

ADA PARTRANSIT APPLICATION

The Orange County paratransit system operates in accordance with the Americans with Disabilities Act (ADA) of 1990, and each program is designed to serve individuals whose disabling conditions or functional limitations prevent them from using regular, fixed-route services.

Return Completed Form to:

Orange County Public Transit

Attn: ADA Certification Review

600 NC Hwy 86 N

Hillsborough, NC 27258

919-245-2004

How Do I Apply?

If you believe you qualify, complete Part A of this application and then give both Parts A and B to a Health Care Provider who is familiar with your condition to have them complete Part B. Your signature on the application authorizes this professional to provide information to the participating paratransit system regarding your eligibility for ADA paratransit services and any needed clarification of functional limitations due to your disabling condition. The application must be properly and fully completed in order to be considered.

What Happens After I Turn in my Application?

You will be contacted within 21 business days by a staff to schedule your functional assessment. For your assessment, you will be provided a free trip to and from a functional assessment center, to determine your eligibility based on the following factors:

- a. Information you provided on your application
- b. Information provided by your healthcare professional
- c. A brief assessment of your actual functional abilities
- d. A review of available transportation options in the area in which you desire to travel

If you have questions or have not been contacted within 21 business days of submitting your application, call the phone number(s) listed above. If, at that time, a determination of your eligibility has not been made, you will be temporarily eligible for the paratransit services until such time as your application can be reviewed.

You will receive notice of your eligibility determination by mail. If you do not agree with the eligibility determination, you have the right to appeal. Information on how to file an appeal will be included with your eligibility notice. If an eligibility determination takes longer than 21 days, you may be given eligibility to use the paratransit system until a final decision about your eligibility is made. This does not apply if, through inactions on your part, we are unable to complete the processing of this application.

ADA Complementary Paratransit Application—Part A

Applicant Information

To be completed by applicant or another authorized person, **PLEASE PRINT LEGIBLY**. Complete all of Part A and sign. Submit to a Health Professional to complete Part B.

Date of Application: _____

Last Name: _____ First Name: _____ Middle Initial: _____

Home Address: _____

City: _____ State: _____ Zip: _____

Mailing Address (if different from home address): _____

City: _____ State: _____ Zip: _____

Daytime Phone Number: _____ Evening Phone Number: _____

Cell Phone Number: _____ TTD Number (if applicable): _____

Date of Birth: _____ Gender: Male Female

Primary Language: English Spanish Other (please specify): _____

In case of emergency, please contact:

Name: _____ Relationship: _____

Daytime Phone: _____ Evening Phone: _____

Name: _____ Relationship: _____

Daytime Phone: _____ Evening Phone: _____

ABOUT YOUR MOBILITY

Do you use any of the following mobility aids? (Check all that apply)

- | | | |
|-------------------------------------|---|--|
| <input type="checkbox"/> Cane | <input type="checkbox"/> Manual Wheelchair | <input type="checkbox"/> Picture Board |
| <input type="checkbox"/> White Cane | <input type="checkbox"/> Powered Wheelchair | <input type="checkbox"/> Alphabet Board |
| <input type="checkbox"/> Walker | <input type="checkbox"/> Powered scooter/cart | <input type="checkbox"/> Portable Oxygen |
| <input type="checkbox"/> Crutches | <input type="checkbox"/> Transfer Board | <input type="checkbox"/> Leg/Arm Braces |
| <input type="checkbox"/> Prosthesis | <input type="checkbox"/> Service Animal | <input type="checkbox"/> None of These |

Other (please describe): _____

If you use a manual, powered wheelchair, or scooter, is it more than 30 inches wide, more than 48 inches long, or does it, when in use, weigh more than 800 pounds (including person plus the mobility device)?

Yes No

ABOUT YOUR DISABILITY OR LIMITATIONS

Please **check all that apply** of the following statements which best define the nature of your disability or limitation that prevents you from using fixed-route bus service. Describe your specific needs in the space provided.

