

## ORANGE COUNTY BOARD OF COMMISSIONERS

### AGENDA

BOCC Regular Work Session  
November 14, 2019  
Meeting – 7:00 p.m.  
Southern Human Services Center  
2501 Homestead Road  
Chapel Hill, NC

- |               |     |  |
|---------------|-----|--|
| (7:00 – 7:30) | 1.  | Presentation from UNC Student Team                                 |
| (7:30 – 7:35) | 2.  | Advisory Board on Aging – Appointment Discussion                   |
| (7:35 – 7:45) | 3.  | Agricultural Preservation Board – Appointments Discussion          |
| (7:45 – 7:50) | 4.  | Carrboro Board of Adjustment – Appointments Discussion             |
| (7:50 – 7:55) | 5.  | Chapel Hill Board of Adjustment – Appointments Discussion          |
| (7:55 – 8:00) | 6.  | Chapel Hill Planning Commission – Appointment Discussion           |
| (8:00 – 8:05) | 7.  | Hillsborough Board of Adjustment – Appointment Discussion          |
| (8:05 – 8:10) | 8.  | Hillsborough Planning Board – Appointment Discussion               |
| (8:10 – 8:20) | 9.  | Human Relations Commission – Appointments Discussion               |
| (8:20 – 8:25) | 10. | Nursing Home Community Advisory Committee – Appointment Discussion |
| (8:25 – 8:30) | 11. | Workforce Development Board – Appointment Discussion               |

Orange County Board of Commissioners' regular meetings and work sessions are available via live streaming video at [orangecountync.gov/967/Meeting-Videos](http://orangecountync.gov/967/Meeting-Videos) and Orange County Gov-TV on channels 1301 or 97.6 (Spectrum Cable).

**ORANGE COUNTY  
BOARD OF COMMISSIONERS  
ACTION AGENDA ITEM ABSTRACT**  
**Meeting Date:** November 14, 2019

**Action Agenda  
Item No.   1**

**SUBJECT:** Presentation from UNC Student Team

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**DEPARTMENT:** Board of Commissioners

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**ATTACHMENT(S):**

**INFORMATION CONTACT:**

Donna Baker, Clerk to the Board, 919-  
245-2130

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**PURPOSE:** To receive a presentation from a student team from Dr. Allison De Marco's class in the UNC School of Social Work.

**BACKGROUND:** A student team from Dr. Allison De Marco's class in the UNC School of Social Work will provide a presentation to the Board.

**FINANCIAL IMPACT:** There is no financial impact associated with receiving the presentation.

**SOCIAL JUSTICE IMPACT:** There is no Orange County Social Justice Goal impact associated with receiving the presentation.

**RECOMMENDATION(S):** The Manager recommends for the Board receive the presentation and, if needed, provide direction to staff.

**ORANGE COUNTY  
BOARD OF COMMISSIONERS**

**ACTION AGENDA ITEM ABSTRACT**

**Meeting Date:** November 14, 2019

**Action Agenda  
Item No.   2**

**SUBJECT:** Advisory Board on Aging – Appointment Discussion

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**DEPARTMENT:** Board of Commissioners

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**ATTACHMENT(S):**

Membership Roster  
Recommendation or BOCC Selection  
Applications for Persons Recommended  
Applicant Interest List  
Applications of Persons on the Interest  
List

**INFORMATION CONTACT:**  
Clerk's Office, 919-245-2130

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**PURPOSE:** To discuss an appointment to the Advisory Board on Aging.

**BACKGROUND:** The following appointment information is for Board consideration:

**NOTE:** As outlined in the Advisory Board on Aging Policies and Procedures, of the twelve (12) voting members, seven (7) must be over the age of Sixty (60) years. This would mean that no more than five (5) members can be under the age of Sixty (60) years. Please see the specifics below that are outlined in the Advisory Board on Aging Policies and Procedures:

**SECTION III: MEMBERSHIP**

A. Authority

1. North Carolina General Statute 153A-76 grants boards of county commissioners the authority to establish advisory boards and to appoint members to and remove members from those advisory boards. In acting on this authority the Orange County Board of Commissioners hereby establishes certain general conditions to which applicants and members of advisory boards should conform.

B. Composition

1. The Advisory Board on Aging is composed of twelve (12) voting members.
2. Members shall consist of seven members over the age of 60 years, one person who is a resident of the Town of Chapel Hill, one person who is a resident of the Town of Carrboro, one person who is a resident of the Town of Hillsborough, and two persons who are residents of unincorporated areas.

During the September 17, 2019 BOCC Regular meeting, the commissioners appointed three (3) individuals to fill vacant positions. Two (2) of those appointees were not over the age of Sixty

(60) years. At the time, there was only one position that would accommodate a person under the age of Sixty (60) years.

| POSITION NO. | NAME  | SPECIAL REPRESENTATIVE | TYPE OF APPOINTMENT TERM | EXPIRATION DATE |
|--------------|---|------------------------|--------------------------|-----------------|
| 8            | Tiketha Collins<br>or<br>Karen Green-McElveen | At-Large               | Partial Term             | 06/30/2021      |

**NOTE - If the individuals listed above are appointed, the following vacancies remain:**

None

**FINANCIAL IMPACT:** None

**SOCIAL JUSTICE IMPACT: Enable Full Civic Participation.** Ensure that Orange County residents are able to engage government through voting and volunteering by eliminating disparities in participation and barriers to participation.

**ENVIRONMENTAL IMPACT:** There is no Orange County Environmental Responsibility Goal impact associated with this item.

**RECOMMENDATION(S):** The Manager recommends that the Board discuss an appointment to the Advisory Board on Aging.

# Board and Commission Members

## And Vacant Positions

### *Advisory Board on Aging*

Meeting Times: 1:00 pm second Tuesday

Contact Person: Janice Tyler

Meeting Place: Passmore Center & Seymour Center

Contact Phone: 919-245-4255

Positions: 12

Length: 3 years

Terms: 2

Description: These positions are filled by appointment of the Board of Commissioners with certain seats allocated to the Townships and Town of Chapel Hill, Hillsborough and Carrboro. This board suggests policy and makes recommendations to the Board of Commissioners and the Department on Aging while acting as the liaison between the older citizens of the County and the County government. It is charged with promoting needed services, programs and funding that impacts the older citizens.

#### Rachel Bearman

1

Sex: Female  
Race: white

Township: Bingham  
Resid/Spec Req: At-Large  
Special Repr:

First Appointed: 05/02/2019  
Current Appointment: 05/02/2019  
Expiration: 06/30/2020  
Number of Terms:

#### Colin Austin

2

Sex: Male  
Race: white

Township: Chapel Hill  
Resid/Spec Req: At-Large  
Special Repr:

First Appointed: 06/21/2016  
Current Appointment: 05/16/2017  
Expiration: 06/30/2020  
Number of Terms: 1

#### Dr. Jeff Charles

3

Sex: Male  
Race: white

Township: Chapel Hill  
Resid/Spec Req: Chapel Hill Town Limits  
Special Repr:

First Appointed: 09/17/2019  
Current Appointment: 09/17/2019  
Expiration: 06/30/2021  
Number of Terms:

#### Dr. Richard White

4

Sex: Male  
Race: white

Township: Little River  
Resid/Spec Req: At-Large  
Special Repr:

First Appointed: 05/02/2019  
Current Appointment: 05/02/2019  
Expiration: 06/30/2021  
Number of Terms:

#### Dr. Jennifer (Jenny) Womack

5

Sex: Female  
Race: white

Township: Chapel Hill  
Resid/Spec Req: Carrboro Town Limits  
Special Repr:

First Appointed: 05/02/2019  
Current Appointment: 05/02/2019  
Expiration: 06/30/2021  
Number of Terms:

#### Vibeke Talley

6

Sex: Female  
Race: white

Township: Hillsborough  
Resid/Spec Req: Hillsborough Town Limits  
Special Repr:

First Appointed: 05/16/2017  
Current Appointment: 05/02/2019  
Expiration: 06/30/2022  
Number of Terms: 1

#### Dr. Mary Altpeter

7

Sex: Female  
Race: white

Township: Chapel Hill  
Resid/Spec Req: At-Large  
Special Repr:

First Appointed: 11/06/2014  
Current Appointment: 05/16/2017  
Expiration: 06/30/2020  
Number of Terms: 2

# Board and Commission Members

## And Vacant Positions

### *Advisory Board on Aging*

Meeting Times: 1:00 pm second Tuesday

Contact Person: Janice Tyler

Meeting Place: Passmore Center & Seymour Center

Contact Phone: 919-245-4255

Positions: 12

Length: 3 years

Terms: 2

#### Tiketha Collins

8

Sex: Female      Township: Hillsborough  
Race: African American      Resid/Spec Req: At-Large  
Special Repr:

First Appointed: 09/17/2019  
Current Appointment: 09/17/2019  
Expiration: 06/30/2021  
Number of Terms:

#### James Harris

9

Sex: Male      Township: Chapel Hill  
Race: African American      Resid/Spec Req: At-Large  
Special Repr:

First Appointed: 05/15/2018  
Current Appointment: 05/15/2018  
Expiration: 06/30/2021  
Number of Terms: 1

#### Karen Green-McElveen

10

Sex: Female      Township: Chapel Hill  
Race: African American      Resid/Spec Req: At-Large  
Special Repr:

First Appointed: 09/17/2019  
Current Appointment: 09/17/2019  
Expiration: 06/30/2022  
Number of Terms: 1

#### Dr. Heather Altman

11

**Chair**

Sex: Female      Township: Chapel Hill  
Race: white      Resid/Spec Req: At-Large  
Special Repr:

First Appointed: 06/21/2016  
Current Appointment: 05/02/2019  
Expiration: 06/30/2022  
Number of Terms: 2

#### Jerry Ann Gregory

12

Sex: Female      Township: Cheeks  
Race: white      Resid/Spec Req: At-Large  
Special Repr:

First Appointed: 09/17/2019  
Current Appointment: 09/17/2019  
Expiration: 06/30/2021  
Number of Terms:

## Volunteer Application Orange County Advisory Boards and Commissions

**Name:** Tiketha Collins  
**Name Called:**  
**Home Address:** 600 S. Churton Street  
 Hillsborough NC 27278  
**Phone (Day):** 9193329917  
**Phone (Evening):** 9193329917  
**Phone (Cell):** 9193329917  
**Email:** tikethacollins@gmail.com  
**Place of Employment:** Durham Nursing and Rehab  
**Job Title:** Director of Social Services  
**Year of OC Residence:** 2015  
**Township of Residence:** Hillsborough  
**Zone of Residence:** Hillsborough ETJ  
**Sex:** Female  
**Ethnic Background:** African American

**Community Activities/Organizational Memberships:**

None at this time. I have a great interest in the aging

**Past Service on Orange County Advisory Boards:**

none

**Boards/Commissions applied for:**

**Advisory Board on Aging**

**Background, education and experience relevant to this board:**

I have worked with the aging for over 10 years. I have studied gerontology on graduate level.

**Reasons for wanting to serve on this board:**

I desire to assist in the programs that directly affect the aging in my community.

**Conflict of Interest:**

**Durham Technical Community College Board of Trustees**

**Background, education and experience relevant to this board:**

I have worked with children and adults in the education system. I previously worked as a GED instructor.

**Reasons for wanting to serve on this board:**

I desire to ensure the quality of education is available for all who desire and the process is easily to obtain the goal of additional education.

**Conflict of Interest:**

My son is currently attending Durham Tech.

**Supplemental Questions:**

**Durham Technical Community College Board of Trustees**

**What improvements do you believe can be made so that DTCC better serves the residents of Orange County?**

Increase the courses offered, enlarge the campus to accommodate additional students.

**Boards/Commissions appointments:****Adult Care Home Community Advisory Committee**

**Application Date:** 5/2/2018

**Background, education and experience relevant to this board:**

I have worked with the aging for over 10 years. I have studied gerontology on graduate level.

**Reasons for wanting to serve on this board:**

I desire to assist in the programs that directly affect the aging in my community and ensure the well being of those in placement. .

**Conflict of Interest:****Other Comments:**

**This application was current on:** 4/17/2019

**Date Printed:** 4/17/2019

## Volunteer Application Orange County Advisory Boards and Commissions

**Name:** Karen Green-McElveen  
**Name Called:**  
**Home Address:** 457 Piney Mountain Road  
 Chapel Hill NC 27514  
**Phone (Day):** 919-929-9899  
**Phone (Evening):** 919-619-9087  
**Phone (Cell):** 919-619-9087  
**Email:** kggm@bellsouth.net  
**Place of Employment:** Queen's Hair Design  
**Job Title:** Owner/Cosmetologist  
**Year of OC Residence:** 1968

**Township of Residence:** Chapel Hill

**Zone of Residence:**

**Sex:** Female

**Ethnic Background:** African American

### Community Activities/Organizational Memberships:

First Baptist Church Trustee, Chair of FBC Fellowship Ministry, Order of Eastern Star, Chair FBC Support Line.

### Past Service on Orange County Advisory Boards:

None

### Boards/Commissions applied for:

#### Advisory Board on Aging

##### Background, education and experience relevant to this board:

As a community advocate and assistant for the elderly for over 20 years, received training from Orange County Dept of Aging on senior citizen resources and issues. Through advocacy learned of nursing home roles and regulations, home care options, and common gaps in service delivery.

##### Reasons for wanting to serve on this board:

County policies and priorities have a major impact on senior citizen well-being, both through direct County services and through the County's oversight of facilities focused on senior care. Service on the the board would be a fulfillment of my special passion to assist seniors with limited resources.

##### Conflict of Interest:

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**Adult Care Home Community Advisory Committee****Background, education and experience relevant to this board:**

As a community advocate and assistant for the elderly for over 20 years, have learned a great deal about adult care options and regulations, have visited adult care facilities frequently, and have worked with such facilities as primary care taker / health care power of attorney for facility residents.

**Reasons for wanting to serve on this board:**

I would like to help contribute to an environment of improved consistency in quality of care for residents of adult home care facilities, particularly those serving seniors with limited financial resources. Currently quality of care at many facilities tends to be dependent on family intervention.

**Conflict of Interest:****Supplemental Questions:****Boards/Commissions appointments:****Other Comments:**

This application was current on: 2/15/2019 4:34:24 PM

Date Printed: 2/15/2019

## Volunteer Application Orange County Advisory Boards and Commissions

**Name:** Gloria Brown MSW  
**Name Called:**  
**Home Address:** 2200 Old Forest Drive  
 Hillsborough NC 27278  
**Phone (Day):** 919 537-7485  
**Phone (Evening):** 919 245-1025  
**Phone (Cell):** 919 245-1025  
**Email:** browng@piedmonthealth.org  
**Place of Employment:** Piedmont Health Services Inc.  
**Job Title:** Executive Administrator to CEO and Board Liaison  
**Year of OC Residence:** 2003  
**Township of Residence:** Hillsborough  
**Zone of Residence:** County  
**Sex:** Female  
**Ethnic Background:** African American

### Community Activities/Organizational Memberships:

Work with Seniors, LGBT, and Homeless populations with my professional work, Community Outreach and voter registration events at churches and other groups for Piedmont. Member of Sportsplex. Group at work serves meals quarterly at SECU CH, member of White Rock Baptist Church in Durham and very active with the Titus Women s Ministry. Alumni Yeshive University WSSW, UNCG, and Valencia Community College. Former member of the IFC BOD and NASW

### Past Service on Orange County Advisory Boards:

None

### Boards/Commissions applied for:

#### Advisory Board on Aging

Background, education and experience relevant to this board:

Reasons for wanting to serve on this board:

Conflict of Interest:

### Supplemental Questions:

### Boards/Commissions appointments:

#### Adult Care Home Community Advisory Committee

Application Date: 10/29/2015

Background, education and experience relevant to this board:

I have a BSW, MSW in Social Work. My Mother was diagnosed with Dementia when I was a Senior at UNCG, so I have personal experience knowing what it take to ensure that Seniors living in our community are safe and free from harm. It was a challenge as she

**Reasons for wanting to serve on this board:**

I will soon have a new postion Special Assistant to the CEO where one of the main groups that I will connect with will be seniors. So I talked with Brian Toomey, CEO about the information in Orange Briefs Sun Oct 25, 2015. It is important that residents

**Conflict of Interest:**

**Other Comments:**

This application was current on: 10/1/2019

Date Printed: 10/1/2019

# Applicant Interest Listing

by Board Name and by Applicant Name

## *Advisory Board on Aging*

Contact Person: Janice Tyler

Contact Phone: 919-245-4255

**Lindsay Bailey**

Sex: Female

Race: white

Date Applied: 08/23/2019

Township: Hillsborough

Res. Eligibility:

Also Serves On:

**Gloria Brown MSW**

Sex: Female

Race: African American

Date Applied: 10/01/2019

Township: Hillsborough

Res. Eligibility: County

Also Serves On: Adult Care Home Community Advisory Committee

**Patricia Darcey**

Sex: Female

Race: white

Date Applied: 04/17/2019

Township: Hillsborough

Res. Eligibility: Hillsborough Town Lim

Also Serves On:

**Holly Meschko**

Sex: Female

Race: white

Date Applied: 09/07/2019

Township: Hillsborough

Res. Eligibility: Hillsborough Town Lim

Also Serves On:

**Thomas ODwyer**

Sex: Male

Race: white

Date Applied: 08/21/2019

Township: Chapel Hill

Res. Eligibility: C.H. City Limits

Also Serves On:

**Nora Spencer**

Sex: Female

Race: Other

Date Applied: 08/29/2019

Township: Bingham

Res. Eligibility: County

Also Serves On:

## Volunteer Application Orange County Advisory Boards and Commissions

**Name:** Lindsay Bailey  
**Name Called:**  
**Home Address:** 204 Brownville Street  
 Hillsborough NC 27278  
**Phone (Day):** 3045498076  
**Phone (Evening):** 3045498076  
**Phone (Cell):** 3045498076  
**Email:** lindsay.bailey@unchealth.unc.edu  
**Place of Employment:** UNC HealthCare Trauma Program  
**Job Title:** Injury Prevention Coordinator  
**Year of OC Residence:** 2014  
**Township of Residence:** Hillsborough  
**Zone of Residence:**  
**Sex:** Female  
**Ethnic Background:** white

### Community Activities/Organizational Memberships:

Safe Kids Orange County

### Past Service on Orange County Advisory Boards:

None

### Boards/Commissions applied for:

#### Advisory Board on Aging

##### Background, education and experience relevant to this board:

I received my Master in Public Health in Health Behavior at UNC Gillings School Global Public Health in 2016. During graduate school and for two years afterward I worked at a local continuing care retirement community and acted as the wellness coordinator for residents and staff. My job included helping senior residents navigate the community's health and wellness resources and accessing services they required. Since 2017, I have worked at UNC HealthCare as the Trauma Program's injury prevention coordinator. One of my main focus areas is senior adults and I plan and implement evidence-based programs that reduce falls injuries and motor vehicle accidents. I do falls prevention presentations and programs for local independent senior communities in Orange County and partner frequently with the Orange County Department on Aging to provide resources.

##### Reasons for wanting to serve on this board:

In my professional work I have worked with a wide range of seniors, some of which who have been resources at their fingertips and many who don't. I have learned a lot about the challenges seniors face in Orange County such as transportation, isolation, and hunger. I want to help seniors not only in my professional work but in a volunteer capacity as well.

##### Conflict of Interest:

I do promote senior programs in my job. However, the programs I advocate seniors utilize are cost free and the UNC Trauma Program does not charge any fees for the programs we provide the community. Our mission is to reduce injury.

**Supplemental Questions:****Boards/Commissions appointments:****Other Comments:**

This application was current on: 8/23/2019 1:17:26 PM

**Date Printed:** 8/27/2019

## Volunteer Application Orange County Advisory Boards and Commissions

**Name:** Patricia Darcey  
**Name Called:**  
**Home Address:** 511 Waterstone Park Circle  
 Hillsborough NC 27278  
**Phone (Day):** 9739851084  
**Phone (Evening):** 9739851084  
**Phone (Cell):** 9739851084  
**Email:** patdarcey13@gmail.com  
**Place of Employment:** Self Employed  
**Job Title:** Business Copywriter  
**Year of OC Residence:** 2018  
**Township of Residence:** Hillsborough  
**Zone of Residence:**  
**Sex:** Female  
**Ethnic Background:** white

### Community Activities/Organizational Memberships:

Member: Sportsplex  
 Member: Passmore Senior Center  
 Member: Hillsborough Women in Networking

### Past Service on Orange County Advisory Boards:

None

### Boards/Commissions applied for:

#### Advisory Board on Aging

##### Background, education and experience relevant to this board:

I am recently retired as marketing director for a New Jersey assisted living community. During my tenure, I established warm relationships with our residents and families while working to maintain the census of our Methodist-owned community.

##### Reasons for wanting to serve on this board:

Shortly after I relocated from New Jersey to Hillsborough I joined the Passmore Center. I was and am very impressed with the Center, from the staff to the offerings and special events. I d like to lend my talents wherever I can.

##### Conflict of Interest:

### Supplemental Questions:

### Boards/Commissions appointments:

### Other Comments:



## Volunteer Application Orange County Advisory Boards and Commissions

**Name:** Holly Meschko  
**Name Called:**  
**Home Address:** 815 US Highway 70A East  
 Hillsborough NC 27278  
**Phone (Day):** 919-579-6101  
**Phone (Evening):** 919-579-6101  
**Phone (Cell):** 919-579-6101  
**Email:** hollymeschko@gmail.com  
**Place of Employment:** N/A  
**Job Title:** N/A  
**Year of OC Residence:** 2018  
**Township of Residence:** Hillsborough  
**Zone of Residence:**  
**Sex:** Female  
**Ethnic Background:** white

### Community Activities/Organizational Memberships:

Submitted photos for the Orange County DEAPR The Nature of Orange 2019 photography contest.

Volunteered for the Garden Club at the Passmore Senior Center in Hillsborough.

### Past Service on Orange County Advisory Boards:

None

### Boards/Commissions applied for:

#### Affordable Housing Advisory Board

##### Background, education and experience relevant to this board:

I currently live in affordable housing as a first time apartment dweller. I waited 3 years, 7 1/2 months for an opening.

##### Reasons for wanting to serve on this board:

I currently live in affordable housing as a first time apartment dweller. I waited 3 years, 7 1/2 months for an opening, so I am interested in the process of affordable housing, and would like the opportunity to advocate for more affordable housing; there s a great need for it.

##### Conflict of Interest:

**Advisory Board on Aging****Background, education and experience relevant to this board:**

I am aging, and it is quite a transition!

**Reasons for wanting to serve on this board:**

I live in affordable housing with other aging residents. On a daily basis, I see the challenges that the aging population faces, but the general population is unaware of; transportation, food shopping (affordability) and preparation, laundry, the inability to afford entertainment, cable, telephone, internet, etc. and basics such as quarters for laundry.

