



**Orange County
Board of Commissioners**

Agenda

Business Meeting

December 10, 2019

7:00 p.m.

Southern Human Services Center

2501 Homestead Road

Chapel Hill, NC 27514

Note: Background Material
on all abstracts
available in the
Clerk’s Office

Compliance with the “Americans with Disabilities Act” - Interpreter services and/or special sound equipment are available on request. Call the County Clerk’s Office at (919) 245-2130. If you are disabled and need assistance with reasonable accommodations, contact the ADA Coordinator in the County Manager’s Office at (919) 245-2300 or TDD# 919-644-3045.

1. Additions or Changes to the Agenda

PUBLIC CHARGE

The Board of Commissioners pledges its respect to all present. The Board asks those attending this meeting to conduct themselves in a respectful, courteous manner toward each other, county staff and the commissioners. At any time should a member of the Board or the public fail to observe this charge, the Chair will take steps to restore order and decorum. Should it become impossible to restore order and continue the meeting, the Chair will recess the meeting until such time that a genuine commitment to this public charge is observed. The BOCC asks that all electronic devices such as cell phones, pagers, and computers should please be turned off or set to silent/vibrate. Please be kind to everyone.

Arts Moment – Andrea Selch joined the board of Carolina Wren Press 2001, after the publication of her poetry chapbook, Succory, which was #2 in the Carolina Wren Press poetry chapbook series. She has an MFA from UNC-Greensboro, and a PhD from Duke University, where she taught creative writing from 1999 until 2003. Her poems have been published in Calyx, Equinox, The Greensboro Review, Oyster Boy Review, Luna, Swink, The MacGuffin, Prairie Schooner, The Southern Review and featured on the Best American Poetry blog. Her full-length collection of poetry, Startling, was published by Turning Point Press in October, 2004, and reissued by Cockeyed Press in 2009. In 2007, Choreo Collective danced her “Holy Shell Waiting for the Return of the Soul,” and “Early Weaning” at the biennial symposium of Duke University’s Sallie Bingham Center for the Study of Women’s History and Culture. She won a 2008 “Hippo” Award from The Monti for her spoken story, “Replacement Child.” Her small collection of Ekphrastic poems, Boy Returning Water to the Sea: Koans for Kelly Fearing, was published by Cockeyed Press in 2009, and in 2011 a selection of her work appeared in The Book of Ystwyth: Six Poets on the Art of Clive Hicks-Jenkins. After a dozen years as President of Carolina Wren Press, she now devotes her time to coaching the Triangle Equestrian Vaulters, while continuing to work on a second full-length manuscript entitled Oh My Darling.

2. Public Comments (Limited to One Hour)

(We would appreciate you signing the pad ahead of time so that you are not overlooked.)

- a. Matters not on the Printed Agenda (Limited to One Hour – THREE MINUTE LIMIT PER SPEAKER – Written comments may be submitted to the Clerk to the Board.)



Petitions/Resolutions/Proclamations and other similar requests submitted by the public will not be acted upon by the Board of Commissioners at the time presented. All such requests will be referred for Chair/Vice Chair/Manager review and for recommendations to the full Board at a later date regarding a) consideration of the request at a future Board meeting; or b) receipt of the request as information only. Submittal of information to the Board or receipt of information by the Board does not constitute approval, endorsement, or consent.

b. **Matters on the Printed Agenda**

(These matters will be considered when the Board addresses that item on the agenda below.)

3. Announcements, Petitions and Comments by Board Members (Three Minute Limit Per Commissioner)

4. Proclamations/ Resolutions/ Special Presentations

- a. Proclamation Recognizing the Chapel Hill High School Women's Volleyball Team for Winning the 2019 State 3A Championship
- b. Proclamation Recognizing the Carrboro High School Women's Cross Country Team for Winning the 2019 State 2A Championship
- c. Proclamation Recognizing the Chapel Hill High School Men's Cross Country Team for Winning the 2019 State 3A Championship
- d. Proclamation Recognizing Robin Jacobs
- e. Recognition of Emergency Services Planner Sarah Pickhardt by the Veterans of Foreign Wars - Post 9100
- f. Presentation of Comprehensive Annual Financial Report for FYE 6/30/2019

5. Public Hearings

6. Regular Agenda

- a. County Commissioners: Boards and Commissions Assignments

7. Reports

- a. Orange County Complete Count Committee for the 2020 Census

8. Consent Agenda

- Removal of Any Items from Consent Agenda
- Approval of Remaining Consent Agenda
- Discussion and Approval of the Items Removed from the Consent Agenda

- a. Minutes
- b. Fiscal Year 2019-20 Budget Amendment #4
- c. Schools Adequate Public Facilities Ordinance (SAPFO) – Approval of Membership and Capacity Numbers

9. County Manager's Report

10. County Attorney's Report



11. *Appointments

12. Information Items

- December 2, 2019 BOCC Meeting Follow-up Actions List
- Memorandum – Child Care at Board of Commissioners Meetings

13. Closed Session

14. Adjournment

Note: Access the agenda through the County's web site, www.orangecountync.gov

***Subject to Being Moved to Earlier in the Meeting if Necessary**

Orange County Board of Commissioners' meetings and work sessions are available via live streaming video at orangecountync.gov/967/Meeting-Videos and Orange County Gov-TV on channels 1301 or 97.6 (Spectrum Cable).

**ORANGE COUNTY
BOARD OF COMMISSIONERS**

ACTION AGENDA ITEM ABSTRACT

Meeting Date: December 10, 2019

**Action Agenda
Item No.** 4-a

SUBJECT: Proclamation Recognizing the Chapel Hill High School Women's Volleyball Team for Winning the 2019 State 3A Championship

DEPARTMENT: Community Relations

ATTACHMENT(S):
Proclamation

INFORMATION CONTACT:
Todd McGee, Community Relations
Director, 245-2302

PURPOSE: To approve a Proclamation recognizing the Chapel Hill High School Women's Volleyball Team for winning the 2019 State 3A Championship.

BACKGROUND: The Chapel Hill High School Women's Volleyball Team won the State 3A title with its victory in the state finals on November 9, 2019.

FINANCIAL IMPACT: There is no financial impact associated with this item.

SOCIAL JUSTICE IMPACT: There are no Orange County Social Justice Goals associated with this item.

ENVIRONMENTAL IMPACT: There is no Orange County Environmental Responsibility Goal impact associated with this item.

RECOMMENDATION(S): The Manager recommends that the Board approve and authorize the Chair to sign the attached proclamation recognizing the Chapel Hill High School Women's Volleyball Team for winning the 2019 State 3A Championship and honoring the players and Coach Ross Fields for representing the community with the highest ideals of sportsmanship and integrity.

ORANGE COUNTY BOARD OF COMMISSIONERS

PROCLAMATION OF RECOGNITION ON CHAPEL HILL HIGH SCHOOL WOMEN'S VOLLEYBALL TEAM WINNING THE 2019 STATE CHAMPIONSHIP

WHEREAS, on November 9, 2019, the Chapel Hill High School Women's Volleyball Team captured the North Carolina High School Athletic Association's (NCHSSA) 3A State Championship; and

WHEREAS, under the guidance of Coach Ross Fields, the Chapel Hill High School Women's Volleyball Team earned its third NCHSAA title; and

WHEREAS, the Tigers completed the season with a 28-1 record; and

WHEREAS, through hard work, dedication, teamwork, and commitment, the Tigers brought honor upon themselves, Chapel Hill High School, the Chapel Hill-Carrboro City Schools District and Orange County;

NOW, THEREFORE, be it proclaimed that the Orange County Board of Commissioners expresses its sincere appreciation and respect to the Chapel Hill High School Women's Volleyball Team and Coach Ross Fields for the team's outstanding achievement, and their inspiration to youth across North Carolina through their dedication, teamwork, and athletic prowess.

This the 10th day of December 2019.

Penny Rich, Chair
Orange County Board of Commissioners

**ORANGE COUNTY
BOARD OF COMMISSIONERS**

ACTION AGENDA ITEM ABSTRACT

Meeting Date: December 10, 2019

**Action Agenda
Item No.** 4-b

SUBJECT: Proclamation Recognizing the Carrboro High School Women's Cross Country Team for Winning the 2019 State 2A Championship

DEPARTMENT: Community Relations

ATTACHMENT(S):
Proclamation

INFORMATION CONTACT:
Todd McGee, Community Relations
Director, 245-2302

PURPOSE: To approve a Proclamation recognizing the Carrboro High School Women's Cross Country Team for winning the 2019 State 2A Championship.

BACKGROUND: The Carrboro High School Women's Cross Country Team won the State 2A title with its victory at the state championship meet on November 9, 2019.

FINANCIAL IMPACT: There is no financial impact associated with this item.

SOCIAL JUSTICE IMPACT: There are no Orange County Social Justice Goals associated with this item.

ENVIRONMENTAL IMPACT: There is no Orange County Environmental Responsibility Goal impact associated with this item.

RECOMMENDATION(S): The Manager recommends that the Board approve and authorize the Chair to sign the attached proclamation recognizing the Carrboro High School Women's Cross Country Team for winning the 2019 State 2A Championship and honoring the players and Coach Mimi O'Grady for representing the community with the highest ideals of sportsmanship and integrity.

ORANGE COUNTY BOARD OF COMMISSIONERS

PROCLAMATION OF RECOGNITION ON CARRBORO HIGH SCHOOL WOMEN'S CROSS COUNTRY TEAM WINNING THE 2019 STATE CHAMPIONSHIP

WHEREAS, on November 9, 2019, the Carrboro High School Women's Cross Country Team won the North Carolina High School Athletic Association's 2A State Championship; and

WHEREAS, under the guidance of Coach Mimi O'Grady, the team won its seventh state championship and second in a row; and

WHEREAS, through hard work, dedication, teamwork, and commitment, the team brought honor upon themselves, Carrboro High School, the Chapel Hill-Carrboro City Schools District and Orange County;

NOW, THEREFORE, be it proclaimed that the Orange County Board of Commissioners expresses its sincere appreciation and respect for the Carrboro High School Women's Cross Country Team and Coach Mimi O'Grady for the team's outstanding achievement, and their inspiration to youth across North Carolina through their dedication, teamwork, and athletic prowess.

This the 10th day of December 2019.

Penny Rich, Chair
Orange County Board of Commissioners

**ORANGE COUNTY
BOARD OF COMMISSIONERS**

ACTION AGENDA ITEM ABSTRACT

Meeting Date: December 10, 2019

**Action Agenda
Item No.** 4-c

SUBJECT: Proclamation Recognizing the Chapel Hill High School Men's Cross Country Team for Winning the 2019 State 3A Championship

DEPARTMENT: Community Relations

ATTACHMENT(S):
Proclamation

INFORMATION CONTACT:
Todd McGee, Community Relations
Director, 245-2302

PURPOSE: To approve a Proclamation recognizing the Chapel Hill High School Men's Cross Country Team for winning the 2019 State 3A Championship.

BACKGROUND: The Chapel Hill High School Men's Cross Country team won the State 3A title with its victory at the state championship meet on November 9, 2019.

FINANCIAL IMPACT: There is no financial impact associated with this item.

SOCIAL JUSTICE IMPACT: There are no Orange County Social Justice Goals associated with this item.

ENVIRONMENTAL IMPACT: There is no Orange County Environmental Responsibility Goal impact associated with this item.

RECOMMENDATION(S): The Manager recommends that the Board approve and authorize the Chair to sign the attached proclamation recognizing the Chapel Hill High School Men's Cross Country Team for winning the 2019 State 3A Championship and honoring the players and Coach Joan Nesbit Mabe for representing the community with the highest ideals of sportsmanship and integrity.

ORANGE COUNTY BOARD OF COMMISSIONERS

PROCLAMATION OF RECOGNITION ON CHAPEL HILL HIGH SCHOOL MEN'S CROSS COUNTRY TEAM WINNING THE 2019 STATE CHAMPIONSHIP

WHEREAS, on November 9, 2019, the Chapel Hill High School Men's Cross Country Team captured the North Carolina High School Athletic Association's (NCHSAA) 3A State Championship; and

WHEREAS, under the guidance of Coach Joan Nesbit Mabe, the Chapel Hill High School Men's Cross Country Team earned its 11th NCHSAA title; and

WHEREAS, through hard work, dedication, teamwork, and commitment, the Tigers brought honor upon themselves, Chapel Hill High School, the Chapel Hill-Carrboro City Schools District and Orange County;

NOW, THEREFORE, be it proclaimed that the Orange County Board of Commissioners expresses its sincere appreciation and respect to the Chapel Hill High School Men's Cross Country Team and Coach Joan Nesbit Mabe for the team's outstanding achievement, and their inspiration to youth across North Carolina through their dedication, teamwork, and athletic prowess.

This the 10th day of December 2019.

Penny Rich, Chair
Orange County Board of Commissioners

**ORANGE COUNTY
BOARD OF COMMISSIONERS
ACTION AGENDA ITEM ABSTRACT**
Meeting Date: December 10, 2019

**Action Agenda
Item No. 4-d**

SUBJECT: Proclamation Recognizing Robin Jacobs

DEPARTMENT: Board of Commissioners,
Environment, Agriculture, Parks
and Recreation (DEAPR)

ATTACHMENT(S):
Proclamation

INFORMATION CONTACT:
Penny Rich, BOCC Chair
David Stancil, 919-245-2510

PURPOSE: To approve a proclamation recognizing Robin Jacobs for her years of service with the Association for the Preservation of the Eno River Valley (Eno River Association).

BACKGROUND: Earlier this fall, Robin Jacobs retired as Executive Director and legal counsel of the Eno River Association after 15 years of service. Ms. Jacobs previously served on the Board of Directors for the Eno River Association for five years.

During Ms. Jacobs' tenure as Executive Director, the Eno River Association protected 1,664 acres of important natural resource lands, many of which were in Orange County and transferred to the State for inclusion in Eno River State Park. The Association was and continues to be an important conservation partner of Orange County, with many joint conservation efforts to protect watersheds and prime and threatened farmland through conservation easements.

FINANCIAL IMPACT: There is no financial impact associated with this item.

SOCIAL JUSTICE IMPACT: There is no Orange County Social Justice Goal impact associated with this item.

ENVIRONMENTAL IMPACT: The following Orange County Environmental Responsibility Goal impact is applicable to this item:

- **RESULTANT IMPACT ON NATURAL RESOURCES AND AIR QUALITY**
Assess and where possible mitigate adverse impacts created to the natural resources of the site and adjoining area. Minimize production of greenhouse gases.

The actions of the Eno River Association and Ms. Jacobs have helped further this goal.

RECOMMENDATION(S): The Manager recommends that the Board approve and authorize the Chair to sign the attached proclamation recognizing and expressing appreciation to Robin Jacobs for her work with the Eno River Association.

ORANGE COUNTY BOARD OF COMMISSIONERS

PROCLAMATION RECOGNIZING ROBIN JACOBS

WHEREAS, Robin Jacobs retired at the end of October, 2019 as the Executive Director and legal counsel for the Association for the Preservation of the Eno River Valley, better known as the Eno River Association; and

WHEREAS, Ms. Jacobs previously served the Association for five years as a member of its Board of Directors; and

WHEREAS, Ms. Jacobs served as the executive Director and legal counsel for the Association for 15 years, leading the organization through many significant milestones and built the Association into a professionally-staffed organization increasing its capacity to meet the Association's mission to conserve and protect the natural, cultural and historical resources of the Eno River basin; and

WHEREAS, in her time at the Association, 1,664 acres of land were conserved, with the majority being transferred to public ownership (Eno River State Park, etc.); and

WHEREAS, during this time, Ms. Jacobs and the Association collaborated with Orange County on many land conservation projects, including the purchase of four properties for future parks and/or natural areas with amenities for public enjoyment, three conservation easements that protect significant natural areas, and five conservation easements that protect prime farmland; and

WHEREAS, Ms. Jacobs was a tireless advocate for local and regional open space conservation and the protection of natural resources across local government boundaries, and will be greatly missed by Orange County in this capacity;

NOW, THEREFORE, BE IT PROCLAIMED that the Orange County Board of Commissioners expresses its deep appreciation, gratitude and respect for the guidance, actions and assistance provided by Robin Jacobs and her leadership of the Eno River Association, and that the Board wishes her well in her retirement.

This the 10th day of December, 2019.

Penny Rich, Chair
Orange County Board of Commissioners

**ORANGE COUNTY
BOARD OF COMMISSIONERS**

ACTION AGENDA ITEM ABSTRACT

Meeting Date: December 10, 2019

**Action Agenda
Item No.** 4-e

SUBJECT: Recognition of Emergency Services Planner Sarah Pickhardt by the Veterans of Foreign Wars - Post 9100

DEPARTMENT: Emergency Services

ATTACHMENT(S):

INFORMATION CONTACT:

Dinah Jeffries, 919-245-6100
Kirby Saunders, 919-245-6100
Buck Simmons, Veterans of Foreign Wars

PURPOSE: To host and join with the Veterans of Foreign Wars - Post 9100 in honoring Emergency Management Planner Sarah Pickhardt with a certificate of recognition for her dedication and service to Orange County and the residents of North Carolina.

BACKGROUND: The mission statement of the Veterans of Foreign Wars (VFW) is "To foster camaraderie among United States veterans of overseas conflicts. To serve our veterans, the military and our communities. To advocate on behalf of all veterans."

VFW Post 9100 has ventured out to embrace community providers, law enforcement, fire, EMS, teachers, etc., and recognize selected individuals who have served with dedication and selflessness to those in need of help. The Orange County Emergency Services Department nominated Sarah Pickhardt, Emergency Management Planner, for her dedication, untiring service and willingness to go wherever she is called, regardless of the mission or location.

Captain Buck Simmons, former United States Marine Corps pilot, will be present at the meeting on behalf of Post 9100. Captain Simmons flew 920 combat missions in Viet Nam and received multiple medals and awards during his service. His proudest accomplishment was in the "number of Marines" he was able to keep alive.

On behalf of the VFW, Post 9100 will recognize Sarah Pickhardt for her exemplary service to the residents and visitors of Orange County, and throughout the State of North Carolina with a framed citation in honor of Ms. Pickhardt's contributions and with a One Hundred Dollar (\$100) donation to the organization of her choice.

FINANCIAL IMPACT: There is no financial impact associated with hosting and joining with the VFW in recognizing Ms. Pickhardt.

SOCIAL JUSTICE IMPACT: The following Orange County Social Justice Goal is applicable to this item:

- **GOAL: CREATE A SAFE COMMUNITY**

The reduction of risks from vehicle/traffic accidents, childhood and senior injuries, gang activity, substance abuse and domestic violence.

ENVIRONMENTAL IMPACT: There is no Orange County Environmental Responsibility Goal impact associated with this item.

RECOMMENDATION(S): The Manager recommends the Board host and express appreciation to the Veterans of Foreign Wars Post 9100 for extending their outreach to recognize individuals who have a positive impact on the community, and join with Post 9100 in recognizing and congratulating Sarah Pickhardt for receiving this honor.

