



**Orange County
Board of Commissioners**

Agenda

Regular Meeting

September 17, 2019

7:00 p.m.

Southern Human Services Center

2501 Homestead Road

Chapel Hill, NC 27514

Note: Background Material
on all abstracts
available in the
Clerk’s Office

Compliance with the “Americans with Disabilities Act” - Interpreter services and/or special sound equipment are available on request. Call the County Clerk’s Office at (919) 245-2130. If you are disabled and need assistance with reasonable accommodations, contact the ADA Coordinator in the County Manager’s Office at (919) 245-2300 or TDD# 919-644-3045.

1. Additions or Changes to the Agenda

PUBLIC CHARGE

The Board of Commissioners pledges its respect to all present. The Board asks those attending this meeting to conduct themselves in a respectful, courteous manner toward each other, county staff and the commissioners. At any time should a member of the Board or the public fail to observe this charge, the Chair will take steps to restore order and decorum. Should it become impossible to restore order and continue the meeting, the Chair will recess the meeting until such time that a genuine commitment to this public charge is observed. The BOCC asks that all electronic devices such as cell phones, pagers, and computers should please be turned off or set to silent/vibrate. Please be kind to everyone.

Arts Moment – Emily Cataneo is a graduate of North Carolina State University’s creative writing MFA. Her short fiction has appeared in magazines such as Nightmare, Lightspeed, cream city review, Smokelong Quarterly, and Beneath Ceaseless Skies, and was long listed for Best Science Fiction and Fantasy 2016 and mentioned in Best Science Fiction and Fantasy 2018. She is a journalist whose nonfiction has appeared in venues such as Slate, NPR, and the Boston Globe. Currently, she is the co-founder of the Redbud Writing Project, the Triangle’s only adult education creative writing school, which offers six-week courses in memoir, fiction, and novel.

2. Public Comments (Limited to One Hour)

(We would appreciate you signing the pad ahead of time so that you are not overlooked.)

- a. Matters not on the Printed Agenda (Limited to One Hour – THREE MINUTE LIMIT PER SPEAKER – Written comments may be submitted to the Clerk to the Board.)

Petitions/Resolutions/Proclamations and other similar requests submitted by the public will not be acted upon by the Board of Commissioners at the time presented. All such requests will be referred for Chair/Vice Chair/Manager review and for recommendations to the full Board at a later date regarding a) consideration of the request at a future regular Board meeting; or b) receipt of the request as information only. Submittal of information to the Board or receipt of information by the Board does not constitute approval, endorsement, or consent.

- b. Matters on the Printed Agenda
(These matters will be considered when the Board addresses that item on the agenda below.)



- 3. Announcements, Petitions and Comments by Board Members (Three Minute Limit Per Commissioner)**
- 4. Proclamations/ Resolutions/ Special Presentations**
- 5. Public Hearings**
 - a. Public Hearing on Refinancing Existing Bond Obligations
- 6. Regular Agenda**
 - a. Refund Request from John C. and Judith K. Guibert, Lake Orange Property
- 7. Reports**
- 8. Consent Agenda**
 - Removal of Any Items from Consent Agenda
 - Approval of Remaining Consent Agenda
 - Discussion and Approval of the Items Removed from the Consent Agenda
 - a. Minutes – None
 - b. Refund of Overpayment of Excise Tax
 - c. FY 2019-20 Home and Community Care Block Grant for Older Adults Funding Plan
 - d. Amendments to North Chatham Fire Protection and Emergency Services Agreement
 - e. Link Building Remediation Project – Rejection of Bids
- 9. County Manager’s Report**
- 10. County Attorney’s Report**
- 11. *Appointments**
 - a. Advisory Board on Aging – Appointment
 - b. Affordable Housing Advisory Board – Appointments
 - c. Arts Commission – Appointments and Term Extension
 - d. Board of Health – Appointment
 - e. Chapel Hill Orange County Visitors Bureau – Appointments
 - f. Nursing Home Community Advisory Committee – Appointment
 - g. Orange County Parks and Recreation Council – Appointment
 - h. Orange County Planning Board – Appointment
- 12. Information Items**
 - September 3, 2019 BOCC Meeting Follow-up Actions List



13. Closed Session

Pursuant to G.S. § 143-318.11(a)(3) "to consult with an attorney retained by the Board in order to preserve the attorney-client privilege between the attorney and the Board."

14. Adjournment

Note: Access the agenda through the County's web site, www.orangecountync.gov

***Subject to Being Moved to Earlier in the Meeting if Necessary**

Orange County Board of Commissioners' regular meetings and work sessions are available via live streaming video at orangecountync.gov/967/Meeting-Videos and Orange County Gov-TV on channels 1301 or 97.6 (Spectrum Cable).

**ORANGE COUNTY
BOARD OF COMMISSIONERS**

ACTION AGENDA ITEM ABSTRACT

Meeting Date: September 17, 2019

**Action Agenda
Item No. 5-a**

SUBJECT: Public Hearing on Refinancing Existing Bond Obligations

DEPARTMENT: Finance and Administrative
Services

ATTACHMENT(S):

Attachment 1. Public Hearing Notice
Attachment 2. Resolution
Attachment 3. Refinancing Summary
Attachment 4. PowerPoint

INFORMATION CONTACT:

Gary Donaldson, (919) 245-2453
Paul Laughton, (919) 245-2152
Bob Jessup, (919) 933-9891

PURPOSE: To conduct a public hearing on the issuance of up to \$24 million to refinance existing debt to achieve debt service savings; and approve a related resolution supporting the County's application to the Local Government Commission (LGC) for approval of the refinancing plan.

BACKGROUND: The County and its financing team estimates that the total amount to be refinanced is an amount Not to Exceed \$24 million in Limited Obligation Bonds. Although the Refinancing Summary (Attachment 3) currently identifies a principal amount to be refinanced of \$16.6 million, the actual amount to be refinanced is contingent on prevailing market conditions at the time of market pricing. The Not to Exceed amount provides sufficient pricing considerations and flexibility for the financing team as it works to secure the lowest interest costs and maximize debt service savings.

If the Board adopts the resolution indicating its intent to continue with the refinancing plan, the Board will be asked to consider a resolution giving final approval to the refinancing plans at the October 1, 2019 BOCC meeting. A copy of the published notice of this hearing is provided as Attachment 1.

North Carolina General Statutes require that the County conduct a public hearing on the proposed financing. After conducting the public hearing and receiving public input, the Board will consider the adoption of the resolution (Attachment 2). This resolution formally requests the required approval from the North Carolina Local Government Commission (LGC) for the County's refinancing.

The refinancing of existing installment bond obligations is designed to provide savings to the County without extending the terms of the existing loans (Attachment 3). The proposed financing would be secured by a lien on some or all of the property purchased or improved through the loans that are being refinanced, as well as the County's promise to repay the financing.

| Five Refunding Bond Opportunities | Original Interest Rates | Current Market Interest Rates |
|-----------------------------------|-------------------------|-------------------------------|
| 2010 General Obligation Bonds | 3.49% | 1.91% |
| 2012 Installment Financing | 2.45% | 1.65% |
| 2013 Installment Financing | 2.13% | 1.34% |
| 2016 Installment Financing Draw 2 | 2.55% | 1.44% |
| 2016 Installment Financing Draw 1 | 2.30% | 1.59% |

FINANCIAL IMPACT: There is no financial impact related to conducting the public hearing and considering the resolution. However, there will be a financial impact in proceeding with the refinancing. A preliminary estimate of the net present value savings through final loan maturity is \$649,464 based on current market estimates as of August 28, 2019. The net present value savings represents 3.90% of the refunded bonds.

SOCIAL JUSTICE IMPACT: The following Orange County Social Justice Goal is applicable to this item:

- **GOAL: ENSURE ECONOMIC SELF-SUFFICIENCY**

The creation and preservation of infrastructure, policies, programs and funding necessary for residents to provide shelter, food, clothing and medical care for themselves and their dependents.

ENVIRONMENTAL IMPACT: There is no Orange County Environmental Responsibility Goal impact associated with this item.

RECOMMENDATION(S): The Manager recommends that the Board conduct the public hearing and adopt the resolution supporting the application to the Local Government Commission for approval of the refinancing.

Orange County, North Carolina -- Notice of Public Hearing
Refinancing of Various Existing County Financing Obligations

The Board of Commissioners of Orange County, North Carolina, will hold a public hearing on Tuesday, September 17, 2019, at 7:00 p.m. (or as soon thereafter as the matter may be heard). The purpose of the hearing is to take public comment concerning a proposed financing contract, under which the County would borrow an amount expected as not exceed \$24,000,000 to refinance existing financing obligations and to pay related financing costs.

The hearing will be held in the Commissioners' usual meeting room in the County's Southern Human Services Center, 2501 Homestead Road, Chapel Hill, North Carolina 27516.

The refinancings are designed to provide savings to the County without extending the terms of the existing loans. The County expects the refinancings will be combined with a new County financing contract for additional public assets and improvements.

The County will secure its obligation to repay its financing obligations by granting a mortgage-like lien on some or all of the property purchased, improved or refinanced under the combined new contract, as well as the County's promise to repay the financing. There will be no recourse against the County or any of its property (other than the pledged property), however, if the County were to default on the financing.

The County expects that the collateral for the financing will include property in the County's planned "northern campus" off Highway 70 just north of Hillsborough (including the site of the planned new jail) and portions of the County's "southern campus" off Homestead Road in Chapel Hill, along with other properties that have been previously pledged to other related County financings.

All interested persons will be heard. The County's plans are subject to change based on the comments received at the public hearing and the Board's subsequent discussion and consideration. The County's entering into the financing is subject to obtaining approval from the North Carolina Local Government Commission.

Persons wishing to make written comments in advance of the hearing or wishing more information concerning the subject of the hearing may contact Gary Donaldson, Orange County Finance Officer, Post Office Box 8181, Hillsborough, NC 27278 (telephone 919/245-2453, email gdonaldson@orangecountync.gov).

s★h draft of August 26

Resolution supporting an application to the Local Government Commission for its approval of a County financing agreement for the refinancing of existing loans

WHEREAS --

The County has determined that it can save money by refinancing some of its existing installment contracts, general obligation bonds and other loans. The refinancings will save the County money without extending the terms of the existing loans.

The County desires to carry out this refinancing using a single new installment financing contract, as authorized under Section 160A-20 of the North Carolina General Statutes. The County expects the refinancings will be combined into a single County financing contract with another County financing for new public assets and improvements.

Under the guidelines of the North Carolina Local Government Commission, this governing body must make certain findings of fact to support the County's application for the LGC's approval of the County's financing arrangements.

THEREFORE, BE IT RESOLVED by the Board of Commissioners of Orange County, North Carolina, that the County makes a preliminary determination to finance approximately \$24,000,000 to refinance existing obligations. The County requests that the LGC approve the County's application for this new financing.

The Board will determine the final amount to be financed by a later resolution. The final amount financed may be slightly lower or slightly higher than \$24,000,000. Some of the financing proceeds may be used to pay financing expenses or to provide any required reserves.

The Board will also determine the collateral for the financing by a subsequent resolution. The County expects that the collateral for the financing will include property in the County's planned "northern campus" off Highway 70 just north of Hillsborough (including the site of the planned new jail) and portions of the

County's "southern campus" off Homestead Road in Chapel Hill, along with other properties that have been previously pledged to other related County financings.

***BE IT FURTHER RESOLVED* that the Board of Commissioners makes the following findings of fact in accordance with LGC guidelines:**

(1) The proposed refinancing is appropriate for the County under all the circumstances.

(2) The proposed installment financing is preferable to a bond issue for the same purposes. Some of the obligations to be refinanced are also installment financings, so it makes sense to use the same vehicle for the refinancing. As the County is already planning a substantial installment financing for new public assets and improvements, combining the refinancings into the same overall financing package will be convenient and cost-effective.

(3) The estimated sums to fall due under the proposed financing contract are adequate and not excessive for the proposed purpose. The refinancings will save money without extending any loan terms.

(4) As confirmed by the County's Finance Officer, (a) the County's debt management procedures and policies are sound and in compliance with law, and (b) the County is not in default under any of its debt service obligations.

(5) The County expects that there will be no actual increase in taxes necessary to meet debt obligations under the proposed financing arrangements because of the overall debt service savings.

(6) The County Attorney is of the opinion that the proposed projects are authorized by law and are purposes for which public funds of the County may be expended pursuant to the Constitution and laws of North Carolina.

***BE IT FURTHER RESOLVED* that the Board authorizes all County officers and employees to take all appropriate steps to complete the proposed refinancing, including completing an application to the LGC for its required approval, that the Board ratifies all prior actions taken toward accomplishing these purposes, and that this resolution takes effect immediately.**

Orange County, NC
 Summary of Potential Refunding Opportunities
 Preliminary - Rates as of 8/28/2019

| | 2010 GO Bonds | 2012 DENR Loan | 2013 IFC (Draw 2) | 2016 IFC (Draw 2) | 2016 IFC (Draw 1) |
|-------------------------------------|------------------------|------------------------|------------------------|------------------------|------------------------|
| Tax Status | Tax-Exempt | Tax-Exempt | Tax-Exempt | Tax-Exempt | Tax-Exempt |
| Refunding Type | Current Refunding |
| 1 Summary of Bonds Refunded: | | | | | |
| 1 Maturities | 2/1/2021-2/1/2022 | 5/1/2020-5/1/2022 | 6/1/2020-6/1/2028 | 5/1/2020-5/1/2031 | 5/1/2020-5/1/2023 |
| 2 Refunded Bonds | \$ 4,790,000.00 | \$ 1,225,886.50 | \$ 4,304,000.00 | \$ 4,696,000.00 | \$ 1,344,000.00 |
| 3 Refunded Bonds Call Date | 11/5/2019 | 11/5/2019 | 11/5/2019 | 11/5/2019 | 11/5/2019 |
| 4 Average Coupon of Refunded Bonds | 3.491% | 2.455% | 2.130% | 2.550% | 2.300% |
| 5 | | | | | |
| 6 Sources: | | | | | |
| 7 Par Amount | \$ 4,575,000.00 | \$ 915,000.00 | \$ 3,260,000.00 | \$ 3,515,000.00 | \$ 940,000.00 |
| 8 Premium | 230,318.70 | 218,873.65 | 573,778.85 | 772,079.25 | 72,774.40 |
| 9 Equity Contribution | 87,075.00 | 102,611.08 | 548,675.20 | 451,874.00 | 339,456.00 |
| 10 Total Sources | \$ 4,892,393.70 | \$ 1,236,484.73 | \$ 4,382,454.05 | \$ 4,738,953.25 | \$ 1,352,230.40 |
| 11 | | | | | |
| 12 Uses: | | | | | |
| 13 Refunding Escrow Deposits | \$ 4,835,472.50 | \$ 1,226,220.89 | \$ 4,343,216.61 | \$ 4,697,330.53 | \$ 1,344,343.47 |
| 14 Cost of Issuance | 34,010.66 | 6,802.13 | 24,234.92 | 26,130.59 | 6,987.98 |
| 15 Underwriter's Discount | 20,632.56 | 4,126.51 | 14,702.11 | 15,852.12 | 4,239.26 |
| 16 Additional Proceeds | 2,277.98 | -664.80 | 300.41 | -359.99 | -3,340.31 |
| 17 Total Uses | \$ 4,892,393.70 | \$ 1,236,484.73 | \$ 4,382,454.05 | \$ 4,738,953.25 | \$ 1,352,230.40 |
| 18 | | | | | |
| 19 Bond Statistics: | | | | | |
| 20 All-In True Interest Cost | 1.913% | 1.647% | 1.343% | 1.442% | 1.593% |
| 21 True Interest Cost | 1.342% | 1.553% | 1.195% | 1.331% | 1.228% |
| 22 Arbitrage Yield | 1.478% | 1.478% | 1.478% | 1.478% | 1.478% |
| 23 Average Life (Years) | 1.273 | 7.332 | 4.680 | 6.194 | 1.969 |
| 24 | | | | | |
| 25 Refunding Statistics: | | | | | |
| 26 Escrow Yield | 1.436% | 1.436% | 1.436% | 1.436% | 1.436% |
| 27 Negative Arbitrage | - | - | - | - | - |
| 28 Gross Savings | \$ 150,354.17 | \$ 83,541.19 | \$ 197,810.34 | \$ 358,554.61 | \$ 34,726.89 |
| 29 NPV Savings (\$) | \$ 126,252.72 | \$ 65,729.18 | \$ 146,212.46 | \$ 291,681.37 | \$ 19,590.01 |
| 30 NPV Savings (% of Refunded Par) | 2.636% | 5.362% | 3.397% | 6.211% | 1.458% |
| 31 | | | | | |
| 32 FY Cash Flow Savings: | | | | | |
| 33 6/1/2021 | 75,004.17 | \$ 7,329.99 | \$ 22,335.54 | \$ 30,475.61 | \$ 16,398.89 |
| 34 6/1/2022 | 75,350.00 | 6,484.48 | 25,475.50 | 35,006.00 | 10,824.00 |
| 35 6/1/2023 | - | 7,584.80 | 24,653.40 | 30,260.00 | 7,504.00 |
| 36 6/1/2024 | - | 8,685.12 | 25,474.80 | 34,764.00 | - |
| 37 6/1/2025 | - | 4,910.44 | 26,918.40 | 30,543.50 | - |
| 38 6/1/2026 | - | 6,260.76 | 23,109.20 | 31,698.00 | - |
| 39 6/1/2027 | - | 7,611.08 | 26,068.50 | 33,102.50 | - |
| 40 6/1/2028 | - | 4,086.40 | 23,775.00 | 34,757.00 | - |
| 41 6/1/2029 | - | 7,287.04 | - | 31,786.50 | - |
| 42 6/1/2030 | - | 4,012.36 | - | 34,191.00 | - |
| 43 6/1/2031 | - | 5,862.68 | - | 31,970.50 | - |
| 44 6/1/2032 | - | 7,713.02 | - | - | - |
| 45 6/1/2033 | - | 5,713.02 | - | - | - |
| 46 Total Cash Flow Savings: | \$ 150,354.17 | \$ 83,541.19 | \$ 197,810.34 | \$ 358,554.61 | \$ 34,726.89 |

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FY 2019-20 Refinancing

Various Bond Obligations

Gary Donaldson, Chief Financial Officer

September 17, 2019

Public Hearing Purpose

- Board Approval for FY 2019-20 Installment Purchase Financing as authorized under Section 160A-20 of North Carolina General Statutes
- Not to exceed \$24,000,000 in Bonds to refinance existing debt and achieve estimated County savings of \$649,464 through final maturity
- Approve Resolution supporting Limited Obligation Bond application to the Local Government Commission

Refinancing Terms

- Security Pledge- Annual Appropriations and County collateral of Southern Campus, Seymour Center and Northern Campus Site added to Master Deed of Trust
- No extension of Loan Maturities; Final Maturity June 1, 2030
- Net Present Value Savings- 3.9% which exceeds the County's 3% Policy
- Source of Repayment- Property Taxes
- Subordinate Lien to General Obligation Bonds
- Current and Projected Ratings- Aa1/AA+/AA+ from Moody's, Standard & Poor's and Fitch Ratings
- LGC Approval required

Interest Rates Savings

| Series of Bonds | Original Interest Rates | Current Interest Rates |
|--|-------------------------|------------------------|
| Series 2010 GO Bonds | 3.49% | 1.91% |
| Series 2012 Installment Financing | 2.45% | 1.65% |
| Series 2013 Installment Financing | 2.13% | 1.34% |
| Series 2016 Installment Financing Draw 2 | 2.55% | 1.44% |
| Series 2016 Installment Financing Draw 1 | 2.30% | 1.59% |

Estimated County savings of \$649,464 through final maturity

Five Refunding Bond Opportunities

| | 2010 GO Bonds | 2012 DENR Loan | 2013 IFC (Draw 2) | 2016 IFC (Draw 2) | 2016 IFC (Draw 1) |
|-----------------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| <i>Tax Status</i> | <i>Tax-Exempt</i> | <i>Tax-Exempt</i> | <i>Tax-Exempt</i> | <i>Tax-Exempt</i> | <i>Tax-Exempt</i> |
| <i>Refunding Type</i> | <i>Current Refunding</i> |
| Summary of Bonds Refunded: | | | | | |
| Maturities | 2/1/2021-2/1/2022 | 5/1/2020-5/1/2022 | 6/1/2020-6/1/2028 | 5/1/2020-5/1/2031 | 5/1/2020-5/1/2023 |
| Refunded Bonds | \$ 4,790,000.00 | \$ 1,225,886.50 | \$ 4,304,000.00 | \$ 4,696,000.00 | \$ 1,344,000.00 |
| Refunded Bonds Call Date | 11/5/2019 | 11/5/2019 | 11/5/2019 | 11/5/2019 | 11/5/2019 |
| Average Coupon of Refunded Bonds | 3.491% | 2.455% | 2.130% | 2.550% | 2.300% |
| Sources: | | | | | |
| Par Amount | \$ 4,575,000.00 | \$ 915,000.00 | \$ 3,260,000.00 | \$ 3,515,000.00 | \$ 940,000.00 |
| Premium | 230,318.70 | 218,873.65 | 573,778.85 | 772,079.25 | 72,774.40 |
| Equity Contribution | 87,075.00 | 102,611.08 | 548,675.20 | 451,874.00 | 339,456.00 |
| Total Sources | \$ 4,892,393.70 | \$ 1,236,484.73 | \$ 4,382,454.05 | \$ 4,738,953.25 | \$ 1,352,230.40 |
| Uses: | | | | | |
| Refunding Escrow Deposits | \$ 4,835,472.50 | \$ 1,226,220.89 | \$ 4,343,216.61 | \$ 4,697,330.53 | \$ 1,344,343.47 |
| Cost of Issuance | 34,010.66 | 6,802.13 | 24,234.92 | 26,130.59 | 6,987.98 |
| Underwriter's Discount | 20,632.56 | 4,126.51 | 14,702.11 | 15,852.12 | 4,239.26 |
| Additional Proceeds | 2,277.98 | -664.80 | 300.41 | -359.99 | -3,340.31 |
| Total Uses | \$ 4,892,393.70 | \$ 1,236,484.73 | \$ 4,382,454.05 | \$ 4,738,953.25 | \$ 1,352,230.40 |
| Bond Statistics: | | | | | |
| All-In True Interest Cost | 1.913% | 1.647% | 1.343% | 1.442% | 1.593% |

Financing Calendar

| Key Dates | Task |
|--------------|--|
| August 28 | Public Hearing Notice Advertisement in Herald-Sun and News of Orange |
| September 17 | Public Hearing and Board Action Adopting Resolution Supporting LGC Application |
| September | County Submits LGC Application and Credit Reviews |
| October 1 | LGC Approves Refinancing |
| October 1 | Board Action Adopting Final Resolution and refinancing terms |
| November | Refinancing Bond Closing |

Questions/Comments

**ORANGE COUNTY
BOARD OF COMMISSIONERS**

ACTION AGENDA ITEM ABSTRACT

Meeting Date: September 17, 2019

**Action Agenda
Item No. 6-a**

SUBJECT: Refund Request from John C. and Judith K. Guibert, Lake Orange Property

DEPARTMENT: Tax Administration

ATTACHMENT(S):

PowerPoint Presentation
John C. and Judith K. Guibert Refund
Request
NCGS 105-381 – Taxpayer Remedies
Refund Data Spreadsheet-Guibert
Resolution

INFORMATION CONTACTS:

Nancy Freeman, Tax Administrator, 919-
245-2735
Michael Burton, GIS/LR Manager, 919-
245-2502
Dawn Perry, Deputy GIS/LR Manager,
919-245-2509

PURPOSE: To:

- 1) Receive additional information regarding a refund request made by John C. and Judith K. Guibert at the June 4, 2019 BOCC Meeting; and
- 2) Take action on the Guibert refund request.

BACKGROUND: At the June 4, 2019 Board of County Commissioners meeting, John C. and Judith K. Guibert submitted a refund request for property at Lake Orange for taxes overpaid from 2014 through 2018. A copy of the request is attached. The Guiberts state that double taxation of the 615' to 620' elevation line has occurred and that he has been taxed for property he does not own based on an incorrect survey/plat from the 1970's.

Following discussion on the Guibert refund request, the Board requested more comprehensive information regarding Lake Orange parcels to make a more informed decision following the summer break. A PowerPoint presentation is attached detailing this additional information.

Key Points

- Mr. Guibert recorded a new survey in February 2019, and the change in size of the property and a reduction in value will be effective for the 2019 tax bill and future years. In accordance with state law, the change should not become effective until 2020, but the decision was made in March 2019 by the Tax Office to change the 2019 value in this particular case.
- Pursuant to North Carolina State law, the 2019 survey is not sufficient information to support the Guibert request for a refund for tax years 2014 through 2018. Based on that new survey/plat, the County cannot determine if double taxation occurred during the years 2014 through 2018. Rather, it seems that the prior years' taxation is in adherence to the law, in accordance with the plat/survey recorded in the 1970's.

- Property ownership in North Carolina is deed document based, and taxing jurisdictions do not have the authority to change the property lines or the size of a property without a legal document being recorded that indicates the change in acreage or property lines. Tax records are based on the recorded document, and cannot be changed without a new recorded document.
- Pursuant to NC Statute 105-381, a refund may be made for the prior five years if it is based on a clerical error made by the County, or due to an illegal tax. Because the issue in this situation is created by the surveys and deeds that do not clearly define ownership, it is not a clerical error on the part of the County. In addition, because the ownership is not clearly defined, the County cannot determine if this is an issue of double taxation (which would be an illegal tax).
- Overlappage Issue – Both the Guibert prior survey and the surveys of Lake Orange Inc. make claim to the same area of property (the area between the 615' and the 620' contour lines). This creates an overlappage issue. As in every overlappage situation, the issue must be resolved between the owners involved, in this case the Guiberts and Lake Orange, Inc. The issue may be settled between the parties through a newly recorded survey, deed, or a judgement from a court. Mr. Guibert has recorded a new survey, and the issue has been settled for future tax years.
- Other landowners at Lake Orange in this same situation should use the same method to solve their overlappage issue by obtaining a new survey. After a new survey has been recorded for the properties, then adjustments to size and property lines will be made by Orange County Tax staff in accordance with the updated survey, and any resulting reduction in value will be effective for January 1 of the year following the recording of the survey.
- In order to be equitable, the County must require that all Lake Orange land owners are treated the same, and follow the statutes regarding land ownership as all other Orange County property owners. Standard procedure by Tax Office staff when contacted for assistance is to advise the taxpayer to seek legal guidance and ultimately to record a new survey. It is expressed that the County must tax property owners according to recorded documents, and is not able to change what a property owner's tax is based on without a new survey.
- It is important to recognize that approximately half of the current Lake Orange Land owners have already taken the appropriate steps to establish the correct ownership of the Lake Orange property.
- It is significant to realize that overlappage issues are not restricted to just the Lake Orange area. Other land owners in the County have had situations that required a new deed or survey to establish ownership and update tax records. During the June 4th Board meeting, County Attorney John Roberts pointed out that if the issue with the Guibert property is one of double taxation, then the Guiberts should be eligible for a refund. If the issue were not determined as double taxation, the Board would be at risk of personal liability to anyone in the County who challenged it.

FINANCIAL IMPACT: The amount of the Guibert refund request is \$1,622.43 and would affect tax years 2014 through 2018. Details are available in the attached ***Refund Data Spreadsheet-Guibert*** document.

SOCIAL JUSTICE IMPACT: The following Orange County Social Justice Goal is applicable to this item:

- **GOAL: ENSURE ECONOMIC SELF-SUFFICIENCY**

The creation and preservation of infrastructure, policies, programs and funding necessary for residents to provide shelter, food, clothing and medical care for themselves and their dependents.

RECOMMENDATION(S): The Manager recommends that the Board approve the attached resolution denying the refund request based on consultation with the County Attorney.

Lake Orange Issues

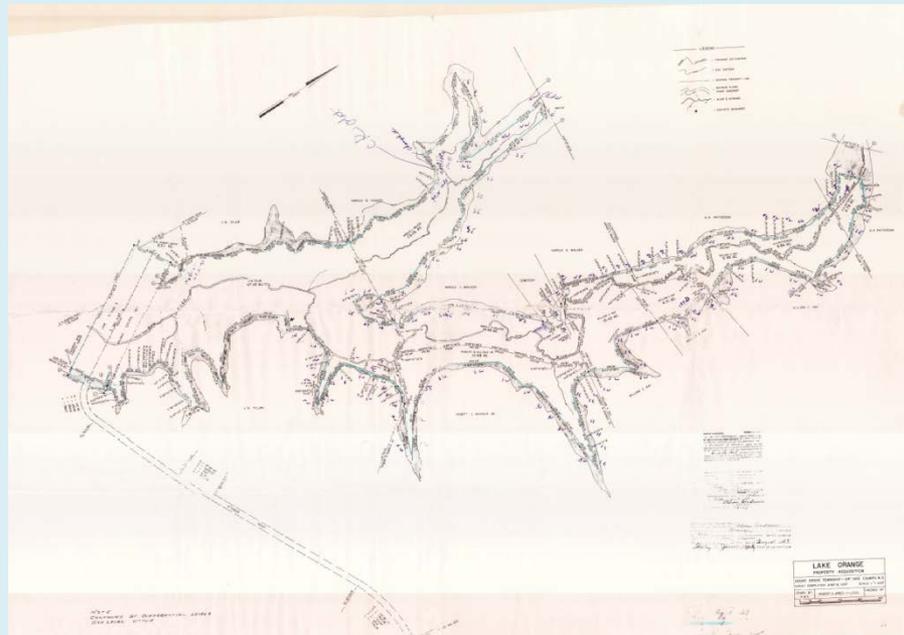
Both of the original deeds creating the area known as Lake Orange made reference to the same survey which used “contour lines” as their property boundaries.

as "spillway control area", a new corner; thence a new line South 30° 43' East 187.03 feet to the point identified on said plat as Point B; thence a new line commencing at said Point B and following the line identified on said plat as "620' contour" to Point D on said plat, a new corner; thence from Point D South 84° 05' 40" East 400 feet to Point E on said plat, a new corner with Harold E. Walker property;

being the point at which the Northeast line of the "Spillway control area" shown on said plat is intersected by the line identified on said plat as "Traverse 615' contour"; thence commencing at said Point C and following a new line (being said line identified on said plat as "Traverse 615' contour") to a concrete monument in the South line of Eno Cemetery property, a new corner; thence along the South line of said Eno Cemetery property South 85° 16' East 88.72 feet to the South-

From five families who got together to convey all of the area to Lake Orange Inc. recorded on August 5, 1967

From Lake Orange Inc. to Orange County also recorded on August 5, 1967 in order to create Lake Orange.



The original survey

Lake Orange Issues

From five families who got together to convey all of the area to Lake Orange Inc.

as "spillway control area", a new corner; thence a new line South 30° 43' East 187.03 feet to the point identified on said plat as Point B; thence a new line commencing at said Point B and following the line identified on said plat as "620' contour" to Point D on said plat, a new corner; thence from Point D South 84° 05' 40" East 400 feet to Point E on said plat, a new corner with Harold E. Walker property;

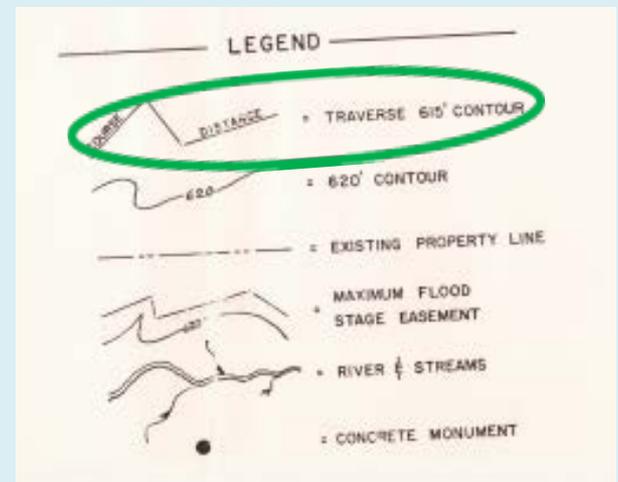


Because there are no directions or distances along any part of the blue line, we cannot determine its course in order to map it.

Lake Orange Issues

From Lake Orange Inc to Orange County
in order to create Lake Orange.

being the point at which the Northeast line of the "Spillway control area" shown on said plat is intersected by the line identified on said plat as "Traverse 615' contour"; thence commencing at said Point C and following a new line (being said line identified on said plat as "Traverse 615' contour") to a concrete monument in the South line of Eno Cemetery property, a new corner; thence along the South line of said Eno Cemetery property South 85° 16' East 88.72 feet to the South-



Legend as shown on the plat.

Conversely, we were able to map the 615 contour line. The Legend on the survey tells us that the solid lines shown with a course (Direction) and Distance represent the "Traverse 615' contour" referred to in the deed description and clearly defines its boundaries.

These two original deed descriptions established a gap between the 620 and 615 contour lines which Lake Orange Inc. retained ownership of.

Lake Orange Issues

THIS DEED made this _____ day of October, 2002, by and between

GRANTOR

GRANTEE

HENRY R. KAESTNER and wife,
KIMBERLEY R. KAESTNER

JOHN C. GUIBERT III and wife,
JUDITH K. GUIBERT

4316 Arrowhead Trail
Hillsborough, N.C. 27278

Enter in appropriate block for each party: name, address, and, if appropriate, character of entity, e.g. corporation or partnership.

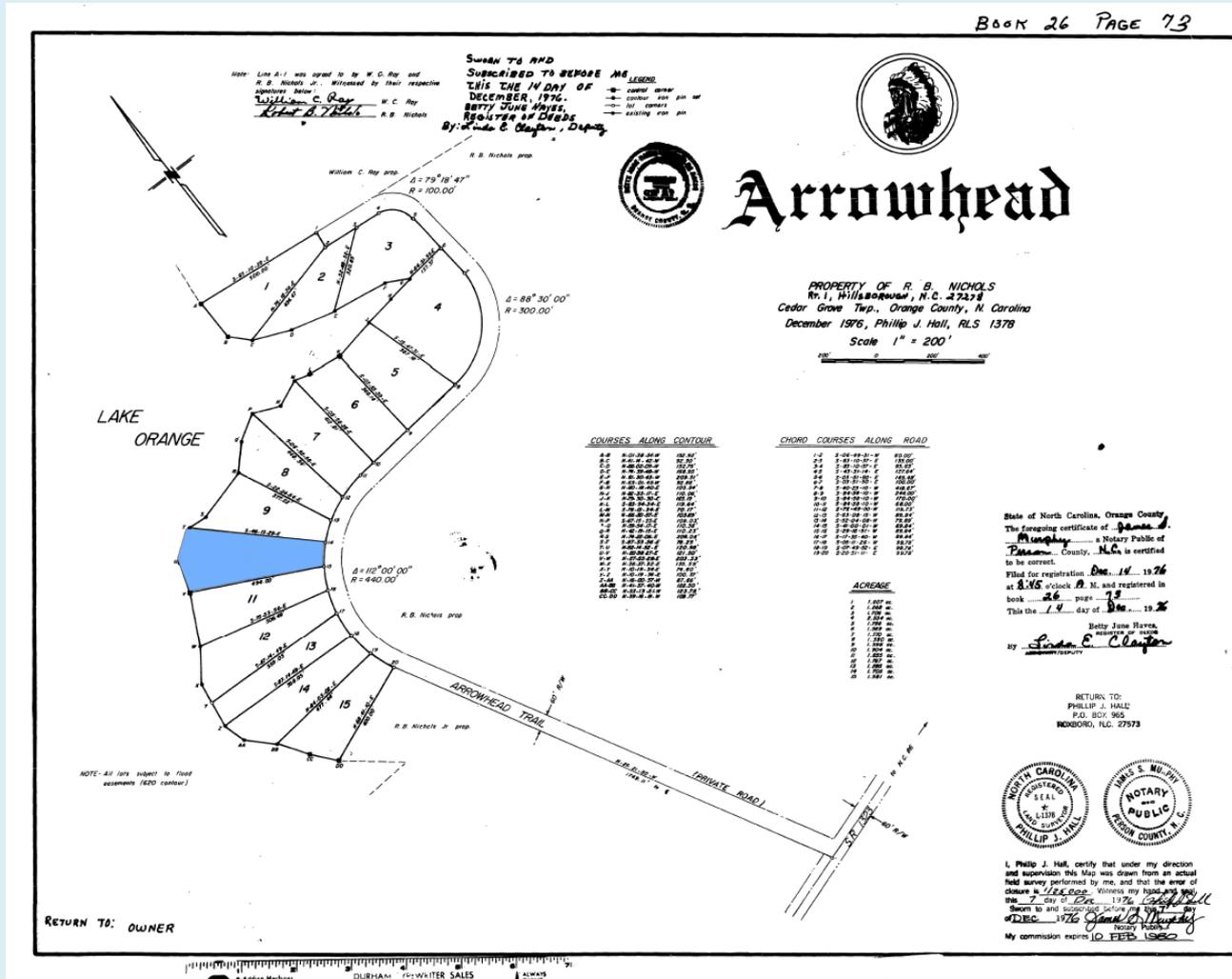
The designation Grantor and Grantee as used herein shall include said parties, their heirs, successors, and assigns, and shall include singular, plural, masculine, feminine or neuter as required by context.

WITNESSETH, that the Grantor, for a valuable consideration paid by the Grantee, the receipt of which is hereby acknowledged, has and by these presents does grant, bargain, sell and convey unto the Grantee in fee simple, all that certain lot or parcel of land situated in the City of _____, Cedar Grove Township, Orange County, North Carolina and more particularly described as follows:

BEING all of Lot 10, ARROWHEAD SUBDIVISION, as shown on plat of Arrowhead, property of R.B. Nichols, recorded in Plat Book 26, Page 73, Orange County Registry.

This is the deed that was recorded in 2002 when the John and Judith Guibert bought their property and it refers to the 1976 Arrowhead survey.

Lake Orange Issues



This slide shows the Guilbert property shaded in blue to illustrate how it was depicted per the survey that their deed referred to.

Lake Orange Issues

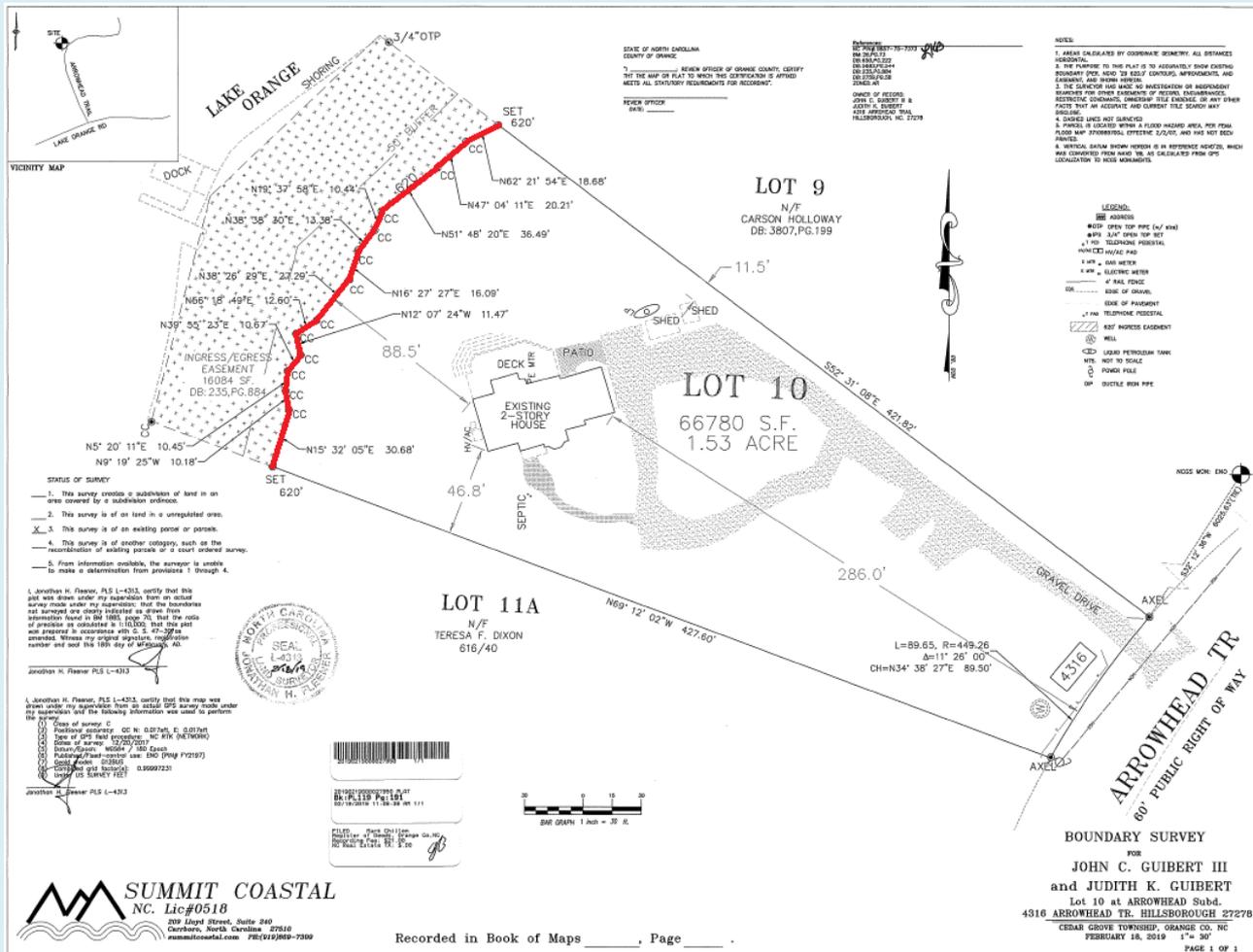
Here you can see how the Guibert property was originally mapped according to the 1976 survey. It was one entire parcel going from the road to the waterline as the survey depicted.

Even though Lake Orange Inc. had already laid claim to the property between the 615 and 620 contour line, nothing had been recorded in the nine years between the original survey and the time of this 1976 survey to define the 620 line.

Because settling land disputes is a matter for the courts, the only recourse we have is to acknowledge that both parties are making the claim and tax them according to the recorded document until another document is recorded to change the property lines.



Lake Orange Issues



This is the plat that was recorded by the Guiberts in February 2019. When we received this, we followed our procedures in order to split the property along the line the surveyor had defined as the 620 contour line (shown in red). This was the first time that the 620 contour line was defined with directions and distances as required. It was over fifty years after the original survey was recorded.

Lake Orange Issues



We have updated the mapping to show this property split into two parcels per the new survey. The transparent area you see in this picture has been put into the Lake Orange ownership while the solid area represents how the 2019 survey defined the Guibert property.

Lake Orange Issues

Here you can see three of the parcels from this subdivision where the owners have rectified the situation on their own.

The Guibert's property is the one with the Blue arrow.

All three of these properties have hired a surveyor to find the 620 contour line and then had that survey recorded so that we could update the mapping. As required by statute, any changes the new surveys make that affect the value and taxation are effective for the following January 1st.

Anytime a resident has brought up this matter, we have advised them to follow this course of action in order to fix the issue. Until the 620 line is defined, both Lake Orange and the individual resident have recorded documents making claim to the same undefined area.

Because North Carolina statutes require us to be governed by recorded documents, we can only be as accurate as the recorded documents allow.



March 13, 2019

To: Donna Baker, Clerk to the Board of County Commissioners
From: John C. Guibert and Judith K. Guibert
Subject: Request for Property Tax Refund (CY 2014, 2015, 2016, 2017, 2018)
Reference: 4316 Arrowhead Trail; Hillsborough, NC 27278 (PIN# 9857757373)

Dear Ms. Baker:

The purpose of this document is to submit to the Orange County Board of County Commissioners, in accordance with NC General Statute 105, a formal request for a tax refund for the overcharge and overpayment of property taxes levied by Orange County for Property Tax Years 2014, 2015, 2016, 2017, and 2018. (In this regard, we have assumed that the Board of County Commissioners is the "Governing Body" for the Orange County Tax Unit.)

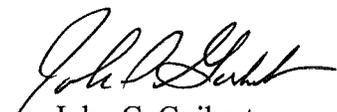
The property taxes in question are associated with the property owned by John C. Guibert and Judith K. Guibert, which is located at 4316 Arrowhead Trail in Hillsborough, NC 27178 (PIN # 9857757373). We purchased this property in October 2002. It has been our primary residence since September 2003.

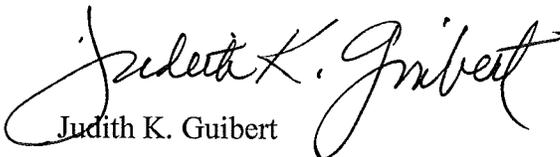
We have also provided copies of this request to the following County personnel:

- Mr. T. Dwayne Brinson, Director of Tax Administration
- Mr. Chad Phillips, Deputy Tax Assessor
- Mr. Michael Burton, GIS Senior Project Coordinator

We thank you all, in advance, for your assistance in processing this request.

Best regards,


John C. Guibert


Judith K. Guibert

REQUEST FOR PROPERTY TAX REFUND
John C. Guibert and Judith K. Guibert
4316 Arrowhead Trail; Hillsborough, NC 27278 (PIN # 9857757373)
March 13, 2019

Purpose

The purpose of this document is to submit to the Orange County Board of County Commissioners, in accordance with NC General Statute 105, a formal request for a tax refund for the overcharge and overpayment of property taxes levied by Orange County for Property Tax Years 2014, 2015, 2016, 2017, and 2018. (In this regard, we have assumed that the Board of County Commissioners is the “Governing Body” for the Orange County Tax Unit.)

The property taxes in question are associated with the property owned by John C. Guibert and Judith K. Guibert, which is located at 4316 Arrowhead Trail in Hillsborough, NC 27178 (PIN # 9857757373). We purchased this property in October 2002. It has been our primary residence since September 2003.