**Conflict of Interest:****Supplemental Questions:****Boards/Commissions appointments:****Other Comments:**

This application was current on: 9/7/2019 8:34:29 AM

Date Printed: 9/9/2019

## Volunteer Application Orange County Advisory Boards and Commissions

**Name:** Thomas ODwyer  
**Name Called:**  
**Home Address:** 105 Boulder Lane  
 Chapel Hill NC 27514  
**Phone (Day):** 919-906-0581  
**Phone (Evening):** 919-942-7244  
**Phone (Cell):** 919-906-0581  
**Email:** greenbuilder4us@aol.com  
**Place of Employment:** Self Employed Greneral Contractor and Designer  
**Job Title:** President  
**Year of OC Residence:** 1985  
**Township of Residence:** Chapel Hill  
**Zone of Residence:** C.H. City Limits  
**Sex:** Male  
**Ethnic Background:** white

### Community Activities/Organizational Memberships:

Just completed 7 years of service on the Orange County Commission for the Environment, I am a Hospice Volunteer, and I participated with the Council on the Aging s Master Aging Plan (MAP). I am currently attending Aging in Community series lectures, as housing needs for aging in place will be in demand now and even more in our community s future. Universal Design supporter, and I attend BOCC meeting that impactt the environmet ( recycling recently) We must find a way to partner with our municipalities and provide pro active policies which support the needs of an aging community while making a real difference in Energy sources and consumption

### Past Service on Orange County Advisory Boards:

Orange County Commission for the Environment, 7 years. Off the Commission as of Dec. 7

### Boards/Commissions applied for:

#### Advisory Board on Aging

##### Background, education and experience relevant to this board:

I design for aging in place and would support creating policies to incentivise this much needed paradigm

##### Reasons for wanting to serve on this board:

I want to help my community to live out their lives fully in there homes .. ( if possible)

##### Conflict of Interest:

### Supplemental Questions:

**Boards/Commissions appointments:****Other Comments:**

Sustainable/Smart Development of land should be the norm in our future. My understanding is, it requires legislative approval for ordinances that have certain requirements. We should do as many things possible to support environmentally responsible development, such as creating solar easements for future renewable power use, smarter energy efficiency improvements in new construction, Smart Grid development, or work on ways to propose changes in the legislature to better protect our environment on local levels. STAFF COMMENTS: Applied for Commission for the Environment 05/11/2006; Applied for Orange County Planning Board 06/15/2012. ADDRESS VERIFICATION: 105 Boulder Lane is in Chapel Hill Township, Chapel Hill Jurisdiction, Chapel Hill Town Limits.

This application was current on: 8/21/2019

Date Printed: 8/22/2019

## Volunteer Application Orange County Advisory Boards and Commissions

**Name:** Nora Spencer  
**Name Called:**  
**Home Address:** 3807 NC Hwy 54 W  
 Chapel Hill NC 27516  
**Phone (Day):** 7042132406  
**Phone (Evening):** 7042132406  
**Phone (Cell):** 7042132406  
**Email:** noraEspencer@gmail.com  
**Place of Employment:** IBM  
**Job Title:** Recruiting Partner  
**Year of OC Residence:** 2014  
**Township of Residence:** Bingham  
**Zone of Residence:** County  
**Sex:** Female  
**Ethnic Background:** Other

### Community Activities/Organizational Memberships:

Currently a member of the Orange County Human Relations Commission (but rolling off next month)

Member of Orange County Home Repair Coalition via Dept. on Aging

### Past Service on Orange County Advisory Boards:

Orange County Human Relations Commission (current)

### Boards/Commissions applied for:

#### Advisory Board on Aging

##### Background, education and experience relevant to this board:

I spent 10 years in corporate HR with Lowe s and IBM before going back to school for a Masters in Social Work (which brought me to Orange County). The two populations I wanted to serve included underserved women and seniors.

As a result, after graduating I founded a nonprofit called Hope Renovations, which is due to launch this fall. Our mission is to inspire hope in women and older adults for a joyful future . We will be doing this by carrying out small to mid-size repairs/renovations in the homes of older adults who are aging-in-place, with the work being carried out by our trainees, who are underserved women in our community seeking living-wage work in the construction trades. As I have been starting up this nonprofit over the past two years I have been introduced to many aging-related topics in our county.

This is mostly thanks to Hope Renovations involvement with the Orange County Housing Preservation Coalition. and our connection to Carol Woods (with one of Carol Woods leaders serving on our board). In addition, I received my CAPS (Certified Aging in Place Specialist) designation in 2018.

##### Reasons for wanting to serve on this board:

I believe that my close involvement in housing and aging-in-place in Orange County can be of benefit to this commission. Housing stability is of key importance to multiple measures of health and happiness for older adults. My hope is that my knowledge and connections will provide a useful perspective in this board's work. In addition, as the leader of a nonprofit that works within the aging community, I feel that involvement with this commission will provide me with opportunities to learn more about Aging in Orange County from a broad perspective which will help Hope Renovations better serve older adults in the community.

**Conflict of Interest:**

As mentioned, Hope Renovations will be providing repairs/renovations to older adults in our community. Our work will be offered on a sliding scale, with low to moderate income seniors paying reduced prices or nothing at all. However, we will be selling our services to seniors, as revenue generated from this activity will support our mission. I am unsure if this creates a conflict of interest but I wish to be forthcoming.

**Supplemental Questions:****Boards/Commissions appointments:****Human Relations Commission**

**Application Date:** 12/11/2016

**Background, education and experience relevant to this board:**

I have worked in Human Resources, organizational development and talent acquisition (specifically diversity recruiting) for the past 15 years. I am in the process of making a career switch to Social Work (receiving my MSW from UNC in May) due to my strong

**Reasons for wanting to serve on this board:**

I received my B.A. from UNC in 2001 and wanted to come back to Chapel Hill for many years. Finally, in 2014, I came back to attend graduate school. My husband and I have put down roots and we intend to stay. I am looking forward to getting more involved

**Conflict of Interest:****Other Comments:**

**This application was current on:** 8/29/2019

**Date Printed:** 8/30/2019

**ORANGE COUNTY  
BOARD OF COMMISSIONERS**

**ACTION AGENDA ITEM ABSTRACT**

**Meeting Date:** November 14, 2019

**Action Agenda**

**Item No.   3**

**SUBJECT:** Agricultural Preservation Board – Appointments Discussion

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**DEPARTMENT:** Board of Commissioners

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**ATTACHMENT(S):**

Membership Roster  
Recommendations  
Applications for Persons Recommended  
Attendance Records  
Applicant Interest List  
Applications of Persons on the Interest  
List

**INFORMATION CONTACT:**

Clerk's Office, 919-245-2130

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**PURPOSE:** To discuss appointments to the Agricultural Preservation Board.

**BACKGROUND:** The following appointment information is for Board consideration:

| <b>POSITION NO.</b> | <b>NAME</b>       | <b>SPECIAL REPRESENTATIVE</b>            | <b>TYPE OF APPOINTMENT TERM</b> | <b>EXPIRATION DATE</b> |
|---------------------|-------------------|--|---------------------------------|------------------------|
| 4                   | Dr. Jane Saiers   | New Hope/Hills.<br>Vol. Ag. Dist.        | Second Full Term                | 06/30/2022             |
| 6                   | Michael McPherson | Cane<br>Creek/Buckhorn<br>Vol. Ag. Dist. | First Full Term                 | 06/30/2022             |
| 9                   | Stephen P. Finley | At-Large                                 | First Full Term                 | 06/30/2022             |
| 10                  | Renee Parker      | At-Large                                 | Second Full Term                | 06/30/2022             |
| 13                  | Jeff Sykes        | At-Large                                 | First Full Term                 | 06/30/2022             |
| 14                  | Beth Myers        | At-Large                                 | First Full Term                 | 06/30/2022             |

**NOTE - If the individuals listed above are appointed, the following vacancies remain:**

None

**FINANCIAL IMPACT:** None

**SOCIAL JUSTICE IMPACT: Enable Full Civic Participation.** Ensure that Orange County residents are able to engage government through voting and volunteering by eliminating disparities in participation and barriers to participation.

**ENVIRONMENTAL IMPACT:** There is no Orange County Environmental Responsibility Goal impact associated with this item.

**RECOMMENDATION(S):** The Manager recommends that the Board discuss appointments to the Agricultural Preservation Board.

# Board and Commission Members

## And Vacant Positions

### ***Agricultural Preservation Board***

Meeting Times: 7:30 pm, Nov and Jan 6:30 pm 3rd Wednesday every other month

Contact Person: David Stancil and Peter Sandbeck

Meeting Place: Old Orange County Courthouse 106 E. King St., Hill

Contact Phone: 919-245-2522

Positions: 15

Length: 3 years

Terms: 2

Description: Members are appointed by the Board of Commissioners. The primary purpose of the Agricultural Preservation Board (APB) is to promote the economic and cultural importance of agriculture in the county, and to encourage voluntary preservation and protection of farmland for future production.

The Agricultural Preservation Board is a body comprised of up to seven (7) at-large members, plus one (1) member from each of the seven (7) Agricultural Districts in the county.

### Howard McAdams Jr

|   |                              |                 |                                 |                      |            |
|---|------------------------------|-----------------|---------------------------------|----------------------|------------|
| 1 | <b>Perpetual Appointment</b> |                 |                                 | First Appointed:     | 03/06/2008 |
|   | Sex: Male                    | Township:       | Cheeks                          | Current Appointment: | 05/19/2015 |
|   | Race: white                  | Resid/Spec Req: | Vol.Ag.District                 | Expiration:          | 06/30/2021 |
|   |                              | Special Repr:   | High Rock/Efland Vol. Ag. Dist. | Number of Terms:     | 1          |

### Vaughn Compton

|   |             |                 |                            |                      |            |
|---|-------------|-----------------|----------------------------|----------------------|------------|
| 2 |             |                 |                            | First Appointed:     | 06/17/2014 |
|   | Sex: Male   | Township:       | Cedar Grove                | Current Appointment: | 06/06/2017 |
|   | Race: white | Resid/Spec Req: | Vol.Ag.District            | Expiration:          | 06/30/2020 |
|   |             | Special Repr:   | Cedar Grove Vol. Ag. Dist. | Number of Terms:     | 2          |

### Cecilia Redding

|   |              |                 |                         |                      |            |
|---|--------------|-----------------|-------------------------|----------------------|------------|
| 3 | <b>Chair</b> |                 |                         | First Appointed:     | 06/06/2017 |
|   | Sex: Female  | Township:       | Little River            | Current Appointment: | 06/06/2017 |
|   | Race: white  | Resid/Spec Req: | Vol.Ag.District         | Expiration:          | 06/30/2020 |
|   |              | Special Repr:   | Caldwell Vol. Ag. Dist. | Number of Terms:     | 1          |

### Dr. Jane Saiers

|   |             |                 |                                |                      |            |
|---|-------------|-----------------|--------------------------------|----------------------|------------|
| 4 |             |                 |                                | First Appointed:     | 10/20/2015 |
|   | Sex: Female | Township:       | Chapel Hill                    | Current Appointment: | 10/20/2015 |
|   | Race: white | Resid/Spec Req: | Vol. Ag. District              | Expiration:          | 06/30/2019 |
|   |             | Special Repr:   | New Hope/Hills. Vol. Ag. Dist. | Number of Terms:     | 1          |

### Nels Anderson

|   |             |                 |                           |                      |            |
|---|-------------|-----------------|---------------------------|----------------------|------------|
| 5 |             |                 |                           | First Appointed:     | 06/07/2016 |
|   | Sex: Male   | Township:       | Eno                       | Current Appointment: | 06/19/2018 |
|   | Race: white | Resid/Spec Req: | Vol.Ag.District           | Expiration:          | 06/30/2021 |
|   |             | Special Repr:   | Schley/Eno Vol. Ag. Dist. | Number of Terms:     | 1          |

### VACANT

|   |       |                 |                                    |                      |            |
|---|-------|-----------------|------------------------------------|----------------------|------------|
| 6 |       |                 |                                    | First Appointed:     |            |
|   | Sex:  | Township:       |                                    | Current Appointment: |            |
|   | Race: | Resid/Spec Req: | Enhanced VolAgDist                 | Expiration:          | 06/30/2019 |
|   |       | Special Repr:   | Cane Creek/Buckhorn Vol. Ag. Dist. | Number of Terms:     |            |

### Portia McKnight

|   |                   |                 |                            |                      |            |
|---|-------------------|-----------------|----------------------------|----------------------|------------|
| 7 | <b>Vice-Chair</b> |                 |                            | First Appointed:     | 02/06/2018 |
|   | Sex: Female       | Township:       | Chapel Hill                | Current Appointment: | 02/06/2018 |
|   | Race: white       | Resid/Spec Req: | Vol.Ag.Dist.               | Expiration:          | 09/30/2020 |
|   |                   | Special Repr:   | White Cross Vol. Ag. Dist. | Number of Terms:     | 1          |

# Board and Commission Members

## And Vacant Positions

### ***Agricultural Preservation Board***

Meeting Times: 7:30 pm, Nov and Jan 6:30 pm 3rd Wednesday every other month

Contact Person: David Stancil and Peter Sandbeck

Meeting Place: Old Orange County Courthouse 106 E. King St., Hill

Contact Phone: 919-245-2522

Positions: 15

Length: 3 years

Terms: 2

#### **Richal Vanhook**

8

Sex: Male  
Race: African American  
Township: Cedar Grove  
Resid/Spec Req: At-Large  
Special Repr:

First Appointed: 05/19/2015  
Current Appointment: 06/19/2018  
Expiration: 06/30/2021  
Number of Terms: 2

#### **Stephen P. Finley**

9

Sex: Male  
Race: white  
Township: Cedar Grove  
Resid/Spec Req: At-Large  
Special Repr:

First Appointed: 06/06/2017  
Current Appointment: 06/06/2017  
Expiration: 06/30/2019  
Number of Terms:

#### **Renee Parker**

10

Sex: Female  
Race: white  
Township: Little River  
Resid/Spec Req: At-Large  
Special Repr:

First Appointed: 06/16/2015  
Current Appointment: 06/16/2015  
Expiration: 06/30/2019  
Number of Terms: 1

#### **Kathy Shambley**

11

Sex: Female  
Race: white  
Township: Cedar Grove  
Resid/Spec Req: At-Large  
Special Repr:

First Appointed: 06/16/2015  
Current Appointment: 06/19/2018  
Expiration: 06/30/2021  
Number of Terms: 2

#### **Kim Woods**

12

Sex: Female  
Race: white  
Township: Cedar Grove  
Resid/Spec Req: At-Large  
Special Repr:

First Appointed: 11/13/2018  
Current Appointment: 11/13/2018  
Expiration: 06/30/2021  
Number of Terms: 1

#### **VACANT**

13

Sex:  
Race:  
Township:  
Resid/Spec Req: At-Large  
Special Repr:

First Appointed:  
Current Appointment:  
Expiration: 06/30/2019  
Number of Terms:

#### **VACANT**

14

Sex:  
Race:  
Township:  
Resid/Spec Req: At-Large  
Special Repr:

First Appointed:  
Current Appointment:  
Expiration: 06/30/2019  
Number of Terms:

# Board and Commission Members

## And Vacant Positions

### *Agricultural Preservation Board*

Meeting Times: 7:30 pm, Nov and Jan 6:30 pm 3rd Wednesday every other month

Contact Person: David Stancil and Peter Sandbeck

Meeting Place: Old Orange County Courthouse 106 E. King St., Hill

Contact Phone: 919-245-2522

Positions: 15

Length: 3 years

Terms: 2

### Ken Dawson

15

Sex: Male

Township: Cedar Grove

First Appointed: 10/20/2015

Current Appointment: 06/19/2018

Race: white

Resid/Spec Req: At-Large

Expiration: 06/30/2021

Special Repr:

Number of Terms: 2



## *Orange County Agricultural Preservation Board*

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October 4, 2019

Penny Rich, Chair  
Orange County Board of County Commissioners  
PO Box 8181  
Hillsborough, NC 27278

Re: Agricultural Preservation Board Appointments

Dear Chair Rich:

The Orange County Agricultural Preservation Board (APB) discussed recommendations to fill one district position and two vacant at-large position at its regular meeting on Sept. 18<sup>th</sup>, 2019. Members also discussed the reappointment of three existing members to second terms. The APB wishes to make the following recommendations to the Board of County Commissioners:

Appoint new applicant Michael McPherson to the vacant Cane Creek/Buckhorn District position (position 6). Mr. McPherson owns a farm in this district that is enrolled in the VAD program, and is therefore eligible to serve in this district position.

Appoint new applicant Jeff Sykes to a vacant at-large position. Mr. Mr. Sykes has farmed for nearly 40 years in Orange County in Bingham Township. His farm is enrolled in the VAD program.

Appoint new applicant Beth Myers to a vacant at-large position. Ms. Myers has been an active vegetable farmer in Cedar Grove Township since 2010. Her farm is enrolled in the VAD program.

Reappoint member Jane Saiers to a second term in her district position (position 4: New Hope/Hillsborough VAD)

Reappoint member Stephen Finley to a second term in his at-large position (position 9). His first term expired on June 30, 2019.

Reappoint member Renee Parker to a second term in her at-large position (position 10). Her first term expired on June 30, 2019.

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***NATURAL and CULTURAL RESOURCES DIVISION***

*Orange County Department of Environment, Agriculture, Parks & Recreation  
PO Box 8181, Hillsborough, NC 27278  
Phone: (919) 245-2510 Fax: (919) 644-3351*

Thank you on behalf of the APB.

Sincerely,

David Stancil  
Orange County Agricultural Preservation Board

cc: Cecelia Redding, Chair

## Volunteer Application Orange County Advisory Boards and Commissions

**Name:** Dr. Jane Saiers  
**Name Called:**  
**Home Address:** 913 Arthur Minnis Road  
 Hillsborough NC 27278  
**Phone (Day):** 919-618-6067  
**Phone (Evening):** 919-618-6067  
**Phone (Cell):** 919-618-6067  
**Email:** Jane@RambleRillFarm.com  
**Place of Employment:** RambleRill Farm  
**Job Title:** farmer/grower  
**Year of OC Residence:** 1992  
**Township of Residence:** Hillsborough  
**Zone of Residence:**  
**Sex:** Female  
**Ethnic Background:** Caucasian

### Community Activities/Organizational Memberships:

Board member, American Horticultural Therapy Association; member, Carolina Farm Stewardship Association; Horticultural Therapy Advisory Committee member, North Carolina Botanical Garden; member, Voices, The Chapel Hill Chorus

### Past Service on Orange County Advisory Boards:

none

### Boards/Commissions applied for:

#### Agricultural Preservation Board

##### Background, education and experience relevant to this board:

I have been operating a small farm in Hillsborough, North Carolina, since 2009/2010. We grow fruits, vegetables, and mushrooms year round. The farm has been certified organic since 2013. We sell our produce at local farmers markets, including the Hillsborough Farmers Market; through a weekly order-by-email program; and through Farmer Foodshare's wholesale Pennies on the Pound (POP) program. In 2013, I completed the Associate of Applied Science degree in Sustainable Agriculture at Central Carolina Community College. (I'm 50 years old. My pre-farming education includes a doctorate in Neuroscience and Psychology. I spent most of my pre-farm working years in the medical communications field.)

##### Reasons for wanting to serve on this board:

As a farmer and sustainable agriculture advocate, I am motivated to help work at the county level to preserve farmland, to build and enhance farm-based communities, and to assist growers in farming endeavors that are both economically viable and environmentally sound.

##### Conflict of Interest:

### Supplemental Questions:

**Other Comments:**

This application was current on: 8/4/2015 9:08:33 PM

Date Printed: 8/10/2015

## Volunteer Application Orange County Advisory Boards and Commissions

**Name:** Mr. Michael McPherson  
**Name Called:**  
**Home Address:** 3602 Mebane Oaks Road  
Mebane NC 27302  
**Phone (Day):** 336-214-1926  
**Phone (Evening):** 336-214-1926  
**Phone (Cell):** 336-214-1926  
**Email:** michael@mcphersonfarms.com  
**Place of Employment:** McPherson Farms  
**Job Title:** Owner/Operator  
**Year of OC Residence:** 1969  
**Township of Residence:** Bingham  
**Zone of Residence:**  
**Sex:** Male  
**Ethnic Background:** white

**Community Activities/Organizational Memberships:**

Alamance County Farm Bureau  
NC Soybean Producers Association

**Past Service on Orange County Advisory Boards:**

None

**Boards/Commissions applied for:****Agricultural Preservation Board****Background, education and experience relevant to this board:**

Current Farmer of small grain, hay and cattle in Orange County.

**Reasons for wanting to serve on this board:**

Want to be involved with the agricultural future of Orange County

**Conflict of Interest:****Supplemental Questions:****Boards/Commissions appointments:****Other Comments:**

This application was current on: 8/14/2019 5:12:38 PM

Date Printed: 8/15/2019

## Volunteer Application Orange County Advisory Boards and Commissions

**Name:** Stephen P. Finley  
**Name Called:**  
**Home Address:** 1611 Carr Store Road  
Cedar Grove NC 27231  
**Phone (Day):** 919-943-9543  
**Phone (Evening):** 919-943-9543  
**Phone (Cell):** 919-943-9543  
**Email:** CGHEMH@gmail.com  
**Place of Employment:** Self Employed  
**Job Title:** Farmer  
**Year of OC Residence:** 1969  
**Township of Residence:** Cedar Grove  
**Zone of Residence:**  
**Sex:** Male  
**Ethnic Background:** Caucasian

**Community Activities/Organizational Memberships:**

Elder and member of Eno Presbyterian Church, Orange FFA Chapter Alumni Member.

**Past Service on Orange County Advisory Boards:**

None

**Boards/Commissions applied for:****Agricultural Preservation Board****Background, education and experience relevant to this board:**

Life long small farmer with a deep knowledge and love of the county and surrounding Communities.

**Reasons for wanting to serve on this board:**

To help keep Orange County agriculture a part of the economics, life style and character of this increasing developing area.

**Conflict of Interest:**

My farm is not my full income and has no gain from serving on this board.

**Supplemental Questions:****Boards/Commissions appointments:****Other Comments:**

This application was current on: 5/17/2017 3:39:58 PM

Date Printed: 5/17/2017

**Volunteer Application**  
**Orange County Advisory Boards and Commissions**

**Name:** Mrs Renee Parker  
**Name Called:**  
**Home Address:** 8015 Tilley Road  
Hurdle Mills NC 27541  
**Phone (Day):** 9197326366  
**Phone (Evening):** 9197326366  
**Phone (Cell):** 9196362182  
**Email:** rparkerfarms@yahoo.com  
**Place of Employment:** Parker Family Farms  
**Job Title:** Secretary  
**Year of OC Residence:** 1968  
**Township of Residence:** Little River  
**Zone of Residence:**  
**Sex:** Female  
**Ethnic Background:** Caucasian  
**Community Activities/Organizational Memberships:**  
Secretary/Treasurer - Five Forks Baptist Church  
Treasurer - Bushy Fork Athletic Club  
Treasurer and committee member - Central Piedmont Jr. Livestock Show

**Past Service on Orange County Advisory Boards:**  
none

**Boards/Commissions applied for:**

**Agricultural Preservation Board**

**Background, education and experience relevant to this board:**

I live and actively work in the agricultural field as a farmer

**Reasons for wanting to serve on this board:**

To help keep farms established and given a voice in the county

**Conflict of Interest:**

**Supplemental Questions:**

**Other Comments:**

This application was current on: 4/23/2015 10:30:51 PM

Date Printed: 5/6/2015

## Volunteer Application Orange County Advisory Boards and Commissions

**Name:** Sykes Jeff  
**Name Called:**  
**Home Address:** 5704 Vernon Road  
 Mebane NC 27302  
**Phone (Day):** 919-563-4685  
**Phone (Evening):** 336-214-3443  
**Phone (Cell):** 336-214-3443  
**Email:** jdsykes63@gmail.com  
**Place of Employment:** Summit  
**Job Title:**  
**Year of OC Residence:** 1963  
**Township of Residence:** Bingham  
**Zone of Residence:** County  
**Sex:** Male  
**Ethnic Background:** white

### Community Activities/Organizational Memberships:

NC Farm Bureau Board Member  
 Oak Grove Athletic Committee Member  
 Member of Hebron United Methodist Church

### Past Service on Orange County Advisory Boards:

#### Boards/Commissions applied for:

##### Agricultural Preservation Board

##### Background, education and experience relevant to this board:

A farmer for 40 years and preserving our farm, I see the need to preserve others.

