

ORANGE COUNTY BOARD OF COMMISSIONERS

AGENDA

BOCC Budget Work Session
June 10, 2013, 7:00 p.m.
Link Government Services Center
200 S. Cameron St., Hillsborough, NC

- | | | |
|--------------|----|--|
| 7:00 - 7:15 | 1. | Board of County Commissioners discussion: Additional budget Initiatives, items and assertions |
| 7:15 - 7:35 | 2. | FY2014-15 Fire District Tax Rates, Pg. 299 |
| 7:35 - 8:05 | 3. | Outside Agencies: Recommended Allocations FY2014-15, Pg. 369 |
| 8:05 - 8:25 | 4. | Employee Pay & Benefits, Pg. 443 |
| 8:25 - 9:45 | 5. | Discussion of County Department's FY2014-15 Budget Requests <ul style="list-style-type: none">• Register of Deeds, Pg. 398• Sheriff, Pg. 401• Aging, Pg. 43• Animal Services, Pg. 53 (<i>including Fee Schedule change requests, Pg. 498 and Non-Departmental Items, Pg. 359</i>)• DEAPR – Department of Environment, Agriculture, Parks & Recreation, Pg. 106 (<i>including Fee Schedule change requests, Pg. 487 and Non-Departmental items, Pg. 346</i>)• Economic Development, Chapel Hill/Orange County Visitors Bureau and the Orange County Arts Commission, Pgs. 120 and 438 (<i>including Non-Departmental items, Pgs. 348 and 362</i>)• Emergency Services, Pg. 284• Housing, Human Rights and Community Development, Pg. 317 (<i>including Non-Departmental items, Pg. 355</i>)• Information Technologies, Pg. 329• Library Services, Pg. 332 (<i>including Fee Schedule change request, Pg. 487 and Non-Departmental items, Pg. 362</i>)• Planning and Inspections, OPT and Efland Sewer, Pg. 380 (<i>including Fee Schedule change requests, Pg. 490 and Non-Departmental Items, Pg. 346</i>)• Social Services, Pg. 405 (<i>including Non-Departmental items, Pg. 364</i>) |
| 9:45 - 10:00 | 6. | CIP Follow-up |

**ORANGE COUNTY
BOARD OF COMMISSIONERS**

ACTION AGENDA ITEM ABSTRACT

Meeting Date: June 10, 2014

**Action Agenda
Item No. 2**

SUBJECT: FY 2014-15 Fire Districts' Tax Rates

DEPARTMENT: County Manager and Financial
Services

PUBLIC HEARING: (Y/N)

No

ATTACHMENT(S):

- A. Fire Districts' Requests for FY2014-15
- B. Historical Fire District Tax Rates (from FY 2004-05 to FY 2014-15)

INFORMATION CONTACT:

Michael Talbert, County Manager
(919) 245-2308
Clarence Grier, Assistant County
Manager/CFO (919) 245-2453
Paul Laughton, Finance and
Administrative Services (919) 245-2152

PURPOSE: For the Board to have an opportunity to review and discuss the FY 2014-15 fire districts' tax rates.

BACKGROUND: During tonight's work session, Commissioners will have the opportunity to dialogue with two (2) fire districts who have requested a tax rate increase for FY 2014-15. As in the past, fire districts requesting tax rate increases present their needs for a tax increase to the Commissioners at a work session. Staff has invited representatives from the New Hope and White Cross Fire Districts to tonight's work session to answer any questions and/or provide additional information to the Board regarding their increase.

Attachment 1 provides information regarding tax rate requests from all twelve (12) fire districts and/or fire service districts in Orange County for FY 2014-15, the amount of funds one cent on the tax rate generates, fund balance information, as well as information detailing the reasons for the requested tax rate increases. Information regarding all fire districts is located in the Fire District section of the FY 2014-15 Manager Recommended Budget beginning on page 299.

Attachment 2 reflects historical Fire District tax rates dating back to FY 2004-05.

