Orange County
Board of Commissioners

Agenda

Regular Meeting
June 3, 2014
7:00 p.m.
Department of Social Services
Hillsborough Commons
113 Mayo Street
Hillsborough, NC 27278

Note: Background Material on all abstracts available in the Clerk's Office

Compliance with the "Americans with Disabilities Act" - Interpreter services and/or special sound equipment are available on request. Call the County Clerk's Office at (919) 245-2130. If you are disabled and need assistance with reasonable accommodations, contact the ADA Coordinator in the County Manager's Office at (919) 245-2300 or TDD# 644-3045.

1. **Additions or Changes to the Agenda** (7:00-7:05)

PUBLIC CHARGE

The Board of Commissioners pledges to the residents of Orange County its respect. The Board asks its residents to conduct themselves in a respectful, courteous manner, both with the Board and with fellow residents. At any time should any member of the Board or any resident fail to observe this public charge, the Chair will ask the offending person to leave the meeting until that individual regains personal control. Should decorum fail to be restored, the Chair will recess the meeting until such time that a genuine commitment to this public charge is observed. All electronic devices such as cell phones, pagers, and computers should please be turned off or set to silent/vibrate.

2. **Public Comments (Limited to One Hour)** (7:05-7:15)

(We would appreciate you signing the pad ahead of time so that you are not overlooked.)

a. Matters not on the Printed Agenda (Limited to One Hour – THREE MINUTE LIMIT PER SPEAKER – Written comments may be submitted to the Clerk to the Board.)

Petitions/Resolutions/Proclamations and other similar requests submitted by the public will not be acted upon by the Board of Commissioners at the time presented. All such requests will be referred for Chair/Vice Chair/Manager review and for recommendations to the full Board at a later date regarding a) consideration of the request at a future regular Board meeting; or b) receipt of the request as information only. Submittal of information to the Board or receipt of information by the Board does not constitute approval, endorsement, or consent.

b. Matters on the Printed Agenda
(These matters will be considered when the Board addresses that item on the agenda below.)

3. **Petitions by Board Members (Three Minute Limit Per Commissioner)** (7:15-7:25)

4. **Proclamations/ Resolutions/ Special Presentations** (7:25-7:40)

a. Voluntary and Enhanced Agricultural District Designation – Multiple Farms - Poole, Redding, T.W. Parker, McKee, Johnson, Soehner, R. Parker, Williams/Wilson, and Walker

b. Resolution Recognizing Judd Edeburn for his Work with Duke Forest

5. Public Hearings (7:40-8:00)

a. Public Hearing - Draft Orange County Parks and Recreation Master Plan 2030

6. Consent Agenda (8:00-8:10)

- Removal of Any Items from Consent Agenda
- Approval of Remaining Consent Agenda
- Discussion and Approval of the Items Removed from the Consent Agenda

a. Minutes
b. Motor Vehicle Property Tax Releases/Refunds
c. Property Tax Releases/Refunds
d. FY 2014-15 Home and Community Care Block Grant for Older Adults Funding Plan
e. Orange County ABC Board Travel Policy
f. Commemorative Plaque Proof for Recently Commissioned Facilities
g. Potential Funding Assistance for Fairview Community Watch through Orange Tennis Club
h. Changes in BOCC Regular Meeting Schedule for 2014
i. Memorandum of Agreement with Town of Hillsborough to Protect Archaeological Resources on Town and County Properties within the Town Limits
j. Bid Award – Hook Lift Truck for Solid Waste

7. Regular Agenda

a. Improvements in the Historic Rogers Road Neighborhood (8:10-8:30)
b. Orange County SportsPlex Lobby Renovation Construction Bid Award (8:30-8:40)
c. Joint Planning Land Use Plan and Agreement Amendments – Revisions to Existing Language Ensuring Agricultural Activities are Allowed Throughout the Rural Buffer as well as Density and Minimum Lot Size Clarification(s) (8:40-8:55)
d. Joint Planning Land Use Plan and Agreement Amendments – Agricultural Support Enterprises Within the Rural Buffer Land Use Classification (8:55-9:10)
e. Proposal to Create a Solid Waste Advisory Group (SWAG) (9:10-9:25)
f. Funding for Orange County's Rural Curbside Recycling Programs (9:25-9:45)
g. Orange County's Reprioritization of Transportation Projects for the Durham-Chapel Hill-Carrboro Metropolitan Planning Organization and the Triangle Area Rural Planning Organization (9:45-10:00)

8. Reports

9. County Manager's Report (10:00-10:05)

10. County Attorney's Report (10:05-10:10)

11. Appointments (10:10-10:20)

a. Chapel Hill Orange County Visitors Bureau – Appointment
b. Hillsborough Board of Adjustment – Appointment
c. Historic Preservation Commission – Appointment

d. Human Relations Commission – Appointments
e. Orange County Parks & Recreation Council – Appointments

12. Board Comments (Three Minute Limit Per Commissioner) (10:20-10:30)

13. Information Items

- May 20, 2014 BOCC Meeting Follow-up Actions List
- Tax Collector's Report – Numerical Analysis
- Tax Collector's Report – Measure of Enforced Collections
- Tax Assessor's Report – Releases and Refunds Under $100
- BOCC Chair Letter Regarding Petitions from May 8, 2014 BOCC Regular Meeting
- Housing Choice Voucher (HCV) Status Report
- Regional Partnership Workforce Development Board Annual Report – 2012-2013

14. Closed Session

15. Adjournment

A summary of the Board's actions from this meeting will be available on the County's website the day after the meeting.

Note: Access the agenda through the County's web site, www.orangecountync.gov

ORANGE COUNTY
BOARD OF COMMISSIONERS

ACTION AGENDA ITEM ABSTRACT
Meeting Date: June 3, 2014

Action Agenda Item No. 4-a

SUBJECT: Voluntary and Enhanced Agricultural District Designation – Multiple Farms - Poole, Redding, T.W. Parker, McKee, Johnson, Soehner, R. Parker, Williams/Wilson, and Walker

DEPARTMENT: Environment, Agriculture, Parks and Recreation (DEAPR), Soil & Water Conservation

PUBLIC HEARING: (Y/N) No

ATTACHMENT(S):

County Map, Applications and Associated Maps

INFORMATION CONTACTS:

David Stancil, 919-245-2510
Gail M. Hughes, 919-245-2753
Peter Sandbeck, 919-245-2517

PURPOSE: To consider applications from multiple landowners/farms to certify qualifying farmland within the Cedar Grove, Caldwell, Schley/Eno, Cane Creek/Buckhorn, and White Cross Voluntary Agricultural Districts; and enroll the lands in the Orange County Voluntary Agricultural District (VAD) and the Enhanced Voluntary Agricultural District (EVAD) programs.

BACKGROUND: Orange County's Voluntary Farmland Preservation Program was started in 1992. To date, thirty-one (31) farms have enrolled in the Voluntary Agricultural District (VAD) program, and six (6) farms have enrolled in the Enhanced Voluntary Agricultural District (EVAD) program, totaling 6,203 acres within the seven districts comprising the non-urban portions of the County.

The County's Voluntary Farmland Protection Ordinance (VFPO) outlines a procedure for the Agricultural Preservation Board to review and approve applications for qualifying farmland, and to make recommendations to the Board of Commissioners concerning the establishment and modification of agricultural districts. Section VII of the VFPO contains the requirements for inclusion in a voluntary agricultural district. <u>To be certified as qualifying farmland, a farm must:</u>

1. Consist of the minimum number of contiguous acres to participate in the present-use-value taxation program (20 acres for forestry, 10 for agriculture and 5 for horticulture);

2. Be participating in the farm present-use-value taxation program established by N.C.G.S. §105-277.2 through §105-277.7, or is otherwise determined by the county to meet all the qualifications of this program set forth in N.C.G.S. 105-277.3;
3. Be certified by the Natural Resources Conservation Service (NRCS) of the United States Department of Agriculture as being a farm on which at least two-thirds of the land is composed of soils that:
    a. Are best suited for providing food, seed, fiber, forage, timber, forestry products, horticultural crops and oil seed crops;
    b. Have good soil qualities;
    c. Are favorable for all major crops common to the county where the land is located;
    d. Have a favorable growing season; and
    e. Receive the available moisture needed to produce high yields for an average of eight out of ten years;

    OR at least two-thirds of the land has been actively used in agricultural, horticultural or forestry operations as defined by N.C.G.S. §105-277.2 (1, 2, 3) during each of the five previous years, measured from the date on which the determination must be made as to whether the land in question qualifies;
4. Be managed, if highly erodible land exists on the farm, in accordance with the Natural Resources Conservation Service defined erosion-control practices that are addressed to said highly-erodible land; and
5. Be the subject of a non-binding conservation agreement, as defined in N.C.G.S. §121-35, between the County and the owner that prohibits non-farm use or development of such land for a period of at least ten years, except for the creation of not more than three lots that meet applicable County zoning and subdivision regulations.

At the January, March, and May 2014 meetings, the Orange County Agricultural Preservation Board reviewed the findings of the staff assessments for the attached applications for the Orange County VAD program. All farm applications were reviewed and verified to have met or exceeded the minimum criteria for certification into the program. The Agricultural Preservation Board voted unanimously to recommend approval of the certification for the nine (9) farms and 781 acres of farmland and their inclusion in the Voluntary and Enhanced Voluntary Agricultural District program. The certification documentation is on file in the DEAPR/Soil and Water Conservation District office. The farms are described briefly below:

Brief Farm Descriptions:

1) The owner of the Dwight Poole farm has submitted an application to enroll one (1) parcel of land totaling 19.87 acres as qualifying farmland for the Enhanced Voluntary Agricultural District program (EVAD) and one (1) parcel of land totaling 18.33 acres as qualifying farmland for the Voluntary Agricultural District (VAD) program in the Cedar Grove Agricultural District. The farm operation is comprised of pasture, pastured pork, vegetable, corn, and grain crops, and managed forestry/woodland acres. The Poole farm has been evaluated against each of the VAD and EVAD certification requirement standards and meets or exceeds all of the measures above.

2) The owner of the Cecelia Redding farm has submitted an application to enroll three (3) parcels of land totaling 151.06 acres as qualifying farmland for the Enhanced Voluntary Agricultural District (EVAD) program in the Caldwell Agricultural District. The farm operation is comprised of hay and grain crops, fruit and vegetable production crops, shitake mushrooms, and managed forestry/woodland. The Redding farm has been evaluated against each of the EVAD certification requirement standards and meets or exceeds all of the measures above.

3) The owners of Parker Farms, T. Watson Parker, Penny Parker and Thomas Parker, have submitted an application to enroll six (6) parcels of land totaling 82.22 acres as qualifying farmland for the Voluntary Agricultural District (VAD) program in the Cedar Grove Agricultural District. The farm operation is comprised of a poultry operation, beef cattle, hay crops, and managed forestry/woodland. The Parker Farm has been evaluated against each of the VAD certification requirement standards and meets or exceeds all of the measures above.

4) The owners of the David and Vickie McKee farm have submitted an application to enroll one (1) parcel of land totaling 95.55 acres as qualifying farmland for the Enhanced Voluntary Agricultural District (EVAD) program in the Cane Creek/Buckhorn Agricultural District; four (4) parcels of land totaling 52.09 acres of qualifying farmland in the Cane Creek/Buckhorn Agricultural District, and two (2) parcels of land totaling 21.15 acres of qualifying farmland in the Caldwell Agricultural District for the Voluntary Agricultural Program (VAD). The farm operation is comprised of a beef cattle operation, pasture, corn, soybean, grain, hay crops, and managed forestry/woodland. The McKee farm has been evaluated against each of the EVAD and VAD certification requirement standards and meets or exceeds all of the measures above.

5) The owner of the Ben Johnson farm has submitted an application to enroll one (1) parcel of land totaling 71.02 acres as qualifying farmland for the Voluntary Agricultural District (VAD) program in the Schley/Eno Agricultural District. The farm operation is comprised of vegetables, pumpkins, corn crops and pasture. The Johnson farm has been evaluated against each of the VAD certification requirement standards and meets or exceeds all of the measures above. (These acres are a revision in ownership from the original Bacon/Johnson farm enrolled in 2002.)

6) The owners of the John and Cindy Soehner farm have submitted an application to enroll two (2) parcels of land totaling 22.31 acres as qualifying farmland for the Voluntary Agricultural District (VAD) program in the White Cross Agricultural District. The farm operation is comprised of vegetable crops, shitake mushrooms, and woodland/forestry. The Soehner Farm has been evaluated against each of the VAD certification requirement standards and meets or exceeds all of the measures above.

7) The owner of the Randall Parker farm has submitted an application to enroll five (5) parcels of land totaling 94.18 acres as qualifying farmland for the Voluntary Agricultural District (VAD) program in the Caldwell Agricultural District. The farm operation is comprised of hay, grain and tobacco crops, pastured pork and poultry, and managed woodland/forestry. The Parker farm has been evaluated against each

of the VAD certification requirement standards and meets or exceeds all of the measures above.

8) The owners of the Edwards Place LLC farm, Jane D. Williams and Carolyn Wilson, have submitted an application to enroll two (2) parcels of land totaling 137 acres as qualifying farmland for the Voluntary Agricultural District (VAD) program in the White Cross Agricultural District. The farm operation is comprised of managed woodland/forestry land. The Williams/Wilson farm has been evaluated against each of the VAD certification requirement standards and meets or exceeds all of the measures above.

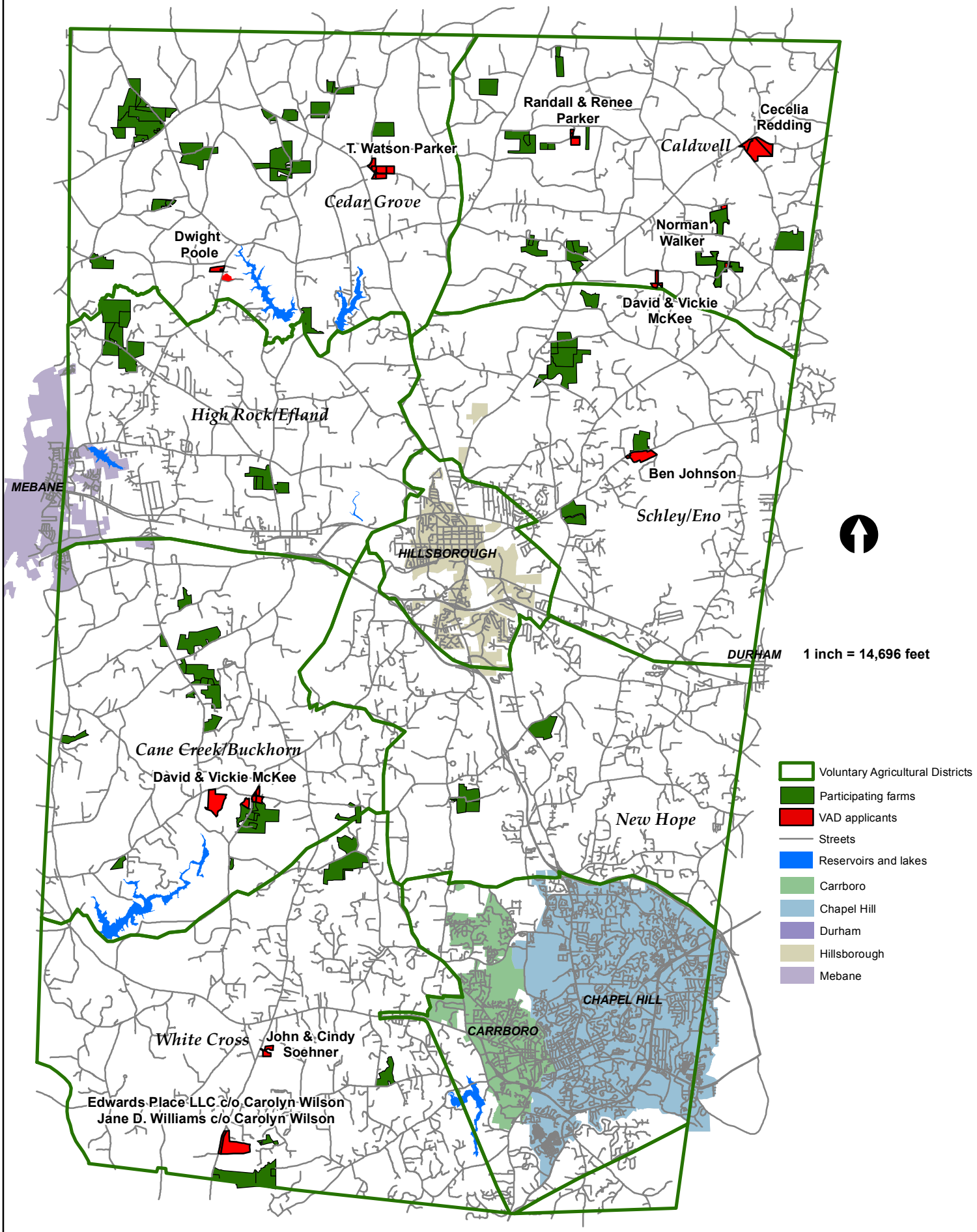
9) The owner of the Norman Walker farm has submitted an application to enroll two (2) parcels of land totaling 15.55 acres as qualifying farmland for the Voluntary Agricultural District (VAD) program in the Caldwell Agricultural District (VAD). The parcels are contiguous to other parcels previously enrolled in the program. The farm is comprised of managed woodland/forestry and pasture land. The Walker farm has been evaluated against each of the VAD certification requirement standards and meets or exceeds all of the measures above.

To be formally designated as part of a Voluntary Agricultural District program, the Board of Commissioners must approve that the farms meet the certification requirements as per the Agriculture Preservation Board's findings.

FINANCIAL IMPACT: There is no fiscal impact associated with this item. Voluntary Agricultural Districts are non-monetary and non-binding conservation agreements. Enhanced Voluntary Agriculture Districts are non-monetary and are binding 10-year conservation agreements.

RECOMMENDATION(S): The Manager recommends that the Board certify the nine (9) farm properties noted above totaling 514.52 acres (VAD) and 266.48 acres (EVAD) as denoted in the attached documentation as qualifying farmland, and designate them as a Voluntary or Enhanced Voluntary Agricultural District farm within the Cedar Grove, Caldwell, Schley/Eno, and White Cross Voluntary Agricultural Districts; and enroll the lands in the Orange County Voluntary Agricultural District (VAD) and the Enhanced Voluntary Agricultural District (EVAD) programs.

With approval of these additional acres, the Orange County Voluntary Agricultural District Program will have enrolled 47 farms, totaling 6,258 acres in the VAD and 726 acres in the EVAD for a total of 6,984 acres (rounded).


Randall & Renee Parker
Cecelia Redding
Caldwell
T. Watson Parker
Cedar Grove
Norman Walker
Dwight Poole
David & Vickie McKee
High Rock/Efland
Ben Johnson
MEBANE
Schley/Eno
HILLSBOROUGH
DURHAM
1 inch = 14,696 feet
Cane Creek/Buckhorn
David & Vickie McKee
New Hope
CHAPEL HILL
CARRBORO
White Cross
John & Cindy Soehner
Edwards Place LLC c/o Carolyn Wilson
Jane D. Williams c/o Carolyn Wilson
Voluntary Agricultural Districts
Participating farms
VAD applicants
Streets
Reservoirs and lakes
Carrboro
Chapel Hill
Durham
Hillsborough
Mebane

APPLICATION FOR CERTIFICATION AS QUALIFYING FARMLAND AND DESIGNATION AS AN ORANGE COUNTY VOLUNTARY AGRICULTURAL DISTRICT OR ENHANCED VOLUNTARY AGRICULTURAL DISTRICT

INSTRUCTIONS:
Before completing the application, please review the VAD/EVAD brochure provided;
Complete the form as completely as possible; sign and date the form, and return to:

Gail M. Hughes
Orange County Dept. of Environment, Agriculture, Parks and Recreation
Soil and Water Conservation Division
P.O. Box 8181 (306 Revere Road)
Hillsborough, NC 27278

APPLICANT:

Name: Dwight Poole

Address: 5406 Mill Creek Rd.

City: Cedar Grove State: NC Zip Code: 27231

Phone Number (Day): 919-563-1809 (Evening): 919-593-3598-(Cell)

E-Mail: dwightpoole113@yahoo.com

PROPERTY INFORMATION:

Property Location/Address(s): 5406 Mill Creek / 5223 Mill Creek

Agriculture District /Township: Cedar Grove Agri. District

Parcel Identification Number (PIN): 9847190157 Acres 19.87 — EVAD

Parcel Identification Number (PIN): 9847283395 Acres 18.33 — VAD

Parcel Identification Number (PIN): _____ Acres _____

Parcel Identification Number (PIN): _____ Acres _____

Parcel Identification Number (PIN): _____ Acres _____

Parcel Identification Number (PIN): _____ Acres _____

Total Number of Acres on all tracts of land: _____

Does this land have a plan on file with the USDA-Natural Resources Conservation Service or the NC Forest Service?

Yes: ✓ No: _____ If "No", please complete back of form

Is the land enrolled in Present Use Value taxation program with Orange County Tax Office?

Yes: ✓ No: _____ If "No", please complete back of form

CONSERVATION AGREEMENT DETAIL of VAD and EVAD:

Voluntary Agricultural District (VAD) conservation agreements are for a period of ten years. The landowner may revoke the agreement through a written request to the Orange County Agricultural Preservation Board. A Conservation Agreement for land within a Voluntary Agricultural District shall be automatically renewed for an additional term of ten years unless either the Agricultural Preservation Board or the landowner(s) gives written notice to the contrary prior to the termination date of the Conservation Agreement. At the end of each ten-year term, the Conservation Agreement shall automatically renew for an additional ten-year term unless notice of termination is given.

Enhanced Voluntary Agricultural District (EVAD) conservation agreements are for a period of ten years, but cannot be revoked during the term of the agreement. EVAD enrollment, however, offers landowners additional benefits such as a higher percentage of cost-share funds under the Agricultural Cost Share Program. A Conservation Agreement for an Enhanced Voluntary Agricultural District shall be deemed automatically renewed for an additional term of three years unless either the Agricultural Preservation Board or the landowner(s) gives written notice to the contrary prior to the termination date of the Conservation Agreement. At the end of each three-year term the Conservation Agreement shall automatically renew for an additional three-year term unless notice of termination is given.

I [We] have read the Conservation Agreement details above and I [we] understand the benefits of the VAD and/or EVAD program.

x SIGNATURE Dwight B. Pope DATE Nov 8-2013

✓ I [WE] ARE SEEKING DESIGNATION AS A **VOLUNTARY AGRICULTURAL DISTRICT**

✓ I [WE] ARE SEEKING DESIGNATION AS AN **ENHANCED VOLUNTARY AGRICULTURAL DISTRICT**

OWNER[S] CERTIFICATION:

I [We], the applicant[s] and landowner(s), hereby certify that, to the best of my [our] knowledge, the foregoing application is complete and accurate.

Signature: Dwight B. Pope Date: Nov 8 2013

Signature: _____ Date: _____

Signature: _____ Date: _____

Signature: _____ Date: _____

Signature: _____ Date: _____

Signature: _____ Date: _____

Signature: _____ Date: _____

Dwight Poole
Enhanced Voluntary Agricultural District
PIN 9847190157 - 19.87 acres
Exhibit B Site Map

1 inch = 267 feet

Dwight Poole Property

Parcel boundary

2013 Aerial Images

Dept. of Environment, Agriculture, Parks and Recreation Map prepared by Land Records/GIS Div. 5/8/2014
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Dwight Poole
Voluntary Agricultural District
PIN 9847283395 - 18.33 acres
Exhibit B Site Map

1 inch = 230 feet

Dwight Poole Property

Parcel boundary

2013 Aerial Images

Dept. of Environment, Agriculture, Parks and Recreation Map prepared by Land Records/GIS Div. 5/8/2014
OC 220K <O:gishome\gisproj\land_resource\VAD_DwightPoole

Orange County Agricultural Preservation Board

APPLICATION FOR CERTIFICATION AS QUALIFYING FARMLAND AND DESIGNATION AS AN ORANGE COUNTY VOLUNTARY AGRICULTURAL DISTRICT / ENHANCED VOLUNTARY AGRICULTURAL DISTRICT

INSTRUCTIONS: Before completing the application, please review the provisions of the Orange County Voluntary Farmland Preservation Program Ordinance, and fill out the form as accurately and completely as possible. Please sign and date the form, and return it to the **Department of Environment, Agriculture, Parks and Recreation Soil and Water Conservation District Division PO Box 8181 – 306 Revere Road, Hillsborough, NC 27278**

APPLICANT:

Name: Cecilia Redding

Address: 2008 Brassfield Road

City: Raleigh State: NC Zip Code: 27614

Phone Number (Day): 919-522-2285 (Evening) _____

E-Mail: cecilia@d2efarms.com

PROPERTY INFORMATION:

Property Location/Address: 8115 New Sharon Church Road, Rougemont, NC 27572
Township: _____

Parcel Identification Number (PIN): 0809335722 17.9 Parcel Identification Number (PIN): _____
Parcel Identification Number (PIN): 0809439398 90.59 Parcel Identification Number (PIN): _____
Parcel Identification Number (PIN): 0809539801 42.57 Parcel Identification Number (PIN): _____
Parcel Identification Number (PIN): _____ Parcel Identification Number (PIN): _____
Parcel Identification Number (PIN): _____ Parcel Identification Number (PIN): _____

Number of Acres: 151.06 Deed Book: _____ Page: _____

Does this land have a plan on file with the Natural Resources Conservation Service or NC Forest Service?
Yes: x No: _____ If "No", please complete back of form

Is this land listed for Present Use taxation with the Orange County Tax Office?
Yes: x No: _____ If "No", please complete back of form

I [WE] ARE SEEKING DESIGNATION AS A **VOLUNTARY AGRICULTURAL DISTRICT** ____

I [WE] ARE SEEKING DESIGNATION AS AN **ENHANCED VOLUNTARY AGRICULTURAL DISTRICT** _x___

Voluntary Agricultural District (VAD) conservation agreements are for a period of ten years. The landowner may revoke the agreement through a written request to the County.

Enhanced Voluntary Agricultural District (EVAD) conservation agreements are for a period of ten years, but cannot be revoked during the term of the agreement. EVAD enrollment, however, offers landowners additional benefits such as a higher percentage of cost-share funds under the Agricultural Cost Share Program.

Orange County Agricultural Preservation Board

OWNER[S] CERTIFICATION:

I [We], the applicant[s] and landowner(s), hereby certify that, to the best of my [our] knowledge, the foregoing application is complete and accurate.

Signature: Elisha D Hedding Date: 12/30/13

Signature: _____ Date: _____

SUPPLEMENTARY INFORMATION:

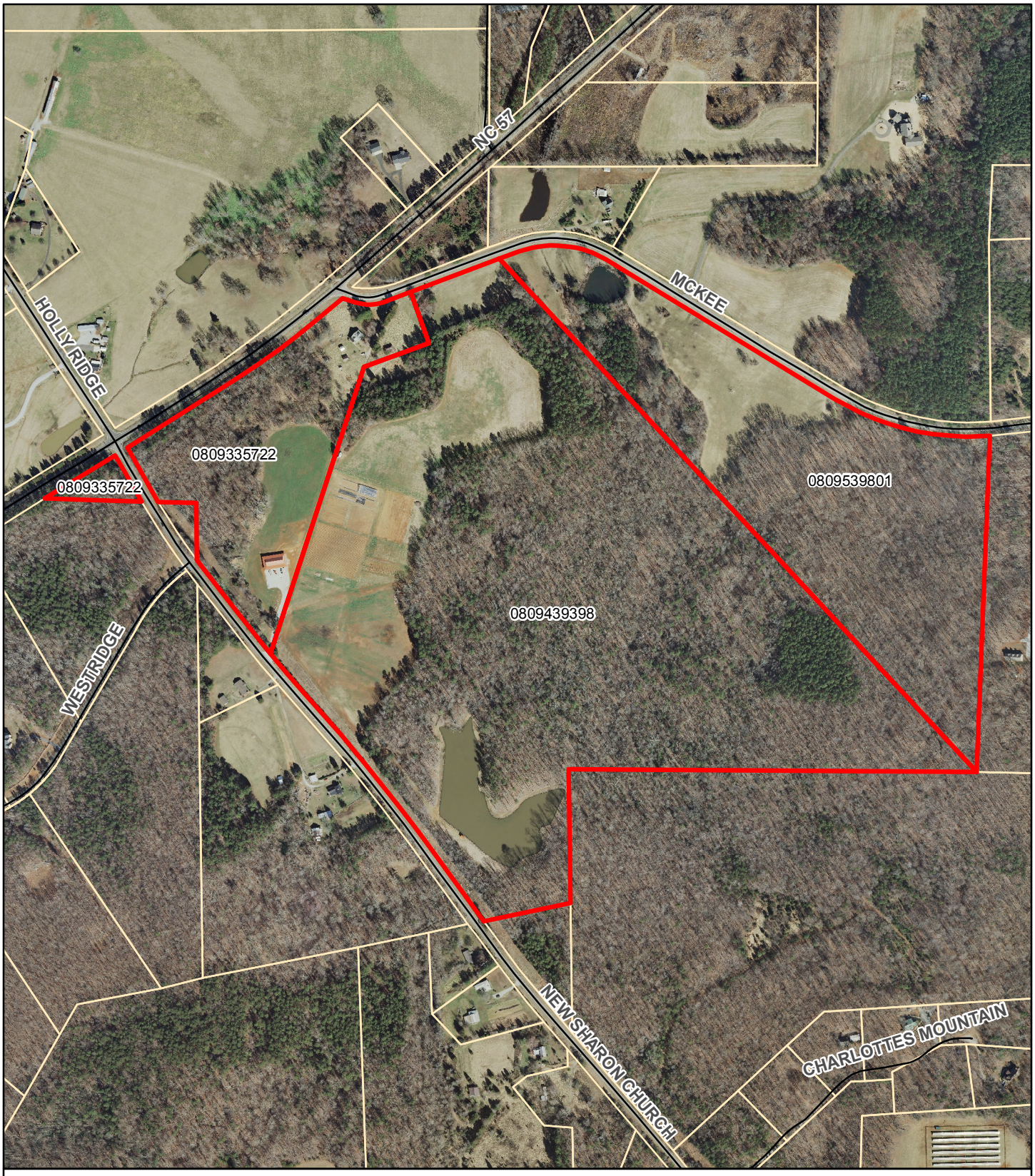
Please complete this information for general information about your farm:
Must Complete this section:
- ***If you are NOT participating in the farm present use taxation program; OR***
- ***If you do NOT have a plan on file with the Natural Resources Conservation Service or the NC Forest Service.***

1. How long have you owned your farm? 3 years (in March 2014)
2. How long have you lived on your farm? 0 years
3. Has your farm exceeded $1,000 in gross income in each of the past three years?

   Yes_____ No x

4. How many acres on your farm are under cultivation? 40 Acres (estimated)
5. What are the major crops that you plant each year?
   Hay (leased), Vegetables (50 varieties), fruit (20 annuals and perennial), shitake mushrooms, small grains
6. How many acres on your farm are used for pasture? _____Acres (estimated)

For questions or more information, please contact:
Gail M. Hughes
Orange County Department of Environment, Agriculture, Parks and Recreation
Soil and Water Conservation Division
P.O. Box 8181 -306 Revere Road
Hillsborough, NC 27278
(919) 245-2753 Office
(919) 644-3351 (fax)
updated July 2012



Cecelia Redding
Enhanced Voluntary Agricultural District
PIN 0809335722 17.90 acres
PIN 0809439398 90.59 acres
PIN 0809539801 42.57 acres
Exhibit B Site Map

Cecelia Redding Property
Parcel boundary
2013 Aerial images

1 inch = 575 feet

Dept. of Environment, Agriculture, Parks and Recreation Map prepared by Land Records/GIS Div. 5/8/2014
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APPLICATION FOR CERTIFICATION AS QUALIFYING FARMLAND AND DESIGNATION AS AN ORANGE COUNTY VOLUNTARY AGRICULTURAL DISTRICT /ENHANCED VOLUNTARY AGRICULTURAL DISTRICT

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Gail M. Hughes
Orange County Dept. of Environment, Agriculture, Parks and Recreation
Soil and Water Conservation Division
P.O. Box 8181 (306 Revere Road)
Hillsborough, NC 27278

APPLICANT:

Name: Thomas Watson Parker; (Penny W. Parker; Thomas Parker)

Address: 711 Olin Rd.

City: Cedar Grove State: NC Zip Code: 27231

Phone Number (Day): 919-201-9666 (Evening): _____

E-Mail: _____

PROPERTY INFORMATION:

Property Location/Address(s): 711 Olin Rd.,

Agriculture District /Township: Cedar Grove

Parcel Identification Number (PIN): 9869005242 (W. Parker) Acres 15.8

Parcel Identification Number (PIN): 9869104879 (W. Parker) Acres 18.15

Parcel Identification Number (PIN): 9859915617 (P. Parker) Acres 15.11

Parcel Identification Number (PIN): 9859908129 (T/P Parker) Acres 4.07

Parcel Identification Number (PIN): 9869005806(T/P Parker) Acres 22.43

Parcel Identification Number (PIN): 9859916068 (T/P Parker) Acres 6.66

Total Number of Acres on all tracts of land: 82.22

Does this land have a plan on file with the USDA-Natural Resources Conservation Service or the NC Forest Service?

Yes: XX No:_____ If "No", please complete back of form

Is the land enrolled in Present Use Value taxation program with Orange County Tax Office?

Yes: ✓ No:_____ If "No", please complete back of form

CONSERVATION AGREEMENT DETAIL of VAD and EVAD:

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Enhanced Voluntary Agricultural District (EVAD) conservation agreements are for a period of ten years, but cannot be revoked during the term of the agreement. EVAD enrollment, however, offers landowners additional benefits such as a higher percentage of cost-share funds under the Agricultural Cost Share Program. A Conservation Agreement for an Enhanced Voluntary Agricultural District shall be deemed automatically renewed for an additional term of three years unless either the Agricultural Preservation Board or the landowner(s) gives written notice to the contrary prior to the termination date of the Conservation Agreement. At the end of each three-year term the Conservation Agreement shall automatically renew for an additional three-year term unless notice of termination is given.

I [We] have read the Conservation Agreement details above and I [we] understand the benefits of the VAD and/or EVAD program.

SIGNATURE Thomas Watson Park DATE 2-12-14

Please check which designation/program you wish to apply.

✓ I [WE] ARE SEEKING DESIGNATION AS A **VOLUNTARY AGRICULTURAL DISTRICT**

_____ I [WE] ARE SEEKING DESIGNATION AS AN **ENHANCED VOLUNTARY AGRICULTURAL DISTRICT**

OWNER[S] CERTIFICATION:

I [We], the applicant[s] and landowner(s), hereby certify that, to the best of my [our] knowledge, the foregoing application is complete and accurate.

Signature: Thomas Watson Park Date: 2-12-14

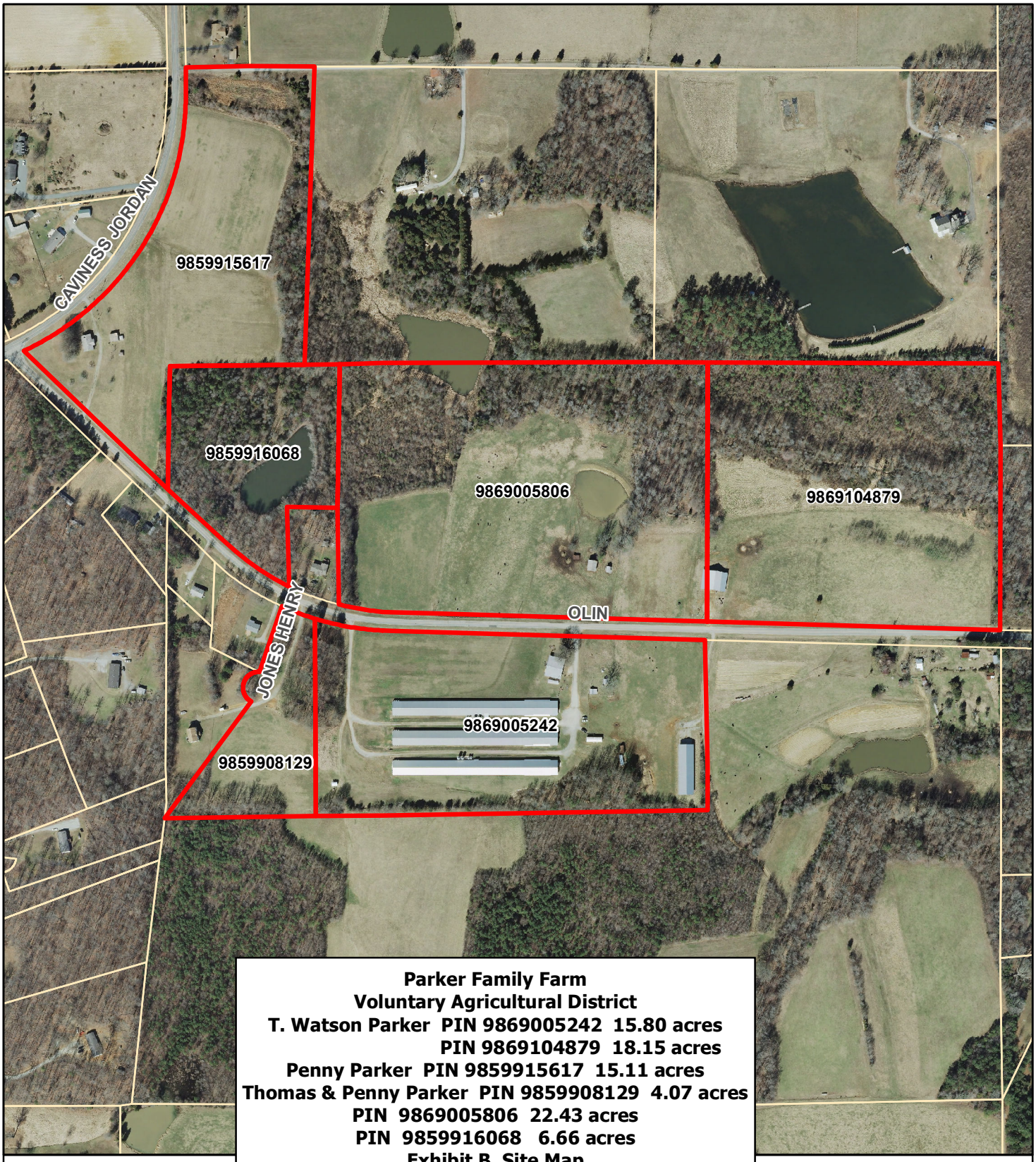
Signature: T W Park Date: 2-10-14

Signature: Penny Lee Parker Date: 2-10-14

Signature: _____ Date: _____

Signature: _____ Date: _____

Signature: _____ Date: _____



Parker Family Farm
Voluntary Agricultural District
T. Watson Parker PIN 9869005242 15.80 acres
PIN 9869104879 18.15 acres
Penny Parker PIN 9859915617 15.11 acres
Thomas & Penny Parker PIN 9859908129 4.07 acres
PIN 9869005806 22.43 acres
PIN 9859916068 6.66 acres
Exhibit B Site Map

1 inch = 433 feet

Parker Family Property (82.22 acres)

Parcel boundary

2013 Aerial images

Dept. of Environment, Agriculture, Parks and Recreation Map prepared by Land Records/GIS Div. 5/9/2014 OC 220K <O:gishome\gisproj\land_resource\VAD_DwightPoole

APPLICATION FOR CERTIFICATION AS QUALIFYING FARMLAND AND DESIGNATION AS AN ORANGE COUNTY VOLUNTARY AGRICULTURAL DISTRICT OR ENHANCED VOLUNTARY AGRICULTURAL DISTRICT

INSTRUCTIONS:
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Complete the form as completely as possible; sign and date the form, and return to:

Gail M. Hughes
Orange County Dept. of Environment, Agriculture, Parks and Recreation
Soil and Water Conservation Division
P.O. Box 8181 (306 Revere Road)
Hillsborough, NC 27278

APPLICANT:

Name: David and Vickie McKee

Address: 5011 Kiger Rd.

City: Rougemont State: NC Zip Code: 27572

Phone Number (Day): _____ (Evening): _____

E-Mail: _____

PROPERTY INFORMATION:

Property Location/Address(s): Orange Grove Rd., Bradsher Quarry Rd, Kiger Rd.

Agriculture District /Township: Buckhorn /Cane Creek (5) and Caldwell (2)

Parcel Identification Number (PIN): 9841160766 Acres 95.55

Parcel Identification Number (PIN): 9841465422 Acres 16.23

Parcel Identification Number (PIN): 9841661914 Acres 13.51

Parcel Identification Number (PIN): 9841574240 Acres 13.51

Parcel Identification Number (PIN): 9841578749 Acres 8.84

Parcel Identification Number (PIN): 9897279426 Acres 11.15

Parcel Identification Number (PIN): 9897287592 Acres 10

Total Number of Acres on all tracts of land: 168.79

Does this land have a plan on file with the USDA-Natural Resources Conservation Service or the NC Forest Service?

Yes: XX_____ No:_____ If "No", please complete back of form

Is the land enrolled in Present Use Value taxation program with Orange County Tax Office?

Yes: XX_____ No:_____ If "No", please complete back of form

CONSERVATION AGREEMENT DETAIL of VAD and EVAD:

Voluntary Agricultural District (VAD) conservation agreements are for a period of ten years. The landowner may revoke the agreement through a written request to the Orange County Agricultural Preservation Board. A Conservation Agreement for land within a Voluntary Agricultural District shall be automatically renewed for an additional term of ten years unless either the Agricultural Preservation Board or the landowner(s) gives written notice to the contrary prior to the termination date of the Conservation Agreement. At the end of each ten-year term, the Conservation Agreement shall automatically renew for an additional ten-year term unless notice of termination is given.

Enhanced Voluntary Agricultural District (EVAD) conservation agreements are for a period of ten years, but cannot be revoked during the term of the agreement. EVAD enrollment, however, offers landowners additional benefits such as a higher percentage of cost-share funds under the Agricultural Cost Share Program. A Conservation Agreement for an Enhanced Voluntary Agricultural District shall be deemed automatically renewed for an additional term of three years unless either the Agricultural Preservation Board or the landowner(s) gives written notice to the contrary prior to the termination date of the Conservation Agreement. At the end of each three-year term the Conservation Agreement shall automatically renew for an additional three-year term unless notice of termination is given.

I [We] have read the Conservation Agreement details above and I [we] understand the benefits of the VAD and/or EVAD program.

SIGNATURE _____ DATE 4/1/14

__X___ I [WE] ARE SEEKING DESIGNATION AS A **VOLUNTARY AGRICULTURAL DISTRICT**

__X___ I [WE] ARE SEEKING DESIGNATION AS AN **ENHANCED VOLUNTARY AGRICULTURAL DISTRICT for Parcel Identification Number (PIN): 9841160766 Acres 95.55**

OWNER[S] CERTIFICATION:

I [We], the applicant[s] and landowner(s), hereby certify that, to the best of my [our] knowledge, the foregoing application is complete and accurate.

Signature: _____ Date: 4/1/14

Signature: _____ Date: 4/1/14

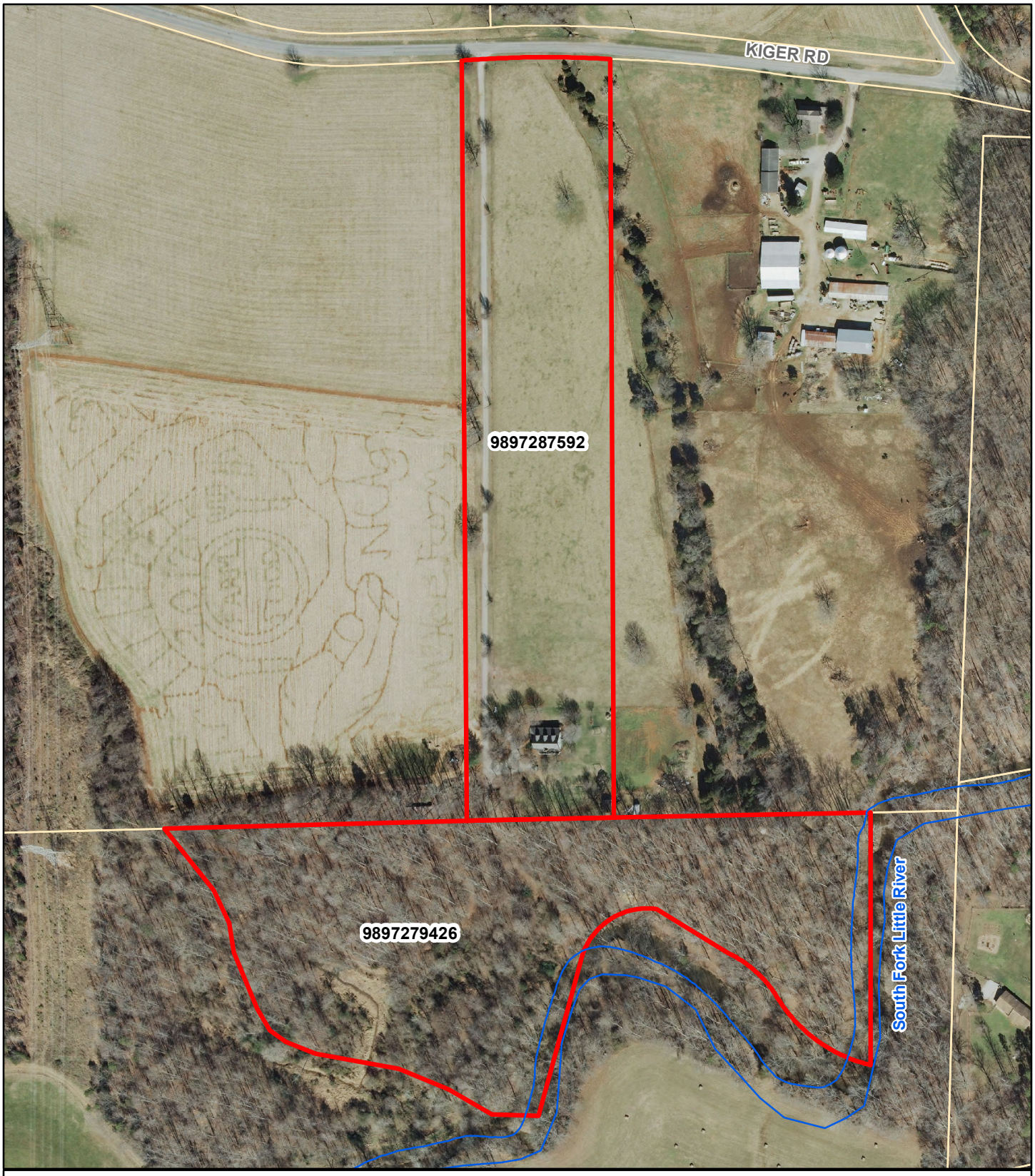
Signature: _____ Date: _____

Signature: _____ Date: _____

Signature: _____ Date: _____

Signature: _____ Date: _____

Signature: _____ Date: _____



David & Vickie K. McKee
Voluntary Agricultural District
PIN 9897279426 11.15 acres
PIN 9897287592 10.00 acres
Exhibit B Site Map

1 inch = 267 feet

David & Vickie McKee (21.15 acres)
Parcel boundary
2013 Aerial images

Dept. of Environment, Agriculture, Parks and Recreation Map prepared by Land Records/GIS Div. 5/13/2014 OC 220K <O:gishome\gisproj\land_resource\VAD_DwightPoole

David & Vickie K. McKee
Voluntary Agricultural District
PIN 9841465422 16.23 acres
Exhibit B Site Map

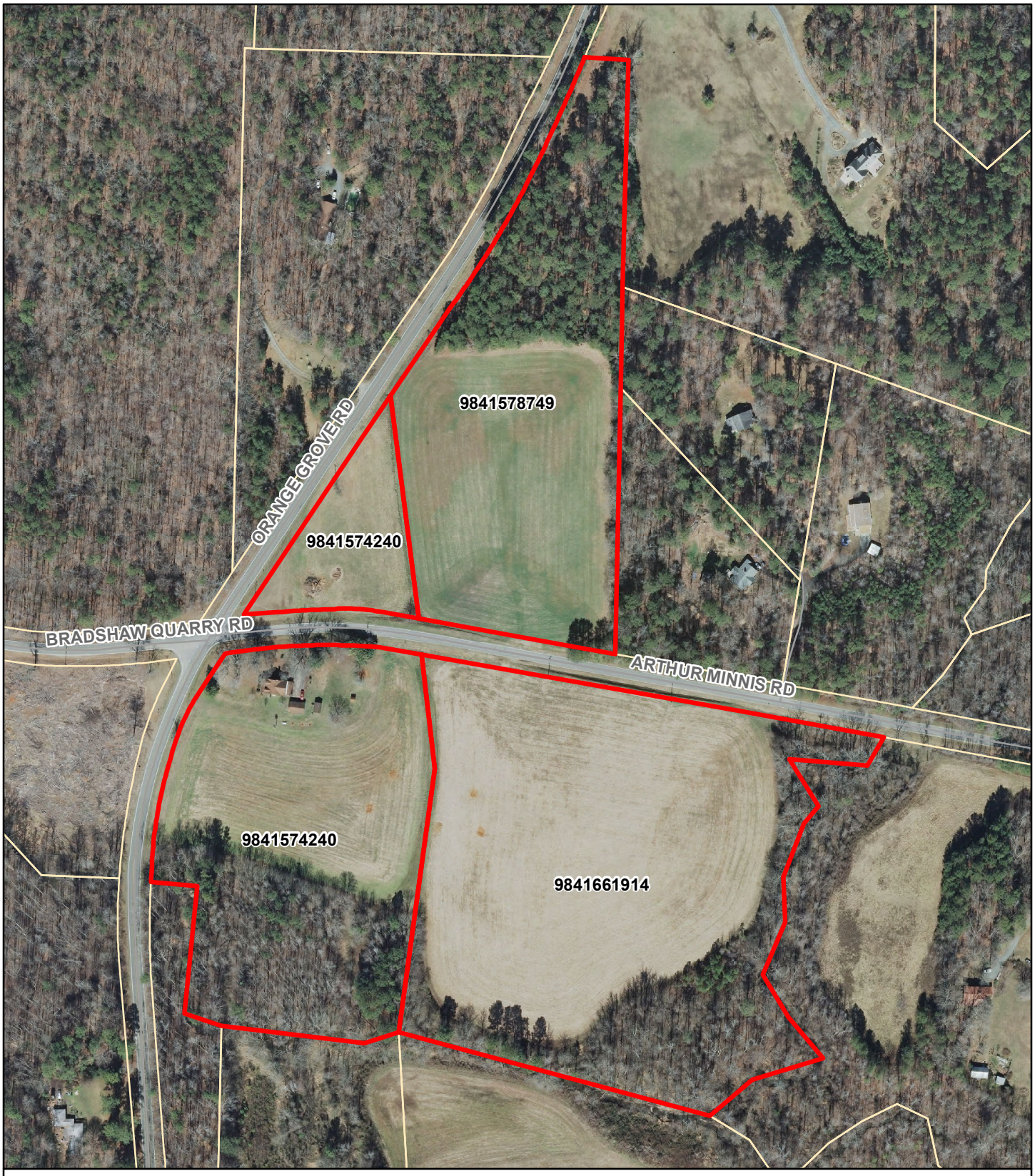
1 inch = 243 feet

David & Vickie McKee (16.23 acres)

Parcel boundary

2013 Aerial images

Dept. of Environment, Agriculture, Parks and Recreation Map prepared by Land Records/GIS Div. 5/13/2014 OC 220K <O:gishome\gisproj\ land_resource\VAD_DwightPoole



David & Vickie K. McKee
Voluntary Agricultural District
PIN 9841661914 13.51 acres
PIN 9841574240 13.51 acres
PIN 9841578749 8.84 acres
Exhibit B Site Map

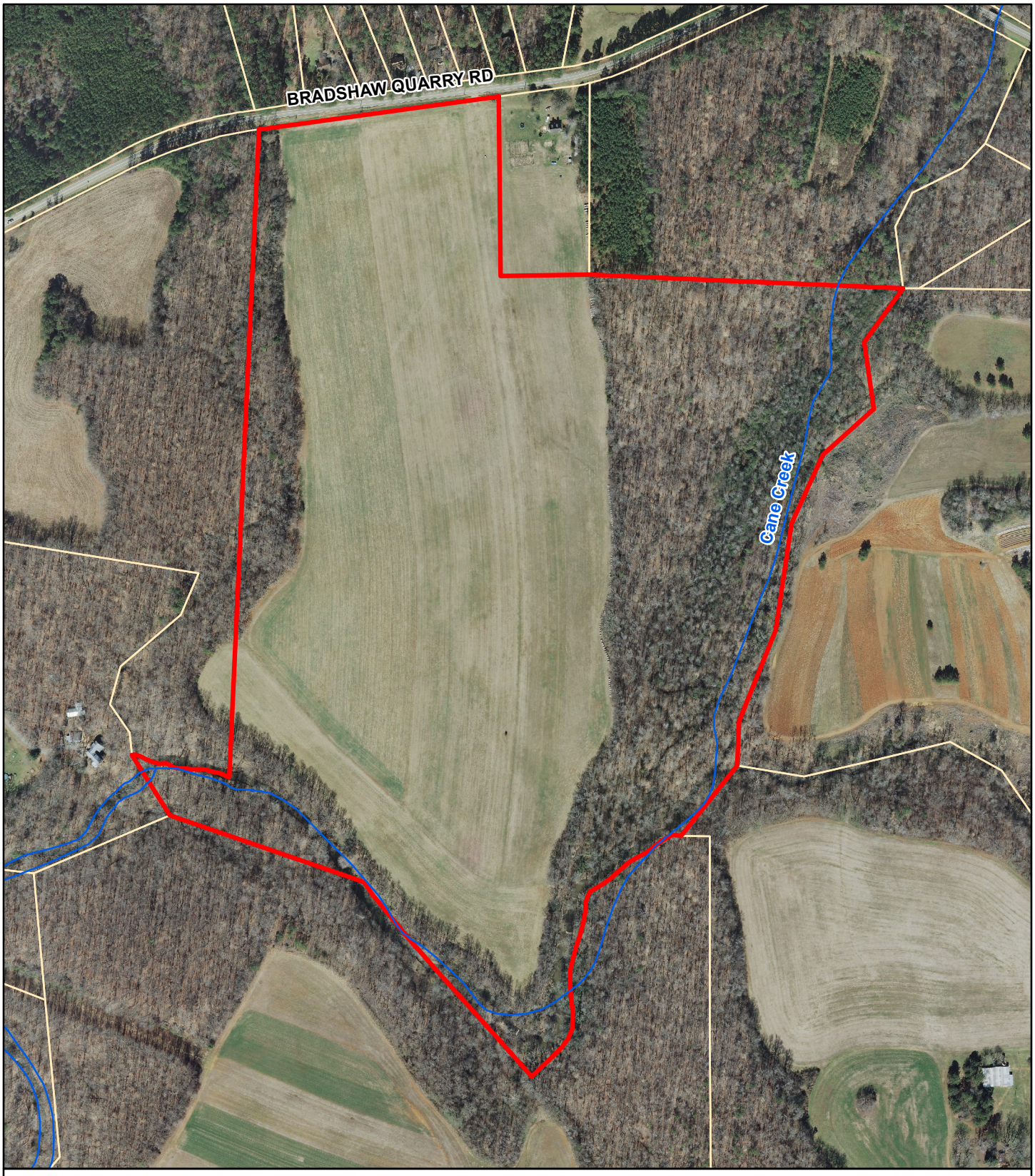
1 inch = 262 feet

David & Vickie McKee (35.86 acres)

Parcel boundary

2013 Aerial images

Dept. of Environment, Agriculture, Parks and Recreation Map prepared by Land Records/GIS Div. 5/13/2014 OC 220K <O:gishome\gisproj\land_resource\VAD_DwightPoole



David & Vickie K. McKee
Enhanced Voluntary Agricultural District
PIN 9841160766 95.55 acres
Exhibit B Site Map

1 inch = 449 feet

David & Vickie McKee (99.55 acres)

Parcel boundary

2013 Aerial images

Dept. of Environment, Agriculture, Parks and Recreation Map prepared by Land Records/GIS Div. 5/13/2014 OC 220K <O:gishome\gisproj\land_resource\VAD_DwightPoole

Bacon Family Limited Partnership 22

Orange County Agricultural Preservation Board

APPLICATION FOR CERTIFICATION AS QUALIFYING FARMLAND AND DESIGNATION AS AN ORANGE COUNTY VOLUNTARY AGRICULTURAL DISTRICT / ENHANCED VOLUNTARY AGRICULTURAL DISTRICT

INSTRUCTIONS: Before completing the application, please review the provisions of the Orange County Voluntary Farmland Preservation Program Ordinance, and fill out the form as accurately and completely as possible. Please sign and date the form, and return it to the
Department of Environment, Agriculture, Parks and Recreation
PO Box 8181 – 306 Revere Road, Hillsborough, NC 27278

APPLICANT:

Name: Ben Johnson

Address: 20 St. Andrews ct

City: Durham State: NC Zip Code: 27707

Phone Number (Day): 919-619-2359 (Evening)

E-Mail: Benjohnson.nc@Gmail.com

PROPERTY INFORMATION:

Property Location/Address: 3801-4123 St. Mary's Rd Hillsborough

Township:___ Tax Map:___ Block:___ Lot:___ Township:___ Tax Map:___ Block:___ Lot:___
Township:___ Tax Map:___ Block:___ Lot:___ Township:___ Tax Map:___ Block:___ Lot:___

Parcel Identification Number (PIN): 7895079332 Parcel Identification Number (PIN):___
Parcel Identification Number (PIN):___ Parcel Identification Number (PIN):___

Number of Acres: ~~70~~ 71.02 Deed Book:___ Page:___

Does this land have a plan on file with the Natural Resources Conservation Service or NC Forest Service?
Yes:___ No: ✓ If "No", please complete back of form

Is this land listed for Present Use taxation with the Orange County Tax Office?
Yes: ✓ No:___ If "No", please complete back of form

I [WE] ARE SEEKING DESIGNATION AS A **VOLUNTARY AGRICULTURAL DISTRICT** X

I [WE] ARE SEEKING DESIGNATION AS AN **ENHANCED VOLUNTARY AGRICULTURAL DISTRICT** ____

OWNER[S] CERTIFICATION:

I [We], the applicant[s], hereby certify that, to the best of my [our] knowledge, the foregoing application is complete and accurate.

Signature: Ben Johnson Date: 1-21-14

Signature: Laura Johnson Date: 1-21-14

Ben Johnson
Voluntary Agricultural District
PIN 9895079332 71.02 acres
Exhibit B Site Map

Ben Johnson (71.02 acres)

Parcel boundary

2013 Aerial images

1 inch = 541 feet

Dept. of Environment, Agriculture, Parks and Recreation Map prepared by Land Records/GIS Div. 5/9/2014 OC 220K <O:gishome\gisproj\land_resource\VAD_DwightPoole

APPLICATION FOR CERTIFICATION AS QUALIFYING FARMLAND AND DESIGNATION AS AN ORANGE COUNTY VOLUNTARY AGRICULTURAL DISTRICT /ENHANCED VOLUNTARY AGRICULTURAL DISTRICT

INSTRUCTIONS:
Before completing the application, please review the VAD/EVAD brochure provided;
Complete the form as completely as possible; sign and date the form, and return to:

Gail M. Hughes
Orange County Dept. of Environment, Agriculture, Parks and Recreation
Soil and Water Conservation Division
P.O. Box 8181 (306 Revere Road)
Hillsborough, NC 27278

APPLICANT:

Name: Cindy & John Soehner
Address: 2501 Butler Rd
City: Chapel Hill State: N.C Zip Code: 27516
Phone Number (Day): 919 933-4663 (Evening): _____
E-Mail: EcoFarmNC@gmail.com

PROPERTY INFORMATION:

Property Location/Address(s):

Agriculture District /Township: White Cross

Parcel Identification Number (PIN): 12.01 Acres 9748669904
Parcel Identification Number (PIN): 10.3 Acres 9748771676
Parcel Identification Number (PIN): ____ Acres _____
Parcel Identification Number (PIN): ____ Acres _____
Parcel Identification Number (PIN): ____ Acres _____
Parcel Identification Number (PIN): ____ Acres _____

Total Number of Acres on all tracts of land: 22.31

Does this land have a plan on file with the USDA-Natural Resources Conservation Service or the NC Forest Service?

Yes: (not developing crops) No: If "No", please complete back of form

Is the land enrolled in Present Use Value taxation program with Orange County Tax Office?

Yes: (not per Teresa Rowe) No: If "No", please complete back of form

CONSERVATION AGREEMENT DETAIL of VAD and EVAD:

Voluntary Agricultural District (VAD) conservation agreements are for a period of ten years. The landowner may revoke the agreement through a written request to the Orange County Agricultural Preservation Board. A Conservation Agreement for land within a Voluntary Agricultural District shall be automatically renewed for an additional term of ten years unless either the Agricultural Preservation Board or the landowner(s) gives written notice to the contrary prior to the termination date of the Conservation Agreement. At the end of each ten-year term, the Conservation Agreement shall automatically renew for an additional ten-year term unless notice of termination is given.

Enhanced Voluntary Agricultural District (EVAD) conservation agreements are for a period of ten years, but cannot be revoked during the term of the agreement. EVAD enrollment, however, offers landowners additional benefits such as a higher percentage of cost-share funds under the Agricultural Cost Share Program. A Conservation Agreement for an Enhanced Voluntary Agricultural District shall be deemed automatically renewed for an additional term of three years unless either the Agricultural Preservation Board or the landowner(s) gives written notice to the contrary prior to the termination date of the Conservation Agreement. At the end of each three-year term the Conservation Agreement shall automatically renew for an additional three-year term unless notice of termination is given.

I [We] have read the Conservation Agreement details above and I [we] understand the benefits of the VAD and/or EVAD program.

SIGNATURE John Soehner Cindy Soehner DATE 1/6/2014

Please check which designation/program you wish to apply.

✓ I [WE] ARE SEEKING DESIGNATION AS A **VOLUNTARY AGRICULTURAL DISTRICT**

_____ I [WE] ARE SEEKING DESIGNATION AS AN **ENHANCED VOLUNTARY AGRICULTURAL DISTRICT**

OWNER[S] CERTIFICATION:

I [We], the applicant[s] and landowner(s), hereby certify that, to the best of my [our] knowledge, the foregoing application is complete and accurate.

Signature: John Soehner Date: 1/6/2014

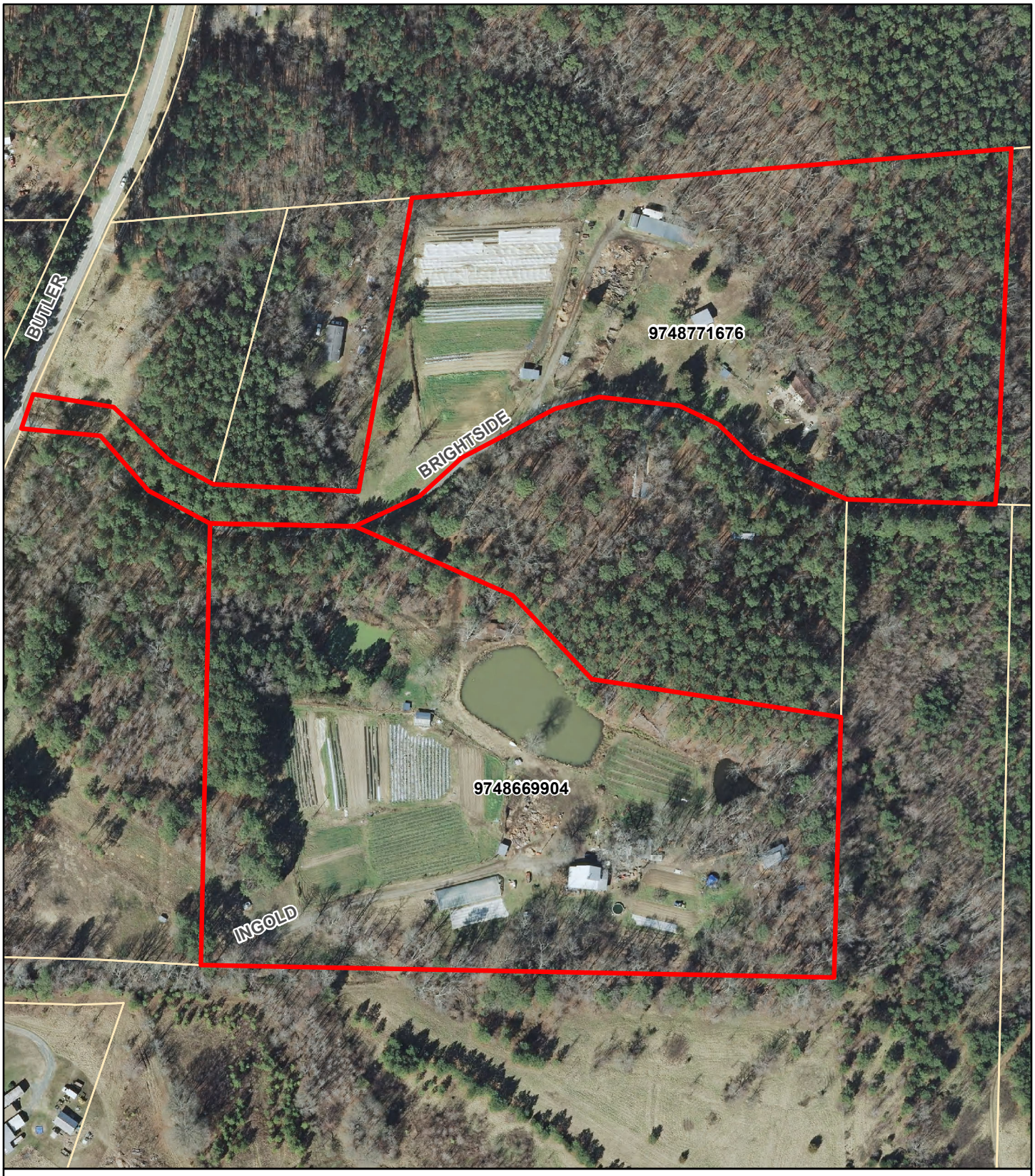
Signature: Cindy Soehner Date: 1/6/14

Signature: Date:

Signature: Date:

Signature: Date:

Signature: Date:



Soehner Farm
Voluntary Agricultural District
PIN 9748669904 12.01 acres
PIN 9748771676 10.30 acres
Exhibit B Site Map

Soehner Farm (22.31 acres)

Parcel boundary

2013 Aerial images

N W E S

1 inch = 208 feet

Dept. of Environment, Agriculture, Parks and Recreation Map prepared by Land Records/GIS Div. 5/12/2014 OC 220K <O:gishome\gisproj\land_resource\VAD_DwightPoole

APPLICATION FOR CERTIFICATION AS QUALIFYING FARMLAND AND DESIGNATION AS AN ORANGE COUNTY VOLUNTARY AGRICULTURAL DISTRICT OR ENHANCED VOLUNTARY AGRICULTURAL DISTRICT

INSTRUCTIONS:
Before completing the application, please review the VAD/EVAD brochure provided;
Complete the form as completely as possible; sign and date the form, and return to:

Gail M. Hughes
Orange County Dept. of Environment, Agriculture, Parks and Recreation
Soil and Water Conservation Division
P.O. Box 8181 (306 Revere Road)
Hillsborough, NC 27278

APPLICANT:

Name: Randall Parker (Also- John Scott PARKER / Bonnie Parker Tate) Jointly owned

Address: 8015 Tilley Road

City: Hurdle Mills State: NC Zip Code: 27541

Phone Number (Day): (919) 732-6316 (Evening): 919-636-2182 (Renee)

E-Mail: rparkerfarms@yahoo.com

PROPERTY INFORMATION:

Property Location/Address(s): Same as above

Agriculture District /Township: Caldwell Ag.

Parcel Identification Number (PIN): 9889342236 Acres 19.37 Randall

Parcel Identification Number (PIN): 9889258481 Acres 4.0 Randall

Parcel Identification Number (PIN): 9889340752 Acres 6.01 Randall/Scott

Parcel Identification Number (PIN): 9889009528 Acres 32.5 Randall/Scott

Parcel Identification Number (PIN): 9889201780 Acres 32.29 Randall/Bonnie

Parcel Identification Number (PIN): _____ Acres _____

Total Number of Acres on all tracts of land: 94.17

Does this land have a plan on file with the USDA-Natural Resources Conservation Service or the NC Forest Service?

Yes: ✓ No: _____ If "No", please complete back of form

Is the land enrolled in Present Use Value taxation program with Orange County Tax Office?

Yes: ✓ No: _____ If "No", please complete back of form

CONSERVATION AGREEMENT DETAIL of VAD and EVAD:

Voluntary Agricultural District (VAD) conservation agreements are for a period of ten years. The landowner may revoke the agreement through a written request to the Orange County Agricultural Preservation Board. A Conservation Agreement for land within a Voluntary Agricultural District shall be automatically renewed for an additional term of ten years unless either the Agricultural Preservation Board or the landowner(s) gives written notice to the contrary prior to the termination date of the Conservation Agreement. At the end of each ten-year term, the Conservation Agreement shall automatically renew for an additional ten-year term unless notice of termination is given.

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I [We] have read the Conservation Agreement details above and I [we] understand the benefits of the VAD and/or EVAD program.

SIGNATURE Randall Poole DATE 1/2/2014

✓ I [WE] ARE SEEKING DESIGNATION AS A **VOLUNTARY AGRICULTURAL DISTRICT**

_____ I [WE] ARE SEEKING DESIGNATION AS AN **ENHANCED VOLUNTARY AGRICULTURAL DISTRICT**

OWNER[S] CERTIFICATION:

I [We], the applicant[s] and landowner(s), hereby certify that, to the best of my [our] knowledge, the foregoing application is complete and accurate.

Signature: Randall Poole Date: 1/2/2014

Signature: _____ Date: _____

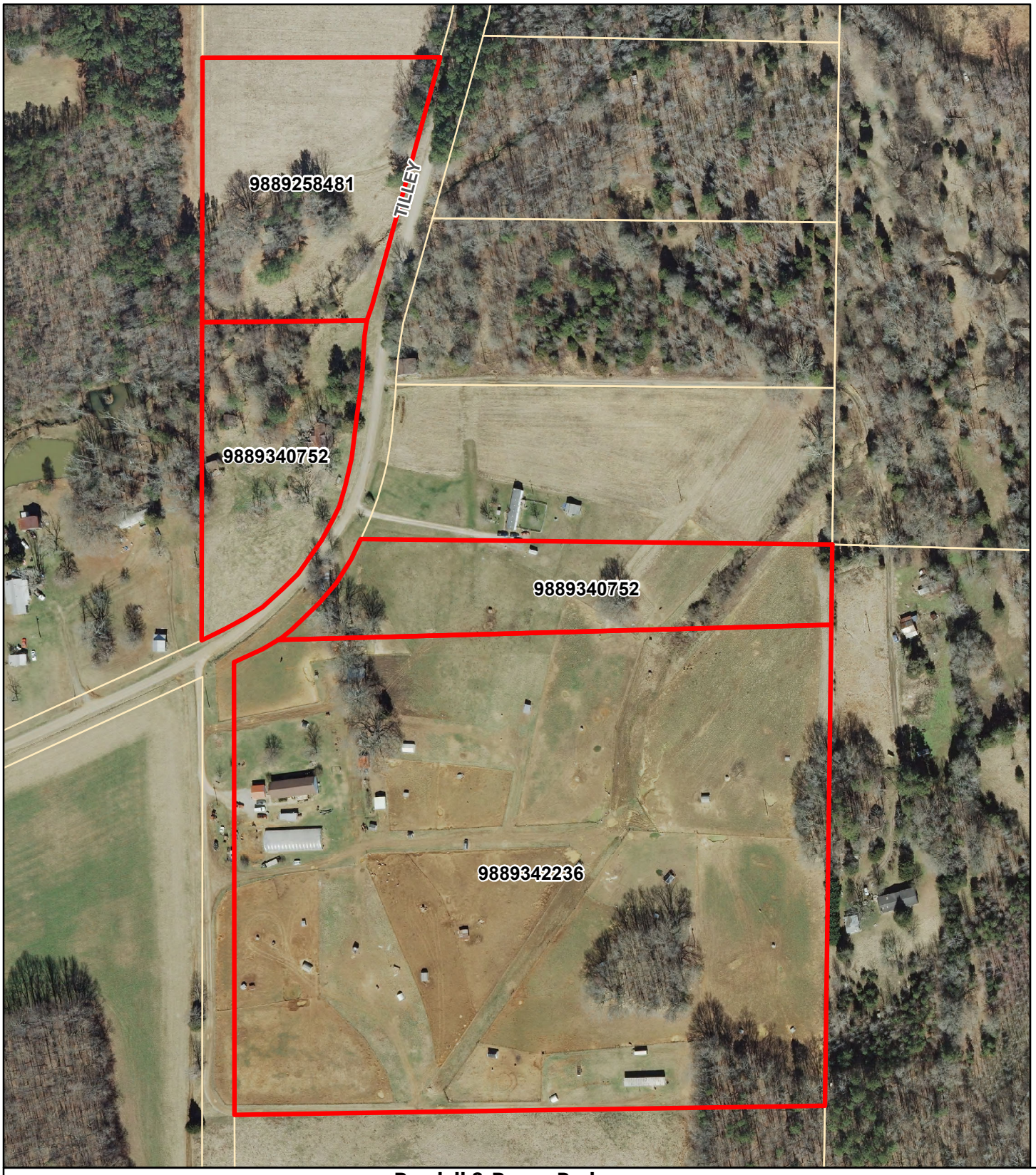
Signature: _____ Date: _____

Signature: _____ Date: _____

Signature: _____ Date: _____

Signature: _____ Date: _____

Signature: _____ Date: _____



Randall & Renee Parker
Voluntary Agricultural District
PIN 9889342236 19.37 acres
PIN 9889258481 4.00 acres
PIN 9889340752 6.01 acres
Exhibit B Site Map

Parker Property (29.38 acres)

Parcel boundary

2013 Aerial images

1 inch = 235 feet

Dept. of Environment, Agriculture, Parks and Recreation Map prepared by Land Records/GIS Div. 5/9/2014 OC 220K <O:gishome\gisproj\land_resource\VAD_DwightPoole

Randall & Renee Parker
Voluntary Agricultural District
PIN 9889009528 32.50 acres
PIN 9889201780 32.29 acres
Exhibit B Site Map

1 inch = 394 feet

Parker Property (64.79 acres)

Parcel boundary

Dept. of Environment, Agriculture, Parks and Recreation Map prepared by Land Records/GIS Div. 5/9/2014 OC 220K <O:gishome\gisproj\land_resource\VAD_DwightPoole

APPLICATION FOR CERTIFICATION AS QUALIFYING FARMLAND AND DESIGNATION AS AN ORANGE COUNTY VOLUNTARY AGRICULTURAL DISTRICT /ENHANCED VOLUNTARY AGRICULTURAL DISTRICT

INSTRUCTIONS:
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Complete the form as completely as possible; sign and date the form, and return to:

Gail M. Hughes
Orange County Dept. of Environment, Agriculture, Parks and Recreation
Soil and Water Conservation Division
P.O. Box 8181 (306 Revere Road)
Hillsborough, NC 27278

APPLICANT:

Name: Edwards Place LLC c/o Carolyn Wilson

Address: P.O. Box 1288

City: Hillsborough State: NC Zip Code: 27278

Phone Number (Day): 919-619-8422 (cell) (Evening): 919-304-6377 (hm)

E-Mail: carolynlizwilson@yahoo.com

PROPERTY INFORMATION:

Property Location/Address(s): 945 White Cross Rd Chapel Hill NC 27516-7475

Agriculture District /Township: White Cross

Parcel Identification Number (PIN): 9747360190 Acres 117.75

Parcel Identification Number (PIN): _____ Acres _____

Parcel Identification Number (PIN): _____ Acres _____

Parcel Identification Number (PIN): _____ Acres _____

Parcel Identification Number (PIN): _____ Acres _____

Parcel Identification Number (PIN): _____ Acres _____

Total Number of Acres on all tracts of land: 117.75

Does this land have a plan on file with the USDA-Natural Resources Conservation Service or the NC Forest Service?

Yes: X No: _____ If "No", please complete back of form

Is the land enrolled in Present Use Value taxation program with Orange County Tax Office?

Yes: X No: _____ If "No", please complete back of form

CONSERVATION AGREEMENT DETAIL of VAD and EVAD:

Voluntary Agricultural District (VAD) conservation agreements are for a period of ten years. The landowner may revoke the agreement through a written request to the Orange County Agricultural Preservation Board. A Conservation Agreement for land within a Voluntary Agricultural District shall be automatically renewed for an additional term of ten years unless either the Agricultural Preservation Board or the landowner(s) gives written notice to the contrary prior to the termination date of the Conservation Agreement. At the end of each ten-year term, the Conservation Agreement shall automatically renew for an additional ten-year term unless notice of termination is given.

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I [We] have read the Conservation Agreement details above and I [we] understand the benefits of the VAD and/or EVAD program.

SIGNATURE Jane D. Williams DATE 4/29/14
Carolyn E. Wilson

Please check which designation/program you wish to apply.

X I [WE] ARE SEEKING DESIGNATION AS A **VOLUNTARY AGRICULTURAL DISTRICT**

_____ I [WE] ARE SEEKING DESIGNATION AS AN **ENHANCED VOLUNTARY AGRICULTURAL DISTRICT**

OWNER[S] CERTIFICATION:

I [We], the applicant[s] and landowner(s), hereby certify that, to the best of my [our] knowledge, the foregoing application is complete and accurate.

Signature: Jane D. Williams Date: 4/29/14

Signature: Carolyn E. Wilson Date: 4/29/14

Signature: _____ Date: _____

Signature: _____ Date: _____

Signature: _____ Date: _____

Signature: _____ Date: _____

APPLICATION FOR CERTIFICATION AS QUALIFYING FARMLAND AND DESIGNATION AS AN ORANGE COUNTY VOLUNTARY AGRICULTURAL DISTRICT /ENHANCED VOLUNTARY AGRICULTURAL DISTRICT

INSTRUCTIONS:
Before completing the application, please review the VAD/EVAD brochure provided;
Complete the form as completely as possible; sign and date the form, and return to:

Gail M. Hughes
Orange County Dept. of Environment, Agriculture, Parks and Recreation
Soil and Water Conservation Division
P.O. Box 8181 (306 Revere Road)
Hillsborough, NC 27278

APPLICANT:

Name: Jane D. Williams c/o Carolyn Wilson

Address: P.O. Box 1288

City: Hillsborough State: NC Zip Code: 27278

Phone Number (Day): 919-619-8422 (cell) (Evening): 919-304-6377 (hm)

E-Mail: Carolynlizwilson@yahoo.com

PROPERTY INFORMATION:

Property Location/Address(s): 945 White Cross Rd Chapel Hill, NC 27516-7475

Agriculture District /Township: White Cross

Parcel Identification Number (PIN): 9747166499 Acres 19.25

Parcel Identification Number (PIN): _____ Acres _____

Parcel Identification Number (PIN): _____ Acres _____

Parcel Identification Number (PIN): _____ Acres _____

Parcel Identification Number (PIN): _____ Acres _____

Parcel Identification Number (PIN): _____ Acres _____

Total Number of Acres on all tracts of land: _____

Does this land have a plan on file with the USDA-Natural Resources Conservation Service or the NC Forest Service?

Yes: X No: _____ If "No", please complete back of form

Is the land enrolled in Present Use Value taxation program with Orange County Tax Office?

Yes: X No: _____ If "No", please complete back of form

CONSERVATION AGREEMENT DETAIL of VAD and EVAD:

Voluntary Agricultural District (VAD) conservation agreements are for a period of ten years. The landowner may revoke the agreement through a written request to the Orange County Agricultural Preservation Board. A Conservation Agreement for land within a Voluntary Agricultural District shall be automatically renewed for an additional term of ten years unless either the Agricultural Preservation Board or the landowner(s) gives written notice to the contrary prior to the termination date of the Conservation Agreement. At the end of each ten-year term, the Conservation Agreement shall automatically renew for an additional ten-year term unless notice of termination is given.

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I [We] have read the Conservation Agreement details above and I [we] understand the benefits of the VAD and/or EVAD program.

SIGNATURE Jane D Williams DATE 4/29/14

Please check which designation/program you wish to apply.

X I [WE] ARE SEEKING DESIGNATION AS A **VOLUNTARY AGRICULTURAL DISTRICT**

_____ I [WE] ARE SEEKING DESIGNATION AS AN **ENHANCED VOLUNTARY AGRICULTURAL DISTRICT**

OWNER[S] CERTIFICATION:

I [We], the applicant[s] and landowner(s), hereby certify that, to the best of my [our] knowledge, the foregoing application is complete and accurate.

Signature: Jane D Williams Date: 4/29/14

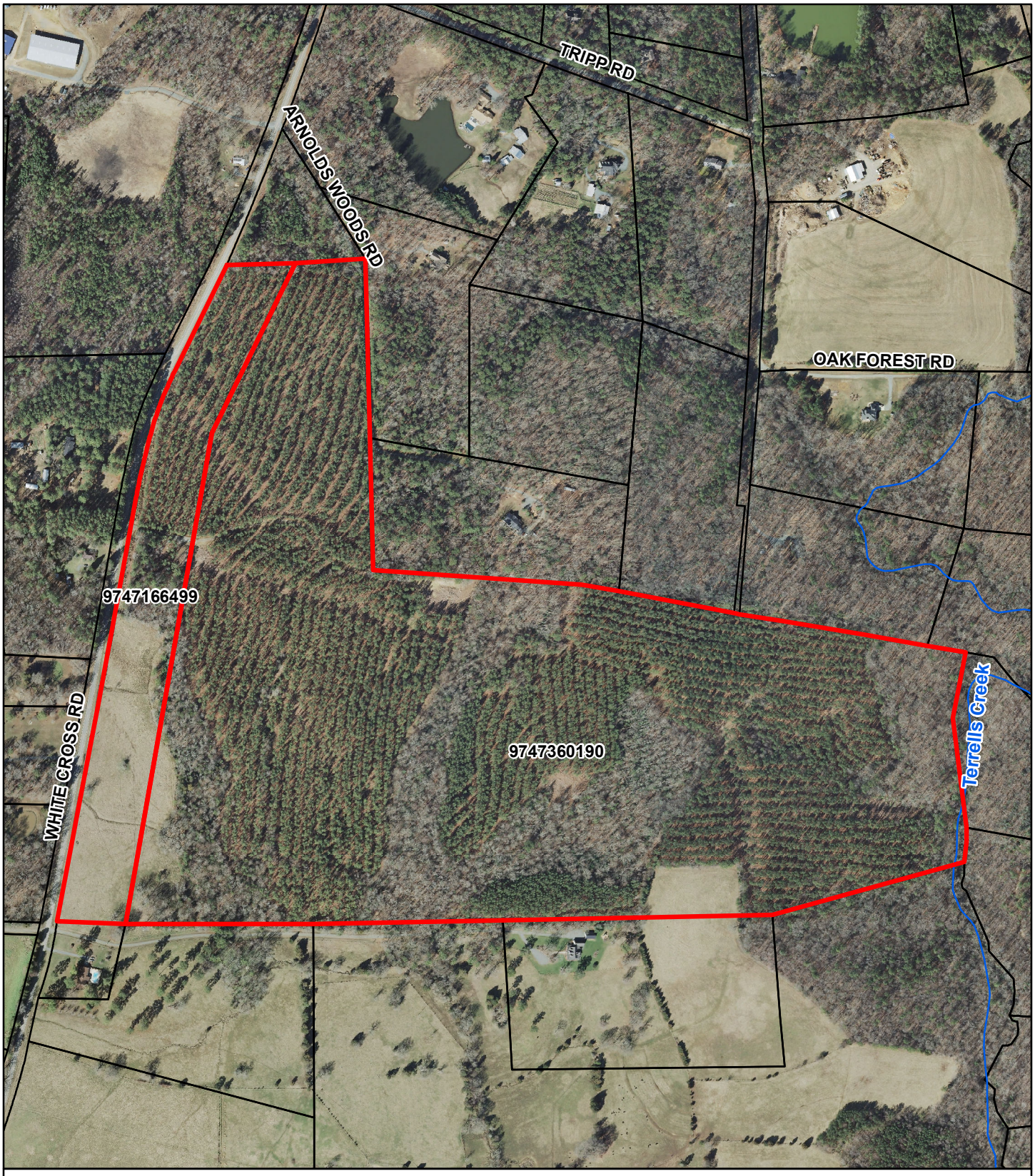
Signature: _____ Date: _____

Signature: _____ Date: _____

Signature: _____ Date: _____

Signature: _____ Date: _____

Signature: _____ Date: _____



Edwards Place LLC c/o Carolyin Wilson
Voluntary Agricultural District
PIN 9747360190 117.75 acres
Jane D. Williams c/o Carolyn Wilson
PIN 9747166499 19.25 acres
Exhibit B Site Map

Jane D. Williams Trustee & Edwards Place LLC (137 acres)

Parcel boundary

2013 Aerial images

1 inch = 558 feet

Dept. of Environment, Agriculture, Parks and Recreation Map prepared by Land Records/GIS Div. 5/9/2014 OC 220K <O:gishome\gisproj\land_resource\VAD_DwightPoole

Orange County Agricultural Preservation Board

APPLICATION FOR CERTIFICATION AS QUALIFYING FARMLAND AND DESIGNATION AS AN ORANGE COUNTY VOLUNTARY AGRICULTURAL DISTRICT / ENHANCED VOLUNTARY AGRICULTURAL DISTRICT

INSTRUCTIONS: Before completing the application, please review the provisions of the Orange County Voluntary Farmland Preservation Program Ordinance, and fill out the form as accurately and completely as possible. Please sign and date the form, and return it to the **Department of Environment, Agriculture, Parks and Recreation**
Soil and Water Conservation District Division
PO Box 8181 – 306 Revere Road, Hillsborough, NC 27278

APPLICANT:

Name: Norman Walker

Address: 5317 Normans Rd.

City: Rougemont State: NC Zip Code: 27572

Phone Number (Day): ~~919-732-5739~~ 919-698-9706 (Evening) 919-732-2053

E-Mail: ✓

PROPERTY INFORMATION:

Property Location/Address: 5317 Normans Rd. /Rougemont / Guess Rd. parcels
Township: Caldwell Agriculture District.

Parcel Identification Number (PIN): 9898806108 = 66.22
Parcel Identification Number (PIN): 0807094444 = 91.04
Parcel Identification Number (PIN): 0808043591 = 86.85
Parcel Identification Number (PIN): 244.11
Parcel Identification Number (PIN):

Parcel Identification Number (PIN): 0808064557 - 6.91
Parcel Identification Number (PIN): 0807192701 - 8.64
Parcel Identification Number (PIN):
Parcel Identification Number (PIN): 15.55
Parcel Identification Number (PIN):

Number of Acres: 244.11 + 15.55 = 259.66 ~~Deed Book~~: ~~Page~~:

Does this land have a plan on file with the Natural Resources Conservation Service or NC Forest Service?
Yes: ✓ No: If "No", please complete back of form

Is this land listed for Present Use taxation with the Orange County Tax Office?
Yes: xx No: If "No", please complete back of form

I [WE] ARE SEEKING DESIGNATION AS A **VOLUNTARY AGRICULTURAL DISTRICT** _xx___

I [WE] ARE SEEKING DESIGNATION AS AN **ENHANCED VOLUNTARY AGRICULTURAL DISTRICT** ____

✓ **Voluntary Agricultural District (VAD)** conservation agreements are for a period of ten years. The landowner may revoke the agreement through a written request to the County.

Enhanced Voluntary Agricultural District (EVAD) conservation agreements are for a period of ten years, but cannot be revoked during the term of the agreement. EVAD enrollment, however, offers landowners additional benefits such as a higher percentage of cost-share funds under the Agricultural Cost Share Program.

OWNER[S] CERTIFICATION:

I [We], the applicant[s] and landowner(s), hereby certify that, to the best of my [our] knowledge, the foregoing application is complete and accurate.

Signature: Norman Walker Date: 4-12-13 5-7-14

revised acres

Signature:_____ Date:_____

Signature:_____ Date:_____

Signature:_____ Date:_____

Signature:_____ Date:_____

Signature:_____ Date:_____

Signature:_____ Date:_____

SUPPLEMENTARY INFORMATION:

Please complete this information for general information about your farm:
Must Complete this section:

- ***If you are NOT participating in the farm present use taxation program; OR***
- ***If you do NOT have a plan on file with the Natural Resources Conservation Service or the NC Forest Service.***

1. How long have you owned your farm? _____years
2. How long have you lived on your farm? _____years
3. Has your farm exceeded $1,000 in gross income in each of the past three years?

   Yes_____ No_____
4. How many acres on your farm are under cultivation? _____Acres (estimated)
5. What are the major crops that you plant each year?

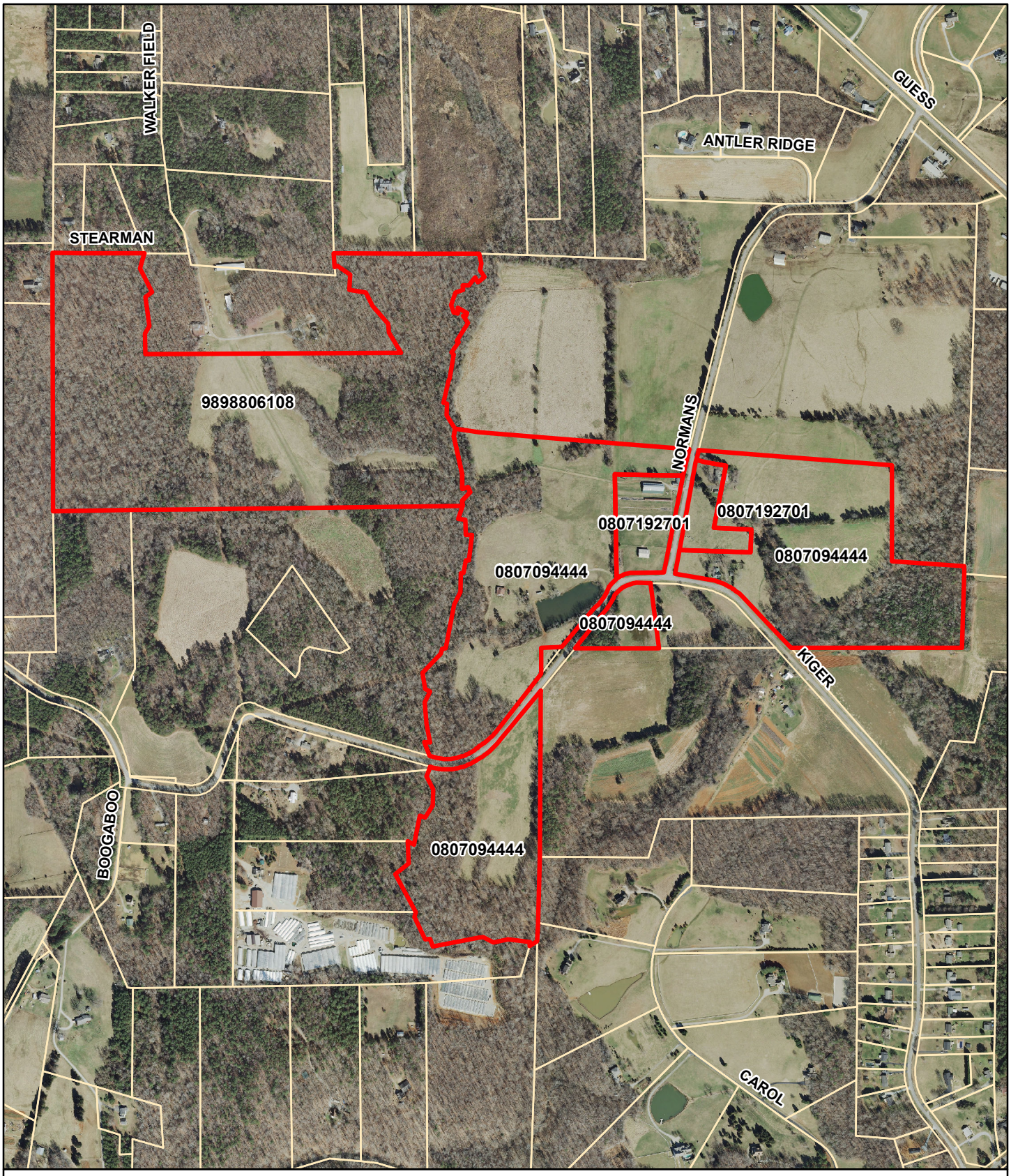
   _____

   _____

   _____
6. How many acres on your farm are used for pasture? _____Acres (estimated)

For questions or more information, please contact:
Gail M. Hughes
Orange County Department of Environment, Agriculture, Parks and Recreation
Soil and Water Conservation Division
P.O. Box 8181 -306 Revere Road
Hillsborough, NC 27278
(919) 245-2753 Office
(919) 644-3351 (fax)

updated July 2012



Walker farm (165.90 acres)

Parcel boundary

2013 aerials

Clyde Norman Walker
Voluntary Agricultural District
PIN 9898806108- 66.22 acres
0807094444- 91.04 acres
0807192701 8.64 acres
Exhibit B Site Map

1 inch = 799 feet

Dept. of Environment, Agriculture, Parks and Recreation Map prepared by Land Records GIS Div. Jones 5/14/2014 OC 220K <O:\gishome\gisprojects\land_resource\VAD_CNWalker.mxd

Clyde Norman Walker
Voluntary Agricultural District
PIN 0808043591- 86.85 acres
0808067557- 6.91 acres
Exhibit B Site Map

Walker farm (93.76 acres)

Parcel boundary

2013 aerials

1 inch = 435 feet

Dept. of Environment, Agriculture, Parks and Recreation Map prepared by Land Records GIS Div. Jones 5/14/2014 OC 220K <O:\gishome\gisprojects\land_resource\VAD_CNWalker.mxd

ORANGE COUNTY
BOARD OF COMMISSIONERS

ACTION AGENDA ITEM ABSTRACT
Meeting Date: June 3, 2014

Action Agenda
Item No. 4-b

SUBJECT: Resolution Recognizing Judd Edeburn for his Work with Duke Forest

DEPARTMENT: BOCC

PUBLIC HEARING: (Y/N) No

ATTACHMENT(S):
- Resolution

INFORMATION CONTACT:

Donna Baker, Clerk to the Orange County Board of Commissioners, (919) 245-2130

PURPOSE: To consider a resolution recognizing Judson "Judd" Edeburn for his work with Duke Forest, especially portions within Orange County.

BACKGROUND: Judson "Judd" Edeburn started working as the Resource Manager for Duke Forest in 1978. Duke Forest is located in portions of Durham, Orange and Alamance counties, and Duke University is the largest property owner in Orange County due to the presence of Duke Forest.

Edeburn's commitment to land conservation helped to facilitate Orange County's purchase of portions of Duke Forest no longer needed by the University including the McGowan Creek Preserve near the Eno River and Efland and at New Hope Preserve on Erwin Road.

Judd Edeburn has led the growth of Duke Forest for over 35 years – growth of both the ecosystem and of research projects. Mr. Edeburn has announced his retirement as Resource Manager, and will continue to remain involved with Duke Forest as a part-time project manager through the end of the year.

FINANCIAL IMPACT: None

RECOMMENDATION(S): The Manager recommends that the Board approve and authorize the Chair to sign the attached resolution recognizing Judd Edeburn for over 35 years of service managing Duke Forest and preserving local natural resources for the people of Orange County.

ORANGE COUNTY BOARD OF COMMISSIONERS

RESOLUTION RECOGNIZING JUDD EDEBURN FOR HIS WORK WITH DUKE FOREST

WHEREAS, Judson "Judd" Edeburn started working as the Resource Manager for Duke Forest in 1978, and Duke Forest is located in portions of Durham, Orange and Alamance counties; and,

WHEREAS, Duke University is the largest property owner in Orange County due to the presence of Duke Forest; and,

WHEREAS, Duke Forest anchors the Rural Buffer, a land use creation that protects open space and sensitive natural resources in southern Orange County; and,

WHEREAS, Duke Forest has evolved to a teaching and research laboratory, has grown to over 7,000 acres with sections registered as a North Carolina Natural Heritage Site, and has hosted an estimated 164,000 visitors in a single year; and,

WHEREAS, Edeburn's commitment to land conservation helped to facilitate Orange County's purchase of portions of Duke Forest no longer needed by the University including the McGowan Creek Preserve near the Eno River and Efland and at New Hope Preserve on Erwin Road; and,

WHEREAS, under Edeburn's stewardship, Duke Forest has managed to maintain its research mission while facilitating the use of significant portions of the acreage for recreation by Orange County residents; and,

WHEREAS, in a spirit of collaboration, Edeburn worked with Orange County to designate a portion of Duke Forest to serve as the required buffer for the construction and demolition landfill north of Eubanks Road; and,

WHEREAS, Edeburn's low-key but determined advocacy for Duke Forest has enabled it to withstand repeated efforts by University leadership to convert these key lands to development uses that would forever change their character and that of the communities that abut them; and,

WHEREAS, Judd Edeburn has led the growth of Duke Forest for over 35 years – growth of both the ecosystem and of research projects;

NOW, THEREFORE, be it resolved that the Orange County Board of Commissioners does hereby recognize Judd Edeburn for his progress in environmental research and commitment to the preservation of natural resources globally, including Orange County, and we do hereby wish him well in his retirement and future endeavors.

This the third day of June 2014.

_____

Barry Jacobs, Chair
Orange County Board of Commissioners

ORANGE COUNTY
BOARD OF COMMISSIONERS

ACTION AGENDA ITEM ABSTRACT
Meeting Date: June 3, 2014

Action Agenda
Item No. 5-a

SUBJECT: Public Hearing - Draft Orange County Parks and Recreation Master Plan 2030

DEPARTMENT: Department of Environment, Agriculture, Parks and Recreation

PUBLIC HEARING: (Y/N) Yes

ATTACHMENT(S):

Summary of the Plan (Chapter 1)
Summary of Public Outreach
Open House Handout
Responses to 2/11/14 BOCC Feedback
Draft Master Plan Available At:
http://test.co.orange.nc.us/deapr/PandR_MP_5_28_2014.asp

INFORMATION CONTACT:
David Stancil, 245-2510
Parks and Recreation Master Plan Team

PURPOSE: To provide an opportunity for public comment on the draft Orange County Parks and Recreation Master Plan 2030.

BACKGROUND: In July 1988 the County adopted its first Recreation and Parks Master Plan (also known as the Parks and Recreation Element of the Orange County Comprehensive Plan). Designed as a 20-year plan, the 1988 plan identified a vision and plan for a parks system in Orange County, which included the acquisition and construction of parks and recreation centers at strategically-identified locations around the County. While the County continued to offer recreation programs for County residents, the acquisition and construction of the planned future parks did not begin in earnest until the late-1990's. Bond referenda passed by County voters in 1997 and 2001 funded many of the planned improvements and park site acquisitions envisioned in 1988. Most of the parks identified in the 1988 plan have now been constructed or acquired.

The 1988 Master Plan has served the County well, but it is now 25 years old and in need of replacement. While many of the values and basic precepts remain valid, there have been many changes since 1988, and many accomplishments and new initiatives undertaken which were not anticipated at that time. Additionally, updating the plan is important for state grant funding agencies, which will require a more-current plan for future grant requests.

Plans to develop a new master plan for the County's parks and recreation facilities and programs were part of Orange County's 2030 Comprehensive Plan, which was adopted by the Board of Commissioners in November 2008. The Comprehensive Plan includes a chapter on Parks and Recreation, and foremost among the recommendations in that chapter was the creation of a new master plan to assess needs and guide future decisions. The Comprehensive

Plan also offered a set of goals and objectives as a starting point for the new master plan. After delays due to the economic downturn and other pressing projects, work toward the new master plan began in earnest in the spring of 2012. The new master plan process was coordinated by staff with the advice and direction of the Parks and Recreation Council. Funding for a third party to administer a Community Needs Assessment (CNA) was provided, and UNC-Greensboro's Department of Community and Therapeutic Recreation was selected as the survey administrator, and also provided issue papers on tourism, economic development and standards. This staff-based approach was selected to provide a product with a more-local flavor and at considerably lower cost, but it also acknowledged a longer timeframe for completion.

As shown in the attached timetable of activities, a Community Needs Assessment survey was conducted in late 2012 and early 2013. Supplemental assessments were also conducted in the spring of 2013, along with a series of topic-oriented focus groups. An initial draft master plan was created in the summer and fall of 2013, and staff has been reviewing a series of drafts with the Parks and Recreation Council for the last several months. Staff involved in this project includes a Master Plan Team comprised of six staff members from DEAPR, and an inter-departmental Staff Resources Group with representatives from a variety of other County departments.

The draft Master Plan covers a great deal of territory and includes both an inventory and assessment of existing facilities, as well as plans for the future based on surveys, studies and other work. The plan includes sections on:

- Overview of existing and past plans
- Inventory and assessment of current and planned future facilities
- Existing recreation programs and activity
- Demographics and other driving factors
- A multi-modal Community Needs Assessment and survey results
- Linkages to the 2030 Comprehensive Plan and other County and related parks plans
- Economic, health and environmental impacts of parks and recreation programs
- Summary of park standards, classifications, service areas and plan "Findings"
- Goals, objectives and plan recommendations
- Issues for further study

In general, the draft 2030 Master Plan focuses on protecting the substantial investment made in parks and recreation facilities in the past 15 years, and moving toward creation of the identified and planned parks acquired but not yet built. By virtue of having a very proactive land acquisition program for parks, the County is well "ahead of the curve" in terms of securing parkland in identified locations. However, important decisions are on the horizon concerning community centers, playing field surfaces, coordination with private and local non-profit organizations, and other matters as noted. Chapter 9 of the plan includes a review of standards and service delivery, and a set of 20 "findings" drawn from the plan and activities to date.

Chapter 10 reiterates the Comprehensive Plan goals and objectives, and offers a series of 9 recommendations beginning on page 10-5. The recommendations cover the following topics:

- Protecting existing investments in park and open space facilities;
- Building planned future parks over the next 10 years;
- Complete three nature preserves with public accessible-areas;
- Multi-partner parks and recreation capital facilities;
- Master Plan for the Orange County Mountains-to-Sea Trail (MST) segment;

- Build trails and connect open spaces;
- Improve access and incorporate healthy lifestyle design into parks and open spaces;
- Look at new program needs, identify partnerships;
- Examine the role of community centers in providing public recreation.

Several issues for further study are identified in the final chapter (Chapter 11).

Upon completion of the public hearing, staff recommends that the draft Master Plan be transmitted to several advisory boards for review and comment (as noted in the recommendation below), before coming back to the Parks and Recreation Council for a formal recommendation and thence review and consideration by the Board of Commissioners (anticipated for September 2014).

FINANCIAL IMPACT: There is no financial impact associated with the public hearing for the draft Master Plan. The plan includes many current and new proposed capital investments for parks and recreation facilities – most of which are included within the adopted Capital Investment Plan (CIP), as well as likely renovations, repairs and replacement costs, which will be evaluated and considered as part of future CIP and budget approval processes each year.

RECOMMENDATION(S): The Manager recommends that the Board open the public hearing for resident comment, close the hearing and after providing any initial direction, refer the Master Plan to the Board of Health, Economic Development Commission, Planning Board, Orange United Transportation Board, Commission for the Environment, Board on Aging, and Historic Preservation Commission for review and comment (and any other advisory boards as deemed warranted), and that all such comments be forwarded by August 31, 2014 to the Parks and Recreation Council for use in developing a recommendation to the Board of Commissioners, as noted above.

Summary of the Plan

In July 1988, the Orange County Board of Commissioners adopted the County's first master plan for the provision of parks and recreation services. This document, the "Master Recreation and Parks Plan" included on its opening page the following introduction:

"The growing population of America has more leisure time than ever before, a factor encouraging greater participation in recreational activities…As a consequence, federal, state and local governments are challenged with providing adequate recreational activities for an expanding population. This challenge is heightened by the fact that urbanization is reducing existing open space. Increased demand often results in the overuse of existing facilities which in turn leads to mis-use or deterioration."

What was true in 1988 appears true or even exacerbated in 2014. Greater demand for a wide range of recreational opportunities is still evident. The past 25 years have seen further dramatic changes in Orange County, where almost 50,000 additional residents have come to reside since 1988. Urban and suburban development has changed the landscape of much of the nation, the state and our county.

This same quarter-century has also been a period of dramatic change in the degree of park facilities and recreation programs in the county – especially in the past 15 years. Since 1998, Orange County has funded, constructed and opened six new parks, and witnessed substantial increases in recreation and athletic program participation. The facilities and programs available in 2014 offer opportunities beyond those envisioned in 1988, into program areas and types of facilities only opaquely seen at that time. Likewise, the linkages between public parks, recreation programs and public health has become an issue of national significance, and interest in healthier lifestyles (whether through athletic events on playing fields or opportunities to commune with nature on an interpretive trail) is of heightened awareness.

To provide for these places, the County embarked on an innovative and proactive Lands Legacy Program which works in part to acquire future park sites, many of which were identified back in the 1988 plan.

The Parks and Recreation Master Plan 2030 contained herein is, in essence, an attempt to:

- examine the lessons and experiences of the past,
- identify current issues and challenges, and
- project community needs and desires into a vision for the future – a future that ensures a legacy of parks and public open spaces for current and future generations.

Background and Inventory – Why a New Plan

The 1988 Master Recreation and Parks Plan was Orange County's first vision for a future of park facilities and recreational opportunities, and it has served the County well. The fact that so many of its organizing concepts, goals and identified facility needs continue to be the basis of activity and policy is testament to its service.

However, there can be no question that many things have changed since 1988. New residential subdivisions, schools, population growth, interstate highways, and changes in community infrastructure are just a few of the many changed conditions from the 1988 plan. In order to accurately represent the vision for the future, plans must be updated, and goals and objectives revisited and adjusted. This plan looks to both the ideas and goals of the old plan, and the espoused community needs and interests of the present and future.

While Orange County adopted a system master plan in 1988, in reality, very little activity toward achieving the vision of that plan occurred in the first decade after its adoption. However, beginning with new planning efforts and a voter-approved bond referendum in 1997, the next 15 years would see

the fulfillment of some of the vision from 1988 with a dramatic increase in new park facilities, acquisition of public open space for future parks and nature preserves, and increases in recreation program opportunities. Before Efland-Cheeks Park opened in 1998, Orange County operated no true parks. Only a few individual playing fields/playgrounds at County-owned sites were in use. The 1997 Parks and Open Space bond provided funds for the construction of Efland-Cheeks Park and two parks in Chapel Hill.

Armed with information and needs assessments from a series of four reports on parks and open space needs and opportunities created between 1996 and 2000, the stage was set for the single largest catalyst for creation of a parks system in the county - the County's most-aggressive effort to acquire and develop its park system – a $20 million Parks and Open Space Bond, which was approved by voters in November 2001. It is worth noting that the passage of this bond – less than two months after the shocking national tragedy of 9/11/2001 – serves as a testament to county resident's strength of commitment to parks and open space as important functions in the community.

The 2001 bond provided funding for a variety of different projects – and enabled creation of such diverse places as Cedar Grove Park, Fairview Park, Eurosport Soccer Center, the Adams Tract Preserve in Carrboro and the Homestead Aquatic Center and Southern Park in Chapel Hill.

Between 2001 and 2010, Orange County acquired 1,000 acres of future parkland, nearly erasing the 1,245 acre "parkland deficit' identified in a key 1999 report. Over that same period, six new parks were opened.

Chapter 3 of The Master Plan includes an in-depth assessment of all Orange County existing parks, recreational facilities, and future parks or nature preserve sites. More than a million visitors (many return patrons) are welcomed each year into Orange County parks, programs or facilities.

As a county with four municipalities within its borders (a very small portion of a fifth, Durham, also slices inside the County line), any planning for the future of parks and recreation needs must include a parallel view with the context of system master plans of the towns of Carrboro, Chapel Hill, Hillsborough and Mebane, and a synopsis of these community's facilities and plans is provided in Chapter 2. Fortunately, each of the jurisdictions has community master plans that are fairly recent. Through coordination efforts and multi-jurisdictional planning groups such as the Intergovernmental Parks Work Group, towns and County are more aware of each other's facilities and plans than in previous decades, and the County's new plan included here is developed with the knowledge and projected future activity from these town plans - to avoid duplication of services and offer opportunities for coordination going forward.

Inventory of Facilities & Recreation Programs/ Services

As noted, at present Orange County owns and operates six (6) parks (including the Eurosport Soccer Center) as shown in the inventory of facilities in Chapter 3. One of the parks, Little River Regional Park and Natural Area, is a unique joint venture with neighboring Durham County. Orange County operates this park owned by the two counties, which includes 391 acres in both counties, under an interlocal agreement. The County also operates and

maintains the Jones Creek Greenway (which is also Phase I of Twin Creeks Park), and two recreation/ community centers in Hillsborough and Efland (the Central Recreation Center in Hillsborough also includes a playing field and playground). Orange County further owns an indoor sports facility in Hillsborough, the Orange County Sportsplex, which includes ice rink, swimming pools and a fitness center and is operated contractually by a management firm.

There are additional future park sites that have been acquired for future use. Two of these have had park master plans prepared (Blackwood Farm Park and Twin Creeks Park) and a master plan has also been adopted for the Hollow Rock Access Area (another joint multi-jurisdictional venture) within the larger New Hope Preserve. Another nature preserve, the Upper Eno Preserve, has substantial land acquired and informal plans for two Access Areas.

