



**ORANGE COUNTY**  
NORTH CAROLINA

FY 2015-16  
ANNUAL OPERATING  
BUDGET  
CAPITAL INVESTMENT PLAN

**COMMISSIONER APPROVED**

**Orange County, North Carolina**  
**Commissioner Approved**  
FY 2015-16 Annual Operating Budget  
and Capital Investment Plan

**BOARD OF COUNTY COMMISSIONERS**

Earl McKee, Chair  
Bernadette Pelissier, Vice Chair  
Mia Burroughs  
Mark Dorosin  
Barry Jacobs  
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Deputy County Manager

Paul Laughton  
Finance and Administrative Services  
Interim Director

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Human Resources Director

Darrell Butts  
Budget and Management Analyst

Christal Sandifer  
Budget and Management Analyst

Allison Chambers  
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# Board of County Commissioners



Earl McKee, Chair



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Vice Chair



Mia Burroughs



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GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished  
Budget Presentation  
Award*

PRESENTED TO

**Orange County  
North Carolina**

For the Fiscal Year Beginning

**July 1, 2014**

*Jeffrey R. Emmer*

Executive Director

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## *Orange County Mission Statement*

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*Orange County exists to provide governmental services requested by our Citizens or mandated by the State of North Carolina.*

*To provide these quality services efficiently, we must:*

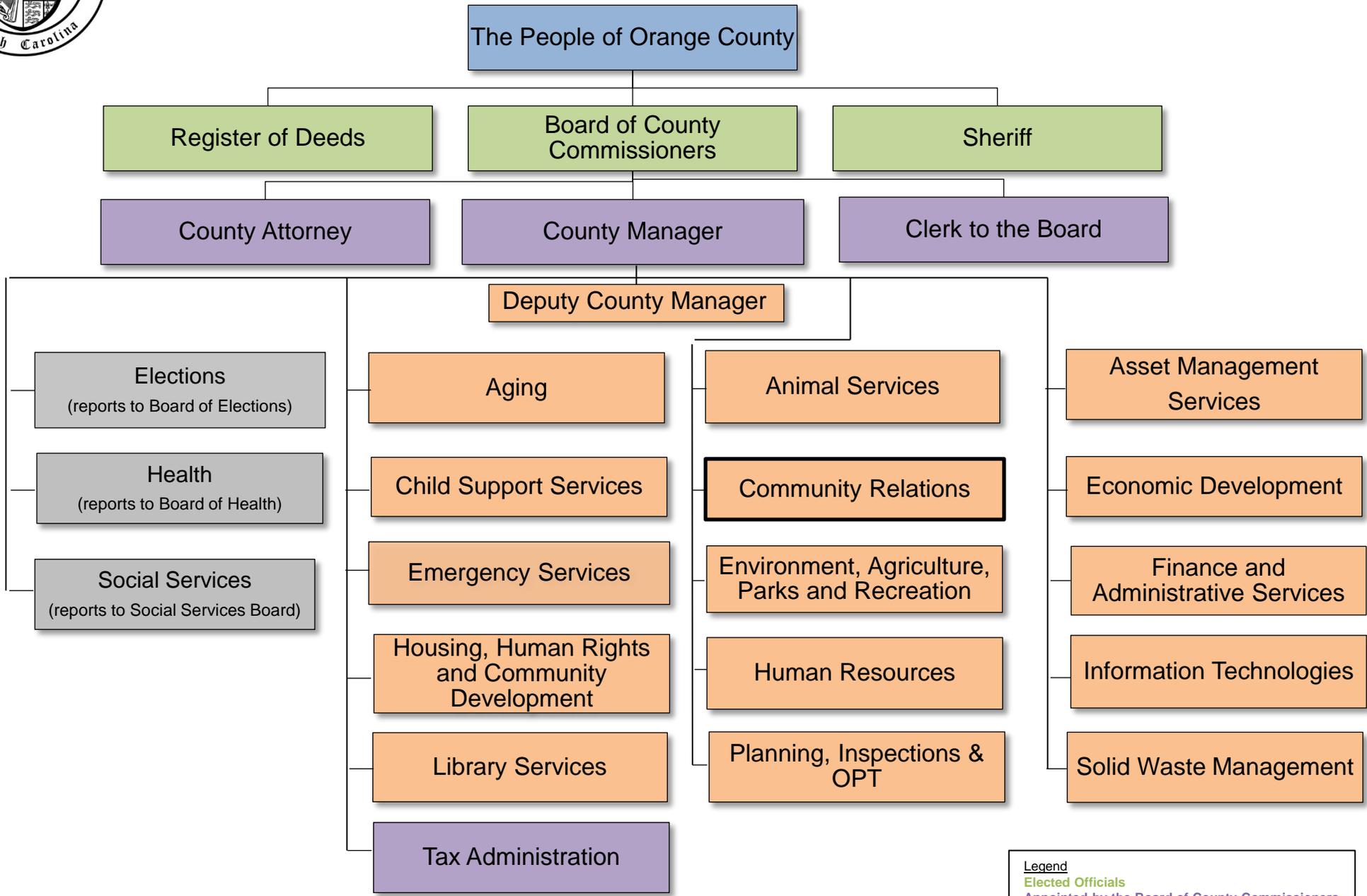
- Serve the *Citizens* of Orange County - *Our Citizens Come First.*
- Depend on the energy, skills and dedication of all our employees and volunteers.
- Treat all our Citizens and all our Employees with fairness, respect, and understanding.

*Orange County Citizens Come First.*

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# Orange County Government



**Legend**  
 Elected Officials  
 Appointed by the Board of County Commissioners  
 Director supervised by the County Manager  
 Consultative supervision provided by County Manager's Office

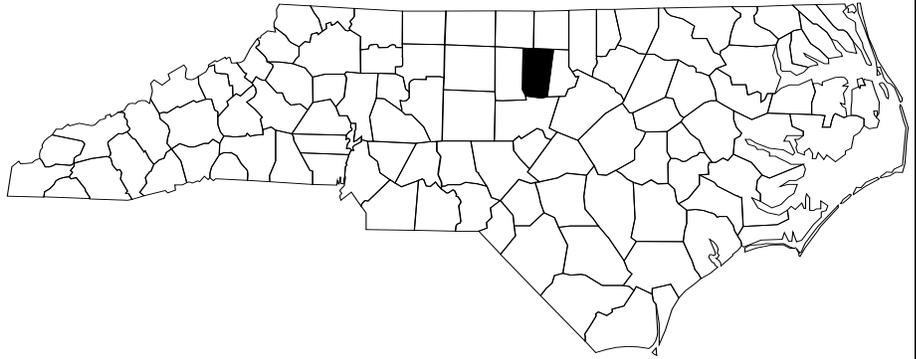
# Orange County Goal Setting, Planning, and Budget Process

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July 1	Fiscal Year Begins
September	County Manager/Departments Heads analyze progress to date on current goals and develop any recommended modifications.
November	Board of Commissioners solicits top priority goals for next fiscal year from various County appointed boards and commissions.  Financial Services prepares fiscal forecast for the upcoming budget year and identifies long-term financial trends.
Early December	Department Heads prepare five-year Capital Investment Plan budget requests incorporating resources necessary to accomplish Board goals in accordance with planned timetables.
Early January	Kick-off County budget planning process for upcoming fiscal year including new staff resources and annual operating and recurring capital budget.
Late January - Early February	County Commissioners hold annual planning session and provide preliminary direction to staff on next fiscal year goals including continuation of current goals and establishment of new goals.  County Manager/Department Heads incorporate Commissioners comments based on discussion at Board retreat, and develop draft goals, objectives, action plans, timetables, and estimated fiscal impacts for next fiscal year.
February – March	Department Heads prepare departmental budget requests for next fiscal year incorporating resources necessary to accomplish Board goals in accordance with planned timetables.
March	County Staff presents County and Schools’ five-year Capital Investment Plan.
March – May	County Manager/staff develop recommended budget that provides resources required to accomplish Commissioners Goals.

Mid May	County Manager presents recommended budget; Budget message explains how recommended budget addressed stated Board goals.
Late May – Mid June	Board of Commissioners holds public hearings and work sessions on next fiscal year recommended budget and five-year Capital Investment Plan.
Late June	Board of Commissioners adopts budget and Capital Investment Plan funding for next fiscal year that provides resources needed to accomplish Board goals.

# About Orange County...



Amid the pastoral landscapes and historic towns of Orange County, a vibrant center of education, culture, research and commerce thrives. The combination of strategic location and great quality of life makes Orange County a sought-after place in which to live, work, learn, and play.

The county's towns - Carrboro, Chapel Hill, Mebane, and Hillsborough - as well as its rural areas are marked by a stable labor market, well-educated workforce, low unemployment and diversified employment base. Recent job growth has been strong in the areas of health care, high-end manufacturing, service, and retail.

At the heart of Orange County is the University of North Carolina at Chapel Hill. The first public university to open its doors in 1795, the school is perennially ranked as one of the nation's best undergraduate and graduate institutions. In 2015, Kiplinger's Personal Finance ranked UNC-Chapel Hill the No. 1 Best Value in Public Colleges - making it a remarkable fourteen-year run. The county's two public school systems - Chapel Hill-Carrboro and Orange County - also are rated among the best in the Southeast. The two school systems continue to grow. To meet the demands of the growing system, the Chapel Hill Carrboro Schools opened an additional elementary school in the fall of 2013.

The convergence of Interstates 40 and 85 in central Orange County gives the area access to Research Triangle and Piedmont Triad regions. An ambitious infrastructure plan is currently underway that will make this area very attractive for a variety industrial and commercial applications. Raleigh-Durham International Airport is 15 miles east of Chapel Hill, while Piedmont Triad International Airport is about 40 miles west of Hillsborough.

In addition to solid education and location, Orange County offers a good dose of history - Hillsborough is home to more than 100 structures dating from the late 18th century to the early 19th century.



**ORANGE COUNTY**  
**NORTH CAROLINA**  
**COUNTY MANAGER'S OFFICE**

200 South Cameron Street  
Post Office Box 8181  
Hillsborough, North Carolina 27278

Bonnie B. Hammersley, County Manager

Phone (919) 245-2300  
Fax (919) 644-3004

Dear Board of Orange County Commissioners,

I am pleased to submit the proposed budget for FY2015-16 for your review and consideration. This transmittal letter highlights the major initiatives and changes in the proposed budget. The executive summary that follows provides more detail on those and other budget recommendations.

The total County budget for FY2016 is \$230.6 million, a 4 million or 1.8 percent increase over the budget for the current fiscal year. The capital spending portion of the total budget is \$ 24.7 million or 11% percent of total proposed expenditures. The proposed General Fund budget is \$205.9 million, \$ 5.5 million or 2.8 percent more than the budget for the current fiscal year. The single largest General Fund increase proposed for next fiscal year is a \$1.04 million increase for school funding. None of the increases reflected in the budget will require a tax rate increase. The funding for the proposed 17.95 FTE positions will be from reallocation of existing funds and non-tax revenue with the 6.87 FTE funded through the General Fund. Moreover, salary savings from regular staff turnover will more than pay for the proposed addition of General Fund positions.

#### Financial Challenges and Opportunities

The budget challenges facing the County in next year's budget, like those faced in recent years, are largely a reflection of the state of the economy. Federal and State support shared responsibilities, although not significantly cutback as in the last few years, continues to rely on the County to pick up the financial slack. The economy overall has begun to rebound (albeit still tepid), which offers an opportunity for the County to plug some fiscal holes and begin to restore essential services and enhance funding for our schools. A number of service improvements initiated with this budget will be done mostly with existing or external sources of funding.

The budget assumes a modest 1 percent growth in property tax revenues based on projected actual collections and 3 percent growth in sales tax. General Fund revenues have outperformed budget estimates over the last 5 years, which makes it possible to designate more budgeted revenues for ongoing purposes while continuing the County's commitment to maintenance of a 17 percent reserve level.

### Strengthen Support for Schools

The proposed budget increases school funding by 1.1 percent above the target level of 48.1 percent of total budgeted revenues. This will increase per pupil spending by \$81 to \$3,652. In addition, the proposed budget phases in funding for charter school pupils over a two-year period. The total package with increased per pupil spending and charter school funding translates to a total of \$630,722 for Chapel Hill Carrboro City Schools (CHCCS) and \$408,224 for Orange County Schools (OCS). In addition, the Capital Investment Plan included planning funds of \$750,000 for CHCCS and \$488,000 for OCS.

The majority of outside agencies will continue to receive their current level of funding with this budget.

### Maintain and Improve Services to the Organization and Community

Over the last several years, largely due to declining revenues and intergovernmental support, internal and external service levels have been reduced. I am pleased to announce that with this budget service levels will be improved in a number of areas. The details of these changes are described in the Executive Summary, but suffice it to say that County departments, businesses and residents should benefit by these improvements, whether it is through the addition of the Court Liaison position in the Sheriff's Department, installation of wireless technology at Fairview Park and Rogers Road and Cedar Grove community center or the creation of a Community Relations department through consolidation of existing resources. The overwhelming majority of these improvements has or will be accomplished through a reallocation of existing resources.

### Renew Commitment to Employees

The proposed budget includes a 2 percent wage increase for County employees, a half percent increase over and above the wage increase awarded in the current year. In addition, the budget will hold employees harmless next fiscal year for their share of health care costs. Moreover, resources will be added in the Human Resources department that will be dedicated to compensation and classification services and workforce development. To relieve the added burden placed on staff and help enhance County services, the mandatory 6-month hold on filling vacancies will also be lifted and a 1.5 percent turnover savings rate will be implemented. Although modest, these changes recognize employees for their continued pursuit of excellence in the delivery of County services.

### Summary and Acknowledgments

This budget begins an effort to restore and improve services without an increase in the County property tax rate. This could have not been accomplished without the teamwork and cooperation of appointed and elected department heads as well as the school superintendents. Their efforts to find ways to conduct business more efficiently and effectively have made this budget workable and responsible. My appreciation goes to them and their staff for all their help in fashioning these budget recommendations. Special appreciation goes to the budget team, Paul Laughton, Allison Chambers, Darrell Butts and Christal Sandifer for their exceptional work in compiling

this document as well as to Melissa Allison for coordinating and scheduling the many budget meetings.

Lastly, thank you for the ideas and suggestions you have shared with me throughout the year to help us progress in our fundamental mission. I look forward to working with each of you to refine and adopt a budget that will meet the needs of Orange County stakeholders, residents and government partners.

Sincerely,

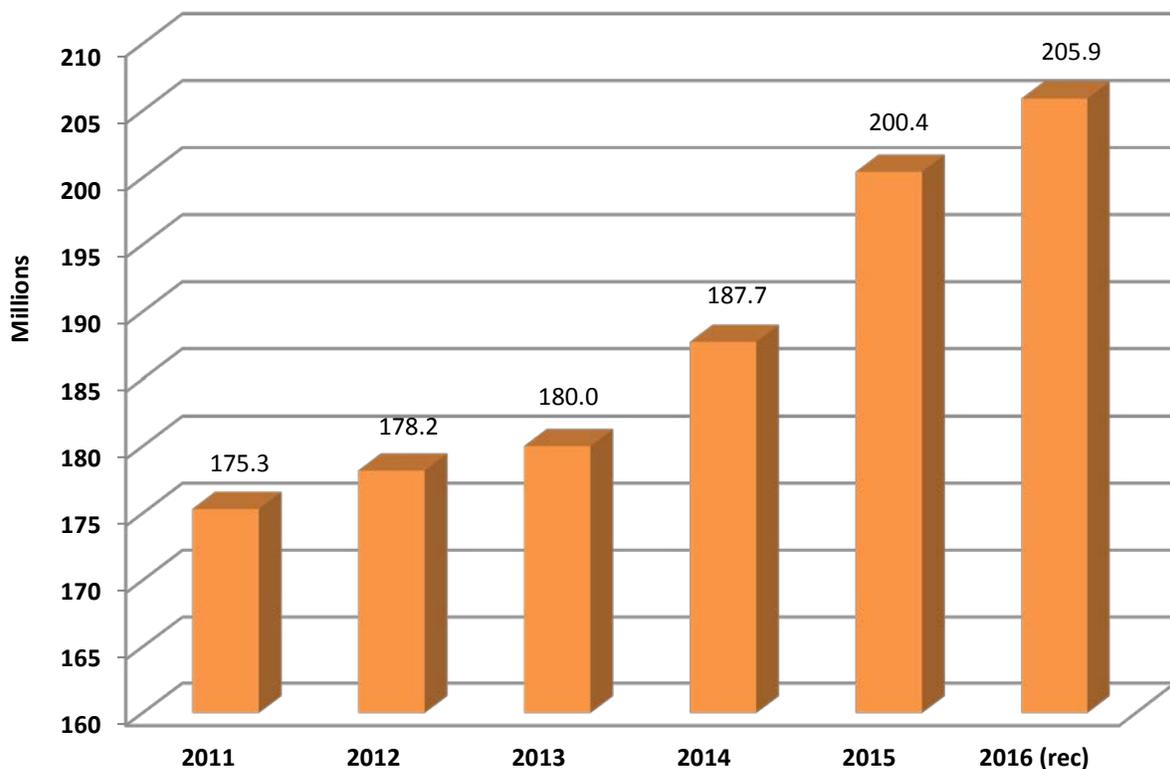


Bonnie B. Hammersley  
County Manager

**FY2015-16 COUNTY MANAGER RECOMMENDED BUDGET**  
**Executive Summary**

The proposed General Fund FY 2015-16 budget for the County totals \$205,976,110. It reflects an increase of \$5.5 million, or 2.8 percent increase from the current year original budget of \$200,428,111. This proposed budget represents a \$3.2 million decrease from this year’s amended budget of \$209.1 million through April 2015. The recommended budget has been balanced with an appropriation of \$9.8 million from the General Fund unassigned fund balance. As proposed, this funding plan balances the budget without a property tax increase.

**General Fund Original Budget FY2011-2016**



The financial challenges underlining the County’s FY 2015-16 Budget include: Federal and State budgetary issues, slight growth in Real Property Taxes of approximately 1.0 percent above FY 2014-15 projections, modest growth in Sales Tax of 3.0 percent above FY 2014-15 projections, funding for both school districts, and increased debt service costs for County related projects. This budget provides operational funding for local schools at 49.2 percent of the County’s General Fund revenues, 1.1 percent above the target established by the Board of County Commissioners.

With the inclusion of allocations for school nurses for both school districts and Sheriff Department resource officers in the Orange County Schools, the funding allocation for Schools equates to 49.7 percent of total General Fund revenues.

Aside from increases in School funding, the other operating expenses that would increase include County debt service, retiree health insurance, employee compensation adjustments, and County funded child care subsidies.

## **Revenues**

The County major revenues sources include property and sales taxes, funds from other governments, and fees for services.

### **Assessed Property Valuation and Property Tax Rate**

Orange County's last property revaluation was effective January 1, 2009. The recommended budget reflects the County's total assessed valuation, including real, personal, public utility property and motor vehicles, of \$16,808,658,012, with a tax levy of \$147,580,017. Real property values increased from \$15.6 billion budgeted in FY 2014-15 to \$15.7 billion in FY 2015-16. Valuations for motor vehicles have increased \$98.4 million from FY 2014-15 Original Budget. This results in an overall increase in total property valuation of 1.1 percent. This is a positive indicator of an improving and expanding local economy.

### **Recommended Tax Rate**

**Ad Valorem Tax Rate** - Revenues generated by the County's ad valorem property tax support day-to-day County and School operations budgeted in the General Fund. The current ad valorem property tax rate is recommended to remain at 87.8 cents per \$100 of assessed valuation. Each one cent on the property tax rate will generate \$1,655,660.

**Chapel Hill-Carrboro City Schools District Tax** -The voter approved Chapel Hill-Carrboro City Schools District Tax provides additional revenue to that school district over and above the State and County's allocations. With this budget, the District's tax rate remains the same at 20.84 cents per \$100 assessed value. Based on this tax rate, the District will receive an estimated \$22,094,343 or \$1,805 per pupil. Each one cent on the school special district tax rate will generate \$1,060,189.

Voters in the Orange County School District have not authorized a special district tax to supplement the amount received from the County's General Fund for education.

**Fire District Tax Rates** - As outlined in the Fire Districts section of the recommended budget, the current tax rates for local fire districts range from 4.06 cents to 15.00 cents per \$100 valuation. For FY 2015-16, three districts, Damascus Fire District and Southern Triangle Fire Service District (served by North Chatham Fire Department) and Orange Rural Fire District, are requesting an increase in their fire district tax rate. The requested increases range from 1.00 cents (Orange Rural) to 2.20 cents (Damascus and Southern Triangle).

**Fire Districts' Requests for FY 2015-16**

<b>District</b>	<b>Current 2014-15 Tax Rate (in cents)</b>	<b>Requested Tax Rate for 2015- 16</b>	<b>Requested Tax Rate Change 2015-16</b>	<b>1 Cent Equals</b>	<b>1/10 Cent Equals</b>
Cedar Grove	7.36	7.36	0.00	\$ 28,171	\$ 2,817
Greater Chapel Hill	15.00	15.00	0.00	\$ 18,412	\$ 1,841
Damascus	8.80	11.00	2.20	\$ 9,404	\$ 940
Efland	7.00	7.00	0.00	\$ 68,846	\$ 6,885
Eno	7.99	7.99	0.00	\$ 73,254	\$ 7,325
Little River	4.06	4.06	0.00	\$ 42,924	\$ 4,292
New Hope	9.95	9.95	0.00	\$ 58,054	\$ 5,805
Orange Grove	6.00	6.00	0.00	\$ 76,918	\$ 7,692
Orange Rural	7.36	8.36	1.00	\$ 130,037	\$ 13,004
South Orange	10.00	10.00	0.00	\$ 52,178	\$ 5,218
Southern Triangle	8.80	11.00	2.20	\$ 19,902	\$ 1,990
White Cross	11.00	11.00	0.00	\$ 37,633	\$ 3,763

**Revenue Highlights**

**Property Tax Revenue** - Property taxes (real and motor vehicles) make up approximately \$145.4 million, or 70.6%, of the recommended General Fund revenue base of approximately \$205.9 million. This equates to a \$1.6 million increase from the current year budget of \$143.8 million and is reflective of an overall 1.1 percent growth above current fiscal year collections.

**Sales Tax Revenue** – Based on current year projections and the anticipated increase in consumer spending, the FY 2015-16 budget estimates sales tax revenue growth of approximately 3 percent above current fiscal year projections for Articles 39, 40 and 42 at \$1.6 million more than the FY 2014-15 budget. The county’s share of local sales tax revenues are expected to be approximately \$20.7 million.

**Charges for Services, Licenses and Permits** - Construction and housing markets are recovering slowly, but new commercial and residential developments are breaking ground throughout the County. Anticipated charges for services will be approximately \$10.8 million for the upcoming fiscal year, which represents a 3.3 percent increase above current fiscal year projections.

**Intergovernmental Revenue** - Included in this revenue category are funds that the County expects to receive from state, federal and other local governments. Federal and State budgetary constraints will continue to adversely impact the County’s budget. For FY 2015-16, revenues from the State are projected on the conservative side in the County budget at least until final action is taken on the State’s budget. Total estimated intergovernmental revenues conservatively are expected to be \$15.0 million, which includes additional Federal, local, and transit tax funds related for increased Orange Public Transportation routes and services, and additional State Medicaid funding for Social Services. Medicaid funding is projected to increase as a result of the reimbursement rate increase from 50 percent to 75 percent in FY 2014-15 for allowable expenditures.

**Article 46 ¼ Cent Sales Tax** –The Article 46 ¼ Cent Sales Tax continues to provide funding for school capital projects and economic development initiatives. This sales tax is anticipated to generate approximately \$2.8 million in revenues in FY 2015-16 that will be used to fund educational projects and economic development initiatives. These revenues and related expenses are budgeted in a separate special revenue fund outside the General Fund.

### Funding Highlights

**Funding for Local School Districts** -The recommended appropriations for Chapel Hill - Carrboro City and Orange County Schools increases the current expense funding by \$1,038,946 in FY 2015-16. This includes an increase in per pupil funding from \$3,571 to \$3,652, a \$81 increase for each of the 20,040 students in the two school systems. The recommended funding level represents a total appropriation for both school districts of \$96.5 million, which is 49.2 percent of General Fund revenues.

Based on the State Department of Public Instruction (DPI) projections for FY 2015-16, both school systems will see a decrease in student enrollments during the next academic year. The Orange County Schools enrollment projections total 7,526, which represents a decrease of 172 students from the March 2014 projections. The Chapel Hill-Carrboro City Schools enrollment projections total 12,203, which represents a decrease of 150 students from the March 2014 projections. Both school systems, however, are continuing to experience a growing number of students in charter schools. Current enrollment in Orange County charter schools is 475 students, and current enrollment in Chapel Hill-Carrboro City Schools charter schools is 217 students. The General Assembly requires school systems to pay a per pupil allotment to support charter students within their district.

The number of charter students funded as part of the school systems current expense has been maintained at the same level for many years. The recommended budget includes a phase-in of funding for charter school students over a two-year period, with funding for an additional 110 students in Orange County Schools and an additional 50 students in Chapel Hill-Carrboro City Schools in FY 2015-16, with a plan to complete the phase-in in both systems in FY 2016-17.

### 2015-16 Enrollment Projections

	<b>CHCCS</b>	<b>OCS</b>	<b>Total</b>
March 2015 Department of Public Instruction ADM Planning #s	12,203	7,526	19,729
<i>Less:</i> Out of District	<u>131</u>	<u>89</u>	<u>220</u>
	12,072	7,437	19,509
<i>Plus:</i> Budgeted Charter Students	<u>167</u>	<u>364</u>	<u>531</u>
<b>Total Budgeted Students</b>	<b>12,239</b>	<b>7,801</b>	<b>20,040</b>
	61.07%	38.93%	

**Current Expense Funding for Local School Districts:**

	<u>2011-12</u>	<u>2012-13</u>	<u>2013-14</u>	<u>2014-15</u>	<u>2015-16</u>
Original Budget	\$59,375,382	\$62,389,900	\$65,079,252	\$72,147,134	\$73,186,080

Both Boards of Education presented their budget requests to Commissioners in April 2015. In consideration of those requests and other funding needs, this recommended budget includes the following appropriations for the Local School Districts.

- Per pupil funding for the County's two local school districts increases to \$3,652. This funds the North Carolina Department of Public Instruction (NCDPI) projected 322 decrease in student enrollment between both school districts, and increases funding to an additional 160 charter students. This represents a \$1.038 million increase in current expense funding for both school districts combined.
- Recurring capital for both School districts remains the same as the prior year appropriation of \$3 million dollars.
- The long range/pay-as-you go capital expense for the local school districts remains the same as the prior year appropriation of \$3.7 million.
- The recommended budget provides for \$705,000 to continue the Commissioners' longstanding commitment to providing school health nurses at each school. This funding level is slightly increased from the FY 2014-15 levels.
- The Sheriff plans to continue providing School Resource Officers to support Orange County Schools. The Orange County Schools contributes \$180,000 annually towards these expenses, and the annual net value of this Board of County Commissioners' commitment totals approximately \$291,000.

Both School Districts requested increases in per pupil funding for FY 2015-16. Orange County Schools requested an increase of \$81 per pupil in order to receive approximately the same current expense funding as received in FY 2014-15 due to the loss of 172 students, and Chapel Hill-Carrboro requested an increase of \$302 per pupil in order to provide them with approximately \$3.5 million in additional current expense funding as received in FY 2014-15. To fully fund the Chapel Hill-Carrboro City Schools request will require additional revenues from a property tax increase or a reduction in County funded services elsewhere.

The information below illustrates the property tax rate necessary to generate revenues to address the current expense requested by Chapel Hill-Carrboro City Schools in excess of the current increase recommended; the same per pupil increase would apply to Orange County Schools:

<u>Tax Increase</u>	<u>Property Tax Revenues Generated</u>	<u>Per Pupil Equivalency *</u>
1 cent	\$1,655,660	\$82.62
2 cents	\$3,311,320	\$165.24
2.87 cents	\$4,751,744	\$237.11

\*Based on 20,040 Students

The required tax rate increase would be 2.87 cents to fully fund the budget request submitted by Chapel Hill-Carrboro City Schools, and would provide Orange County Schools with \$1,849,695 more than requested.

Additionally, the Chapel Hill – Carrboro City School District has requested the Board of County Commissioners consider an increase in the special district property tax rate to fully fund their budget request. If approved, the additional revenues required to be generated to fully fund the CHCCS request with an increase in the special district tax would be as follows:

<u>Tax Increase</u>	<u>Property Tax Revenues Generated</u>	<u>Per Pupil Equivalency*</u>
1 cent	\$1,060,189	\$86.62
2.74 cents	\$2,903,768	\$237.25

\*Based on 12,239 projected students for the Chapel Hill – Carrboro City School District

The recommended funding for the Orange County Satellite Campus of Durham Technical Community College, located at the Waterstone Development in Hillsborough, provides current expense funding of \$621,875, recurring capital of \$130,000, and debt service of \$295,843.

As with local school districts, counties in North Carolina are responsible for supplementing state and federal appropriations to community colleges. For the most part, counties are responsible for day-to-day operating costs such as utilities, security and custodial services. The Counties are not responsible for funding of teaching staff.

### **County Programs and Services**

The County remains committed to maintaining core county services. Orange County residents continue to face financial challenges even in a slowly improving economy. Those least able to provide for themselves and their families turn to the County for assistance. During difficult financial times, the County serves as a safety net assisting residents with food, shelter, and medical services. One area of major concern has been the State’s reduction in funding for subsidized child care. The recommended budget includes additional funds of approximately \$640,000 in subsidized County child care funding to continue support of the current waiting list over the next fiscal year.

Recommended changes for FY 2015-16 are itemized in each department's section of the document. As the State has not finalized its budget yet, Human Service functions still can be further impacted by Federal and State budget decisions. Major initiatives in FY 2015-16 are as follows:

#### **General Government and Management**

- Creation of a Community Relations Department, consisting of the Visitor’s Bureau and Public Affairs, to create better coordinated county-wide communications.

- Provides for a new Human Resources Assistant Director position to develop and implement a sustainable classification and compensation plan and workforce development plan.
- Provides for a new Administrative Assistant position in the County Manager's Office to provide clerical support to the office, as well as receive calls from residents, and redirect calls as needed.
- Provides additional funds in Asset Management Services to contract for custodial services at additional County facilities (Cedar Grove Community Center, Whitted Meeting Facility) and intensely used areas that require additional care (Senior Centers, Adult Day Health Program).
- Provides additional funds in Employee Development and Training to partner with UNC School of Government to provide a robust supervisor leadership development training. The training consists of five (5) day training for 30 supervisors, twice a year.

### **General Services**

- Board of Elections – provides funding for four (4) elections in FY 2015-16, and the purchase of replacement and new voting booths to reduce voter wait time in the precincts.
- Provides for a new Deputy Register of Deeds II position due to the high volume of e-recordings the office is experiencing.
- Provides for two (2) new Revenue Technician positions to bring Emergency Medical Services billing back in-house to achieve improved customer service and a projected increase in collection. The costs of these positions are offset by a reallocation of current contracted expenditures.
- Provides funds in Information Technology for Rural Broadband planning and for expansion of network services at 3 new locations:
  - Cedar Grove Community Center (county network expansion and wireless Internet)
  - Fairview Park (wireless Internet)
  - Rogers Road Community Center (wireless Internet).

### **Human Services**

- Provides for the addition of a new Dental Team (Dentist, Dental Assistant, Office Assistant I) to serve the increased number of patients at the clinic. Offsetting revenues cover approximately 85 percent of the annual cost of the positions.
- Provides funding of \$250,000 for Family Success Alliance. In FY 2014-15, funds for this program were transferred from the Social Justice Reserve Fund. This allocation will provide sufficient funds for the Family Success Alliance program for the entire year, no additional transfers should be necessary.
- Includes fee increases for all on-site wastewater and well programs in an effort to achieve full cost recovery within three years through a phased approach.
- Continues funding of \$450,000 in FY 2015-16 in the Social Justice Reserve Fund.
- Provides an increase in subsidized County child care funding of approximately \$640,000 in Social Services to continue support of the current waiting list over the next fiscal year.

- Provides increased funding in Social Services to address increased demand for services related to in-home aid for elderly and disabled adults.
- Provides for a new Management Analyst collaborative position to provide data support for all county human service agencies (DSS, Health, Child Support, Aging). Although located at DSS, the position would gather and analyze data relevant to poverty and at risk families or individuals in Orange County.
- Provides for a new Management Assistant position in Housing and Community Development to provide assistance in meeting federal compliance and reporting requirements for annual funding, for the Section 8 Housing Choice Voucher program and the HOME program. Additionally, this position will assist with development of an affordable housing plan and collaborate with the Towns to address affordable housing needs.

### **Public Safety**

- Provides three (3) new Jail Alternatives program positions in the Sheriff's Department, consisting of a Jail Alternatives Manager, a Pre-Trial Services Coordinator, and a Drug Treatment Coordinator. This program has been previously funded through contracts within the Department of Social Services so there are no additional County costs associated with the creation of these positions.
- Provides for a new Court Liaison position in the Sheriff's Department to enhance coordination between all criminal justice stakeholders.

### **Culture and Recreation**

- Provides funding through the Capital Investment Plan for a kiosk to be installed at the Cedar Grove Community Center to provide residents with 24 hour electronic access for checking materials in and out.
- Provides funding to the Town of Chapel Hill Library totaling \$568,139.

### **Community and Environment**

- Provides funding for a new Community Centers Coordinator position to support the additional programming at the Efland-Cheeks and Rogers Road community centers and the opening of the new Cedar Grove community center. The position will ensure accessibility and availability of community centers and programming. Additionally, the position will enable an equitable level of service at the three community centers and allow for interaction and sharing of resources.
- Provides funding for a new Erosion Control Officer position to address increased building and erosion control activity, and to ensure that the Erosion Control staff will meet all North Carolina Department of Environment and Natural Resources (NCDENR) expectations.
- Creation of three (3) new Orange Public Transportation (OPT) drivers to initiate new and expanded OPT bus services; these are covered completely with offsetting revenues, so there is no additional County costs associated with these positions.

## Non Profit Organizations

- Allocations provided to non-profit organizations total \$1,054,400 for FY 2015-16. (Specific allocations are detailed within the Outside Agencies tab within the budget document).

## Capital Investment Plan

The Manager's Recommended FY 2015-20 Capital Investment Plan (CIP) was presented to the Board of Commissioners on March 17, 2015. Year 1 (FY 2015-16) of the CIP totals approximately \$24.7 million, which includes County, Schools, Water and Sewer, Solid Waste, Sportsplex, and Economic Development projects. Funding for these projects consists of debt financing, Pay-as-you-Go General Funds, Article 46 ¼ cent Sales Tax proceeds, Lottery proceeds, grants and contributions, Solid Waste funds, and Sportsplex funds. (Additional information regarding the Capital Investment Plan is detailed within the Capital Projects tab within the budget document).

For FY 2015-16, the following projects are recommended:

- County Projects (\$8,393,999) – major projects include site development infrastructure work at the Southern Orange Campus, design and engineering work for a Southern Branch Library, a library kiosk at the Cedar Grove Community Center (scheduled to open in Spring 2016), Information Technology equipment and infrastructure, design work for a new Environment and Agriculture Center planned in FY 2016-17, establishment of a new 9-1-1 Back-up Center, engineering study related to OWASA's Sewer Concept Plan at the Historic Rogers Road Neighborhood Community Center, and possible land acquisition for future expansion of the Soccer.com Soccer Center.
- School Projects (\$6,309,211) – includes Pay-as-you-Go funding and lottery proceeds for a variety of improvements to existing schools, technology upgrades, and to address safety issues. There are also preliminary planning funds included in FY 2015-16 to allow both school systems to be “shovel ready” for a project or projects after a successful Bond Referendum; funds will be reimbursed from approved Bond Referendum funds.
- Water and Sewer Projects (\$2,590,000) – includes project management funds related to the construction of the Buckhorn EDD – Phase 2 extension (Efland Sewer to Mebane) project, infrastructure construction in the Hillsborough EDD, and infrastructure construction in the Eno EDD.
- Solid Waste projects (\$1,473,919) – replacement of equipment and vehicles, purchase of additional rural recycling carts, and construction of a recycling roll cart distribution and maintenance building.
- Sportsplex projects (\$3,150,000) – construction of a new building addition to house an indoor turf field for soccer, lacrosse, senior walking, running, Kidsplex functions, and youth/adult flag football leagues, as well as a basketball court, including bleacher seating, for youth and adult basketball leagues.
- Economic Development projects and School projects related to Article 46 Sales Tax (\$2,814,576) – of the estimated \$2.8 million in FY 2015-16 from the Article 46 (1/4 cent) Sales Tax proceeds, 50% goes towards Economic Development initiatives and to pay for debt service related projects, and 50% goes towards Schools, mostly used for technology initiatives and upgrades, as well as facility improvements at older schools.

## **Debt Service**

The total amount of debt service for the General Fund will be \$26.9 million, which results in an increase of approximately \$384,388 in FY 2015-16. The primary objective in managing the amount of debt issued to meet long-term capital needs is to keep the level of indebtedness within available resources. The Board of Commissioners has a Debt Management Policy that establishes parameters, procedures and other objectives related to debt issuance. A major benchmark included in the Policy provides for the County's annual non-enterprise fund debt service payments to be no more than 15 percent of the County's total General Fund budget. The anticipated debt service in FY 2015-16 is 13.0 percent. A breakdown of this debt between County and School debt service are detailed in the Debt Service tab within the budget document. Information on the proposed debt issuance for FY 2015-16 can be found in the Capital Investment Plan.

## **Solid Waste**

The budget for Solid Waste and Landfill reflects the following initiatives for FY 2015-16:

- The creation of a single comprehensive County-wide Solid Waste Programs fee of \$107 to fund the cost of recycling programs and a portion of the solid waste convenience centers; replacing the previous tiered fee structure levied in FY 2011-12.
- Provides for the addition of a new Weighmaster position by converting a long-term temporary employment position into a full-time permanent position. This position will function as the second Weighmaster and will also be responsible for litter collection along Eubanks Road and a portion of Rogers Road.
- Provides for the addition of two (2) Solid Waste Collector Driver positions. One of these positions, recommended to start July 1, 2015 will serve as a backup driver (to provide coverage in the event that a driver is out of work or due to a vacancy) and will also be responsible for maintenance and delivery of roll carts. The other position, recommended to start January 1, 2016, will serve as an additional driver for the rural recycling program, which is necessary due to the phase-in approach of rural recycling.
- Includes an increase of \$109,449 in the Debt Principal account. This increase is due to the purchase of a rural recycling truck, 1,750 rural recycling roll carts, and construction of a new roll cart maintenance building as listed in the Capital Investment Plan.
- The General Fund contribution to Sanitation in the FY 2015-16 Manager Recommended Budget is \$1.7 million; this equates to 1.04 cents on the current property tax rate.
- Includes the addition of two (2) 0.750 FTE Solid Waste Convenience Center Operator positions and increases two (2) current 0.625 FTE Solid Waste Convenience Center Operator positions to 0.750 FTE. These position changes are recommended to become effective on February 1, 2016. These positions are necessary to staff the Eubanks Road Convenience Center (scheduled to open in Spring 2016), and due to additional recycling and re-use programs, additional staff and hours are needed to ensure proper staffing levels.
- Continuation of the SWCC Improvements Project by completing Phase II of the Solid Waste Convenience Center Improvements at the Eubanks Road Convenience Center as listed in the Capital Investment Plan.

The total recommended operating budget for the Solid Waste Enterprise Fund is \$11.3 million for FY 2015-16.

**Employee Pay and Compensation** - Pay and benefits is a significant cost driver for the County's operating budget. This recommended budget proposes the following:

- A wage increase of 2.0 percent for all permanent employees hired on or before June 30, 2015, effective July 1, 2015.
- Continue the Employee Performance Award in the amount of \$500 (proficient performance) or \$1,000 (exceptional performance), effective with Work Planning and Performance Review (WPPR) dates from July 1, 2015 to June 30, 2016.
- Continue funding the Traditional and High Deductible Health Plans for employees and pre-65 retirees at the FY 2014-15 appropriation, and fund an additional \$100,000 to mitigate the cost of deductibles paid by employees in the Traditional Plan, due to the change in the plan year from calendar to fiscal year in FY 2014-15.
- Continue the \$27.50 per pay period County contribution to non-law enforcement employees' supplemental retirement accounts and the County matching employees' contributions up to \$63.00 semi-monthly (for a maximum annual County contribution of \$1,512) for all general (non-sworn law enforcement officer) employees, and continue the mandated Law Enforcement Officer contribution of 5 percent of salary; as well as continue the County's contribution to the Local Government Employees' Retirement System (LGERS) for all permanent employees.
- Continue funding the Dental Program with an increase of \$40,000 over FY 2014-15 appropriation.
- Continue the Living Wage rate at \$12.76 per hour for FY 2015-16.
- Continue the current Voluntary Furlough program.
- Eliminate the six-month hiring delay and replace it with a Request to Fill process allowing Department Directors to fill vacancies within approved FY 2015-16 appropriations. The recommended budget includes budgeting \$750,000 in Salary savings, which equates to approximately 1.5% of permanent personnel costs.
- Continue longevity payments to employees with ten or more years of service with Orange County.

Details regarding employee pay and compensation are included in Appendix A of the budget document.

### **Economy and Future Budgets**

Orange County continues to see some encouraging signs of increased consumer spending, reflected in our modest growth in sales tax revenue. The projected revenues for FY 2016-17 do not reflect significant increases above the recommended levels of FY 2015-16. Orange County continues to rely heavily upon residential property taxes as the largest revenue source to fund governmental services. However, the Board of Orange County Commissioners' commitment to public infrastructure construction in the Economic Development Districts has expanded building site options for new businesses, which should have a positive impact on County revenues available to finance County services and Local School Districts in the future.

Orange County continues to take significant steps toward improving county government operations by adopting efficiencies, encouraging innovation and collaboration with public and private stakeholders.

As reflected in the recommended FY 2015-20 Capital Investment Plan in FY 2015-16, partnerships with the Town of Hillsborough and the City of Durham will enable and provide the needed utility infrastructure at two very important economic development zones along I-85. Improved cooperation and collaboration with the Towns of Chapel Hill and Carrboro, and the City of Mebane has encouraged local business expansion and new businesses to consider Orange County as a viable location to do business.

The following are either future planned actions or emerging issues that could impact future County budgets and are ones that should be taken into consideration as action on the FY 2015-16 budget is taken.

- Debt service on utility infrastructure to be constructed for economic development in the business development districts (1/4 cent Sales Tax allocation).
- New debt service for County and School related capital projects as listed in the FY 2015-20 Capital Investment Plan.
- The potential of increased debt service for School related projects, including older facilities renovations and repairs, related to the planned November 2016 Bond Referendum.
- Impacts upon operational expenses for education, including the two school districts and community college, continue to be a challenge with the uncertainty of State funding.
- Increases in existing and retired county employee benefit expenses create future fiscal demands.
- Impacts of Federal and State budget actions that may shift financial obligations to the County for many basic services, including education.
- Results of the upcoming property tax revaluation in January 1, 2017.

The FY 2015-16 recommended budget is balanced as submitted. It does not require a tax increase, nor does it address every funding need. It does, however maintain services and programs at acceptable levels, and expands services and programs in several areas.

### Adjustments to the Manager's Recommended FY2015-16 Budget

*On June 11, 2015, the Board of County Commissioners approved the following changes to the Manager's Recommended annual operating budget for the 2015-16 fiscal year. The information below summarizes changes made by the Board.*

Revenues	Increase	Decrease
<b>Manager's Recommended Revenue Budget</b>	<b>\$205,976,110</b>	
Allocation from Reserve Fund for Schools	\$400,000	
Appropriated Fund Balance	\$400,000	
<b>Total Revenue Changes</b>	<b>\$800,000</b>	<b>\$0</b>
<b>Revised Revenue Budget</b>	<b>206,776,110</b>	

Expenditures	Increase	Decrease
<b>Manager's Recommended Expenditure Budget</b>	<b>\$205,976,110</b>	
Reduction in Transfer to County Capital (PAYG)		(\$65,000)
Change 2 Capital Projects from PAYG to Debt Financing		(\$180,000)
BOCC: Compensation Adjustment	\$24,500	
Outside Agency: Marian Cheek Jackson	\$2,000	
Outside Agency: OCIM Meals on Wheels	\$1,830	
Outside Agency: Interfaith Council	\$3,000	
Outside Agency: Community Empowerment Fund	\$2,500	
Outside Agency: Rogers-Eubanks Neighborhood Association	\$15,000	
Non-Departmental: Orange County Schools (Communities in Schools)	\$35,200	
Outside Agency: Fairview Community Watch	\$2,000	
Outside Agency: Piedmont Wildlife Center	\$2,000	
Non-Departmental Human Svcs (Contract): Center for Homeownership	\$22,000	
Outside Agency: Voices Together	\$3,000	
Outside Agency: OCIM Samaritan Relief	\$7,585	
Outside Agency: Communities in Schools	\$12,000	
Outside Agency: Art Therapy Institute	\$1,000	
Additional School Funding	\$511,385	
Movement from Reserve Fund, allocation to Schools	\$400,000	
<b>Total Expenditure Changes</b>	<b>\$1,045,000</b>	<b>(\$245,000)</b>
<b>Revised Expenditure Budget</b>	<b>\$206,776,110</b>	

# How to Read the Budget Document

The operating budget is divided into thirteen sections, separated by tabs.

- The first two sections, the *Manager's Message* and *Budget Summaries* provide an overview of the Annual Operating Budget.
- These sections are followed by sections for *Departmental Budgets*, *Article 46 Sales Tax*, *Debt Service*, *Education*, *Fire Districts*, *Interfund Transfers*, *Internal Services*, *Non-Departmental*, *Outside Agencies*, *Capital Budgets* and the *Appendices*.
- The *Capital Budgets* section includes the Commissioner Approved Capital Investment Plan and lists all capital projects in which new funding is being appropriated during the current fiscal year.
- The *Appendices* section contains supplemental information to help the reader understand terminology used in the document. Examples of information in this section include the *Employee Pay and Benefits*, the *Budget Ordinance*, and the *Approved Fee Schedule*.

Appropriations are made at the functional level. *Function Summaries* are included within the Budget Summaries section of the document. This gives the reader a brief summary of departmental funding levels.

## Function Summary

<b>Human Services Summary</b>						
	2008-09 Actual Expenditures	2009-10 Actual Expenditures	2010-11 Original Budget	2010-11 12-Month Estimate	2011-12 Department Requested	2011-12 Commissioner Approved
<b>By Department (General Fund)</b>						
Child Support Enforcement	\$ 900,365	\$ 886,633	\$ 908,355	\$ 896,900	\$ 962,273	\$ 949,273
Cooperative Extension	\$ 478,058	\$ 445,064	\$ 413,536	\$ 337,743	\$ 380,584	\$ 390,584
Department of Social Services	\$ 21,348,473	\$ 19,097,031	\$ 18,540,035	\$ 17,896,885	\$ 18,345,443	\$ 18,565,213
Department on Aging	\$ 1,468,394	\$ 1,670,748	\$ 1,398,611	\$ 1,486,987	\$ 1,424,122	\$ 1,418,352
Health Department	\$ 6,923,180	\$ 7,067,751	\$ 7,061,798	\$ 7,067,332	\$ 7,333,481	\$ 7,207,231
Housing and Community Develop	\$ 346,320	\$ 307,948	\$ 284,404	\$ 268,381	\$ 282,673	\$ 282,673
Non-Departmental	\$ 1,922,034	\$ 1,781,108	\$ 1,686,808	\$ 1,676,808	\$ 1,892,583	\$ 1,596,532
Orange Public Transportation	\$ 1,037,244	\$ 1,151,654	\$ 741,238	\$ 993,544	\$ 745,085	\$ 745,085
Orange-Person-Chatham Area Pr	\$ 1,372,338	\$ 1,372,352	\$ 1,370,973	\$ 1,370,973	\$ 1,370,973	\$ 1,370,973
<b>Total Function Expenditures</b>	<b>\$ 35,796,408</b>	<b>\$ 33,780,287</b>	<b>\$ 32,405,758</b>	<b>\$ 31,995,553</b>	<b>\$ 32,737,217</b>	<b>\$ 32,525,916</b>
Offsetting Revenue	(\$ 17,016,418)	(\$ 18,144,305)	(\$ 16,570,501)	(\$ 16,530,233)	(\$ 16,426,764)	(\$ 16,450,399)
<b>County Costs (net)</b>	<b>\$ 18,779,990</b>	<b>\$ 15,635,983</b>	<b>\$ 15,835,257</b>	<b>\$ 15,465,320</b>	<b>\$ 16,310,453</b>	<b>\$ 16,075,517</b>
<b>Other Related Programs (Grant Fund)</b>						
Department of Social Services	\$ 243,160	\$ 216,164	\$ 222,447	\$ 234,090	\$ 216,845	\$ 216,845
Department on Aging	\$ 147,765	\$ 145,065	\$ 97,079	\$ 153,437	\$ 98,604	\$ 98,604
Health Department	\$ 199,299	\$ 225,463	\$ 227,991	\$ 222,576	\$ 221,900	\$ 221,900
<b>Total Expenditures</b>	<b>\$ 590,224</b>	<b>\$ 586,693</b>	<b>\$ 547,517</b>	<b>\$ 610,102</b>	<b>\$ 537,349</b>	<b>\$ 537,349</b>
Offsetting Revenue	(\$ 527,797)	(\$ 528,847)	(\$ 477,828)	(\$ 558,733)	(\$ 450,635)	(\$ 466,135)
<b>County Costs (net)</b>	<b>\$ 62,427</b>	<b>\$ 57,846</b>	<b>\$ 69,689</b>	<b>\$ 51,369</b>	<b>\$ 86,714</b>	<b>\$ 71,214</b>
<b>Housing and Community Development Fund</b>						
Housing and Community Develop	\$ 4,276,116	\$ 4,422,240	\$ 4,683,449	\$ 4,418,303	\$ 4,685,180	\$ 4,685,180
<b>Total Expenditures</b>	<b>\$ 4,276,116</b>	<b>\$ 4,422,240</b>	<b>\$ 4,683,449</b>	<b>\$ 4,418,303</b>	<b>\$ 4,685,180</b>	<b>\$ 4,685,180</b>
Offsetting Revenue	(\$ 4,106,369)	(\$ 4,352,164)	(\$ 4,683,449)	(\$ 4,333,037)	(\$ 4,598,183)	(\$ 4,598,183)
<b>County Costs (net)</b>	<b>\$ 169,748</b>	<b>\$ 70,077</b>	<b>\$ 0</b>	<b>\$ 85,266</b>	<b>\$ 86,997</b>	<b>\$ 86,997</b>
<b>Total Human Services and Related Expenditures</b>	<b>\$ 40,662,748</b>	<b>\$ 38,789,221</b>	<b>\$ 37,636,724</b>	<b>\$ 37,023,958</b>	<b>\$ 37,959,746</b>	<b>\$ 37,748,445</b>

Function Summary summarizes fiscal information at the function level.

Compares budgeted revenues and expenditures to the original and estimated year-end expenditures in addition to two years of historical spending.

Total Functional Expenditures.

Offsetting revenue associated with activities of the departments/ programs, within the function.

Programs or activities appropriated in funds other than the General Fund. Appropriations for these programs are done by separate project ordinances.

## Department/Program Budget Page

Each department/program has a budget page that gives the reader a general description of the department or program, and projected outcomes for the upcoming budget year. *Outcomes* are performance expectations stated in quantitative and qualitative terms. *Measures* provide the reader with historical workload and performance indicators for each department/program. *Budget Highlights* explain budget fluctuations or other relevant information pertaining to the department or program. For the larger departments with several divisions, the budget also contains a summary page of that department.

<b>Financial Services</b>						
	2008-09 Actual Expenditures	2009-10 Actual Expenditures	2010-11 Original Budget	2010-11 12-Month Estimate	2011-12 Department Requested	2011-12 Commissioner Approved
<b>By Category (General Fund)</b>						Account: 2200
Personnel Services	\$ 750,017	\$ 827,120	\$ 703,367	\$ 723,160	\$ 878,234	\$ 878,234
Operations	\$ 176,999	\$ 164,661	\$ 163,675	\$ 148,933	\$ 173,426	\$ 173,426
Capital Outlay	\$ 0	\$ 1,540	\$ 0	\$ 0	\$ 0	\$ 0
<b>Total Expenditures</b>	<b>\$ 927,016</b>	<b>\$ 993,320</b>	<b>\$ 867,042</b>	<b>\$ 872,093</b>	<b>\$ 1,051,660</b>	<b>\$ 1,051,660</b>
County Costs (net)	\$ 927,016	\$ 993,320	\$ 867,042	\$ 872,093	\$ 1,051,660	\$ 1,051,660
<b>Total Financial Services and Related Expenditures</b>	<b>\$ 927,016</b>	<b>\$ 993,320</b>	<b>\$ 867,042</b>	<b>\$ 872,093</b>	<b>\$ 1,051,660</b>	<b>\$ 1,051,660</b>

Department/Program Budget Page provides general description of department.

Provides current and historical fiscal information for each category: Personnel Services, Operations, and Capital Outlay.

### Major Services

- Accounting and fiscal control in accordance with Generally Accepted Accounting Principles (GAAP) and North Carolina General Statutes to ensure sound financial condition is maintained
- Revenues properly deposited and reported and sufficient cash on
- Prompt and efficient payment of all County Obligations
- Accurate and timely payroll processing for all County employees

Associated activities to this program are shown as a cross-reference when applicable. These expenditures are made elsewhere in the budget. Not on this particular page.

### FY 2010-11 Outcomes

- Debt service on bonds and installment purchases is met with 100 percent accuracy. No penalties for late payment.
- Maintain excellent credit rating through sound financial policies and practices and strong financial condition.
- Monitor debt to ensure compliance with debt management policy.
- Increase the bond ratings from Moody's and Standards and Poors to Aa1 and AA+ respectively.
- Audit and financial statements completed as required by the Local Government Commission.

Major Services - general description of the services of the department.

Outcome Measures	2008-09 Actual	2009-10 Actual	2010-11 Budget	2010-11 Estimate	2011-12 Projected
Unassigned Fund Balance percent of General Fund Expenditures	12%	12.1%	12.1%	16%	16%
Percent of time Payroll Completed two days prior to payday	100%	100%	100%	100%	100%

Outcomes and Measures - measure the success and performance of the department, over time.

### FY 2011-12 Fiscal Year Objectives

- Complete the County's Comprehensive Annual Financial Report by October 31, 2011.
- Fund balance meets budgeted goals of 10 percent or greater.
- Monitor financial transactions to insure compliance with Fiscal Control Act, taking corrective action when necessary resulting in no more than two finance related management points, and retain the GFOA Certificate of Achievement for Excellence to Financial Reporting.
- Ensure timely payment of debt service. Plan, execute and oversee debt issuance to comply with the Fiscal Control Act and ensure fund availability for designated capital projects.

### Budget Highlights

- Held vacant Financial Services Coordinator position open for 9 months generating \$18,913 in savings, and held vacant the Budget and Management Analyst I position open for 10 months generating \$19,962.
- Increased the bonded debt ratings for Moody's and S&P to Aa1 and AA+ respectively
- Issued the CAFR by October 31, 2010 and resolved all of the audit findings from the prior three fiscal years.

Budget Highlights - describes significant budget changes, during the current and upcoming fiscal year.

# Fund Structure

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The accounts of the County are organized on the basis of funds or account groups with each fund constituting a separate accounting entity. The operations of each fund are accounted for by providing a separate set of self-balancing accounts reflecting its assets, liabilities, fund balance, revenues and expenditures. The funds of the County are created because of the diverse nature of governmental operations and the necessity of complying with legal provisions. Orange County has three broad fund categories: governmental, proprietary and fiduciary. Only two of these, governmental and proprietary, are included in this document.

## Government Funds

These funds account for expendable financial resources other than those accounted for in proprietary and fiduciary funds. Most of Orange County's functions are included in this fund type. The modified accrual basis of accounting is used in this fund.

"Basis of accounting" refers to criteria for determining when revenues and expenditures are recorded in the accounting system. The "modified accrual basis" requires that expenditures be recorded when a liability is incurred (time of receipt) for goods or services provided to the County. The expenditure is usually recorded before the funds are disbursed. This type of accounting also requires that most revenues be recorded when they are actually received. The modified accrual basis of accounting helps to keep financial practices on a conservative footing; expenditures are recorded as soon as the liabilities for them are incurred, and most revenues are not recorded until they have actually been received in cash.

The County's individual governmental funds include:

- **General Fund** - the general operating fund of the County, which accounts for normal recurring County activities such as education, human services, public safety, etc. These activities are funded by revenue sources such as property tax, sales tax, charges for services, etc.
- **Special Revenue Funds** - account for the proceeds of specific revenue sources (other than major capital projects) that require separate accounting because of legal restrictions or administrative action. Special revenue funds in Orange County include: Grant Projects Fund, Community Development Fund, Fire Districts Fund, Visitors Bureau Fund, Housing (Section 8) Fund, E911 Fund and Article 46 Sales Tax Fund.
- **Capital Projects Funds** - account for all resources used for acquisition, construction, or renovation of major capital facilities of Orange County, as well as Orange County Schools and Chapel Hill-Carrboro City Schools. Capital project funds in Orange County include: County Capital Projects Fund and School Capital Projects Fund. Prior to July 1, 1993, several funds were used to account for capital projects.

## Proprietary Funds

These funds account for operations, which are similar to those found in the private sector because net income is determined in these funds. The accrual basis of accounting is used for this fund. In the accrual basis of accounting, revenues are recognized when they are earned and expenses are recognized when they are incurred. Orange County operates two types of proprietary funds:

- **Enterprise Funds** - account for operations that are intended to be self-supporting through charges made to users of services provided or where determination of net income is an important factor. Orange County presently has three enterprise funds, the Efland Sewer Enterprise Fund, the Solid Waste Enterprise Fund, and the Sportsplex Enterprise Fund.
- **Internal Service Funds** – account for activities that serve County departments. Internal Service Funds are established to charge departments that use the service. Orange County presently has two Internal Service Funds: the Employee Health and Dental Insurance Fund, and the Vehicle Replacement Fund.

## **Fiduciary Funds**

These funds are used to account for assets held by the County in a trustee capacity or as an agent for individuals, private organizations, other governmental units and/or other funds. Since, by state statutes, these funds are not subject to appropriation by the Board of County Commissioners, these funds are not included in this document. The County's fiduciary funds include:

- **Agency Funds** account for assets held by the County as an agent for other governmental units. These monies are accounted for in essentially the same manner as governmental funds.
- **Non-expendable Trust Funds** account for assets, held by the County in a trustee capacity, which are designated for a particular purpose. These monies are accounted for basically in the same manner as proprietary funds.

## **Functions**

Each fund is further divided into functions, which represent the level of authorization by the governing board. Revenue functions include Property Taxes, Sales Tax, Licenses and Permits, Intergovernmental, Charges for Services, Interest Income, Miscellaneous Income and Fund Balance. Orange County's appropriation functions include: Governing and Management, General Services, Community and Environment, Human Services, Public Safety, Culture and Recreation, Education, Transfers to Other Funds, and Debt Service.

## **Departments/Programs**

Each function is comprised of two or more departments, and each department may be further represented by a program. In this document, each department or program summary contains a program description, prior year accomplishments, coming year objectives, a budget summary by expenditure category, and offsetting revenues. For departments administering more than one program a department summary precedes the department's program summaries.

## **Basis of Budgeting**

Budgetary accounting is used for management control of all funds of the County. Annual budget ordinances are adopted on the modified accrual basis at the fund level and amended as required for the operations of the general, special revenue, and proprietary funds.

The Comprehensive Annual Financial Report (CAFR) shows the County's finances on the basis of "generally accepted accounting principles" (GAAP). In most cases, this conforms to the way the County prepares its budget. Two exceptions are the treatment of depreciation expense and compensated absences. Depreciation is not budgeted but capital improvements in the CAFR are depreciated. Compensated absences are accrued as expenditures in the CAFR and are not included in the budget. The CAFR shows fund revenues and expenditures on both a GAAP basis and budgetary basis for comparison purposes.

## All Funds Budget Summary for Fiscal Year 2015-16 By Fund Type

<b><i>Budgeted Revenues</i></b>	<b>General Fund</b>	<b>Special Revenue Funds</b>	<b>Proprietary Funds</b>	<b>Fiduciary Funds</b>	<b>All Funds Total</b>
Property Tax	147,551,332	5,143,339	0	0	\$ 152,694,671
Occupancy Tax	0	1,133,370	0	0	\$ 1,133,370
Animal Tax	0	31,000	0	0	\$ 31,000
Sales Tax	20,652,132	2,814,576	0	0	\$ 23,466,708
Licenses & Permits	313,000	0	110,000	0	\$ 423,000
Intergovernmental	15,000,278	5,984,995	243,000	0	\$ 21,228,273
Charges for Services	10,766,030	596,838	11,190,839	0	\$ 22,553,707
Investment Earnings	52,500	754	15,000	0	\$ 68,254
Miscellaneous	737,468	10,000	107,500	0	\$ 854,968
Bond/Loan Proceeds	0	0	0	0	\$ -
Transfers from Other Funds	1,052,600	0	0	0	\$ 1,052,600
Appropriated Fund Balance	10,650,770	450,403	0	0	\$ 11,101,173
Appropriated Reserves	0	0	1,468,339	0	\$ 1,468,339
<b><i>Total Budgeted Revenues</i></b>	<b>\$206,776,110</b>	<b>\$16,165,275</b>	<b>\$13,134,678</b>	<b>\$0</b>	<b>\$ 236,076,063</b>

<b><i>Budgeted Expenditures</i></b>	<b>General Fund</b>	<b>Special Revenue Funds</b>	<b>Proprietary Funds</b>	<b>Fiduciary Funds</b>	<b>All Funds Total</b>
Governing and Management	17,114,396	2,878,726	0	0	\$ 19,993,122
General Services	10,114,272	0	9,231,130	0	\$ 19,345,402
Community and Environment	8,339,213	1,446,340	0	0	\$ 9,785,553
Human Services	34,132,636	5,771,117	0	0	\$ 39,903,753
Public Safety	23,316,875	6,069,092	0	0	\$ 29,385,967
Culture and Recreation	2,866,171	0	2,720,000	0	\$ 5,586,171
Education	78,837,340	0	0	0	\$ 78,837,340
Debt Service	26,913,694	0	1,183,548	0	\$ 28,097,242
Transfers to Other Funds	5,141,513	0	0	0	\$ 5,141,513
<b><i>Total Budgeted Expenditures</i></b>	<b>\$206,776,110</b>	<b>\$16,165,275</b>	<b>\$13,134,678</b>	<b>\$0</b>	<b>\$ 236,076,063</b>

# Permanent Full-Time Equivalent (FTE) Budgeted Positions

## *All Funds*

	2012-13 Actual F.T.E.'s	2013-14 Actual F.T.E.'s	2014-15 Original Budget	2014-15 12-Month Estimate	2015-16 Department Requested	2015-16 Commissioner Approved
<b>General Fund</b>						
<b>Governing &amp; Management</b>						
Commissioners	3.000	4.000	4.000	4.000	4.000	4.000
County Attorney	4.000	4.000	4.000	4.000	4.000	4.000
County Manager	6.000	5.000	5.000	4.000	5.000	8.000
Community Relations - Public Affairs <sup>(4)</sup>	0.000	1.000	1.000	1.000	1.000	1.000
Animal Services	28.000	30.000	31.000	31.000	31.000	31.000
Financial Services	15.000	15.000	15.000	15.000	15.000	15.000
Asset Management Services <sup>(1)</sup>	37.000	37.000	37.000	37.000	39.000	37.000
Human Resources	8.000	8.000	8.000	8.000	9.500	9.000
<b>Governing &amp; Management Total</b>	<b>101.000</b>	<b>104.000</b>	<b>105.000</b>	<b>104.000</b>	<b>108.500</b>	<b>109.000</b>
<b>General Services</b>						
Elections	4.000	4.000	5.000	5.000	5.000	5.000
Information Technologies	10.700	16.700	16.700	16.700	16.700	16.700
Register of Deeds	14.000	14.000	14.000	14.000	15.000	15.000
Tax Administration	36.000	36.000	40.000	40.000	42.000	42.000
<b>General Services Total</b>	<b>64.700</b>	<b>70.700</b>	<b>75.700</b>	<b>75.700</b>	<b>78.700</b>	<b>78.700</b>
<b>Community &amp; Environment</b>						
Planning/Inspections/OPT <sup>(2)</sup>	39.500	39.500	41.500	41.500	47.500	45.500
Economic Development	3.500	4.000	5.000	5.000	5.000	5.000
<i>DEAPR</i>						
Parks and Recreation	17.000	17.000	17.750	17.750	18.750	19.000
Natural & Cultural Resources	3.000	3.000	3.000	3.000	3.000	3.000
Admin/Support Services	7.000	7.000	7.000	7.000	7.000	7.000
Soil & Water	4.000	4.000	4.000	4.000	4.000	4.000
<i>DEAPR Total</i>	<i>31.000</i>	<i>31.000</i>	<i>31.750</i>	<i>31.750</i>	<i>32.750</i>	<i>33.000</i>
<b>Community &amp; Environment Total</b>	<b>74.000</b>	<b>74.500</b>	<b>78.250</b>	<b>78.250</b>	<b>85.250</b>	<b>83.500</b>
<b>Culture &amp; Recreation</b>						
Library Services	22.425	22.750	24.000	24.000	24.125	24.125
<b>Culture &amp; Recreation Total</b>	<b>22.425</b>	<b>22.750</b>	<b>24.000</b>	<b>24.000</b>	<b>24.125</b>	<b>24.125</b>
<b>Human Services</b>						
<i>Social Services</i>						
Administration	23.000	21.000	21.000	21.000	21.000	21.000
Children/Family Services	65.000	66.000	66.000	66.000	66.000	66.000
Economic Services	75.000	74.000	74.000	74.000	75.000	75.000
Skills Development Center	0.000	0.000	0.000	0.000	0.000	0.000
Veterans' Services	0.000	0.000	0.000	0.000	0.000	0.000
<i>Social Services Total</i>	<i>163.000</i>	<i>161.000</i>	<i>161.000</i>	<i>161.000</i>	<i>162.000</i>	<i>162.000</i>

# Permanent Full-Time Equivalent (FTE) Budgeted Positions All Funds

	2012-13	2013-14	2014-15	2014-15	2015-16	2015-16
	Actual	Actual	Original	12-Month	Department	Commissioner
	F.T.E.'s	F.T.E.'s	Budget	Estimate	Requested	Approved
<i>Health</i>						
Finance and Admin Operations	11.500	11.500	11.500	11.500	11.500	11.500
Dental Health	8.800	9.100	9.800	9.800	12.300	12.300
Health Promotion and Education	8.000	8.000	9.000	9.000	9.000	9.000
Personal Health	46.000	47.500	47.500	48.000	49.500	48.000
Environmental Health	16.500	16.500	16.500	16.500	16.500	16.500
Risk Management	0.000	0.000	0.000	0.000	0.000	0.000
<i>Health Total</i>	<i>90.800</i>	<i>92.600</i>	<i>94.300</i>	<i>94.800</i>	<i>98.800</i>	<i>97.300</i>
<i>Aging</i>						
Administration	3.000	3.000	3.000	3.000	3.000	3.000
Community Based Services	8.750	8.750	8.750	8.750	8.950	8.950
Aging Transitions	3.375	5.175	5.175	5.175	5.175	5.175
Volunteer Connect 55+	2.875	2.875	2.875	2.875	2.875	2.875
<i>Aging Total</i>	<i>18.000</i>	<i>19.800</i>	<i>19.800</i>	<i>19.800</i>	<i>20.000</i>	<i>20.000</i>
Cooperative Extension	0.000	0.000	0.000	0.000	0.000	0.000
Housing, Human Rights & Comm. Development <sup>(3)</sup>	4.000	3.000	3.000	3.000	4.000	4.000
Child Support Services	13.000	13.000	13.000	13.000	13.000	13.000
<b>Human Services Total</b>	<b>288.800</b>	<b>289.400</b>	<b>291.100</b>	<b>291.600</b>	<b>297.800</b>	<b>296.300</b>
<b>Public Safety</b>						
Sheriff	138.000	138.000	140.000	141.000	145.000	142.000
<i>EMS</i>						
Administration	6.000	6.500	7.500	7.500	8.000	8.000
Medical Services	74.000	78.000	78.000	78.000	78.000	78.000
Life Safety	3.000	3.000	3.000	3.000	3.000	3.000
Telecommunications	35.000	40.000	40.000	40.000	40.000	40.000
<i>EMS Total</i>	<i>118.000</i>	<i>127.500</i>	<i>128.500</i>	<i>128.500</i>	<i>129.000</i>	<i>129.000</i>
<b>Public Safety Total</b>	<b>256.000</b>	<b>265.500</b>	<b>268.500</b>	<b>269.500</b>	<b>274.000</b>	<b>271.000</b>
<b>General Fund Total</b>	<b><u>806.925</u></b>	<b><u>826.850</u></b>	<b><u>842.550</u></b>	<b><u>843.050</u></b>	<b><u>868.375</u></b>	<b><u>862.625</u></b>

# Permanent Full-Time Equivalent (FTE) Budgeted Positions All Funds

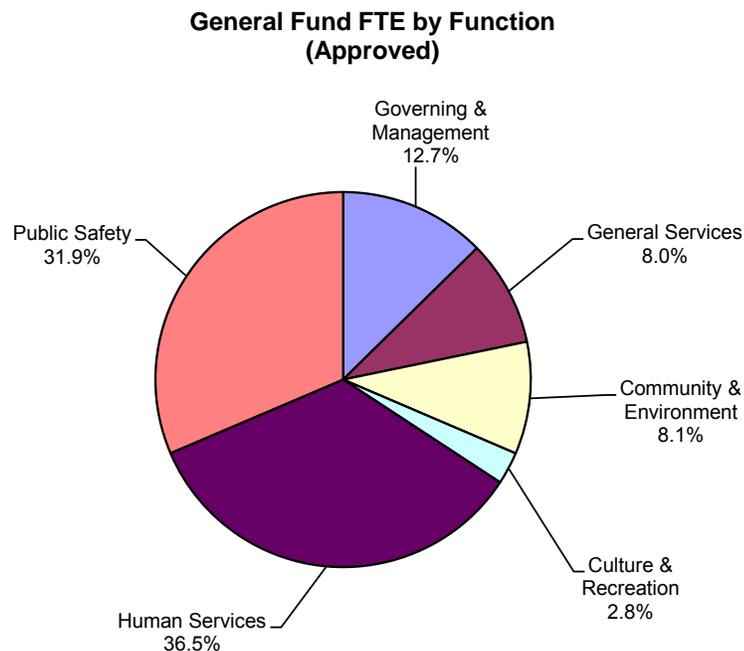
	2012-13	2013-14	2014-15	2014-15	2015-16	2015-16
	Actual	Actual	Original	12-Month	Department	Commissioner
	F.T.E.'s	F.T.E.'s	Budget	Estimate	Requested	Approved
<b>Other Funds</b>						
Aging - Senior Health Coordination	1.000	1.000	1.000	1.000	1.000	1.000
Tax Administration - Revaluation	2.000	4.000	0.000	0.000	0.000	0.000
Criminal Justice Partnership (OJJ)	0.000	0.000	0.000	0.000	0.000	0.000
Hyconeechee Regional Library	0.000	0.000	0.000	0.000	0.000	0.000
Emergency Telephone System (E-9-1-1)	2.000	2.000	2.000	2.000	2.000	2.000
Health - Home Visiting	0.000	0.000	0.000	0.000	0.000	0.000
Health - Health and Wellness Trust	0.000	0.000	0.000	0.000	0.000	0.000
Health - Child Care Health Consultant	1.000	1.000	1.000	1.000	1.000	1.000
Health - Health Disparities Grant	0.000	1.000	1.000	1.000	1.000	1.000
Health - Triple P Initiative	0.000	0.000	1.000	0.000	0.000	0.000
Housing - Section 8	7.000	7.000	7.000	7.000	7.000	7.000
Housing - Urgent Repair Program	1.000	1.000	1.000	1.000	1.000	1.000
Housing - HOME Program	1.000	1.000	1.000	1.000	1.000	1.000
Housing - Homelessness Program	1.000	1.000	1.000	1.000	1.000	1.000
Social Services - Homelessness Grant	0.000	0.000	0.000	0.000	0.000	0.000
Social Services - Community Response Grant	1.000	1.000	1.000	1.000	1.000	1.000
Social Services - Building Futures Grant	0.000	2.000	2.000	2.000	2.000	2.000
Solid Waste/Landfill Operations	59.750	56.700	56.700	57.700	63.450	63.450
Community Relations - Visitors Bureau <sup>(4)</sup>	6.000	6.000	7.000	7.000	7.000	7.000
<b>Other Funds Total</b>	<b>82.750</b>	<b>84.700</b>	<b>82.700</b>	<b>82.700</b>	<b>88.450</b>	<b>88.450</b>
<b>Grand Total</b>	<b>889.675</b>	<b>911.550</b>	<b>925.250</b>	<b>925.750</b>	<b>956.825</b>	<b>951.075</b>

(1) Includes Purchasing and Central Services, Building and Grounds, and Motor Pool divisions starting in FY 2009-10; effective July 1, 2010, the Grounds division moved to Parks and Recreation; Purchasing moved to Financial Services during FY 2010-11.

(2) Effective July 1, 2012, Orange Public Transportation moved to the Planning and Inspections Department.

(3) Human Rights is a division within Housing, Human Rights and Community Development.

(4) Community Relations is a new department including Visitor's Bureau and Public Affairs, effective July 1, 2015



**Summary of Commissioner Approved New Positions for FY 2015-16**

**General Fund**

Department	Position	Effective Date	FTE	Annual Salary	Total Salary and Benefits	Operating and Start-up Costs	Off-setting revenue or Reallocation of Existing Funds	Total County Cost
County Manager	Administrative Asst I	July 1, 2015	1.000	31,230	45,568	2,875	0	48,443
County Manager	Jail Alternatives Manager	October 1, 2015	1.000	39,448	52,582	420	(53,002)	0
County Manager	Drug Treatment Coordinator	October 1, 2015	1.000	31,502	43,441	420	(43,861)	(0)
County Manager	Pre-Trial Release Coordinator	October 1, 2015	1.000	31,502	43,441	420	(43,861)	(0)
Emergency Services	Deputy EMS Operations Manager	January 1, 2016	1.000	24,355	32,806	4,952	(10,000)	27,758
Health	Office Assistant I	July 1, 2015	0.500	15,500	17,775	2,570		20,345
Health	Dentist	July 1, 2015	1.000	110,000	135,733	5,479	(141,212)	(0)
Health	Dental Assistant	July 1, 2015	1.000	35,500	50,465	525	(44,063)	6,927
OPT	Public Transportation Driver	July 1, 2015	1.000	31,230	45,568	720	(46,288)	(0)
OPT	Public Transportation Driver	July 1, 2015	1.000	31,230	45,568	720	(46,288)	(0)
OPT	Public Transportation Driver	July 1, 2015	1.000	31,230	45,568	720	(46,288)	(0)
Planning	Erosion Control Officer II	January 1, 2016	1.000	22,063	30,179	1,228	0	31,407
Register of Deeds	Deputy Register of Deeds II	July 1, 2015	1.000	32,500	47,024		0	47,024
Sheriff	Court Liaison	July 1, 2015	1.000	53,764	71,614	420	0	72,034
Tax	Revenue Tech I	December 1, 2015	1.000	18,218	26,561	7,328	(33,889)	(0)
Tax	Revenue Tech II	December 1, 2015	1.000	19,140	27,618	6,678	(34,296)	(0)
Human Resources	Assistant HR Director	July 1, 2015	1.000	65,506	84,832	28,972	0	113,804
Library	Administrative Services Supervisor	July 1, 2015	0.125	5,789	6,639	0	0	6,639
DEAPR	Parks Conservation Tech I	July 1, 2015	0.250	9,336	10,075	0	0	10,075
DEAPR	Community Centers Coordinator	October 1, 2015	1.000	27,164	38,467	4,047	0	42,514
Housing	Management Assistant	July 1, 2015	1.000	51,175	68,437	4,469	0	72,906
DSS	Management Analyst	July 1, 2015	1.000	42,002	57,742	5,950	(31,935)	31,757
Aging	Social Worker (Chinese speaking)	July 1, 2015	0.200	8,120	9,311	0	(2,694)	6,617
<b>TOTALS</b>			<b>20.075</b>	<b>767,502</b>	<b>1,037,014</b>	<b>78,913</b>	<b>(577,677)</b>	<b>538,249</b>

**Summary of Commissioner Approved New Positions for FY 2015-16  
Solid Waste Enterprise Fund**

<b>Department</b>	<b>Position</b>	<b>Effective Date</b>	<b>FTE</b>	<b>Annual Salary</b>	<b>Total Salary and Benefits</b>	<b>Operating and Start-up Costs</b>	<b>Off-setting revenue or Reallocation of Existing Funds</b>	<b>Total County Cost</b>
Solid Waste	Weighmaster	July 1, 2015	1.000	29,725	43,842	1,780		45,622
Solid Waste	Solid Waste Collector Driver	July 1, 2015	1.000	31,230	45,568	600	(19,651)	26,517
Solid Waste	Solid Waste Collector Driver	January 1, 2016	1.000	15,615	22,785	600	(29,959)	(6,574)
Solid Waste	Convenience Center Operator	July 1, 2015	0.125	1,263	1,448	0		1,448
Solid Waste	Convenience Center Operator	July 1, 2015	0.125	1,263	1,448	0		1,448
Solid Waste	Convenience Center Operator	February 1, 2016	0.750	7,832	12,232	0		12,232
Solid Waste	Convenience Center Operator	February 1, 2016	0.750	7,832	12,232	2,110		14,342
Solid Waste	Research & Data Manager	July 1, 2015	1.000	76,500	97,409	0	0	97,409
<b>TOTALS</b>			<b>5.750</b>	<b>171,260</b>	<b>236,966</b>	<b>5,090</b>	<b>(49,610)</b>	<b>192,446</b>

# Revenue by Category

## Summary - General Fund

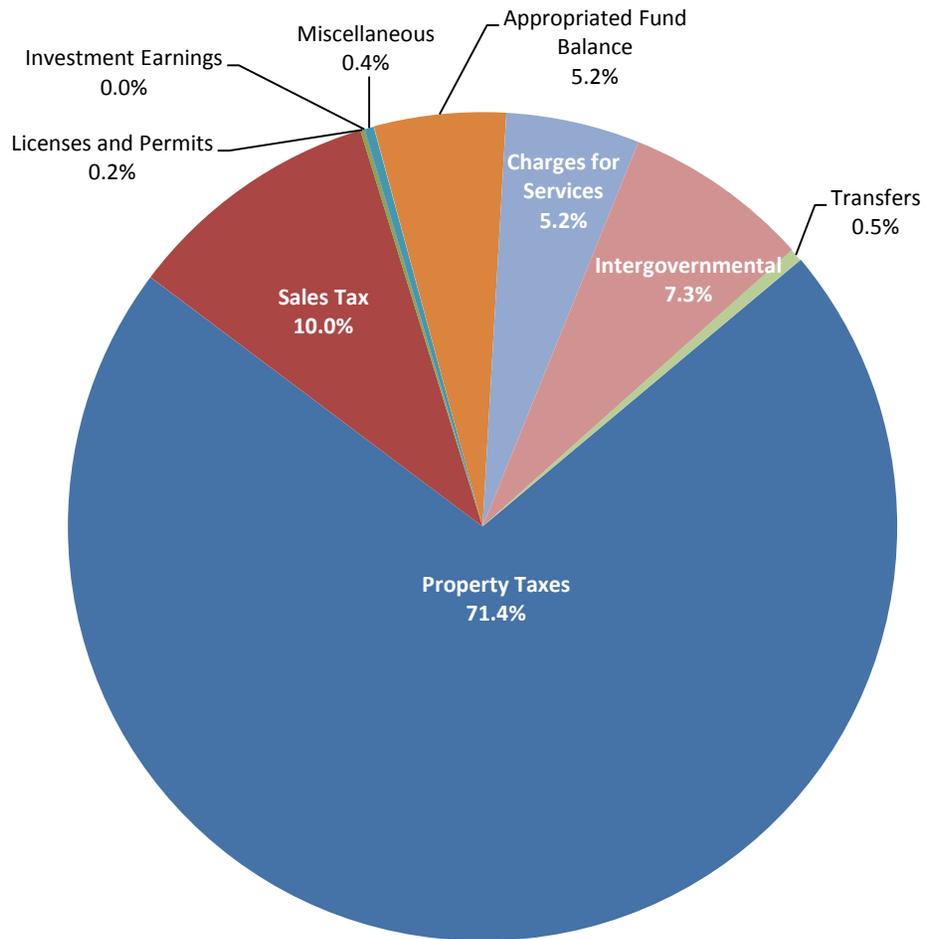
	2013-14 Actual Revenue	2014-15 Original Budget	2014-15 Revised Budget	2014-15 12-Month Estimate	2015-16 Department Requested	2015-16 Commissioner Approved
<b>Property Taxes</b>						
Property Taxes	129,913,201	135,734,649	135,734,649	135,150,000	136,413,322	136,413,322
Motor Vehicles	10,945,810	8,102,271	8,102,271	8,841,456	8,953,010	8,953,010
Gross Receipts	64,202	45,000	45,000	73,000	55,000	55,000
Delinquent Taxes	1,374,158	994,130	994,130	1,250,000	1,150,000	1,150,000
Interest on Delinquent Taxes	587,842	350,000	350,000	505,000	450,000	450,000
Late List Penalties	73,713	60,000	60,000	115,000	75,000	75,000
Animal Taxes	203,714	205,000	205,000	197,500	200,000	200,000
Beer and Wine	235,600	223,600	223,600	247,000	255,000	255,000
<b>Property Taxes Total</b>	<b><u>\$143,398,240</u></b>	<b><u>\$145,714,650</u></b>	<b><u>\$145,714,650</u></b>	<b><u>\$146,378,956</u></b>	<b><u>\$147,551,332</u></b>	<b><u>\$147,551,332</u></b>
<b>Sales Tax</b>						
Article 39 One Cent	8,384,641	8,667,512	8,667,512	9,155,000	9,429,650	9,429,650
Article 40 Half Cent	5,892,572	5,994,861	5,994,861	6,300,614	6,489,632	6,489,632
Article 42 Half Cent	4,209,800	4,339,589	4,339,589	4,595,000	4,732,850	4,732,850
Article 44 Half Cent	15,783	0	0	2,500	0	0
<b>Sales Tax Total</b>	<b><u>\$18,502,796</u></b>	<b><u>\$19,001,962</u></b>	<b><u>\$19,001,962</u></b>	<b><u>\$20,053,114</u></b>	<b><u>\$20,652,132</u></b>	<b><u>\$20,652,132</u></b>
<b>Licenses and Permits</b>						
Privilege License	11,483	13,000	13,000	13,000	13,000	13,000
Franchise Fee	313,054	300,000	300,000	315,000	300,000	300,000
<b>Licenses and Permits Total</b>	<b><u>\$324,537</u></b>	<b><u>\$313,000</u></b>	<b><u>\$313,000</u></b>	<b><u>\$328,000</u></b>	<b><u>\$313,000</u></b>	<b><u>\$313,000</u></b>
<b>Investment Earnings Total</b>	<b><u>\$9,738</u></b>	<b><u>\$105,000</u></b>	<b><u>\$105,000</u></b>	<b><u>\$16,500</u></b>	<b><u>\$52,500</u></b>	<b><u>\$52,500</u></b>
<b>Miscellaneous Total</b>	<b><u>\$2,244,894</u></b>	<b><u>\$798,065</u></b>	<b><u>\$921,381</u></b>	<b><u>\$2,485,674</u></b>	<b><u>\$737,468</u></b>	<b><u>\$737,468</u></b>
<b>Appropriated Fund Balance Total</b>	<b><u>\$0</u></b>	<b><u>\$10,068,343</u></b>	<b><u>\$12,953,497</u></b>	<b><u>\$0</u></b>	<b><u>\$0</u></b>	<b><u>\$10,650,770</u></b>
<b>Charges for Services</b>						
Aging	101,949	67,100	113,068	108,083	67,100	67,100
Child Support Services	675	1,100	1,100	1,300	1,100	1,100
Community Planning	940,125	707,330	719,545	1,153,245	1,065,865	1,065,865
Emergency Management	2,767,530	2,240,215	2,240,215	2,223,521	2,490,215	2,490,215
Health	1,231,309	1,364,166	1,385,666	1,464,524	1,588,127	1,588,127
Library	32,336	29,850	29,850	29,875	29,850	29,850
Register of Deeds	1,398,805	1,393,687	1,393,687	1,337,100	1,355,500	1,355,500
Sheriff	2,419,258	2,591,700	2,591,700	2,527,575	2,615,700	2,615,700
Tax Collection	353,728	336,201	336,201	392,128	378,701	378,701
Transportation	98,767	96,500	96,500	107,150	114,500	114,500
Other	1,069,292	971,156	1,004,506	1,080,760	1,059,372	1,059,372
<b>Charges for Services Total</b>	<b><u>\$10,413,773</u></b>	<b><u>\$9,799,005</u></b>	<b><u>\$9,912,038</u></b>	<b><u>\$10,425,261</u></b>	<b><u>\$10,766,030</u></b>	<b><u>\$10,766,030</u></b>

## Revenue by Category

### Summary - General Fund

	2013-14 Actual Revenue	2014-15 Original Budget	2014-15 Revised Budget	2014-15 12-Month Estimate	2015-16 Department Requested	2015-16 Commissioner Approved
<b>Intergovernmental</b>						
Aging	568,998	541,480	654,464	605,497	532,367	532,367
Child Support Services	1,412,472	1,270,000	1,270,000	1,323,000	1,318,075	1,318,075
Community Planning	15,485	0	24,024	24,024	24,024	24,024
Emergency Management	0	0	1,854	0	0	0
Health	987,392	871,740	940,953	941,407	980,972	973,772
Library	100,727	100,000	105,976	101,031	100,000	100,000
Lottery Proceeds	1,325,356	0	1,002,387	1,017,992	0	0
Sheriff	407,151	184,469	184,469	375,480	364,469	364,469
Social Services	13,211,631	8,843,373	14,399,866	13,915,654	9,709,839	9,709,839
Tax Collection	47,886	45,200	45,200	45,200	45,200	45,200
Transportation	433,859	611,647	611,647	593,982	844,100	844,100
Local	1,075,976	1,038,426	1,042,585	1,041,436	1,012,360	1,012,360
Other	70,187	69,151	69,151	69,151	76,072	76,072
<b>Intergovernmental Total</b>	<b><u>\$19,657,120</u></b>	<b><u>\$13,575,486</u></b>	<b><u>\$20,352,576</u></b>	<b><u>\$20,053,854</u></b>	<b><u>\$15,007,478</u></b>	<b><u>\$15,000,278</u></b>
<b>Transfers from Other Funds</b>						
Impact Fees	1,540,000	1,040,000	1,040,000	1,650,000	1,040,000	1,040,000
County Capital	12,500	0	4,560	4,560	0	0
Other	6,300	12,600	12,600	12,600	12,600	12,600
<b>Transfers from Other Funds Total</b>	<b><u>\$1,558,800</u></b>	<b><u>\$1,052,600</u></b>	<b><u>\$1,057,160</u></b>	<b><u>\$1,667,160</u></b>	<b><u>\$1,052,600</u></b>	<b><u>\$1,052,600</u></b>
<b>Total Revenue</b>	<b><u>\$196,109,899</u></b>	<b><u>\$200,428,111</u></b>	<b><u>\$210,331,264</u></b>	<b><u>\$201,408,520</u></b>	<b><u>\$196,132,540</u></b>	<b><u>\$206,776,110</u></b>

# General Fund Revenue by Category

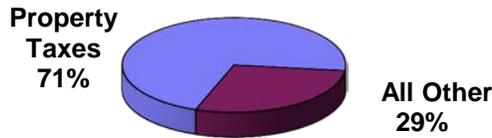


# General Fund Revenue

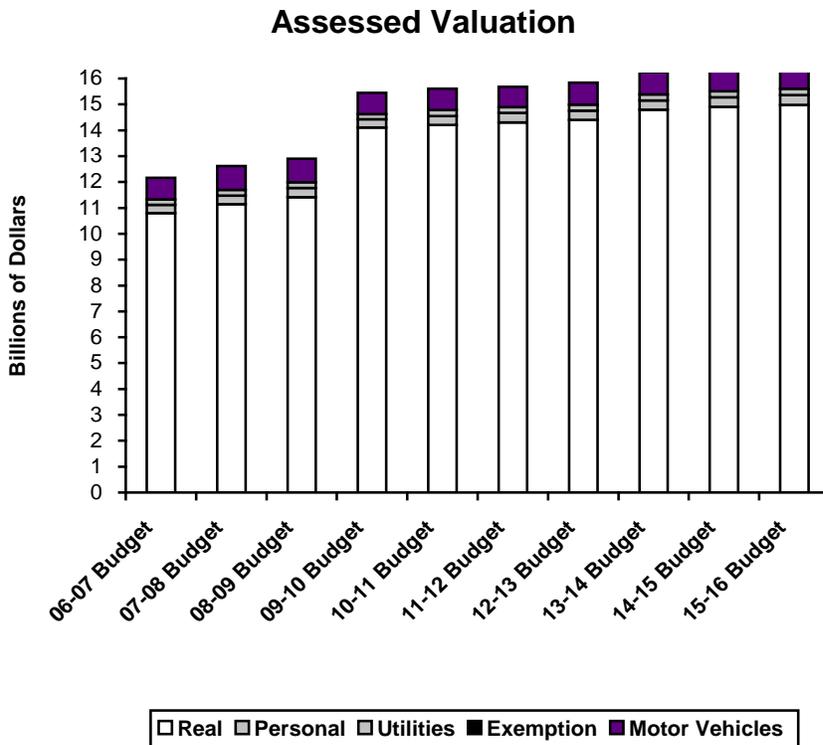
## Comments

The Finance and Administrative Services staff estimates general revenues (those not directly associated with a particular department). Budgeted amounts are based on historical trends, current policy or fiscal changes by State and Federal governments, and general economic conditions. Revenues associated with departments are estimated by the department and reviewed by the Finance and Administrative Services staff.

### Property Taxes

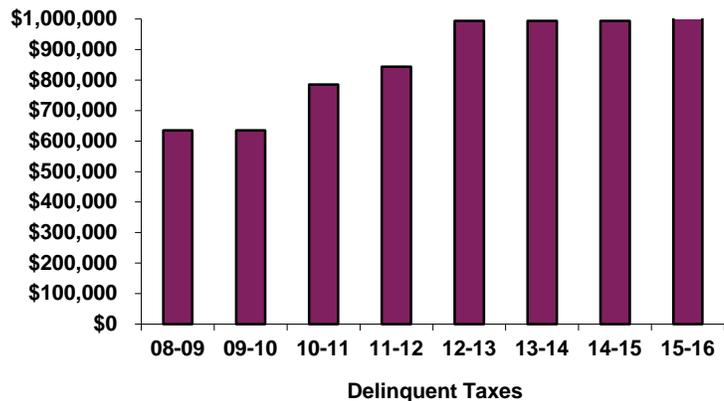


**Current Taxes** - These taxes are the major revenue source in the General Fund comprising about 71 percent of the total General Fund revenue. Taxes in this category reflect all taxable property valued as of January 2009. Revenues generated by current taxes are based on a tax rate of 87.8 cents per \$100 assessed valuation. The County's budgeted real property tax base is projected to be \$14.98 billion for the 2015-16 fiscal year. The other components of the County's tax base include Motor Vehicles (budgeted valuation of \$1.03 billion); personal property (budgeted valuation of \$380 million); Utilities and Corporate Excess (budgeted valuation of \$244 million).



rate of 87.8 cents per \$100 assessed valuation. The County's budgeted real property tax base is projected to be \$14.98 billion for the 2015-16 fiscal year. The other components of the County's tax base include Motor Vehicles (budgeted valuation of \$1.03 billion); personal property (budgeted valuation of \$380 million); Utilities and Corporate Excess (budgeted valuation of \$244 million).

**Delinquent Taxes** - Taxes in this category include amounts of unpaid collectible property taxes from prior years. The estimate is based on the outstanding levy for prior year taxes at a collection rate consistent with past performance.

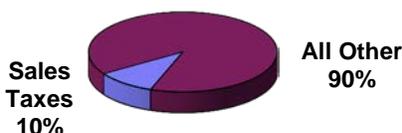


**Interest on Delinquent Taxes** - These revenues are related to the interest charges established by State Statutes on unpaid property taxes. Interest begins on taxes due as of January 6 at an interest rate of two percent for the first month and for each month that taxes are due, but not paid, the interest rate equals three-fourths of one percent/each month.

**Late List Penalties** - These are penalties assessed by the Tax Assessor for property not listed by the January 31 deadline. The penalty is 10 percent of the amount of taxes due.

**Animal Taxes** - The Animal Control program, through its animal licensing program, generates these revenues. Dog and cat owners in Orange County are required to obtain licenses for their pets. For FY 2015-16, the fee remains at \$10.00 for sterilized pets and \$30.00 for un-sterilized pets. Owners of guide/assistance dogs and owners over 62 years of age whose animals have been spayed/neutered are exempt from this fee. \$200,000 is anticipated in FY 2015-16 from the issuance of pet licenses.

## Sales Taxes



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**Article 39 One Cent** - This is the original 1 percent local option sales tax levied by the County, and is collected and distributed by the State based on local retail sales.

**Article 40 Half-Cent (1st Half Cent)** - Enacted by the County in late 1984, the State collects this revenue and returns it to local governments on a per capita basis. This revenue source is earmarked for both County and School capital projects and debt service.

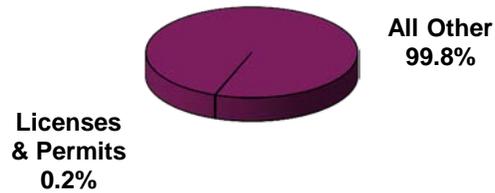
**Article 42 Half-Cent (Additional Half Cent)** - The tax in this category is similar to the first half cent tax. The General Assembly authorized it in 1986. As with the Article 40 Sales tax, this tax is used to finance school and County capital projects, including debt service payment. There was a change in calculating Article 42 proceeds from a per capita to a point of sale formula during FY 2010-11.

**Article 44 Half Cent (Third Half Cent)** – Authorized by the General Assembly effective December 1, 2002, this tax replaced the reimbursements the State withheld from counties and cities, beginning in FY 2001-02. In FY 2007-08, the General Assembly enacted the Medicaid Relief/Sales Tax Swap (House Bill 1473), which phased out the County’s share of Medicaid expenditures over a three year period, from FY 2007-08 through FY 2009-10. In exchange, the County ceded Article 44 sales tax to the State beginning October 1, 2009.

**Article 46 One-Quarter Cent** – The Article 46 One-Quarter Cent (1/4 cent) County Sales and Use Tax was approved by Orange County voters in the November 2011 election, and became effective April 1, 2012. A Special Revenue Fund, outside of the General Fund, has been established to receive and account for the One-Quarter Cent (1/4 cent) Sales and Use Tax proceeds. For more information, please refer to the Article 46 Sales Tax section in this document, located after the department budgets.

**Hold Harmless Provision** – Based on the recent net Medicaid Relief/Sales Tax Swap “hold harmless” benefit legislation, Orange County will receive an estimated \$250,000 in net Medicaid relief in FY 2015-16.

## Licenses and Permits

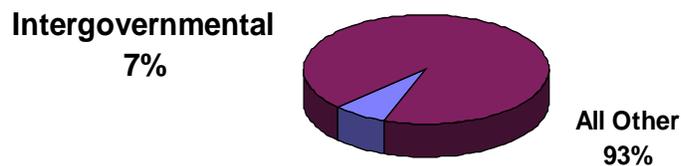


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**Franchise Fees** – Distributed to the County by the State on a quarterly basis as part of the State sales tax collected on video programming and telecommunications services in the County. An estimated \$300,000 is budgeted in FY 2015-16.

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## Intergovernmental



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**Beer & Wine** - Excise taxes on the sale of beer and unfortified wine at the wholesale level is collected by the State. Approximately half of the total taxes collected are returned to the County. An estimated \$255,000 is budgeted for FY 2015-16.

**Aging** - This includes Title III B, Home and Community Care Block Grant funds, and Triangle J Council of Government funds to assist in operations of the County's Department on Aging Senior Centers and programs. Also, includes Carol Woods Retirement Community contribution for Master Aging Plan initiatives.

**Orange Public Transportation** – This includes General Transport IIB, Section 18G, Rural Public Transportation funds, as well as Transit Tax proceeds for public transportation services in Orange County.

**Social Services** - Social Service programs are funded by a combination of Federal, State, and local resources. The revenues listed in this category reflect the state and federal contributions toward staff cost and operations for various programs within the Department.

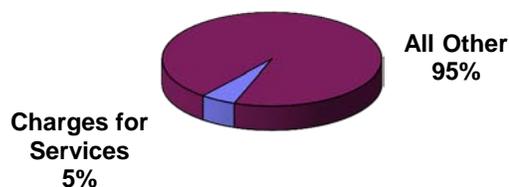
**Health** - These revenues reflect the State and Federal share for various health programs.

**Local** - Revenues reflected in this category include Alcoholic Beverage Control (ABC) profit distributions and alcoholic rehabilitation funds. Before the 1992-93 fiscal year, the County and the ABC Board had an agreement that Orange County would receive \$500,000 each year from ABC profits. Since that time the agreement has been replaced by statutory provisions that all net profits, after required distributions, will be distributed to Orange County local government.

**Other State** – Examples of these revenues include: Soil and Water staff and operating reimbursements; Child Support Enforcement reimbursements and IV-D incentive payments; Safe Roads Act monies; Office of Juvenile Justice Program (OJJJ) grant; and other smaller state and federal grants.

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## Charges for Services



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*The following revenues are associated with the Inspections Division of the Planning Department. The Board of County Commissioners regulates these partial cost recovery fees.*

**Electrical Inspections** - These fees are for permits and inspections related to the installation of electrical work and wiring in residential and commercial facilities in Orange County. Electrical inspection fees are estimated at \$165,000 for FY 2015-16.

**Mechanical Inspections** - These fees are for permits and inspections related to the installation of heating and air-conditioning systems. Mechanical inspection fees are estimated at \$185,000 for FY 2015-16.

**Plumbing Inspections** - This category reflects fees associated with the permits and inspections for the installation of plumbing fixtures. Plumbing inspection fees are estimated at \$80,000 for FY 2015-16.

Revenue Comments - *continued*

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**Building Inspections** - These revenues are charged for building construction inspections and permits. Fees are estimated at \$220,000 for FY 2015-16.

*The following revenues are associated with the Environmental Health Division of the Health Department. As with other inspection fees, well and septic inspections are directly influenced by construction in Orange County. The Board of County Commissioners regulates these partial cost recovery fees.*

**Pool Inspections** - These are fees charged to public swimming pool owners for annual inspections of their facilities. The charge is \$250 per inspection with an estimated 124 inspections in FY 2015-16 for a total of \$30,950.

**Well Permits** - This category reflects fees charged for inspecting and permitting new wells. State legislation requires additional site visits as well as mandatory well water sampling on all newly constructed wells. An estimated 168 new wells will be inspected in FY 2015-16 for a total of \$81,000 in revenue.

**Septic Permits** - Included in this category are inspections and permits for new and existing septic systems, as well as fees for soil evaluations or "perms". Existing septic system inspections are \$125 and new system inspections are \$260.

**Water Samples** - Fees are charged for testing water for bacteriological or chemical components. Bacteriological samples are tested at \$25 each, radon air sample kits are \$20 each, inorganic chemical samples are tested at \$35 each, while pesticide and petroleum tests cost \$75 each. A full water sampling suite of 19 parameters is offered at a cost of \$100. The estimated revenues for FY 2015-16 total approximately \$22,530.

**Orange Public Transportation (OPT)** - This category reflects fees associated with participation in a variety of programs offered by OPT. The major revenues in this category are related to services provided in connection with Orange Public Transportation buses (\$114,500).

**Emergency Services** - The majority of revenues under this category comes from the County's fee for emergency medical services (EMS). Paramedics respond to all 911 calls for EMS with patient assessment conducted at no charge, however treatment at the scene by the paramedic is billed at \$150. If Basic Life Support (BLS) or Advanced Life Support (ALS) ambulance transportation to a hospital is required, the total fees for service range from \$300 to \$575 depending on a level 1 or 2 life support, and whether it is an emergency or non-emergency transport. EMS fees for service were instituted on October 1, 1996.

**Health** - These are fees charged for certain services in the Health department including clinics. Major increases over the past few years are attributable to strong emphasis being placed on services offered to Medicaid eligible women and children. Dental fees are estimated for FY 2015-16 at \$536,000 while Personal Health fees are estimated at \$600,000.

**Planning Fees** - This category includes several charges for services provided by Planning staff including reviewing soil erosion control plans, grading permits, reviews of plans for subdivisions, rezoning and variance requests, home occupations, and special use permits. Revenues from Planning fees are estimated at \$54,000 for FY 2015-16, while soil and erosion fee revenues are estimated at \$310,000.

**Recreation and Parks** - These revenues consist of charges for participation in various recreational and leisure programs. Athletic program revenues are estimated at \$120,000 for FY 2015-16. Total Recreation and Parks revenues from fees are estimated at \$313,000.

**Register of Deeds** - These are fees charged for items such as marriage licenses, birth and death certificates, excise stamps on land transfers, and various certified copies. Most of these fees are regulated by the State. Collections for register of deeds fees and excise stamps are estimated at \$540,000 and \$800,000, respectively. Revenue stamps by State Statute are \$2 per \$1,000 on all real estate transfers. A marriage license is \$50, and revenues from these licenses are estimated at \$15,500 for FY 2015-16.

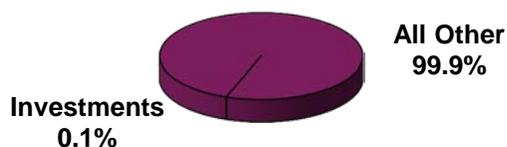
**Sheriff** - Revenues in this category include charges assessed by the Sheriff for serving warrants, court subpoenas, and other court documents, all of which are regulated by the State. The Sheriff also collects fees from the state and federal government for housing certain prisoners. Reimbursements from the ABC Board for the provision of law enforcement are in this category as well as fees collected from the jail canteen and pay telephone system. The total revenue anticipated from jail fees is \$1,800,000.

**Tax Collection Charges** – Orange County collects taxes for all of the municipalities within the County. In turn, the towns reimburse the County for this service.

**Miscellaneous** - Revenues in this category include candidate filing fees and other Board of Election related charges along with charges for services within Animal Services and Cooperative Extension, as well as indirect costs received from the Solid Waste Enterprise Fund, Visitor Bureau Fund, and Emergency Telephone Fund.

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## Investment Income

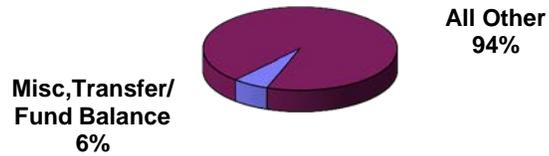


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**Interest Income** - The General Fund share of all interest earned on the County's investments is recorded in this category. Low interest rates and trends on recent interest earned have contributed to budgeting less in FY 2015-16 than in FY 2014-15 for this revenue source.

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## Miscellaneous, Transfers and and Fund Balance



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**Miscellaneous** - These revenues include refunds of gasoline tax, revenues generated by sell of County surplus items, rental of county facilities, resale of items purchased, and donations made to various county departments.

**Transfers** - This category reflects funds transferred from other County funds to the General Fund.

**Appropriated Fund Balance** - This represents an appropriation of fund balance for general operations. For FY 2015-16, \$10,650,770 is budgeted to be appropriated from fund balance. The General Fund Unassigned fund balance is estimated to be approximately 17 percent of general fund expenditures.

## Appropriations by Function

### Summary - General Fund

	2013-14 Actual Expenditures	2014-15 Original Budget	2014-15 Revised Budget	2014-15 12-Month Estimate	2015-16 Department Requested	2015-16 Commissioner Approved
<b>Governing &amp; Management</b>						
Animal Services	1,749,546	1,884,793	1,952,498	1,812,976	1,958,791	1,958,791
Asset Management Services	4,106,713	4,135,662	4,437,289	4,108,640	4,398,281	4,295,957
Board of County Commissioners	763,621	830,578	859,800	788,599	845,855	870,355
Community Relations	162,121	186,028	225,498	181,760	193,815	188,716
County Attorney's Office	511,234	541,000	567,377	547,830	551,501	551,501
County Manager's Office	724,606	722,580	756,548	585,778	667,305	856,037
Finance and Administrative Svs	3,276,249	3,364,117	3,429,239	3,156,233	3,401,850	3,401,850
Human Resources	621,910	780,016	823,057	802,571	954,354	945,127
Non-Departmental	1,273,421	5,105,948	2,378,718	2,092,250	4,780,862	4,046,062
<b>Governing &amp; Management Total</b>	<b><u>\$13,189,421</u></b>	<b><u>\$17,550,722</u></b>	<b><u>\$15,430,024</u></b>	<b><u>\$14,076,638</u></b>	<b><u>\$17,752,614</u></b>	<b><u>\$17,114,396</u></b>
<b>General Services</b>						
Board of Elections	606,211	694,173	744,870	665,675	1,063,148	1,063,148
Information Technologies	1,853,998	2,621,580	2,724,202	2,474,134	3,062,629	2,895,229
Non-Departmental	2,054,129	1,871,543	1,871,543	2,053,543	1,735,518	1,735,518
Register of Deeds	901,838	903,025	945,250	878,062	924,165	924,165
Tax Administration	2,780,517	3,361,630	3,568,347	3,261,327	3,549,263	3,496,212
<b>General Services Total</b>	<b><u>\$8,196,693</u></b>	<b><u>\$9,451,951</u></b>	<b><u>\$9,854,212</u></b>	<b><u>\$9,332,740</u></b>	<b><u>\$10,334,723</u></b>	<b><u>\$10,114,272</u></b>
<b>Human Services</b>						
Child Support Services	936,489	967,092	1,012,969	957,080	965,040	965,640
Cooperative Extension	343,232	367,972	385,914	325,011	379,843	379,843
Department of Social Services	20,906,585	17,196,401	23,680,146	21,436,114	18,184,438	18,153,438
Department on Aging	1,901,156	1,896,783	2,232,737	2,176,862	2,001,750	1,996,088
Health Department	7,649,539	7,910,226	8,472,144	7,827,866	8,486,989	8,600,516
Housing, Human Rights & Commu	206,425	210,279	220,371	219,123	218,823	218,823
Non-Departmental	1,624,164	2,337,980	2,337,980	1,923,180	2,783,015	2,462,315
OPC Area Program	1,355,973	1,355,973	1,355,973	1,355,973	1,355,973	1,355,973
<b>Human Services Total</b>	<b><u>\$34,923,563</u></b>	<b><u>\$32,242,706</u></b>	<b><u>\$39,698,234</u></b>	<b><u>\$36,221,209</u></b>	<b><u>\$34,375,871</u></b>	<b><u>\$34,132,636</u></b>
<b>Culture &amp; Recreation</b>						
Library and Recreation Municipal	609,234	693,947	693,947	693,947	693,947	693,947
Library Services	1,825,422	1,910,714	2,024,818	1,944,015	2,125,425	2,081,930
Non-Departmental	86,129	91,374	91,374	91,374	97,294	90,294
<b>Culture &amp; Recreation Total</b>	<b><u>\$2,520,785</u></b>	<b><u>\$2,696,035</u></b>	<b><u>\$2,810,139</u></b>	<b><u>\$2,729,336</u></b>	<b><u>\$2,916,666</u></b>	<b><u>\$2,866,171</u></b>
<b>Community &amp; Environment</b>						
Department of Environment, Agric	3,060,584	3,177,359	3,403,501	3,321,225	3,493,675	3,464,888
Economic Development	333,270	511,710	540,210	396,016	515,575	515,575
Non-Departmental	170,902	219,651	295,959	248,984	239,425	234,425
Planning and Inspections	3,135,565	3,639,881	3,875,964	3,537,252	4,343,488	4,124,325
<b>Community &amp; Environment Total</b>	<b><u>\$6,700,321</u></b>	<b><u>\$7,548,601</u></b>	<b><u>\$8,115,633</u></b>	<b><u>\$7,503,477</u></b>	<b><u>\$8,592,163</u></b>	<b><u>\$8,339,213</u></b>

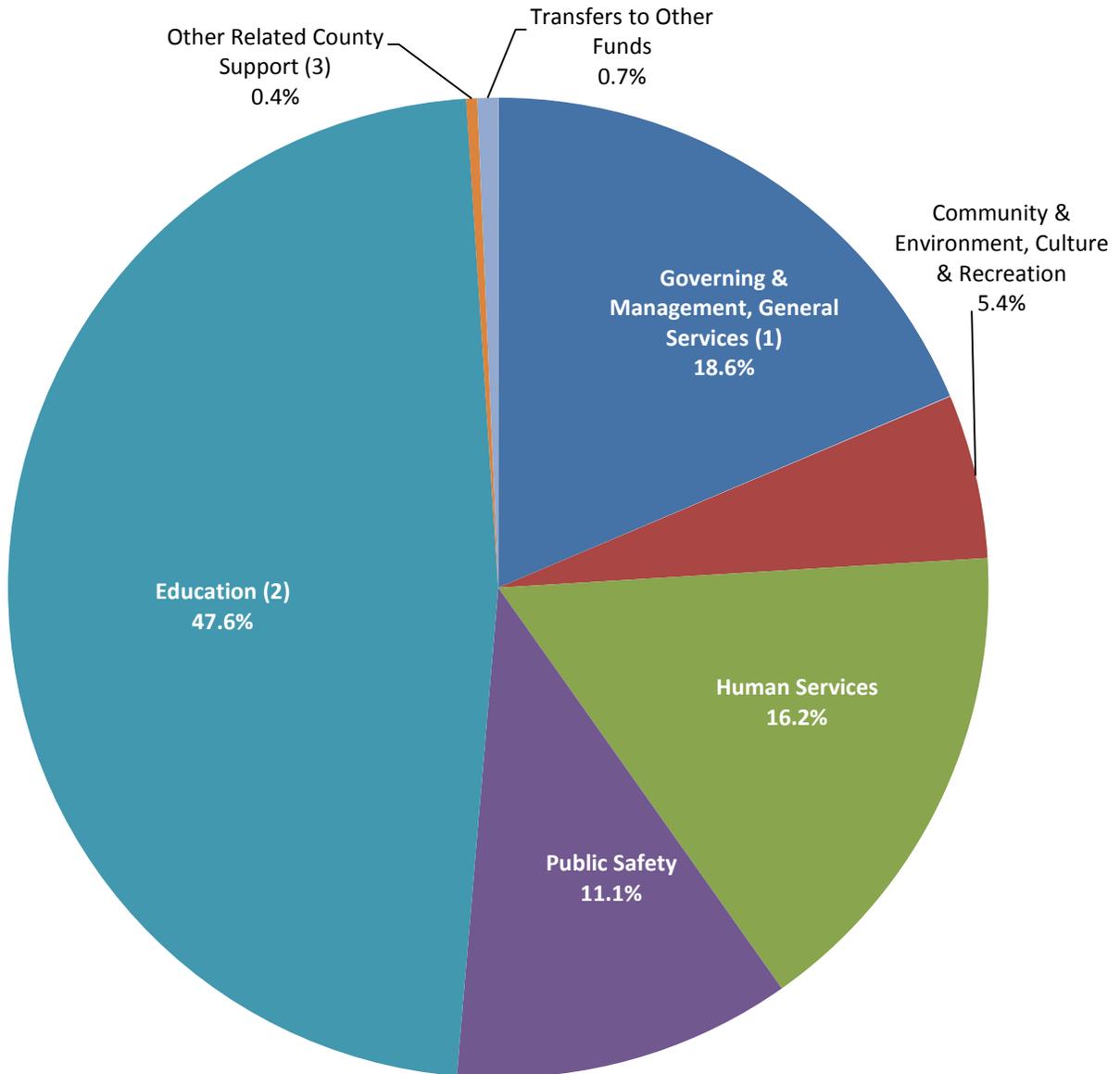
## Appropriations by Function

### Summary - General Fund

	2013-14 Actual Expenditures	2014-15 Original Budget	2014-15 Revised Budget	2014-15 12-Month Estimate	2015-16 Department Requested	2015-16 Commissioner Approved
<b>Public Safety</b>						
Courts	48,025	81,655	81,655	50,412	90,655	90,655
Emergency Services	8,823,443	9,924,769	10,337,966	9,391,878	10,386,165	10,146,314
Non-Departmental	370,998	361,052	361,052	396,052	401,052	401,052
Sheriff	11,122,201	12,014,631	12,500,438	11,396,018	12,958,362	12,678,854
<b>Public Safety Total</b>	<b><u>\$20,364,666</u></b>	<b><u>\$22,382,107</u></b>	<b><u>\$23,281,111</u></b>	<b><u>\$21,234,360</u></b>	<b><u>\$23,836,234</u></b>	<b><u>\$23,316,875</u></b>
<b>Education</b>						
Current Expenses	65,079,252	72,147,134	72,147,134	72,147,134	75,676,272	74,097,465
Fair Funding	988,000	988,000	988,000	988,000	988,000	988,000
Other Related County Support	590,000	712,280	73,135,134	712,280	751,875	751,875
Recurring Capital	3,000,000	3,000,000	3,000,000	3,000,000	3,000,000	3,000,000
<b>Education Total</b>	<b><u>\$69,657,252</u></b>	<b><u>\$76,847,414</u></b>	<b><u>\$76,847,414</u></b>	<b><u>\$76,847,414</u></b>	<b><u>\$80,416,147</u></b>	<b><u>\$78,837,340</u></b>
<b>Non-Departmental</b>						
Debt Service	25,484,871	26,529,306	26,529,306	26,529,306	26,913,694	26,913,694
Transfers to Other Funds	10,502,908	5,179,269	7,765,191	7,379,321	5,865,497	5,141,513
<b>Non-Departmental Total</b>	<b><u>\$35,987,779</u></b>	<b><u>\$31,708,575</u></b>	<b><u>\$34,294,497</u></b>	<b><u>\$33,908,627</u></b>	<b><u>\$32,779,191</u></b>	<b><u>\$32,055,207</u></b>
<b>Total Expenditures</b>	<b><u>\$191,540,479</u></b>	<b><u>\$200,428,111</u></b>	<b><u>\$210,331,264</u></b>	<b><u>\$201,853,801</u></b>	<b><u>\$211,003,609</u></b>	<b><u>\$206,776,110</u></b>

Note: The Education Total listed above does not include School Debt Service or Long Range Capital. The School Debt Service for FY 2015-16 is \$15,646,916, and is included in the Non-Departmental Debt Service section, and the Long Range Capital recommended for FY 2015-16 is \$3,724,849, and is included in the Non-Departmental Transfers to Other Funds section.

# General Fund Appropriations by Function



(1) Includes County debt service.

(2) Includes CHCCS and OCS current expenses, debt service, short-and long-range capital, fair funding, health and safety resources.

(3) Includes Durham Technical Community College's current and recurring capital expenses.

