<u>\$ 7,089,458</u>	<u>\$ 99,181,480</u>

ORANGE COUNTY, NORTH CAROLINA

GENERAL FUND
STATEMENT OF REVENUES, EXPENDITURES, AND
CHANGES IN FUND BALANCE - BUDGET AND ACTUAL (UNAUDITED)
FOR THE YEAR ENDED JUNE 30, 2014

	Budgeted Amounts		Actual	Encumbrances	Variance With Final Budget		FY2012-13
	Original	Amended			Over/(Under)		
Revenues:							
Property taxes	\$ 139,733,522	\$ 139,733,522	\$ 143,162,640	\$ -	\$ 3,429,118	\$ 137,809,331	
Sales tax	17,190,148	17,190,148	18,507,177	-	1,317,029	18,503,027	
Intergovernmental revenues	13,703,850	20,534,923	19,657,120	-	(877,803)	19,329,447	
Charges for services	9,654,843	9,717,556	10,100,773	-	383,217	9,688,138	
Investment earnings	105,000	105,000	80,139	-	(24,861)	30,989	
Licenses and permits	313,000	313,000	313,000	-	-	322,477	
Miscellaneous	796,718	848,515	2,730,914	-	1,882,399	819,043	
Total revenues	<u>181,497,081</u>	<u>188,442,664</u>	<u>194,551,763</u>	<u>-</u>	<u>6,109,099</u>	<u>186,502,452</u>	
Expenditures:							
Governing and management	15,981,211	15,011,275	13,188,371	227,081	(1,822,904)	12,280,547	
General services	8,669,540	8,865,103	8,197,743	102,020	(667,360)	5,886,907	
Community and environment	7,103,245	7,407,922	6,700,321	181,509	(707,601)	5,733,055	
Human services	31,459,113	37,340,899	34,923,563	118,065	(2,417,336)	34,427,142	
Education	69,657,252	69,657,252	69,657,252	-	-	66,947,350	
Public safety	21,445,378	22,664,169	20,364,551	146,803	(2,299,618)	18,975,575	
Cultural and recreational	2,495,908	2,545,572	2,520,785	-	(24,787)	2,167,876	
Debt service:							
Principal	17,579,399	17,579,399	17,794,843	-	215,444	16,267,209	
Interest and fees	8,030,387	8,030,387	7,690,028	-	(340,359)	7,811,057	
Total expenditures	<u>182,421,433</u>	<u>189,101,978</u>	<u>181,037,457</u>	<u>775,478</u>	<u>(8,064,521)</u>	<u>170,496,718</u>	
Revenues over (under) expenditures	<u>(924,352)</u>	<u>(659,314)</u>	<u>13,514,306</u>	<u>(775,478)</u>	<u>14,173,620</u>	<u>16,005,734</u>	
Other Financing Sources (Uses):							
Capital lease issuance	-	483,174	-	-	-	-	
Transfers in	1,046,300	1,058,800	1,558,800	-	500,000	1,887,700	
Transfers out	(5,312,066)	(10,502,908)	(7,502,908)	-	3,000,000	(11,073,333)	
Appropriated fund balance	5,190,118	9,620,248	-	-	(9,620,248)	-	
Total other financing sources (uses)	<u>924,352</u>	<u>659,314</u>	<u>(5,944,108)</u>	<u>-</u>	<u>(6,120,248)</u>	<u>(9,185,633)</u>	
Net change in fund balance	<u>\$ -</u>	<u>\$ -</u>	<u>7,570,198</u>	<u>\$ (775,478)</u>	<u>\$ 8,053,372</u>	<u>\$ 6,820,101</u>	
Fund Balance:							
Beginning of year - July 1			<u>54,575,290</u>				
Year Ended - June 30,			<u>\$ 62,145,488</u>				