Finally, there are two additional park sites (Northeast Park and Millhouse Road Park) where parkland has been acquired, pending master plans and future construction.

As noted in the inventory, several of the existing parks also have future phases, or will need facility improvements, in the coming years.

Recreation Programs/Services

Orange County has provided local recreation programs long before the County owned and operated any parks, dating back to the 1960's. Current areas of program offerings include:

- Instructional programs
- Youth Athletic programs
- Adult Athletic programs
- Summer Enrichment programs
- Special Populations programs, and Special Events

The special events include traditional community events such as the annual Egg Hunt, Halloween Spook-tacular, Daddy-Daughter Dance and Fishing Rodeo as well as newer activities such as Movies in the Park and Earth Evening.

In 2013, there were over 4,800 participants in Orange County recreation programs and events. Most of the programs at present are targeted to children and youth (ages 5-17), as has been historically the case, although there are some adult programs and activities.

The County also offers a variety of recreation and leisure facilities that are available for reservation by the public, including community centers, picnic shelters, gymnasiums and sports playing fields. In 2013, over 2,000 reservations were scheduled for County facilities.

It is important to note that recreation offerings for seniors is not a part of this plan, and is coordinated by the Orange County Department on Aging through two existing senior centers. Orange County Sportsplex also offers a wide variety of recreation opportunities, including many options not otherwise available in the County.

Orange County Profile

Before charting a course for the future it is always important to ground ourselves in the past and present. It is crucially-important for an effective future parks and recreation plan to understand both the nature of the resident population and the future trends that appear evident – even with the understanding that such trends and projections will change.

As of 2012, Orange County has 138,000 residents - likely 140,000 as of the writing of this plan in early 2014. Much of the county population is urban and located in southeastern Orange County. Nearly 76,000 county residents (or just under 55% of the population) live within the municipalities of Chapel Hill and Carrboro in that quadrant of the county. The Town of Hillsborough's share of the county population is 4.6% (6,271), around 1.5% of County residents (around 2,000) live inside the City of Mebane. The remaining 39% of county residents (53,751 in 2012) live outside of the municipal boundaries. There are some unique components to the County's overall population makeup. Orange County is among the most-educated counties in the nation, with almost 55% of the population over the age of 25 holding a bachelor's degree or higher. The presence of the University of North Carolina within the county infuses the local population with a high number of persons from 18-25 years of age. Orange County's median family income of $56,055 in 2011 was 22% higher than the state average. Even so, this masks another statistic of note, that almost 17% of the population resides below the federal poverty level.

Planning and identifying service areas for a county is somewhat more complicated than for distinct, defined urban areas. With the municipalities of Mebane, Chapel Hill and Carrboro having their own Parks and Recreation Departments and offering their own parks systems and recreation programs, the County's traditional service area for its parks and recreation programs has been the population of unincorporated Orange County and the town of Hillsborough. In 2012 this totaled approximately 60,000 persons combined.

The geographical breakdown of this population, as well as age, gender and racial compositions of the population may be found in Chapter 4.

Looking to the future, three different scenarios of growth have been projected for the County in the 2008-adopted Orange County Comprehensive Plan 2030. While no one knows what the future rate of increase will be, the projection model with the closest fit for the period 2008-2010 indicates that Orange County could expect (and should plan) to include 154,000 persons by the year 2020 and 173,000 persons by the plan target year 2030. This would equate to an increase of another 35,000 persons by the end of the plan timeframe.

Public Input / Community Needs Assessment

Perhaps the most important component in the new Parks and Recreation Plan 2030 was the gathering of community input. This multi-faceted process included a statistical random sample "Community Needs Assessment" survey, a follow-up online survey, a youth survey, surveys to increase minority participation, and a series of focus groups, forums, open houses and other opportunities to gauge interest and solicit feedback.

Specifically, the following public input initiatives were undertaken:

1. An informal youth survey of camps and camp counselors was conducted by a UNC graduate student in the early stages of the plan process.
2. A random-sample scientific survey of 4,100 Orange County households (paper mail survey with paid return mail, and follow-up postcard).
3. An online survey (identical to the mail survey above) publicized through email master lists and news releases.
4. Targeted paper surveys (identical to above) shared at minority events and meetings.
5. A series of focus groups on selected topics of interest with identified stakeholders.
6. Two rounds of public input sessions (Fall/Winter 2012-13 and Spring 2014).
7. A radio interview, postcards, flyers and other word-of-mouth publicity.
8. Open houses, Expos, and other informal outreach efforts in early 2014.

The results of these efforts are shown in Chapter 6. As noted therein, the three surveys conducted (2, 3 and 4 above) have been collated to provide for a more representative and balanced assessment of the survey results (the rationale for this is explained in more detail on pages 6-2 and 6-3 of the plan).

A total of 835 persons (including a 12.5% response rate for the random-sample survey) responded to the questionnaires. Generally, the survey results indicated:

- Strong support for the types of facilities and programs, facility safety, maintenance and accessibility.
- Strong support for expanding active and low-impact recreation opportunities.
- High recognition of the role parks and rec programs play for the economy and public health.
- Moderate support for more indoor recreation or arts facilities.
- A need to create or expand trails linking areas of the county.
- The highest interest categories for future program areas are hiking, swimming and walking.
- The highest interest for future facility needs are for walking/hiking/nature trails, swimming pool and greenways.
- Preferences for funding new facilities through grants, donations, voter-approved bonds and existing taxes, and a lack of interest in funding through increasing local (non-property) taxes.

Of the 835 survey respondents:

- 31% came from unincorporated Orange County,
- 29% from Hillsborough,
- 27% from Chapel Hill, and
- 7%Carrboro and
- 6% from Mebane

Focus group meetings to delve into more specifics on targeted issues were held on:

- Soccer Facilities
- Trails and Connectivity
- Public Health Benefits
- Park Facility Needs
- Recreation Programs
- Nature and Environmental Programs
- County/Town Coordination, and
- Sportsplex Coordination

Economic, Public Health and Environmental Linkages

Providing parks, open space and recreation programs is a key component in quality of life measurements for communities, and often an important fact in economic development decisions, in the health and general welfare of a community and its natural environment. To this end, research was conducted to evaluate economic, health and environmental components of parks and recreation.

A 2011 national study indicated that every $1 invested in land conservation (including parkland) returned $4 in economic value – not including potential jobs and tourism. Additional research performed for this master plan by UNC-Greensboro found that "preserving parks and recreation funds can actually reduce the need to allocate funding" for other purposes. This supports other studies that find parks "are a good financial investment for a community" – by enhancing residential property values, generating jobs and tax revenue, and attracting retiree incomes and small businesses.

Tourism, through special recreation events and sports tournaments, has also been shown to benefit from investment in parks and public open spaces. Orange County has already seen the benefits of local soccer tournaments (some of which have been shown to generate nearly $1 million in economic benefit) and their spinoff economic impact on restaurants, lodging and other segments of the economy.

Likewise, there is strong research to support the importance of parks and recreation programs on public health and quality of life. This is important to combat several national trends in public health. Seven of every 10 deaths among Americans each year result from preventable chronic diseases – diseases that would benefit from more exercise. In Orange County, 53% of adults and 33% of high school children are not within healthy weight ranges. Nationally, persons who report access to walking/jogging trails are 55% more likely to be active.

Focus groups conducted as part of the Orange County Health Department's Community Health Assessment in 2011 spoke highly of the quality of parks and open space resources, but 75% agreed that lack of access to parks and recreational opportunities is a problem in Orange County – particularly in areas outside of the towns. A number of initiatives to encourage more healthy lifestyles exist and could be enhanced through greater access to parks, and more healthy design within parks. Across the nation, dialogues on parks, public health and planning disciplines are of foremost importance.

Finally, the role that parks and public open spaces play in protecting our common natural resources is very important. Parks provide habitat for certain animal and flora species. Their natural areas help filter pollutants from streams and enhance water quality, offer wooded areas that improve air quality and provide important breaks in the impervious surfaces to lessen the effect of reflective heat and the myriad of issues caused by this increasing issue.

Parks also include not only natural resources, but cultural and archaeological resources…old buildings, roadways, burial grounds and other significant features of the county's past. There are many such examples of these features within parks in Orange County, such as Blackwood Farm Park and Eno River State Park.

Goals and Objectives

In the case of this master plan, goals and objectives have already been identified through the adopted 2030 Comprehensive Plan. These five goals, and objectives toward the goals, are listed in Chapter 10. The goals are:

"Overarching Goal: Regionally-coordinated park and recreation facilities that provide healthy opportunities for recreation and exercise for all citizens of Orange County, and that preserve important cultural and natural resources."

Goal 1: *Provide adequate parks and recreational facilities for all citizens within the county regardless of age, gender, race or disability.*

Goal 2: *Create a partnership among regional recreation providers and facility owners/managers including the appropriate co-location and sharing of school facilities that meets the County's recreation needs.*

Goal 3: *Provide recreational facilities for public use in a manner that is multi-generational and accessible to all County citizens at both the county-wide and community level.*

Goal 4: *Promote healthy lifestyles, quality of life and community building through the provision of a variety of affordable recreational facilities and choice of leisure activities, while responding to the changing needs and interests of County residents.*

Goal 5: *Ensure that park and recreational facilities are environmentally-responsible, and where cultural and natural resources and open space within these sites are protected.*

These goals and the objectives towards these ends in Chapter 10, are interwoven into the findings and recommendations of this master plan. Also within the Orange County Comprehensive Plan 2030 are eight goals in other chapters that have relationships to parks facilities and recreation programs. These goals, including such areas as energy conservation, agriculture and forestry, cultural and archaeological resources and landscapes, and sustainability and native plant species, may be found on page 7-1.

Finally, the relationship of County parks and open spaces to other regional facilities is of importance. Places like public school facilities, the State Parks (including Eno River State Park and the Mountains to Sea Trail) are critical to factor into planning for the future of Orange County's overall vision.

Master Plan Summary and Findings

The new Master Plan to guide parks and recreation decisions through the year 2030 is a synthesis of the many reports, studies, surveys and needs assessments conducted to date and/or contained within. In review and comparison with the 1988 Master Plan, many of the same values and principles enumerated at that time remain valid in 2014. However, many conditions have changed since 1988.

- The county population has grown by 56% since 1988, and is expected to grow again by 25% by the end of this master plan period.
- The county, fueled by public support, has passed two parks and open space bonds to acquire and construct new parks and public open space, with six County parks now open, nature preserves protected, and several municipal parks funded.
- Most of the parks called for in the 1988 plan are now either built, or land has acquired for future construction.
- Recreation programs are more numerous and diverse, branching into areas barely envisioned in 1988.
- The County owns a successful indoor sports facility in the Sportsplex, and has engaged in partnerships with other recreation providers for camps, athletic leagues and other facilities.

By any measure, Orange County is in a very different place in 2014 in terms of its parks, public open space and recreational offerings. However, despite the accomplishments, many things remain to be completed – including future facilities secured but not yet constructed or opened.

At a macro level, Orange County's parks and recreation needs in 2014 as enumerated in this document are more aligned to finishing planned improvements than embarking on massive new facilities planning.

This is reflected in the assessment of park classifications, standards and service delivery in Chapter 9. Table 9-2 illustrates the nature of the park classification system that has evolved and will be needed going forward:

- School Parks – Opportunities to utilize school playing fields and facilities for public recreation at existing and future facilities.
- Community Parks – Parks generally between 40-75 acres that serve smaller sub-areas of the county and offer a mix of active and low-impact recreation needs.
- District Parks – The primary park for each of the County's four larger designated districts as identified in 1988 (Northeast, Cheeks/ Hillsborough, Bingham and Chapel Hill Township), these are usually 75-125 acres in size and also include active and low-impact recreation facilities, but also may include amphitheaters and water features, among other facilities.
- Regional Parks – Large areas of 150 acres or more that serve all or most of the County, these typically feature miles of trails of different types and have picnic areas, water features and other natural exhibits or facilities.
- Nature Preserve Access Areas – These are portions of County Nature Preserves that are or would be accessible to the public for camping, hiking, wildlife viewing and other low-impact activities. These areas are defined sites within a larger natural area, located in less-sensitive portions of large areas of natural land, where the primary purpose is to protect significant natural or cultural resources present in the area.

One of the important distinctions between a county park system and a city park system is that smaller park types – such as mini-parks or neighborhood parks – best serve and are most easily-provided by municipalities where the population density, transportation networks and public transit, water and sewer infrastructure and walking/driving time makes these smaller facilities more practical. In a large county of 400 square miles, with most of the areas of a rural nature, this plan concludes that the most effective service provision scale is to focus on district and regional parks and nature preserves. In addition, where special communities and needs exist, community parks have been provided and may be appropriate. This is, in fact, the way the County park system has evolved over the past 16 years, working in conjunction with its sister systems in the towns and with State Parks.

The creation of the Lands Legacy Program in 2000 gave the County a mechanism to not only acquire land for future parks, but the ability to identify and work to acquire lands for future nature preserves (as well as protect riparian buffer lands, prime and threatened farmland and cultural resource lands – other focus areas for Lands Legacy). One component that is emergent in this master plan, but was identified as a priority as far back as 1999, is the role that nature preserves can play in providing not only protection for the County's most significant natural areas but also the ability for public access in proximity and on the edges of these areas. Over the past 12 years the County has worked to secure important lands within the two nature preserves, and a possible third preserve may exist (working with municipalities and UNC). With careful design and ecological sensitivity, it is possible to provide public access at these nature preserves, buffered from the most-sensitive natural segments of the site, and plans toward this end are underway.

Standards

In years past, community parks and recreation master plans would rely heavily on population-based standards to help identify the number of needed future parks and their locations. This approach has fallen from favor in the last 20 years both nationally and locally, as it often led to a mathematically-indicated park need that may or may not fit with actual community needs. For example, a formulaic calculation of the number of community parks needed based on population growth might call for parks to be built without confirmation or acknowledgement from the community about actual needs.

The current best practice in using park standards to frame park needs is to rely on a community-needs based approach. This involves many of the tools used in this plan, survey and assessment of community desires and preferences, mapping of future known facilities and transportation networks. This approach is recommended and used for this master plan. However, the mathematical population -based standards are recommended to be used periodically as a valuable benchmark or "double-check," as they may show when a certain type of park need is under-represented at a macro county-wide scale.

Similarly, defining park service areas in a rural jurisdiction is very different than in an urban setting. The master plan uses housing patterns, transportation networks, other geographical factors and awareness of the municipal park networks to identify service areas. As noted in the 1988 master plan, even a diligent set of calculations based on population, socioeconomic and transportation factors may not include intangibles that affect how residents view which parks serve their needs. In some cases, it is again community needs and preferences that are the true determining factors. The location of future parks in the 1988 plan looked at these population and transportation factors, but ultimately it was the existence of other public lands or natural features that was the real determinant for identifying the general location where district parks should be located, for example. These parks were proposed in 1988 (and later acquired between 2000 and 2007 through the Lands Legacy Program).

Maps in Chapter 9 show how a service area radius applied to existing and planned community parks and district parks would look. Once again, in a county system the awareness of and coordination with planned and existing municipal parks is a factor that helps define effective park service areas.

Findings of the Parks and Recreation Master Plan

Based on the information gathered in the master plan process, a set of 20 findings or statements was identified. These findings are shown on pages 9-13 and 9-14 of the plan and are summarized below:

- County residents overwhelmingly approve of the way parks and recreation facilities are operated and maintained, and they find them safe and easily accessible. The County's parks and recreation facilities meet a variety of needs, but maintenance and facility repairs and renovations are on the horizon.
- The County's parks program has secured parkland and constructed parks, and has built parks in low-income and/or minority communities - helping meet physical activity and social needs, both individually and in groups. Residents see County parks and recreation facilities having a positive impact on the economic, physical and mental well-being of the county, and that these parks and programs help reduce crime.
- Strong interest is indicated by residents for expanding both active recreation and low-impact recreation opportunities – especially for hiking and biking trails and a swimming pool. Residents are less sure about the need for new indoor facilities for arts/leisure activities, but do favor more indoor athletic facilities.
- Among those expressing an opinion, a significant majority of residents surveyed see a need for new athletic programs and parks, although some were unsure on this topic. The most desired program areas were for walking, hiking, biking, swimming, summer camps and yoga. The most-desired park facilities were multiple types of trails, a swimming pool and water parks.
- In funding new facilities, residents were almost universally supportive of grants and corporate donations, strongly supportive of voter-approved bonds or existing local taxes. Less support existed for user fees, and increasing local (non-property) taxes did not receive strong support.
- The County's proactive approach to parkland acquisition has enabled the acquisition of all but a few parks identified in 1988, and has plans for four new parks to be constructed on acquired sites in the coming three to nine years. In a related vein, the work toward creating and protecting nature preserves around some of the most significant natural areas in the county has created opportunities for public access and low-impact recreation at these sites.
- A number of opportunities and challenges are on the horizon for the County. Recent efforts on partnerships with other recreation providers have been successful and should be continued. Likewise, there may be unprecedented opportunities for coordination with the towns and the schools for new parks or facility use. These opportunities provide for financial as well as community-building benefits and opportunities. The continued desirability of Orange County as a place to live will result in more population, an expected additional 35,000 persons between 2012 and 2030.
- Due to the proactive steps taken, most of the projected park needs may be met by current or planned parks, although one portion of the county – Bingham Township – is as of yet unserved.

Recommendations

Using the 20 Findings identified in the master plan, and assessing the current status of park planning via the framework of the park system as has been developed over the past 15 years, the Master Plan makes nine recommendations moving forward to the year 2030:

Recommendation 1 - Protect and Enhance Investment in Parks and Open Spaces:

The County currently operates six parks representing an investment of over $9 million, and has helped fund municipal parks by contributing over $6.5 million to these facilities. Future phases at the six open County parks are planned, and some of the facilities built will begin to age out over time. Operation and maintenance costs are ongoing and critically important to the park experience. The County should continue to protect its investment in the existing parks by funding facility replacement, future phases and operating costs.

Recommendation 2 – Build the Planned Future Parks:

Because the County has been so proactive in identifying and acquiring future park sites, several future sites have been secured for future use and these new park projects are included in the County's Capital Investment Plan. Orange County should commit to opening the planned new parks as shown in Table 10-1 within 10 years (by the year 2024), with two of the parks opened within 5 years (by 2019).

Recommendation 3 – Complete the Protection of Identified Nature Preserves and Create Access Areas and Trails Within the Preserves:

Working through the Lands Legacy program and other conservation partners, the County has three identified locations where nature preserves exist or have been started with the possibility of expansion – the Upper Eno preserve, the New Hope Preserve and the Jordan Lake Headwaters Preserve. The primary purpose of these preserves is to protect important natural lands, but opportunities exist – and should be pursued – to provide for public access on the less sensitive portions of the sites through careful site planning.

Recommendation 4 – Formalize and Build Support Structure for Multi-Partner Capital Facilities:

Over the past 16 years, the towns and County have worked together to construct a number of parks and open space areas, primarily County funding toward construction of town-owned and operated facilities. Similarly, the use of school facilities for recreation programs occurs in some locations. Greater opportunities for joint ventures appear both possible and prudent. In some cases, towns are running out of land for new parks, and the County owns parkland nearby. Design of new school facilities could occur with joint use in mind, rather than after the fact. In addition, opportunities with OWASA, state parks and the two local educational institutions (UNC and Duke) appear to exist. All of these parties have mutual interests that may be served by greater collaboration, and the time may have come to make this collaboration more formal.

Recommendation 5 – Develop a Master Plan for the Orange County segment of the Statewide Mountains-to-Sea Trail:

The Mountains to Sea Trail (MST) is part of the State Parks system and will link Clingman's Dome in the Great Smoky Mountains to Jockey's Ridge on the Outer Banks. While many portions of the trail network have been developed and are in use, the eastern Piedmont segment remains the most complicated due to the need to traverse an area without natural features (rivers) or public lands. The plan for the MST calls for it to enter Orange County at the southwest from the Haw River Trail, and connect via Hillsborough into Eno River State Park and thence to Falls Lake. The MST, which in rural areas may be only a natural path a few feet wide, contains a planned segment from OWASA-owned lands around Cane Creek Reservoir to the Upper Eno Preserve near Hillsborough. This segment will require careful planning with property owners and utilities. A master plan for the trail is needed to pinpoint the trail's path through this area. A solution should be identified (whether on private lands, public roads or some combination thereof) so that Orange County does not become the gap in the NC MST.

Recommendation 6 – Build More Trails and Connect Open Spaces:

One of the clear messages of the Community Needs Assessment surveys is that county residents want to get out into nature and walk, hike and bike more. There are several mechanisms in place that will help with this, buy virtue of building the planned future parks (see Recommendation 2). Determining a solution to the MST segment in Orange County, and providing trails at nature preserves are additional measures that are planned/proposed. Additionally, there may be ways to connect trail systems that exist in Duke Forest and Eno River State Park to town and county parks and trails. The local governments that would mutually benefit from a connected trail system should look at joint funding mechanisms.

Recommendation 7: Improve Access to Parks and Trails, and incorporate Healthy Lifestyles Design:

Over the last 15 years, most parks have been constructed with an eye to providing access to the public, and activities for individuals to develop and maintain healthy lifestyles. However, an emerging issue in the fields of public health and parks planning is the integration of these concepts at the design level – parks designed with an eye to maximize opportunities for enhancing public health. Likewise, the potential for public transportation access to County parks is a consideration, but in a rural county with a need to provide service to different portions of the county, this type of access is problematic. Working park-and-ride lots into future parks, and looking at parks as possible transit stops are two mechanisms that warrant closer examination and should be part of future planning for new parks.

Recommendation 8 – Look to Add Programs in Areas Where Residents Have Identified needs, Consider Partnerships:

Flexibility and responsiveness is critical to providing public recreation programs. Needs and interests change over time, and systems must be prepared to change with the times. While it is not practical to provide every program that is desired by members of the community, the Community Needs Assessments provide a look at current needs and desires. Follow-up surveys should be conducted to determine the depth of interest in new program areas, and at the same time, existing programs should be evaluated to see if resource allocation should be altered. The County has partnered in recent years with private non-profit recreation providers for certain programs. A "partnership template" being developed will help determine whether a partnership is desirable or warranted, and opportunities with the school systems in this area may be fruitful.

Financing and Capital Investments

As shown in Table 10-1, Orange County has positioned itself through careful and proactive planning to know what park and recreation facilities are needed, and through its Capital Investment Plan (CIP), a possible sequence of construction to fulfill the master plan outlined within these pages may be glimpsed. The funding needed for parks and recreation opportunities includes: new construction of planned parks, future phases of existing parks, replacement and repair of aging facilities, and operating and maintenance funding. Approximately $10 million in park and public open space funding is identified in the current CIP through 2018, and an additional $36 million is expected to be needed beyond 2018 to complete the vision of the park system outlined in this plan. An additional $467,000 within two years, and $923,000 in two to five years, is projected to be needed for renovations and improvements or repairs. As future financial planning is undertaken, the manner in which these needs may be funded will become more clear, as will the potential sources (including several potential grant projects).

Recommendation 9 – Examine the Role of Community Centers in Providing Public Recreation Opportunities:

Orange County currently operates one community center (Efland-Cheeks), and is poised to own two additional centers by the end of 2015. In recent years, considerable interest has been expressed by residents in these communities about the level of service provision and operating hours for these centers, and it is expected that this issue will continue to be a challenge. The County may wish to take a comprehensive look at the current and planned future centers, the level of service that is financially and socially practical, and the role that these centers play in community life.

Issues for Further Study

As with many plans for the future, some examinations lead to more questions. The master plan identified seven "Issues for Further Study:"

1. Ultimate Level of Service (scope of the parks system)
2. Review of Land Dedication / Payment-in-Lieu Provisions
3. Coordination between Sportsplex and County Programs
4. Need for a Public Pool?
5. Timing for Future Community Needs Assessments / Master Plan
6. Artificial Turf Playing Surfaces

Parks and Recreation Master Plan
Public Outreach Efforts

Summer 2012	Youth Survey
Fall 2012	Statistical Random Sample Survey to 4,200 households (520 results)
Winter 2012	Public Input Sessions (1 Northern Orange, 1 Southern Orange)
Winter-Spring 2013	Supplemental Online Survey (301 results) Supplemental Targeted Diversity Surveys (14 results) Targeted Focus Groups (8)
Fall 2013	Public Input Sessions – Round 2 (3 - north, central & south) Public Service Announcements, WCHL Interview
Spring 2014	County Expo Exhibit, Open House, PSA
Ongoing	Additional Targeted Diversity Meetings

Orange County Parks and Recreation Master Plan 2030

Open House & Public Hearing Summary

May 17/ May 28

What's Going On?

Orange County's master plan for parks and recreation is 25 years old and in need of update. The plan, which includes recommendations and planned actions for the future, has served the county well and many of the things called for in 1988 have come to pass. A new master plan has been drafted and will soon be presented to County officials for consideration.

What Do We Know?

To create a new master plan, three different community needs assessment surveys were conducted, and 832 persons responded. Here is a brief summary of the results:

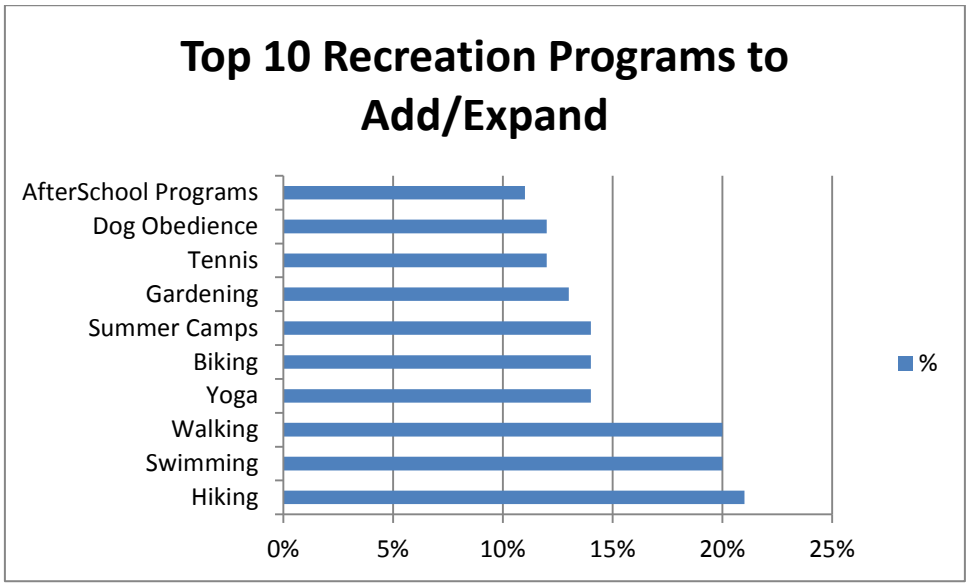
- The most commonly-used County facilities are the Sportsplex and Central Recreation Center in Hillsborough, Little River Regional Park, and Eurosport Soccer Center.
- **82%** of those surveyed think the County should expand active outdoor recreation opportunities.
- **79%** think the County should expand low-impact/passive recreation opportunities.
- **89%** said the County should expand or provide a trail system linking various areas of the county.
- Between **89% and 94%** feel County facilities are safe, well-maintained and well-operated.
- **93%** think that parks and recreation programs enhance economic health of the community, and **96%** think they enhance the physical and mental well-being of residents.

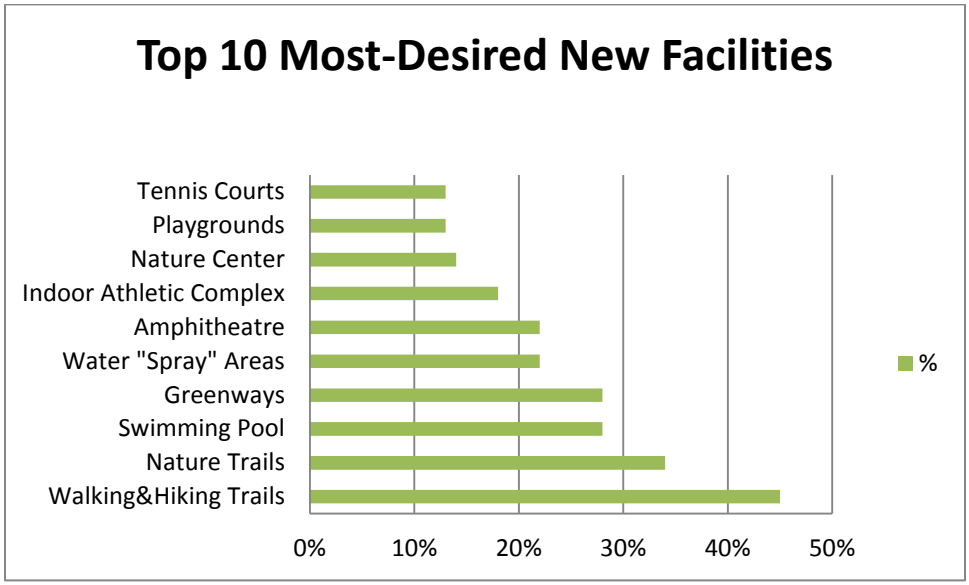
Most Popular Recreation Programs

1. Youth Soccer
2. Youth Basketball
3. Open Gymnasium
4. Little River Trail Run
5. Volleyball

Most Popular Special Events

1. Egg Hunt
2. Halloween Spooktacular
3. Fishing Rodeo
4. Earth Day Fair





Draft Master Plan Findings – What Does the Plan Indicate?

Existing Parks and Recreation Facilities and Programs

1. County residents overwhelmingly approve of the way current parks and recreation facilities are operated and maintained. They feel safe in these facilities, and find them easy to get to and accessible. County staff are seen as helpful and professional.
2. In the 15 years since the County opened its first park, additional park facilities and recreation centers have been created that serve a variety of community needs – and get high marks for providing quality opportunities to recreate – but maintenance and equipment replacement needs are on the horizon for some facilities.
3. The County has successfully acquired parkland and constructed parks in low-income and minority communities over the past 15 years, providing a needed outlet for physical activity, reflection in nature and outdoor recreation that meets social, mental and physical needs for both individuals and the public.
4. Residents believe strongly that park facilities and recreation programs:
    a. Enhance economic health of Orange County;
    b. Enhance physical and mental well-being of residents, and
    c. Help reduce crime.

Future Park and Recreation Facilities and Programs

5. There is strong interest among county residents to expand both active recreation and low-impact recreation opportunities (especially hiking, walking and biking trails, and a swimming pool).
6. Residents are less sure and largely split on whether the County should pursue indoor facilities for arts/leisure activities, but somewhat more in favor of additional indoor athletic facilities.
7. Some residents are unsure about whether future athletic programs or parks are needed, but among those expressing an opinion, a significant majority favor new programs and parks.
8. The highest levels of interest in new/expanded programs are for walking, hiking, swimming, biking, summer camps and yoga.
9. Likewise, the top choices for new parks facilities are walking trails, nature trails, biking trails, greenways, a swimming pool and water parks.
10. Residents are almost universally supportive of funding new parks and recreation facilities through grants and corporate donations.
11. Residents express strong support for financing future parks and recreation opportunities through voter-approved bonds or existing local taxes. There is less support for charging user fees, and increasing local taxes (other than property taxes) is not a desired solution.
12. The County has successfully acquired sites for new parks identified in the 1988 Master Plan, with the exception of the Bingham District, and four new parks are projected in the County's Capital Investment Plan, along with additions and improvements to existing parks.
13. The creation of nature preserves in important natural areas of the county offers an opportunity for public access and low-impact recreation in addition to protection of natural resources.

Opportunities and Challenges

14. The County has in recent years seen success in pursuing public/private or public/non-profit partnerships for new facilities, and should continue to pursue these opportunities where mutually-beneficial.
15. With the County having land-banked several park sites for future use, and little room for new parks inside the town borders, there may be unprecedented opportunities for partnerships between County and towns for developing new park or recreation facilities.
16. There are likely also financial benefits to coordination and collaboration among the towns and County for future parks.
17. While not growing at the rate of the 1970's-1990's, the County continues to be a very-desirable place to live with a high quality of life, and population growth is expected to continue, adding another 36,000 residents by the year 2030. These new residents will likely be split between persons in the towns and those in the rural and suburban areas of the County.

18. The County's Lands Legacy Program has wiped out the parkland deficit identified in 1999, and secured a number of future parks, open spaces and nature preserve sites at strategic locations for future needs.
19. The 1988 Master Recreation and Parks Plan served the County well as a blueprint for future needs, and most of the facilities and programs anticipated in that plan have been built, secured or implemented. Many of the basic philosophical and physical tenets of that plan are still valid. However, a solution to a park site for Bingham Township remains to be addressed.
20. Opportunities for coordinated school/park planning with the school systems appear to exist.

Proposed Recommendations

Important Note: *These are draft recommendations and are subject to change.*

1. Enhance and protect our investment in existing park and recreation facilities.
2. Build the planned future parks (all planned parks open within 10 years).
3. Complete Nature Preserves in a way that provides for public access and recreation.
4. County should work with towns, school systems and others to build new facilities.
5. In some manner (whether on rural rustic trails or along rural roadways), develop a plan and complete Orange County section of the NC Mountains-to-Sea Trail.
6. Build more trails, and connect County/town open spaces and parks with trails?
7. Improve access to parks and trails, and design parks for healthy lifestyles.
8. Look at new program needs and consider new partnerships.
9. Examine the role of community centers in providing recreation, other services.

Issues for Further Study

- Ultimate Level of Service for the County Parks system.
- Review methods of park funding and acquisition.
- Coordination between Sportsplex and County programs.
- Further examine need for a public pool?
- Artificial turf versus natural playing surfaces.
- Frequency of surveys and plan updates.

Want to view the master plan – or share thoughts and comments online or by email? Go to http://orangecountync.gov/deapr/parks_master_plan.asp and click on the master plan link, or comments link. Email us at deapr@orangecountync.gov or call ***919-245-2510****.*

Information and Responses to Board Feedback

Parks and Recreation Master Plan 2030

1. Is there socioeconomic data for recreation program participants? How many users are subsidized?

   The County does have programs for fee reductions based on income and need. Please see Attachment 1 for more information.

2. Is the percentage of residents in towns correct (page 38)?

   61% of County residents live inside the towns (the numbers were inverted)

3. What do we mean by "corporate sponsors"?

   Over the past decade, the County has engaged in opportunities for corporate sponsorships to help defray and offset the costs of operating recreation programs and maintaining facilities. Examples of this would be current naming agreements at Eurosport Soccer Center with Sports Endeavors, Inc. (facility name) and Triangle Orthopedics (concession stand name). There are also corporate donations in some cases to purchase recreation equipment or other small capital equipment.

4. How should we address the expressed demand for trails, given that there are other providers of trails? How certain are we that there is a demand for more trails?

   The 832 survey participants indicated 89% support for "expand or provide trail systems linking various areas of the county" and 79% support for "expand low-impact/passive recreation opportunities." When asked to list the top 5 new facilities desired, the top vote-getters were "walking/hiking trails" (45%) and "nature trails" (34%). The focus group on Trails and Connectivity also indicated strong support for enhancing trail options.

   Many of the planned future facilities in the CIP include new trails, so these needs may be met over time through existing and future plans. Another approach to further solicit opinion on trail demand would be to follow-up with more refined survey work on the trails topic. Finally, the issue of trails interconnectivity is one that has come up in several different settings, including the Intergovernmental Parks Work Group (IPWG).

5. How do the planned facilities in the Master Plan match up with the facilities in the County Capital Investment Plan (CIP)?

   The CIP was used as the primary source to develop the listing in the Master Plan, so the items shown should closely match the adopted CIP. The main thrust of the Master Plan is that, with one or two exceptions, acquisitions through the Lands Legacy Program over the past 14 years have left the County in a position to have sufficient park sites and at strategic locations as previously-identified, for the foreseeable future. The improvements and renovations/replacements needs that are noted for the existing parks are included in a new CIP project for FY 14-19 "Park & Recreation Facility Renovation and Repairs."

6. Are there priorities among the needed facilities and programs? Should we reassess priorities based on public feedback? What priorities would be suggested from public input?

   Inherent prioritization exists in the CIP based on funding and expected timing (including projected partner funding), but this is adjusted annually by the Board as desired. The current schedule of priorities from the CIP would be as shown in Attachment 2.

7. Have we discussed with the schools the demand among youth for programs and facilities to see if it is what they want? County and schools should discuss programming needs to determine what is needed, what gaps exist.

   Staff has included schools representatives in different focus groups, but will be glad to follow-up on this specifically to ensure that County (and schools) program offerings are meeting desired needs.

8. The Master Plan does not include the Greene Tract?

   At present, the Greene Tract is still listed as a Solid Waste "asset." Use of the property for non-Solid Waste purposes triggers a repayment to the Solid Waste Enterprise Fund. This repayment has been underway (completed???) for the 104.7 acres jointly owned by the three local governments, but not for the County's 60 acres. Park and open space on either properties or just the County land could be pursued under the above parameters. The property is located within the Town of Chapel Hill Joint Planning transition area (effectively in Town jurisdiction). If the Board directs, staff could incorporate this into the Master Plan.

<u>Board Feedback statements</u>

- Prioritize constructing the parks where land is already acquired.
- Use the term "low-impact" instead of "passive."
- Some park projects could be poised to move forward but need master plan.
- County should hire consultant to re-investigate payment-in-lieu provisions.

Attachment 1

Data and Subsidy Information on Recreation Program Participants

The Recreation Division of DEAPR offers scholarships or subsidy for participants in youth programs through two methods:

1. A 25% fee reduction is available to students who qualify for reduced-fee lunch from the school systems.
2. Full scholarships may be provided by a special fund administered by the Department of Social Services and created by the Board of Commissioners in 2011.

In FY 2013-14 to date, 392 discounted or waived registrations have been processed, with a cost savings of $9,584 passed on to participant families. In FY 2012-13, the DSS Scholarship program provided for 173 full scholarships (56% boys and 43% girls).

In terms of demographic or socioeconomic data, in FY 2013-14:

Race/ Ethnicity	Number	Percentage*
White	136	35%
Black (African-American)	195	50%
Asian	0	0%
Hispanic origin	61	16%

* - Does not total 100% due to rounding

As noted at the February 11 meeting, County recreation programs are often the low-cost option in the community. The following table compares one type of program, a 9-week summer camp, and compares the least-expensive of the summer camp options for each entity. Please note - this is not a comparison of the camp activity or experience, and does not include memberships or registration fees that might be applicable in some cases. The comparison is only to illustrate the comparative cost of the program.

Program	County	Sportsplex	YMCA	OC Schools
9-Week Summer Camp Program (Fees represent lowest cost available camp)	$864	$1,805	$1,480	$966
Average Weekly Cost	$96	$201	$164	$107

Attachment 2

Planned Schedule of Park Construction (as per CIP)

Blackwood Farm Park (limited facilities)	FY 2014-15
Little River Regional Park and Natural Area II and III	FY 15-16 (II), > FY 19-20 (III)
Seven Mile Public Access (Upper Eno Preserve)	FY 15-16
RiverPark, Phase II	FY 15-16
Hollow Rock Public Access (New Hope Preserve)	FY 16-17 (some work in 14-15)
Blackwood Farm Park (full park)	FY 17-18
Millhouse Road Park	FY 17-18
Eurosport Soccer Center, Phase II	FY 18-19
Bingham District Park	> FY 19-20
Cedar Grove Park, Phase II	> FY 19-20
Mountains to Sea Trail (connections)	> FY 19-20
Northeast District Park	> FY 19-20
Twin Creeks District Park, Phase II and III	> FY 19-20

ORANGE COUNTY
BOARD OF COMMISSIONERS

ACTION AGENDA ITEM ABSTRACT
Meeting Date: June 3, 2014

Action Agenda Item No. 6-a

SUBJECT: MINUTES

DEPARTMENT:

PUBLIC HEARING: (Y/N) No

ATTACHMENT(S):

Draft Minutes

INFORMATION CONTACT:
Donna Baker, 245-2130

PURPOSE: To correct and/or approve the minutes as submitted by the Clerk to the Board as listed below:

April 15, 2014	BOCC Regular Meeting
March 11, 2014	BOCC Work Session

BACKGROUND: In accordance with 153A-42 of the General Statutes, the Governing Board has the legal duty to approve all minutes that are entered into the official journal of the Board's proceedings.

FINANCIAL IMPACT: NONE

RECOMMENDATION(S): The Manager recommends the Board approve minutes as presented or as amended.

Attachment 1

DRAFT **MINUTES**
BOARD OF COMMISSIONERS
REGULAR MEETING
April 15, 2014
7:00 p.m.

The Orange County Board of Commissioners met in regular session on Tuesday, April 15, 2014 at 7:00 p.m. at the Southern Human Services Center, in Chapel Hill, N.C.

COUNTY COMMISSIONERS PRESENT: Chair Jacobs and Commissioners Mark Dorosin, Alice M. Gordon, Earl McKee, Bernadette Pelissier, Renee Price and Penny Rich
COUNTY COMMISSIONERS ABSENT:
COUNTY ATTORNEYS PRESENT: John Roberts
COUNTY STAFF PRESENT: Interim County Manager Michael Talbert, Assistant County Managers Clarence Grier, Cheryl Young and Clerk to the Board Donna Baker (All other staff members will be identified appropriately below)

NOTE: ALL DOCUMENTS REFERRED TO IN THESE MINUTES ARE IN THE PERMANENT AGENDA FILE IN THE CLERK'S OFFICE.

Chair Jacobs called the meeting to order at 7:01 p.m.

1. Additions or Changes to the Agenda

Chair Jacobs reviewed the following items at the Commissioner's places:
- White sheet – Memo from Attorney Mike Brough for Item 5-b - Unified Development Ordinance Text Amendment Related to Setbacks for Class II Kennels Developed in the EDE-2 General Use Zoning District
- White sheets - Power Point for Item - 5-c- Safe Routes to School (SRTS) Strategic Action Plan
- Color Map - Item 5-d - Orange County Community Development Block Grant (CDBG) Program – FY 2014 Infrastructure Program - $3,000,000
- White sheet - Proposed resolution from Commissioner Rich for Item 5-e - Orange County's Proposed 2014 Legislative Agenda
- Yellow sheet - Potential Item for Statewide Resolution - Item 5-e- - Orange County's Proposed 2014 Legislative Agenda
- White sheets – PowerPoint for Item 7-c- DC Fast Charger Electric Vehicle Station Licensing Agreement with Brightfield Transportation Solutions
- White sheet - Revised Abstract for Item 8a - Report on Orange County's "Small Business Loan Program"

PUBLIC CHARGE

The Chair dispensed with the reading of the public charge.

2. Public Comments

a. Matters not on the Printed Agenda

Tom Schopler lives in southwest Orange County; however, the majority of his property is in Alamance County. He said there is still a problem that exists as a result of the County line issue that occurred a few years ago. He said 92 percent of the issues were resolved with the

Alamance County Commissioners, but this left 8 percent unresolved. He said this is a small number, but the affected citizens are unhappy about the outcome. He encouraged the Board of Commissioners not to let this issue die. He said he suspected that Alamance County would not want to discuss this final 8 percent once the 92 percent was resolved, and that is what has happened. He said property in Orange County is worth more than property in Alamance County. He said he had to have his property appraised this past year, and its worth had dropped by $120,000 after 32 of his 36 acres were put in Alamance County. He said he has paid taxes faithfully in Orange County for 40 years, and now this has happened because of a choice made by the Board of County Commissioners. He asked the Board not to leave this unfinished.

Chair Jacobs said the Board has not forgotten the other 8 percent, and the Commissioners have their legislative breakfast on April 28th and will bring it up to the legislators then.

b. Matters on the Printed Agenda

(These matters will be considered when the Board addresses that item on the agenda below.)

3. Petitions by Board Members

Commissioner Dorosin petitioned the Board to consider holding an Orange County gun buy-back program. He said Winston Salem has held two in the last two months. He said this resulted in the collection of 364 weapons in the first month and over 100 in the most recent collection. He said this is an important opportunity for the County.

Commissioner Price said the Research Triangle Regional Partnership (RTRP) was moving in a different direction now, and this includes changes to the funding structure as well as other changes. She petitioned staff to make a presentation on the various options.

Chair Jacobs petitioned staff to work on developing an orientation or protocol for people representing the County on external boards, such as planning.

4. Proclamations/ Resolutions/ Special Presentations

a. Proclamation of Recognition on Chapel Hill High School Women's Basketball Team and Coach Sherry Norris Winning the 2014 State Championship

The Board considered a proclamation recognizing the Chapel Hill High School Women's Basketball Team and Coach Sherry Norris for winning the 2014 State Championship and authorizing the Chair to sign.

Coach Norris said the team does not have all of its members tonight due to sport conflicts.

Chair Jacobs read the following proclamation:

ORANGE COUNTY BOARD OF COMMISSIONERS

PROCLAMATION OF RECOGNITION ON
CHAPEL HILL HIGH SCHOOL WOMEN'S BASKETBALL TEAM AND COACH SHERRY NORRIS
WINNING THE 2014 STATE CHAMPIONSHIP

WHEREAS, on March 15, 2014, Chapel Hill High School Women's Basketball Team captured the North Carolina High School Athletic Association's (NCHSAA) 3A State Women's Basketball Championship; and,

WHEREAS, under the guidance of Coach Sherry Norris, the Chapel Hill High School Women's Basketball Team earned its second NCHSAA state title, completing the season with an undefeated 32-0 record; and,

WHEREAS, Coach Sherry Norris was named the 2013-14 North Carolina Women's Coach of the Year by the Associated Press, and, in her 37th year as a classroom teacher, has announced her retirement; and,

WHEREAS, Coach Sherry Norris is the winningest high school volleyball and basketball coach with more than 1,200 victories across the two sports, and recorded her 540th basketball win with the State Championship victory by the Lady Tigers; and,

WHEREAS, through hard work, dedication, teamwork, and commitment, the Lady Tigers brought honor upon themselves, Chapel Hill High School, the Chapel Hill/Carrboro City Schools District and Orange County;

NOW, THEREFORE, be it proclaimed that the Orange County Board of Commissioners expresses its sincere appreciation and respect for the Chapel Hill High School Women's Basketball Team and Coach Sherry Norris for the Tigers' outstanding achievement, and their inspiration to youth across North Carolina through their dedication, teamwork, and athletic prowess.

This, the 15th day of April, 2014.

A motion was made by Commissioner McKee, seconded by Commissioner Rich approving a proclamation recognizing the Chapel Hill High School Women's Basketball Team and Coach Sherry Norris for winning the 2014 State Championship and authorizing the Chair to sign the proclamation on behalf of the Board.

VOTE: UNANIMOUS

b. Proclamation Recognizing "PowerTalk 21 Day" in Orange County

The Board considered proclaiming April 21, 2014 as "PowerTalk 21 Day" in Orange County and authorizing the Chair to sign.

Gayane Chambliss thanked the Board of County Commissioners and introduced the president of the coalition.

Beth Creaghan read the following statement:

Hello, my name is Beth Creaghan, and on behalf of the Orange Partnership for Alcohol & Drug Free Youth, I would like to thank the Orange County Board of County Commissioners for proclaiming April 21st to be Power Talk 21 Day.

As the parent of two young adults, now 19 and 22, I have appreciated becoming more informed about the issues pertaining to underage drinking. My current knowledge has helped to keep

an open dialogue with my kids and has helped them to form their opinions on the subject. I feel fairly confident that this helps with their decision making when out with friends, which may also help to influence their friends' choices. It is never too early to start talking with our children, nor as I have learned, too late. Our children get message from all other sources, some accurate some not. It is important that parents stay informed and engaged – so your message is the one your children remember.

Commissioner McKee read the proclamation:

ORANGE COUNTY BOARD OF COMMISSIONERS
PROCLAMATION
"PowerTalk 21 Day" in Orange County

WHEREAS, Orange County values the health and safety of all its residents; and

WHEREAS, substance abuse is particularly damaging to one of our most valuable resources, our children; and

WHEREAS, youth who begin drinking before age 15 are five times more likely to develop alcohol dependency later in life; and

WHEREAS, teen alcohol use kills 4,700 people each year, more than all other illegal drugs combined; and

WHEREAS, high school students who use alcohol or other substances are five times more likely to drop out of school; and

WHEREAS, the majority of youth say their parents are their primary influence when it comes to decisions about drinking alcohol; and

WHEREAS, Orange County recognizes the role of parents, and the importance of talking with their teens about alcohol; and

WHEREAS, *PowerTalk 21*® day is established on April 21, 2014 to encourage parents and caregivers to embrace their important role in influencing America's youth and their decisions about drinking alcohol; and

WHEREAS, in 2014 Mothers Against Drunk Driving® (MADD) kicked off "21 Days in Support of 21," beginning on April 1st and culminating in PowerTalk 21 on April 21st, in order to create a sustained and prolonged national conversation about underage drinking; and

WHEREAS, to equip parents to talk with their teens about alcohol, the Orange Partnership for Alcohol and Drug Free Youth, in collaboration with MADD of North Carolina, will host a free community town hall event to give parents, caregivers and community members the opportunity to explore the issue of underage drinking and how to effectively talk with teens about alcohol; and

WHEREAS, local town halls and parent workshops, replicated across the country, will offer parents research-based tools to help them talk with their teens about alcohol and encourage

adults to consider creating a safer community by becoming involved in reducing underage drinking; and

WHEREAS, all people are urged to join in the local and national efforts to raise awareness of the importance of parents and teens talking together about alcohol in order to reduce the risks and dangers posed to teens and communities;

NOW, THEREFORE, we, the Orange County Board of Commissioners, do hereby proclaim Monday, April 21, 2014 to be:

PowerTalk 21® Day
in Orange County, North Carolina.

This, the 15th day of April, 2014.

A motion was made by Commissioner Price, seconded by Commissioner Pelissier to approve the proclamation and authorize the Chair to sign the proclamation.

VOTE: UNANIMOUS

5. Public Hearings

a. Zoning Atlas Amendment – Easterlin Rezoning of 5908 US 70 East in Eno Township – Public Hearing Closure and Action (No Additional Comments Accepted)

The Board received the Planning Board recommendation, closed the public hearing, and considered a decision on an owner-initiated general rezoning petition in accordance with the provisions of the Unified Development Ordinance (UDO).

Michael Harvey said this is regarding the rezoning of property, owned by the Easterlin family, from its current designation of Eno Economic Development Low Intensity (EDD1) to Eno Economic Development Higher Intensity (EDD2). He said this property is split zoned, and the Easterlins would like for this property to all be zoned EDD2.

Michael Harvey reminded the Board that the Easterlins currently have a kennel on the property, as well as a telecommunications facility operating under an existing class B special use permit. He said kennels are not a permitted land use within the EDD1 category, but a kennel is allowed in the EDD2 category. He said this will allow the owners to keep their business going. He said the planning board has voted unanimously to recommend approval.

A motion was made by Commissioner Rich, seconded by Commissioner Pelissier to close the public hearing.

VOTE: UNANIMOUS

A motion was made Commissioner Gordon, seconded by Commissioner Price to approve:
a. Attachment 3 - Ordinance Amending the Zoning Atlas
b. Attachment 4 - Statement of Consistency authorizing the zoning atlas amendments as detailed herein.

VOTE: UNANIMOUS

b. Unified Development Ordinance Text Amendment Related to Setbacks for Class II Kennels Developed in the EDE-2 General Use Zoning District – Public Hearing Closure and Action (No Additional Comments Accepted)

The Board received the Planning Board recommendation, closed the public hearing, and considered making a decision on an application proposing a text amendment to the Unified Development Ordinance (UDO) related to the required setbacks for Class II Kennels developed within the Economic Development Eno High Intensity (EDE-2) general use zoning district.

Michael Harvey said this item is to amend the existing setbacks for class 2 kennels in the EDD2, from 100 feet to 25 feet. He said there is no additional comment at this time, only the planning board recommendation.

Michael Harvey noted that the Easterlins have made expansions to their kennel that conflict with required setbacks, and work has been done with staff to correct inconsistencies. He said the Easterlins have chosen this course of action, as there was no other option. He said planning staff is not in support of the proposal to amend the UDO. He said the planning board voted 6-2 to deny the text amendment, and the two individuals that dissented felt there should be compromise available to the client.

He noted that the applicant's original text amendment proposal has been placed in a vernacular consistent with the unified development ordinance (UDO). He said there is a memo from Attorney Mike Brough with respect to this application.

A motion was made by Commissioner Dorosin, seconded by Commissioner McKee to close the public hearing.

VOTE: UNANIMOUS

A motion was made by Commissioner Dorosin, seconded by Commissioner McKee to approve the text amendment as contained in Attachment 5.

Commissioner Rich asked what this means for future requests for variances in setbacks. She asked if this is the only kennel in the EDD2.

John Roberts said that if a kennel was to be built in this area in the future, it would have the same setbacks; however these standards cannot be used in another zoning area, unless a zoning text amendment was made.

Commissioner Rich asked if this would be used as a reference in future requests for a change.

John Roberts said that would be a reasonable argument.

Chair Jacobs said this motion does not represent a perfect solution to a dilemma, but is an opportunity for the County to live by what they say regarding the desire to support existing businesses in the County. He feels that this is a good solution.

Commissioner Pelissier said it is a good solution. She said she highly respects the planning board, but in this case she differed with their recommendation. She said a 150 ft buffer in this district does put a lot of restraints on its use as a kennel. She said if there were another kennel in this district, which is unlikely, she would feel comfortable with these same setbacks.

Commissioner Dorosin said it is beneficial for the Board to take a zoomed-out view of this decision and see this as making the ordinance more consistent with the broad policy that has already been developed.

Commissioner Gordon said she feels that this property is a wonderful operation; but she agrees with the planning board's recommendation.

Commissioner McKee said he has no concerns about the setback. He said this is about accommodating small businesses and allowing them to continue operating. He said this is about incentivizing a small business.

VOTE: Ayes, 6 – Nays, 1 (Commissioner Gordon)

c. Safe Routes to School (SRTS) Strategic Action Plan (No Additional Comments Accepted)

The Board received the Orange Unified Transportation Board (OUTBoard) recommendation, received comments and actions from Orange County Schools and the Town of Hillsborough, and made a decision by considering a resolution approving the draft Safe Routes to School (SRTS) Strategic Action Plan required for implementing a Safe Routes to School program in Orange County.

Craig Benedict reviewed the following PowerPoint slides:

Orange County Board of County Commissioners Meeting
Agenda Item 5.c.
Safe Routes to School (SRTS)
Strategic Action Plan
(No Additional Comments Accepted)

Purpose of Tonight's Meeting:
To receive:
1) The OUTBoard recommendation;
2) Comments and actions from Orange County Schools;
3) Comments and actions from the Town of Hillsborough;
and
4) Consider adopting resolution approving SRTS Strategic Action Plan required for implementing a SRTS program in Orange County.

Background
Attachment 1: Amendment Outline Form
Attachment 2: Link to online copy of SRTS Plan
The BOCC held a public hearing on the SRTS Plan at its November 19, 2013 meeting.
No members of the public spoke in favor of, or against the Plan.
The BOCC requested:
1) additional details about project costs and funding (meeting held with NCDOT, Attachment 3);
and
2) that staff prepare charts depicting the number of students within walking distance (Attachment 4);

Background
The SRTS Plan was reviewed and approved by:
- The OUTBoard on December 18, 2013 (Attachment 5)
  - Nancy Baker, Pascale Mittendorf, and Holly Reid provided history on the need and benefits of the SRTS program and plan and spoke in favor

- No one spoke in opposition
- There were questions and comments about specific projects
- There were discussions regarding maintenance of projects
- The Board unanimously recommended that the BOCC approve the SRTS Strategic Action Plan

Background

The SRTS Plan was reviewed and approved by:

- The Orange County Board of Education on February 24, 2014 and March 10, 2014 (Attachment 6)
  - No one spoke in favor of, or opposition to the Plan
  - There was brief positive Board discussion
  - The Plan was unanimously approved
- The Town of Hillsborough on March 10, 2014 (Attachment 7)
  - No one spoke in favor of, or opposition to the Plan
  - There was brief positive Board discussion
  - The Plan was unanimously approved

Background

February 27, 2014 meeting held with the Town of Hillsborough to discuss sidewalk maintenance.

Precedent of a December 2004 sidewalk maintenance agreement for a portion of Homestead Road with Carrboro and Chapel Hill, and included an encroachment agreement with NCDOT.

Implementation - Next Steps

- A SRTS Action Plan Advisory Committee (APAC) will be established that would be responsible for advocating plan implementation and assist with programming and grant writing, evaluating plan progress, and assessing plan priorities.
- Multiple subsequent implementation action steps are outlined and prioritized in the Plan, that will be subject to the recommendations of the APAC and approval of the BOCC.
- Orange County to serve as the lead planning agency in advancing implementation of the Plan.

SRTS Project Funding

- Established under previous federal legislation (SAFETEA-LU), now MAP-21
  - Reimbursement program
  - No local match required
- Remaining SAFETEA-LU funds are available
- Orange County can compete for remaining funds with an adopted SRTS Plan (no local match)
- Other potential miscellaneous sources of funding

Commissioner Price referred to the graphs in their abstract regarding the study done in 2010 and asked if this was a select group.

Craig Benedict said there were specific interest groups that came forward from the different Orange County schools to discuss this overall program. He said one of the focused areas was Orange Grove Road, because the survey showed that a lot of residents crossed the bridge on this road to get to the elementary and high schools. He said residents are not encouraged to walk here, as the bridge is not a safe area.

Commissioner Gordon asked for clarification on what pertains to the Chapel Hill Carrboro City Schools (CHCCS).

Craig Benedict said the concept for this program could be replicated in CHCCS if they so choose.

Commissioner Gordon asked if there is an executive summary.

Abigaile Pittman said attachment 2 from the November 19, 2013 meeting is in their packet.

Craig Benedict said there are summary pages within the documents, and this can be collapsed into something that provides a good executive summary.

Commissioner Gordon said that would be helpful.

Chair Jacobs asked if the public can speak.

Craig Benedict said the public could speak.

NO PUBLIC COMMENT

Commissioner Rich asked if staff has discussed this issue with the CHCCS and identified any schools that could take advantage of it.

Craig Benedict said Department of Transportation (DOT) representative Chuck Edwards has been in touch with the school system, and the schools are familiar with what Orange County is doing. He said this can be replicated.

Commissioner Rich said it would be great to see kids walking to school on Sewell School Road if there were a sidewalk.

Chair Jacobs asked if staff worked with CHCCS on the provision of sidewalks on Homestead Road.

Craig Benedict said yes.

Commissioner Gordon said staff could send this item to the attention of CHCCS. She suggested noting that this has just been approved by the Board of County Commissioners, and it could possibly be done in CHCCS.

A motion was made by Commissioner Rich, seconded by Commissioner Price to close the public hearing.

VOTE: UNANIMOUS

Commissioner Dorosin said the graphs in their packet are not helpful, because there is no context or explanation. He said this just raises more questions, and he suggested being more conscientious about this.

Craig Benedict agreed, and said an introductory abstract could be added.

A motion was made by Commissioner Rich, seconded by Commissioner Pelissier to:

1. Receive the OUTBoard's recommendation of approval;
2. Receive comments and actions from Orange County Schools and the Town of Hillsborough;
3. Receive any written comments;
4. Approved and authorize the Chair to sign the Resolution (Attachment 8) adopting the Safe Routes to School (SRTS) Strategic Action Plan

VOTE: UNANIMOUS

d. Orange County Community Development Block Grant (CDBG) Program – FY 2014 Infrastructure Program - $3,000,000

The Board received public comments regarding a proposed FY 2014 Community Development Block Grant (CDBG) Infrastructure Program Application, considered approving a resolution authorizing the submission of the formal application document due by May 1, 2014 and authorizing the Chair to sign the application and corresponding attachments on behalf of the Board.

James Davis said it was determined that the plumbing for the extension of sewer services to the Rogers Road area would need to come from the County's and Town's general revenue sources rather than solid waste reserves. He said the estimated cost is $5.8 million. He said the Department of Environment and Natural Resources has $26 million in CDBG funds for infrastructure activities, and eligible municipalities may apply for up to $3 million to make improvements to public water or sewer.

He referred to a different map than the one included in the abstract. He said as of January 2014, there was a church by the Weaver area that extended sewer service and reduced the number of parcels down to 85.

Chair Jacobs said this matter came up with a short turnaround time, and staff endeavored to put this together in a timely manner, hoping for a positive outcome.

NO PUBLIC COMMENT

A motion was made by Commissioner McKee, seconded by Commissioner Price to close the public hearing.

VOTE: UNANIMOUS

Commissioner Dorosin referred to the map and asked about the brown striped areas, which referenced potential contamination.

James Davis said that is referencing areas of potential soil contamination. He said these were identified and presented to OWASA, who took into account these areas when proposing sewer lines. He said the red lines showed where sewer lines will go.

Commissioner Dorosin asked who has identified this possible contamination.

Michael Talbert said it is a combination of people. He said a church was looking to build in this area and completed a phase 1 environmental study that found surface level contamination, and no further investigation was done. He said the second site also noted surface level contamination. He said these were outlined as areas that OWASA may want to avoid in putting down sewer lines.

A motion was made by Commissioner Price, seconded by Commissioner McKee:

1) Approve and authorize the Chair to sign the resolution authorizing the submission of the formal application document by May 1, 2014; and
2) Authorize the Chair to sign the application and corresponding documents on behalf of the Board.

Commissioner Dorosin gave thanks to staff for working with this tight timeline.

VOTE: UNANIMOUS

e. Orange County's Proposed 2014 Legislative Agenda

The Board conducted a public hearing on Orange County's potential legislative items for the 2014 North Carolina General Assembly Session; closed the public hearing and reviewed and discussed the Legislative Issues Work Group's (LIWG) proposed 2014 legislative package and any other potential items for inclusion in Orange County's legislative agenda package for the 2014 North Carolina General Assembly Session; considered approval of one proposed legislative matters resolution on Statewide Issues; and considered identifying three to five specific items from the entire package to highlight for priority discussion at the April 28, 2014 meeting with Orange County's legislative delegation.

Greg Wilder said the purpose of tonight is to conduct a public hearing and to consider items developed by the work group and highlight 3 to 5 items from the Board of County Commissioners' resolution or the NCACC resolution.

He noted that Commissioner McKee and Commissioner Price served on the Legislative Issues Work Group.

Commissioner McKee said this is not meant to be all inclusive, and this is a short session this year. He noted that there are other issues, but the focus is on issues that have repeatedly been on past agendas. He said some of these were winnowed down and removed from the list to create a manageable number.

Commissioner Price said effort was made to stay with the NCACC agenda, since they will be strongly working on those issues.

Chair Jacobs said there are two items at the Commissioner's places. He asked Commissioner Rich to review the first item.

Commissioner Rich referred the proposed resolution on coal ash at their places - "RESOLUTION REQUESTING LEGISLATIVE ACTION ON COAL ASH IN N.C." She said the County is not threatened directly, but this is a resolution of solidarity with those counties that are affected by coal ash. She requested that this be added to the legislative agenda.

Chair Jacobs said the other item, noted on the yellow sheet, is proposed legislation authorizing counties to require residents to participate in solid waste collection programs conducted by counties and impose a fee for the solid waste collection services in a manner similar to the authority granted to cities. He said the fee may not exceed the costs of collection.

He said this was introduced last year, and there is some concern as to whether or not this can be introduced as local legislation, but it was a priority.

Commissioner McKee requested the Board pull item 1, "Revenue Options for Local Government," from the legislative agenda so it could be considered separately.

NO PUBLIC COMMENT

A motion was made by Commissioner McKee, seconded by Commissioner Gordon to add the following items to their legislative agenda: RESOLUTION REQUESTING LEGISLATIVE ACTION ON COAL ASH IN N.C.

VOTE: UNANIMOUS

A motion was made by Commissioner McKee, seconded by Commissioner Gordon to add the following item to the legislative agenda: proposed legislation authorizing counties to require county residents to participate in solid waste collection programs conducted by counties.

Commissioner Pelissier said NCACC staff is considering whether or not this has to be a public bill. She said the County's original intent was to make it a local bill.

John Roberts said he was told this had to be submitted as a statewide bill. He cannot say this is 100 percent accurate, but it would have a better chance of getting passed as a local bill.

Commissioner Pelissier suggested that the Board could find out the answer to this question. She said it would be best if this was a local bill rather than state bill.

Chair Jacobs said this can be discussed at the upcoming meeting with the legislative delegation.

Commissioner Dorosin said he is not going to vote to include this because he believes the County has this authority under the existing legislation. He asked that this one item be voted on separately.

Commissioner McKee said he would consider this as friendly amendment.

Commissioner Gordon questioned how this would work if the Commissioners vote to pass it as part of packet, versus separately. She asked if the packet as a whole will be given to the legislative delegation.

Chair Jacobs said these are the County's priorities, and the NCACC priorities are only attached for reference.

Commissioner Gordon asked if everything but attachment 3 would be included.

Chair Jacob said page 17 is noted to be only for reference purposes.

Commissioner Gordon confirmed that the packet ends at page 16.

Greg Wilder noted that Commissioner McKee has voted against option 1 in past years, and in the adopting resolution approved by the Board, separate votes on separate items have been noted. He said this will be part of the package.

Commissioner Dorosin withdrew his friendly amendment.

Commissioner Price said this is titled as solid waste, and she asked if this is actually about recycling.

Chair Jacobs read the language and said this is just part of the nomenclature. He said the Board can give this a different title that specifies "participation in solid waste programs as it relates to recycling."

VOTE: Ayes, 5 (Chair Jacobs, Commissioner McKee, Commissioner Rich, Commissioner Gordon, and Commissioner Pelissier); Nays, 2 (Commissioner Dorosin and Commissioner Price)

Chair Jacobs invited discussion regarding Item #1 - Revenue Options for Local Government. He said this states that any revenue source available to one or more local governments should be available to all local governments.

A motion was made by Commissioner Pelissier, seconded by to Commissioner Price to approve keeping this as part of their legislative agenda.

Commissioner McKee said this would authorize the Board of County Commissioners to impose a transfer tax, which failed several years ago with the voters. He feels that any taxing authority of that magnitude should go back to the voters.

VOTE: Ayes, 6; Nays, 1 (Commissioner McKee)

A motion was made by Commissioner Pelissier, seconded by Commissioner Rich to approve the legislative agenda packet with the two additional items.

VOTE: Ayes, 6; Nays, 1 (Commissioner Dorosin)

Chair Jacobs said the Board now needs to decide on 3 to 5 priorities to move forward for discussion with their legislative delegation.

Commissioner Pelissier suggested #5 -Smart Start and More at Four.

Commissioner Dorosin argued for highlighting the most progressive elements of the list as follows:

- #5 Smart Start and More at Four
- #3 Broadband
- # 8 Authority to Amend the Orange County Civil Rights Ordinance
- # 13 Homestead Exemption
- #16 Concealed Weapons in Parks

Commissioner Gordon suggested #11 - Land, Water and Agricultural Preservation Funding/Conservation.

Commissioner McKee suggested #2 – Oppose any shift of State Transportation responsibilities to counties.

Commissioner Price agreed with Commissioner Dorosin. She said the NCACC will already be doggedly after item #2.

Commissioner McKee said item #2 has an unmatched financial impact. He said this item would affect every aspect of Orange County, as the additional responsibilities will pull money from other projects.

Commissioner Gordon said some of the most progressive items don't have a chance to pass, and she feels there needs to be a balance between making a statement and putting forward items that have a chance of passing.

Commissioner Price asked if the Board is presenting the whole package to the delegation and then discussing 5 in detail. She would like to let the delegation know which of these are important.

Chair Jacobs said there is no magic number. He is comfortable with the all of the 7 that have been identified. He said the Board will discuss those 7 items and any others as time allows. He said this will allow everyone to have some stake in the discussion.

A motion was made by Commissioner Gordon seconded by Commissioner Price to:
1) Conduct a public hearing on Orange County's potential legislative items for the 2014 North Carolina General Assembly Session;
2) Close the public hearing and review and discuss the Legislative Issues Work Group's (LIWG) proposed 2014 legislative package and any other potential items for inclusion in Orange County's legislative agenda package for the2014 North Carolina General Assembly Session (two additional items)
3) Approve the proposed legislative matters resolution on Statewide Issues; and
4) Consider identifying three to five specific items from the entire package to highlight for priority discussion at the April 28, 2014 meeting with Orange County's legislative delegation:

- #5 - Smart Start and More at Four

- #3 Broadband,

- # 8 Authority to Amend the Orange County Civil Rights Ordinance

- # 13 – Homestead Exemption

- #16—Concealed Weapons in Parks

- 11: Land, Water and Agricultural Preservation Funding/Conservation

- #2 –Oppose any shift of State Transportation responsibilities to counties

VOTE: UNANIMOUS

6. Consent Agenda

- Removal of Any Items from Consent Agenda
  NONE
- Approval of Remaining Consent Agenda

A motion was made by Commissioner Price seconded by Commissioner Pelissier to approve the remaining items on the agenda.

VOTE: UNANIMOUS

- Discussion and Approval of the Items Removed from the Consent Agenda

a. Minutes
The Board approved the minutes from February 24 and March 6, 2014 as submitted by the Clerk to the Board.

b. Fiscal Year 2013-14 Budget Amendment #7
The Board will approved budget and grant project ordinance amendments for fiscal year 2013-14 for: Department of Social Services; Animal Services Department; Department on Aging; Sheriff Department; Emergency Services, and Library.

c. Use Agreement between Orange County and the New Hope Fire Department
The Board approved the recommendation from the Emergency Services Director to enter into an agreement with the New Hope Fire Department (NHFD) in order to place one (1) EMS ambulance at Station #2 located at 4700 NC Highway 86, Chapel Hill, North Carolina and authorized the manager to sign.

d. Use Agreement between Orange County and Orange Rural Fire Department
The Board approved the recommendation from the Emergency Services Director to revise the agreement with the Orange Rural Fire Department (ORFD) that provides for the location of one (1) emergency medical services (EMS) ambulance at the 835 Phelps Road station since March 2013 and authorized the Manager to sign.

e. Use Agreement between Orange County and Carrboro Fire & Rescue
The Board approved the recommendation from the Emergency Services Director to enter into an agreement with the Town of Carrboro Fire & Rescue Department (CFRD) in order to locate one (1) emergency medical services (EMS) ambulance at Station #1 located at 301 W. Main Street, and one at Station #2 located at 1411 Homestead Road and authorize the Manager to sign.

f. Terra Dotta, LLC Lease – 501 W. Franklin Street, Suites 105, 106 & 200

The Board will approved a Lease with Terra Dotta, LLC for Suites 105,106, and 200 at 501 West Franklin Street for a two year term through April 30, 2016; and authorized the Chair to sign all necessary documents upon final review of the County Attorney.

g. Mount Willing Road Bridge Drainage Easement and Right of Entry Agreement to North Carolina Department of Transportation

The Board approved a dedication of drainage easement and right of entry to the North Carolina Department of Transportation ("NCDOT") for bridge improvements along Mount Willing Road, upon final review of the County Attorney, and to authorize the Chair to sign on behalf of the Board.

h. CDBG Program – Language Access Plan

The Board approved of a Language Access Plan for the County Community Development Block Grant (CDBG) Program and authorized the Chair to sign.

i. Agreement with the State for Federal Assistance

The Board approved an agreement with the State of North Carolina for assistance related to the recovery from the March 6-7, 2014 Severe Winter Weather incident and authorized the Chair to sign.

j. Designation of Orange County Agent for FEMA Public Assistance

The Board designated Shari Porterfield (primary agent) and Clarence Grier (secondary agent) for Orange County's application for FEMA's Public Assistance for the recovery related to the March 6-7, 2014 Winter Storm, and directed the Clerk to the Board of County Commissioners to sign as the Certifying Official.

7. Regular Agenda

a. Bid Award – Orange County MSW Landfill Closure

The Board considered awarding the general construction bid to and approving a construction agreement with T&K Construction, LLC of Vinemont, AL in the amount of $3,432,142 for the construction associated with the closure of the Orange County Municipal Solid Waste (MSW) Landfill; authorizing the Chair to sign the general construction agreement on behalf of the Board of County Commissioners, subject to the final review by the County Attorney; and authorizing the Manager to execute individual change orders within the limits of the Manager's authority ($250,000) up to the extent of the project budget.

Gayle Wilson said two years ago the Board of County Commissioners directed staff to close the MSW landfill as of June 30, 2013. He said state regulations require a highly engineered cap must be constructed on top of the landfill. He said the components of this cover include: 1 foot minimum of soil; 40 mill synthetic liner; geocomposite drainage layer; 18 inches of soil; and 6 inches of top soil with vegetative cover. He said the reason for this cap is to prevent infiltration of water into the waste and to maintain positive drainage of storm water. He said the landfill will require a minimum of 30 years of monitoring and maintenance.

He said the lowest responsive bidder was T&K Construction, LLC of Vinemont, AL in the amount of $3,432,142 for the construction associated with the closure of the Orange County MSW Landfill.

Commissioner Dorosin asked for more information on the contract and its duration.

Gayle Wilson said this is only for the construction of the cap, which takes about 6 months. He said the long term maintenance will be the responsibility of the County staff.

Chair Jacobs noted that money is appropriated from landfill reserves. He asked for the current total amount of landfill reserves.

Clarence Grier said the total land fill reserves are $18.1 million

Chair Jacobs said the Board has heard of recreational facilities on top of landfills. He asked if this is feasible here.

Gayle Wilson said this has been discussed, and in theory it is possible, but the cap system's integrity must be maintained for at least 30 years. He said passive recreation activities can be considered in future years but not in the short term, due to methane gas production. He said this could constrain any recreational activity for up to 20 years.

Chair Jacobs said he would like more information on landfills being used for possible recreational opportunities.

Commissioner Price said landfills can sink, and it is risky to consider any short term plans.

Commissioner Rich said she thought the Board had discussed this before.

Commissioner Rich referred to attachment 1 and asked why is there is a $3 million difference in the bids.

Gayle Wilson said typically some firms do more research, while others may not have looked at project in its entirety.

Commissioner Pelissier asked if there is any risk that the contractor may do something that is faulty. She asked if there is insurance for that.

Gayle Wilson said that is a possibility, but the regulations account for that with a multi-layered quality assurance/quality control program. He said this program closely monitors and tests the different steps in the process. He said there will be oversight from staff engineers, the engineering company and an additional quality control firm, as well as other testing requirements.

John Roberts said Gayle Wilson answered it very succinctly. He said he does not have concerns about risks.

PUBLIC COMMENT:

Mark Marcoplos said he has heard of a photovoltaic cover that produces electricity for alternative energy uses. He asked if this can be added to the proposal.

Gayle Wilson said there are some facilities that are demonstrating that, and the technology is advancing. He said the problem with landfills is that they subside over time and rigid covers must then be re-oriented. He said there are now self-leveling covers, and there is a test site in North Carolina. He said this is a possibility.

Chair Jacobs said a solar company approached the County at one point regarding solar panels, but the decision deadline was too tight.

Gayle Wilson said the company was also competing with the methane gas recovery system.

A motion was made by Commissioner McKee, seconded by Commissioner Rich to:

1) Award the general construction bid to and approve the construction agreement with T&K Construction, LLC of Vinemont, AL in the amount of $3,432,142 for the construction associated with the closure of the Orange County MSW Landfill;
2) Authorize the Chair to sign the general construction agreement on behalf of the Board of County Commissioners, subject to final review by the County Attorney; and
3) Authorize the Manager to execute individual change orders within the limits of the Manager's authority ($250,000) up to the extent of the project budget.
*4) Request staff to investigate recreational and alternative energy options.

Chair Jacobs asked if this motion can include a request to have staff investigate recreation and alternative energy options.

Commissioner McKee said yes

Commissioner Dorosin noted that there are additional costs outside of the bid that are part of project.

VOTE: UNANIMOUS

b. Solid Waste Service Tax District for Recycling

The Board discussed issues surrounding the establishment of a Solid Waste Service Tax District to fund the rural curbside/roadside recycling collection service, including information received during two Public Hearings, and to decide the method of funding for this County provided program.

Gayle Wilson reviewed the background information from the abstract and said the Board of Commissioners has investigated various options to replace the previously eliminated rural 3-R fee over the past year and a half. He said the Board expressed interest in a solid waste district, and two public hearings have been held to discuss this. He said there is currently no funding provided for continuation of the curbside recycling program for 2014/2015. He said an alternate opt in program has also been discussed.

Michael Talbert said the County has already held two public hearings. He said the financial impact of moving forward with a tax district would be 1.5 cents on the tax rate for about 20,000 parcels. He said this would raise the revenue to provide service for everyone in the district.

Michael Talbert said the Board has already looked at a franchise tax and subscription service but voted on the intent to move forward with a service tax district. He said time is running out, and if the Board does not do this tonight, the option would need to be abandoned for at least another year.

PUBLIC COMMENT

Bonnie Hauser thanked the Board for listening to the public comment and opposition to this service district tax. She said the problem is not the tax, but the service model. She said the County needs to find a fair and effective way to provide a choice of curbside or convenience center services to the community. She said part of the solution could lie with the towns, especially for suburban communities in the ETJ, and that is why the towns need to be part of the discussion. She said the curbside tax discussion did not address the growing concern over the County's convenience center and recycling fees, which have tripled over the last few years. She said, even with the increase, the fees do not cover the cost of County services, which rely on sizeable subsidies from the general fund. She asked the Board to consider finding a simple way to fund rural curbside recycling for the short term. She asked the Board to start a work group of professionals and citizens to explore services, costs and fees for trash and recycling services. She would like to see the program enhanced with composting and other services. She said fees should be simplified to be made transparent. She asked for exploration of ways to fund services without subsidies from the general fund. She asked for a halt on capital spending for convenience centers and roll carts until a plan for the future is made.

Chair Jacobs said the Board appreciated the level of public comment through emails and public hearings. He said the Board has worked hard to create avenues for exchange of information through the hiring of a public affairs officer, email, website improvements, and the future move to a cable ready meeting room in Hillsborough.

Chair Jacobs said the Board did listen, and it did make a difference in how the Commissioners looked at the proposal. He said the Board saw an unwavering commitment to recycling in the County.

Chair Jacobs said neither option before the Board is viable at this point, and there are better next steps to take.

Commissioner Dorosin said it is clear to him that a one size fits all solution is not going to work, due to the different levels of density and rural components of the County. He said some neighborhoods are densely populated, and curbside recycling makes a lot of sense; however a lot of folks live in the rural areas with long driveways and no curbs. He said it does not make sense to try and squeeze either of these square pegs into round holes. He said the context has changed since the Board originally looked at this issue, and there is now better collaboration with the towns. He said this change creates an opportunity to re-visit all of the options for the broader picture of solid waste. He said there is an opportunity to step back for a moment and come up with a comprehensive plan that addresses the differing demands of the different communities in the County.

Chair Jacobs noted that the Board has a work session on May 13th where they will discuss a draft solid waste inter-local agreement, and this conversation can be continued then.

Commissioner Rich agreed with the previous comments, and she feels that it is important to include their partners in this conversation. She said the idea of going into the general fund means the people in the towns are paying twice for recycling. She would like to continue this conversation at a work session.

Commissioner Pelissier said there may be more to discuss, but the fact that the towns decided to continue the fees next year indicates that there is already a partnership, and there was an expectation that the County would not draw from the general fund. She said the County has not done a good job of painting the big picture of countywide recycling. She said many individuals felt it was unfair to base this tax on property tax; however the County is already paying for a large percentage of recycling at the convenience centers through the general fund, which is property tax. She said there is already an inequitable system, and it will be aggravated if the Board does not make a decision. She said the Board needs to look at all aspects of recycling, not only curbside recycling. She said she is disappointed at where the Board is right now.

Commissioner McKee said the Board held two public hearings with the intent of creating a solid waste service district, and the response was loud and clear on both sides. He said neither of the two options – the tax district or the subscription service - will pass tonight. He said he still thinks the subscription service is a viable option, and he will continue to advocate for it.

Commissioner McKee called for this discussion to be put into a work group similar to the Emergency Services work group. He said this work group should include representatives from the towns, solid waste and the community, and these representatives should spend the next year discussing this issue.

He said this should be put into a separate entity and looked at in a holistic manner in order to bring back a solution. He said the County is now in a place of paying to haul its trash into another community. He said all suggestions need to be considered, and the issue needs to not be continually kicked down the road. He said this process happened with the siting of a transfer station. He said the Board needs to come to a point and accept the political consequences and make a decision.

Chair Jacobs disagreed that this is like the transfer station issue, with the exception of listening to the public. He said the Board decided respectfully not to accept what was suggested by staff, but he does not feel that this is kicking the can down the road. He said

The Board started the process discussing options for rural recycling at a time when the County was going it alone with all aspects of solid waste. He said on the 13th the Board will be discussing an inter-local agreement which brings them back into discussion with their partners. He said staff has been trying to meet with vendors and advocates to get fresh ideas on various aspects of waste reduction. He said the frequently asked questions list is up to 70 questions, and the Board has not even discussed these. He said the Board has not decided that the only option is to fund with the general fund. He said he feels more confident that the Board can come up with a good plan through working with its partners. He said this is a proactive way to look at the issue; marshal resources; create partnerships; ask the right questions; and articulate goals before moving forward.

Commissioner Dorosin said one thing that came out of the hearings that was disheartening to him was the opposition to using property tax instead of a fee. He said property tax is a progressive tax, and it is the fairest way to distribute those costs. He said flat fees hurt lower wealth residents. He said, when thinking about social justice and equity, property tax is the best way of addressing the fairness in taxation.

Commissioner Pelissier said everyone has trash and recyclables. She said one of the problems is that residents look at solid waste as an individual service, while the County looks at it as a program for solid waste reduction and reducing the carbon footprint. She said it is easy to get caught up in the perception of this as an individual service and it is a hard thing to communicate the difference. She said that it was clear that the public is overwhelmingly against the solid waste district tax. She said many who opposed the service district spoke out in the public hearings, but what the public and media did not see were the many emails that the Board received in support of this tax district. She said she would like to have a way to put this information on the internet to allow people to see this support. She feels there were many more emails in favor of this, than against it.

Commissioner Rich thanked Commissioner Pelissier for pointing this out and said she feels it is important for all of the voices to be heard. She said most of the emails she received were in favor of the tax. She said these emails should be public.

Commissioner McKee said most of the emails he received were against the tax.

Commissioner Gordon said she is going to remain optimistic. She had hoped the Board would be in a position to make a decision tonight, but this is not going to happen. She said her optimism is that the Board might be able to come up with some steps for moving forward at the May 13th work session.

Commissioner Price said she received a lot of emails from people wanting the tax, but most of these people lived close to urban areas. She agreed with Commissioner McKee that there were a lot of emails and written notes from those in the district who were opposed to the tax. She said the rural residents already have to take trash to the convenience centers, and many rural residents also own vacant property that would be a tax burden.

Chair Jacobs asked Information Technology staff to pull out every email that related to solid waste tax district and post it on the County website. He said there were very cogent and impassioned emails from both sides, and the public should be able to see this.

Chair Jacobs said the Board needs to pull back into the same orbit with all of the partners involved before making any further decisions. He said there needs to be a plan for some sort of work group or entity.

Commissioner Rich suggested the addition of some parameters to avoid the upcoming work session being an open ended event.

Commissioner Pelissier said the Board needs to clearly articulate the Board's desire to continue rural recycling. She suggested giving staff direction to add on the additional homes for recycling, and she would like clarification that this could be done for the same cost of the current services. She said there needs to be a plan for what will be done next fiscal year

Chair Jacobs suggested the addition of an item to the May 8th agenda to allow the Board an opportunity to identify issues for further discussion. He said it would be good to have a guided conversation to look at the FAQ and talk about the bigger picture for recycling and solid waste in relation to their partners.

Michael Talbert said staff can do that, but there are only 5 days between May 8th and 13th, so there will be very little time to react. He said any guidance that can be given tonight would be helpful if there is information needed.

Commissioner McKee referred to Commissioner Pelissier's earlier comments. He asked if she was speaking of expanding the coverage area per a tax district.

Commissioner Pelissier said she is asking who is going to be served in the next fiscal year, and she is suggesting the Board may want to expand the district if it can be done for the same cost.

Commissioner McKee said he feels it is premature to discuss this until it is decided if there will be a tax district.

Commissioner Pelissier said she is not saying a tax district will be used; she is just questioning who will be served.

Chair Jacobs said he has been interested in a cost benefit ratio that includes the percentage of recycling and tells if it is more cost effective to serve denser neighborhoods first. He said this information would help further the conversation.

Michael Talbert said staff had talked about serving the existing the 13,700 customers. He said if the system moves to single stream, this would allow for the addition of 1,650 new customers with no new additional costs due to efficiencies. He said this also anticipates the continued service to the current residents and the transition to a roll cart environment. He said neither of these decisions has been made, and they must be made before moving forward.

Chair Jacobs suggested the Board spend the next 5 minutes giving feedback to the manager in preparation for a conversation at the work session. He said there are a number of issues, including options for collection and charging and how this relates to the larger waste collection program.

Commissioner Dorosin said it would be helpful for the manager to come back with a list of what the Board needs to decide. He suggested the possibility of borrowing $630,000 from the landfill reserve fund to cover recycling for next year. He said this will avoid dipping into the general fund and alienating their partners. He said the projected economic rebound should allow this money to be paid back over the next 30 years. He would like to hear the feasibility of this, in order to allow more time to discuss this program and make a decision. He suggested the allowance of one year, with a deadline of July 1, 2015 for a decision on solid waste. He said if it is true that the number served can be increased for the same cost, he does not see why this would not be done. He said one other issue was the possibility of increasing times or access to the convenience centers. He said many of the suburban areas are in the ETJ, and he wonders about the legal possibility of the towns extending fees and service to these areas.

Chair Jacobs said one area of exploration is to look at the possible legal options.

Commissioner Pelissier said she would like to make a commitment to provide recycling to the households in the proposed tax districts and to give roll carts to those that want it.

Commissioner Gordon said she would like to know all of the options for how the County is going to pay for recycling for the 13,700 people who are getting curbside now.

Commissioner McKee agreed with Commissioner Dorosin's idea of funding next year's recycling out of the solid waste reserve fund; otherwise the town people are getting charged double.

Commissioner McKee said the idea of a motion on the floor to expand service without voting on the proposed tax district rubs him the wrong way. He said the Board needs to wait and discuss everything instead of putting some things on the table and taking some things off.

Commissioner Rich said this has been an unfortunate conversation from the beginning, and she has never felt more cornered as an elected official. She said the willingness to listen to people and then go back and discuss it in a work session was helpful; however, she does not feel that she is having the conversation she wanted.

Commissioner Rich said she would like to know about finances, and she feels it is important to protect the relationship with their partners. She said all of the partners agreed on roll carts, and she does not want to delay this, as the people in the towns want them. She said the amount in the landfill reserve does allow for creative use of those funds. She wants to know all of the legal options that are available.

Commissioner Price said she agrees with Commissioner Dorosin, and she would like to see more information on the legal options. She thinks there should be more people at the table as this decision is made, including elected officials from the towns and home owners who will be affected.

Chair Jacobs directed Michael Talbert to page 2 of the abstract, which outlines the key elements as outlined by the Board. He read these items and said these are still the basic parameters. He said the Board still has questions about funding, fairness and equity, and the operational efficiency of the program.

A motion was made by Commissioner Pelissier to commit to provide recycling to the households in the proposed tax districts and to give roll carts to those that want it.

No second.

Motion fails.

Chair Jacobs said he hopes the County will keep moving forward to develop a program that will bring closure to this by the 2014/2015 fiscal year.

b. DC Fast Charger Electric Vehicle Station Licensing Agreement with Brightfield Transportation Solutions

The Board considered approving a Licensing Agreement and associated Easements granted to Brightfield Transportation Solutions for electric vehicle “DC Fast Charger” fueling station construction and operations at The Justice Facility parking lot in Hillsborough, NC and the Skills Development Center parking lot in Chapel Hill, NC; authorizing the Chair to sign all necessary documents upon final review of the County Attorney.

Jeff Thompson said the County received an $85,000 grant from the Department of Energy in 2011 through the Carolina Blue Skies Initiative. He reviewed the following PowerPoint slides:

Brightfield charging station slide:

DC Fast Charger Electric Vehicle Licensing Agreement with Brightfield Transportation Solutions

Purpose

- Consider awarding a Licensing Agreement and associated Easements to Brightfield Transportation Solutions for
    - Electric vehicle “DC Fast Charger” fueling stations
        - The Justice Facility parking lot in Hillsborough NC

        - Skills Development Center parking lot in Chapel Hill NC
- Authorize the Chair to sign all necessary documents upon final review of the County Attorney

BACKGROUND

- 16 “LEVEL 2” Electrical vehicle charging stations installed in 2011 using US Department of Energy grant funds
- County adoption of the technology prompted Carolina Blue Skies Initiative to recommend Orange County for DC Fast Charger Technology with Brightfield Transportation

DC FAST CHARGER

- “LEVEL 3” Electrical vehicle charging station
    - 30 minute charge time
    - Solar photovoltaic technology
    - Significant capital costs borne by Brightfield

Location #1: Parking Lot behind District Attorney’s Building

Benefits:

1. Near Farmers Market and vibrant downtown
2. Large green space and river park

Location #2: Skills Development Center

One of the 2 sites (shown with green blocks) will be chosen.

1. Nightlife and lifestyle parking
2. Level 2 electric vehicle charging stations on currently on premises

Agreement Terms

Licensing Agreement includes:

- 9 year licensing term; option to continue license or purchase after 9 years
- County provides station real estate - no cost to County
- Infrastructure installed and maintained by Brightfield
- Orange County and partners discount on electricity (Municipalities, School Systems, Utility Systems, Court System)

BrightField Introduction

Matthew Johnson - Co-Founder of Brightfield Transportation Solutions

<u>Brightfield Electric Vehicle Charging Stations</u>

- Station includes:
    - (1) Level three DC Fast Charge (Charge a vehicle in 30 minutes)
    - (2) Level two charges (charge a vehicle in 6 to 8 hours)
    - Solar Panels sell electricity directly back to utility
- Charge customers a small fee
    - $1.50/Hour for Level 2 charger
    - $8/charge for Level three charge
- Parking for spaces is still available to all County residents
- Two possible locations identified in Orange County

Recommendation

- To award a Licensing Agreement and associated Easements to Brightfield Transportation Solutions for
  - Electric vehicle “DC Fast Charger” fueling stations
    - The Justice Facility parking lot in Hillsborough NC
    - Skills Development Center parking lot in Chapel Hill NC
- Authorize the Chair to sign all necessary documents upon final review of the County Attorney

Jeff Thompson introduced Matthew Jackson from Brightfields Transportation.

Matthew Jackson said his company is working with 9 other municipalities across the state of North Carolina to play a role in providing an alternative to coal, fire and electricity. He said his company’s goal is to move to renewable energy.

He said his company is partnering with Nissan North America as part of the cocktail of funding to make this happen. He said the DC Brightfield is a North Carolina made product. He said the higher powered level 2 chargers will co-locate with some of the current similar chargers and this will work out to the $1.50 per hour charge, which equates to about $1.25 for gas. He said the level 3 charge will be a single charge event regardless of whether the car’s charge is half full or empty. He said the goal is to help Orange County create access to technology and show that this is a sustainable business model.

Commissioner Rich clarified that there is currently no charge, as the County does not have capability to charge. She said her concern is how to prevent people who do not have electric vehicles from parking there.

Jeff Thompson said the County currently cannot discriminate, as the parking need trumps the station. He said these spots have been there since 2011, and there has not been competition for the spaces except for occasional times in Chapel Hill.

Commissioner Rich said there are about 100 electric cars in County.

Matthew Jackson said there are 104, and this is up from 78 just six months ago.

Commissioner Rich said she agrees that there are going to be more and more cars. She is a little concerned about access to charger.

Jeff Thompson said staff will use next few months to work out some of these issues. He said there has been a large amount of growth in the number of vehicles, and there will be an increase in demand.

Chair Jacobs said the signs do encourage people to leave the spaces open if other spaces are available. He said the anticipated problem will be a good problem to have.

Commissioner Dorosin asked if a longer cord could be attached to allow charging even if someone else was parked in the space.

Matthew Jackson said would likely not pass the inspections department due to the tripping hazard. He said right now staff is willing to take a gamble on this without a sign.

Commissioner McKee referred to page 7 of the agreement where it refers to a transition to electric-only spaces once there are 50 or more vehicles in the County. He noted that there are 104 vehicles currently.

Matthew Jackson said these are guidelines, but there is a note at the bottom of the page stating that these are not enforceable.

Jeff Thompson said the enforceability language trumps the cap. He said it gives the County the ability to formulate a policy.

Commissioner Price asked if these will only be funded at County facilities

Jeff Thompson said yes.

Commissioner Price asked if these chargers will be available for individuals or commercial establishments.

Matthew Jackson said the business model is that these will be funded on public land, but they will be for sale on private land. He said as the penetration of electric vehicles increases, there will have to be thousands of these chargers.

Commissioner Price asked how much a charger costs.

Matthew said the units at the parking deck sell for about $3500- $5000 with installation. He said the units he sells are between $5,000 and $10,000, and the DC fast charge is a $50,000 install.

Commissioner Rich referred to page 6, #2 under maintenance regarding maintenance of the facilities to industry safety standards. She asked if those safety standards are in existence now.

Matthew Jackson said he would look to the state for those regulatory standards. He said his company is responsible for making sure the inspectors are happy.

Jeff Thompson said his staff treats these as electric appliance and efforts are being made to modify the code to understand the future of these things.

Chair Jacobs suggested educating staff and the public about the parking in these spaces.

A motion was made by Commissioner Gordon, seconded by Commissioner Pelissier to:
1) approve a Licensing Agreement and grant the associated Easements to Brightfields Transportation Services, LLC for electric vehicle “DC Fast Charger” fueling station construction and operations at The Justice Facility parking lot in Hillsborough, NC and the Skills Development Center parking lot in Chapel Hill, NC;
2) authorize the Chair to sign all necessary documents upon final review of the County Attorney.

VOTE: UNANIMOUS

d. Morinaga America Foods Temporary Office Lease – Link Government Services Center, Lower Level

The Board considered approving a 12 month lease with Morinaga America Foods for temporary office space in the Link Government Services Center at 200 South Cameron Street, Hillsborough; authorizing the Chair to sign all necessary documents upon final review of the County Attorney.

Jeff Thompson said this is a short term lease in under-used space in Link Government Services Center. He said the Morinaga team will occupy the space for a possible 12 months as the manufacturing facility is finished out. He said the target date is May 1, but this may be pushed to June 1. He reviewed slides with images of the facility and he noted that the terms of the lease are included in the packet. He said the 12 month lease cost is about $8,076, and this includes utilities and controlled access.

Commissioner Dorosin asked if this will prevent the Board from using this space for meetings.

Jeff Thompson said no. He said secure space will still be available for meetings.

Commissioner Gordon said it is her understanding that this does not set a precedent for future uses of the space.

John Roberts said it does not create a precedent. He said economic development is one area where the County still has broad authority. He said this includes leasing a building for commercial purposes.

A motion was made by Commissioner Pelissier seconded by Commissioner McKee to:

1) approve a 12 month lease with Morinaga America Foods for temporary office space in the Link Government Services Center at 200 South Cameron Street, Hillsborough; and 2) authorize the Chair to sign all necessary documents upon final review of the County Attorney.

VOTE: UNANIMOUS

8. Reports

a. Report on Orange County's "Small Business Loan Program"

The Board received a report on the "Small Business Loan Program", including details on current balances and activity, and received information on the Economic Development Office's new marketing efforts to increase awareness and demand for the program by potential small business borrowers in Orange County.

Steve Brantley said the Small Business Loan Program was created to provide an alternative funding option to small, local companies that have difficulty obtaining traditional bank funding, but which meet the requirements of the Program's loan fund. He said the typical loan ranges from $5,000 up to $50,000 and the rate varies from prime plus 2 percent on the low end to prime 3 percent on the largest loans. He said the terms range from 5 -7 years and the origination fee is $100 minimum.

He said the guidelines for making a lending decision include: applicant's credit worthiness; cash flow coverage; debt to equity ratio; and other collateral. He said there are a few restrictions, and only for-profit companies are eligible. He said an applicant cannot have revenues exceeding $3 million, and there cannot be any criminal history.

Steve Brantley said there are challenges to expanding the program, including a general lack of knowledge about the program. He said staff is working on ad placements and new documents. He said the improving economy have also presented a challenge, as this program is competing with other lenders and has a slightly higher cost of borrowing. He said some of the applicants need external counseling to generate documentation. Steve Brantley said another challenge has been staff turnover. He said it took several months to hire someone for the position that handles much of this program.

Steve Brantley said the non-profit was created in 1999, but few loans were actually issued in the first few years. He said the Orange County Board of County Commissioners (BOCC) unanimously approved, on March 13, 2007, the transfer of $75,000 to the loan program, and the first loan was made in March of 2009. He said the Board also approved an additional $75,000 transfer to the program, though it was not made at the time.

He said the second loan was made in September of 2009, and in mid 2010, $200,000 was transferred by the manager to the loan program from the Chapel Hill Orange County Visitor's Bureau fund balance. He said this is the seed money that led to many of the new loans since that time. He said there are currently 7 outstanding loans, to 7 businesses, totaling $333,000, and none are past due. He said there are also a total of 3 new loan requests in process.

Steve Brantley reviewed the following information from the abstract:

Current Status:
Balance in SunTrust Checking Account $160,457.69
Article 46 Quarter Cent Sales Tax Allocation $200,000.00
Total Fund Available $ 360,457.69

Companies that have utilized the Loan Program:

Accidental Baker (bakery in Hillsborough)
Orange County Gymnastics (gymnastics gym in Hillsborough)
Isis Information Technology (I.T. service)
Mystery Brewing Company (brewery in Hillsborough)
The Depot (general store and music in Hillsborough)
Phd Productions, LLC (maker of the Pocket Disc toy)
Santosha/ServiceMaster (commercial janitorial service)
Skram Furniture Company (custom furniture; loan was repaid)

New Marketing Ads & Brochures:
New marketing collateral pieces have been developed in-house at Orange County Economic Development and will soon be placed with local media (WCHL1360, Chapel Hill News, News of Orange, etc.) to promote greater awareness and demand for the loan program.

Steve Brantley reviewed attachments 3 and 4 and said these flyers have been distributed at expos and in the Chamber of Commerce office.

He reviewed the list of board members as follows:

Board of Director & Loan Approvers:
Jim Evans, President Bank Director (Harrington Bank in Chapel Hill)
Brad Curelop, Vice President Bank Director (BB&T Bank in Chapel Hill)
Sherry Gray, Asst. Sec/Treasurer Small Business (Yesterday & Today Frame Shop)
Tom Proctor Small Business (The Vacuum Cleaner Hospital)
Earl McKee BOCC Representative
Clarence Grier Orange County Representative
Steve Brantley Orange County Representative
Tom Underwood Economic Development Advisory Board Rep.

Steve Brantley reviewed the manager's recommendation.

Commissioner Pelissier asked why the interest rate is higher, given that this is for people that cannot get conventional loans. She asked if this is because the applicants are higher risk.

Steve Brantley said he believes that when the policies were written, there was a desire not to compete directly with banks, and this was also riskier credit. He said there are guidelines that must be adhered to within the by-laws.

Chair Jacobs said the explanation the Board received subsequent to the period of little loan activity, was that the loan program was too conservative. He said it sounds like this has now come full circle.

Commissioner Dorosin said he would like to see a spreadsheet of the initial amount of each loan and how far along the borrower is in paying it.

Steve Brantley said this information is available, but he deferred to John Roberts for comment on this. He said there was a past public record request for this information and staff did not reveal the debt for a specific borrower.

John Roberts confirmed that there have been past requests for this. He said he can review the background for this, and why some of that information was not provided.

Commissioner Dorosin asked if the Commissioners can get this information even if it is not public record.

John Roberts said yes, but he will look this up to see if it was public record.

Commissioner Dorosin referenced the balance of $360,500 and asked if money is coming in monthly as people make payments on the loans.

Steve Brantley said yes.

Commissioner Dorosin asked if the $360,500 is just a snapshot that will increase in two months.

Steve Brantley said yes.

Commissioner Dorosin noted that there were two applicants in process for minority owned business. He asked for information on whether any of the existing borrowers are minority owned businesses.

Steve Brantley said none of them are currently minority owned.

Commissioner Dorosin suggested a Durham organization to help with outreach for this.

Commissioner Dorosin said he would urge the board to eliminate the restriction that prohibits applicants who are on probation or parole. He said this is the kind of program needed by people who are re-entering society.

Chair Jacobs said Steve Brantley can come back with alternative options.

Steve Brantley said this policy would have dated back to 15 years ago.

Commissioner McKee said he has sat through many of these loan applications, and there is quite a bit of effort to accommodate businesses to make this process work. He said this is a good way for the County to support very small businesses.

Commissioner Dorosin said many of the residents re-entering society have difficulty getting jobs, and so they turn to entrepreneurial opportunities. He said this is a niche where this type of program can be useful.

Commissioner Dorosin asked if there has been any talk of identifying businesses where there is a need in the County, such as child care business. He said if sectors of need are identified, this could then be part of the outreach.

Steve Brantley said a letter was created today that will go out monthly to newly formed companies in the County

Commissioner Price suggested outreach to Durham Tech, as well as review of past rejected applications.

Steve Brantley said he had not thought of Durham Tech.

Commissioner Price said she was referring to outreach for business classes or hairdressing classes, for example, to let students know about potential funds available after graduation.

Chair Jacobs asked how Steve Brantley is proposing to come back with a response.

Steve Brantley said this will be discussed at their next meeting. He is not sure how to change the by-laws, but will ask for advice on this issue.

Chair Jacobs said it would be useful to come back through the Board of County Commissioners at some point. He agreed with the need to reconsider the policy with regard to pending criminal charges, and he would support re-visiting that.

Chair Jacobs asked what happens when one of these borrowers goes out of business.

Steve Brantley said the borrower is still paying the loan. He said there have been a few borrowers with payment delays and the loan committee extended the payments or reduced payments. He said only one loan has been rejected in the past 2 years.

Commissioner McKee noted that the businesses that were pulled were not pulled by the committee, but by the applicants themselves.

Chair Jacobs said feedback has been given and the Board will expect further information in the future and perhaps some modifications to the by-laws.

9. County Manager's Report

Michael Talbert complimented Carla Banks and staff on the County Government Expo.

10. County Attorney's Report

NONE

11. Appointments NONE

12. Board Comments (Three Minute Limit Per Commissioner)

Commissioner Price said she attended the Fair Housing Work Shop. She said this could have been better attended, but the County is doing good things. . She said the Board needs to help that department with more outreach. She said there are more cases of discrimination that just don't get the attention.

Commissioner McKee said he attended first meeting of Cardinal Innovations, and it is a very big organization. He said the projection is that they will continue to consolidate and get larger, and there may be 3 or 4 organizations. He said the community oversight board is going to be concerned with what happens in Orange, Person, and Chatham, but this is dealing with a much larger organization.

Commissioner Gordon –none

Commissioner Pelissier she attended the mental health legislative breakfast last weekend, and this was the first time that the panel was bi-partisan. She said the issue of integration of mental and physical health was discussed, as well as the issue of funding.

She said there was a jail alternatives meeting today, and the group looked at a draft report of the objective summary. She said there is no final report yet, so there will be a request for an extension. She said this does not impact the actual plans for construction of the jail.

Commissioner Dorosin said ABC Commission had a visit from the Planning Director from Hillsborough to discuss the possibility of leasing space at the old ABC building on 70 for the commuter route. He said this bus route planning is moving forward.

Chair Jacobs noted the candidate forum meeting for the sheriff candidates. He said the jail alternatives work group executive summary does make it increasingly clear that it is not necessary to build a 250 bed jail right off the bat. He said this is a decade away, and there will be more flexibility on what will be recommended. He said there is a lot of good discussion regarding continuum of care for mental health service and drug treatment in the jail, as well as the provision of housing in the community. He said there is good attendance and community at these meetings.

13. Information Items

- April 1, 2014 BOCC Meeting Follow-up Actions List
- BOCC Chair Letter Regarding Petitions from April 1, 2014 Regular Board Meeting

14. Closed Session

A motion was made by Commissioner Dorosin, seconded by Commissioner Rich to go into closed session at 10:35 for the purpose below:
"To consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee;" NCGS § 143-318.11(a)(6).

VOTE: UNANIMOUS

RECONVENE INTO REGULAR SESSION

A motion was made by Commissioner Price, seconded by Commissioner McKee to reconvene into regular session at 11:35 p.m.

VOTE: UNANIMOUS

15. Adjournment

A motion was made by Commissioner Gordon, seconded by Commissioner Rich to adjourn the meeting at 11:35p.m.

VOTE: UNANIMOUS

Barry Jacobs, Chair

Donna Baker
Clerk to the Board

Attachment 2

DRAFT **MINUTES**
BOARD OF COMMISSIONERS
WORK SESSION
March 11, 2014
7:00 p.m.

The Orange County Board of Commissioners met for a Work Session on Tuesday, March 11, 2014 at 7:00 p.m. at the Link Government Services Center, in Hillsborough, N.C.

COUNTY COMMISSIONERS PRESENT: Chair Jacobs and Commissioners Mark Dorosin, Alice M. Gordon, Earl McKee, Bernadette Pelissier, Renee Price and Penny Rich
COUNTY COMMISSIONERS ABSENT:
COUNTY ATTORNEYS PRESENT: John Roberts
COUNTY STAFF PRESENT: Assistant County Manager Clarence Grier, and Clerk to the Board Donna Baker (All other staff members will be identified appropriately below)

Chair Jacobs called the meeting to order.

1. Cedar Grove Community Center Project Update

Jeff Thompson introduced this item and reviewed the following PowerPoint slide:

CEDAR GROVE COMMUNITY CENTER
Project Update – March 11, 2014

- Intended Outcome
  - Receive an update regarding requested information from the Board of County Commissioners during its November 12, 2013 work session;
  - Confirm the project plan as approved in the FY2013-14 Capital Investment Plan; or
  - Provide new direction to staff.

John Thomas with MBAJ Architecture reviewed the following PowerPoint slides:

Existing Conditions (5 graphic/map slides)
Proposed Site Plan (map - assuming wings remain)
Proposed Floor Plan (blueprint)

Occupancy

- Septic Capacity
  - 1,400 gals/day
- Full Day Use (8 hours)
  - 140 persons
- Half Day Use (4 hours)
  - 220 persons

John Thomas reviewed the maps and blueprint slides of the existing conditions. He said there are 3 component parts, including the main center and 2 distinct classroom wings. He said the building currently acts as the entrance to Cedar Grove Park, which is scheduled for continued development and expansion over the next 5 to 10 years.

He said the center section of the existing building was the focus of the advisory group work. He said there are a total of 16 classrooms the 2 educational wings. He said one of the classrooms in the south wing has been folded into the design of the community center as a result of its location with regard to the fire partition and as part of an effort to create more space for programming needs.

John Thomas said the proposal includes plans for paving the gravel lot to the south, shifting the entrance to improve site lines, and improving the landscaping. He said a new entry plaza in the rear will become the main entrance, and a memorial will be created in the front to commemorate the older school. He said a system of sidewalks will be created to connect the paved parking areas to the entrances and walking trail.

He reviewed each of the rooms shown on the blueprint. He said the community center will include the following: a multi-purpose room; permanent space for parks and recreation; a dual use conference room; an internet café; a multi-media room; an office for onsite staff; and flexible dividable space located in the former cafeteria. He said the kitchen will be re-developed into a limited use warming kitchen, due to septic issues.

John Thomas said his firm is proposing the inclusion of a multi-media room for tutoring and internet access, and this would take the place of a lot of the functions that the library once filled. He said this would allow a potential remote location for the library to send requested books.

Commissioner Gordon asked if this is the area that is currently funded in the CIP.

John Thomas said yes.

John Thomas noted the location of the current septic. He said this existing system has a capacity of 2,400 gallons per day, and 1,000 gallons of this are allocated to the park. He said this only leaves 1,400 for the facility, which is the reason for the occupancy limitations noted on the slide – 140 persons for full day use.

Commissioner McKee asked how often the park is used, if that much septic capacity is dedicated to it. He said the effective absorption rate is actually higher due to the limited use of the park.

John Thomas said he does not have an answer to this; however Hillsborough Youth Athletic Association (HYAA) creates heavy use of the 3 ball fields located there.

Chair Jacobs noted that this septic allocation is also meant to accommodate the future expansion of the park.

Commissioner Pelissier said she thought that the 1,000 gallons was based on the planned full park use.

John Thomas said this number is fixed.

Chair Jacobs said Commissioner Dorosin had brought up putting money in the CIP to move the septic system across the street. He said the CIP has not been discussed, but this may be another way to address this in the future.

Commissioner Dorosin said the Board could also consider making seasonal adjustments to the septic allocations for times when the park is not in heavy use.

Commissioner Rich asked how the capacity and use of the system will be monitored.

John Thomas said formulas for usage are developed based on proposed activities. He said it would take a stout use to utilize 1,000 gallons per day. He said there are a lot of safety measures built into this number. He said no one would be counting heads, but there would be need to be awareness of the programming and participation.

Jeff Thompson said to actively manage this facility will be intensive from the staff standpoint. He said if this moves forward, a discussion could be opened with environmental health about how to modify the existing septic permit limits.

Commissioner Gordon asked what the number of people would be if every room was filled in the community center simultaneously.

Dave Stancil said this facility would be scheduled through their department's scheduling system, and the capacity could be monitored.

John Thomas said the numbers are done by a formula that packs people in to the space. He said this is the calculation that is required by code, and using those numbers the figure is 718.

Commissioner Gordon said this is more than three times the capacity and this is only an hour or two per day that the building can be fully occupied.

John Thomas said the realistic occupancy is substantially less, and there will never be 718 people.

Commissioner Gordon said the capacity in the building could be bumped up against much more easily than the capacity in the park.

Chair Jacobs said environmental health would have the final say in this.

