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**Orange County North Carolina
Countywide Radio Communications Interoperability and Consulting Services
Project Status Call Notes
January 30, 2017**

Introduction

This document will capture the notes from the Project Status Calls conducted bi-weekly (or as needed). Also, a punch list of action items discussed on the calls will be included.

Call Notes

- Draft Needs/Alternatives report scheduled for submittal on 2/7/17 will be delayed due to **FE** personnel injury, and expanded QA/QC time. **FE** will keep this delay to a minimum, but a one-week delay is expected.
- Orange County responded with comments on the RF coverage screen shots, including using a different color scheme. **FE** noted that the Needs/Alternates Report will use the Orange County suggested color scheme (green/yellow/red). **FE** submitted revised screen shots of RF coverage workshop maps, including 800 MHz and VHF/paging.
- **FE** submitted a revised Project Status Report for Board use on 1/23/17. Orange County will have this report submitted as information to the Board on 2/7/17.
- A “phased-approach” was discussed (building the system in stages over multiple years). **FE** will address this in the Needs/Alternatives Report.

Work Planned for next time period

- Continue development of draft Needs/Alternatives Report
- Incorporate additional data on sites received from Orange County (UNC site – Brinkhaus Building)

Punch List

- See below

Punch List

Item	Description	Date Added	Responsible	Due by	Date Completed
Selected site coordinates	FE to send list of site coordinates to Orange County PM (sites that were selected at RF Coverage Workshop)	17JAN17	FE	17JAN17	17JAN17
Project Status Report for Board	FE to prepare and submit Project Status Report for submission to Board on 1/24/17.	3JAN16	FE	16JAN17	16JAN17
Site information	FE to send form to collect additional information on sites selected during RF workshop	3JAN17	FE	3JAN17	3JAN17
RF Workshop	FE to conduct interactive RF workshop for Orange County	05DEC16	FE	22DEC16	22DEC16
Shelter and tower price estimates	FE to prepare estimates for shelters and 190' self-supporting towers	05DEC16	FE	22DEC16	22DEC16
System alternatives	Submit system alternatives to Orange County for review and comment	21NOV16	FE	09DEC16	09DEC16
Needs & Requirements	Submit memo to Orange County listing needs and requirements – for County review	21NOV16	FE	09DEC16	09DEC16
Call with Town of Cary	Conduct call with Town of Cary, ref potential system sharing	21NOV16	Orange County FE	08DEC16	06DEC16
Set up call with Town of Cary	Orange County to identify contact, and then call can be set up	21NOV16	Orange County	01DEC16	30NOV16
Call with Durham	Conduct call with Durham County, ref potential system sharing	21NOV16	Orange County FE	01DEC16	30NOV16
Kickoff presentation	FE to prepare presentation for project kickoff meeting	24OCT16	FE	7NOV16	7NOV16

Item	Description	Date Added	Responsible	Due by	Date Completed
Kickoff schedule	Orange County to set up interviews per schedule, modified as required	24OCT16	Orange County	4NOV16	7NOV16
Questionnaire	Orange County to review Questionnaire and provide any comments and suggestions	24OCT16	Orange County	28OCT16	28OCT16
Project Schedule Review	Orange County to review project schedule and provide any comments	24OCT16	Orange County	31OCT16	31OCT16
Response to RFI	Orange County to provide data as requested in RFI	24OCT16	Orange County	27OCT16	11NOV16