I have a mobility impairment which prevents me from getting to and/or getting on a fully accessible vehicle without assistance. If checked, describe the nature of this condition and any environmental obstacles (such as inclines, curbs, and distances) which affect your ability to access public transportation. (MOB)

The condition is temporary permanent

I have an endurance problem which prevents me from moving the distance needed to get to the bus stop. If checked, describe the cause and nature of this condition. (END)

The condition is temporary permanent

I have a visual impairment that prevents me from finding my way to and from a fixed-route bus stop without assistance. If checked, describe nature of your condition and your functional level of vision. (VIS)

The condition is temporary permanent

I have a cognitive disability which prevents me from remembering and understanding the information needed to get myself safely to and from the bus stop. If checked, describe the origin and characteristics of your condition. (COG)

The condition is temporary permanent

I have a severe medical condition which limits my ability to function. If checked, describe condition and note whether your condition is temporary or permanent and if it is episodic in nature (i.e. do you have “good days” or times when you can access transportation and “bad days” when you cannot?) (OTH)

The condition is temporary permanent

I am declining with functional losses due to aging. I feel I am not able to access regular bus service due to the following limitations: (OTH)

The condition is temporary permanent

My functional limitations do not fit into any of the above categories. I am unable to use regular bus service because: (OTH)

The condition is temporary permanent

Are you involved in any programs or training which will have an impact on your ability to use public transportation? If so, please describe.

TRANSPORTATIONS NEEDS, ENVIRONMENTAL OR INDIVIDUAL FACTORS

Do you currently use any regular fixed-route bus services? Yes No

If yes, which routes? _____

Can you get to the bus stop by yourself? Yes No

If no, what limits you from getting there? _____

Please check **any** of the following which are applicable to your situation.

If I am waiting outside at a bus stop, I must have:

a bench a shelter nothing additional

When crossing a street, I need:

curb cuts tactile curb warnings audible signals
 accessible median not more than __ (enter #) lanes of traffic nothing

I cannot make my way across ground which is:

- paved or sidewalk grassy gravel hilly

My ability to access transportation is affected by weather which is:

- warm (above____degrees) cold (below____degrees) rainy
icy windy

My ability to access transportation is depended on the time of day. I cannot see in:

- full daylight partial light darkness/semi-darkness

My ability to access stairs is as follows. I can manage:

- only one or two steps only steps with a handrail no steps

The distance I can travel to and from bus stops by myself or with the assistance of a mobility aid is:

- no more than 150 feet at least one block no more than one block
at least five blocks at least eight blocks more than five blocks

I can wait at a bus stop without a bench:

- no more than____minutes at least an hour

The bus stops which I can access:

- must be stops for which I have received formal travel training
must be only in areas familiar to me

I travel:

- alone both alone and with a companion
only with an attendant or companion (this does not affect your eligibility for service)

If you travel with someone who assists you, does this person assist you in:

- getting to or from bus stop getting on or off the bus helping you at your destination
Other (please describe): _____

I can cross a street with: 2-3 lanes 4-6 lanes I cannot cross

If you cannot cross, please explain why not _____

List your 2-3 most frequent destinations and how you currently get there:

Destination	Frequency of Travel	How you get there now

Person completing form other than applicant (please check one):

I certify that the information provided in this application is true and correct, based upon information given me by the applicant.

I certify that the information provided in this application is true and correct, based upon my own knowledge of the applicant's health condition or disability.

Name: _____ Daytime Phone Number: _____

Relationship to Applicant: _____

Signature of Preparer: _____ Date: _____

I understand that the purpose of the application is to determine if I am eligible for Orange County Public Transit's ADA complementary paratransit service. I certify that the information I gave in this application is true and correct and that the application will be returned to me if not complete, which delays processing. I understand that falsification or misrepresentation of facts, or changes in my medical condition, may result in changes to my certification status. I further understand that additional information from my healthcare professional related to my disability or medical condition is required and will be used to help determine my eligibility. I agree to notify Orange County Public Transit if I no longer need to use ADA complementary paratransit services.

Signature of Applicant: _____ **Date:** _____

(Applicants must be 18 years of age to sign independently. Otherwise, the signature of a guardian is required.)

Authorization for Release of Information

I authorize the professional who has completed Part B of this application to release to Orange County Public Transit information about my disability or health condition and its effect on my ability to travel on the Orange County Public Transit (OCPT) bus service. I understand that I may revoke this authorization at any time.