**ORANGE COUNTY
BOARD OF COMMISSIONERS**

ACTION AGENDA ITEM ABSTRACT

Meeting Date: December 10, 2019

**Action Agenda
Item No.** 4-f

SUBJECT: Presentation of Comprehensive Annual Financial Report for FYE 6/30/2019

DEPARTMENT: Finance and Administrative Services

ATTACHMENT(S):

1. GFOA Award for Excellence in Financial Reporting
2. PowerPoint Presentation-FY 2018-19 Financial Review

INFORMATION CONTACT:

Gary Donaldson, (919) 245-2453
Paul Laughton, (919) 245-2152

UNDER SEPARATE COVER

3. *Comprehensive Annual Financial Report, June 30, 2019*

AVAILABLE AT:

<http://www.co.orange.nc.us/732/Financial-Audit>

HARD COPY AVAILABLE UPON REQUEST

4. *PowerPoint Presentation-Mauldin & Jenkins - To Be Provided at the Meeting*
-

PURPOSE: To receive the Comprehensive Annual Financial Report (CAFR) for the fiscal year ended June 30, 2019.

BACKGROUND: The CAFR reports on all financial activity of the County for the fiscal year July 1, 2018 through June 30, 2019. Mauldin and Jenkins, a firm of Certified Public Accountants, audited the financial statements. The financial statements and audit are required by Chapter 159-34 of the North Carolina General Statutes. The County prepares a Comprehensive Annual Financial Report (CAFR) that meets the standards set by the Government Finance Officers Association (GFOA). The CAFR is submitted to the GFOA in order to be awarded the Certificate of Achievement for Excellence in Financial Reporting. The financial report for the Orange County SportsPlex, as required under the management contract, is included in the County's CAFR.

The County received an unmodified (clean) audit opinion on the financial statements received from the audit. The financial audit results indicate compliance with County financial policies. The Chief Financial Officer and representatives of Mauldin and Jenkins will cover highlights of the report and answer any questions.

The Comprehensive Annual Financial Report, June 30, 2019 is available electronically at: <http://www.co.orange.nc.us/732/Financial-Audit>. A hard copy is available upon request.

FINANCIAL IMPACT: The financial report indicates a strong financial position for Orange County.

SOCIAL JUSTICE IMPACT: The following Orange County Social Justice Goal is applicable to this agenda item:

- **GOAL: ENSURE ECONOMIC SELF-SUFFICIENCY**

The creation and preservation of infrastructure, policies, programs and funding necessary for residents to provide shelter, food, clothing and medical care for themselves and their dependents.

ENVIRONMENTAL IMPACT: There is no environmental impact from approval of this action.

RECOMMENDATION(S): The Manager recommends that the Board receive the Report as information.



Government Finance Officers Association

**Certificate of
Achievement
for Excellence
in Financial
Reporting**

Presented to

**Orange County
North Carolina**

For its Comprehensive Annual
Financial Report
for the Fiscal Year Ended

June 30, 2018

Christopher P. Morrill

Executive Director/CEO



Fiscal Year 2018-19 Review

Gary Donaldson, Chief Financial Officer

**December 10, 2019
BOCC Regular Meeting**

Operating and Capital Funds Highlights

- Met Board County Policies including Unassigned Fund Balance levels
- Favorable Budget versus Actuals Performance and Fund Reserve Levels as forecasted in Quarterly reports and Long-Term Forecast Model;
- Continued reduction in General Fund subsidy to Solid Waste Fund from \$1.5 million to \$126,510;
- Strong Investment Earnings results; earnings increased by \$358,107 to \$1.1 million through proactive Finance Investment strategy;
- New Debt Series 2019A Limited Obligations Bonds: \$14.1 million included IT Infrastructure investments, Building Remediation (Meadowlands, Government Annex, District Attorney and Battle Courtroom) and Public Safety and Solid Waste Vehicle Replacements.
- Affirmation of 'AAA' Bond Rating by all Three Major Credit Rating Agencies

General Fund Budget versus Actual

	Budget		Actual Amounts	Variance with Final Budget
	Original	Final		Positive (Negative)
Revenues				
Property taxes	\$ 158,100,549	\$ 158,100,549	\$ 158,975,376	\$ 874,827
Sales tax	25,890,242	25,890,242	27,844,579	1,954,337
Intergovernmental revenue	16,739,366	19,119,760	17,594,067	(1,525,693)
Charges for services	11,633,505	11,532,698	12,215,839	683,141
Investment earnings	415,000	415,000	1,158,576	743,576
License and permits	313,000	313,000	288,988	(24,012)
Miscellaneous	1,954,349	2,063,809	2,579,605	515,796
Total revenues	<u>215,046,011</u>	<u>217,435,058</u>	<u>220,657,030</u>	<u>3,221,972</u>
Expenditures				
Current:				
Community service	12,595,089	13,068,607	12,391,965	676,642
General government	9,831,027	10,206,355	9,690,362	515,993
Public safety	24,713,448	25,473,002	24,029,259	1,443,743
Human services	38,731,446	40,795,649	37,412,281	3,383,368
Education	92,246,242	92,246,242	90,688,339	1,557,903
Support services	13,182,883	12,537,275	12,626,572	(89,297)
Debt service:				
Principal retirements	23,415,710	21,760,710	21,359,375	401,335
Interest	6,532,531	8,187,531	8,159,291	28,240
Total expenditures	<u>221,248,376</u>	<u>224,275,371</u>	<u>216,357,444</u>	<u>7,917,927</u>

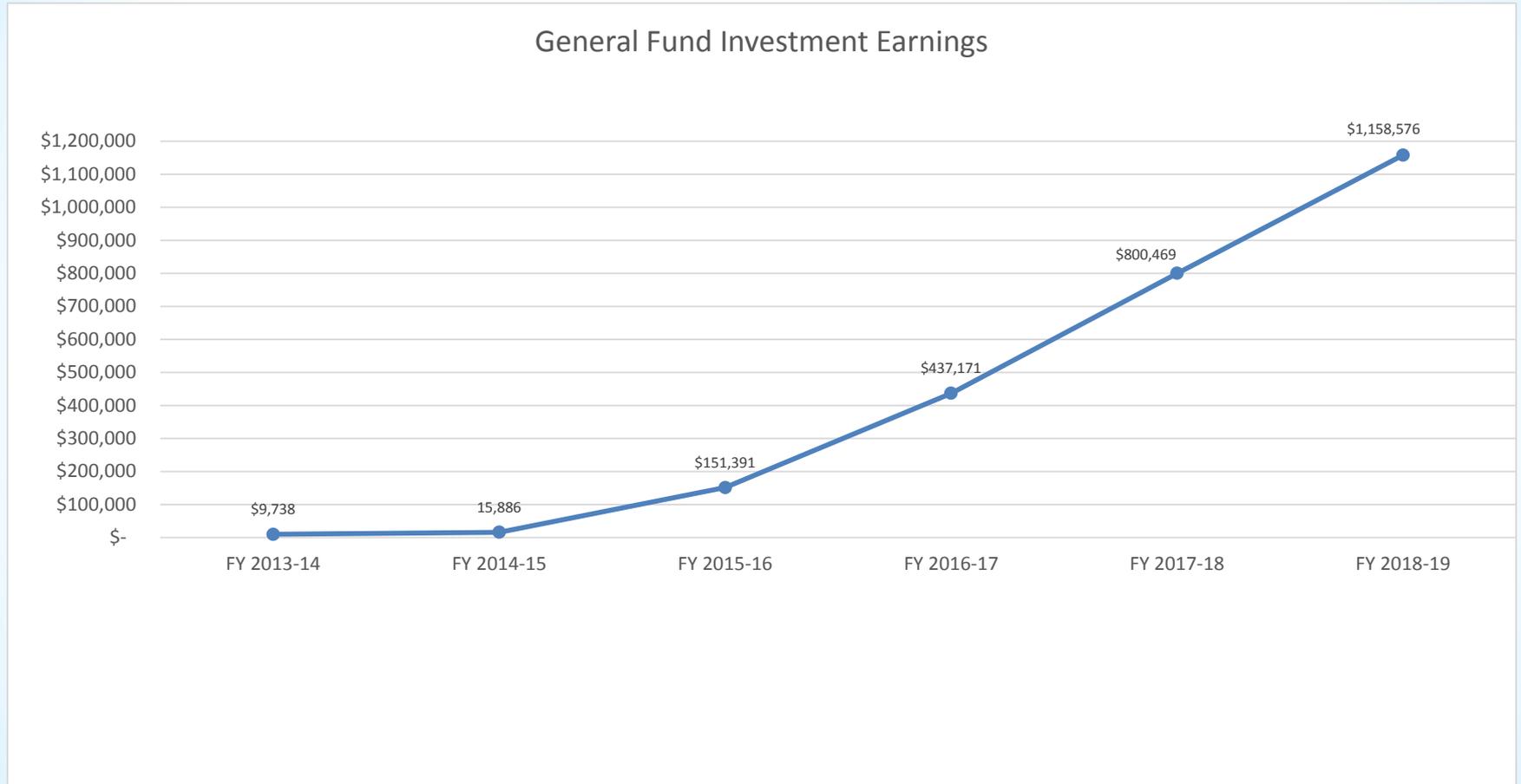
Audited Fund Balances and Net Positions

County Funds	<i>Beginning Fund Balance</i>	<i>Ending Fund Balance</i>
General Fund-Unassigned Fund Balance	\$ 34,439,230	\$ 35,697,519
Article 46 Sales Tax Fund	\$ 3,515,051	\$ 4,241,654
Community Development Fund	\$ 1,777,410	\$ 1,756,359
Housing Section 8 Fund	\$ 166,439	\$ 363,492
Emergency Telephone Fund ¹	\$ 664,467	\$ 67,661
Fire District Tax Funds	\$ 1,412,712	\$ 1,551,004
Visitors Bureau Fund	\$ 766,785	\$ 755,377
Spay/Neuter Fund	\$ 64,006	\$ 50,448
<i>Enterprise Fund Net Positions</i>	<i>Beginning Net Position</i>	<i>Ending Net Position</i>
Solid Waste Enterprise Fund	\$ 10,928,732	\$ 11,004,654
Sportsplex Enterprise Fund	\$ 3,580,764	\$ 3,605,404

Notes.

- 1) E-911 Board Mandated use of Fund Balance which was budgeted for one-time call taking equipment requirements.

Finance Investment Strategy and Results



Next: Independent Auditors Presentation

**ORANGE COUNTY
BOARD OF COMMISSIONERS**

ACTION AGENDA ITEM ABSTRACT

Meeting Date: December 10, 2019

**Action Agenda
Item No. 6-a**

SUBJECT: County Commissioners: Boards and Commissions Assignments

DEPARTMENT: Board of Commissioners

ATTACHMENT(S):

Attachment 1 - Current Policy Governing
the Selection Process of
BOCC Boards/
Commissions Assignments

Attachment 2 - Current Boards and
Commissions Listing

INFORMATION CONTACT:

Clerk's Office, 245-2130

PURPOSE: To consider selecting the Boards and Commissions on which Board members would like to serve during 2020.

BACKGROUND: BOCC members serve on various County and County-related boards and commissions. On an annual basis, BOCC members indicate their desire to continue serving on specific boards or commissions or their desire to make changes.

Attachment 1 – Selection Process

Attachment 2 – Board and Commissions Listing

FINANCIAL IMPACT: There are no financial impacts associated with this item.

SOCIAL JUSTICE GOAL: There are no Orange County Social Justice Goals associated with this item.

ENVIRONMENTAL IMPACT: There is no Orange County Environmental Responsibility Goal impact associated with this item.

RECOMMENDATION(S): The Manager recommends that the Board discuss and select the Boards and Commissions on which Board members would like to serve, and formally approve the Board assignments if appropriate, or direct the Clerk to finalize the list and schedule the assignments for final approval at the Board's January 21, 2020 business meeting.

Process Governing the Selection Process of BOCC Boards/Commissions Assignments

1. One "Save" in order of seniority (choosing one board that they currently serve on and service as an officer is not an automatic exemption):
 - If a "Save" is skipped by a BOCC member
 - The save process continues through the remaining BOCC members
 - Then, by seniority, the members who skipped are allowed one pick so that each BOCC member has one position.
 - Appointments to regional boards are limited to four -1 year terms
 - Appointments to intra-county boards are limited to two -1 year terms

The round robin process will continue as in the past below:

2. The junior member will then pick one board first in the first round and then least senior members of the Board will choose one board on which to serve
3. In the second round, the senior member will pick first, and then the other senior members to the least senior member will pick
4. And then it is back to the junior member.....

Attachment 2

BOARD NAME	MEETING DATE	BOCC MEMBER	BOCC member Serving 2019	BOCC Member Serving 2020
STATUTORY				
ABC Board	Monthly, Third Tues 8:30 AM-ABC offices in Hillsborough	Commissioner Not Required (non-voting member) Intra-county 2019-2021	Commissioner Price	
Board of Health	Monthly, Typically Fourth Wed 7:00 PM-at Health Dept in Hillsborough	1 Commissioner Required Intra-county -2019-2021	Commissioner McKee	
Board of Social Services	Monthly, Third Monday- 4:00 PM at DSS offices in Hillsborough	2 appointees (one citizen) Commissioner not required but usually a Commissioner serves -Intra-county (2019-2021)	Commissioner Bedford	
Cardinal Innovations County Commissioner Advisory Board	TBD		Commissioner Price	
INTERGOVERNMENTAL and OTHER GROUPS WITH BOCC MEMBERS				
Burlington/Graham MPO Transportation Advisory Committee	6x/year-(or more as needed) Tuesdays at 5pm in Burlington	Requires 1 Commissioner member 1 Alternate Commissioner Regional (2019-2023)	Commissioner Bedford- Member Commissioner McKee - Alternate	
Chatham Orange Joint Planning Task Force	3x/year-alternates between Orange County and Chatham County	2 Commissioners Regional (2019-2023)	Commissioner Price –Member Commissioner Rich- Alternate	

Chapel Hill/Carrboro Chamber of Commerce	Monthly Third Thursdays at 8:30am at Chamber	1 BOCC member Intra-county (2019-2021)	Commissioner McKee	
Climate Committee	TBD	1 BOCC member Intra-county (2019-2021)	Commissioner Marcoplos (Mid year appointment)	
Community Home Trust BOD	Monthly-2 nd Thursdays at 6pm at CHT office	1 Commissioner Required Intra-county (2019-2021)	Commissioner McKee	
Durham- Chapel Hill – Carrboro Metropolitan Planning Organization (MPO)- Transportation Advisory Committee (DCHC-MPO)	Monthly- 2 nd Monday at 9am in Durham (meeting on 12/11/19 at 9am)	1 Commissioner 1 Commissioner Alternate Regional (2019-2023)	Commissioner Price- Member Commissioner Rich- Alternate	
Durham- Orange- Chapel Hill Work Group	Quarterly- at noon - rotates locations- Durham/ Chapel Hill/Orange County	2 BOCC Members Regional (2019-2023) (meets on 12/11/19 at noon in Durham BOCC Chambers)	Commissioner Bedford Commissioner Marcoplos	
Durham Tech Board of Trustees	6x/per year- usually 4 th Tuesday of month at 4-6pm (locations move about) Plus there are committee meetings	2 Appointees– one Commissioner Regional (2019-2023) One resident- already appointed	Commissioner Marcoplos - Member	
Family Success Alliance	Meets 6x per year-1-3pm Alternates – northern and southern Orange County	2 Commissioners Intra-county- (2019-2021)	Commissioner Price Commissioner Marcoplos	

Fire Chief's Association of Orange County	Bi-monthly – first Weds.- 7pm	Commissioner not required as member – but can attend as guest(s) Intra-county (2019-2021)	Commissioner Dorosin	
Food Council	Meets 1/x per Month (usually the 1 st Monday at 4:00) Alternates between Chapel Hill and Hillsborough	1 Commissioner Intra-county (2019-2021)	Commissioner Greene	
Go Triangle Board of Trustees	Monthly 3 rd Wed-12pm in Durham	1 Commissioner Regional (2019-2023)	Commissioner Marcoplos	
Go Triangle Special Tax Board	Meets every January (more often if needed) in Durham at GoT office	2 Commissioners required Regional (2019-2023)	Commissioner Rich Commissioner Price	
Go Triangle Community Advisory Committee-	6x per year (assuming they will meet at Go T offices)	1 Board of County Commissioners Liaison Regional (2019-2023)	Commissioner Price	
Healthy Carolinians	Meets quarterly (3 rd Thursdays at 8:30am)	Commissioner not required –often same BOCC Member as on the Board of Health Intra- county (2019-2021)	Chair Dorosin	
Orange County Local Government Affordable Housing Collaborative (the Collaborative)	Quarterly	1 Commissioner Required Intra-county (2019-2021)	Commissioner Dorosin	
Intergovernmental Parks Work Group	Meets 2-3 times per year at 5:30pm-on Wed. at SHSC	1 Commissioner Member 1 Alternate Commissioner Intra-county (2019-2021)	Commissioner McKee –Member Commissioner Bedford - Alternate	

Joint Public Safety Training Facility Work Group	Meets as needed at ES	2 Commissioners Intra-county (2019-2021)	Chair Dorosin Commissioner Price	
Jordan Lake One Water Association-Elected Officials	Meets the third Wednesday of every other month from 9:00 AM to 11:00 AM at TJCOG	1 Commissioner Regional (2019-2023)	Commissioner Marcoplos	
Justice Advisory Council	Quarterly (Friday afternoons-3:30pm) in Hillsborough	2 Commissioners Intra-county (2019-2021)	Commissioner Dorosin Commissioner Greene	
JCPC (Orange County Juvenile Crime Prevention Council)	Meets 6-7x per year (every other month) Fridays at noon	1 Commissioner Intra-county (2019-2021)	Chair Rich	
LIWG (Legislative Issues Work Group)	Meets as needed	2 Commissioners Term - one year (2019)	Commissioner Dorosin Commissioner Price	
NACo Voting Delegate		1 Commissioner Required (2019)	Commissioner Price	Chair Rich (12/2/2019)
NCACC Voting Delegate		1 Commissioner Required (2019) May have alternate	Commissioner Dorosin	Commissioner Bedford (12/2/2019)
N/S BRT (North/South Bus Rapid Transit) policy committee	As needed	1 Commissioner Intra-county (2019-2021)	Commissioner Dorosin	
Orange Co Behavioral Health Task Force	Every other month 3:30-5pm Hillsborough Hospital	1 Commissioner (IntraCounty) (2019-2021)	Commissioner Bedford (IntraCounty) (2019-2021) Mid year appointment	

Orange County Partnership for Young Children	Bi-monthly- Last Wednesday-at 8:30am- alternates – Chapel Hill/ Hillsborough	1 Commissioner Intra-county (2019-2021)	Commissioner Bedford	
Partnership to End Homelessness	Monthly-3 rd Mondays	1 Commissioner (2019-2021)	Commissioner Greene	
Piedmont Food And Agricultural Processing (PFAP) Center	5-6 times per year	1 Commissioner Regional (2019-2023)	Commissioner Bedford	
Small Business Loan Program	Meets as needed to vet applications received (7:30am on Fridays)	1 Commissioner Intra-county (2019-2021)	Commissioner Bedford	
Solid Waste Advisory Group (SWAG)	Meets as needed	2 Commissioners Intra-county (2019-2021)	Chair Rich Commissioner Marcoplos	
Strategic Communications Work Group	Meets as needed	2 Commissioners Commissioners (internal) 2019-2021	Commissioner McKee Commissioner Price	
Transit Planning Committee	Meets as needed	2 Commissioners Regional ? (2019-2023)	Commissioner Marcoplos Commissioner Greene (11/7/2019)	
Triangle Area Rural Planning Organization (TARPO) Transportation Advisory Committee	Bi-monthly- meetings at 12pm, alternates counties –Lee and Chatham	1 Commissioner Member 1 Alternate Commissioner Regional (2019-2023)	Member- Commissioner Greene Alternate- Commissioner Marcoplos	

TJCOG	Meet 1x per month- Last Wednesday 6pm-	1 Commissioner 1 Alternate Regional (2019-2023)	Member-Commissioner Greene Alternate – Chair Rich	
Upper Neuse River Basin Association	Bi- monthly at 9:30am-12:00pm (meets in Butner)	One Director Position Two Alternate Positions Regional (2019-2023)	Member-Commissioner Greene Alternate – Chair Rich	
Workforce Development Board – Regional Partnership	Meets monthly in various counties-	Does not require a Commissioner- usually has been 1 Non-Voting Liaison	Nancy Coston	
Visitor’s Bureau	8:00 am third Wed., monthly, no meeting in July/December	1 Commissioner Required Intra-county (2019-2021)	Commissioner Rich	

EX-OFFICIO	
Hillsborough/Orange County Chamber of Commerce- does not require a Commissioner	Chair Serves
NC DOT Quarterly Meetings	Chair/Vice Chair
School Collaboration Meetings	Chair/Vice Chair

**ORANGE COUNTY
BOARD OF COMMISSIONERS
ACTION AGENDA ITEM ABSTRACT**
Meeting Date: December 10, 2019

**Action Agenda
Item No.** 7-a

SUBJECT: Orange County Complete Count Committee for the 2020 Census

DEPARTMENT: Community Relations

ATTACHMENT(S):

PowerPoint Presentation
Map of Be Counted Site Locations

INFORMATION CONTACT:

Todd McGee, Community Relations
Director, 919-245-2302

PURPOSE: To receive a report on the 2020 Census and the Orange County Complete Count Committee.

