

ORANGE COUNTY BOARD OF COMMISSIONERS

AGENDA

BOCC Virtual Work Session

April 23, 2020

Meeting – 7:00 p.m.

Due to current public health concerns, the Board of Commissioners is conducting a Virtual Work Session on April 23, 2020. Members of the Board of Commissioners will be participating in the meeting remotely. As in prior meetings, members of the public will be able to view and listen to the meeting via live streaming video at orangecountync.gov/967/Meeting-Videos and on Orange County Gov-TV on channels 1301 or 97.6 (Spectrum Cable).

- | | | |
|---------------|----|--|
| (7:00 – 7:45) | 1. | COVID-19 Pandemic Economic Impact on the FY2020-21 Orange County Manager's Recommended Budget |
| (7:45 – 8:20) | 2. | Discussion of Manager's Recommended FY 2020-25 Capital Investment Plan (CIP) for Schools and Durham Tech |
| (8:20 – 8:50) | 3. | Next Steps on the Inclusion of Pre-K Students in School Capacity Calculations |
| (8:50 – 9:15) | 4. | School Funding Equity between School Districts in Orange County |
| (9:15 – 9:25) | 5. | Arts Commission – Appointments Discussion |

Orange County Board of Commissioners' meetings and work sessions are available via live streaming video at orangecountync.gov/967/Meeting-Videos and Orange County Gov-TV on channels 1301 or 97.6 (Spectrum Cable).

**ORANGE COUNTY
BOARD OF COMMISSIONERS**

ACTION AGENDA ITEM ABSTRACT

Meeting Date: April 23, 2020

**Action Agenda
Item No. 1**

SUBJECT: COVID-19 Pandemic Economic Impact on the FY2020-21 Orange County
Manager's Recommended Budget

DEPARTMENT: County Manager

ATTACHMENT(S):

Attachment A - FY2019-20 Economic
Contingency Plan

INFORMATION CONTACT:

Bonnie Hammersley, Orange County
Manager, (919) 245-2306

PURPOSE: To receive information on the COVID-19 Economic Impact on the FY2020-21 Orange County Manager's Recommended Budget projections.

BACKGROUND: The COVID-19 pandemic has caused an unprecedented human and health crisis. The measures necessary to contain the virus have caused an economic recession. At the present, there is great uncertainty about its severity and duration due to the lack of a vaccine and the public health measures which include social distancing, limited business activity and uncertainty if a second wave occurs following after achieving an apex in the number of reported cases.

On March 23, 2020, the County Manager directed the Orange County Department Directors to comply with the FY2019-20 Economic Contingency Plan (Attachment A). The implementation of the contingency plan began to address the economic impact of the COVID-19 pandemic to Orange County government/residents. The strict monitoring of expenditures in the 4th quarter helps address the immediate financial challenges and will assist in preserving County services as well as jobs to allow the County to continue to serve Orange County residents. In addition, future measures will be included in the County Manager's Recommended FY2020-21 Budget.

Due to the timing of the FY2020-21 budget process and the COVID-19 pandemic, the revenue projections Pre-COVID and Post-COVID differ significantly. In an effort to manage expectations prior to the release of the FY2020-21 County Manager's Recommended Budget, the County Manager will share detailed information on the revenue projections for the BOCC at the April 23, 2020 work session. The revenue sources projected to be impacted include property tax, sales tax, charges for services including Planning Permits and Sportsplex user fees and occupancy taxes.

FINANCIAL IMPACT: There is no financial impact associated with receiving this information. A financial impact on the County is anticipated from the COVID-19 Pandemic.

SOCIAL JUSTICE IMPACT: The following Orange County Social Justice Goals are applicable to this item:

- **GOAL: FOSTER A COMMUNITY CULTURE THAT REJECTS OPPRESSION AND INEQUITY**

The fair treatment and meaningful involvement of all people regardless of race or color; religious or philosophical beliefs; sex, gender or sexual orientation; national origin or ethnic background; age; military service; disability; and familial, residential or economic status.

- **GOAL: ENSURE ECONOMIC SELF-SUFFICIENCY**

The creation and preservation of infrastructure, policies, programs and funding necessary for residents to provide shelter, food, clothing and medical care for themselves and their dependents.

- **GOAL: CREATE A SAFE COMMUNITY**

The reduction of risks from vehicle/traffic accidents, childhood and senior injuries, gang activity, substance abuse and domestic violence.

ENVIRONMENTAL IMPACT: There is no Orange County Environmental Responsibility Goal impact associated with this item.

RECOMMENDATION(S): The Manager recommends that the Board receive the information.

FY2019-20 ECONOMIC CONTINGENCY PLAN
Effective Immediately

1. Reduce Purchasing/Spend Rate (April-June)- Review General Fund, Sportsplex and Visitors Bureau encumbrances. Each director and business officer can assist on identifying discretionary contractual obligations that may be deemed discretionary during this pandemic crisis norms i.e. social distancing.
 - Cancel remaining travel/training; excludes certification training
 - NO Recurring Capital purchases the rest of the fiscal year
 - Cancel all discretionary encumbrances

Action steps: Identify each department encumbrances/contractual obligations and potential savings as a result of encumbrance cancellations. The Sportsplex and Visitors Bureau funds are included due to revenue loss due to the pandemic impact this fiscal year. Savings estimates to be determined.

2. Close Monitoring of Revenues and Expenditures - The Third Quarter Financial Report and remaining monthly April May and June reports will be carefully reviewed and escalated to you as necessary during this recession.

Action steps: Timely communication with department directors and business officers and review of budget versus actual reporting. This will provide variance analysis information on each department revenues and expenditures status, and necessary follow-up with department directors and staff continued well in advance of the end of the fiscal year.

Charges for Services and Intergovernmental Revenues (Public Transit) are being monitored closely. Expenditure tracking has been implemented as well with a coronavirus account for Animal Services, Asset Management Services, Emergency Services, Health and Social Services.

3. Hiring Freeze - The hiring freeze includes all vacant county positions. Exemptions from the freeze include mandatory positions in public safety, health and human services.

Action steps: Human Resources Director will monitor requests to fill positions and collaborate with the Managers office for approval.

4. Pandemic Internal Transfer - Final determination of the borrowing amount will be determined through our fiscal year-end breakeven analysis. Similar measures have been successful by other jurisdictions during the Great Recession when there is clear objective to maintain the fiscal integrity of all funds.

Action steps: Finance Department will monitor the non-general fund accounts for funds that would be available to transfer to the general fund at year-end for a break-even result.

**ORANGE COUNTY
BOARD OF COMMISSIONERS**

ACTION AGENDA ITEM ABSTRACT

Meeting Date: April 23, 2020

**Action Agenda
Item No. 2**

SUBJECT: Discussion of Manager's Recommended FY 2020-25 Capital Investment Plan (CIP) for Schools and Durham Tech

DEPARTMENT: County Manager and Finance
and Administrative Services

ATTACHMENT(S):

Attachment A: Overall CIP Summary,
Schools CIP Projects
Summary

INFORMATION CONTACT:

Bonnie Hammersley, (919) 245-2300
Travis Myren, (919) 245-2308
Gary Donaldson, (919) 245-2453
Paul Laughton, (919) 245-2152

***Previously Provided Under Separate
Cover – Also Available Online:***

*Manager Recommended FY2020-25
County Capital Investment Plan*

<http://www.orangecountync.gov/714/County-Budgets>

PURPOSE: To discuss the Manager's Recommended FY 2020-25 Capital Investment Plan related to Schools and Durham Technical Community College – Orange County Campus Projects.

BACKGROUND: Each year, the County produces a Capital Investment Plan (CIP) that establishes a budget planning guide related to capital needs for the County as well as Schools. The current CIP consists of a 5-year plan that is evaluated annually to include year-to-year changes in priorities, needs, and available resources. Approval of the CIP commits the County to the first year funding only of the capital projects; all other years are used as a planning tool and serves as a financial plan.

Capital Investment Plan – Overview

The FY 2020-25 CIP includes County Projects, School Projects, and Proprietary Projects. The School Projects include Chapel Hill-Carrboro City Schools, Orange County Schools, and Durham Technical Community College – Orange County Campus projects. The Proprietary Projects include Water and Sewer, Solid Waste Enterprise Fund, and Sportsplex projects.

The CIP has been prepared anticipating moderate economic growth of approximately 2% in property tax growth over the next five years, and 4% sales tax growth in Years 2-5. Sales Tax proceeds for Year 1 (FY 2020-21) are estimated to decline by 4.5% due to the current coronavirus pandemic. Many of the projects in the CIP will rely on debt financing to fund the projects.

This discussion focuses on Schools CIP projects and the Durham Technical Community College – Orange County Campus new academic building project. Note: The page numbers referenced are as they appear in the CIP document. See Attachment A for the Overall CIP Summary (page 19), and School CIP Projects Summary (pages 24 and 101).

FINANCIAL IMPACT: There is no immediate financial impact associated with discussion of the FY 2020-25 Capital Investment Plan. It is a long-range financial planning tool with a financial impact in FY 2020-21, if the first year of the CIP is approved by the Board of County Commissioners with the adoption of the Annual Budget.

SOCIAL JUSTICE IMPACT: There is no Orange County Social Justice Goal impact associated with discussion of this item.

ENVIRONMENTAL IMPACT: There are no Orange County Environmental Responsibility Goal impacts associated with discussion of this item.

RECOMMENDATION(S): The Manager recommends the Board review and discuss the Manager's Recommended FY 2020-25 Capital Investment Plan and provide direction to staff.

Orange County Capital Investment Plan - Plan Summary - RECOMMENDED
Fiscal Years 2020-25