##### Reasons for wanting to serve on this board:

With the loss of so many farms, I want to be a good steward of the land.

##### Conflict of Interest:

No.

### Supplemental Questions:

### Boards/Commissions appointments:

### Other Comments:

This application was current on: 9/11/2019

Date Printed: 9/11/2019

## Volunteer Application Orange County Advisory Boards and Commissions

**Name:** Beth Myers  
**Name Called:**  
**Home Address:** 110 Overbey Drive  
 Cedar Grove NC 27231  
**Phone (Day):** 9194287503  
**Phone (Evening):** 9194287503  
**Phone (Cell):** 9194287503  
**Email:** Bethscsa@gmail.com  
**Place of Employment:** Elysian Fields Farm LLC  
**Job Title:** Co-owner  
**Year of OC Residence:** 2010  
**Township of Residence:** Cedar Grove  
**Zone of Residence:**  
**Sex:** Female  
**Ethnic Background:** white

### Community Activities/Organizational Memberships:

Carrboro Farmers Market

### Past Service on Orange County Advisory Boards:

none

### Boards/Commissions applied for:

#### Agricultural Preservation Board

##### Background, education and experience relevant to this board:

I am a vegetable farmer in Cedar Grove & my land is currently enrolled in agriculture preservation program

##### Reasons for wanting to serve on this board:

I believe this is a great program & would like to support it directly by serving on the board

##### Conflict of Interest:

### Supplemental Questions:

### Boards/Commissions appointments:

### Other Comments:

This application was current on: 9/16/2019 9:00:13 AM

Date Printed: 9/16/2019

BOCC Attendance Report For  
 The Agricultural Preservation Board  
 Appointments  
 Oct / 2018 – Oct / 2019

| Member  | Appointed  | Oct | Nov | Dec | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct |  |  |  |  |  |
|---|------------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|--|--|--|--|--|
| Dr. Jane Saiers                                     | 10/20/2015 | *   | P   | *   | *   | *   | P   | *   | P   | *   | *   | *   | P   | *   |  |  |  |  |  |
| Stephen P. Finley                                   | 06/06/2017 | *   | P   | *   | *   | *   | A   | *   | E   | *   | *   | *   | P   | *   |  |  |  |  |  |
| Renee Parker  | 06/16/2015 | *   | E   | *   | *   | *   | P   | *   | P   | *   | *   | *   | E   | *   |  |  |  |  |  |
| <b>P: Present E: Excused A: Absent *:No Meeting</b> |            |     |     |     |     |     |     |     |     |     |     |     |     |     |  |  |  |  |  |
| <b>Current through – October 2019</b>               |            |     |     |     |     |     |     |     |     |     |     |     |     |     |  |  |  |  |  |

# Applicant Interest Listing

by Board Name and by Applicant Name

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## *Agricultural Preservation Board*

Contact Person: David Stancil and Peter Sandbec  
Contact Phone: 919-245-2522

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**Mrs Susan T Ballard**

Sex: Female  
Race: Other

Date Applied: 02/21/2019  
Township: Eno  
Res. Eligibility: County

Also Serves On:

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**Suzanne Evans**

Sex: Female  
Race: white

Date Applied: 04/17/2019  
Township: Chapel Hill  
Res. Eligibility: Carrboro City Limits

Also Serves On:

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**Dr James Fickle**

Sex: Male  
Race: white

Date Applied: 05/10/2018  
Township: Chapel Hill  
Res. Eligibility: C.H. City Limits

Also Serves On:

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**Ms. Helen Ingersoll**

Sex: Female  
Race: Other

Date Applied: 06/28/2019  
Township: Cedar Grove  
Res. Eligibility: County

Also Serves On:

---

**Sykes Jeff**

Sex: Male  
Race: white

Date Applied: 09/11/2019  
Township: Bingham  
Res. Eligibility: County

Also Serves On:

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**Mr. Michael McPherson**

Sex: Male  
Race: white

Date Applied: 08/14/2019  
Township: Bingham  
Res. Eligibility: County

Also Serves On:

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**Beth Myers**

Sex: Female  
Race: white

Date Applied: 09/16/2019  
Township: Cedar Grove  
Res. Eligibility: County

Also Serves On:

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## Volunteer Application Orange County Advisory Boards and Commissions

**Name:** Mrs Susan T Ballard  
**Name Called:**  
**Home Address:** 3517 Iva Ada Drive  
 Hillsborough NC US  
**Phone (Day):** 9197324443  
**Phone (Evening):** 9197324443  
**Phone (Cell):** 9192609243  
**Email:** stballard54@gmail.com  
**Place of Employment:** retired  
**Job Title:** homemaker  
**Year of OC Residence:** 1995  
**Township of Residence:** Eno  
**Zone of Residence:**  
**Sex:** Female  
**Ethnic Background:** Other

### Community Activities/Organizational Memberships:

Past HPC member for 1.5? terms (something like that), but had to resign due to unforeseen familial needs. Those needs are now such that I am able to commit to attending to HPC meetings and re-involve myself in the community. I would like to resume work with the HPC.

### Past Service on Orange County Advisory Boards:

OCHPC

ps: 2nd question below... correct, I owe no past due taxes at this time.

### Boards/Commissions applied for:

#### Historic Preservation Commission (APPLICANTS SHALL RESIDE WITHIN THE TERRITORIAL

##### Background, education and experience relevant to this board:

Past experience on the HPC, interest in architecture and preservation of all types of property, documents, and artifacts. Grew up in a c1813 National Landmark home with respect of historic properties ingrained daily. I am passionate about the Landmark program, promoting and educating people about preservation. MBA Marketing and Econ.

##### Reasons for wanting to serve on this board:

I am passionate about preservation, love OC, and wish to use my retirement time in service to the community.

##### Conflict of Interest:

**Agricultural Preservation Board****Background, education and experience relevant to this board:**

Preservation and grew up on a farm. My father was a farmer (in KY)and I come from a long line of farmers.

**Reasons for wanting to serve on this board:**

Preservation of farms and farm land.

**Conflict of Interest:****Board of Equalization and Review (REQUIRES DISCLOSURE STATEMENT)****Background, education and experience relevant to this board:**

MBA with continuing education in finance (DUKE Executive Ed program: Finance for non-financial managers.) Experience managing across functional and global geographic regions which give me a unique perspective& experience in balancing outcomes within diverse scenarios.

**Reasons for wanting to serve on this board:**

Although I m not totally sure what all this board does, it appears to be a point where I might be able to use my skills to serve the community.

**Conflict of Interest:****Supplemental Questions:****Board of Equalization and Review (REQUIRES DISCLOSURE STATEMENT)**

**Please list/explain your experience, either professionally and/or from other boards/commissions that you have in the areas of real estate, tax appraisal or real estate law.**

I hold a NC real estate license, but am not affiliated with a company nor do I practice. I hold license as a just in case .

**In addition to the experience listed in the question above, please list the work/volunteer experience/qualifications that would add to your expertise for this board.**

Well networked (for HPC board) to assist in fundraising for the Orange County Architectural History book the HPC is working on jointly with the city.

**What do you see as the responsibilities of this board, and what do you hope to accomplish if appointed?**

HPC: To recommend properties for Landmark designation, to advise property owners, to educate the public, and to promote preservation of historical properties, documents, and artifacts.

I hope to help in anyway I can to support the boards initiatives.

**Boards/Commissions appointments:****Other Comments:**

This application was current on: 02/19/2019

Date Printed: 02/19/2019

## **Volunteer Application Orange County Advisory Boards and Commissions**

**Name:** Suzanne Evans  
**Name Called:**  
**Home Address:** 138 Larkin Ln  
Chapel Hill NC 27516  
**Phone (Day):** 9173851385  
**Phone (Evening):** 9173851385  
**Phone (Cell):** 9173851385  
**Email:** suzanneevans1@gmail.com  
**Place of Employment:** self employed  
**Job Title:** Small Business Consultant  
**Year of OC Residence:** 2018  
**Township of Residence:** Chapel Hill  
**Zone of Residence:** Carrboro City Limits  
**Sex:** Female  
**Ethnic Background:** white

### **Community Activities/Organizational Memberships:**

Small Business Owner, Carrboro, NC  
Parent Ambassador, The Little School  
President, Give Movement Not for Profit  
Organizer of Annual Holiday Experience, Mrs Ruby s Kids  
Political Organizer/Volunteer

### **Past Service on Orange County Advisory Boards:**

N/A

### **Boards/Commissions applied for:**

#### **Economic Development Advisory Board (REQUIRES DISCLOSURE STATEMENT)**

##### **Background, education and experience relevant to this board:**

As a local small business owner I understand the needs, concerns, opportunities, and challenges that face the development of a strong, stable, and diverse economy. I have worked in many states and counties on economic development issues and see both sides from the business owner as well as the community and citizen angle. I hold a BA and a MA in Education, but my work experience has been business, income growth, and development.

##### **Reasons for wanting to serve on this board:**

The work I do on a daily basis is working with business to expand and grow. I see a county like a business. It has to be diverse, stable, and consistently attracting not only sounds development opportunities, but it must also be balanced with intelligent choices that protect the community and support the citizens with quality jobs and opportunities for all skill levels. I could be a great advocate and a sound voice. I am also a skilled negotiator and researcher.

##### **Conflict of Interest:**

**Agricultural Preservation Board****Background, education and experience relevant to this board:**

I am a 7th generation NC farm family. I hold a MA from Lees-McRae College and a MA from New York University. While my education has little to do with agriculture my life has been provided for and by farming. I believe that agriculture, farming, and agri education is a cornerstone of our community and my activism for local and family farms could be a benefit.

**Reasons for wanting to serve on this board:**

I will keep this simple: I am a 7th generation NC farm family and feel passionate about preserving and educating our community agriculture.

**Conflict of Interest:****Human Relations Commission****Background, education and experience relevant to this board:**

My background as a 10 year business owner allows me to understand human resources, fair hiring practices, and the need for diversity and inclusion. My Masters Degree was in specialty education where I worked for an organization that presented diversity training and conflict resolution.

**Reasons for wanting to serve on this board:**

Our county organizations and agencies are dependent on fair hiring practices, healthy/safe work environments, and proper checks and balances. I would be honored to serve in a position that allowed Orange County employees and citizens to feel protected and safe.

**Conflict of Interest:****Supplemental Questions:****Boards/Commissions appointments:****Other Comments:**

This application was current on: 4/17/2019

Date Printed: 4/17/2019

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**Volunteer Application  
Orange County Advisory Boards and Commissions**

**Name:** Dr James Fickle  
**Name Called:**  
**Home Address:** 101 Steeplechase Road  
Chapel Hill 27514 NC 27514  
**Phone (Day):** 919 933 4719  
**Phone (Evening):** 919 933 4719  
**Phone (Cell):** 708 205 0255  
**Email:** jimsfickle@aol.com  
**Place of Employment:** Retired  
**Job Title:** CC&BW  
**Year of OC Residence:** 1997  
**Township of Residence:** Chapel Hill  
**Zone of Residence:** C.H. City Limits  
**Sex:** Male  
**Ethnic Background:** white

**Community Activities/Organizational Memberships:**

Volunteer with NC Botanic Garden in Chapel Hill

**Past Service on Orange County Advisory Boards:**

None

**Boards/Commissions applied for:**

**Orange Water & Sewer Authority Board of Directors**

**Background, education and experience relevant to this board:**

BS / MS / PhD degrees from Texas Tech University in Agronomy (soils & crops) followed by nearly 40 years of applied research and regulatory affairs in agriculture have made me aware of the critical need to properly manage water resources.

**Reasons for wanting to serve on this board:**

Water resources (availability, supply, conservation, reclamation) are a preeminent issue for all society even now and will become moreso in the future. I hope my technical background will be of use to OWASA.

**Conflict of Interest:**

**Agricultural Preservation Board****Background, education and experience relevant to this board:**

BS/MS/PhD degrees from Texas Tech University and University of Illinois followed by 40 years experience in applied research and regulatory affairs in agriculture. I am familiar with production systems ranging from large operations to local market-garden farms with diverse production integrating crop and animal enterprises.

**Reasons for wanting to serve on this board:**

I have been in Agriculture for my entire career and would like Agriculture to continue to be a viable way of life in what has become a heavily urbanized area (Research Triangle metropolitan area). I am sympathetic with the challenges of continuing agricultural lifestyles and need to adapt to changing needs brought on by urbanization. While large mechanized broadacre farms will continue to decrease in number in metropolitan areas, we have an opportunity to preserve agricultural areas which have production suited to the urban area and local markets.

**Conflict of Interest:****Durham Technical Community College Board of Trustees****Background, education and experience relevant to this board:**

Background, education and experience relevant to this board:  
BS/MS/PhD degrees from Texas Tech University and University of Illinois followed by 40 years experience in applied research and regulatory affairs in agriculture. While with industry, my employers (and I as their representative) had occasion to use the services of the Community Colleges in the areas where I worked. More specifically, we used summer interns as technical assistants in field and laboratory work. While Durham Technical is not agriculturally oriented, I suggest my experience would be useful, giving me a broad perspective applicable to the many disciplines taught at Durham Technical.

**Reasons for wanting to serve on this board:**

I feel the community college system is a critical part of our overall educational system and while it makes many contributions to American Industry, more can be done. Allegiances of Durham Technical with local industry no doubt exist, but is a particular area that can be strengthened to increase American competitiveness, particularly in the biotechnical, mechanical, electrical and electronic trades.

**Conflict of Interest:****Supplemental Questions:****Durham Technical Community College Board of Trustees****What improvements do you believe can be made so that DTCC better serves the residents of Orange County?**

As suggested above, strengthen ties with local industry to enable curriculum paths leading to careers in industry.

**Orange Water & Sewer Authority Board of Directors****Please list/explain your experience, either professionally and/or from other boards/commissions that you have in the areas of budget, personnel, and management.**

Professionally, my positions involved budgetary responsibility (up to \$2 M annually) and management of direct reporting personnel (up to 14). I am aware of the needs for planning, implementation, and oversight of these resources while maintaining focus on the tasks assigned.

**In addition to the experience listed in the question above, please list the work/volunteer experience/qualifications that would add to your expertise for this board.**

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University and industry work in soils, crops, regulatory affairs (company representative with EPA,OPP). Over the years, I have worked with irrigation so am conversant with water use in agriculture.

**What do you see as the responsibilities of this board, and what do you hope to accomplish if appointed?**

Provision for supply, delivery and stewardship of water resources for Orange County. I have no specific items to accomplish, but do have an interest in water reuse as a means of minimizing impact on available resources.

**What is OWASA's role in growth/development issues?**

I think OWASA works within the larger needs of county and its municipalities. Therein the provision, delivery and stewardship of water resources is the specific perview of OWASA. Where growth and development is under consideration of the various branches of county and municipal government, OWASA would be active in helping to implement those items having to do with water.

**Boards/Commissions appointments:**

**Other Comments:**

I would like to serve on the OWASA board as water availability, use and quality are paramount to the county's future. I suggest my technical background in agriculture will allow me to quickly become knowledgeable on local issues and challenges. STAFF COMMENTS: Originally applied 9/24/2010 for OWASA Board of Directors, Agricultural Preservation Board and Durham Technical Community College Board of Directors. UPDATED APPLICATION FOR OWASA 04/16/2011. UPDATED APPLICATION FOR OWASA 04/22/2012. ADDRESS VERIFICATION: Steeplechase Road is in Chapel Hill Township and Chapel Hill Jurisdiction. Updated application with additional questions answered for OWASA 12/27/2013.

This application was current on: 4/1/2017

Date Printed: 12/28/2017

## Volunteer Application Orange County Advisory Boards and Commissions

**Name:** Ms. Helen Ingersoll  
**Name Called:**  
**Home Address:** 316 Hawkins Rd  
 Cedar Grove NC 27231  
**Phone (Day):** 919.619.7768  
**Phone (Evening):** same  
**Phone (Cell):** same  
**Email:** helen@sincerusleadership.com  
**Place of Employment:** Frog Pond Farm (owner) Haven Salon (owner)  
**Job Title:** Business owner  
**Year of OC Residence:** 1999  
**Township of Residence:** Cedar Grove  
**Zone of Residence:**  
**Sex:** Female  
**Ethnic Background:** Other

### Community Activities/Organizational Memberships:

Currently the communications chair for the NCDCTA ( north carolina dressage and combined training assoc)  
 Formerly chair of the Alliance for Historic Hillsborough (board member/ executive committee for 6 years)

### Past Service on Orange County Advisory Boards:

Alliance for Historic Hillsborough  
 Chamber of Commerce  
 Downtown Merchants of Historic Hillsborough

### Boards/Commissions applied for:

#### Agricultural Preservation Board

##### Background, education and experience relevant to this board:

As farm owner in Cedar Grove I am inextricably linked to the agricultural experience of Orange county. I received an incredible education in preservation and its value from my time with the Alliance for Historic Hillsborough.

##### Reasons for wanting to serve on this board:

Community involvement and service has been a passion as long as I have been a business owner in orange county. This board combines two things I am very interested in and I feel as though I would be a good fit for this board.

##### Conflict of Interest:

### Supplemental Questions:

### Boards/Commissions appointments:

**Other Comments:**

This application was current on: 6/28/2019 3:07:55 PM

**Date Printed:** 7/1/2019

**ORANGE COUNTY  
BOARD OF COMMISSIONERS**

**ACTION AGENDA ITEM ABSTRACT**

**Meeting Date:** November 14, 2019

**Action Agenda  
Item No. 4**

**SUBJECT:** Carrboro Board of Adjustment – Appointments Discussion

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**DEPARTMENT:** Board of Commissioners

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**ATTACHMENT(S):**

Membership Roster  
Resolution  
Applications for Persons Recommended  
Attendance Records  
Applicant Interest List  
Applications of Persons on the Interest  
List

**INFORMATION CONTACT:**  
Clerk's Office, 919-245-2130

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**PURPOSE:** To discuss appointments to the Carrboro Board of Adjustment.

**BACKGROUND:** The following appointment information is for Board consideration:

| POSITION NO. | NAME        | SPECIAL REPRESENTATIVE            | TYPE OF APPOINTMENT TERM | EXPIRATION DATE |
|--------------|-------------|-----------------------------------|--------------------------|-----------------|
| 1            | John Baker  | ETJ<br>BOCC Appointee             | Partial Term             | 02/28/2020      |
| 2            | Will Heflin | Transition Area<br>BOCC Appointee | First Full Term          | 02/28/2022      |

**NOTE - If the individuals listed above are appointed, the following vacancies remain:**

None

**FINANCIAL IMPACT:** None

**SOCIAL JUSTICE IMPACT: Enable Full Civic Participation.** Ensure that Orange County residents are able to engage government through voting and volunteering by eliminating disparities in participation and barriers to participation.

**ENVIRONMENTAL IMPACT:** There is no Orange County Environmental Responsibility Goal impact associated with this item.

**RECOMMENDATION(S):** The Manager recommends that the Board discuss appointments to the Carrboro Board of Adjustment.

# Board and Commission Members

## And Vacant Positions

### *Carrboro Board of Adjustment*

Meeting Times: 7:30 pm third Wednesday

Contact Person: Cathy Dorando, Town Clerk

Meeting Place: The Carrboro Town Hall

Contact Phone: 919-918-7309

Positions: 2

Length: 3 years

Terms: 2

Description: The Board of Commissioners appoints citizens to fill the two Orange County positions on this board. This board hears and decides citizen appeals from any order, decision, requirement, or interpretation made by the Zoning Administrator. It also hears and decides on applications.

### VACANT

1

Sex:

Township:

First Appointed:

Race:

Resid/Spec Req: Extraterritorial Jurisdiction

Current Appointment:

Expiration: 02/28/2020

Special Repr: B.O.C.C. Appointee

Number of Terms:

### Wil Heflin

2

Sex: Male

Township: Chapel Hill

First Appointed: 06/06/2017

Race: white

Resid/Spec Req: Transition Area

Current Appointment: 06/06/2017

Special Repr: B.O.C.C. Appointee

Expiration: 02/28/2019

Number of Terms:

A RESOLUTION REQUESTING APPOINTMENT(S) TO THE  
BOARD OF ADJUSTMENT

WHEREAS, the seat reserved for the Joint Planning Transition Area was vacant from 2013 until 2017 when Wil Heflin was appointed; and,

WHEREAS, the seat reserved for the town's extraterritorial planning area has also been vacant since 2013; and,

WHEREAS, the Town Clerk has advertised for the vacancies with no success in recruiting for both residents that meet the requirements; and,

WHEREAS, the Carrboro Town Code allows for the Board of Commissioners to appoint other residents of the county (including residents of the Town of Carrboro).

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE TOWN OF CARRBORO THAT:

SECTION 1: The Orange County Board of Commissioners is hereby requested to appoint the following applicants to the seats identified below:

| <b>Seat Designation</b>        | <b>Appointee</b> | <b>Term Expiration</b> |
|--------------------------------|------------------|------------------------|
| Joint Planning Transition Seat | Will Heflin      | 02/2022                |
| ETJ Seat                       | John Baker       | 2/2021                 |

SECTION 2. This resolution shall become effective upon adoption.

## Volunteer Application Orange County Advisory Boards and Commissions

**Name:** Mr John Baker  
**Name Called:**  
**Home Address:** 8210 Reynard Rd  
 Chapel Hill NC 27516  
**Phone (Day):** 919-708-8726  
**Phone (Evening):** 919-708-8726  
**Phone (Cell):** 919-708-8726  
**Email:** jobaker@vt.edu  
**Place of Employment:** TMTLA Associates  
**Job Title:** Landscape Architect  
**Year of OC Residence:** 2016  
**Township of Residence:** Chapel Hill  
**Zone of Residence:** Carrboro City Limits  
**Sex:** Male  
**Ethnic Background:** white

### Community Activities/Organizational Memberships:

Regularly engage in neighborhood trail maintenance and community gatherings at Fox Meadow. Fulltime parent.

### Past Service on Orange County Advisory Boards:

N/A

### Boards/Commissions applied for:

#### Carrboro Board of Adjustment

##### Background, education and experience relevant to this board:

I am a licensed landscape architect with more than a decade of experience in planning, design and construction. Holding a masters degree in Landscape Architecture and BS in Natural Resource Management, I bring a well versed perspective to the table and can help serve to shape our community.

##### Reasons for wanting to serve on this board:

As a member of the community, I want to involve myself and contribute to the spirit of Carrboro and my local district.

##### Conflict of Interest:

I am currently employed as a landscape architect/planner for TMTLA Associates in Durham. There is a slim chance a future client could apply for a future development project in my district. The likelihood is rare, considering the majority of my projects are in Durham, the Triangle and Raleigh.

### Supplemental Questions:

### Boards/Commissions appointments:

**Other Comments:**

**This application was current on:** 1/20/2019 9:56:23 AM

**Date Printed:** 6/27/2019

## Volunteer Application Orange County Advisory Boards and Commissions

**Name:** Wil Heflin  
**Name Called:**  
**Home Address:** 2208 Pathway Drive  
 Chapel Hill NC 27516  
**Phone (Day):** 919-987-7616  
**Phone (Evening):** 919-987-7616  
**Phone (Cell):** 919-987-7616  
**Email:** wilheflin@gmail.com  
**Place of Employment:**  
**Job Title:** Director of Art Consulting  
**Year of OC Residence:** 2013  
**Township of Residence:** Chapel Hill  
**Zone of Residence:** Carrboro City Limits  
**Sex:** Male  
**Ethnic Background:** white

### Community Activities/Organizational Memberships:

I am active in my neighbor by hosting gatherings , participating in trail maintenance and providing consultation to neighbors on exterior/site improvements or maintenance. I enjoy engaging with my children, friends and staff at Morris Grove School events and activities. I regularly participate in public meetings hosted by the Town on improvements or activities in my community and zoning district.