BACKGROUND: At its May 21, 2019 meeting, the Board of Commissioners approved the creation of an Orange County Complete Count Committee (CCC) to develop and implement a 2020 Census awareness campaign to encourage residents to respond. Board Vice Chair Renee Price was appointed to lead the Committee, with Community Relations Director Todd McGee as staff liaison.

The Committee is a group of community volunteers, local government elected officials and staff dedicated to increasing awareness and motivating residents to respond to the 2020 Census. The Committee held its first meeting in July and has been meeting regularly since. The committee is comprised of 56 members representing 28 community organizations and local governments. With increased awareness of the Census, more members are added to the CCC.

The CCC will work with community partners to focus on hard-to-count communities, including people of color, non-English speaking communities, low-income families, people who live in non-traditional housing and the refugee populations within the County. An accurate count of these populations will ensure that all available federal resources will be provided to support these communities.

Committee members represent a broad spectrum of government and community leaders from business, non-profits, faith-based groups, and other community organizations. The Committee has created a page on the Orange County website (www.orangecountync.gov/2020census) to house information and materials, including links to resources for the public to use to help promote awareness.

The Committee has created several subcommittees to focus on specific areas:

- **Be Counted Sites:** libraries, community centers, senior centers
- **Publicity and Marketing:** Public Information Officers for the County and Towns

- **Hard to Count Non-English speaking:** Chinese School, El Centro
- **Hard To Count Non-governmental Organizations (NGOs) with Clients:** Department of Social Services, Department of Health
- **Housing:** County, Town, Habitat for Humanity, EmPOWERment,
- **Community Outreach:** National Association for the Advancement of Colored People (NAACP), churches, faith assemblies
- **Business Community:** Chambers of Commerce
- **Schools:** Orange County Schools, Chapel Hill-Carrboro City Schools
- **Colleges/Universities:** Durham Technical Community College, UNC-Chapel Hill off-campus
- **Planning/GIS/Information Technology Support:** Planning and Technology Department Staffs
- **Elected Officials:** Serving as Ambassadors

Among the **Strategies** that the Committee plans to use are:

- Videos, Facebook, other social media outlets
- News online and in print
- Public Service Announcements on the radio, in buses
- Posters in local government facilities, medical clinics and businesses
- Get out the Count events
- Tabling at events
- Website with links
- Identify trusted partners within the hard-to-reach communities to deliver our message.
- Recruit community Census communicators who will spread the messages to neighborhoods through listservs, e-mail newsletters, social media, Next Door and other means.
- Kickoff events on Census Day (April 1, 2020) at all Be Counted Sites

Tentative schedule

- **January-February** – The Census Bureau begins national awareness campaign. The Orange County CCC will develop local messages to amplify the Census Bureau's outreach efforts with a focus on the importance of participating in the Census. In addition, the Committee will develop talking points that address specifically how the Census data is used to benefit the local community. The CCC will recruit community volunteers who will agree to share information with their friends and neighbors through community emails, newsletters, etc.
- **March** – The Census Bureau mails postcards to households with unique identifying numbers. Households will be able to complete the census online, by phone or by requesting a paper form. The CCC message will shift to alerting residents to expect the postcard and encouraging them to complete the questionnaire.
- **April** – Be Counted sites will open on Census Day (April 1) to provide online access to residents who do not have Internet service. These sites will be located at libraries, community centers and other facilities throughout Orange County (see attached map). The Be Counted Subcommittee will look to add additional sites in areas that have experienced low response rates in prior censuses.
- **May-July** – The Committee will continue to promote responding to the census.

Next steps

The subcommittees and Committee will meet through winter and spring to identify strategies to accomplish their objectives.

FINANCIAL IMPACT: There is no financial impact associated with receiving this report.

SOCIAL JUSTICE IMPACT: The following Orange County Social Justice Goals are applicable to this item:

- **GOAL: ENSURE ECONOMIC SELF-SUFFICIENCY**

The creation and preservation of infrastructure, policies, programs and funding necessary for residents to provide shelter, food, clothing and medical care for themselves and their dependents.

- **GOAL: FOSTER A COMMUNITY CULTURE THAT REJECTS OPPRESSION AND INEQUITY**

The fair treatment and meaningful involvement of all people regardless of race or color; religious or philosophical beliefs; sex, gender or sexual orientation; national origin or ethnic background; age; military service; disability; and familial, residential or economic status.

ENVIRONMENTAL IMPACT: There is no Orange County Environmental Responsibility Goal impact associated with this item.

RECOMMENDATION(S): The Manager recommends that the Board receive the report, review the information and provide feedback.

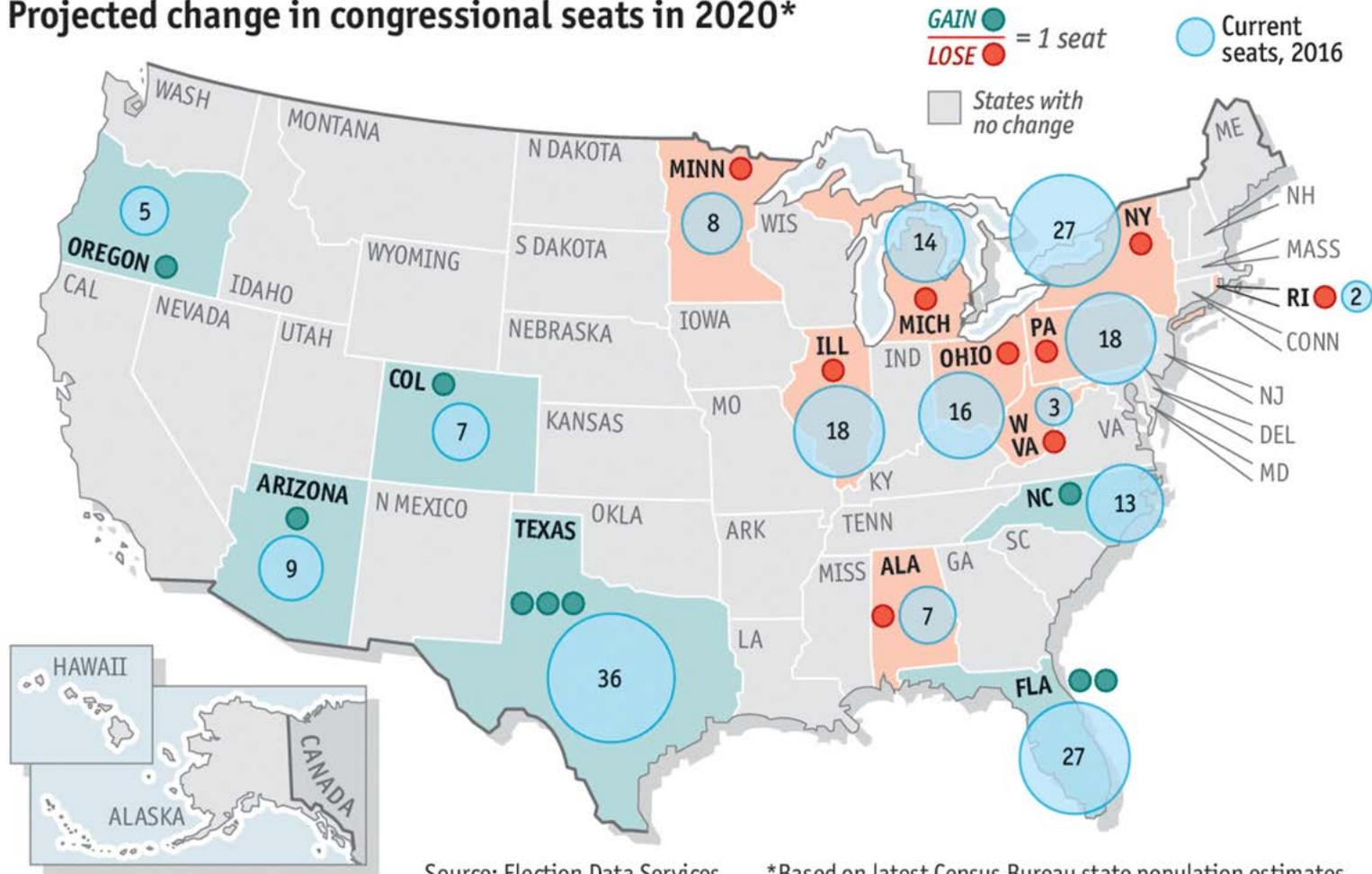


The 2020 Census:
What it means to Orange County

What's at stake?

- Political Representation
- Federal Funding
- Community Planning and Economic Development

Projected change in congressional seats in 2020*

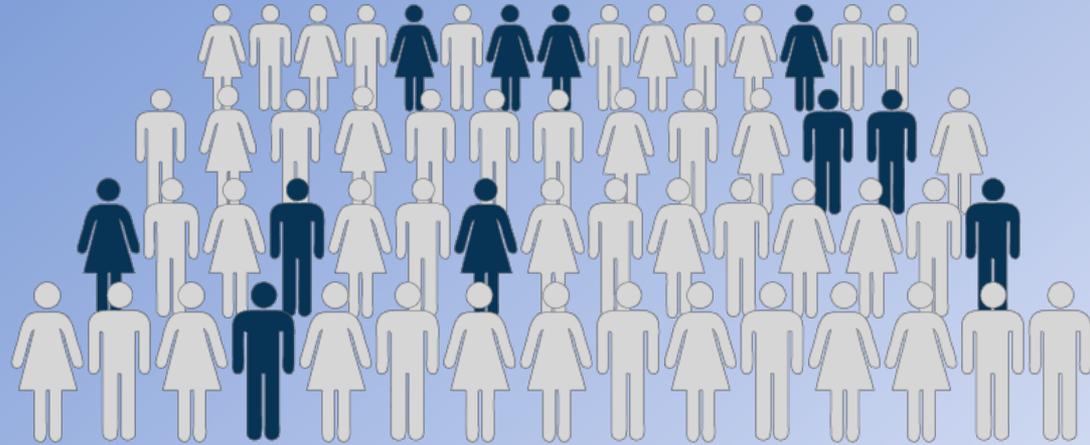


Source: Election Data Services

*Based on latest Census Bureau state population estimates

Federal Funding

Each person counted in North Carolina is about **\$1,600.00** in federal funding for the state.



Data

- Businesses use data to determine locations or expansions
- Local governments use the data for planning purposes
- Federal government uses the data to distribute \$675 billion a year for schools, roads, transportation, social services, etc



•Preparation

- Boundary Annexation Survey (BAS)
- Census Redistricting Program
- Local Update of Census Addresses (LUCA)
- Participant Statistical Areas Program (PSAP)
- New Construction

Challenges

10

- Digital Divide
- Hard To Count Communities
- Inadequate and late funding
- The Postcard vs. Paper Form
- Marketing

Complete Count Committees

11

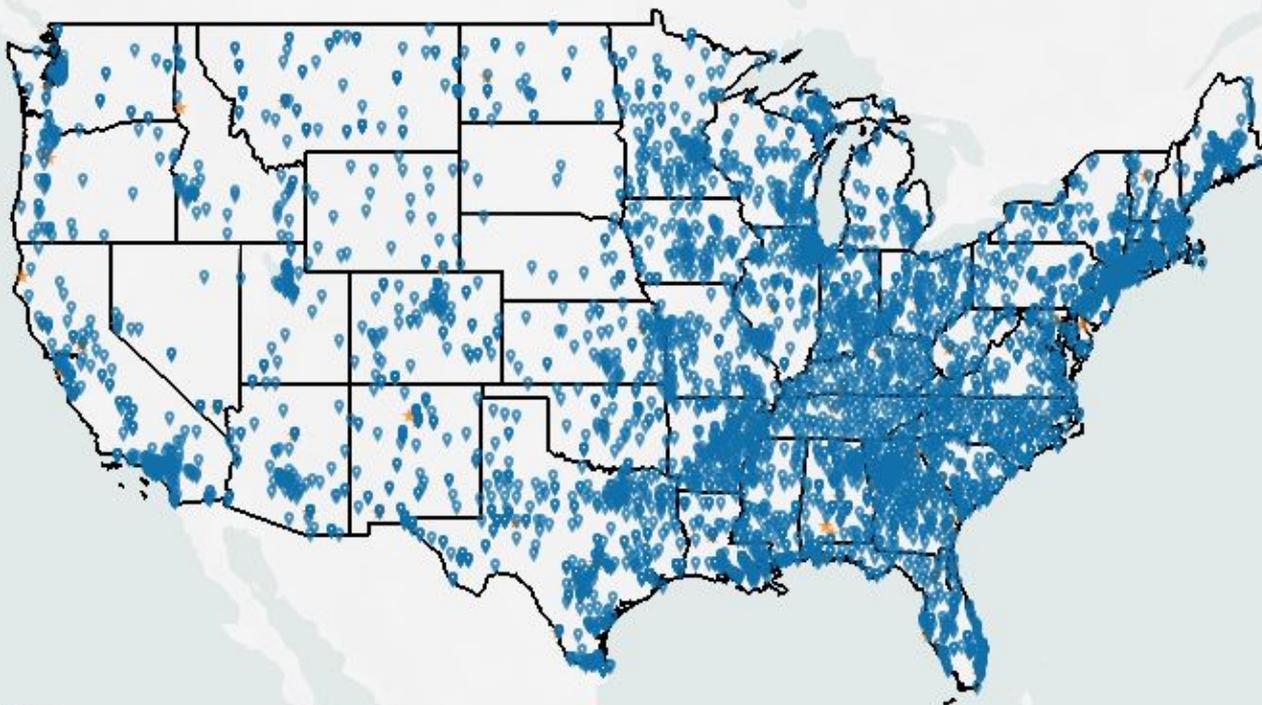
*Select geography to begin:

United States (Contiguous) ▾

2020 Census Complete Count Committees

*Select CCC Type:

(All) ▾



Local
State

Complete Count Committees

12

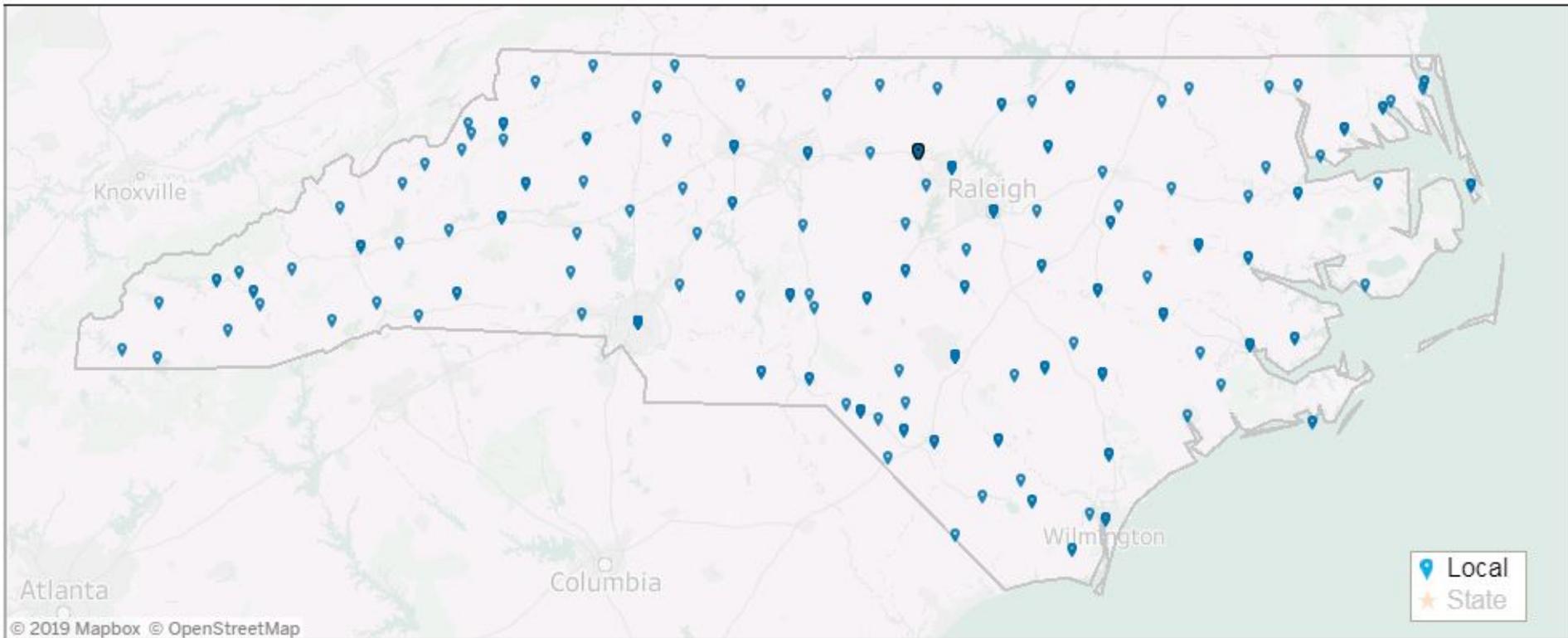
*Select geography to begin:

North Carolina

2020 Census Complete Count Committees

*Select CCC Type:

(All)





- Led by Vice Chair Renee Price
- More than 50 members and growing
- Stacey Carless, Executive Director, NC Counts Coalition
- Bob Coats, Governor's Census Liaison



- Subcommittees
 - Be Counted Sites
 - Publicity and Marketing
 - Hard to Count Non-English Speaking
 - Hard to Count NGOs with clients
 - Community Outreach
 - Business Community
 - Schools
 - GIS/IT support
 - Elected Officials

Census 2020



The 2020 Census counts every person living in the United States and five U.S. territories—once, only once, and in the right place. As mandated by the U.S. Constitution, the census is conducted every 10 years by the U.S. Census Bureau, a nonpartisan government agency.