Appropriations	Current Fiscal Year 2019-20	Year 1 Fiscal Year 2020-21	Year 2 Fiscal Year 2021-22	Year 3 Fiscal Year 2022-23	Year 4 Fiscal Year 2023-24	Year 5 Fiscal Year 2024-25	Five Year Total	Year 6 to Year 10
County	11,518,264	13,082,582	24,189,587	21,181,857	12,356,294	8,684,412	79,494,732	115,019,483
Proprietary								
Solid Waste	1,545,536	1,946,752	1,820,331	2,812,933	1,750,398	1,138,264	9,468,678	8,662,796
Sportsplex	372,000	922,000	245,000	1,525,000	430,000	2,021,000	5,143,000	1,425,000
Water & Sewer Utilities	1,060,000	130,000	1,350,000	945,000			2,425,000	
Proprietary Total	2,977,536	2,998,752	3,415,331	5,282,933	2,180,398	3,159,264	17,036,678	10,087,796
School								
Chapel Hill-Carrboro City Schools								
Bond Referendum			1,922,000				1,922,000	
Chapel Hill-Carrboro City Schools	5,080,991	5,074,200	4,568,754	4,667,561	4,769,317	4,874,119	23,953,951	26,602,887
Deferred Maintenance Projects	1,804,200	1,804,200					1,804,200	49,207,493
Recurring Capital Items	1,804,200	1,804,200	1,804,200	1,804,200	1,804,200	1,804,200	9,021,000	9,021,000
Supplemental Deferred Maintenance Program		1,800,000	10,000,000	6,242,000			18,042,000	
Chapel Hill-Carrboro City Schools Total	8,689,391	10,482,600	18,294,954	12,713,761	6,573,517	6,678,319	54,743,151	84,831,380
Orange County Schools								
Bond Referendum	20,064,000		11,386,000				11,386,000	
Orange County Schools	3,367,615	3,363,113	3,028,110	3,093,598	3,161,040	3,230,501	15,876,362	17,269,922
Deferred Maintenance Projects	1,195,800	1,195,800					1,195,800	44,303,065
Recurring Capital Items	1,195,800	1,195,800	1,195,800	1,195,800	1,195,800	1,195,800	5,979,000	5,979,000
Supplemental Deferred Maintenance Program		4,150,000	3,600,000	4,208,000			11,958,000	
Orange County Schools Total	25,823,215	9,904,713	19,209,910	8,497,398	4,356,840	4,426,301	46,395,162	67,551,987
Durham Tech Community College								26,547,911
School Total	34,512,606	20,387,313	37,504,864	21,211,159	10,930,357	11,104,620	101,138,313	178,931,278
Grand Total	49,008,406	36,468,647	65,109,782	47,675,949	25,467,049	22,948,296	197,669,723	304,038,557
Revenues/Funding Sources								
9-1-1 Funds								
Article 43 Sales Tax Proceeds								
Article 46 Sales Tax Proceeds	2,219,120	2,057,584	2,160,288	2,101,099	2,185,143	2,272,549	10,776,663	12,801,210
Available Project Balances								
Bonds								
Contributions from Other Infrastructure Partners	100,000	55,000	450,000	3,200,000			3,705,000	92,500
Debt Financing	9,689,220	10,001,234	22,090,857	13,021,362	11,430,339	7,031,298	63,575,090	75,745,637
Debt Financing - 2/3 Net Debt Bonds								
Debt Financing - Affordable Housing Bond Proceeds								
Debt Financing - Article 46 Sales Tax	1,060,000	130,000	1,350,000	945,000			2,425,000	
Debt Financing - Bond Proceeds	20,064,000		13,308,000				13,308,000	
Debt Financing - Durham Tech								26,547,911
Debt Financing - E911								
Debt Financing - Older Facilities	1,000,000	1,000,000					1,000,000	
Debt Financing - School Improvements	7,012,132	13,042,375	20,774,222	17,707,706	7,342,860	7,429,717	66,296,880	132,529,017
Debt Financing - Solid Waste	833,356	1,025,952	1,820,331	2,405,285	1,750,398	1,138,264	8,140,230	8,662,796
Debt Financing - Sportsplex	372,000	895,000		1,275,000	320,000	1,891,000	4,381,000	
From 9-1-1 Funds								
From Capital Reserve Funds	3,000,000	3,000,000					3,000,000	
From Other Projects								
General Government Revenue								
Grant Funding	432,572	1,422,691	445,500	832,500	250,000	750,000	3,700,691	3,010,000
Grant Funds State - E911 Board								
Insurance Proceeds								
Lottery Proceeds	1,402,354	1,402,354	1,402,354	1,402,354	1,402,354	1,402,354	7,011,770	7,053,140
Medicaid Maximization Funds	68,200							3,629,500
NCDEQ Reimbursement Fund	67,000	500,000		3,000,000			3,500,000	
Partner Funding								
Partner Funding - County Capital				400,000			400,000	28,989,133
Qualified School Construction Bonds								
Register of Deeds Fees	80,000	80,000	80,000	80,000	80,000	80,000	400,000	400,000
Solid Waste Funds	712,180	920,800		407,648			1,328,448	
Sportsplex Funds		27,000	245,000	250,000	110,000	130,000	762,000	1,425,000
Transfer from General Fund	746,272	908,657	983,230	647,995	595,955	823,114	3,958,951	3,152,713
Transfer from Other Capital Funds	150,000							
Transfer from Other Funds								
Transfer from Other Projects								
Transfer from Payment-in-Lieu								
Grand Total	49,008,406	36,468,647	65,109,782	47,675,949	25,467,049	22,948,296	197,669,723	304,038,557

School Projects Summary - RECOMMENDED
Fiscal Years 2020-25

Appropriations	Current Fiscal Year 2019-20	Year 1 Fiscal Year 2020-21	Year 2 Fiscal Year 2021-22	Year 3 Fiscal Year 2022-23	Year 4 Fiscal Year 2023-24	Year 5 Fiscal Year 2024-25	Five Year Total	Year 6 to Year 10
Chapel Hill-Carrboro City Schools	8,689,391	10,482,600	18,294,954	12,713,761	6,573,517	6,678,319	54,743,151	84,831,380
Bond Referendum			1,922,000				1,922,000	
Deferred Maintenance Projects	1,804,200	1,804,200					1,804,200	49,207,493
Chapel Hill-Carrboro City Schools	5,080,991	5,074,200	4,568,754	4,667,561	4,769,317	4,874,119	23,953,951	26,602,887
Article 46 Sales Tax Proceeds	1,223,319	1,168,270	1,215,001	1,263,601	1,314,145	1,366,711	6,327,728	7,698,648
Debt Financing - Older Facilities	601,400	601,400					601,400	
Debt Financing - School Improvements	2,412,896	2,461,154	2,510,377	2,560,584	2,611,796	2,664,032	12,807,943	14,645,989
Lottery Proceeds	843,376	843,376	843,376	843,376	843,376	843,376	4,216,880	4,258,250
Recurring Capital Items	1,804,200	1,804,200	1,804,200	1,804,200	1,804,200	1,804,200	9,021,000	9,021,000
Supplemental Deferred Maintenance Program		1,800,000	10,000,000	6,242,000			18,042,000	
Orange County Schools	25,823,215	9,904,713	19,209,910	8,497,398	4,356,840	4,426,301	46,395,162	67,551,987
Bond Referendum	20,064,000		11,386,000				11,386,000	
Deferred Maintenance Projects	1,195,800	1,195,800					1,195,800	44,303,065
Orange County Schools	3,367,615	3,363,113	3,028,110	3,093,598	3,161,040	3,230,501	15,876,362	17,269,922
Article 46 Sales Tax Proceeds	810,801	774,314	805,287	837,498	870,998	905,838	4,193,935	5,102,562
Debt Financing - Older Facilities	398,600	398,600					398,600	
Debt Financing - School Improvements	1,599,236	1,631,221	1,663,845	1,697,122	1,731,064	1,765,685	8,488,937	9,372,470
Lottery Proceeds	558,978	558,978	558,978	558,978	558,978	558,978	2,794,890	2,794,890
Recurring Capital Items	1,195,800	1,195,800	1,195,800	1,195,800	1,195,800	1,195,800	5,979,000	5,979,000
Supplemental Deferred Maintenance Program		4,150,000	3,600,000	4,208,000			11,958,000	
Durham Tech Community College								26,547,911
Grand Total	34,512,606	20,387,313	37,504,864	21,211,159	10,930,357	11,104,620	101,138,313	178,931,278
Revenues/Funding Sources								
Article 46 Sales Tax Proceeds	2,034,120	1,942,584	2,020,288	2,101,099	2,185,143	2,272,549	10,521,663	12,801,210
Debt Financing - Bond Proceeds	20,064,000		13,308,000				13,308,000	
Debt Financing - Durham Tech								26,547,911
Debt Financing - Older Facilities	1,000,000	1,000,000					1,000,000	
Debt Financing - School Improvements	7,012,132	13,042,375	20,774,222	17,707,706	7,342,860	7,429,717	66,296,880	132,529,017
From Capital Reserve Funds	3,000,000	3,000,000					3,000,000	
Lottery Proceeds	1,402,354	1,402,354	1,402,354	1,402,354	1,402,354	1,402,354	7,011,770	7,053,140
Grand Total	34,512,606	20,387,313	37,504,864	21,211,159	10,930,357	11,104,620	101,138,313	178,931,278

**ORANGE COUNTY
BOARD OF COMMISSIONERS
ACTION AGENDA ITEM ABSTRACT**
Meeting Date: April 23, 2020

**Action Agenda
Item No.** 3

SUBJECT: Next Steps on the Inclusion of Pre-K Students in School Capacity Calculations

DEPARTMENT: Planning and Inspections

ATTACHMENT(S):

- A. Pre-K Summary CHCCS
- B. Pre-K Summary OCS
- C. Draft Potential SAPFO Amendment
- D. SAPFO MOU and Ordinance

INFORMATION CONTACT:

Craig Benedict, Director, 919-245-2575
Ashley Moncado, Planner II, 919-245-2589

PURPOSE: To discuss the treatment of Pre-K students in light of the existing Schools Adequate Public Facilities Memorandum of Understanding and Ordinance. Options for next steps may include:

1. Directing staff to prepare a formal amendment to the Schools Adequate Public Facilities Memorandum of Understanding including direction on whether to proceed with capacity determinations (Certification of Adequate Public Facilities or CAPS) related to residential development;
2. Directing staff to create an informal capacity tracking tool unrelated to the Schools Adequate Public Facilities MOU and Ordinance;
3. Deferring action on this item to a later date.

BACKGROUND: During the February 25 joint meeting between the Board of Orange County Commissioners and the Boards of Education from Chapel Hill Carrboro City Schools and Orange County Schools, the group discussed amending the Memorandum of Understanding between the County and the School Districts to explicitly include Pre-K students in school capacity calculations under the Schools Adequate Public Facilities (SAPFO) Memorandum of Understanding. Because the Pre-K students are not counted in the current formula, that classroom space is counted as available capacity for other students and does not represent the total number of students using school space. An example of the proposed amendment is provided as Attachment C.

Including Pre-K students in the school capacity calculation would impact two parts of the SAPFO MOU (Attachment D). First, the SAPFO MOU requires each district to review proposed residential developments and determine if sufficient school capacity exists to accommodate the students generated by that development. If sufficient capacity does not exist, the Board of Education informs the planning jurisdiction in which the development is proposed. In turn, that planning jurisdiction must provide a development proposal that fits within existing school capacity or deny the development. Including Pre-K students in the SAPFO capacity calculation would hasten determinations of insufficient school capacity.

SAPFO is also used guide to initiate the construction of new school facilities. If Pre-K students were included in the school capacity calculation, the projected need for new school facilities

would accelerate. When the impact of including Pre-K students is combined with the impact of elementary class size reductions mandated under State law, additional capacity is suggested for Chapel Hill Carrboro City Schools in the 2021-22 school year and in Orange County Schools in the 2024-25 school year.

As a way to avoid development limitations, the Boards also discussed a more informal process to reflect Pre-K students that would not result in determinations of insufficient capacity. This could be accomplished without a formal amendment to the Schools Adequate Public Facilities Memorandum of Understanding or the Schools Adequate Public Facilities Ordinance.

FINANCIAL IMPACT: There is no direct financial impact associated with this item.

SOCIAL JUSTICE IMPACT: The following Orange County Social Justice Goal is applicable to this item:

▪ **GOAL: ENSURE ECONOMIC SELF-SUFFICIENCY**

The creation and preservation of infrastructure, policies, programs and funding necessary for residents to provide shelter, food, clothing and medical care for themselves and their dependents.

ENVIRONMENTAL IMPACT: There is no Orange County Environmental Responsibility Goal impact associated with this item:

RECOMMENDATION(S): The Manager recommends the Board discuss next steps for addressing the treatment of Pre-K student membership in light of the existing SAPFO regulations. Options for the Board to consider may include:

1. Directing staff to prepare a formal amendment to the Schools Adequate Public Facilities Memorandum of Understanding including direction on capacity determinations (Certification of Adequate Public Facilities or CAPS) related to residential development;
2. Directing staff to create an informal capacity tracking tool unrelated to the Schools Adequate Public Facilities MOU and Ordinance;
3. Deferring action on this item to a later date.



Pre-Kindergarten Programming

The mission of the Chapel Hill-Carrboro City Schools (CHCCS) Pre-K/Head Start Program, in partnership with families and the community, is to provide high quality, developmentally appropriate early childhood education, which will meet the diverse needs of all children and prepare them for a positive educational experience. The district currently serves over 260 students in traditional, blended and adaptive pre-kindergarten classrooms. Younger students being served under the Exceptional Children's program are eligible to enroll in pre-kindergarten classrooms as early as age three.

The purpose of the CHCCS Pre-K/Head Start is to support students, families and the Local Education Agency (LEA) in preparing students for success in education and in life. Our program presents a heavy focus on social emotional learning along with play-based pre-literacy and math skills. Many of our students come from low socioeconomic backgrounds, have disabilities, or other factors that could impede learning. Given this demographic, we serve to identify and build strengths to support learning for the whole child.

Pre-K serves children age three to five years of age, not yet eligible for kindergarten, in the areas of Education, Family Partnerships, Mental Health, Disabilities, Health, Safety, Nutrition, and Dental Care.

Pre-K operates 180 school days from 8:00-2:30 and extended care is available (7:30-8 and 2:30-5:30). Pre-K is funded through Head Start, North Carolina state funded Pre-K Program/Smart Start (NC Pre-K) and local tuition dollars.