Summary

- Due to a series of errors by multiple parties, including Orange County, ever since we purchased this property in October 2002 we have been taxed for property that we did not own. The undisputed owner of such property – Lake Orange Inc. – has also been taxed for the property in question, thus “double taxation” has occurred for a long time and continues to occur. Orange County staff has been aware of this situation for a very long time.
- We learned of this situation in late July 2018 and immediately commenced action to resolve it. These actions led to the conduct of a new survey of our property that was recorded with the County on February 19, 2019.
- Based on that survey, we now know the exact amount/size of the land on our Lot (Arrowhead Lot 10) that is owned by Lake Orange Inc. and NOT owned by us. The amount/size of such land is 0.37 acres, which is 19.5% of the total Arrowhead Lot 10 size of 1.90 acres. This represents a 19.5% reduction in both the amount/size and the valuation of the land that we have been taxed on up to this point.
- Based on this knowledge, we have calculated the amount of the property tax overbilling and overpayment that we have experienced during the Tax Years 2014, 2015, 2016, 2017, and 2018 when we were billed/taxed as if we owned the above-mentioned 0.37 acres.
- The purpose of this letter is to formally request tax refunds for each of these five years.
- We understand that, by statute, we can only go back 5 years to obtain a refund for overpayment of property tax bills. If that understanding is incorrect and we can go back further, we request that we be informed so that we can augment this request.
- The total amount of tax refund requested = \$1,658.15 for overbilling and overpayment in tax years 2014-2018. Information on the calculation of this amount is presented herein.
- We are not sure if we are also entitled to payment of interest on these overpayments, but, if so, we request such payment at the statutory rate of 6%.

Table 1 provides information on the calculated amounts of tax refunds requested for each year.

REQUEST FOR PROPERTY TAX REFUND
John C. Guibert and Judith K. Guibert
4316 Arrowhead Trail; Hillsborough, NC 27278 (PIN # 9857757373)
March 13, 2019

Table 1
Information on the Calculated Amounts of Tax Refunds Requested
For CY 2014-2018

| Tax Year | Tax Due Date | Tax Amount Billed & Paid | Date Paid | Statute of Limitations Date | Corrected Tax Amount | Amount of Tax Refund Requested |
|-----------------|---------------------|-------------------------------------|------------------|------------------------------------|-----------------------------|---------------------------------------|
| 2014 | 9/1/2014 | \$4,992.04 | 11/18/2014 | 9/1/2019 | \$4,659.00 | \$333.04 |
| 2015 | 9/1/2015 | \$5,074.65 | 12/19/2015 | 9/1/2020 | \$4,738.82 | \$335.83 |
| 2016 | 9/1/2016 | \$5,179.46 | 10/17/2016 | 9/1/2021 | \$4,843.64 | \$335.82 |
| 2017 | 9/1/2017 | \$5,022.79 | 11/17/2017 | 9/1/2022 | \$4,698.28 | \$324.51 |
| 2018 | 9/1/2018 | \$5,093.69 | 11/6/2018 | 9/1/2023 | \$4764.74 | \$328.95 |
| | | | | | | |
| TOTAL | | | | | | \$1,658.15 |

REQUEST FOR PROPERTY TAX REFUND
John C. Guibert and Judith K. Guibert
4316 Arrowhead Trail; Hillsborough, NC 27278 (PIN # 9857757373)
March 13, 2019

Additional supporting information, background, and details

Many errors have been made related to the improper taxation of the land within the 615' and 620' elevation levels on Arrowhead Lot 10 including "clerical errors" – either in the plain meaning or the euphemistic use of that term. As indicated below, both the original owner of the Arrowhead subdivision and Orange County are party to these errors.

Orange County has knowingly taxed both Lake Orange Inc. and the Arrowhead Lot 10 Owners for the same piece of land on Arrowhead Lot 10, specifically the land within the elevation contours 615' and 620'. Orange County has long known that Lake Orange Inc. is the owner of this land.¹ This situation is in conflict with a fundamental axiom of property law: "one cannot be taxed for property that one does not own." Furthermore, Orange County has failed to directly inform/notify affected property owners of this "double taxation" situation, thereby contributing directly to the continuation of this situation for several decades. We believe that may constitute an illegal tax.

Errors were made in the Plat recorded for the creation of the Arrowhead Subdivision on 12/14/1976 (Plat Book 26, Page 73) through a combination of omissions and clerical errors. These omissions and errors resulted in an incorrect representation that Mr. & Mrs. Robert Nichols were the owners of "All of the land of Lot Number 10 of Arrowhead subdivision as shown on the plat of Arrowhead, property of R. B. Nichols, recorded at Plat Book 26, Page 73, Orange County Registry." This appears to constitute a conflict with another fundamental axiom of property law: "one cannot convey that which one does not own."

Orange County was at the time and is now well aware that this is an incorrect representation, and that Lake Orange Inc. is the true owner of the land within the 615' and 620' elevation levels on Arrowhead Lot 10, as well as being the true owner of such land on all the other Arrowhead Lots not to mention all the other Lots within other subdivisions around Lake Orange. The County has been aware of this for a very long time.

Yet, with a few exceptions, Orange County continues to use the erroneous Plat Book 26, Page 73 for the determination of ownership (and thereby taxation) of Arrowhead Lots. The few exceptions are Lot 5, Lot 10, and Lot 11, in which cases individual owners (including the Guiberts for Arrowhead Lot 10) discovered on their own that they were being subjected to taxation for land they did not own and then took action (conducted new surveys and recorded plats) to begin the process of correcting these errors.

There is evidence that by the early 1980s (if not sooner), Mr. & Mrs. Nichols were aware of the errors in the above-mentioned Plat for the creation of the Arrowhead subdivision. In the early to middle 1980s (at the time ownership in Arrowhead Lots was being conveyed by the Nichols to the first buyers of those Lots), a new Plat was typically included as Appendix A to the General Warranty Deed for the sale/conveyance. For Arrowhead Lot 10, the initial sale/conveyance of the Lot to the first purchasers of the Lot took place on 2/21/1986 (Deed Book 558, Pages 625-627, with the new Plat shown on Page 627).

¹ In 1967, as an essential part of the creation of Lake Orange, Lake Orange Inc. conveyed to Orange County all of the land it owned below the 615' elevation contour line around what is now known as Lake Orange. (Deed Book 212, Page 362 and Plat Book 16, Page 12). As described/shown in both that Deed and the associated Plat, Lake Orange Inc. retained ownership of the land around Lake Orange within the 615' and 620' elevation contour lines. In that Deed, Orange County specifically obtained the right of first refusal of any proposed transfer of ownership of that land by Lake Orange Inc.

REQUEST FOR PROPERTY TAX REFUND
John C. Guibert and Judith K. Guibert
4316 Arrowhead Trail; Hillsborough, NC 27278 (PIN # 9857757373)
March 13, 2019

This Plat showed:

- Elevation contours for both the 615' and 620' elevations
- That, the land existing within those contours was 0.30 acres in size
- That the land existing above elevation contour 620' was 1.60 acres in size
- That the total land shown for Lot 10 was 1.90 acres in size.

This appears to have been a good faith attempt to resolve any current or future questions regarding the ownership and taxation of the land within the 615' and 620' elevation levels on Arrowhead Lot 10. This Plat was apparently "rejected" by County staff – apparently due to insufficient level of detail or other errors made (clerical or otherwise) by the surveyor and/or the recorder of the Plat. As a result, the Plat of record remained the erroneous Plat Book 26, Page 73 mentioned above. It appears that similar "rejections" were made for the similarly conducted and recorded Plats for all of the Arrowhead Subdivision Lots.

It is not known what efforts, if any, the County made to ensure that such rejections and the reasons for the rejections were communicated to the buyers of Arrowhead Lot 10 or to the buyers of any of the other Arrowhead Lots, along with information on what was needed to correct the situation. As buyers of Lot 10 in October, 2002, we can attest that we were not aware of the fact that we were inheriting a situation where we were knowingly being taxed for land we did not own. Quite frankly, we were naive enough to believe that such a thing could not happen in the United States of America.

It is difficult to understand why the County decided to continue to place more weight on the use of the already known to be erroneous Plat recorded in Plat Book 26, Page 73 rather than on the subsequent Plats recorded in the mid-1980s, all of which – though described by County staff as being somewhat imperfect – were nonetheless more complete and accurate with respect to delineation of ownership than the older Plat. Those subsequently recorded Plats appear to have been a significant improvement in that they provided a reasonable basis for quantifying the amount of land on the Arrowhead Lots that was owned by Lake Orange Inc. In addition, continuation of the use of the original Arrowhead subdivision Plat appears to be in conflict with one of the general axioms of property law: "One cannot convey that which one does not own."

Having become clearly aware of these ownership & "double taxation" issues in July/August, 2018, John and Judith Guibert acted as quickly as possible to resolve this matter once and for all by conducting and recording a new survey/survey plat for Arrowhead Lot 10. (As an aside, availability of surveyors is low and resulted in our inability to take this action as promptly as we desired.) The new survey was conducted on January 23, 2019 and was recorded on February 19, 2019 (Plat Book 119, Page 191). The new Plat shows:

- Elevation contours for both the 615' and 620' elevations
- That, the land within those contours is 16,084 SF (0.37 acres) in size
- That the land existing above elevation contour 620' is 66,780 SF (1.53 acres) in size
- That the total land shown for Lot 10 is 1.90 acres in size.

This survey and recorded Plat have been accepted by the County as acceptable for both land ownership and taxation purposes.

REQUEST FOR PROPERTY TAX REFUND
John C. Guibert and Judith K. Guibert
4316 Arrowhead Trail; Hillsborough, NC 27278 (PIN # 9857757373)
March 13, 2019

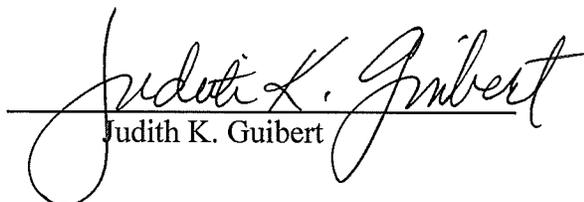
With this new survey plat now available, it has become possible to precisely quantify the amount of land on Arrowhead Lot 10 that is owned by Lake Orange Inc. and to dispositively separate that land from the land owned by John C. Guibert & Judith K. Guibert – for any and all purposes, including property taxation by Orange County.

The amount of land on Arrowhead Lot 10 existing within the 615' and 620' elevation contour levels is equal to 16,084 SF (0.37 acres). This represents 19.5% of the total land of Arrowhead Lot 10.

In order to calculate the amount of the overbilling & overpayment of property tax for the years 2014-2018, the valuation of the land actually owned by John & Judith Guibert was calculated as 80.5% of the previous valuation of all the land on Lot 10. In this regard, it was assumed that all of the land on Lot 10 was of equal value, which we believe to be standard practice for Orange County staff. The ad valorem tax rates in effect for each tax year were used, along with any fixed cost tax assessments, to calculate the amount of tax that should have been paid based on an accurate reflection of land ownership on Arrowhead Lot 10. The results are presented in Table 1 above.



 John C. Guibert



 Judith K. Guibert

Guibert Contact Information

John C. & Judith K. Guibert
 4316 Arrowhead Trail
 Hillsborough, NC 27278

(919) 357-2095 John's cell
 (919) 357-2096 Judith's cell
 (919) 732-2385 landline

jguibert@mindspring.com John's e-mail
jkguibert@msn.com Judith's e-mail

§ 105-381. Taxpayer's remedies.

(a) Statement of Defense. – Any taxpayer asserting a valid defense to the enforcement of the collection of a tax assessed upon his property shall proceed as hereinafter provided.

- (1) For the purpose of this subsection, a valid defense shall include the following:
 - a. A tax imposed through clerical error;
 - b. An illegal tax;
 - c. A tax levied for an illegal purpose.
- (2) If a tax has not been paid, the taxpayer may make a demand for the release of the tax claim by submitting to the governing body of the taxing unit a written statement of his defense to payment or enforcement of the tax and a request for release of the tax at any time prior to payment of the tax.
- (3) If a tax has been paid, the taxpayer, at any time within five years after said tax first became due or within six months from the date of payment of such tax, whichever is the later date, may make a demand for a refund of the tax paid by submitting to the governing body of the taxing unit a written statement of his defense and a request for refund thereof.

(b) Action of Governing Body. – Upon receiving a taxpayer's written statement of defense and request for release or refund, the governing body of the taxing unit shall within 90 days after receipt of such request determine whether the taxpayer has a valid defense to the tax imposed or any part thereof and shall either release or refund that portion of the amount that is determined to be in excess of the correct tax liability or notify the taxpayer in writing that no release or refund will be made. The governing body may, by resolution, delegate its authority to determine requests for a release or refund of tax of less than one hundred dollars (\$100.00) to the finance officer, manager, or attorney of the taxing unit. A finance officer, manager, or attorney to whom this authority is delegated shall monthly report to the governing body the actions taken by him on requests for release or refund. All actions taken by the governing body or finance officer, manager, or attorney on requests for release or refund shall be recorded in the minutes of the governing body. If a release is granted or refund made, the tax collector shall be credited with the amount released or refunded in his annual settlement.

(c) Suit for Recovery of Property Taxes. –

- (1) Request for Release before Payment. – If within 90 days after receiving a taxpayer's request for release of an unpaid tax claim under (a) above, the governing body of the taxing unit has failed to grant the release, has notified the taxpayer that no release will be granted, or has taken no action on the request, the taxpayer shall pay the tax. He may then within three years from the date of payment bring a civil action against the taxing unit for the amount claimed.
- (2) Request for Refund. – If within 90 days after receiving a taxpayer's request for refund under (a) above, the governing body has failed to refund the full amount requested by the taxpayer, has notified the taxpayer that no refund will be made, or has taken no action on the request, the taxpayer may bring a civil action against the taxing unit for the amount claimed. Such action may be brought at any time within three years from the expiration of the period in which the governing body is required to act.

(d) Civil Actions. – Civil actions brought pursuant to subsection (c) above shall be brought in the appropriate division of the general court of justice of the county in which the taxing unit is located. If, upon the trial, it is determined that the tax or any part of it was illegal or levied for an illegal purpose, or excessive as the result of a clerical error, judgment shall be

rendered therefor with interest thereon at six percent (6%) per annum, plus costs, and the judgment shall be collected as in other civil actions. (1901, c. 558, s. 30; Rev., s. 2855; C. S., s. 7979; 1971, c. 806, s. 1; 1973, c. 564, s. 3; 1977, c. 946, s. 2; 1985, c. 150, s. 1; 1987, c. 127.)

Illegal tax G.S. 105-381(a)(1)(b)

**BOCC REPORT - REAL/PERSONAL
JUNE 4, 2019**

| NAME | ACCOUNT NUMBER | BILLING YEAR | ORIGINAL VALUE | ADJUSTED VALUE | FINANCIAL IMPACT | REASON FOR DENIAL |
|---|----------------|--------------|----------------|----------------|-------------------|---|
| Guibert, John C III | 261146 | 2018 | 512,000 | 482,000 | (282.57) | Information provided is insufficient to support a refund of this tax in accordance with North Carolina State Law. |
| Guibert, John C III | 261146 | 2017 | 512,000 | 482,000 | (278.76) | |
| Guibert, John C III | 261146 | 2016 | 506,647 | 469,737 | (354.93) | |
| Guibert, John C III | 261146 | 2015 | 506,647 | 469,737 | (354.93) | |
| Guibert, John C III | 261146 | 2014 | 506,647 | 469,737 | (351.24) | |
| | | | | | (1,622.43) | Total |
| The spreadsheet represents the financial impact that approval of the requested release or refund would have on the principal amount of taxes. | | | | | | |
| Approval of the release or refund of the principal tax amount also constitutes approval of the release or refund of all associated interest, penalties, fees, and costs appurtenant to the released or refunded principal tax amount. | | | | | | |

NORTH CAROLINA

RES-2019-036

ORANGE COUNTY

REFUND RESOLUTION (Denial)

Whereas, North Carolina General Statutes 105-381 allows for the refund of taxes when the Board of County Commissioners determines that a taxpayer applying for the refund has a valid defense to the tax imposed; and

Whereas, the properties listed in the attached "Refund Request" has been taxed and the tax has been collected: and

Whereas, as to the property listed in the Refund Request, the taxpayer has timely applied in writing for a refund of the tax imposed but has not presented a valid defense to the tax imposed as indicated on the Request for Property Tax Refunds.

NOW, THEREFORE, IT IS RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF ORANGE COUNTY THAT the property tax refund recommended for denial are denied.

Upon motion duly made and seconded, the foregoing resolution was passed by the following votes:

Ayes: Commissioners _____

Nayes: _____

I, Donna Baker, Clerk to the Board of Commissioners for the County of Orange, North Carolina, DO HEREBY CERTIFY that the foregoing has been carefully copied from the recorded minutes of the Board of Commissioners for said County at a regular meeting of said Board held on _____, said record having been made in the Minute Book of the minutes of said Board, and is a true copy of so much of said proceedings of said Board as relates in any way to the passage of the resolution described in said proceedings.

WITNESS my hand and the corporate seal of said County, this _____ day of _____, _____.

Clerk to the Board of Commissioners

**ORANGE COUNTY
BOARD OF COMMISSIONERS
ACTION AGENDA ITEM ABSTRACT
Meeting Date: September 17, 2019**

**Action Agenda
Item No. 8-b**

SUBJECT: Refund of Overpayment of Excise Tax

DEPARTMENT: Register of Deeds

ATTACHMENT(S):

Refund Request Letter from Tatum Law
Firm with Both Recorded Deeds and
Receipts
Copy of Recorded Affidavit of Correction
Relevant NC General Statutes

INFORMATION CONTACT:

Mark Chilton, 245-2679
Amy McLamb, 245-2677

PURPOSE: To consider a refund of overpayment of excise tax in the amount of \$328 to Tatum Law Firm.

BACKGROUND: North Carolina General Statute 105-228.37 sets forth the procedure for requesting a refund of overpayment of excise tax. The statute states a tax payer who pays more than is due may request a refund by filing a written request for a refund with the Board of County Commissioners of the county where the tax was paid, and must explain why the taxpayer believes a refund is due.

On March 11, 2019, the Tatum Law Firm submitted a Deed for electronic recording. The Deed was recorded in Book 6587 Page 53, and \$328 in excise tax was paid. The Tatum Law Firm was misinformed by a paralegal that the Deed had been rejected and therefore had not been recorded.

On March 12, 2019, the Tatum Law Firm re-submitted the same Deed. It was recorded in Book 6587 Page 189, and the excise tax was paid a second time. The Law Firm is requesting the excise tax for the Deed recorded on March 12, 2019 be refunded. The recording fees associated with this Deed may not be refunded.

FINANCIAL IMPACT: This action involves a refund in the amount of \$328 to the Tatum Law Firm for the overpayment of excise tax.

SOCIAL JUSTICE IMPACT: There is no Orange County Social Justice Goal impact associated with this item.

ENVIRONMENTAL IMPACT: There is no Orange County Environmental Responsibility Goal impact associated with this item.

RECOMMENDATION(S): The Manager recommends that the Board approve the refund request for overpayment of excise tax in the amount of \$328.

**H. EUGENE TATUM III, P.A.
ATTORNEY AT LAW**

116 E. MAIN STREET
DURHAM, NC 27701
PHONE (919) 419-4485

P.O. BOX 15095
DURHAM, NC 27701
FAX (919) 688-6820

June 14, 2019

Amy McLamb
Assistant Register of Deeds
Orange County Register of Deeds
228 South Churton Street Suite 300
P.O. Box 8181
Hillsborough, NC 27278

Re: Overpayment of revenue stamps

To the Board of County Commissioners:

This letter is requesting a refund for overpayment of revenue stamps due to a deed being recorded twice.

On March 11, 2019 a deed was recorded in Book 6587 at page 53, Orange County. Due to an error, the deed was re-recorded on March 12, 2019 in Book 6587 at page 189. Since the deeds was recorded twice, the stamps for the second deed are being requested for a refund.

The stamps were in the amount of \$328.00.

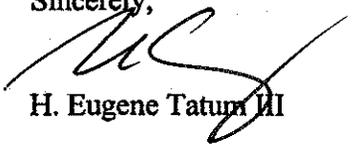
The refund should be made payable to H. Eugene Tatum III and mailed to 116 E. Main Street, Durham, NC.

For your convenience both copies of the deeds recorded are enclosed for your review.

Please let me know if you need any additional information or have any questions.

Thank you.

Sincerely,


H. Eugene Tatum III

Enclosure

31/2

2
MK



20190312000041700 DEED
Bk:RB6587 Pg:189
03/12/2019 09:48:25 AM 1/3

FILED Mark Chilton
Register of Deeds, Orange Co. NC
Recording Fee: \$28.00
NC Real Estate Tax: \$328.00

aw

**NORTH CAROLINA
GENERAL WARRANTY DEED 9798-45-1394.014**

Exoise Tax: \$328.00 Recording Time, Book and Page:
Tax Map No. Parcel Identifier No: ~~9798451394014~~ *OR*

Mall after recording to: GRANTEE:
This instrument was prepared by: H. EUGENE TATUM III

THIS DEED made this 27th day of February, 2019 by and between

GRANTOR
VINCENT A. DUNAVANT, WENDOLYN S. DUNAVANT HUSBAND AND WIFE
Mailing Address: 134 HARLINSDALE COURT, FRANKLIN, TN 37064

GRANTEE
SUSAN M. WEST
Property Address: 206 OAK TREE DR, CHAPEL HILL, NC 27517
Mailing Address: 206 OAK TREE DR, CHAPEL HILL, NC 27517

The designation Grantor and Grantee as used herein shall include said parties, their heirs, successors, and assigns, and shall include singular, plural, masculine, feminine or neuter as required by context.

WITNESSETH, that the Grantor, for a valuable consideration paid by the Grantee, the receipt of which is hereby acknowledged, has and by these presents does grant, bargain, sell and convey unto the Grantee in fee simple, all that certain lot or parcel of land and more particularly described as follows:

See Attached Exhibit A

PIN 9798 45 1394.014

All or a portion of the property hereinabove described was acquired by Grantor by instrument recorded in Book RB6343, Page 590, ORANGE County Registry.

A map showing the above described property is recorded in Plat Book 38, Page 180-185, and referenced within this instrument.

Does the above described property include the primary residence (yes/no)? **Yes**

TO HAVE AND TO HOLD the aforesaid lot or parcel of land and all privileges and appurtenances thereto belonging to the Grantee

**EXHIBIT A**

Those certain premises comprising a portion of the project known as THE OAKS CONDOMINIUM, said project having been established as a horizontal property regime by Master Deed and Declaration and Bylaws dated March 21, 1984, and recorded in Deed Book 480, page 116, in the Office of the Register of Deeds for Orange County, North Carolina, under and pursuant to the provisions of The North Carolina Unit Ownership Act, the premises hereby conveyed being more particularly described as follows:

First: Unit No. 208 of said project, as shown on Condominium Map filed in Plat Book 38 Pages 180 through 185, in the Office of the Register of Deeds for Orange County, North Carolina excepting and reserving any easements through said apartment(s) appurtenant to the common elements and other apartments, all as set forth in said Declaration, together with all fixtures and appliances situated in the condominium unit(s) referred to above, including without limitation any heating and air-conditioning unit(s), refrigerator, stove, range hood, dishwasher and disposal.

Second: An undivided .79 percentage interest appurtenant to the apartment(s) in all common elements of said project as described in said Declaration, including the buildings and land described in the Declaration which said Declaration is incorporated herein as if fully set out herein.

SUBJECT, HOWEVER, to the following: The reservations, restrictions on use, and all covenants and obligations set forth in the Declaration dated March 21, 1984 and filed with the Register of Deeds for Orange County, North Carolina, and as set forth in the Bylaws of the Association of Owners attached thereto and as it may be amended from time to time, said Bylaws to be filed with the Board of Directors of said Association, all of which restrictions, payments of charges, and all other covenants, agreements, obligations, conditions, and provisions are incorporated in this deed by reference and constitute and shall constitute covenants running with the land, equitable servitude, and liens to the extent set forth in said documents and as provided by law, and all of which are accepted by the Grantee(s) as binding and to be binding on the Grantee(s) and his or its successors, heirs, administrators, executors, and assigns or the heirs and assigns of the survivor of them, as the case may be. See Deed Book 661, Page 279.

PIN # 9798-46-1394.014

Receipt for Services

| | | | |
|---------|--------------------|---------|------------|
| Cashier | AFREDERICK | Batch # | 313500 |
| | | Date: | 03/12/2019 |
| | | Time: | 09:48:25AM |
| Remarks | h. eugenetatum iii | | |

| Date | Instrument No | Document Type | Transaction Type | Pg/Amt |
|---------------------|---------------------|----------------|---|--------|
| 3/12/2019 9:48:25AM | 20190312000041700 | DEED | RB6587 189 | 3 |
| Party 1: | DUNAVANT VINCENT A. | | Party 2: WEST SUSAN M. | |
| | | | DEED ALL INSTRUMENT | 26.00 |
| | | | EXCISE TAX | 328.00 |
| | | DEED | Total: | 354.00 |
| 3/12/2019 9:48:26AM | 20190312000041710 | D/T | RB6587 192 | 12 |
| Party 1: | WEST SUSAN M | | Party 2: MORTGAGE ELECTRONIC REGISTRATION SYSTEMS, INC. | |
| | | | D/T INSTRUMENT | 64.00 |
| | | D/T | Total: | 64.00 |
| | | Fee Total: | | 418.00 |
| CHECK | 95483 | | | 418.00 |
| | | Payment Total: | | 418.00 |

AW



20190311000041440 DEED
Bk:RB6587 Pg:53
03/11/2019 02:22:59 PM 1/3

FILED Mark Chilton
Register of Deeds, Orange Co, NC
Recording Fee: \$26.00
NC Real Estate TX: \$328.00

AW

**NORTH CAROLINA
GENERAL WARRANTY DEED**

Excise Tax: \$328.00 Recording Time, Book and Page:
Tax Map No. Parcel Identifier No: 978451394.014
Mail after recording to: **GRANTEE:**
This instrument was prepared by: **H. EUGENE TATUM III**

THIS DEED made this 27th day of February, 2019 by and between

GRANTOR
VINCENT A. DUNAVANT, WENDOLYN S. DUNAVANT HUSBAND AND WIFE
Mailing Address: 134 HARLINSDALE COURT, FRANKLIN, TN 37064

GRANTEE
SUSAN M. WEST
Property Address: 206 OAK TREE DR, CHAPEL HILL, NC 27517
Mailing Address: 206 OAK TREE DR, CHAPEL HILL, NC 27517

The designation Grantor and Grantee as used herein shall include said parties, their heirs, successors, and assigns, and shall include singular, plural, masculine, feminine or neuter as required by context.

WITNESSETH, that the Grantor, for a valuable consideration paid by the Grantee, the receipt of which is hereby acknowledged, has and by these presents does grant, bargain, sell and convey unto the Grantee in fee simple, all that certain lot or parcel of land and more particularly described as follows:

See Attached Exhibit A

PIN 9798 45 1394.014 *AB*

All or a portion of the property hereinabove described was acquired by Grantor by instrument recorded in Book RB6343, Page 590, ORANGE County Registry.

A map showing the above described property is recorded in Plat Book 38, Page 180-185, and referenced within this instrument.

Does the above described property include the primary residence (yes/no) ? **Yes**

TO HAVE AND TO HOLD the aforesaid lot or parcel of land and all privileges and appurtenances thereto belonging to the Grantee

submitted electronically by "Browning Law Firm, PLLC"
in compliance with North Carolina statutes governing recordable documents
and the terms of the submitter agreement with the Orange County Register of Deeds.

**EXHIBIT A**

Those certain premises comprising a portion of the project known as THE OAKS CONDOMINIUM, said project having been established as a horizontal property regime by Master Deed and Declaration and Bylaws dated March 21, 1984, and recorded in Deed Book 460, page 115, in the Office of the Register of Deeds for Orange County, North Carolina, under and pursuant to the provisions of The North Carolina Unit Ownership Act, the premises hereby conveyed being more particularly described as follows:

First: Unit No. 208 of said project, as shown on Condominium Map filed in Plat Book 38 Pages 180 through 188, in the Office of the Register of Deeds for Orange County, North Carolina excepting and reserving any easements through said apartment(s) appurtenant to the common elements and other apartments, all as set forth in said Declaration, together with all fixtures and appliances situated in the condominium unit(s) referred to above, including without limitation any heating and air-conditioning unit(s), refrigerator, stove, range hood, dishwasher and disposal.

Second: An undivided .79 percentage interest appurtenant to the apartment(s) in all common elements of said project as described in said Declaration, including the buildings and land described in the Declaration which said Declaration is incorporated herein as if fully set out herein.

SUBJECT, HOWEVER, to the following: The reservations, restrictions on use, and all covenants and obligations set forth in the Declaration dated March 21, 1984 and filed with the Register of Deeds for Orange County, North Carolina, and as set forth in the Bylaws of the Association of Owners attached thereto and as it may be amended from time to time, said Bylaws to be filed with the Board of Directors of said Association, all of which restrictions, payments of charges, and all other covenants, agreements, obligations, conditions, and provisions are incorporated in this deed by reference and constitute and shall constitute covenants running with the land, equitable servitude, and liens to the extent set forth in said documents and as provided by law, and all of which are accepted by the Grantee(s) as binding and to be binding on the Grantee(s) and his or its successors, heirs, administrators, executors, and assigns or the heirs and assigns of the survivor of them, as the case may be. See Deed Book 681, Page 279.

PIN # 9798-45-1394.014

Receipt for Services

| | | | |
|----------------|----------------------------|----------------|------------|
| Cashier | AFREDERICK | Batch # | 313433 |
| | | Date: | 03/11/2019 |
| | | Time: | 02:22:59PM |
| | | | 0 |
| Remarks | Web Service Filing - 47482 | | |

| Date | Instrument No | Document Type | Transaction Type | Pg/Amt |
|---------------------|-------------------|-------------------|-----------------------|---------------|
| 3/11/2019 2:22:59PM | 20190311000041440 | DEED | RB6587 53 | |
| | | | DEED ALL INSTRUMENT | 26.00 |
| | | | EXCISE TAX | 328.00 |
| | | DEED | Total: | 354.00 |
| 3/11/2019 2:23:00PM | 20190311000041450 | D/T | RB6587 56 | |
| | | | D/T INSTRUMENT | 64.00 |
| | | D/T | Total: | 64.00 |
| | | Fee Total: | | 418.00 |
| ACCOUNT | 7 | | Withdrawal | 418.00 |
| | | | Payment Total: | 418.00 |

| | | |
|-----------------------------------|------------|-----------|
| Remaining Account Balance: | | |
| 7 | Simplifile | 50,000.00 |

ER
SR



20190426000072010 AFDVT
Bk:RB6606 Pg:104
04/26/2019 09:45:22 AM 1/1

FILED Mark Chilton
Register of Deeds, Orange Co, NC
Recording Fee: \$26.00
NC Real Estate TX: \$.00 *SP*

CORRECTIVE AFFIDAVIT 9798-45-1394.014 *AB*

Giving notice of typographical or other minor error pursuant to NCGS 47-36.1

PREPARED BY AND RETURN TO: H. Eugene Tatum, III, 116 East Main Street, Durham, NC 27701

Title of Original Instrument: DEED

Date of Recording: MARCH 12, 2019

Recording Book and Page: BOOK 6587 PAGE 189, ORANGE COUNTY

Original Parties to the Instrument:

Deed:

Grantor(s): VINCENT A. DUNAVANT, WENDOLYN S. DUNAVANT, HUSBAND AND WIFE
Grantee(s): SUSAN M. WEST

Now comes the undersigned as closing attorney, being first duly sworn and does say the following:

1. Due to a mutual mistake through electronic filing, the documents listed above were recorded a second time on March 12, 2019. Due to the incorrect second filing, additional revenue stamps were unnecessarily paid.
2. It was the intent of the parties that the Instruments filed on March 11, 2019, and record in Book 6587 page 53 were the proper and correct documents for filing and the instruments filed on March 12, 2019, that were filed in error. Since the deed has been recorded twice, the stamps for the second deed should be refunded.

Signature of Affiant: *[Handwritten Signature]*

Print Name: H. Eugene Tatum III

State of North Carolina County of Durham

Sworn to and subscribed before me this 26 day of April, 2019.

Notary Public: *[Handwritten Signature]*

My commission expires: 5-22-22



Submitted electronically by "Browning Law Firm, PLLC"
in compliance with North Carolina statutes governing recordable documents
and the terms of the submitter agreement with the Orange County Register of Deeds.

§ 105-228.37. Refund of overpayment of tax.

(a) **Refund Request.** - A taxpayer who pays more tax than is due under this Article may request a refund of the overpayment by filing a written request for a refund with the board of county commissioners of the county where the tax was paid. The request must be filed within six months after the date the tax was paid and must explain why the taxpayer believes a refund is due.

(b) **Hearing by County.** - A board of county commissioners must conduct a hearing on a request for refund. Within 60 days after a timely request for a refund has been filed and at least 10 days before the date set for the hearing, the board must notify the taxpayer in writing of the time and place at which the hearing will be conducted. The date set for the hearing must be within 90 days after the timely request for a hearing was filed or at a later date mutually agreed upon by the taxpayer and the board. The board must make a decision on the requested refund within 90 days after conducting a hearing under this subsection.

(c) **Process if Refund Granted.** - If the board of commissioners decides that a refund is due, it must refund the overpayment, together with any applicable interest, to the taxpayer and inform the Department of the refund. The Department may assess the taxpayer for the amount of the refund in accordance with G.S. 105-241.9 if the Department disagrees with the board's decision.

(d) **Process if Refund Denied.** - If the board of commissioners finds that no refund is due, the written decision of the board must inform the taxpayer that the taxpayer may request a departmental review of the denial of the refund in accordance with the procedures set out in G.S. 105-241.11.

(e) **Recording Correct Deed.** - Before a tax is refunded, the taxpayer must record a new instrument reflecting the correct amount of tax due. If no tax is due because an instrument was recorded in the wrong county, then the taxpayer must record a document stating that no tax was owed because the instrument being corrected was recorded in the wrong county. The taxpayer must include in the document the names of the grantors and grantees and the deed book and page number of the instrument being corrected.

When a taxpayer records a corrected instrument, the taxpayer must inform the register of deeds that the instrument being recorded is a correcting instrument. The taxpayer must give the register of deeds a copy of the decision granting the refund that shows the correct amount of tax due. The correcting instrument must include the deed book and page number of the instrument being corrected. The register of deeds must notify the county finance officer and the Secretary when the correcting instrument has been recorded.

(f) **Interest.** - An overpayment of tax bears interest at the rate established in G.S. 105-241.21 from the date that interest begins to accrue. Interest begins to accrue on an overpayment 30 days after the request for a refund is filed by the taxpayer with the board of county commissioners. (2000-170, s. 2; 2007-491, s. 24; 2011-330, s. 30(a).)

**ORANGE COUNTY
BOARD OF COMMISSIONERS**

ACTION AGENDA ITEM ABSTRACT

Meeting Date: September 17, 2019

**Action Agenda
Item No. 8-c**

SUBJECT: FY 2019-20 Home and Community Care Block Grant for Older Adults Funding Plan

DEPARTMENT: Aging

ATTACHMENT(S):
Recommended Funding Plan

INFORMATION CONTACT:
Janice Tyler, Department on Aging, 919-245-4255

PURPOSE: To approve the recommended Home and Community Care Block Grant (HCCBG) for Older Adults Funding Plan for FY 2019-20.

BACKGROUND: In 1992 the Home and Community Care Block Grant (HCCBG) was established under North Carolina General Statute (NCGS) 143B-181.1 (a)(11) to provide a “common funding stream” for a comprehensive and coordinated system of home and community-based services and opportunities, for older adults. HCCBG services are available to persons age 60 and older.

Administered through the NC Division of Aging and Adult Services and the Area Agencies, HCCBG combines federal and state funds with a local match. Providers typically use a variety of sources to offer programs such as senior centers, in-home aid services, volunteer coordination, and congregate meals. The Block Grant gives boards of county commissioners discretion in budget and administering aging funds.

The attached Funding Plan totaling \$665,465 reflects a \$4,340 increase in funding from FY18-19. The Department of Social Services will use this increase to support in-home services.

FINANCIAL IMPACT: The Home and Community Care Block Grant for FY 2019-20 provides a total of \$665,465 to support a network of aging services throughout Orange County. The required match is provided through funds already included within Departmental and Outside Agency operating budgets.

SOCIAL JUSTICE IMPACT: The following Orange County Social Justice Goal is applicable to this item:

- **GOAL: ENSURE ECONOMIC SELF-SUFFICIENCY**
The creation and preservation of infrastructure, policies, programs and funding necessary for residents to provide shelter, food, clothing and medical care for themselves and their dependents.

The HCCBG funding supports meals and other activities at the Senior Centers; information and case assistance, in-home services, and adult day health care.

ENVIRONMENTAL IMPACT: There is no Orange County Environmental Responsibility Goal impact associated with this item.

RECOMMENDATION(S): The Manager recommends that the Board approve the Home and Community Care Block Grant Funding Plan for FY 2019-20 in the amount of \$665,465 and authorize the County Manager to sign this agreement, any new agreement and any new amendments or renewals to the grant.

| Programs | Department/ Agency | Recommended Funding FY 2019-20 |
|--|------------------------------------|--------------------------------|
| Congregate Nutrition Weekday catered noon meals at the Orange County Senior Centers. Participants also have access to a variety of service options including home care options, retirement benefits, wellness activities, and opportunities for recreation, education, and leisure activities. | Aging | \$149,284 |
| Information and Assistance Provision of information and options counseling through the senior centers; visits to individuals' homes; consultations for assessment of needs and follow-up, including crossover assistance through Social Services. | Aging | \$259,514 |
| Senior Center Operations Grant funds offset a portion of the staff salaries to facilitate operations at the Passmore Center in Hillsborough and the Seymour Center in Chapel Hill. | Aging | \$76,494 |
| In-Home Aide Service Contract for personal care and home management tasks to forestall long-term placement. | Social Services | \$118,065 |
| Adult Day Health Assistance and support to unpaid caregivers through the supervision of frail elderly participants in a community facility setting under the adult day health and social models. | Senior Care of Orange County, Inc. | \$62,108 |
| Total HCCBG Funding Plan | | \$665,465 |

**ORANGE COUNTY
BOARD OF COMMISSIONERS
ACTION AGENDA ITEM ABSTRACT
Meeting Date: September 17, 2019**

**Action Agenda
Item No. 8-d**

SUBJECT: Amendments to North Chatham Fire Protection and Emergency Services Agreement

DEPARTMENT: Orange County Emergency Services

ATTACHMENT(S):

Damascus Fire Protection District
Amendment
Southern Triangle Fire Protection District
Amendment

INFORMATION CONTACT:

Dinah Jeffries, 919-245-6100
Jason Shepherd, 919-245-6100

PURPOSE: To ratify the County Manager's signature on amendments to allow the 2013 contract between Orange County and North Chatham to remain in effect until a new contract is agreed upon and implemented.

BACKGROUND: The agreement between North Chatham Fire Protection and Orange County signed in 2013 has expired. In order to continue fire protection services in the Southern Triangle and Damascus Fire Protection districts, an amendment to continue services under the original agreement is necessary until the new agreement is completed. The Office of the State Fire Marshal (OSFM) is conducting the Insurance Service Offices (ISO) rating for the North Chatham Fire Department on September 16, 2019. Therefore, the contract must be in place, in this case the amendment, for the property owners to maintain the current rating of Class 6/9 or achieve a lower rating.

FINANCIAL IMPACT: If the amendment is not implemented, all of the properties in the North Chatham Fire Southern Triangle and Damascus Fire Protection districts will rise to an ISO rating of Class 10.

SOCIAL JUSTICE IMPACT: The following Orange County Social Justice Goal is applicable to this item:

- **GOAL: CREATE A SAFE COMMUNITY**

The reduction of risks from vehicle/traffic accidents, childhood and senior injuries, gang activity, substance abuse and domestic violence.

ENVIRONMENTAL IMPACT: There is no Orange County Environmental Responsibility Goal impact associated with this item.

RECOMMENDATION(S): The Manager recommends that the Board ratify the Manager's signature on the amended agreements to maintain the current rating or achieve a lower rating.

ORANGE COUNTY

AMENDMENT TO FIRE PROTECTION AND EMERGENCY SERVICE AGREEMENT

NORTH CAROLINA

THIS AMENDMENT to the Fire Protection and Emergency Services Agreement, made and entered into this the 15th day of August, 2019 , by and between the County of Orange, a body politic and corporate of the State of North Carolina, (the "County"), and North Chatham Fire Department (the "Fire Department");

WITNESSETH:

WHEREAS, the County and Fire Department entered into a Fire Protection and Emergency Services Agreement: Damascus Fire Protection District dated, July 8, 2013, for fire protection and emergency services (hereinafter the "Original Agreement"); and

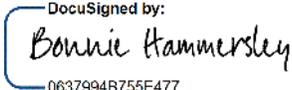
WHEREAS, the County and Fire Department desire to amend the Original Agreement, while keeping in effect all terms and conditions of the Original Agreement not inconsistent with the terms and conditions set forth below.

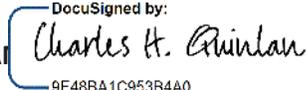
NOW THEREFORE, for and in consideration for the mutual covenants and agreements made herein, the parties agree to amend the Original Agreement as follows:

SECTION 15.: This Agreement is effective as of July 1, 2013 and shall continue ~~for a term of five (5) years unless terminated as hereinafter provided~~ until a new Agreement is signed by the Parties. ~~This Agreement may be renewed for two additional five-year terms upon mutual agreement of the Parties.~~ Either Party may terminate this Agreement effective at the end of any fiscal year by giving the other Party notice at least one (1) year in advance of the end of the fiscal year that the Agreement is to terminate.

Except for the changes made to Section 15 herein, the Original Agreement shall remain in full force and effect to the extent it is not inconsistent with this Amendment. In the event that there is a conflict between the Original Agreement and this Amendment, this Amendment shall control.

IN WITNESS WHEREOF, Orange County and the Fire Department have signed this Amendment, effective as of the day first written above.

ORANGE COUNTY 
0637994B755E477...

NORTH CHATHAM 
9E48BA1C953B4A0...

By: _____
Bonnie Hammersley, County Manager

By: _____
Charles H. Quinlan, President

ORANGE COUNTY

AMENDMENT TO FIRE PROTECTION AND EMERGENCY SERVICE AGREEMENT

NORTH CAROLINA

THIS AMENDMENT to the Fire Protection and Emergency Services Agreement, made and entered into this the 15th day of August, 2019 , by and between the County of Orange, a body politic and corporate of the State of North Carolina, (the "County"), and North Chatham Volunteer Fire Department (the "Fire Department");

WITNESSETH:

WHEREAS, the County and Fire Department entered into a Fire Protection and Emergency Services Agreement: Southern Triangle Fire Protection District dated, July 8, 2013, for fire protection and emergency services (hereinafter the "Original Agreement"); and

WHEREAS, the County and Fire Department desire to amend the Original Agreement, while keeping in effect all terms and conditions of the Original Agreement not inconsistent with the terms and conditions set forth below.

NOW THEREFORE, for and in consideration for the mutual covenants and agreements made herein, the parties agree to amend the Original Agreement as follows:

SECTION 15: This Agreement is effective as of July 1, 2013 and shall continue ~~for a term of five (5) years unless terminated as hereinafter provided~~ until a new Agreement is signed by the Parties. ~~This Agreement may be renewed for two additional five-year terms upon mutual agreement of the Parties.~~ Either Party may terminate this Agreement effective at the end of any fiscal year by giving the other Party notice at least one (1) year in advance of the end of the fiscal year that the Agreement is to terminate.

Except for the changes made to Section 15 herein, the Original Agreement shall remain in full force and effect to the extent it is not inconsistent with this Amendment. In the event that there is a conflict between the Original Agreement and this Amendment, this Amendment shall control.

IN WITNESS WHEREOF, Orange County and the Fire Department have signed this Amendment, effective as of the day first written above.

ORANGE COUNTY

NORTH CHATHAM VOLUNTEER FIRE DEPARTMENT

By: _____
DocuSigned by:
Bonnie Hammersley
0637994B755E477...
Bonnie Hammersley, County Manager

By: _____
DocuSigned by:
Charles H. Quinlan
9E48BA1C953B4A0...
Charles H. Quinlan

**ORANGE COUNTY
BOARD OF COMMISSIONERS**

ACTION AGENDA ITEM ABSTRACT

Meeting Date: September 17, 2019

**Action Agenda
Item No. 8-e**

SUBJECT: Link Building Remediation Project – Rejection of Bids

DEPARTMENT: County Manager, Asset
Management Services

ATTACHMENT(S):

INFORMATION CONTACT:

Travis Myren, Deputy County Manager,
919-245-2308
Steven Arndt, AMS Director, 919-245-
2658
John Roberts, County Attorney, 919-
245-2318

PURPOSE: To authorize the County Manager to reject all bids for the Remediation of the John M. Link, Jr. Government Services Center project that were opened on Thursday, September 5, 2019, and to rebid the project.

BACKGROUND: Over a period of time, the John M. Link, Jr. Government Services Center facility has developed a number of water intrusion issues related to deficiencies in the building envelope. Earlier this year, plans and specifications were developed to address these issues, and the project was advertised for bids in August 2019, with the primary purpose of the project being remediation of the water intrusion issues and effects thereof. Bids for the project were opened on Thursday, September 5, 2019, with the result of an apparent low bid of \$4,286,300.

Upon review of the apparent low bid, County staff re-evaluated the County's needs related to the project and bid evaluation and determined that more information is needed from all bidders to thoroughly and diligently examine the project bids. Due to the size of the project, Board of Commissioners' approval is required to reject the bids.

FINANCIAL IMPACT: There are no direct financial impact associated with this item.

SOCIAL JUSTICE IMPACT: There is no Orange County Social Justice Goal impact associated with this item.

ENVIRONMENTAL IMPACT: There are no Orange County Environmental Responsibility Goal impacts associated with this item.

RECOMMENDATION(S): The Manager recommends that the Board reject all bids for the Remediation of the John Link Government Center project that were opened on Thursday, September 5, 2019, and authorize the Manager to notify all bidders and rebid the project.