ORANGE COUNTY, NORTH CAROLINA

MAJOR PROPRIETARY FUNDS STATEMENT OF NET POSITION - UNAUDITED March 31, 2014

	<u>Major</u>		<u>Total</u>
	<u>Solid Waste Fund</u>	<u>SportsPlex Fund</u>	<u>Major Proprietary Funds</u>
Assets:			
Current assets:			
Cash and cash equivalents	\$ 16,157,724	\$ 1,053,462	\$ 17,211,186
Accounts receivable, other	100,668	131,353	232,021
Prepaid expenses	-	-	-
Total current assets	<u>16,258,392</u>	<u>1,184,815</u>	<u>17,443,207</u>
Non-current assets:			
Non-depreciable assets	5,399,347	795,466	6,194,813
Capital assets, net of depreciation	<u>2,509,402</u>	<u>6,074,853</u>	<u>8,584,255</u>
Total non-current assets	<u>7,908,749</u>	<u>6,870,319</u>	<u>14,779,068</u>
Total assets	<u>24,167,141</u>	<u>8,055,134</u>	<u>32,222,275</u>
Liabilities and Net Position:			
Liabilities:			
Current liabilities:			
Accounts payable	2,532,644	128,220	2,660,864
Payroll withholdings	174,524	20,812	195,336
Accrued liabilities	25,627	-	25,627
Accrued interest	44,157	31,084	75,241
Prepaid fees	-	169,750	169,750
Current portion of long-term debt	558,395	372,682	931,077
Compensated absences, current portion	<u>195,191</u>	<u>-</u>	<u>195,191</u>
Total current liabilities	<u>3,530,538</u>	<u>722,549</u>	<u>4,253,087</u>
Non-current liabilities:			
Compensated absences	122,510	-	122,510
Post-closing liability	10,123,703	-	10,123,703
OPEB liability	1,549,889	-	1,549,889
Long-term debt	<u>3,736,383</u>	<u>4,068,817</u>	<u>7,805,200</u>
Total non-current liabilities	<u>15,532,485</u>	<u>4,068,817</u>	<u>19,601,302</u>
Total liabilities	<u>19,063,023</u>	<u>4,791,366</u>	<u>23,854,389</u>
Net Position:			
Net investment in capital assets	3,613,971	2,428,820	6,042,791
Unrestricted	<u>1,490,147</u>	<u>834,948</u>	<u>2,325,095</u>
Total net position	<u>\$ 5,104,118</u>	<u>\$ 3,263,768</u>	<u>\$ 8,367,886</u>

ORANGE COUNTY, NORTH CAROLINA

STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN FUND NET POSITION - MAJOR PROPRIETARY FUNDS (UNAUDITED) FOR THE YEAR ENDED JUNE 30, 2014

	<u>Major</u>		Total Major Proprietary Funds
	<u>Solid Waste Fund</u>	<u>SportsPlex Fund</u>	
Operating Revenues:			
Landfill fees	\$ 5,628,016	\$ -	\$ 5,628,016
Service fees	-	3,191,866	3,191,866
Other	142,505	-	142,505
Total operating revenues	<u>5,770,521</u>	<u>3,191,866</u>	<u>8,962,387</u>
Operating Expenses:			
Landfill	728,265	-	728,265
General and administrative	1,470,344	-	1,470,344
Recycling	4,029,380	-	4,029,380
Sanitation	2,027,012	-	2,027,012
Sportsplex	-	2,931,366	2,931,366
Total operating expenses	<u>8,255,001</u>	<u>2,931,366</u>	<u>11,186,367</u>
Operating income (loss)	<u>(2,484,480)</u>	<u>260,500</u>	<u>(2,223,980)</u>
Non-Operating Revenues (Expenses):			
Investment earnings	2,939	-	2,939
Interest and fees	(197,204)	(215,794)	(412,998)
Contribution to other agency	-	-	-
Grant - State	379,592	-	379,592
Total non-operating revenues (expenses)	<u>185,327</u>	<u>(215,794)</u>	<u>(30,467)</u>
Income (loss) before contributions and transfers	(2,299,153)	44,706	(2,254,447)
Transfers in	<u>1,402,122</u>	<u>758,450</u>	<u>2,160,572</u>
Change in net position	(897,031)	803,156	(93,875)
Net Position:			
Beginning of year - July 1	<u>6,001,149</u>	<u>2,460,612</u>	<u>8,461,761</u>
Year Ended - June 30,	<u>\$ 5,104,118</u>	<u>\$ 3,263,768</u>	<u>\$ 8,367,886</u>

ORANGE COUNTY, NORTH CAROLINA

COUNTY CAPITAL IMPROVEMENTS FUND
 SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES
 IN FUND BALANCE - BUDGET AND ACTUAL (UNAUDITED)
 FROM INCEPTION AND FOR THE YEAR MONTHS ENDED JUNE 30, 2014