Applications for Pre-K/Head Start programs are accepted on a year-round basis. Children who are three or four years old by August 31st are eligible to apply. Interested families must complete an application and provide supporting documentation. Applications are reviewed and screened and eligibility for Head Start, Smart Start/NCPK, Exceptional Children's Program (EC), Subsidy or Tuition is determined based on income and risk factors. Tuition and Subsidy placements are lottery-based. Children who are not selected through the lottery process will be placed on a waiting list. Head Start and Smart Start/NC Pre-K placements are need-based. If enrollment at all sites is full, accepted applications will be placed on the waiting list. Once the

selection process is completed, families will be notified of their child's application status. In efforts to reach families in Chapel Hill and Carrboro, flyers are created and distributed in 4 different languages: Karen, Burmese, Spanish, and English. Outreach takes place through churches, shelters, apartment complexes, mobile home parks, and supermarkets in efforts to reach diverse populations in the community.

The district pre-kindergarten program currently operates on an annual budget of approximately \$4 million dollars for 267 students. Funding sources are:

\$1,300,000 from Head Start

\$700,000 from NC-PK

\$500,000 from Local Tuition Students

\$1,500,000 from Local Funds for EC Support

The district estimates that a Universal Pre-K program would cost approximately \$15 million dollars to serve approximately 750 students. This estimated cost does not include additional capital funding that would be needed for additional classrooms to serve 500 more students in a Universal Pre-K program.

The 267 students in Pre-K are from the following funding sources:

- 116 PK Federal Head Start
- 20 Smart Start/NC Pre-K
- 131 PK Paid
 - 30-paid fully by parents
 - 60-paid through Exceptional Children's Program
 - 40+ paid through DSS childcare subsidies

Of the 20 PK classrooms in the district, 14 classrooms are housed inside an elementary school building and six classrooms are housed in a mobile unit on an elementary school campus. All classrooms have 5-star (highest) quality ratings from the NC Division of Child Development. There are currently 4 students on the Head Start waiting list and 71 students on the tuition list for PK.

Kindergarten statistics:

- 2019-2020 Kindergarten enrollment 837 students
- 509 (61%) families indicated their children attended some type of Pre-K
- 129 Pre-K students exited a CHCCS Pre-K at the end of the 2018-2019 school year.

Key: BL- Blended; DL- Dual Language; SS- Separate Setting; TYP- Typically Developing

School	Class-Room Type	Class- room Capacity	# of Students Enrolled	Head Start	NCPK/ Smart Start	Tuition w/ Subsidy	Tuition	EC
CES	CB3/4 TYP	15	15	7	3	0	5	0
	CBDLA DL	15	15	6	4	2	3	0
	CBDLB DL	15	15	6	2	3	4	0
EES	EPH3/4 BL	15	15	9	0	1	1	4
	EPH4 BL	15	14	9	1	1	0	3
EHES	EHES3/4 BL	15	15	10	0	0	1	4
FPG	FPGA DL	15	15	8	2	0	5	0
	FPGB DL	15	15	10	1	2	2	0
McD	McD3/4 BL	15	15	8	0	0	3	4
	McD4 BL	15	15	8	0	3	0	4
	McDSS SS	8	8	0	0	0	0	8
NES	NESA BL	15	15	8	1	0	2	4
	NESB BL	18	15	6	2	1	2	4
	NESSS SS	8	6	0	0	0	0	6
RES	RES3/4 BL	15	15	6	2	1	2	4
	RESSS SS	8	8	0	0	0	0	8
MSES	SCR3/4 BL	15	15	2	1	3	5	4
	SCRSS SS	12	0	0	0	0	0	0
SES	SES3/4 TYP	15	14	10	3	0	1	0
	SES4 TYP	15	15	9	5	1	0	0
Totals	20	276	260	122	27	18	36	57



The Orange County Schools' Pre-Kindergarten (Pre-K) Programs

There are three types of Pre-K classrooms in Orange County Schools:

1. Title 1 Blended Pre-K
2. Exceptional Children (EC) Pre-K; and,
3. Head Start

Title 1 Blended Pre-K Classrooms

The OCS Title I Blended Pre-Kindergarten Program provides a child-centered, developmentally appropriate educational experience for four-year-old children in need of developmental, academic and emotional/social support. The program stresses an environment that motivates learning through exploration and discovery. The goal of the program is to prepare children to enter kindergarten ready and excited to learn and succeed. The design of our program is to support children with the greatest need, so that they will be emotionally and socially ready to be active participants in their own learning. An application process is used to determine which children will benefit most from the kinds of developmental experiences we offer in our preschool classrooms.

Our program is grounded in the National Association for the Education of Young Children's philosophy of developmentally appropriate practices (NAEYC). Classrooms are child centered and designed to promote the development of the whole child, including all developmental domains described in Foundations, North Carolina's early learning standards (approaches to learning, emotional and social development, health and physical development, language development and communication, and cognitive development). Learning experiences are meaningful and relevant for every child and reflect his or her developmental, cultural, and individual circumstances. Our curricula also emphasize the areas of self-regulation and emotional awareness, early literacy and math skill building.

Every effort is to ensure that each child feels welcome at school and is helped to develop a strong sense of self as a successful learner. The indoor and outdoor classroom experiences include many opportunities for hands-on active learning with real materials and nature. The students spend time each day working in several learning centers, including science, math, writing center, reading corner, block play, manipulatives, dramatic play, sensory play, the safe place, where they make choices and use materials in creative and thought-provoking ways.

Our Title 1 Blended Pre-K classrooms are inclusive, serving children, ages 3-5 years, who receive special education services. Placement is determined by need of services indicated on the Individualized Education Plan (IEP) by the OCS IEP Team. Our classrooms offer opportunities for children of all abilities to play and learn together. We believe that adaptations that make an experience accessible for children with learning barriers can enhance other children's experiences, as well as developing respect, understanding, appreciation and empathy in all children.

The Title 1 Blended Pre-K program believes that children learn best when families and schools form a respectful, trusting partnership and work together. Families are encouraged to get involved from the beginning with our DIAL 4 assessment clusters, home visits, visiting the school and classroom, on-going, daily communication, volunteering, parent conferences, Children as Teachers Family Days, field trips, newsletters, all with the goal of keeping the parent as a partner to help the child be successful. Open and honest communication between teachers and families is important in making sure we are working together to support the child at home and at school.

The Title 1 Blended Pre-K program is for children who are four or who will be turning four by August 31st of each school calendar year. It is a requirement that families and their children live within the attendance

areas served by the Orange County School district and meet income and developmental eligibility requirements.

Our Title 1 Blended Pre-K classes are funded with a blend of federal Title 1 funding, state North Carolina (NC) Pre-K funds (Smart Start), the Exceptional Children's Program and Orange County Schools funds. There are limited tuition placements available at each school site for families whose income does not qualify for NC Pre-K placement.

Applications are accepted throughout the school year, for the current school year. Completed applications are processed, screened ranked for Title 1 and NC Pre-K by the Pre- K Team. Eligible children must be at risk of failing to meet North Carolina's academic achievement standards as determined by multiple, educationally related, objective criteria. Family income, family size and need are also verified. All families are notified of their child's application status. Applications of children not placed will be maintained on a waiting list for a matching placement that becomes available.

The Title 1 Blended Pre-K program follows the OCS K-12 calendar, operating at a minimum of 180 days, and adheres to the K-5 schedule, from 7:30am to 2:50pm. Currently, there is no before or after school extended care available for Pre-K children.

Title 1 Blended Pre-K applications, along with program information are available in English and Spanish for download on the district's website. Hard copies are available at each OCS elementary school, the OCS Central Office, the OCS Welcome Center, the OC Department of Social Services, the OC Health Department, and the OC Public Library.

The Title 1 Blended Pre-K program currently operates on an annual budget of \$980,000 for 68 children.

Funding sources are:

-
- NC Pre-K: \$230,000
 - Federal Title 1: \$200,000
 - Federal, State and Local Exceptional Children (EC): \$504,104
 - 2019-2020: we have no tuition families for the 2019-2020 school year. Current tuition is \$1,000.
 - Local Tuition payments, carried over from previous years when tuition was approximately \$600: \$47,500
-

OCS currently has 4 Title 1 Blended Pre-K classrooms: 68 children: 52 NC Pre-K and/or Title 1, 16 EC placements:

1. Central Elementary: 1 classroom: 18 children: 14 are NC Pre-K and/or Title 1, 4 EC placements
2. Efland Cheeks Global: 1 classroom: 16 children: 12 are NC Pre-K and/or Title 1, 4 EC placements
3. New Hope Elementary: 1 classroom: 18 children: 14 are NC Pre-K and/or Title 1, 4 EC placements
4. Pathways Elementary (PES): 1 classroom: 16 children: 12 are NC Pre-K and/or Title 1, 4 EC placements, 2 EC push-in placements (from PES EC Pre-K classrooms and don't count in our reimbursement)

All licensed Title 1 Blended Pre-K classrooms have 5-star (highest) quality ratings from the NC Division of Child Development and Early Learning.

There are currently 79 age eligible children on the Title 1 Blended Pre-K waiting list for the 2019-2020 school year.

EC Pre-K Classrooms

OCS also serves two additional EC Pre-K classrooms at PES; each serving up to 10 children, for a total of 20 EC Pre-K placements.

Head Start

Head Start is a program of the United States Department of Health and Human Services that provides comprehensive early childhood education, health, nutrition, and parent involvement services to low-income children and families. The program's services and resources are designed to foster stable family relationships, enhance children's physical and emotional well-being, and establish an environment to develop strong cognitive skills (Wikipedia).

There are three Head Start classrooms, one is housed at Central ES, one at Efland Cheeks Global ES and one at Pathways ES; all are operated by the OC Head Start program. Each of the Head Start classrooms serves 18 children each, for a total of 54 Head Start placements, housed in OCS classrooms.

Attachment C

STATE OF NORTH CAROLINA

ORANGE COUNTY

**AMENDMENT TO SCHOOLS ADEQUATE PUBLIC
FACILITIES MEMORANDUM OF UNDERSTANDING**

The Orange County Board of Education, hereinafter referred to as “School District,” Town of Hillsborough and Orange County agree to the following amendment to the Schools Adequate Public Facilities Memorandum of Understanding made and entered into between the parties on the 17th day of July 2003 (the “MOU”):

WHEREAS, the School District serves pre-kindergarten students in its schools;

WHEREAS, the pre-kindergarten students increase the number of students attending the schools;

WHEREAS, the School District, Town of Hillsborough and Orange County support the continued education of pre-kindergarten students in the School District and therefore agree to amend the MOU to expressly include the pre-kindergarten students in the student membership calculations established in the MOU; and

THEREFORE, Section 1.a. will be replaced to state as follows:

“For purposes of this Memorandum, the term "school membership" means the actual number of students attending school as of November 15 of each year. The figure is determined by considering the number of students enrolled (i.e. registered, regardless of whether a student is no longer attending school), including students enrolled in each school’s pre-kindergarten classrooms, and making adjustments for withdrawals, dropouts, deaths, retentions and promotions. Students who are merely absent from class on the date membership is determined as a result of sickness or some other temporary reason are included in school' membership figures. Each year the School District shall transmit its school membership to the parties to this agreement no later than five (5) school days after November 15. Within fifteen (15) school days after receiving the school membership calculations from the School District, the Board of County Commissioners shall approve the School District's school membership calculations.”

MOU Otherwise Unchanged. The parties agree that in all other respects, except as specifically amended by this document, the MOU remains unchanged and all of its terms remain in full force and effect between the parties.

IN WITNESS WHEREOF, the School District, Town of Hillsborough and Orange County have caused this Amendment to be executed by its authorized representative as of the Effective Date.