### Past Service on Orange County Advisory Boards:

Carrboro Board of Adjustment.

### Boards/Commissions applied for:

#### Carrboro Board of Adjustment

##### Background, education and experience relevant to this board:

I am a practicing landscape architect and planner working within most municipalities throughout the Triangle. With over a decade of experience in planning, design, management and construction of our built environment , I am versed in plan review, the application of zoning regulations, and understand the requirements of our local government to help grow a health community.

##### Reasons for wanting to serve on this board:

As a member of our community, I hope to bring my experience to the table and contribute to the vision of Carrboro and represent its constituents .

##### Conflict of Interest:

### Supplemental Questions:

### Boards/Commissions appointments:

**Carrboro Board of Adjustment****Application Date:** 5/8/2017**Background, education and experience relevant to this board:**

2012-2014: Master s degree in City & Regional Planning, specializing in economic development, UNC-Chapel Hill -This educational experience gave me a strong foundation in understanding the supporting relationships & tensions between real estate, economic p

**Reasons for wanting to serve on this board:**

I love Carrboro. As a resident of Carrboro for the pat 4 years, I ve been privy to several years of concentrated growth and development. This has created both opportunities & challenges, which require thoughtful consideration, community input, and susta

**Conflict of Interest:****Other Comments:****This application was current on:** 2/11/2019**Date Printed:** 6/27/2019

BOCC Attendance Report For Advisory Board Appointments  
 Carrboro Board of Adjustment  
 July / 2018 – July / 2019

| Member   | Appointed  | Jul | Aug | Sep | Oct | Nov | Dec | Jan | Feb | Mar | Apr | May | Jun | Jul |  |  |  |  |  |
|--|------------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|--|--|--|--|--|
| Will Heflin  | 06/06/2017 | X   | X   | P   | X   | X   | P   | X   | P   | X   | X   | P   | X   | P   |  |  |  |  |  |
| <b>P: Present E: Excused A: Absent X: No Meeting</b> |            |     |     |     |     |     |     |     |     |     |     |     |     |     |  |  |  |  |  |
| Current through – July 31, 2019                      |            |     |     |     |     |     |     |     |     |     |     |     |     |     |  |  |  |  |  |

# Applicant Interest Listing

by Board Name and by Applicant Name

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## *Carrboro Board of Adjustment*

Contact Person: Cathy Dorando, Town Clerk  
Contact Phone: 919-918-7309

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**Mr John Baker**

Sex: Male  
Race: white

Date Applied: 01/20/2019  
Township: Chapel Hill  
Res. Eligibility: Carrboro City Limits

Also Serves On:

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**Wil Heflin**

Sex: Male  
Race: white

Date Applied: 02/11/2019  
Township: Chapel Hill  
Res. Eligibility: Carrboro City Limits

Also Serves On: Carrboro Board of Adjustment

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**Reginald Morgan**

Sex: Male  
Race: white

Date Applied: 08/12/2019  
Township: Chapel Hill  
Res. Eligibility: Carrboro City Limits

Also Serves On: Board of Equalization and Review (REQUIRES DISCLOSUR

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**Mr Erle Smith**

Sex: Male  
Race: white

Date Applied: 08/12/2019  
Township: Chapel Hill  
Res. Eligibility: Carrboro City Limits

Also Serves On:

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## Volunteer Application Orange County Advisory Boards and Commissions

**Name:** Reginald Morgan  
**Name Called:**  
**Home Address:** 311 Rossburn Way  
 Chapel Hill NC 27516  
**Phone (Day):** 919-624-3434  
**Phone (Evening):** 919-624-3434  
**Phone (Cell):** 919-624-3434  
**Email:** reg.morgan3@gmail.com  
**Place of Employment:** Fathom Realty  
**Job Title:** Real Estate broker and Real Estate Appraiser  
**Year of OC Residence:** 1992  
**Township of Residence:** Chapel Hill  
**Zone of Residence:** Carrboro City Limits  
**Sex:** Male  
**Ethnic Background:** white

### Community Activities/Organizational Memberships:

Previous member of the Board of Equalization and Review

### Past Service on Orange County Advisory Boards:

Board of Equalization and Review

### Boards/Commissions applied for:

#### Carrboro Planning Board

**Background, education and experience relevant to this board:**

I am a licensed Real Estate agent and appraiser.

**Reasons for wanting to serve on this board:**

Help in the planning of my town.

**Conflict of Interest:**

#### Carrboro Board of Adjustment

**Background, education and experience relevant to this board:**

Familiar with many properties and real estate sales in the county

**Reasons for wanting to serve on this board:**

I wish to continue my long standing commitment to public duty.

**Conflict of Interest:**

### Supplemental Questions:

### Boards/Commissions appointments:

**Board of Equalization and Review (REQUIRES DISCLOSURE STATEMENT)****Application Date:** 2/19/2019**Background, education and experience relevant to this board:****Reasons for wanting to serve on this board:****Conflict of Interest:****Board of Equalization and Review (REQUIRES DISCLOSURE STATEMENT)****Application Date:** 1/28/2015**Background, education and experience relevant to this board:**

I am a licensed Real Estate agent and appraiser.

**Reasons for wanting to serve on this board:**

I ve been serving a long time and understand the process.

**Conflict of Interest:****Board of Equalization and Review (REQUIRES DISCLOSURE STATEMENT)****Application Date:** 2/7/2017**Background, education and experience relevant to this board:**

Licensed RE Broke and Appraiser

**Reasons for wanting to serve on this board:**

Have served many years in the past and wish to continue,

**Conflict of Interest:**

Work Experience: Licensed Real Estate Broker and Licensed Real Estate Appraiser in Orange County since 1992

Volunteer Experience: Board of Equalization and Review both Chairman and alternate since 1993

Education: 5 Years of College

**Other Comments:**

STAFF COMMENTS: Renewed application for E & R Board 2/18/10. Renewed applicaton for E & R Board 03/19/2003 and 2/15/02. Renewed app. 3/01 for E&R Board. Board app. For: E&R Board, 3/13/96, renewed 3/2/2000. Applied for Carrboro Rcreation and Parks Commission and Carrboro Planning Board 2/18/10, Renewed application for E&R Board 2/21/2013. ADDRESS VERIFICATION: 311 Rossburn Way is Chapel Hill Township, Carrboro Jurisdiction, Carrboro City Limits. Updated application 01/27/2015.

**This application was current on:** 8/12/2019**Date Printed:** 8/12/2019

## Volunteer Application Orange County Advisory Boards and Commissions

**Name:** Mr Erle Smith  
**Name Called:**  
**Home Address:** 103 Sunset Creek Cir  
 Chapel Hill NC 27516  
**Phone (Day):** 9192592100  
**Phone (Evening):** 9192592100  
**Phone (Cell):** 9192592100  
**Email:** Erle@ErleSmith.com  
**Place of Employment:** Retired  
**Job Title:** Retired  
**Year of OC Residence:** 1998  
**Township of Residence:** Chapel Hill  
**Zone of Residence:** Carrboro City Limits  
**Sex:** Male  
**Ethnic Background:** white

### Community Activities/Organizational Memberships:

Carrboro Citizen Academy

### Past Service on Orange County Advisory Boards:

Orange Unified Transportation Board 2016 - 2018

### Boards/Commissions applied for:

#### Carrboro Planning Board

##### Background, education and experience relevant to this board:

My experience as a corporate executive has prepared me to contribute to the towns goals and objectives. In particular, my experience with supply chain optimization is useful experience.

##### Reasons for wanting to serve on this board:

As a retiree, I have available time to devote to my community.

##### Conflict of Interest:

OUTBoard representative for Chapel Hill 2-16-2018  
 Director Supply Chain Strategy

#### Carrboro Board of Adjustment

##### Background, education and experience relevant to this board:

My experience as a corporate executive has prepared me to contribute to the towns goals and objectives. In particular, my experience with supply chain optimization is useful experience.

##### Reasons for wanting to serve on this board:

As a retiree, I have available time to devote to my community.

##### Conflict of Interest:

**Orange County Planning Board (REQUIRES DISCLOSURE STATEMENT)****Background, education and experience relevant to this board:**

OUTBoard representative for Chapel Hill 2-16-2018  
 Director Supply Chain Strategy

**Reasons for wanting to serve on this board:**

As a retiree, I have available time to devote to my community.

**Conflict of Interest:****Supplemental Questions:****Orange County Planning Board (REQUIRES DISCLOSURE STATEMENT)****Please list the work/volunteer experience/qualifications that would add to your expertise for this board.**

OUTBoard representative for Chapel Hill 2-16-2018  
 Director Supply Chain Strategy

**What unique perspective can you bring to the Orange County Planning Board?**

I have been a homeowner for 20 years and understand the area as it changes and grows

**What do you see as the responsibilities of this board, and what do you hope to accomplish if appointed?**

I see the board as a contributor to the county s goals & objectives.

**What do you consider to be the most important issues facing Orange County related to growth?**

We will see significant growth in Orange County as the universities and the RTP business communities continue to grow. This will increase demands for housing of several cost structures along with the associated transportation needs.

**What role should the Planning Board take in guiding and regulating growth?**

The board should encourage growth in the areas that need acceleration. The decisions should support the county s goals and objectives.

**How would you, as a member of the Planning Board, contribute to the implementation of the Board of Commissioners' adopted Goals and Priorities?**

I would remain current with the goals and priorities and then encourage progress toward those goals as activities come within the board s agenda.

**Boards/Commissions appointments:****Other Comments:**

This application was current on: 8/12/2019

Date Printed: 8/12/2019

**ORANGE COUNTY  
BOARD OF COMMISSIONERS**

**ACTION AGENDA ITEM ABSTRACT**

**Meeting Date:** November 14, 2019

**Action Agenda**

**Item No.** 5

**SUBJECT:** Chapel Hill Board of Adjustment – Appointments Discussion

**DEPARTMENT:** Board of Commissioners

**ATTACHMENT(S):**

Membership Roster  
Resolution  
Applications for Persons Recommended  
Applicant Interest List  
(no additional applicants)

**INFORMATION CONTACT:**

Clerk's Office, 919-245-2130

**PURPOSE:** To discuss making appointments to the Chapel Hill Planning Commission.

**BACKGROUND:** The following appointment information is for Board consideration:

**NOTE:** Position Two (2) listed below has been vacant for more than 90 days and the Chapel Hill Council selected a Town of Chapel Hill resident.

| POSITION NO. | NAME           | SPECIAL REPRESENTATIVE                                | TYPE OF APPOINTMENT TERM | EXPIRATION DATE |
|--------------|----------------|---|--------------------------|-----------------|
| 1            | Michael Murphy | JPA<br>BOCC Appointee                                 | First Full Term          | 06/30/2022      |
| 2            | Thomas Wortman | ETJ or JPA<br>(Town of Chapel Hill)<br>BOCC Appointee | Partial Term             | 06/30/2021      |

**NOTE - If the individuals listed above are appointed, the following vacancies remain:**

| POSITION NO. | POSITION DESIGNATION         | EXPIRATION DATE | VACANCY INFORMATION                             |
|--------------|------------------------------|-----------------|---|
| 3            | ETJ or JPA<br>BOCC Appointee | 06/30/2020      | This position has been vacant since 06/30/2013. |

**FINANCIAL IMPACT:** None

**SOCIAL JUSTICE IMPACT: Enable Full Civic Participation.** Ensure that Orange County residents are able to engage government through voting and volunteering by eliminating disparities in participation and barriers to participation.

**ENVIRONMENTAL IMPACT:** There is no Orange County Environmental Responsibility Goal impact associated with this item.

**RECOMMENDATION(S):** The Manager recommends that the Board discuss appointments to the Chapel Hill Planning Commission.

# Board and Commission Members

## And Vacant Positions

### *Chapel Hill Board of Adjustment*

Meeting Times: 7:30 pm First Wednesday of each month

Contact Person: Alisha Cordell

Meeting Place: The Chapel Hill Town Hall

Contact Phone: 919-968-2844

Positions: 3

Length: 3 years

Terms: 2

Description: The Board of Commissioners appoints citizens to fill three County positions on this board. This board hears and decides appeals from any decision or determination by the Town Manager, Council, or the Planning Board in granting or denying site plan approval, or of the Appearance Commission in granting or denying sign plan approval or of the Historic District Commission or Appearance Commission in granting or denying a Certificate of Appropriateness. The Chair is elected in August for a one-year term.

### VACANT

1

Sex:

Township:

First Appointed:

Race:

Resid/Spec Req: JPA

Current Appointment:

Special Repr: B.O.C.C. Appointee

Expiration: 06/30/2022

Number of Terms:

### VACANT

2

Sex:

Township:

First Appointed:

Race:

Resid/Spec Req: ETJ or JPA

Current Appointment:

Special Repr: B.O.C.C. Appointee

Expiration: 06/30/2021

Number of Terms:

### VACANT

3

Sex:

Township:

First Appointed:

Race:

Resid/Spec Req: ETJ or JPA.

Current Appointment:

Special Repr: B.O.C.C. Alternate

Expiration: 06/30/2020

Number of Terms:

**I, Amy T. Harvey, Deputy Town Clerk of the Town of Chapel Hill, North Carolina, hereby certify that the attached is a true and correct copy of (2019-10-02/R-11) adopted as amended by the Chapel Hill Town Council on October 2, 2019.**

**This the 3rd day of October, 2019.**

*Amy T. Harvey*

**Amy T. Harvey  
Deputy Town Clerk**



**A RESOLUTION MAKING A RECOMMENDATION TO THE ORANGE COUNTY BOARD OF COMMISSIONERS REGARDING THE ETJ/JPA SEATS ON THE CHAPEL HILL BOARD OF ADJUSTMENT (2019-10-02/R-11)**

WHEREAS, the Orange County Board of Commissioners has a resolution regarding the Orange County Appointment and Orientation Process for Boards and Commissions that specifies "... When a vacancy exists, the municipality will be requested to provide to the Board of County Commissioners a resolution with a recommendation for that vacancy;" and

WHEREAS, despite multiple recruitment efforts, the County has not received any applications from residents within Chapel Hill's Extraterritorial Jurisdiction or within the Joint Planning Area. Per the Joint Planning Agreement, the positions may be filled with Town residents; and

WHEREAS, the Chapel Hill Board of Adjustment has reviewed the viable applications and made a recommendation to the Chapel Hill Town Council.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Town of Chapel Hill that the Council recommends the Orange County Board of Commissioners appoint Thomas Wortman to the County Resident ETJ position and Michael Murphy to the County Alternate ETJ/JPA position on the Chapel Hill Board of Adjustment.

This the 2<sup>nd</sup> day of October, 2019.

## Volunteer Application Orange County Advisory Boards and Commissions

**Name:** Mr. Michael Murphy  
**Name Called:**  
**Home Address:** 3808 Sweeten Creek Rd.  
 Chapel Hill NC 27514  
**Phone (Day):** 9196365451  
**Phone (Evening):** 9196365451  
**Phone (Cell):** 9196365451  
**Email:** mm@redborn.com  
**Place of Employment:** retired  
**Job Title:** retired  
**Year of OC Residence:** 1991  
**Township of Residence:** Chapel Hill  
**Zone of Residence:** C.H. City Limits JPA Transition Area  
**Sex:** Male  
**Ethnic Background:** white

### Community Activities/Organizational Memberships:

Treasurer, Chandler s Green Homeowner s Association  
 Sierra Club  
 Audobon Society

### Past Service on Orange County Advisory Boards:

None

### Boards/Commissions applied for:

#### Chapel Hill Board of Adjustment

##### Background, education and experience relevant to this board:

30+ years management experience  
 Law School  
 Built multiple personal residences  
 Real Estate Brokers License

##### Reasons for wanting to serve on this board:

I am newly retired and have time for new activities.  
 My residence is located on a lot that spans both the JPA Transition Area and the Chapel Hill city limits.  
 I believe the JPA is under represented in Chapel Hill planning decisions and its residents requirement are not well understood.

##### Conflict of Interest:

**Chapel Hill Planning Commission****Background, education and experience relevant to this board:**

30+ years management experience  
Law School  
Built multiple personal residences  
Real Estate Brokers License

**Reasons for wanting to serve on this board:**

I am newly retired and have time for new activities.  
My residence is located on a lot that spans both the JPA Transition Area and the Chapel Hill city limits.  
I believe the JPA is under represented in Chapel Hill planning decisions and its residents requirement are not well understood.

**Conflict of Interest:****Supplemental Questions:****Boards/Commissions appointments:****Other Comments:**

This application was current on: 8/23/2019 9:22:22 AM

Date Printed: 10/3/2019

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**Volunteer Application  
Orange County Advisory Boards and Commissions**

**Name:** Thomas Wortman  
**Name Called:**  
**Home Address:** 502 Tinkerbelle Road  
Chapel Hill NC 27517  
**Phone (Day):** 651-746-999  
**Phone (Evening):** 651-746-999  
**Phone (Cell):** 651-746-999  
**Email:** thomas.wortman@gmail.com  
**Place of Employment:** None given  
**Job Title:** Education Consultant  
**Year of OC Residence:** 2018  
**Township of Residence:** Chapel Hill  
**Zone of Residence:**  
**Sex:** Male  
**Ethnic Background:** white

**Community Activities/Organizational Memberships:**  
None

**Past Service on Orange County Advisory Boards:**  
None

**Boards/Commissions applied for:**

**Chapel Hill Board of Adjustment**

**Background, education and experience relevant to this board:**

I have had an interest in urban planning for quite some time, and I served on the Planning Commission in Harborcreek Township, Pennsylvania, for four years.

**Reasons for wanting to serve on this board:**

My doctorate from Penn State allows me to view issues from a critical perspective, examining all aspects of issues before making a decision or recommendation. I was a key staff member for community outreach when I worked at Penn State.  
Demographics

**Conflict of Interest:**

**Supplemental Questions:**

**Boards/Commissions appointments:**

**Other Comments:**

**This application was current on:** 10/3/2019 2:25:16 PM

**Date Printed:** 10/3/2019

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# Applicant Interest Listing

by Board Name and by Applicant Name

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***Chapel Hill Board of Adjustment***

Contact Person: Alisha Cordell

Contact Phone: 919-968-2844

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**Mr. Michael Murphy**

Sex: Male

Race: white

Date Applied: 08/23/2019

Township: Chapel Hill

Res. Eligibility: C.H. City Limits JPA T

Also Serves On:

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**Thomas Wortman**

Sex: Male

Race: white

Date Applied: 10/03/2019

Township: Chapel Hill

Res. Eligibility: C.H. City Limits

Also Serves On:

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**ORANGE COUNTY  
BOARD OF COMMISSIONERS**

**ACTION AGENDA ITEM ABSTRACT**

**Meeting Date:** November 14, 2019

**Action Agenda**

**Item No.** 6

**SUBJECT:** Chapel Hill Planning Commission – Appointment Discussion

**DEPARTMENT:** Board of Commissioners

**ATTACHMENT(S):**

Membership Roster  
Resolution  
Application for Person Recommended  
Attendance Records  
Applicant Interest List  
Applications of Persons on the Interest  
List

**INFORMATION CONTACT:**

Clerk's Office, 919-245-2130

**PURPOSE:** To discuss an appointment to the Chapel Hill Planning Commission.

**BACKGROUND:** The following appointment information is for Board consideration:

| POSITION NO. | NAME             | SPECIAL REPRESENTATIVE    | TYPE OF APPOINTMENT TERM | EXPIRATION DATE |
|--------------|------------------|---------------------------|--------------------------|-----------------|
| 2            | Michael Everhart | ETJ or JPA BOCC Appointee | First Full Term          | 06/30/2022      |

**NOTE - If the individuals listed above are appointed, the following vacancies remain:**

| POSITION NO. | POSITION DESIGNATION      | EXPIRATION DATE | VACANCY INFORMATION  |
|--------------|---------------------------|-----------------|--|
| 1            | ETJ or JPA BOCC Appointee | 06/30/2022      | This position has been vacant since 08/09/2019. (Due to other commitments) |

**FINANCIAL IMPACT:** None

**SOCIAL JUSTICE IMPACT:** **Enable Full Civic Participation.** Ensure that Orange County residents are able to engage government through voting and volunteering by eliminating disparities in participation and barriers to participation.

**ENVIRONMENTAL IMPACT:** There is no Orange County Environmental Responsibility Goal impact associated with this item.

**RECOMMENDATION(S):** The Manager recommends that the Board discuss an appointment to the Chapel Hill Planning Commission.

# Board and Commission Members

## And Vacant Positions

### *Chapel Hill Planning Commission*

Meeting Times: 7:00 pm first and third Tuesday of each month

Contact Person: Alisha Cordell

Meeting Place: the Chapel Hill Municipal Building

Contact Phone: 919-968-2844

Positions: 2

Length: 3 years

Terms: 2

Description: The Board of Commissioners appoints citizens two positions on this board (JPA and ETJ). The board develops a comprehensive plan for the orderly growth and development of Chapel Hill. It reviews all plans for buildings, projects and facilities to be located within the Town's jurisdiction. It also formulates and recommends the adoption and amendment of ordinances.

### VACANT

1

Sex:

Township:

First Appointed:

Race:

Resid/Spec Req: ETJ or JPA

Current Appointment:

Special Repr: B.O.C.C. Appointee

Expiration: 06/30/2019

Number of Terms:

### Michael Everhart

2

Sex: Male

Township: Chapel Hill

First Appointed: 03/21/2017

Race: white

Resid/Spec Req: ETJ or JPA

Current Appointment: 03/21/2017

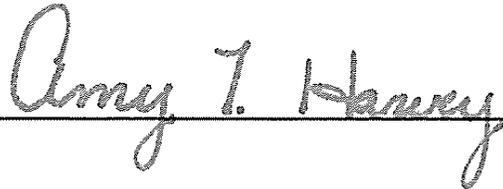
Special Repr: B.O.C.C. Appointee

Expiration: 06/30/2019

Number of Terms:

I, Amy T. Harvey, Deputy Town Clerk of the Town of Chapel Hill, North Carolina, hereby certify that the attached is a true and correct copy of (2019-05-01/R-6) adopted by the Chapel Hill Town Council on May 1, 2019.

This the 3<sup>rd</sup> day of May, 2019.



A handwritten signature in cursive script that reads "Amy T. Harvey". The signature is written in black ink and is positioned above a solid horizontal line.

Amy T. Harvey  
Deputy Town Clerk



**A RESOLUTION MAKING A RECOMMENDATION TO THE ORANGE COUNTY BOARD OF COMMISSIONERS REGARDING THE ETJ SEAT ON THE CHAPEL HILL PLANNING COMMISSION (2019-05-01/R-6)**

WHEREAS, the Orange County Board of Commissioners has a resolution regarding the Orange County Appointment and Orientation Process for Boards and Commissions that specifies "... When a vacancy exists, the municipality will be requested to provide to the Board of County Commissioners a resolution with a recommendation for that vacancy;" and

WHEREAS, the Chapel Hill Planning Commission has reviewed the viable applications and made a recommendation to the Chapel Hill Town Council.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Town of Chapel Hill that the Council recommends the Orange County Board of Commissioners reappoint Michael Everhart to the Chapel Hill Planning Commission ETJ position.

This the 1st day of May, 2019.

## Volunteer Application Orange County Advisory Boards and Commissions

**Name:** Michael Everhart  
**Name Called:**  
**Home Address:** 344 Carlton Drive  
 Chapel Hill NC 27516  
**Phone (Day):** 919-323-1391  
**Phone (Evening):** 919-323-1391  
**Phone (Cell):** 919-323-1391  
**Email:** mikemail08@gmail.com  
**Place of Employment:** Five Fork Studio LLC  
**Job Title:** Co-Owner  
**Year of OC Residence:** 2003  
**Township of Residence:** Chapel Hill  
**Zone of Residence:** Chapel Hill ETJ  
**Sex:** Male  
**Ethnic Background:** Caucasian

### Community Activities/Organizational Memberships:

I have been an active member of the Orange County Artists Guild for the past 3 years.