The Fire Districts requesting tax rate increases in FY 2014-15 are as follows:

- **New Hope Fire District (Page 302)** – increase of .50 cents, going from 9.45 cents to 9.95 cents per \$100 assessed valuation. This increase will generate an additional \$28,297 in revenue for the district. The increase is needed to cover operational cost increases for professional services, increased personnel related expenses, needed maintenance for both fire stations, increased costs for vehicle maintenance, and an increase in funding of capital reserves for future apparatus replacement.
- **White Cross Fire District (Pages 303-304)** – increase of 2.20 cents, going from 8.80 cents to 11.00 cents per \$100 assessed valuation. This increase will generate an additional \$81,371 in revenue for the district. The increase is due to adding 2,080 hours of paid staff coverage, complete outfitting a service company truck, increase advanced technical rescue training opportunities, cover increased costs of maintenance and replacement of equipment (radios, self-contained breathing apparatus, turnout gear, and fire hoses), cover the increase in costs for the main station renovation and expansion project, and to allow the rebuilding of their capital reserves.

FINANCIAL IMPACT: Included in the Background Section above.

RECOMMENDATION(S): The Manager recommends that the Board discuss the two (2) Fire Districts' tax rate increases and give direction to county staff, as appropriate.

Fire Districts' Requests for FY 2014-15

District	Current 2013-14 Tax Rate (in cents)	Requested Tax Rate for 2014-15	Requested Tax Rate Change 2014-15	1 Cent Equals	1/10 Cent Equals	Requested Fund Balance for 2014-15	Fund Balance at June 30, 2013	Reasons for Districts' Requesting a Tax Rate Increase
Cedar Grove	7.36	7.36	0.00	\$ 27,637	\$ 2,764	\$ -	\$ 18,774	
Chapel Hill	15.00	15.00	0.00	\$ 18,145	\$ 1,815	\$ -	\$ 2,002	
Damascus	8.80	8.80	0.00	\$ 9,407	\$ 941	\$ -	\$ 10,638	
Efland	7.00	7.00	0.00	\$ 67,672	\$ 6,767	\$ -	\$ 13,802	
Eno	7.99	7.99	0.00	\$ 71,215	\$ 7,122	\$ -	\$ 103,325	
Little River	4.06	4.06	0.00	\$ 41,983	\$ 4,198	\$ -	\$ 35,700	
New Hope	9.45	9.95	0.50	\$ 56,593	\$ 5,659	\$ -	\$ 57,039	The increase is due to increases in operational costs for professional services; increased personnel expenses (pay raises to 3 Captain positions to bring up to competitive market rate, set aside of vacation benefit funds); needed maintenance for both fire stations and increased costs for vehicle maintenance; and an increase in capital reserves set aside for future apparatus replacement of an aging fleet.
Orange Grove	6.00	6.00	0.00	\$ 75,449	\$ 7,545	\$ -	\$ 22,912	
Orange Rural	7.36	7.36	0.00	\$ 127,406	\$ 12,741	\$ -	\$ 86,972	
South Orange	10.00	10.00	0.00	\$ 51,050	\$ 5,105	\$ -	\$ 69,156	
Southern Triangle	8.80	8.80	0.00	\$ 19,473	\$ 1,947	\$ -	\$ 85,264	
White Cross	8.80	11.00	2.20	\$ 36,987	\$ 3,699	\$ -	\$ 19,452	The increase is due to an additional 2,080 hours of paid staff; complete outfitting a service company truck; increased advanced technical rescue training; increased maintenance and replacement of equipment (radios, repeaters, SCBA's, turnout gear, fire hose); increased utility costs; an increase in payment costs for the main station renovation and expansion project; and rebuild capital reserves.
							\$ 525,036	

Historical Fire District Tax Rates (from FY 2004-05 to FY 2014-15)
(in cents per \$100 valuation)