The population totals from the census determine the number of seats each state receives in the U.S. House of Representatives. The North Carolina General Assembly uses the data to redraw its legislative districts for the state House and state Senate.

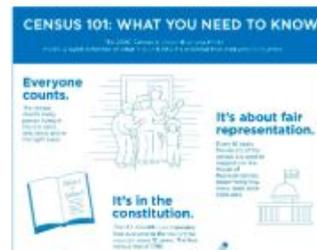
In Orange County, Everyone Counts!

Quick Links

- [Census Website](#)
- [Census 2020 Website](#)
- [How much federal funding does an undercount cost North Carolina?](#)
- [College students count in census, but where?](#)
- [Making it Count: Librarians get ready for 2020 Census](#)

[View All](#)

Census 101



Contact

16

Todd McGee

Orange County Community Relations Director

(919) 245-2302

tmcgee@orangecountync.gov

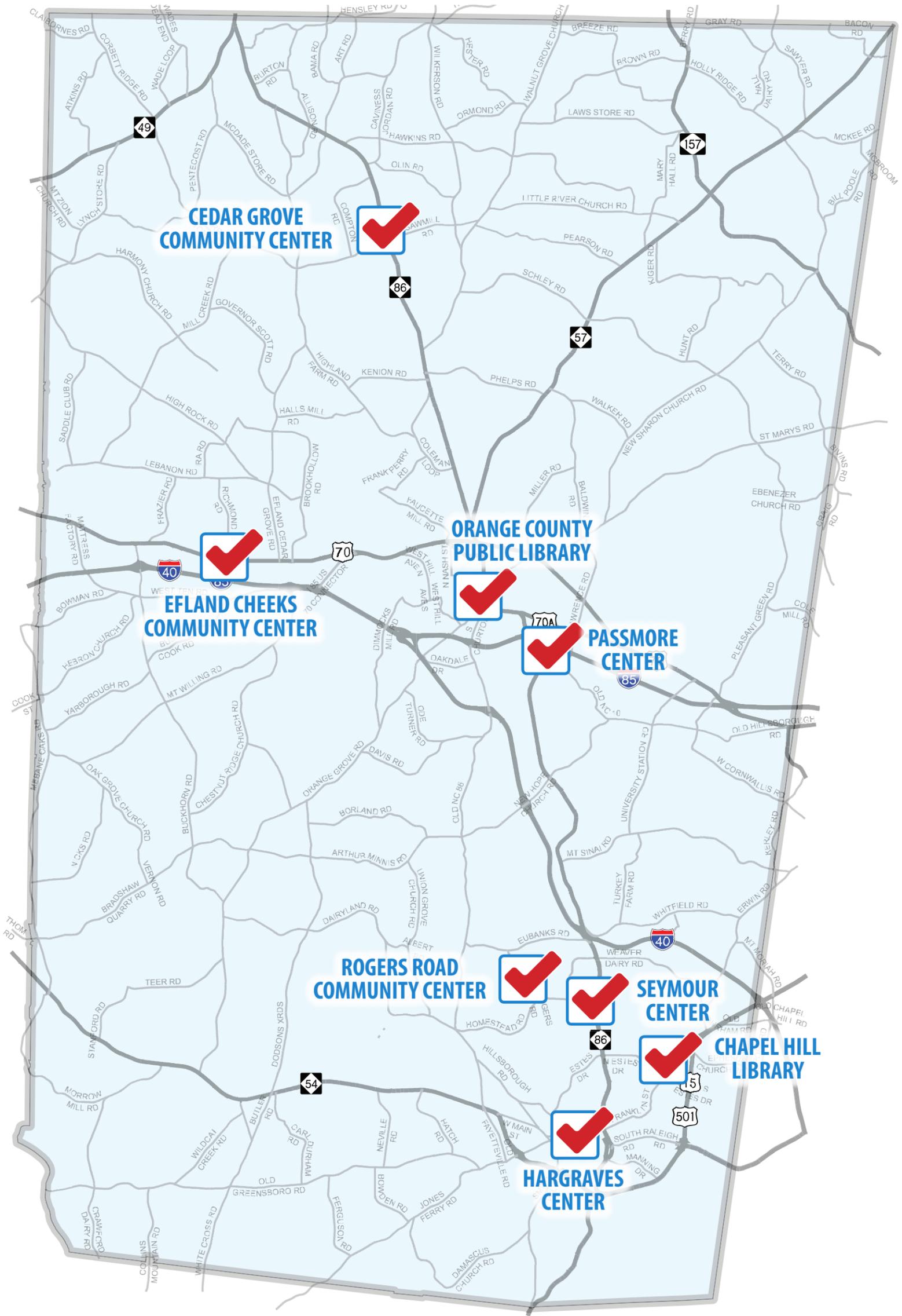
www.orangecountync.gov/2020census

#2020Census



ORANGE COUNTY BE COUNTED SITES

WITH PUBLIC COMPUTERS FOR RESPONDING TO THE CENSUS



EVERYONE COUNTS!
 IN ORANGE COUNTY
CENSUS 2020



LOCATION	ADDRESS
CEDAR GROVE COMMUNITY CENTER	5800 NC Highway 86 N, Hillsborough, NC
EFLAND CHEEKS COMMUNITY CENTER	117 Richmond Road, Efland, NC
ORANGE COUNTY PUBLIC LIBRARY	137 W Margaret Lane, Hillsborough, NC
ROGERS ROAD COMMUNITY CENTER	101 Edgar Street, Chapel Hill, NC
CHAPEL HILL LIBRARY	100 Library Drive, Chapel Hill, NC
HARGRAVES CENTER	216 N Roberson Street, Chapel Hill, NC
PASSMORE CENTER	103 Meadowlands Drive, Hillsborough, NC
SEYMOUR CENTER	2551 Homestead Road, Chapel Hill, NC

**ORANGE COUNTY
BOARD OF COMMISSIONERS**

ACTION AGENDA ITEM ABSTRACT

Meeting Date: December 10, 2019

**Action Agenda
Item No. 8-a**

SUBJECT: Minutes

DEPARTMENT: Board of County
Commissioners

ATTACHMENT(S):
Draft Minutes (Under Separate Cover)

INFORMATION CONTACT:
Donna Baker, Clerk to the Board
919-245-2130

PURPOSE: To correct and/or approve the minutes as submitted by the Clerk to the Board as listed below.

BACKGROUND: In accordance with 153A-42 of the General Statutes, the Governing Board has the legal duty to approve all minutes that are entered into the official journal of the Board's proceedings.

November 19, 2019

BOCC Regular Meeting

FINANCIAL IMPACT: NONE

SOCIAL JUSTICE IMPACT: NONE

ENVIRONMENTAL IMPACT: NONE

RECOMMENDATION(S): The Manager recommends the Board approve minutes as presented or as amended.

1
2
3 **DRAFT**

4 **MINUTES**
5 **BOARD OF COMMISSIONERS**
6 **BUSINESS MEETING**
7 **November 19, 2019**
8 **7:00 p.m.**

9 The Orange County Board of Commissioners met in a business meeting on Tuesday,
10 November 19, 2019 at 7:00 p.m. at the Southern Human Services Center in Chapel Hill, N.C.

11
12 **COUNTY COMMISSIONERS PRESENT:** Chair Penny Rich and Commissioners Jamezetta
13 Bedford, Sally Greene, Earl McKee, Mark Marcoplos, and Renee Price

14 **COUNTY COMMISSIONERS ABSENT:** Commissioner Mark Dorosin

15 **COUNTY ATTORNEYS PRESENT:** John Roberts

16 **COUNTY STAFF PRESENT:** County Manager Bonnie Hammersley, Deputy County Manager
17 Travis Myren, and Deputy Clerk Sherri Ingersoll (All other staff members will be identified
18 appropriately below.)

19
20 Chair Rich called the meeting to order at 7:00 p.m.

21
22 **1. Additions or Changes to the Agenda**

23
24 Chair Rich said Item 4-b: Care to Share Day Proclamation is to be added to the
25 agenda. She noted the following handouts at the Commissioners' places:

- 26 • Driving is Exhausting presentation
- 27 • Care to Share Day bulletin
- 28 • Item 6-a; Link Government Services Center Remediation Project Options
- 29 • Revised Presentation 5-a; Piedmont Metalworks, LLC

30
31 A motion was made by Commissioner Price, seconded by Commissioner Greene, to
32 add Item 4-b, Care to Share Day Proclamation, to the agenda.

33
34 **VOTE: UNANIMOUS**

35
36 **PUBLIC CHARGE**

37 Chair Rich acknowledged the public charge.

38
39 **Arts Moment**

40 Tim Hoke, Arts Commission member, introduced the artist:
41 Sonya Drake is a sophomore at Cedar Ridge High School, where she enjoys history and
42 English classes. She attended Duke School before that, an independent school where she
43 learned to think creatively. Duke School's curriculum was based in project work and
44 presentation, so she became comfortable with being onstage. In her free time, she reads and
45 listens to music. And, of course, she writes. Writing is many things for Sonya: a de-stresser, an
46 outlet, a vessel, a gift. Writing helps her remember things she doesn't want to forget, and
47 forget things she wishes she didn't remember. She writes mostly poetry and short stories.
48 Lately, she's been experimenting with songwriting-- she plays the drums in a band, and they
49 plan on performing some original songs. Even though her favorite season is fall, she loves the

1 summer because there's so much more time to write. Often, she meets people or finds places
2 that inspire her and her writing.

3
4 Sonja Drake read an excerpt from a piece of her work.

5
6 **2. Public Comments**

7
8 **a. Matters not on the Printed Agenda**

9 Miranda Bridgeford, student, said she really enjoyed Sonja's story, and liked that it
10 ended in a cliffhanger.

11
12 **b. Matters on the Printed Agenda**

13 (These matters will be considered when the Board addresses that item on the agenda
14 below.)

15
16 **3. Announcements, Petitions and Comments by Board Members**

17 Chair Rich said Commissioner Dorosin is out of town, and unable to attend tonight.
18 She said Commissioner McKee was running a few minutes late.

19 Commissioner Greene said she attended the Voluntary Ag District breakfast last
20 week, and it was remarkable to hear the stories of the farms. She said the keynote speaker
21 talked about agri-tourism, which was very interesting.

22 Commissioner Greene said, based on the UNC School of Social Work presentation
23 last week, she would like to petition staff to have the housing workgroup reconvene to further
24 look into their ideas about transportation and affordable housing, and discuss to see if they
25 are viable.

26 Commissioner Marcoplos said his appointment to the GoTriangle Board will end on
27 November 30, and the average term on this board is four years. He said Orange County is
28 the only member on this board that has annual appointment, and he is completing
29 Commissioner Jacobs' term. He asked if his appointment could be extended to the Board of
30 County Commissioners' (BOCC) December 10 meeting, when new board representation is
31 decided.

32 Chair Rich asked if staff would need to send a letter.

33 John Roberts said the Clerk's office can send a letter to GoTriangle requesting to
34 extend the appointment.

35
36 A motion was by Commissioner Bedford, seconded by Commissioner Price, to extend
37 Commissioner Marcoplos' term on the GoTriangle Board until December 10, 2019, and have
38 the Clerk's office send a letter acknowledging this extension.

39
40 **VOTE: UNANIMOUS**

41
42 Commissioner Marcoplos acknowledged the minutes from the collaboration meetings
43 between the BOCC and other local governments, as well as the school boards, and asked if
44 these minutes are accessible to the public.

45 Chair Rich said the County Manager suggested that the minutes be included as part
46 of the agenda, as information items. She said she is not sure how people would know the
47 meetings were held, but the County could put the minutes on the front page of the website for
48 easier accessibility.

1 Commissioner Price said she also attended the Voluntary Ag District breakfast, and
2 sometimes one can forget that farmers are stewards of the environment, and wanted to make
3 note that they do take care of resources and take this role very seriously.

4 Commissioner Price re-petitioned for a statement to be sent to UNC to find out about
5 reducing the usage of coal. She said she wants to follow up and find out if a reduction has
6 happened since there has been a change in administration.

7 Commissioner Price said she attended board meeting of UNC students about food
8 instability, and would like to have a presentation brought to a future BOCC meeting about this
9 topic.

10 Commissioner Price thanked the North Carolina Supreme Court for including Orange
11 County on its 200th anniversary tour, which was very interesting. She said it was good for the
12 County to have them here.

13 Commissioner Bedford said she attended the Department of Social Services (DSS)
14 Board meeting yesterday, and learned that the Medicaid transformation has been halted due
15 to lack of state funding.

16 Commissioner Bedford said Cardinal Innovations is still taking applications for the
17 Local Orange County Council or the regional council, and the deadline to apply is November
18 24. She said the Board Retreat Committee has met, and this topic has been added for the
19 retreat along with systems management.

20 Chair Rich petitioned the Board to have a proclamation at the December meeting for
21 Katherine Cheek at Schley Grange and Robert Dowling from Community Home Trust, both of
22 whom are retiring soon.

23 Chair Rich petitioned the Board to write a letter about the new White House Executive
24 Order on refugee resettlement. She said Durham recently sent a response to this Executive
25 Order, and the BOCC could use this as a guideline. She said, without a letter stating the
26 County's intention, refugees will not be able to resettle in Orange County.

27 John Roberts said the Executive Order restricts where thoroughly vetted refugees can
28 go, and governments must make an affirmative step before refugees will be allowed to
29 resettle.

30 Chair Rich said this is an important step for Orange County, as many residents have
31 moved here over the years.

32 Commissioner Price asked if this Executive Order affects the ability of churches to
33 bring people to communities.

34 John Roberts said he only aware of the Executive Order applying to local and state
35 governments, and the state has the overarching authority to allow or not allow resettlement.

36 Chair Rich said the County celebrated a new business called "Well" coming to Chapel
37 Hill today. She said Well will bring about 400 jobs to Franklin Street, and Commissioners
38 Green and Marcoplos also attended. She said the County is excited to partner with Chapel
39 Hill on this project. She said the County is really on a roll with economic development, and it
40 is important to recognize those in the Economic Development and Manager's offices, which
41 have made this progress happen.

43 **4. Proclamations/ Resolutions/ Special Presentations**

45 **a. Driving is Exhausting Campaign**

47 **BACKGROUND:** The student-led Driving Is Exhausting campaign attempted to spark
48 awareness about the links between transportation, health and climate change. Yard signs were
49 posted on all Chapel Hill-Carrboro City Schools campuses from October 28 through November
50 10, 2019, encouraging drivers to turn off their cars when waiting for more than 10 seconds.

1
2 The students created a website (www.DrivingIsExhausting.com) that offers an Idle-Free
3 Schools Toolkit to help students generate more awareness and action. Resources included on
4 the website are aimed at helping the community reduce idling around the schools and
5 encouraging everyone to prioritize biking, walking and taking the bus whenever they can,
6 reducing traffic and air pollution.

7 Chair Rich said this initiative started with former Commissioner Jacobs and
8 Commissioner Marcoplos, and the kids helped to spread the word and to make it happen.

9 Todd McGee, Community Relations Director, said there are a lot of smart, talented kids
10 in Orange County, who started this campaign.

11 Mary Parry, parent, thanked Phillips Middle School teachers Kelly Fox and Lisa Clark,
12 who worked with the students on this project after school.

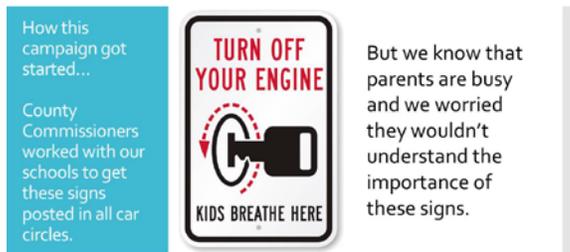
13 The students introduced themselves, and made the following PowerPoint presentation:



14



15



16

1

We wanted to help drivers understand the impacts of idling...

So we made yard signs for CHCCS car circles...



pointing drivers to a website to help them understand.



2

The website helps people learn that ...

CAR EXHAUST

Is harmful to our health, and is released right at the level where kids are breathing...



and it contains pollutants that produce greenhouse gases, contributing to climate change



3

Once the website was ready, we asked high school students to help us post the yard signs.



4

The website asks visitors to take a pledge...

TAKE THE PLEDGE:

1. Try your best to walk, bike and take the bus when you can.
2. Turn off your car when parked if you're waiting for more than 10 seconds.
3. Talk to leaders at your school to help create more awareness and action.

5

We even have a Idle-Free Schools Toolkit that students can download to get started.

We borrowed it from the EPA.



1



2



3



4



5 Commissioner Marcoplos thanked the students for this work. He said it is great to hear
6 about the media events, and the students have done a wonderful job to spread the message
7 beyond this community. He said the students are local heroes.

8 Commissioner Price said this was an excellent presentation, is an important issue, and
9 hoped the campaign will spread to many others.

10 Commissioner Bedford asked if Green Teams are still doing waste recycling at
11 cafeterias.

12 The students collectively said yes.

13 Commissioner Bedford said this group is an example of adding things to education that
14 affect our lives.

15 Chair Rich said this presentation will be posted to the County website, so others can see
16 the work.

1
2 **b. Care to Share Day Proclamation (added)**
3

4 Chair Rich said the Orange Water and Sewer Authority (OWASA) asked to add this
5 proclamation in October, but it got delayed. She apologized for this delay.

6 Denise Battle, OWASA Customer Service Manager, thanked the BOCC for
7 considering Care to Share Day. She said this program helps to raise more funds to help
8 community members who are having difficulties paying water and sewer bills. She said the
9 Interfaith Council (IFC) has partnered with OWASA on this cause for a number of years.

10 *Commissioner McKee arrived at 7:30 p.m.*

11 Commissioner Marcoplos read the Proclamation:
12

13 **ORANGE COUNTY BOARD OF COMMISSIONERS**
14 **PROCLAMATION**
15 **CARE TO SHARE DAY**

16
17 **WHEREAS**, over 21% of households in Chapel Hill and Carrboro are estimated to have
18 incomes below \$25,000; and
19

20 **WHEREAS**, it is critical to public health and the vitality of our community for Orange Water
21 and Sewer Authority (OWASA) to charge the true cost of service required to invest in our
22 infrastructure, and OWASA is prohibited by law from providing discounted rates based on
23 income; and
24

25 **WHEREAS**, at 4,000 gallons of use per month, the average OWASA water and sewer bill
26 requires over 10 hours of work at minimum wage before taxes; and
27

28 **WHEREAS**, the Interfaith Council for Social Services (IFC) has partnered with OWASA
29 since 1997 to provide water and sewer bill assistance to members of our community through the
30 Care to Share program; and
31

32 **WHEREAS**, the Care to Share Program has helped over 200 households every year to
33 pay their bill and maintain vital water services; and
34

35 **WHEREAS**, last year, funds raised through on-bill contributions fell short of covering utility
36 assistance provided by the IFC; and
37

38 **WHEREAS**, it is easy for OWASA customers to contribute on their monthly water and
39 sewer bill or through a one-time gift to the Care to Share Program; and
40

41 **WHEREAS**, during the month of November we celebrate thankfulness for what we have;
42

43 **NOW, THEREFORE, BE IT RESOLVED** that, we, the Orange County Board of
44 Commissioners, do hereby proclaim **November 21, 2019** as "**Care to Share Day**" in Orange
45 County, in conjunction with the Orange Water and Sewer Authority.
46

47 This, the 19th day of November 2019.
48

1 A motion was made by Commissioner Price, seconded by Commissioner Greene for
 2 the Board to approve a proclamation designating November 21, 2019 as Care to Share Day,
 3 and authorized the Chair to sign it.