Jeff Thompson reviewed the following slides:

Park & Ride; "Kiss & Ride"

- Route and shelter facility
  - First priority for 5 year bus service program
- BOCC to be presented with program in April, 2014

Additional classroom space

- 732 square feet as multi-functional, programmable space
- Estimated additional cost: $29,000

Additional Septic Capacity

- Studied in 2000's
  - Space fully occupied at the time
  - Continued use needed capacity expansion
  - Land acquired for expansion
  - Design completed in 2009
  - 7,000 gallons of daily flow capacity
- Expansion project not pursued:
  - Estimated cost: $800,000
  - Dramatic drop in programmed space

Mothballing Wings vs. Use as Storage

- Objective
  - Preservation of Existing Space
- Minimum Scope
  - Window Replacement
  - Roof Replacement
  - HVAC
  - Fire Alarm
  - Smoke Detection

- Storage use would require additional estimated $15,000 in fire alarm costs

Jeff Thompson referred to the park & ride slide and said Orange County Planning confirmed that bus service to the Cedar Grove site is the first service planned to be launched as part of the 5 year bus service program. He said the design and installation of the planned transit shelter and amenities (signage, schedules, etc.) can be coordinated with the Community

Center design, should the BOCC choose to move forward with the project. The Board should see the final bus service plan for approval in April 2014.

Jeff Thompson said this will use the southern parking component to allow people to loop around for drop offs. He said there is parking in the designated “new paved parking”.

Commissioner Rich asked how many spots this would have.

Jeff Thompson said he does not see this being stressed for use, as a result of the parking North of the facility.

Commissioner Rich asked if the parking will require a permit.

Jeff Thompson said no permit will be required.

Referring to the slide on additional classroom space,” Commissioner Gordon asked about the location on the blueprint.

Jeff Thompson said this is the area just south of the ladies room, next to the multi-media room.

Jeff Thompson reviewed the slide regarding additional septic capacity. He said the estimated cost of $800,000 still stands as a reasonable estimate for that expansion. He said the plans have been reviewed, and there are no issues with design.

Commissioner Rich asked why the 2009 Board of County Commissioners decided not to pursue this expansion.

Jeff Thompson said in 2009 the only business that remained in use was a daycare center. He said it was cost prohibitive to keep the facility running.

Chair Jacobs said the County tried to recruit others to use the space, but there were no takers. He said the cost effectiveness issues and the difficulty finding tenants during the recession led to the decision to close the facility.

Jeff Thompson reviewed the slide titled “Mothballing Wings vs. Use as Storage.” He said the mothballing state means protecting and preserving the wings for future use, while leaving the interiors as is. He said the question from the Board was what it would cost to convert this to code worthy, useable storage space. He said this would require additional fire alarm infrastructure at a cost of $15,000.

Chair Jacobs said he brought up the space needs issue at a past meeting, and he felt this may justify the expenditure of creating storage space in the wings. He said in the meantime, he attended a Piedmont Food and Agricultural Processing (PFAP) board meeting. He said business has been so successful that PFAP’s storage space is overwhelmed. He invited the PFAP Director Matthew Roybal to look at the wings for possible storage and suggested the businesses that use it could pay a rental fee. He said this rental fee would pay back for any needed improvements.

Commissioner Dorosin asked if anything could be stored without the proposed improvements.

John Thomas said no. He said the fire alarm system must be updated, and transoms must be changed.

Commissioner Dorosin clarified that the space would be completely empty in the mothball model.

John Thomas said that is correct.

Jeff Thompson noted that the cost to mothball is $600,000, and the cost to convert to storage is $615,000.

Chair Jacobs introduced Matthew Roybal, Manager of PFAP.

Matthew Roybal said his clients at PFAP have a great deal of need for storage, and their current space is being reclaimed. He said the lack of dry storage will drive these clients out of the area. He said his initial assessment of the space was that it would be limited to dry storage

use; however this is the greatest need at this point. He said the area would need to be free of pests, and there would need to be HVAC and access to restrooms.

Matthew Roybal referred to the following email, previously sent to Chair Jacobs:

Subject: PFAPC off-site storage
Date: Feb 7, 2014 11:45 AM

"On Wednesday afternoon, Jeff T., Rob, and I toured the community center site to evaluate the potential use of the auxiliary wings. The following is my initial assessment.

Site Improvements

Beyond the general "mothballing" improvements (windows, seals, etc.) the following would be required:

- Docks would need to be added to either wing to accommodate food storage. Both wings are well suited for this improvement.
- Doors would also need to be converted to double-doors with a minimum of 52 inches.
- The floors would require a minimum resurfacing upgrade to weight-bearing tile or paint system.
- Access to restrooms and hand-sinks would be required (the community center bathrooms would be sufficient for almost all potential uses).

The following would be recommended improvements:

- Parking and dock separation barrier half-wall or fence for foot traffic safety (a half-wall could be done in the planter-box style and landscaped if desired).
- Long-term flooring system installed (concrete treatment or epoxy).

Possible Use and Benefits

Based on the above, the site could support food storage, ag-business production, distribution, and education (ag, food business, and job training) operations.

- PFAPC and/or its Clients could immediately fill 33% of one wing, and 80% of both wings within two (2) years.
- It is possible to locate some ag-business functions at the site beyond storage, resulting in additional site jobs. The community center could be an ideal labor source and training environment.
- With two ag-business's on-site and 80% occupancy of both wings, my conservative estimate is that the site would support 8 to 12 full-time jobs, 6 to 8 part-time jobs, and 6 to 8 seasonal jobs. Please note a majority of these jobs would be transferred to the facility from other locations, and may not result in immediate hiring demands.
- Regardless of PFAPC overseeing operations at the site or renting space at the site, PFAPC could possibly relocate select food operations to the site (ag and distribution related) freeing up valuable space at PFAPC.
- The site is suitable for the location of a sub-zero freezer, which is in VERY high demand by local farmers and food businesses. Currently, PFAPC would be able to slot 12 to 20 pallets there today, and that demand is expected to triple within the next two (2) years. However, the expense of such an addition would be out of PFAPC's budget and would require other sources of funding, either county or grant funding. Costs would range from $30k to $90k dollars depending on specifications. Please note that certain ag-business functions that would be allowed at the site would require freezer capacity.

Moving Forward

If the county chooses to consider these potential uses, the following steps would be recommended:

- Assessment / study / report of use and demand.
- NCDA site evaluation for use.
- Operational modeling / budgeting.

Thank you for your ongoing support of Orange County agriculture and small businesses. This site has good potential; especially considering the area of the county it is located. Jeff has asked me (and I have agreed) to attend next week's meeting to answer any questions if necessary."

Matthew Roybal
PFAP Director
matthew@pfapnc.org
919-241-4212

Chair Jacobs noted that this storage option could generate jobs.

Matthew Roybal said many businesses are looking for co-location and seasonal work such as creating gift baskets, and that is a large growth area. He said restrooms would be required for any employees.

Chair Jacobs said he thought this was worth bringing to the Board.

Commissioner Gordon asked for clarification concerning the correlation between storage and employees needing restrooms.

Matthew Roybal said if someone is using this for storage/distribution, individuals will come in to stock and relocate product. He said the state requirement is that restroom access be available for any approved space.

Commissioner McKee said this facility operates as a business incubator, and several companies are about to graduate out of the facility. He said the discussion of using the wings for storage for PFAP ties back into the Board's desire to keep local businesses in this area. He said this is a reasonable use for these wings, and he would be more amenable to spending money for this use.

Commissioner Rich asked for a description of dry goods.

Matthew said this would include retail products or the supplies to create retail products, including pallets of boxes or boxes with non-perishable foods. He said the thickness of the floor also makes the site suitable for expanded use for potential refrigeration,

Commissioner Rich asked how much space PFAP would use now and in the future.

Matthew Roybal said PFAP themselves could potentially use 3000 square feet of dry storage capacity.

Jeff Thompson said this equates to about 1/3 of a wing, or 3 classrooms.

Matthew Roybal said that current demand would be exceeded, because his clients are so in need of storage. He said it would likely only take about 2 months to fill 33 percent of the facility.

Commissioner Price thanked him for this proposal and said it is encouraging. She said this ties in well with the area and its agricultural heritage.

Commissioner Gordon said the Board needs more information on the need for storage space. She questioned who needs the space; how much it will cost; how much income will be generated from clients; who will be the potential users; and what the impact will be on septic capacity. She would like staff outline the storage needs of Orange County's departments, and all of the other potential uses, as well the figures on use, revenue, and total cost.

Commissioner Pelissier said there is a figure in their abstract that states the cost at just over $600,000. She said some additional funding will be necessary to make the additional improvements. She said the question is what the revenue will be in exchange for the investment. She questioned whether this location is a good long term storage space for PFAP, or if there is a potential that other options would draw clients away after the County invests in these improvements. She asked if this is really a good location or a stop gap location during a time of need.

Matthew Roybal said it is not an ideal location, but the ideal location is not available for this use. He said food storage is usually in very inconvenient locations. He said there will be fluctuations in demand, and his dream is that a private developer would come in and see the value in developing space for this need. He said no developers have been interested so far. He said at this point, PFAP wants storage as close as possible to their current location in Orange County.

Chair Jacobs said he envisioned that the Board would refer this back to staff to flesh out. He said in the past the Commissioners did not want to moth ball the wings. He is encouraged that the Board is now interested in this space for possible storage for either the County or for PFAP, and this meets a lot of other goals in the short and medium term. He said these businesses would pay for this storage space, which would allow the County to recoup these expenses. He said this is something to be fleshed out by staff.

Commissioner Rich asked what this does to the timeframe for getting the community center built.

Jeff Thompson said the architects are ready to go ahead with the community center with or without the moth ball option. He said there will be a 4-5 month design time, followed by the bid process and build process. He said this puts the opening in the summer of 2015. He said this is assuming the Board of County Commissioners releases them to go forward with the design in the next 6-8 weeks.

Commissioner Rich asked what happens with storage space and if it comes on sooner.

Jeff Thompson said the storage space is marginal add, as the mothballing scope will have to be done anyway. He said it will not add much timing to do the fire alarm system and the other modification. He said this would not really affect the endpoint timeline.

Commissioner Rich said the Board doesn't want PFAP to find another storage space in the meantime.

Jeff Thompson said staff could prepare the analysis during the architect's design time and bring it back to the Board of County Commissioners with the final design.

Commissioner Price asked if the windows are state of the art premium priced items.

John Thomas said these will meet the code requirement for community conservation and make this a weather tight space. He said these are standard commercial grade windows and roofing.

Jeff Thompson reviewed the following slides and materials from the abstract:

Option Comparison

- *Base Project (Approved in CIP)*
  - Community Center
  - Removal of Wings
- *Option "A"*
  - Community Center
  - Preservation of Wings
  - Storage Use
  - Fire Alarm
  - Smoke Detection

- *Option B"*
  - Community Center
  - Preservation of Wings
  - Programmed Use
  - Septic Upgrade

"Base" Project: Community Center, Remove Wings
Preliminary Cost Estimate

General Conditions		$172,712
Selective Abatement & Deconstruction		$294,881
Building Renovation		$1,029,247
Site Work		$253,255
Construction Subtotal		**$1,577,383**
Contingency	8%	$105,930
Professional Fees		$173,500
Cultural & Archaeology Study		$5,000
Construction Testing & Inspections		$15,774
Permits & Fees		$2,000
Audio Visual Equipment		$20,000
Signage		$3,500
Furniture, Fixtures &Equipment		$94,643
Project Total		**$1,997,730**

Option B – Fully Programmed Space.
The cost to convert the wings to fully programmed space involves major investments in the septic system upgrade to allow for the additional required wastewater flow as well as the interior space upfit (to include an expansion of the proposed Community Center HVAC system) that would provide comfortable office, meeting and services areas necessary for programmable space.

Septic Upgrade: MBAJ Architects and their engineering sub-consultants reviewed the construction documents and state that the system as designed is adequate for up to 7,000 gallons of daily flow. Full capacity design is estimated not to exceed ***$800,000***, which includes adequate contingency for unforeseen conditions.

This system was originally conceived and designed for the Board's consideration for installation from the early 2000s through 2009. The Board chose not to pursue the additional 7,000 gallons of daily flow to support the rapidly declining occupancy and programming of the facility.

Upfit: A full occupancy upfit is estimated at $100 per square foot. The estimated full cost for this upfit, which includes the expanded Community Center HVAC system, is ***$2,100,000***.
FINANCIAL IMPACT: The Board approved the FY2012-17 Capital Investment Plan ("CIP") that included $250,000 in FY 2012-13 for deconstruction of sections of the facility in preparation for the future use on the site. The Board also approved $2.0 million in FY2014-15 for the design and construction of the new facility that, when combined with the $250,000 authorized in FY 2012-13, brings the total project capital budget to $2,250,000. The following illustration outlines the costs associated with the alternatives discussed:

Option A – Storage Use, additional classroom space (No septic upgrade)

	Estimated Cost	***Current Revenues***	***Appropriations***	***Surplus/ (Deficit)***
Cedar Grove Project	$2,000,000	$2,250,000	$2,250,000	$250,000
Classroom Wing "Mothball" Design Fee	$28,800	$0	$0	($28,800)
Classroom Wing "Mothball" Estimated Construction Cost*	$579,900	$0	$0	($579,900)
Classroom Wing Storage Upgrade Estimated Cost	$15,000	$0	$0	($15,000)
Palletized Storage Opening	$10,000	$0	$0	($10,000)
Additional Classroom Space Upfit Estimated Cost	$29,000	$0	$0	($29,000)
Totals:	**$2,662,700**	**$2,250,000**	**$2,250,000**	**($412,700)**

Option B – Program Use (Septic Upgrade)

	Estimated Cost	***Current Revenues***	***Appropriations***	***Surplus/ (Deficit)***
Cedar Grove Project	$2,000,000	$2,250,000	$2,250,000	$250,000

Classroom Wing "Mothball" Design Fee	$28,800	$0	$0	($28,800)
Classroom Wing "Mothball" Estimated Construction Cost	$579,900	$0	$0	($579,900)
Classroom Wing Upfit Cost (est. $100 per square foot)	$2,100,000	$0	$0	($2,100,000)
Septic System Upgrade Estimated Cost	$800,000	$0	$0	($800,000)
Additional Classroom Space Upfit Estimated Cost	$29,000	$0	$0	($29,000)
Totals:	**$5,537,700**	**$2,250,000**	**$2,250,000**	**($3,287,700)**

Chair Jacobs said Dr. Sue Florence is here as spokesperson for the workgroup and would like to speak on this item.

Dr. Sue Florence thanked everyone for allowing her to speak. She said she is a product of Orange County. She recognized members of her work group and thanked the recreation department and architects, who worked well with the group. She said everyone was able to agree on a plan to present to the Board of Commissioners. She said at the last meeting the group talked about bringing other programming services to the community center. She said economic standards caused all of the programming to be removed from this facility, and this is a lifeline for the community. She said the workgroup is interested in Option b because it would allow space for programs to return to the center. She said the group wants a combination of activities for their community to educate, flourish and grow. She said they also want the wings to be maintained. She said she would like to see the rescue squad back at this facility. She said the community will work together to help make this project happen.

Chair Jacobs said this item will be coming back to the Board in April, and there is funding allocated in the budget.

Commissioner Dorosin asked if it is possible to find a third way that would renovate one wing fully and use the other wing for storage.

Commissioner Gordon said if the Board is talking about services, the County has a dual service model. She said the idea of expanding that model would be a different conversation.

Chair Jacobs said that is not what is being discussed now, but is a possible discussion for the future.

2. Space Study Follow-Up to November 12, 2013 BOCC Work Session

Wayne Fenton reviewed the following PowerPoint slides:

Stressed, Unused and Underutilized Assets and Storage Assessment
BOCC Work Session
March 11, 2014

Board Update

- November 12, 2013 space use and facility report presented to Board
- Identified stressed, unused and under-utilized facilities and spaces
- Identified inefficient use of storage space in some locations
- Board requested additional information

Board Update

- This report presents:
    - Options, costs and considerations for:
        - use or disposition of financially stressed assets
        - use of available unused/underutilized space
    - Information regarding departmental storage practices, identified needs and policy recommendations
- Board feedback and guidance intended to guide development of CIP

Industry Standard Space Definitions

- Report primarily considers assignable square footage

Industry Standard Space Definitions

- Service Area Square Footage
- Circulation Areas
- Mechanical Area Square Footage
- Structural Area Square Footage

"Stressed Assets"

- Financially stressed assets
- Assets that are fully depreciated and where cost of needed improvements exceeds market value of asset
- Environment and Agriculture Center (EAC)

Unused/Underutilized Space

- Includes:
    - Unoccupied spaces
    - Space not used at highest purpose
    - Space occupied below recommended "density"
- EAC
- Government Services Annex (GSA)
- Whitted Center 'A' Building First Floor "Flex Space" (unassigned)
- Link Center First Floor
- Cedar Grove Center - wings

Stressed Asset
Environment & Agriculture Center

Stressed Asset - EAC

- Original construction 1960s

- County acquisition and renovation – 1980s
- Fully depreciated
- Requires ~ $1,433,000 investment for roof, HVAC and/or parking area improvements/ replacements
- Would require additional ~ $80/square foot if existing spaces are upfit for other uses (~ 10,960 assignable square feet available) – approximate cost of $876,800

EAC Options

- Current occupancy – assignable square feet

EAC Options

- "Status Quo" – existing use and/or occupants
  - Requires HVAC, roof, parking investments
- Convert remainder of facility to conditioned storage
  - Requires HVAC, roof investments
- Relocate occupants and storage and divest property and structures (may include ES sub-station and former car wash building)
- Relocate occupants and storage, deconstruct /demolish structures and divest property

Jeff Thompson said a lot of this information is not in the CIP, but this conversation and the Board direction will allow staff to feed that CIP discussion.

Wayne Fenton referred to slide 3 and said the gross square footage is the exterior measurement of the building, so it is not all useable space. He said this report focuses on what can be assigned to departments for their use.

Commissioner Dorosin asked how a building can be stressed and underutilized.

Wayne Fenton said stressed means the building is fully depreciated and has improvements that exceed its value. He said the underutilized status means the number of people for the square footage is lower than it would ideally be if the renovations were done.

Commissioner McKee said the current occupants of the Environment and Agriculture Center (EAC) are happy with their location and would like to remain there. He said if the building is underutilized, then more people need to be put in the space, rather than writing it off.

Wayne Fenton said the HVAC improvements are required, and the entire system has aged out.

Commissioner Gordon asked what space in the EAC building would be converted to storage if occupants stay there.

Wayne Fenton said the goldenrod colored area on the blueprint is the current conditioned storage. He said if the status quo option is followed, this would be left as is.

Commissioner Dorosin said the suggestion was about turning the whole space into conditioned storage.

Commissioner Gordon said if the EAC is underutilized, it can either be used for more storage or more people.

Wayne Fenton said there are currently offices being informally used for storage in addition to the conditioned storage. He said more people could be put in that space.

Commissioner Gordon said this means that some of the designated department spaces on the design are not occupied.

Wayne Fenton said there are some spaces that are not occupied, and there are some that are larger than needed.

Commissioner Gordon asked if staff would recommend converting unoccupied offices to conditioned storage.

Wayne Fenton said there are a number of options that could be pursued.

Jeff Thompson said one of the perspectives of underutilization is matching the building to its highest and best use. He said this building would be suitable for a lower rent rate as a storage unit.

Commissioner McKee said he is not arguing against making an investment to make this a more useable space. He said there are many agricultural offices that need to be co-located for their similarity of purposes in the EAC. He said the records need to be accessible to each other. He said the idea was floated of moving these offices to other locations, and his main point is that this facility works best for what it is being used for. He said it is meant to be an agricultural facility and these departments need to stay together.

Commissioner Price asked what the difference would be between upfitting this space or building a new facility with the same services. She agrees with Commissioner McKee that the departments should stay together.

Jeff Thompson said the existing CIP has the Blackwood Farm, which would be the consolidated facility for these uses. He said this is now in the CIP at $6 million. He said if that was not there and the County had to replicate this facility, it would be about a $3 million project. He said this compares to $1.4 million to keep the current facility in an operational state as a co-located facility.

Commissioner Pelissier referred to the chart and said it appears that one option was to put all of these departments into the Government Services Annex.

Wayne Fenton said this was discussed in November as an option that could work but was not ideal.

Commissioner Pelissier said she understands the need to keep these departments together. She said her idea was to move them to the Government Services Annex and then use the old building for storage for PFAP, since it is more centrally located. She asked if this move would require the departments to share counters.

Jeff Thompson said yes. He said using industry standards, the space could be consolidated; however this does not account for individual needs of the departments, which add space. He said these are really four independent departments working individually under one roof.

Commissioner McKee said there are not only 4 separate agencies, but there are 3 separate governments in this building.

Wayne Fenton said this presentation is just about presenting the options.

Chair Jacobs asked about the next steps for this particular facility and when this will come back to the Board.

Jeff Thompson said this has been an outline of the options, and there is a $1.4 million need to keep this building going as it stands. He said this can be done, but if there is a choice to move forward with Blackwood Farm, then this old building could be filled with storage.

Chair Jacobs said he is just asking where this is being left in the decision making process for the Board. He asked if this will be brought back to a subsequent meeting with options.

Wayne Fenton said if a decision is made on Blackwood Farms then staff can keep this building operational, because there is a goal line. He said the recommendation for the use of the facility is more in keeping with being a former grocery store. He said if there are factors that make the Board want to keep it then staff will work with that guidance.

Chair Jacobs asked if this will then be part of the CIP discussion. He said the Board can talk about this at work sessions, keeping this information in mind as a decision is made about any CIP modifications in relation to this building or Blackwood Farm.

Clarence Grier said if the building is kept, one suggestion likely to be put forward if is to invest the additional $1.6 million to make it structurally sound.

Commissioner Gordon said no one has asked about the specific needs for more office space, co-location and who needs it. She said this information has not been presented in a way that will help them make any decisions.

Jeff Thompson said staff reported in November that there was no demand for more office space in the near future. He said the only exception was the Department on Aging. He said there is more office space overall than demand, which results in underutilized space. He said the only facility that is stressed is the EAC.

Commissioner Gordon said the principles say that the use of office space for storage space is bad. She asked what the solution is for this, and she asked if this information can be brought back.

Commissioner Price asked if staff would recommend moving walls or reconstructing the inside if the EAC building were kept.

Jeff Thompson said the storage space was created when planning and environmental health moved out. He said anything is possible for an interior upfit.

Commissioner McKee said he is hearing that it would make more sense to renovate the whole structure to standards rather than to spend less and leave other improvements hanging out there.

Clarence Grier said the debt service cost gained would bring the building up to code and give staff the desired building and space.

Commissioner McKee said this makes sense. He said past conversations have been a stalking horse to move to the Blackwood Farm facility. He said the conversation continually comes back to this being an underutilized facility, and then this leads to conversations about Blackwood Farm, which is a disconnect for him.

Jeff Thompson said Blackwood Farms predated this plan, and his point is if the Board of County Commissioners is going to do this, then funding should not be spent in two places.

Commissioner McKee said his point is that the funding for Blackwood Farms was jumped forward last year and then back again. He said there is no definitive plan for why the funding was moved forward.

Dave Stancil said when staff went through the CIP discussions last year, the idea that this older building was not worth saving was what drove the idea of the Blackwood Farm facility.

Commissioner Dorosin said the Board needs to make a policy decision of whether to keep the EAC with the collocated spaces on this site. He said if this decision is yes, then the question of renovating the building is an easier one to answer; if the answer is no, then the Board can look at other options. He said perhaps underutilized facilities should put back on the tax rolls, or for affordable housing or some other use. He said this policy question needs to be answered soon.

Chair Jacobs said the funding jumped because the manager at that time saw the proposed costs to renovate and decided to propose moving to Blackwood Farms. He said the Board did not make that decision and they were working on consolidating facilities. He said he feels this should be part of the CIP discussion. He said there is now a different take on this building, and there are two options.

Commissioner Gordon said the EAC site is better suited to stay in Hillsborough in some form or fashion. She said Blackwood Farms was designed by the committee to have a parks operation base. She said the location is decentralized, and she feels the Environmental and Agricultural Center functions should not be put there.

Commissioner McKee asked for consensus on moving forward with looking at how to best utilize the existing space at EAC to maintain or rebuild the facility for usage by current occupants.

Chair Jacobs said he has not heard anyone object to this, and he feels the Board can take Blackwood Farm off the table; however he feels other sites could be kept on the table.

He said it is premature to say definitively that there is no other option until the Board hears the presentation.

Commissioner Gordon said she would just like to see this facility somewhere in Hillsborough.

Chair Jacobs said he hears the consensus that Blackwood Farms is not where the EAC should be located.

Wayne Fenton resumed his review of the following PowerPoint Slides:

Underutilized Asset
Cedar Grove Center

Underutilized Asset – Cedar Grove Center (blueprint)

Cedar Grove Center "wing" options

- "Moth ball" for potential future use (several upgrades required to meet current code);
- Make minor modifications to allow use as minimally conditioned storage space;
- Renovate for use as fully-conditioned storage space;
- Renovate for use as office space for one or more of the departments currently housed at EAC
- Has adequate space to house all EAC occupants
- Would require ~ $2,100,000 for upfit
- Additional $800,000 for septic system if office and associated use selected

Underutilized space
Whitted Center

- Unassigned "flex" space (blueprint)

Unassigned space 2,565 square feet

Underutilized space –
Whitted Center

- Whitted 'A' building -
- Approximately 2,565 SF of assignable space
- Opportunities include:
  - Move DEAPR staff from EAC
  - Move DEAPR staff from Central Rec
    - free up Central Rec space for programming
  - Other
- ~ $205,000 to upfit for office and associated use

Underutilized Asset
Government Services Annex
Underutilized Asset - GSA

- Significant use of class 'B' office space for storage
- Items can be stored more efficiently
- Off-site storage more economical and would free up valuable office space
- Opportunity to house County department(s), business incubator space, and third-party leased space, etc.

Underutilized Asset – GSA (blueprint)

- Current occupancy – assignable square feet
  (First Floor)
  Board of Elections 4,880 square feet

Underutilized Asset - GSA

- Potential occupancy – assignable square feet
  Board of Elections (2,880 square feet)
  Other Use (2,000 square feet)

Underutilized Asset - GSA

- Required for any continued use:
  - ~ $350,000 required for HVAC system replacement
  - ~ $400,000 to address floodplain issues
- Required if interior space to be modified for other uses:
  - ~ $390,000 for extensive upfit of all assignable square footage (4,875 @ $80/square foot)

Underutilized Asset –
Link Government Services Center

Underutilized Asset – Link GSC

- Unassigned space - ~ 4,680 unassigned square feet
- Underutilized Asset – Link GSC
- Available to house additional County department(s);
- Available for future growth of current occupying departments;
- ~ $819,000 to upfit all available unassigned square footage (restroom upgrades, air distribution modifications, sprinkler activation, etc.)

Underutilized Asset
Former AMS North Administration Building

- Former AMS North Administration Building
- Minor upfits completed early 2014 for use by Orange Public Transportation
- Relocated from modular unit leased at $600 per month

Underutilized Asset
Public Defender/129 King St

Public Defender/129 King St.

- Former Purchasing and Central Services Building
- Public Defender relocated from leased space in Fall 2011
- Building includes ~ 1,360 square feet of unconditioned low-bay warehouse space
- Accessibility issues

Storage Assessment
Storage Needs

- Records
- Tools & Equipment
  - Office – Printers, copiers, etc.
  - Service delivery – AMS, Animal Services, Emergency Services
- Supplies
  - Service delivery – medical, food, books, etc.

    - Office
- Surplus property

Storage Space – “Off-Site”
- EAC – Revere Road

Storage Space – “Off-Site”
- EAC – Revere Road
    - Dedicated records storage
    - Twenty-nine individual “lockers”
    - Standardized storage for file boxes only
    - Equipped with shelving units
    - Secure, managed space
    - Conditioned space

Storage Space – “Off-Site” – cont’d
Former car wash – Revere Road

Storage Space – “Off-Site” – cont’d
Former car wash – Revere Road
    - Unconditioned space
    - Four individual “bays”
    - To be equipped with shelving units to maximize capacity
    - Secure space

Storage Space – “Off-Site” – cont’d
510 Meadowlands – Emergency Services
Storage Space – “Off-Site” – cont’d
- 510 Meadowlands – Emergency Services
    - Heated warehouse
    - High bay storage racks – count/linear feet
    - Managed by Emergency Services staff
    - Loading dock access

Storage Space – Off-Site – cont’d
Former Motor Pool – Highway 86 N
Storage Space – Off-Site – cont’d
- Former Motor Pool – Highway 86 N
    - AMS tools, equipment and supplies
    - Rack storage to maximize use
    - Second level could be added to increase storage capacity
    - Heated warehouse

Departmental Storage Survey Findings
- Fifteen departments make use of the “off-site” conditioned storage lockers located at the EAC on Revere Road for records storage;
- Three departments store items in the unconditioned space at 510 Meadowlands Road;
- Twenty departments indicated that there are regulatory requirements for records retention for records for their departments;

Departmental Storage Survey

- Fifteen departments indicated that they routinely retain records beyond the required retention period for their department/agency;
- Eighteen departments indicated that electronic storage of at least some of the records they are required to retain is acceptable (would have additional unbudgeted cost implications for IT scanning project);

Departmental Storage Survey

- Seventeen agencies indicated that off-site storage of required records is acceptable;
- Several departments currently use office space for storage of records, equipment, etc.

Storage Use Recommendations

- Written policy for storage of records and other items requiring storage that will ensure:
  - Frequently accessed records and other items housed " locally" stored within departments; infrequently accessed records and items efficiently stored in off-site storage locations;
  - Regulatory requirements for records retention are met;
  - County needs/wishes for retention of records with historical significance are maintained

Storage Use Recommendations – cont'd

- Written policy for storage of records and other items requiring storage that will ensure:
  - Records not maintained for historical reference routinely destroyed and/or recycled at end of retention period;
  - Non-record items stored as efficiently as possible based on frequency of access, type of storage required (conditioned versus unconditioned), etc.
  - Designated office space not used for records or equipment storage;
  - Discussion
  - "The County Manager recommends the Board receive and discuss the space study follow up information and provide guidance to the County Manager and staff in anticipation of the FY2014-15 Capital Investment Planning process."

Wayne Fenton said some of the building and equipment at the Link Government Services Center is in the flood plain area and needs to be moved.

Jeff Thompson said there is no regulatory mandate to do this, but it is a risk. He said there has been water in the basement.

Chair Jacobs noted that if the building was taken down, nothing new could be put back up as it is in the flood plain.

Jeff Thompson said this is correct.

Commissioner Gordon asked about the differences in the upfit costs.

Wayne Fenton said the heating and air systems in this part of the building were not designed for individual offices, so the distribution would have to be re-done, and bathrooms would have to be added.

Discussion ensued about the past history and use of the building.

Referring to the storage space needs slides, Wayne Fenton said staff sent out a survey to the departments requesting information on storage needs and practices.

Referring to the slides on EAC storage space, Wayne Fenton said the storage area is upfit with chain link fences and shelving, and the only thing being stored there are records in banker boxes, properly stored on shelving.

Jeff Thompson said each cage stores about 108 record boxes, and some departments have more than one cage.

Wayne Thompson said staff will come back with a draft policy for how long records need to be kept. He said staff will work to help departments comply.

Jeff Thompson said the incorporation of the digitization technology will hopefully result in more shared goals with the departments. He said some departments want all records at arm's length, and this takes up valuable space.

Chair Jacobs asked what recommendation is being made with regard to existing unused space and space currently being used for storage.

Jeff Thompson said the Government Services Annex could be offered up for third party use and still has ample storage.

Chair Jacobs said the conclusion is that guidelines are needed for storage. He said he does not have clarity on where things are stored now and where they would be stored in the future.

Jeff Thompson said there is a need for centralized storage, and there are office and common area spaces being used inappropriately for storage. He said departments will request more space because space is being used for storage that could be done offsite. He said staff has interviewed the departments and now understands these situations. He said departments feel fragmented in their record retention needs, and there is little awareness of the digitization process. He said the recommendation is to formalize a policy for this and free up the best use office and common space by getting those items into storage spaces.

He said this will lend itself to the space study as it relates to available space that can be used for incubation, developmental, or other economic development space.

Chair Jacobs said the Board is trying to come to more clarity regarding the wings at Cedar Grove or the EAC building. He thought there would be better answers after this discussion, but it seems that staff needs more time.

Jeff Thompson said that is correct.

Commissioner Gordon said this is a start, but it does not go far enough. She said the information needs to be organized more efficiently. She said there needs to be some kind of statement about what kind of space each department needs and how much space it needs.

Jeff Thompson said this question has been asked, but most departments don't know that answer. He said more probing and education is needed on this issue.

Commissioner Gordon said the Board received a lot of information before, and this is a subset of that. She feels there needs to be another work session on the space needs study to bring this to some manageable recommendations.

She said if the discussion is about consolidation, staff should try to figure out some way that is convenient in order to eliminate the need for people to drive their cars to get to different departments.

Jeff Thompson said this has been done, and EAC has been consolidated and co-located, though the facility is depreciated. He said he is not asking to move people out.

Commissioner Gordon said her point is that consolidation should be done to as few locations in Hillsborough as possible.

Jeff Thompson said that point is intact.

Commissioner Gordon said it would be good have another space needs work session. She said the idea of having the recreation folks come over to Whitted is a good one, as the recreation building is not a great space. She also thinks recreation needs expansion.

Commissioner Price would like to see more consideration of the fact that we are in a digital age. She said this needs to be considered when looking at what the modern space needs really are for the people in each department. She said a huge desk is no longer a requirement.

Jeff Thompson said this has been discussed, and modernization of offices does require less square footage, however technology does not address meeting spaces and customer service spaces, and size is needed in these spaces. He said there is adequate space for growth, and there will be more once the storage policy is tightened up.

Commissioner Pelissier said she has struggled because there are CIP decisions to be made, and the Board does not have all of the information. She said this is really more about best use of facilities. She would like to see how much actual space is being used for storage. She said there is no way to know how much less space is needed until the policy is developed and implemented.

Jeff Thompson said the big CIP discussion is what to do about EAC. He said this is really the only facility in need of direction, outside of optimal use, which is not a CIP issue.

Commissioner Pelissier asked how long it will take to find out how much less space is needed.

Jeff Thompson said that is a challenge, because there are so many regulatory groups to deal with. He said 6 months is probably a fair timeline.

Commissioner Rich asked what happens to the CIP if departments start digitizing items.

Jeff Thompson said there is a line item for that.

Chair Jacobs said there seems to be a lot more work to do on analyzing storage space. He said it would be good to have a matrix showing the overlapping needs of departments, and an analysis of office space. He said the Board also needs to come back to the issue of the EAC and how it fits into the CIP. He said there is agreement not to put EAC functions at Blackwood Farms, and it seems there is no other space that would allow the co-location. He said the Board would like to have three alternatives in the CIP for EAC: 1) keep it as is; 2) renovate; or 3) build a new building on the same site.

Jeff Thompson said a major renovation, adaptive reuse or a deconstruction could be done. He said these options could be presented, as well as what is currently in the CIP.

Commissioner McKee asked for a consensus again on the current uses at EAC to be maintained at the site on Revere Road and not moved to Blackwood Farms.

Commissioner Price said she really wants to stay on top of the technology issue as it relates to the space study and the effect on office space.

Jeff Thompson said staff can specifically report on this.

Commissioner Price said she was also voting in favor of the straw poll.

Commissioner Dorosin asked for clarification on the purpose of the straw poll. He reviewed the three options for the site.

Chair Jacobs said another option is to leave the building as it is.

Commissioner McKee said the consensus he asked for is simply that the best use is to maintain the current agencies at the current building, as this is what is best for the agricultural community.

Commissioner Dorosin asked if Commissioner McKee wants the idea of moving all three agencies somewhere else to be taken off the table.

Commissioner McKee said yes, because the agencies and the community are happy with the current location. He said there are various government agencies involved and if a move were made to the annex, some of these agencies would go to Durham.

Commissioner Gordon said she feels this should be brought back again.

Chair Jacobs asked if the majority of Board of County Commissioners is comfortable with leaving the current functions co-located at that site, with recommendations for permutations to come from staff for consideration in the future. He said this at least gives some direction.

Chair Jacobs asked if there are plans for expansion for those offices that have extra unused space, or if the Board should be considering further shifts of departmental space. He

questioned whether some of these buildings should go into the public pool or be dedicated to some quasi-private function like an incubator.

Jeff Thompson said if staff can get the storage situation right, there will be space for reasonable and prudent County function expansion. He said if there is still surplus space, this can go into the pool for economic development.

Chair Jacobs noted that the Board will not have adequate information about storage when the Cedar Grove item comes back on April 15th. He said this means a decision will be made without knowledge of the County storage needs that might be met by those wings. He said there can be discussion of other possibilities, but there will be only one actual proposal in front of the Board at that time

3. Presentation of Manager's Recommended FY 2014-19 Capital Investment Plan (CIP)

Clarence Grier said the CIP commits the County only to the first year of funding for capital projects and the other years are just used as a planning tool. He said the next fiscal year includes $22.8 million in projects.

Paul Laughton reviewed the background information for this item. He referenced the letter from Orange County schools that is included in the packet. He said this addresses funding requests for year 1 and the facility assessments and needs. He said both school districts total $330 million in facility assessment needs.

He said the department heads were not asked to speak tonight, as time is limited, and he noted April 10th and May 15th as dates for future CIP work sessions. He said these will provide opportunities to outline specific projects.

Paul Laughton reviewed the following PowerPoint presentation:

County Manager's Recommended FY 2014-19 Capital Investment Plan

Presentation
Link Government Services Center, Hillsborough
Orange County, NC
March 11, 2014

Overview

- 5-Year Capital Investment Plan (CIP) with detailed information in Years 1-5, and an overall picture in Years 6-10
- The CIP is a budget planning tool that is evaluated annually to include year-to-year changes in priorities, needs, and available resources.
- Funding decisions are approved only for Year 1 (FY 2014-15.

CIP Format

- Divided into the following sections/tabs:
  - CIP Summaries
  - County Projects
  - Special Revenue Projects (Article 46 Sales Tax)
  - Proprietary Projects (Water & Sewer, Solid Waste, and Sportsplex)
  - School Projects
  - Appendices (Debt Service, County Project balances, and Policies)
  -

FY 2014-19 Orange County CIP Projects (pie chart)

County-Wide Summary – Appropriations

FY 2014-19 Orange County CIP Projects (pie chart)
County-Wide Summary - Revenues

Current CIP Projects Removed from Recommended FY 2014-19 CIP
County Projects:

- Robert and Pearl Seymour Center (no funding since FY 12-13)
- Upfit of Link Government Services Center (no funding since FY 12-13)
- Affordable Housing – Impact Fee Reimbursement (will be budgeted in the Housing Fund in FY 2014-15)
- Energy Bank (will be handled through the Asset Management Services operations budget in FY 2014-15)

Parks Projects:

- Joint Artificial Turf Soccer Fields w/ Town of CH (project completed in FY 13-14)

Current CIP Projects Removed from Recommended FY 2014-19 CIP
Water and Sewer Projects:

- Lake Orange Capital Maintenance (no funding since FY 12-13; will be handled as an operations and maintenance item in Annual Operations Budget starting in FY 2014-15).
- Richmond Hills Pump Station Rehabilitation (the anticipated connection timeline between the Efland Sewer and the City of Mebane negates the need for this project in the CIP).

Major Changes to Current FY 2013-18 CIP
County Projects:

- Southern Branch Library – moves up 1 year
- HVAC Projects – Whitted HSC Chiller Replacement included in Year 1
- EMS Substations – co-build concept with Towns of CH and Hillsborough
- Six (6) New Projects

Major Changes to Current FY 2013-18 CIP (cont.)
Park Projects:

- Blackwood Farm Park – includes $147,000 in Year 1 for limited opening/amenities (trail construction, dock, restrooms, parking, signage); Park construction in Year 4
- Cedar Grove Park (Phase II) – includes $200,000 in Year 4 for lighting replacement on field #1 and renovations to basketball courts.
- Lands Legacy – the $2.4 million total in prior bond authorization funds is included in Years 1 and 2
- Millhouse Road Park – park construction pushed back 2 years (to Year 4) as per Town of CH funding timetable
- 1 New Project (Facility Renovations and Repairs)

Major Changes to Current FY 2013-18 CIP (cont.)
Water and Sewer Projects:

- Buckhorn-Mebane EDD Phase 3 & 4 – pushed back 1 year to allow completion of Phase 2
- Efland Sewer Flow to Mebane – construction costs have increased by approximately $900,000
- Hillsborough EDD – moved up 3 years due to projected economic activity

- Eno EDD – pushed back 4 years due to recent feasibility studies in providing sewer service to the area
- 2 New Projects

Major Changes to Current FY 2013-18 CIP (cont.)

Solid Waste Projects:

- Sanitation – increased costs of Eubanks Road Convenience Center improvements by approximately $1.1 million.
- High Rock and Ferguson Road Convenience Centers improvements have been pushed back 1 year. Bradshaw Quarry Center Improvements pushed back to Years 6-10.
- Recycling – includes purchase of Urban carts in FY 2013-14 and Rural carts in Years 1 and 2.

Major Changes to Current FY 2013-18 CIP (cont.)

Sportsplex:

- Includes consolidating Phases 2 (Indoor Field) and 3 (Indoor Court) into one Major Expansion Project in Year 2 after Phase 1 is complete.

Schools: (Based on most recent SAPFO #'s)

- CHCCS – Middle School #5 moves back 3 years to open FY 2020-21; Elementary #12 moves up 1 year to open FY 2020-21; Carrboro HS additions moves back 3 years to open FY 2023-24
- OCS – Cedar Ridge HS Classroom Addition moves back from FY 2015-16 to FY 2022-23

New Projects in CIP

County Projects:

- Cedar Grove Community Center Library Kiosk (Year 2)
- Main Branch Library Remodel (Years 6-10)
- Parking Lot Improvements (Years 2 and 4, Years 6-10)
- Life Safety – ADA (Years 1, 2, and 5, Years 6-10)
- Court Street Annex (Years 6-10)
- Historic Rogers Road Neighborhood Community Center/Infrastructure (Year 2)

Park Project:

- Facility Renovations and Repairs (Years 1-5)

Water & Sewer Projects:

- Economic Development Infrastructure (Year 1)
- Economic Development Utility Extension Projects(Years 1 and 2)

New Projects in CIP (cont.)

Solid Waste Projects:

- Recycling Operations - purchase of Urban carts (Current FY 2013-14) and Rural Carts (Years 1 and 2)

Sportsplex Projects:

- Combines Phases 2 (Indoor Turf) and 3 (Indoor Court) into one consolidated project (Year 2)

Major County Projects - Year 1

- Cedar Grove Community Center $2,000,000
- Southern Orange Campus (Future Planning) - $400,000

- Information Technology $500,000
- VIPER Radio System $500,000 (2nd year of tower cost)
- Conservation Easements $250,000
- Lands Legacy $400,000
- P & R Facility Renovations and Repairs $256,500

Special Revenue Projects – Year 1
(Article 46 Sales Tax)

- 50% of proceeds to Economic Development initiatives, and 50% to Schools
- Economic Development – $1, 386,490 (distributed among 8 initiatives with approximately 60% reserved for debt service)
- Schools – CHCCS $852,690 (1/2 towards Technology, and 1/2 towards facility improvements at older schools); OCS $533,800 (Technology 1:1 laptop initiative)

Proprietary Projects – Year 1

- Water and Sewer Projects:
  - Efland Sewer Flow to Mebane $4,530,000
  - Hillsborough EDD $150,000
  - Economic Development Infrastructure $100,000
  - Economic Development Utility Extension Projects $250,000
- Solid Waste Projects:
  - Eubanks Road SWCC Improvements $2,428,283
  - Purchase 7,000 Rural Recycling Carts $378,000
- Sportsplex Projects:
  - Phase 1 Expansion (Pool Mezzanine) $950,000

School Projects - Year 1

- No new Debt financing of School Projects in FY 2014-15
- Pay-As-You-Go funds ($3,724,849) – same amount as in FY 2013-14
- Lottery Proceeds ($1,336,280) – decrease of approximately $17,000 from FY 2013-14 (based on State projections)

Appendices

- Debt Service and Debt Capacity:
  - General Fund – remains under the 15% debt capacity throughout the 5-year CIP; reaches 15.44% in Year 6 (FY 19-20) with a high of 19.15% in Year 8 (FY 21-22)
  - Water and Sewer Projects (Article 46 Sales Tax proceeds) – current projected revenue earmarked for debt service is adequate to cover debt service payments over the 5-Year CIP
- County Capital Project balances
- Capital Funding, Debt Management, and Fund Balance Management Policies

Document Availability

- Clerk to the Board of Commissioners
- County Finance and Administrative Services Office
- Orange County Website
  - www.orangecountync.gov

Paul Laughton referred to the pie charts regarding appropriation and revenues. He said the appropriations can really change year to year. He said a large part of this year's increase is

driven by the jail project. He said the SAPFO numbers for the schools drive the needs and capacity decisions. He said the CIP shows many of these in years 6 through 10. He reminded the Board of the capitol funding policy included in the appendices section, which gives a principle target of providing capital funding of 60 percent to schools, and 40 percent to the County over a decade, starting in 2005. He said the County is right at this goal if you look at the 10 year period, with 59.6 percent schools and 40.4 percent County.

Paul Laughton said the HVAC chiller is having a lot of problems and there is $150,000 in HVAC to pay for this. He said the total cost is $200,000, but there is $100,000 in available contingency from the Whitted project that can be used.

Chair Jacobs said the current chiller has been a problem from the start, and there is an issue in the community with the sound. He suggested that the replacement be vetted for sound.

Paul Laughton said the co-build concept for EMS substations with the towns of Chapel Hill and Hillsborough includes a plan to do two buildings in year 2, with a cost of $600,000 per substation. He said this would be one for the town of Chapel Hill and one with the town of Hillsborough. He said this would be done again the next year, followed by two stand alone stations. He said this would include one in year 5 and one in the out years. He said this provides 4 co-built locations and 2 stand-alones, which is a major change.

He said the Lands Legacy allocations are $400,000 in year 1 and $2 million in year 2.

Commissioner Dorosin asked if the Lands Legacy plan is to spend $2.4 million by 2015-16 buying more land.

Paul Laughton said that money would be available.

Commissioner Dorosin asked if the money could be given to something else if it is not spent.

Paul Laughton said that would be a decision for the Board, but the people approved this bond for use with Lands Legacy. He said this lapsed in 2010, and it will require refinancing and re-funding if it is the desire of the Board.

Commissioner Dorosin asked if there is a legal obligation to continue allocating this bond money to this project.

Commissioner Gordon said the Board has an ethical obligation, since the voters voted for this bond. She said there were some rough patches with financing, and therefore some Lands Legacy funding was deferred; but she feels there is still an ethical obligation to come through with this funding.

Commissioner Dorosin said there is not a legal obligation.

Commissioner Gordon said there is not a legal obligation with any bond, but there is an ethical obligation.

Paul Laughton said the increase to the Eubanks Road Convenience Center improvements will bring the total cost to $2.4 million. He said much of this is dealing with the moving of the scale house operations and the associated site improvements. He said this includes extension of water and sewer, additional storm water structures, 2 additional compactors and a larger household hazardous waste building.

Paul Laughton referred to the Sportsplex improvements. He said there are details in the abstract that present some compelling revenue numbers. He said phase 1 would be done in 2014/15, moving right into phases 2 and 3 in year 2. He said the cost is the same, with $950,000 for the first phase and $2.8 million for the next two phases.

He referred to the changes to schools. He said the move back for the middle school is related to the addition of the Culbreth science wing. He said the Cedar Ridge High School addition was put in the plan for discussion, but the SAPFO numbers say this is not needed until 2022-23.

Paul Laughton reviewed the new projects slide. He said the Main Library remodel focuses on upfits to four main areas. He said one immediate need is that some of the shelving units have height and safety issues. He said this may be seen in the recurring capital library budget for next year. He said this is an $11,000 project.

Commissioner Gordon asked why this new library would need remodeling.

Paul Laughton said this was based on a study that identified four areas for re-design. He said this is outlined on page 26 of the CIP. He read some of this language.

Paul Laughton said the Historic Rogers Road Community Center infrastructure is $3,025,000 allocated in year 2.

Commissioner Dorosin asked about the ADA improvements and whether these improvements are scattered sites.

Jeff Thompson said there are five or six different buildings funded in the CIP for this.

Commissioner Price asked if there is a way of collapsing the timeframe to be ADA compliant

Jeff Thompson said a lot of the ADA issues are not code requirements, but they are convenience requirements

Commissioner Price asked if this can be moved up in the CIP.

Paul Laughton said a lot of these items are small funding amounts. He said the total for a ten year project is only $175,000.

Chair Jacobs agreed with a shorter time frame. He said he brings this up every year.

Paul Laughton noted an increase to the Efland Sewer project, based on design changes. He said the economic development utility extension project has $250,000 allocated in year 1 and year 2 as a placeholder for projects being considered but not finalized. He said if no project develops, this money would be rolled into future years to be used as needed.

He referred to the appendices section of the document and said the first section on page 108 separates out the general funds and debt capacity. He said this plan remains under the 15 percent debt capacity throughout the 5 year CIP period and then reaches 15.44 percent in year 6. He said this gets to a high of 19.15 percent in year 8. He said this is driven by the 3 new schools that will open between 2020 and 2024.

Paul Laughton said water and sewer projects also show a debt service on page 110 of the appendices. He said the debt financing is funded through article 46 sales tax. He said there is adequate funding for debt service over the 5 year period. He said in year 4, the debt will not be covered on an annual basis, but there will be reserves set aside for this.

Commissioner Gordon asked how much is set aside.

Paul Laughton said right now, to get through fiscal year 2018/19, there will still be $1.8 million set aside for debt service. He said the debt service in 2018/19 is about $982,000.

Commissioner Gordon said she looked at last year's CIP compared to this year. She noted that there is $9 million more in year 3, and $4 million more in year 4. She asked what drove this.

Paul Laughton said one item that moved up a year was the $7.7 million for the Southern Branch Library.

Commissioner Gordon asked how this is financed with these large changes.

Paul Laughton said staff looks at their debt capacity and makes sure to stay under that 15 percent. He said the manager can then recommend moving projects forward based on needs, as long as the debt capacity can handle it. He said the issue will be when the schools start opening, based on SAPFO, in years 6 through 10.

Jeff Thompson said there will be more discussion with the department heads at the next two meetings. He said he welcomes the opportunity to answer questions prior to the meeting on April 10th.

Chair Jacobs said storm response was discussed in agenda review, and there is a report coming to the Board. He said the strategic communications group needs to talk about how the County can be a better conduit for information.

Commissioner Price said she was also concerned that the shelter was closed when people were still out of power.

Chair Jacobs said Piedmont Electric was not aware that the shelter had opened or closed, and he feels there needs to be a better communication plan that gives one place for all the information.

A motion was made by Commissioner McKee, seconded by Commissioner Rich to adjourn the meeting at 10:23 pm.

VOTE: UNANIMOUS

Barry Jacobs, Chair

Donna S. Baker
Clerk to the Board

ORANGE COUNTY
BOARD OF COMMISSIONERS

ACTION AGENDA ITEM ABSTRACT
Meeting Date: June 3, 2014

Action Agenda Item No. 6-b

SUBJECT: Motor Vehicle Property Tax Releases/Refunds

DEPARTMENT: Tax Administration

PUBLIC HEARING: (Y/N) No

ATTACHMENT(S):
Resolution
Releases/Refunds Data Spreadsheet
Reason for Adjustment Summary

INFORMATION CONTACT:
Dwane Brinson, Tax Administrator,
919-245-2726

PURPOSE: To consider adoption of a resolution to release motor vehicle property tax values for seventeen (17) taxpayers with a total of eighteen (18) bills that will result in a reduction of revenue.

BACKGROUND: North Carolina General Statute (NCGS) 105-381(a)(1) allows a taxpayer to assert a valid defense to the enforcement of the collection of a tax assessed upon his/her property under three sets of circumstances:

(a) "a tax imposed through clerical error", for example when there is an actual error in mathematical calculation;
(b) "an illegal tax", such as when the vehicle should have been billed in another county, an incorrect name was used, or an incorrect rate code (the wrong combination of applicable county, municipal, fire district, etc. tax rates) was used;
(c) "a tax levied for an illegal purpose", which would involve charging a tax which was later deemed to be impermissible under state law.

NCGS 105-381(b), "Action of Governing Body" provides that "Upon receiving a taxpayer's written statement of defense and request for release or refund, the governing body of the taxing unit shall within 90 days after receipt of such a request determine whether the taxpayer has a valid defense to the tax imposed or any part thereof and shall either release or refund that portion of the amount that is determined to be in excess of the correct liability or notify the taxpayer in writing that no release or refund will be made".

For classified motor vehicles, NCGS 105-330.2(b) allows for a full or partial refund when a tax has been paid and a pending appeal for valuation reduction due to excessive mileage, vehicle damage, etc. is decided in the owner's favor.

FINANCIAL IMPACT: Approval of these release/refund requests will result in a net reduction of $4,849.61 to Orange County, the towns, and school and fire districts. Financial impact year to date for FY 2013-2014 is $81,018.59.

RECOMMENDATION(S): The Manager recommends that the Board:

- Accept the report reflecting the motor vehicle property tax releases/refunds requested in accordance with the NCGS; and
- Approve the attached release/refund resolution.

NORTH CAROLINA RES-2014-035

ORANGE COUNTY

REFUND/RELEASE RESOLUTION (Approval)

Whereas, North Carolina General Statutes 105-381 and/or 330.2(b) allows for the refund and/or release of taxes when the Board of County Commissioners determines that a taxpayer applying for the release/refund has a valid defense to the tax imposed; and

Whereas, the properties listed in each of the attached "Request for Property Tax Refund/Release" has been taxed and the tax has not been collected: and

Whereas, as to each of the properties listed in the Request for Property Tax Refund/Release, the taxpayer has timely applied in writing for a refund or release of the tax imposed and has presented a valid defense to the tax imposed as indicated on the Request for Property Tax Refund/Release.

NOW, THEREFORE, IT IS RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF ORANGE COUNTY THAT the recommended property tax refund(s) and release(s) are approved.

Upon motion duly made and seconded, the foregoing resolution was passed by the following votes:

Ayes: Commissioners _____

_____

Noes: _____

I, Donna Baker, Clerk to the Board of Commissioners for the County of Orange, North Carolina, DO HEREBY CERTIFY that the foregoing has been carefully copied from the recorded minutes of the Board of Commissioners for said County at a regular meeting of said Board held on _____, said record having been made in the Minute Book of the minutes of said Board, and is a true copy of so much of said proceedings of said Board as relates in any way to the passage of the resolution described in said proceedings.

WITNESS my hand and the corporate seal of said County, this _____day of _____, 2014.

_____
Clerk to the Board of Commissioners

Clerical error G.S. 105-381(a)(1)(a)
Illegal tax G.S. 105-381(a)(1)(b)
Appraisal appeal G.S. 105-330.2(b)

BOCC REPORT - REGISTERED MOTOR VEHICLES
JUNE 3, 2014

NAME	ABSTRACT NUMBER	BILLING YEAR	ORIGINAL VALUE	ADJUSTED VALUE	FINANCIAL IMPACT	REASON FOR ADJUSTMENT
Barbee, Richard	20497629	2013	27,400	500	(256.22)	Antique auto plate (Appraisal appeal)
Blackwood, Randall	16092982	2013	17,300	500	(157.66)	Antique auto plate (Appraisal appeal)
Brown, Robbie	996933	2011	15,570	0	(269.84)	County changed to Durham (Illegal tax)
Brown, Robbie	1033261	2012	13,340	0	(259.64)	County changed to Durham (Illegal tax)
Brown, Sonya	1040477	2013	14,900	0	(298.71)	County changed to Wake (Illegal tax)
Cales, Russell	20322509	2013	10,160	5,080	(152.57)	High mileage (Appraisal appeal)
Coldwell, Jenny Powell	19713952	2013	28,335	28,335	(235.21)	Situs error (Illegal tax)
George, Carol Whitlow	20303552	2013	13,850	500	(124.36)	Antique auto plate (Appraisal appeal)
Hines, Peggy	1049148	2013	24,400	0	(238.38)	County changed to Alamance (Illegal tax)
Kashefsky, Howard	1615845	2013	12,300	500	(186.48)	Antique auto plate (Appraisal appeal)
Kemp, Everett	1049740	2013	39,874	0	(701.13)	County changed to Durham (Illegal tax)
Reardon, Lannie Ray	20118308	2013	96,800	500	(903.19)	Antique auto plate (Appraisal appeal)
Reyes, Humberto Ponce	1040435	2013	20,980	0	(210.00)	Double billing (Illegal tax)
Richmond, Jimmy	1038466	2013	11,170	0	(113.04)	County changed to Durham (Illegal tax)
Riley, Kenneth Norman	16113654	2013	19,000	500	(166.24)	Antique auto plate (Appraisal appeal)
Robinson, Darrick	20196356	2013	18,500	500	(284.47)	Antique auto plate (Appraisal appeal)
Shave, Dana	9988296	2013	14,044	0	(162.13)	County changed to Chatham (Illegal tax)
Ward, Cedric	16898486	2013	6,060	0	(130.34)	County changed to Wake (Illegal tax)
				Total	(4,849.61)	

April 17, 2014 thru
May 14, 2014

Military Leave and Earning Statement: Is a copy of a serviceman's payroll stub covering a particular pay period. This does list his home of record, which is his permanent state of residence where he would pay any state income taxes.

Vehicle Titles

Salvaged and Salvage Rebuilt: Any repairs that exceed 75% of the vehicle's market value using NADA, Kelly Blue Book and various other publications.
When the insurance company has totaled the vehicle, and the customer has received the claim check, four things can happen:

- Insurance company can keep the vehicle.
- Customer can keep the vehicle. The customer is instructed to contact the local DMV inspector to have an initial inspection done, for vehicles 2001 to 2006 (these dates change yearly, example in 2007 the models will be 2002-2007).
- Affidavit of Rebuilder- The inspector lists each part that needs to be repaired.
- Final inspection- if all work is cleared and approved by the inspector then the rebuilt status is then removed (salvaged status remains).

Note: Finance companies will not finance a salvaged vehicle.

Total Loss: Repairs were more than the market value of the vehicle and the insurance company is unwilling to pay for the repairs.

Total Loss/Rebuilt: Whatever the repairs were to make the vehicle road worthy after a Total Loss status has been given. Vehicle must be 5 years old or older. Vehicle status then remains as salvaged or rebuilt.

Certificate of Reconstruction: When work has been done on (vehicles 2001-2006 in year 2006) this is issued when the inspector didn't see the original damaged and the vehicle has been repaired.

Certificate of Destruction: NC DMV will not register this type of vehicle. It is not fit for North Carolina roads.

Custom Built: When the customer has built this vehicle himself or herself. Ex. parts taken from various vehicles to build one vehicle. Three titles are required from the DMV in this case. 1) Frame 2) Transmission 3) Engine.
Then an indemnity bond must be issued. An indemnity bond must also be issued when the vehicle does not have a title at all.

ORANGE COUNTY
BOARD OF COMMISSIONERS

ACTION AGENDA ITEM ABSTRACT
Meeting Date: June 3, 2014

Action Agenda Item No. 6-c

SUBJECT: Property Tax Releases/Refunds

DEPARTMENT: Tax Administration

PUBLIC HEARING: (Y/N) No

ATTACHMENT(S):
Resolution
Spreadsheet

INFORMATION CONTACT:
Dwane Brinson, Tax Administrator,
(919) 245-2726

PURPOSE: To consider adoption of a resolution to release property tax values for two (2) taxpayers with a total of four (4) bills that will result in a reduction of revenue.

BACKGROUND: The Tax Administration Office has received two taxpayer requests for release or refund of property taxes. North Carolina General Statute 105-381(b), "Action of Governing Body" provides that "upon receiving a taxpayer's written statement of defense and request for release or refund, the governing body of the Taxing Unit shall within 90 days after receipt of such a request determine whether the taxpayer has a valid defense to the tax imposed or any part thereof and shall either release or refund that portion of the amount that is determined to be in excess of the correct liability or notify the taxpayer in writing that no release or refund will be made". North Carolina law allows the Board to approve property tax refunds for the current and four previous fiscal years.

FINANCIAL IMPACT: Approval of this change will result in a net reduction in revenue of $7,684.56 to the County, municipalities, and special districts. The Tax Assessor recognized that refunds could impact the budget and accounted for these in the annual budget projections.

RECOMMENDATION(S): The Manager recommends the Board approve the attached resolution approving these property tax release/refund requests in accordance with North Carolina General Statute 105-381.

NORTH CAROLINA RES-2014-036

ORANGE COUNTY

REFUND/RELEASE RESOLUTION (Approval)

Whereas, North Carolina General Statutes 105-381 and/or 330.2(b) allows for the refund and/or release of taxes when the Board of County Commissioners determines that a taxpayer applying for the release/refund has a valid defense to the tax imposed; and

Whereas, the properties listed in each of the attached "Request for Property Tax Refund/Release" has been taxed and the tax has not been collected: and

Whereas, as to each of the properties listed in the Request for Property Tax Refund/Release, the taxpayer has timely applied in writing for a refund or release of the tax imposed and has presented a valid defense to the tax imposed as indicated on the Request for Property Tax Refund/Release.

NOW, THEREFORE, IT IS RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF ORANGE COUNTY THAT the recommended property tax refund(s) and release(s) are approved.

Upon motion duly made and seconded, the foregoing resolution was passed by the following votes:

Ayes: Commissioners _____

_____

Noes: _____

I, Donna Baker, Clerk to the Board of Commissioners for the County of Orange, North Carolina, DO HEREBY CERTIFY that the foregoing has been carefully copied from the recorded minutes of the Board of Commissioners for said County at a regular meeting of said Board held on _____, said record having been made in the Minute Book of the minutes of said Board, and is a true copy of so much of said proceedings of said Board as relates in any way to the passage of the resolution described in said proceedings.

WITNESS my hand and the corporate seal of said County, this _____day of _____, 2014.

_____
Clerk to the Board of Commissioners

Clerical error G.S. 105-381(a)(1)(a)
Illegal tax G.S. 105-381(a)(1)(b)
Appraisal appeal G.S. 105-330.2(b)

BOCC REPORT - REAL/PERSONAL
JUNE 3, 2014

NAME	ABSTRACT NUMBER	BILLING YEAR	ORIGINAL VALUE	ADJUSTED VALUE	FINANCIAL IMPACT	REASON FOR ADJUSTMENT
De Lage Landen Operational	997717	2013	460,346	0	(7,275.31)	Illegal Tax (Double Billed)
Mistretta, Mark Andrew	297685	2011	10,120	0	(155.88)	Illegal Tax (Out of County)
Mistretta, Mark Andrew	297685	2012	8,330	0	(128.31)	Illegal Tax (Out of County)
Mistretta, Mark Andrew	297685	2013	7,913	0	(125.06)	Illegal Tax (Out of County)
				Total	(7,684.56)	

April 15, 2014 thru
May 14, 2014

ORANGE COUNTY
BOARD OF COMMISSIONERS

ACTION AGENDA ITEM ABSTRACT
Meeting Date: June 3, 2014

Action Agenda Item No. 6-d

SUBJECT: FY 2014-15 Home and Community Care Block Grant for Older Adults Funding Plan

DEPARTMENT: Manager's Office

PUBLIC HEARING: (Y/N) No

ATTACHMENT(S):
Recommended Funding Plan

INFORMATION CONTACT:
Cheryl Young, Assistant County Manager, 245-2307
Janice Tyler, Department on Aging, 245-4255

PURPOSE: To approve the recommended Home and Community Care Block Grant (HCCBG) for Older Adults Funding Plan for FY 2014-15.

BACKGROUND: In 1992 the Home and Community Care Block Grant (HCCBG) was established under North Carolina General Statute (NCGS) 143B-181.1 (a)(11) to provide a "common funding stream" for a comprehensive and coordinated system of home and community-based services and opportunities for older adults. HCCBG services are available to persons age 60 and older and targets individuals in need of social and economic resources.

Administered through the NC Division of Aging and Adult Services and the Area Agencies, HCCBG combines federal and state funds with a local match. Providers typically use a variety of sources to offer programs such as senior centers, in-home aid services, volunteer coordination, and congregate meals. The Block Grant gives boards of county commissioners discretion in budget and administering aging funds.

The State recently confirmed $562,848 as the Orange County planning estimate for FY 2014-15, an increase of 14% from FY 2013-14. This increase is a result of the redistribution of Region J's allocation based on changing demographics in the counties. Orange County received additional funding due to its increasing population of persons age 60+.

A technical advisory committee of HCCBG fund recipients – Aging, Social Services, and Senior Care of Orange County, Inc. – convened by the Assistant County Manager – met to review program status for FY 2013-14 and develop a recommended Funding Plan for FY 2014-15.

Social Services and Aging will continue to provide "In-Home Aid Services" under Block Grant stipulations and consistent with mandates for seniors at-risk for placement in long-term care.

The contracts the County enters into with “In-Home Aid Services” providers include provisions encouraging providers to compensate employees at the County’s “living wage” or higher.

FINANCIAL IMPACT: The Home and Community Care Block Grant for FY 2014-15 provides a total of $562,848 to support a network of aging services throughout Orange County. The required match is provided through funds already included within Departmental and Outside Agency operating budgets.

RECOMMENDATION(S): The Manager recommends that the Board approve the Home and Community Care Block Grant Funding Plan for FY 2014-15 in the amount of $562,848 and authorize the Chair to sign the grant documents.

Home and Community Care Block Grant Funding Plan – FY2014-15

Programs	Department/ Agency	Funding FY2013-14	Recommended Funding FY2014-15
Congregate Nutrition Department on Aging operates two Congregate Meal Sites located in Orange County's two multipurpose senior centers, in Chapel Hill and Hillsborough. Department staff assist Senior Lunch Program participants with a variety of needs including home care options, retirement benefits, wellness activities, and opportunities for recreation, education, and leisure activities.	Aging	$116,120	$173,840
In-Home Aid Services Adult Services staff allot funds to ensure needy clients receive services and support in place for essential home management and personal care tasks to forestall long-term placement.	Social Services	$113,725	$113,725
Senior Center Operations Grant funds offset a portion of the salaries of the Facility Managers, who provide oversight and help facilitate services, at the two multi-purpose senior centers operated by the Department on Aging.	Aging	$76,494	$76,494
Transportation (OPT) Daily fixed transportation routes are provided for seniors to attend activities and services at the two multipurpose senior centers in Chapel Hill and Hillsborough that include the daily Senior Lunch Program	Aging	$60,418	$60,418
Information and Case Assistance Provision of information and options counseling through the senior centers; visits to individuals' homes; consultations for assessment of needs and follow-up, including crossover assistance through Social Services.	Aging	$85,791	$85,791
Florence G. Soltys Adult Day Program Provide assistance and support to unpaid caregivers through the supervision of frail elderly participants in a community facility setting under the adult day health and social models.	Senior Care of Orange County, Inc., Hillsborough	$41,580	$52,580
Total HCCBG Funding Plan		**$494,128**	**$562,848**

ORANGE COUNTY
BOARD OF COMMISSIONERS

ACTION AGENDA ITEM ABSTRACT
Meeting Date: June 3, 2014

Action Agenda
Item No. 6-e

SUBJECT: Orange County ABC Board Travel Policy

DEPARTMENT: County Manager and Department of Finance and Administrative Services

PUBLIC HEARING: (Y/N) No

ATTACHMENT(S):
County Travel Policy

INFORMATION CONTACT:

Michael Talbert, (919) 245-2306
Clarence Grier, (919) 245-2453

PURPOSE: To approve the Orange County Alcoholic Beverage Control (ABC) Board's adoption and continued use of Orange County's travel policy.

BACKGROUND: Three years ago, the North Carolina Alcoholic Beverage Control Commission enacted a new policy requirement that each local ABC Board adopt a travel policy. A local ABC Board can adopt the State of North Carolina's travel policy or the travel policy for the County in which the ABC Board resides.

The Orange County ABC Board voted the last three years and again this year to adopt and continue to use Orange County's travel policy. In order to use the County's policy, the BOCC has to approve the Orange County ABC Board's use of the travel policy on an annual basis.

FINANCIAL IMPACT: There is no financial impact with approving the Orange County ABC Board's use of the County's travel policy.

RECOMMENDATION(S): The Manager recommends that the Board approve the Orange County ABC Board's use of the County's travel policy.

ORANGE COUNTY TRAVEL POLICY

1. **Purpose**
To establish uniform procedures for authorization of travel by Orange County employees conducting County business and to establish procedures for the reimbursement of the cost of authorized travel.

2. **General**
The County is committed to managing travel costs while providing a reasonable balance between the needs of the County and the needs of the traveler.

The policy of the County is to reimburse the employee/official traveling on authorized Orange County business for all legitimate expenses incurred. The Department Head or his/her designee is responsible for monitoring the initial need for the travel and the availability of funds so that the cost of travel to the County is reasonable and necessary.

All County travel is subject to the availability of funds.

3. **Policy Coverage**
All employees of the County, full or part time, either probationary, permanent, or temporary are covered by this policy, including the County Manager, the County Sheriff, the Register of Deeds, and all others subject to Department Head approval, such as volunteers and advisory board members.

4. **Travel Authorization**

a. **Overnight and Out-of-State Travel**
Prior to making an overnight or out-of-state trip, an employee must obtain written authorization from the appropriate supervisor, as outlined below:

Traveling Employee	Approval Required
County Staff	Department Head
Department Head	Assistant County Manager or County Manager
Assistant County Manager	County Manager

Overnight travel will be authorized only for employees traveling to destinations of at least 60 miles from the employee's normal place of work. Exceptions may be made on a case-by-case basis when the employee needs to stay beyond the normal work day (Conference or workshop schedule starts before 8:00 or extends beyond 6:00 PM or employee is responsible for organizing conferences, workshops and seminars). Overnight and out-of-state travel must be authorized using the Travel Authorization Form. If a workshop, seminar or conference is being attended, a copy of the agenda must be attached.

b. **Non-overnight Travel**
Non-overnight travel may be authorized orally by the County Manager, Department Head, or Supervisor prior to making the trip. The Travel Authorization Form is not required for this travel.

5. **Reimbursement after Travel**
The traveler may elect to pay all expenses out of personal funds and request reimbursement from the Finance Department within 30 days of completed travel using the Travel and Expense Statement Form. Requests for less than $10.00 may be deferred and combined with subsequent months' requests. Travel expenses properly documented and submitted to Finance within the prescribed time limit will be reimbursed on the next scheduled pay day.
Only expenses directly related to and appropriately classified as travel expenses will be reimbursed. Receipts are required and must be submitted for the following travel expenses:

- ♦ Hotel/Motel charges
- ♦ Common carrier tickets or stubs
- ♦ Parking charges
- ♦ Registration and workshop receipts
- ♦ Rental car receipts
- ♦ Gasoline, motor oil and repair service receipts

6. **Travel Advances**
A traveler may request an advance using the Travel Authorization Advance Form. Advances are authorized for overnight travel only, with the exception of registration fees.

a. A travel advance may include allowances for:
- ♦ Meals
- ♦ Lodging
- ♦ Registration
- ♦ Personal vehicle mileage

b. If a travel advance is requested, the requester shall prepare a Check Request Form for each check requested. After required signatures are obtained, the check request(s) shall be forwarded to the Finance Department no less than five working days prior to the next scheduled accounts payable date.

c. A travel advance must be cleared within 30 working days after returning from travel by completing a Travel and Expense Statement Report (For Travel Advance Receipts). Failure to do so may result in an amount equal to the advance being deducted from the traveler's next pay check.

7. **Use of County Vehicles**
See Department of Public Works Vehicle Use Policy

8. **Allowable Expenses**

a. **Overnight Travel**

(1) **Transportation**

Personal Vehicle - Transportation shall be by the most direct route. A traveler may elect to use a personal vehicle in lieu of coach class air, though living expenses will be reimbursed only for the period required based on airplane travel time, unless the use of the employee's personal vehicle is for the convenience of the County. Reimbursement for use of a personal vehicle is at the prevailing non-taxable rate per mile allowed by the IRS, or air coach rate, whichever is less. The Financial Services Department shall adjust the

mileage rate when it receives notification of a mileage rate change to be effective at the later of the beginning of the subsequent month or whenever the new rate is effective.

Air Travel - It is the traveler's responsibility to acquire the best air travel rate available. When a traveler can show a net savings on a airline ticket by extending travel (i.e. over a Saturday night) it is recommended that the traveler take advantage of this savings. However, the additional hotel room and meal costs should be taken into consideration when computing this net savings.

Requests for reimbursements should be made using the Travel and Expense Statement. All applicable paid receipts should be attached to ensure reimbursement.

Rental Car - With prior written authorization from the County Manager, the cost of renting an automobile will be allowed if it is determined that no other mode of transportation is as economical or practical. For reimbursement, a validated paid receipt must be attached to the traveler's Travel and Expense Statement. When renting vehicles, the traveler should not purchase any additional insurance (collision, theft, vandalism, etc.). Any accidents or damages to a rental car, other vehicles, persons or properties, caused by rental vehicle operated by a County traveler is covered under the County's insurance program.

Other Expenses - Bus, taxi and subway fares are additional allowable expenses.

Traffic Violations - Traffic violations such as, but not limited to, parking and speeding tickets are the responsibility of the traveler and will not be reimbursed.

(2) **Lodging**
Lodging expenses will be reimbursed at the actual cost of the room, provided:

- The lodging is reasonably priced in relation to the area.
- The traveler takes advantage of special convention or negotiated rates.

The Finance Department reviews in advance the requested lodging reimbursement rate. Any rate not in accordance with the above provisions requires the County Manager's advance approval.

For reimbursement, the paid bill for lodging must be attached to the traveler's Travel and Expense Statement.

A County traveler sharing a room with a non-county employee will be reimbursed at the single occupancy rate only.

(3) **Meals**
The daily allowance for meals for in-state travel will be in accordance with the meal portion of the second tier of M&IE (meals and incidental expense) rates established under IRS guidelines which are currently the total M&IE rate less $3 per day . The daily allowance for meals for out of state travel will be paid in accordance with the meal portion of the M&IE rates established under IRS guidelines for the travel destination location. Meals for partial day travel will be reimbursed with the approval of the appropriate supervisor based on the meal breakdown in the per diem schedule. The Financial Services Department shall adjust the per diem rates when it receives notification of a per diem rate change to be effective at the later of the beginning of the subsequent month or whenever the new rate is effective.

(4) **Registration Fees**
Conference, convention or training registration fees may be paid in advance by the County or the traveler. Paid receipts are required for reimbursement when fees are paid by the traveler.

(5) **Parking Fees**
Paid receipts are required for reimbursement of parking fees. Tips to parking attendants will not be reimbursed.

(6) **Telephone Charges**
A personal "safe arrival" three minute telephone call is authorized. Business telephone calls will be reimbursed with sufficient justification using the Travel and Expense Statement.

(7) **Non-reimbursable Items**

♦Alcoholic Beverages
♦In Room Movies
♦Family or Other Traveling Companions' Expenses
♦Maid Services
♦Red Cap Services (except for those with a handicap or special needs)

(8) **Cancellations**
In the event of canceled travel plans, it is the traveler's responsibility to pursue all available refunds. The County will reimburse non-refundable costs if the cancellation is the result of a County action, an emergency, or any other situation deemed reasonable by the appropriate department head or supervisor. Non-refundable items must be reported to the Financial Services Department.

b. **Non-overnight Travel**
(1) **Advances**
With the exception of registration fees, travel advances will **not** be made for non-overnight travel.

(2) **Transportation**
County employees are encouraged to use County-owned vehicles instead of personal vehicles when available. When travel is authorized by personal vehicle, reimbursement is allowed at the prevailing non-taxable rate per mile allowed by the Internal Revenue Service.

(3) **Meals**
An employee involved in one day or partial day travel shall be reimbursed for meals only when the destination is located at least 35 miles from the employee's normal place of work or such expenses are incurred as a result of attendance at a formal workshop, conference, or seminar. Meal reimbursements will be made in accordance with the established per diem rates.

(4) **Registration Fees**
Fees may be paid in advance by the County or employee. Paid receipts are required for reimbursement when registration fees are paid by the employee.

(5) **Parking**
A paid receipt is required for reimbursement of this expense.

9. **Responsibilities**
It is the responsibility of the Financial Services Department to manage this policy. Financial Services will review the requests for reimbursements and ensure all provisions of this policy have been followed. Once any travel discrepancies have been reconciled with the appropriate Department Head, Supervisor, or traveler, a Finance Department representative will ensure timely payment of the traveler's expenses.

Revisions and dissemination of this policy are the responsibility of the Financial Services Department.

Effective July 1, 2009

ORANGE COUNTY
BOARD OF COMMISSIONERS

ACTION AGENDA ITEM ABSTRACT
Meeting Date: June 3, 2014

Action Agenda Item No. 6-f

SUBJECT: Commemorative Plaque Proof for Recently Commissioned Facilities

DEPARTMENT: Asset Management Services **PUBLIC HEARING: (Y/N)** No

ATTACHMENT(S):
1) Link Plaque Photograph
2) Plaque Proof - County Seal

INFORMATION CONTACT:
Jeff Thompson, (919) 245-2658

PURPOSE: To consider and approve a general commemorative plaque proof in order that the commemorative plaques can be manufactured and installed for recently commissioned County facilities.

BACKGROUND: The County has developed new facilities and parks over the past several years as part of its initiative for providing adequate and effective facilities for County services and operations.

The following facilities have been developed and put into operation since 2007:

Robert and Pearl Seymour Center – Chapel Hill
Cedar Grove Park – Hillsborough
Twin Creeks Greenway – Chapel Hill
Fairview Park – Hillsborough
Solid Waste Operations Center – Chapel Hill
Central Orange Senior Center – Hillsborough
Orange County Sportsplex Renovations -- Hillsborough
Gateway Center – Hillsborough
Emergency Services Operations Center – Hillsborough
Orange County Justice Facility Expansion – Hillsborough
Animal Services Center – Chapel Hill
Department of Social Services – Hillsborough
West Campus Office Building – Hillsborough
Orange County Library – Hillsborough
Walnut Grove Church Road Convenience Center – Cedar Grove

On November 19, 2013, the Board of County Commissioners authorized the Manager to install 24” x 24” aluminum anodized plaques for these facilities, similar in make-up, style, and color to the plaques commemorating the Link Government Services Center and the Southern Human Services Center. Attachment 1 is a photograph of the plaque housed in the Link Government Services Center.

The Board's authorization for these plaques was contingent on the Board approving a general plaque proof for these installations. Attachment 2 is a proof for consideration that features the County Seal.

Upon approval of the general proof, staff is prepared to move forward with the fabrication and installation of the plaques for the recently completed facilities.

FINANCIAL IMPACT: The estimated cost for a single interior commemorative plaque installed similar to the one installed within the Link Center (see attached photograph) ranges from $1,300 to $1,500. The estimated cost for fifteen plaques installed at the before-mentioned facilities ranges from $19,500 to $22,500. The Board authorized funds of up to $22,500 from the Asset Management Services General Fund FY2013-14 budget for these installations. Plaques for future facilities would be funded within the individual capital project budgets.

RECOMMENDATION(S): The Manager recommends the Board consider and approve a general commemorative plaque proof in order that the commemorative plaques can be manufactured and installed for recently commissioned County facilities.

ORANGE COUNTY GOVERNMENT
SERVICES CENTER
1992
COUNTY COMMISSIONERS
MOSES CAREY, CHAIRMAN
ALICE M. GORDON
STEPHEN HALKIOTIS
VERLA C. INSKO
DON WILLHOIT
JOHN M. LINK, JR., MANAGER
HAKAN/CORLEY & ASSOCIATES, INC. - ARCHITECTS
C.J. KERN, CONTRACTOR, INC. - GENERAL
LEE AIR CONDITIONERS, INC. - MECHANICAL
QUALITY ELECTRIC COMPANY, INC. - ELECTRICAL
INDICOR, INC. - PLUMBING

Orange County
West Campus Office Building

2009

County Commissioners

VALERIE P. FOUSHEE, CHAIR
MIKE NELSON, VICE CHAIR
ALICE M. GORDON
PAM HEMMINGER
BARRY JACOBS
BERNADETTE PELISSIER
STEVE YUHASZ

FRANK W. CLIFTON, JR. - *Manager*
BROCKWELL & ASSOCIATES - *Architect*
TELESIS CONSTRUCTION MANAGEMENT - *Construction Manager at Risk*

ORANGE COUNTY
BOARD OF COMMISSIONERS

ACTION AGENDA ITEM ABSTRACT
Meeting Date: June 3, 2014

Action Agenda Item No. 6-g

SUBJECT: Potential Funding Assistance for Fairview Community Watch through Orange Tennis Club

DEPARTMENT: County Manager, DEAPR

PUBLIC HEARING: (Y/N) No

ATTACHMENT(S):
Petition from May 8, 2014 BOCC Meeting
Letter from Orange Tennis Club

INFORMATION CONTACT:
Michael Talbert, County Manager, 919-245-2300
David Stancil, DEAPR Director, 919, 245-2510

PURPOSE: To consider a request for $2,000 in matching funds for Fairview Community Watch Summer Monitoring Program at the County's Fairview Park.

BACKGROUND: At the Board's May 8, 2014 regular meeting, a representative from Fairview Community Watch presented a request to the Board for matching funds for the Fairview Community Watch Summer Monitoring Program. As implemented last year, the cost of the program is $4,000 to pay for an adult monitor and youth assistant to work in the park 18 hours per week from June to August and distribute play equipment and games. The monitors were compensated and the equipment was purchased last year as part of a grant awarded for this initiative. The monitors are asked to serve as a "friendly presence" in Fairview Park and monitor activity. Approximately $2,000 remains from the grant, and the group is requesting a matching amount to provide the needed funds.

Fairview Community Watch and the Summer Monitoring Program coordinated with the Department of Environment, Agriculture, Parks and Recreation and the Town of Hillsborough Police Department (which has a substation adjoining the park) in last year's successful program. The organization has also been active in other joint efforts with the County and non-profit groups for improvements in the Fairview community.

Fairview Community Watch is awaiting 501(c)(3) designation, and has made an arrangement with the Orange Tennis Club (which has such designation) to receive funds and serve as "pass-through" if funding is provided. A letter from the president of the Orange Tennis Club confirming this arrangement is attached. County staff has also informed Fairview Community Watch that any funding requests in future years should occur through the County's Outside Agency funding application process.

FINANCIAL IMPACT: Fairview Community Watch has requested $2,000 to match an existing $2,000 in remaining grant funds. This request was received after the Outside Agency Funding process. Staff recommends the $2,000 be allocated from the FY 2013-14 BOCC Contingency, which prior to this proposed allocation has a balance of $11,650 following an original total budget of $37,000. If approved, staff will include the $2,000 allocation to Orange Tennis Club as part of the budget amendment to be considered by the Board at the June 17, 2014 regular meeting.

RECOMMENDATION(S): The Manager recommends that the Board approve the appropriation of $2,000 to the Orange Tennis Club on behalf of Fairview Community Watch for this program, with the $2,000 to be allocated from the FY 2013-14 BOCC Contingency.

REQUEST TO COUNTY COMMISSIONERS FOR $2000 TO SUPPORT THE FAIRVIEW COMMUNITY WATCH SUMMER MONOTORING PROGRAMS

Presented to the County Commissioners Meeting 5/8/14 by Dorothy Johnson, Chairman of Fairview Community Watch

Fairview Community Watch would like to ask the Orange County Commissioners for a matching grant of $2000 for the summer monitoring program at the County's Fairview Park.

The cost of the program is $4000 to pay for an adult monitor and youth assistant to work in the park 144 hours (8 weeks at 18 hours a week from June to August). These monitors assist in distributing play equipment and games to the visitors. They are a "friendly presence" to oversee activity, and to monitor unwanted behavior. Although the monitors have no legal authority they are connected to the Fairview Community Police station by cell phone. The program also pays for a supervisor for the monitors and a small celebration at the end of the program.

The summer monitoring program has been in action for the 2 previous years and has been endorsed as a good program by the Orange County Parks and Recreation Department and the Hillsborough Police Department.

The employees in this program have been Fairview residents who are liked and respected by those who use the Park. We are confidant that the adult monitor and supervisor will be available again this summer.

We think that money invested in this program is not only a positive signal to the Hillsborough community but also a positive step in vandalism and crime prevention.

We feel an urgency to secure the funds for this program as we would have to hire the staff to begin mid June, not long after school is out. If you deem to grant these matching funds, the Fairview Community Watch is awaiting a 501 (c3) charitable designation. All the paper work has been completed and submitted and fees paid. We could arrange a transfer of funds from the Orange Tennis Club who currently has a 501 (c3) designation.

The Fairview Community Watch, Fairview Forward program has partnered with the Health Department Eat Smart Move More initiative, the Orange Tennis Club, the Orange County Parks and Recreation Department, Habitat for Humanity and others on projects in Fairview Park and the Community Garden. We see the potential for future grant funding for expansion of existing and new programs. We believe that engaging the youth of Fairview and Orange County is needed and will be well received by the County.

Dorothy Johnson - 919-732-5429

May 21, 2014

Barry Jacobs, Chair
Orange County Board of Commissioners
PO Box 8181
Hillsborough, NC 27278

Dear Chair Jacobs and Commissioners,

Orange Tennis Club (OTC) enjoys a working relationship with Fairview Forward and we have worked together to put on clinics and events on early release days at the courts at Fairview Park.

We feel Fairview Forward shares the same goals as we do, providing recreation and exercise to kids in the Fairview community.

We are a 501 c 3 agency and would be happy to receive a check from Orange County and hold it until needed by Fairview Forward and at that time will issue them a check for the awarded amount.

Thank you for supporting the mission of Fairview Forward in its work this summer. I have known one of the young men who worked in this capacity last summer and the experience was wonderful for him.

Sincerely,

John Hughes
President of the Board
Orange Tennis Club

ORANGE COUNTY
BOARD OF COMMISSIONERS
ACTION AGENDA ITEM ABSTRACT
Meeting Date: June 3, 2014

Action Agenda Item No. 6-h

SUBJECT: Changes in BOCC Regular Meeting Schedule for 2014

DEPARTMENT: County Commissioners **PUBLIC HEARING: (Y/N)** No

ATTACHMENT (S):

List of Meetings

INFORMATION CONTACT:
Donna Baker, 245-2130
Clerk to the Board

PURPOSE: To consider changes to the County Commissioners' regular meeting calendar for 2014.

BACKGROUND: Pursuant to North Carolina General Statute 153A-40, the Board of County Commissioners must fix the time and place of its meetings or provide a notice of any change in the Regular Meeting Schedule. It is proposed:

- To change the remaining 2014 BOCC meetings, starting in September, originally scheduled for the Link Government Services Center and Hillsborough Commons (DSS Meeting Room) **TO** the newly renovated Whitted Building Meeting Room at 300 West Tryon St., Hillsborough, N.C. (list of meetings attached).

RECOMMENDATION (S): The Manager recommends the Board amend its regular meeting calendar for 2014 by:

- Changing the remaining 2014 BOCC meetings, starting in September, originally scheduled for the Link Government Services Center and Hillsborough Commons (DSS Meeting Room) **TO** the newly renovated Whitted Building Meeting Room at 300 West Tryon St., Hillsborough, N.C. (list of meetings attached).

APPROVED
ORANGE COUNTY BOARD OF COMMISSIONERS
MEETING CALENDAR FOR YEAR 2014

NOTE: *All meetings will begin at 7:00 pm unless otherwise indicated*

September 4	Regular BOCC Meeting	Whitted Building– Hillsborough
September 8	Quarterly Public Hearing	Whitted Building- Hillsborough
September 30	Joint Meeting with School Boards	Whitted Building-Hillsborough
October 2	Joint Meeting with the Fire Departments	Whitted Building– Hillsborough
October 7	Regular BOCC Meeting	Whitted Building – Hillsborough
October 14	BOCC Dinner Meeting with Advisory Board ***(note: meeting starts at 5:30pm)***	Whitted Building –Hillsborough
October 14	BOCC Work Session ***(meeting to start at 7:00pm)***	Whitted Building –Hillsborough
November 6	Regular BOCC Meeting	Whitted Building - Hillsborough
November 11	BOCC Work Session	Whitted Building - Hillsborough
November 20	Assembly of Governments Meeting	Whitted Building - Hillsborough
November 24	Dinner Meeting with Planning Board ***(meeting to begin at 5:30pm)***	Whitted Building–Hillsborough
November 24	Quarterly Public Hearing ***(meeting to start at 7:00pm)***	Whitted Building- Hillsborough
December 1	Regular BOCC Meeting (Organizational Meeting)	Whitted Building– Hillsborough

Whitted Building - 300 West Tryon Street Hillsborough, NC 27278

ORANGE COUNTY
BOARD OF COMMISSIONERS
ACTION AGENDA ITEM ABSTRACT
Meeting Date: June 3, 2014

Action Agenda
Item No. 6-i

SUBJECT: Memorandum of Agreement with Town of Hillsborough to Protect Archaeological Resources on Town and County Properties within the Town Limits

DEPARTMENT: Environment, Agriculture, Parks and Recreation (DEAPR)

PUBLIC HEARING: (Y/N) No

ATTACHMENT(S):
Memorandum of Agreement

INFORMATION CONTACT:
Rich Shaw, 245-2514
Peter Sandbeck, 245-2517

PURPOSE: To consider approving and authorizing the Manager to sign a memorandum of agreement between the Town of Hillsborough and the County for the preservation of cultural and archaeological resources.

BACKGROUND: In 2012 Town of Hillsborough and Orange County boards of commissioners directed the staffs to work together to develop a process to provide better identification and protection of archaeological and cultural resources within the Town limits. Staff from the Town Planning Department and the Orange County Department of Environment, Agriculture, Parks and Recreation collaborated to develop a memorandum of agreement (attached) describing a process for identifying, mapping and protecting cultural and archaeological resources. This agreement was reviewed by both boards at the BOCC/Hillsborough Board of Commissioners Joint Meeting on February 27, 2014. Both boards provided comments at that time, which have been incorporated into the final version. The Town and County attorneys have also reviewed and approved the final draft. The Town Board approved the agreement at its regular meeting on May 12, 2014 and a copy signed by Hillsborough Town Manager Eric Peterson is attached.

The proposed agreement will help protect sites located within the town boundaries on properties owned by the Town and County. A major component of this agreement is a new cultural resources map developed by staff in partnership with the State Historic Preservation Office and the Office of State Archaeology, maintained within the County Geographic Information System (GIS) system. This new tool shows the locations of all known/identified archaeological and historic sites within the town boundaries on an overlay showing properties in Town or County ownership. The proposed agreement directs both Town and County staff to update and refine this map annually to ensure that new data and sites are added as they are identified.

FINANCIAL IMPACT: None.

RECOMMENDATION(S): The Manager recommends that the Board approve and authorize the Manager to sign the attached final version of the Memorandum of Agreement, which has already been approved and signed by the Town of Hillsborough.

MEMORANDUM OF AGREEMENT
FOR
THE PRESERVATION OF CULTURAL AND ARCHEOLOGICAL RESOURCES
BETWEEN
ORANGE COUNY, NORTH CAROLINA
AND
TOWN OF HILLSBOROUGH, NORTH CAROLINA

This Memorandum of Agreement is entered into this 12th day of May, 2014, by and between Orange County, North Carolina (County) and the Town of Hillsborough, North Carolina (Town), (referred to collectively as the "Parties").

WHEREAS, Orange County and the Town of Hillsborough are public entities of North Carolina and are eligible to enter into a binding contractual relationship with one another; and

WHEREAS, the parties desire to enter into this Memorandum of Agreement (hereinafter referred to as Memorandum) in order to establish the mutually agreed upon conditions to identify, share, and protect cultural and archeological resources within the municipal boundaries of the Town of Hillsborough; and

WHEREAS, the parties are both significant property owners within the municipal boundaries of the Town of Hillsborough; and

WHEREAS, the parties each undertake projects that could endanger cultural and archeological resources if the presence of the resources were unknown; and

WHEREAS, this agreement furthers Orange County's 2006 policy regarding cultural and archeological resources applying to construction projects on County-owned property or to projects receiving significant levels of County or State/Federal funding (policy attached); and

NOW, THEREFORE, the following Memorandum is hereby entered into by the County and the Town.

Definitions

The Town and County mutually agree to the definitions of the types of resources to be covered by this agreement as follows:

Cultural Resources - Remnants of human society and occupation of an area or vicinity after the introduction of non-native cultures into the area that have historical value or importance. This includes the built environment as well as human modifications to the natural environment.

Archeological Resources - Remnants of human society and occupation of an area or vicinity before the introduction of non-native cultures into the area. This includes the built environment as well as human modifications to the natural environment.

Shared Responsibilities

The Town and County shall:

- Cooperatively develop a Resource Map of known resources of each type existing within the municipal boundaries of the Town of Hillsborough.
- Identify all properties owned by the Town and County on this Resource Map.
- Meet annually to update the Resource Map with new resources that are identified through the development review process or other study by either entity. This step shall include consultation with the State Historic Preservation Office for possible amendments to its database.
- Share the Resource Map with different departments and divisions within each jurisdiction in advance of any ground-disturbing activity that could impact a resource and determine whether there is a reasonable assumption that the activity could have an adverse impact on a resource.
- Consult with one another to assess the impact of any proposed ground-disturbing activities on these resources, then to the extent practical come to an agreement on a mitigation or documentation strategy.

Orange County Responsibilities

Orange County shall maintain the Geographic Information System data layers associated with this Memorandum and make them available to the Town as needed.

Town of Hillsborough Responsibilities

The Town of Hillsborough shall provide data from its current evaluation of Town-owned parcels for the potential presence of resources as the data become available as well as other relevant data.

Memorandum of Agreement Terms and Conditions

The parties to this Memorandum agree that this Memorandum shall be effective from 5/12/14 to 5/11/19 unless terminated earlier by either party.

This Memorandum shall be reviewed at least every five (5) years prior to March 1st 2019 and may be terminated by either party upon 90 days of written notice.

The Memorandum contains the entire understanding of the parties and shall not be altered, amended or modified, except in writing executed by both parties.

IN WITNESS WHEREOF, the parties hereto have caused this Memorandum to be signed by its Managers.

FOR AND ON BEHALF OF ORANGE COUNTY:	FOR AND ON BEHALF OF TOWN OF HILLSBOROUGH:
County Manager	Town Manager
	May 12, 2014
Date	Date

This Memorandum has been approved as to form and legal sufficiency.

County Attorney	Town Attorney
	5/27/14
Date	Date

ORANGE COUNTY
BOARD OF COMMISSIONERS

ACTION AGENDA ITEM ABSTRACT
Meeting Date: June 3, 2014

Action Agenda
Item No. 6-j

SUBJECT: Bid Award – Hook Lift Truck for Solid Waste

DEPARTMENT: Solid Waste Management
Financial Services

PUBLIC HEARING: (Y/N) No

ATTACHMENT(S):

Pricing Sheet
Warranty Letter

INFORMATION CONTACT:

Gayle Wilson, Solid Waste, 968-2885
Clarence Grier, 919-245-2453

PURPOSE: To consider awarding a bid to Freightliner of Austin, 1701 Smith Road, Austin, TX for a Hook Lift Truck for the Sanitation Division of the Solid Waste Management Department.

BACKGROUND: The Solid Waste Department equipment replacement schedule calls for the replacement a Hook Lift Truck (#478 – purchased in FY-2006/07). This truck will be used to service bulk roll-off containers at the County's five (5) solid waste convenience centers. During the FY 2006-07 and FY 2007-08, the Sanitation Division transitioned to a containerized (roll-off) system for more efficient hauling of various materials. Materials collected include appliances, clean wood, construction and demolition material, furniture, metal, tires and yard waste. The expansion of the Walnut Grove Church Road Convenience Center last year included the conversion to compactor style roll-offs for household garbage and bulky waste, which also require a roll-off method of hauling. The closure of the Municipal Solid Waste Landfill on June 30, 2013 has added considerable time and significant mileage to the fleet for hauling to an out of county disposal facility.

North Carolina General Statute (NCGS) 143-129(e) (3) allows local governments to make purchases through a competitive bidding group purchasing program, which is a formally organized program that offers competitively obtained purchasing services at discount prices to two or more public agencies. The **Texas** Local Government Purchasing Cooperative (**BuyBoard**) is a cooperative purchasing group that meets the requirements of NCGS 143-129(e) (3). The specific contract number is **BuyBoard** Contract #**358-10.** The terms of the contract call for items to be sold and serviced through a local dealer bid. Triad Freightliner and Carolina Environmental Systems have been identified as the local dealers (See attached letter).

Staff compiled a list of specifications that meet the County's needs and compared these specifications to information units bid by the **Texas** Local Government Purchasing Cooperative. There were no noted deficiencies and staff determined that all specifications

met the County's needs. The recommended unit consists of a 2015 Freightliner 122SD Cab and Chassis with a Swaploader SL650 Hook Lift at a total cost of $193,225. The pricing sheet is attached.

FINANCIAL IMPACT: The purchase price of the Hook Lift Truck along with recommended options is $193,225. The Hook Lift Truck was scheduled for replacement in FY 2014-15, but the Solid Waste Fund has available funds for the purchase in the current fiscal year operating budget, thereby reducing the General Fund's Contribution to Sanitation in FY 2014-15. The funds for this purchase will be made available through a budget amendment to the Fiscal Year 2013/14 Solid Waste Department budget that will be presented to the Board at the June 17, 2014 meeting. (It should be noted that earlier this fiscal year the Board approved the purchase of Hook Lift truck, and approved the funding for it on May 20, 2014 as part of Budget Amendment #8. That Hook Lift Truck was originally scheduled for replacement in FY 2012-13, but was deferred until FY 2013-14.)

RECOMMENDATION(S): The Manager recommends that the Board award to Freightliner of Austin, Austin, TX for the purchase of the Hook Lift Truck at a delivered cost of $193,225.

FREIGHTLINER OF AUSTIN

1701 Smith Rd. (Hwy. 183 So.)
Austin, Texas 78721
Bus: 512-389-0000
FAX: 512-389-2663
Wats: 1-800-395-2005

Invoice Number

Date: 4-23-2014

PURCHASING NAME			TELEPHONE
Orange County			
ADDRESS	CITY	STATE	ZIP CODE
200 S Cameron St	Hillsborough	NC	27278

YEAR	MAKE	MODEL/BODY	VIN	LICENSE PLATE
2015	Freightliner	122SD	Order	

MILEAGE:	
Tx Buy Board 430-13	
2015 Freightliner Coronado 122SD chassis	139,025.00
per specs requested to include 20K pusher axle	
and ext engine, trans warranty	
Swaploader Hook lift model SL650 per quote	52,400.00
provided by CES 4-23-14	
2 Spare alum wheels	1,400.00
Buy Board fee	400

Disclaimer of Warranties

Any warranties on the products sold hereby are those made by the factory. The Seller, *Freightliner of Austin*, hereby expressly disclaims all warranties, either expressed or implied including any implied warranty of merchantability or fitness for a particular purpose, and *Freightliner of Austin, neither* assumes nor authorizes any other person to assume for it any liability in connection with the sale of this vehicle.

CUSTOMER SIGNATURE

SALESMAN SIGNATURE

CONTRACTUAL DISCLOSURE STATEMENT FOR USED VEHICLE ONLY. "The information you see on the window form for this vehicle is part of this contract. Information on the window form overrieds any contrary provisions in the contract of sale. "

MILEAGE:			TRADE-IN	
YEAR	MAKE	MODEL/BODY	VIN	LICENSE PLATE

MILEAGE:			TRADE-IN	
YEAR	MAKE	MODEL/BODY	VIN	LICENSE PLATE

		TOTAL	193,225.00
PAYOFF TO:		Trade Allowance	
ADDRESS:		Trading Difference	
		Sales Tax	
GOOD UNTIL:		Vehicle Inventory Tax	
QUOTED BY:		License Fee	
SHOW LEIN TO:	Body Type:	Documentary Fee	
ADDRESS:	License Wt.:	Federal Excise Tax	
	State Insp.:	TOTAL SALE PRICE	193,225.00
DATED: LIEN AMOUNT $	License:	Payoff on Trade	
DRAFT FOR $	Title:	Ext. Service Agreement	
DRAFT THRU:	Transfer:	Less Deposit	
ADDRESS:		Total Balance Due	

FREIGHTLINER OF AUSTIN

Mr. Larry Slaughter
Orange County
200 S Cameron St
Hillsborough, NC 27278

Mr. Slaughter,

Freightliner of Austin along with CES has quoted you a completed roll-off container truck according to Orange County and CES requirements from the Texas Buy Board contract #430-13.We are providing a 2015 Freightliner 122SD chassis per specs provided to include a Swaploader Hooklift model SL650, 1 yr extended towing coverage, 5yr/200K mile Detroit Engine extended warranty, Allison Auto trans 5yr extended warranty. Completed unit to be delivered to Orange County for total price of $ 193.225.00.

Thank you,

Tom Standard
Freightliner of Austin
1701 Smith Rd
Austin, Tx 78721

ORANGE COUNTY
BOARD OF COMMISSIONERS

ACTION AGENDA ITEM ABSTRACT
Meeting Date: June 3, 2014

Action Agenda Item No. 7-a

SUBJECT: Improvements in the Historic Rogers Road Neighborhood

DEPARTMENT: County Manager

PUBLIC HEARING: (Y/N) No

ATTACHMENT(S):

1. Town of Chapel Hill Resolution dated February 10, 2014
2. Town of Carrboro Resolution dated March 4, 2014
3. Town of Carrboro Resolution dated April 22, 2014
4. OWASA Request for Qualifications – Historic Rogers Road Area Sanitary Sewer Extension
5. Interlocal Agreement Relating to OWASA's Assistance To Orange County Planning of Waste Water System Improvements to Serve The Rogers Road Area
6. Outreach Work Plan RENA/Jackson Center/Rogers Road Partnership Proposal

INFORMATION CONTACT:
Michael Talbert, County Manager, 245-2308

PURPOSE: To authorize the Chair to execute agreements with Orange Water and Sewer Authority (OWASA) and the Jackson Center based on the scope of services outlined in Attachments 4 & 6.

BACKGROUND: On March 6, 2014 the Board authorized the Manager to:

1. Negotiate a cost sharing agreement with the Towns of Chapel Hill and Carrboro for a preliminary engineering estimate to provide sewer service to the 86 parcels identified by the Task Force not to exceed $130,000.

2. Negotiate a contract with OWASA for a preliminary engineering estimate to provide sewer to the 86 parcels identified by the Task Force not to exceed $130,000.

3. Negotiate a contract with the Jackson Center for Rogers Road Neighborhood engagement, not to exceed $50,000.

Both the Town of Chapel Hill and the Town of Carrboro have reviewed preliminary engineering to provide sewer to the 86 parcels in the Historic Rogers Road Neighborhood identified by the Task Force and the Rogers Road Neighborhood outreach to be completed by the Jackson Center.

Town of Chapel Hill

On February 10, 2014 the Chapel Hill Town Council approved a resolution (See Attachment 1) directing the Town Manager to prepare agreements and appropriate budget action to initiate preliminary engineering and outreach efforts for the Rogers Road sewer project.

Town of Carrboro

On April 22, 2014 the Carrboro Board of Aldermen approved a resolution (See Attachment 3) directing the Town Manager to work with staff of OWASA, Orange County and Chapel Hill to refine the scope of services for community outreach, prepare appropriate agreements, and sign relevant agreements on behalf of the Town.

On March 4, 2014 the Carrboro Board of Aldermen approved a resolution (See Attachment 2) participating and sharing the costs of preliminary engineering and outreach for the Historic Rogers Road Neighborhood.

Orange Water and Sewer Authority (OWASA)

On May 8, 2014 the OWASA Board of Directors approved an Interlocal Agreement relating to OWASA's assistance to Orange County in planning for extension of Wastewater System Improvements to the Rogers Road Area (See Attachment 5). This Interlocal Agreement is based on the Request for Qualifications – Historic Rogers Road Area Sanitary Sewer Extension (See Attachment 4).

Next Steps:
Working with its partners the County continues to advance both the preliminary engineering for sewer improvements to the Rogers Road Community and community outreach. To expedite these Rogers Road initiatives, Orange County will become the contracting local government with both OWASA and the Jackson Center. The cost associated with the preliminary engineering for sewer and community outreach will be shared 14% Carrboro, 43% Chapel Hill and 43% for Orange County. The total cost of both the preliminary engineering for sewer and community outreach will not exceed $180,000. A separate reimbursement agreement will be drafted by the County Attorney with both the Towns of Chapel Hill and Carrboro to reimburse the County for their share of the project.

FINANCIAL IMPACT: On March 6, the Board approved funding for the County's share of an initial engineering and community outreach not to exceed $77,400. The total cost of the preliminary engineering for sewer improvements to the Rogers Road Community and community outreach will not exceed $180,000, with the County's share not exceeding $77,400, and the balance will be reimbursed by the Town of Chapel Hill ($77,400) and Town of Carrboro ($25,200). There are sufficient funds currently in the Historic Rogers Road Neighborhood Community Center Capital Project to use toward the total costs of $180,000 until such time as reimbursements are received by the Towns. Future improvements in the Historic Rogers Road Community are uncertain, until direction is provided by the Board of County Commissioners.

RECOMMENDATION(S): The Manager recommends that the Board authorize the Chair to execute an Interlocal Agreement with OWASA for preliminary engineering services for waste water system Improvements (Attachment 5) to serve the Rogers Road Area, and an Agreement with the Jackson Center (to be drafted by the County Attorney) to work in partnership with the Rogers Eubanks Neighborhood Association (RENA) to undertake the community outreach initiative in the Rogers Road Community. A separate reimbursement agreement will be drafted by the County Attorney with both the Towns of Chapel Hill and Carrboro to reimburse the County for their share of the project, and will be presented to the Board at the September 4, 2014 regular meeting.

Attachment 1

A RESOLUTION INITIATING FUNDING FOR PRELIMINARY ENGINEERING AND OUTREACH FOR THE ROGERS ROAD SEWER PROJECT AND CONTINUING THE PUBLIC HEARING FOR THE EXTRATERRITORIAL JURISDICTION BOUNDARY AMENDMENT (2014-02-10/R-3)

WHEREAS, the Town Council re-opened the Public Hearing for the Extraterritorial Jurisdiction Boundary Amendment on October 21, 2013 and continued the hearing to January 13, 2014 and continued the hearing to tonight; and

NOW, THEREFORE, BE IT RESOLVED by the Council of the Town of Chapel Hill that the Council continues the Public Hearing, to be reconvened in the fall 2014.

BE IT FURTHER RESOLVED that the Council directs the Town Manager to prepare agreements and appropriate budget action to initiate preliminary engineering and outreach efforts for the Rogers Road sewer project;

This the 10th day of February, 2014.

Attachment 2

A RESOLUTION SPECIFYING FOLLOW-UP ACTIONS RELATED TO PRELIMINARY ENGINEERING AND OUTREACH EFFORTS FOR HISTORIC ROGERS ROAD SEWER PROJECT

WHEREAS, the Board of Aldermen has supported efforts to make improvements in the Historic Rogers Road area, most recently evidenced by active participation in the work of the Historic Rogers Road Neighborhood Task Force; and

WHEREAS, the Board of Aldermen has previously adopted resolutions expressing its commitment to allocating $900,000 towards Rogers Road improvements; and

WHEREAS, the Board of Aldermen appropriated $450,000 from the Town's fund balance to support Rogers Road-related improvements on April 2, 2013; and

WHEREAS, following the consensus from the November 21, 2013 Assembly of Governments meeting to move forward with further analysis of the mechanics/feasibility of the sewer alignments that were identified through preliminary investigations, OWASA staff has provided a preliminary scope of work and cost for this next step; and

WHEREAS, The Town of Chapel Hill has also estimated the cost of a public outreach effort, a concept identified by the Managers and also endorsed by the HRRTF that would seek to identify action steps to provide sewer service to the neighborhood.

NOW, THEREFORE BE IT RESOLVED that the Board of Aldermen resolution directing the Town Manager to work with staff of OWASA, Orange County and Chapel Hill to refine the scopes of services for sewer extension and outreach, prepare appropriate agreements, and sign relevant agreements on behalf of the Town.

This is the 4th day of March in the year 2014.

Attachment 3

A RESOLUTION SPECIFYING FOLLOW-UP ACTIONS RELATED TO COMMUNITY OUTREACH EFFORTS FOR HISTORIC ROGERS ROAD SEWER PROJECT

WHEREAS, the Board of Aldermen has supported efforts to make improvements in the Historic Rogers Road area, most recently evidenced by active participation in the work of the Historic Rogers Road Neighborhood Task Force; and

WHEREAS, the Board of Aldermen has previously adopted resolutions expressing its commitment to allocating $900,000 towards Rogers Road improvements; and

WHEREAS, the Board of Aldermen appropriated $450,000 from the Town's fund balance to support Rogers Road-related improvements on April 2, 2013; and

WHEREAS, The Town of Chapel Hill has also estimated the cost of a public outreach effort, a concept identified by the Managers that seeks to identify action steps to provide sewer service to the neighborhood.

NOW, THEREFORE BE IT RESOLVED that the Board of Aldermen directs the Town Manager to work with staff of OWASA, Orange County and Chapel Hill to refine the scope of services for community outreach, prepare appropriate agreements, and sign relevant agreements on behalf of the Town.

This is the 22nd day of April in the year 2014.