### Past Service on Orange County Advisory Boards:

n/a

### Boards/Commissions applied for:

#### Chapel Hill Planning Commission

##### Background, education and experience relevant to this board:

I want to be a member of the Environmental Stewardship Advisory Board because I feel a call to action - I want to be engaged in our local government. I am a life-long resident of the Triangle, and I want to give back through public service to the community that has given me so much. I was born and raised in Durham, having lived in Chapel Hill ever since I first came to UNC in 2003. I am a local homeowner and have owned two local businesses over the past 10 years - including my present business. I am a committed and contributing citizen who is concerned about the future of our city and of our state. As an undergraduate student at UNC I received a BS in Environmental Science, with a concentration in Ecology and a focus on water use and planning. I have stayed informed about local, state, and national environmental issues, and I wish to seek progressive and unique solutions to these complicated concerns. Through my formal education and personal inclinations, I have cultivated a thorough and ranging knowledge of our local landscapes, their flora and fauna. I understand the underlying ecological and environmental processes at work within them, and ways in which these processes and resources can be protected, managed, and sustained. Likewise, I understand the nuanced social structure of our community in its own right, and against the backdrop of our complex state and national politics. I have a strong capacity to connect and communicate with people from all walks of life, to foster positive relationships and engender trust. As a dedicated member of this community, I am pursuing a graduate education here, and see myself and my family as part of the local fabric for years to come. I hope to bring a balanced, well-informed, and conscientious perspective to this board. Thank you for your consideration.

**Reasons for wanting to serve on this board:**

see above

**Conflict of Interest:****Supplemental Questions:****Other Comments:**

This application was current on: 1/16/2017 8:20:05 AM

Date Printed: 1/23/2017

BOCC Attendance Report For Advisory Board Appointments  
 Chapel Hill Planning Commission  
 Apr / 2018 – Apr / 2019

| Member   | Appointed  | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec | Jan | Feb | Mar | Apr |  |  |  |  |  |
|--|------------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|--|--|--|--|--|
| Michael Everhart                                     | 03/21/2017 | P/P | P/P | A/P | X/X | X/A | P/P | X/P | P/X | X/P | X/X | P/P | P/P | A/P |  |  |  |  |  |
| <b>P: Present E: Excused A: Absent X: No Meeting</b> |            |     |     |     |     |     |     |     |     |     |     |     |     |     |  |  |  |  |  |
| Current through – April 30, 2019                     |            |     |     |     |     |     |     |     |     |     |     |     |     |     |  |  |  |  |  |

Note: There are typically two meetings per month. P/A represents “Present” for one week and “Absent” for the second meeting during that month, etc.

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# Applicant Interest Listing

by Board Name and by Applicant Name

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## *Chapel Hill Planning Commission*

Contact Person: Alisha Cordell

Contact Phone: 919-968-2844

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### Mr. Michael Murphy

Sex: Male

Race: white

Date Applied: 08/23/2019

Township: Chapel Hill

Res. Eligibility: C.H. City Limits

Also Serves On:

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### Joseph Parrish

Sex: Male

Race: white

Date Applied: 02/21/2019

Township: Chapel Hill

Res. Eligibility: C.H. City Limits

Also Serves On:

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### Blaine Schmidt

Sex: Male

Race: white

Date Applied: 02/19/2019

Township: Chapel Hill

Res. Eligibility: C.H. City Limits

Also Serves On: Board of Equalization and Review (REQUIRES DISCLOSUR)

## Volunteer Application Orange County Advisory Boards and Commissions

**Name:** Mr. Michael Murphy  
**Name Called:**  
**Home Address:** 3808 Sweeten Creek Rd.  
 Chapel Hill NC 27514  
**Phone (Day):** 9196365451  
**Phone (Evening):** 9196365451  
**Phone (Cell):** 9196365451  
**Email:** mm@redborn.com  
**Place of Employment:** retired  
**Job Title:** retired  
**Year of OC Residence:** 1991  
**Township of Residence:** Chapel Hill  
**Zone of Residence:** C.H. City Limits  
**Sex:** Male  
**Ethnic Background:** white

### Community Activities/Organizational Memberships:

Treasurer, Chandler s Green Homeowner s Association  
 Sierra Club  
 Audobon Society

### Past Service on Orange County Advisory Boards:

None

### Boards/Commissions applied for:

#### Chapel Hill Board of Adjustment

##### Background, education and experience relevant to this board:

30+ years management experience  
 Law School  
 Built multiple personal residences  
 Real Estate Brokers License

##### Reasons for wanting to serve on this board:

I am newly retired and have time for new activities.  
 My residence is located on a lot that spans both the JPA Transition Area and the Chapel Hill city limits.  
 I believe the JPA is under represented in Chapel Hill planning decisions and its residents requirement are not well understood.

##### Conflict of Interest:

**Chapel Hill Planning Commission****Background, education and experience relevant to this board:**

30+ years management experience  
Law School  
Built multiple personal residences  
Real Estate Brokers License

**Reasons for wanting to serve on this board:**

I am newly retired and have time for new activities.  
My residence is located on a lot that spans both the JPA Transition Area and the Chapel Hill city limits.  
I believe the JPA is under represented in Chapel Hill planning decisions and its residents requirement are not well understood.

**Conflict of Interest:****Supplemental Questions:****Boards/Commissions appointments:****Other Comments:**

This application was current on: 8/23/2019 9:22:22 AM

Date Printed: 10/3/2019

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**Volunteer Application**  
**Orange County Advisory Boards and Commissions**

**Name:** Joseph Parrish  
**Name Called:**  
**Home Address:** 1250 Ephesus Church Rd, Apt. G5  
Chapel Hill NC 27517  
**Phone (Day):** 3365044195  
**Phone (Evening):** 3365044195  
**Phone (Cell):** 3365044195  
**Email:** josephparrisnc@gmail.com  
**Place of Employment:** Unemployed  
**Job Title:** None  
**Year of OC Residence:** 2016  
**Township of Residence:** Chapel Hill  
**Zone of Residence:**  
**Sex:** Male  
**Ethnic Background:** Caucasian

**Community Activities/Organizational Memberships:**

Orange County Democratic Party - Messaging Committee  
Orange County Young Dems  
Rotary Club

**Past Service on Orange County Advisory Boards:**

None

**Boards/Commissions applied for:**

**Chapel Hill Planning Commission**

**Background, education and experience relevant to this board:**

I am a former member of the NC National Guard and a graduate of UNC with a degree in political science. I have been a frequent attendant of a variety of local government meetings/functions and even ran for office in the state legislature in the November elections.

**Reasons for wanting to serve on this board:**

I want to have a hand in public service, either professionally or as a volunteer. I see this board as an opportunity to serve the public and as a learning opportunity that can inform my public service in the future.

**Conflict of Interest:**

**Orange County Planning Board (REQUIRES DISCLOSURE STATEMENT)****Background, education and experience relevant to this board:**

I am a former member of the NC National Guard and a graduate of UNC with a degree in political science. I have been a frequent attendant of a variety of local government meetings/functions and even ran for office in the state legislature in the November elections.

**Reasons for wanting to serve on this board:**

I want to have a hand in public service, either professionally or as a volunteer. I see this board as an opportunity to serve the public and as a learning opportunity that can inform my public service in the future.

**Conflict of Interest:****Chapel Hill Board of Adjustment****Background, education and experience relevant to this board:**

I am a former member of the NC National Guard and a graduate of UNC with a degree in political science. I have been a frequent attendant of a variety of local government meetings/functions and even ran for office in the state legislature in the November elections.

**Reasons for wanting to serve on this board:**

I want to have a hand in public service, either professionally or as a volunteer. I see this board as an opportunity to serve the public and as a learning opportunity that can inform my public service in the future.

**Conflict of Interest:****Supplemental Questions:****Orange County Planning Board (REQUIRES DISCLOSURE STATEMENT)****Please list the work/volunteer experience/qualifications that would add to your expertise for this board.**

- Former National Guard Member
- Former ROTC cadet, LDAC graduate
- Graduate of UNC, Political Science, Class of 2014
- Democratic Nominee in 2016 race for House District 2
- Frequent attendant of county/town/school board meetings

**What unique perspective can you bring to the Orange County Planning Board?**

Being a young, but relevantly educated resident, I have a strong sense of the years to come and the need for good, long-term planning.

Furthermore, utilizing the strategic thinking methods handed down to me in my military education, I find it easy to look at issues and break them down into basic ideas for effective planning and communication to others.

**What do you see as the responsibilities of this board, and what do you hope to accomplish if appointed?**

I think the responsibility of the board is to assist local governance by providing foresight in the development and use of public assets. If appointed, I hope to help guide the community along a thriving path for future success.

**What do you consider to be the most important issues facing Orange County related to growth?**

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As part of the ever-growing Triangle, I see issues such transportation, housing, and education being vitally important. We must successfully tackle these issues for the purpose of accommodating higher levels of commerce, growing neighborhoods, and the needs of the children that live in these growing neighborhoods.

**What role should the Planning Board take in guiding and regulating growth?**

To make an effective plan for any group or organization, you need to be a step ahead. The Planning Board should therefore take a leading, proactive role in guiding and developing growth. It has to set the pace.

Additionally, we should have a role at the end of the process, in order to hear feedback from other entities and determine how successful our planning as been so far. Foresight requires hindsight.

**How would you, as a member of the Planning Board, contribute to the implementation of the Board of Commissioners' adopted Goals and Priorities?**

I would be a part of those informing the Board of Commissioners about what those things should be. Once those goals and priorities are handed to us, it would be up to us to envision how to make them possible, much like how orders are passed along in the military to next level down.

**Boards/Commissions appointments:**

**Other Comments:**

**This application was current on:** 02/21/2019

**Date Printed:** 2/21/2019

## Volunteer Application Orange County Advisory Boards and Commissions

**Name:** Blaine Schmidt  
**Name Called:**  
**Home Address:** 409 Perry Creek Drive  
 Chapel Hill NC 27514  
**Phone (Day):** 704-425-8225  
**Phone (Evening):** 704-425-8225  
**Phone (Cell):** 704-425-8225  
**Email:** ocncdbrd@extemporaneous.org  
**Place of Employment:** Cisco Systems, Inc.  
**Job Title:** Security Engineer  
**Year of OC Residence:** 2014  
**Township of Residence:** Chapel Hill  
**Zone of Residence:** C.H. City Limits  
**Sex:** Male  
**Ethnic Background:** white

### Community Activities/Organizational Memberships:

Alternate on the Orange County Board of Equalization and Review

### Past Service on Orange County Advisory Boards:

Alternate for the Orange County Board of Equalization and Review

### Boards/Commissions applied for:

#### Economic Development Advisory Board (REQUIRES DISCLOSURE STATEMENT)

##### Background, education and experience relevant to this board:

Broad business and legal background (finances, processes), licensed NC attorney

##### Reasons for wanting to serve on this board:

Making permanent home in Orange County, want to contribute to business development

##### Conflict of Interest:

#### Chapel Hill Planning Commission

##### Background, education and experience relevant to this board:

Broad business and legal background (finances, processes), licensed NC attorney

##### Reasons for wanting to serve on this board:

Having lived and schooled in Chapel Hill, interested in orderly growth of the community

##### Conflict of Interest:

### Supplemental Questions:

### Boards/Commissions appointments:

**Board of Equalization and Review (REQUIRES DISCLOSURE STATEMENT)****Application Date:** 9/29/2014**Background, education and experience relevant to this board:**

Broad business and legal background (finances, processes), licensed NC attorney

**Reasons for wanting to serve on this board:**

Provide legal expertise toward ensuring accurate and standardized taxation on property

**Conflict of Interest:****Board of Equalization and Review (REQUIRES DISCLOSURE STATEMENT)****Application Date:** 02/19/2019**Background, education and experience relevant to this board:**

Broad business and legal background (finances, processes), licensed NC attorney, real property owner

**Reasons for wanting to serve on this board:**

Having lived and schooled in Chapel Hill, interested in orderly growth of the community

**Conflict of Interest:****Other Comments:****This application was current on:** 02/19/2019**Date Printed:**  
02/19/2019

**ORANGE COUNTY  
BOARD OF COMMISSIONERS**

**ACTION AGENDA ITEM ABSTRACT**

**Meeting Date:** November 14, 2019

**Action Agenda  
Item No. 7**

**SUBJECT:** Hillsborough Board of Adjustment – Appointment Discussion

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**DEPARTMENT:** Board of Commissioners

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**ATTACHMENT(S):**

Membership Roster  
Resolution  
Application for Person Recommended  
Attendance Record  
Applicant Interest List (No Current Applicants)

**INFORMATION CONTACT:**  
Clerk's Office, 919-245-2130

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**PURPOSE:** To discuss an appointment to the Hillsborough Board of Adjustment.

**BACKGROUND:** The following appointment information is for Board consideration:

| POSITION NO. | NAME            | SPECIAL REPRESENTATIVE | TYPE OF APPOINTMENT TERM   | EXPIRATION DATE |
|--------------|-----------------|------------------------|----------------------------|-----------------|
| 2            | Dustin Williams | ETJ<br>BOCC Appointee  | One Year Term<br>Extention | 09/30/2020      |

**NOTE - If the individuals listed above are appointed, the following vacancies remain:**

None

**FINANCIAL IMPACT:** None

**SOCIAL JUSTICE IMPACT: Enable Full Civic Participation.** Ensure that Orange County residents are able to engage government through voting and volunteering by eliminating disparities in participation and barriers to participation.

**ENVIRONMENTAL IMPACT:** There is no Orange County Environmental Responsibility Goal impact associated with this item.

**RECOMMENDATION(S):** The Manager recommends that the Board discuss an appointment to the Hillsborough Board of Adjustment.

# Board and Commission Members

## And Vacant Positions

### ***Hillsborough Board of Adjustment***

Meeting Times: 7:00 pm second Wednesday of each month

Contact Person: Tom King, Senior Planner

Meeting Place: the Hillsborough Barn

Contact Phone: 919-732-1270 x73

Positions: 3

Length: 3 years

Terms: 2

Description: The Board of Commissioners appoints three County representatives to positions on this board. This board reviews non-residential building projects, variance requests and appeals.

### **Rob Bray**

1

Sex: Male

Race: white

Township: Hillsborough

Resid/Spec Req: Extraterritorial Jurisdiction

Special Repr: County-Alternate

First Appointed: 06/07/2016

Current Appointment: 06/20/2017

Expiration: 06/30/2020

Number of Terms: 1

### **Dustin Williams**

2

Sex: Male

Race: white

Township: Hillsborough

Resid/Spec Req: Extraterritorial Jurisdiction

Special Repr: County

First Appointed: 05/20/2014

Current Appointment: 09/06/2016

Expiration: 09/30/2019

Number of Terms: 2

### **David L. Remington**

3

Sex: Male

Race: white

Township: Hillsborough

Resid/Spec Req: Extraterritorial Jurisdiction

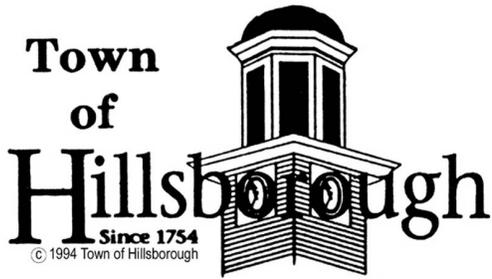
Special Repr: County

First Appointed: 06/19/2012

Current Appointment: 06/20/2017

Expiration: 06/30/2020

Number of Terms: 2



RESOLUTION REQUESTING RE-APPOINTMENT  
TO AN EXTRATERRITORIAL JURISDICTION SEAT  
ON THE HILLSBOROUGH BOARD OF ADJUSTMENT

WHEREAS, as a result of the end of a term, it is necessary to re-appoint a volunteer to a seat reserved on the Hillsborough Board of Adjustment for persons residing within the town's extraterritorial planning jurisdiction; and

WHEREAS, by state statute and town ordinance, the Orange County Board of Commissioners initially has the authority and responsibility to appoint ETJ members to the town's Board of Adjustment; and

WHEREAS, the current volunteer is a member in good standing with the Board, is eligible for an additional year of service as the initial appointment was for a partial term, and is willing to continue his service;

NOW, THEREFORE, THE BOARD OF COMMISSIONERS OF THE TOWN OF HILLSBOROUGH RESOLVES:

Section 1. The Orange County Board of Commissioners is respectfully requested to re-appoint the following individual to an ETJ seat on the Hillsborough Board of Adjustment, whose term would expire in September 30, 2020:

Mr. Dustin Williams  
416 St. Mary's Road  
Hillsborough, NC 27278

Section 2. If the Orange County Board of Commissioners fails to appoint persons willing to serve in the capacity described above within 90 days after receiving this resolution, then the Hillsborough Town Board may make this appointment.

Section 3. The Town Clerk shall send a copy of this resolution to the Orange County Manager.

Section 4. This resolution shall become effective upon adoption.

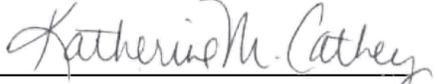
The foregoing resolution having been submitted to a vote received the following vote and was duly adopted this 12<sup>th</sup> day of August, 2019.

Ayes: 5

Notes: 0

Absent or excused: 0

I, Katherine M. Cathey, Town Clerk of the Town of Hillsborough, do hereby certify that the foregoing is a true and correct copy of a resolution adopted by the Hillsborough Town Board of Commissioners on August 12, 2019.

  
Katherine M. Cathey  
Human Resources Director/Town Clerk

## Volunteer Application Orange County Advisory Boards and Commissions

**Name:** Mr. Dustin Williams  
**Name Called:**  
**Home Address:** 416 St Marys Rd  
HILLSBOROUGH NC 27278  
**Phone (Day):** 8432241561  
**Phone (Evening):** 8432241561  
**Phone (Cell):** 8432241561  
**Email:** ducwilliams@gmail.com  
**Place of Employment:** RTI International  
**Job Title:** Survey Manager  
**Year of OC Residence:** 2005  
**Township of Residence:** Hillsborough  
**Zone of Residence:**  
**Sex:** Male  
**Ethnic Background:** Caucasian

**Community Activities/Organizational Memberships:**

N/A

**Past Service on Orange County Advisory Boards:**

N/A

**Boards/Commissions applied for:****Hillsborough Board of Adjustment****Background, education and experience relevant to this board:**

As a graduate student(MA, Political Science)I minored in public policy (administered through UNC s School of Government). My public policy coursework focused on economic development and I believe this experience would serve me well on the board of adjustment.

**Reasons for wanting to serve on this board:**

I would like to become active in Hillsborough and play an active role in the development and growth of Hillsborough and Orange County. I love Orange County and Hillsborough and want to help ensure it remains a great play to live, work, and do business.

**Conflict of Interest:****Supplemental Questions:****Other Comments:**

This application was current on: 3/3/2014 5:19:03 PM

Date Printed: 3/5/2014

BOCC Attendance Report For Advisory Board Appointments  
 Hillsborough Board of Adjustment  
 July / 2018 – July / 2019

| Member   | Appointed  | Jul | Aug | Sep | Oct | Nov | Dec | Jan | Feb | Mar | Apr | May | Jun | Jul |  |  |  |  |  |
|--|------------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|--|--|--|--|--|
| Dustin Williams                                      | 05/20/2014 | X   | X   | X   | E   | X   | P   | P   | P   | P   | E   | X   | P   | P   |  |  |  |  |  |
| <b>P: Present E: Excused A: Absent X: No Meeting</b> |            |     |     |     |     |     |     |     |     |     |     |     |     |     |  |  |  |  |  |
| Current through – July 31, 2019                      |            |     |     |     |     |     |     |     |     |     |     |     |     |     |  |  |  |  |  |

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# Applicant Interest Listing

by Board Name and by Applicant Name

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## *Hillsborough Board of Adjustment*

Contact Person: Tom King, Senior Planner  
Contact Phone: 919-296-9472

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No applicants for this board.

Sex:

Race:

Date Applied:

Township:

Res. Eligibility:

Also Serves On:

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**ORANGE COUNTY  
BOARD OF COMMISSIONERS**

**ACTION AGENDA ITEM ABSTRACT**

**Meeting Date:** November 14, 2019

**Action Agenda  
Item No. 8**

**SUBJECT:** Hillsborough Planning Board – Appointment Discussion

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**DEPARTMENT:** Board of Commissioners

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**ATTACHMENT(S):**

Membership Roster  
Resolution  
Appointment Cover Letter  
Application for Person Recommended  
Attendance Record  
Applicant Interest List  
Applications for Persons on Interest List

**INFORMATION CONTACT:**  
Clerk's Office, 919-245-2130

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**PURPOSE:** To discuss an appointment to the Hillsborough Planning Board.

**BACKGROUND:** The following appointment information is for Board consideration:

| POSITION NO. | NAME          | SPECIAL REPRESENTATIVE | TYPE OF APPOINTMENT TERM | EXPIRATION DATE |
|--------------|---------------|------------------------|--------------------------|-----------------|
| 1            | Jeffrey Scott | Hillsborough ETJ       | First Full Year          | 10/31/2022      |

**NOTE - If the individuals listed above are appointed, the following vacancies remain:**

None

**FINANCIAL IMPACT:** None

**SOCIAL JUSTICE IMPACT: Enable Full Civic Participation.** Ensure that Orange County residents are able to engage government through voting and volunteering by eliminating disparities in participation and barriers to participation.

**ENVIRONMENTAL IMPACT:** There is no Orange County Environmental Responsibility Goal impact associated with this item.

**RECOMMENDATION(S):** The Manager recommends that the Board discuss an appointment to the Hillsborough Planning Board.

# Board and Commission Members

## And Vacant Positions

### ***Hillsborough Planning Board***

Meeting Times: 7:00 pm third Thursday of each month

Contact Person: Margaret Hauth, Planning Director,

Meeting Place: Hillsborough Town Hall Annex

Contact Phone: 919-296-9471

Positions: 3

Length: 3 years

Terms: 2

Description: The Board of Commissioners appoints three County residents to positions on this board. Applicants to this board should reside in Hillsborough Township. The board acquires and maintains information in order to understand past trends, prepare and amend the comprehensive plan for the development of the area, and prepare and recommend ordinances promoting orderly development. One In-Town seat is a Liaison from the Hillsborough Board of Adjustment and floats.

### **Mr Jeffrey Scott**

1

Sex: Male  
Race: white

Township: Hillsborough  
Resid/Spec Req: Hillsb. ETJ  
Special Repr: County

First Appointed: 11/02/2017  
Current Appointment: 11/02/2017  
Expiration: 10/31/2019  
Number of Terms:

### **Lisa Frazier**

2

Sex: Female  
Race: African American

Township: Hillsborough  
Resid/Spec Req: Hillsb. ETJ  
Special Repr: County

First Appointed: 02/16/2016  
Current Appointment: 11/13/2018  
Expiration: 10/31/2021  
Number of Terms: 2

### **Chris Johnston**

3

Sex: Male  
Race: white

Township: Hillsborough  
Resid/Spec Req: Hillsb. ETJ  
Special Repr: County

First Appointed: 10/03/2017  
Current Appointment: 10/03/2017  
Expiration: 05/31/2020  
Number of Terms: 2



TOWN OF HILLSBOROUGH

RESOLUTION REQUESTING A RE-APPOINTMENT  
TO AN EXTRATERRITORIAL JURISIDITION SEAT  
ON THE HILLSBOROUGH PLANNING BOARD

WHEREAS, as a result of the end of a term, it is necessary to re-appoint a person to a seat reserved on the Hillsborough Planning Board for persons residing within the town's extraterritorial planning jurisdiction; and

WHEREAS, if a resident of the ETJ cannot be identified to fill the position, the Orange County Board of Commissioners may appoint a resident of the county; and

WHEREAS, by state statute and town ordinance, the Orange County Board of Commissioners initially has the authority and responsibility to appoint ETJ members to the town's Planning Board.