# Governing and Management

## Summary

	2013-14 Actual Expenditures	2014-15 Original Budget	2014-15 Revised Budget	2014-15 12-Month Estimate	2015-16 Department Requested	2015-16 Commissioner Approved
<b>By Department (General Fund)</b>						
Animal Services	1,749,546	1,884,793	1,952,498	1,812,976	1,958,791	1,958,791
Asset Management Services	4,106,713	4,135,662	4,437,289	4,108,640	4,398,281	4,295,957
Board of County Commissioners	763,621	830,578	859,800	788,599	845,855	870,355
County Attorney's Office	511,234	541,000	567,377	547,830	551,501	551,501
County Manager's Office	724,606	722,580	756,548	585,778	667,305	856,037
Finance and Administrative Svs	3,276,249	3,364,117	3,429,239	3,156,233	3,401,850	3,401,850
Human Resources	621,910	780,016	823,057	802,571	954,354	945,127
Non-Departmental	1,273,421	5,105,948	2,378,718	2,092,250	4,780,862	4,046,062
Other Related County Support	0	0	0	0	0	0
Public Affairs	162,121	186,028	225,498	181,760	193,815	188,716
<b>Total Function Expenditures</b>	<b><u>\$13,189,421</u></b>	<b><u>\$17,550,722</u></b>	<b><u>\$15,430,024</u></b>	<b><u>\$14,076,638</u></b>	<b><u>\$17,752,614</u></b>	<b><u>\$17,114,396</u></b>
<i>Offsetting Revenue</i>	<i>(955,598)</i>	<i>(977,665)</i>	<i>(991,957)</i>	<i>(976,969)</i>	<i>(987,852)</i>	<i>(987,852)</i>
<b>County Costs (net)</b>	<b><u>\$12,233,823</u></b>	<b><u>\$16,573,057</u></b>	<b><u>\$14,438,067</u></b>	<b><u>\$13,099,669</u></b>	<b><u>\$16,764,762</u></b>	<b><u>\$16,126,544</u></b>
<b>Other Related Programs (Grant Fund)</b>						
Other Related County Support	0	0	0	0	0	0
<b>Total Expenditures</b>	<b><u>\$0</u></b>	<b><u>\$0</u></b>	<b><u>\$0</u></b>	<b><u>\$0</u></b>	<b><u>\$0</u></b>	<b><u>\$0</u></b>
<i>Offsetting Revenue</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>
<b>County Costs (net)</b>	<b><u>\$0</u></b>	<b><u>\$0</u></b>	<b><u>\$0</u></b>	<b><u>\$0</u></b>	<b><u>\$0</u></b>	<b><u>\$0</u></b>
<b>Other Funds</b>						
Animal Services	69,768	66,350	68,658	67,616	64,150	64,150
<b>Total Expenditures</b>	<b><u>\$69,768</u></b>	<b><u>\$66,350</u></b>	<b><u>\$68,658</u></b>	<b><u>\$67,616</u></b>	<b><u>\$64,150</u></b>	<b><u>\$64,150</u></b>
<i>Offsetting Revenue</i>	<i>(46,371)</i>	<i>(66,350)</i>	<i>(68,658)</i>	<i>(65,215)</i>	<i>(64,150)</i>	<i>(64,150)</i>
<b>County Costs (net)</b>	<b><u>\$23,397</u></b>	<b><u>\$0</u></b>	<b><u>\$0</u></b>	<b><u>\$2,401</u></b>	<b><u>\$0</u></b>	<b><u>\$0</u></b>
<b>Total Governing and Management Related Expenditures</b>	<b><u>\$13,259,189</u></b>	<b><u>\$17,617,072</u></b>	<b><u>\$15,498,682</u></b>	<b><u>\$14,144,254</u></b>	<b><u>\$17,816,764</u></b>	<b><u>\$17,178,546</u></b>

# General Services

## Summary

	2013-14 Actual Expenditures	2014-15 Original Budget	2014-15 Revised Budget	2014-15 12-Month Estimate	2015-16 Department Requested	2015-16 Commissioner Approved
<b>By Department (General Fund)</b>						
Board of Elections	606,211	694,173	744,870	665,675	1,063,148	1,063,148
Information Technologies	1,853,998	2,621,580	2,724,202	2,474,134	3,062,629	2,895,229
Non-Departmental	2,054,129	1,871,543	1,871,543	2,053,543	1,735,518	1,735,518
Other Related County Support	0	0	0	0	0	0
Register of Deeds	901,838	903,025	945,250	878,062	924,165	924,165
Tax Administration	2,780,517	3,361,630	3,568,347	3,261,327	3,549,263	3,496,212
<b>Total Function Expenditures</b>	<b><u>\$8,196,693</u></b>	<b><u>\$9,451,951</u></b>	<b><u>\$9,854,212</u></b>	<b><u>\$9,332,740</u></b>	<b><u>\$10,334,723</u></b>	<b><u>\$10,114,272</u></b>
<i>Offsetting Revenue</i>	<i>(1,872,447)</i>	<i>(1,794,833)</i>	<i>(1,794,833)</i>	<i>(1,794,261)</i>	<i>(1,853,541)</i>	<i>(1,853,541)</i>
<b>County Costs (net)</b>	<b><u>\$6,324,245</u></b>	<b><u>\$7,657,118</u></b>	<b><u>\$8,059,379</u></b>	<b><u>\$7,538,479</u></b>	<b><u>\$8,481,182</u></b>	<b><u>\$8,260,731</u></b>
<b>Other Related Programs (Revaluation Fund)</b>						
Tax Administration	240,489	0	0	0	0	0
<b>Total Expenditures</b>	<b><u>\$240,489</u></b>	<b><u>\$0</u></b>	<b><u>\$0</u></b>	<b><u>\$0</u></b>	<b><u>\$0</u></b>	<b><u>\$0</u></b>
<i>Offsetting Revenue</i>	<i>(11)</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>
<b>County Costs (net)</b>	<b><u>\$240,478</u></b>	<b><u>\$0</u></b>	<b><u>\$0</u></b>	<b><u>\$0</u></b>	<b><u>\$0</u></b>	<b><u>\$0</u></b>
<b>Solid Waste Enterprise Fund</b>						
Solid Waste Fund	12,564,382	13,023,050	17,099,578	16,550,079	11,385,005	11,361,018
<b>Total Expenditures</b>	<b><u>\$12,564,382</u></b>	<b><u>\$13,023,050</u></b>	<b><u>\$17,099,578</u></b>	<b><u>\$16,550,079</u></b>	<b><u>\$11,385,005</u></b>	<b><u>\$11,361,018</u></b>
<i>Offsetting Revenue</i>	<i>(8,022,549)</i>	<i>(13,023,050)</i>	<i>(17,099,578)</i>	<i>(16,636,150)</i>	<i>(11,385,005)</i>	<i>(11,361,018)</i>
<b>County Costs (net)</b>	<b><u>\$4,541,833</u></b>	<b><u>\$0</u></b>	<b><u>\$(0)</u></b>	<b><u>(\$86,071)</u></b>	<b><u>\$0</u></b>	<b><u>\$0</u></b>
<b>Total General Services Related Expenditures</b>	<b><u>\$21,001,564</u></b>	<b><u>\$22,475,001</u></b>	<b><u>\$26,953,790</u></b>	<b><u>\$25,882,819</u></b>	<b><u>\$21,719,728</u></b>	<b><u>\$21,475,290</u></b>

# Human Services

## Summary

	2013-14 Actual Expenditures	2014-15 Original Budget	2014-15 Revised Budget	2014-15 12-Month Estimate	2015-16 Department Requested	2015-16 Commissioner Approved
<b>By Department (General Fund)</b>						
Child Support Services	936,489	967,092	1,012,969	957,080	965,040	965,640
Cooperative Extension	343,232	367,972	385,914	325,011	379,843	379,843
Department of Social Services	20,906,585	17,196,401	23,680,146	21,436,114	18,184,438	18,153,438
Department on Aging	1,901,156	1,896,783	2,232,737	2,176,862	2,001,750	1,996,088
Health Department	7,649,539	7,910,226	8,472,144	7,827,866	8,486,989	8,600,516
Housing, Human Rights and Corr	206,425	210,279	220,371	219,123	218,823	218,823
Non-Departmental	1,624,164	2,337,980	2,337,980	1,923,180	2,783,015	2,462,315
OPC Area Program	1,355,973	1,355,973	1,355,973	1,355,973	1,355,973	1,355,973
<b>Total Function Expenditures</b>	<b>\$34,923,563</b>	<b>\$32,242,706</b>	<b>\$39,698,234</b>	<b>\$36,221,209</b>	<b>\$34,375,871</b>	<b>\$34,132,636</b>
<i>Offsetting Revenue</i>	<i>(17,579,353)</i>	<i>(13,148,433)</i>	<i>(19,052,400)</i>	<i>(18,633,932)</i>	<i>(14,371,101)</i>	<i>(14,363,901)</i>
<b>County Costs (net)</b>	<b>\$17,344,210</b>	<b>\$19,094,273</b>	<b>\$20,645,834</b>	<b>\$17,587,277</b>	<b>\$20,004,770</b>	<b>\$19,768,735</b>
<b>Other Related Programs (Grant Fund)</b>						
Department of Social Services	0	0	0	0	0	0
Department on Aging	153,591	98,120	159,379	142,455	100,196	100,196
Health Department	67,233	65,574	65,745	65,574	65,574	65,574
<b>Total Expenditures</b>	<b>\$220,824</b>	<b>\$163,694</b>	<b>\$225,124</b>	<b>\$208,029</b>	<b>\$165,770</b>	<b>\$165,770</b>
<i>Offsetting Revenue</i>	<i>(182,961)</i>	<i>(124,574)</i>	<i>(186,004)</i>	<i>(164,658)</i>	<i>(124,574)</i>	<i>(124,574)</i>
<b>County Costs (net)</b>	<b>\$37,863</b>	<b>\$39,120</b>	<b>\$39,120</b>	<b>\$43,371</b>	<b>\$41,196</b>	<b>\$41,196</b>
<b>Housing and Community Development Fund</b>						
Housing, Human Rights and Corr	3,946,579	4,569,529	4,569,529	4,445,697	4,907,698	4,907,698
<b>Total Expenditures</b>	<b>\$3,946,579</b>	<b>\$4,569,529</b>	<b>\$4,569,529</b>	<b>\$4,445,697</b>	<b>\$4,907,698</b>	<b>\$4,907,698</b>
<i>Offsetting Revenue</i>	<i>(3,417,666)</i>	<i>(4,376,597)</i>	<i>(4,376,597)</i>	<i>(4,387,970)</i>	<i>(4,659,912)</i>	<i>(4,659,912)</i>
<b>County Costs (net)</b>	<b>\$528,913</b>	<b>\$192,932</b>	<b>\$192,932</b>	<b>\$57,727</b>	<b>\$247,786</b>	<b>\$247,786</b>
<b>Total Human Services Related Expenditures</b>	<b>\$39,090,966</b>	<b>\$36,975,929</b>	<b>\$44,492,887</b>	<b>\$40,874,935</b>	<b>\$39,449,339</b>	<b>\$39,206,104</b>

# Culture and Recreation

## Summary

	2013-14 Actual Expenditures	2014-15 Original Budget	2014-15 Revised Budget	2014-15 12-Month Estimate	2015-16 Department Requested	2015-16 Commissioner Approved
<b>By Department (General Fund)</b>						
Arts Commission	0	0	0	0	0	0
Library Services	1,825,422	1,910,714	2,024,818	1,944,015	2,125,425	2,081,930
Library/Recreation - Municipal	609,234	693,947	693,947	693,947	693,947	693,947
Non-Departmental	86,129	91,374	91,374	91,374	97,294	90,294
<b>Total Function Expenditures</b>	<b><u>\$2,520,785</u></b>	<b><u>\$2,696,035</u></b>	<b><u>\$2,810,139</u></b>	<b><u>\$2,729,336</u></b>	<b><u>\$2,916,666</u></b>	<b><u>\$2,866,171</u></b>
<i>Offsetting Revenue</i>	<i>(149,773)</i>	<i>(133,850)</i>	<i>(154,691)</i>	<i>(149,745)</i>	<i>(141,850)</i>	<i>(141,850)</i>
<b>County Costs (net)</b>	<b><u>\$2,371,012</u></b>	<b><u>\$2,562,185</u></b>	<b><u>\$2,655,448</u></b>	<b><u>\$2,579,591</u></b>	<b><u>\$2,774,816</u></b>	<b><u>\$2,724,321</u></b>
<b>Total Culture and Recreation Related Expenditures</b>	<b><u>\$2,520,785</u></b>	<b><u>\$2,696,035</u></b>	<b><u>\$2,810,139</u></b>	<b><u>\$2,729,336</u></b>	<b><u>\$2,916,666</u></b>	<b><u>\$2,866,171</u></b>

# Community and Environment

## Summary

	2013-14 Actual Expenditures	2014-15 Original Budget	2014-15 Revised Budget	2014-15 12-Month Estimate	2015-16 Department Requested	2015-16 Commissioner Approved
<b>By Department (General Fund)</b>						
Department of Environment, Agric	3,060,584	3,177,359	3,403,501	3,321,225	3,493,675	3,464,888
Economic Development	333,270	511,710	540,210	396,016	515,575	515,575
Non-Departmental	170,902	219,651	295,959	248,984	239,425	234,425
Planning and Inspections	3,135,565	3,639,881	3,875,964	3,537,252	4,343,488	4,124,325
<b>Total Function Expenditures</b>	<b><u>\$6,700,321</u></b>	<b><u>\$7,548,601</u></b>	<b><u>\$8,115,633</u></b>	<b><u>\$7,503,477</u></b>	<b><u>\$8,592,163</u></b>	<b><u>\$8,339,213</u></b>
<i>Offsetting Revenue</i>	<i>(2,108,987)</i>	<i>(1,937,437)</i>	<i>(2,007,035)</i>	<i>(2,496,145)</i>	<i>(2,627,535)</i>	<i>(2,627,535)</i>
<b>County Costs (net)</b>	<b><u>\$4,591,334</u></b>	<b><u>\$5,611,164</u></b>	<b><u>\$6,108,598</u></b>	<b><u>\$5,007,332</u></b>	<b><u>\$5,964,628</u></b>	<b><u>\$5,711,678</u></b>
<b>Visitors Bureau Fund</b>						
Visitors Bureau	1,308,456	1,503,101	1,603,101	1,444,694	1,466,340	1,441,340
<b>Total Expenditures</b>	<b><u>\$1,308,456</u></b>	<b><u>\$1,503,101</u></b>	<b><u>\$1,603,101</u></b>	<b><u>\$1,444,694</u></b>	<b><u>\$1,466,340</u></b>	<b><u>\$1,441,340</u></b>
<i>Offsetting Revenue</i>	<i>(1,478,006)</i>	<i>(1,503,101)</i>	<i>(1,603,101)</i>	<i>(1,441,306)</i>	<i>(1,466,340)</i>	<i>(1,441,340)</i>
<b>County Costs (net)</b>	<b><u>\$(169,550)</u></b>	<b><u>\$0</u></b>	<b><u>\$0</u></b>	<b><u>\$3,388</u></b>	<b><u>\$0</u></b>	<b><u>\$0</u></b>
<b>Other Related Programs (Efland Sewer Fund)</b>						
Planning and Inspections	286,718	374,480	374,480	314,008	331,930	331,930
<b>Total Expenditures</b>	<b><u>\$286,718</u></b>	<b><u>\$374,480</u></b>	<b><u>\$374,480</u></b>	<b><u>\$314,008</u></b>	<b><u>\$331,930</u></b>	<b><u>\$331,930</u></b>
<i>Offsetting Revenue</i>	<i>(163,354)</i>	<i>(230,730)</i>	<i>(230,730)</i>	<i>(195,928)</i>	<i>(215,400)</i>	<i>(215,400)</i>
<b>County Costs (net)</b>	<b><u>\$123,364</u></b>	<b><u>\$143,750</u></b>	<b><u>\$143,750</u></b>	<b><u>\$118,080</u></b>	<b><u>\$116,530</u></b>	<b><u>\$116,530</u></b>
<b>Total Community and Environment Related Expenditures</b>	<b><u>\$8,295,494</u></b>	<b><u>\$9,426,182</u></b>	<b><u>\$10,093,214</u></b>	<b><u>\$9,262,179</u></b>	<b><u>\$10,390,433</u></b>	<b><u>\$10,112,483</u></b>

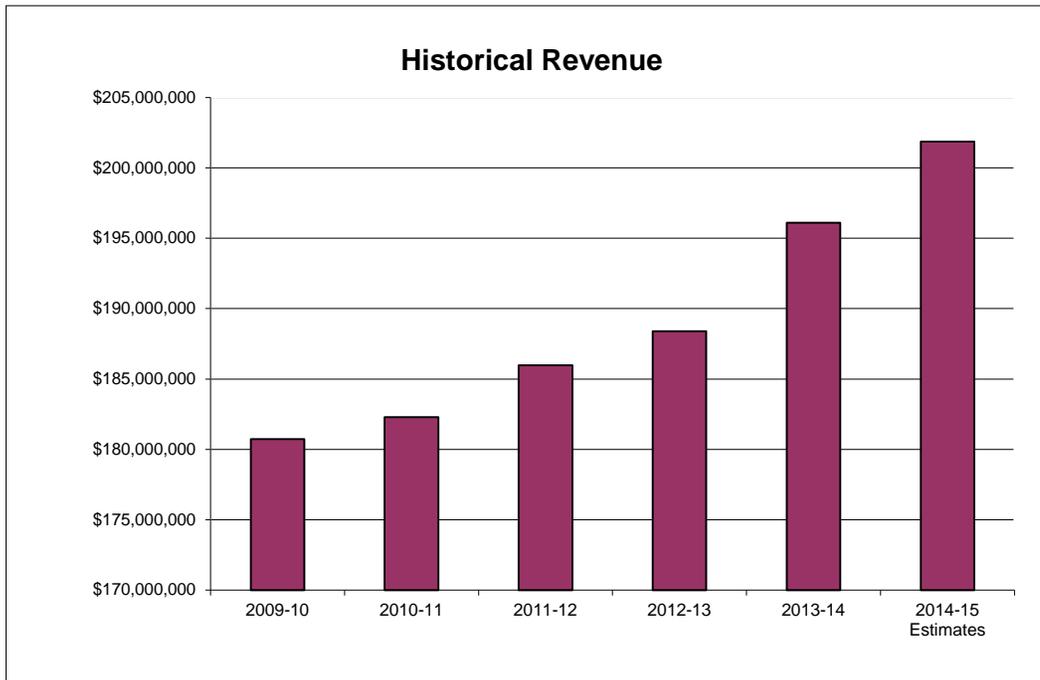
# Public Safety

## Summary

	2013-14 Actual Expenditures	2014-15 Original Budget	2014-15 Revised Budget	2014-15 12-Month Estimate	2015-16 Department Requested	2015-16 Commissioner Approved
<b>By Department (General Fund)</b>						
Courts	48,025	81,655	81,655	50,412	90,655	90,655
Emergency Services	8,823,443	9,924,769	10,337,966	9,391,878	10,386,165	10,146,314
Non-Departmental	370,998	361,052	361,052	396,052	401,052	401,052
Sheriff	11,122,201	12,014,631	12,500,438	11,396,018	12,958,362	12,678,854
<b>Total Function Expenditures</b>	<b><u>\$20,364,666</u></b>	<b><u>\$22,382,107</u></b>	<b><u>\$23,281,111</u></b>	<b><u>\$21,234,360</u></b>	<b><u>\$23,836,234</u></b>	<b><u>\$23,316,875</u></b>
<i>Offsetting Revenue</i>	<i>(5,972,383)</i>	<i>(5,335,049)</i>	<i>(5,336,903)</i>	<i>(5,447,857)</i>	<i>(5,789,049)</i>	<i>(5,789,049)</i>
<b>County Costs (net)</b>	<b><u>\$14,392,283</u></b>	<b><u>\$17,047,058</u></b>	<b><u>\$17,944,208</u></b>	<b><u>\$15,786,503</u></b>	<b><u>\$18,047,185</u></b>	<b><u>\$17,527,826</u></b>
<b>Emergency Telephone Fund</b>						
Emergency Services	391,693	857,041	1,064,072	675,128	925,099	925,099
<b>Total Expenditures</b>	<b><u>\$391,693</u></b>	<b><u>\$857,041</u></b>	<b><u>\$1,064,072</u></b>	<b><u>\$675,128</u></b>	<b><u>\$925,099</u></b>	<b><u>\$925,099</u></b>
<i>Offsetting Revenue</i>	<i>(486,248)</i>	<i>(857,041)</i>	<i>(1,064,072)</i>	<i>(562,338)</i>	<i>(925,099)</i>	<i>(925,099)</i>
<b>County Costs (net)</b>	<b><u>\$(94,555)</u></b>	<b><u>\$0</u></b>	<b><u>\$(0)</u></b>	<b><u>\$112,790</u></b>	<b><u>\$0</u></b>	<b><u>\$0</u></b>
<b>Total Public Safety Related Expenditures</b>	<b><u>\$20,756,359</u></b>	<b><u>\$23,239,148</u></b>	<b><u>\$24,345,183</u></b>	<b><u>\$21,909,488</u></b>	<b><u>\$24,761,333</u></b>	<b><u>\$24,241,974</u></b>

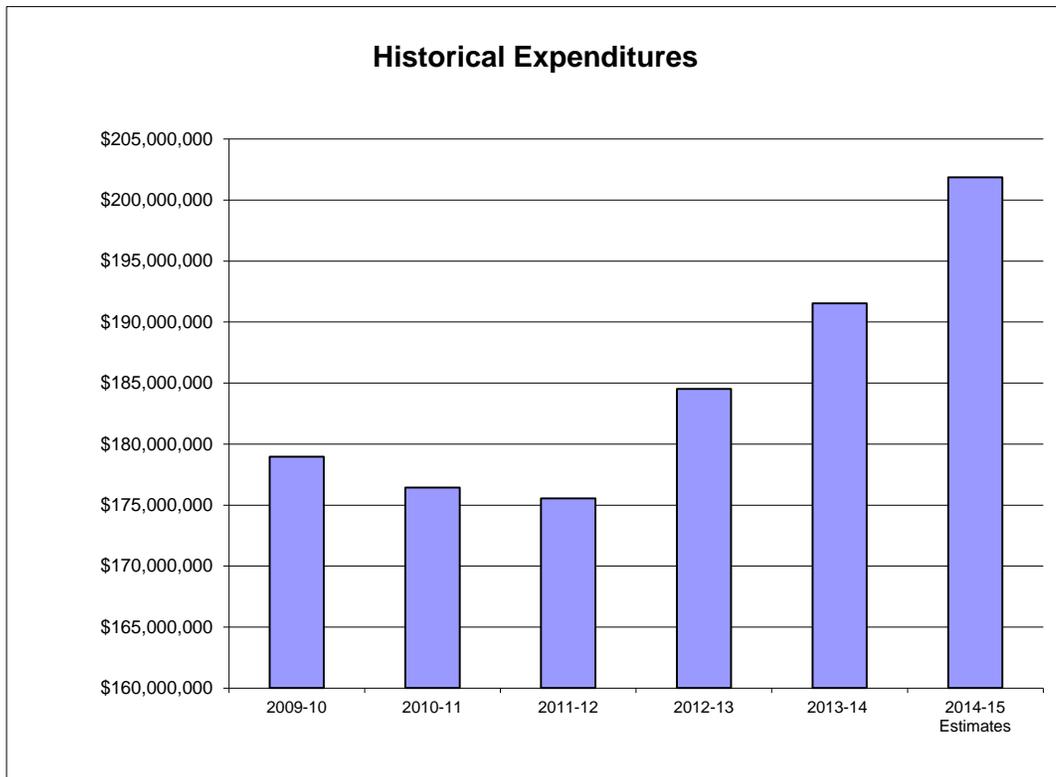
# Historical Revenue

	2009-10	2010-11	2011-12	2012-13	2013-14	2014-15 Estimates
Property Taxes	\$133,817,363	\$135,043,110	\$136,914,239	\$138,216,640	\$143,398,240	\$146,378,956
Sales Tax	\$16,102,069	\$15,329,150	\$17,153,921	\$17,728,451	\$18,502,796	\$20,053,114
Licenses and Permits	\$328,216	\$403,014	\$329,265	\$322,477	\$324,537	\$328,000
Intergovernmental	\$17,889,363	\$19,761,535	\$19,238,317	\$18,763,614	\$19,657,120	\$20,053,854
Charges for Services	\$9,688,644	\$9,695,383	\$9,489,990	\$9,778,978	\$10,413,773	\$10,425,261
Investment Earnings	\$88,207	\$69,164	\$51,201	\$29,976	\$9,738	\$16,500
Miscellaneous	\$242,793	\$641,627	\$1,756,770	\$1,663,673	\$2,244,894	\$2,485,674
Transfers from Other Funds	\$2,577,673	\$1,339,227	\$1,040,000	\$1,887,700	\$1,558,800	\$1,667,160
Appropriated Fund Balance	\$0	\$0	\$0	\$0	\$0	\$445,281
<b>Total Revenue</b>	<b>\$180,734,328</b>	<b>\$182,282,210</b>	<b>\$185,973,703</b>	<b>\$188,391,509</b>	<b>\$196,109,898</b>	<b>\$201,853,800</b>



## Historical Expenditures

	2009-10	2010-11	2011-12	2012-13	2013-14	2014-15 Estimates
Governing & Management	\$13,486,560	\$11,595,491	\$11,920,649	\$12,280,542	\$13,189,421	\$14,076,638
General Services	\$7,106,490	\$6,687,966	\$7,226,015	\$7,481,135	\$8,196,693	\$9,332,740
Community & Environment	\$5,921,301	\$6,726,764	\$6,195,166	\$6,249,641	\$6,700,321	\$7,503,477
Human Services	\$33,780,287	\$31,445,848	\$31,494,235	\$33,623,165	\$34,923,563	\$36,221,209
Public Safety	\$16,655,666	\$18,658,983	\$18,874,127	\$18,973,569	\$20,364,666	\$21,234,360
Culture & Recreation	\$2,038,588	\$1,944,126	\$2,207,329	\$2,292,989	\$2,520,785	\$2,729,336
Education	\$63,048,729	\$63,912,513	\$63,939,903	\$66,947,350	\$69,657,252	\$76,847,414
Non-Departmental	\$36,930,045	\$35,469,788	\$33,684,520	\$36,682,373	\$35,987,779	\$33,908,627
<b>Total Expenditures</b>	<b>\$178,967,666</b>	<b>\$176,441,478</b>	<b>\$175,541,944</b>	<b>\$184,530,764</b>	<b>\$191,540,479</b>	<b>\$201,853,800</b>



## General Fund Expenditures Percentage Change Year to Year

	2012-13 Actual Expenditures	2013-14 Actual Expenditures	Year To Year Change	2014-15 Original Budget	Year To Year Change	2015-16 Commissioner Approved	Year to Year Change
<b>Governing &amp; Management</b>							
Animal Services	\$1,614,802	\$1,749,546	8.34%	\$1,884,793	7.73%	\$1,958,791	3.93%
Asset Management Services	\$3,722,766	\$4,106,713	10.31%	\$4,135,662	0.70%	\$4,295,957	3.88%
Board of County Commissioners	\$702,087	\$763,621	8.76%	\$830,578	8.77%	\$870,355	4.79%
Community Relations	\$0	\$162,121		\$186,028	14.75%	\$188,716	1.44%
County Attorney's Office	\$482,950	\$511,234	0.00%	\$541,000	0.00%	\$551,501	1.94%
County Manager	\$776,515	\$724,606	-6.68%	\$722,580	-0.28%	\$856,037	18.47%
Finance & Administrative Services	\$2,589,157	\$3,276,249	26.54%	\$3,364,117	2.68%	\$3,401,850	1.12%
Human Resources	\$710,157	\$621,910	-12.43%	\$780,016	25.42%	\$945,127	21.17%
Non-Departmental	\$1,682,109	\$1,273,421	-24.30%	\$5,105,948	300.96%	\$4,046,062	-20.76%
<b>Total Governing &amp; Management</b>	<b>\$12,280,543</b>	<b>\$13,189,421</b>	<b>7.40%</b>	<b>\$17,550,722</b>	<b>33.07%</b>	<b>\$17,114,396</b>	<b>-2.49%</b>

<b>General Services</b>							
Board of Elections	\$670,302	\$606,211	-9.56%	\$694,173	14.51%	\$1,063,148	53.15%
Information Technology	\$2,000,346	\$1,853,998	-7.32%	\$2,621,580	41.40%	\$2,895,229	10.44%
Non-Departmental	\$1,696,631	\$2,054,129	21.07%	\$1,871,543	-8.89%	\$1,735,518	-7.27%
Register of Deeds	\$838,208	\$901,838	7.59%	\$903,025	0.13%	\$924,165	2.34%
Tax Administration	\$2,275,648	\$2,780,517	22.19%	\$3,361,630	20.90%	\$3,496,212	4.00%
<b>Total General Services</b>	<b>\$7,481,135</b>	<b>\$8,196,693</b>	<b>9.56%</b>	<b>\$9,451,951</b>	<b>15.31%</b>	<b>\$10,114,272</b>	<b>7.01%</b>

<b>Human Services</b>							
Child Support Services	\$955,431	\$936,489	-1.98%	\$967,092	3.27%	\$965,640	-0.15%
Cooperative Extension	\$331,916	\$343,232	3.41%	\$367,972	7.21%	\$379,843	3.23%
Department of Social Services	\$19,978,378	\$20,906,585	4.65%	\$17,196,401	-17.75%	\$18,153,438	5.57%
Department on Aging	\$1,648,729	\$1,901,156	15.31%	\$1,896,783	-0.23%	\$1,996,088	5.24%
Health Department	\$7,368,963	\$7,649,539	3.81%	\$7,910,226	3.41%	\$8,600,516	8.73%
Housing/Community Development	\$259,069	\$206,425	-20.32%	\$210,279	1.87%	\$218,823	4.06%
Non-Departmental	\$1,709,706	\$1,624,164	-5.00%	\$2,337,980	43.95%	\$2,462,315	5.32%
OPC Area Program	\$1,370,973	\$1,355,973	-1.09%	\$1,355,973	0.00%	\$1,355,973	0.00%
<b>Total Human Services</b>	<b>\$33,623,165</b>	<b>\$34,923,563</b>	<b>3.87%</b>	<b>\$32,242,706</b>	<b>-7.68%</b>	<b>\$34,132,636</b>	<b>5.86%</b>

<b>Community &amp; Environment</b>							
DEAPR	\$2,925,535	\$3,060,584	4.62%	\$3,177,359	3.82%	\$3,464,888	9.05%
Economic Development	\$334,092	\$333,270	-0.25%	\$511,710	53.54%	\$515,575	0.76%
Non-Departmental	\$96,110	\$170,902	77.82%	\$219,651	28.52%	\$234,425	6.73%
Planning & Inspections	\$2,893,904	\$3,135,565	8.35%	\$3,639,881	16.08%	\$4,124,325	13.31%
<b>Total Community &amp; Environment</b>	<b>\$6,249,641</b>	<b>\$6,700,321</b>	<b>7.21%</b>	<b>\$7,548,601</b>	<b>12.66%</b>	<b>\$8,339,213</b>	<b>10.47%</b>

## General Fund Expenditures Percentage Change Year to Year

2012-13 Actual Expenditures	2013-14 Actual Expenditures	Year To Year Change	2014-15 Original Budget	Year to Year Change	2015-16 Commissioner Approved	Year to Year Change
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<b>Culture &amp; Recreation</b>						
Arts Commission	\$0	\$0	0.00%	\$0	0.00%	0.00%
Library/Recreation Municipal Support	\$535,052	\$609,234	13.86%	\$693,947	13.90%	0.00%
Library Services	\$1,674,884	\$1,825,422	8.99%	\$1,910,714	4.67%	8.96%
Non-Departmental	\$83,052	\$86,129	3.70%	\$91,374	6.09%	-1.18%
<b>Total Culture &amp; Recreation</b>	<b>\$2,292,988</b>	<b>\$2,520,785</b>	<b>9.93%</b>	<b>\$2,696,035</b>	<b>6.95%</b>	<b>6.31%</b>

<b>Public Safety</b>						
Courts	\$20,556	\$48,025	133.63%	\$81,655	70.03%	11.02%
Emergency Services	\$7,748,764	\$8,823,443	13.87%	\$9,924,769	12.48%	2.23%
Non-Departmental	\$347,337	\$370,998	6.81%	\$361,052	-2.68%	11.08%
Sheriff	\$10,856,912	\$11,122,201	2.44%	\$12,014,631	8.02%	5.53%
<b>Total Public Safety</b>	<b>\$18,973,569</b>	<b>\$20,364,666</b>	<b>7.33%</b>	<b>\$22,382,107</b>	<b>9.91%</b>	<b>4.18%</b>

<b>Education</b>						
Current Expense	\$62,389,900	\$65,079,252	4.31%	\$72,147,134	10.86%	2.70%
Fair Funding	\$988,000	\$988,000	0.00%	\$988,000	0.00%	0.00%
Other Related County Support	\$569,450	\$590,000	0.00%	\$712,280	20.73%	5.56%
Recurring Capital	\$3,000,000	\$3,000,000	0.00%	\$3,000,000	0.00%	0.00%
<b>Total Education</b>	<b>\$66,947,350</b>	<b>\$69,657,252</b>	<b>4.05%</b>	<b>\$76,847,414</b>	<b>10.32%</b>	<b>2.59%</b>

<b>Non-Departmental</b>						
Debt Service	\$24,078,266	\$25,484,871	5.84%	\$26,529,306	4.10%	1.45%
Transfers to Other Funds	\$12,604,107	\$10,502,908	-16.67%	\$5,179,269	-50.69%	-0.73%
<b>Total Non-Departmental</b>	<b>\$36,682,373</b>	<b>\$35,987,779</b>	<b>-1.89%</b>	<b>\$31,708,575</b>	<b>-11.89%</b>	<b>1.09%</b>

<b>Total Expenditures</b>	<b>\$184,530,764</b>	<b>\$191,540,479</b>	<b>3.80%</b>	<b>\$200,428,111</b>	<b>4.64%</b>	<b>\$206,776,110</b>	<b>3.17%</b>
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**Estimated Changes to Fund Balance**  
*Governmental Funds*

This table is based on unaudited end-of-year revenue and expenditure estimates. These estimates are consistent with the 12-month estimates reflected in other areas of the approved budget document. Unassigned/Undesignated fund balance in the General Fund at year-end is expected to be approximately \$35.5 million or about 17.58 percent of estimated fiscal year 2014-15 expenditures. This percentage level surpasses the 8 percent minimum guideline recommended by the State of North Carolina Local Government Commission (LGC). Unassigned/Undesignated fund balance as a percentage of the fiscal year 2015-16 budgeted General Fund Expenditures is anticipated to be about 17.17 percent, also surpassing the LGC recommended minimum. The projected level of fund balance is appropriate to ensure that the County has adequate resources for unforeseen emergencies, revenue fluctuations and to maintain a strong financial condition in accordance with Board of County Commissioner directives. The County's overall financial position is expected to remain stable over the next several years.

	<b>General Fund</b>	<b>Special Revenue Funds</b>
<b>Beginning Balance July 1, 2014</b>	<b>62,114,947</b>	<b>10,565,880</b>
<b>Revenues (FY 2014-15 Year End Estimates)</b>		
Taxes	\$ 166,432,070	\$ 9,399,231
Licenses and Permits	328,000	0
Intergovernmental	20,053,854	4,806,872
Charges for Services	10,425,261	819,169
Investment Earnings	16,500	1,399
Impact Fees	0	2,492,013
Operating Transfers In	1,662,600	459,420
Miscellaneous	2,485,674	9,964
<b>Total Revenues</b>	<b>201,403,959</b>	<b>17,988,068</b>
<b>Expenditures By Function (FY 2014-15 Year-End Estimates)</b>		
Governing and Management	14,076,638	51,637
General Services	9,332,740	0
Human Services	36,221,209	5,170,774
Culture and Recreation	2,729,336	0
Community and Environment	7,503,477	2,443,526
Public Safety	21,234,360	5,599,487
Education		
Current Expense	72,859,414	0
Fair Funding	988,000	0
Recurring Capital	3,000,000	1,557,434
School Related Debt Service	16,608,984	0
<i>Total Education</i>	<i>93,456,398</i>	<i>1,557,434</i>
County Related Debt Service	9,920,322	0
Operating and Residual Transfers Out	7,379,321	1,650,000
<b>Total Expenditures</b>	<b>201,853,801</b>	<b>16,472,858</b>
<b>Excess of Revenues Over Expenditures</b>	<b>(449,842)</b>	<b>1,515,210</b>
<b>Ending Balance, 6/30/2015 (Estimated)</b>	<b>\$ 61,665,105</b>	<b>\$ 12,081,090</b>
<b>Less:</b>		
Fund Balance Restricted/Reserved/Committed <sup>(1)</sup>	<b>(15,519,721)</b>	<b>(12,081,090)</b>
Fund Balance Designated for Subsequent Year <sup>(2)</sup>	<b>(10,650,770)</b>	<b>0</b>
<b>Unassigned/Undesignated Fund Balance</b>	<b>\$ 35,494,614</b>	<b>0</b>
<b>Fund Balance as a Percent of FY 2014-15 Expenditures</b>	<b>17.58%</b>	<b>0.00%</b>
<b>Fund Balance as a Percent of FY 2015-16 Budget</b>	<b>17.17%</b>	<b>0.00%</b>

<sup>(1)</sup> This represents the amounts of reserve for inventories, reserve for State statute, and outstanding encumbrances that are not available for budgetary appropriation at year end.

<sup>(2)</sup> Represents the amount of fund balance appropriated to the budget for the upcoming fiscal year.

## Assessed Valuation, Tax Rate and Estimated Collections General Fund

	FY 2014-15 Commissioner Approved	FY 2015-16 Commissioner Approved	% Change
Assessed Valuation of Real, Personal and Corporate Excess	\$15,694,949,771	\$15,773,424,520	0.5%
Assessed Valuation of Motor Vehicles	<u>\$936,862,889</u>	<u>\$1,035,233,492</u>	10.5%
Total Assessed Valuation	\$16,631,812,660	\$16,808,658,012	1.1%
Ad Valorem Tax Rate per \$100 of Assessed Valuation	0.8780	0.8780	
General Fund Levy	\$146,027,315	\$147,580,017	1.1%
Collection Rate (excluding motor vehicles)	98.50%	98.50%	
Collection Rate (motor vehicles only)	98.50%	98.50%	
Property Tax Collections (Real, Personal, Corporate Excess)	<b>\$135,734,634</b>	<b>\$136,413,322</b>	<b>0.5%</b>
Property Tax Collections (motor vehicles only)	<b>\$8,102,271</b>	<b>\$8,953,010</b>	<b>10.5%</b>

<b>1 Cent on the Tax Rate Equals:</b>	<b>\$1,638,241</b>	<b>\$1,655,660</b>	<b>1.1%</b>
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*Totals may be slightly off due to rounding.*

## Appropriations by County Department

This table reflects department appropriations in non-grant funds, only.

	2013-14 Actual Expenditures	2014-15 Original Budget	2014-15 Revised Budget	2014-15 12-Month Estimate	2015-16 Department Requested	2015-16 Commissioner Approved
Aging	1,901,156	1,896,783	2,232,737	2,176,862	2,001,750	1,996,088
Animal Services	1,749,546	1,884,793	1,952,498	1,812,976	1,958,791	1,958,791
Asset Management Services	4,106,713	4,135,662	4,437,289	4,108,640	4,398,281	4,295,957
Board of County Commissioners	763,621	830,578	859,800	788,599	845,855	870,355
Board of Elections	606,211	694,173	744,870	665,675	1,063,148	1,063,148
Child Support Services	936,489	967,092	1,012,969	957,080	965,040	965,640
Cooperative Extension	343,232	367,972	385,914	325,011	379,843	379,843
County Attorney	511,234	541,000	567,377	547,830	551,501	551,501
County Manager's Office	724,606	722,580	756,548	585,778	667,305	856,037
Courts	48,025	81,655	81,655	50,412	90,655	90,655
Department of Environment, Agric	3,060,584	3,177,359	3,403,501	3,321,225	3,493,675	3,464,888
Economic Development	333,270	511,710	540,210	396,016	515,575	515,575
Emergency Services	9,215,136	10,781,810	11,402,038	10,067,006	11,311,264	11,071,413
Finance & Administrative Services	3,276,244	3,364,117	3,429,239	3,156,233	3,401,850	3,401,850
Health Department	7,649,539	7,910,226	8,472,144	7,827,866	8,486,989	8,600,516
Housing, Human Rights & Commu	4,153,004	4,779,808	4,789,900	4,664,820	5,126,521	5,126,521
Human Resources	621,910	780,016	823,057	802,571	954,354	945,127
Information Technologies	1,853,998	2,621,580	2,724,202	2,474,134	3,062,629	2,895,229
Library Services	1,825,422	1,910,714	2,024,818	1,944,015	2,125,425	2,081,930
OPC Area Program	1,355,973	1,355,973	1,355,973	1,355,973	1,355,973	1,355,973
Planning & Inspections	3,422,282	4,014,361	4,250,444	3,851,260	4,675,418	4,456,255
Public Affairs	162,121	186,028	225,498	181,760	193,815	188,716
Register of Deeds	901,838	903,025	945,250	878,062	924,165	924,165
Sheriff	11,122,201	12,014,631	12,500,438	11,396,018	12,958,362	12,678,854
Social Services	20,906,585	17,196,401	23,680,146	21,436,114	18,184,438	18,153,438
Solid Waste Fund	11,897,306	13,023,050	17,099,578	16,550,079	11,385,005	11,361,018
Tax Administration	3,021,006	3,361,630	3,568,347	3,261,327	3,549,263	3,496,212
Visitors Bureau Fund	1,308,456	1,503,101	1,603,101	1,444,694	1,466,340	1,441,340
<b>Total Expenditures</b>	<b>\$97,777,706</b>	<b>\$101,517,828</b>	<b>\$115,869,539</b>	<b>\$107,028,036</b>	<b>\$106,093,230</b>	<b>\$105,187,035</b>

# Department on Aging

Phone Number: (919) 968-2070

Website: [www.orangecountync.gov/departments/aging/index.php](http://www.orangecountync.gov/departments/aging/index.php)

	2013-14 Actual Expenditures	2014-15 Original Budget	2014-15 Revised Budget	2014-15 12-Month Estimate	2015-16 Department Requested	2015 - 16 Commissioner Approved
<b><i>By Category (General Fund)</i></b>						<b>Account: 430</b>
Personnel Services	1,345,635	1,325,921	1,442,690	1,455,990	1,369,040	1,369,040
Operations	547,633	565,852	782,435	713,260	627,048	627,048
Capital Outlay	7,888	5,010	7,612	7,612	5,662	0
<b>Total Expenditures</b>	<b>\$ 1,901,156</b>	<b>\$ 1,896,783</b>	<b>\$ 2,232,737</b>	<b>\$ 2,176,862</b>	<b>\$ 2,001,750</b>	<b>\$ 1,996,088</b>
<i>Offsetting Revenues</i>	<i>(786,906)</i>	<i>(787,580)</i>	<i>(1,025,877)</i>	<i>(976,790)</i>	<i>(778,467)</i>	<i>(778,467)</i>
<b>County Costs (net)</b>	<b>\$ 1,114,250</b>	<b>\$ 1,109,203</b>	<b>\$ 1,206,860</b>	<b>\$ 1,200,072</b>	<b>\$ 1,223,283</b>	<b>\$ 1,217,621</b>
<b><i>Other Related Programs (Grant Fund)</i></b>						<b>Account: 4303</b>
Personnel Services	64,538	63,345	63,345	65,421	65,421	65,421
Operations	89,053	34,775	96,034	77,034	34,775	34,775
Capital Outlay	0	0	0	0	0	0
<b>Total Expenditures</b>	<b>\$ 153,591</b>	<b>\$ 98,120</b>	<b>\$ 159,379</b>	<b>\$ 142,455</b>	<b>\$ 100,196</b>	<b>\$ 100,196</b>
<i>Offsetting Revenues</i>	<i>(115,728)</i>	<i>(59,000)</i>	<i>(120,259)</i>	<i>(99,084)</i>	<i>(59,000)</i>	<i>(59,000)</i>
<b>County Costs (net)</b>	<b>\$ 37,863</b>	<b>\$ 39,120</b>	<b>\$ 39,120</b>	<b>\$ 43,371</b>	<b>\$ 41,196</b>	<b>\$ 41,196</b>
<b>Total Department on Aging and Related Expenditures</b>	<b>\$ 2,054,747</b>	<b>\$ 1,994,903</b>	<b>\$ 2,392,116</b>	<b>\$ 2,319,317</b>	<b>\$ 2,101,946</b>	<b>\$ 2,096,284</b>

## Division Summary

	2013-14 Actual Expenditures	2014-15 Original Budget	2014-15 Revised Budget	2014-15 12-Month Estimate	2015-16 Department Requested	2015-16 Commissioner Approved
<b><i>By Program (General Fund)</i></b>						
Administration	319,998	387,978	491,087	504,457	415,953	415,953
Aging Transitions	394,193	404,250	453,616	456,918	443,835	443,835
Community-Based Services	988,825	935,376	1,095,158	1,027,689	986,247	980,585
Retired Senior Volunteer Program	198,140	169,179	192,876	187,798	155,715	155,715
<b>Total Expenditures</b>	<b>\$ 1,901,156</b>	<b>\$ 1,896,783</b>	<b>\$ 2,232,737</b>	<b>\$ 2,176,862</b>	<b>\$ 2,001,750</b>	<b>\$ 1,996,088</b>
<i>Offsetting Revenue</i>	<i>(786,906)</i>	<i>(787,580)</i>	<i>(1,025,877)</i>	<i>(976,790)</i>	<i>(778,467)</i>	<i>(778,467)</i>
<b>County Costs (net)</b>	<b>\$ 1,114,250</b>	<b>\$ 1,109,203</b>	<b>\$ 1,206,860</b>	<b>\$ 1,200,072</b>	<b>\$ 1,223,283</b>	<b>\$ 1,217,621</b>
<b>Total Expenditures</b>	<b>\$ 1,901,156</b>	<b>\$ 1,896,783</b>	<b>\$ 2,232,737</b>	<b>\$ 2,176,862</b>	<b>\$ 2,001,750</b>	<b>\$ 1,996,088</b>
<b><i>Other Related Programs (Grant Fund)</i></b>						
Senior Health Coordination	153,591	98,120	159,379	142,455	100,196	100,196
<b>Total Expenditures</b>	<b>\$ 153,591</b>	<b>\$ 98,120</b>	<b>\$ 159,379</b>	<b>\$ 142,455</b>	<b>\$ 100,196</b>	<b>\$ 100,196</b>
<i>Offsetting Revenue</i>	<i>(115,728)</i>	<i>(59,000)</i>	<i>(120,259)</i>	<i>(99,084)</i>	<i>(59,000)</i>	<i>(59,000)</i>
<b>County Costs (net)</b>	<b>\$ 37,863</b>	<b>\$ 39,120</b>	<b>\$ 39,120</b>	<b>\$ 43,371</b>	<b>\$ 41,196</b>	<b>\$ 41,196</b>
<b>Total Expenditures</b>	<b>\$ 2,054,747</b>	<b>\$ 1,994,903</b>	<b>\$ 2,392,116</b>	<b>\$ 2,319,317</b>	<b>\$ 2,101,946</b>	<b>\$ 2,096,284</b>

## Mission Statement

To provide leadership in planning and operating a system of integrated aging services through state of the art senior centers, serving as focal points for coordinated community and individualized programs designed to educate seniors and their families and maximize the health, well-being, community engagement, and independence of older adults at all functional levels.

## ***Department on Aging – continued***

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**Department Name: Administration**

### **Major Services**

- Supervise and coordinate professional program division staff and provide clerical support, financial/ program accounting and shared resources for the various program divisions.
- Provide administrative support to the Orange County Advisory Board on Aging, and special focus advocacy boards and subcommittees.
- Research, plan, develop and implement new programs and services to meet the changing or emerging needs of older adults as adopted in the Master Aging Plan (MAP).
- Advocate and inform the public and private community groups about the concerns and interests of older adults in concert with the Orange County Advisory Board on Aging.
- Prepare grant applications, proposals and reports for the funding and administration of the Department.
- Coordinate departmental resources with other County departments and private agencies.

### **FY 2014-15 Outcomes**

- Recruited a second class of Project EngAGE senior leaders who completed a 13 week community awareness course and joined the already established teams of the first Project EngAGE graduates.
- Continued our *Aging in Community* senior housing series with the sponsoring of a Housing Expo that included presentations and vendors with over 300 attendees. Spring lecture featured Tiny Houses with an actual house on-site at the Seymour Center. This series is co-sponsored with Charles Association, Second Journey and other community sponsors.
- Sponsored *Aging Well Together: What the Faith Community Can Do* Symposium, an initiative to bring together leaders and members of the faith based community of Orange County to partner with the Department on Aging to better serve their aging congregations and the community. Over 150 faith based organizations were invited.
- The Long Term Care Learning Collaborative presented its first annual Quality Service Award to three local long term care organizations at a BOCC meeting in September. In May the Long Term Care Learning Collaborative sponsored its first set of Direct Care Worker awards to honor outstanding direct care workers who serve Orange County residents.

<b>Performance Measures</b>	<b>2012-13 Actual</b>	<b>2013-14 Actual</b>	<b>2014-15 Budget</b>	<b>2014-15 Projected</b>	<b>2015-16 Budget</b>
<b>Service: Non-County Funding</b>					
Funds secured from federal, state and local public/private sources	\$859,495	\$902,634	\$846,580	\$957,908	\$837,467

### **FY 2015-16 Objectives**

- The Long Term Care Learning Collaborative Quality Service Awards will focus on successful implementation of the *Music in My Mind* program.

## **Department on Aging – continued**

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- Recruit a third class of Project EngAGE leaders who will complete the 13 week course. These graduates will then join the seven teams that are working on the following issues: Community Watch/Visiting; Senior Exercise/Health/Falls Prevention; End of Life; Senior Rural Hunger; Senior Transportation/Mobility; the Village Model; and Faith based initiatives.
- Continue promotion of housing options for older adults through education, advocacy and resource development.
- Collaborate with faith based organizations to foster communications and awareness of services within Orange County.
- Begin planning for the 2017-2022 Master Aging Plan, including framework, methods, and recruitment of steering committee members.

### **Budget Highlights**

The FY15-16 Commissioner Approved Budget includes:

- Implementation of new initiatives throughout Department budget made possible by the continued financial support of the Master Aging Plan by Carol Woods Retirement Community (\$175,000)
- Operations Increase: (\$25,568) increase offsets an expenditure realignment in FY14-15 in the Aging Transitions Division, for the Caregiver Peer Support Grant

### **Department on Aging: Community Based Services**

#### **Major Services**

- Provide services that meet the needs of the older adult population and promote health and wellness by encouraging self-determination, stimulation and continued activity.
- Senior Center Operations: Operate the Seymour and Central Orange Senior Centers to provide older adults with opportunities for health promotion, enrichment, community involvement, and public service.
- Senior Lunch Program: Serve hot, nutritionally balanced, noon meals, at the Senior Centers, each weekday.
- Provide creative programs to link older adults from low income, minority, immigrant groups and faith communities to Senior Centers.
- Operate the Seymour Tech computer learning lab which trains older adults to utilize technology in a comfortable setting under the direction of volunteer instructors.
- Produce quarterly Senior Times newspaper, a 40 page publication, which promotes the services and activities of all Department on Aging program and services.

#### **FY 2014-15 Outcomes**

- Implemented outreach to Latino community adults 55+ by hosting classes, Information fairs, special events in Spanish and printing of materials highlighting services in Spanish.
- Senior Lunch Program: Served an average of 130 meals per day at the Senior Centers, including 25 meals to the Soltys Adult Day Health Program.

## ***Department on Aging – continued***

- Provided physical function screens prior to Seymour Center Fitness Studio and Sportsplex memberships to ensure that participants can safely use the equipment.
- With the success of the University Mall Walking Program a second walking program was started in Hillsborough co-partnering with the new UNC Hillsborough Hospital Clinics and Wal-Mart.
- Increased operation of Seymour Center to 9 hours on Saturdays.

<b>Performance Measures</b>	<b>2012-13 Actual</b>	<b>2013-14 Actual</b>	<b>2014-15 Budget</b>	<b>2014-15 Projected</b>	<b>2015-16 Budget</b>
<b>Service: Central Orange Senior and Seymour Centers Programming</b>					
Total Senior Center participation (attendance)	184,284	186,000	185,000	186,000	185,000
Participants served through all programs (unduplicated)	5,385	5,400	5,500	5,500	5,500
Seymour Tech Volunteers	20	23	25	25	25
<b>Service: Serve hot, noon meals at the Senior Centers each weekday</b>					
Meals served through Senior Lunch Program	31,884	25,548	33,500	32,000	32,000
Volunteers who assist with meal service	21	16	21	20	20
<b>Service: Promote the health and wellness of older adults</b>					
Fitness Studio Memberships	122	130	130	100	100
Physical Function Screens	370	250	380	275	300
Personal Training Hours	1021	1092	1000	1100	1100

### **FY 2015-16 Objectives**

- Increase Senior Center participation by disseminating information through the use of digital monitors to improve communication within the facilities and the use of social media including Facebook, listserves and redesigned website for outside the facilities..
- Fitness Studio: Provide physical function screens. Continue membership fees to make the Studio self-supporting.
- Obtain National Senior Center Standards accreditation from the National Council on Aging.
- Continue outreach to diverse populations, including low-income, minority and immigrant older adults.

### **Budget Highlights**

The FY15-16 Commissioner Approved Budget includes:

- Personnel Increase: Reflects the FY14-15 Approved Living Wage for temporary and non-permanent personnel (\$8,889).
- Senior Lunch Program: A revenue increase of \$22,829, from the Home and Community Care Block Grant will be used for the Senior Lunch Program.

## Department on Aging – continued

### Department on Aging: Aging Transitions

#### Major Services

- Provide information and assistance on all age-related issues through the telephone help-line, Senior Health Insurance and Information (SHIIP) classes and individual sessions, printed resource materials, and educational presentations to the community.
- Provide in-home assessments of needs and strengths, care planning recommendations, care coordination and short-term counseling to promote safety and well-being while delaying institutionalization.
- Provide and facilitate referral to caregiver support and respite opportunities so that families can remain together and delay institutionalization.
- Provide and foster low-cost aging-in-place support services to help individuals remain in their homes.

#### FY 2014-15 Outcomes

Related to implementation of Master Aging Plan initiatives:

- Increased the proportion of individuals served through the Senior Health Insurance Information Program (SHIIP) to help assure that they are covered with the most appropriate health insurance package to meet their individual healthcare needs. The number of low-income and non-English speaking seniors reached this year was more than doubled over previous years.
- Improved service to the Chinese-speaking senior population through employment of a bilingual Social Worker who assisted 116 Senior Center participants (15% increase over FY13-14); recruited 15 volunteers to help navigate the language barrier; and established a Chinese-speaking Caregivers Support service, funded by an NC Division of Aging and Adult Services grant, assisting six elders and their families this year.
- Collaborated with OC Emergency Management with our *Stay Up and Active program* and evaluated over 20 repeat 911 callers due to a fall/risk of fall in the home.
- Secured another year of NC Department of Transportation funding to employ a Mobility Manager to link older adults with existing public transportation services and to collaborate with both public and private organizations to expand transportation options for older adults in Orange County. A volunteer-driver program will be started in the spring of 2015.

Performance Measures	2012-13 Actual	2013-14 Actual	2014-15 Budget	2014-15 Projected	2015-16 Budget
<b>Service: Information and Case Assistance</b>					
Average number of persons served per month	260	252	250	250	250
Average number of hours per month spent providing information and case assistance	151	155	150	150	150
Number of calls responded to on Aging Transitions Helpline	1,538	1,598	1,500	1,550	1,500
Number of individuals to whom SHIIP volunteers provided help and information	784	881	900	900	900
<b>Service: In-home &amp; Caregiver Services</b>					
Numbers of individuals receiving contracted services	44	45	50	45	45

**Department on Aging – continued**

Performance Measures	2012-13 Actual	2013-14 Actual	2014-15 Budget	2014-15 Projected	2015-16 Budget
Number of individuals receiving caregiver support and respite services	60	70	60	60	60
Number of persons receiving services from Aging Transitions volunteers	55	45	60	55	60

**FY 2015-16 Objectives**

- Maintain Aging Transition staff-provided services at current levels
- Respond to recommendations from the 2012-17 Master Aging Plan (MAP) for new and expanded services. Expanded service options include a volunteer driver program to increase transportation services for older adults, food delivery services in the northern part of the county, and increased numbers of older adults screened for falls risk by OCDOA staff and volunteers.
- Continue to expand the services offered through the Aging Transitions program by supporting relationships and contracts with UNC to provide occupational therapy, social work, and psychiatric nursing services.
- Increase collaboration with other private and public programs serving older adults in Orange County to avoid duplication and to increase coverage. In particular, improve information dissemination and service collaboration with faith-based communities and primary health care organizations throughout the county.

**Budget Highlights**

The FY15-16 Commissioner Approved Budget includes:

- Position Extension Approved: Social Worker – Chinese Speaking position is currently a 0.8 FTE, approving to extend the position to 1.0 FTE (\$9,314)
- Increase for Living Wage Compliance: In order to comply with the FY14-15 approved Living Wage, for respite care agencies (\$3,523)
- Increase for Living Wage Compliance: In order to comply with the FY14-15 approved Living Wage, for in-home care agencies (\$11,944)
- Revenue Increase: The Durham-Chapel Hill-Carrboro Metropolitan Planning Organization is providing additional grant funds (\$4,540) which will be applied to volunteer transportation service in support of the Mobility Management project.
- Revenue Shift: The Caregiver Peer Support Grant is no longer available. Additional Home and Community Care Block Grant funds will offset this amount (\$25,000).

**Department on Aging: Volunteer Connect 55+ (formerly RSVP-Retired & Senior Volunteer Program)**

**Major Services**

- Volunteer recruitment and referral: Recruit senior volunteers (55 years +) and appropriately match them based on their interests, skills and expertise to volunteer opportunities within the Department on Aging as the main focus or with other local non-profit agencies depending on the personal

## ***Department on Aging – continued***

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preference of the volunteer. Studies have shown positive benefits for seniors serving as community volunteers: increased life longevity, healthier mentally and physically, sense of greater self-worth and trust, etc.

- Due to the increased needs of our rapidly growing senior population as identified through the OC Department on Aging’s five year Master Aging Plan, the main focus of the newly developed Volunteer Connect 55+ will be to assist in meeting these needs. Volunteer Connect will:
  - Continue to encourage and grow senior volunteer programming within the senior centers and to support Department on Aging Services
  - Assist with development of volunteer programming as senior needs are identified
  - Work with the Project EngAGE senior volunteer teams to address issues directly affecting seniors.
  - Promote the senior benefits of giving back.
  - Recognize Volunteer Connect 55+ volunteers for their community contributions
- Partnerships:
  - Volunteer Center-Hands on Triangle Program
  - Compass Center for Triangle United Way VITA Grant
  - Consumer Credit Counseling Service of Fayetteville-IRS VITA Grant
  - Towns of Chapel Hill and Carrboro
- Community impact: Maintain the record keeping software package and survey clients and volunteers as needed to measure impact
- Direct Service Programs to address unmet community needs: develop a referral process with Hands on Triangle, so volunteers can have access to a placement of their choice
- Volunteer Connect 55+: VITA Free Tax Service for low-to middle-income clients of any age.

### **FY 2014-15 Outcomes**

- Recruited 67 new volunteers 55+ with 42% volunteering in one or more divisions of the Department on Aging (in addition, 12 under age 55 volunteers have trained to work with the VITA program)
- Identified/approached the Chatham County Council on Aging and they agreed to serve as the sponsor for the Chatham County VITA. We will continue to assist with volunteer training and in other areas and the Chatham volunteers will continue to serve both counties in some cases.
- Worked with Project EngAGE to establish a volunteer management process such as recording volunteer hours and developing job descriptions
- Transitioned from a focus on federal grant mandated priorities to the needs of Orange County’s older adults as identified in the Master Aging Plan
  - Worked with a UNC student team to research and make recommendations for a volunteer program internal to the Department on Aging
  - Established a staff/volunteer transition team to implement best practices of volunteer program.
  - Secured outside funding from the IRS and Greater United Way of the Triangle to support the Volunteer Connect-VITA free tax service for clients of all ages with low to middle income.
- Implemented online appointment scheduling software for VITA tax appointments.

<b>Performance Measures</b>	<b>2012-13 Actual</b>	<b>2013-14 Actual</b>	<b>2014-15 Budget</b>	<b>2014-15 Projected</b>	<b>2015-16 Budget</b>
<b>Service: New Volunteers Recruited</b>					
Total active Volunteer Connect 55+ volunteers (formerly RSVP)	468	507	350	350	300

## Department on Aging – continued

Performance Measures	2012-13 Actual	2013-14 Actual	2014-15 Budget	2014-15 Projected	2015-16 Budget
Total volunteer service hours	45,241	55,715	35,000	35,000	28,000
Value of a volunteer hour \$21.04/hr. (NC Volunteer Hour Value-Changed in 2013 from \$18.80/hr)	\$850,531	\$1,045,442	\$736,400	\$736,400	\$589,120
Number of non-profit agencies served	71	56	55	54	54
<b>Service: VITA (Volunteer Income Tax Assistance) Free Tax Service for Low to Middle Income Clients</b>					
Number of VITA tax volunteers	94	112	105	105	70
Number of clients using the VITA service	1,845	1,854	1,800	1,800	1,600
Percentage of clients using VITA					
1. Affordability	86%	90%	90%	90%	90%
2. Electronic filing	48%	54%	50%	50%	50%
3. Find Tax Forms Confusing	53%	44%	50%	50%	50%

### FY 2015-16 Objectives

- Recruit volunteers for Master Aging Plan (MAP) initiatives to meet the identified needs of Orange County older adults.
- Recruit 50 older adults and connect them with volunteer opportunities either Department on Aging needs or assist them to explore opportunities with other non-profit agencies (see Hands on Triangle information below)
- Partner with the Volunteer Center to bring the Hands on Triangle (HOT) Program to Orange County to develop an efficient referral process so volunteers 55+ can have access to a placement of their choice in Orange County community non-profit agencies. Work with the 3<sup>rd</sup> Sector Alliance and HOT staff to involve local non-profit agencies in this volunteer recruitment process. Also assist older adults with volunteer interest outside of the department to use the system to explore volunteer options.
- Provide support to the Project EngAGE graduate teams as they address community needs. To build capabilities of lead volunteers to identify rural and urban local needs and subsequently build local volunteer projects to address those needs. This is what Project EngAGE is doing and expecting to do more with new volunteer groups.
- VITA OC: Maintain a workforce of 70 VITA volunteers to provide Orange County VITA services

### Budget Highlights

The FY15-16 Commissioner Approved Budget includes:

- Revenue Decrease: Federal funding from the Corporation for National and Community Service, resulting in a revenue reduction \$36,584. Discontinuing the grant will allow Volunteer Connect to refer to nonprofit agencies that best fit the volunteers' interests and skills.
- Personnel and Operations Decrease: Due to grant revenue decrease above, decrease seasonal personnel (\$4,095) and not filling Volunteer Connect portion (0.375 FTE) of vacant Administrative Assistant I position (\$12,101); decrease several operational accounts (\$5,124)

## ***Department on Aging – continued***

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### **Department on Aging: Wellness Grant Project**

#### **Major Services**

- Provide access to senior health services, such as Fit Feet clinics, flu shots, diabetes, blood pressure and cholesterol screenings through community partnerships.
- Provide Health Education Seminars that promote healthy living and lifelong activity.
- Provide movement/fitness classes at various functional levels serving participants from age 55 – 105 with most of those having at least one chronic condition.
- Provide Evidence-Based programming through coordination with existing Federal and State programs.

#### **FY 2014-15 Outcomes**

- Continued partnering with UNC Healthcare for funding of Wellness program.
- Increased Fit Feet clinic service at the Senior Centers through the recruitment and training of additional registered nurses who provide foot health care.
- Provided pilot exercise programs in two groups (one at a faith-based organization; one at community center) with use of volunteers.
- Promoted reduced fee senior memberships with the SportsPlex.
- Implemented “One-Stop-Shop” health clinic for Community Living utilizing partnerships with UNC Schools of Allied Health faculty and students.
- Provided Evidence-Based program opportunities, i.e. cholesterol and diabetes screening, diabetes and living with chronic conditions self-management courses, flu shots, health education programs (in conjunction with OC Health Department/UNC Healthcare), Chronic Disease Self-Management, Matter of Balance, and Arthritis Foundation Exercise classes (co-sponsored with Triangle J Area Agency on Aging).

<b>Performance Measures</b>	<b>2012-13 Actual</b>	<b>2013-14 Actual</b>	<b>2014-15 Budget</b>	<b>2014-15 Projected</b>	<b>2015-16 Budget</b>
<b>Service: Wellness Programs</b>					
Total Number of Participants	22,937	16, 444	22,765	20,000	20,000
Movement/Exercise sessions	1,341	1,615	1,600	1,700	1,800
SportsPlex Membership screenings	191	202	200	200	200
<b>Service: Personal Health Services</b>					
Fit Feet Clinic Clients	1,652	1,555	1,825	1,900	1800

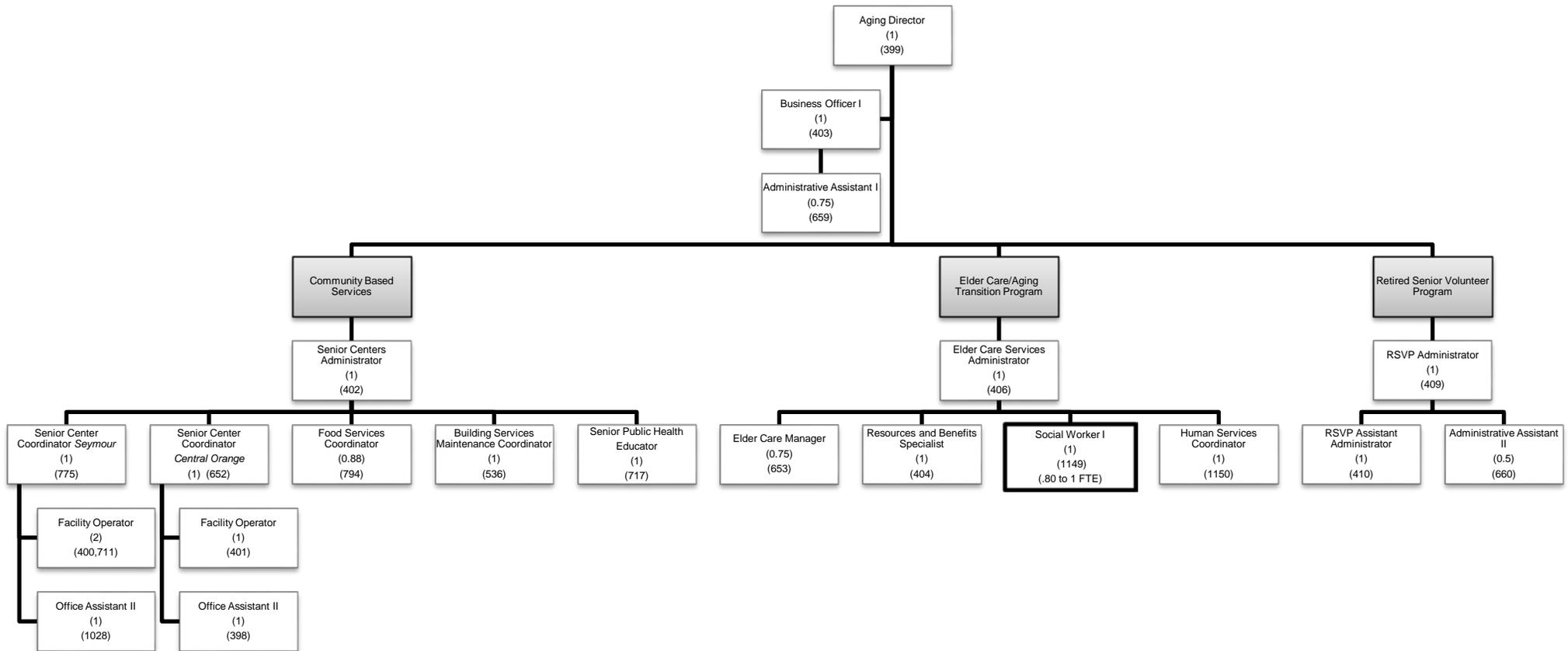
#### **FY 2015-16 Objectives**

- Continue diverse programs and services that promote healthy living and lifelong fitness based on priorities of the Master Aging Plan 2012-2017.
- Advocate for making dementia and depression screening a regular part of primary care provider visits by introducing the *Healthy Ideas* screening materials to practices who serve older adults.

#### **Budget Highlights**

- No significant budget changes in FY15-16

# Department on Aging



# Animal Services

Phone Number: (919) 942 - 7387

Website: <http://orangecountync.gov/departments/animalservices/index.php>

	2013-14 Actual Expenditures	2014-15 Original Budget	2014-15 Revised Budget	2014-15 12-Month Estimate	2015-16 Department Requested	2015 - 16 Commissioner Approved
<b><i>By Category (General Fund)</i></b>						<b>Account: 215</b>
Personnel Services	1,473,383	1,583,815	1,637,228	1,510,878	1,656,318	1,656,318
Operations	272,367	300,978	292,263	282,698	302,473	302,473
Capital Outlay	3,796	0	23,007	19,400	0	0
<b>Total Expenditures</b>	<b>\$ 1,749,546</b>	<b>\$ 1,884,793</b>	<b>\$ 1,952,498</b>	<b>\$ 1,812,976</b>	<b>\$ 1,958,791</b>	<b>\$ 1,958,791</b>
<i>Offsetting Revenues</i>	<i>(617,365)</i>	<i>(654,893)</i>	<i>(669,185)</i>	<i>(650,320)</i>	<i>(661,418)</i>	<i>(661,418)</i>
<b>County Costs (net)</b>	<b>\$ 1,132,181</b>	<b>\$ 1,229,900</b>	<b>\$ 1,283,313</b>	<b>\$ 1,162,656</b>	<b>\$ 1,297,373</b>	<b>\$ 1,297,373</b>
<b><i>Spay/Neuter Fund</i></b>						<b>Account: 2150</b>
Personnel Services	5,890	0	0	0	0	0
Operations	63,878	66,350	68,658	67,616	64,150	64,150
<b>Total Expenditures</b>	<b>\$ 69,768</b>	<b>\$ 66,350</b>	<b>\$ 68,658</b>	<b>\$ 67,616</b>	<b>\$ 64,150</b>	<b>\$ 64,150</b>
<i>Offsetting Revenues</i>	<i>(46,371)</i>	<i>(66,350)</i>	<i>(68,658)</i>	<i>(65,215)</i>	<i>(64,150)</i>	<i>(64,150)</i>
<b>County Costs (net)</b>	<b>\$ 23,397</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 2,401</b>	<b>\$ 0</b>	<b>\$ 0</b>
<b>Total Animal Services and Related Expenditures</b>	<b>\$ 1,819,314</b>	<b>\$ 1,951,143</b>	<b>\$ 2,021,156</b>	<b>\$ 1,880,592</b>	<b>\$ 2,022,941</b>	<b>\$ 2,022,941</b>

## Division Summary

	2013-14 Actual Expenditures	2014-15 Original Budget	2014-15 Revised Budget	2014-15 12-Month Estimate	2015-16 Department Requested	2015-16 Commissioner Approved
<b><i>By Program (General Fund)</i></b>						
Administration	361,068	367,343	379,739	378,767	379,162	379,162
Animal Control	497,846	530,365	555,665	522,363	548,055	548,055
Animal Shelter	890,632	987,085	1,017,094	911,846	1,031,574	1,031,574
<b>Total Expenditures</b>	<b>\$ 1,749,546</b>	<b>\$ 1,884,793</b>	<b>\$ 1,952,498</b>	<b>\$ 1,812,976</b>	<b>\$ 1,958,791</b>	<b>\$ 1,958,791</b>
<i>Offsetting Revenue</i>	<i>(617,365)</i>	<i>(654,893)</i>	<i>(669,185)</i>	<i>(650,320)</i>	<i>(661,418)</i>	<i>(661,418)</i>
<b>County Costs (net)</b>	<b>\$ 1,132,181</b>	<b>\$ 1,229,900</b>	<b>\$ 1,283,313</b>	<b>\$ 1,162,656</b>	<b>\$ 1,297,373</b>	<b>\$ 1,297,373</b>
<b>Total Expenditures</b>	<b>\$ 1,749,546</b>	<b>\$ 1,884,793</b>	<b>\$ 1,952,498</b>	<b>\$ 1,812,976</b>	<b>\$ 1,958,791</b>	<b>\$ 1,958,791</b>

## Mission Statement

The Animal Services Department strives to meet the needs of residents by working with volunteers and other partners to deliver cost-effective and integrated sheltering and animal control services that ensure the health, safety and wellbeing of humans, pets and the community as a whole. Addressing the problem of pet overpopulation with a proactive and positive approach is an integral ingredient of the department's mission.

## ***Animal Services – continued***

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### **Animal Services: Administration and Programs**

#### **Major Services**

- Organizational Leadership and Oversight
  - Lead organizational and policy change and conduct policy and operational analysis as needed.
  - Shape a positive and proactive model of animal services based upon effective management of pet overpopulation.
  - Coordinate with County Manager, County Attorney and other county staff in regard to departmental affairs and assure sound financial management.
- Governance and Community Relations
  - Provide staff expertise and support to the Board of Commissioners and coordinate effectively with the Animal Services Advisory Board (ASAB).
  - Receive, respond to, and as needed refer citizen complaints and requests and address stakeholder concerns.
  - Maintain a positive community image through professional public relations.
- Program Development and Administration
  - Maintain an effective pet licensing program, including an online payment system.
  - Coordinate and further develop a robust and integrated volunteer program.
  - Coordinate and manage a state-of-the-art spay/neuter program as part of strategic plan for managing pet overpopulation in the county.

#### **FY 2014-15 Outcomes**

- Organizational leadership:
  - Continued to coordinate with DEAPR staff to remedy some landscape problems.
  - Sustained spay and neuter efforts while exploring different strategies to achieve desired outcomes in coming years.
  - Coordinated policies and practices to continue to control animal admissions, assure quality care and sheltering, and reduce the euthanasia of cats and dogs.
- Governance and community relations:
  - Supported the ASAB and collaborated with the board regarding free roaming cats and other concerns.
  - Continued to work toward adoption of a unified animal ordinance; and coordinated with staff from Chapel Hill and Carrboro to present the proposed ordinance to the boards of those towns.
  - Managed high profile cases, coordinated with Public Affairs Office, sustained a strong web presence including a vibrant Facebook page, and overall, maintained a prominent and positive community image.

## ***Animal Services – continued***

- Program administration and development:
  - Oversaw a volunteer program averaging approximately 1000 hours per month; differentiated an advanced and basic track to ensure proficiency for complex or sensitive activities; began creating more formal job descriptions for volunteer positions.
  - Oversaw a community spay/neuter program responsible for nearly 500 surgeries and involving close collaboration with the Department of Social Services and AnimalKind (which runs The \$20 Fix).
  - Collaborated with the ASAB to develop a balanced and manageable plan to address free-roaming cats as part of the county’s effort to effectively manage pet overpopulation
  - Oversaw a pet registration program with a strong web-licensing component responsible for total revenues of approximately \$250,000.

<b>Performance Measures</b>	<b>2012-13 Actual</b>	<b>2013-14 Actual</b>	<b>2014-15 Budget</b>	<b>2014-15 Projected</b>	<b>2015-16 Budget</b>
<b>Service: Provide low-cost or free spay/neuter surgeries to target audience</b>					
Number of low-cost spays and neuters	410	465	500	500	525
Percentage of target SN number (Target ≥ 5 per 1,000 humans)	Goal = 600 68%	Goal = 600 77%	Goal = 600 83%	Goal=600 83%	Goal=600 88%
<b>Service: Pet Licensing Program</b>					
Total number	20,294	20,833	22,000	19,490	19,000
Online licensing percentage	38%	26%	42%	25%	27%
<b>Service: Maintain strong Volunteer Program</b>					
Average weekly volunteer hours	223	234	250	250	265
Number of annual volunteers	1,803	1,794	1,800	1,800	1,825
<b>Service: Community Relations and Leadership</b>					
Admitted (cats and dogs)	3,247	2,949	3,200	2,747	2,700
• Per 1,000 humans	24	24	24	24	24
Euthanasia (cats and dogs)	921	801	900	775	750
• Per 1,000 humans	7	8	7	6	6

### **FY 2015-16 Objectives**

- Approval and implementation of a unified animal control ordinance for Orange County
- Initial implementation of new forms of management for free-roaming cats based upon the plan set forth in Managing Free-Roaming Cats in Orange County, North Carolina.
- Coordinate with DEAPR to develop a landscape maintenance schedule and with AMS to ensure continuing maintenance of the Animal Services Center.

## ***Animal Services – continued***

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### **Budget Highlights**

- The FY15-16 Commissioner Approved Budget significantly offsets departmental operating costs with revenues from shelter services, animal control contracts, pet licensing and other streams budgeted in the amount of \$661,418.
- The FY15-16 Commissioner Approved Budget completes the process of achieving full cost recovery for animal control services from the Towns of Hillsborough, Chapel Hill and Carrboro that Animal Services provides under agreement with budgeted revenues totaling \$218,218.
- The FY15-16 Commissioner Approved Budget decreases the operating budget for the Community Spay Neuter Program from \$66,350 to \$64,150 given a reduction in reimbursements received from the NC Spay/Neuter Reimbursement Program; using \$5,500 in donations from the Orange County Community Fund to support this program.

### **Animal Services: Animal Shelter Division**

#### **Major Services**

- Open Admissions Sheltering
  - Provide shelter to stray, relinquished, quarantined, and confiscated animals as an open-admission shelter pursuant to applicable regulations.
  - Facilitate owner recovery and placement of animals.
  - Euthanize stray, relinquished, quarantined, or confiscated animals as needed.
- Lost Pet Recovery
  - Perform microchip scanning and rabies tag searches to identify pet owners.
  - Maintain a website for online searches of lost pets.
  - Facilitate lost and found inquiries and lost pet searches.
- Animal Placement
  - Maintain a website for online searches for adoptable pets.
  - Adopt medically and behaviorally sound animals from the Animal Services Center into permanent homes.
  - Transfer animals to placement partners for final re-homing.
- Animal Health
  - Address pet overpopulation by ensuring dogs and cats are sterilized prior to adoption in a cost-effective manner.
  - Manage infectious disease through health protocols and practices to ensure the health of sheltered, reclaimed, and adopted animals.

#### **FY 2014-15 Outcomes**

- Open Admissions Sheltering: Positively managed “flow-through” for shelter animals; coordinated with staff from the County’s Asset Management Services (AMS) to construct an outdoor exercise area for adoptable dogs; continued recent trend of reducing euthanasia of sheltered animals.

## ***Animal Services – continued***

- **Lost Pet Recovery:** Implemented electronic management of lost and found pet records; modified website to allow members of the public to report lost and found pets online; established Twitter page to leverage social media to share real-time listings of found pets; offered six microchip clinics to enhance identification and recovery of lost pets by their owners.
- **Animal Placement:** Maintained strong overall placement and “live release” rates; continued special events to promote pet adoption; continued to work with partner organizations to rehome pets.
- **Animal Health:** Sustained in-house sterilization surgeries for adoptable animals; continued to optimize hourly productivity and quality of in-house sterilization procedures; began offering 30-day free trial of pet insurance with adopted animals.

<b>Performance Measures</b>	<b>2012-13 Actual</b>	<b>2013-14 Actual</b>	<b>2014-15 Budget</b>	<b>2014-15 Projected</b>	<b>2015-16 Budget</b>
<b>Service: Serve as open admission shelter</b>					
Domestic animals admitted (cats & dogs)	3,247	2,949	3,200	2,747	2,700
• Cats admitted	1,510	1,391	1,504	1,292	1,266
• Dogs admitted	1,737	1,558	1,696	1,455	1,434
Average Length of Stay (cats & dogs)					
• Cats (target ≤ 21 days)	20.0	24.8	21	23.8	21
• Dogs (target ≤ 14 days)	12.1	14.1	14	12.9	14
<b>Service: Facilitate recovery of lost pets (dogs and cats)</b>					
Number of recoveries	449	441	475	450	450
Stray animal recovery rate (all animals) (Target ≥ 25%)	20%	21%	23%	23%	25%
• Stray recovery rate for cats	5%	7%	--	10%	15%
• Stray recovery rate for dogs	33%	34%	--	34%	35%
Microchips per Adoption (Target ≥ 65%)	65%	69%	70%	53%	65%
<b>Service: Maintain strong overall placement and “live release” rates +</b>					
Number of placements (cats & dogs)	1,773	1,666	1,900	1,693	1,700
• Cat placements	848	815	950	878	850
• Dog placements	925	851	950	815	850
Live Release rate (all animals) (Target ≥ 80.0%)**	82%	89%	80%	85%	85%
• Live release rate for cats	74%	88%	80%	85%	85%
• Live release rate for dogs	82%	84%	80%	85%	85%
<b>Service: Sustain high quality in-house sterilization surgeries for adoptable animals</b>					
Number of animals sterilized	1,299	1,215	1,350	1,234	1,250
Number of surgeries per DVM hour (Target ≥ 2.8)	3.1	3.0	3.0	3.1	3.0

\*\*The live release rate represents the sum of animals adopted, transferred to placement partners, and recovered by owners divided by the number of adoptable animals (this designation excludes unplaceable animals such as aggressive or biting animals, animals exposed to rabies, animals surrendered for euthanasia, feral animals, etc.) that left the shelter.

## ***Animal Services – continued***

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### **FY 2015-16 Objectives**

- Continue to advance animal placement through new and established adoption special events, using more flexible fees to attract adopters and increase adoptions, as well as partnerships with placement partner organizations.
- Continue to advance animal care within the context of an open-admission facility oriented in the expeditious “flow through” of adoptable animals and continue to coordinate with AMS convert stainless steel cat enclosures to flexibly increase their size.
- Increase owner recovery of stray animals by offering more opportunities for pets to be microchipped, virtually managing lost and found records, and leveraging social media to share information about found pets.
- Sustain in-house sterilization services for adoptable animals by focusing on quality and maintaining hourly efficiency.
- Continue infectious disease control through preventative health care and examinations to ensure “herd health” for the benefit of pet owners and adopters; treat one or more specific health condition(s) that previously limited the adoptability of cats and dogs; begin to develop and implement new metrics for assessing the health of shelter animals.

### **Budget Highlights**

- The FY15-16 Commissioner Approved Budget uses donated funds for medical care from the Orange County Community Giving Fund to support additional veterinary services and to treat one or more specific health conditions previously limiting the adoptability of cats and dogs.
- The FY15-16 Commissioner Approved Budget includes a more flexible and discretionary fee schedule for adoptable animals in order to remain highly competitive in the regional marketplace and place as many adoptable animals as possible in a revenue neutral manner.

## **Animal Services – Animal Control & Protection Division**

### **Major Services**

- General Field Service
  - Respond to service requests in a timely, priority-based manner, work with residents to achieve compliance and enforce animal laws; provide contractual animal control service to the towns of Chapel Hill, Hillsborough, and Carrboro.
  - Impound and/or confiscate animals that are running at large, surrendered by their owners, behaving aggressively, and neglected or treated inhumanely; attempt to identify stray or lost animals and return to owners when possible.
  - Confer with staff attorney and coordinate with district attorney regarding criminal matters.
- Public Health and Safety
  - Investigate animal bites and rabies exposures and implement proper public health protocols, such as rabies testing and quarantines.

## ***Animal Services – continued***

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- Review reported animal bites and aggressive incidents; declare dogs potentially dangerous or vicious; make available an appeal hearing for potentially dangerous dog declarations, pursuant to the requirements of NCGS.
- Coordinate with Communicable Disease Nurses who are responsible for human risk assessment and advice in rabies exposure cases.
- Animal Protection
  - Investigate animal neglect and cruelty complaints and work with animal owners to achieve compliance with legal requirements.
  - Seize animals for their protection when necessary and institute appropriate legal action regarding their custody as well as criminal prosecution
  - Inform and educate owners on proper animal care as required by the county's animal ordinance and North Carolina General Statute.
- Community Service
  - Inform and educate pet owners and others about requirements and responsible pet ownership in the course of normal duties.
  - Promote responsible pet ownership, facilitate public outreach regarding low-cost rabies vaccination clinics; refer pet owners to the county's Community Spay/Neuter Program.
  - Provide basic information regarding wildlife and refer residents to area resources as well as the Wildlife Resource Commission for further assistance (except when there are issues of public health and safety)

### **FY 2014-15 Outcomes**

- General Field Services: Coordinated with Emergency Services staff to obtain portable radios for Animal Control Officers (ACOs) for more efficient dispatching and officer safety; worked toward more effective coordination with the Orange County Sheriff's Department for responding to after-hour service requests.
- Public Health and Safety: Effectively managed a large number positive rabies cases (including coordination with Communicable Disease Nurses); provided public information about the control and prevention of rabies; initiated a coordinated review of rabies exposure quarantine policy for cats, dogs, and ferrets; reviewed each bite case and/or aggressive incident report to determine if an animal should be declared vicious and/or dangerous and served those declarations in a timely manner
- Animal Protection: Coordinated efforts between different Animal Services staff in the course of numerous investigations; closely worked with the county's staff attorney and the district attorney in numerous cases of cruelty and neglect; conducted numerous seizures to assure the welfare of animals and one large scale seizure involving more than 30 dogs.

## ***Animal Services – continued***

<b>Performance Measures</b>	<b>2012-13 Actual</b>	<b>2013-14 Actual</b>	<b>2014-15 Budget</b>	<b>2014-15 Projected</b>	<b>2015-16 Budget</b>
<b>Service: General Field Services ]</b>					
Service Responses	5,642	6,189	5,884	5,905	6,000
• Responses per officer	941	1,031	980	984	998
Animal Impounds	821	878	875	858	870
Met Stray Animal Response Target (<120 minutes)	78%	68%	75%	69%	70%
<b>Service: Health and Safety</b>					
Rabies Exposure and Bite Investigations	321	470	320	450	450
Met Response Target (<90 minutes)	58%	53%	60%	52%	55%
Positive Rabies Cases	14	20	15	18	20
<b>Service: Animal Protection</b>					
Investigations	478	479	408	455	447
Met Response Target (<90 minutes)	50%	47%	60%	52%	60%

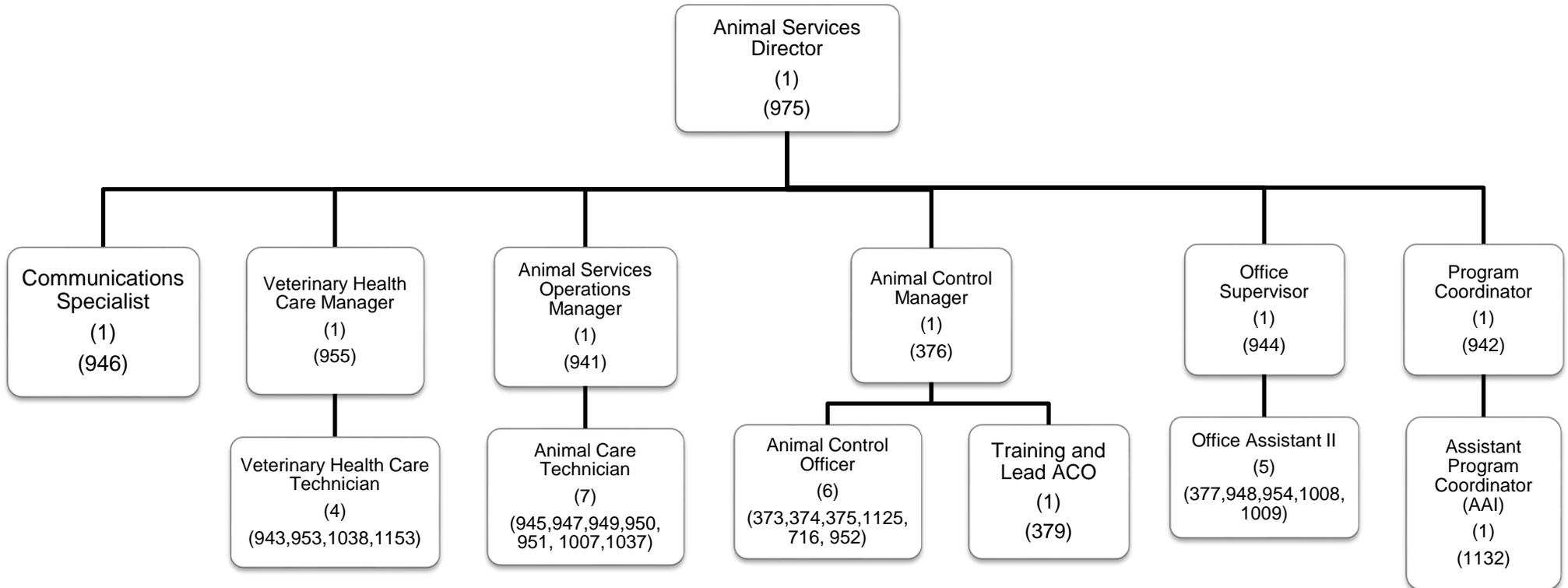
### **FY 2015-16 Objectives**

- Shorter response times for select field services through staff orientation and the creation of appropriate protocols and policies.
- Enhance community services through staff orientation and the creation of appropriate protocols and policies.
- Contribute to a coordinated effort by Animal Services and partnering groups to address the challenge of free-roaming cats in Orange County, in accordance with the plan developed by the Animal Services Advisory Board and staff.
- Develop and further formalize a basic training program for ACOs and specialty training such as chemical immobilization and field euthanasia of wildlife (as needed).

### **Budget Highlights**

- The FY15-16 Commissioner Approved Budget increases the annual cost for animal control services for Carrboro from \$67,768 to \$79,305 in the final year of a three year phase-in of total costs (including the annualized cost of vehicle replacement).
- The FY15-16 Commissioner Approved Budget increases the annual cost for animal control services for Hillsborough from \$45,473 to \$49,775, as a result of an increase in their share of “county service” from 12 percent to 13 percent.
- The FY15-16 Commissioner Approved Budget increases the annual cost for animal control services to Chapel Hill from \$86,752 to \$88,638 primarily as a result of cost of living adjustments in compensation.

# Animal Services



# Asset Management Services

Phone Number: (919) 245-2625

Website: [http://www.orangecountync.gov/departments/asset\\_management\\_services\\_\(ams\)/index.php](http://www.orangecountync.gov/departments/asset_management_services_(ams)/index.php)

	2013-14 Actual Expenditures	2014-15 Original Budget	2014-15 Revised Budget	2014-15 12-Month Estimate	2015-16 Department Requested	2015 - 16 Commissioner Approved
<b><i>By Category (General Fund)</i></b>						
Personnel Services	1,986,476	2,048,252	2,153,624	2,085,995	2,179,005	2,097,732
Operations	2,067,538	2,050,007	2,214,552	1,985,256	2,180,997	2,190,585
Capital Outlay	52,699	37,403	69,112	37,389	38,279	7,640
<b>Total Expenditures</b>	<b>\$ 4,106,713</b>	<b>\$ 4,135,662</b>	<b>\$ 4,437,289</b>	<b>\$ 4,108,640</b>	<b>\$ 4,398,281</b>	<b>\$ 4,295,957</b>
<i>Offsetting Revenues</i>	<i>(342,251)</i>	<i>(335,372)</i>	<i>(335,372)</i>	<i>(337,209)</i>	<i>(339,034)</i>	<i>(339,034)</i>
<b>County Costs (net)</b>	<b>\$ 3,764,462</b>	<b>\$ 3,800,290</b>	<b>\$ 4,101,917</b>	<b>\$ 3,771,432</b>	<b>\$ 4,059,247</b>	<b>\$ 3,956,923</b>
<b>Total Asset Management Services and Related Expenditures</b>	<b>\$ 4,106,713</b>	<b>\$ 4,135,662</b>	<b>\$ 4,437,289</b>	<b>\$ 4,108,640</b>	<b>\$ 4,398,281</b>	<b>\$ 4,295,957</b>

## Division Summary

	2013-14 Actual Expenditures	2014-15 Original Budget	2014-15 Revised Budget	2014-15 12-Month Estimate	2015-16 Department Requested	2015-16 Commissioner Approved
<b><i>By Program (General Fund)</i></b>						
Administration	596,691	588,781	636,585	607,139	636,118	636,118
Central Services	(79,236)	87,000	134,896	23,285	87,000	87,000
Custodial Services	865,693	897,938	969,939	903,326	1,048,753	975,168
Facilities Maintenance	2,513,086	2,651,013	2,792,129	2,547,825	2,566,039	2,545,300
Fleet Services	210,479	(89,070)	(96,260)	27,066	60,371	52,371
Rents and Insurance	0	0	0	0	0	0
<b>Total Expenditures</b>	<b>\$ 4,106,713</b>	<b>\$ 4,135,662</b>	<b>\$ 4,437,289</b>	<b>\$ 4,108,640</b>	<b>\$ 4,398,281</b>	<b>\$ 4,295,957</b>
<i>Offsetting Revenue</i>	<i>(342,251)</i>	<i>(335,372)</i>	<i>(335,372)</i>	<i>(337,209)</i>	<i>(339,034)</i>	<i>(339,034)</i>
<b>County Costs (net)</b>	<b>\$ 3,764,462</b>	<b>\$ 3,800,290</b>	<b>\$ 4,101,917</b>	<b>\$ 3,771,432</b>	<b>\$ 4,059,247</b>	<b>\$ 3,956,923</b>

## Mission Statement

AMS strives for excellence in providing safe, reliable, sustainable, clean and comfortable facilities, vehicles, and related assets to Orange County residents, employees and visitors.

## Asset Management Services: Administrative Division

### Major Services

- Manage and support capital projects as identified in the County's Capital Investment Plan (CIP), including departmental support and guidance for Solid Waste, Planning, and Orange County Sportsplex capital projects.
- Acquire and manage real estate, including leases, as may be needed for County operations; and coordinate space allocations for County departments and services.
- Serve as liaison with Court offices regarding facilities and other operational needs as required.

## ***Asset Management Services – continued***

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- Manage utility services (electricity, natural gas, water, fuel oil, propane) for County facilities and assets<sup>1</sup>; manage fueling services for County vehicles and equipment .
- Manage the County vehicle replacement program, to include recommendations on sustainable and effective vehicle platforms as well as assistance to the Finance Department in managing the Vehicle Internal Service Fund.
- Formulate, educate, promote and manage conservation and sustainability practices in County operations; promote management practices designed to reduce overall energy use by County departments and stakeholders.
- Manage service contracts for County facilities (life safety, security, elevators, pest management, etc).
- Steward the County’s Facilities Use Policy and its reservation process.
- Steward the County’s Facilities space utilization strategy and goals through the facilitation of the Space Study Work Group.
- Dispose of assets at the end of their useful County life.
- Administer building access and security systems in County facilities.
- Steward the County’s Threat Assessment/Emergency Action Planning Work Group and related training and departmental “stress testing” with regard to the readiness for weather, fire, medical, utility and personnel related emergencies.

### **FY 2014-15 Outcomes**

- Significant Capital Projects completed and opened for their intended use in FY14-15:
  - The adaptive re-use, renovation and upfit of the former Library space at Whitted Human Services Center for the new Whitted Meeting Facility.
  - The Rogers Road Community Center facility
  - Sportsplex lobby renovations
  - Roof sections replaced according to the CIP schedule at Courthouse facility, Skills Development Center, Blackwood Farm, Cate Farm House, and AMS North Warehouse storage facility
  - Completion of systems in support of Americans with Disability Act (ADA) provisions (i.e., power assisted door openers at West Campus Office Building, Seymour Center, Sportsplex, Whitted Center, walkway improvements at Link Center).
  - HVAC improvements according to the CIP schedule at Skills Development Center, Hillsborough Commons, and the major chiller replacement at the Whitted Human Services Campus
- Significant Capital Projects started or continued in construction, design, and due diligence phases :
  - Cedar Grove Community Center (under construction)
  - Sportsplex Mezzanine (in design)
  - Southern Campus Future Planning (in design)

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<sup>1</sup> Currently excludes Solid Waste facilities, Parks facilities and Orange County SportsPlex

## ***Asset Management Services – continued***

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- County Jail (due diligence)
- Southern Branch Library (due diligence)
- Eubanks Road Solid Waste Convenience Center (due diligence)
- Efland to Mebane Water and Sewer Project (due diligence)
- Significant Sustainability and Conservation Initiative Outcomes in FY14-15:
  - Recruitment and hiring of the Orange County Sustainability Coordinator, responsible for educating and implementing sustainability programs and initiatives for the benefit of all County stakeholders, including the assistance in staffing the Commission for the Environment.
  - Commissioning of Community geo-thermal project providing reduced energy use at Orange County Jail, Historic Courthouse, Court Street Annex and District Attorney building.
  - Delivery of “Energy and Water Use Scorecards” to Board of County Commissioners that show the County meeting its savings goals in the areas of water and electricity.
  - Completion and delivery of updated “Orange County Building and Property Inventory and Space Use” report document.
  - Installation of LED site lighting fixtures in site improvements of Whitted Meeting Facility
- Significant Real Estate Development Outcomes in FY14-15:
  - Secured the approval of the Special Use Permit modification for a comprehensive Southern Orange County Government Services Master Plan to govern the long-term site development and construction for facilities serving southern Orange County.
  - Following Board approval, continuing to move forward with the primary phase of due diligence within the Southern Branch Library site selection criteria.
- Significant Administrative and Organizational Outcomes in FY14-15:
  - Coordinated the launch of the Emergency Action Plan development, training and drills for County facilities and occupants.
  - Organized and facilitated the Space Study Work Group and its mission to inform the Board of County Commissioners with space needs analysis within the annual Capital Investment Plan cycle.
  - Developed a program and policy for on-call personnel responding to after-hours emergency needs (facility, fleet, other) that assures effective and timely response to, and resolution of identified conditions

### **FY 2015-16 Objectives**

- Complete development and commissioning of a fully functional and useful Master Asset Information Database that supports accurate reporting and management regarding facilities, fleet, and other real estate asset information.

## **Asset Management Services – continued**

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- Develop and commission an integrated performance measure(s) for the customer service and relations survey.
- Continue to manage a comprehensive and consolidated inventory system for facilities care and fleet maintenance inventories.
- Continue to implement effective energy, water, and fuel management policies and procedures for County facilities and vehicles that meet sustainability goals and yield energy savings.
- Continue the deployment of projects through the self-funded “Energy Bank” that will allow the County to invest in energy savings programs while receiving a return on investment through projected energy savings resulting from the investments themselves.

### **Asset Management Services: Facility Maintenance Divisions**

#### **Major Services**

- Provide preventative maintenance, corrective and restorative services to 35 County-owned facilities in areas including, but not limited to: electrical, heating, air conditioning and ventilation (HVAC), plumbing, painting, carpentry, sidewalks, parking lots, roofing, drainage, and security systems through a combination of in-house staff and contracted service providers.
- Lead organization in inclement weather preparation and response.
- Delivery of annual “Know Your Building” and Emergency Action Plan training for building occupants for safe, efficient and sustainable operations.
- Performance of annual building “stress testing” to verify proper operation of critical building systems (i.e., life safety, mechanical, electrical systems).

#### **FY 2014-15 Outcomes**

- Initiated, led and implemented an inter-departmental team for inclement weather preparation and recovery in order to keep the County operating safely during times of inclement weather.
- Completion of improvements to electronic security system at Eno River Parking Deck
- Successfully integrated the Rogers Road Community Center, the Whitted Meeting Facility, and the Community Geothermal system into operations and maintenance programs without a dilution of services to the County.
- Continued training of staff to increase knowledge and capabilities to achieve efficiencies and positive outcomes, as well as cross training for increased proficiency of staff in coverage and delivery of critical AMS services.

#### **FY 2015-16 Objectives**

- Continue to reduce callbacks to processed work requests; thereby signifying more effective training, troubleshooting, problem solving and work effectiveness.
- Continue to emphasize customer communication and relationships through coordinated customer education of Facilities Maintenance services

## **Asset Management Services – continued**

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- Maintain effective cost control (\$/square foot of maintained space within the departmental meaningful measurements) while maintaining quality maintenance delivery and outcomes.

### **Asset Management Services: Custodial Services**

#### **Major Services**

- Routine cleaning of County and Court system occupied buildings (24 buildings comprising 299,074 cleanable square feet)<sup>2</sup>.
- Scheduled and manage floor care (carpet cleaning, hard surface refinishing/Vinyl Composition Tile (“VCT”) for County and Court system of occupied buildings.
- Supply management for spaces cleaned by Custodial Services.
- Set up and tear down for all County Commissioner events/meetings in Chapel Hill, including but not limited to furnishings for the County Commissioners, seating for the public (approximately 50 scheduled meetings annually), and any unscheduled meetings that may include County Commissioners.

#### **FY 2014-15 Outcomes**

- Approximately 130,000 square feet of carpet cleaned and tile refinished (i.e., VCT, ceramic).
- Integrated facility improvements of 53 County restrooms, with tile restorations to increase/improve sustainability of County facilities.
- Elevate the level of service by giving 5 employees a higher level of responsibilities within the team structure with 4 team leaders (training in leadership skills and training techniques) and 1 Custodial Services Tech II (leading the safety committee within the division and to perform light maintenance).

#### **FY 2015-16 Objectives**

- Maintain or reduce cost per square foot for routine cleaning services through efficiencies in operation while maintaining a high quality working environment for County employees and residents.
- Continue to explore and implement custodial service delivery options that will balance service expectations and available resources within an environment of increase facilities area coverage.
- Improve the division’s environmental consciousness by converting base cleaning supplies to more environmentally friendly products and introducing dispensing systems in key areas, improving cleaning efficiencies and accuracy of managing supply distribution.
- Utilize the team leaders training techniques to keep the division focused on best practices in cleaning from training and being certified CMI/Cleaning Management Institute trainers.
- Use recommended increase in contract services (for OE Enterprises) to accommodate increasing level of service requested from customers (Robert & Pearl Seymour Center and Central Orange Senior Center).

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<sup>2</sup> Excludes: SportsPlex, Sheriff Department facilities, Solid Waste facilities, DSS facilities. Cleanable square footage

## **Asset Management Services – continued**

- Use OE Enterprises contract to improve the ratio of cleanable square footage/employee closer to the industry average standard of 13,000 square feet/FTE, in order to maintain high standards, respond to County growth, and ensure safe and sustainable working conditions for Custodial Services staff.
- Addition of OE Enterprises contract to cover additional space added to the division's assignments of the Whitted Meeting Facility meeting rooms and the Cedar Grove Community Center.
- Minimize the financial impact of converting to a more environmentally friendly chemical product line by introducing a dispensing and microfiber mopping system in key locations, maximizing the efficiency of use.

### **Asset Management Services: Fleet Division**

#### **Major Services**

- Maintain the County's fleet of over 300 vehicles, which includes: emergency response vehicles, buses, vans, automobiles; and maintain more than 100 pieces of equipment such as tractors, trailers, mowers, vehicle mounted chair lifts, animal cages and compressors and 14 emergency power generators serving County facilities.

#### **FY 2014-15 Outcomes**

- Ensured 95% availability of vehicles and equipment for County department use.
- Established an annual review process for the physical inventory of vehicle related fixed assets to ensure accountability and accuracy of the record and to ensure serviceability of the equipment.

<b>Performance Measures</b>	<b>2012-13 Actual</b>	<b>2013-14 Actual</b>	<b>2014-15 Budget</b>	<b>2014-15 Projected</b>	<b>2015-16 Budget</b>
<b>Facilities Operating Cost (Total Cost Per Square Foot – Direct Labor, Materials, Contract Services, Utilities)</b>					
Performance Index: FY2009-10 baseline: <b>\$6.42 per square foot</b>	\$3.89	\$4.34	\$4.62	\$4.36	\$4.54
Variance from Index Year:	--39%	-32%	-28%	-32%	-29%
<b>Energy Consumed (Million BTUs per 1,000 Square Feet)</b>					
Performance Index: FY2009-10 baseline: <b>96.2</b>	82.9	To be provided as part of the Energy Scorecard no later than 4/21/2015	Not Applicable*	Not Applicable*	Not Applicable*
Variance from Index Year:	-13.8%	To be provided as part of the Energy Scorecard no later than 4/21/2015	Not Applicable*	Not Applicable*	Not Applicable*

## Asset Management Services – continued

Performance Measures	2012-13 Actual	2013-14 Actual	2014-15 Budget	2014-15 Projected	2015-16 Budget
<b>Fuel Consumption (Total Gallons)</b>					
Performance Index: FY2009-10 baseline: <b>240,813</b>	260,039	259,166	259,501	262,746	262,746
Variance from Index Year:	8.0%	7.6%	7.8%	9.1%	9.1%
<b>Fuel Efficiency (Miles Per Gallon)</b>					
Performance Index: FY2009-10 baseline: <b>12.82</b>	11.78	11.70	11.66	11.83	11.83
Variance from Index Year <sup>3</sup> :	-8.1%	-8.8%	-9.0%	-9.0%	-9.0%
<b>Water Consumption (Gallons per Square Foot)</b>					
Performance Index: FY2009-10 baseline: <b>15.93</b>	14.87	To be provided as part of the Energy Scorecard no later than 4/21/2015	Not Applicable*	Not Applicable*	Not Applicable*
Variance from Index Year:	6.7%	To be provided as part of the Energy Scorecard no later than 4/21/2015	Not Applicable*	Not Applicable*	Not Applicable*
<b>Service: Repair and Maintenance Cost for County vehicles (Average cost per mile driven)</b>					
Performance Index: FY2009-10 baseline: <b>\$0.29</b>	\$0.30	\$0.23	\$0.21	\$0.25	\$0.20
Variance from Index Year:	3%	-22%	-28%	-15%	-31%
<b>Service: Downtime (Percentage of time fleet vehicles are not available for use by customers)</b>					
	Not available	Not available	Not available	2.3%	5%

\* As these figures are based on actual data, it is not practical to issue budget figures.

\*\* Projected figures would be subject to too much error to issue, as they would require estimates of energy usage as well as weather data.

### FY 2015-16 Objectives

- Continue meeting or exceeding the 95% availability of County equipment at all times.
- To decrease the needs for outside repairs by deploying and training diagnostic software module items to include Excellence, Pro Air a/c systems, JPro software capabilities, Ford,

<sup>3</sup> The majority of Orange County vehicles included in miles per gallon (MPG) average are larger vehicles (Sheriff patrol vehicles, ambulances, buses) not impacted by fuel efficient replacement vehicles. Does not include Solid Waste enterprise fund vehicles.

## ***Asset Management Services – continued***

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Cummins, and GM in order to maintain a high level of knowledge and diagnostic capability in order to reduce maintenance cost and to provide a better service to Orange County.

- Continue to assist in the acquisition of newer vehicles within the fleet to reduce the need for extensive troubleshooting, man hours and labor on older, obsolete vehicle platforms. This will also reduce the need for costly repairs that outweigh the value of the vehicles.
- Establish and maintain a goal to replace all vehicles within a maximum of 10 years from the date put in service.
- Continued development and use of fleet technician and shop performance metrics, based on industry standards for development of Fleet Maintenance related performance measures.

### **Overall Department Objectives**

- Refine and improve performance based upon meaningful measurements for next fiscal year and beyond.
- Appropriately plan, manage and successfully complete Board Approved Capital Projects managed by AMS as well as those Capital Projects managed by other County Departments.
- Continue to provide efficient utilization of County space and equipment resources through collaboration with County departments, the Space Study Work Group, the County Manager, and the Board of County Commissioners.
- Continue to develop and commission the Department's robust training and professional development program in order that the Department's services are effective, efficient, and beneficial to both County customers and Asset Management Services employees.

### **Budget Highlights**

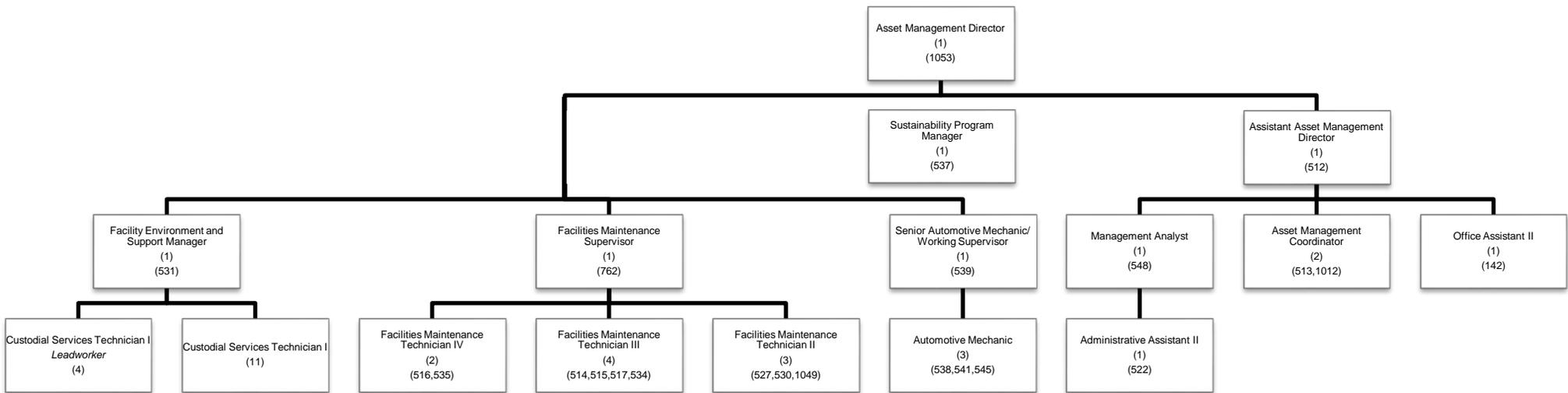
- The FY15-16 Commissioner Approved Budget includes \$48,613 in the Facilities Maintenance division's Contract Services account. These funds are for OE Enterprises to perform custodial services at additional County facilities (Cedar Grove Community Center, Whitted Meeting Facility) and intensely used areas that require additional care (Senior Centers, Adult Day Health Program). These funds are budgeted in lieu of 2.0 FTE Facilities Maintenance Technician I's that the department requested. The expectation of this contract is to provide the same quality of service through OE Enterprises as would have been provided by County staff. The quality of service provision will be closely monitored and evaluated.
- Mandated energy costs – Asset Management Services has again budgeted for a 10% rate increase for electricity and a 15% rate increase for natural gas for FY 15-16, based on available data. Despite these rate increases, the overall utility budget request includes an increase of less than 1% in utilities due to the divestiture of, and lowering of utility intensity within, certain buildings as well as continued implementation of efficiency measures.
- Vehicle replacement funds are being accumulated through the Internal Service Fund ("ISF") established in FY12 (with an effective date of July 1, 2013). An additional \$.10 per mile driven will inure to this fund. An estimated 3 million miles will be driven County-wide during FY15-16, equating to an estimated \$300,000 in budgeted contribution to the ISF.
- For FY15-16, the Fleet Services division includes a net cost of Personnel and Operations of \$1,379,541 less the chargebacks to departments of \$1,327,170 for a net cost of \$52,371.

## ***Asset Management Services – continued***

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- For FY15-16, the Fleet Services division projects a decrease in unit costs for gasoline and diesel. The Solid Waste Department will continue to acquire diesel fuel from the County's fuel station located at the Asset Management North campus, and will continue to be charged back for diesel fuel acquired at this facility.

# Asset Management Services



# Board of County Commissioners

Phone Number: (919) 245 - 2130

Website: [http://www.orangecountync.gov/departments/board\\_of\\_county\\_commissioners/index.php](http://www.orangecountync.gov/departments/board_of_county_commissioners/index.php)

	2013-14 Actual Expenditures	2014-15 Original Budget	2014-15 Revised Budget	2014-15 12-Month Estimate	2015-16 Department Requested	2015 - 16 Commissioner Approved Account: 200
<b><i>By Category (General Fund)</i></b>						
Personnel Services	498,538	489,531	516,053	516,651	529,755	573,755
Operations	265,083	341,047	343,747	271,948	316,100	296,600
Capital Outlay	0	0	0	0	0	0
<b>Total Expenditures</b>	<b>\$ 763,621</b>	<b>\$ 830,578</b>	<b>\$ 859,800</b>	<b>\$ 788,599</b>	<b>\$ 845,855</b>	<b>\$ 870,355</b>
<b>County Costs (net)</b>	<b>\$ 763,621</b>	<b>\$ 830,578</b>	<b>\$ 859,800</b>	<b>\$ 788,599</b>	<b>\$ 845,855</b>	<b>\$ 870,355</b>
<b>Total Board of County Commissioners and Related Expenditures</b>	<b>\$ 763,621</b>	<b>\$ 830,578</b>	<b>\$ 859,800</b>	<b>\$ 788,599</b>	<b>\$ 845,855</b>	<b>\$ 870,355</b>

## Mission Statement

Our office provides direct support for the seven-member Board of Commissioners: provides an official, historical record for present and future generations; provides a central repository of documents approved by the Board; offers opportunities for public participation in county government through boards/commissions; disseminates public information and facilitates participation by citizens in their county government

## Major Services

- Custodian for the County seal and the retention of official records including minutes, ordinance books, records of County-appointed boards and committees, resolutions, contracts, agreements, and leases, etc., in accordance with the North Carolina General Statutes; prepares official copies of documents including ordinances, resolutions and meeting minutes as adopted by the Board; certifies legal documents on behalf of the County.
- Administers appointment process for 20+ volunteer boards and commissions internally and 20+ multi-jurisdictional boards externally.
- Ensures public access to County records as required by state public records laws
- Provides primary/secondary communications between Orange County Government and the public through local and regional media outlets
- Support for Board of Commissioners, which includes scheduling, and coordination of meetings for Commissioners and other officials as necessary, ensuring availability of rooms, equipment, materials, refreshments etc., as requested or otherwise deemed necessary. Handles scheduling the travel arrangements including hotel, airline and car rental reservations.
- Updates and maintains the content of the website along with the PIO
- Responds to public requests for information
- Maintains and makes easily accessible all official records of the local legislative process through Records Management Program

## ***Board of County Commissioners – continued***

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### **FY 2014-15 Outcomes**

- Provided BOCC meeting support for 56 meetings and was the administrative lead for Granicus.
- Completed process of reinstatement of Assistant to the Clerk/Boards and Commissions and the filling of the Records Management position in November.
- Re-instated BOCC Chair/Vice Chair/Staff meeting with Advisory Board Chairs.
- Initiated videotaping/web streaming of all meetings (reduction in costs due to two permanent meeting locations with installed equipment)
- Usage of electronic signing for documents (Docu-sign)
- Assisted with design, implementation and opening of the Whitted BOCC meeting facility in September 2014.
- Assisted with update of technology installed at the Southern Human Services Center meeting room for the BOCC. Updates will help standardize meeting tools and process for both locations.
- Assisted with redesign and implementation of the Orange County website. This will include ongoing approval authority once the site is active.
- Assisted with increasing interaction and site traffic from County residents, organizations, and other entities through social media, e-services, and feedback forums.
- Involved in coordination of County manager search process.
- Coordinates and completes Public Records Requests
- Responsible for all aspects of the Clerk's Office Records Management Program including training, applications, maintenance, retention, preservation, and disposal of records.
- Continue to train for succession planning.
- Continue to push out agenda and meeting highlights before Board meetings.
- Continue to assist the media in their coverage and understanding of County issues along with PAO
- Involved in the following services – some of which are evolving and some new services have been implemented.
  - New website redesign project – (near completion.)
  - New website support – (Once the new website process is implemented, all web content modifications will go through a central approval process. PIO is the approval person and our office will be the alternate.)
  - Other services such as social media tools will be implemented by PIO and our office will most likely be an alternate to avoid a single point of failure.
- Drafted for BOCC Approval: 22+ closed session minutes
- Assisted with the creation of a Strategic Communications Plan
- Assisted in the Emergency Communication Response Team

## ***Board of County Commissioners – continued***

<b>Performance Measures</b>	<b>2013-14 Actual</b>	<b>2014-15 Projected</b>	<b>2014-15 Actual</b>	<b>2015-16 Projected</b>
Appointment to Advisory Boards and Commissions (including advertising, processing applications, agenda process for appointments, follow up after appointments are made)	100	110	103	120
BOCC Meetings-agendas, minutes, follow up processes	55	50	52	55
Webcasting of BOCC Meetings	Depends if they want to web-stream all meetings-50+	Depends if they want to web-stream all meetings-50+	Web streamed-all meetings	Scheduled to web stream all meetings in 2015-16 50+

<b>Outcome Measure</b>	<b>12-13</b>	<b>13-14</b>	<b>14-15</b>	<b>15-16</b>
Resolutions	111 (2013)	120	89	90
Proclamations			13	15
Ordinances	47	50	48	50
Contracts	534	550	650	675
There were numerous other documents processed as well such as research project requests, Memorandum of Agreements, easements, etc.				

### **FY 2015-16 Objectives**

- Continue to improve communications with citizens through public meetings, web streaming of meetings, media, and integrated technology.
- Continue scanning of public records to enable quicker retrieval of records and increase public access
- Continue to push out agenda and meeting highlights before Board meetings.
- Re-initiate Advisory Board Support Staff training/bi annual meetings this summer.
- Continue to assist the media in their coverage and understanding of County issues along with PIO
- Emergency Services Framework for Clerk's Office (PAO back up)
- Working with AMS, Emergency Services and Risk Management on continuation of facility risk assessment and preparedness training.
- Continue to work on Strategic Communications
- Possible representation on the proposed Communication Governance Team
- Continuation of Web re-design support

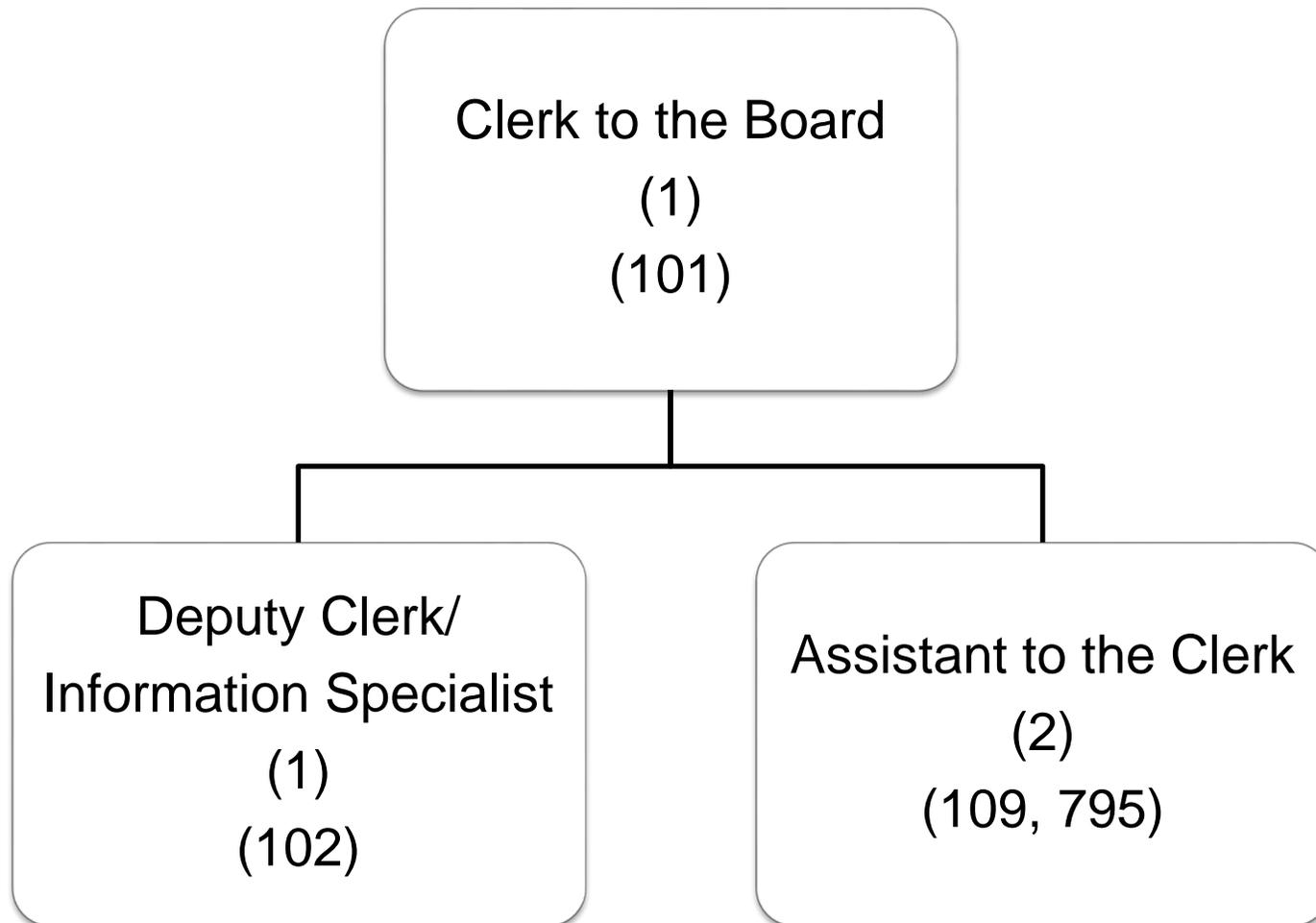
## ***Board of County Commissioners – continued***

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### **Budget Highlights**

- The FY15-16 Commissioner Approved Budget includes an increase of \$2,000 in Temporary Personnel. This increase will allow the department to maintain the same number of hours previously budgeted while accounting for the increase in the living wage that occurred in FY14-15.
- The FY15-16 Commissioner Approved Budget includes (in the IT Department's budget) funds for the expansion of the Granicus Boards and Commissions database. These funds are not budgeted within the Board of County Commissioner's budget, but are included in IT's budget.
- The FY15-16 Commissioner Approved Budget includes an additional \$24,500 in Commissioner compensation, an addition of \$3,500 per Commissioner.

# Board of County Commissioners Office



# Board of Elections

Phone Number: (919) 245 - 2350

Website: [http://www.orangecountync.gov/departments/board\\_of\\_elections/index.php](http://www.orangecountync.gov/departments/board_of_elections/index.php)

	2013-14 Actual Expenditures	2014-15 Original Budget	2014-15 Revised Budget	2014-15 12-Month Estimate	2015-16 Department Requested	2015 - 16 Commissioner Approved
<b><i>By Category (General Fund)</i></b>						<b>Account: 310</b>
Personnel Services	423,239	452,633	501,055	456,815	693,177	693,177
Operations	182,377	186,675	188,950	154,005	298,076	298,076
Capital Outlay	595	54,865	54,865	54,855	71,895	71,895
<b>Total Expenditures</b>	<b>\$ 606,211</b>	<b>\$ 694,173</b>	<b>\$ 744,870</b>	<b>\$ 665,675</b>	<b>\$ 1,063,148</b>	<b>\$ 1,063,148</b>
<i>Offsetting Revenues</i>	<i>(61,048)</i>	<i>(100)</i>	<i>(100)</i>	<i>(113)</i>	<i>(54,495)</i>	<i>(54,495)</i>
<b>County Costs (net)</b>	<b>\$ 545,162</b>	<b>\$ 694,073</b>	<b>\$ 744,770</b>	<b>\$ 665,561</b>	<b>\$ 1,008,653</b>	<b>\$ 1,008,653</b>
<b>Total Board of Elections and Related Expenditures</b>	<b>\$ 606,211</b>	<b>\$ 694,173</b>	<b>\$ 744,870</b>	<b>\$ 665,675</b>	<b>\$ 1,063,148</b>	<b>\$ 1,063,148</b>

## Mission Statement

The Orange County Board of Elections conducts all Federal, State, County, municipal, and special elections in accordance with the mandates set by Federal and State law and State Board of Elections policy. Our mission is to maintain the integrity of elections, ensure election results are accurate, and make the election process inclusive for all eligible voters.