This the _____ day of _____, 2020

TOWN OF HILLSBOROUGH

By: _____
Mayor

[SEAL]

Attest: _____
Town Clerk

**ORANGE COUNTY
BOARD OF EDUCATION**

By: _____
Chair

[SEAL]

Attest: _____
Secretary

ORANGE COUNTY

By: _____
Chair, Board of Commissioners

[SEAL]

Attest: _____
Clerk to the Board of Commissioners

**SCHOOLS ADEQUATE PUBLIC FACILITIES
MEMORANDUM OF UNDERSTANDING**

This Memorandum of Understanding is entered into this 17 day of July, 2003, by and between the Town of Hillsborough, the Orange County Board of Education (the "School District") and Orange County

WHEREAS, the portion of Orange County, served by the Orange County School System has for the past decade been experiencing rapid growth in population; and

WHEREAS, this growth, and that which is anticipated, creates a demand for additional school facilities to accommodate the children who reside within new developments; and

WHEREAS, the responsibility for planning for and constructing new school facilities lies primarily with the Orange County School Board, with funding provided by Orange County; and

WHEREAS, Orange County, Hillsborough, and the Orange County School District, have recognized the need to work together to ensure that new growth within the School District occurs at a pace that allows Orange County and the School District to provide adequate school facilities to serve the children within such new developments;

WHEREAS, the parties have worked cooperatively and developed a system wherein school facilities are currently adequate to meet the needs of the citizens of the county and will continue to maintain a Capital Investment Plan (CIP) that is financially feasible and synchronized with historical growth patterns;

NOW, THEREFORE, the parties to this Memorandum hereby agree as follows:

Section 1. The parties will work cooperatively to develop a realistic Capital Improvement Plan for the construction of schools such that, from the effective date of this Memorandum, school membership within each school level (i.e. elementary, middle or high) does not exceed the following:

Elementary School	105% of Building Capacity
Middle School	107% of Building Capacity
High School	110% of Building Capacity

- a. For purposes of this Memorandum, the term "school membership" means the actual number of students attending school as of November 15 of each year. The figure is determined by considering the number of students enrolled (i.e. registered, regardless of whether a student is no longer attending school) and making adjustments for withdrawals, dropouts, deaths, retentions and promotions. Students who are merely absent from class on the date membership is determined as a result of sickness or some other temporary reason are included in school membership figures. Each

year the School District shall transmit its school membership to the parties to this agreement no later than five (5) school days after November 15. Within fifteen (15) school days after receiving the school membership calculations from the School District, the Board of County Commissioners shall approve the School District's school membership calculations.

- b. For purposes of this Memorandum, "building capacity" will be determined by reference to State guidelines and the School District guidelines (consistent with CIP School Construction Guidelines/policies developed by the School District and the Board of County Commissioners) and will be determined by a joint action of the School Board and the Orange County Board of Commissioners. As used herein the term "building capacity" refers to permanent buildings. Mobile classrooms and other temporary student accommodating classroom spaces are not permanent buildings and may not be counted in determining the school districts building capacity. The School District shall transmit its building capacity to the parties to this agreement no later than five (5) school days after November 15. Within fifteen (15) school days after receiving the building capacity calculations from the School District, the Board of County Commissioners shall approve the School District's building capacity calculations.

- c. Prior to the adoption of the ordinances referenced in Section 2, the parties shall reach agreement on the following:
 - (i) A Capital Improvement Program (CIP) that will achieve the objectives of this Memorandum;
 - (ii) A projected growth rate for student membership within the School District's three school levels during the ten year life of the CIP;
 - (iii) A methodology for determining the projected growth rate for student membership; and
 - (iv) The number of students at each level expected to be generated by each new housing type (i.e., the "student generation rate").

- d. After the adoption of the ordinances referenced in Section 2, the Orange County Board of Commissioners may change the projected student membership growth rate, the methodology used to determine this rate, or the student generation rate if the Board concludes that such a change is necessary to predict growth more accurately. Before making any such change, the Board shall receive and consider the recommendation of a staff committee consisting of the planning directors of the Town(s) and the County and a representative of the School District appointed by the Superintendent. The committee shall provide, in a timely manner, a copy of its recommendation to the governing boards of the other parties to this memorandum at the time it provides such recommendation to the Board of Commissioners and the Board of Commissioners shall provide an opportunity for those governing Boards to comment on the

recommendation. In making its recommendation, the committee shall consider the following, and in making its determination, the Board of Commissioners shall consider the following:

- (i) The accuracy of the methodology and projected growth rate then in use in projecting school membership for the current school year;
- (ii) The accuracy of the student generation rate then in use in predicting the number of students at each level actually generated by each new housing type;
- (iii) Approval of and issuance of CAPS for residential developments that, individually or collectively, are of sufficient magnitude to alter the previously agreed upon school membership growth projections; or
- (iv) Other trends and factors tending to alter the previously agreed upon projected growth rates.

If any such change is made in the projected growth rate, the methodology for determining this rate, or the student generation rate, the Orange County Board of Commissioners shall inform the other parties to this Memorandum prior to February 1st in any year in which such change is intended to become effective what change was made and why it was necessary.

- e. The Orange County Board of Commissioners shall provide a copy of the updated CIP to each of the parties to the Memorandum as soon as it is revised, annually or otherwise.

Section 2. The towns and the county will adopt amendments to their respective ordinances, conceptually similar to that attached hereto as Exhibit A, to coordinate the approval of residential developments within the School District with the adequacy of existing and proposed school facilities.

Section 3. The following process shall be followed by the School District to receive and take action upon applications for Certificates of Adequacy of Public School Facilities ("CAPS") submitted by persons who are required by an implementing ordinance conceptually similar to that attached as Exhibit A to have such certificates before the development permission they have received from the town or county becomes effective.

- a. On November 15th of each year, the School District shall calculate the building capacity of each school level and the school membership of each school level as of November 15th of that year. Also on November 15th of each year, the School District shall calculate the projected building capacity for each school level and the projected school membership for each school level as of November 15th in each of the following ten years. These calculations shall be made in accordance with the provisions of

Section 1.a and Section 1.b. and also in accordance with the remaining provisions of this section.

- b. On November 15th of the year in which the calculation above is made, the school building capacity numbers and the school membership numbers as of November 15th of that year are known figures (i.e. not projections). The twelve month period beginning on November 15th of the year in which the calculation is made and ending on November 14th of the following year is referred to as the "base year."
- c. Projections of school building capacity as of November 15th in each of the ten years following the base year shall be derived from the following:
 - (i) A calculation of the existing building capacity within each school level;
 - (ii) The anticipated opening date of schools under construction;
 - (iii) The anticipated opening date of schools on the ten-year CIP for which funding has been committed by the Board of Commissioners as a result of an approved bond issue, an approved installment purchase agreement, or otherwise; and
 - (iv) The anticipated closing dates of any schools within the School District.
- d. In the first year in which the ordinance adopted pursuant to this Memorandum becomes effective, school membership figures as of November 15th in each of the succeeding ten years shall initially be assumed to be the same school membership figures as are determined for the base year. As CAPS are issued during the base year, school membership figures for the base year and succeeding years shall be modified to reflect the additional students from the developments for which CAPS are issued.
- e. On each November 15th following the first year in which the ordinance adopted pursuant to this Memorandum becomes effective, school membership figures as of November 15th in each of the succeeding ten years shall be determined by adding to the school membership figures for the base year the number of students projected to be added to the schools in each successive year by developments for which CAPS have been issued in accordance with this section.
- f. When an application for a CAPS is submitted, the School District shall determine the impact on school membership for each school level as of November 15th in each year of the period-during which the development is expected to be adding new students to the school system as the result of such new construction. In making this determination, the School District shall rely upon the figures established under Section 1 of this Memorandum as to the number of students at each level expected to be generated by each housing type, and data furnished by the applicable planning department as to the expected rate at which new dwellings within developments similar in size and type to the proposed development are

likely to be occupied. Notwithstanding the foregoing, if, upon request of the applicant, the planning jurisdiction approving the development imposes enforceable conditions upon the development (such as a phasing schedule) to limit the rate at which new dwellings within the development are expected to be occupied, then the School District shall take such limitations into account in determining the impact of the development on school membership.

- g. The School District shall determine the amount of available capacity in each school level as of November 15th in the base year and each November 15th of the succeeding ten years by subtracting from the building capacity numbers for each of those years the student membership numbers for each of those years. The results shall then be compared with the number of students expected to be added to each school level as of November 15th in each year (as determined in accordance with subsection 3.f above). The School District shall make that information known to the parties to this agreement within 15 days of the comparison. If the School District determines that the projected remaining capacity of each school level is sufficient to accommodate the proposed development without exceeding the building capacity levels set forth in Section 1 of this Memorandum then the School District shall issue the CAPS. If the School District determines that the projected capacity of each school level is not sufficient to accommodate the proposed development without exceeding the building capacity levels set forth in Section 1, then the School District shall deny the CAPS. If a CAPS is denied, the applicant may seek approval from the appropriate planning jurisdiction of such modifications to the development as will allow for the issuance of a CAPS, and then reapply for a CAPS.
- h. The School District shall issue CAPS on a "first come first served" basis, according to the date a completed application for a CAPS is received. If projected building capacity is not available and an application for a CAPS is therefore denied, the development retains its priority in line based upon the CAPS application date.

Section 4. A CAPS issued in connection with approval of a subdivision preliminary plat, minor subdivision final plat, site plan, or conditional or special use permit shall expire automatically upon the expiration of such plat, plan, or permit approval.

Section 5. The towns and the county will provide to the School District all information reasonably requested by the School District to assist the District in making its determination as to whether the CAPS should be issued.

Section 6. The School District will use its best efforts to construct new schools and permanent expansions or additions to existing schools in accordance with the CIP.

Section 7. Orange County will use its best efforts to provide the funding to carry out the Capital Improvement Plan referenced in Section 1 above.

Section 8. In recognition of the fact that some new development will have a negligible impact on school capacity, a CAPS shall not be required under the following circumstances:

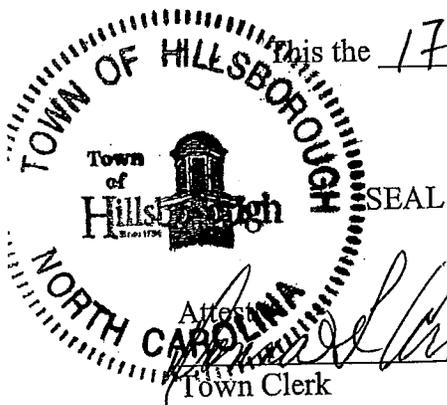
- a. For residential developments restricted by law and/or covenant for a period of at least thirty years to housing for the elderly and/or adult care living and/or adult special needs;
- b. For residential developments restricted for a period of at least thirty years to dormitory housing for university students.

If the use of a development restricted as provided above changes, then before a permit authorizing such change of use becomes effective, a CAPS must be issued just as if the development were being constructed initially.

Section 9. The parties acknowledge that this Memorandum of Understanding is not intended to and does not create legally binding obligations on any of the parties to act in accordance with its provisions. Rather, it constitutes a good faith statement of the intent of the parties to cooperate in a manner designed to meet the mutual objective of all the parties that the children who reside within the School District are able to attend school levels that satisfy the level of service standards set forth herein.

The Town of Hillsborough intends to remain committed to the MOU only as long as Orange County continues to execute the CIP as agreed in the MOU. If the Hillsborough Board of Commissioners finds Orange County is no longer in compliance with the CIP as outlined in the MOU, the Town of Hillsborough will no longer consider itself bound by this MOU and may consider repealing the Ordinance referenced in Section 2 of this MOU.

This is the 17 day of July, 2003.



TOWN OF HILLSBOROUGH

By: Joe Phelps
Mayor

ORANGE COUNTY BOARD OF EDUCATION

By: Keith D. Cook
Chair

SEAL

Attest: Shirley Caraway
Secretary

ORANGE COUNTY



By: Margaret W. Brown
Chair, Board of Commissioners

Attest:

Carrie Baker
Clerk to the Board of Commissioners

lsg:orangecounty\mou for oc bd of educ cb version with geg chgs clean.doc

Exhibit A

AN ORDINANCE AMENDING [ORANGE COUNTY DEVELOPMENT ORDINANCES] TO REQUIRE THAT THE ADEQUACY OF PUBLIC SCHOOL FACILITIES TO ACCOMMODATE NEW DEVELOPMENT BE CONSIDERED IN THE APPROVAL PROCESS

WHEREAS, the portion of Orange County served by the Chapel Hill-Carrboro City school system and the Orange County school system, have for the past decade been experiencing rapid growth in population; and

WHEREAS, this rapid growth, and that which is anticipated, creates a demand for additional school facilities to accommodate the children who reside within new developments; and

WHEREAS, the responsibility for planning for and constructing new school facilities lies primarily with the Chapel Hill-Carrboro City Board of Education and the Orange County Board of Education, with funding provided by Orange County; and

WHEREAS, Carrboro, Chapel Hill, the Chapel Hill-Carrboro City Board of Education and Orange County on the one hand and Hillsborough, the Orange County Board of Education and Orange County on the other hand have recognized the need to work together to ensure that new growth within the School Districts occur at a pace that allows Orange County and the School Districts to provide adequate school facilities to serve the children within such new developments; and

WHEREAS, to implement the Memoranda of Understanding among Carrboro, Chapel Hill, the Chapel Hill-Carrboro City Board of Education and Orange County and among Hillsborough, the Orange County Board of Education and Orange County, the _____ of _____ desires to provide a mechanism to assure that, to the extent possible, new development will take place only when there are adequate public school facilities available, or planned, which will accommodate such new development;

NOW THEREFORE, _____ ORDAINS:

Section 1. Section _____ of the _____ Ordinance is amended by adding a new _____ to read as follows:

ADEQUATE PUBLIC SCHOOL FACILITIES

1. Purpose.

The purpose of this ordinance is to ensure that, to the maximum extent practical, approval of new residential development will become effective only when it can reasonably be

expected that adequate public school facilities will be available to accommodate such new development.