4
 5 **VOTE: UNANIMOUS**

6
 7 **5. Public Hearings**

8
 9 **a. Public Hearing Regarding an Economic Development Recruitment Incentive for**
 10 **Piedmont Metalworks, LLC**

11
 12 **BACKGROUND:** Local and state government in North Carolina have the goal to promote
 13 economic development by encouraging the location of new businesses and the expansion of
 14 existing businesses. This activity serves to diversify the local tax base, increase employment
 15 opportunities and introduce desired job skills and related benefits to a community, and for the
 16 benefit of its residents. The Local Government Act, North Carolina General Statute (NCGS)
 17 158-7.1 outlines the requirements of public hearings, and NCGS 158-7.1(a) specifically
 18 addresses the requirement that economic development appropriations *“must be determined by*
 19 *the governing body of the city or county to increase the population, taxable property, agriculture*
 20 *industries, employment, industrial output, or business prospects of the city or county”*. This
 21 public hearing has been scheduled in compliance.

22
 23 **Project Description:**

24 Piedmont Metalworks, LLC is a locally-owned structural and sheet metal fabrication company
 25 serving industries throughout the Southeast United States. The firm's staff of 12 metal-working
 26 professionals has over 100 years of collective sheet metal fabrication experience and has
 27 performed custom work for many facilities around the region, including the Raleigh-Durham
 28 International Airport (ticket counters and jetway entrances), the North Carolina Museum of Art
 29 and North Carolina Museum of Natural History in Raleigh, UNC Chapel Hill (HVAC mounting
 30 platform), and the U. S. Marine Corps (tethered aerostat / blimp towing vehicles). Manufactured
 31 parts include enclosures, cabinets, housings, railroad sinks and toilets, panels, brackets, racks
 32 and recycling collection boxes. Products are made with structural steel and various sheet metal
 33 including mild steel, aluminum, stainless steel, galvanized, brass and copper.

34
 35 Manufacturing skills include plasma cutting, welding, design and CAD engineering, powder
 36 coating and silk screening. The average annual salary is \$41,236 plus full employment benefits
 37 including medical, dental, and 401(k) match. Piedmont Metalworks currently has operations at
 38 1551 Cooper Street in Durham, but has determined to relocate to either Orange County, or,
 39 competing sites and available building options in Alamance County. Management of the firm
 40 contacted Orange County Economic Development in July of this year to inquire about potential
 41 financial incentives to consolidate operations here, and the BOCC met and discussed this
 42 project in closed session on September 3, 2019.

43
 44 Under the same ownership by Chief Executive Officer (CEO) Richie Richmond is the Orange
 45 County-based custom sheet metal fabrication company, Forma-Fab Metals, which
 46 manufactures enclosures, cabinets, housings, panels, brackets, racks, bus bars, and covers.
 47 That firm, which has two locations at 5816 U.S. Highway 70 and at 6600 E. Washington Street
 48 in Orange County (between the Cheeks community and Mebane), has 68 local employees, and
 49 75,000 square feet of manufacturing space with a total Orange County property tax valuation of
 50 \$2,916,600.

1
 2 This region of Orange County is part of a U.S. federally designated rural census tract area. The
 3 owner and CEO of both facilities, Ritchie Richmond, proposes to relocate Piedmont Metalworks
 4 from Durham to Orange County and be adjacent to his Forma-Fab Metals operation, which is
 5 located at 5816 U.S. 70, which is near the Buckhorn Road and U.S. 70 intersection.
 6

7 Illustration of metalworking machinery currently in use:



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10 Orange County Site Location at 5816 US Hwy 70, Mebane, NC 27302:



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Aerial view of the Orange County facility:



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16 Examples of locally manufactured products for customers:
 17 (recycling bin, military vehicle, safety ladder, rail car sink, airport counter)



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Basis to Calculate the Value of Orange County’s Performance-Based Incentive:

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(1) **NEW INVESTMENT** – Piedmont Metalworks, LLC proposes to relocate its current Durham-based sheet metal manufacturing facility to Orange County and build a new 40,000 square foot production space adjacent to the existing Forma-Fab Metals operation. This plan will increase real property valuation by approximately \$3,050,000 and personal property valuation by approximately \$1,100,000 to yield a total of **\$4,150,000** in combined real and personal property investment over the next 5 years.

New Investment	2020	2021	2022	2023	2024
Real Property	\$1,500,000	\$0	\$750,000	\$0	\$800,000
Personal Property	\$150,000	\$200,000	\$250,000	\$250,000	\$250,000
Total (annual)	\$1,650,000	\$200,000	\$1,000,000	\$250,000	\$1,050,000

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TOTAL NEW INVESTMENT BY 2024: \$4,150,000

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(2) **NEW EMPLOYMENT** – Piedmont Metalworks will maintain employment consistent with the hiring schedule outlined below during the term of the incentive agreement. If annual job targets are not achieved, the incentive payment will be reduced proportionally. By year #5, the Company plans to add 42 positions with an average salary of \$41,236 per year (equivalent to an average salary of \$19.83 per hour), plus health and related employment benefits. Of these 42 jobs, 12 positions will be existing jobs that will relocate to Orange County, and 30 positions will be new hires over the next 5 years.

Employment Projection					
	1 st Year 2020	2 nd Year 2021	3 rd Year 2022	4 th Year 2023	5 th Year 2024
New Full Time Jobs (annual)	15	4	10	4	9

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26

TOTAL NEW EMPLOYMENT BY 2024: 42 Jobs

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1 The proposed economic development incentive follows the County’s previously adopted
 2 incentive formula that has been utilized with other industrial prospects, and is calculated at an
 3 amount equal to 75% of Piedmont Metalworks’ projected investment in additional real &
 4 personal property tax valuation over each of the first 5 years. County policy ensures that annual
 5 revenues from this project’s additional property tax values, net of annual incentive payments,
 6 remain revenue positive in all years of the incentive agreement.

7
 8 The incentive will be performance-based, revenue positive, and require annual verification by
 9 the County of Piedmont Metalworks’ actual metrics over the next 5 years to note annual
 10 increases in (1) employment, wages & benefits, and, (2) new taxable real & personal property
 11 additions. Incentives would only be paid following confirmation of the Company’s required
 12 annual threshold growth in these measures, and, on a pro-rata reimbursement in case the
 13 company’s targeted growth in any year lags current growth projections.

14
 15 Company CEO and President Richie Richmond has been invited to attend the meeting and will
 16 be available for comment and questions.
 17

Orange County Revenue Projection (5 Years)						
	1 st Year 2021	2 nd Year 2022	3 rd Year 2023	4 th Year 2024	5 th Year 2025	TOTAL
Gross Property Tax Revenues	\$14,320	\$15,926	\$24,314	\$26,005	\$34,449	\$115,014
Incentive Payments	(\$10,740)	(\$11,944)	(\$18,236)	(\$19,504)	(\$25,837)	(\$86,261)
Annual Net Revenues	\$3,580	\$3,981	\$6,079	\$6,501	\$8,612	\$28,753

Orange County Revenue Projection (10 Years)	
Gross Property Tax Revenues	\$274,709.00
Incentive Payments	(\$86,261.00)
Annual Net Revenues	\$188,448.00

18
 19
 20 Steve Brantley, Economic Development Director, thanked the BOCC for considering
 21 this project. He introduced Richie Richmond, owner/CEO Piedmont Metalworks, and Ron
 22 Hamilton, President of Piedmont Metalworks, who are present to answer any questions. He
 23 made the following PowerPoint presentation:
 24



**Description of Piedmont Metalworks, LLC
Industrial Recruitment Project**

- Investment:** \$4.15 million (2020-2024)
- Employment:** 42 jobs in first 5 years (30 new jobs to be created, plus the transfer of 12 existing jobs)

\$41,236 average annual salary, plus health care, & 401K retirement match (equal to \$19.83 per hour)
- Facility:** New construction of 40,000 sq. ft. to relocate the firm's current operations in another county to be adjacent to the affiliated metal working firm in Orange County, "Forma-Fab Metals", which has the same ownership.
- Competition:** Alamance County site options.



1 Steve Brantley said this project will be built in three phases. He said Piedmont
2 Metalworks contacted the County in the spring stating a desire to move, and the Board of
3 County Commissioners met in closed session on September 3, 2019 about this company.
4 He resumed the presentation:
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6

Investment, Construction & Employment Schedule

NEW INVESTMENT	2020	2021	2022	2023	2024	Total
Real Property	\$1,500,000	\$0	\$750,000	\$0	\$800,000	\$3,050,000
Personal Property	\$150,000	\$200,000	\$250,000	\$250,000	\$250,000	\$1,100,000
Total	\$1,650,000	\$200,000	\$1,000,000	\$250,000	\$1,050,000	\$4,150,000

CONSTRUCTION SCHEDULE	20,000 sq. ft.	N/A	10,000 sq. ft.	N/A	10,000 sq. ft.	40,000 sq. ft.

NEW EMPLOYMENT	2020	2021	2022	2023	2024	Total
Full-Time Jobs	15	4	10	4	9	42



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Company Description

- Piedmont Metalworks LLC**
 - based in Durham and operating as a custom and structural metal fabricator serving general contractors, electrical contractors, mechanical contractors, manufacturing & industrial, pharmaceutical, food service and the power generation industries.
 - 12 employees provide plasma cutting, welding, design & CAD engineering, powder coating and silk screening services.
- Forma-Fab Metals Inc.**
 - Under the same ownership by C.E.O Richie Richmond is the Orange County-based custom sheet metal fabrication company, which manufactures enclosures, cabinets, housings, panels, brackets, racks, bus bars, and covers.
 - Has 68 local employees, and 75,000 sq. ft. of manufacturing space with a total Orange County property tax valuation of \$2,916,600.00
 - Products are made with various light gauge sheet metals including: mild steel, aluminum, stainless steel, galvanized, brass, copper and plastics.



9 Steve Brantley said the company offers many types of manufacturing skills, and its
10 customers include RDU, the NC Museum of Art and the NC Museum of Natural History, UNC,
11 and has made military vehicles for the Marines. He resumed the presentation:
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Examples of Manufactured Products



**Site Location – 5816 U.S. Highway 70
(Buckhorn Economic Development District)**



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Steve Brantley said Forma-Fab metal's location has sufficient land to enable the 40,000 square foot expansion. He resumed the PowerPoint presentation:

**Site Location – Buckhorn Economic Development District
(5816 U.S. Highway 70)**



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Steve Brantley said this location is outside of the Mebane city limits, and has no connection to Mebane, except for water and sewer. He resumed the presentation:

Outline of Orange County's Performance-Based Incentive

- (1) County's proposed incentive of **\$86,261.00** will be paid in 5 annual instalments over each of the first 5 years of Piedmont Metalworks' start-up operation.
- (2) Calculated in value as a **grant equal to 75% of the project's expected new property tax valuation** to be created.
- (3) The incentive is **performance-based**, and will be measured annually against verification of Piedmont Metalworks' actual history to **create 42 jobs and invest \$4,150,000.00** in new property valuation over each of the initial 5 years, as proposed.
- (4) **Net property tax revenue collected is positive in all years, after paying the annual grant incentive.**
 - > \$28,753.00 in net new revenue in the first 5 years
 - > \$188,448.00 in net new revenues over 10 years



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Steve Brantley said this incentive uses the same methodology as other incentives offered for Medline and ABB recently. He resumed the presentation:

Proposed Orange County Incentive

Net Property Tax Revenues
(5 & 10 Year Projections)

5-Year	2021	2022	2023	2024	2025	Total
New Property Taxes (Gross)	\$14,320	\$15,926	\$24,314	\$26,005	\$34,449	\$115,014
Incentive Payments	(\$10,740)	(\$11,944)	(\$18,236)	(\$19,504)	(\$25,837)	(\$86,261)
Annual Net	\$3,580	\$3,981	\$6,079	\$6,501	\$8,612	\$28,753

10-Year County Revenue Projection	
New Property Taxes (Gross)	\$274,709.00
Incentive Payments	(\$86,261.00)
Annual Net	\$188,448.00



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Proposed Orange County Incentive



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Steve Brantley said this company has a low impact on the environment. Richie Richmond, Owner and CEO, thanked the BOCC for the opportunity to speak tonight. He said this expansion will offer over 40 new jobs, with the possibility of further expansion. He said Orange County offers a good opportunity for his company. He said he runs Forma-Fab Metals, and it will be convenient to run the two companies in close proximity to each other. He said the company has a few other sites it is considering, and wants to make the best financial decision possible.

1 Chair Rich said the addition of 42 new jobs is important, and this type of company
2 supports the County's work with Durham Tech.

3
4 A motion was made by Commissioner Bedford, seconded by Commissioner Price, to
5 open the Public Hearing.

6
7 **VOTE: UNANIMOUS**

8
9 **Public Comment**

10 None

11
12 A motion was made by Commissioner Price, seconded by Commissioner Bedford, to
13 close the Public Hearing.

14
15 **VOTE: UNANIMOUS**

16
17 A motion was made by Commissioner McKee, seconded by Commissioner Price, to
18 approve the "performance-based" economic development incentive agreement between
19 Orange County and the Company, Piedmont Metalworks, LLC, subject to final review by the
20 County Attorney, and authorize the Chair to sign the agreement on behalf of the County.

21
22 **VOTE: UNANIMOUS**

23
24 **6. Regular Agenda**

25
26 **a. Link Government Services Center Remediation Project Options for Consideration**

27
28 **BACKGROUND:** The Link Government Services Center has experienced long-term water
29 infiltration into the building envelope. A remediation project has been planned, and the project
30 has been let for bid twice.

31
32 On October 20, 2019, moderate rainfall occurred at the Link Center and resulted in visible
33 quantities of water penetrating the interior of the building. During this same time, indoor air
34 quality tests began to indicate higher levels biological contaminants compared to identical tests
35 taken throughout the prior year. These changing conditions warranted a root cause analysis to
36 confirm that the scope of the remediation project would correct the deficiencies that were
37 allowing the additional water penetration.

38
39 On October 24, 2019, Boomerang Design performed a series of investigative demolition cuts
40 into the building's cavity wall. According to the architect's report, these cuts revealed, "...a
41 critical element of the building envelope, the continuous sheathing, was in fact, not continuous."
42 The architect and engineer further reported that, "The breaches were irregular enough to
43 confidently say that a contractor would not be able to find all breaches and seal them to prevent
44 future water intrusion without removing all of the brick and cast stone."

45
46 The scope of the current remediation project that was bid on September 5th and September 25th
47 does not include this additional scope of work which would add approximately \$2 million to the
48 projected cost of the project and would add months to the project duration. These additional
49 costs and timing may warrant an examination of alternatives for administrative office space.
50

1 As the remediation project proceeds or alternatives are explored, the current Link Building
 2 occupants have been relocated to alternative office spaces based on the recommendations of
 3 occupational health professionals. Funding for this relocation was approved on November 7.
 4 Building occupants are scheduled to move to temporary office spaces on November 21 and 22.
 5 The intermediate budget for relocation included funds to renovate the temporary office spaces
 6 to accommodate a long-term relocation.

7
 8 During the meeting, Boomerang Design will be provide a presentation that explains the current
 9 conditions of the Link Building and the work necessary for a comprehensive remediation. The
 10 architect is recommending expanding the scope of the remediation project to remove the
 11 exterior brick and provide continuous sheathing and waterproof the building. Under this
 12 scenario, the aging mechanical and electrical systems would also be replaced to meet current
 13 building codes, efficiency goals and standards, and to ensure building longevity and resilience
 14 in the future. The total estimated cost of pursuing this comprehensive remediation is \$8.1
 15 million.

16
 17 Following the presentation, the Board can discuss options for next steps and provide direction
 18 to staff. These options include but may not be limited to the following:

- 19 1. Authorize staff to proceed with a more comprehensive facility planning effort. The
 20 Northern Campus Project will be completed in the spring of 2021. As a result, the site of
 21 the current Detention Center and the site of the current Environment and Agricultural
 22 Center will be available. As these sites are vacated, the County will need to plan for their
 23 future and could use this opportunity to evaluate future facility needs in that context
 24 including the disposition of the Link Government Services Center.
- 25 2. Amend the FY2019-20 Capital Budget and proceed with the remediation project;
- 26 3. Include funding in the FY2020-21 Capital Budget to proceed with the remediation project
 27 in July 2020 in order to evaluate it against other capital requests.