REQUEST FOR QUALIFICATIONS

Orange Water and Sewer Authority
Historic Rogers Road Area Sanitary Sewer Extension
CIP Project No. 276-54
April 8, 2014

1. INTRODUCTION

Your firm is hereby invited to submit a written statement of qualifications to provide engineering services for the possible extension of sanitary sewer to properties located in the Historic Rogers Road Area (HRRA) of southern Orange County. OWASA intends to select an engineering consultant for this project based upon the qualifications packages received in response to this Request for Qualifications (RFQ). NOTE: The initial scope of work will be limited to preliminary engineering services only. Should it be determined that design, permitting, bidding, construction administration, and construction inspection services are required, OWASA may use the same consultant or issue another RFQ for those services.

To be considered by OWASA, responses to this RFQ must be received by 2:00 p.m. on May 20, 2014. Refer to Section 5 – Proposal Requirements for additional details.

2. OBJECTIVE

The primary objective of the **preliminary engineering phase** of this project is to:

- Collect field data and subsurface information in support of the possible extension of public sanitary sewer service to properties located within the HRRA. Currently, it is estimated that approximately 3,000 linear feet (LF) of 12-inch diameter gravity sanitary sewer main and approximately 16,000 LF of 8-inch diameter gravity sanitary sewer may be needed to serve approximately 86 identified, discrete land parcels located within the HRRA (see Attachment A).

3. PROJECT BACKGROUND AND DESCRIPTION

The Historic Rogers Road Area Sewer Concept Map (Attachment A) is the result of a table top exercise that was developed several years ago by OWASA staff at the request of the local governments (Orange County and the Towns of Carrboro and Chapel Hill) to explore the possibility of providing public sanitary sewer service to specific land parcels located within the HRRA. The map depicts a possible layout to serve 86 parcels which, currently, do not have access to public sanitary sewer. The depicted gravity sanitary sewer system layout is based upon topographical information provided to OWASA by Orange County.

4. SCOPE OF SERVICES

Engineering services required by OWASA for this project shall be completed in general accordance with the following scope of services. The final scope of services will be negotiated with the selected engineering firm. The following major tasks are expected to be included in the final scope of services:

- *Phase 1 Services (Preliminary Engineering Services)* –
  - *Phase 1a (Updated Conceptual Alignment/Budget/Options Comparison):*
    - Provide a review of the current conceptual gravity sanitary sewer layout, including site inspections with OWASA staff, that will result in a GIS-based exhibit, to include;
      - Identification of any properties for which providing gravity sanitary sewer service may be significantly more costly relative to other properties in the HRRA and recommended alternative sanitary sewer service options (such as individual house pumps);
      - Preliminary project budget estimates (including all engineering and construction services) for updated or alternative concepts if they vary significantly from the current concept; and
      - Comparison of the relative merits of all identified options and identification of the most cost effective option.
  - *Phase 1b (Field Surveying, Geotechnical and Subsurface Investigations, and Total Project Budget-level Cost Estimate of the Selected Option):*
    - Provide plane survey field and office services resulting in exhibits denoting the possible sanitary sewer alignment;
    - Provide geotechnical field investigations, information, analysis, and a summary report including recommendations typical of those needed for the design of underground sanitary sewer mains;
    - Provide field subsurface utility location investigations, information, analysis, and a summary report including recommendations typical of those needed for the design of underground sanitary sewer mains; and
    - Provide a budget level total project cost estimate (including all previous, current, and future engineering services; construction contractor services and materials; and a project contingency) and a project schedule for the selected option.

NOTE: All, some, part, or none of the Phase 2 and Phase 3 services may be authorized.

- *Phase 2 Services (Design Engineering, Advertizing, and Bidding Services)* –
  - Provide survey exhibits suitable for use in the acquisition of any needed easements;
  - Provide designs which meet OWASA standards and specifications and other regulatory requirements;
  - Provide bid documents meeting requirements for formally bid contracts;
  - Prepare and submit permits required for the project; and
  - Assist with construction contract bidding (including contractor prequalification).

- *Phase 3 Services (Construction Administration and Observation)* –
  - Assist with public communication efforts;
  - Provide construction contract administration;
  - Provide inspection services; and
  - Provide closeout documentation (record drawings, CAD files, Engineer's Certifications, etc.).

5. PROPOSAL REQUIREMENTS

Responses to this RFQ must be received by 2:00 p.m. on May 20, 2014. Firms that desire to be considered shall submit four (4) copies of their qualifications package by mail or hand delivery to:

F. Stuart Carson, P.E.
Engineering Manager – Capital Projects
Orange Water and Sewer Authority
400 Jones Ferry Road
Carrboro, NC 27510

To be considered responsive to this RFQ, a submittal shall address each of the following items:

- Identify the proposed project manager and project team and provide experience and qualifications information relevant to the scope items listed for all phases in Section 4 above.
- Identify at least two (2) similar projects performed by your firm and/or project team within the last seven (7) years including relevant, current reference contact person information for each identified project.
- Project (Phase 1 Services only) Schedule: provide an achievable schedule with sufficient detail to demonstrate your familiarity with type of work (including procurement of subconsultants, mobilization, property access, permitting, and reporting).
- Project (Phase 1 Services only) Concerns: Identify any areas of concern to successful completion of the preliminary engineering services phase of this project.

Please submit no more than six (6) sheets of 8-1/2 inch by 11-inch paper with the required information printed on both sides of the sheets (i.e. no more than 12 pages printed on each side of six (6) sheets of paper) in response to this RFQ.

OWASA intends to select a firm on a qualifications basis within two weeks of receiving the responses to this RFQ, and expects to complete final scoping and contract negotiations within 30 calendar days of selecting the best qualified firm**.** OWASA reserves the right to reject any and all proposals, to waive any and all formalities, and to disregard all nonconforming or conditional proposals.

6. REFERENCES

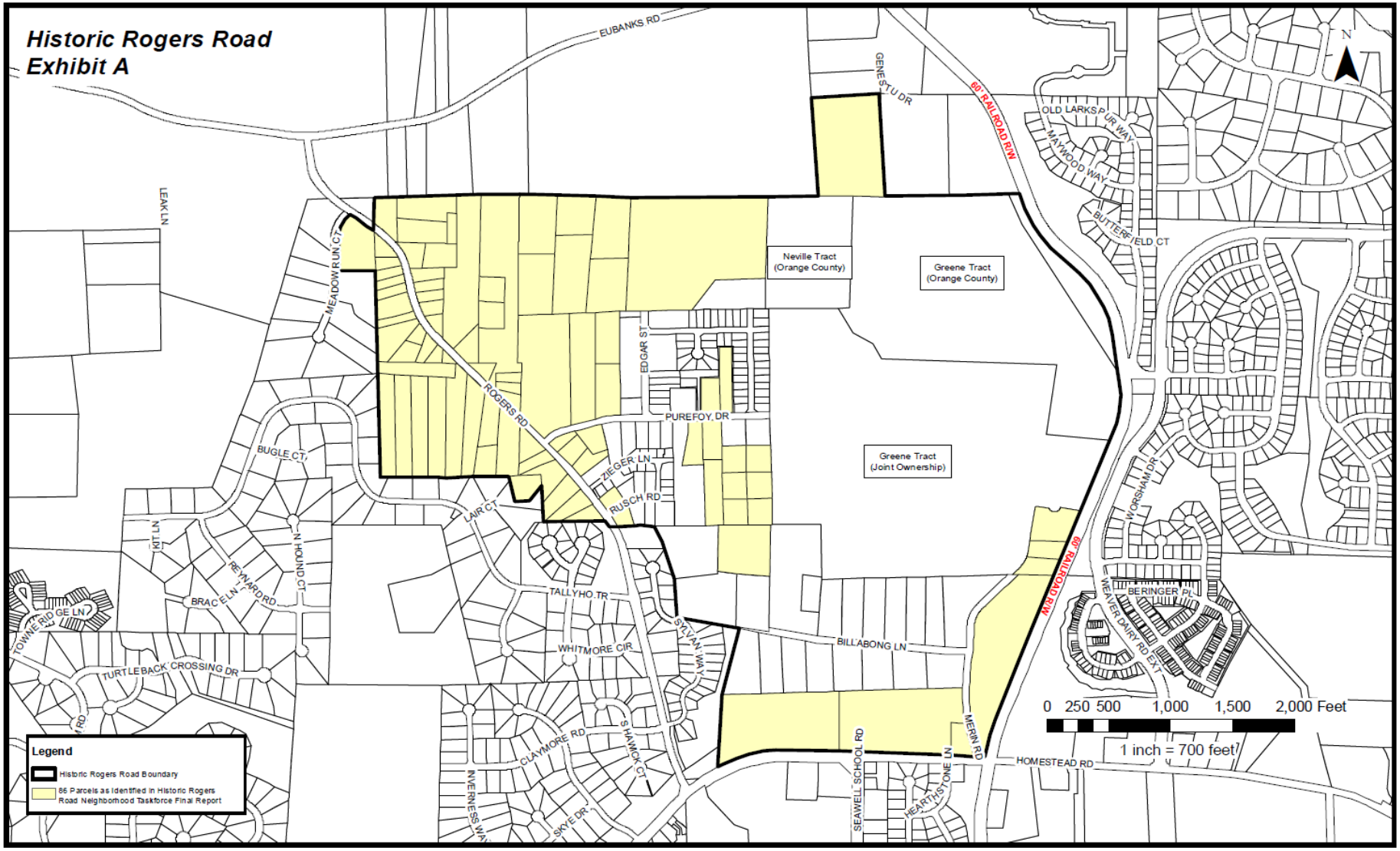
Relevant OWASA GIS information for the HRRA is available upon request and upon completion of OWASA's Sensitive Information Request form (Attachment B). NOTE: If your firm currently has an active sensitive information registration you do not need to complete the form. You may contact Joe Leo, OWASA Engineering Technician, at (919) 537-4242 or JLeo@owasa.org to request the GIS information.

7. QUESTIONS

All questions regarding this RFQ must be emailed to F. Stuart Carson, P.E., OWASA Engineering Manager – Capital Projects at SCarson@owasa.org.

8. ATTACHMENTS

A. Historic Rogers Road Area Sewer Concept Map
B. OWASA Sensitive Information Request Form


Historic Rogers Road
Exhibit A
EUBANKS RD
GENESTU DR
60' RAILROAD R/W
OLD LARKSPUR WAY
MAYWOOD WAY
BUTTERFIELD CT
LEAK LN
MEADOW RUN CT
Neville Tract
(Orange County)
Greene Tract
(Orange County)
EDGAR ST
ROGERS RD
PUREFOY DR
ZIEGER LN
RUSCH RD
Greene Tract
(Joint Ownership)
BUGLE CT
LAIR CT
KIT LN
N HOUND CT
REYNARD RD
BRACELIN LN
TOWNE RIDGE LN
TALLYHO TR
WHITMORE CIR
SYLVAN WAY
BILLABONG LN
TURTLEBACK CROSSING DR
CLAYMORE RD
S HAWICK CT
INVERNESS WAY
SKYE DR
SEAWELL SCHOOL RD
HEARTHSTONE LN
MERIN RD
HOMESTEAD RD
60' RAILROAD R/W
WORSHAM DR
BERINGER PL
WEAVER DAIRY RD EXT
N
0 250 500 1,000 1,500 2,000 Feet
1 inch = 700 feet
Legend
Historic Rogers Road Boundary
86 Parcels as Identified in Historic Rogers Road Neighborhood Taskforce Final Report

Application for Registration to Obtain Sensitive Infrastructure Information

In accordance with OWASA's Administrative Guide titled *PROTECTION OF SENSITIVE INFRASTRUCTURE INFORMATION*, I hereby provide the following information necessary to obtain sensitive maps, plans, data or other engineering information pertaining to OWASA's water and wastewater infrastructure. I further understand that registration is valid for a period of one year from date of registration (all forms expire on 31 December of the year of expiration) after which I will be required to update and renew registration.

I further agree and understand that both I and/or my organization is prohibited from otherwise copying or distributing the information to anyone outside of my immediate business concerns for any purposes not directly related to the projects for which the information was obtained.

** Organizations Only:*

I hereby designate the following individuals as agents of our organization and request they be allowed to obtain information as described above. As a condition of any approval granted, we will immediately notify OWASA in writing upon termination of employment of any employees listed below. We also request to be allowed to add employees in a similar manner.

Authorized Individuals:

_____ _____
_____ _____
_____ _____

Printed Name: _____
Address: _____
Phone Number: _____
Email Address: _____
* Professional License Type and Number (if applicable): _____
Signature: _____
Date: _____

OWASA Office Use Only: _____

This registration approval becomes effective _____ and will expire on December 31, ____.

OWASA Approval: _____ _____
Signature Date

Attachment 5

NORTH CAROLINA
ORANGE COUNTY

INTERLOCAL AGREEMENT
RELATING TO OWASA'S ASSISTANCE TO ORANGE COUNTY IN PLANNING FOR EXTENSION OF WASTEWATER SYSTEM IMPROVEMENTS TO SERVE THE ROGERS ROAD AREA

This Interlocal Agreement for the preliminary engineering for a wastewater system project in the Rogers Road Area is dated as of _____, 2014, and is entered into by and between Orange Water and Sewer Authority (hereinafter OWASA), an authority organized under Chapter 162A, North Carolina General Statues, and the County of Orange (hereinafter County), organized under Chapter 153A of the North Carolina General Statues.

WHEREAS, the County desires at its expense to begin planning for the provision of wastewater system lines and facilities to serve residents located in the Rogers Road area of southern Orange County, herein the "Project," which will be connected to lines in areas already served by OWASA's existing public wastewater collection lines and facilities; and,

WHEREAS, the County is to determine the scope of the Project; and

WHEREAS, the County desires to obtain OWASA's assistance to obtain preliminary engineering work necessary to determine the scope and predict the costs of this Project, to the end that the Project improvements will be constructed and extended in accordance with OWASA's collection system standards, into which the Project lines will flow; and

WHEREAS, OWASA desires and is willing to assist the County with the successful completion of this Project work;

NOW, THEREFORE, the parties agree as follows:

1. Purpose. The purpose of this Agreement is to establish the financial and other responsibilities of the parties for certain preliminary engineering necessary to determine the

scope of the Project, as will be described in Exhibit A, as the same may be revised from time to time by the parties.

2. Preliminary Engineering Activities.

a. OWASA shall undertake to prepare or have prepared preliminary engineering work to assist the County in determining the scope, location, design, and course of work that will be necessary to complete the Project. To the extent known and available at the time this Agreement is executed, the nature and extent of the Project shall be as described in Exhibit A, to be attached. If not available at the time this Agreement is executed, Exhibit A may be hereafter provided, or amended from time to time, by the parties, at the County's direction.

b. OWASA shall employ engineers and consultants as necessary to assist in this work. OWASA's staff may also assist in this work. OWASA shall be solely responsible for costs incurred by its own staff work. Orange County shall reimburse OWASA for the costs of work by outside engineers and consultants engaged by OWASA, with the County's concurrence, for this work.

c. Design plans for the Project shall be consistent with OWASA's usual standards and specifications, and shall be executed in accordance with OWASA's usual procedures, as well as with the County's directions as to scope of the Project facilities. OWASA shall develop the draft scope for this preliminary engineering work; provided, both the County and OWASA shall approve the final scope of work for the preliminary engineering work for the Project.

d. The costs of the preliminary engineering for the Project shall initially be paid for by OWASA. Upon receipt of OWASA's invoices to recover the costs for this work, the County shall reimburse OWASA for all costs associated with the preliminary engineering work

for the Project. OWASA shall be solely responsible for the costs of its own staff's work in coordinating the preliminary engineering work for the Project.

e. In order to ensure proper and effective project management, the engineering consultant and any sub-consultants shall report to OWASA staff who shall work closely with County staff to ensure the County's requirements for the Project are met. In the event of any apparent conflicts between the County's and OWASA's requirements, the parties shall work together to find reasonable compromise and accommodations for the Project, consistent with OWASA's service standards.

f. In close coordination with OWASA and consistent with the need for effective project management, the County Staff will have full access to the engineering consultant(s) and all relevant sub-contractors, who, at the County's request, shall meet with the County representatives or otherwise provide any information needed by the County on any aspect of the Project. OWASA will authorize the engineering and consultant(s) and subcontractors to meet with County representatives and to provide any information needed by the County on any aspect of the Project.

g. The County shall be responsible for contracting with and coordinating community outreach partnering with organizations such as the Jackson Center and Rogers Eubanks Neighborhood Association to identify action steps to provide information and assistance concerning the Project to the Rogers Road neighborhood.

h. Costs for the Project shall not exceed one hundred thirty thousand dollars ($130,000.00). Should the parties anticipate costs will exceed this amount the parties shall consider an amendment to this Interlocal Agreement to address the cost increase.

3. Ownership Interests of the Parties; Duration of Agreement; Funding; Miscellaneous.

a. Upon satisfactory completion of the Project, OWASA shall retain title to products and deliverables obtained pursuant to this Agreement, and shall share such deliverables with the County as the County may request.

b. The preliminary engineering responsibilities and obligations of the parties shall continue until this phase of Project planning is completed.

c. The County shall allocate sufficient funds to pay for all the expenses actually incurred, and for which it is responsible under the scope of this agreement.

d. Both parties agree that it may be necessary to change the scope of work for the engineering consultant(s) required for the Project, and that any such changes must be approved by both parties. However, OWASA shall keep the County fully advised with respect to all change orders necessary for completion of the Project.

e. Payment of the engineering consultant(s) will be administered and made by OWASA. The County will be invoiced monthly and will reimburse OWASA in full within 30 days for all expenses related to this Project.

f. Each party will designate a single point of contact for the day-to-day administration for all aspects of this agreement for the express purpose of efficient project management. It will be the responsibility of this contact person to disseminate information to their respective organizations.

g. Both parties recognize the importance of timely reviews and approvals. Each party will use their best efforts to provide and complete responses to issues dealing with plan reviews, proposed change orders, payment, and project acceptance.

4. Amendments.

All amendments to this agreement shall be approved by both parties and must be in writing. No amendments not in writing and executed with the formalities of this Agreement shall be valid.

5. Trust and Support; Cooperative Effort.

Both parties agree that there are many issues and details relating to the successful completion of this project which are not specifically covered in this agreement. Both parties further agree to observe as a guiding principle, "trust and support," with respect to successfully resolving any issues which may arise during the duration of this agreement.

IN WITNESS WHEREOF, the parties have entered into and caused to be executed in their names this Interlocal Agreement, to be effective from and after this _____day of _____, 2014.

ORANGE COUNTY	ORANGE WATER AND SEWER AUTHORITY
_____	_____
Orange County Commissioners, Chair	OWASA Board of Directors, Chair
Pre-audit Certification by County Finance Officer:	Pre-audit Certification by OWASA Finance Officer:
_____	_____
Approved as to form and legality:	
_____	_____
Orange County Attorney	OWASA General Counsel

Outreach Work Plan

RENA/Jackson Center/Rogers Road Partnership Proposal

EXHIBIT A: Work Program

1. OVERVIEW

The objective of the Marian Cheek Jackson Center (MCJC) is to work in partnership with Rogers Eubanks Neighborhood Association (RENA) to undertake an extensive community engagement initiative in the Historic Rogers Road Neighborhood as defined by the 2013 Task Force Report. This initiative will connect to all 86 Historic Rogers Road parcels and involve an even broader number of stakeholders in discussion about implementation of the sewer project and implications of potential development after sewer installation. This effort will be grounded in a collaborative and participatory process within the Historic Rogers Road Neighborhood. It will leverage RENA's strengths and connections, and it will utilize the experience that the Jackson Center has gained through the Northside Project and the Sustaining OurSelves coalition work. We will also collaborate with (and contract) mapmakers and technical support to ensure that the deliverables and synthesis documents last far beyond the Jackson Center's active role.

2. OBJECTIVES

The main objectives of this effort will be:

1) To affirm neighborhood interests and aspirations throughout the community in collaboration with RENA and other Rogers Road leaders.
2) To reach and engage owners of all 86 parcels identified in the Historic Rogers Road Neighborhood plans in discussions about implications of potential development after sewer installation.
3) To engage, preserve, and organize the history of the Historic Rogers Road Neighborhood.
4) To help residents prepare for sewer installation and begin discussions about broader community development frameworks that would help protect and preserve Historic Rogers Road and lay the groundwork for proactive participation in future development conversations and plans.
5) To provide technical support to RENA and the three jurisdictions to meet broad-based goals in timely and comprehensive manner.
6) To synthesize data, feedback, and strategies in forms that will be useful for the Historic Rogers Road Neighborhood, Orange County, the Town of Chapel Hill, and the Town of Carrboro.

3. SCOPE OF SERVICES

Concentration 1: Historical Research and Stakeholder Connection
Leaders from the Historic Rogers Road Neighborhood have organized the community for decades. Our collaborative model builds on the history and strengths of their past and present organizing and community work. We will begin with an initial intensive review of historical efforts and archival documents. We will connect with community and municipal stakeholders to understand interests and map existing networks. We utilize creative community-based projects to honor and mobilize history in ways that engage residents and other stakeholders and opens dialogue. We see this work as foundational to coalition-building and planning processes.

The scope of work will include the following:

- Review extensive historical documents from RENA and municipal archives
- Research past and current community organizing efforts to map networks and identify gaps in outreach efforts and household data sources
- Host small group meetings with stakeholders, municipal leaders, long-term, and newer neighbors to engage history of efforts and develop a clear sense of current interests, concerns, and aspirations of various stakeholders.
- Conglomerate most useful historical information and identified gaps as guide to engagement and communication efforts

Concentration 2: Broad-based community engagement and communication
This will be the primary focus of our effort: three months of intensive outreach, communication, and engagement. We will use broad-based communication (door-to-door conversations, small and large group community forums, church outreach, oral histories, community newsletters, etc), community-mapmaking, and data organization to deepen civic engagement, address identified outreach gaps, and ensure that all historical parcels are reached. We will focus conversations on implications of various potential development scenarios and plans for prudent and equitable growth after sewer installation.

The scope of work will include the following:

- Support and implement broad-based communication strategies that have been successful in Northside. These efforts will allow us to reach and involve households across the neighborhood, with a particular focus on the 86 identified historical parcels.
- Gather and conglomerate household and community data into a community-owned database that allows RENA to organize and access all

needed data easily and provide information necessary for Orange County and the municipalities to implement the sewer project.
- Initiate a community mapmaking initiative to utilize neighborhood expertise, assess potential development scenarios, and engage neighborhood interests (by contracting mapmaker with extensive expertise in coalition-building through mapping)

Concentration 3: Synthesis and groundwork for long-term planning
In our initial analysis, current efforts can be supplemented by: 1) synthesis of community aspirations, feedback and strategies to address concerns, and data on parcels and households transparent for all stakeholders, and 2) laying the community groundwork for addressing questions about potential development and growth in a proactive manner. The primary goals of the Historic Rogers Road Neighborhood Task Force were to identify ways to provide sewer and to support/sustain the community center. As the jurisdictions proceed with these goals, engaging neighbors in discussions about potential development and broader community needs and aspirations will help ensure inclusivity and provide protections for the Historic Rogers Road Neighborhood. Our efforts will allow all stakeholders to see that the "gives" and "gets" of options are being discussed, considered, and clarified by neighbors as implementation of the goals proceed.

The scope of work will include the following:
- Provide weekly intensive technical assistance to RENA and other community leaders to clarify action steps and host conversations about the implications of potential development scenarios
- Coordinate monthly meetings between community stakeholders and key staff of each of the municipalities to discuss ongoing efforts and lingering questions
- Consolidate partnerships in the Historic Rogers Road Neighborhood for more effective creation of an implementation strategy.
- Identify potential make-up of a future "compass" group, including long-term and newer neighbors outside of the public eye.
- Create synthesis document that includes clear summary of interests and aspirations, community maps, and relevant data of the historic neighborhood.
- Incorporate feedback with Historic Rogers Road Neighborhood leaders as basis for action plan.
- Present synthesis document by end of scope of work, with mobilized outreach strategies to address questions by relevant government meetings along the way.

EXHIBIT B: Timeline and Compensation

Timeline for 3 areas of concentration and intensive engagement:
June 10- September 10*
Benchmarks will be decided on in collaboration with partners.

*We will provide additional technical support for RENA beyond scope of the contract but the deliverables will be completed by mid-August.

Compensation:
Our model for compensation balances several pieces:

1) We will be utilizing our most experienced staff for nearly full-time intensive work over 3 months to ensure that work is completed in a timeline and comprehensive manner (over 700 hours of professional staff time).
2) We will be sub-contracting RENA for significant weekly neighborhood organizing and connection, historical exploration, and capacity building. Like our initiative with Self-Help, our subcontract with RENA will go beyond staffing time to include program support that enable their staff to fully participate in this effort and forward overall community goals.
3) We will be sub-contracting professional mapping and design services and other technical expertise that will be necessary for effective synthesis, neighborhood connections

Area 1: Historical Research and Stakeholder Connection	$8,600
Area 2: Broad-based community engagement and communication	$30,500
Area 3: Synthesis and groundwork for long-term planning	$10,850
Total Compensation:	**$49,950**

*The total compensation includes all staff costs, sub-contracts (RENA, mapping, database, technical and design, etc) and program support that will enable this initiative to be successful.

Initial advance: We are requesting initial payment of at least $13,175 (Area 1 plus 15% of area 2) to enable full immediate staffing commitment. The rest of disbursements can be along the way as benchmarks are completed.

ORANGE COUNTY
BOARD OF COMMISSIONERS

ACTION AGENDA ITEM ABSTRACT
Meeting Date: June 3, 2014

Action Agenda Item No. 7-b

SUBJECT: Orange County SportsPlex Lobby Renovation Construction Bid Award

DEPARTMENT: Asset Management Services, Finance & Administrative Services, Orange County SportsPlex

PUBLIC HEARING: (Y/N) No

ATTACHMENT(S):
1) Bid Tabulation
2) Construction Agreement *(Attachments #1 and #2 to the Agreement are available at http://www.co.orange.nc.us/AssetMgmt/documents/SportsPlexConstructionAgreementAttachments.pdf - Hard Copy Available Upon Request)*
3) Architectural Floor Plan

INFORMATION CONTACT:
Jeff Thompson, (919) 245-2658
Clarence Grier, (919) 245-2453
David Cannell, (919) 245-2651
John Stock, (919) 644-0339

PURPOSE: To:

1) Award a bid to Riggs-Harrod Builders, Inc. of Durham, North Carolina in the amount of $429,550 for the construction of the Orange County SportsPlex Lobby Renovation;

2) Authorize the Chair to sign the necessary paperwork upon final approval of the County Attorney; and

3) Authorize the County Manager to execute change orders for the project up to the project budget.

BACKGROUND: The Board authorized the Manager to proceed with the design and construction bid solicitation for the Orange County SportsPlex lobby renovation as part of the FY2013-14 Capital Investment Plan. The focus of the renovation is to allow for more programming space within the SportsPlex to accommodate its current and future growth.

Competitive bids from ten firms were opened on April 24, 2014. After a period of review of the bid documents by County staff and the project designer, Riggs-Harrod Builders, Inc. of Durham, NC was determined to be the lowest responsive, responsible bidder for this project (see Attachment 1, “Bid Tabulation”).

The bid award amount consists of the base bid and alternate #1A, opaque glass inserts for the multi-purpose group exercise room visual privacy separation from the ice rink. Attachment 2,

“Construction Agreement”, is the document prepared by the County Attorney that will govern the project pending the Board authorizing the Chair to sign the Agreement and related paperwork.

Should the Board of County Commissioners award the bid, the projected construction will begin in June 2014 and will be completed in the fall. The construction will occur while the facility remains open and will be accomplished with a phasing plan directed by Construction Agreement. Staff will share information on the phasing plan at the meeting. Attachment 3, “Architectural Floor Plan”, depicts the finished renovation condition.

FINANCIAL IMPACT: The BOCC has approved $440,000 for this project as part of the FY2013-14 Capital Investment Plan.

RECOMMENDATION(S): The Manager recommends the Board:

1) Award a bid to Riggs-Harrod Builders, Inc. of Durham, North Carolina in the amount of $429,550 for the construction of the Orange County SportsPlex Lobby Renovation;

2) Authorize the Chair to sign the necessary paperwork upon final approval of the County Attorney; and

3) Authorize the County Manager to execute change orders for the project up to the project budget.

BID TABULATION
ORANGE COUNTY BID NUMBER 367-294
SPORTSPLEX RENOVATIONS APRIL 24, 2014; 2:00 PM

NAME OF BIDDER	LICENSE #	BID BOND	ADDENDUM 1, 2, 3, 4	MBE	SAFETY INFO	E-VERIFY	BASE BID	ALT 1A	ALT 1B	ALT 2
RIGGS HARROD	18667	Y	Y	Y	Y	Y	$ 426,950.00	$ 2,600.00	$ 3,000.00	$ 58,300.00
S & S	61690	Y	Y	Y	Y	Y	$ 432,895.00	$ 3,100.00	$ 1,650.00	$ 56,740.00
POYTHRESS	30760	Y	Y	Y	Y	Y	$ 454,900.00	$ 2,550.00	$ 1,975.00	$ 54,975.00
RESOLUTE	14397	Y	Y	Y	Y	Y	$ 477,300.00	$ 2,500.00	$ 3,100.00	$ 60,500.00
BURNEY & BURNEY	30238	Y	Y	Y	Y	Y	$ 488,000.00	$ 2,770.00	$ 3,536.00	$ 66,010.00
DAVID HILL BUILDERS	32728	Y	Y	Y	Y	Y	$ 504,790.00	$ 2,600.00	$ 1,700.00	$ 59,400.00
PROGRESSIVE	36100	Y	Y	Y	Y	Y	$ 507,300.00	$ 2,350.00	$ 1,500.00	$ 62,400.00
HM KERN	8542	Y	Y	Y	Y	Y	$ 514,700.00	$ 2,700.00	$ 3,400.00	$ 57,600.00
DAVE'S CONSTRUCTION	31908	Y	Y	Y	Y	Y	$ 560,140.00	$ 2,632.00	$ 3,360.00	$ 55,888.00
INLAND CONSTRUCTION	BID WITHDRAWN PURSUANT TO N.C.G.S. 143-129.1									

[Departmental Use Only]
TITLE Sportsplex Lobby
FY FY2013-14

NORTH CAROLINA

CONSTRUCTION AGREEMENT OVER $250,000.00

ORANGE COUNTY

THIS CONSTRUCTION AGREEMENT (hereinafter called "Agreement"), made as of the 3rd day of June, 2014, by and between Riggs-Harrod Builders, Inc., (hereinafter called the "Contractor"), and Orange County, a body politic and a political subdivision of the State of North Carolina, (hereinafter called the "Owner").

W I T N E S S E T H:

That the Contractor and the Owner, for the consideration herein named, agree as follows:

1. CONTRACT DOCUMENTS; PRIORITY

The Contract Documents consist of this Agreement, the General Conditions which are fully incorporated in this Agreement, the Request for Proposals, designer approved communications and/or field orders, the Proposal, Construction Documents and Drawings and Written Specifications. The Contract Documents form the Contract. In the event of any inconsistency between or among the Contract Documents the Contract Documents shall be interpreted in the following order of priority:

a. This Agreement with incorporated General Conditions.

b. Designer approved and stamped construction documents and drawings and written specifications.

c. Designer approved communications and/or field orders.

d. Request for Proposals and addenda thereto.

e. Proposal.

2. SCOPE OF WORK

The Contractor shall furnish and deliver all of the materials, and perform, and be fully responsible for all of the Work required by this Agreement within the time period stipulated in a written Notice-to-Proceed to be executed by the Contractor and Owner and in accordance with the following enumerated documents, which are made a part hereof as if fully contained herein:

a. Construction Drawings prepared by Burke Design (Sheet Index dated November 20, 2013, Project Manual dated March 24, 2014 and Addendums #1, #2, and #3 described in Attachment 1 dated April 7, 2014 for addendum #1; April 14, 2014 for addendum #2; and April 17, 2014 for addendum #3)

b. Written specifications prepared by the Designer.

c. Contractor Bid proposal dated April 24, 2014 described in Attachment 2 which fully describes the work to be performed, such work (hereinafter called the "Work").

d. Related documents listed under Section 2 above.

3. TERM AND SCHEDULING

a. The Contractor agrees to commence work pursuant to the written Notice-to Proceed.

b. The Contractor agrees to complete substantially all Work included by October 31, 2014.

c. Time is of the essence with respect to all dates specified in the Contract Documents as Completion Dates.

d. The Contractor shall perform the Work in the time, manner and form required by the Contract Documents and as stipulated in a written Notice-to-Proceed to be executed by the Contractor and Owner.

4. STANDARD OF CARE AND DUTIES OF CONTRACTOR

a. The Contractor shall exercise reasonable care and diligence in performing the Work in accordance with the generally accepted standards of this type of Contractor practice throughout the United States and in accordance with applicable federal, state and local laws and regulations applicable to the performance of these services. Contractor is solely responsible for the professional quality, accuracy and timely completion and/or submission of all work.

b. The Contractor shall not load or permit any part of the Work to be loaded with a weight that will endanger its safety, intended performance or configuration.

c. Contractor shall be responsible for all Contractor, Subcontractor, and Sub-subcontractor errors or omissions, in the performance of the Agreement together with the errors and omissions of any agent or employee of the Contractor or any Subcontractor or Sub-subcontractor. Contractor shall correct any and all errors, omissions, discrepancies, ambiguities, mistakes or conflicts at no additional cost to the Owner.

d. Contractor is an independent contractor of Owner. Any and all employees of the Contractor engaged by the Contractor in the performance of any work or services required of the Contractor under this Agreement, shall be considered employees or agents of the Contractor only and not of the Owner, and any and all claims that may or might arise under any workers compensation or other law or contract on behalf of said employees while so engaged shall be the sole obligation and responsibility of the Contractor.

e. Contractor agrees that Contractor, its employees, agents and its subcontractors, if any, shall be required to comply with all federal, state and local antidiscrimination laws, regulations and policies that relate to the performance of Contractor's services under this Agreement.

f. If activities related to the performance of this Agreement require specific licenses, certifications, or related credentials Contractor represents that it and/or its employees, agents and subcontractors engaged in such activities possess such licenses, certifications, or credentials and that such licenses certifications, or credentials are current, active, and not in a state of suspension or revocation.

g. The Contractor shall supervise and direct the Work efficiently and with the Contractor's best skill and attention. Except as specifically set forth in the Contract Documents the Contractor shall be solely responsible for the means, methods, techniques, sequences and procedures of construction, and for safety precautions and programs in connection with the Work. The

Contractor shall be responsible to see that the finished Work complies accurately with the Contract Documents.

h. The Contractor shall appoint a competent Project Manager with general authority to manage the Project for the Contractor. The Contractor shall also keep on the Project at all times during the Work of the Contractor a competent Resident Superintendent and necessary assistants who shall not be replaced without prior written approval by the Designer or by the Owner if a Designer is not retained for the Project.

i. If, in the opinion of the Designer, any Subcontractor on the Project is incompetent or otherwise unsatisfactory, such Subcontractor shall be replaced by the Contractor with no increase in the Contract Price if and when directed by the Designer.

j. The Contractor shall attend all progress conferences and all other meetings or conferences. The Contractor shall be represented at these progress conferences by a representative having the authority of the Project Manager and by such other representatives as the Designer may direct.

k. Costs and expenses of providing samples for and assistance in any testing shall be borne by the Contractor. Any Work in which untested materials are used without approval or written permission of the Owner and/or Designer shall be removed and replaced at Contractor's expense.

5. PAYMENT & TAXES

a. The Owner hereby agrees to pay to the Contractor for the faithful performance of this Agreement, and the Contractor hereby agrees to perform all of the Work for a sum not-to-exceed Four Hundred Twenty Nine Thousand Five Hundred Fifty Dollars ($429,550). Not later than the fifth (5th) day of each calendar month the Contractor shall submit to the Owner's Representative, generally the Designer if a Designer is retained on the Work, a Request for Payment for work done during the previous calendar month.

(i) The Request for Payment shall be in form of a standardized invoice or AIA Document G702-703 appropriately addressed to Owner's Representative at PO Box 8181, Hillsborough NC 27278 and shall show substantially the value of work done during the previous calendar month.

(ii) The amount due for payment shall be ninety-five percent (95%) of the value of work completed since the last Request for Payment and this amount shall be paid by the Owner on or before the last business day of the month. Owner shall retain five percent (5%) (the "Retainage").

(1) Upon Owner's Representative's certification that fifty percent (50%) of the Work has been satisfactorily completed Retainage shall be reduced to two and one half percent (2½%).

(2) Upon Owner's Representative's certification that ninety percent (90%) of the Work has been satisfactorily completed Retainage may be discontinued. Retainage may be discontinued, at Owner's Discretion, so long as work continues to be completed satisfactorily and on schedule.

(iii) Final payment shall not be due to the Contractor until thirty (30) days after Final Completion of the Work, including punch list work, has been satisfactorily completed and an appropriate Affidavit, Indemnification, and Release as required in Section 8(d) below has been received by Owner.

b. Should Owner reasonably determine that Contractor has failed to perform the Work related to a Request for Payment, Owner, at its discretion may provide the Contractor ten (10) days to cure the breach. Owner may withhold the accompanying payment without penalty until such time as Contractor cures the breach.

(i) Should Contractor or its representatives fail to cure the breach within ten (10) days, or fail to reasonably agree to such modified schedule, Owner may immediately terminate this Agreement in writing, without penalty or incurring further obligation to Contractor.

(ii) This section shall not be interpreted to limit the definition of breach to the failure to perform the Work related to a Request for Payment.

c. The Contractor has included in the Contract Price and shall pay all taxes assessed by any authority on the Work or the labor and materials used therein. It shall be the Contractor's responsibility to furnish the Owner documentary evidence showing the materials used and sales and use tax paid by the Contractor and each of its subcontractors.

d. Should the Owner receive notice that the Contractor has failed to pay a Subcontractor for the Work performed related to a Request for Payment, Owner shall have the authority to withhold payment of the disputed amount until parties resolve their dispute. Failure to pay the Contractor pursuant to this section of the Agreement shall not be deemed to be a breach of the Agreement.

6. NON–APPROPRIATION

a. Contractor acknowledges that Owner is a governmental entity, and the validity of this Agreement is based upon the availability of public funding under the authority of its statutory mandate.

b. In the event that public funds are unavailable and not appropriated for the performance of Owner’s obligations under this Agreement, then this Agreement shall automatically expire without penalty to Owner immediately upon written notice to Contractor of the unavailability and non-appropriation of public funds. It is expressly agreed that Owner shall not activate this non-appropriation provision for its convenience or to circumvent the requirements of this Agreement, but only as an emergency fiscal measure during a substantial fiscal crisis.

c. In the event of a change in the Owner’s statutory authority, mandate and/or mandated functions, by state and/or federal legislative or regulatory action, which adversely affects Owner’s authority to continue its obligations under this Agreement, then this Agreement shall automatically terminate without penalty to Owner upon written notice to Contractor of such limitation or change in Owner’s legal authority.

7. NOTICES

Any notice required by this Agreement shall be in writing and delivered by certified or registered mail, return receipt requested to the following:

Owner:	Contractor:
Orange County	Riggs-Harrod Builders, Inc.
Attn: Jeff Thompson	1117 East Geer Street
P.O. Box 8181	Durham, NC 27707
Hillsborough, NC 27278	

8. MISCELLANEOUS

a. Duties and Obligations imposed by the Contract Documents shall be in addition to any Duties and Obligations imposed by state, federal or local law, rules, regulations and ordinances.

b. No act or failure to act by the Owner or Contractor shall constitute a waiver of any right or duty granted them under the Contract Documents, nor shall any act or failure to act constitute any approval except as specifically agreed in writing.

c. The Work shall be tested and inspected as required by the Contract Documents and as required by law. Unless prohibited by law the costs of all such tests and inspections related to state and federal codes such as ADA, Administrative, Electrical, Plumbing, Mechanical and Building Codes shall be borne by the Contractor. The costs for material and structural testing shall be conducted by an independent third party at the expense of the Owner. Delays related to any of the aforementioned tests and inspections shall not be grounds for delaying the completion of the work. If any such tests and inspections reveal deficiencies in the Work such that the Work does not comply with terms or requirements of the Contract Documents and/or the requirements of any code or law the Contractor is solely responsible for the cost of bringing such deficiencies into compliance with the terms of the Contract Documents and/or any code or law.

d. Should the Designer, if a Designer is retained for the project involving the Work, or Owner reject any portion of the Work for failing to comply with the Contract Documents Contractor shall immediately, at Contractor's expense, correct the Work. Any such rejection may be made before or after substantial completion. If applicable, any additional expense borne by the Designer under this section shall be paid at Contractor's expense.

e. The Contractor shall not assign any portion of this Agreement nor subcontract the Work in its entirety without the prior written consent of the Owner.

9. CONSEQUENTIAL DAMAGES

a. Owner and Contractor mutually waive any claim against each other for consequential damages. Consequential Damages include:

(i) Damages incurred by Owner for loss of use, income, financing, or business.

(ii) Damages incurred by Contractor for office expenses, including personnel, loss of financing, profit, income, business, damage to reputation, or any other non-direct damages.

10. ENTIRE AGREEMENT

All of the documents listed, referenced or described in this Agreement, the written Notice-to-Proceed, together with Modifications made or issued in accordance herewith are the Contract Documents, and the work, labor, materials and completed construction required by the Contract Documents and all parts thereof is the

Work. The Contract Documents constitute the entire agreement between Owner and Contractor. This Agreement may be amended only by written instrument signed by both parties. Modifications may be evidenced by facsimile signatures. If any provision of the Agreement shall be declared invalid or unenforceable, the remainder of the Agreement shall continue in full force and effect.

[SIGNATURE PAGE TO FOLLOW]

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement as of the day and date first above written in a number of counterparts, each of which shall, without proof or accounting for other counterparts, be deemed an original contract.

ORANGE COUNTY

_____
Signature

Attest:

_____
Donna Baker, Clerk to the Board

CONTRACTOR

_____
Signature

_____
Printed Name and Title

This instrument has been approved as to technical content.

_____
Jeff Thompson, Department Director

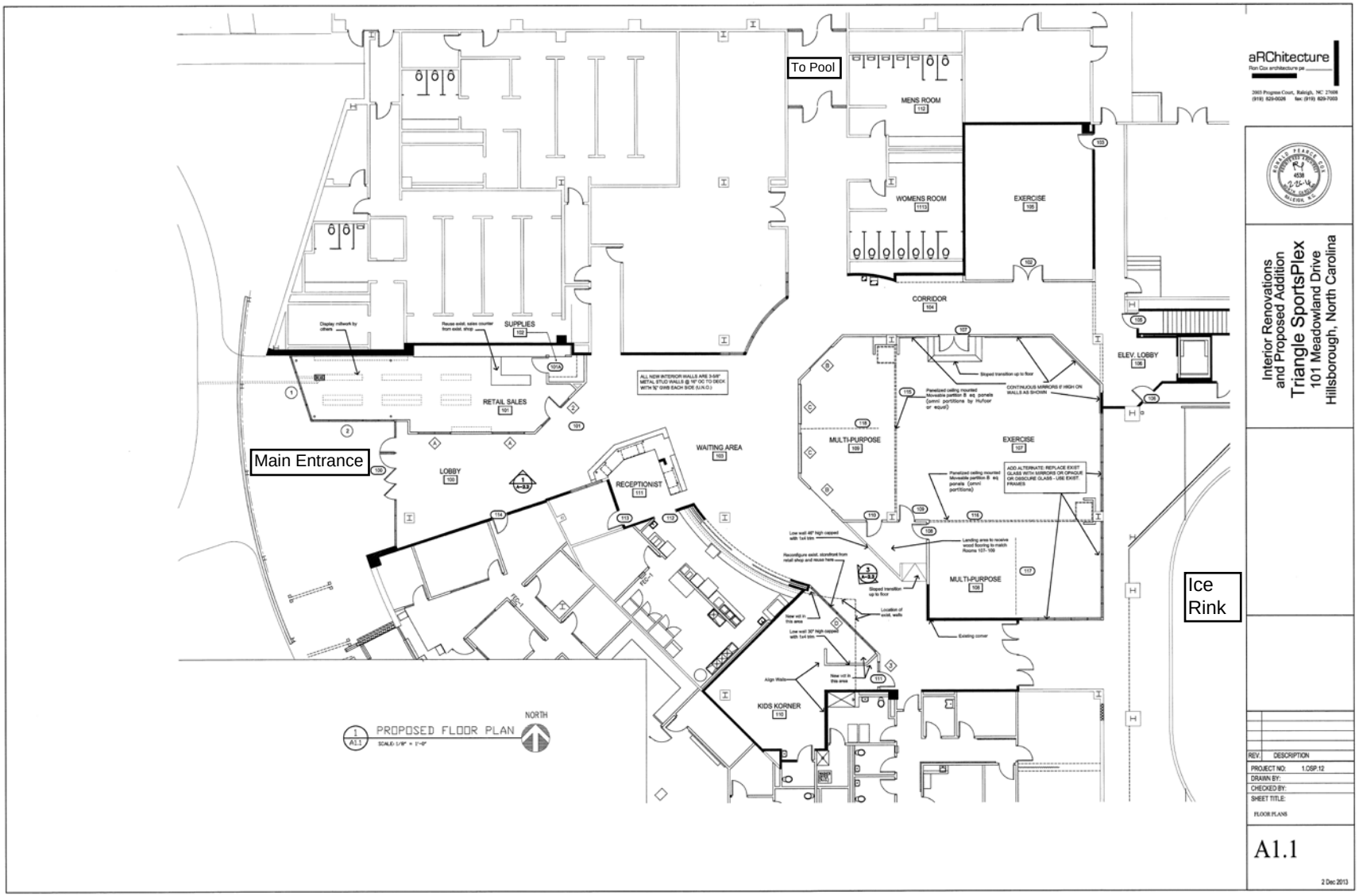
This instrument has been pre-audited in the manner required by the Local Government Budget and Fiscal Control Act.

_____
Office of the Chief Financial Officer

This instrument has been approved as to legal form and sufficiency.

_____
Office of the County Attorney

Attachment 3



ORANGE COUNTY
BOARD OF COMMISSIONERS
ACTION AGENDA ITEM ABSTRACT
Meeting Date: June 3, 2014

Action Agenda Item No. 7-c

SUBJECT: Joint Planning Land Use Plan and Agreement Amendments – Revisions to Existing Language Ensuring Agricultural Activities are Allowed Throughout the Rural Buffer as well as Density and Minimum Lot Size Clarification(s)

DEPARTMENT: Planning and Inspections **PUBLIC HEARING: (Y/N)** No

ATTACHMENTS:

1. Chart Outlining Proposed Modifications
2. Resolution Approving Amendment Package
3. Excerpt of Draft Minutes from March 27, 2014 Joint Public Hearing
4. Excerpt of Approved April 2, 2014 Planning Board Minutes
5. Excerpt of Draft May 7, 2014 Planning Board Minutes

INFORMATION CONTACT:

Michael D. Harvey, Planner III, (919) 245-2597
Craig Benedict, Director, (919) 245-2592

PURPOSE: To consider amendments to the Joint Planning Land Use Plan and Agreement modifying language to ensure agricultural activities are allowed throughout the Rural Buffer and to clarify required densities and minimum lot sizes within, and outside of, the University Lake Watershed Area.

BACKGROUND: In the mid-1980s Orange County and the Towns of Chapel Hill and Carrboro adopted a Joint Planning Land Use Plan (hereafter 'the Plan') that provided land use planning for the area of the county commonly referred to as the Rural Buffer. In 1987 the participating entities adopted the Joint Planning Agreement (hereafter 'JPA') establishing parameters for the review and approval of development projects within the area.

The full Plan and JPA is available at: http://orangecountync.gov/planning/Documents.asp.

A Joint Planning Area Public Hearing was held on March 27, 2014 to review proposed modifications to the Plan and JPA to address issues associated with the use of property for agricultural purposes as well as to clarify allowable density and lot sizes, and allow for cluster subdivisions, throughout the area covered by the Plan.

The agenda materials for the joint public hearing are available at: http://orangecountync.gov/occlerks/140327JPH.pdf. Draft excerpt minutes for the joint public hearing are contained in Attachment 3. Attachment 1 contains a chart summarizing the proposed changes.

Orange County Planning Board Review: This item was previewed at the April 2, 2014 Planning Board meeting to familiarize Planning Board members with the Plan and JPA as well as to begin review this item.

At its May 7, 2014 regular meeting, the Planning Board voted **unanimously** to recommend **approval** of the Plan and JPA amendments as detailed within Attachment 2. Excerpts of meeting minutes for the two Planning Board meetings pertaining to these matters are included in Attachments 4 and 5.

Status of Towns' Consideration of Amendments to the Plan and JPA: A schedule for the review of these amendments was put forth at the March 27, 2014 joint public hearing. The Town of Chapel Hill's Planning Board considered this proposed amendments at its May 6, 2014 meeting and recommended approval of the amendment to the Town Council. The Town Council is scheduled to consider the amendments at its June 9, 2014 meeting.

The Town of Carrboro's Planning Board, as well as other local advisory boards, reviewed the proposed amendments at its meeting on May 1, 2014 and continued the topic to its May 15, 2014 meeting. Additionally, the Town's Economic Sustainability Commission reviewed the proposal at its May 14, 2014 meeting. The Town of Carrboro Planning Board recommended approval of the amendments without additional comment. The Town's Board of Aldermen is scheduled to consider the amendments at its June 3, 2014 meeting.

FINANCIAL IMPACT: Consideration and approval will not create the need for additional funding for the provision of County services. Costs for the required legal advertisement were paid from FY2013-14 Departmental funds budgeted for this purpose. Existing Planning staff included in the Departmental staffing budget has accomplished the work required to process this amendment.

RECOMMENDATION(S): The Manager recommends the Board:

1. Deliberate as necessary on the proposed amendments to the Joint Planning Land Use Plan and Agreement; and
2. Decide accordingly and/or adopt the Resolution contained in Attachment 2 which approves the amendments to the Plan and JPA.

Attachment 1 – Chart Detailing Proposed Changes

Proposed Change	Impact within Joint Planning Area	Impact on Established Density Limits	Impact on Established Minimum Lot Sizes	Impact on Allowable Uses of Property
Combine existing Rural Residential and Agricultural Areas land use categories, add language indicating agricultural activities are permitted throughout the area covered by the Plan.	**None.** Proposed amendments will ensure consistency with State Law and County Comprehensive Plan.	**None.** All amendment will do is ensure agricultural land uses are permitted throughout the area covered by the Joint Planning Land Use Plan.	**None.** Minimum lot sizes are not impacted/changed as a result of the proposed change.	**None.** State Law currently indicates agricultural land uses can go anywhere (i.e. County cannot regulate). This makes Plan and Agreement consistent with existing law.
Add language establishing a density limit of: **1 dwelling unit for every 2 acres** for property located within Rural Residential land use category.	**None.** Staff already has interpreted this as the required density for the Rural Residential Land Use Category. **NOTE**: This will not alter established density in University Lake Watershed Area, which is 1 dwelling unit for every 5 acres of property.	**None.** The Plan currently does not reference a density limit in this area. This proposal will now add what staff has already interpreted as being the density limit for the area.	**None.** Required minimum lot size is still **2 acres**.	**None.**
Add language allowing **cluster subdivisions** within the Rural Residential category.	**None.** Density limits will restrict overall lot development. Process will encourage/promote preservation of open space. **NOTE**: Cluster subdivisions are already allowed within the University Lake Watershed Area in accordance with established density limits (i.e. 1 dwelling unit for every 5 acres of property).	**None.** Density limit of 1 dwelling unit for every 2 acres will still need to be adhered to.	**None.** Minimum lot size under Cluster Subdivision process is **1 acre**. Established density limits shall be observed **(i.e. 1 unit for every 2 acres of property)** Lot size reduction **will not** result in more lots beyond established density limit.	**None.**

Proposed Change	Impact within Joint Planning Area	Impact on Established Density Limits	Impact on Established Minimum Lot Sizes	Impact on Allowable Uses of Property
Change language within the Plan denoting required **minimum lot size** for parcels in the **University Lake Watershed Area is 2 acres** consistent with the adopted JPA and existing County regulations.	**None.** Change makes Joint Planning Land Use Plan consistent with the Joint Planning Agreement and existing County regulations enforced since approximately 1990.	**None.** Density will remain **1 dwelling unit for every 5 acres** of property.	**None.** Minimum lot size of **2 acres** has been enforced by County Planning Staff since 1990.	**None.**

Resolution #: *RES-2014-037*

Attachment 2

A RESOLUTION AMENDING
THE JOINT PLANNING LAND USE PLAN AND JOINT PLANNING AGREEMENT MODIFYING LANGUAGE TO ENSURE AGRICULTURAL ACTIVITIES ARE ALLOWED THROUGHOUT THE RURAL BUFFER; CLARIFY DENSITY AND REQUIRED MINIMUM LOT SIZE(S); AND ALLOW FOR CLUSTER SUBDIVISIONS THROUGHOUT THE RURAL BUFFER

WHEREAS, Orange County, the Town of Chapel Hill, and the Town of Carrboro have engaged in a cooperative planning effort for the area known as the Rural Buffer as detailed within a Joint Planning Land Use Plan (hereafter 'the Plan), adopted October 13, 1986, and amended from time to time, and

WHEREAS, the administration of this Joint Planning Land Use Plan is laid out within the Joint Planning Agreement (hereafter 'Agreement'), originally adopted on September 22, 1987, and amended from time to time, and

WHEREAS, Orange County initiated amendments to the Plan and Agreement seeking to ensure agricultural activities are allowed throughout the area, clarify density and minimum lot size requirements, and ensure the viability of cluster subdivisions in the area covered by the Plan and Agreement, and

WHEREAS, these amendments to the Plan and Agreement are necessary to ensure consistency with the County's existing land use management program, and

WHEREAS, a joint public hearing regarding the proposed Joint Planning Land Use Plan and Agreement amendments was held on March 27, 2014, in accordance with the requirements of the Joint Planning Agreement.

NOW THEREFORE, the Board of Commissioners of Orange County hereby resolves that the Joint Planning Land Use Plan and Agreement be amended shown on the attached pages.

BE IT FURTHER RESOLVED THAT the amendments to the Joint Planning Land Use Plan and Agreement shall become effective upon adoption by the governing bodies of Orange County, Chapel Hill, and Carrboro.

Upon motion of Commissioner _____, seconded by Commissioner _____, the foregoing resolution was adopted this _____ day of _____, 2014.

I, Donna S. Baker, Clerk to the Board of Commissioners for Orange County, DO HEREBY CERTIFY that the foregoing is a true copy of so much of the proceedings of said Board at a meeting held on _____, 2014 as relates in any way to the adoption of the foregoing and that said proceedings are recorded in the minutes of the said Board.

WITNESS my hand and the seal of said County, this _____ day of _____, 2014.

SEAL

_____
Clerk to the Board of Commissioners

* ORANGE COUNTY LAND USE PLAN CATEGORIES

*Amended
2/3/92 (effective 2/24/92)

Basic Category	Land Use Plan Category
DEVELOPED	Urban Existing Urban Activity Node Proposed Activity Node
TRANSITION	Ten-Year Transition Twenty-Year Transition Commercial Transition Activity Node Commercial-Industrial Transition Activity Node
COMMUNITY	Rural Community Activity Node
RURAL	Rural Buffer Rural Residential Agricultural-Residential Rural Neighborhood Activity Node Rural Industrial Activity Node
CONSERVATION	Public Interest District Water Supply Watershed Water Quality Critical Area New Hope Creek Corridor Open Space

****

*JOINT PLANNING AREA LAND USE PLAN CATEGORIES

*Amended
4/2/90
2/3/92 (effective 2/24/92)

Major Class	Subclass	Land Use Plan Category
TRANSITION	Transition	Resource Protection
	Transition I	Public-Private Open Space
	Transition II	New Hope Creek Corridor Open Space
		Suburban Residential
		Urban Residential
		Office-Industrial
		Future UNC Development
		Retail Trade
		Light Industrial
		Disposal Use
RURAL	Rural Buffer	University Lake Watershed
CONSERVATION		Resource Protection
		Public-Private Open Space
		New Hope Creek Corridor Open Space
		~~Agricultural~~
		Rural Residential and Agricultural [1]

[1] Staff is recommending combining the terms together and creating a new land use category.

		Retail Trade
		Extractive Use

***Suburban Residential Areas** are designated for housing densities ranging from one (1) to five (5) dwelling units per acre. Such areas are located where land is changing from rural to urban, suitable for urban densities, and to be provided with public utilities and services. Housing types range from single-family to duplexes to multi-family dwellings.

*However, densities may be lower than one dwelling unit per acre in Suburban Residential Areas. Chapel Hill as part of its Southern Small Area Plan has identified certain areas in the Southern Triangle as being suitable for densities not exceeding one (1) unit per acre for areas immediately east of U.S. 15-501 and densities not exceeding one (1) unit per five (5) acres for areas immediately west of Old Lystra Road.

*Amended 2/1/93

Urban Residential Areas are similar to Suburban Residential Area in terms of both housing types and public services availability. However, densities are higher, ranging from six (6) to thirteen (13) dwelling units per acre.

Office-Institutional Areas is a category consisting of establishments which offer an array of financial, insurance, real estate, legal, medical, and business services. Such areas generally have public utilities and services available and are located adjacent to heavily traveled streets.

Future UNC Development is a category established for lands owned by the University of North Carolina, including Horace Williams Airport and adjacent parcels. Such lands are contemplated for expansion of the UNC campus, provided the Airport is relocated.

Retail Trade Areas are limited in Transition Areas, including existing establishments at Starpoint and Calvander. Modest room for expansion was projected in Transition Areas.

Light Industrial Areas are singular, consisting of the Chapel Hill Industrial Park on Eubanks Road and the proposed site between Eubanks Road and Homestead Road are included in this category.

Disposal Use Areas consist of landfill sites, either existing or future. The existing landfill on Eubanks Road and the proposed site between Eubanks Road and Homestead Road are included in this category.

*Rural Buffer and Conservation

*Amended
4/2/90
2/3/92 (effective 2/24/92)

The basic categories of Rural Buffer and Conservation have been combined in the Joint Planning Area Land Use Plan to form a single land use classification – Rural Buffer.

PAGE 60-a – JPA LAND USE PLAN

The Rural Buffer is defined as being a low-density area consisting of single-family homes situated on large lots having a minimum size of two (2) acres. The Rural Buffer is further defined as land which, although adjacent to an Urban or Transition Area, is rural in character and which will remain rural~~, contain low-density residential uses,~~ and not require urban services (public utilities and other Town services). The Rural Buffer is expected to contain low density residential uses as well as agricultural uses ~~The Rural Buffer~~ and consists of the following Joint Planning Area Land Use Plan categories: Rural Residential and Agricultural; ~~Agricultural;~~ [2] Public-Private Open Space; Resource Conservation; New Hope Creek Corridor Open Space; Extractive Use; and the overlay category designated University Lake Watershed Area.

Rural Residential and Agricultural Areas are low-density areas consisting of single-family homes situated on large lots ~~two acres in size or greater~~ with a minimum lot size of two acres, except when part of a cluster subdivision and then adhering to a density limit of 1 unit for every 2 acres of property. Cluster subdivisions, reducing parcels to at least 1 acre in area, are allowed so long as density limits for the entire subdivision are maintained. [3] In that respect, Rural Residential Areas are identical to the definition of the Rural Buffer. The area includes property supporting farming operations, including forestry activities, established in accordance with the provisions of the North Carolina General Statutes.

~~**Agricultural Areas** include land areas currently in use for farming and forestry operations and which qualify for, or are listed for, use value taxation purposes.~~ [4]

Public-Private Open Space Areas include major land areas owned or controlled by public and private interests in the Rural Buffer. Such holdings as Duke Forest, Camp New Hope, U.S. Government lands associated with Jordan Lake, the 100-foot buffer along I-40, and Orange Water and Sewer Authority lands adjacent to University Lake and the quarry site on N.C. Highway 54 provide open space through research, educational, forest management, and recreational functions.

Resource Conservation Areas in the Rural Buffer are identical to those in the Transition Areas; i.e., floodplains, wetlands along drainage tributaries, and steep slope areas (15% or greater). The areas form the basis for a parks and open space system (see Strategy Map) which provided the framework within which other land uses are situated.

New Hope Creek Corridor Open Space Areas include some of the Resource Protection Areas and a portion of the Public/Private Open Space Areas which were designated as significant and worthy of protection according to the New Hope Corridor Open Space Master Plan completed in April of 1991. (See Master Plan Map following Strategy Maps). The areas are part of a system of open space in Durham and Orange Counties along New Hope Creek and its tributaries between Eno River State Park and U.S. Army Corps of Engineers land north and south of Jordan Lake. This category is made up of critical environmental areas such as steam beds, floodplains, steep slopes, and larger tracts of historic, educational, or recreational value.

Extractive Use Areas encompass mining and quarry operations. Only one such site exists in the Rural Buffer, the American Stone Company quarry on N.C. Highway 54 west of Carrboro.

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[2] County governments do not have the authority to restrict the location of agricultural activities while municipalities can regulate farms located within their corporate limits. Agricultural activities, as defined within State law, are allowed in all areas subject to the Plan. Staff is clarifying existing language accordingly and eliminating references to 'Agricultural Areas' as being a separate Plan land use category and combining it with the Rural Residential Land Use Category.

[3] Cluster subdivisions are allowed throughout the County, including the University Lake Watershed Area, with the exception of the Rural Residential area of the Rural Buffer. We are modifying existing language to allow cluster subdivisions in the Rural Buffer, outside of the University Lake Watershed Area, so long as a density limit of 1 dwelling unit per 2 acres is maintained. This proposed amendment does not impact existing density limits in the University Lake Watershed Area, which only allows 1 dwelling unit for every 5 acres of land area. Staff has incorporated comments received by the County Attorney's office as well as Chapel Hill and Carrboro Planning staff.

[4] This information has been captured within the renamed 'Rural Residential and Agricultural Areas' land use category.

Retail Trade Areas in the Rural Buffer include low intensity neighborhood centers which serve the immediate area and generate low traffic volumes. Only one such area is designated in the Rural Buffer – Blackwood station on N.C. Highway 86.

PAGE 60-b – JPA LAND USE PLAN

***University Lake Watershed Area**

*Amended
4/2/90

The University Lake Watershed Area includes all lands which drain into the University Lake reservoir. Density within this area is limited to 1 dwelling unit for every 5 acres with a required minimum lot size of 2 acres. Based on a preferred watershed protection strategy of land use controls as recommended by Camp, Dresser and McKee in the University Lake Watershed Study, only low-intensity residential uses are permitted. ~~A minimum lot size of five (5) acres and a maximum density of one (1) unit per five (5) acres is required for any development~~. [5]Cluster subdivisions with lot sizes of not less than one (1) acre are also allowed so long as density limits are adhered to. There is an allowance for ~~as well as~~ the creation of ~~a limited number~~ of 5 lots ~~(5) of two-acre lots~~ at a density of 1 unit per 2 acres for property legally in existence as of October 2, 1989.[6] Additional lots shall be allowed consistent with the 1 unit per 5 acre density as detailed herein.

[5] The minimum lot size in the Rural Buffer is 2 acres. Density (i.e. how many residences are allowed on a given property) has always been limited to 1 dwelling unit for every 5 acres of property. With this amendment staff is moving density language to the front portion of the description so that it is understood what the limit is. We are also indicating the required minimum lot size for the area is 2 acres to ensure consistency with the Joint Planning Agreement.

[6] Staff is adding the specific date a lot has to have existed on to qualify for the 2 acre density allowance. This date is consistent with the existing requirements of Orange County's Unified Development Ordinance (UDO) specifically Section 4.2.4.

LOCATION STANDARDS

The principal task in formulating a land use plan is determining where specific land uses will be located. The primary elements feeding into this step include the operating principles outlined previously and a defined set of location standards.

The location standards proposed for the preparation of the Joint Planning Area Land Use Plan are based upon previously enumerated background elements – natural environment and compatibility with existing land use patterns. On the accompanying page, there elements are listed on the horizontal axis of the Location Standards Matrix. Included in the matrix, but not previously defined are various street classifications listed under Transportation Accessibility. These classifications are defined as follows:

STREET CLASSIFICATIONS

STREET TYPE	FUNCTION	SPEED	ROW	DAILY VOLUME	TRIP LENGTH	ACCESS	TRAVEL LANES
INTERSTATE	Movement	55 mph	200-300’	>40K	>3 mi.	Limited	4
ARTERIAL	Movement	45 mph	120-150’	10K-25K	>1 mi.	Unlimited	4
COLLECTOR	Movement/Access	35 mph	60-70’	800-3K	<1 mi.	Unlimited	2
LOCAL	Access	25 mph	50’	75-200	<1/2 mi.	Unlimited	2

Listed on the vertical axis are the general land use planning categories. By locating the desired land plan category on the vertical axis, it is possible to read from left to right and identify by the “X” symbol desired locations for each land use type.

CONCEPTS AND STRATEGIES

Following the November Public Information Meeting, four alternative strategy maps were prepared with illustrated various development scenarios for the Joint Planning Area. The four maps sought to identify those areas which would be classified as urban, transition, and rural buffer without identifying specific 10 and 20 year growth areas. The four maps are reproduced in sketch form on the following pages. The basis premises governing each alternative are listed below.

LOCATION STANDARDS MATRIX

	SLOPE			SOIL STABILITY			VEGETATION			RESIDENTIAL				COMMER				OPEN AREA			ACCESSIBILITY			
LAND USE CLASSIFICATION	0 - 7 ½%	7½ - 15%	15% +	SLIGHT	MODERATE	SEVERE	CLEAR	FOREST	WETLAND	RURAL	SUBURBAN	URBAN	HIGH URBAN	OFFICE	RETAIL	PUBLIC/QUASI-PUBLIC	INDUSTRIAL	RECREATIONAL	AGRICULTURAL	FORESTRY	INTERSTATE	ARTERIAL	COLLECTOR	LOCAL
RESIDENTAIL																								
Rural and Agricultural	x	x	x	x	x		x	x		x	x					x		x	x	x	x	x	x	x
Suburban	x	x		x	x		x	x		x	x	x				x		x					x	x
Urban	x			x			x				x	x	x	x	x	x		x			x	x	x	
COMMERCIAL																								
Office	x	x		x			x					x	x	x	x	x		x			x	x	x	
Retail	x	x		x	x		x					x	x	x	x	x					x	x	x	
INDUSTRIAL	x			x			x										x				x	x	x	
RESOURCE-CONSERVATION																								
Recreational	x	x	x	x	x		x	x		x	x	x	x	x		x		x	x	x			x	x
~~Agricultural~~	~~x~~	~~x~~		~~x~~	~~x~~		~~x~~			~~x~~						~~x~~		~~x~~	~~x~~	~~x~~	~~x~~	~~x~~	~~x~~	~~x~~
Forestry	x	x	x	x	x	x		x	x									x	x	x	x	x	x	x

STAFF NOTE: We are recommending deleting existing references to the 'Agricultural' category and combining them with the existing 'Residential' category. Staff has denoted those locations where 'x' has been added in red underlined text to preserve the locational criteria for agricultural uses within the 'Residential' category.

*THE RURAL BUFFER

*Amended
4/2/90
2/3/92 (effective 2/24/92)

~~Eight~~ Seven categories of Rural Buffer land use have been depicted on the Land Use Plan. These categories include Resource

Protection Areas, Public-Private Open Space Areas, ~~Agricultural Areas~~ [1], Rural Residential and Agricultural Areas, Retail Trade Areas, Extractive Uses, and the overlay category designated University Lake Watershed Area.

Resource Protection Areas

As was the case with Transition Areas, Resource Protection Areas have been designated on the Land Use Plan to include flood plains, and wetlands along drainage tributaries and steep slope areas (15% or greater). These areas form the basis for a comprehensive parks and open space system which provides the framework within which other land use categories are to function. Parks have been generally located throughout the Joint Planning Area using a neighborhood park one-half mile service radius. The parks, as well as portions of Duke Forest, are linked together by a system of greenways extending along drainageways, and pedestrian routes (sidewalks) along thoroughfares.

Public/Private Open Space Areas

Major land areas owned or controlled by both public and private interests in the Joint Planning Area have been designated on the Land Use Plan. These areas include the following:

1. Duke Forest;
2. University of North Carolina lands (excluding Horace Williams Airport and adjacent properties);
3. U.S. Government lands associated with conservation areas around the Jordan Lake Reservoir;
4. Orange Water and Sewer Authority lands associated with conservation areas around University Lake and raw water storage in the former quarry site on NC Highway 54: and
5. Camp New Hope conference and recreational center.

A Public/Private Open Space Area has also been designated along Interstate 40 to recognize the Major Transportation Corridor (MTC) district established to provide a 100-foot buffer along that route. The Plan recommends utilization of portions of the buffer to link proposed park and greenway areas together.

While the status of such holdings as Duke Forest, UNC lands and Camp New Hope is uncertain in the future, their continued existence appears likely during the planning period. This is due to the research, educational, forest management and recreational functions related to such areas. If decisions are made to change the use of such large tracts of land, negotiations should be initiated to secure the use of all or portions of the tracts for recreation and/or open space purposes. Such areas contribute greatly to the natural setting of the Joint Planning Area and every effort should be made to retain such features.

New Hope Creek Corridor Open Space Areas include some of the Resource Protection Areas and a portion of the Public/Private

[1] As previously indicated, County governments do not have the authority to restrict the location of agricultural activities. Agricultural activities, as defined within State law, are allowed in all areas that are subject to this Plan. Staff is clarifying existing language accordingly and eliminating references to 'Agricultural Areas' as being a separate Plan land use category and combining it with the Rural Residential Land Use Category.

Open Space Areas which are designated as significant and worthy of protection according to the New Hope Corridor Open Space Master Plan completed in April of 1991. (See Master Plan Map following Strategy Maps). The areas are part of a system of open space in Durham and Orange Counties along New Hope Creek and its tributaries between Eno River State Park and U.S. Army Corps of Engineers land north of Jordan Lake. This category is made up of critical environmental areas such as stream beds, floodplains, steep slopes, and larger tracts of historic, educational, or recreational value. The New Hope Corridor Open Space Master Plan describes these areas in detail and makes specific recommendations as to how they should be protected or utilized for environmental, educational, and/or recreational purposes.

~~Agricultural Areas~~ [2]

~~During the compilation of background information, a land use survey was conducted of the Joint Planning Area. The survey indicated those land areas currently in use for agricultural purposes. This information was further verified through the Orange County Tax Office to determine those farms which were qualified and listed for use value taxation purposes.~~

~~The Land Use Plan designated those farms and agricultural uses which are anticipated to continue in the same status during the planning period. Agricultural areas existing within Transition Areas are expected to change from rural to urban uses as Chapel Hill and Carrboro continue to grow and as public water and sewer services are expanded. Agricultural areas are located principally in University Lake Watershed but are also prominent along the northern perimeter of the Planning Area boundary. As development occurs in these areas, it will be of very low-density nature and will generally consist of farm dwelling and outbuildings.~~

***University Lake Watershed Area**

*Amended
4/2/90

The University Lake Watershed Area includes all lands which drain into the University Lake reservoir. Density within this area is limited to 1 dwelling unit for every 5 acres with a required minimum lot size of 2 acres. Based on a preferred watershed protection strategy of land use controls as recommended by Camp, Dresser and McKee in the University Lake Watershed Study, only low-intensity residential uses are permitted. ~~A minimum lot size of five (5) acres and a maximum density of one (1) unit per five (5) acres is required for any development~~. [3]Cluster subdivisions with lot sizes of not less than one (1) acre are also allowed so long as density limits are adhered to. There is an allowance for ~~as well as~~ the creation of ~~a limited number~~ of 5 lots ~~(5) of two-acre lots~~ at a density of 1 unit per 2 acres for property legally in existence as of October 2, 1989.[4] Additional lots shall be allowed consistent with the 1 unit per 5 acre density as detailed herein.[5]

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[2] Some of this information has been relocated to the renamed Rural Residential and Agricultural section of the Plan and is denoted in **green underlined bold text** on the next page.
[3] The minimum lot size in the Rural Buffer is 2 acres. Density (i.e. how many residences allowed on a given property) has always been limited to 1 dwelling unit for every 5 acres of property. With this amendment Staff is moving density language to the front portion of the description so that it is understood what the limit it. We are also indicating the required minimum lot size for the area is 2 acres.
[4] Staff is adding the specific date a lot has to have existed on to qualify for the 2 acre density allowance.
[5] Staff has ensured the language describing the University Lake Watershed Area is consistent throughout the Plan.

***Rural Residential and Agricultural**

*Amended
4/2/90

The Rural Residential category is a low-density area consisting of single-family homes situated on large lots with a minimum lot size of two acres, except when part of a cluster subdivision and then adhering to a density limit of 1 unit for every 2 acres of property. ~~two acres in size or greater~~. Cluster subdivisions, reducing parcels to at least 1 acre in area, are allowed to as long as density limits for the entire subdivision are maintained[6]. The Rural Residential designation is identical to the Rural Buffer category contained in the current Orange County Land Use Plan. The Rural Buffer category is described in the Plan as land adjacent to an Urban or Transition area which is rural in character and which should remain rural; contain very low-density residential uses and agricultural uses; and not require urban services (water and sewer) during the Plan period.

Agricultural areas existing within Transition Areas are expected to change from rural to urban uses as Chapel Hill and Carrboro continue to grow and as public water and sewer services are expanded. Agricultural areas are located principally in University Lake Watershed but are also prominent along the northern perimeter of the Planning Area boundary. As development occurs in these areas, it will be of very low-density in nature and will generally consist of farm dwelling and outbuildings in support of agricultural operations.

To the north of Chapel Hill and Carrboro in the New Hope Creek drainage basin, low-density residential development has taken place along Whitfield Road, Sunrise Road and Erwin Road. Residential developments similar to Sedgefield, Stoneridge, Oak Hills, Birchwood Lake Estates and Falls of the New Hope are expected to continue, relying on wells and septic tanks for water supply and sewer disposal.

To the west of Carrboro, Rural Residential development is also expected in University Lake Watershed. However, only low-density residential and agricultural uses are anticipated. ~~For this reason, residential~~ Development will continue to rely on wells and septic tanks for water supply and sewage disposal.

The remaining area designated for Rural Residential and Agricultural development is the Southern Triangle area in the extreme southeastern portion of the County. The area drains to the southeast toward Jordan Lake and is beyond the ridge line of the Morgan Creek basin, an area which can be served by gravity sewer lines. The Southern Triangle is also characterized by environmental constraints such as steep slopes, flood plains and soils with poor stability, so low-density development is projected.

There are approximately 9,260 acres of land designated for Rural Residential and Agricultural purposes in the Land Use Plan. If developed at an average density of one dwelling unit per two acres with 15% of the area subtracted out for streets and roads, the holding capacity of the area in terms of dwellings is 3,935. If multiplied by the 1980 Census figure for population per household (2.6), the estimated population would be 10,231.

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[6] As previously indicated we are modifying existing language to ensure required minimum lot sizes and density limits are observed. As previously indicated staff has incorporated comments from the County Attorney's office and the Towns of Carrboro and Chapel Hill into this section.

September 22, 1987
Amended April 2, 1990
Amended September 30, 1998
Amended February 2, 1999
Amended August 20, 2002
Amended June 24, 2003

JOINT PLANNING AGREEMENT

THIS AGREEMENT, made and entered into this 2nd day of November, 1987, by and between the COUNTY OF ORANGE, a political subdivision of the State of North Carolina, the TOWN OF CHAPEL HILL, and the TOWN OF CARRBORO, municipal corporations duly created and existing under the laws of North Carolina.

WITNESSETH:

In consideration of the public benefits expected to flow from the cooperative efforts of the parties in establishing a coordinated and comprehensive system of planning within their respective areas of public concern, the parties to this Agreement hereby mutually agree as follows:

ARTICLE 1. PURPOSE, DEFINITIONS, EFFECTIVE DATE, LINKAGE

Section 1.1 Purpose of the Agreement

The purpose of this Agreement is to establish a method of coordinated and comprehensive planning in the Orange County-Chapel Hill-Carrboro Joint Planning Area, as defined herein.

Section 1.2 Definitions

A. Joint Planning Area. The area within the Rural Buffer and Transition Areas designated on the Joint Planning Area Land Use Map lying outside the extraterritorial planning jurisdiction of Chapel Hill and Carrboro.

B. Joint Planning Area Land Use Plan. The Orange County-Chapel Hill-Carrboro Joint Planning Land Use Plan dated April, 1986, adopted by Orange County August 19, 1986 (revised October 13, 1986), amended May 4, 1987 and as it may be amended from time to time.

C. Joint Planning Area Land Use Map. The Orange County-Chapel Hill-Carrboro Joint Planning Area Land Use Map, adopted August 19, 1986 (revised October 13, 1986) and as it may be amended from time to time.

D. Carrboro Joint Development Review Area (CJDA). The area lying generally west of a division of the Joint Planning Area and shown as such on the copy of the Joint Planning Area Land Use Map attached to this Agreement, labeled Exhibit A, and incorporated herein by reference. Exhibit A is appended to this Agreement solely for the purpose of indicating the CJDA and the CHJDA boundary. Exhibit A is an accurate copy of the Joint Planning Area Land Use Map as of the effective date of this agreement. However, it will only be changed as the Joint Planning Area Land Use Map is amended if the Map amendments change the location of either the CJDA or the CHJDA.

E. Chapel Hill Joint Development Review Area (CHJDA). The area lying generally east of a division of the Joint Planning Area and shown as such on the copy of the Joint Planning Area Land Use Map attached to this Agreement, labeled Exhibit A, and incorporated herein by reference. Exhibit A is appended to this Agreement solely for the purpose of indicating the CJDA and the CHJDA boundary. Exhibit A is an accurate copy of the Joint Planning Area Land Use Map as of the effective date of this

agreement. However, it will only be changed as the Joint Planning Area Land Use Map is amended if the Map amendments change the location of either the CJDA or the CHJDA.

F. Joint Courtesy Review Area. A portion of the northern Rural Buffer Area bounded on the east by I-40 and shown as such on Exhibit A.

G. Rural Buffer. That portion of the Joint Planning Area designated on the Joint Planning Area Land Use Map as such and designated in the Joint Planning Area Land Use Plan as Rural Residential and Agricultural, ~~Agricultural~~[1], Public/Private Open Space, Resource Conservation, Extractive/Disposal Use and the overlay district designated University Lake Watershed Area. This area is further defined as being a low-density area consisting of single-family homes situated on large lots having a minimum size of two (2) acres, unless the cluster subdivision option is used and density limits are maintained.[2] The Rural Buffer is further defined as land which, although adjacent to an Urban or Transition area, is rural in character and which will remain rural, contain low-density residential uses and agricultural uses and not require urban services (public utilities and other town services).

H. Transition Area. That portion of the Joint Planning Area designated on the Joint Planning Area Land Use Map as such. This area is further defined as being in transition from rural to urban or already urban in density. Urban services (public utilities and other town services) are now provided to this area or are projected to be provided to this area. The portion of the Transition Area located in the CJDA shall be

[1] We are combining the existing 'Agricultural' land use category with the 'Rural Residential' category as part of amendments to the Plan The agreement is beiong updated accordingly.

Attachment 3
Excerpt of Draft March 27, 2014
Joint Public Hearing Minutes

DRAFT

ORANGE COUNTY BOARD OF COMMISSIONERS
CHAPEL HILL TOWN COUNCIL
CARRBORO BOARD OF ALDERMEN
JOINT PLANNING PUBLIC HEARING
March 27, 2014
7:00 P.M.

The Orange County Board of Commissioners met with the Towns of Chapel Hill and Carrboro for a Joint Planning Public Hearing on Thursday, March 27, 2014 at 7:00 p.m. at the Southern Human Services Center in Chapel Hill. N.C.

COUNTY COMMISSIONERS PRESENT: Chair Barry Jacobs and Commissioners Mark Dorosin, Alice M. Gordon, Earl McKee, Bernadette Pelissier, Renee Price, and Penny Rich
COUNTY COMMISSIONERS ABSENT:
COUNTY ATTORNEYS PRESENT: John Roberts
COUNTY STAFF PRESENT: Interim County Manager Michael Talbert, Assistant County Manager Cheryl Young, and Clerk to the Board Donna Baker (All other staff members will be identified appropriately below)
CHAPEL HILL TOWN COUNCIL MEMBERS/STAFF PRESENT: Mayor Mark Kleinschmidt, Donna Bell, Sally Greene, Ed Harrison, Lee Storrow, Jim Ward, Maria Palmer, George Cianciolo, and Town Manager Roger Stancil
CHAPEL HILLTOWN COUNCIL MEMBERS ABSENT: Matt Czajkowski
CARRBORO BOARD OF ALDERMEN MEMBERS PRESENT/STAFF: Mayor Lydia Lavelle, Aldermen Damien Seils, Jacquelyn Gist, Randee Haven O'Donnell, and Sammy Slade
CARRBORO BOARD OF ALDERMEN MEMBERS ABSENT: Michelle Johnson
CARRBORO STAFF ABSENT: Town Manager David Andrews

Chair Jacobs called the meeting to order at 7:06 pm.

C. PUBLIC HEARING ITEMS

1. Text Amendments to the Joint Planning Land Use Plan and Agreement –

Michael Harvey said this is a public hearing to review proposed amendments to existing language to ensure agricultural activities are recognized as being allowed throughout the Rural Buffer, require a minimum 2 acre density, allow for the clustering of subdivision lots in those portions of the Rural Buffer outside of the University Lake Watershed Area, and clarify text associated with the minimum lot size within the University Lake Watershed Area.

Michael Harvey presented the following PowerPoint slides:

- **MARCH 27, 2014**
  AGENDA ITEM: C-1
  JOINT PLANNING PUBLIC HEARING
  ORANGE COUNTY, TOWN OF CHAPEL HILL, TOWN OF CARRBORO
  JOINT PLANNING IN ORANGE COUNTY:
- Began in 1984 with a call for the development of a land use plan.
- Participants adopted a Joint Planning Land Use Plan October 13, 1986 outlining acceptable levels of development in identified areas outside of existing extraterritorial jurisdictional (ETJ) areas.

- Management of area(s) formalized on September 22, 1987 with adoption of Joint Planning Agreement by all involved parties.
- Agreement established: '*a method of coordinated and comprehensive planning'* in identified areas.

JOINT PLANNING IN ORANGE COUNTY:

- Plan envisions 2 primary development areas:
  - Transition Areas: Administered by the Towns under their individual land use and zoning regulations in accordance with the Plan. Areas characterized as transitioning from rural to urban development.
    - County has review authority for projects, text, and map changes in identified Transition Areas.
  - Rural Buffer: Areas outside Transition Areas under County regulatory control intended to remain rural in character where annexation is prohibited and urban services (i.e. public water and sanitary sewer) are not a necessary component to support development.
    - Town(s) has review authority for projects, text, and map changes in Rural Buffer area.
- Joint Planning Land Use Plan – Land Use Category Map

ISSUES/CONCERNS:

- Agricultural Areas land use category is not depicted on maps contained within the Plan. No properties appear to be designated within this category.
  - NOTE: Current language could be misconstrued as establishing limits with respect to allowable locations for agricultural operations, which is inconsistent with State Law. This needs to be corrected.
- Rural Residential land use category does not specify a density limit (minimum lot size only).
  - NOTE: County staff has interpreted there to be a 'defacto' density limit in the areas of the Plan not located within the University Lake Watershed Area of 1 dwelling unit for every 2 acres.
- Clustering of lots is not viable within Rural Residential land use category as the Plan is currently written.
  - NOTE(s): There is a minimum required lot size for properties within this land use category of 2 acres.
  - Under County regulations, Cluster Subdivisions allows for the reduction of required lot sizes, not below 1 acre in area, so long as 33% of a parcel is preserved in open space and established density limits are observed.
  - Technique is utilized throughout the county, including the University Lake Watershed Area.
  - There is no language within the Plan indicating the clustering of subdivision lots, below the 2 acre minimum lot size, is permitted in the Rural Residential land use category.
  -
- **CLUSTER SUBDIVISION ISSUE**:

  Conventional subdivision layout:
- Open space is private and part of individual lots. As a result it can be disturbed,
- Subdivision spread out over entire parcel,
- More impervious surface area and more land clearing/grading required (i.e. longer roads and driveways),

- Greater impact to existing foliage and more acres 'developed' under conventional subdivision design.

Cluster subdivision layout

- Smaller lots with open space being separate and less likely to be disturbed,
- Open space is now 'shared common area' for local residents,
- Subdivision is condensed requiring less land clearing and grading,
- Less impervious surface area required,
- Greater protection for existing foliage and less overall 'development' on property.

ISSUES/CONCERNS (continued):

- Plan indicates minimum required lot size within the University Lake Watershed Area is **5 acres**.
- This is inconsistent with language within Joint Planning Agreement and County regulations indicating minimum lot size is 2 acres.
  - NOTE(s): The Plan indicates there is a density limit for property within this area of 1 dwelling unit for every 5 acres.
  - County regulations also establish a density limit for property within the University Lake Watershed Area of 1 dwelling unit for every 5 acres of property. Minimum required lot size, however, is 2 acres. As previously indicated this is consistent with language contained within the Joint Planning Agreement.

PROPOSAL:

- County staff is proposing the following:
  - Combine Rural Residential and Agricultural Areas land use categories into 1 and add language indicating agricultural activities are permitted throughout area covered by the Plan.
  - Add language establishing density of 1 dwelling unit for every 2 acres for property within Rural Residential land use category.
    - NOTE(s): This is consistent with County planning staff's interpretation of the allowable density in Rural Residential land use category. Plan is being modified to include this interpretation.
    - This amendment will not impact established density limits within the University Lake Watershed Area, which will remain at *1 dwelling unit for every 5 acres of property.*
  - Allow cluster subdivisions within the Rural Residential category so long as proposed density requirements (i.e. 1 unit for every 2 acres) are adhered to. Lots could be reduced to 1 acre in area while density limits are maintained.

Proposal (continued) *Chart Visual*

What proposed changes will mean in Rural Residential Land Use Category?

Proposal (continued)

  - Change language denoting required minimum lot size for parcels in the University Lake Watershed Area from 5 acres, as detailed within the current Plan, to **2 acres** consistent with existing County regulations and the Joint Planning Agreement.
    - NOTE: This will not impact existing density requirements of **1 dwelling unit for every 5 acres** of property for parcels located within the University Lake Watershed Area.
    - Minimum required lot size will be 2 acres, which is what County staff has enforced since the adoption of the Agreement.

- Please note: Cluster Subdivisions are allowed within the University Lake Watershed Area. Lots can be reduced to 1 acre in size so long as established density requirements (i.e. 1 dwelling unit for every 5 acres of property) are observed.

Proposal (continued) *Chart Visual*
What proposed changes will mean in University Lake Watershed Area?

REVIEW PROCESS:

- Step One: Joint Public Hearing with all participants
- Step Two: Review of proposal by all parties consistent with schedule outlined in abstract.
  - NOTE: each entity shall process request consistent with their applicable meeting schedules for advisory boards and elected officials.
  - Amendment(s) shall not become effective until approved by the parties.
- Step Three: Elected bodies take action.
- Step Four: If approved, staff will modify the language of the Plan.

COUNTY STAFF RECOMMENDATION:

1. Receive the request,
2. Conduct the Public Hearing and accept public and elected official(s) comments,
3. Refer the matter to the various advisory boards for recommendation and elected officials for final decision consistent with local meeting dates.

Council Member Palmer asked how a 2 acre lot can be purchased to build a house, but the density is one unit per 5 acres.

Michael Harvey referred to the example of a 100 acre parcel that can be split by a developer into a maximum of 20 lots. He said 19 of those lots can be 2 acre parcels, which is the minimum lot size, and one lot will be significantly larger. He said the minimum lot size will be maintained, but only 10 lots will get developed. He said it is up to the developer to decide how large the lot sizes will be, respecting the 2 acre minimum.

Council Member Palmer said she understands how this can work if you have a developer, but she questions the situation when there is an individual owner.

Michael Harvey said there are 1, 2 and 3 acre lots in this area. He said any of these that were created prior to 1990 are grandfathered in and can be developed; any new lot created after 1990 has to comply with the density standards.

Commissioner Dorosin referred to the example on the slide regarding shared open space in the cluster model. He asked if this means the developer has to create a Home Owners Association (HOA) to manage and maintain that shared space.

Michael Harvey said there are several ways to get this done. He said one way is to establish an HOA, and another way is to work with developers to have common areas donated and dedicated to local conservancy groups.

Commissioner Dorosin questioned how density would be measured if, for example, he owned a 5 acre stand-alone lot and he wanted to sub-divide it and sell part of it.

Michael Harvey said it would depend on when the lot was created. He said a subdivision would not be possible if the lot was created in 2000, as the density threshold has been reached for the area in question.

Mayor Kleinschmidt arrived at 7:16 PM

Commissioner Dorosin questioned whether subdivided lots from a parcel created earlier would still be grandfathered.

Michael Harvey said it would be a lot created under provisions referenced in the plan, as well as in County zoning regulations. He said there is a density bonus that the plan recognizes. He said this allows for up to 5 lots at a 2 acre density; but once this is exhausted, every dwelling would have to meet the one dwelling unit per 5 acre density.

Alderman Slade said this looks like a more attractive alternative for developers, and it may allow them to pursue the clustered subdivision as a way to save money. He questioned whether there might be ways to incentivize developers to make any existing nature corridors or County corridors publicly accessible space in exchange for the opportunity to do a cluster subdivision.

Michael Harvey said the current County standards do not incentivize the cluster subdivision process. He said this plan merely provides the developer an opportunity to reduce cost and preserve open space. He said the only incentive in their regulations is to potentially allow for additional density, subject to the provision of lots for affordable housing. He said the County has had developers that have dedicated open space and allowed for public access corridors consistent with the Greenway Master Plan, which is monitored by the Department of Environment, Agriculture, Parks & Recreation (DEAPR). He said DEAPR is involved in the review process and makes recommendations on the reservation of such areas.

Commissioner Price asked if staff can provide the statistics for which developers have used conventional plans versus clustering or conservation over the years.

Michael Harvey said he can do this, but he would remind the Board that there are 4 types of major sub-division regulations in the County, most of which are conservation/clustering style subdivisions. He said the County has only had 2 major subdivisions in the past 3 years.

Commissioner Price said there have been some in the past and she would like to have some idea of how this has gone. She said there were efforts in the 1990's to do this type of conservation, and a lot of the developers were choosing the conventional plan.

Michael Harvey said he can provide this information. He said there is nothing in this plan other that it encourages and allows clustered subdivisions. He said it is the County's subdivision regulations that spell out the subdivision processes.

Council Member Harrison said it was with the Dunhill subdivision off Mount Sinai Road that he first learned about the lack of cluster. He asked if this neighborhood had any other option besides conventional that would have given them more buffer against the Johnston Mill Preserve.

Michael Harvey said the developer could have done a cluster sub-division, but this would have limited them to 2 acre lot sizes; therefore the conventional option was chosen. He said this amendment would have given the developer the option to cluster down to one acre with 33 percent open space.

Council Member Harrison questioned whether this option would have reduced the number of lots.

Michael Harvey said this is correct, but it would have been 2 acre minimum lot sizes.

Council Member Harrison said it could have increased the amount of open space against neighboring properties.

Michael Harvey said this is correct, but the County cannot require that the developer go through this process, because it was a special use permit.

Council Member Ward asked if this proposal is going to create any situations where people will lose development opportunities.

Michael Harvey said he does not think so, because County planning staff already interprets a de-facto one dwelling unit for every 2 acre density in the rural residential area. He said this will simply allow people to reduce the lot size, cluster, get more open space, and reduce the cost for development. He said the County gets the benefit of more open space.

Council Member Ward asked if there are there boilerplate restrictions related to the open space that is created within these subdivisions.

Michael Harvey said yes. He said the Orange County subdivision regulations spell out uses allowed within open space, and this is primarily for local residents, access and some recreational activities.

Council Member Ward asked if the space can be timbered.

Michael Harvey said no.

Council Member Ward asked about the nature of the enforcement.

Michael Harvey said he tries his best.

Council Member Ward noted that one of the proposals is to overlay what already is by state law agricultural uses throughout the County.

Michael Harvey said staff is proposing the combination of existing agricultural land use area with the rural residential category, adding language that stipulates agricultural activities are permitted consistent with state law.

Council Member Ward asked if this is going to do anything in the watershed that would be counterproductive to the interest in keeping it healthy.

Michael Harvey said not in his professional opinion, because state law says the County cannot stop farms from developing in that area anyway.

Council Member Ward asked if there are other ways to deal with agricultural activities to make sure these activities and farming practices are done as wisely as possible.

Michael Harvey said even though farms are exempt from the majority of zoning regulations, they are still required to comply with development regulations, specifically erosion control and storm water management. He said the County planning department does enforce impervious surface limits on farms and does work in concert with the Health Department to insure adequate septic. He said there are mechanisms in place to address some potential concerns, but the tools at the County's disposal are limited because of state law.

Commissioner McKee said there are regulations associated with the Jordan Lake rules that define record keeping, as well as best farming practices.

Commissioner Gordon asked if there is any other way to handle this concern about farming not being allowed. She said it seems that farming cannot be restrained, and she thinks there are already farms in this watershed and other areas of the rural buffer. She questioned whether there is any other way to phrase this that would bring the definition up to date instead of combining these two uses. She said this makes it sound much like the Agricultural Residential land use category, which is much different. She asked if there is a way to add a statement about compliance with state statutes.

Michael Harvey said the original proposal was to delete agricultural areas as a land use category altogether, and add the language being proposed on page 8 of the abstract. He said it was determined that the language of the agriculture areas land use category should be maintained. He said since there are no properties placed in the category to begin with it seemed reasonable to combine the two and add the language. He said the problem is that agriculture activities can occur in all land use categories, so it was more prudent to combine the two categories.

Commissioner Price said she was referring to flexible development earlier.

Michael Harvey said the state requires a minimum stream buffer to be preserved around streams on farm properties, and the County buffers don't apply. He said the erosion control division of Orange County handles this.

Michael Harvey said he cannot enforce watershed buffers on a farm. He said he cannot enforce the 100 foot as currently detailed, since the watershed buffers are graduated from a 50 foot minimum to 250 feet, according to slope. He said the state will enforce the minimum stream buffer.

PUBLIC COMMENT:

Bolton Anthony said he runs a small non-profit called Second Journey, which is interested in new models for community in later life. He said his organization has been partnering with the Department on Aging on workshops regarding aging in the communities. He said there have been discussions on shared housing and clustered neighborhoods.

He said his non-profit was considering an elder-co-housing community 7 or 8 years ago, in which the houses are clustered and open onto a green space, and automobiles are kept at a distance. He said the affordability issue in Carrboro and Chapel Hill made this project very difficult, so the agricultural buffer was considered. He said there was a 15 acre tract on Old Hillsborough that would have worked beautifully, and the 2 acre requirement is what frustrated the ability to develop this. He urged the Board to give this a favorable hearing and not frustrate future attempts.

Council Member Palmer referred to page 15 of the materials and noted that there are approximately 9,260 acres of land designated rural/residential and agricultural. She said that could mean about 10,231 people according to the plan. She said if the County continues sub-dividing land into big lots, there will end up being mansions for 10,000 people. She does not want to County to look like this, and she does not want this to be the future of the outskirts of the Chapel Hill and Carrboro area. She would like to think of ways that this land can serve the community better than just subdividing it into lots. She suggested development of a soccer complex that would bring in people for recreational purposes and would bring economic development to our area. She said a park and ride lot could be placed next to it so that weekend users could utilize it to preserve parking in the towns. She said some of this land should be preserved for trails and campgrounds.

Council Member Palmer asked about use for affordable housing or educational farms for young people to learn about agriculture. She asked if these activities could be encouraged. She said she is comfortable making these changes to bring things up to date, but she hopes that the Board can come back and talk about new things that can be done with the rural buffer.

Council Member Storrow arrived at 7:42 PM

Council Member Ward asked how the land perkability affects these rules.

Michael Harvey said the reality is if that it is sometimes difficult to find perk sites. He said if developers don't do the due diligence before going through the process then there could be a lot of money spent for nothing. He said the County does require applicant to go through a fairly arduous process to avoid this.

Council Member Ward asked if the County requires a back up perk site.

Michael Harvey said yes.

Council Member Ward asked if the County is being asked about above ground perks and other alternatives with regard to land that does not perk

Michael Harvey said all of these are possible with state permits and state engineered systems. He said a project in the rural buffer is prohibited from having water or sewer extended to it.

Council Member Ward asked if developers can use the alternative strategies.

Michael Harvey said yes.

Commissioner Gordon said part of the reason for the rural buffer is to have a hard edge around the urban areas so that the urban areas can be developed in a more effective way. She said it is important to remember that whatever goes in the rural buffer needs to be able to survive on groundwater systems.

She said there are possibilities to have soccer areas in other parts of the County, such as Millhouse Road Park and the Twin Creeks Park.

Chair Jacobs referred to the clustering option and thanked the staff for bringing it forward. He said this is a gracious form of sprawl. He said the County loses the capacity to have significant connected open space and smaller yards. He said he has been asking for this for a long time. He said there has been frustration by this, and there has been hesitation to open the discussion about the rural buffer, but he trusts the wisdom of his colleagues. He thinks the County can do a better job, and he thinks this is a step in the right direction. He hopes this goes forward.

Alderman Haven O'Donnell referred to the comments by Bolton Anthony. She said there are people in Carrboro that have been there a long time and are discussing an elder co-housing concept. She said this is not possible in Carrboro, as the lots are not large enough. She asked, if this was to go forward, if there would be flexibility for these kinds of special uses.

Michael Harvey said his opinion is no, because there would still be a one acre minimum lot size with clustering.

Alderman Haven O'Donnell said the County is rapidly approaching a time, with baby boomers retiring, when a wise use of land makes sense. She questioned whether the County is missing an opportunity to purposefully create an environment where transitional and affordable housing would work.

Michael Harvey said it would require the efforts of the elected boards to put that type of flexibility in the proposed document.

Chair Jacobs noted that the County's minimum lot size is .92 acres.

Michael Harvey said there are areas in Orange County where water and sewer are available, and high density projects are encouraged and promoted. He said some of the projects Alderman Haven O'Donnell is suggesting could be developed through established processes; however this cannot be done in the current rural buffer.

Commissioner McKee said he supports the plan overall, but his only concern is the one dwelling for every 5 acres in the University Lake Watershed. He said he is concerned about the issue of affordability. He said with this limitation and the land prices in that area, there is no talk of affordable houses – only mansions.

Council Member Ward asked for an explanation of why the County could not create the ability to have smaller lot sizes.

Michael Harvey said the reason for the lot size requirements is the availability of active repair septic and wells that require a 50 foot setback from structures and septic systems. He said the lot sizes can vary dramatically in areas that have water and sewer.

Council Member Palmer said she understands the need for the septic system to support the population. She questioned having the land and clustering the people. She referenced the example of co-housing for the elderly. She said the homes in this setting are more like little apartments that open into common areas. She asked if this would be permitted, as you still have the density.

Michael Harvey said there are areas in the County where that concept would work, but this would not work in the rural buffer unless this elected body wants to change this plan.

Council Member Palmer asked if this means changing the plan to allow clustering to have lots of half an acre as long as the density is maintained.

Michael Harvey said that is one thing that would have to change, but there are many more changes that would have to occur, and he is not prepared to discuss that this evening.

Council Member Palmer asked if it is possible in much of the rest of the County.

Michael Harvey said yes. He said there are existing subdivision categories that give people the option to go through a process to create exactly what Council Member Palmer is talking about. He said most of these are in areas where water and sewer are available.

Alderman Seils said he has concern about any reduction of lot sizes. He said these discussions are describing an urban area, and the purpose of the rural buffer is to not be an urban area. He said he is not interested in changing the rural buffer to an urban area.

Commissioner Gordon agreed with Alderman Seils comments. She said the proposed concepts that Town Council Member Palmer mentioned require public water and sewer. She said there are good reasons why the requirements are in place for lots with septic and well.

Commissioner Price said she is in favor of the proposal, but she has looked at the clustering option in the past. She said she some of these developments have community wells in other areas, and it requires creative planning and a consideration of the carrying capacity of the land.

a. Orange County

A motion was made by Commissioner Price, seconded by Commissioner Rich to refer this item to the:

Orange County Planning Board for recommendation – May 7, 2014
Board of County Commissioners for possible action – June 3, 2014

VOTE: UNANIMOUS

b. Chapel Hill

A motion was made by Council Member Palmer, seconded by Council Member Storrow to refer this item to the :

Chapel Hill Planning Board for recommendation – May 6, 2014
Town Council for possible action – June 9, 2014

VOTE: UNANIMOUS

c. Carrboro

A motion was made by Alderman Gist, seconded by Alderman Seils to refer this item to the:

Carrboro Planning Board for recommendation – May 1, 2014
Board of Aldermen for possible action – June 3, 2014

VOTE: UNANIMOUS

Attachment 4 – Excerpt of Approved April 2, 2014 Planning Board Minutes

Approved 5/7/14

MINUTES
ORANGE COUNTY PLANNING BOARD
APRIL 2, 2014
REGULAR MEETING

MEMBERS PRESENT: Peter Hallenbeck (Chair), Cheeks Township Representative; Herman Staats, At-Large, Cedar Grove Township; Paul Guthrie, At-Large Chapel Hill Township; Tony Blake, Bingham Township Representative; Andrea Rohrbacher, At-Large Chapel Hill Township; James Lea, Cedar Grove Township Representative

MEMBERS ABSENT: Lisa Stuckey, Chapel Hill Township Representative; Buddy Hartley, Little River Township Representative; Maxecine Mitchell, At-Large Bingham Township; Vacant- Eno Township Representative; Vacant- Hillsborough Township Representative; Vacant- At-Large;

STAFF PRESENT: Craig Benedict, Planning Director; Michael Harvey, Current Planning Supervisor; Perdita Holtz, Special Projects Coordinator; Ashley Moncado, Special Projects Planner; Tina Love, Administrative Assistant II

OTHERS PRESENT: Brent Niemann, Louis Iannone, Beth Trohes, Rich Kirkland

AGENDA ITEM 11: JOINT PLANNING LAND USE PLAN AND AGREEMENT AMENDMENT: To receive information on a proposed amendment to the Joint Planning Land Use Plan and Agreement in regards to density in the Rural Buffer land use classification and clarifications on other topics. The item is scheduled for public hearing at the March 27, 2014 Joint Planning Public Hearing and it is expected that the Planning Board will be asked to make a recommendation on the proposed amendment at its May 7, 2014 meeting.
Presenter: Michael Harvey, Current Planning Supervisor

Michael Harvey: Reviewed abstract.

Tony Blake: If I had a two-acre lot that was not currently subdivided, I could not build a house on it?

Michael Harvey: You have a two acre lot that is the minimum lot size currently required by our zoning ordinance that would be considered a conforming lot. If you had a one-acre lot in this portion that existed prior to 1990, it would still be recognized as a legal conforming lot but you can't take a two-acre lot in this area and subdivide it because the minimum lot size and the density wouldn't allow for it.

AGENDA ITEM 14: ADJOURNMENT:

MOTION by Tony Blake to adjourn. Seconded by Herman Staats.
VOTE: UNANIMOUS

Attachment 5 – Excerpt of Draft May 7, 2014 Planning Board Minutes

MINUTES
ORANGE COUNTY PLANNING BOARD
MAY 7, 2014
REGULAR MEETING

MEMBERS PRESENT: Peter Hallenbeck (Chair), Cheeks Township Representative; Lisa Stuckey, Chapel Hill Township Representative; Buddy Hartley, Little River Township Representative; Maxecine Mitchell, At-Large Bingham Township; Herman Staats, At-Large, Cedar Grove Township; Tony Blake, Bingham Township Representative; James Lea, Cedar Grove Township Representative

MEMBERS ABSENT: Andrea Rohrbacher, At-Large Chapel Hill Township; Paul Guthrie, At-Large Chapel Hill Township; Vacant- Eno Township Representative; Vacant- Hillsborough Township Representative; Vacant- At-Large;

STAFF PRESENT: Craig Benedict, Planning Director; Michael Harvey, Current Planning Supervisor; Perdita Holtz, Special Projects Coordinator; Patrick Mallett, Planner II; Tina Love, Administrative Assistant II

OTHERS PRESENT: Michael Neal, Hartison Jones, Danny Jones, Pam Jones, Laney Jones

AGENDA ITEM 8: JOINT PLANNING LAND USE AND AGREEMENT AMENDMENT: To make a recommendation to the BOCC on County-initiated amendments to the text of the Joint Planning Land Use Plan and Agreement in regards to the density in the Rural Buffer land use classification and clarifications on other topics. This item was heard at the March 27, 2014 Joint Planning Public Hearing and was previewed at the April 2, 2014 Planning Board meeting.
Presenter: Michael Harvey, Current Planning Supervisor

Michael Harvey: *Reviewed abstract.*

Pete Hallenbeck: Does anyone have any questions?

MOTION by Tony Blake to recommend approval to the BOCC. Seconded by Buddy Hartley.
VOTE: UNANIMOUS

ORANGE COUNTY
BOARD OF COMMISSIONERS
ACTION AGENDA ITEM ABSTRACT
Meeting Date: June 3, 2014

Action Agenda Item No. 7-d

SUBJECT: Joint Planning Land Use Plan and Agreement Amendments – Agricultural Support Enterprises Within the Rural Buffer Land Use Classification

DEPARTMENT: Planning and Inspections **PUBLIC HEARING: (Y/N)** No

ATTACHMENTS:

1. Resolution Approving Amendments
2. March 27, 2014 Joint Public Hearing Minutes
3. Planning Board Minutes – April 2 and May 7, 2014

Informational Attachments:

4. Map Showing Properties in the Joint Planning Area Currently Enrolled in the Present-Use Value Tax Program
5. Land Uses in the Rural Buffer
6. Chart of Basic Zoning Program
7. Proposed Comprehensive Plan and Unified Development Ordinance Amendments

INFORMATION CONTACT:

Perdita Holtz, Planner III, (919) 245-2578
Craig Benedict, Director, (919) 245-2592

PURPOSE: To consider amendments to the Joint Planning Land Use Plan and Agreement to allow for the possibility of locating appropriate Agricultural Support Enterprises within the Rural Buffer land use classification.

BACKGROUND: In the mid-1980s Orange County and the Towns of Chapel Hill and Carrboro adopted a Joint Planning Land Use Plan and accompanying Agreement that provided land use planning for the area of the county commonly referred to as the Rural Buffer. Other geographic areas, such as Transition Areas, are also covered in the plan. The full plan and agreement is available at: http://orangecountync.gov/planning/Documents.asp.

A Joint Planning Area (JPA) Public Hearing was held on March 27, 2014 to review proposed modifications to the Land Use Plan and Agreement in order to allow appropriate agricultural support enterprise uses in the Rural Buffer land use classification. The agenda materials for the joint public hearing are available at: http://orangecountync.gov/occlerks/140327JPH.pdf. Minutes for the joint public hearing are contained in Attachment 2.

At the March 27, 2014 joint public hearing, a Carrboro Board of Aldermen member requested information on the location of farms in the Rural Buffer. Attachment 4 is a map depicting parcels in the Present-Use Value taxation program. Of the 37,248 acres of land in the Rural Buffer, 10,172 acres (345 parcels, comprising approximately 27% of the area) are in the use value

program. It should be noted that some of these parcels are likely being managed for timber resources, which is considered a farming activity under State statutes.

Commissioner Alice Gordon also requested at the JPA public hearing that the Unified Development Ordinance (UDO) text amendments be included with the materials the Planning Boards/Elected Officials review when deciding upon the Joint Planning Land Use Plan and Agreement amendments. Attachments 6 and 7 are included for this purpose. Attachment 5 (Land Uses in the Rural Buffer) has been provided with the intention of being clearer about which land uses are currently allowed in the Rural Buffer and which land uses are proposed to be potentially added. The information was compiled because of some confusion during the Carrboro Planning Board's review regarding the types of uses that are currently allowed in the Rural Buffer.

Orange County Planning Board Recommendation

This item was previewed at the April 2, 2014 Planning Board meeting to familiarize Planning Board members with the Joint Planning Land Use Plan and Agreement and to review this item. The Planning Board **unanimously** voted at its May 7, 2014 meeting to recommend **approval** of the Joint Planning Land Use Plan and Agreement amendments. Meeting minutes for the two Planning Board meetings pertaining to the joint planning area matters are included in Attachment 3.

Related Comprehensive Plan and Unified Development Ordinance Amendments

The related Comprehensive Plan and Unified Development Ordinance amendments regarding Agricultural Support Enterprises within the Rural Buffer Land Use Classification were part of the February 24, 2014 quarterly public hearing agenda: http://orangecountync.gov/occlerks/140224.pdf. Because the amendments to the joint planning area documents are necessary before the UDO amendments pertaining to the Rural Buffer can be adopted by the County, the public hearing was adjourned to September 4, 2014 to allow time for the amendments to the joint planning documents to be considered/adopted. The UDO amendments were sent to the Towns for comment, pursuant to the Joint Planning Agreement, on January 17, 2014. To date, no comments have been received from the Towns.

The Orange County Planning Board reviewed the amendments at its meeting on May 7, 2014 and unanimously recommended approval of the Comprehensive Plan and UDO amendments.

Status of Towns' Consideration of Amendments to the Joint Planning Land Use Plan and Agreement

A review/consideration schedule was put forth at the March 27, 2014 joint public hearing. The Town of Chapel Hill's Planning Board considered this proposed amendment at its May 6, 2014 meeting and recommended approval of the amendment to the Town Council. The Town Council is scheduled to consider the amendments at its June 9, 2014 meeting.

The Town of Carrboro's Planning Board (and various other advisory boards) reviewed the proposed amendment at its meeting on May 1, 2014 and continued the topic to its May 15, 2014 meeting due to time constraints. Additionally, the Town's Economic Sustainability Commission reviewed the proposal at its May 14, 2014 meeting. Both Carrboro's Planning Board and Economic Sustainability Commission have recommended approval of the amendments to the

Town's Board of Aldermen. The Town's Board of Aldermen is scheduled to consider the amendments at its June 3, 2014 meeting.