[The Chapel Hill-Carrboro School District and the Orange County School District are each declared an overlay district in order to implement Schools Adequate Public Facilities as prescribed in this [article]. Within the Chapel Hill-Carrboro School District Overlay District and within the Orange County School District Overlay District, provisions of the Orange County Zoning Ordinance and Orange County Subdivision Regulations which implement the Schools Adequate Public Facilities Ordinance are applicable.]

2. Certificate of Adequacy of Public Schools Facilities.

(a) Subject to the remaining provisions of this [article], no approval under this ordinance of a subdivision preliminary plat, minor subdivision final plat, site plan, or conditional or special use permit for a residential development shall become effective unless and until a Certificate of Adequacy of Public Schools Facilities (CAPS) for the project has been issued by the School District.

(b) A CAPS shall not be required for a general use or conditional use rezoning or for a master land use plan. However, even if a rezoning or master plan is approved, a CAPS will nevertheless be required before any of the permits or approvals identified in subsection (a) of this section shall become effective, and the rezoning of the property or approval of a master plan provides no indication as to whether the CAPS will be issued. The application for rezoning or master plan approval shall contain a statement to this effect.

(c) A CAPS must be obtained from the School District. The School District will issue or deny a CAPS in accordance with the provisions of the Memorandum of Understanding among [Carrboro, Chapel Hill, the Chapel Hill-Carrboro City Board of Education and Orange County dated _____ or among Hillsborough, the Orange County Board of Education and Orange County dated _____].

(d) A CAPS attaches to the land in the same way that development permission attaches to the land. A CAPS may be transferred along with other interests in the property with respect to which such CAPS is issued, but may not be severed or transferred separately.

3. Service Levels.

(a) This section describes the service levels regarded as adequate by the parties to the Memorandum of Understanding described in subsection (b) with respect to public school facilities.

(b) As provided in the Memoranda of Understanding among [Carrboro, Chapel Hill, the Chapel Hill-Carrboro City Board of Education and Orange County and among

Hillsborough, the Orange County Board of Education and Orange County] (MOU or MOUs), adequate service levels for public schools shall be deemed to exist with respect to a proposed new residential development if, given the number of school age children projected to reside in that development, and considering all the factors listed in the MOUs, projected school membership for the elementary schools, the middle schools, and the high school(s) within the [Chapel Hill-Carrboro City School District and within the Orange County School District] does not exceed the following percentages of the building capacities of each of the following three school levels:

Elementary School	105% of Building Capacity
Middle School	107% of Building Capacity
High School	110% of Building Capacity

[For the period of time beginning the effective date of this ordinance and terminating on the day on which the third middle school within the Orange County School District is first attended by middle school students, the determination by the Orange County School District that adequate service levels for public schools exist shall be made as prescribed above but without regard to whether or not projected capacity of the Middle School level exceeds 107% of Building Capacity. On and after the day on which the third middle school within the Orange County School District is first attended by middle school students, determination by the Orange County School District that adequate service levels for public schools exist shall be made only if projected capacity of each school level does not exceed the following:

Elementary School	105% of Building Capacity
Middle School	107% of Building Capacity
High School	110% of Building Capacity

For the period of time beginning the effective date of this ordinance and terminating on the day on which the third high school within the Chapel Hill-Carrboro City School District is first attended by high school students, the determination by the Chapel Hill-Carrboro City School District that adequate service levels for public schools exist shall be made without regard to whether or not projected capacity of the High School level exceeds 110% of Building Capacity. On and after the day on which the third high school within the Chapel Hill-Carrboro City School District is first attended by high school students, determination by the Chapel Hill-Carrboro City School District that adequate service levels for public schools exist shall be made only if projected capacity of each school level does not exceed the following:

Elementary School	105% of Building Capacity
Middle School	107% of Building Capacity
High School	110% of Building Capacity]

For purposes of this ordinance, the terms "building capacity" and "school membership" shall have the same meaning attributed in the MOUs.

4. **Expiration of Certificates of Adequacy of Public Schools Facilities.**

A CAPS issued in connection with approval of a subdivision preliminary plat, minor subdivision final plat, site plan, or conditional or special use permit shall expire automatically upon the expiration of such plat, plan, or permit approval.

5. **Exemption From Certification Requirement for Development with Negligible Student Generation Rates**

In recognition of the fact that some new development will have a negligible impact on school capacity, a CAPS shall not be required under the following circumstances:

- a. For residential developments restricted by law and/or covenant for a period of at least thirty years to housing for the elderly and/or adult care living and/or adult special needs;
- b. For residential developments restricted for a period of at least thirty years to dormitory housing for university students.

If the use of a development restricted as provided above changes, then before a permit authorizing such change of use becomes effective, a CAPS must be issued just as if the development were being constructed initially.

6. **Applicability to Previously Approved Projects and Projects Pending Approval.**

(a) Except as otherwise provided herein, the provisions of this ordinance shall only apply to applications for approval of subdivision preliminary plats, minor subdivision final plats, site plans and conditional or special use permits that are submitted for approval after the effective date of this ordinance

(b) The provisions of this ordinance shall not apply to amendments to subdivision preliminary plats, minor subdivision final plats, site plans, or special or conditional use permit approvals issued prior to the effective date of this ordinance so long as the approvals have not expired and the proposed amendments do not increase the number of dwelling units authorized within the development by more than five percent or five dwelling units, whichever is less.

(c) The [Board of Commissioners] shall issue a special exception to the CAPS requirement to an applicant whose application for approval of a subdivision preliminary plat, minor subdivision final plat, site plan or conditional or special use permit covers property within a planned unit development or master plan project that was approved prior to the effective date of this ordinance, if the [Board of Commissioners] finds, after an evidentiary hearing, that the applicant has (1) applied to the School District for a CAPS and the application has been denied, (2) in good faith made substantial

expenditures or incurred substantial binding obligations in reasonable reliance on the previously obtained planned unit development or master plan approval, and (3) would be unreasonably prejudiced if development in accordance with the previously approved development or plan is delayed due to the provisions of this ordinance. In deciding whether these findings can be made, the [Board of Commissioners] shall consider the following, among other relevant factors:

- (1) Whether the developer has installed streets, utilities, or other facilities or expended substantial sums in the planning and preparation for installation of such facilities which were designed to serve or to be paid for in part by the development of portions of the planned unit development or master planned project that have not yet been approved for construction;
 - (2) Whether the developer has installed streets, utilities, or other facilities or expended substantial sums in the planning and preparation for installation of such facilities that directly benefit other properties outside the development in question or the general public;
 - (3) Whether the developer has donated land to the School District for the construction of school facilities or otherwise dedicated land or made improvements deemed to benefit the School District and its public school system;
 - (4) Whether the developer has had development approval for a substantial amount of time and has in good faith worked to timely implement the plan in reasonable reliance on the previously obtained approval;
 - (5) The duration of the delay that will occur until public school facilities are improved or exist to such an extent that a CAPS can be issued for the project, and the effect of such delay on the development and the developer.
- (d) The decision of the [Board of Commissioners] involving a special exception application under subsection (c) is subject to review by the Orange County Superior Court by proceedings in the nature of certiorari. Any petition for review by the Superior Court shall be filed with the Clerk of Superior Court within 30 days after a written copy of the decision of the [Board of Commissioners] is delivered to the applicant and every other party who has filed a written request for such copy with the Clerk to the Board of Commissioners at the time of its hearing on the application for a special exception. The written copy of the decision of the [Board of Commissioners] may be delivered either by personal service or by certified mail, return receipt requested.
- (e) The chair of the [Board of Commissioners] or any member temporarily acting as chair may, in his or her official capacity, administer oaths to witnesses in any hearing before the [Board of Commissioners] concerning a special exception or an appeal of School District denial of a CAPS.

7. Appeal of School District Denial of a CAPS.

The applicant for a CAPS which is denied by the School District may, within 30 days of the date of the denial, appeal the denial to the [Board of Commissioners]. Any such appeal shall be heard by the [Board of Commissioners] at an evidentiary hearing before it. At this hearing the School District will present its reasons for the denial of the CAPS and the evidence it relied on in denying the CAPS. The applicant appealing the denial may present its reasons why the CAPS application should have, in its view, been approved and the evidentiary basis it contends supports approval. The [Board of Commissioners] may (1) affirm the decision of the School District, (2) remand to the School District for further proceedings in the event evidence is presented at the hearing before the [Board of Commissioners] not brought before the School District, or (3) issue a CAPS. The [Board of Commissioners] will only issue a CAPS if it finds that the CAPS should have been issued by the School District as prescribed in the MOU. A decision of the [Board of Commissioners] affirming the School District may be appealed by the applicant for a CAPS by proceedings in the nature of certiorari and as prescribed for an appeal under Sections 6(d) and 6(e) of this ordinance.

8. Information Required From Applicants.

The applicant for a CAPS shall submit to the School District all information reasonably deemed necessary by the School District to determine whether a CAPS should be issued under the provisions of the MOU. An applicant for a CAPS special exception or an applicant appealing a CAPS denial by the School District shall submit to the Board of Commissioners all information reasonably deemed necessary by the Board of Commissioners to determine whether a special exception should be granted as provided in Section 6(d) of this ordinance or for the hearing of an appeal of a School District denial of a CAPS as provided in Section 7 of this ordinance. A copy of a request for a CAPS special exception or of an appeal of a School District denial of a CAPS shall be served on the superintendent of the School District. Service may be made by personal delivery or certified mail, return receipt requested.

Section 2. This ordinance shall become effective _____.

The foregoing ordinance, having been submitted to a vote, received the following vote and was duly adopted this ____ day of _____, 200__.

Ayes:

Noes:

Absent or Excused:

**ORANGE COUNTY
BOARD OF COMMISSIONERS
ACTION AGENDA ITEM ABSTRACT
Meeting Date: April 23, 2020**

**Action Agenda
Item No. 4**

SUBJECT: School Funding Equity between School Districts in Orange County

DEPARTMENT: County Manager's Office

ATTACHMENT(S):

A. Statewide Table of County and District Tax Information

INFORMATION CONTACT:

Travis Myren, 919-245-2308

PURPOSE: To discuss school funding equity between the two School Districts in Orange County.

BACKGROUND: This agenda item is in response to a petition by a Board member. In North Carolina, each county is responsible for supplementing state and federal appropriations to public education. State law requires the County to allocate current expense or operating funding to each school system based on an equal per pupil amount. In addition to current expense funding, counties provide funds to each system for recurring and long range capital projects. These capital expenses are not required to be allocated on a per pupil basis.

The FY2019-20 budget provides \$4,352.25 per student for each of the 20,408 students in the two school systems. The Chapel Hill Carrboro City Schools District was allocated approximately \$53.4 million in current expense funding based on an enrollment of 12,274 students. The Orange County Schools District was allocated approximately \$35.4 million in current expense funding based on an enrollment of 8,134 students.

State law also allows Local Education Agencies (LEA) to levy special district taxes. District taxes must be approved by referendum. Once the tax is approved, the Board of County Commissioners formally approves the special district tax rate each year. Attachment A shows the counties in the state that levy taxes for more than one school district and the special district tax rates, if any, authorized in each of those Districts. The most recent data available from the Department of Public Instruction is from 2017-18.

The Special District Taxes are only levied within the District's boundary. In FY2019-20, Chapel Hill Carrboro City Schools maintained a special district tax rate of 20.18 cents per \$100 assessed value. For this fiscal year, the special district tax is estimated to generate an additional \$1,977 per student or a total of \$24,267,972. This additional per pupil funding increases per pupil resources in the Chapel Hill Carrboro City Schools District to a total of \$6,329.25.