**ORANGE COUNTY
BOARD OF COMMISSIONERS**

ACTION AGENDA ITEM ABSTRACT

Meeting Date: September 17, 2019

**Action Agenda
Item No.** 11-a

SUBJECT: Advisory Board on Aging - Appointment

DEPARTMENT: Board of Commissioners

ATTACHMENT(S):

Membership Roster
Recommendations
Application for Person Recommended
Applicant Interest List
Applications of Persons on the Interest List

INFORMATION CONTACT:

Clerk's Office, 919-245-2130

PURPOSE: To consider making an appointment to the Advisory Board on Aging.

BACKGROUND: The following appointment information is for Board consideration:

| POSITION NO. | NAME | SPECIAL REPRESENTATIVE | TYPE OF APPOINTMENT TERM | EXPIRATION DATE |
|--------------|-----------------|-------------------------|--------------------------|-----------------|
| 3 | Jeffrey Charles | Chapel Hill Town Limits | Partial Term | 06/30/2021 |

NOTE - If the individuals listed above are appointed, the following vacancies remain:

| POSITION NO. | POSITION DESIGNATION | EXPIRATION DATE | VACANCY INFORMATION |
|--------------|----------------------|-----------------|---|
| 8 | At-Large | 06/30/2021 | This position has been vacant since 03/21/2019. (resigned because of time constraints) |
| 10 | At-Large | 06/30/2022 | This position has been vacant since 07/01/2019. (reached the end of the 2 nd term) |
| 12 | At-Large | 06/30/2021 | This position has been vacant since 04/17/2019. (reached the end of the 2 nd term) |

FINANCIAL IMPACT: None

SOCIAL JUSTICE IMPACT: Enable Full Civic Participation. Ensure that Orange County residents are able to engage government through voting and volunteering by eliminating disparities in participation and barriers to participation.

ENVIRONMENTAL IMPACT: There is no Orange County Environmental Responsibility Goal impact associated with this item.

RECOMMENDATION(S): The Manager recommends that the Board consider making an appointment to the Advisory Board on Aging.

Board and Commission Members

And Vacant Positions

Advisory Board on Aging

Meeting Times: 1:00 pm second Tuesday

Contact Person: Janice Tyler

Meeting Place: Passmore Center & Seymour Center

Contact Phone: 919-245-4255

Positions: 12

Length: 3 years

Terms: 2

Description: These positions are filled by appointment of the Board of Commissioners with certain seats allocated to the Townships and Town of Chapel Hill, Hillsborough and Carrboro. This board suggests policy and makes recommendations to the Board of Commissioners and the Department on Aging while acting as the liaison between the older citizens of the County and the County government. It is charged with promoting needed services, programs and funding that impacts the older citizens.

Rachel Bearman

1

Sex: Female
Race: white

Township: Bingham
Resid/Spec Req: At-Large
Special Repr:

First Appointed: 05/02/2019
Current Appointment: 05/02/2019
Expiration: 06/30/2020
Number of Terms:

Colin Austin

2

Sex: Male
Race: white

Township: Chapel Hill
Resid/Spec Req: At-Large
Special Repr:

First Appointed: 06/21/2016
Current Appointment: 05/16/2017
Expiration: 06/30/2020
Number of Terms: 1

VACANT

3

Sex:
Race:

Township:
Resid/Spec Req: Chapel Hill Town Limits
Special Repr:

First Appointed:
Current Appointment:
Expiration: 06/30/2021
Number of Terms:

Dr. Richard White

4

Sex: Male
Race: white

Township: Little River
Resid/Spec Req: At-Large
Special Repr:

First Appointed: 05/02/2019
Current Appointment: 05/02/2019
Expiration: 06/30/2021
Number of Terms:

Dr. Jennifer (Jenny) Womack

5

Sex: Female
Race: white

Township: Chapel Hill
Resid/Spec Req: Carrboro Town Limits
Special Repr:

First Appointed: 05/02/2019
Current Appointment: 05/02/2019
Expiration: 06/30/2021
Number of Terms:

Vibeke Talley

6

Sex: Female
Race: white

Township: Hillsborough
Resid/Spec Req: Hillsborough Town Limits
Special Repr:

First Appointed: 05/16/2017
Current Appointment: 05/02/2019
Expiration: 06/30/2022
Number of Terms: 1

Dr. Mary Altpeter

7

Sex: Female
Race: white

Township: Chapel Hill
Resid/Spec Req: At-Large
Special Repr:

First Appointed: 11/06/2014
Current Appointment: 05/16/2017
Expiration: 06/30/2020
Number of Terms: 2

Board and Commission Members

And Vacant Positions

Advisory Board on Aging

Meeting Times: 1:00 pm second Tuesday

Contact Person: Janice Tyler

Meeting Place: Passmore Center & Seymour Center

Contact Phone: 919-245-4255

Positions: 12

Length: 3 years

Terms: 2

VACANT

8

Sex:
Race:
Township:
Resid/Spec Req: At-Large
Special Repr:

First Appointed:
Current Appointment:
Expiration: 06/30/2021
Number of Terms:

James Harris

9

Sex: Male
Race: African American
Township: Chapel Hill
Resid/Spec Req: At-Large
Special Repr:

First Appointed: 05/15/2018
Current Appointment: 05/15/2018
Expiration: 06/30/2021
Number of Terms: 1

VACANT

10

Sex:
Race:
Township:
Resid/Spec Req: At-Large
Special Repr:

First Appointed:
Current Appointment:
Expiration: 06/30/2022
Number of Terms:

Dr. Heather Altman

11

Chair

Sex: Female
Race: white
Township: Chapel Hill
Resid/Spec Req: At-Large
Special Repr:

First Appointed: 06/21/2016
Current Appointment: 05/02/2019
Expiration: 06/30/2022
Number of Terms: 2

VACANT

12

Sex:
Race:
Township:
Resid/Spec Req: At-Large
Special Repr:

First Appointed:
Current Appointment:
Expiration: 06/30/2021
Number of Terms:



Orange County Department on Aging

Robert & Pearl Seymour Center | 2551 Homestead Rd. | Chapel Hill, NC 27516
Jerry M. Passmore Center | 103 Meadowlands Dr., PO Box 8181 | Hillsborough, NC 27278

August 19, 2019

The Honorable Penny Rich
Orange County
Board of County Commissioners
P.O. Box 8181
Hillsborough, NC 27278

Dear Chair Rich:

The Orange County Advisory Board on Aging requests that Mr. Jeffrey Charles be considered for appointment to the Advisory Board on Aging. The Chapel Hill Town Limits representative recently resigned from the board and Mr. Charles would make an excellent representative from that area. He has served previously on the OUTBOARD and is a former chair of the Chapel Hill Transportation and Connectivity Board. Mr. Charles had a stroke two years ago and is no longer able to drive. He would be a great representative of the public transit dependent community. He also leads a Stroke Support group at the Seymour Center. He is actively involved in the Master Aging Plan Transportation Workgroup.

Thank you for your consideration of this request.

Respectfully submitted,

Janice Tyler, Secretary
Orange County Advisory Board on Aging

Volunteer Application Orange County Advisory Boards and Commissions

Name: Mr. Jeffrey Charles
Name Called:
Home Address: 213 Greenway Lndg
 Chapel Hill NC 27516
Phone (Day): 919 949 0713
Phone (Evening): 919 949 0713
Phone (Cell): 919 949 0713
Email: Jmc51@ix.netcom.com
Place of Employment: Retired
Job Title: N/A
Year of OC Residence: 1986
Township of Residence: Chapel Hill
Zone of Residence:
Sex: Male
Ethnic Background: white

Community Activities/Organizational Memberships:

Duke Family and Patient Advisory Council for Neurosciences

Past Service on Orange County Advisory Boards:

- * Orange County Unified Transportation Board (OUTBOARD)
- * Member and former Chair Chapel Hill Transportation and Connectivity Board
- * Liaison to the Chapel Hill Bus System Partnership Board between Chapel Hill, UNC, and Carrboro
- * Have volunteered to lead a stroke support group at the Senior Centers

Boards/Commissions applied for:

Advisory Board on Aging

Background, education and experience relevant to this board:

I had a stroke two years ago that left me walking with a cane and aphasia. I am unable to drive. My expertise in transportation in Orange County and Chapel Hill are relevant to senior citizens. Through my work on the OC and Chapel Hill volunteer boards I have gotten to know many County and Town staff. My experience as Chairman in leading an important advisory board in Chapel Hill. Finally, I have a Ph.D. In toxicology which enables me to advise the County on toxic substances used in the environment that senior citizens can be exposed to. My MBA gives me insight of the new businesses that are being set up to address senior needs.

Reasons for wanting to serve on this board:

I am a very good example of the type of challenges many senior face in life in Orange County. I want to assist my community to realize that there can be a good life after a life-changing event such as a stroke.

Conflict of Interest:

Supplemental Questions:

Boards/Commissions appointments:**Other Comments:**

This application was current on: 4/12/2019 1:23:00 PM

Date Printed: 4/15/2019

Applicant Interest Listing

by Board Name and by Applicant Name

Advisory Board on Aging

Contact Person: Janice Tyler

Contact Phone: 919-245-4255

Lindsay Bailey

Sex: Female

Race: white

Also Serves On:

Date Applied: 08/23/2019

Township: Hillsborough

Res. Eligibility:

Mr. Jeffrey Charles

Sex: Male

Race: white

Also Serves On:

Date Applied: 04/12/2019

Township: Chapel Hill

Res. Eligibility: C.H. City Limits

Tiketha Collins

Sex: Female

Race: African American

Also Serves On: Adult Care Home Community Advisory Committee

Date Applied: 04/17/2019

Township: Hillsborough

Res. Eligibility: Hillsborough ETJ

Patricia Darcey

Sex: Female

Race: white

Also Serves On:

Date Applied: 04/17/2019

Township: Hillsborough

Res. Eligibility: Hillsborough Town Lim

Karen Green-McElveen

Sex: Female

Race: African American

Also Serves On: Adult Care Home Community Advisory Committee

Date Applied: 02/15/2019

Township: Chapel Hill

Res. Eligibility: C.H. City Limits

Jerry Ann Gregory

Sex: Female

Race: white

Also Serves On: Nursing Home Community Advisory Committee

Date Applied: 08/21/2019

Township: Cheeks

Res. Eligibility: County

Thomas ODwyer

Sex: Male

Race: white

Also Serves On:

Date Applied: 08/21/2019

Township: Chapel Hill

Res. Eligibility: C.H. City Limits

Applicant Interest Listing

by Board Name and by Applicant Name

Advisory Board on Aging

Contact Person: Janice Tyler

Contact Phone: 919-245-4255

Nora Spencer

Date Applied: 08/29/2019

Sex: Female

Township: Bingham

Race: Other

Res. Eligibility: County

Also Serves On: Human Relations Commission

Volunteer Application Orange County Advisory Boards and Commissions

Name: Lindsay Bailey
Name Called:
Home Address: 204 Brownville Street
 Hillsborough NC 27278
Phone (Day): 3045498076
Phone (Evening): 3045498076
Phone (Cell): 3045498076
Email: lindsay.bailey@unchealth.unc.edu
Place of Employment: UNC HealthCare Trauma Program
Job Title: Injury Prevention Coordinator
Year of OC Residence: 2014
Township of Residence: Hillsborough
Zone of Residence:
Sex: Female
Ethnic Background: white

Community Activities/Organizational Memberships:

Safe Kids Orange County

Past Service on Orange County Advisory Boards:

None

Boards/Commissions applied for:

Advisory Board on Aging

Background, education and experience relevant to this board:

I received my Master in Public Health in Health Behavior at UNC Gillings School Global Public Health in 2016. During graduate school and for two years afterward I worked at a local continuing care retirement community and acted as the wellness coordinator for residents and staff. My job included helping senior residents navigate the community's health and wellness resources and accessing services they required. Since 2017, I have worked at UNC HealthCare as the Trauma Program's injury prevention coordinator. One of my main focus areas is senior adults and I plan and implement evidence-based programs that reduce falls injuries and motor vehicle accidents. I do falls prevention presentations and programs for local independent senior communities in Orange County and partner frequently with the Orange County Department on Aging to provide resources.

Reasons for wanting to serve on this board:

In my professional work I have worked with a wide range of seniors, some of which who have been resources at their fingertips and many who don't. I have learned a lot about the challenges seniors face in Orange County such as transportation, isolation, and hunger. I want to help seniors not only in my professional work but in a volunteer capacity as well.

Conflict of Interest:

I do promote senior programs in my job. However, the programs I advocate seniors utilize are cost free and the UNC Trauma Program does not charge any fees for the programs we provide the community. Our mission is to reduce injury.

Supplemental Questions:

Boards/Commissions appointments:

Other Comments:

This application was current on: 8/23/2019 1:17:26 PM

Date Printed: 8/27/2019

Volunteer Application Orange County Advisory Boards and Commissions

Name: Tiketha Collins
Name Called:
Home Address: 600 S. Churton Street
 Hillsborough NC 27278
Phone (Day): 9193329917
Phone (Evening): 9193329917
Phone (Cell): 9193329917
Email: tikethacollins@gmail.com
Place of Employment: Durham Nursing and Rehab
Job Title: Director of Social Services
Year of OC Residence: 2015
Township of Residence: Hillsborough
Zone of Residence: Hillsborough ETJ
Sex: Female
Ethnic Background: African American

Community Activities/Organizational Memberships:

None at this time. I have a great interest in the aging

Past Service on Orange County Advisory Boards:

none

Boards/Commissions applied for:

Advisory Board on Aging

Background, education and experience relevant to this board:

I have worked with the aging for over 10 years. I have studied gerontology on graduate level.

Reasons for wanting to serve on this board:

I desire to assist in the programs that directly affect the aging in my community.

Conflict of Interest:

Durham Technical Community College Board of Trustees

Background, education and experience relevant to this board:

I have worked with children and adults in the education system. I previously worked as a GED instructor.

Reasons for wanting to serve on this board:

I desire to ensure the quality of education is available for all who desire and the process is easily to obtain the goal of additional education.

Conflict of Interest:

My son is currently attending Durham Tech.

Supplemental Questions:

Durham Technical Community College Board of Trustees

What improvements do you believe can be made so that DTCC better serves the residents of Orange County?

Increase the courses offered, enlarge the campus to accommodate additional students.

Boards/Commissions appointments:**Adult Care Home Community Advisory Committee**

Application Date: 5/2/2018

Background, education and experience relevant to this board:

I have worked with the aging for over 10 years. I have studied gerontology on graduate level.

Reasons for wanting to serve on this board:

I desire to assist in the programs that directly affect the aging in my community and ensure the well being of those in placement. .

Conflict of Interest:**Other Comments:**

This application was current on: 4/17/2019

Date Printed: 4/17/2019

Volunteer Application Orange County Advisory Boards and Commissions

Name: Patricia Darcey
Name Called:
Home Address: 511 Waterstone Park Circle
 Hillsborough NC 27278
Phone (Day): 9739851084
Phone (Evening): 9739851084
Phone (Cell): 9739851084
Email: patdarcey13@gmail.com
Place of Employment: Self Employed
Job Title: Business Copywriter
Year of OC Residence: 2018
Township of Residence: Hillsborough
Zone of Residence:
Sex: Female
Ethnic Background: white

Community Activities/Organizational Memberships:

Member: Sportsplex
 Member: Passmore Senior Center
 Member: Hillsborough Women in Networking

Past Service on Orange County Advisory Boards:

None

Boards/Commissions applied for:

Advisory Board on Aging

Background, education and experience relevant to this board:

I am recently retired as marketing director for a New Jersey assisted living community. During my tenure, I established warm relationships with our residents and families while working to maintain the census of our Methodist-owned community.

Reasons for wanting to serve on this board:

Shortly after I relocated from New Jersey to Hillsborough I joined the Passmore Center. I was and am very impressed with the Center, from the staff to the offerings and special events. I d like to lend my talents wherever I can.

Conflict of Interest:

Supplemental Questions:

Boards/Commissions appointments:

Other Comments:

Volunteer Application Orange County Advisory Boards and Commissions

Name: Karen Green-McElveen
Name Called:
Home Address: 457 Piney Mountain Road
 Chapel Hill NC 27514
Phone (Day): 919-929-9899
Phone (Evening): 919-619-9087
Phone (Cell): 919-619-9087
Email: kggm@bellsouth.net
Place of Employment: Queen's Hair Design
Job Title: Owner/Cosmetologist
Year of OC Residence: 1968

Township of Residence: Chapel Hill

Zone of Residence:

Sex: Female

Ethnic Background: African American

Community Activities/Organizational Memberships:

First Baptist Church Trustee, Chair of FBC Fellowship Ministry, Order of Eastern Star, Chair FBC Support Line.

Past Service on Orange County Advisory Boards:

None

Boards/Commissions applied for:

Advisory Board on Aging

Background, education and experience relevant to this board:

As a community advocate and assistant for the elderly for over 20 years, received training from Orange County Dept of Aging on senior citizen resources and issues. Through advocacy learned of nursing home roles and regulations, home care options, and common gaps in service delivery.

Reasons for wanting to serve on this board:

County policies and priorities have a major impact on senior citizen well-being, both through direct County services and through the County's oversight of facilities focused on senior care. Service on the the board would be a fulfillment of my special passion to assist seniors with limited resources.

Conflict of Interest:

Adult Care Home Community Advisory Committee**Background, education and experience relevant to this board:**

As a community advocate and assistant for the elderly for over 20 years, have learned a great deal about adult care options and regulations, have visited adult care facilities frequently, and have worked with such facilities as primary care taker / health care power of attorney for facility residents.

Reasons for wanting to serve on this board:

I would like to help contribute to an environment of improved consistency in quality of care for residents of adult home care facilities, particularly those serving seniors with limited financial resources. Currently quality of care at many facilities tends to be dependent on family intervention.

Conflict of Interest:**Supplemental Questions:****Boards/Commissions appointments:****Other Comments:**

This application was current on: 2/15/2019 4:34:24 PM

Date Printed: 2/15/2019

Volunteer Application Orange County Advisory Boards and Commissions

Name: Jerry Ann Gregory
Name Called:
Home Address: 2224 Lebanon Rd
 Efland NC 27243
Phone (Day): 919-644-8172
Phone (Evening): 919-644-8172
Phone (Cell): 919-810-4397
Email: harleyphn@yahoo.com
Place of Employment: Retired
Job Title: Retired Public health Nurse
Year of OC Residence: 1973
Township of Residence: Cheeks
Zone of Residence: County
Sex: Female
Ethnic Background: Caucasian

Community Activities/Organizational Memberships:

Meals on Wheels Hillsborough
 Fairfield Homemakers Club
 Exc. Club of Greater Durham
 Durham Harley Owners Group Board of Directors
 Public Health Corp

Past Service on Orange County Advisory Boards:

Past Adult Care Home Community Advisory Committee. Currently serving on the Nursing Home Community Advisory Board

Boards/Commissions applied for:

Advisory Board on Aging

Background, education and experience relevant to this board:

Worked as a Public Health Nurse for 33 years providing services to adults most of those years, including senior centers.

Reasons for wanting to serve on this board:

Feel my experiences in past and presently would be of value.

Conflict of Interest:

No

Supplemental Questions:

Work Experience: Public Health Nurse for 31 yrs with Orange County Health-1969-2001;
 Adult Day Center Health Coordinator for 2 years
 Nurse Consultant for Are You Your Brother's Keeper project with Efland Cheeks Voices

of Efland and UNC for 1 year 2010 Served as Guardian on behalf of Health Director for clients in Community House in Carrboro and various Rest Homes and Nursing facilities.

Volunteer Experience: PTA Thrift shop; ; VA Medical Center in Durham doing data entry for Oncology Research nurses; Habitat for Humanity; Fund raising for Child Abuse Prevention Foundation in Durham; Fund raising for various charities sponsored by my Exchange Club

Adult Care Home Community Advisory Committee 5-6 yrs; Volunteer RN for B/P clinic at various Senior sites; Volunteer in Flu clinics offered at Senior sites in CH and Hillsborough; Meals on Wheels Volunteer since retirement in 2001; Volunteer in fund raising with Durham Harley Owners Group, Exchange Club of Greater Durham and American Cancer Society; Member of Public Health Volunteer Corp, volunteering as needed. Volunteer annually with Project Homelessness in providing immunizations and education.

Education: H.S.; BS in Nursing; Adult Health Assessment-UNC; Various workshops on Wellness, disease prevention, counseling, etc. Adult Health assessment course/certification at UNC; Numerous classes re: Dementia, Aging, Chronic disease

Other Comments:

Have lived, worked and volunteered in Orange County since 1973. During my 32 years of working in Public Health I have worked in the adult community providing services and am very familiar with community and its needs. STAFF COMMENTS: Renewed application 10/09/03 for ACHCAC and Adv. Bd. on Aging. 6/16/03 for ACHCAC; NHCAC; Adv. Bd. on Aging. Originally applied 9/3/99. Applied 1/8/2012 for Orange County Emergency Services Work Group. ADDRESS VERIFICATION: Lebanon Road is Orange County Jurisdiction, Efland Fire Tax, and Cheeks Township.

This application was current on: 5/12/2016

Date Printed: 5/12/2016

Volunteer Application Orange County Advisory Boards and Commissions

Name: Thomas ODwyer
Name Called:
Home Address: 105 Boulder Lane
 Chapel Hill NC 27514
Phone (Day): 919-906-0581
Phone (Evening): 919-942-7244
Phone (Cell): 919-906-0581
Email: greenbuilder4us@aol.com
Place of Employment: Self Employed Greneral Contractor and Designer
Job Title: President
Year of OC Residence: 1985
Township of Residence: Chapel Hill
Zone of Residence: C.H. City Limits
Sex: Male
Ethnic Background: white

Community Activities/Organizational Memberships:

Just completed 7 years of service on the Orange County Commission for the Environment, I am a Hospice Volunteer, and I participated with the Council on the Aging s Master Aging Plan (MAP). I am currently attending Aging in Community series lectures, as housing needs for aging in place will be in demand now and even more in our community s future. Universal Design supporter, and I attend BOCC meeting that impactt the environmet (recycling recently) We must find a way to partner with our municipalities and provide pro active policies which support the needs of an aging community while making a real difference in Energy sources and consumption

Past Service on Orange County Advisory Boards:

Orange County Commission for the Environment, 7 years. Off the Commission as of Dec. 7

Boards/Commissions applied for:

Advisory Board on Aging

Background, education and experience relevant to this board:

I design for aging in place and would support creating policies to incentivise this much needed paradigm

Reasons for wanting to serve on this board:

I want to help my community to live out their lives fully in there homes .. (if possible)

Conflict of Interest:

Supplemental Questions:

Boards/Commissions appointments:**Other Comments:**

Sustainable/Smart Development of land should be the norm in our future. My understanding is, it requires legislative approval for ordinances that have certain requirements. We should do as many things possible to support environmentally responsible development, such as creating solar easements for future renewable power use, smarter energy efficiency improvements in new construction, Smart Grid development, or work on ways to propose changes in the legislature to better protect our environment on local levels. STAFF COMMENTS: Applied for Commission for the Environment 05/11/2006; Applied for Orange County Planning Board 06/15/2012. ADDRESS VERIFICATION: 105 Boulder Lane is in Chapel Hill Township, Chapel Hill Jurisdiction, Chapel Hill Town Limits.

This application was current on: 8/21/2019

Date Printed: 8/22/2019

Volunteer Application Orange County Advisory Boards and Commissions

Name: Nora Spencer
Name Called:
Home Address: 3807 NC Hwy 54 W
 Chapel Hill NC 27516
Phone (Day): 7042132406
Phone (Evening): 7042132406
Phone (Cell): 7042132406
Email: noraEspencer@gmail.com
Place of Employment: IBM
Job Title: Recruiting Partner
Year of OC Residence: 2014
Township of Residence: Bingham
Zone of Residence: County
Sex: Female
Ethnic Background: Other

Community Activities/Organizational Memberships:

Currently a member of the Orange County Human Relations Commission (but rolling off next month)

Member of Orange County Home Repair Coalition via Dept. on Aging

Past Service on Orange County Advisory Boards:

Orange County Human Relations Commission (current)

Boards/Commissions applied for:

Advisory Board on Aging

Background, education and experience relevant to this board:

I spent 10 years in corporate HR with Lowe s and IBM before going back to school for a Masters in Social Work (which brought me to Orange County). The two populations I wanted to serve included underserved women and seniors.

As a result, after graduating I founded a nonprofit called Hope Renovations, which is due to launch this fall. Our mission is to inspire hope in women and older adults for a joyful future . We will be doing this by carrying out small to mid-size repairs/renovations in the homes of older adults who are aging-in-place, with the work being carried out by our trainees, who are underserved women in our community seeking living-wage work in the construction trades. As I have been starting up this nonprofit over the past two years I have been introduced to many aging-related topics in our county.

This is mostly thanks to Hope Renovations involvement with the Orange County Housing Preservation Coalition. and our connection to Carol Woods (with one of Carol Woods leaders serving on our board). In addition, I received my CAPS (Certified Aging in Place Specialist) designation in 2018.

Reasons for wanting to serve on this board:

I believe that my close involvement in housing and aging-in-place in Orange County can be of benefit to this commission. Housing stability is of key importance to multiple measures of health and happiness for older adults. My hope is that my knowledge and connections will provide a useful perspective in this board's work. In addition, as the leader of a nonprofit that works within the aging community, I feel that involvement with this commission will provide me with opportunities to learn more about Aging in Orange County from a broad perspective which will help Hope Renovations better serve older adults in the community.

Conflict of Interest:

As mentioned, Hope Renovations will be providing repairs/renovations to older adults in our community. Our work will be offered on a sliding scale, with low to moderate income seniors paying reduced prices or nothing at all. However, we will be selling our services to seniors, as revenue generated from this activity will support our mission. I am unsure if this creates a conflict of interest but I wish to be forthcoming.

Supplemental Questions:

Boards/Commissions appointments:

Human Relations Commission

Application Date: 12/11/2016

Background, education and experience relevant to this board:

I have worked in Human Resources, organizational development and talent acquisition (specifically diversity recruiting) for the past 15 years. I am in the process of making a career switch to Social Work (receiving my MSW from UNC in May) due to my strong

Reasons for wanting to serve on this board:

I received my B.A. from UNC in 2001 and wanted to come back to Chapel Hill for many years. Finally, in 2014, I came back to attend graduate school. My husband and I have put down roots and we intend to stay. I am looking forward to getting more involved

Conflict of Interest:

Other Comments:

This application was current on: 8/29/2019

Date Printed: 8/30/2019

**ORANGE COUNTY
BOARD OF COMMISSIONERS**

ACTION AGENDA ITEM ABSTRACT

Meeting Date: September 17, 2019

Action Agenda
Item No. 11-b

SUBJECT: Affordable Housing Advisory Board - Appointments

DEPARTMENT: Board of Commissioners

ATTACHMENT(S):

Membership Roster
Recommendations
Applications for Persons Recommended
Attendance Records
Applicant Interest List
Applications of Persons on the Interest List

INFORMATION CONTACT:

Clerk's Office, 919-245-2130

PURPOSE: To consider making appointments to the Affordable Housing Advisory Board.

BACKGROUND: The following appointment information is for Board consideration:

| POSITION NO. | NAME | SPECIAL REPRESENTATIVE | TYPE OF APPOINTMENT TERM | EXPIRATION DATE |
|--------------|-----------------|------------------------|--------------------------|-----------------|
| 1 | Keith Cook | At-Large | Second Full Term | 09/30/2022 |
| 10 | Douglas Boemker | At-Large | Second Full Term | 06/30/2022 |

NOTE - If the individuals listed above are appointed, the following vacancies remain:

| POSITION NO. | POSITION DESIGNATION | EXPIRATION DATE | VACANCY INFORMATION |
|--------------|----------------------|-----------------|---|
| 4 | At-Large | 06/30/2022 | This position has been vacant since 04/12/2019. (resignation) |
| 7 | At-Large | 09/30/2022 | This position has been vacant since 06/01/2019. (resignation) |
| 13 | At-Large | 06/30/2022 | This position has been vacant since 04/12/2019. (resignation) |

FINANCIAL IMPACT: None

SOCIAL JUSTICE IMPACT: **Enable Full Civic Participation.** Ensure that Orange County residents are able to engage government through voting and volunteering by eliminating disparities in participation and barriers to participation.

ENVIRONMENTAL IMPACT: There is no Orange County Environmental Responsibility Goal impact associated with this item.

RECOMMENDATION(S): The Manager recommends that the Board consider making appointments to the Affordable Housing Advisory Board.

Board and Commission Members

And Vacant Positions

Affordable Housing Advisory Board

Meeting Times: 6:00 pm Second Tuesday

Contact Person: Diane Beecham, Sherrill Hampton

Meeting Place:

Contact Phone: 919-245-2490

Positions: 15

Length: 3 years

Terms: 2

Description: All members are appointed by the Board of County Commissioners. The Board will prioritize affordable housing needs, assess and monitor project proposals and local housing programs. It will publicize County housing objectives and assist the implementation of recommended strategies in the FY 2001 CAHTF (Commissioners' Affordable Housing Task Force) Report. The Board will also explore new funding opportunities, assist in the investigation of County residential segregation patterns, and assist with other housing-related items as identified by the Board of County Commissioners.

Keith Cook

| | | | | | |
|---|------------------------|-----------------|-------------|----------------------|------------|
| 1 | Chair | | | First Appointed: | 06/06/2017 |
| | Sex: Male | Township: | Cedar Grove | Current Appointment: | 06/06/2017 |
| | Race: African American | Resid/Spec Req: | At-Large | Expiration: | 09/30/2019 |
| | | Special Repr: | | Number of Terms: | 1 |

Eleanor Kinnaird

| | | | | | |
|---|-------------|-----------------|-------------|----------------------|------------|
| 2 | | | | First Appointed: | 03/17/2015 |
| | Sex: Female | Township: | Chapel Hill | Current Appointment: | 12/12/2017 |
| | Race: white | Resid/Spec Req: | At-Large | Expiration: | 09/30/2020 |
| | | Special Repr: | | Number of Terms: | 2 |

Alison Brown

| | | | | | |
|---|------------------------|-----------------|-------------|----------------------|------------|
| 3 | | | | First Appointed: | 09/20/2018 |
| | Sex: Female | Township: | Chapel Hill | Current Appointment: | 09/20/2018 |
| | Race: African American | Resid/Spec Req: | At-Large | Expiration: | 06/30/2021 |
| | | Special Repr: | | Number of Terms: | 1 |

VACANT

| | | | | | |
|---|-------|-----------------|----------|----------------------|------------|
| 4 | | | | First Appointed: | |
| | Sex: | Township: | | Current Appointment: | |
| | Race: | Resid/Spec Req: | At-Large | Expiration: | 06/30/2022 |
| | | Special Repr: | | Number of Terms: | |

Mae McLendon

| | | | | | |
|---|------------------------|-----------------|-------------|----------------------|------------|
| 5 | | | | First Appointed: | 06/06/2017 |
| | Sex: Female | Township: | Chapel Hill | Current Appointment: | 06/06/2017 |
| | Race: African American | Resid/Spec Req: | At-Large | Expiration: | 06/30/2020 |
| | | Special Repr: | | Number of Terms: | 1 |

Tammy Jacobs

| | | | | | |
|---|------------------------|-----------------|-------------|----------------------|------------|
| 6 | Vice-Chair | | | First Appointed: | 10/15/2013 |
| | Sex: Female | Township: | Chapel Hill | Current Appointment: | 09/20/2018 |
| | Race: African American | Resid/Spec Req: | At-Large | Expiration: | 06/30/2021 |
| | | Special Repr: | | Number of Terms: | 2 |

VACANT

| | | | | | |
|---|-------|-----------------|----------|----------------------|------------|
| 7 | | | | First Appointed: | |
| | Sex: | Township: | | Current Appointment: | |
| | Race: | Resid/Spec Req: | At-Large | Expiration: | 09/30/2022 |
| | | Special Repr: | | Number of Terms: | |

Board and Commission Members

And Vacant Positions

Affordable Housing Advisory Board

Meeting Times: 6:00 pm Second Tuesday

Contact Person: Diane Beecham, Sherrill Hampton

Meeting Place:

Contact Phone: 919-245-2490

Positions: 15

Length: 3 years

Terms: 2

Allison Mahaley

8

Sex: Female
Race: white

Township: Hillsborough
Resid/Spec Req: At-Large
Special Repr:

First Appointed: 06/06/2017
Current Appointment: 06/06/2017
Expiration: 06/30/2020
Number of Terms: 1

Arthur Sprinczeles

9

Sex: Male
Race: white

Township: Hillsborough
Resid/Spec Req: At-Large
Special Repr:

First Appointed: 09/20/2018
Current Appointment: 09/20/2018
Expiration: 06/30/2021
Number of Terms: 1

Douglas Boemker

10

Sex: Male
Race: white

Township: Chapel Hill
Resid/Spec Req: At-Large
Special Repr:

First Appointed: 06/06/2017
Current Appointment: 06/06/2017
Expiration: 06/30/2019
Number of Terms: 1

Noah Oswald

11

Sex: Male
Race: white

Township: Cheeks
Resid/Spec Req: At-Large
Special Repr:

First Appointed: 01/22/2015
Current Appointment: 06/06/2017
Expiration: 06/30/2020
Number of Terms: 2

Blake Rosser

12

Sex: Male
Race: white

Township: Chapel Hill
Resid/Spec Req: At-Large
Special Repr:

First Appointed: 09/20/2018
Current Appointment: 09/20/2018
Expiration: 06/30/2021
Number of Terms: 1

VACANT

13

Sex:
Race:

Township:
Resid/Spec Req: At-Large
Special Repr:

First Appointed:
Current Appointment:
Expiration: 06/30/2022
Number of Terms:

Jenn Sykes

14

Sex: Female
Race: Hispanic

Township: Hillsborough
Resid/Spec Req: At-Large
Special Repr:

First Appointed: 06/06/2017
Current Appointment: 06/06/2017
Expiration: 06/30/2020
Number of Terms: 1

Board and Commission Members

And Vacant Positions

Affordable Housing Advisory Board

Meeting Times: 6:00 pm Second Tuesday

Contact Person: Diane Beecham, Sherrill Hampton

Meeting Place:

Contact Phone: 919-245-2490

Positions: 15

Length: 3 years

Terms: 2

Cain Twyman

15

Sex: Female

Township: Chapel Hill

First Appointed: 06/06/2017

Current Appointment: 09/20/2018

Race: African American

Resid/Spec Req: At-Large

Expiration: 09/30/2021

Special Repr:

Number of Terms: 1



Housing and Community Development Department

September 5, 2019

Mr. Thom Freeman
Deputy Clerk
Orange County Board of County Commissioners
200 South Cameron Street
Hillsborough, NC 27278

Re: Recommendation for Reappointments

Dear Mr. Thom Freeman,

The Orange County Affordable Housing Advisory Board (AHAB) recommended the reappointment of current Board Members, Keith Cook and Douglas Boemker.

The AHAB cited the consistent participation and community engagement activities of Keith Cook and Douglas Boemker as being valuable to the work of the Orange County Housing and Community Development Department. The AHAB respectfully request the Orange County Board of County Commissioners consider the reappointment of Mr. Cook and Mr. Boemker.

Sincerely,

A handwritten signature in blue ink, appearing to read "W. Javen Holley".

W. Javen Holley

Interim Director – Housing and Community Development Department

Mailing Address
P.O. Box 8181
Hillsborough, NC 27278

Main Office
300 W. Tryon Street
Hillsborough, NC 27278

Satellite Office
2501 Homestead Road
Chapel Hill, NC 27516



**Volunteer Application
Orange County Advisory Boards and Commissions**

Name: Keith Cook
Name Called:
Home Address: 419 Calvary Court
Hillsborough NC 27278
Phone (Day): 919-644-1886
Phone (Evening): 919-644-1884
Phone (Cell):
Email: kdc52@aol.com
Place of Employment: Retired
Job Title:
Year of OC Residence:
Township of Residence: Cedar Grove
Zone of Residence: County
Sex: Male
Ethnic Background: African American

Community Activities/Organizational Memberships:
Advisory Board on Aging.

Past Service on Orange County Advisory Boards:
EDC and Recreation and Parks Council

Boards/Commissions applied for:

Affordable Housing Advisory Board

Background, education and experience relevant to this board:

US. Army Retired 26 Years, Financial Consultant, 18 Years. Business and Finance, Fayetteville State University.

Reasons for wanting to serve on this board:

Affordable housing is a priority of mind.

Conflict of Interest:

Supplemental Questions:

Boards/Commissions appointments:

Work Experience: US. Army Retired 26 Years, Financial Consultant, 18 Years.

Volunteer Experience: EDC and Recreation and Parks Council

Education: Business and Finance, Fayetteville State University.

Other Comments:

STAFF NOTES: Reapplied for Economic Development Commission 7/7/08. Reapplied for the ABC Board 6-27-2007. Reapplied for District Election Education Committee 10/3/06. Reapplied for MAP 2005 10/06/2005. On 6/23/2004, he renewed his app. For the Ag. Center Work Group as a rep. from the EDC. Renewed app. 7/27/01 for Bond Education Committee. Appointed by O/C School Board to be representative to Capital Needs Advisory Task Force, 1/2001. Chair of Orange County Board of Education, 2000-2004. He indicated he was not interested in O/C Planning Board on 12/01/00. Applied 6/1/98 for ABC Board and O/C Planning Board. Status changed to inactive for ABC Board, 6/26/00. Addr.Conf.11/29/00 ocpd. 09/12/11 updated application to include Advisory Board on Aging.

This application was current on: 3/27/2017

Date Printed: 3/29/2017

Volunteer Application Orange County Advisory Boards and Commissions

Name: Douglas Boemker
Name Called:
Home Address: 587 Erwin Rd
 Durham NC 27707
Phone (Day): 9192828681
Phone (Evening): 9192828681
Phone (Cell): 9192828681
Email: dboemker@gmail.com
Place of Employment: Macrotec Security Corp
Job Title: President
Year of OC Residence: 2012
Township of Residence: Chapel Hill
Zone of Residence: County
Sex: Male
Ethnic Background: Caucasian

Community Activities/Organizational Memberships:

Member of New Hope Improvement Association

Past Service on Orange County Advisory Boards:

N/A

Boards/Commissions applied for:

Affordable Housing Advisory Board

Background, education and experience relevant to this board:

I m a veteran, having served in the military while in NC, and subsequently moved to Orange country for the first time in 2009. I ve lived in numerous locations, under different financial circumstances, and have some familiarity with the challenges of finding affordable housing. I have bachelors in business administration and an MBA, so I m generally familiar with aspects of finance, contracts, and property.

Reasons for wanting to serve on this board:

I m motivated to serve my community and find ways to help the county stay vibrant, diverse and strong.

Conflict of Interest:

Supplemental Questions:

Boards/Commissions appointments:

Other Comments:

BOCC Attendance Report For The Affordable
Housing Advisory Board

Appointment

Aug / 2018 – Aug / 2019

| Member | Appointed | Aug | Sep | Oct | Nov | Dec | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | | | | | |
|---|------------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|--|--|--|--|--|
| Keith Cook | 06/06/2017 | | E | | P | | P | P | P | A | P | P | * | P | | | | | |
| Douglas Boemker | 06/06/2017 | | P | | P | | P | P | P | A | A | P | * | P | | | | | |
| P: Present E: Excused A: Absent *:No Meeting | | | | | | | | | | | | | | | | | | | |
| Current through – August 2019 | | | | | | | | | | | | | | | | | | | |

Applicant Interest Listing

by Board Name and by Applicant Name

Affordable Housing Advisory Board

Contact Person: Diane Beecham

Contact Phone: 919-245-2490

Mr. Gabe Bishton

Sex: Male

Race: white

Also Serves On:

Date Applied: 07/08/2019

Township: Chapel Hill

Res. Eligibility: Carrboro City Limits

Mr. James Eichel

Sex: Male

Race: white

Also Serves On: Commission for the Environment

Date Applied: 04/18/2019

Township: Chapel Hill

Res. Eligibility: C.H. City Limits

Mr. Dion Graham

Sex: Male

Race: African American

Also Serves On:

Date Applied: 06/19/2019

Township: Chapel Hill

Res. Eligibility: Carrboro City Limits

Daniel Lassiter

Sex: Male

Race: white

Also Serves On:

Date Applied: 08/13/2019

Township: Chapel Hill

Res. Eligibility: Carrboro City Limits

Ms Alice Mahood

Sex: Female

Race: white

Also Serves On:

Date Applied: 04/15/2019

Township: Chapel Hill

Res. Eligibility: C.H. City Limits

Charity Mathews

Sex: Female

Race: white

Also Serves On:

Date Applied: 09/04/2019

Township: Eno

Res. Eligibility: County

Mrs Gio Mollinedo

Sex: Female

Race: Hispanic

Also Serves On:

Date Applied: 01/22/2019

Township: Chapel Hill

Res. Eligibility: County

Applicant Interest Listing

by Board Name and by Applicant Name

Affordable Housing Advisory Board

Contact Person: Diane Beecham

Contact Phone: 919-245-2490

Jennifer Moore

Sex: Female

Race: African American

Date Applied: 04/02/2019

Township: Hillsborough

Res. Eligibility: Hillsborough ETJ

Also Serves On: Orange County Parks and Recreation Council

Robert Morgan

Sex: Male

Race: white

Date Applied: 08/16/2019

Township: Cheeks

Res. Eligibility: County

Also Serves On:

Mr. Adejuwon Ojebuoboh

Sex: Male

Race: African American

Date Applied: 08/21/2019

Township: Chapel Hill

Res. Eligibility: Chapel Hill ETJ

Also Serves On:

Mr William Spang

Sex: Male

Race: white

Date Applied: 04/15/2019

Township: Chapel Hill

Res. Eligibility: Chapel Hill ETJ

Also Serves On:

Dr. Peggy Wilmoth

Sex: Female

Race: Other

Date Applied: 06/20/2019

Township: Chapel Hill

Res. Eligibility: C.H. City Limits

Also Serves On:

Mr. Tim Woody

Sex: Male

Race: white

Date Applied: 06/09/2019

Township: Hillsborough

Res. Eligibility: Hillsborough Town Lim

Also Serves On:

Volunteer Application Orange County Advisory Boards and Commissions

Name: Mr. Gabe Bishton
Name Called:
Home Address: 207 Legends Way
Chapel Hill NC 27516
Phone (Day): 9196225577
Phone (Evening): 9196225577
Phone (Cell): 9196225577
Email: gabebishton@gmail.com
Place of Employment: Orange County DSS
Job Title: CPS Social Worker
Year of OC Residence: 2015
Township of Residence: Chapel Hill
Zone of Residence:
Sex: Male
Ethnic Background: white

Community Activities/Organizational Memberships:

N/A

Past Service on Orange County Advisory Boards:

N/A

Boards/Commissions applied for:**Affordable Housing Advisory Board****Background, education and experience relevant to this board:**

As a resident and employee of Orange County, I can speak with experience about the need for more affordable housing within our county. Employees who work for the county should be able to own homes within the county.

Reasons for wanting to serve on this board:

I'd like to be a catalyst for change when it comes to affordable housing. It shouldn't just be the hyper-wealthy who can own a home in OC. Our community is smart and diverse and I'd like to see this trend continue for the next generation.

Conflict of Interest:**Supplemental Questions:****Boards/Commissions appointments:****Other Comments:**

Volunteer Application Orange County Advisory Boards and Commissions

Name: Mr. James Eichel
Name Called:
Home Address: 621 Tinkerbelle Road
 Chapel Hill NC 27517
Phone (Day): 919 818 7622
Phone (Evening): 919 818 7622
Phone (Cell): 919 818 7622
Email: jimeichel@gmail.com
Place of Employment: Community Home Trust
Job Title: Construction Manager
Year of OC Residence: 1979
Township of Residence: Chapel Hill
Zone of Residence: C.H. City Limits
Sex: Male
Ethnic Background: white

Community Activities/Organizational Memberships:

Knights of Columbus/St. Thomas More Catholic Church
 Assistant Basketball Coach, YMCA Girls Youth Basketball (age 7)

Past Service on Orange County Advisory Boards:

None

Boards/Commissions applied for:

Affordable Housing Advisory Board

Background, education and experience relevant to this board:

Educated in Civil Engineering and Construction Management; served in the USArmy Corps of Engineers (Veteran); over 30 years experience in construction project and company management, including both commercial and residential components; served as a housing code enforcement officer for the Town of Chapel Hill; managed 54 low income rental housing dwellings in Orange County for CASA (2011-2015); currently serve as the Construction Manager for Community Home Trust (255 affordable single family trust homes, where improvements only are owned by the occupants, and 58 low income rental apartments located at The Landings at Winmore in Carrboro - have sustainability oversight responsibility).

Reasons for wanting to serve on this board:

Many of our constituents, live and work in Orange County, only because there is a source of housing that makes it affordable for them to do so. Many have been homeless or disabled, some for many years, and the opportunity to have a key and a place to call home provides the self esteem that many take for granted. I believe being an advocate for affordable housing is an honor and a responsibility.

Conflict of Interest:

If there was any funding provision for which the Board convened to consider an award, and it related to Community Home Trust's mission, I would recuse myself. I would also be open to recusing myself for any other real or perceived concern of the Board.

Supplemental Questions:**Boards/Commissions appointments:****Commission for the Environment**

Application Date: 1/22/2018

Background, education and experience relevant to this board:

Owned a construction company that received the National EPA WasteWise Small Business Award (associated with recycling and reuse of material in construction). I provide a sustainable recommendation at the Community Home Trust staff meeting every week .