I, the applicant, understand that the purpose of this application is to determine my eligibility to use the ADA complementary paratransit services. I agree to release the information requested Orange County Public Transit, and any eligibility review panel, and understand that the information contained herein will be treated confidentially, unless otherwise required by law. I understand further that Orange County Public Transit reserves the right to request additional information at its discretion. I agree to notify Orange County Public Transit of any changes in the status of my disability that affects my ability to use the ADA complementary paratransit service. I also understand that this may affect my eligibility as a rider.

Applicant's Name _____

Date of Birth _____

Applicant's Address _____

City _____ State _____ Zip _____

Applicant's Telephone Number _____

Date _____

(Signature of Applicant or Responsible Party)

ADA Complementary Paratransit Application—Part B
Professional Verification

Dear Verifying Professional:

You are being asked by the applicant named in Part A of this application to provide information regarding his/her ability to use the public transportation services of Orange County Public Transit (OCPT). OCPT provides ADA complementary paratransit services to eligible persons with disabilities who sometimes or always cannot use regular fixed route bus services. The information you provide will allow us to evaluate the request and determine the individual's specific needs. Thank you for your cooperation in this matter.

PLEASE NOTE: All regular fixed-route and connector bus services available within the city are currently accessible to persons with disabilities who need lift-equipped vehicles, vehicles which kneel to the curb, and/or announcement of bus stops. In order to be eligible for the paratransit services, the individual must be **unable** to access these services due to conditions which prevent them from getting to or from a fixed-route bus stop, or transferring between vehicles, and/or conditions which prevent them from being able to get on, ride, or get off a lift-equipped vehicle. Individuals for whom performing these tasks is inconvenient or uncomfortable are **not eligible** for services, and you are asked to verify this information.

It is extremely important that you provide specific information regarding the individual's **functional limitations** so that an accurate eligibility determination can be made.

Please follow these steps to verify this application:

1. Read the applicant's statements provided in Part A in its entirety.
2. Fill out Part B completely using the criteria provided
3. Return completed application to applicant within 7 days of receipt (applicant is responsible for returning application to paratransit provider).
4. Be aware that you may be contacted for further information about applicant's abilities.
5. If you have questions, contact the paratransit provider at:

Orange County Public Transit
919-245-2004

PART B – CERTIFICATION OF HEALTH CARE PROVIDER

1. I have read Part A in its entirety and I agree with the information provided. Yes No

If no, please explain: _____

2. Identify the disability or health condition preventing the applicant from using HPTS fixed route buses.
(Please be specific but use layman’s terms) _____

3. Specify which functional limitations are associated with this condition and be specific when asked to supply additional information.

- Mobility Impairment Visual Impairment: ___total ___ partial
- Hearing Impairment ___total ___ partial Cognitive Impairment
- Compromised Endurance ___muscular ___respiratory Other (please specify below)

a) What is the severity of the individual’s condition?

- Mild Moderate Severe Profound/Chronic

b) If this individual has functional limitations due to a cognitive impairment, please indicate any of the following issues that are pertinent to this individual:

- Cannot be left alone to wait for transportation
- Displays behavior that is unsafe for self or others using public transportation
- Cannot recognize vehicles that she/he should board

c) What is the expected duration of this individual’s condition?

- Temporary – approximate duration until _____
- Long term – potential for functional improvement or periods of remission
- Permanent – no expectation of functional improvement

4. For any impairment checked above, please note specific precautions that the individual must follow in terms of:

Travel distance limitations: _____

Limitations regarding time of day to travel: _____

Weather conditions: _____

Environmental conditions: _____

5. Please choose the statement below which best represents your opinion regarding this individual's use of public transportation:

- This individual should be able to access public transportation successfully.
- This individual can use public transportation under certain situations as stated above.
- This individual cannot use public transportation due to multiple functional limitations.

Signature: _____

Date Signed: _____

Print Name: _____

Print Title: _____

Business Address: _____

City: _____ Zip: _____

Phone: _____ Fax: _____

Organization/Practice: _____

Type of Practice: _____

THANK YOU FOR YOUR ASSISTANCE!

FOR OCPT USE ONLY

APPROVED

DENIED

ISSUED BY _____

TITLE _____

DATE _____

FILE NUMBER _____