	Cedar Grove	Chapel Hill	Damascus	Efland	Eno	Little River	New Hope	Orange Grove	Orange Rural	South Orange	Southern Triangle	White Cross
2004-05	7.30	2.00	3.00	4.65	6.40	5.20	6.50	3.90	5.10	9.20	3.00	4.80
2005-06*	7.30	1.90	2.60	3.475	5.70	4.60	6.25	3.40	5.60	9.20	2.60	4.20
2006-07	7.30	1.90	4.00	4.225	5.70	4.60	6.75	3.90	5.60	9.20	4.00	4.20
2007-08	7.30	1.90	5.00	4.225	5.70	4.60	6.75	3.90	5.60	9.50	5.00	5.00
2008-09	7.30	4.90	6.00	5.225	5.70	4.60	6.75	4.20	6.30	9.50	6.00	6.00
2009-10*	6.36	2.16	5.00	4.66	5.99	4.06	5.70	3.58	5.36	7.85	5.00	6.00
2010-11	7.36	7.50	5.00	4.66	5.99	4.06	6.95	3.58	6.36	7.85	5.00	6.00
2011-12	7.36	7.50	5.00	4.66	5.99	4.06	8.95	4.08	5.61	7.85	5.00	7.00
2012-13	7.36	7.50	5.00	4.66	5.99	4.06	8.95	5.00	5.61	7.85	5.00	7.00
2013-14	7.36	15.00	8.80	7.00	7.99	4.06	9.45	6.00	7.36	10.00	8.80	8.80
2014-15 Manager Recommended	7.36	15.00	8.80	7.00	7.99	4.06	9.95	6.00	7.36	10.00	8.80	11.00

*Revaluation Year

BOLD and highlighted denotes tax rate increase

**ORANGE COUNTY
BOARD OF COMMISSIONERS**

ACTION AGENDA ITEM ABSTRACT

Meeting Date: June 10, 2014

**Action Agenda
Item No. 3**

SUBJECT: Outside Agencies: FY 2014-15 Manager Recommended Allocations

DEPARTMENT: County Manager's Office and
Finance and Administrative
Services

PUBLIC HEARING: (Y/N)

No

ATTACHMENT(S):

- A. Advisory Board Assignments
- B. Outside Agency Funding: BOCC
Feedback and Direction

INFORMATION CONTACT:

Michael Talbert, County Manager,
245-2308

Clarence Grier, Assistant County
Manager/Chief Financial Officer,
245-2453

PURPOSE:

To present the County Manager's recommendations for the FY 2014-15 Outside Agency Funding Process.

BACKGROUND:

The County Manager's Office annually solicits funding applications from the Outside Agency community. In January 2014, the County received 52 applications with requests totaling \$1,497,252, an increase of \$438,152 above the current year's appropriation.

Finance and Administrative Services Staff distributed applications to staff and advisory board groups for review (Attachment A). County Department Directors and their advisory boards received applications related to their functional areas. Representatives from Cardinal Innovations Healthcare Solutions-OPC reviewed mental health agencies; the Employee Committee evaluated community-based service agencies that did not align with a particular County department (e.g. Communities in Schools). Recommendations made by the advisory groups were for consultative purposes only. The County Manager reviewed agency applications and advisory board feedback, then consulted with County Management Staff and proposed appropriations. All parties used the Board of County Commissioner's (BOCC) guiding principles, adopted in December 2010, to evaluate programs and propose funding recommendations (Attachment B).

For FY 2014-15, the County Manager recommends funding for 41 agencies totaling \$1,074,100, a net increase of \$15,000 above the current year's appropriation. The FY 2014-15 Manager's Recommended Operating Budget contains a complete list of funding requests, recommendations and agency narratives within the Outside Agency section (page 369).

Funding Recommendation Highlights

1) Eight (8) agencies have been recommended for FY 2014-15 funding increases, totaling \$16,500.

Outside Agency	FY 2013-14 Approved	Recommended Increase	Rationale
Chapel Hill/Carrboro Meals on Wheels	2,000	2,000	Increased demand for services. Expanded service area, for meal delivery program, this year.
Historical Foundation	4,000	2,000	Increased programming costs and funding, for new exhibits.
Housing for New Hope	20,000	2,000	Increase FTE by 0.5. The position will help the homeless secure housing assistance and other available resources, such as healthcare and disability benefits.
OC Disability Awareness Council	2,500	1,500	Funds will increase employment-training opportunities for clients, staff training and facility assessments, for area businesses and agencies.
OC Rape Crisis Center	25,000	5,000	Increased demand for client services and in the community education program; will serve about 220 more clients, in the upcoming year.
Orange Congregations in Mission (OCIM)	38,000	2,000	Funds will provide financial assistance for an additional 25 individuals, 150 referrals and 5 additional meals.
The Arc of Orange County	4,000	1,000	Increased demand for services. State funding was eliminated for developmental therapy services.
The ArtsCenter	6,000	1,000	Increased demand for services; will serve about 1,000 more clients, in the youth program, and 3,000 overall, this year.