	Budget to Date	Actual		Total to Date
		Reported in Prior Years	Current Year	
Revenues:				
Federal grants	\$ 5,888,842	\$ 4,990,660	\$ 1,641,217	\$ 6,631,877
State grants	6,161,633	5,235,521	15,000	5,250,521
Investment earnings	2,624,400	3,338,388	13,241	3,351,629
Other	1,547,665	3,406,775	19,698	3,426,473
Total revenues	16,222,540	16,971,344	1,689,156	18,660,500
Expenditures:				
New Hope Creek Preserve	216,250	18,750	75,677	94,427
Jail	1,375,000	256,567	-	256,567
Justice facility and new courthouse	12,229,073	12,326,996	-	12,326,996
New courthouse	-	218,797	-	218,797
Northern Human Services Center	714,545	363,931	31,125	395,056
Senior Center- Central Orange	6,460,533	6,147,769	-	6,147,769
Robert and Pearl Seymour Center	70,000	-	-	-
Southern Human Services Center	280,000	-	-	-
Whitted Human Services Center	1,792,200	2,800	847,265	850,065
Animal services facility	9,168,864	9,157,734	10,615	9,168,349
EMS relocation and meadowlands annex	3,569,214	3,552,307	17,752	3,570,059
County campus, office building, and library	26,899,000	26,890,736	-	26,890,736
County other	-	1,449,460	-	1,449,460
Blackwood Farm	2,437,435	2,279,170	-	2,279,170
Cedar Grove Park	1,848,000	1,847,999	-	1,847,999
Twin Creeks Park	2,579,457	844,937	-	844,937
Fairview Park	1,615,023	1,606,218	-	1,606,218
Conservation easement	1,733,208	1,705,824	175,858	1,881,682
Homestead Aquatics	-	83,346	-	83,346
Lands Legacy	1,630,909	111,290	1,495	112,785
Parkland and recreation facilities	103,530	175,011	-	175,011
Seven Mile Creek Preserve	151,000	145,689	-	145,689
Southern Park	-	38,196	-	38,196
SportsPlex Maintenance Reserve	100,000	-	-	-
West Ten soccer complex	4,054,128	4,054,616	-	4,054,616
Central recreation repairs	416,980	412,323	2,118	414,441
Millhouse Road Park	264,802	258,712	-	258,712
Blackwood Farm Park	50,000	-	-	-
Joint Artificial Turf Soccer	623,000	-	623,000	623,000
Parks & Recreation Facility Renovations	55,000	-	-	-
Roofing projects	1,498,100	1,142,904	162,582	1,305,486
Affordable housing	2,808,804	2,036,344	114,053	2,150,397
Information technology	4,817,757	3,855,925	444,709	4,300,634
Register of Deeds' automation enhancement	500,450	246,701	14,384	261,085
Medicaid maximization	3,899,142	1,908,365	86,942	1,995,307
Loan Pool Reserve	275,000	200,000	-	200,000
Efland Sewer extension	1,798,240	111,251	-	111,251
HVAC projects	2,261,423	774,854	1,355,772	2,130,626
ADA compliance	16,058	16,058	-	16,058
Utilities demand reduction systems	130,000	106,055	-	106,055
Upfit of County Space - Link Center	1,752,662	1,302,023	14,790	1,316,813
Telephone system replacement	575,000	562,748	-	562,748

ORANGE COUNTY, NORTH CAROLINA

COUNTY CAPITAL IMPROVEMENTS FUND
 SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES
 IN FUND BALANCE - BUDGET AND ACTUAL (UNAUDITED)
 FROM INCEPTION AND FOR THE YEAR MONTHS ENDED JUNE 30, 2014

