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**Orange County North Carolina
Countywide Radio Communications Interoperability and Consulting Services
Project Status Call Notes
November 21, 2016**

Introduction

This document will capture the notes from the Project Status Calls conducted bi-weekly (or as needed). Also, a punch list of action items discussed on the calls will be included.

Call Notes

- Bi-weekly call via telephone this week
- **FE** was onsite for the week of November 7 through 11, 2016. The kickoff meeting was held the evening of November 7, 2016, followed by agency interviews for the balance of the week.
- Since the last call, **FE** has collected:
 - WISP antenna and equipment information (for potential broadband system in the County)
 - Orange County tower list and map
 - Piedmont contact information
 - OCES survey information
 - Efland ZD survey information
- **FE** will review the information collected, and identify any agencies that we have not either interviewed or received a survey form from
- A call with Durham will be scheduled for the week of November 28, 2016 to review Durham's system and the ability of the system to be shared with Orange County
- A call will be set up with the town of Cary as well, to collect system information, to review the ability of the system to be shared with Orange County. Orange County to provide contact information to allow the call to be set up.

Work Planned for next time period

- Continue analysis of collected data
- Start RF coverage predictions for existing system
- Identify alternatives to be considered by Orange County and submit for County review
- Complete needs and requirements, submit memo for Orange County review

Punch List

- See below

Punch List

Item	Description	Date Added	Responsible	Due by	Date Completed
System alternatives	Submit system alternatives to Orange County for review and comment	21NOV16	<i>FE</i>	09DEC16	
Needs & Requirements	Submit memo to Orange County listing needs and requirements – for County review	21NOV16	<i>FE</i>	09DEC16	
Call with Town of Cary	Conduct call with Town of Cary, ref potential system sharing	21NOV16	Orange County <i>FE</i>	08DEC16	
Set up call with Town of Cary	Orange County to identify contact, and then call can be set up	21NOV16	Orange County	01DEC16	
Call with Durham	Conduct call with Durham County, ref potential system sharing	21NOV16	Orange County <i>FE</i>	01DEC16	
Kickoff presentation	FE to prepare presentation for project kickoff meeting	24OCT16	<i>FE</i>	7NOV16	7NOV16
Kickoff schedule	Orange County to set up interviews per schedule, modified as required	24OCT16	Orange County	4NOV16	7NOV16
Questionnaire	Orange County to review Questionnaire and provide any comments and suggestions	24OCT16	Orange County	28OCT16	28OCT16
Project Schedule Review	Orange County to review project schedule and provide any comments	24OCT16	Orange County	31OCT16	31OCT16
Response to RFI	Orange County to provide data as requested in RFI	24OCT16	Orange County	27OCT16	11NOV16