2) Two (2) new agencies received funding recommendations, totaling \$4,500.

Outside Agency	FY 2013-14 Approved	FY 2014-15 Recommended	Rationale
Bridge II Sports	-	2,500	Funds will create recreational opportunities for children and adults, with physical challenges. Funds will support program administration and client outreach.
OC Partnership for Young Children	-	2,000	Support the position of the refugee coordinator/ translator, who runs the Transplanting Traditions Community Farm refugee farm project and Growing Health Kids Community Gardens Project.

3) One (1) agency is recommended for a \$3,000 funding reduction, in FY 2014-15, due to program implementation delays:

Outside Agency	FY 2013-14 Approved	Recommended Decrease	Rationale
Boys & Girls Club of Eastern Piedmont	5,000	-\$3,000	The agency is fundraising for renovations to the Pine Knolls Center, which will house the Orange County program. The agency hopes to begin the program by late 2014.

In addition, the Alliance for AIDS Services did not submit a FY 2014-15 funding request. The agency received a \$3,000 appropriation in the current fiscal year.

FINANCIAL IMPACT: FY 2014-15 Manager's Recommended Budget, for Outside Agencies, totals \$1,074,100, an increase of \$15,000 above the FY 2013-14 appropriation.

RECOMMENDATION(S): The Manager recommends that the Board of County Commissioners consider the Outside Agency recommendations and provide direction to staff.

**Advisory Board Assignments
FY 2014-15 Orange County Outside Agency Funding**

Aging Advisory Board

1. A Helping Hand
2. Chapel Hill/Carrboro Meals on Wheels
3. Charles House

Animal Services Advisory Board

1. Piedmont Wildlife Center

DEAPR Advisory Boards

1. Big Brothers Big Sisters of the Triangle
2. Boys & Girls Club of Eastern Piedmont
3. Bridge II Sports
4. Historic Hillsborough Commission
5. Historical Foundation

Employee Committee

1. BUMP the Triangle
2. Communities in Schools of Orange County
3. El Centro Hispano
4. Farmer Foodshare
5. OC Literacy Council
6. Rogers Road-Eubanks Neighborhood Association (RENA)
7. The ArtsCenter
8. The Hill Center

OPC Mental Health

1. Art Therapy Institute
2. Club Nova
3. El Futuro
4. Freedom House
5. Josh's Hope Foundation
6. KidSCOpe
7. Mental Health America of the Triangle
8. OE Enterprises, Inc.
9. The Arc of Orange County
10. Voices Together

Health Advisory Board

1. Compass Center for Women and Families¹
2. Diaper Bank
3. Duke Homecare & Hospice
4. OC Disability Awareness Council
5. OC Rape Crisis Center
6. Piedmont Health Services, Inc. (Contract with Department)
7. Planned Parenthood
8. Senior Care of Orange County

Housing & Human Relations Advisory Boards

1. Community Empowerment Fund
2. Community Home Trust (Contract with Department)
3. EmPOWERment
4. Habitat for Humanity
5. Housing for New Hope
6. Human Rights Center (Human Relations)
7. Marian Cheek Jackson Center (Human Relations)
8. Rebuilding Together of the Triangle

Social Services Advisory Board

1. Chapel Hill/ Carrboro YMCA Boomerang
2. Child Care Services Association
3. Dispute Settlement Center
4. Interfaith Council
5. Ligo Dojo of Budo Karate
6. OC Partnership for Young Children
7. Orange Congregations in Mission (OCIM)
8. Pre-Trial Services of Orange and Chatham Counties
9. The Exchange Club Child Abuse Prevention Center

¹ The Family Violence and Prevention Center and the Women's Center became the Compass Center for Women and Families, in July 2012.

**OUTSIDE AGENCY FUNDING: FEEDBACK AND DIRECTION
ORANGE COUNTY BOARD OF COMMISSIONERS
DECEMBER 2010**

The following elements – taken as a whole or singularly – constitute the basis for why an Outside Agency is selected for Orange County Funding.*

The County Manager incorporates all feedback and documentation from participating departments and advisory boards, most notably Financial Services, in preparing recommendations on Outside Agency funding allocations as part of the operating budget presentation to the BOCC in the spring.

