

## **Affordable Housing Advisory Board**

Minutes of March 13, 2012

**Members Present:** Lynda Baker, Patsy Barbee, Nannie Richmond, Arthur Sprinczeles

**Members Absent:** Jonzella Bailey-Pridham, Alex Babbit, Diane Beecham, Katherine Doom, Martha Hoylman, Anna McDonald Dobbs, Rashii Purefoy and James Stroud

**Staff Present:** Tara L. Fikes, Roxanne W. Reynolds

### **Welcome/Introduction**

Co- Chair Linda Baker welcomed everyone to the meeting.

### **Public Comments**

None

### **Approval of Minutes - February 14, 2012**

The Advisory Board was unable to approve the minutes of February 14, 2012 due to the lack of a quorum.

### **Outside Agency Funding Application Review**

The Affordable Housing Advisory Board discussed and completed the FY 12-13 Outside Agency Funding Applications/Scorecard for the following organizations: Habitat for Humanity, Inc., Community Home Trust, EmPOWERment, Housing for New Hope, and Rebuilding Together of the Triangle.

### **Department Report**

The following items were reported:

- Tara Fikes reported that the Board of County Commissioners (BOCC) has approved a policy to govern Orange County advisory boards. Fikes distributed and briefly discussed the policy with board members present. This information is incorporated as an attachment to the minutes.
- A draft copy of the Affordable Housing Advisory Board Policies and Procedures were also distributed and reviewed by the Board members. Fikes stated that this document would replace the bylaws. Board members were asked to consider the goals and objectives to be included and send her their input. The draft Policies and Procedures are attached to these minutes.

### **Other Business**

None

Arthur Sprinczeles made a motion to adjourn the meeting and Nannie Richmond seconded the motion. The motion was approved unanimously.

Respectfully submitted:  
Roxanne W. Reynolds