28
 29 Travis Myren made the following PowerPoint presentation:
 30



Purpose

- Receive Information About the Current Conditions of the Link Government Services Center and Implications to the Project Scope
- Discuss and Evaluate Options for the Project
- Provide Direction to Staff on Next Steps



Recent History

- December 2018
 - Water intrusion manifests in ceiling tiles in various parts of the building
 - Odor apparent in the plenum space above the drop ceiling
 - All damaged ceiling tiles replaced
- January 9, 2019
 - Ordered surface samples in plenum space and air quality testing
 - Lab report that surface sample contained toxic mold
 - Air quality tests negative for airborne exposure
 - Ordered evaluation of all exterior walls



Recent History

- January 10, 2019
 - Evaluation identified potential growth in plenum space above eight (8) offices throughout the building
 - Conducted additional surface sample and air quality tests
 - Engaged industrial hygienist and occupational health physician
- January 19, 2019
 - Installed air scrubbers in plenum space
 - Weekly air quality testing
 - Air quality tests remain negative
 - Engaged architect for remediation project



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Recent History

- Summer 2019
 - Architect prepares remediation project bid specifications
 - Additional professional investigation of building envelope
 - Identifies condensation in plenum as source of moisture
 - Drought conditions



Recent History

- September 2019
 - Remediation project bids received
 - Apparent low bidder declined to share information not required in the bid documents
 - All bids rejected; Rebid
 - Continued weekly air quality testing
- October 2019
 - Apparent low bidder did not meet bid conditions
 - Allow opportunity to formally create joint venture
 - All bids rejected; Rebid



Recent History

- October 20-21, 2019
 - First significant rainfall
 - Mass water intrusion on lower level
 - Odor throughout lower level
- October 23, 2019
 - Air quality tests showed increasing levels of organic contaminants compared to baseline indicating deteriorating air quality
 - Building-wide wall moisture tests
 - Interior and exterior infrared moisture and air filtration tests
 - Ordered root cause investigation using demolition cuts into building's cavity wall



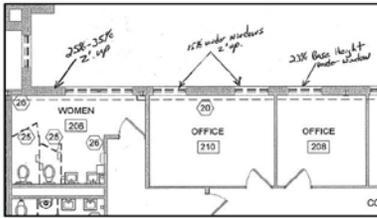
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Recent History – Moisture Testing

6% - 8% is their DRYAGE STANDARD

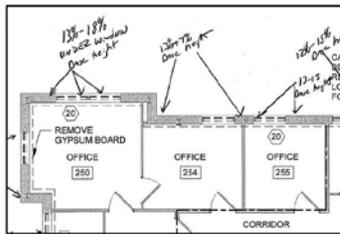


Second Floor – County Manager Corridor



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Recent History – Moisture Testing

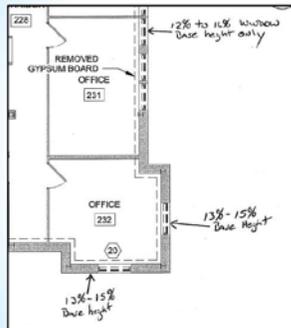


Second Floor – Finance Corridor



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Recent History

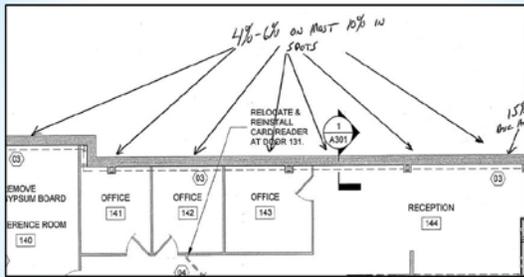


Second Floor – Clerk's Corridor



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Recent History – Moisture Testing



Ground Floor – Right Facing Side
Public Defender Suite
Location of Waterproofing Project

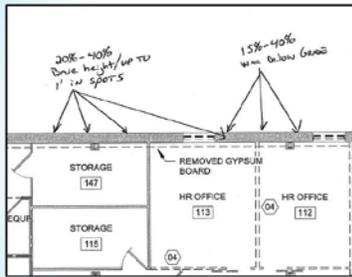


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Travis Myren said the waterproofing work that was done in 2018, seems to have contained the problem on the lower level. He resumed the presentation:

Recent History – Moisture Testing



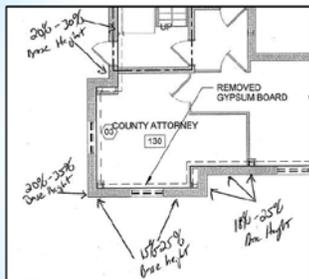
Ground Floor
Human Resources Offices



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Recent History – Moisture Testing



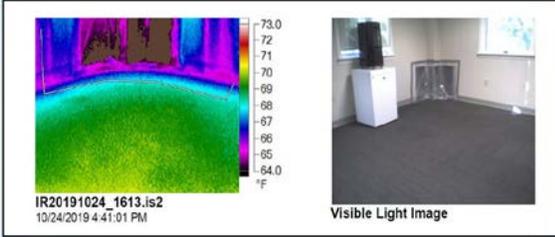
Ground Floor
County Attorney Offices



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Recent History – Infrared Testing



Ground Floor – County Attorney's Offices
Moisture Problem
Air Filtration

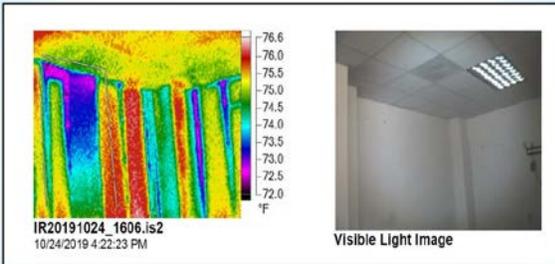


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Travis Myren said the dark blue indicates moisture intrusion. He resumed the presentation:

Recent History – Infrared Testing



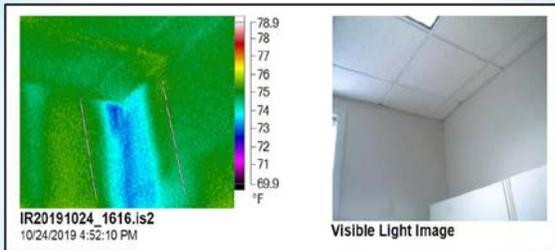
Ground Floor – Public Defender Conference Room
Moisture Problem



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Recent History

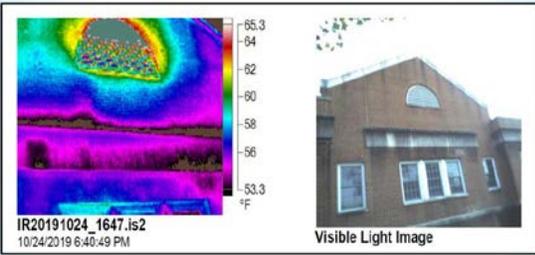


Ground Floor – Public Defender Offices
Moisture problem due to open seam & upper windows



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Recent History – Infrared Testing

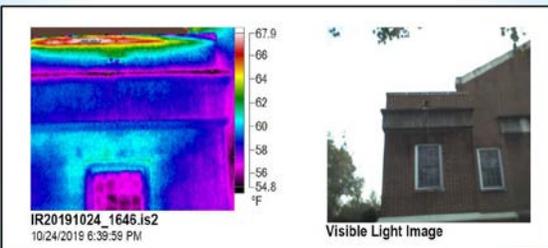


Roof Leak due to Scupper and Weep Holes above the Concrete Ledge
Leak at Attic Vent



17

Recent History – Infrared Testing

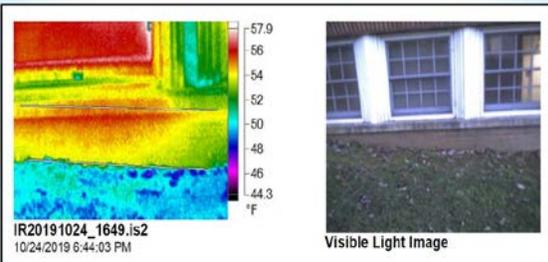


Roof Leak due to Scupper and Weep Holes
above the Concrete Ledge



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Recent History – Infrared Testing



Weep Hole at Grade Allowing Water to back flow into Wall
Window Leak at Sash & Sill



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Recent History

- October 28, 2019
 - Received architect/engineers report from building cavity analysis
 - Report identified series of irregular breaches in continuous sheathing throughout the building
 - Recommended additional project scope to appropriate seal/waterproof the building



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Travis Myren introduced Angie Easterday with Boomerang Design.

Commissioner Price asked if there rest of the building was reviewed for these types of issues, when the County sealed the lower level.

Travis Myren said there was some visible water seepage, but the scope of the project was confined to the exterior waterproofing of the lower section.

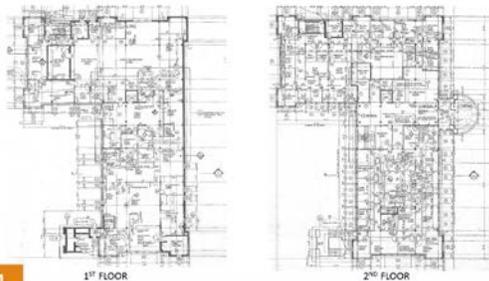
Angie Easterday, of Boomerang Design, said this report is based on what has been seen, and this is a confusing and complicated issue. She said the remediation to the existing building was put out to bid twice, but the scope has increased due to what happened in October.

Angie Easterday said the existing building has two types of construction: the lower level is a CMU block wall, and above grade is a masonry veneer wall. She said masonry veneer walls will always take on water, but should drain through the building's flashing to take the water out of the building. She said when the project started the cause for concern was in the original building design. She said it is a sensitive facility, and no one wants to release toxic substances into the air. She reviewed the following slides:



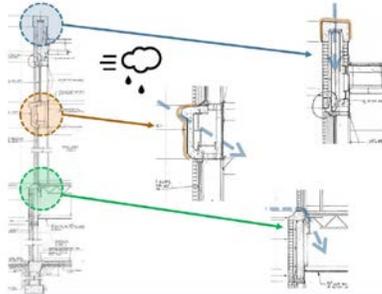
1 EXISTING BUILDING DESIGN/COMPONENTS

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Initial Investigation and Scope of Remediation – BID SET

- INITIAL SCOPE
 - LINTELS, WINDOWS, CAST BANDING, DRYWALL, ADA, NEW FINISHES, LIGHTENING PROTECTION, EXTERIOR STAIR CONTINUITY, LANDSCAPING, MINOR REGRADING, PATIOS
- ADDED SCOPE
 - REPLACE ROOFS, REPAIR WASHOUT AT LOBBY
- REASONING
 - UPON INVESTIGATIVE DEMOLITION, BREECHES IN WALL DID NOT REVEAL THEMSELVES AS WORK WAS LIMITED TO AREAS WHERE WATER STAINS WERE KNOWN; INVESTIGATION WAS DURING DROUGHT CONDITIONS
- RESULTS
 - MAINTENANCE IS CRITICAL TO ENSURE CAST STONE SEALANT IS INTACT
 - NO ABILITY TO PROVIDE A COMPLETE SECONDARY LAYER OF SAFETY INSIDE WALL CAVITY
- BID \$4.55M - \$5.26M

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Angie Easterday said water drainage away from the building relies on the sealant joints. She said the original design of the building did not include continuous sheathing, which is a concern.

Chair Rich asked if this was a flaw in the original design, or the construction of the original design.

Angie Easterday said it was a flaw in the original drawings, and there were other areas of concern. She said there were breaches in the design in the sheathing, which was included in the original bid documents on how to fix.

Angie Easterday said at some point in time, the weeps have been sealed so moisture was not able to go outside of the building, causing rusted lintels, flashing failure, not continuous flashing, cast caps should have been anchored, and the seals have failed. She said the rusted deck is unusual. She said the building is structurally sound, but water is entering the cavity. She said the original bid documents addressed the removal of all the lintels; removal and replacement of all windows; resealing the cast bands; removal of all dry wall along perimeter walls; removal of all fiberglass insulation; sealing everything, with an external test to be conducted by the contractors; new finishes; new flooring; stair continuity issues; ADA upgrades; landscaping; etc. She said the County also requested a new roof and repairs to second floor lobby area.

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3 RECENT WATER INFILTRATION/INVESTIGATIVE DEMOLITION RESULTS

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Angie Easterday said when the additional water infiltration happened in October, investigations were done from the interior of the building and more results were received. She said there are numerous additional breeches that were not in design documents, and it is not know when these breeches occurred. She said this will always be a problem, if one cannot control water from getting inside. She said the building structure is still sound, but there is cracking in the tile between columns which is unusual, and the waterproofing done in 2018, which was applied to the exterior walls, is starting to fail. She said it is unclear if this is because of exposure, weed whacking, or other things, but the repairs are already starting to fail.

Additional Scope of Remediation post Investigative Demolition #2

- ADDED SCOPE
 - REMOVE ALL BRICK AND CAST STONE TO INSTALL A CONTINUOUS DRAINAGE PLANE
 - REMOVE ALL DRYWALL, REPLACE MECHANICAL SYSTEM, REPAIR RATED WALL BREACHES
 - REASONING
 - UPON INVESTIGATIVE DEMOLITION #2, MORE BREACHES IN SHEATHING WERE FOUND; MORE AREAS OF WATER INFILTRATION WERE FOUND AND IT IS NO LONGER FEASIBLE TO REMEDIATE WITHOUT ADDED SCOPE (NOTE: UNDER THE CURRENT SCOPE THIS WOULD HAVE BEEN REVEALED DURING CONSTRUCTION RESULTING IN A SIGNIFICANT CHANGE ORDER)
 - ORIGINAL DESIGN AND CONSTRUCTION FUNDAMENTALLY IS FLAWED IN KEEPING WATER OUT OF THE BUILDING
 - RESULTS
 - MAINTENANCE IS CRITICAL TO ENSURE CAST STONE SEALANT IS INTACT
 - NO ABILITY TO PROVIDE A COMPLETE SECONDARY LAYER OF SAFETY INSIDE WALL CAVITY
- ADDITIONAL COSTS: \$2M+

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Angie Easterday said the October report states the only way to confidently have a safe building is to remove the brick on the building, which exposes the interior walls and is very complicated. She said all drywall and mechanical systems will need to be replaced, and once ductwork is exposed to the environment, it will need to be replaced. She said the original bids were \$4.5 - \$5.2 million, and the new bids do not include furniture, fixtures, equipment, services, permit fees or design expenses. She said these are rough estimates, which have not been bid.

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Angie Easterday said a new building will cost \$8.3 million, but it is important to understand that if a new building is built on the same site, there are new stream buffers required so the building would need to be in a different configuration. She said everything currently slopes to the creek, and at a minimum would need re-grading to remove the water around it. She said construction schedules impact the amount of time needed for the remediation, as this will be tedious work. She said new construction will be faster paced, but the design will take longer. She said it is no longer necessary to remediate in phases, since the building has been vacated.

Projected Construction Costs shown are for construction only. Other Project costs not included:

- FFE
- Professional Services
- Geotechnical Investigations
- Land Surveys
- Land Purchase
- Permit Fees
- Permit Review Fees
- Advertising
- Printing
- Construction Testing
- Abatement
- Leases
- Moving Costs

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REMEDIA TE		
Construction Costs		
Rid	24,000 SF	\$ 4,553,364
Remove Brick, Cast Stone, Drywall, ETC.		\$ 1,500,000
New Mechanical	24,000 SF	\$ 600,000
New Electrical	24,000 SF	\$ 480,000
Design Contingency (5%)		\$ 356,668
Construction Cost Subtotal		\$ 7,490,032
Inflation (5%)		\$ 374,502
Construction Contingency (10%)		\$ 749,003
Projected Construction Costs		\$ 8,609,235

BUILD NEW		
Construction Costs		
New Building Construction (\$274/sf)	24,000 SF	\$ 6,600,000
Building Demolition (existing Link Bldg)		\$ 150,000
Design Contingency (5%)		\$ 337,500
Construction Cost Subtotal		\$ 7,087,500
Inflation (5%)		\$ 354,375
Construction Contingency (10%)		\$ 708,750
Projected Construction Costs		\$ 8,150,625



- ADDITIONAL CONSIDERATIONS**
- 50' STREAM BUFFER (NOT IN PLACE IN 1992)
 - REMEDIATION/REHABILITATION: ALLOWABLE WITHIN THE CURRENT CONFIGURATION
 - NEW CONSTRUCTION: WILL BE REQUIRED TO OBSERVE 50' BUFFER; BUILDING CONFIGURATION WOULD HAVE TO CHANGE
 - SITE
 - EXISTING SITE SHOULD BE REGRADED FOR PROPER DRAINAGE
 - RECENT APPLIED WATERPROOFING SHOWING DEGRADATION/FAILURE/LACK OF CONTINUITY IN SOME AREAS
 - SCHEDULE
 - REMEDIATION: REQUIRES TEDIOUS WORK AND THEREFORE LIKELY TO TAKE LONGER;
 - NEW: REQUIRES NEW DESIGN, HOWEVER, CONSTRUCTION LIKELY SHORTER

Angie Easterday said there have been significant changes in the building code since 1992, especially as pertains to water infiltration and moisture. She said a new building would allow the County to take into account new advances in construction, but either option would be good.

Recent History

- November 2019
 - Occupation Health Physician and Industrial Hygienist recommend planned relocation
 - Began implementing continuity of operations steps
- November 7, 2019
 - Board approves intermediate budget for planned, long term relocations
 - Begin implementation of relocation and upfit plan for leased offices

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ORANGE COUNTY
NORTH CAROLINA

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Recent History

- November 19, 2019
 - Board receives detailed report from architect
 - Board discusses options for next steps and provides direction to staff
- November 21-22, 2019
 - Relocation planned for remaining building occupants
 - Upfit of Whitted space to occur over winter



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Options Summary

1. Facility Planning Project

- The Northern Campus Project will be completed in the spring of 2021
- Current Detention Center and Environment and Agricultural Center sites available
- Plan for future facility needs in the overall facility context
- Amend FY2019-20 Capital Budget to fund planning

2. Proceed with Revised Scope for Remediation Project

- Amend the FY2019-20 Capital Budget and proceed with the remediation project

3. Include funding in the FY2020-21 Capital Budget for Remediation Project

- Evaluate project against other capital needs and requests

4. Other options?



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Commissioner Marcoplos said he noticed several problems just by looking at the western wall of the building when it was being constructed in the early 90s. He said a new building would be more energy efficient, and this building does not use solar options. He said it would be interesting to quantify the energy savings with a new building design.

Commissioner Price said new construction may be wise, but asked if a new site location would be needed. She asked if this current site could be used.

Angie Easterday said it is possible to rebuild on this site, but the building would need to be reconfigured.

Bonnie Hammersley said one option is to look at other sites that the County owns. She said the Northern campus will be completed soon, leaving the vacant detention center and Revere Road sites. She said other sites may be available and considered, as well as looking further into this site. She said an answer is not needed tonight, but staff wanted to bring the BOCC up to date on the project. She said, as of Friday, all staff will be in new locations, and can continue to function. She said a long-range plan is now needed, and she wants to come back to the Board with something that will be functional for longer than 25 years. She said the Link Center will be closed as of Friday, November 22.

Commissioner Price asked if the extent of the rusting in the structure could be identified.

Angie Easterday said, at times, there is significant water, but the building is not structurally unsound.

Commissioner McKee said when there is more information it would be helpful to know how this occurred. He said it is curious to him that there are 60-year old county buildings that have not had these problems, and he wonders how this occurred so quickly. He said he would also like to know if there is a way to reroof the building the avoid water infusion. He said he

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1 does not understand why it will take \$8 million to fix the problem. He said if necessary, building
2 new versus remediating old is a no-brainer, especially as there does not appear to be a
3 significant cost difference.

4 Bonnie Hammersley said staff can bring this information to the BOCC. She said there
5 were a lot of elements happening at the same time; maintenance may not have been done with
6 best practices, and there were flaws in the design. She said staff was not looking for the cause,
7 but will look into this more thoroughly.

8 Commissioner Bedford said this situation is a lot like Chapel Hill High School, and for a
9 bit more money, it would be better to build new. She said the Link Center interior design is not
10 functional, and lacks good meeting space, which a new design could incorporate. She said it
11 would be great to work with the architects to see what government functions should be housed
12 together. She said there are historical restrictions within the town limits, but it would be good to
13 consider the opportunity of using these other sites in terms of affordable housing or economic
14 development. She said there are other options for this land.

15 Commissioner Bedford said a new building would be more ADA compliant, and this
16 building cannot be made so without a full gutting. She said the bigger picture is that the BOCC
17 is here to serve the residents, and has employees to consider. She said she would like to
18 consider energy efficiency and solar options. She said the County is at debt capacity through
19 2021/2022, and there many projects going on, which may need to be deferred. She said the
20 current site may be buildable, but it is not great.

21 Commissioner Greene said as the saying goes, fool us once, shame on you; fool us
22 twice, shame on us. She said this land is not a good option.

23 Commissioner McKee said, due to the high cost of this project, he would like staff to
24 come back with a prioritization of other projects that may need to be removed from the capital
25 plan, in order to get this project completed. He said this project has some urgency.