First and foremost, benefits Orange County residents.

- It is desirable that the location of service delivery be in Orange County.

Funding the Outside Agency leverages County dollars because the Agency can provide services less expensively by the use of volunteers or other means

Supports the social safety net; i.e., the Outside Agency exists to feed the hungry; house the homeless; address human suffering (example: Housing for New Hope)

Legacy/historical relationship; i.e., the County helped co-create or was among original funding group (example: Dispute Settlement Center)

Performance review/ranking; i.e., the Outside Agency scores a baseline numerical ranking or above on its Application Scorecard (example: Piedmont Health Services)

Unique mission/service; i.e., the Outside Agency meets a specific need not otherwise met for County residents (example: El Hispano)

Financial need; i.e., the Outside Agency fulfills an important mission but requires government assistance to help accomplish its service goals (example: OE Enterprises)

Principal partnership; i.e., the Outside Agency has demonstrated its effectiveness in supplementing and/or supporting County departments in their delivery of service to vulnerable populations (examples: Orange Congregations in Mission and the Inter-Faith Council)

Geographic balance; i.e., the Outside Agency helps ensure opportunity and access to key programs and services are available on both ends of the county (example: Communities in Schools/Middle School After School)

Matching grant; i.e., the Outside Agency specifically needs County dollars to match a unique, desired investment in services to county residents (no examples in FY10-11)

Enables new initiative; i.e., the Outside Agency addresses unmet needs it perceives in the County (example: Bridge II Sports-not funded in FY10-11)

Grounds for Funding Commitments

The BOCC intent is a "zero-base" approach wherein Outside Agencies must annually prove themselves according to pre-set criteria, such as the Outside Agency Application Scorecard or other indices. While Outside Agencies may wish for a fairly consistent and predictable revenue stream, the BOCC makes annual allocation decisions on the basis of policies and provisions as set forth in this document.

Limitations on Funded Amount by Agency or Total Funds Available for all Agencies

Dollar Limit by Single Agency -

- Percentage of its overall budget (Rule of thumb: No more than 50% of Agency budget should come from County and Town sources)
- Flat dollar amount
- "Challenge" or "Match" amount
- "Step down" approach -diminishing amount over a period of fiscal years
- Agency has demonstrated a reliable, diverse funding stream of which governmental assistance is a small portion

Dollar Limit to Amount Available for All Outside Agency Funding -

BOCC sets maximum figure available for the upcoming fiscal year.

- Typically, County management has begun with a working figure roughly equivalent to the amount funded in the current fiscal year for the next fiscal year. (The historic figure for working purposes is a target the BOCC may choose to match, increase, or decrease in its final budget decisions).

Other Defining Criteria

- Financial support that brokers a new partnership or collaboration with a County operating department, preferably supportive of the social safety net.

Reduce or eliminate funding for Outside Agencies whose

- Primary mission is not related to the social safety net
- Performance data is historically weak or deteriorating
- Principal programs and services are duplicated within the Outside Agency network of providers

Factor the net value of County facility space provided free of charge to recipient Outside Agencies

- Amend Outside Agency award by net value amount

ADOPTED BY THE BOCC ON DECEMBER 6, 2010

**ORANGE COUNTY
BOARD OF COMMISSIONERS**

ACTION AGENDA ITEM ABSTRACT

Meeting Date: June 10, 2014

**Action Agenda
Item No. 4**

SUBJECT: Pay and Benefits Presentation

DEPARTMENT: Human Resources

PUBLIC HEARING: (Y/N)

No

ATTACHMENT(S):

- A. Pay and Benefits for Employees and Retirees

INFORMATION CONTACT:

Brenda Bartholomew, Human Resources Director, (919) 245-2552
Diane Shepherd, Benefits Manager (919) 245-2558

PURPOSE: To receive information and provide feedback to staff on employee pay and benefits for FY 2014-15.