	Budget to Date	Actual		Total to Date
		Reported in Prior Years	Current Year	
Hillsborough Commons	3,790,000	3,780,709	-	3,780,709
Board of Elections office	97,000	34,750	-	34,750
Piedmont Food and Agriculture Processing	1,494,825	1,425,285	-	1,425,285
Eno EDD	200,000	-	-	-
800 MHz Radios	700,000	473,436	-	473,436
Dental equipment	100,000	74,190	10,704	84,894
Buckhorn EDD Phase 2	4,452,046	619,861	3,883,040	4,502,901
Payroll Software System	329,861	311,100	-	311,100
129 East King Street	145,000	109,991	-	109,991
Central Efland Buckhorn Sewer	4,848,400	3,569,274	110,796	3,680,070
McGowan Creek Outfall	1,219,579	7,740	630,737	638,477
Energy Bank	50,000	-	41,220	41,220
Viper Radio System	543,750	-	-	-
Communication System Improvements	1,692,607	744,261	974,417	1,718,678
Lake Orange Capital Maintenance	346,300	189,647	-	189,647
Observation Well Network	11,300	11,297	-	11,297
Jail New Campus	250,000	3,419	56,023	59,442
Historic Rogers Road Community Center	727,400	-	179,932	179,932
Future EMS Stations	50,000	-	6,314	6,314
Southern Orange Campus (Future)	300,000	103,009	152,602	255,611
Southwest Branch Library	700,000	56,576	31,923	88,499
Efland Sewer to Mebane	348,200	-	123,500	123,500
Unallocated	200,000	-	-	0
Issuance costs and fees	1,566,376	948,611	242,572	1,191,183
Total expenditures	124,932,431	98,675,562	10,421,917	109,097,479
Revenues over (under) expenditures	(108,709,891)	(81,704,218)	(8,732,761)	(90,436,979)
Other Financing Sources (Uses):				
Bond issuance costs	9,015,794	2,502,871	-	2,502,871
Refunding bonds	20,000,000	132,448,500	-	132,448,500
Bond premium	2,000,000	17,638,520	-	17,638,520
Installment loan issuance	77,372,643	59,567,506	13,627,405	73,194,911
Capital lease issuance	-	2,540,999	-	2,540,999
Payment to escrow agent	(20,603,624)	(141,736,447)	-	(141,736,447)
Transfers in	23,308,141	19,211,630	697,400	19,909,030
Transfers out	(3,730,000)	(3,424,264)	-	(3,424,264)
Appropriated fund balance	1,346,937	-	-	-
Total other financing sources (uses)	108,709,891	88,749,315	14,324,805	103,074,120
Net change in fund balance	\$ -	\$ 7,045,097	5,592,044	\$ 12,637,141
Fund Balance:				
Beginning of year - July 1			7,045,097	
Six Months Ended - December 31,			\$ 12,637,141	

ORANGE COUNTY, NORTH CAROLINA

SCHOOL CAPITAL IMPROVEMENTS FUND
SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES
IN FUND BALANCE - BUDGET AND ACTUAL (UNAUDITED)
FROM INCEPTION AND FOR THE YEAR MONTHS ENDED JUNE 30, 2014

	Budget to Date	Actual		Total to Date
		Reported in Prior Years	Current Year	
Revenues:				
Investment earnings	\$ 60,000	\$ 628,042	\$ 2,608	\$ 630,650
Sales tax	180,000	87,597	-	87,597
Lottery proceeds	2,892,139	2,959,057	-	2,959,057
Other	-	33,759	-	33,759
Total revenues	<u>3,132,139</u>	<u>3,708,455</u>	<u>2,608</u>	<u>3,711,063</u>
Expenditures:				
Orange County Schools:				
A.L. Stanback Middle School	12,000	-	-	-
Cameron Park Elementary	525,634	524,922	-	524,922
Efland Cheeks Elementary	423,449	389,814	9,138	398,952
Grady Brown Elementary	54,040	54,023	-	54,023
Hillsborough Elementary	362,899	241,878	25,553	267,431
New Hope Elementary renovations	325,000	242,740	2,860	245,600
Stanford Middle School	688,065	424,227	75,150	499,377
Orange High School	558,767	554,381	-	554,381
Orange High Track repairs	495,634	495,634	-	495,634
Alternative School	361,720	302,111	4,932	307,043
Indoor air quality	15,000	-	-	-
Central elementary air	174,900	138,601	3,662	142,263
Classroom improvements	3,394,886	2,931,227	299,549	3,230,776
Electrical systems	290,000	170,685	-	170,685
Window replacements	573,567	228,131	1,975	230,106
Athletic Facilities	456,936	-	192,183	192,183
Kitchen renovations project	27,785	-	-	-
Mechanical systems	15,000	14,196	5,116	19,312
Paving / parking lot improvements	88,281	-	80,000	80,000
Electrical service upgrades	33,000	-	-	-
Planning for future projects	300,000	-	-	-
Roofing projects	1,725,000	1,600,001	403,940	2,003,941
Technology plan	2,222,668	1,677,721	671,643	2,349,364
HVAC upgrade/improvements	1,493,961	741,652	698,699	1,440,351
District-wide improvements	247,745	231,154	875	232,029
Bathroom renovations	180,532	83,682	4,777	88,459
Fire/safety upgrades	333,569	263,224	4,367	267,591
Total Orange County Schools	<u>15,380,038</u>	<u>11,310,004</u>	<u>2,484,419</u>	<u>13,794,423</u>

ORANGE COUNTY, NORTH CAROLINA

SCHOOL CAPITAL IMPROVEMENTS FUND
SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES
IN FUND BALANCE - BUDGET AND ACTUAL (UNAUDITED)
FROM INCEPTION AND FOR THE YEAR MONTHS ENDED JUNE 30, 2014