26 Commissioner Marcoplos said the Board of Elections building also needs to be
27 considered, which is in a similar water situation, and is cinder block construction. He asked if
28 this building can be incorporated as well, as it is a hard place to work, and is not energy
29 efficient.

30 Chair Rich said discussions about the Board of Elections building have been ongoing.
31 She said it is disappointing that a 1992 building is in this condition, and that the Manager has
32 inherited the problem. She said someone missed the boat back then, and the problems have
33 just compounded. She said she agrees, after reviewing the root analysis, that building new is
34 probably wiser, noting all the aforementioned comments related to energy efficiency and
35 design. She asked if the BOCC is to receive the report, or provide a decision this evening.

36
37 Travis Myren said extensive research has already been done, and the roof on the
38 current building is not the primary problem, but rather the exterior wall. He said he is hearing
39 interest from the BOCC to engage in a facility-planning project. He said there will be two sites
40 available in the not-too-distant future, and the BOCC could consider building on those sites. He
41 said tonight, staff is asking the Board to consider a budget amendment to get a rough estimate
42 of what the costs will be. He said all occupants will be out of the Link Building this week, and
43 the building will be vacant for some period of time. He said expectations are that the building
44 will be vacant for years, not months. He said staff have negotiated leases, and envision the
45 Whitted facility as a longer-term solution for the Manager's office and BOCC office.

46 Chair Rich asked if the number of staff moving out of the Link Building could be
47 identified.

48 Travis Myren said about 30 remain, and all are moving this week. He said Human
49 Resources and the County Attorney have already moved, and the grand total is about 60

1 relocated staff. He said it is not ideal that the departments will be spread out, but staff will
2 make it work.

3 Chair Rich said she hates to see staff lose downtown access, as it impacts downtown
4 services and restaurants.

5 Commissioner Price asked if it is known how long the building will be vacant before the
6 final disposition. She said she would not want to live across the street from a vacant building.

7 Travis Myren said the County will continue to provide basic maintenance for the building,
8 but will get a better timeline from the facility-planning phase, which will probably be a yearlong
9 process.

10 The Board agreed by consensus, and no formal vote was needed.

11 7. Reports

12 None

13 8. Consent Agenda

- 14 • Removal of Any Items from Consent Agenda
- 15 • Approval of Remaining Consent Agenda

16 Chair Rich said she was asked by a resident to list the items on the consent agenda that
17 are up for approval, which she did.

18 A motion was made by Commissioner Greene, seconded by Commissioner Price, to
19 approve the items on the Consent Agenda.

20 VOTE: UNANIMOUS

21 a. Minutes - None

22 b. Fiscal Year 2019-20 Budget Amendment #3

23 The Board approved Budget Amendment #3 for the Department of Social Services, Health
24 Department, Department on Aging, Chapel Hill Fire Service District, Animal Services
25 Department and the Sheriff's Office.

26 c. Joint Driveway Easement – 306 Revere Road, Hillsborough

27 The Board approved and authorized the Chair to sign the attached Declaration of Easement
28 and Joint Driveway.

29 d. Change in BOCC Meeting Schedule for 2020

30 The Board approved the addition of a Joint Meeting with the School Boards on February 25,
31 2020 at 7:00 p.m. at the Whitted Building, 300 West Tryon Street, Hillsborough, N.C.

32 e. Authorization for the County Manager to Execute Contracts for the Purchase of a
33 New Ambulance and Ambulance Remount

34 The Board authorized the Manager to execute the contracts and any amendments to the
35 contracts for the new and remount ambulances described above and any other for Emergency
36 Services vehicles approved in the FY 2019-20 Board Approved Annual Operating Budget and
37 Capital Investment Plan following review and approval by the County Attorney.

38 9. County Manager's Report

39 Bonnie Hammersley said the intergovernmental collaboration meetings minutes,
40 which are attached, are shared with the towns by Maggie Chotas at the Dispute Settlement
41 Center. She said staff will make an effort to make them more visible on the website. She
42 said this is a pilot program, and will have one more meeting in the spring that has been
43 scheduled, and then gather feedback from the BOCC as to how to proceed.
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1 Chair Rich said the minutes are very thorough, and a draft came to all Commissioners
 2 in the room. She said she sent an email to Travis Myren noting a mistake on page 32, and
 3 asked if there is a process to make a correction. She said the statement made at the
 4 meeting was inaccurate.

5 Bonnie Hammersley said she should let Maggie Chotas know, and, while she may not
 6 change the words, if they were in fact as the speaker stated them, she can make a notation
 7 in the minutes about the concern being raised.

8 Chair Rich said she had not realized the statement made was incorrect, until she read
 9 through the minutes. She said she does not want to change what the Mayor said, but it is
 10 important to have the correct information when starting the transportation steering committee.

11 Commissioner Price asked if there should be some type of addendum or editor's note,
 12 if this is to be put online.

13 Chair Rich said this is not factual, and she will work with Travis Myren to get this
 14 properly noted.

15 Commissioner Bedford said it would be nice to note the position/job/role for the
 16 meeting attendees, so it is clear who everyone is.

17
 18 **10. County Attorney's Report**

19 None

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 21 **11. Appointments**

22 None

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 24 **12. Information Items**

25 The Board received the following information items:

- 26 • November 7, 2019 BOCC Meeting Follow-up Actions List
- 27 • Minutes – Intergovernmental Collaboration with Municipal Partners
- 28 • FY 2019-20 First Quarter Financial Report

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 31 **13. Closed Session**

32 None

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 34 **14. Adjournment**

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 36 A motion was made by Commissioner Marcoplos, seconded by Commissioner Greene
 37 to adjourn the meeting at 8:46 p.m.

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 39 **VOTE: UNANIMOUS**

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 41 Penny Rich, Chair

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 44 Sherri Ingersoll
 45 Deputy Clerk

ORD-2019-042

**ORANGE COUNTY
BOARD OF COMMISSIONERS**

ACTION AGENDA ITEM ABSTRACT

Meeting Date: December 10, 2019

**Action Agenda
Item No.** 8-b

SUBJECT: Fiscal Year 2019-20 Budget Amendment #4

DEPARTMENT: Finance and Administrative Services

ATTACHMENT(S):

- Attachment 1. Budget as Amended
Spreadsheet
- Attachment 2. Year-To-Date Budget
Summary

INFORMATION CONTACT:

Paul Laughton, (919) 245-2152
Gary Donaldson, (919) 245-2453

PURPOSE: To approve budget, grant and capital project ordinance amendments for fiscal year 2019-20.

BACKGROUND:

Health Department

- The Health Department has received \$2,000 in additional donations for the Family Success Alliance program. Funds received will be used toward school innovation grants. The department has also received \$95,555 in additional funding from FY 2015-16 Medicaid Cost Settlement. Funds received are anticipated to be used to support one-time costs for outfitting the Mobile Dental Clinic.

This budget amendment provides for the receipt and appropriation of these additional funds, and amends the following Medicaid Maximization Capital Project Ordinance: (See *Attachment 1, column 1*)

Medicaid Maximization – (\$95,555) - Project # 30012

Revenues for this project:

	Current FY 2019-20	FY 2019-20 Amendment	FY 2019-20 Revised
Medicaid Maximization Funds	\$10,309,066	\$95,555	\$10,404,621
Total Project Funding	\$10,309,066	\$95,555	\$10,404,621

Appropriated for this project:

	Current FY 2019-20	FY 2019-20 Amendment	FY 2019-20 Revised
Medicaid Maximization Project	\$10,309,066	\$95,555	\$10,404,621
Total Costs	\$10,309,066	\$95,555	\$10,404,621

SOCIAL JUSTICE IMPACT: The following Orange County Social Justice Goals are applicable to this item:

- **GOAL: ENSURE ECONOMIC SELF-SUFFICIENCY**

The creation and preservation of infrastructure, policies, programs and funding necessary for residents to provide shelter, food, clothing and medical care for themselves and their dependents.

- **GOAL: FOSTER A COMMUNITY CULTURE THAT REJECTS OPPRESSION AND INEQUITY**

The fair treatment and meaningful involvement of all people regardless of race or color; religious or philosophical beliefs; sex, gender or sexual orientation; national origin or ethnic background; age; military service; disability; and familial, residential or economic status.

Housing and Community Development

2. The Housing and Community Development Department has received notification of additional Housing and Urban Development (HUD) grant revenue of \$737,954 for use toward the Section 8 Housing Choice Voucher program. Of this amount, \$675,746 is to be appropriated for voucher rental assistance and \$62,208 for administrative purposes. The department has also been awarded \$80,000 of grant funds from North Carolina Housing Finance Agency (NCHFA) to be used toward the Urgent Repair Program. The required County match of \$40,000 is being transferred from already budgeted funds in the Housing Rehabilitation Initiatives – Urgent Repair Program within the same Community Development Fund. This budget amendment provides for the receipt and appropriation of these additional funds, and establishes the following 2019 NCHFA Urgent Repair Grant Project Ordinance and amends the Section 8 Housing Choice Voucher Fund budget: *(See Attachment 1, column 2)*

2019 NCHFA Urgent Repair Grant – (\$120,000) - Project # 47451

Revenues for this project:

	Current FY 2019-20	FY 2019-20 Amendment	FY 2019-20 Revised
NCHFA Grant Funds	\$0	\$80,000	\$80,000
Orange County Match	\$0	\$40,000	\$40,000
Total Project Funding	\$0	\$120,000	\$120,000

Appropriated for this project:

	Current FY 2019-20	FY 2019-20 Amendment	FY 2019-20 Revised
2019 NCHFA Urgent Repair Grant	\$0	\$120,000	\$120,000
Total Costs	\$0	\$120,000	\$120,000

Section 8 Housing Choice Voucher Fund – (\$737,954) – Fund # 33

Revenues for this project:

	Current FY 2019-20	FY 2019-20 Amendment	FY 2019-20 Revised
Intergovernmental	\$4,201,264	\$737,954	\$4,939,218
From General Fund	\$221,060	\$0	\$221,060
Total Project Funding	\$4,422,324	\$737,954	\$5,160,278

Appropriated for this project:

	Current FY 2019-20	FY 2019-20 Amendment	FY 2019-20 Revised
Section 8 Housing Choice Voucher Fund	\$4,422,324	\$737,954	\$5,160,278
Total Costs	\$4,422,324	\$737,954	\$5,160,278

SOCIAL JUSTICE IMPACT: The following Orange County Social Justice Goals are applicable to this item:

- **GOAL: ENSURE ECONOMIC SELF-SUFFICIENCY**

The creation and preservation of infrastructure, policies, programs and funding necessary for residents to provide shelter, food, clothing and medical care for themselves and their dependents.

- **GOAL: FOSTER A COMMUNITY CULTURE THAT REJECTS OPPRESSION AND INEQUITY**

The fair treatment and meaningful involvement of all people regardless of race or color; religious or philosophical beliefs; sex, gender or sexual orientation; national origin or ethnic background; age; military service; disability; and familial, residential or economic status.

ENVIRONMENTAL IMPACT: There are no Orange County Environmental Responsibility Goal impacts associated with these Budget Amendment items.

FINANCIAL IMPACT: Financial impacts are included in the background information above. This budget amendment provides for the receipt of these additional funds in FY 2019-20 and increases the General Fund by \$2,000; increases the County Capital Fund by \$95,555; increases the Community Development Fund by \$80,000; and increases the Section 8 Housing Choice Voucher Fund by \$737,954.

RECOMMENDATION(S): The Manager recommends the Board approve these budget, grant and capital project ordinance amendments for fiscal year 2019-20.

Attachment 1. Orange County Proposed 2019-20 Budget Amendment
 The 2019-20 Orange County Budget Ordinance is amended as follows:

Original Budget	Encumbrance Carry Forwards	Budget as Amended	Budget as Amended Through BOA #3	Department of Social Services - receipt of an Emergency Solutions Grant of \$40,000 and the re-allocation of Mental Health MOE funds	Budget as Amended Through BOA #3-A	1. Health Department - receipt of additional donations for the Family Success Alliance program	2. Housing Department - receipt of additional \$737,954 in HUD revenue for use toward the Section 8 Housing Choice Voucher Program; receipt of \$80,000 in grant funds from the NC Housing Finance Agency and \$40,000 as a County match to be used toward the Urgent	Budget as Amended Through BOA #4
General Fund								
Revenue								
Property Taxes	\$ 165,153,931	\$ -	\$ 165,153,931	\$ 165,153,931	\$ -	\$ 165,153,931	\$ -	\$ 165,153,931
Sales Taxes	\$ 25,372,861	\$ -	\$ 25,372,861	\$ 25,372,861	\$ -	\$ 25,372,861	\$ -	\$ 25,372,861
License and Permits	\$ 313,260	\$ -	\$ 313,260	\$ 313,260	\$ -	\$ 313,260	\$ -	\$ 313,260
Intergovernmental	\$ 18,278,612	\$ -	\$ 18,278,612	\$ 18,837,987	\$ -	\$ 18,837,987	\$ -	\$ 18,837,987
Charges for Service	\$ 12,704,833	\$ -	\$ 12,704,833	\$ 12,763,286	\$ -	\$ 12,763,286	\$ -	\$ 12,763,286
Investment Earnings	\$ 415,000	\$ -	\$ 415,000	\$ 415,000	\$ -	\$ 415,000	\$ -	\$ 415,000
Miscellaneous	\$ 3,040,769	\$ -	\$ 3,040,769	\$ 3,250,663	\$ -	\$ 3,250,663	\$ 2,000	\$ 3,252,663
Transfers from Other Funds	\$ 4,034,600	\$ -	\$ 4,034,600	\$ 4,034,600	\$ -	\$ 4,034,600	\$ -	\$ 4,034,600
Fund Balance	\$ 7,808,006	\$ -	\$ 7,808,006	\$ 7,709,977	\$ -	\$ 7,709,977	\$ -	\$ 7,709,977
Total General Fund Revenues	\$ 237,121,872	\$ -	\$ 237,121,872	\$ 237,851,565	\$ -	\$ 237,851,565	\$ 2,000	\$ 237,853,565

Expenditures								
Support Services	\$ 12,465,362	\$ -	\$ 12,465,362	\$ 11,527,650	\$ -	\$ 11,527,650	\$ -	\$ 11,527,650
General Government	\$ 23,540,653	\$ -	\$ 23,540,653	\$ 23,710,313	\$ -	\$ 23,710,313	\$ -	\$ 23,710,313
Community Services	\$ 14,421,090	\$ -	\$ 14,421,090	\$ 14,684,040	\$ -	\$ 14,684,040	\$ -	\$ 14,684,040
Department of Social Services	\$ 20,319,204	\$ -	\$ 20,319,204	\$ 20,773,151	\$ 53,737	\$ 20,826,888	\$ -	\$ 20,826,888
Health	\$ 10,608,199	\$ -	\$ 10,608,199	\$ 10,801,958	\$ -	\$ 10,801,958	\$ 2,000	\$ 10,803,958
Cardinal Innovations MOE	\$ 1,050,187	\$ -	\$ 1,050,187	\$ 1,050,187	\$ (53,737)	\$ 996,450	\$ -	\$ 996,450
Department on Aging	\$ 2,304,196	\$ -	\$ 2,304,196	\$ 2,515,230	\$ -	\$ 2,515,230	\$ -	\$ 2,515,230
Child Support Services	\$ 1,118,127	\$ -	\$ 1,118,127	\$ 1,134,027	\$ -	\$ 1,134,027	\$ -	\$ 1,134,027
Human Rights and Relations	\$ 344,031	\$ -	\$ 344,031	\$ 348,946	\$ -	\$ 348,946	\$ -	\$ 348,946
Housing and CD	\$ 333,995	\$ -	\$ 333,995	\$ 336,504	\$ -	\$ 336,504	\$ -	\$ 336,504
Library Services	\$ 2,443,338	\$ -	\$ 2,443,338	\$ 2,488,373	\$ -	\$ 2,488,373	\$ -	\$ 2,488,373
Non-Departmental	\$ 2,301,629	\$ -	\$ 2,301,629	\$ 2,165,576	\$ -	\$ 2,165,576	\$ -	\$ 2,165,576
Human Services	\$ 40,822,906	\$ -	\$ 40,822,906	\$ 41,613,952	\$ -	\$ 41,613,952	\$ 2,000	\$ 41,615,952
Public Safety	\$ 26,643,096	\$ -	\$ 26,643,096	\$ 27,107,845	\$ -	\$ 27,107,845	\$ -	\$ 27,107,845
Education	\$ 111,279,115	\$ -	\$ 111,279,115	\$ 111,279,115	\$ -	\$ 111,279,115	\$ -	\$ 111,279,115
Transfers Out	\$ 7,949,650	\$ -	\$ 7,949,650	\$ 7,928,650	\$ -	\$ 7,928,650	\$ -	\$ 7,928,650
Total General Fund Appropriation	\$ 237,121,872	\$ -	\$ 237,121,872	\$ 237,851,565	\$ -	\$ 237,851,565	\$ 2,000	\$ 237,853,565
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Section 8 Housing Fund

Revenues								
Intergovernmental	\$ 4,201,264	\$ -	\$ 4,201,264	\$ 4,201,264	\$ -	\$ 4,201,264	\$ 737,954	\$ 4,939,218
Miscellaneous	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfer from General Fund	\$ 221,060	\$ -	\$ 221,060	\$ 221,060	\$ -	\$ 221,060	\$ -	\$ 221,060
Appropriated Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Housing Fund Revenues	\$ 4,422,324	\$ -	\$ 4,422,324	\$ 4,422,324	\$ -	\$ 4,422,324	\$ 737,954	\$ 5,160,278

Expenditures								
Housing Fund	\$ 4,422,324	\$ -	\$ 4,422,324	\$ 4,422,324	\$ -	\$ 4,422,324	\$ 737,954	\$ 5,160,278

Community Development Fund (Housing Rehabilitation Program)

Revenues								
Transfers from General Fund	\$ 756,847	\$ -	\$ 756,847	\$ 756,847	\$ -	\$ 756,847	\$ (40,000)	\$ 716,847
Intergovernmental	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Revenues	\$ 756,847	\$ -	\$ 756,847	\$ 756,847	\$ -	\$ 756,847	\$ (40,000)	\$ 716,847

Expenditures								
Affordable Housing Program	\$ 756,847	\$ -	\$ 756,847	\$ 756,847	\$ -	\$ 756,847	\$ (40,000)	\$ 716,847

Community Development Fund (2019 NCHFA Urgent Repair Grant)

Revenues								
Transfers from General Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 40,000	\$ 40,000
Intergovernmental	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 80,000	\$ 80,000
Total Revenues	\$ -	\$ 120,000	\$ 120,000					

Expenditures								
Affordable Housing Program	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 120,000	\$ 120,000

Attachment 1. Orange County Proposed 2019-20 Budget Amendment
 The 2019-20 Orange County Budget Ordinance is amended as follows:

Original Budget	Encumbrance Carry Forwards	Budget as Amended	Budget as Amended Through BOA #3	Department of Social Services - receipt of an Emergency Solutions Grant of \$40,000 and the re-allocation of Mental Health MOE funds	Budget as Amended Through BOA #3-A	1. Health Department - receipt of additional donations for the Family Success Alliance program	2. Housing Department - receipt of additional \$737,954 in HUD revenue for use toward the Section 8 Housing Choice Voucher Program; receipt of \$80,000 in grant funds from the NC Housing Finance Agency and \$40,000 as a County match to be used toward the Urgent	Budget as Amended Through BOA #4