Reasons for wanting to serve on this board:

I believe the responsibility for being good stewards of our planet is very much taken for granted, and I wish to be an advocate for doing the right thing for my daughters, my grand-children, and the children of all future generations. I need to do more,

Conflict of Interest:**Other Comments:**

This application was current on: 4/18/2019

Date Printed: 4/18/2019

Volunteer Application Orange County Advisory Boards and Commissions

Name: Mr. Dion Graham
Name Called:
Home Address: 219 Turtleback Crossing Drive
 Chapel Hill NC 27516
Phone (Day): 9192657570
Phone (Evening): 9192657570
Phone (Cell): 9192657570
Email: dcgraham@yahoo.com
Place of Employment: SAP
Job Title: Vice President
Year of OC Residence: 2006
Township of Residence: Chapel Hill
Zone of Residence:
Sex: Male
Ethnic Background: African American

Community Activities/Organizational Memberships:

- 1). UNC Chapel Hill, Parent Council (Co-Chair National Membership)
- 2). Sigma Pi Phi Fraternity, Social Action Chair

Past Service on Orange County Advisory Boards:

N/A

Boards/Commissions applied for:

Human Relations Commission

Background, education and experience relevant to this board:

- 1) Member of SAP North America Diversity Council
- 2) Co-Founder SAP Black Employee Network (BEN)
- 3) Sigma Pi Phi Fraternity Social Action Chair, responsible for developing mentior program in Orange County, High School Scholarship program and Food Pantry
- 4) Trained on Diversity and Inclusion via SAP management program

Reasons for wanting to serve on this board:

- 1) Serve community
- 2). Provide fair and unbiased input to county issues
- 3). Empty nester so now have more time for community involvement

Conflict of Interest:

Affordable Housing Advisory Board**Background, education and experience relevant to this board:**

- 1). Own a rental property which provides experience of housing issues and empathy of resident
- 2). Previously lived in Los Angeles and understand the challenges of unaffordable housing

Reasons for wanting to serve on this board:

- 1) Serve community
- 2). Provide fair and unbiased input to county issues
- 3). Empty nester so now have more time for community involvement

Conflict of Interest:**Supplemental Questions:****Boards/Commissions appointments:****Other Comments:**

This application was current on: 6/19/2019 9:24:11 AM

Date Printed: 6/24/2019

Volunteer Application Orange County Advisory Boards and Commissions

Name: Daniel Lassiter
Name Called:
Home Address: 180 BPW Club Rd apt b7
carrboro NC 27510
Phone (Day): 2523405243
Phone (Evening): 2523405243
Phone (Cell): 2523405243
Email: galuf84@gmail.com
Place of Employment: Durham Board of Elections
Job Title: Deputy Director
Year of OC Residence: 2016
Township of Residence: Chapel Hill
Zone of Residence: Carrboro City Limits
Sex: Male
Ethnic Background: white

Community Activities/Organizational Memberships:

I just moved to Orange County but I have been active in local government for over 8 years. I have a MPA with a concentration in local government.

Past Service on Orange County Advisory Boards:

Affordable Housing Advisory Board
Economic Development Advisory Board

Boards/Commissions applied for:

Affordable Housing Advisory Board

Background, education and experience relevant to this board:

I have an MPA and I have studied in detail socioeconomic issues facing local governments.

Reasons for wanting to serve on this board:

I believe that affordable housing is paramount to providing a diverse community. I think Orange County could be a leader in promoting affordable housing in the Triangle without sacrificing quality of living.

Conflict of Interest:

Economic Development Advisory Board (REQUIRES DISCLOSURE STATEMENT)**Background, education and experience relevant to this board:**

I have an MPA with a concentration in local government so I understand the importance of economic development.

Reasons for wanting to serve on this board:

I would like to learn more about local government from a different area than what I currently work with. As a deputy director in Elections, I don't get to participate in other areas of local government as much as I would like.

Conflict of Interest:**Supplemental Questions:****Boards/Commissions appointments:****Other Comments:**

This application was current on: 8/13/2019

Date Printed: 8/13/2019

Volunteer Application Orange County Advisory Boards and Commissions

Name: Ms Alice Mahood
Name Called:
Home Address: 238 Knollwood Drive
 Chapel Hill NC 27514
Phone (Day): 617-955-2010
Phone (Evening): 617-955-2010
Phone (Cell): 617-955-2010
Email: alimahood@gmail.com
Place of Employment: UNC
Job Title: Graduate Research Assistant
Year of OC Residence: 2016
Township of Residence: Chapel Hill
Zone of Residence: C.H. City Limits
Sex: Female
Ethnic Background: white

Community Activities/Organizational Memberships:

Volunteer at TABLE; Simon s Rock College Alumni Leadership Council; Orange County Democrats - volunteer; Lake Forest Neighborhood Association; Estes Hills Elementary - PTA

Past Service on Orange County Advisory Boards:

This is my first foray into Orange County Advisory Boards.

Boards/Commissions applied for:

Alcoholic Beverage Control Board

Background, education and experience relevant to this board:

I have worked in restaurants a good deal of my life, so I understand what issues they face from a beverage standpoint. I am also a graduate student at UNC's School of Government and therefore have knowledge both of the problem surrounding under-aged drinking and the challenges of local government. My mom is currently serving on the Shelby ABC Board, and I have been fortunate to accompany her to a few conferences and learn more about the unique challenges a state mandated, but community staffed and run ABC faces.

Reasons for wanting to serve on this board:

I find all the challenges surrounding the ABC Board and serving the community is this way fascinating. The state level commission is going through changes and I would value being a part of that on a local level in my chosen community.

Conflict of Interest:

Orange County Housing Authority**Background, education and experience relevant to this board:**

I am a student at UNC s School of Government and I am focusing on local affordable housing issues. My brother works in commercial construction, so I have seen the conflicts that can arise between a local authority and industry first hand. I believe I could bring a wealth of knowledge and enthusiasm to the Housing Authority.

Reasons for wanting to serve on this board:

I think housing is an issue this community is currently facing and with the future growth projected it will only continue to be a bigger issue. I would like to be part of the solution of how to address these problems in my community.

Conflict of Interest:**Affordable Housing Advisory Board****Background, education and experience relevant to this board:**

I am a student at UNC s School of Government and I am focusing on local affordable housing issues. My brother works in commercial construction, so I have seen the conflicts that can arise between a local authority and industry first hand. I believe I could bring a wealth of knowledge and enthusiasm to the Housing Authority.

Reasons for wanting to serve on this board:

Affordable Housing is an important social equity issue facing our community. I would like to be a participatory member of the community based solutions for this challenging issue.

Conflict of Interest:**Supplemental Questions:****Alcoholic Beverage Control Board****Please list/explain your experience, either professionally and/or from other boards/commissions that you have in the areas of budget, personnel, and management.**

I have had my own consulting company for the last 13 years focused on financial development. I am very knowledgeable about budgets from this experience. I am also currently studying municipal budgeting at the UNC School of Government.

In addition to the experience listed in the question above, please list the work/volunteer experience/qualifications that would add to your expertise for this board.

I managed an all volunteer board and staff for two years prior to relocating to Chapel Hill. In that position as Treasurer I maintained all of our local, state and federal filings and organized volunteers to work in a resource center, as well as maintain the financial records for the organization.

What do you see as the responsibilities of this board, and what do you hope to accomplish if appointed?

To keep the community safe in terms of responsible alcohol consumption and providing assistance to the staff and enforcement officers.

To prepare an annual budget.

To oversee the staff and make sure the commission is in compliance with all the regulations.

I would like to help modernize the systems in place and provide assistance to the staff with questions about systems, regulations, and budgeting.

Boards/Commissions appointments:

Other Comments:

This application was current on: 4/15/2019

Date Printed: 4/15/2019

Volunteer Application Orange County Advisory Boards and Commissions

Name: Charity Mathews
Name Called:
Home Address: 500 Walnut Hill Drive
 Hillsborough NC 27278
Phone (Day): 9195998659
Phone (Evening): 9192450515
Phone (Cell): 9195998659
Email: charity.mathews@gmail.com
Place of Employment: Self: CC Mathews LLC (media & catering)
Job Title: Founder, CC Mathews LLC
Year of OC Residence: 2013
Township of Residence: Eno
Zone of Residence: County
Sex: Female
Ethnic Background: white

Community Activities/Organizational Memberships:

Community Association Steering Committee, The Expedition School
 Hillsborough Chamber of Commerce
 Friendship Partner (working with Syrian refugees), World Relief Durham

Past Service on Orange County Advisory Boards:

none

Boards/Commissions applied for:

Affordable Housing Advisory Board

Background, education and experience relevant to this board:

Originally from Washington state, I've lived in New York City, Rome and now Hillsborough. As a child, my family had very little money and I know what it's like to require assistance. I also know the experience of moving to a new area without a lot of support. And last, I have a lot of experience as a strategist in Vice Presidential positions at both HGTV and Martha Stewart. I'm good at assessing situations and making decisions that help the most people possible while utilizing the assets available.

Reasons for wanting to serve on this board:

As a resident of Orange County, and a mother of four small children who attend school here, it's important to me that we live in an area with opportunity for all. Instead of shaking my head at perceived problems and frustrations, I'd like to help create solutions for an area I've grown to love.

Conflict of Interest:

Supplemental Questions:

Boards/Commissions appointments:

Other Comments:

This application was current on: 9/4/2019

Date Printed: 9/5/2019

Volunteer Application Orange County Advisory Boards and Commissions

Name: Mrs Gio Mollinedo
Name Called:
Home Address: 8903 Laurel Springs
 Chapel Hill NC 27516
Phone (Day): 9195999497
Phone (Evening): 9195999497
Phone (Cell): 9195999497
Email: giovannamollinedo@gmail.com
Place of Employment: D'Gio InternatiOnal
Job Title: Business owner
Year of OC Residence: 2015
Township of Residence: Chapel Hill
Zone of Residence:
Sex: Female
Ethnic Background: Hispanic

Community Activities/Organizational Memberships:

El Centro Hispano
 Parent School
 Habitad
 Compass Center

Past Service on Orange County Advisory Boards:

none

Boards/Commissions applied for:

Orange County Planning Board (REQUIRES DISCLOSURE STATEMENT)

Background, education and experience relevant to this board:

My background as a resident of Orange County (Hillsborough) for the vast majority of my life (21 of 27 years) will serve me well in my understanding the area.

I completed my B.S.B.A (Accounting focus) at UNC-Wilmington, and spent my first 4.5 years working in Public Accounting specializing in Tax. I think this accounting experience will allow me to understand the actual costs of proposed County changes very well. I have always had an ability to understand the financial side of things, and whether endeavors are financially feasible, and I hope to bring that skill to the table as a member of the Planning Board. Currently I work as a project accountant for a Utility-Scale Solar Farm Construction company - I am familiar with the permitting processes, zoning process, etc. and am very familiar with all the intricacies of a new development project and future planning.

Reasons for wanting to serve on this board:

I've always enjoyed being a contributing member of my community, and now back in Hillsborough I am looking for a way to be an active voice for my hometown. I think serving on the Orange County Planning board would provide me with an opportunity to serve my community, and participate in something I feel very passionate about - the development and

planning of my home county s future.

Conflict of Interest:

None outside of my home-ownership

Supplemental Questions:

Orange County Planning Board (REQUIRES DISCLOSURE STATEMENT)

Please list the work/volunteer experience/qualifications that would add to your expertise for this board.

Project Accountant (Solar Construction) - 9 months

Senior Tax Accountant - 2 years

Staff Accountant - 2 years

What unique perspective can you bring to the Orange County Planning Board?

I think I can bring the perspective of someone who was born and raised in OC, as well as someone who is early into their adult life. My skills being focused in finance and accounting will hopefully make me a valuable member of the Board when considering costs, and the financial impact that proposed changes will have (both the financial impact to the individuals in our communities, and to the community as a whole)

What do you see as the responsibilities of this board, and what do you hope to accomplish if appointed?

First and foremost, I think the Planning Board should serve as a gut-check for the county s annual budget - ensuring that all items included have been thoroughly discussed and contemplated. Further, I think the responsibilities of the Planning Board include a thorough analysis of proposed developments, changes, and ideas that will have an impact on our county s residents. Primarily the Planning Board should serve as a voice of the community.

What do you consider to be the most important issues facing Orange County related to growth?

It may sound simple, but I believe that transportation is the most important issue facing Orange County today and in the near future. With population growth inevitable, and occurring year-over-year, the need for updated transportation systems is becoming more evident. You see this with longer traffic jams all across the county.

Another important issue I think we are facing is affordable housing. With the increase in population, also has come a greater demand for homes, and thus an increased premium on housing costs. I am interested in joining this discussion on how we can create solutions to this issue.

What role should the Planning Board take in guiding and regulating growth?

In my opinion Growth is inevitable and generally a positive thing. I believe the role of the Planning Board in regards to guiding and regulating growth is to ensure that the RESULT of said growth is a sustainable community. That can mean a lot of different things must be taken into consideration - population density, financial feasibility, town utility abilities, etc. But I think the ultimate role in guiding and regulating growth is to ensure a sustainable, thriving community is created.

How would you, as a member of the Planning Board, contribute to the implementation of the Board of Commissioners' adopted Goals and Priorities?

I think I could do a great job of analyzing the budget and helping with a successful implementation/communication of said budget. My familiarity with Orange County will provide me with the ability to have an expert understanding of what kind of impact land use changes and zoning changes will have. And my passion for long-term investing will hopefully help contribute towards the long term implementation of the Capital Investment Plan.

Boards/Commissions appointments:

Other Comments:

This application was current on: 8/15/2019

Date Printed: 8/15/2019

**Volunteer Application
Orange County Advisory Boards and Commissions**

Name: Jennifer Moore
Name Called:
Home Address: 636 William Hooper Circle
Hillsborough NC 27278
Phone (Day): 9193940029
Phone (Evening): 9193940029
Phone (Cell): 9193940029
Email: JDMTRM@YAHOO.COM
Place of Employment: Orange County Schools
Job Title: Paraprofessional
Year of OC Residence: 2013
Township of Residence: Hillsborough
Zone of Residence: Hillsborough ETJ
Sex: Female
Ethnic Background: African American

Community Activities/Organizational Memberships:

Phi Delta Kappa International
James Lennix Foundation, CEO

Past Service on Orange County Advisory Boards:

N/A

Boards/Commissions applied for:

Affordable Housing Advisory Board

Background, education and experience relevant to this board:

Associate in General Education
BS, Business Admin
MBA-General
MS, Performance Improvement

Reasons for wanting to serve on this board:

I d like to enhance the quality of life for Orange County citizens. I believe that it is very important to serve in the community.

Conflict of Interest:

Orange County Parks and Recreation Council**Background, education and experience relevant to this board:**

Associate in General Education
BS, Business Admin
MBA-General
MS, Performance Improvement

Reasons for wanting to serve on this board:

I d like to enhance the quality of life for Orange County citizens. I believe that it is very important to serve in the community.

Conflict of Interest:**Supplemental Questions:****Boards/Commissions appointments:****Nursing Home Community Advisory Committee**

Application Date: 1/19/2017

Background, education and experience relevant to this board:

Associate in General Education
BS, Business Admin
MBA-General
MS, Performance Improvement

Reasons for wanting to serve on this board:

I d like to enhance the quality of life for Orange County citizens. I believe that it is very important to serve in the community.

Conflict of Interest:**Other Comments:**

This application was current on: 4/2/2019

Date Printed: 4/2/2019

Volunteer Application Orange County Advisory Boards and Commissions

Name: Robert Morgan
Name Called:
Home Address: 1820 Dimmocks Mill Road
 Hillsborough NC 27278
Phone (Day): 8288593188
Phone (Evening): 919-200-3287
Phone (Cell): 704-309-1502
Email: rwmtryon@gmail.com
Place of Employment: Retired
Job Title: Retired
Year of OC Residence: 2017
Township of Residence: Cheeks
Zone of Residence: County
Sex: Male
Ethnic Background: white

Community Activities/Organizational Memberships:

History & Archive Committee - St. Matthews Episcopal Church

Past Service on Orange County Advisory Boards:

While living in Polk County, NC I was a member and chair of the Economic and Tourism Development Commission. Also, I served as a member, Treasurer and Vice Chair of the Thermal Belt Outreach Ministry. While living in suburban Chicago I was a member & Chair of the Joseph Sears School (Public Elementary school)

Boards/Commissions applied for:

Economic Development Advisory Board (REQUIRES DISCLOSURE STATEMENT)

Background, education and experience relevant to this board:

I served as a member & Chair of the Polk County (NC) Economic & Tourism Commission. During my membership a group of private investors selected Polk County as the location for a \$100+million equestrian facility.

Reasons for wanting to serve on this board:

I believe my past experience in Polk County would make me an effective member of this board.

Conflict of Interest:

Affordable Housing Advisory Board**Background, education and experience relevant to this board:**

As a member of the Thermal Belt Outreach Ministry Board & volunteer we were constantly concerned about affordable housing in Polk County. TBOM had been directly involved in the construction of a low cost housing facility in Polk County, prior to my membership but our Board maintained a direct contact in the management of the facility.

Reasons for wanting to serve on this board:

Availability of decent, affordable, housing is fundamental to the functioning of a community. I am particularly concerned that public service employees (police, firemen, etc) be able to afford to live in the community.

Conflict of Interest:**Durham Technical Community College Board of Trustees****Background, education and experience relevant to this board:**

Blessed by an outstanding technical education (M.I.T.) & graduate education (MBA - Wharton) I have always believed in the need for continuing education on the part of those interested in having a fulfilling life both for their vocation as well as general knowledge. On a different level I served as a school board member and president of an outstanding elementary school in suburban Chicago.

Reasons for wanting to serve on this board:

To participate in assuring continuing education to those who seek it.

Conflict of Interest:**Supplemental Questions:****Durham Technical Community College Board of Trustees****What improvements do you believe can be made so that DTCC better serves the residents of Orange County?**

My residency in Orange County is too new to recommend specific changes. My interest would be to insure that DTCC offers courses to equip Orange County residents for local employment as well as courses of general interest to senior members of the community.

Boards/Commissions appointments:**Other Comments:**

This application was current on: 8/23/2018 3:36:28 PM

Date Printed: 8/13/2019

Volunteer Application Orange County Advisory Boards and Commissions

Name: Mr. Adejuwon Ojebuoboh
Name Called:
Home Address: 411 Skipper Bowles Dr.
 Room #417
 Chapel Hill NC 28540
Phone (Day): 9105545697
Phone (Evening): 9105545697
Phone (Cell): 9105545697
Email: Adejuwon_Ojebuoboh@kenan-flagler.unc.edu
Place of Employment: University of North Carolina at Chapel Hill
Job Title: Student
Year of OC Residence: 2019
Township of Residence: Chapel Hill
Zone of Residence: Chapel Hill ETJ
Sex: Male
Ethnic Background: African American

Community Activities/Organizational Memberships:

Leadership and Volunteer Experience

Jacksonville City Youth Council, Jacksonville, North Carolina
 Chairman □ September 2015-June 2019
 • Represent local youth directly to city leadership
 • Conduct monthly meetings in city council chambers
 • Lead youth forums and debates for civility and effective solutions
 • Volunteer throughout the community to increase overall welfare

Juvenile Crime Prevention Council of Onslow County, Jacksonville, North Carolina
 Under 18 Representative Board Member □ August 2017-June 2019
 • Oversee juvenile diversion programs across the county
 • Appropriate funds towards countywide initiatives
 • Collaborate with county officials to form policy intended to reduce juvenile crime

Onslow County Youth Court Diversion Program, Jacksonville, North Carolina
 Lead Youth Prosecutor □ August 2015-June 2019
 • Prosecuted first-time youth defendants in controlled settings
 • Trained new youth prosecutors to understand the courtroom
 • Led prosecution to over one hundred convictions

Peer Tutoring Center - North Carolina Virtual Public Schools, Raleigh, North Carolina
 Computer Science Tutor □ May 2018-June 2019

â€¢ Evaluated and selected by educators to assist students struggling with computer science concepts

â€¢ Teach principles of python and programming to students

Onslow County Community Outreach Jacksonville, North Carolina

Youth Volunteer □ August 2015-June 2019

â€¢ Volunteer at local shelters and assist with inventory and distribution

â€¢ Aid underprivileged neighborhood with necessities such as soap, socks, and shoes

Institute for Effective Change, Jacksonville, North Carolina

Founder, Chairman & Executive Director

March 2018-Present

â— Develop an online database of Policy Development, Advocacy, and Research resources for adolescents

â— Draft Bylaws and Operations Plan to form executive board & commission leadership

â— Successfully file articles of nonprofit incorporation in the state of North Carolina

â— Attain 501(c)(3) tax exempt status through IRS Form 1023

â— Coordinate Seven Member, nation-wide Executive Leadership to set up 3 initial startup commissions

â— Fundraise approximately \$1,000 to cover startup costs and purchase website, email, and cards

Past Service on Orange County Advisory Boards:

None

Boards/Commissions applied for:

Economic Development Advisory Board (REQUIRES DISCLOSURE STATEMENT)

Background, education and experience relevant to this board:

As a Business student at the Kenan-Flagler School of Business, the focus of my education is grounded in economic development. I am taking courses revealing the financial institutions and economic factors that make up the vast community of business in Orange County. My business education will enable me to work cohesively with the County's Economic Development staff and faithfully execute the mission of the Economic Development Advisory Board. I have served in local government as a member of the Onslow County Juvenile Crime Prevention Council where I collaborated with community stakeholders to improve youth diversion programs for delinquents and child offenders. I have also served as Chairman of the Jacksonville City Youth Council where I oversaw operations of the city-wide council. We provided professional and leadership development to teenagers and served as the official youth voice of the city. Also, for three years, I advocated youth representation in state government in meetings with NC Senate Majority Leader Harry Brown, State Representative Phil Shepard, NC Secretary of Administration Michelle Sanders, and NC Lieutenant Governor Dan Forest. I developed close connections with staffers in the NC General Assembly and in Governor Cooper's Administration. In addition, I served as a Governor's Page, able to interact with instrumental staff in Cooper's administration and further strengthen bonds I've formed throughout North Carolina state government. As Executive Director of the Institute for Effective Change, I met with Congressmen across the state including Mark Meadows, David Rouzer, the Late Walter B. Jones, and G.K. Butterfield. Additionally, I was recognized by Governor Cooper as an outstanding volunteer and steward of community in 2018. I am equipped and excited to serve Orange County on the Economic Development Advisory Board!

Reasons for wanting to serve on this board:

I am passionate about serving the community I reside in. I have resided in Nigeria, Canada, and North Carolina and have seen the structure of local government on various scales. I've witnessed the self-serving cynicism of some city management, but I've also interacted with dutiful local policymakers who always put the community's needs before their own. I wish to emulate the latter, on the Economic Development Advisory Board. As a black male, I provide a diverse perspective on the issues facing Orange County and can contribute to the economic growth of this beautiful town. All in All, I want to serve this County!

Conflict of Interest:

Affordable Housing Advisory Board

Background, education and experience relevant to this board:

As a Business student at the Kenan-Flagler School of Business, the focus of my education is grounded in economic development. This spirit of economic development directly correlates to Housing. I am taking courses revealing the intricacies of housing markets and the crisis of unaffordability. My business education will enable me to prioritize affordable housing needs, assess and monitor project proposals and local housing programs, and faithfully execute the mission of the Affordable Housing Advisory Board. I have served in local government as a member of the Onslow County Juvenile Crime Prevention Council where I collaborated with community stakeholders to improve youth diversion programs for delinquents and child offenders. I have also served as Chairman of the Jacksonville City Youth Council where I oversaw operations of the city-wide council. We provided professional and leadership development to teenagers and served as the official youth voice of the city. Also, for three years, I advocated youth representation in state government in meetings with NC Senate Majority Leader Harry Brown, State Representative Phil Shepard, NC Secretary of Administration Michelle Sanders, and NC Lieutenant Governor Dan Forest. I developed close connections with staffers in the NC General Assembly and in Governor Cooper's Administration. In addition, I served as a Governor's Page, able to interact with instrumental staff in Cooper's administration and further strengthen bonds I've formed throughout North Carolina state government. As Executive Director of the Institute for Effective Change, I met with Congressmen across the state including Mark Meadows, David Rouzer, the Late Walter B. Jones, and G.K. Butterfield. Additionally, I was recognized by Governor Cooper as an outstanding volunteer and steward of community in 2018. I am equipped and excited to serve Orange County on the Affordable Housing Advisory Board!

Reasons for wanting to serve on this board:

I am passionate about serving the community I reside in. I have resided in Nigeria, Canada, and North Carolina and have seen the structure of local government on various scales. I've witnessed the self-serving cynicism of some city management, but I've also interacted with dutiful local policymakers who always put the community's needs before their own. I wish to emulate the latter, on the Affordable Housing Advisory Board. As a black male, I provide a diverse perspective on the issues facing Orange County and can contribute to the housing affordability of this beautiful town. All in All, I want to serve this County!

Conflict of Interest:

Board of Equalization and Review (REQUIRES DISCLOSURE STATEMENT)**Background, education and experience relevant to this board:**

As a Business student at the Kenan-Flagler School of Business, the focus of my education is grounded in economic development. This spirit of economic development directly correlates to taxation. I am taking courses revealing the intricacies of adequate and equal taxation. My business education will enable me examine and review the tax lists of Orange County for the current year to ensure that all taxable property is listed on the County's abstracts and faithfully execute the mission of the Board of Equalization and Review. I have served in local government as a member of the Onslow County Juvenile Crime Prevention Council where I collaborated with community stakeholders to improve youth diversion programs for delinquents and child offenders. I have also served as Chairman of the Jacksonville City Youth Council where I oversaw operations of the city-wide council. We provided professional and leadership development to teenagers and served as the official youth voice of the city. Also, for three years, I advocated youth representation in state government in meetings with NC Senate Majority Leader Harry Brown, State Representative Phil Shepard, NC Secretary of Administration Michelle Sanders, and NC Lieutenant Governor Dan Forest. I developed close connections with staffers in the NC General Assembly and in Governor Cooper's Administration. In addition, I served as a Governor's Page, able to interact with instrumental staff in Cooper's administration and further strengthen bonds I've formed throughout North Carolina state government. As Executive Director of the Institute for Effective Change, I met with Congressmen across the state including Mark Meadows, David Rouzer, the Late Walter B. Jones, and G.K. Butterfield. Additionally, I was recognized by Governor Cooper as an outstanding volunteer and steward of community in 2018. I am equipped and excited to serve Orange County on the Board of Equalization and Review!

Reasons for wanting to serve on this board:

I am passionate about serving the community I reside in. I have resided in Nigeria, Canada, and North Carolina and have seen the structure of local government on various scales. I've witnessed the self-serving cynicism of some city management, but I've also interacted with dutiful local policymakers who always put the community's needs before their own. I wish to emulate the latter, on the Board of Equalization and Review. As a black male, I provide a diverse perspective on the issues facing Orange County and can contribute to the proper taxation of this beautiful town. All in All, I want to serve this County!

Conflict of Interest:**Supplemental Questions:****Board of Equalization and Review (REQUIRES DISCLOSURE STATEMENT)**

Please list/explain your experience, either professionally and/or from other boards/commissions that you have in the areas of real estate, tax appraisal or real estate law.

No volunteer or professional experience at this time but I am an adaptive learner who can comprehend complex information at a rapid rate.

In addition to the experience listed in the question above, please list the work/volunteer experience/qualifications that would add to your expertise for this board.

No volunteer or professional experience at this time but I am an adaptive learner who can comprehend complex information at a rapid rate.

What do you see as the responsibilities of this board, and what do you hope to accomplish if appointed?

I view the responsibilities of this board to ensure the accuracy and integrity of Orange County's tax records. I hope to contribute to the culture of transparency and altruistic service if appointed.

Boards/Commissions appointments:

Other Comments:

This application was current on: 8/21/2019 10:25:15 PM

Date Printed: 8/22/2019

Volunteer Application Orange County Advisory Boards and Commissions

Name: Mr William Spang
Name Called:
Home Address: 1441 Gray Bluff Trail
 Chapel Hill NC 27517
Phone (Day): 9194529567
Phone (Evening): 9199296570
Phone (Cell): 9194529567
Email: spangdevco@gmail.com
Place of Employment: self: Spang Development, Inc.
Job Title: Owner/President
Year of OC Residence: 1986
Township of Residence: Chapel Hill
Zone of Residence: Chapel Hill ETJ
Sex: Male
Ethnic Background: white

Community Activities/Organizational Memberships:

Member Affordable Housing Policy Committee for Neighbors on Call

Past Service on Orange County Advisory Boards:

None

Boards/Commissions applied for:

Affordable Housing Advisory Board

Background, education and experience relevant to this board:

I am a residential subdivision developer. I ve created subdivisions in Carrboro, Chapel Hill and Mebane. I recognize the affordable housing need and I want to help find a solution.

Reasons for wanting to serve on this board:

The need for affordable housing is one of the most important, least funded problems of our national society that needs solutions. I want to help

Conflict of Interest:

I am mostly retired from development, but were I to create another Orange County subdivision I don t see how that would be a conflict.

Supplemental Questions:

Boards/Commissions appointments:

Other Comments:

Volunteer Application Orange County Advisory Boards and Commissions

Name: Dr. Peggy Wilmoth
Name Called:
Home Address: 211 Edgewater Circle
 Chapel Hill NC 27516
Phone (Day): 919-966-9905
Phone (Evening): 704-578-3064
Phone (Cell): 704-578-3064
Email: wilmothmc@aol.com
Place of Employment: UNC School of Nursing
Job Title: Executive Dean/Associate Dean, Academic Affairs
Year of OC Residence: 2017
Township of Residence: Chapel Hill
Zone of Residence:
Sex: Female
Ethnic Background: Other

Community Activities/Organizational Memberships:

Orange County Veterans Memorial Task Force
 Retired Major General, US Army Reserve

Past Service on Orange County Advisory Boards:

None; previously served on one in Mecklenburg County

Boards/Commissions applied for:

Affordable Housing Advisory Board

Background, education and experience relevant to this board:

I m a nurse

Reasons for wanting to serve on this board:

I believe I have a broad background on which to pull for this board

Conflict of Interest:

Board of Health

Background, education and experience relevant to this board:

I m a nurse

Reasons for wanting to serve on this board:

Ensuring access to high quality health is a priority for my profession; we are also the largest of the health professions, I see that the current vacancy is for a Veterinarian.

Conflict of Interest:

Board of Social Services**Background, education and experience relevant to this board:**

I am a nurse

Reasons for wanting to serve on this board:

It aligns with my professional background

Conflict of Interest:**Supplemental Questions:****Boards/Commissions appointments:****Other Comments:**

This application was current on: 6/20/2019 4:28:23 PM

Date Printed: 6/24/2019

Volunteer Application Orange County Advisory Boards and Commissions

Name: Mr. Tim Woody
Name Called:
Home Address: 204 Allen Ruffen Ave
 Hillsborough NC 27278
Phone (Day): 9194518143
Phone (Evening): 9194518143
Phone (Cell): 9194518143
Email: tim.woody@yahoo.com
Place of Employment: MATTHEWS CHOCOLATES
Job Title: Operations Manager
Year of OC Residence: 1994
Township of Residence: Hillsborough
Zone of Residence: Hillsborough Town Limits
Sex: Male
Ethnic Background: white

Community Activities/Organizational Memberships:

Eno River Clean Up Crew
 Unitarian Universalist Congregation of Hillsborough
 Save West Hillsborough s Charm
 Adopt-A-Highway Program

Past Service on Orange County Advisory Boards:

Boards/Commissions applied for:

Orange County Housing Authority

Background, education and experience relevant to this board:

My experience in leading groups through change is what I feel I most bring to the table. Most recently I served as the Moderator of the Governance Council for my church. My work included rewriting and revamping the governance structure to permit the church to grow in a positive and forward manner. Professionally I am a Biologist by trade and have spent most of my career helping teachers to integrate science into all areas of the classroom. I have also worked as a homeschooling teacher and have been able to meet families from all walks of life. This experience has given me a first person view of how the rapid change in housing options have impacted the diversity of the areas that we serve. I am incredibly passionate about keeping Orange County accessible to all walks of life. We need doctors, teachers and food service workers in all areas of this county to keep it vibrant.

Reasons for wanting to serve on this board:

I love Hillsborough and Orange County s economic and age diversity. It was what brought me and my family to this area 23 years ago. I feel it is important to have this kind of diversity to prevent a community from becoming too homogeneous and stagnant. I feel having this kind of diversity is what defines Hillsborough. I fear that without affordable housing Hillsborough may become similar to cities like Cary and Morrisville.

Conflict of Interest:

no

Affordable Housing Advisory Board**Background, education and experience relevant to this board:**

My experience in leading groups through change is what I feel I most bring to the table. Most recently I served as the Moderator of the Governance Council for my church. My work included rewriting and revamping the governance structure to permit the church to grow in a positive and forward manner. Professionally I am a Biologist by trade and have spent most of my career helping teachers to integrate science into all areas of the classroom. I have also worked as a homeschooling teacher and have been able to meet families from all walks of life. This experience has given me a first person view of how the rapid change in housing options have impacted the diversity of the areas that we serve. I am incredibly passionate about keeping Orange County accessible to all walks of life. We need doctors, teachers and food service workers in all areas of this county to keep it vibrant.

Reasons for wanting to serve on this board:

I love Hillsborough and Orange County s economic and age diversity. It was what brought me and my family to this area 23 years ago. I feel it is important to have this kind of diversity to prevent a community from becoming too homogeneous and stagnant. I feel having this kind of diversity is what defines Hillsborough. I fear that without affordable housing Hillsborough may become similar to cities like Cary and Morrisville.

Conflict of Interest:**Supplemental Questions:****Boards/Commissions appointments:****Other Comments:**

This application was current on: 6/9/2019

Date Printed: 6/10/2019

**ORANGE COUNTY
BOARD OF COMMISSIONERS**

ACTION AGENDA ITEM ABSTRACT

Meeting Date: September 17, 2019

Action Agenda

Item No. 11-c

SUBJECT: Arts Commission – Appointments and Term Extension

DEPARTMENT: Board of Commissioners

ATTACHMENT(S):

Membership Roster
Recommendations
Recommendation for Extension
Applications for Persons Recommended
Attendance Records
Applicant Interest List
Applications of Persons on the Interest List

INFORMATION CONTACT:

Clerk's Office, 919-245-2130

PURPOSE: To consider making an appointments and extending a member term to the Arts Commission.

BACKGROUND: The following appointment information is for Board consideration:

| POSITION NO. | NAME | SPECIAL REPRESENTATIVE | TYPE OF APPOINTMENT TERM | EXPIRATION DATE |
|--------------|------------------|------------------------|--------------------------|-----------------|
| 6 | Linda Williamson | At-Large | One Year Term Extension | 09/30/2020 |
| 7 | Doris Friend | At-Large | First Full Term | 09/30/2022 |
| 14 | Justin Haslett | At-Large | First Full Term | 09/30/2022 |

NOTE - If the individuals listed above are appointed, the following vacancies remain:

- None

FINANCIAL IMPACT: None

SOCIAL JUSTICE IMPACT: **Enable Full Civic Participation.** Ensure that Orange County residents are able to engage government through voting and volunteering by eliminating disparities in participation and barriers to participation.

ENVIRONMENTAL IMPACT: There is no Orange County Environmental Responsibility Goal impact associated with this item.

RECOMMENDATION(S): The Manager recommends that the Board consider making appointments and a member term extension to the Arts Commission.

Board and Commission Members

And Vacant Positions

Arts Commission

Meeting Times: 6:00 pm second Monday of each month

Contact Person: Katie Murray

Meeting Place: Alternating

Contact Phone: 919-245-2335

Positions: 15

Length: 3 years

Terms: 2

Bronwyn Merritt

8

Sex: Female
Race: whiteTownship: Chapel Hill
Resid/Spec Req: At-Large
Special Repr:First Appointed: 09/16/2014
Current Appointment: 03/08/2018
Expiration: 03/31/2021
Number of Terms: 2

Chris Kubica

9

Sex: Male
Race: whiteTownship: Chapel Hill
Resid/Spec Req: At-Large
Special Repr:First Appointed: 06/20/2017
Current Appointment: 06/20/2017
Expiration: 03/31/2020
Number of Terms: 1

Mr. Marlon Torres

10

Sex: Male
Race: HispanicTownship: Chapel Hill
Resid/Spec Req: At-Large
Special Repr:First Appointed: 12/04/2017
Current Appointment: 12/04/2017
Expiration: 03/31/2020
Number of Terms: 1

Ashley Nissler

11

Sex: Female
Race: whiteTownship: Hillsborough
Resid/Spec Req: At-Large
Special Repr:First Appointed: 04/23/2013
Current Appointment: 03/17/2017
Expiration: 03/31/2020
Number of Terms: 2

Anita Mills

12

Sex: Female
Race: whiteTownship: Little River
Resid/Spec Req: At-Large
Special Repr:First Appointed: 03/21/2017
Current Appointment: 03/08/2018
Expiration: 03/31/2021
Number of Terms: 1

Mr. Frederick Joiner

13

ChairSex: Male
Race: African AmericanTownship: Chapel Hill
Resid/Spec Req: At-Large
Special Repr:First Appointed: 02/06/2018
Current Appointment: 02/06/2018
Expiration: 03/31/2021
Number of Terms: 1

Mr Justin Haslett

14

Sex: Male
Race: whiteTownship: Chapel Hill
Resid/Spec Req: At-Large
Special Repr:First Appointed: 02/19/2019
Current Appointment: 02/19/2019
Expiration: 09/30/2019
Number of Terms:

Board and Commission Members

And Vacant Positions

Arts Commission

Meeting Times: 6:00 pm second Monday of each month

Contact Person: Katie Murray

Meeting Place: Alternating

Contact Phone: 919-245-2335

Positions: 15

Length: 3 years

Terms: 2

Delia Keefe

| | | | |
|----|------------------|--------------------------|---------------------------------|
| 15 | Secretary | | First Appointed: 04/05/2016 |
| | Sex: Female | Township: Chapel Hill | Current Appointment: 03/19/2019 |
| | Race: white | Resid/Spec Req: At-Large | Expiration: 03/31/2022 |
| | | Special Repr: | Number of Terms: 2 |



ORANGE COUNTY
ARTS COMMISSION

September 3, 2019

Donna Baker
Clerk to the Board of County Commissioners
200 South Cameron Street
Hillsborough, NC 27278

Dear Donna:

The Orange County Arts Commission Advisory Board has three board members whose terms are expiring 9/30/2019. All three members wish to extend their term on the OCAC board.

These members include:

- Doris Friend: Position #7, second term expiring and one-year extension requested
- Linda Williamson: Position #6, partial term expiring, first full term beginning 10/1/19
- Justin Haslett: Position #14, partial term expiring, first full term beginning 10/1/19

Sincerely,

Katie Murray
Arts Commission Director



**ORANGE COUNTY
ARTS COMMISSION**

August 22, 2019

Donna Baker
Clerk to the Board of County Commissioners
200 South Cameron Street
Hillsborough, NC 27278

Dear Donna:

At the February 11, 2019, meeting, the Orange County Arts Commission Advisory Board approved the one-year term extension of **Doris Friend** (position #7). Her current term expires September 30, 2019; this will allow her one additional year of service until September 30, 2020.

Ms. Friend is an invaluable member of the executive leadership team of the OCAC. During the 2019-20 fiscal year, the OCAC will develop a nonprofit arm to better support our programs and projects. Ms. Friend's vast working knowledge of effective board leadership and governance is essential in this upcoming year as we start this new chapter.

Sincerely,

A handwritten signature in black ink, appearing to read "Katie Murray", with a long, sweeping flourish extending to the right.

Katie Murray
Arts Commission Director

Volunteer Application Orange County Advisory Boards and Commissions

Name: Linda Williamson
Name Called:
Home Address: 7500 Yarborough Rd
 Mebane NC 27302
Phone (Day): 919-563-4199
Phone (Evening): 919-563-4199
Phone (Cell): 919-338-9229
Email: gaboots@mebtel.net
Place of Employment: Aetna
Job Title: Business Project Program Manager
Year of OC Residence: 1996
Township of Residence: Cheeks
Zone of Residence: County
Sex: Female
Ethnic Background: Caucasian

Community Activities/Organizational Memberships:

I have had limited community activities due to my career and family obligations. However, I am motivated now to start a more active role in our community. I participate in my son's school, Voyager Academy - the PTO and Friends of the Arts.

Past Service on Orange County Advisory Boards:

none

Boards/Commissions applied for:

Arts Commission

Background, education and experience relevant to this board:

I have lived in Orange County for the last 20 years and before that lived in Hillsborough from 5th grade through my college years at UNC-Chapel Hill. I was very involved in the theatre during this time. I attended the University of Cincinnati and obtained a Masters in Arts Administration. I worked for several regional theater companies in management positions. I have not been involved in the arts for quite a while other than as an audience member, but I would like to be involved again.

Reasons for wanting to serve on this board:

My expertise is with the management of business projects and strategic initiatives. I'd like to bring that knowledge together with my love of the arts to serve on this commission. I have lived most of my life in Orange County and I'm very interested in seeing the arts grow and stay strong even with the political climate that will make it more difficult.

Conflict of Interest:

Mebane Board of Adjustment**Background, education and experience relevant to this board:**

I have lived in the Orange County area of Mebane for 20 years after my husband and I bought our home. I have a Masters of Business degree and a Masters of Arts degree in Arts Management. I grew up in Hillsborough from the 5th grade through my college years at UNC Chapel Hill. The fact that I ve not been in the building/development sector will allow me to bring an objective voice to this board and the hearing of special requests/zoning exceptions.

Reasons for wanting to serve on this board:

I think it is very important for Orange County to be represented in the activities undertaken by Mebane and to join with Mebane to grow this area effectively and responsibly. This area is very desirable for business and residents and we need to make sure development is done equitably and with our common purpose.

Conflict of Interest:**Mebane Planning Board****Background, education and experience relevant to this board:**

I have lived in the Orange County area of Mebane for 20 years after my husband and I bought our home. I have a Masters of Business degree and a Masters of Arts degree in Arts Management. I grew up in Hillsborough from the 5th grade through my college years at UNC Chapel Hill.

Reasons for wanting to serve on this board:

I think it is very important for Orange County to be represented in the activities undertaken by Mebane and to join with Mebane to grow this area effectively and responsibly. This area is very desirable for business and residents and we need to make sure development is done equitably and with our common purpose.

Conflict of Interest:**Supplemental Questions:****Boards/Commissions appointments:****Other Comments:**

This application was current on: 4/28/2017 11:12:11 AM

Date Printed: 5/1/2017

Volunteer Application
Orange County Advisory Boards and Commissions

Name: Ms. Doris A. Friend
Name Called:
Home Address: 5812 Dodson's Crossroads
Hillsborough NC 27278
Phone (Day): 919-968-1013
Phone (Evening):
Phone (Cell): 919-302=1731
Email: dfriend3@bellsouth.net
Place of Employment: Retired
Job Title:
Year of OC Residence: 1994
Township of Residence: Bingham
Zone of Residence: Agricultural Residential
Sex: Female
Ethnic Background: Caucasian

Community Activities/Organizational Memberships:

Deep Dish Theater - Board Member
Compass Center for Women and Families - Board Vice-Chair

Past Service on Orange County Advisory Boards:

Boards/Commissions applied for:

Supplemental Questions:

Other Comments:

STAFF COMMENST: Applied (09/22/2013) for Arts Commission. ADDRESS
VERIFICATION: 5812 Dodson's Crossroads is Bingham Township, Orange County
Jurisdiction and Agricultural Residential Zoning.

This application was current on: 9/22/2013

Date Printed: 12/31/2013

Volunteer Application
Orange County Advisory Boards and Commissions

Name: Mr Justin Haslett
Name Called:
Home Address: 1201 CYPRESS RD
CHAPEL HILL NC 27517
Phone (Day): 6199727974
Phone (Evening): 6199727974
Phone (Cell): 6199727974
Email: HASLETTJ@EMAIL.UNC.EDU
Place of Employment: Playmakers Repertory Company
Job Title: Managing Director
Year of OC Residence: 2016
Township of Residence: Chapel Hill
Zone of Residence:
Sex: Male
Ethnic Background: white

Community Activities/Organizational Memberships:

Chair Chapel Hill Cultural Arts Commission
Member Carrboro Arts Council
Member Varsity Theater Task Force

Past Service on Orange County Advisory Boards:

None

Boards/Commissions applied for:**Arts Commission****Background, education and experience relevant to this board:**

MFA in Theater Management from Yale University School of Drama.
15 years experience producing award winning regional theater.
Chair of the Chapel Hill Cultural Arts Commission

Reasons for wanting to serve on this board:

I would like to work with Orange County leadership and the board of the OC Arts Commission to significantly raise the visibility and celebration of the arts in Chapel Hill and Orange County.

Conflict of Interest:

I am the Managing Director of PlayMakers Repertory Company, a LORT theater in residence at UNC Chapel Hill.