Based on the requirements of State law, the County cannot equalize the total per pupil amount since it must provide the same per pupil funding for current expenses to each district. At this time, the County does not have a way to equalize the total per pupil funding unless each district authorizes the same special district tax or the existing special district tax is eliminated.

FINANCIAL IMPACT: There is no direct financial impact associated with this item.

SOCIAL JUSTICE IMPACT: The following Orange County Social Justice Goal is applicable to this item:

- **GOAL: ENSURE ECONOMIC SELF-SUFFICIENCY**

The creation and preservation of infrastructure, policies, programs and funding necessary for residents to provide shelter, food, clothing and medical care for themselves and their dependents.

ENVIRONMENTAL IMPACT: There is no Orange County Environmental Responsibility Goal impact associated with this item:

RECOMMENDATION(S): The Manager recommends the Board discuss funding equity between the school districts in Orange County.

Special District Tax Rates by Local Education Agency for 2017-18

		County Tax Rate	Special District Tax	Total Tax Rate
Buncombe	Asheville City Schools	0.539	0.12	0.659
Buncombe	Buncombe County Schools	0.539	0	0.539
Cabarrus	Cabarrus County Schools	0.7	0	0.7
Cabarrus	Kannapolis City Schools	0.7	0	0.7
Catawba	Catawba County Schools	0.575	0	0.575
Catawba	Hickory City Schools	0.575	0	0.575
Catawba	Newton Conover City Schools	0.575	0	0.575
Columbus	Columbus County Schools	0.805	0	0.805
Columbus	Whiteville City Schools	0.805	0	0.805
Davidson	Davidson County Schools	0.54	0	0.54
Davidson	Lexington City Schools	0.54	0.12	0.66
Davidson	Thomasville City Schools	0.54	0.18	0.72
Halifax	Halifax County Schools	0.78	0.01	0.79
Halifax	Roanoke Rapids City Schools	0.78	0	0.78
Halifax	Weldon City Schools	0.78	0	0.78
Iredell	Iredell-Statesville Schools	0.5275	0	0.5275
Iredell	Mooreville Graded School District	0.5275	0.185	0.7125
Orange	Chapel Hill-Carrboro City Schools	0.8377	0.2018	1.0395
Orange	Orange County Schools	0.8377	0	0.8377
Randolph	Asheboro City Schools	0.6525	0.15	0.8025
Randolph	Randolph County Schools	0.6525	0	0.6525
Sampson	Clinton City Schools	0.825	0.145	0.97
Sampson	Sampson County Schools	0.825	0	0.825
Surry	Elkin City Schools	0.582	0.132	0.714
Surry	Mount Airy City Schools	0.582	0.11	0.692
Surry	Surry County Schools	0.582	0	0.582

**ORANGE COUNTY
BOARD OF COMMISSIONERS**

ACTION AGENDA ITEM ABSTRACT

Meeting Date: April 23, 2020

**Action Agenda
Item No. 5**

SUBJECT: Arts Commission – Appointments Discussion

DEPARTMENT: Board of Commissioners

ATTACHMENT(S):

Membership Roster
Recommendations
Applications for Persons Recommended
Attendance Records
Applicant Interest List
Applications of Persons on the Interest
List

INFORMATION CONTACT:

Clerk's Office, 919-245-2130

PURPOSE: To discuss appointments and extending a member term to the Arts Commission.

BACKGROUND: The following appointment information is for Board consideration. As the Designated County Partner with the NC Arts Council, the Arts Commission is required to conduct its annual grants cycle during the summer of 2020. Potential board members are recruited to ensure all areas of the arts are properly represented during grants review panels. Brad Porter and Krista Bremer represent the performing and literary arts, respectively, and their perspective and knowledge is needed for the upcoming grants panels.

POSITION NO.	NAME	SPECIAL REPRESENTATIVE	TYPE OF APPOINTMENT TERM	EXPIRATION DATE
4	Daniel Mayer	At-Large	Second Full Term	03/31/2023
5	Tinka Jordy	At-Large	One Year Term Extension	03/31/2021
9	Krista Bremer	At-Large	First Full Term	03/31/2023
10	Marlon Torres	At-Large	Second Full Term	03/31/2023
11	Brad Porter	At-Large	First Full Term	03/31/2023

NOTE - If the individuals listed above are appointed, the following vacancies remain:

- None

FINANCIAL IMPACT: There is no financial impact associated with discussion of these appointments.

SOCIAL JUSTICE IMPACT: The following Orange County Social Justice Goal is applicable to this item:

- **GOAL: ENABLE FULL CIVIC PARTICIPATION**

Ensure that Orange County residents are able to engage government through voting and volunteering by eliminating disparities in participation and barriers to participation.

ENVIRONMENTAL IMPACT: There is no Orange County Environmental Responsibility Goal impact associated with this item.

RECOMMENDATION(S): The Manager recommends that the Board discuss appointments to the Arts Commission.

Board and Commission Members

And Vacant Positions

Arts Commission

Meeting Times: 6:00 pm second Monday of each month

Contact Person: Katie Murray

Meeting Place: Alternating

Contact Phone: 919-245-2335

Positions: 15

Length: 3 years

Terms: 2

Linda Williamson

6

Gender Identity: Female

Township: Cheeks

First Appointed: 12/04/2017

Ethnic Background: white

Resid/Spec Req: At-Large

Current Appointment: 09/17/2019

Age Range:

Special Repr:

Expiration: 09/30/2022

Number of Terms: 1

Doris A. Friend

7

Secretary - One Yr. Ext.

Gender Identity: Female

Township: Bingham

First Appointed: 11/19/2013

Ethnic Background: white

Resid/Spec Req: At-Large

Current Appointment: 09/17/2019

Age Range:

Special Repr:

Expiration: 09/30/2020

Number of Terms: 3

Bronwyn Merritt

8

Gender Identity: Female

Township: Chapel Hill

First Appointed: 09/16/2014

Ethnic Background: white

Resid/Spec Req: At-Large

Current Appointment: 03/08/2018

Age Range:

Special Repr:

Expiration: 03/31/2021

Number of Terms: 2

Chris Kubica

9

Gender Identity: Male

Township: Chapel Hill

First Appointed: 06/20/2017

Ethnic Background: white

Resid/Spec Req: At-Large

Current Appointment: 06/20/2017

Age Range:

Special Repr:

Expiration: 03/31/2020

Number of Terms: 1

Mr. Marlon Torres

10

Gender Identity: Male

Township: Chapel Hill

First Appointed: 12/04/2017

Ethnic Background: Hispanic

Resid/Spec Req: At-Large

Current Appointment: 12/04/2017

Age Range:

Special Repr:

Expiration: 03/31/2020

Number of Terms: 1

Ashley Nissler

11

Gender Identity: Female

Township: Hillsborough

First Appointed: 04/23/2013

Ethnic Background: white

Resid/Spec Req: At-Large

Current Appointment: 03/17/2017

Age Range:

Special Repr:

Expiration: 03/31/2020

Number of Terms: 2

Board and Commission Members

And Vacant Positions

Arts Commission

Meeting Times: 6:00 pm second Monday of each month

Contact Person: Katie Murray

Meeting Place: Alternating

Contact Phone: 919-245-2335

Positions: 15

Length: 3 years

Terms: 2

Anita Mills

12			First Appointed:	03/21/2017	
Gender Identity:	Female	Township:	Little River	Current Appointment:	03/08/2018
Ethnic Background:	white	Resid/Spec Req:	At-Large	Expiration:	03/31/2021
Age Range:		Special Repr:		Number of Terms:	1

Mr. Frederick Joiner

13	Chair		First Appointed:	02/06/2018	
Gender Identity:	Male	Township:	Chapel Hill	Current Appointment:	02/06/2018
Ethnic Background:	African American	Resid/Spec Req:	At-Large	Expiration:	03/31/2021
Age Range:		Special Repr:		Number of Terms:	1

Mr Justin Haslett

14			First Appointed:	02/19/2019	
Gender Identity:	Male	Township:	Chapel Hill	Current Appointment:	09/17/2019
Ethnic Background:	white	Resid/Spec Req:	At-Large	Expiration:	09/30/2022
Age Range:		Special Repr:		Number of Terms:	1

Delia Keefe

15	Secretary		First Appointed:	04/05/2016	
Gender Identity:	Female	Township:	Chapel Hill	Current Appointment:	03/19/2019
Ethnic Background:	white	Resid/Spec Req:	At-Large	Expiration:	03/31/2022
Age Range:		Special Repr:		Number of Terms:	2



**ORANGE COUNTY
ARTS COMMISSION**

March 10, 2020

Donna Baker
Clerk to the Board of County Commissioners
200 South Cameron Street
Hillsborough, NC 27278

Dear Donna:

The Orange County Arts Commission Advisory Board has five board members whose terms are expiring 3/31/2020. Chris Kubica (Position #9) will not be serving a second term and Ashley Nissler (Position #11) has served two full terms.

Two members wish to serve a second term:

- **Dan Mayer:** Position #4, first term expiring, second term beginning 4/1/2020
- **Marlon Torres:** Position #10, first term expiring, second term beginning 4/1/2020

At the March 9, 2020 meeting, the Orange County Arts Commission Advisory Board approved the appointment of **Krista Bremer** to Position #9 and **Brad Porter** to Position #11. Both terms expire March 21, 2023. Ms. Bremer is associate publisher of *The Sun* literary magazine based in Chapel Hill and brings representation of the literary arts and publishing communities to the board. Mr. Porter is a longtime local musician and arts administrator. He currently works for Five Head Entertainment as an artist manager and will represent the musical performing arts community.

The board also wishes to request to a one-year extension for **Tinka Jordy** (Position #5). While Tinka has served two full terms, she is currently our board Vice-Chair through the 2020 calendar year and a member of our Executive Committee. She has had a number of absences this year due to travel and her role as the planner of several large community events. However, her standing as a longtime OCAC board member and integral member of the local arts community make her insight critical while the OCAC works to create a new nonprofit extension. In addition, Ms. Jordy will be serving as a board representative for a new, county-wide, public arts festival starting in July next year.

Sincerely,

Katie Murray
Director, Orange County Arts Commission

Volunteer Application Orange County Advisory Boards and Commissions

Name: Daniel Mayer
Name Called:
Home Address: 112 Goldston Dr Apt. B
 Carrboro NC 27510
Phone (Day): 9199292787
Phone (Evening): 2064129069
Phone (Cell): 2064129069
Email: dymayer@gmail.com
Place of Employment: The ArtsCenter
Job Title: Executive Director
Year of OC Residence: 2015
Township of Residence: Chapel Hill
Zone of Residence: Carrboro City Limits
Sex: Male
Ethnic Background: Caucasian

Community Activities/Organizational Memberships:

I am a member of the Carrboro Arts Commission and the Economic Sustainability Commission of Carrboro.

Past Service on Orange County Advisory Boards:

N/A

Boards/Commissions applied for:

Arts Commission

Background, education and experience relevant to this board:

I have been working in the arts for more than thirty years and have a art history degree and a law degree and practiced art and entertainment law for fifteen years. For the last fifteen years I have been a arts administrator working with small and midsize arts organizations. I have sat on more than two dozen funding panels and until last September was the co-chair of the Arts Advisory Board of the King County Arts Commission in Seattle. I am currently the Executive Director of The ArtsCenter in Carrboro.

Reasons for wanting to serve on this board:

I would like to learn more about the arts in the county and to help the commission in any way I can bringing a knowledge of arts management and an understanding of the role of working artists to the board.

Conflict of Interest:

Supplemental Questions:

Other Comments:

Volunteer Application Orange County Advisory Boards and Commissions

Name: Ms Tinka Jordy
Name Called:
Home Address: 1902 Borland Rd
 Hillsborough NC 27278
Phone (Day): 919 757 2181
Phone (Evening): 919 757 2181
Phone (Cell): 919 757 2181
Email: tinkajordy@gmail.com
Place of Employment: Eno Gallery and Artist
Job Title: Co-Owner
Year of OC Residence: 1987
Township of Residence: Bingham
Zone of Residence:
Sex: Female
Ethnic Background: Caucasian

Community Activities/Organizational Memberships:

Hillsborough Art Council Board Member
 Alliance for Historic Hillsborough Board Member

Past Service on Orange County Advisory Boards:

none

Boards/Commissions applied for:

Arts Commission

Background, education and experience relevant to this board:

I have been active in the arts in Orange County for over 25 years both as an artist and as an organizer of community artistic activities.