Grant Project Fund Revenues

Intergovernmental	\$ 144,765		\$ 144,765	\$ 473,821	\$ 40,000	\$ 513,821		\$ 513,821
Charges for Services	\$ 65,000		\$ 65,000	\$ 65,000		\$ 65,000		\$ 65,000
Transfer from General Fund	\$ 57,043		\$ 57,043	\$ 57,043		\$ 57,043		\$ 57,043
Miscellaneous			\$ -	\$ 40,000		\$ 40,000		\$ 40,000
Transfer from Other Funds			\$ -	\$ -		\$ -		\$ -
Appropriated Fund Balance	\$ 4,421	\$ -	\$ 4,421	\$ 4,421		\$ 4,421		\$ 4,421
Total Revenues	\$ 271,229	\$ -	\$ 271,229	\$ 640,285	\$ 40,000	\$ 680,285	\$ -	\$ 680,285

Expenditures

Electric Vehicle Charging Stations			\$ -	\$ 147,247		\$ 147,247		\$ 147,247
Support Services	\$ -	\$ -	\$ -	\$ 147,247	\$ -	\$ 147,247	\$ -	\$ 147,247
Petco Foundation Grant - Animal Services	\$ -		\$ -	\$ 40,000		\$ 40,000		\$ 40,000
Community Services	\$ -	\$ -	\$ -	\$ 40,000	\$ -	\$ 40,000	\$ -	\$ 40,000
Senior Citizen Health Promotion(Wellness)	\$ 141,464	\$ -	\$ 141,464	\$ 141,464		\$ 141,464		\$ 141,464
Emergency Solutions Grant - DSS (Multi-Yr)			\$ -	\$ -	\$ 40,000	\$ 40,000		\$ 40,000
United Way - FSA - Health (Multi-Yr)	\$ -		\$ -	\$ 31,809		\$ 31,809		\$ 31,809
Outreach Literacy Time to Read-Library	\$ 94,765		\$ 94,765	\$ 94,765		\$ 94,765		\$ 94,765
Human Services	\$ 236,229	\$ -	\$ 236,229	\$ 268,038	\$ 40,000	\$ 308,038	\$ -	\$ 308,038
EM Performance Grant	\$ 35,000		\$ 35,000	\$ 35,000		\$ 35,000		\$ 35,000
Local Reentry Council Grant - CJRD	\$ -		\$ -	\$ 150,000		\$ 150,000		\$ 150,000
Public Safety	\$ 35,000	\$ -	\$ 35,000	\$ 185,000	\$ -	\$ 185,000	\$ -	\$ 185,000
Total Expenditures	\$ 271,229	\$ -	\$ 271,229	\$ 640,285	\$ 40,000	\$ 680,285	\$ -	\$ 680,285

Year-To-Date Budget Summary

Fiscal Year 2019-20

General Fund Budget Summary

Original General Fund Budget	\$237,121,872
Additional Revenue Received Through Budget Amendment #4 (December 10, 2019)	
Grant Funds	\$179,228
Non Grant Funds	\$650,494
General Fund - Fund Balance for Anticipated Appropriations (i.e. Encumbrances)	\$0
General Fund - Fund Balance Appropriated to Cover Anticipated and Unanticipated Expenditures	(\$98,029)
Total Amended General Fund Budget	\$237,853,565
Dollar Change in 2019-20 Approved General Fund Budget	\$731,693
% Change in 2019-20 Approved General Fund Budget	0.31%

Authorized Full Time Equivalent Positions

Original Approved General Fund Full Time Equivalent Positions	945.470
Original Approved Other Funds Full Time Equivalent Positions	98.350
Total Approved Full-Time-Equivalent Positions for Fiscal Year 2019-20	1,043.820

Paul:

increase a .50 FTE Navigator position in Health Department to 1.00 FTE thru FY 19-20 (BOA #1); increase a .75 FTE Navigator position to 1.00 FTE thru FY 19-20, and moves both temporary FTE increases for these Navigators from GF to Grant Fund (BOA #2); increase a 1.0 FTE Deputy Sheriff I - SRO Position (BOA #2-A); increase a 1.0 FTE time-limited Human Services Specialist position in DSS (BOA #3-A)

**ORANGE COUNTY
BOARD OF COMMISSIONERS
ACTION AGENDA ITEM ABSTRACT**
Meeting Date: December 10, 2019

**Action Agenda
Item No.** 8-c

SUBJECT: Schools Adequate Public Facilities Ordinance (SAPFO) – Approval of Membership and Capacity Numbers

DEPARTMENT: Planning and Inspections

ATTACHMENT(S):

1. Orange County Schools and Chapel Hill-Carrboro City Schools: Schools APFO Capacity Calculation and Change Request Form (Includes Student Membership) for Elementary, Middle, and High School Levels
2. Chart Depicting LOS, Capacity, Membership, and Membership Increases

INFORMATION CONTACT:

Craig Benedict, Director, 919-245-2575
Perdita Holtz, 919-245-2578
Ashley Moncado, 919-245-2589

PURPOSE: To consider approval of November 15, 2019 membership and capacity numbers for both school districts (Orange County and Chapel Hill-Carrboro City Schools) which will be used in developing 10-year student membership projections and the 2020 SAPFO Technical Advisory Committee (SAPFOTAC) Report.

BACKGROUND: In accordance with the Schools APFO MOUs (Memorandum of Understanding), the Board of County Commissioners shall approve the school districts' November 15th membership and capacity numbers within 15 school days after receiving the numbers from the school districts. Both Orange County Schools and Chapel Hill-Carrboro City Schools submitted their membership and capacity numbers in accordance with the MOUs. As per the MOUs, this step of the SAPFO process entails only the approval of the student membership and capacity numbers.

The SAPFOTAC, comprised of representatives of both school systems and the Planning Directors of the County and Towns, is tasked to produce an annual report for the governing boards of each SAPFO partner. The full annual SAPFOTAC report, which will include 10-Year student membership projections, will be completed in early 2020. The CAPS (Certificate of Adequate Public Schools) system is updated with actual membership and capacity figures after the BOCC approves the information submitted by the school districts.

The chart in Attachment 2 shows the Capacity and Membership for each school level in both school districts and the increase (or decrease) over the November 15, 2018 membership. It also shows the Allowable Maximum Level of Service (LOS) as was agreed upon as part of the SAPFO MOU process and the Actual LOS based on November 15, 2019 membership numbers.

In recent years, Pre-K enrollment has been a topic of discussion with both school districts. However, SAPFO has not been amended to include Pre-K in the membership and capacity numbers. Therefore, Pre-K children are not included in the membership and capacity numbers reported.

Reductions in class size averages at the state level are expected to create elementary school capacity issues for the 2021-2022 school year. The Schools Joint Action Committee (SJAC) has met to review elementary school capacity, impacts, and determine how to implement the school capacity changes, including Pre-K classroom capacity numbers, into the SAPFO annual report and 10-year student membership and building capacity projections sheets. A final recommendation to implement class size changes is expected to occur in early 2020.

FINANCIAL IMPACT: Precise financial impacts cannot be determined, but changes in projected growth in student membership for the next ten years is expected to result in higher future operating and capital budget requests.

SOCIAL JUSTICE IMPACT: The following Orange County Social Justice Goal is applicable to this item:

- **GOAL: ENSURE ECONOMIC SELF-SUFFICIENCY**
The creation and preservation of infrastructure, policies, programs and funding necessary for residents to provide shelter, food, clothing and medical care for themselves and their dependents.

ENVIRONMENTAL IMPACT: There is no Orange County Environmental Responsibility Goal impact associated with this item:

RECOMMENDATION(S): The Manager recommends the Board approve the November 15, 2019 Membership and Capacity numbers as submitted by each school district.

Attachment 1

School APFO Capacity, Membership and Change Request Form

School District: Orange County Schools
SAPFO CAPS Year: November 15, 2019 - November 14, 2020
Capacity and Membership Submittal Date: November 15, 2019

Elementary School	Square Feet	2015-2016 Requested Capacity	2016-2017 Requested Capacity	2017-2018 Requested Capacity	2018-2019 Requested Capacity	2019-2020 Requested Capacity	Justification Footnote #	Membership
Cameron Park	70,812	565	565	502	502	502		601
Central	52,492	455	455	428	428	428		286
Efland Cheeks	64,316	497	497	455	455	455		499
Grady Brown	74,016	544	544	490	490	490		442
Hillsborough	51,106	471	471	420	420	420		444
New Hope	100,164	586	586	526	526	526		579
Pathways	85,282	576	576	540	540	540		381
Total	498,188	3,694	3,694	3,361	3,361	3,361		3,232

Special Note(s): 1. For the November 15, 2002 base year the board accepted the superintendent-certified capacities as part of the School Facilities Task Force review and 2003 Planners and School Representative Technical Advisory Committee Report. These capacities will remain effective until changed by (1) the School CIP or (2) an amended version of this form that is certified by the BOCC.

Justification:



Capacity Certification:

Margaret Fuller 11/19/19
 Superintendent Date

 BOCC Chair Date

Membership Certification:

Margaret Fuller 11/19/19
 Superintendent Date

 BOCC Chair Date

School APFO Capacity, Membership and Change Request Form

School District: Orange County Schools
SAPFO CAPS Year: November 15, 2019 - November 14, 2020
Capacity and Membership Submittal Date: November 15, 2019

Middle School	Square Feet	2015-2016 Requested Capacity	2016-2017 Requested Capacity	2017-2018 Requested Capacity	2018-2019 Requested Capacity	2019-2020 Requested Capacity	Justification Footnote #	Membership
A.L. Stanback	136,000	740	740	740	740	740		653
C.W. Stanford	107,620	726	726	726	726	726		642
Gravelly Hill	123,000	700	700	700	700	700		468
Total	366,620	2,166	2,166	2,166	2,166	2,166		1,763

Special Note(s): 1. For the November 15, 2002 base year the board accepted the superintendent-certified capacities as part of the School Facilities Task Force review and 2003 Planners and School Representative Technical Advisory Committee Report. These capacities will remain effective until changed by (1) the School CIP or (2) an amended version of this form that is certified by the BOCC.

Justification:

Capacity Certification:

Maria J. Feller 11/20/19
 Superintendent Date

 BOCC Chair Date

Membership Certification:

Maria J. Feller 11/20/19
 Superintendent Date

 BOCC Chair Date

School APFO Capacity, Membership and Change Request Form

School District: Orange County Schools
SAPFO CAPS Year: November 15, 2019 - November 14, 2020
Capacity and Membership Submittal Date: November 15, 2019

High School	Square Feet	2015-2016 Requested Capacity	2016-2017 Requested Capacity	2017-2018 Requested Capacity	2018-2019 Requested Capacity	2019-2020 Requested Capacity	Justification Footnote #	Membership
Orange	213,509	1,399	1,399	1,399	1,399	1,399		1,296
Cedar Ridge	206,900	1,000	1,000	1,000	1,000	1,000		1,067
Partnership	6,600	40	40	40	40	40		34
Total	427,009	2,439	2,439	2,439	2,439	2,439		2,397

Special Note(s): 1. For the November 15, 2002 base year the board accepted the superintendent-certified capacities as part of the School Facilities Task Force review and 2003 Planners and School Representative Technical Advisory Committee Report. These capacities will remain effective until changed by (1) the School CIP or (2) an amended version of this form that is certified by the BOCC. 2. The 2012-2013 capacity numbers for Orange High School (1,399) is based on a capacity analysis and facilities study completed by the Department of Public Instruction in August 2012.

Justification:



Capacity Certification:

Mona Lee 11/15/19
 Superintendent Date

 BOCC Chair Date

Membership Certification:

Mona Lee
 Superintendent Date 11/15/19

 BOCC Chair Date

School APFO Capacity, Membership and Change Request Form

School District: Chapel Hill-Carrboro City Schools

SAPFO CAPS Year: November 15, 2019 - November 14, 2020

Capacity and Membership Submittal Date: November 15, 2019

Middle School	Square Feet	2015-2016 Requested Capacity	2016-2017 Requested Capacity	2017-2018 Requested Capacity	2018-2019 Requested Capacity	2019-2020 Requested Capacity	Justification Footnote #	Membership (referenced school year)
Culbreth	122,467	774	774	774	774	774		800
McDougle	136,221	732	732	732	732	732		692
Phillips	109,498	706	706	706	706	706		748
Smith	128,764	732	732	732	732	732		804
Total	496,950	2,944	2,944	2,944	2,944	2,944		3,044

Special Note(s): 1. For the November 15, 2002 base year the Board accepted the superintendent-certified capacities as part of the School Facilities Task Force review and 2003 Planners and School Representative Technical Advisory Committee Report. These capacities will remain effective until changed by (1) the School CIP or (2) an amended version of this form that is certified by the BOCC.

Justification:

Capacity Certification:

Pamela Bald 11/20/19
 Superintendent Date

 BOCC Chair Date

Membership Certification:

Pamela Bald 11/20/19
 Superintendent Date

 BOCC Chair Date

School APFO Capacity, Membership and Change Request Form

School District: Chapel Hill-Carrboro City Schools

SAPFO CAPS Year: November 15, 2019 - November 14, 2020

Capacity and Membership Submittal Date: November 15, 2019

High School	Square Feet	2015-2016 Requested Capacity	2016-2017 Requested Capacity	2017-2018 Requested Capacity	2018-2019 Requested Capacity	2019-2020 Requested Capacity	Justification Footnote #	Membership (referenced school year)
Chapel Hill	241,111	1,520	1,520	1,520	1,520	1,520		1,514
East Chapel Hill	259,869	1,515	1,515	1,515	1,515	1,515		1,519
Carrboro	148,023	800	800	800	800	800		869
Phoenix Acad.	5,207	40	40	40	40	40		38
Total	654,210	3,875	3,875	3,875	3,875	3,875		3,940

Special Note(s): 1. For the November 15, 2002 base year the Board accepted the superintendent-certified capacities as part of the School Facilities Task Force review and 2003 Planners and School Representative Technical Advisory Committee Report. These capacities will remain effective until changed by (1) the School CIP or (2) an amended version of this form that is certified by the BOCC.

Justification:

Capacity Certification:

Pamela Bald 11/20/19
Superintendent Date

BOCC Chair Date

Membership Certification:

Pamela Bald 11/20/19
Superintendent Date

BOCC Chair Date

Attachment 2

School LOS, Capacity, Membership, and Membership Increases

	<i>Chapel Hill/Carrboro School District</i>		<i>Orange County School District</i>	
	Allowable Maximum LOS (per MOU)	Actual 2019-20 LOS	Allowable Maximum LOS (per MOU)	Actual 2019-20 LOS
<i>Elementary</i>	105%	94.7%	105%	96.2%
<i>Middle</i>	107%	103.4%	107%	81.4%
<i>High</i>	110%	101.5%	110%	98.3%

	<i>Chapel Hill/Carrboro School District</i>					<i>Orange County School District</i>				
	Capacity At 100% LOS*	Capacity At MOU LOS Maximum*	Nov. 15 2019 Membership	Prior Year Membership	Increase from Prior Year	Capacity At 100% LOS*	Capacity At MOU LOS Maximum*	Nov. 15 2019 Membership	Prior Year Membership	Increase from Prior Year
<i>Elementary</i>	5,664	5,947	5,363	5,471	(108)	3,361	3,529	3,232	3,205	27
<i>Middle</i>	2,944	3,150	3,044	2,933	111	2,166	2,318	1,763	1,779	(16)
<i>High</i>	3,875	4,263	3,940	3,927	13	2,439	2,683	2,397	2,349	48

* Class size ratio is 1:19 in grades K-3.

BOCC Meeting Follow-up Actions

(Individuals with a * by their name are the lead facilitators for the group of individuals responsible for an item)

Meeting Date	Task	Target Date	Person(s) Responsible	Status
12/2/19	Review and consider a request from Commissioner Marcoplos that the Board discuss the County's continued membership in NACo, including costs, benefits, etc.	5/31/2020	Bonnie Hammersley Donna Baker	To be discussed as part of Board's 2020-21 Budget work sessions
12/2/19	Review and consider request by Commissioner Rich that the HOME Consortium Project Report referenced by Commissioner Dorosin be included as an Information Item on the January 28, 2020 Assembly of Governments agenda	1/28/2020	Chair/Vice Chair/Manager	To be included in Assembly of Governments Meeting materials
12/2/19	Review and consider request by Commissioner Rich that the County Attorney draft a letter for signature by the Board Chair to send to Governor Roy Cooper regarding Orange County's willingness to accept refugees	1/1/2020	Chair John Roberts	Chair and County Attorney to draft letter
12/2/19	Investigate options to join with the other Partnership entities to fund one or more of the Homelessness Service System Gaps during the 2020-21 fiscal year	5/1/2020	Bonnie Hammersley Corey Root	To be discussed with Managers of other partners and addressed as part of 2020-21 Manager's Recommended Budget



SOCIAL SERVICES

Nancy Coston, Director | 113 Mayo Street, Hillsborough, NC 27278 | 919.245.2800

December 3, 2019

MEMORANDUM

TO: Bonnie Hammersley, County Manager

FROM: Nancy Coston, Social Services Director

SUBJECT: Child Care at Board of Commissioners Meetings

In response to a Board of County Commissioners’ petition from June 18, 2019, the Department of Social Services (DSS) has explored the logistics of providing child care for attendees of meetings of the Board of County Commissioners (BOCC). Several methods for providing this service were explored including use of a contract with an approved child care provider or utilizing county staff.

There are some issues related to planning for “drop-in” child care that the county would want to consider before moving forward:

- There may be a wide range of ages and needs. With no reservation requirement staff could not anticipate the ages of children. More children could be dropped off than could be accommodated.
- The evening hours of the meetings may pose additional issues for children dropped off who could be hungry or sleepy.
- There would need to be child-friendly dedicated space that included space for activities and for equipment (cribs, highchairs, etc.)
- Certain supplies should be purchased and provided including snacks, diapers, wipes, games, and other activities. School age children may need homework assistance.
- The space would need to be secure and should likely include security cameras for safety and liability purposes.
- A registration system would be needed to ensure all children dropped off could be appropriately reunited with their guardians. The system should include health information about the child in the event of allergies or other medical needs.
- Staff would need to be CPR and First Aid certified and would need to pass criminal background checks.
- There are other liability issues that the County Attorney would need to address. Special insurance may also be needed and the County Risk Manager could provide more information.

Given some of these concerns and the current demands on agency staff, DSS sought to find a child care provider interested in providing this service. As of this date, none of those contacted have indicated the capacity or interest in providing this service. I believe the concept of serving children who are not known to the provider and several of the other issues outlined above make this a difficult service to provide appropriately and safely.

A related request suggested doing surveys to identify barriers for individuals who wish to attend meetings. After talking with Todd McGee, I believe this doable and could inform the BOCC about the interests of the public and find alternative ways to increase public participation. I recommend that we proceed with gathering this input so we can find an effective way to offer families access to meetings. This could better inform us of strategies to address the needs of families with children.