FINANCIAL IMPACT: Consideration and approval will not create the need for additional funding for the provision of County services. Costs for the required legal advertisement were paid from FY2013-14 Departmental funds budgeted for this purpose. Existing Planning staff included in the Departmental staffing budget has accomplished the work required to process this amendment.

RECOMMENDATION(S): The Manager recommends the Board:

1. Deliberate as necessary on the proposed amendments to the Joint Planning Land Use Plan and Agreement,
2. Decide accordingly and/or adopt the Resolution contained in Attachment 1 which approves the amendments to the Joint Planning Land Use Plan and Agreement.

Resolution #: RES-2014-038

Attachment 1

**A RESOLUTION AMENDING
THE JOINT PLANNING LAND USE PLAN AND JOINT PLANNING AGREEMENT TO ALLOW FOR THE POSSIBILITY OF LOCATING APPROPRIATE AGRICULTURAL SUPPORT ENTERPRISES IN THE RURAL BUFFER LAND USE CLASSIFICATION**

WHEREAS, Orange County, the Town of Chapel Hill, and the Town of Carrboro entered into a Joint Planning Agreement originally dated September 22, 1987 and amended from time to time, and

WHEREAS, pursuant to the Joint Planning Agreement, a Joint Planning Land Use Plan was adopted on October 13, 1986 by all parties to the Joint Planning Agreement, and has since been amended on several occasions, and

WHEREAS, Orange County initiated amendments to the Orange County Comprehensive Plan and Unified Development Ordinance in order to adopt a regulatory program referred to as "Agricultural Support Enterprises Within the Rural Buffer Land Use Classification," a program the County has been working on since 2001, and

WHEREAS, amendments to the Joint Planning Land Use Plan and Agreement are necessary prior to Orange County adopting the aforementioned Comprehensive Plan and Unified Development Ordinance amendments, and

WHEREAS, a joint public hearing regarding the proposed Joint Planning Land Use Plan and Agreement amendments was held on March 27, 2014, in accordance with the requirements of the Joint Planning Agreement.

NOW THEREFORE, the Board of Commissioners of Orange County hereby resolves that the Joint Planning Land Use Plan and Agreement be amended shown on the attached pages.

BE IT FURTHER RESOLVED THAT the amendments to the Joint Planning Land Use Plan and Agreement shall become effective upon adoption by the governing bodies of Orange County, Chapel Hill, and Carrboro.

Upon motion of Commissioner _____, seconded by Commissioner _____, the foregoing resolution was adopted this _____ day of _____, 2014.

I, Donna S. Baker, Clerk to the Board of Commissioners for Orange County, DO

HEREBY CERTIFY that the foregoing is a true copy of so much of the proceedings of said

Board at a meeting held on _____, 2014 as relates in any way to the adoption of the foregoing and that said proceedings are recorded in the minutes of the said Board.

WITNESS my hand and the seal of said County, this _____ day of _____, 2014.

SEAL

_____
Clerk to the Board of Commissioners

PAGE 60-a – JPA LAND USE PLAN

The Rural Buffer is defined as being a low-density area consisting of single-family homes situated on large lots having a minimum size of two (2) acres. The Rural Buffer is further defined as land which, although adjacent to an Urban or Transition Area, is rural in character and which will remain rural~~, contain low-density residential uses,~~ and not require urban services (public utilities and other Town services). The Rural Buffer is expected to contain low density residential uses, ~~as well as~~ agricultural uses, and agricultural support uses[1]. ~~The Rural Buffer~~ and consists of the following Joint Planning Area Land Use Plan categories: Rural Residential and Agricultural; ~~Agricultural;~~ Public-Private Open Space; Resource Conservation; New Hope Creek Corridor Open Space; Extractive Use; and the overlay category designated University Lake Watershed Area.

Rural Residential and Agricultural Areas are low-density areas consisting of single-family homes situated on large lots ~~two acres in size or greater~~ with a minimum lot size of two acres, except when part of a cluster subdivision and then adhering to a density limit of 1 unit for every 2 acres of property. Cluster subdivisions, reducing parcels to at least 1 acre in area, are allowed so long as density limits for the entire subdivision are maintained. In that respect, Rural Residential Areas are identical to the definition of the Rural Buffer. The area includes property supporting farming operations, including forestry activities, established in accordance with the provisions of the North Carolina General Statutes.

~~**Agricultural Areas** include land areas currently in use for farming and forestry operations and which qualify for, or are listed for, use value taxation purposes.~~

Public-Private Open Space Areas include major land areas owned or controlled by public and private interests in the Rural Buffer. Such holdings as Duke Forest, Camp New Hope, U.S. Government lands associated with Jordan Lake, the 100-foot buffer along I-40, and Orange Water and Sewer Authority lands adjacent to University Lake and the quarry site on N.C. Highway 54 provide open space through research, educational, forest management, and recreational functions.

Resource Conservation Areas in the Rural Buffer are identical to those in the Transition Areas; i.e., floodplains, wetlands along drainage tributaries, and steep slope areas (15% or greater). The areas form the basis for a parks and open space system (see Strategy Map) which provided the framework within which other land uses are situated.

New Hope Creek Corridor Open Space Areas include some of the Resource Protection Areas and a portion of the Public/Private Open Space Areas which were designated as significant and worthy of protection according to the New Hope Corridor Open Space Master Plan completed in April of 1991. (See Master Plan Map following Strategy Maps). The areas are part of a system of open space in Durham and Orange Counties along New Hope Creek and its tributaries between Eno River State Park and U.S. Army Corps of Engineers land north and south of Jordan Lake. This category is made up of critical environmental areas such as steam beds, floodplains, steep slopes, and larger tracts of historic, educational, or recreational value.

Extractive Use Areas encompass mining and quarry operations. Only one such site exists in the Rural Buffer, the American Stone Company quarry on N.C. Highway 54 west of Carrboro.

Retail Trade Areas in the Rural Buffer include low intensity neighborhood centers which serve the immediate area and generate low traffic volumes. Only one such area is designated in the Rural Buffer – Blackwood station on N.C. Highway 86.

[1] Red text is related to a separate amendment that is proposing to amend the same paragraph. The amendment necessary for Agricultural Support uses is shown in blue text.

PAGE 83 – JPA LAND USE PLAN

Text above the section proposed for amendment has been removed.

***Rural Residential and Agricultural**[1]

*Amended
4/2/90

The Rural Residential category is a low-density area consisting of single-family homes situated on large lots with a minimum lot size of two acres, except when part of a cluster subdivision and then adhering to a density limit of 1 unit for every 2 acres of property. ~~two acres in~~

[1] Red text is related to a separate amendment that is proposing to amend the same section. The amendment necessary for Agricultural Support uses is shown in blue text.

PAGE 84 – JPA LAND USE PLAN

~~size or greater~~. Cluster subdivisions, reducing parcels to at least 1 acre in area, are allowed to as long as density limits for the entire subdivision are maintained. The Rural Residential designation is identical to the Rural Buffer category contained in the current Orange County Land Use Plan. The Rural Buffer category is described in the Plan as land adjacent to an Urban or Transition area which is rural in character and which should remain rural; contain very low-density residential uses, ~~and~~ agricultural uses, and agricultural support uses; and not require urban services (water and sewer) during the Plan period.

Agricultural areas existing within Transition Areas are expected to change from rural to urban uses as Chapel Hill and Carrboro continue to grow and as public water and sewer services are expanded. Agricultural areas are located principally in University Lake Watershed but are also prominent along the northern perimeter of the Planning Area boundary. As development occurs in these areas, it will be of very low-density in nature and will generally consist of farm dwelling and outbuildings in support of agricultural operations.

To the north of Chapel Hill and Carrboro in the New Hope Creek drainage basin, low-density residential development has taken place along Whitfield Road, Sunrise Road and Erwin Road. Residential developments similar to Sedgefield, Stoneridge, Oak Hills, Birchwood Lake Estates and Falls of the New Hope are expected to continue, relying on wells and septic tanks for water supply and sewer disposal.

To the west of Carrboro, Rural Residential development is also expected in University Lake Watershed. However, only low-density residential and agricultural uses are anticipated. ~~For this reason, residential~~ Development will continue to rely on wells and septic tanks for water supply and sewage disposal.

The remaining area designated for Rural Residential and Agricultural development is the Southern Triangle area in the extreme southeastern portion of the County. The area drains to the southeast toward Jordan Lake and is beyond the ridge line of the Morgan Creek basin, an area which can be served by gravity sewer lines. The Southern Triangle is also characterized by environmental constraints such as steep slopes, flood plains and soils with poor stability, so low-density development is projected.

There are approximately 9,260 acres of land designated for Rural Residential and Agricultural purposes in the Land Use Plan. If developed at an average density of one dwelling unit per two acres with 15% of the area subtracted out for streets and roads, the holding capacity of the area in terms of dwellings is 3,935. If multiplied by the 1980 Census figure for population per household (2.6), the estimated population would be 10,231.

Text below the section proposed for amendment has been removed.

agreement. However, it will only be changed as the Joint Planning Area Land Use Map is amended if the Map amendments change the location of either the CJDA or the CHJDA.

A. Joint Courtesy Review Area. A portion of the northern Rural Buffer Area bounded on the east by I-40 and shown as such on Exhibit A.

B. Rural Buffer. That portion of the Joint Planning Area designated on the Joint Planning Area Land Use Map as such and designated in the Joint Planning Area Land Use Plan as Rural Residential and Agricultural, ~~Agricultural~~, Public/Private Open Space, Resource Conservation, Extractive/Disposal Use and the overlay district designated University Lake Watershed Area. This area is further defined as being a low-density area consisting of single-family homes situated on large lots having a minimum size of two (2) acres, unless the cluster subdivision option is used and density limits are maintained. The Rural Buffer is further defined as land which, although adjacent to an Urban or Transition area, is rural in character and which will remain rural, contain low-density residential uses, ~~and~~ agricultural uses, and agricultural support uses and not require urban services (public utilities and other town services). Agricultural support uses are those designated in the County's Unified Development ordinance as allowable in the RB (Rural Buffer) general use zoning district or those permitted through the ASE-CZ conditional zoning district.

Red text is related to a separate amendment that is proposing to amend the same section. The amendment necessary for Agricultural Support uses is shown in blue text.

C. Transition Area. That portion of the Joint Planning Area designated on the Joint Planning Area Land Use Map as such. This area is further defined as being in

Excerpt of Minutes

Attachment 2

APPROVED 5/20/2014

ORANGE COUNTY BOARD OF COMMISSIONERS
CHAPEL HILL TOWN COUNCIL
CARRBORO BOARD OF ALDERMEN
JOINT PLANNING PUBLIC HEARING
March 27, 2014
7:00 P.M.

The Orange County Board of Commissioners met with the Towns of Chapel Hill and Carrboro for a Joint Planning Public Hearing on Thursday, March 27, 2014 at 7:00 p.m. at the Southern Human Services Center in Chapel Hill. N.C.

COUNTY COMMISSIONERS PRESENT: Chair Barry Jacobs and Commissioners Mark Dorosin, Alice M. Gordon, Earl McKee, Bernadette Pelissier, Renee Price, and Penny Rich
COUNTY COMMISSIONERS ABSENT:
COUNTY ATTORNEYS PRESENT: John Roberts
COUNTY STAFF PRESENT: Interim County Manager Michael Talbert, Assistant County Manager Cheryl Young, and Clerk to the Board Donna Baker (All other staff members will be identified appropriately below)
CHAPEL HILL TOWN COUNCIL MEMBERS/STAFF PRESENT: Mayor Mark Kleinschmidt, Donna Bell, Sally Greene, Ed Harrison, Lee Storrow, Jim Ward, Maria Palmer, George Cianciolo, and Town Manager Roger Stancil
CHAPEL HILLTOWN COUNCIL MEMBERS ABSENT: Matt Czajkowski
CARRBORO BOARD OF ALDERMEN MEMBERS PRESENT/STAFF: Mayor Lydia Lavelle, Aldermen Damien Seils, Jacquelyn Gist, Randee Haven O'Donnell, and Sammy Slade
CARRBORO BOARD OF ALDERMEN MEMBERS ABSENT: Michelle Johnson
CARRBORO STAFF ABSENT: Town Manager David Andrews

Chair Jacobs called the meeting to order at 7:06 pm.

A. OPENING REMARKS FROM THE CHAIR AND MAYORS

Mayor Lavelle welcomed everyone and said that Michelle Johnson will be late.
Chair Jacobs said that Mayor Kleinschmidt will be arriving around 7:30pm.
Chair Jacobs referred to the following items at their places.

- PowerPoint Sheets for - Item c-1 and Item c-2 – Text Amendments to the Joint Planning land Use Plan and Agreement
- Blue Sheet – Letter regarding Community Development Block Grant Funding

Commissioner Rich suggested that all the Mayors and Managers get on the NACo listserve.

B. PUBLIC CHARGE

C. PUBLIC HEARING ITEMS

****

2. Text Amendments to the Joint Planning Land Use Plan and Agreement

Revise existing language to allow for the possibility of locating appropriate agricultural support enterprises in the Rural Buffer land use classification.

Perdita Holtz reviewed the following PowerPoint slides:

Text Amendments to the Joint Planning Land Use Plan and Agreement to Allow for the Possibility of Locating Appropriate Agricultural Support Enterprises Within the Rural Buffer Land Use Classification

Purpose of Amendment

- Amend Joint Planning Land Use Plan and Agreement to allow for the potential of locating appropriate agricultural support enterprises within the Rural Buffer land use classification

Proposed Amendment

- Add text to two pages of Joint Planning Land Use Plan and to one page of Agreement
- Added text is shown in blue in the agenda materials

What are Appropriate Agricultural Support Enterprises?

- Agricultural support-related uses to be added to County's Unified Development Ordinance (UDO) as permissible in the Rural Buffer zoning district and/or part of a new conditional zoning district that could be applied in the Rural Buffer
  UDO amendments pertaining to the Rural Buffer can be adopted only if the three governing boards amend the Joint Planning Land Use Plan and Agreement

Unified Development Ordinance Amendment

- The specifics of the UDO amendment are <u>not</u> the subject of tonight's public hearing but some information will be presented for context
- The Joint Planning Agreement has a prescribed process for amendments to County and Town development regulations
- Proposed amendments sent to Town planning staffs on January 17 for review/comment, in accordance with the Joint Planning Agreement
- Proposed UDO amendments were heard at the County's February 24 quarterly public hearing
- Adjourned to September 4, 2014 BOCC meeting for decision
- Discussed at the November 21, 2013 Assembly of Governments meeting
- Resulted in some changes to the amendments that went forward to public hearing

Purpose of Agricultural Support Enterprises Concept

- Augment the allowable uses famers can pursue in order to generate additional farm-related income while minimizing any adverse impacts on adjoining property
  - Intent is to better enable farmers to keep farming which will help preserve the rural heritage of Orange County and lessen pressure to sell farmland for conversion to residential uses
  - Consistent with the County's adopted Agricultural Development and Farmland Protection Plan
  - County's Agricultural Preservation Board is supportive of moving forward with the amendments

Project Review/Approval Process

(if all amendments are enacted)

- All projects within the Rural Buffer are sent to JPA partners for review and comment, in accordance with the Joint Planning Agreement
- Three basic processes:
  - Staff review/approval
    - Only for small scale, less intensive uses

- Special Use Permit
  - Public Hearing
  - Decided on a case-by-case basis with public input ("evidence")
- Rezoning to new conditional district (ASE-CZ)

Conditional Zoning Districts

- Allow projects to be considered on a case-by-case, site-specific basis
- Rezoning (legislative process) with public hearing
- Acknowledges that there are places where a specific type of use may be appropriate whereas it would not be in a different site-specific situation
- BOCC has final decision on whether a proposed use(s) is compatible with surrounding uses
- Mutually agreed upon conditions can be imposed as part of the approval process
- Allows tailoring of project to a specific site

Use-Specific Standards

- Proposed uses to be added have use-specific standards that must be met
- Address issues such as:
  - Additional setback requirements
  - Access to a major road
  - Hours of operation or of special events
  - Groundwater usage
  - Minimum lot size
  - Screening of outdoor storage areas
  - Location of parking areas
  -

Tonight's Amendment Topic

- Joint Planning Land Use Plan and Agreement
  - ➢ Ultimately, the decision to be made is whether the governing bodies would like to allow for the possibility of agricultural support uses in the Rural Buffer or whether any development in the Rural Buffer should continue to be primarily for only exempt agricultural uses and residential development on large lots

Recommendation for Tonight

1. Hear public comment on the proposed amendments to the Joint Planning Land Use Plan and Agreement.
2. Close the public hearing.
3. Refer the matter to the local governments for decision in accordance with the following schedule:

   a. Orange County
   Orange County Planning Board for recommendation – May 7, 2014
   Board of County Commissioners for possible action – June 3, 2014

   b. Chapel Hill
   Chapel Hill Planning Board for recommendation – May 6, 2014
   Town Council for possible action – June 9, 2014

   c. Carrboro
   Carrboro Planning Board for recommendation – May 1, 2014
   Board of Aldermen for possible action – June 3, 2014

Perdita Holtz noted that the rural buffer does encompass over 30,000 acres in total.

She said some examples of agricultural uses include a community farmers market, a cooperative farm stand, a microbrewery or winery, or an equestrian center, to name a few.

Council Member Palmer asked for clarification on the location of the blue, amended text.

Perdita Holtz said this is located on page 35-38 of the handout. She said Commissioner Gordon passed out the actual UDO amendments this evening.

Council Member Harrison asked if the listed uses are now allowed in a lot of other districts.

Perdita Holtz said most of the uses are new. She said the microbreweries might be allowed under a broader land use classification. She said Orange County's non-residential uses are broad, so in some cases a use is not currently designated, and now it is being specifically addressed in the regulations.

Council Member Harrison asked if the request is countywide or only in the rural buffer.

Perdita Holtz said there is an amendment going forward for areas outside the buffer as well as an amendment that is specific to the rural buffer.

Commissioner Gordon said the first amendment package being considered tonight has to do with things the staff felt needed to be done that are not specifically related to allowing agricultural enterprises in the rural buffer.

She said this part of the meeting has to do with agricultural enterprises in the rural buffer, and that is why she passed out the document with additional information on the amendment package. She said the boards are being asked to make amendments to the joint planning land use plan and the actual joint planning agreement, and her handout provides context. She said the first pages of her handout give an overview of what is being proposed. ("Agricultural Support Enterprises Basic Zoning Program") and then the rest of the document gives the UDO and Comprehensive Plan Amendments for the Area Within the Rural Buffer ("Amendment Package for Agricultural Support Enterprises Within the Rural Buffer").
She is hoping that the boards would look at her hand out and provide comments. She said the Board of County Commissioners will not consider these amendments until September. She said that certain proposed amendments, such as a community meat processing facility, winery with events, community farmers market, and others really do allow a lot more uses in the Rural Buffer than the current standards. She said in the interest of transparency she wanted the boards to have this information.

Commissioner McKee said no one is being asked to make a decision tonight. He asked Perdita Holtz to clarify that nothing is allowed by right, without review.

Perdita Holtz said very few uses are allowed, and there are five new ones.

Commissioner McKee said some the major things mentioned by Commissioner Gordon are not staff decisions, but require multiple levels of review. He said this does allow a lot more activity to happen, but his point is that there are multiple levels of review. He said the farmers in this rural buffer area need the opportunities to generate additional revenues in order to remain in farming. He said he seriously doubts there will be any meat processing facilities in Orange County, much less the rural buffer, as it is a major undertaking. He said farm stands may pop up, as this requires customers, so it fits in the area. He said he hoped people would not get hung up on some of the proposed uses but will look at this holistically from a view of what it can do for the agricultural community.

Alderman Slade said he would like to see a map of how many farms are in the rural buffer area. He would like to find ways to support local farmers, and this proposal makes sense to him. He said Carrboro is looking to allow light manufacturing in their town through a process of zoning. He encouraged the Board of County Commissioners to use the ¼ cents sales tax in support of agricultural enterprises. He would like to see how the money is being spent, and he would like to see breakdown of the sales tax numbers throughout the County.

Chair Jacobs said parts of the monies are dedicated to agricultural economic development activities. He said the County is in the process of hiring a new agricultural economic development person who will be dedicated just to that portion of the economy. He said the Board has been working on this since Maple View Farms ice cream store came into existence. He said the County had to figure out a suitable process for engaging the flexibility to review different uses without granting them by right or having a blanket ban. He said the conditional use zoning has finally gotten them to this place.

Commissioner Rich said when Commissioner Gordon shares information, she does it because she has a passion, and she wants to make sure everyone has all of the information in order to make an educated decision.

Commissioner Gordon said agricultural uses were originally created for the existing farms. She referred to page 80 on the back of her handout and said the uses that are allowed are not the most intensive uses. She said the intensive uses are the ones that are only allowed as Agricultural Support Enterprises conditional zoning (ASE-CZ). She said there is some recognition in the advisory boards that some of these uses should not be allowed in the rural buffer. She listed some of these possible exclusions.

Commissioner Gordon referred to the end of page 38 and read the following: "The rural buffer is further defined as land which, although adjacent to an Urban or Transition area, is rural in character and which will remain rural, contain low-density residential uses, agricultural uses, and agricultural support uses and not require urban services (public utilities and other town services). Agricultural support uses are those designated in the County's UDO ordinance as allowable in the RB (rural buffer) general use zoning district or those permitted through the ASE-CZ conditional zoning district."

Commissioner Gordon suggested that the board members look through all of the uses and review or tweak them before signing off on this.

a. Orange County

A motion was made by Commissioner Gordon, seconded by Commissioner Price to include Commissioner Gordon's hand out information as well as the farm information requested by Alderman Slade and refer the item to the:

- Orange County Planning Board for recommendation – May 7, 2014
- Board of County Commissioners for possible action – June 3, 2014

VOTE: UNANIMOUS

b. Chapel Hill

A motion was made by Council Member Ward, seconded by Council Member Greene to to include Commissioner Gordon's hand out information as well as the farm information requested by Alderman Slade and refer the item to the to:

- Chapel Hill Planning Board for recommendation – May 6, 2014
- Town Council for possible action – June 9, 2014

VOTE: UNANIMOUS

c. **Carrboro**

A motion was made by Alderman Gist, seconded by Alderman Seils to include Commissioner Gordon's hand out as well as the farm information requested by Alderman Slade and refer this item to the:

- Carrboro Planning Board for recommendation – May 1, 2014
- Board of Aldermen for possible action – June 3, 2014

VOTE: UNANIMOUS

Council Member Ward said the last time this was discussed there was concern regarding the water consumption for many of these uses.

Perdita Holtz said that was the major change that occurred as a result of the Assembly of Governments meeting. She said many of the uses would be required to submit a groundwater study if they exceed the number of gallons per day utilized by an average single family residence.

Council Member Ward asked what is in place to inform the public in the affected area of these proposed changes.

Perdita Holtz said there was a public information meeting on this entire program; the items were on the Board of County Commissioners QPH agenda; and this public hearing tonight was in a legal advertisement. She said press releases are done, and if this was to be adopted, and projects come forward, owners within 500 feet of a proposed property would be notified.

D. ADJOURNMENT OF JOINT PUBLIC HEARING

A motion was made by Commissioner Rich, seconded by Commissioner Pelissier to adjourn the meeting at 8:25 p.m.

VOTE: UNANIMOUS

Barry Jacobs, Chair

Donna Baker
Clerk to the Board

Excerpt of Minutes

Approved 5/7/14

MINUTES
ORANGE COUNTY PLANNING BOARD
APRIL 2, 2014
REGULAR MEETING

MEMBERS PRESENT: Peter Hallenbeck (Chair), Cheeks Township Representative; Herman Staats, At-Large, Cedar Grove Township; Paul Guthrie, At-Large Chapel Hill Township; Tony Blake, Bingham Township Representative; Andrea Rohrbacher, At-Large Chapel Hill Township; James Lea, Cedar Grove Township Representative

MEMBERS ABSENT: Lisa Stuckey, Chapel Hill Township Representative; Buddy Hartley, Little River Township Representative; Maxecine Mitchell, At-Large Bingham Township; Vacant- Eno Township Representative; Vacant- Hillsborough Township Representative; Vacant- At-Large;

STAFF PRESENT: Craig Benedict, Planning Director; Michael Harvey, Current Planning Supervisor; Perdita Holtz, Special Projects Coordinator; Ashley Moncado, Special Projects Planner; Tina Love, Administrative Assistant II

OTHERS PRESENT: Brent Niemann, Louis Iannone, Beth Trohes, Rich Kirkland

HANDOUTS: *Email from Louis Iannone to Mrs. Wise*

AGENDA ITEM 1: CALL TO ORDER AND ROLL CALL

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AGENDA ITEM 10: JOINT PLANNING LAND USE PLAN AND AGREEMENT: To receive educational information on the Joint Planning Land Use Plan and Agreement, a joint planning effort between Orange County and the Towns of Chapel Hill and Carrboro that was adopted in the mid-1980s. The purpose of this item is to familiarize the Planning Board with the plan and agreement in anticipation of recommendation the Planning Board will be asked to make in regards to Agenda Items 11 and 12.
Presenter: Perdita Holtz, Special Projects Coordinator

Perdita Holtz: Reviewed background.

Paul Guthrie: Given the nature of the Annexation laws in this state, does the annexation plan really have any relevance to the process?

Craig Benedict: Yes, a joint planning agreement is more effective now under new annexation laws because the ability for a city to annex an area not contiguous is more difficult. This gives them the opportunity to have some control of what may eventually be urban environment when the annexation does allow so there is more consistency. In many cases, where people want to have a future annexation area or control land use and zoning, they ask the state to expand their ETJ.

Perdita Holtz: Not by people, municipalities.

Craig Benedict: That still happens across North Carolina. This was a hybrid solution as opposed to an ETJ expansion.

Perdita Holtz: Water quality issues were also part of it with the University Lake being the sole source of water then. The town has a vested interest in the water quality and wanted to have a say is what is happening.

Tony Blake: Is Obey Creek still in the county in the southern triangle area?

Craig Benedict: No, that is part of the town.

Tony Blake: The state seems to be amenable to developers requesting annexation more than the towns so I wondered what happens when a developer goes in there.

Paul Guthrie: Actually that property is more difficult to articulate because the Town of Chapel Hill is at the end of the park at Southern Village but I am not sure how far Chapel Hill jurisdiction goes into the woods on the other side where Obey Creek is. Chapel Hill annexed the right of way on Mount Carmel further but a lot of that land between Obie and Mount Carmel is not in Chapel Hill.

Andrea Rohrbacher: Chapel Hill is going through a restructuring of their boards and commissioners and the current Planning Board allows two ETJ members and there is a proposal to make that one ETJ member because the amount of ETJ is not significant.

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AGENDA ITEM 12: JOINT PLANNING LAND USE PLAN AND AGREEMENT AMENDMENT: To receive information on a proposed amendment to the Joint Planning Land Use Plan and Agreement in regards to allowing appropriate agricultural support enterprises in the Rural Buffer land use classification. The item is scheduled for public hearing at the March 27, 2014 Joint Planning Public Hearing and it is expected that the Planning Board will be asked to make a recommendation on the proposed amendment at its May 7, 2014 meeting.
Presenter: Perdita Holtz, Special Projects Coordinator

Perdita Holtz: Reviewed information.

Pete Hallenbeck: There is a constraint that these JPA documents have to be cleaned up before the UDO amendments can be adopted

Perdita Holtz: Yes. If the JPA amendment is not done to allow agricultural support uses in the rural buffer, the BOCC cannot adopt the UDO amendment.

Tony Blake: On page 215, that sentence that was merged, “which will remain rural, contain low density, residential uses, agricultural uses and agricultural support uses and not require the urban services”, seems that it should read, “low density residential, agricultural and agricultural support uses and not require urban services”.

Perdita Holtz: We are trying to make minimal changes.

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Excerpt of Minutes

D R A F T

MINUTES
ORANGE COUNTY PLANNING BOARD
MAY 7, 2014
REGULAR MEETING

MEMBERS PRESENT: Peter Hallenbeck (Chair), Cheeks Township Representative; Lisa Stuckey, Chapel Hill Township Representative; Buddy Hartley, Little River Township Representative; Maxecine Mitchell, At-Large Bingham Township; Herman Staats, At-Large, Cedar Grove Township; Tony Blake, Bingham Township Representative; James Lea, Cedar Grove Township Representative

MEMBERS ABSENT: Andrea Rohrbacher, At-Large Chapel Hill Township; Paul Guthrie, At-Large Chapel Hill Township; Vacant- Eno Township Representative; Vacant- Hillsborough Township Representative; Vacant- At-Large;

STAFF PRESENT: Craig Benedict, Planning Director; Michael Harvey, Current Planning Supervisor; Perdita Holtz, Special Projects Coordinator; Patrick Mallett, Planner II; Tina Love, Administrative Assistant II

OTHERS PRESENT: Michael Neal, Hartison Jones, Danny Jones, Pam Jones, Laney Jones

AGENDA ITEM 1: CALL TO ORDER AND ROLL CALL

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AGENDA ITEM 9: JOINT PLANNING LAND USE AND AGREEMENT AMENDMENT: To make a recommendation to the BOCC on County-initiated amendments to the text of the Joint Planning Land Use Plan and Agreement in regards to allowing appropriate agricultural support enterprises in the Rural Buffer land use classification. This item was heard at the March 27, 2014 Joint Planning Public Hearing and was previewed at the April 2, 2014 Planning Board meeting.
Presenter: Perdita Holtz, Special Projects Coordinator

Perdita Holtz: *Reviewed Abstract*

Pete Hallenbeck: Does anyone have any questions?

MOTION by Herman Staats to recommend approval to the BOCC. Seconded by Tony Blake.
VOTE: UNANIMOUS

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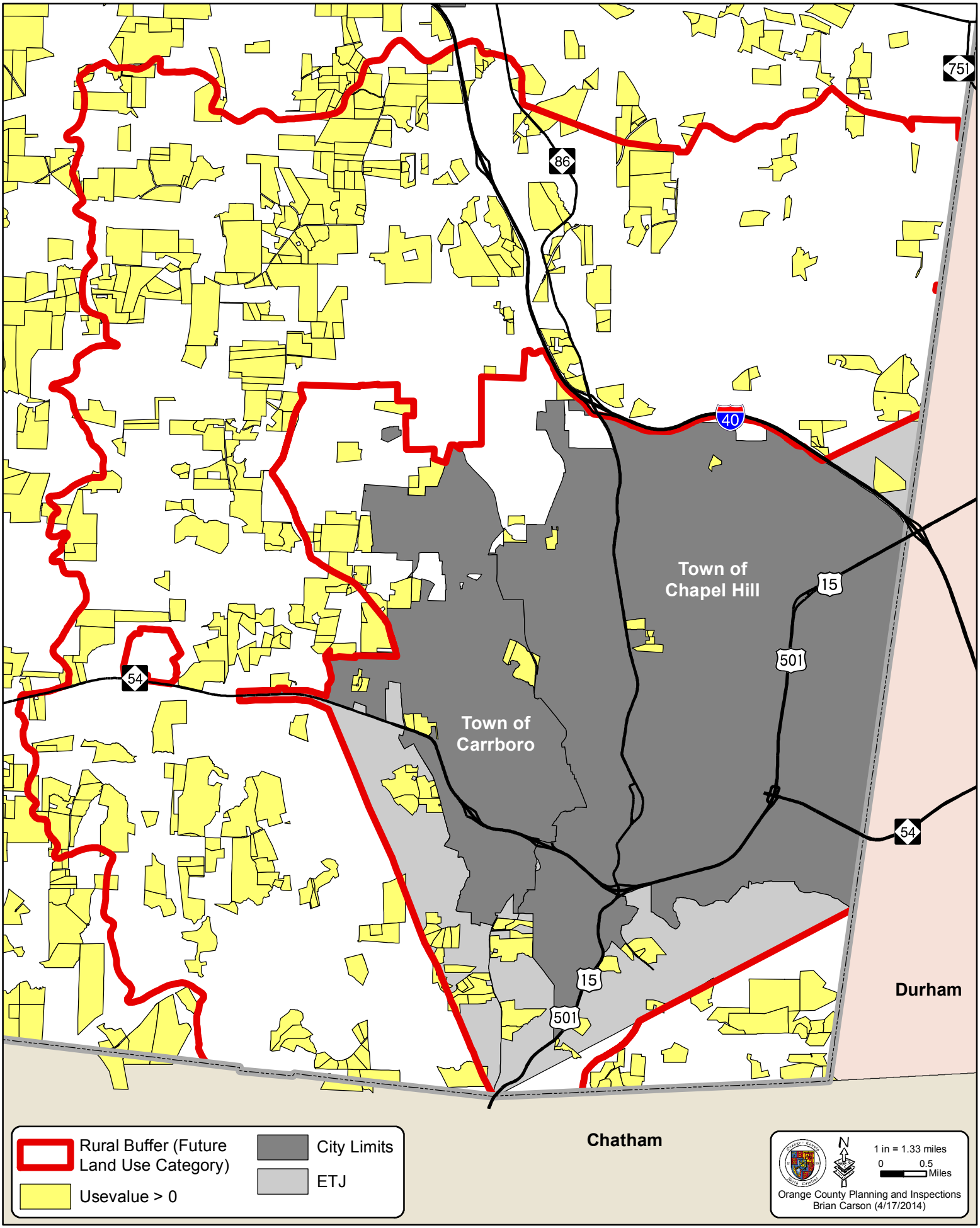
Parcels in Use Tax Value



Land Uses in the Rural Buffer

This information has been compiled to help people see which land uses are currently allowed in the Rural Buffer and which are proposed to be added as part of the ASE (Agricultural Support Enterprises) proposal. The purpose of this information is to help users see the exact types of uses that are already allowed in the Rural Buffer and to be more clear about which uses are being added.

Table 1: Uses Currently Allowed in the RB (Rural Buffer) General Use Zoning District
(not proposed for change, included here for educational/informational purposes)

Use^	Type of Approval*	Use^	Type of Approval*
Riding Stables	SUP-B	Buildings, Portable	SUP-B
Center in a Residence for 3 to 12 Children	By Right	Temporary Mobile Home (Custodial Care)	SUP-B
Child Care Facilities	SUP-B	Temporary Mobile Home (use during construction of permanent residence)	By Right
Schools: Elementary, Middle & Secondary	SUP-A	Bus Passenger Shelter	By Right
Universities, Colleges & Institutes	By Right	Elevated Water Storage Tanks	SUP-B
Bed & Breakfast	By Right	Public Utility Stations & Sub-Stations, Switching Stations, Telephone Exchanges, Water & Sewage Treatment Plants	SUP-A
Greenhouses (No On Premise Sales)	By Right	Electric, Gas, and Liquid Fuel Transmission Lines	SUP-B
Kennels, Class II	SUP-B	Water & Sanitary Sewer Pumping	By Right
Governmental Facilities & Office Buildings	By Right	Solar Array – Large Facility	SUP-B
Governmental Protective Services (Police & Fire Stations) Rescue Squads, Volunteer Fire Departments	By Right	Solar Array – Public Utility	SUP-A
Botanical Gardens & Arboretums	By Right	Landfills (2 Acres or More)	SUP-A
Camp/Retreat Center	SUP-B	Landfills (Less Than 2 Acres)	SUP-B
Parks, Public & Non-Profit	By Right	Accessory Uses	By Right
Recreational Facilities (Non-Profit)	SUP-B	Airports, General Aviation, Heliports, S.T.O.L.	SUP-A
Golf Course	SUP-A	Cemetery	SUP-B
Dwelling: Mobile Home	By Right	Church	By Right
Dwelling: Single Family	By Right	Clubs or Lodges; Social, Fraternal or Union Clubhouses	By Right
Dwelling: Two-Family	By Right	Community Center	SUP-B
Family Care Home	By Right	Historic Sites Non-Residential/Mixed Use	SUP-A
Group Care Facility	SUP-B	Kennels, Class I	By Right
Telecommunication Tower – Stealth (75 feet or shorter)	By Right		
Telecommunication Towers (Over 75 feet and under 200 feet)	SUP-B		
Telecommunication Towers (200 feet and higher)	SUP-A		

^: Ordered as they appear in the Table of Permitted Uses (Section 5.2.1 of the Unified Development Ordinance)
*: SUP-A = Class A Special Use Permit; SUP-B = Class B Special Use Permit

Table 2: Uses Proposed to be Added to the RB (Rural Buffer) General Use Zoning District			
Use	**Type of Approval***	**Use**	**Type of Approval***
Agricultural Processing Facility, Community	By Right	Winery with Minor Events	SUP-B
Community Farmers Market	By Right	Microbrewery, production only	SUP-B
Cooperative Farm Stand	By Right	Winery, production only	SUP-B
Meat Processing Facility, Community	By Right	Rural Heritage Museum	SUP-B
Non-Farm Use of Farm Equipment	By Right	Rural Special Events	By Right
Microbrewery with Minor Events	SUP-B		
*: SUP-A = Class A Special Use Permit; SUP-B = Class B Special Use Permit			

Table 3: Uses in the proposed ASE-CZ conditional zoning district that could be applied for in the Rural Buffer and that are not currently allowed in the Rural Buffer		
Use	**Use**	**Use**
Agricultural Processing Facility	Rural Guest Establishment: Bed & Breakfast Inn	Microbrewery, production only
Agricultural Processing Facility, Community	Rural Guest Establishment: Country Inn	Winery, production only
Cold Storage Facility	Country Store	Veterinary Hospitals
Community Farmer's Market	Garden Center with On Premise Sales	Veterinary Clinic
Composting Operation, no grinding	Metal Fabrication Shop	Veterinary Clinic, mobile
Cooperative Farm Stand	Microbrewery with Minor Events	Guest Ranch
Equestrian Center	Microbrewery with Major Events	Assembly Facility Greater than 300 Occupants
Farm Equipment Rental, Sales, and Service	Storage of Goods, Outdoor	Assembly Facility Less Than 300 Occupants
Farm Supply Store	Taxidermy	Rural Heritage Museum
Greenhouses with On Premise Sales	Winery with Minor Events	Rural Special Events
Meat Processing Facility, Community	Winery with Major Events	
Non-Farm Use of Farm Equipment		

Table 4: Uses in the proposed ASE-CZ conditional zoning district that could be applied for in the Rural Buffer and that are currently allowed in the Rural Buffer		
Use	**Use**	**Use**
Stables, Commercial	Telecommunication Tower – Stealth (75 feet or shorter)	Water & Sanitary Sewer Pumping
Rural Guest Establishment: Bed & Breakfast	Telecommunication Towers (Over 75 feet and under 200 feet)	Solar Array – Large Facility
Kennels, Class I	Telecommunication Towers (200 feet and higher)	Solar Array – Public Utility
Kennels, Class II	Buildings, Portable	Accessory Uses
Botanical Gardens & Arboretums	Temporary Mobile Home (Custodial Care)	Church
Camp/Retreat Center	Temporary Mobile Home (use during construction of permanent residence)	Clubs or Lodges; Social, Fraternal or Union Clubhouses
Parks, Public & Non-Profit	Elevated Water Storage Tanks	Community Center
Dwelling, Mobile Home	Public Utility Stations & Sub-Stations, Switching Stations, Telephone Exchanges, Water & Sewage Treatment Plants	Historic Sites Non-Residential/Mixed Use
Dwelling, Single Family	Electric, Gas, and Liquid Fuel Transmission Lines	

Attachment 6

Agricultural Support Enterprises

Basic Zoning Program

(highlighting added on 4/22/14 for JPA Information Item)

Notes:

1. Some uses listed below already exist within the UDO; of these, some are proposed for changes (predominantly addition of use-specific standards) while others are not proposed for changes (see footnote below for key). This table is intended to show the full range of uses that have been considered "Agricultural Support Enterprises" through the years and are subject to zoning regulations. Uses that are highlighted in yellow are either currently allowed in the Rural Buffer or are proposed to be added as potentially allowable uses in the Rural Buffer through one of the review/approval methods (primarily through the conditional zoning process as an ASE-CZ).
2. All uses are subject to the development standards contained in Article 6 of the UDO (Landscaping, Buffers, Parking, Loading, Signage, Lighting, etc.) and any other applicable section.
3. All uses are subject to any applicable Environmental Health (well, septic, food service, etc.) and Building Code regulations. These types of regulations are adopted at the State level and the local government cannot change them.
4. There may be other State or Federal requirements applicable to specific uses (e.g., meat processing for public consumption). DEAPR or Cooperative Extension staff can assist people with understanding other types of requirements.
5. A pre-development meeting is available free of charge to all persons proposing projects. All relevant County staff members (from all involved departments, depending on project proposed) are in attendance at the meeting to assist potential applicants in understanding all requirements for the potential project and the relevant processes. Prospective applicants are highly encouraged to take advantage of this service.

Type of Use[1]	General Use Zoning Districts in which Allowed[2]	Conditional Zoning Districts in which Allowed	Standards Section for Specific Use
Agricultural Processing Facility	AS, I1, I2, I3	ASE-CZ, MPD-CZ	5.13.2

[1] What is it? Check the **definition section** of the amendment packet to see how it's defined.
[2] Check Article 3 of UDO for explanation of zoning districts: http://orangecountync.gov/planning/Ordinances.asp
*: Use type currently exists in the UDO and is not proposed for modification.
^: Use type currently exists in the UDO and is proposed for modification.

Type of Use[1]	General Use Zoning Districts in which Allowed[2]	Conditional Zoning Districts in which Allowed	Standards Section for Specific Use
Agricultural Processing Facility, Community	RB, AR, LC1, NC2, AS, I1	ASE-CZ, CUD	5.13.3
Agricultural Services Uses*	AS	ASE-CZ, MPD-CZ, CUD	None
Botanical Gardens/Arboretum*	All districts except EC5 and EI	ASE-CZ	None
Cold Storage Facility	AS (w/ SUP-A), I1, I2, I3	ASE-CZ, MPD-CZ, CUD	5.13.4
Community Farmers' Market	RB, AR, LC1, NC2, CC3, GC4, AS	ASE-CZ, MPD-CZ, CUD	5.13.5
Composting Operation, no grinding	AS (w/ SUP-A)	ASE-CZ, CUD	5.13.6
Composting Operation, with grinding	AS (w/ SUP-A)	ASE-CZ	5.13.6
Cooperative Farm Stand	RB, AR, LC1, NC2, AS	ASE-CZ, MPD-CZ, CUD	5.13.7
Country Store	LC1, NC2, AS	ASE-CZ, MPD-CZ, CUD	5.6.15
Equestrian Center	AR (w/ SUP-A)	ASE-CZ, CUD	5.13.8
Farm Equipment Rental, Sales and Service^	GC4, EC5, AS, I2, I3	ASE-CZ	5.13.9
Farm Supply Store	LC1, NC2, CC3, GC4, AS	ASE-CZ, MPD-CZ, CUD	5.13.10
Feed Mill^	AS, I2, I3	ASE-CZ, MPD-CZ	5.13.11
Garden Center*	LC1, NC2, CC3, GC4, AS	ASE-CZ, MPD-CZ, CUD	5.6.3
Greenhouses with On Premises Sales^	AR, NC2, CC3, GC4, EC5, AS	ASE-CZ, MPD-CZ, CUD	5.13.12
Guest Ranch	none	ASE-CZ	5.7.6
Kennels, Class I*	RB, AR, R1, CC3, GC4, AS	ASE-CZ	None
Kennels, Class II*	w/ SUP-B only: RB, AR, R1, CC3, GC4, AS	ASE-CZ	5.6.5
Meat Processing Facility, Community	RB, AR	ASE-CZ, CUD	5.13.13
Meat Processing Facility, Regional	AS (w/ SUP-A)	ASE-CZ	5.13.14
Metal Fabrication Shop	Not explicit (would fall under one of the Industrial classifications)	ASE-CZ	5.14.1
Microbrewery, production only	I1, I2, I3 w/ SUP-B only: RB, AR	ASE-CZ, MPD-CZ, CUD	5.14.2
Microbrewery with Minor Events	w/ SUP-B only: RB, AR, I1, I2, I3	ASE-CZ, MPD-CZ, CUD	5.6.10

Type of Use[1]	General Use Zoning Districts in which Allowed[2]	Conditional Zoning Districts in which Allowed	Standards Section for Specific Use
Microbrewery with Major Events	none	ASE-CZ, MPD-CZ	5.6.11
Non-Farm Use of Farm Equipment	RB, AR, AS	ASE-CZ, CUD	5.13.15
Rural Guest Establishment: Bed & Breakfast*	RB, AR, R1	ASE-CZ, MPD-CZ, CUD	5.6.7
Rural Guest Establishment: Bed & Breakfast Inn*	w/ SUP-B only: AR, R1	ASE-CZ, MPD-CZ, CUD	5.6.8
Rural Guest Establishment: Country Inn*	w/ SUP-A only: AR, R1	ASE-CZ, MPD-CZ, CUD	5.6.9
Rural Heritage Museum	w/ SUP-B only: RB, AR, LC1, NC2, AS	ASE-CZ, CUD	5.17.7
Rural Special Events	RB, AR, AS	ASE-CZ, MPD-CZ, CUD	5.17.8
Sawmill^	AS	ASE-CZ	5.14.3
Stables, Commercial^	w/ SUP-B only: RB, AR, R1, CC3, GC4, AS	ASE-CZ, MPD-CZ	5.13.16
Stockyards / Livestock Markets^	AS	ASE-CZ	5.13.17
Studio (Art)*	LC1, NC2, CC3, GC4, OI, I1, I2, I3	MPD-CZ, REDA-CZ-1, CUD	None
Taxidermy	LC1, NC2, CC3, GC4, I1 w/ SUP-B only: AR	ASE-CZ, CUD	5.6.12
Veterinary Clinic	LC1, NC2, CC3, GC4, EC5, OI, AS, I1, I2, I3 w/ SUP-B only: AR	ASE-CZ, MPD-CZ, CUD	5.16.1
Veterinary Clinic, mobile	LC1, NC2, CC3, GC4, EC5, OI, AS, I1, I2, I3 w/ SUP-B only: AR, R1	ASE-CZ, MPD-CZ, CUD	5.16.2
Veterinary Hospitals^	CC3, GC4, EC5, OI, AS, I2, I3	ASE-CZ, MPD-CZ, CUD	5.16.3
Winery, production only	I1, I2, I3 w/ SUP-B only: RB, AR	ASE-CZ, MPD-CZ, CUD	5.14.4
Winery with Minor Events	w/ SUP-B only: RB, AR, I1, I2, I3	ASE-CZ, MPD-CZ, CUD	5.6.13
Winery with Major Events	none	ASE-CZ, MPD-CZ	5.6.14

Bona Fide Farming Activities

Bona fide farming activities are exempt from local zoning regulations, but may be subject to environmental health and building codes and regulations in the UDO that are not considered “zoning”. Examples of bona fide farming activities are:

- Production and activities relating or incidental to the production of crops, fruits, vegetables, ornamental and flowering plants, dairy, livestock (including horses), and poultry. Includes the use of greenhouses.
- Planting and production of trees and timber
- Aquaculture
- Marketing and selling of agricultural products produced on-site (e.g., can have a farm stand or store building on the bona fide farm and farm products can include raw and value added products).
- On-site agritourism
- Storage and use of products and materials for on-site agricultural purposes
- Packing, treating, processing, sorting, storage, and other activities performed to add value to crops, livestock, and agricultural products produced on-site
- Production of nonfarm product that the Department of Agriculture and Consumer Services recognizes as a “Goodness Grows in North Carolina” product, if produced on a farm subject to a conservation agreement in an enhanced voluntary agriculture district
- Sawmill for timber produced on-site
- Farm employee housing
- Teaching classes related to agriculture on the farm
- Winery (using predominantly grapes produced on-site)
- Microbrewery (using predominantly crops produced on-site)

Attachment 7

Amendment Package for "Agricultural Support Enterprises" Within the Rural Buffer

Notes

The pages that follow contain the amendments necessary to the Unified Development Ordinance (UDO) text and Comprehensive Plan text to adopt changes related to "Agricultural Support Enterprises" (ASE). The changes are consistent with the general program that has been in development since 2001. The purpose of the ASE project is to augment allowable uses farmers throughout Orange County's planning jurisdiction can pursue in order to generate additional farm-related income and to potentially allow farming support/related uses in rural areas while minimizing any adverse impacts on adjoining property by applying special standards for specific uses and the development requirements in the County's UDO for all projects. By better enabling farmers to stay in the business of farming, the rural, farming heritage of Orange County will continue to be preserved and pressure to sell farmland for residential development may be lessened.

Because applying the ASE concept in the Rural Buffer requires text amendments to the Joint Planning Area Land Use Plan and Agreement, the program has been divided into 2 separate text amendments:

1) to consider/adopt the Comprehensive Plan and UDO amendments necessary to apply the ASE program outside of the Rural Buffer (these proposed amendments are scheduled for adoption consideration by the Board of County Commissioners on May 20, 2014), and

2) to consider/adopt the Comprehensive Plan and UDO amendments necessary to apply the ASE program within the Rural Buffer land use classification (these proposed amendments were heard at the County's February 24, 2014 quarterly public hearing but since amendments to the Joint Planning Land Use Plan and Agreement are necessary before the UDO and Comprehensive Plan amendments can be adopted, they are not scheduled for adoption consideration until September 8, 2014).

Proposed additions/changes to existing text are depicted in red; text in red is unchanged from text presented at the February 24, 2014 quarterly public hearing. Text in blue was presented at the quarterly public hearing as proposed changes to the originally proposed language. Text in green are changes proposed after the quarterly public hearing to correct errors, clarify intent (in response to questions asked at the public hearing), or to address issues of legal sufficiency raised by the County Attorney's office at the public hearing. The text in red, blue, and green is applicable to the County's ASE program outside of the Rural Buffer. **Text shown in orange are the amendments necessary to apply the ASE program within the Rural Buffer.**

Some of the proposed changes utilize footnotes to provide a brief explanation as to rationale. Users are reminded that these excerpts are part of a much larger document (the UDO) that regulates land use and development in Orange County. The full UDO is available online at: http://orangecountync.gov/planning/Ordinances.asp

Please note that the page numbers in this amendment packet may or may not necessarily correspond to the page numbers in the adopted UDO because adding text may shift all of the text/sections downward.

Some text on the following pages has a large "X" through it to denote that these sections are not part of the amendments under consideration. The text is shown only because in the full UDO it

is on the same page as text proposed for amendment. Text with a large “X” is not proposed for deletion; proposed deletions are shown in ~~strikethrough~~ text.

Orange County planning staff notes that relatively few new uses are proposed to be permitted outright in the RB (Rural Buffer) zoning district (see orange * in Section 5.2.1 *Table of Permitted Uses – General Use Zoning Districts*). Additionally, all of the proposed new uses in the RB zoning district are subject to Use Standards in Article 5 of the UDO and must also meet the Development Standards found in Article 6 of the UDO.

The proposed new ASE-CZ zoning district, which is a conditional zoning district, would also be applicable to the Rural Buffer but there are some more intensive uses that would not be considered for approval in the Rural Buffer. The uses that would not be applicable to the Rural Buffer are denoted with an orange ^ in Section 5.2.3 *Table of Permitted Uses – Conditional Zoning Districts*. Applying a conditional zoning district requires a rezoning application (which includes a site plan with all proposed uses disclosed). A rezoning application includes public notice (newspapers, sign postings, and mailed notifications to property owners within 500-feet of the parcel) and is decided upon by the Board of County Commissioners after a recommendation is made by Orange County’s Planning Board. The JPA partners would also be invited to review and comment on any proposed rezoning in the Rural Buffer, pursuant to the JPA Agreement.

Orange County’s conditional zoning districts work very similarly to the Towns’ CUP (Conditional Use Permit) process in that the governing body (e.g., Council, Aldermen, BOCC) can place mutually agreed upon conditions on a project, which can include limiting the types and extent of uses occurring on a particular piece of property. Indeed, one of the points of having a conditional use or conditional zoning process is that projects can be decided on a case-by-case basis with public input and projects can be tailored to unique site circumstances. The ASE program seeks to recognize/codify the fact that there are many areas of the county (and the Rural Buffer) with very large parcels (upwards of 50 acres) where uses that would be deemed undesirable on 5 acres next to a residential subdivision would be appropriate and have no or little impact on the area due to the size of the parcel and the location of the facility. The conditional zoning district (or Special Use Permit, depending on the use) allows officials to decide these matters on a case-by-case, site-specific basis with input from surrounding residents/property owners.

not be issued until the aforementioned permit has been issued by the responsible board in accordance with the review and approval procedures detailed herein.

(B) Issuance of a Special Use or Conditional Use Permit does not negate the requirement for a Zoning Compliance Permit.

(C) Issuance of a Zoning Compliance Permit does not establish a vested right to begin and complete construction or change the use/occupancy of a lot or building should regulations change subsequent to issuance of said permit.

(D) Application for Zoning Compliance Permit shall specify the method of disposal of trees, limbs, stumps and construction debris associated with the permitted activity. Open burning of trees, limbs, stumps, and/or construction debris associated with the permitted activity is expressly prohibited.

(E) No building, structure, or zoning lot for which a Zoning Compliance Permit has been issued shall be used or occupied until the Building Inspector has, after final inspection, issued a Certificate of Occupancy indicating compliance with all the provisions of this Ordinance.

(F) No building, structure, or zoning lot for which a Zoning Compliance Permit has been issued shall be used or occupied until the Orange County Health Department has approved the water supply and sewage disposal systems serving that use.

(G) Issuance of a Certificate of Occupancy by the Building Official or the approval of a water supply and sewage disposal system by the Health Department shall in no case be construed as waiving any provision of this Ordinance.

(H) Zoning Compliance Permits shall become null and void after 18 months from the date of issuance if a building permit is not applied for or land disturbing activities are not commenced in accordance with the provisions of this Ordinance.

2.4.3 Plot Plan Specifications

(A) For development types requiring a plot plan rather than a site plan, the plot plan shall contain the following:

(1) A scaled drawing denoting the length of all property lines,

(2) A north arrow denoting the orientation of the lot and all proposed structures,

(3) The location of all existing structures, driveways, and areas of impervious surface[1],

(4) The location of the proposed structure(s) and distances from all property lines,

(5) The location of the proposed driveway,

(6) The location of the proposed septic system and proposed drain lines on the property,

(7) The location of the proposed well, ~~and~~

(8) The location of any protected features on the property (i.e. stream buffers, flood plain, wetlands, etc)~~.~~, and

(9) The location and dimensions of proposed parking areas.

[1] Staff recommends adding this language to the requirements for a plot plan. This section seems to have been written only with new construction in mind. However, denoting the location of these items has always been asked by staff or else impervious surface could not be calculated for a lot. Additionally, some structure types are required by the building code to be a certain distance from other structures so without the information on the plot plan, it would be impossible for staff to determine compliance.

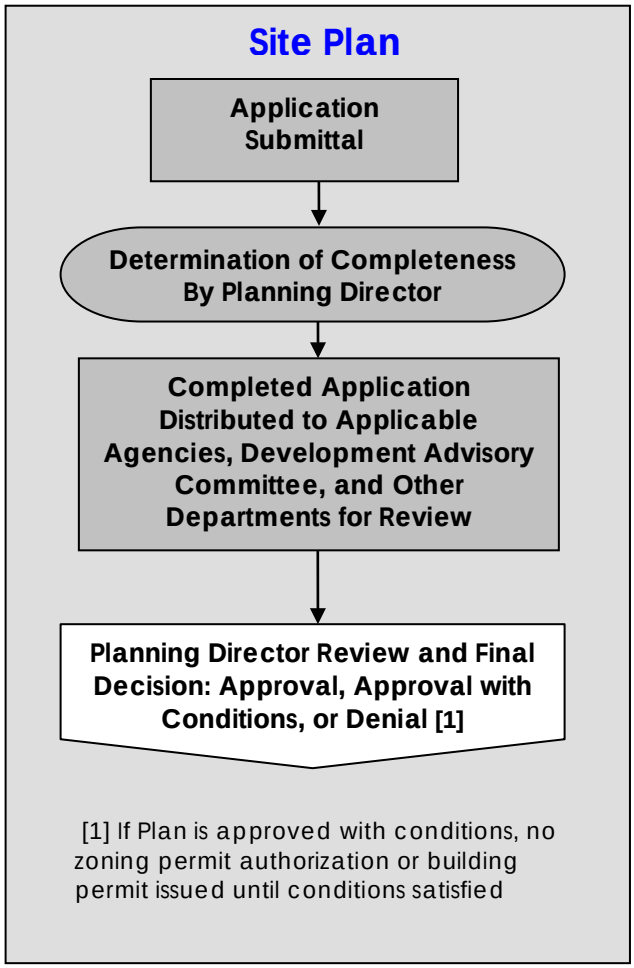
(B) Base plot plans are available from the Planning Department and can be printed for a fee in accordance with the established fee schedule. Applicants may also use other sources of base plot plans provided the requirements of this Section are met.

(1) Planning staff is available to discuss compliance matters but shall not complete plot plans.

SECTION 2.5: SITE PLAN REVIEW

2.5.1 Review and Approval Flow Chart

The review and approval process for a Site Plan is shown in the procedure's flowchart.



2.5.2 Application Requirements

(A) Each site plan shall be prepared and sealed by an appropriately licensed professional ~~with the following exceptions.~~ The following are exempt from this requirement but must provide a plot plan pursuant to Section 2.4.3.[2]:

(1) Proposed additions to existing permitted non-residential structures where the use of the structure and lot has not changed and the floor area is not increased more than 25%.

(2) Accessory structures to existing permitted non-residential structures where vehicular use area is not extended and changes to existing grade are not more than one foot in elevation.

(3) Large day care homes, as defined in Article 10, Definitions.

(4) Rural Guest Establishments with three guestrooms or less - Bed & Breakfasts.

(5) Cooperative Farm Stand.

(6) Rural Special Events.

(7) Non-Farm Use of Farm Equipment.

(B) The applicant shall submit to the Planning and Inspections Department:

(1) Three copies of the site plan prepared in accordance with the provisions detailed in this Section. Additional copies may be required depending on the nature and location of the proposed development);.

(2) The completed site plan application form;

(3) A copy of the Orange County tax map with the subject property identified;

[2] Staff recommends this additional language to provide more clarity that a plot plan is (and has always been) required for the uses in this list.

(D) A rezoning request to a Conditional District is a voluntary procedure that is intended for firm development proposals.

3.8.3 Districts Established

(A) Conditional Zoning Districts

(1) Conditional Zoning (CZ) Districts are floating zoning districts, permitted within most land use designations allowing for the development of specific land uses, in accordance with established standards.

(2) A CZ requires the approval of a rezoning by the Board of County Commissioners, approval of a site plan or Master Plan, and may include agreed-upon conditions of development.

(3) The following CZ districts are hereby established:

(a) Agricultural Support Enterprises (ASE-CZ)

(b) Mobile Home Park (MHP-CZ)

(c) Master Plan Development (MPD-CZ)

(d) NC Highway 57 Speedway Area Rural Economic Development Area (REDA-CZ-1)

(4) Land uses permitted within CZ districts shall be those uses detailed within Section 5.2 of this Ordinance.

(5) Development standards for each district are located in Article 6 of this Ordinance.

(B) Conditional Use Districts

(1) Conditional Use Districts allow for the development of a specific land use, or land uses, listed on the Table of Permitted Uses in Section 5.2 of this Ordinance, even if such use is not listed as a permitted use or special use under the current zoning designation of the subject property.

(2) Conditional Use Districts shall conform to all applicable development regulations, including uses, for the corresponding general use zoning district, as well as any specific use standards and development standards established in Articles 5 and 6 of this Ordinance.

(3) A Conditional Use District requires the approval of a rezoning by the Board of County Commissioners, approval of a site plan, the issuance of a Class A Special Use Permit, and may include agreed-upon conditions of development.

3.8.4 Where Permitted

(A) Conditional Districts are permitted in any Land Use classification and shall be located consistent with the existing general development pattern and the objectives of the adopted Comprehensive Plan and any adopted small area plan(s).

(B) Conditional Districts are permitted within areas subject to the Joint Planning Agreement (JPA) between Orange County the Towns of Carrboro and Chapel Hill, subject to the terms and standards of the JPA.

(C) Conditional Districts are permitted within the University Lake, Cane Creek, and Upper Eno Protected and Critical Watershed Overlay Districts.

ASE-CZ
AGRICULTURAL SUPPORT ENTERPRISES

PURPOSE

The purpose of the Agricultural Support Enterprises (ASE-CZ) District is to provide for agriculturally-related activities that are not considered bona fide farming activities within the County's planning jurisdiction.

APPLICABILITY

The district shall be located in such a manner as to be compatible with the character of existing development of surrounding properties, thus insuring the continued conservation of building values and encouraging the most appropriate use of land in the county. Therefore, when evaluating an application for this district, emphasis shall be given to the location of the proposed development, the relationship of the site and site development plan to adjoining property, and the development itself.[4] ~~This district shall not be applied in the Rural Buffer land use classification, as designated by the adopted Comprehensive Plan.~~[5]

DIMENSIONAL AND RATIO STANDARDS[3]

Lot size, min., per use (square feet)	40,000 [1]
Lot Width, min. (feet)	150
Front Setback from ROW, min. (feet)	40
Side Setback, min. (feet)	20 [2]
Rear Setback, min. (feet)	20 [2]
Height, max. (feet)	45 [3]
Floor Area Ratio, max	No requirement [4]
Required Open Space Ratio, min.	No requirement [4]
Required Livability Space Ratio, min.	No requirement [4]
Required Recreation Space Ratio, min.	No requirement [4]
Required Pedestrian / Landscape Ratio, min.	No requirement [4]

DIMENSIONAL STANDARDS NOTES:[6]
[1] Lot size for individual uses shall be appropriate to the method of water supply and sewage disposal.
[2] Required side and rear setbacks adjacent to residentially zoned land shall be equal to the required side or rear setback of the adjacent residential district.
[3] Two feet of additional height shall be allowed for one foot increase of the required front and side setbacks.
[4] The overall development will be evaluated to ensure compatibility with surrounding properties and with planning objectives.

ASE-CZ DISTRICT SPECIFIC DEVELOPMENT STANDARDS[7]

1. Uses shall be restricted to those indicated for the ASE-CZ District in Section 5.2. Certain uses shall not be approved on parcels located within the Rural Buffer land use classification, as designated by the adopted Comprehensive Plan (refer to Section 5.2.3 for these uses). Additionally, non-residential uses are restricted based on the Watershed Protection Overlay District in which the property is located. Refer to Section 4.2.3 for land use restrictions.
2. Development within the zoning district shall be subject to all applicable use standards detailed in Article 5 and all

[3] These standards are consistent with other existing zoning districts such as AR and AS and/or are consistent with how other CZ districts are handled.
[4] This statement is consistent with the statements made for other CZ districts.
[5] This sentence needs to be removed in order to allow certain ASE-CZ uses in the Rural Buffer land use classification.
[6] Consistent with how similar uses/zoning districts are written.
[7] These are typical of other zoning districts and seek to direct users to other applicable sections of the UDO. #3 also clarifies that residential uses in the ASE-CZ district are incidental.

	applicable development standards detailed in Article 6 of this Ordinance.
3.	The residential density permitted on a given parcel is based on the Watershed Protection Overlay District in which the property is located. Refer to Section 4.2.4 for a breakdown of the allowable density (i.e., the number of individual dwellings that can be developed on a parcel of property). The ASE-CZ district is not intended for residential uses such as subdivisions. Any residential uses are to be occupied by the operator of the associated farm or the proprietor of the approved use.
4.	Allowable impervious surface area is based on the Watershed Protection Overlay District in which the property is located. Refer to Sections 4.2.5 and 4.2.6 for a breakdown of the allowable impervious surface area.
5.	For lots outside of a Watershed Protection Overlay District (see Section 4.2), the minimum usable lot area for lots that utilize ground absorption wastewater systems shall be 30,000 square feet for parcels between 40,000 square feet and 1.99 acres in size; zoning lots two acres and greater in size shall have a minimum usable lot area of at least 40,000 square feet.

(C) In addition to the listing of such uses, the Board of County Commissioners intends that the general standards and the more specific requirements established herein, shall be used by the Board of Adjustment, the Planning Board and the Board of County Commissioners, as appropriate, to direct deliberations upon application or the approval of Special Uses.

(D) It is the express intent of the Board of County Commissioners to delineate the areas of concern connected with each Special Use and to provide standards by which applications for such Special Use shall be evaluated.

(E) **Establishment of Classes of Special Uses; Authority To Approve or Disapprove**

There are hereby established the following classes of Special Uses which shall be approved or disapproved as shown:

(1) Class A - Approved or disapproved by Board of County Commissioners

(2) Class B - Approved or disapproved by Board of Adjustment

5.1.4 Conditional Uses

(A) The Board of County Commissioners is mindful of its responsibility to protect the public health, safety and general welfare of the residents of Orange County and intends to encourage development within the County consistent with that purpose.

(B) The Board of County Commissioners also recognizes that certain uses are appropriate for development in Orange County but their location and site development specifics cannot be predetermined or regulated through the use of a general zoning district designation and conventional standards.

(C) Conditional Uses and Conditional Use Districts are hereby established and shall be reviewed in accordance with the provisions of this Ordinance.

(D) **Permitted Uses**

(1) Any use listed as Permitted by Right or by Special Use Permit on the Table of Permitted Uses may be approved as a Conditional Use within a Conditional Use District, unless expressly excluded in Section 5.1.4(E) of this Ordinance.

(2) Permitted uses are subject to all general and specific standards of approval for that use, as established within this Section.

(E) **Exclusions**

(1) Unless otherwise noted in Section 5.2, the following uses shall not be considered or approved as a Conditional Use District within the Commercial-Industrial Transition Activity Node or Economic Development Transition Activity Node land use classifications, as designated by the adopted Comprehensive Plan:

(a) Airports, General Aviation, Heliports, S.T.O.L,

(b) Class II Kennels,

(c) Commercial Feeder Operation,

(d) Composting Operation with grinding,

(e) Crematoria,

(f) Extraction of Earth Products,

(g) Junkyards,

(h) Landfills (less than 2 acres),

(i) Landfills (2 acres or more),

(j) Meat Processing Facility, Regional,

(k) Military Installations (National Guard & Reserve Armory),

(l) Residential Hotel (Fraternities, Sororities, and Dormitories),

(m) ~~Riding~~ Stables, Commercial,

(n) Sawmills,

(o) Stockyards / Livestock Markets, and

(p) Waste Management Facility; Hazardous & Toxic

(2) For all land use classifications other than the Commercial-Industrial Transition Activity Node or Economic Development Transition Activity Node, the following uses shall not be considered or approved as a Conditional Use District:

(a) Agricultural Processing Facility

(b) Airports, General Aviation, Heliports, S.T.O.L,

(c) Bus Terminals & Garages,

(d) Class II Kennels,

(e) Commercial Feeder Operation,

(f) Composting Operation with grinding,

(g) Crematoria,

(h) Drive-In Theaters,

(i) Extraction of Earth Products,

(j) Farm Equipment Rental, ~~&~~ Sales and Service,

(k) Feed~~, Seed, Storage & Processing~~ Mill,

(l) Funeral Homes,

(m) Health Services: Over 10,000 square feet,

(n) Hospitals,

(o) Hotels & Motels,

(p) Industrial, Light,

(q) Industrial, Medium,

(r) Industrial, Heavy,

(s) Junkyards,

(t) Landfills (less than 2 acres),

(u) Landfills (2 acres or more),

(v) Meat Processing Facility, Regional,

(w) Military Installations (National Guard & Reserve Armory),

(x) Motor Freight Terminals,

(y) Motor Vehicle Maintenance & Repair (Body Shop),

(z) Motor Vehicle Repair Garage,

(aa) Petroleum Products: Storage & Distribution,

(bb) Research Facility,

(cc) Residential Hotel (Fraternities, Sororities, and Dormitories),

(dd) ~~Riding~~ Stables, Commercial,

(ee) Sawmills,

(ff) Stockyards / Livestock Markets,

(gg) Storage of Goods, Outdoor,

(hh) Waste Management Facility; Hazardous & Toxic, and

(ii) Wholesale Sales.

SECTION 5.2: TABLE OF PERMITTED USES

5.2.1 Table of Permitted Uses – General Use Zoning Districts

TABLE OF PERMITTED USES – GENERAL USE ZONING DISTRICTS

*** = PERMITTED USE A = CLASS A SPECIAL USE B = CLASS B SPECIAL USE Δ = SUBJECT TO SPECIAL STANDARDS**

USE TYPE	GENERAL USE ZONING DISTRICTS																			
	RB	AR	R1[8]	R2	R3	R4	R5	R8	R13	LC1	NC2	CC3	GC4	EC5	OI	AS	EI	I 1	I2	I3	PID
~ Use may not be permitted as a Conditional Use District; See Section 5.1.4(E) ^ Allowed as more than one principal use if located on a bona fide farm (see Section 6.2.5)																					
AGRICULTURAL USES																					
Agricultural Processing Facility ~																*		*	*	*	
Agricultural Processing Facility, Community ^	*	*								*	*					*		*			
Agricultural Services Uses													*			*					
Cold Storage Facility																A		*	*	*	
~~Commercial Feeder Operation ~~[9]		*														*		*			
Community Farmers' Market ^	*	*								*	*	*	*			*					
Composting Operation, no grinding																A					
Composting Operation, with grinding ~																A					
Cooperative Farm Stand ^	*	*								*	*					*					
Equestrian Center		A																			
Farm Equipment Rental, ~~&~~ Sales and Service ~													*	*		*			*	*	
Farm Supply Store										*	*	*	*			*					
Feed~~, Seed, Storage & Processing~~ Mill ~																*			*	*	
Greenhouses with ~~(~~On Premises Sales~~)~~ ^ [10]		*									*	*	*	*		*					

[8] It should be noted that the pre-2010 ASE work proposed that many of the ASE-related uses would also be allowed in the R-1 (Rural Residential) zoning district. Planning staff is recommending that farming-related uses not be added to the R-1 zoning district as permitted uses because the stated purpose of the R-1 zoning district is "to provide for rural **non-farm** residential development…" (emphasis added). Farming ventures currently located in an R-1 zoning district can apply to have property rezoned to either AR (Agricultural Residential) or ASE-CZ if there is interest in pursuing additional uses on the farmed property.
[9] This is considered a bona fide farm under State Statutes and cannot be regulated with zoning so it is being recommended for deletion by staff.
[10] Moved from "Commercial Uses" section

TABLE OF PERMITTED USES – GENERAL USE ZONING DISTRICTS

*** = PERMITTED USE A = CLASS A SPECIAL USE B = CLASS B SPECIAL USE Δ = SUBJECT TO SPECIAL STANDARDS**

USE TYPE	GENERAL USE ZONING DISTRICTS																				
	RB	AR	R1[8]	R2	R3	R4	R5	R8	R13	LC1	NC2	CC3	GC4	EC5	OI	AS	EI	I 1	I2	I3	PID
~ Use may not be permitted as a Conditional Use District; See Section 5.1.4(E) ^ Allowed as more than one principal use if located on a bona fide farm (see Section 6.2.5)																					
Meat Processing Facility, Community ^	*	*								*	*					*		*			
Meat Processing Facility, Regional ~																A					
Non-Farm Use of Farm Equipment ^	*	*														*					
~~Riding~~ Stables, Commercial ~	B	B	B									B	B			B					
Stockyards / Livestock Markets ~																*					
CHILD CARE & EDUCATIONAL FACILITIES																					
Center in a Residence for 3 to 12 Children	*	*	*	*	*	*	*	*	*	*	*	*		*	*						
Child Care Facilities	B	B	B	B	B	B	B	B	B	*	*	*	*	*	*						
Libraries										*	*	*	*		*						
Non-Profit Educational Cooperative		A																			
Schools: Dance, Art & Music										*	*	*	*	*	*						
Schools: Elementary, Middle & Secondary	A	A	A	A	A	A	A	A	A						A						
Schools: Vocational												*	*		*				*	*	
Universities, Colleges & Institutes	*	*	*									*	*		*						
COMMERCIAL USES																					
Banks & Financial Institutions										*	*	*	*	*							
Beauty & Barber Shops										*	*	*	*	*							
Rural Guest Establishment: Bed & Breakfast ^ [11]	*	*	*																		
Rural Guest Establishment: Bed & Breakfast Inn ^		B	B																		
Rural Guest Establishment: Country Inn ^		A	A																		
Country Store										*	*					*					
Drive In Theaters ~													*								

[11] The three "Rural Guest Establishment" types will be moved to alphabetical order within the list as well.

TABLE OF PERMITTED USES – GENERAL USE ZONING DISTRICTS

*** = PERMITTED USE A = CLASS A SPECIAL USE B = CLASS B SPECIAL USE Δ = SUBJECT TO SPECIAL STANDARDS**

USE TYPE	GENERAL USE ZONING DISTRICTS																				
	RB	AR	R1[8]	R2	R3	R4	R5	R8	R13	LC1	NC2	CC3	GC4	EC5	OI	AS	EI	I 1	I2	I3	PID
~ Use may not be permitted as a Conditional Use District; See Section 5.1.4(E) ^ Allowed as more than one principal use if located on a bona fide farm (see Section 6.2.5)																					
Funeral Homes ~												*	*								
Garden Center ~~(On Premises Sales)~~										*	*	*	*			*					
~~Greenhouses (No On Premises Sales)~~[12]	*	*	*								*	*	*	*		*					
~~Greenhouses (On Premises Sales)~~[13]		*									*	*	*	*		*					
Hotels & Motels ~												*	*								
Junkyards ~													A					A	A		
Kennels, Class II ~ ^	B	B	B									B	B			B					
Laundry & Dry Cleaning Services										*	*	*	*	*							
Massage, Business of												*	*								
Microbrewery with Minor Events ^	B	B																B	B	B	
Nightclubs, Bars, Pubs										*		*	*								
Offices & Personal Services, Class 1										*	*	*	*	*	*			*	*	*	
Offices & Personal Services, Class 2											*	*	*		*			*	*	*	
Offices & Personal Services, Class 3												*	*		*					*	
Repair Service Electronic & Appliance										*	*	*	*								
Restaurants: Carry Out											*	*	*	*							
Restaurants: Drive In												*	*	*							
Restaurants: General											*	*	*	*							
Retail, Class 1										*	*	*	*	*							
Retail, Class 2											*	*	*	*							
Retail, Class 3												*	*								

[12] This is a bona fide farm use and cannot be regulated by zoning
[13] Moved to "Agricultural Uses" section

TABLE OF PERMITTED USES – GENERAL USE ZONING DISTRICTS

*** = PERMITTED USE A = CLASS A SPECIAL USE B = CLASS B SPECIAL USE Δ = SUBJECT TO SPECIAL STANDARDS**

USE TYPE	GENERAL USE ZONING DISTRICTS																				
	RB	AR	R1[8]	R2	R3	R4	R5	R8	R13	LC1	NC2	CC3	GC4	EC5	OI	AS	EI	I 1	I2	I3	PID
~ Use may not be permitted as a Conditional Use District; See Section 5.1.4(E) ^ Allowed as more than one principal use if located on a bona fide farm (see Section 6.2.5)																					
Storage of Goods, Outdoor ~														*				*	*	*	
Storage ~~of~~ or Warehousing: Inside Building[14]													*	*	*			*	*	*	
Studio (Art)										*	*	*	*		*			*	*	*	
Taxidermy ^		B								*	*	*	*					*			
Tourist Home						*	*	*	*						*						
Wholesale Trade ~												*	*	*	*			*	*	*	
Winery with Minor Events ^	B	B																B	B	B	
EXTRACTIVE USES																					
Extraction of Earth Products ~		A														A		A	A	A	
GOVERNMENTAL USES																					
Governmental Facilities & Office Buildings	*	*	*	*	*	*	*	*	*	*	*	*	*		*			*	*	*	*
Governmental Protective Services (Police & Fire Stations) Rescue Squads, Volunteer Fire Departments	*	*	*	*	*	*	*	*	*		*	*	*	*	*	*		*	*	*	
Military Installations (National Guard & Reserve Armory) ~											*	*	*		*						
MANUFACTURING, ASSEMBLY & PROCESSING																					
Assembly and Packaging Operations Including Mail Order Houses, But Excluding On-Premises Retail Outlets												*			*			*	*	*	
Industrial, Heavy ~																				*	
Industrial, Light ~																	*	*	*	*	
Industrial, Medium ~																			*	*	
Microbrewery, production only ^	B	B																*	*	*	

[14] Staff is suggesting this typographical error be corrected as part of this UDO amendment.

TABLE OF PERMITTED USES – GENERAL USE ZONING DISTRICTS

*** = PERMITTED USE A = CLASS A SPECIAL USE B = CLASS B SPECIAL USE Δ = SUBJECT TO SPECIAL STANDARDS**

USE TYPE	GENERAL USE ZONING DISTRICTS																				
	RB	AR	R1[8]	R2	R3	R4	R5	R8	R13	LC1	NC2	CC3	GC4	EC5	OI	AS	EI	I 1	I2	I3	PID
~ Use may not be permitted as a Conditional Use District; See Section 5.1.4(E) ^ Allowed as more than one principal use if located on a bona fide farm (see Section 6.2.5)																					
Printing & Lithography												*	*	*				*	*	*	
Sawmills ~																*					
Winery, production only ^	B	B																*	*	*	
MEDICAL USES																					
~~Animal~~ Veterinary Hospitals~~; Veterinarians~~[15]												*	*	*	*	*			*	*	
Health Services: Over 10,000 Sq. Ft. ~													*								
Health Services: Under 10,000 Sq. Ft.										*		*	*	*	*						
Hospitals ~													*		*						
Veterinary Clinic		B								*	*	*	*	*	*	*		*	*	*	
Veterinary Clinic, mobile		B	B							*	*	*	*	*	*	*		*	*	*	
RECREATIONAL USES																					
Botanical Gardens & Arboretums	*	*	*	*	*	*	*	*	*	*	*	*	*		*	*		*	*	*	*
Camp/Retreat Center	B	B	B																		
Golf Driving and Practice Ranges		B										*	*					*			
Parks, Public & Non-Profit	*	*	*	*	*	*	*	*	*	*	*	*	*		*			*	*	*	*
Recreational Facilities (Non-Profit)	B	B	B	B	B	B	B	B	B	B	B	B	B		B			B	B	B	
Recreational Facilities (Profit)												*	*					*			
Golf Course	A	A	A	A	A	A	A	A	A	A	A	A	A		A			A	A	A	
RESIDENTIAL USES																					
Dwelling; Mobile Home	*	*	*	*	*	*	*	*	*	*				*							
Dwelling; Multiple Family				*	*	*	*	*	*		*	*			*						
Dwelling; Single-Family	*	*	*	*	*	*	*	*	*	*	*	*		*							

[15] Will be moved to alphabetical order within this section

TABLE OF PERMITTED USES – GENERAL USE ZONING DISTRICTS

*** = PERMITTED USE A = CLASS A SPECIAL USE B = CLASS B SPECIAL USE Δ = SUBJECT TO SPECIAL STANDARDS**

USE TYPE	GENERAL USE ZONING DISTRICTS																				
	RB	AR	R1[8]	R2	R3	R4	R5	R8	R13	LC1	NC2	CC3	GC4	EC5	OI	AS	EI	I 1	I2	I3	PID
~ Use may not be permitted as a Conditional Use District; See Section 5.1.4(E) ^ Allowed as more than one principal use if located on a bona fide farm (see Section 6.2.5)																					
Dwelling; Two-Family	*	*	*	*	*	*	*	*	*	*	*	*									
Family Care Home	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*						
Group Care Facility	B	B	B	B	B	B	B	B	B	B	B	B	B	B	B						
Rehabilitative Care Facility										*		*	*								
Residential Hotel (Fraternities, Sororities, and Dormitories) ~							A	A	A			A	A								
Rooming House						*	*	*	*						*						
TELECOMMUNICATIONS																					
Telecommunication Tower – Stealth (75 feet or shorter)	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*
Telecommunication Towers (Over 75 feet and under 200 feet)	B	B	B	B	B	B	B	B	B	B	B	B	B	B	B	B	B	B	B	B	B
Telecommunication Towers (200 feet and higher)	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A
TEMPORARY USES																					
Buildings, Portable	B	B	B	B	B	B	B	B	B		B	B	B	B	B						
Temporary Mobile Home (Custodial Care)	B	B	B	B	B	B	B	B	B						B						
Temporary Mobile Home (Use during construction/installation of permanent residential unit and for 30 days following issuance of Certificate of Occupancy)	*	*	*	*	*	*															
AUTOMOTIVE / TRANSPORTATION																					
Bus Passenger Shelter	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*		*	*	*	
Bus Terminals & Garages ~													*					*	*	*	
Motor Freight Terminals ~																		*	*	*	
Motor Vehicle Maintenance & Repair (Body Shop) ~												*	*	*							
Motor Vehicle Repair Garage ~												*	*								

TABLE OF PERMITTED USES – GENERAL USE ZONING DISTRICTS

*** = PERMITTED USE A = CLASS A SPECIAL USE B = CLASS B SPECIAL USE Δ = SUBJECT TO SPECIAL STANDARDS**

USE TYPE	GENERAL USE ZONING DISTRICTS																				
	RB	AR	R1[8]	R2	R3	R4	R5	R8	R13	LC1	NC2	CC3	GC4	EC5	OI	AS	EI	I 1	I2	I3	PID
~ Use may not be permitted as a Conditional Use District; See Section 5.1.4(E) ^ Allowed as more than one principal use if located on a bona fide farm (see Section 6.2.5)																					
Motor Vehicle Sales / Rental (New & Used)											Δ[1]		*	*			*	*	*	*	
Motor Vehicle Services Stations										*	*	*	*	*							
Parking As ~~Principle~~ Principal Use, Surface or Structure [16]											*	*	*								
Petroleum Products: Storage & Distribution ~																		*	*	*	
Postal & Parcel Delivery Services												*	*		*						
UTILITIES																					
Elevated Water Storage Tanks	B	B	B	B	B	B	B	B	B	B		B	B	B		B		B	B	B	
Public Utility Stations & Sub-Stations, Switching Stations, Telephone Exchanges, Water & Sewage Treatment Plants	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A		A	A	A	A
Electric, Gas, and Liquid Fuel Transmission Lines	B	B	B	B	B	B	B	B	B	B	B	B	B	B	B	B		B	B	B	
Water & Sanitary Sewer Pumping	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*		*	*	*	*
Solar Array – Large Facility	B	B	B	B	B	B	B	B	B	B	B	B	B		B	B		B	B	B	B
Solar Array – Public Utility	A	A	A	A	A	A	A	A	A	A	A	A	A		A	A		A	A	A	A
WASTE MANAGEMENT																					
Landfills (2 Acres or More) ~	A	A	A													A		A	A	A	
Landfills (Less Than 2 Acres) ~	B	B	B													B		B	B	B	
Waste Management Facility; Hazardous & Toxic ~													A						A	A	
MISCELLANEOUS																					
Accessory Uses	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*
Airports, General Aviation, Heliports, S.T.O.L ~	A	A	A															A	A	A	
Assembly Facility Greater Than 300												*	*								

[16] Staff is suggesting this typographical error be corrected as part of this UDO amendment.

[1] See Section ~~5.14.1~~ 5.15.1 for special standards

TABLE OF PERMITTED USES – GENERAL USE ZONING DISTRICTS

*** = PERMITTED USE A = CLASS A SPECIAL USE B = CLASS B SPECIAL USE Δ = SUBJECT TO SPECIAL STANDARDS**

USE TYPE	GENERAL USE ZONING DISTRICTS																				
	RB	AR	R1[8]	R2	R3	R4	R5	R8	R13	LC1	NC2	CC3	GC4	EC5	OI	AS	EI	I 1	I2	I3	PID
~ Use may not be permitted as a Conditional Use District; See Section 5.1.4(E) ^ Allowed as more than one principal use if located on a bona fide farm (see Section 6.2.5)																					
Assembly Facility Less Than 300										*		*									
Cemetery	B	*	B	B	B	B	B	B	B												
Church	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*		*	*	*	
Clubs or Lodges; Social; Fraternal or Union Clubhouses	*	*	*							*	*	*	*		*						
Community Center	B	B	B	B	B	B	B	B	B	*	*	*			*						
Crematoria ~																		*	*	*	
Historic Sites Non-Residential/Mixed Use	A	A	A																		
Kennels, Class I	*	*	*									*	*			*					
Research Facility ~											*	*	*		*			*	*	*	
Research Lands & Installations, Non-profit																					*
Rural Heritage Museum	B	B								B	B					B					
Rural Special Events ^	*	*														*					
Special Events (Less than 150)												*	*						*		

5.2.3 Table of Permitted Uses – Conditional Zoning Districts

TABLE OF PERMITTED USES – CONDITIONAL ZONING DISTRICTS * = PERMITTED USE				
USE TYPE	CONDITIONAL ZONING DISTRICTS			
	ASE-CZ	MPD-CZ	MHP-CZ	REDA-CZ-1
NOTE: Applications for Conditional Zoning Districts must list specific uses for consideration/approval ^: Use shall not be approved on parcels located in the Rural Buffer land use classification, as designated by the adopted Comprehensive Plan.				
AGRICULTURAL USES				
Agricultural Processing Facility	*	*		
Agricultural Processing Facility, Community	*			
Agricultural Services Uses	*	*		
Cold Storage Facility	*	*		
~~Commercial Feeder Operation~~ [17]				
Community Farmers' Market	*	*		
Composting Operation, no grinding	*			
Composting Operation, with grinding ^	*			
Cooperative Farm Stand	*	*		
Equestrian Center	*			
Farm Equipment Rental, ~~&~~ Sales and Service	*			
Farm Supply Store	*	*		
Feed~~, Seed, Storage & Processing~~ Mill	*	*		
Greenhouses with ~~(~~On Premises Sales~~)~~ [18]	*	*		
Meat Processing Facility, Community	*			
Meat Processing Facility, Regional ^	*			
Non-Farm Use of Farm Equipment	*			
~~Riding~~ Stables, Commercial	*	*		

[17] This is a bona fide farm use and cannot be regulated by zoning so it is being recommended for deletion by staff.
[18] Moved from "Commercial Uses" section.

TABLE OF PERMITTED USES – CONDITIONAL ZONING DISTRICTS * = PERMITTED USE				
USE TYPE	CONDITIONAL ZONING DISTRICTS			
	ASE-CZ	MPD-CZ	MHP-CZ	REDA-CZ-1
NOTE: Applications for Conditional Zoning Districts must list specific uses for consideration/approval ^: Use shall not be approved on parcels located in the Rural Buffer land use classification, as designated by the adopted Comprehensive Plan.				
Stockyards / Livestock Markets ^	*			
CHILD CARE & EDUCATIONAL FACILITIES				
Center in a Residence for 3 to 12 Children				
Child Care Facilities		*		
Libraries		*		*
Non-Profit Educational Cooperative				
Schools: Dance, Art & Music		*		
Schools: Elementary, Middle & Secondary		*		
Schools: Vocational		*		
Universities, Colleges & Institutes		*		
COMMERCIAL USES				
Banks & Financial Institutions		*		
Beauty & Barber Shops		*		*
Rural Guest Establishment: Bed & Breakfast [19]	*	*		
Rural Guest Establishment: Bed & Breakfast Inn	*	*		
Construction (Sector 23)		*		
Contractors, Building & Trade		*		*
Rural Guest Establishment: Country Inn	*	*		
Country Store	*	*		
Finance & Insurance (Sector 52)		*		
Funeral Homes		*		
Garden Center with ~~(~~On Premises Sales~~)~~	*	*		

[19] The three "Rural Guest Establishment" types will be moved to alphabetical order within the list as well.

TABLE OF PERMITTED USES – CONDITIONAL ZONING DISTRICTS * = PERMITTED USE				
USE TYPE	CONDITIONAL ZONING DISTRICTS			
	ASE-CZ	MPD-CZ	MHP-CZ	REDA-CZ-1
NOTE: Applications for Conditional Zoning Districts must list specific uses for consideration/approval ^: Use shall not be approved on parcels located in the Rural Buffer land use classification, as designated by the adopted Comprehensive Plan.				
~~Greenhouses (No On Premises Sales)~~[20]		*		
~~Greenhouses (On Premises Sales)~~		*		
Hotels & Motels		*		
Insurance Carriers & Agents		*		
Junkyards				
Kennels, Class I	*			
Kennels, Class II	*			
Laundry & Dry Cleaning Services		*		
Management of Companies & Enterprises (Sector 53)		*		
Massage, Business of		*		
Metal Fabrication Shop	*			
Microbrewery with Minor Events	*	*		
Microbrewery with Major Events	*	*		
Nightclubs, Bars, Pubs		*		
Offices & Personal Services, Class 1		*		*
Offices & Personal Services, Class 2		*		
Offices & Personal Services, Class 3		*		
Professional, Scientific & Technical Services (Sector 54)		*		
Real Estate Agents & Brokers		*		*
Repair Service Electronic & Appliance		*		
Restaurants: Carry Out		*		
Restaurants: Drive In		*		

[20] This is a bona fide farm use and cannot be regulated by zoning so it is being recommended for deletion by staff.

TABLE OF PERMITTED USES – CONDITIONAL ZONING DISTRICTS * = PERMITTED USE				
USE TYPE	CONDITIONAL ZONING DISTRICTS			
	ASE-CZ	MPD-CZ	MHP-CZ	REDA-CZ-1
NOTE: Applications for Conditional Zoning Districts must list specific uses for consideration/approval ^: Use shall not be approved on parcels located in the Rural Buffer land use classification, as designated by the adopted Comprehensive Plan.				
Restaurants: General		*		
Retail, Class 1		*		
Retail, Class 2		*		
Retail, Class 3		*		
Storage of Goods, Outdoor	*	*		*
Storage or Warehousing: Inside Building		*		*
Studio (Art)		*		*
Taxidermy	*			
Theater, Indoor or Outdoor (including Drive-ins)		*		*
Tourist Home				
Wholesale Trade		*		
Winery with Minor Events	*	*		
Winery with Major Events	*	*		
EXTRACTIVE USES				
Extraction of Earth Products				
GOVERNMENTAL USES				
Governmental Facilities & Office Buildings		*		
Governmental Protective Services (Police & Fire Stations) Rescue Squads, Volunteer Fire Departments		*		
Military Installations (National Guard & Reserve Armory)				
Public Administration (Sector 92)		*		
MANUFACTURING, ASSEMBLY & PROCESSING				
Assembly and Packaging Operations Including Mail Order Houses, But Excluding On-Premises Retail Outlets		*		
Industrial, Heavy		*		

TABLE OF PERMITTED USES – CONDITIONAL ZONING DISTRICTS * = PERMITTED USE				
USE TYPE	CONDITIONAL ZONING DISTRICTS			
	ASE-CZ	MPD-CZ	MHP-CZ	REDA-CZ-1
NOTE: Applications for Conditional Zoning Districts must list specific uses for consideration/approval ^: Use shall not be approved on parcels located in the Rural Buffer land use classification, as designated by the adopted Comprehensive Plan.				
Industrial, Light		*		
Industrial, Medium		*		
Manufacturing (Sector 31-33)		*		
Microbrewery, production only	*	*		
Pharmaceutical Products		*		
Printing & Lithography		*		
Sawmills ^	*			
Winery, production only	*	*		
MEDICAL USES				
~~Animal~~ Veterinary Hospitals~~; Veterinarians~~[21]	*	*		
Health Services: Over 10,000 Sq. Ft.		*		
Health Services: Under 10,000 Sq. Ft		*		
Hospitals		*		
Veterinary Clinic	*	*		
Veterinary Clinic, mobile	*	*		
RECREATIONAL USES				
Arts, Entertainment & Recreation (Sector 71)				
Botanical Gardens & Arboretums	*			
Camp/Retreat Center	*			
Golf Driving and Practice Ranges		*		
Guest Ranch	*			
Parks, Public & Non-Profit	*	*		

[21] Will be moved to alphabetical order within this section.

TABLE OF PERMITTED USES – CONDITIONAL ZONING DISTRICTS * = PERMITTED USE				
USE TYPE	CONDITIONAL ZONING DISTRICTS			
	ASE-CZ	MPD-CZ	MHP-CZ	REDA-CZ-1
NOTE: Applications for Conditional Zoning Districts must list specific uses for consideration/approval ^: Use shall not be approved on parcels located in the Rural Buffer land use classification, as designated by the adopted Comprehensive Plan.				
Recreational Facilities (Non-Profit)		*		
Recreational Facilities (Profit)		*		
Golf Course		*	*	
Race Track (Motorized, etc.) and Go-Kart Track Facilities				*
RESIDENTIAL USES				
Dwelling; Mobile Home	*		*	
Dwelling; Multiple Family		*		
Dwelling; Single-Family	*	*		
Dwelling; Two-Family		*		
Family Care Home				
Group Care Facility		*		
Rehabilitative Care Facility		*		
Residential Hotel (Fraternities, Sororities, and Dormitories)				
Rooming House				
TELECOMMUNICATIONS				
Telecommunication Tower – Stealth (75 feet or shorter)	*	*		
Telecommunication Towers (150 feet in height or shorter)	*	*		
Telecommunication Towers (greater than 150 in height)	*	*		
TEMPORARY USES				
Buildings, Portable	*			
Temporary Mobile Home (Custodial Care)	*			
Temporary Mobile Home (Use during construction/installation of permanent residential unit and for 30 days following issuance of Certificate of Occupancy	*			
TRANSPORTATION				

TABLE OF PERMITTED USES – CONDITIONAL ZONING DISTRICTS * = PERMITTED USE				
USE TYPE	CONDITIONAL ZONING DISTRICTS			
	ASE-CZ	MPD-CZ	MHP-CZ	REDA-CZ-1
NOTE: Applications for Conditional Zoning Districts must list specific uses for consideration/approval ^: Use shall not be approved on parcels located in the Rural Buffer land use classification, as designated by the adopted Comprehensive Plan.				
Bus Passenger Shelter		*		
Bus Terminals & Garages		*		
Motor Freight Terminals		*		
Motor Vehicle Maintenance & Repair (Body Shop)		*		
Motor Vehicle Repair Garage		*		
Motor Vehicle Sales Rental (New & Used)		*		
Motor Vehicle Services Stations		*		
Parking As ~~Principle~~ Principal Use, Surface or Structure[22]		*		
Petroleum Products: Storage & Distribution		*		
Postal & Parcel Delivery Services		*		*
UTILITIES				
Elevated Water Storage Tanks	*	*		
Public Utility Stations & Sub-Stations, Switching Stations, Telephone Exchanges, Water & Sewage Treatment Plants	*	*		
Electric, Gas, and Liquid Fuel Transmission Lines	*	*		
Water & Sanitary Sewer Pumping	*	*		
Solar Array – Large Facility	*	*		
Solar Array – Public Utility	*	*		
WASTE MANAGEMENT				
Landfills (2 Acres or More)				
Landfills (Less Than 2 Acres)				
Waste Management Facility; Hazardous & Toxic				

[22] Staff is suggesting this typographical error be corrected as part of this UDO amendment.

TABLE OF PERMITTED USES – CONDITIONAL ZONING DISTRICTS * = PERMITTED USE				
USE TYPE	CONDITIONAL ZONING DISTRICTS			
	ASE-CZ	MPD-CZ	MHP-CZ	REDA-CZ-1
NOTE: Applications for Conditional Zoning Districts must list specific uses for consideration/approval ^: Use shall not be approved on parcels located in the Rural Buffer land use classification, as designated by the adopted Comprehensive Plan.				
MISCELLANEOUS				
Accessory Uses	*	*	*	*
Airports, General Aviation, Heliports, S.T.O.L.				
Assembly Facility Greater Than 300 Occupants	*	*		
Assembly Facility Less Than 300 Occupants	*	*		*
Cemetery				
Church	*	*		
Clubs or Lodges; Social; Fraternal or Union Clubhouses	*	*		
Community Center	*	*		
Crematoria (4)		*		
Historic Sites Non-Residential/Mixed Use	*	*		
Information (Sector 51)		*		
Research Facility		*		
Research Lands & Installations, Non-profit		*		
Rural Heritage Museum	*			
Rural Special Events	*	*		

SECTION 5.3: APPLICATION OF USE STANDARDS

5.3.1 In General

Section number update ⇨

In addition to the general standards applied to uses in each zoning district and in accordance with the Table of Permitted Uses, Sections 5.4 through 5.~~15~~17 establish additional standards for specific Permitted Uses, Special Uses, Conditional Uses, and uses permitted in Conditional Zoning Districts.

5.3.2 Special Uses

(A) General Standards

Before any application for a Special Use Permit shall be approved:

(1) The applicant shall have the burden of establishing, by competent material and substantial evidence, in the form of testimony, exhibits, documents, models, plans and other materials, that the application meets the requirements for approval of a Special Use; and

(2) The Board of County Commissioners or Board of Adjustment shall make written findings certifying compliance with the specific rules governing such individual Special Use and that the use, which is listed as a Special Use in the district in which it is proposed to be located, complies with all required regulations and standards including the following general conditions:

(a) The use will maintain or promote the public health, safety and general welfare, if located where proposed and developed and operated according to the plan as submitted;

(b) The use will maintain or enhance the value of contiguous property (unless the use is a public necessity, in which case the use need not maintain or enhance the value of contiguous property); and

(c) The location and character of the use, if developed according to the plan submitted, will be in harmony with the area in which it is to be located and the use is in compliance with the plan for the physical development of the County as embodied in these regulations or in the Comprehensive Plan, or portion thereof, adopted by the Board of County Commissioners.

(B) Specific Standards

In addition to the general standards stated in Section 5.3.2(A), the following specific standards shall be addressed by the applicant before the issuance of a Special Use Permit:

(1) Method and adequacy of provision of sewage disposal facilities, solid waste, and water.

(2) Method and adequacy of police, fire and rescue squad protection.

(3) Method and adequacy of vehicular access to the site and traffic conditions around the site.

(4) Other use specific standards as set forth herein.

(C) Specific Standards for Class A Special Use Permits Within Hillsborough EDD

In addition to the general and specific standards for all Special Use Permits, the following standards shall be addressed by the applicant before the issuance of a Class A Special Use Permit within the Hillsborough Economic Development District:

(1) General Provisions

There are no changes on this page. it is included to put the change on the next page into context.

In addition to the information required by Section 2.7, the following information shall be supplied as part of the application for approval of this use:

(a) A description of the type facility planned, the number of occupants, and the development schedule.

(b) A site plan showing existing and proposed contours. Proposed buildings, parking, access, service, recreation, landscaped and screened areas.

(c) Other criteria as set forth in sections 6.2.11 and 6.3.

(d) A statement concerning the provision of public services which shall include fire, police and rescue protection.

(2) Standards of Evaluation –

(a) Adequate parking, access and service areas are provided for the site.

(b) Parking, service areas and buildings are adequately screened from adjacent residential uses.

(c) Improved recreational facilities are provided for occupants.

(d) Other criteria as set forth in sections 6.2.11 and 6.3.

(e) Letters from public service agencies attesting to the adequacy of the provision of public services such as fire, police and rescue.

SECTION 5.6: STANDARDS FOR COMMERCIAL USES

5.6.1 Nightclubs, Bars and Pubs

(A) General Standards for Evaluation

(1) Buildings for nightclubs, bars and pubs shall not be located within 200 feet of a residence.

5.6.2 Massage Business

(A) General Standards for Evaluation

(1) Must comply with the Ordinance for the Control of Massage and Massage Establishments

(2) The submittal of construction plans for all existing and proposed buildings housing the massage business. The construction plans shall include floor plans and cross sections showing the proposed use of all portions of such buildings.

(3) For existing buildings, certification by the Orange County Building Inspector that the structure(s) complies with the North Carolina Building Code and all related construction codes.

5.6.3 Garden Center

(A) General Standards for Evaluation

(1) Outdoor display and storage of goods will be permitted.

(2) Outdoor storage of bulk goods shall be located to the rear or side of the primary building and screened on three sides by an eight foot high opaque wall or fence.

(3) Outdoor storage for bulk goods shall be limited to 1,500 square feet per acre of the zoning lot.

~~**(4)** Land use buffers shall be provided in accordance with the requirements of Section 6.8.~~[23]

5.6.4 Junkyards

(A) Standards for Class A Special Use Permit

(1) Submittal Requirements –

In addition to the information required by Section 2.7, the following information shall be supplied as part of the application for approval of this use:

(a) Detailed plans and specifications for the site screening proposed.

(b) Description of type and number of motorized machines to be employed upon site.

(c) Indicate on the site plan the extent of area to be used for the storage of junked or wrecked motor vehicles

(2) Standards for Evaluation -

(a) The site shall be screened from adjacent property by a minimum of an eight foot high solid fence or equal, uninterrupted except for required vehicle access points.

(b) No materials shall be stored closer than 50 feet to the public right of way or 30 feet to the property lines.

(c) Site is of adequate size to protect adjacent properties from adverse effects of the junkyard.

5.6.5 Kennels (Class II)

(A) Standards for Class B Special Use Permit

(1) Submittal Requirements –

In addition to the information required by Section 2.7, the following information shall be supplied as part of the application for approval of this use:

(a) Plans for all kennels, exercise yards, dog runs, pens and related improvements, including signage.

(b) Site plan showing the improvements listed in a) above, other structures on the same lot, and structures on adjacent property.

(2) Standards of Evaluation –

(a) The site is of adequate size to protect adjacent properties from adverse effects of the kennel.

(b) No part of any building, structure, dog run, pen, or exercise yard in which animals are housed or exercised shall be closer than 150 feet from a property line, except property occupied by the owner/operator of the kennel. These minimum distances shall not apply if all portions of the facility, in which animals are housed, are wholly enclosed within a building.

[23] Staff is recommending this be removed as it is redundant with requirements of the UDO – all uses must meet the buffer requirements. Calling this out as a separate item for this particular use can cause confusion as to applicability to other uses; this is a remnant of duplicity staff attempted to catch when incorporating the previous zoning ordinance into the UDO but this instance was missed at the time.

(c) Any kennel, including primary enclosures or runs, which is not wholly enclosed within a building shall be enclosed by a security fence at least six feet in height.

(d) The site plan shows parking, access areas and screening devices for all buildings and animal boarding facilities existing or proposed for the property.

(e) The site plan shall be reviewed by the Orange County Animal Services Department, and found in conformance with the Animal Control Ordinance.

(f) Building plans for all kennel facilities shall be reviewed and approved by the Orange County Animal Services Department prior to issuance of any building permits.

(g) A sign clearly visible from the ground shall be posted at the main entrance to the facility and shall contain the names, addresses, and telephone numbers where persons responsible for the facility may be contacted at any hour of the day or night. The sign shall comply with dimensional requirements as set forth within this Ordinance.

(h) A Class II Kennel Permit shall be obtained from Orange County Animal Services within the first 30 days of occupancy. Failure to obtain and maintain a valid Class II Kennel Permit or other related permits which may be required by the USDA or Wildlife Resources Commission will result in revocation of the Special Use Permit.

5.6.6 ~~Riding Stables~~[24]

(A) ~~Standards for Class B Special Use Permit~~

~~(1) Submittal Requirements –~~

~~In addition to the information required by Section 2.7, the following information shall be supplied as part of the application for approval of this use:~~

~~(a) Plans for all barns, boarding facilities, exercise yards, riding arenas, and related improvements, including signage.~~

~~(b) Site plan showing the improvements listed in a) above, other structures on the same lot, and structures on adjacent property.~~

~~(2) Standards of Evaluation –~~

~~(a) The site is of adequate size to protect adjacent properties from adverse effects of the riding stable.~~

~~(b) No part of any building, structure, exercise yard, or riding arena, in which animals are housed or exercised shall be closer than 150 feet from a property line, except property occupied by the owner/operator of the facility. These minimum distances shall not apply if all portions of the facility, in which animals are housed, are wholly enclosed within a building.~~

~~(c) The site plan shows parking, access areas and screening devices for buildings, riding arenas, and boarding facilities.~~

~~(d) A sign clearly visible from the ground shall be posted at the main entrance to the facility and shall contain the names, addresses, and telephone numbers where persons responsible for the facility may be contacted at any hour of the day or night. The sign shall comply with dimensional requirements as set forth within this Ordinance.~~

[24] Moved to Section 5.13.16.

5.6.7 Rural Guest Establishment: Bed & Breakfast

Title change only

(A) General Standards

(1) Submittal Requirements

(a) A site plan, prepared in accordance with the requirements of Section 2.5, containing the following: (Per Section.2.5.2 professional design and certification is not required for Rural Guest Establishments with three guestrooms or less—bed & breakfasts.)

(i) Location, width, and type of all internal vehicular and pedestrian circulation, and parking requirements.

(ii) Location and dimensions of all on site signage.

(iii) Boundaries of the site.

(iv) Location of well and septic system.

(b) Description of the proposed use(s) of the site and the buildings thereon, including the following:

(i) Amount of area allocated to each use.

(ii) Number of full and part time employees.

(iii) Number of clients and/or occupants expected to use the facility.

(iv) Proposed hours of operation for non residential uses of the site and within buildings thereon.

(c) Building plans for all existing or proposed structures to include floor plans, elevations, and sections showing restoration/rehabilitation proposed.

(d) Landscape plan, at the same scale as the site plan, showing existing or proposed trees, shrubs, ground cover and other landscape materials. (Landscape information is often shown on the base plan for small projects. Each tree does not have to be individually identified; showing an “existing tree line” is often sufficient for large lots, where the bulk of the property remains wooded.)

(e) Statement from the appropriate public service agencies concerning the method and adequacy of water supply and wastewater treatment for the proposed uses.

(f) Statement from the appropriate public service agencies concerning the provision of fire, police and rescue protection to the site and structures.

(g) The proposed development schedule for the site.

(h) Outdoor events (e.g. weddings, receptions, parties) or similar activities conducted for compensation shall be permitted, only if there is sufficient overflow parking available on site. Overflow parking does not have to be paved or graveled but must be on a suitable (even) surface.

(i) Any bed & breakfast establishment that is not located on a state maintained road shall furnish a copy of the deed establishing the ingress/egress easement to the Planning Director. Such documentation shall not be limited to the easement deed, but may also include copies of road maintenance agreements as determined by the Planning Director.

(l) The site shall meet the landscaping and buffer requirements established in Section 6.8 of this Ordinance. However, property recognized by the state or the county as a historic site, or as containing a significant historic structure, shall receive a full or partial waiver of the road-front land use buffer to maintain the historic character of the site and the traditional view of the house from the roadside.

(m) The applicant shall be responsible for satisfying all review and permitting requirements of other public agencies, including but not limited to NCDOT driveway permits.

5.6.8 Rural Guest Establishment: Bed & Breakfast Inn

Title change only

(A) Standards for Class B Special Use Permit

(1) Submittal Requirements

(a) A site plan, prepared by an appropriately licensed professional in accordance with the requirements of Section 2.5, containing the following:

(i) Location, width, and type of all internal vehicular and pedestrian circulation, and parking requirements.

(ii) Location and dimensions of all on site signage.

(iii) Location of well and septic system.

(iv) Boundaries of the site and distance to nearest residential structures.

(b) Description of the proposed use(s) of the site and the buildings thereon, including the following:

(i) Amount of area allocated to each use.

(ii) Number of full and part time employees.

(iii) Number of clients and/or occupants expected to use the facility.

(iv) Proposed hours of operation for non residential uses of the site and within buildings thereon.

(c) Building plans for all existing or proposed structures to include floor plans, elevations, and sections showing restoration/rehabilitation proposed.

(d) Landscape plan, at the same scale as the site plan, showing existing or proposed trees, shrubs, ground cover and other landscape materials. (Landscape information is often shown on the base plan for small projects. Each tree does not have to be individually identified; showing an “existing tree line” is often sufficient for large lots, where the bulk of the property remains wooded.)

(e) Statement from the appropriate public service agencies concerning the method and adequacy of water supply and wastewater treatment for the proposed uses.

(f) Statement from the appropriate public service agencies concerning the provision of fire, police and rescue protection to the site and structures.

(g) The proposed development schedule for the site.

(h) Outdoor events (e.g. weddings, receptions, parties) or similar activities conducted for compensation shall be permitted, only if there is sufficient overflow parking available on site. Overflow parking does not have to be paved or graveled but must be on a suitable (even) surface.

(l) The site shall meet the landscaping and buffer requirements established in Section 6.8 of this Ordinance. However, property recognized by the state or the county as a historic site, or as containing a significant historic structure, shall receive a full or partial waiver of the road-front land use buffer to maintain the historic character of the site and the traditional view of the house from the roadside.

(m) The applicant shall be responsible for satisfying all review and permitting requirements of other public agencies, including but not limited to NCDOT driveway permits.

(n) The minimum lot size for a Bed & Breakfast Inn using a private well and septic system shall be no less than five acres. A Bed & Breakfast Inn may be permitted on lots of less than five acres if the tract is currently served by public water and sewer, subject to the review and approval of the appropriate agencies and the Staff Engineer.

(3) Expiration and Re-Approval of SUP

(a) The Class B Special Use Permit, if approved, shall be valid for six years, but may be renewed or re-approved by the Board of Adjustment after receiving a report from the Planning Department that the use is, and has been continuously since it was issued, in compliance with provisions of the Special Use Permit.

(b) The Orange County Planning Department shall present its report on the compliance of the special use no later than 90 days before the expiration of the Special Use Permit.

(c) The Board of Adjustment shall not renew the Special Use Permit if it is determined that the applicant has failed to comply with the conditions of approval.

(d) If the Board of Adjustment does not renew the permit, the permit shall become null and void upon the expiration of the time limit.

(e) If the Special Use Permit is not renewed or re-approved, then the applicant may submit a new application as if it were a new use.

5.6.9 Rural Guest Establishment: Country Inn

Title change only

(A) Standards for Class A Special Use Permit

(1) Submittal Requirements

(a) A site plan, prepared by an appropriately licensed professional in accordance with the requirements of Section 2.5, containing the following:

(i) Location, width, and type of all internal vehicular and pedestrian circulation, and parking requirements.