Supplemental Questions:**Boards/Commissions appointments:****Other Comments:**

This application was current on: 12/17/2018 12:47:49 PM

Date Printed: 12/17/2018

BOCC Attendance Report For The Arts Commission
 Appointment
 Aug / 2018 – Aug / 2019

| Member | Appointed | Aug | Sep | Oct | Nov | Dec | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | | | | | |
|---|------------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|--|--|--|--|--|
| Linda Williamson | 12/04/2017 | P | P | P | P | P | A | P | P | P | P | P | P | P | | | | | |
| Doris Friend | 11/19/2013 | P | P | P | P | P | P | P | P | P | P | P | P | P | | | | | |
| Justin Haslett | 02/19/2019 | | | | | | | | P | P | P | P | A | E | | | | | |
| P: Present E: Excused A: Absent *:No Meeting | | | | | | | | | | | | | | | | | | | |
| Current through – August 2019 | | | | | | | | | | | | | | | | | | | |

Applicant Interest Listing

by Board Name and by Applicant Name

Arts Commission

Contact Person: Katie Murray

Contact Phone: 919-245-2335

Mrs. Lili Engelhardt

Sex: Female

Race: Asian American

Also Serves On:

Date Applied: 08/26/2019

Township: Chapel Hill

Res. Eligibility: Carrboro City Limits

Caitlin Gallagher

Sex: Female

Race: white

Also Serves On:

Date Applied: 02/28/2018

Township: Chapel Hill

Res. Eligibility: Carrboro City Limits

Ms. Heather Lewis

Sex: Female

Race: white

Also Serves On:

Date Applied: 08/26/2019

Township: Chapel Hill

Res. Eligibility: Carrboro City Limits

Ryan Phillips

Sex: Male

Race: white

Also Serves On:

Date Applied: 02/25/2019

Township: Chapel Hill

Res. Eligibility: C.H. City Limits

Drew Remaley

Sex: Male

Race: white

Also Serves On:

Date Applied: 03/01/2019

Township: Hillsborough

Res. Eligibility: Hillsborough Town Lim

Arthur Sprinzeles

Sex: Male

Race: white

Also Serves On: Affordable Housing Advisory Board

Date Applied: 03/05/2019

Township: Hillsborough

Res. Eligibility: County

Mr. Nicholas Volant

Sex: Male

Race: white

Also Serves On:

Date Applied: 02/28/2019

Township: Chapel Hill

Res. Eligibility: Carrboro JPA

Volunteer Application Orange County Advisory Boards and Commissions

Name: Mrs. Lili Engelhardt
Name Called:
Home Address: 303 Lake Hogan Farm Road
 Chapel Hill NC 27516
Phone (Day): 919 923 2844
Phone (Evening): 919 338 2580
Phone (Cell): 919 923 2844
Email: lili@engelhardt.com
Place of Employment: frolyk
Job Title: CEO
Year of OC Residence: 2009
Township of Residence: Chapel Hill
Zone of Residence: Carrboro City Limits
Sex: Female
Ethnic Background: Asian American

Community Activities/Organizational Memberships:

With the effort required to launch our new business, I have been forced to curtail my community and organizational work. That being said, community involvement has always been core to my values. Some of my past work includes:

2017 - Published Down syndrome portrait book as fundraiser for Anna's Angels, Gigi's Playhouse, and the Triangle Down Syndrome Network

2015 - 2017 Leukemia & Lymphoma Society - Leadership Team

2015 - 2017 Big Brothers Big Sisters of the Triangle - Board of Directors

2011-2017 - Lili Engelhardt Fine Art donated over \$750,000 of goods and services to local non profits

2001 - NY City Partnership and ReSTART Central - Helped companies affected by 9/11 recover and helped allocate grant money to affected businesses

2001 - Helped create This is New York, a photography book that chronicled the rise and fall of the Twin Towers.

Past Service on Orange County Advisory Boards:

--

Boards/Commissions applied for:

Chapel Hill/Orange County Visitors Bureau

Background, education and experience relevant to this board:

I have an MBA and strong analytical skills that can be used in analyzing proposals and evaluating marketing plans.

I have traveled throughout the world extensively, lived / worked in several countries as well as cities throughout the US, and have many points of reference for what different travelers are

looking for and may appreciate / remember.

Reasons for wanting to serve on this board:

I want to get involved in the community and help continue to make it a desirable destination and look for ways to grow its appeal even more.

The work that I am doing with frolyk ties in closely with the goal of the Orange County Visitor s bureau to bring people to Orange County and to show them what an amazing place it is.

Conflict of Interest:

Economic Development Advisory Board (REQUIRES DISCLOSURE STATEMENT)

Background, education and experience relevant to this board:

I hold an MBA and a BA in applied mathematics and economics. This plus my experience in investment banking, technology market development and strategic planning have given me a strong background in business analysis. I have worked in companies of many different sizes from large corporations and mid sized companies to small companies and ground floor startups. Having run startups in Orange County, I have a strong understanding of the issues

Reasons for wanting to serve on this board:

I would like to get involved to help small businesses flourish in Orange County.

Conflict of Interest:

Arts Commission

Background, education and experience relevant to this board:

I ran a successful portrait studio for six years in Chapel Hill. I understand what it is like to work in the art world in Orange County.

Reasons for wanting to serve on this board:

I am a strong believer in the arts and the importance of the arts in the community and in education.

I come from a family of artists (oil painter and sculptor, musicians) and art has been fundamental to how I see the world.

It is important to me to see the arts flourish in a world where they often get left behind.

Conflict of Interest:

Supplemental Questions:

Boards/Commissions appointments:

Other Comments:

This application was current on: 8/26/2019

Date Printed: 8/27/2019

Volunteer Application
Orange County Advisory Boards and Commissions

Name: Caitlin Gallagher
Name Called:
Home Address: 107A Hanna St
Carrboro NC 27510
Phone (Day): 9192595186
Phone (Evening): 9192595186
Phone (Cell): 9192595186
Email: crgallagher3@mail.fhsu.edu
Place of Employment: G4S Secure Solutions
Job Title: Patient Support Specialist
Year of OC Residence: 2017
Township of Residence: Chapel Hill
Zone of Residence: Carrboro City Limits
Sex: Female
Ethnic Background: white

Community Activities/Organizational Memberships:

Triangle Represent Us - member of the leadership committee, Logistics Coordinator.

Past Service on Orange County Advisory Boards:

None - just moved to the area!

Boards/Commissions applied for:

Arts Commission

Background, education and experience relevant to this board:

I have been a freelance musician and music instructor since 1999. I studied music performance and education in college and have conducted ensembles, taught lessons, and performed for volunteer and professional organizations.

Reasons for wanting to serve on this board:

I believe that it is crucial that we continue to promote the arts for the betterment of our community. Opportunities should be available for the enjoyment of all age groups.

Conflict of Interest:

Board of Social Services**Background, education and experience relevant to this board:**

I have worked in the mental health and substance abuse industry since 2009. My experience includes working with the mentally ill, substance abusers, and those with developmental and intellectual disabilities on an inpatient and outpatient basis. I specialize in case management and, even on a voluntary basis, have assisted individuals with attaining resources to better themselves.

Reasons for wanting to serve on this board:

I am a believer that most individuals can successfully live in their communities, despite disabilities, if they are tied into the proper resources. I work hard to promote individual betterment. I know I can be a vessel of empowerment and leadership in this community.

Conflict of Interest:**Supplemental Questions:****Boards/Commissions appointments:****Other Comments:**

This application was current on: 2/28/2018

Date Printed: 2/28/2018

Volunteer Application Orange County Advisory Boards and Commissions

Name: Ms. Heather Lewis
Name Called:
Home Address: 121 Westview Dr. #28
 Carrboro NC 27510
Phone (Day): 919-966-1929
Phone (Evening): 619-517-8539
Phone (Cell): 619-517-8539
Email: hlewis22@unc.edu
Place of Employment: UNC Chapel Hill
Job Title: Executive Assistant
Year of OC Residence: 2012
Township of Residence: Chapel Hill
Zone of Residence: Carrboro City Limits
Sex: Female
Ethnic Background: white

Community Activities/Organizational Memberships:

Arts Commission Board Member, Town of Carrboro
 Chapel Hill / Carrboro School District Leader, NC PTA Reflections Art Program
 UNC Employee Forum Delegate, Division 5, Administrative Support Workers, Health Affairs
 UNC Community Service Committee
 UNC Communications Committee
 Girl Scout Troop Leader Troop #422
 Carrboro Elementary Advocacy Chair
 Carrboro Elementary Room Parent

Past Service on Orange County Advisory Boards:

N/A

Boards/Commissions applied for:

Arts Commission

Background, education and experience relevant to this board:

2006

Master of Fine Art in Photographic Imaging

â€¢GPA 3.6 on a 4.0 scale

Thesis Title: â€œPost Memoryâ€

2003

Art Institute of Atlanta

Associates of Art in Photographic Imaging

â€¢GPA 3.4 on a 4.0 scale

2000 East Carolina University
Bachelor of Art in Metal Design
â€¢GPA 3.0 on a 4.0 scale

Reasons for wanting to serve on this board:

I enjoy the community involvement, especially with a focus on the arts.

Conflict of Interest:

Supplemental Questions:

Boards/Commissions appointments:

Other Comments:

This application was current on: 8/26/2019

Date Printed: 8/26/2019

Volunteer Application Orange County Advisory Boards and Commissions

Name: Ryan Phillips
Name Called:
Home Address: 1100 West NC Highway 54 Bypass #38B
 Chapel Hill NC 27516
Phone (Day): 9103153373
Phone (Evening): 9103153373
Phone (Cell): 9103153373
Email: rpphilli@ncsu.edu
Place of Employment: UNC School of Medicine
Job Title: Accounting Technician
Year of OC Residence: 2019
Township of Residence: Chapel Hill
Zone of Residence:
Sex: Male
Ethnic Background: white

Community Activities/Organizational Memberships:

Not currently involved with any local organizations. Moved back to the Triangle from Charlotte, where I was involved with the food bank, Habitat for Humanity and the production team for Elevation Church s Uptown campus. Started working at UNC in October and am seeking ways to get involved in Orange County.

Past Service on Orange County Advisory Boards:

None

Boards/Commissions applied for:

Human Relations Commission

Background, education and experience relevant to this board:

I am an optimist and believe in humanity and its ability to learn from mistakes, improve, and move forward together. I ve always realized how fortunate I am in life and have sought to help those less fortunate than myself. I have served on mission trips to help the disadvantaged in St. Louis, Cincinnati, and Choluteca (Honduras). For my Eagle Scout project, I collected over 13,000 books for donation to village schools via Books For Africa, and at my high school graduation, I received the Great Citizen Award for my class. During my time at NC State, I served as a volunteer income tax assistant to help people in the community file their taxes for free. I also organized the Financial Literacy Month program for University Wellness, ensuring students had access to financial resources that aren t offered in the classroom. Lastly, I served as a Student Network Group Mentor for the Poole College of Management to coordinate incoming students professional development and promote diversity awareness.

Reasons for wanting to serve on this board:

I have collaborated with individuals of many different backgrounds and I always find it fascinating to learn about other people and their life story. It pains me to hear when others are hurt physically or emotionally simply for being themselves. I always treat others with respect and compassion and want to help prevent and/or eliminate bias and discrimination in Orange

County, so that we can serve as a model for other communities around the state, nation, and world. Change in attitudes can be difficult to obtain, but I want to help promote dialogue to build common ground and remove divisions by focusing on the values that make us all human. I want to help ensure that fear, isolation, and intolerance have no place in our community and that in their void are only love, connection, and compassion to bring us together.

Conflict of Interest:

Commission for the Environment

Background, education and experience relevant to this board:

I initially started college as a meteorology major before switching to business administration, and learned in courses about how human behavior can affect the environment and climate. Before college, I was a member of the NC SAVE club at my school, which enacted recycling on campus and raised funds to protect the rainforest via the Rainforest Trust. For my Eagle Scout project, I collected over 13,000 books for reuse in schools by Books for Africa. About 1,500 books were not in great enough condition for donation, but were recycled with the help of Habitat for Humanity.

Reasons for wanting to serve on this board:

I began working in Orange County in October and want to serve on this board to help ensure environmental protection of this beautiful area and to champion environmental stewardship in the Orange County community. I am highly interested in this topic and would work to research and create innovative environmental ideas and goals for the county to ensure a healthy environment for the current and future generations.

Conflict of Interest:

Arts Commission

Background, education and experience relevant to this board:

I obtained a minor in journalism while attending NC State and have experience in journalistic writing for the Flyers Focus newspaper at Sandhills Community College and video/radio presentation for the Broadcast Meteorology Club at NC State. Last year, while I lived in Charlotte, I served on the production crew for Elevation Church's uptown campus. I also have a personal interest in music and am teaching myself piano and guitar. In school, I played the violin and trumpet (marching band) performed in musicals, and sang in youth choir.

Reasons for wanting to serve on this board:

The arts are like the petals of a flower. STEM careers are important to making society run, just like the stem of a flower is important in helping it stand upright. The petals add beauty to a flower, just like the arts and culture add beauty to a community and society as a whole. The arts enrich the lives of so many people and are an important staple in providing a community with its own unique appeal. I want to serve on this board to help support the arts of Orange County through existing ideas and to introduce new strategies for continued growth.

Conflict of Interest:

Supplemental Questions:

Boards/Commissions appointments:

Other Comments:

This application was current on: 2/25/2019 11:27:25 PM

Date Printed: 2/27/2019

**Volunteer Application
Orange County Advisory Boards and Commissions**

Name: Drew Remaley
Name Called:
Home Address: 405 West Queen St.
Hillsborough NC 27278
Phone (Day): 919-422-7574
Phone (Evening): 919-422-7574
Phone (Cell): 919-422-7574
Email: drewshousenc@gmail.com
Place of Employment: Remaley Construction Co. Inc.
Job Title: President
Year of OC Residence: 2012
Township of Residence: Hillsborough
Zone of Residence: Hillsborough Town Limits
Sex: Male
Ethnic Background: white

Community Activities/Organizational Memberships:
None

Past Service on Orange County Advisory Boards:
none

Boards/Commissions applied for:

Arts Commission

Background, education and experience relevant to this board:

Designing architecture and creating art for fifty years

Reasons for wanting to serve on this board:

Love of art and expression

Conflict of Interest:

Supplemental Questions:

Boards/Commissions appointments:

Other Comments:

This application was current on: 3/1/2019

Date Printed: 3/1/2019

Volunteer Application Orange County Advisory Boards and Commissions

Name: Arthur Sprinczeles
Name Called:
Home Address: 610 Churton Grove Blvd
 22
 Hillsborough NC 27278
Phone (Day): 919-452-2757
Phone (Evening): 919-241-3531
Phone (Cell): 919-452-2757
Email: arthur.sprinczeles@gmail.com
Place of Employment: Retired
Job Title: Retired
Year of OC Residence: 2006
Township of Residence: Hillsborough
Zone of Residence: County
Sex: Male
Ethnic Background: white

Community Activities/Organizational Memberships:

I was a board member of the Affordable Housing Advisory Board. I termed out over a year and a half ago. I sit on the Hillsborough Sewer & Water Board. I m co chair on the board. I also sat on the Hillsborough Orange County Chamber board.

Past Service on Orange County Advisory Boards:

Animal Services Advisory Board
The Affordable Housing Board

Boards/Commissions applied for:

Arts Commission

Background, education and experience relevant to this board:

I have lived around the arts my whole life. My dad was a professional artist. My sister went to F.I.T and was a fashion designer.

Reasons for wanting to serve on this board:

I have a great appreciation for it.

Conflict of Interest:

Supplemental Questions:

Boards/Commissions appointments:

Affordable Housing Advisory Board**Application Date:** 7/23/2018**Background, education and experience relevant to this board:**

Past Member

Reasons for wanting to serve on this board:

I enjoyed being a past member of this board

Conflict of Interest:

Work Experience: Worked for Rotor Rooter Corp. from 1981 to 2001 I was the Industrial Manager for them

Syosset Ford NY Sales / Service Writer Master Certified from 2001 to 2006

Coffee News of Orange County 2007 to 2010 Owner

Volunteer Experience: Member of Hillsborough Rotary Club
Board Member Hillsborough Chamber

Education: SUNY Farmingdale NY

Other Comments:

STAFF COMMENTS: Originally (05/19/2011 applied for Animal Services Board, Orange Water & Sewer Authority Board of Directors, and Affordable Housing Advisory Board.

ADDRESS VERIFICATION: 610 Churton Grove Blvd. is Orange County Jurisdiction and Hillsborough Township. UPDATED APPLICATION FOR OWASA BOARD 04/20/2012.

New application submitted 01/07/2014.

This application was current on: 3/5/2019

Date Printed: 3/7/2019

Volunteer Application Orange County Advisory Boards and Commissions

Name: Mr. Nicholas Volant
Name Called:
Home Address: 213 Homestead Rd.
 chapel hill NC 27516
Phone (Day): 9193389898
Phone (Evening): 9193389898
Phone (Cell): 9193389898
Email: irnick@outlook.com
Place of Employment: Microsoft Store
Job Title: Consumer Services Advisor
Year of OC Residence: 2014
Township of Residence: Chapel Hill
Zone of Residence: Carrboro JPA
Sex: Male
Ethnic Background: white

Community Activities/Organizational Memberships:

- Extra-Life: Member since 2014, taking donations to benefit Duke Children s Hospital during live-stream events.
- Arunah Hill Natural Science Center in Cummington, Massachusetts

Past Service on Orange County Advisory Boards:

None Currently, applying for ORANGE COUNTY ARTS COMMISSION

Boards/Commissions applied for:

Arts Commission

Background, education and experience relevant to this board:

I attended and Graduated Western Connecticut State University with a Bachelors in Graphic Design, minor in Photography. I have had experience in portrait, landscape and urban photography as well as oil painting and drawing in various media.

Reasons for wanting to serve on this board:

I would like to get more involved in the community in which I call home, and I would like to learn more about the way the Arts Commission can provide a positive impact in the daily lives of Orange County citizens and visitors firsthand.

Conflict of Interest:

Supplemental Questions:

Boards/Commissions appointments:

Other Comments:

This application was current on: 2/28/2019

Date Printed: 2/28/2019

**ORANGE COUNTY
BOARD OF COMMISSIONERS**

ACTION AGENDA ITEM ABSTRACT

Meeting Date: September 17, 2019

**Action Agenda
Item No.** 11-d

SUBJECT: Board of Health - Appointment

DEPARTMENT: Board of Commissioners

ATTACHMENT(S):

Member Roster
Recommendation
Application for Person Recommended
Applicant Interest List
Applications of Persons on the Interest List

INFORMATION CONTACT:

Clerk's Office, 919-245-2130

PURPOSE: To consider making an appointment to the Board of Health.

BACKGROUND: The following re-appointment information is for Board consideration: Dr. Pickett is currently serving on the Animal Services Advisory Board (ASAB) and if appointed to the Board of Health Veterinarian position, would become the Board of Health representative on the ASAB.

| POSITION NO. | NAME | SPECIAL REPRESENTATIVE | TYPE OF APPOINTMENT TERM | EXPIRATION DATE |
|--------------|-----------------|------------------------|--------------------------|-----------------|
| 1 | Dr. Lee Pickett | Veterinarian | Partial Term | 06/30/2020 |

NOTE - If the individuals listed above are appointed, the following vacancies remain:

None

FINANCIAL IMPACT: None

SOCIAL JUSTICE IMPACT: **Enable Full Civic Participation.** Ensure that Orange County residents are able to engage government through voting and volunteering by eliminating disparities in participation and barriers to participation.

ENVIRONMENTAL IMPACT: There is no Orange County Environmental Responsibility Goal impact associated with this item.

RECOMMENDATION(S): The Manager recommends that the Board consider making an appointment to the Board of Health.

Board and Commission Members

And Vacant Positions

Board of Health

Meeting Times: 7:00 pm fourth Wednesday of each month

Contact Person: LaToya Strange

Meeting Place: Chapel Hill and Hillsborough Alt. HD

Contact Phone: 919-245-2411

Positions: 11

Length: 3 years

Terms: 3

Description: The Board of Commissioners appoints representatives of specific health-related professions and the general public to this board. It makes policy and is charged with protecting and promoting the public health in Orange County. To learn more about this Board, go to the following web address: <http://www.co.orange.nc.us/health/index.asp>

VACANT

| | | | | | |
|---|-------|-----------------|--------------|----------------------|------------|
| 1 | | | | First Appointed: | |
| | Sex: | Township: | | Current Appointment: | |
| | Race: | Resid/Spec Req: | | Expiration: | 06/30/2020 |
| | | Special Repr: | Veterinarian | Number of Terms: | |

Dr Jennifer Deyo

| | | | | | |
|---|-------------|-----------------|--------------|----------------------|------------|
| 2 | | | | First Appointed: | 02/07/2017 |
| | Sex: Female | Township: | Hillsborough | Current Appointment: | 06/04/2019 |
| | Race: white | Resid/Spec Req: | At-Large | Expiration: | 06/30/2022 |
| | | Special Repr: | Pharmacist | Number of Terms: | 2 |

Jessica Frega

| | | | | | |
|---|-------------|-----------------|----------------------------------|----------------------|------------|
| 3 | Vice-Chair | | | First Appointed: | 06/16/2015 |
| | Sex: Female | Township: | Hillsborough | Current Appointment: | 06/20/2017 |
| | Race: white | Resid/Spec Req: | At-Large | Expiration: | 06/30/2020 |
| | | Special Repr: | Citizen/Commissioner Appointment | Number of Terms: | 1 |

Liska Lackey

| | | | | | |
|---|-------------|-----------------|-------------|----------------------|------------|
| 4 | | | | First Appointed: | 06/07/2011 |
| | Sex: Female | Township: | Chapel Hill | Current Appointment: | 06/20/2017 |
| | Race: white | Resid/Spec Req: | At-Large | Expiration: | 06/30/2020 |
| | | Special Repr: | Nurse | Number of Terms: | 3 |

Dr Bruce Baldwin

| | | | | | |
|---|-------------|-----------------|-------------|----------------------|------------|
| 5 | | | | First Appointed: | 06/20/2017 |
| | Sex: Male | Township: | Chapel Hill | Current Appointment: | 05/15/2018 |
| | Race: white | Resid/Spec Req: | At-Large | Expiration: | 06/30/2021 |
| | | Special Repr: | Optometrist | Number of Terms: | 1 |

Dr. Alison Stuebe

| | | | | | |
|---|-------------|-----------------|----------------------------------|----------------------|------------|
| 6 | | | | First Appointed: | 06/18/2019 |
| | Sex: Female | Township: | Chapel Hill | Current Appointment: | 06/18/2019 |
| | Race: white | Resid/Spec Req: | At-Large | Expiration: | 06/30/2021 |
| | | Special Repr: | Citizen/commissioner appointment | Number of Terms: | |

. Timothy Smith

| | | | | | |
|---|-------------|-----------------|-----------------------|----------------------|------------|
| 7 | Chair | | | First Appointed: | 09/15/2015 |
| | Sex: Male | Township: | Hillsborough | Current Appointment: | 05/15/2018 |
| | Race: white | Resid/Spec Req: | At-Large | Expiration: | 06/30/2021 |
| | | Special Repr: | Professional Engineer | Number of Terms: | 2 |

Board and Commission Members

And Vacant Positions

Board of Health

Meeting Times: 7:00 pm fourth Wednesday of each month

Contact Person: LaToya Strange

Meeting Place: Chapel Hill and Hillsborough Alt. HD

Contact Phone: 919-245-2411

Positions: 11

Length: 3 years

Terms: 3

Keith Bagby

8

Sex: Male

Township: Hillsborough

First Appointed: 05/15/2018

Race: African American

Resid/Spec Req: At-Large

Current Appointment: 05/15/2018

Special Repr: Citizen/Commissioner Appointment

Expiration: 06/30/2021

Number of Terms: 1

Dr. Sam Lasris

9

Sex: Male

Township: Cedar Grove

First Appointed: 03/18/2014

Race: white

Resid/Spec Req: At-Large

Current Appointment: 06/04/2019

Special Repr: Dentist

Expiration: 06/30/2022

Number of Terms: 3

Dr Aparna Jonnal

10

Sex: Female

Township: Hillsborough

First Appointed: 06/18/2019

Race: Asian American

Resid/Spec Req: At-Large

Current Appointment: 06/18/2019

Special Repr: Physician

Expiration: 06/30/2022

Number of Terms: 1

Earl McKee

11

Sex: Male

Township: Little River

First Appointed: 12/18/2018

Race: white

Resid/Spec Req: At-Large

Current Appointment: 12/18/2018

Special Repr: B.O.C.C.

Expiration: 12/31/2019

Number of Terms:



September 4, 2019

Donna Baker
Clerk to the Board of County Commissioners
200 South Cameron Street
Hillsborough, NC 27278

RE: Veterinary Representative Appointment

Dear Donna,

This letter is to affirm that the BOH recommends the appointment of Dr. Deborah Lee Pickett to be the Veterinary representative on this board. This seat was vacated by Susan Elmore. We are sincerely requesting placement on the BOCC's next meeting agenda. As you may be aware, we have been actively searching to fulfill this position for a few months and have finally found a viable and most qualified applicant. We have an upcoming Accreditation-required training through UNC that is scheduled for our next board meeting on September 18th. We'd like for Dr. Pickett to be able to participate as this training is only held once within each Accreditation cycle.

Sincerely,

La Toya Strange

La Toya Strange
Administrative Assistant

Cc: Thom Freeman
Timothy Smith – Chair
Jessica Frega – Co-Chair

Volunteer Application Orange County Advisory Boards and Commissions

Name: Dr. Lee Pickett
Name Called:
Home Address: 3617 Laurel Creek Way
 Durham NC 27712
Phone (Day): 610-223-5850
Phone (Evening): 610-223-5850
Phone (Cell): 610-223-5850
Email: vet@askthevetspets.com
Place of Employment: self-employed (various locations)
Job Title: companion animal veterinarian/relief veterinarian
Year of OC Residence: 2016
Township of Residence: Eno
Zone of Residence: County
Sex: Female
Ethnic Background: white

Community Activities/Organizational Memberships:

Volunteer for Orange County Animal Services and Sheriff s Office
 Member, Durham Friends (Quaker) Meeting

Past Service on Orange County Advisory Boards:

none

Boards/Commissions applied for:

Board of Health

Background, education and experience relevant to this board:

Reasons for wanting to serve on this board:

Conflict of Interest:

Supplemental Questions:

Boards/Commissions appointments:

Animal Services Advisory Board

Application Date: 8/6/2018

Background, education and experience relevant to this board:

I am a companion animal veterinarian with experience in shelter medicine. When I lived in PA, I served as president of our county humane society and a board member of a dog breed rescue organization. In addition, I volunteered with our county animal respo

Reasons for wanting to serve on this board:

I wish to become similarly active in my new home, helping the animals and their people.

Conflict of Interest:

Other Comments:

This application was current on: 9/5/2019

Date Printed: 9/5/2019

Applicant Interest Listing

by Board Name and by Applicant Name

Board of Health

Contact Person: LaToya Strange

Contact Phone: 919-245-2411

Linda Griffin

Sex: Female

Race: white

Also Serves On:

Date Applied: 05/02/2019

Township: Hillsborough

Res. Eligibility:

Dr. Joseph Horrigan

Sex: Male

Race: white

Also Serves On:

Date Applied: 05/17/2019

Township: Chapel Hill

Res. Eligibility: C.H. City Limits

Aimee McHale

Sex: Female

Race: white

Also Serves On:

Date Applied: 04/16/2019

Township: Chapel Hill

Res. Eligibility: C.H. City Limits

Patrick Murphy

Sex: Male

Race: white

Also Serves On:

Date Applied: 04/16/2019

Township: Cheeks

Res. Eligibility: County

Dr. Lee Pickett

Sex: Female

Race: white

Also Serves On: Animal Services Advisory Board

Date Applied: 08/06/2018

Township: Eno

Res. Eligibility: County

Dr. Deborah Porterfield

Sex: Female

Race: white

Also Serves On:

Date Applied: 05/23/2019

Township: Chapel Hill

Res. Eligibility: C.H. City Limits

Dr Charley Rowe

Sex: Female

Race: white

Also Serves On: Animal Services Hearing Panel Pool

Date Applied: 05/01/2019

Township: Chapel Hill

Res. Eligibility: C.H. City Limits

Applicant Interest Listing

by Board Name and by Applicant Name

Board of Health

Contact Person: LaToya Strange

Contact Phone: 919-245-2411

David Singer

Sex: Male

Race: white

Date Applied: 01/13/2019

Township: Chapel Hill

Res. Eligibility: County

Also Serves On:

Mr. John Singletary

Sex: Male

Race: white

Date Applied: 01/04/2019

Township: Chapel Hill

Res. Eligibility: C.H. City Limits

Also Serves On:

Dr Amy Weil

Sex: Female

Race: white

Date Applied: 05/23/2019

Township: Chapel Hill

Res. Eligibility: C.H. City Limits

Also Serves On:

Dr. Peggy Wilmoth

Sex: Female

Race: Other

Date Applied: 06/20/2019

Township: Chapel Hill

Res. Eligibility: C.H. City Limits

Also Serves On:

Geraldene Yagnow

Sex: Female

Race: white

Date Applied: 04/16/2019

Township: Chapel Hill

Res. Eligibility: Chapel Hill Township

Also Serves On:

Volunteer Application Orange County Advisory Boards and Commissions

Name: Linda Griffin
Name Called:
Home Address: 321 Mitchell Street
 Hillsborough NC 27278
Phone (Day): 919-630-9078
Phone (Evening): 919-630-9078
Phone (Cell): 919-630-9078
Email: lgriffin2@nc.rr.com
Place of Employment: Duke Health System
Job Title: Retried - Health Center Administrator
Year of OC Residence: 1981
Township of Residence: Hillsborough
Zone of Residence:
Sex: Female
Ethnic Background: white

Community Activities/Organizational Memberships:

Durham Technical Community College Medical Assisting Advisory Committee. I am a Fellow of the American College of Medical Practice Executives, Member of North Carolina Medical Group Managers, former Member and National Treasurer of Neurosurgical Executives Education and Resource Society.

Past Service on Orange County Advisory Boards:

none

Boards/Commissions applied for:

Board of Health

Background, education and experience relevant to this board:

I have been a resident of Orange County for over 30 years. My background in Health Care Administration both in Private Practice and at Duke will be a benefit to the Board

Reasons for wanting to serve on this board:

I have a great desire to make sure all residents of Orange County have good quality health care and am willing to help make decisions for our citizens with this in mind.

Conflict of Interest:

Supplemental Questions:

Boards/Commissions appointments:

Other Comments:

Volunteer Application Orange County Advisory Boards and Commissions

Name: Dr. Joseph Horrigan
Name Called:
Home Address: 120 Turvey Court
 Chapel Hill NC 27514-5260
Phone (Day): 919-949-0873
Phone (Evening): 919-949-0873
Phone (Cell): 919-949-0873
Email: jphorrigan5@gmail.com
Place of Employment: Duke University
Job Title: Physician
Year of OC Residence: 2019
Township of Residence: Chapel Hill
Zone of Residence:
Sex: Male
Ethnic Background: white

Community Activities/Organizational Memberships:

All of my organizational memberships are related to my profession - I am a physician - a pediatric neuropsychiatrist specializing in autism and related genetic disorders that affect learning and development.

Past Service on Orange County Advisory Boards:

None

Boards/Commissions applied for:

Central Community Board

Background, education and experience relevant to this board:

I am a unaffiliated, no-nonsense, level-headed physician and I am efficient. I haven't served on an advisory board before, and I would like to do that now.

Reasons for wanting to serve on this board:

I can help with your efficiency and I can keep politics out of it, in the process.

Conflict of Interest:

Board of Health

Background, education and experience relevant to this board:

Same answers as above.

Reasons for wanting to serve on this board:

Same answers as above.

Conflict of Interest:

Supplemental Questions:

Boards/Commissions appointments:

Other Comments:

This application was current on: 5/17/2019 3:12:54 PM

Date Printed: 5/20/2019

Volunteer Application Orange County Advisory Boards and Commissions

Name: Aimee McHale
Name Called:
Home Address: 122 Nolen Lane
 Chapel Hill NC 27516
Phone (Day): 704-813-6807
Phone (Evening): 919-967-1973
Phone (Cell): 704-813-6807
Email: ammchale@email.unc.edu
Place of Employment: University of North Carolina
Job Title: Lecturer, Department of Public Policy
Year of OC Residence: 2006
Township of Residence: Chapel Hill
Zone of Residence: C.H. City Limits
Sex: Female
Ethnic Background: white

Community Activities/Organizational Memberships:

A great deal of my engagement with the community has been through my work with the UNC Public Policy Capstone Course, and includes work with the Orange County Board of Health, Piedmont Health Services, Dementia Inclusive Durham. I am active with my daughter's school (Carrboro High School) and am a member of a local political activism group.

Past Service on Orange County Advisory Boards:

I have not served on any such boards.

Boards/Commissions applied for:

Board of Health

Background, education and experience relevant to this board:

I have a law degree with a concentration in health law, and a MSPH in health policy and management. I was also a board member (including three years as president) of a community health center in Gaston County, NC, before I moved to Chapel Hill. I am currently on the faculty of the Gillings School of Global Public Health at UNC, where I teach courses in the US health system and health policy. I have a long-standing commitment to improving the health of underserved communities, including communities of color, immigrants and the LGBT community. I have worked with student teams who have completed projects for the OCBoH, Piedmont Health, and other community organizations, which has given me great insight into the health needs of the county and the active role of the OCBoH in promoting health in our community. As someone who has a background in both law and public health, and who has worked in management, programs and policy, I think that I have a unique skill set that would add to the already strong board.

Reasons for wanting to serve on this board:

I have long wanted to become more involved with community organizations, but have had an extremely heavy teaching load which, combined with my responsibilities as the mother of a teenager, have made it difficult for me to commit additional time. In my new role as a faculty member in the Public Health Leadership Program at UNC, one of my responsibilities is to maintain a connection to the public health community, so when I learned of an upcoming vacancy on the BoH, it seemed like a natural fit. When I have attended BoH meetings in the past, I have been favorably impressed with the board dynamics. As well, with the change in the national administration and ongoing issues within the NC legislature, I believe that my particular skills and experience - in law and public health, programs, policy and advocacy - would be useful as the Board continues to work to secure and improve the health of Orange County residents.

Conflict of Interest:

Supplemental Questions:

Boards/Commissions appointments:

Other Comments:

This application was current on: 4/16/2019

Date Printed: 4/17/2019

Volunteer Application Orange County Advisory Boards and Commissions

Name: Patrick Murphy
Name Called:
Home Address: 1500 Prairie Court
 Mebane NC 27302
Phone (Day): 919-304-9759
Phone (Evening): 919-304-9759
Phone (Cell): 919-304-9759
Email: Counseling@PatrickMurphyLPC.com
Place of Employment: Patrick Murphy MA, LPC
Job Title: Licensed Professional Counselor
Year of OC Residence: 2006
Township of Residence: Cheeks
Zone of Residence: County
Sex: Male
Ethnic Background: white

Community Activities/Organizational Memberships:

None current.

Former: National Association of Forensic Counselors

Past Service on Orange County Advisory Boards:

I am serving on no other advisory boards

Boards/Commissions applied for:

Board of Health

Background, education and experience relevant to this board:

I have a BA in psychology and an MA in Counseling Psychology. I am also a Licensed Professional Counselor in North Carolina. I have worked in government agencies, non-profit agencies, and for-profit community clinics. My experience has been primarily with the poor and I am regularly in contact with community and government stakeholders.

Reasons for wanting to serve on this board:

Mental health is changing, and many have access only through state and county services. The quality of a community's mental health infrastructure can affect the economic stability of its citizens and the services that support them. Inadequate access can put a strain on emergency, law enforcement, and judicial resources.

Conflict of Interest:

Supplemental Questions:

Boards/Commissions appointments:

Other Comments:

This application was current on: 4/16/2019

Date Printed: 4/17/2019

Volunteer Application Orange County Advisory Boards and Commissions

Name: Dr. Deborah Porterfield
Name Called:
Home Address: 108 Oosting Drive
 Chapel Hill NC 27514
Phone (Day): 9849745102
Phone (Evening): 9199329674
Phone (Cell): 9196300532
Email: deborah.s.porterfield@gmail.com
Place of Employment: UNC Chapel Hill School of Medicine
Job Title: Associate Professor; Director, Preventive Medicine
Year of OC Residence: 1998
Township of Residence: Chapel Hill
Zone of Residence:
Sex: Female
Ethnic Background: white

Community Activities/Organizational Memberships:

Member, North Carolina Diabetes Advisory Council
 Chair, Advisory Team, The Value of Preventive Medicine study, American College of Preventive Medicine
 Member, Public Health Systems Research Interest Group, AcademyHealth

Member: American College of Preventive Medicine (and its Graduate Education Committee), AcademyHealth, American College of Sports Medicine

Past Service on Orange County Advisory Boards:

none

Boards/Commissions applied for:

Board of Health

Background, education and experience relevant to this board:

Knowledge of public health practice at the state level in NC and in the US, as a former employee of the NC Division of Public Health and current contractor to CDC (through work at RTI). General familiarity with NC public health law and rule making of the Public Health Commission. Maintained interest in and engagement with public health practitioners and partners through responsibilities to educate next generation of public health physicians as Preventive Medicine Residency Director at UNC. I attempt to keep abreast of active public health issues in the state through attending state conferences (e.g., Public Health Leaders Conference, NCIOM) and networking to place residents in public and population health rotations as part of their training. Specific areas of expertise are chronic disease prevention and control, in particular diabetes prevention, and clinical-community linkages for population health improvement. Currently leading 2 projects for the Division of Diabetes Translation.

Reasons for wanting to serve on this board:

Ever since leaving the practice of public health in NC and entering a position at RTI where I support public health (but indirectly) at the federal level, I have had the intent to serve on a NC Board of Health or the Public Health Commission. Overall work and family responsibilities have prevented me from applying for this role until now.

I am applying for an at-large position. Though I am a physician by training, I no longer do individual patient care, which may be a necessary prerequisite for the physician position.

Conflict of Interest:

I do not believe this is a COI, however I have a professional connection to Dr. Pettigrew, the Medical Director, who serves on the Residency Advisory Committee for the residency I direct and has mentored Preventive Medicine residents in the past. Dr. Pettigrew is aware I intend to apply for this position, and if this creates any conflict of interest we will determine how it can be addressed or mitigated.

Supplemental Questions:

Boards/Commissions appointments:

Other Comments:

This application was current on: 5/23/2019 7:47:01 PM

Date Printed: 5/31/2019

Volunteer Application Orange County Advisory Boards and Commissions

Name: Dr Charley Rowe
Name Called:
Home Address: 117 Purefoy #4
 Chapel Hill NC 27514
Phone (Day): 9194917409
Phone (Evening): 9194917409
Phone (Cell): 9194917409
Email: charleyrowe2004@yahoo.co.uk
Place of Employment: UNC
Job Title: Visiting Assistant Professor
Year of OC Residence: 1980
Township of Residence: Chapel Hill
Zone of Residence: C.H. City Limits
Sex: Female
Ethnic Background: white

Community Activities/Organizational Memberships:

I drive for a visually impaired person. I work with Prison Books Collective.
 Community gardening (occasional).
 Driving visually-impaired.
 Various local cycling advocate groups.

Past Service on Orange County Advisory Boards:

None so far.

Boards/Commissions applied for:

Board of Health

Background, education and experience relevant to this board:

I was content developer for a UNC course called Computing in Medical Care. Much of my research was on public health matters and resources. Much of my time I spent working on reading and reviewing content carefully (including medical literature, journal resources, medical knowledge bases, and public health listservs), and delivering the content and relevant information to the course administrator and enrollees.

Reasons for wanting to serve on this board:

I have a concern for public health, and have many ideas on implementing ideas toward many or most of the concerns listed under D in the Policy document. I am a concerned and vocal advocate citizen, and have been throughout my residence in Orange County.

Conflict of Interest:

Commission for the Environment**Background, education and experience relevant to this board:**

I have experience and background as Green Representative as a faculty member at a university where I previously taught. Otherwise, relevant education and background are that I have an advanced degree (PhD), which I hope will support my candidacy.

Reasons for wanting to serve on this board:

I have a strong concern for the environment, and see this area as a place where I would see a particular consciousness for this issue. But there is much to be done here, so I hope to help put forward ideas and strategies--in terms of outreach in all cases, and policy or incentives where possible--that would be supportive of the environment.

Conflict of Interest:

I am happy to report that I have no conflicts of interest.

Supplemental Questions:**Boards/Commissions appointments:****Animal Services Hearing Panel Pool**

Application Date: 8/9/2017

Background, education and experience relevant to this board:

I have committee experience as an academic in university settings. I also have training in conflict resolution (via workshops), which I feel is beneficial potentially.

I have a PhD, have served on several committees, and have some background second-hand

Reasons for wanting to serve on this board:

I believe that animal and animal control issues are of high priority here, including the idea of no-kill shelters, animal sponsoring and fostering and their outreach, creation of green spaces usable for both animal-owners and non-animal owners, as well as

Conflict of Interest:**Other Comments:**

This application was current on: 5/1/2019

Date Printed: 5/1/2019

**Volunteer Application
Orange County Advisory Boards and Commissions**

Name: David Singer
Name Called:
Home Address: 8807 Galax Ct.
Chapel Hill NC 27516
Phone (Day): 410-294-9035
Phone (Evening): 410-294-9035
Phone (Cell): 410-294-9035
Email: tdsinger@gmail.com
Place of Employment: Pyxus International, Inc.
Job Title: Associate General Counsel
Year of OC Residence: 2017
Township of Residence: Chapel Hill
Zone of Residence:
Sex: Male
Ethnic Background: white

Community Activities/Organizational Memberships:

Youth sports coach (Baseball, Soccer, Basketball)
North Carolina Bar Association

Past Service on Orange County Advisory Boards:

N/A

Boards/Commissions applied for:

Board of Health

Background, education and experience relevant to this board:

I have experience as a health law attorney, having represented a hospital and healthcare providers in private practice and in working as in-house counsel for a national home health agency and a regional orthopedic care provider. I believe that this background and experience has provided me with a unique perspective on the various forms healthcare delivery, and the issues and challenges that local communities face. I hope to offer this experience to the Board and the community.

Reasons for wanting to serve on this board:

I would like to be more active in the community and use my education and experience to help address important healthcare issues and initiatives in my community.

Conflict of Interest:

Commission for the Environment**Background, education and experience relevant to this board:**

I studied environmental law and served as an environmental attorney from 2005-2007. Toward that end, issues impacting the environment and social responsibility have been an interest of mine during my professional career. I am also an avid outdoorsman and spend as much time as I can enjoying our environment.

Reasons for wanting to serve on this board:

I d like to use my experience and education to serve our community and work to strengthen the environmental stewardship of the County.

Conflict of Interest:**Supplemental Questions:****Boards/Commissions appointments:****Other Comments:**

This application was current on: 1/13/2019 4:09:18 PM

Date Printed: 1/17/2019

Volunteer Application Orange County Advisory Boards and Commissions

Name: Mr. John Singletary
Name Called:
Home Address: 102 Beaver Dam Court
 Chapel Hill NC 27514
Phone (Day): 9193085575
Phone (Evening): 9193085575
Phone (Cell): 9193085575
Email: balafenn@aol.com
Place of Employment: self employeed
Job Title: Chef, Dance Instructor
Year of OC Residence: 2016
Township of Residence: Chapel Hill
Zone of Residence:
Sex: Male
Ethnic Background: white

Community Activities/Organizational Memberships:

American Culinary Federation member, Triangle Tango member, Dance Instructor at Seymour Center, children are students at Phillips Middle School and East Chapel Hill High School.

Past Service on Orange County Advisory Boards:

none

Boards/Commissions applied for:

Orange County Parks and Recreation Council

Background, education and experience relevant to this board:

While I have little background in formal Parks and Recreation education, I enjoy the facilities across our county with my children and my dog. I am a citizen of Orange County, and was born in Durham, splitting my time between the two. I have a BA in Management, and work well in teams.

Reasons for wanting to serve on this board:

I want our county to continue to grow without sacrificing its identity as a green place to live, visit, and do business. I see P & R as an integral part of community planning, resource management, and fiscal responsibility.

Conflict of Interest:

My dog and my children may sway my perceptions of safety, but I have been known to be impartial overall.

Board of Health**Background, education and experience relevant to this board:**

BA in Culinary Management, Chef for over 20 years in and around the Triangle area, educator in a culinary school teaching safety and sanitation for 8 years, father is a local physician, mother is a retired realtor, knowledge of many varied areas concerning public and business health.

Reasons for wanting to serve on this board:

I wish to see Orange County continue to thrive as a destination for education, vocation, and residential life. Health Board decisions are a line of defense and invitation to many businesses and citizens. Maintaining the integrity of our county starts with those in charge of its public, private, and business health.

Conflict of Interest:**Chapel Hill/Orange County Visitors Bureau****Background, education and experience relevant to this board:**

BA in Culinary Management, Chef for over 20 years in and around the Triangle area, educator in a culinary school teaching safety and sanitation for 8 years, father is a local physician, mother is a retired realtor, knowledge of many varied areas concerning Chapel Hill and the surrounding areas.

Reasons for wanting to serve on this board:

I am an active promoter of Chapel Hill, have worked in sales, education, and business my whole life. I have children in the CHCCS school district and have an interest in continuing the growth of our city and county. Proper promotion, internal and external, is the main way to keep our area vibrant and growing appropriately.

Conflict of Interest:

Eventually, years down the road, I am looking to open a small local business that would fit well in Chapel Hill or Hillsborough.

Supplemental Questions:**Boards/Commissions appointments:****Other Comments:**

This application was current on: 1/4/2019 2:56:32 PM

Date Printed: 1/7/2019

Volunteer Application Orange County Advisory Boards and Commissions

Name: Dr Amy Weil
Name Called:
Home Address: 5035 Old Clinic
 Chapel Hill NC 27599-7110
Phone (Day): 919 445 6796
Phone (Evening): 919 259 5883
Phone (Cell): 919 259 5883
Email: amy_weil@med.unc.edu
Place of Employment: UNC School of Medicine
Job Title: Professor of Medicine and Social Medicine
Year of OC Residence: 1998
Township of Residence: Chapel Hill
Zone of Residence:
Sex: Female
Ethnic Background: white

Community Activities/Organizational Memberships:

Fellow, American College of Physicians
 Member, Society of General Internal Medicine
 Member, Academy on Violence and Abuse
 Prior Board Member of Kiran (South Asian nonprofit serving survivors of violence)
 Quite a bit of service with my national organizations and within UNC - committees, mentoring, advising (students individually, for projects and in groups - Gold Humanism Honor Society, Intimate Partner Violence Awareness and Advocacy)

Past Service on Orange County Advisory Boards:

I have not served in these roles

Boards/Commissions applied for:

Board of Health

Background, education and experience relevant to this board:

I am trained as a Primary Care Internal Medicine doctor and have been on UNC faculty for my entire career, now 20 years.

Originally from New York City, I came to medicine by a circuitous path, with 2 humanities majors, (history and psychology) searching for meaningful work that could incorporate active care and social justice. I volunteered as a Rape Crisis Counselor before medical school and worked in a psychiatric hospital.

Initially, my longstanding interest and concern for the rights of women and those with psychiatric illness caused me to choose a primary care medicine path.

I have served as Medical Co-Director of UNC's Beacon Child and Family Program (serving survivors of violence) and have taught and performed research in the field of intimate partner violence and trauma informed care locally, nationally and internationally.

I am also the Clinical Supervisor of our co located Behavioral Health Program within our clinic, caring for people living with depression and anxiety.