	Budget to Date	Actual		Total to Date
		Reported in Prior Years	Current Year	
Chapel Hill Carrboro Schools:				
Elementary #11	23,137,196	20,359,848	2,584,515	22,944,363
Morris Grove Elementary	40,000	38,911	-	38,911
Transportation Center	309,500	289,540	-	289,540
Carrboro High School	75,000	75,000	-	75,000
Carrboro Arts Wing	4,048,028	4,048,027	-	4,048,027
Abatement projects	435,576	292,000	38,942	330,942
ADA requirements	200,505	141,371	13,132	154,503
ATH facilities/playgrounds	590,000	590,000	219,247	809,247
Emergency efficiency renovations	350,000	-	84,060	84,060
Classroom/academic improvements	785,682	744,553	262,611	1,007,164
Doors, hardware, canopies	158,000	87,610	15,681	103,291
Electrical systems	489,740	427,192	145,454	572,646
Fire, safety, and security	480,000	396,066	153,632	549,698
Indoor air quality	501,340	454,087	28,875	482,962
Mechanical systems	1,749,570	1,637,451	390,221	2,027,672
Mobile classrooms	497,696	458,702	134,241	592,943
Parking lot improvements	320,000	267,913	18,390	286,303
Planning for future projects	450,000	444,575	5,425	450,000
Roofing projects	5,360,009	5,301,880	18,365	5,320,245
Bathroom renovations	193,406	193,406	-	193,406
Technology	7,168,590	5,586,045	1,582,157	7,168,202
Window replacements	353,658	327,484	-	327,484
Culbreth Science Wing	5,571,676	-	2,339,779	2,339,779
Total Chapel Hill Carrboro Schools	<u>53,265,172</u>	<u>42,161,661</u>	<u>8,034,727</u>	<u>50,196,388</u>
Other expenditures	<u>60,000</u>	<u>43,215</u>	<u>-</u>	<u>43,215</u>
Total expenditures	<u>68,705,210</u>	<u>53,514,880</u>	<u>10,519,146</u>	<u>64,034,026</u>
Revenues over (under) expenditures	<u>(65,573,071)</u>	<u>(49,806,425)</u>	<u>10,521,754</u>	<u>67,745,089</u>
Other Financing Sources (Uses):				
Bonds issuance	14,170,874	14,170,873	-	14,170,873
Installment loan insurance	38,071,676	32,426,288	4,971,676	37,397,964
Transfers in	13,282,776	10,574,604	5,268,980	15,843,584
Appropriated fund balance	<u>47,745</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total other financing sources (uses)	<u>65,573,071</u>	<u>57,171,765</u>	<u>10,240,656</u>	<u>67,412,421</u>
Net change in fund balance	<u>\$ -</u>	<u>\$ 7,365,340</u>	<u>(275,882)</u>	<u>\$ 7,089,458</u>
Fund Balance:				
Beginning of year - July 1			<u>7,365,340</u>	
Six Months Ended - December 31,			<u>\$ 7,089,458</u>	

INFORMATION ITEM

BARRY JACOBS, CHAIR
EARL MCKEE, VICE CHAIR
MARK DOROSIN
ALICE M. GORDON
BERNADETTE PELISSIER
RENEE PRICE
PENNY RICH

Orange County Board of Commissioners
Post Office Box 8181
200 South Cameron Street
Hillsborough, North Carolina 27278



October 29, 2014

Dear Commissioners,

At the Board's October 21, 2014 regular meeting, petitions were brought forth which were reviewed by the Chair/Vice Chair/Manager Agenda team. The petitions and responses are listed below:

- 1) Review and consider a request by Commissioner Pelissier that staff provide a presentation to the Board on alternatives to on-site septic systems.

Response: *Vice Chair McKee will consult with Commissioner Pelissier to discuss moving forward to seek further clarity regarding the request.*

- 2) Review and consider a follow-up on a request by Commissioner Dorosin regarding a resolution addressing immigrant children's access to education.

Response: *Manager to ask Housing, Human Rights & Community Development Director to consult with Commissioner Dorosin.*

- 3) Review and consider a request by Commissioner Gordon that the Board consider a resolution regarding global climate change.

Response: *Manager to ask DEAPR staff to a draft resolution for Board consideration at November 18, 2014 regular meeting.*

This letter will be provided as an Information Item on the November 6, 2014 agenda for public information.

Best,

Barry Jacobs, Chair
Board of County Commissioners