(ii) Location and dimensions of all on site signage.

(iii) Location of well and septic system.

(iv) Boundaries of the site and distance to nearest residential structures.

(b) Description of the proposed use(s) of the site and the buildings thereon, including the following:

(i) Amount of area allocated to each use.

(ii) Number of full and part time employees.

(iii) Number of clients and/or occupants expected to use the facility.

~~(d) If the Board of County Commissioners does not renew the permit, the permit shall become null and void upon the expiration of the time limit.~~

~~(e) If the Special Use Permit is not renewed or re-approved, then the applicant may submit a new application as if it were a new use.~~

5.6.10 Microbrewery with Minor Events

(A) Standards for Class B Special Use Permit or ASE-CZ or MPD-CZ Zoning Districts

(1) In addition to the requirements in Section 2.7 or 2.9, as applicable, the following information shall be submitted with the application materials:

(a) Description of special events to be held on-site, including frequency of events, hours of operation, anticipated attendance, and any other pertinent details.

(b) Location of overflow parking area(s) if required parking is not anticipated to accommodate all special events.

(c) A map depicting surrounding uses and the distance to residential structures.

(d) A description of retail sales and facility tours, if proposed.

(e) A comprehensive groundwater study, for facilities expected to use more ~~than 240 gallons of~~ groundwater ~~per day per acre of lot area~~ on an annual basis than an average single family residence (which uses 240 gallons of water per day) built at the highest density the existing zoning district would allow. For example, if the existing zoning district allows a residential density of 1 unit for 2 acres and the proposed use is on a six acre parcel (which could yield 3 residences), the proposed use(s) may use three times the water used by an average single family residence (or 720 gallons per day, on an annualized basis) before a comprehensive groundwater study is required. The water usage rates of any existing use subject to zoning regulations located on the same lot shall be taken into account when determining if a comprehensive groundwater study is required. Said study shall detail:[25]

(i) The amount of water anticipated to be used on a daily, weekly, monthly, and annual basis by regulated uses located on the parcel (e.g., water usage by bona fide farm uses is not required to be included);

(ii) An analysis of the amount of groundwater withdrawal considered to be safe and sustainable in the immediate vicinity; and

(iii) An analysis of whether other wells in the vicinity of the proposed use ~~will~~ are expected to be affected by withdrawals made by the proposed use.

(2) Site shall have direct access to a major road, as classified in the Orange County Comprehensive Plan, and shall use said road as the primary access, unless approved otherwise in the permit.

[25] This standard and requirement is consistent with a similar requirement for uses in the REDA-CZ zoning district. 240 gallons per day was used as the "cut off" because it is the average amount used by a single family residence. The amount of water used by an average single family residence, constructed at the density the existing zoning district allows, is used as the baseline standard because residences are the predominant land uses in the county and the most likely "by right" uses to be constructed. Text shown in blue was presented as a change to the proposed text at the February 24, 2014 quarterly public hearing. Text shown in green is clarifying text added after the quarterly public hearing in response to questions at the public hearing. PLEASE NOTE THAT THIS FOOTNOTE PERTAINS TO ALL PROPOSED USES THAT INCLUDE THIS PROPOSED REQUIREMENT.

(3) If located adjacent to residentially zoned property, all structures, facilities, storage areas, and parking areas shall be setback a minimum of 100 feet from all property lines.

(4) Events shall be limited to no more than 150 people at one time and shall occur no more than 12 days per year.

(5) Loudspeakers and public address systems shall not be used before 7 a.m. or after 7 p.m. if an existing residence is located within 1,000 feet of the facility, unless approved otherwise in the permit.

(6) Special events shall cease no later than 9 p.m. on Sunday through Thursday or 11 p.m. on Friday and Saturday, unless approved otherwise in the permit.

(7) Food services are not allowed unless approved in the permit.

(8) Retail sales and facility tours are intended to be minor components of the overall use as a microbrewery that produces craft malt beverages. Retail sales may include complementary items but are intended to be comprised primarily of products produced on-site. The permit may specify limits to these activities.

5.6.11 Microbrewery with Major Events

(A) Standards for ASE-CZ or MPD-CZ Zoning Districts

(1) (1) In addition to the requirements in Section 2.9, the following information shall be submitted with the application materials:

(a) Description of special events to be held on-site, including frequency of events, hours of operation, anticipated attendance, and any other pertinent details.

(b) Location of overflow parking area(s) if required parking is not anticipated to accommodate all special events.

(c) A map depicting surrounding uses and the distance to residential structures.

(d) A description of retail sales and facility tours, if proposed.

(e) A comprehensive groundwater study, for facilities expected to use more ~~than 240 gallons of~~ groundwater ~~per day per acre of lot area~~ on an annual basis than an average single family residence (which uses 240 gallons of water per day) built at the highest density the existing zoning district would allow. For example, if the existing zoning district allows a residential density of 1 unit for 2 acres and the proposed use is on a six acre parcel (which could yield 3 residences), the proposed use(s) may use three times the water used by an average single family residence (or 720 gallons per day, on an annualized basis) before a comprehensive groundwater study is required. The water usage rates of any existing use subject to zoning regulations located on the same lot shall be taken into account when determining if a comprehensive groundwater study is required. Said study shall detail:

(i) The amount of water anticipated to be used on a daily, weekly, monthly, and annual basis by regulated uses located on the parcel (e.g., water usage by bona fide farm uses is not required to be included);

(ii) An analysis of the amount of groundwater withdrawal considered to be safe and sustainable in the immediate vicinity; and

(iii) An analysis of whether other wells in the vicinity of the proposed use ~~will~~ are expected to be affected by withdrawals made by the proposed use.

(2) Site shall have direct access to a major road, as classified in the Orange County Comprehensive Plan, and shall use said road as the primary access, unless approved otherwise in the permit.

(3) If located adjacent to residentially zoned property, all structures, facilities, storage areas, and parking areas shall be setback a minimum of 100 feet from all property lines.

(4) Major events may attract more than 150 people at one time and may occur more frequently than twelve times per year.

(5) Loudspeakers and public address systems shall not be used before 7 a.m. or after 7 p.m. if an existing residence is located within 1,000 feet of the facility, unless approved otherwise in the permit.

(6) Special events shall cease no later than 9 p.m. on Sunday through Thursday or 11 p.m. on Friday and Saturday, unless approved otherwise in the permit.

(7) Food services are not allowed unless approved in the permit.

(8) The permit may limit the frequency of events.

(9) Retail sales are intended to be comprised primarily of products produced on-site but may include complementary items.

5.6.12 Taxidermy

(A) Standards for Class B Special Use Permit

(1) Enterprises located in an AR zoning district must be located on a bona fide farm.

(2) If located adjacent to residentially zoned property, all buildings, structures, facilities, etc. used in the taxidermy enterprise shall be located a minimum of 100 feet from the property line.

5.6.13 Winery with Minor Events

(A) Standards for Class B Special Use Permit or ASE-CZ or MPD-CZ Zoning Districts

(1) In addition to the requirements in Section 2.7 or 2.9, as applicable, the following information shall be submitted with the application materials:

(a) Description of special events to be held on-site, including frequency of events, hours of operation, anticipated attendance, and any other pertinent details.

(b) Location of overflow parking area(s) if required parking is not anticipated to accommodate all special events.

(c) A map depicting surrounding uses and the distance to residential structures.

(d) A description of retail sales and facility tours, if proposed.

(e) A comprehensive groundwater study, for facilities expected to use more ~~than 240 gallons of~~ groundwater ~~per day per acre of lot area~~ on an annual basis than an average single family residence (which uses 240 gallons of water per day) built at the highest density the existing zoning district would allow. For example, if the existing zoning district allows a residential density of 1 unit for 2 acres and the proposed use is on a six acre parcel (which could yield 3 residences), the proposed use(s) may use three times the water used by an average single family residence (or 720 gallons per day, on an annualized basis) before a comprehensive groundwater study is required. The water usage rates of any existing use subject to zoning regulations located on the same lot shall be taken

into account when determining if a comprehensive groundwater study is required. Said study shall detail:

(i) The amount of water anticipated to be used on a daily, weekly, monthly, and annual basis by regulated uses located on the parcel (e.g., water usage by bona fide farm uses is not required to be included);

(ii) An analysis of the amount of groundwater withdrawal considered to be safe and sustainable in the immediate vicinity; and

(iii) An analysis of whether other wells in the vicinity of the proposed use ~~will~~ are expected to be affected by withdrawals made by the proposed use.

(2) Site shall have direct access to a major road, as classified in the Orange County Comprehensive Plan, and shall use said road as the primary access, unless approved otherwise in the permit.

(3) If located adjacent to residentially zoned property, all structures, facilities, storage areas, and parking areas shall be setback a minimum of 100 feet from all property lines.

(4) Events shall be limited to no more than 150 people at one time and shall occur no more than 12 days per year.

(5) Loudspeakers and public address systems shall not be used before 7 a.m. or after 7 p.m. if an existing residence is located within 1,000 feet of the facility, unless approved otherwise in the permit.

(6) Special events shall cease no later than 9 p.m. on Sunday through Thursday or 11 p.m. on Friday and Saturday, unless approved otherwise in the permit.

(7) Food services are not allowed unless approved in the permit.

(8) Retail sales and facility tours are intended to be minor components of the overall use as a microbrewery that produces craft malt beverages. Retail sales may include complementary items but are intended to be comprised primarily of products produced on-site. The permit may specify limits to these activities.

5.6.14 Winery with Major Events

(A) Standards for ASE-CZ or MPD-CZ Zoning Districts

(1) In addition to the requirements in Section 2.9, the following information shall be submitted with the application materials:

(a) Description of special events to be held on-site, including frequency of events, hours of operation, anticipated attendance, and any other pertinent details.

(b) Location of overflow parking area(s) if required parking is not anticipated to accommodate all special events.

(c) A map depicting surrounding uses and the distance to residential structures.

(d) A description of retail sales and facility tours, if proposed.

(e) A comprehensive groundwater study, for facilities expected to use more ~~than 240 gallons of~~ groundwater ~~per day per acre of lot area~~ on an annual basis than an average single family residence (which uses 240 gallons of water per day) built at the highest density the existing zoning district would allow. For example, if the existing zoning district allows a residential density of 1 unit for 2 acres and the proposed use is on a six acre parcel (which could yield 3 residences), the proposed use(s) may

use three times the water used by an average single family residence (or 720 gallons per day, on an annualized basis) before a comprehensive groundwater study is required. The water usage rates of any existing use subject to zoning regulations located on the same lot shall be taken into account when determining if a comprehensive groundwater study is required. Said study shall detail:

(i) The amount of water anticipated to be used on a daily, weekly, monthly, and annual basis by regulated uses located on the parcel (e.g., water usage by bona fide farm uses is not required to be included);

(ii) An analysis of the amount of groundwater withdrawal considered to be safe and sustainable in the immediate vicinity; and

(iii) An analysis of whether other wells in the vicinity of the proposed use ~~will~~ are expected to be affected by withdrawals made by the proposed use.

(2) Site shall have direct access to a major road, as classified in the Orange County Comprehensive Plan, and shall use said road as the primary access, unless approved otherwise in the permit.

(3) If located adjacent to residentially zoned property, all structures, facilities, storage areas, and parking areas shall be setback a minimum of 100 feet from all property lines.

(4) Major events may attract more than 150 people at one time and may occur more frequently than twelve times per year.

(5) Loudspeakers and public address systems shall not be used before 7 a.m. or after 7 p.m. if an existing residence is located within 1,000 feet of the facility, unless approved otherwise in the permit.

(6) Special events shall cease no later than 9 p.m. on Sunday through Thursday or 11 p.m. on Friday and Saturday, unless approved otherwise in the permit.

(7) Food services are not allowed unless approved in the permit.

(8) The permit may limit the frequency of events.

(9) Retail sales are intended to be comprised primarily of products produced on-site but may include complementary items.

5.6.15 Country Store

(A) General Standards for Evaluation

(1) Outdoor storage of products shall be permitted in the rear yard of the primary structure and shall be screened from view of adjacent properties.

(2) Outdoor storage areas shall not be permitted to encroach upon required parking spaces.

(3) All structures and outdoor storage areas shall be located a minimum of 100 feet from adjacent residentially zoned property.

(4) The site shall be located on a major road, as classified in the Orange County Comprehensive Plan, unless permitted as an ASE-CZ.

(5) Parking shall not be located in the front yard space.

(6) Application materials shall include a comprehensive groundwater study, for facilities expected to use more ~~than 240 gallons of~~ groundwater ~~per day per acre of lot area~~ on an annual basis than an average single family residence (which uses 240 gallons of water per day) built at the highest density the existing zoning district would allow. For example, if the existing zoning district allows a residential density of 1 unit for 2 acres and the proposed use is on a six acre parcel (which could yield 3 residences), the proposed use(s) may use three times the water used by an average single family residence (or 720 gallons per day, on an annualized basis) before a comprehensive groundwater study is required. The water usage rates of any existing use subject to zoning regulations located on the same lot shall be taken into account when determining if a comprehensive groundwater study is required. Said study shall detail:

(a) The amount of water anticipated to be used on a daily, weekly, monthly, and annual basis by regulated uses located on the parcel (e.g., water usage by bona fide farm uses is not required to be included);

(b) An analysis of the amount of groundwater withdrawal considered to be safe and sustainable in the immediate vicinity; and

(c) An analysis of whether other wells in the vicinity of the proposed use ~~will~~ are expected to be affected by withdrawals made by the proposed use.

SECTION 5.7: STANDARDS FOR RECREATIONAL USES

5.7.1 Recreational Facilities

(A) General Standards of Evaluation

(1) The standards included herein shall be applied to the following for-profit recreational facilities:

(a) Tennis clubs,

(b) Swim clubs,

(c) Racquet ball,

(d) Squash clubs,

(e) Pitch and putt courses,

(f) Amusement areas,

(g) Bowling alleys,

(h) Skating rinks,

(i) Shooting ranges,

(j) Billiard and pool halls,

(k) Indoor athletic facilities and

(l) Other similar uses.

(2) The minimum lot area shall be two acres.

(3) No building shall be closer than the minimum requirements of the district or 20 feet to the public right of way or private property line, whichever is greater.

(B) Standards for Class B Special Use Permit

(1) Submittal Requirements

County Fire Marshal shall approve a pollution incident prevention plan for the storage facility prior to final occupancy permits.

(O) If additional or accessory land uses are desired, the facility owner shall cause a new site plan to be created outlining the location and nature of the proposed new land use, demonstrating compliance with this Ordinance.

(P) The County shall approve a construction schedule to complete the items listed above.

5.7.6 Guest Ranch

(A) Standards for ASE-CZ Zoning District

(1) Minimum lot size: 25 acres.

(2) Application materials shall include a comprehensive groundwater study, for facilities expected to use more ~~than 240 gallons of~~ groundwater ~~per day per acre of lot area~~ on an annual basis than an average single family residence (which uses 240 gallons of water per day) built at the highest density the existing zoning district would allow. For example, if the existing zoning district allows a residential density of 1 unit for 2 acres and the proposed use is on a six acre parcel (which could yield 3 residences), the proposed use(s) may use three times the water used by an average single family residence (or 720 gallons per day, on an annualized basis) before a comprehensive groundwater study is required. The water usage rates of any existing use subject to zoning regulations located on the same lot shall be taken into account when determining if a comprehensive groundwater study is required. Said study shall detail:

(a) The amount of water anticipated to be used on a daily, weekly, monthly, and annual basis by regulated uses located on the parcel (e.g., water usage by bona fide farm uses is not required to be included);

(b) An analysis of the amount of groundwater withdrawal considered to be safe and sustainable in the immediate vicinity; and

(c) An analysis of whether other wells in the vicinity of the proposed use ~~will~~ are expected to be affected by withdrawals made by the proposed use.

(3) Site shall have direct access to a major road, as classified in the Orange County Comprehensive Plan, and shall use said road as the primary access, unless approved otherwise in the permit.

(4) All structures, facilities, storage areas, and parking areas shall be located a minimum of 100 feet from all property lines.

(5) Special events are not allowed unless approved in the permit and may be limited in duration, frequency, number of people in attendance, or other aspects.

(6) Loudspeakers and public address systems shall not be used before 7 a.m. or after 7 p.m. if an existing residence is located within 1,000 feet of the facility, unless approved otherwise in the permit.

(7) All unpaved areas shall be maintained in a manner which prevents dust from adversely impacting adjacent properties.

SECTION 5.8: STANDARDS FOR CHILDCARE & EDUCATIONAL FACILITIES

5.8.1 Daycare Center in a Residence

(A) Submittal Requirements

(1) In addition to the information required by Section 2.4.3, the plot plan shall show the following:

(h) All buildings associated with the operation of the cooperative shall be designed to be harmonious with the character of the zoning district and neighborhoods in which it is proposed to be located.

(i) The applicant must demonstrate its compliance with the definition of "Non-Profit Educational Cooperative" as contained in Article 10 of this Ordinance.

5.8.4 Schools: Elementary, Middle and Secondary

(A) Standards for Class A Special Use Permit

(1) Submittal Requirements

In addition to the information required in Sections 2.7.3 and 5.3.2, the following information shall be submitted as part of the application:

(a) 26 copies of the site plan prepared in accordance with Section 2.7.3 of this Ordinance and with the following additional information shown on the plan:

(i) Total student capacity of school as designed;

(ii) Total number of employees at time of greatest shift;

(iii) Number and dimensions of designated parking spaces for school buses;

(iv) Number of designated parking spaces for employees;

(v) Number of visitor parking spaces;

(vi) Number of student parking spaces;

(vii) Location of student drop off points with stacking spaces identified;

(viii) Location of all proposed and future athletic fields and structures, including:

a. Total number of seats for spectators, and
b. Location of concession stands, if any anticipated;

(ix) Proposed public roadway improvements; and

(x) Existing and proposed infrastructure improvements (water and sewer).

(b) 26 copies of a Landscape and Tree Preservation Plan prepared in accordance with Section 6.8 of this Ordinance.

(c) 26 copies of photometric plans prepared in accordance with Section 6.11 of this Ordinance.

(d) Estimated water usage for structures, landscaping and athletic fields.

Section reference update ⇨

(e) A Traffic Impact Study, as required by Section 6.17 of this Ordinance.

(f) A Biological Inventory, prepared in accordance with Section 5.~~15~~17.6(A)(2)(b)of this Ordinance.

(g) A Resources Management Plan, prepared in accordance with the Resources Management Plan definition in Article 10 of this Ordinance.

(2) Standards of Evaluation Within Economic Development Districts (EDD)

If located within an EDD, the application must meet the EDD design standards established in Article 6 of this Ordinance.

(3) Standards of Evaluation in Zoning Districts other than an Economic

(k) The Operations Plan and the Rehabilitation Plan shall be coordinated so that the amount of disturbed land is kept to the absolute minimum consonant with good practices and so that rehabilitation proceeds in concert with extraction.

(l) No land disturbance shall take place within 250 feet of the zoning lot line or the property line where the zoning line and the property line are one and the same. Within the 250 foot setback area, existing vegetation shall be retained for the purpose of providing a visual screen and noise buffer. No disturbance or removal of vegetation shall be permitted except for access roads leading from the excavation area to public roads. Where vegetation within the 250 foot setback does not exist, the applicant shall be required to provide a dense, evergreen buffer consistent with the purpose cited above. The buffer shall be in place prior to the initiation of any excavation activities.

(m) The applicant shall submit operational reports, prepared on an annual basis, detailing the amounts of materials extracted, extent of extractive area, depth of extractive area, and results of groundwater test borings.

(n) Annual inspections of the operation shall be conducted by the Planning Director following submittal of the annual operations reports to determine compliance with the provisions of the Special Use Permit.

(o) In cases of abandonment or termination of operations for a period of 12 consecutive months, application for a new Special Use Permit is required.

(p) The Board of County Commissioners shall require for all extractive uses a performance guarantee to insure that the provisions of the Rehabilitation Plan are met. Such performance guarantee shall be in a form approved by the County Attorney. The amount of such guarantee shall cover the cost of rehabilitation on a per acre basis, if the cost does not exceed the amount posted with the State. If the rehabilitation cost exceeds the amounts required by the State then the difference shall be made up in a bond to Orange County.

SECTION 5.13: STANDARDS FOR AGRICULTURAL USES

~~5.13.1 Commercial Feeder Operation~~[26]

(A) ~~**General Standards**~~

~~Property to be utilized for poultry raising, cattle feeding, hog feeding, or other similar uses that are not a part of a bona fide farm may be established in accordance with the Table of Permitted Uses subject to the following conditions:~~

~~**(1)** All structures, buildings or enclosed areas, used for housing of poultry, hogs, cattle or other livestock, shall be a minimum of 100 feet from all property lines.~~

~~**(2)** No structures, buildings or enclosed areas, housing poultry, hogs, cattle or other livestock shall be less than 120 feet from any residence.~~

~~**(3)** Care shall be exercised that odor is kept to a minimum level through frequent cleaning of the area.~~

[26] This is a bona fide agricultural use and cannot be regulated by zoning so staff is suggesting it be removed from the UDO.

~~**(4)** Prior to making this exception, the applicant shall receive from the Orange County Health Department a letter stating that the applicant has reviewed the Health Department's requirements for operation of a feeder type facility and understands the health requirements that must be met. Any violation of a Health Department regulation shall be considered a violation of this Ordinance.~~

5.13.2 Agricultural Processing Facility

(A) General Standards for Evaluation

(1) Application materials shall include a comprehensive groundwater study, for facilities expected to use more ~~than 240 gallons of~~ groundwater ~~per day per acre of lot area~~ on an annual basis than an average single family residence (which uses 240 gallons of water per day) built at the highest density the existing zoning district would allow. For example, if the existing zoning district allows a residential density of 1 unit for 2 acres and the proposed use is on a six acre parcel (which could yield 3 residences), the proposed use(s) may use three times the water used by an average single family residence (or 720 gallons per day, on an annualized basis) before a comprehensive groundwater study is required. The water usage rates of any existing use subject to zoning regulations located on the same lot shall be taken into account when determining if a comprehensive groundwater study is required. Said study shall detail:

(a) The amount of water anticipated to be used on a daily, weekly, monthly, and annual basis by regulated uses located on the parcel (e.g., water usage by bona fide farm uses is not required to be included);

(b) An analysis of the amount of groundwater withdrawal considered to be safe and sustainable in the immediate vicinity; and

(c) An analysis of whether other wells in the vicinity of the proposed use ~~will~~ are expected to be affected by withdrawals made by the proposed use.

(2) If located adjacent to residentially zoned property, all buildings and outdoor storage areas shall be located a minimum of 100 feet from the property line.

(3) Outdoor storage areas shall be screened from the view of any adjacent residentially zoned property.

5.13.3 Agricultural Processing Facility, Community

(A) General Standards for Evaluation

(1) If located in an AR or RB zoning district, facility shall be located on the bona fide farm of one of the cooperative farm partners or must be permitted as an ASE-CZ.

(2) The building shall not exceed 10,000 square feet in size.

(3) Application materials shall include a comprehensive groundwater study, for facilities expected to use more ~~than 240 gallons of~~ groundwater ~~per day per acre of lot area~~ on an annual basis than an average single family residence (which uses 240 gallons of water per day) built at the highest density the existing zoning district would allow. For example, if the existing zoning district allows a residential density of 1 unit for 2 acres and the proposed use is on a six acre parcel (which could yield 3 residences), the proposed use(s) may use three times the water used by an average single family residence (or 720 gallons per day, on an annualized basis) before a comprehensive groundwater study is required. The water usage rates of any existing use subject to zoning regulations located on the same lot shall be taken into account when determining if a comprehensive groundwater study is required. Said study shall detail:

(a) The amount of water anticipated to be used on a daily, weekly, monthly, and annual basis by regulated uses located on the parcel (e.g., water usage by bona fide farm uses is not required to be included);

(b) An analysis of the amount of groundwater withdrawal considered to be safe and sustainable in the immediate vicinity; and

(c) An analysis of whether other wells in the vicinity of the proposed use ~~will~~ are expected to be affected by withdrawals made by the proposed use.

(4) If located adjacent to residentially zoned property, all buildings and outdoor storage areas shall be located a minimum of 100 feet from the property line.

(5) Outdoor storage areas shall be screened from the view of any adjacent residentially zoned property.

5.13.4 Cold Storage Facility

(A) General Standards for Evaluation

(1) If located adjacent to residentially zoned property, all buildings and outdoor storage areas shall be located a minimum of 100 feet from the property line.

(2) Outdoor storage areas shall be screened from the view of any adjacent residentially zoned property.

(3) The site shall be located on a major road, as classified in the Orange County Comprehensive Plan, unless permitted as an ASE-CZ.

5.13.5 Community Farmers' Market

(A) General Standards for Evaluation

(1) The minimum lot size shall be 3 acres unless permitted as an ASE-CZ.

(2) If located adjacent to residentially zoned property, all buildings and vendor areas shall be located a minimum of 100 feet from the property line.

5.13.6 Composting Operation

(A) General Standards for Evaluation

(1) The minimum lot size shall be 10 acres unless permitted as an ASE-CZ.

(2) All operations shall be located a minimum of 150 feet from all property lines.

(3) The site shall be located on a major road, as classified in the Orange County Comprehensive Plan, unless permitted as an ASE-CZ.

(4) Outdoor storage areas shall be screened from view of adjacent properties and the road right-of-way.

(5) All unpaved areas shall be maintained in a manner which prevents dust from adversely impacting adjacent properties.

(6) Compost piles shall not exceed 15 feet in height.

(7) Operations that include grinding shall adhere to the following:

(a) Grinding shall be permitted only during the hours of 7 a.m. and 7 p.m., or as otherwise specified on the permit.

(b) Grinding area shall be located a minimum of 1,000 feet from any existing dwelling unit located on adjacent properties.

(c) Grinding area shall be located a minimum of 300 feet from all property lines.

(8) Application materials shall include a comprehensive groundwater study, for facilities expected to use more ~~than 240 gallons of~~ groundwater ~~per day per acre of lot area~~ on an annual basis than an average single family residence (which uses 240 gallons of water per day) built at the highest density the existing zoning district would allow. For example, if the existing zoning district allows a residential density of 1 unit for 2 acres and the proposed use is on a six acre parcel (which could yield 3 residences), the proposed use(s) may use three times the water used by an average single family residence (or 720 gallons per day, on an annualized basis) before a comprehensive groundwater study is required. The water usage rates of any existing use subject to zoning regulations located on the same lot shall be taken into account when determining if a comprehensive groundwater study is required. Said study shall detail:

(a) The amount of water anticipated to be used on a daily, weekly, monthly, and annual basis by regulated uses located on the parcel (e.g., water usage by bona fide farm uses is not required to be included);

(b) An analysis of the amount of groundwater withdrawal considered to be safe and sustainable in the immediate vicinity; and

(c) An analysis of whether other wells in the vicinity of the proposed use ~~will~~ are expected to be affected by withdrawals made by the proposed use.

5.13.7 Cooperative Farm Stand

(A) General Standards for Evaluation

Materials presented at public hearing showed "or RB" as part of proposed amendment. Proposed standard #1 has been designated for deletion at the direction of the County Attorney's office due to issues of legal sufficiency related to bona fide farms.

~~**(1)** If located in an AR or RB zoning district, stand shall be located on the bona fide farm of one of the cooperative farm partners.~~[27]

(2) [28]In addition to the application materials required in Sections 2.5.2 and 2.4.3, the following shall also be required:

(a) The number ~~of~~ and location of participating cooperative farm partners.

(b) A description of the facility, including size of structure(s) and access locations.

(c) Number of employees, if any.

(d) Frequency and hours of operation.

(3) Sales of any products not produced on the farm(s) of one of the cooperative farm partners shall be incidental, related to, and a subordinate component of farm stand sales in scale and profit.

5.13.8 Equestrian Center

(A) Standards for Class A Special Use Permit or ASE-CZ Zoning District

(1) Minimum lot size: 15 acres.

(2) Site shall have direct access to a major road, as classified in the Orange County Comprehensive Plan, and shall use said road as the primary access, unless approved otherwise in the permit.

(3) All structures, facilities, storage areas, and parking areas shall be setback a minimum of 100 feet from all property lines.

[27] The County Attorney's office has advised that this standard is legally insufficient and must be removed. Removal of this standard means that within the AR zoning district, a cooperative farm stand can be located, subject to standards, on parcels that are not considered bona fide farms.
[28] Renumbering will automatically occur after (1) is removed.

(4) Parking area(s) shall include sufficient space for parking and maneuvering trucks and horse trailers.

(5) Loudspeakers and public address systems shall not be used before 7 a.m. or after 7 p.m. if an existing residence is located within 1,000 feet of the facility, unless approved otherwise in the permit.

(6) All unpaved areas shall be maintained in a manner which prevents dust from adversely impacting adjacent properties.

(7) Application materials shall include a comprehensive groundwater study, for facilities expected to use more ~~than 240 gallons of~~ groundwater ~~per day per acre of lot area~~ on an annual basis than an average single family residence (which uses 240 gallons of water per day) built at the highest density the existing zoning district would allow. For example, if the existing zoning district allows a residential density of 1 unit for 2 acres and the proposed use is on a six acre parcel (which could yield 3 residences), the proposed use(s) may use three times the water used by an average single family residence (or 720 gallons per day, on an annualized basis) before a comprehensive groundwater study is required. The water usage rates of any existing use subject to zoning regulations located on the same lot shall be taken into account when determining if a comprehensive groundwater study is required. Said study shall detail:

(a) The amount of water anticipated to be used on a daily, weekly, monthly, and annual basis by regulated uses located on the parcel (e.g., water usage by bona fide farm uses is not required to be included);

(b) An analysis of the amount of groundwater withdrawal considered to be safe and sustainable in the immediate vicinity; and

(c) An analysis of whether other wells in the vicinity of the proposed use ~~will~~ are expected to be affected by withdrawals made by the proposed use.

5.13.9 Farm Equipment Rental, Sales and Service

(A) General Standards for Evaluation

(1) Outdoor display and storage of equipment shall be permitted in the side and rear yards of the primary structure and shall be screened from view of adjacent properties.

(2) Service bays shall be located at the side or rear of a structure and shall not be visible from adjacent residential property or the road right-of-way.

(3) The site shall be located on a major road, as classified in the Orange County Comprehensive Plan, unless permitted as an ASE-CZ.

(4) Parking shall not be located in the front yard space.

(5) Application materials shall include a comprehensive groundwater study, for facilities expected to use more ~~than 240 gallons of~~ groundwater ~~per day per acre of lot area~~ on an annual basis than an average single family residence (which uses 240 gallons of water per day) built at the highest density the existing zoning district would allow. For example, if the existing zoning district allows a residential density of 1 unit for 2 acres and the proposed use is on a six acre parcel (which could yield 3 residences), the proposed use(s) may use three times the water used by an average single family residence (or 720 gallons per day, on an annualized basis) before a comprehensive groundwater study is required. The water usage rates of any existing use subject to zoning regulations located on the same lot shall be taken into account when determining if a comprehensive groundwater study is required. Said study shall detail:

(a) The amount of water anticipated to be used on a daily, weekly, monthly, and annual basis by regulated uses located on the parcel (e.g., water usage by bona fide farm uses is not required to be included);

(b) An analysis of the amount of groundwater withdrawal considered to be safe and sustainable in the immediate vicinity; and

(c) An analysis of whether other wells in the vicinity of the proposed use ~~will~~ are expected to be affected by withdrawals made by the proposed use.

5.13.10 Farm Supply Store

(A) General Standards for Evaluation

(1) Outdoor storage of products shall be permitted in the rear yard of the primary structure and shall be screened from view of adjacent properties.

(2) Outdoor storage areas shall not be permitted to encroach upon required parking spaces.

(3) All structures and outdoor storage areas shall be located a minimum of 100 feet from adjacent residentially zoned property.

(4) The site shall be located on a major road, as classified in the Orange County Comprehensive Plan, unless permitted as an ASE-CZ.

(5) Parking shall not be located in the front yard space.

(6) Application materials shall include a comprehensive groundwater study, for facilities expected to use more ~~than 240 gallons of~~ groundwater ~~per day per acre of lot area~~ on an annual basis than an average single family residence (which uses 240 gallons of water per day) built at the highest density the existing zoning district would allow. For example, if the existing zoning district allows a residential density of 1 unit for 2 acres and the proposed use is on a six acre parcel (which could yield 3 residences), the proposed use(s) may use three times the water used by an average single family residence (or 720 gallons per day, on an annualized basis) before a comprehensive groundwater study is required. The water usage rates of any existing use subject to zoning regulations located on the same lot shall be taken into account when determining if a comprehensive groundwater study is required. Said study shall detail:

(a) The amount of water anticipated to be used on a daily, weekly, monthly, and annual basis by regulated uses located on the parcel (e.g., water usage by bona fide farm uses is not required to be included);

(b) An analysis of the amount of groundwater withdrawal considered to be safe and sustainable in the immediate vicinity; and

(c) An analysis of whether other wells in the vicinity of the proposed use ~~will~~ are expected to be affected by withdrawals made by the proposed use.

5.13.11 Feed Mill

(A) General Standards for Evaluation

(1) The minimum lot size shall be 3 acres, unless permitted as an ASE-CZ.

(2) All structures, equipment, and outdoor storage areas shall be located a minimum of 100 feet from all property lines.

(3) The site shall be located on a major road, as classified in the Orange County Comprehensive Plan, unless permitted as an ASE-CZ.

(4) Outdoor storage **s**hall be permitted in the rear yard of the primary structure and shall be screened from view of adjacent properties.

(5) Application materials shall include a comprehensive groundwater study, for facilities expected to use more ~~than 240 gallons of~~ groundwater ~~per day per acre of lot area~~ on an annual basis than an average single family residence (which uses 240 gallons of water per day) built at the highest density the existing zoning district would allow. For example, if the existing zoning district allows a residential density of 1 unit for 2 acres and the proposed use is on a six acre parcel (which could yield 3 residences), the proposed use(s) may use three times the water used by an average single family residence (or 720 gallons per day, on an annualized basis) before a comprehensive groundwater study is required. The water usage rates of any existing use subject to zoning regulations located on the same lot shall be taken into account when determining if a comprehensive groundwater study is required. Said study shall detail:

(a) The amount of water anticipated to be used on a daily, weekly, monthly, and annual basis by regulated uses located on the parcel (e.g., water usage by bona fide farm uses is not required to be included);

(b) An analysis of the amount of groundwater withdrawal considered to be safe and sustainable in the immediate vicinity; and

(c) An analysis of whether other wells in the vicinity of the proposed use ~~will~~ are expected to be affected by withdrawals made by the proposed use.

5.13.12 Greenhouses with On Premise Sales

(A) General Standards for Evaluation

(1) If located in an AR zoning district, the minimum lot size shall be 3 acres, unless permitted as an ASE-CZ.

(2) If located in an AR zoning district, outdoor storage shall be located in the side or rear yards and shall be setback a minimum of 100 feet from the property line.

5.13.13 Meat Processing Facility, Community

(A) General Standards for Evaluation

Materials presented at public hearing showed "or RB" as part of proposed amendment. Proposed standard #1 has been designated for deletion at the direction of the County Attorney's office due to issues of legal sufficiency related to bona fide farms.

~~**(1)** If located in an AR or RB zoning district, facility shall be located on the bona fide farm of one of the cooperative farm partners.~~[29]

(2) [30]The building shall not exceed 10,000 square feet in size.

(3) If located adjacent to residentially zoned property, all buildings, outdoor storage areas, and animal pens shall be located a minimum of 100 feet from the property line.

(4) Outdoor storage of products shall be permitted ~~in~~ to the rear ~~yard~~ of the primary structure and shall be screened from view of adjacent properties.

(5) In addition to the application materials required in Section 2.5 or 2.9, as applicable, the following shall also be required:

(a) The number of location of participating cooperative farm partners.

(b) Number of employees, if any.

(c) Frequency and hours of operation.

(d) A comprehensive groundwater study, for facilities expected to use more ~~than 240 gallons of~~ groundwater ~~per day per acre of lot area~~ on an

[29] The County Attorney's office has advised that this standard is legally insufficient and must be removed. Removal of this standard means that within the AR zoning district, a community meat processing facility can be located, subject to standards, on parcels that are not considered bona fide farms.
[30] Renumbering will occur automatically after (1) is removed.

annual basis than an average single family residence (which uses 240 gallons of water per day) built at the highest density the existing zoning district would allow. For example, if the existing zoning district allows a residential density of 1 unit for 2 acres and the proposed use is on a six acre parcel (which could yield 3 residences), the proposed use(s) may use three times the water used by an average single family residence (or 720 gallons per day, on an annualized basis) before a comprehensive groundwater study is required. The water usage rates of any existing use subject to zoning regulations located on the same lot shall be taken into account when determining if a comprehensive groundwater study is required. Said study shall detail:

(i) The amount of water anticipated to be used on a daily, weekly, monthly, and annual basis by regulated uses located on the parcel (e.g., water usage by bona fide farm uses is not required to be included);

(ii) An analysis of the amount of groundwater withdrawal considered to be safe and sustainable in the immediate vicinity; and

(iii) An analysis of whether other wells in the vicinity of the proposed use ~~will~~ are expected to be affected by withdrawals made by the proposed use.

5.13.14 Meat Processing Facility, Regional

(A) Standards for Class A Special Use Permit or ASE-CZ Zoning District

(1) The minimum lot size shall be 15 acres.

(2) If located adjacent to residentially zoned property, all buildings, outdoor storage areas, and animal pens shall be located a minimum of 300 feet from the property line.

(3) Outdoor storage of products shall be permitted in the rear yard of the primary structure and shall be screened from view of adjacent properties.

(4) Site shall have direct access to a major road, as classified in the Orange County Comprehensive Plan, and shall use said road as the primary access, unless approved otherwise in the permit.

(5) All unpaved areas shall be maintained in a manner which prevents dust from adversely impacting adjacent properties.

(6) In addition to the information required by Sections 2.7 or 2.9, as applicable, application materials shall also include a comprehensive groundwater study, for facilities expected to use more ~~than 240 gallons of~~ groundwater ~~per day per acre of lot area~~ on an annual basis than an average single family residence (which uses 240 gallons of water per day) built at the highest density the existing zoning district would allow. For example, if the existing zoning district allows a residential density of 1 unit for 2 acres and the proposed use is on a six acre parcel (which could yield 3 residences), the proposed use(s) may use three times the water used by an average single family residence (or 720 gallons per day, on an annualized basis) before a comprehensive groundwater study is required. The water usage rates of any existing use subject to zoning regulations located on the same lot shall be taken into account when determining if a comprehensive groundwater study is required. Said study shall detail:

(a) The amount of water anticipated to be used on a daily, weekly, monthly, and annual basis by regulated uses located on the parcel (e.g., water usage by bona fide farm uses is not required to be included);

(b) An analysis of the amount of groundwater withdrawal considered to be safe and sustainable in the immediate vicinity; and

(c) An analysis of whether other wells in the vicinity of the proposed use ~~will~~ are expected to be affected by withdrawals made by the proposed use.

5.13.15 Non-Farm Use of Farm Equipment

(A) General Standards for Evaluation

~~**(1)** Use shall be located on a bona fide farm.~~[31]

(2) [32]Equipment shall be screened from view from adjacent properties and road(s).

(3) Outdoor storage of materials such as gravel, dirt, or plants shall be limited in both area and duration.

(4) On-site retail sales shall not be permitted.

5.13.16 ~~Riding~~ Stables, Commercial[33]

(A) Standards for Class B Special Use Permit or ASE-CZ or MPD-CZ Zoning Districts

(1) Submittal Requirements –

In addition to the information required by Sections 2.7 or 2.9, as applicable, the following information shall be supplied as part of the application for approval of this use:

(a) Plans for all barns, boarding facilities, exercise yards, riding arenas, and related improvements, including signage.

(b) Site plan showing the improvements listed in a) above, other structures on the same lot, and structures on adjacent property.

(c) A comprehensive groundwater study, for facilities expected to use more ~~than 240 gallons of~~ groundwater ~~per day per acre of lot area~~ on an annual basis than an average single family residence (which uses 240 gallons of water per day) built at the highest density the existing zoning district would allow. For example, if the existing zoning district allows a residential density of 1 unit for 2 acres and the proposed use is on a six acre parcel (which could yield 3 residences), the proposed use(s) may use three times the water used by an average single family residence (or 720 gallons per day, on an annualized basis) before a comprehensive groundwater study is required. The water usage rates of any existing use subject to zoning regulations located on the same lot shall be taken into account when determining if a comprehensive groundwater study is required. Said study shall detail:

(i) The amount of water anticipated to be used on a daily, weekly, monthly, and annual basis by regulated uses located on the parcel (e.g., water usage by bona fide farm uses is not required to be included);

(ii) An analysis of the amount of groundwater withdrawal considered to be safe and sustainable in the immediate vicinity; and

(iii) An analysis of whether other wells in the vicinity of the proposed use ~~will~~ are expected to be affected by withdrawals made by the proposed use.

[31] The County Attorney's office has advised that this standard is legally insufficient and must be removed. Removal of this standard means that farm equipment could be stored, subject to standards, on parcels that are not considered bona fide farms.
[32] Renumbering will occur automatically after (1) is removed.
[33] Language shown in black text (existing) is proposed to be moved from existing Section 5.6.6.

(2) Standards of Evaluation –

(a) ~~The site is of adequate size to protect adjacent properties from adverse effects of the riding stable.~~ Minimum lot size: 5 acres for up to 10 horses, increasing by ½ acre for each horse over 10.

(b) No part of any building, structure, exercise yard, or riding arena, in which animals are housed or exercised shall be closer than 150 feet from a property line, except property occupied by the owner/operator of the facility. These minimum distances shall not apply if all portions of the facility, in which animals are housed, are wholly enclosed within a building.

(c) The site plan shows parking, access areas and screening devices for buildings, riding arenas, and boarding facilities.

(d) A sign clearly visible from the ground shall be posted at the main entrance to the facility and shall contain the names, addresses, and telephone numbers where persons responsible for the facility may be contacted at any hour of the day or night. The sign shall comply with dimensional requirements as set forth within this Ordinance.

5.13.17 Stockyards / Livestock Markets

(A) General Standards for Evaluation

(1) The minimum lot size shall be 10 acres.

(2) Site shall have direct access to a major road, as classified in the Orange County Comprehensive Plan, and shall use said road as the primary access, unless approved otherwise in the permit.

(3) All structures, facilities, storage areas, and parking areas shall be setback a minimum of 100 feet from all property lines.

(4) Parking area(s) shall include sufficient space for parking and maneuvering trucks and stock trailers.

(5) Loudspeakers and public address systems shall not be used before 7 a.m. or after 7 p.m. if an existing residence is located within 1,000 feet of the facility, unless approved otherwise in the permit.

(6) All unpaved areas shall be maintained in a manner which prevents dust from adversely impacting adjacent properties.

(7) If located adjacent to residentially zoned property, all animal pens shall be located a minimum of 300 feet from the property line.

(8) Application materials shall include a comprehensive groundwater study, for facilities expected to use more ~~than 240 gallons of~~ groundwater ~~per day per acre of lot area~~ on an annual basis than an average single family residence (which uses 240 gallons of water per day) built at the highest density the existing zoning district would allow. For example, if the existing zoning district allows a residential density of 1 unit for 2 acres and the proposed use is on a six acre parcel (which could yield 3 residences), the proposed use(s) may use three times the water used by an average single family residence (or 720 gallons per day, on an annualized basis) before a comprehensive groundwater study is required. The water usage rates of any existing use subject to zoning regulations located on the same lot shall be taken into account when determining if a comprehensive groundwater study is required. Said study shall detail:

(a) The amount of water anticipated to be used on a daily, weekly, monthly, and annual basis by regulated uses located on the parcel (e.g., water usage by bona fide farm uses is not required to be included);

(b) An analysis of the amount of groundwater withdrawal considered to be safe and sustainable in the immediate vicinity; and

(c) An analysis of whether other wells in the vicinity of the proposed use ~~will~~ are expected to be affected by withdrawals made by the proposed use.

SECTION 5.14: STANDARDS FOR MANUFACTURING, ASSEMBLY & PROCESSING[34]

5.14.1 Metal Fabrication Shop

(A) Standards for ASE-CZ Zoning District

(1) Facility must be located on a bona fide farm.

(2) Minimum lot size: 3 acres.

(3) Maximum building size: 3,000 square feet.

(4) If located adjacent to residentially zoned property, all buildings and operations must be located a minimum of 200 feet from the property line.

5.14.2 Microbrewery, production only

(A) Standards for Class B Special Use Permit or ASE-CZ Zoning District

(1) If located in an AR or RB zoning district, the microbrewery must be located on a bona fide farm.

(a) A microbrewery, production only, that is located on a bona fide farm, and which utilizes primarily crops produced on-site is considered a bona fide farming use and is not subject to zoning regulations.

(b) A microbrewery, production only, that does not utilize primarily crops produced on-site, regardless of whether it is located on a bona fide farm, is not considered a bona fide farming use and is subject to the regulations contained in this Ordinance.

(2) If located adjacent to residentially zoned property, all buildings shall be located a minimum of 100 feet from the property line.

(3) Application materials shall include a comprehensive groundwater study, for facilities expected to use more ~~than 240 gallons of~~ groundwater ~~per day per acre of lot area~~ on an annual basis than an average single family residence (which uses 240 gallons of water per day) built at the highest density the existing zoning district would allow. For example, if the existing zoning district allows a residential density of 1 unit for 2 acres and the proposed use is on a six acre parcel (which could yield 3 residences), the proposed use(s) may use three times the water used by an average single family residence (or 720 gallons per day, on an annualized basis) before a comprehensive groundwater study is required. The water usage rates of any existing use subject to zoning regulations located on the same lot shall be taken into account when determining if a comprehensive groundwater study is required. Said study shall detail:

(a) The amount of water anticipated to be used on a daily, weekly, monthly, and annual basis by regulated uses located on the parcel (e.g., water usage by bona fide farm uses is not required to be included);

[34] New section will require subsequent sections in Article 5 to be renumbered.

(b) An analysis of the amount of groundwater withdrawal considered to be safe and sustainable in the immediate vicinity; and

(c) An analysis of whether other wells in the vicinity of the proposed use ~~will~~ are expected to be affected by withdrawals made by the proposed use.

5.14.3 Sawmills

(A) General Standards for Evaluation and ASE-CZ Zoning District

(1) Minimum lot size: 5 acres.

(2) All structures, equipment, and storage shall be located a minimum of 100 feet from the property line.

(3) Hours of operation shall be limited to the hours between 7 a.m. and 7 p.m.

(4) Site shall have direct access to a major road, as classified in the Orange County Comprehensive Plan, and shall use said road as the primary access, unless approved otherwise in the permit.

5.14.4 Winery, production only

(A) Standards for Class B Special Use Permit or ASE-CZ Zoning District

(1) If located in an AR or RB zoning district, the winery must be located on a bona fide farm.

(a) A winery, production only, that is located on a bona fide farm, and which utilizes primarily crops produced on-site is considered a bona fide farming use and is not subject to zoning regulations.

(b) A winery, production only, that does not utilize primarily crops produced on-site, regardless of whether it is located on a bona fide farm, is not considered a bona fide farming use and is subject to the regulations contained in this Ordinance.

(2) If located adjacent to residentially zoned property, all buildings shall be located a minimum of 100 feet from the property line.

(3) Application materials shall include a comprehensive groundwater study, for facilities expected to use more ~~than 240 gallons of~~ groundwater ~~per day per acre of lot area~~ on an annual basis than an average single family residence (which uses 240 gallons of water per day) built at the highest density the existing zoning district would allow. For example, if the existing zoning district allows a residential density of 1 unit for 2 acres and the proposed use is on a six acre parcel (which could yield 3 residences), the proposed use(s) may use three times the water used by an average single family residence (or 720 gallons per day, on an annualized basis) before a comprehensive groundwater study is required. The water usage rates of any existing use subject to zoning regulations located on the same lot shall be taken into account when determining if a comprehensive groundwater study is required. Said study shall detail:

(i) The amount of water anticipated to be used on a daily, weekly, monthly, and annual basis by regulated uses located on the parcel (e.g., water usage by bona fide farm uses is not required to be included);

(ii) An analysis of the amount of groundwater withdrawal considered to be safe and sustainable in the immediate vicinity; and

(iii) An analysis of whether other wells in the vicinity of the proposed use ~~will~~ are expected to be affected by withdrawals made by the proposed use.

SECTION 5.15: STANDARDS FOR AUTOMOTIVE/TRANSPORTATION RELATED USES

5.15.1 Motor Vehicle Sales / Rental (New & Used) in the NC-2 Zoning District

(A) Standards for the NC-2 Zoning District

(1) This use shall only be permitted within the Commercial Transition Activity or Commercial-Industrial Transition Activity Node land use classifications, as designated on the Land Use Element Map of the adopted Comprehensive Plan.

(2) The site shall have direct access onto a State maintained roadway.

(3) A maximum of 12 cars may be stored or displayed on-site.

SECTION 5.16: STANDARDS FOR MEDICAL USES

5.16.1 Veterinary Clinic

(A) Standards for Class B Special Use Permit or ASE-CZ or MPD-CZ Zoning District

(1) In the AR zoning district, this use is intended primarily for large animal facilities but may also contain an ancillary small animal component.

(2) If located adjacent to residentially zoned property, all buildings and facilities shall be located a minimum of 100 feet from the property line.

5.16.2 Veterinary Clinic, mobile

(A) Standards for Class B Special Use Permit or ASE-CZ or MPD-CZ Zoning District

(1) In the AR and R-1 zoning districts, this use is intended to be located on the same property as the operator's residence. The mobile clinic shall be parked to the side or rear of the residence, not in front of the residence, unless permitted otherwise in the permit.

(2) For all zoning districts in which this use is permitted, observation shelters for up to three large or small animals shall be considered an accessory use. The permit may specify a greater number of observation shelters and may limit the maximum number of days an individual animal may be observed.

(3) If adjacent to residentially zoned property, all mobile clinic operations shall be located a minimum of 100 feet from the property line.

(4) Veterinary services whereby the public brings their animal to the mobile clinic location shall not be permitted, unless specifically permitted in the permit.

5.16.3 Veterinary Hospital

(A) Standards for ASE-CZ Zoning District

(1) In the ASE-CZ zoning district, this use is intended primarily for large animal facilities but may also contain an ancillary small animal component.

(2) If located adjacent to residentially zoned property, all buildings and facilities shall be located a minimum of 100 feet from the property line.

SECTION 5.17: STANDARDS FOR MISCELLANEOUS USES

5.17.1 Churches

(A) General Standards

(b) The site shall have direct access to a collector or arterial street

(c) There shall be adequate space within the site for the parking and maneuvering of funeral cartilages

(d) No interments shall take place within 30 feet of any lot line.

5.17.4 Historic Sites Non Residential Reuse/Mixed Use

(A) Standards for Class A Special Use Permit

(1) Submittal Requirements

In addition to the information required in Section 2.7, the following shall be supplied as part of the application:

(a) The site plan, prepared by an appropriately licensed professional, shall also contain the following:

(i) Location, width, and type of all internal vehicular and pedestrian circulation.

(ii) Location and dimensions of all on site signage.

(iii) Boundaries of the site and distance to nearest residential structures.

(b) Description of the proposed use(s) of the site and the buildings thereon, including the following:

(i) Amount of area allocated to each use.

(ii) Number of full and part time employees.

(iii) Number of clients and/or occupants expected to use the facility.

(iv) Proposed hours of operation for non residential uses of the site and within buildings thereon.

(c) Building plans for all existing or proposed structures to include floor plans, elevations, and sections showing restoration/rehabilitation proposed. Description of how the historical style and character of the building and/or property is to be enhanced.

(d) Landscape and tree preservation plan, at the same scale as the site plan, showing existing or proposed trees, shrubs, ground cover and other landscape materials.

(e) Statement from the appropriate public service agencies concerning the method and adequacy of water supply and wastewater treatment for the proposed uses.

(f) Statement from the appropriate public service agencies concerning the provision of fire, police and rescue protection to the site and structures.

(g) Evidence that the property is listed on the National Historic Register or recognized by the State of North Carolina as places of historic interest.

(h) The proposed development schedule for the site.

(2) Standards of Evaluation

Section reference update ⇨

(a) The site plan submitted meets all requirements specified in sections 2.7 and 5.~~5.14~~17.4(A)(1).

a. Subdivisions with more than 40 lots outside of transition areas, and
b. Subdivisions with more than 80 lots within transition areas.

(ii) The study shall include an analysis of the need for public road improvements, including pedestrian-oriented enhancements, for on-site and off-site improvements as said improvements relate to the level of service impacted by the development.

(iii) The traffic impact study shall be prepared in accordance with the requirements of Section 6.17.

(3) Standards of Evaluation

(a) The project meets all applicable design standards and other requirements of this Ordinance.

(b) The project meets all service provision criteria as set forth below:

(i) Fire – identifies the primary and secondary responders and the source(s) of water.

(ii) Police – identifies the primary and secondary responders.

(iii) Rescue services – identifies the primary and secondary responders.

(iv) Water Supply – source and capacity of water supply.

(v) Wastewater Treatment Methods – provider and capacity of wastewater treatment source.

Section reference update ⇨

(c) Habitats shall be identified and evaluated in the biological inventory required by Section 5.~~15~~17.6(A)(2)(b)and are subject to the following:

(i) An undisturbed buffer is required around the boundary of habitats of rare, threatened, or endangered species as shown on the biological inventory. Buffer width shall be determined by site evaluation in consultation with the applicant's biologist and County staff;

(ii) Habitat enhancements as described in the biological inventory shall be made for a broad range of species to help mitigate the loss of wildlife habitat during construction. Examples include:

a. Preserving, planting, and maintaining a variety of native vegetation (also dead trees and snags);
b. Installing structures conducive for nesting such as bird houses or bat boxes designed and located for various species; or
c. Creating wetlands;

(iii) Conservation easements or other acceptable means such as dedication to a public agency, or conservancy or a homeowner's association are required to protect wetlands and other habitats while insuring proper long-term maintenance; and

(iv) Provide barriers or fencing, and signage at the edge of habitat buffers to prohibit vehicular and pedestrian access. Limited access may be allowed if proposed in a sensitive manner for environmental education purposes.

(d) Landscaping and Buffers

(i) Irrigation systems for the subdivision and the lots in the subdivision are designed and can be operated according to a water conservation plan described in the Resources Management Plan submitted with the application;

(ii) The Resources Management Plan shall identify the source(s) of water to be used for irrigation, the volume available for that purpose, and expected consumption rates. The system design and plan for operation will be evaluated based on efficiency; and

(iii) Water recycled from stormwater retention ponds or treated wastewater effluent may be used for irrigation where it is a legally permitted alternative.

(i) Habitat Maintenance

(i) Habitats identified in the biological inventory and habitats created through mitigation shall be maintained in accordance with the Resources Management Plan and/or a conservation easement agreement; and

(ii) Maintenance of habitats shall be minimal, consisting primarily of maintaining buffers and enhancements, removal of exotic (non-native) plant species, and keeping drainage ways functioning properly.

(j) Access

Access to the subdivision and access to lots within the subdivision to existing public roads shall conform to and be in compliance with any public road access management plan adopted by Orange County.

(k) Maintenance of Improvements

(i) All site improvements such as roads, utilities (including irrigation and drainage structures), habitat enhancements, recreational amenities, signage, landscaping, open space, etc. will be maintained in function and appearance.

(ii) Maintenance specifications, if any, for on-going site management (including provisions for handling of storm debris in open space areas) shall be submitted as part of the Resources Management Plan and incorporated into Homeowners' Association documents.

5.17.7 Rural Heritage Museum

(A) Standards for Class B Special Use Permit or ASE-CZ Zoning District

(1) If located adjacent to residentially zoned property, all buildings, facilities, and parking areas shall be located a minimum of 100 feet from the property line.

(2) The maximum building size in an AR or RB zoning district shall be 5,000 square feet.

5.17.8 Rural Special Events

(A) General Standards for Evaluation or ASE-CZ or MPD-CZ Zoning Districts

(1) Must be located on a bona fide farm.

(2) In addition to the requirements in Section 2.5 or 2.9, as applicable, the following information shall be submitted with the application materials:

(a) Description of special events to be held on-site, including frequency of events, hours of operation, anticipated attendance, and any other pertinent details.

(b) Location of parking area(s).

(c) A map depicting surrounding uses and the distance to residential structures.

(3) The temporary or seasonal commercial activities that comprise the special event must pertain to agricultural or rural-related activities.

(4) If located adjacent to residentially zoned property, all structures, facilities, storage areas, and parking areas shall be setback a minimum of 100 feet from all property lines.

(5) Events permitted by right in the AR, RB and AS zoning districts shall be limited to no more than 150 people at one time and shall occur no more than 12 days per year. Events exceeding these limits must be approved as an ASE-CZ or MPD-CZ.

(6) Loudspeakers and public address systems shall not be used before 7 a.m. or after 7 p.m. if an existing residence is located within 1,000 feet of the facility, unless approved otherwise in the permit.

(7) Special events shall cease no later than 9 p.m. on Sunday through Thursday or 11 p.m. on Friday and Saturday, unless approved otherwise in the permit.

(8) Food services are not allowed unless approved in the permit.

(9) Documentation shall be submitted from the Fire Marshal and Building Inspections Department stating that all areas open to the public meet state regulations.

(1) Minimum lot area, lot width, and setback requirements as specified in Article 3 of this Ordinance may be reduced for lots created as part of a Flexible Development subdivision as provided in Section 7.13 of this Ordinance.

(C) Flag Lots

(1) Flag lots as defined in Article 10 are accommodated for as provided in Section 7.7 of this Ordinance.

6.2.3 Clustering

(A) UNIV-CA & UNIV – PW Watershed Protection Overlay Districts

(1) Clustering of residential lots is permitted in accordance with Section 7.12 of this Ordinance.

(2) Each lot shall contain a minimum of one acre.

(B) All Other Overlay Districts

Clustering of residential lots is permitted in accordance with Section 7.13 of this Ordinance.

6.2.4 Irregular Lots

Any irregular lot of record at the time these regulations became effective may be subdivided in compliance with applicable subdivision regulations and improvement requirements, to create additional regular lots, provided that such lots meet all requirements of the district and that no residual substandard lots remain as a result of such action.

6.2.5 Principal Uses

There shall be no more than one principal use on any zoning lot except where:

(A) Permitted as a CU District or CZ District; or

(B) The parcel is located within an Economic Development District, Commercial Transition Activity Node, Commercial-Industrial Transition Activity Node, Rural Neighborhood Activity Node, or Rural Community Activity Node, as designated by the Comprehensive Plan; or

(C) The parcel is less than 2 acres in size, and non-residential multiple uses are proposed within a single principal structure; or

(D) One of the uses is an unstaffed telecommunications tower subject to a year-to-year or other short term lease; or

(E) The use(s) is/are marked with ^ in the Table of Permitted Uses (Section 5.2.1) and is/are located on a bona fide farm.

6.2.6 Principal Structures

(A) Residential

(1) There shall be no more than one principal structure permitted on any residential zoning lot, with the exception of the following:

(a) Multi-family developments which have received approval as a CU District or CZ District, or

(b) Temporary use of mobile homes for custodial care approved in accordance with the provisions of Section 5.4.4(B), or

(c) During the installation or construction of a permanent unit on the same lot, as provided in Section 5.4.4 of this Ordinance, or

(d) Duplexes, on lots that have twice the required lot area of the zoning district.

(B) Non-Residential

(1) There shall be no more than one principal structure permitted by right on any non-residential zoning lot greater than two acres in size, unless:

(a) ~~p~~Permitted as a CU District or CZ District, or

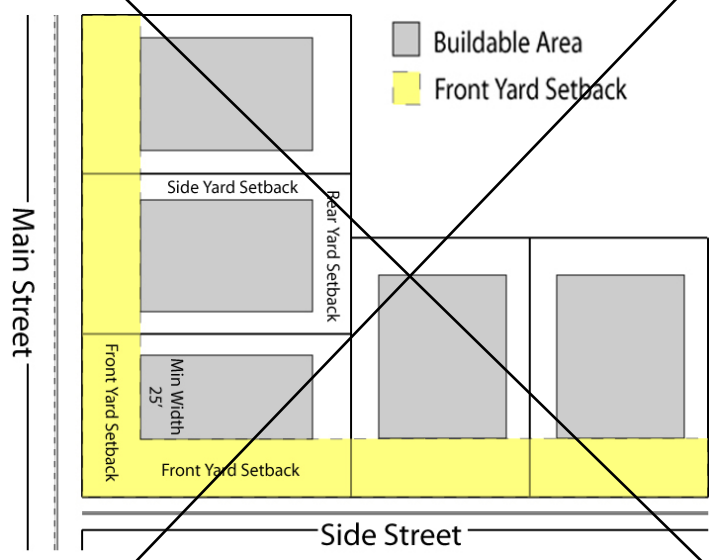
(b) ~~t~~The zoning lot is located within an Economic Development District, Commercial Transition Activity Node, Commercial-Industrial Transition Activity Node, Rural Neighborhood Activity Node, or Rural Community Activity Node, as designated by the Comprehensive Plan~~.~~; or

(c) The structure(s) is/are located on a bona fide farm and is/are utilized for a use(s) that is/are marked with ^ in the Table of Permitted Uses (Section 5.2.1).

6.2.7 Corner Lot Setback on the Side Street

Any corner lot of record in a residential zoning district abutting a side street shall meet the minimum required setbacks of the zoning district in which it is located; provided, however, that this requirement does not reduce the width of area suitable for building to less than 25 feet.

Figure 6.2.7: Corner Lot Setbacks on Side Street



6.2.8 Additional Setbacks Required in for Non-Residential Lots Abutting Residential Zoning Districts

In all non-residential zoning districts, except I-1, I-2, I-3, and EI, required side and rear setbacks adjacent to residentially zoned land, shall be equal to the required side or rear setback of the adjacent residential district.

6.2.9 Permitted Projections Into Required Open Space

(A) Certain architectural features, such as cornices, eaves and gutters, may project into the required open space as follows:

The following general provisions are applicable to MPD-CZ applications and each permitted use, special use, accessory use, and conditional use in Economic Development Districts:

(1) All uses and activities must provide secure, safe, and sanitary facilities for the storage and pickup of solid waste and recyclables. Such facilities must be convenient to collection and must be appropriate to the type and size of use or activity being served.

(2) All solid waste and recyclables storage facilities must be screened in accordance with Sections 6.4 and 6.8. of this Ordinance.

(3) All uses and activities must remove recyclable materials from the solid waste generated and make them available for recycling. Recyclable materials, consisting of glass, metal cans, plastic containers, corrugated cardboard and white office paper, newspapers, and motor oil, must not be mixed with or disposed of with other solid waste.

(4) All uses and activities shall remove or cause to be removed all solid wastes from the site or property before harborage of such waste creates a health hazard.

(5) Each Master Plan and site plan must be accompanied by Solid Waste Management Plan, including a recycling plan and a plan for the management of construction and land clearing debris. The recycling plan must provide information regarding the type and quantity of recyclable materials generated each month, and the facilities to be provided for collection and storage. Management plans for construction and land clearing debris must identify the type and quantity of debris as well as its disposal location.

6.4.10 Service & Outdoor Storage

(A) General Standards

(1) Building service and loading areas must be conveniently located and accessible for normal service and maintenance needs, including the provision of adequate turning radii and parking areas for service vehicles. Such areas are to be located at the side or rear of the principal building(s), and designed so that all service and loading operations occur within the confines of the building site.

(2) Outdoor storage shall be located only to the side and rear of a building. No outdoor storage is permitted to the front of a building.

(3) If located adjacent to residentially zoned property, outside storage areas shall be screened from view of the residentially zoned property and shall be located a minimum of 100 feet from the property line.[29]

(B) Additional Standards in Economic Development Districts

(1) Exterior storage for materials, supplies, and equipment may only be located at the side or rear of a building and only in totally enclosed screened areas. Exterior storage areas must never be located to the front of any building unless screened from view through the use of fencing, walls and/or landscaping, in accordance with Section 6.8 of this Ordinance.

[29] While not only related to ASE uses, staff is suggesting the language regarding outdoor storage be included at this time because it is a direction Orange County has been going for several years in regards to outdoor storage areas. Staff is specifically noting that including the language in this section will make it apply in all commercial, industrial, economic development, and conditional districts (See 6.4.1(B)). If not included as part of this amendment package, additional standards (Article 5) may need to be added for some uses.

~~**(2)** The Planning Director may conduct inspections to monitor the health and status of the required landscaping.~~

6.8.6 Land Use Buffers

(A) Purpose

Land use buffers are intended to screen and buffer lower intensity/density uses from incompatible higher intensity/density land uses. Buffers reduce adverse visual effects, as well as noise, dust, and odor.

(B) Applicability

Land use buffers will be required based on the zoning district of the proposed use and the zoning district of the adjacent uses.

(C) Location

(1) Required land use buffers shall be located along the interior or street lot lines nearest the adjacent streets, land uses and/or zoning designations. Buffers shall not be located on any portion of an existing or proposed street right of way, drainage or utility easement.

(2) No building or structure of any type shall be erected, constructed or installed in a required land use buffer.

(D) Land Use Buffer Table

TABLE 6.8.6.D: LAND USE BUFFERS

		ZONING OR USE OF ADJACENT PROPERTIES											
		RB, AR, RI	R-2, R-3	R-4, R-5	R-8, R-13	MHP-CZ	O/I, NC-2, LC-1	CC-3,GC-4, EC-5	EI, I-1, I-2, I-3, PID	INTERSTATE HIGHWAY	ARTERIAL STREET	COLLECTOR STREET	ACTIVE FARM/ AGRICULTURE
Zoning or Use of Subject Property	RB, AR, R1	-	A	A	B	F	E	F	F	F	E	B	B
	R-2 & R-3	A	-	A	B	F	D	F	F	F	D	B	B
	R-4 & R-5	A	A	-	B	F	C	E	E	F	C	B	B
	R-8 & R-13	B	B	B	-	F	B	D	D	F	C	B	B
	MHP-CZ	F	F	F	F	-	F	F	F	F	F	F	F
	O/I, NC-2, LC-1	E	D	C	B	F	-	-	-	F	B	B	D
	CC-3, GC-4, EC-5	F	F	E	D	F	-	-	-	F	B	B	D
	EI, I-1, I-2, I-3, PID	F	F	E	E	F	-	-	-	F	B	B	D
	AS, ASE-CZ[30]	D	A	A	A	F	A	A	A	F	B	B	B

Note: MPD-CZ buffers to be determined at time of approval.

(E) Natural Buffers

[30] The AS zoning district does not currently appear on this chart. Staff is suggesting the AS zoning district be added to the chart to require that property zoned AS is also required to provide a buffer.

No changes are proposed on this page; it is included so the buffer table would be readily available.

(1) If there is existing, healthy, natural vegetation in the area of a required buffer, it must be preserved. If the vegetation is removed for any reason, other than in accordance with an approved landscape and tree preservation plan, the dimensions of the buffer shall be increased 50% and the number of required plantings shall be increased 50%.

(2) The critical root zones of trees within the buffer must be protected if the applicant seeks credit for preservation of existing trees. For example, if a required buffer has a dimensional width of 30 feet, and the critical root zone extends beyond the 30 feet, the buffer will be extended to the edge of the critical root zone in the area around the tree.

(3) If necessary, a natural buffer will be supplemented with additional plantings in order to meet the Constructed Buffers standards established herein.

(F) Constructed Buffers

(1) If existing plantings are not sufficient to meet the buffer standards established in this Section, additional plantings shall be installed.

(2) The plant units listed below will be considered comparable, and therefore interchangeable, as set forth below.

(3) Option 2, Deciduous, shall not be permitted when the proposed use is non-residential and is proposed next to a residential district or use, unless employed with a wall, as set forth herein.

TABLE 6.8.6.F: BUFFER TYPES

Buffer Type	Minimum Width	Option 1 Mixed	Option 2 Deciduous	Option 3 Evergreen	Option 4 Overhead Utility
Plant Material Required Per 100 Linear Feet					
A	20	1 Canopy Tree 0 Evergreen Tree 1 Deciduous Understory 2 Evergreen Understory 13 Shrubs Tree	2 Canopy Tree 0 Evergreen Tree 2 Deciduous Understory 0 Evergreen Understory 12 Shrubs Tree	0 Canopy Tree 2 Evergreen Tree 0 Deciduous Understory 3 Evergreen Understory 13 Shrubs Tree	0 Canopy Tree 0 Evergreen Tree 3 Deciduous Understory 2 Evergreen Understory 10 Shrubs Tree
B	30	1 Canopy Tree 0 Evergreen Tree 1 Deciduous Understory 2 Evergreen Understory 13 Shrubs Tree	2 Canopy Tree 0 Evergreen Tree 2 Deciduous Understory 0 Evergreen Understory 12 Shrubs Tree	0 Canopy Tree 2 Evergreen Tree 0 Deciduous Understory 3 Evergreen Understory 13 Shrubs Tree	0 Canopy Tree 0 Evergreen Tree 3 Deciduous Understory 2 Evergreen Understory 10 Shrubs Tree
C	40	3 Canopy Tree 1 Evergreen Tree 2 Deciduous Understory 5 Evergreen Understory 40 Shrubs Tree	3 Canopy Tree 1 Evergreen Tree 2 Deciduous Understory 5 Evergreen Understory 40 Shrubs Tree	0 Canopy Tree 4Evergreen Tree 0 Deciduous Understory 9 Evergreen Understory 38 Shrubs Tree	0 Canopy Tree 0 Evergreen Tree 7 Deciduous Understory 5 Evergreen Understory 30 Shrubs Tree
D	50	6 Canopy Tree 1 Evergreen Tree 4 Deciduous Understory 9 Evergreen Understory 70 Shrubs Tree	7 Canopy Tree 0 Evergreen Tree 10 Deciduous Understory 0 Evergreen Understory 67 Shrubs Tree	0 Canopy Tree 7 Evergreen Tree 0 Deciduous Understory 16 Evergreen Understory 68 Shrubs Tree	0 Canopy Tree 0 Evergreen Tree 12 Deciduous Understory 9 Evergreen Understory 53 Shrubs Tree

TABLE 6.8.6.F: BUFFER TYPES					
BUFFER TYPE	MINIMUM WIDTH	OPTION 1 MIXED	OPTION 2 DECIDUOUS	OPTION 3 EVERGREEN	OPTION 4 OVERHEAD UTILITY
Plant Material Required Per 100 Linear Feet					
E	75	6 Canopy Tree 1 Evergreen Tree 4 Deciduous Understory 10 Evergreen Understory 77 Shrubs Tree	8 Canopy Tree 0 Evergreen Tree 11 Deciduous Understory 0 Evergreen Understory 73 Shrubs Tree	0 Canopy Tree 8 Evergreen Tree 0 Deciduous Understory 17 Evergreen Understory 74 Shrubs Tree	0 Canopy Tree 0 Evergreen Tree 13 Deciduous Understory 10 Evergreen Understory 58 Shrubs Tree
F	100	7 Canopy Tree 1 Evergreen Tree 5 Deciduous Understory 12 Evergreen Understory 85 Shrubs Tree	10 Canopy Tree 0 Evergreen Tree 13 Deciduous Understory 0 Evergreen Understory 80 Shrubs Tree	0 Canopy Tree 10 Evergreen Tree 0 Deciduous Understory 20 Evergreen Understory 83 Shrubs Tree	0 Canopy Tree 0 Evergreen Tree 16 Deciduous Understory 12 Evergreen Understory 65 Shrubs Tree

6.8.7 Planting Requirements

(A) Street Trees

(1) Street trees shall be required at the rate of one canopy tree and one understory, either deciduous or evergreen, tree for every 65 feet of street frontage along existing and proposed public and private streets, not including alleys.

(2) To enhance the natural appearance in the rural areas of the County, canopy and understory trees shall be planted, and clustering is encouraged. However, there must be at least one tree every 100 feet of street frontage.

(3) In all developments subject to the provisions of this section, the developer shall either retain or plant trees within the front yard setback along all existing and proposed street frontages, public and private, except for alleys.

(4) If a conflict exists with public utilities, alternate plantings consisting of a greater number of understory trees will be permitted.

(5) Street trees shall be of a species included on the Planning Director's list of acceptable street tree species.

(B) Between Lot Plantings

(1) Where a land use buffer is not required, a landscape area ten feet in width exclusive of drainage and/or utility easements shall be provided along the interior side and rear lot lines of each lot being developed. If there are no existing trees, the developer shall provide a minimum of one tree per one thousand square feet of land contained within the ten foot landscape area.

TABLE 6.9.7: OFF-STREET PARKING REQUIREMENTS	
USE	**MINIMUM PARKING REQUIREMENTS**
AGRICULTURAL USES	
Agricultural Processing Facility	One space per employee plus one space per 200 square feet of any accessory retail sales area
Agricultural Processing Facility, Community	One space per employee plus one space per 200 square feet of any accessory retail sales area
Agricultural Service Uses	One space per 400 square feet of gross floor area
Cold Storage Facility	One space per employee
Community Farmers' Market	One space per 200 square feet of gross floor/selling area or a minimum of five spaces, whichever is greater
Composting Operation	One space per employee
Cooperative Farm Stand	One space per 200 square feet of gross floor/selling area or a minimum of five spaces, whichever is greater
Equestrian Center	One space per horse stall plus one space per employee plus one space per 4 spectator seats
Farm Equipment Rental, ~~&~~ Sales and Service	One space per 400 square feet of gross floor area
Farm Supply Store	One space per 300 square feet of gross floor area
Feed~~, Seed, Storage and Processing~~ Mill	One space per employee on shift of maximum employment
~~Commercial Feeder Operation~~	~~One space per employee on shift of maximum employment~~
Greenhouses with ~~(~~On Premises Sales~~)~~	One space per 400 square feet of gross floor area
Meat Processing Facility	One space per employee
Stables, Commercial	One space per three horses (or other equine) kept on site
Stockyards / Livestock Markets	One space per employee plus one space per 4 spectator seats OR one space per employee plus one space per 50 square feet of event area, whichever is greater
CHILD CARE AND EDUCATIONAL FACILITIES	
Child Care Facilities	One space per staff member and one space per five children
Daycare Center in a Residence	One space per staff member and one space per five children
Schools: Elementary, Middle & Secondary	One space per staff member One space per staff member and One space per four students
Schools: Vocational	One space per two students
Schools: Dance, Art & Music	One space per four students
Universities, Colleges and Institutes	One space per three students at design capacity of building(s)
Libraries	One space per four seats
COMMERCIAL USES	
Adult Uses	One space per 200 square feet of gross floor area
Banks & Financial Institutions	One space per 200 square feet of gross floor area; plus five stacking spaces per drive-in window
Beauty & Barber Shops	One space per 200 square feet
Country Store	One space per 300 square feet of gross floor area
Drive-In Theaters	no requirement
Funeral Homes	One space per four seats
Garden Center with On Premise Sales	One space per 300 square feet of gross floor area
~~Greenhouses (No On Premises Sales)~~	~~One space per employee on shift of maximum employment~~
~~Greenhouses (On Premises Sales)~~	~~One space per 400 square feet of gross floor area~~
Hotels, Motels, Motor Lodges	One space per lodging unit, plus one space per employee

TABLE 6.9.7: OFF-STREET PARKING REQUIREMENTS	
USE	**MINIMUM PARKING REQUIREMENTS**
Junkyards	One space per employee on shift of maximum employment
Kennels/Riding Stables	One space per four pens or stalls
Laundry & Dry Cleaning Services	One space per 300 square feet of gross floor area
Metal Fabrication Shop	One space per employee
Microbrewery with Minor Events	One space per employee plus one space per 300 square feet of retail space one space per 50 square feet of event area
Microbrewery with Major Events	One space per employee plus one space per 300 square feet of retail space one space per 50 square feet of event area
Night Clubs, Bars, Pubs	One space per four seats
Offices and Personal Services, Class 1	One space per 300 square feet of gross floor area
Offices and Personal Services, Class 2	One space per 300 square feet of gross floor area
Offices and Personal Services, Class 3	One space per 300 square feet of gross floor area
Repair Services: Electronic & Appliance	One space per 300 square feet of gross floor area
Restaurants: Carry Out	15 spaces plus one space per 50 square feet of gross floor area
Restaurants: Drive-In	15 spaces, plus one space per 50 square feet of gross floor area
Restaurants: General	One space per four seats or one space for every 50 feet of floor area for public use, whichever is greater
Retail trade, Class 1	One space per 300 square feet of gross floor area
Retail trade, Class 2	One space per 300 square feet of gross floor area
Retail trade, Class 3	One space per 200 square feet of gross floor area
Rural Guest Establishments: Bed & Breakfast	One space per guest room, plus one space per employee, plus two spaces for the residence
Rural Guest Establishments: Bed & Breakfast Inn	One space per guest room, plus one space per employee, plus two spaces for the residence
Rural Guest Establishments: Country Inn	One space per guest room, plus one space per employee, plus one space for every four seats in the restaurant, plus two spaces for the residence (if applicable)
Storage & Warehouse: Inside Building	One space per employee
Storage of Goods: Outdoor	One space per employee
Taxidermy	One space per 400 square feet of gross floor area
Tourist Home	One space per lodging unit
Wholesale Sales	One space per employee on shift of maximum employment
Winery with Minor Events	One space per employee plus one space per 300 square feet of retail space one space per 50 square feet of event area
Winery with Major Events	One space per employee plus one space per 300 square feet of retail space one space per 50 square feet of event area
EXTRACTIVE USES	
Extraction of Earth Products	no requirement
GOVERNMENTAL USE	
Governmental Protective Services	One space per employee on the shift of maximum employment
Police and Fire Stations	no requirement
Military Installations (National Guard & Reserve Armory)	no requirement
MANUFACTURING, ASSEMBLY & PROCESSING	
Industrial, Light	One space per employee on the shift of maximum employment
Industrial, Medium	One space per employee on the shift of maximum employment

TABLE 6.9.7: OFF-STREET PARKING REQUIREMENTS	
USE	**MINIMUM PARKING REQUIREMENTS**
Industrial, Heavy	One space per employee on the shift of maximum employment
Metal Fabrication Shop	One space per employee
Microbrewery, production only	One space per employee
Printing and Lithography	One space per employee
Sawmills	One space per employee
Winery, production only	One space per employee
MEDICAL USES	
~~Animal~~ Veterinary Hospitals~~; Veterinarians~~	One space per 200 square feet of gross floor area
Health Services; Under 10,000 Square Feet	One space per 300 square feet of gross floor area
Health Services; Over 10,000 Square Feet	One space per 200 square feet of gross floor area
Hospitals	One space per 4 four beds
Veterinary Clinic	One space per employee plus one space per 300 square feet of gross floor area
Veterinary Clinic, mobile	One space per employee
RECREATIONAL USES	
Amusement Areas	One space per 50 square feet
Athletic Field	Ten spaces per field
Basketball Court	Five spaces per court
Billiard or Pool Hall	Two spaces per table
Botanical Gardens & Arboretums	Two spaces per acre
Bowling Establishment	Three spaces per lane
Camp / Retreat Center	Five spaces for first two acres of recreation space and one space for each additional acre thereafter
Golf Courses	Two spaces per tee
Guest Ranch	One space per guest room, plus one space per employee. Additional parking may be required based on facilities and uses proposed.
Health Exercise Facility	One space per 50 square feet
Pitch and Putt Courses	Two spaces per tee
Shooting Ranges	One space per target area
Skating Rink	One space per 200 square feet
Subdivisions - Private Recreational Facilities Dedicated Recreational Land	Five off-street parking spaces for first two acres of each recreational site plus one space for each additional acre thereafter
Swimming Pool	One space for every five patrons, based on maximum design capacity
Soccer Fields, Ball Fields	Eight spaces per acre
Tennis, Handball, Racquet Ball Courts	Two spaces per court
Basketball Courts	Five spaces per court
Picnic Shelter Area	One space for every ten patrons, based on maximum design capacity
Swimming Pool	One space per 140 square feet
Tennis, squash, Handball or Racquet Ball Court	Two spaces for every court
RESIDENTIAL USES	
Dwelling, Multi-family:	One space per dwelling unit

TABLE 6.9.7: OFF-STREET PARKING REQUIREMENTS	
USE	**MINIMUM PARKING REQUIREMENTS**
Efficiency One bedroom Two bedroom	One and one-half space per dwelling unit Two spaces per dwelling unit
Dwelling, Single Family	One space per dwelling unit
Dwelling, Two Family	One space per dwelling unit
Family Care Facilities	One space per three residents; One space per employee on the shift of maximum employment
Group Care Facilities	One space per two beds; One space per employee on shift of the maximum employment
Membership Lodges (Sororities and fraternities)	One space per lodging resident member
Mobile Homes	One space per unit
Rehabilitative Care Facility	One space per two beds; One space per staff member
Rooming House	One space per lodging unit
TEMPORARY USES	
Buildings; Portable	See appropriate uses
TRANSPORTATION	
Bus Passenger Shelters	no requirement
Bus Terminals and Garages	no requirement
Motor Freight Terminals	One space per employee
Motor Vehicle Maintenance & Repair (Body Shop)	One space per each service bay and mechanic
Motor Vehicle Sales Rental (New and Used)	One space per 400 square feet of gross floor area
Motor Vehicles Service Stations	One space per each service bay and mechanic
Parking as Principle Use Surface or Structure	no requirement
Petroleum Products: Storage and Distribution	One space per employee
Postal and Parcel Delivery Services	One space per employee on shift of maximum employment and one space per 800 square feet of gross floor area
UTILITIES	
Public Utility Stations & Substations, Pumping Stations, Switching Stations, Telephone Exchanges	no requirement
Radio & Television Transmitting & Receiving Towers, Water Treatment & Sanitary Sewage Treatment Plants, Elevated Water Storage Tanks	no requirement
Transmission Lines	no requirement
WASTE MANAGEMENT	
Landfills (2 acres or more)	no requirement
Waste Management Facility, Hazardous and Toxic	One space per employee on shift of maximum employment
MISCELLANEOUS	
Airport General Aviation	One space per four air vehicles
Assembly Facility Greater than 300	One space per two seats
Assembly Facility Less than 300	One space per two seats
Cemetery	no requirement

TABLE 6.9.7: OFF-STREET PARKING REQUIREMENTS	
USE	**MINIMUM PARKING REQUIREMENTS**
Church	One space per four seats
Clubs or Lodges, Social	One space per three members
Community Center	One space per 400 square feet of gross floor area
Crematoria	One space per employee
Research Facility	One space per employee
Research Lands & Installations , Non-Profit	no requirement
Rural Heritage Museum	One space per 400 square feet of gross floor area
Rural Special Events	One space per employee plus one space for 50 square feet of event area

6.9.8 Determination For Unlisted Uses

The Planning Director shall make a determination of the minimum required off-street parking spaces for uses not specifically listed in this Section. In reaching the determination, the Planning Director may consider the following:

(1) Requirements for similar uses,

(2) The number and kind of vehicles likely to be attracted to the proposed use, and

(3) Studies of the parking requirements of such uses in other jurisdictions.

6.9.9 Fractional Results

When the number of parking spaces required by this Section results in a fractional space, any fraction of less than one-half may be disregarded; a fraction of one-half or more shall be counted as one parking space.

6.9.10 Off-Street Parking Design Standards

(A) Standard Parking Spaces

(1) Each parking space shall have a minimum area of 180 square feet and have a minimum width of 9 feet.

(2) Wheel stops or curbs may be required to prevent encroachment on pedestrian ways and/or landscaping.

DEFINITIONS
Related to Agricultural Support Enterprises

In an effort to minimize the number of pages for the amendment package, relevant definitions have been extracted from the UDO and proposed new definitions are listed as a group. After approval, the definitions will be inserted alphabetically into Article 10 of the UDO.

Revised Definitions of Existing Terms:

~~Commercial Feeder Operation~~[1]
~~An intensive animal raising operation that takes place within a building. None of the feed is produced on the tract, and the processing is fully or partly automated.~~

~~Riding~~ Stable, Commercial
~~A commercial facility where horses are sheltered, fed, groomed, boarded, trained, ridden, or bred. Typical accessory uses may include riding instruction, horse shows and auctions, a tack shop, and storage of feed and supplies. The operator of a riding stable shall be allowed to reside on the property to ensure the continuous care of the animals kept on-site.~~ An establishment for boarding, breeding, training or raising of horses, ponies, mules, and/or donkeys for a fee; and/or rental of horses, ponies, mules, and/or donkeys for riding, driving, and/or instruction. Exercise rings shall be considered accessory uses to a commercial stable. Smaller scale events, such as horse shows expected to generate less than 80 traffic trips per day, may be held no more often than once per month. The operator of a commercial stable may reside on the property to ensure the continuous care of animals kept on the site.

Proposed Definitions for New Terms:

Agricultural Processing Facility, Community
A facility utilized for the processing of produce and/or other commodities produced by no more than 5 cooperative farm partners for the consumption of others (e.g. small canning operation); Activities shall include, but may not be limited to, canning, dehydrations, washing, cutting or basic preparation of raw produce but does not include processing of live animals (see Meat Processing Facility). May include accessory retail sales of products processed on-site.

Agricultural Processing Facility
A facility utilized for the processing and packaging of produce and/or other commodities for transport to off-site wholesale or retail establishments. Facilities may be utilized by farm-based producers, restaurateurs, caterers, food entrepreneurs, and the like. Activities shall include, but may not be limited to, canning, dehydrations, washing, cutting or basic preparation of raw produce.prior to shipment but does not include processing of live animals (see Meat Processing Facility). May include accessory retail sales of products processed on-site.

Agritourism
A business directly related or incidental to agricultural activities occurring on the bona fide farm on which it is located and conducted for the enjoyment or education of the public.

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[1] This is considered a bona fide farm operation under State Statutes and cannot be regulated with zoning so staff is suggesting it be deleted from the UDO.

Cold Storage Facility
A facility used to warehouse perishable foods and products prior to transport.

Community Farmers' Market
An enclosed or open-air facility for the retail sale of locally produced vegetables, flowers, meats, commodities, plants, crafts, etc. For the purpose of this definition, "local" means Orange County and counties that share a border with Orange County.

Composting Operation
A facility designed and used for transforming food, yard waste and other organic material into soil or fertilizer through biological decomposition. This does not include backyard composting bins serving individual families.

Cooperative Farm Partner
A local farmer or producer of agricultural products who forms a business arrangement with other local farmers and/or producers to collectively process, market, and/or sell agricultural goods. For the purpose of this definition, "local" means Orange County and counties that share a border with Orange County.

Cooperative Farm Stand
An open-air facility~~, located on a bona fide farm,~~ for the retail sale of produce, agricultural products, and/ or plants produced on-site and from not more than 4 other cooperative farm partners.[2]

Country Store
An enclosed market not exceeding 1500 square feet in size for the retail sales of a variety of merchandise, which must include locally produced products. For the purpose of this definition, "local" means Orange County and counties that share a border with Orange County.

Equestrian Center
A facility designed and intended for the display of equestrian skills and the hosting of events including, but not limited to, show jumping, dressage, rodeos, general horse/mule shows, and similar equestrian disciplines. Events may be larger scale, such as horse shows expected to generate more than 80 traffic trips per day, and may be held more frequently than once per month. A commercial stable may be included on the site.

Farm Equipment, Non-Farm Use of
Commercial use of the farm equipment ~~owned/leased by, and stored on, a bona fide farm~~ for non-farming activities away from ~~the~~ a bona fide farm. Examples include grading services and landscaping services.[3]

Farm Equipment Rental, Sales and Service
An establishment engaged in the rental, sales, service, and/or repair of construction or farm equipment, including excavators, loaders, graders, bulldozers, farm tractors 50 horsepower or more in size and other large, heavy-duty types of equipment used in the construction or farming industries but not including horse trailers, trucks, or other vehicles designed for use on public roads.

Farm Supply Store
An establishment engaged primarily in the sale or rental of farm tools, small farming equipment, and farm supplies. Retail sales of animal feed, grain, hardware, lumber, tack, riding attire, animal care products, and the like may be an ancillary activity.

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[2] The County Attorney's office has advised that this language is legally insufficient and must be removed.
[3] The County Attorney's office has advised that this language is legally insufficient and must be revised as shown.

Feed Mill
A building with machinery and apparatus for grinding and/or bagging grain.

Guest Ranch
A rural lodge providing overnight accommodations for transient guests seeking a vacation experience characteristic to that of a rural ranch; onsite facilities may include lodge or cabin accommodations, dining facilities, barns, dance hall and recreational facilities, including but not limited to riding rings, trails, fishing holes and swimming facilities.

Meat Processing Facility, Community
A smaller scale facility~~, located on a bona fide farm,~~ where livestock or wildlife is slaughtered, processed, and packaged for personal consumption and/or wholesale or retail sale. The livestock must be raised on the subject farm and from 1 to 4 other cooperative farm partners.[4]

Meat Processing Facility, Regional
A larger scale facility where livestock is slaughtered, processed, and prepared for distribution for wholesale or retail sale.

Metal Fabrication Shop
A facility that is engaged in the shaping of metal and similar materials for wholesale or retail sale.

Microbrewery, production only
A facility that produces less than 15,000 barrels per year of craft malt beverages for wholesale or retail sale and consumption off the premises. Shall be considered a bona fide farming use if located on a farm and using primarily crops produced on-site.

Microbrewery with Minor Events
A facility that produces less than 15,000 barrels per year of craft malt beverages for consumption on- or off-site with limited hours for tours of the facility and tastings of the products produced on-site, and small periodic events that are expected to attract fewer than 150 people to the site. Food services may be permitted under the conditional zoning or special use permit approval.

Microbrewery with Major Events
A facility that produces less than 15,000 barrels per year of craft malt beverages for consumption on- or off-site with tours of the facility, tastings of the products produced on-site, and periodic events that are expected to attract more than 150 people to the site. Food services may be permitted under the conditional zoning or special use permit approval.

Rural Heritage Museum
A facility which stores and exhibits objects of historical, agricultural, and/or cultural interest for the purpose of educating the public about the rural heritage of Orange County and surrounding areas.

Rural Special Event
A temporary or seasonal commercial activity that occurs on a bona fide farm and which is expected to attract more than 20 people at any given time.

Saw Mill
A facility where off-site logs or timber are sawn, planed or otherwise processed into lumber or other wood products; not including the processing of timber for use on the same parcel of property.

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[4] The County Attorney's office has advised that this language is legally insufficient and must be removed.

Stockyard / Livestock Market
A facility where livestock are kept temporarily awaiting purchase and/or transport; such facilities may include enclosed pavilions, grandstands, paddocks, and stalls.

Taxidermy
The practice of preparing and preserving the skins of animals and of stuffing and mounting them in lifelike form.

Veterinary Clinic
A facility staffed by at least one licensed veterinarian for the care and treatment of large and/or small animals. Such facilities may include grooming and short-term boarding as incidental uses.

Veterinary Clinic, mobile
A mobile medical facility staffed by one or more licensed veterinarians to provide care, diagnosis, and treatment of animals in need of medical or surgical attention.

Veterinary Hospital
A facility staffed by at least one licensed veterinarian for the specialized treatment of large and/or small animals. Said facilities may provide emergency medical services during and outside of normal business hours. Overnight care may be provided when it is necessary for the medical treatment of the animal.

Winery, production only
A facility utilized for making wines for wholesale or retail sale and consumption off the premises. Shall be considered a bona fide farming use if located on a farm and using primarily crops produced on-site.

Winery with Minor Events
A facility utilized for making wines for consumption on- or off-site with limited hours for tours of the facility and tastings of the products produced on-site, and small periodic events that are expected to attract fewer than 150 people to the site. Food services may be permitted under the conditional zoning or special use permit approval.

Winery with Major Events
A facility utilized for making wines for consumption on- or off-site with tours of the facility, tastings of the products produced on-site, and periodic events that are expected to attract more than 150 people to the site. Food services may be permitted under the conditional zoning or special use permit approval.

Relevant Existing Terms, no changes proposed:

Agricultural Services
Commercial activities offering goods and services which support production of agricultural products or processing of those products to make them marketable. Examples include, but are not limited to, soil preparation, animal and farm management, landscaping and horticultural services, specialized commercial horticulture, specialized animal husbandry, biocide services, retail sales of farm/garden products, supplies and equipment, equipment rental and repair service, tack shop, farrier, blacksmith, welding shops, facilities for animal shows, animal sales and auctions, agriculture-based clubs/meeting halls, storage of agricultural supplies and products, and processing plants for agricultural products including wineries and canneries.

Camp
A recreation use which may include locations for tents, cabins, or other recreational sleeping structures, but would not include mobile homes or recreation vehicles. A camp may be owned by a profit or not-for-profit corporation.

Farming
The use of land consistent with the State of North Carolina's definition of farming, as contained in the General Statutes.

Farm, Bona Fide
The use of land meeting the criteria for "Farm" as defined by the State of North Carolina in the General Statutes.

Garden Center
Retail sales operation providing lawn and garden supplies and small equipment rental primarily for home landscaping. Typical products include, but not limited to, decorative stone, garden ornaments, decorative pots, container plant stock, and bagged or bulk sand, mulch and topsoil. Seasonal sales such as Christmas trees, pumpkins and flowers are permitted in the outdoor display area.

Retreat Center
A new or existing facility operated by a corporation or association of persons or churches for social and recreational purposes. A retreat center may be owned by a profit or not-for-profit corporation.

Rural Guest Establishments
A temporary lodging facility that is compatible to the primary land use of agriculture, forestry, open space, or otherwise rural residential activities. Rural guest establishments consist of three subcategories based on intensity and permit requirements, Bed and Breakfast, Bed and Breakfast Inn, and Country Inn, which are further defined below.

A. **Bed and Breakfast:** A private, owner-occupied dwelling in which the frequency and volume of paying guests is incidental to the primary use of the building as a private residence. One to three guestrooms are made available to transient visitors. The establishment shall not contain restaurant facilities, but may provide food service for transient guests only. (Zoning Permit)
B. **Bed and Breakfast Inn:** A business operated in a structure which is used primarily for providing overnight accommodations to the public, even though the owner or manager lives on the premises. The number of guestrooms may range from four to no more than eight. The establishment shall not contain restaurant facilities, but may provide food service for transient guests only. (Class B SUP)
C. **Country Inn:** A business, which offers accommodations and dining in a predominately rural area. Overnight accommodations are available, and a full-service restaurant provides breakfast, lunch and dinner to guests and the general public. The number of guestrooms may range from four to no more than 24. The restaurant shall contain no more than 60 seats. (Class A SUP)

2030 Comprehensive Plan Amendments

Appendix F. Relationships Between Land Use Classifications and Zoning Districts

Per the Orange County Unified Development Ordinance, zoning districts are applied to Land Use classifications and overlays in accordance with this appendix. A matrix is provided at the end of this appendix that links the zoning districts to the land use classifications and overlays listed.

TRANSITION LAND USE CLASSIFICATIONS

CHAPEL HILL AND CARRBORO TRANSITION

On November 2, 1987, a Joint Planning Agreement was adopted by Orange County and the Towns of Chapel Hill and Carrboro. The Agreement became effective on November 14, 1988, following the adoption, by Orange County, of zoning plans prepared by the two municipalities for their respective Transition Areas. The applied zoning districts are those contained in the Chapel Hill Land Development Ordinance and the Carrboro Land Use Ordinance, and are consistent with the land use plan categories contained in the Orange County Chapel Hill Carrboro Joint Planning Land Use Plan. Reference should be made to the appropriate municipal ordinance and zoning map for a description of the districts and applicable development standards. Under the terms of the Joint Planning Agreement, the Towns of Chapel Hill and Carrboro are responsible for permit administration within their respective Transition Areas.

10-YEAR TRANSITION

Identifies areas changing from rural to urban in form and density. All densities of residential development would be appropriate. Non-residential uses implemented in accordance with small area plans and/or overlay districts may be appropriate. The applied zoning districts include: R-1 (Rural Residential); R-2 (Low Intensity Residential), R-3 (Medium Intensity Residential), and R-4 (Medium Intensity Residential); and R-5 (High Intensity Residential), R-8 (High Intensity Residential), and R-13 (High Intensity Residential) residential uses, and Zoning Overlay Districts.

20-YEAR TRANSITION

Identifies areas changing from rural to urban in form and density. All densities of residential development would be appropriate. The applied zoning districts include: R-1 (Rural Residential); R-2 (Low Intensity Residential), R-3 (Medium Intensity Residential), and R-4 (Medium Intensity Residential); and R-5 (High Intensity Residential), R-8 (High Intensity Residential), and R-13 (High Intensity Residential) residential uses.

COMMERCIAL TRANSITION ACTIVITY NODE

Identifies areas changing from rural to urban in form and density. A full range of intensities of commercial development would be appropriate. The applied zoning districts include: LC-1 (Local Commercial); NC-2 (Neighborhood Commercial); CC-3 (Community Commercial); GC-4 (General Commercial); and O/I (Office/ Institutional).

COMMERCIAL-INDUSTRIAL TRANSITION ACTIVITY NODE

Identifies areas changing from rural to urban in form and density. A full range of commercial and industrial activities would be appropriate and allowed. The applied zoning districts include: I-1 (Light Industrial); I-2 (Medium Industrial); I-3 (Heavy

Industrial); LC-1 (Local Commercial); NC-2 (Neighborhood Commercial); CC-3 (Community Commercial); GC-4 (General Commercial); and O/I (Office/Institutional).

ECONOMIC DEVELOPMENT TRANSITION ACTIVITY NODE
Identifies areas along major transportation corridors that may be in proximity to 10-Year or 20-Year Transition areas of the County which have been specifically targeted for economic development activity, consisting of light industrial, distribution, flex space, office, and service/retail uses. Such areas are located adjacent to interstate and major arterial highways, and subject to special design criteria and performance standards. The applied zoning districts are EDB-1 (Economic Development Buckhorn Lower Intensity), EDB-2 (Economic Development Buckhorn Higher Intensity), EDE-1(Economic Development Eno Lower Intensity), EDE-2 (Economic Development Eno Higher Intensity), EDH-1 (Economic Development Hillsborough Linear Office), EDH-2 (Economic Development Hillsborough Limited Office), EDH-3 (Economic Development Hillsborough Limited Office with Residential), EDH-4 (Economic Development Hillsborough Office), EDH-5 (Economic Development Hillsborough Office/Flex).

RURAL LAND USE CLASSIFICATIONS

RURAL BUFFER
Only very low density residential and agricultural uses are appropriate in the Rural Buffer. The applied zoning district is RB (Rural Buffer).

RURAL RESIDENTIAL
Identifies rural areas to be developed as low intensity and low density residential. The applied zoning district is R-1 (Rural Residential).

AGRICULTURAL RESIDENTIAL
Agricultural activities and associated residential and commercial uses predominate. The applied zoning districts reflect this primary land use and include: AR (Agricultural Residential) and AS (Agricultural Services).

RURAL COMMUNITY ACTIVITY NODE
Identifies rural crossroads communities throughout the County where small scale commercial activities serving the community and surrounding area are appropriate. The applied zoning districts include: LC-1 (Local Commercial) and NC-2 (Neighborhood Commercial).

RURAL NEIGHBORHOOD ACTIVITY NODE.
Identifies areas in the County where small scale commercial uses serving the population in the surrounding area are appropriate. The applied zoning districts include: LC-1 (Local Commercial) and NC-2 (Neighborhood Commercial).

RURAL INDUSTRIAL ACTIVITY NODE
Identifies rural areas in the County where small scale industrial activities would be appropriate. The applied zoning district is I-1 (Light Industrial).

OVERLAYS

PUBLIC INTEREST AREA
These lands are considered valuable for recreational and research purposes and are afforded special treatment. The applied zoning district is PID (Public Interest District).

	Land Use Classifications & Overlays	ZONING DISTRICTS																						
		RB	AR	R-1	R-2	R-3, R-4	R-5, R-8, R-13	LC-1	NC-2	CC-3	GC-4 –	EC-5	0/I	I-1	I-2	I-3	EI	EDB-1, EDB-2, EDE-1, EDE-2, EDH-1, EDH-2, EDH-3, EDH-4, EDH-5	AS	Special Zoning Overlay District	PID	ASE-CZ	MPD-CZ	MHP-CZ
Transition	Chapel Hill Transition	Permit Administration by Municipalities under the provisions of the Joint Planning Agreement- Contact appropriate Municipality for applicable Zoning Standards																						
	Carrboro Transition																							
	10-Year Transition			◆	◆	◆	◆													◆			◆	◆
	20-Year Transition			◆	◆	◆	◆																◆	◆
	Commercial Transition Activity Node							◆	◆	◆	◆		◆									◆	◆	
	Commercial-Industrial Transition Activity Node							◆	◆	◆	◆		◆	◆	◆	◆						◆	◆	
	Economic Development Transition Activity Node																	◆					◆	
Rural	Rural Buffer	◆																				◆		◆
	Rural Residential			◆																		◆		◆
	Agricultural Residential		◆																◆			◆		◆
	Rural Community Activity Node							◆	◆													◆	◆	
	Rural Neighborhood Activity Node							◆	◆													◆		
	Rural Industrial Activity Node													◆								◆		
Overlay	Public Interest Area																				◆			

ORANGE COUNTY
BOARD OF COMMISSIONERS

ACTION AGENDA ITEM ABSTRACT
Meeting Date: June 3, 2014

Action Agenda Item No. 7-e

SUBJECT: Proposal to Create a Solid Waste Advisory Group (SWAG)

DEPARTMENT: Board of Commissioners **PUBLIC HEARING: (Y/N)** No

ATTACHMENT(S):

Proposed Task Force Composition

INFORMATION CONTACT:
Board of County Commissioners, 919-245-2130

PURPOSE: To consider creating a multijurisdictional task force of one year's duration to articulate, investigate, and propose collaborative solutions for solid waste issues confronting Orange County; the towns of Carrboro, Chapel Hill and Hillsborough; and the University of North Carolina at Chapel Hill.

BACKGROUND: Per the BOCC discussion at the May 13 work session, it is being proposed to create a multijurisdictional task force of one year's duration (from the date of the first SWAG meeting) to articulate, investigate, and propose collaborative solutions for solid waste issues confronting Orange County; the towns of Carrboro, Chapel Hill and Hillsborough; and the University of North Carolina at Chapel Hill.

The proposed task force, called the Solid Waste Advisory Group (SWAG), would consist of 12 members: eight (8) elected officials consisting of two (2) each from the County and each of the towns; two (2) from the University of North Carolina; and two residents at-large. Each elected body would select its own representatives, as would the University. The Solid Waste Advisory Group will select the two public representatives at its initial meeting from among applications solicited by the Clerk to the Board of County Commissioners' Office.

Staff from each jurisdiction, from the University, from state government, and from private waste vendors already operating in Orange County will be called upon to provide expertise as needed.

The charge to the group at the outset is to define the nature, scope, and timing of the solid waste issues to be considered, including but not limited to:

* an interlocal agreement on solid waste;
* reducing solid waste that is not recycled;
* recycling opportunities and services;
* siting a transfer station or landfill within the county;
* supporting public education on solid waste issues;

* construction and demolition waste;
* assuring long-term partnership of the entities involved through an interlocal agreement on waste handling and disposal;
* addressing equitable funding and mechanisms for establishing fees and making future joint decisions;
* future use of closed landfill sites;
* investigation of partnership possibilities involving neighboring jurisdictions;
* feasibility of innovative and cost-effective, environmentally-sound methods of disposal of solid waste beyond burial;
* potential inclusion of biosolids in long-range disposal plans;
* emergency storm debris planning
* treatment of communities impacted by siting of any facilities either within Orange County or beyond its borders to receive shipments of waste.

An interim report from the SWAG would be scheduled for the November 20, 2014 Assembly of Governments meeting. At that time short-term and long-term policy objectives and preliminary options and considerations would be articulated. Approval would be sought at that meeting to proceed on a course and within a reasonable timeframe agreed upon by the parties involved. Plans would coordinate with each government's budget process.

FINANCIAL IMPACT: To be determined.

RECOMMENDATION(S): The Manager recommends the Board:

1) consider creating a multijurisdictional task force of one year's duration to articulate, investigate, and propose collaborative solutions for solid waste issues confronting Orange County; the towns of Carrboro, Chapel Hill and Hillsborough; and the University of North Carolina at Chapel Hill;
2) plan to make BOCC appointments to the task force at the Board's June 17, 2014 regular meeting; and
3) solicit other representatives from the other jurisdictions, the University and the public over the summer break.

Position Number	Special Representation	Appointee/Designee
1	Orange County Commissioner (1)	
2	Orange County Commissioner (1)	
3	Chapel Hill Town Council Member (1)	
4	Chapel Hill Town Council Member (1)	
5	Carrboro Board of Aldermen Member(1)	
6	Carrboro Board of Aldermen Member(1)	
7	Hillsborough Board of Commissioners Member (1)	
8	Hillsborough Board of Commissioners Member (1)	
9	UNC Representatives (2)	
10		
11	Orange County Residents – At Large (2)	
12		

ORANGE COUNTY
BOARD OF COMMISSIONERS

ACTION AGENDA ITEM ABSTRACT
Meeting Date: June 3, 2014

Action Agenda Item No. 7-f

SUBJECT: Funding for Orange County's Rural Curbside Recycling Programs

DEPARTMENT: Solid Waste/Recycling **PUBLIC HEARING: (Y/N)** No

ATTACHMENT(S):
May 13, 2014 Abstract – Issues and Funding Options for Orange County's Recycling Programs

INFORMATION CONTACT:
John Roberts, 245-2318
Michael Talbert, 245-2308
Gayle Wilson, 968-2885

PURPOSE: To approve a funding source for Orange County's Rural Curbside Recycling Program.

BACKGROUND: On May 13, 2014 the Board discussed issues and funding options for the County Rural Curbside Recycling Program and provided direction to staff (see Attachment). A majority of the Board agreed to continue Rural Curbside Recycling for Fiscal 2014/2015, to serve the existing 13,700 customers and add as many new customers as possible with existing resources. The Board requested to review three funding Options, listed below, for Fiscal 2014/2015. On May 27, 2014 Chair Barry Jacobs & Vice Chair Earl McKee add a fourth Option to be considered by the Board (detailed as Option #2 below).

1. **Fund Rural Curbside Recycling Program for Fiscal 2014/2015 with Landfill Reserves.**

   To fund $728,260 from Solid Waste Unrestricted Reserves which were $3,082,630 as of June 30, 2013.

2. **Fund Rural and Urban Curbside Recycling Programs for Fiscal 2014/2015 with Landfill Reserves.**

   To fund $2,090,526 from Solid Waste Unrestricted Reserves which were $3,082,630 as of June 30, 2013.

3. **Eliminate all Recycling and Convenience Center fees and raise the County's property tax rate.**

   To replace all revenues from fees would equal $6,049,228 and require a property tax increase of 3.77 cents.

4. **Increase the Solid Waste Convenience Center fees to cover all or part of the $1,856,543 transfer from the General Fund to Solid Waste to fund Convenience Center Operations - see the table below.**

Convenience Center Fee Category	Current Fee	Increase to 33% of Remaining GF Contribution Balance	Increase to 50% of Remaining GF Contribution Balance	Increase to 67% of Remaining GF Contribution Balance	Increase to 100% of Remaining GF Contribution Balance
Rural	$40	$61	$72	$83	$102
Urban	$20	$31	$36	$41	$ 51
Multi-Family	$ 4	$ 6	$ 7	$ 8	$ 10
Revenue (97% Collection Rate)	$1,202,292	$1,840,754	$2,160,833	$2,480,912	$3,062,552

FINANCIAL IMPACT: The financial impact to the County is:

- to use $728,260 of Solid Waste Unrestricted Reserves for Option (1) above;
- to use $2,090,526 of Solid Waste Unrestricted Reserves for Option (2) above;
- to replace all revenues from Solid Waste Recycling and Convenience Center fees and raise the property tax rate by 3.77 cents from 85.8 cents to 89.57 cents to generate an additional $6,049,228 for the Solid Waste Fund for Option (3);
- to increase the Solid Waste Convenience Center fees to cover all or part of the $1,856,543 transfer from the General Fund to Solid Waste to fund Convenience Center Operations for Option (4), see the table above.

RECOMMENDATION(S): The Manager recommends that the Board fund the Rural Curbside Recycling Program by using $728,260 of Solid Waste Unrestricted Reserves for Fiscal 2014/2015 (Option 1 above).

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ORANGE COUNTY
BOARD OF COMMISSIONERS

ACTION AGENDA ITEM ABSTRACT
Meeting Date: May 13, 2014

Action Agenda Item No. 4

SUBJECT: Issues and Funding Options for Orange County's Recycling Programs

DEPARTMENT: Solid Waste/Recycling

PUBLIC HEARING: (Y/N) No

ATTACHMENT(S): (Previously Provided)
Abstract Agenda Item 7-f from May 8, 2014 Board Meeting – Issues and Funding Options for Orange County's Recycling Programs
Board members may find it beneficial to bring the May 8, 2014 meeting paper copies of Item 7-f to the May 13th work session as reference documents. Item 7-f can also be accessed electronically at http://www.co.orange.nc.us/occlerks/140508.pdf (starting on electronic page 445 of the link)

INFORMATION CONTACT:
John Roberts, 245-2318
Michael Talbert, 245-2308
Gayle Wilson, 968-2885

PURPOSE: To discuss issues and funding options for Orange County Recycling Programs.

BACKGROUND: The County's Reduce, Reuse & Recycle (3-R) Fees consists of one annual recycling fee that is billed in conjunction with the annual property tax. The fee is a Basic Availability Fee of ($47/year) that is charged to all improved properties county-wide and funds various recycling operations such as the county Toxicity Reduction Improvement Program (Household Hazardous Waste, batteries, waste oil, electronics, etc.), recycling drop-off sites, recycling at solid waste convenience centers, education and outreach, enforcement, planning, etc.