Over the years, I have taught extensively in our Medicine and Society course, created a course for clinical students, integrating the humanities into our programming to enable students to reflect on the meaning of their work, with special attention to who they and their patients are, believing that our complexity and diversity enriches everyone. In addition, I served for a number of years as the ally Advisor to the Queer Straight Alliance student interest group who have now advocated for more LGBTQ education materials. Perhaps because my husband is of Sri Lankan descent I have advised students from diverse backgrounds and experiences.

I care for patients and teach students and residents in my own clinic and especially invite non majority patients into my care. These relationships, some of which are now ongoing for 20 years, often with multiple family members, are the most special parts of serving as a physician.

My recent work has been in the areas of student and physician wellness as well as alternative care models. I am particularly interested in getting interprofessional learners out to the community to patients who are not being served well in our current healthcare system where they can engage on more equal and real terms and set and achieve patient centered goals. This work helps students to remember why they chose a career in healthcare. Partnerships with community service organizations could be a big help toward reengaging these patients with healthcare and improving the health of our community, however, creating these liasions is complex and challenging.

Reasons for wanting to serve on this board:

I was asked to apply.

Though a very active volunteer at my workplace and national organizations I had stepped back from local volunteering as my kids were growing but now have one son in college and the other entering 11th grade, so feel more able to offer my time.

Given my interests and concerns with vulnerable populations and my lifelong advocacy for these groups I feel that I could have a powerful and needed voice for them on the Board.

I would also welcome the opportunity to create deeper community partnerships that could help serve our patients and learners better.

Conflict of Interest:

Supplemental Questions:

Boards/Commissions appointments:

Other Comments:

This application was current on: 5/23/2019 3:19:39 PM

Date Printed: 6/3/2019

Volunteer Application Orange County Advisory Boards and Commissions

Name: Dr. Peggy Wilmoth
Name Called:
Home Address: 211 Edgewater Circle
 Chapel Hill NC 27516
Phone (Day): 919-966-9905
Phone (Evening): 704-578-3064
Phone (Cell): 704-578-3064
Email: wilmothmc@aol.com
Place of Employment: UNC School of Nursing
Job Title: Executive Dean/Associate Dean, Academic Affairs
Year of OC Residence: 2017
Township of Residence: Chapel Hill
Zone of Residence:
Sex: Female
Ethnic Background: Other

Community Activities/Organizational Memberships:

Orange County Veterans Memorial Task Force
 Retired Major General, US Army Reserve

Past Service on Orange County Advisory Boards:

None; previously served on one in Mecklenburg County

Boards/Commissions applied for:

Affordable Housing Advisory Board

Background, education and experience relevant to this board:

I m a nurse

Reasons for wanting to serve on this board:

I believe I have a broad background on which to pull for this board

Conflict of Interest:

Board of Health

Background, education and experience relevant to this board:

I m a nurse

Reasons for wanting to serve on this board:

Ensuring access to high quality health is a priority for my profession; we are also the largest of the health professions, I see that the current vacancy is for a Veterinarian.

Conflict of Interest:

Board of Social Services**Background, education and experience relevant to this board:**

I am a nurse

Reasons for wanting to serve on this board:

It aligns with my professional background

Conflict of Interest:**Supplemental Questions:****Boards/Commissions appointments:****Other Comments:**

This application was current on: 6/20/2019 4:28:23 PM

Date Printed: 6/24/2019

Volunteer Application Orange County Advisory Boards and Commissions

Name: Geraldene Yagnow
Name Called:
Home Address: 1113 Saluda Ct
 Chapel Hill NC 27514
Phone (Day): 919-862-6551
Phone (Evening): 919-862-6551
Phone (Cell): 919-862-6551
Email: geri.yagnow@nc.rr.com
Place of Employment: Volunteer at ReStore (Habitat for Humanity)
Job Title: Retired Registered Nurse
Year of OC Residence: 2015
Township of Residence: Chapel Hill
Zone of Residence: Chapel Hill Township within C.H. city limits
Sex: Female
Ethnic Background: white

Community Activities/Organizational Memberships:

New resident in 2015

Past Service on Orange County Advisory Boards:

First application for service in Orange County.

Boards/Commissions applied for:

Board of Health

Background, education and experience relevant to this board:

Thank you for your review of my volunteer application. My background relevant to the Board of Health as a registered nurse and certified case manager. I have clinical and case management experience at inpatient and outpatient levels of care.

Reasons for wanting to serve on this board:

New to community, again, thank you again for your review of my application. I would like to serve on the Board of Health to promote the cause that I care most about - health and well-being.

Conflict of Interest:

Supplemental Questions:

Boards/Commissions appointments:

Other Comments:

This application was current on: 4/16/2019

Date Printed: 4/17/2019

**ORANGE COUNTY
BOARD OF COMMISSIONERS**

ACTION AGENDA ITEM ABSTRACT

Meeting Date: September 17, 2019

**Action Agenda
Item No.** 11-e

SUBJECT: Chapel Hill Orange County Visitors Bureau - Appointments

DEPARTMENT: Board of Commissioners

ATTACHMENT(S):

Membership Roster
Recommendations
Resolution – Chapel Hill Council
Applications for Persons Recommended
Applicant Interest List
Applications of Persons on the Interest List

INFORMATION CONTACT:

Clerk's Office, 919-245-2130

PURPOSE: To consider making appointments to the Chapel Hill Orange County Visitors Bureau.

BACKGROUND: The following appointment information is for Board consideration:

| POSITION NO. | NAME | SPECIAL REPRESENTATIVE | TYPE OF APPOINTMENT TERM | EXPIRATION DATE |
|--------------|------------------------|---|--------------------------|-----------------|
| 1 | Mayor Pam Hemminger | Chapel Hill Town Council | First Full Term | 12/31/2021 |
| 2 | Dixon Pitt | Chapel Hill-Carrboro Chamber of Commerce | Partial Term | 12/31/2020 |
| 8 | Shailan "Sam" Vadgama | O/C Lodging Association | First Full Term | 12/31/2021 |
| 13 | Anita "Spring" Council | Economic Development Staff – Town of Carrboro | Partial Term | 12/31/2019 |
| 15 | Matt Gladdeck | Chapel Hill Downtown Partnership Staff | Partial Term | 12/31/2020 |

NOTE - If the individuals listed above are appointed, the following vacancies remain:

- None

FINANCIAL IMPACT: None

SOCIAL JUSTICE IMPACT: Enable Full Civic Participation. Ensure that Orange County residents are able to engage government through voting and volunteering by eliminating disparities in participation and barriers to participation.

ENVIRONMENTAL IMPACT: There is no Orange County Environmental Responsibility Goal impact associated with this item.

RECOMMENDATION(S): The Manager recommends that the Board consider making appointments to the Chapel Hill Orange County Visitors Bureau.

Board and Commission Members

And Vacant Positions

Chapel Hill/Orange County Visitors Bureau

Meeting Times: 8:00 am third Wed., monthly, no meeting in July/December

Contact Person: Allison Chambers

Meeting Place: location varies

Contact Phone: 919-215-4328

Positions: 17

Length: 3 years

Terms: 2

Description: All members are appointed by the Board of Commissioners. The Visitors Bureau is charged with developing and coordinating visitor services in Orange County. It also implements marketing programs that will enhance the economic activity and quality of life in the community.

VACANT

1

| | | | |
|-------|--|----------------------|------------|
| Sex: | Township: | First Appointed: | |
| Race: | Resid/Spec Req: At-Large | Current Appointment: | |
| | Special Repr: Chapel Hill Town Council | Expiration: | 12/31/2021 |
| | | Number of Terms: | |

VACANT

2

| | | | |
|-------|--|----------------------|------------|
| Sex: | Township: | First Appointed: | |
| Race: | Resid/Spec Req: At-Large | Current Appointment: | |
| | Special Repr: Chapel Hill-Carrboro Chamber of Commerce | Expiration: | 12/31/2020 |
| | | Number of Terms: | |

David Brooks

3

| | | | |
|-------------|---|----------------------|------------|
| Sex: Male | Township: Cedar Grove | First Appointed: | 12/12/2017 |
| Race: white | Resid/Spec Req: At-Large | Current Appointment: | 12/12/2017 |
| | Special Repr: Orange County/Hillsborough Chamber of Com | Expiration: | 12/31/2020 |
| | | Number of Terms: | 1 |

Mrs. Tanya Moore

4

| | | | |
|-------------|--------------------------------|----------------------|------------|
| Sex: Female | Township: Chapel Hill | First Appointed: | 01/22/2019 |
| Race: white | Resid/Spec Req: At-Large | Current Appointment: | 01/22/2019 |
| | Special Repr: UNC- Chapel Hill | Expiration: | 12/31/2021 |
| | | Number of Terms: | 1 |

Anthony Carey

5

| | | | |
|--------------|--|----------------------|------------|
| Chair | Township: Alamance County | First Appointed: | 05/16/2017 |
| Sex: Male | Resid/Spec Req: At-Large | Current Appointment: | 12/12/2017 |
| Race: white | Special Repr: Economic Development Advisory Board-Oran | Expiration: | 12/31/2020 |
| | | Number of Terms: | 1 |

Kayla Austin

6

| | | | |
|-------------|---|----------------------|------------|
| Sex: Female | Township: Chapel Hill | First Appointed: | 02/07/2017 |
| Race: white | Resid/Spec Req: At-Large | Current Appointment: | 02/07/2017 |
| | Special Repr: NC High School Athletic Association | Expiration: | 12/31/2019 |
| | | Number of Terms: | |

Mark Bell

7

| | | | |
|-------------|--|----------------------|------------|
| Sex: Male | Township: Hillsborough | First Appointed: | 02/16/2016 |
| Race: white | Resid/Spec Req: Hillsborough Twnsp | Current Appointment: | 05/16/2017 |
| | Special Repr: Town of Hillsborough Board of Commissioner | Expiration: | 12/31/2019 |
| | | Number of Terms: | 1 |

Board and Commission Members

And Vacant Positions

Chapel Hill/Orange County Visitors Bureau

Meeting Times: 8:00 am third Wed., monthly, no meeting in July/December

Contact Person: Allison Chambers

Meeting Place: location varies

Contact Phone: 919-215-4328

Positions: 17

Length: 3 years

Terms: 2

VACANT

8

| | | | |
|-------|----------------------------------|----------------------|------------|
| Sex: | Township: | First Appointed: | |
| Race: | Resid/Spec Req: At-Large | Current Appointment: | |
| | Special Repr: O/C Lodging Assoc. | Expiration: | 12/31/2021 |
| | | Number of Terms: | |

Ms. Lydia Lavelle

9

| | | | |
|-------|---|----------------------|------------|
| Sex: | Township: Chapel Hill | First Appointed: | 05/16/2017 |
| Race: | Resid/Spec Req: At-Large | Current Appointment: | 05/16/2017 |
| | Special Repr: Carrboro Board of Aldermen. | Expiration: | 12/31/2019 |
| | | Number of Terms: | 1 |

Jeffery Strickler

10

| | | | |
|-------------|--|----------------------|------------|
| Sex: Male | Township: Hillsborough | First Appointed: | 02/16/2016 |
| Race: white | Resid/Spec Req: At-Large | Current Appointment: | 12/12/2017 |
| | Special Repr: Alliance/Hist.Hillsborough | Expiration: | 12/31/2020 |
| | | Number of Terms: | 1 |

Mark Sherburne

11

| | | | |
|-------------|----------------------------------|----------------------|------------|
| Sex: Male | Township: Chapel Hill | First Appointed: | 02/16/2016 |
| Race: white | Resid/Spec Req: At-Large | Current Appointment: | 01/22/2019 |
| | Special Repr: O/C Lodging Assoc. | Expiration: | 12/31/2021 |
| | | Number of Terms: | 2 |

Tim Hoke

12

| | | | |
|-------------|------------------------------------|----------------------|------------|
| Sex: Male | Township: Chapel Hill | First Appointed: | 04/25/2016 |
| Race: white | Resid/Spec Req: At-Large | Current Appointment: | 12/12/2017 |
| | Special Repr: O.C. Arts Commission | Expiration: | 12/31/2020 |
| | | Number of Terms: | 0 |

VACANT

13

| | | | |
|-------|---|----------------------|------------|
| Sex: | Township: | First Appointed: | |
| Race: | Resid/Spec Req: Ex-officio | Current Appointment: | |
| | Special Repr: Economic Development Staff - Town of Chap | Expiration: | 12/31/2019 |
| | | Number of Terms: | |

Annette Stone Lafferty

14

| | | | |
|-------------|--|----------------------|------------|
| Sex: Female | Township: Chapel Hill | First Appointed: | 04/23/2013 |
| Race: white | Resid/Spec Req: Ex-officio | Current Appointment: | 05/16/2017 |
| | Special Repr: Economic Development Staff - Town of Carrb | Expiration: | 06/30/2020 |
| | | Number of Terms: | 2 |

Board and Commission Members

And Vacant Positions

Chapel Hill/Orange County Visitors Bureau

Meeting Times: 8:00 am third Wed., monthly, no meeting in July/December

Contact Person: Allison Chambers

Meeting Place: location varies

Contact Phone: 919-215-4328

Positions: 17

Length: 3 years

Terms: 2

VACANT

| | | | | | |
|----|-------|-----------------|--|----------------------|------------|
| 15 | | | | First Appointed: | |
| | Sex: | Township: | | Current Appointment: | |
| | Race: | Resid/Spec Req: | Ex-officio | Expiration: | 06/30/2020 |
| | | Special Repr: | Chapel Hill Downtown Partnership Staff | Number of Terms: | |

Libbie Hough

| | | | | | |
|----|-------------|-----------------|----------|----------------------|------------|
| 16 | | | | First Appointed: | 03/08/2018 |
| | Sex: Female | Township: | Bingham | Current Appointment: | 01/22/2019 |
| | Race: white | Resid/Spec Req: | At-Large | Expiration: | 12/31/2021 |
| | | Special Repr: | At-Large | Number of Terms: | 1 |

Penny Rich

| | | | | | |
|----|----------------------|-----------------|---------------------|----------------------|------------|
| 17 | Finance Chair | | | First Appointed: | 02/01/2015 |
| | Sex: Female | Township: | Chapel Hill | Current Appointment: | 12/31/2018 |
| | Race: white | Resid/Spec Req: | | Expiration: | 12/31/2019 |
| | | Special Repr: | County Commissioner | Number of Terms: | |

August 27, 2019

To: Orange County Board of County Commissioners c/o Clerk's Office

From: Laurie Paolicelli, Director, Orange County Visitors Bureau

Re: Nomination for Advisory Board seat

At its August 21, 2019 Advisory Board meeting, the Orange County Visitors Bureau Board's nominating committee brought forth the following nomination for consideration:

Mayor Pam Hemminger to fill the seat previously filled by Rachel Schaevitz with the Town of Chapel Hill Town Council. Ms. Schaevitz has a faculty conflict and cannot continue in the seat.

As defined by the Orange County Visitors Bureau bylaws, the town appoints a member of its council to serve on Orange County's Visitors Bureau advisory board.

The board and staff are pleased to have Mayor Hemminger's interest in tourism.

Ms. Hemminger longtime passions include the environment and social justice, and she recently served on the boards of several area nonprofits, including Orange County Habitat for Humanity, the Triangle Land Conservancy, Rainbow Soccer and Historic Moorefields, and is past chairwoman of the Orange-Chatham Sierra Club.

Professionally, she has worked as a business manager in the computer and real estate industries and today owns a small commercial property firm, Windaco Properties LLC. Her experience in administration, financial accounting and budgeting, and property redevelopment has served her well in her various government and nonprofit positions.

Thank you to the BOCC for consideration.

August 27, 2019

To: Orange County Board of County Commissioners c/o Clerk's Office

From: Laurie Paolicelli, Director, Orange County Visitors Bureau

Re: Nomination for Advisory Board seat

At its August 21, 2019 Advisory Board meeting, the Orange County Visitors Bureau Board's nominating committee brought forth the following nomination for consideration:

Dixon Pitt, with Bryan Properties/Southern Village for the Chapel Hill/Carrboro Chamber of Commerce seat.

Dixon has been nominated by the Chamber of Commerce for the seat currently filled by Rosemary Waldorf. Ms. Waldorf is not able to fulfill her seat due to retirement and opportunities out of state.

Specifically, Nixon is being nominated by Aaron Nelson, CEO of the Chapel Hill/Carrboro Chamber of Commerce.

Dixon has served since 2012 as Project Manager and Commercial Broker at Bryan Properties, Inc. Dixon serves as a team leader with Bryan Properties, helping to secure approvals for properties in Southern Village. Additionally, he assists with commercial leasing, management and sales.

Mr. Pitt also serves on the Community Design Commission with the Town of Chapel Hill.

Mr. Pitt has worked with the Visitors Bureau staff, helping to secure business for the Hyatt Place Southern Village and working to publicize events and real estate changes at the property.

Thank you to the BOCC for consideration.



ORANGE COUNTY VISITORS BUREAU

August 27, 2019

To: Orange County Board of County Commissioners c/o Clerk's Office

From: Laurie Paolicelli, Director, Orange County Visitors Bureau

Re: Nomination for Advisory Board seat

At its August 21, 2019 Advisory Board meeting, the Orange County Visitors Bureau Board's nominating committee brought forth the following nomination for consideration:

Shailan "Sam" Vadgama, General Manager, Residence Inn Chapel Hill

Mr. Vadgama has been nominated to fill the seat of Andrew Strickland who left the AC by Marriott to accept a position in Durham with Summit Hospitality's sales division, overseeing sales for Durham properties.

The seat is that of an Orange County hotelier with 100 plus rooms.

Mr. Vadgama has served Orange County hotels since 2013. He is a seasoned hospitality professional with a solid track record of driving revenue growth and demonstrating leadership and dedication to all aspects of hotel operations including rooms department, food and beverage operations, and sales development. His career has centered on building credible relationships with clients as well as associates to help them achieve success. He has a strong expertise in budgets, forecasts, insightful reporting, data analysis and market insights, project management, sales enablement, P & L goal attainment, and team development.

Thank you to the BOCC for consideration.

August 27, 2019

To: Orange County Board of County Commissioners c/o Clerk's Office
From: Laurie Paolicelli, Director, Orange County Visitors Bureau
Cc: Maurice Jones, Manager of the Town of Chapel Hill
Re: Nomination for Advisory Board seat

At its August 21, 2019 Advisory Board meeting, the Orange County Visitors Bureau Board's nominating committee brought forth the following nomination for consideration:

Anita "Spring" Council for the position of Economic Development with the Town of Chapel Hill.

This position is an at-large seat and replaces, Lee Storrow, who served at the request of Roger Stancil, Chapel Hill Town Manager, with approval of the Board of Orange County Commissioners.

Currently, Maurice Jones is responsible for nominating a resident and he has asked that the Board please consider Ms. Council.

Anita Spring Council is the daughter of the late Mildred Council, better known as "**Mama Dip**," who started and owned the restaurant. **Mama Dip's** cooking and life story earned her a large fan base beyond the community of Chapel Hill, North Carolina. After her passing, in 2018, her children, including Spring, operate the restaurant in Chapel Hill.

Spring resides in Orange County and remains active in the community's downtown, its restaurant and hospitality industry and supporting the health of Orange County through sound economic development initiatives.

Thank you for the consideration.

August 27, 2019

To: Orange County Board of County Commissioners c/o Clerk's Office

From: Laurie Paolicelli, Director, Orange County Visitors Bureau

Re: Nomination of Matt Gladdeck for Advisory Board seat

At its August 21, 2019 Advisory Board meeting, the Orange County Visitors Bureau Board's nominating committee brought forth the following nomination for consideration:

Matt Gladdeck, director of the Downtown Chapel Hill Partnership, to fill the at-large seat for the Downtown Chapel Hill Partnership.

Matt is a resident of Cedar Grove in Orange County.

He joined the Chapel Hill Downtown Partnership in January 2019 as its executive director. The Visitors Bureau maintains a board seat on the Downtown board, allowing for collaboration on far sighted initiatives that build Orange County's economy.

Matt is an experienced Planning Director with a demonstrated history of working in the real estate industry. He is credited with having a strong business development background and has worked with many nonprofit and government organizations.

Matt will bring a positive perspective to Orange County's tourism initiatives.

Thank you to BOCC for the consideration.



TOWN OF CHAPEL HILL

12
Town Hall
405 Martin Luther King Jr.
Boulevard
Chapel Hill, NC 27514

Item Overview

Item #: 9., **File #:** [19-0735], **Version:** 1

Meeting Date: 9/11/2019

Recommend Appointment to the Chapel Hill/Orange County Visitors Bureau Board of Directors.

Staff:

Sabrina Oliver, Director and Town Clerk

Department:

Communications and Public Affairs

Overview: The Council needs to recommend a replacement for the vacancy created by Council Member Rachel Schaevitz. She has served since December 2017 and can no longer serve on the Board of Directors for the Bureau.



Recommendation(s):

That the Council recommend that the Orange County Board of Commissioners appoint Mayor Pam Hemminger to the Chapel Hill seat on the Chapel Hill/Orange County Visitors Bureau Board of Directors.



Attachments:

- Resolution

A RESOLUTION TO RECOMMEND A CHAPEL HILL REPRESENTATIVE TO THE CHAPEL HILL/ORANGE COUNTY VISITORS BUREAU BOARD OF DIRECTORS TO THE ORANGE COUNTY BOARD OF COMMISSIONERS (2019-09-11/R-6)

WHEREAS, the Chapel Hill/Orange County Visitors Bureau is charged with developing and coordinating visitor services in Orange County and implementing marketing programs that will enhance the economic activity and quality of life in the community; and

WHEREAS, all members are appointed by the Orange County Board of Commissioners; and

WHEREAS, Council Member Rachel Schaevitz has served since December 2017 and can no longer serve on the Board of Directors for the Bureau.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Town of Chapel Hill that the Council recommends that the Orange County Board of Commissioners appoint Mayor Pam Hemminger to the Chapel Hill Town Council seat on the Chapel Hill/Orange County Visitors Bureau Board of Directors.

This the 11th day of September, 2019.

The Agenda will reflect the text below and/or the motion text will be used during the meeting.

By adopting the resolution, the Council recommends that the Orange County Board of Commissioners appoints Mayor Hemminger to Chapel Hill Town Council seat on the Chapel Hill/Orange County Visitors Bureau Board of Directors.

Volunteer Application Orange County Advisory Boards and Commissions

Name: Ms. Pam Hemminger
Name Called:
Home Address: 407 Sharon Road
 Chapel Hill NC 27517
Phone (Day): 942-2273
Phone (Evening): 616-5568
Phone (Cell):
Email: phemminger@bellsouth.net
Place of Employment: home
Job Title: community volunteer
Year of OC Residence:
Township of Residence: Chapel Hill
Zone of Residence: C.H. City Limits
Sex: Female
Ethnic Background: white

Community Activities/Organizational Memberships:

Past Service on Orange County Advisory Boards:

Boards/Commissions applied for:

Supplemental Questions:

Boards/Commissions appointments:

Work Experience: Customer Service Manager at a computer software company
 Computer Consultant for an insurance company Computer/Sales Manager for an
 investment company dealing with garbage truck manufacturing plants

Volunteer Experience: Triangle United Treasurer; Chair: Chapel Hill Parks and Rec, (5
 years), Greenways Commission (6 years), Sierra Club (Executive Committee for 10
 years), Southern Community Design Committee, Street Fair Review Committee, School
 Governing Committee at Ephesus Elementary School (4 years), PTA president, math
 tutor, read-a-thon coordinator. Rainbow Soccer Board-Treasurer, soccer coach (10 years)

Education: Druid Hills High School-Atlanta; Vanderbilt University-graduated 1982 BA in
 Economics and German-Computer classes at Durham Tech

Other Comments:

4/20/2006- Currently serving on the Chapel Hill/Carrboro BOE, Finishing second term on
 CH Parks and Rec. Commission, very active in sports of all kinds and a big supporter of
 passive recreation and open space. I am interested in the new New Hope Park. I have
 spent many years working on various boards and commissions for the Town of Chapel

Hill and now I would like to apply that knowledge to Orange County. I am excited about working on Orange County issues and really enjoy learning about our community. Hopefully my experiences in reviewing projects, designs, statistical information and working with many different people would be an asset to the Orange County Planning Board. STAFF COMMENTS: Unable to be appointed- served on CHCCS Schol Board. Reapplied for New Hope Park 4/20/2006. Originally applied for O.C. Planning Board and Commission for the Environment. ADDRESS VERIFICATION: 407 Sharon Rd is in the Chapel Hill township in the Chapel Hill City Limits.

This application was current on: 9/5/2019

Date Printed: 9/5/2019

Volunteer Application Orange County Advisory Boards and Commissions

Name: Dixon Pitt
Name Called:
Home Address: 110 Tharrington Drive
 Chapel Hill NC 27516
Phone (Day): 3369789009
Phone (Evening): 3369789009
Phone (Cell): 3369789009
Email: dixonbpitt@gmail.com
Place of Employment: Bryan Properties, Inc.
Job Title: Asset Manager
Year of OC Residence: 2012
Township of Residence: Chapel Hill
Zone of Residence:
Sex: Male
Ethnic Background: white

Community Activities/Organizational Memberships:

I currently do not serve on any local boards or commissions. I was on the Community Design Commission for four years from 2014 to 2018.

I Currently serve on the Board of Directors for the National Town Builders Association, a national real estate association promoting pedestrian friendly development projects.

Past Service on Orange County Advisory Boards:

I have never served on an advisory board for Orange County. I was on the Community Design Commission for Chapel Hill from 2014 to 2018 and chair the final two years.

Boards/Commissions applied for:

Chapel Hill/Orange County Visitors Bureau

Background, education and experience relevant to this board:

I grew up in Winston-Salem and went to college at Wofford College in Spartanburg, SC. I graduated in 2012, took a week off and moved to Chapel Hill to work with Bryan Properties. While I have not been in town as long as others, I have seen Chapel Hill and the County grow a great deal. I welcome these changes and see this as a great opportunity to share our strengths. My main role with Bryan Properties is to manage the village center of Southern Village. I've seen first hand how to maintain a sense of community through arts/entertainment and physical design.

Reasons for wanting to serve on this board:

My reasons for wanting to serve on the board are not unique. As Chapel Hill/Orange County is my home, I have a vested interest in seeing the community continue to grow and get better. I see my background and age as adding value to the group of leaders responsible for the County's success.

Conflict of Interest:

Supplemental Questions:**Boards/Commissions appointments:****Other Comments:**

This application was current on: 8/1/2019 3:39:22 PM

Date Printed: 8/2/2019

Volunteer Application Orange County Advisory Boards and Commissions

Name: Mr Sam Vadgama
Name Called:
Home Address: Residence Inn Chapel Hill
 101 Erwin Road
 Chapel Hill NC 27514
Phone (Day): 919-933-4848
Phone (Evening): 919-665-9620
Phone (Cell): 919-665-9620
Email: svadgama@shg ltd.com
Place of Employment: Residence Inn By Marriott
Job Title: General Manager
Year of OC Residence: 2017
Township of Residence: Chapel Hill
Zone of Residence: C.H. City Limits
Sex: Male
Ethnic Background: Asian American

Community Activities/Organizational Memberships:

Serve on the Chapel Hill-Carrboro Chamber of Commerce Membership Committee.

Through our business in Chapel Hill, we also support several local organizations.

Vice President, Triangle Area Hotel & Motel Association

Past Service on Orange County Advisory Boards:

None but have interest and desire to serve on the Convention & Visitor s Bureau Board

Boards/Commissions applied for:

Chapel Hill/Orange County Visitors Bureau

Background, education and experience relevant to this board:

I have been a part of the lodging industry for several years, the last three years in the Chapel Hill area. Furthermore, I have lived and travelled in many parts of the world and have had a lot of success in attracting visitors to Orange County.

Reasons for wanting to serve on this board:

I have been a firm believer of the notion when the tide is high, all boats rise. Therefore, my goal is to leverage the area branding of the area to promote tourism to help prosper the lodging establishments in the area.

Conflict of Interest:

Supplemental Questions:

Boards/Commissions appointments:

Other Comments:

This application was current on: 7/28/2019 12:16:35 AM

Date Printed: 7/30/2019

Volunteer Application Orange County Advisory Boards and Commissions

Name: Anita "Spring" Council
Name Called: Spring
Home Address: 408 West Rosemary Street
Chapel Hill NC 27516
Phone (Day): 919-942-5837
Phone (Evening): 919-942-5837
Phone (Cell): 919-942-5837
Email: tfreeman@orangecountync.gov
Place of Employment: Mama Dip's Restaurants
Job Title: Owner
Year of OC Residence:
Township of Residence: Chapel Hill
Zone of Residence: C.H. City Limits
Sex: Female
Ethnic Background: African American

Community Activities/Organizational Memberships:**Past Service on Orange County Advisory Boards:****Boards/Commissions applied for:**

Chapel Hill/Orange County Visitors Bureau

Background, education and experience relevant to this board:

Economic Development Chapel Hill representative

Reasons for wanting to serve on this board:

Economic Development Chapel Hill representative

Conflict of Interest:

No

Supplemental Questions:**Boards/Commissions appointments:****Other Comments:**

This application was current on: 9/11/2019

Date Printed: 9/11/2019

Volunteer Application Orange County Advisory Boards and Commissions

Name: Mr. Matt Gladdek
Name Called:
Home Address: 811 Lipscomb Grove Church Road
Hillsborough nc 27278
Phone (Day): 9193817577
Phone (Evening): 9193817577
Phone (Cell): 9193817577
Email: matt@downtownchapelhill.com
Place of Employment: Chapel Hill Downtown Partnership
Job Title: Executive Director
Year of OC Residence: 2019
Township of Residence: Hillsborough
Zone of Residence:
Sex: Male
Ethnic Background: white

Community Activities/Organizational Memberships:

I am the executive director of the Chapel Hill Downtown Partnership

Past Service on Orange County Advisory Boards:

none

Boards/Commissions applied for:**Chapel Hill/Orange County Visitors Bureau****Background, education and experience relevant to this board:**

I run downtown downtown Chapel Hill economic development and placemaking.

Reasons for wanting to serve on this board:

The CVB is an important partner in the work I do.

Conflict of Interest:**Supplemental Questions:****Boards/Commissions appointments:****Other Comments:**

This application was current on: 8/27/2019 8:45:59 AM

Date Printed: 8/30/2019

Applicant Interest Listing

by Board Name and by Applicant Name

Chapel Hill/Orange County Visitors Bureau

Contact Person: Leslie Wilcox

Contact Phone: 919-215-4328

Manish Atma

Sex: Male

Race: Asian American

Date Applied: 09/05/2019

Township: Chapel Hill

Res. Eligibility:

Also Serves On:

Terri Buckner

Sex: Female

Race: white

Date Applied: 09/05/2019

Township: Chapel Hill

Res. Eligibility: Carrboro ETJ

Also Serves On:

Mrs. Lili Engelhardt

Sex: Female

Race: Asian American

Date Applied: 08/26/2019

Township: Chapel Hill

Res. Eligibility: Carrboro City Limits

Also Serves On:

Mr. Matt Gladdek

Sex: Male

Race: white

Date Applied: 08/27/2019

Township: Eno

Res. Eligibility: County

Also Serves On:

Mr. Robert Morgan

Sex: Male

Race: white

Date Applied: 09/05/2019

Township: Cheeks

Res. Eligibility: County

Also Serves On:

Dixon Pitt

Sex: Male

Race: white

Date Applied: 08/01/2019

Township: Chapel Hill

Res. Eligibility: C.H. City Limits

Also Serves On:

Mr. John Singletary

Sex: Male

Race: white

Date Applied: 01/04/2019

Township: Chapel Hill

Res. Eligibility: C.H. City Limits

Also Serves On:

Applicant Interest Listing

by Board Name and by Applicant Name

Chapel Hill/Orange County Visitors Bureau

Contact Person: Leslie Wilcox

Contact Phone: 919-215-4328

Mr Sam Vadgama

Date Applied: 07/28/2019

Sex: Male

Township: Chapel Hill

Race: Asian American

Res. Eligibility: C.H. City Limits

Also Serves On:

Volunteer Application Orange County Advisory Boards and Commissions

Name: Manish Atma
Name Called:
Home Address: 10447 Swain
 Chapel Hill NC 27517
Phone (Day): 919-969-2728
Phone (Evening): 704-361-3930
Phone (Cell): 704-361-3930
Email: manish@atmahotelgroup.com
Place of Employment: Atma Hotel Group
Job Title: Owner / Operator
Year of OC Residence: 2006
Township of Residence: Chapel Hill
Zone of Residence:
Sex: Male
Ethnic Background: Asian American

Community Activities/Organizational Memberships:

SECU House Board Member
 IHG Hotels-Owners Advisory Council
 Hilton Hotels-Owners Advisory Council
 Chapel Hill - Carrboro Chamber of Commerce
 UNC Ram s Club Member

Past Service on Orange County Advisory Boards:

None Listed

Boards/Commissions applied for:

Chapel Hill/Orange County Visitors Bureau

Background, education and experience relevant to this board:

Grew up in the hospitality industry working at family hotel since age 9. Current owner of 9 hotels in NC, 4 feed the Orange County Market of which 2 are physically located in the Orange County CVB District - Chapel Hill and Carrboro.

Reasons for wanting to serve on this board:

There are currently no hotel owner / operators on the CVB Board. I believe I would bring a different perspective on hotel operations and tourism versus a General Manager. Atma Hotel Group is based in Chapel Hill, so I am invested in the market long term.

Conflict of Interest:

Supplemental Questions:

Boards/Commissions appointments:

Other Comments:

This application was current on: 9/5/2019

Date Printed: 9/5/2019

Volunteer Application Orange County Advisory Boards and Commissions

Name: Terri Buckner
Name Called:
Home Address: 306 Yorktown Drive
 Chapel Hill NC 27516
Phone (Day): 9196728271
Phone (Evening): 9196728271
Phone (Cell): 9196728271
Email: tbuckner@ibiblio.org
Place of Employment: UNC
Job Title: Project Manager
Year of OC Residence: 1976
Township of Residence: Chapel Hill
Zone of Residence: Carrboro ETJ
Sex: Female
Ethnic Background: white

Community Activities/Organizational Memberships:

Carrboro Affordable Housing Committee
 Friends of the Mountains to the Seas

Past Service on Orange County Advisory Boards:

OWASA Board of Directors
 Commission for the Environment

Boards/Commissions applied for:

Durham Technical Community College Board of Trustees

Background, education and experience relevant to this board:

I have a masters degree in instructional design and am ABD in Educational Research with an emphasis in adult education and educational economics. I have taught at two universities and one community college. Most recently, I served on a volunteer committee for the Chapel Hill Carrboro City Schools to review their vocational curriculum.

Reasons for wanting to serve on this board:

I am deeply committed to the success of our community college system. As a project coordinator for a STEM project at Florida A&M, I counseled students who would not have been able to afford college if they had not been able to complete their general education credits at the community college. For many students, especially those in rural and under-funded urban high schools, the community college helps build the study skills and academic independence needed to be successful in a 4-year school. The community college also serves the needs of adult learners who need basic academic and technical skills. This is a population that I believe is not always well represented by academic administrators.

Conflict of Interest:

Chapel Hill/Orange County Visitors Bureau**Background, education and experience relevant to this board:**

I have a background in advertising; I travel extensively throughout Orange County; I am interested in environmental and historical tourism. As a long term resident of the county, I know the parks, the farms, and the cities. I've hiked all the trails, read the history and explored the lesser known areas of the county.

Reasons for wanting to serve on this board:

I am very interested in helping to establish/promote eco-tourism and historical tourism. We have treasures to share!

Conflict of Interest:**Supplemental Questions:****Durham Technical Community College Board of Trustees****What improvements do you believe can be made so that DTCC better serves the residents of Orange County?**

I don't know enough as an outsider to recommend improvements. However, I can say that through my work with the vocational training program at Chapel Hill Carrboro City Schools, I do think there could be a closer working relationship between Orange County's public schools and Durham Tech. I'd also like to see a close working relationship with the Economic Development Office if it doesn't already exist. Finally, I would like to see greater emphasis placed on adult basic literacy. As a county, I would like to adopt the goal of ensuring 100% of our adults can read and compute basic math at the 8th grade level.

Boards/Commissions appointments:**Historic Preservation Commission (APPLICANTS SHALL RESIDE WITHIN THE TERRITORIAL**

Application Date: 1/9/2018

Background, education and experience relevant to this board:

I have been photographing historical structures throughout Orange County for many years. Attended 2015 Vernacular Architecture Forum annual conference to learn more about the formal methods of historical preservation. Several American Studies courses that

Reasons for wanting to serve on this board:

An extra-curricular passion. Wish to help preserve Orange County history in the midst of unprecedented growth. Help find the balance between growth/change and preservation

Conflict of Interest:

No

Other Comments:

This application was current on: 9/5/2019

Date Printed: 9/5/2019

Volunteer Application Orange County Advisory Boards and Commissions

Name: Mrs. Lili Engelhardt
Name Called:
Home Address: 303 Lake Hogan Farm Road
 Chapel Hill NC 27516
Phone (Day): 919 923 2844
Phone (Evening): 919 338 2580
Phone (Cell): 919 923 2844
Email: lili@engelhardt.com
Place of Employment: frolyk
Job Title: CEO
Year of OC Residence: 2009
Township of Residence: Chapel Hill
Zone of Residence: Carrboro City Limits
Sex: Female
Ethnic Background: Asian American

Community Activities/Organizational Memberships:

With the effort required to launch our new business, I have been forced to curtail my community and organizational work. That being said, community involvement has always been core to my values. Some of my past work includes:

2017 - Published Down syndrome portrait book as fundraiser for Anna's Angels, Gigi's Playhouse, and the Triangle Down Syndrome Network

2015 - 2017 Leukemia & Lymphoma Society - Leadership Team

2015 - 2017 Big Brothers Big Sisters of the Triangle - Board of Directors

2011-2017 - Lili Engelhardt Fine Art donated over \$750,000 of goods and services to local non profits

2001 - NY City Partnership and ReSTART Central - Helped companies affected by 9/11 recover and helped allocate grant money to affected businesses

2001 - Helped create This is New York, a photography book that chronicled the rise and fall of the Twin Towers.

Past Service on Orange County Advisory Boards:

--

Boards/Commissions applied for:

Chapel Hill/Orange County Visitors Bureau

Background, education and experience relevant to this board:

I have an MBA and strong analytical skills that can be used in analyzing proposals and evaluating marketing plans.

I have traveled throughout the world extensively, lived / worked in several countries as well as cities throughout the US, and have many points of reference for what different travelers are

looking for and may appreciate / remember.

Reasons for wanting to serve on this board:

I want to get involved in the community and help continue to make it a desirable destination and look for ways to grow its appeal even more.

The work that I am doing with frolyk ties in closely with the goal of the Orange County Visitor s bureau to bring people to Orange County and to show them what an amazing place it is.

Conflict of Interest:

Economic Development Advisory Board (REQUIRES DISCLOSURE STATEMENT)

Background, education and experience relevant to this board:

I hold an MBA and a BA in applied mathematics and economics. This plus my experience in investment banking, technology market development and strategic planning have given me a strong background in business analysis. I have worked in companies of many different sizes from large corporations and mid sized companies to small companies and ground floor startups. Having run startups in Orange County, I have a strong understanding of the issues

Reasons for wanting to serve on this board:

I would like to get involved to help small businesses flourish in Orange County.

Conflict of Interest:

Arts Commission

Background, education and experience relevant to this board:

I ran a successful portrait studio for six years in Chapel Hill. I understand what it is like to work in the art world in Orange County.

Reasons for wanting to serve on this board:

I am a strong believer in the arts and the importance of the arts in the community and in education.

I come from a family of artists (oil painter and sculptor, musicians) and art has been fundamental to how I see the world.

It is important to me to see the arts flourish in a world where they often get left behind.

Conflict of Interest:

Supplemental Questions:

Boards/Commissions appointments:

Other Comments:

This application was current on: 8/26/2019

Date Printed: 8/27/2019

Volunteer Application Orange County Advisory Boards and Commissions

Name: Mr. Robert Morgan
Name Called:
Home Address: 1820 Dimmocks Mill Road
 Hillsborough NC 27278
Phone (Day): 919-200-3287
Phone (Evening): 919-200-3287
Phone (Cell): 704-309-1502
Email: rwmtryon@gmail.com
Place of Employment: Retired
Job Title: Retired
Year of OC Residence: 2017
Township of Residence: Cheeks
Zone of Residence: County
Sex: Male
Ethnic Background: white

Community Activities/Organizational Memberships:

St. Matthew s Episcopal Church - History & Archives Committee

Past Service on Orange County Advisory Boards:

None

Boards/Commissions applied for:

Chapel Hill/Orange County Visitors Bureau

Background, education and experience relevant to this board:

A graduate of M.I.T. & the Wharton School (MBA) I served on the Polk County, NC, Economic & Tourism Development Commission for six years, including Chair for one year. During my term on the Commission we facilitated the development of the Tryon International Equestrian Center - a \$100 million+ development by private investors. In 2018 the World Equestrian Games will be held at this facility attracting an expected 100,000+ visitors in a two week period.

Reasons for wanting to serve on this board:

I believe every citizen has an obligation to support his community. Further, Orange County, like my former NC County, has a very interesting and unique history. I believe my previous experience, serving on the Polk County ETDC, gives me some familiarity with the issues that might be facing the Chapel Hill/Orange County Visitors Bureau.

Conflict of Interest:

Supplemental Questions:

Boards/Commissions appointments:

Other Comments:

This application was current on: 1/25/2018 2:52:08 PM

Date Printed: 9/5/2019

Volunteer Application Orange County Advisory Boards and Commissions

Name: Mr. John Singletary
Name Called:
Home Address: 102 Beaver Dam Court
 Chapel Hill NC 27514
Phone (Day): 9193085575
Phone (Evening): 9193085575
Phone (Cell): 9193085575
Email: balafenn@aol.com
Place of Employment: self employeed
Job Title: Chef, Dance Instructor
Year of OC Residence: 2016
Township of Residence: Chapel Hill
Zone of Residence: C.H. City Limits
Sex: Male
Ethnic Background: white

Community Activities/Organizational Memberships:

American Culinary Federation member, Triangle Tango member, Dance Instructor at Seymour Center, children are students at Phillips Middle School and East Chapel Hill High School.

Past Service on Orange County Advisory Boards:

none

Boards/Commissions applied for:

Orange County Parks and Recreation Council

Background, education and experience relevant to this board:

While I have little background in formal Parks and Recreation education, I enjoy the facilities across our county with my children and my dog. I am a citizen of Orange County, and was born in Durham, splitting my time between the two. I have a BA in Management, and work well in teams.

Reasons for wanting to serve on this board:

I want our county to continue to grow without sacrificing its identity as a green place to live, visit, and do business. I see P & R as an integral part of community planning, resource management, and fiscal responsibility.

Conflict of Interest:

My dog and my children may sway my perceptions of safety, but I have been known to be impartial overall.

Board of Health**Background, education and experience relevant to this board:**

BA in Culinary Management, Chef for over 20 years in and around the Triangle area, educator in a culinary school teaching safety and sanitation for 8 years, father is a local physician, mother is a retired realtor, knowledge of many varied areas concerning public and business health.

Reasons for wanting to serve on this board:

I wish to see Orange County continue to thrive as a destination for education, vocation, and residential life. Health Board decisions are a line of defense and invitation to many businesses and citizens. Maintaining the integrity of our county starts with those in charge of its public, private, and business health.

Conflict of Interest:**Chapel Hill/Orange County Visitors Bureau****Background, education and experience relevant to this board:**

BA in Culinary Management, Chef for over 20 years in and around the Triangle area, educator in a culinary school teaching safety and sanitation for 8 years, father is a local physician, mother is a retired realtor, knowledge of many varied areas concerning Chapel Hill and the surrounding areas.

Reasons for wanting to serve on this board:

I am an active promoter of Chapel Hill, have worked in sales, education, and business my whole life. I have children in the CHCCS school district and have an interest in continuing the growth of our city and county. Proper promotion, internal and external, is the main way to keep our area vibrant and growing appropriately.

Conflict of Interest:

Eventually, years down the road, I am looking to open a small local business that would fit well in Chapel Hill or Hillsborough.

Supplemental Questions:**Boards/Commissions appointments:****Other Comments:**

This application was current on: 1/4/2019 2:56:32 PM

Date Printed: 9/5/2019

**ORANGE COUNTY
BOARD OF COMMISSIONERS**

ACTION AGENDA ITEM ABSTRACT

Meeting Date: September 17, 2019

**Action Agenda
Item No.** 11-f

SUBJECT: Nursing Home Community Advisory Committee - Appointment

DEPARTMENT: Board of Commissioners

ATTACHMENT(S):

Membership Roster
Recommendation
Application for Person Recommended
Applicant Interest List
Application of Person on the Interest List

INFORMATION CONTACT:

Clerk's Office, 919-245-2130

PURPOSE: To consider making an appointment to the Nursing Home Community Advisory Committee.

BACKGROUND: The following reappointment information is for Board consideration:

| POSITION NO. | NAME | SPECIAL REPRESENTATIVE | TYPE OF APPOINTMENT TERM | EXPIRATION DATE |
|--------------|------------------|------------------------|---------------------------|-----------------|
| 6 | Jacquelyn Podger | At-Large | One Year Preliminary Term | 09/17/2020 |

NOTE - If the individuals listed above are appointed, the following vacancies remain:

| POSITION NO. | POSITION DESIGNATION | EXPIRATION DATE | VACANCY INFORMATION |
|--------------|--------------------------------------|-----------------|--|
| 5 | At-Large Nursing Home Administration | 06/30/2020 | This position has been vacant since 01/05/2018. (Due to non-attendance) |
| 7 | At-Large Nursing Home Administration | 06/30/2020 | This position has been vacant since 03/29/2019. (Did not seek reappointment) |
| 9 | At-Large | 06/30/2022 | This position has been vacant since 06/30/2019. (Reached to end of a second full term) |
| 10 | At-Large | 06/30/2020 | This position has been vacant since 03/09/2017. (Health related issues) |

(NOTE: As of July 1, 2017, a new bill was passed in the North Carolina Legislature regarding the training period for pending members of the "Adult Care Home Community Advisory Committee and Nursing Home Community Advisory Committee". The bill is HB248 which

reverses the appointment of the applicant to a one year training term. Applicants will be selected from our county "Applicant Interest List" for a more condensed training and if the applicant successfully completes the training, they would be recommended for appointment. Therefore, when an applicant is recommended for appointment, it would initially be for a one year preliminary term and their training will have already been completed.