Reasons for wanting to serve on this board:

I am interested in further promoting the arts in Orange County for the benefit of enriching the artistic and overall community I live in.

Conflict of Interest:

I will request to be excused from any conflict of interest that would arise in granting requests that I may be involved in the future.

Supplemental Questions:

Other Comments:

This application was current on: 7/3/2014 7:38:19 AM

Date Printed: 7/3/2014

Volunteer Application Orange County Advisory Boards and Commissions

Name: Ms. Krista Bremer
Name Called:
Home Address: 234 Stable Road
 Carrboro NC 27510
Phone: 9194283301
Email: kristabremer@gmail.com

Year of OC Residence: 1998

Township of Residence: Chapel Hill
Zone of Residence: Carrboro City Limits

Gender Identity: Female

Ethnic Background: White

Age Range: 35-59

Community Activities/Organizational Memberships:

Member, NAACP

Past Service on Orange County Advisory Boards:

n/a

Boards/Commissions applied for:

Arts Commission

Background, education and experience relevant to this board:

I am a published author and also associate publisher of The Sun, a Chapel-Hill based literary magazine that goes out to about 70,000 subscribers around the country. I have taught memoir at the Center for Documentary Studies and I have organized panel discussions at Flyleaf and elsewhere in the county. (I also regularly appear at in-conversation events at the bookstore; I have two upcoming in March.) For the past twenty years I have been steeped in literature locally and nationally. My writing has won a NCAC Arts Fellowship and I have served on the committee to select future recipients. (My work has also won a Pushcart Prize, a Rona Jaffe Award, a Breadloaf scholarship, and other accolades.)

Reasons for wanting to serve on this board:

I am passionate about the arts and supporting artists and I firmly believe that a thriving arts scene is key to a thriving community. Also, I feel that part of being a member of the literary community is giving back; artists need to support one another and pay it forward for the support they have been given.

Contribution to the diversity of viewpoints on this board:

I am married to a Libyan-born Muslim, and about seven years ago I converted to Islam. I am the parent of two biracial/bicultural kids who identify as people of color, and as a result of my family and my religion I have unique insights that may help me to bridge the gap between various communities.

Conflict of Interest:

No, I don't believe so.

Boards/Commissions appointments:

Other Comments:

This application was current on: 2/27/2020 4:25:49 PM

Date Printed: 2/28/2020

Volunteer Application Orange County Advisory Boards and Commissions

Name: Mr. Marlon Torres
Name Called:
Home Address: 601 W. Rosemary St.
 Chapel Hill NC 27516
Phone (Day): 607236590
Phone (Evening): 6072376590
Phone (Cell): 607 2375490
Email: marlon@marlontorres.com
Place of Employment: North Carolina Arts in Action
Job Title: Executive Director
Year of OC Residence: 2016
Township of Residence: Chapel Hill
Zone of Residence:
Sex: Male
Ethnic Background: Hispanic

Community Activities/Organizational Memberships:

Community Activities:

• HOLA NC, television presenter
 • NCPMI, outreach tem member
 • Raleigh Business and Professional Network, board member
 • North Carolina Arts Council, Arts and Audiences Grant Review Panel member
 • Durham Arts Council, Season Grant Review Panel member
 • The North Carolina Society of Hispanic Professionals, education presenter
 • The Hispanic Liaison, Youth Movement Workshop, education presenter

Organizational Memberships:

International Dance Council, Member
 Project Management Institute (PMI), Member
 Association Executive of North Carolina (AENC), Member
 Rotary Innovator Fellow, Durham Rotary Club

Past Service on Orange County Advisory Boards:

N/A

Boards/Commissions applied for:

Arts Commission

Background, education and experience relevant to this board:

I am the Executive Director of North Carolina Arts in Action, an organization that helps children reach their full potential using performing arts as the catalyst to build focus, discipline, self-esteem, teamwork and leadership. I began my career as a principal dancer in Mini Pops – a highly-rated, televised dance ensemble featuring child performers, which enchanted millions of loyal viewers across the Caribbean. As former principal dancer of the international modern dance company, Galumph, I created and performed award-winning choreography showcased around the world. Performances include dancing roles on stages throughout the Americas, Europe and Asia, including the Kennedy Center in Washington, DC, the Kravis Center in West Palm Beach, FL, California's Napa Valley Opera House, Finland's Jyväskylä Festival, the ARTE Television network in Germany, and the Singapore Arts Festival. My work as a Planner, Trainer, and Developer of Project Management Concepts through Body Movement received the 2014 Platinum Award from the NC Project Management Institute. In June 2016, the Certified Association Executive (CAE) Commission of the American Society of Association Executives (ASAE) conferred on me the CAE designation, the highest professional credential in the association industry. To be designated as a CAE, an applicant must have a minimum of three years of experience with nonprofit organization management, complete a minimum of 100 hours of specialized professional development, pass a stringent examination in association management, and pledge to uphold a code of ethics. I am a certified project management professional (PMP), have an MBA in marketing from the University of Leicester in the UK, and hold a B.A. in theatre and dance from Binghamton University.

Reasons for wanting to serve on this board:

I want to help the Arts Commission meet its mission.

Conflict of Interest:

Supplemental Questions:

Boards/Commissions appointments:

Other Comments:

This application was current on: 10/30/2017 8:57:54 PM

Date Printed: 10/31/2017

Volunteer Application Orange County Advisory Boards and Commissions

Name: Mr Brad Porter
Name Called:
Home Address: 9500 Sertoma Rd
 Chapel Hill NC 27516
Phone: 9014840650
Email: brad@fiveheadentertainment.com
Year of OC Residence: 2010
Township of Residence: Bingham
Zone of Residence: County
Gender Identity: Male
Ethnic Background: White
Age Range: 35-59

Community Activities/Organizational Memberships:

No current memberships

Past Service on Orange County Advisory Boards:

I have not served on an Orange County Advisory Board.

Boards/Commissions applied for:

Arts Commission

Background, education and experience relevant to this board:

I served as Managing Director of The ArtsCenter Carrboro for four years, working three years prior in operations and performance booking.

I currently work for Five Head Entertainment, an artist management company that handles Mandolin Orange, Michaela Anne (both Yep Roc artists), amongst others.

I am also a recording and touring drummer with 20+ years experience.

Reasons for wanting to serve on this board:

Two years removed from my ArtsCenter tenure, I am eager to find new ways to advocate for the arts in my community. This seems like a worthwhile endeavor.

Contribution to the diversity of viewpoints on this board:

It is my understanding that the board lacks representation from the music community/ industry. I believe my experience in both the non-profit and for-profit arts worlds will be useful in diversifying the perspective of the board.

Conflict of Interest:

Boards/Commissions appointments:

Other Comments:

This application was current on: 2/24/2020 12:59:02 PM

Date Printed: 2/25/2020

Attendance Report For Advisory Board Appointments
 Arts Commission
 Jan/2019 – Jan/2020

Member	Appointed	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan					
Daniel Mayer	03/31/2017	P	P	P	P	P	P	P	P	P	P	P	Na	P					
Tinka Jordy (one year extention)	03/21/2017	P	P	P	E	E	P	E	P	P	P	E	Na	E					
Marlon Torres	12/04/2017	P	P	P	A	E	P	P	R	P	P	P	Na	P					
P: Present E: Excused A: Absent R: Requested Absence – this was our grants review meeting and we ask board applicants to not attend. Na: No Dec meeting																			
Current through – 01/31/2020																			

Applicant Interest Listing

by Board Name and by Applicant Name

Arts Commission

Contact Person: Katie Murray

Contact Phone: 919-245-2335

Ms. Krista Bremer

Gender Identity: Female

Date Applied: 02/27/2020

Ethnic Background: White

Township: Chapel Hill

Age Range 35-59

Res. Eligibility: Carrboro City Limits

Also Serves On:

Mrs. Lili Engelhardt

Gender Identity: Female

Date Applied: 12/12/2019

Ethnic Background: Asian American

Township: Chapel Hill

Age Range 35-59

Res. Eligibility: Carrboro City Limits

Also Serves On:

Ms. Heather Lewis

Gender Identity: Female

Date Applied: 12/31/2019

Ethnic Background: white

Township: Chapel Hill

Age Range 35-59

Res. Eligibility: Carrboro City Limits

Also Serves On:

Ryan Phillips

Gender Identity: Male

Date Applied: 02/25/2019

Ethnic Background: white

Township: Chapel Hill

Age Range

Res. Eligibility: C.H. City Limits

Also Serves On:

Mr Brad Porter

Gender Identity: Male

Date Applied: 02/24/2020

Ethnic Background: White

Township: Bingham

Age Range 35-59

Res. Eligibility: County

Also Serves On:

Drew Remaley

Gender Identity: Male

Date Applied: 12/30/2019

Ethnic Background: white

Township: Hillsborough

Age Range 60+

Res. Eligibility: Hillsborough Town Limits

Also Serves On:

Applicant Interest Listing

by Board Name and by Applicant Name

Arts Commission

Contact Person: Katie Murray

Contact Phone: 919-245-2335

Arthur Sprinczeles

Gender Identity: Male

Ethnic Background: white

Age Range

Date Applied: 03/05/2019

Township: Hillsborough

Res. Eligibility: County

Also Serves On: Affordable Housing Advisory Board

Mr. Nicholas Volant

Gender Identity: Male

Ethnic Background: white

Age Range 18-34

Date Applied: 12/16/2019

Township: Chapel Hill

Res. Eligibility: Carrboro JPA

Also Serves On:

Volunteer Application Orange County Advisory Boards and Commissions

Name: Mrs. Lili Engelhardt
Name Called:
Home Address: 303 Lake Hogan Farm Road
 Chapel Hill NC 27516
Phone: 919 923 2844
Email: lili@engelhardt.com
Year of OC Residence: 2009
Township of Residence: Chapel Hill
Zone of Residence: Carrboro City Limits
Gender Identity: Female
Ethnic Background: Asian American
Age Range: 35-59

Community Activities/Organizational Memberships:

With the effort required to launch our new business, I have been forced to curtail my community and organizational work. That being said, community involvement has always been core to my values. Some of my past work includes:

2017 - Published Down syndrome portrait book as fundraiser for Anna's Angels, Gigi's Playhouse, and the Triangle Down Syndrome Network

2015 - 2017 Leukemia & Lymphoma Society - Leadership Team

2015 - 2017 Big Brothers Big Sisters of the Triangle - Board of Directors

2011-2017 - Lili Engelhardt Fine Art donated over \$750,000 of goods and services to local non profits

2001 - NY City Partnership and ReSTART Central - Helped companies affected by 9/11 recover and helped allocate grant money to affected businesses

2001 - Helped create This is New York, a photography book that chronicled the rise and fall of the Twin Towers.

Past Service on Orange County Advisory Boards:

--

Boards/Commissions applied for:

Chapel Hill/Orange County Visitors Bureau

Background, education and experience relevant to this board:

I have an MBA and strong analytical skills that can be used in analyzing proposals and evaluating marketing plans.

I have traveled throughout the world extensively, lived / worked in several countries as well as cities throughout the US, and have many points of reference for what different travelers are looking for and may appreciate / remember.

Reasons for wanting to serve on this board:

I want to get involved in the community and help continue to make it a desirable destination and look for ways to grow its appeal even more.

The work that I am doing with frolyk ties in closely with the goal of the Orange County Visitor s bureau to bring people to Orange County and to show them what an amazing place it is.

Contribution to the diversity of viewpoints on this board:

My art background has been primarily in the visual arts with photography as a focus. I have been involved in photography for twenty years, running a studio for five years, and now doing primarily on-site studio work. I am passionate about art as a way of helping people see deeper, understand more, and connect more authentically. I am a strong believer in public art and building community and connection through art. I don't know if this contributes to the diversity of viewpoints... I hope so. Please feel free to ask more questions if this does not answer your question or if you would like more information. I am passionate about art and would love to help.