It is anticipated that the Towns will levy an Urban Curbside Fee ($59/year) and a Multi-family Fee ($19/year) to improved residential properties within incorporated municipalities and funds weekly curbside recycling service.

Not related to recycling, the County also assesses a county-wide Solid Waste Convenience Center Fee that is billed in conjunction with the annual property tax. The Unincorporated Areas Fee is ($40/year/Household), Incorporated Areas Fee is ($20/year/Household), and Multi-family Fee is ($4/year/multi-family unit). This basic Solid Waste Convenience Center Fee covers a portion of the operating costs of the County's five (5) Convenience Centers.

At the May 8, 2014 regular meeting, the Board expressed a desire to step back and review all options to fund the County's rural curbside recycling program at the May 13, 2014 Work Session. The Board noted that it was important to include the County's partners to find a comprehensive county-wide solution to recycling, which could be a component of a new Solid Waste Interlocal Agreement. It is desirable that an equitable county-wide recycling solution will be implemented by Fiscal 2015/2016 to preserve Solid Waste reserves to fund future Closure/Post Closure costs. Recycling Options that were available and discussed in 2013 have not changed. However; the Towns have agreed to levy both an Urban and Multifamily curbside recycling fee for Fiscal 2014/2015.

The Board requested the following information:

Issues to be discussed at May 13, 2014 Work Session

- Discussion of Frequently Asked Questions from the Public Hearings (see Attachment 9)
- Does the County want to continue Rural Curbside Recycling, and if so, what is the customer base - the existing rural district (13,700 customers) and/or additional customers
- How does the County fund Rural Curbside Recycling for Fiscal 2014/2015
- Recycling and Solid Waste issues with the County's partners
- Other ways to provide recycling services and look at options
- New Solid Waste Interlocal Agreement
- A stable funding source for recycling that is fair and equitable
- Discuss different options for servicing high density rural residential clusters. including costs/benefit analysis

Decisions by July 1, 2014:

- Does the County want to continue Rural Curbside Recycling, and if so, what is the customer base, the existing rural district (13,700 customers) and/or additional customers

- How does the County fund Rural Curbside Recycling for Fiscal 2014/2015

FINANCIAL IMPACT: There is no financial impact to the County in discussing funding options for the County's Recycling Programs.

RECOMMENDATION(S): The Manager recommends that the Board receive the information and provide guidance to staff. **Board members may find it beneficial to bring the May 8, 2014 meeting paper copies of Item 7-f to the May 13th work session as reference documents. Item 7-f can also be accessed electronically at http://www.co.orange.nc.us/occlerks/140508.pdf (starting on electronic page 445 of the link).**

ORANGE COUNTY
BOARD OF COMMISSIONERS
ACTION AGENDA ITEM ABSTRACT
Meeting Date: June 3, 2014

Action Agenda Item No. 7-g

SUBJECT: Orange County's Reprioritization of Transportation Projects for the Durham-Chapel Hill-Carrboro Metropolitan Planning Organization and the Triangle Area Rural Planning Organization

DEPARTMENT: Planning and Inspections **PUBLIC HEARING: (Y/N)** No

ATTACHMENT(S):

1. Resolution Reprioritizing Order of Projects for TARPO Regional Priority List
2. TARPO Project List Map
3. TARPO Project Order Reconfiguration Recommendations
4. Resolution Reprioritizing Order of Projects for DCHC MPO Priority List
5. DCHC MPO Project List Map
6. DCHC MPO Project Order Reconfiguration Recommendations

INFORMATION CONTACT:

Bret Martin, Transportation Planner, 919-245-2582
Tom Altieri, Comprehensive Planning Supervisor, 919-245-2575
Craig Benedict, Planning and Inspections Director, 919-245-2585

PURPOSE: To consider two (2) resolutions (Attachments 1 and 4) reconfiguring two (2) priority lists of transportation projects within the Durham-Chapel Hill-Carrboro Metropolitan Planning Organization (DCHC MPO) and the Triangle Area Rural Planning Organization (TARPO) planning areas for consideration of inclusion in the 2016-2022 Statewide Transportation Improvement Program (STIP).

BACKGROUND: At the BOCC's November 19, 2013 meeting, the BOCC considered and approved two (2) lists of priority transportation projects incorporating all modes to submit to TARPO and the DCHC MPO for the portion of Orange County within those organizations' respective planning areas. Those lists were subsequently submitted to each transportation planning organization for each organization's submission of projects to the State for scoring. It was determined at the November 19, 2013 meeting by the BOCC that the transportation priority lists for TARPO and the DCHC MPO should be revisited upon receipt of the State scores for each project to evaluate whether the projects should be reprioritized with the benefit of knowing their respective scores.

The lists that were considered for approval/endorsement by the BOCC were meant to serve two roles:

1) First, the lists were meant to be Orange County's official list of projects to submit for scoring by the State and to be considered for inclusion in the STIP and ultimately implemented; and
2) Second, the lists were meant to act as guides for both the Transportation Coordinating Committee (TCC) and Transportation Advisory Committee (TAC) representatives from Orange County to strategize/prioritize their assignment of local input points to projects during each organization's respective internal local input process.

The role of the priority lists serving as the County's official lists of projects to submit for scoring has been fulfilled. The scores for each project have been received and are provided in Attachments 3 and 6 for TARPO and DCHC MPO, respectively. As a continuation of Orange County's input into the STIP development process, the order of the projects in the respective lists for each transportation planning organization have been reconfigured to maximize the project programming and funding potential of Orange County-endorsed projects. In Attachments 3 and 6, the projects are listed in their new staff-recommended priority order with references to their respective rankings in the previously approved priority lists the BOCC adopted in November 2013 provided in the far right column. Attachments 2 and 5 are maps depicting the locations of each of the projects and are coded to correspond to the new staff-recommended ranking of projects reflected in the resolutions (Attachments 1 and 4). The original transportation project priority lists can be found using the following link to the minutes of the November 19, 2013 BOCC meeting:
http://server3.co.orange.nc.us:8088/weblink8/0/doc/32180/Page1.aspx

TARPO and DCHC MPO Project Ranking Policies
Since the BOCC's approval of the priority lists in November 2013, both TARPO and DCHC MPO have developed and approved project ranking methodologies that prescribe how each organization's local input points will be assigned to projects. TARPO's policy applies points to all projects across all modes based on the rank order of projects in each jurisdiction's priority list. Higher ranked projects on Orange County's list will receive the greatest number of points, and lower ranked projects will receive the fewest. As such, in order to maximize scoring output for Orange County's projects and their potential to be funded and included in the STIP, it is staff's recommendation to rank projects in priority order consistent with their rankings based on their State scores and based on Orange County's financial capacity (local match requirements, etc.) to implement such projects.

The DCHC MPO's project ranking policy is data-driven, but leaves open the possibility for the TAC to rearrange local input points based on factors such as geographic equity, knowledge of local jurisdictional needs, public input, coordination with division engineers, and maximization of the MPO's opportunities for receiving funding. Nonetheless, because the adopted policy is data-driven and is largely consistent with the State's scoring criteria, projects receiving the higher State scores are likely to be those recommended to receive local input points, while those receiving lower scores likely will not. It is also within the DCHC MPO policy to apply a certain number of local input points to each mode. Therefore, the reconfigured priority list for the DCHC MPO must be broken down by priority for each mode.

Burlington Graham MPO Prioritization Update
At its September 17, 2013 meeting, the BOCC considered and approved a list of six (6) priority transportation projects to submit to the Burlington-Graham MPO (BGMPO), including four highway projects, one transit/park-n-ride project, and one bike/pedestrian project. All of the

highway projects were subsequently included in the MPO's submission of projects to the State for scoring. For all 12 BGMPO member jurisdictions, a total of 23 highway and 20 bike/pedestrian projects were scored. The original transportation project priority lists and supporting information can be found using the following link to the September 17, 2013 BOCC meeting: http://www.co.orange.nc.us/occlerks/130917.pdf

The BGMPO will conduct public review/comment of project scoring in June and July and also meet with the Division Engineer to review the allocation of Division points. The BGMPO Transportation Advisory Committee (TAC) will review the State scoring and ranking, receive a presentation of any comments or new information at its August meeting, and give final approval of the allocation of points to projects. TAC policy allocates MPO points to the top scoring projects.

With very little funding available at the regional and division tier levels, it is doubtful that many MPO projects or any of the County's projects will be funded. Statewide tier projects are the focus. Projects related to the future Mattress Factory Road interchange were classified as Division Level projects and scored poorly. The Buckhorn Road widening from US 70 to West Ten Road also scored poorly. However, one of the highway projects (the I-85 frontage road from Ben Wilson Road to West Ten Road) has already received partial NCDOT funding as part of the Morinaga economic development effort, and the proposed park-and-ride facility in the western portion of the County will likely be funded through implementation of the Bus and Rail Investment Plan (OCBRIP) in partnership with the Piedmont Authority for Regional Transportation (PART). Staff will continue to communicate and coordinate with BOCC Chair Barry Jacobs, Orange County's representative to the BGMPO TAC, regarding the status of the County's prioritized projects in the BGMPO planning area.

FINANCIAL IMPACT: There is no immediate financial impact associated with this item except that projects specifically categorized as bicycle and pedestrian projects will require a 20 percent local match from the County and will require the County to expend any costs related to right-of-way acquisition and project management and administration. All bike and pedestrian projects require a resolution or letter of commitment from Orange County indicating the County will provide the local match if the projects are selected for funding.

RECOMMENDATION(S): The Manager recommends that the Board approve the resolutions (Attachments 1 and 4) to reconfigure the lists of priority transportation projects submitted to the TARPO and DCHC MPO, respectively.

ORANGE COUNTY BOARD OF COUNTY COMMISSIONERS

A RESOLUTION APPROVING THE RECONFIGURATION OF ORANGE COUNTY'S PRIORITY TRANSPORTATION PROJECTS FOR THE TRIANGLE AREA RURAL PLANNING ORGANIZATION (TARPO) REGIONAL PRIORITY LIST FOR THE 2016 – 2022 STATEWIDE TRANSPORTATION IMPROVEMENT PROGRAM

WHEREAS, the North Carolina Board of Transportation (BOT), every two years, prepares a Statewide Transportation Improvement Program (STIP) that identifies transportation projects to be implemented over the next seven years with State and Federal funding; and

WHEREAS, the North Carolina BOT solicits input for identifying transportation projects of local and regional importance to be included in the FY 2016-2022 STIP; and

WHEREAS, North Carolina has established Rural Planning Organizations (RPOs) to coordinate regional transportation planning in rural areas in cooperation with the North Carolina Department of Transportation (NCDOT);

WHEREAS, Orange County is a member of the Triangle Area Rural Planning Organization (TARPO) charged with developing and prioritizing proposed transportation projects that the RPO believes should be included in the STIP;

WHEREAS, Orange County gives priority to identified safety needs on existing roads and bridges, to transportation projects that encourage alternatives to automobile travel, to projects that minimize adverse impacts on the natural environment and cultural sites, and to those projects that foster economic development in the County's designated Economic Development Districts; and

WHEREAS, Orange County strongly encourages the NCDOT to design all highway projects, where appropriate, to accommodate bicycle and pedestrian traffic to provide alternative means of transportation that may result in reduced automobile traffic and related air and water impacts; and

WHEREAS, Orange County encourages the NCDOT to design all new or replacement bridges with sufficient clearance to allow wildlife to cross safely under them, and to allow pedestrian passage along any existing or planned trail-system connectors; and

WHEREAS, Orange County previously outlined its transportation needs within the TARPO planning area on November 19, 2013; and

WHEREAS, Orange County has reconfigured its transportation project priorities in ranked order within the TARPO planning area in an attachment to this resolution;

NOW, THEREFORE, BE IT RESOLVED by the Orange County Board of Commissioners that the Board endorses the following prioritized list of transportation projects in the TARPO planning area to supersede the transportation project priority list for the TARPO planning area previously approved by the Orange County Board of Commissioners on November 19, 2013, for consideration in the the FY 2016-2022 TARPO regional priority list:

1 <u>NC 54 Widening</u>: Widen NC 54 from Orange Grove Road (SR 1006) to Old Fayetteville Road (SR 1937/1107) from a two (2)-lane undivided thoroughfare to a four (4)-lane divided boulevard type thoroughfare.

DRAFT

This project was submitted and scored as a new highway project to be considered for inclusion in the TARPO regional priority list as well as the 2016-2022 STIP.

2 Buckhorn Road (SR 1114) Widening: Widen Buckhorn Road from U.S. 70 to West Ten Road (SR1144) to multiple lanes with bicycle and pedestrian facilities.

This project was previously submitted as a highway project and was reprioritized, submitted and scored as a highway project for consideration of inclusion in both the TARPO regional priority list and the BGMPO Metropolitan Transportation Improvement Program (MTIP) as well as the 2016-2022 STIP.

3 Old Greensboro Road Paved Shoulders: Widen Old Greensboro Road (SR 1005) from Carrboro's extra-territorial jurisdiction (ETJ) (near Sturbridge Lane) to the Orange/Alamance County line to include four (4)-foot paved shoulders.

This project was submitted and scored as a highway project to be considered for inclusion in the TARPO regional priority list as well as the 2016-2022 STIP.

4 Efland-Cedar Grove Road Improvements: Widen Efland-Cedar Grove Road (SR 1004) from Highland Farm Road (SR 1332) to the northern property line of the U.S. Post Office north of Carr Store Road (SR 1352) from a two (2)-lane, 20-foot cross section to a 24-foot cross section with straightening of the roadway where needed, improvements to turn lanes, and the incorporation of bicycle facilities.

This project was submitted and scored as a reprioritized highway project to be considered for inclusion in the TARPO regional priority list as well as the 2016-2022 STIP.

5 Orange Grove Road/Buckhorn Road Paved Shoulders: Widen Orange Grove Road (SR 1006) from Dairyland Road (SR 1177) to Buckhorn Road (SR 1114) and Buckhorn Road (SR 1114) from Orange Grove Road (SR 1006) to West Ten Road (SR 1144) to include four (4)-foot paved shoulders.

This project was submitted and scored as a highway project to be considered for inclusion in the TARPO regional priority list as well as the 2016-2022 STIP.

6 Orange Grove Road Paved Shoulders (From NC 54 to Arthur Minnis Road): Widen Orange Grove Road (SR 1006) from NC 54 to Arthur Minnis Road to include four (4)-foot paved shoulders.

This project was submitted and scored as a new bike project to be considered for inclusion in the TARPO regional priority list as well as the 2016-2022 STIP if the County commits the required 20% local match.

7 Dairyland Road Paved Shoulders: Widen Dairyland Road (SR 1004/1113/1177) from Union Grove Church Road (SR 1111) to Orange Grove Road (SR 1006) to include four (4)-foot paved shoulders.

This project was submitted and scored as a new bike project to be considered for inclusion in the TARPO regional priority list as well as the 2016-2022 STIP if the County commits the required 20% local match.

8 Orange Grove Road/Dodsons Crossroads: Widen Orange Grove Road (SR 1006) from I-40 to Dodsons Crossroads (SR 1102) and Dodsons Crossroads (SR 1102) from Orange Grove Road (SR 1006) to Dairyland Road (SR 1177) to include four (4)-foot paved shoulders.

DRAFT

This project was submitted and scored as a new bike project to be considered for inclusion in the TARPO regional priority list as well as the 2016-2022 STIP if the County commits the required 20% local match.

Upon motion of Commissioner _____ _____, seconded by Commissioner _____ _____, the foregoing resolution was adopted this the 3rd day of June, 2014.

I, Donna Baker, Clerk to the Board of Commissioners for the County of Orange, North Carolina, **DO HEREBY CERTIFY** that the foregoing is a true copy of so much of the proceedings of said Board at a meeting held on June 3, 2014, as relates in any way to the adoption of the foregoing and that said proceedings are recorded in the minutes of said Board.
WITNESS my hand and the seal of said County, this _____ day of _____, 2014.

_____
Clerk to the Board of Commissioners

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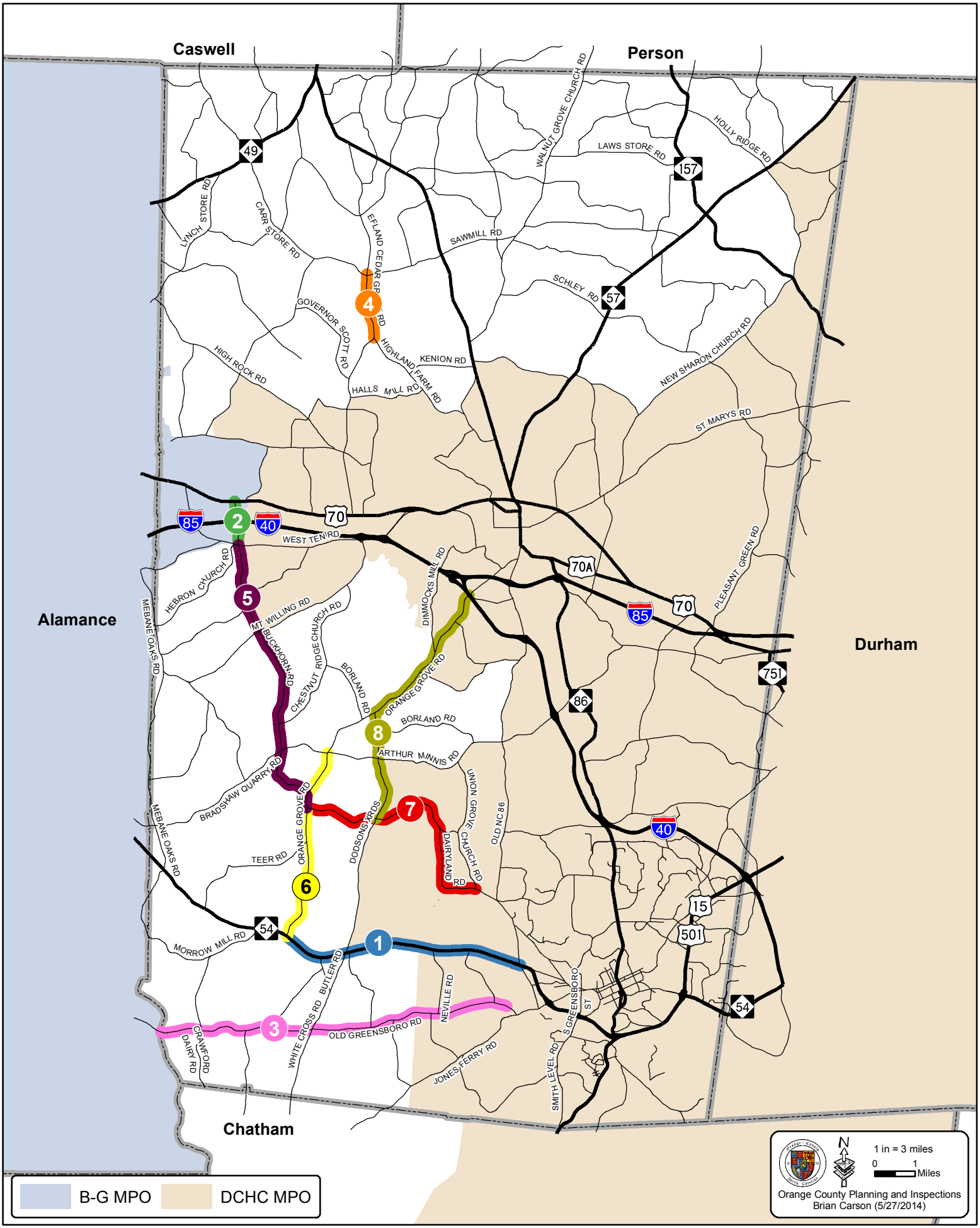
Attachment 2: TARPO Project List Map



ATTACHMENT 3: Triangle Rural Planning Organization Project Order Reconfiguration Recommendations

New Project Rank/Map ID	Project	State Score			Staff Recommendation	Old Rank
		Statewide Tier (out of 100)	Regional Tier (out of 70)	Division Tier (out of 50)		
1	NC 54 Widening from Orange Grove Road to Old Fayetteville Road	N/A	23.45	17.37	This project is moved to **priority #1** in the reconfigured list because it has the highest potential of all highway projects to be funded based on scores received from the State.	**#2**
2	Buckhorn Road Widening from U.S. 70 to West Ten Road	N/A	N/A	11.37	Project moved to **priority #2** in the reconfigured list because it has the 2nd highest potential of all highway projects to be funded based on scores received from the State.	**#3**
3	Old Greensboro Road paved shoulders from Sturbridge Lane to Alamance County line	N/A	N/A	8.44	Project moved to **priority #3** in the reconfigured list because it has the 3rd highest potential of all highway projects to be funded based on scores received from the State.	**#9**
4	Efland-Cedar Grove improvements from Highland Farm Road to north of Carr Store Road	N/A	N/A	7.49	Project moved to **priority #4** in the reconfigured list because it has the 4th highest potential of all highway projects to be funded based on scores received from the State.	**#5**
5	Orange Grove Road/Buckhorn Road paved shoulders from Dairyland Road to Buckhorn Road and Orange Grove Road to West Ten Road, respectively	N/A	N/A	6.43	Project moved to **priority #5** in the reconfigured list because it has the 5th highest potential of all highway projects to be funded based on scores received from the State.	**#8**
6	Orange Grove Road paved shoulders from NC 54 to Arthur Minnis Road	N/A	N/A	17.57	Project remains **priority #6** in the reconfigured list because it is categorized as a bikeway project requiring a 20% local match. In the reconfigured list it is the highest ranked bikeway project because it received the highest score among the Orange County-endorsed bikeway projects in the TARPO planning area.	**#6**
7	Dairyland Road paved shoulders from Union Grove Church Road to Orange Grove Road	N/A	N/A	17.40	Project remains **priority #7** in the reconfigured list because it is categorized as a bikeway project requiring a 20% local match. In the reconfigured list it is the 2nd highest ranked bikeway project because it received the 2nd highest score among all of Orange County-endorsed bikeway projects in the TARPO planning area.	**#7**
8	Orange Grove Road/Dodsons Crossroads paved shoulders from I-40 to Dodsons Crossroads and Orange Grove Road to Dairyland Road, respectively	N/A	N/A	15.09	Project moved to **priority #8** in the reconfigured list because it is categorized as a bikeway project requiring a 20% local match. In the reconfigured list it is the 3rd highest ranked bikeway project because it received the 3rd highest score among all of Orange County-endorsed bikeway projects in the TARPO planning area.	**#10**

Note: Two (2) projects were removed from the TARPO Priority List: OPT expansion vehicles to implement the Orange County Bus and Rail Investment Plan (OCBRIP) - **original project #1** and Park-and-Ride improvements at Cedar Grove Community Center (conceptual) - **original project #4**. The expansion vehicles were removed because the vehicles needed to implement the OCBRIP for FY 2016 and beyond will not be used for service in the TARPO planning area. The Cedar Grove park-and-ride project was removed because the submission of the project requires a feasibility study and other planning documents, and it was determined by staff that the site does no necessitate a park-and-ride facility but only smaller scale kiss-and-ride improvements.

ORANGE COUNTY BOARD OF COUNTY COMMISSIONERS

A RESOLUTION APPROVING THE RECONFIGURATION OF ORANGE COUNTY'S PRIORITY TRANSPORTATION PROJECTS FOR THE DURHAM-CHAPEL HILL-CARRBORO METROPOLITAN PLANNING ORGANIZATION (DCHC MPO) REGIONAL PRIORITY LIST FOR THE 2016 – 2022 TRANSPORTATION IMPROVEMENT PROGRAM

WHEREAS, the North Carolina Board of Transportation (BOT), every two years, prepares a Statewide Transportation Improvement Program (STIP) that identifies transportation projects to be implemented over the next seven years with State and Federal funding; and

WHEREAS, the North Carolina BOT solicits input for identifying transportation projects of local and regional importance to be included in the FY 2016-2022 STIP; and

WHEREAS, the DCHC MPO Transportation Advisory Committee is charged with the development of a regional priority list and Metropolitan Transportation Improvement Program (MTIP); and

WHEREAS, Orange County is a member jurisdiction of the DCHC MPO; and

WHEREAS, Orange County gives priority to identified safety needs on existing roads and bridges, to transportation projects that encourage alternatives to automobile travel, to projects that minimize adverse impacts on the natural environment and cultural sites, and to those projects that foster economic development in the County's designated Economic Development Districts; and

WHEREAS, Orange County strongly encourages the North Carolina Department of Transportation (NCDOT) to design all highway projects, where appropriate, to accommodate bicycle and pedestrian traffic to provide alternative means of transportation that may result in reduced automobile traffic and related air and water impacts; and

WHEREAS, Orange County encourages the NCDOT to design all new or replacement bridges with sufficient clearance to allow wildlife to cross safely under them, and to allow pedestrian passage along any existing or planned trail-system connectors; and

WHEREAS, Orange County previously outlined its transportation needs within the DCHC MPO planning area on November 19, 2013; and

WHEREAS, Orange County has reconfigured its transportation project priorities in ranked order by mode within the DCHC MPO planning area in an attachment to this resolution;

NOW, THEREFORE, BE IT RESOLVED by the Orange County Board of Commissioners that the Board endorses the following prioritized list of transportation projects by mode in the DCHC MPO planning area to supersede the transportation project priority list for the DCHC MPO planning area previously approved by the Orange County Board of Commissioners on November 19, 2013, for consideration in the FY 2016-2022 DCHC MPO regional priority list and MTIP.

Highway Projects:

1 <u>South Churton Street (Old NC 86) Improvements:</u> Widen South Churton Street (SR 1009) from I-40 to U.S. 70 Business to multiple lanes with congestion management, limited access, bicycle and pedestrian, and aesthetic improvements.

This project was submitted and scored as a reprioritized highway project to be considered for inclusion in the DCHC MPO regional priority list and MTIP as well as the 2016-2022 STIP.

2 Orange Grove Road Extension: Extend Orange Grove Road (SR 1006) from the east side of South Churton Street (SR 1009) to U.S. 70 Business.

This project was submitted and scored as a reprioritized highway project to be considered for inclusion in the DCHC MPO regional priority list and MTIP as well as the 2016-2022 STIP.

3 NC 86 Improvements North of Hillsborough: Widen NC 86 from U.S. 70 Bypass to north of NC 57 to four (4) lanes with intersection improvements at U.S. 70 Bypass and NC 57.

This project was submitted and scored as a reprioritized highway project to be considered for inclusion in the DCHC MPO regional priority list and MTIP as well as the 2016-2022 STIP.

4 U.S. 70 East/I-85 Connector: Modify the I-85 Connector (SR 1239) interchange at U.S. 70 to provide access from all directions.

This project was submitted and scored as a reprioritized highway project to be considered for inclusion in the DCHC MPO regional priority list and MTIP as well as the 2016-2022 STIP.

5 Eno Mountain Road/Mayo Street at Orange Grove Road: Realign the intersection of Eno Mountain Road (SR 1148) and Mayo Street (SR 1192) with Orange Grove Road (SR 1006) and make safety improvements.

This project was submitted and scored as a reprioritized highway project for consideration of inclusion in the DCHC MPO regional priority list and MTIP as well as the 2016-2022 STIP.

6 Homestead Road Bike Lanes and Sidewalks: Improve Homestead Road (SR 1777) from Old NC 86 (SR 1009) to NC 86 to include bicycle lanes and sidewalks in sections of the corridor where they do not exist.

This project was submitted and scored as a reprioritized highway project for consideration of inclusion in the DCHC MPO regional priority list and MTIP as well as the 2016-2022 STIP.

7 I-40 Widening: Widen I-40 from four (4) lanes to six (6) lanes from the I-40/I-85 interchange to the Durham County line.

This project was submitted and scored as a reprioritized highway project for consideration of inclusion in the DCHC MPO regional priority list and MTIP as well as the 2016-2022 STIP.

8 I-85 Widening: Widen I-85 from four (4) lanes to six (6) lanes from the I-40/I-85 interchange to the Durham County line.

This project was submitted and scored as a reprioritized highway project for consideration of inclusion in the DCHC MPO regional priority list and MTIP as well as the 2016-2022 STIP.

9 Eubanks Road Bike Lanes: Construct bicycle lanes on Eubanks Road (SR 1727) from Old NC 86 (SR 1009) to NC 86.

This project was submitted and scored as a highway project for consideration of inclusion in the DCHC MPO regional priority list and MTIP as well as the 2016-2022 STIP.

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Bike/Pedestrian Projects:

1 Mt. Carmel Church Road Bike/Pedestrian Improvements: Construct bike lanes and sidewalks from US 15/501 to Bennett Road.

This project was submitted and scored as a new bike/ped project for consideration of inclusion in the DCHC MPO regional priority list and MTIP as well as the 2016-2022 STIP. In order for the project to be funded, the County must commit to providing the required 20% local match and agree to locally administer the project.

2 Mt. Carmel Church Road Bike Lanes: Construct bike lanes from Bennett Road to the Chatham County line.

This project was submitted and scored as a new bike project for consideration of inclusion in the DCHC MPO regional priority list and MTIP as well as the 2016-2022 STIP. In order for the project to be funded, the County must commit to providing the required 20% local match and agree to locally administer the project.

3 Orange High School Road/Harold Latta Road Sidewalk Improvements: Construct a sidewalk along the west side of Orange High School Road from Harold Latta Road to U.S. 70, construct a sidewalk along the south side of Harold Latta Road from Cloverfield Drive to Orange Grove Road, install high visibility crosswalks and in-road signage at school entrances and exits on Orange Grove Road, and construct a sidewalk along entrance roads to CW Stanford Middle School.

This project was submitted and scored as a new pedestrian project for consideration of inclusion in the DCHC MPO regional priority list and MTIP as well as the 2016-2022 STIP. The project was submitted as a Safe Routes to School (SRTS)-eligible project; however, if it is not funded as an SRTS project, the County will be required to commit a 20% local match and must locally administer the project.

4 Orange Grove Road/I-40 Pedestrian Bridge: Construct a pedestrian bridge over I-40 alongside Orange Grove Road (SR 1006), construct a sidewalk along the north side of Orange Grove Road (SR 1006) from the pedestrian bridge to Timbers Drive, construct sidewalks along both sides of New Grady Brown School Road with a midblock crossing, and construct a sidewalk along one side of Oakdale Drive from Cheshire Drive to Orange Grove Road.

This project was submitted and scored as a new pedestrian project for consideration of inclusion in the DCHC MPO regional priority list and MTIP as well as the 2016-2022 STIP. The project was submitted as a Safe Routes to School (SRTS)-eligible project; however, if it is not funded as an SRTS project, the County will be required to commit a 20% local match and must locally administer the project.

5 Dairyland Road Paved Shoulders: Widen Dairyland Road (SR 1004/1113/1177) from Union Grove Church Road (SR 1111) to Orange Grove Road (SR 1006) to include four (4)-foot paved shoulders.

This project was submitted and scored as a new bike project for consideration of inclusion in the DCHC MPO regional priority list and MTIP as well as the 2016-2022 STIP. In order for the project to be funded, the County must commit to providing the required 20% local match and agree to locally administer the project.

6 Trail Connection from English Hill Lane to Buttonwood Drive: Construct a multi-use path connecting English Hill Lane to Buttonwood Drive.

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This project was submitted and scored as a new pedestrian project for consideration of inclusion in the DCHC MPO regional priority list and MTIP as well as the 2016-2022 STIP. The project was submitted as a Safe Routes to School (SRTS)-eligible project; however, if it is not funded as an SRTS project, the County will be required to commit a 20% local match and must locally administer the project.

7 Trail Connection from Patriot's Pointe to Timbers Drive: Construct a multi-use path connecting the southwest corner of Patriots Pointe to Timbers Drive to shorten walking distances for pedestrians.

This project was submitted and scored as a new pedestrian project for consideration of inclusion in the DCHC MPO regional priority list and MTIP as well as the 2016-2022 STIP. The project was submitted and scored as a Safe Routes to School (SRTS)-eligible project; however, if it is not funded as an SRTS project, the County will be required to commit a 20% local match and agree to locally administer the project.

Transit Projects:

Request/purchase three (3), 25-foot, 18-passenger light transit vehicles to accommodate bus service expansion as recommended in the Orange County Bus and Rail Investment Plan (OCBRIP) and the draft Five-Year Orange County Bus Service Expansion Program currently under development.

1 Expansion Vehicle #1 for FY 2016: This project was submitted and scored as a transit project for consideration of inclusion in the DCHC MPO regional priority list and MTIP as well as the 2016-2022 STIP.

2 Expansion Vehicle #2 for FY 2016: This project was submitted and scored as a transit project for consideration of inclusion in the DCHC MPO regional priority list and MTIP as well as the 2016-2022 STIP.

3 Expansion Vehicle #3 for FY 2017: This project was submitted and scored as a transit project for consideration of inclusion in the DCHC MPO regional priority list and MTIP as well as the 2016-2022 STIP.

Rail Project:

1 Hillsborough Train Station: Construct a train station in Hillsborough and implement AMTRAK service.

This project was submitted and scored as a new rail project by Triangle Transit for consideration of inclusion in the DCHC MPO regional priority list and MTIP as well as the 2016-2022 STIP.

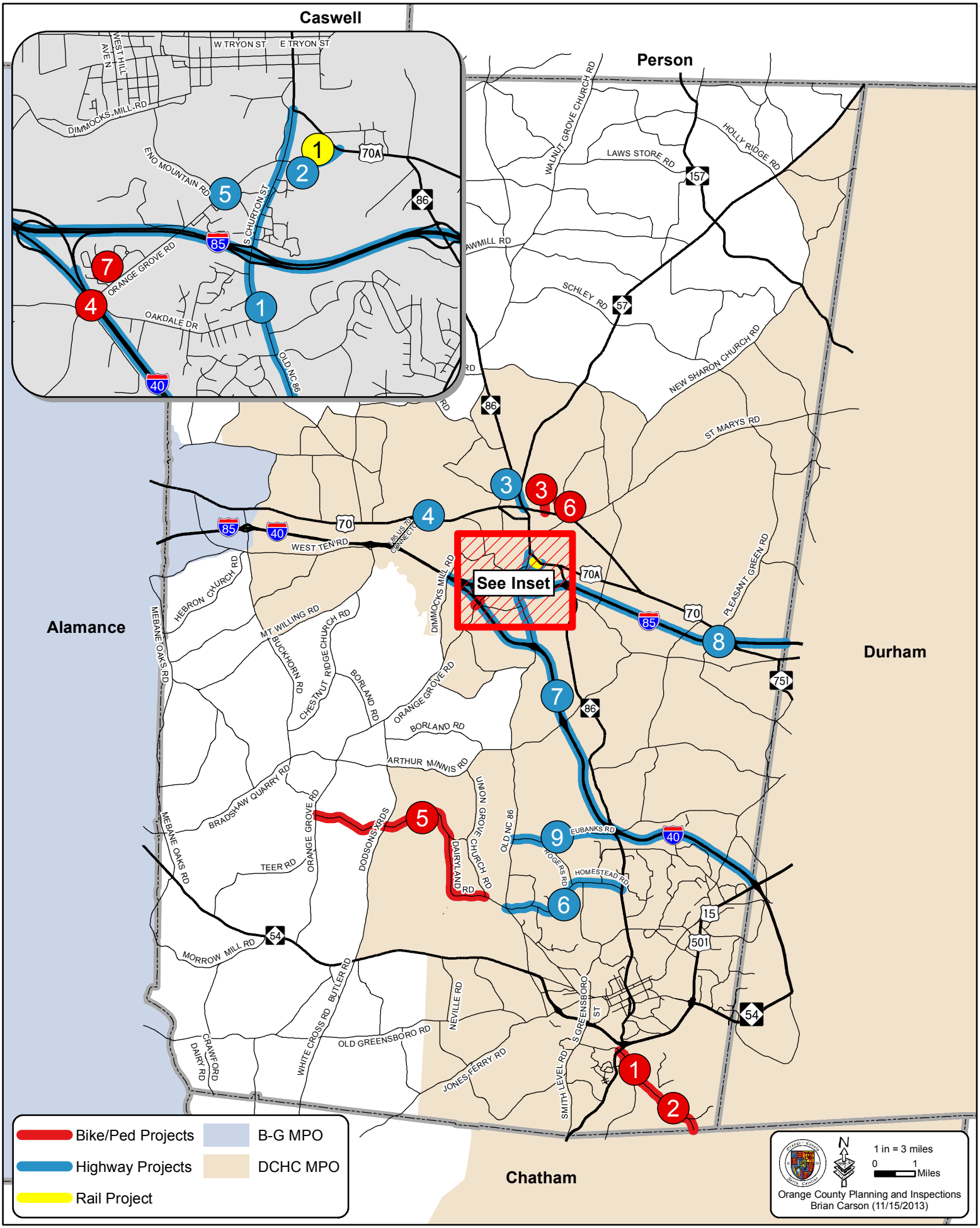
Upon motion of Commissioner _____ _____, seconded by Commissioner _____ _____, the foregoing resolution was adopted this the 3rd day of June, 2014.

I, Donna Baker, Clerk to the Board of Commissioners for the County of Orange, North Carolina, **DO HEREBY CERTIFY** that the foregoing is a true copy of so much of the proceedings of said Board at a meeting held on June 3, 2014, as relates in any way to the adoption of the foregoing and that said proceedings are recorded in the minutes of said Board.
WITNESS my hand and the seal of said County, this _____ day of _____, 2014.

_____
Clerk to the Board of Commissioners

DRAFT

Attachment 5: DCHC MPO Project List Map



ATTACHMENT 6: DCHC MPO Project Order Reconfiguration Recommendations

New Project Rank/Map ID	Project		State Score			Staff Recommendation	Old Rank
			Statewide Tier (out of 100)	Regional Tier (out of 70)	Division Tier (out of 50)		
HIGHWAY PROJECTS							
1	South Churton Street (Old NC 86) Improvements from I-40 to U.S. 70 Business		N/A	N/A	22.36	Project becomes **highway priority #1** in the reconfigured list because it has the 2nd highest potential of all highway projects to be funded based on scores received from the State.	**#5**
2	Orange Grove Road extension from east side of South Churton Street to U.S. 70 Business		N/A	N/A	23.67	Project becomes **highway priority #2** in the reconfigured list because it has the highest potential of all highway projects to be funded based on scores received from the State.	**#7**
3	Widen NC 86 from U.S. 70 bypass to north of NC 57		N/A	24.16	19.46	Project becomes **highway priority #3** in the reconfigured list because it has the 3rd highest potential of all highway projects to be funded based on scores received from the State.	**#8**
4	U.S. 70 East/I-85 Connector – improve interchange to provide access from all directions		N/A	7.34	4.90	Project becomes **highway priority #4** in the reconfigured list because of the magnitude of importance of the project for Orange County commuters/motorists; however, the project did not score well relative to other Orange County-endorsed highway projects.	**#6**
5	Eno Mountain Road and Mayo Street intersection realignment at Orange Grove Road		N/A	N/A	5.10	Project becomes **highway priority #5** in the reconfigured list because of its relative importance to local Orange County commuters/motorists; however, the project did not score well relative to other Orange County-endorsed highway projects.	**#11**
6	Homestead Road bike lanes and sidewalks from Old NC 86 to NC 86		N/A	N/A	10.37	Project becomes **highway priority #6** in the reconfigured list because it has little potential of all highway projects to be funded based on scores received from the State and because of its lack of relative importance to Orange County commuters/motorists.	**#12**
7	I-40 Widening		41.89	30.18	23.59	Project becomes **highway priority #7** in the reconfigured list because its likelihood for funding is primarily based on its Statewide Tier score, which is 100% data driven and does not involve local input points. The project is eligible for funding in the regional and division tiers; however, because of the high cost of the project, staff recommends against supporting the project for regional or division tier funding.	**#14**
8	I-85 Widening	From east of SR 1709 to the Durham County line	27.92	23.01	18.15	Projects becomes **highway priority #8** in the reconfigured list because its likelihood for funding is primarily based on its Statewide Tier score, which is 100% data driven and does not involve local input points. The project is eligible for funding in the regional and division tiers; however, because of the high cost of the project, staff recommends against supporting the project for regional or division tier funding.	**#15**
		From SR 1006 near Hillsborough to east of SR 1709	25.07	20.27	16.14		
9	Eubanks Road bike lanes from Old NC 86 to NC 86		N/A	N/A	11.75	Project becomes **highway priority #9** in the reconfigured list because of its unlikelihood of for funding based on State scores and its relative insignificance to Orange County commuters/motorists among all Orange County-endorsed highway projects.	**#18**
BIKE/PEDESTRIAN PROJECTS							
1 and 2	Mt. Carmel Church Road bike lanes and sidewalks	Bike lanes and sidewalks from U.S. 15-501 to Bennett Road	N/A	N/A	23.06	Project becomes **bike/ped project priority #1** in the reconfigured list because it scored the highest among all Orange County-endorsed bike/ped projects in the DCHC MPO planning area and is part of a Statewide bicycle route. Project requires a local match commitment of 20% of project cost to be funded and must be locally administered.	**#20**
		Bike lanes from Bennett Road to Chatham County line	N/A	N/A	18.57	Project becomes **bike/ped priority #2** in the reconfigured list because it complements and completes bike/ped project priority #1 by providing a connection to prioritized bike lane improvements in Chatham County and is part of a Statewide bicycle route. It is also the 2nd highest scoring of all Orange County-endorsed bike/ped projects in the DCHC MPO planning area that have no formidable barriers to implementation. Project requires a local match commitment of 20% of project cost to be funded and must be locally administered.	
3	Orange High School Road/Harold Latta Road Sidewalk Improvements		N/A	N/A	18.06	Project becomes **bike/ped priority #3** in the reconfigured list because it received a relatively higher score among all of Orange County-endorsed bike/ped projects in the DCHC MPO planning area and has fewer barriers to implementation such as right-of-way acquisition requirements. Project generally requires a local match commitment of 20% of project cost to be funded and must be locally administered, except as a Safe Routes to School, which may be funded at 100%.	**#4**

ATTACHMENT 6: DCHC MPO Project Order Reconfiguration Recommendations

New Project Rank/Map ID	Project		State Score			Staff Recommendation	Old Rank
4	Orange Grove Road/I-40 pedestrian bridge and supporting sidewalk improvements		N/A	N/A	17.44	Project becomes **bike/ped priority #4** in the reconfigured list because it received a relatively higher score among all of Orange County-endorsed bike/ped projects in the DCHC MPO planning area that have fewer barriers to implementation such as right-of-way acquisition requirements. Project generally requires a local match commitment of 20% of project cost to be funded and must be locally administered, except as a Safe Routes to School, which may be funded at 100%.	**#1**
5	Dairyland Road paved shoulders from Union Grove Church Road to Orange Grove Road		N/A	N/A	17.40	Project becomes **bike/ped priority #5** in the reconfigured list because it is ineligible for Safe Routes to School funding and received a relatively lower score among all of Orange County-endorsed bike/ped projects in the DCHC MPO planning area. Project generally requires a local match commitment of 20% of project cost to be funded and must be locally administered.	**#19**
6	Trail Connection from English Hill Lane to Buttonwood Drive		N/A	N/A	23.05	Project becomes **bike/ped priority #6** in the reconfigured list because it presents formidable barriers to implementation such as 100% right-of-way acquisition of private property. Project generally requires a local match commitment of 20% of project cost to be funded and must be locally administered, except as a Safe Routes to School, which may be funded at 100%.	**#17**
7	Trail Connection from Patriots Pointe to Timbers Drive		N/A	N/A	20.57	Project becomes **bike/ped priority #7** in the reconfigured list because it presents formidable barriers to implementation such as 100% right-of-way acquisition of private property. Project generally requires a local match commitment of 20% of project cost to be funded and must be locally administered, except as a Safe Routes to School, which may be funded at 100%.	**#16**
TRANSIT PROJECTS							
1, 2 and 3	Orange Public Transportation expansion vehicles to implement the Orange County Bus and Rail Investment Plan (OCBRIP)	U.S. 70 Midday expansion vehicle – FY 2016	N/A	N/A	4.24	Project becomes **transit project #1** in the reconfigured list because of its immediate need.	**#2**
		Hillsborough Circulator expansion vehicle- FY 2016	N/A	N/A	4.75	Project becomes **transit project #2** in the reconfigured list because of its immediate need.	
		Hillsborough Circulator expansion vehicle – FY 2017	N/A	N/A	3.97	Project becomes **transit project #3** in the reconfigured list because of its longer term need and because it received the lowest score of all Orange County transit projects.	
RAIL PROJECT							
1	Hillsborough Train Station		N/A	N/A	18.97	Project reprioritized as Orange County's only endorsed rail project priority.	**#10**

Note: Three (3) projects were removed from the DCHC MPO priority list: Park-and-Ride Improvements in Efland (conceptual) – **original project #3**; Park-and-Ride Improvements in Hillsborough – **original project #9**; and Buckhorn Economic Development District/Mebane Area Park-and-Ride Improvements – **original project #13**. The park-and-ride projects were removed from the priority list because the submission of these projects requires a feasibility study and other planning documents. It was also determined by staff that the Efland site does not necessitate large-scale park-and-ride improvements. The implementation of a short-term Mebane area park-and-ride facility is underway, and Orange County and Triangle Transit are working with PART to construct a long-term facility. The implementation of a short-term park-and-ride facility in Hillsborough has been executed, and a long-term facility will require a feasibility study to secure State funding.

ORANGE COUNTY
BOARD OF COMMISSIONERS

ACTION AGENDA ITEM ABSTRACT
Meeting Date: June 3, 2014

Action Agenda Item No. 11-a

SUBJECT: Chapel Hill Orange County Visitors Bureau – Appointment

DEPARTMENT: Board of Commissioners

PUBLIC HEARING: (Y/N) No

ATTACHMENT(S): Under Separate Cover
Membership Roster
Recommendation
Application for Person Recommended
Applicant Interest List
Applications of Persons on the Interest List

INFORMATION CONTACT:
Clerk's Office, 245-2130

PURPOSE: To consider making an appointment to the Chapel Hill Orange County Visitors Bureau.

BACKGROUND: The following information is for Board consideration:

- Appointment to a partial term (Position #4) UNC Chapel Hill for Dr. Aaron Bachenheimer ending 12/31/2015. He will be completing the term for Laura Hayes Morgan who recently resigned.

Position No.	Name	Representation	Expiration Date
4	Dr. Aaron Bachenheimer	UNC Chapel Hill	12/31/2015

FINANCIAL IMPACT: None.

RECOMMENDATION(S): The Board will consider making an appointment to the Chapel Hill Orange County Visitors Bureau.

Board and Commission Members

And Vacant Positions

Chapel Hill/Orange County Visitors Bureau

Meeting Times: 8:00 a.m. third Wed., monthly, no meeting in July/December
Terms: 2
Contact Person: Tina Fuller
Meeting Place: location varies
Positions: 17
Length: 3 years
Contact Phone: 919-968-2060

Description: All members are appointed by the Board of Commissioners. The Visitors Bureau is charged with developing and coordinating visitor services in Orange County. It also implements marketing programs that will enhance the economic activity and quality of life in the community.

1	Mr. Lee Storrow 208 Barclay Road Chapel Hill NC 27516	Day Phone: Evening Phone: FAX: E-mail: LeeStorrow.ch@gmail.com	Sex: Male Race: Township: Resid/Spec Req: At-Large Special Repr: Chapel Hill Town Council	First Appointed: 11/01/2013 Current Appointment: 11/01/2013 Expiration: 12/31/2015 Number of Terms: 1		
2	Mr. Greg Overbeck 205 Zapata Lane Chapel Hill NC 27517	Day Phone: 919-929-1262 Evening Phone: FAX: 919-929-0780 E-mail: greg@chapelhillrestaurantgroup.com	Sex: Male Race: Caucasian Township: Chapel Hill Resid/Spec Req: At-Large Special Repr: Chapel Hill-Carrboro Chamber of Commerce	First Appointed: 11/06/2008 Current Appointment: 03/22/2012 Expiration: 12/31/2014 Number of Terms: 2		
3	Mr. Jim Parker 1908 Terry Road Hillsborough NC 27278	Day Phone: 919-732-3883 Evening Phone: FAX: 919-732-6676 E-mail: james.parker@summit-engineer.com	Sex: Male Race: Township: Little River Resid/Spec Req: At-Large Special Repr: Orange County/Hillsborough Chamber of Com	First Appointed: 01/27/2009 Current Appointment: 03/22/2012 Expiration: 12/31/2014 Number of Terms: 2		
4	Dr. Aaron Bachenheimer 340 Summer Walk Circle Chapel Hill NC 27517	Day Phone: 919-843-5827 Evening Phone: FAX: E-mail: bachenhe@email.unc.edu	Sex: Male Race: Caucasian Township: Chapel Hill Resid/Spec Req: At-Large Special Repr: UNC- Chapel Hill	First Appointed: 05/15/2014 Current Appointment: 05/15/2015 Expiration: 12/31/2015 Number of Terms: 1		
5	VACANT	Day Phone: Evening Phone: FAX: E-mail:	Sex: Race: Township: Resid/Spec Req: At-Large Special Repr: Economic Development Commission-Orange	First Appointed: Current Appointment: Expiration: 12/31/2014 Number of Terms:		

Board and Commission Members

And Vacant Positions

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Meeting Place: location varies | Positions: 17 | Length: 3 years | Contact Phone: 919-968-2060

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6	Mrs. Karen DeHart 102 Old Larkspur Way Chapel Hill NC 27516	Day Phone: 919-240-7369 Evening Phone: FAX: 919-240-7397 E-mail: karen@nchsaa.org	Sex: Female Race: Caucasian Township: Chapel Hill Resid/Spec Req: At-Large Special Repr: NC High School Athletic Association	First Appointed: 02/15/2011 Current Appointment: 12/10/2013 Expiration: 12/31/2016 Number of Terms: 2		
7	Mr. Michael Gering 158 W. King Street Hillsborough NC 27278	Day Phone: Evening Phone: FAX: E-mail: mike.gering@hillsboroughnc.org	Sex: Male Race: Caucasian Township: Resid/Spec Req: Hillsborough Twnsp Special Repr: Town of Hillsborough Board of Commissioner	First Appointed: 11/04/2010 Current Appointment: 11/04/2010 Expiration: 12/31/2016 Number of Terms: 2		
8	Mr. Anthony Carey Chair 1152 Newberry Dr. Mebane NC 27302	Day Phone: 919-929-4000 Evening Phone: FAX: 919-968-8527 E-mail: acarey@sienahotel.com	Sex: Male Race: Caucasian Township: Alamance County Resid/Spec Req: At-Large Special Repr: O/C Lodging Assoc.	First Appointed: 11/05/2009 Current Appointment: 04/23/2013 Expiration: 12/31/2015 Number of Terms: 2		
9	Michelle Johnson 10 Center Street Carrboro NC 27510	Day Phone: 919-260-2145 Evening Phone: FAX: E-mail: michelleforcarrboro@gmail.com	Sex: Race: Township: Resid/Spec Req: At-Large Special Repr: Carrboro Board of Aldermen.	First Appointed: 01/02/2014 Current Appointment: 01/02/2014 Expiration: 12/31/2016 Number of Terms: 1		
10	Mr. David Gephart 1401 Poplar Lane Hillsborough NC 27278	Day Phone: 919-656-7104 Evening Phone: FAX: 919-732-9953 E-mail: dave@gephartmarketing.com	Sex: Male Race: Caucasian Township: Eno Resid/Spec Req: At-Large Special Repr: Alliance/Hist.Hillsborough	First Appointed: 12/11/2007 Current Appointment: 03/22/2012 Expiration: 12/31/2014 Number of Terms: 2		

Board and Commission Members

And Vacant Positions

Chapel Hill/Orange County Visitors Bureau

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Meeting Place: location varies | Positions: 17 | Length: 3 years | Contact Phone: 919-968-2060

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11	Mr Mark Sherburne 524 Highgrove Drive Chapel Hill NC 27516	Day Phone: 919-698-5996 Evening Phone: FAX: E-mail: mandmsherburne@nc.rr.com	Sex: Male Race: Caucasian Township: Chapel Hill Resid/Spec Req: At-Large Special Repr: O/C Lodging Assoc.	First Appointed: 09/06/2012 Current Appointment: 04/23/2013 Expiration: 12/31/2015 Number of Terms: 1		
12	Ms. Penny Rich 109 Oldham Place Chapel Hill NC 27516	Day Phone: 919-428-5952 Evening Phone: FAX: E-mail: prich@orangecountync.gov	Sex: Female Race: Caucasian Township: Chapel Hill Resid/Spec Req: At-Large Special Repr: O.C. BOCC	First Appointed: 02/05/2013 Current Appointment: 02/05/2013 Expiration: 12/31/2014 Number of Terms:		
13	Ms. Deborah Hepp 20 Dogwood Acres Drive Chapel Hill NC 27516	Day Phone: 919-260-4495 Evening Phone: FAX: E-mail: debbie@ballyhoostudio.com	Sex: Female Race: Caucasian Township: Chapel Hill Resid/Spec Req: At-Large Special Repr: O.C. Arts Commission	First Appointed: 03/19/2014 Current Appointment: 03/19/2014 Expiration: 12/31/2017 Number of Terms: 1		
14	VACANT	Day Phone: Evening Phone: FAX: E-mail:	Sex: Race: Township: Resid/Spec Req: Ex-officio Special Repr: Economic Development Staff - Town of Chap	First Appointed: Current Appointment: Expiration: 06/30/2014 Number of Terms:		
15	Ms Annette Stone 105 Fidelity Street Unit 49A Carrboro NC 27510	Day Phone: 919 918 7319 Evening Phone: FAX: E-mail: astone@townofcarrboro.org	Sex: Female Race: Caucasian Township: Chapel Hill Resid/Spec Req: Ex-officio Special Repr: Economic Development Staff - Town of Carrb	First Appointed: 04/23/2013 Current Appointment: 04/23/2013 Expiration: 06/30/2014 Number of Terms: 1		

Board and Commission Members

And Vacant Positions

Chapel Hill/Orange County Visitors Bureau

Meeting Times: 8:00 a.m. third Wed., monthly, no meeting in July/December
Terms: 2
Contact Person: Tina Fuller
Meeting Place: location varies
Positions: 17
Length: 3 years
Contact Phone: 919-968-2060

Description: All members are appointed by the Board of Commissioners. The Visitors Bureau is charged with developing and coordinating visitor services in Orange County. It also implements marketing programs that will enhance the economic activity and quality of life in the community.

16 **Ms. Meg McGurk**

308 West Rosemary Street, Suite 202
Chapel Hill NC 27516

Day Phone: 919-967-9440
Evening Phone:
FAX:
E-mail: meg@downtownchapelhill.com

Sex: Undesignat
Race: Undesignated
Township: Chapel Hill
Resid/Spec Req: Ex-officio
Special Repr: Chapel Hill Downtown Partnership Staff

First Appointed: 04/23/2013
Current Appointment: 04/23/2013
Expiration: 06/30/2014
Number of Terms: 1

17 **Mr. Lee Pavao**

The Gables, 620 Airport Road, Unit 503
Chapel Hill NC 27514

Day Phone: 919-942-4682
Evening Phone:
FAX: 919-942-6511
E-mail: lee@thecanaryperch.com

Sex: Male
Race: Caucasian
Township: Chapel Hill
Resid/Spec Req: At-Large
Special Repr: At-Large

First Appointed: 04/23/2013
Current Appointment: 04/23/2013
Expiration: 12/31/2015
Number of Terms: 1

Thom Freeman

From: Laurie Paolicelli
Sent: Thursday, May 15, 2014 11:30 AM
To: Tina Fuller; Thom Freeman
Subject: RE: Chapel Hill/Orange County Board of Directors/changes

Thanks.

We do not have a vice chair. We anticipate Mr. Parker being nominated and elected next week but that has not yet happened.

Laurie Paolicelli
Executive Director
Chapel Hill/Orange County Visitors Bureau
501 W. Franklin Street
Chapel Hill, NC 27516
(919)968-2064
lpaolicelli@visitchapelhill.org

From: Tina Fuller
Sent: Thursday, May 15, 2014 11:00 AM
To: Thom Freeman
Cc: Laurie Paolicelli
Subject: FW: Chapel Hill/Orange County Board of Directors/changes

Hi Thom,

We have had some recent changes to our board:

Laura Hayes Morgan has resigned her seat representing UNC-Chapel Hill; Dr. Aaron Bachenheimer has been designated to complete her 2nd term which expires 12/31/15. His information is attached.

Current board member Jim Parker, representing the Hillsborough/Orange County Chamber, has been elected to assume Vice Chair duties.

Let me know if you need anything further

Thanks
Tina

Tina Fuller
Chapel Hill/Orange County Visitors Bureau
501 W. Franklin Street * Chapel Hill, NC * 27516
919/245-4325
www.visitchapelhill.org
Visit Chapel Hill

Volunteer Application
Orange County Advisory Boards and Commissions

Name:	Dr. Aaron Bachenheimer
Name Called:	
Home Address:	340 Summer Walk Circle Chapel Hill NC 27517
Phone (Day):	919-843-5827
Phone (Evening):	823-773-0099
Phone (Cell):	823-773-0099
Email:	bachenhe@email.unc.edu
Place of Employment:	UNC Chapel Hill
Job Title:	Director of fraternity & sorority life and communi
Year of OC Residence:	2014
Township of Residence:	Chapel Hill
Zone of Residence:	
Sex:	Male
Ethnic Background:	Caucasian

Community Activities/Organizational Memberships:
Board of advisors - Orange County Habitat.

Past Service on Orange County Advisory Boards:
None

Boards/Commissions applied for:

Supplemental Questions:

Other Comments:

This application was current on: 5/15/2014 1:32:41 PM **Date Printed:** 5/16/2014

Applicant Interest Listing

by Board Name and by Applicant Name

Chapel Hill/Orange County Visitors Bureau

Contact Person: Tina Fuller
Contact Phone: 919-968-2060

Ms. Lucia Apollo Shaw

5605 Hideaway Drive
Chapel Hill NC 27516

Day Phone: 9195931026
Evening Phone: 9195931026
Cell Phone: 9195931026
E-mail: lshaw@hire-works.com

Sex: Female
Race: Caucasian
Township: Chapel Hill
Date Applied: 01/12/2014

Skills:
Also Serves On:

Ms. Libbie Hough

5401 Hough Road
Hillsborough NC 27278

Day Phone: 919-967-8070
Evening Phone: 919-967-0469
Cell Phone:
E-mail: libbiehough@cmatters.org

Sex: Female
Race: Caucasian
Township: Bingham
Date Applied: 02/25/2014

Skills: Chamber of Commerce
Also Serves On:
Skills: Marketing Communications
Also Serves On:
Skills: Mental Health Advocate
Also Serves On:
Skills: School Volunteer
Also Serves On:

Mr. Art Menius

6627 Maynard Farm Rd
Chapel Hill NC 27516

Day Phone: 919-929-2787
Evening Phone: 443-605-4355
Cell Phone: 443-605-4355
E-mail: director@artscenterlive.org

Sex: Male
Race: Caucasian
Township: Bingham
Date Applied: 12/23/2013

Skills:
Also Serves On:

Ms. Claire Millar

332 standish drive
Chapel hill NC 27517

Day Phone: 919 4892763
Evening Phone: 919 4892763
Cell Phone:
E-mail: clairemillar509@gmail.com

Sex: Female
Race: Caucasian
Township: Chapel Hill
Date Applied: 11/20/2013

Skills: Teacher
Also Serves On: Board of Social Services

Ms. Sharon Riley

9212 Orange Grove Road.
Chapel Hill NC 27516

Day Phone: 969-7866
Evening Phone: 969-9630
Cell Phone:
E-mail: sharonrsvp@bellsouth.net

Sex: Female
Race: Caucasian
Township: Bingham
Date Applied: 02/04/2009

Skills: Hospitality
Also Serves On:
Skills: Planning Experience
Also Serves On:

Applicant Interest Listing

by Board Name and by Applicant Name

Chapel Hill/Orange County Visitors Bureau

Contact Person: Tina Fuller
Contact Phone: 919-968-2060

Ms. Brande Roberts
1800 Hwy 15-501 South
Chapel Hill NC 27517

Day Phone: 919-537-9692
Evening Phone:
Cell Phone:
E-mail: BLRoberts@alumni.ncsu.edu

Sex: Female
Race: Caucasian
Township: Chapel Hill
Date Applied: 04/12/2011

Skills: Research
Also Serves On:

Mr. Brian Rowe
3235 Rigsbee Road N
Chapel Hill NC 27514

Day Phone: 919-389-2331
Evening Phone:
Cell Phone:
E-mail: bsrowe67@aol.com

Sex: Male
Race: Caucasian
Township: Chapel Hill
Date Applied: 01/05/2013

Skills: Accounting Experience
Also Serves On:
Skills: Insurance
Also Serves On:

Ms. Joy Salyers
1563 Riverside Drive
Hillsborough NC 27278

Day Phone: 919-383-6040
Evening Phone: 919-998-8041
Cell Phone:
E-mail: joysalyers@ncfolk.org

Sex: Female
Race: Caucasian
Township: Hillsborough
Date Applied: 08/13/2013

Skills: Arts Administration
Also Serves On:

Mr Daniel Siler
108 Ray Road
Chapel Hill NC 27516

Day Phone: 919-597-9447
Evening Phone:
Cell Phone:
E-mail: daniel.siler@gmail.com

Sex: Male
Race: Caucasian
Township: Chapel Hill
Date Applied: 11/05/2013

Skills: Advertising
Also Serves On:
Skills: News Reporter
Also Serves On:

Ms. Mary Stowe
2435 Springview Tr
Chapel Hill NC 27514

Day Phone: 919-260-8374
Evening Phone: 919-260-8374
Cell Phone: 919-260-8374
E-mail: mary@yarnsetc.com

Sex: Female
Race: Caucasian
Township: Chapel Hill
Date Applied: 08/05/2013

Skills: Business Owner
Also Serves On:
Skills: Marketing Analyst
Also Serves On:

Applicant Interest Listing

by Board Name and by Applicant Name

Chapel Hill/Orange County Visitors Bureau

Contact Person: Tina Fuller
Contact Phone: 919-968-2060

Mr. Andrew Wood
203 Raleigh St
Chapel Hill NC 27514

Day Phone: 919-791-6005
Evening Phone: 919-791-6005
Cell Phone:
E-mail: andrewwa@live.unc.edu

Sex: Male
Race: Caucasian
Township: Chapel Hill
Date Applied: 10/01/2013

Skills: Animal Welfare Advocate
Also Serves On:

Volunteer Application
Orange County Advisory Boards and Commissions

Name: Ms. Lucia Apollo Shaw
Name Called:
Home Address: 5605 Hideaway Drive
Chapel Hill NC 27516
Phone (Day): 9195931026
Phone (Evening): 9195931026
Phone (Cell): 9195931026
Email: lshaw@hire-works.com

Place of Employment: the qi garden
Job Title: owner

Year of OC Residence: 1998

Township of Residence: Chapel Hill
Zone of Residence:

Sex: Female
Ethnic Background: Caucasian

Community Activities/Organizational Memberships:

I am a member of the Hillsborough Chamber of Commerce and the Hillsborough Downtown Merchants Association. I live in Chapel Hill and own a small business, the qi garden, in Historic Hillsborough.

Past Service on Orange County Advisory Boards:

none

Boards/Commissions applied for:

Chapel Hill/Orange County Visitors Bureau

Background, education and experience relevant to this board:

I have been in Human Resources and Management Consulting for almost 18 years. I maintain my professional day job as a consultant with Aon Corporation part-time and opened a small business in April 2013 in downtown Hillsborough. I have experience developing new business, writing and managing RFP s (requests for proposal) and managing projects; working with large, small and diverse teams. And I have spent many of my professional years recruiting individuals and teams for new projects for clients both commercial clients in private industry and in the federal sector. I have some experience working with state and local agencies but more on the federal side.

Reasons for wanting to serve on this board:

As a resident of Orange County for 15 years I have never served on any board and have an interest in doing so. Even moreso now that I own a small business in downtown Hillsborough. So many people come into the shop from so many places and just love Orange County. Many people are interested in moving to Orange county that don t already live here. We get so many visitors from Greensboro, Burlington, Virginia as well as those in the Triangle just discovering or in some cases re-discovering Orange county. And many have become regular customers. We hear again and again what a great job Hillsborough in particular is doing to create a creative vibe and it s so peaceful. I am interested in helping Orange county grow and attract more visitors

each year to help all of our businesses grow and thrive.

Conflict of Interest:

Supplemental Questions:

Other Comments:

This application was current on: 1/12/2014 6:24:36 PM **Date Printed:** 5/16/2014

Volunteer Application
Orange County Advisory Boards and Commissions

Name:	Ms. Libbie Hough
Name Called:	
Home Address:	5401 Hough Road Hillsborough NC 27278
Phone (Day):	919-967-8070
Phone (Evening):	919-967-0469
Phone (Cell):	
Email:	libbiehough@cmatters.org
Place of Employment:	comma
Job Title:	president
Year of OC Residence:	1979
Township of Residence:	Bingham
Zone of Residence:	County's Rural Buffer
Sex:	Female
Ethnic Background:	Caucasian

Community Activities/Organizational Memberships:

Past Service on Orange County Advisory Boards:

Boards/Commissions applied for:

Chapel Hill/Orange County Visitors Bureau

Background, education and experience relevant to this board:

Reasons for wanting to serve on this board:

Conflict of Interest:

Economic Development Advisory Board (REQUIRES DISCLOSURE STATEMENT)

Background, education and experience relevant to this board:

Reasons for wanting to serve on this board:

Conflict of Interest:

Supplemental Questions:

Work Experience: Founder and owner of comma, llc, a marketing/pr firm located in rural Orange County 2001-present
Development Associate, Ackland Art Museum, UNC-CH, 2000-2001
Director of PR, Shoofly: An Audiomagazine for Children, 1998-2000
Director of HELPLINE, OPC Mental Health Center, 1989-1992
Director of Volunteers, Women's Center of Raleigh, 1988-1989

Volunteer Experience: Open Your Heart Chair, American Heart Association of the Triangle, Current Fourth Sector Cluster Initiative, Current Chair, Hillsborough/Orange County Chamber of Commerce's Education Committee, 2007-2012; Member, Mental Health America of the Triangle Board of Directors, 2006-2009, 2010-2012; Member, Hillsborough/Orange County Chamber of Commerce Board of Directors, 2007-2011; Member, Orange County Education Foundation Board of Directors, 2006-2008; Member, Orange County Schools Board of Education, 2002-2006; Volunteer Experience Prior to 2002: Church volunteer -- boards, choir, church school teacher Community volunteer -- Hillsborough Visitor's Center tour guide (Spirits of Hillsborough); Friends of the Library School volunteer -- PTSA board committee chair, 1997-2002; A L Stanback Library, 2003-2004.

Education: UNC-Chapel Hill, Masters of Social Work, 1987
UNC-Chapel Hill, BA, Religious Studies, 1984

Other Comments:

In addition to the other activities mentioned above, I am also a: Member, Chapel Hill Chamber of Commerce; Hillsborough Chamber of Commerce; Association for Corporate Growth-Raleigh Durham Chapter Member, Bull City Forward, a co-working incubator setting for social entrepreneurs. Co-organized a breakfast focused on entrepreneurship for the Hillsborough Chamber and Orange County Schools, March 2011. I am passionate about pushing forward Orange County's economic development efforts. I see this as a social justice issue in that we're creating jobs for those who live here or want to live here. I also see economic development as critical to nurture if we want to continue offering the quality of life we already have while also expanding efforts in other areas -- social services, recreational opportunities for residents. We must have a county-wide perspective while respecting the unique characteristics of each area or municipality within. It would be an honor to serve.
STAFF COMMENTS: Applied 05/31/2012 for Ecoomic Development Advisory Board.
ADDRESS VERIFICATION: 5401 Hough Road is in bingham Township, Orange County Jurisdiction, and Rural Buffer Zone.

This application was current on: 2/25/2014 **Date Printed:** 5/16/2014

Volunteer Application
Orange County Advisory Boards and Commissions

Name: Mr. Art Menius
Name Called:
Home Address: 6627 Maynard Farm Rd
Chapel Hill NC 27516
Phone (Day): 919-929-2787
Phone (Evening): 443-605-4355
Phone (Cell): 443-605-4355
Email: director@artscenterlive.org

Place of Employment: The ArtsCenter
Job Title: Executive Director

Year of OC Residence: 1973

Township of Residence: Bingham
Zone of Residence:

Sex: Male
Ethnic Background: Caucasian

Community Activities/Organizational Memberships:

Town of Carrboro Economic Sustainability Commission
Town of Carrboro Arts Committee
Carrboro Arts & Innovation Center Steering Committee
Public Gallery of Carrboro (dba WCOM-FM 103.5) board of directors
Chapel Hill Carrboro Chamber of Commerce Economic Development and Public Policy Committee
Folk Alliance International board of directors

Past Service on Orange County Advisory Boards:

None

Boards/Commissions applied for:

Chapel Hill/Orange County Visitors Bureau

Background, education and experience relevant to this board:

Thirty years experience in non-profit/government partnerships using the arts for tourism and economic development. Worked in 1980s with Owensboro Daviess County (KY) Tourism Commission to create the IBMA World of Bluegrass events which moved to Raleigh in 2013. Director of Marketing and Sponsorship for MerleFest at Wilkes Community College, building MerleFest into an international brand and an event generating $16M in local economic impact. In that role worked closely with the North Wilkesboro TDA and served on the Tourism Committee of the Wilkes Chamber of Commerce. I was on the Wilkes County Cultural Council for the Blue Ridge National Heritage Area during the time of its creation and launch. I was the college s representative to High Country Host and Advantage West NC. Through those roles I took the National Park Service s intensive Gateway Community training in 2006.
As Director of Appalshop in Whitesburg, KY, I worked directly with state and regional tourism agencies, the TourSEKY project, and Appalachian Regional Commission. I was a paid consultant for the Letcher County KY Tourism Commission (2010-2011) securing $30,000 in

funding for a public engagement process resulting in a Coal Heritage Trail and a Quilt Trail and a new county tourism brochure.
Returning to Orange County in April 2012, I obtained a State historical marker, Carrboro s first, for Libba Cotten. Vice-Chair McKee took part in the Sept 2013 dedication. I became active in the Chapel Hill-Carrboro Chamber and joined Carrboro s Arts Committee and ESC.

Reasons for wanting to serve on this board:

Using arts, culture, and creativity for tourism development is at the core of my life s work. Ultimately, I would like to see Orange County to develop a new body, separate from currently existing ones, that approaches arts, culture, festivals, and the creative industries (web design, architecture, metal work, app development, and etc) totally from the business and economic development perspective.

Conflict of Interest:
Possible perception. CH/OCCVB does not fund ArtsCenter activities. Occasionally, however, the CVB includes our events among several in its ad buys.

Supplemental Questions:

Other Comments:

This application was current on: 12/23/2013 10:46:48 AM **Date Printed:** 5/16/2014

Volunteer Application
Orange County Advisory Boards and Commissions

Name:	Ms. Claire Millar
Name Called:	
Home Address:	332 standish drive Chapel hill NC 27517
Phone (Day):	919 4892763
Phone (Evening):	919 4892763
Phone (Cell):	
Email:	clairemillar509@gmail.com
Place of Employment:	retired
Job Title:	
Year of OC Residence:	1971
Township of Residence:	Chapel Hill
Zone of Residence:	JPA (Joint Planning Area)
Sex:	Female
Ethnic Background:	Caucasian

Community Activities/Organizational Memberships:

Past Service on Orange County Advisory Boards:

Boards/Commissions applied for:

Chapel Hill/Orange County Visitors Bureau

Background, education and experience relevant to this board:

Reasons for wanting to serve on this board:

Conflict of Interest:

Supplemental Questions:

Work Experience: Counselor/Teacher: Carolina Friends School
Executive Director: Dispute Settlement Center, Orange County
Director: Work Options for Women
Owner: Cookie Factory, Claire's clothing store

Volunteer Experience: Habitat for Humanity
Dispute Settlement Center
Guardian ad Litem
Bike and Ped Board
Legal Aid

Education: MSW, Chapel Hill
undergraduate degree in history and english from UND

Other Comments:

I have always enjoyed volunteering my time for good causes! STAFF COMMENTS: Applied 7/27/2010 for Board of Social Services, Chapel Hill/Orange County Visitors Bureau, Personnel Hearing Board. ADDRESS VERIFICATION: 332 Standish Drive is in Chapel Hill Township and Chapel Hill Jurisdiction.

This application was current on: 11/20/2013 **Date Printed:** 5/16/2014

Volunteer Application
Orange County Advisory Boards and Commissions

Name: Ms. Sharon Riley
Name Called:
Home Address: 9212 Orange Grove Road.
Chapel Hill NC 27516
Phone (Day): 969-7866
Phone (Evening): 969-9630
Phone (Cell):
Email: sharonrsvp@bellsouth.net
Place of Employment: RSVP Events
Job Title: President
Year of OC Residence:
Township of Residence: Bingham
Zone of Residence: At-Large, Bingham Township
Sex: Female
Ethnic Background: Caucasian

Community Activities/Organizational Memberships:

Past Service on Orange County Advisory Boards:

Boards/Commissions applied for:

Chapel Hill/Orange County Visitors Bureau

Background, education and experience relevant to this board:

Reasons for wanting to serve on this board:

Conflict of Interest:

Supplemental Questions:

Work Experience: I have been employed in the Hospitality Industry for 29 years as a meeting planner and a special event planner. Since 1987, I have owned and managed RSVP Events, an event management company.

Volunteer Experience: I have served on the Orange co. Parks and Rec Advisory Council, volunteered in Orange Co. Schools, and donated events for various nonprofits.

Education: Educated in the Orange co. Schools Graduated with a BS in Urban and Regional Planning from ECU.

Other Comments:
I would like to share my knowledge and experience in the Special Event with other industry leaders on the Chapel Hill Orange County Visitors Bd of Directors. STAFF COMMENTS: Originally applied for Recreation and Parks Advisory Council 6/22/2004. Applied for Chapel Hill/Orange County Visitors Bureau 2/4/2009. ADDRESS

VERIFICATION: 9212 Orange Grove Rd is in Orange County in the Bingham Township.

This application was current on: 2/4/2009 **Date Printed:** 5/16/2014

Volunteer Application
Orange County Advisory Boards and Commissions

Name:	Ms. Brande Roberts
Name Called:	
Home Address:	1800 Hwy 15-501 South Chapel Hill NC 27517
Phone (Day):	919-537-9692
Phone (Evening):	
Phone (Cell):	
Email:	BLRoberts@alumni.ncsu.edu
Place of Employment:	ESC Labor Market Information Division
Job Title:	Research Specialist
Year of OC Residence:	2000
Township of Residence:	Chapel Hill
Zone of Residence:	EA (Extraterritorial Area)
Sex:	Female
Ethnic Background:	Caucasian

Community Activities/Organizational Memberships:

Past Service on Orange County Advisory Boards:

Boards/Commissions applied for:

Chapel Hill/Orange County Visitors Bureau

Background, education and experience relevant to this board:

Reasons for wanting to serve on this board:

Conflict of Interest:

Supplemental Questions:

Work Experience: Research Specialist, Labor Market Information Division, NC ESC, 4/10 to present
Support NC Green Economy Study (short-term project funded by ARRA to study statewide employment and training needs): conduct literature review on green jobs; develop survey instrument; develop and deliver presentations on project to workforce development groups; create web page and public information documents for project; write quarterly progress reports for US Dept of Labor (funder); write interim and final project reports

Community Development Specialist, Div. of Community Assistance, NC Commerce, 6/07 to 3/10
Assist grantee communities in complying with federal and state regulations related to their community development programs; monitor grantee compliance through grant cycle;

provide one-on-one training (in-person and remote) as well as group presentations; disseminate program information by writing press releases and items for internal and external newsletters and developing and managing Divisionâ€™s web pages; write and edit content for strategic plan and annual action plan; develop and update forms and accompanying instructions to minimize reporting burden on grantees; assist with audits by and communication with federal and state agencies

Survey Center Coordinator, State Center for Health Statistics, NC DHHS, 8/05 to 6/07
Oversee operations of survey center including staffing, training, and performance monitoring; analyze survey data using SAS; write and edit statistical reports on risk behaviors and health conditions across NC; write instructions and procedures manuals; assist with grant application preparation and required reporting to funder; ensure adherence to CDC protocol; develop and deliver training presentations

Research Assistant/Survey Supervisor, Urban Institute, UNC Charlotte, 3/04 to 12/04
Write statistical reports based on data from community surveys; develop case studies for economic development plans through secondary research and telephone interviews; clean and analyze survey data for reports; train interviewers on survey protocol and use of computer-assisted telephone interviewing software and monitor interviewers for data quality; design layout for and edit documents

Research Assistant, Office of Economic Development, UNC Chapel Hill, 10/00 to 1/04
Provide primary and secondary research and analytical support; assist in preparation of grant applications, e.g., projecting costs, writing goals and competencies statements, compiling supporting materials, and formatting to funder's specifications; market internship program and facilitate communication between employers and students; edit reports for accuracy and for consistency among collaborators; write and edit content for website and respond to inquiries from public regarding OED's work; organize and assist with focus groups and community stakeholder meetings

Volunteer Experience: Lumber River Conservancy (LRC)- Design and develop a website for LRC including building site, writing content, and finding appropriate photographs and links; create a brochure; develop a hand-out for FAQ for hard-copy distribution and to be included on the website

Regular volunteer with Chapel Hill Parks & Recreation and Eno River Association - Answer questions and provide directions at information booth, encourage attendees to complete surveys on events, help with clean-up after events, check IDs for alcohol purchase, sell tickets, assist attendees at recycling stations, etc.

Education: Graduate Certificate in Technical Communication, UNCC, May 2008
BS Business Management, Concentration in Marketing, NCSU, December 1997
BA Sociology, NCSU, May 1997

Additional training:
Community Development Academy, UNC School of Government, 2008
Basic Economic Development Course, UNC School of Government, 2001

Other Comments:

I'm seeking a more substantial volunteer commitment, where my time will really have a positive impact on our community. I believe my skills would be useful in either of these advisory groups. I've worked as a research professional for many years, most of that time focused specifically in economic development. I'm familiar with our resources such as Commerce, Rural Center, Golden LEAF, SBTDC, Triangle J, RTRP, CH-Carrboro Chamber, CH Downtown Partnership, etc. I also have experience in grant proposal writing, interpreting state and federal regulations, and providing technical assistance and training. If this meets your needs, I would certainly appreciate the opportunity to participate. STAFF COMMENTS: Originally (4/12/2011) for Economic Deelopment Commission and Chapel Hill/Orange County Visitors Bureau. ADDRESS VERIFICATION: 1800 US Hwy 15--501 South is Chapel Hill Jurisdiction and Chapel Hill Township.

This application was current on: 4/12/2011 11:31:57 AM **Date Printed:** 5/16/2014

Volunteer Application
Orange County Advisory Boards and Commissions

Name: Mr. Brian Rowe
Name Called:
Home Address: 3235 Rigsbee Road N
Chapel Hill NC 27514
Phone (Day): 919-389-2331
Phone (Evening):
Phone (Cell):
Email: bsrowe67@aol.com
Place of Employment: OE Enterprises, Inc.
Job Title: Accounting Manager
Year of OC Residence: 2011
Township of Residence: Chapel Hill
Zone of Residence:
Sex: Male
Ethnic Background: Caucasian

Community Activities/Organizational Memberships:

Past Service on Orange County Advisory Boards:

Boards/Commissions applied for:

Orange County Parks and Recreation Council

Background, education and experience relevant to this board:

Reasons for wanting to serve on this board:

Conflict of Interest:

Chapel Hill/Orange County Visitors Bureau

Background, education and experience relevant to this board:

Reasons for wanting to serve on this board:

Conflict of Interest:

Supplemental Questions:

Work Experience: OE Enterprises, Inc. - Hillsborough, NC; NC Mutual Life Insurance Company - Durham, NC; Builders Mutual Life Insurance Company - Raleigh, NC

Volunteer Experience: American Red Cross; Jimmy V Celebrity Golf Classic; Special Olympics

Education: Bryant College - Smithfield, RI; BS/BA '89 - Concentration in Finance & Accounting

Other Comments:

I have recently relocated to Orange County from Wake County and have an interest in contributing to my community through volunteer opportunities throughout the county. STAFF COMMENTS: Originally applied (1/12/2012) for Orange County Emergency Services Work Group, Orange County Parks and Recreation Council, and Chapel Hill/Orange County Visitors Bureau. ADDRESS VERIFICATION: Rigsbee Road N is Orange County Jurisdiction, Eno Fire Tax, and Chapel Hill Township.

This application was current on: 1/5/2013 **Date Printed:** 5/16/2014

Volunteer Application
Orange County Advisory Boards and Commissions

Name:	Ms. Joy Salyers
Name Called:	
Home Address:	1563 Riverside Drive Hillsborough NC 27278
Phone (Day):	919-383-6040
Phone (Evening):	919-998-8041
Phone (Cell):	
Email:	joysalyers@ncfolk.org
Place of Employment:	North Carolina Folklife Institute
Job Title:	Executive Director
Year of OC Residence:	2009
Township of Residence:	Hillsborough
Zone of Residence:	Rural Area Resident
Sex:	Female
Ethnic Background:	Caucasian

Community Activities/Organizational Memberships:

Board Secretary, North Carolina Folklore Society
Children s Education Committee, Watts Street Baptist Church
Member, American Folklore Society, North Carolina Folklore Society

Past Service on Orange County Advisory Boards:

Boards/Commissions applied for:

Chapel Hill/Orange County Visitors Bureau

Background, education and experience relevant to this board:

I direct the North Carolina Folklife Institute, whose mission is to preserve and promote the traditional arts and cultures of the state and connect them with issues of public concern, including community-based economic development. One of the major tools for such development is heritage- and culture-based tourism, and the Institute helps communities use their traditions and unique sense of place to draw visitors.

Reasons for wanting to serve on this board:

Conflict of Interest:

Supplemental Questions:

Other Comments:

STAFF COMMENTS: Originally (08/13/2013) applied for Chapel Hill/Orange County Visitors Bureau. ADDRESS VERIFICATION: 1563 Riverside Drive is Hillsborough Township, Orange County Jurisdiction, R1 Rural Residential Zoning.

This application was current on: 8/13/2013 4:20:08 PM **Date Printed:** 5/16/2014

Volunteer Application
Orange County Advisory Boards and Commissions

Name: Mr Daniel Siler
Name Called:
Home Address: 108 Ray Road
Chapel Hill NC 27516
Phone (Day): 919-597-9447
Phone (Evening):
Phone (Cell):
Email: daniel.siler@gmail.com
Place of Employment:
Job Title:
Year of OC Residence: 2000
Township of Residence: Chapel Hill
Zone of Residence: Carrboro City Limits
Sex: Male
Ethnic Background: Caucasian

Community Activities/Organizational Memberships:

Past Service on Orange County Advisory Boards:

Boards/Commissions applied for:

Carrboro Recreation and Parks Commission

Background, education and experience relevant to this board:

I'm a long-time resident who chose the area after graduating from UNC Chapel Hill. My work as News Director of WCHL allowed me the opportunity to cover local politics for many years., and I 'm now in a position where I can offer to serve. Since my home is in Orange County but has two of four property lines that abut the Town of Carrboro, I would like to begin by working with Carrboro Parks and Rec Commission. I'm happy to speak further about relevant experience.

Reasons for wanting to serve on this board:

Conflict of Interest:

Chapel Hill/Orange County Visitors Bureau

Background, education and experience relevant to this board:

My professional background has covered much of the ground that will be necessary to make this position successful. To pay for my undergraduate education at UNC, I worked a job that took me to every corner of the county. While in school, I founded the radio news program that continues to rank among the country's best. I served as an on-air personality and News Director at WCHL. These news roles rooted me in the community and allowed me an excellent perspective on the issues we face.

I spent more than four years employed by the Journalism School on the campus of UNC Chapel Hill, working with students, faculty and the general administration. Most recently, I have worked on the client side of media buying for an advertising agency with a strong base of clients in and around the Triangle. Throughout this time, I have worked for the Athletics Department at UNC to make the best experience possible for visitors who attend Basketball, Football and olympic sporting events.

Experiences from all of those areas color my current skill set, which I would enjoy bringing to bear on the Orange County visitors bureau board.

Reasons for wanting to serve on this board:

Conflict of Interest:

Historic Preservation Commission (APPLICANTS SHALL RESIDE WITHIN THE TERRITORIAL

Background, education and experience relevant to this board:

As News Director at WCHL, I spent years keeping up with and reporting on the intricate workings of the County & Town boards. I have worked with the University and with local business owners through positions at UNC Chapel Hill and the Rivers Agency. I am familiar with the operations of governmental agencies, and I am willing to devote my time to the demands of the board.

Reasons for wanting to serve on this board:

Conflict of Interest:

Supplemental Questions:

Other Comments:

STAFF COMMENTS: Originally applied 03/31/2013) for Chapel Hill/Orange County Visitors Bureau. ADDRESS VERIFICATION: 108 Ray Road is Chapel Hill Township, Carrboro Jurisdiction, Carrboro City Limits, CA ETJ.
REAPPLIED: 11/5/2013 for Chapel Hill Board of Adjustment, Historic Preservation Commission.
REAPPLIED: 11/22/2013 for Carrboro Recreation & Parks Commissions as he inadvertantly listed Chapel Hill rather than Carrboro.

Volunteer Application
Orange County Advisory Boards and Commissions

Name:	Ms. Mary Stowe
Name Called:	
Home Address:	2435 Springview Tr Chapel Hill NC 27514
Phone (Day):	919-260-8374
Phone (Evening):	919-260-8374
Phone (Cell):	919-260-8374
Email:	mary@yarnsetc.com
Place of Employment:	Yarns etc...
Job Title:	Owner
Year of OC Residence:	1999
Township of Residence:	Chapel Hill
Zone of Residence:	C.H. City Limits
Sex:	Female
Ethnic Background:	Caucasian

Community Activities/Organizational Memberships:

Chamber of Commerce - Retail Round Robin
Our Childrens Place, Executive Board - Secretar

Past Service on Orange County Advisory Boards:

Boards/Commissions applied for:

Chapel Hill/Orange County Visitors Bureau

Background, education and experience relevant to this board:

NC native who loves to share our fine town with visitors. I have a marketing degree and have owned my own business for 18 years (12 in Chapel Hill). Love to talk about all the things there are to do in this town with all of my out of town custormers.

Reasons for wanting to serve on this board:

Conflict of Interest:

Supplemental Questions:

Volunteer Experience: Volunteer as a teller for Chapel of the Cross Church- CH

Volunteer in Chapel Hill City Schools in various ways including working at the Thrift shop

Other Comments:

As a business owner and homeowner in Orange County I am interested in the economic growth of the area. I feel that my experience in the business world will be an asset to this group. STAFF COMMENTS: Originally applied for Economic Development Commission

on 5/19/08. APPLIED 08/05/2013 FOR CH/CARRBORO VISITORS BUREAU. ADDRESS VERIFICATION: 2435 Springview TR is Chapel Hill Township, CHPL jurisdiction. CH TOWN LIMITS.

This application was current on: 8/5/2013 **Date Printed:** 5/16/2014

Volunteer Application
Orange County Advisory Boards and Commissions

Name: Mr. Andrew Wood
Name Called:
Home Address: 203 Raleigh St
Chapel Hill NC 27514
Phone (Day): 919-791-6005
Phone (Evening): 919-791-6005
Phone (Cell):
Email: andrewwa@live.unc.edu

Place of Employment: University of North Carolina at Chapel Hill
Job Title: Full Time Student

Year of OC Residence: 2012

Township of Residence: Chapel Hill
Zone of Residence: ETJ - Chapel Hill

Sex: Male
Ethnic Background: Caucasian

Community Activities/Organizational Memberships:

II m heavily involved in UNC-CH s student government. I have served the UNC system and community by advising members of Tom Ross administration on various policy issues. I also serve as a chair for the Multicultural Affairs and Diversity Outreach committee of student government. In addition, I sit on a committee that advises UNC-CH s provost on LGBTQ issues and allocates funding to University departments and organizations. I attend classes at UNC-CH as a full time student and am a dues-paying member of the Young Democrats. I serve as an executive assistant to the Senior Adviser within Student Government and sit on the University s Diversity Awards Committee.

Past Service on Orange County Advisory Boards:

Boards/Commissions applied for:

Animal Services Advisory Board

Background, education and experience relevant to this board:

Having sat on advisory boards in the University setting, I am familiar with the professional policy making process and funding allocation. I have also served as a chairman for a committee granting me experience in decision making and preparing me for working in a professional political atmosphere. I am passionate about animals - being a dog owner myself - and I would love to serve on a committee that addresses the needs of both animals and the community. My fresh perspective as a student and UNC-CH in combination with my enthusiasm for animal awareness would allow me to make a positive impact on the Animal Services Advisory Board.

Reasons for wanting to serve on this board:

Conflict of Interest:

Chapel Hill Library Board of Trustees

Background, education and experience relevant to this board:

My chairmanship within UNC-CH student government and my positions on advisory boards throughout the University s administration have provided me with the skills necessary to discuss policy and funding within a professional political setting. As an involved student, I am prepared to extend the scope my civic duties and contribute positively to the community around me. I began my university career as an English major, and my love for literature and libraries in general inspires me to seek involvement on Chapel Hill s Library Board of Trustees. My experiences with community event and campaign planning have prepared me to serve on such a committee and to provide a fresh student perspective that may help to create greater connections between the University and the Town/County. While I may not be majoring in Library Science, I am familiar with the general civic purpose of a library and would greatly enjoy serving the town of Chapel Hill and Orange County in a positive manner.

Reasons for wanting to serve on this board:

Conflict of Interest:

Chapel Hill/Orange County Visitors Bureau

Background, education and experience relevant to this board:

I have served on several committees that function to plan events and policies that best serve the UNC-CH student body. My experiences in strategizing and planning within UNC s student government as well as my previous involvement with the State s Board of Governors and General Administration have prepared me to work in a professional political atmosphere. As a student pursuing a degree in Journalism and Mass Communications with a specialization in Graphic Design, I would be able to contribute both a fresh student s perspective in regards to tourism and marketing campaigns and could contribute my talents in any way possible. I am passionate about the town of Chapel Hill - not just the University - and my involvement and connections with the community would contribute positively to the makeup of the visitor s bureau.

Reasons for wanting to serve on this board:

Conflict of Interest:

Chapel Hill Parks and Recreation Commission

Background, education and experience relevant to this board:

As a lover of the outdoors and fun weekend activities, I understand the true value of parks to a community. Not only does my passion for parks extend to the physical locations, but I value the worth that they bring by offering a space to bring neighbors from the same community together in communal recreation and activities. My experiences serving on UNC-CH s student government and sitting on advisory boards for the UNC System s policy-making functions, I am prepared to serve in a professional political atmosphere for deciding on policy issues and funding allocations. By applying for this position, I hope to provide a connection between the University and town s park and recreation services as well as provide a fresh student perspective on any advisory committees.

Reasons for wanting to serve on this board:

Conflict of Interest:

Supplemental Questions:

Other Comments:

STAFF COMMENTS: Originally (10/01-02/2013) applied for Chapel Hilll Library Board of Trustees, Chapel Hill/Orange County visitors Bureau, and Chapel Hill Parks and Recreation Commission, and Animal Services Advisory Board. ADDRESS VERIFICATION: 203 Raleigh St., is Chapel Hill Jursidiction, Chapel Hill ETJ, and Chapel Hill Town Limits.

This application was current on: 10/1/2013 11:48:19 PM **Date Printed:** 5/16/2014

ORANGE COUNTY
BOARD OF COMMISSIONERS

ACTION AGENDA ITEM ABSTRACT

Meeting Date: June 3, 2014

Action Agenda Item No. 11-b

SUBJECT: Hillsborough Board of Adjustment – Appointment

DEPARTMENT: Board of Commissioners

PUBLIC HEARING: (Y/N) No

ATTACHMENT(S): Under Separate Cover
Membership Roster
Resolution
Application of Person Recommended
Applicant Interest List
Application of Person on the Interest List

INFORMATION CONTACT:
Clerk's Office, 245-2130

PURPOSE: To consider making an appointment to the Hillsborough Board of Adjustment

BACKGROUND: The following appointment is for Board consideration:

- Appointment to a first full term expiring 06/30/2017 for Mr. Dave Remington.

Position No.	Name	Representation	Expiration Date
3	Mr. Dave Remington	ETJ County	06/30/2017

FINANCIAL IMPACT: None

RECOMMENDATION(S): The Board will consider making an appointment to the Hillsborough Board of Adjustment.

Board and Commission Members

And Vacant Positions

Hillsborough Board of Adjustment

Meeting Times: 7:00 p.m. second Wednesday of each month
Terms: 2
Contact Person: Tom King, Senior Planner

Meeting Place: the Hillsborough Barn
Positions: 3
Length: 3 years
Contact Phone: 919-732-1270 x73

Description: The Board of Commissioners appoints three County representatives to positions on this board. This board reviews non-residential building projects, variance requests and appeals.

1

Mr. Carl Edward Sain

1016 US 70A East
Hillsborough NC 27278

Day Phone: 919-732-9245
Evening Phone:
FAX:
E-mail: csain@nc.rr.com

Sex: Male
Race: Caucasian
Township: Hillsborough
Resid/Spec Req: Extraterritorial Jurisd
Special Repr: County-Alternate

First Appointed: 03/06/2008
Current Appointment: 09/17/2013
Expiration: 06/30/2014
Number of Terms: 3

2

Mrs Cannie Lloyd

606 Victoria Drive
Hillsborough NC 27278

Day Phone: 919-643-7603
Evening Phone:
FAX:
E-mail: cannielloyd@yahoo.com

Sex: Female
Race: Caucasian
Township: Hillsborough
Resid/Spec Req: Extraterritorial Jurisd
Special Repr: County

First Appointed: 06/19/2012
Current Appointment: 06/19/2012
Expiration: 09/30/2013
Number of Terms:

3

Mr. David L. Remington

609 Red Fox Trail
Hillsborough NC 27278

Day Phone: 919-368-6048
Evening Phone:
FAX:
E-mail: dlreming@gmail.com

Sex: Male
Race: Caucasian
Township: Hillsborough
Resid/Spec Req: Extraterritorial Jurisd
Special Repr: County

First Appointed: 06/19/2012
Current Appointment: 06/19/2012
Expiration: 06/30/2014
Number of Terms: 1

Resolution #20140512-4.A

Town of Hillsborough
Since 1754
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TO AN EXTRATERRITORIAL JURISIDICTION SEAT
ON THE HILLSBOROUGH BOARD OF ADJUSTMENT

WHEREAS, as a result of the end of a term, it is necessary to appoint a person to a seat reserved on the Hillsborough Board of Adjustment for persons residing within the town's extraterritorial planning jurisdiction; and

WHEREAS, by state statute and town ordinance, the Orange County Board of Commissioners initially has the authority and responsibility to appoint ETJ members to the town's Board of Adjustment.

NOW, THEREFORE, THE BOARD OF COMMISSIONERS OF THE TOWN OF HILLSBOROUGH RESOLVES:

Section 1. The Orange County Board of Commissioners is respectfully requested to appoint the following individual to an ETJ seat on the Hillsborough Board of Adjustment, whose term would expire June 30, 2017:

Mr. Dave Remington
609 Red Fox Trail
Hillsborough, NC 27278

Section 2. If the Orange County Board of Commissioners fails to appoint persons willing to serve in the capacity described above within 90 days of receiving this resolution, then the Hillsborough Town Board may make this appointment.

Section 3. The Town Clerk shall send a copy of this resolution to the Orange County Manager.

Section 4. This resolution shall become effective upon adoption.

The foregoing resolution having been submitted to a vote, received the following vote and was duly adopted this 12th day of May, 2014.
Ayes: 5
Noes: 0
Absent/excused: 0

I, Katherine M. Cathey, Town Clerk to the Town of Hillsborough, do hereby certify that the foregoing is a true and correct copy of a resolution adopted by the Hillsborough Town Board of Commissioners on May 12, 2014.

Katherine M. Cathey

Katherine M. Cathey
Town Clerk

101 East Orange Street • P. O. Box 429 • Hillsborough, North Carolina 27278
919-732-1270 • Fax 919-644-2390

Volunteer Application
Orange County Advisory Boards and Commissions

Name: Mr. David L. Remington
Name Called:
Home Address: 609 Red Fox Trail
Hillsborough NC 27278
Phone (Day): 919-368-6048
Phone (Evening): 919-732-4302
Phone (Cell):
Email: dlreming@gmail.com

Place of Employment: UNC-Greensboro
Job Title: Associate Professor, Biology

Year of OC Residence: 2002

Township of Residence: Hillsborough
Zone of Residence: Hillsborough ETJ

Sex: Male
Ethnic Background: Caucasian

Community Activities/Organizational Memberships:

Past Service on Orange County Advisory Boards:

Boards/Commissions applied for:

Supplemental Questions:

Work Experience: 1976-1989 Forester, Montana Dept. of State Lands. 1989-1995 Forest Improvement Supervisor, Montana Division of Forestry. 2000 - 2002 Postdoctoral research, Genetics Dept., North Carolina State University. 2002-present, Assistant Professor, Biology Dept., UNC-G.`

Other Comments:
My foresty education and years of work as a natual resource professional give me an understanding and appreciation of the complexities of land use planning issues. While my family and I are relative newcomers to the Hillsborough area (approx. 2 years), we have grown to love the community and its people. The nature and pace of future growth and development in Hillsborough and surrounding areas will profoundly affect all of our lives. I feel I have unique skills to contribute in the process of planning for this future, and am interested in devoting some of my time to serving this wonderful community in a meaningful way. Additional Comments: We live outside the Hillsborough Town limits in the extraterritorial planning zone, and understand that there is currently an opening on the planning board for an extraterritorial member. My wife, Kathryn Remington, has similar interests and would also be willing to serve on a volunteer board in some capacity. STAFF NOTES: Received his application from Margaret Hauth, Hillsborough Town Planning

Director, via email regarding the Hillsborough Planning Board ETJ vacancy on 5/26/04. Originally applied 5/26/04 for Hillsborough Planning Board. Updated information 02/04/2012 to include Hillsborough Board of Adjustment. ADDRESS VERIFICATION: 609 Red Fox Trail is in the ETJ of Hillsborough. MOAD / map from OC Planning Dept. / Hillsborough Planning Dept. ncg.

This application was current on: 2/4/2012 **Date Printed:** 5/16/2014

Applicant Interest Listing

by Board Name and by Applicant Name

Hillsborough Board of Adjustment

Contact Person: Tom King, Senior Planner
Contact Phone: 919-732-1270 x73

Mr. Dustin Williams
416 St Marys Rd
HILLSBOROUGH NC 27278

Day Phone: 8432241561
Evening Phone: 8432241561
Cell Phone: 8432241561
E-mail: ducwilliams@gmail.com

Sex: Male
Race: Caucasian
Township: Hillsborough
Date Applied: 03/03/2014

Skills:

Also Serves On:

Volunteer Application
Orange County Advisory Boards and Commissions

Name:	Mr. Dustin Williams
Name Called:	
Home Address:	416 St Marys Rd HILLSBOROUGH NC 27278
Phone (Day):	8432241561
Phone (Evening):	8432241561
Phone (Cell):	8432241561
Email:	ducwilliams@gmail.com
Place of Employment:	RTI International
Job Title:	Survey Manager
Year of OC Residence:	2005
Township of Residence:	Hillsborough
Zone of Residence:	Hillsborough ETJ
Sex:	Male
Ethnic Background:	Caucasian

Community Activities/Organizational Memberships:

N/A

Past Service on Orange County Advisory Boards:

N/A

Boards/Commissions applied for:

Hillsborough Board of Adjustment

Background, education and experience relevant to this board:

As a graduate student(MA, Political Science)I minored in public policy (administered through UNC s School of Government). My public policy coursework focused on economic development and I believe this experience would serve me well on the board of adjustment.

Reasons for wanting to serve on this board:

I would like to become active in Hillsborough and play an active role in the development and growth of Hillsborough and Orange County. I love Orange County and Hillsborough and want to help ensure it remains a great play to live, work, and do business.

Conflict of Interest:

Supplemental Questions:

Other Comments:

This application was current on: 3/3/2014 5:19:03 PM **Date Printed:** 5/16/2014

ORANGE COUNTY
BOARD OF COMMISSIONERS

ACTION AGENDA ITEM ABSTRACT
Meeting Date: June 3, 2014

Action Agenda Item No. 11-c

SUBJECT: Historic Preservation Commission – Appointment

DEPARTMENT: Board of Commissioners

PUBLIC HEARING: (Y/N) No

ATTACHMENT(S): Under Separate Cover
Membership Roster
Recommendation
Application for Person Recommended
Applicant Interest List
Applications for Persons on the Interest List

INFORMATION CONTACT:
Clerk's Office, 245-2130

PURPOSE: To consider making an appointment to the Historic Preservation Commission.

BACKGROUND: The following information is for Board consideration:

- Appointment to a first full term (Position #4) At-Large for Ms. Grace White ending 03/31/2017.

POSITION NO.	NAME	SPECIAL REPRESENTATIVE	EXPIRATION DATE
4	Ms. Grace White	At-Large	03/31/2017

FINANCIAL IMPACT: None.

RECOMMENDATION(S): The Board will consider making an appointment to the Historic Preservation Commission.

Board and Commission Members

And Vacant Positions

Historic Preservation Commission (APPLICANTS SHALL RESIDE WITHIN THE TERR

Meeting Times: 7:00 p.m. fourth Wednesday of each month | Terms: 2 | Contact Person: Peter Sandbeck

Meeting Place: Old Orange County Courthouse | Positions: 7 | Length: 3 years | Contact Phone: 919-245-2517

Description: Appointments are made for three years. The majority of the members of the commission shall have demonstrated special interest, experience or education in history, architecture, landscape architecture, archaeology, or related fields. This commission is charged with undertaking an inventory of properties of historical, prehistorical, architectural, and/or cultural significance. It recommends areas to be designated or removed as "historic districts" and reviews and acts upon proposals for alterations, demolition, new construction, etc. APPLICATANTS MUST RESIDE WITHIN THE TERRITORIAL JURISDICTION OF ORANGE COUNTY. To learn more, visit this web

1	Ms. Jaime Grant 9103 Greenbrier Sta Chapel Hill NC 27516	Day Phone:	860-218-4921	Sex:	Female	First Appointed:	09/17/2013
		Evening Phone:		Race:	Other	Current Appointment:	09/17/2013
		FAX:		Township:	Bingham	Expiration:	03/31/2015
		E-mail:	grantjaime@gmail.com	Resid/Spec Req:	At-Large	Number of Terms:	
				Special Repr:			
2	VACANT	Day Phone:		Sex:		First Appointed:	
		Evening Phone:		Race:		Current Appointment:	
		FAX:		Township:		Expiration:	06/30/2014
		E-mail:		Resid/Spec Req:	At-Large	Number of Terms:	
				Special Repr:			
3	Mr. Todd Dickinson Chair 4606 Hunt Road Hillsborough NC 27278	Day Phone:	919-614-8764	Sex:	Male	First Appointed:	05/03/2007
		Evening Phone:		Race:	Caucasian	Current Appointment:	11/08/2012
		FAX:	732-5439	Township:	Little River	Expiration:	03/31/2015
		E-mail:	dicres@mindspring.com	Resid/Spec Req:	At-large	Number of Terms:	2
				Special Repr:			
4	VACANT	Day Phone:		Sex:		First Appointed:	
		Evening Phone:		Race:		Current Appointment:	
		FAX:		Township:		Expiration:	03/31/2014
		E-mail:		Resid/Spec Req:	At-large	Number of Terms:	
				Special Repr:			
5	Dr. Robert Ireland Vice-Chair 721 Mary E. Cook Rd. Hillsborough NC 27278	Day Phone:	732-7538	Sex:	Male	First Appointed:	12/13/2011
		Evening Phone:		Race:	Caucasian	Current Appointment:	03/19/2013
		FAX:		Township:	Eno	Expiration:	03/31/2016
		E-mail:	ireland.bob@gmail.com	Resid/Spec Req:	At-large	Number of Terms:	1
				Special Repr:			

Board and Commission Members

And Vacant Positions

Historic Preservation Commission (APPLICANTS SHALL RESIDE WITHIN THE TERR

Meeting Times: 7:00 p.m. fourth Wednesday of each month | Terms: 2 | Contact Person: Peter Sandbeck

Meeting Place: Old Orange County Courthouse | Positions: 7 | Length: 3 years | Contact Phone: 919-245-2517

Description: Appointments are made for three years. The majority of the members of the commission shall have demonstrated special interest, experience or education in history, architecture, landscape architecture, archaeology, or related fields. This commission is charged with undertaking an inventory of properties of historical, prehistorical, architectural, and/or cultural significance. It recommends areas to be designated or removed as "historic districts" and reviews and acts upon proposals for alterations, demolition, new construction, etc. APPLICATANTS MUST RESIDE WITHIN THE TERRITORIAL JURISDICTION OF ORANGE COUNTY. To learn more, visit this web

6 **Mr. Robert T. Golan**

1830 Halls Mill Road
Efland NC 27243

Day Phone: 919-644-6483
Evening Phone:
FAX: 919-644-7506
E-mail: robgol@mindspring.com

Sex: Male
Race: Caucasian
Township: Cheeks
Resid/Spec Req: At-large
Special Repr:

First Appointed: 01/20/2011
Current Appointment: 03/19/2013
Expiration: 03/31/2016
Number of Terms: 2

7 **Ms Susan T Ballard**

3517 Iva Ada Drive
Hillsborough NC 27278

Day Phone: 919 260 9243
Evening Phone:
FAX:
E-mail: sballard@nc.rr.com

Sex: Female
Race: Caucasian
Township: Eno
Resid/Spec Req: At-large
Special Repr:

First Appointed: 05/21/2013
Current Appointment: 05/21/2013
Expiration: 03/31/2016
Number of Terms: 1

Thom Freeman

From: Peter Sandbeck
Sent: Thursday, May 01, 2014 10:09 AM
To: Donna Baker
Cc: Thom Freeman; Todd Dickinson; 'Bob Ireland'; Rich Shaw
Subject: Appointment of new member to Historic Preservation Commission
Attachments: HPC appt Grace White 4-30-14.pdf

Donna,

Attached please find a letter recommending the appointment of Ms. Grace White as a new member of the Orange County HPC. Ms. White has filled out the online application.

I appreciate your sharing with me that the BOCC has not been able to consider new appointments at the last several meetings due to agenda overload. I gather that they should be able to handle current new appointments sometime prior to their last meeting in June.

We currently have two vacant slots, one formerly held by Statler Gilfillen and scheduled to expire on June 30th, 2014; he resigned in October, 2013. More recently, Joanna Lelekacs resigned at the end of her first term, as of March 31st, 2014.

Thanks for your help with this,

Peter

Peter Sandbeck, Cultural Resources Coordinator
Orange County
Department of Environment, Agriculture, Parks and Recreation

306A Revere Rd / PO Box 8181 / Hillsborough NC 27278 / 919-245-2517 / http://www.co.orange.nc.us

Volunteer Application
Orange County Advisory Boards and Commissions

Name:	Ms Grace White
Name Called:	
Home Address:	1711 New Hope Church Rd. Chapel Hill NC 27516
Phone (Day):	9196605906
Phone (Evening):	3363401753
Phone (Cell):	3363401753
Email:	papergrace@gmail.com
Place of Employment:	Duke University Libraries
Job Title:	Conservator for Special Collections
Year of OC Residence:	2011
Township of Residence:	Chapel Hill
Zone of Residence:	
Sex:	Female
Ethnic Background:	Caucasian

Community Activities/Organizational Memberships:

American Institute for Conservation of Historic and Artistic Works (AIC) - Professional Associate

Past Service on Orange County Advisory Boards:

None

Boards/Commissions applied for:

Historic Preservation Commission (APPLICANTS SHALL RESIDE WITHIN THE TERRITORIAL

Background, education and experience relevant to this board:

I am a professional conservator and so I am trained in the study and preservation of historic materials.

Reasons for wanting to serve on this board:

I am interested in local history, and I would like to use my knowledge of preservation to help the community by protecting historic sites.