## Major Services

- Conduct Federal, State, County, municipal and special elections
- Receive and process voter registration forms
- Serve as the county source for information on election laws, rules and regulations
- Receive candidate filings and issue certifications to elected officials
- Receive, audit and post campaign finance reports
- Recruit and train precinct officials
- Secure polling places ensuring ADA compliant accessibility

## FY 2014-15 Outcomes

- Effectively and efficiently conducted 2<sup>nd</sup> Primary and General Elections held in Orange County
- Effectively and efficiently conducted statewide recount
- Successfully operated 5 early voting sites
- Timely processed registrations received for accurate and up-to-date voter registration database
- Assisted with voter registration drives in high schools, UNC Campus and other organizations
- Expanded website to provide current election information and make it more user friendly
- Expeditiously reported Election Night results - Orange County was one of the first large counties in the state to report 100% of Election Night results

## ***Board of Elections – continued***

- Timely posted Campaign Finance Report Records on the website giving increased access to the members of the community and election committees
- Timely scanned and processed absentee ballot requests
- Updated training materials for precinct officials incorporating recent election law changes
- Certified “Multi-Partisan Assistance Teams” to assist with requesting or casting mail-in absentee ballots for voters in assisted living homes – teams made several visits to assist in requesting absentee ballots and returned to assist in marking ballots as requested
- Filled Voter Outreach position to effectively provide public information and assistance to voters who may need a photo ID in 2016
- Completed Biennial List Maintenance – mailed 12,992 voter confirmation cards to identify inactive voters in Orange County

### **SERVICE: Conduct Elections**

<b>Outcome Measures</b>	<b>2011 Municipal</b> <small>(included countywide Referendum)</small>	<b>2012 Primary</b>	<b>2012 General</b>	<b>2013 Municipal</b>	<b>2014 Primary</b>	<b>2014 General</b>
Registered Voters	102,224	105,111	111,851	74,533	105,935	109,158
Total Ballots Cast	17,919	46,079	77,050	8,779	20,501	52,962
Voter Turnout	17.53%	43.84%	68.89%	11.78%	19.35%	48.52%
Ballots Cast Prior to Election Day	24.19%	37.35%	70.18%	24.48%	28.90%	46.12%
Ballots Cast on Election Day	75.81%	62.65%	29.82%	75.52%	71.10%	53.88%

2nd Primary Elections were held on July 17, 2012 (2.46% voter turnout) and July 15, 2014 (9.22% voter turnout).

### **SERVICE: Voter Registration**

<b>Outcome Measures</b>	<b>2010 Actual</b>	<b>2011 Actual</b>	<b>2012 Actual</b>	<b>2013 Actual</b>	<b>2014 Actual</b>
Absentee Ballots Processed	1,591	151	5,699	351	2,188
Registrations Processed	17,969	12,671	43,869	10,810	23,855
Registrations Removed	5,536	9,208	14,309	10,728	11,099
Voter Card Mailings	25,877	30,541	58,005	19,691	53,151

### **FY 2015-16 Fiscal Year Objectives**

- Successfully conduct 2015 Municipal Election
- Successfully conduct 2016 Presidential Preference Primary, May Primary and 2<sup>nd</sup> Primary Elections

## ***Board of Elections – continued***

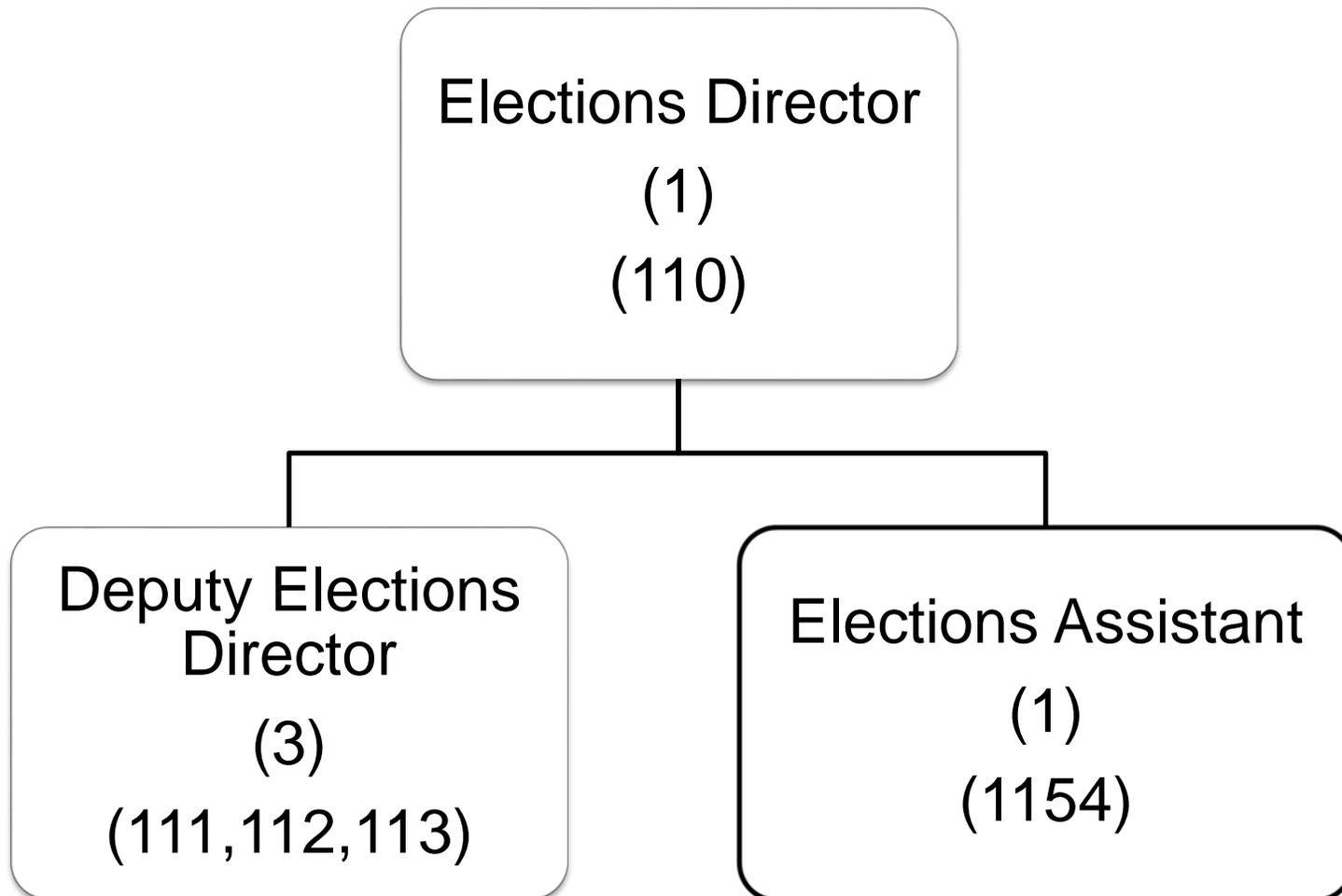
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- Expand voter education outreach initiatives
- Identify, inform and assist voters who need assistance getting proper photo ID for 2016
- Recruit and train student assistants
- Appoint precinct officials for new 2-year term
- Implement new voting equipment and electronic poll books
- Increase voter participation
- Establish additional one-stop voting sites
- Provide the best possible customer services to the voting public
- Continue to earn and maintain the public trust
- Work to maintain our most informative and user friendly website.
- Continue to diligently and accurately maintain our registration database

### **Budget Highlights**

- The FY15-16 Commissioner Approved Budget includes revenues of \$54,495 (an increase of \$54,395) due to Municipal Elections scheduled in 2015 and filing fees for Primary Elections.
- The FY15-16 Commissioner Approved Budget includes an Increase in Personnel, Printing, Advertising, Departmental Supplies, Computer Supplies, and Equipment due to budgeting for 4 elections in FY15-16 and an increase in the number of one-stop voting sites.

# Board of Elections



# Child Support Services

Phone Number: (919) 245 - 2175 Website: [www.orangecountync.gov/departments/child\\_support\\_enforcement/index.php](http://www.orangecountync.gov/departments/child_support_enforcement/index.php)

	2013-14 Actual Expenditures	2014-15 Original Budget	2014-15 Revised Budget	2014-15 12-Month Estimate	2015-16 Department Requested	2015 - 16 Commissioner Approved
<b>By Category (General Fund)</b>						<b>Account: 440</b>
Personnel Services	856,480	863,237	909,114	868,210	862,285	862,285
Operations	77,830	103,855	103,855	88,870	102,755	103,355
Capital Outlay	2,179	0	0	0	0	0
<b>Total Expenditures</b>	<b>\$ 936,489</b>	<b>\$ 967,092</b>	<b>\$ 1,012,969</b>	<b>\$ 957,080</b>	<b>\$ 965,040</b>	<b>\$ 965,640</b>
<i>Offsetting Revenues</i>	<i>(1,413,147)</i>	<i>(1,271,100)</i>	<i>(1,271,100)</i>	<i>(1,324,300)</i>	<i>(1,319,175)</i>	<i>(1,319,175)</i>
<b>County Costs (net)</b>	<b>\$ (476,658)</b>	<b>\$ (304,008)</b>	<b>\$ (258,131)</b>	<b>\$ (367,220)</b>	<b>\$ (354,135)</b>	<b>\$ (353,535)</b>
<b>Total Child Support Enforcement and Related Expenditures</b>	<b>\$ 936,489</b>	<b>\$ 967,092</b>	<b>\$ 1,012,969</b>	<b>\$ 957,080</b>	<b>\$ 965,040</b>	<b>\$ 965,640</b>

## Mission Statement

To obtain child support for Orange County children, thereby strengthening families' potential for economic independence and self-sufficiency and reducing taxpayers' costs of public assistance

## Major Services

- Locate non-custodial parents
- Establish paternity for children
- Establish and enforce child support orders

## FY 2013-14 Outcomes

- Paternity established for 179 children
- Court ordered child support established for 196 families
- Collections totaled \$5,252,279

Performance Measures	2012-13 Actual	2013-14 Actual	2014-15 Budget	2014-15 Projected	2015-16 Budget
<b>Service: Paternity</b>					
Paternity established for children	157	179	150	160	160
<b>Service: Establishment</b>					
New child support orders established	131	196	195	175	175
<b>Service: Enforcement</b>					
Total child support collected for Orange County children	\$5,569,480	\$5,252,279	\$5,400,000	\$5,255,000	\$5,255,000
Percentage of current support collected annually	65.64%	65.32%	66.00%	66.00%	66.00%

## ***Child Support Services – continued***

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### **FY 2015-16 Objectives**

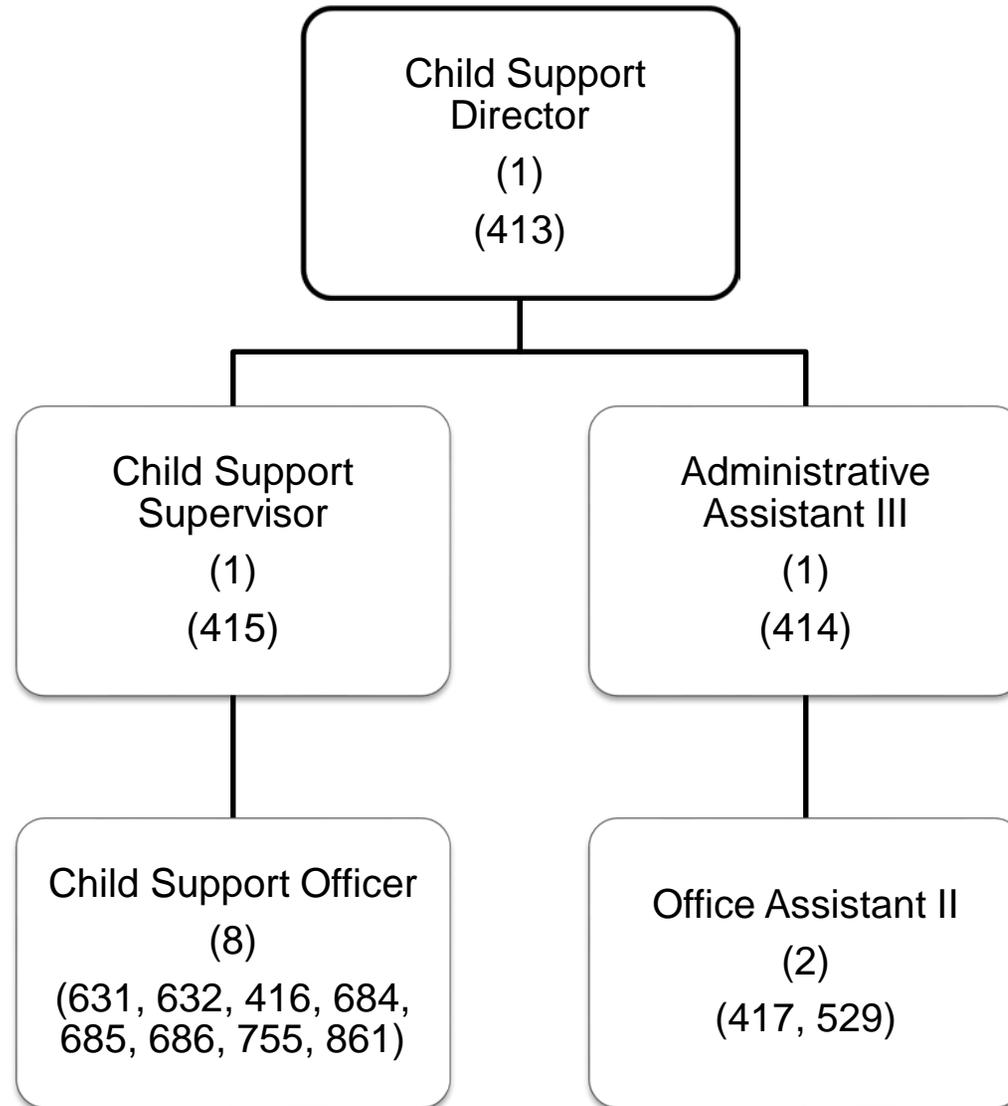
- Establish paternity for 160 children
- Establish new child support orders for 175 families
- Collect \$5,255,000 on behalf of Orange County children
- Maintain percentage of current support collected at 66%

### **Budget Highlights**

The FY15-16 Commissioner Approved Budget includes:

- Economic recovery has not reached most of the families we serve and therefore affect collection rates. Our collections (\$5,255,000) provide acutely needed income to Orange County families
- Revenue Increases: Federal Support Enforcement (\$45,000); IV-D Refunds (\$3,075)

# Child Support Services



# Community Relations & Tourism Department

Visitor's Bureau: (919) 245 - 4320

Website: [www.visitchapelhill.org](http://www.visitchapelhill.org)

Public Affairs: (919) 245 - 2302

Website: <http://orangecountync.gov>

	2013-14 Actual Expenditures	2014-15 Original Budget	2014-15 Revised Budget	2014-15 12-Month Estimate	2015-16 Department Requested	2015 - 16 Commissioner Approved
<b>Public Affairs (General Fund)</b>						<b>Account: 212</b>
Personnel Services	119,799	119,738	150,618	120,005	124,896	122,697
Operations	41,327	66,290	74,880	61,755	68,919	66,019
Capital Outlay	995	0	0	0	0	0
<b>Total Expenditures</b>	<b>\$ 162,121</b>	<b>\$ 186,028</b>	<b>\$ 225,498</b>	<b>\$ 181,760</b>	<b>\$ 193,815</b>	<b>\$ 188,716</b>
<b>County Costs (net)</b>	<b>\$ 162,121</b>	<b>\$ 186,028</b>	<b>\$ 225,498</b>	<b>\$ 181,760</b>	<b>\$ 193,815</b>	<b>\$ 188,716</b>
<b>Visitors Bureau (Visitors Bureau Fund)</b>						<b>Account: 6005</b>
Overhead	51,611	51,611	51,611	51,611	51,611	51,611
Personnel Services	366,120	420,772	420,772	383,178	452,837	452,837
Operations	756,856	876,418	971,218	952,612	740,472	740,472
Capital Outlay	0	13,602	18,802	16,009	50,000	50,000
<b>Total Expenditures</b>	<b>\$ 1,174,587</b>	<b>\$ 1,362,403</b>	<b>\$ 1,462,403</b>	<b>\$ 1,403,410</b>	<b>\$ 1,294,920</b>	<b>\$ 1,294,920</b>
<i>Offsetting Revenues</i>	<i>(1,447,280)</i>	<i>(1,472,150)</i>	<i>(1,472,150)</i>	<i>(1,472,150)</i>	<i>(1,423,970)</i>	<i>(1,423,970)</i>
<b>County Costs (net)</b>	<b>\$ (272,693)</b>	<b>\$ (109,747)</b>	<b>\$ (9,747)</b>	<b>\$ (68,740)</b>	<b>\$ (129,050)</b>	<b>\$ (129,050)</b>
<b>Total Community Relations and Related Expenditures</b>	<b>\$ 1,336,708</b>	<b>\$ 1,548,431</b>	<b>\$ 1,687,901</b>	<b>\$ 1,585,170</b>	<b>\$ 1,488,735</b>	<b>\$ 1,483,636</b>

## Community Relations

### Division Summary

	2013-14 Actual Expenditures	2014-15 Original Budget	2014-15 Revised Budget	2014-15 12-Month Estimate	2015-16 Department Requested	2015-16 Commissioner Approved
<b>By Program (General Fund)</b>						
Public Affairs	162,121	186,028	225,498	181,760	193,815	188,716
<b>Total Expenditures</b>	<b>\$ 162,121</b>	<b>\$ 186,028</b>	<b>\$ 225,498</b>	<b>\$ 181,760</b>	<b>\$ 193,815</b>	<b>\$ 188,716</b>
<b>County Costs (net)</b>	<b>\$ 162,121</b>	<b>\$ 186,028</b>	<b>\$ 225,498</b>	<b>\$ 181,760</b>	<b>\$ 193,815</b>	<b>\$ 188,716</b>
<b>Total Expenditures</b>	<b>\$ 162,121</b>	<b>\$ 186,028</b>	<b>\$ 225,498</b>	<b>\$ 181,760</b>	<b>\$ 193,815</b>	<b>\$ 188,716</b>
<b>Visitors Bureau Fund</b>						
Visitors Bureau	1,174,587	1,362,403	1,362,403	1,403,410	1,294,920	1,294,920
<b>Total Expenditures</b>	<b>\$ 1,174,587</b>	<b>\$ 1,362,403</b>	<b>\$ 1,462,403</b>	<b>\$ 1,403,410</b>	<b>\$ 1,294,920</b>	<b>\$ 1,294,920</b>
<i>Offsetting Revenue</i>	<i>(1,447,280)</i>	<i>(1,472,150)</i>	<i>(1,472,150)</i>	<i>(1,472,150)</i>	<i>(1,423,970)</i>	<i>(1,423,970)</i>
<b>County Costs (net)</b>	<b>\$ (272,693)</b>	<b>\$ (109,747)</b>	<b>\$ (9,747)</b>	<b>\$ (68,740)</b>	<b>\$ (129,050)</b>	<b>\$ (129,050)</b>

### Mission Statement

Perform professional development activities in the areas of community engagement, tourism and local government news dissemination. Build Orange County's economy through tourism. Position Orange County and its communities of Chapel Hill, UNC, Carrboro and Hillsborough as a desirable destination for conferences, tourism, and special events by implementing a strategic marketing plan that seeks to

**Community Relations & Tourism Department – continued**

grow jobs, demand, occupancy and sales taxes for Orange County. Develop key messages and communications strategies; write and edit content for a wide range of print, web-based or digital publications for public groups and Orange County departments; develop new public relations and marketing strategies; and create written internal policies and guidance for County departments.

**Community Relations Department: Chapel Hill/Orange County Visitors Bureau Division (Branded under Visit Chapel Hill)**

**Major Services**

- Market the Chapel Hill and Orange County communities as a desirable visitor destination.
- Encourage longer stays and increased tourism spending through a targeted tourism plan.
- Build community engagement and awareness for Orange County.
- Contribute to economic development through increases in occupancy and sales taxes.
- Operate the County’s Official Visitor Center.
- Serve as the official voice on tourism for potential developers, providing analyses, trends, comparative data on lodging industry.

**FY 2014-15 Anticipated Outcomes**

- One of the strongest years since 2008 recession with all key metrics performing at record levels, including demand and overall revenues.
- August 2015 NC Commerce reports are anticipated to show overall economic impact from Orange County tourism at \$170 million up from \$168 million.
- Industry has generated interest among hotel developers. Currently being discussed: Hyatt Place Southern Village (approved), Marriott AC on Rosemary Street; Hilton Garden Inn Carrboro; and properties at Chapel Hill’s Edge development and Obey Creek.
- General health of Triangle tourism will result in increased RDU air service, additional restaurant development and feasibility studies for new conference facilities.

<b>Performance Measures</b>	<b>2012-13 Actual</b>	<b>2013-14 Actual</b>	<b>2014-15 Budget*</b>	<b>2014-15 Projected*</b>	<b>2015-16 Budget</b>
Conference, meeting bookings	43	52	75	60	75
Generate sales leads for hotels	66	70	96	80	96
Build attraction visitations (in millions)	1.9	2.0	2.1	2.1	2.2
Room nights generated from Bureau	3723	3991	5000	4500	5000
Media stories on Orange County	261	280	270	280	285
Annual tourism impact* (in millions) Info reported by NC dept. of Commerce	161.6	168.6	166.0	170.0	172.0

\*2014-15 projections less than budgeted due to position transition which did not allow for the hiring of another sales person

## ***Community Relations & Tourism Department – continued***

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### **FY 2015-16 Objectives**

- Grow Orange County tourism 5%, adding jobs and spending through tourism marketing initiatives that draw conferences, tour groups and leisure visitors.
- Develop win/win strategy with UNC and their desire to manage campus hotel bookings.
- Support developers who inquire about building new hotels in Orange County by providing data and historical hotel trends including occupancy, average daily rate and demand.
- Use Orange County's appeal as a college area, foodie destination and performing arts Mecca to elevate the arts and cultural offerings available to visitors.
- Grow Orange County's community engagement strategies by working with County Manager on County's external relations and outreach programs.
- Work directly with area hotels and conference facilities to build Sunday through Thursday bookings to sustain long range health of tourism industry.
- Build leads with the addition of a contracted sales manager to augment in-house sales director's work and continue to meet demands of twelve leading hotel properties in OC.
- Elevate level of OC services to people with disabilities through publications and information that provide disabled visitors to Orange County with helpful ADA materials.
- Work with Hillsborough to build tourism program using the town's occupancy tax revenues to help them create a campaign to grow tourism.
- Recognizing that video is the new brochure, commit resources to developing a full toolbox of videos on OC for use on social media, website, internal and external communications.

### **Budget Highlights**

The FY15-16 Commissioner Approved Budget includes:

- **Occupancy Tax Rates and Revenue:** Occupancy Tax revenues continue to increase due to strong travel economy. In FY14-15, Orange County's 3% Occupancy Tax collections have increased an average of 14% each month; year-end revenues are expected to exceed the original budget by 10% (\$107,940).
- **Fund Balance Appropriation:** Available fund balance totals \$354,000. In FY15-16, the Visitors Bureau will appropriate \$90,000 from fund balance, a decrease of \$102,000 from the current year. Next year's appropriation will fund several additional marketing and community engagement initiatives, including: food focus on area's pasture to plate scene; LGBT weddings; and kiosk for UNC Hospital in Hillsborough. These proposed initiatives have received support from the Visitors Bureau Advisory Board.
- **Town Contributions:** The Town of Chapel Hill's contribution will remain the same at \$200,000
- **Position Reclassification:** Increase \$11,096, reclassification of Visitor's Bureau Director position (1.0) FTE, to Community Relations Director position (1.0) FTE. The position is responsible for direct oversight of the Chapel Hill/Orange County Visitors Bureau and the Orange County Public Affairs division. This position is housed in Chapel Hill, at the Visitors Center and supervised the Hillsborough-based Public Affairs Director, as well as the five member Visitor Bureau staff.
- **Position Reclassification:** Decrease \$2,476, reclassification of Sales Manager position (1.0) FTE, to Social Media/Database Administrator (1.0) FTE. The position will develop proactive alignment of all social media and database content. Sales leads will be coordinated through a vendor.

## ***Community Relations & Tourism Department – continued***

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### **Community Relations Department: Public Affairs Division**

#### **Major Services**

- Advertising/Marketing: Graphic design and printing of brochures, posters, flyers, business cards, Creative design and coordination for billboards, newspaper ads, etc.
- Media Relations and press releases
- County Newsletter
- Event planning and coordination
- Script development and voiceovers for radio PSAs and video productions
- Digital Message Monitor bulletin design and scheduling
- Web Site content management and social media activity
- PR Campaigns from concept to creation of marketing packets

#### **FY 2014-15 Outcomes**

- Advertising in newspapers and purchased billboard ads
- Increased following on County Facebook and Twitter accounts
- Created County YouTube channel
- Redesigned the ads for the Hillsborough and Chapel Hill phone books
- Continued WCHL radio PSAs and topical interviews
- Coordinated and hosted the Orange County Expo
- Designed bulletins designed and displayed on Digital Message Monitors (DMMs)
- Supervised four college Interns majoring in mass communications

<b>Performance Measures</b>	<b>2012-13 Actual</b>	<b>2013-14 Actual</b>	<b>2014-15 Budget</b>	<b>2014-15 Projected</b>	<b>2015-16 Budget</b>
<b>Service: Media Relations</b>					
Press Releases	N/A	182	300	272	250
Newsletters	N/A	0	18	24	24
<b>Service: Advertising/Marketing</b>					
Newspaper Ads	N/A	0	5	5	5
Radio PSAs	N/A	0	48	12	12
Billboards	N/A	1	5	4	5
<b>Service: Graphic Design</b>					
Print Materials	N/A	114	120	120	125
Guide Book and Annual Report	N/A	0	2	2	2

## ***Community Relations & Tourism Department – continued***

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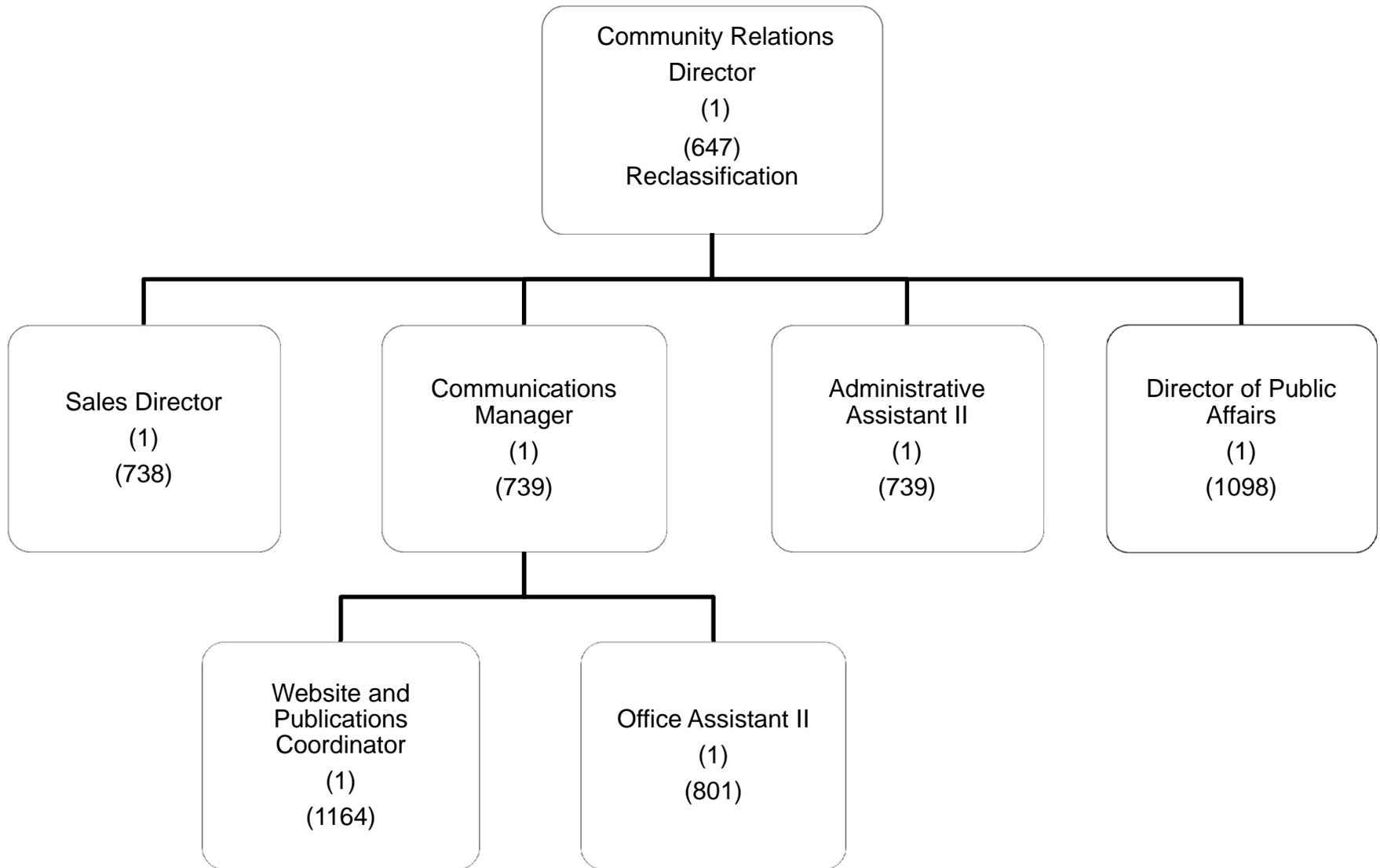
### **FY 2015-16 Objectives**

- Increase advertising via print media and billboards
- Continue with video productions to promote County departments via YouTube channel
- Continue hiring college Interns or partnering with Elon University's Live Oak program
- Pursue direct mail publications, such as Annual Report and Guide to County Government

### **Budget Highlights**

- No significant budget changes in FY15-16

# Community Relations and Tourism



# N.C. Cooperative Extension, Orange County Center

Phone Number: (919) 245 - 2059

Website: <http://orange.ces.ncsu.edu>

	2013-14 Actual Expenditures	2014-15 Original Budget	2014-15 Revised Budget	2014-15 12-Month Estimate	2015-16 Department Requested	2015 - 16 Commissioner Approved
<b><i>By Category (General Fund)</i></b>						<b>Account: 450</b>
Personnel Services	289,802	304,451	304,743	251,780	316,322	316,322
Operations	48,083	63,521	81,171	73,231	63,521	63,521
Capital Outlay	5,348	0	0	0	0	0
<b>Total Expenditures</b>	<b>\$ 343,232</b>	<b>\$ 367,972</b>	<b>\$ 385,914</b>	<b>\$ 325,011</b>	<b>\$ 379,843</b>	<b>\$ 379,843</b>
<i>Offsetting Revenues</i>	<i>(7,461)</i>	<i>(20,000)</i>	<i>(37,650)</i>	<i>(32,570)</i>	<i>(20,000)</i>	<i>(20,000)</i>
<b>County Costs (net)</b>	<b>\$ 335,771</b>	<b>\$ 347,972</b>	<b>\$ 348,264</b>	<b>\$ 292,441</b>	<b>\$ 359,843</b>	<b>\$ 359,843</b>
<b>Total Cooperative Extension and Related Expenditures</b>	<b>\$ 343,232</b>	<b>\$ 367,972</b>	<b>\$ 385,914</b>	<b>\$ 325,011</b>	<b>\$ 379,843</b>	<b>\$ 379,843</b>

## Mission Statement

North Carolina Cooperative Extension is an educational partnership helping people put research-based knowledge to work for economic prosperity, environmental stewardship, and an improved quality of life. We provide non-formal educational programs designed to meet the needs and issues most important to our customers and their communities.

## Major Services

### Sustainable Agriculture: Crops and Livestock

- Provide educational programs and technical support to animal and crop agricultural producers, and assist in the implementation of best management and marketing practices that will maintain profitability and environmental stewardship.
- Provide training and apprenticeships for existing farmers and potentially new farmers on fruit, vegetable and flower production, using organic methods in the PLANT@ Breeze training program to enhance the Local Food system.
- Provide diagnosis of diseases, insect pest and weeds pests problems on farms, homes and gardens.

### Horticulture

- Provide technical support and educational seminars for Green Industry, landscape contractors and landscape maintenance professionals and assist in the adoption of best management practices in the areas of horticulture, pesticide alternatives and safety.
- Deliver researched based horticultural information to the gardening public and support community gardens via Extension Master Gardener Volunteers.
- Provide educational classes, newsletters, newspaper articles, web page development, individual consultations, email and phone calls for home gardeners to learn proper plant selection and landscape management techniques that minimize water use and chemical inputs.

## ***Cooperative Extension– continued***

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### *Family and Consumer Sciences: Nutrition and Household Management*

- Provide educational programs to restaurant workers, consumers and limited resource families and assist in the adoption of good nutrition, weight management, food safety, financial management, parenting and estate planning so adults and children will make decisions that keep families together, make healthy food choices and be physically active.

### *4H Youth Development*

- Engage youth through non-formal and formal educational opportunities that expand and enhance skills and knowledge empowering them to develop cognitive, social, physical, and emotional skills.
- Coordinate adult volunteers serving as advisers and leaders in implementing effective county-based 4-H programs.

### **FY 2014-15 Outcomes**

#### *Sustainable Agriculture: Crops and Livestock*

- Field crop and livestock producers will gain knowledge and skills leading to increased production, crop diversification and increase consumer awareness of local agricultural systems.
- New and existing farmers learn new marketing and management skills increasing sales to local markets.
- Farmers will explore organic alternatives for pest control and those who to use pesticides will learn to use personal protective equipment and application methods that reduce health risks and assure food and water quality.

#### *Horticulture*

- Green Industry Professionals will enhance the value of plants and landscapes while conserving valuable natural resources and protecting the environment
- Commercial pesticide applicators will learn about reducing pesticides and pesticide alternatives but when used will use personal protective equipment (PPE) and pesticide application methods that reduce exposure and assure water quality.
- Master Gardeners will develop and support community gardens and school gardens.
- Home gardeners will improve horticultural skills related to selection of appropriate plants, reduced use of pesticides and excess water and fertilizers.
- Home gardeners will divert waste from the landfill
- Youth will gain knowledge of food production and eat more vegetables.

#### *Family and Consumer Sciences: Household Management*

- Consumers will increase skills in money management, credit and estate planning.
- Homeowners will have pest identified.
- Homeowners will learn skills in residential energy conservation.

## Cooperative Extension– continued

- Extension Community Association Volunteers will learn new skills used to manage households and deliver this information to community groups.
- Those who are parenting in the absence of biological parents will learn new parenting skills.

### Family and Consumer Sciences: Food and Nutrition

- Consumers will learn food safety and food preservations techniques.
- Restaurant work will complete ServSafe Food Safety Certification Course
- Individuals attending classes will lose weight in Eat Smart, Move More, Weigh Less program
- Individuals attending classes will learn elements of good nutrition.

### 4H Youth Development

- Youth will gain knowledge in STEM (Science, Technology, Engineering and Math) .
- Youth enrolled in the community club program will be active participants in club projects providing community betterment.
- Youth in classroom and after-school program activities will increase physical activity and making more nutritious food choices.
- Adults will be trained as a club leader.
- Club leaders and teachers will adopt 4H curriculum.

Performance Measures	2012-13 Actual	2013-14 Actual	2014-15 Budget	2014-15 Projected	2015-16 Budget
<b>Sustainable Agriculture and Local Food</b>					
Individual contacts with farmers enrolled in educational programs, receiving consultation via phone, email or on-site visit.	350	350	450	550	550
Farmers putting news skills to use in soil testing, fertilization or pesticide recommendations	75	75	100	125	125
Farmers improving pasture management and herd health	70	75	80	100	70
New farmers and existing farmers selling to local markets	66	70	70	75	120
Farmers income generated at local markets and livestock sales	\$368,000	\$400,000	\$600,000	\$1,080,000	\$1,500,00
<b>Horticulture</b>					
Number of home gardeners receiving research-based information.	6,500	6,500	7,000	7,500	6,000
Number of Green Industry Professional with increased horticulture skills and reducing pesticide use.	120	150	150	150	120
Number of Master Gardener Volunteers	60	65	55	65	55

## Cooperative Extension– continued

Performance Measures	2012-13 Actual	2013-14 Actual	2014-15 Budget	2014-15 Projected	2015-16 Budget
Number of Home Gardeners adopting at least one new practice.	6,000	6,000	6,300	6,300	5,500
Estimated value of Master Gardener volunteer service and financial impact of horticulture program on Green Industry.	\$70,000	\$70,000	\$75,000	\$75,000	\$70,000
Family and Consumer Sciences: Household Management					
Families improving financial management & estate planning skills.	45	400	80	100	25
Households receiving information on pest identification and control.	35	30	35	30	25
Households implementing residential energy conservation.	85	25	85	25	25
Extension and Community Association volunteers trained.	120	101	100	94	94
Parents learning new skills.	25	25	25	20	20
Family and Consumer Sciences: Food and Nutrition					
Number of individuals enrolled in educational programs and receiving nutritional consultation including the Expanded Food and Nutrition Education Program	13,500	50 (FCS numbers)	20,000	50 (FCS numbers)	50 (FCS numbers)
Restaurant workers passing ServSafe Certification exam.	100	145	100	100	100
Individuals reducing body mass index.	35	20	35	50	35
Percentage of Individuals eating more fruits and vegetables and following safe food handling practices.	80%	60%	80%	60%	80%
Homemakers following food preservation guidelines.	50	20	50	25	50
4-H Youth Development:					
Number of Youth enrolled in 4-H Clubs	165	165	165	535	550
Number of youth increasing physical activity, making more nutritious food choices or gaining knowledge of science	3,000	3,000	3,000	5,030	5,050
Number of adults trained as club leaders using 4H curriculum	20	20	20	25	30

### FY 2015-16 Objectives

#### Sustainable Agriculture: Crops and Livestock

- Provide an increase number of educational programs for livestock and crop producers with the new livestock agent.
- Expand PLANT@ Breeze Farm infrastructure by developing new irrigation system.

## ***Cooperative Extension– continued***

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### Horticulture

- Enhance the Green industry's level of professionalism and knowledge of proper tree care practices via promotion the use of Certified Arborist and Certified Landscape Technicians.

### Family and Consumer Sciences: Nutrition and Household Management

- Provide family finance education to empower individuals to improve consumer buymanship skills.
- Provide energy education programs to assist consumers in reducing energy consumption.
- Provide estate planning education and planning for future dependency and incompetency training.
- Provide volunteer leadership opportunities to enhance leadership skills of community members.

### Family and Consumer Sciences: Food and Nutrition

- Continue to provide Eat Smart, Move More, Weigh Less to improve the health, wellbeing, and eating habits of Orange County Citizens.
- Continue to provide ServSafe Food Safety Certification course for restaurant workers to enhance the food safety knowledge of Orange County food service employees.
- Provide food preservation programming to individuals to increase knowledge and practice of food preservation methods.
- Provide nutrition education programs to individuals and families to increase knowledge of basic nutrition principles.

### 4-H Youth Development

- To provide youth with enriching, hands-on experiences in cooperation with the Chapel Hill YMCA and
- To provide learning experiences for youth during summer, after-school care, and through community club activities.

### **Budget Highlights**

- The FY15-16 Commissioner Approved Budget includes an increase of \$11,791 in Personnel Services due to staff reductions by NC State University. Orange County will pay a greater share of salaries for 3 employees.
- All employees within the Cooperative Extension Service are State employees and are budgeted as contract personnel, as per the Memorandum of Agreement with the State.
- The \$20,000 in revenue includes class fee revenue at the W.C. Breeze Family Farm; the County continues to contribute \$10,000 for the programs at the Breeze Farm and is included within the department's Operating budget.

# County Attorney

Phone Number: (919) 245-2320

Website: N/A

	2013-14 Actual Expenditures	2014-15 Original Budget	2014-15 Revised Budget	2014-15 12-Month Estimate	2015-16 Department Requested	2015 - 16 Commissioner Approved
<b>By Category (General Fund)</b>						<b>Account: 205</b>
Personnel Services	491,523	483,567	509,944	489,097	505,071	505,071
Operations	19,711	57,433	57,433	58,733	46,430	46,430
Capital Outlay	0	0	0	0	0	0
<b>Total Expenditures</b>	<b>\$ 511,234</b>	<b>\$ 541,000</b>	<b>\$ 567,377</b>	<b>\$ 547,830</b>	<b>\$ 551,501</b>	<b>\$ 551,501</b>
<b>County Costs (net)</b>	<b>\$ 511,234</b>	<b>\$ 541,000</b>	<b>\$ 567,377</b>	<b>\$ 547,830</b>	<b>\$ 551,501</b>	<b>\$ 551,501</b>
<b>Total County Attorney's Office and Related Expenditures</b>						
	<b>\$ 511,234</b>	<b>\$ 541,000</b>	<b>\$ 567,377</b>	<b>\$ 547,830</b>	<b>\$ 551,501</b>	<b>\$ 551,501</b>

## Mission Statement

Our mission is to provide effective and efficient legal services to the Orange County Board of Commissioners and all departments and offices within Orange County Government.

## Major Services

- Advise the County Commissioners and County Departments on the legal aspects of county operations.
- Advise the County Commissioners and Manager on the legal authority for county actions.
- Draft and review contracts, documents, agreements, etc., for legal sufficiency.
- Review and interpret federal, state, and local laws, rules, and regulations.
- Represent Orange County in Litigation.
- Track pending and new legislation impacting Orange County.

## FY 2014-15 Outcomes

- Collections: Collected ~\$20,000 in past due fees.
- New project initiation: Converted county contract routing and signature from hard copy to electronic.
- Litigation: Successfully defended 13 taxpayer appeals before the North Carolina Property Tax Commission. Represented the county in approximately 23 animal services cases in Orange County District Court. Represented the Board of Health in two environmental health cases one of which went to the NC Court of Appeals.

**County Attorney – continued**

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Performance Measures	2012-13 Actual	2013-14 Actual	2014-15 Budget	2014-15 Projected	2015-16 Budget
<b>Service: Delinquent Account Collections</b>					
Outcome Measure	\$210,000	\$130,000	\$150,000	\$20,000	\$40,000

**FY 2015-16 Objectives**

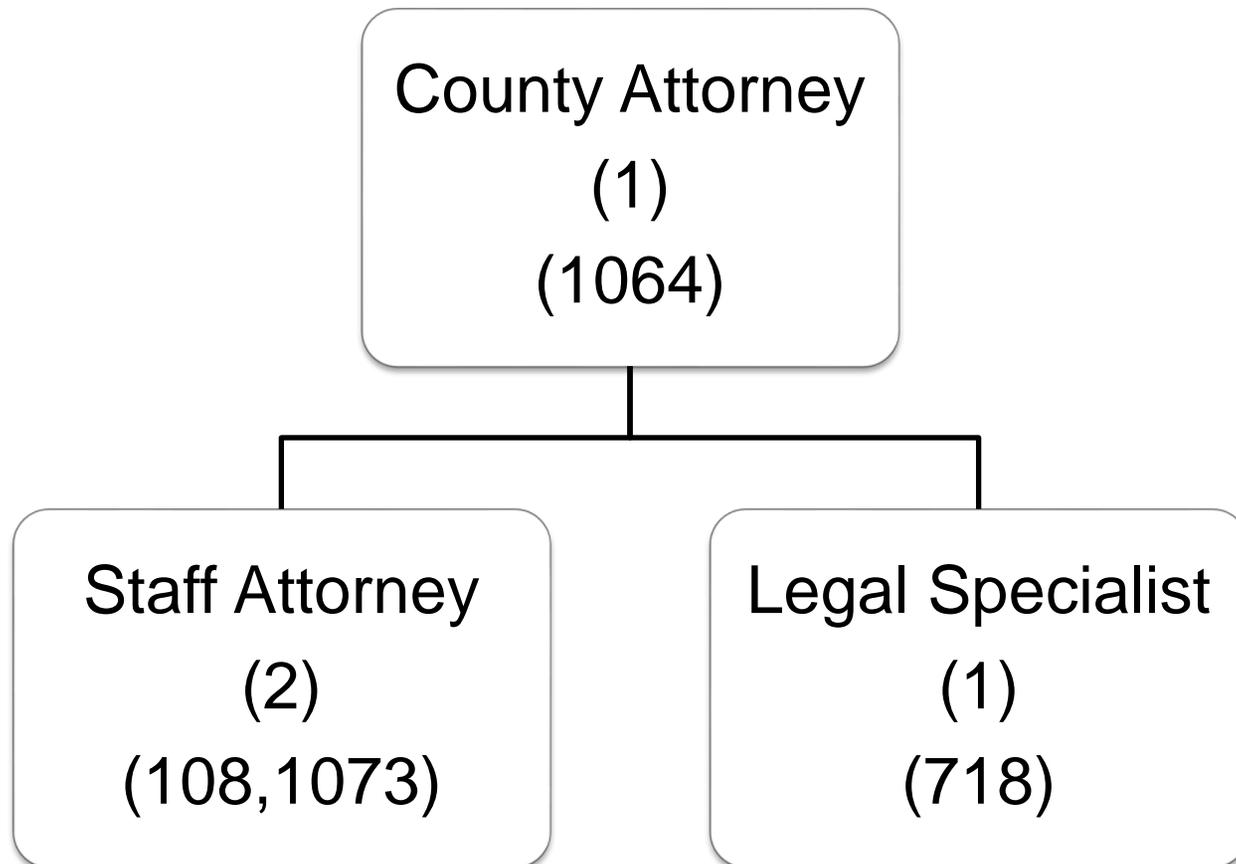
- Implement digital signatures and soft copy internal document routing program, i.e. travel reimbursement forms.
- Other objectives to be determined during the County Attorney’s annual review, with the Board of County Commissioners.

**Budget Highlights**

The FY15-16 Commissioner Approved Budget includes:

- Estimated County-wide savings of \$35,000 annually, due to the implementation of the electronic signature and routing program for county contracts.
- Operations Decrease: (\$11,003) across several accounts to better reflect expected need

# County Attorney's Office



# County Manager's Office

Phone Number: (919) 245 - 2300

Website: [www.orangecountync.gov/departments/county\\_manager\\_s\\_office/index.php](http://www.orangecountync.gov/departments/county_manager_s_office/index.php)

	2013-14 Actual Expenditures	2014-15 Original Budget	2014-15 Revised Budget	2014-15 12-Month Estimate	2015-16 Department Requested	2015 - 16 Commissioner Approved
<b>By Category (General Fund)</b>						<b>Account: 210</b>
Personnel Services	697,522	669,945	703,913	548,434	608,265	753,902
Operations	26,274	52,635	52,635	37,344	56,635	102,135
Capital Outlay	810	0	0	0	0	0
<b>Total Expenditures</b>	<b>\$ 724,606</b>	<b>\$ 722,580</b>	<b>\$ 756,548</b>	<b>\$ 585,778</b>	<b>\$ 664,900</b>	<b>\$ 856,037</b>
<b>County Costs (net)</b>	<b>\$ 724,606</b>	<b>\$ 722,580</b>	<b>\$ 756,548</b>	<b>\$ 585,778</b>	<b>\$ 664,900</b>	<b>\$ 856,037</b>

<b>Orange County Partnership to End Homelessness (Housing &amp; Community Development Fund)</b>						<b>Account: 4706</b>
Personnel Services	48,865	72,577	72,577	66,709	74,951	74,951
Operations	26,809	33,700	35,700	30,800	42,170	42,170
Capital Outlay	0	0	0	0	0	0
<b>Total Expenditures</b>	<b>\$ 75,674</b>	<b>\$ 106,277</b>	<b>\$ 108,277</b>	<b>\$ 97,509</b>	<b>\$ 117,121</b>	<b>\$ 117,121</b>
<i>Offsetting Revenues</i>	<i>(86,456)</i>	<i>(64,829)</i>	<i>(66,829)</i>	<i>(66,829)</i>	<i>(65,344)</i>	<i>(65,344)</i>
<b>County Costs (net)</b>	<b>\$ 39,205</b>	<b>\$ 41,448</b>	<b>\$ 41,448</b>	<b>\$ 41,448</b>	<b>\$ 51,777</b>	<b>\$ 51,777</b>

<b>Total County Manager's Office and Related Expenditures</b>	<b>\$ 800,280</b>	<b>\$ 828,857</b>	<b>\$ 864,825</b>	<b>\$ 683,287</b>	<b>\$ 782,021</b>	<b>\$ 973,158</b>
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## Division Summary

	2013-14 Actual Expenditures	2014-15 Original Budget	2014-15 Revised Budget	2014-15 12-Month Estimate	2015-16 Department Requested	2015-16 Commissioner Approved
<b>By Program (General Fund)</b>						
County Manager's Office	724,606	722,580	756,548	585,778	664,900	664,900
Jail Alternatives Program	0	0	0	0	0	191,137
<b>Total Expenditures</b>	<b>\$ 724,606</b>	<b>\$ 722,580</b>	<b>\$ 756,548</b>	<b>\$ 585,778</b>	<b>\$ 664,900</b>	<b>\$ 856,037</b>
<i>Offsetting Revenue</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>
<b>County Costs (net)</b>	<b>\$ 724,606</b>	<b>\$ 722,580</b>	<b>\$ 756,548</b>	<b>\$ 585,778</b>	<b>\$ 664,900</b>	<b>\$ 856,037</b>
<b>Total Expenditures</b>	<b>\$ 724,606</b>	<b>\$ 722,580</b>	<b>\$ 756,548</b>	<b>\$ 585,778</b>	<b>\$ 664,900</b>	<b>\$ 856,037</b>

<b>Other Funds (Housing &amp; Community Development)</b>						
OC Partnership to End Homeless	75,674	106,277	108,277	97,509	117,121	117,121
<b>Total Expenditures</b>	<b>\$ 75,674</b>	<b>\$ 106,277</b>	<b>\$ 108,277</b>	<b>\$ 97,509</b>	<b>\$ 117,121</b>	<b>\$ 117,121</b>
<i>Offsetting Revenue</i>	<i>(86,456)</i>	<i>(64,829)</i>	<i>(66,829)</i>	<i>(66,829)</i>	<i>(65,344)</i>	<i>(65,344)</i>
<b>County Costs (net)</b>	<b>\$ (10,782)</b>	<b>\$ 41,448</b>	<b>\$ 41,448</b>	<b>\$ 41,448</b>	<b>\$ 51,777</b>	<b>\$ 51,778</b>

<b>Total Expenditures</b>	<b>\$ 800,280</b>	<b>\$ 828,857</b>	<b>\$ 864,825</b>	<b>\$ 683,287</b>	<b>\$ 782,021</b>	<b>\$ 973,158</b>
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## Mission Statement

The Orange County Manager's Office ensures that all County departments provide residents with effective levels of government services, as efficiently as possible. The Orange County Manager's Office also implements the policies of the Board of Orange County Commissioners (BOCC) and coordinates, monitors, and evaluates all County government activities.

## ***County Manager's Office – continued***

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### **Major Services**

- Oversees the development of the annual operating budget and capital investment plan. Establishes budget criteria and service performance levels to assure efficient service delivery to Orange County residents.
- Investigates and develops strategies for improving service delivery, with an emphasis on measurable service outcomes, for County residents. Evaluates County operations and coordinates the implementation of Board initiatives and policies.
- Provides guidance to the County's two school systems on matters related to funding for operations and capital facilities and manages outside agency annual grant application process.
- Coordinates the County legislative process, which includes agenda preparation and response coordination for follow-up items from BOCC meetings. Assists the BOCC in identifying and advocating proposed legislation for the BOCC's legislative agenda submitted annually to the North Carolina General Assembly.

### **FY 2014-15 Outcomes**

- Addressed multiple budget and personnel related issues including selective filling of vacant staff positions to achieve financial savings and presentation to the Board of Commissioners of the pending financial challenges associated with continuing to provide existing and future services to County residents.
- Led the execution of technical and analytical tasks associated with Schools Collaboration and special endeavors regarding the school districts.
- Provided guidance to staff and recommendations to the Board regarding the siting process for Southern Branch Library.
- Completed construction of the Board of Orange County Commissioners Meeting Room at Whitted and included the meetings rooms in the Facility Use Policy.
- Provided guidance to staff and recommendations to the Board regarding consideration of the Cedar Grove Community Center renovation project, and County Space Study.
- Outlined issues, financial impacts and options to the Solid Waste Advisory Group (SWAG) regarding county-wide recycling services which led to the adoption of a county-wide fee approved by the Town Boards and the Board of Orange County Commissioners.
- Completed the construction of the planned Rogers Road Community Center and finalized a service level agreement with Rogers Eubanks Neighborhood Association (RENA).
- Completed the first phase of engineering of the sewer conceptual design for the Historic Rogers Road Neighborhood.
- Outlined issues, financial impacts and options leading to the Board of Orange County Commissioners' decision to award a new Broker of Record to oversee the administration of the self-funded health insurance and other employee benefits.
- Continued the meetings with the Jail Alternatives Work Group and involved UNC School of Government to assist with program evaluation.
- Completed the development of a Strategic Communications Plan which was adopted by the Board of Orange County Commissioners.

## ***County Manager's Office – continued***

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- Under the direction of the adopted Consortium to End Homelessness Memorandum of Understanding (MOU) the supervision and relocation of the Homelessness Coordinator position was moved to the County Manager's Office.
- Restructured the County Manager's Office with the creation of the Deputy County Manager position enhance assistance to departments, BOCC, and residents.

### **FY 2015-16 Fiscal Year Objectives**

- Review County operations for duplicative activities and investigate reorganization/reassignment of existing staff.
- Continue progress on Historic Rogers Road Neighborhood, Efland-Buckhorn wastewater improvements, Cedar Grove Community Center, Southern Branch Library, and economic development.
- Work with the Board of Commissioners to address the financial challenges associated with providing services to County residents.
- Move forward with efforts to prepare County for a possible Bond Referendum, in 2016.
- Implement the Strategic Communications Plan through newly formed Community Relations Department.
- Develop a long-range Affordable Housing plan with inter-governmental partners and community stakeholders.
- Manage Jail Alternatives Program contracts short-term, in order to develop and implement a plan for the long-term administration of the program directly within County purview.

### **Budget Highlights**

The FY15-16 Commissioner Approved Budget includes:

- New Position Approved: Administrative Assistant position (1.0) FTE, effective July 1, 2015 (\$48,443). The new position will provide clerical support to the office as well as receive calls from residents, to redirect calls as needed
- Three (3) new Jail Alternatives Program positions, consisting of a Jail Alternatives Manager (1.0 FTE), a Pre-Trial Services Coordinator (1.0 FTE), and a Drug Treatment Coordinator (1.0 FTE). This program has been funded in previous years through contracts within the Department of Social Services; so, there are no additional County costs associated with the creation of these positions. Note, the Manager's Recommended Budget reflected the Jail Alternatives Program in the Sheriff Department.
- Created a Community Relations Department to include the Visitor's Bureau and the Public Affairs Officer to implement the Strategic Communications Plan to improve internal and external communications with community partners and Orange County residents.

## ***County Manager's Office – continued***

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### **County Manager's Office: Orange County Partnership to End Homelessness Program**

#### **Major Services**

- The purpose of the Orange County Partnership to End Homelessness (OCPEH) is to work collaboratively to end and prevent homelessness in Orange County; the Partnership comprises all the homeless housing and service providers that operate in Orange County.
- Coordinate applications to the Department of Housing and Urban Development (HUD) for over \$700,000 annually for housing and services for people experiencing homelessness. Work to identify other federal, state, local and private sources to fund homeless housing and services.
- Build partnership and collaboration among homeless housing and service providers.
- Promote evidence-based practices that are the most successful and cost-effective for ending and preventing homelessness such as the Housing First approach which involves moving people into housing as quickly as possible without prerequisites like sobriety or completing a treatment program.
- Determine unmet needs for homeless housing and services and work with partners to develop effective strategies for filling them.
- Work with partners to collect data on homeless housing and shelter programs to understand the nature of homelessness in our community and to evaluate program performance.
- Update the Plan to End Homelessness annually and track progress toward achieving its goals and strategies.

#### **FY 2014 - 15 Outcomes**

- Between July 1, 2014 and April 29, 2015 the Partnership's 100,000 Homes Taskforce provided housing and services to nine (9) of the most vulnerable people experiencing long-term homelessness in our community.
- Developed and implemented a new Memorandum of Understanding, between the four local governments, supporting the Partnership; developed and began implementing the 2015 Plan to End Homelessness – which is a significantly revised format for establishing goals and strategies and measuring our progress toward achieving them.
- Three OCPEH pilot programs are now administered by community partner agencies: the Job Partners program is now administered by Community Empowerment Fund; the Support Circles Program is now administered by Inter-Faith Council for Social Service; the Outreach Court program is now administered by the Orange County District Court and other participating agencies.
- Implemented a Coordinated Entry system for people who become homeless – this is a best practice required by HUD as a condition of receiving homeless program funding.
- The Partnership worked with the Chapel Hill Office of Housing and Community to implement a public housing preference for people experiencing homelessness and to significantly reduce its restrictions against people with criminal histories.
- Hosted the eighth annual Project Connect in Chapel Hill on October 9, 2014 – a one-day event that provides a wide range of services to people experiencing or at risk of homelessness.. Two-hundred twenty-one individuals were served on that day with each guest receiving an average of over eight (8) services each.

**County Manager’s Office – continued**

Performance Measures	2012-13 Actual	2013-14 Actual	2014-15 Projected	2014-15 Actual	2015-16 Projected
<b>Service: Strengthen partnerships with local service providers to the homeless.</b>					
Number of individuals served by Project Homeless Connect	230	268	200	221	200

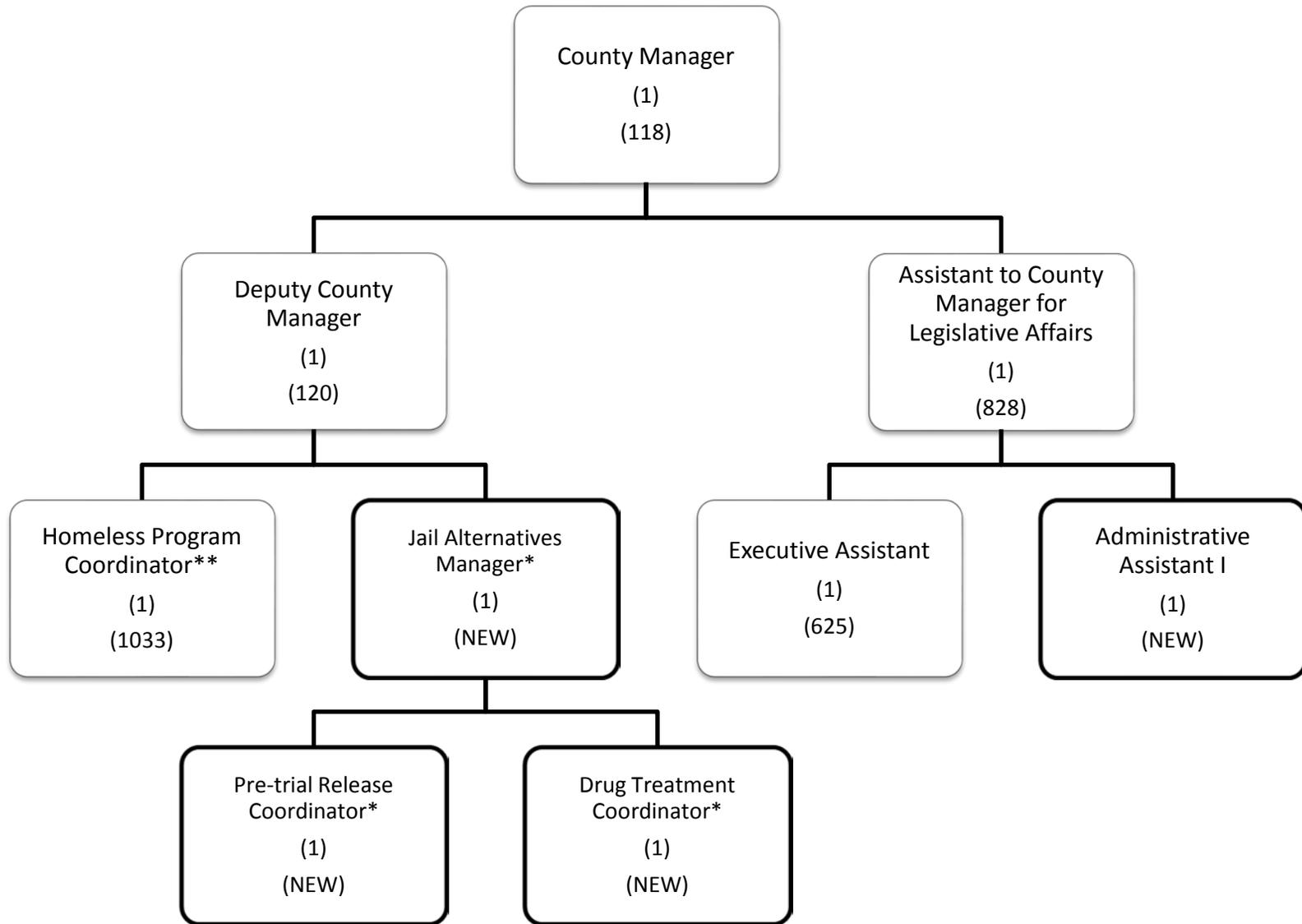
**FY 2015 - 16 Fiscal Year Objectives**

- Continue to work collaboratively to increase the number of Permanent Supportive Housing beds by approximately 30 over the next several years.
- Continue to work collaboratively to increase Rapid Re-Housing beds by approximately 50 over the next several years.
- Continue to work collaboratively to increase the amount of affordable rental housing available in Orange County.
- Continue to strengthen partnerships with local homeless housing and service providers and develop collaborative initiatives.
- Provide staff support to the Partnership to End Homelessness Leadership Team and associated work groups.
- Work with service providers to increase the number of designated homeless disability benefits workers.
- Coordinate applications for the 2015-16 Continuum of Care and Emergency Solutions Grant HUD programs.
- Establish an OCPEH website, in a separate platform from orangecounty.gov, to represent partnering agencies and to provide shared ownership of web content
- Publish a newly formatted OCPEH Annual Report based on the newly formatted 2015 Plan to End Homelessness.

**Budget Highlights**

Increase Expenditure: The FY15-16 Commissioner Approved Budget includes an expenditure increase (\$10,000) for Community Empowerment Fund to assist with building rental in Chapel Hill

# County Manager's Office



\* Effective October 1, 2015

\*\* Formerly in the Department of Housing, Human Rights and Community Development

# Courts

Website: <http://www.nccourts.org/county/orange>

	2013-14 Actual Expenditures	2014-15 Original Budget	2014-15 Revised Budget	2014-15 12-Month Estimate	2015-16 Department Requested	2015 - 16 Commissioner Approved
<b><i>By Category (General Fund)</i></b>						<b>Account: 700</b>
Personnel Services	9,000	0	0	0	9,000	9,000
Operations	37,216	81,655	81,655	45,905	81,655	81,655
Capital Outlay	1,809	0	0	4,507	0	0
<b>Total Expenditures</b>	<b>\$ 48,025</b>	<b>\$ 81,655</b>	<b>\$ 81,655</b>	<b>\$ 50,412</b>	<b>\$ 90,655</b>	<b>\$ 90,655</b>
<b>County Costs (net)</b>	<b>\$ 48,025</b>	<b>\$ 81,655</b>	<b>\$ 81,655</b>	<b>\$ 50,412</b>	<b>\$ 90,655</b>	<b>\$ 90,655</b>
<b>Total Courts and Related Expenditures</b>	<b>\$ 48,025</b>	<b>\$ 81,655</b>	<b>\$ 81,655</b>	<b>\$ 50,412</b>	<b>\$ 90,655</b>	<b>\$ 90,655</b>

## Major Services

- The County is required under section 74 of the NC General Statutes to provide space, equipment, and law books for the District Attorney's Office, Superior Court, the Clerk of Court and District Court.

## Budget Highlights

- The increase in Personnel Services for FY15-16 is due to budgeting for the Jury Personnel master list in FY15-16; this is budgeted every other fiscal year.

# Department of Environment, Agriculture, Parks & Recreation

Phone Number: (919) 245 - 2510

Website: [www.orangecountync.gov/departments/deapr/index.php](http://www.orangecountync.gov/departments/deapr/index.php)

	2013-14 Actual Expenditures	2014-15 Original Budget	2014-15 Revised Budget	2014-15 12-Month Estimate	2015-16 Department Requested	2015 - 16 Commissioner Approved
<b>By Category (General Fund)</b>						<b>Account: 615</b>
Personnel Services	2,479,599	2,484,640	2,639,512	2,570,940	2,712,024	2,712,702
Operations	531,552	632,984	668,996	664,697	692,451	692,451
Capital Outlay	49,433	59,735	94,992	85,588	89,200	59,735
<b>Total Expenditures</b>	<b>\$ 3,060,584</b>	<b>\$ 3,177,359</b>	<b>\$ 3,403,501</b>	<b>\$ 3,321,225</b>	<b>\$ 3,493,675</b>	<b>\$ 3,464,888</b>
<i>Offsetting Revenues</i>	<i>(521,778)</i>	<i>(455,575)</i>	<i>(488,934)</i>	<i>(574,859)</i>	<i>(512,661)</i>	<i>(512,661)</i>
<b>County Costs (net)</b>	<b>\$ 2,538,806</b>	<b>\$ 2,721,784</b>	<b>\$ 2,914,567</b>	<b>\$ 2,746,366</b>	<b>\$ 2,981,014</b>	<b>\$ 2,952,227</b>
<b>Total Department of Environment, Agriculture, Parks and Recreation and</b>	<b>\$ 3,060,584</b>	<b>\$ 3,177,359</b>	<b>\$ 3,403,501</b>	<b>\$ 3,321,225</b>	<b>\$ 3,493,675</b>	<b>\$ 3,464,888</b>

## Division Summary

	2013-14 Actual Expenditures	2014-15 Original Budget	2014-15 Revised Budget	2014-15 12-Month Estimate	2015-16 Department Requested	2015-16 Commissioner Approved
<b>By Program (General Fund)</b>						
Admin/Support Services	676,890	705,306	740,891	717,261	718,893	718,893
Natural and Cultural Resources	270,521	262,863	304,021	291,088	280,866	280,866
Parks	1,086,751	1,201,801	1,277,472	1,244,585	1,323,467	1,325,367
Recreation	679,665	669,570	722,203	718,844	804,927	774,240
Soil & Water Conservation	346,756	337,819	358,915	349,447	365,522	365,522
<b>Total Expenditures</b>	<b>\$ 3,060,584</b>	<b>\$ 3,177,359</b>	<b>\$ 3,403,501</b>	<b>\$ 3,321,225</b>	<b>\$ 3,493,675</b>	<b>\$ 3,464,888</b>
<i>Offsetting Revenue</i>	<i>(521,778)</i>	<i>(455,575)</i>	<i>(488,934)</i>	<i>(574,859)</i>	<i>(512,661)</i>	<i>(512,661)</i>
<b>County Costs (net)</b>	<b>\$ 2,538,806</b>	<b>\$ 2,721,784</b>	<b>\$ 2,914,567</b>	<b>\$ 2,746,366</b>	<b>\$ 2,981,014</b>	<b>\$ 2,952,227</b>
<b>Total Expenditures</b>	<b>\$ 3,060,584</b>	<b>\$ 3,177,359</b>	<b>\$ 3,403,501</b>	<b>\$ 3,321,225</b>	<b>\$ 3,493,675</b>	<b>\$ 3,464,888</b>

## Mission Statement

The Department of Environment, Agriculture, Parks and Recreation (DEAPR) works to conserve and manage the natural and cultural resources of Orange County. Included within this “green infrastructure” are natural areas and nature preserves, open spaces, parks, recreation facilities, water resources, and agricultural and cultural resource lands. Consistent with the strong environmental ethic of the community, DEAPR also strives to bring environmental education, nature programming, recreation, athletics and other programs to residents of the County - with a goal of promoting cultural, physical and natural stewardship and well-being.

## **Department of Environment, Agriculture, Parks & Recreation – continued**

### **Department of Environment, Agriculture, Parks and Recreation: Support and Administrative Services**

#### **Major Services**

- Administers the department and project budgets, as well as capital projects identification, budgeting, planning and implementation.
- Supervise consultants and contractors in the design and development of parks and recreation facilities.
- Handle facility reservation and program registrations for County facilities and recreation programs through the RecTrac/WebTrac programs.
- Administer repairs and renovations of parks and recreation facilities.
- Coordinate department public information and communications including news releases, web site updates, and social media.
- Assist County departments with site planning and construction drawing documentation.
- Provide staff support for the Parks and Recreation Council, the Intergovernmental Parks Work Group and other boards and committees as needed.
- Plan for and provide environmental programs and community events.
- Manage the Road Sign replacement program database and procurement.
- Work on intergovernmental projects and initiatives related to environmental, agriculture or parks and recreation topics.
- Organize and plan for departmental meetings, events, training, community and team-building efforts.
- Address risk management and safety issues within County parks and recreation facilities.

#### **FY 2014-15 Outcomes**

- Completed the Comprehensive Parks and Recreation Master Plan 2030, a multi-year project, with most of the work done in-house with minimal consultant outlay.
- Special Events: Organized and conducted Farm-to-Table field trip at future Blackwood Farm Park. Celebrate Earth Day (Earth Evening) with an environmental education event, in coordination with the town of Hillsborough's Last Friday event.
- Developed a plan for limited opening of Blackwood Farm Park, with identified resources and activities/facilities, opening in spring 2015. Continue existing multijurisdictional efforts in the development of the Hollow Rock Natural Area and Park (New Hope Preserve). Coordinate supplemental park design and planning efforts at Fairview Park and Little River Park.
- Event Management: Administered contracts and leases (such as Farmers Market Pavilion) and served as liaison to special events on County grounds.
- Coordinated all meetings, and developed studies, reports and plans for the Parks and Recreation Council and Intergovernmental Parks Work Group. Advised and provided direction to the Agricultural Preservation Board and other advisory board as needed.
- Coordinated improvements at the Soccer.com Soccer Center in summer 2014 and 2015. Implemented other capital projects as budgeted and approved.

## ***Department of Environment, Agriculture, Parks & Recreation – continued***

- Organized and conducted monthly staff Leadership Team meetings, bimonthly staff meetings and special topical work groups to accomplish defined priorities and tasks.

<b>Performance Measures</b>	<b>2012-13 Actual</b>	<b>2013-14 Actual</b>	<b>2014-15 Budget</b>	<b>2014-15 Projected</b>	<b>2015-16 Budget</b>
<b>Service: Program Registrations</b>					
Total number of Registrations Processed	4,800	5,348	5,000	5,223	5,200
Percent of on-line registrations taken through WebTrac	50%	51%	52%	54%	54%
<b>Service: Facility Reservations</b>					
Total Number of Reservations Processed	1,932	1,666	3,000	1,850	1,900
Percent of on-line reservations taken through WebTrac	36%	35%	45%	38%	38%
<b>Service: Capital Improvements to Parks and Recreation Facilities</b>					
Number of locations with improvements	2	2	3	5	5
Dollar value of improvements completed (in \$, rounded)	440,000	120,000	510,000	670,000	1,175,000

### **FY 2015-16 Objectives**

- Implementation of the Parks and Recreation Master Plan, including addressing Issues for Further Study such as comprehensive assessment of community centers.
- Conduct and oversee Earth Evening and Farm-to-Table Events. Oversee the opening of Blackwood Farm Park; ensure support for park operations is provided.
- Negotiate and complete or renew park and facility operating and interlocal agreements, including the Fairview Park Interlocal Agreement between Orange County and Town of Hillsborough (expiring 12/15).
- Continue to identify and implement new methods of community outreach regarding program registrations and facility reservations, resulting in more access to programs for residents of the County.

### **Budget Highlights**

- No significant budget changes in FY15-16

## **Department of Environment, Agriculture, Parks and Recreation: Recreation Division**

### **Major Services**

- The Recreation Division is responsible for the planning, promotion, programming and implementation of well-rounded, age-specific recreation activities. Full-spectrum recreation services include athletic leagues, instructional programs, special events, and summer camps for various age groups. Personnel are involved in all aspects of this service from start to finish which includes participant registration, face-to-face communication with patrons, program implementation, and dispute resolution as necessary.

***Department of Environment, Agriculture, Parks & Recreation – continued***

- The Recreation Division manages permit scheduling, maintenance, rental supervision, and billing support of all Orange County recreation facilities including the Central Recreation Center, Efland-Cheeks Community Park and Center, Soccer.com Center, Fairview Park, Cedar Grove Community Park and Center for a 7-day-per-week, 14-hour-per-day operation. The service includes set-up and breakdown for groups and organizations, recreation and athletic programs, monthly meetings, County Department meetings/trainings, and County voting precincts.
- Orientation is provided for parents, and training for coaches who participate in youth athletic leagues or programs. Parent orientations introduce parents to the benefits of youth sports and proper behavior for supporters during athletic games and practices. The Volunteer Coaches Training Program assists coaches with the skills of teaching youth sports in a positive, fun, and cultivating atmosphere. Coaches receive criminal background and other checks every two years.
- The Recreation Division manages the support and development of existing and new partnerships with community recreational organizations that will complement the delivery of recreation services to Orange County. Existing partnerships include: HYAA (Hillsborough Youth Athletic League) baseball, OTC (Orange Tennis Club), YMCA of the Greater Triangle, Chapel Hill Parks and Recreation, Carrboro Parks and Recreation, and Orange County 4H.

**FY 2014-15 Outcomes**

- Provided Orange County Residents with the opportunity to register for summer camp programming with a 25% deposit on all camp fees. This allowed patrons to reduce the immediate financial strain of camp fees by completing payment in full over the period of four months. This policy has provided an environment where those that can easily afford camps and those that can afford camps by virtue of a payment plan all have an equal opportunity to benefit from our summer camp programs. For the two week deposit-only registration period in 2015 DEAPR accepted 598 enrollments of which 535 took advantage of the opportunity to enroll with a 25% down payment.
- Finalized a partnership lease agreement with the Orange Tennis Club which provides youth and adults with opportunities to learn and compete in tennis through lessons, clinics, leagues, and tournaments. Currently the Orange Tennis Club has over 100 members with play scheduled at the Fairview Park tennis courts twenty hours per week.
- The number of facility reservations by the public at the Efland-Cheeks Community Center and Central Recreation Center has significantly increased from FY13-14 to FY14-15.
  - In FY13-14 the total reservations at the Efland-Cheeks Community Center were 111 and in FY14-15 (**as of February 24, 2015, or 67% of the fiscal year**) the total reservations at the Efland-Cheeks Community Center increased to 119
  - In FY13-14 the total reservations at the Central Recreation Center was 178 and in FY14-15 (**as of February 24, 2015, or 67% of the fiscal year**) the total reservations at the Central Recreation Center increased to 215.

Performance Measures	2012-13 Actual	2013-14 Actual	2014-15 Budget	2014-15 Projected	2015-16 Budget
<b>Service: Development and implementation of a wide range of recreation programs, for youth and adults.</b>					
Healthy Lifestyle Programs	125	145	145	145	145

**Department of Environment, Agriculture, Parks & Recreation – continued**

Performance Measures	2012-13 Actual	2013-14 Actual	2014-15 Budget	2014-15 Projected	2015-16 Budget
Healthy Lifestyle Participants	4,583	4,547	4,500	5,800	5,200
<b>Service: Recreation Division facility management and rental supervision</b>					
Recreation Facility Reservation	492	656	600	800	750
Recreation Facility Revenue	\$47,688	\$56,616	\$51,500	\$64,595	\$60,000
Recreation Facility Attendance	143,755	229,705	225,000	250,000	235,000

**FY 2015-16 Objectives**

- Improve communication with registered participants regarding schedule changes and cancellations by configuring and utilizing the new text messaging function in the Rec Trac reservation software system.
- Develop a systematic facilities management program that standardizes inspection, repair, maintenance, and usage of County-operated Recreation Facilities that includes the Central Recreation Center, Efland-Cheeks Community Center, Cedar Grove Community Center, Soccer.com Concession Stand and Trailer, and Recreation Division managed restroom trailer. The purpose of this program would be to improve safety, customer service and aesthetics of all Recreation Division operated facilities.
- Conduct semi-annual staff development workshops attended by full-time staff, part-time programming staff, part-time facilities staff and part-time concessionaires. Topics of this workshop may include: team building, site specific training, safety training, program implementation, customer service training, and leadership development.

**Budget Highlights**

The FY15-16 Commissioner Approved Budget includes:

- New Position Approved: Community Centers Coordinator (1.0) FTE, effective October 1, 2015 (\$42,514). The new position will support the additional programming at the Efland-Cheeks Community Center and the opening of the new Cedar Grove community center. The position will ensure accessibility and availability of community centers and programming. Additionally, the position will enable an equitable level of service at the two community centers and allow for interaction and sharing of resources.
- Personnel Increase: Seasonal Staff (\$42,654) reflects an increase to comply with FY 14-15 Approved Living Wage and an increase in hours to support increasing demand for recreational activities, concessions, and facility rentals as well as the opening of the Cedar Grove Community Center
- Operations Increase: (\$21,147) for additional supplies and services to support increasing demand for recreational activities and concessions as well as the opening of the Cedar Grove Community Center
- Revenue Increase: (\$53,086) anticipated additional fee revenue associated with: athletics, recreation programs, facility rentals, and athletic rentals

## **Department of Environment, Agriculture, Parks & Recreation – continued**

### **Department of Environment, Agriculture, Parks and Recreation: Parks Division**

#### **Major Services**

- Operate and maintain eight County Parks comprising 709 acres, including one park (Blackwood Farm Park) which opens on a limited basis this spring. Assist in the conservation and management of five land-banked future park sites that comprise 373 acres and three nature preserves (plus public open spaces) that total 400 acres. These areas are operated and maintained by 8.75 full-time staff.
- Maintain and manage County grounds and “landscape areas” totaling over 70 acres at 17 different locations, with two full-time staff.
- Continuously strive to improve the quality and aesthetics of all County parks and public open spaces, including athletic fields and facilities. Increase athletic field availability while maintaining and improving field conditions, park safety and patron experience.
- Perform needed management of County nature preserves working in conjunction with the Land Conservation Manager and the Land Management Team. This involves minimal enhancements to help ensure that natural resource values are conserved for both future generations and current wildlife inhabitants.
- Improve, expand and conduct nature programs and special events to various age groups and schools, promoting nature awareness and appreciation and environmental stewardship.
- Maintain all County play structures to meet or exceed codes and standards that are required by the National Playground Safety Institute, the National Park and Recreation Association and the American Society of Testing Materials.
- Promote a high level of safety, efficiency and professionalism through training, seminars, obtaining and maintaining licenses, and certifications - as well as conducting monthly safety and training meetings.

#### **FY 2014-15 Outcomes**

- All County Parks, public open spaces and ground and landscape areas are maintained to a high standard within the framework of existing resources.
- Athletic fields at County parks remain open longer, providing for a longer playing season while being maintained to a high standard.
- Nature programming classes provided throughout the year, resulting in an increase in programming and public involvement. Numerous special events conducted in adherence with special recognition and awareness dates, such as Earth Day, Arbor Day and the National Stargazing event.
- County Playgrounds meet or exceed all safety standards and regulations set by the industry.
- Prompt and timely response to work orders pertaining to missing, damaged or new County road signs.
- Monthly Safety and training meetings for Division staff ensuring that employees are instructed and updated on proper maintenance procedures, safety standards and County rules and regulations.

## ***Department of Environment, Agriculture, Parks & Recreation – continued***

- Participate as part of County Incident Weather Response Team to ensure safety of working environments during and after storm events.

<b>Performance Measures</b>	<b>2012-13 Actual</b>	<b>2013-14 Actual</b>	<b>2014-15 Budget</b>	<b>2014-15 Projected</b>	<b>2015-16 Budget</b>
<b>Service: Over 1,500 acres of County parks, nature preserves, open space and landscape areas</b>					
Park acreage managed	557 acres	557	709	709	804
Grounds, landscaped acreage maintained	60	70	70	78	78
Stewardship support & management of Lands Legacy future park and nature preserve sites (# of sites)	6	6	8	8	9
<b>Service: Inspect and maintain all County Facilities &amp; Playgrounds</b>					
Number of various athletic fields & Playgrounds maintained	44	44	44	44	45
Conduct at a minimum, monthly inspections (% completed)	100%	100%	100%	100%	100%
Meet or exceed all NPSI & ASTM codes and regulations	100%	100%	100%	100%	100%

### **FY 2015-16 Objectives**

- Maintain all County parks and grounds and landscape areas, manage or assist in conservation stewardship of County future park sites, nature preserves and open space. Total of over 1,500 acres.
- Maintain all park play structures to meet or exceed all industry safety and maintenance standards
- Continue to develop and implement “specialized” maintenance programs to address critical components of park maintenance, such as meadow management and forest management.
- Operate Blackwood Farm Park for a first full year of operation
- Work with partner jurisdictions to complete trails and park amenities at the Hollow Rock Park and Natural Area (part of the New Hope Preserve). Complete trails and parking at the Seven Mile Creek Access Area (part of the Upper Eno Preserve).
- Conduct Arbor Day celebrations, star-gazing and continue/expand nature programs.
- Explore potential for primitive camping, disc golf and orienteering courses at County parks in conjunction with the Parks and Recreation Council.
- Participate in planning and implement facility improvements planned at River Park, and in repair and renovations at designated parks.
- Continue to actively participate in the Boy Scouts of America “Eagle Scout” award program by providing opportunities for Eagle Scout projects at County parks.

### **Budget Highlights**

The FY15-16 Commissioner Approved Budget includes:

- The Parks Division has been able to address the opening of new parks and managed lands, and new landscape and grounds needs, in recent years with minimal staff resource additions. For FY15-16 additional staff resources have been approved to address increased responsibilities,

## **Department of Environment, Agriculture, Parks & Recreation – continued**

increases in facility usage and rentals, and the need for a full-time staff person at Blackwood Farm Park (which has resulted in a net loss of 0.25 FTE for other parks staffing). DEAPR is asking to take the current 30 hours per week position (originally approved for Blackwood Farm Park, now within the Parks “Mobile Crew”) to 40 hours, and for increased seasonal staff funding. These additional resources will be needed to maintain the current and expected level of service to the public and park patrons.

- FY15-16 will see the first full year of operation for Blackwood Farm Park, and may see portions of the Hollow Rock Park and Natural Area opened. There are also plans to make improvements to River Park and repairs and renovations to selected other facilities as needed and prioritized.
- Position Extension Approved: Parks Conservation Tech I position is currently a 0.75 FTE, approving to extend the position to 1.0 FTE (\$10,680) to support Blackwood Farm Park opening
- Personnel Increase: (\$11,307) to comply with FY 14-15 Approved Living Wage for seasonal staff
- Operations Increase: (\$40,647) for additional supplies and services to support increasing demand for activities and opening of the Blackwood Farm Park
- Revenue Increase: (\$11,000) The annual Trail Head Run resulted in a donation in FY14-15. A donation in FY15-16 is anticipated.

### **Department of Environment, Agriculture, Parks and Recreation: Natural and Cultural Resources Division**

#### **Major Services**

- The Natural and Cultural Resources (NCR) Division provides a wide range of services in the areas of land conservation, water resources policy analysis and data, protection of significant historic/cultural resources, agricultural land preservation, and efforts to implement the long-term goal of environmental responsibility in county government.
- The **Lands Legacy Program** works with willing landowners and other partners (e.g., land trusts, universities, other units of gov’t.) to conserve high priority natural and cultural resource lands.
- The **Local Historic Landmark Program** recognizes properties and groups of properties (districts) with local historic and architectural significance. Once designated, individual local landmarks are eligible for a 50% property tax deferral. All designated properties (individual and districts) are subject to a design review process prior to making exterior changes. The program is administered through the Historic Preservation Commission.
- **Orange Well Net** is a groundwater observation well network established by the County in 2010 in partnership with other entities. The network currently includes six bedrock wells that monitor fluctuations in bedrock groundwater levels. This information is used to inform the public and officials about groundwater supply issues, including the impact of natural phenomena (such as drought) on groundwater in Orange County. Groundwater levels are collected hourly, and this information is made available to the public on the NC Division of Water Resources web page.
- **H2Orange** is a multi-departmental initiative (led by DEAPR NCR) to share information on water resources in Orange County, including: reservoir levels, surface water data, drought information (historic/current), water conservation, stormwater and erosion control information, and weather.
- The goal of **Environmental Responsibility in County Government** was adopted by Orange County in December 2005. DEAPR works with other county departments to implement a series of objectives that support the goal of performing County functions with a sensitivity and ethic that promotes environmental responsibility and leadership. The division also works every four years

## ***Department of Environment, Agriculture, Parks & Recreation – continued***

with the Commission for the Environment to develop a “**State of the Environment Report**,” the latest of which was just published and presented in October 2014.

- Finally, the NCR Division maintains a comprehensive database of significant natural and cultural resources in Orange County. These data are updated regularly; most are available electronically for use by other County departments, other jurisdictions, partner entities, and the general public.

### **FY 2014-15 Outcomes**

- Completed permanent conservation easement that expands protection of Upper Eno River riparian buffers (Davis 3.5 acres) and later amended both the Volpe and Davis easements.
- Completed the Orange County State of the Environment 2014 report and convened the Orange County Environmental Summit (October 2014)
- Worked with other jurisdictions to initiate a two-year pilot to evaluate the use of an EPA-approved herbicide to manage hydrilla, an aquatic weed causing adverse impacts to the Eno River.
- Installed three new groundwater monitoring wells for the Orange County Well Net
- Completed the designation of White Cross School as an Orange County Local Historic Landmark
- Helped to plan, organize, and conduct the 2015 Agricultural Summit
- Prepared the Orange County State of the Environment 2014 report (presented in October 2014)

<b>Outcome Measures</b>	<b>2012-13 Actual</b>	<b>2013-14 Actual</b>	<b>2014-15 Budget</b>	<b>2014-15 Estimate</b>	<b>2015-16 Projected</b>
Land conserved through Lands Legacy Program (acres)	41	49	44	44	137
Funds (or donative value) received for completing County land conservation	\$105,000	\$136,000	\$0	\$0	\$180,000
Ground water monitoring wells established by Orange Well Net	0	3	1	1	0
Local Historic Landmarks designated	1	1	1	1	2
National Historic Registry nominations completed	0	0	1	1	1

### **FY 2015-16 Fiscal Year Objectives**

- Complete Year 2 of 3 of a comprehensive update of the County’s historic properties inventory that will improve information on Orange County web site and for use in planned County-Hillsborough publication on the architecture of Orange County (using matching funds from NC DCR)
- Complete two farmland conservation easements with federal/state grant funds
- Acquire land for the future Bingham District Park and other identified priorities in the adopted Lands Legacy Action Plan
- Complete Year 1 of a two-year effort to combat aquatic weed (Hydrilla) in the Eno River
- Initiate master plan for Hillsborough to Haw River segment of the NC Mountains-to-Sea Trail

## **Department of Environment, Agriculture, Parks & Recreation – continued**

- Designate two new Orange County Local Historic Landmarks
- Complete the multi-jurisdictional Interlocal Agreement for the Hollow Rock Natural Area and Park (part of the New Hope Preserve), and define management structure and operating approach for the new facility as it prepares to open.
- Help plan and conduct 2016 Agricultural Summit

### **Budget Highlights**

- No significant budget changes in FY15-16

## **Department of Environment, Agriculture, Parks and Recreation: Soil and Water Conservation Division**

### **Major Services**

- Provide technical assistance to citizens concerning; agricultural land use recommendations, develop agriculture conservation plans, nutrient management planning, design and implement agriculture sediment and erosion control best management practices to meet US Department of Agriculture (USDA) standards. Best management practices improve water quality by reducing soil erosion, nitrogen and phosphorus delivery to streams, fencing livestock from streams, and improving or improving riparian stream buffers.
- Administer state and federal cost share and/or grant funding programs (10+ sources of funding) that focus on improving water quality and protecting natural resources; process applications, determine funding needs, develop funding contracts, manage and distribute funds based on qualifying measures for agricultural and non-agricultural landowners.
- Provide information, technical assistance, and develop contracts for agricultural landowners to meet the State mandated nutrient reductions in the Jordan Lake and Falls Lake watersheds (covers over 95% of Orange County). Participate in Orange County focus group (H2Orange) to meet watershed rules.
- Promote Federal and State farmland preservation programs; encourage preservation and conservation of agriculture lands and natural areas, assist with seeking federal and state grants for conservation easement funding.
- Administer the Orange County Voluntary Agricultural District (VAD) and Enhanced Voluntary Agricultural District (EVAD) Programs, for qualifying farmers; process applications, verify farm eligibility, report to Orange County Agricultural Preservation Board and BOCC for approvals, develop conservation agreements, record agreements with Orange County Land Records.
- Enhance citizen awareness of Natural Resource Conservation through educational programs such as developing and sponsoring workshops for landowners and farmers, Orange County Agricultural Summit, K-12 classroom presentations, environmental field days for 7th graders, (plan and sponsor Earth Walk for 45 years), local, area and State Envirothon (middle and high school environmental education contest with 800+ student participation—5-6 teams from Orange County), develop outdoor classrooms at schools, and Farm to Table 4<sup>th</sup> grade field trip at future Blackwood Farm Park.

## ***Department of Environment, Agriculture, Parks and Recreation***

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### **FY 2014-15 Outcomes**

- Assess treatment needs for animal operations and cropland based on water quality and soil erosion issues; provide technical and financial assistance to landowners; planning, designing, and installation of best management practices (BMP's) treating agricultural sediment and nutrient runoff problems.
- Promote best land use and total resource management systems; agricultural conservation planning that includes sediment and nutrient reduction, wildlife enhancement, water quality improvement; and reforestation through available cost share/incentive programs.
- Provide technical assistance to urban landowners; assessment, planning and designing BMP's to retrofit and treat water quality concerns with sediment and storm water runoff problems. Continue the abandoned well closure program as funds are available, working directly with and using guidelines from Orange County Environmental Health and the NC Division of Water Resources.
- Assist DEAPR/Natural and Cultural Resources division with technical assistance, development and review of agricultural conservation plans, assist with monitoring and status reviews of conservation easements, assist with letters of support and seeking state and federal funding for the Orange County agricultural conservation easement program.
- Increase agricultural awareness and protection of farmland through enrollment in the Orange County VAD/EVAD program available to agricultural operations by increasing enrolled acres, recorded documentation with Land Records, and installation of visible VAD signs in the rural county areas.
- Promote natural resources educational opportunities by assisting schools, teachers, home-school groups; develop outdoor classrooms, farm trips, mini-grants program, teachers' workshops, environmental field days, regional, state and national Envirothon contest, and free resource materials to educators. Develop outdoor classrooms and pollinator gardens at schools to increase awareness of storm water runoff, water quality concerns, and natural resources; assist with 4<sup>th</sup> grade Farm to Table event at Blackwood Farm.

<b>Performance Measures</b>	<b>2012-13 Actual</b>	<b>2013-14 Actual</b>	<b>2014-15 Budget</b>	<b>2014-15 Projected</b>	<b>2015-16 Budget</b>
<b>Service: Administering, contracting and implementing funding programs to install BMP are to reduce soil erosion, reduce nitrogen and phosphorus movement into water systems, and protect natural resources.</b>					
State funds encumbered /contracted for BMP's for agriculture	\$123,233	123,233	\$111,443	\$114,445	\$98,730
Federal USDA-EQIP funding for BMP's for agriculture	\$120,000	50,000	\$100,000	100,000	75,000
State funds encumbered/contracted with urban land users	\$5,276	\$4,481	\$4,000	\$11,070	\$6,000
<b>Service: Increase participation in Farmland preservation programs to protect agriculture.</b>					
Farmland Enrolled in VAD/EVAD program (per year enrollment acres)	3,098 acres	1,613 acres	2,600 acres	1,200 acres	1,500 acres
<b>Service: Increase outreach program participation to inform citizens of natural resource programs and through educational programs.</b>					
Number of individuals participated	2,400	2,550	2,600	2,700	2,800

## **Department of Environment, Agriculture, Parks and Recreation**

### **FY 2015-16 Objectives**

- Increase awareness and advance County, state and federal programs that provide education, technical and financial assistance to agricultural and non-agricultural landowners, public and private, to protect Orange County's natural resources.
- Provide technical assistance and implement best management practices (BMP's) that will improve soil and water quality in all watersheds, reduce sediment and nutrient run off into streams from agricultural lands, meet the state mandated required nutrient reductions goals in the Jordan Lake and Falls Lake watersheds. Provide watershed BMP updates and technical information to Orange County, NCDA-Soil and Water Conservation, NC Division of Water Resources, and NC Environmental Management Commission as requested.
- Assist DEAPR/Natural and Cultural Resources division with review of conservation plans and securing state and federal funding for the Orange County Farm Preservation program, and assist with monitoring and status reviews of current conservation easements.
- Increase awareness and enrollment acres in the VAD/EVAD program to qualifying agricultural operations. Develop and record conservation agreements with landowners to protect and enhance County agriculture lands. Install signs on farms throughout county.
- Increase awareness to citizens about the importance of conservation and preservation of natural resources through educational programs and workshops, for students and adults.

### **Budget Highlights**

- The FY15-16 Commissioner Approved Budget includes personnel increase, as four positions were reclassified in FY14-15

### **Grant Project Fund: Historic Preservation Commission's (HPC) Historic Resources Inventory (Multi-Year Project)**

- Two federal-matching grants will support a countywide historic resources inventory and the production of a high-quality book that portrays the County's historic resources.
- The three-year project is partially funded through the State's Certified Local Government (CLG) program grants, which are being secured by the Historic Preservation Commission (HPC).
- In FY15-16, project consultants will complete an inventory in urban ETJ areas and prepare the book manuscript. In FY16-17, DEAPR will partner with the Town of Hillsborough to prepare the final manuscript, photography and illustrations for publication in 2018. The project team carried out the inventory update for rural areas as the first phase of the project in FY14-15.

### **Budget Highlights**

The FY15-16 Commissioner Approved Budget includes:

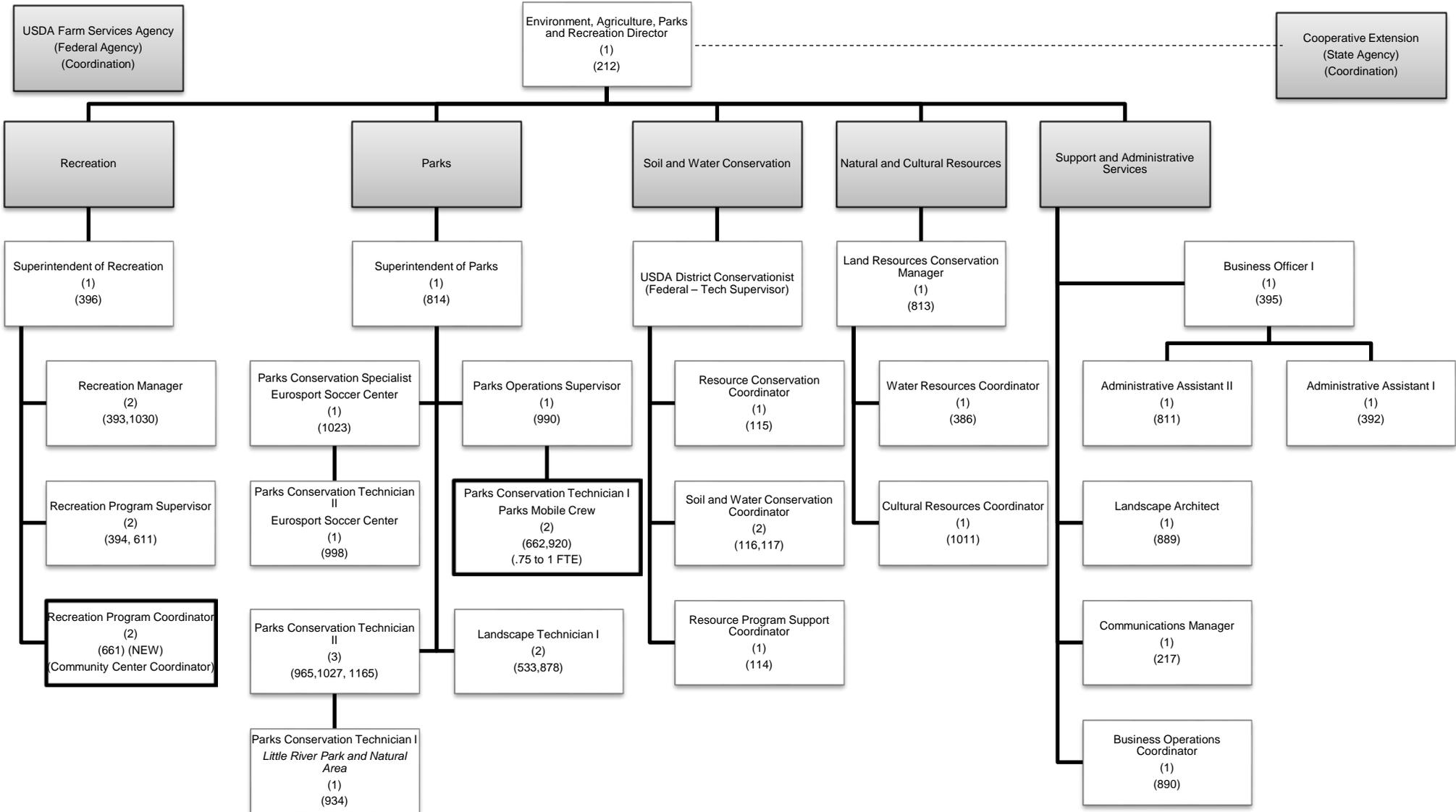
- The three-year project will cost \$97,500. The County will contribute a total of \$40,000; CLG will contribute \$27,500; and private grants, sponsorships and manuscript purchases will fund the remainder (\$30,000).
- The FY15-16 budget totals \$20,000; the County will contribute \$15,000 and the CLG will contribute \$5,000. The FY14-15 budget totaled \$25,000; the County contributed \$10,000 and the CLG grant

***Department of Environment, Agriculture, Parks and Recreation***

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contributed \$15,000. The County's contribution is budgeted in the Transfers to Other Funds section, of the Approved Budget.

# Department of Environment, Agriculture, Parks & Recreation



# Economic Development

Economic Development: (919) 245 - 2325

Website: <http://GrowInOrangeNC.com>

Arts Commission: (919) 968 - 2011

Website: [www.artsorange.org](http://www.artsorange.org)

	2013-14 Actual Expenditures	2014-15 Original Budget	2014-15 Revised Budget	2014-15 12-Month Estimate	2015-16 Department Requested	2015 - 16 Commissioner Approved
<b>By Category (General Fund)</b>						<b>Account: 600</b>
Personnel Services	285,115	427,860	447,794	318,477	431,725	431,725
Operations	47,300	83,850	88,616	77,539	83,850	83,850
Capital Outlay	855	0	3,800	0	0	0
<b>Total Expenditures</b>	<b>\$ 333,270</b>	<b>\$ 511,710</b>	<b>\$ 540,210</b>	<b>\$ 396,016</b>	<b>\$ 515,575</b>	<b>\$ 515,575</b>
Offsetting Revenues	0	0	0	0	0	0
<b>County Costs (net)</b>	<b>\$ 333,270</b>	<b>\$ 511,710</b>	<b>\$ 540,210</b>	<b>\$ 396,016</b>	<b>\$ 515,575</b>	<b>\$ 515,575</b>
<b>Arts Commission (Visitors Bureau Fund)</b>						<b>Account: 6010</b>
Personnel Services	61,899	59,615	59,615	63,245	65,410	65,410
Operations	71,970	81,083	81,083	78,034	81,010	81,010
Capital Outlay	0	0	0	0	25,000	0
<b>Total Expenditures</b>	<b>\$ 133,869</b>	<b>\$ 140,698</b>	<b>\$ 140,698</b>	<b>\$ 141,279</b>	<b>\$ 171,420</b>	<b>\$ 146,420</b>
Offsetting Revenues	(30,726)	(30,951)	(30,951)	(30,951)	(30,878)	(30,878)
<b>County Costs (net)</b>	<b>\$ 103,143</b>	<b>\$ 109,747</b>	<b>\$ 109,747</b>	<b>\$ 110,328</b>	<b>\$ 140,542</b>	<b>\$ 115,542</b>
<b>Total Economic Development and Related Expenditures</b>	<b>\$ 467,139</b>	<b>\$ 652,408</b>	<b>\$ 680,908</b>	<b>\$ 537,295</b>	<b>\$ 686,995</b>	<b>\$ 661,995</b>

## Economic Development

### Division Summary

	2013-14 Actual Expenditures	2014-15 Original Budget	2014-15 Revised Budget	2014-15 12-Month Estimate	2015-16 Department Requested	2015-16 Commissioner Approved
<b>By Program (General Fund)</b>						
Economic Development	333,270	511,710	540,210	396,016	515,575	515,575
<b>Total Expenditures</b>	<b>\$ 333,270</b>	<b>\$ 511,710</b>	<b>\$ 540,210</b>	<b>\$ 396,016</b>	<b>\$ 515,575</b>	<b>\$ 515,575</b>
<b>County Costs (net)</b>	<b>\$ 333,270</b>	<b>\$ 511,710</b>	<b>\$ 540,210</b>	<b>\$ 396,016</b>	<b>\$ 515,575</b>	<b>\$ 515,575</b>
<b>Total Expenditures</b>	<b>\$ 333,270</b>	<b>\$ 511,710</b>	<b>\$ 540,210</b>	<b>\$ 396,016</b>	<b>\$ 515,575</b>	<b>\$ 515,575</b>
<b>Other Related Programs (Visitors Bureau Fund)</b>						
Arts Commission	133,869	140,698	140,698	141,279	171,420	146,420
<b>Total Expenditures</b>	<b>\$ 133,869</b>	<b>\$ 140,698</b>	<b>\$ 140,698</b>	<b>\$ 141,279</b>	<b>\$ 171,420</b>	<b>\$ 146,420</b>
Offsetting Revenue	(30,726)	(30,951)	(30,951)	(30,951)	(30,878)	(30,878)
<b>County Costs (net)</b>	<b>\$ 103,143</b>	<b>\$ 109,747</b>	<b>\$ 109,747</b>	<b>\$ 110,328</b>	<b>\$ 140,542</b>	<b>\$ 115,542</b>

### Mission Statement

The Economic Development Department works to diversify Orange County's economy through the retention and recruitment of business, retail, clean light industrial manufacturing, mixed use commercial and office development and redevelopment, support of agricultural ventures and farming related local food systems, promotion of small business start-ups and retention with grants and loans, entrepreneurial incubator start-ups, high technology investments in sustainable technologies that create stable jobs for county residents, and which pay a living wage or higher, and the strategic review

## **Economic Development – continued**

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and support of desired higher density development. A primary goal of the department is to increase the County's employment opportunities, and non-residential tax base with new business oriented retail and property tax revenues. Orange County encourages the attraction of growth oriented businesses with potential to enhance the County's and residents' financial well-being and quality of life.

### **Major Services**

- Operate targeted business promotion and retention programs that strengthen the local economy through targeted business recruitment that generates new capital investment, and job growth with skills, benefits and at a salary at or above the County's living wage.
- Provide guidance to new, expanding, and relocating businesses such as entrepreneurs, high-tech light manufacturing, commercial, agriculture, arts, and tourism ventures.
- Oversee activities of the Chapel Hill/Orange County Visitors Bureau and the Orange County Arts Commission, which each have their own advisory boards & budgets funded from local hotel occupancy tax revenues.
- Provide grants and loan financing for small businesses, local entrepreneurs and agriculture ventures through Orange County's Small Business Loan Program, the Business Investment Grant, and the Agriculture Economic Development Grant. These loan and grant programs for small local businesses are funded by Article 46's ¼ cent sales tax revenues for economic development, and not from the General Fund.
- Provide county-wide businesses, local chambers of commerce, locally elected leadership and County-wide residents with economic and demographic data and related economic development assistance via the Department's website, public presentations and printed materials, etc.
- Market the county's available commercial and industrial buildings, and economic development construction sites to prospective businesses, investors, State of North Carolina corporate site selection business recruiters, and site selection consultants.

### **FY 2014-15 Outcomes**

- Outreach Effort: Increased by 15% the County's number of actual site visits made by prospective investors and business project site searches. Engaged with the North Carolina Department of Commerce and the State of N.C.'s newly privatized recruiting agency (now called the Economic Development Partnership of North Carolina) and with private & utility industrial/commercial site selection consultants, with our marketing efforts.
- Further refined the department's marketing materials, departmental web site, networking contacts, and visible presence at County and statewide economic development events.
- Increased the County's visitation by business prospects to review the County's Economic Development Districts. Site & building data sheets of available real estate were further developed.
- Added two professional FTE staff positions as a result of approval by the BOCC – Agriculture Economic Developer, & Business Retention Economic Developer.
- Gave close assistance to the County's recent industrial recruiting success – Morinaga America Foods, Inc. – in areas of road and utility infrastructure, and staffing events.

## ***Economic Development – continued***

<b>Performance Measures</b>	<b>2012-13 Actual</b>	<b>2013-14 Actual</b>	<b>2014-15 Budget</b>	<b>2014-15 Projected</b>	<b>2015-16 Budget</b>
<b>Service: Attract new economic opportunities to Orange County.</b>					
# of Inquiries Received from Commercial & Industrial Prospects	1	20	25	25	25
Change in frequency of visits by commercial, retail & industrial prospects, compared to the prior year	5%	5%	20%	20%	20%
<b>Service: Market Orange County's business advantages through business development and job growth.</b>					
Visitors to Department's Web Site	75,000	72,900	98,000	98,000	98,000
Number of Businesses in Orange County	3,793	3,793	3,748	3,800	3,800
Orange County residents employed	65,908	70,299	72,000	71,000	71,000
<b>Service: Provide guidance and resources to new, expanding and relocating businesses.</b>					
Orange County's Small Business Loan (approvals/applications)	2/5	3/5	3/8	3/8	2/5
Percentage increase of existing business (visitation/interview)	10%	15%	25%	25%	20%
<b>Service: Increase the economic vitality of Orange County through leveraging of partnership with NC Department of Commerce</b>					
Industrial site selection proposals submitted to the N.C. Dept. of Commerce	1	18	20	20	25
Current Projects: Recruitment & Support	N/A	1	6	8	10
<b>Service: Foster recruitment and retention of a skilled workforce – attract skilled workers to match requirements of key industries.</b>					
Orange County's Unemployment Rate	6.7%	3.7%	4.5%	3.9%	3.9%
Orange County's Available Workforce	65,908	72,399	72,000	73,000	73,000

### **FY 2015-16 Objectives**

- Continue to increase the percentage of corporate inquiries received from retail, commercial & industrial prospects, and boost the number of actual prospect visits made to Orange County, by 20% each.
- Update and expand the Department's inventory of marketing materials, advertising outreach efforts, and networking opportunities focused in a targeted plan of business retention and expansion, and the recruitment of new businesses. Implement a quarterly e-newsletter.
- Continue to market the County's 3 Economic Development Districts (EDDs) to prospective business prospects.
- Task the newly hired Agriculture Economic Development Coordinator to work with all related aspects of the County's agricultural sector, to include exploration of a food hub, a food council, and seamless coordination with the County's Agriculture Cooperative Extension office, local farmers' markets, grocery coops, restaurants, Piedmont Food & Agriculture Processing Center (PFAP), food truck vendors, and local farming producers in the County.
- Find new ways to expand the demand for the Orange County Small Business Loan Program, Business Investment Grant program, & Agriculture Economic Development Grant Program to small businesses and farming operations throughout the County.

## **Economic Development – continued**

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- Visit with all tenants of the “Chapel Hill LaUNCH Innovation Center” incubator, and the “Piedmont Food & Agriculture Food processing Center” to assist in retention & growth support.
- Provide continued assistance to the Orange County Visitors Bureau, the Orange County Arts Commission and their respective advisory boards.
- Assist the County’s newest industry – Morinaga America Foods, Inc. – with various support operations leading up to the Company’s planned Open House event in Sept./Oct. 2015.

### **Budget Highlights**

- No significant budget changes in FY15-16.

## **Economic Development – Visitors Bureau Fund – Arts Commission**

### **Major Services**

- Write grants primarily to NC Arts Council for funding and distribute arts grants to nonprofit organizations, schools and individuals via two OCAC grant cycles per year
- Provide information to the public on local arts resources via website, email, e-newsletter, online arts calendar, telephone contacts, personal consultations, group workshops, meetings, etc.
- Manage comprehensive database of Orange County artists and arts organizations, including its online component
- Offer free workshops RE: professional/skills development for artists and arts administrators (Artists’ Salons, Grants Information Sessions, training on use of online arts calendar, etc.)
- Administer Orange County component of Triangle-wide arts programs (Congressional High School Arts Competition, Emerging Artists Program, Piedmont Laureate Program, etc.)

### **FY 2014-15 Outcomes**

- Increased public awareness of local arts events, programs & individual artists’ work primarily by online arts calendar. Created and distributed 12 monthly e-newsletters to our current (as of 2/11/15) database of 3,052 records. Distributed 8,000 Artists’ Salon postcards annually to area artists (via direct mail), nonprofit art organizations and for-profit arts organizations and area libraries. Each OCAC press release goes out to 680 media/residents (as of 2/11/15) via Public Affairs listserv. OCAC press releases also are emailed to the OCAC database of area artists and arts organizations. Fielded approx.1,000 information and referral requests.
- Increased Number of Page Visits (up by 37.14%) and increased Percent of New Visits (up 81.05%) since the previous year. The Average Visit Duration decreased slightly since the previous year from 1:10 minutes to 1:02 minutes for website [www.artsorange.org](http://www.artsorange.org)
- Increased Number of Pages Per Visit from 5.89 to 5.98 and increased Percent of New Visits from 71.94% to 83.05% since the previous year. Average Visit Duration decreased slightly since the previous year from 8:11 minutes to 8:03 minutes for online arts calendar [www.ExploreChapelHillARTS.com](http://www.ExploreChapelHillARTS.com)
- Increased quality of grant application (to increase likeliness of funding) from artists and arts organizations by conducting 2 grant-writing sessions annually and consulting with potential grant applicants as needed.

***Economic Development – continued***

- Increased quality of professional/skills development workshops for artists and arts organizations by securing excellent presenters with expertise in art-related topics.
- Increased arts audiences through collaborations with arts, cultural & community groups: North Carolina Arts Council, Town of Chapel Hill Public Art & Cultural Arts Office, Town of Chapel Hill Recreation and Parks Department, Chapel Hill Downtown Partnership, The ArtsCenter, Durham Arts Council, Raleigh Arts Commission, United Arts Council of Raleigh/Wake County, Alamance County Arts Council, Chatham Arts, Fayetteville/Cumberland County Arts Council, Person County Arts Council, Granville County Arts Council

<b>Performance Measures</b>	<b>2012-13 Actual</b>	<b>2013-14 Actual</b>	<b>2014-15 Budget</b>	<b>2014-15 Projected</b>	<b>2015-16 Budget</b>
<b>Service: Increased Communication Efforts</b>					
E-Newsletter (monthly) emailed to database (3,052 email addresses as of 2/11/15)	Not Available	Not Available	24,500	36,624	45,000
<b>Visits</b> (Sessions) on Online Arts Calendar (Clicks to ExploreChapelHillARTS.com and clicks to our content on entire EverWondr Network as of 2/11/15)	71,394	97,783	77,000	97,783	102,800
<b>Impressions</b> on Entire EverWondr Network (# of times content displayed on a page but not clicked)	1,588,359	1,885,722	1,750,000	1,885,722	1,923,400
Visits (Sessions) on OCAC Website (artsorange.org) (as of 2/11/15)	2,152	2,040	2,000	2,380	2,700
<b>Service: Increased # of Grant Applications Received</b>					
# of Grant Applications Received - Fall & Spring (as of 2/11/15)	70	52	70	55	57
# of Grant Applications Funded – Fall & Spring (as of 2/11/15)	42	44	42	46	48

**FY 2015-16 Objectives**

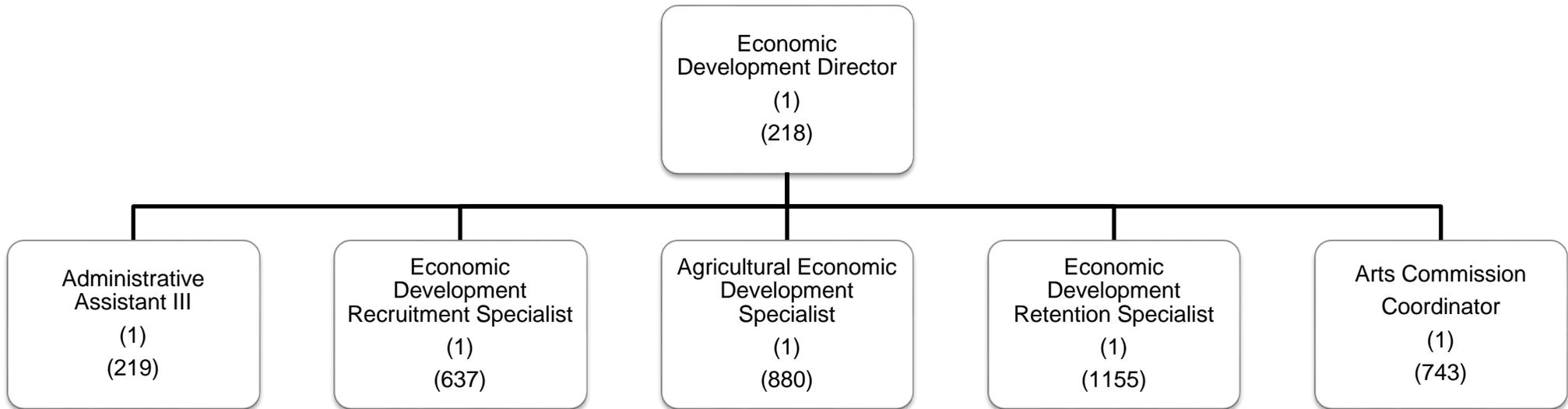
- Strengthen the OCAC’s role as an informational source for the arts (online arts calendar, new responsive WordPress website design for OCAC’s website currently in test mode on lbiblio.org, increased advertising)
- Expand opportunities for support of the arts in economic development in Orange County
- Increase collaboration with arts agencies in additional counties via online arts calendar expanding to include additional artists and arts organizations

**Budget Highlights**

- No significant budget changes in FY15-16

# Economic Development

(Including Arts Commission)



# Emergency Services

Phone Number: (919) 245-6100

Website: [http://www.orangecountync.gov/departments/board\\_of\\_elections/index.php](http://www.orangecountync.gov/departments/board_of_elections/index.php)

	2013-14 Actual Expenditures	2014-15 Original Budget	2014-15 Revised Budget	2014-15 12-Month Estimate	2015-16 Department Requested	2015 - 16 Commissioner Approved
<b>By Category (General Fund)</b>						<b>Account: 750</b>
Personnel Services	7,157,078	8,442,488	8,791,522	7,951,227	8,790,374	8,715,073
Operations	1,157,963	1,395,430	1,418,193	1,327,906	1,426,054	1,380,252
Capital Outlay	508,402	86,851	128,252	112,745	169,737	50,989
<b>Total Expenditures</b>	<b>\$ 8,823,443</b>	<b>\$ 9,924,769</b>	<b>\$ 10,337,966</b>	<b>\$ 9,391,878</b>	<b>\$ 10,386,165</b>	<b>\$ 10,146,314</b>
Offsetting Revenues	(2,767,630)	(2,240,215)	(2,242,069)	(2,223,621)	(2,490,215)	(2,490,215)
<b>County Costs (net)</b>	<b>\$ 6,055,813</b>	<b>\$ 7,684,554</b>	<b>\$ 8,095,897</b>	<b>\$ 7,168,257</b>	<b>\$ 7,895,950</b>	<b>\$ 7,656,099</b>
<b>Emergency Telephone Fund</b>						<b>Account: 7551</b>
Overhead	19,556	19,556	19,556	0	19,556	19,556
Personnel Services	128,681	122,264	122,264	126,240	126,460	126,460
Operations	243,455	661,962	782,946	453,854	774,083	774,083
Capital Outlay	0	53,259	139,306	95,034	5,000	5,000
<b>Total Expenditures</b>	<b>\$ 391,693</b>	<b>\$ 857,041</b>	<b>\$ 1,064,072</b>	<b>\$ 675,128</b>	<b>\$ 925,099</b>	<b>\$ 925,099</b>
Offsetting Revenues	(486,248)	(857,041)	(1,064,072)	(562,338)	(925,099)	(925,099)
<b>County Costs (net)</b>	<b>\$ (94,555)</b>	<b>\$ 0</b>	<b>\$ (0)</b>	<b>\$ 112,790</b>	<b>\$ 0</b>	<b>\$ 0</b>
<b>Total Emergency Services and Related Expenditures</b>	<b>\$ 9,215,136</b>	<b>\$ 10,781,810</b>	<b>\$ 11,402,038</b>	<b>\$ 10,067,006</b>	<b>\$ 11,311,264</b>	<b>\$ 11,071,413</b>

## Emergency Services

### Division Summary

	2013-14 Actual Expenditures	2014-15 Original Budget	2014-15 Revised Budget	2014-15 12-Month Estimate	2015-16 Department Requested	2015-16 Commissioner Approved
<b>By Program (General Fund)</b>						
Administration	1,034,173	1,248,438	1,292,224	1,207,557	1,217,758	1,201,556
Emergency Medical Services	5,551,827	5,623,994	5,882,730	5,495,927	5,944,946	5,760,666
Fire Marshal	245,376	274,774	288,521	272,278	300,368	290,898
Telecommunications	1,992,068	2,777,563	2,874,492	2,416,117	2,923,093	2,893,194
<b>Total Expenditures</b>	<b>\$ 8,823,443</b>	<b>\$ 9,924,769</b>	<b>\$ 10,337,966</b>	<b>\$ 9,391,878</b>	<b>\$ 10,386,165</b>	<b>\$ 10,146,314</b>
Offsetting Revenue	(2,767,630)	(2,240,215)	(2,242,069)	(2,223,621)	(2,490,215)	(2,490,215)
<b>County Costs (net)</b>	<b>\$ 6,055,813</b>	<b>\$ 7,684,554</b>	<b>\$ 8,095,897</b>	<b>\$ 7,168,257</b>	<b>\$ 7,895,950</b>	<b>\$ 7,656,099</b>
<b>Total Expenditures</b>	<b>\$ 8,823,443</b>	<b>\$ 9,924,769</b>	<b>\$ 10,337,966</b>	<b>\$ 9,391,878</b>	<b>\$ 10,386,165</b>	<b>\$ 10,146,314</b>
<b>Emergency Telephone Fund</b>						
Emergency Telephone System	391,693	857,041	1,064,072	675,128	925,099	925,099
<b>Total Expenditures</b>	<b>\$ 391,693</b>	<b>\$ 857,041</b>	<b>\$ 1,064,072</b>	<b>\$ 675,128</b>	<b>\$ 925,099</b>	<b>\$ 925,099</b>
Offsetting Revenue	(486,248)	(857,041)	(1,064,072)	(562,338)	(925,099)	(925,099)
<b>County Costs (net)</b>	<b>\$ (94,555)</b>	<b>\$ 0</b>	<b>\$ (0)</b>	<b>\$ 112,790</b>	<b>\$ 0</b>	<b>\$ 0</b>

### Vision Statement

“A Prepared, Coordinated, and Integrated Emergency Services System”

## ***Emergency Services - continued***

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### **Mission Statement**

The OCES Administrative Division is responsible for delivering superior customer service and support for our internal and external customers.

The Emergency Management Division will coordinate with partner agencies to ensure that Orange County is prepared to respond to and recover from all natural, technological, and man-made emergencies. We will provide the leadership and support to reduce the loss of life and property through an all-hazards emergency management program of prevention, mitigation, preparedness, response, and recovery throughout Orange County.

### **Administrative Division (including Emergency Management)**

#### **Major Services**

- Comprehensive and Integrated Emergency Management Program (Planning, Training, Exercises for All-Hazards)
- OC Alerts
- Management of ES Fleet (including Ambulances)
- Warehouse & Logistics Management
- Facilities Support and Maintenance
- Departmental Issued Attire and Personal Protective Equipment
- Capital Projects
- Radio and Radio System Maintenance/Operation

#### **FY 2014-15 Outcomes**

- Initiated Regional Hazard Mitigation Plan
- Completed the Phase I of implementing new uniforms for all staff
- Conducted Active Shooter training for Fire, Law Enforcement, EMS, and Schools
- Conducted discussion and operations based Active Shooter exercises
- Reinstated the Orange County Local Emergency Planning Committee (LEPC).
- In coordination with FEMA and State Emergency Management, completed all of the required documentation to successfully receive reimbursement for unanticipated expenses relating to the Presidentially Declared Disaster for the March, 2014 Ice Storm.