BACKGROUND: Staff has provided information relating to FY 2014-15 employee pay and benefits in Appendix A of the Manager's Recommended Budget. The information provided includes background information on employee pay and benefits over recent years and information on specific pay and benefits plan elements. Key components of the recommended employee pay and benefits plan include:

Recommendation	Appendix A Pages
A Cost of Living Adjustment (COLA) of 1.5% for all permanent employees hired on or before June 30, 2014	444
Increase the salary ranges by 1.5%	445
Continue the Employee Performance Award in the amount of \$500 (Proficient Performance) or \$1,000 (Exceptional Performance) effective with WPPR review dates from July 1, 2014 through June 30, 2015	445
Continue the \$27.50 per pay period County Contribution to non-law enforcement officers and increase the County match to a maximum of \$62.50 semi-monthly, (previously \$50.00), for a maximum annual County contribution of \$1,500 (previously \$1,200 annually) for all non-sworn law enforcement employees	445
Fund up to an 14.35% health insurance increase over current costs effective January 1, 2015	446
Increase the living wage from a current rate of \$10.97 per hour to \$11.21 hour, effective July 1, 2014	446
Extend the six-month hiring delay	446
Extend the voluntary furlough program	446

FINANCIAL IMPACT: Appendix A of the Manager's Recommended Budget includes information about the estimated costs of various pay and benefits options.

RECOMMENDATION(S): The Manager recommends that the Board discuss employee pay and benefits for FY 2014-15 and provide direction to staff.

Pay and Benefits for Employees and Retirees

BOCC Budget Work Session

June 10, 2014

Work Session Purpose

To consider and provide direction on pay and benefits for employees and retirees for FY 2014-15

Key Pay and Benefits Plan Recommendations

- A COLA of 1.5% for permanent employees effective July 1, 2014
- Maintain an Employee Performance Award of \$500 or \$1,000
- Funding for a health insurance increase of 14.35%
- Increase the living wage from a current rate of \$10.97 per hour to \$11.21 hour, effective July 1, 2014
- Continue the six-month hiring delay and the voluntary furlough program
- Increase the 401(k) County matching contribution to \$62.50 per pay period (previously \$50.00), for a maximum annual County contribution of \$1,500 (previously \$1,200 annually) for all non sworn law enforcement employees and continue the \$27.50 contribution
- Continue the mandated Law Enforcement Officer 401(k) contribution of 5% of salary
- Conduct a feasibility study of establishing a County health clinic for employees

Past Actions: FY 2013-14 Pay and Benefits Plan

- A COLA of 2.0% for permanent employees
- An Employee Performance Award of \$500 or \$1,000
- Funding for a health insurance increase of up to 8.0%
- Maintain the living wage at \$10.97 per hour
- Extending the six-month hiring freeze and the voluntary furlough program
- Continuing the \$27.50 County contribution to non-law enforcement employees' supplemental retirement accounts, the mandated Law Enforcement Officer 401(k) contribution of 5.0% of salary
- Implement a County supplemental retirement contribution match of up to \$1,200 annually for all employees

Position Classification and Pay Plans

- The County Manager recommends:
 - A Cost of Living Increase (COLA) of 1.5% for all permanent employees hired on or before June 30, 2014, effective July 1, 2014
 - An increase to the salary ranges by 1.5%
 - Continue with employee performance awards, \$500 for proficient performance and \$1,000 for exceptional performance, effective with permanent employees' annual performance review dates from July 1, 2014 to June 30, 2015
- Individual positions and classifications are reviewed as needed
- County salary schedule is competitive with the market
- Recruitment, retention and staff development and training

County Contribution to Retirement Benefits

- The County Manager recommends:
 - Continuing the 5.0% contribution employer contribution to the Local Government Employees' Retirement System 401(k) program for sworn law enforcement officers
 - The 401(k) funds continue the County match of employees' contributions of up to \$50.00 per pay period (for a maximum annual County contribution of \$1,200) for all general (no-sworn law enforcement officer) employees, and provides an additional \$325,000 in FY 2014-15 to increase the match to \$62.50 per pay period (for a maximum annual County contribution of \$1,500) for all general employees

Employee and Retiree Health Insurance

- A 14.35% premium increase, based on the recommendation made by Mark III, effective January 1, 2015 with the same level of coverage

Orange County Living Wage

- Increase the living wage from a current rate of \$10.97 per hour to \$11.21 hour, effective July 1, 2014
- Based on the Health and Human Services Poverty Guidelines for the region of Orange County the cost of living (wage per hour)
- The recommended budget increase of \$10,140 covers the non-permanent wages and FICA costs for affected general fund departments

Six-Month Hiring Delay

- Recommend extending the six-month hiring delay that was implemented in FY 2010-11
- Between July 1, 2013 and January 31, 2014, over \$2.25 million was saved because of hiring delays
- Total savings from the hiring delay is projected to be more than \$2.0 million.

