
ORANGE COUNTY HEALTH DEPARTMENT MISSION STATEMENT: *To enhance the quality of life, promote the health, and preserve the environment for all people in the Orange County community.*

THE ORANGE COUNTY BOARD OF HEALTH MET ON February 27, 2013, at the Orange County Health Department, 300 West Tryon Street, Hillsborough, NC.

BOARD OF HEALTH MEMBERS PRESENT: Matthew Kelm, Chair; Corey Davis, Vice Chair; Carol Haggerty; Paul Chelminski; Liska Lackey; Tony Whitaker; Susan Elmore; Michael Wood; Alex White; Commissioner Bernadette Pelissier

BOARD OF HEALTH MEMBERS ABSENT: Mike Carstens

STAFF PRESENT: Colleen Bridger, Health Director; Pam McCall, Nursing Director; Christy Bradsher, Finance and Administrative Services Director; Tom Konsler, Environmental Health Director ;Donna King, Health Promotions and Education Director; Dr. Michael Day, Dental Health Services Director; Lisa Smith, Administrative Assistant; Stacy Shelp, Communications Manager John Davis, Environmental Health Program Specialist; Pascal Moore, Administrative Officer also present Sallie Fudge, Dental Hygienist; Shari Allison Dental Assistant, Jeanette Merritt, Dental Assistant

GUESTS PRESENT: None

I. Welcome New Board of Health Member Commissioner Bernadette Pelissier

New Staff Introduction: Dr. Bridger introduced new staff members John Davis, Environmental Health Program Specialist; Pascal Moore, Administrative Officer

II. Public Comment for Items NOT on Printed Agenda-None

III. Approval of February 27, 2013 Agenda

Motion to approve the Agenda of February 27, 2013 was made by Susan Elmore, seconded by Tony Whittaker, and carried without dissent.

IV. Action Items (Consent)

A. Minutes approval of January 16, 2013 meeting

Motion to approve Consent Agenda was made by Liska Lackey, seconded by Susan Elmore, and carried without dissent.

V. Action Items (Non-Consent)

Budget Presentation/Discussion-Colleen Bridger

See attached Budget Packet

Dr. Bridger pointed out the increases in the recommended budget that are county controlled: such as telephone expenses, the 2% COLA for employees, employee equity adjustments, medical insurance costs, retirement match, the new shared position with Planning and the position reclassifications (done every three years).

Additional increases, covered entirely by non-county dollars include: a new Senior Public Health Educator position to oversee Board of Health priorities; increasing a part time dental hygienist from 50% to 80% giving us 2 hygienists work 32 hours, \$50,000 to continue the free Nicotine Replacement Therapy program, increased training and development for staff and computer kiosks to allow patients to apply for Medicaid and eventually other health insurance coverage.

The fee schedule is essentially unchanged as the cost report has not yet been done by the State. Two additional fees are being recommended: Lamaze classes (a new program) and Adult tetanus and diphtheria vaccine (no longer free from the state).

Motion to approve the budget and fee schedule was made by Liska Lackey, seconded by Michael Wood and carried without dissent.

VI. Reports and Discussion with Possible Action

A. Outside Agency Grant Review Process

Each year a number of non-profit agencies apply to the county for funding. A review along with a completed scoring sheet needs to be available to the Health Director for presentation to the County Manager when the departmental budget is presented for his review. Generally, this happens in mid to late March.

The Health Department received 8 applications this year. Each BOH member has been assigned to review 2-3 applications. The applications, financial information, score cards, and instructions were given to each BOH Member to review and send back to Lisa Smith by March 22. See attached for which BOH member was assigned to which non-profits.

B. Informational Items

- a. Health Director's Report

See attached Health Directors Report

- b. Updated 2013 BOH Member Committee Assignments

Revised document attached

- c. Updated 2013 Board of Health Roster

Revised document attached

VII. Board Comments

VIII. Adjournment

Alex White made a motion to adjourn the meeting at 7:55 pm seconded by Liska Lackey and carried without dissent.

The next Board of Health Meeting will be held March 28, 2013 at the Orange County Health Department, 300 West Tryon Street, Hillsborough, NC at 7:00 p.m.

Respectfully submitted,

Colleen Bridger, MPH, PhD.
Health Director
Secretary to the Board