FINANCIAL IMPACT: None

SOCIAL JUSTICE IMPACT: Enable Full Civic Participation. Ensure that Orange County residents are able to engage government through voting and volunteering by eliminating disparities in participation and barriers to participation.

ENVIRONMENTAL IMPACT: There is no Orange County Environmental Responsibility Goal impact associated with this item.

RECOMMENDATION(S): The Manager recommends that the Board consider making an appointment to the Nursing Home Community Advisory Committee.

Board and Commission Members

And Vacant Positions

Nursing Home Community Advisory Committee

Meeting Times: 5:30 pm Every other 1st Tuesday starting with Jan.

Contact Person: Autumn Cox

Meeting Place: Seymour Center, 2551 Homestead Rd Chapel Hill, NC

Contact Phone: 919-558-9401

Positions: 12 Length: 3 years Terms: 2

Description: All appointments are made by the Board of Commissioners. This committee helps to maintain the intent of the Residents' Bill of Rights, promotes community involvement and provides public education on long-term care issues. The regional ombudsman with Triangle J Council of Governments provides specialized training and support.

Martha Bell

| | | | | | |
|---|-------------|-----------------|-------------|----------------------|------------|
| 1 | | | | First Appointed: | 10/06/2015 |
| | Sex: Female | Township: | Chapel Hill | Current Appointment: | 03/07/2019 |
| | Race: white | Resid/Spec Req: | At-Large | Expiration: | 01/31/2022 |
| | | Special Repr: | At-Large | Number of Terms: | 2 |

Mr William Morgan

| | | | | | |
|---|--------------------------|-----------------|-------------|----------------------|------------|
| 2 | One Year Preliminary Ter | | | First Appointed: | 03/07/2019 |
| | Sex: Male | Township: | Chapel Hill | Current Appointment: | 03/07/2019 |
| | Race: white | Resid/Spec Req: | At-Large | Expiration: | 03/07/2020 |
| | | Special Repr: | At-Large | Number of Terms: | |

Ms. Stephanie Miller

| | | | | | |
|---|-------------|-----------------|-------------|----------------------|------------|
| 3 | | | | First Appointed: | 05/01/2018 |
| | Sex: Female | Township: | Chapel Hill | Current Appointment: | 04/16/2019 |
| | Race: white | Resid/Spec Req: | At-Large | Expiration: | 09/30/2020 |
| | | Special Repr: | At-Large | Number of Terms: | |

Stephanie Boswell

| | | | | | |
|---|---------------------|-----------------|--------------|----------------------|------------|
| 4 | One Year Trng. Term | | | First Appointed: | 09/04/2018 |
| | Sex: Female | Township: | Hillsborough | Current Appointment: | 09/04/2018 |
| | Race: white | Resid/Spec Req: | At-Large | Expiration: | 06/30/2020 |
| | | Special Repr: | At-Large | Number of Terms: | |

VACANT

| | | | | | |
|---|-------|-----------------|-----------------------------|----------------------|------------|
| 5 | | | | First Appointed: | |
| | Sex: | Township: | | Current Appointment: | |
| | Race: | Resid/Spec Req: | At-Large | Expiration: | 06/30/2020 |
| | | Special Repr: | Nursing Home Administration | Number of Terms: | |

VACANT

| | | | | | |
|---|-------|-----------------|----------|----------------------|------------|
| 6 | | | | First Appointed: | |
| | Sex: | Township: | | Current Appointment: | |
| | Race: | Resid/Spec Req: | At-Large | Expiration: | 03/31/2019 |
| | | Special Repr: | At-Large | Number of Terms: | |

VACANT

| | | | | | |
|---|-------|-----------------|-----------------------------|----------------------|------------|
| 7 | | | | First Appointed: | |
| | Sex: | Township: | | Current Appointment: | |
| | Race: | Resid/Spec Req: | At-Large | Expiration: | 06/30/2020 |
| | | Special Repr: | Nursing Home Administration | Number of Terms: | |

Board and Commission Members

And Vacant Positions

Nursing Home Community Advisory Committee

Meeting Times: 5:30 pm Every other 1st Tuesday starting with Jan.

Contact Person: Autumn Cox

Meeting Place: Seymour Center, 2551 Homestead Rd Chapel Hill, NC

Contact Phone: 919-558-9401

Positions: 12

Length: 3 years

Terms: 2

Jerry Ann Gregory

8

Sex: Female
Race: white

Township: Cheeks
Resid/Spec Req: At-Large
Special Repr: At-Large

First Appointed: 12/09/2014
Current Appointment: 03/07/2017
Expiration: 03/31/2020
Number of Terms: 1

VACANT

9

Sex:
Race:

Township:
Resid/Spec Req: At-Large
Special Repr: At-Large

First Appointed:
Current Appointment:
Expiration: 06/30/2022
Number of Terms:

VACANT

10

Sex:
Race:

Township:
Resid/Spec Req: At-Large
Special Repr: At-Large

First Appointed:
Current Appointment:
Expiration: 06/30/2020
Number of Terms:

Dr Carol Kelly

11

Training Term

Sex: Female
Race: white

Township: Chapel Hill
Resid/Spec Req: At-Large
Special Repr: Nursing Home Administration

First Appointed: 09/20/2016
Current Appointment: 12/12/2017
Expiration: 12/31/2019
Number of Terms: 1

Vibeke Talley

12

Chair

Sex: Female
Race: white

Township: Hillsborough
Resid/Spec Req: At-Large
Special Repr: Nursing Home Administration

First Appointed: 05/20/2014
Current Appointment: 12/13/2016
Expiration: 12/31/2019
Number of Terms: 1

July 10, 2019

VIA ELECTRONIC MAIL

Thom Freeman-Stuart
Assistant to the Clerk
Orange County Board of Commissioners
200 South Cameron Street
PO Box 8181
Hillsborough, NC 27278

Re: Jacquelyn Podger

Mr. Freeman,

Please accept this correspondence as my recommendation that Mrs. Jacquelyn Podger be appointed to both the Orange County Nursing Community Advisory Committee. She has completed all required trainings in accordance with HB248 for the Ombudsman Program to serve on both committees. She previously resigned due to work, but has since stopped. I feel she will be able to pick up on her previous advocacy efforts and continue to advocate for the residents in Orange County.

Thank you for your assistance with this matter. Should you have any questions, please just let me know.

Sincerely,

Autumn Cox

Autumn Cox
Regional Long Term Care Ombudsman

CC
Vibeke Talley
Chairman, Orange County Nursing home Community Advisory Committee

cc: Autumn Cox, Regional Ombudsman

Volunteer Application Orange County Advisory Boards and Commissions

Name: Jacquelyn Podger
Name Called:
Home Address: 719 New Hope Church Rd.
 Durham NC 27707
Phone (Day): 919-740-8814
Phone (Evening): 919-740-8814
Phone (Cell): 919-740-8814
Email: jacannpod@gmail.com
Place of Employment: retired
Job Title: former Duke employee 14 years
Year of OC Residence: 2008
Township of Residence: Chapel Hill
Zone of Residence: County
Sex: Female
Ethnic Background: white

Community Activities/Organizational Memberships:

SHIIP Volunteer

Past Service on Orange County Advisory Boards:

Former Adult Home Advisory Committee for Durham County
 Human Relations Commission
 Nursing Home Community Advisory Committee

Boards/Commissions applied for:

Nursing Home Community Advisory Committee

Background, education and experience relevant to this board:

My background is education. As an educator, I have worked in higher education and health system environments and have attained expertise in communication. I am familiar with the work of a CNA and Activity Director and also have experience as a surveyor along with investigative experience and improvement planning.

Reasons for wanting to serve on this board:

As a former member of the Nursing Home Advisory Committee, I enjoyed my experience and assisted in improving the quality of life for residents. I would like to return this important work.

Conflict of Interest:

No

Supplemental Questions:

Boards/Commissions appointments:

Nursing Home Community Advisory Committee**Application Date:** 5/23/2016**Background, education and experience relevant to this board:**

Durham County along with current commitment to SHIP and A Helping Hand. Both commitments are volunteer and I work with seniors in Orange County and am aware of the problems facing an aging population. I believe I can offer a perspective unique to my ex

Reasons for wanting to serve on this board:

I have a passion for working with seniors and would like to contribute in a way that can influence decision making at a county and state level.

Conflict of Interest:**Other Comments:****This application was current on:** 5/22/2019**Date Printed:** 5/23/2019

Applicant Interest Listing

by Board Name and by Applicant Name

Nursing Home Community Advisory Committee

Contact Person: Autumn Cox

Contact Phone: 919-558-9401

Linda Davis

Sex: Female

Race: white

Date Applied: 08/27/2019

Township: Eno

Res. Eligibility: County

Also Serves On:

Jacquelyn Podger

Sex: Female

Race: white

Date Applied: 05/22/2019

Township: Chapel Hill

Res. Eligibility: County

Also Serves On:

**Volunteer Application
Orange County Advisory Boards and Commissions**

Name: Linda Davis
Name Called:
Home Address: 2706 Brians Lane
Hillsborough NC 27278
Phone (Day): 9194512169
Phone (Evening): 9194512169
Phone (Cell): 9194512169
Email: ladavis08@gmail.com
Place of Employment: Mindlance Remotely
Job Title: RN
Year of OC Residence: 2005
Township of Residence: Hillsborough
Zone of Residence:
Sex: Female
Ethnic Background: white

Community Activities/Organizational Memberships:

Participate in Seymour and Passmore Center events.
Remote Triage nurse for the C Diff Foundation

Past Service on Orange County Advisory Boards:

None

Boards/Commissions applied for:

Nursing Home Community Advisory Committee

Background, education and experience relevant to this board:

RN with 45 years of experience in varied nursing areas. Much emphasis in long term care, working with the elderly, many years of professional and personal experience advocating for patients and families regarding quality of care.

Reasons for wanting to serve on this board:

Wanting to make a difference in the lives of residents and families in nursing homes. Advocating for those individuals.

Conflict of Interest:

Supplemental Questions:

Boards/Commissions appointments:

Other Comments:

This application was current on: 8/27/2019 4:41:50 PM

Date Printed: 8/30/2019

**ORANGE COUNTY
BOARD OF COMMISSIONERS**

ACTION AGENDA ITEM ABSTRACT

Meeting Date: September 17, 2019

**Action Agenda
Item No.** 11-g

SUBJECT: Orange County Parks and Recreation Council - Appointment

DEPARTMENT: Board of Commissioners

ATTACHMENT(S):

Membership Roster
Recommendation
Application for Person Recommended
Applicant Interest List
Applications of Persons on the Interest List

INFORMATION CONTACT:

Clerk's Office, 919-245-2130

PURPOSE: To consider making an appointment to the Orange County Parks and Recreation Council.

BACKGROUND: The following appointment information is for Board consideration:

| POSITION NO. | NAME | SPECIAL REPRESENTATIVE | TYPE OF APPOINTMENT TERM | EXPIRATION DATE |
|--------------|--------------|------------------------|--------------------------|-----------------|
| 7 | Cecily Kritz | Chapel Hill Township | Partial Term | 03/31/2020 |

NOTE - If the individuals listed above are appointed, the following vacancies remain:

- None

FINANCIAL IMPACT: None

SOCIAL JUSTICE IMPACT: **Enable Full Civic Participation.** Ensure that Orange County residents are able to engage government through voting and volunteering by eliminating disparities in participation and barriers to participation.

ENVIRONMENTAL IMPACT: There is no Orange County Environmental Responsibility Goal impact associated with this item.

RECOMMENDATION(S): The Manager recommends that the Board consider making an appointment to the Orange County Parks and Recreation Council.

Board and Commission Members

And Vacant Positions

Orange County Parks and Recreation Council

Meeting Times: 6:30 pm first Wednesday of each month

Contact Person: David Stancil; Lynn Hecht

Meeting Place: Chapel Hill / Hillsborough Alternating

Contact Phone: 919-245-2510

Positions: 12

Length: 3 years

Terms: 2

Description: Each member of the Council shall be a County resident appointed by the Orange County Board of Commissioners. The Council includes representatives from each of the county's townships plus its municipalities. This council consults with and advises the Department of Environment, Agriculture, Parks and Recreation, and the Board of County Commissioners on matters affecting parks planning, development and operation; recreation facilities, policies and programs; and public trails and open space.

Mr Michael Zelek

| | | | | | |
|---|-------------|-----------------|----------------------|----------------------|------------|
| 1 | | | | First Appointed: | 04/03/2018 |
| | Sex: Male | Township: | Chapel Hill | Current Appointment: | 04/03/2018 |
| | Race: white | Resid/Spec Req: | Carrboro City Limits | Expiration: | 03/31/2021 |
| | | Special Repr: | | Number of Terms: | 1 |

John Greeson

| | | | | | |
|---|-------------|-----------------|-------------------|----------------------|------------|
| 2 | Vice-Chair | | | First Appointed: | 04/21/2015 |
| | Sex: Male | Township: | Hillsborough | Current Appointment: | 04/16/2019 |
| | Race: white | Resid/Spec Req: | Hillsbr. Township | Expiration: | 03/31/2022 |
| | | Special Repr: | Hillsbr. Township | Number of Terms: | 2 |

Jennifer Moore

| | | | | | |
|---|------------------------|-----------------|--------------|----------------------|------------|
| 3 | | | | First Appointed: | 06/04/2019 |
| | Sex: Female | Township: | Hillsborough | Current Appointment: | 06/04/2019 |
| | Race: African American | Resid/Spec Req: | At-Large | Expiration: | 03/31/2021 |
| | | Special Repr: | | Number of Terms: | |

Rachel Cotter

| | | | | | |
|---|-------------|-----------------|--------------------|----------------------|------------|
| 4 | | | | First Appointed: | 06/06/2017 |
| | Sex: Female | Township: | Chapel Hill | Current Appointment: | 06/06/2017 |
| | Race: white | Resid/Spec Req: | C.Hill City Limits | Expiration: | 03/31/2020 |
| | | Special Repr: | | Number of Terms: | 1 |

Robert Smith

| | | | | | |
|---|-------------|-----------------|--------------|----------------------|------------|
| 5 | | | | First Appointed: | 05/17/2016 |
| | Sex: Male | Township: | Little River | Current Appointment: | 04/16/2019 |
| | Race: white | Resid/Spec Req: | At-Large | Expiration: | 03/31/2022 |
| | | Special Repr: | At-Large | Number of Terms: | 2 |

Mr. Timothy Braddy

| | | | | | |
|---|-------------|-----------------|-----------------|----------------------|------------|
| 6 | | | | First Appointed: | 04/16/2019 |
| | Sex: Male | Township: | Cheeks | Current Appointment: | 04/16/2019 |
| | Race: white | Resid/Spec Req: | Cheeks Twmsp | Expiration: | 03/31/2021 |
| | | Special Repr: | Cheeks Township | Number of Terms: | |

VACANT

| | | | | | |
|---|-------|-----------------|---------------------|----------------------|------------|
| 7 | | | | First Appointed: | |
| | Sex: | Township: | | Current Appointment: | |
| | Race: | Resid/Spec Req: | Chapel Hill Twmsp | Expiration: | 03/31/2020 |
| | | Special Repr: | Chapel Hil Township | Number of Terms: | |

Board and Commission Members

And Vacant Positions

Orange County Parks and Recreation Council

Meeting Times: 6:30 pm first Wednesday of each month

Contact Person: David Stancil; Lynn Hecht

Meeting Place: Chapel Hill / Hillsborough Alternating

Contact Phone: 919-245-2510

Positions: 12

Length: 3 years

Terms: 2

Robert Robinson

8

Sex: Male
Race: white

Township: Little River
Resid/Spec Req: Little River Township
Special Repr: Little River Township

First Appointed: 12/10/2013
Current Appointment: 06/06/2017
Expiration: 03/31/2020
Number of Terms: 2

Tim Tippin

9

Sex: Male
Race: white

Township: Bingham
Resid/Spec Req: Bingham Township
Special Repr: Bingham Township

First Appointed: 11/02/2017
Current Appointment: 11/02/2017
Expiration: 03/31/2020
Number of Terms: 1

Dr. Tori Williams Reid

10

Sex: Female
Race: African American

Township: Hillsborough
Resid/Spec Req: Hillsbr. Town Limits
Special Repr:

First Appointed: 04/09/2013
Current Appointment: 10/04/2016
Expiration: 09/30/2019
Number of Terms: 2

Ms. Gina Reyman

11

Sex: Female
Race: white

Township: Eno
Resid/Spec Req: Eno Township
Special Repr: Eno Township

First Appointed: 06/06/2017
Current Appointment: 01/22/2019
Expiration: 12/31/2021
Number of Terms: 1

Dr. Haywood Rhodes

12

Chair

Sex: Male
Race: white

Township: Hillsborough
Resid/Spec Req: At-Large
Special Repr: At-Large

First Appointed: 04/21/2015
Current Appointment: 04/16/2019
Expiration: 03/31/2022
Number of Terms: 2

Orange County Parks and Recreation Council

PO Box 8181, 306-A Revere Road, Hillsborough, NC (919) 245-2510

August 8, 2019

Penny Rich, Chair
Board of County Commissioners
PO Box 8181
Hillsborough, NC 27278

Re: Recommended Appointment

Dear Chair Rich:

The Orange County Parks and Recreation Council (PRC), has discussed the Chapel Hill Township vacancy, and recommends that the following applicant be appointed to the Council:

- Cecily Kritz, to the Chapel Hill Township position (position #7)

Thank you for your consideration of this appointment.

Sincerely,

Haywood Rhodes, Chair
Chair, Parks and Recreation Council

Copies: John Greeson, Vice-Chair
Parks and Recreation Council
David Stancil, DEAPR Director

Volunteer Application Orange County Advisory Boards and Commissions

Name: Ms Cecily Kritz
Name Called:
Home Address: 426 Melanie CT
 Chapel Hill NC 27514
Phone (Day): 954-604-7419
Phone (Evening): 954-604-7419
Phone (Cell): 954-604-7419
Email: ckritz@icloud.com
Place of Employment: Student
Job Title: UNC Chapel Hill MPA Program
Year of OC Residence: 2017
Township of Residence: Chapel Hill
Zone of Residence:
Sex: Female
Ethnic Background: white

Community Activities/Organizational Memberships:

Class of 2021 Master of Public Administration Candidate at UNC Chapel Hill.

Past Service on Orange County Advisory Boards:

N/A

Boards/Commissions applied for:

Orange County Parks and Recreation Council

Background, education and experience relevant to this board:

I studied political science in undergrad at Furman University in Greenville, South Carolina. I moved to Orange County in 2017 first living in Efland then moving to Chapel Hill in 2018. Since moving I have been very intentional about visiting the public parks throughout Orange County; I visit them on a regular, usually weekly, basis.

Reasons for wanting to serve on this board:

I am very passionate about the need for green spaces and other public works in our community. I am currently pursuing a Masters of Public Administration at UNC Chapel Hill and am interested in pursuing a career in local government management, with the goal of permanently residing in Orange County. I believe serving on this board would give me the opportunity to learn about the specific needs that Orange County has, particularly those pertaining to Parks and Recreation.

Conflict of Interest:

Supplemental Questions:

Boards/Commissions appointments:

Other Comments:

This application was current on: 7/8/2019 11:30:50 AM

Date Printed: 7/9/2019

Applicant Interest Listing

by Board Name and by Applicant Name

Orange County Parks and Recreation Council

Contact Person: David Stancil; Lynn Hecht
Contact Phone: 919-245-2510

Bruce Chinery

Sex: Male
Race: white

Date Applied: 09/07/2019
Township: Hillsborough
Res. Eligibility: Hillsborough Town Lim

Also Serves On:

Martin DeWitt

Sex: Male
Race: white

Date Applied: 04/03/2019
Township: Hillsborough
Res. Eligibility: Hillsborough Town Lim

Also Serves On:

Greg Hughes

Sex: Male
Race: white

Date Applied: 01/08/2019
Township: Hillsborough
Res. Eligibility: County

Also Serves On:

Ms Cecily Kritz

Sex: Female
Race: white

Date Applied: 07/08/2019
Township: Chapel Hill
Res. Eligibility: C.H. City Limits

Also Serves On:

Mr. John Singletary

Sex: Male
Race: white

Date Applied: 01/04/2019
Township: Chapel Hill
Res. Eligibility: C.H. City Limits

Also Serves On:

Dr. Xilong Zhao

Sex: Male
Race: Asian American

Date Applied: 09/04/2019
Township: Chapel Hill
Res. Eligibility: C.H. City Limits

Also Serves On:

Volunteer Application Orange County Advisory Boards and Commissions

Name: Bruce Chinery
Name Called:
Home Address: 339 Bridge St
 Hillsborough NC 27278
Phone (Day): 7576475187
Phone (Evening): 7576475187
Phone (Cell): 7576475187
Email: brucechinery@yahoo.com
Place of Employment: Retired
Job Title: Naval Officer
Year of OC Residence: 2017
Township of Residence: Hillsborough
Zone of Residence:
Sex: Male
Ethnic Background: white

Community Activities/Organizational Memberships:

Eno River Assoc.
 MST
 Moorefields

Past Service on Orange County Advisory Boards:

None

Boards/Commissions applied for:

Orange County Parks and Recreation Council

Background, education and experience relevant to this board:

1. I have completed the Orange County Government Academy.
2. Have a Masters Degree in Administration.
3. I have walked and explored many trails in waterways in the County.

Reasons for wanting to serve on this board:

I m a hiker, biker and paddler. I always meet the nicest people when I am out on the trail. I have a keen interest in seeing the MST through Orange County. I work with the Eno River Association and the MST in maintaining and upgrading trails in Orange County.

Conflict of Interest:

Supplemental Questions:

Boards/Commissions appointments:

Other Comments:

Volunteer Application Orange County Advisory Boards and Commissions

Name: Martin DeWitt
Name Called:
Home Address: 418 W King St
Hillsborough NC 27278
Phone (Day): 9192599283
Phone (Evening): 9192599283
Phone (Cell): 9192599283
Email: martin.dewitt21@gmail.com
Place of Employment: Noregon Systems, Inc.
Job Title: Market Research Manager
Year of OC Residence: 2012
Township of Residence: Hillsborough
Zone of Residence:
Sex: Male
Ethnic Background: white

Community Activities/Organizational Memberships:

Part time graduate studies student at UNC-Chapel Hill

Past Service on Orange County Advisory Boards:

N/A

Boards/Commissions applied for:**Orange County Parks and Recreation Council****Background, education and experience relevant to this board:**

My experience as a market research manager at medium and enterprise sized technology firms equipped me for evaluating and interpreting data including financial data to contribute to considering funding requests from outside agencies. I also bring strengths in survey and in-depth interview research which may contribute by bringing the voice of county residents to the board to assist with items like the soccer.com center expansion.

Reasons for wanting to serve on this board:

I d like to help optimize recreation programming for, expand recreation opportunities for, and increase usage of recreation facilities among Orange County residents.

Conflict of Interest:**Supplemental Questions:****Boards/Commissions appointments:****Other Comments:**

Volunteer Application Orange County Advisory Boards and Commissions

Name: Greg Hughes
Name Called:
Home Address: 1601 Dunn Place
 Hillsborough NC 27278
Phone (Day): 9199286438
Phone (Evening): 9199286438
Phone (Cell): 9199286438
Email: Hugo1380@gmail.com
Place of Employment: Department of Veterans Affairs
Job Title: Director
Year of OC Residence: 2008
Township of Residence: Hillsborough
Zone of Residence: County
Sex: Male
Ethnic Background: white

Community Activities/Organizational Memberships:

Orange rec basketball coach

Past Service on Orange County Advisory Boards:

None

Boards/Commissions applied for:

Board of Social Services

Background, education and experience relevant to this board:

I have worked as a social worker for the past 25 years and a licensed clinician

Reasons for wanting to serve on this board:

I am concerns about the services available to residents of the county.

Conflict of Interest:

Hillsborough Planning Board

Background, education and experience relevant to this board:

I have worked on strategic planning initiatives for both the Department of Veterans Affairs and the Commonwealth of Massachusetts as part of my work over the past 25 years including the development of schools, treatment facilities and residential programs.

Reasons for wanting to serve on this board:

I am concerned about my community and would like tone involved in planning for its future.

Conflict of Interest:

Orange County Parks and Recreation Council**Background, education and experience relevant to this board:**

I have been involved in several recreation programs as a coach and would like to be more involved in the development of programs and resources..

Reasons for wanting to serve on this board:

Conflict of Interest:

Supplemental Questions:**Boards/Commissions appointments:****Other Comments:**

This application was current on: 1/8/2019

Date Printed: 1/8/2019

Volunteer Application Orange County Advisory Boards and Commissions

Name: Mr. John Singletary
Name Called:
Home Address: 102 Beaver Dam Court
 Chapel Hill NC 27514
Phone (Day): 9193085575
Phone (Evening): 9193085575
Phone (Cell): 9193085575
Email: balafenn@aol.com
Place of Employment: self employeed
Job Title: Chef, Dance Instructor
Year of OC Residence: 2016
Township of Residence: Chapel Hill
Zone of Residence:
Sex: Male
Ethnic Background: white

Community Activities/Organizational Memberships:

American Culinary Federation member, Triangle Tango member, Dance Instructor at Seymour Center, children are students at Phillips Middle School and East Chapel Hill High School.

Past Service on Orange County Advisory Boards:

none

Boards/Commissions applied for:

Orange County Parks and Recreation Council

Background, education and experience relevant to this board:

While I have little background in formal Parks and Recreation education, I enjoy the facilities across our county with my children and my dog. I am a citizen of Orange County, and was born in Durham, splitting my time between the two. I have a BA in Management, and work well in teams.

Reasons for wanting to serve on this board:

I want our county to continue to grow without sacrificing its identity as a green place to live, visit, and do business. I see P & R as an integral part of community planning, resource management, and fiscal responsibility.

Conflict of Interest:

My dog and my children may sway my perceptions of safety, but I have been known to be impartial overall.

Board of Health**Background, education and experience relevant to this board:**

BA in Culinary Management, Chef for over 20 years in and around the Triangle area, educator in a culinary school teaching safety and sanitation for 8 years, father is a local physician, mother is a retired realtor, knowledge of many varied areas concerning public and business health.

Reasons for wanting to serve on this board:

I wish to see Orange County continue to thrive as a destination for education, vocation, and residential life. Health Board decisions are a line of defense and invitation to many businesses and citizens. Maintaining the integrity of our county starts with those in charge of its public, private, and business health.

Conflict of Interest:**Chapel Hill/Orange County Visitors Bureau****Background, education and experience relevant to this board:**

BA in Culinary Management, Chef for over 20 years in and around the Triangle area, educator in a culinary school teaching safety and sanitation for 8 years, father is a local physician, mother is a retired realtor, knowledge of many varied areas concerning Chapel Hill and the surrounding areas.

Reasons for wanting to serve on this board:

I am an active promoter of Chapel Hill, have worked in sales, education, and business my whole life. I have children in the CHCCS school district and have an interest in continuing the growth of our city and county. Proper promotion, internal and external, is the main way to keep our area vibrant and growing appropriately.

Conflict of Interest:

Eventually, years down the road, I am looking to open a small local business that would fit well in Chapel Hill or Hillsborough.

Supplemental Questions:**Boards/Commissions appointments:****Other Comments:**

This application was current on: 1/4/2019 2:56:32 PM

Date Printed: 1/7/2019

Volunteer Application Orange County Advisory Boards and Commissions

Name: Dr. Xilong Zhao
Name Called:
Home Address: 210 Windhover Drive
 Chapel Hill NC 27514
Phone (Day): 9195472672
Phone (Evening): 9192497416
Phone (Cell): 9193571546
Email: xzhaox@gmail.com
Place of Employment: BASF Corporation
Job Title: Senior Research Scientist
Year of OC Residence: 2006
Township of Residence: Chapel Hill
Zone of Residence:
Sex: Male
Ethnic Background: Asian American

Community Activities/Organizational Memberships:

member of Chapel Hill Cultural and Art Commission from 2018;
 core team member of Asian Business Community in BASF;
 member of organizing committee of LightUp Festival in Chapel Hill in 2017, 2018 and 2019;
 member of organizing committee of Raleigh Taste of China Food Festival in 2018 and 2019;
 member of organizing committee of Gala Celebration of Lunar New Year in Triangle area, 2019

Past Service on Orange County Advisory Boards:

This is my very first application for the Orange County Advisory Boards.

Boards/Commissions applied for:

Orange County Parks and Recreation Council

Background, education and experience relevant to this board:

I grown up in desert and Gobi area of China, pursued my education in green southern area, and worked in Beijing before coming to this beautiful country 22 years ago. I lived in Chicago for 9 years before nesting at Chapel Hill in 2006. This is a beautiful place that I called home, not because it has picturesque natural views but also the harmonious communities with diversified cultures. Beautified and multifunctional parks and the community recreation activities are becoming an important and healthy part of residents living in this area.

My education background and working experience is from public health, environmental and agricultural sciences. travel, photography and gardening are my long term hobbies. In the past ten years, I actively co-organized and participated local community cultural and recreational events. My diversified knowledge and practices and also the experiences as a Cultural and Art commissioner in Chapel Hill will be a good asset to Orange County PRC by

introducing healthy living, diversified cultures, arts, residential recreation events, and sustainable environmental concepts into the PRC programs.

Reasons for wanting to serve on this board:

I have a willingness and some good experiences to help improving the quality of living of the local residents and attracting the visitors through development of recreation programs and good management of parks in Orange County.

Conflict of Interest:

Supplemental Questions:

Boards/Commissions appointments:

Other Comments:

This application was current on: 9/4/2019 10:34:38 AM

Date Printed: 9/9/2019

**.ORANGE COUNTY
BOARD OF COMMISSIONERS**

ACTION AGENDA ITEM ABSTRACT

Meeting Date: September 17, 2019

**Action Agenda
Item No.** 11-h

SUBJECT: Orange County Planning Board - Appointment

DEPARTMENT: Board of Commissioners

ATTACHMENT(S):

Membership Roster
Applicant Interest List
Applications of Persons on the Interest List

INFORMATION CONTACT:

Clerk's Office, 919-245-2130

PURPOSE: To consider making an appointment to the Orange County Planning Board.

BACKGROUND: The following appointment information is for Board consideration:

| POSITION NO. | NAME | SPECIAL REPRESENTATIVE | TYPE OF APPOINTMENT TERM | EXPIRATION DATE |
|--------------|------------------|------------------------|--------------------------|-----------------|
| 10 | BOCC Appointment | At-Large | First Full Term | 03/31/2022 |

NOTE - If the individuals listed above are appointed, the following vacancies remain:

- None

FINANCIAL IMPACT: None

SOCIAL JUSTICE IMPACT: **Enable Full Civic Participation.** Ensure that Orange County residents are able to engage government through voting and volunteering by eliminating disparities in participation and barriers to participation.

ENVIRONMENTAL IMPACT: There is no Orange County Environmental Responsibility Goal impact associated with this item.

RECOMMENDATION(S): The Manager recommends that the Board consider making an appointment to the Orange County Planning Board.

Board and Commission Members

And Vacant Positions

Orange County Planning Board (REQUIRES DISCLOSURE STATEMENT)

Meeting Times: 7:00 pm first Wednesday of each month

Contact Person: Perdita Holtz

Meeting Place: West Campus (Temp @ Whitted)

Contact Phone: 919-245-2578

Positions: 12

Length: 3 years

Terms: 2

Description: <div>All members are appointed by the Board of Commissioners. This board studies Orange County and surrounding areas to determine objectives in the development of the County. It prepares and recommends plans to achieve that development, including the suggesting of policies, ordinances, and procedures. It reviews development applications and makes recommendations to the Board of Commissioners. It holds regular monthly meetings and may attend quarterly public hearings with the Board of Commissioners.</div>

Mr. Adam Beeman

| | | | | | |
|---|-------------|-----------------|----------------------|----------------------|------------|
| 1 | | | | First Appointed: | 12/12/2017 |
| | Sex: Male | Township: | Cedar Grove | Current Appointment: | 03/07/2019 |
| | Race: white | Resid/Spec Req: | Cedar Grove Twnbsp | Expiration: | 03/31/2022 |
| | | Special Repr: | Cedar Grove Township | Number of Terms: | 1 |

Mrs. Melissa Poole

| | | | | | |
|---|-------------|-----------------|---------------------|----------------------|------------|
| 2 | | | | First Appointed: | 04/16/2019 |
| | Sex: Female | Township: | Little River | Current Appointment: | 04/16/2019 |
| | Race: white | Resid/Spec Req: | Little River Twnbsp | Expiration: | 03/31/2021 |
| | | Special Repr: | Little River Twnbsp | Number of Terms: | |

Patricia Roberts

| | | | | | |
|---|-------------|-----------------|---------------|----------------------|------------|
| 3 | | | | First Appointed: | 11/05/2015 |
| | Sex: Female | Township: | Cheeks | Current Appointment: | 03/08/2018 |
| | Race: Other | Resid/Spec Req: | Cheeks Twnbsp | Expiration: | 03/31/2021 |
| | | Special Repr: | Cheeks Twnbsp | Number of Terms: | 2 |

Carrie Fletcher

| | | | | | |
|---|-------------|-----------------|----------------|----------------------|------------|
| 4 | | | | First Appointed: | 03/08/2018 |
| | Sex: Female | Township: | Bingham | Current Appointment: | 03/08/2018 |
| | Race: white | Resid/Spec Req: | Bingham Twnbsp | Expiration: | 03/31/2021 |
| | | Special Repr: | Bingham Twnbsp | Number of Terms: | 1 |

Mr David Blankfard

| | | | | | |
|---|-------------|-----------------|---------------------|----------------------|------------|
| 5 | Vice-Chair | | | First Appointed: | 03/07/2017 |
| | Sex: Male | Township: | Hillsborough | Current Appointment: | 03/07/2017 |
| | Race: white | Resid/Spec Req: | Hillsborough Twnbsp | Expiration: | 03/31/2020 |
| | | Special Repr: | Hillsborough Twnbsp | Number of Terms: | 2 |

Kim Piracci

| | | | | | |
|---|-------------|-----------------|------------|----------------------|------------|
| 6 | | | | First Appointed: | 03/22/2016 |
| | Sex: Female | Township: | Eno | Current Appointment: | 03/07/2019 |
| | Race: white | Resid/Spec Req: | Eno Twnbsp | Expiration: | 03/31/2022 |
| | | Special Repr: | Eno Twnbsp | Number of Terms: | 2 |

Hunter Spitzer

| | | | | | |
|---|-------------|-----------------|----------|----------------------|------------|
| 7 | | | | First Appointed: | 12/12/2017 |
| | Sex: Male | Township: | Eno | Current Appointment: | 03/08/2018 |
| | Race: white | Resid/Spec Req: | At-Large | Expiration: | 03/31/2021 |
| | | Special Repr: | At-Large | Number of Terms: | 1 |

Board and Commission Members

And Vacant Positions

Orange County Planning Board (REQUIRES DISCLOSURE STATEMENT)

Meeting Times: 7:00 pm first Wednesday of each month

Contact Person: Perdita Holtz

Meeting Place: West Campus (Temp @ Whitted)

Contact Phone: 919-245-2578

Positions: 12

Length: 3 years

Terms: 2

Mr. Hathaway Pendergrass

8

Sex: Male
Race: white

Township: Hillsborough
Resid/Spec Req: At-Large
Special Repr: At-Large

First Appointed: 04/16/2019
Current Appointment: 04/16/2019
Expiration: 03/31/2022
Number of Terms: 1

Lydia Wegman

9

Chair

Sex: Female
Race: white

Township: Chapel Hill
Resid/Spec Req: At Large
Special Repr: At-Large

First Appointed: 05/20/2014
Current Appointment: 03/07/2017
Expiration: 03/31/2020
Number of Terms: 2

VACANT

10

Sex:
Race:

Township:
Resid/Spec Req: At-Large
Special Repr: At-Large

First Appointed:
Current Appointment:
Expiration: 03/31/2022
Number of Terms:

Ms. Susan Hunter

11

Sex: Female
Race: white

Township: Chapel Hill
Resid/Spec Req: Chapel Hill Twmsp
Special Repr: Chapel Hill Twmsp

First Appointed: 04/16/2019
Current Appointment: 04/16/2019
Expiration: 03/31/2020
Number of Terms:

Julian (Randy) Marshall Jr.

12

Sex: Male
Race: white

Township: Bingham
Resid/Spec Req: At-Large
Special Repr: At-Large

First Appointed: 03/07/2017
Current Appointment: 03/07/2017
Expiration: 03/31/2020
Number of Terms: 1

Applicant Interest Listing

by Board Name and by Applicant Name

Orange County Planning Board (REQUIRES DISCL Contact Person: Perdita Holtz
Contact Phone: 919-245-2578

Alexandra Allman

Sex: Female

Race: Other

Date Applied: 09/03/2019

Township: Chapel Hill

Res. Eligibility:

Also Serves On:

Statler Gilfillen

Sex: Male

Race: white

Date Applied: 08/19/2019

Township: Eno

Res. Eligibility:

Also Serves On:

Tom Gray

Sex: Male

Race: white

Date Applied: 08/30/2019

Township: Hillsborough

Res. Eligibility: County

Also Serves On:

Bonnie Hauser

Sex: Female

Race: white

Date Applied: 08/19/2019

Township: Bingham

Res. Eligibility: County

Also Serves On: Animal Services Hearing Panel Pool

Ms Charity Kirk

Sex: Female

Race: white

Date Applied: 07/05/2019

Township: Chapel Hill

Res. Eligibility: County

Also Serves On:

David Mansor

Sex: Male

Race: white

Date Applied: 02/19/2019

Township: Chapel Hill

Res. Eligibility: C.H. City Limits

Also Serves On:

Mrs Gio Mollinedo

Sex: Female

Race: Hispanic

Date Applied: 08/15/2019

Township: Chapel Hill

Res. Eligibility:

Also Serves On:

Applicant Interest Listing

by Board Name and by Applicant Name

Orange County Planning Board (REQUIRES DISCL Contact Person: Perdita Holtz
Contact Phone: 919-245-2578

Joseph Parrish

Sex: Male

Race: white

Date Applied: 02/21/2019

Township: Chapel Hill

Res. Eligibility: C.H. City Limits

Also Serves On:

Scott Radway

Sex: Male

Race: white

Date Applied: 08/19/2019

Township: Chapel Hill

Res. Eligibility: County

Also Serves On:

Will Raymond

Sex: Male

Race: white

Date Applied: 08/22/2019

Township: Chapel Hill

Res. Eligibility:

Also Serves On:

Mr Erle Smith

Sex: Male

Race: white

Date Applied: 08/12/2019

Township: Chapel Hill

Res. Eligibility: Carrboro City Limits

Also Serves On:

Mr. Nathaniel Zarzar

Sex: Male

Race: white

Date Applied: 01/18/2019

Township: Hillsborough

Res. Eligibility: Hillsborough ETJ

Also Serves On:

Volunteer Application Orange County Advisory Boards and Commissions

Name: Alexandra Allman
Name Called:
Home Address: 1100 West NC HWY 54 Byp Apt 81
 Chapel Hill NC 27516
Phone (Day): 7047138921
Phone (Evening): 7047138921
Phone (Cell): 7047138921
Email: alexandra.allman@gmail.com
Place of Employment: Doctoral Candidate
Job Title: Doctoral Candidate
Year of OC Residence: 2018
Township of Residence: Chapel Hill
Zone of Residence:
Sex: Female
Ethnic Background: Other

Community Activities/Organizational Memberships:

American Society for Public Administration
 Association for Public Policy Analysis and Management (Past Communication Board Member)
 American Association for Public Opinion Research (Communication Board Member and Edu. Liaison)
 Democratic Women of Orange County

Past Service on Orange County Advisory Boards:

n/a

Boards/Commissions applied for:

Orange County Planning Board (REQUIRES DISCLOSURE STATEMENT)

Background, education and experience relevant to this board:

My relevant experience included and includes: NYS Senator Michael Nozzolio (Intern), TX State Representative Rafael Anchia (Intern), NYS Department of Health (Legal Assistant), Nancy Mace for US Senate (Correspondence Manger), South Carolina Parents Involved in Education (Public Relations Director), York County Republican Women (Secretary), Allman Communication Strategies (Co-Founder and Consultant), UNC (Research Analyst). My relevant skills include basic computer skills on both Apple and PC (along with Google Docs, Microsoft Outlook etc.). I am familiar with various technology from campaigns, communication, fundraising, insurance, banking, real estate, websites and sensitive information etc. I am ABD with Walden University in the School of Public Policy and Administration.

Reasons for wanting to serve on this board:

I would like to continue serving my community and think I would be an asset for the Board. I believe with the leadership there is a lot that I can learn and that we can work well together with the position provided. As well as being a good leader, Iâ€™m also a team player and am always looking to learn and respect the individuals that I would be working with.

Conflict of Interest:

n/a

Supplemental Questions:**Orange County Planning Board (REQUIRES DISCLOSURE STATEMENT)****Please list the work/volunteer experience/qualifications that would add to your expertise for this board.**

My work experience with regards to law, campaigns, non profits and political internships and current positions on boards. Each had/has various experiences with planning, development, advisement, recommendations, and following policies and procedures.

What unique perspective can you bring to the Orange County Planning Board?

Fresh perspective, doctoral Candidate (Adult learner) and bi-racial women with disability as representative for Orange County.

What do you see as the responsibilities of this board, and what do you hope to accomplish if appointed?

To advise, recommend, study, develop, research policies that are already in effect and plans/policies that may go into effect.

What do you consider to be the most important issues facing Orange County related to growth?

Taxes and affordable housing.

What role should the Planning Board take in guiding and regulating growth?

Providing public programs and facilities, guiding land use and development, providing direction and leadership

How would you, as a member of the Planning Board, contribute to the implementation of the Board of Commissioners' adopted Goals and Priorities?

Regulating land-use and zoning outside municipal boundaries: Enforce zoning ordinance, Require local environmental impact statements, Set development standards for flood hazard areas

Boards/Commissions appointments:**Other Comments:**

This application was current on: 9/3/2019 4:20:10 PM

Date Printed: 9/5/2019

Volunteer Application Orange County Advisory Boards and Commissions

Name: Statler Gilfillen
Name Called:
Home Address: 3302 St. Mary's Road
 Hillsborough NC 27278
Phone (Day): 919-732-6123
Phone (Evening): 919-732-6123
Phone (Cell): 919-732-6123
Email: statler@OUTLOOK.COM
Place of Employment: self
Job Title: Architect
Year of OC Residence: 2007
Township of Residence: Eno
Zone of Residence:
Sex: Male
Ethnic Background: white

Community Activities/Organizational Memberships:

Past vice chair of Orange County Historic Board

Past Service on Orange County Advisory Boards:

Orange County Historic Board

Boards/Commissions applied for:

Orange County Planning Board (REQUIRES DISCLOSURE STATEMENT)

Background, education and experience relevant to this board:

Over 25 years as registered Architect involved in planning, design and construction.
www.GilfillenArchitect.Wordpress.com.

Reasons for wanting to serve on this board:

To be of service and because I believe my background can be of service to the planning board

Conflict of Interest:

Throughout my career as an Architect I have always been diligent to follow the law and fully disclose even the potential perception of what might be any conflict. Currently, I maintain an office for the practice of Architecture in Orange County.

During the last 2 years I have provided services to Orange County Asset Management where I have provides services on a number of studies and small projects. Some of those studies and/or projects were:

- Study: Decision to build new jail compared to renovating existing jail.
- Study: Buy/Lease for existing space
- Study: Physical Assessment Old Town Hall in Chapel Hill and created web site
<http://www.OldTownHallNC.wordpress.com>
- Space modifications, bid packages and establishing standards for future modifications.
- Renovations to the Board of Elections
- Design and construction of 5 Single use toilets

Design and Construction of Nitrogen Tank in Orange County building for Seal-the-Seasons, Hillsborough

I maintain a professional web site at: www.GilfillenArchitect.Wordpress.com

Supplemental Questions:

Orange County Planning Board (REQUIRES DISCLOSURE STATEMENT)

Please list the work/volunteer experience/qualifications that would add to your expertise for this board.

Statler Gilfillen, Architect MBA has over 20 years of experience in planning, development, architecture, construction, teaching and business. He has been a University Professor, Operations Manager for a major Boston architectural firm and maintained his own architectural practice for over 12 years with a staff of 14. His work has varied from acting as the lead Architect for the 7 million dollar renovations at the Kennedy Space Center to historic preservation. He has worked for major developers, corporations, and known clients for large scale multifamily, medical, retail, high rise, commercial, and single family residential. He is fully versed in the public process and the demands of the private sector. He is specifically qualified in the in historic preservation and accessible design. For many years he traveled and studied in Europe. He brings a global concept of planning, architecture and business. He believes that good design must meet clients needs, environmental demands and fit visually into the setting. In 2007, he settled his young family in Hillsborough, NC from Piran, Slovenia.

What unique perspective can you bring to the Orange County Planning Board?

Global view of planning with professional training and expertise

What do you see as the responsibilities of this board, and what do you hope to accomplish if appointed?

Protect a natural environment that includes clean water, clean air, wildlife, important natural lands and sustainable energy for present and future generations. Promote proactive reforms necessary to maintain this goal.

Review and approve planning and economic development policies under the current laws which create a balanced dynamic local economy and which promote diversity, sustainable growth and enhance revenue while embracing community values

What do you consider to be the most important issues facing Orange County related to growth?

By supporting the strategic growth policies and constantly working to improve them.

What role should the Planning Board take in guiding and regulating growth?

By administrating the current laws and promoting postive changes necessary.

How would you, as a member of the Planning Board, contribute to the implementation of the Board of Commissioners' adopted Goals and Priorities?

By working to support the work of the Planning Board utilizing my extensive professional background.