Voluntary Furlough

- Recommend extending the voluntary furlough program that was initially implemented in FY 2009-10
- Anticipate cost savings of \$30,000 in FY 2014-15

Retiree Health Benefits

- The County Manager recommends funding \$1.8 million for general fund retiree health benefits
- Retiree health care costs increase is due to the aging of the retiree population and the increase in health care costs
- Encourage all retirees, especially pre-65 retirees to participate in preventative care, health assessments and health screenings to reduce claims and to realize better health among retirees

**ORANGE COUNTY
BOARD OF COMMISSIONERS**

ACTION AGENDA ITEM ABSTRACT

Meeting Date: June 10, 2014

**Action Agenda
Item No. 5**

SUBJECT: Discussion of County Department's FY2014-15 Budget Requests

DEPARTMENT: County Manager and Finance
and Administrative Services

PUBLIC HEARING: (Y/N)

No

ATTACHMENT(S):

INFORMATION CONTACT:

Michael Talbert, County Manager
(919) 245-2308

Clarence Grier, Assistant County
Manager/CFO (919) 245-2453

Paul Laughton, Finance and
Administrative Services (919) 245-2152

PURPOSE: To review and discuss recommended departmental budgets within the Manager's Recommended FY2014-15 Annual Operating Budget.

BACKGROUND: The County Manager presented the FY2014-15 Recommended Operating Budget on May 20, 2014. Subsequently, the Board has conducted two public hearings to receive residents' comments regarding the proposed funding plan. On June 5, 2014, the Board heard presentations from Durham Technical Community College, Chapel Hill-Carrboro City Schools Board of Education and Orange County Schools Board of Education. Additionally, the Board discussed the Sportsplex operating budget and began discussions with County Departments in regards to their departmental budgets.

Tonight's work session offers the Board an opportunity to continue discussing the recommended budget proposals directly with County departments, including department fee schedule change requests and associated non-departmental items. The following departments are scheduled to attend tonight's work session:

- Register of Deeds
- Sheriff
- Aging
- Animal Services
- DEAPR-Department of Environment, Agriculture, Parks & Recreation
- Economic Development, Chapel Hill/Orange County Visitors Bureau and the Orange County Arts Commission
- Emergency Services
- Housing, Human Rights and Community Development

- Information Technologies
- Library Services
- Planning and Inspections, OPT and Efland Sewer
- Social Services

FINANCIAL IMPACT: Included in the Background Section.

RECOMMENDATION(S): The Manager recommends that the Board review and discuss the Manager's Recommended FY2014-15 budget and provide direction to staff, as appropriate.

**ORANGE COUNTY
BOARD OF COMMISSIONERS**

ACTION AGENDA ITEM ABSTRACT

Meeting Date: June 10, 2014

**Action Agenda
Item No.** 6

SUBJECT: Follow-up discussion of the Manager's Recommended FY 2014-19 Capital Investment Plan (CIP)

DEPARTMENT: Finance and Administrative Services

PUBLIC HEARING: (Y/N)

No

ATTACHMENT(S):

*Attachment A. Efland-Cheeks
Community Center Upfit,
CIP Page 39A(New
Project - on Green
colored paper)*

INFORMATION CONTACT:

Michael Talbert, County Manager,
(919) 245-2308
Clarence Grier, Assistant County
Manager/CFO (919) 245-2453
Paul Laughton, Finance and
Administrative Services
(919) 245-2152

PURPOSE: To continue discussion and provide staff direction on the Manager's Recommended FY 2014-19 Capital Investment Plan.