<b>Performance Measures</b>	<b>2012-13 Actual</b>	<b>2013-14 Actual</b>	<b>2014-15 Budget</b>	<b>2014-15 Projected</b>	<b>2015-16 Budget</b>
<b>Service: Emergency Management</b>					
Number of Disaster/Emergency Exercises Conducted	4	5	6	5	4
Number of Emergency Plans Update/Developed	5	5	3 (Large Plans)	2	3
Percentage of County Departments that were provided one-on-one consultation on disaster responsibilities.	75%	75%	100%	100%	100%

## ***Emergency Services - continued***

<b>Performance Measures</b>	<b>2012-13 Actual</b>	<b>2013-14 Actual</b>	<b>2014-15 Budget</b>	<b>2014-15 Projected</b>	<b>2015-16 Budget</b>
Number of Training Opportunities for County Staff and Stakeholders (NEW)	N/A	N/A	1	4	4
Local Emergency Planning Committee (LEPC) Meetings	2	2	4	3	3
Number of times the Emergency Operations Center was activated before the hazard/event occurred (NEW)	N/A	N/A	3	5	4

### **FY 2015-16 Objectives**

- Co-locate one (1) ambulance with Eno Fire Department
- Complete Phase II of the uniform initiative
- Complete the Regional Hazard Mitigation Plan
- Complete 9-1-1 Center back-up facility
- Retain consultant for countywide radio system guidance

### **Budget Highlights**

- Staff leadership training continues to be a priority in forging a culture change within the organization. A significant portion of the training/development budget is to support this critical initiative.
- The FY15-16 Commissioner Approved Budget includes an increase of \$12,000 in the Motor Pool account in this division for the motor vehicle surcharge from \$.08/mile to \$.10/mile. Emergency Services budgets all motor pool costs through the Administration division.

### **Fire Marshal Division**

#### **Major Services**

- Administer fire protection program using the N.C. Fire Prevention Code and National Fire Protection Association Standards by conducting fire inspections and issuing permits
- Administer life safety/fire prevention programs for Orange County
- Assists fire departments with long-range planning and insurance certification
- Investigate fires to determine cause and origin and provide emergency response to incidents

#### **FY 2014-15 Outcomes**

- Outline measurable results anticipated, by Feb 1, 2016.
- Reduced fire insurance premiums for some residents by realigning fire insurance districts for reduced response distances.
- Maintain yearly inspection quota on average of 300
- Educated Orange County employees on fire evacuation procedures and emergency training as scheduled with the Emergency Workgroup

## ***Emergency Services - continued***

- Achieved a reduced rating in the Insurance Protection class of Orange Grove Fire Department from 9 to 6
- Provided basic water rescue equipment to six departments.
- Improved budget strategies by providing a more accurate count of time spent on services provided. Strategic Goal #6

<b>Performance Measures</b>	<b>2012-13 Actual</b>	<b>2013-14 Actual</b>	<b>2014-15 Budget</b>	<b>2014-15 Projected</b>	<b>2015-16 Budget</b>
<b>Service: Inspections</b>					
Fire Inspections	295	326	326	282	290
Number of man hours for inspections	1,674	1,770	1,956	1,228	1,275
<b>Service: Investigations</b>					
Fire Investigations	120	125	140	130	135
Number of man hours for investigations	310	315	350	328.5	340

### **FY 2015-16 Objectives**

- Reduce amount of time allocated for inspection work by utilizing technologies that streamline the inspection process and paperwork. Strategic Plan Goal #4.
- Continue to increase rescue services in the county through local fire departments and SORS with personnel, equipment and training. Strategic Plan Goal #1
- Increase participation through training and on-scene opportunities in the Fire Investigation Task Force

### **Budget Highlights**

- The FY15-16 Commissioner Approved Budget includes an increase of \$20,972, for a total of \$46,775 in the Rescue Services account. This increase will provide water rescue equipment to the 4 fire departments that did not receive equipment in the FY14-15 Commissioner Approved Budget and will also allow for the purchase of other specialized rescue equipment.

## **Communications Division**

### **Major Services**

- 24 hours Public Safety Answering Point (PSAP) for citizens requiring emergency and non-emergency assistance.
- Dispatch all law enforcement, EMS and fire resources to respond to the needs of the community and partner counties. Monitor and respond to all public safety agency requests through various mediums of communication to provide information and oversee safety of responders.
- Coordinate and dispatch medical calls through the use of Emergency Medical Dispatch (EMD) through protocol assessment to provide the most accurate resource and provide pre-

## ***Emergency Services - continued***

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arrival and post-dispatch instructions to the caller/patient until medically trained personnel arrive on scene. Fire and Law Enforcement Protocols are being implemented in 2014.

- Maintain all 9-1-1 records and produce duplicated recordings/logs/database information as requested by the agencies, citizens, businesses and attorneys as outlined by NC GS 132-1.4 and GS 132-1.5.

### **FY 2014-15 Outcomes**

- Successfully implemented the new Sentinel Phone System in preparation for NG9-1-1 capabilities.
- Successfully outfitted 9-1-1 consoles with 6 monitors per console to provide better visuals on maps, Automatic Vehicle Location (AVL) and resource management.
- Installed dividers between identified consoles to provide noise reduction.
- Installed 6 situation monitors to display activity statistics.
- Implemented Paramount ProQA software which is an upgrade to provide 3 protocols for the telecommunicators: Emergency Medical Dispatch (active), Emergency Fire Dispatch (in-progress) and Emergency Police Dispatch (in-progress).
- Successfully tested Text29-1-1 with all wireless providers and will launch on April 1, 2015 making it available to the public and agencies.
- Signed Interlocal Agreement between Alamance County and Orange County to provide a network between Computer Aided Dispatch systems to allow the sharing of CAD information. Both IT Departments are working on establishing the VPN connections to be completed by March, 2015.
- Started the initial process of creating a 9-1-1 Backup Center Plan as required by the NC 9-1-1 Board under General Statute 62A. Currently in discussions with Orange County Asset Management, IT and Intrado/Motorola to outfit a backup location in the event of failure at the Primary 9-1-1 Center.
- Contract between Intrado and Orange County Emergency Services to provide Advanced 9-1-1 services providing more routes for backup and redundancy for the 9-1-1 call receiving system was signed and the project is currently in Phase 1 with setup of infrastructure.
- Implementation of the Emergency Fire Dispatch Protocols began in December 2014. The Executive Fire Course was successful. The Fire Chief's Council assigned fire representatives and a rescue representative to assign definitions to all call types that have been completed. We will have the official kickoff on February 25, 2015 and Emergency Fire Dispatch training for Telecommunicators will be in March of 2015 with the protocols going live on April 7 – 8, 2015.
- Implementation of the Emergency Police Dispatch Protocols began in December 2014. The Executive Law Enforcement Course was successful. The Sheriff and Law Enforcement Chiefs will assign law enforcement representatives to assign definitions to all call types by March 31, 2015. We will have the official kickoff on February 25, 2015 (in conjunction with Fire Chiefs) and Emergency Police Dispatch telecommunicator training is May 5-6, 2015. Go-live is May 27-28, 2015.
- Utilized EcATS as the standard measuring tool for accuracy of 9-1-1 call volume, average duration of calls, ring to answer percentage. EcATS responded to the requests of all

## ***Emergency Services - continued***

Communication Managers to create the ability to run stats for individual shifts in a specified time period rather than as a 24 hour period.

- Finalized new hiring process utilizing LESI (Law Enforcement Services, Inc.) with OnLine Personal History Questionnaire and post-offer psychological for selected candidates. Successfully redesigned the application and posting process and received 170 applications in January 2015.
- Retention rate is at 79.31%.The national average is at 81%. We lost 6 experienced staff:  
Retirement – 1  
Changed Profession – 1  
Higher Pay at another Communications Center – 2  
Termination – 2

<b>Performance Measures</b>	<b>2012-13 Actual</b>	<b>2013-14 Actual</b>	<b>2014-15 Budget</b>	<b>2014-15 Projected</b>	<b>2015-16 Budget</b>
<b>Service: In compliance with NC 9-1-1 Board's operating standards for all 9-1-1 PSAPS, ninety (90) percent of emergency 911 calls received on emergency lines shall be answered within ten 14 (10) seconds, and ninety-five (95) percent of emergency 911 calls received on emergency lines shall be answered within twenty (20) seconds. Compliance shall be evaluated monthly using data from the previous month via EcATS.</b>					
Compliance 90% <10 seconds ring to answer; Target is 98%	87%	100%	92%	96%	96%
Performance Measures: EcATS (9-1-1 State Funded Statistics Software))	No	Yes	Yes	Yes	Yes
<b>Service: Decrease the average duration of a 9-1-1 call to 90 seconds or less in comparison with the national standard.</b>					
Target = 105 seconds	Not Measurable	Not Measurable	89 seconds	110 seconds	105 seconds
Performance Measure: EcATS	Not Measurable		Yes	Yes	Yes

### **FY 2015-16 Objectives**

- We will have a 9-1-1 Backup Center Infrastructure in place by June 2016. The 9-1-1 Backup Plan will be completed by April, 2015 and submitted to the NC 9-1-1 Board for approval.
- The NG 9-1-1 project led by Intrado/Motorola will be completed in October – December, 2015.
- Orange County Emergency Services is in discussion with Durham Emergency Communications to enter into an Interlocal Agreement to allow the sharing of CAD information. We hope to have the agreement in place by December, 2015.
- Continue to improve telecommunicator workspace with installation of KVM switches (allows 1 keyboard and 1 mouse to manage 4 computers), MCC7500 interface (allows the telecommunicator to activate agency pagers from CAD); situation monitors are installed and will be live with statistics by October, 2015.
- Attend professional conferences and meetings to assure that our staff are provided the most current technology trends and training.
- Work with the State through the 9-1-1 Board to identify how to successfully hire and retain employees to reduce the turnover rate effecting the nation. This will be done through actively participating on the committees established by the 9-1-1 Board and providing documentation from colleagues across the country who have workable solutions.

## ***Emergency Services - continued***

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- Continue working on reducing dispatch times by streamlining processes, providing better protocols, hiring and retaining staff, and increasing training from online to classroom.

### **Budget Highlights**

- The FY15-16 Commissioner Approved Budget includes the movement of a 1.0 FTE ES Systems Technician position from the Administration division into the Communications division. The total FTE count is not affected by this transfer; however the budgets associated with each division are affected.
- The FY15-16 Commissioner Approved Budget includes a \$10,000 increase in the Certifications & Licenses account due to an increase in initial certifications for new hires and a necessary update to Emergency Police Dispatch (EPD) and Emergency Fire Dispatch (EFD) certifications.
- The FY15-16 Commissioner Approved Budget includes an increase in the Telephone account of the Emergency Telephone Fund of \$103,272; this increase is to support NextGen 911 capabilities (for text to 911).

### **EMS Division**

#### **Major Services**

- Provide treatment for persons with medical or traumatic emergencies.
- Coordinate transportation resources to provide appropriate transportation of patients, including ambulance, taxi, public transport, or private vehicles.
- Coordinate emergency medical services and public safety preparedness efforts for special events such as sporting events, festivals, and mass entertainment.
- Coordinate state mandated continuing medical education for EMS staff, medical responders, and community partners.
- Manage EMS Medical Services providers throughout the county through ordinance franchise process.
- Prepare for and respond to EMS Surge and/or Mass Casualty providing medical services throughout the region.

#### **FY 2014-15 Outcomes**

- EMS responded to 13,551 requests for service, provided medical care to 11,067 patients and transported 8804 patients.
- Working with the Department on Aging and UNC Hospitals we have continued the Stay Up and Active falls prevention program. To date over 1,000 at risk patients have been identified. Twenty-five secondary home visits were made with twenty-four follow up visits made by the Department on Aging. EMS has selected six paramedics, including an EMS Supervisor to continue the growth of the Stay Up Stay Active program. These Community Paramedics have participated in joint training to continue the Stay Up Stay Active home visits.
- In partnership with Durham Technical Community College, the paramedic academy continued to enable OCES to recruit and train three additional paramedics. These

## ***Emergency Services - continued***

paramedics agree to provide a minimum of two years of productive service to the County at the culmination of their training.

- EMS, in partnership with the Orange County Department of Social Services Work First program has recruited our third EMS Apprentice who is expected to complete her Emergency Medical Technician training in May of 2015.
- Four EMS Assistant Supervisors were recruited and were reclassified to EMS Supervisor in January 2015. EMS now staffs supervisors geographically which allows supervisors to participate in training exercises with the Fire Departments, and to be available for major incidents. This addition addresses a 2012 EMS Study Recommendation.
- Four Field Training Officers were selected as EMS Adopted the Nationally recognized EMS Field Training Evaluation Program. Newly hired EMS candidates are now participating in a four to six week EMS Academy that equips them with essential system knowledge prior to working with trainers in the field.
- In partnership with local Fire Departments, Police Departments and South Orange Rescue Squad, Orange County created a local credentialing system for agencies to voluntarily and consistently expand EMS service levels.
- In response to increasing accidental overdose deaths throughout North Carolina, EMS worked closely with the Health Department to develop an innovative law enforcement naloxone program. The Orange County Sheriff's Department and Carrboro Police Department received training and a supply of naloxone to expand the level of care provided to an at risk population.

<b>Performance Measures</b>	<b>2012-13 Actual</b>	<b>2013-14 Actual</b>	<b>2014-15 Budget</b>	<b>2014-15 Projected</b>	<b>2015-16 Budget</b>
<b>Service: Emergency Medical Services</b>					
Total Calls for Service	13,132	12,554	13,000	13,551	14,000
Number of Ambulance Move Up Calls	1,302	1,156	1,000	1,162	1,000
<b>Service: Emergency Medical Services</b>					
Response Time (Average)	8:46	08:53	08:30	09:37	08:45
Response Time (90 <sup>th</sup> percentile)	15:40	15:51	15:00	16:45	16:00
Average Wheels Rolling Time	01:05	00:45	01:00	00:48	01:00
Wheels Rolling Time (90 <sup>th</sup> percentile)	02:22	01:29	01:30	01:33	01:30

### **FY 2015-16 Objectives**

- EMS will incorporate active learning methodologies that will enhance the knowledge, skills, and expertise of our field providers.
- The 2015/16 Paramedic Academy will allow EMS to recruit up to six additional paramedics. This recruitment will assist in the filling of current vacant positions in light of the continued national paramedic shortage.

## ***Emergency Services - continued***

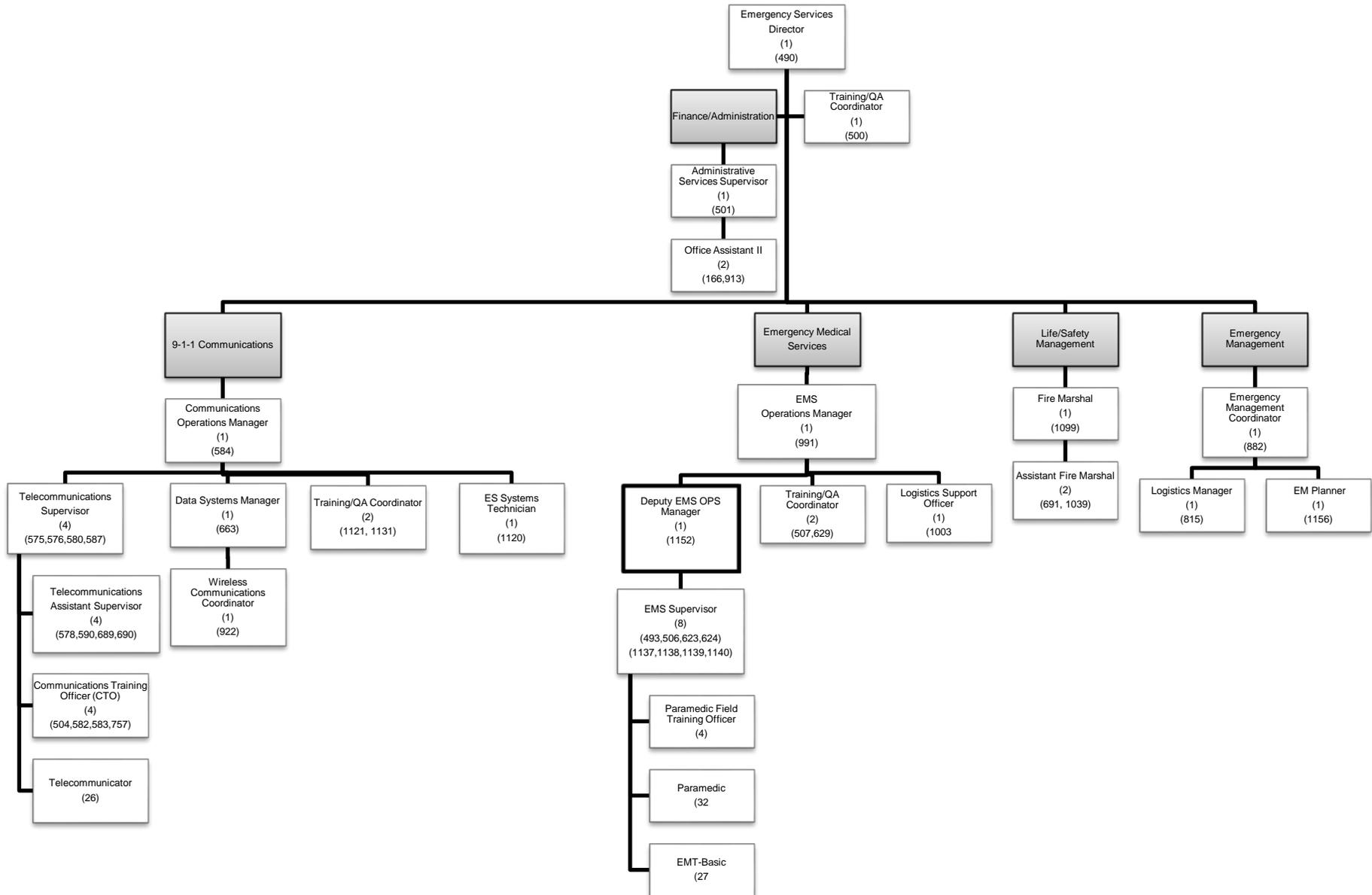
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- EMS will work with the Health Department and Local Law Enforcement agencies to expand naloxone capabilities.
- EMS will expand services to our Northern districts by increasing the hours of Medic 5 to make it a 24 hour ambulance. EMS plans to co-locate with the Eno Fire Department from 6pm to 6am and continue our co-location with Orange Rural from 6am to 6pm.

### **Budget Highlights**

- The FY15-16 Commissioner Approved Budget includes a reclassification of the 0.5 FTE Public Health Preparedness Coordinator to a 1.0 FTE Deputy EMS Operations Manager. This position is recommended to start on January 1, 2016 in order to help offset some of the increased costs. The total County cost for this position is \$27,758, including \$4,952 in operating expenditures and one-time start-up costs. This reclassification is actually a net savings to the County in total cost for this fiscal year, as the 1.0 FTE Deputy EMS Operations Manager will only have a half-year of costs in this fiscal year.
- The FY15-16 Commissioner Approved Budget includes \$50,864 in Capital Outlay. These items include replacement of ambulance equipment, an interactive smart board for training and meetings, and furniture for EMS co-location sites.
- The FY15-16 Commissioner Approved Budget includes an increase of \$250,000 in EMS Charges. This increase is due to an increase in current year actuals that is expected to continue in the future.

# Emergency Services



# Finance and Administrative Services

Phone Number: (919) 245 - 2450

Website: [www.orangecountync.gov/departments/finance\\_and\\_administrative\\_services.php](http://www.orangecountync.gov/departments/finance_and_administrative_services.php)

	2013-14 Actual Expenditures	2014-15 Original Budget	2014-15 Revised Budget	2014-15 12-Month Estimate	2015-16 Department Requested	2015 - 16 Commissioner Approved
<b><i>By Category (General Fund)</i></b>						Account: 230
Personnel Services	1,086,521	1,161,010	1,221,442	1,055,950	1,156,040	1,156,040
Operations	2,187,605	2,201,107	2,205,797	2,098,283	2,245,810	2,245,810
Capital Outlay	2,117	2,000	2,000	2,000	0	0
<b>Total Expenditures</b>	<b>\$ 3,276,244</b>	<b>\$ 3,364,117</b>	<b>\$ 3,429,239</b>	<b>\$ 3,156,233</b>	<b>\$ 3,401,850</b>	<b>\$ 3,401,850</b>
<b>County Costs (net)</b>	<b>\$ 3,276,244</b>	<b>\$ 3,364,117</b>	<b>\$ 3,429,239</b>	<b>\$ 3,156,233</b>	<b>\$ 3,401,850</b>	<b>\$ 3,401,850</b>
<b>Total Finance and Administrative Services and Related Expenditures</b>	<b>\$ 3,276,244</b>	<b>\$ 3,364,117</b>	<b>\$ 3,429,239</b>	<b>\$ 3,156,233</b>	<b>\$ 3,401,850</b>	<b>\$ 3,401,850</b>

## Division Summary

	2013-14 Actual Expenditures	2014-15 Original Budget	2014-15 Revised Budget	2014-15 12-Month Estimate	2015-16 Department Requested	2015-16 Commissioner Approved
<b><i>By Program (General Fund)</i></b>						
Budget Office	342,432	343,478	361,487	321,425	349,188	349,188
Finance Office	811,767	913,008	951,344	788,321	898,732	898,732
Risk Management	2,122,045	2,107,631	2,116,409	2,046,487	2,153,930	2,153,930
<b>Total Expenditures</b>	<b>\$ 3,276,244</b>	<b>\$ 3,364,117</b>	<b>\$ 3,429,239</b>	<b>\$ 3,156,233</b>	<b>\$ 3,401,850</b>	<b>\$ 3,401,850</b>
<b>County Costs (net)</b>	<b>\$ 3,276,244</b>	<b>\$ 3,364,117</b>	<b>\$ 3,429,239</b>	<b>\$ 3,156,233</b>	<b>\$ 3,401,850</b>	<b>\$ 3,401,850</b>
<b>Total Expenditures</b>	<b>\$ 3,276,244</b>	<b>\$ 3,364,117</b>	<b>\$ 3,429,239</b>	<b>\$ 3,156,233</b>	<b>\$ 3,401,850</b>	<b>\$ 3,401,850</b>

## Mission Statement

The Finance and Administrative Services department provides budgetary, fiscal and internal business policy guidance, financial accountability, stability, and integrity of the County's resources. Through fiscal and operational practices and procedures, the department can achieve and fund the goals and priorities of the County and its citizens.

## Finance and Administrative Services: Finance and Purchasing Division

### Major Services

- Maintain the County's sound financial condition through accounting and fiscal controls, in accordance with Generally Accepted Accounting Principles (GAAP) and North Carolina General Statutes.
- Ensure revenues are properly deposited and reported, and maintain sufficient cash, on hand.
- Prompt and efficient payment of all County obligations.
- Accurate and timely payroll processing for all County employees.
- Internal controls in place to safeguard the County's assets.
- Debt management to include prompt payment of debt service; plan, execute, oversee debt issuance and monitor debt parameters for compliance with policy.

## ***Finance and Administrative Services – continued***

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- Responsible for grant financial compliance and internal audits.
- Responsible for encumbering and purchasing of County goods and services..

### **FY 2014-15 Outcomes**

- Annual Audit: Issued Comprehensive Annual Financial Report (CAFR), as required by the Local Government Commission, by October 31, 2014. No management letter concerns or comments. Retained the GFOA Certificate of Achievement for Excellence to Financial Reporting.
- Financial Condition: Maintained Standards and Poors bond ratings at AAA. Improved Moody's Investor Services rating at Aaa with a Positive Outlook, and maintained Fitch Rating at AAA.
- Policy Compliance: The FY13-14 audit reported unassigned fund balance at 18.9% of General Fund expenditures. Anticipate unassigned fund balance at 17%, by year-end.
- Outstanding purchase orders reduced, for the third consecutive year.
- Met target of payroll completion, two days prior to payday (100%).

<b>Performance Measures</b>	<b>2012-13 Actual</b>	<b>2013-14 Actual</b>	<b>2014-15 Budget</b>	<b>2014-15 Projected</b>	<b>2015-16 Budget</b>
<b>Service: Maintain a financially sound condition, according to legal statutes and accounting standards.</b>					
Unassigned Fund Balance, as percent of General Fund Expenditures (Target: $\geq 17\%$ )	22.0%	18.9%	17.0%	17.0%	17.0%
Debt Service, as a percent of General Fund expenditures (Target: $\leq 15\%$ )	14.9%	13.3%	13.2%	13.1%	12.9%

### **FY 2015-16 Objectives**

- Complete the County's CAFR by October 31, 2015.
- Fund balance meets budgeted goals of 17 percent or greater.
- Monitor financial transactions to insure compliance with Fiscal Control Act, taking corrective action when necessary resulting in no more than two finance related management points, Retain the GFOA Certificate of Achievement for Excellence to Financial Reporting.
- Ensure timely payment of debt service. Plan, execute and oversee debt issuance to comply with the Fiscal Control Act and ensure fund availability for designated capital projects.

### **Budget Highlights**

- No significant budget changes in FY15-16

## **Finance and Administrative Services – continued**

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### **Finance and Administrative Services: Budget Division**

#### **Major Services**

- Meet all timelines, as required by the North Carolina Local Government Budget and Fiscal Control Act, and as established by the Board of County Commissioners (BOCC).
- Produce the County's annual operating budget and five-year Capital Investment Plan (CIP).
- Provide analytical support for special projects, including service delivery models, cost analysis, fee study analysis, and performance measurement.
- Manage the logistics of the Outside Agency and Fire Districts funding processes.

#### **FY 2014-15 Outcomes**

- Published the Approved Operating and CIP Budgets and delivered to the BOCC prior to their first BOCC meeting, in FY14-15 .
- Improved performance measure quality, in Operating Budget document. Worked with County Departments to create more concise and quantifiable performance measures.

#### **FY 2015-16 Objectives**

- Publish Approved Operating and CIP Budget by the first BOCC meeting, in FY15-16.
- Increase County financial updates, through BOCC meeting materials and website publications (e.g. monthly Article 46 Quarter-Cent Sales Tax collections, posted on website).

#### **Budget Highlights**

- No significant budget changes in FY15-16

### **Finance and Administrative Services: Risk Management Division**

#### **Major Services**

- Provides management of enterprise risk for Orange County including work related injuries, auto liability, general liability, equipment and property losses, professional, pollution and other exposures
- Maintain all liability insurance and resolves County insurance claims. Mitigate and maintain all insurance claims and County risk.
- Develops and maintains a Countywide Loss Prevention Program.

#### **FY 2014-15 Outcomes**

- OSHA Recordable Work-related Incidents: OSHA recordable losses were reduced by 53%.
- Loss Prevention/Safety Compliance: A Countywide Risk Management Committee has been established for the purpose of evaluating risk, establishing goals, communicating safety information and training and serving as a liaison to the divisions/work units. The committee's goal for 2015 is to work toward OSHA compliance throughout the county. The committee has been

## ***Finance and Administrative Services – continued***

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instrumental in assessing location need and installation of First Aid cabinets throughout the county. The completion of a Countywide Safety Manual is anticipated by June 30<sup>th</sup>, 2015. Job Hazard Analysis train-the-trainer has been conducted with completion of all job analysis within the county targeted for 5/20/15.

- Emergency Action Preparedness: Coordinates the efforts of the Emergency Action Preparedness Committee in conjunction with AMS and EMS, including site security surveys and training. To date, Link, WCOB, Gateway, DSS, Solid Waste, both Senior Centers and Animal Control have completed the training.
- Insurance and Claim Administration Assessment: In conjunction with the Finance Director and an interview panel comprised of directors and a representative from the legal department, completed insurance broker interviews and selected Willis as Orange County's broker of record for liability insurance.
- In conjunction with our broker, completed a thorough assessment of the County's current insurance coverage, and claims administration services with recommendations for presentation to the County Manager.
- Employee Training and Evaluation: Facilitated the offering of the OSHA 10 Hour Certification Program, which was completed by 32 Orange County Employees. Provided Global Harmonization (Hazard Communication), Eye Wash, Body Mechanics and Bloodborne Pathogen training to departments upon request. Developed and provided a Medication Management training program for foster parents.

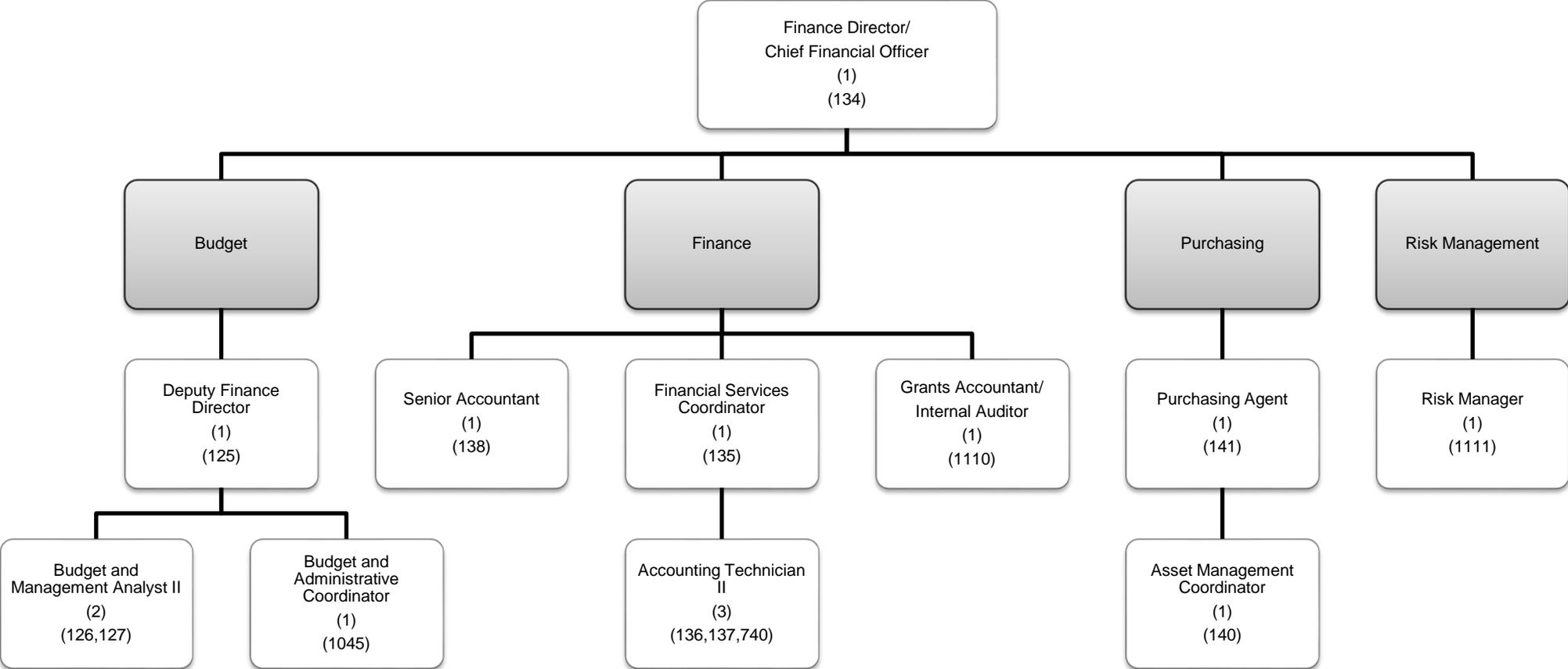
### **FY 2015-16 Objectives**

- Employee Safety: Work with Orange County divisions/work units to insure that each division has a functional safety manual and safety program that complies with OSHA's requirements, mitigates losses and promotes the health and safety of employees.
- Work with our broker and County division leaders to complete the update of the County insurance schedule.

### **Budget Highlights**

- Operations Increase: \$58,000 for Liability Broker fee. In FY14-15, Willis Group Holdings PLC, was selected to assist the County in conducting an in depth review of our risk transfer, loss mitigation and loss prevention strategies. Their services include assessing the adequacy of insurance coverages currently in place, representing the County in the insurance marketplace, assisting with evaluation of loss retention structures, claim management as well as development and implementation of loss prevention goals and strategies.

# Finance and Administrative Services



# Health Department

Phone Number: (919) 245-2400

Website: <http://www.orangecountync.gov/departments/health/index.php>

	2013-14 Actual Expenditures	2014-15 Original Budget	2014-15 Revised Budget	2014-15 12-Month Estimate	2015-16 Department Requested	2015 - 16 Commissioner Approved
<b>By Category (General Fund)</b>						<b>Account: 410</b>
Personnel Services	6,457,495	6,669,916	6,981,102	6,589,798	7,032,713	6,929,183
Operations	1,184,308	1,240,310	1,462,006	1,214,541	1,438,572	1,666,033
Capital Outlay	7,735	0	29,036	23,527	15,704	5,300
<b>Total Expenditures</b>	<b>\$ 7,649,539</b>	<b>\$ 7,910,226</b>	<b>\$ 8,472,144</b>	<b>\$ 7,827,866</b>	<b>\$ 8,486,989</b>	<b>\$ 8,600,516</b>
Offsetting Revenues	(2,220,928)	(2,238,907)	(2,330,434)	(2,407,269)	(2,586,343)	(2,579,143)
<b>County Costs (net)</b>	<b>\$ 5,428,611</b>	<b>\$ 5,671,319</b>	<b>\$ 6,141,710</b>	<b>\$ 5,420,597</b>	<b>\$ 5,900,646</b>	<b>\$ 6,021,373</b>
<b>Health Grant Projects (Grant Fund)</b>						<b>Account: 4102</b>
Personnel Services	64,627	61,267	61,267	61,267	126,039	126,039
Operations	4,022	4,307	4,478	44,307	2,535	2,535
Capital Outlay	0	0	0	2,500	0	0
Others	0	0	0	0	0	0
<b>Total Expenditures</b>	<b>\$ 68,649</b>	<b>\$ 65,574</b>	<b>\$ 65,745</b>	<b>\$ 108,074</b>	<b>\$ 128,574</b>	<b>\$ 128,574</b>
Offsetting Revenues	(67,233)	(65,574)	(65,745)	(112,968)	(128,574)	(128,574)
<b>County Costs (net)</b>	<b>\$ 1,416</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ (4,894)</b>	<b>\$ 0</b>	<b>\$ 0</b>
<b>Total Health Department and Related Expenditures</b>	<b>\$ 7,718,188</b>	<b>\$ 7,975,800</b>	<b>\$ 8,537,889</b>	<b>\$ 7,935,940</b>	<b>\$ 8,615,563</b>	<b>\$ 8,729,090</b>

## Division Summary

	2013-14 Actual Expenditures	2014-15 Original Budget	2014-15 Revised Budget	2014-15 12-Month Estimate	2015-16 Department Requested	2015-16 Commissioner Approved
<b>By Program (General Fund)</b>						
Central Administrative Services	924,442	910,561	958,347	921,224	1,061,500	1,061,500
Dental	852,349	923,506	958,779	917,670	1,136,938	1,136,938
Environmental Health	1,375,297	1,366,985	1,484,124	1,338,828	1,431,818	1,431,818
Personal Health	3,964,575	4,216,409	4,449,275	4,161,435	4,425,382	4,288,909
Promotion and Education	532,874	492,765	621,619	488,709	431,351	681,351
Risk Management	3	0	0	0	0	0
<b>Total Expenditures</b>	<b>\$ 7,649,539</b>	<b>\$ 7,910,226</b>	<b>\$ 8,472,144</b>	<b>\$ 7,827,866</b>	<b>\$ 8,486,989</b>	<b>\$ 8,600,516</b>
Offsetting Revenue	(2,220,928)	(2,238,907)	(2,330,434)	(2,407,269)	(2,586,343)	(2,579,143)
<b>County Costs (net)</b>	<b>\$ 5,428,611</b>	<b>\$ 5,671,319</b>	<b>\$ 6,141,710</b>	<b>\$ 5,420,597</b>	<b>\$ 5,900,646</b>	<b>\$ 6,021,373</b>
<b>Total Expenditures</b>	<b>\$ 7,649,539</b>	<b>\$ 7,910,226</b>	<b>\$ 8,472,144</b>	<b>\$ 7,827,866</b>	<b>\$ 8,486,989</b>	<b>\$ 8,600,516</b>
<b>Other Related Programs (Grant Fund)</b>						
Dental	0	0	0	0	0	0
Personal Health	67,233	65,574	65,745	65,574	65,574	65,574
Promotion and Education	1,416	149,364	85,155	70,599	63,000	63,000
<b>Total Expenditures</b>	<b>\$ 68,649</b>	<b>\$ 214,938</b>	<b>\$ 150,900</b>	<b>\$ 136,173</b>	<b>\$ 128,574</b>	<b>\$ 128,574</b>
Offsetting Revenue	(68,649)	(214,938)	150,900	(118,646)	(128,574)	(128,574)
<b>County Costs (net)</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 17,527</b>	<b>\$ 0</b>	<b>\$ 0</b>
<b>Total Expenditures</b>	<b>\$ 7,718,188</b>	<b>\$ 8,125,164</b>	<b>\$ 8,623,044</b>	<b>\$ 7,964,039</b>	<b>\$ 8,615,563</b>	<b>\$ 8,729,090</b>

## ***Health Department – continued***

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### **Mission Statement**

To enhance the quality of life, promote the health, and preserve the environment for all people in the Orange County community.

### **Financial and Administrative Services Division**

#### **Major Services**

- Provide administrative, financial reporting, statistical analysis, and technical support services to the Orange County Health Department and the Board of Health.
- Provide fiscal and audit compliance for an \$8.1 million annual budget.
- Process all birth and death certificates, burial transit permits and other vital records in compliance with state general statutes.
- Assist Health Department Divisions with development, implementation, and maintenance of program audits, and continuous quality improvement plans.
- Coordinate Health Department HIPAA privacy and security policies, training requirements, strategic planning, and accreditation standards.

#### **FY 2014-15 Outcomes**

- Implemented Program Based Accounting system for the department.
- Developed a unified Debt Set-Off program for all divisions within the department.
- Improved Medicaid billing accuracy, which resulted in a 49% increase in Medicaid revenues over the prior fiscal year.

<b>Performance Measures</b>	<b>2012-13 Actual</b>	<b>2013-14 Actual</b>	<b>2014-15 Budget</b>	<b>2014-15 Projected</b>	<b>2015-16 Budget</b>
<b>Service: Vital Records is charged with completing, verifying information, and obtaining the signature of the Health Director on all birth and death certificates before they are sent to the Register of Deeds.</b>					
Birth Certificates Processed	4,200	2,243	3,850	3,500	3,200
Death Certificates Processed	1,600	1,289	1,424	1,325	1,300

#### **FY 2015-16 Objectives**

- Increase operational efficiencies within the Health Department through the use of technology, and Quality Improvement initiatives.
- Maintain accuracy and timeliness in financial reporting, and audit compliance.
- Ensure all state, federal and grant funds are expended in accordance with requirements, maximizing appropriate use of these funds.
- Collaborate with other departments and outside agencies such as the University of North Carolina at Chapel Hill and the Town of Chapel Hill to implement programs to better benefit the community.

## ***Health Department – continued***

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### **Budget Highlights**

- The FY15-16 Commissioner Approved Budget includes the transfer of a 1.0 FTE Communications Manager into the Finance and Administrative Operations division from the Health Promotion & Education division. There is no change in total FTE due to this transfer, but the budgets of both divisions are affected.
- The FY15-16 Commissioner Approved Budget includes an increase in the Contract Services line of \$30,000; this increase will be used for a joint project with the University of North Carolina at Chapel Hill and the Town of Chapel Hill for Alcohol Prevention.

### **Dental Health Division**

#### **Major Services**

- Provide routine dental treatment including fillings, extractions and cleanings to residents of Orange County primarily to patients who are Medicaid eligible and to those who meet the Federal Poverty Guidelines.
- Provide preventative dental services with a primary focus on children through application of fluoride varnish and dental sealants.
- Provide emergency dental treatment to patients who experience pain/infection and swelling.
- Provide dental education to Orange County residents, emphasizing childcare facilities and elementary schools with a higher percentage of children on free or reduced lunch program.

#### **FY 2014-15 Outcomes**

- Provided oral health education in Orange County schools.
- Provided oral health care to economically disadvantaged children and adults by providing dental care for Orange County residents eligible for Medicaid, Health Choice or the sliding fee program.
- Provided dental services to children age 0 to 5 and prenatal residents of Orange County through implementation of UNC School of Dentistry's Baby Oral Health Program (bOHP) and Prenatal Oral Health Program (pOHP).
- Recipient of Blue Cross Blue Shield of NC Foundation's technical assistant award to learn Quality Improvement for efficiently strengthening the oral health safety net for pregnant women and children in Orange County.
- Recipient of Delta Dental NC Foundation's Smart Smiles Program award to assist with the Baby Oral Health Program operating costs.
- Sealant rate decreased due to Medicaid and Health Choice change in reimbursement.

<b>Performance Measures</b>	<b>2012-13 Actual</b>	<b>2013-14 Actual</b>	<b>2014-15 Budget</b>	<b>2014-15 Projected</b>	<b>2015-16 Budget</b>
<b>Service: Provide dental screenings and education in Orange County Schools</b>					
Number children received education in Orange County Schools	n/a	400	400	166	200
<b>Service: Provide dental care to economically disadvantaged Orange County Residents**</b>					
Number of total dental patient visits	4,766	6,506	6,400	6,500	8,500

## Health Department – continued

Performance Measures	2012-13 Actual	2013-14 Actual	2014-15 Budget	2014-15 Projected	2015-16 Budget
Percent of Medicaid or Health Choice visits**	28%	28%	35%	35%	45%
Percent self-pay visits	65%	62%	50%	62%	45%
Number of sealants	1,500	804	1,500	1,000	1,200
<b>Service: Increase number of hygiene visits by adding part-time dental hygienist</b>					
Total number of hygiene visits with one dental hygienist	1,037	930	32 hrs/wk 1,000	32 hrs/wk 1,000	Remove measure
Additional hygiene visits with 2nd hygienist	548	811	40 hrs/wk 1,100	40 hrs/wk 1,100	Remove measure
<b>Service: Increase total percentage of pediatric patients serviced</b>					
Total percentage of pediatric patient visits	n/a	n/a	n/a	35%	80%
Percentage of pediatric visits age 0 to 3 years old	n/a	n/a	n/a	12%	30%
Percentage of pediatric visits age 4 to 17 years	n/a	n/a	n/a	88%	70%
<b>Service: Increase total number of dental services provided to prenatal patients</b>					
Total number of services provided to prenatal patients	n/a	n/a	n/a	n/a	600

### FY 2015-16 Objectives

- Continue to provide dental health education for school-aged children in Orange County schools. Projected number decreased due to limited staff availability to perform this outreach.
- Increase number of Medicaid and Health Choice pediatric patients that receive dental care
- Increase percentage of pediatric visits for children age 0 to 3 (bOHP services include parental education and infant examination).
- Increase number of sealants placed with increased number of pediatric patients.
- Increase number of dental services provided to prenatal patients through implementation of Prenatal Oral Health Program.
- Increase number of patients serviced that have private dental insurance.

### Budget Highlights

- The FY15-16 Commissioner Approved Budget includes the addition of a 1.0 FTE Dentist, 1.0 FTE Dental Assistant, and the increase of a current 0.5 FTE Office Assistant I to a 1.0 FTE Office Assistant I. These positions form an additional dental “team” and will allow for an increased number of patients to be seen at the dental clinic. The total cost of these positions, which function as a dental team, is \$212,546, including \$8,574 in operating expenses and one-time start-up costs. The net County cost for these positions is \$27,271, as they will bring in revenues by allowing the dental clinic to see additional patients. Additionally, the revenue brought in by these positions has been budgeted conservatively, since this will be a new team that takes some time to get up to speed and operating at maximum efficiency. In future fiscal years, it is highly likely that these positions will bring in revenues equal to the County personnel and operating cost.

## ***Health Department – continued***

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- The FY15-16 Commissioner Approved Budget has an increase in revenues for the Dental Health division. This increase is a result of continued billing efficiencies, participation in Orange County's delinquent account collection program, and revenue generated through the additional dental team.
- The Health Department will continue marketing dental services to Orange County employees to help increase private dental insurance revenue.

### **Health Promotion and Education Services**

#### **Major Services**

- Community assessment, engagement, and coalition building.
- Policy development, planning, evaluation and implementation for community health priorities.
- Health-related grant support, program development and referral services for community partners.

#### **FY 2014-15 Outcomes**

- Completed the 2014 State of the County Health Report which meets the Accreditation requirement to inform and provide the community with relevant and current health data.
- Conducted Health Literacy training for health care providers as part of implementation of Healthy Carolinians annual action plans and Board of Health Strategic Plan focusing on access to care.
- Partnered with Emergency Services to provide naloxone training for 2 out of 4 local law enforcement agencies. Carrboro Police Department reported first use of naloxone in the southeast, January 2015.
- Partnered with Carolina Farm Stewards, Center for Environmental Farming Systems', UNC Center for Health Promotion & Disease Prevention, and OC Cooperative Extension to convene the Orange County Food Policy Planning Group.
- Served as the backbone organization for the Family Success Alliance team and convened 8 meetings of the FSA Advisory Council to guide the planning phase of the project and established three work groups: Governance, Communication and Evaluation.
- Coordinated an application process for the Family Success Alliance by identifying and engaging six high needs neighborhoods or "zones" with the FSA Advisory Council selecting two zones to pilot the project.
- Conducted a gap analysis of the two pilot zones for the Family Success Alliance.
- Collaborated with zone partners to present a report of community priorities and solutions along the cradle to college/career pipeline to the Family Success Alliance.
- Produced innovative Smoke-free Public Places Rule advertising and outreach with Buzz Rides; UNC student-run business of electric vehicles used to transport students home from the downtown area in the late evening and at weekend sporting events around campus.
- Produced videos to educate and empower the residents and town/county employees to approach others about smoking in areas where it is prohibited. Videos linked to website for easy access by residents and municipal partners.

## ***Health Department – continued***

- Improved access to cessation resources for the most vulnerable with OC Partners for Tobacco Cessation pilot launched with Freedom House. Received approval for mental health provider cessation training from NC Substance Abuse Professional Practice Board.
- In collaboration with TRU Youth and Chapel Hill Housing Department, surveyed 336 residential units at 13 communities about their interest in smoke-free housing policy change.

<b>Performance Measures</b>	<b>2012-13 Actual</b>	<b>2013-14 Actual</b>	<b>2014-15 Budget</b>	<b>2014-15 Projected</b>	<b>2015-16 Budget</b>
<b>Service: Community Health Assessment</b>					
Community Health Assessment/State of the County Health Report	1	1	1	1	1
<b>Service: Policy Development</b>					
New health-related policy or practice implemented	1	2	2	2	2

### **FY 2015-16 Objectives**

- Continue to execute Board of Health Strategic Plan in concert with Healthy Carolinians' annual action plans with four new health policy, practice or intervention being implemented.
- Coordinate, assess, update, and develop the Community Health Assessment to identify new and emerging health priorities to provide information for effective strategic community health planning.
- Evaluate the department and county implementation of naloxone access policies and train remaining LEO agencies for full deployment in Orange County.
- Based on evaluation data, expand smoking cessation programs to increase satisfaction, reach of vulnerable populations, and quit rates.
- Continue to provide technical assistance and cessation support for smoke-free multi-unit housing initiatives.
- Continue to train TRU Youth to advocate for tobacco prevention and control including housing and retail.
- Explore the health impact of asthma within the Family Success Alliance Zones.
- Coordinate programming and policy strategies in the two pilot zones of the Family Success Alliance to support child and family success.
- Seek increased grant funding to build programming capacity in the two pilot zones of the Family Success Alliance and to support collective impact development and trainings for the Advisory Council, work groups and partners.
- Plan and implement Health Literacy training for consumers as part of implementation of Healthy Carolinians annual action plans and Board of Health Strategic Plan focusing on access to care and how to get the most out of your doctor's visit.
- Provide health education and information through communications channels including: outreach events; the website; social media; earned media; and paid advertising.

## ***Health Department – continued***

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### **Budget Highlights**

- The FY15-16 Commissioner Approved Budget includes the transfer of the 1.0 FTE Communications Manager out of the Health Promotion & Education division; this reduces the division's overall personnel budget.
- The FY15-16 Commissioner Approved Budget includes \$250,000 in the Family Success Alliance line item within this division. In prior years, this account has started with no budget and funds have been transferred in via the Social Justice Fund. This allocation will provide sufficient funds for the Family Success Alliance account for the entire year, no additional transfers should be necessary .
- The FY15-16 Commissioner Approved Budget includes an increase of \$13,476 in state revenue due to an allocation increase for the Healthy Carolinians program.

### **Environmental Health**

#### **Major Services**

- Assuring proper construction and operation of septic systems and wells through permitting, evaluation, and inspection.
- Providing water sampling services for private water supply wells.
- Assuring proper food-handling and food safety in restaurants and other businesses through permitting, evaluation, and inspection. Evaluation and inspection of childcare centers, rest homes, and schools and other establishments.
- Environmental investigation and assuring abatement of childhood lead hazards.
- Assuring safe public swimming pools through permitting and regular inspections.
- Assuring proper operating of septic systems and safe water supplies in mobile home parks via an annual inspection.

#### **FY 2014-15 Outcomes**

- Increase efforts in septic system inspections program (WTMP) to accomplish 100% of the required WTMP inspections while catching up on delinquent inspections from the previous two years accounting for a >100% outcome.
- Increase collection rate for WTMP fees and Mobile Home Park fees from less than 70% to 98% using the continued process implemented with the County Attorney's office.
- Achieve 100% inspection rate in the Food & Lodging Program.
- Newly constructed wells are sampled within 30 days of the issuance of the Certificate of Completion and results are reported to the owners.

<b>Performance Measures</b>	<b>2012-13 Actual</b>	<b>2013-14 Actual</b>	<b>2014-15 Budget</b>	<b>2014-15 Projected</b>	<b>2015-16 Budget</b>
<b>Service: Inspection and permitting of on-site wastewater systems (septic systems)</b>					
Collection rate for WTMP fees	97%	97%	95%	98%	97%
Failure rate of septic systems observed during WTMP inspections	7%	6%	5%	5%	5%
Number of septic system repairs completed	110	135	100	100	100

## Health Department – continued

Performance Measures	2012-13 Actual	2013-14 Actual	2014-15 Budget	2014-15 Projected	2015-16 Budget
Number of septic systems permitted and approved for use	211	153	200	170	161
Percentage (number) of existing septic systems inspected in WTMP program	131% *	94%	100%	100%	100%
Average time required for issuing permits (in days)	15	13	12	12	12
<b>Service: Inspection, permitting and sampling water supply wells</b>					
Number of wells constructed and approved for use	218	133	180	160	168
Number of water samples collected and results reported to well owners	1,190	1,219	1,000	900	1,000
<b>Service: Inspection and permitting of restaurants and other establishments</b>					
Percentage of restaurant inspections completed	100%	100%	100%	100%	100%
New restaurant permits issued	36	52	30	30	40
Review time for new restaurant plans (in days)	30	30	30	30	30
Public Swimming Pools Inspected	128	138	138	140	145
Day Cares Inspected	116	160	160	160	160

\*Two years' worth of inspections were completed in calendar year 2012 in order to make up for inspections delayed from prior year accounting for > 100% of required inspections completed.

### FY 2015-16 Objectives

- Inspections: Complete 100% of the required Septic System program and Food & Lodging program inspections.
- Maintain database of wells and water sample records by address.
- Maintain at least a 95% collection rate for WTMP fees by adhering to the collection process developed with the county attorney's office.
- Improved Customer Service:
  - Reduce time from application to permit issuance to 12 days or less
  - Reduce response time for complaints to within 48 hours

### Budget Highlights

- The FY15-16 Commissioner Approved Budget includes fee increases for all on-site wastewater and well programs in an effort to achieve full cost recovery within three years through a phased increase approach. The FY15-16 budgeted fee revenue equates to an 11% increase over the FY14-15 fee revenue.
- Revenues from new permits in the on-site wastewater and well program are on a slow increase reflecting more activity in real estate, housing starts, and land development. Activities not related to subdivisions and new building construction such as existing system inspections, WTMP inspections, water samples, geothermal well permits, and mobile home park inspections still place a high demand for services.

## ***Health Department – continued***

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### **Personal Health Division**

#### **Major Services**

- Investigation, prevention and control of communicable diseases.
- Preventive clinical services: Immunizations, Family Planning, Breast and Cervical Cancer Screening, Prenatal and Well Child care.
- Diagnosis and treatment of acute and chronic health conditions.
- Diagnosis/treatment services for sexually transmitted infections and tuberculosis.
- Care coordination/management services for at-risk pregnant women and children with special health care needs; post-partum/newborn home visiting services.
- Education and support services for pregnant women and mothers of infants.
- Medical Nutrition Therapy and Diabetes Self-Management Education.
- Management of language services, training, policies, and outreach.

#### **FY 2014-2015 Outcomes**

- Over 200 staff hours spent on Ebola response.
- 96% of Health Department employees received influenza vaccination.
- Began offering Pre-Exposure HIV Prophylaxis (PrEP) to individuals determined to be at high-risk for HIV.
- Began offering the WISEWOMAN Program to provide eligible women with the knowledge and skills to prevent, delay, and control chronic diseases.
- 55 women screened for breast and cervical cancer.
- Provided diagnostic testing for 25 women with abnormal cervical cancer screenings.

<b>Performance Measures</b>	<b>2012-13 Actual</b>	<b>2013-14 Actual</b>	<b>2014-15 Estimate</b>	<b>2014-15 Projected</b>	<b>2015-16 Budget</b>
<b>Service: Detection, Control and Prevention of Communicable Disease *</b>					
% of patients with latent TB infection completing treatment	80% (CY12)	80% (CY13)	80% (CY 14)	92%	92%
% of 2-3 year old health department clients with up-to-date immunizations	97% Oct.12-Sept 13)	97% (Oct. 13- Sept. 14)	95%	95%	95%
<b>Service: Provide Preventive and Primary Health Care to underserved residents of Orange County</b>					
% of prenatal clients with newborn weighing >2500gms (5 lb. 8 oz.)	93%	94%	96%	97%	97%
# of primary care visits	1,025	979	880	1,300	1,400
<b>Service: Provide Population based Pregnancy Care Management and Care Coordination for Children</b>					
% of pregnant women with a priority risk factor served in case management programs who receive an assessment.	79%	91%	95%	95%	95%

## Health Department – continued

Performance Measures	2012-13 Actual	2013-14 Actual	2014-15 Estimate	2014-15 Projected	2015-16 Budget
% of NICU infant graduates who had their first primary care provider (PCP) visit within 30 days.	88%	88%	90% No new data since March 2013	90% No new data	90%

Performance Measures	2012-13 Actual	2013-14 Actual	2014-15 Estimate	2014-15 Projected	2015-16 Budget
<b>Service: Provide Diabetes Self-Management Education (DSME) Classes</b>					
% completing 9 of 10 hours of DSME program	78%	80%	80%	83%	83%
% with improved blood glucose control at the 3mos f/u appointment (completing all 10 hours of DSME)	78%	79%	65%	80%	80%

\*Communicable Disease data is tracked by calendar year.

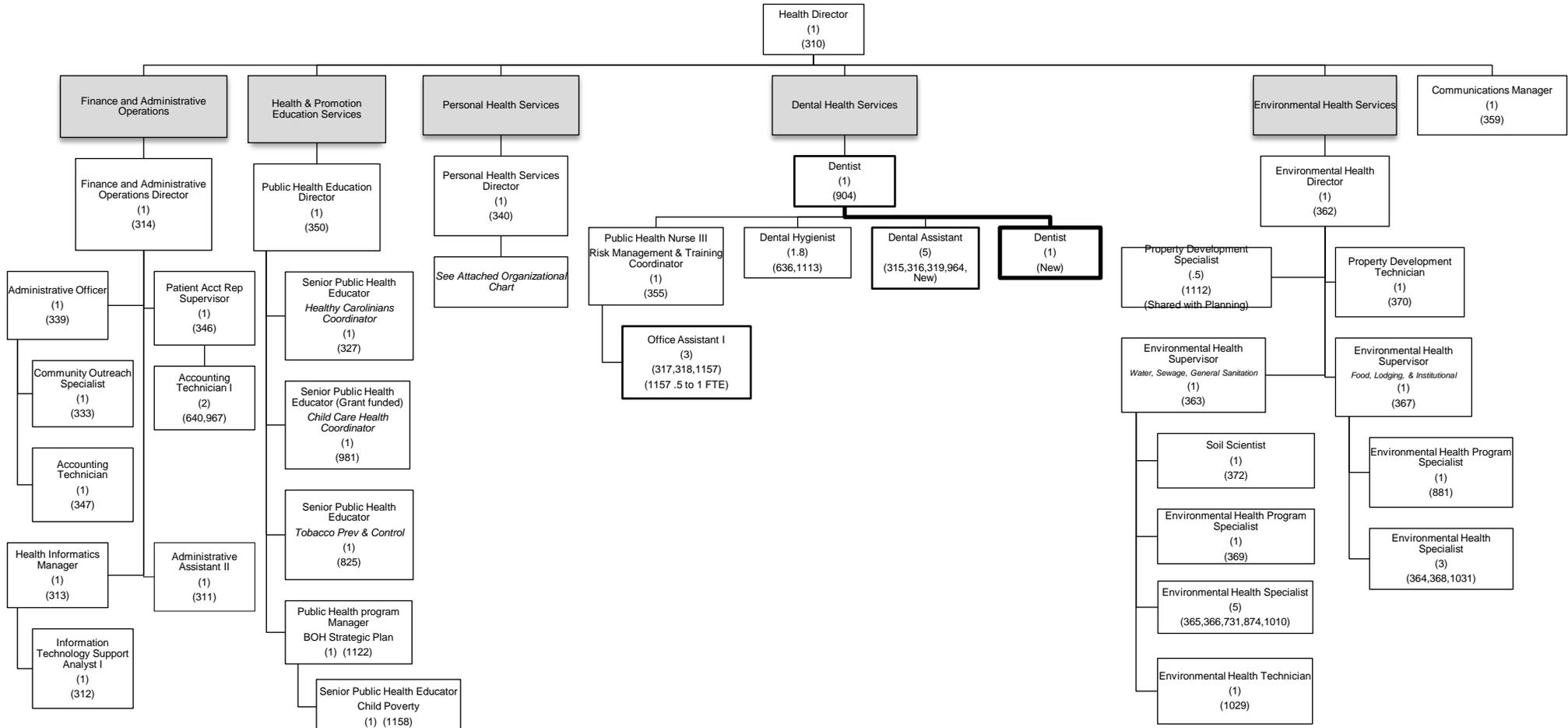
### FY 15-16 Objectives

- Screen 90 eligible women for breast cancer and cervical cancer.
- Provide diagnostic testing for 50 women with abnormal cervical cancer screenings.
- Provide Wisewoman Program services to 22 eligible women.
- Maintain 96% influenza vaccination rate among Health Department employees.
- Increase service levels in all clinical programs by 8%.

### Budget Highlights

- The FY15-16 Commissioner Approved Budget includes \$39,676 in additional funds for Ebola preparedness and tracking and \$17,125 in additional funds for Breast and Cervical Cancer Prevention Program scans.
- The FY15-16 Commissioner Approved Budget includes an increase in state revenues of \$68,832 due to Meaningful Use funds related to the mandated Electronic Medical Records system and additional Breast and Cervical Cancer Control Program Funding.

# Health Department



# Housing, Human Rights and Community Development

Phone Number (919) 245 - 2490

Website: [www.orangecountync.gov/departments/hhrdc/index.php](http://www.orangecountync.gov/departments/hhrdc/index.php)

	2013-14 Actual Expenditures	2014-15 Original Budget	2014-15 Revised Budget	2014-15 12-Month Estimate	2015-16 Department Requested	2015 - 16 Commissioner Approved
<b>By Category (General Fund)</b>						<b>Account: 460</b>
Personnel Services	195,743	184,029	194,121	198,623	192,323	192,323
Operations	10,681	26,250	25,544	20,500	26,500	26,500
Capital Outlay	0	0	706	0	0	0
<b>Total Expenditures</b>	<b>\$ 206,425</b>	<b>\$ 210,279</b>	<b>\$ 220,371</b>	<b>\$ 219,123</b>	<b>\$ 218,823</b>	<b>\$ 218,823</b>
Offsetting Revenues	0	0	0	0	0	0
<b>County Costs (net)</b>	<b>\$ 206,425</b>	<b>\$ 210,279</b>	<b>\$ 220,371</b>	<b>\$ 219,123</b>	<b>\$ 218,823</b>	<b>\$ 218,823</b>
<b>(Section 8 - Housing Fund)</b>						<b>Account: 4800</b>
Personnel Services	499,645	495,902	495,902	380,008	533,903	533,903
Operations	20,177	50,178	48,766	55,020	52,200	52,200
Capital Outlay	0	0	1,412	0	0	0
Rental Assistance	3,426,758	4,023,449	4,023,449	4,010,669	4,321,595	4,321,595
<b>Total Expenditures</b>	<b>\$ 3,946,579</b>	<b>\$ 4,569,529</b>	<b>\$ 4,569,529</b>	<b>\$ 4,445,697</b>	<b>\$ 4,907,698</b>	<b>\$ 4,907,698</b>
Offsetting Revenues	(3,417,666)	(4,376,597)	(4,376,597)	(4,387,970)	(4,659,912)	(4,659,912)
<b>County Costs (net)</b>	<b>\$ 528,913</b>	<b>\$ 192,932</b>	<b>\$ 192,932</b>	<b>\$ 57,727</b>	<b>\$ 247,786</b>	<b>\$ 247,786</b>
<b>Total Housing, Human Rights and Community Development and Related Expenditures</b>						
	<b>\$ 4,153,004</b>	<b>\$ 4,779,808</b>	<b>\$ 4,789,900</b>	<b>\$ 4,664,820</b>	<b>\$ 5,126,521</b>	<b>\$ 5,126,521</b>

## Division Summary

	2013-14 Actual Expenditures	2014-15 Original Budget	2014-15 Revised Budget	2014-15 12-Month Estimate	2015-16 Department Requested	2015-16 Commissioner Approved
<b>By Program (General Fund)</b>						
Human Rights and Relations	206,425	210,279	220,371	219,123	218,823	218,823
<b>Total Expenditures</b>	<b>\$ 206,425</b>	<b>\$ 210,279</b>	<b>\$ 220,371</b>	<b>\$ 219,123</b>	<b>\$ 218,823</b>	<b>\$ 218,823</b>
Offsetting Revenue	0	0	0	0	0	0
<b>County Costs (net)</b>	<b>\$ 206,425</b>	<b>\$ 210,279</b>	<b>\$ 220,371</b>	<b>\$ 219,123</b>	<b>\$ 218,823</b>	<b>\$ 218,823</b>
<b>Total Expenditures</b>	<b>\$ 206,425</b>	<b>\$ 210,279</b>	<b>\$ 220,371</b>	<b>\$ 219,123</b>	<b>\$ 218,823</b>	<b>\$ 218,823</b>
<b>Other Funds (Housing and Community Development)</b>						
Housing and Community Development	3,946,579	4,569,529	4,569,529	4,445,697	4,907,698	4,907,698
<b>Total Expenditures</b>	<b>\$ 3,946,579</b>	<b>\$ 4,569,529</b>	<b>\$ 4,569,529</b>	<b>\$ 4,445,697</b>	<b>\$ 4,907,698</b>	<b>\$ 4,907,698</b>
Offsetting Revenue	(3,417,666)	(4,376,597)	(4,376,597)	(4,387,970)	(4,659,912)	(4,659,912)
<b>County Costs (net)</b>	<b>\$ 528,913</b>	<b>\$ 192,932</b>	<b>\$ 192,932</b>	<b>\$ 57,727</b>	<b>\$ 247,786</b>	<b>\$ 247,786</b>
<b>Total Expenditures</b>	<b>\$ 4,153,004</b>	<b>\$ 4,779,808</b>	<b>\$ 4,789,900</b>	<b>\$ 4,664,820</b>	<b>\$ 5,126,521</b>	<b>\$ 5,126,521</b>

## Mission Statement

The primary mission of the Orange County Housing, Human Rights and Community Development Department is to promote adequate and affordable housing, economic opportunity and a suitable living environment free from discrimination.

## **Housing, Human Rights and Community Development – continued**

### **Housing, Human Rights and Community Development: Section 8 Housing Choice Voucher Program Division**

#### **Major Services**

- Assist low/moderate income families and individuals in obtaining safe, decent, and sanitary housing at reasonable rates.
- Provide rent subsidies to low-income families and individuals leasing standard housing in the County.

#### **FY 2014-15 Outcomes**

- Provided rent subsidies to an average of 590 low-income families to enable them to obtain standard, affordable rental housing in the County.
- Provide complete program information to interested landlords and clients, thereby, increasing the number of units available for rent by program participants.
- Began full implementation of a Section 8 Homeownership Program for low-income program voucher holders. One Section 8 voucher holder purchased a home during the year.

<b>Performance Measures</b>	<b>2012-13 Actual</b>	<b>2013-14 Actual</b>	<b>2014-15 Budget</b>	<b>2014-2015 Projected</b>	<b>2015-16 Budget</b>
<b>Service: Provide rent subsidies to low-income families and individuals leasing standard housing in the County.</b>					
Number of eligibility interviews, rental subsidies to low-income households, and annual housing inspections administered	623	610	615	590	610

#### **FY 2015-16 Fiscal Year Objectives**

- Provide rent subsidies to an average of 610 low-income families to enable them to obtain standard, affordable rental housing in the County.
- Provide complete program information to interested landlords and clients, thereby, increasing the number of units available for rent by program participants.
- Secure at least two (2) additional homebuyers in the Section 8 Homeownership Program.

#### **Budget Highlights**

The FY15-16 Commissioner Approved Budget includes:

- Revenue Increase: Federal funding is budgeted for a 6.5% increase (\$283,315). This remains below levels of funding before Federal sequestration.
- New Position Approved: Management Assistant position (1.0) FTE, effective July 1, 2015 (\$72,906). The new position will assist with development of an affordable housing plan and collaborate with the Towns to address affordable housing needs. Additionally, the position will provide assistance in meeting federal compliance and reporting requirements for annual funding, for the Section 8 Housing Choice Voucher program and the HOME program.

## **Housing, Human Rights and Community Development – continued**

### **Housing, Human Rights and Community Development: HOME Investment Partnership Program**

#### **Major Services**

- Housing Rehabilitation Program
- New Construction Partnerships
- First-Time Homebuyer Programs
- Acquisition Rental Housing

#### **FY 2014 – 15 Outcomes**

- Reduced the number of substandard housing units occupied by low and moderate income families with housing code violations.
- Facilitated the creation of first-time homebuyer families who are below 80 percent of area median income.
- Facilitated the provision of affordable rental housing for families at or below 50 percent of the area median income including those who were homeless or at risk of homelessness.

<b>Performance Measures</b>	<b>2012-13 Actual</b>	<b>2013-14 Actual</b>	<b>2014-15 Budget</b>	<b>2014-15 Projected</b>	<b>2015-16 Budget</b>
<b>Service: Housing Rehabilitation Program</b>					
Number of substandard housing units repaired	12	12	6	30	30
<b>Service: First-Time Homebuyer Programs</b>					
Number of new first-time homebuyers	10	10	15	11	11
<b>Service: New Construction Partnership</b>					
Number of housing units constructed for purchase by low – moderate income families			4	11	11

#### **FY 2015-16 Fiscal Year Objectives**

- Provide first-time homebuyer opportunities for 11 low and moderate income families.
- Acquire two housing units for rental by low-to-moderate income families.

#### **Budget Highlights**

- Revenue Decrease: Due to Federal budget cut there was an 11% reduction in HOME program funding for FY15-16. Current funding remains below levels of funding before Federal sequestration.

## **Housing, Human Rights and Community Development – continued**

### **Housing, Human Rights and Community Development: Urgent Repair Program**

#### **Major Services**

- Housing Rehabilitation Services to address the repair needs that pose a threat to the life, safety, and/or health of low-income occupants, or that address accessibility modifications for a disabled occupant.

#### **FY 2014-15 Outcomes**

- Reduce the total number of substandard dwellings in the County.
- Address immediate health and safety repair needs for low-income families in the County particularly those that are elderly and/or disabled.
- Complete inspections as needed for Rapid Re-housing services provided through the Department of Social Services.

<b>Performance Measures</b>	<b>2012-13 Actual</b>	<b>2013-14 Actual</b>	<b>2014-15 Budget</b>	<b>2014-15 Projected</b>	<b>2015-16 Budget</b>
<b>Service: Repair needs that pose a threat to the life, safety, and/or health of low-income occupants, or that address accessibility modifications for a disabled occupant.</b>					
Number of dwelling units with immediate health, safety, or accessibility issues.	22	17	20	20	25

#### **FY 2015-16 Fiscal Year Objectives**

- Repair 25 dwelling units occupied by disabled and/or elderly residents that contain health, safety, or accessibility issues.

#### **Budget Highlights**

- Funding for Urgent Repair costs were decreased by \$15,000, to \$60,000 total, in FY13-14. The FY15-16 Commissioner Approved Budget increases funding by \$15,000, bringing program operations back to previously funded level, in order to keep up with cost of repairs and better meet the need and demand for service, particularly for those that are elderly and/or disabled.

### **Housing, Human Rights and Community Development: Orange County Partnership to End Homelessness Program**

The Orange County Partnership to End Homelessness program can now be found in the County Manager's Office.

## **Housing, Human Rights and Community Development – continued**

### **Housing, Human Rights and Community Development: Human Relations Division**

#### **Major Services**

- Prevent discriminatory practices in Housing and Public Accommodations through education and outreach on civil rights laws, the Orange County Civil Rights Ordinance and Title VII of the Civil Rights Act of 1964.
- Provide technical assistance and training to the business community, community based organizations, and individuals regarding equal opportunity, fair housing, equal access and civil rights in addition to social justice issues such as gender equality and immigrant rights.
- Research, advocate and make recommendations for policies, programs and/or funding that will improve social justice for the Orange County community.
- Provide staff support to the Orange County Human Relations Commission.
- Identify Limited English Proficient (LEP) communities in Orange County; assess their needs, and conduct outreach to those communities to enable improved access to county government services.

#### **FY 2014 - 2015 Outcomes**

- Received twenty fair housing complaint inquiries and six (6) were accepted for investigation. Closed four (4) housing discrimination and an additional two (2) complaints are expected to be settled.
- Conducted eleven fair housing workshops or presentations to non-profit community based organizations in the County as well as tabling at local festivals and fairs. Participated in three (3) Regional Fair Housing Month programs.
- Assisted the Human Relations Commission with 1) Human Relations Month activities; 2) the 25<sup>th</sup> Annual Pauli Murray Award Ceremony; 3) Annual Community Read and 4) Monitoring human rights and relations issues and advising the Board of County Commissioners as necessary.
- Created and distributed fair housing brochures translated in Burmese and Karen languages and participated in fair housing outreach activities in partnership with the Karen Community of North Carolina.

<b>Performance Measures</b>	<b>2012-13 Actual</b>	<b>2013-14 Actual</b>	<b>2014-15 Budget</b>	<b>2014-15 Projected</b>	<b>2015-16 Budget</b>
<b>Service: Prevent discriminatory practices in housing and public accommodations.</b>					
Number of Complaints Received	15	27	10	10	10
Number of Cases Initiated	6	9	10	6	10
Number of Workshops and Presentations	20	36	20	15	20
<b>Service: Provide technical assistance and training regarding equal opportunity, fair housing, equal access and civil rights.</b>					
Organizations and Agencies receiving technical assistance	10	10	15	10	15
<b>Service: Assess the needs and conduct outreach to Limited English Proficient (LEP) communities.</b>					
Number of LEP Outreach Activities	10	8	10	10	10

## **Housing, Human Rights and Community Development – continued**

### **FY 2015 - 16 Fiscal Year Objectives**

- Implement the County Fair Housing Action Plan with monthly milestones that considers the findings of the Analysis of Impediments.
- Receive housing and public accommodation discrimination complaints and resolve 75% within the 100 day standard.
- Assist the Human Relations Commission with 1) Planning Human Relations Month activities including the Pauli Murray Awards Program; and 2) Monitoring human rights and relations issues and advising the Board of County Commissioners as necessary.
- Increase educational outreach in the community regarding the Orange County Civil Rights Ordinance and protected classes including sexual orientation.

### **Budget Highlights**

- No significant budget changes in FY15-16

### **Total Community Development Program Budgets for FY 2015-16:**

#### **1. Urgent Repair Program - \$146,809\***

##### **Expenditures**

Urgent Repairs	\$ 75,000
Operations	\$ 8,200
Program Administration	\$ 63,609
<b>Total</b>	<b>\$ 146,809</b>

\*Note: The Urgent Repair Program is fully-funded by County General Fund revenues.

#### **2. HOME Program - \$444,916**

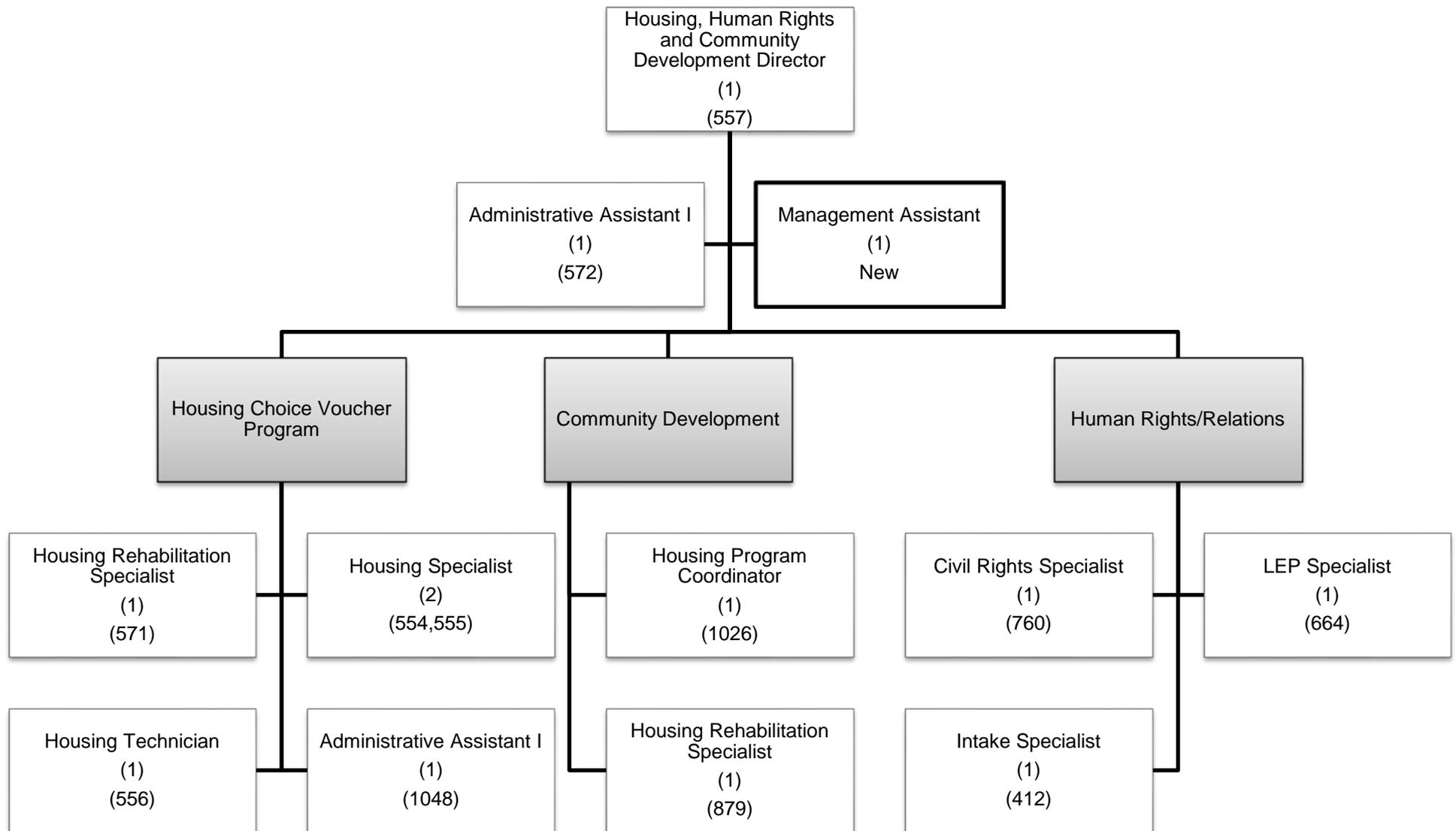
##### **Expenditures**

Program Administration	\$63,461
Homeownership Assistance – Habitat for Humanity	\$100,455
Acquisition – Empowerment – McMasters St.	\$30,000
Acquisition – Empowerment – Terrell Rd.	\$46,500
New Construction - DHIC	\$154,500
Rental Assistance – Housing for New Hope	\$50,000
<b>Total</b>	<b>\$444,916</b>

##### **Revenues**

Orange County Match	\$59,642
Town of Chapel Hill	\$28,766
Town of Carrboro	\$10,524
Town of Hillsborough	\$3,508
Program Income	\$30,644
HUD Grant	\$311,832
<b>Total</b>	<b>\$444,916</b>

# Housing, Human Rights & Community Development



FY2015-16 Approved

# Human Resources Department

Phone Number: (919) 245-2550

Website: [www.orangecountync.gov/departments/hhrdc/index.php](http://www.orangecountync.gov/departments/hhrdc/index.php)

	2013-14 Actual Expenditures	2014-15 Original Budget	2014-15 Revised Budget	2014-15 12-Month Estimate	2015-16 Department Requested	2015 - 16 Commissioner Approved
<b>By Category (General Fund)</b>						<b>Account: 250</b>
Personnel Services	560,669	692,071	729,526	711,826	838,080	838,080
Operations	61,241	87,945	93,531	90,745	116,274	107,047
Capital Outlay	0	0	0	0	0	0
<b>Total Expenditures</b>	<b>\$ 621,910</b>	<b>\$ 780,016</b>	<b>\$ 823,057</b>	<b>\$ 802,571</b>	<b>\$ 954,354</b>	<b>\$ 945,127</b>
<b>County Costs (net)</b>	<b>\$ 621,910</b>	<b>\$ 780,016</b>	<b>\$ 823,057</b>	<b>\$ 802,571</b>	<b>\$ 954,354</b>	<b>\$ 945,127</b>
<b>Total Human Resources and Related Expenditures</b>	<b>\$ 621,910</b>	<b>\$ 780,016</b>	<b>\$ 823,057</b>	<b>\$ 802,571</b>	<b>\$ 954,354</b>	<b>\$ 945,127</b>

## Mission Statement

The mission of the human resource department is to support the goals and challenges of Orange County by providing a full-range of comprehensive human resource services and programs which promotes an inclusive culture and work environment that is characterized by fair treatment of staff, open communications, personal accountability, trust and mutual respect. We will enable Orange County to attract, develop and retain a competent, diverse and customer service orientated workforce. The Human Resources Department is committed to working with the Board of County Commissioners, the County Manager and Departments in identifying and responding to its changing needs and will seek and provide solutions to workplace issues that support and optimize the operating principles of Orange County. We will provide leadership and guidance in the development, implementation, and equitable administration of policies and procedures, thus fostering a positive work environment

## Major Services

- Ensuring that employees are given the tools, training and motivation to operate in the most efficient and effective manner.
- Promoting and recruiting the best qualified people, recognizing and encouraging the value of diversity in the workplace.
- Providing a competitive salary and benefits package and developing the full potential of our workforce by providing training and development for career enhancement.
- Providing a work atmosphere that is safe, healthy, and secure and conscious of long-term family and community goals.
- Establishing, administering and effectively communicating sound policies, rules and practices that treat employees with dignity and equality while maintaining company compliance with employment and benefit laws and the Orange County Code of Ordinances.

## FY 2014-15 Outcomes

- The demographics of our current workforce are comparable to the Orange County Population. Orange County's workforce is comprised of 45.1% male and 54.8% female compared to Orange County's population at 47.1% and 52.9% respectively. Further, the Orange County workforce is 70% Caucasian, 24% African American, 4.5% Hispanic or Latino and 0.6% Asian. The Orange County population is 78% Caucasian, 12% African American, 8% Hispanic or Latino and 7.5%

## ***Human Resources Department – continued***

Asian. The largest variance between Orange County's workforce and residents are in the Asian and Hispanic or Latino populations.

- Human Resources completed a total of 25 classification and equity reviews since July 1, 2014 and approximately 15 requests are being reviewed.
- In FY14-15, the turnaround time to fill vacancy request has decreased to 60 days. In FY13-14, Human Resources reviewed 58 workforce requests, taking approximately 12 days to approve request and 93 days to fill vacancy request.
- In February 2015, the Health Insurance Advisory Committee participated in the Request for Proposal (RFP) process for the selection of a Broker of Record for the administration of benefit programs and other voluntary programs for employees and retirees.
- Open Enrollment was held on October 20, 2014 through November 2, 2014; in addition Employee Benefits conducted an Employee Financial Health Day and coordinated Flu Clinics and Mammogram Days at UNC Hospitals-Hillsborough. Also, held open enrollment on April 20, 2015 through May 2, 2015 because of the change in plan year to July 1, 2015. Individual meetings were available to all employees by a Benefits Counselor, 99 percent participation was achieved by the end of enrollment.
- Coordinated the *Walk4Life* ten-week walking challenge. A total of 178 employees registered for the program and 75 submitted logs after 5 weeks, 50 employees submitted logs after 10 weeks, and 10 of the participants represented Orange County in the Aging Stride 5K. Many employees continue to walk or exercise and have reported weight loss, reduced need for medication, and lower stress levels.
- Presented the FISH! Customer Service training to all employees at the Link Government Building, a division at Department of Social Services, Tax Administration and the Library. Additionally, served as a keynote speaker at the Eastern Piedmont Tax Association Meetings.
- Coordinated efforts to implement meetings with Human Resource Directors in Chapel Hill, Carrboro, Hillsborough and OWASA.
- Partnered with OC Public Library to create an Employee Leadership collection and the Sheriff's Office to establish leadership program.

<b>Performance Measures</b>	<b>2012-13 Actual</b>	<b>2013-14 Actual</b>	<b>2014-15 Budget</b>	<b>2014-15 Projected</b>	<b>2015-16 Budget</b>
<b>Service: Training</b>					
Training courses offered	118	101	150	120	150
Employees completing New Employee Orientation in first 30 days of employment (not including the Sheriff's Office)	100%	100%	100%	100%	100%
Total number of training participants	591	731	900	850	1000
<b>Service: Recruitment and Selection</b>					
Applications processed	9,256	7,980	10,000	7,562	8,000
Number of Recruitments / Postings	238	154	104	208	200
Percentage of Minorities in Workforce	34.2%	39.9%	34.5%	34.5%	38.0%
<b>Service: Employee Relations</b>					
Annual Turnover Rate	13.9%	8.0%	14.0%	12.0%	12.0%
Total # of Permanent Full Time Employees		820	839	850	865

## Human Resources Department – continued

Performance Measures	2012-13 Actual	2013-14 Actual	2014-15 Budget	2014-15 Projected	2015-16 Budget
Percentage of employees still employed with the County after 2 years	79.5%	65%	75%	70%	70%
<b>Service: Benefits &amp; Wellness</b>					
Percentage of employees completing the online Health Assessment*	44% (397)	25%	25%	8% as of 12/31/14	25%
*With the loss of incentives in January 2014, fewer employees voluntarily took the Health Assessment.					

### FY 2015-16 Objectives

- Ensure that workforce planning and employment activities and compensation and benefits programs are compliant with applicable federal and state laws and regulations and the Orange County Code of Ordinances.
- Evaluate compensation policies/programs including pay structures, performance based pay, internal and external equity and benefit programs and provide information and proposed resolution if applicable to the County Manager and the Board of County Commissioners.
- Conduct job analyses to create and/or update job descriptions and identify job competencies as essential criteria for hiring, retaining and promoting County employees. Ensure that positions are appropriately classified and graded and that employees are compensated accordingly.
- Develop, implement and evaluate recruitment, hiring, orientation, succession planning, retention and organizational exit programs necessary to ensure a workforce's ability to achieve Orange County's organizational goals and objectives. The challenges are to recruit skilled talent in a timely manner, to improve the quality of the recruitment, to keep dated on recruitment techniques and to promote an organizational branding. Research has shown that companies with stronger employer brands tend to have both much lower turnover rates and costs per hire.
- Develop, implement and evaluate activities and programs that address employee training and development, talent acquisition and performance management to ensure that the knowledge, skills, abilities and performance of the workforce meet current and future county and individual needs. The challenges are to invest more in training and leadership development as one means of improving Orange County's internal-hiring efforts, to increase employee engagement to deter good talent from leaving employment and provide leadership and the means to invest in internal hiring to retain best performers.
- Establish, update and communicate workplace policies and procedures including the Employee Handbook and the Work Planning and Performance Review System. Define concrete steps for conducting better performance reviews, and practical strategies to increase and promote employee engagement; including discovering the true root of employee disengagement and fostering trust while focusing on improving the WPPR process.
- Develop and maintain a diverse workforce that exemplifies a commitment to EEO policies and to ensure compliance with our affirmative action policy, which is to promote equal access to employment by protected groups and to continually evaluate our recruiting practices for potential adverse impact.
- Continue to administer an online hiring process that provides timely updates to applicants and to ensure equal access to employment by all prospective applicants.

## ***Human Resources Department – continued***

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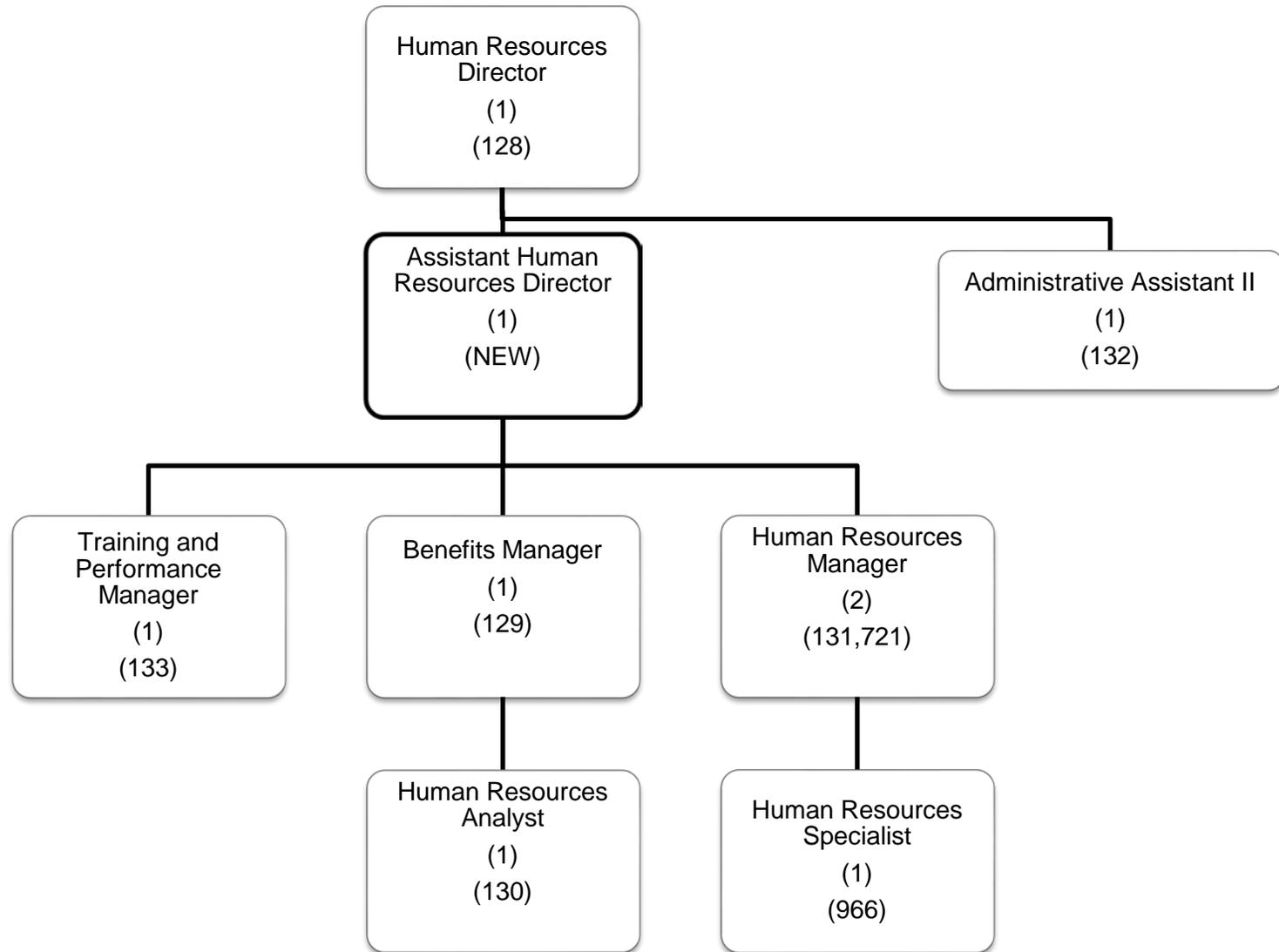
- Solicit employee feedback on health insurance programs to ensure the appropriate balance of the needs of employees and fiscal responsibility.
- Maintain a competitive salary structure that encourages employees and their families to live and work in Orange County.
- Provide a strong training commitment to all employees.
- Develop and implement a Supervisor Training Certificate Program for all current supervisors mentor and enhance the growth of potential supervisors and to provide a leadership program for management executives.
- Encourage all Directors to embrace the FISH! customer service philosophy and to train leaders and employees appropriately.
- Enhance the culture of well-being through wellness initiatives and education. Includes on-going wellness programs to improve employees' overall well-being, reduce medical and dental claims and increase productivity (decrease absenteeism and increase employee engagement). Activities may include nutrition and fitness challenges, educational programs, and incentives for participating in biometric screenings and other events. Incentives have been shown to increase participation in activities.
- Ensure that classifications with physical requirements are evaluated and updated appropriately through the Fit for Duty program.
- Continue to provide employee recognition programs to ensure the Orange County employees know the importance of their positions and the value they bring and have within Orange County government.
- Implement a system to better outline measurable goals for next fiscal year.

### **Budget Highlights**

The FY15-16 Commissioner Approved Budget includes:

- New Position Approved: Assistant Human Resources Director (1.0) FTE, effective July 1, 2015 (\$84,832). The new position will develop a compensation system beginning in FY15-16 that is sustainable, affordable and equitable and focuses on identified and prioritized needs.
- Operations Increase: (\$25,000) Approved for analytic tools for the appropriate modeling of compensation review associated with the Approved position above

# Human Resources



# Information Technologies

Phone Number: (919) 245 – 2280

Website: [http://www.orangecountync.gov/departments/information\\_technologies/index.php](http://www.orangecountync.gov/departments/information_technologies/index.php)

	2013-14 Actual Expenditures	2014-15 Original Budget	2014-15 Revised Budget	2014-15 12-Month Estimate	2015-16 Department Requested	2015 - 16 Commissioner Approved
<b>By Category (General Fund)</b>						<b>Account: 315</b>
Personnel Services	799,030	1,391,860	1,453,990	1,215,932	1,505,649	1,505,649
Operations	1,043,065	1,229,720	1,266,212	1,255,002	1,520,980	1,353,580
Capital Outlay	11,903	0	4,000	3,200	36,000	36,000
<b>Total Expenditures</b>	<b>\$ 1,853,998</b>	<b>\$ 2,621,580</b>	<b>\$ 2,724,202</b>	<b>\$ 2,474,134</b>	<b>\$ 3,062,629</b>	<b>\$ 2,895,229</b>
<i>Offsetting Revenues</i>	<i>(10,831)</i>	<i>(19,645)</i>	<i>(19,645)</i>	<i>(19,645)</i>	<i>(19,645)</i>	<i>(19,645)</i>
<b>County Costs (net)</b>	<b>\$ 1,843,167</b>	<b>\$ 2,601,935</b>	<b>\$ 2,704,557</b>	<b>\$ 2,454,489</b>	<b>\$ 3,042,984</b>	<b>\$ 2,875,584</b>
<b>Total Information Technologies and Related Expenditures</b>	<b>\$ 1,853,998</b>	<b>\$ 2,621,580</b>	<b>\$ 2,724,202</b>	<b>\$ 2,474,134</b>	<b>\$ 3,062,629</b>	<b>\$ 2,895,229</b>

## Mission Statement

To Serve Orange County citizens by creating, configuring and maintaining reliable and cost-effective technical solutions for the provision of public services and the protection of County information.

## Major Services

- Ensure all Orange County staff members have access to efficient and effective technology
- Provision and support Orange County staff computers, servers, data and voice networking equipment
- Coordinate technology procurement for all Orange County departments
- Protect and preserve Orange County's digital data assets
- Establish security and best practices policies for Orange County computing
- VoIP Phone System
- Inter-local IT Engineering Support (Hillsborough, Carrboro and Chapel Hill Police Departments connecting back through the Computer Aided Dispatch System)

## Collaborative Efforts

- Inter-local IT Engineering Support (Hillsborough, Carrboro and Chapel Hill Police Departments connecting back through the Computer Aided Dispatch system)
- Inter-local IT Support (Hillsborough Permits Plus support)
- Work with Chapel Hill IT on Tax Office Expansion Project
- Hillsborough / Time Warner Downtown Wireless Project
- Health's and Planning's Central Permitting Project
- County-wide Internet Initiative (State and Residents)

## ***Information Technologies – continued***

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- Departmental Support Services
- Chapel Hill Digital Inclusion Effort

### **FY 2014-15 Outcomes**

- 310 Unit PC Replacements (150 Virtual, 80 Laptops, 80 Desktops)
- Virtual Desktop Implementation
- Disk-based Backup System
- SHCS Meeting Room Video Upgrades (A/V Room)
- Central Permitting Process Review Completed and Now Under Contract
- Website Upgrade and Redesign Completed
- Enterprise Scanning Project (HR, Environmental Health, Emergency Services)
- Expanded Wireless Services (Hillsborough, Little River, Hillsborough Commons, Rogers Road Community Center)

<b>Performance Measures</b>	<b>2012-2013 Actual</b>	<b>2013-2014 Actual</b>	<b>2014-2015 Budget</b>	<b>2014-2015 Projected</b>	<b>2015-2016 Budget</b>
<b>Service: Network and VoIP</b>					
Network Uptime	99.80%	98.80%	99.90%	99.30%	99.90%
<b>Service: Help Desk</b>					
Incoming Trouble Tickets	8,800	9,400	12,500	13,000	15,000
Service Call Resolution within Targets	80%	61%	80%	74%	80%
<b>Service: Disaster Recovery</b>					
Data Backup Success Rates	96.10%	93.60%	97.00%	98.10%	99.90%

### **FY 2015-16 Objectives**

- Emergency Services VoIP
- Central Permitting
- Increase Centralized Data Storage via SAN
- PC Replacements 200 units
- County-wide Scanning Project
- Expand Internet Availability to Orange County Residents
- Payment Card Industry(PCI) Gap Analysis and Partial Remediation

### **Budget Highlights**

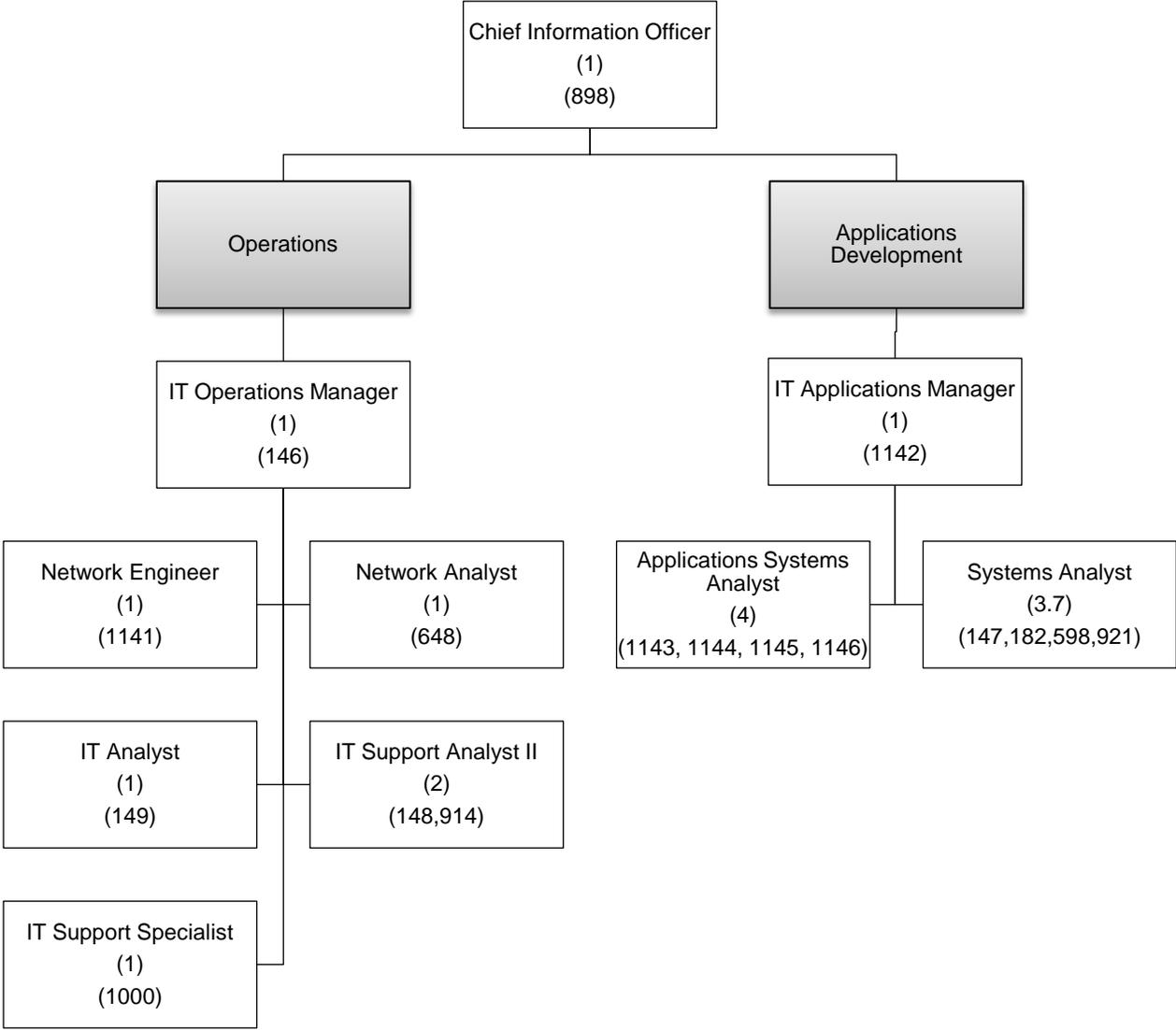
- The FY15-16 Commissioner Approved Budget includes increases in software licensing and maintenance fees due to ongoing software improvements and purchases. The increased number of supported devices and various hardware upgrades have impacted this line item.

## ***Information Technologies – continued***

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- The FY15-16 Commissioner Approved Budget includes funds within the contract services account for Rural Broadband planning. Additionally, funds are included for expansion of network services at 3 new locations:
  - Cedar Grove Community Center (county network expansion and wireless Internet)
  - Fairview Park (wireless Internet)
  - Rogers Road Community Center (wireless Internet).

# Information Technologies



# Library Services

Phone Number: (919) 245 2525

Website: [www.orangecountync.gov/departments/library/index.php](http://www.orangecountync.gov/departments/library/index.php)

	2013-14 Actual Expenditures	2014-15 Original Budget	2014-15 Revised Budget	2014-15 12-Month Estimate	2015-16 Department Requested	2015 - 16 Commissioner Approved
<b><i>By Category (General Fund)</i></b>						
Personnel Services	1,504,920	1,544,607	1,637,870	1,569,475	1,694,903	1,691,978
Operations	311,230	349,037	352,923	340,515	403,972	388,952
Capital Outlay	9,272	17,070	34,025	34,025	26,550	1,000
<b>Total Expenditures</b>	<b>\$ 1,825,422</b>	<b>\$ 1,910,714</b>	<b>\$ 2,024,818</b>	<b>\$ 1,944,015</b>	<b>\$ 2,125,425</b>	<b>\$ 2,081,930</b>
<i>Offsetting Revenues</i>	<i>(149,815)</i>	<i>(133,850)</i>	<i>(154,691)</i>	<i>(149,770)</i>	<i>(141,850)</i>	<i>(141,850)</i>
<b>County Costs (net)</b>	<b>\$ 1,675,606</b>	<b>\$ 1,776,864</b>	<b>\$ 1,870,127</b>	<b>\$ 1,794,245</b>	<b>\$ 1,983,575</b>	<b>\$ 1,940,080</b>
<b>Total Library Services and Related Expenditures</b>	<b>\$ 1,825,422</b>	<b>\$ 1,910,714</b>	<b>\$ 2,024,818</b>	<b>\$ 1,944,015</b>	<b>\$ 2,125,425</b>	<b>\$ 2,081,930</b>

## Division Summary

	2013-14 Actual Expenditures	2014-15 Original Budget	2014-15 Revised Budget	2014-15 12-Month Estimate	2015-16 Department Requested	2015-16 Commissioner Approved
<b><i>By Program (General Fund)</i></b>						
Carrboro Library	137,880	145,191	152,692	151,535	152,285	152,285
Cedar Grove Library	0	0	0	0	0	0
Cybrary	54,490	56,889	59,902	58,456	63,783	63,783
Main Library	1,633,051	1,708,634	1,812,224	1,734,024	1,909,357	1,865,862
<b>Total Expenditures</b>	<b>\$ 1,825,422</b>	<b>\$ 1,910,714</b>	<b>\$ 2,024,818</b>	<b>\$ 1,944,015</b>	<b>\$ 2,125,425</b>	<b>\$ 2,081,930</b>
<i>Offsetting Revenue</i>	<i>(149,815)</i>	<i>(133,850)</i>	<i>(154,691)</i>	<i>(149,770)</i>	<i>(141,850)</i>	<i>(141,850)</i>
<b>County Costs (net)</b>	<b>\$ 1,675,606</b>	<b>\$ 1,776,864</b>	<b>\$ 1,870,127</b>	<b>\$ 1,794,245</b>	<b>\$ 1,983,575</b>	<b>\$ 1,940,080</b>
<b>Total Expenditures</b>	<b>\$ 1,825,422</b>	<b>\$ 1,910,714</b>	<b>\$ 2,024,818</b>	<b>\$ 1,944,015</b>	<b>\$ 2,125,425</b>	<b>\$ 2,081,930</b>

## Mission Statement

Our mission statement reflects the commitment we are making to the residents of Orange County:

The Orange County Public Library aims to be the heart of the community by being a welcoming gathering place for all; having a clear focus on the future and responding with creativity and innovation; offering relevant services, programs, collections and technologies; serving the entire community through collaborative efforts with organizations, educational institutions, and town and County governments; providing free and equal access to the resources and materials community members need to be informed and engaged

## Major Services: System-wide

### Library Collections and Materials

- With more than 100,000 print and audiovisual items, in addition to a digital collection of databases and e-books, OCPL offers the community a rich array of materials. Building on this collection, our team will improve the effectiveness of collection development through systematic evaluation and a responsive, community-oriented assessment process. Implementing this priority will provide a diverse collection that is easy to access and is well promoted.

## ***Library Services***

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### Community Connections

- OCPL recognizes we can achieve more in partnership with others than we can on our own. By taking a thoughtful approach to initiating and expanding relationships with government and community groups, as well as individuals, OCPL can reach underserved populations and those not currently using the library. Elevating public awareness of the library's services is also crucial to connecting the library with the Orange County community.

### Services and Community Space

- OCPL wants to provide the very best experience for our library customers. This means interactions with library staff are overwhelmingly positive and that staff always “find a way to yes” when assisting customers. The best library experience also means offering programs with cultural, educational and enjoyment value, that appeal to the community, and are offered at convenient times for the intended audience. Finally, an outstanding library experience is grounded in being in a physical space that is conveniently located, attractive and maximized for current and future use.

### Technology Tools and Training

- OCPL plays an important, democratizing role in the community by providing Orange County residents free access to various technology tools and training. However, technology will be deployed to further OCPL's mission and not just for the sake of having the ‘latest and greatest.’

## **Major Services: Main Library**

### **FY 2014-15 Outcomes:**

- Implemented 10 Second Survey to gather feedback from customers on a wide variety of topics. Received over 700 responses to inform the library in decision making about current and future services.
- Implemented a successful volunteer program with over 18 volunteers providing over 1000 hours in the first year.
- Expanded outreach in to the community through Little Free Library in Cedar Grove Park. Serviced on the Thursday courier route, the Little Free Library has been replenished and staff have seen consistent activity.
- Library adopted the ‘Find a Way to Yes” service model that supports our commitment to high quality and personalized service. This has been a win-win for both staff and the customer.
- Launched new programming strategies in our youth services division focusing on early family literacy.

<b>Performance Measures</b>	<b>2012-13 Actual</b>	<b>2013-14 Actual</b>	<b>2014-15 Budget</b>	<b>2014-15 Projected</b>	<b>2015-16 Budget</b>
<b>Service: Strategic Priority #1 - Library Collections and Materials</b>					
Percentage of collection circulated/checked out in the last year	69%	74%	74%	74%	76%
Items checked out annually per capita (NC Average: 3.06)	5.49	5.22	5.6	5.4	5.6
Average annual use per item	3.92	4.0	4.1	4.1	4.1
Cost to library per item checked out (NC Average: \$4.83)	N/A	\$3.72	\$3.65	\$3.88	\$3.65

## Library Services

Performance Measures	2012-13 Actual	2013-14 Actual	2014-15 Budget	2014-15 Projected	2015-16 Budget
Percentage of customers satisfied with collections and materials	N/A	85%	70%	80%	85%
<b>Service: Strategic Priority #2 – Community Connections</b>					
Number of agency partner activities	10	27	20	27	45
Number of volunteers	7	18	25	20	25
Number of marketing outlet connections	5	5	10	7	10
Number of new registrations outside of municipal precincts (rural Orange)	2,542	2,550	2,600	2,600	2,600
Percentage of volunteers rating job as meaningful and worthwhile	N/A	65%	65%	70%	75%
Percentage of customers aware of library services and activities	N/A	50%	55%	85%	80%
<b>Service: Strategic Priority #3 – Services and Community Space</b>					
Overall programming attendance (per year)	8,746	7,857	8,700	8,700	9,000
Programming attendance per capita (NC Average: .27)	.12	.10	.12	.12	.13
Active library card holders, as a percentage of population (NC Average: 55.7%)	19,338 (26%)	22,182 (26%)	28,000 (34%)	22,500 (27%)	23,000 (28%)
Percentage of customers satisfied with quality of staff assistance	N/A	86%	60%	75%	80%
<b>Service: Priority #4 – Technology Tools and Training</b>					
Number of personalized technical assistance appointments (per month)	5	8	10	12	12
Total program attendance at technology classes	108	125	140	140	140
Percentage of staff demonstrating technology competency	N/A	65%	65%	65%	70%
Percentage of participants satisfied with technology class usefulness	N/A	80%	60%	75%	75%

Data Source Method: Library Circulation Records, Partner/Volunteer Evaluations, Customer Service Surveys.

Note: North Carolina averages obtained from the State Library of North Carolina Annual Statistics FY2013.

### FY 2015-16 Objectives

- Meeting customer request by expanding digital collections, including eBooks and launching e-audio. Hope to add in FY16-17 streaming video and music
- Expanding Overdrive eBook collection for youth
- Focus programming and services in youth on early literacy and *Every Child Ready to Read*
- Increase percentage of patron of registration by 10% and increase online renewals by 50%

## **Library Services**

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- Retain 60+% self-check usage, and to increase renewals at self-checkout by 50%
- Expand services by implementing a stand-alone kiosk at Cedar Grove Community Center

### **Budget Highlights**

The FY15-16 Commissioner Approved Budget includes:

- Personnel Increase: (\$19,895) for temporary personnel, to comply with FY 14-15 Approved Living Wage and additional 300 hours for research related to addressing families in poverty through literacy and outreach strategies
- Operations Increase: (\$37,024) across multiple areas, in support of strategic plan, including: materials for Cedar Grove Kiosk ,advertising projects, Literacy Corner for Youth Services, and e-audio

### **Library Services: Carrboro Branch Library – McDougle Middle School**

#### **Major Services**

- Select and provide access to a broad selection of high-interest print and non-print materials for popular reading and basic informational sources.
- Provide access to up-to-date computers with basic software, internet access, and printing capabilities.
- Provide patron assistance in accessing and utilizing materials and technology.
- Provide basic pre-school programming to highlight collection, instill reading skills in children and attract new patrons to the library.
- Contract with CCHSS includes predetermined set hours of operation and stipends for janitorial service and technology support.
- Current hours of operation – 26 hours

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
3:30pm – 8pm	3:30pm – 8pm	3:30pm – 8pm	3:30pm – 8pm		10am – 2pm	1pm – 5pm

#### **FY 2014-15 Outcomes**

- Continue to staff both Cybrary and Carrboro McDougle with longer shifts and rotation of staff, providing enhanced staff efficiency and improved customer service, for both branches.
- All staff trained on emergency preparedness for Fire, Medical, Weather, Emergency, etc.
- Expanded work on Southern Branch criteria to include the public input and assessment phase

## Library Services

Performance Measures	2012-13 Actual	2013-14 Actual	2014-15 Budget	2014-15 Projected	2015-16 Budget
<b>Service: Increase usage of CBL</b>					
Circulation of materials	42,066	28,560	30,000	32,000	38,000
Average number of computer users per public internet	220	357	500	419	500
Library visits	22,924	21,254	21,000	22,000	23,000

### FY 2015-16 Objectives

- Provide support for ongoing work with the Manager's Office toward identifying a site for the Southern Branch Library.

### Budget Highlights

- Operations Increase: (\$2,404) across multiple areas, in support of strategic plan in FY15-16

### Library Services: Cybrary Branch Library

#### Major Services

- Select and provide access to a small collection of high-interest print and non-print materials for popular reading and basic informational sources.
- Provide access to up-to-date computers with basic software, internet access, and printing capabilities.
- Provide patron assistance in accessing and utilizing materials and technology.
- Current hours of operation – 39 hours per week

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
9am – 4pm	9am-4pm	9am – 4pm	9am – 4pm	9am – 4pm	10am – 2pm	closed

### FY 2014-15 Outcomes

- Continue to staff both Cybrary and Carrboro McDougale with longer shifts and rotation of staff, providing enhanced staff efficiency and improved customer service, for both branches.
- All staff trained on emergency preparedness for Fire, Medical, Weather, Emergency, etc.

Performance Measures	2012-13 Actual	2013-14 Actual	2014-15 Budget	2014-15 Projected	2015-16 Budget
<b>Service: Support library services including technology and research assistance.</b>					
Average number of computer users per public computer.	1,236	1,151	1,500	1,800	1,500
Library Visits annually	16,171	15,177	16,000	16,000	16,500

## ***Library Services***

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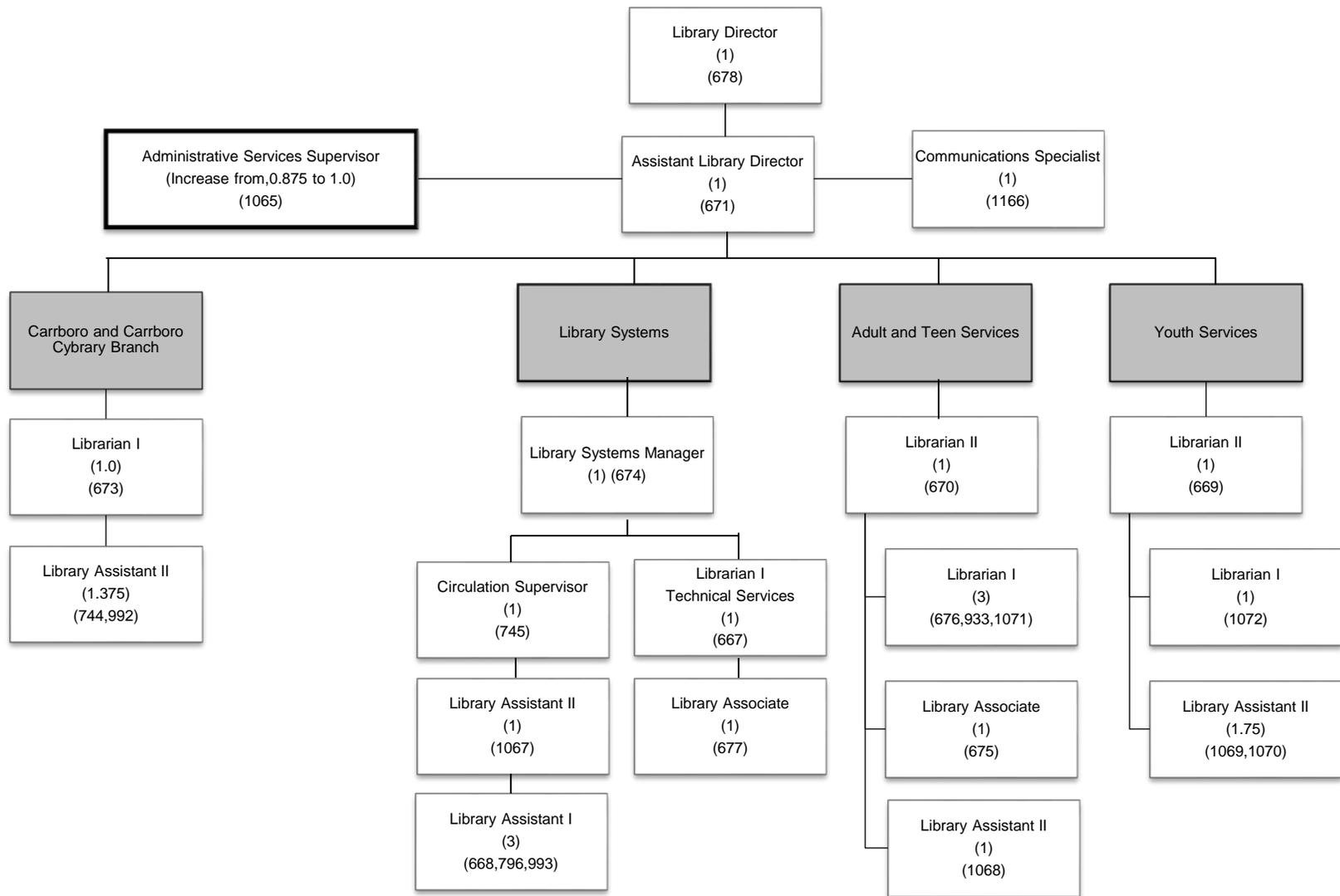
### **FY 2015-16 Objectives**

- Provide support for ongoing work with the Manager's Office toward identifying a site for the Southern Branch Library.

### **Budget Highlights**

- Operations Increase: (\$1,101) across multiple areas, in support of strategic plan in FY15-16

# Library Services



# Orange-Person-Chatham (OPC) Area Program

	2013-14 Actual Expenditures	2014-15 Original Budget	2014-15 Revised Budget	2014-15 12-Month Estimate	2015-16 Department Requested	2015 - 16 Commissioner Approved
<b><i>By Category (General Fund)</i></b>						<b>Account: 420</b>
Personnel Services	0	0	0	0	0	0
Operations	1,355,973	1,355,973	1,355,973	1,355,973	1,355,973	1,355,973
<b>Total Expenditures</b>	<b>\$ 1,355,973</b>	<b>\$ 1,355,973</b>	<b>\$ 1,355,973</b>	<b>\$ 1,355,973</b>	<b>\$ 1,355,973</b>	<b>\$ 1,355,973</b>
<i>Offsetting Revenues</i>	<i>(48,885)</i>	<i>(40,000)</i>	<i>(40,000)</i>	<i>(40,000)</i>	<i>(40,000)</i>	<i>(40,000)</i>
<b>County Costs (net)</b>	<b>\$ 1,307,088</b>	<b>\$ 1,315,973</b>	<b>\$ 1,315,973</b>	<b>\$ 1,315,973</b>	<b>\$ 1,315,973</b>	<b>\$ 1,315,973</b>
<b>Total Orange-Person- Chatham Area Program and Related</b>	<b>\$ 1,355,973</b>	<b>\$ 1,355,973</b>	<b>\$ 1,355,973</b>	<b>\$ 1,355,973</b>	<b>\$ 1,355,973</b>	<b>\$ 1,355,973</b>

Orange County Commissioners confirmed a Management, Merger and Dissolution Agreement dissolving OPC effective July 1, 2012, and transferring its service responsibilities for residents needing mental health, developmental disabilities, and substance abuse services to Piedmont Behavioral Health, now Cardinal Innovations Healthcare Solutions, a Managed Care Organization and Area Authority.

OPC now operates as a local community center acting as primary resource and local liaison for its provider network and stakeholders. Local community centers will have advisory boards that participate at the policy level to include governance and client and family rights. Orange County Commissioners will appoint three members to the community oversight board – (1) County Commissioner or Designee, (2) Client or Family Member, and (3) Resident or Stakeholder.