NOW, THEREFORE, THE BOARD OF COMMISSIONERS OF THE TOWN OF HILLSBOROUGH RESOLVES:

Section 1. The Orange County Board of Commissioners is respectfully requested to re-appoint the following individual to an ETJ seat on the Hillsborough Planning Board, whose term would expire October 31, 2022:

Mr. Jeff Scott  
1520 Park Ln  
Hillsborough, NC 27278

Section 2. If the Orange County Board of Commissioners fails to appoint persons willing to serve in the capacity described above within 90 days of receiving this resolution, then the Hillsborough Town Board may make this appointment.

Section 3. The Town Clerk shall send a copy of this resolution to the Orange County Manager.

Section 4. This resolution shall become effective upon adoption.

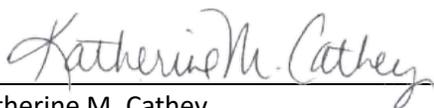
The foregoing resolution having been submitted to a vote, received the following vote and was duly adopted this 14th day of October 2019.

Ayes: 5

Noes: 0

Absent/excused: 0

I, Katherine M. Cathey, Town Clerk to the Town of Hillsborough, do hereby certify that the foregoing is a true and correct copy of a resolution adopted by the Hillsborough Town Board of Commissioners on October 14, 2019.



Katherine M. Cathey  
Town Clerk

**TOWN OF HILLSBOROUGH**

**Board of Commissioners**  
 Agenda Abstract Form

Meeting Date: October 14, 2019  
 Department: Planning  
 Public Hearing:  Yes  No  
 Date of Public Hearing: \_\_\_\_\_

For Clerk's Use Only  
 AGENDA ITEM #

|                           |                           |                           |
|---------------------------|---------------------------|---------------------------|
|                           |                           |                           |
| <i>Consent<br/>Agenda</i> | <i>Regular<br/>Agenda</i> | <i>Closed<br/>Session</i> |

**PRESENTER/INFORMATION CONTACT:** Margaret A. Hauth, Planning Director/Assistant Town Manager

**ITEM TO BE CONSIDERED**

Subject:

Adopt a resolution asking the Board of County Commissioners to re-appoint Jeff Scott to a three-year, out of town term on the Planning Board, expiring October 31, 2022

Attachment(s):

Resolution  
 application form

Brief Summary:

Mr. Scott was originally appointed in 2017 and has attended 68% of board meetings (15 of 22) over his term. He is willing to be reappointed.

Action Requested:

Adopt the resolution requesting the Board of County Commissioners re-appoint Jeff Scott to a three-year, out of town term on the Planning Board with a term expiring October 31, 2022.

**ISSUE OVERVIEW**

Background Information & Issue Summary:

Financial Impacts:

Staff Recommendations/Comments:

## Volunteer Application Orange County Advisory Boards and Commissions

**Name:** Mr Jeffrey Scott  
**Name Called:**  
**Home Address:** 1520 Park Lane  
 Hillsborough NC 27278  
**Phone (Day):** 9198158254  
**Phone (Evening):** 9198158254  
**Phone (Cell):** 9198158254  
**Email:** jgscott0@gmail.com  
**Place of Employment:** Little Diversified Architectural Consulting  
**Job Title:** Project Architect - Community Studio  
**Year of OC Residence:** 2014  
**Township of Residence:** Hillsborough  
**Zone of Residence:**  
**Sex:** Male  
**Ethnic Background:** Caucasian

### Community Activities/Organizational Memberships:

American Institute of Architects  
 National Council of Architectural Registration Board  
 Preservation Durham  
 Building Enclosure Council - Research Triangle Park

### Past Service on Orange County Advisory Boards:

N/A

### Boards/Commissions applied for:

#### Historic Preservation Commission (APPLICANTS SHALL RESIDE WITHIN THE TERRITORIAL

##### Background, education and experience relevant to this board:

I am a registered architect in the state of NC and have worked on various historical preservation projects in the state. I have also worked on projects in downtown Durham that have required approval through the Historic Preservation Commission. I have worked through the detailed requirements by the commission for building approval, site plan approval, and signage. I also have experience with various Unified Development Ordinances throughout NC.

##### Reasons for wanting to serve on this board:

Being a resident of Hillsborough, I appreciate the history and culture of the area. I really enjoy the preservation process and want the architectural/historical community to thrive as Hillsborough, as well as Orange County continue to grow.

##### Conflict of Interest:

**Hillsborough Planning Board****Background, education and experience relevant to this board:**

I am a registered architect in NC and have worked with various architectural firms throughout NC. My experience locally with master planning projects has also allowed me to broaden my experience in regards to the process.

**Reasons for wanting to serve on this board:**

My previous experience with municipal planning processes would be a strong asset. However, I also want the area and region to grow in a thoughtful manner so that projects get approved properly.

**Conflict of Interest:****Orange County Planning Board (REQUIRES DISCLOSURE STATEMENT)****Background, education and experience relevant to this board:**

I am a registered architect in NC and have worked with various architectural firms throughout NC. My experience locally with master planning projects has also allowed me to broaden my experience in regards to the process.

**Reasons for wanting to serve on this board:**

My previous experience with municipal planning processes would be a strong asset. However, I also want the area and region to grow in a thoughtful manner so that projects get approved properly.

**Conflict of Interest:****Supplemental Questions:****Orange County Planning Board (REQUIRES DISCLOSURE STATEMENT)****Please list the work/volunteer experience/qualifications that would add to your expertise for this board.**

Registered Architect in NC  
Member American Institute of Architects  
Member National Council of Architectural Registration Board  
Project Architect with Little Diversified Architects  
Previously Project Architect with O Brien/Atkins Associates

**What unique perspective can you bring to the Orange County Planning Board?**

I grew up in Asheville, NC and have watched that area grow and change over time. I think that Asheville has struggled with growth, however, continues to succeed. I think Orange County and Hillsborough have a unique opportunity to grow in a very special way. The areas proximity to the Triangle and it s agricultural background could really make it a unique community for not only NC but the Southeast region.

**What do you see as the responsibilities of this board, and what do you hope to accomplish if appointed?**

I think it s responsibility is to not only serve the citizens of Orange County but also act as a reasonable and impartial arbiter of private growth. The planning process can be a tedious one but one with significant impact. What I would hope to accomplish would be to more fully understand the community and continue to help it grow.

**What do you consider to be the most important issues facing Orange County related to growth?**

Some of the most important issues facing Orange County is reconciling continued growth of the Triangle region with the cultural community. Potential commercial developments could act as a key economic driver for the county but could also come at the expense of the character of the area. Reconciling the two-components is vital. Another vital issue is the ecological/environmental area. Orange County has fantastic natural features and planning communities around them could have a major impact for it s residents. Dependent upon a number of factors that could help increase the communities appeal. Finally, transportation is a major player. A proposed light rail system could be a boon to the area but leave some behind. Automobile traffic has increased substantially as the area grows and if not considered carefully could impugn growth and development.

**What role should the Planning Board take in guiding and regulating growth?**

Fairness and inclusiveness is key. Considering the impact of potential development projects is very important, but also understanding the role of development projects in shaping the area is also key. Also, communication with agents and groups is important. Understanding the planning process can be difficult and tends to frustrate people without proper knowledge.

**How would you, as a member of the Planning Board, contribute to the implementation of the Board of Commissioners' adopted Goals and Priorities?**

I would help to further the stated goals and priorities but also question these if an issue arises.

**Boards/Commissions appointments:**

**Other Comments:**

This application was current on: 6/28/2017 12:59:45 PM

Date Printed: 6/28/2017

BOCC Attendance Report For Advisory Board Appointments  
Hillsborough Planning Board  
Oct / 2018 – Oct / 2019

| Member   | Appointed  | Oct | Nov | Dec | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct |  |  |  |  |  |
|--|------------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|--|--|--|--|--|
| Jeff Scott   | 11/02/2017 | P   | P   | X   | A   | P   | P   | P   | P   | A   | P   | P   | A   | P   |  |  |  |  |  |
| <b>P: Present E: Excused A: Absent X: No Meeting</b> |            |     |     |     |     |     |     |     |     |     |     |     |     |     |  |  |  |  |  |
| Current through – Oct 31, 2019                       |            |     |     |     |     |     |     |     |     |     |     |     |     |     |  |  |  |  |  |

# Applicant Interest Listing

by Board Name and by Applicant Name

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## *Hillsborough Planning Board*

Contact Person: Margaret Hauth, Planning Direc  
Contact Phone: 919-296-9471

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**Tom Gray**

Sex: Male

Race: white

Date Applied: 08/30/2019

Township: Hillsborough

Res. Eligibility: County

Also Serves On:

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**Greg Hughes**

Sex: Male

Race: white

Date Applied: 01/08/2019

Township: Hillsborough

Res. Eligibility: County

Also Serves On:

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**Lauren McGlynn**

Sex: Female

Race: white

Date Applied: 02/14/2017

Township: Hillsborough

Res. Eligibility: Hillsborough Town Lim

Also Serves On:

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**Dr. Edward Stirman**

Sex: Male

Race: white

Date Applied: 05/02/2019

Township: Eno

Res. Eligibility: County

Also Serves On:

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**Rev. James Suber**

Sex: Male

Race: African American

Date Applied: 05/16/2017

Township: Hillsborough

Res. Eligibility: Hillsborough Town Lim

Also Serves On:

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## Volunteer Application Orange County Advisory Boards and Commissions

**Name:** Tom Gray  
**Name Called:**  
**Home Address:** 2513 Miller Rd  
 Hillsborough NC 27278  
**Phone (Day):** 919-280-1084  
**Phone (Evening):** 919-280-1084  
**Phone (Cell):** 919-280-1084  
**Email:** tom.gray@kimley-horn.com  
**Place of Employment:** Kimley-Horn and Associates, Inc.  
**Job Title:** Civil Engineer  
**Year of OC Residence:** 2017  
**Township of Residence:** Hillsborough  
**Zone of Residence:** County  
**Sex:** Male  
**Ethnic Background:** white

### Community Activities/Organizational Memberships:

Chapel Hill Stormwater Department Stream Clean-up and Monitoring Volunteer

Ellerbe Creek Watershed Association Water Management Committee Volunteer

### Past Service on Orange County Advisory Boards:

None

### Boards/Commissions applied for:

#### Hillsborough Planning Board

##### Background, education and experience relevant to this board:

As a civil engineer, I am familiar with engineering and planning activities associated with balancing the demands of development, budget and asset management, and natural resources preservation.

##### Reasons for wanting to serve on this board:

I m interested in being a part of discussions related to future growth and development and the management and preservation of natural resources and recreation facilities in Hillsborough.

##### Conflict of Interest:

There could be a perceived business interest, because I am employed by a private engineering firm.

**Orange County Planning Board (REQUIRES DISCLOSURE STATEMENT)****Background, education and experience relevant to this board:**

As a civil engineer, I am familiar with engineering and planning activities associated with balancing the demands of development, budget and asset management, and natural resources preservation.

**Reasons for wanting to serve on this board:**

I have an interest in serving my community and contributing my knowledge of roadway and greenway facilities planning and design and water resources management to help where needed.

**Conflict of Interest:**

There could be a perceived business interest, because I am employed by a private engineering firm.

**Orange Unified Transportation Board****Background, education and experience relevant to this board:**

I am a practicing civil engineer with a background in water resources management, planning and design with an emphasis on roadway and greenway planning and design.

**Reasons for wanting to serve on this board:**

I enjoy outdoor activities, and I believe parks and recreational facilities are one of the more important assets of a community. I would like to participate in helping make decisions about how community recreational facilities are maintained, upgraded and expanded.

**Conflict of Interest:**

Because I work for a private consulting firm, information shared with or received from this board may be perceived as being a conflict of interest; however, I am confident I would be able to separate my work from my interest to serve my community.

**Supplemental Questions:****Orange County Planning Board (REQUIRES DISCLOSURE STATEMENT)****Please list the work/volunteer experience/qualifications that would add to your expertise for this board.**

15 year of civil engineering experience related to watershed management, floodplain management, roadway and greenway design.

Graduate of Hillsborough Citizen s Academy

Volunteer with Town of Chapel Hill Stormwater Department

**What unique perspective can you bring to the Orange County Planning Board?**

I have an engineering perspective for planning

I actively use state and local recreation facilities, and have an appreciation for camping, hiking, hunting, fishing and natural resources preservation

I am beginning to experiment with small-scale farming and have an appreciation for the planning of how agricultural land within the county is managed and preserved

**What do you see as the responsibilities of this board, and what do you hope to accomplish if appointed?**

I see the foremost responsibility being a contribution of honest evaluations and consideration of all citizen viewpoints

I hope to be able to share my professional expertise where it is useful

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**What do you consider to be the most important issues facing Orange County related to growth?**

Managing stormwater and preserving water quality

Preserving food production sources (agricultural land)

**What role should the Planning Board take in guiding and regulating growth?**

Develop a continuously strengthening framework for guiding development and growth, and regulate fairly from this framework.

**How would you, as a member of the Planning Board, contribute to the implementation of the Board of Commissioners' adopted Goals and Priorities?**

I would contribute my knowledge about transportation improvement projects and natural resources management, regulation and protection.

**Boards/Commissions appointments:**

**Other Comments:**

This application was current on: 8/30/2019

Date Printed: 8/30/2019

## Volunteer Application Orange County Advisory Boards and Commissions

**Name:** Greg Hughes  
**Name Called:**  
**Home Address:** 1601 Dunn Place  
 Hillsborough NC 27278  
**Phone (Day):** 9199286438  
**Phone (Evening):** 9199286438  
**Phone (Cell):** 9199286438  
**Email:** Hugo1380@gmail.com  
**Place of Employment:** Department of Veterans Affairs  
**Job Title:** Director  
**Year of OC Residence:** 2008  
**Township of Residence:** Hillsborough  
**Zone of Residence:** County  
**Sex:** Male  
**Ethnic Background:** white

### Community Activities/Organizational Memberships:

Orange rec basketball coach

### Past Service on Orange County Advisory Boards:

None

### Boards/Commissions applied for:

#### Board of Social Services

##### Background, education and experience relevant to this board:

I have worked as a social worker for the past 25 years and a licensed clinician

##### Reasons for wanting to serve on this board:

I am concerns about the services available to residents of the county.

##### Conflict of Interest:

#### Hillsborough Planning Board

##### Background, education and experience relevant to this board:

I have worked on strategic planning initiatives for both the Department of Veterans Affairs and the Commonwealth of Massachusetts as part of my work over the past 25 years including the development of schools, treatment facilities and residential programs.

##### Reasons for wanting to serve on this board:

I am concerned about my community and would like tone involved in planning for its future.

##### Conflict of Interest:

**Orange County Parks and Recreation Council****Background, education and experience relevant to this board:**

I have been involved in several recreation programs as a coach and would like to be more involved in the development of programs and resources..

**Reasons for wanting to serve on this board:****Conflict of Interest:****Supplemental Questions:****Boards/Commissions appointments:****Other Comments:**

This application was current on: 1/8/2019

Date Printed: 1/8/2019

## Volunteer Application Orange County Advisory Boards and Commissions

**Name:** Lauren McGlynn  
**Name Called:**  
**Home Address:** 107 S. Bellvue Street  
 Hillsborough NC 27278-2301  
**Phone (Day):** 919-245-0770  
**Phone (Evening):** 919-245-0770  
**Phone (Cell):** 919-423-0381  
**Email:** lmcglynn1@nc.rr.com  
**Place of Employment:** unemployed pending disability  
**Job Title:** unemployed pending disability  
**Year of OC Residence:** 2001  
**Township of Residence:** Hillsborough  
**Zone of Residence:**  
**Sex:** Female  
**Ethnic Background:** Caucasian

### Community Activities/Organizational Memberships:

West Hillsborough Group

### Past Service on Orange County Advisory Boards:

none

### Boards/Commissions applied for:

#### Hillsborough Planning Board

##### Background, education and experience relevant to this board:

I have a Juris Doctor s degree (JD) I was an attorney for the City of Newark, NJ. Served on several boards in NJ. I was also a realtor for 10 years in NJ>

##### Reasons for wanting to serve on this board:

To represent West Hillsborough

##### Conflict of Interest:

### Supplemental Questions:

### Boards/Commissions appointments:

### Other Comments:

This application was current on: 2/14/2017 11:44:13 AM

Date Printed: 2/14/2017

## Volunteer Application Orange County Advisory Boards and Commissions

**Name:** Dr. Edward Stirman  
**Name Called:**  
**Home Address:** 554 E Hatterleigh Ave  
 Hillsborough NC 27278  
**Phone (Day):** 919-241-4912  
**Phone (Evening):** 919-241-4912  
**Phone (Cell):** 423-677-3295  
**Email:** monty.stirman@gmail.com  
**Place of Employment:** retired  
**Job Title:** retired  
**Year of OC Residence:** 2012  
**Township of Residence:** Eno  
**Zone of Residence:** County  
**Sex:** Male  
**Ethnic Background:** white

**Community Activities/Organizational Memberships:**  
none

**Past Service on Orange County Advisory Boards:**  
none

### Boards/Commissions applied for:

#### Board of Health

**Background, education and experience relevant to this board:**  
family practice physician in practice in TN for 34 years

**Reasons for wanting to serve on this board:**  
would like to volunteer in area more likely to have some expertise

**Conflict of Interest:**

#### Hillsborough Planning Board

**Background, education and experience relevant to this board:**  
physician from TN-retired

**Reasons for wanting to serve on this board:**  
interested in helping Hillsborough improve

**Conflict of Interest:**

### Supplemental Questions:

### Boards/Commissions appointments:

**Other Comments:**

**This application was current on:** 5/2/2019

**Date Printed:** 5/2/2019

## Volunteer Application Orange County Advisory Boards and Commissions

**Name:** Rev. James Suber  
**Name Called:**  
**Home Address:** 600 S. Churton St  
 Hillsborough NC 27278  
**Phone (Day):** 7705478154  
**Phone (Evening):** 7705478154  
**Phone (Cell):** 7705478154  
**Email:** jamessuber@hotmail.com  
**Place of Employment:** Retired  
**Job Title:** Retired/ Licensed Clinical Social Worker  
**Year of OC Residence:** 2015  
**Township of Residence:** Hillsborough  
**Zone of Residence:** Hillsborough Town Limits  
**Sex:** Male  
**Ethnic Background:** African American

### Community Activities/Organizational Memberships:

Founder/CEO of Common Ground Ministries, Inc.  
 A faith based social support organization

### Past Service on Orange County Advisory Boards:

N/A

### Boards/Commissions applied for:

#### Board of Social Services

##### Background, education and experience relevant to this board:

I have 35 years of community service experience and a strong interest in education, specifically performance improvement in the classroom, with school that are underserved.

##### Reasons for wanting to serve on this board:

I've always been a community advocate and always working to help individuals in the community understand their rights and responsibilities when seeking support services.

##### Conflict of Interest:

#### Orange County Housing Authority

##### Background, education and experience relevant to this board:

Part of my responsibilities as CEO of Common Ground Ministries was to network with housing organizations and other Support Services in an effort to reduce the homeless population in the community.

##### Reasons for wanting to serve on this board:

Any chance I have to improve and provide suitable housing to individuals and families experiencing unfortunate challenges, is why I became a Social Worker.

##### Conflict of Interest:

**Hillsborough Planning Board****Background, education and experience relevant to this board:**

My years of community advocacy experience, I served as a Clinical Social Worker for many years and I m currently a doctoral student pursuing my degree in education

**Reasons for wanting to serve on this board:**

I m new to Hillsborough and I love the activities that people and the beauty of this wonderful Community anything I can do to help preserve this diamond in the rough will be a delight and a pleasure

**Conflict of Interest:****Supplemental Questions:****Boards/Commissions appointments:****Other Comments:**

This application was current on: 5/16/2017

Date Printed: 5/16/2017

**ORANGE COUNTY  
BOARD OF COMMISSIONERS**

**ACTION AGENDA ITEM ABSTRACT**

**Meeting Date:** November 14, 2019

**Action Agenda  
Item No. 9**

**SUBJECT:** Human Relations Commission – Appointments Discussion

**DEPARTMENT:** Board of Commissioners

**ATTACHMENT(S):**  
Membership Roster  
Recommendations  
Applications for Persons Recommended  
Applicant Interest List  
Applications for Persons on Interest List

**INFORMATION CONTACT:**  
Clerk's Office, 919-245-2130

**PURPOSE:** To discuss appointments to the Human Relations Commission.

**BACKGROUND:** The following appointment information is for Board consideration:

| POSITION NO. | NAME                    | SPECIAL REPRESENTATIVE | TYPE OF APPOINTMENT TERM | EXPIRATION DATE |
|--------------|-------------------------|------------------------|--------------------------|-----------------|
| 4            | Brenda Amezquita-Castro | At-Large               | First Full Term          | 09/30/2022      |
| 6            | Tomeka Ward-Satterfield | At-Large               | First Full Term          | 09/30/2022      |
| 12           | Dion Graham             | At-Large               | Partial Term             | 06/30/2020      |

**NOTE - If the individuals listed above are appointed, the following vacancies remain:**

None

**FINANCIAL IMPACT:** None

**SOCIAL JUSTICE IMPACT:** **Enable Full Civic Participation.** Ensure that Orange County residents are able to engage government through voting and volunteering by eliminating disparities in participation and barriers to participation.

