



FAMILY SUCCESS ALLIANCE

Elementary & Middle Schools Zone 4 and Zone 6

FSA Innovation Grant – Seed Funds

INSTRUCTIONS

Thanks for applying to the FSA Innovation Grant Seed Fund! After reading the FAQ below, please fill out the brief application. FSA staff are available to help you if you have questions. Email a scanned copy of this completed document to Meredith McMonigle (mmcmonigle@orangecountync.gov). Thanks again!

Purpose: This one-time seed money of up to \$2,500 for FSA zone elementary or middle schools will fund pilot initiatives that align with the Family Success Alliance goals and indicators, as outlined in the 2016-18 Strategic Plan.

Key Information

- **Funding Amount:** Elementary and middle schools in the Family Success Alliance zones can apply for seed money of up to \$2,500. This will be a competitive process, and the total amount of money available is \$10,000.
- **Eligibility:**
 - FSA elementary & middle schools include:
 - FSA Zone 4: New Hope Elementary, A. L. Stanback Middle School
 - FSA Zone 6: Northside Elementary, Carrboro Elementary, Frank Porter Graham Elementary, Culbreth Middle School
 - The school principal must approve the application.
 - Schools may collaborate on a joint application. Each school would still be eligible for up to \$2,500, and the respective principals must approve the application.
- **Deadlines:** There will be two rounds of funding:
 - First Round - Application deadline: Sept. 30, 2016, funding decision by Oct. 21, 2016
 - Second Round - Application deadline: Feb. 3, 2017, funding decision by Feb 24, 2017
- **Project Requirements:**
 - The project must align with the goals and indicators outlined in the 2016-18 FSA Strategic Plan, which will be available after September 1, 2016 at <http://www.orangecountync.gov/departments/health/FSA.php>
 - Schools must adopt an evidence-based or promising practice and commit to collecting data to evaluate implementation and effectiveness

Reporting Requirements: A 1-page written report summarizing progress towards intended outcomes is required within six weeks of project completion and a brief update on progress must be submitted 9-12 months after project completion. A school representative will also present to the FSA Advisory Council on their successes and challenges, progress towards measurable outcomes, and impact of the project in general. This will be arranged at the convenience of the school representative and will occur at an FSA Advisory Council regular meeting; a few slides or a hand-out and a brief oral presentation is sufficient.

Selection Criteria

The FSA Governance Council will review applications and make funding decisions based on the following criteria: meeting an identified need for the school, inclusive project selection process, relevance of project activities to intended outcomes, clear and feasible timeline, alignment with Family Success Alliance goals and indicators, research supports effectiveness of the approach, evaluation measures are realistic and match intended outcomes, and budget clearly aligns with the project.

FSA believes in doing what we know works, so projects that adapt an evidence-based or promising practice will be prioritized. We also want to support innovative ideas that have the support of schools and their staff, so will consider projects that do not yet have a robust evidence-base as long as staff are willing to collect outcome data to evaluate its implementation and effectiveness.

Alignment with the 2016-18 FSA Strategic Plan. FSA's four main goals and the two priority indicators for each goal are listed below. The Strategic Plan outlines specific action steps that align with each indicator. The most competitive applications will be those that most clearly support the indicators outlined in the plan.

Goal 1: Children are healthy and prepared for school.

- Indicator 1: Increase the # and % of births to mothers living in the zone that are healthy and well-timed (prenatal care, birth weight, term, etc.)
- Indicator 2: Increase the # and % of three-year olds and children in kindergarten who demonstrate at the beginning of the program or school year age-appropriate functioning across multiple domains of early learning as determined using developmentally appropriate early learning measure.

Goal 2: Children and youth are healthy and succeed in school.

- Indicator 1: Increase the # and % of students at or above grade level in 3rd grade and 8th grade.
- Indicator 2: Increase middle school attendance.

Goal 3: Youth graduate from high school and college.

- *Priority indicators and action steps for Goal 3 will be determined by June 2017.

Goal 4: Families and neighborhoods support the healthy development of children.

- Indicator 1: Increase the # and % of parents/caregivers who report reading three or more times per week to their children.
- Indicator 2: Increase the # and % of families living above the federal poverty level in each zone.

The Strategic Plan will be available by September 1 at: <http://www.orangecountync.gov/departments/health/FSA.php>

APPLICATION

Project Title:

1-2 sentence description of project:

School(s) Requesting Funds:

Amount Requested (\$2,500 max per school):

Project Contacts (these people will receive all communications from FSA; an alternate may be provided)

Contact 1 - Name, email, and phone number:

Contact 2 (optional) - Name, email, and phone number:

Project Description

1. Provide a detailed description of the project, including how and why this particular project was selected (was it a group effort?), what activities the project entails, the implementation timeframe, and the intended outcomes. (400 word limit)

Project Alignment

FSA Strategic Plan 2016-2018 will be available by 9/1 at: <http://www.orangecountync.gov/departments/health/FSA.php>

2. Select the FSA goal(s) that your project will support:

- Goal 1: Children are healthy and prepared for school.
- Goal 2: Children and youth are healthy and succeed in school.
- Goal 3: Youth graduate from high school and college.
- Goal 4: Families and neighborhoods support the healthy development of children.

3. List the FSA Strategic Plan Indicators and, if applicable, the Action Steps that your project most closely aligns with. (Please just provide a list.)
4. Describe how your project will contribute to the Goal(s), Indicator(s) and Action Step(s) identified above. Briefly describe the research and evidence-base supporting the proposed project's achievement of these outcomes. (250 word limit)

Budget

5. Proposed budget and budget justification. Maximum request per school is \$2,500.

Account	FSA Request (\$2,500 max)	Funds from other sources (if applicable)	Total Project Budget
Training/development			
Personal mileage			
Printing			
Educational supplies			

Office supplies			
Contract services			
Equipment			
Other			
Total			

6. Explain how the calculations were made for the line items above. If you are not requesting funds for a particular line item, simply indicate "N/A".

Training/development:

Personal mileage:

Printing:

Educational supplies:

Office supplies:

Contract services:

Equipment:

Other:

Evaluation

7. List the measures you will use to evaluate project implementation and effectiveness. Describe how you will collect and analyze those data. (250 word limit)

Reporting Requirements:

By submitting this application, you agree to the reporting requirements below:

- 1-page written report summarizing progress towards intended outcomes (within 6 weeks of project completion)
- Brief update on progress (9-12 months after project completion)
- A school representative will present to the FSA Advisory Council on their successes and challenges, progress towards measurable outcomes, and impact of the project in general. This will be arranged at the convenience of the school representative and will occur at an FSA Advisory Council regular meeting; a few slides or a hand-out and a brief oral presentation is sufficient.

8. Principal Signature:

By signing here, I indicate my support for this application and agree that this project is a priority for my school.

Signature

Date

Print Name