The Commissioner Approved budget provides maintenance of effort funding for OPC identical to FY2014-15. All Orange County dollars will remain under local control for the benefit of Orange County clients, families and their community advocates. OPC Operations Center proposes to use Orange County funds as shown below for FY 2015-16:

**Cardinal Innovations Healthcare Solutions  
OPC Community Operations Center  
Orange County Funding  
FY 2016**

<b>Category</b>	<b>Services</b>	<b>Amount</b>
Residential	<ol style="list-style-type: none"> <li>1. Group Home support for Adults with Mental Illness (MH/MI)</li> <li>2. Group Home support for Adults with Mental illness and Intellectual/Developmental Disabilities (I/DD)</li> <li>3. Support for Apartment Program for Adults with MI</li> </ol>	\$180,100
I/DD Community Based Services	<ol style="list-style-type: none"> <li>1. Volunteer coordination for community services for individuals with I/DD</li> <li>2. Evaluations and Behavioral consultation for individuals with I/DD who have no insurance coverage</li> </ol>	\$63,321
Mental Health Community Based Supports/Services	<ol style="list-style-type: none"> <li>1. Coordination for individual coming out of hospital</li> <li>2. Day treatment program sustainability</li> <li>3. Support MH school based services</li> <li>4. Pro-bono Therapy Network</li> <li>5. Psychiatry support</li> <li>6. Club house support</li> </ol>	\$225,007
Crisis Services	<ol style="list-style-type: none"> <li>1. Walk in Crisis services at Freedom House</li> <li>2. UNC Walk in Crisis</li> <li>3. Inpatient psychiatry for indigent individuals</li> <li>4. Emergency Services for youth</li> </ol>	\$568,610
Training/Consultation	<ol style="list-style-type: none"> <li>1. NAMI Family to Family Education</li> <li>2. Training Family Advocates to assist other families accessing the mental health system</li> <li>3. Consultation to child care centers serving children with mental illness</li> </ol>	\$49,000
Peer and Family Advocacy	<ol style="list-style-type: none"> <li>1. Compeer</li> <li>2. Family Advocacy support</li> </ol>	\$39,000
Substance Abuse Community Based Services	<ol style="list-style-type: none"> <li>1. Support community based substance abuse services (using Bottle tax money)</li> </ol>	\$40,000
Special Populations	<ol style="list-style-type: none"> <li>1. Treatment services for Refugees from Burma</li> <li>2. Language interpretation for individuals from Burma access to public mental health services</li> <li>3. Forensic and Sex Offender specific evaluations</li> <li>4. Family Advocacy Latino Outreach</li> </ol>	\$54,500
Housing	<ol style="list-style-type: none"> <li>1. Housing supports to help homeless individuals with deposits, utilities, start up for apartment</li> <li>2. Housing supports for Cross Disability Services</li> </ol>	\$28,935
Reserve	<ol style="list-style-type: none"> <li>1. To fund emergency request that arise throughout the year/start up community initiatives</li> </ol>	\$100,000
New Special Initiatives	<ol style="list-style-type: none"> <li>1. Respite assist families of children w/ I/DD &amp;MH</li> </ol>	\$7,500

**TOTAL \$1,355,973**

# Planning & Inspections Department

Phone Number (919) 245-2575

Website: [http://www.orangecountync.gov/departments/planning\\_and\\_inspections/index.php](http://www.orangecountync.gov/departments/planning_and_inspections/index.php)

	2013-14 Actual Expenditures	2014-15 Original Budget	2014-15 Revised Budget	2014-15 12-Month Estimate	2015-16 Department Requested	2015 - 16 Commissioner Approved
<b><i>By Category (General Fund)</i></b>						<b>Account: 620</b>
Personnel Services	2,704,615	3,021,481	3,193,324	2,915,999	3,523,499	3,376,336
Operations	430,790	567,070	629,495	569,058	779,430	707,430
Capital Outlay	160	51,330	53,145	52,195	40,559	40,559
<b>Total Expenditures</b>	<b>\$ 3,135,565</b>	<b>\$ 3,639,881</b>	<b>\$ 3,875,964</b>	<b>\$ 3,537,252</b>	<b>\$ 4,343,488</b>	<b>\$ 4,124,325</b>
<i>Offsetting Revenues</i>	<i>(1,489,031)</i>	<i>(1,415,477)</i>	<i>(1,451,716)</i>	<i>(1,878,401)</i>	<i>(2,048,489)</i>	<i>(2,048,489)</i>
<b>County Costs (net)</b>	<b>\$ 1,646,534</b>	<b>\$ 2,224,404</b>	<b>\$ 2,424,248</b>	<b>\$ 1,658,851</b>	<b>\$ 2,294,999</b>	<b>\$ 2,075,836</b>
<b><i>Efland Sewer Fund</i></b>						<b>Account: 3601</b>
Operations	286,718	374,480	374,480	314,008	331,930	331,930
Capital Outlay	0	0	0	0	0	0
<b>Total Expenditures</b>	<b>\$ 286,718</b>	<b>\$ 374,480</b>	<b>\$ 374,480</b>	<b>\$ 314,008</b>	<b>\$ 331,930</b>	<b>\$ 331,930</b>
<i>Offsetting Revenues</i>	<i>(163,354)</i>	<i>(230,730)</i>	<i>(230,730)</i>	<i>(195,928)</i>	<i>(215,400)</i>	<i>(215,400)</i>
<b>County Costs (net)</b>	<b>\$ 123,364</b>	<b>\$ 143,750</b>	<b>\$ 143,750</b>	<b>\$ 118,080</b>	<b>\$ 116,530</b>	<b>\$ 116,530</b>
<b>Total Planning and Inspections and Related Expenditures</b>	<b>\$ 3,422,282</b>	<b>\$ 4,014,361</b>	<b>\$ 4,250,444</b>	<b>\$ 3,851,260</b>	<b>\$ 4,675,418</b>	<b>\$ 4,456,255</b>

## Planning and Inspections

### Division Summary

	2013-14 Actual Expenditures	2014-15 Original Budget	2014-15 Revised Budget	2014-15 12-Month Estimate	2015-16 Department Requested	2015-16 Commissioner Approved
<b><i>By Program (General Fund)</i></b>						
Orange Public Transportation	816,491	1,067,639	1,094,233	909,839	1,361,961	1,361,961
Planning	2,319,074	2,572,242	2,781,731	2,627,413	2,981,527	2,762,364
<b>Total Expenditures</b>	<b>\$ 3,135,565</b>	<b>\$ 3,639,881</b>	<b>\$ 3,875,964</b>	<b>\$ 3,537,252</b>	<b>\$ 4,343,488</b>	<b>\$ 4,124,325</b>
<i>Offsetting Revenue</i>	<i>(1,489,031)</i>	<i>(1,415,477)</i>	<i>(1,451,716)</i>	<i>(1,878,401)</i>	<i>(2,048,489)</i>	<i>(2,048,489)</i>
<b>County Costs (net)</b>	<b>\$ 1,646,534</b>	<b>\$ 2,224,404</b>	<b>\$ 2,424,248</b>	<b>\$ 1,658,851</b>	<b>\$ 2,294,999</b>	<b>\$ 2,075,836</b>
<b>Total Expenditures</b>	<b>\$ 3,135,565</b>	<b>\$ 3,639,881</b>	<b>\$ 3,875,964</b>	<b>\$ 3,537,252</b>	<b>\$ 4,343,488</b>	<b>\$ 4,124,325</b>
<b><i>Efland Sewer Fund</i></b>						
Efland Sewer	286,718	374,480	374,480	314,008	331,930	331,930
<b>Total Expenditures</b>	<b>\$ 286,718</b>	<b>\$ 374,480</b>	<b>\$ 374,480</b>	<b>\$ 314,008</b>	<b>\$ 331,930</b>	<b>\$ 331,930</b>
<i>Offsetting Revenue</i>	<i>(163,354)</i>	<i>(230,730)</i>	<i>(230,730)</i>	<i>(195,928)</i>	<i>(215,400)</i>	<i>(215,400)</i>
<b>County Costs (net)</b>	<b>\$ 123,364</b>	<b>\$ 143,750</b>	<b>\$ 143,750</b>	<b>\$ 118,080</b>	<b>\$ 116,530</b>	<b>\$ 116,530</b>

### Mission Statement

The Planning and Inspections Department seeks to serve the residents and businesses of Orange County by implementing adopted land use, environmental, and building policies and standards through a system of regulations to promote stable and quality residential and non-residential economic development while protecting the environment.

**Administrative Division**

**Major Services**

- Develops planning studies, area plans and/or regulatory measures to implement BOCC Goals.
- Administration of Planning Board agendas/meetings and Quarterly Public Hearing agendas.
- Administration of various inter-governmental planning initiatives such as the Joint Planning Agreement with the Towns of Chapel Hill and Carrboro, Town of Hillsborough, Cities of Durham and Mebane, and the Schools Adequate Public Facilities Ordinance (SAPFO).
- Manages interdepartmental collaboration and takes lead roles on special planning projects.
- Assists in other major comprehensive plan implementation and current planning amendments.
- Manages Public Transit initiatives; Orange County Bus & Rail Investment Plan (OCBRIP), local, intra-county and regional including transit infrastructure development coordination.
- Manage Engineering initiatives such as Economic Development zone, water, sewer, infrastructure and coordinate with gas, telecommunication (wired fiber and wireless) and roadway construction.
- Interacts with regional, state and federal agencies such as North Carolina Department of Transportation (NCDOT), Army Corps of Engineers (ACOE), North Carolina Department of Environment and Natural Resources (NCDENR), Environmental Protection Agency (EPA), multiple Metropolitan Planning Organizations (MPO), Triangle J Council of Governments (TJCOG), etc.
- Supports economic development department and leads coordinated infrastructure development before and during industrial recruitment.

**FY 2014-15 Outcomes**

- SAPFO Administration, including authoring annual technical report
- Efficient Agenda Preparation and Management for Planning Board and Quarterly Public Hearings including continual maintenance of Departmental webpage.
- Hillsborough-Orange County Strategic Growth Plan and coordinated land use plan adopted.
- Orange County, Chapel Hill, Carrboro Joint Planning Area (JPA) Administration – reviews and comments on Land Use Management Ordinance revisions proposed by Towns of Chapel Hill and Carrboro and on-going coordination with the Towns on land use issues.
- Zoning Ordinance and Map Amendment and Comprehensive Plan Text and Map amendments, including significant mapping efforts. This is an implementation measure of the Efland-Mebane Small Area Plan, including Buckhorn EDD.

<b>Outcome Measures</b>	<b>2012-13 Actual</b>	<b>2013-14 Actual</b>	<b>2014-15 Budget</b>	<b>2014-15 Estimate</b>	<b>2015-16 Projected</b>
Prepare and distribute agendas: Quarterly Public Hearing	4	4	4	4	4
JPA Public Hearing	2	2	2	2	1

*Planning & Inspections Department – continued*

<b>Outcome Measures</b>	<b>2012-13 Actual</b>	<b>2013-14 Actual</b>	<b>2014-15 Budget</b>	<b>2014-15 Estimate</b>	<b>2015-16 Projected</b>
Advisory Boards/Task Forces	26	26	28	28	30
Other Local Government Meetings	15	15	15	18	20

**FY 2015-16 Objectives**

- Orange-Alamance County Line Issue – significant support on project and with GIS mapping work
- Continued administration of JPA, SAPFO, and Planning Board and Quarterly Public Hearing agendas.
- Assistance with "Phase II" Unified Development Ordinance amendments as needed (i.e., addition of Economic Development planning process streamlining and Central Permitting Agricultural Support Enterprises).
- Continued implementation of Efland-Mebane Small Area Plan (i.e., Design Guidelines, Land Use Plan text and map amendments).
- Continued coordination with the Town of Hillsborough to develop an intergovernmental agreement regarding utility extension.
- Continue to provide GIS mapping (including thematic maps) and socio-economic data (updated by 2010 Census) to department staff, other county departments, and outside agencies as requested. Required update to county's Data Element based on 2010 Census for use by all departments.
- Orange Public Transportation/Chapel Hill Transit (OPT/CHT) / TTA/MPO implementation of OCBRIP regarding bus expansion.
- Research/Planning/Implementation to address Regional Mobility Act and ½ cent sales/tag tax initiative regarding Light Rail, Bus Rapid Transit and Amtrak.
- Engineering/Infrastructure Oversight including master plan projects, as well as, specific projects outlined in CIP.
- Economic Development Teamwork to show and prepare Orange County sites.
- Research and coordinate land use, zoning and infrastructure with our interlocal agreement municipal partners.
- Interdepartmental collaboration
  1. Environmental Health, Planning & Inspections, Information Technologies  
*Land Management Central Permitting Software (LMCPS)*  
 This collaboration assists customers (residents and businesses) to proceed with real estate improvement and development. This upgraded software will improve and streamline processing, employ technology and internet access, share information across department areas and provide better reporting and performance measurement.
  2. Information Technologies, Planning & Inspections  
*Rural Broadband*  
 This initiative has had a long incubation period, trying to collaborate with public-private partnerships to extend broadband to urban (easier task) and rural areas whether it be

wired or wireless. Besides ‘telecom’ providers, there is strong interest by emergency management and electric utilities to ‘communicate’ with remote areas. The task is to ascertain the ‘tipping point’ where the private sector business model finds it financially prudent to extend to these ‘last mile’ areas by incentivizing with public capital to reach the goal of public safety and access to public services and information including school instruction.

- 3. Planning & Inspections/OPT, Health Development, Department of Social Services, Department on Aging, Libraries

*Public Transit Program*

Public Transit has been identified in the goal setting and strategic plans of all of the aforementioned agencies. This initiative provides enhanced access to jobs and county services which are centralized.

- 4. Planning & Inspections, Department on Aging, Housing, Human Rights and Community Development

*Housing Opportunities*

Housing supply challenges are being exacerbated by the aging population, limitations on land development and the increasing cost of services and associated taxes. New housing types (such as ‘Tiny Houses’) or cooperative living styles are necessitating a new look at land development regulations and the impact of changing demographics.

**Budget Highlights**

- Continued work on BOCC indentified 2009-12 priorities and updated in 2015, including further implementation of adopted small area plans, work on economic development districts and telecommunication infrastructure in both urban and rural areas and upcoming bond discussions.

**Current Planning Division**

**Major Services**

- Administer and manage land use and subdivision regulations including, but not limited to: zoning, subdivision, erosion control, flood damage prevention, environmental protection, stormwater management, and adequate public facilities.
- Process and issue permits authorizing land disturbing activity (residential and non-residential).
- Information/educational resource for the general public concerning development policies.

<b>Performance Measures</b>	<b>2012-13 Actual</b>	<b>2013-14 Actual</b>	<b>2014-15 Budget</b>	<b>2014-15 Projected</b>	<b>2015-16 Budget</b>
<b>Service: Issuance of Zoning Compliance Permits</b>					
Issue permits for completed/accurate residential development permit applications within 5 business days	90%	92%	95%	93%	95%
Issue permits for completed/accurate non-residential development permit applications in no less than 30 business	88%	91%	95%	95%	95%

*Planning & Inspections Department – continued*

<b>Performance Measures</b>	<b>2012-13 Actual</b>	<b>2013-14 Actual</b>	<b>2014-15 Budget</b>	<b>2014-15 Projected</b>	<b>2015-16 Budget</b>
days from date of submittal (Ordinance maximum is 30 days)					
Respond, in writing or e-mail, to request for information on land use issues within 5 business days from receipt	88%	89%	95%	90%	95%
<b>Service: Enforcement of Land Use Regulations</b>					
Conduct initial inspection on a submitted complaint within 5 business days from receipt	72%	83%	95%	90%	95%
Respond to complaint within 7 business days from date of receipt	68%	75%	95%	87%	95%

<b>Performance Measures</b>	<b>2012-13 Actual</b>	<b>2013-14 Actual</b>	<b>2014-15 Budget</b>	<b>2014-15 Projected</b>	<b>2015-16 Budget</b>
Follow-up inspections on violations within 30 days of initial notice of violation being sent out	N/A	80%	N/A <sup>1</sup>	83%	95%
<b>Service – Processing of Subdivision Applications</b>					
Ensure review/action (i.e. approve, deny, reject, request additional information, etc.) on Minor Subdivision Concept Plan applications occur within 30 business days from receipt of application	82%	89%	95%	90%	95%
Respond to applicants with updates within 5 business days from contact	76%	85%	95%	89%	95%

**FY 2015-16 Objectives**

- Continue to work on increasing permit processing effectiveness of 95% within identified time frames.
- Continue to hold open houses and educational meetings to keep local residents informed of division activities.
- Continue to improve outreach activities to keep residents informed of local development applications/projects.
- Work to revise existing regulations to address identified long-term planning issues (i.e. airport regulations, landscape standards, sign regulations, etc.).

<sup>1</sup> Performance measure was not identified within the 2014-2015 budget process

## *Planning & Inspections Department – continued*

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### **Budget Highlights**

- The FY15-16 Commissioner Approved Budget includes an additional \$24,024 in revenues for Transportation Charges. These funds are for staff support to the DCHC MPO.
- Staffing shortages have been addressed but training of new personnel is on-going and will impact service provision.
- Imposition of additional State regulations, most notably stormwater, will continue to complicate the permit review and action process.
- There are several major regulatory updates that will have to be accomplished during the 2015-16 budget year requiring additional staff time/commitment beyond daily operational needs.

### **Comprehensive Planning Division**

#### **Major Services**

- Provides Transportation Planning service function of the County, including coordination between and among the County and NCDOT, MPOs, and RPO.
- Participates in and monitors implementation of the Orange County Bus and Rail Investment Plan.
- Coordinates bus service expansion plans with OPT and other County departments and service providers.
- Administration of Orange Unified Transportation Board agendas/meetings
- Prepares/updates/implements elements of the Comprehensive Plan and Small Area Plans
- Prepares/amends/coordinates functional long- and short-range plans and special studies
- Provides technical assistance to governing and advisory boards concerning comprehensive planning issues in Orange County
- Coordinates with other County Departments and Divisions on ordinance and/or policy preparation/amendment required to implement the Comprehensive Plan

#### **FY 2014-15 Outcomes**

- Coordinated with Triangle Transit to report on the Orange County Bus and Rail Investment Plan.
- Finalized Central and Rural Orange 5-Year Bus Service Expansion Plan for OPT.
- Provided input and recommendations on high speed rail corridor through the County and proposed rail crossing closings.
- Participated in Durham-Chapel Hill-Carrboro MPO Unified Planning Work Program reporting and reimbursement process to reimburse the County for a portion of its contributions toward MPO transportation planning, which has increased significantly in recent years.
- Provided recommendations on Private Road and Access Standards.
- Participated in development of State Transportation Improvement Program.
- Completed the County's Safe Routes to Schools (SRTS) Action Plan.
- Continued access management planning in Economic Development Districts.
- Supported Planning Director with special projects related to the County's economic development initiatives.

## *Planning & Inspections Department – continued*

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- Completed process of adjusting the Town of Hillsborough's ETJ.

### **FY 2015-16 Objectives**

- Assist in monitoring and implementation of the OC Transit Plan, which this year should include amendments to financial assumptions.
- Initiation of new and expanded OPT bus services.
- Active membership on Technical Coordinating Committees of the two MPOs and RPO, as well as support to respective Transportation Advisory Committees and Orange County elected officials that serve.
- Analyze and fine-tune access management plans within areas designated for economic development.
- 2030 Comprehensive Plan Amendment to incorporate reference to Hillsborough/OC Central Orange Coordinated Area Land Use Plan.
- MPO Projects -- Durham-Chapel Hill-Carrboro CTP and 2045 Long Range Transportation Plan (LRTP).
- Begin steering committee meetings for implementation of the Safe Routes to Schools Action Plan.
- Continued administration Orange Unified Transportation Board agendas.

### **Budget Highlights**

- Initiation of new and expanded OPT bus services.
- Assist in monitoring and implementation of the OC Transit Plan, which this year should include amendments to financial assumptions.
- MPO Projects -- Durham-Chapel Hill-Carrboro CTP and 2045 Long Range Transportation Plan (LRTP).

### **Building Inspections Division**

#### **Major Services**

- Review plans, issue permits, conduct inspections, in the trades of building, mechanical, electrical, and plumbing systems associated with new construction and alterations to existing buildings, to achieve compliance with and enforce the 2012 North Carolina State Building Codes as well as providing in-house continuing education classes for our inspectors.
- Respond to the general public regarding investigation of code violations.
- Conduct biannual safety inspections of schools and child/adult care facilities as required by G.S.
- Calculate and post Occupancy Load in all assemblies in the unincorporated areas of Orange County and the Town of Hillsborough.
- Assist County Fire Marshal in routine fire inspections of commercial occupancies.
- Inspect sewer line, manholes, cleanouts and outfall of the Efland Sewer System and report inspections back to county engineer for maintenance.

## *Planning & Inspections Department – continued*

### **FY 2014-15 Outcomes**

- Issue permits for building, electrical, plumbing, mechanical systems, zoning compliance and solid waste.
- Accept all major credit cards at the front counter allowing a major convenience for our customers.
- Provide plan review of all commercial and residential permit applications, assuring all relevant codes and laws are complied with before approval
- Conduct 99% of inspections on the day requested to be conducted.
- Issue Certificates of Occupancy or Certificates of Compliance at the completion of all projects as well as collecting of all School Impact fees for unincorporated Orange County and Hillsborough.
- Inspect 100% of the schools two times per year and child/adult care facilities annually.
- Work with the Code Officials and Builders Alliance League of the Triangle (COBALT) to foster consistency in building code enforcement within the region.

<b>Performance Measures</b>	<b>2012-13 Actual</b>	<b>2013-14 Actual</b>	<b>2014-15 Budget</b>	<b>2014-15 Projected</b>	<b>2015-16 Budget</b>
<b>Service</b> Our primary goal is to protect the public's life, health, safety and welfare as it relates to construction and occupancy of buildings and ensure that all construction, reconstruction, alterations, and repairs conform to the minimum requirements of the North Carolina State Building Codes.					
Permits Issued (all)	3,287	3,482	3,500	4,290	4,540
Building	635	665	725	800	850
Electrical	1,261	1,317	1,300	1,630	1,725
Mechanical	936	1,035	1,375	1,280	1,350
Plumbing	455	465	475	580	615
Field Inspections	10,785	10,852	13,000	15,500	16,500
Complaint / Inquiries	52	50	50	50	50
Commercial Plans Review	213	272	300	350	370
One and Two Family Dwellings	137	131	180	255	270
School Inspections	38	38	38	38	38
Permit Valuation	72,833,493	87,220,559	93,000,000	126,630,000	134,227,000

### **FY 2015-16 Objectives**

- Continue training with the 2012 Building, Fire, Fuel Gas, Mechanical, Plumbing, Administration, Energy Conservation and Residential codes.
- Continue training with the 2011 National Electrical Code (North Carolina Electrical Code).
- Process and issue permits for building, electrical, plumbing, mechanical systems, zoning compliance and solid waste.
- Conduct plan review of residential permit applications; work with applicant to achieve compliance.
- Maintain ISO rating of '3' for residential and commercial projects through residential and commercial plans review, experienced and educated inspections staff.

## *Planning & Inspections Department – continued*

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- Provide plan review on all commercial permit applications, assuring all relevant codes and laws are complied with before approval.
- Conduct 99% of inspections on the day requested to be conducted.
- Issue Certificates of Occupancy or Certificates of Compliance at the completion of all projects.
- Maintain records and provide reports on building activities, revenue, inspections conducted, etc.
- Inspect all schools two times per year.
- Reduce paper usage; paperless in field inspections, through use of laptop computers.
- Issue and inspect commercial facilities for ABC permits.
- Post occupancy loads in 100% of restaurants and other assembly occupancies.
- Maintain electronic connections to customers alerting them of: impending permit expirations, permit approval and inspection results
- Maintain project files to archived status.
- Provide weekly permit activity reports to 140 + recipients via automated email.
- Invite neighboring jurisdictions to participate in continuing education classes conducted by Orange County Building Inspections.

### **Budget Highlights**

- Save \$5,000 by conducting in-house continuing education classes to obtain required education credits of 11 employees with 45 individual certifications.
- In the FY15-16 Commissioner Approved Budget, the Building Inspections division has total revenues of \$735,865 which is an increase of \$207,535 from FY14-15.

### **Erosion Control & Stormwater Services Division**

#### **Engineering**

This former stand-alone division has now been rolled in with Stormwater services to form the combined Engineering / Stormwater Division. There is little crossover between the staff, due to the different types of projects Engineering typically deals with, which are focused primarily on water supply and sewage collection.

#### **Major Engineering Services**

- Manage and develop major water and sewer infrastructure projects
- Manage and operate the Efland Sewer System
- Manage and operate Lake Orange Reservoir
- Provide engineering support to other County departments

## Planning & Inspections Department – continued

### FY 2014-15 Engineering Outcomes

- New Supervisor, Howard Fleming, Jr., PE, hired over Engineering and Stormwater.
- McGowan Creek Sewer Interceptor project completed.
- Buckhorn Mebane EDD, Water and Sewer Phase 2 project completed.
- Buckhorn Mebane EDD, Efland Sewer to Mebane, Phase 2 Extension design completed, permitted, right of way acquired, bid awarded and project under construction.
- Wilson Road Extension to provide access for Morinaga - right of way acquired, roadway designed and construction by NCDOT forces coordinated and completed.
- Morinaga Infrastructure project design completed, permitted, right of way acquired, bid awarded and project completed.
- Lake Orange automated monitoring/remote-controlled spillway control capability repaired and restored.
- Lake Orange Emergency Action Plan (EAP) completed and submitted to NCDENR Dam Safety Division.
- Jordan Lake Water Allocation Application completed and submitted to NCDENR Division of Water Resources.
- Contract Eland Sewer System maintenance transferred from OWASA to City of Mebane. This process included contract negotiation, the completion and provision of a system atlas, organization and provision of detailed as-built record drawings, and compilation and provision of a comprehensive customer database.
- Eno Economic Development District (EDD) – negotiate and obtain Orange County BOCC and City of Durham approval of an extension to interlocal agreement and modify the engineering contract with CDM Smith, Inc. to study an immediately feasible gravity sewer system expansion. Duration of the interlocal agreement shall be perpetual, unless terminated earlier by mutual agreement. Nevertheless, the contract shall terminate if construction of infrastructure has not begun by January 31, 2017.

Performance Measures	2012-13 Actual	2013-14 Actual	2014-15 Budget	2014-15 Projected	2015-16 Budget
<b>Service: Manage and develop major water and sewer infrastructure projects</b>					
McGowan Creek Sewer Interceptor project	Begin final design	Design completed, permitted and construction begun	Project completed and made operational	100%	
Buckhorn Mebane EDD, Water and Sewer Phase 2 project	Begin final design	Design completed, permitted and construction begun	Project completed and made operational	100%	
Buckhorn Mebane EDD, Efland Sewer to Mebane, Phase 2 Extension project	Preliminary design completed, project funded	Final design begun	Design completed, permitted and construction begun	As budgeted	Project completed and made operational
Wilson Road Extension to provide access for Morinaga	Conceptualized & funded	Designed & Permitted	Construction Completed, Roads	Commission through EDD funds	Establish a geometric alignment /

*Planning & Inspections Department – continued*

Performance Measures	2012-13 Actual	2013-14 Actual	2014-15 Budget	2014-15 Projected	2015-16 Budget
			Opened to Public	advanced placement of fill material (Morinaga excess)	intersection concept through to West Ten Rd./Rock Quarry Rd.
Morinaga Infrastructure project	Conceptualized & funded	Designed & permitted	Project completed and made operational	100%	
Jordan Lake Water Allocation	Reservation volume & contribution analyzed and determined	Application completed and submitted	EMC to begin review	In review	EMC to complete review and approve allocation
Eno Economic Development District (EDD)	Entered into Interlocal Agreement with Durham; Commissioned engineering study with CDM Smith	CDM Smith completed study to provide sewer to the total EDD and it proved to be economically infeasible	Extended Interlocal Agreement with Durham; commissioned focused engineering study with CDM Smith	As budgeted	Commission final design and permitting of limited gravity sewer system expansion and maybe extend water system

Performance Measures	2012-13 Actual	2013-14 Actual	2014-15 Budget	2014-15 Projected	2015-16 Budget
<b>Service: Manage and operate the Efland Sewer System</b>					
Transfer the Eland Sewer System to Mebane	Long-range plan for transfer of system to Mebane developed	Two-step concept approved by Mebane	Sewer atlas completed, customer database created, maintenance contract negotiated & executed	As budgeted	Mebane to maintain the system under contract to Orange Co. until Sewer Ph. 2 Ext. complete
<b>Service: Manage and operate Lake Orange Reservoir</b>					
Lake Orange Spillway Maintenance		Budget for Phase 3 Repairs	Complete Phase 3 Repairs, begin reg. maintenance of upstream impoundments	Not Completed as Budgeted	Complete Phase 3 Repairs, begin reg. maintenance of upstream impoundments
Lake Orange Emergency Action Plan (EAP)		Need for EAP Identified	Completed & Submitted	In review	
Lake Orange Automated Monitoring / Remote-Control Spillway Control Repairs			Problem diagnosed & repaired	100%	
Riparian Buffer Restoration					In-house evaluation of need and develop concept for implementation

### **FY 2015-16 Objectives**

- Buckhorn Mebane EDD, Efland Sewer to Mebane, Phase 2 Extension complete construction and place the system into service.
- Wilson Road Phase 2 Extension – Conduct a preliminary study of roadway alignment / connection from current terminus in front of Morinaga to West Ten Road / Rock Quarry Road, review concept with NCDOT and reach consensus on geometry. Integrate consensus design into access management plan.
- Lake Orange Spillway - Complete Phase 3 Repairs and begin regular maintenance of upstream impoundments.
- Eno Economic Development District (EDD) – Assuming engineering study proves a gravity sewer system expansion is feasible, commission final design and permitting.
- Hillsborough Economic Development District (EDD) – Commission preliminary engineering study for water & sewer service potential & options and move forward with final design & permitting of at least a portion of infrastructure backbone.
- On-call Consultant Qualifications-Based Selections – Various Disciplines: Engineering, Construction Administration, Construction Materials Testing & Inspection, Grant Acquisition & Management

### **Budget Highlights**

- The FY15-16 Commissioner Approved Budget includes the addition of a 1.0 FTE Civil Engineering Technician/Erosion Control Officer II. The position is approved to start on January 1, 2016 and will continue as a permanent full-time position. The total County cost for this position is \$32,633, including \$2,455 in operating and one-time start-up costs. This position will help to ensure that the Erosion Control staff meet all NCDENR expectations and will help the department to meet its annual mission goals.
- The FY15-16 Commissioner Approved Budget has increased Soil & Erosion Fee revenues, the total budgeted for this account is \$310,000 which is a \$160,000 increase over the FY14-15 budget.
- Efland Sewer Budget – the Efland Sewer Fund rate is approved to remain the same at \$14.33 per 1,000 gallons, this is consistent with the Mebane out-of-town sewer rate.
- The FY15-16 Commissioner Approved Budget includes a General Fund subsidy (Transfer from General Fund) of \$116,530 for the Efland Sewer Fund, compared to \$143,750 in FY14-15.
- Article 46 tax revenue continues to accumulate and expenditures for services similar to those described above compose part of the intended target of those funds. Engineering will continue to fulfill its mission to wisely invest that portion of those funds on behalf of the residents of Orange County, who voted to impose the quarter-percent sales tax.

### **Stormwater**

This former stand-alone division has now been rolled in with Engineering to form the combined Engineering / Stormwater Division. There is little crossover with the Engineering staff, due to the different types of projects the Stormwater group typically deals with, which are focused primarily on erosion & sedimentation control and surface water identification (SWID's). SWID's are related in a significant way to the County's riparian buffer regulation, inasmuch as where there is a water feature, the County requires a riparian buffer.

## *Planning & Inspections Department – continued*

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### **Major Services**

- Review and approve erosion control plans.
- Inspect and monitor construction sites.
- Review and approve stormwater management plans.
- Inspect and monitor post-construction stormwater best management practices.
- Stream buffer impact review and approval.
- Surface water identification.
- Provide education, outreach, and assistance.

### **FY 2014-15 Outcomes** (results anticipated, by June 30, 2015)

- Review and approve approximately 74 erosion control plans.
- Conduct approximately 487 erosion control and stormwater inspections.
- Review and approve approximately 6 stormwater management plans.
- Conduct approximately 22 surface water identifications.

<b>Performance Measures</b>	<b>2012-13 Actual</b>	<b>2013-14 Actual</b>	<b>2014-15 Budget</b>	<b>2014-15 Projected</b>	<b>2015-16 Budget</b>
<b>Stormwater Services</b>					
Erosion control plans reviewed	28	71	50	74	60
Grading permits issued	28	71	50	74	60
Stormwater management plans reviewed	0	7	6	6	6
Inspections	660	457	560	487	500
Surface water identifications	70	9	15	22	15

### **FY 2015-16 Objectives**

- Promote two existing Erosion Control Officers to better reflect the duties they are already fulfilling.
- Create and then fill a new entry-level crossover-type Engineering / Stormwater position.
- Continue review of erosion control plans and stormwater management plans within allowable timeframes.
- Continue implementation of Falls Lake and Jordan Lake Stormwater Management Programs.
- Increase number of erosion control and stormwater inspections with additional staff.

### **Budget Highlights**

- According to Engineering News Record, private construction put in place was up 7.2% in 2014. This annual uptick in private construction has greatly affected the Stormwater group, as we service private industry with land development erosion & sedimentation control construction plan review/permitting and post-construction water quality construction plan review/permitting, as well as surface water identification services.

## Planning & Inspections Department – continued

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- In the last two years, we have experienced extraordinary demand in our stormwater services, far beyond what current staff can properly handle. Due to insufficient staffing, our oversight during construction (number of inspections) is what has suffered.
- Orange County is failing to meet some of its obligations under our Memorandum of Agreement with the North Carolina Sedimentation Control Commission.
- Our “local program” is delegated by the North Carolina Sedimentation Control Commission (SCC) and overseen by the North Carolina Department of Environment and Natural Resources (NCDENR). During NCDENR’s annual audit and visit to review our program, we were encouraged to “staff up”.
- Therefore, the objectives outlined in this budget specifically address staff increases the division believes necessary to bring our services more in alignment with our mission, within the parameters of fiscal responsibility and manageable growth.

### **Special Projects & GIS Division**

#### **Major Services**

- Prepares/updates/implements small area plans, comprehensive plan, development regulations (UDO), and special studies to implement BOCC goals.
- Administration of various inter-governmental planning initiatives such as the Joint Planning Agreement with the Towns of Chapel Hill and Carrboro, the Schools Adequate Public Facilities Ordinance (SAPFO), and the Water and Sewer Management, Planning, and Boundary Agreement (WASMPBA).
- Administration of Planning Board agendas/meetings and Quarterly Public Hearing agendas.
- GIS mapping services and socio-economic/demographic data for Planning & Inspections, other County departments as requested, and other agencies as requested.
- Manages interdepartmental collaboration, including BOCC agenda coordination with the County Manager’s office.

#### **FY 2014-15 Outcomes**

- Proposed amendments to the UDO that are intended to promote and further BOCC goals (examples include Efland zoning overlay districts, changes to the existing public hearing process, and Agricultural Support Enterprises within the Rural Buffer). Also incorporated all UDO text amendments, completed by all staff members, into the master UDO and ensured updates were e-mailed to all necessary parties and the on-line version was kept up-to-date.
- SAPFO Administration, including student membership projections and authoring the annual technical report.
- Student Generation Rate Study: collected housing and student data from the local governments and school districts, “cleaned up” the data so it could be geocoded, and administered the consultant contract to calculate student generation rates in newer housing (10-year period), broken out by unit bedroom counts.
- Planning GIS analysis, including extensive mapping related to economic development prospects, Efland sewer mapping, and transit projects. Also provided GIS analytical services to other departments as needed (DEAPR, Library, Economic Development, Health, and Environmental health).

## *Planning & Inspections Department – continued*

- JPA Administration – reviewed and commented on a number of Land Use Management Ordinance revisions proposed by the Towns of Chapel Hill and Carrboro and on-going coordination with the Towns on land use issues. Extensive coordination with the Towns on proposed revisions to the JPA Land Use Plan and Agreement in regards to allowing agricultural support enterprises within the Rural Buffer.
- Working collaboratively with the Aging Department on senior housing needs and issues.
- Significant assistance is being provided to the consultant administering the CDBG Grant for the Morinaga infrastructure project.
- Efficient agenda preparation and management for Planning Board and Quarterly Public Hearings.
- Significant coordination with the Manager’s Office on all Planning items on BOCC agendas throughout the year.

<b>Performance Measures</b>	<b>2012-13 Actual</b>	<b>2013-14 Actual</b>	<b>2014-15 Budget</b>	<b>2014-15 Projected</b>	<b>2015-16 Budget</b>
<b>Service: Planning Board Agenda Administration/Distribution</b>					
Percentage of Planning Board Agendas/Materials available a minimum of 7 calendar days prior to meeting	100%	100%	100%	100%	100%
<b>Service: Quarterly Public Hearing Agenda Administration/Distribution</b>					
Percentage of Quarterly Public Hearing Agendas/Materials available a minimum of 10 calendar days prior to hearing	100%	100%	100%	100%	100%
<b>Service: JPA Administration – Review of Chapel Hill and Carrboro Ordinance Amendments and Projects</b>					
Percentage of requested ordinance amendment and project reviews completed prior to Town public hearings	100%	100%	100%	100%	100%

### **FY 2015-16 Objectives**

- Revise land use and development regulations, as directed by the BOCC in furtherance of BOCC goals.
- Continue interdepartment and interagency collaboration on projects that cross department/agency lines of responsibility (senior housing, affordable housing, school siting, CDBG grant administration, etc.)
- Continue to provide GIS mapping (including thematic maps) and socio-economic data to department staff, other County departments as requested, and outside agencies as requested.
- Continued administration of JPA, SAPFO, and Planning Board and Quarterly Public Hearing agendas, as well as Department-wide coordination of BOCC agenda items with the County Manager’s office.
- Work with a consultant to update School Impact Fees (last updated in 2007 with new fees effective 01/01/09). The intention is to determine fiscal impacts based on both type of unit (single-family detached, multi-family, etc.) and bedroom count in both school districts.

**Budget Highlights**

- The Special Projects & GIS division has been fully staffed the past fiscal year. The budget proposed for FY15-16 will allow the division to continue to support BOCC goals and initiatives and to provide support to and collaboration with other divisions, departments, and agencies.

**Orange Public Transportation (OPT) Division**

**Major Services**

- Develop service plans and operate public bus routes for the general public and special populations.
- Provide medical appointment demand-response service for Orange County residents outside the Chapel Hill Transit service area.
- Operate the Hillsborough Circulator, Orange-Alamance Connector, Efland-Hillsborough Commuter Loop, and Cedar Grove-Hillsborough-Chapel Hill Shuttle fixed-route services, as well as the three (3) general public deviated fixed routes in the County's rural area.
- Develop, implement and monitor the County's bus service expansion program funded via 1/2 cent sales tax and vehicle registration revenues.
- Pursue, apply for and administer transit grants through DCHC MPO, NCDOT and FTA and report service metrics to NCDOT and NTD.
- Market all public and paratransit services provided by Orange Public Transportation.
- Implement all safety system policies and procedures required by NCDOT.
- Provide emergency transportation on behalf of Emergency Management (during disasters, inclement weather, etc.)

**FY 2014-2015 Outcomes**

- Provided more than 65,000 one-way trips to Orange County residents.
- Modified routing and schedule for Hillsborough Circulator to provide more efficient and effective service.
- Commenced services associated with the Five-Year Bus Service Expansion Program and OCBRIP, increasing weekday general public fixed-route service hours by 225 percent and weekday senior center transportation by 33 percent.
- Drafted and began implementation of an updated Americans with Disabilities Act (ADA) Plan.
- Drafted and began implementation of an updated Title VI Plan.
- Secured new grant sources to fund new services in upcoming years and to reduce local funding.
- Increased presence of Orange Public Transportation in integrated regional planning endeavors

*Planning & Inspections Department – continued*

<b>Performance Measures</b>	<b>2012-13 Actual</b>	<b>2013-14 Actual</b>	<b>2014-15 Budget</b>	<b>2014-15 Projected</b>	<b>2015-16 Budget</b>
Outcome Measure: Passengers per year	80,289	63,519	114,068	70,000	104,000
Performance Measure: Cost per trip	\$9.92	\$12.85	\$13.25	\$13.25	\$13.66
Performance Measure: Total number of daily routes	20	22	22	22	31
Outcome Measure: Cost per hour	\$43.56	\$49.98	\$51.53	\$51.53	\$53.13
Performance Measure: Cost for fuel	\$1.00/mile	\$1.00/mile	\$1.00/mile	\$1.00/mile	\$1.00/mile

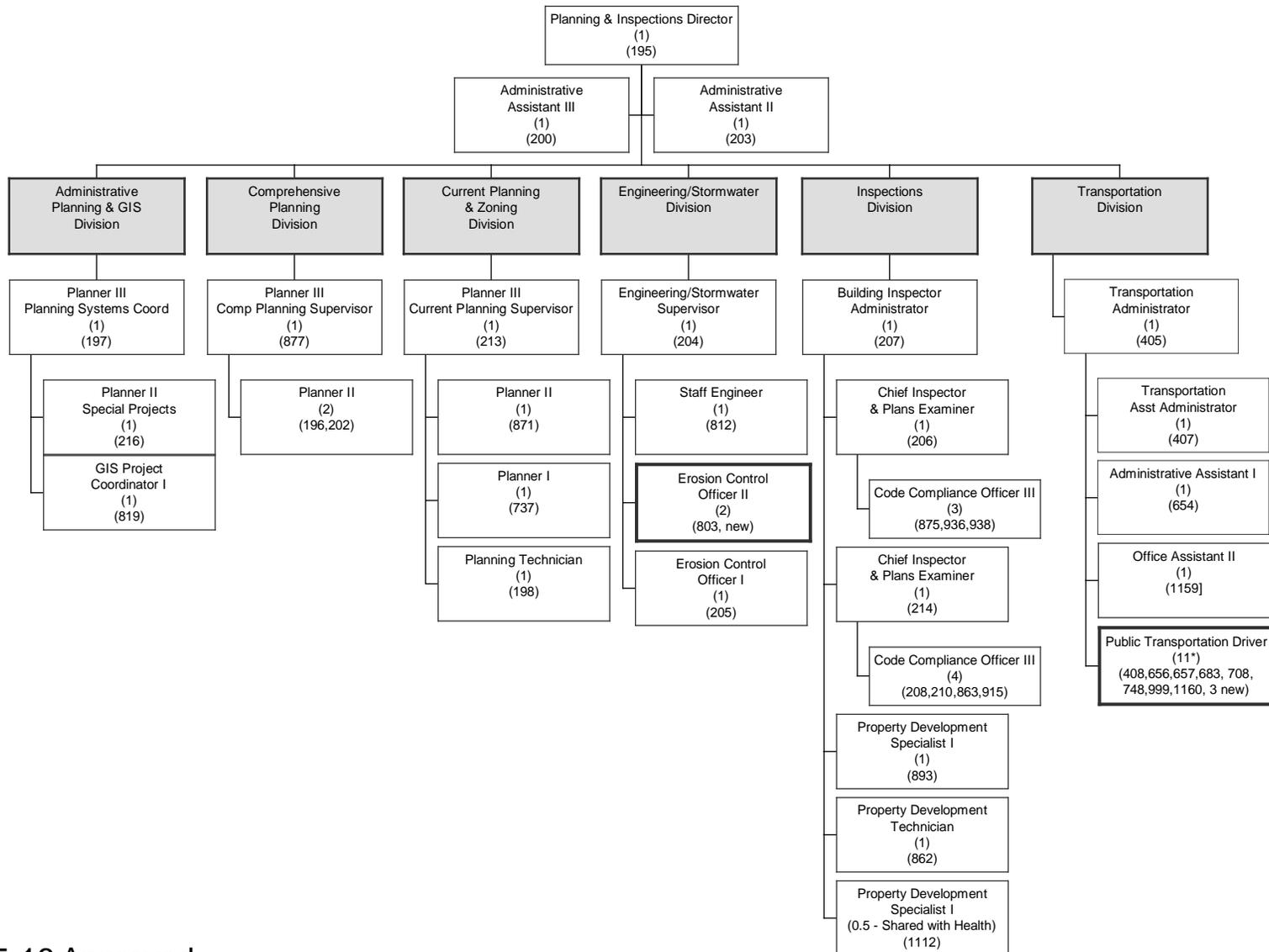
**FY 2015-2016 Objectives**

- Monitor expansion services and consider service changes, if necessary.
- Maintain and work to improve current service levels.
- Continue to secure transit grants to partially fund existing and expansion services.
- Continue to increase presence of OPT services in regional transportation plans, reports, policy guides and programs.

**Budget Highlights**

- The FY15-16 Commissioner Approved Budget includes the addition of 3.0 FTE Public Transportation Drivers. These positions are necessary to address service expansion related to the Orange County Bus & Rail Investment Plan. The total costs for these positions is \$138,864, including \$720 in operating and one-time start-up costs; however there is no cost to the County for these positions, as they will be 100% funded by operating grants.
- The FY15-16 Commissioner Approved Budget includes \$40,559 in Capital Outlay; these funds are budgeted in the Vehicles account and represent the County’s required match for buses that will be purchased in FY15-16.
- Ensure budget is configured to accommodate new grant and revenue sources, as well as account for specific expenditures, to properly secure new funding sources made available to OPT.
- Monitor and refine bus service expansion throughout the county.
- In the FY15-16 Commissioner Approved Budget, the Orange Public Transportation division has total revenues of \$958,600 which is an increase of \$250,453 from FY14-15.

# Planning & Inspections/OPT



# Register of Deeds

Phone Number: (919) 245-2679

Website: [http://www.orangecountync.gov/departments/register\\_of\\_deeds/index.php](http://www.orangecountync.gov/departments/register_of_deeds/index.php)

	2013-14 Actual Expenditures	2014-15 Original Budget	2014-15 Revised Budget	2014-15 12-Month Estimate	2015-16 Department Requested	2015 - 16 Commissioner Approved
<b>By Category (General Fund)</b>						<b>Account: 325</b>
Personnel Services	780,653	761,832	804,057	749,047	810,632	810,632
Operations	116,161	141,193	140,028	127,850	113,533	113,533
Capital Outlay	5,024	0	1,165	1,165	0	0
<b>Total Expenditures</b>	<b>\$ 901,838</b>	<b>\$ 903,025</b>	<b>\$ 945,250</b>	<b>\$ 878,062</b>	<b>\$ 924,165</b>	<b>\$ 924,165</b>
Offsetting Revenues	(1,398,805)	(1,393,687)	(1,393,687)	(1,337,100)	(1,355,500)	(1,355,500)
<b>County Costs (net)</b>	<b>\$ (496,966)</b>	<b>\$ (490,662)</b>	<b>\$ (448,437)</b>	<b>\$ (459,038)</b>	<b>\$ (431,335)</b>	<b>\$ (431,335)</b>
<b>Total Register of Deeds and Related Expenditures</b>	<b>\$ 901,838</b>	<b>\$ 903,025</b>	<b>\$ 945,250</b>	<b>\$ 878,062</b>	<b>\$ 924,165</b>	<b>\$ 924,165</b>

## Mission Statement

The purpose of the Register of Deeds Office is to record, maintain and preserve real and personal records and, in compliance with NC General Statutes, provide access to public records and courteous and professional service to citizens.

## Major Services

- File documents presented for registration
- Index and scan all filed documents to create permanent public records
- Create permanent records of births, deaths, marriages and military discharges
- Issue marriage licenses and certified copies of public permanent records
- Redact personal information from web (upon citizen's request)
- Customer Service & Special Projects, for example back-scanning old documents

## FY 2014-15 Outcomes

- Recording Process – Reviewed each document to ensure in compliance with NC recording laws; submitted each land-related document to Land Records for PIN (Parcel Identifier Number) assignment within five minutes of presentation. Completed filing process, affixed book and page, time and date, collected/receipted fee within ten minutes. Each document processed by Quality Control within 4 hours of recording. Total process completed in the designated time frame approximately 99% of the time. Returned filed documents to designated party within 5 to 7 days of filing, approximately 98% of the time.
- Indexing & Imaging Process - Indexed document within twenty minutes of filing process (this process gives notice to title searchers that the document is on file). Scanned recorded documents within 8 hours of recording and printed permanent record book copies. Process completed in the designated time frame approximately 95% of the time.
- Vital Records – Issued certified copies of Birth, Death & Marriage Certificates within 5 minutes of application approximately 99% of the time. Issued marriage license within 20

## **Register of Deeds - continued**

minutes of application approximately 99% of the time. Indexed births, deaths the same day received approximately 95% of the time.

- Real Estate Imaging Project – All Deed of Trust books have been loaded and images are available on the Register of Deeds website. Final completion of the project to include all Deed books was delayed from April 2014 to June 2015. Project update was provided February 2015 from the vendor Granicus (formerly Amcad). Once the project is complete the images will be available online and in the Register of Deeds office for permanent records beginning with the year 1991 back to 1752. Citizens frequently request that images of records prior to 1991 be available on the internet. The project will be funded from the Register of Deeds Automation Fund (NCGS 161-11.3).
- Vital Records Project – This project is being completed by four Register of Deeds staff. This fiscal year they have currently labeled, scanned and indexed over 14,800 birth and death records. Since the start of the project they have completed over 49,700 records.
- Credit Cards – The Register of Deeds office began accepting credit cards on April 17, 2014.
- E-Recording – E-Recording for all Land related documents began November 13, 2014.
- Electronic Notary Oath System – Spring 2015 - implement to receive the Notary Oath signature sheets electronically for cost savings on postage and also time savings, including instant access to printable oath sheets and certificates.

<b>Performance Measures</b>	<b>2012-13 Actual</b>	<b>2013-14 Actual</b>	<b>2014-15 Budget</b>	<b>2014-15 Projected</b>	<b>2015-16 Budget</b>
<b>Service: Recording, Scanning, &amp; Indexing all of documents</b>					
Deeds, Deeds of Trust, D/T Cancellations, other documents, UCC's	25,904	19,672	21,750	18,500	19,000
<b>Service: Vital Records Indexed</b>					
Births Indexed	3,890	3,846	3,860	3,900	3,900
Deaths Indexed	1,450	1,348	1,365	1,375	1,375
<b>Service: Marriage Licenses &amp; Certified Copies of Vital Records Issued</b>					
Marriage Licenses Issued	736	745	700	780	750
Certified Copies of Vital Records Issued	18,308	17,988	17,500	18,000	18,000

### **FY 2015-16 Objectives**

- Real Estate Indexing Project – Once the images are uploaded, index permanent records beginning with year 1931 back to 1752. This project will be completed in the Register of Deeds office by staff.
- Vital Records Project – Scan Vital Record documents including Birth, Death and Marriage records. This project will be completed in the Register of Deeds office by staff.
- North Carolina Vital Records Automated System (NC VRAS) – Research and give consideration to implementing the NC VRAS system in Orange County within the next two years.
- Increase Spanish speaking capacity within the Register of Deeds office.

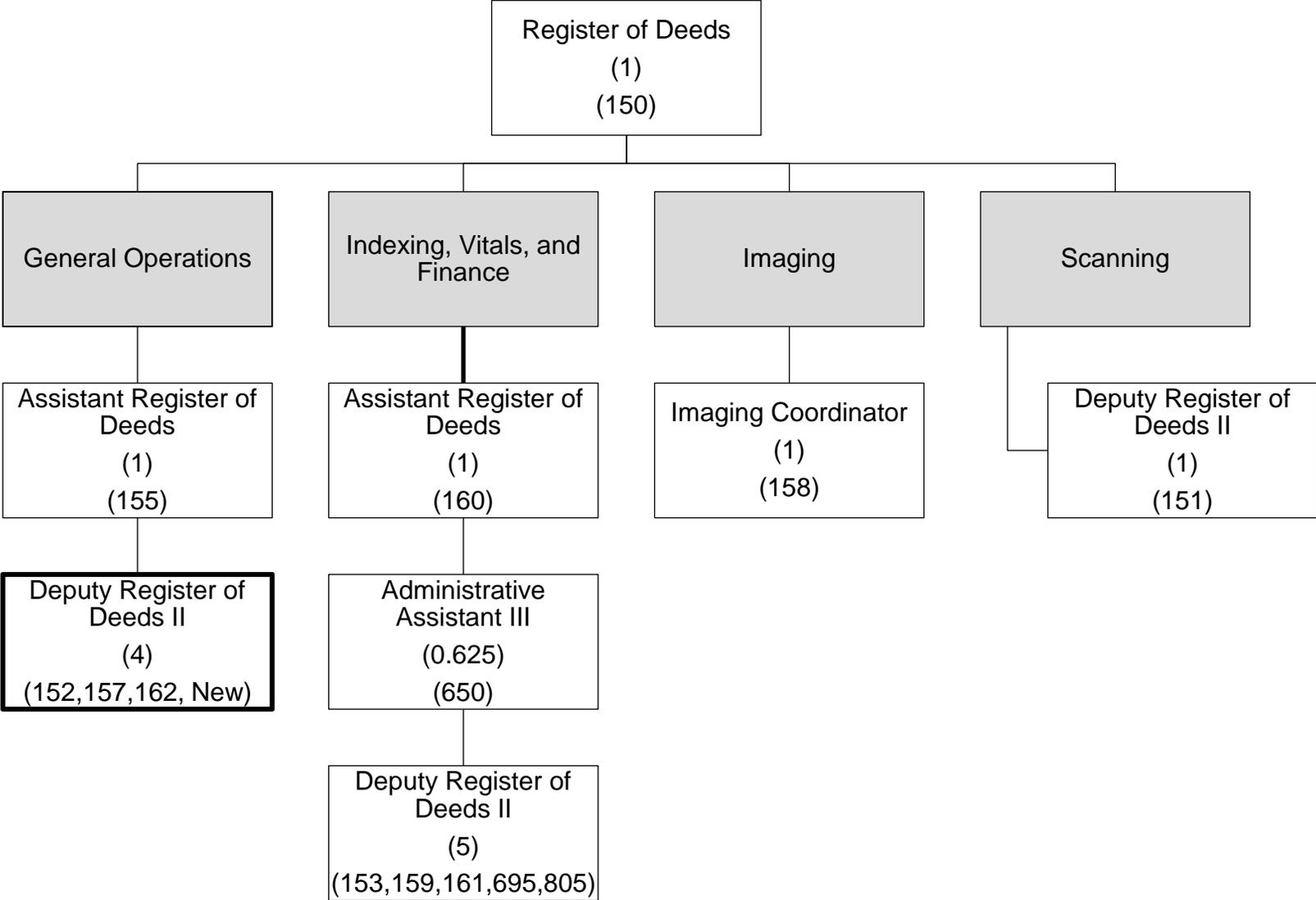
## ***Register of Deeds - continued***

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### **Budget Highlights**

- The FY15-16 Commissioner Approved Budget includes funding for an additional 1.0 FTE Deputy Register of Deeds II; the total County cost of this position is \$47,024. This position is needed to main the current work rate within the office. Additionally, due to the high volume of e-recordings, staff that could previously rotate duties in order to assist customers are unable to continue doing so.
- The FY15-16 Commissioner Approved Budget includes a significant decrease in the Daily Recordings account. This is due to the Register of Deeds office transitioning to an e-recording system. They will discontinue printing and storing new recordings of permanent Land related record books.
- The FY15-16 Commissioner Approved Budget includes a decrease in revenues for the Register of Deeds fees account; this decrease is due to a decrease in the number of recordings during the current year.

# Register of Deeds



# Sheriff

Phone Number (919) 644 - 3050

Website: <http://www.ocsonc.com/index.html>

	2013-14 Actual Expenditures	2014-15 Original Budget	2014-15 Revised Budget	2014-15 12-Month Estimate	2015-16 Department Requested	2015 - 16 Commissioner Approved Account: 710
<b><i>By Category (General Fund)</i></b>						
Personnel Services	9,218,565	9,546,961	9,911,937	9,350,902	10,238,946	10,004,295
Operations	1,803,692	2,467,670	2,526,965	1,977,022	2,633,701	2,588,844
Capital Outlay	99,944	0	61,535	68,094	85,715	85,715
<b>Total Expenditures</b>	<b>\$ 11,122,201</b>	<b>\$ 12,014,631</b>	<b>\$ 12,500,438</b>	<b>\$ 11,396,018</b>	<b>\$ 12,958,362</b>	<b>\$ 12,678,854</b>
<i>Offsetting Revenues</i>	<i>(2,866,415)</i>	<i>(2,777,103)</i>	<i>(2,777,103)</i>	<i>(2,906,505)</i>	<i>(2,981,103)</i>	<i>(2,981,103)</i>
<b>County Costs (net)</b>	<b>\$ 8,255,786</b>	<b>\$ 9,237,528</b>	<b>\$ 9,723,335</b>	<b>\$ 8,489,513</b>	<b>\$ 9,977,259</b>	<b>\$ 9,697,751</b>
<b>Total Sheriff and Related Expenditures</b>	<b>\$ 11,122,201</b>	<b>\$ 12,014,631</b>	<b>\$ 12,500,438</b>	<b>\$ 11,396,018</b>	<b>\$ 12,958,362</b>	<b>\$ 12,678,854</b>

## Mission Statement

The mission of the Orange County Sheriff's Office can best be stated as: "**Community peace through competent law enforcement and exemplary customer service.**" This motto summarizes the goal of our office: **to protect the rights of all persons to be free from crime and to live in peace.** Every person regardless of his or her respective background is guaranteed certain rights and privileges that this office is bound to protect.

Our mission can be further exemplified into certain ongoing objectives that we in law enforcement must continually strive to achieve as we seek to fulfill the goals of this Sheriff's Office:

1. The protection of life, property, and Constitutional guarantees.
2. The enforcement of the General Statutes of the State of North Carolina.
3. The apprehension of law violators and the repression of crime.
4. The preservation of social tranquility, safety, and well being of all citizens.
5. The recovery and safe keeping of property.
6. The prevention of civil disorder.
7. To provide service to the courts and the criminal justice system.
8. To provide humane safe keeping of all persons confined in the Orange County Detention Center.

## Major Services

- Provide continuous 24-hour routine patrol services to the entire county.
- Respond to crimes in progress, citizen complaints and incident investigations.
- Seek out wanted persons and serve criminal process. Serve civil process as mandated by the court.
- Provide school/community resource deputies for Orange County's elementary, middle school, and high schools to prevent violence and work with at risk students in the community.

## ***Sheriff's Office – continued***

- Operate the County Jail Facility. Transport inmates to court and maintain custody of same during court trials. Transport inmates to and from other jail facilities and state prisons. Provide courtroom security for courts and courthouse property.
- Continue Community outreach and crime prevention programs that include Crime Stoppers programs and conduct the D.A.R.E. programs in the county schools. Provide assistance to domestic violence victims, child abuse, project lifesaver, elderly and handicapped. S.A.L.T. and aid crisis victims. We offer Drug Drop boxes for all prescription drugs. The boxes are located in the Orange County Court House and Orange County Sheriff's Office.
- New Programs are Citizens Police Academy, Project Engage Collaboratively and a Gun Buy Back Program that is in the process of being established with the Orange County Sheriff's Office, County Commissioners and Citizens of Orange County.

### **FY 2014-15 Outcomes**

- Reduce the number of property and larcenies crimes.
- To continue our school resource deputy program to reduce crime and incidents of violence in our schools,
- Provide safe housing and security for housed state and federal inmates.
- Staff will continue screening all reports from the OCSO and initiate contact with victims of domestic violence.
- Respond to 100% of citizens concerns regarding neighborhood drug and crime problems.
- Involve more citizens in our efforts to reduce and prevent crime. Continue high visibility and aggressive patrol coverage through out the county to deter and prevent crime.

<b>Outcome Measures</b>	<b>2012-13 Actual</b>	<b>2013-14 Actual</b>	<b>2014-15 Budget</b>	<b>2014-15 Estimate</b>	<b>2015-16 Projected</b>
Number of OCSO Break-ins	456	465	465	470	290
Number of OCSO Larcenies	480	450	450	500	469
Number reported domestic violence contacts/incidents	3,828	3,500	3,500	3,900	3,942
Number of juvenile contacts by deputies (state law requires juvenile contacts be reported)	44,595	47,500	47,500	50,000	50,550
Number of child abuse cases	197	150	150	175	175
Average number of inmates per month	167	167	167	170	130

### **FY 2015-16 Fiscal Year Objectives**

- Involving more citizens in our efforts to reduce and prevent crime. Continue high visibility and aggressive patrol coverage through out the county to deter and prevent crime. Increase daily e-mail to Community Watch Groups for crime in their community.

## ***Sheriff's Office – continued***

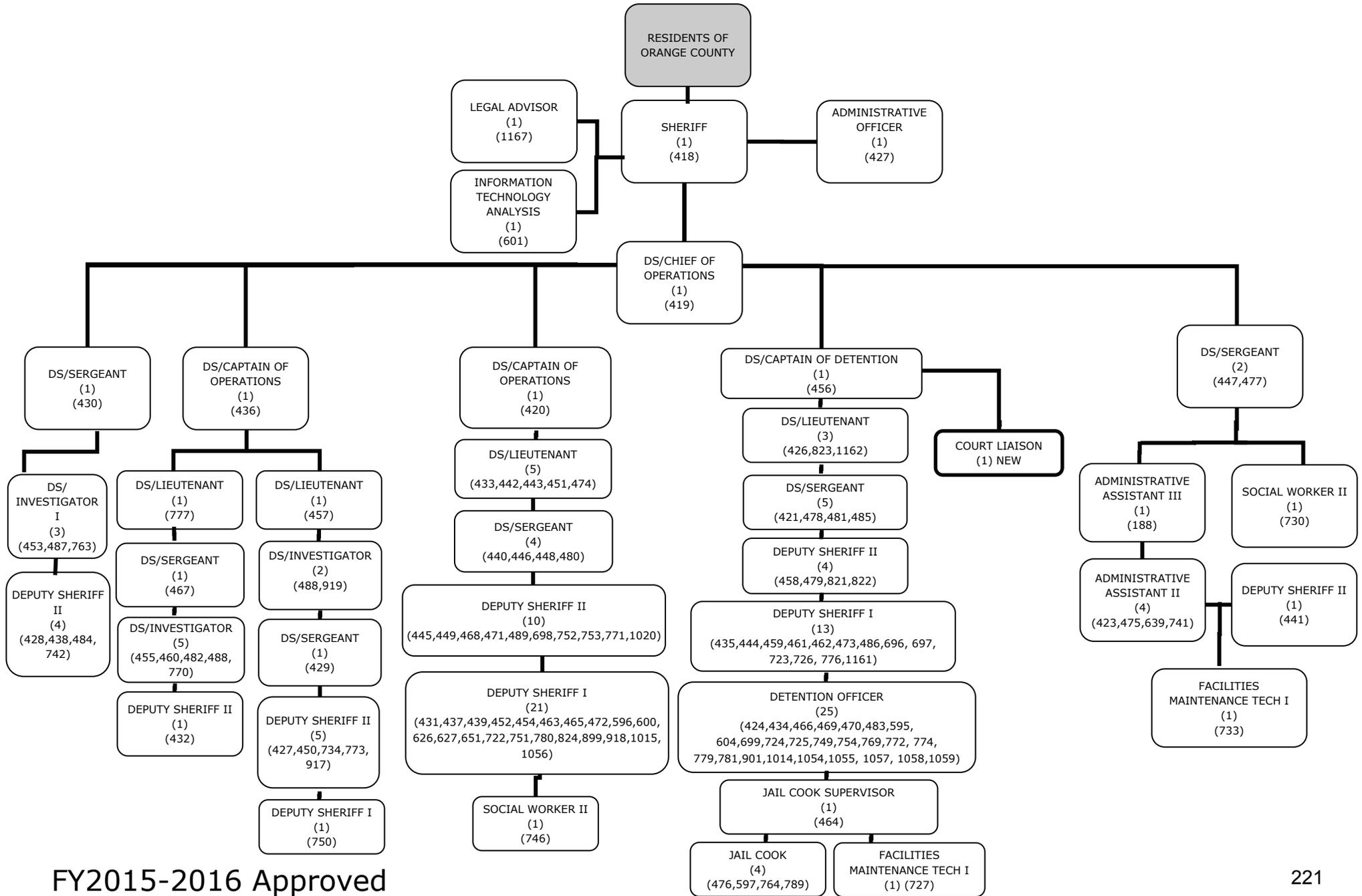
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- Work in cooperation with other community agencies to empower victims of domestic violence and provide them with the resources available to prevent and remove themselves from domestic violence.
- Continue to involve citizens, especially parents of school age children in our drug awareness prevention programs. Encourage citizen participation in solving community problems and decrease overall incidents of crime.
- Meet federal and state jail standards as mandates.

### **Budget Highlights**

- The FY15-16 Commissioner Approved Budget includes the addition of a 1.0 FTE Court Liaison position (salary and benefits of \$71,614) to enhance coordination between all criminal justice stakeholders. The Department also requested three (3) new Jail Alternatives program positions, consisting of a Jail Alternatives Manager (1.0 FTE), a Pre-Trial Services Coordinator (1.0 FTE), and a Drug Treatment Coordinator (1.0 FTE). This program has been funded in previous years through contracts within the Department of Social Services. The Commissioner Approved Budget includes continuing with contracts for this program for the first quarter of the fiscal year, and then these positions will be filled starting October 1, 2015 within the County Manager's Office. There are no additional County costs associated with continuing the contracts or with the creation of these positions.
- The FY15-16 Commissioner Approved Budget includes an increase of \$22,329 in Non-Permanent personnel for additional court coverage.
- The FY15-16 Commissioner Approved Budget includes an increase in Contract Services to cover the costs of outfitting a projected fifteen (15) new vehicles, as part of the proposed Vehicle Replacement Schedule for FY15-16, as well as an increase in the medical inmate contract.
- The Capital Outlay of \$85,715 in FY15-16 includes the purchase of a firearms training simulator to train officers in various scenario situations.
- The office will continue to provide Reserve Deputies in the elementary schools within Orange County Schools (OCS) system in FY15-16; this cost of approximately \$184,000 is paid by Orange County Schools.

# SHERIFF'S OFFICE



# Social Services

Social Services: (919) 245 - 2800

Website: [www.orangecountync.gov/departments/social\\_services/index.php](http://www.orangecountync.gov/departments/social_services/index.php)

	2013-14 Actual Expenditures	2014-15 Original Budget	2014-15 Revised Budget	2014-15 12-Month Estimate	2015-16 Department Requested	2015 - 16 Commissioner Approved
<b>By Category (General Fund)</b>						<b>Account: 400</b>
Personnel Services	10,079,984	10,270,022	10,856,756	9,957,341	10,562,335	10,562,335
Operations	10,734,087	6,866,379	12,082,689	11,358,072	7,563,923	7,563,923
Capital Outlay	92,514	60,000	740,701	120,701	58,180	27,180
<b>Total Expenditures</b>	<b>\$ 20,906,585</b>	<b>\$ 17,196,401</b>	<b>\$ 23,680,146</b>	<b>\$ 21,436,114</b>	<b>\$ 18,184,438</b>	<b>\$ 18,153,438</b>
Offsetting Revenues	(13,251,329)	(8,897,231)	(14,453,724)	(13,937,903)	(9,733,501)	(9,733,501)
<b>County Costs (net)</b>	<b>\$ 7,655,256</b>	<b>\$ 8,299,170</b>	<b>\$ 9,226,422</b>	<b>\$ 7,498,211</b>	<b>\$ 8,450,937</b>	<b>\$ 8,419,937</b>
<b>Other Related Programs (Grant Fund)</b>						<b>Account: 4030</b>
Personnel Services	166,146	271,809	271,809	188,676	331,099	331,099
Operations	186,609	214,916	214,916	152,378	207,488	207,488
Capital Outlay	17,266	0	0	0	0	0
<b>Total Expenditures</b>	<b>\$ 370,021</b>	<b>\$ 486,725</b>	<b>\$ 486,725</b>	<b>\$ 341,054</b>	<b>\$ 538,587</b>	<b>\$ 538,587</b>
Offsetting Revenues	(319,124)	(486,725)	(486,725)	(462,279)	(538,587)	(538,587)
<b>County Costs (net)</b>	<b>\$ 50,897</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ (121,225)</b>	<b>\$ 0</b>	<b>\$ 0</b>
<b>Total Department of Social Services and Related Expenditures</b>	<b>\$ 21,276,606</b>	<b>\$ 17,683,126</b>	<b>\$ 24,166,871</b>	<b>\$ 21,777,168</b>	<b>\$ 18,723,025</b>	<b>\$ 18,692,025</b>

## Department of Social Services

### Division Summary

	2013-14 Actual Expenditures	2014-15 Original Budget	2014-15 Revised Budget	2014-15 12-Month Estimate	2015-16 Department Requested	2015-16 Commissioner Approved
<b>By Program (General Fund)</b>						
Administration	3,081,603	3,116,553	4,098,724	3,365,437	3,398,537	3,367,537
Children/Family Services	4,681,607	5,226,536	5,600,180	4,807,691	5,138,537	5,138,537
Economic Services	4,907,104	4,527,399	4,715,771	4,485,371	4,799,408	4,799,408
Public Assistance	1,601,045	1,446,041	1,919,136	1,583,919	1,316,423	1,316,423
Skills Development Center	0	0	0	0	0	0
Subsidy	6,619,871	2,879,872	7,346,336	7,193,696	3,531,533	3,531,533
Veterans' Services	15,354	0	0	0	0	0
<b>Total Expenditures</b>	<b>\$ 20,906,585</b>	<b>\$ 17,196,401</b>	<b>\$ 23,680,146</b>	<b>\$ 21,436,114</b>	<b>\$ 18,184,438</b>	<b>\$ 18,153,438</b>
Offsetting Revenue	(13,251,329)	(8,897,231)	(14,453,724)	(13,937,903)	(9,733,501)	(9,733,501)
<b>County Costs (net)</b>	<b>\$ 7,655,256</b>	<b>\$ 8,299,170</b>	<b>\$ 9,226,422</b>	<b>\$ 7,498,211</b>	<b>\$ 8,450,937</b>	<b>\$ 8,419,937</b>
<b>Total Expenditures</b>	<b>\$ 20,906,585</b>	<b>\$ 17,196,401</b>	<b>\$ 23,680,146</b>	<b>\$ 21,436,114</b>	<b>\$ 18,184,438</b>	<b>\$ 18,153,438</b>
<b>Other Related Programs (Grant Fund)</b>						
Community Response Program	62,824	68,903	68,903	38,131	68,156	68,156
Emergency Solutions Program	99,967	116,011	116,011	67,105	103,583	103,583
Building Futures Program	207,230	301,811	301,811	235,818	366,848	366,848
<b>Total Expenditures</b>	<b>\$ 370,021</b>	<b>\$ 486,725</b>	<b>\$ 486,725</b>	<b>\$ 341,054</b>	<b>\$ 538,587</b>	<b>\$ 538,587</b>
Offsetting Revenue	(319,124)	(486,725)	(486,725)	(462,279)	(538,587)	(538,587)
<b>County Costs (net)</b>	<b>\$ 50,897</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ (121,225)</b>	<b>\$ 0</b>	<b>\$ 0</b>

## **Department of Social Services**

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### **Mission Statement**

The Orange County Department of Social Services shall meet with clients at their point of need to provide preventive, supportive, and restorative services delivered with competence and compassion while striving to protect vulnerable children, the at-risk elderly, persons with disabilities and the economically disadvantaged in our community.

### **Social Services: Administration**

#### **Major Services**

- Administration and fiscal support for Department divisions and the Social Services Board
- Management of accounts payable and receivable

#### **FY 2013-14 Outcomes**

- Maintained expenditures within approved county budget
- Assured compliance with fiscal audit requirements

#### **FY 2015-16 Objectives**

- Maximize state and federal funds available to Orange County for Social Services
- Ensure compliance with fiscal and program audit requirements

#### **Budget Highlights**

The FY15-16 Commissioner Approved Budget includes:

- Personnel: Several permanent staff have been realigned from other department divisions. There is no overall increase in cost associated with the realignment.
- Contract Services: Increase to improve current document management system, State required reporting software, and to upgrade the LexisNexis contract (\$38,530).
- Building Rent and Utilities: Operations increase for Hillsborough Commons expansion (\$186,203)
- Contracts for Drug Treatment Court and Pretrial Services are no longer included in this section (\$182,000). These services are now coordinated through the Sherriff's Office.
- Revenue Decrease: \$31,133 decrease in funding from Miles Second Family Foundation which aligns with a decrease in temporary staff supported by the Miles Second Family Foundation

### **Social Services: Child and Family Services**

#### **Major Services**

- Provide protective services and substitute care for at-risk Orange County children
- Provide safe, permanent homes for children in DSS custody
- Conduct Adult Protective Services intake and investigations

## Department of Social Services

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- Provide supportive services to adults in their homes
- Coordinate adult out-of-home placements
- Act as guardian and protective payee for incompetent or disabled adults

### FY 2014-15 Outcomes

- The percentage of children with a finding of abuse or neglect who had a second finding within the following six months is projected to be 1%, well within the target range
- The percentage of children who re-entered foster care within 12 months of exiting is projected to be 3%, well within the target range

Performance Measures	2012-13 Actual	2013-14 Actual	2014-15 Budget	2014-15 Projected	2015-16 Budget
<b>Service: Provide protective services and substitute care for at-risk Orange County children</b>					
Number of children in households reported for abuse and neglect	1203	1091	1250	1250	1300
Number of children in DSS legal custody	146	143	150	150	150
Percentage of children with a finding of abuse or neglect who had a second finding within the following six months (Target: ≤ 6.1%)	2.4%	0.0%	3%	1%	1%
Percentage of children who re-entered foster care within twelve months of exit (Target: ≤ 8.6%)	3.8%	5.9%	4%	3%	3%
<b>Service: Provide safe, permanent homes for children in DSS custody</b>					
Number of children adopted	14	10	15	17	16
Number of children who achieved permanence	49	48	50	50	50
<b>Service: Conduct Adult Protective Services intake and investigations</b>					
Number of Adult Protective Services investigations	35	26	50	38	40
<b>Service: Provide supportive services to adults in their homes</b>					
Number of adults receiving Community Alternatives Program (CAP)/in-home services	105	95	120	112	120
<b>Service: Act as guardian and protective payee for incompetent or disabled adults</b>					
Number of guardianship cases	39	33	45	40	45

### FY 2015-16 Objectives

- Expand provision of preventive services to 50 at risk adults and/or children
- Assure child welfare meets all federal performance goals
- Work with Second Family Foundation to provide preventive services to at risk youth

## **Department of Social Services**

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### **Budget Highlights**

The FY15-16 Commissioner Approved Budget includes:

- Personnel: Several permanent staff have been realigned to other department divisions. There is no overall decrease in cost associated with the realignment.
- Operations Increase: Contract Services (\$100,000) to address increase demand for services related to in-home aid for elderly and disabled adults
- Revenue Increases: State Child Protection Services (\$142,488); Foster Care/Adoption IV-E Administration (\$90,000); Child Welfare Expansion (\$51,259)
- Revenue Decreases: Federal Child Protective Services IV-E (\$50,000); Supportive Case Management--Medicaid Administrative Claiming (\$23,600); Smart Start Administration (\$16,000); Day Care CCDF Administration (\$9,456); Independent Living – Links (\$8,000)

### **Social Services: Economic Services**

#### **Major Services**

- Provide funding for staff administering various Public Assistance programs, the Work First and Adolescent Parenting programs (Actual costs for Public Assistance payments as well as related performance measures are found in the Public Assistance division)
- Provide case management services to adolescent parents to delay future pregnancies
- Provide cash payments, case management, and other supportive services to Work First families to allow them to obtain employment
- Assist Orange County Veterans in accessing benefits
- Enable Orange County residents to acquire skills, obtain employment, and/or increase income at the Skills Development Center

#### **FY 2014-15 Outcomes**

- 100% of APP participants who were eligible graduated with their high school diploma or equivalency for a total of 17.
- 97% of adolescent parents delayed a second pregnancy.
- Enabled approximately 95 Work First recipients to obtain employment.
- Provided intensive employment services to 90 clients.
- Expanded outreach efforts to veterans to increase number of veterans served to 275.

<b>Performance Measures</b>	<b>2012-13 Actual</b>	<b>2013-14 Actual</b>	<b>2014-15 Budget</b>	<b>2014-15 Projected</b>	<b>2015-16 Budget</b>
<b>Service: Provide Work First cash payments and case management services to low-income or unemployed families</b>					
Number of households receiving Work First cash assistance (monthly average)	231	230	235	235	240
Number of participants who gained employment	111	98	100	90	95

## Department of Social Services

Performance Measures	2012-13 Actual	2013-14 Actual	2014-15 Budget	2014-15 Projected	2015-16 Budget
County all families work participation rate (Target: ≥ 50%)	51%	50%	52%	52%	55%
Percentage of employed participants who retained employment for at least twelve months after exiting the program	80%	75%	75%	80%	80%
<b>Service: Provide case management services to adolescent parents to delay future pregnancies</b>					
Number of adolescent parents participating in the Adolescent Pregnancy Prevention Program	39	59	38	50	40
Percentage of participating teens who avoided a second pregnancy	98%	97%	100%	100%	100%
Percentage of participating teens who successfully completed high school or equivalency	100%	100%	100%	100%	100%
<b>Service: Assist Veterans in accessing benefits</b>					
Number of Veterans receiving assistance in applying for needed services	48*	195	250	275	300
<b>Service: Enable Orange County residents to obtain employment or increase income</b>					
Number of people who received basic skills training including English as a Second Language and high school equivalency	756	762	785	777	780
Number of people who received educational and vocational training	3282	3301	3455	3314	3320
Number of people who obtained employment or increased income	515	528	585	575	575

\*This position was vacant for most of FY12-13 and was filled in August, 2013

### FY 2015-16 Objectives

- 100% of APP participants will delay second pregnancies and continue to work toward high school diplomas or equivalents.
- Increase employment opportunities for veterans including collaborating with the National Guard to host job fairs in an effort to further increase the number of veterans served to reach 300 for FY 2015-16.

### Budget Highlights

The FY15-16 Commissioner Approved Budget includes:

- New Position Approved: Management Analyst position 1.0 FTE (\$57,921), effective July 1, 2015, to provide data support for all county human service agencies. Although located at DSS, the position would gather and analyze data relevant to poverty and at risk families or individuals in Orange County.
- Personnel: Several permanent staff have been realigned from other department divisions. There is no overall increase in cost associated with the realignment.
- Personnel Increase: Temporary personnel (\$36,700) to allow for more subsidized employment opportunities for Work First clients, foster youth, and other participants in agency employment programs.

## **Department of Social Services**

- Personnel Decrease: Anticipate a reduced need in overtime (\$75,000) due to anticipated completion of NC FAST
- Once social work position previously committed to the school social work program has now been assigned to help with the employment programs and is partially reimbursed through the youth employment grant.
- Revenue Increases: Medicaid (\$759,121), Food Stamp Administration (+25,303), Adolescent Parenting (\$12,020)
- Revenue Decrease: Health Choice (\$20,000), due to income changes which allowed more children to be eligible for Medicaid

### **Social Services: Public Assistance**

#### **Major Services**

- Determine eligibility and process benefits for Food and Nutrition Services (FNS)
- Provide medical assistance to low-income families meeting eligibility guidelines for Medicaid programs
- Determine eligibility for Special Assistance for domiciliary patients
- Provide Emergency Assistance to families in crisis

#### **FY 2014-15 Outcomes**

- Continued to manage implementation of NC FAST

<b>Performance Measures</b>	<b>2012-13 Actual</b>	<b>2013-14 Actual</b>	<b>2014-15 Budget</b>	<b>2014-15 Projected</b>	<b>2015-16 Budget</b>
<b>Service: Determine eligibility and process benefits for Food and Nutrition Services</b>					
Average number of households receiving food and nutrition services monthly	6385	6374	6600	6450	6500
Percentage of potentially eligible families receiving food assistance (Target: ≥ 75%)	58%	NA*	65%	NA*	NA*
Percentage of procedural denials (Target: ≤ 50%)	67%	NA*	65%	NA*	NA*
Average processing time in days (Target: ≤ 13)	12.3	NA*	11	NA*	NA*
<b>Service: Provide medical assistance to low-income families meeting eligibility guidelines for Medicaid programs</b>					
Average number of households receiving Medicaid monthly	9640	13575**	10200	14000**	14100**

\*Numbers for these measures are currently unavailable due to the implementation of NC FAST.

\*\*Numbers for 2013-14 represent recipients instead of households due to available information with NC FAST.

## ***Department of Social Services***

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### **FY 2015-16 Objectives**

- Assist low-income families and individuals with meeting nutritional, medical, and other basic needs
- Redesign business processes through Work Support Strategies to manage increasing demand in public assistance
- Continue to implement NC FAST
- Work toward integrating work support programs across the agency
- Continue to develop mechanisms and evaluate progress to manage the ongoing demand for Emergency Assistance

### **Budget Highlights**

The FY15-16 Commissioner Approved Budget includes:

- Public assistance programs, including Work First, Food and Nutrition, and Medicaid, continue to provide over \$120 million in benefits to low-income families in Orange County. These services are essential and prevent many families from experiencing abject poverty.

### **Social Services: Subsidy**

#### **Major Services**

- Provide child day care subsidy and social casework services for families, including information and referral services to help parents determine appropriate child care placements
- Provide payments for foster and adoptive parents (performance measures for these services are found in the Child and Family Services division)
- Provide county-funded emergency utility, housing, food, and medication assistance for eligible families (performance measures for these services are found in the Public Assistance division)

#### **FY 2014-15 Outcomes**

- 85% of children receiving child care subsidy were in high quality (4 or 5 star) child care centers or homes
- 100% of preschool children served through child care subsidy were in regulated care
- Reduced the number of children on the child care waiting list using county appropriated funding
- 65% of families receiving child care subsidy were employed families
- Assured that 35 foster children received child care services when foster parents work outside the home
- Provided safe, stimulating, learning environment for children in Child Protective Services, Work First Family Assistance, Homeless Families and Adolescent Parenting Program
- Continue to provide child care subsidy funding to school age children affected by General Assembly legislative changes

## Department of Social Services

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Performance Measures	2012-13 Actual	2013-14 Actual	2014-15 Budget	2014-15 Projected	2015-16 Budget
<b>Service: Improve family functioning by providing child care subsidy and casework support services</b>					
Average number of children served per month in child care subsidy program	810	780	780	855	900
Unduplicated count of children receiving child care subsidy during the fiscal year	1202	1201	1175	1350	1400
Average monthly payment per child	\$571	\$549	\$551	\$575	\$580

### FY 2015-16 Objectives

- Ensure families receive quality child care in order for parents to seek and maintain employment
- Reduce the amount of time children wait to receive child care subsidy funding to no more than six months
- Ensure safety and health of children in child care
- Maximize state subsidy and county child care funding to serve the children of Orange County
- Provide information and resources to families seeking quality child care
- Assure that children in agency custody have appropriate placements and support

### Budget Highlights

- During FY14-15, an additional \$350,000 in county funds from the social justice fund and reallocations from the state allowed the agency to clear the waiting list effective January 1, 2015. County funds are also being used to continue child care services for families that were impacted by child care eligibility changes in the General Assembly. In FY15-16, State estimates show a reduction of \$900,000 in child care state subsidy funding for Orange County. Many counties who were positively impacted by the allocation adjustments are now spending at a higher coefficient, the likelihood of reallocation in favor of Orange County is not likely. The agency can continue to sustain our level of service resulting from clearing the wait list in 2015 with additional Approved funds (\$640,036). It is recommended the agency have flexibility to use any available funds within its budget to serve these children during the year with a goal of keeping children from waiting more than six months.
- Revenue Decrease: Foster Care--State Foster Home Fund (\$90,000) in FY15-16

### Social Services: Juvenile Crime Prevention Council (JCPC)

#### Major Services

- Provide local programs targeting juvenile offenders including: Restitution/Community Service, Parent/Family Skill Building, Assessment/Treatment Programs Non/Underinsured (inc. Substance Abuse; Trauma Based Therapy), Interpersonal Skill Building, Mentoring, Mediation/Conflict Resolution (inc. School Based), Teen Court, Tutoring/Academic Enhancement, Temporary Shelter Service (specifically Emergency Shelter).

## ***Department of Social Services***

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### **FY 2014-15 Outcomes**

- 88% of all youth served in JCPC programs received no new complaints or adjudications while participating in programs.
- 95% of youth in the Restitution/Community Service program had no new adjudications and 90% of youth had no new complaints during program participation.
- 85% of youth served showed improvement in targeted skills using individual service plans.
- 85% of youth in the Teen Court program completed it successfully.

<b>Performance Measures</b>	<b>2012-13 Actual</b>	<b>2013-14 Actual</b>	<b>2014-15 Budget</b>	<b>2014-15 Projected</b>	<b>2015-16 Budget</b>
<b>Service: Provide local programs and community-based alternatives to youth detention centers</b>					
Percentage of youth that completed community service and restitution through the JCPC	90%	92%	92%	95%	92%
Number of youth receiving services through the Juvenile Justice Program	595	550	640	550	600

### **FY 2015-16 Objectives**

- Develop community-based alternatives to youth detention centers.
- Provide community-based delinquency and substance abuse prevention strategies and program.
- Provide non-institutional dispositional alternatives that will protect the community and the juveniles.
- At least 80% of youth will successfully complete the court ordered program.
- At least 80% of youth will have no new court complaints while participating in program.

### **Budget Highlights**

- While several agencies have experienced a reduction in outside funding sources, the programs continue to effectively serve the targeted youth population.
- No significant budget changes in FY15-16

### **Grant Project Fund: Orange Community Response Program (Multi-Year Project)**

- Address a gap in the continuum of child maltreatment services by reaching out to families with children birth to five years who have been reported to and investigated or received a family assessment by Orange County Child Protective Services, but whose cases have been closed with findings of 1) no services needed, 2) services recommended, or 3) unsubstantiated.
- Engages families in increasing protective factors, leading to enhanced family functioning and better developmental outcome for the children.
- Provides family-centered services, with active implementation of the Principles of Family Support.
- Assessment of child and family needs will be informed by the five factors in the Protective Factor Framework. Collaborate with a range of local community services that encompass all five protective factors.

## **Department of Social Services**

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- The Orange County Department of Social Services currently has an unfunded, time-limited position that will serve as the Community Response Worker through June 30, 2015. The agency has been asked to continue this contract through June 2016. Extending the time-limited position through June 30, 2016 is Approved.
- The program will provide services to 60 children and 40 caregivers, each year.

### **Budget Highlights**

- The Orange County Partnership for Children will continue to reimburse position costs, (\$58,156), in FY15-16. A county match is required and is met through agency supervision and administrative costs.
- No significant budget changes in FY15-16

### **Grant Project Fund: Emergency Solutions Program (Multi-Year Project)**

- The grants funds are to assist with emergency shelter operations costs; and to provide case management and financial assistance to rapidly rehouse persons who are homeless.
- Reduce the number of homeless individuals and families in Orange County by providing rapid rehousing services.
- Eligible rapid rehousing participants must meet the homeless definition as defined by HUD, which includes living in an emergency shelter; sleeping in a place not meant for human habitation; fleeing or attempting to flee a domestic violence situation and would become homeless as a result.
- During calendar year 2014, the Orange County ESG program served 107 adults and children.
- Of the 107 served, 4 were veterans; 48 were victims of Domestic Violence; 2 were elderly and 5 were chronically homeless individuals

### **Budget Highlights**

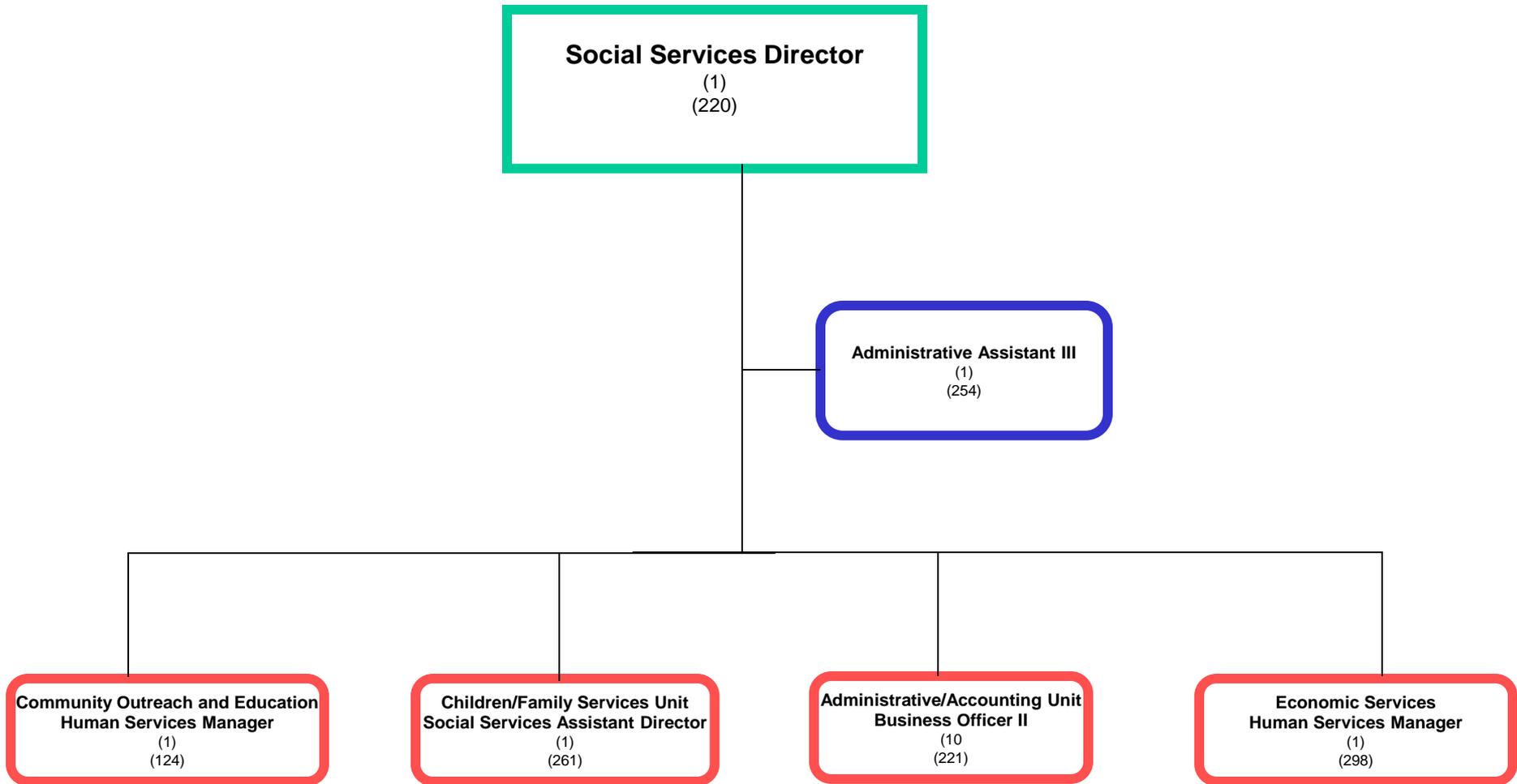
The FY15-16 Commissioner Approved Budget includes:

- The County serves as the fiscal sponsor of the grant: it provides rapid rehousing services, and contracts with the Inter-Faith Council for Social Service, which provides emergency shelter services, as funded by the grant.
- Revenue Decrease: (\$12,248) Revenue allocations change annually based funding formula revisions or reductions in available funds from the Department of Housing Urban and Human Development (HUD)

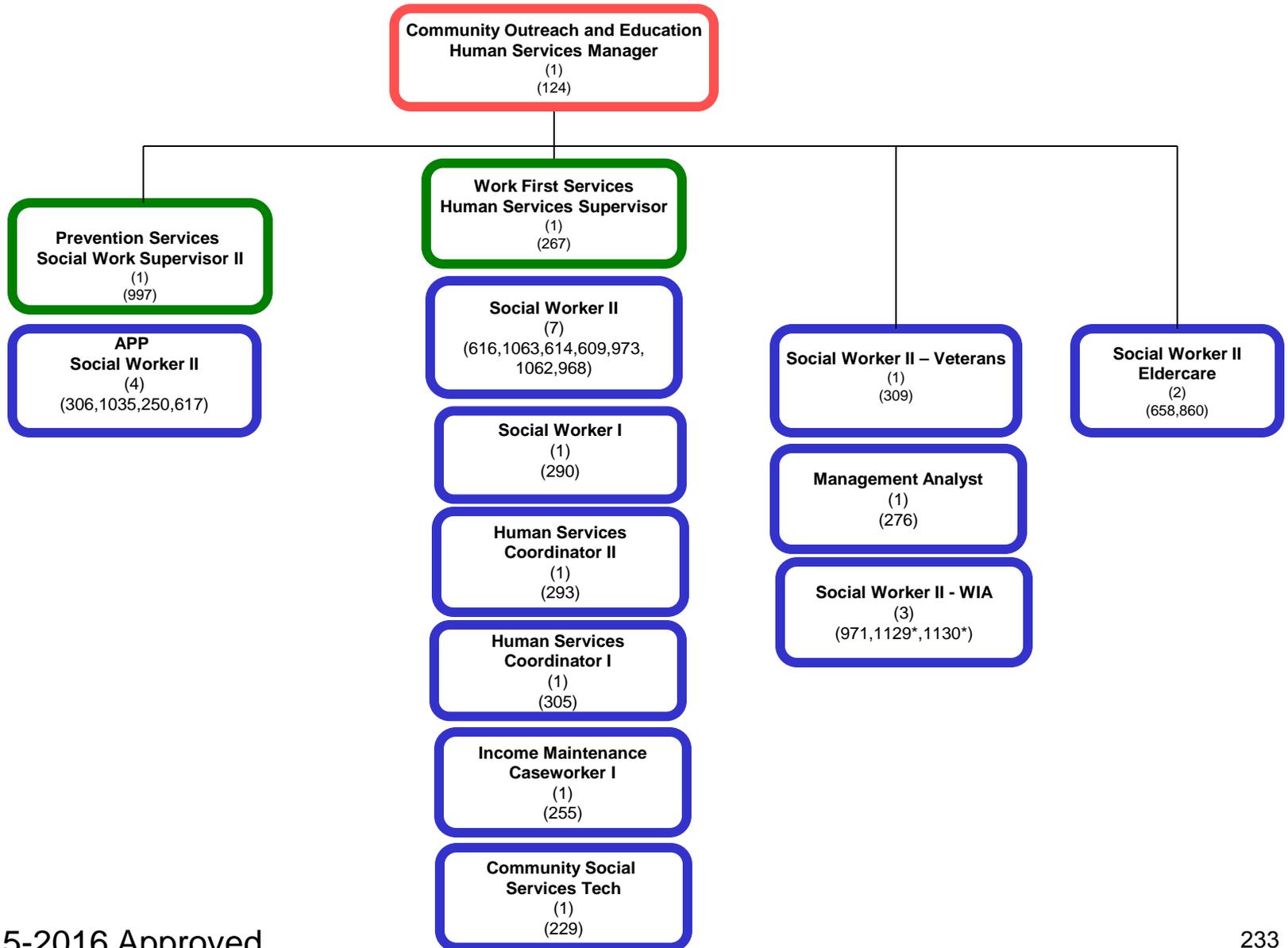
### **Grant Project Fund: Building Futures Program (Multi-Year Project)**

- A Workforce Investment Act (WIA) Youth Employment & Training Program. The program provides participants with opportunities for career exploration, education, and skill development.
- The grant will provide academic, occupational activities and work experience (paid & unpaid), for eligible Orange County youth. An anticipated 15 participants will have paid work experiences.
- The Workforce Investment Act grant currently supports two social workers in time-limited positions. Recommend to make these positions permanent as the grant is now renewable. Additionally, the grant is now supporting 50% of an existing social worker position.

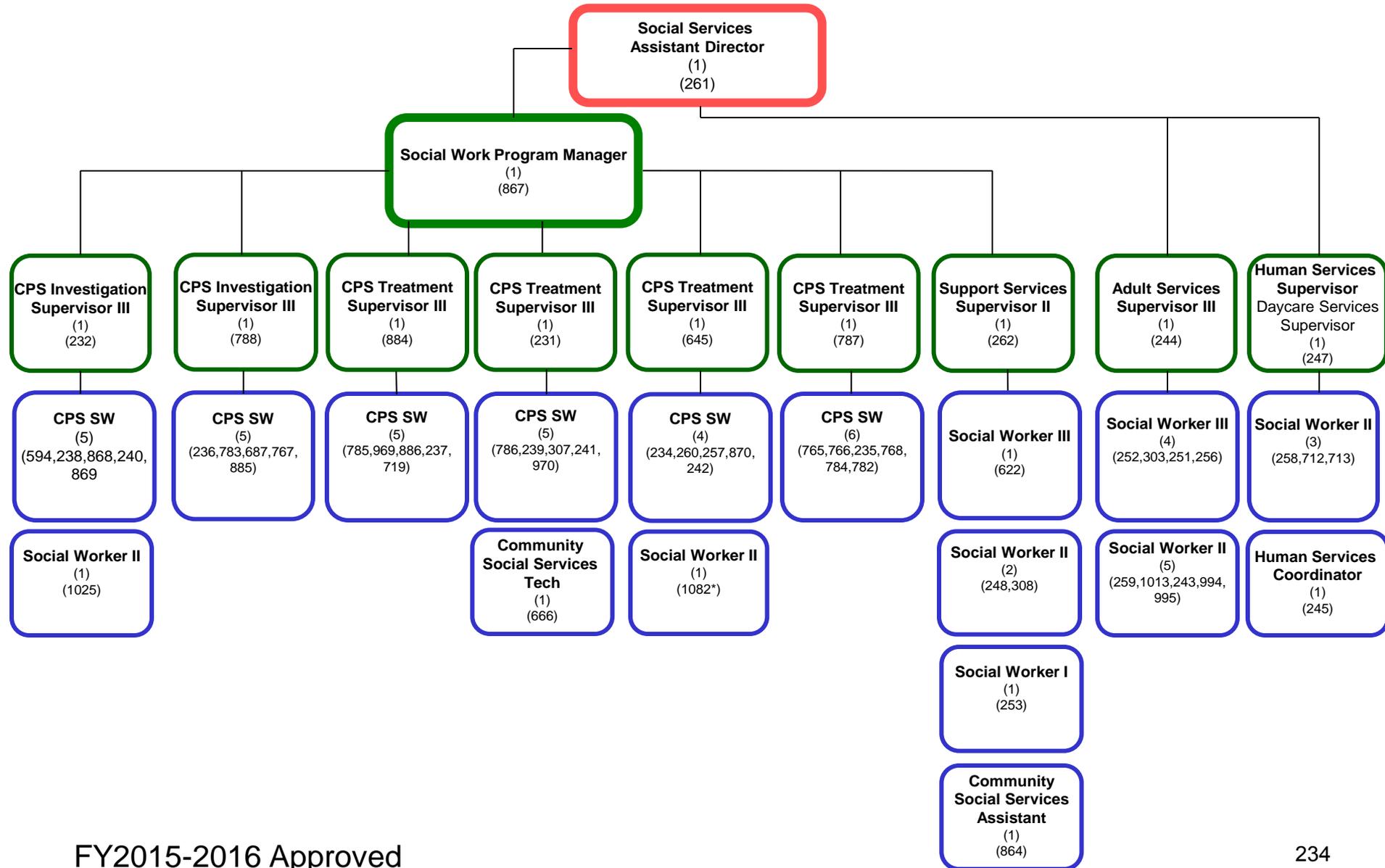
# ORANGE COUNTY SOCIAL SERVICES



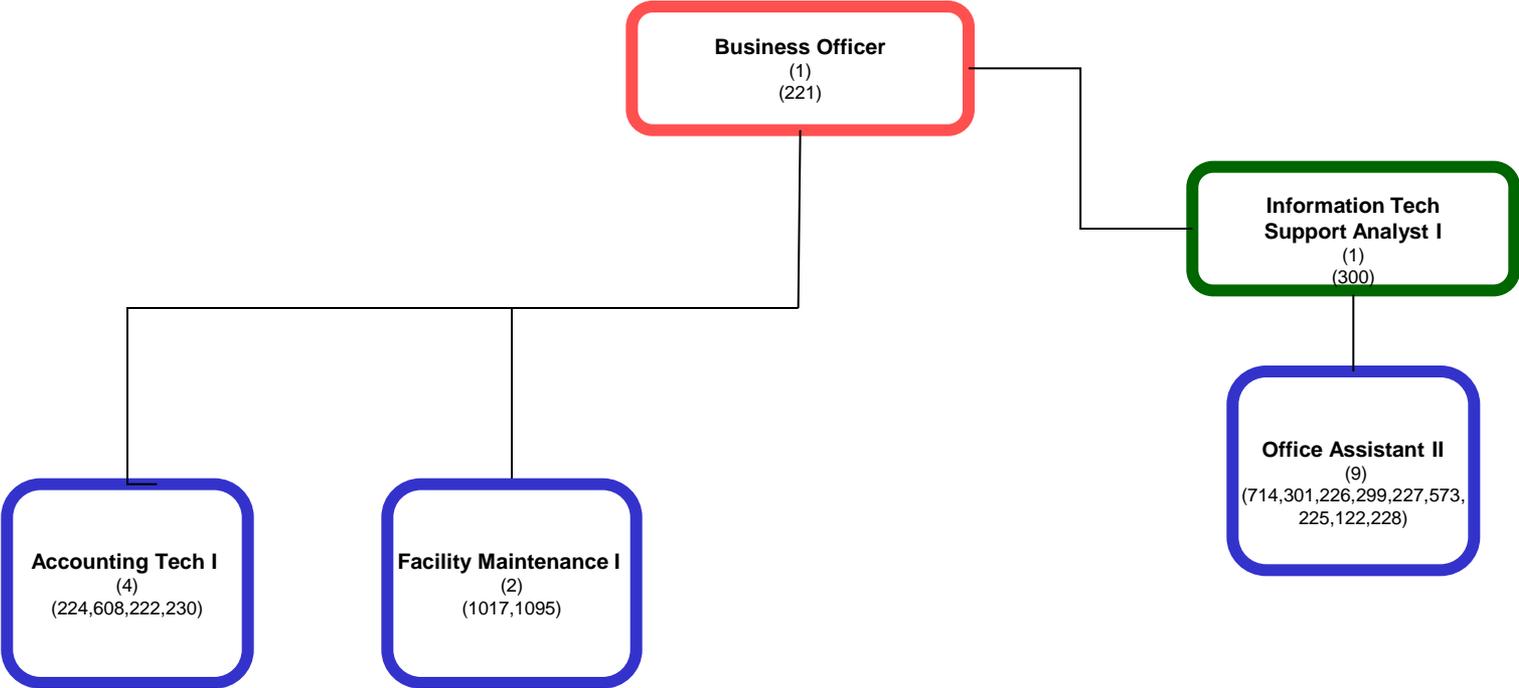
# COMMUNITY OUTREACH AND EDUCATION



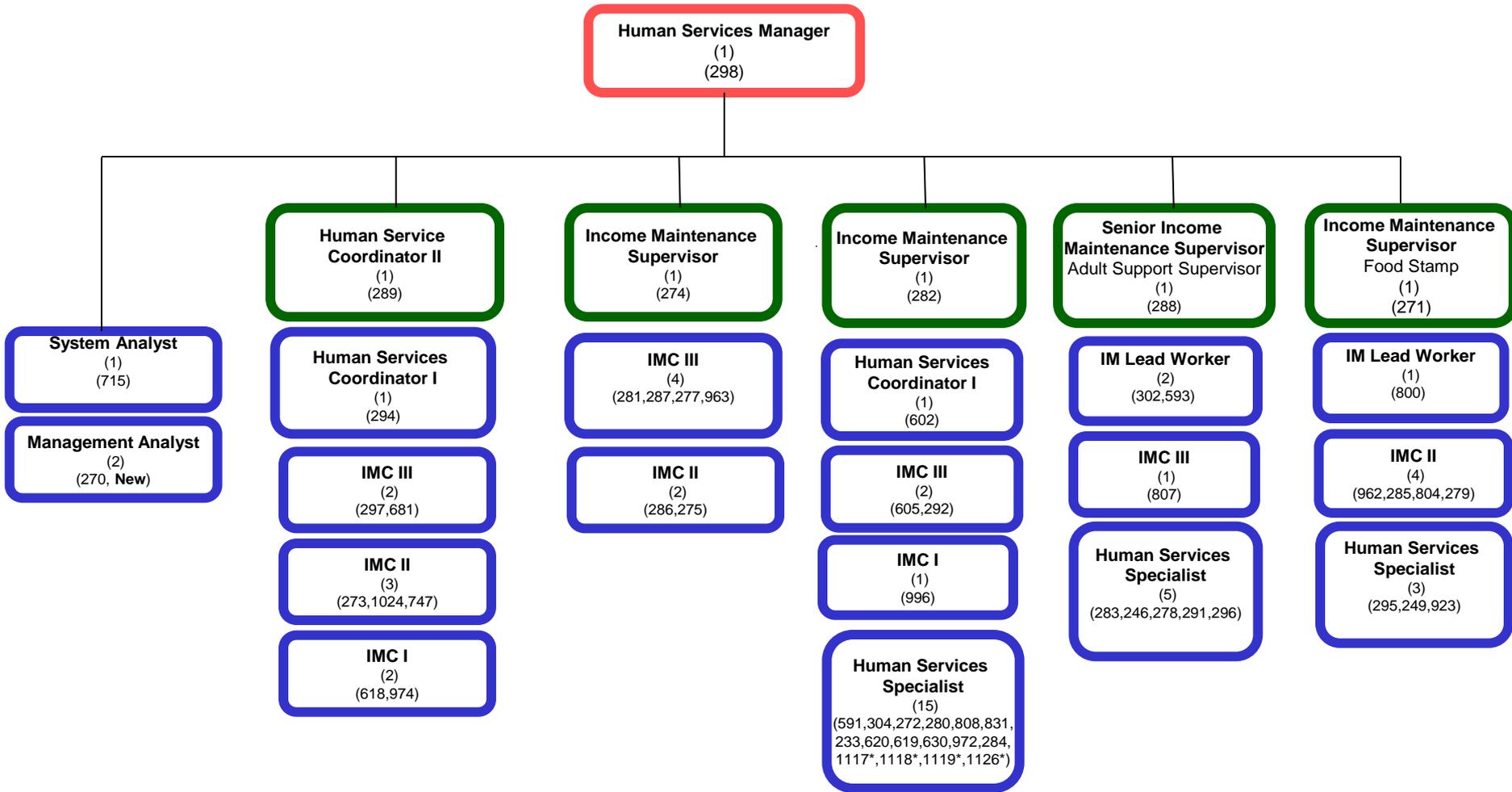
# CHILDREN/FAMILY SERVICES UNIT



# ADMINISTRATIVE/ACCOUNTING UNIT



# Economic Services



# Solid Waste

Phone Number (919) 968 - 2788

Website: [http://www.orangecountync.gov/departments/solid\\_waste\\_management/index.php](http://www.orangecountync.gov/departments/solid_waste_management/index.php)

	2013-14 Actual Expenditures	2014-15 Original Budget	2014-15 Revised Budget	2014-15 12-Month Estimate	2015-16 Department Requested	2015 - 16 Commissioner Approved Account: 3500
<b>By Category (Solid Waste Enterprise Fund)</b>						
Overhead	0	963,999	963,999	963,999	997,475	997,475
Personnel Services	3,396,792	3,558,815	3,558,815	3,591,624	3,846,650	3,822,663
Operations	5,491,772	5,231,847	5,657,949	5,787,265	5,296,743	5,296,743
Capital Outlay	3,008,742	3,268,389	6,918,814	6,207,191	1,244,137	1,244,137
Others	0	0	0	0	0	0
<b>Total Expenditures</b>	<b>\$ 11,897,306</b>	<b>\$ 13,023,050</b>	<b>\$ 17,099,578</b>	<b>\$ 16,550,079</b>	<b>\$ 11,385,005</b>	<b>\$ 11,361,018</b>
<i>Offsetting Revenues</i>	<i>(8,022,549)</i>	<i>(13,023,050)</i>	<i>(17,099,578)</i>	<i>(16,636,150)</i>	<i>(11,385,005)</i>	<i>(11,361,018)</i>
<b>County Costs (net)</b>	<b>\$ 3,874,757</b>	<b>\$ 0</b>	<b>\$ (0)</b>	<b>\$ (86,071)</b>	<b>\$ 0</b>	<b>\$ 0</b>
<b>Total Solid Waste Fund and Related Expenditures</b>	<b>\$ 11,897,306</b>	<b>\$ 13,023,050</b>	<b>\$ 17,099,578</b>	<b>\$ 16,550,079</b>	<b>\$ 11,385,005</b>	<b>\$ 11,361,018</b>

## Solid Waste Fund

### Division Summary

	2013-14 Actual Expenditures	2014-15 Original Budget	2014-15 Revised Budget	2014-15 12-Month Estimate	2015-16 Department Requested	2015-16 Commissioner Approved
<b>Solid Waste Enterprise Fund</b>						
Environmental Support	2,112,648	2,019,730	2,203,424	2,558,982	2,113,719	2,113,719
Landfill	2,895,341	1,010,368	2,948,339	2,813,707	1,085,915	1,085,915
Recycling	5,529,380	4,869,794	5,212,872	5,183,949	5,459,749	5,459,749
Sanitation	2,027,012	5,123,158	6,734,943	5,993,441	2,725,622	2,701,635
<b>Total Expenditures</b>	<b>\$ 12,564,382</b>	<b>\$ 13,023,050</b>	<b>\$ 17,099,578</b>	<b>\$ 16,550,079</b>	<b>\$ 11,385,005</b>	<b>\$ 11,361,018</b>
<i>Offsetting Revenue</i>	<i>(8,022,549)</i>	<i>(13,023,050)</i>	<i>(17,099,578)</i>	<i>(16,636,150)</i>	<i>(11,385,005)</i>	<i>(11,361,018)</i>
<b>County Costs (net)</b>	<b>\$ 4,541,833</b>	<b>\$ 0</b>	<b>\$ (0)</b>	<b>\$ (86,071)</b>	<b>\$ 0</b>	<b>\$ 0</b>

Note: Appropriated Fund Balance amounts from the Solid Waste Enterprise Fund, as well as a General Fund contribution for Sanitation operations are included in the Offsetting Revenue amounts above. For FY 2015-16, the Appropriated Fund Balance amount from the Solid Waste Enterprise Fund is \$1,362,061, and the General Fund contribution for Sanitation operations is \$1,718,018.

### Mission Statement

To operate public facilities receiving and processing various types of materials including Municipal Solid Waste, Construction and Demolition Waste, yard waste, hazardous wastes and recyclables to provide high quality, reliable, cost-effective containment and management of these materials ensuring the protection of the environment, health and safety of the citizens of Orange County.

## ***Solid Waste – continued***

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### **Division: Environmental Support**

#### **Major Services**

- Provide integrated departmental support services including utilities, ordinance enforcement, communications, safety training, janitorial services, Charges by General Fund, Workers Compensation, education & outreach, equipment and vehicle maintenance, etc.
- Provide clerical, administrative and managerial support for the department including reception, financial, accounting, recordkeeping, planning, etc.
- Conduct solid waste planning, prepare financial analysis, and develop ordinances and policies to improve and sustain solid waste management and further reduce the waste destined for landfilling.
- Review project applications and plans for all new construction in Orange County, including the Towns, with respect to minimizing construction and/or demolition waste during construction and effectively accommodating waste and recyclable collections once the development is completed. Advise design professionals, builders/developers and contractors with regard to waste reduction, deconstruction, collection vehicle access, type and quantity of receptacles, etc.
- Enforce all Orange County Solid Waste ordinances, including Regulated Recyclable Materials Ordinance, littering and illegal waste disposal or burning. Issue related permits, licenses and citations. Assist in development of regional C&D recycling infrastructure for banned materials. Educate contractors and builders about ordinances and C&D recycling, waste reduction and deconstruction.
- Provide public outreach and education for proper use of C&D landfill, recycling, composting and other solid waste services through a variety of media. Provide general publicity and education regarding Department programs, disposal and waste diversion services for public, business, builders and contractors, government entities, educators and at special events. Provide waste reduction consulting services such as waste audits for government, schools, businesses & other non-residential entities in Orange County.
- Apply for all relevant State, Federal or private grants on solid waste management.

#### **FY 2014-15 Outcomes**

- Conducted 231 plan reviews, 2,120 construction site inspections, issued/renewed 220 haulers licenses, issued 4,394 regulated recyclable materials permits (all jurisdictions), issued 70 citations/notices of violation for illegal dumping/burning, and placed 725 verification tags on construction/demolition roll-off containers.
- Achieved 64% waste reduction rate surpassing the 61% goal set in 1997.
- Conducted 150 program promotion, landfill tours, training and presentations.
- Sold 125 compost bins and 25 kitchen collectors on an ongoing basis from the Solid Waste Administrative Office and conducted ten composting demonstration workshops at that site, Chapel Hill Community Center site and the Carolina Campus Community Garden site.
- Placed print and radio advertisements and provide a full year of correlated on-line advertisements in appropriate local media. Published 24 newspaper articles and broadcast 12 radio programs. Expanded distribution of e-newsletter "Orange County Solid Waste and Recycling News" using rural cart mailings to solicit and sent 12 editions to 5,200 subscribers

## ***Solid Waste – continued***

- Provided annual newsletter and other publications for solid waste education. In support of the transition to rural curbside single stream recycling sent two postcards to solicit rural homes for recycling roll carts. Compiled all cart request info for distribution. Delivery of new single stream information to 7,000 households who got carts and managed over 500 followup calls. Calendar mailed to all rural 14,200 households eligible for recycling on ten routes. Managed over 900 calls from urban households following cart distribution to 18,100 urban households.
- Continuously update website and participated in Council of Webmasters initiative to modernize site under PIO direction.
- Assisted new sustainability director in continued improvements to City schools' recycling programs and supported completion of conversion to compostable trays and expanded food waste collection to all elementary and middle schools. Continued supporting and mentoring UNC Institute for Environment with intern this year focused on solid waste following sponsorship of capstone projects annually over past five years.
- Staffed major local festivals and other events with recycling and composting services and consultation on waste reduction and/or provision of bins and carts for smaller events.
- Provide support to Solid Waste Advisory Group in development of recycling financing and new Interlocal Agreement for solid waste with Towns.
- Implemented new fleet services management software system.

<b>Performance Measures</b>	<b>2012-13 Actual</b>	<b>2013-14 Actual</b>	<b>2014-15 Budget</b>	<b>2014-15 Projected</b>	<b>2015-16 Budget</b>
<ul style="list-style-type: none"> <li>• Development Plan Reviews</li> <li>• Construction Site inspections</li> <li>• RRMO Permits Issued (All Jurisdictions)</li> </ul>	186 2,325 4,000	147 2211 4020	148 1,934 2,900	231 2120 4394	240 2150 4500
<ul style="list-style-type: none"> <li>• Issue Hauler Licenses</li> <li>• Issue Citations/NOV's</li> <li>• Place Verification Tags on C&amp;D Waste Containers</li> </ul>	56 55 1,023	215 120 682	213 50 1,000	220 70 725	230 75 1000
Publish print and radio advertisements	505	500	625**	600	600
Conduct landfill tours, workshops , lectures and presentations	154	110	135	150	150
Sell backyard compost bins & kitchen counter top collectors for food waste	214	168 (134 bins& 34 collectors)	300 bins*	150 (125 bins & 25 collectors)	150 (125 bins & 25 collectors)

Note: \*300 compost bins were purchased but project selling 125. Buying in bulk to cover 2 more years saves shipping costs.

\*\*One paper we had ads scheduled for folded early in the FY.

### **FY 2015-16 Objectives**

- Public information support for communications related to modernization construction of Eubanks Road SWCC,
- Provide public information regarding changes to solid waste financing. Provide necessary education and outreach for projected rural curbside route changes due to implementation of rural curbside expansion.
- Education and outreach around development of new BOCC waste reduction goals having surpassed the 61% goal set in 1997. Support SWAG in establishing waste and recycling services priorities.

**Solid Waste – continued**

**Budget Highlights**

- The FY15-16 Commissioner Approved Budget includes an additional \$10,092 in the Training account. This increase will allow for the mechanics within the department to receive additional specialized training, which will reduce the need to send vehicles off-site for maintenance.
- The FY15-16 Commissioner Approved Budget includes no revenues from Tower Lease Fees. There has been a delay in the tower agreement and no revenues are expected in FY15-16.
- The 1.0 FTE Research & Data Manager in this division’s budget was reclassified and transferred from the County Manager’s office during FY14-15.
- Continue to fund the planning, education and preparation for ongoing improvements at remaining convenience centers, long-term maintenance and monitoring and other programmatic changes per BOCC.
- Continue to conduct enforcement of littering, illegal dumping, licensing and other county solid waste ordinance.
- Prepare for implementation of new convenience center and recycling program funding mechanism to be levied in summer 2015.

**Division: Landfill**

**Major Services**

- Maintain and operate an active Construction and Demolition (C&D) landfill; maintain and monitor three closed landfills. Maintain emergency storm debris response capabilities. Manage white goods, scrap metal, scrap tires, organics processing and other associated operations in compliance with all regulations and according to industry best management practices.
- Operate within State and County ordinances and policies with regard to materials banned from disposal by providing close oversight and enforcement. Provide all environmental monitoring and compliance activities as required by the State including gas and water well testing.
- Maintain high level of customer service for all landfill customers.

**FY 2014-15 Outcomes**

- Manage and maintain C&D landfill and other ancillary facilities in compliance with all federal, state, and local rules and regulations. Continued to establish and maintain permitted Storm Debris Management Areas within in County. Completed landfill closure construction.
- Continued to enforce the County ordinance and State rules pertaining to waste disposal and recycling; Completed planning for permitted closure of MSW landfill and incorporating this disposal unit with post-closure oversight that includes other previously closed disposal units.
- Conduct quarterly sampling of landfill gas wells to comply with State regulations. Conduct semi-annual sampling from landfill water wells with testing and analysis to comply with State regulations.

Performance Measures	2012-13 Actual	2013-14 Actual	2014-15 Budget	2014-15 Projected	2015-16 Budget
C&D	8,117	8,500	6,020	5,842	6000
Yardwaste	8,716	8,716	8,250	8,050	8,055

## ***Solid Waste – continued***

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### **FY 2015-16 Objectives**

- Manage and maintain Construction & Demolition landfill utilizing industry best management practices.
- Provide all environmental monitoring and compliance activities as required by the State including gas and water well testing. Maintain regulatory compliance.
- Maintain Countywide Storm Debris Management Plan in conjunction with State Department of Transportation, County Emergency Management Team, to ensure maximum reimbursements from the Federal Emergency Management Agency. Maintain emergency storm debris response capabilities.

### **Budget Highlights**

- The FY15-16 Commissioner Approved Budget includes \$129,557 in Contributions from Solid Waste Reserves for landfill post closure care.
- The FY15-16 Commissioner Approved Budget includes the addition of a 1.0 FTE Weighmaster. The addition of this position will convert a long-term temporary employment position into a full-time permanent position. The total County cost for this position is \$45,622, including \$1,780 in operating expenses and one-time start-up costs. The position will function as the second Weighmaster and provide coverage when the current Weighmaster is out of the office. This position will also be responsible for litter collection along Eubanks Road and a portion of Rogers Road.

### **Division: Recycling**

#### **Major Services**

- Urban Curbside - Provide weekly contracted single-stream curbside recycling collection to all eligible households and businesses in the municipalities of Carrboro, Chapel Hill, and Hillsborough.
- Rural Curbside Recycling – Provide biweekly collection of curbside single-stream recycling to all eligible households and businesses throughout approximately 65 percent of unincorporated Orange County.
- Multifamily Recycling – Provide weekly recycling collection services to all eligible multifamily properties throughout Orange County.
- Commercial and Organics Recycling Programs – Operate County-provided collection of recyclables from bars, restaurants, and other eligible businesses throughout Orange County. Operate and oversee contractor-approved collection and composting of pre and post-consumer organic materials including food waste from eligible food-service establishments, grocery stores, convenience centers, and schools.
- Schools and Government Building Recycling – Collect bottle, cans, paper and cardboard recycling at all 30 school locations K-12 for Chapel Hill Carrboro City School System and Orange County Public School System as well as all government buildings.
- Toxicity Reduction Programs – Operate programs intended to reclaim useful resources and keep hazardous materials out of the environment while minimizing the toxicity of the municipal solid waste stream. Toxicity Reduction programs include oil, oil filter, and antifreeze recycling programs., dry cell battery recycling program, lead acid battery recycling program, lights

## ***Solid Waste – continued***

containing mercury program, household hazardous waste program, conditionally exempt commercial hazardous waste program, and electronics recycling program.

- Drop-off recycling program and other programs – operate and collect recyclable materials from five staffed solid waste convenience centers and five unstaffed 24-hour drop-off recycling sites.

### **FY 2014-15 Outcomes**

- Curbside Recycling – provided recycling service to all eligible homes. Deployed over 18,000 95-gallon roll carts for the urban recycling program and started collection from roll carts on July 1. Deployed over 7,000 95-gallon roll carts in the rural curbside service area. Planned and coordinated issues relating to establishment of a new funding structure for solid waste and recycling programs and services.
- Multi-Family – Continued to provide service to all eligible multi-family units. Expanded service to presently un-served properties.
- Commercial Recycling – Continued service to all presently served units. Added 39 businesses to recycling program, including those that could share existing sites (i.e. businesses in strip malls). Continued to work with new ABC permit holders to set up successful recycling programs and conducted audit of commercial properties to examine potential route expansion and collection efficiencies.
- Drop-off Recycling – Maintained high level of service at all drop-off sites, maximized collection efficiency and prevented overflow. Strived to keep sites clean to reduce contamination.
- Toxicity Reduction Programs – Continued all currently provided services with emphasis on increasing collection of targeted materials such as electronics and eligible commercial hazardous wastes. Diverted all lights containing mercury from household hazardous waste program and worked directly with light bulb recycling vender to decrease the overall cost.