**ENVIRONMENTAL IMPACT:** There is no Orange County Environmental Responsibility Goal impact associated with this item.

**RECOMMENDATION(S):** The Manager recommends that the Board discuss appointments to the Human Relations Commission.

# Board and Commission Members

## And Vacant Positions

### *Human Relations Commission*

Meeting Times: 6:00 pm second Monday of each month

Contact Person: Annette Moore & Tara May

Meeting Place: Animal Services / Link Alternating

Contact Phone: 919-245-2497

Positions: 12

Length: 3 years

Terms: 2

Description: The Board of Commissioners appoints all eighteen members. The Towns of Chapel Hill, Carrboro and Hillsborough each nominate at least one member. This commission seeks to prevent and/or eliminate bias and discrimination by means of education, persuasion, conciliation and enforcement. It also advises the Board of County Commissioners on these matters, receives discrimination complaints, and conducts the corresponding investigation of such complaints. To learn more, visit this web address: [www.co.orange.nc.us/hri/hrc.asp](http://www.co.orange.nc.us/hri/hrc.asp)

#### Mr. James Spivey

1

Sex: Male

Township: Chapel Hill

First Appointed: 06/18/2019

Race: African American

Resid/Spec Req: At-Large

Current Appointment: 06/18/2019

Special Repr:

Expiration: 06/30/2021

Number of Terms:

#### Jamie Paulen

2

Sex: Female

Township: Hillsborough

First Appointed: 06/18/2019

Race: white

Resid/Spec Req: At-Large

Current Appointment: 06/18/2019

Special Repr:

Expiration: 09/30/2021

Number of Terms: 1

#### Marc Xavier

3

##### Secretary

Sex: Male

Township: Hillsborough

First Appointed: 05/21/2013

Race: African American

Resid/Spec Req: At-Large

Current Appointment: 10/03/2017

Special Repr:

Expiration: 06/30/2020

Number of Terms: 2

#### VACANT

4

Sex:

Township:

First Appointed:

Race:

Resid/Spec Req: At-Large

Current Appointment:

Special Repr:

Expiration: 09/30/2022

Number of Terms:

#### Ana M. Garcia-Turner

5

Sex: Female

Township: Chapel Hill

First Appointed: 10/03/2017

Race: Hispanic

Resid/Spec Req: At-Large

Current Appointment: 10/03/2017

Special Repr:

Expiration: 06/30/2020

Number of Terms: 1

#### VACANT

6

Sex:

Township:

First Appointed:

Race:

Resid/Spec Req: At-Large

Current Appointment:

Special Repr:

Expiration: 09/30/2022

Number of Terms:

#### Samantha Beecham

7

Sex: Female

Township: Chapel Hill

First Appointed: 06/18/2019

Race: white

Resid/Spec Req: Carrboro City Limits

Current Appointment: 06/18/2019

Special Repr: Town of Carrboro

Expiration: 06/30/2022

Number of Terms: 1

# Board and Commission Members

## And Vacant Positions

### *Human Relations Commission*

Meeting Times: 6:00 pm second Monday of each month

Contact Person: Annette Moore & Tara May

Meeting Place: Animal Services / Link Alternating

Contact Phone: 919-245-2497

Positions: 12

Length: 3 years

Terms: 2

#### Ms Stephanie Harrell

8

Sex: Female

Township: Hillsborough

Race: Asian American

Resid/Spec Req: At-Large

Special Repr:

First Appointed: 05/01/2018

Current Appointment: 06/18/2019

Expiration: 06/30/2022

Number of Terms: 1

#### Allison Mahaley

9

Vice-Chair

Sex: Female

Township: Hillsborough

Race: white

Resid/Spec Req: Hillsborough

Special Repr: Town of Hillsborough

First Appointed: 02/06/2018

Current Appointment: 02/06/2018

Expiration: 06/30/2020

Number of Terms: 1

#### Frances Castillo

10

Sex: Female

Township: Chapel Hill

Race: African American

Resid/Spec Req: At-Large

Special Repr:

First Appointed: 06/18/2019

Current Appointment: 06/18/2019

Expiration: 09/30/2021

Number of Terms: 1

#### Dr. Deborah Stroman

11

Chair

Sex: Female

Township: Chapel Hill

Race: African American

Resid/Spec Req: Chapel Hill

Special Repr: Town of Chapel Hill

First Appointed: 09/20/2016

Current Appointment: 06/18/2019

Expiration: 06/30/2022

Number of Terms: 2

#### VACANT

12

Sex:

Township:

Race:

Resid/Spec Req: At-Large

Special Repr:

First Appointed:

Current Appointment:

Expiration: 06/30/2020

Number of Terms:



October 15, 2019

The Honorable Penny Rich, Chair  
Orange County Board of County Commissioners  
P.O. Box 8181  
Hillsborough, NC 27278

Re: Board Appointments

Dear Chair Rich,

The Orange County Human Relations Commission (HRC) recommends Brenda Amezquita-Castro to fill Vacancy #4 (at-large), Tomeka Ward-Satterfield to fill Vacancy #6 (at-large), and Dion Graham to fill Vacancy #12 (at-large).

Ms. Amezquita-Castro's background in racial equity work and her knowledge of community building align with goals and priorities of the HRC. Her experience in these areas, as well as her identity as a Hispanic female, will bring an important perspective to the HRC that is currently underrepresented.

Ms. Ward-Satterfield demonstrates skills in facilitating community discussions and training on equity, which would be beneficial for the HRC's frequent community conversations. Her particular interest in equity in education will better guide the HRC on challenges faced in the schools in this county and help strategize an approach aligned with the HRC's mission.

Mr. Graham is a long time resident of Orange County, and is involved with several organizations with ties to diversity and inclusion. His interest in serving the community in these areas and stated readiness to commit time to the cause make him a good choice for the HRC.

Respectfully submitted,

A handwritten signature in black ink that reads 'Tara May' in a cursive script.

Tara May, Civil Rights Specialist  
Orange County Department of Human Rights and Relations

## Volunteer Application Orange County Advisory Boards and Commissions

**Name:** Brenda Amezcuita-Castro  
**Name Called:**  
**Home Address:** 807 Kings Mill Rd  
 Chapel Hill NC 27517  
**Phone (Day):** 7865085876  
**Phone (Evening):** 7865085876  
**Phone (Cell):** 7865085876  
**Email:** amezquita.castro@gmail.com  
**Place of Employment:** Durham Crisis Response Center  
**Job Title:** Immigrant Services Coordinator  
**Year of OC Residence:** 2019  
**Township of Residence:** Chapel Hill  
**Zone of Residence:**  
**Sex:** Female  
**Ethnic Background:** Hispanic

### Community Activities/Organizational Memberships:

I have recently moved to Orange County and am interested in getting involved with organizations leading racial equity efforts in the community. I am a community auditor in the course Leading for Racial Equity: Examining Structural Issues of Race and Class with the Gillings School of Global Public Health at UNC Chapel Hill. I was part of Buncombe County's Community Health Improvement Program, and co-led Buncombe County's Pathway to Prevention Task Force.

### Past Service on Orange County Advisory Boards:

N/A

### Boards/Commissions applied for:

#### Human Relations Commission

##### Background, education and experience relevant to this board:

I was born and raised in Colombia, amidst an ongoing armed conflict. I am a first generation college educated woman, pursuing a career in Education and Foreign Languages. After several years in education, I decided to switch fields and focus on Peace and Conflict Studies, along with Politics and Public Administration. I have participated in community interventions as a community member, as an educator, and as a practitioner. Based on my experience, I have come to believe that most interventions are doomed to failure, if there is not a paradigm shift in the way we approach communities. We come to communities with promising plans (to our eyes), and regardless of our greatest intentions, we usually fail to understand their realities.

##### Reasons for wanting to serve on this board:

I would like to serve on this board because I am interested in the construction of relationships that call for a process of humanizing others. I believe that this relational component and interaction is the basis for trust and community building. Once we have become proximate with one another, we can start taking steps towards the transformation of our shared realities in a more conscious and meaningful way, holding each other accountable for the impact that our

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actions -or lack thereof.

**Conflict of Interest:**

**Supplemental Questions:**

**Boards/Commissions appointments:**

**Other Comments:**

This application was current on: 9/21/2019 1:14:07 PM

**Date Printed:** 9/23/2019

## Volunteer Application Orange County Advisory Boards and Commissions

**Name:** Mrs. Tomeka Ward-Satterfield

**Name Called:**

**Home Address:** 519 Everglades Drive  
Mebane NC 27302

**Phone (Day):** 9195602122

**Phone (Evening):** 9198102545

**Phone (Cell):** 9198102545

**Email:** twardsat@gmail.com

**Place of Employment:** Durham Public Schools

**Job Title:** School Counseling Coordinator

**Year of OC Residence:** 2006

**Township of Residence:** Cheeks

**Zone of Residence:** Town of Mebane City Limits

**Sex:** Female

**Ethnic Background:** African American

### Community Activities/Organizational Memberships:

- North Carolina Central Alumni Association, Orange County Chapter
- Youth Advisor/Educator "Kimes Chapel Missionary Baptist Church, Mebane, NC
- Orange County Schools Academically/Intellectually Gifted Education (AIG) Advisory Board member
- Vice Chair Northern Orange Black Voters Alliance
- Member Northern Orange NAACP
- General Member, Alpha Kappa Alpha Sorority, Incorporated
- Co-Teen Advisor, Burlington-Graham Chapter of Jack & Jill of America, Incorporated
- Deaconess - Kimes Chapel Missionary Baptist Church

### Past Service on Orange County Advisory Boards:

none

### Boards/Commissions applied for:

#### Human Relations Commission

#### Background, education and experience relevant to this board:

20+ years as an educator with extensive training and experience in Racial Equity; I am adept at researching disparities, facilitating racial ( and other) equity discussions and training

#### Reasons for wanting to serve on this board:

I am raising an African American son that is a member of the Orange County School system, we have been residents ( domiciled) in Orange County since 2006, and my husband is a business owner in Orange County...we are invested in helping to ensure this is a community we want to live in and be apart of for the rest of our lives.

#### Conflict of Interest:

no

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**Supplemental Questions:****Boards/Commissions appointments:****Other Comments:**

This application was current on: 8/22/2019 12:28:18 PM

**Date Printed:** 8/23/2019

## Volunteer Application Orange County Advisory Boards and Commissions

**Name:** Mr. Dion Graham  
**Name Called:**  
**Home Address:** 219 Turtleback Crossing Drive  
 Chapel Hill NC 27516  
**Phone (Day):** 9192657570  
**Phone (Evening):** 9192657570  
**Phone (Cell):** 9192657570  
**Email:** dcgraham@yahoo.com  
**Place of Employment:** SAP  
**Job Title:** Vice President  
**Year of OC Residence:** 2006  
**Township of Residence:** Chapel Hill  
**Zone of Residence:**  
**Sex:** Male  
**Ethnic Background:** African American

### Community Activities/Organizational Memberships:

- 1). UNC Chapel Hill, Parent Council (Co-Chair National Membership)
- 2). Sigma Pi Phi Fraternity, Social Action Chair

### Past Service on Orange County Advisory Boards:

N/A

### Boards/Commissions applied for:

#### Human Relations Commission

#### Background, education and experience relevant to this board:

- 1) Member of SAP North America Diversity Council
- 2) Co-Founder SAP Black Employee Network (BEN)
- 3) Sigma Pi Phi Fraternity Social Action Chair, responsible for developing mentior program in Orange County, High School Scholarship program and Food Pantry
- 4) Trained on Diversity and Inclusion via SAP management program

#### Reasons for wanting to serve on this board:

- 1) Serve community
- 2). Provide fair and unbiased input to county issues
- 3). Empty nester so now have more time for community involvement

#### Conflict of Interest:

**Affordable Housing Advisory Board****Background, education and experience relevant to this board:**

- 1). Own a rental property which provides experience of housing issues and empathy of resident
- 2). Previously lived in Los Angeles and understand the challenges of unaffordable housing

**Reasons for wanting to serve on this board:**

- 1) Serve community
- 2). Provide fair and unbiased input to county issues
- 3). Empty nester so now have more time for community involvement

**Conflict of Interest:****Supplemental Questions:****Boards/Commissions appointments:****Other Comments:**

This application was current on: 6/19/2019 9:24:11 AM

Date Printed: 6/24/2019

# Applicant Interest Listing

by Board Name and by Applicant Name

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## *Human Relations Commission*

Contact Person: Annette Moore & Tara May  
Contact Phone: 919-245-2497

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**Brenda Amezcuita-Castro**

Sex: Female

Race: Hispanic

Date Applied: 09/21/2019

Township: Chapel Hill

Res. Eligibility: C.H. City Limits

Also Serves On:

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**Caryn Ellis**

Sex: Female

Race: white

Date Applied: 03/26/2018

Township: Hillsborough

Res. Eligibility: Hillsborough Town Lim

Also Serves On:

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**Suzanne Evans**

Sex: Female

Race: white

Date Applied: 04/17/2019

Township: Chapel Hill

Res. Eligibility: Carrboro City Limits

Also Serves On:

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**Olivia Fisher**

Sex: Female

Race: white

Date Applied: 10/03/2019

Township: Bingham

Res. Eligibility: County

Also Serves On: Adult Care Home Community Advisory Committee

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**Mrs Emily Flores**

Sex: Female

Race: white

Date Applied: 01/08/2019

Township: Chapel Hill

Res. Eligibility: Chapel Hill ETJ

Also Serves On:

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**Mr. Dion Graham**

Sex: Male

Race: African American

Date Applied: 06/19/2019

Township: Chapel Hill

Res. Eligibility: Carrboro City Limits

Also Serves On:

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**Mr David LaBarre**

Sex: Male

Race: white

Date Applied: 08/26/2019

Township: Eno

Res. Eligibility: County

Also Serves On:

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# Applicant Interest Listing

by Board Name and by Applicant Name

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## *Human Relations Commission*

Contact Person: Annette Moore & Tara May  
 Contact Phone: 919-245-2497

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**Ryan Phillips**

Sex: Male

Race: white

Date Applied: 02/25/2019

Township: Chapel Hill

Res. Eligibility: C.H. City Limits

Also Serves On:

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**Mr Josh Ravitch**

Sex: Male

Race: white

Date Applied: 05/02/2019

Township: Chapel Hill

Res. Eligibility: Chapel Hill Township

Also Serves On:

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**Mrs. Tomeka Ward-Satterfield**

Sex: Female

Race: African American

Date Applied: 08/22/2019

Township: Cheeks

Res. Eligibility: Town of Mebane City L

Also Serves On:

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## Volunteer Application Orange County Advisory Boards and Commissions

**Name:** Caryn Ellis  
**Name Called:**  
**Home Address:** 337 Rubrum Drive  
 Hillsborough NC 27278  
**Phone (Day):** 8283811146  
**Phone (Evening):** 8283811146  
**Phone (Cell):** 8283811146  
**Email:** cmbiglow@gmail.com  
**Place of Employment:** Orange County Schools  
**Job Title:** Occupational Therapist  
**Year of OC Residence:** 2016  
**Township of Residence:** Hillsborough  
**Zone of Residence:**  
**Sex:** Female  
**Ethnic Background:** white

### Community Activities/Organizational Memberships:

I am a member of the North Carolina Occupational Therapy Association and the American Occupational Therapy Association.

### Past Service on Orange County Advisory Boards:

I have not served on any Orange County Advisory Boards.

### Boards/Commissions applied for:

#### Human Relations Commission

##### Background, education and experience relevant to this board:

I am an occupational therapist employed by Orange County Schools full time and part time by Residential Services, Inc. On a daily basis I work with individuals that have a variety of disabilities and other barriers which may impact their functioning in daily life. I have worked with individuals with a variety of disabilities since 2009 and received my Master s of Occupational Therapy from UNC-Chapel Hill. As an occupational therapist and during my time in graduate school I have been trained to work with individuals from a variety of backgrounds and help them reach their potential in daily life no matter their education level, background, race, disability, age, gender, or any other differences they may have.

##### Reasons for wanting to serve on this board:

I am interested in being able to give back to the community. My husband and I bought a home in Hillsborough this past September and are excited to put our roots in Orange County. By serving on this board I will not only give back to the community, but bring my knowledge of working with individuals from a variety of backgrounds with varying strengths and needs. I m excited to be able to work with a variety of community members in order to best serve Orange County.

##### Conflict of Interest:

### Supplemental Questions:

**Boards/Commissions appointments:**

**Other Comments:**

This application was current on: 3/26/2018 9:54:03 PM

**Date Printed:** 3/27/2018

## Volunteer Application Orange County Advisory Boards and Commissions

**Name:** Suzanne Evans  
**Name Called:**  
**Home Address:** 138 Larkin Ln  
 Chapel Hill NC 27516  
**Phone (Day):** 9173851385  
**Phone (Evening):** 9173851385  
**Phone (Cell):** 9173851385  
**Email:** suzanneevans1@gmail.com  
**Place of Employment:** self employed  
**Job Title:** Small Business Consultant  
**Year of OC Residence:** 2018  
**Township of Residence:** Chapel Hill  
**Zone of Residence:** Carrboro City Limits  
**Sex:** Female  
**Ethnic Background:** white

### Community Activities/Organizational Memberships:

Small Business Owner, Carrboro, NC  
 Parent Ambassador, The Little School  
 President, Give Movement Not for Profit  
 Organizer of Annual Holiday Experience, Mrs Ruby s Kids  
 Political Organizer/Volunteer

### Past Service on Orange County Advisory Boards:

N/A

### Boards/Commissions applied for:

#### Economic Development Advisory Board (REQUIRES DISCLOSURE STATEMENT)

##### Background, education and experience relevant to this board:

As a local small business owner I understand the needs, concerns, opportunities, and challenges that face the development of a strong, stable, and diverse economy. I have worked in many states and counties on economic development issues and see both sides from the business owner as well as the community and citizen angle. I hold a BA and a MA in Education, but my work experience has been business, income growth, and development.

##### Reasons for wanting to serve on this board:

The work I do on a daily basis is working with business to expand and grow. I see a county like a business. It has to be diverse, stable, and consistently attracting not only sounds development opportunities, but it must also be balanced with intelligent choices that protect the community and support the citizens with quality jobs and opportunities for all skill levels. I could be a great advocate and a sound voice. I am also a skilled negotiator and researcher.

##### Conflict of Interest:

**Agricultural Preservation Board****Background, education and experience relevant to this board:**

I am a 7th generation NC farm family. I hold a MA from Lees-McRae College and a MA from New York University. While my education has little to do with agriculture my life has been provided for and by farming. I believe that agriculture, farming, and agri education is a cornerstone of our community and my activism for local and family farms could be a benefit.

**Reasons for wanting to serve on this board:**

I will keep this simple: I am a 7th generation NC farm family and feel passionate about preserving and educating our community agriculture.

**Conflict of Interest:****Human Relations Commission****Background, education and experience relevant to this board:**

My background as a 10 year business owner allows me to understand human resources, fair hiring practices, and the need for diversity and inclusion. My Masters Degree was in specialty education where I worked for an organization that presented diversity training and conflict resolution.

**Reasons for wanting to serve on this board:**

Our county organizations and agencies are dependent on fair hiring practices, healthy/safe work environments, and proper checks and balances. I would be honored to serve in a position that allowed Orange County employees and citizens to feel protected and safe.

**Conflict of Interest:****Supplemental Questions:****Boards/Commissions appointments:****Other Comments:**

This application was current on: 4/17/2019

Date Printed: 4/17/2019

## Volunteer Application Orange County Advisory Boards and Commissions

**Name:** Olivia Fisher  
**Name Called:**  
**Home Address:** 4105 Westwood Dr  
 Efland NC 27243  
**Phone (Day):** 984-484-9231  
**Phone (Evening):** 984-484-9231  
**Phone (Cell):** 984-484-9231  
**Email:** orfisher@gmail.com  
**Place of Employment:** Residential Services, Inc  
**Job Title:** Supervisor of Support Services  
**Year of OC Residence:** 2015  
**Township of Residence:** Bingham  
**Zone of Residence:** County  
**Sex:** Female  
**Ethnic Background:** white

### Community Activities/Organizational Memberships:

Orange County Foster Parent  
 Orange County Affordable Housing Board

### Past Service on Orange County Advisory Boards:

Affordable Housing

### Boards/Commissions applied for:

#### Human Relations Commission

##### Background, education and experience relevant to this board:

I am a social worker who has spent over a decade serving marginalized populations, including people of color, immigrants, people with physical, psychological, and developmental disabilities, and substance abuse disorders. I am skilled at engaging people in environments that might not be familiar and bridging gaps that exist due to social norms or ability.

##### Reasons for wanting to serve on this board:

I believe that people should have equitable access to community resources such as education, health care, and housing. When people have the ability to use the resources in our community, they are able to contribute more and make Orange County a better place to live.

##### Conflict of Interest:

**Adult Care Home Community Advisory Committee****Background, education and experience relevant to this board:**

I have supervised group homes in my previous role at work. I am familiar with resident rights, as well as the responsibilities and limitations of guardianship. I have a background in social work, including working as an Options care manager in Pennsylvania .

**Reasons for wanting to serve on this board:**

I want to work to ensure that seniors and other vulnerable adults are served in appropriate settings where their dignity, autonomy, and humanity is honored .

**Conflict of Interest:**

I work with Residential Services Inc as the supervisor for their independent living program providing supports for adults in their own home. We do have group homes and a retirement community in Durham, but I am not directly involved in operations. Due to the nature of aging and disability, I may assist in applications to adult care facilities for the people I support in the future.

**Supplemental Questions:****Boards/Commissions appointments:****Affordable Housing Advisory Board**

**Application Date:** 3/26/2018

**Background, education and experience relevant to this board:**

While a resident of Pittsburgh, PA, I worked with several homeless programs, as well as site and community based HUD programs. I currently work with individuals with disabilities in their own apartments and am very aware of the intersecting issues that i

**Reasons for wanting to serve on this board:**

Orange County is a thriving area, but I know that accessing housing is a hurdle. I would like to have the exposure to local context to help be more involved and steer the direction of housing access in our community.

**Conflict of Interest:**

I work for a non-profit that indirectly supports people in finding housing to live more independently.

**Other Comments:**

**This application was current on:** 2/18/2019

**Date Printed:** 2/19/2019

## **Volunteer Application Orange County Advisory Boards and Commissions**

**Name:** Mrs Emily Flores  
**Name Called:**  
**Home Address:** 102 Cattail Ln  
Chapel Hill NC 27516  
**Phone (Day):** 9196952746  
**Phone (Evening):** 9196952746  
**Phone (Cell):** 9196952746  
**Email:** emily.buckley@duke.edu  
**Place of Employment:** Duke Regional Hospital  
**Job Title:** Administrative Assistant  
**Year of OC Residence:** 2009  
**Township of Residence:** Chapel Hill  
**Zone of Residence:**  
**Sex:** Female  
**Ethnic Background:** white

**Community Activities/Organizational Memberships:**

Morris Grove Elementary PTA  
DRH Interdisciplinary Night Shift Council

**Past Service on Orange County Advisory Boards:**

None

**Boards/Commissions applied for:****Human Relations Commission****Background, education and experience relevant to this board:**

I find myself gravitating towards projects in other areas of my life that are similarly focused on things like equality and the enrichment and diversification of interpersonal relationships and community.

**Reasons for wanting to serve on this board:**

I want to be a part of the growth and development in my community and I believe that serving on the Human Relations Commission Board would be a wonderful opportunity to do just that.

**Conflict of Interest:****Supplemental Questions:****Boards/Commissions appointments:****Other Comments:**

## Volunteer Application Orange County Advisory Boards and Commissions

**Name:** Mr David LaBarre  
**Name Called:**  
**Home Address:** 2412 Pleasant Green Rd  
 Durham NC 27705  
**Phone (Day):** 919.730.7158  
**Phone (Evening):** 919.730.7158  
**Phone (Cell):** 919.730.7158  
**Email:** davidlabarre2@gmail.com  
**Place of Employment:** Durham County Sheriff's Office  
**Job Title:** Director of Planning and Development  
**Year of OC Residence:** 2008  
**Township of Residence:** Eno  
**Zone of Residence:**  
**Sex:** Male  
**Ethnic Background:** white

### Community Activities/Organizational Memberships:

Justice and Mental Health Collaboration Program  
 The Stepping Up Initiative  
 Jim Valvano Kids Klassic Executive Committee JVKK

### Past Service on Orange County Advisory Boards:

N/A

### Boards/Commissions applied for:

#### Human Relations Commission

##### Background, education and experience relevant to this board:

I have a degree in Criminal Justice and have worked in law enforcement for over 16 years. My roles include special teams, general and specialized instruction, and mid-level supervision. Following a severe injury, my job changed from enforcement to administrative. My current duties are budget development, CIP, policy analysis, and strategic planning. I collaborate with governmental stakeholders, team members and supervisors at all ranks to meet short and long term goals. I provide data-driven recommendations related to budgeting, personnel allocation and workload anticipation. I prepare and present documents throughout the year to the BOCC. I m also a recent graduate from the West Point Leadership Program and NCSU Law Enforcement Executive Program.

##### Reasons for wanting to serve on this board:

My perspective has dramatically shifted after becoming permanently disabled in 2016 . It has widened my lens and allowed me to see the holistic impact of policy, both good and bad. I spent many years investigating violent gang members to now, improving mental health treatment for those in detention and improving outcomes during re-entry. This has connected me with other like-minded local government employees on a quest to bridge the gaps, eliminate disparities and connect the most vulnerable populations to wrap around services. I m a father of two small children, raised by a politician and have in-laws deeply rooted in Orange County. One word to

describe me, driven.