Conflict of Interest:

Supplemental Questions:

Other Comments:

This application was current on: 3/26/2014 4:16:02 PM **Date Printed:** 5/5/2014

Applicant Interest Listing

by Board Name and by Applicant Name

Historic Preservation Commission (APPLICANTS S

Contact Person: Peter Sandbeck
Contact Phone: 919-245-2517

Mr Luther Black
1211 Hummingbird Hill
Chapel Hill NC 27517

Day Phone: 919-605-4023
Evening Phone: 919-605-4023
Cell Phone: 919-605-4023
E-mail: lukeblack3@gmail.com

Sex: Male
Race: Caucasian
Township: Chapel Hill
Date Applied: 01/08/2014

Skills:
Also Serves On:

Rev. Susie Enoch
4002 McGowan Creek Road
Efland NC 27243

Day Phone: 336-260-7694
Evening Phone: 336-260-7694
Cell Phone:
E-mail: enochts@aol.com

Sex: Female
Race: African American
Township: Cheeks
Date Applied: 02/26/2014

Skills: Human Resources Director
Also Serves On:
Skills: Human Resources Manager
Also Serves On:
Skills: Pastoral Services
Also Serves On:

Dr. Brian Finch
601 Porteur Point
Cedar Grove NC 27231

Day Phone: 704-989-4886
Evening Phone: 704-989-4886
Cell Phone: 704-989-4886
E-mail: roundunderpar@gmail.com

Sex: Male
Race: Caucasian
Township: Cedar Grove
Date Applied: 01/09/2014

Skills:
Also Serves On: Arts Commission

Mr. Clifford Leath
6600 Maynard Farm Road
Chapel Hill NC 27516

Day Phone: 919.968.0708
Evening Phone: 919.968.0708
Cell Phone: 919.357.8181
E-mail: cliffleath@earthlink.net

Sex: Male
Race: Caucasian
Township: Bingham
Date Applied: 01/19/2014

Skills:
Also Serves On:

Ms. Joyce Christine Preslar
9417 Bethel-Hickory Grove Ch Rd
Chapel Hill NC 27516

Day Phone: 919-967-0367
Evening Phone: 919-357-6198
Cell Phone:
E-mail: joypreslar@gmail.com

Sex: Female
Race: Caucasian
Township: Bingham
Date Applied: 09/13/2013

Skills: Arts
Also Serves On: Human Relations Commission
Skills: Public Health and Safety
Skills: Real Estate

Applicant Interest Listing

by Board Name and by Applicant Name

Historic Preservation Commission (APPLICANTS S

Contact Person: Peter Sandbeck
Contact Phone: 919-245-2517

Mr Daniel Siler
108 Ray Road
Chapel Hill NC 27516

Day Phone: 919-597-9447
Evening Phone:
Cell Phone:
E-mail: daniel.siler@gmail.com

Sex: Male
Race: Caucasian
Township: Chapel Hill
Date Applied: 11/05/2013

Skills: Advertising
Also Serves On:

Skills: News Reporter
Also Serves On:

Ms Grace White
1711 New Hope Church Rd.
Chapel Hill NC 27516

Day Phone: 9196605906
Evening Phone: 3363401753
Cell Phone: 3363401753
E-mail: papergrace@gmail.com

Sex: Female
Race: Caucasian
Township: Chapel Hill
Date Applied: 03/26/2014

Skills:
Also Serves On:

Dr. Larry Wright
7020 Caviness Jordan Rd.
Cedar Grove NC 27231

Day Phone: 919-732-7362
Evening Phone: 919-732-7362
Cell Phone:
E-mail: wright7020@gmail.com

Sex: Male
Race: Caucasian
Township: Cedar Grove
Date Applied: 05/03/2010

Skills: Environmental Scientist
Also Serves On: Orange County Board of Adjustment (REQUIRES DIS

Volunteer Application
Orange County Advisory Boards and Commissions

Name:	Mr Luther Black
Name Called:	
Home Address:	1211 Hummingbird Hill Chapel Hill NC 27517
Phone (Day):	919-605-4023
Phone (Evening):	919-605-4023
Phone (Cell):	919-605-4023
Email:	lukeblack3@gmail.com
Place of Employment:	GlaxoSmithKline
Job Title:	Senior Advisor, Quality Assurance
Year of OC Residence:	1996
Township of Residence:	Chapel Hill
Zone of Residence:	
Sex:	Male
Ethnic Background:	Caucasian

Community Activities/Organizational Memberships:

We actively give to charity, but are not members of any organization. That s partly why I would like to be involved, so I can give back to the community.

Past Service on Orange County Advisory Boards:

None

Boards/Commissions applied for:

Orange Water & Sewer Authority Board of Directors

Background, education and experience relevant to this board:

I have an education in Chemistry, and work in the pharmaceutical field in Quality. My grandfather was part of the PWC in Fayetteville, and I am familiar with what this department normally does, via that exposure.

Reasons for wanting to serve on this board:

To give back to the community.

Conflict of Interest:

Historic Preservation Commission (APPLICANTS SHALL RESIDE WITHIN THE TERRITORIAL

Background, education and experience relevant to this board:

I am active antique collector ranging across numerous subject matter areas, and I have worked to restore a lot of the items I have acquired through working with certified members of the American Institute of Conservation. I am also interested in old homes and restoration of homes, particularly hand hewn timbers and colonial style architecture. My interests have taught me a lot, and I feel I could add something to the board, if considered.

Reasons for wanting to serve on this board:

To give back to the community.

Conflict of Interest:

Supplemental Questions:

Orange Water & Sewer Authority Board of Directors

Please list/explain your experience, either professionally and/or from other boards/commissions that you have in the areas of budget, personnel, and management.

I have not worked on other boards for the county, however, I do work in a matrixed environment at GSK (employer) and have to interface with a number of departments globally and operated under a budget when representing the community externally.

I have a wide range of interests, skills, and education that position me well for supporting rolls in public works as well as public restoration/conservation.

In addition to the experience listed in the question above, please list the work/volunteer experience/qualifications that would add to your expertise for this board.

My background and education are stated above. My attention to detail and quality, in all that I do, due to my line of work, will be quite useful in roles like these.

What do you see as the responsibilities of this board, and what do you hope to accomplish if appointed?

To represent the entire county in a fair and balanced manner, with the best interest of the community at large. The voice of a public representative should be a conduit for which others can feed their concerns. I want to be that advocate for the community.

What is OWASA's role in growth/development issues?

OWASA s role is to ensure management of the supply and demand for public works that function in tandem with the growning population and ever-changing climate of both the home and work spaces around us. The best-managed decisions are well-informed and debated in a public forum with subject matter experts there to vett the topic(s) with the right questions. OWASA is the forum for those discussions.

Other Comments:

This application was current on: 1/8/2014 10:00:14 PM **Date Printed:** 5/5/2014

Volunteer Application
Orange County Advisory Boards and Commissions

Name:	Rev. Susie Enoch
Name Called:	
Home Address:	4002 McGowan Creek Road Efland NC 27243
Phone (Day):	336-260-7694
Phone (Evening):	336-260-7694
Phone (Cell):	
Email:	enochts@aol.com
Place of Employment:	Unemployed
Job Title:	
Year of OC Residence:	2009
Township of Residence:	Cheeks
Zone of Residence:	Rural Area Resident
Sex:	Female
Ethnic Background:	African American

Community Activities/Organizational Memberships:

Past Service on Orange County Advisory Boards:

Boards/Commissions applied for:

Durham Technical Community College Board of Directors

Background, education and experience relevant to this board:

Reasons for wanting to serve on this board:

Conflict of Interest:

Board of Social Services

Background, education and experience relevant to this board:

Reasons for wanting to serve on this board:

Conflict of Interest:

Economic Development Advisory Board (REQUIRES DISCLOSURE STATEMENT)

Background, education and experience relevant to this board:

Reasons for wanting to serve on this board:

Conflict of Interest:

Human Relations Commission

Background, education and experience relevant to this board:

Reasons for wanting to serve on this board:

Conflict of Interest:

Historic Preservation Commission (APPLICANTS SHALL RESIDE WITHIN THE TERRITORIAL

Background, education and experience relevant to this board:

Reasons for wanting to serve on this board:

Conflict of Interest:

Supplemental Questions:

Work Experience: WrightCare Alternatives Services, Hillsborough, NC [Mar 2008 - May 2011]
Human Resource Director; Served in a pivotal role as a member of the senior leadership team, while providing organizational leadership for the alignment of WCAS workforce with the mission and vision. Worked closely with the Program Director and key clinical team to develop and implement HR strategies, functions and systems to facilitate the achievement of WCAS strategic directions and initiatives. Served as the staff advisor and liaison within various Committees of WCAS Board of Directors, as needed: 'Promoted and facilitated the mission and vision of the organization. Maintained the staff needed for client care. Created, directed, and implemented development strategies to solidify and expand the organization's employee and employer relationship. Developed a sound HR dept which allowed for effective delivery of excellent services while achieving the financial goals set for the organization. Oversaw all operations including hiring and supervising of staff, training, and developing and implementing organizational policies and procedures.

Qualified Professional: Served as Qualified Professional responsible for providing an array of case coordination and mental health services for MH/DD/SA clients. Determined the extent of each individual's mental health or crisis situations as well as the appropriate measures to be taken in each case. Upheld agency goals to meet the educational, vocational, residential, mental health treatment, financial, social and other non-treatment needs of the recipient. Managed the arrangement, and linkage or integration of multiple services as needed as it related to programs and other outside agencies. Assessed and reassessed recipient's needs for case management services; informed the recipient about benefits, community resources, and services.

Duke University Medical Center (Pastoral Services), Durham, NC [May 2010 - May 2011]
Chaplain Resident: Provided interfaith pastoral/spiritual care to patients, families, and staff in crisis situations. Evaluated emotional, social, spiritual and religious factors to determine the capacity to cope with illness and death through completed spiritual assessments outlining problems, goals and interventions. Served as a liaison with community pastoral care services, clergy and faith communities. Successfully educated patients, families, and staff, as well as participated in ethics consults.
Developed sacerdotal functions, religious rituals, and services upon personal request of patients or their family members according to their beliefs, and religious orientations; personally or in conjunction with community spiritual leaders.

Durham Technical Community College, Durham, NC [2004 - 2005]
Continuing Education Instructor: Taught classes in basic money marketing skills, customer service, healthcare, and teaching careers for c.e.u certification, and

associate/bachelor level degrees. Lead Job Fairs and provided classroom instruction in job assistance training [in both group/individual] settings. Successfully educted clients in job preparation through counseling, mock interviews and resume critique.

Bank of America (formerly NationsBank), Burlington, NC & Greensboro, NC [1998 - 2000] Assistant Branch Manager/ Consumer Banker. Played a key role in developing sales programs that helped meet company goals. Maintained direct oversight of branch cash flow; resolved escalated issues and reported to management. Conducted monthly and quarterly branch audits, including security system tests. Open and closed the branch daily; supervised a staff of 12.

Great American Knitting Mills (Gold Toe), Burlington, NC [1995 - 1998] Credit/Account Analyst - Worked with a team of three analyst/collectors. Ensured that staff members complied with FDCPA guidelines. Conducted some training and team development sessions. Recovered $750,000 in charged off collateral. Implemented a new goal oriented business plan detailing objectives, costs and accomplishments. Reduced delinquencies 20%

Volunteer Experience: New Covenant UHC (Burlington, NC) Clothing Giveaway (Evangelism Committee);

Education: Duke Univeristy Medical Center-Pastoral Services, Durham, NC C.P.E. Residency, 3 Units- May 2011
Duke Univeristy Medical Center-Pastoral Services, Durham, NC C.P.E. Internship, 1 Unit- May 08-Aug 08
Duke University Duke Divinity School, Durham, NC Master of Divinity, GPA: 2.89 -May 2009
Shaw University, Raleigh, NC BA Religion/Philosophy; Summa Cum Laude, GPA:3.89 - Dec-2004

Other Comments:

The community in which one lives should always be a matter of concern to them. The quality of life within the community reflects the heart and soul of its residents in regards to their values and principles they live by. With that said, I am most interested to be a part of the Orange County community not just as a mere resident, but one who desires to serve the community in a greater aspect within the Advisory Board, Commission, and or Committee(s) listed above. STAFF COMMENTS: Applied for Orange County Planning Board, Board of Social Services, and Interlocal Agreement committee for the Hillsborough Area-Orange county Strategic Growth Plan Phase II 12/29/2010. Updated application through Planning Department for OUTBoard 1/24/2011. UPDATED APPLICATION FOR OC PLANNING BOARD 02/13/2012. UPDATED APPLICATION 05/15/2012 TO INCLUDE Human Relations Commission, Commission for the Environment, Historic Preservation Commission, Orange Unified Transportation Board, Board of Social Sevices, Durham Technical Community College Board of Directors, and Economic Development Advisory Board. , ADDRESS VERIFICATION: 4002 McGowan Creek Road, Efland, NC is in Orange County Jurisdiction and Cheeks Township.

Volunteer Application
Orange County Advisory Boards and Commissions

Name:	Dr. Brian Finch
Name Called:	
Home Address:	601 Porteur Point Cedar Grove NC 27231
Phone (Day):	704-989-4886
Phone (Evening):	704-989-4886
Phone (Cell):	704-989-4886
Email:	roundunderpar@gmail.com
Place of Employment:	self
Job Title:	Consultant
Year of OC Residence:	2012
Township of Residence:	Cedar Grove
Zone of Residence:	
Sex:	Male
Ethnic Background:	Caucasian

Community Activities/Organizational Memberships:

I have applied in previous years but was never contacted. Now I see an article in the Northern Orange Extra with a plea for volunteers....I would love to become involved but no one has ever responded or acknowledged my past attempts.

Past Service on Orange County Advisory Boards:

None, see previous comment.

Boards/Commissions applied for:

Affordable Housing Advisory Board

Background, education and experience relevant to this board:

I have a doctorate in education.

Reasons for wanting to serve on this board:

To serve my community in a an unbiased way.

Conflict of Interest:

Historic Preservation Commission (APPLICANTS SHALL RESIDE WITHIN THE TERRITORIAL

Background, education and experience relevant to this board:

I have a doctorate in education.

Reasons for wanting to serve on this board:

To serve my community in a an unbiased way.

Conflict of Interest:

Supplemental Questions:

Other Comments:

This application was current on: 1/9/2014 2:20:42 PM **Date Printed:** 5/5/2014

Volunteer Application
Orange County Advisory Boards and Commissions

Name:	Mr. Clifford Leath
Name Called:	
Home Address:	6600 Maynard Farm Road Chapel Hill NC 27516
Phone (Day):	919.968.0708
Phone (Evening):	919.968.0708
Phone (Cell):	919.357.8181
Email:	cliffleath@earthlink.net
Place of Employment:	1st Choice Cabinetry LLC Raleigh NC
Job Title:	Owner
Year of OC Residence:	1994
Township of Residence:	Bingham
Zone of Residence:	County
Sex:	Male
Ethnic Background:	Caucasian

Community Activities/Organizational Memberships:

Project EnGage 3 month course

Eno River Association, Past Board Member, Past Finance Committee Chair and current Finance Committee member. Preserve Rural Orange Board Member

Past Service on Orange County Advisory Boards:

I have not served previously on any Orange County Advisory Board

Boards/Commissions applied for:

Commission for the Environment

Background, education and experience relevant to this board:

I am a proponent of Environmentally sound practices. I currently own a farm, and my family has farmed in Orange County as far back as 1700

Reasons for wanting to serve on this board:

I am interested in seeing environmentally sound practices used in Orange County to safeguard and protect the environment

Conflict of Interest:

Economic Development Advisory Board (REQUIRES DISCLOSURE STATEMENT)

Background, education and experience relevant to this board:

I have been a business owner employing folks for 40 years. First in the textile business in Burlington, and currently in the cabinetry business in Raleigh. I have been active in many organizations like the Chamber of Commerce, bank board, university advisory boards at NC State, etc. and understand business.

Reasons for wanting to serve on this board:

I would like to see a vibrant sustainable economy in Orange county that creates and maintains good jobs for our citizens.

Conflict of Interest:

Historic Preservation Commission (APPLICANTS SHALL RESIDE WITHIN THE TERRITORIAL

Background, education and experience relevant to this board:

I have always been a proponent of documenting and preserving, if possible, our heritage sites. I am a History major, and understand the importance of knowing about and keeping our history relevant and in the minds of our citizens

Reasons for wanting to serve on this board:

I have met with Peter Sandbeck and have an understanding of the scope of work that he is involved in along with the activities that the commission is involved in, and think that I could add value with my participation on the commission.

Conflict of Interest:

Supplemental Questions:

Other Comments:

This application was current on: 1/19/2014 11:32:22 AM **Date Printed:** 5/5/2014

Volunteer Application
Orange County Advisory Boards and Commissions

Name: Ms. Joyce Christine Preslar
Name Called:
Home Address: 9417 Bethel-Hickory Grove Ch Rd
Chapel Hill NC 27516
Phone (Day): 919-967-0367
Phone (Evening): 919-357-6198
Phone (Cell):
Email: joypreslar@gmail.com
Place of Employment: CH/Carrboro City Schools
Job Title: Substitute Teacher
Year of OC Residence:
Township of Residence: Bingham
Zone of Residence:
Sex: Female
Ethnic Background: Caucasian

Community Activities/Organizational Memberships:

Past Service on Orange County Advisory Boards:

Boards/Commissions applied for:

Historic Preservation Commission (APPLICANTS SHALL RESIDE WITHIN THE TERRITORIAL

Background, education and experience relevant to this board:

Reasons for wanting to serve on this board:

Conflict of Interest:

Supplemental Questions:

Work Experience: 10 years @UNC Hospitals, (Cardiac, Labs, Anesthesiology Dept, Cardiac Surveillance) 4 years Dept. of Public Safety, UNC-CH. 8 years CHCCS substitute teacher, all levels.

Volunteer Experience: Carrboro Arts Committee, 4 years Carrboro Film Festival, 2 years; CH Christmas Parade, 5 years UNC Hospitals Employee Forum/Volunteer Liason (Canrdia Labs), 3 years UNC Hospitals music on the Commons (Pt/Staff entertainment event), Coordinator, 4 years

Education: UNC-CH BA African American Studies (less one exam Math 10), Notary, Bus. Finance, Microcomputer, Real Estate Fundamentals - DTI

Other Comments:

STAFF COMMENTS: Originally applied for OWASA, Human Relations Commission & Historic Preservation on 6/23/08. Updated application to add HRC on 04/14/2011. UPDATED APPLICATION TO REMAIN ON HISTORIC PRESERVATION COMMISSION ON 09/13/2013. ADDRESS VERIFICATION: 9417 Bethel-Hickory Grove Ch Rd is Bingham Township, OCPL jurisdiction.

This application was current on: 9/13/2013 **Date Printed:** 5/5/2014

Volunteer Application
Orange County Advisory Boards and Commissions

Name:	Mr Daniel Siler
Name Called:	
Home Address:	108 Ray Road Chapel Hill NC 27516
Phone (Day):	919-597-9447
Phone (Evening):	
Phone (Cell):	
Email:	daniel.siler@gmail.com
Place of Employment:	
Job Title:	
Year of OC Residence:	2000
Township of Residence:	Chapel Hill
Zone of Residence:	Carrboro City Limits
Sex:	Male
Ethnic Background:	Caucasian

Community Activities/Organizational Memberships:

Past Service on Orange County Advisory Boards:

Boards/Commissions applied for:

Carrboro Recreation and Parks Commission

Background, education and experience relevant to this board:

I'm a long-time resident who chose the area after graduating from UNC Chapel Hill. My work as News Director of WCHL allowed me the opportunity to cover local politics for many years., and I 'm now in a position where I can offer to serve. Since my home is in Orange County but has two of four property lines that abut the Town of Carrboro, I would like to begin by working with Carrboro Parks and Rec Commission. I'm happy to speak further about relevant experience.

Reasons for wanting to serve on this board:

Conflict of Interest:

Chapel Hill/Orange County Visitors Bureau

Background, education and experience relevant to this board:

My professional background has covered much of the ground that will be necessary to make this position successful. To pay for my undergraduate education at UNC, I worked a job that took me to every corner of the county. While in school, I founded the radio news program that continues to rank among the country's best. I served as an on-air personality and News Director at WCHL. These news roles rooted me in the community and allowed me an excellent perspective on the issues we face.

I spent more than four years employed by the Journalism School on the campus of UNC Chapel Hill, working with students, faculty and the general administration. Most recently, I have worked on the client side of media buying for an advertising agency with a strong base of clients in and around the Triangle. Throughout this time, I have worked for the Athletics Department at UNC to make the best experience possible for visitors who attend Basketball, Football and olympic sporting events.

Experiences from all of those areas color my current skill set, which I would enjoy bringing to bear on the Orange County visitors bureau board.

Reasons for wanting to serve on this board:

Conflict of Interest:

Historic Preservation Commission (APPLICANTS SHALL RESIDE WITHIN THE TERRITORIAL

Background, education and experience relevant to this board:

As News Director at WCHL, I spent years keeping up with and reporting on the intricate workings of the County & Town boards. I have worked with the University and with local business owners through positions at UNC Chapel Hill and the Rivers Agency. I am familiar with the operations of governmental agencies, and I am willing to devote my time to the demands of the board.

Reasons for wanting to serve on this board:

Conflict of Interest:

Supplemental Questions:

Other Comments:

STAFF COMMENTS: Originally applied 03/31/2013) for Chapel Hill/Orange County Visitors Bureau. ADDRESS VERIFICATION: 108 Ray Road is Chapel Hill Township, Carrboro Jurisdiction, Carrboro City Limits, CA ETJ.
REAPPLIED: 11/5/2013 for Chapel Hill Board of Adjustment, Historic Preservation Commission.
REAPPLIED: 11/22/2013 for Carrboro Recreation & Parks Commissions as he inadvertantly listed Chapel Hill rather than Carrboro.

Volunteer Application
Orange County Advisory Boards and Commissions

Name:	Dr. Larry Wright
Name Called:	
Home Address:	7020 Caviness Jordan Rd. Cedar Grove NC 27231
Phone (Day):	919-732-7362
Phone (Evening):	919-732-7362
Phone (Cell):	
Email:	wright7020@gmail.com
Place of Employment:	Retired
Job Title:	
Year of OC Residence:	1978
Township of Residence:	Cedar Grove
Zone of Residence:	Cedar Grove Twnsp
Sex:	Male
Ethnic Background:	Caucasian

Community Activities/Organizational Memberships:

Past Service on Orange County Advisory Boards:

Boards/Commissions applied for:

Historic Preservation Commission (APPLICANTS SHALL RESIDE WITHIN THE TERRITORIAL

Background, education and experience relevant to this board:

Reasons for wanting to serve on this board:

Conflict of Interest:

Supplemental Questions:

Work Experience: National Institute of Environmental Health Sciences - 24 yrs
Duke University Medical Center - 7 yrs
Medical College of Virginia - 1
yr
Teaching/Biomedical Research/Administration 40+ years Medical College of Virginia, Duke University Medical Center, National Institutes of Health

Volunteer Experience: Various Professional Committees, Chaired committees, formed others, Orange County Planning Board

Education: Ph.D. Virology Immunology
M.S.L.S. University of NC-Chapel Hill
M.S. Medical Microbiology
B.A. Zoology

Other Comments:

Member (Sam Lasris) currently rolling off the Planning Board encouraged me to apply. Another friend serves on the Planning Board for Athens, GA. She is active in the Congress for New Urbanism and has encouraged me to read Rise and Sprawl and Decline of the American Dream, Andres Duany; Suburban Nation, Home from Nowhere, Jim Kuntsler. STAFF COMMENTS: Originaly applied for Orange County Planning Board 1/28/2008. Applied for Historic Preservcation Commission 5/3/2010, ADDRESS VERIFICATION: 7020 Caviness Jordan Rd is in Cedar Grove Township, OCPL jurisdiction. I'm very interested in the charge and goals of the Historic Preservation Commission.

This application was current on: 5/3/2010 **Date Printed:** 5/5/2014

ORANGE COUNTY
BOARD OF COMMISSIONERS

ACTION AGENDA ITEM ABSTRACT
Meeting Date: June 3, 2014

Action Agenda Item No. 11-d

SUBJECT: Human Relations Commission – Appointments

DEPARTMENT: Board of Commissioners

PUBLIC HEARING: (Y/N) No

ATTACHMENT(S): Under Separate Cover
Membership Roster
Resolution/Recommendation
Applications for Persons Recommended
Applicant Interest List
Applications for Persons on the Interest List

INFORMATION CONTACT:
Clerk's Office, 245-2130

PURPOSE: To consider making appointments to the Human Relations Commission.

BACKGROUND: The following information is for Board consideration:

- Appointment to a first partial term (Position #3) as an At-Large Representative for Ms. Vanessa Soleil expiring 09/30/2015.
- Appointment to a first full term (Position #18) as a Town of Carrboro Special Representative for Ms. Andrea Jones expiring 06/30/2017.

POSITION NO.	NAME	SPECIAL REPRESENTATIVE	EXPIRATION DATE
3	Ms. Vanessa Soleil	At-Large	09/30/2015
18	Ms. Andrea Jones	Town of Carrboro Spec. Rep.	06/30/2017

FINANCIAL IMPACT: None.

RECOMMENDATION(S): The Board will consider making an appointments to the Human Relations Commission.

Board and Commission Members

And Vacant Positions

Human Relations Commission

Meeting Times: 6:30 p.m. second Monday of each month | Terms: 2 | Contact Person: James Davis

Meeting Place: Community Room of the Animal Services Facility | Positions: 18 | Length: 3 years | Contact Phone: 919-245-2492

Description: The Board of Commissioners appoints all eighteen members. The Towns of Chapel Hill, Carrboro and Hillsborough each nominate at least one member. This commission seeks to prevent and/or eliminate bias and discrimination by means of education, persuasion, conciliation and enforcement. It also advises the Board of County Commissioners on these matters, receives discrimination complaints, and conducts the corresponding investigation of such complaints. To learn more, visit this web address: www.co.orange.nc.us/hrr/hrc.asp

1	Dr. Christine Kelly-Kleese Chair 9512 Greenfield Road Chapel Hill NC 27516	Day Phone: 536-7231 Evening Phone: FAX: 686-3396 E-mail: drkelly44@gmail.com	Sex: Female Race: Caucasian Township: Bingham Resid/Spec Req: At-Large Special Repr:	First Appointed: 01/20/2011 Current Appointment: 06/19/2012 Expiration: 06/30/2015 Number of Terms: 1		
2	Ms. Natalie Turner 638 Patriot's Pointe Drive Hillsborough NC 27278	Day Phone: 919-684-7669 Evening Phone: FAX: E-mail: nwu.2485@gmail.com	Sex: Female Race: Asian American Township: Hillsborough Resid/Spec Req: At-Large Special Repr:	First Appointed: 05/21/2013 Current Appointment: 05/21/2013 Expiration: 09/30/2015 Number of Terms: 1		
3	VACANT	Day Phone: Evening Phone: FAX: E-mail:	Sex: Race: Township: Resid/Spec Req: At-Large Special Repr:	First Appointed: Current Appointment: Expiration: 09/30/2015 Number of Terms:		
4	VACANT	Day Phone: Evening Phone: FAX: E-mail:	Sex: Race: Township: Resid/Spec Req: Chapel Hill Special Repr: Town of Chapel Hill	First Appointed: Current Appointment: Expiration: 06/30/2014 Number of Terms:		
5	Mr. Marc Xavier 906 Savannah Court Hillsborough NC 27278	Day Phone: 919-368-8102 Evening Phone: FAX: E-mail: MXAVIER88@GMAIL.COM	Sex: Male Race: African American Township: Hillsborough Resid/Spec Req: At-Large Special Repr:	First Appointed: 05/21/2013 Current Appointment: 05/21/2013 Expiration: 06/30/2014 Number of Terms: 1		

Board and Commission Members

And Vacant Positions

Human Relations Commission

Meeting Times: 6:30 p.m. second Monday of each month | Terms: 2 | Contact Person: James Davis

Meeting Place: Community Room of the Animal Services Facility | Positions: 18 | Length: 3 years | Contact Phone: 919-245-2492

Description: The Board of Commissioners appoints all eighteen members. The Towns of Chapel Hill, Carrboro and Hillsborough each nominate at least one member. This commission seeks to prevent and/or eliminate bias and discrimination by means of education, persuasion, conciliation and enforcement. It also advises the Board of County Commissioners on these matters, receives discrimination complaints, and conducts the corresponding investigation of such complaints. To learn more, visit this web address: www.co.orange.nc.us/hrr/hrc.asp

6	Dr. Dominika Baran 114 Murray Street Hillsborough NC 27278	Day Phone: 919-641-4504 Evening Phone: FAX: E-mail: dominikabaran@gmail.com	Sex: Female Race: Caucasian Township: Hillsborough Resid/Spec Req: At-Large Special Repr:	First Appointed: 11/19/2013 Current Appointment: 11/19/2013 Expiration: 09/30/2016 Number of Terms: 1		
7	Ms. Joyce Christine Preslar 9417 Bethel-Hickory Grove Ch Rd Chapel Hill NC 27516	Day Phone: 919-967-0367 Evening Phone: FAX: 919-967-0367 E-mail: joypreslar@gmail.com	Sex: Female Race: Caucasian Township: Bingham Resid/Spec Req: At-Large Special Repr:	First Appointed: 08/23/2011 Current Appointment: 06/18/2013 Expiration: 06/30/2016 Number of Terms: 1		
8	Mr. Matthew Hughes 1845 Washington Drive, PO Box 1406 Hillsborough NC 27278	Day Phone: 919-928-4480 Evening Phone: FAX: E-mail: matt.hughes90@yahoo.com	Sex: Male Race: Caucasian Township: Eno Resid/Spec Req: At-Large Special Repr:	First Appointed: 01/20/2011 Current Appointment: 08/23/2011 Expiration: 06/30/2014 Number of Terms: 1		
9	VACANT	Day Phone: Evening Phone: FAX: E-mail:	Sex: Race: Township: Resid/Spec Req: Chapel Hill Special Repr: Town of Chapel Hill	First Appointed: Current Appointment: Expiration: 09/30/2016 Number of Terms:		
10	Ms. Monica Richard D4 Fenway Park Carrboro NC 27510	Day Phone: 919-932-1273 Evening Phone: FAX: E-mail: mlrichard@mindspring.com	Sex: Female Race: African American Township: Chapel Hill Resid/Spec Req: Carrboro Special Repr: Town of Carrboro	First Appointed: 09/17/2013 Current Appointment: 09/17/2013 Expiration: 06/30/2016 Number of Terms: 1		

Board and Commission Members

And Vacant Positions

Human Relations Commission

Meeting Times: 6:30 p.m. second Monday of each month | Terms: 2 | Contact Person: James Davis

Meeting Place: Community Room of the Animal Services Facility | Positions: 18 | Length: 3 years | Contact Phone: 919-245-2492

Description: The Board of Commissioners appoints all eighteen members. The Towns of Chapel Hill, Carrboro and Hillsborough each nominate at least one member. This commission seeks to prevent and/or eliminate bias and discrimination by means of education, persuasion, conciliation and enforcement. It also advises the Board of County Commissioners on these matters, receives discrimination complaints, and conducts the corresponding investigation of such complaints. To learn more, visit this web address: www.co.orange.nc.us/hrr/hrc.asp

11	Dr. Li-Chen Chin 2212 Becketts Ridge Drive Hillsborough NC 27278	Day Phone: 919-684-5480 Evening Phone: FAX: E-mail: hsiaofufu@hotmail.com	Sex: Female Race: Asian American Township: Hillsborough Resid/Spec Req: Hillsborough Special Repr: Town of Hillsborough	First Appointed: 11/08/2012 Current Appointment: 11/08/2012 Expiration: 06/30/2015 Number of Terms: 1		
12	Dr. Cynthia Stubbs Secretary 213 Enstone Court Hillsborough NC 27278	Day Phone: 919-732-4032 Evening Phone: FAX: 919-732-4032 E-mail: pmfcjs@aol.com	Sex: Female Race: Caucasian Township: Eno Resid/Spec Req: At-Large Special Repr:	First Appointed: 08/23/2011 Current Appointment: 06/18/2013 Expiration: 06/30/2016 Number of Terms: 1		
13	Mr. Gerald Ponder 2 Winnawa Walk Hillsborough NC 27278	Day Phone: 919-732-8576 Evening Phone: FAX: E-mail: Gaponder@gmail.com	Sex: Male Race: Caucasian Township: Hillsborough Resid/Spec Req: Hillsborough Special Repr: Town of Hillsborough	First Appointed: 11/08/2012 Current Appointment: 11/08/2012 Expiration: 06/30/2014 Number of Terms: 1		
14	Mr. Joseph Polich 733 Raleigh Road Chapel Hill NC 27514	Day Phone: 919-593-9481 Evening Phone: FAX: E-mail: joepolich@gmail.com	Sex: Male Race: Caucasian Township: Chapel Hill Resid/Spec Req: At-Large Special Repr:	First Appointed: 08/23/2011 Current Appointment: 11/08/2012 Expiration: 09/30/2015 Number of Terms: 1		
15	Mrs. Doris Brunson 5532 Jomali Drive Durham NC 27705	Day Phone: 919-383-1397 Evening Phone: FAX: E-mail: dahbrunson@aol.com	Sex: Female Race: African American Township: Eno Resid/Spec Req: At-Large Special Repr:	First Appointed: 11/19/2013 Current Appointment: 11/19/2013 Expiration: 06/30/2016 Number of Terms: 1		

Board and Commission Members

And Vacant Positions

Human Relations Commission

Meeting Times: 6:30 p.m. second Monday of each month | Terms: 2 | Contact Person: James Davis

Meeting Place: Community Room of the Animal Services Facility | Positions: 18 | Length: 3 years | Contact Phone: 919-245-2492

Description: The Board of Commissioners appoints all eighteen members. The Towns of Chapel Hill, Carrboro and Hillsborough each nominate at least one member. This commission seeks to prevent and/or eliminate bias and discrimination by means of education, persuasion, conciliation and enforcement. It also advises the Board of County Commissioners on these matters, receives discrimination complaints, and conducts the corresponding investigation of such complaints. To learn more, visit this web address: www.co.orange.nc.us/hrr/hrc.asp

16 Rev. Rollin Russell
Vice-Chair
202 Saponi Drive
Hillsborough NC 27278

Day Phone: 919-644-0869
Evening Phone:
FAX:
E-mail: rollinrussell@nc.rr.com

Sex: Male
Race: Caucasian
Township: Hillsborough
Resid/Spec Req: At-Large
Special Repr:

First Appointed: 08/23/2011
Current Appointment: 06/19/2012
Expiration: 06/30/2015
Number of Terms: 1

17 Ms. Jamie Paulen
5500 Spring House Lane
Chapel Hill NC 27516

Day Phone: 216-965-5095
Evening Phone:
FAX:
E-mail: jamiepaulen@gmail.com

Sex: Female
Race: Caucasian
Township: Chapel Hill
Resid/Spec Req: At-Large
Special Repr:

First Appointed: 05/21/2013
Current Appointment: 05/21/2013
Expiration: 06/30/2014
Number of Terms: 1

18 VACANT

Day Phone:
Evening Phone:
FAX:
E-mail:

Sex:
Race:
Township:
Resid/Spec Req: Carrboro
Special Repr: Town of Carrboro

First Appointed:
Current Appointment:
Expiration: 06/30/2014
Number of Terms:

Thom Freeman

From: James Davis
Sent: Wednesday, May 07, 2014 3:03 PM
To: Thom Freeman
Subject: RE: Appointments Deferred
Attachments: Vanessa Soleil.mht

Thom:

The HRC herein requests or otherwise recommend the appointment of the following person (whom you may know):

- Vanessa Soleil

Ms. Soleil's application is on file and attached.

Sincerely,

JD

From: Thom Freeman
Sent: Wednesday, April 30, 2014 10:05 AM
To: Charlotte Terwilliger (cterwilliger@tjcog.org); Bob Marotto; Paula Phillips; Rich Shaw; David Stancil; Steve Brantley; Yvonne Scarlett; Perdita Holtz; Craig Benedict; Martha Shannon - Orange County Arts Commission; Margaret.Hauth@hillsboroughnc.org; James Davis; cwilson@townofcarrboro.org
Cc: Donna Baker
Subject: Appointments Deferred

To All:

The following Advisory Board appointments were on the agenda for May 8, 2014:

- Adult Care Home Community Advisory Committee
- Animal Services Advisory Board
- Commission for the Environment
- Economic Development Advisory Board
- Nursing Home Community Advisory Committee
- Orange County Planning Board

The following Advisory Board appointments were on the agenda for May 20, 2014:

- Arts Commission
- Hillsborough Board of Adjustment
- Hillsborough Planning Board
- Human Relations Commission
- Orange County Parks & Recreation

In the Chair / Vice Chair meeting April 29, 2014, the May 8th appointments were deferred. The agenda for this meeting is extremely full. A new date has not been selected for appointments at this time, but I will let you know as soon as I have more information. Regarding May 20th appointments, I have no information at this time.

Please feel free to contact me if you have questions.

Thanks,
Thom

Thom Freeman
Assistant to the Clerk
Orange County Board of Commissioners
200 Cameron Street
PO Box 8181
Hillsborough, NC 27278
919-245-2125
FAX – 919-644-0246
tfreeman@orangecountync.gov

ORANGE COUNTY
NORTH CAROLINA

Motion was made by Alderman Gist, seconded by Alderman Johnson to approve the resolution below:

A RESOLUTION RECOMMENDING AN APPOINTMENT TO THE ORANGE COUNTY HUMAN RELATIONS COMMISSION

WHEREAS, the Town of Carrboro has two seats on the Orange County Human Relations Commission; and

WHEREAS, Andrea Jones has submitted an application expressing interest in serving as a Carrboro representative on the Orange County Human Relations Commission.

NOW, THEREFORE, THE BOARD OF ALDERMEN OF THE TOWN OF CARRBORO HEREBY RESOLVES:

Section 1. The Board of Aldermen hereby recommends that the Orange County Board of Commissioners appoint Andrea Jones as a Carrboro representative on the Orange County Human Relations Commission.

Section 2. This resolution shall become effective upon adoption.

This the 22nd day of April, 2014
The motion carried by the following vote:
Aye: Alderman Johnson, Mayor Lavelle, Alderman Seils, Alderman Gist, Alderman Haven-O'Donnell and Alderman Slade

Catherine C. Wilson
Town Clerk

I, Catherine C. Wilson, Town Clerk for the Town of Carrboro, NC do hereby certify that the foregoing is a true and correct copy of a resolution adopted by the Carrboro Board of Aldermen.

(Seal) TOWN OF CARRBORO INCORPORATED 1911 NORTH CAROLINA

Volunteer Application
Orange County Advisory Boards and Commissions

Name: Ms. Vanessa Soleil
Name Called:
Home Address: 321 West Queen Street
Hillsborough NC 27278
Phone (Day): 919-245-2897
Phone (Evening):
Phone (Cell):
Email: vsoleil@orangecountync.gov

Place of Employment: Orange County Department of Social Services
Job Title: Human Services Specialist

Year of OC Residence: 2005

Township of Residence: Hillsborough
Zone of Residence: Hillsborough Town Limits

Sex: Female
Ethnic Background: Caucasian

Community Activities/Organizational Memberships:

volunteer for the ARC of Orange County, founder and former-leader of Flyleaf Book Lovers Club discussion group, volunteer for Project Connect

Past Service on Orange County Advisory Boards:

Boards/Commissions applied for:

Human Relations Commission

Background, education and experience relevant to this board:

Interested in the experiences of people with varying cultural backgrounds from a young age, I have a particular sensitivity and awareness of how systemic habits can marginilize those who are vulnerable. I studied Political Science, US History and completed a semester Urban Studies program in Chicago that gave the opportunity to meet with different constituents and hear their unique concerns. I went on to complete a Masters in African American History at the University of Illinois-Chicago. I have also worked with ethnically and economically diverse populations as an employee in Planned Parenthood clinics, a public librarian, and now as a Human Services Specialist with DSS. I am particularly interested in protecting the most vulnerable in our communities and creating service environments that welcome those who may have intersecting identities such as gender variance and poverty, or disability and ethnic minority status. How can we create spaces that make all feel seen, heard, valued? I can bring my passion, energy, compassion, and communication skills.

Reasons for wanting to serve on this board:

Conflict of Interest:

Supplemental Questions:

Other Comments:

STAFF COMMENTS: Applied (10/24/2013) for Human Relations Commission and Affordable Housing Advisory Board. ADDRESS VERIFICATION: 321 West Queen Street is Hillsborough Township, Hillsborough Jurisdiction, and Hillsborough Town Limits.

This application was current on: 10/24/2013 8:25:49 AM **Date Printed:** 4/24/2014

Volunteer Application
Orange County Advisory Boards and Commissions

Name:	Ms. Andrea Jones
Name Called:	
Home Address:	109 S Peak Drive Carrboro NC 27510
Phone (Day):	91928431253
Phone (Evening):	9198431253
Phone (Cell):	9192591180
Email:	afjones@northcarolina.edu
Place of Employment:	UNC General Administration
Job Title:	Academic Affairs Associate
Year of OC Residence:	1992
Township of Residence:	Chapel Hill
Zone of Residence:	Carrboro City Limits
Sex:	Female
Ethnic Background:	Caucasian

Community Activities/Organizational Memberships:

I currently am a member of the Chapel Hill Friends of the Library and sit on the Partnerships committee of the Triangle chapter of the Young Nonprofit Professionals Network (YNPN). I also am a member of the UNC General Alumni Association.

Past Service on Orange County Advisory Boards:

I do not currently serve on an Orange County board and have not previously done so.

Boards/Commissions applied for:

Chapel Hill Library Board of Trustees

Background, education and experience relevant to this board:

I am an educator with experience in both K-12 and collegiate teaching, as well as university administration. This enables me to understand teachers needs, as well as to assist in strengthening town-gown relationships. I also have demonstrated my commitment to supporting the library by becoming a member of the Friends of the Chapel HIll Library.

Reasons for wanting to serve on this board:

As a lifelong fan of public libraries and a particular fan of the Chapel Hill Public Library, as well as an educator and a proponent of educational opportunity for all citizens, this is one of the best ways I can think of to serve our community.

Conflict of Interest:

Human Relations Commission

Background, education and experience relevant to this board:

Iam an educator with experience as a classroom teacher in both K-12 and collegiate environments, as well as experience in university administration. As a result, I could assist the town in it's relationships with schools and in promoting Town-Gown Connections. My particular passion within my field is educational equity. To that end, I served with Teach for America as a teacher in rural Alabama from 2010-2012 and as both an instructor and an adviser with programs promoting retention efforts for non-traditional and under-represented undergraduate students at UCLA from 2000-2010. I also have worked as a communications professional and an event planner, skills that could be exceptionally helpful in service on a Carrboro Advisory Board.

Reasons for wanting to serve on this board:

I fell in love with Carrboro during my time as a UNC-Chapel Hill undergraduate in 1992-1996 and feel immensely privileged to have been able to move here last year. I would very much like to give something back to the town that gives me such joy. Although I have listed here the three committees or boards for which I believe I am best sutied, I would be happy to serve on any others for which my experience and skill make me eligible.

Conflict of Interest:

Supplemental Questions:

Other Comments:

Application information based on an application submitted through the Carrboro website.

This application was current on: 4/14/2014 10:23:04 PM **Date Printed:** 4/24/2014

Applicant Interest Listing

by Board Name and by Applicant Name

Human Relations Commission

Contact Person: James Davis
Contact Phone: 919-245-2492

Dr. Patrick Akos
5 Deerwood Ct
Chapel Hill NC 27517

Day Phone: 919-259-6251
Evening Phone:
Cell Phone:
E-mail: akos49@gmail.com
Also Serves On:

Sex: Male
Race: Caucasian
Township: Chapel Hill
Date Applied: 03/09/2012

Skills: Professor

Ms Tiffany Boley
321 Stephanie Lane
Efland NC 27243

Day Phone: 3362121803
Evening Phone:
Cell Phone:
E-mail: boleyt4870@connect.durhamtech.edu
Also Serves On:

Sex: Female
Race: Caucasian
Township: Hillsborough
Date Applied: 03/10/2012

Skills: Advising Asst, DTCC

Rev. Susie Enoch
4002 McGowan Creek Road
Efland NC 27243

Day Phone: 336-260-7694
Evening Phone: 336-260-7694
Cell Phone:
E-mail: enochts@aol.com
Also Serves On:

Sex: Female
Race: African American
Township: Cheeks
Date Applied: 02/26/2014

Skills: Human Resources Director
Also Serves On:
Skills: Human Resources Manager
Also Serves On:
Skills: Pastoral Services
Also Serves On:

Mr. Scott Goldsmith
1412 Arboretum Drive
Chapel Hill NC 27517

Day Phone: 919 240-4404
Evening Phone: 919 240-4404
Cell Phone:
E-mail: goldsmithsj@hotmail.com
Also Serves On:

Sex: Male
Race: Caucasian
Township: Chapel Hill
Date Applied: 01/16/2013

Skills: Attorney
Also Serves On:
Skills: Mediation and arbitration
Also Serves On:

Ms. Andrea Jones
109 S Peak Drive
Carrboro NC 27510

Day Phone: 91928431253
Evening Phone: 9198431253
Cell Phone: 9192591180
E-mail: afjones@northcarolina.edu
Also Serves On:

Sex: Female
Race: Caucasian
Township: Chapel Hill
Date Applied: 04/14/2014

Skills:

Applicant Interest Listing

by Board Name and by Applicant Name

Human Relations Commission

Contact Person: James Davis
Contact Phone: 919-245-2492

Mr Joseph A. Marro
101 Kelly Court
Chapel Hill NC 27516

Day Phone: 919-240-7880
Evening Phone: same
Cell Phone:
E-mail: jamarro@nc.rr.com

Sex: Male
Race: Caucasian
Township: Chapel Hill
Date Applied: 08/14/2011

Skills: Parole Officer
Also Serves On:

Ms Erin O'Daniel
3604 Old Vine Trail
Hillsborough NC 27278

Day Phone: 218-522-0471
Evening Phone:
Cell Phone:
E-mail: erhino.tusc@gmail.com

Sex: Female
Race: Caucasian
Township: Eno
Date Applied: 10/28/2013

Skills: Arts
Also Serves On:

Skills: Writer
Also Serves On:

Ms. Vanessa Soleil
321 West Queen Street
Hillsborough NC 27278

Day Phone: 919-245-2897
Evening Phone:
Cell Phone:
E-mail: vsoleil@orangecountync.gov

Sex: Female
Race: Caucasian
Township: Hillsborough
Date Applied: 10/24/2013

Skills: Human Services Specialist
Also Serves On: Affordable Housing Advisory Board

Ms. Natalie Ziemba
303 Smith Level Road, Apt A11
Chapel Hill NC 27516

Day Phone: 970-310-4369
Evening Phone:
Cell Phone:
E-mail: nziemba@live.unc.edu

Sex: Female
Race: Caucasian
Township: Chapel Hill
Date Applied: 11/30/2013

Skills:
Also Serves On:

Volunteer Application
Orange County Advisory Boards and Commissions

Name:	Dr. Patrick Akos
Name Called:	
Home Address:	5 Deerwood Ct Chapel Hill NC 27517
Phone (Day):	919-259-6251
Phone (Evening):	
Phone (Cell):	
Email:	akos49@gmail.com
Place of Employment:	UNC-CH
Job Title:	Professor
Year of OC Residence:	2008
Township of Residence:	Chapel Hill
Zone of Residence:	Does not apply
Sex:	Male
Ethnic Background:	Caucasian

Community Activities/Organizational Memberships:

Past Service on Orange County Advisory Boards:

Boards/Commissions applied for:

Chapel Hill Parks and Recreation Commission

Background, education and experience relevant to this board:

Reasons for wanting to serve on this board:

Conflict of Interest:

Human Relations Commission

Background, education and experience relevant to this board:

Reasons for wanting to serve on this board:

Conflict of Interest:

Supplemental Questions:

Work Experience: teach group work at the university; engaged in social services as it relates to youth and families; interest in first responders, and maximizing services for Orange Co. UNC School of Education, School counseling Program Coordinator, Faculty 2001 - current.

Volunteer Experience: Mostly in schools, some youth oriented agencies

Education: Ph.D. in Counselor education; masters in higher ed, undergrad degree in human and org development and teacher ed; B.S. Vanderbilt, M.A. Morehead State University; Ph.D. University of Virginia.

Other Comments:

thank you for consideration. please let me know if I can provide more information. Excited to serve. STAFF COMMENTS: Updated application 03/09/2012 for OC Emergency Services Work Group; Chapel Hill Parks & Recreation Commission and Human Relations Commission. Originally applied for Orange County Emergency Services Work Group 1/4/2012. ADDRESS VERIFICATION: Deerwood Court is CH Jurisdiction, CH City Tax, CH Township.

This application was current on: 3/9/2012 **Date Printed:** 4/24/2014

Volunteer Application
Orange County Advisory Boards and Commissions

Name: Ms Tiffany Boley
Name Called:
Home Address: 321 Stephanie Lane
Efland NC 27243
Phone (Day): 3362121803
Phone (Evening):
Phone (Cell):
Email: boleyt4870@connect.durhamtech.edu
Place of Employment:
Job Title:
Year of OC Residence:
Township of Residence: Hillsborough
Zone of Residence: -
Sex: Female
Ethnic Background: Caucasian

Community Activities/Organizational Memberships:

Past Service on Orange County Advisory Boards:

Boards/Commissions applied for:

Human Relations Commission

Background, education and experience relevant to this board:

Reasons for wanting to serve on this board:

Conflict of Interest:

Supplemental Questions:

Work Experience: I have worked for Durham Technical Community College. I was the Advising Assistant. I worked with students to plan out their classes and engaged them in civility chats.

Volunteer Experience: I am currently the Durham Tech Student Senate President where I have helped them coordinate civility chats, MLK events, and green projects. I also serve as the Spectrum President which is the club on campus that represents the Lesbian,Gay,Bi,Transgender,Queer and Allied community on campus. I have been able to put together a conference called Color NC With Pride which is the only of it's kind in a community college setting that brings students both college and highschool, and administration from all over North Carolina together to talk about issues that LGBTQ students face. I was also nominated for the Governor Robert W. Scott award for my outstanding leadership on campus as well as the Eddie Myers Advocate award for my

work with MLK events and the LGBTQ community on campus. I have also been working on a resolution to get passed by the Durham Tech Student Senate as well as the North Carolina Comprehensive Community College Student Government Association (N4CSGA)regarding Amendment One.

Education: I will graduate from Durham Technical Community College with a Associates Degree in May of 2012.

Other Comments:

I feel like from the experience that I have gained as a college student over the past two years and the diverse communitys I have been able to serve I would be a great choice to be a part of the Human Relations Commission. I would like to further serve many diverse communitys after college and this would give me the chance to do so. I also would like to serve the community in which I live in and give back to it all the many lessons and memorys that it has given me. STAFF COMMENTS: Originally Applied (03/10/12) for Human Relations Commission. ADDRESS VERIFICATION: Stephanie Lane is Orange County Jurisdiction, Efland Fire Tax, and Cheeks Township.

This application was current on: 3/10/2012 1:20:04 AM **Date Printed:** 4/24/2014

Volunteer Application
Orange County Advisory Boards and Commissions

Name:	Rev. Susie Enoch
Name Called:	
Home Address:	4002 McGowan Creek Road Efland NC 27243
Phone (Day):	336-260-7694
Phone (Evening):	336-260-7694
Phone (Cell):	
Email:	enochts@aol.com
Place of Employment:	Unemployed
Job Title:	
Year of OC Residence:	2009
Township of Residence:	Cheeks
Zone of Residence:	Rural Area Resident
Sex:	Female
Ethnic Background:	African American

Community Activities/Organizational Memberships:

Past Service on Orange County Advisory Boards:

Boards/Commissions applied for:

Durham Technical Community College Board of Directors

Background, education and experience relevant to this board:

Reasons for wanting to serve on this board:

Conflict of Interest:

Board of Social Services

Background, education and experience relevant to this board:

Reasons for wanting to serve on this board:

Conflict of Interest:

Economic Development Advisory Board (REQUIRES DISCLOSURE STATEMENT)

Background, education and experience relevant to this board:

Reasons for wanting to serve on this board:

Conflict of Interest:

Human Relations Commission

Background, education and experience relevant to this board:

Reasons for wanting to serve on this board:

Conflict of Interest:

Historic Preservation Commission (APPLICANTS SHALL RESIDE WITHIN THE TERRITORIAL

Background, education and experience relevant to this board:

Reasons for wanting to serve on this board:

Conflict of Interest:

Supplemental Questions:

Work Experience: WrightCare Alternatives Services, Hillsborough, NC [Mar 2008 - May 2011]
Human Resource Director; Served in a pivotal role as a member of the senior leadership team, while providing organizational leadership for the alignment of WCAS workforce with the mission and vision. Worked closely with the Program Director and key clinical team to develop and implement HR strategies, functions and systems to facilitate the achievement of WCAS strategic directions and initiatives. Served as the staff advisor and liaison within various Committees of WCAS Board of Directors, as needed: 'Promoted and facilitated the mission and vision of the organization. Maintained the staff needed for client care. Created, directed, and implemented development strategies to solidify and expand the organization's employee and employer relationship. Developed a sound HR dept which allowed for effective delivery of excellent services while achieving the financial goals set for the organization. Oversaw all operations including hiring and supervising of staff, training, and developing and implementing organizational policies and procedures.

Qualified Professional: Served as Qualified Professional responsible for providing an array of case coordination and mental health services for MH/DD/SA clients. Determined the extent of each individual's mental health or crisis situations as well as the appropriate measures to be taken in each case. Upheld agency goals to meet the educational, vocational, residential, mental health treatment, financial, social and other non-treatment needs of the recipient. Managed the arrangement, and linkage or integration of multiple services as needed as it related to programs and other outside agencies. Assessed and reassessed recipient's needs for case management services; informed the recipient about benefits, community resources, and services.

Duke University Medical Center (Pastoral Services), Durham, NC [May 2010 - May 2011]
Chaplain Resident: Provided interfaith pastoral/spiritual care to patients, families, and staff in crisis situations. Evaluated emotional, social, spiritual and religious factors to determine the capacity to cope with illness and death through completed spiritual assessments outlining problems, goals and interventions. Served as a liaison with community pastoral care services, clergy and faith communities. Successfully educated patients, families, and staff, as well as participated in ethics consults.
Developed sacerdotal functions, religious rituals, and services upon personal request of patients or their family members according to their beliefs, and religious orientations; personally or in conjunction with community spiritual leaders.

Durham Technical Community College, Durham, NC [2004 - 2005]
Continuing Education Instructor: Taught classes in basic money marketing skills, customer service, healthcare, and teaching careers for c.e.u certification, and

associate/bachelor level degrees. Lead Job Fairs and provided classroom instruction in job assistance training [in both group/individual] settings. Successfully educted clients in job preparation through counseling, mock interviews and resume critique.

Bank of America (formerly NationsBank), Burlington, NC & Greensboro, NC [1998 - 2000] Assistant Branch Manager/ Consumer Banker. Played a key role in developing sales programs that helped meet company goals. Maintained direct oversight of branch cash flow; resolved escalated issues and reported to management. Conducted monthly and quarterly branch audits, including security system tests. Open and closed the branch daily; supervised a staff of 12.

Great American Knitting Mills (Gold Toe), Burlington, NC [1995 - 1998] Credit/Account Analyst - Worked with a team of three analyst/collectors. Ensured that staff members complied with FDCPA guidelines. Conducted some training and team development sessions. Recovered $750,000 in charged off collateral. Implemented a new goal oriented business plan detailing objectives, costs and accomplishments. Reduced delinquencies 20%

Volunteer Experience: New Covenant UHC (Burlington, NC) Clothing Giveaway (Evangelism Committee);

Education: Duke Univeristy Medical Center-Pastoral Services, Durham, NC C.P.E. Residency, 3 Units- May 2011
Duke Univeristy Medical Center-Pastoral Services, Durham, NC C.P.E. Internship, 1 Unit- May 08-Aug 08
Duke University Duke Divinity School, Durham, NC Master of Divinity, GPA: 2.89 -May 2009
Shaw University, Raleigh, NC BA Religion/Philosophy; Summa Cum Laude, GPA:3.89 - Dec-2004

Other Comments:

The community in which one lives should always be a matter of concern to them. The quality of life within the community reflects the heart and soul of its residents in regards to their values and principles they live by. With that said, I am most interested to be a part of the Orange County community not just as a mere resident, but one who desires to serve the community in a greater aspect within the Advisory Board, Commission, and or Committee(s) listed above. STAFF COMMENTS: Applied for Orange County Planning Board, Board of Social Services, and Interlocal Agreement committee for the Hillsborough Area-Orange county Strategic Growth Plan Phase II 12/29/2010. Updated application through Planning Department for OUTBoard 1/24/2011. UPDATED APPLICATION FOR OC PLANNING BOARD 02/13/2012. UPDATED APPLICATION 05/15/2012 TO INCLUDE Human Relations Commission, Commission for the Environment, Historic Preservation Commission, Orange Unified Transportation Board, Board of Social Sevices, Durham Technical Community College Board of Directors, and Economic Development Advisory Board. , ADDRESS VERIFICATION: 4002 McGowan Creek Road, Efland, NC is in Orange County Jurisdiction and Cheeks Township.

Volunteer Application
Orange County Advisory Boards and Commissions

Name: Mr. Scott Goldsmith
Name Called:
Home Address: 1412 Arboretum Drive
Chapel Hill NC 27517
Phone (Day): 919 240-4404
Phone (Evening): 919 240-4404
Phone (Cell):
Email: goldsmithsj@hotmail.com

Place of Employment: retired
Job Title:

Year of OC Residence: 2010

Township of Residence: Chapel Hill
Zone of Residence: Chapel Hill ETJ

Sex: Male
Ethnic Background: Caucasian

Community Activities/Organizational Memberships:
Meals-on Wheels, Red Cross Disaster Services Human Resources, and CORA

Past Service on Orange County Advisory Boards:
None

Boards/Commissions applied for:

Human Relations Commission

Background, education and experience relevant to this board:

I am a retired attorney (specialization in labor and employment law)and mediator. I spent 29 years at the US Department of Justice in their General Counsel s Office and worked for the Administrative Office of the US Courts. Prior to that, I worked in the employee relations field. As a mediator I handled numerous divorce cases for D.C. Multi-door and employment cases for Federal agencies. I also hold an M.A. in Sociology with a specialization in social psychology. I have extensive training in EEO and Employment law and am a court trained mediator. I have represented the Federal Government in numerous EEO and employment cases. I have also mediated some of thse cases and, at the Defense Dependents Schools and the Administrative Office of the U. S. Courts, I developed various EEO related plans and training materials and trained individuals concerning EEO requirements. As a member of the Commission I can bring my knowledge of the various EEO related statutes to the table. As a trained mediator, I can bring my skills to assist in resolving issues. As a sociologist I was trained to appreciate cultural diversity which has left me ope to understanding the morays and cultural differences that may generate misunderstandings between various groups in our society. I believe that my training and ezperience allows me to approach cases objectively in this emotion charged area.

I also hold an M.A. in Sociology with a specialization in social psychology.

Reasons for wanting to serve on this board:

Conflict of Interest:

Supplemental Questions:

Other Comments:

I have extensive training in EEO and Employment law and am a court trained mediator. I have represented the Federal Government in numerous EEO and employment cases. I have also mediated some of these cases and, at the Defense Dependents Schools and the Administrative Office of the U.S. Courts, I developed various EEO related plans and training materials and trained individuals concerning EEO requirements.

As a member of the Commission I can bring my knowledge of the various EEO related statutes to the table. As a trained mediator, I can bring my skills to assist in resolving issues.

As a sociologist I was trained to appreciate cultural diversity which has left me open to understanding the morays and cultural differences that may generate misunderstandings between various groups in our society.

I believe that my training and experience allows me to approach cases objectively in this emotion charged area.

STAFF COMMENTS: Applied 01/16/2013 for Human Relations Commission. ADDRESS VERIFICATION: 1412 Arboretum Drive is Chapel Hill Township, Chapel Hill Jurisdiction, Chapel Hill ETJ.

This application was current on: 1/16/2013 1:56:33 PM **Date Printed:** 4/24/2014

Volunteer Application
Orange County Advisory Boards and Commissions

Name:	Mr Joseph A. Marro
Name Called:	
Home Address:	101 Kelly Court Chapel Hill NC 27516
Phone (Day):	919-240-7880
Phone (Evening):	same
Phone (Cell):	
Email:	jamarro@nc.rr.com
Place of Employment:	retired
Job Title:	federal probation officer
Year of OC Residence:	2010
Township of Residence:	Chapel Hill
Zone of Residence:	-
Sex:	Male
Ethnic Background:	Caucasian

Community Activities/Organizational Memberships:

Past Service on Orange County Advisory Boards:

Boards/Commissions applied for:

Board of Social Services

Background, education and experience relevant to this board:

Reasons for wanting to serve on this board:

Conflict of Interest:

Human Relations Commission

Background, education and experience relevant to this board:

Reasons for wanting to serve on this board:

Conflict of Interest:

Supplemental Questions:

Work Experience: Work has always been with people. (1) 3 years as a state parole officer, then 23 years as a federal parole officer. I frequently did investigations and reported back to the judicial branches, the military and US Bureau of Prisons. (2) When retired from government, became Director of purchasing at Christian Schmidt Brewery in Philadelphia until it was sold, 12 years.

Volunteer Experience: 3 years hospital volunteer in Pennsylvania hospital; Front desk person, Hillsborough Senior Center, UNC Cancer Hospital, Infusion Clinic, Orange County Arts Commission.

Education: BA double major in sociology and psychology with some graduate work in group dynamics; BA temple University, Psychology Major, Sociology Minor.

Other Comments:

I have had an interest in the arts all my life and have experienced first hand the impact that art can have on a person. As a newcomer to Orange County, I am interested in being of value to the community in whatever capacity I can. As for art, I'm told I have an innate ability to draw details and enjoy working with pen and ink and stained glass. STAFF COMMENTS: 11/8/2010 applied for Arts Commission. ADDRESS VERIFICATION: 101 Kelly Court is in Chapel Hill Township and Carrboro Jurisdiction.STAFF COMMENTS: 08/14/2011, (Just interested in serving my community) UPDATED APPLICATION TO INCLUDE Jury Commission, Board of Social Services and Human Relations Commission.

This application was current on: 8/14/2011 **Date Printed:** 4/24/2014

Volunteer Application
Orange County Advisory Boards and Commissions

Name: Ms Erin O'Daniel
Name Called:
Home Address: 3604 Old Vine Trail
Hillsborough NC 27278
Phone (Day): 218-522-0471
Phone (Evening):
Phone (Cell):
Email: erhino.tusc@gmail.com
Place of Employment: Duke University
Job Title: Writer and Community Organizer
Year of OC Residence: 2012
Township of Residence: Eno
Zone of Residence: Eno Twnsp
Sex: Female
Ethnic Background: Caucasian

Community Activities/Organizational Memberships:

I m working on my masters of fine arts degree in children s and young adult literature. My focus with my writing is to create and publish stories with social justice themes that use voices long silenced by oppression and fear.

Past Service on Orange County Advisory Boards:

Boards/Commissions applied for:

Human Relations Commission

Background, education and experience relevant to this board:

I have over fifteen years of experience advocating for racial and reproductive justice (RJ). I ran an RJ organization in Duluth, MN for 11 years. In addition, I served on the board of the YWCA for 8 years and was an active member of ASDIC (anti-racism study dialogue circles) based out of Minneapolis/St Paul.

Reasons for wanting to serve on this board:

Conflict of Interest:

Supplemental Questions:

Other Comments:

STAFF COMMENTS: Originally 10/28/2013 applied for Human Relations Commission.
ADDRESS VERIFICATION: Old Vine Trail is Eno Township.

Volunteer Application
Orange County Advisory Boards and Commissions

Name:	Ms. Natalie Ziemba
Name Called:	
Home Address:	303 Smith Level Road, Apt A11 Chapel Hill NC 27516
Phone (Day):	970-310-4369
Phone (Evening):	
Phone (Cell):	
Email:	nziemba@live.unc.edu
Place of Employment:	University of North Carolina
Job Title:	Research Assistant
Year of OC Residence:	2013
Township of Residence:	Chapel Hill
Zone of Residence:	C.H. Twnshp; C.H.Cty.Lmts.
Sex:	Female
Ethnic Background:	Caucasian

Community Activities/Organizational Memberships:

Currently, I am in my first semester as a Master s in Social Work student at the University of North Carolina at Chapel Hill. As part of my course requirements, I intern part-time with the Adolescent Parenting Program in the Department of Social Services. I also participate in weekly exercise groups including the Carrboro Fleet Feet running group, Trailheads trail running group, and Carrboro/Chapel Hill obstacle course training group. Occasionally, I meet up with other Returned Peace Corps Volunteers in the triangle area.

Past Service on Orange County Advisory Boards:

Boards/Commissions applied for:

Human Relations Commission

Background, education and experience relevant to this board:

Throughout my life, I have participated in various choral groups, and I actively played piano for 15 years. I also participated in several theatre groups and performances while in high school, though did not continue my theatre participation in my undergraduate studies. The performing arts are essential to a well-rounded education, and convey the beauty and despair of the human condition. I would like to ensure that the arts remain an integral part of life and culture in Orange County.

Reasons for wanting to serve on this board:

Conflict of Interest:

Supplemental Questions:

Other Comments:

This application was current on: 11/30/2013 6:36:50 PM **Date Printed:** 4/24/2014

ORANGE COUNTY
BOARD OF COMMISSIONERS

ACTION AGENDA ITEM ABSTRACT
Meeting Date: June 3, 2014

Action Agenda Item No. 11-e

SUBJECT: Orange County Parks & Recreation Council – Appointments

DEPARTMENT: Board of Commissioners

PUBLIC HEARING: (Y/N) No

ATTACHMENT(S): Under Separate Cover
Membership Roster
Recommendation
Applications of Persons Recommended
Interest List
Applications of Persons on the Interest List

INFORMATION CONTACT:
Clerk's Office, 245-2130

PURPOSE: To consider making appointments to the Orange County Parks & Recreation Council.

BACKGROUND: The following appointments are for Board consideration:

- Appointment to a second term expiring 03/31/2017 for Mr. Joel Bulkley.
- Appointment to a second term expiring 03/31/2017 for Mr. Neal Bench.
- Appointment to a second term expiring 03/31/2017 for Mr. Allan Green.

POSITION NO.	NAME	SPECIAL REPRESENTATIVE	EXPIRATION DATE
4	Mr. Joel Bulkley	Chapel Hill Township	03/31/2017
7	Mr. Neal Bench	Chapel Hill Township	03/31/2017
9	Mr. Allan Green	Bingham Township	03/31/2017

FINANCIAL IMPACT: None.

RECOMMENDATION(S): The Board will consider making appointments to the Orange County Parks & Recreation Council.

Board and Commission Members

And Vacant Positions

Orange County Parks and Recreation Council

Meeting Times: 6:30 pm first Wednesday of each month | Terms: 2 | Contact Person: David Stancil

Meeting Place: Chapel Hill / Hillsborough Alternating | Positions: 12 | Length: 3 years | Contact Phone: 919-245-2510

Description: Each member of the Council shall be a County resident appointed by the Orange County Board of Commissioners. This council consults with and advises the Department of Environment, Agriculture, Parks and Recreation, and the Board of County Commissioners on matters affecting recreation policies, programs, personnel, finances, and the acquisition and disposal of lands and properties related to the total community recreation program, and to its long-range planning for recreation.

1	Mr. Eric Roeder Vice-Chair 504 Cates Farm Rd Chapel Hill NC 27514	Day Phone: 919-425-6465 Evening Phone: FAX: E-mail: leroeder@gmail.com	Sex: Male Race: Caucasian Township: Chapel Hill Resid/Spec Req: Carrboro City Limits Special Repr:	First Appointed: 11/15/2011 Current Appointment: 03/22/2012 Expiration: 03/31/2015 Number of Terms: 1		
2	Dr. Tori Williams Reid 904 Chandler Court Hillsborough NC 27278	Day Phone: 919-241-5292 Evening Phone: FAX: E-mail: toridwms@gmail.com	Sex: Female Race: African American Township: Hillsborough Resid/Spec Req: Hillsbr. Township Special Repr: Hillsbr. Township	First Appointed: 04/09/2013 Current Appointment: 04/09/2013 Expiration: 03/31/2016 Number of Terms: 1		
3	Mrs. Betty Khan 6023 Efland-Cedar Grove road PO Box 185 Cedar Grove NC 27231	Day Phone: Evening Phone: FAX: E-mail: BKSKTX@aol.com	Sex: Female Race: Caucasian Township: Cedar Grove Resid/Spec Req: Cedar Grove Twnsp. Special Repr: Cedar Grove Twnsp.	First Appointed: 10/16/2012 Current Appointment: 10/16/2012 Expiration: 03/31/2015 Number of Terms: 1		
4	Mr. Joel Bulkley 123 barclay rd. chapel hill NC 27516-1402	Day Phone: 968-8741 Evening Phone: FAX: same E-mail: Joelb13@earthlink.net	Sex: Male Race: Caucasian Township: Chapel Hill Resid/Spec Req: C.Hill City Limits Special Repr:	First Appointed: 11/15/2011 Current Appointment: 11/15/2011 Expiration: 03/31/2014 Number of Terms: 1		
5	VACANT	Day Phone: Evening Phone: FAX: E-mail:	Sex: Race: Township: Resid/Spec Req: At-Large Special Repr: At-Large	First Appointed: Current Appointment: Expiration: 03/31/2016 Number of Terms:		

Board and Commission Members

And Vacant Positions

Orange County Parks and Recreation Council

Meeting Times: 6:30 pm first Wednesday of each month | Terms: 2 | Contact Person: David Stancil

Meeting Place: Chapel Hill / Hillsborough Alternating | Positions: 12 | Length: 3 years | Contact Phone: 919-245-2510

Description: Each member of the Council shall be a County resident appointed by the Orange County Board of Commissioners. This council consults with and advises the Department of Environment, Agriculture, Parks and Recreation, and the Board of County Commissioners on matters affecting recreation policies, programs, personnel, finances, and the acquisition and disposal of lands and properties related to the total community recreation program, and to its long-range planning for recreation.

6	VACANT	Day Phone:		Sex:		First Appointed:	
		Evening Phone:		Race:		Current Appointment:	
		FAX:		Township:		Expiration:	03/31/2015
		E-mail:		Resid/Spec Req:	Cheeks Twnsp	Number of Terms:	
				Special Repr:	Cheeks Township		
7	Mr. Neal Bench Chair 397 Lakeshore Lane Chapel Hill NC 27514	Day Phone:	919-260-9058	Sex:	Male	First Appointed:	11/15/2011
		Evening Phone:		Race:	Caucasian	Current Appointment:	11/15/2011
		FAX:		Township:	Chapel Hill	Expiration:	03/31/2014
		E-mail:	nj397bench@gmail.com	Resid/Spec Req:	Chapel Hill Twnsp	Number of Terms:	1
				Special Repr:	Chapel Hil Township		
8	Mr. Robert Robinson 5600 Guess Road Rougemont NC 27572	Day Phone:	919-929-6921	Sex:	Male	First Appointed:	12/10/2013
		Evening Phone:		Race:	Caucasian	Current Appointment:	12/10/2013
		FAX:		Township:	Little River	Expiration:	03/31/2014
		E-mail:	third1261@gmail.com	Resid/Spec Req:	Little River Townshi	Number of Terms:	1
				Special Repr:	Little River Township		
9	Mr. Allan Green 5604 Dairyland Road Hillsborough NC 27278	Day Phone:	919-933-5105	Sex:	Male	First Appointed:	12/14/2010
		Evening Phone:		Race:	Caucasian	Current Appointment:	09/20/2011
		FAX:		Township:	Bingham	Expiration:	03/31/2014
		E-mail:	allan@woodcrestfarmnc.com	Resid/Spec Req:	Bingham Township	Number of Terms:	1
				Special Repr:	Bingham Township		
10	Ms. Denise Dickinson 225 W. Margaret Lane Hillsborough NC 27278	Day Phone:	265-2638	Sex:	Female	First Appointed:	09/13/2005
		Evening Phone:		Race:	Caucasian	Current Appointment:	04/09/2013
		FAX:		Township:	Hillsborough	Expiration:	09/30/2013
		E-mail:	ddickinson@rti.org	Resid/Spec Req:	Hillsbr. Town Limits	Number of Terms:	3
				Special Repr:			

Board and Commission Members

And Vacant Positions

Orange County Parks and Recreation Council

Meeting Times: 6:30 pm first Wednesday of each month
Terms: 2
Contact Person: David Stancil
Meeting Place: Chapel Hill / Hillsborough Alternating
Positions: 12
Length: 3 years
Contact Phone: 919-245-2510

Description: Each member of the Council shall be a County resident appointed by the Orange County Board of Commissioners. This council consults with and advises the Department of Environment, Agriculture, Parks and Recreation, and the Board of County Commissioners on matters affecting recreation policies, programs, personnel, finances, and the acquisition and disposal of lands and properties related to the total community recreation program, and to its long-range planning for recreation.

11 Mr James E. Carter

400 Dumont Drive
Hillsborough NC 27278

Day Phone: 732-2358
Evening Phone:
FAX:
E-mail: jemmitt66@earthlink.net

Sex: Male
Race: African American
Township: Eno
Resid/Spec Req: Eno Township
Special Repr: Eno Township

First Appointed: 09/21/2010
Current Appointment: 03/19/2013
Expiration: 12/31/2015
Number of Terms: 2

12 Mrs. Erin Dillard

4807 Governor Hunt Street
Efland NC 27243

Day Phone: 919-414-6573
Evening Phone:
FAX:
E-mail: erindillard0519@gmail.com

Sex: Female
Race: Caucasian
Township: Cedar Grove
Resid/Spec Req: At-Large
Special Repr: At-Large

First Appointed: 01/24/2013
Current Appointment: 03/19/2013
Expiration: 03/31/2016
Number of Terms: 1

RECEIVED
APR 17 2014

Orange County Parks and Recreation Council
PO Box 8181, 306-A Revere Road, Hillsborough, NC (919) 245-2510

April 16, 2014

Barry Jacobs, Chair
Board of County Commissioners
PO Box 8181
Hillsborough, NC 27278

Re: Recommended Reappointments

Dear Chair Jacobs:

The Orange County Parks and Recreation Council (PRC) requests that members Joel Bulkley, Allan Green and Neal Bench be appointed to a second term ending 3/31/2017, and that new member Robert Robertson (appointed to an unexpired term in December) be appointed to a full first-term ending 3/31/2017.

All members, Bulkley, Bench and Robertson, have been regular in their attendance and active participants in Council matters, bringing a unique and helpful perspective and background.

Thank you for consideration of these appointments.

Sincerely,

David Stancil
Director, Department of Environment, Agriculture, Parks and Recreation

Cc: Neal Bench, PRC Chair and Eric Roeder, Vice-Chair, PRC.

Volunteer Application
Orange County Advisory Boards and Commissions

Name:	Mr. Joel Bulkley
Name Called:	
Home Address:	123 barclay rd. chapel hill NC 27516-1402
Phone (Day):	968-8741
Phone (Evening):	same
Phone (Cell):	
Email:	Joelb13@earthlink.net
Place of Employment:	Community Sports News, Chapel Hill
Job Title:	owner/publisher
Year of OC Residence:	1962
Township of Residence:	Chapel Hill
Zone of Residence:	C.H. City Limits
Sex:	Male
Ethnic Background:	Caucasian

Community Activities/Organizational Memberships:

Past Service on Orange County Advisory Boards:

Boards/Commissions applied for:

Supplemental Questions:

Work Experience: publish sports/recreation newspapers in Orange and Durham counties for 28 years, focusing on adult sports and recreation, both public and private.

Volunteer Experience: served two terms on Chapel Hill Parks & Rec Commission from 1985 to 1991

Education: 3 years at UNC-CH

Other Comments:

Am particularly interested in long-range planning and programming for youth and adult sports as private groups encroach on traditional areas served by rec departments. STAFF COMMENTS: Originally applied for Orange County Parks and Recreation Council 10/19/2011. ADDRESS VERIFICATION: 123 Barclay Road is Chapel Hill Jurisdiction, Chapel Hill City Limits.

This application was current on: 10/19/2011 3:19:14 PM **Date Printed:** 4/21/2014

Volunteer Application
Orange County Advisory Boards and Commissions

Name:	Mr. Neal Bench
Name Called:	
Home Address:	397 Lakeshore Lane Chapel Hill NC 27514
Phone (Day):	919-260-9058
Phone (Evening):	919-942-4050
Phone (Cell):	
Email:	nj397bench@gmail.com
Place of Employment:	Retired
Job Title:	
Year of OC Residence:	2003
Township of Residence:	Chapel Hill
Zone of Residence:	C.H. City Limits
Sex:	Male
Ethnic Background:	Caucasian

Community Activities/Organizational Memberships:

Past Service on Orange County Advisory Boards:

Boards/Commissions applied for:

Supplemental Questions:

Work Experience: Accounting and Finance Background, Leasing Controller with MBA/CPA

Volunteer Experience: 2 terms on Chapel Hill Parks & Rec Commission - 2 years as chairperson Chapel Hill Employee Compensation and Benefit Review Commission. Attend the Friends of Downtown Chapel Hill monthly information sessions. High School and Middle School Volunteer - Fundraising, Athletic Booster Club, Maintenance Committee, Testing Proctor, Assistant Wrestling Coach

Education: BSBA Business Management; MBA Finance; CPA

Other Comments:

I have a continued interest in serving on a volunteer basis for both Chapel Hill and Orange County. Striving for continual improvement throughout the county can be beneficial to a variety of local citizens and help attract outside visitors and business interests. Recreation and athletics is an important part of the members of my family's lifestyle. Parks and recreation facilities provide positive and healthly opportunities for those that take advantage of them, and are many times one of the first impressions visitors have as they drive through a town. STAFF COMMENTS: 10/24/2011 Applied for Orange County Parks and Recreation Council. ADDRESS VERIFICATION: 397 Lakeshore Lane, Chapel Hill is Chapel Hill Township,

This application was current on: 10/24/2011 12:50:35 PM **Date Printed:** 4/21/2014

Volunteer Application
Orange County Advisory Boards and Commissions

Name:	Mr. Allan Green
Name Called:	
Home Address:	5604 Dairyland Road Hillsborough NC 27278
Phone (Day):	919-933-5105
Phone (Evening):	919-933-5105
Phone (Cell):	
Email:	allan@woodcrestfarmnc.com
Place of Employment:	Woodcrest Farm
Job Title:	Farmer
Year of OC Residence:	1992
Township of Residence:	Bingham
Zone of Residence:	. . .
Sex:	Male
Ethnic Background:	Caucasian

Community Activities/Organizational Memberships:

Past Service on Orange County Advisory Boards:

Boards/Commissions applied for:

Supplemental Questions:

Work Experience: IBM Corporation, 30 Years, IT Management
QualiNet Company, 10 years, IT Training/Consulting/Development
Woodcrest Farm, 5 years, Grass-Fed Beef, Pork, Produce
PLANT 2008 Apprentice in the Breeze Farm Incubator program 30 Years software development and management - IBM Corporation 10 years owning, operating small IT consulting business in Orange County 8 years full-time farming, raising grass-fed beef, pork, poultry, and organic produce.

Volunteer Experience: Cane Creek Baptist Church, Treasurer, 12 years
Operation New Life Chapel Hill, Treasurer and bookkeeper, 6 years
Appalachian Trail Volunteer Little League Baseball coach
Treasurer, Cane Creek Baptist Church 1994-present Operation New Life, Chapel Hill, 2000-2008
OC Agricultural Preservation Board, currently serving

Education: BS-EE, Union College, Schenectady, NY
MS-SIS, Syracuse Univ, Syracuse, NY
MBA, PACE Univ, White Plains, NY
PHD candidate (ABD), Engineering, Union Graduate School

Other Comments:

For the past 16 years we have lived in the Orange Grove community in one of the historic houses. We deeply appreciate the relatively undeveloped neighborhood in which we live and are committed to doing whatever we can to preserve it and other Orange county farms from commercial or residential development. STAFF COMMENTS: Originally applied for Agricultural Preservation Board, Animal Tethering Committee, Hollow Rock Park Planning Committee. My interest in the Parks and recreation council stems from a passion for hiking and outdoors activity. Locally, I have been section hiking the MTST for a few years now and would value the opportunity to help the Orange County section relocate to a protected greenway. I also find that serving on the voluneer councils is an excellent way to e involved in community serviceand stay knowledgeable about county activities. STAFF COMMENTS: Applied 10/31/2010 for Orange County Planning Boad. ADDRESS VERIFICATION: 5604 Dairyland Road is Bingham Township, OCPL jurisdiction.

This application was current on: 10/31/2010 **Date Printed:** 4/21/2014

Applicant Interest Listing

by Board Name and by Applicant Name

Orange County Parks and Recreation Council

Contact Person: David Stancil
Contact Phone: 919-245-2510

Mr. Mark Anderson
2310 Stagecoach Dr.
Hillsborough NC 27278

Day Phone: 919-259-1295
Evening Phone: 919-423-6081
Cell Phone:
E-mail: mark.g.anderson@us.pwc.com

Sex: Male
Race: Caucasian
Township: Eno
Date Applied: 12/19/2012

Skills: Web Site Advisor
Also Serves On:

Mr Miquel Burnette
709 Shannon Dr
Carrboro NC 27516

Day Phone: 9193604509
Evening Phone:
Cell Phone:
E-mail: miquelburnette@gmail.com

Sex: Male
Race: African American
Township: Chapel Hill
Date Applied: 11/13/2013

Skills:
Also Serves On:

Mr Robb English
402 patriot place
hillsborough NC 27278

Day Phone: 9196362435
Evening Phone: 9196362435
Cell Phone: 9196362435
E-mail: rae402@gmail.com

Sex: Male
Race: Asian American
Township: Hillsborough
Date Applied: 04/17/2014

Skills:
Also Serves On:

Mr. Brian Finch
601 Porteur Point
Cedar Grove NC 27231

Day Phone: 704-989-4886
Evening Phone: 704-989-4886
Cell Phone:
E-mail: roundunderpar@gmail.com

Sex: Male
Race: Caucasian
Township: Cedar Grove
Date Applied: 02/06/2013

Skills:
Also Serves On:

Skills: Education
Also Serves On:

Mr. William R. Kaiser
2112 Markham Dr.
Chapel Hill NC 27514

Day Phone: 919-933-9794
Evening Phone: 919-933-9794
Cell Phone:
E-mail: w_mckaiser@hotmail.com

Sex: Male
Race: Caucasian
Township: Chapel Hill
Date Applied: 01/10/2014

Skills: Geologist
Also Serves On:

Skills: Hydrogeolgic/Geochmical Envirnmntal
Also Serves On:

Skills: Peace Corps
Also Serves On:

Applicant Interest Listing

by Board Name and by Applicant Name

Orange County Parks and Recreation Council

Contact Person: David Stancil
Contact Phone: 919-245-2510

Mr Thomas Rhodes
601 Elin Ct.
Hillsborough NC 27278

Day Phone: 919-636-0677
Evening Phone: 919-644-7300
Cell Phone: 919-636-0677
E-mail: thrhodes@hotmail.com

Sex: Male
Race: Caucasian
Township: Hillsborough
Date Applied: 03/28/2014

Skills:
Also Serves On:

Mr. Brian Rowe
3235 Rigsbee Road N
Chapel Hill NC 27514

Day Phone: 919-389-2331
Evening Phone:
Cell Phone:
E-mail: bsrowe67@aol.com

Sex: Male
Race: Caucasian
Township: Chapel Hill
Date Applied: 01/05/2013

Skills: Accounting Experience
Also Serves On:

Skills: Insurance
Also Serves On:

Volunteer Application
Orange County Advisory Boards and Commissions

Name:	Mr. Mark Anderson
Name Called:	
Home Address:	2310 Stagecoach Dr. Hillsborough NC 27278
Phone (Day):	919-259-1295
Phone (Evening):	919-423-6081
Phone (Cell):	
Email:	mark.g.anderson@us.pwc.com
Place of Employment:	PricewaterhouseCoopers LLP
Job Title:	Manager
Year of OC Residence:	2006
Township of Residence:	Eno
Zone of Residence:	Does not apply
Sex:	Male
Ethnic Background:	Caucasian

Community Activities/Organizational Memberships:

Past Service on Orange County Advisory Boards:

Boards/Commissions applied for:

Orange County Parks and Recreation Council

Background, education and experience relevant to this board:

Reasons for wanting to serve on this board:

Conflict of Interest:

Hillsborough Planning Board

Background, education and experience relevant to this board:

Reasons for wanting to serve on this board:

Conflict of Interest:

Orange County Planning Board (REQUIRES DISCLOSURE STATEMENT)

Background, education and experience relevant to this board:

Reasons for wanting to serve on this board:

Conflict of Interest:

Supplemental Questions:

Work Experience: I have over 18 years of experience dedicated to managing the design of web applications. I specializes in User Experience (UX) Design and have experience in functional and technical roles within the UX context. These include Usability, User

Interface Design, Usability Evaluation, Usability Testing, Accessibility Evaluation and Information Architecture. I have performed multiple design and consulting roles during my career including Designer, Design Manager, Creative Director, Usability Engineer and Production Manager.

Volunteer Experience: Architecture Review Board Chairman, Auburn Neighborhoods, Durham 2003-2006

Education: Ohio State University Columbus OH, Graduate work in Geographic Information Systems design 1991-1993; Tongji University Shanghai, The People's Republic of China Grad Study Abroad Program Summer 1993; Purdue University West Lafayette IN Bachelor of Science (graduated with highest distinction) 1991; US Army 1984 - 1987, US Army Honorable Discharge 5/1987
St. Francis College Ft. Wayne IN Commercial Art and Design 1979-1981.

Other Comments:

STAFF COMMENTS: 05/02/2011 - Originally applied for Orange County Planning Board, Orange County Parks and Recreation Council, and Hillsborough Planning Board. UPDATED APPLICATION 02/13/2012 FOR OC PLANNING BOARD. UPDATED APPLICATION 12/19/2012 FOR PARKS AND REC. COUNCIL. ADDRESS VERIFICATION: 2310 Stagecoach Dr., Hillsborough is Orange County Jurisdiction and Eno Township.

This application was current on: 12/19/2012 **Date Printed:** 4/21/2014

Volunteer Application
Orange County Advisory Boards and Commissions

Name: Mr Miquel Burnette
Name Called:
Home Address: 709 Shannon Dr
Carrboro NC 27516
Phone (Day): 9193604509
Phone (Evening):
Phone (Cell):
Email: miquelburnette@gmail.com
Place of Employment: US Army & Target
Job Title: PV2/ Flow Team Support
Year of OC Residence: 2012
Township of Residence: Chapel Hill
Zone of Residence: Orange County
Sex: Male
Ethnic Background: African American

Community Activities/Organizational Memberships:
My current community activitie is volunteering at the YMCA.

Past Service on Orange County Advisory Boards:
N/A

Boards/Commissions applied for:

Board of Social Services

Background, education and experience relevant to this board:

My name is Miquel Burnette, and I attended Hillside High School. During my years at Hillside I was introduced to a social worker who helped change my life. I was inspired by his willingness to help me during my trials and hardtimes. I feel as though I owe it to the youth to give back in the same way God used that social worker to help me.

Reasons for wanting to serve on this board:

Conflict of Interest:

Orange County Parks and Recreation Council

Background, education and experience relevant to this board:

Reasons for wanting to serve on this board:

Conflict of Interest:

Jury Commission

Background, education and experience relevant to this board:

Reasons for wanting to serve on this board:

Conflict of Interest:

Supplemental Questions:

Other Comments:

This application was current on: 11/13/2013 10:06:52 AM **Date Printed:** 4/21/2014

Volunteer Application
Orange County Advisory Boards and Commissions

Name: Mr Robb English
Name Called:
Home Address: 402 patriot place
hillsborough NC 27278
Phone (Day): 9196362435
Phone (Evening): 9196362435
Phone (Cell): 9196362435
Email: rae402@gmail.com

Place of Employment: Town of Chapel Hill
Job Title: Aquatic Supervisor
Year of OC Residence: 1997
Township of Residence: Hillsborough
Zone of Residence:
Sex: Male
Ethnic Background: Asian American

Community Activities/Organizational Memberships:

Member of the North Carolina Recreation and Parks Association and the National Recreation and Parks Association

Past Service on Orange County Advisory Boards:

Orange County Recreation and Parks Advisory Council
IGPWG

Boards/Commissions applied for:

Orange County Parks and Recreation Council

Background, education and experience relevant to this board:

I m a Parks and Recreation professional. I have worked for the Town of Chapel Hill Parks and Recreation Department since 1996, full-time since 1999. I have a BS degree in Therapeutic Recreation and a MS in Recreation Administration from Flordia State University. I was a Climbing Wall Attendant from 1996-1999, the Assistant Center Supervisor at the Chapel Hill Community Center from 1999-2003, the Community-Based Therapeutic Recreation Specialist from 2003-2007 and the Aquatic Supervisor from 2007 to present. I served on the OCPRAC from 2001 - 2007, 4 years as chair and I served on the Hillsborough Parks and Recreation Board form July 2007-AUG 2013, 3 years as chair.

Reasons for wanting to serve on this board:

I have a stong desire to serve my community and to utilize my professional knowledge to benefit Orange County and its residents.

Conflict of Interest:

Supplemental Questions:

Other Comments:

This application was current on: 4/17/2014 10:10:06 AM **Date Printed:** 4/21/2014

Volunteer Application
Orange County Advisory Boards and Commissions

Name: Mr. Brian Finch
Name Called:
Home Address: 601 Porteur Point
Cedar Grove NC 27231
Phone (Day): 704-989-4886
Phone (Evening): 704-989-4886
Phone (Cell):
Email: roundunderpar@gmail.com
Place of Employment: Johnston Community College
Job Title: Lead Coordinator
Year of OC Residence: 2012
Township of Residence: Cedar Grove
Zone of Residence: Orange County
Sex: Male
Ethnic Background: Caucasian

Community Activities/Organizational Memberships:

Past Service on Orange County Advisory Boards:

Boards/Commissions applied for:

Durham Technical Community College Board of Directors

Background, education and experience relevant to this board:

Fifteen years of secondary school expereince, six years of community college expereince. Doctorate in Education for adult learning.

Reasons for wanting to serve on this board:

Conflict of Interest:

Orange County Parks and Recreation Council

Background, education and experience relevant to this board:

Fifteen years of secondary school expereince, six years of community college expereince. Doctorate in Education for adult learning.

Reasons for wanting to serve on this board:

Conflict of Interest:

Joint Orange Chatham Community Action Agency

Background, education and experience relevant to this board:

Fifteen years of secondary school expereince, six years of community college expereince. Doctorate in Education for adult learning.

Reasons for wanting to serve on this board:

Conflict of Interest:

Supplemental Questions:

Other Comments:

STAFF COMMENTS: Originally applied (02/06/2013) for Durham Technical Community College Board of Directors, Orange County Parks and Recreation Council, and Joint Orange Chatham Community Action Agency. ADDRESS VERIFICATION: 601 Porteur Point is Cedar Grove Township, Orange County Jurisdiction and Agricultural Residential Zoning.

This application was current on: 2/6/2013 12:24:26 PM **Date Printed:** 4/21/2014

Volunteer Application
Orange County Advisory Boards and Commissions

Name: Mr. William R. Kaiser
Name Called:
Home Address: 2112 Markham Dr.
Chapel Hill NC 27514
Phone (Day): 919-933-9794
Phone (Evening): 919-933-9794
Phone (Cell):
Email: w_mckaiser@hotmail.com

Place of Employment: Retired geologist
Job Title: Retired geologist
Year of OC Residence: 2004
Township of Residence: Chapel Hill
Zone of Residence: Chapel Hill Township within C.H. city limits
Sex: Male
Ethnic Background: Caucasian

Community Activities/Organizational Memberships:

NC Botanical Garden volunteer: invasive plant control, prairie and forest management, trail maintenance at Mason Farm. Climate garden at Totten Center.

Duke Forest: trail development and maintenance, geology tour leader.

Past Service on Orange County Advisory Boards:

Commission for the Environment, Nov.2005-May 2013, 2 yr as Chair.

New Hope Park at Blackwood Farm Master Plan Committee Member, 2006

Boards/Commissions applied for:

Agricultural Preservation Board

Background, education and experience relevant to this board:

Preservation of agricultural land will have positive environmental impact. I am conversant with the county s environmental issues. I d bring geological perspective and relevant volunteer experience to board discussions. I can investigate and solve technical problems and have proven written and oral communication skills. I would use them in review of VAD and EVAD applications.

Reasons for wanting to serve on this board:

I wish to see properly planned, sustainable growth in this county.

Conflict of Interest:

Orange County Parks and Recreation Council

Background, education and experience relevant to this board:

My knowledge of the natural world gained professionally as a geologist, as a CFE member, and as a volunteer would guide my evaluation of park land.

Reasons for wanting to serve on this board:

Conflict of Interest:

Commission for the Environment

Background, education and experience relevant to this board:

I am conversant with the county s environmental issues. I bring geohydrological perspective, direct volunteer experience as a former CfE member, and institutional memory to commission discussions. I have demonstrated leadership. I can investigate and solve technical problems and have proven written and oral communication skills.

Reasons for wanting to serve on this board:

I want to continue volunteering and working to protect our natural resources. I enjoy debating environmental issues and interaction with fellow commission members.Among the many county advisory boards and commissions, I feel best qualified for service on the CfE.

Conflict of Interest:

Supplemental Questions:

Work Experience: Extensive research (Univ. of Texas at Austin Bur. Economic Geology) and industry experience (Exxon) in energy resources, especially coal and natural gas. Hydrogeologic and geochemical skills for environmental studies e.g., coal gasification, high-level radioactive waste, mined lands, oil-field waste, geophysical - log analysis, ground -water flow patterns, aquifer architecture and gravity. Proven written and oral communication skills.

Volunteer Experience: Volunteered on a regular basis with the Heart of Texas Peace Corps Association serving two varieties of public agencies and non-profit groups, e.g. Safe Place, Wild Basin, AIDS Services, Food Bank, Hornsby Bend, Mayfield Park, Tree Folks, Lower Colo. R. Authority, etc. Peace Corps Volunteer (1963-65); Ghana, W. Africa, assigned to Ghana Geological Survey.

Education: The Johns Hopkins University, Ph.D. Geology. University of Wisconsin - Madison, M.S. Geology; University of Wisconsin - Madison, B.A. Geology.

Other Comments:

STAFF NOTES: Originally applied 4/6/04 for Solid Waste Advisory Board; Commission for the Environment; and Economic Development Commission. APPLIED 07/28/2013 for Agricultural Preservation Board and Orange County Parks and Recreation Council.
Address Verification: 2112 Markham Drive, Chapel Hill, NC 27514 is Chapel Hill Township, Chapel Hill Jurisdiction, and Chapel Hill Town Limits.
Resubmitted application 01/110/2014.

Volunteer Application
Orange County Advisory Boards and Commissions

Name: Mr Thomas Rhodes
Name Called:
Home Address: 601 Elin Ct.
Hillsborough NC 27278
Phone (Day): 919-636-0677
Phone (Evening): 919-644-7300
Phone (Cell): 919-636-0677
Email: thrhodes@hotmail.com

Place of Employment: WakeMed Health & Hospitals
Job Title: Clinical Staff Pharmacist

Year of OC Residence: 2011

Township of Residence: Hillsborough
Zone of Residence: Hillsborough ETJ

Sex: Male
Ethnic Background: Caucasian

Community Activities/Organizational Memberships:
Orange County Beekeepers Association

Past Service on Orange County Advisory Boards:
None

Boards/Commissions applied for:

Orange County Parks and Recreation Council

Background, education and experience relevant to this board:

My background is in education and health care where my current focus lies. I earned undergraduate and graduate degrees in science education and a professional degree in pharmacy. When I was young I remember participating in youth sports which I felt provided valuable life lessons and also provided the foundation for healthy living as an adult. I continue to stay active and would like to contribute to the board as a local citizen

Reasons for wanting to serve on this board:

Given my experience growing up and now with young children of my own, I want to take an active role helping to make sure limited resources are used in a manner that benefits the most people and provides opportunities like those I had growing up. I also have an interest in disc golf, a life long sport that I would like to see the county consider expanding to some of its outdoor parks as feasible.

Conflict of Interest:

Orange County Planning Board (REQUIRES DISCLOSURE STATEMENT)

Background, education and experience relevant to this board:

Reasons for wanting to serve on this board:

Conflict of Interest:

Supplemental Questions:

Orange County Planning Board (REQUIRES DISCLOSURE STATEMENT)

Please list the work/volunteer experience/qualifications that would add to your expertise for this board.

I previously worked as a public school teacher in Chapel Hill before my current occupation as a pharmacist. I also am a beekeeper.

What unique perspective can you bring to the Orange County Planning Board?

I am originally from Johnston County, which reminds me of Orange county in that there is a large rural farming area as well as urban areas. I feel having experienced the some of the changes it went through would serve me well on the board.

What do you see as the responsibilities of this board, and what do you hope to accomplish if appointed?

I see the board s responsibilities to assist with the development of Orange County by evaluating plans and proposals and then advising the Board of Commissioners on the best course of action. I hope to assist with the decisions that are made and take an active role in seeing Orange County thrive economically.

What do you consider to be be the most important issues facing Orange County related to growth?

I feel the most important issues currently facing the county lie with encouraging economic development. This does not mean everything should be rubber stamped, but I feel the county has missed out on too many opportunities in the last 5-10 years to its detriment. The Morinaga plant in Mebane is a positive step, but more needs to be done.

What role should the Planning Board take in guiding and regulating growth?

As a diverse collection of representatives from throughout the county, I feel the Planning Board should have a very active role in guiding and regulating growth. However, as they are not directly elected, merely appointed, I feel their role should remain advisory.

How would you, as a member of the Planning Board, contribute to the implementation of the Board of Commissioners' adopted Goals and Priorities?

Well, the document linked is over 4 years old. I hope it has been updated. However, I feel working with the Town of Hillsborough and the City of Durham on economic development districts is crucial to continued, smart growth of Orange County.

Other Comments:

This application was current on: 3/28/2014 5:50:10 PM **Date Printed:** 4/21/2014

Volunteer Application
Orange County Advisory Boards and Commissions

Name: Mr. Brian Rowe
Name Called:
Home Address: 3235 Rigsbee Road N
Chapel Hill NC 27514
Phone (Day): 919-389-2331
Phone (Evening):
Phone (Cell):
Email: bsrowe67@aol.com
Place of Employment: OE Enterprises, Inc.
Job Title: Accounting Manager
Year of OC Residence: 2011
Township of Residence: Chapel Hill
Zone of Residence:
Sex: Male
Ethnic Background: Caucasian

Community Activities/Organizational Memberships:

Past Service on Orange County Advisory Boards:

Boards/Commissions applied for:

Orange County Parks and Recreation Council

Background, education and experience relevant to this board:

Reasons for wanting to serve on this board:

Conflict of Interest:

Chapel Hill/Orange County Visitors Bureau

Background, education and experience relevant to this board:

Reasons for wanting to serve on this board:

Conflict of Interest:

Supplemental Questions:

Work Experience: OE Enterprises, Inc. - Hillsborough, NC; NC Mutual Life Insurance Company - Durham, NC; Builders Mutual Life Insurance Company - Raleigh, NC

Volunteer Experience: American Red Cross; Jimmy V Celebrity Golf Classic; Special Olympics

Education: Bryant College - Smithfield, RI; BS/BA '89 - Concentration in Finance & Accounting

Other Comments:

I have recently relocated to Orange County from Wake County and have an interest in contributing to my community through volunteer opportunities throughout the county. STAFF COMMENTS: Originally applied (1/12/2012) for Orange County Emergency Services Work Group, Orange County Parks and Recreation Council, and Chapel Hill/Orange County Visitors Bureau. ADDRESS VERIFICATION: Rigsbee Road N is Orange County Jurisdiction, Eno Fire Tax, and Chapel Hill Township.

This application was current on: 1/5/2013 **Date Printed:** 4/21/2014

DRAFT

INFORMATION ITEM

Date Prepared: 05/23/14
Date Revised: 05/27/14

BOCC Meeting Follow-up Actions

(Individuals with a * by their name are the lead facilitators for the group of individuals responsible for an item)

Meeting Date	Task	Target Date	Person(s) Responsible	Status
5/20/14	Review and consider request by Commissioner Rich that staff develop a database of all businesses in Orange County	10/21/2014	Steve Brantley	Referred to Economic Development for analysis and recommendation to the Board
5/20/14	Review and consider request by Commissioner Rich that the Board review the Community Home Trust charter	9/16/2014	James Davis	Scheduled for fall 2014
5/20/14	Review and consider request by Commissioner Rich that the County pursue assisting PORCH with locating warehouse storage space	8/1/2014	Steve Brantley	Economic Development to review and provide information to PORCH on potential private sector space
5/20/14	Review and consider request by Commissioner Jacobs that the County determine if any air quality monitors have been located in Orange County, and if not, pursue opportunities with UNC and other entities to locate monitors in the County	10/2/2014	David Stancil	Staff to determine in any monitors exist and pursue opportunities with UNC and other entities to jointly locate monitors
5/20/14	Based on feedback received as part of Housing Rehab policies approval, follow-up with the Affordable Housing Advisory Board	9/4/2014	James Davis	Follow-up with AHAB to occur
5/20/14	Conform the Code of Ordinances resolution based on Board approved revisions	6/17/2014	John Roberts	To be conformed
5/20/14	Proceed with review of private road standards, access standards, etc. incorporating BOCC comments and concerns	8/1/2014	Craig Benedict *Abigaile Pittman	Efforts to proceed
5/20/14	Based on discussion of HRC's report and BOCC comments, bring back a plan in the late fall of 2014	12/1/2014	James Davis	Plan to be brought back

INFORMATION ITEM

Tax Collector's Report - Numerical Analysis

Effective Date of Report: May 16, 2014

Tax Year 2013	Amount Charged in FY 13-14	Amount Collected	Accounts Receivable*	Amount Budgeted in FY 13-14	Remaining Budget	% of Budget Collected
Current Year Taxes	$ 137,868,792.00	133,276,500.89	$ 2,195,041.55	$ 137,868,792.00	$ (44,416.37)	100.03%
*Current Year VTS Taxes		4,636,707.48				
Prior Year Taxes	$ 4,163,721.00	1,679,817.13	$ 2,343,355.34	$ 994,130.00	$ (685,687.13)	168.97%
Total	$ 142,032,513.00	139,593,025.50	$ 4,538,396.89	$ 138,862,922.00	$ (730,103.50)	**100.53%**

Tax Year 2012	Amount Charged in FY 12-13	Amount Collected	Accounts Receivable	Amount Budgeted in FY 12-13	Remaining Budget	% of Budget Collected
Current Year Taxes	$ 135,068,463.00	134,283,374.96	$ 3,255,834.78	$ 135,068,463.00	$ 785,088.04	99.42%
Prior Year Taxes	$ 4,026,736.27	1,473,121.18	$ 2,158,822.08	$ 994,130.00	$ (478,991.18)	148.18%
Total	$ 139,095,199.27	135,756,496.14	$ 5,414,656.86	$ 136,062,593.00	$ 306,096.86	**99.78%**

Current Year Overall Collection Percentage Tax Year 2013	98.38%
Current Year Overall Collection Percentage Tax Year 2012	97.64%

Effective with September 2013 vehicle registration renewals, the Orange County Tax Office will generally no longer bill and collect for registered motor vehicles. This is in accordance with new State law, House Bill 1779. In an effort of full transparency, the tax office has modified its Collector's Report format to include taxes billed and collected through the new Vehicle Tax System (VTS). Including this figure will show the Collector's progress toward meeting the overall tax revenue budget. Note that reconciliation for these taxes is monthly, so this figure may not change with each report.

Changed calculation for Remaining Budget to include subtracting the VTS Collections

INFORMATION ITEM

Tax Collector's Report - Measures of Enforced Collections

Fiscal Year 2013-2014

Effective Date of Report: April 30, 2014, 2014

	July	August	September	October	November	December	January	February	March	April	May	June	YTD
Wage garnishments	75	19	13	51	30	38	43	273	330	193			1,065
Bank attachments	17	1	-	6	4	4	18	38	29	11			128
Certifications	1	2	-	-	-	-	-	-	-	-			3
Rent attachments	1	-	-	-	-	-	3	7	-	-			11
Housing/Monies	-	1	-	-	-	-	37	40	-	-			78
DMV blocks	1,030	*	*	5,101	1,817	1,827	1,712	1,625	1,377	1,547			16,036
Levies	-	-	2	-	3	-	3	3	-	-			11
Foreclosures initiated	6	-	-	4	-	-	2	2	-	1			15
NC Debt Setoff collections	$ 547.20	$ 705.25	$ -	$ 556.70	$ 1,662.40	$ 466.92	$ -	$ 508.35	$ 20,113.77	$ 7,131.04			$ 31,691.63

This report shows the Tax Collector's efforts to encourage and enforce payment of taxes for the fiscal year 2013-2014. It gives a breakdown of enforced collection actions by category, and it provides a year-to-date total.

The Tax Collector will update these figures once each month, after each month's reconciliation process.

* No blocks were issued due to a system error.
As a further note, this enforcement method will soon be obsolete. Beginning with September 2013 license plate renewals, vehicle taxes will be paid to the NCDMV license plate agency along with the license renewal fee. After blocking delinquent vehicle tax bills created for August 2013 renewals, blocks will no longer be used as an enforcement method.

Delegation of Authority per NCGS 105-381
To Finance Officer

INFORMATION ITEM - RELEASES AND REFUNDS UNDER $100
JUNE 3, 2014

NAME	ABSTRACT NUMBER	BILLING YEAR	ORIGINAL VALUE	ADJUSTED VALUE	TAX	FEE	FINANCIAL IMPACT	REASON FOR ADJUSTMENT	*TAX CLASSIFICATION*	ACTION
2 U Transit of North Carolina LLC	1049847	2013	4,450	0	(44.15)		(44.15)	County changed to Durham (Illegal tax)	RMV	Approved
Bender, Candace Kay	16093039	2013	15,200	8,650	(60.78)		(60.78)	Incorrect model (Appraisal appeal)	RMV-VTS	Approved
Faucette, James Brock	20116043	2013	7,740	7,740	(60.65)	(30.00)	(90.65)	Situs error (Illegal tax)	RMV-VTS	Approved
Holt, Mark Anthony	20096537	2013	2,700	2,700	(19.55)	(30.00)	(49.55)	Situs error (Illegal tax)	RMV-VTS	Approved
Hudson, Lilcon Layne	20004727	2013	7,600	3,800	(60.06)		(60.06)	High mileage (Appraisal appeal)	RMV-VTS	Approved
Hunt, Jerry Lee	1051660	2013	2,490	0	(22.37)		(22.37)	County changed to Durham (Illegal tax)	RMV	Approved
Mccormick, Timothy	20210432	2013	7,450	7,450	(53.96)	(30.00)	(83.96)	Situs error (Illegal tax)	RMV-VTS	Approved
Ponce, Jose Luis Ruiz	313392	2013	5,200	0	(55.55)		(55.55)	Illegal Tax (Double billed)	Personal	Approved
Ponce, Jose Luis Ruiz	313392	2012	5,850	0	(66.61)		(66.61)	Illegal Tax (Double billed)	Personal	Approved
Ponce, Jose Luis Ruiz	313392	2011	5,966	0	(72.63)		(72.63)	Illegal Tax (Double billed)	Personal	Approved
Ponce, Jose Luis Ruiz	313392	2010	6,280	0	(75.95)		(75.95)	Illegal Tax (Double billed)	Personal	Approved
Tapp, Catherine Evon	20284954	2013	4,010	4,010	(29.04)	(30.00)	(59.04)	Situs error (Illegal tax)	RMV-VTS	Approved
				Totals	**(621.30)**	**(120.00)**	**(741.30)**			

April 17, 2014 thru
May 14, 2014

INFORMATION ITEM

Barry Jacobs, Chair
Earl McKee, Vice Chair
Mark Dorosin
Alice M. Gordon
Bernadette Pelissier
Renee Price
Penny Rich

Orange County Board of Commissioners
Post Office Box 8181
200 South Cameron Street
Hillsborough, North Carolina 27278

May 19, 2014

Dear Commissioners,

At the Board's May 8, 2014 regular meeting, several petitions were brought forth which were reviewed by the Chair/Vice Chair/Manager Agenda team. The petitions and responses are listed below:

1) Review and consider a request for the Board to consider renaming the Central Orange Senior Center for Jerry Passmore (Retired Department on Aging Director).

Response:. Staff to provide information to Board on naming policy, history, potential outcomes of name change, etc.

2) Review and consider a request for the Board to provide $2,000 to Fairview Community Watch for its summer program

Response: Staff to pursue options including providing funds to Orange Tennis Club, a nonprofit, as well as encourage the group to make future requests as part of normal process.

3) Review and consider a request from Commissioner Dorosin that staff provide information to the Board regarding the recent loss of housing units accepting vouchers, the impacts on the individuals in this housing, and what the county might do to mitigate the situation.

Response: Staff to provide information to the Board in June 2014

4) Review and consider a request from Commissioner Jacobs that the Board recognize Judson Edeburn for years of work as the former Manager of Duke Forest.

Response: Clerk's Office to schedule and develop resolution for Board consideration prior to summer break.

5) Review and consider a request from Commissioner Jacobs that staff assist Board members with seeing the combined speaker's podium and AV display structure and its proposed location in the Whitted Meeting Room under construction in order to consider its relocation in the room.

Response: Staff to work with Board members to see structure and Meeting Room.

This letter will be provided as an Information Item on the June 3, 2014 agenda for public information.

Best,

Barry Jacobs, Chair
Board of County Commissioners

INFORMATION ITEM

Housing, Human Rights and Community Development

ORANGE COUNTY
NORTH CAROLINA

M E M O R A N D U M

Date: May 27, 2014

To: Orange County Board of Commissioners
Michael Talbert, Interim County Manager

From: James E. Davis, Jr., Interim Director

RE: Housing Choice Voucher (HCV) Status Report

CC: Jean Bolduc, Orange County Housing Authority Chair

The purpose of this memorandum is to provide an update on the status of Housing Choice (Section 8) Voucher holders displaced from properties managed by General Services Corporation (GSC). The Orange County Housing Authority received notice on June 24, 2013 that GSC has opted to reject rent payments in the form of Housing Choice Vouchers. Eighty-nine families occupying GSC apartment communities were given the option of renewing their lease agreements using other acceptable forms of income, or moving at the end of their lease term.

As of the date of this memo, 56 families have either moved from GSC or renewed their lease agreements:

- 41 moved to another home within the Orange County jurisdiction
- 5 ported to another jurisdiction
- 4 renewed their lease
- 2 abandoned the property
- 4 voluntarily relinquished their voucher

The remaining tenants' lease agreements will expire by October 2014 at which time the tenants must renew their lease or move out of their homes. The Orange County Housing Authority has been working with local agencies to provide resources to the tenants that are unable to renew their lease. Notwithstanding the expiration of the tenants' lease agreements, the vouchers will remain effective. Therefore, the tenants will be eligible to use their vouchers in Orange County or port their voucher to another jurisdiction.

13-7 - Information Item - Regional Partnership Workforce Development Board 2012-2013 Annual Report

Professionally Printed Report Document Provided Under Separate Cover – Copy on File and Available for Review in the Clerk to the Orange County Board of Commissioners' Offfice