Conflict of Interest:

Economic Development Advisory Board (REQUIRES DISCLOSURE STATEMENT)

Background, education and experience relevant to this board:

I hold an MBA and a BA in applied mathematics and economics. This plus my experience in investment banking, technology market development and strategic planning have given me a strong background in business analysis. I have worked in companies of many different sizes from large corporations and mid sized companies to small companies and ground floor startups. Having run startups in Orange County, I have a strong understanding of the issues

Reasons for wanting to serve on this board:

I would like to get involved to help small businesses flourish in Orange County.

Contribution to the diversity of viewpoints on this board:

Conflict of Interest:

Arts Commission

Background, education and experience relevant to this board:

I ran a successful portrait studio for six years in Chapel Hill. I understand what it is like to work in the art world in Orange County.

Reasons for wanting to serve on this board:

I am a strong believer in the arts and the importance of the arts in the community and in education.

I come from a family of artists (oil painter and sculptor, musicians) and art has been fundamental to how I see the world.

It is important to me to see the arts flourish in a world where they often get left behind.

Contribution to the diversity of viewpoints on this board:

Conflict of Interest:

Boards/Commissions appointments:

Other Comments:

This application was current on: 12/12/2019

Date Printed: 12/12/2019

Volunteer Application Orange County Advisory Boards and Commissions

Name: Ms. Heather Lewis
Name Called:
Home Address: 121 Westview Dr. #28
 Carrboro NC 27510
Phone: 919-966-1929
Email: hlewis22@unc.edu
Year of OC Residence: 2012
Township of Residence: Chapel Hill
Zone of Residence: Carrboro City Limits
Gender Identity: Female
Ethnic Background: white
Age Range: 35-59

Community Activities/Organizational Memberships:

Arts Commission Board Member, Town of Carrboro
 Chapel Hill / Carrboro School District Leader, NC PTA Reflections Art Program
 UNC Employee Forum Delegate, Division 5, Administrative Support Workers, Health Affairs
 UNC Community Service Committee
 UNC Communications Committee
 Girl Scout Troop Leader Troop #422
 Carrboro Elementary Advocacy Chair
 Carrboro Elementary Room Parent

Past Service on Orange County Advisory Boards:

N/A

Boards/Commissions applied for:

Arts Commission

Background, education and experience relevant to this board:

2006

Master of Fine Art in Photographic Imaging

â€¢GPA 3.6 on a 4.0 scale

Thesis Title: â€œPost Memoryâ€

2003

Art Institute of Atlanta

Associates of Art in Photographic Imaging

â€¢GPA 3.4 on a 4.0 scale

2000

East Carolina University

Bachelor of Art in Metal Design
â€¢GPA 3.0 on a 4.0 scale

Reasons for wanting to serve on this board:

I enjoy the community involvement, especially with a focus on the arts.

Contribution to the diversity of viewpoints on this board:

I have three art degrees and have participated in the Carrboro Arts Council, am the district leader for the National PTA art contest, and work in the arts.

Conflict of Interest:

Boards/Commissions appointments:

Other Comments:

This application was current on: 12/31/2019

Date Printed: 12/31/2019

Volunteer Application Orange County Advisory Boards and Commissions

Name: Ryan Phillips
Name Called:
Home Address: 1100 West NC Highway 54 Bypass #38B
 Chapel Hill NC 27516
Phone (Day): 9103153373
Phone (Evening): 9103153373
Phone (Cell): 9103153373
Email: rpphilli@ncsu.edu
Place of Employment: UNC School of Medicine
Job Title: Accounting Technician
Year of OC Residence: 2019
Township of Residence: Chapel Hill
Zone of Residence:
Sex: Male
Ethnic Background: white

Community Activities/Organizational Memberships:

Not currently involved with any local organizations. Moved back to the Triangle from Charlotte, where I was involved with the food bank, Habitat for Humanity and the production team for Elevation Church s Uptown campus. Started working at UNC in October and am seeking ways to get involved in Orange County.

Past Service on Orange County Advisory Boards:

None

Boards/Commissions applied for:

Human Relations Commission

Background, education and experience relevant to this board:

I am an optimist and believe in humanity and its ability to learn from mistakes, improve, and move forward together. I ve always realized how fortunate I am in life and have sought to help those less fortunate than myself. I have served on mission trips to help the disadvantaged in St. Louis, Cincinnati, and Choluteca (Honduras). For my Eagle Scout project, I collected over 13,000 books for donation to village schools via Books For Africa, and at my high school graduation, I received the Great Citizen Award for my class. During my time at NC State, I served as a volunteer income tax assistant to help people in the community file their taxes for free. I also organized the Financial Literacy Month program for University Wellness, ensuring students had access to financial resources that aren t offered in the classroom. Lastly, I served as a Student Network Group Mentor for the Poole College of Management to coordinate incoming students professional development and promote diversity awareness.

Reasons for wanting to serve on this board:

I have collaborated with individuals of many different backgrounds and I always find it fascinating to learn about other people and their life story. It pains me to hear when others are hurt physically or emotionally simply for being themselves. I always treat others with respect and compassion and want to help prevent and/or eliminate bias and discrimination in Orange

County, so that we can serve as a model for other communities around the state, nation, and world. Change in attitudes can be difficult to obtain, but I want to help promote dialogue to build common ground and remove divisions by focusing on the values that make us all human. I want to help ensure that fear, isolation, and intolerance have no place in our community and that in their void are only love, connection, and compassion to bring us together.

Conflict of Interest:

Commission for the Environment

Background, education and experience relevant to this board:

I initially started college as a meteorology major before switching to business administration, and learned in courses about how human behavior can affect the environment and climate. Before college, I was a member of the NC SAVE club at my school, which enacted recycling on campus and raised funds to protect the rainforest via the Rainforest Trust. For my Eagle Scout project, I collected over 13,000 books for reuse in schools by Books for Africa. About 1,500 books were not in great enough condition for donation, but were recycled with the help of Habitat for Humanity.

Reasons for wanting to serve on this board:

I began working in Orange County in October and want to serve on this board to help ensure environmental protection of this beautiful area and to champion environmental stewardship in the Orange County community. I am highly interested in this topic and would work to research and create innovative environmental ideas and goals for the county to ensure a healthy environment for the current and future generations.

Conflict of Interest:

Arts Commission

Background, education and experience relevant to this board:

I obtained a minor in journalism while attending NC State and have experience in journalistic writing for the Flyers Focus newspaper at Sandhills Community College and video/radio presentation for the Broadcast Meteorology Club at NC State. Last year, while I lived in Charlotte, I served on the production crew for Elevation Church's uptown campus. I also have a personal interest in music and am teaching myself piano and guitar. In school, I played the violin and trumpet (marching band) performed in musicals, and sang in youth choir.

Reasons for wanting to serve on this board:

The arts are like the petals of a flower. STEM careers are important to making society run, just like the stem of a flower is important in helping it stand upright. The petals add beauty to a flower, just like the arts and culture add beauty to a community and society as a whole. The arts enrich the lives of so many people and are an important staple in providing a community with its own unique appeal. I want to serve on this board to help support the arts of Orange County through existing ideas and to introduce new strategies for continued growth.

Conflict of Interest:

Supplemental Questions:

Boards/Commissions appointments:

Other Comments:

This application was current on: 2/25/2019 11:27:25 PM

Date Printed: 2/27/2019

**Volunteer Application
Orange County Advisory Boards and Commissions**

Name: Drew Remaley
Name Called:
Home Address: 405 West Queen St.
Hillsborough NC 27278
Phone: 919-422-7574
Email: drewshousenc@gmail.com
Year of OC Residence: 2012
Township of Residence: Hillsborough
Zone of Residence: Hillsborough Town Limits
Gender Identity: Male
Ethnic Background: white
Age Range: 60+

Community Activities/Organizational Memberships:
None

Past Service on Orange County Advisory Boards:
none

Boards/Commissions applied for:

Arts Commission

Background, education and experience relevant to this board:

Designing architecture and creating art for fifty years

Reasons for wanting to serve on this board:

Love of art and expression

Contribution to the diversity of viewpoints on this board:

I have been building and designing for most of my life as well as being a musician. I feel that with my art and design background in addition to building background I could be of value on a historic or artistic board of advisers.

Conflict of Interest:

Boards/Commissions appointments:

Other Comments:

This application was current on: 12/30/2019

Date Printed: 12/30/2019

Volunteer Application Orange County Advisory Boards and Commissions

Name: Arthur Sprinczeles
Name Called:
Home Address: 610 Churton Grove Blvd
 22
 Hillsborough NC 27278
Phone (Day): 919-452-2757
Phone (Evening): 919-241-3531
Phone (Cell): 919-452-2757
Email: arthur.sprinczeles@gmail.com
Place of Employment: Retired
Job Title: Retired
Year of OC Residence: 2006
Township of Residence: Hillsborough
Zone of Residence: County
Sex: Male
Ethnic Background: white

Community Activities/Organizational Memberships:

I was a board member of the Affordable Housing Advisory Board. I termed out over a year and a half ago. I sit on the Hillsborough Sewer & Water Board. I m co chair on the board. I also sat on the Hillsborough Orange County Chamber board.

Past Service on Orange County Advisory Boards:

Animal Services Advisory Board
The Affordable Housing Board

Boards/Commissions applied for:

Arts Commission

Background, education and experience relevant to this board:

I have lived around the arts my whole life. My dad was a professional artist. My sister went to F.I.T and was a fashion designer.

Reasons for wanting to serve on this board:

I have a great appreciation for it.

Conflict of Interest:

Supplemental Questions:

Boards/Commissions appointments:

Affordable Housing Advisory Board**Application Date:** 7/23/2018**Background, education and experience relevant to this board:**

Past Member

Reasons for wanting to serve on this board:

I enjoyed being a past member of this board

Conflict of Interest:

Work Experience: Worked for Rotor Rooter Corp. from 1981 to 2001 I was the Industrial Manager for them

Syosset Ford NY Sales / Service Writer Master Certified from 2001 to 2006

Coffee News of Orange County 2007 to 2010 Owner

Volunteer Experience: Member of Hillsborough Rotary Club

Board Member Hillsborough Chamber

Education: SUNY Farmingdale NY

Other Comments:

STAFF COMMENTS: Originally (05/19/2011 applied for Animal Services Board, Orange Water & Sewer Authority Board of Directors, and Affordable Housing Advisory Board.

ADDRESS VERIFICATION: 610 Churton Grove Blvd. is Orange County Jurisdiction and Hillsborough Township. UPDATED APPLICATION FOR OWASA BOARD 04/20/2012.

New application submitted 01/07/2014.

This application was current on: 3/5/2019

Date Printed: 3/7/2019

Volunteer Application Orange County Advisory Boards and Commissions

Name: Mr. Nicholas Volant
Name Called:
Home Address: 213 Homestead Rd.
 chapel hill NC 27516
Phone: 9193389898
Email: irnick@outlook.com
Year of OC Residence: 2014
Township of Residence: Chapel Hill
Zone of Residence: Carrboro JPA
Gender Identity: Male
Ethnic Background: white
Age Range: 18-34

Community Activities/Organizational Memberships:

- Extra-Life: Member since 2014, taking donations to benefit Duke Children s Hospital during live-stream events.
- Arunah Hill Natural Science Center in Cummington, Massachusetts

Past Service on Orange County Advisory Boards:

None Currently, applying for ORANGE COUNTY ARTS COMMISSION

Boards/Commissions applied for:

Arts Commission

Background, education and experience relevant to this board:

I attended and Graduated Western Connecticut State University with a Bachelors in Graphic Design, minor in Photography. I have had experience in portrait, landscape and urban photography as well as oil painting and drawing in various media.

Reasons for wanting to serve on this board:

I would like to get more involved in the community in which I call home, and I would like to learn more about the way the Arts Commission can provide a positive impact in the daily lives of Orange County citizens and visitors firsthand.

Contribution to the diversity of viewpoints on this board:

Having many years of experience in the Technology industry working for Microsoft, I may be able to include valuable insight into the importance of more emergent forms of art and the ways to include Technology in the discussion of advertising, promotion, and distribution of local art. Having also been a student of art and technology, I have the vocabulary to connect and convey with younger population segments. Being in my early 30's currently gives me a unique perspective on the digital divide in generations, having lived pre and post mainstream internet usage. I understand and respect the validity of traditional art along with more experimental and new forms of expression.

Conflict of Interest:

Boards/Commissions appointments:

Other Comments:

This application was current on: 12/16/2019

Date Printed: 12/16/2019