**Conflict of Interest:**

**Supplemental Questions:**

**Boards/Commissions appointments:**

**Other Comments:**

This application was current on: 8/26/2019 4:47:47 PM

**Date Printed:** 8/30/2019

## Volunteer Application Orange County Advisory Boards and Commissions

**Name:** Ryan Phillips  
**Name Called:**  
**Home Address:** 1100 West NC Highway 54 Bypass #38B  
 Chapel Hill NC 27516  
**Phone (Day):** 9103153373  
**Phone (Evening):** 9103153373  
**Phone (Cell):** 9103153373  
**Email:** rpphilli@ncsu.edu  
**Place of Employment:** UNC School of Medicine  
**Job Title:** Accounting Technician  
**Year of OC Residence:** 2019  
**Township of Residence:** Chapel Hill  
**Zone of Residence:**  
**Sex:** Male  
**Ethnic Background:** white

### Community Activities/Organizational Memberships:

Not currently involved with any local organizations. Moved back to the Triangle from Charlotte, where I was involved with the food bank, Habitat for Humanity and the production team for Elevation Church s Uptown campus. Started working at UNC in October and am seeking ways to get involved in Orange County.

### Past Service on Orange County Advisory Boards:

None

### Boards/Commissions applied for:

#### Human Relations Commission

##### Background, education and experience relevant to this board:

I am an optimist and believe in humanity and its ability to learn from mistakes, improve, and move forward together. I ve always realized how fortunate I am in life and have sought to help those less fortunate than myself. I have served on mission trips to help the disadvantaged in St. Louis, Cincinnati, and Choluteca (Honduras). For my Eagle Scout project, I collected over 13,000 books for donation to village schools via Books For Africa, and at my high school graduation, I received the Great Citizen Award for my class. During my time at NC State, I served as a volunteer income tax assistant to help people in the community file their taxes for free. I also organized the Financial Literacy Month program for University Wellness, ensuring students had access to financial resources that aren t offered in the classroom. Lastly, I served as a Student Network Group Mentor for the Poole College of Management to coordinate incoming students professional development and promote diversity awareness.

##### Reasons for wanting to serve on this board:

I have collaborated with individuals of many different backgrounds and I always find it fascinating to learn about other people and their life story. It pains me to hear when others are hurt physically or emotionally simply for being themselves. I always treat others with respect and compassion and want to help prevent and/or eliminate bias and discrimination in Orange

County, so that we can serve as a model for other communities around the state, nation, and world. Change in attitudes can be difficult to obtain, but I want to help promote dialogue to build common ground and remove divisions by focusing on the values that make us all human. I want to help ensure that fear, isolation, and intolerance have no place in our community and that in their void are only love, connection, and compassion to bring us together.

**Conflict of Interest:**

**Commission for the Environment**

**Background, education and experience relevant to this board:**

I initially started college as a meteorology major before switching to business administration, and learned in courses about how human behavior can affect the environment and climate. Before college, I was a member of the NC SAVE club at my school, which enacted recycling on campus and raised funds to protect the rainforest via the Rainforest Trust. For my Eagle Scout project, I collected over 13,000 books for reuse in schools by Books for Africa. About 1,500 books were not in great enough condition for donation, but were recycled with the help of Habitat for Humanity.

**Reasons for wanting to serve on this board:**

I began working in Orange County in October and want to serve on this board to help ensure environmental protection of this beautiful area and to champion environmental stewardship in the Orange County community. I am highly interested in this topic and would work to research and create innovative environmental ideas and goals for the county to ensure a healthy environment for the current and future generations.

**Conflict of Interest:**

**Arts Commission**

**Background, education and experience relevant to this board:**

I obtained a minor in journalism while attending NC State and have experience in journalistic writing for the Flyers Focus newspaper at Sandhills Community College and video/radio presentation for the Broadcast Meteorology Club at NC State. Last year, while I lived in Charlotte, I served on the production crew for Elevation Church's uptown campus. I also have a personal interest in music and am teaching myself piano and guitar. In school, I played the violin and trumpet (marching band) performed in musicals, and sang in youth choir.

**Reasons for wanting to serve on this board:**

The arts are like the petals of a flower. STEM careers are important to making society run, just like the stem of a flower is important in helping it stand upright. The petals add beauty to a flower, just like the arts and culture add beauty to a community and society as a whole. The arts enrich the lives of so many people and are an important staple in providing a community with its own unique appeal. I want to serve on this board to help support the arts of Orange County through existing ideas and to introduce new strategies for continued growth.

**Conflict of Interest:**

**Supplemental Questions:**

**Boards/Commissions appointments:**

**Other Comments:**

This application was current on: 2/25/2019 11:27:25 PM

Date Printed: 2/27/2019

## Volunteer Application Orange County Advisory Boards and Commissions

**Name:** Mr Josh Ravitch  
**Name Called:**  
**Home Address:** 402 Old Larkspur Way  
 Chapel Hill NC 27516  
**Phone (Day):** 9196247599  
**Phone (Evening):** 9196247599  
**Phone (Cell):** 9196247599  
**Email:** ravitchj@yahoo.com  
**Place of Employment:** Retired  
**Job Title:** N/a  
**Year of OC Residence:** 1984  
**Township of Residence:** Chapel Hill  
**Zone of Residence:**  
**Sex:** Male  
**Ethnic Background:** white

### Community Activities/Organizational Memberships:

Vice Chair, Chapel Hill Human Services Advisory Board  
 Secretary of the Board of The Arc of the Triangle  
 Member, IFC Community House Advisory Board

### Past Service on Orange County Advisory Boards:

N/a

### Boards/Commissions applied for:

#### Human Relations Commission

##### Background, education and experience relevant to this board:

I am currently Vice Chair of the Chapel Hill Human Services Advisory Board, On two other nonprofit governance or advisory boards, and have been appointed to many other nonprofit boards over the years. In these roles, I have established good relationships with leaders of many nonprofit agencies serving widely diverse people over the years.

##### Reasons for wanting to serve on this board:

I have experience and passion for helping people of widely different backgrounds to better their lives and those around them.

##### Conflict of Interest:

### Supplemental Questions:

### Boards/Commissions appointments:

### Other Comments:



**ORANGE COUNTY  
BOARD OF COMMISSIONERS**

**ACTION AGENDA ITEM ABSTRACT**

**Meeting Date:** November 14, 2019

**Action Agenda**

**Item No.** 10

**SUBJECT:** Nursing Home Community Advisory Committee – Appointment Discussion

**DEPARTMENT:** Board of Commissioners

**ATTACHMENT(S):**

Membership Roster  
Recommendation  
Application for Person Recommended  
Attendance Record  
Applicant Interest List (there are no applicants on the list)

**INFORMATION CONTACT:**

Clerk's Office, 919-245-2130

**PURPOSE:** To discuss appointment to the Nursing Home Community Advisory Committee.

**BACKGROUND:** The following re-appointment information is for Board consideration:

| POSITION NO. | NAME              | SPECIAL REPRESENTATIVE | TYPE OF APPOINTMENT TERM | EXPIRATION DATE |
|--------------|-------------------|------------------------|--------------------------|-----------------|
| 4            | Stephanie Boswell | At-Large               | Partial Term             | 06/30/2020      |

**NOTE - If the individuals listed above are appointed, the following vacancies remain:**

| POSITION NO. | POSITION DESIGNATION        | EXPIRATION DATE | VACANCY INFORMATION                             |
|--------------|-----------------------------|-----------------|---|
| 5            | Nursing Home Administration | 06/30/2020      | This position has been vacant since 1/5/2018.   |
| 7            | Nursing Home Administration | 06/30/2020      | This position has been vacant since 12/12/2018. |
| 10           | At-Large                    | 06/30/2020      | This position has been vacant since 1/5/2018.   |

(NOTE: As of July 1, 2017, a new bill was passed in the North Carolina Legislature regarding the training period for pending members of the "Adult Care Home Community Advisory Committee and Nursing Home Community Advisory Committee". The bill is HB248 which reverses the appointment of the applicant to a one year training term. Applicants will be selected from our county "Applicant Interest List" for a more condensed training and if the

applicant successfully completes the training, they would be recommended for appointment. Therefore, when an applicant is recommended for appointment, it would initially be for a one year preliminary term and their training will have already been completed.

**FINANCIAL IMPACT:** None

**SOCIAL JUSTICE IMPACT: Enable Full Civic Participation.** Ensure that Orange County residents are able to engage government through voting and volunteering by eliminating disparities in participation and barriers to participation.

**ENVIRONMENTAL IMPACT:** There is no Orange County Environmental Responsibility Goal impact associated with this item.

**RECOMMENDATION(S):** The Manager recommends that the Board discuss an appointment to the Nursing Home Community Advisory Committee.

# Board and Commission Members

## And Vacant Positions

### *Nursing Home Community Advisory Committee*

Meeting Times: 5:30 pm Every other 1st Tuesday starting with Jan.

Contact Person: Autumn Cox

Meeting Place: Seymour Center, 2551 Homestead Rd Chapel Hill, NC

Contact Phone: 919-558-9401

Positions: 12      Length: 3 years      Terms: 2

Description: All appointments are made by the Board of Commissioners. This committee helps to maintain the intent of the Residents' Bill of Rights, promotes community involvement and provides public education on long-term care issues. The regional ombudsman with Triangle J Council of Governments provides specialized training and support.

#### Martha Bell

|   |             |                 |             |                      |            |
|---|-------------|-----------------|-------------|----------------------|------------|
| 1 |             |                 |             | First Appointed:     | 10/06/2015 |
|   | Sex: Female | Township:       | Chapel Hill | Current Appointment: | 03/07/2019 |
|   | Race: white | Resid/Spec Req: | At-Large    | Expiration:          | 01/31/2022 |
|   |             | Special Repr:   | At-Large    | Number of Terms:     | 2          |

#### Mr William Morgan

|   |                       |                 |             |                      |            |
|---|-----------------------|-----------------|-------------|----------------------|------------|
| 2 | One Year Initial Term |                 |             | First Appointed:     | 03/07/2019 |
|   | Sex: Male             | Township:       | Chapel Hill | Current Appointment: | 03/07/2019 |
|   | Race: white           | Resid/Spec Req: | At-Large    | Expiration:          | 03/07/2020 |
|   |                       | Special Repr:   | At-Large    | Number of Terms:     |            |

#### Ms. Stephanie Miller

|   |             |                 |             |                      |            |
|---|-------------|-----------------|-------------|----------------------|------------|
| 3 |             |                 |             | First Appointed:     | 05/01/2018 |
|   | Sex: Female | Township:       | Chapel Hill | Current Appointment: | 04/16/2019 |
|   | Race: white | Resid/Spec Req: | At-Large    | Expiration:          | 09/30/2020 |
|   |             | Special Repr:   | At-Large    | Number of Terms:     |            |

#### Stephanie Boswell

|   |                       |                 |              |                      |            |
|---|-----------------------|-----------------|--------------|----------------------|------------|
| 4 | One Year Initial Term |                 |              | First Appointed:     | 09/04/2018 |
|   | Sex: Female           | Township:       | Hillsborough | Current Appointment: | 09/04/2018 |
|   | Race: white           | Resid/Spec Req: | At-Large     | Expiration:          | 09/04/2019 |
|   |                       | Special Repr:   | At-Large     | Number of Terms:     |            |

#### VACANT

|   |       |                 |                             |                      |            |
|---|-------|-----------------|-----------------------------|----------------------|------------|
| 5 |       |                 |                             | First Appointed:     |            |
|   | Sex:  | Township:       |                             | Current Appointment: |            |
|   | Race: | Resid/Spec Req: | At-Large                    | Expiration:          | 06/30/2020 |
|   |       | Special Repr:   | Nursing Home Administration | Number of Terms:     |            |

#### Jacquelyn Podger

|   |                       |                 |             |                      |            |
|---|-----------------------|-----------------|-------------|----------------------|------------|
| 6 | One Year Initial Term |                 |             | First Appointed:     | 09/17/2019 |
|   | Sex: Female           | Township:       | Chapel Hill | Current Appointment: | 09/17/2019 |
|   | Race: white           | Resid/Spec Req: | At-Large    | Expiration:          | 09/17/2020 |
|   |                       | Special Repr:   | At-Large    | Number of Terms:     |            |

#### VACANT

|   |       |                 |                             |                      |            |
|---|-------|-----------------|-----------------------------|----------------------|------------|
| 7 |       |                 |                             | First Appointed:     |            |
|   | Sex:  | Township:       |                             | Current Appointment: |            |
|   | Race: | Resid/Spec Req: | At-Large                    | Expiration:          | 06/30/2020 |
|   |       | Special Repr:   | Nursing Home Administration | Number of Terms:     |            |

# Board and Commission Members

## And Vacant Positions

### *Nursing Home Community Advisory Committee*

Meeting Times: 5:30 pm Every other 1st Tuesday starting with Jan.

Contact Person: Autumn Cox

Meeting Place: Seymour Center, 2551 Homestead Rd Chapel Hill, NC

Contact Phone: 919-558-9401

Positions: 12

Length: 3 years

Terms: 2

#### Jerry Ann Gregory

8

Sex: Female  
Race: white

Township: Cheeks  
Resid/Spec Req: At-Large  
Special Repr: At-Large

First Appointed: 12/09/2014  
Current Appointment: 03/07/2017  
Expiration: 03/31/2020  
Number of Terms: 1

#### Linda Davis

9

##### One Year Initial Term

Sex: Female  
Race: white

Township: Eno  
Resid/Spec Req: At-Large  
Special Repr: At-Large

First Appointed: 10/15/2019  
Current Appointment: 10/15/2019  
Expiration: 10/15/2020  
Number of Terms:

#### VACANT

10

Sex:  
Race:

Township:  
Resid/Spec Req: At-Large  
Special Repr: At-Large

First Appointed:  
Current Appointment:  
Expiration: 06/30/2020  
Number of Terms:

#### Dr Carol Kelly

11

Sex: Female  
Race: white

Township: Chapel Hill  
Resid/Spec Req: At-Large  
Special Repr: Nursing Home Administration

First Appointed: 09/20/2016  
Current Appointment: 12/12/2017  
Expiration: 12/31/2019  
Number of Terms: 1

#### Vibeke Talley

12

##### Chair

Sex: Female  
Race: white

Township: Hillsborough  
Resid/Spec Req: At-Large  
Special Repr: Nursing Home Administration

First Appointed: 05/20/2014  
Current Appointment: 12/13/2016  
Expiration: 12/31/2019  
Number of Terms: 1

**Orange County Nursing Home Community Advisory Committee**

To: Board of County Commissioners

From: Vibeke Talley, Chair

Re: Reappointment of Stephanie Boswell

Date: 11/02/2019

On behalf of the Orange County Nursing Home Community Advisory Committee I would like to recommend Stephanie Boswell for reappointment to our committee. She is a very active and engaged member of the committee. She has extensive knowledge of long term care and thus is a valued contributor at our meetings. She makes nursing home site visits as scheduled and prepares detailed reports. She has attended 75% of meetings as required (please see attached attendance record). She is a highly valued member of our committee.

Please let me know if you need additional information to move this recommendation forward.

## Volunteer Application Orange County Advisory Boards and Commissions

**Name:** stephanie boswell  
**Name Called:**  
**Home Address:** 611 Botan Way  
 Hillsborough NC 27278  
**Phone (Day):** 3362078997  
**Phone (Evening):** 3362078997  
**Phone (Cell):** 3362078997  
**Email:** stephie.thompson@gmail.com  
**Place of Employment:** Piedmont Health SeniorCare PACE Pittsboro  
**Job Title:** Therapy Manaer  
**Year of OC Residence:** 2016  
**Township of Residence:** Hillsborough  
**Zone of Residence:**  
**Sex:** Female  
**Ethnic Background:** white

### Community Activities/Organizational Memberships:

### Past Service on Orange County Advisory Boards:

none.

### Boards/Commissions applied for:

#### Nursing Home Community Advisory Committee

##### Background, education and experience relevant to this board:

I am a Doctor of Physical Therapy and have been working in geriatrics for the last 8+ years. I work for Piedmont Health SeniorCare-PACE, whose primary focus is keeping seniors living in the community. So many elderly individuals are unable to advocate for themselves and/or do not have others to speak on their behalf, making this committee invaluable.

##### Reasons for wanting to serve on this board:

I would like to be more involved in my community and look forward to the opportunity to serve on this committee.

##### Conflict of Interest:

### Supplemental Questions:

### Boards/Commissions appointments:

### Other Comments:



BOCC Attendance Report For The  
Nursing Home Community  
Advisory Committee -Appointments  
July / 2018 – September / 2019

| Member   | Appointed  | Jul | Aug | Sep | Oct | Nov | Dec | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep |  |  |  |
|--|------------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|--|--|--|
| Stephanie Boswell                                  | 09/04/2018 | P   | *   | P   | *   | P   | *   | E   | *   | P   | *   | E   | *   | P   | *   | P   |  |  |  |
| <b>P: Present E: Excused A: Absent *:NoMeeting</b> |            |     |     |     |     |     |     |     |     |     |     |     |     |     |     |     |  |  |  |
| <b>Current through – September 2019</b>            |            |     |     |     |     |     |     |     |     |     |     |     |     |     |     |     |  |  |  |

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# Applicant Interest Listing

by Board Name and by Applicant Name

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## *Nursing Home Community Advisory Committee*

Contact Person: Autumn Cox

Contact Phone: 919-558-9401

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No applicants for this board.

Sex:

Race:

Also Serves On:

Date Applied:

Township:

Res. Eligibility:

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**ORANGE COUNTY  
BOARD OF COMMISSIONERS**

**ACTION AGENDA ITEM ABSTRACT**

**Meeting Date:** November 14, 2019

**Action Agenda**

**Item No.** 11

**SUBJECT:** Workforce Development Board – Appointment Discussion

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**DEPARTMENT:** Board of Commissioners

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**ATTACHMENT(S):**

Membership Roster  
Recommendation  
Application for Person Recommended  
Applicant Interest List (no longer taking applications)

**INFORMATION CONTACT:**

Clerk's Office, 919-245-2130

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**PURPOSE:** To discuss an appointment to the Workforce Development Board.

**BACKGROUND:** The following information is for Board consideration:

| POSITION NO. | NAME         | SPECIAL REPRESENTATIVE                                  | TYPE OF APPOINTMENT TERM | EXPIRATION DATE |
|--------------|--------------|---|--------------------------|-----------------|
| 1            | Nancy Coston | Department of<br>Social Services<br>BOCC<br>Appointment | Full Term                | 06/30/2022      |

**NOTE - If the individual listed above is appointed, the following vacancies remain:  
NO LONGER TAKING APPLICATIONS FOR THIS BOARD.**

**FINANCIAL IMPACT:** None

**SOCIAL JUSTICE IMPACT:** **Enable Full Civic Participation.** Ensure that Orange County residents are able to engage government through voting and volunteering by eliminating disparities in participation and barriers to participation.

**ENVIRONMENTAL IMPACT:** There is no Orange County Environmental Responsibility Goal impact associated with this item.

**RECOMMENDATION(S):** The Manager recommends that the Board discuss an appointment to the Workforce Development Board.

# Board and Commission Members

## And Vacant Positions

### ***Workforce Development Board - Regional Partnership (CURRENTLY NOT ACCEPTING APPLICATIONS)***

Meeting Times: day-time meeting quarterly

Contact Person: James Bain

Meeting Place: locations in Orange, Alamance & Randolph

Contact Phone: 336-629-5141

Description: Members are appointed by the Boards of Commissioners from Randolph, Alamance, and Orange County - six each. Specific groups must be represented. This council provides policy guidance for, and oversees activities under, the Job Training Plan in partnership with the governments. It also works to increase the involvement of the business community in the employment and training system. This is a JobLink Partner. Linda B. Parker, Director, P.O. Box 1883, Asheboro, NC 27204, Telephone (336)629-5141 supports this group.  
lparker@regionalcsls.org

#### Nancy Coston, Director

|   |             |   |                      |            |
|---|-------------|---|----------------------|------------|
| 1 |             |   | First Appointed:     | 08/14/2001 |
|   | Sex: Female | Township:   | Current Appointment: | 11/15/2016 |
|   | Race: white | Resid/Spec Req: At-Large                              | Expiration:          | 06/30/2019 |
|   |             | Special Repr: Department of Social Services Appointee | Number of Terms:     | 5          |

#### Sue Holaday

|   |             |   |                      |            |
|---|-------------|---|----------------------|------------|
| 2 |             |   | First Appointed:     | 11/15/2016 |
|   | Sex: Female | Township:                               | Current Appointment: | 09/04/2018 |
|   | Race: white | Resid/Spec Req: At-Large                | Expiration:          | 06/30/2021 |
|   |             | Special Repr: Private Sector - Business | Number of Terms:     | 1          |

#### VACANT

|   |                        |  |                      |            |
|---|------------------------|--|----------------------|------------|
| 3 | No Longer Taking Apps. |  | First Appointed:     |            |
|   | Sex:                   | Township:  | Current Appointment: |            |
|   | Race:                  | Resid/Spec Req: At-Large                                   | Expiration:          | 06/30/2020 |
|   |                        | Special Repr: Private Sector - Business No Longer Take App | Number of Terms:     |            |

#### VACANT

|   |                        |   |                      |            |
|---|------------------------|---|----------------------|------------|
| 4 | No Longer Taking Apps. |   | First Appointed:     |            |
|   | Sex:                   | Township:   | Current Appointment: |            |
|   | Race:                  | Resid/Spec Req: At-Large                              | Expiration:          | 01/30/2019 |
|   |                        | Special Repr: B.O.C.C. (Liaison) No Longer Take Apps. | Number of Terms:     |            |

## Regional Consolidated Services

Post Office Box 1883  
Asheboro, North Carolina 27204-1883  
Phone: (336) 629-5141  
Fax: (336) 629-1290

May 20, 2019

Thom Freeman, Clerk to the Board  
% Orange County Board of Commissioners  
PO Box 8181  
Hillsborough, NC 27278

Re: Workforce Development Board Member Nancy Coston Re-Appointment

Regional Partnership Workforce Development Board is submitting a membership re-appointment request for Nancy Coston (Orange County DSS—Hillsborough, NC) representing the CBO sector. Nancy Coston is currently serving an active role representing Orange County on the Workforce Development Board. Her term of appointment will be for three years. I would appreciate you including this re-appointment request for the next Orange County Board of Commissioners agenda.

If you have any questions, please do not hesitate to contact me at (336) 629-5141.

Kindest Regards,



Krystal L. Parks  
RCS Executive Director

On behalf of:  
Regional Partnership Workforce Development  
Post Office Box 1883  
221 S. Fayetteville Street  
Asheboro, NC 27204-1883



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**Volunteer Application**  
**Orange County Advisory Boards and Commissions**

**Name:** Ms. Nancy Coston, Director  
**Name Called:**  
**Home Address:** Orange County Dept. of Social Services  
P.O. Box 8181  
Hillsborough NC 27278  
**Phone (Day):** 919-245-2802  
**Phone (Evening):**  
**Phone (Cell):**  
**Email:** ncoston@orangecountync.gov  
**Place of Employment:**  
**Job Title:** DSs Representative  
**Year of OC Residence:**  
**Township of Residence:**  
**Zone of Residence:**  
**Sex:** Female  
**Ethnic Background:** Caucasian  
**Community Activities/Organizational Memberships:**  
**Past Service on Orange County Advisory Boards:**  
**Boards/Commissions applied for:**  
**Supplemental Questions:**

**Other Comments:**

Appointed Director Orange County Department of Social Services, effective August 1, 2001.

This application was current on: 8/1/2001

Date Printed: 12/31/2013