<b>Performance Measures</b>	<b>2012-2013 Actual</b>	<b>2013-2014 Actual</b>	<b>2014-2015 Budget</b>	<b>2014-2015 Projected</b>	<b>2015-2016 Budget</b>
<b>Service: Collect Curbside Recycling within each of the three towns and 65% of unincorporated area.</b>					
Percent increase/(decrease) from previous year	.55%	9.6%	10.3%	17.1%	2.6%
Tons collected	5,293	5,800	6,400	7,500	7,700
<b>Service: Collect Multi-Family Recycling at all apartments, townhomes, and condominiums throughout County</b>					
Percent increase/(decrease)	11.6%	(3.6%)	(7.4%)	(8.9)%	0.5%
Tons collected	1,255	1,109	1,120	1,020	1,030
<b>Service: Collect Commercial Recycling for over 300 businesses within incorporated and unincorporated Orange County</b>					
Percent increase/(decrease)	(4.5%)	(.87%)	(.39%)	.29%	1.0%
Tons collected	1,040	1,031	1,027	1,030	1,040
<b>Service: Collect Recycling at 10 drop-off sites throughout County</b>					
Percent increase/(decrease)	1.1%	12%	1.2%	(1.92%)	5.8%
Tons collected	3,396	3,803	3,850	3,650	3,600

## ***Solid Waste – continued***

<b>Performance Measures</b>	<b>2012-2013 Actual</b>	<b>2013-2014 Actual</b>	<b>2014-2015 Budget</b>	<b>2014-2015 Projected</b>	<b>2015-2016 Budget</b>
<b>Service: Collect Organics from eligible food-service establishments, grocery stores, convenience Center, and schools</b>					
Percent increase/(decrease)	(3%)	7.0%	(.32%)	1.28%	2.53%
Tons collected	1,463	1,565	1,560	1,580	1,620
<b>Service: Responsibly collect and process Household Hazardous, electronics, oil, oil filters, antifreeze, propane tanks, waste vegetable oil, batteries, and lights containing mercury</b>					
Percent increase/ (decrease)	(2.1%)	.13%	.26%	.40%	1.3%
Tons collected	744	745	747	750	760
<b>Service: Collect bottles, cans, and paper recycling from all 30 public school locations k-12 for both Chapel Hill Carrboro City Schools and Orange County Public Schools</b>					
Percent increase/ (decrease)	10%	6.25%	1.6%	2.1%	3.1%
Tons collected	176	187	190	194	200

### **FY 2015-16 Objectives**

- Plan and coordinate all issues relating to maintenance of 95-gallon roll carts for urban and rural curbside recycling programs and deployment of additional carts/bins to newly expanded areas not currently in the rural curbside recycling service area.
- Coordinate implementation of all issues relating to the establishment of a new solid waste funding structure for county solid waste and recycling programs. Discuss with UNC Hospital and University the potential for cooperative recycling services and collection opportunities.
- Expand foodwaste collection from commercial properties to divert from the waste stream.
- Finalize landfill/recycling reorganization – recycling division to manage white goods, scrap metal, scrap tires, mattresses, clean wood, organics processing and other associated operations.

### **Budget Highlights**

- The FY15-16 Commissioner Approved Budget includes the addition of 2.0 FTE Solid Waste Collector Driver positions. One of these positions is recommended to start on July 1, 2015 with the other recommended to start on January 1, 2016. The position recommended to start on July 1<sup>st</sup> will be a backup driver (to provide coverage in the event that a driver is out of work or due to a vacancy) and will also be responsible for maintenance and delivery of roll carts. The position recommended to start on January 1<sup>st</sup> will serve as an additional driver for the rural recycling program, which is necessary due to the phase-in approach of rural recycling. These positions have a combined total County cost of \$19,943, including \$1,200 in operating and one-time start-up expenses. The costs for these positions is offset by a decrease in the Temporary Personnel account.
- The FY15-16 Commissioner Approved Budget includes an increase of \$109,449 in the Debt Principal account. This increase is due to the purchase of a rural recycling truck, 1,750 rural recycling roll carts, and construction of a new roll cart maintenance building
- The FY15-16 Commissioner Approved Budget includes \$25,000 in the Contract Services account to fund a rural recycling route optimization assessment.

## ***Solid Waste – continued***

- Begin to collect plastic film, food waste, waste vegetable oil, and Household Hazardous Waste at Eubanks Road Convenience Center. HHW facility hours to expand by 15 additional hours to mirror operating hours of convenience center.
- The FY15-16 Commissioner Approved Budget includes the of a new solid waste program fee funding mechanism. The revenues for this new fee will be located within the Recycling and Sanitation divisions.
- Deploy approximately 1,750 roll carts and associated bins where appropriate in expanded service areas not currently serviced in the rural curbside collection program.

### **Division: Sanitation**

#### **Major Services**

- Operate and maintain five (5) staffed solid waste convenience centers (SWCCs) to serve Orange County residents while maintain a high level of customer service.
- Provide municipal solid waste (MSW) collection services for solid waste convenience centers, Orange County government buildings, Orange County schools.
- Provide bulky material collection services for SWCCs and Chapel Hill-Carrboro schools with hook-lift collection vehicles.
- Administer Sanitation Division, including collection operations, data collection and analysis, employee supervision and coordination of vehicle and facility maintenance.

#### **FY 2014-15 Outcomes**

- Provide collection services for SWCCs (compactor, dumpster and roll-off service), Orange County government buildings (dumpster service), Orange County schools (dumpster service) and Chapel Hill-Carrboro schools (roll-off service).

<b>Performance Measures</b>	<b>2012-13 Actual</b>	<b>2013-14 Actual</b>	<b>2014-15 Budget</b>	<b>2014-15 Projected</b>	<b>2015-16 Budget</b>
<b>Service: Collections</b>					
Municipal Solid Waste (MSW) collected from convenience centers, Orange County schools and Orange County government buildings	7,479	7,161	8,263	7,414	7,812
Construction and Demolition, Misc. Bulky Waste (furniture), Vegetative Waste, Metal, White Goods and Clean Wood	3,865	5,341	5,618	5,457	5,862
Total Tons	11,344	12,502	13,880	12,871	13,674

#### **FY 2015-16 Objectives**

- Maintain collection services for SWCCs, Orange County government buildings, Orange County schools and Chapel Hill-Carrboro schools.

## ***Solid Waste – continued***

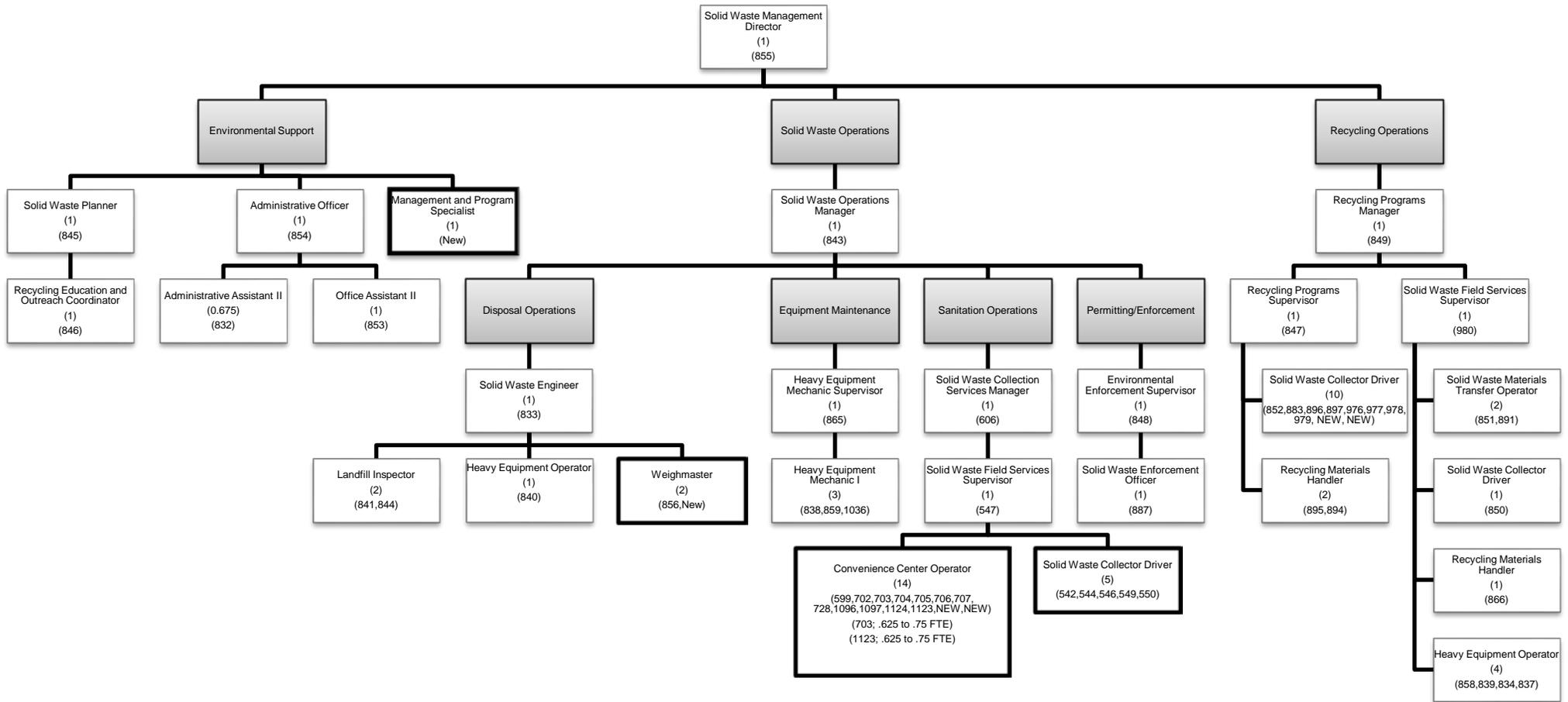
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- Administer Sanitation Division, including collection operations and scheduling, data collection and analysis, employee supervision and coordination of vehicle and facility maintenance.
- Construction of the Eubanks Road SWCC improvements.
- Implement new funding mechanism for approximately 36% of the SCC costs.

### **Budget Highlights**

- The FY15-16 Commissioner Approved Budget includes the addition of two (2) 0.750 FTE Solid Waste Convenience Center Operator positions and increases two (2) current 0.625 FTE Solid Waste Convenience Center Operator positions to 0.750 FTE. All of these position changes are recommended to become effective on February 1, 2016. These positions are necessary to staff the Eubanks Road Convenience Center (scheduled to open in Spring 2016). Due to the additional recycling and re-use programs, additional staff hours are needed to ensure proper staffing levels.
  - The increase in hours for the current positions has a total County cost of \$2,896, which is entirely personnel services.
  - The 2 new 0.75 FTE positions have a total County cost of \$26,574, including \$2,110 in operating expenses and one-time start-up costs.
- The FY15-16 Commissioner Approved Budget includes a decrease of \$41,083 in the Vehicle Supplies account. This decrease is due to the reduced cost of fuel and the replacement of older vehicles with new vehicles that get better miles-per-gallon.
- The FY15-16 Commissioner Approved Budget includes a decrease of \$28,114 in the Landfill Fees account. This decrease is due to an increase in the proper separation of materials and due to the fact that there have been no inclement weather events with significant vegetative waste.
- Continuation of the SWCC Improvements Project by completing Phase II of the Solid Waste Convenience Center Improvements at the Eubanks Road Center.
- The General Fund contribution to Sanitation in the FY15-16 Commissioner Approved Budget is \$1,718,018; this is a decrease of \$138,525 from FY14-15.

# Solid Waste Management



# Sportsplex Fund

Phone Number (919) 644 - 0339

Website: <http://www.oc-sportsplex.com>

	2013-14 Actual Expenditures	2014-15 Original Budget	2014-15 Revised Budget	2014-15 12-Month Estimate	2015-16 Department Requested	2015-16 Commissioner Approved
<b><i>By Category (Other Funds)</i></b>						
Personnel Services	1,049,052	1,147,706	1,147,706	1,090,906	1,177,868	1,177,868
Operations	2,046,859	2,041,480	2,063,151	2,078,571	2,098,410	2,098,410
Capital Outlay	39,880	420,000	2,349,246	381,637	0	0
<b>Total Expenditures</b>	<b>\$ 3,135,791</b>	<b>\$ 3,609,186</b>	<b>\$ 5,560,103</b>	<b>\$ 3,551,114</b>	<b>\$ 3,276,278</b>	<b>\$ 3,276,278</b>
<i>Offsetting Revenues</i>	<i>(3,950,315)</i>	<i>(3,609,186)</i>	<i>(5,560,103)</i>	<i>(3,451,623)</i>	<i>(3,276,278)</i>	<i>(3,276,278)</i>
<b>Total Cost (net)</b>	<b>\$ (814,524)</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 99,491</b>	<b>\$ 0</b>	<b>\$ 0</b>

<b>Total Sportsplex and Related Expenditures</b>	<b>\$ 3,135,791</b>	<b>\$ 3,609,186</b>	<b>\$ 5,560,103</b>	<b>\$ 3,551,114</b>	<b>\$ 3,276,278</b>	<b>\$ 3,276,278</b>
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## Mission Statement

To provide a clean, safe and healthy environment for the citizens of Orange County to exercise and participate in recreational programs.

## Major Services

- Provide programs to utilize the ice rink such as Learn to Skate, Hockey, Figure Skating, Clinics and related competitions/tournaments, plus entertaining open skating sessions.
- Manage the Aquatics Programs for instructional learning, beginner through advanced swimmer development and swim team competition.
- Provide children programs through Kidsplex, including pre-school, after school and summer camps.
- Provide exercise, aerobic, strength, training and total health programs for the citizens of Orange County.

## FY 2014-15 Outcomes

- Silver Sneakers (senior fully subsidized program) grew 42% from 655 to 930 participants.
- Fitness Membership grew 8% from 4,900 to 5,300. Continued growth in specialty training and introduction of therapeutic massage (combined revenue growth of 22%).
- New Physiotherapy clinic opened in partnership with UNC.
- After a doubling in 2013-14, further 20% growth in swim lesson participants to 910. Now offering full range of beginner to advanced lesson types.
- Swim team revenue growth of \$46K (70%) from \$62K to \$106K. 100 year round competitive swimmers plus 160 recreational summer league participants.
- Partnership with UNC star collegiate swimmers to host 1<sup>st</sup> annual spring "Swim-Best" clinics with 55 participants.

- Major ice rink repair of underground piping system and heaving of concrete rink pad. Rink surface now better than when facility was acquired in 2005. However, two month shut down resulted in \$180K lost revenue and \$50K in one time repair costs

### **FY 2015-16 Objectives**

- Manage and operate the Sportsplex with an operating profit.
- Continue to provide a safe, clean and fun facility for the citizens of Orange County to maintain a healthy lifestyle.
- Expand pre-school and afterschool offerings. Grow summer camp (25% increase in pre-registrations).
- Grow swim, skate, hockey, and fitness programs, particularly at the beginner, entry levels
- Continue steady membership growth and coordinate more programs with the Senior Center capitalizing on expanded renovations and pending fitness mezzanine expansion.
- Build on partnership with UNC on physio therapy and swimming.
- Commence formulating programs, leagues, and partnerships for major future field house addition.

### **Budget Highlights**

- The FY15-16 Commissioner Approved budget includes debt service totaling \$556,378 to be paid by the Sportsplex Enterprise Fund. In prior years, the General Fund has contributed funds through a Transfer to the Sportsplex Enterprise Fund to cover the debt associated with the original purchase of the building. The debt service for FY15-16 also includes the anticipated debt on the planned financing of approximately \$950,000 in FY14-15 for the Pool Mezzanine project.
- The reduction in Offsetting Revenues is due to the General Fund not providing a Transfer to the Sportsplex to cover the debt service as mentioned above. Budgeted program revenues for FY15-16 are projected at a 4.6% increase over budgeted FY14-15 revenues, and program expenditures are budgeted at a 4.2% increase when compared with the FY14-15 budget.
- The FY14-15 Revised Budget includes the planned financing of the \$950,000 for the Pool Mezzanine project, although expenditures will be reflected in FY15-16.
- A detailed list of Capital Improvements to the Sportsplex is included in the Commissioner Approved FY15-20 Capital Investment Plan.

# Tax Administration

Phone Number: (919) 245-2100

Website: <http://www.orangecountync.gov/departments/tax/index.php>

	2013-14 Actual Expenditures	2014-15 Original Budget	2014-15 Revised Budget	2014-15 12-Month Estimate	2015-16 Department Requested	2015 - 16 Commissioner Approved
<b><i>By Category (General Fund)</i></b>						<b>Account: 330</b>
Personnel Services	2,314,238	2,649,519	2,794,708	2,619,948	2,868,011	2,821,780
Operations	457,112	707,811	762,245	632,151	668,652	665,442
Capital Outlay	9,167	4,300	11,393	9,228	12,600	8,990
<b>Total Expenditures</b>	<b>\$ 2,780,517</b>	<b>\$ 3,361,630</b>	<b>\$ 3,568,347</b>	<b>\$ 3,261,327</b>	<b>\$ 3,549,263</b>	<b>\$ 3,496,212</b>
<i>Offsetting Revenues</i>	<i>(401,764)</i>	<i>(381,401)</i>	<i>(381,401)</i>	<i>(437,403)</i>	<i>(423,901)</i>	<i>(423,901)</i>
<b>County Costs (net)</b>	<b>\$ 2,378,753</b>	<b>\$ 2,980,229</b>	<b>\$ 3,186,946</b>	<b>\$ 2,823,924</b>	<b>\$ 3,125,362</b>	<b>\$ 3,072,311</b>
<b><i>Other Related Programs (Revaluation Fund)</i></b>						<b>Account: 3301</b>
Personnel Services	226,287	0	0	0	0	0
Operations	6,737	0	0	0	0	0
Capital Outlay	7,465	0	0	0	0	0
<b>Total Expenditures</b>	<b>\$ 240,489</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>
<i>Offsetting Revenues</i>	<i>(11)</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>
<b>County Costs (net)</b>	<b>\$ 240,478</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>
<b>Total Tax Administration and Related Expenditures</b>	<b>\$ 3,021,006</b>	<b>\$ 3,361,630</b>	<b>\$ 3,568,347</b>	<b>\$ 3,261,327</b>	<b>\$ 3,549,263</b>	<b>\$ 3,496,212</b>

## Tax Administration

### Division Summary

	2013-14 Actual Expenditures	2014-15 Original Budget	2014-15 Revised Budget	2014-15 12-Month Estimate	2015-16 Department Requested	2015-16 Commissioner Approved
<b><i>By Program (General Fund)</i></b>						
Land Records	599,227	676,839	716,221	674,964	748,819	748,819
Revaluation	787	249,168	258,170	233,490	281,838	281,838
Revenue	1,074,046	1,082,513	1,135,472	1,073,193	1,061,113	1,061,113
Tax Assessor	1,106,457	1,353,110	1,458,483	1,279,680	1,457,493	1,404,442
<b>Total Expenditures</b>	<b>\$ 2,780,517</b>	<b>\$ 3,361,630</b>	<b>\$ 3,568,347</b>	<b>\$ 3,261,327</b>	<b>\$ 3,549,263</b>	<b>\$ 3,496,212</b>
<i>Offsetting Revenue</i>	<i>(401,764)</i>	<i>(381,401)</i>	<i>(381,401)</i>	<i>(437,403)</i>	<i>(423,901)</i>	<i>(423,901)</i>
<b>County Costs (net)</b>	<b>\$ 2,378,753</b>	<b>\$ 2,980,229</b>	<b>\$ 3,186,946</b>	<b>\$ 2,823,924</b>	<b>\$ 3,125,362</b>	<b>\$ 3,072,311</b>
<b>Total Expenditures</b>	<b>\$ 2,780,517</b>	<b>\$ 3,361,630</b>	<b>\$ 3,568,347</b>	<b>\$ 3,261,327</b>	<b>\$ 3,549,263</b>	<b>\$ 3,496,212</b>
<b><i>Other Related Programs (Revaluation Fund)</i></b>						
Revaluation	240,489	0	0	0	0	0
<b>Total Expenditures</b>	<b>\$ 240,489</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>
<i>Offsetting Revenue</i>	<i>(11)</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>
<b>County Costs (net)</b>	<b>\$ 240,478</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>

### Mission Statement

To ensure all residents are provided a fair and equitable Ad Valorem taxation process.

## ***Tax Administration – continued***

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### **Major Services**

- Administer the property tax in Orange County assessing a \$15 billion tax base and collecting over \$210 million in revenues.
- Identify, review and approve deeds and land-related documents prior to being recorded by the Register of Deeds.
- Implement and administer Road Naming and Addressing Ordinance.
- Maintain Tax Maps and the PIN Application, which records changes to land and ownership.
- List, appraise and assess all taxable property. Bill and collect property taxes in accordance with North Carolina law and appraisal standards.
- Bill, collect and account for other fees and taxes including 3R and CC Solid Waste Fees, Chapel Hill Stormwater Management Fees, Room Occupancy Taxes, Emergency Management fees, Gross Receipts Taxes, and others.
- Administer statewide and local tax relief programs.
- Administer Present-Use Value Programs, which grant about \$7 million in tax relief annually.
- Review for qualification applications for tax assistance.
- Appraise developments and improvements to real property annually in accordance with the adopted schedule of values, and conduct periodic countywide reappraisal of real property.
- Manage the review and appeal process for taxpayers who believe their property is not properly valued. These processes include informal review, the Orange Board of Equalization and Review, the State Property Tax Commission and appeals to higher courts.
- Collect and account for all current and delinquent taxes for the County, special districts, and the towns of Carrboro, Chapel Hill and Hillsborough.
- Administer assistance programs: the EMS Ambulance Assistance Program and the 3R Assistance Program.
- Ensure that records are current and available to the public while meeting the requirements of State and Federal privacy law.

### **FY 2015-16 Outcomes**

- Practiced Orange County's high level of customer service.
- Continued to improve tax forms and offerings.
- Continued work on the 2017 countywide revaluation.
- Maintained existing services and programs currently provided by the Tax Office while maintaining a high level of efficient and pleasant customer service.
- Continued implementation of the Property Information Management System.
- Continued monitoring and managing the outsourced EMS Ambulance Billing process to ensure continued strong revenues and continued positive customer service.
- Resolved outstanding Property Tax Commission appeals.
- Continued implementation of the Road Naming and Addressing Ordinance.
- Continued document scanning process.

## ***Tax Administration – continued***

<b>Performance Measures</b>	<b>2012-13 Actual</b>	<b>2013-14 Actual</b>	<b>2014-15 Budget</b>	<b>2014-15 Projected</b>	<b>2015-16 Budget</b>
<b>Service: 2017 Countywide Revaluation</b>					
Outcome Measure: 100% of all properties reviewed				35%	90%
Cumulative number of properties reviewed				20,000	49,500
<b>Service: EMS Billing and Collection</b>					
Outcome Measure: Meet budgeted revenue estimates	\$2,705,055	\$2,719,496		\$2,619,807	
Collection percentage of actual charges	68.66%	68.36%		65.40%	

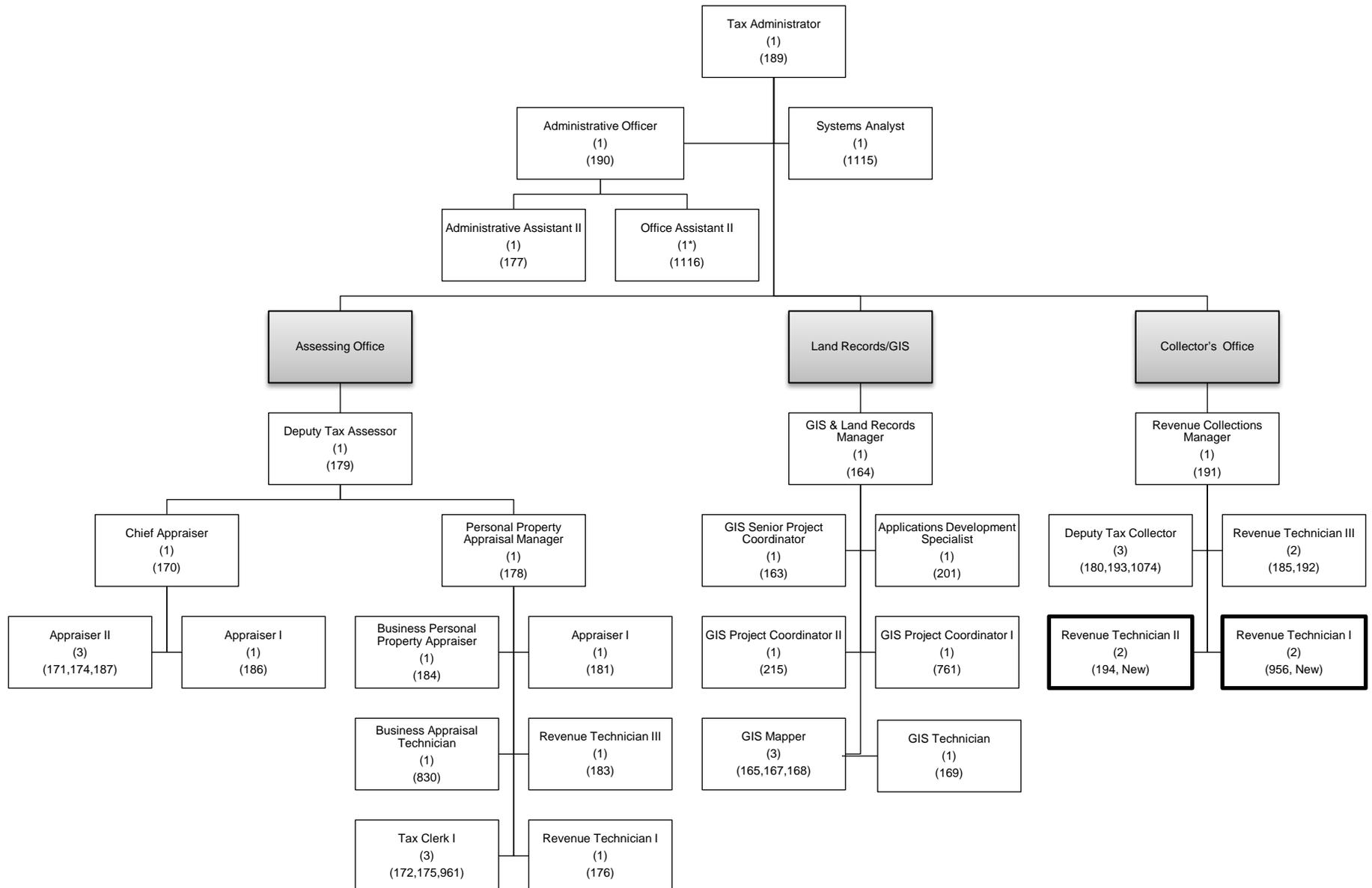
### **FY 2015-16 Objectives**

- Continue working on the 2017 countywide revaluation.
- Continue all existing services and programs currently provided by the Tax Office while maintaining a high level of efficient and pleasant customer service.
- Improve the value and utility of our website
- Continue adding new low-cost payment options
- Consider other technology for outreach and improved customer service, such as live chat, email distributions and social media
- Improve the EMS Ambulance Billing process to improve efficiency, customer service and revenues.
- Continue to administer the Occupancy Tax collections within the Tax Office, and ensure a consistent and verified revenue stream.

### **Budget Highlights**

- The FY15-16 Commissioner Approved Budget includes 2.0 FTE (1.0 FTE Revenue Technician I and 1.0 FTE Revenue Technician II) in the Collector/Revenue division. The total cost for these positions is \$68,185, including \$14,006 in operating expenses and one-time start-up costs. These positions will be responsible for handling all EMS billing, as the Tax Administration department is bringing that function back “in-house” (the service is currently performed by an outside contractor). The positions are approved to start on December 1, 2015; this date will give the Tax Administration office some time to train the new employees before taking over EMS billing (which will begin on January 1, 2016).
- The FY15-16 Commissioner Approved Budget includes an increase in the Collection Charges and Collections Fees revenue accounts. These revenue accounts were greatly affected by the changes in RMV billing due to HB1779 during the FY14-15 budget cycle, but it appears that the projected reduction in revenues was not as drastic as originally projected during the FY14-15 budget cycle.

# Tax Administrator's Office



# Article 46 Sales Tax

Website: [http://www.orangecountync.gov/departments/sales\\_tax\\_-\\_article\\_46.php](http://www.orangecountync.gov/departments/sales_tax_-_article_46.php)

The Article 46 One-Quarter Cent (1/4 cent) County Sales and Use Tax was approved by Orange County voters in the November 2011 election, and became effective April 1, 2012. A Special Revenue Fund has been established to receive and account for the One-Quarter Cent (1/4 cent) Sales and Use Tax proceeds. The sales and use tax proceeds are divided 50% to the County's two school systems and 50% to Economic Development initiatives. The funds will remain separate from the County's General Fund to allow for more isolated and accurate tracking of revenues and expenditures. The Board of County Commissioners approved a ten-year commitment to allocate the proceeds as follows:

- 50% of the funding will be allocated in an equitable manner between the County's two school systems, based on the Average Daily Membership (ADM) of each school system, for the dedicated purpose of funding capital projects, including but not limited to, facility improvements at older schools and the procurement of technology.
- 50% of the funding will be allocated to Economic Development initiatives.

The tables below reflect approved uses of the anticipated proceeds of \$2,814,576 by the two school systems and Economic Development in FY15-16:

School Systems Approved Use for FY 2015-16	Amount
Technology – Student Access Computing Devices (Chapel Hill-Carrboro City Schools)	\$ 432,740
Facility Improvements at Older Schools (Chapel Hill-Carrboro City Schools)	\$ 432,740
Technology – 1:1 Laptops Initiative and Upgrades (District-Wide – Orange County Schools)	\$ 541,808
<b>TOTAL</b>	<b>\$1,407,288</b>

**Article 46 Sales Tax – continued**

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<b>Economic Development Approved Use for FY 2015-16</b>	<b>Amount</b>
Debt Service on Infrastructure	\$ 857,288
Utility Service Agreement with Mebane	\$ 50,000
Collaborative Outreach	\$ 20,000
Small Business Loan Pool	\$ 200,000
Collateral Materials	\$ 20,000
Innovation Center	\$ 100,000
Agricultural Economic Development	\$ 60,000
Business Investment Grants	\$ 100,000
<b>TOTAL</b>	<b>\$1,407,288</b>

The FY 2015-20 Capital Investment Plan lays out more specifically the projects and initiatives that are planned with the proceeds over the next five (5) years.

# Debt Service

	2013-14 Actual Expenditures	2014-15 Original Budget	2014-15 Revised Budget	2014-15 12-Month Estimate	2015-16 Department Requested	2015-16 Commissioner Approved
<b><i>Debt Service (General Fund)</i></b>						
Principal - Schools General Obligat	7,234,871	7,026,010	7,026,010	7,026,010	6,993,715	6,993,715
Principal - Non-General Obligatior	4,366,779	5,307,899	5,307,899	5,307,899	4,942,271	4,942,271
Interest - Non-General Obligation	1,660,148	1,930,978	1,930,978	1,930,978	1,376,157	1,376,157
Debt Service Reserve	0	0	0	0	0	0
Others	2,950,708	2,344,097	2,344,097	2,344,097	2,334,772	2,334,772
<b>Total School Debt Service</b>	<b>\$16,212,506</b>	<b>\$ 16,608,984</b>	<b>\$16,608,984</b>	<b>\$ 16,608,984</b>	<b>\$ 15,646,915</b>	<b>\$ 15,646,915</b>
Principal - County General Obligat	1,820,130	1,873,990	1,873,990	1,873,990	2,081,285	2,081,285
Interest - County General Obligati	976,222	927,923	927,923	927,923	673,924	673,924
Principal - Non-General Obligatior	4,373,064	5,009,396	5,009,396	5,009,396	5,986,899	5,986,899
Interest - Non-General Obligation	2,102,950	2,109,013	2,109,013	2,109,013	2,524,670	2,524,670
<b>Total County Debt Service</b>	<b>\$9,272,365</b>	<b>\$ 9,920,322</b>	<b>\$9,920,322</b>	<b>\$ 9,920,322</b>	<b>\$ 11,266,778</b>	<b>\$ 11,266,778</b>
<b>Total Debt Service Expenditure</b>	<b>\$ 25,484,871</b>	<b>\$ 26,529,306</b>	<b>\$ 26,529,306</b>	<b>\$ 26,529,306</b>	<b>\$ 26,913,693</b>	<b>\$ 26,913,693</b>

These funds repay principal and interest due on non-enterprise fund debt. This includes outstanding voter approved General Obligation (GO) bonds and other alternative financing issuances related to School and County capital projects.

## Debt Management

Orange County's primary objective in managing the amount of debt issued to meet long-term capital needs is to keep the level of indebtedness within available resources. The Board has a longstanding Debt Management Policy that establishes parameters, procedures and other objectives related to debt issuance. A major benchmark included in the Policy provides for the County's annual non-enterprise fund debt service payments to be no more than 15 percent of the County's total General Fund budget. Fifteen percent of the fiscal year 2015-16 approved General Fund Budget equals \$31,016,417 compared to our anticipated debt service payments of \$26,913,693. The table below compares the County's current level of debt with the levels outlined in the Debt Management Policy.

## ***Debt Service – continued***

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<b>County's Debt Level for Fiscal Year 2015-16</b>			
	<b>Per County's Adopted Debt Management Policy</b>	<b>Legal Debt Limit per NC General Statute</b>	<b>As Included in FY 2015-16 Approved Budget</b>
Annual Debt Service Payments as a Percentage of General Fund Expenditures	No greater than 15%	N/A	13.02%
Total Outstanding Debt as a Percentage of Total Assessed Valuation	No greater than 3%	No greater than 8%	1.28%

### **Bond Ratings**

Current bond ratings for the three rating agencies are as follows:

- Fitch – AAA with a positive outlook
- Standards and Poors – AAA with a positive outlook
- Moody's – Aaa with a positive outlook

**Projected Annual General Fund Bond Principal and Interest Requirements - FY 2015-16**

Date of Issue	Description	Original Issue Amount	Schools			County			Total				
			% of Original Issue For School Projects	Principal	Interest	Total	% of Original Issue For County Projects	Principal	Interest	Total	Principal	Interest	Total
<b>1. General Obligation Bonds and Alternative Financing to be Paid from Dedicated Property Tax</b>													
March-10	Refunding Series 2010	22,455,000	71.0%	1,418,551	455,764	1,874,315	29.0%	561,449	180,386	741,835	1,980,000	636,150	2,616,150
November-11	Refunding, Series 2011	24,440,000	48.3%	509,485	370,210	879,695	51.7%	545,515	396,390	941,905	1,055,000	766,600	1,821,600
December-12	Refunding Series 2012	13,300,000	51.9%	712,858	337,262	1,050,120	48.1%	282,142	63,288	345,430	995,000	400,550	1,395,550
April-15	Refunding Series 2015	15,140,000	51.9%	4,352,821	212,921	4,565,742	48.1%	692,179	33,860	726,039	5,045,000	246,781	5,291,781
<b>Total General Obligation Bonds Debt</b>		<b>75,335,000</b>		<b>6,993,715</b>	<b>1,376,157</b>	<b>8,369,872</b>		<b>2,081,285</b>	<b>673,924</b>	<b>2,755,209</b>	<b>9,075,000</b>	<b>2,050,081</b>	<b>11,125,081</b>

Date of Issue	Description	Original Issue Amount	% of Original Issue For School Projects	Schools			% of Original Issue For County Projects	County			Total		
				Principal	Interest	Total		Principal	Interest	Total	Principal	Interest	Total
<b>2. Non-General Obligation Debt Service</b>													
Spring 2006	County Facility @ Meadowlands	1,105,000	0.0%	0	0	0	100.0%	168,500	5,266	173,766	168,500	5,266	173,766
Spring 2006	2001 Alternative Financing Package #2	22,000,000	39.3%	434,466	97,490	531,956	33.4%	369,170	82,838	452,008	803,636	180,328	983,964
Fall 2006	Fall 2006 Alternative Financing Package	9,000,000	100.0%	600,000	143,520	743,520	0.0%	0	0	0	600,000	143,520	743,520
Spring 2010	Spring 2010 Alternative Financing Package (Qualified School Construction Bonds)	4,136,434	100.0%	275,762	44,949	320,711	0.0%	0	0	0	275,762	44,949	320,711
December-10	Alternative Financing Package (Equipment)	2,000,000	0.0%	0	0	0	100.0%	234,672	2,079	236,751	234,672	2,079	236,751
January-11	Winter 2011 (Qualified School Construction Bonds)	9,889,439	100.0%	659,296	151,562	810,858	0.0%	0	0	0	659,296	151,562	810,858
September-11	Limited Obligation, Series 2011	38,305,000	52.7%	1,195,781	735,709	1,931,490	40.1%	1,006,118	619,018	1,625,136	2,201,899	1,354,727	3,556,626
April-12	Limited Obligation Refunding, Series 2012	58,980,000	37.5%	1,210,698	815,206	2,025,904	62.5%	1,870,826	1,259,694	3,130,520	3,081,524	2,074,900	5,156,424
July-13	Installment Financing	9,500,000	0.0%	0	0	0	70.0%	593,964	123,708	717,672	593,964	123,708	717,672
January-14	Installment Financing	10,589,000	46.5%	566,268	105,552	671,820	45.0%	548,210	102,186	650,396	1,114,478	207,738	1,322,216
June-15	Limited Obligation, Series 2015	15,836,703	0.0%	0	0	0	58.1%	1,036,980	286,154	1,323,134	1,036,980	286,154	1,323,134
June-15	COPS, Refunding, Series 2015	4,273,297	39.3%	188,711	52,074	240,785	33.0%	158,459	43,727	202,186	347,170	95,801	442,971
<b>Total Non-general Obligation Debt Service</b>		<b>185,614,873</b>		<b>5,130,982</b>	<b>2,146,062</b>	<b>7,277,044</b>		<b>5,986,899</b>	<b>2,524,670</b>	<b>8,511,569</b>	<b>11,117,881</b>	<b>4,670,732</b>	<b>15,788,613</b>
<b>Total General Fund Debt Service Obligations</b>		<b>260,949,873</b>		<b>12,124,697</b>	<b>3,522,219</b>	<b>15,646,916</b>		<b>8,068,184</b>	<b>3,198,594</b>	<b>11,266,778</b>	<b>20,192,881</b>	<b>6,720,813</b>	<b>26,913,694</b>

# Education

	2013-14 Actual Expenditures	2014-15 Original Budget	2014-15 Revised Budget	2014-15 12-Month Estimate	2015-16 Department Requested	2015-16 Commissioner Approved
<b>Local School Systems</b>						
<b>Current Expenses (General Fund)</b>						
Orange County Schools	25,060,154	28,081,028	28,081,028	28,081,028	28,080,975	28,844,029
Chapel Hill/Carrboro City Schools	40,019,098	44,066,106	44,066,106	44,066,106	47,595,297	45,253,437
<b>Total Current Expenses (General Fund)</b>	<b>\$ 65,079,252</b>	<b>\$ 72,147,134</b>	<b>\$ 72,147,134</b>	<b>\$ 72,147,134</b>	<b>\$ 75,676,272</b>	<b>\$ 74,097,466</b>
<b>Recurring Capital</b>						
Orange County Schools	1,155,000	1,167,600	1,167,600	1,167,600	1,167,600	1,167,900
Chapel Hill/Carrboro City Schools	1,845,000	1,832,400	1,832,400	1,832,400	1,832,400	1,832,100
<b>Total Recurring Capital Expenses</b>	<b>\$ 3,000,000</b>	<b>\$ 3,000,000</b>	<b>\$ 3,000,000</b>	<b>\$ 3,000,000</b>	<b>\$ 3,000,000</b>	<b>\$ 3,000,000</b>
<b>Long Range Capital</b>						
School Capital	5,268,980	3,724,849	4,727,236	4,341,366	3,724,849	3,724,849
<b>Total Long Range Capital Expenses</b>	<b>\$ 5,268,980</b>	<b>\$ 3,724,849</b>	<b>\$ 4,727,236</b>	<b>\$ 4,341,366</b>	<b>\$ 3,724,849</b>	<b>\$ 3,724,849</b>
<b>Debt Service</b>						
	0	0	0	0	0	0
Interest Non-GO Bonds	2,950,708	2,344,097	2,344,097	2,344,097	2,334,772	2,334,772
Principal & Interest GO Bonds	8,895,019	8,956,988	8,956,988	8,956,988	8,369,872	8,369,872
Principal Non-GO Bonds	4,366,779	5,307,899	5,307,899	5,307,899	4,942,271	4,942,271
School Debt Reserve	0	0	0	0	0	0
<b>Total Debt Service Expenses</b>	<b>\$ 16,212,506</b>	<b>\$ 16,608,984</b>	<b>\$ 16,608,984</b>	<b>\$ 16,608,984</b>	<b>\$ 15,646,915</b>	<b>\$ 15,646,915</b>
<b>Other School-Related Programs</b>						
School Health Nursing Initiative	678,808	697,380	697,380	697,380	705,000	705,000
School Resource Officers <sup>(1)</sup>	285,332	285,332	285,332	285,332	291,039	291,039
School Social Workers	530,186	0	0	0	0	0
After School Program <sup>(2)</sup>	0	0	0	0	0	35,200
Reserve for Fair Funding for Schc	988,000	988,000	988,000	988,000	988,000	988,000
<b>Total Other School-Related Programs</b>	<b>\$ 2,482,325</b>	<b>\$ 1,970,712</b>	<b>\$ 1,970,712</b>	<b>\$ 1,970,712</b>	<b>\$ 1,984,039</b>	<b>\$ 2,019,239</b>
<b>Total Local School Systems Expense</b>	<b>\$ 92,043,063</b>	<b>\$ 97,451,679</b>	<b>\$ 98,454,066</b>	<b>\$ 98,068,196</b>	<b>\$ 100,032,075</b>	<b>\$ 98,488,469</b>
<b>Durham Technical Community College (DTCC)</b>						
<b>Current Expenses (General Fund)</b>						
Durham Technical Community Cc	540,000	557,280	557,280	557,280	621,875	621,875
<b>Total Current Expenses (General Fund)</b>	<b>\$ 540,000</b>	<b>\$ 557,280</b>	<b>\$ 557,280</b>	<b>\$ 557,280</b>	<b>\$ 621,875</b>	<b>\$ 621,875</b>
<b>Recurring Capital</b>						
Durham Technical Community Cc	50,000	155,000	155,000	155,000	130,000	130,000
<b>Total Recurring Capital Expenses</b>	<b>\$ 50,000</b>	<b>\$ 155,000</b>	<b>\$ 155,000</b>	<b>\$ 155,000</b>	<b>\$ 130,000</b>	<b>\$ 130,000</b>
<b>Debt Service</b>						
Principal & Interest Non-GO Bond	295,843	295,843	295,843	295,843	295,843	295,843
<b>Total Debt Service Expenses</b>	<b>\$ 295,843</b>	<b>\$ 295,843</b>	<b>\$ 295,843</b>	<b>\$ 295,843</b>	<b>\$ 295,843</b>	<b>\$ 295,843</b>
<b>Total Durham Technical Community College</b>	<b>\$ 885,843</b>	<b>\$ 1,008,123</b>	<b>\$ 1,008,123</b>	<b>\$ 1,008,123</b>	<b>\$ 1,047,718</b>	<b>\$ 1,047,718</b>
<b>Total Education Expenditures</b>	<b>\$ 92,928,906</b>	<b>\$ 98,459,802</b>	<b>\$ 99,462,189</b>	<b>\$ 99,076,319</b>	<b>\$ 101,079,793</b>	<b>\$ 99,536,187</b>

<sup>(1)</sup> Represents net County costs for the Sheriff's Office to provide School Resource Officers for Orange County Schools (OCS); includes payment of \$180,000 from OCS. <sup>(2)</sup> includes funds towards the Middle School Afterschool Program at OCS.

Note: In addition to the funding outlined here, in fiscal year 2015-16 Chapel Hill Carrboro City Schools anticipate receiving approximately \$22.09 million from its special district tax proceeds.

## **Local School Systems**

In North Carolina, each county is responsible for supplementing state and federal appropriations to public education. Local current expense appropriations are allocated to each school system based on an equal amount per pupil. In addition, counties provide funds to each system for recurring and long-range capital projects. School systems in North Carolina do not have separate taxing authority and are not allowed to issue debt for school construction and renovation projects. Therefore, issuance and repayment of long-term debt, such as general obligation bonds and private placement loans, are the responsibility of county government. Many school units in the state also have special district taxes. These voter-approved taxes, levied within the unit's boundaries, further supplement county funding.

## **Student Enrollment Projections**

In accordance with North Carolina General Statutes, the State Department of Public Instruction (DPI) certifies the estimated number of students who will attend public school in each district during the next academic year. These numbers are available to the Boards of Education and Board of County Commissioners in March of each year and are often referred to as the March ADM (Average Daily Membership) numbers. DPI allows counties to modify these totals to incorporate the number of students residing in each district who are expected to attend charter schools the following academic year. The resulting total projected student populations for each system are multiplied by the per pupil appropriation approved by the Board of County Commissioners to determine the total current expense appropriation for each district.

- **Student Enrollment Projections for the Orange County Schools**

Based on DPI projections, the Orange County School district enrollment for fiscal year 2015-16 totals 7,526, a decrease of 172 students from the March 2014 projections. The district has experienced a growing number of charter students, with a current enrollment of 475 students. Over the past several years, the number of charter students included in the district's local funding allocation has been maintained at a 254 enrollment. The Commissioner Approved FY 2015-16 Budget includes phasing in over a two year period to cover the growth of charter students, by funding an additional 110 charter students in FY 2015-16, and completing the planned phasing in of the additional charter school students in FY 2016-17. Out of district students are budgeted at 89 students, which is the same as budgeted in the current fiscal year. This brings the total district enrollment to 7,801 for FY 2015-16.

- **Student Enrollment Projections for the Chapel Hill-Carrboro City Schools**

The Chapel Hill-Carrboro City School District DPI projections total 12,203, reflecting a decrease of 150 when compared to the March 2014 projections. The district has experienced a growing number of charter students, with a current enrollment of 217 students. Over the past several years, the number of charter students included in the district's local funding allocation has been maintained at a 117 enrollment. The Commissioner Approved FY 2015-16 Budget includes phasing in over a two year period to cover the growth of charter students, by funding an additional 50 charter students in FY 2015-16, and completing the planned phasing in of the additional 50 students in FY 2016-17. Out of district students are budgeted at 131, which is the same as budgeted in the current fiscal year. This brings the total district enrollment to 12,239 for FY 2015-16.

## 2015-16 Enrollment Projections

	<b>CHCCS</b>	<b>OCS</b>	<b>Total</b>
March 2015 Department of Public Instruction ADM Planning #s	12,203	7,526	19,729
Less: Out of District	<u>131</u>	<u>89</u>	<u>220</u>
	12,072	7,437	19,509
Plus: Budgeted Charter Students			
	<u>167</u>	<u>364</u>	<u>531</u>
<b>Total Budgeted Students</b>	<b>12,239</b>	<b>7,801</b>	<b>20,040</b>
	61.07%	38.93%	

### Current Expense

As stated earlier, local current expense funding supplements State and Federal funds received by each district for the operation of the schools. North Carolina law requires boards of county commissioners to provide equal per pupil appropriations to each system in counties that have more than one school administrative unit, as is the case in Orange County.

It is important to note that the Chapel Hill-Carrboro City School system also receives proceeds from a special district tax approved many years ago by the voters of that district. At this time, the Orange County School system does not have a similar taxing authority.

The approved fiscal year 2015-16 budget provides \$3,697.50 per student for each of the 20,040 students in the two school systems. This represents an \$126.50 per pupil increase from the \$3,571 per pupil approved for fiscal year 2014-15.

- **Current Expense Funding for the Orange County Schools**

For Orange County Schools, the approved budget increases the current year funding level by \$763,001 and brings the total appropriation in current expense funding to \$28,844,029.

- **Current Expense Funding for the Chapel Hill-Carrboro City Schools**

For the Chapel Hill-Carrboro City Schools, the approved budget increases the current year funding level by \$1,187,331 and brings the total current expense funding for the District to \$45,253,437.

- **District Tax – Chapel Hill-Carrboro City Schools**

The special district tax rate for the Chapel Hill Carrboro City Schools is approved to remain at 20.84 cents per \$100 assessed value for FY 2015-16. Each penny on the Chapel Hill-Carrboro district tax rate for fiscal year 2015-16 is expected to produce \$1,060,189. Anticipated revenue from this special tax is estimated to generate \$1,805 per student for the district. Projected revenue from district tax proceeds for fiscal year 2015-16 totals \$22,094,343.

### Recurring Capital

Recurring capital outlay funding supports Category I (facility improvements), Category II (equipment and furnishings), and Category III (vehicles and bus purchases) expenditures. The equal per pupil allocations required by law for current expense appropriations are not applicable to this category of local school funding.

Schools receive the equivalent of approximately 2 cents on the tax rate for recurring capital. This amount is distributed to each district based on its share of the total number of students. For fiscal year 2015-16, the approved budget provides total funding for recurring capital at \$3.0 million. Of the total, recurring capital for the Chapel Hill-Carrboro City Schools equals \$1,832,100, and Orange County Schools' allocation is \$1,167,900.

### **Long-Range Capital and School Capital Projects**

The County plans and programs long-range school capital funding through the County's Capital Investment Plan (CIP). Projects are funded by a combination of State and local bonds, non-bond financing and pay-as-you-go funding sources. The latter include dedicated half-cent sales tax revenues and property tax earmarked under the Board's Capital Funding Policy.

### **Debt Service**

These funds repay principal and interest due on School related debt, including general obligation bonds and private placement loans.

### **Durham Technical Community College (DTCC)**

The Orange County Satellite Campus of Durham Technical Community College, located at the Waterstone Development located just south of Hillsborough off Highway 86, opened in May 2008.

As with local school districts, counties in North Carolina are responsible for supplementing state and federal appropriations to community colleges. For the most part, counties are responsible for day-to-day operating costs such as utilities, security and custodians. Counties are not responsible for teaching staff.

The approved budget provides a total of \$1,047,718 to DTCC for fiscal year 2015-16. This includes current expense funding of \$621,875, recurring capital of \$130,000 and debt service of \$295,843.

# Fire Districts

	2013-14 Actual Expenditures	2014-15 Original Budget	2014-15 Revised Budget	2014-15 12-Month Estimate	2015-16 Department Requested	2015-16 Commissioner Approved
<b>Fire Districts (Fire District Fund)</b>						
Cedar Grove	204,527	207,379	207,379	207,379	211,310	211,310
Chapel Hill	276,927	272,374	272,374	272,374	276,473	276,473
Damascus	82,329	83,089	83,089	83,089	104,148	104,148
Efland	473,961	478,248	478,248	478,248	486,470	486,470
Eno	572,361	573,746	573,746	573,746	589,746	589,746
Little River	172,989	173,540	173,540	173,540	177,365	177,365
New Hope	557,516	566,639	601,639	601,639	581,176	581,176
Orange Grove	454,823	456,232	481,232	481,232	465,042	465,042
Orange Rural	1,007,032	947,020	972,020	972,020	1,087,113	1,087,113
South Orange	509,684	516,460	516,460	516,460	527,741	527,741
Southern Triangle	164,905	172,285	172,285	172,285	220,680	220,680
White Cross	331,144	406,876	439,376	439,376	416,729	416,729
<b>Total Fire District Expenditures</b>	<b>\$ 4,808,198</b>	<b>\$ 4,853,888</b>	<b>\$ 4,971,388</b>	<b>\$ 4,971,388</b>	<b>\$ 5,143,993</b>	<b>\$ 5,143,993</b>
<i>Offsetting Revenue</i>	<i>\$ (4,991,407)</i>	<i>\$ (4,853,888)</i>	<i>\$ (4,971,388)</i>	<i>\$ (5,150,566)</i>	<i>\$ (5,143,993)</i>	<i>\$ (5,143,993)</i>
<b>Net County Cost</b>	<b>\$ (183,209)</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ (179,178)</b>	<b>\$ 0</b>	<b>\$ 0</b>

Fire protection in the unincorporated areas of Orange County is provided in twelve tax supported fire districts. In most districts, fire services are provided under contract with various incorporated volunteer fire departments. In two cases, service is provided to district residents under agreements with municipal fire departments. In addition to fire protection, many of these departments provide first responder and early defibrillation services to medical emergencies within their district. Coordination of these services is provided by Orange County Emergency Services.

It is estimated that there are at least 450 firefighters and first responders contributing more than 55,000 training and service hours in Orange County.

## ***Fire Districts - continued***

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### **Cedar Grove Fire District**

**\$211,310**

- The tax rate for this district is approved to remain at 7.36 cents for FY 2015-16.
- In FY 2014-15, the department has ordered the building for the addition to Station #2, which includes a training room, break room and Chiefs' office; had six(6) new members join the department; installed a generator at Station #2; continued replacing older turn-out gear, pagers and fire suppression equipment; and continued to work on lowering their insurance rating.
- In FY 2015-16, the department plans to complete the addition to Station #2; the department hopes to have the addition paid for when it is completed, employ a part-time paid person during the daytime hours when coverage is needed the most, continue to work on lowering the district's insurance rating, and continue to train firefighters for level I & II certifications.
- Their Five-Year plan includes working on replacing a 1986 model brush truck and a 1985 squad truck, work towards setting aside funds to replace the engine at Station #2; their goal is to keep engines and tankers on a rotation that will not allow them to be more than 20 years old before replacing them.

### **Greater Chapel Hill Fire Service District**

**\$276,473**

- This is one of three new Fire Service Districts that replaced existing Fire Protection Districts in FY 2013-14.
- The Town of Chapel Hill provides fire protection for the Greater Chapel Hill Fire Service District.
- On February 27, 2013, the Chapel Hill Town Council voted unanimously to enter into a service agreement to extend the Town's current fire district into the affected neighborhoods for a period of 5 years with a 15.00 cent tax levy per one-hundred dollar valuation of real and personal property.
- The tax rate for this district is approved to remain at 15.00 cents for FY 2015-16.

### **Damascus Fire District**

**\$104,148**

### **Southern Triangle Fire Service District**

**\$220,680**

- The North Chatham Fire Department will continue to contract with Orange County to provide fire services to the citizens in both the Damascus Fire Protection District and the new Southern Triangle Fire Service District within Orange County. There will be a separate agreement for the Damascus Fire Protection District since a different NC General Statute provides the County authority to contract for Fire Protection.
- The Southern Triangle Fire Service District was one of three new Fire Service Districts that replaced Fire Protection Districts in FY 2013-14. There were no changes to the Damascus Fire Protection District.
- The tax rate for both the Damascus Fire Protection District and the Southern Triangle Fire Service District is approved to increase by 1.50 cents (from a current rate of 8.80 cents to 10.30 cents) for FY 2015-16. This increase will be used to help cover increased personnel and operating costs associated with the opening of 2 new stations in FY 2014-15, replacement of self-contained breathing apparatus, and to help cover costs associated with fire engine replacements.

## ***Fire Districts - continued***

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### **Efland Fire District**

**\$486,470**

- The tax rate for this district is approved to remain at 7.00 cents for FY 2015-16.
- In FY 2014-15, the department had two members complete the Durham Tech Fire Academy; three members complete the Emergency Medical Technician class; added asphalt to the driveway at Station #2, and paved with concrete the parking lot at Station #1; upgrades the brush truck with a new pump and 300 gallon water tank with a 10 gallon foam tank; purchased a new 60" ram for vehicle extraction and a generator to power Station #2; and completed their annual 9s inspection successfully.
- In FY 2015-16, the department plans to add a new pick-up truck for running EMS calls; update their SCA compressor that is over 30 years old; and add 5 new self-contained breathing apparatus that meet new firefighter standards.
- Their Five-Year plan includes preparing to have firefighters sleeping quarters at a station; work on a schedule for apparatus replacement; re-work the reserve fund tracking for apparatus, air packs, and other areas to ensure they can maintain their capital assets. It is likely there will be a need for a future budget increase in order to maintain what the department has, as well as to handle anticipated additional call volume.

### **Eno Fire District**

**\$589,746**

- The tax rate for this district is approved to remain at 7.99 cents for FY 2015-16.
- In FY 2014-15, the department lowered their ISO rating from 9 to 7; put in service a new 1800 gallon Elliptical Tanker; and certified 5 additional personnel for water rescue.
- In FY 2015-16, the department plans to complete their new building behind Station #1; purchase a new EMS/Water Rescue unit; purchase new turnout gear to replace gear no longer compliant; purchase of new walkies and pagers; add a third paid person for Monday to Friday shifts; and purchase additional dress uniforms.
- Their Five-Year plan includes acquiring new land to relocate Station #1; purchase of new Pumper/Tankers; purchase new extrication tools; and to have a third paid person 7 days a week.

### **Little River Fire District**

**\$177,365**

- The tax rate for this district is approved to remain at 4.06 cents for FY 2015-16.
- In FY 2014-15, the department maintained their ISO rating, reprogrammed radios; provided additional water points; recruited additional volunteers; added a Smart TV to training room for training activities; and worked on securing a possible grant award to purchase additional firefighting equipment.
- In FY 2015-16, the department plans to lower their ISO rating, purchase additional firefighting equipment, is grant is awarded; renovate walls and reseal floors in the bay; continue to recruit volunteers; purchase additional turnout gear to meet updated standards; and investigate the feasibility of purchasing land for Station #2.
- Their Five-Year plan includes maintain/lowering their ISO rating; paving of parking lot; investigate feasibility of part-time staff; purchase additional portable radios to meet standards; recruit additional firefighters; purchase a new fire engine to replace a 1994 model; and replace roof on fire station.

## ***Fire Districts - continued***

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### **New Hope Fire District**

**\$581,176**

- The tax rate for this district is approved to remain at 9.95 cents for FY 2015-16.
- In FY 2014-15, the department received four new members and have four prospective members who have applied for membership; continued training firefighters to maintain certifications; members attended area fire schools for technical rescue training and other specialized courses; three members completed the Medical Responder course; the department provided fire prevention/safety programs to over 300 children and 100 adults at schools, fire station tours, and other events in the community; put in service a new 2,000 gallon elliptical tanker to enhance fire protection; and partnered with Piedmont Electric Membership Corporation to obtain an interest free loan to purchase the tanker, which allowed the department to save a considerable amount of funds in finance charges.
- In FY 2015-16, the department plans to continue to train firefighters to maintain firefighter certifications and train new members to receive their firefighter certifications; ensure that all members receive hazmat training and bloodborne pathogens training to meet OSHA requirements. Send members to specialized training courses at area fire schools; continue recruitment and retention program; host training events with mutual aid departments to meet ISO requirements and enhance fire protection delivery services in the district; provide NIMS training to all members; continue to apply for grants to help offset increasing operational and equipment costs; order a fire engine to replace a first out engine that needs replacing due to lack of replacement parts; and begin a replacement program for 25 self-contained breathing apparatus that will have to be replaced in FY 2019-20 to meet NFPA standards and DOT requirements. This replacement process will require a request for a tax rate increase in FY 2016-17.
- Their Five-Year plan includes replacing a first out Engine, continue standards based training and specialized training classes; continue OSHA required training programs; continue to apply for grants for protective equipment, self-contained breathing apparatus, and communications equipment; develop and implement strategic plans to increase efficiency, maintain volunteers and provide quality services to the district; and replace 25 self-contained breathing apparatus as required by NFPA and DOT.

### **Orange Grove Fire District**

**\$465,042**

- The tax rate for this district is approved to remain at 6.00 cents for FY 2015-16.
- In FY 2014-15, the department completed their ISO inspection with a rating of 6; paid off outstanding note on an engine; refined working arrangements with Orange County Emergency Services to house Medic 9 ambulance at Station #1; and received several new members.
- In FY 2015-16, the department plans to purchase and deploy a new 2,000 gallon tanker; purchase 10 sets of turnout gear to replace aging sets; purchase additional equipment needed for future ISO inspection; recruit 5 additional members to replace retiring personnel; replace equipment on engines; integrate 8 new EMRs into their First Responder program; and add part-time staff on weekends for additional coverage.
- Their Five-Year plan includes ISO improvement plan with goal of reducing homeowner insurance costs, continue collaboration with other county fire departments, continue working relationships with the County, continue and expand member training program to reach 1503 standards, and acquire equipment to comply with NFPA, and update aging equipment.

## ***Fire Districts - continued***

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### **Orange Rural Fire District**

**\$1,087,113**

- The tax rate for this district is approved to increase by 1.00 cent (from a current 7.36 cents to 8.36 cents) for FY 2015-16. This rate increase is to cover the replacement of air packs that no longer meet the current NFPA standards; to help cover funding to equip a replacement engine; and due to a decline in volunteers, the department has added three new positions and are planning to add three additional positions in the coming year.
- In FY 2014-15, the department worked with the Town of Hillsborough to establish an emergency trail marking system for the River Walk; hired three additional firefighters; placed a new pumper in service; regarded ISO classification; hosted the a citizens academy in conjunction with the Town of Hillsborough; replace a service truck; sent two firefighters to pump school to perform in house maintenance on pumps; certified ten members to swift water rescue; completed a financial audit; and secured a zero percent loan for a truck purchase.
- In FY 2015-16, the department plans to hire three additional firefighters, replace an engine; complete interior construction of Station #3; upgrade air packs to meet new standards; and coordinate with the Town of Hillsborough to replace an aged pumper.
- Their Five-Year plan includes hiring a full-time Fire Chief, coordinate with the Town of Hillsborough to construct Station #4, seek a re-grade of the district's ISO classification.

### **South Orange Fire Service District**

**\$527,741**

- The Town of Carrboro will continue to provide fire protection for the South Orange Fire Insurance District. Fire protection for residents in this district is provided under contract between the County and the Town of Carrboro Fire Department.
- On December 4, 2012, the Town of Carrboro Board of Alderman voted to approve a resolution to modify the existing South Orange Fire Insurance District. This is one of three new Fire Service Districts that replaced existing Fire Protection Districts in FY 2013-14.
- The tax rate for this Service District is approved to remain at 10.00 cents for FY 2015-16.

### **Southern Triangle Fire Service District (See Damascus Fire District)**

- Refer to the section regarding Damascus Fire District for this department's achievements.
- North Chatham Volunteer Fire Department serves people in this district as well as those in the Damascus Fire Protection District.

### **White Cross Fire District**

**\$416,729**

- The tax rate for this district is approved to remain at 11.00 cents for FY 2015-16.
- In FY 2014-15, the department completed the construction of Station #2 and it has provided improved response times and had a significant impact on the reduction of homeowners insurance premiums; have negotiated and entered into an agreement with Orange Grove Volunteer Fire Company to provide insurance coverage to areas outside of 6 road miles in the western part of the district (the department now has 99% of its district covered by a rated insurance district; added a service truck to have a rapid deployment of extraction equipment; improve fuel spill mitigation capabilities, and the ability to have a mobile breathing air supply that allows them to fill self-contained breathing apparatus on scene and increased ISO capabilities; completed 99% of the training room outfit project and has hosted several Durham Tech Firefighter classes; submitted a request to have an ISO re-grade to improve ISO 7 rating (the re-

## ***Fire Districts - continued***

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grade is scheduled for August 2015; and held a record number of public education events, thus increasing their community outreach.

- In FY 2015-16, the department plans to complete the ISO re-grade with an improved rating; continue to work on increasing their technical rescue capabilities and start the process of becoming credentialed as a medium duty rescue provider; begin the process of moving towards being an EMT level provider from medical responder; begin purchasing additional equipment needed to achieve medium rescue capabilities through the NC Rescue Association; replace generator at Station #1 with a larger kilowatt version and automatic transfer switch, and then move the current generator to Station #2.
- Their Five-Year plan includes working on a plan to replace a 1987 pumper/tanker and a 2000 model command vehicle; continue the process of increasing its capabilities for technical rescue; and continue its implementation plan of replacing their self-contained breathing apparatus, portable radio, and turnout gear.

### ISO Grades for each Fire District

<b>Fire Districts</b>	<b>0-5 miles</b>	<b>5 to 6 miles</b>	<b>6 miles or greater</b>
<b>Cedar Grove</b>	9E	9E	10
<b>Greater Chapel Hill</b>	3	9E	10
<b>Damascus</b>	6	9E	10
<b>Efland</b>	6	9E	10
<b>Eno</b>	9E	9E	10
<b>Little River</b>	7	9E	10
<b>New Hope</b>	6	9E	10
<b>Orange Grove</b>	9E	9E	10
<b>Orange Rural</b>	6	9E	10
<b>South Orange</b>	5	9E	10
<b>Southern Triangle</b>	6	9E	10
<b>White Cross</b>	7	9E	10

\*Grades based on ISO ratings as of January, 2014

## Transfers to Other Funds

	2013-14 Actual Expenditures	2014-15 Original Budget	2014-15 Revised Budget	2014-15 12-Month Estimate	2015-16 Department Requested	2015-16 Commissioner Approved
<b>Transfers to Other Funds (General Fund)</b>						
Transfer to Affordable Housing Fu	473,293	420,300	420,300	420,300	496,014	496,014
Transfer to County Capital Project	697,400	464,800	464,800	464,800	1,000,000	755,000
Transfer to E911 Fund	0	0	0	0	0	0
Transfer to Efland Sewer Fund	103,050	143,750	143,750	143,750	116,530	116,530
Transfer to Grant Projects	37,863	49,120	91,620	91,620	49,120	49,120
Transfer to OC Justice Partnershij	0	0	0	0	0	0
Transfer to OPEB Trust Fund	3,000,000	0	1,541,035	1,541,035	0	0
Transfer to Revaluation Fund	125,000	0	0	0	0	0
Transfer to School Capital Project	5,268,980	3,724,849	4,727,236	4,341,366	3,724,849	3,724,849
Transfer to Sportsplex Fund	758,450	376,450	376,450	376,450	478,984	0
Trnsfr To Vehicle Repl Fund	38,872	0	0	0	0	0
<b>Total Transfer to Other Funds</b>	<b>\$ 10,502,908</b>	<b>\$ 5,179,269</b>	<b>\$ 7,765,191</b>	<b>\$ 7,379,321</b>	<b>\$ 5,865,497</b>	<b>\$ 5,141,513</b>

\*These transfers represent contributions from the General Fund to Other Funds.

### Transfer to Affordable Housing Initiatives

**\$496,014**

This transfer reserves funds to address long-term housing needs for decent and affordable housing in Orange County, provides funds for the Urgent Repair Program, the County match to the HOME Program and the Homelessness Partnership Program, and provides General Fund support to Section 8 Voucher Program related to the County's involvement in affordable housing programs. (See the Housing, Human Rights and Community Development Fund budget section of this document for more information).

### Transfer to School Capital Transfer to County Capital

**\$3,724,849**  
**\$755,000**

These transfers provide pay-as-you-go funds for School and County capital projects identified in the FY 2015-16 Capital Investment Plan (CIP).

### Transfer to Efland Sewer Enterprise Fund

**\$116,530**

This transfer provides funds to supplement money received from sewer charges. (See the Efland Sewer Fund budget in the Planning and Inspections section of this document for more information).

### Transfer to Grant Projects

**\$ 49,120**

This transfer allocates general fund dollars to the Senior Health Coordination-Wellness and Historic Preservation Commission's Historic Resources Inventory grant projects.

### Transfer to Revaluation Fund

**\$0**

This transfer allocates funds to the Revaluation fund to pay for the revaluation of real property in the County. State Statutes require a revaluation of real property to be completed at least every eight

## ***Transfers to Other Funds - continued***

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years. The most recent revaluation took effect on January 1, 2009. The next revaluation is scheduled effective January 1, 2017. Since funding to cover the costs of Revaluation is a General Fund obligation, the FY 2014-15 Approved budget included Revaluation as a separate budgeted division within the Tax Administration's operating budget.

### **Transfer to Sportsplex Fund**

**\$0**

In December 2005, the County purchased the Sportsplex located in Hillsborough. Under a current contractual arrangement, a third party, Recreation Factory Partners, manages and operates the facility for a fee. This transfer provides sufficient funds to pay the annual debt service (principal and interest) associated with the building purchase. For FY 2015-16, the Sportsplex Enterprise Fund will pay for all annual debt service associated with the Sportsplex.

# Vehicle Replacement - Internal Service Fund

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## Purpose of Fund

In FY 2012-13, the Commissioner Approved Budget established a second Internal Service Fund, for County vehicle purchases. Internal Service Funds are an accounting device used to accumulate and allocate costs internally among the functions of the County. Historically, the County has used an internal service fund to account for one activity - its employee dental insurance program. With the creation of this Vehicle Replacement Fund, vehicles purchased occur through this fund instead of the departments' operating budgets. The change centralizes vehicle purchases, which increases the effectiveness of vehicle performance and cost monitoring.

Recommendations for vehicle replacements are based on vehicle age, mileage, maintenance costs, fuel efficiency, and departmental mission need. The average age and accumulated mileage of the recommended replacements are 14 years and 158,528 miles, respectively. The vehicle replacement process is a dynamic process that unfolds over the course of a year. During the replacement cycle vehicles originally listed for replacement may ultimately not be selected for replacement as other fleet vehicles become a higher priority for replacement.

Recommended replacement vehicle platforms are the Toyota Prius for administrative, highway and street use; the Chevrolet All Wheel Drive Equinox for heavy all-terrain use and for emergency operations support in inclement weather; the Ford Transit Connect for light duty utility service; Ford Transit Van for heavy utility use, the Ford F150 (both two and four wheel drive) for heavy utility use with the 4x4 option for heavy all-terrain use and to support emergency operations during inclement weather. Specialized vehicle platforms are also included to meet specific departmental service needs. All platforms are evaluated for department mission utility, durability, maintenance standardization, and fuel efficiency.

The list below outlines preliminary vehicle requests for FY 2015-16. Pricing is based upon the current FY 15 State Contract rates. During the early fall, staff will provide a final list of recommended, debt-financed, vehicle purchases, for the BOCC's consideration.

## FY 2015-16 Recommended Vehicles

Department	Division	Item Description	Cost
Asset Management Services	Facility Maintenance	(1) Ford Transit Van  <u>Replaces:</u> #415 – 1998 Ford E150 Van	\$25,033
	Facility Maintenance	(1) Ford F250 Truck 4x4  <u>Replaces:</u> #419 – 1999 Dodge Ram 2500	\$24,942
	Facility Services	(1) Transit Connect  <u>Replaces:</u> #510 – 2001 GM S-10 Truck	\$22,711

Emergency Services	Emergency Medical Services	(1) Ambulances – Supplied by Horton Emergency Vehicles (Ambulance platform is built on Ford F550 Cab and chassis with 4x4)  <u>Replaces:</u> #634 - 2005 Ford F-450 Ambulance.	<b>\$235,000</b>
Health	Environmental Health	(1) Chevrolet Equinox All Wheel Drive  <u>Replaces:</u> #498 – 2000 Dodge Intrepid	<b>\$21,243</b>
Planning	Inspections	(2) Chevrolet Equinox All Wheel Drive  <u>Replaces:</u> #364 – 1997 Ford Ranger #450 – 2000 Ford Ranger	<b>\$45,487</b>
Sheriff	Admin.	(3) Dodge Durango SSV All Wheel Drive  <u>Replaces:</u> 3 patrol vehicles to be identified later	<b>\$98,301</b>
	Patrol	(12) Dodge Charger Police Package Rear Wheel Drive  <u>Replaces:</u> 12 patrol vehicles to be identified later	<b>\$320,492</b>
<b>FY 2015-16 Recommended Total:</b>			<b>\$793,209</b>
<b>FY 2015-16 Source of Funds: Short-term Installment Financing</b>			<b>(\$793,209)</b>

## Non-Departmental Summary Governing and Management

Listed below are appropriations for non-departmental Governing and Management related funds and entities.

	2013-14 Actual Expenditures	2014-15 Original Budget	2014-15 Revised Budget	2014-15 12-Month Estimate	2015-16 Department Requested	2015-16 Commissioner Approved
<b>Governing and Management</b>						
SW Programs Fee For Co. Prop.	3,538	3,600	3,600	3,600	3,600	3,600
SW Programs Fee in Lieu of Tax	75,112	40,000	40,000	61,000	60,000	60,000
401 K Plan Enhancement	0	800,000	225,246	0	600,000	600,000
ASCAP	1,055	1,000	1,000	1,000	1,000	1,000
Community Giving Fund	0	0	0	0	0	0
Drug Testing	10,930	14,000	25,123	16,325	16,500	16,500
Employee Development	33,075	56,000	51,000	40,000	94,500	74,500
Health Incentives Program	2,621	48,200	48,200	25,000	35,750	35,750
Health Insurance Increase	0	423,446	0	0	140,000	140,000
Living Wage Adjustment	0	72,790	0	0	0	0
Manager's Miscellaneous	6,737	20,000	20,463	17,000	20,000	20,000
OCS - Afterschool Program	0	0	0	0	0	35,200
Pay Plan Equity Retention	0	30,000	30,000	0	30,000	30,000
Recruitment/Selection	19,650	28,500	13,175	15,000	28,500	28,500
Retiree Health Insurance	1,032,238	1,813,180	1,813,180	1,805,387	2,037,765	2,037,765
Salary - Wage Increase	0	1,675,000	0	0	1,604,015	1,604,015
Savings From Hiring Delay	0	0	0	0	0	-750,000
School Collaboration Consultant	1,658	2,000	2,000	1,700	2,000	2,000
Sportsplex Mbrship - Co. Share	44,196	39,932	39,932	40,000	39,932	39,932
Tax Bill Inserts	0	0	0	0	4,000	4,000
Triangle J Dues	21,240	23,300	32,300	31,238	23,300	23,300
Tuition Refunds	21,371	15,000	33,000	35,000	40,000	40,000
<b>Governing and Management Total</b>	<b>\$ 1,273,421</b>	<b>\$ 5,105,948</b>	<b>\$ 2,378,218</b>	<b>\$ 2,092,250</b>	<b>\$ 4,780,862</b>	<b>\$ 4,010,862</b>

# **Governing and Management Non-Departmentals**

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**Solid Waste Programs Fee for County Property** **\$3,600**

These funds cover the Solid Waste Programs fee assessed to County properties.

**Solid Waste Program Fee-in-Lieu of Taxes** **\$60,000**

These funds cover the Solid Waste Program fees assessed to property owners in Orange County, who have been granted a waiver by the County due to their financial inability to pay.

**401K Plan Enhancement** **\$600,000**

These funds continue the County match of employees' contributions of up to \$63.00 per pay period (for a maximum annual County contribution of \$1,512) for all general (non-sworn law enforcement officer) employees. See Appendix A for more details.

**American Society of Composers, Authors, and Publishers (ASCAP)** **\$1,000**

Annual dues paid to ASCAP, a not-for-profit performing rights organization that protects its members' musical copyrights by monitoring public performances of their music, whether via a broadcast or live performance, and compensating them accordingly.

**Drug Testing** **\$16,500**

These funds provide for the actual costs of drug and alcohol tests as well as for the administration of the random testing program and Federal reporting. The increase is to provide drug and alcohol reasonable suspicion training for supervisors, managers, and directors.

**Employee Development/Computer Training** **\$74,500**

Funds for in-house employee training. This includes funds for initiatives in computer training, cultural diversity and cultural awareness training, Spanish language training, supervisory training (including sexual harassment, ADA, performance management) and customer service. The training needs assessment, completed in 2014, demonstrated the need for Orange County to invest in leadership development of supervisors and managers. The funding increase will allow the County to partner with UNC School of Government to provide a robust supervisor leadership development training. The training will be administered by the MAPS Group. It will be a five (5) day training for 30 supervisors, twice a year.

**Health Incentives Program** **\$35,750**

Continues the wellness program started in FY 2014-15 to improve employees' health, reduce their medical and dental claims and increase productivity (decreased sick leave usage).

**Health and Dental Insurance Increase** **\$140,000**

The Health Insurance increase of \$100,000 is for the mitigation of the impact of deductibles paid by employees because of the plan change from a calendar year to a fiscal year. These costs represent making employees whole by giving credit to those who have already paid toward their deductible in the first six months of 2015. The Dental Insurance increase of \$40,000 is to cover an expected rate increase of 15% for plan year FY 2015-16 in order to sustain an adequate reserve for future claims. See Appendix A for more details.

***Governing and Management Non-Departmentals - continued***

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**Living Wage Adjustment** **\$0**

There is no recommended Living Wage increase for FY 2015-16. The rate would remain at the current rate of \$12.76/hour. See Appendix A for more details.

**Manager’s Miscellaneous** **\$20,000**

This account provides funds for miscellaneous, non-budgeted expenditures that often arise during the fiscal year. It provides the Manager with the flexibility to handle small non-budgeted items as they occur immediately. This account prevents requesting small expenditures from the Board of Commissioners’ contingency account.

**Orange County Schools – Middle School Afterschool Program** **\$35,200**

Contribution to Orange County Schools Middle School afterschool program.

**Pay Plan Equity Retention** **\$30,000**

Funds are used to award position reclassifications or equity/retention salary adjustments to address establishing or re-establishing equitable salary relationships among employees in a work unit or in related work units or to support retention.

**Recruitment and Selection** **\$28,500**

Funds to cover costs of the recruitment, selection process and relocation expenses, for positions at and above the department head level.

**Retiree Health Insurance** **\$2,037,765**

Funds an increase of \$221,000 for retiree healthcare benefits. This amount represents an estimated 10 percent increase for Medicare Supplemental premiums. The increase is further impacted by an increase in the total number of employees retiring as well as pre-65 retirees becoming Medicare eligible. See Appendix A for more details.

**Salary – Wage Increase and Merit Pay Adjustments** **\$1,604,015**

Funds for a Wage increase of 2.00%, effective July 1, 2015, and an employee performance award of between \$500 and \$1,000, effective with WPPR Review Dates from July 1, 2015 to June 30, 2016. See Appendix A for more details.

**Salary Savings** **(\$750,000)**

Eliminates the 6 month Hiring Delay and implements a Salary attrition savings of \$750,000, based on 1.5% of personnel costs.

**School Collaboration Consultant** **\$2,000**

To cover mediation costs associated with school district collaboration meetings.

**Sportsplex Membership – County Share** **\$39,932**

Funding to offer discounted Sportsplex memberships to permanent County employees.

**Tax Bill Inserts** **\$4,000**

Funding is provided for the production and printing of informational inserts to the County’s mailing of annual property tax bills.

**Triangle J Council of Government (TJCOG) – Dues** **\$23,300**

Funds are budgeted to pay TJCOG dues for regional Emergency Medical Services, Aging, and Ombudsman support.

***Governing and Management Non-Departmentals - continued***

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**Tuition Refunds** **\$40,000**

These funds reimburse County employees for tuition, fees and books for job related courses. With this incentive, employees can pursue educational qualifications to enhance their professional growth, achieve higher-level positions and enrich current employment. This funding increase is recommended due to the increased number of employees currently participating in the program.

## Non-Departmental Summary

### *General Services*

Listed below are appropriations for non-departmental General Services related funds and entities.

	2013-14 Actual Expenditures	2014-15 Original Budget	2014-15 Revised Budget	2014-15 12-Month Estimate	2015-16 Department Requested	2015-16 Commissioner Approved
<b>General Services</b>						
Contribution for Sanitation Svs.	1,869,496	1,856,543	1,856,543	1,856,543	1,718,018	1,718,018
Dmv Collection Charges	170,089	0	0	180,000	0	0
Greene Tract Reimbursement	0	0	0	0	0	0
Stormwater Fees For Co. Propert	14,544	15,000	15,000	17,000	17,500	17,500
<b>General Services Total</b>	<b>\$ 2,054,129</b>	<b>\$ 1,871,543</b>	<b>\$ 1,871,543</b>	<b>\$ 2,053,543</b>	<b>\$ 1,735,518</b>	<b>\$ 1,735,518</b>

## **General Services Non-Departmentals**

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**Contribution for Sanitation Services**

**\$1,718,018**

The Sanitation Division was transferred from the General Fund to the Solid Waste Fund, effective July 1, 2010. The General Fund makes an annual contribution to the Solid Waste Fund for related Sanitation operations.

**DMV Collection Charges**

**\$0**

Fee for collection of Motor Vehicle Taxes, by the State of North Carolina.

**Stormwater Fees for County Property**

**\$17,500**

These funds provide for payment to the Town of Chapel Hill for stormwater utility fees assessed to County properties.

## Non-Departmental Summary

### *Community and Environment*

Listed below are appropriations for non-departmental Community and Environment related funds and entities.

	2013-14 Actual Expenditures	2014-15 Original Budget	2014-15 Revised Budget	2014-15 12-Month Estimate	2015-16 Department Requested	2015-16 Commissioner Approved
<b>Community and Environment</b>						
Blackwood and Cate Opers.	4,490	0	0	0	0	0
Comprehensive P&R Master Plan	580	0	9,000	3,000	0	0
DCHC Metropolitan Planning ORg	27,055	28,956	28,956	28,956	30,000	30,000
Econ Dev Partnership Of Nc	0	15,000	15,000	0	15,000	15,000
Fairview Community Watch	0	0	0	0	4,000	4,000
Farmer Foodshare	5,000	5,000	5,000	5,000	10,000	5,000
Hills/Orange Strategic Plan	0	10,000	10,000	10,000	10,000	10,000
Jordan Lake Partnership Dues	2,500	8,900	63,803	50,533	8,000	8,000
Jordan Lake Water Storage Dues	2,249	11,200	11,200	2,400	4,000	4,000
Lake Orange	2,702	18,740	18,740	18,740	18,740	18,740
Partnership-Dvpmt & Infrastructur	5,000	2,500	2,500	2,500	2,500	2,500
Pied. Conservation Council Dues	2,000	2,000	2,000	2,000	2,000	2,000
Resrve For Planning Initiatives	0	0	12,405	9,000	12,400	12,400
RT Regional Partnership	20,367	0	0	0	0	0
Rural Planning Organization	7,500	8,000	8,000	7,500	7,500	7,500
TJCOG Water Quality	13,119	13,119	13,119	13,119	13,119	13,119
Upper Neuse River Basin Dues	78,341	96,236	96,236	96,236	102,166	102,166
<b>Community and Environment Tota</b>	<b>\$ 170,902</b>	<b>\$ 219,651</b>	<b>\$ 295,959</b>	<b>\$ 248,984</b>	<b>\$ 239,425</b>	<b>\$ 234,425</b>

# Community and Environment

## Non-Departmentals

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**Blackwood, Twin Creeks (Cate) and Millhouse Operations** **\$0**

These funds provide the necessary operating costs associated with utility service costs and security system service at the farmhouses located at future park sites. Building stabilization and repair is funded from another source. Beginning in FY 2014-15, operating expenses for Blackwood Farm Park, and all other park projects, were moved to the Department of the Environment, Agriculture, Parks and Recreation's budget, within the Parks Division.

**Comprehensive Parks and Recreation Master Plan** **\$0**

These funds provide for a temporary or contract staff person for data collection, research, graphics, and drafting of the Comprehensive Parks and Recreation Master Plan. This Master Plan was completed in FY 2014-15.

**Durham-Chapel Hill-Carrboro (DCHC) Metropolitan Planning Organization** **\$30,000**

The Durham-Chapel Hill-Carrboro Metropolitan Planning Organization (DCHC-MPO) is the regional organization responsible for transportation planning for the western part of the Research Triangle area. The DCHC urbanized planning area covers all of Durham County, a portion of Orange County including the Towns of Chapel Hill, Carrboro, and Hillsborough, and Northeast Chatham County. The DCHC MPO receives federal funds for planning purposes, which require a 20% local match. Historically, the City of Durham has paid 100% of this match. Beginning in budget year FY2013-14, all member agencies were asked to share in these costs based on population within their planning jurisdiction.

**Economic Development Partnership of NC** **\$15,000**

Funds have been previously budgeted to the Friends of North Carolina and Research Triangle Regional Partnership to assist Orange County in networking and marketing with the State's business recruitment staff and events. The business recruitment part of the NC Department of Commerce has been privatized to form the new recruiting agency, Economic Development Partnership of NC (EDPNC). EDPNC is located in Cary, and has begun to take donations in exchange for networking and marketing assistance.

**Fairview Community Watch** **\$4,000**

Making the Fairview Community a safe, healthy, fair and enjoyable place to live.

**Farmer Foodshare** **\$5,000**

Farmer Foodshare connects farm fresh food with agencies that serve the hungry. Formed by the farmers and shoppers of the Carrboro Farmers' Market, the agency provides fresh food to agencies, such as food pantries and local schools, that needed the healthiest possible food in their programs.

**Town of Hillsborough/Orange County Strategic Growth Plan Phase II** **\$10,000**

In FY 2005-06, the BOCC and Town of Hillsborough collaborated on the Town of Hillsborough/Orange County Strategic Growth Plan Phase I, which was adopted by both entities. Phase I set the growth management framework through a resolution to prompt work to be done in Phase II. Coordinated Planning Zones, annexation boundaries, land use patterns and intensities and complementary resource and infrastructure plans and outreach are all part of Phase II.

***Community and Environment Non-Departmentals - continued***

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**Jordan Lake Partnership Dues** **\$8,000**

Orange County joined an 11-local government coalition with a goal of “collaboratively defining Jordan Lake’s role in a long term sustainable and secure regional water supply for the Research Triangle Region.” Funds in this account are used to pay Jordan Lake Partnership dues.

**Jordan Lake Water Storage Allocation Dues** **\$4,000**

Represents Orange County’s annual payment to the State of North Carolina for the current 1 million gallons per day (mgd) Level II allocation the County previously held plus 3 mgd Level II as part of the new supply request. To retain the allocation, the County pays one percent of the operations, maintenance and rehabilitation program costs. The State of North Carolina has the responsibility to allocate and manage water supply storage in Jordan Lake, and the Division of Water Resources is the lead agency for carrying out this charge.

**Lake Orange** **\$18,740**

These funds provide for maintenance, grass cutting and other grounds keeping at Lake Orange and upstream sediment structures. Lake Orange maintenance funds serve to protect the County’s interests in the infrastructure of Lake Orange, as a drinking water source and natural habitat in the Eno River channel. Reservoirs require protection from the growth of trees on dams, the activities of beavers clogging overflow structures raising water levels to unsafe levels, and from the loss of storage volume due to collected sediment.

**Partnership for Development and Infrastructure** **\$2,500**

The mission of the Partnership, which is an advisory committee of the Triangle J Council of Governments, is to bring together community and regional partners to work on long-term, regional strategies for the development and conservation of land, infrastructure to support development and improved mobility. A BOCC member is on the committee and the Planning Department serves as a supporting liaison.

**Piedmont Conservation Council (PCC) Dues** **\$2,000**

Originally set up by the USDA as part of a national network of Resource and Development Councils, PCC leverages people and resources for innovative projects that promote conservation and sustainable communities. The PCC Council is comprised of three representatives from Alamance, Caswell, Chatham, Durham, Guilford, Orange, Randolph, Rockingham, and Wake Counties. These Council members provide technical expertise and local connections, as well as identify new Council initiatives. Each county also has a member that serves on the Executive Board that makes regular business decisions and oversees the daily operations of PCC.

**Reserve for Planning Initiatives** **\$12,400**

**Research Triangle Regional Partnership** **\$0**

The Research Triangle Regional Partnership is a non-profit partnership organization consisting of sixteen (16) counties in the Research Triangle region. The organization’s mission is to market the region for the economic benefit of its communities. Beginning in FY 2014-15, the County discontinued its involvement with the partnership since the RTRP’s revised dues formula doubled the previous year’s contribution of \$20,367 with no additional County benefits, to a new annual fee (set at 30 cents per capita for FY 2014-2015) of approximately \$41,000. For FY 2014-2015, the Orange County Economic Development office recommended that the County consider switching to a lower cost economic development marketing partnership directly with

## **Community and Environment Non-Departmentals - continued**

the North Carolina Department of Commerce and its' "Friends of North Carolina" corporate recruiting non-profit marketing agency.

### **Rural Planning Organization (RPO) \$7,500**

The State of North Carolina created the Rural Planning Organization (RPO) in order to review, analyze and recommend planning and improvements to rural area transportation networks. Triangle J Council of Governments is the lead agency to coordinate a multi-county rural region adjacent to the Durham/Chapel Hill Metropolitan Planning Organization (MPO), which handles more urban issues. Orange County's membership in the RPO requires one commissioner, the county manager (or a designee), and the transportation planner to be participating members.

### **Triangle J Council of Government (TJCOG) - Water Supply Monitoring Project \$13,119**

The greater Research Triangle Area is a six-county region within the upper Cape Fear and upper Neuse River Basins in North Carolina. Two multipurpose reservoirs, eight smaller reservoirs, and six rivers supply water for the 30 municipalities in the area.

Because of this reliance on surface water for water supply and the potential impact of growth on the quality of the region's water supply sources, local governments in the region recognize that water-quality monitoring is crucial to the protection of the Triangle Area's surface-water resources. With assistance from the U.S. Geological Survey (USGS), the Project has collected and analyzed water-quality samples from reservoirs and streams and collected continuous discharge record from streams in the study area for more than 20 years.

The Triangle Area Water Supply Monitoring Project was established to provide local governments with water-quality and stream flow data that could be used to protect and monitor the area's surface-water supplies. Specific goals of the Project are to:

1. Supplement existing data on major ions, nutrients, and trace elements to enable determination of long-term trends;
2. Examine differences in water quality among water supplies within the region, especially differences among smaller upland sources, large multipurpose reservoirs, and run-of-river supplies;
3. Provide tributary loading and in-lake data for predictive modeling of Falls and Jordan Lakes; and
4. Establish a database for the presence of synthetic organic compounds in surface water in the region.

### **Upper Neuse River Basin Dues \$102,166**

These funds provide for Orange County to remain a member of the Upper Neuse River Basin Association. Starting in FY 2013-14, activities undertaken by the UNRBA over the next five to ten years, to alter Stage II of the Falls Lake Rules, will require substantial funding. UNRBA has contracted with Cardo ENTRIX to conduct a comprehensive surface water monitoring project over a four-year period (2015-18), the purpose of which is to collect better data needed to revise the State's nutrient reduction goals that will be required of all local governments in the Upper Neuse watershed (including Orange County).

## Non-Departmental Summary

### *Human Services*

Listed below are appropriations for non-departmental Human Services related funds and entities.

	2013-14 Actual Expenditures	2014-15 Original Budget	2014-15 Revised Budget	2014-15 12-Month Estimate	2015-16 Department Requested	2015-16 Commissioner Approved
<b>Human Services</b>						
A Helping Hand	2,000	2,000	2,000	2,000	15,000	2,000
Alliance of AIDS Services	3,000	0	0	0	0	0
Big Brothers Big Sisters	2,000	2,000	2,000	2,000	6,000	2,000
Boys & Girls Club-Eastern Piedm	1,250	2,000	2,000	2,000	0	0
Bridge II Sports	0	2,500	2,500	2,500	8,000	2,500
Centre For Homeownership	0	0	0	0	45,000	22,000
CH/Carrboro Meals on Wheels	2,000	10,000	10,000	10,000	15,000	10,000
CH/Carrboro YMCA Boomerang	5,000	5,000	5,000	5,000	7,000	5,000
Charles House	15,000	15,000	15,000	15,000	25,000	15,000
Club Nova	75,000	75,000	75,000	75,000	80,000	75,000
Communities in Schools-OC	102,000	102,000	102,000	102,000	107,000	78,800
Community Empowerment Fund	5,000	5,000	5,000	5,000	7,500	7,500
Community Home Trust	149,000	149,000	149,000	149,000	231,000	231,000
Compass Center	59,500	64,500	64,500	0	65,000	64,500
Dispute Settlement Center	76,000	76,000	76,000	76,000	80,000	76,000
Duke Homecare & Hospice	1,000	1,000	1,000	1,000	1,200	1,000
El Centro Hispano	20,000	20,000	20,000	20,000	30,000	20,000
El Futuro	27,500	27,500	27,500	27,500	27,500	27,500
EmPOWERment	15,000	20,000	20,000	20,000	20,000	20,000
Freedom House	29,000	29,000	29,000	29,000	30,000	29,000
Habitat for Humanity	20,000	20,000	20,000	20,000	25,000	20,000
Housing for New Hope	20,000	22,000	22,000	22,000	22,500	22,000
Human Rights Ctr of CH/C	250	1,000	1,000	1,000	3,400	1,000
Human Services Forum	2,007	5,000	5,000	200	5,000	5,000
Impact Fee Reimbursement	0	175,000	175,000	125,000	175,000	175,000
Inter-Faith Council for Social Sen	41,000	41,000	41,000	41,000	48,449	44,000
JOCCA	0	0	0	0	0	0
KidSCOpe	75,000	75,000	75,000	75,000	85,000	75,000
Ligo Dojo Of Budo Karate	0	2,000	2,000	2,000	3,000	2,000
Marian Cheek Jackson Center	4,500	6,000	6,000	6,000	10,000	8,000
Medical Examiner	15,750	38,000	38,000	38,000	38,000	38,000
OC Disability Awareness Council	2,500	4,000	4,000	4,000	7,500	4,000
OC Literacy Council	12,000	12,000	12,000	12,000	15,000	12,000
OC Prtrshp for Young Children	0	2,000	2,000	2,000	5,000	2,000
OC Rape Crisis Center	25,000	30,000	30,000	30,000	35,000	30,000
OE Enterprises, Inc.	45,100	45,100	45,100	45,100	50,000	45,100
Orange Congregation in Mission	38,000	41,000	41,000	41,000	58,000	50,415
Piedmont Wildlife Center	0	0	0	0	4,000	2,000
Planned Parenthood	20,000	20,000	20,000	20,000	20,000	20,000
Pre-Trial Services	0	0	0	0	0	0
Previously Unfunded Organiza	0	0	0	0	116,166	0
Rogers Eubanks Rd Neighborhoo	1,000	5,000	5,000	5,000	20,000	20,000
School Health Nurse Contract	678,808	697,380	697,380	697,380	705,000	705,000

## Non-Departmental Summary

### *Human Services*

Listed below are appropriations for non-departmental Human Services related funds and entities.

	2013-14 Actual Expenditures	2014-15 Original Budget	2014-15 Revised Budget	2014-15 12-Month Estimate	2015-16 Department Requested	2015-16 Commissioner Approved
Senior Care of Orange County	25,000	25,000	25,000	25,000	25,000	25,000
Social Justice Reserve Fund	0	450,000	450,000	90,000	450,000	450,000
The Arc of the Triangle	4,000	5,000	5,000	5,000	6,000	5,000
The Art Therapy Institute	0	0	0	0	5,000	1,000
The Exchange Club-Child Abuse	0	2,000	2,000	2,000	15,800	2,000
Voices Together	5,000	7,000	7,000	7,000	15,000	10,000
Volunteers For Youth	0	0	0	0	15,000	0
<b>Human Services Total</b>	<b>\$ 1,624,164</b>	<b>\$ 2,337,980</b>	<b>\$ 2,337,980</b>	<b>\$ 1,923,180</b>	<b>\$ 2,783,015</b>	<b>\$ 2,462,315</b>

# Human Services Non-Departmentals

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## **A Helping Hand**

**\$2,000**

A Helping Hand enables senior citizens to live independently, maintain high levels of wellness and avoid institutionalized care. Services provided include transportation to the doctor, assistance with shopping for nutritious food and preparing healthy meals, assistance with business correspondence, and light housekeeping for a clean and safe home environment.

## **Big Brothers Big Sisters of the Triangle**

**\$2,000**

Big Brothers Big Sisters of the Triangle provides children facing adversity with strong and enduring professionally supported one-to-one relationships that change their lives for the better, forever. Big Brothers Big Sisters (BBBS) of the Triangle offers two services: community-based and school-based mentoring.

## **Boys and Girls Club of Eastern Piedmont**

**\$0**

The Boys and Girls Club of Eastern Piedmont provides Orange County school age children and youth especially from challenging circumstances, with a professionally supervised, consistent environment where they are safe, equally accepted and able to participate in goal-oriented programs that enhance their self-esteem and assist them to achieve their full potential as productive, responsible and caring citizens. This agency did not request funding for FY2015-16.

## **Bridge II Sports**

**\$2,500**

Bridge II Sports creates opportunities for children and adults with physical challenges to participate in team, individual, and recreational activities. Funds will support recruitment efforts and adapted sports programs that serve Chapel Hill residents, with physical disabilities.

## **Centre for Homeownership & Economic Development**

**\$22,000**

The Centre for Homeownership and Economic Development Corporation is a HUD Approved Housing Counseling Agency with the purpose of providing housing opportunities and aggressively addressing community development. Although the agency's funding is budgeted in the Human Services Non-Departmental accounts, the Department of Housing, Human Rights and Community Development administers the contract.

## **Chapel Hill-Carrboro Meals on Wheels**

**\$10,000**

The Chapel Hill-Carrboro Meals on Wheels program aims to nourish the bodies and spirits of the homebound with a balanced meal and the human connection they need to help them live independently. The agency uses volunteers to deliver nutritious noonday meals with cheerful personal visits to those who are homebound or recovering from surgery.

## **Chapel Hill-Carrboro YMCA Boomerang**

**\$5,000**

Boomerang is an alternative suspension program for middle and high school a student that engages youth, at-risk for disconnection and their communities, with a supportive alternative environment for out of school time, and advocating for community. This agency receives a county match through the Juvenile Crime Prevention Council (JCPC) program; see the Public Safety Non-Departmental Section for more details.

## ***Human Services - continued***

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### **Charles House**

**\$15,000**

Charles House is a private, nonprofit organization whose mission is threefold: 1) Enriching the lives of seniors; 2) Supporting families caring for aging family members; and 3) Representing the community's commitment to its elders.

### **Club Nova**

**\$75,000**

Club Nova provides opportunities for individuals with mental illness to lead meaningful lives of their choice in the community. Club Nova serves adults in Orange County, living with severe and persistent mental illness, and provides them with structured daily activities, as well as social, vocational and residential opportunities that they would not otherwise have.

### **Communities in Schools of Orange County**

**\$78,800**

CIS Orange serves Orange County by providing an evidence-based, school-based comprehensive program (new this year) at a CHCCS middle school, where 40% of the students are on free or reduced lunch. The school-based comprehensive site is open to all students with significant needs, who would benefit from additional Level 1 and Level 2 services. CIS also serves Orange County by providing afterschool programs at four middle schools in the district of Chapel Hill-Carrboro City Schools (CHCCS). The number of kids being served during the 2014-15 school year is 385 students for two districts. The afterschool program is open to all students and focuses on homework help, tutoring and enrichment activities such as STE+aM (science, technology, engineering, arts and math). The "science" component includes health, physical activities and nutrition. These programs offer a supervised environment, healthy snacks, and transportation home. CIS will not be providing services to the Orange County Schools during the 2015-16 school year.

### **Community Empowerment Fund**

**\$7,500**

The Community Empowerment Fund (CEF) cultivates opportunities, assets and communities that support the alleviation of homelessness and poverty. CEF is a student-powered nonprofit that pairs volunteers with its members to provide personalized, one-on-one assistance.

### **Community Home Trust**

**\$231,000**

Community Home Trust is a nonprofit provider of affordable housing. Its mission is to create and maintain permanently affordable housing. The agency implements the inclusionary housing policies of local governments. Although the agency's funding is budgeted in the Human Services Non-Departmental accounts, the Department of Housing, Human Rights and Community Development administers the contract. They are requesting an increase in operating funding to enable the organization to successfully manage 230 permanently affordable homes in our inventory.

### **Compass Center for Women and Families**

**\$64,500**

The Compass Center helps individuals and families build stable lives by increasing self-sufficiency and preventing domestic violence. The agency provides direct services, including crisis response and court advocacy, and long-term tools for self-sufficiency, including financial literacy education, career exploration and access to legal information. The former Family Violence Prevention Center of Orange County and The Women's Center merged on July 1, 2012 to become the Compass Center for Women and Families.

## ***Human Services - continued***

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### **Dispute Settlement Center**

**\$76,000**

The Dispute Settlement Center promotes and brings about peaceful settlement of disputes and prevents the escalation of conflict through mediation, facilitation, conciliation, and training. This agency receives a county match through the Juvenile Crime Prevention Council (JCPC) program; see the Public Safety Non-Departmental Section for more details.

### **Duke HomeCare and Hospice**

**\$1,000**

Duke HomeCare and Hospice provides medical, psychosocial, spiritual and bereavement care for terminally ill patients and families, regardless of ability to pay. Bereavement services are provided to anyone in the community, regardless of connection to hospice, through individual, family, and group sessions, as well as in the Chapel Hill-Carrboro and Orange County School Systems.

### **El Centro Hispano**

**\$20,000**

El Centro Hispano is a grassroots community-based organization dedicated to strengthening the Latino community and improving the quality of life of Latino residents in Carrboro, Chapel Hill, and the surrounding area. El Centro Hispano in Carrboro creates programs to build community strengths and skills through referral/resource services, translation/interpretation, employment services, legal consultations and mediation; and English for speakers of other languages (ESOL) literacy.

### **El Futuro**

**\$27,500**

El Futuro addresses the behavioral health needs of North Carolina's Latino community by promoting behavioral health awareness, enhancing existing services, and developing a model clinic. Funds will support mental health and substance abuse services, for uninsured Orange County residents, for whom there are no other available services.

### **EmPOWERment**

**\$20,000**

The mission of EmPOWERment is to emPOWER people and communities to control their own destinies through affordable housing, advocacy, community organizing and grassroots economic development. With funding provided through the Human Services grant, EmPOWERment, Inc. has created a one-stop shop for affordable rental programs and services.

### **Freedom House Recovery Center**

**\$29,000**

Freedom House promotes, enhances and supports recovery for individuals affected by substance abuse and mental illness by using a holistic, person-centered approach. The goal of the Freedom House is to help alcoholics and drug addicts by providing the tools necessary to lead a life of recovery and to become productive members of society.

### **Habitat for Humanity of Orange County**

**\$20,000**

Habitat for Humanity provides decent affordable housing for families earning less than half of the area median income and who live in substandard housing. HHOC constructs simple, well-built homes that are then sold to qualifying families at affordable prices. Funding supports their "A Brush with Kindness" program.

## ***Human Services - continued***

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### **Housing for New Hope** **\$22,000**

Housing for New Hope's mission is to prevent and end homelessness by providing increased access to Healthcare, Integrated Services, and Housing. The agency provides homeless individuals and those at risk of homelessness with services, support, financial assistance, and affordable housing options to ensure that they can obtain and maintain a permanent place to live.

### **Human Rights Center of Chapel Hill and Carrboro** **\$1,000**

The Human Rights Center promotes inter-cultural understanding and peoples' full recognition of the dignity and fundamental rights of the others across the many lines that divide; race, ethnicity, class, nationality, and religion. Funds will support bi-weekly ESL classes and general agency operations.

### **Human Services Forum** **\$5,000**

These funds will enhance the Outside Agency funding process and aid capacity building, within funded agencies. Orange County staff will work with funded agencies to leverage community resources and build administrative capacity, for both groups. Funds will provide technical assistance in the areas of organizational development, collaboration and community engagement. Funds will not sponsor the direct provision of agency services.

### **Impact Fee Reimbursement** **\$175,000**

On November 1, 1995, the BOCC approved a policy for impact fee reimbursement to local non-profit organizations that met the established eligibility criteria. Historically, the County managed reimbursements during the fiscal year. Beginning in FY 2014-15, the County appropriated funds in this non-departmental operating section of the budget.

### **Inter-Faith Council for Social Service (IFC)** **\$44,000**

The Inter-Faith Council meets basic needs and helps individuals and families achieve their goals. They provide shelter, food, direct services, advocacy and information to people in need. The IFC accomplishes this through strong partnerships with volunteers, staff and those we serve. They rely on the active involvement of caring individuals, congregations and other community organizations.

### **KidSCOpe** **\$75,000**

KidSCOpe is an early intervention program that offers services to young children who are experiencing social, emotional, and/or behavioral difficulties. KidSCOpe will provide therapeutic mental health services and parent education to young Orange County children and their families.

### **Ligo Dojo of Budo Karate** **\$2,000**

Ligo Dojo strengthens the minds, bodies and hearts of young people through karate training, because hard physical training leads to increased spiritual strength and patience, which in turn leads to the ability to make better life decisions. The agency also deepens relationships between people of diverse backgrounds, strengthens American communities, and creates create individuals who are 'community minded' and open-minded. This agency receives a county match through the Juvenile Crime Prevention Council (JCPC) program; see the Public Safety Non-Departmental Section, Young Warriors, for more details.

## ***Human Services - continued***

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### **Marian Cheek Jackson Center**

**\$8,000**

The Marian Cheek Jackson Center advances the vitality, diversity, and historical integrity of neighborhoods struggling with displacement. Established in 2008, the agency preserves, engages, and acts on the rich history of Northside and Pine Knolls.

### **Medical Examiner**

**\$38,000**

Funds are budgeted to perform autopsies and medical examinations as required at the University Medical Center.

### **Orange County Disability Awareness Council**

**\$4,000**

The Orange County Disability Awareness Council offers educational and advocacy projects to promote opportunities for persons with disabilities to work and live in an environment free of architectural, attitudinal, economic, structural, and societal barriers.

### **Orange County Literacy Council**

**\$12,000**

The Orange County Literacy Council helps adults reach their education, employment and life goals. Trained volunteers provide individualized and small group instruction to adult learners who want to improve their reading, writing, basic math, English language and GED preparation skills.

### **Orange County Partnership for Young Children**

**\$2,000**

The Orange County Partnership for Young Children aims to ensure that all young children arrive at school healthy and ready to succeed. Funds support the Transplanting Traditions Community Farm refugee farm project and Growing Health Kids Community Gardens Project.

### **Orange County Rape Crisis Center**

**\$30,000**

The Orange County Rape Crisis Center works to stop sexual violence and its impact through support, education, and advocacy. The agency provides residents with 24-hour crisis intervention services, community education, training, and provides educational programs for students, in Chapel Hill-Carrboro City Schools and Orange County Schools.

### **OE Enterprises**

**\$45,100**

OE Enterprises is a community rehabilitation program. OE Enterprises provides vocational training and sheltered employment programs for Orange County citizens who have employment barriers. OE Enterprises is a thriving business that promotes achievements, self-reliance, life choices and respect through relationships with community partners.

### **Orange Congregations in Mission (OCIM)-Samaritan Relief Ministry**

**\$33,415**

Orange Congregations in Missions provides services to economically-challenged and homebound northern Orange County residents through volunteer efforts of diverse congregations and individuals. The agency provides nutritious food and financial assistance to the economically insecure population of northern Orange County. The agency is requesting separate funding from their Meals on Wheels program for 2015-16.

## ***Human Services - continued***

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### **Orange Congregations in Mission (OCIM)-Meals on Wheels** **\$17,000**

Orange Congregations in Missions provides services to economically-challenged and homebound northern Orange County residents through volunteer efforts of diverse congregations and individuals. The agency provides nutritious meals to the frail and elderly in our community. The agency is requesting separate funding from their Samaritan Relief program for 2015-16.

### **Piedmont Wildlife Center** **\$2,000**

Piedmont Wildlife fosters healthy connections among people, wildlife and nature through nature education, conservation and a wildlife assistance program. The center's education programs are geared to school-aged children, their families and the general public; it works to instill awareness and deeper appreciation for nature and the wildlife that share the community's environment.

### **Planned Parenthood** **\$20,000**

Planned Parenthood is an essential health care provider, committed to educating our communities and expanding and protecting access to reproductive health services. The agency provides education programming to reduce rates of unintended pregnancy and sexually transmitted infection, in the County, and educates residents about insurance plans available under the Affordable Care Act and provide information to help them enroll.

### **Pre-Trial Services** **\$0**

This program will be under the supervision of the Orange County Manager's Office for FY 2015-16.

### **Rogers Road-Eubanks Neighborhood Association** **\$20,000**

The Rogers Road-Eubanks Neighborhood Association ensures the community residents and all North Carolinians have affordable access to safe drinking water, sanitary waste disposal, and safe communities; preserves and pass on the untold history of Rogers Eubanks neighborhood; to support youth in deepening their roots and strengthening their branches by developing their sense of responsibility, confidence, academic success, and commitment to environmental justice; and to organize neighbors and, together, face the challenges affecting the health and safety of residents in the neighborhoods that surround the Orange County landfill.

### **School Health Nurses Contract** **\$705,000**

In 2001, the Board of County Commissioners approved a School Nurse Funding Plan to promote the optimal health and well-being of all students, in Orange County. The goal of this plan was to provide one nurse to each of the existing schools at that time in both the Chapel Hill Carrboro City and Orange County School systems.

### **Senior Care of Orange County** **\$25,000**

Senior Care of Orange county, Inc. provides program services to frail or disabled older adults to help remain in their homes with family as long as possible. The program provides financial support to the Florence Gray Soltys Adult Day Health Program under the auspices of Senior Care of Orange County, Inc.

## ***Human Services - continued***

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### **Social Justice Reserve Fund**

**\$450,000**

The allocation of these funds sets up a reserve fund that could be used to offset potential State cuts to critical human service and other related programs. By holding the funds in reserve, the County will have funds to assure that the most critical services can be continued.

### **The Arc of the Triangle**

**\$5,000**

The Arc of Orange County works with and for people who have or are at risk for intellectual and/or developmental disabilities to promote full participation in areas of life in our community. Funds will offset the cost to provide educational and social experiences, not funded through Medicaid or State funding.

### **The Art Therapy Institute**

**\$1,000**

The Art Therapy Institute (ATI) provides counseling services for children in schools, adult refugees at a local community health center, and adult women through refugee support groups. The services provided by ATI help their clients return to jobs and family life, and reintegrate into their communities.

### **The Exchange Club Child Abuse Prevention Center**

**\$2,000**

The Exchange Club seeks to prevent and treat child abuse and neglect. The Parent Aide program will provide in-home visitation services to 18 families at-risk for and/or involved in child abuse and neglect. Provision of services will be offered to all Orange County residents, for free.

### **Voices Together**

**\$10,000**

Voices Together is an Orange County-based non-profit that uses a specialized music therapy approach to help people with intellectual and developmental disabilities speak, communicate and express their thoughts, feelings and needs. The agency does this through groups in classrooms that employ our proprietary model and by training teachers, parents, therapists and caregivers in its methods and approach.

### **Volunteers for Youth**

**\$0**

Volunteers for Youth provides services to Orange County youth to integrate them into the community in ways that help them make responsible choices and recognize that they have a stake in their future. This agency receives a county match through the Juvenile Crime Prevention Council (JCPC) program; see the Public Safety Non-Departmental Section for more details.

## Non-Departmental Summary

### *Culture and Recreation*

Listed below are appropriations for non-departmental Culture and Recreation related funds and entities.

	2013-14 Actual Expenditures	2014-15 Original Budget	2014-15 Revised Budget	2014-15 12-Month Estimate	2015-16 Department Requested	2015-16 Commissioner Approved
<b>Culture and Recreation</b>						
Forest Service	69,129	71,374	71,374	71,374	70,294	70,294
Historic Hillsborough Commission	7,000	7,000	7,000	7,000	9,000	7,000
Historical Foundation	4,000	6,000	6,000	6,000	8,000	6,000
The ArtsCenter	6,000	7,000	7,000	7,000	10,000	7,000
<b>Culture and Recreation Total</b>	<b>\$ 86,129</b>	<b>\$ 91,374</b>	<b>\$ 91,374</b>	<b>\$ 91,374</b>	<b>\$ 97,294</b>	<b>\$ 90,294</b>

## Non-Departmental Summary

### *Other Agencies - Library*

Listed below are appropriations for non-departmental Other Agencies - Library related funds and entities.

	2013-14 Actual Expenditures	2014-15 Original Budget	2014-15 Revised Budget	2014-15 12-Month Estimate	2015-16 Department Requested	2015-16 Commissioner Approved
<b>Other Agencies - Library</b>						
Contribution - CH Library	483,426	568,139	568,139	568,139	568,139	568,139
Contribution - Mebane Library	700	700	700	700	700	700
<b>Other Agencies - Library Total</b>	<b>\$ 484,126</b>	<b>\$ 568,839</b>	<b>\$ 568,839</b>	<b>\$ 568,839</b>	<b>\$ 568,839</b>	<b>\$ 568,839</b>

## Non-Departmental Summary

### *Other Agencies - Recreation*

Listed below are appropriations for non-departmental Other Agencies - Recreation related funds and entities.

	2013-14 Actual Expenditures	2014-15 Original Budget	2014-15 Revised Budget	2014-15 12-Month Estimate	2015-16 Department Requested	2015-16 Commissioner Approved
<b>Other Agencies - Recreation</b>						
Contribution - Carrboro	35,898	35,898	35,898	35,898	35,898	35,898
Contribution - Chapel Hill	83,760	83,760	83,760	83,760	83,760	83,760
Contribution - Mebane	5,450	5,450	5,450	5,450	5,450	5,450
<b>Other Agencies - Recreation Total</b>	<b>\$ 125,108</b>	<b>\$ 125,108</b>	<b>\$ 125,108</b>	<b>\$ 125,108</b>	<b>\$ 125,108</b>	<b>\$ 125,108</b>

# Culture and Recreation Non-Departmentals

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**N.C. Forest Service** **\$70,294**

These funds provide matching support, with State funds, to protect Orange County forestland.

**Historic Hillsborough Commission** **\$7,000**

The Commission maintains and preserves the Burwell School Historic Site, located on Churton Street in Hillsborough; interpret the history of 19th century Hillsborough for the enrichment of the public; and to celebrate and promote the culture and heritage of Hillsborough and Orange County.

**Historical Foundation of Hillsborough and Orange County** **\$6,000**

The Orange County Historical Museum, located in Hillsborough, enlightens and engages the community and visitors from around the world by preserving and interpreting the history of Hillsborough and Orange County.

**The ArtsCenter** **\$7,000**

The Arts Center links art, artists and audiences in Orange County through programs, events and classes designed in response to community needs and interests. Funds support youth programs and school shows.

**Other Agencies – Libraries** **\$568,839**

General Fund contributions to the Chapel Hill Public Library total \$568,139, which represents the same funding as in FY 2014-15. The Mebane Public Library will receive \$700. On July 1, 2012, the Hyconeechee Regional Library closed, which ended the County's annual contribution. The contribution to the Hyconeechee Library was the Orange County match for the regional library partnership with Person and Caswell counties.

**Other Agencies – Recreation** **\$125,108**

General Fund contributions to the Towns of Carrboro (\$35,898), Chapel Hill (\$83,760), and Mebane (\$5,450) recreation departments.

## Non-Departmental Summary

### *Public Safety*

Listed below are appropriations for non-departmental Public Safety related funds and entities.

	2013-14 Actual Expenditures	2014-15 Original Budget	2014-15 Revised Budget	2014-15 12-Month Estimate	2015-16 Department Requested	2015-16 Commissioner Approved
<b>Public Safety</b>						
Boomerang	27,437	25,200	25,200	25,200	25,200	25,200
Dispute Settlement Center	25,538	25,538	25,538	25,538	25,538	25,538
Fire Districts Audits	0	0	0	35,000	40,000	40,000
Governor's Crime Commission	6,831	6,995	6,995	6,995	6,995	6,995
Intensive Services Program	12,103	11,294	11,294	11,294	11,294	11,294
JCPC Administration	15,778	15,500	15,500	15,500	15,500	15,500
Mental Health Association	46,452	40,722	40,722	40,722	40,722	40,722
OCJCPC Matching Funds	81,267	83,321	83,321	83,321	83,321	83,321
OPC Clinical Case Mgmt	0	0	0	0	0	0
Vol For Youth - Teen Court	38,750	38,750	38,750	38,750	38,750	38,750
Volunteers For Youth	86,325	86,325	86,325	86,325	86,325	86,325
Wrenn/Haven House	9,185	9,185	9,185	9,185	9,185	9,185
Young Warriors	21,332	18,222	18,222	18,222	18,222	18,222
<b>Public Safety Total</b>	<b>\$ 370,998</b>	<b>\$ 361,052</b>	<b>\$ 361,052</b>	<b>\$ 396,052</b>	<b>\$ 401,052</b>	<b>\$ 401,052</b>

# Public Safety Non-Departmentals

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## *NC Dept. of Public Safety/Adult Correction & Juvenile Justice Pass-Through Funds:*

### **Boomerang (YMCA) \$25,200**

The innovative program is based on resiliency research, a best-practice model for addressing the needs of disconnected adolescents most at risk of dropping out of school. Boomerang helps youths and the community that surrounds them identifies resources and supports that lead to long-term, successful outcomes. Through a rich and robust community collaborative, Boomerang provides each student it serves with a strengths-focused environment that includes intensive attention to academics, psychosocial development and substance-abuse counseling.

### **Dispute Settlement Center: Victim (Resolve/Mediation) \$25,538**

This program provides assistance to the juvenile justice system by helping offenders to understand the impact of their actions thereby reducing recidivism. The program has the following three components: intervention, prevention and collaboration. A primary component is to schedule face-to-face meetings between the juvenile offenders and their victims. These meetings are facilitated by trained DSC mediators, and organized by DSC staff. The meetings are designed to build empathy and understanding of the human consequences of the youth's criminal actions. The RESOLVE program will help the juvenile courts and juvenile court counselors to hold offenders accountable for their actions.

### **Fire Districts Audits \$40,000**

As per Agreements with the fire districts within Orange County, each district must submit an annual audit, by an independent auditor, to the County. Based on the Agreement, the County will pay for the cost of the audit.

### **Governor's Crime Commission Grant \$6,995**

Recipient - District Court Judges Office, Judicial District 15B - NC Administrative Office of the Courts. This grant funds a position that serves as a coordinator between the courts and the school systems focusing on school suspensions and trancies in hopes of reducing the number of youth suspended from school.

### **Intensive Services/Psychological Services Program \$11,294**

Through family risk and needs assessments, the 15B Juvenile Justice Office has identified and targeted youth having severe emotional and psychological problems. Through a contract with a licensed Court Psychologist, assessments, evaluations, and counseling will be provided to these identified youth. With this information, the Juvenile Justice Office will be able to develop a more thorough case plan and identify any mental health and other community related issues that create risks for youth.

### **JCPC Administration \$15,500**

Administrative funds are used to provide administrative support to the Orange-Chatham Justice Partnership.

### **Mental Health America of the Triangle \$40,722**

Mental Health America of the Triangle (formerly Mental Health Association of Orange County) provides parent/family counseling to at-risk and adjudicated youth through referrals from Juvenile Services and Orange-Person-Chatham Mental Health case managers. Services provided include child and family team meetings, school conferences and youth planning team meetings.

## ***Public Safety Non-Departmentals - continued***

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### **Orange County JCPC Matching Funds**

**\$83,321**

These funds fulfill the Orange-Chatham Justice Partnership requirement for the County to provide a 30% match for all JCPC funded agencies.

### **Volunteers for Youth – Teen Court**

**\$38,750**

Teen Court is a diversion program for petty juvenile court offenders. Adult volunteers train youth volunteers to act as officials of the court who hear the complaints and determine appropriate sanctions for peers who have admitted to violating the law. By diverting first-time, petty offenders from the juvenile court system, Teen Court reduces the backlog of cases and ultimately allows more time for serious offenses. Offenders are given the opportunity to resolve their charge without obtaining an official court record. The youth volunteers benefit by being given the opportunity to learn about the court system and by exposing themselves to the concept of community service. Teen Court will not accept cases involving sexual offenses, firearms, hate crimes, motor vehicle violations, and offenses that have resulted in serious injury.

### **Volunteers for Youth**

**\$86,325**

This agency allows delinquent youths the opportunity to repay society for their destructive behavior. Through community service, young people are taught accountability for their actions and respect for the rights of others. By working one-on-one with the volunteer work-site supervisors, they develop job skills and explore career opportunities, which ultimately help to build self-esteem. Community service/restitution programs have proven to be one of the most effective types of programming in preventing court involvement. This program proposes to serve youth with community service placements to fulfill their court requirements.

### **Wrenn/Haven House**

**\$9,185**

Provides a temporary shelter for at risk court involved youth. The youth are provided high level structured learning environment to increase their ability to academically achieve. In addition to a safe place for youth, one on one, group and peer mentoring is available that encourages youth to have age appropriate behavior and associations with other peers.

### **Young Warriors**

**\$18,222**

This program takes referrals from juvenile justice on diversion plans, court supervision, gang involved, and at-risk youth. This program provides instruction in health, self-esteem and discipline while instilling karate training. Court referred youth are ordered to attend 20 classes in 10 weeks.

# Outside Agencies

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## Commissioner Approved Budget

### Synopsis

- **FY 2014-15 Budget:** In FY 2014-15, the BOCC appropriated \$1,102,600 for 43 agencies, an increase of \$43,500 above the FY 2013-14 appropriation. This included funding for four new or previously unfunded agencies, which totaled \$8,500.
- **Application Process:** For the FY 2015-16 Funding Process, the County received applications from 56 agencies. Requests totaled \$1,591,400, an increase of \$488,800 above the current year's appropriation. Thirteen, currently unfunded agencies requested \$189,186; seven of those agencies applied last year.
- **Commissioner Approved Budget:** The Board of County Commissioners approved funding awards for 46 agencies totaling \$1,128,315, an increase of \$25,715 from the FY 2014-15 appropriation. Funding includes \$29,000 for four new or previously unfunded agencies.