Boards/Commissions appointments:

Other Comments:

This application was current on: 8/19/2019

Date Printed: 8/21/2019

Volunteer Application Orange County Advisory Boards and Commissions

Name: Tom Gray
Name Called:
Home Address: 2513 Miller Rd
 Hillsborough NC 27278
Phone (Day): 919-280-1084
Phone (Evening): 919-280-1084
Phone (Cell): 919-280-1084
Email: tom.gray@kimley-horn.com
Place of Employment: Kimley-Horn and Associates, Inc.
Job Title: Civil Engineer
Year of OC Residence: 2017
Township of Residence: Hillsborough
Zone of Residence: County
Sex: Male
Ethnic Background: white

Community Activities/Organizational Memberships:

Chapel Hill Stormwater Department Stream Clean-up and Monitoring Volunteer

Ellerbe Creek Watershed Association Water Management Committee Volunteer

Past Service on Orange County Advisory Boards:

None

Boards/Commissions applied for:

Hillsborough Planning Board

Background, education and experience relevant to this board:

As a civil engineer, I am familiar with engineering and planning activities associated with balancing the demands of development, budget and asset management, and natural resources preservation.

Reasons for wanting to serve on this board:

I m interested in being a part of discussions related to future growth and development and the management and preservation of natural resources and recreation facilities in Hillsborough.

Conflict of Interest:

There could be a perceived business interest, because I am employed by a private engineering firm.

Orange County Planning Board (REQUIRES DISCLOSURE STATEMENT)**Background, education and experience relevant to this board:**

As a civil engineer, I am familiar with engineering and planning activities associated with balancing the demands of development, budget and asset management, and natural resources preservation.

Reasons for wanting to serve on this board:

I have an interest in serving my community and contributing my knowledge of roadway and greenway facilities planning and design and water resources management to help where needed.

Conflict of Interest:

There could be a perceived business interest, because I am employed by a private engineering firm.

Orange Unified Transportation Board**Background, education and experience relevant to this board:**

I am a practicing civil engineer with a background in water resources management, planning and design with an emphasis on roadway and greenway planning and design.

Reasons for wanting to serve on this board:

I enjoy outdoor activities, and I believe parks and recreational facilities are one of the more important assets of a community. I would like to participate in helping make decisions about how community recreational facilities are maintained, upgraded and expanded.

Conflict of Interest:

Because I work for a private consulting firm, information shared with or received from this board may be perceived as being a conflict of interest; however, I am confident I would be able to separate my work from my interest to serve my community.

Supplemental Questions:**Orange County Planning Board (REQUIRES DISCLOSURE STATEMENT)****Please list the work/volunteer experience/qualifications that would add to your expertise for this board.**

15 year of civil engineering experience related to watershed management, floodplain management, roadway and greenway design.

Graduate of Hillsborough Citizen s Academy

Volunteer with Town of Chapel Hill Stormwater Department

What unique perspective can you bring to the Orange County Planning Board?

I have an engineering perspective for planning

I actively use state and local recreation facilities, and have an appreciation for camping, hiking, hunting, fishing and natural resources preservation

I am beginning to experiment with small-scale farming and have an appreciation for the planning of how agricultural land within the county is managed and preserved

What do you see as the responsibilities of this board, and what do you hope to accomplish if appointed?

I see the foremost responsibility being a contribution of honest evaluations and consideration of all citizen viewpoints

I hope to be able to share my professional expertise where it is useful

What do you consider to be the most important issues facing Orange County related to growth?

Managing stormwater and preserving water quality

Preserving food production sources (agricultural land)

What role should the Planning Board take in guiding and regulating growth?

Develop a continuously strengthening framework for guiding development and growth, and regulate fairly from this framework.

How would you, as a member of the Planning Board, contribute to the implementation of the Board of Commissioners' adopted Goals and Priorities?

I would contribute my knowledge about transportation improvement projects and natural resources management, regulation and protection.

Boards/Commissions appointments:

Other Comments:

This application was current on: 11/20/2017 4:50:27 PM

Date Printed: 9/21/2018

Volunteer Application Orange County Advisory Boards and Commissions

Name: Bonnie Hauser
Name Called:
Home Address: 4301 Sugar Ridge Road
 Hillsborough NC 27278
Phone (Day): 919-732-9316
Phone (Evening): 919-732-9316
Phone (Cell): 919-619-4354
Email: bahauser@aol.com
Place of Employment: retired
Job Title: retired
Year of OC Residence: 2003
Township of Residence: Bingham
Zone of Residence: County
Sex: Female
Ethnic Background: white

Community Activities/Organizational Memberships:

Northern Orange NAACP, Exec Committee
 Orange County Rural Alliance, Officer
 Orange County Voice, Officer
 United Voices of Efland, Board
 Big Brothers Big Sisters Triangle, Board

Past Service on Orange County Advisory Boards:

Bicycle Safety Task Force Emergency Services Work Group

Boards/Commissions applied for:

Orange County Planning Board (REQUIRES DISCLOSURE STATEMENT)

Background, education and experience relevant to this board:

Knowledgeable in county land use, zoning and economic development issues, as well as critical watershed protections. I live in the Cane Creek Critical watershed.

Reasons for wanting to serve on this board:

To help plan future development in a manner that embraces the county's rural character, and enables development in the targeted EDDs.

Conflict of Interest:

Orange Unified Transportation Board**Background, education and experience relevant to this board:**

I have worked extensively in complete streets policies, bicycle safety and light rail. I am knowledgeable in transportation funding processes and policies, and particular transportation issues facing Bingham and surrounding areas.

Reasons for wanting to serve on this board:

Because transportation is critical to the future of our community - including services for aging rural populations, routes for cycling, adopting micro-transit, and other services.

Conflict of Interest:**Supplemental Questions:****Orange County Planning Board (REQUIRES DISCLOSURE STATEMENT)****Please list the work/volunteer experience/qualifications that would add to your expertise for this board.**

actively involved in land use/conservation activities in Efland and Bingham.

What unique perspective can you bring to the Orange County Planning Board?

indepth understanding of county s land use ordinances and policies

What do you see as the responsibilities of this board, and what do you hope to accomplish if appointed?

Assure that county zoning and land use ordinances continue to support rural character while enabling desired development in county EDDs. Would specifically like to help find ways to use zoning to help bring affordable housing to selected parts of the county.

What do you consider to be the most important issues facing Orange County related to growth?

1. Diversify tax base with private sector contributions
2. Contain growth in a smart, strategic manner that protects rural character and creates workforce opportunities
3. Complement town growth plans

What role should the Planning Board take in guiding and regulating growth?

Assure that water protections and rural character continues, and that areas under county zoning control are zoned appropriately to complement town growth plans.

How would you, as a member of the Planning Board, contribute to the implementation of the Board of Commissioners' adopted Goals and Priorities?

Bringing hands-on work with communities in the county s zoning jurisdiction, I can help apply the county s goals and priorities to development

Boards/Commissions appointments:**Animal Services Hearing Panel Pool**

Application Date: 8/8/2017

Background, education and experience relevant to this board:

own 3 dogs, was involved in the advocacy that resulted in the creation of the board.

Reasons for wanting to serve on this board:

To allow citizens to appeal decisions without having to hire an attorney

Conflict of Interest:

Work Experience: Retired Partner, PricewaterhouseCoopers specializing in strategy development, cost restructuring and business process improvement. Extensive experience in complex project planning including evaluation of alternatives and cost development.

Volunteer Experience: Founder and president, Orange County Voice (3 years) Board of Directors, Maple View Agricultural Education Center (6 months) Volunteer, Pet Pals - working at Orange County Schools (4 years) Countywide leader, Justice United (2 years).

Education: MBA, New York University BA, Magna Cum Laude, SUNY at Buffalo Phi Beta Kappa

Other Comments:

Over the last year I have become fairly knowledgeable in the issues under study by the work group and have a great appreciation of delicate balance of good decisions and their impact on safety and taxes. My strongest credential to serve is that I have the support and confidence of citizens throughout the county. They trust me to properly represent their interests and priorities - and to ask questions and keep them informed on important issues as they arise. STAFF COMMENTS: Originally applied for Solid Waste Advisory Board 2/8/10. 1/5/2012 applied for Orange County Emergency Services Work Group. ADDRESS VERIFICATION: 4301 Sugar Ridge Road, Hillsborough, NC is Bingham Township, OC Jurisdiction.

This application was current on: 8/19/2019

Date Printed: 8/19/2019

Volunteer Application Orange County Advisory Boards and Commissions

Name: Ms Charity Kirk
Name Called:
Home Address: 1329 Beechwood Ln
 Chapel Hill NC 27516
Phone (Day): 7074819137
Phone (Evening): 7074819137
Phone (Cell): 7074819137
Email: charity.kirk@gmail.com
Place of Employment: self-employed
Job Title: Web Developer / Designer
Year of OC Residence: 2012
Township of Residence: Chapel Hill
Zone of Residence: County
Sex: Female
Ethnic Background: white

Community Activities/Organizational Memberships:

I am not currently an active volunteer participant in any environmentally related community organization, but I am applying to this position because I am ready to become more locally involved.

I am a member of the Triangle Land Conservancy, the NC Botanical Gardens, the Xerces Society, the Sierra Club and The Nature Conservancy among others.

I am involved in local arts, particularly dance.

Past Service on Orange County Advisory Boards:

none

Boards/Commissions applied for:

Orange County Climate Council

Background, education and experience relevant to this board:

When I lived in Sebastopol California, I was a founding member and active organizer of a local bicycle and pedestrian advocacy organization (BikeWalk Sebastopol). Our organization helped move forward a number of local bike and pedestrian projects. I have experience working with local government as well as a long-term interest in looking at how government can support more environmentally friendly transportation methods.

Additionally, when in California, I organized and ran a LEED green building certification project for a 12-unit live-work development project. This project provides me a good understanding of the construction industry and how buildings can be more efficient. I also was an owner and manager of a bicycle shop giving me an understanding of the needs of small retail businesses.

I recently completed a Masters in Industrial Design at NCSU. This degree provides me with an

understanding of and respect for the needs of local industry.

I have a diverse understanding of the ways in which humans impact the environment and a drive to learn what others are doing as well as present, discuss and push for new ways of doing things.

Reasons for wanting to serve on this board:

I want to become more locally involved and feel I could make a positive contribution on this board based on my past experiences and strong interest in this area.

Conflict of Interest:

Orange County Planning Board (REQUIRES DISCLOSURE STATEMENT)

Background, education and experience relevant to this board:

When I lived in Sebastopol California, I worked for an architect for a number of years gaining an understanding of the construction industry and local planning requirements and also organizing and running a LEED green building certification project.

While completing my Masters in Industrial Design at NCSU I took a number of classes in Landscape Architecture (one specifically that looked at local planning requirements) as well as a course titled Biodiversity Conservation in Urban Regions.

With these courses and prior experience I know how planning policy impacts our environment and the way we live. I am interested in helping guide this process to become more considerate of the environment and of a diverse range of human needs and experiences.

Reasons for wanting to serve on this board:

I would like to be a new pragmatic environmentalist voice on the committee. I am interested in helping craft planning policy that pushes for a more sustainable vision of the future.

Conflict of Interest:

Supplemental Questions:

Boards/Commissions appointments:

Other Comments:

This application was current on: 7/5/2019 5:21:52 PM

Date Printed: 7/8/2019

Volunteer Application Orange County Advisory Boards and Commissions

Name: David Mansor
Name Called:
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 Chapel Hill NC 27514
Phone (Day): 9148431067
Phone (Evening): 9148431067
Phone (Cell): 9148431067
Email: Davidjmansor@gmail.com
Place of Employment: UNC School of Law and Light Switch Business Co
Job Title: Student, and Business Consultant
Year of OC Residence: 2016
Township of Residence: Chapel Hill
Zone of Residence: C.H. City Limits
Sex: Male
Ethnic Background: white

Community Activities/Organizational Memberships:

Currently, I am an active member of the Chapel Hill Carrboro Chamber of Commerce, and a Rugby player. I play for the Chapel Hill Men s Rugby team, and I am a sponsor of the Chapel Hill Highlanders High School Rugby team. In addition, I also a sponsored the East Chapel Hill High School football team this past Fall season.

Past Service on Orange County Advisory Boards:

N/A

Boards/Commissions applied for:

Orange Unified Transportation Board

Background, education and experience relevant to this board:

Specifically, I can create tremendous value for Orange Unified Transportation Board in three nuanced ways:

First, I understand identifying and approaching professionals for cooperative partnerships is usually much more than just talking numbers and market factors. I am cognizant of the economic, personal, political, and public perception implications a deal can have. Through my own negotiations, I have learned about the importance of timing, and empathy within any deal. While working with the board I plan to use my strong interpersonal skills to work effectively with board members and community partners to accomplish our goals.

Second, I have practical experience on how deals are found, developed, and completed. I understand the various types of value advantages a deal can produce. Beyond the scope of the law, I can read and build pro-forma breakeven analysis charts, cash flow projections, and have a working concept of some corporate financing tools. Through the Entrepreneur Lab class (Spring 2017 Section), I will gain more hands-on experience working with start-up founders, growth executives, and venture capitalists. This work will advise me on how we can better foster these relationships and growths going forward in the planning of Orange County. The business skills

learned will continue to round my perspective and insight for my responsibilities on the board. I want to bring these business skills and my strong interpersonal abilities to the Board.

Third, I understand how enthusiasm is essential and contagious in the work place; it breathes life into everything. As a successful door-to-door insurance salesman, I learned the value of enthusiasm combined with the habit of happily doing more than you are asked can create previously nonexistent opportunities. I plan to bring these two habits to my membership on the board, and keep momentum up.

I desire to be on the Orange Unified Transportation Board, because of the Orange County's emphasis on innovation, and growth over the next twenty years. For me, an opportunity to add value to the incredible on-going work at in Orange County will be a long-term investment in the organization, and my commitment to be a Tar-Heel.

Reasons for wanting to serve on this board:

I am a JD/MBA student at the University of North Carolina at Chapel Hill. I would like to get involved in helping your team to implement the Durham-Orange Light Rail project. With my background in entrepreneurship and the law, I could be a tremendous free asset for your team to utilize. I have attached a resume, and included my LinkedIn HTML link so you can verify my abilities to execute and work on high level projects.

Over the next four years I will be in the area pursuing a JD/MBA, and would love an opportunity to work on this project throughout all four years.

Thank you for your time. I look forward to speaking soon.

Conflict of Interest:

I own two properties.

105D Weatherstone Drive Chapel Hill, NC 27514

107C Weatherstone Drive Chapel Hill, NC 27514

Orange County Planning Board (REQUIRES DISCLOSURE STATEMENT)**Background, education and experience relevant to this board:**

Specifically, I can create tremendous value for Orange Unified Transportation Board in three nuanced ways:

First, I understand identifying and approaching professionals for cooperative partnerships is usually much more than just talking numbers and market factors. I am cognizant of the economic, personal, political, and public perception implications a deal can have. Through my own negotiations, I have learned about the importance of timing, and empathy within any deal. While working with the board I plan to use my strong interpersonal skills to work effectively with board members and community partners to accomplish our goals.

Second, I have practical experience on how deals are found, developed, and completed. I understand the various types of value advantages a deal can produce. Beyond the scope of the law, I can read and build pro-forma breakeven analysis charts, cash flow projections, and have a working concept of some corporate financing tools. Through the Entrepreneur Lab class (Spring 2017 Section), I will gain more hands-on experience working with start-up founders, growth executives, and venture capitalists. This work will advise me on how we can better foster these relationships and growths going forward in the planning of Orange County. The business skills learned will continue to round my perspective and insight for my responsibilities on the board. I want to bring these business skills and my strong interpersonal abilities to the Orange County Planning Board.

Third, I understand how enthusiasm is essential and contagious in the work place; it breathes life into everything. As a successful door-to-door insurance salesman, I learned the value of enthusiasm combined with the habit of happily doing more than you are asked can create previously nonexistent opportunities. I plan to bring these two habits to my membership on the board, and keep momentum up.

I desire to be on the Orange County Planning Board, because of the Orange County's emphasis on innovation, and growth over the next twenty years. For me, an opportunity to add value to the incredible on-going work at in Orange County will be a long-term investment in the organization, and my commitment to be a Tar-Heel.

Reasons for wanting to serve on this board:

I am a JD/MBA student at the University of North Carolina at Chapel Hill. I would like to get involved in helping your team to implement the Durham-Orange Light Rail project. With my background in entrepreneurship and the law, I could be a tremendous free asset for your team to utilize. I have attached a resume, and included my LinkedIn HTML link so you can verify my abilities to execute and work on high level projects.

Conflict of Interest:

I own two properties.

105D Weatherstone Drive Chapel Hill, NC 27514

107C Weatherstone Drive Chapel Hill, NC 27514

Supplemental Questions:**Orange County Planning Board (REQUIRES DISCLOSURE STATEMENT)**

Please list the work/volunteer experience/qualifications that would add to your expertise for this board.

<https://www.linkedin.com/in/davidmansor/>

What unique perspective can you bring to the Orange County Planning Board?

My life experiences distinguish me from other candidates.

I am determined to be successful despite growing up with two parents who suffer from drug addictions. I have overcome spending my middle school years living in a crack house with my little brother John. After raising my brother in that environment for nearly two years, my house was raided by SWAT and we were placed in a Child Protective Services (CPS) group home. The group home was toxic, we were abused, and no one expected us to succeed.

However, I learned that you need to be aware of the opportunities that exist through creative application of rules and regulations. CPS allocates funds per child for living expenses, and by leveraging CPS's resources in combination with private scholarships, we were able to get out of the group home for the summers. Fortunately, my brother received three scholarships to attend a summer camp in the Adirondack Mountains. I was privileged to participate in three programs: a service trip to build a cafeteria in Belize, an exchange trip to China, and even spent a summer at Harvard. I want to apply my ability to identify creative strategies has enabled me to see tremendous opportunities that have been overlooked.

My unique background would certainly bring a fresh perspective to the school. I firmly believe that "hard work beats talent, when talent does not hustle." Justin Wu. Every day was a struggle, and I worked tremendously hard to get where I am today. I still struggle to figure out why we have the resources and knowledge to solve the world's problems, but do not? Like the world, my parents had everything, and self-destructively lost it all to bad habits. I am passionate about solving these problems, and overcoming society's bad habits.

What do you see as the responsibilities of this board, and what do you hope to accomplish if appointed?

The board's responsibilities are to make decisions that benefit the entire county's needs for economic growth, infrastructure development, and improvements in Orange County's overall quality of life.

What do you consider to be the most important issues facing Orange County related to growth?

The Orange-Durham Light Rail Project

What role should the Planning Board take in guiding and regulating growth?

The Planning board should take a strong role in facilitating cooperation between politicians, private business, and non-for-profits to make progress in the following areas: public transportation, education, affordable housing, and public health.

How would you, as a member of the Planning Board, contribute to the implementation of the Board of Commissioners' adopted Goals and Priorities?

The document and link did not load. Therefore, I cannot give you an adequate response at this time.

Boards/Commissions appointments:

Other Comments:

This application was current on: 2/19/2019

Date Printed: 2/19/2019

Volunteer Application Orange County Advisory Boards and Commissions

Name: Mrs Gio Mollinedo
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Chapel Hill NC 27516
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Phone (Evening): 9195999497
Phone (Cell): 9195999497
Email: giovannamollinedo@gmail.com
Place of Employment: D'Gio InternatiOnal
Job Title: Business owner
Year of OC Residence: 2015
Township of Residence: Chapel Hill
Zone of Residence:
Sex: Female
Ethnic Background: Hispanic

Community Activities/Organizational Memberships:

El Centro Hispano
 Parent School
 Habitad
 Compass Center

Past Service on Orange County Advisory Boards:

none

Boards/Commissions applied for:

Orange County Planning Board (REQUIRES DISCLOSURE STATEMENT)

Background, education and experience relevant to this board:

My background as a resident of Orange County (Hillsborough) for the vast majority of my life (21 of 27 years) will serve me well in my understanding the area.

I completed my B.S.B.A (Accounting focus) at UNC-Wilmington, and spent my first 4.5 years working in Public Accounting specializing in Tax. I think this accounting experience will allow me to understand the actual costs of proposed County changes very well. I have always had an ability to understand the financial side of things, and whether endeavors are financially feasible, and I hope to bring that skill to the table as a member of the Planning Board. Currently I work as a project accountant for a Utility-Scale Solar Farm Construction company - I am familiar with the permitting processes, zoning process, etc. and am very familiar with all the intricacies of a new development project and future planning.

Reasons for wanting to serve on this board:

I've always enjoyed being a contributing member of my community, and now back in Hillsborough I am looking for a way to be an active voice for my hometown. I think serving on the Orange County Planning board would provide me with an opportunity to serve my community, and participate in something I feel very passionate about - the development and

planning of my home county s future.

Conflict of Interest:

None outside of my home-ownership

Supplemental Questions:

Orange County Planning Board (REQUIRES DISCLOSURE STATEMENT)

Please list the work/volunteer experience/qualifications that would add to your expertise for this board.

Project Accountant (Solar Construction) - 9 months

Senior Tax Accountant - 2 years

Staff Accountant - 2 years

What unique perspective can you bring to the Orange County Planning Board?

I think I can bring the perspective of someone who was born and raised in OC, as well as someone who is early into their adult life. My skills being focused in finance and accounting will hopefully make me a valuable member of the Board when considering costs, and the financial impact that proposed changes will have (both the financial impact to the individuals in our communities, and to the community as a whole)

What do you see as the responsibilities of this board, and what do you hope to accomplish if appointed?

First and foremost, I think the Planning Board should serve as a gut-check for the county s annual budget - ensuring that all items included have been thoroughly discussed and contemplated. Further, I think the responsibilities of the Planning Board include a thorough analysis of proposed developments, changes, and ideas that will have an impact on our county s residents. Primarily the Planning Board should serve as a voice of the community.

What do you consider to be the most important issues facing Orange County related to growth?

It may sound simple, but I believe that transportation is the most important issue facing Orange County today and in the near future. With population growth inevitable, and occurring year-over-year, the need for updated transportation systems is becoming more evident. You see this with longer traffic jams all across the county.

Another important issue I think we are facing is affordable housing. With the increase in population, also has come a greater demand for homes, and thus an increased premium on housing costs. I am interested in joining this discussion on how we can create solutions to this issue.

What role should the Planning Board take in guiding and regulating growth?

In my opinion Growth is inevitable and generally a positive thing. I believe the role of the Planning Board in regards to guiding and regulating growth is to ensure that the RESULT of said growth is a sustainable community. That can mean a lot of different things must be taken into consideration - population density, financial feasibility, town utility abilities, etc. But I think the ultimate role in guiding and regulating growth is to ensure a sustainable, thriving community is created.

How would you, as a member of the Planning Board, contribute to the implementation of the Board of Commissioners' adopted Goals and Priorities?

I think I could do a great job of analyzing the budget and helping with a successful implementation/communication of said budget. My familiarity with Orange County will provide me with the ability to have an expert understanding of what kind of impact land use changes and zoning changes will have. And my passion for long-term investing will hopefully help contribute towards the long term implementation of the Capital Investment Plan.

Boards/Commissions appointments:

Other Comments:

This application was current on: 8/15/2019

Date Printed: 8/15/2019

Volunteer Application Orange County Advisory Boards and Commissions

Name: Joseph Parrish
Name Called:
Home Address: 1250 Ephesus Church Rd, Apt. G5
 Chapel Hill NC 27517
Phone (Day): 3365044195
Phone (Evening): 3365044195
Phone (Cell): 3365044195
Email: josephparrisnc@gmail.com
Place of Employment: Unemployed
Job Title: None
Year of OC Residence: 2016
Township of Residence: Chapel Hill
Zone of Residence:
Sex: Male
Ethnic Background: Caucasian

Community Activities/Organizational Memberships:

Orange County Democratic Party - Messaging Committee
 Orange County Young Dems
 Rotary Club

Past Service on Orange County Advisory Boards:

None

Boards/Commissions applied for:

Chapel Hill Planning Commission

Background, education and experience relevant to this board:

I am a former member of the NC National Guard and a graduate of UNC with a degree in political science. I have been a frequent attendant of a variety of local government meetings/functions and even ran for office in the state legislature in the November elections.

Reasons for wanting to serve on this board:

I want to have a hand in public service, either professionally or as a volunteer. I see this board as an opportunity to serve the public and as a learning opportunity that can inform my public service in the future.

Conflict of Interest:

Orange County Planning Board (REQUIRES DISCLOSURE STATEMENT)**Background, education and experience relevant to this board:**

I am a former member of the NC National Guard and a graduate of UNC with a degree in political science. I have been a frequent attendant of a variety of local government meetings/functions and even ran for office in the state legislature in the November elections.

Reasons for wanting to serve on this board:

I want to have a hand in public service, either professionally or as a volunteer. I see this board as an opportunity to serve the public and as a learning opportunity that can inform my public service in the future.

Conflict of Interest:**Chapel Hill Board of Adjustment****Background, education and experience relevant to this board:**

I am a former member of the NC National Guard and a graduate of UNC with a degree in political science. I have been a frequent attendant of a variety of local government meetings/functions and even ran for office in the state legislature in the November elections.

Reasons for wanting to serve on this board:

I want to have a hand in public service, either professionally or as a volunteer. I see this board as an opportunity to serve the public and as a learning opportunity that can inform my public service in the future.

Conflict of Interest:**Supplemental Questions:****Orange County Planning Board (REQUIRES DISCLOSURE STATEMENT)****Please list the work/volunteer experience/qualifications that would add to your expertise for this board.**

- Former National Guard Member
- Former ROTC cadet, LDAC graduate
- Graduate of UNC, Political Science, Class of 2014
- Democratic Nominee in 2016 race for House District 2
- Frequent attendant of county/town/school board meetings

What unique perspective can you bring to the Orange County Planning Board?

Being a young, but relevantly educated resident, I have a strong sense of the years to come and the need for good, long-term planning.

Furthermore, utilizing the strategic thinking methods handed down to me in my military education, I find it easy to look at issues and break them down into basic ideas for effective planning and communication to others.

What do you see as the responsibilities of this board, and what do you hope to accomplish if appointed?

I think the responsibility of the board is to assist local governance by providing foresight in the development and use of public assets. If appointed, I hope to help guide the community along a thriving path for future success.

What do you consider to be the most important issues facing Orange County related to growth?

As part of the ever-growing Triangle, I see issues such transportation, housing, and education being vitally important. We must successfully tackle these issues for the purpose of accommodating higher levels of commerce, growing neighborhoods, and the needs of the children that live in these growing neighborhoods.

What role should the Planning Board take in guiding and regulating growth?

To make an effective plan for any group or organization, you need to be a step ahead. The Planning Board should therefore take a leading, proactive role in guiding and developing growth. It has to set the pace.

Additionally, we should have a role at the end of the process, in order to hear feedback from other entities and determine how successful our planning as been so far. Foresight requires hindsight.

How would you, as a member of the Planning Board, contribute to the implementation of the Board of Commissioners' adopted Goals and Priorities?

I would be a part of those informing the Board of Commissioners about what those things should be. Once those goals and priorities are handed to us, it would be up to us to envision how to make them possible, much like how orders are passed along in the military to next level down.

Boards/Commissions appointments:

Other Comments:

This application was current on: 02/21/2019

Date Printed: 2/21/2019

Volunteer Application Orange County Advisory Boards and Commissions

Name: Scott Radway
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Phone (Evening): 9198805579
Phone (Cell): 9198805579
Email: scott@radwaydesign.com
Place of Employment: Radway Design
Job Title: Founder - Principal
Year of OC Residence: 1989
Township of Residence: Chapel Hill
Zone of Residence: County
Sex: Male
Ethnic Background: white

Community Activities/Organizational Memberships:

Chapel Hill Carrboro Chamber of Commerce
 Justice United
 Kidzu Building Committee for larger facility
 Formerly Chapel Hill Public Art Commission and Planning Board

Past Service on Orange County Advisory Boards:

Orange County Affordable Housing Advisory Board
 Orange County Smart Growth Advisory Board

Boards/Commissions applied for:

Orange County Planning Board (REQUIRES DISCLOSURE STATEMENT)

Background, education and experience relevant to this board:

City Planning & Environmental Law education, planning director in two municipalities, consultant to many towns and counties. When resident of Chapel Hill served on Planning Board, Community Design Commission, Public Art Commission, Inclusionary Zoning Task Force. Have represented owner/applicants for development proposals in Chapel Hill, Carrboro, Hillsborough and Orange County. Not presently representing any development application for property within the Orange County Government Planning and Zoning Jurisdiction.

Reasons for wanting to serve on this board:

Interested in the continuing process of planning for economic and employment growth in appropriate locations in Orange County AND the provision of affordable housing and the rules and regulations that protect the important environmental features of the County. [Water courses, productive farm land, wildlife & corridors, etc.]

Conflict of Interest:

I don't believe I am working with or for anyone with a current or prospective development application that is within the Orange County planning or zoning jurisdiction.

Orange Unified Transportation Board**Background, education and experience relevant to this board:**

Prior experience in municipal and regional transportation planning activity including corridor and route location studies and EIS components for rail transit systems in Atlanta, San Francisco, Dallas. Town of Chapel Hill citizen representative to RTP regional rail transportation planning in mid 1990 s

Reasons for wanting to serve on this board:

I believe I understand the issues and know the capabilities of transportation systems. Particularly the need for a multi modal and social equity systems capabilities physically and financially.

Conflict of Interest:**Supplemental Questions:****Orange County Planning Board (REQUIRES DISCLOSURE STATEMENT)****Please list the work/volunteer experience/qualifications that would add to your expertise for this board.**

30 years as a resident and city planning/land development consultant in Orange County, Chapel Hill, Carrboro and Hillsborough. Thorough knowledge of the role of the Planning Board and a background in economic development and housing development within the County. I was the primary consultant to the owner/developer of the Waterstone Development and initiated the conversations with County Commissioners and Durham Tech that resulted in the location of the Orange County Campus within that development.

What unique perspective can you bring to the Orange County Planning Board?

Pragmatic experience in realistic agricultural land preservation, the economics of development, community design, and the relationship of County planning and economic development efforts in conjunction with the Town of Hillsborough. In addition, I have been developing Fiscal Impact analyses for proposed developments and local government comprehensive plans for about 40 years, including the Fiscal Impact analysis of Waterstone and several development proposals in Chapel Hill and Durham.

What do you see as the responsibilities of this board, and what do you hope to accomplish if appointed?

While a planning board is charged with providing advice and recommendations to the Commissioners on planning, zoning and development matters; it is a board that should [and in Orange County does] provide a thorough sounding board location for residents, businesses and county government entities especially - more specific topical advisory boards - to merge the conversations about needs and desires for our future community. As product, the board seek to synthesize and develop proposed plans to reach the community goals, plans then vetted through a broad review process ending up in the hands of the elected commissioners for adoption and or modification and adoption.

What do you consider to be the most important issues facing Orange County related to growth?

As strange as it may sound to many, making sure our public education system [Orange County, Chapel Hill - Carrboro, and Durham Tech] provides a thorough education for all our residents. Without adequate education, good employment opportunities and economic growth for all residents will be limited and reduce our ability to provide the quality of life conditions we want for all. Beyond this, I believe that the limitations on the extension of public water and sewer beyond the current limited areas around Hillsborough and Chapel Hill / Carrboro need to be re-examined and I believe it is the role of the County to initiate this discussion.

What role should the Planning Board take in guiding and regulating growth?

I think one of the most important roles should be an annual review of movement toward accomplishing the Board of Commissioners adopted Goals and Priorities. The Planning Board should play a role in this process. Too often, changing conditions - especially those factors well beyond local control - force us to recognize that the achievement of our goals must be pursued via revised regulations. Witness the many changes made to local control by the current and immediately past NC State Legislature.

How would you, as a member of the Planning Board, contribute to the implementation of the Board of Commissioners' adopted Goals and Priorities?

I am a strong supporter of the adopted goals and priorities - especially the social equity issues. Other than comprehensive planning, the planning board's major interaction with many of these goals is encouraging and measuring if and how proposed private [and public] development meets community goals AND provides safe, livable neighborhoods and business areas.

Boards/Commissions appointments:**Other Comments:**

This application was current on: 8/19/2019

Date Printed: 8/19/2019

Volunteer Application Orange County Advisory Boards and Commissions

Name: Will Raymond
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Phone (Evening): 919-932-1035
Phone (Cell): 919-932-1035
Email: campaign@willraymond.org
Place of Employment: na
Job Title: Senior Software Engineer
Year of OC Residence: 1988
Township of Residence: Chapel Hill
Zone of Residence:
Sex: Male
Ethnic Background: white

Community Activities/Organizational Memberships:

Board of Directors OWASA
 Board of Directors Exchange Pool
 Friends of Bolin Creek

Past Service on Orange County Advisory Boards:

No Orange County

Chapel Hill s Technology Advisory Board, Horace-Williams Citizens Committee,
 Downtown Parking Task Force,
 Sustainable Community Visioning Task Force. Chapel Hill appointee to OWASA.

Boards/Commissions applied for:

Orange County Planning Board (REQUIRES DISCLOSURE STATEMENT)

Background, education and experience relevant to this board:

Participated in OC UDO discussions. Familiar with basic OC planning regulations, ordinances.
 Citizen participant in economic development zone discussions early 2000 s.

Have actively participated in numerous Chapel Hill and Carrboro land-use issues - notably initial
 Comprehensive Plan rework, UNC s Carolina North development agreement, small area
 planning process (Central West, Ephesus Church, 15-501 Corridor, Glenn Lennox, CH2020,
 Rogers Road ETJ, Ephesus-Fordham form-based code district, etc.) over the last 17 years.
 I was involved in the UNC airport relocation discussions, became more familiar with rural
 Orange County development concerns as a member of OWASA and gave feedback on spurring
 economic development county-wide during several of the preliminary Orange County EDD
 discussions (and am interested in how those districts are evolving).

Reasons for wanting to serve on this board:

Orange County is now implementing a refined UDO and new economic policies that will have far reaching effects on land-use planning. I would like to serve as a conduit for citizen input and take a more active role in reviewing these new changes to help the BOCC get the best results for their initiatives.

Conflict of Interest:

Supplemental Questions:

Orange County Planning Board (REQUIRES DISCLOSURE STATEMENT)

Please list the work/volunteer experience/qualifications that would add to your expertise for this board.

At the County level, I ve served as a citizen activist on numerous county-wide issues.

Within Chapel Hill, I ve served on Chapel Hill s Technology Advisory Board, Horace-Williams Citizens Committee, Downtown Parking Task Force, Sustainable Community Visioning Task Force.

As Chapel Hill s appointee to OWASA, I have worked hard to maintain the highest fiscal and environmental standards throughout the organization. As the current Chair of the HR Committee, I ve emphasized policies that serve to bolster a productive and effective work force.

What unique perspective can you bring to the Orange County Planning Board?

I ve worked on a number of issues - social services, environment, transit and economic development - with County-wide impact and would bring a holistic perspective grounded in that experience. It s important that our wider community has access to the decisions that are made on their behalf and I d work hard to improve communication and participation by our citizens in this key governmental process.

What do you see as the responsibilities of this board, and what do you hope to accomplish if appointed?

The Board has both operational and strategic responsibilities. Strategically, the Board reviews relevant policy changes by other Board s for impacts on land-use policy. The Board is responsible for analyzing changes within the UDO (and other regulatory frameworks) to make sure they align with the BOCC s goals as well as serving the general public good. Operationally, the Board reviews proposed projects to make sure they adhere to established regulatory requirements, align with BOCC initiatives, synchronize with economic, social and environmental goals. The Board can recommend improvements in plans and determine if variances in policy are warranted by an overriding public good.

What do you consider to be the most important issues facing Orange County related to growth?

Integration and consistency. Integration of municipal growth within Orange County. Integration of social, transit, economic and environmental policies with planning policy. Integration of policy within a wider regional context. Consistency within Orange County s own approach and overlaps with municipal and ETJ concerns.

What role should the Planning Board take in guiding and regulating growth?

The Planning Board can take the time and provide the analysis to make sure our community is being well-served by growth. As Orange County grows we need to make sure that our citizens can continue to be able to afford to live here, that the quality of life we ve come to accept isn t degraded, that our economic base is improved without diminishing the environment.

How would you, as a member of the Planning Board, contribute to the implementation of the Board of Commissioners' adopted Goals and Priorities?

I have an established record of promoting transparency within the governance process and would like to work on improving communication between the Board and the wider community on Planning issues. I've also worked on numerous environmental issues throughout Orange County and realize that OC has a regional role to play as these concerns straddle our county's boundaries. As a member of Orange County's Project Connect's social service outreach process, I'm well aware of the depth and growing need within our community. I'd work to make sure our Planning policies encourage an economically and socially diverse community.

Boards/Commissions appointments:**Other Comments:**

This application was current on: 8/22/2019

Date Printed: 8/22/2019

Volunteer Application Orange County Advisory Boards and Commissions

Name: Mr Erle Smith
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Email: Erle@ErleSmith.com
Place of Employment: Retired
Job Title: Retired
Year of OC Residence: 1998
Township of Residence: Chapel Hill
Zone of Residence:
Sex: Male
Ethnic Background: white

Community Activities/Organizational Memberships:
 Carrboro Citizen Academy

Past Service on Orange County Advisory Boards:
 Orange Unified Transportation Board 2016 - 2018

Boards/Commissions applied for:

Carrboro Planning Board

Background, education and experience relevant to this board:

My experience as a corporate executive has prepared me to contribute to the towns goals and objectives. In particular, my experience with supply chain optimization is useful experience.

Reasons for wanting to serve on this board:

As a retiree, I have available time to devote to my community.

Conflict of Interest:

OUTBoard representative for Chapel Hill 2-16-2018
 Director Supply Chain Strategy

Carrboro Board of Adjustment

Background, education and experience relevant to this board:

My experience as a corporate executive has prepared me to contribute to the towns goals and objectives. In particular, my experience with supply chain optimization is useful experience.

Reasons for wanting to serve on this board:

As a retiree, I have available time to devote to my community.

Conflict of Interest:

Orange County Planning Board (REQUIRES DISCLOSURE STATEMENT)**Background, education and experience relevant to this board:**

OUTBoard representative for Chapel Hill 2-16-2018
 Director Supply Chain Strategy

Reasons for wanting to serve on this board:

As a retiree, I have available time to devote to my community.

Conflict of Interest:**Supplemental Questions:****Orange County Planning Board (REQUIRES DISCLOSURE STATEMENT)****Please list the work/volunteer experience/qualifications that would add to your expertise for this board.**

OUTBoard representative for Chapel Hill 2-16-2018
 Director Supply Chain Strategy

What unique perspective can you bring to the Orange County Planning Board?

I have been a homeowner for 20 years and understand the area as it changes and grows

What do you see as the responsibilities of this board, and what do you hope to accomplish if appointed?

I see the board as a contributor to the county's goals & objectives.

What do you consider to be the most important issues facing Orange County related to growth?

We will see significant growth in Orange County as the universities and the RTP business communities continue to grow. This will increase demands for housing of several cost structures along with the associated transportation needs.

What role should the Planning Board take in guiding and regulating growth?

The board should encourage growth in the areas that need acceleration. The decisions should support the county's goals and objectives.

How would you, as a member of the Planning Board, contribute to the implementation of the Board of Commissioners' adopted Goals and Priorities?

I would remain current with the goals and priorities and then encourage progress toward those goals as activities come within the board's agenda.

Boards/Commissions appointments:**Other Comments:**

This application was current on: 2/19/2019

Date Printed: 2/19/2019

Volunteer Application Orange County Advisory Boards and Commissions

Name: Mr. Nathaniel Zarzar
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 Hillsborough NC 27278-9584
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Phone (Evening): 9197242633
Phone (Cell): 9197242633
Email: natezarzar@gmail.com
Place of Employment: Cypress Creek Renewables
Job Title: Project Accountant
Year of OC Residence: 1991
Township of Residence: Hillsborough
Zone of Residence: Hillsborough ETJ
Sex: Male
Ethnic Background: white

Community Activities/Organizational Memberships:

I have participated in OCASL (soccer) and OC Rec Basketball, however I do not have any current volunteer memberships in Orange County. I previously lived in Durham (2014-2017) I was a member of the Exchange Club of Greater Durham for 4.5 years and served as a Board Member for 2 of those years. I am excited for a new opportunity to serve my hometown community in Orange County.

Past Service on Orange County Advisory Boards:

NONE

Boards/Commissions applied for:

Orange County Planning Board (REQUIRES DISCLOSURE STATEMENT)

Background, education and experience relevant to this board:

My background as a resident of Orange County (Hillsborough) for the vast majority of my life (21 of 27 years) will serve me well in my understanding the area. I completed my B.S.B.A (Accounting focus) at UNC-Wilmington, and spent my first 4.5 years working in Public Accounting specializing in Tax. I think this accounting experience will allow me to understand the actual costs of proposed County changes very well. I have always had an ability to understand the financial side of things, and whether endeavors are financially feasible, and I hope to bring that skill to the table as a member of the Planning Board. Currently I work as a project accountant for a Utility-Scale Solar Farm Construction company - I am familiar with the permitting processes, zoning process, etc. and am very familiar with all the intricacies of a new development project and future planning.

Reasons for wanting to serve on this board:

I've always enjoyed being a contributing member of my community, and now back in Hillsborough I am looking for a way to be an active voice for my hometown. I think serving on the Orange County Planning board would provide me with an opportunity to serve my community, and participate in something I feel very passionate about - the development and planning of my

home county s future.

Conflict of Interest:

None outside of my home-ownership

Supplemental Questions:

Orange County Planning Board (REQUIRES DISCLOSURE STATEMENT)

Please list the work/volunteer experience/qualifications that would add to your expertise for this board.

Project Accountant (Solar Construction) - 9 months Senior Tax Accountant - 2 years Staff Accountant - 2 years

What unique perspective can you bring to the Orange County Planning Board?

I think I can bring the perspective of someone who was born and raised in OC, as well as someone who is early into their adult life. My skills being focused in finance and accounting will hopefully make me a valuable member of the Board when considering costs, and the financial impact that proposed changes will have (both the financial impact to the individuals in our communities, and to the community as a whole)

What do you see as the responsibilities of this board, and what do you hope to accomplish if appointed?

First and foremost, I think the Planning Board should serve as a gut-check for the county s annual budget - ensuring that all items included have been thoroughly discussed and contemplated. Further, I think the responsibilities of the Planning Board include a thorough analysis of proposed developments, changes, and ideas that will have an impact on our county s residents. Primarily the Planning Board should serve as a voice of the community.

What do you consider to be the most important issues facing Orange County related to growth?

It may sound simple, but I believe that transportation is the most important issue facing Orange County today and in the near future. With population growth inevitable, and occurring year-over-year, the need for updated transportation systems is becoming more evident. You see this with longer traffic jams all across the county. Another important issue I think we are facing is affordable housing. With the increase in population, also has come a greater demand for homes, and thus an increased premium on housing costs. I am interested in joining this discussion on how we can create solutions to this issue.

What role should the Planning Board take in guiding and regulating growth?

In my opinion Growth is inevitable and generally a positive thing. I believe the role of the Planning Board in regards to guiding and regulating growth is to ensure that the RESULT of said growth is a sustainable community. That can mean a lot of different things must be taken into consideration - population density, financial feasibility, town utility abilities, etc. But I think the ultimate role in guiding and regulating growth is to ensure a sustainable, thriving community is created.

How would you, as a member of the Planning Board, contribute to the implementation of the Board of Commissioners' adopted Goals and Priorities?

I think I could do a great job of analyzing the budget and helping with a successful implementation/communication of said budget. My familiarity with Orange County will provide me with the ability to have an expert understanding of what kind of impact land use changes and zoning changes will have. And my passion for long-term investing will hopefully help contribute towards the long term implementation of the Capital Investment Plan.

Boards/Commissions appointments:

Other Comments:

This application was current on: 1/18/2019 4:14:17 PM

Date Printed: 1/24/2019

BOCC Meeting Follow-up Actions

(Individuals with a * by their name are the lead facilitators for the group of individuals responsible for an item)

| Meeting Date | Task | Target Date | Person(s) Responsible | Status |
|--------------|--|-------------|-----------------------------|---|
| 9/3/19 | Review and consider request from member of the public to start each Board of Commissioners meeting with the Pledge of Allegiance, and if Board decided against, to make a public announcement explaining the decision to not begin meetings with the Pledge | 11/1/2019 | Chair Travis Myren | Letter to be drafted for Information Item |
| 9/3/19 | Review and consider request from member of the public to conduct all Board of Commissioners discussions regarding gun regulations in public and not in closed session, and if Board decided against, to make a public announcement explaining the decision to not conduct the discussions in public | 9/3/2019 | Board of Commissioners | DONE The Board stated, in conjunction with the County Attorney, that no discussions had or would ever occur in closed session regarding potential gun or noise regulations since those discussions should be in public and State law required they be in public |
| 9/3/19 | Review and consider request by Commissioner McKee that the Board suspend the rule regarding no public comments for the upcoming County Attorney presentation and Board discussion on gun discharges and potential regulation in high density residential areas scheduled for the September 10, 2019 Board work session | 9/3/2019 | Board of Commissioners | DONE The Board discussed this petition during the meeting and decided to maintain the existing rule regarding public comments at Board work sessions |
| 9/3/19 | Review and consider request by Commissioner McKee that before the Board considers any final decisions on gun discharges in high density residential areas, that the Board conduct a public hearing on the proposed provisions that is advertised at least two weeks before the hearing | 12/1/2019 | Chair/Vice Chair/Manager | Plan for public hearing(s) to be determined as Board discussion moves forward |

| Meeting Date | Task | Target Date | Person(s) Responsible | Status |
|---------------------|--|--------------------|------------------------------|--|
| 9/3/19 | Review and consider request by Commissioner Marcoplos that the Board receive a report on the shortcomings of the existing charging stations to be replaced, how the planned new ones are an improvement, and info on the benefits and location of the new solar charging station | 12/1/2019 | Steve Arndt Brennan Bouma | Staff to provide a report to the Board as Information Item |
| 9/3/19 | Conform the Resolution Condemning the Ku Klux Klan and Other Similar Groups based on the revised resolution approved by the Board | 10/1/2019 | Donna Baker | DONE |