BACKGROUND: The Manager's Recommended FY 2014-19 Capital Investment Plan (CIP) was presented to the Board of County Commissioners on March 11, 2014 and follow-up discussion occurred as part of the April 10, 2014 and May 15, 2014 work sessions, as well as after the May 29, 2014 Public Hearing.

Staff presented revised CIP Project pages to the Board for discussion and review at the May 29, 2014 meeting, and based on feedback and direction from the Board during the May 29th meeting, the following new County CIP project (Efland-Cheeks Community Center upfit) is provided as Attachment A for discussion at tonight's budget work session:

County Project

- Efland-Cheeks Community Center Upfit (*New Project*) - reflects a new project to provide an upfit/interior renovation to the current Efland-Cheeks Community Center in Year 6 (FY 2019-20), including new equipment and furnishings, as well as area landscaping, at a total cost of approximately \$424,581. This project increases the debt service by approximately \$37,464 per year beginning in Year 7.

Follow-Up Items:

- *Jail Capacity Update* – Staff and consultants have confirmed a recommended facility capacity range of between 144 and 216 beds. This recommendation is fluid around the variables of capacity expansion, the acceptance and economics of housing Federal detainees, the operational consideration of the next Sheriff, and the findings of the Jail Alternatives Work Group.

Additional information regarding the estimated costs of this capacity range will be provided during the June 10, 2014 work session. The current CIP information is adequate for the most intense initial build program should the Board choose this option.

Staff will return in the fall with an update once the Jail Alternatives Work Group finalizes its recommendations, the new Sheriff provides input and operational direction, and the Request for Qualifications (RFQ) process to identify the project designer is underway.

Staff estimates that the Board will be presented with an award for the designer in January, 2015.

- *Preliminary Renovation Planning Funds for Older Facility Needs* – the Chapel Hill-Carrboro City Schools submitted a request on April 22, 2014 requesting \$750,000 in preliminary renovation planning funds related to older facility needs. County staff has contacted Orange County Schools related to their possible planning fund needs, and this information will be presented to the Board of County Commissioners when a response is received.

FINANCIAL IMPACT: There is no immediate financial impact associated with the FY 2014-19 Capital Investment Plan. It is a long-range financial planning tool with a financial impact in FY 2014-15, if the first year of the CIP is approved by the Board of County Commissioners with the adoption of the Annual Operating Budget.

RECOMMENDATION(S): The Manager recommends the Board of County Commissioners continue their review and discussion of the Manager's Recommended FY 2014-19 Capital Investment Plan and provide direction to staff.

County Capital Projects
Fiscal Years 2014-19

Project Name	<i>Efland-Cheeks Community Center Upfit</i>						Project Status	<i>New</i>	
Functional Service Area	<i>Governing and Management</i>						Starting Date	<i>7/1/2019</i>	
Department	<i>Asset Management Services/DEAPR</i>						Completion Date	<i>12/31/2019</i>	
Project Budget	Prior Years Funding	Current Fiscal Year 2013-14	Year 1 Fiscal Year 2014-15	Year 2 Fiscal Year 2015-16	Year 3 Fiscal Year 2016-17	Year 4 Fiscal Year 2017-18	Year 5 Fiscal Year 2018-19	Five Year Total	Year 6 to Year 10
<i>Appropriation</i>									
<i>Professional Services</i>								-	34,336
<i>Construction/Repairs/Renovations</i>								-	327,745
<i>Equipment/Furnishings</i>								-	62,500
<i>Total Project Budget</i>	-	-	-	-	-	-	-	-	424,581
<i>General Fund Related Operating Costs</i>									
<i>Personnel Services</i>								-	109,736
<i>Operations</i>								-	54,500
<i>New Debt Service</i>								-	149,854
<i>Total Operating Costs</i>			-	-	-	-	-	-	314,090
<i>Revenues/Funding Source</i>									
<i>General Fund - Debt Service</i>								-	149,854
<i>Transfer from General Fund</i>								-	198,572
<i>Debt Financing</i>								-	390,245
<i>Total</i>	-	-	-	-	-	-	-	-	738,671
Project Description/Justification									

This project would provide an upfit/interior renovation to the current facility, including new equipment and furnishings, as well as area landscaping, in Year 6.