### Attached Materials

- I. 2015-16 Outside Agency Appropriations – Commissioner Approved
- II. Outside Agency Narratives

## Outside Agencies Appropriation FY 2015-16 Approved Budget

Agency	FY 2014-15 Approved Budget	FY 2015-16 Agency Request	FY 2015-16 Manager Recommended	FY 2015-16 Approved Budget	Budget Change from Prior Year
<b>1. FY 2015-16 Funded Agencies</b>					
A Helping Hand	2,000	15,000	2,000	2,000	-
Big Brothers Big Sisters of the Triangle	2,000	6,000	2,000	2,000	-
Bridge II Sports	2,500	8,000	2,500	2,500	-
Centre for Homeownership & Econ. Dev.	-	45,000	-	22,000	22,000
Chapel Hill/Carrboro Meals on Wheels	10,000	15,000	10,000	10,000	-
Chapel Hill/ Carrboro YMCA - Boomerang <sup>1</sup>	5,000	7,000	5,000	5,000	-
Charles House	15,000	25,000	15,000	15,000	-
Club Nova	75,000	80,000	75,000	75,000	-
Communities in Schools of Orange County	102,000	107,000	66,800	78,800	(23,200)
Community Empowerment Fund	5,000	7,500	5,000	7,500	2,500
Community Home Trust <sup>2</sup>	149,000	231,000	231,000	231,000	82,000
Compass Center for Women and Families <sup>3</sup>	64,500	65,000	64,500	64,500	-
Dispute Settlement Center <sup>1</sup>	76,000	80,000	76,000	76,000	-
Duke Homecare & Hospice	1,000	1,200	1,000	1,000	-
El Centro Hispano	20,000	30,000	20,000	20,000	-
El Futuro	27,500	27,500	27,500	27,500	-
EmPOWERment	20,000	20,000	20,000	20,000	-
Fairview Community Watch	-	4,000	2,000	4,000	4,000
Farmer Foodshare	5,000	10,000	5,000	5,000	-
Freedom House	29,000	30,000	29,000	29,000	-
Habitat for Humanity	20,000	25,000	20,000	20,000	-
Historic Hillsborough Commission	7,000	9,000	7,000	7,000	-
Historical Foundation	6,000	8,000	6,000	6,000	-
Housing for New Hope	22,000	22,500	22,000	22,000	-
Human Rights Center	1,000	3,400	1,000	1,000	-
Interfaith Council	41,000	48,449	41,000	44,000	3,000
KidSCOpe	75,000	85,000	75,000	75,000	-
Ligo Dojo of Budo Karate <sup>1</sup>	2,000	3,000	2,000	2,000	-
Marian Cheek Jackson Center	6,000	10,000	6,000	8,000	2,000
OC Disability Awareness Council	4,000	7,500	4,000	4,000	-
OC Literacy Council	12,000	15,000	12,000	12,000	-
OC Partnership for Young Children	2,000	5,000	2,000	2,000	-
OC Rape Crisis Center	30,000	35,000	30,000	30,000	-
OE Enterprises, Inc.	45,100	50,000	45,100	45,100	-
OCIM Samaritan Relief	25,830	41,000	25,830	33,415	7,585
OCIM Meals on Wheels	15,170	17,000	15,170	17,000	1,830
Piedmont Health Services, Inc. <sup>2</sup>	10,000	11,000	10,000	10,000	-
Piedmont Wildlife Center	-	4,000	-	2,000	2,000
Planned Parenthood	20,000	20,000	20,000	20,000	-
Rogers Eubanks Road Neighborhd Assoc.	5,000	20,000	5,000	20,000	15,000
Senior Care of Orange County	25,000	25,000	25,000	25,000	-
The Arc of Orange County	5,000	6,000	5,000	5,000	-
The Art Therapy Institute	-	5,000	-	1,000	1,000
The ArtsCenter	7,000	10,000	7,000	7,000	-
The Exchange Club-Child Abuse Prevention Ctr	2,000	15,800	2,000	2,000	-
Voices Together	7,000	15,000	7,000	10,000	3,000
<b>1. FY 2015-16 Funded Agencies</b>	<b>\$ 1,005,600</b>	<b>\$ 1,330,849</b>	<b>\$ 1,054,400</b>	<b>\$ 1,128,315</b>	<b>\$ 122,715</b>

## Outside Agencies Appropriation FY 2015-16 Approved Budget

Agency	FY 2014-15 Approved Budget	FY 2015-16 Agency Request	FY 2015-16 Manager Recommended	FY 2015-16 Approved Budget	Budget Change from Prior Year
<b>2. FY 2015-16 Unfunded Agencies</b>					
Boys & Girls Club of Eastern Piedmont	2,000	-	-	-	(2,000)
Child Care Services Association	-	35,000	-	-	
Diaper Bank	-	4,166	-	-	
Guiding Lights	-	7,500	-	-	
Mental Health America of the Triangle <sup>1</sup>	-	21,500	-	-	
Pre-Trial Services <sup>5</sup>	95,000	129,500	-	-	(95,000)
Public Gallery of Carrboro (WCOM-LP Radio)	-	1,000	-	-	
Rebuilding Together of the Triangle	-	30,000	-	-	
TABLE	-	7,000	-	-	
The Hill Center	-	10,000	-	-	
Volunteers for Youth <sup>1</sup>	-	15,000	-	-	
<b>2. Total - Unfunded Agencies</b>	<b>\$ 95,000</b>	<b>\$ 260,666</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ (97,000)</b>
<b>Grand Total</b>	<b>\$ 1,100,600</b>	<b>\$ 1,591,515</b>	<b>\$ 1,054,400</b>	<b>\$ 1,128,315</b>	<b>\$ 25,715</b>

**Notes:**

1. The agency receives State Juvenile Crime Prevention Council (JCPC) funds; the County provides a 30% match. The County budgets both the JCPC and County match separately from any Outside Agency appropriation. Please refer to the Public Safety Non-Departmental section for JCPC funding amounts and agency service descriptions.
2. Finance and Administrative Services administers all agency contracts with the following exceptions: Community Home Trust (Housing), Centre for Homeownership and Economic Development (Housing), and Piedmont Health Services (Health).
3. The Family Violence and Prevention Center and the Women's Center merged to become the Compass Center for Women and Families, in July 2012.
4. The Boys and Girls Club of Eastern Piedmont did not request funding, for FY 2015-16.
5. This program will be under the supervision of the County Manager's Office for FY 2015-16.

# Outside Agency Summaries

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## 1. FY 2015-16 Funded Agencies

**A Helping Hand** **\$2,000**

A Helping Hand enables senior citizens to live independently, maintain high levels of wellness and avoid institutionalized care. Services provided include transportation to the doctor, assistance with shopping for nutritious food and preparing healthy meals, assistance with business correspondence, and light housekeeping for a clean and safe home environment.

**Big Brothers Big Sisters of the Triangle** **\$2,000**

Big Brothers Big Sisters provides children facing adversity with strong and enduring professionally supported one-to-one relationships that change their lives for the better, forever. Big Brothers Big Sisters (BBBS) of the Triangle offers two services: community-based and school-based mentoring.

**Bridge II Sports** **\$2,500**

Bridge II Sports creates opportunities for children and adults with physical challenges to participate in team, individual, and recreational activities. Funds will support recruitment efforts and adapted sports programs that serve Chapel Hill residents, with physical disabilities.

**Centre for Homeownership & Economic Development** **\$22,000**

The Centre for Homeownership and Economic Development Corporation is a HUD Approved Housing Counseling Agency with the purpose of providing housing opportunities and aggressively addressing community development. Although the agency's funding is budgeted in the Human Services Non-Departmental accounts, the Department of Housing, Human Rights and Community Development administers the contract.

**Chapel Hill-Carrboro Meals on Wheels** **\$10,000**

The Chapel Hill-Carrboro Meals on Wheels program aims to nourish the bodies and spirits of the homebound with a balanced meal and the human connection they need to help them live independently. The agency uses volunteers to deliver nutritious noonday meals with cheerful personal visits to those who are homebound or recovering from surgery.

**Chapel Hill-Carrboro YMCA Boomerang** **\$5,000**

Boomerang is an alternative suspension program for middle and high school students that engages youth, at-risk for disconnection and their communities, with a supportive alternative environment for out of school time, and advocating for community. This agency receives a county match through the Juvenile Crime Prevention Council (JCPC) program; see the Public Safety Non-Departmental Section for more details.

**Charles House** **\$15,000**

Charles House is a private, nonprofit organization whose mission is threefold: 1) Enriching the lives of seniors; 2) Supporting families caring for aging family members; and 3) Representing the community's commitment to its elders.

## ***Outside Agency Summaries - continued***

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### **Club Nova**

**\$75,000**

Club Nova provides opportunities for individuals with mental illness to lead meaningful lives of their choice in the community. Club Nova serves adults in Orange County, living with severe and persistent mental illness, and provides them with structured daily activities, as well as social, vocational and residential opportunities that they would not otherwise have.

### **Communities in Schools of Orange County**

**\$78,800**

CIS Orange serves Orange County by providing an evidence-based, school-based comprehensive program (new this year) at a CHCCS middle school, where 40% of the students are on free or reduced lunch. The school-based comprehensive site is open to all students with significant needs, who would benefit from additional Level 1 and Level 2 services. CIS also serves Orange County by providing afterschool programs at four middle schools in the district of Chapel Hill-Carrboro City Schools (CHCCS). The number of kids being served during the 2014-15 school year is 385 students for two districts. The afterschool program is open to all students and focuses on homework help, tutoring and enrichment activities such as STE+aM (science, technology, engineering, arts and math). The "science" component includes health, physical activities and nutrition. These programs offer a supervised environment, healthy snacks, and transportation home. CIS will not be providing services to the Orange County Schools during the 2015-16 school year.

### **Community Empowerment Fund**

**\$7,500**

The Community Empowerment Fund (CEF) cultivates opportunities, assets and communities that support the alleviation of homelessness and poverty. CEF is a student-powered nonprofit that pairs volunteers with its members to provide personalized, one-on-one assistance.

### **Community Home Trust**

**\$231,000**

Community Home Trust is a nonprofit provider of affordable housing. Its mission is to create and maintain permanently affordable housing. The agency implements the inclusionary housing policies of local governments. Although the agency's funding is budgeted in the Human Services Non-Departmental accounts, the Department of Housing, Human Rights and Community Development administers the contract. The agency is requesting an increase in operating funding to enable the organization to successfully manage 230 permanently affordable homes in their inventory.

### **Compass Center for Women and Families**

**\$64,500**

The Compass Center helps individuals and families build stable lives by increasing self-sufficiency and preventing domestic violence. The agency provides direct services, including crisis response and court advocacy, and long-term tools for self-sufficiency, including financial literacy education, career exploration and access to legal information. The former Family Violence Prevention Center of Orange County and The Women's Center merged on July 1, 2012 to become the Compass Center for Women and Families.

### **Dispute Settlement Center**

**\$76,000**

The Dispute Settlement Center promotes and brings about peaceful settlement of disputes and prevents the escalation of conflict through mediation, facilitation, conciliation, and training. This agency receives a county match through the Juvenile Crime Prevention Council (JCPC) program; see the Public Safety Non-Departmental Section for more details.

## ***Outside Agency Summaries - continued***

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### **Duke HomeCare and Hospice**

**\$1,000**

Duke HomeCare and Hospice provides medical, psychosocial, spiritual and bereavement care for terminally ill patients and families, regardless of ability to pay. Bereavement services are provided to anyone in the community, regardless of connection to hospice, through individual, family, and group sessions, as well as in the Chapel Hill-Carrboro and Orange County School Systems.

### **El Centro Hispano**

**\$20,000**

El Centro Hispano is a grassroots community-based organization dedicated to strengthening the Latino community and improving the quality of life of Latino residents in Carrboro, Chapel Hill, and the surrounding area. El Centro Hispano in Carrboro creates programs to build community strengths and skills through referral/resource services, translation/interpretation, employment services, legal consultations and mediation; and English for speakers of other languages (ESOL) literacy.

### **El Futuro**

**\$27,500**

El Futuro addresses the behavioral health needs of North Carolina's Latino community by promoting behavioral health awareness, enhancing existing services, and developing a model clinic. Funds will support mental health and substance abuse services, for uninsured Orange County residents, for whom there are no other available services.

### **EmPOWERment**

**\$20,000**

The mission of EmPOWERment is to emPOWER people and communities to control their own destinies through affordable housing, advocacy, community organizing and grassroots economic development. With funding provided through the Human Services grant, EmPOWERment, Inc. has created a one-stop shop for affordable rental programs and services.

### **Fairview Community Watch**

**\$4,000**

Making the Fairview Community a safe, healthy, fair and enjoyable place to live.

### **Farmer Foodshare**

**\$5,000**

Farmer Foodshare connects farm fresh food with agencies that serve the hungry. Formed by the farmers and shoppers of the Carrboro Farmers' Market, the agency provides fresh food to agencies, such as food pantries and local schools that need the healthiest food possible in their programs.

### **Freedom House Recovery Center**

**\$29,000**

Freedom House promotes, enhances and supports recovery for individuals affected by substance abuse and mental illness by using a holistic, person-centered approach. The goal of the Freedom House is to help alcoholics and drug addicts by providing the tools necessary to lead a life of recovery and to become productive members of society.

### **Habitat for Humanity of Orange County**

**\$20,000**

Habitat for Humanity provides decent affordable housing for families earning less than half of the area median income and who live in substandard housing. HHOC constructs simple, well-built homes that are then sold to qualifying families at affordable prices. Funding supports their "A Brush with Kindness" program.

## ***Outside Agency Summaries - continued***

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### **Historic Hillsborough Commission**

**\$7,000**

The Historic Hillsborough Commission maintains and preserves the Burwell School Historic Site, located on Churton Street in Hillsborough; interprets the history of 19th century Hillsborough for the enrichment of the public; and celebrates and promotes the culture and heritage of Hillsborough and Orange County.

### **Historical Foundation of Hillsborough and Orange County**

**\$6,000**

The Orange County Historical Museum, located in Hillsborough, enlightens and engages the community and visitors from around the world by preserving and interpreting the history of Hillsborough and Orange County.

### **Housing for New Hope**

**\$22,000**

Housing for New Hope's mission is to prevent and end homelessness by providing increased access to Healthcare, Integrated Services, and Housing. The agency provides homeless individuals and those at risk of homelessness with services, support, financial assistance, and affordable housing options to ensure that they can obtain and maintain a permanent place to live.

### **Human Rights Center of Chapel Hill and Carrboro**

**\$1,000**

The Human Rights Center promotes inter-cultural understanding and peoples' full recognition of the dignity and fundamental rights of others across the many lines that divide; race, ethnicity, class, nationality, and religion. Funds will support bi-weekly ESL classes and general agency operations.

### **Inter-Faith Council for Social Service (IFC)**

**\$44,000**

The Inter-Faith Council meets basic needs and helps individuals and families achieve their goals. They provide shelter, food, direct services, advocacy and information to people in need. The IFC accomplishes this through strong partnerships with volunteers, staff and those we serve. They rely on the active involvement of caring individuals, congregations and other community organizations.

### **KidSCOpe**

**\$75,000**

KidSCOpe is an early intervention program that offers services to young children who are experiencing social, emotional, and/or behavioral difficulties. KidSCOpe will provide therapeutic mental health services and parent education to young Orange County children and their families.

### **Ligo Dojo of Budo Karate**

**\$2,000**

Ligo Dojo strengthens the minds, bodies and hearts of young people through karate training, because hard physical training leads to increased spiritual strength and patience, which in turn leads to the ability to make better life decisions. The agency also deepens relationships between people of diverse backgrounds, strengthens American communities, and creates create individuals who are 'community minded' and open-minded. This agency receives a county match through the Juvenile Crime Prevention Council (JCPC) program; see the Public Safety Non-Departmental Section, Young Warriors, for more details.

***Outside Agency Summaries - continued***

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**Marian Cheek Jackson Center** **\$8,000**

The Marian Cheek Jackson Center advances the vitality, diversity, and historical integrity of neighborhoods struggling with displacement. Established in 2008, the agency preserves, engages, and acts on the rich history of Northside and Pine Knolls.

**Orange County Disability Awareness Council** **\$4,000**

The Orange County Disability Awareness Council offers educational and advocacy projects to promote opportunities for persons with disabilities to work and live in an environment free of architectural, attitudinal, economic, structural, and societal barriers.

**Orange County Literacy Council** **\$12,000**

The Orange County Literacy Council helps adults reach their education, employment and life goals. Trained volunteers provide individualized and small group instruction to adult learners who want to improve their reading, writing, basic math, English language and GED preparation skills.

**Orange County Partnership for Young Children** **\$2,000**

The Orange County Partnership for Young Children aims to ensure that all young children arrive at school healthy and ready to succeed. Funds support the Transplanting Traditions Community Farm refugee farm project and Growing Health Kids Community Gardens Project.

**Orange County Rape Crisis Center** **\$30,000**

The Orange County Rape Crisis Center works to stop sexual violence and its impact through support, education, and advocacy. The agency provides residents with 24-hour crisis intervention services, community education, training, and provides educational programs for students, in Chapel Hill-Carrboro City Schools and Orange County Schools.

**OE Enterprises, Inc.** **\$45,100**

OE Enterprises is a community rehabilitation program. OE Enterprises provides vocational training and sheltered employment programs for Orange County citizens who have employment barriers. OE Enterprises is a thriving business that promotes achievements, self-reliance, life choices and respect through relationships with community partners.

**Orange Congregations in Mission (OCIM) – Samaritan Relief** **\$33,415**

Orange Congregations in Missions provides services to economically-challenged and homebound northern Orange County residents through volunteer efforts of diverse congregations and individuals. The agency provides nutritious food and financial assistance to the economically insecure population of northern Orange County. The agency is requesting separate funding from their Meals on Wheels program for 2015-16.

**Orange Congregations in Mission (OCIM) – Meals on Wheels** **\$17,000**

Orange Congregations in Missions provides services to economically-challenged and homebound northern Orange County residents through volunteer efforts of diverse congregations and individuals. The agency provides nutritious meals to the frail and elderly in our community. The agency is requesting separate funding from their Samaritan Relief program for 2015-16.

## ***Outside Agency Summaries - continued***

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### **Piedmont Health Services, Inc.**

**\$10,000**

Piedmont Health Services has served the health care needs of the citizens of central North Carolina, since 1970. The agency operates several community health centers, provides high quality, comprehensive family health care services and offers payment on a sliding fee scale, for those who qualify. The agency also provides bilingual care to a growing Spanish-speaking population. The Department of Health will budget and administer the contract funds, in FY 2015-16.

### **Piedmont Wildlife Center**

**\$2,000**

Piedmont Wildlife fosters healthy connections among people, wildlife and nature through nature education, conservation and a wildlife assistance program. The center's education programs are geared to school-aged children, their families and the general public; it works to instill awareness and deeper appreciation for nature and the wildlife that share the community's environment.

### **Planned Parenthood South Atlantic**

**\$20,000**

Planned Parenthood is an essential health care provider, committed to educating our communities and expanding and protecting access to reproductive health services. The agency provides education programming to reduce rates of unintended pregnancy and sexually transmitted infection, in the County, and educates residents about insurance plans available under the Affordable Care Act and provide information to help them enroll.

### **Rogers Road-Eubanks Neighborhood Association**

**\$20,000**

The Rogers Road-Eubanks Neighborhood Association ensures the community residents and all North Carolinians have affordable access to safe drinking water, sanitary waste disposal, and safe communities; preserves and pass on the untold history of Rogers Eubanks neighborhood; to support youth in deepening their roots and strengthening their branches by developing their sense of responsibility, confidence, academic success, and commitment to environmental justice; and to organize neighbors and, together, face the challenges affecting the health and safety of residents in the neighborhoods that surround the Orange County landfill.

### **Senior Care of Orange County**

**\$25,000**

Senior Care of Orange county, Inc. provides program services to frail or disabled older adults to help remain in their homes with family as long as possible. The program provides financial support to the Florence Gray Soltys Adult Day Health Program under the auspices of Senior Care of Orange County, Inc.

### **The Arc of Orange County**

**\$5,000**

The Arc of Orange County works with and for people who have or are at risk for intellectual and/or developmental disabilities to promote full participation in areas of life in our community. Funds will offset the cost to provide educational and social experiences, not funded through Medicaid or State funding.

## ***Outside Agency Summaries - continued***

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### **The Art Therapy Institute**

**\$1,000**

The Art Therapy Institute (ATI) provides counseling services for children in schools, adult refugees at a local community health center, and adult women through refugee support groups. The services provided by ATI help their clients return to jobs and family life, and reintegrate into their communities.

### **The ArtsCenter**

**\$7,000**

The ArtsCenter exists in order to inspire creativity and to enrich the lives of people of all ages. The Arts Center links art, artists and audiences in Orange County through programs, events and classes designed in response to community needs and interests. Funds support youth programs and school shows.

### **The Exchange Club Child Abuse Prevention Center**

**\$2,000**

The Exchange Club seeks to prevent and treat child abuse and neglect. The Parent Aide program will provide in-home visitation services to 18 families at-risk for and/or involved in child abuse and neglect. Provision of services will be offered to all Orange County residents, for free.

### **Voices Together**

**\$10,000**

Voices Together is an Orange County-based non-profit that uses a specialized music therapy approach to help people with intellectual and developmental disabilities speak, communicate and express their thoughts, feelings and needs. The agency does this through groups in classrooms that employ our proprietary model and by training teachers, parents, therapists and caregivers in its methods and approach.

## **Outside Agency Summaries - continued**

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### **2. FY 2015-16 Unfunded Agencies**

**Boys and Girls Club of Eastern Piedmont** **\$0**

The Boys and Girls Club of Easter Piedmont provides Orange County school age children and youth especially from challenging circumstances, with a professionally supervised, consistent environment where they are safe, equally accepted and able to participate in goal-oriented programs that enhance their self-esteem and assist them to achieve their full potential as productive, responsible and caring citizens. The agency did not request funding for FY 2015-16.

**Child Care Services Association** **\$0**

Child Care Services Association mission is to ensure that affordable (no more than 10% of a family's gross earning are used to purchase childcare for one child), accessible, high quality childcare is available for all young children and their families.

**Diaper Bank** **\$0**

Diaper Bank of NC ensures that families with babies and children living in poverty have an adequate supply of diapers; raises community awareness that "basic human needs" include diapers and that these needs are not being met for children living in poverty; advocates for policy reform so that diapers are included in the definition of and provision for the basic human needs of families; and and is creating a model that can be shared, replicated and adopted by other communities in NC.

**Guiding Lights** **\$0**

To be *the* comprehensive caregiver support center for family and professional caregiving in the Triangle, and to assist family and professional caregivers to obtain relevant, timely and comprehensive information from the premiere caregiving organization in the Triangle.

**Mental Health America of the Triangle** **\$0**

Mental Health America of the Triangle is an unwavering voice of hope and source of support, education, service and advocacy for those whose lives are touched by mental illness and/or substance abuse.

**Pre-Trial Services** **\$0**

This program will be under the supervision of the Orange County Manager's Office for FY 2015-16.

**Public Gallery of Carrboro (WCOM-LP Radio)** **\$0**

Facilitating the exchange of ideas and music with particular regard for those who are overlooked or under-represented by other media outlets. Providing a mechanism for volunteers to become creators and contributors.

**Rebuilding Together of the Triangle** **\$0**

Rebuilding Together of the Triangle makes a sustainable impact by revitalizing low-income homes and communities, assuring that low-income homeowners from the elderly and disabled to families with children and military veterans live in safe, healthy homes.

## ***Outside Agency Summaries - continued***

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### **TABLE**

**\$0**

TABLE's mission is to provide healthy, emergency food aid every week to hungry children living in Chapel Hill and Carrboro, NC.

### **The Hill Center**

**\$0**

The Hill Center transforms students with learning differences into confident, independent learners. The Hill Center is an innovative, nationally organized educational program based in Durham that provides specialized academic remediation for public and private school K-12 students who struggle with learning differences and ADHD, as well as best practices teacher-training programs.

### **Volunteers for Youth**

**\$0**

Volunteers for Youth provides services to Orange County youth to integrate them into the community in ways that help them make responsible choices and recognize that they have a stake in their future. This agency receives a county match through the Juvenile Crime Prevention Council (JCPC) program; see the Public Safety Non-Departmental Section for more details.



**ORANGE COUNTY**  
NORTH CAROLINA

FY 2015-2020  
CAPITAL INVESTMENT  
PLAN

COMMISSIONER APPROVED

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**Orange County Capital Investment Plan- Plan Summary - APPROVED**  
**Fiscal Years 2015-20**

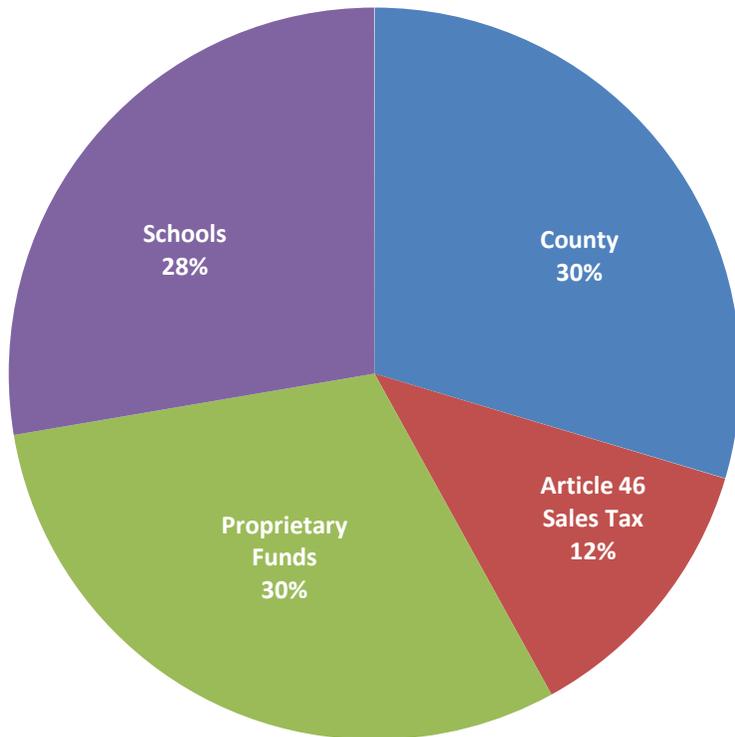
	<b>Current Fiscal Year 2014-15</b>	<b>Year 1 Fiscal Year 2015-16</b>	<b>Year 2 Fiscal Year 2016-17</b>	<b>Year 3 Fiscal Year 2017-18</b>	<b>Year 4 Fiscal Year 2018-19</b>	<b>Year 5 Fiscal Year 2019-20</b>	<b>Five Year Total</b>	<b>Year 6 to Year 10</b>
<b>Appropriations</b>								
County Capital Projects	9,748,304	6,751,674	25,452,200	32,912,940	4,963,000	8,786,581	78,866,395	43,402,632
Special Revenue Fund (Article 46 Sales Tax)								
Economic Development	1,386,490	1,407,287	1,428,398	1,449,824	1,471,572	1,493,644	7,250,725	7,811,085
Chapel Hill Carrboro City Schools	852,690	865,482	878,464	891,641	905,013	918,588	4,459,188	4,803,805
Orange County Schools	533,800	541,807	549,934	558,182	566,555	575,052	2,791,530	3,007,265
Proprietary Capital Projects <sup>(1)</sup>								
Water & Sewer Utilities	4,856,016	2,590,000	800,000	400,000	2,550,000	50,000	6,390,000	
Solid Waste	4,056,061	1,177,884	1,539,916	850,332	493,849	1,108,960	5,170,941	4,622,899
Sportsplex	1,175,000	3,150,000	510,000	150,000	461,000	375,000	4,646,000	3,160,000
Schools Capital Projects								
Chapel Hill Carrboro City Schools	3,104,082	3,860,764	3,144,891	3,179,530	3,214,689	3,250,375	16,650,249	109,901,422
Orange County Schools	1,957,047	2,448,447	1,992,193	2,014,265	2,036,667	3,317,706	11,809,278	21,974,935
<b>Total</b>	<b>27,669,490</b>	<b>22,793,345</b>	<b>36,295,996</b>	<b>42,406,714</b>	<b>16,662,345</b>	<b>19,875,906</b>	<b>138,034,306</b>	<b>198,684,043</b>
<b>Revenues/Funding Source</b>								
Available Project Balances								-
Transfer from Capital Reserve								-
Transfer from General Fund - County	464,800	755,000	912,000	819,909	665,500	1,447,336	4,599,745	5,452,000
Transfer from General Fund - W & S Utilities		-	-					-
Transfer from General Fund - Schools	3,724,849	3,724,849	3,780,722	3,837,433	3,894,994	3,953,419	19,191,417	20,674,606
Transfer from other Capital Projects	207,600		20,000			100,000	120,000	
County Capital Fund Balance								-
Visitors Bureau Fund Balance								-
Solid Waste Fund Balance	436,059	608,294	1,020,166	456,582	493,849	1,108,960	3,687,851	4,365,178
Sportsplex Fund Balance	225,000	350,000	510,000	150,000	461,000	375,000	1,846,000	1,660,000
Recycling - 3R Fee								-
Lottery Proceeds	1,336,280	1,356,362	1,356,362	1,356,362	1,356,362	1,356,362	6,781,810	6,781,810
QSCBs								
Register of Deeds Fees	80,000	80,000	80,000	80,000	80,000	80,000	400,000	400,000
9-1-1 Funds		369,499					369,499	
State 9-1-1 Funds								-
Grants & Contributions	250,000	300,000	455,000	3,450,000	250,000	500,000	4,955,000	1,957,500
Grants - Solid Waste Fund	105,000							-
User Fees/Donations								-

	<b>Current Fiscal Year 2014-15</b>	<b>Year 1 Fiscal Year 2015-16</b>	<b>Year 2 Fiscal Year 2016-17</b>	<b>Year 3 Fiscal Year 2017-18</b>	<b>Year 4 Fiscal Year 2018-19</b>	<b>Year 5 Fiscal Year 2019-20</b>	<b>Five Year Total</b>	<b>Year 6 to Year 10</b>
<i>Article 46 Sales Tax Proceeds</i>	2,772,980	2,814,576	2,856,796	2,899,647	2,943,140	2,987,284	14,501,443	15,622,155
<i>Article 46 Sales Tax Proceeds - W &amp; S</i>	556,016	590,000	50,000	400,000	50,000	50,000	1,140,000	
<i>Article 46 Sales Tax Reserve Funds</i>							-	
<i>State Revolving Loan Funds</i>							-	
<i>Financing:</i>								
<i>Debt Financing - County Capital</i>	8,745,904	5,247,175	23,985,200	28,563,031	3,967,500	6,659,245	68,422,151	35,593,132
<i>Debt Financing - W &amp; S Utilities</i>	4,300,000	2,000,000	750,000		2,500,000		5,250,000	
<i>Debt Financing - Solid Waste</i>	3,515,002	569,590	519,750	393,750			1,483,090	257,721
<i>Debt Financing - Sportsplex</i>	950,000	2,800,000					2,800,000	1,500,000
<i>Debt Financing - Special Revenue Funds</i>		-					-	
<i>Debt Financing - E-9-1-1</i>							-	
<i>Debt Financing - Schools Capital</i>		1,228,000				1,258,300	2,486,300	104,419,941
<b>Total</b>	<b>27,669,490</b>	<b>22,793,345</b>	<b>36,295,996</b>	<b>42,406,714</b>	<b>16,662,345</b>	<b>19,875,906</b>	<b>138,034,306</b>	<b>198,684,043</b>

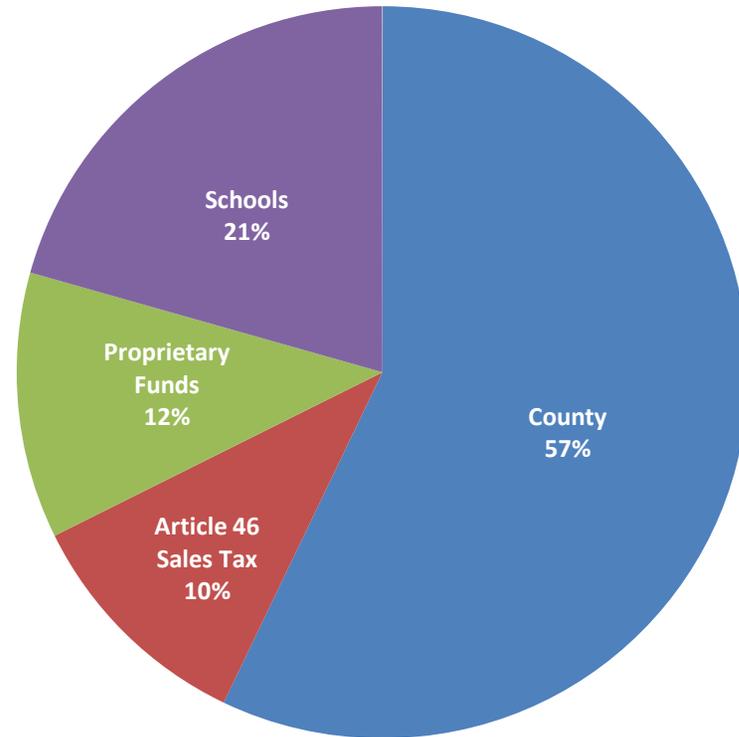
<sup>(1)</sup> Orange County has established three Proprietary Funds used to account for services provided to customers. All three Funds are established as enterprise funds and fees are imposed on customers to pay for the full cost of providing the services. The Water & Sewer Utilities Fund accounts for revenues and expenses related to the provision of sewer service. The Solid Waste Fund accounts for the revenues and expenses related to the provision of solid waste disposal and recycling activities. The Sportsplex Fund accounts for the revenues and expenses related to the services provided at the Orange County Sportsplex.

**FY 2015-20 Orange County Capital Investment Plan Projects  
County-Wide Summary - Appropriations**

**Year 1: FY 2015-16  
\$22,793,345**

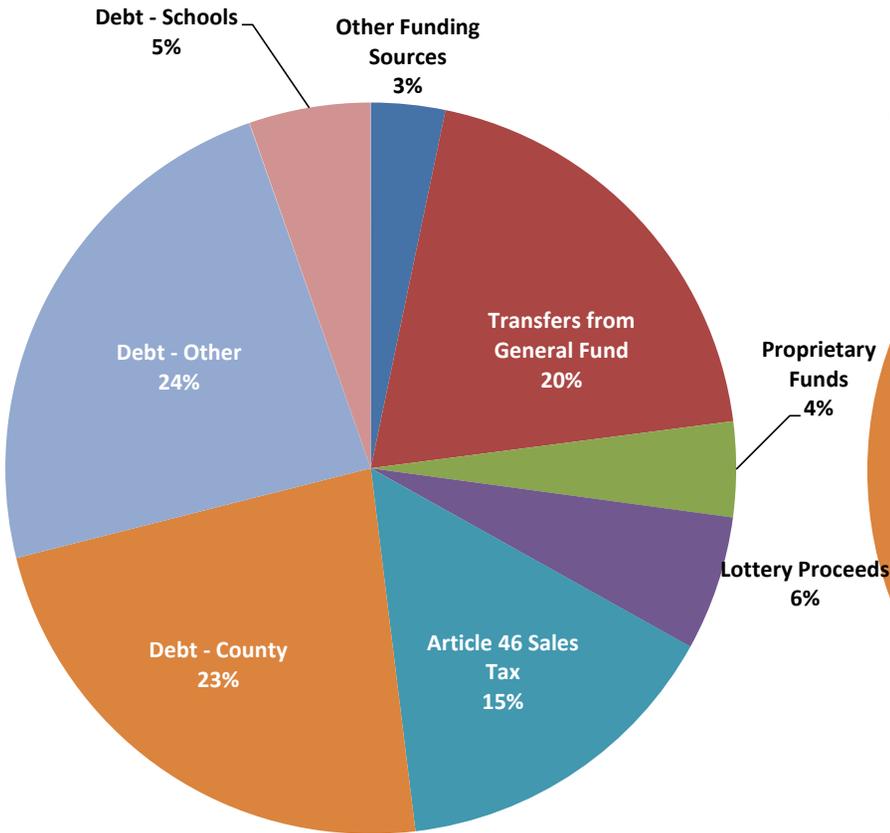


**Years 1-5: FY 2015-2020  
\$138,034,306**

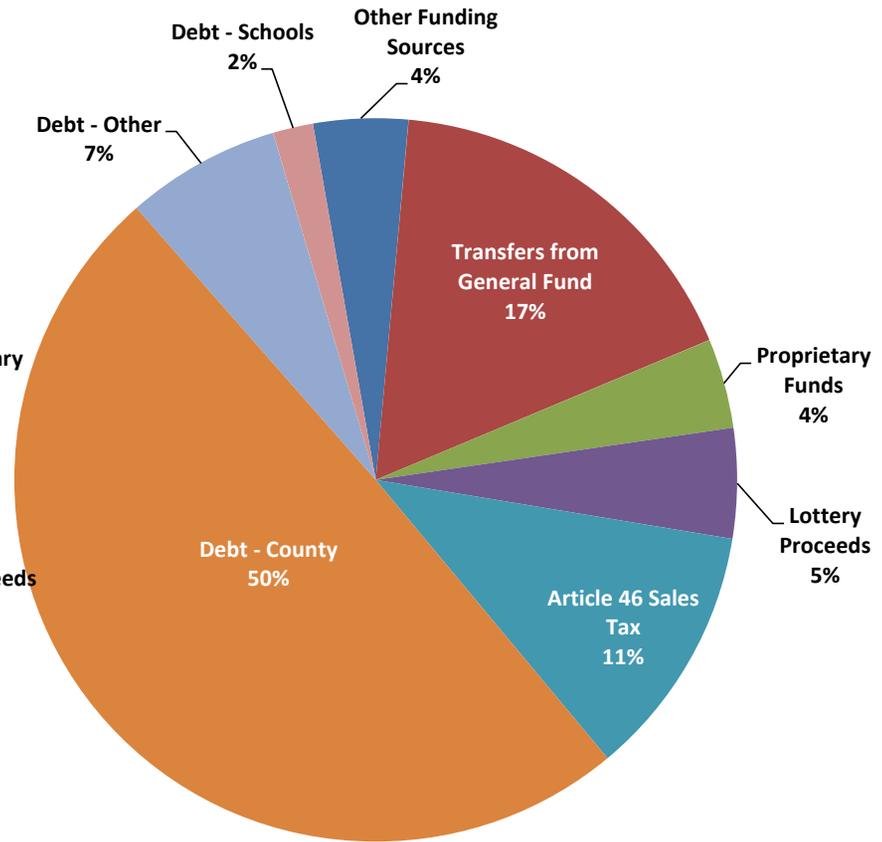


## FY 2015-20 Orange County Capital Investment Plan Projects County-Wide Summary - Revenues

**Year 1: FY 2015-16**  
**\$22,793,345**



**Years 1-5: FY 2015-2020**  
**\$138,034,306**



**Note:**

**Other Funding Sources** includes Available Project Balances, Register of Deeds Fees, E-9-1-1 Funds, Grants/Contributions, User Fees/Donations, Transfers from Capital Reserve and Transfers from Other Capital Projects.

**Transfers from General Fund** includes transfers to Water and Sewer Utilities, Solid Waste, Sportsplex and E-9-1-1 Funds.

**Proprietary Fund** includes Recycling-3R Fees, Solid Waste Fund Balance and Sportsplex Fund Balance.

**Debt - Other** includes debt for E-9-1-1, Solid Waste, Sportsplex and Water and Sewer Utilities projects.

**County Capital Projects Summary - APPROVED**  
**Fiscal Years 2015-20**

<b>Projects</b>	<b>Current Fiscal Year 2014-15</b>	<b>Year 1 Fiscal Year 2015-16</b>	<b>Year 2 Fiscal Year 2016-17</b>	<b>Year 3 Fiscal Year 2017-18</b>	<b>Year 4 Fiscal Year 2018-19</b>	<b>Year 5 Fiscal Year 2019-20</b>	<b>Five Year Total</b>	<b>Year 6 to Year 10</b>
<b>Appropriations</b>								
<i>Cedar Grove Community Center</i>	2,822,226						-	
<i>Southern Orange Campus (Future Planning)</i>			2,000,000				<b>2,000,000</b>	2,000,000
<i>Southern Human Services Center (Expansion)</i>		150,000	6,475,000				<b>6,625,000</b>	
<i>Southern Branch Library</i>	-	472,500	6,375,000				<b>6,847,500</b>	
<i>Cedar Grove Community Center Library Kiosk</i>		180,000					<b>180,000</b>	
<i>Main Branch Library - Remodel</i>		-	-	-			-	1,200,000
<i>HVAC Projects - Geothermal</i>	202,500						-	858,360
<i>Roofing Projects</i>	179,010	172,000	206,700	78,609	149,300		<b>606,609</b>	1,959,272
<i>Information Technology</i>	1,300,000	878,100	500,000	500,000	500,000	500,000	<b>2,878,100</b>	2,500,000
<i>Register of Deeds Automation</i>	80,000	80,000	80,000	80,000	80,000	80,000	<b>400,000</b>	400,000
<i>Proposed Jail</i>		500,000	500,000	20,591,331			<b>21,591,331</b>	
<i>Whitted Building</i>		-					-	
<i>Environment and Agriculture Center</i>		300,000	3,149,500				<b>3,449,500</b>	
<i>Government Services Center Annex</i>				350,000			<b>350,000</b>	
<i>Parking Lot Improvements</i>		120,000					<b>120,000</b>	2,750,000
<i>Life Safety - ADA</i>	25,000	95,000	-		55,000		<b>150,000</b>	120,000
<i>Court Street Annex</i>							-	100,000
<i>Historic Rogers Road Community Center/Infrastructure</i>		260,000	3,025,000				<b>3,285,000</b>	
<i>Efland-Cheeks Community Center Upfit</i>						424,581	<b>424,581</b>	
<i>Generator Projects</i>		130,000	100,000	175,000			<b>405,000</b>	
<i>Affordable Housing Land Banking</i>		1,000,000					<b>1,000,000</b>	
<i>Sheriff Equipment</i>	517,798						-	
<i>Board of Elections Equipment</i>	679,870	169,575					<b>169,575</b>	
<i>Orange County Radio/Paging System Upgrades</i>	500,000		500,000	500,000		500,000	<b>1,500,000</b>	500,000
<i>Communication System Improvements</i>	122,000		166,000	920,000			<b>1,086,000</b>	
<i>EMS Substations</i>			1,200,000	600,000	2,100,000		<b>3,900,000</b>	1,500,000
<i>9-1-1 Back-up Center</i>		369,499					<b>369,499</b>	
<i>Blackwood Farm Park</i>	147,400		150,000	1,900,000	1,218,200		<b>3,268,200</b>	-
<i>Bingham District Park</i>						150,000	<b>150,000</b>	6,850,000
<i>Cedar Grove Park Phase II</i>				200,000		100,000	<b>300,000</b>	1,500,000
<i>Conservation Easements</i>	250,000	500,000	500,000	500,000	500,000	500,000	<b>2,500,000</b>	2,500,000
<i>Upper Eno Nature Preserve-Public Access Area</i>		125,000				430,000	<b>555,000</b>	100,000
<i>Soccer.com Soccer Center Phase II</i>	141,000	425,000			250,000	4,639,000	<b>5,314,000</b>	
<i>Lands Legacy</i>	2,400,000					500,000	<b>500,000</b>	2,500,000
<i>Millhouse Road Park</i>			100,000	6,400,000			<b>6,500,000</b>	
<i>Mountains to Sea Trail</i>						500,000	<b>500,000</b>	-

<b>Projects</b>	<b>Current Fiscal Year 2014-15</b>	<b>Year 1 Fiscal Year 2015-16</b>	<b>Year 2 Fiscal Year 2016-17</b>	<b>Year 3 Fiscal Year 2017-18</b>	<b>Year 4 Fiscal Year 2018-19</b>	<b>Year 5 Fiscal Year 2019-20</b>	<b>Five Year Total</b>	<b>Year 6 to Year 10</b>
<i>New Hope Preserve/Hollow Rock Public Access</i>	125,000	25,000	235,000				<b>260,000</b>	165,000
<i>Northeast District Park</i>						150,000	<b>150,000</b>	7,850,000
<i>River Park Phase II</i>		300,000					<b>300,000</b>	
<i>Twin Creeks Park Campus Phase II</i>						200,000	<b>200,000</b>	7,800,000
<i>Little River Park Phase II</i>		100,000	75,000				<b>175,000</b>	250,000
<i>Fairview Park Access and Parking Improvements</i>		100,000					<b>100,000</b>	
<i>Facility Renovations and Repairs</i>	256,500	300,000	115,000	118,000	110,500	113,000	<b>756,500</b>	
<b>Total</b>	<b>9,748,304</b>	<b>6,751,674</b>	<b>25,452,200</b>	<b>32,912,940</b>	<b>4,963,000</b>	<b>8,786,581</b>	<b>78,866,395</b>	<b>43,402,632</b>
<b>Projects</b>	<b>Current Fiscal Year 2014-15</b>	<b>Year 1 Fiscal Year 2015-16</b>	<b>Year 2 Fiscal Year 2016-17</b>	<b>Year 3 Fiscal Year 2017-18</b>	<b>Year 4 Fiscal Year 2018-19</b>	<b>Year 5 Fiscal Year 2019-20</b>	<b>Five Year Total</b>	<b>Year 6 to Year 10</b>
<b>Revenues/Funding Source</b>								
<i>Available Project Balances</i>							-	
<i>Transfer from Capital Reserve</i>								
<i>Transfer from General Fund</i>	464,800	755,000	912,000	819,909	665,500	1,447,336	4,599,745	5,452,000
<i>Transfer from Other Projects</i>	207,600		20,000			100,000	120,000	
<i>Register of Deeds Fees</i>	80,000	80,000	80,000	80,000	80,000	80,000	400,000	400,000
<i>User Fees/Donations</i>								
<i>County Capital Fund Balance</i>								
<i>Visitors Bureau Fund Balance</i>								
<i>9-1-1 Funds</i>		369,499					369,499	
<i>State 9-1-1 Funds</i>								
<i>Grant Funding from State/Fed for Parks</i>	250,000	250,000	250,000	250,000	250,000	500,000	1,500,000	1,750,000
<i>Contributions from Other Infrastructure Partners</i>		50,000	205,000	3,200,000			3,455,000	207,500
<i>Debt Financing - Special Revenue Funds</i>							-	
<i>Debt Financing - E-9-1-1</i>							-	
<i>Debt Financing</i>	8,745,904	5,247,175	23,985,200	28,563,031	3,967,500	6,659,245	68,422,151	35,593,132
<b>Total</b>	<b>9,748,304</b>	<b>6,751,674</b>	<b>25,452,200</b>	<b>32,912,940</b>	<b>4,963,000</b>	<b>8,786,581</b>	<b>78,866,395</b>	<b>43,402,632</b>
	-	-	-	-	-	-	-	-

**Article 46 Sales Tax Fund Summary - RECOMMENDED**  
**Fiscal Years 2015-20**

<b>Project Name</b>	<b>Article 46 Sales Tax</b>									<b>Project Status</b>
<b>Functional Service Area</b>	<b>Special Revenue Fund</b>									<b>Starting Date</b>
<b>Department</b>										<b>Completion Date</b>
		<b>Current</b>	<b>Year 1</b>	<b>Year 2</b>	<b>Year 3</b>	<b>Year 4</b>	<b>Year 5</b>	<b>Five</b>	<b>Year 6</b>	
<b>Project Budget</b>	<b>Prior Years</b>	<b>Fiscal Year</b>	<b>Year</b>	<b>to</b>						
	<b>Funding</b>	<b>2014-15</b>	<b>2015-16</b>	<b>2016-17</b>	<b>2017-18</b>	<b>2018-19</b>	<b>2019-20</b>	<b>Total</b>	<b>Year 10</b>	
<i>Appropriation</i>										
<i>Economic Development</i>	2,978,500	1,386,490	1,407,287	1,428,398	1,449,824	1,471,572	1,493,644	<b>7,250,725</b>	7,811,085	
<i>Chapel Hill-Carrboro City Schools</i>	1,830,215	852,690	865,482	878,464	891,641	905,013	918,588	<b>4,459,189</b>	4,803,805	
<i>Orange County Schools</i>	1,148,285	533,800	541,807	549,934	558,182	566,555	575,052	<b>2,791,530</b>	3,007,265	
<i>Total Project Budget</i>	<b>5,957,000</b>	<b>2,772,980</b>	<b>2,814,576</b>	<b>2,856,796</b>	<b>2,899,647</b>	<b>2,943,140</b>	<b>2,987,284</b>	<b>14,501,444</b>	<b>15,622,155</b>	
<i>General Fund Related Operating Costs</i>										
<i>Personnel Services</i>										
<i>Operations</i>										
<i>New Debt Service</i>										
<i>Total Operating Costs</i>			-	-	-	-	-	-	-	
<i>Revenues/Funding Source</i>										
<i>Article 46 Sales Tax</i>	5,957,000	2,772,980	2,814,576	2,856,796	2,899,647	2,943,140	2,987,284	14,501,444	15,622,155	
<i>Total</i>	<b>5,957,000</b>	<b>2,772,980</b>	<b>2,814,576</b>	<b>2,856,796</b>	<b>2,899,647</b>	<b>2,943,140</b>	<b>2,987,284</b>	<b>14,501,444</b>	<b>15,622,155</b>	

**Project Description/Justification**

The Article 46 (1/4 cent) Sales Tax was approved by the voters in the November 2011 election, and became effective April 1, 2012. The anticipated revenue generated in FY 2014-15 is \$2,772,980, with an assumption of 1.5% growth in subsequent years. 50% of the proceeds are for Economic Development initiatives, and 50% of the proceeds for Education (allocated by the ADM count of the two school districts). Prior Years Funding reflects FY 2013-14 funding of \$2,732,000, FY 2012-13 funding of \$2,600,000, and FY 2011-12, when proceeds for the April-June 2012 quarter were estimated at \$625,000.

**Water & Sewer Utilities Capital Projects Summary - APPROVED**  
**Fiscal Years 2015-20**

Projects	Current Fiscal Year 2014-15	Year 1 Fiscal Year 2015-16	Year 2 Fiscal Year 2016-17	Year 3 Fiscal Year 2017-18	Year 4 Fiscal Year 2018-19	Year 5 Fiscal Year 2019-20	Five Year Total	Year 6 to Year 10
<b>Appropriations</b>								
<i>Efland/North Buckhorn Sewer Expansion</i>							-	
<i>McGowan Creek Outfall</i>							-	
<i>Buckhorn-Mebane EDD Phase 2</i>	56,016						-	
<i>Efland Sewer Flow to Mebane</i>	4,300,000	240,000					240,000	
<i>Economic Development Infrastructure</i>	100,000	50,000	50,000	50,000	50,000	50,000	250,000	
<i>Econ. Dev. Utility Extension Projects</i>	250,000	250,000					250,000	
<i>Hillsborough EDD</i>	150,000	1,000,000					1,000,000	
<i>Eno EDD</i>		1,050,000	750,000				1,800,000	
<i>Buckhorn-Mebane EDD Phase 3 &amp; 4</i>				350,000	2,500,000		2,850,000	
<b>Total</b>	<b>4,856,016</b>	<b>2,590,000</b>	<b>800,000</b>	<b>400,000</b>	<b>2,550,000</b>	<b>50,000</b>	<b>6,390,000</b>	-
<b>General Fund Related Operating Costs</b>								
<i>Personnel Services</i>								
<i>Operations</i>								
<i>New Debt Service</i>	362,996	879,884	1,039,884	1,099,884	1,099,884	1,299,884	5,419,420	6,499,420
<i>Total Operating Costs</i>	<b>362,996</b>	<b>879,884</b>	<b>1,039,884</b>	<b>1,099,884</b>	<b>1,099,884</b>	<b>1,299,884</b>	<b>5,419,420</b>	<b>6,499,420</b>
<b>Revenues/Funding Source</b>								
<i>Transfer from General Fund</i>	-		-		-		-	
<i>Transfer from Other Projects (30017)</i>							-	
<i>General Fund - Debt Service Payments</i>		195,400	195,400	195,400	195,400	195,400	977,000	977,000
<i>Article 46 Sales Tax - Debt Service</i>	362,996	684,484	844,484	904,484	904,484	1,104,484	4,442,420	5,522,420
<i>Reserve Funds - Article 46 Sales Tax</i>							-	
<i>Article 46 Sales Tax Proceeds</i>	556,016	590,000	50,000	400,000	50,000	50,000	1,140,000	
<i>CDBG Grant</i>							-	
<i>State Revolving Loan Funds</i>							-	
<i>Debt Financing - Article 46 Sales Tax</i>	4,300,000	2,000,000	750,000		2,500,000		5,250,000	-
<b>Total</b>	<b>5,219,012</b>	<b>3,469,884</b>	<b>1,839,884</b>	<b>1,499,884</b>	<b>3,649,884</b>	<b>1,349,884</b>	<b>11,809,420</b>	<b>6,499,420</b>

The Water & Sewer Utilities Fund accounts for revenues and expenses related to the provision of sewer service.

**Solid Waste Capital Projects Summary - APPROVED**  
**Fiscal Years 2015-20**

<b>Projects</b>	<b>Current Fiscal Year 2014-15</b>	<b>Year 1 Fiscal Year 2015-16</b>	<b>Year 2 Fiscal Year 2016-17</b>	<b>Year 3 Fiscal Year 2017-18</b>	<b>Year 4 Fiscal Year 2018-19</b>	<b>Year 5 Fiscal Year 2019-20</b>	<b>Five Year Total</b>	<b>Year 6 to Year 10</b>
<b>Appropriations</b>								
<i>Environmental Support</i>	-	-	110,903	-	-	-	110,903	163,854
<i>Sanitation</i>	3,175,858	-	830,587	549,228	251,790	359,832	1,991,437	774,939
<i>Recycling Operation</i>	880,203	1,177,884	345,432	301,104	242,059	749,128	2,815,607	3,464,631
<i>Landfill - C &amp; D</i>	-	-	252,994	-	-	-	252,994	219,475
<b>Total</b>	<b>4,056,061</b>	<b>1,177,884</b>	<b>1,539,916</b>	<b>850,332</b>	<b>493,849</b>	<b>1,108,960</b>	<b>5,170,941</b>	<b>4,622,899</b>
<b>Revenues/Funding Source</b>								
<i>Solid Waste Fund Balance</i>	303,311	-	674,734	155,478	251,790	359,832	1,441,834	900,547
<i>3R Fee/Solid Waste Fund</i>	436,059	608,294	345,432	301,104	242,059	749,128	2,246,017	3,464,631
<i>Debt Financing</i>	3,211,691	569,590	519,750	393,750	-	-	1,483,090	257,721
<i>Grant</i>	105,000	-	-	-	-	-	-	-
<b>Total</b>	<b>4,056,061</b>	<b>1,177,884</b>	<b>1,539,916</b>	<b>850,332</b>	<b>493,849</b>	<b>1,108,960</b>	<b>5,170,941</b>	<b>4,622,899</b>

Solid Waste/Landfill Fund is a self supporting Proprietary Fund that is used to account for revenues and expenses related to the provision of solid waste disposal and recycling activities for the citizens of Orange County.

**Sportsplex Capital Projects Summary - APPROVED**  
**Fiscal Years 2015-20**

<b>Project Budget</b>	<b>Prior Fiscal Year 2013-14</b>	<b>Current Fiscal Year 2014-15</b>	<b>Year 1 Fiscal Year 2015-16</b>	<b>Year 2 Fiscal Year 2016-17</b>	<b>Year 3 Fiscal Year 2017-18</b>	<b>Year 4 Fiscal Year 2018-19</b>	<b>Year 5 Fiscal Year 2019-20</b>	<b>Five Year Total</b>	<b>Year 6 to Year 10</b>
<b>Appropriations</b>									
Design	30,000							-	
<b>New Facilities Projects:</b>									
Major Expansion Phase 1 (1)		950,000						-	
Major Expansion Phases 2 and 3 (1)			2,800,000					2,800,000	
<b>Renovation Projects:</b>									
Lobby - Renovations (floor, walls, lighting) (8a)								-	
Lobby - Renovations (program space expansion)	110,000							-	
Girls/Women's Locker-room (5)	30,000							-	
Men's and Women's Bathrooms (7)	40,000							-	
<b>Facility Maintenance/Replacement Items:</b>									
Parking Lot Repair/Repave			150,000					150,000	150,000
Pool Roof repair (Completed)								-	
Pool wall reglaze		125,000						-	
Tilt up Panel (exterior wall system)		100,000						-	
Rotating Fitness Equipment Upgrade/Replacemen	100,000			100,000		100,000		200,000	300,000
Kidsplex Equipment Upgrade (10)					50,000			50,000	100,000
New UV System for Pool ( Completed)								-	
Bleachers (2)	-							-	
Pool pump/boiler (14)			100,000					100,000	100,000
Cooling Tower Replacement Completed)								-	
Major upgrade of Servers, Telephones (8)				35,000				35,000	45,000
Rink concrete ice floor repair (3)	-		75,000					75,000	
Ice Rink Re-Build (3a)								-	1,500,000
Rink de-humidification /Ice Rink Munters	125,000							-	125,000
Zamboni ( On order)	100,000							-	
Major rebuild - compressors/chiller barrel				100,000				100,000	100,000
Climbing Wall ( outside- fee based)				100,000				100,000	
HVAC Contingency (12)				50,000	50,000	70,000		170,000	160,000
IT Contingency (12)					50,000			50,000	100,000
Ice Rink/Fitness Wall Repair Paint Project				40,000				40,000	
Pool Lane Timer/Scoreboard (4)	15,000							-	
Rink Scoreboard				20,000				20,000	
Outside Pavilion/Play Area (6)	-			45,000				45,000	
Inflatables (13)	-			20,000		30,000		50,000	30,000
Activity Vans/Bus						86,000		86,000	
Low Mtc., High Efficiency Pool Filtration/Mechanical Upgrade						175,000		175,000	
Signage Upgrade			25,000					25,000	
Ice Rink Renovation: Boards; Lockers, Rubberized Floor							175,000	175,000	
Upgrade to Prevailing State of the Art major Utility Usage							200,000	200,000	
Roof Asset Mgmt. Program (RAMP) recommendations								-	450,000
<b>Total</b>	<b>550,000</b>	<b>1,175,000</b>	<b>3,150,000</b>	<b>510,000</b>	<b>150,000</b>	<b>461,000</b>	<b>375,000</b>	<b>4,646,000</b>	<b>3,160,000</b>
<b>Sportsplex Related Debt Service Costs</b>									
New Debt Service			91,200	360,000	360,000	360,000	360,000	1,531,200	1,800,000
<b>Total</b>			<b>91,200</b>	<b>360,000</b>	<b>360,000</b>	<b>360,000</b>	<b>360,000</b>	<b>1,531,200</b>	<b>1,800,000</b>
<b>Revenues/Funding Source</b>									
Sportsplex Fund Balance	550,000	225,000	350,000	510,000	150,000	461,000	375,000	1,846,000	1,660,000
Sportsplex - Debt Service			91,200	360,000	360,000	360,000	360,000	1,531,200	1,800,000
Debt Financing		950,000	2,800,000	-	-	-	-	2,800,000	1,500,000
<b>Total</b>	<b>550,000</b>	<b>1,175,000</b>	<b>3,241,200</b>	<b>870,000</b>	<b>510,000</b>	<b>821,000</b>	<b>735,000</b>	<b>6,177,200</b>	<b>4,960,000</b>

1. No change in assumptions from prior year submittal. Project was re-scoped to create national class recreation facility adding indoor turf and court. Project defined to straddle two years to facilitate maximum construction logistics and cost efficiencies:
  - a. Phase 1 is the originally contemplated pool mezzanine of 6,000 sq. ft. featuring new member lockers; dedicated spin/row/yoga fitness room and 1,800 sq. ft. senior/ adult cardio/ strength center. Construction to commence Spring 2015.
  - b. Phase 2/3 is a new building addition for and indoor turf field and court to be used for soccer, lacrosse, senior walking, running, basketball, volleyball, pickleball and proprietary RFP programs such as Lil Kickers/Dunkers . NOTE: Projected annual revenues related to this project are anticipated to cover the annual debt service required for this project.
  - d. Land acquired and Town of Hillsborough signed off on parking plan.
2. Moveable bleachers to add seating for spectator rink and pool based events. ( portable to pool) **Completed with funds from Ops Budget**
3. Rink floor repair moved forward one year to 2015-16 due to concerns over structural integrity.
- 3a. The average life of a concrete road is 27 years. ( 40 years in southern climates and as little as 18 years in northern climates). The same permafrost like conditions that shorthen useful life in the north are what impact an ice rink. In 2020 the rink is 25 years old and a contingency should be made for a complete rink system rebuild.
4. Pool Electronic Timer and scoreboard. Scoreboard is 19 years old and failing. Repairs are costly and increasingly less feasible. Required for revenue generating swim meets and lane training **(Completed)**
5. convert referee room into girls/women's change room and build replacement ref room and storage in part of Zamboni room. **Completed**
6. Outside pavilion to be built in flat grassy area to the west of pond. To be used for Kidsplex outdoor activities; parties. Orange Charter School has expressed interest in partnering. Grants available. **( More efficient to position on grounds after Expansion Project in 2015-16)**
7. Men's and Women's main lobby bathrooms are worn. Replace flooring; stall dividers; paint; ceiling tiles. Efficient lighting (motion sensor) and low flow plumbing fixtures. Lower counters and child appropriate toilets. Add safe, locked storage for cleaning supplies. **To be completed by April 2015.**
8. Servers upgraded out of equipment repair budget. Building wide telephone/intercom moved forward to coincide with major building expansion.
- 8(a) Facilitates 1,834 additional GroupX space for programs. Results in \$312,000 incremental annual revenue. **To be completed Fall 2014**
9. Cardio equipment has a useful life of 3 years with the heavy usage. While quality maintenance can extend life, it is Prudent to maintain a budgeted contingency based on industry replacement standards. Timing pushed out one year due to units included in 2014-15 Mezzanine expansion.
10. Similar to above. With growth in Kidsplex programs we expect more capital needs for this program
11. Pumps and boilers have the least useful life of all mechanical classes of equipment. Contingency for replacement.
12. Contingency for HVAC equipment and major IT equipment such as server.
13. Inflatables are a low cost way to generate revenue. Can be used for Kidsplex; Parties and for fee admission. Payback is less than one year. To be positioned in space created with the Field House expansion.
14. Pumps/Filters replacement moved forward due to filter steel shell corrosion/perforation. Structural integrity fail is imminent.

**Schools Capital Projects Summary - APPROVED**  
**Fiscal Years 2015-20**

Projects by School System	Current Fiscal Year 2014-15	Year 1 Fiscal Year 2015-16	Year 2 Fiscal Year 2016-17	Year 3 Fiscal Year 2017-18	Year 4 Fiscal Year 2018-19	Year 5 Fiscal Year 2019-20	Five Year Total	Year 6 to Year 10
<b>Chapel Hill Carrboro City Schools</b>								
<i>Long Range Capital</i>								
Pay-As-You-Go Funds <sup>(1)</sup>	2,275,138	2,274,765	2,308,886	2,343,520	2,378,673	2,414,353	11,720,197	12,628,051
Lottery Proceeds <sup>(2)</sup>	828,944	835,626	835,626	835,626	835,626	835,626	4,178,130	4,178,130
Middle School #5							-	53,320,241
Elementary # 12							-	39,775,000
Preliminary Planning Funds <sup>(3)</sup>		750,000					750,000	
<b>Total</b>	3,104,082	3,860,391	3,144,512	3,179,146	3,214,299	3,249,979	16,648,327	109,901,422
<b>Orange County Schools</b>								
<i>Long Range Capital</i>								
Pay-As-You-Go Funds <sup>(1)</sup>	1,449,711	1,450,084	1,471,835	1,493,913	1,516,321	1,539,066	7,471,220	8,046,555
Lottery Proceeds <sup>(2)</sup>	507,336	520,736	520,736	520,736	520,736	520,736	2,603,680	2,603,680
Cedar Ridge HS Classroom Wing*						1,258,300	1,258,300	11,324,700
Preliminary Planning Funds <sup>(3)</sup>		478,000					478,000	
<b>Total</b>	1,957,047	2,448,820	1,992,571	2,014,649	2,037,057	3,318,102	11,811,200	21,974,935
<b>Total all Schools</b>	<b>5,061,129</b>	<b>6,309,211</b>	<b>5,137,084</b>	<b>5,193,795</b>	<b>5,251,356</b>	<b>6,568,081</b>	<b>28,459,527</b>	<b>131,876,357</b>
<b>Revenues/Funding Source</b>								
General Fund (Pay-As-You-Go)	3,724,849	3,724,849	3,780,722	3,837,433	3,894,994	3,953,419	19,191,417	20,674,606
Lottery Proceeds	1,336,280	1,356,362	1,356,362	1,356,362	1,356,362	1,356,362	6,781,810	6,781,810
Debt Financing		1,228,000				1,258,300	2,486,300	104,419,941
<b>Total</b>	<b>5,061,129</b>	<b>6,309,211</b>	<b>5,137,084</b>	<b>5,193,795</b>	<b>5,251,356</b>	<b>6,568,081</b>	<b>28,459,527</b>	<b>131,876,357</b>

Note 1: The Article 46 one quarter cent sales tax proceeds for schools is included in the Special Revenue Projects section of the CIP.

Note 2: School Construction is guided by the Schools Adequate Public Facilities Ordinance (SAPFO) projections of capacity and need.

<sup>(1)</sup> Pay-As-You-Go funds reflect same funding in FY 2015-16 as in FY 2014-15, and assumes a 1.5% annual growth throughout the 5 year CIP period.

<sup>(2)</sup> Lottery Proceeds increase in FY 2015-16, and then are assumed at the same amount throughout the remaining CIP period, based on the most recent lottery estimates from the State. The funds will be distributed on the basis of each school system's Average Daily Membership (ADM).

<sup>(3)</sup> Preliminary Planning Funds allow the school systems to be "shovel ready" for a project or projects after a successful Bond Referendum. Funds will be reimbursed from Bond Referendum funds.

**County Capital Projects Summary - APPROVED**  
**Fiscal Years 2015-20**

<b>Projects</b>	<b>Current Fiscal Year 2014-15</b>	<b>Year 1 Fiscal Year 2015-16</b>	<b>Year 2 Fiscal Year 2016-17</b>	<b>Year 3 Fiscal Year 2017-18</b>	<b>Year 4 Fiscal Year 2018-19</b>	<b>Year 5 Fiscal Year 2019-20</b>	<b>Five Year Total</b>	<b>Year 6 to Year 10</b>
<b>Appropriations</b>								
<i>Cedar Grove Community Center</i>	2,822,226						-	
<i>Southern Orange Campus (Future Planning)</i>			2,000,000				<b>2,000,000</b>	2,000,000
<i>Southern Human Services Center (Expansion)</i>		150,000	6,475,000				<b>6,625,000</b>	
<i>Southern Branch Library</i>	-	472,500	6,375,000				<b>6,847,500</b>	
<i>Cedar Grove Community Center Library Kiosk</i>		180,000					<b>180,000</b>	
<i>Main Branch Library - Remodel</i>		-	-	-			-	1,200,000
<i>HVAC Projects - Geothermal</i>	202,500						-	858,360
<i>Roofing Projects</i>	179,010	172,000	206,700	78,609	149,300		<b>606,609</b>	1,959,272
<i>Information Technology</i>	1,300,000	878,100	500,000	500,000	500,000	500,000	<b>2,878,100</b>	2,500,000
<i>Register of Deeds Automation</i>	80,000	80,000	80,000	80,000	80,000	80,000	<b>400,000</b>	400,000
<i>Proposed Jail</i>		500,000	500,000	20,591,331			<b>21,591,331</b>	
<i>Whitted Building</i>		-					-	
<i>Environment and Agriculture Center</i>		300,000	3,149,500				<b>3,449,500</b>	
<i>Government Services Center Annex</i>				350,000			<b>350,000</b>	
<i>Parking Lot Improvements</i>		120,000					<b>120,000</b>	2,750,000
<i>Life Safety - ADA</i>	25,000	95,000	-		55,000		<b>150,000</b>	120,000
<i>Court Street Annex</i>							-	100,000
<i>Historic Rogers Road Community Center/Infrastructure</i>		260,000	3,025,000				<b>3,285,000</b>	
<i>Efland-Cheeks Community Center Upfit</i>						424,581	<b>424,581</b>	
<i>Generator Projects</i>		130,000	100,000	175,000			<b>405,000</b>	
<i>Affordable Housing Land Banking</i>		1,000,000					<b>1,000,000</b>	
<i>Sheriff Equipment</i>	517,798						-	
<i>Board of Elections Equipment</i>	679,870	169,575					<b>169,575</b>	
<i>Orange County Radio/Paging System Upgrades</i>	500,000		500,000	500,000		500,000	<b>1,500,000</b>	500,000
<i>Communication System Improvements</i>	122,000		166,000	920,000			<b>1,086,000</b>	
<i>EMS Substations</i>			1,200,000	600,000	2,100,000		<b>3,900,000</b>	1,500,000
<i>9-1-1 Back-up Center</i>		369,499					<b>369,499</b>	
<i>Blackwood Farm Park</i>	147,400		150,000	1,900,000	1,218,200		<b>3,268,200</b>	-
<i>Bingham District Park</i>						150,000	<b>150,000</b>	6,850,000
<i>Cedar Grove Park Phase II</i>				200,000		100,000	<b>300,000</b>	1,500,000
<i>Conservation Easements</i>	250,000	500,000	500,000	500,000	500,000	500,000	<b>2,500,000</b>	2,500,000
<i>Upper Eno Nature Preserve-Public Access Area</i>		125,000				430,000	<b>555,000</b>	100,000
<i>Soccer.com Soccer Center Phase II</i>	141,000	425,000			250,000	4,639,000	<b>5,314,000</b>	
<i>Lands Legacy</i>	2,400,000					500,000	<b>500,000</b>	2,500,000
<i>Millhouse Road Park</i>			100,000	6,400,000			<b>6,500,000</b>	
<i>Mountains to Sea Trail</i>						500,000	<b>500,000</b>	-

<b>Projects</b>	<b>Current Fiscal Year 2014-15</b>	<b>Year 1 Fiscal Year 2015-16</b>	<b>Year 2 Fiscal Year 2016-17</b>	<b>Year 3 Fiscal Year 2017-18</b>	<b>Year 4 Fiscal Year 2018-19</b>	<b>Year 5 Fiscal Year 2019-20</b>	<b>Five Year Total</b>	<b>Year 6 to Year 10</b>
<i>New Hope Preserve/Hollow Rock Public Access</i>	125,000	25,000	235,000				<b>260,000</b>	165,000
<i>Northeast District Park</i>						150,000	<b>150,000</b>	7,850,000
<i>River Park Phase II</i>		300,000					<b>300,000</b>	
<i>Twin Creeks Park Campus Phase II</i>						200,000	<b>200,000</b>	7,800,000
<i>Little River Park Phase II</i>		100,000	75,000				<b>175,000</b>	250,000
<i>Fairview Park Access and Parking Improvements</i>		100,000					<b>100,000</b>	
<i>Facility Renovations and Repairs</i>	256,500	300,000	115,000	118,000	110,500	113,000	<b>756,500</b>	
<b>Total</b>	<b>9,748,304</b>	<b>6,751,674</b>	<b>25,452,200</b>	<b>32,912,940</b>	<b>4,963,000</b>	<b>8,786,581</b>	<b>78,866,395</b>	<b>43,402,632</b>
<b>Projects</b>	<b>Current Fiscal Year 2014-15</b>	<b>Year 1 Fiscal Year 2015-16</b>	<b>Year 2 Fiscal Year 2016-17</b>	<b>Year 3 Fiscal Year 2017-18</b>	<b>Year 4 Fiscal Year 2018-19</b>	<b>Year 5 Fiscal Year 2019-20</b>	<b>Five Year Total</b>	<b>Year 6 to Year 10</b>
<b>Revenues/Funding Source</b>								
<i>Available Project Balances</i>							-	
<i>Transfer from Capital Reserve</i>								
<i>Transfer from General Fund</i>	464,800	755,000	912,000	819,909	665,500	1,447,336	4,599,745	5,452,000
<i>Transfer from Other Projects</i>	207,600		20,000			100,000	120,000	
<i>Register of Deeds Fees</i>	80,000	80,000	80,000	80,000	80,000	80,000	400,000	400,000
<i>User Fees/Donations</i>								
<i>County Capital Fund Balance</i>								
<i>Visitors Bureau Fund Balance</i>								
<i>9-1-1 Funds</i>		369,499					369,499	
<i>State 9-1-1 Funds</i>								
<i>Grant Funding from State/Fed for Parks</i>	250,000	250,000	250,000	250,000	250,000	500,000	1,500,000	1,750,000
<i>Contributions from Other Infrastructure Partners</i>		50,000	205,000	3,200,000			3,455,000	207,500
<i>Debt Financing - Special Revenue Funds</i>							-	
<i>Debt Financing - E-9-1-1</i>							-	
<i>Debt Financing</i>	8,745,904	5,247,175	23,985,200	28,563,031	3,967,500	6,659,245	68,422,151	35,593,132
<b>Total</b>	<b>9,748,304</b>	<b>6,751,674</b>	<b>25,452,200</b>	<b>32,912,940</b>	<b>4,963,000</b>	<b>8,786,581</b>	<b>78,866,395</b>	<b>43,402,632</b>
	-	-	-	-	-	-	-	-

**County Capital Operating Impact Summary - APPROVED**  
**Fiscal Years 2015-20**

<b>Related Operating Costs</b>	<b>Year 1 Fiscal Year 2015-16</b>	<b>Year 2 Fiscal Year 2016-17</b>	<b>Year 3 Fiscal Year 2017-18</b>	<b>Year 4 Fiscal Year 2018-19</b>	<b>Year 5 Fiscal Year 2019-20</b>	<b>Five Year Total</b>	<b>Year 6 to Year 10</b>
<i>Personnel Services</i>							
<i>Cedar Grove Community Center</i>	14,305	49,801	49,801	49,801	49,801	213,509	249,005
<i>Southern Branch Library</i>		270,000	540,000	540,000	540,000	1,890,000	2,700,000
<i>Blackwood Farm Park</i>	67,000	67,000	67,000	78,000	78,000	357,000	390,000
<i>Bingham District Park</i>						-	162,000
<i>Cedar Grove Park Phase II</i>						-	40,000
<i>Upper Eno Nature Preserve</i>		40,000	40,000	40,000	40,000	160,000	200,000
<i>Soccer.com Soccer Center Phase II</i>							200,000
<i>Millhouse Road Park</i>				80,000	80,000	160,000	400,000
<i>New Hope Preserve</i>			40,000	40,000	40,000	120,000	200,000
<i>Northeast District Park</i>						-	162,000
<i>Twin Creeks Park</i>						-	320,000
<i>Efland-Cheeks Community Center</i>							137,170
<i>Operations</i>							
<i>Cedar Grove Community Center</i>	1,798	6,270	6,270	6,270	6,270	26,878	31,350
<i>Southern Branch Library</i>			150,000	150,000	150,000	450,000	750,000
<i>Cedar Grove Comm Center Library Kiosk</i>	40,000	40,000	40,000	40,000	40,000	200,000	200,000
<i>Blackwood Farm Park</i>	26,000	26,000	26,000	55,000	55,000	188,000	275,000
<i>Bingham District Park</i>						-	220,000
<i>Upper Eno Nature Preserve</i>		10,000	10,000	10,000	10,000	40,000	104,000
<i>Soccer.com Soccer Center Phase II</i>					5,000	5,000	85,000
<i>Millhouse Road Park</i>				100,000	100,000	200,000	500,000
<i>Mountains to Sea Trail</i>						-	25,000
<i>New Hope Preserve</i>	5,000	5,000	10,000	10,000	10,000	40,000	50,000
<i>Northeast District Park</i>	10,000					10,000	150,000
<i>Twin Creeks Park</i>						-	400,000
<i>Little River Park, Phase II</i>						-	20,000
<i>Efland-Cheeks Community Center</i>							62,000
<i>Debt Service</i>							
<i>Cedar Grove Community Center</i>	270,934	270,934	270,934	270,934	270,934	1,354,670	1,354,670
<i>Southern Human Services Center(Future Planning)</i>	38,400	38,400	230,400	230,400	230,400	768,000	1,920,000
<i>Southern Human Services Center Expansion</i>	17,280	24,480	646,080	646,080	646,080	1,980,000	3,230,400
<i>Southern Branch Library</i>	41,856	87,216	699,216	699,216	699,216	2,226,720	3,496,080
<i>Cedar Grove Community Center Library Kiosk</i>		17,280	17,280	17,280	17,280	69,120	86,400
<i>Main Branch Library Remodel</i>			-	-	-	-	354,720
<i>HVAC Projects - Geothermal</i>	195,763	195,763	195,763	195,763	195,763	978,815	1,061,219
<i>Roofing Projects</i>	44,065	57,697	76,388	81,351	95,684	355,185	478,420

<b>Related Operating Costs</b>	<b>Year 1 Fiscal Year 2015-16</b>	<b>Year 2 Fiscal Year 2016-17</b>	<b>Year 3 Fiscal Year 2017-18</b>	<b>Year 4 Fiscal Year 2018-19</b>	<b>Year 5 Fiscal Year 2019-20</b>	<b>Five Year Total</b>	<b>Year 6 to Year 10</b>
Information Technology	543,612	623,110	623,110	623,110	623,110	3,036,052	997,488
Proposed Jail	24,000	72,000	120,000	2,096,768	2,096,768	4,409,536	10,483,840
Whitted Building	162,720	162,720	162,720	162,720	162,720	813,600	813,600
Environment and Agriculture Center		28,800	331,152	331,152	331,152	1,022,256	1,655,760
Government Services Center Annex				33,600	33,600	67,200	168,000
Parking Lot Improvements		11,520	11,520	11,520	11,520	46,080	796,800
Historic Rogers Road Neighborhood Ctr/Infrastr.		20,800	262,800	262,800	262,800	809,200	1,314,000
Efland-Cheeks Community Center Upfit						-	187,318
Generator Projects		9,600	9,600	9,600	9,600	38,400	48,000
Affordable Housing Land Banking		96,000	96,000	96,000	96,000	384,000	480,000
Sheriff Equipment	111,650	111,650	111,650	111,650	111,650	558,250	
Board of Elections Equipment	146,596	183,161	183,161	183,161	183,161	879,240	36,565
Orange County Radio/Paging Systems Upgrade	337,005	337,005	446,157	555,309	555,309	2,230,785	1,528,128
Communication System Improvements	217,223	277,692	286,206	451,249	333,571	1,565,941	976,489
EMS Substations			115,200	172,800	374,400	662,400	2,448,000
Blackwood Farm Park			14,400	196,800	313,747	524,947	2,153,472
Bingham District Park						-	2,630,400
Cedar Grove Park Phase II				19,200	19,200	38,400	384,000
Conservation Easements	250,000	250,000	250,000	250,000	250,000	1,250,000	1,250,000
Upper Eno Nature Preserve		26,400	26,400	26,400	26,400	105,600	343,200
Soccer.com Soccer Center Phase II	12,000	52,800	52,800	52,800	76,800	247,200	2,730,720
Lands Legacy	230,400	230,400	230,400	230,400	230,400	1,152,000	1,152,000
Millhouse Road Park				307,200	307,200	614,400	1,536,000
Mountains to Sea Trail						-	120,000
Northeast District Park						-	3,014,400
River Park, Phase II		24,000	24,000	24,000	24,000	96,000	120,000
Twin Creeks Park	57,600	57,600	57,600	57,600	57,600	288,000	3,379,200
Central Efland/North Buckhorn Sewer	148,798	148,798	148,798	148,798	148,798	743,990	743,990
McGowan Creek Outfall	46,602	46,602	46,602	46,602	46,602	233,010	233,010
Buckhorn EDD Phase 2	340,484	340,484	340,484	340,484	340,484	1,702,420	1,702,418
Buckhorn EDD Phase 3 & 4					200,000	200,000	1,000,000
Efland Sewer Flow to Mebane	366,512	366,512	366,512	366,512	366,512	1,832,560	1,832,560
Hillsborough EDD		80,000	80,000	80,000	80,000	320,000	400,000
Eno EDD		140,000	140,000	140,000	140,000	560,000	700,000
<b>Total</b>	<b>3,767,603</b>	<b>4,903,495</b>	<b>7,652,404</b>	<b>10,728,330</b>	<b>11,172,532</b>	<b>38,224,364</b>	<b>67,373,792</b>
<b>Revenues/Funding Source</b>							
General Fund - Operating Costs	164,103	514,071	979,071	1,199,071	1,204,071	4,060,387	8,032,525
General Fund - Debt Service	2,778,826	3,344,750	5,628,659	8,484,585	8,841,465	29,078,285	53,706,289
Special Revenue Funds - Debt Service						-	-
E-9-1-1 Fund - Debt Service	117,678	117,678	117,678	117,678		470,712	
Article 46 Sales Tax - Debt Service	706,996	926,996	926,996	926,996	1,126,996	4,614,980	5,634,978
Operations/funding from other sources						-	
User Fees						-	
<b>Total</b>	<b>3,767,603</b>	<b>4,903,495</b>	<b>7,652,404</b>	<b>10,728,330</b>	<b>11,172,532</b>	<b>38,224,364</b>	<b>67,373,792</b>

**County Capital Projects  
Fiscal Years 2015-20**

Project Name	<i>Cedar Grove Community Center</i>						Project Status	<i>Approved</i>	
Functional Service Area	<i>Governing and Management</i>						Starting Date	<i>7/1/2012</i>	
Department	<i>Asset Management Services</i>						Completion Date	<i>6/30/2016</i>	
Project Budget	Prior Years Funding	Current Fiscal Year 2014-15	Year 1 Fiscal Year 2015-16	Year 2 Fiscal Year 2016-17	Year 3 Fiscal Year 2017-18	Year 4 Fiscal Year 2018-19	Year 5 Fiscal Year 2019-20	Five Year Total	Year 6 to Year 10
<i>Appropriation</i>									
Land/Building								-	
Construction/Repairs/Renovations	964,545	2,822,226						-	
Equipment/Furnishings								-	
<i>Total Project Budget</i>	<b>964,545</b>	<b>2,822,226</b>	-	-	-	-	-	-	-
<i>General Fund Related Operating Costs</i>									
Personnel Services			14,305	49,801	49,801	49,801	49,801	213,509	249,005
Operations			1,798	6,270	6,270	6,270	6,270	26,878	31,350
New Debt Service			270,934	270,934	270,934	270,934	270,934	1,354,668	1,354,670
<i>Total Operating Costs</i>			<b>287,037</b>	<b>327,005</b>	<b>327,005</b>	<b>327,005</b>	<b>327,005</b>	<b>1,595,055</b>	<b>1,635,025</b>
<i>Revenues/Funding Source</i>									
General Fund - Debt Service	396,545		270,934	270,934	270,934	270,934	270,934	1,354,668	1,354,670
Transfer from General Fund			16,103	56,071	56,071	56,071	56,071	240,387	280,355
Available Project Balance	250,000							-	
Debt Financing	318,000	2,822,226						-	
<i>Total</i>	<b>964,545</b>	<b>2,822,226</b>	<b>287,037</b>	<b>327,005</b>	<b>327,005</b>	<b>327,005</b>	<b>327,005</b>	<b>1,595,055</b>	<b>1,635,025</b>

**Project Description/Justification**

On May 8, 2014, the Board approved a project plan for the Cedar Grove Community Center and directed staff to move forward with the construction design of the project. This decision was informed by several Board presentations on the Center's design and extensive work with the Resident Advisory Work Group over several months leading up to the May, 2014 Board decision. The facility will house the Community Center, areas for bulk equipment and surplus storage for the County, and leasable dry storage space for the Piedmont Food and Agricultural Processing Center ("PFAP"). On June 18, 2014, the Board appropriated funds for the project. Staff and designer, MBAJ Architects of Raleigh, NC, worked through the summer and fall of 2014 preparing the construction documents. On February 19, 2015, bids were opened and an apparent responsive and responsible bidder was identified. The Board will be presented a bid award for this project on March 17, 2015. If approved, construction will begin in April, 2015 and will be substantially complete in early 2016. Facility operations are anticipated to begin in March, 2016. Terms of the PFAP lease will be presented to the Board for approval in the spring of 2015.

**County Capital Projects  
Fiscal Years 2015-20**

<b>Project Name</b>	<b>Southern Orange Campus (Future Planning)</b>						<b>Project Status</b>	<b>Approved</b>	
<b>Functional Service Area</b>	<b>Governing and Management</b>						<b>Starting Date</b>	<b>7/1/2011</b>	
<b>Department</b>	<b>Asset Management Services</b>						<b>Completion Date</b>	<b>7/1/2017</b>	
<b>Project Budget</b>	<b>Prior Years Funding</b>	<b>Current Fiscal Year 2014-15</b>	<b>Year 1 Fiscal Year 2015-16</b>	<b>Year 2 Fiscal Year 2016-17</b>	<b>Year 3 Fiscal Year 2017-18</b>	<b>Year 4 Fiscal Year 2018-19</b>	<b>Year 5 Fiscal Year 2019-20</b>	<b>Five Year Total</b>	<b>Year 6 to Year 10</b>
<i>Appropriation</i>									
Professional Services - Design work		-		200,000				200,000	200,000
Construction/Repairs/Renovations			-	1,800,000				1,800,000	1,800,000
Site Master Plan	400,000								-
Equipment/Furnishings									-
<b>Total Project Budget</b>	<b>400,000</b>	<b>-</b>	<b>-</b>	<b>2,000,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>2,000,000</b>	<b>2,000,000</b>
<i>General Fund Related Operating Costs</i>									
Personnel Services									-
Operations									-
New Debt Service	38,400	38,400	38,400	38,400	230,400	230,400	230,400	768,000	1,920,000
<b>Total Operating Costs</b>		<b>38,400</b>	<b>38,400</b>	<b>38,400</b>	<b>230,400</b>	<b>230,400</b>	<b>230,400</b>	<b>768,000</b>	<b>1,920,000</b>
<i>Revenues/Funding Source</i>									
General Fund - Debt Service		38,400	38,400	38,400	230,400	230,400	230,400	768,000	1,920,000
Transfer from Other Projects									-
Debt Financing	400,000		-	2,000,000				2,000,000	2,000,000
<b>Total</b>	<b>400,000</b>	<b>38,400</b>	<b>38,400</b>	<b>2,038,400</b>	<b>230,400</b>	<b>230,400</b>	<b>230,400</b>	<b>2,768,000</b>	<b>3,920,000</b>

**Project Description/Justification**

The \$200,000 in FY 16-17 is for site visioning and infrastructure design services and regulatory processes related to the Southern Human Services Center (SHSC) expansion project scheduled for FY 16-17. Funding of \$1,800,000 is also included in FY 16-17 for site development infrastructure related to the SHSC expansion project. An additional \$2,000,000 is planned in Year 6 for future design and infrastructure for the Southern Orange Campus.

**County Capital Projects  
Fiscal Years 2015-20**

<b>Project Name</b>	<b>Southern Human Services Center Expansion</b>						<b>Project Status</b>	<b>Approved</b>	
<b>Functional Service Area</b>	<b>Governing and Management</b>						<b>Starting Date</b>	<b>7/1/2011</b>	
<b>Department</b>	<b>Asset Management Services</b>						<b>Completion Date</b>	<b>7/1/2017</b>	
<b>Project Budget</b>	<b>Prior Years Funding</b>	<b>Current Fiscal Year 2014-15</b>	<b>Year 1 Fiscal Year 2015-16</b>	<b>Year 2 Fiscal Year 2016-17</b>	<b>Year 3 Fiscal Year 2017-18</b>	<b>Year 4 Fiscal Year 2018-19</b>	<b>Year 5 Fiscal Year 2019-20</b>	<b>Five Year Total</b>	<b>Year 6 to Year 10</b>
<i>Appropriation</i>									
<i>Land/Building</i>									
<i>Construction/Repairs/Renovations</i>									
Health Clinic & DSS Renovations	180,000								
<i>Infrastructure Work</i>									
Proposed for emergency HVAC rooftop replacement			75,000					75,000	
Design Services			75,000					75,000	
Building Expansion/Renovations				6,475,000				6,475,000	
Equipment/Furnishings									
Total Project Budget	<b>180,000</b>	-	<b>150,000</b>	<b>6,475,000</b>	-	-	-	<b>6,625,000</b>	-
<i>General Fund Related Operating Costs</i>									
<i>Personnel Services</i>									
<i>Operations</i>									
New Debt Service	17,280	17,280	17,280	24,480	646,080	646,080	646,080	1,980,000	3,230,400
Total Operating Costs	<b>17,280</b>	<b>17,280</b>	<b>17,280</b>	<b>24,480</b>	<b>646,080</b>	<b>646,080</b>	<b>646,080</b>	<b>1,980,000</b>	<b>3,230,400</b>
<i>Revenues/Funding Source</i>									
General Fund - Debt Service	17,280	17,280	17,280	24,480	646,080	646,080	646,080	1,980,000	3,230,400
Transfer from General Fund			75,000					75,000	
Debt Financing	180,000		75,000	6,475,000				6,550,000	
Total	<b>197,280</b>	<b>17,280</b>	<b>167,280</b>	<b>6,499,480</b>	<b>646,080</b>	<b>646,080</b>	<b>646,080</b>	<b>8,605,000</b>	<b>3,230,400</b>

**Project Description/Justification**

In 2007, the Board authorized staff to examine a Southern Campus Master plan and a potential expansion and renovation to the 1998 Southern Human Services Center ("SHSC") that may house a Dental Clinic and expanded human services to support the residents of Southern Orange County. A preliminary cost estimate was prepared and submitted as part of the FY2011-16 CIP to reflect the costs of a major medical expansion to the facility as well as a full Special Use Permit ("SUP") modification for the facility. With close collaboration with Chapel Hill, a full site master plan SUP modification was approved in June, 2014, providing Board adopted guidance to SHSC expansion and remodeling to accommodate future Human Services and other identified County needs. This master plan SUP also significantly reduces permitting and planning costs for the entire site and allows more precise cost estimation for potential development. The facility will be programmed to follow logical and timely development of master plan and space study work group recommendations (that will be presented to the Board in the spring of 2015), including a dental clinic operation. Funding in FY 15-16 includes \$75,000 in schematic design services to assist in visioning the expanded space and its potential uses, as well as the geotechnical work needed to validate the efficacy of a geothermal HVAC system installation. \$75,000 in funding is programmed for the possible needed replacement of an HVAC rooftop unit in the event replacement becomes necessary prior to system replacement with the project in year 2. Based upon the results of schematic design, and, should the Board elect to move forward with the project in FY 16-17, the geothermal project in year 6 could move up in year 2 in the CIP, along with a portion of the parking lot repair scheduled in year 6-10. The project includes \$325,000 in Roofing replacement funds for the existing facility roof. Note: if the major expansion project is not funded, the \$325,000 remains in this project for the roof replacement.

**County Capital Projects  
Fiscal Years 2015-20**

<b>Project Name</b>	<b>Southern Branch Library</b>						<b>Project Status</b>		
<b>Functional Service Area</b>	<b>Governing and Management</b>						<b>Starting Date</b>	<b>7/1/2011</b>	
<b>Department</b>	<b>Asset Management Services</b>						<b>Completion Date</b>	<b>6/30/2017</b>	
<b>Project Budget</b>	<b>Prior Years Funding</b>	<b>Current Fiscal Year 2014-15</b>	<b>Year 1 Fiscal Year 2015-16</b>	<b>Year 2 Fiscal Year 2016-17</b>	<b>Year 3 Fiscal Year 2017-18</b>	<b>Year 4 Fiscal Year 2018-19</b>	<b>Year 5 Fiscal Year 2019-20</b>	<b>Five Year Total</b>	<b>Year 6 to Year 10</b>
<i>Appropriation</i>									
<i>Land/Building</i>	700,000							-	
<i>Professional Services</i>			472,500					472,500	
<i>Construction/Repairs/Renovations</i>				5,625,000				5,625,000	-
<i>Equipment/Furnishings</i>				750,000				750,000	
<i>Total Project Budget</i>	<b>700,000</b>	-	<b>472,500</b>	<b>6,375,000</b>	-	-	-	<b>6,847,500</b>	-
<i>General Fund Related Operating Costs</i>									
<i>Personnel Services</i>				270,000	540,000	540,000	540,000	1,890,000	2,700,000
<i>Operations</i>					150,000	150,000	150,000	450,000	750,000
<i>Technology</i>				-				-	
<i>New Debt Service</i>		41,856	41,856	87,216	699,216	699,216	699,216	2,226,720	3,496,080
<i>Total Operating Costs</i>		<b>41,856</b>	<b>41,856</b>	<b>357,216</b>	<b>1,389,216</b>	<b>1,389,216</b>	<b>1,389,216</b>	<b>4,566,720</b>	<b>6,946,080</b>
<i>Revenues/Funding Source</i>									
<i>Transfer from General Fund</i>				270,000	690,000	690,000	690,000	2,340,000	3,450,000
<i>General Fund - Debt Service</i>		41,856	41,856	87,216	699,216	699,216	699,216	2,226,720	3,496,080
<i>Available Project Balances</i>	264,000							-	
<i>Debt Financing</i>	436,000		472,500	6,375,000			-	6,847,500	
<i>Total</i>	<b>700,000</b>	<b>41,856</b>	<b>514,356</b>	<b>6,732,216</b>	<b>1,389,216</b>	<b>1,389,216</b>	<b>1,389,216</b>	<b>11,414,220</b>	<b>6,946,080</b>

**Project Description/Justification**

Funding is provided for purchase of land to move forward with the development of a Southern Branch Library. Design and construction costs are projected within a timeframe commensurate with debt capacity; and the timeliness of design prior to construction commencement. Additional costs for equipment / furnishings and technology and staffing for an opening date of July 1, 2017 are reflected. New Personnel Services do not reflect the consolidated cost reduction, by closing the Cybrary and McDougle branches. 2.15 FTEs will be consolidated into the new Southern Branch, reducing the need for additional new personnel services by \$110,000. Update: Staff is currently negotiating with the developer of the Butler Property according to Board direction in accordance with the Board adopted Southern Branch Library site criteria process. Updated cost estimates are based on the ongoing negotiations and actual schematic, market based cost exercises in collaboration with local engineering and construction estimation firms.

**County Capital Projects  
Fiscal Years 2015-20**

<b>Project Name</b>	<b>Cedar Grove Community Center Library Kiosk</b>						<b>Project Status</b>		
<b>Functional Service Area</b>	<b>Governing and Management</b>						<b>Starting Date</b>	<b>7/1/2015</b>	
<b>Department</b>	<b>Asset Management Services</b>						<b>Completion Date</b>	<b>6/30/2016</b>	
<b>Project Budget</b>	<b>Prior Years Funding</b>	<b>Current Fiscal Year 2014-15</b>	<b>Year 1 Fiscal Year 2015-16</b>	<b>Year 2 Fiscal Year 2016-17</b>	<b>Year 3 Fiscal Year 2017-18</b>	<b>Year 4 Fiscal Year 2018-19</b>	<b>Year 5 Fiscal Year 2019-20</b>	<b>Five Year Total</b>	<b>Year 6 to Year 10</b>
<i>Appropriation</i>									
<i>Land/Building</i>								-	
<i>Professional Services</i>								-	
<i>Construction/Repairs/Renovations</i>								-	-
<i>Equipment/Furnishings</i>			180,000					-	
<i>Total Project Budget</i>	-	-	<b>180,000</b>	-	-	-	-	-	-
<i>General Fund Related Operating Costs</i>									
<i>Personnel Services</i>								-	
<i>Operations</i>			40,000	40,000	40,000	40,000	40,000	200,000	200,000
<i>New Debt Service</i>				17,280	17,280	17,280	17,280	69,120	86,400
<i>Total Operating Costs</i>			<b>40,000</b>	<b>57,280</b>	<b>57,280</b>	<b>57,280</b>	<b>57,280</b>	<b>269,120</b>	<b>286,400</b>
<i>Revenues/Funding Source</i>									
<i>Transfer from General Fund</i>			40,000	57,280	57,280	57,280	57,280	<b>269,120</b>	<b>286,400</b>
<i>General Fund - Debt Service</i>								-	86,400
<i>Available Project Balances</i>								-	
<i>Debt Financing</i>			180,000		-	-	-	180,000	
<i>Total</i>	-	-	<b>220,000</b>	<b>57,280</b>	<b>57,280</b>	<b>57,280</b>	<b>57,280</b>	<b>449,120</b>	<b>372,800</b>

**Project Description/Justification**

The approved Library Strategic Plan 2013-16 tasked the Library to provide rural services to Orange County residents. With the Cedar Grove Community Center remodel project scheduled for FY 2014-15, this is an opportunity to provide an automated material kiosk at the site. This kiosk could be designed to provide 24 hour electronic access for checking in and out materials to customers. This is an outdoor model, which will be inserted into an exterior wall providing access to the public. If the library were staffing a branch, an entry level FTE typically costs \$47,000 annually, including benefits. Based upon 24 hour access, the kiosk will pay for itself after the 4th year of service. The library already provides courier service and the replenishment of the materials could be combined into this existing service. Update: Cedar Grove Community Center project is expected to be presented for bid award in March, 2015 with an expected spring 2016 opening. This kiosk installation would be coordinated to become operational with the overall center opening.

**County Capital Projects  
Fiscal Years 2015-20**

<b>Project Name</b>	<b>Main Branch Library Remodel</b>						<b>Project Status</b>		
<b>Functional Service Area</b>	<b>Governing and Management</b>						<b>Starting Date</b>	<b>7/1/2019</b>	
<b>Department</b>	<b>Asset Management Services</b>						<b>Completion Date</b>	<b>6/30/2021</b>	
<b>Project Budget</b>	<b>Prior Years Funding</b>	<b>Current Fiscal Year 2014-15</b>	<b>Year 1 Fiscal Year 2015-16</b>	<b>Year 2 Fiscal Year 2016-17</b>	<b>Year 3 Fiscal Year 2017-18</b>	<b>Year 4 Fiscal Year 2018-19</b>	<b>Year 5 Fiscal Year 2019-20</b>	<b>Five Year Total</b>	<b>Year 6 to Year 10</b>
<i>Appropriation</i>									
<i>Land/Building</i>								-	
<i>Professional Services</i>				-				-	95,000
<i>Construction/Repairs/Renovations</i>					-			-	880,000
<i>Equipment/Furnishings</i>								-	225,000
<i>Total Project Budget</i>	-	-	-	-	-	-	-	-	<b>1,200,000</b>
<i>General Fund Related Operating Costs</i>									
<i>Personnel Services</i>								-	
<i>Operations</i>								-	
<i>New Debt Service</i>								-	354,720
<i>Total Operating Costs</i>			-	-	-	-	-	-	<b>354,720</b>
<i>Revenues/Funding Source</i>									
<i>General Fund - Debt Service</i>			-	-	-	-	-	-	354,720
<i>Available Project Balances</i>									-
<i>Debt Financing</i>				-	-	-	-	-	1,200,000
<i>Total</i>	-	-	-	-	-	-	-	-	<b>1,554,720</b>

**Project Description/Justification**

Project Description/Justification: The need for an up fit and re-design of the OCPL Main Library was identified both in the County Space Needs Study and the 2012 Community Needs Assessment portion of the library's strategic plan. The library is at a critical mass for people space and does not have the option of expanding its physical space to meet growing demands. Circulation is up, rooms are booked and staff is cramped. Current growth does not even include the anticipated 1,000 new users to the Main Library over the next 5 years that will be a result of the 600 new residential units approved in Hillsborough in 2014.

To accommodate current and future users, the library must make better use of the existing space by focusing on maximizing its flexibility and adaptability. An initial evaluation by the Freelon Group identified four areas to improve: 1) service points/staff areas; 2) sight lines/security; 3) programming spaces; 4) technology as a customer resource and operational tool. With a re-designed layout, the library can improve service with fewer work stations and service points that occupy less square footage. Lower, consolidated shelving will increase sight lines and create an open, collaborative space. Creating smaller, flexible program rooms and utilizing subdivided meeting space allows programs to run concurrently and fit to the number of participants. The introduction of more mobile technologies permits library staff to have a greater service impact and streamline their workflows.

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**County Capital Projects  
Fiscal Years 2015-20**

Project Name Functional Service Area Department	HVAC Projects Governing and Management Asset Management Services						Project Status Starting Date Completion Date		UPDATED 1/8/2015 Ongoing
	Prior Years Funding	Current Fiscal Year 2014-15	Year 1 Fiscal Year 2015-16	Year 2 Fiscal Year 2016-17	Year 3 Fiscal Year 2017-18	Year 4 Fiscal Year 2018-19	Year 5 Fiscal Year 2019-20	Five Year Total	
<b>Project Budget</b>									
<i>Appropriation</i>									
<i>Construction/Repairs/Renovations</i>	617,223								
<i>Community Geothermal (DA Bld, Jail, Historic Courthouse, CSA)</i>	1,709,200							-	
<i>Efland CC HVAC Replacement</i>	20,000							-	
<i>Battle Courtroom geo-thermal HVAC</i>	50,000							-	
<i>SHSC - proposed for emergency replacement prior to major renovation</i>								-	858,360
<i>Hillsborough Commons - equipment replacement</i>	45,000	30,000						-	
<i>503 W Franklin (SDC) - equipment replacement</i>	30,000	22,500						-	
<i>Whitted Human Services Center - chiller replacement</i>		150,000						-	
<i>WCOB - backup for cooling system for IT room,c/w notification system</i>	35,000							-	
	<b>2,396,423</b>	<b>202,500</b>	-	-	-	-	-	-	<b>858,360</b>
<i>General Fund Related Operating Costs</i>									
<i>Personnel Services</i>									
<i>Operations</i>									
<i>New Debt Service</i>	168,883	181,363	195,763	195,763	195,763	195,763	195,763	978,816	1,061,219
<i>Total Operating Costs</i>	<b>168,883</b>	<b>181,363</b>	<b>195,763</b>	<b>195,763</b>	<b>195,763</b>	<b>195,763</b>	<b>195,763</b>	<b>978,816</b>	<b>1,061,219</b>
<i>Revenues/Funding Source</i>									
<i>Transfer from General Fund</i>	617,223	52,500						-	
<i>General Fund - Debt Service</i>	168,883	181,363	195,763	195,763	195,763	195,763	195,763	978,816	1,061,219
<i>Transfer From Other Projects</i>								-	
<i>Grant Funding ECCBG</i>									
<i>Debt Financing</i>	1,889,200	150,000						-	858,360
<b>Total</b>	<b>2,675,306</b>	<b>383,863</b>	<b>195,763</b>	<b>195,763</b>	<b>195,763</b>	<b>195,763</b>	<b>195,763</b>	<b>978,816</b>	<b>1,919,579</b>

**Project Description/Justification**

Geothermal is projected for all HVAC replacement projects recommended in this Plan. While initial costs come at a slight premium over conventional systems, the on-going operational cost savings (30-35% annually) and the speed at which the premium capital cost is recovered, outweigh the initially more expensive installation. For example, the Justice Facility, whose system has been in use since 2008, is on track to recoup the premium cost by 2016 and is experiencing a 30% savings in annual heating and cooling costs. The Link Government Services Center geothermal project was completed in 2012 and is realizing energy reductions similar to the Justice Center. The Link Center project was partially funded by ARRA grant funds. The system was sized in a manner that will accommodate any future development of the north end of the first floor. The remaining components of the Community Geothermal Project, approved for funding in 2012/13, was completed in FY 2013-14 and serves the remaining facilities on the "East Campus", including the Jail, District Attorney's office, Historic Courthouse, and the Court Street Annex. Staff will continue to investigate opportunities for grant funding for future geothermal projects. If grant funds become available, project timelines may move up. FY 2014-15 funds for Hillsborough Commons and 503 West Franklin are for replacement of existing equipment. Geothermal is not possible at these locations due to Hillsborough Commons being a leased facility, and space restraints at 503 West Franklin. Geo-thermal to serve the Southern Human Services Center is reflected in Year 6, but may be included as part of the Southern Campus development project.

Years 1-5 projects do not require CIP threshold (>\$100K amounts) and fall within the operating budget.

**County Capital Projects  
Fiscal Years 2015-20**

Project Name Functional Service Area Department	Roofing Projects Governing and Management Asset Management Services			Project Status Starting Date Completion Date					UPDATED 1/8/2015 Ongoing
	Prior Years Funding	Current Fiscal Year 2014-15	Year 1 Fiscal Year 2015-16	Year 2 Fiscal Year 2016-17	Year 3 Fiscal Year 2017-18	Year 4 Fiscal Year 2018-19	Year 5 Fiscal Year 2019-20	Five Year Total	Year 6 to Year 10
<b>Project Budget</b>									
<i>Appropriation</i>									
Construction/Repairs/Renovations	1,433,100								
129 King (Large Metal Roof Sector #3)									100,000
Court Street Annex	75,000							-	
Jail (1997 Addition) 3 sectors	16,000		142,000		18,000			160,000	146,000
Justice Facility (New Courthouse) - Two flat roofs	35,000							-	
Cadwallader Jones Historic Law Office									5,700
Historic Courthouse (Roof and Cupola Sections)									256,250
501 W. Franklin					51,700			51,700	209,800
503 W. Franklin (Skills Development Center - 9 sectors)	85,000							-	67,987
SHSC (three sectors, incl. mechanical building)								-	
AMS North Administrative Bldg	14,000							-	
AMS North Operations Warehouse 4,400 sf		35,200						-	
AMS North Operations Small storage (1,600 sf)		12,800						-	
AMS North Motorpool Facility						149,300		149,300	
AMS North Fuel Station									16,300
EMS Station-Revere Road								-	474,000
EMS Communication Tower (Eno Mtn)								-	2,500
Whitted Government Services Building								-	429,800
Blackwood Farm House		16,225						-	
Cate Farm House (Twin Creeks)		20,625						-	
Efland Community Center (main building)	30,000							-	
Efland Rescue					8,909			8,909	
Link Center (metal roof)								-	250,935
DA Building (sector 2)				12,000				12,000	
Central Recreation				194,700				194,700	
Northern Human Services (roof work to be included in NHSC project account)								-	
1954 Courthouse (courtroom EPDM, 4,800 sf, 4 other sectors)		94,160	30,000					30,000	
Battle Courtroom (2 sectors)	100,000							-	
<b>Total Project Budget</b>	<b>1,788,100</b>	<b>179,010</b>	<b>172,000</b>	<b>206,700</b>	<b>78,609</b>	<b>149,300</b>	<b>-</b>	<b>606,609</b>	<b>1,959,272</b>
<i>General Fund Related Operating Costs</i>									
Personnel Services									
Operations									
New Debt Service	15,840	26,880	44,065	57,697	76,388	81,351	95,684	355,186	478,421
<b>Total Operating Costs</b>	<b>15,840</b>	<b>26,880</b>	<b>44,065</b>	<b>57,697</b>	<b>76,388</b>	<b>81,351</b>	<b>95,684</b>	<b>355,186</b>	<b>478,421</b>
<i>Revenues/Funding Source</i>									
Transfer from General Fund	1,508,100	-	30,000	12,000	26,909			68,909	24,500
General Fund - Debt Service	15,840	26,880	44,065	57,697	76,388	81,351	95,684	355,186	478,421
Debt Financing	280,000	179,010	142,000	194,700	51,700	149,300		537,700	1,934,772
<b>Total</b>	<b>1,803,940</b>	<b>205,890</b>	<b>216,065</b>	<b>264,397</b>	<b>154,997</b>	<b>230,651</b>	<b>95,684</b>	<b>961,795</b>	<b>2,437,693</b>

**Project Description/Justification**

Roofing replacement priorities are determined by a roof replacement schedule initially prepared in 1998 and updated in 2003, 2006 and 2012. Individual projects and their anticipated funding period are itemized above. The portions of the Cedar Grove building to be retained will require a new roof, with the cost included in the Cedar Grove center project budget, not in the Roofing Project. Reroofing of the former AMS North administration building (repurposed at OPT administration building January 2014) and the Efland Community Center were completed in August 2013. The Court Street Annex and F. Gordon Battle Courtroom reroofing projects were completed in January 2014. UPDATE: The County roofing consultant has provided updated roofing information as part of the 2015 Roof Asset Management Program ("RAM") reflected above.

**County Capital Projects  
Fiscal Years 2015-20**

<b>Project Name</b>	<b>Information Technology</b>						<b>Project Status</b>	<b>Approved</b>	
<b>Functional Service Area</b>	<b>General Services</b>						<b>Starting Date</b>	<b>7/1/1990</b>	
<b>Department</b>	<b>Information Technologies</b>						<b>Completion Date</b>	<b>Ongoing</b>	
<b>Project Budget</b>	<b>Prior Years Funding</b>	<b>Current Fiscal Year 2014-15</b>	<b>Year 1 Fiscal Year 2015-16</b>	<b>Year 2 Fiscal Year 2016-17</b>	<b>Year 3 Fiscal Year 2017-18</b>	<b>Year 4 Fiscal Year 2018-19</b>	<b>Year 5 Fiscal Year 2019-20</b>	<b>Five Year Total</b>	<b>Year 6 to Year 10</b>
<i>Appropriation</i>									
Professional Services									
Equipment/Furnishings - Infrastructure	4,771,613	450,000	450,000	450,000	450,000	450,000	450,000	2,250,000	2,250,000
Library Management Systems Software	250,000							-	
Central Permitting System		800,000							
IT Governance Council Initiatives			378,100						
BOCC Initiatives	100,000	50,000	50,000	50,000	50,000	50,000	50,000	250,000	250,000
<b>Total Project Budget</b>	<b>5,121,613</b>	<b>1,300,000</b>	<b>878,100</b>	<b>500,000</b>	<b>500,000</b>	<b>500,000</b>	<b>500,000</b>	<b>2,500,000</b>	<b>2,500,000</b>
<i>General Fund Related Operating Costs</i>									
Personnel Services									
Operations									
New Debt Service	260,892	423,612	543,612	623,110	623,110	623,110	623,110	3,036,050	997,488
<b>Total Operating Costs</b>	<b>260,892</b>	<b>423,612</b>	<b>543,612</b>	<b>623,110</b>	<b>623,110</b>	<b>623,110</b>	<b>623,110</b>	<b>3,036,050</b>	<b>997,488</b>
<i>Revenues/Funding Source</i>									
Transfer from General Fund	3,469,113	50,000	50,000	500,000	500,000	500,000	500,000	2,050,000	2,500,000
General Fund - Debt Service	260,892	423,612	543,612	623,110	623,110	623,110	623,110	3,036,050	997,488
Available Project Balance	200,000							-	
Debt Financing	1,452,500	1,250,000	828,100					828,100	
<b>Total</b>	<b>5,382,505</b>	<b>1,723,612</b>	<b>1,421,712</b>	<b>1,123,110</b>	<b>1,123,110</b>	<b>1,123,110</b>	<b>1,123,110</b>	<b>5,914,150</b>	<b>3,497,488</b>

**Project Description/Justification**

The Information Technology project incorporates a number of technology improvement efforts the County plans to accomplish in the next five years. The improvements include, but are not limited to: server replacements and upgrades, desktop and laptop replacements, PC software upgrades, GIS software and hardware upgrades. \$50,000 has been included each year for Board of Commissioners technology initiatives. FY 2015-16 infrastructure initiatives of \$450,000 include SAN expansion, network replacements (replace aging switches, routers, and hubs), server replacements, wireless expansion, and desktop/laptop replacements. FY 2015-16 also includes funds of \$378,100 related to IT Governance Council recommended initiatives of Computer Aided Facility Maintenance Software (Asset Management), Laserfiche Licenses (BOCC Clerk's Office), and EMS Response Time Enhancements Software (Emergency Services)

**County Capital Projects  
Fiscal Years 2015-20**

Project Name	<i>Register of Deeds Automation</i>						Project Status	<i>Approved</i>	
Functional Service Area	<i>General Services</i>						Starting Date	<i>7/1/1990</i>	
Department	<i>Register of Deeds</i>						Completion Date	<i>Ongoing</i>	
Project Budget	Prior Years Funding	Current Fiscal Year 2014-15	Year 1 Fiscal Year 2015-16	Year 2 Fiscal Year 2016-17	Year 3 Fiscal Year 2017-18	Year 4 Fiscal Year 2018-19	Year 5 Fiscal Year 2019-20	Five Year Total	Year 6 to Year 10
<i>Appropriation</i>									
<i>Professional Services</i>									
<i>Construction/Repairs/Renovations</i>									
<i>Equipment/Furnishings</i>									
<i>Total Project Budget</i>									
	1,015,514	80,000	80,000	80,000	80,000	80,000	80,000	400,000	400,000
	<b>1,015,514</b>	<b>80,000</b>	<b>80,000</b>	<b>80,000</b>	<b>80,000</b>	<b>80,000</b>	<b>80,000</b>	<b>400,000</b>	<b>400,000</b>
<i>General Fund Related Operating Costs</i>									
<i>Personnel Services</i>									
<i>Operations</i>									
<i>New Debt Service</i>									
<i>Total Operating Costs</i>									
			-	-	-	-	-	-	-
<i>Revenues/Funding Source</i>									
<i>Transfer from General Fund</i>									
<i>Register of Deeds Fees</i>									
<i>Debt Financing</i>									
<i>Total</i>									
	1,015,514	80,000	80,000	80,000	80,000	80,000	80,000	400,000	400,000
	<b>1,015,514</b>	<b>80,000</b>	<b>80,000</b>	<b>80,000</b>	<b>80,000</b>	<b>80,000</b>	<b>80,000</b>	<b>400,000</b>	<b>400,000</b>

**Project Description/Justification**

The Register of Deeds Automation project is funded with fees collected by the Register of Deeds. The funding is mandated by NC General Statute 161-11.3 which requires all Counties to reserve ten percent of revenues collected and retained by the County in a nonreverting Automation Enhancement and Preservation Fund. The proceeds shall be expended on computers or imaging technology and needs associated with the preservation and storage of public records in the Register of Deeds Office.

**County Capital Projects  
Fiscal Years 2015-20**

<b>Project Name</b>	<b>Proposed Jail Governing and Management Asset Management Services</b>						<b>Project Status</b>	<b>Proposed</b>	
<b>Functional Service Area</b>							<b>Starting Date</b>	<b>7/1/2013</b>	
<b>Department</b>							<b>Completion Date</b>	<b>6/30/2019</b>	
<b>Project Budget</b>	<b>Prior Years Funding</b>	<b>Current Fiscal Year 2014-15</b>	<b>Year 1 Fiscal Year 2015-16</b>	<b>Year 2 Fiscal Year 2016-17</b>	<b>Year 3 Fiscal Year 2017-18</b>	<b>Year 4 Fiscal Year 2018-19</b>	<b>Year 5 Fiscal Year 2019-20</b>	<b>Five Year Total</b>	<b>Year 6 to Year 10</b>
<i>Appropriation</i>									
<i>Land/Building</i>								-	
<i>Professional Services</i>	250,000		500,000	500,000	622,114			1,622,114	
<i>Construction/Repairs/Renovations</i>					19,612,624			19,612,624	
<i>Equipment/Furnishings</i>					356,593			356,593	
<i>Total Project Budget</i>	<b>250,000</b>	-	<b>500,000</b>	<b>500,000</b>	<b>20,591,331</b>	-	-	<b>21,591,331</b>	-
<i>General Fund Related Operating Costs</i>									
<i>Personnel Services</i>									
<i>Operations</i>									
<i>New Debt Service</i>		24,000	24,000	72,000	120,000	2,096,768	2,096,768	4,409,536	10,483,839
<i>Total Operating Costs</i>		<b>24,000</b>	<b>24,000</b>	<b>72,000</b>	<b>120,000</b>	<b>2,096,768</b>	<b>2,096,768</b>	<b>4,409,536</b>	<b>10,483,839</b>
<i>Revenues/Funding Source</i>									
<i>General Fund - Debt Service</i>		24,000	24,000	72,000	120,000	2,096,768	2,096,768	4,409,536	10,483,839
<i>Transfer from Projects</i>									
<i>Debt Financing</i>	250,000		500,000	500,000	20,591,331	-		21,591,331	
<i>Total</i>	<b>250,000</b>	<b>24,000</b>	<b>524,000</b>	<b>572,000</b>	<b>20,711,331</b>	<b>2,096,768</b>	<b>2,096,768</b>	<b>26,000,867</b>	<b>10,483,839</b>

**Project Description/Justification**

In October, 2012, NC Council of State authorized issuance of a 50 year land lease to Orange County for approximately 6.8 acres for construction of this facility. The land lease agreement contemplates design to be completed no later than September 2016, and operations to commence in the new facility no later than September 2019. A consultant was retained to evaluate the site and determine the best configuration of the potential site, along with whatever constraints (environmental/regulatory for example) that might impact the development. A space and capacity utilization consultant (as well as a peer review consultant) were retained to evaluate the overall capacity and program needs for the facility. Site and programming related planning costs have been included at \$250,000 for FY 2013-14. This project includes a preliminary construction estimate for a facility with an initial capacity to house 144 detainees with the ability to expand to up to a 250 detainee capacity if necessary. Site Design costs are included in FY 15-16, and Architectural/Engineering costs are included in FY 16-17, with construction, equipment/furnishings, and other professional services costs in FY 17-18. UPDATE: Information regarding the economics of housing federal detainees will be fully available in the Spring of 2015. With this information, a capacity decision can be reached and the project can move to selecting a designer for the project. Once the capacity and the major design principles have been solidified, estimated operational costs will be developed in support of these findings.

**County Capital Projects  
Fiscal Years 2015-20**

<b>Project Name</b>	<b>Whitted Building</b>								<b>Project Status</b>	<b>UPDATED</b>
<b>Functional Service Area</b>	<b>Governing and Management</b>								<b>Starting Date</b>	<b>7/1/2012</b>
<b>Department</b>	<b>Asset Management Services</b>								<b>Completion Date</b>	<b>6/30/2016</b>
<b>Project Budget</b>	<b>Prior Years Funding</b>	<b>Current Fiscal Year 2014-15</b>	<b>Year 1 Fiscal Year 2015-16</b>	<b>Year 2 Fiscal Year 2016-17</b>	<b>Year 3 Fiscal Year 2017-18</b>	<b>Year 4 Fiscal Year 2018-19</b>	<b>Year 5 Fiscal Year 2019-20</b>	<b>Five Year Total</b>	<b>Year 6 to Year 10</b>	
<i>Appropriation</i>										
<i>Land/Building</i>										
<i>Professional Services - Design work</i>	100,000							-		
<i>Construction/Repairs/Renovations</i>	1,400,000							-		
<i>Generator upgrade/replacement</i>	200,000							-		
<i>Replacement of exterior doors/storefronts</i>	70,000							-		
<i>Additional controlled access doors</i>	25,000							-		
<i>Total Project Budget:</i>	<b>1,795,000</b>	-	-	-	-	-	-	-	-	
<i>General Fund Related Operating Costs</i>										
<i>Personnel Services</i>										
<i>Operations</i>										
<i>New Debt Service</i>	28,320	162,720	162,720	162,720	162,720	162,720	162,720	813,600	813,600	
<i>Total Operating Costs</i>	<b>28,320</b>	<b>162,720</b>	<b>162,720</b>	<b>162,720</b>	<b>162,720</b>	<b>162,720</b>	<b>162,720</b>	<b>813,600</b>	<b>813,600</b>	
<i>Revenues/Funding Source</i>										
<i>Transfer from General Fund</i>	100,000							-		
<i>General Fund - Debt Service</i>	28,320	162,720	162,720	162,720	162,720	162,720	162,720	813,600	813,600	
<i>Debt Financing</i>	1,695,000							-		
<i>Total</i>	<b>1,823,320</b>	<b>162,720</b>	<b>162,720</b>	<b>162,720</b>	<b>162,720</b>	<b>162,720</b>	<b>162,720</b>	<b>813,600</b>	<b>813,600</b>	

**Project Description/Justification**

Funding for FY 2012-13 included: 1) 600 kW emergency power generator w/ 1000A automatic transfer switch would be supplied and installed to meet the emergency electrical needs of this facility during power outages. A smaller emergency generator at the site currently powers only refrigeration equipment for drug storage and very limited other critical areas. Opportunities for grant funding have been explored in conjunction with Emergency Services staff. Since the Health Department will occupy the facility for the foreseeable future, emergency power sufficient to keep the clinics in operation during times of disaster was approved. 2) Replacement of seven exterior door/storefront replacement to meet security, safety and accessibility needs was completed in late 2013. Replacement included card controlled access doors and power-assisted door openers for several doors. 3) Funding approved for FY 2013-14 for renovation of the former Library space for a shared use facility that would accommodate a permanent meeting location for the Board of County Commissioners and potentially other uses, was completed in Fall 2014. Funding also included an allowance for associated parking improvements/modifications. 4) Funding also included the replacement of the chiller due to earlier than anticipated failure that provides cooling for the Whitted campus (includes Whitted center and Central Recreation center) as part of the renovation project. The total cost was \$250,000, with \$150,000 included in the HVAC Capital project, and \$100,000 from anticipated available contingency funds in the Whitted project account.

**County Capital Projects**  
Fiscal Years 2015-20

Project Name	<i>Environment and Agriculture Center change of use</i>						Project Status		
Functional Service Area	<i>Governing and Management</i>						Starting Date	7/1/2012	
Department	<i>Asset Management Services</i>						Completion Date	6/30/2017	
Project Budget	Current Prior Years Funding	Fiscal Year 2014-15	Year 1 Fiscal Year 2015-16	Year 2 Fiscal Year 2016-17	Year 3 Fiscal Year 2017-18	Year 4 Fiscal Year 2018-19	Year 5 Fiscal Year 2019-20	Five Year Total	Year 6 to Year 10
<i>Appropriation</i>									
<i>Land/Building</i>									
<i>Professional Services</i>									
<i>Construction/Repairs/Renovations</i>									
<i>Equipment/Furnishings</i>									
<i>Total Project Budget:</i>									
<hr/>									
<i>General Fund Related Operating Costs</i>									
<i>Personnel Services</i>									
<i>Operations</i>									
<i>New Debt Service</i>									
<i>Total Operating Costs</i>									
<hr/>									
<i>Revenues/Funding Source</i>									
<i>General Fund - Debt Service</i>									
<i>Debt Financing</i>									
<i>Total</i>									
<hr/>									

**Project Description/Justification**

This project provides, in Year 2, for the construction of a new Environment and Agriculture Center (EAC) at the Revere Road site, followed by the deconstruction of the current Center to allow for a new parking area. Current occupants of the EAC building would continue to work in the current Center during the new construction. The building was a former grocery store that was acquired by the County and renovated in 1985 for office use.

**County Capital Projects  
Fiscal Years 2015-20**

<b>Project Name</b>	<b>Government Services Annex</b>						<b>Project Status</b>	<b>New</b>	
<b>Functional Service Area</b>	<b>Governing and Management</b>						<b>Starting Date</b>	<b>7/1/2012</b>	
<b>Department</b>	<b>Asset Management Services</b>						<b>Completion Date</b>	<b>6/30/2018</b>	
<b>Project Budget</b>	<b>Prior Years Funding</b>	<b>Current Fiscal Year 2014-15</b>	<b>Year 1 Fiscal Year 2015-16</b>	<b>Year 2 Fiscal Year 2016-17</b>	<b>Year 3 Fiscal Year 2017-18</b>	<b>Year 4 Fiscal Year 2018-19</b>	<b>Year 5 Fiscal Year 2019-20</b>	<b>Five Year Total</b>	<b>Year 6 to Year 10</b>
<i>Appropriation</i>									
<i>Land/Building</i>									
<i>Construction/Repairs/Renovations</i>									
Electrical panel relocation; HVAC Replacement					350,000			350,000	
<i>Total Project Budget:</i>			-	-	<b>350,000</b>	-	-	<b>350,000</b>	-
<i>General Fund Related Operating Costs</i>									
<i>Personnel Services</i>									
<i>Operations</i>									
<i>New Debt Service</i>						33,600	33,600	67,200	134,400
<i>Total Operating Costs</i>			-	-	-	<b>33,600</b>	<b>33,600</b>	<b>67,200</b>	<b>134,400</b>
<i>Revenues/Funding Source</i>									
<i>General Fund - Debt Service</i>						33,600	33,600	67,200	134,400
<i>Debt Financing</i>					350,000	-		350,000	
<i>Total</i>			-	-	<b>350,000</b>	<b>33,600</b>	<b>33,600</b>	<b>417,200</b>	<b>134,400</b>

**Project Description/Justification**

Placeholder for modifications to building to address mechanical and electrical equipment being relocated from basement level to mitigate new flood plain elevations and possible modifications for alternative uses. Potential relocation includes HVAC replacement in FY 2017-18 (Year 3). UPDATE: Modified line item to reflect electrical and HVAC relocation with potential equipment change-out. Note that this scope is based upon the assumption of flood map adjustments bringing the northwest corner of the building into the 100 year flood range.

**County Capital Projects  
Fiscal Years 2015-20**

<b>Project Name</b>	<b>Parking Lot Improvements</b>						<b>Project Status</b>	<b>New</b>	
<b>Functional Service Area</b>	<b>Governing and Management</b>						<b>Starting Date</b>	<b>7/1/2015</b>	
<b>Department</b>	<b>Asset Management Services</b>						<b>Completion Date</b>	<b>6/30/2020</b>	
<b>Project Budget</b>	<b>Prior Years Funding</b>	<b>Current Fiscal Year 2014-15</b>	<b>Year 1 Fiscal Year 2015-16</b>	<b>Year 2 Fiscal Year 2016-17</b>	<b>Year 3 Fiscal Year 2017-18</b>	<b>Year 4 Fiscal Year 2018-19</b>	<b>Year 5 Fiscal Year 2019-20</b>	<b>Five Year Total</b>	<b>Year 6 to Year 10</b>
<i>Appropriation</i>									
<i>Land/Building</i>									
<i>Construction/Repairs/Renovations</i>									
<i>Government Services Annex/Link Ctr</i>									-
<i>District Attorney Building</i>									-
<i>Eland Community Center</i>									300,000
<i>AMS North/OPT</i>									1,500,000
<i>Southern Human Services Center</i>									950,000
<i>501/503 W Franklin St</i>			120,000					120,000	
<i>Total Project Budget:</i>			<b>120,000</b>	-	-	-	-	<b>120,000</b>	<b>2,750,000</b>
<i>General Fund Related Operating Costs</i>									
<i>Personnel Services</i>									
<i>Operations</i>									
<i>New Debt Service</i>				11,520	11,520	11,520	11,520	46,080	796,800
<i>Total Operating Costs</i>			-	<b>11,520</b>	<b>11,520</b>	<b>11,520</b>	<b>11,520</b>	<b>46,080</b>	<b>796,800</b>
<i>Revenues/Funding Source</i>									
<i>General Fund - Debt Service</i>				11,520	11,520	11,520	11,520	46,080	796,800
<i>Debt Financing</i>			120,000	-	-	-	-	120,000	2,750,000
<i>Total</i>			<b>120,000</b>	<b>11,520</b>	<b>11,520</b>	<b>11,520</b>	<b>11,520</b>	<b>166,080</b>	<b>3,546,800</b>

**Project Description/Justification**

501/503 W. Franklin St. Lot in need of repair in Year 1. District Attorney, Link Center and Government Services Annex lots were completed as part of Community Geothermal project in FY2014-15.

**County Capital Projects  
Fiscal Years 2015-20**

Project Name Functional Service Area Department	Life Safety - ADA Governing and Management Asset Management Services			Project Status Starting Date Completion Date					New 7/1/2012 6/30/2020
	Prior Years Funding	Current Fiscal Year 2014-15	Year 1 Fiscal Year 2015-16	Year 2 Fiscal Year 2016-17	Year 3 Fiscal Year 2017-18	Year 4 Fiscal Year 2018-19	Year 5 Fiscal Year 2018-19	Five Year Total	Year 6 to Year 10
<b>Project Budget</b>									
Appropriation									
Land/Building									
Construction/Repairs/Renovations									
Fire alarm system design and installation - Court Street Annex						15,000		15,000	-
Fire alarm system improvements/ replacement - Historic Courthouse			25,000					25,000	
Elevator improvements - Historic Courthouse			60,000	-				60,000	
Fire alarm system design and installation - Efland Community Center			10,000					10,000	-
Fire alarm system design and installation - OPT (former AMS N admin)						10,000		10,000	-
Fire alarm system design and installation - 501 W Franklin St						30,000		30,000	-
Fire alarm system design and installation - 129 King Street								-	
Fire alarm system - Whitted									30,000
Fire alarm system - Link									30,000
Fire alarm System - Skills									30,000
Fire alarm system - 501 West Franklin									30,000
Fire alarm system - Southern ( as part of SHSC Reno. Capital Project)									
Automated Access Doors		25,000						-	
<b>Total Project Budget:</b>		<b>25,000</b>	<b>95,000</b>	<b>-</b>	<b>-</b>	<b>55,000</b>	<b>-</b>	<b>150,000</b>	<b>120,000</b>
<b>General Fund Related Operating Costs</b>									
Personnel Services									
Operations									
New Debt Service									-
<b>Total Operating Costs</b>									<b>-</b>
<b>Revenues/Funding Source</b>									
Transfer from General Fund		25,000	95,000	-		55,000		150,000	120,000
General Fund - Debt Service									-
Debt Financing									-
<b>Total</b>		<b>25,000</b>	<b>95,000</b>	<b>-</b>	<b>-</b>	<b>55,000</b>	<b>-</b>	<b>150,000</b>	<b>120,000</b>

**Project Description/Justification**

Most County buildings are now equipped with fire alarm systems. This project would see remaining buildings upfitted with fire alarm systems, and improvements to the existing system at the Historic Courthouse. Also included are improvements to modernize the elevator at the Historic Courthouse, and installation of automated access doors at West Campus Office Building, and the Seymour Senior Center.

**County Capital Projects  
Fiscal Years 2015-20**

<b>Project Name</b>	<b>Court Street Annex</b>						<b>Project Status</b>	<b>New</b>	
<b>Functional Service Area</b>	<b>Governing and Management</b>						<b>Starting Date</b>	<b>7/1/2012</b>	
<b>Department</b>	<b>Asset Management Services</b>						<b>Completion Date</b>	<b>6/30/2018</b>	
<b>Project Budget</b>	<b>Prior Years Funding</b>	<b>Current Fiscal Year 2014-15</b>	<b>Year 1 Fiscal Year 2015-16</b>	<b>Year 2 Fiscal Year 2016-17</b>	<b>Year 3 Fiscal Year 2017-18</b>	<b>Year 4 Fiscal Year 2018-19</b>	<b>Year 5 Fiscal Year 2019-20</b>	<b>Five Year Total</b>	<b>Year 6 to Year 10</b>
<i>Appropriation</i>									
<i>Land/Building</i>									
<i>Construction/Repairs/Renovations</i>									
Electrical system improvements								-	100,000
<i>Total Project Budget:</i>			-	-	-	-	-	-	<b>100,000</b>
<i>General Fund Related Operating Costs</i>									
<i>Personnel Services</i>									
<i>Operations</i>									
<i>New Debt Service</i>									-
<i>Total Operating Costs</i>			-	-	-	-	-	-	-
<i>Revenues/Funding Source</i>									
<i>Transfer from General Fund</i>									100,000
<i>General Fund - Debt Service</i>								-	
<i>Debt Financing</i>							-		
<i>Total</i>			-	-	-	-	-	-	<b>100,000</b>

**Project Description/Justification**

Project includes replacement of the main distribution panel and electrical circuits throughout the building to meet modern standards - forecast for Year 7.

**County Capital Projects  
Fiscal Years 2015-20**

<b>Project Name</b>	<b>Historic Rogers Road Neighborhood Community Center/Infrastructure</b>						<b>Project Status</b>	<b>Approved/New</b>	
<b>Functional Service Area</b>	<b>Governing and Management</b>						<b>Starting Date</b>		
<b>Department</b>	<b>Asset Management Services</b>						<b>Completion Date</b>		
<b>Project Budget</b>	<b>Prior Years Funding</b>	<b>Current Fiscal Year 2014-15</b>	<b>Year 1 Fiscal Year 2015-16</b>	<b>Year 2 Fiscal Year 2016-17</b>	<b>Year 3 Fiscal Year 2017-18</b>	<b>Year 4 Fiscal Year 2018-19</b>	<b>Year 5 Fiscal Year 2019-20</b>	<b>Five Year Total</b>	<b>Year 6 to Year 10</b>
<i>Appropriation</i>									
<i>Professional Services</i>	77,400		260,000					260,000	
<i>Land/Building</i>	650,000								
<i>Construction/Repairs/Renovations</i>			-	3,025,000				3,025,000	
<i>Total Project Budget:</i>	<b>727,400</b>	-	<b>260,000</b>	<b>3,025,000</b>	-	-	-	<b>3,285,000</b>	-
<i>Related Operating Costs</i>									
<i>Personnel Services</i>									
<i>Operations</i>									
<i>New Debt Service</i>				20,800	262,800	262,800	262,800	809,200	1,314,000
<i>Total Operating Costs</i>			-	<b>20,800</b>	<b>262,800</b>	<b>262,800</b>	<b>262,800</b>	<b>809,200</b>	<b>1,314,000</b>
<i>Revenues/Funding Source</i>									
<i>From General Fund</i>	727,400								
<i>General Fund - Debt Service</i>				20,800	262,800	262,800	262,800	809,200	1,314,000
<i>Debt Financing-Special Revenue Funds</i>			260,000	3,025,000				3,285,000	
<i>Total</i>	<b>727,400</b>	-	<b>260,000</b>	<b>3,045,800</b>	<b>262,800</b>	<b>262,800</b>	<b>262,800</b>	<b>4,094,200</b>	<b>1,314,000</b>

**Project Description/Justification**

In 2012, OWASA presented a Sewer Concept plan to serve 86 parcels at an estimated cost of \$5.8 million. The Historic Rogers Road Neighborhood Task Force recommended that the Sewer Concept plan should be funded by Carrboro, Chapel Hill, and Orange County in proportion to the recommended cost sharing. On March 6, 2014, the Board agreed to fund the County's 43% of a contract with OWASA for a preliminary engineering estimate to provide sewer to the 86 parcels identified by the Task Force, at a cost of \$77,400. The estimated total cost of the Sewer Concept plan to serve 86 parcels is \$7,035,000 for Fiscal Year 2016-17, and Orange County's 43% share is \$3,025,000. Funding in FY 2015-16 includes Orange County's 43% share of Phase II of the study, estimated at \$600,000.

**County Capital Projects  
Fiscal Years 2015-20**

Project Name	<i>Efland-Cheeks Community Center Upfit</i>						Project Status	New	
Functional Service Area	<i>Governing and Management</i>						Starting Date	7/1/2019	
Department	<i>Asset Management Services/DEAPR</i>						Completion Date	12/31/2019	
Project Budget	Current	Year 1	Year 2	Year 3	Year 4	Year 5	Five	Year 6	
	Prior Years	Fiscal Year	Year	to					
	Funding	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20	Total	Year 10
<i>Appropriation</i>									
Professional Services							34,336	34,336	
Construction/Repairs/Renovations							327,745	327,745	
Equipment/Furnishings							62,500	62,500	
								-	
<i>Total Project Budget</i>	-	-	-	-	-	-	<b>424,581</b>	<b>424,581</b>	-
<i>General Fund Related Operating Costs</i>									
Personnel Services									137,170
Operations									62,000
New Debt Service									187,318
									-
<i>Total Operating Costs</i>			-	-	-	-	-	-	<b>386,488</b>
<i>Revenues/Funding Source</i>									
General Fund - Debt Service									187,318
Transfer from General Fund							34,336	34,336	199,170
Debt Financing							390,245	390,245	
								-	
<i>Total</i>	-	-	-	-	-	-	<b>424,581</b>	<b>424,581</b>	<b>386,488</b>

**Project Description/Justification**

This project would provide an upfit/interior renovation to the current facility, including new equipment and furnishings, as well as area landscaping, in Year 5. The preliminary scope of the project will be discussed within the Space Study Work Group ("SSWG") process in FY14-15 and will be solidified during future iterative SSWG studies.

**County Capital Projects  
Fiscal Years 2015-20**

Project Name Functional Service Area Department	Generator Projects Governing and Management Asset Management Services						Project Status Starting Date Completion Date	New 7/1/2015 7/1/2018	
	Prior Years Funding	Current Fiscal Year 2014-15	Year 1 Fiscal Year 2015-16	Year 2 Fiscal Year 2016-17	Year 3 Fiscal Year 2017-18	Year 4 Fiscal Year 2018-19	Year 5 Fiscal Year 2019-20	Five Year Total	Year 6 to Year 10
<b>Project Budget</b>									
<i>Appropriation</i>									
Professional Services			30,000					30,000	
Construction/Repairs/Renovations								-	
Equipment/Furnishings								-	
-Seymour Center								-	
-Hillsborough Commons			100,000					100,000	
-Animal Services Center				100,000				100,000	
-Cedar Grove Community Center					75,000			75,000	
-Efland Cheeks Community Center					50,000			50,000	
-Rogers Road Community Center					50,000			50,000	
<b>Total Project Budget</b>	<b>-</b>	<b>-</b>	<b>130,000</b>	<b>100,000</b>	<b>175,000</b>	<b>-</b>	<b>-</b>	<b>405,000</b>	<b>-</b>
<i>General Fund Related Operating Costs</i>									
Personnel Services								-	
Operations								-	
New Debt Service				9,600	9,600	9,600	9,600	38,400	48,000
<b>Total Operating Costs</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>9,600</b>	<b>9,600</b>	<b>9,600</b>	<b>9,600</b>	<b>38,400</b>	<b>48,000</b>
<i>Revenues/Funding Source</i>									
General Fund - Debt Service								-	48,000
Transfer from General Fund			30,000	109,600	184,600	9,600	9,600	343,400	-
Debt Financing			100,000					100,000	-
<b>Total</b>	<b>-</b>	<b>-</b>	<b>130,000</b>	<b>109,600</b>	<b>184,600</b>	<b>9,600</b>	<b>9,600</b>	<b>443,400</b>	<b>48,000</b>

**Project Description/Justification**

This proposed capital project would address emergency generators as well (as their prioritization with emergency action planning and Space Study Work Group recommendations) in the listed facilities. Grant funding sources would continue to be sought out. Professional design services and more refined cost estimation would be provided in Year 1 for all building projects.

**County Capital Projects**  
**Fiscal Years 2015-20**

Project Name	<i>Affordable Housing Land Banking</i>						Project Status	<i>New</i>	
Functional Service Area	<i>Governing and Management</i>						Starting Date	<i>7/1/2015</i>	
Department	<i>Asset Management Services</i>						Completion Date	<i>6/30/2016</i>	
Project Budget	Current	Year 1	Year 2	Year 3	Year 4	Year 5	Five	Year 6	
	Prior Years	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	Year	to	
	Funding	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20	Total	Year 10
<i>Appropriation</i>									
Professional Services								-	
Construction/Repairs/Renovations								-	
Land Acquisition			1,000,000					1,000,000	
								-	
<i>Total Project Budget</i>	-	-	<b>1,000,000</b>	-	-	-	-	<b>1,000,000</b>	-
<i>General Fund Related Operating Costs</i>									
Personnel Services								-	
Operations								-	
New Debt Service				96,000	96,000	96,000	96,000	384,000	480,000
<i>Total Operating Costs</i>			-	<b>96,000</b>	<b>96,000</b>	<b>96,000</b>	<b>96,000</b>	<b>384,000</b>	<b>480,000</b>
<i>Revenues/Funding Source</i>									
General Fund - Debt Service								-	480,000
Transfer from General Fund								-	
Debt Financing			1,000,000					-	1,000,000
								-	
<i>Total</i>	-	-	<b>1,000,000</b>	-	-	-	-	<b>1,000,000</b>	<b>480,000</b>

**Project Description/Justification**

This project provides funds for a land banking program and improving county-owned properties identified for affordable housing alternatives. The purpose of the program is to acquire aggregate parcels and/or improve existing county-owned properties for future residential development to address displaced manufactured homes, as well as affordable housing alternatives.

**County Capital Projects  
Fiscal Years 2015-20**

<b>Project Name</b>	<b>Sheriff Equipment</b>							<b>Project Status</b>	<b>New</b>
<b>Functional Service Area</b>	<b>Public Safety</b>							<b>Starting Date</b>	<b>6/26/2015</b>
<b>Department</b>	<b>Sheriff's Office</b>							<b>Completion Date</b>	<b>6/30/2016</b>
<b>Project Budget</b>	<b>Prior Years Funding</b>	<b>Current Fiscal Year 2014-15</b>	<b>Year 1 Fiscal Year 2015-16</b>	<b>Year 2 Fiscal Year 2016-17</b>	<b>Year 3 Fiscal Year 2017-18</b>	<b>Year 4 Fiscal Year 2018-19</b>	<b>Year 5 Fiscal Year 2019-20</b>	<b>Five Year Total</b>	<b>Year 6 to Year 10</b>
<i>Appropriation</i>									
Professional Services								-	
Construction/Repairs/Renovations								-	
Equipment - In-Car Cameras		517,798						-	
<i>Total Project Budget</i>	-	<b>517,798</b>	-	-	-	-	-	-	-
<i>General Fund Related Operating Costs</i>									
Personnel Services								-	
Operations								-	
New Debt Service			111,650	111,650	111,650	111,650	111,650	558,250	
<i>Total Operating Costs</i>			<b>111,650</b>	<b>111,650</b>	<b>111,650</b>	<b>111,650</b>	<b>111,650</b>	<b>558,250</b>	-
<i>Revenues/Funding Source</i>									
General Fund - Debt Service			111,650	111,650	111,650	111,650	111,650	558,250	-
Transfer from General Fund								-	-
Debt Financing		517,798						-	-
<i>Total</i>	-	<b>517,798</b>	<b>111,650</b>	<b>111,650</b>	<b>111,650</b>	<b>111,650</b>	<b>111,650</b>	<b>558,250</b>	-

**Project Description/Justification**

This project includes replacement of In-Car cameras for Sheriff's Office vehicles in the current fiscal year 2014-15.

**County Capital Projects  
Fiscal Years 2015-20**

Project Name	<i>Board of Elections Equipment</i>						Project Status	<i>New</i>	
Functional Service Area	<i>General Services</i>						Starting Date	<i>6/26/2015</i>	
Department	<i>Board of Elections</i>						Completion Date	<i>6/30/2016</i>	
Project Budget	Prior Years Funding	Current Fiscal Year 2014-15	Year 1 Fiscal Year 2015-16	Year 2 Fiscal Year 2016-17	Year 3 Fiscal Year 2017-18	Year 4 Fiscal Year 2018-19	Year 5 Fiscal Year 2019-20	Five Year Total	Year 6 to Year 10
<i>Appropriation</i>									
<i>Professional Services</i>								-	
<i>Construction/Repairs/Renovations</i>								-	
<i>Equipment</i>		679,870	169,575					169,575	
<i>Total Project Budget</i>	-	<b>679,870</b>	<b>169,575</b>	-	-	-	-	<b>169,575</b>	-
<i>General Fund Related Operating Costs</i>									
<i>Personnel Services</i>								-	
<i>Operations</i>								-	
<i>New Debt Service</i>			146,596	183,161	183,161	183,161	183,161	879,240	36,565
<i>Total Operating Costs</i>			<b>146,596</b>	<b>183,161</b>	<b>183,161</b>	<b>183,161</b>	<b>183,161</b>	<b>879,240</b>	<b>36,565</b>
<i>Revenues/Funding Source</i>									
<i>General Fund - Debt Service</i>			146,596	183,161	183,161	183,161	183,161	879,240	36,565
<i>Transfer from General Fund</i>								-	
<i>Debt Financing</i>		679,870	169,575					-	169,575
<i>Total</i>	-	<b>679,870</b>	<b>316,171</b>	<b>183,161</b>	<b>183,161</b>	<b>183,161</b>	<b>183,161</b>	<b>1,048,815</b>	<b>36,565</b>

**Project Description/Justification**

This project includes replacement of voting machines and the purchase of electronic pollbooks for the precincts in the current fiscal year 2014-15, and the replacement of outdated ADA voting equipment in Year 1 (FY 2015-16).

**County Capital Projects  
Fiscal Years 2015-20**

<b>Project Name</b>	<b>Orange County Radio/Paging Systems Upgrade</b>						<b>Project Status</b>	<b>Approved</b>	
<b>Functional Service Area</b>	<b>Public Safety</b>						<b>Starting Date</b>	<b>7/1/2012</b>	
<b>Department</b>	<b>Emergency Services</b>						<b>Completion Date</b>	<b>6/30/2021</b>	
<b>Project Budget</b>	<b>Prior Years Funding</b>	<b>Current Fiscal Year 2014-15</b>	<b>Year 1 Fiscal Year 2015-16</b>	<b>Year 2 Fiscal Year 2016-17</b>	<b>Year 3 Fiscal Year 2017-18</b>	<b>Year 4 Fiscal Year 2018-19</b>	<b>Year 5 Fiscal Year 2019-20</b>	<b>Five Year Total</b>	<b>Year 6 to Year 10</b>
<i>Appropriation</i>									
<i>P25 compliant paging and multi-site microwave on existing towers</i>	543,750							-	
<i>Towers</i>	500,000	500,000		500,000	500,000		500,000	<b>1,500,000</b>	500,000
<i>Total Project Budget</i>	<b>1,043,750</b>	<b>500,000</b>	-	<b>500,000</b>	<b>500,000</b>	-	<b>500,000</b>	<b>1,500,000</b>	<b>500,000</b>
<i>General Fund Related Operating Costs</i>									
<i>Personnel Services</i>									
<i>Operations</i>									
<i>New Debt Service</i>	118,701	227,853	337,005	337,005	446,157	555,309	555,309	2,230,785	1,528,128
<i>Total Operating Costs</i>		<b>227,853</b>	<b>337,005</b>	<b>337,005</b>	<b>446,157</b>	<b>555,309</b>	<b>555,309</b>	<b>2,230,785</b>	<b>1,528,128</b>
<i>Revenues/Funding Source</i>									
<i>General Fund - Debt Service</i>	118,701	227,853	337,005	337,005	446,157	555,309	555,309	2,230,785	1,528,128
<i>Capital Projects Fund Balance</i>									
<i>Debt Financing</i>	1,043,750	500,000		500,000	500,000		500,000	1,500,000	500,000
<i>Total</i>	<b>1,162,451</b>	<b>727,853</b>	<b>337,005</b>	<b>837,005</b>	<b>946,157</b>	<b>555,309</b>	<b>1,055,309</b>	<b>3,730,785</b>	<b>2,028,128</b>

**Project Description/Justification**

Project was renamed on October 7, 2014 to Radio Paging Systems Upgrade with BOCC approval to build a new VHF paging and voice system in Orange County. The RFP for the project will be let in January 2015. It will allow antiquated VHF Fire repeaters and VHF EMS repeaters and hardware to be replaced with a P25 compliant VHF simulcast system for Fire and EMS supported by a multi-site microwave link (2 or 3 sites depending on quotes). This radio system upgrade will provide a robust and stable paging capability for Fire and EMS responders, and will also be a communications back-up for Fire and EMS on separate frequencies so radio traffic can be better managed. The multi-site microwave link will be able to support future growth if Orange County decides to build our own radio structure.

Towers: Once new VHF paging and voice system RFP is completed, tower sites will be finalized. Purchases will be delayed until 15-16. The addition of two towers over the next five years (costs for each tower are spread over a two year period) will expand coverage which in turn will increase capacity allowing better access for field units increasing safety and more stable interoperability. A third tower is planned with costs spread over Years 5 and 6. Can not be funded by 9-1-1 funds.

**County Capital Projects  
Fiscal Years 2015-20**

Project Name Functional Service Area Department	Communication System Improvements Public Safety Emergency Services						Project Status	Approved	
	Prior Years Funding	Current Fiscal Year 2014-15	Year 1 Fiscal Year 2015-16	Year 2 Fiscal Year 2016-17	Year 3 Fiscal Year 2017-18	Year 4 Fiscal Year 2018-19	Year 5 Fiscal Year 2019-20	Starting Date Completion Date	7/1/2012 6/30/2018
<b>Project Budget</b>							<b>Five Year Total</b>	<b>Year 6 to Year 10</b>	
OSSI-CAD Replacement	589,875						-		
800 Mhz Radios	273,077	122,000		166,000	920,000		1,086,000		
NextGen Phone System	349,573						-		
9-1-1 Call Taker and Dispatch Software:									
*Emergency Police Dispatch	107,038						-		
*Emergency Fire Dispatch	107,038						-		
P25 Compliant Radio Consoles (E-9-1-1)	832,268						-		
P25 Compliant Radios (Rural Fire Districts)	150,000						-		
<b>Total Project Budget</b>	<b>2,408,868</b>	<b>122,000</b>	<b>-</b>	<b>166,000</b>	<b>920,000</b>	<b>-</b>	<b>1,086,000</b>	<b>-</b>	
<b>General Fund Related Operating Costs</b>									
Personnel Services									
Operations									
New Debt Service	35,801	190,590	217,223	277,692	286,206	451,249	333,571	1,565,941	976,489
<b>Total Operating Costs</b>	<b>35,801</b>	<b>190,590</b>	<b>217,223</b>	<b>277,692</b>	<b>286,206</b>	<b>451,249</b>	<b>333,571</b>	<b>1,565,941</b>	<b>976,489</b>
<b>Revenues/Funding Source</b>									
Transfer from General Fund	193,474								
General Fund - Debt Service	35,801	72,912	99,545	160,014	168,528	333,571	333,571	1,095,229	976,489
From 9-1-1 Funds - Debt Service		117,678	117,678	117,678	117,678	117,678		470,712	
From 9-1-1 Funds	716,504		-					-	
Grant Funds - State E911 Board	625,828								
Capital Projects Fund Balance									
Debt Financing - E-9-1-1	539,062							-	
Debt Financing	334,000	122,000	-	166,000	920,000	-		1,086,000	
<b>Total</b>	<b>2,444,669</b>	<b>312,590</b>	<b>217,223</b>	<b>443,692</b>	<b>1,206,206</b>	<b>451,249</b>	<b>333,571</b>	<b>2,651,941</b>	<b>976,489</b>

**Project Description/Justification**

**Note: This Communications System Improvements project was reviewed as part of the charge to the Emergency Services Work Group.**

**OSSI:** Project funded in FY 12-13

**800 MHZ Radios:** FY 14-15 purchase of the majority of the replacement radios will be delayed until FY 15-16 to allow radio system to be determined to assure radios purchased ensure integration, reliability and reduce potential for field failure. The County started purchasing new 800 MHz radios in 2004 and replaced some in FY 2012-13 and FY 2013-14 Year 3 (FY 2017-18) includes funding of \$920,000 for replacement of Sheriff radios.

**NextGen Phone System:** Project funded in FY13-14 by 9-1-1 Grant

**9-1-1 Call Taker and Dispatch Software:** Project funded in FY 13-14. Implementation currently in progress.

**P25 Compliant Radio System Consoles:** Project funded in FY 13-14

**P25 Compliant Radios (Rural Fire Districts):** Project funded in FY 13-14

**County Capital Projects  
Fiscal Years 2015-20**

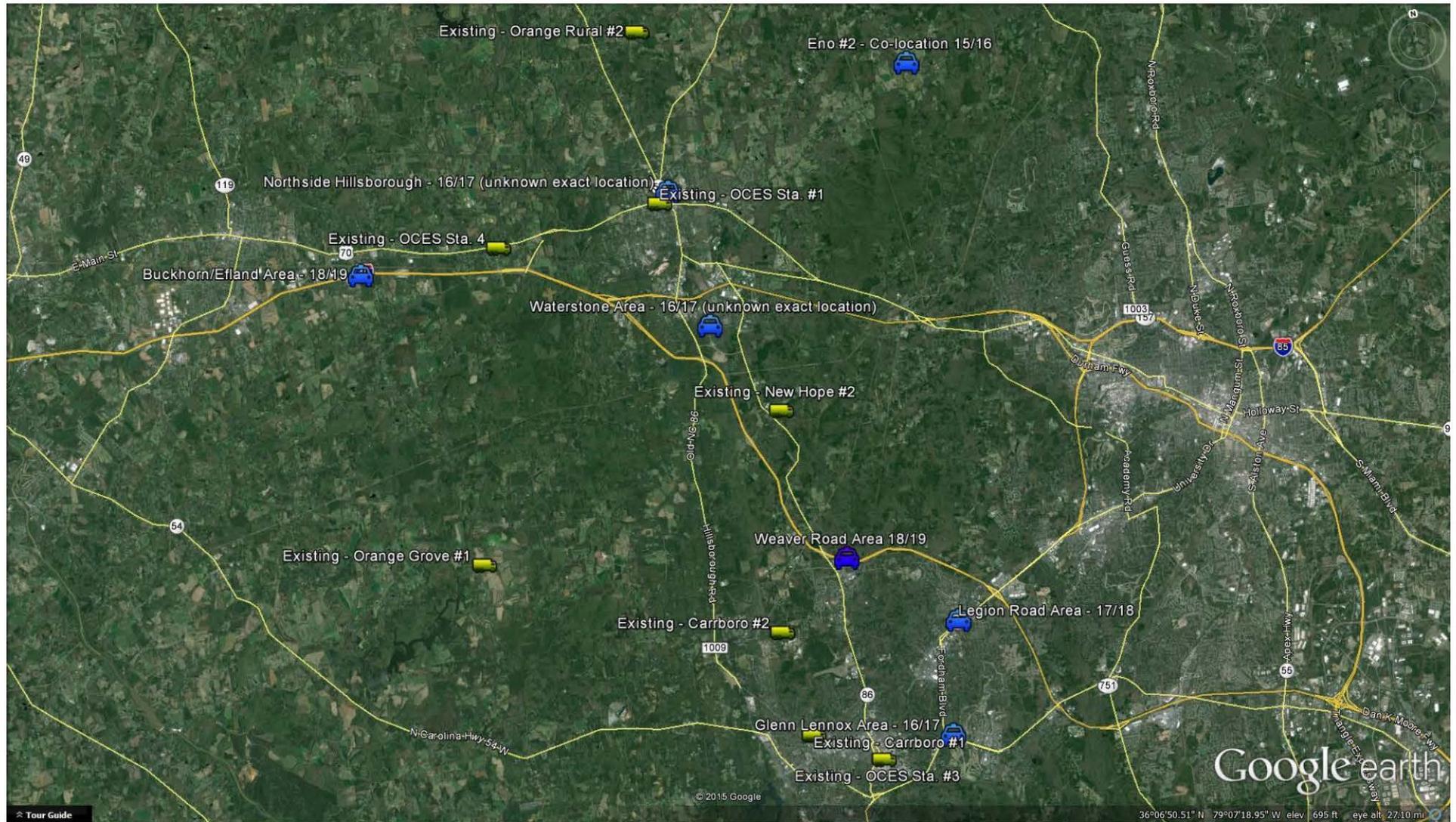
<b>Project Name</b>	<b>Emergency Services Substations</b>						<b>Project Status</b>	<b>Proposed</b>	
<b>Functional Service Area</b>	<b>Governing and Management</b>						<b>Starting Date</b>	<b>7/1/2012</b>	
<b>Department</b>	<b>Asset Management Services</b>						<b>Completion Date</b>	<b>6/30/2021</b>	
	<b>Prior Years Funding</b>	<b>Current Fiscal Year 2014-15</b>	<b>Year 1 Fiscal Year 2015-16</b>	<b>Year 2 Fiscal Year 2016-17</b>	<b>Year 3 Fiscal Year 2017-18</b>	<b>Year 4 Fiscal Year 2018-19</b>	<b>Year 5 Fiscal Year 2019-20</b>	<b>Five Year Total</b>	<b>Year 6 to Year 10</b>
<b>Project Budget</b>									
<i>Appropriation</i>									
<i>Land/Building Construction/Repairs/Renovations</i>	50,000	-	1,200,000	600,000	2,100,000		3,900,000	1,500,000	
<i>Total Project Budget:</i>	<b>50,000</b>	<b>-</b>	<b>1,200,000</b>	<b>600,000</b>	<b>2,100,000</b>	<b>-</b>	<b>3,900,000</b>	<b>1,500,000</b>	
<i>General Fund Related Operating Costs</i>									
<i>Personnel Services</i>								-	
<i>Operations</i>								-	
<i>New Debt Service</i>					115,200	172,800	374,400	662,400	2,448,000
<i>Total Operating Costs</i>			-	-	<b>115,200</b>	<b>172,800</b>	<b>374,400</b>	<b>662,400</b>	<b>2,448,000</b>
<i>Revenues/Funding Source</i>									
<i>Transfer from General Fund</i>	50,000							-	
<i>General Fund - Debt Service</i>			-		115,200	172,800	374,400	662,400	2,448,000
<i>Debt Financing</i>			-	1,200,000	600,000	2,100,000		3,900,000	1,500,000
<i>Total</i>	<b>50,000</b>	<b>-</b>	<b>-</b>	<b>1,200,000</b>	<b>715,200</b>	<b>2,272,800</b>	<b>374,400</b>	<b>4,562,400</b>	<b>3,948,000</b>

**Project Description/Justification**

Funding for this project will enable the construction of new EMS stations in geographical areas across the County that will help reduce response times. The estimated cost includes both the facility and infrastructure, and assumes co-construction with the Town of Chapel Hill and the Town of Hillsborough. The architectural design will allow for one drive through bay (with expansion for an additional drive through bay), secure storage for narcotics, decontamination area, equipment room with washer/dryer, sleeping quarters, training/conference room, office area, restrooms and shower, and public area separate from the secure area of the crew quarters. It is estimated that the entire facility will be approx. 5,000 square feet\*. The facility design will meet Americans with Disability Act requirements. For FY 16/17, one facility will be co-built with Orange Rural Fire Department in Hillsborough (location will be north side but exact location has yet to be identified) and one facility will be constructed with Orange Rural Fire Department in the Waterstone area. FY 17-18, one facility will be built with the Chapel Hill Fire Department in the Legion Road area of Chapel Hill. FY 18-19 two facilities will be constructed; a co-build with Chapel Hill Fire Department near Weaver Dairy Road and a stand-alone EMS station in the Buckhorn/Efland area. We will offer space to the local Fire Department and Law Enforcement as part of the design process. Final agreements with the Towns of Chapel Hill and Hillsborough must be completed for this proposal to be successful.

The amount of funding per station incorporates sharing of kitchen, training, and other common areas as well as heating, air, water, sewer and other associated costs being shared. The schedules are based on the projected build schedules of Chapel Hill and Hillsborough (being ready to co-build based on their schedules). Costs would be dependent on the location, and could change. Cell towers or other County/Town operations in some instances can be co-located with these stations, which could reduce building and future operational costs.

## County View



## Legend

**BLUE** – Proposed new co-build, stand-alone, and/or co-location stations

**Yellow** - Existing OCES stations and co-location with Fire Departments

**NOTE:** When co-build or stand-alone stations come online, existing stations may move to that new location. For example, existing New Hope #2 would move to the Waterstone Area once the station was in-service.

**County Capital Projects  
Fiscal Years 2015-20**

Project Name Functional Service Area Department	<i>9-1-1 Back-up Center Public Safety Emergency Services</i>		Project Status					<i>Proposed</i>	
								Starting Date	7/1/2015
								Completion Date	6/30/2016
Project Budget	Prior Years Funding	Current Fiscal Year 2014-15	Year 1 Fiscal Year 2015-16	Year 2 Fiscal Year 2016-17	Year 3 Fiscal Year 2017-18	Year 4 Fiscal Year 2018-19	Year 5 Fiscal Year 2019-20	Five Year Total	Year 6 to Year 10
<i>Back Up 9-1-1 Center w/ 7 Positions</i>									
*Equipment			328,247					328,247	
*Installation			41,252					41,252	
<i>Total Project Budget:</i>			<b>369,499</b>	-	-	-	-	<b>369,499</b>	-
<i>General Fund Related Operating Costs</i>									
Personnel Services									
Operations									
New Debt Service								-	
<i>Total Operating Costs</i>			-	-	-	-	-	-	-
<i>Revenues/Funding Source</i>									
Transfer from General Fund								-	
E-9-1-1 Funds			369,499	-	-	-	-	369,499	-
Debt Financing				-	-	-	-	-	-
<i>Total</i>			<b>369,499</b>	-	-	-	-	<b>369,499</b>	-

**Project Description/Justification**

This project is fully fundable by State 9-1-1 board funding. The NC 9-1-1 Board requires that all Public Safety Answering Points (PSAPs) have a back up plan in the event of an outage or abandonment of the primary 9-1-1 center. The plan must be in place no later than July 1, 2015. The equipment and services requested will meet the 9-1-1 Board plan requirements for a temporary back up 9-1-1 center. The equipment will be housed in the West Campus Office Building located at 131 W. Margaret Lane. In addition to the equipment and installation costs listed, there will also be on-going annual costs of approximately \$112,000/yr which will cover monthly charges for the 9-1-1 trunks, ALI/ANI, Admin/Alarm lines, data connections and recorder maintenance.

**EQUIPMENT**

*Radios (MCC 7500) 14 needed	\$63,000
*CAD-Sungard OSSI One Solution	\$12,500
*Telephone-Cassidian Sentinel (Intrado)	\$214,725
*Priority Dispatch Cardsets (EMD, EPD, EFD)	\$10,500
*Recorder-Eventide NexLog 740	\$27,522

**INSTALLATION**

*9-1-1 Trunks	\$252
*Admin/Alarm Lines	\$1,000
*Connectivity	\$10,000
*Contingency-Equipment and Installation	\$30,000

**County Capital Projects  
Fiscal Years 2015-20**

Project Name	<i>Blackwood Farm Park</i>									Project Status	<i>Approved/Proposed</i>
Functional Service Area	<i>Community and Environment</i>									Starting Date	<i>7/1/2012</i>
Department	<i>DEAPR</i>									Completion Date	<i>7/1/2019</i>
Project Budget	Prior Years Funding	Current Fiscal Year 2014-15	Year 1 Fiscal Year 2015-16	Year 2 Fiscal Year 2016-17	Year 3 Fiscal Year 2017-18	Year 4 Fiscal Year 2018-19	Year 5 Fiscal Year 2019-20	Five Year Total	Year 6 to Year 10		
<i>Appropriation</i>											
<i>Land/Building</i>											
<i>Professional Services</i>				150,000		91,700		241,700			
<i>Construction/Repairs/Renovations</i>	50,000	98,000		-	1,900,000	1,089,000		2,989,000			
<i>Equipment/Furnishings</i>		49,400		-		37,500		37,500			
<i>Total Project Budget</i>	<b>50,000</b>	<b>147,400</b>	<b>-</b>	<b>150,000</b>	<b>1,900,000</b>	<b>1,218,200</b>	<b>-</b>	<b>3,268,200</b>	<b>-</b>		
<i>General Fund Related Operating Costs</i>											
<i>Personnel Services</i>	19,898	31,296	67,000	67,000	67,000	78,000	78,000	357,000	390,000		
<i>Operations</i>	1,000	12,990	26,000	26,000	26,000	55,000	55,000	188,000	275,000		
<i>New Debt Service</i>				-	14,400	196,800	313,747	524,947	2,153,472		
<i>Total Operating Costs</i>	<b>20,898</b>	<b>44,286</b>	<b>93,000</b>	<b>93,000</b>	<b>107,400</b>	<b>329,800</b>	<b>446,747</b>	<b>1,069,947</b>	<b>2,818,472</b>		
<i>Revenues/Funding Source</i>											
<i>Transfer from General Fund</i>	70,898	44,286	93,000	93,000	93,000	133,000	133,000	545,000	665,000		
<i>Transfer from Other Capital Funds</i>	-	147,400						-			
<i>General Fund - Debt Service</i>					14,400	196,800	313,747	524,947	2,153,472		
<i>Grants (PARTF), User Fees</i>	-				-		-	-			
<i>Future Debt Issuance</i>				150,000	1,900,000	1,218,200		3,268,200			
<i>Total</i>	<b>70,898</b>	<b>191,686</b>	<b>93,000</b>	<b>243,000</b>	<b>2,007,400</b>	<b>1,548,000</b>	<b>446,747</b>	<b>4,338,147</b>	<b>2,818,472</b>		

**Project Description/Justification**

Blackwood Farm Park is a 152-acre park located midway between Chapel Hill and Hillsborough on NC 86 and New Hope Church Road. The adopted master plan calls for a low-impact park with agricultural and historic themes with components of the farm's agricultural past, including interpretive signage, picnic areas, a community garden and agricultural demonstration areas and exhibits. It also includes picnic shelter, an amphitheatre, fishing, trails and open play fields. Funds approved in 2012 through 2014 will enable the park to open in Spring 2015 on a part-time basis. The major park construction is proposed for Year 3, with construction drawings in Year 2 and park opening and associated operating costs beginning in Year 4. This is the site of the permanent Parks Operations Base, which is proposed for construction in Year 4 to follow park construction.

**County Capital Projects  
Fiscal Years 2015-20**

<b>Project Name</b>	<i>Bingham District Park</i>						<b>Project Status</b>	<i>Approved</i>	
<b>Functional Service Area</b>	<i>Community and Environment</i>						<b>Starting Date</b>	<i>7/1/2019</i>	
<b>Department</b>	<i>DEAPR</i>						<b>Completion Date</b>	<i>7/1/2021</i>	
<b>Project Budget</b>	<b>Prior Years Funding</b>	<b>Current Fiscal Year 2014-15</b>	<b>Year 1 Fiscal Year 2015-16</b>	<b>Year 2 Fiscal Year 2016-17</b>	<b>Year 3 Fiscal Year 2017-18</b>	<b>Year 4 Fiscal Year 2018-19</b>	<b>Year 5 Fiscal Year 2019-20</b>	<b>Five Year Total</b>	<b>Year 6 to Year 10</b>
<i>Appropriation</i>									
<i>Land/Building</i>									
<i>Professional Services</i>							150,000	150,000	
<i>Construction/Repairs/Renovations</i>									6,850,000
<i>Equipment/Furnishings</i>									
<i>Total Project Budget</i>	-	-	-	-	-	-	150,000	150,000	6,850,000
<i>General Fund Related Operating Costs</i>									
<i>Personnel Services</i>									162,000
<i>Operations</i>									220,000
<i>New Debt Service</i>									2,630,400
<i>Total Operating Costs</i>	-	-	-	-	-	-	-	-	3,012,400
<i>Revenues/Funding Source</i>									
<i>Transfer from General Fund</i>							150,000	150,000	382,000
<i>General Fund - Debt Service</i>									2,630,400
<i>Future Debt Issuance</i>									6,850,000
<i>Total</i>	-	-	-	-	-	-	150,000	150,000	9,862,400

**Project Description/Justification**

Bingham District Park, on a site to be acquired, is a future park anticipated to have both active and low-impact recreation facilities in Bingham Township, as per the Parks and Recreation Master Plan. Funds for land acquisition would come via the Lands Legacy program. Note: It is possible some combination of sites may be utilized to comprise the eventual Bingham Park, but the funding proposed herein reflects a single-site district park model. As with previous projects, this future park site would be land-banked for the future construction of park facilities, tentatively projected for year 6.

**County Capital Projects  
Fiscal Years 2015-20**

<b>Project Name</b>	<b>Cedar Grove Park, Phase II</b>						<b>Project Status</b>	<b>Approved</b>	
<b>Functional Service Area</b>	<b>Community and Environment</b>						<b>Starting Date</b>	<b>7/1/2017</b>	
<b>Department</b>	<b>DEAPR</b>						<b>Completion Date</b>	<b>12/31/2021</b>	
<b>Project Budget</b>	<b>Prior Years Funding</b>	<b>Current Fiscal Year 2014-15</b>	<b>Year 1 Fiscal Year 2015-16</b>	<b>Year 2 Fiscal Year 2016-17</b>	<b>Year 3 Fiscal Year 2017-18</b>	<b>Year 4 Fiscal Year 2018-19</b>	<b>Year 5 Fiscal Year 2019-20</b>	<b>Five Year Total</b>	<b>Year 6 to Year 10</b>
<i>Appropriation</i>									
<i>Land/Building</i>									-
<i>Professional Services</i>							100,000	<b>100,000</b>	
<i>Construction/Repairs/Renovations</i>	1,848,000				200,000			<b>200,000</b>	1,500,000
<i>Equipment/Furnishings</i>									
<i>Total Project Budget</i>	<b>1,848,000</b>	-	-	-	<b>200,000</b>	-	<b>100,000</b>	<b>300,000</b>	<b>1,500,000</b>
<i>General Fund Related Operating Costs</i>									
<i>Personnel Services</i>									40,000
<i>Operations</i>									
<i>New Debt Service</i>						19,200	19,200	38,400	384,000
<i>Total Operating Costs</i>			-	-	-	<b>19,200</b>	<b>19,200</b>	<b>38,400</b>	<b>424,000</b>
<i>Revenues/Funding Source</i>									
<i>Transfer from Other Funds</i>	148,000	-						100,000	40,000
<i>General Fund - Debt Service</i>						19,200	19,200	38,400	384,000
<i>Grant Funding</i>	500,000							-	500,000
<i>Debt Financing</i>	1,200,000				200,000			200,000	1,000,000
<i>Total</i>	<b>1,848,000</b>	-	-	-	<b>200,000</b>	<b>19,200</b>	<b>119,200</b>	<b>338,400</b>	<b>1,924,000</b>

**Project Description/Justification**

Phase I of Cedar Grove Park opened in 2008 and includes baseball/softball fields, trails, a playground, basketball courts, a Little Free Library and other amenities. Lighting replacement at Field 1, which predates the park, will be needed in 2018, as will renovation of basketball courts, as noted in the P&R Master Plan. The second phase of this facility as designed would feature another baseball/softball field, tennis courts, picnic shelter and additional parking. Construction of Phase II is slated for year 6.

**County Capital Projects  
Fiscal Years 2015-20**

Project Name Functional Service Area Department	<i>Conservation Easements (part of Lands Legacy) Community and Environment DEAPR</i>						Project Status Starting Date Completion Date	<i>Approved 7/1/2002 Ongoing</i>	
Project Budget	Prior Years Funding	Current Fiscal Year 2014-15	Year 1 Fiscal Year 2015-16	Year 2 Fiscal Year 2016-17	Year 3 Fiscal Year 2017-18	Year 4 Fiscal Year 2018-19	Year 5 Fiscal Year 2019-20	Five Year Total	Year 6 to Year 10
<i>Appropriation</i>									
<i>Land/Building</i>	6,128,181	250,000	500,000	500,000	500,000	500,000	500,000	2,500,000	2,500,000
<i>Construction/Repairs/Renovations</i>									
<i>Equipment/Furnishings</i>									
<i>Total Project Budget</i>	<b>6,128,181</b>	<b>250,000</b>	<b>500,000</b>	<b>500,000</b>	<b>500,000</b>	<b>500,000</b>	<b>500,000</b>	<b>2,500,000</b>	<b>2,500,000</b>
<i>General Fund Related Operating Costs</i>									
<i>Personnel Services</i>									
<i>Operations</i>									
<i>New Debt Service</i>									
<i>Total Operating Costs</i>			-	-	-	-	-	-	-
<i>Revenues/Funding Source</i>									
<i>Transfer from General Fund</i>	475,000	125,000						-	-
<i>Transfer from Other Projects</i>	143,000								
<i>Grant Funding and Donations</i>	2,510,181	125,000	250,000	250,000	250,000	250,000	250,000	1,250,000	1,250,000
<i>Debt Financing</i>	3,000,000		250,000	250,000	250,000	250,000	250,000	1,250,000	1,250,000
<i>Total</i>	<b>6,128,181</b>	<b>250,000</b>	<b>500,000</b>	<b>500,000</b>	<b>500,000</b>	<b>500,000</b>	<b>500,000</b>	<b>2,500,000</b>	<b>2,500,000</b>

**Project Description/Justification**

The Conservation Easement component of the Lands Legacy program was initially funded in July 2002, and provides matching funds for State and federal grants to acquire conservation easements to conserve prime or threatened farmland, sensitive natural areas, or important water quality buffer lands in keeping with Board goals and Lands Legacy priorities. Generally, these lands have conservation values or agricultural operations to be enhanced and protected, and the land stays in private ownership and is not publicly-accessible except upon landowner consent. Over 2,000 acres of prime farmland and natural areas have been conserved to date, with millions of dollars in state/federal grants leveraged. **It is anticipated that additional matching funds of approximately 50% would again be leveraged for these projects, as reflected in the grant funds and landowner donations above.** Beginning in Year 1 (FY 2015-16) this project includes additional funds of \$250,000, \$125,000 in additional Grant funds and landowner donations and \$125,000 in additional County match funds.

**County Capital Projects  
Fiscal Years 2015-20**

Project Name	<i>Upper Eno Nature Preserve - Public Natural Areas</i>							Project Status	<i>Approved</i>
Functional Service Area	<i>Community and Environment</i>							Starting Date	<i>7/1/2015</i>
Department	<i>DEAPR</i>							Completion Date	<i>7/1/2023</i>
Project Budget	Prior Years Funding	Current Fiscal Year 2014-15	Year 1 Fiscal Year 2015-16	Year 2 Fiscal Year 2016-17	Year 3 Fiscal Year 2017-18	Year 4 Fiscal Year 2018-19	Year 5 Fiscal Year 2019-20	Five Year Total	Year 6 to Year 10
<i>Appropriation</i>									
Land/Building									-
Construction/Repairs/Renovations			100,000				400,000	500,000	100,000
Equipment/Furnishings			25,000				30,000	55,000	
<i>Total Project Budget</i>	-	-	<b>125,000</b>	-	-	-	<b>430,000</b>	<b>555,000</b>	<b>100,000</b>
<i>General Fund Related Operating Costs</i>									
Personnel Services				40,000	40,000	40,000	40,000	160,000	200,000
Operations				10,000	10,000	10,000	10,000	40,000	104,000
New Debt Service				26,400	26,400	26,400	26,400	105,600	343,200
<i>Total Operating Costs</i>			-	<b>76,400</b>	<b>76,400</b>	<b>76,400</b>	<b>76,400</b>	<b>305,600</b>	<b>647,200</b>
<i>Revenues/Funding Source</i>									
Transfer from General Fund				50,000	50,000	50,000	50,000	200,000	304,000
Transfer from Other Capital Funds				26,400	26,400	26,400	26,400	105,600	343,200
General Fund - Debt Service			125,000				430,000	555,000	100,000
Future Debt Issuance									
<i>Total</i>	-		<b>125,000</b>	<b>76,400</b>	<b>76,400</b>	<b>76,400</b>	<b>506,400</b>	<b>860,600</b>	<b>747,200</b>

**Project Description/Justification**

The Upper Eno Nature Preserve includes approximately 400 acres of sensitive natural heritage lands, wildlife habitat and prime forests along the Eno River and its main tributaries west of Hillsborough. Public access is envisioned at two locations - the Seven Mile Creek Natural Area (adjacent to the Moorefields Local Landmark protected lands) and McGowan Creek Natural Area (near US 70 West). The Upper Eno Preserve would also include a portion of the future NC Mountains-to-Sea Trail (MST) as it runs northeast to Hillsborough and Occoneechee Mountain State Natural Area. Initial work using existing staff resources occurred in FY 12-13 to rough out an initial loop trail, and continued into FY 13-14 to identify parking and signage. The project is anticipated to begin in earnest in Year 1 with completion of the Seven Mile Creek Natural Area, as well as wildlife viewing areas and primitive camping. The McGowan Creek Natural Area component is envisioned for Year 5 and will require road redesign. Grant funding would be pursued for this project. The year 6-10 amount includes funding for "waystation" amenities for when MST is completed (funding shown in Year 8).

**County Capital Projects  
Fiscal Years 2015-20**

<b>Project Name</b>	<b>Soccer.com Soccer Center, Phase II</b>						<b>Project Status</b>	<b>Approved/Proposed</b>	
<b>Functional Service Area</b>	<b>Community and Environment</b>						<b>Starting Date</b>	<b>7/1/2014</b>	
<b>Department</b>	<b>DEAPR</b>						<b>Completion Date</b>	<b>7/1/2019</b>	
<b>Project Budget</b>	<b>Prior Years Funding</b>	<b>Current Fiscal Year 2014-15</b>	<b>Year 1 Fiscal Year 2015-16</b>	<b>Year 2 Fiscal Year 2016-17</b>	<b>Year 3 Fiscal Year 2017-18</b>	<b>Year 4 Fiscal Year 2018-19</b>	<b>Year 5 Fiscal Year 2019-20</b>	<b>Five Year Total</b>	<b>Year 6 to Year 10</b>
<i>Appropriation</i>									
<i>Land/Building</i>			425,000					425,000	
<i>Professional Services</i>						250,000		250,000	
<i>Construction/Repairs/Renovations</i>		125,000					4,550,000	4,550,000	
<i>Equipment/Furnishings</i>		16,000					89,000	89,000	
<i>Total Project Budget</i>	<b>-</b>	<b>141,000</b>	<b>425,000</b>	<b>-</b>	<b>-</b>	<b>250,000</b>	<b>4,639,000</b>	<b>5,314,000</b>	<b>-</b>
<i>General Fund Related Operating Costs</i>									
<i>Personnel Services</i>									200,000
<i>Operations</i>							5,000	5,000	85,000
<i>New Debt Service</i>			12,000	52,800	52,800	52,800	76,800	247,200	2,730,720
<i>Total Operating Costs</i>			<b>12,000</b>	<b>52,800</b>	<b>52,800</b>	<b>52,800</b>	<b>81,800</b>	<b>252,200</b>	<b>3,015,720</b>
<i>Revenues/Funding Source</i>									
<i>Transfer from General Fund</i>		16,000					5,000	5,000	285,000
<i>General Fund - Debt Service</i>			12,000	52,800	52,800	52,800	76,800	247,200	2,730,720
<i>Future Debt Issuance</i>		125,000	425,000			250,000	4,639,000	5,314,000	
<i>Transfer from Lands Legacy</i>									
<i>Total</i>		<b>125,000</b>	<b>437,000</b>	<b>52,800</b>	<b>52,800</b>	<b>302,800</b>	<b>4,720,800</b>	<b>5,566,200</b>	<b>3,015,720</b>

**Project Description/Justification**

Previously named Eurosport Soccer Center, this project is an investment in the current soccer center, with expansion onto adjoining property and construction of additional fields (including two planned artificial turf fields) and the originally planned tennis courts (part of original facility Phase II design). Expansion costs in Year 5 also include associated parking, irrigation, restrooms/equipment building and stormwater controls. Land acquisition is projected for year 1, with the expansion proposed for Year 5 (with design in Year 4).

**County Capital Projects  
Fiscal Years 2015-20**

Project Name Functional Service Area Department	<i>Lands Legacy Program Community and Environment DEAPR</i>						Project Status Starting Date Completion Date	<i>Approved 4/1/2000 Ongoing</i>	
Project Budget	Prior Years Funding	Current Fiscal Year 2014-15	Year 1 Fiscal Year 2015-16	Year 2 Fiscal Year 2016-17	Year 3 Fiscal Year 2017-18	Year 4 Fiscal Year 2018-19	Year 5 Fiscal Year 2019-20	Five Year Total	Year 6 to Year 10
<i>Appropriation</i>									
Land/Building	6,010,452	2,400,000					500,000	500,000	2,500,000
Construction/Repairs/Renovations									
Equipment/Furnishings									
<i>Total Project Budget</i>	<b>6,010,452</b>	<b>2,400,000</b>	-	-	-		<b>500,000</b>	<b>500,000</b>	<b>2,500,000</b>
<i>General Fund Related Operating Costs</i>									
Personnel Services									
Operations									
New Debt Service			230,400	230,400	230,400	230,400	230,400	1,152,000	1,152,000
<i>Total Operating Costs</i>			<b>230,400</b>	<b>230,400</b>	<b>230,400</b>	<b>230,400</b>	<b>230,400</b>	<b>1,152,000</b>	<b>1,152,000</b>
<i>Revenues/Funding Source</i>									
Transfer from General fund	1,110,452								
General Fund - Debt Service			230,400	230,400	230,400	230,400	230,400	1,152,000	1,152,000
Debt Financing	4,900,000	2,400,000						-	-
Pay-as-you-go funding beginning Year 5							500,000	500,000	2,500,000
Projected Grant Funding									
<i>Total</i>	<b>6,010,452</b>	<b>2,400,000</b>	<b>230,400</b>	<b>230,400</b>	<b>230,400</b>	<b>230,400</b>	<b>730,400</b>	<b>1,652,000</b>	<b>3,652,000</b>

**Project Description/Justification**

The Lands Legacy Program, established in April 2000, is an award-winning, comprehensive program to conserve and protect the County's most critical natural and cultural resources, including prime and threatened farmland; future parklands; natural areas, wildlife habitat and prime forests; watershed stream buffers; and historic and archaeological sites. Farmland conservation and other natural areas conservation also occurs through the related "Conservation Easements" project. Acquisition of the Bingham Township Park site, continued acquisitions for the Upper Eno Nature Preserve, the Jordan Lake Macrosite natural area and possible expansion of Soccer.com Soccer Center are among several top anticipated priorities for these current and planned funds. Currently, \$1,513,408 is available in this project for those purposes. The County has and will continue to aggressively seek to leverage these funds through grants (\$5 million to date) and partnership funding. **Although planned for continued funding, prior bond authorization for this amount of \$2.4 million lapsed in 2010, so new financing of \$400,000 was approved in FY 2014-15, with the remaining \$2.0 million also recommended in FY 2014-15.**

**County Capital Projects  
Fiscal Years 2015-20**

Project Name	<i>Millhouse Road Park</i>								Project Status	<i>Approved</i>
Functional Service Area	<i>Community and Environment</i>								Starting Date	<i>7/1/2014</i>
Department	<i>DEAPR</i>								Completion Date	<i>7/1/2018</i>
Project Budget	Prior Years Funding	Current Fiscal Year 2014-15	Year 1 Fiscal Year 2015-16	Year 2 Fiscal Year 2016-17	Year 3 Fiscal Year 2017-18	Year 4 Fiscal Year 2018-19	Year 5 Fiscal Year 2019-20	Five Year Total	Year 6 to Year 10	
<i>Appropriation</i>										
<i>Land/Building</i>	188,712							-		
<i>Construction/Repairs/Renovations</i>	106,090			100,000	6,400,000			6,500,000	-	
<i>Equipment/Furnishings</i>								-		
<i>Total Project Budget</i>	<b>294,802</b>	-	-	<b>100,000</b>	<b>6,400,000</b>	-	-	<b>6,500,000</b>	-	
<i>General Fund Related Operating Costs</i>										
<i>Personnel Services</i>						80,000	80,000	160,000	400,000	
<i>Operations</i>						100,000	100,000	200,000	500,000	
<i>New Debt Service</i>						307,200	307,200	614,400	1,536,000	
<i>Total Operating Costs</i>			-	-	-	<b>487,200</b>	<b>487,200</b>	<b>974,400</b>	<b>2,436,000</b>	
<i>Revenues/Funding Source</i>										
<i>Transfer from General Fund</i>	76,090			50,000		90,000	90,000	230,000		
<i>General Fund - Debt Service</i>						307,200	307,200	614,400	1,536,000	
<i>Transfer from Other Projects</i>	218,712							-		
<i>Future Debt Issuance</i>				-	3,200,000			3,200,000	-	
<i>Possible Town of Chapel Hill funding</i>				50,000	3,200,000	90,000	90,000	3,430,000	450,000	
<i>Operations/funding from other sources?</i>									450,000	
<i>Total</i>	<b>294,802</b>	-	-	<b>100,000</b>	<b>6,400,000</b>	<b>487,200</b>	<b>487,200</b>	<b>7,474,400</b>	<b>2,436,000</b>	

**Project Description/Justification**

Millhouse Road Park, a 79-acre site just north of Chapel Hill was acquired in 2004 (69 acres) and 2007 (10 acres) as a future park site. Discussion to date has focused on a soccer field complex for southern Orange County, with some walking trails and other amenities. Staff-level discussions have been held with the Town of Chapel Hill (adjoining landowner) about a joint County/Town project, also discussed in a October 2010 BOCC worksession. Timing of the project is consistent with projected possible Town and County funds (Note: the Town of Chapel Hill is revisiting its possible debt issuance plans. This may require adjustment to the timing and amount of projected funds.) The joint facility is reflected in the Town and County's P&R Master Plans. The funding stream shows a projected Town/County partnership 50-50 split-funding concept, pending further discussion, development of a master plan for the facility, and an interlocal agreement.

**County Capital Projects  
Fiscal Years 2015-20**

<b>Project Name</b>	<i>Mountains to Sea Trail</i>						<b>Project Status</b>	<i>Approved</i>	
<b>Functional Service Area</b>	<i>Community and Environment</i>						<b>Starting Date</b>	<i>7/1/2013</i>	
<b>Department</b>	<i>DEAPR</i>						<b>Completion Date</b>	<i>2019-2025</i>	
<b>Project Budget</b>	<b>Prior Years Funding</b>	<b>Current Fiscal Year 2014-15</b>	<b>Year 1 Fiscal Year 2015-16</b>	<b>Year 2 Fiscal Year 2016-17</b>	<b>Year 3 Fiscal Year 2017-18</b>	<b>Year 4 Fiscal Year 2018-19</b>	<b>Year 5 Fiscal Year 2019-20</b>	<b>Five Year Total</b>	<b>Year 6 to Year 10</b>
<i>Appropriation</i>									
<i>Land/Building</i>									
<i>Construction/Repairs/Renovations</i>							500,000	<b>500,000</b>	
<i>Equipment/Furnishings</i>									
<i>Total Project Budget</i>	-	-	-	-	-	-	<b>500,000</b>	<b>500,000</b>	-
<i>General Fund Related Operating Costs</i>									
<i>Personnel Services</i>									
<i>Operations</i>									25,000
<i>New Debt Service</i>									120,000
<i>Total Operating Costs</i>			-	-	-	-	-	-	<b>145,000</b>
<i>Revenues/Funding Source</i>									
<i>Transfer from General Fund</i>									25,000
<i>General Fund - Debt Service</i>									120,000
<i>Grant Funding from State Parks</i>							250,000	250,000	
<i>Future Debt Issuance</i>							250,000	250,000	
<i>Total</i>	-	-	-	-	-	-	<b>500,000</b>	<b>500,000</b>	<b>145,000</b>

**Project Description/Justification**

The NC Mountains-to-Sea Trail, or MST, is a part of the State parks system and would traverse portions of Orange County. This project reflects construction of segments of the Mountains-to-Sea Trail during 2019 and beyond, as lands are acquired and segments connected. A master plan process has been initiated by State Parks, and will continue into summer 2015. A master plan is needed prior to any trail construction to specifically identify the trail location and develop a plan for implementation and operation. Lands would be acquired (voluntarily) using the Lands Legacy Program Funds. (Note: The Seven Mile Creek Natural Area portion of Upper Eno Nature Preserve includes a segment of the MST).

**County Capital Projects  
Fiscal Years 2015-20**

Project Name Functional Service Area Department	<i>New Hope Preserve / Hollow Rock Public Access Area Community and Environment DEAPR</i>						Project Status Starting Date Completion Date	<i>Approved/Proposed 7/12/2013 7/1/2021</i>	
Project Budget	Prior Years Funding	Current Fiscal Year 2014-15	Year 1 Fiscal Year 2015-16	Year 2 Fiscal Year 2016-17	Year 3 Fiscal Year 2017-18	Year 4 Fiscal Year 2018-19	Year 5 Fiscal Year 2019-20	Five Year Total	Year 6 to Year 10
<i>Appropriation</i>									
Land/Building	75,000							-	
Professional Services									
Construction/Repairs/Renovations	162,500	125,000	25,000	225,000				250,000	165,000
Equipment/Furnishings				10,000				10,000	
<b>Total Project Budget</b>	<b>237,500</b>	<b>125,000</b>	<b>25,000</b>	<b>235,000</b>	-	-	-	<b>260,000</b>	<b>165,000</b>
<i>General Fund Related Operating Costs</i>									
Personnel Services					40,000	40,000	40,000	120,000	200,000
Operations			5,000	5,000	10,000	10,000	10,000	40,000	50,000
New Debt Service						-	-	-	-
<b>Total Operating Costs</b>			<b>5,000</b>	<b>5,000</b>	<b>50,000</b>	<b>50,000</b>	<b>50,000</b>	<b>160,000</b>	<b>250,000</b>
<i>Revenues/Funding Source</i>									
Transfer from General Fund	37,500		30,000	122,500	50,000	50,000	50,000	302,500	332,500
Funding from Durham County	35,000			117,500				117,500	82,500
From Other Projects	75,000							-	-
Grant Funding	90,000	125,000						-	-
<b>Total</b>	<b>237,500</b>	<b>125,000</b>	<b>30,000</b>	<b>240,000</b>	<b>50,000</b>	<b>50,000</b>	<b>50,000</b>	<b>420,000</b>	<b>415,000</b>

**Project Description/Justification**

The New Hope Preserve, which includes the Hollow Rock Natural Area, will feature hiking trails and environmental education/signage throughout a 72-acre site owned by Orange County, Durham County and the Town of Chapel Hill. These costs are for planned site facilities (parking, driveway, trails and bridges, kiosks and other low-impact amenities) that would be built in three phases. Durham County will likely contribute 50% of the cost of these facilities and amenities (pending an interlocal agreement to this effect). Archaeological survey work is underway (via a \$15,000 grant and Orange County \$10,000 match), and additional grant funding of \$200,000 for the first phase of facilities has been awarded (with a local match of \$25,000 from Durham and Orange allocated in prior years). Phase I facilities (trails) are underway. Phase II facilities would be constructed in Year 2, and Phase III (if Pickett Road is closed) would be beyond Year 5. Note: The draft MOU between the local governments will be presented for approval this spring prior to Year 2 construction.

**County Capital Projects  
Fiscal Years 2015-20**

Project Name	<i>Northeast District Park</i>						Project Status			<i>Approved</i>
Functional Service Area	<i>Community and Environment</i>						Starting Date			<i>unknown</i>
Department	<i>DEAPR</i>						Completion Date			<i>7/1/2022</i>
Project Budget	Prior Years Funding	Current Fiscal Year 2014-15	Year 1 Fiscal Year 2015-16	Year 2 Fiscal Year 2016-17	Year 3 Fiscal Year 2017-18	Year 4 Fiscal Year 2018-19	Year 5 Fiscal Year 2019-20	Five Year Total	Year 6 to Year 10	
<i>Appropriation</i>										
<i>Land/Building</i>										
<i>Professional Services</i>										
<i>Construction/Repairs/Renovations</i>										
<i>Equipment/Furnishings</i>										
<i>Total Project Budget</i>										
<hr/>										
<i>General Fund Related Operating Costs</i>										
<i>Personnel Services</i>										
<i>Operations</i>										
<i>New Debt Service</i>										
<i>Total Operating Costs</i>										
<hr/>										
<i>Revenues/Funding Source</i>										
<i>Transfer from General Fund</i>										
<i>General Fund - Debt Service</i>										
<i>Future Debt Issuance</i>										
<i>Funding from other infrastructure partner</i>										
<i>Total</i>										

**Project Description/Justification**

Northeast District Park is a 142-acre site acquired in late-2007 as the future district park for northern Orange County. The site was acquired with the potential for appropriate co-located facilities in mind. A Preliminary Concept Plan was prepared by staff that identifies the most likely locations for different types of park activities, including a potential solid waste convenience center and possible emergency services substation and cellular tower within the park. No park concept plan has been developed, but is anticipated for 2015-16. The property is currently land-banked and leased to a local farmer for cattle grazing pending future construction. Some small-scale site management duties are projected for Year 1.

**County Capital Projects  
Fiscal Years 2015-20**

<b>Project Name</b>	<i>RiverPark, Phase II</i>						<b>Project Status</b>	<i>Approved</i>	
<b>Functional Service Area</b>	<i>Community and Environment</i>						<b>Starting Date</b>	<i>7/1/2015</i>	
<b>Department</b>	<i>DEAPR</i>						<b>Completion Date</b>	<i>7/1/2016</i>	
<b>Project Budget</b>	<b>Prior Years Funding</b>	<b>Current Fiscal Year 2014-15</b>	<b>Year 1 Fiscal Year 2015-16</b>	<b>Year 2 Fiscal Year 2016-17</b>	<b>Year 3 Fiscal Year 2017-18</b>	<b>Year 4 Fiscal Year 2018-19</b>	<b>Year 5 Fiscal Year 2019-20</b>	<b>Five Year Total</b>	<b>Year 6 to Year 10</b>
<i>Appropriation</i>									
<i>Land/Building</i>									
<i>Construction/Repairs/Renovations</i>	50,000		300,000					300,000	
<i>Equipment/Furnishings</i>									
<i>Total Project Budget</i>	<b>50,000</b>	-	<b>300,000</b>	-	-	-	-	<b>300,000</b>	-
<i>General Fund Related Operating Costs</i>									
<i>Personnel Services</i>									
<i>Operations</i>									
<i>New Debt Service</i>				24,000	24,000	24,000	24,000	96,000	120,000
<i>Total Operating Costs</i>		-	-	<b>24,000</b>	<b>24,000</b>	<b>24,000</b>	<b>24,000</b>	<b>96,000</b>	<b>120,000</b>
<i>Revenues/Funding Source</i>									
<i>Transfer from General Fund</i>	50,000							-	
<i>General Fund - Debt Service</i>				24,000	24,000	24,000	24,000	96,000	120,000
<i>NCDOT/Town of Hillsborough</i>				-				-	
<i>Future Debt Issuance</i>			300,000					300,000	
<i>Total</i>	<b>50,000</b>	-	<b>300,000</b>	<b>24,000</b>	<b>24,000</b>	<b>24,000</b>	<b>24,000</b>	<b>396,000</b>	<b>120,000</b>

**Project Description/Justification**

Phase II of RiverPark, located behind the Courthouse and County East Campus, would include a performance shell for events, benches, and a small exhibit on the Oconneechee tribe. Additional facilities may be needed related to Town of Hillsborough pedestrian improvements along Churton Street.

**County Capital Projects  
Fiscal Years 2015-20**

<b>Project Name</b>	<i>Twin Creeks Park and Educational Campus Phase II</i>						<b>Project Status</b>	<i>Approved</i>	
<b>Functional Service Area</b>	<i>Community and Environment</i>						<b>Starting Date</b>	<i>7/1/2009</i>	
<b>Department</b>	<i>DEAPR</i>						<b>Completion Date</b>	<i>7/1/2027?</i>	
<b>Project Budget</b>	<b>Prior Years Funding</b>	<b>Current Fiscal Year 2014-15</b>	<b>Year 1 Fiscal Year 2015-16</b>	<b>Year 2 Fiscal Year 2016-17</b>	<b>Year 3 Fiscal Year 2017-18</b>	<b>Year 4 Fiscal Year 2018-19</b>	<b>Year 5 Fiscal Year 2019-20</b>	<b>Five Year Total</b>	<b>Year 6 to Year 10</b>
<i>Appropriation</i>									
<i>Land/Building</i>	50,814								
<i>Professional Services</i>							200,000	<b>200,000</b>	
<i>Construction/Repairs/Renovations</i>	1,905,643								7,800,000
<i>Equipment/Furnishings</i>									
<i>Total Project Budget</i>	<b>1,956,457</b>	-	-	-	-	-	<b>200,000</b>	<b>200,000</b>	<b>7,800,000</b>
<i>General Fund Related Operating Costs</i>									
<i>Personnel Services</i>									320,000
<i>Operations</i>									400,000
<i>New Debt Service</i>	57,600	57,600	57,600	57,600	57,600	57,600	57,600	288,000	3,379,200
<i>Total Operating Costs</i>	<b>57,600</b>	<b>57,600</b>	<b>57,600</b>	<b>57,600</b>	<b>57,600</b>	<b>57,600</b>	<b>57,600</b>	<b>288,000</b>	<b>4,099,200</b>
<i>Revenues/Funding Source</i>									
<i>General Government Revenue</i>	277,000								-
<i>General Fund - Debt Service</i>	57,600	57,600	57,600	57,600	57,600	57,600	57,600	288,000	3,379,200
<i>Future Debt Issuance</i>	1,250,000						200,000	200,000	7,800,000
<i>Funding from other infrastructure partner</i>									
<i>Grant Funding NCDOT</i>	429,457								
<i>Total</i>	<b>2,014,057</b>	<b>57,600</b>	<b>57,600</b>	<b>57,600</b>	<b>57,600</b>	<b>57,600</b>	<b>257,600</b>	<b>488,000</b>	<b>11,899,200</b>

**Project Description/Justification**

Twin Creeks (Moniese Nomp) Park is located along Old NC 86 north of Carrboro and connects to Morris Grove Elementary School (school was part of the overall site). Phase I of the park (Jones Creek Greenway) was completed in 2011. Funding for Phase II of this park is projected for Year 6, with design and pre-construction in Year 5. However, an opportunity to construct the main entry road may exist in conjunction with shared roadway property owner MI Homes (Ballentine subdivision). To that end, \$600,000 for road construction was funded in FY 12-13 and is reflected in "Prior Years Funding." However, a road network analysis is planned by the Town of Carrboro that may delay activity on the road project. Participation in the road construction cost is reflected here, if the County chooses to participate. (If it does not participate, a longer, more costly segment of the road may be required in the future at the time of park construction.) A Phase III of the park would likely exist and be beyond the scope of Year 10.

**County Capital Projects  
Fiscal Years 2015-20**

Project Name	<i>Little River Park, Phase II</i>						Project Status	<i>Proposed</i>	
Functional Service Area	<i>Community and Environment</i>						Starting Date	<i>7/1/2015</i>	
Department	<i>DEAPR</i>						Completion Date	<i>7/1/2021</i>	
Project Budget	Prior Years Funding	Current Fiscal Year 2014-15	Year 1 Fiscal Year 2015-16	Year 2 Fiscal Year 2016-17	Year 3 Fiscal Year 2017-18	Year 4 Fiscal Year 2018-19	Year 5 Fiscal Year 2019-20	Five Year Total	Year 6 to Year 10
<i>Appropriation</i>									
<i>Professional Services</i>			25,000					25,000	
<i>Construction/Repairs/Renovations</i>	1,521,720		75,000	75,000				150,000	250,000
<i>Equipment/Furnishings</i>								-	
<i>Total Project Budget</i>	<b>1,521,720</b>	-	<b>100,000</b>	<b>75,000</b>	-	-	-	<b>175,000</b>	<b>250,000</b>
<i>General Fund Related Operating Costs</i>									
<i>Personnel Services</i>								-	
<i>Operations</i>								-	20,000
<i>New Debt Service</i>								-	
<i>Total Operating Costs</i>	-	-	-	-	-	-	-	-	<b>20,000</b>
<i>Revenues/Funding Source</i>									
<i>From General Fund</i>	4,750		50,000	37,500				87,500	135,000
<i>Contribution from Durham County</i>	338,662		50,000	37,500				87,500	135,000
<i>Grant Funding</i>	724,000								
<i>Transfer from Payment-In-Lieu</i>	84,514								
<i>Bonds</i>	369,794								
<i>Total</i>	<b>1,521,720</b>	-	<b>100,000</b>	<b>75,000</b>	-	-	-	<b>175,000</b>	<b>270,000</b>

**Project Description/Justification**

Based on the Little River Park master plan (existing Phase I plan completed in 2002; plan for Phase II being drafted by Orange and Durham staffs for future review). Year 1 and 2 activities would be focused on infrastructure improvements needed (re-pave the park entry road, expand parking, repave the ADA loop trail, and add a new maintenance shed). In Years 6-7, other improvements including a new playground and new trails are projected to be needed. 50% of funding to come from Durham County

**County Capital Projects  
Fiscal Years 2015-20**

<b>Project Name</b>	<i>Fairview Park Access and Parking Improvements</i>						<b>Project Status</b>	<i>New</i>	
<b>Functional Service Area</b>	<i>Community and Environment</i>						<b>Starting Date</b>	<i>7/1/2015</i>	
<b>Department</b>	<i>DEAPR</i>						<b>Completion Date</b>	<i>7/1/2016</i>	
<b>Project Budget</b>	<b>Prior Years Funding</b>	<b>Current Fiscal Year 2014-15</b>	<b>Year 1 Fiscal Year 2015-16</b>	<b>Year 2 Fiscal Year 2016-17</b>	<b>Year 3 Fiscal Year 2017-18</b>	<b>Year 4 Fiscal Year 2018-19</b>	<b>Year 5 Fiscal Year 2019-20</b>	<b>Five Year Total</b>	<b>Year 6 to Year 10</b>
<i>Appropriation</i>									
<i>Land/Building</i>									
<i>Construction/Repairs/Renovations</i>			100,000					100,000	
<i>Equipment/Furnishings</i>									
<i>Total Project Budget</i>	-	-	<b>100,000</b>	-	-	-	-	<b>100,000</b>	-
<i>General Fund Related Operating Costs</i>									
<i>Personnel Services</i>									
<i>Operations</i>									
<i>New Debt Service</i>									-
<i>Total Operating Costs</i>	-	-	-	-	-	-	-	-	-
<i>Revenues/Funding Source</i>									
<i>Transfer from General Fund</i>			100,000					100,000	
<i>General Fund - Debt Service</i>				-	-	-	-	-	-
<i>Future Debt Issuance</i>									
<i>Total</i>	-	-	<b>100,000</b>	-	-	-	-	<b>100,000</b>	-

**Project Description/Justification**

Year 1 (FY 2015-16) funds to provide improved access and parking improvements at Fairview Park.

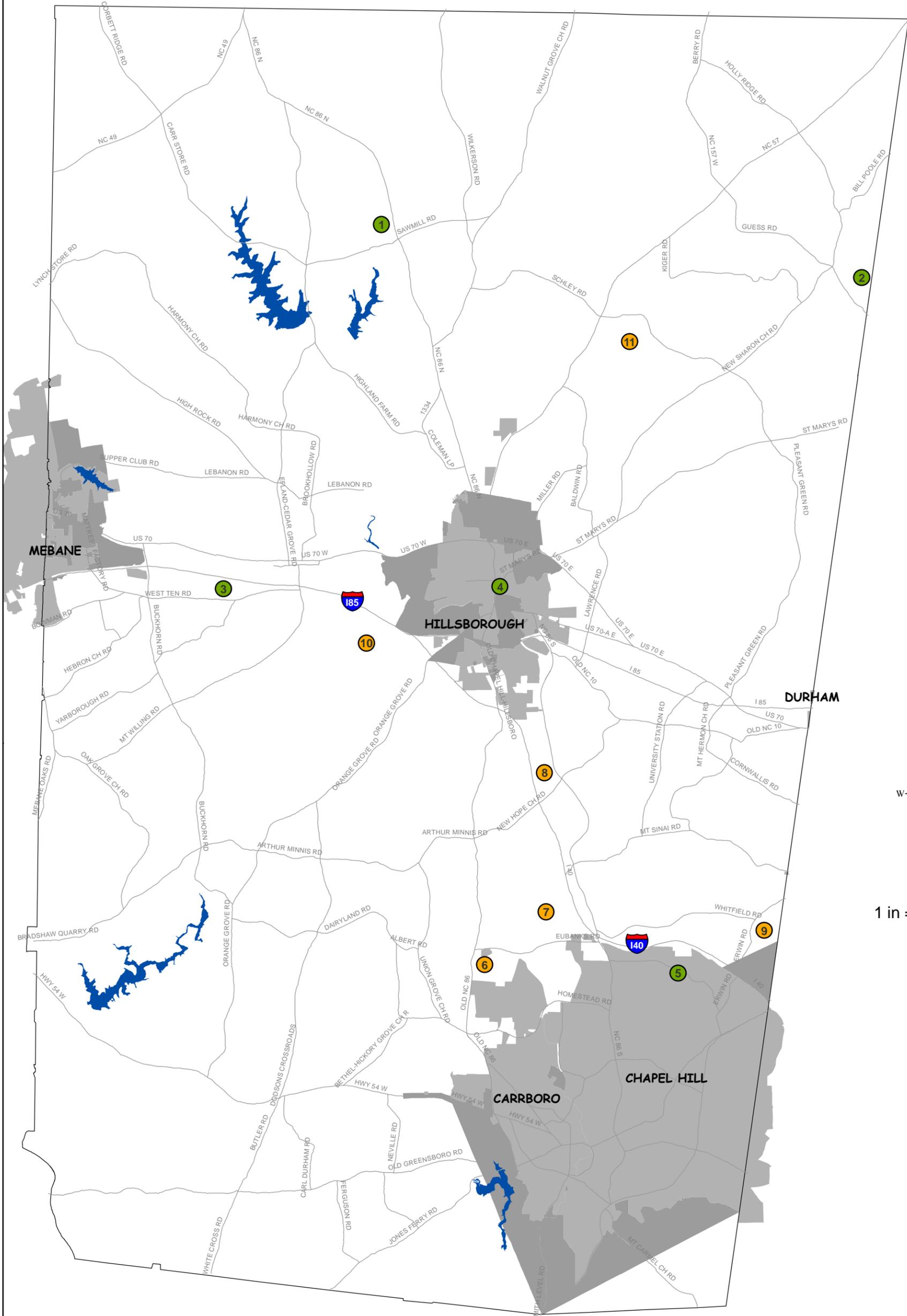
**County Capital Projects  
Fiscal Years 2015-20**

<b>Project Name</b>	<b>Park and Recreation Facility Renovations and Repairs</b>						<b>Project Status</b>	<b>New</b>	
<b>Functional Service Area</b>	<b>Community and Environment</b>						<b>Starting Date</b>	<b>7/1/2014</b>	
<b>Department</b>	<b>DEAPR</b>						<b>Completion Date</b>	<b>Ongoing</b>	
<b>Project Budget</b>	<b>Prior Years Funding</b>	<b>Current Fiscal Year 2014-15</b>	<b>Year 1 Fiscal Year 2015-16</b>	<b>Year 2 Fiscal Year 2016-17</b>	<b>Year 3 Fiscal Year 2017-18</b>	<b>Year 4 Fiscal Year 2018-19</b>	<b>Year 5 Fiscal Year 2019-20</b>	<b>Five Year Total</b>	<b>Year 6 to Year 10</b>
<i>Appropriation</i>									
<i>Professional Services</i>					8,000			<b>8,000</b>	
<i>Construction/Repairs/Renovations</i>	55,000	155,200	245,000	100,000	71,000	110,500	82,000	<b>608,500</b>	
<i>Equipment/Furnishings</i>		101,300	55,000	15,000	39,000		31,000	<b>140,000</b>	
<i>Total Project Budget</i>	<b>55,000</b>	<b>256,500</b>	<b>300,000</b>	<b>115,000</b>	<b>118,000</b>	<b>110,500</b>	<b>113,000</b>	<b>756,500</b>	-
<i>General Fund Related Operating Costs</i>									
<i>Personnel Services</i>								-	
<i>Operations</i>								-	
<i>New Debt Service</i>								-	
<i>Total Operating Costs</i>	-	-	-	-	-	-	-	-	-
<i>Revenues/Funding Source</i>									
<i>Transfer from General Fund</i>		196,300	300,000	95,000	118,000	110,500	113,000	736,500	
<i>Transfer from Other Capital Projects</i>	55,000	60,200		20,000				20,000	
<i>Capital Projects Fund Balance</i>								-	
<i>Debt Financing</i>								-	
<i>Total</i>	<b>55,000</b>	<b>256,500</b>	<b>300,000</b>	<b>115,000</b>	<b>118,000</b>	<b>110,500</b>	<b>113,000</b>	<b>756,500</b>	-

**Project Description/Justification**

Each year, park and recreation equipment and facilities need renovation, repair, replacement and upgrades. This project provides for a scheduled funding source for these needs. The benefit of this approach, created in 2014, is similar to that for County HVAC and roofing projects, and funds needed are allocated from a schedule of needs calculated during the 2030 P&R Master Plan process. This allows a schedule of repairs and renovations, etc. that can be planned for in advance. Each year the master list of scheduled projects is reviewed and prioritized, and projects proposed to be funded from this account.

# CIP Park Project Locations



1 in = 2 miles

## Legend

- |  |                            |   |  |   |                       |
|--|----------------------------|---|--|---|-----------------------|
|  | <b>Existing Parks</b>      |  | <b>Future Parks</b>                                  |  | <b>Main roads</b>     |
| 1.   | Cedar Grove Park           | 6.  | Twin Creeks (Moniese Nomp) Park                      |  | <b>Towns</b>          |
| 2.   | Little River Regional Park | 7.  | Millhouse Road Park                                  |  | <b>Municipal ETJs</b> |
| 3.   | Eurosport Soccer Center    | 8.  | Blackwood Farm Park                                  |  | <b>Lakes</b>          |
| 4.   | River Park                 | 9.  | Hollow Rock Access Area /<br>New Hope Creek Preserve |   |                       |
| 5.   | Cedar Falls Park           | 10.   | Upper Eno Nature Preserves                           |   |                       |
|  |                            | 11.   | Northeast District Park                              |   |                       |



DEAPR  
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**Article 46 Sales Tax Fund Summary - RECOMMENDED**  
**Fiscal Years 2015-20**

<b>Project Name</b>	<b>Article 46 Sales Tax</b>		<b>Project Status</b>							<b>Approved</b>
<b>Functional Service Area</b>	<b>Special Revenue Fund</b>		<b>Starting Date</b>							<b>4/1/2012</b>
<b>Department</b>			<b>Completion Date</b>							<b>Ongoing</b>
<b>Project Budget</b>	<b>Prior Years Funding</b>	<b>Current Fiscal Year 2014-15</b>	<b>Year 1 Fiscal Year 2015-16</b>	<b>Year 2 Fiscal Year 2016-17</b>	<b>Year 3 Fiscal Year 2017-18</b>	<b>Year 4 Fiscal Year 2018-19</b>	<b>Year 5 Fiscal Year 2019-20</b>	<b>Five Year Total</b>	<b>Year 6 to Year 10</b>	
<i>Appropriation</i>										
<i>Economic Development</i>	2,978,500	1,386,490	1,407,287	1,428,398	1,449,824	1,471,572	1,493,644	<b>7,250,725</b>	7,811,085	
<i>Chapel Hill-Carrboro City Schools</i>	1,830,215	852,690	865,482	878,464	891,641	905,013	918,588	<b>4,459,189</b>	4,803,805	
<i>Orange County Schools</i>	1,148,285	533,800	541,807	549,934	558,182	566,555	575,052	<b>2,791,530</b>	3,007,265	
<i>Total Project Budget</i>	<b>5,957,000</b>	<b>2,772,980</b>	<b>2,814,576</b>	<b>2,856,796</b>	<b>2,899,647</b>	<b>2,943,140</b>	<b>2,987,284</b>	<b>14,501,444</b>	<b>15,622,155</b>	
<i>General Fund Related Operating Costs</i>										
<i>Personnel Services</i>										
<i>Operations</i>										
<i>New Debt Service</i>										
<i>Total Operating Costs</i>			-	-	-	-	-	-	-	
<i>Revenues/Funding Source</i>										
<i>Article 46 Sales Tax</i>	5,957,000	2,772,980	2,814,576	2,856,796	2,899,647	2,943,140	2,987,284	14,501,444	15,622,155	
<i>Total</i>	<b>5,957,000</b>	<b>2,772,980</b>	<b>2,814,576</b>	<b>2,856,796</b>	<b>2,899,647</b>	<b>2,943,140</b>	<b>2,987,284</b>	<b>14,501,444</b>	<b>15,622,155</b>	

**Project Description/Justification**

The Article 46 (1/4 cent) Sales Tax was approved by the voters in the November 2011 election, and became effective April 1, 2012. The anticipated revenue generated in FY 2014-15 is \$2,772,980, with an assumption of 1.5% growth in subsequent years. 50% of the proceeds are for Economic Development initiatives, and 50% of the proceeds for Education (allocated by the ADM count of the two school districts). Prior Years Funding reflects FY 2013-14 funding of \$2,732,000, FY 2012-13 funding of \$2,600,000, and FY 2011-12, when proceeds for the April-June 2012 quarter were estimated at \$625,000.

**Article 46 Sales Tax Fund Summary - Detail - APPROVED**  
**Fiscal Years 2015-20**

Project Name Functional Service Area Department	Article 46 Sales Tax Special Revenue Fund		Project Status Starting Date Completion Date					New 4/1/2012 Ongoing	
	Prior Years Funding	Current Fiscal Year 2014-15	Year 1 Fiscal Year 2015-16	Year 2 Fiscal Year 2016-17	Year 3 Fiscal Year 2017-18	Year 4 Fiscal Year 2018-19	Year 5 Fiscal Year 2019-20	Five Year Total	Year 6 to Year 10
<b>Project Budget</b>									
<i>Appropriation</i>									
<i>Economic Development:</i>									
<i>Debt Service on Infrastructure</i>	1,758,500	836,490	857,287	878,398	899,824	921,572	943,644	4,500,724	5,111,085
* <i>Buckhorn EDD Phase 2</i>									
* <i>Buckhorn-Mebane EDD Phase 3 &amp; 4</i>									
* <i>Efland Sewer Flow to Mebane</i>									
* <i>Eno EDD</i>									
<i>Infrastructure (Utility Service Agreement w/ Mebane)</i>	100,000	50,000	50,000	50,000	50,000	50,000	50,000	250,000	200,000
<i>Collaborative Outreach</i>	44,800	20,000	20,000	20,000	20,000	20,000	20,000	100,000	100,000
<i>Small Business Loan Pool</i>	448,000	200,000	200,000	200,000	200,000	200,000	200,000	1,000,000	1,000,000
<i>Collateral Materials</i>	44,800	20,000	20,000	20,000	20,000	20,000	20,000	100,000	100,000
<i>Innovation Centers</i>	224,000	100,000	100,000	100,000	100,000	100,000	100,000	500,000	500,000
* <i>"Launch Chapel Hill" Incubator</i>									
<i>Agricultural Economic Development</i>	134,400	60,000	60,000	60,000	60,000	60,000	60,000	300,000	300,000
<i>Business Investment Grants</i>	224,000	100,000	100,000	100,000	100,000	100,000	100,000	500,000	500,000
<b>Total Economic Development - Article 46 Sales Tax</b>	<b>2,978,500</b>	<b>1,386,490</b>	<b>1,407,287</b>	<b>1,428,398</b>	<b>1,449,824</b>	<b>1,471,572</b>	<b>1,493,644</b>	<b>7,250,725</b>	<b>7,811,085</b>
<i>Chapel Hill-Carrboro City Schools:</i>									
<i>Sidewalk Replacements (3 Schools)</i>	399,750								
<i>Technology - Student Access Computing Devices</i>	915,420	426,345	432,741	439,232	445,821	452,507	459,294	2,229,596	2,401,903
<i>Property Repairs Identified in Facilities Assessments</i>	420,045							-	
<i>Renovations/Site Improvements</i>	95,000							-	
<i>Facility Improvements at Older Schools</i>		426,345	432,741	439,232	445,820	452,506	459,293	2,229,592	2,401,902
<b>Total Chapel Hill-Carrboro City Schools</b>	<b>1,830,215</b>	<b>852,690</b>	<b>865,482</b>	<b>878,464</b>	<b>891,641</b>	<b>905,013</b>	<b>918,588</b>	<b>4,459,189</b>	<b>4,803,805</b>
<i>Orange County Schools:</i>									
<i>Technology - 1:1 Initiative and Upgrades</i>	1,148,285	533,800	541,807	549,934	558,182	566,555	575,052	2,791,530	3,007,265
<b>Total Orange County Schools</b>	<b>1,148,285</b>	<b>533,800</b>	<b>541,807</b>	<b>549,934</b>	<b>558,182</b>	<b>566,555</b>	<b>575,052</b>	<b>2,791,530</b>	<b>3,007,265</b>
<b>Total Project Budget</b>	<b>5,957,000</b>	<b>2,772,980</b>	<b>2,814,576</b>	<b>2,856,796</b>	<b>2,899,647</b>	<b>2,943,140</b>	<b>2,987,284</b>	<b>14,501,444</b>	<b>15,622,155</b>

<b>Project Budget</b>	<b>Prior Years Funding</b>	<b>Current Fiscal Year 2014-15</b>	<b>Year 1 Fiscal Year 2015-16</b>	<b>Year 2 Fiscal Year 2016-17</b>	<b>Year 3 Fiscal Year 2017-18</b>	<b>Year 4 Fiscal Year 2018-19</b>	<b>Year 5 Fiscal Year 2019-20</b>	<b>Five Year Total</b>	<b>Year 6 to Year 10</b>
<b>General Fund Related Operating Costs</b>									
Personnel Services									
Operations									
New Debt Service									
Total Operating Costs			-	-	-	-	-	-	-
<b>Revenues/Funding Source</b>									
Article 46 Sales Tax - Economic Development	2,978,500	1,386,490	1,407,287	1,428,398	1,449,824	1,471,572	1,493,644	7,250,725	7,811,085
Article 46 Sales Tax - CHCCS	1,830,215	852,690	865,482	878,464	891,641	905,013	918,588	4,459,189	4,803,805
Article 46 Sales Tax - OCS	1,148,285	533,800	541,807	549,934	558,182	566,555	575,052	2,791,530	3,007,265
Total	<b>5,957,000</b>	<b>2,772,980</b>	<b>2,814,576</b>	<b>2,856,796</b>	<b>2,899,647</b>	<b>2,943,140</b>	<b>2,987,284</b>	<b>14,501,444</b>	<b>15,622,155</b>

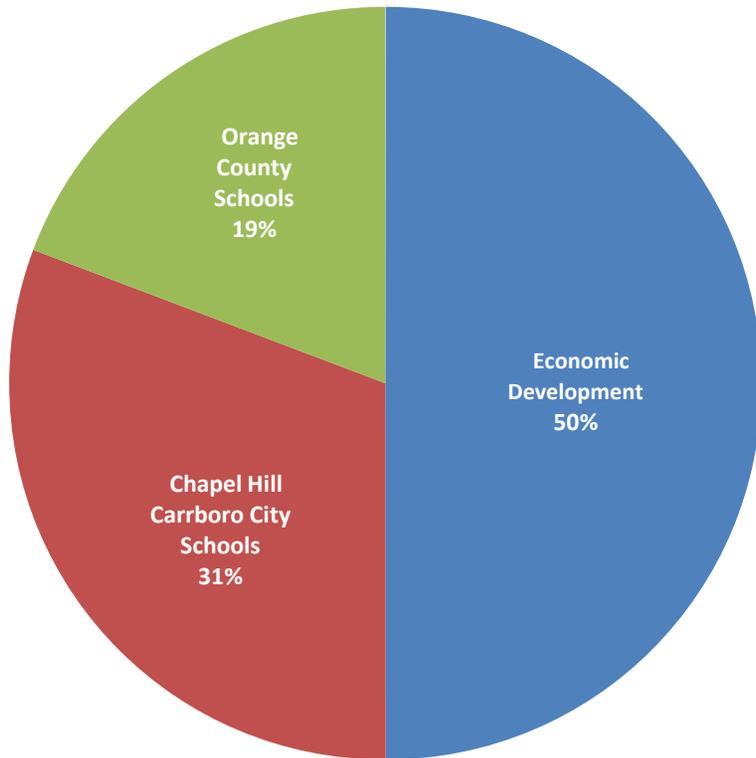
**Project Description/Justification**

The Article 46 (1/4 cent) Sales Tax was approved by the voters in the November 2011 election, and became effective April 1, 2012. The anticipated revenue generated in FY 2014-15 is \$2,772,980, with an assumption of 1.5% growth in subsequent years. 50% of the proceeds are for Economic Development initiatives, and 50% of the proceeds for Education (allocated by the ADM count of the two school districts). Prior Years Funding reflects \$2,732,000 in FY 2013-14 funding, \$2,600,000 in FY 2012-13, and FY 2011-12, when proceeds of \$625,000 were estimated for the April-June 2012 quarter.

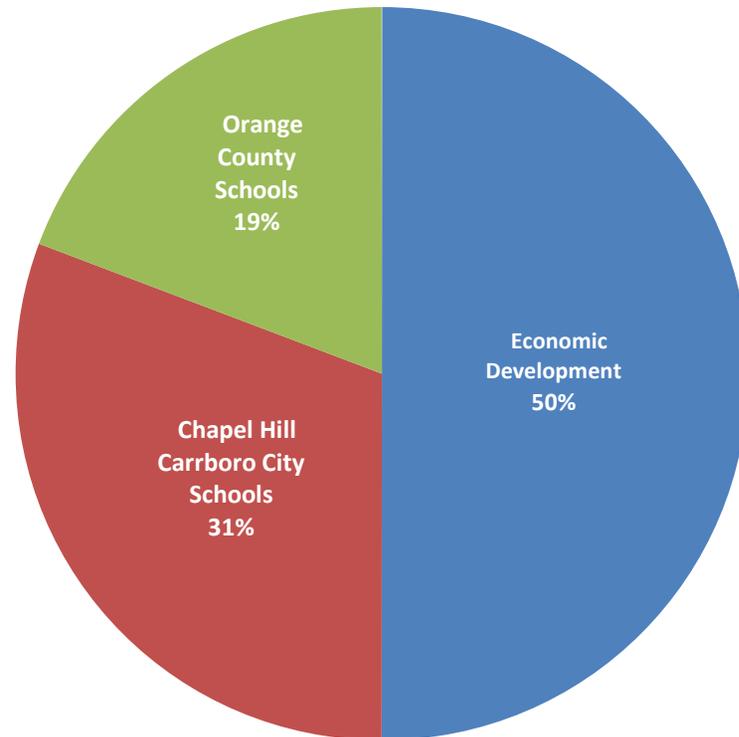
\*Note: The Board of County Commissioners approved a Water and Sewer Agreement with the City of Mebane at its June 19, 2012 meeting, whereby the City of Mebane reserves 250,000 gallons per day of capacity in the Mebane water and sewer system at a cost of \$50,000 per year for a period of 10 years. At such time as the County makes the tenth and final payment of \$50,000, the City shall assume responsibility for determining capacity in the service area. The annual cost would be reduced as the reserved capacity in the Mebane system is allocated to new customers in the areas served.

**FY 2015-20 Orange County Capital Investment Plan Projects  
Article 46 Sales Tax - Appropriations**

**Year 1: FY 2015-16  
\$2,814,576**



**Years 1-5: FY 2015-2020  
\$14,501,443**



**Water & Sewer Utilities Capital Projects Summary - APPROVED**  
**Fiscal Years 2015-20**

<b>Projects</b>	<b>Current Fiscal Year 2014-15</b>	<b>Year 1 Fiscal Year 2015-16</b>	<b>Year 2 Fiscal Year 2016-17</b>	<b>Year 3 Fiscal Year 2017-18</b>	<b>Year 4 Fiscal Year 2018-19</b>	<b>Year 5 Fiscal Year 2019-20</b>	<b>Five Year Total</b>	<b>Year 6 to Year 10</b>
<b>Appropriations</b>								
<i>Efland/North Buckhorn Sewer Expansion</i>							-	
<i>McGowan Creek Outfall</i>							-	
<i>Buckhorn-Mebane EDD Phase 2</i>	56,016						-	
<i>Efland Sewer Flow to Mebane</i>	4,300,000	240,000					240,000	
<i>Economic Development Infrastructure</i>	100,000	50,000	50,000	50,000	50,000	50,000	250,000	
<i>Econ. Dev. Utility Extension Projects</i>	250,000	250,000					250,000	
<i>Hillsborough EDD</i>	150,000	1,000,000					1,000,000	
<i>Eno EDD</i>		1,050,000	750,000				1,800,000	
<i>Buckhorn-Mebane EDD Phase 3 &amp; 4</i>				350,000	2,500,000		2,850,000	
<b>Total</b>	<b>4,856,016</b>	<b>2,590,000</b>	<b>800,000</b>	<b>400,000</b>	<b>2,550,000</b>	<b>50,000</b>	<b>6,390,000</b>	<b>-</b>
<b>General Fund Related Operating Costs</b>								
<i>Personnel Services</i>								
<i>Operations</i>								
<i>New Debt Service</i>	362,996	879,884	1,039,884	1,099,884	1,099,884	1,299,884	5,419,420	6,499,420
<b>Total Operating Costs</b>	<b>362,996</b>	<b>879,884</b>	<b>1,039,884</b>	<b>1,099,884</b>	<b>1,099,884</b>	<b>1,299,884</b>	<b>5,419,420</b>	<b>6,499,420</b>
<b>Revenues/Funding Source</b>								
<i>Transfer from General Fund</i>	-		-		-		-	
<i>Transfer from Other Projects (30017)</i>							-	
<i>General Fund - Debt Service Payments</i>		195,400	195,400	195,400	195,400	195,400	977,000	977,000
<i>Article 46 Sales Tax - Debt Service</i>	362,996	684,484	844,484	904,484	904,484	1,104,484	4,442,420	5,522,420
<i>Reserve Funds - Article 46 Sales Tax</i>							-	
<i>Article 46 Sales Tax Proceeds</i>	556,016	590,000	50,000	400,000	50,000	50,000	1,140,000	
<i>CDBG Grant</i>							-	
<i>State Revolving Loan Funds</i>							-	
<i>Debt Financing - Article 46 Sales Tax</i>	4,300,000	2,000,000	750,000		2,500,000		5,250,000	-
<b>Total</b>	<b>5,219,012</b>	<b>3,469,884</b>	<b>1,839,884</b>	<b>1,499,884</b>	<b>3,649,884</b>	<b>1,349,884</b>	<b>11,809,420</b>	<b>6,499,420</b>

The Water & Sewer Utilities Fund accounts for revenues and expenses related to the provision of sewer service.

**Water & Sewer Utilities Capital Projects  
Fiscal Years 2015-20**

Project Name	<i>Central Efland/North Buckhorn Sewer Expansion</i>						Project Status	<i>Approved</i>	
Functional Service Area	<i>Community and Environment</i>						Starting Date	<i>7/1/2010</i>	
Department	<i>Planning</i>						Completion Date	<i>6/30/2013</i>	
Project Budget	Prior Years Funding	Current Fiscal Year 2014-15	Year 1 Fiscal Year 2015-16	Year 2 Fiscal Year 2016-17	Year 3 Fiscal Year 2017-18	Year 4 Fiscal Year 2018-19	Year 5 Fiscal Year 2019-20	Five Year Total	Year 6 to Year 10
<i>Appropriation</i>									
Professional Services	34,000							-	
Land/Building	59,900							-	
Construction/Repairs/Renovations	3,700,000							-	
Equipment/Furnishings								-	
<i>Total Project Budget</i>	<b>3,793,900</b>	-	-	-	-	-	-	-	-
<i>Related Operating Costs</i>									
Personnel Services									
Operations									
New Debt Service	-	148,798	148,798	148,798	148,798	148,798	148,798	743,990	743,990
<i>Total Operating Costs</i>	-	<b>148,798</b>	<b>148,798</b>	<b>148,798</b>	<b>148,798</b>	<b>148,798</b>	<b>148,798</b>	<b>743,990</b>	<b>743,990</b>
<i>Revenues/Funding Source</i>									
Transfers from General Fund	93,601							-	-
General Fund - Debt Service	-	148,798	148,798	148,798	148,798	148,798	148,798	743,990	743,990
EPA Special Appropriations Grant	1,348,400							-	
State Revolving Loan Funds	2,351,899							-	
Debt Financing								-	
<i>Total</i>	<b>3,793,900</b>	<b>148,798</b>	<b>148,798</b>	<b>148,798</b>	<b>148,798</b>	<b>148,798</b>	<b>148,798</b>	<b>743,990</b>	<b>743,990</b>

**Project Description/Justification**

In the mid-1980s, the decision was made to construct public sewer service in the Efland Community. The County's funding ran out before the entire community could be served, but there were approximately 80 residents remaining who had signed up to receive sewer and never did. The Central Efland portion of this project will provide sewer service availability to the majority of those properties that requested service 25 years ago, in addition to providing sewer availability to most of the rest of the Efland Community. The Northern Buckhorn project will be an extension of the City of Mebane's sewer system and will serve residents in the area along Buckhorn Road between the Interstate and the railroad tracks. This portion of the project is made possible by EPA Special Appropriations Grants that were earmarked by Congressman David Price and applied for by the County. The vast majority of the Central Efland project will be paid for by the remainder of the EPA grant and by a DENR State Revolving Loan Fund. An estimate of the debt service is shown above, based on an estimated loan amount of \$2,351,899 an interest rate of 2.445% and the maximum term of 20 years. The full loan amount of \$3,500,000 is a maximum line of credit and was based on the original project cost estimates, but based on the project bids and current costs, the loan is expected to be less than \$2,400,000, as shown above. The debt service payments will be based on the actual amount borrowed. Some project expenses are not reimbursable by the State Loan program or the EPA grant. These have been paid from the Efland Sewer Extension Capital Project from proceeds of the 1997 bond issued to pay for the Central Efland Sewer Extension.

**Water & Sewer Utilities Capital Projects**  
**Fiscal Years 2015-20**

Project Name Functional Service Area Department	<i>McGowan Creek Outfall Community and Environment Planning</i>						Project Status Starting Date Completion Date	<i>Approved 8/1/2012 8/1/2014</i>	
Project Budget	Prior Years Funding	Current Fiscal Year 2014-15	Year 1 Fiscal Year 2015-16	Year 2 Fiscal Year 2016-17	Year 3 Fiscal Year 2017-18	Year 4 Fiscal Year 2018-19	Year 5 Fiscal Year 2019-20	Five Year Total	Year 6 to Year 10
<i>Appropriation</i>									
Professional Design Services	94,200							-	
Land/Building	40,000							-	
Construction/Repairs/Renovations Equipment/Furnishings	1,120,387							-	
<b>Total Project Budget</b>	<b>1,254,587</b>	-	-	-	-	-	-	-	
<i>Related Operating Costs</i>									
Personnel Services								-	
Operations								-	
New Debt Service		71,973	71,973	71,973	71,973	71,973	71,973	359,865	359,865
<b>Total Operating Costs</b>		<b>71,973</b>	<b>71,973</b>	<b>71,973</b>	<b>71,973</b>	<b>71,973</b>	<b>71,973</b>	<b>359,865</b>	<b>359,865</b>
<i>Revenues/Funding Source</i>									
General Fund - Debt Service		71,973	71,973	71,973	71,973	71,973	71,973	359,865	359,865
Debt Financing (SRF funds)	1,196,773							-	
Article 46 Sales Tax Proceeds	57,814								
<b>Total</b>	<b>1,254,587</b>	<b>71,973</b>	<b>71,973</b>	<b>71,973</b>	<b>71,973</b>	<b>71,973</b>	<b>71,973</b>	<b>359,865</b>	<b>359,865</b>

**Project Description/Justification**

The McGowan Creek Pump Station (MCPS) is the main pump station of the Efland Sewer System. The pumps, generator and electrical controls were installed and put into operation in 1988, so they are now roughly 25 years old. According to Orange Water and Sewer Authority (OWASA), who perform our routine maintenance, all of these components of the system have been in service longer than OWASA's standard duty schedule of 10 years for pumps and controls and 20 years for generators. The construction-phase engineering consultant for the ongoing Central Efland-2/North Buckhorn sewer expansion has determined that the existing MCPS can be taken out of service by installing a new gravity outfall between the MCPS and the newly constructed Brookhollow sewer lift station located on Brookhollow Road. The work to prepare the Brookhollow lift station to receive this outfall was completed in March 2013. The County has received approval from NCDENR for Clean Water State Revolving Fund (SRF) Loan funds in the amount of \$774,904 for this project. The SRF loan is a reimbursable line of credit which will not be available until the bids are received for project construction and approved by the State. Until State funds are available for reimbursement, this project will have to be funded from the General Fund or through debt service. This project will also facilitate the eventual transfer of the Efland Sewer system to the City of Mebane by removing an antiquated lift station, and its associated maintenance and upkeep, from the system. **The budget includes a portion of funding transferred from Project #30017, the Efland Expansion Project, to cover costs not paid for under the SRF program, e.g. loan closing costs.** Orange County requested an increase in the SRF loan amount (originally \$755,450) due to the construction bids coming in higher than expected. In addition, during the course of construction, a great deal more rock was encountered while installing the sewer line. This required requesting additional SRF money as well.

**Water & Sewer Utilities Capital Projects  
Fiscal Years 2015-20**

Project Name	<i>Buckhorn EDD Phase 2 Water and Sewer</i>						Project Status	<i>Approved</i>	
Functional Service Area	<i>Community and Environment</i>						Starting Date	<i>12/1/2010</i>	
Department	<i>Planning</i>						Completion Date	<i>9/30/2014</i>	
Project Budget	Prior Years Funding	Current Fiscal Year 2014-15	Year 1 Fiscal Year 2015-16	Year 2 Fiscal Year 2016-17	Year 3 Fiscal Year 2017-18	Year 4 Fiscal Year 2018-19	Year 5 Fiscal Year 2019-20	Five Year Total	Year 6 to Year 10
<i>Appropriation</i>									
Professional Services	439,500								
Land/Building	35,500								
Construction/Repairs/Renovations	4,016,546	56,016						-	
Contingency	521,500								
<i>Total Project Budget</i>	<b>5,013,046</b>	<b>56,016</b>	-	-	-	-	-	-	-
<i>General Fund Related Operating Costs</i>									
Personnel Services									
Operations									
New Debt Service	-	340,484	340,484	340,484	340,484	340,484	340,484	1,702,418	1,702,418
<i>Total Operating Costs</i>	-	<b>340,484</b>	<b>340,484</b>	<b>340,484</b>	<b>340,484</b>	<b>340,484</b>	<b>340,484</b>	<b>1,702,418</b>	<b>1,702,418</b>
<i>Revenues/Funding Source</i>									
Transfer from General Fund	335,500								-
Article 46 Sales Tax Proceeds	421,500	56,016							
Article 46 Sales Tax - Debt Service	-	340,484	340,484	340,484	340,484	340,484	340,484	1,702,418	1,702,418
Debt Financing - Article 46 Sales Tax	4,256,046								-
<i>Total</i>	<b>5,013,046</b>	<b>396,500</b>	<b>340,484</b>	<b>340,484</b>	<b>340,484</b>	<b>340,484</b>	<b>340,484</b>	<b>1,702,418</b>	<b>1,702,418</b>

**Project Description/Justification**

This 400± acre area of the County has been designated an Economic Development District for about two decades, but has not seen the development originally envisioned. This is due in large part to having no water or sewer infrastructure available to support development. Design and ultimately construction of water and sewer infrastructure in this EDD will remove one of the barriers to development in the area. The Phase 2 portion is generally the land that is bounded by Buckhorn Road to the west, Gravelly Hill Middle School to the east, the Interstates 40/85 to the north and West Ten Road to the south. The project will also make gravity sewer available to an additional 400 acres of land located west of the Phase 2 area and just north of Bowman Road. Bids were received in early October 2012, with construction anticipated to be complete in mid-2014. This project includes approximately 2,100 lf of 8" gravity sewer line, 5,000 lf of 12" gravity sewer line, 9,000 lf of 18" gravity sewer line, and 12,500 linear feet of 16" water main. In the current FY 2013-14, the project budget was increased by \$421,500. This is an additional rock excavation allowance due to an unusually large amount of rock encountered on one segment of the project. The FY2014-15 construction budget was increased by \$56,016 to fund the final adjusting change order for the project, which was predominantly driven by additional rock encountered above and beyond what had been budgeted.

**Water & Sewer Utilities Capital Projects  
Fiscal Years 2015-20**

Project Name	<i>Buckhorn EDD Phase 2 Extension (Efland Sewer to Mebane)</i>						Project Status	<i>Approved</i>	
Functional Service Area	<i>Community and Environment</i>						Starting Date	<i>7/1/2012</i>	
Department	<i>Planning</i>						Completion Date	<i>7/31/2016</i>	
Project Budget	Prior Years Funding	Current Fiscal Year 2014-15	Year 1 Fiscal Year 2015-16	Year 2 Fiscal Year 2016-17	Year 3 Fiscal Year 2017-18	Year 4 Fiscal Year 2018-19	Year 5 Fiscal Year 2019-20	Five Year Total	Year 6 to Year 10
<i>Appropriation</i>									
Professional Design Services	393,000	-	10,000					10,000	
Land/Building	40,000							-	
Construction/Repairs/Renovations	-	4,300,000						-	
Project Management			230,000					230,000	
Equipment/Furnishings									
<b>Total Project Budget</b>	<b>433,000</b>	<b>4,300,000</b>	<b>240,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>240,000</b>	<b>-</b>
<i>General Fund Related Operating Costs</i>									
Personnel Services									
Operations									
New Debt Service		22,512	366,512	366,512	366,512	366,512	366,512	1,832,560	1,832,560
<b>Total Operating Costs</b>		<b>22,512</b>	<b>366,512</b>	<b>366,512</b>	<b>366,512</b>	<b>366,512</b>	<b>366,512</b>	<b>1,832,560</b>	<b>1,832,560</b>
<i>Revenues/Funding Source</i>									
Transfer from General Fund	151,600							-	
Article 46 Sales Tax - Debt Service		22,512	366,512	366,512	366,512	366,512	366,512	1,832,560	1,832,560
Article 46 Sales Tax Proceeds		-	240,000					240,000	
Debt Financing - Article 46 Sales Tax	281,400	4,300,000						-	
<b>Total</b>	<b>433,000</b>	<b>4,322,512</b>	<b>606,512</b>	<b>366,512</b>	<b>366,512</b>	<b>366,512</b>	<b>366,512</b>	<b>2,072,560</b>	<b>1,832,560</b>

**Project Description/Justification**

Currently, the wastewater collected by the Efland sewer system is pumped 3 1/2 miles east to the Town of Hillsborough via a 10" force main. This project would construct the infrastructure necessary to send the wastewater collected by the existing system (circa 1988+), the proposed system extension and any future system extensions the opposite direction to the City of Mebane along West Ten Road. This fits into a long range strategy to ultimately turn over operation of the Efland sewer system to the City of Mebane based on an interlocal agreement signed in 2012. This project would also construct the force main between the existing Gravelly Hill Pump station and Rock Quarry road which will eventually allow the Gravelly Hill PS (Buckhorn EDD) to be upgraded. When completed, the roughly \$100,000 annual General Fund contribution necessary to cover the expenses of operating the Efland Sewer System would be eliminated. Cost estimates have been revised based on preliminary design data and recent bid prices on related projects. The original Professional Design Services estimate for 2012-2013 was revised to reflect the actual cost of the design contract approved by the BOCC on 9/6/2012. The estimated construction costs and professional services costs have increased due to revised pricing/design that has taken place in the past several months. **Note: Design and permits to go under the Interstate and Railroad is scheduled to be completed in March 2015. Some parts of this project, when completed, may shift to the General Fund as the engineering design and scope of the project are defined. Bid award is targeted for Spring of 2015 with construction concluding by summer of 2016.**

**Water & Sewer Utilities Capital Projects  
Fiscal Years 2015-20**

Project Name Functional Service Area Department	<i>Economic Development Infrastructure Community and Environment Planning</i>						Project Status Starting Date Completion Date	<i>Approved 10/15/2013 Ongoing</i>	
Project Budget	Prior Years Funding	Current Fiscal Year 2014-15	Year 1 Fiscal Year 2015-16	Year 2 Fiscal Year 2016-17	Year 3 Fiscal Year 2017-18	Year 4 Fiscal Year 2018-19	Year 5 Fiscal Year 2019-20	Five Year Total	Year 6 to Year 10
<i>Appropriation</i>									
Professional Design Services	250,000	15,000						-	
Acquisition-EDD right-of-way access		45,000	50,000	50,000	50,000	50,000	50,000	250,000	
Construction/Repairs/Renovations	750,000	40,000						-	
Equipment/Furnishings									
<b>Total Project Budget</b>	<b>1,000,000</b>	<b>100,000</b>	<b>50,000</b>	<b>50,000</b>	<b>50,000</b>	<b>50,000</b>	<b>50,000</b>	<b>250,000</b>	<b>-</b>
<i>General Fund Related Operating Costs</i>									
Personnel Services									
Operations									
New Debt Service									
<b>Total Operating Costs</b>			-	-	-	-	-	-	-
<i>Revenues/Funding Source</i>									
Article 46 Sales Tax Proceeds	250,000	100,000	50,000	50,000	50,000	50,000	50,000	250,000	
CDBG Grant Funding	750,000								
<b>Total</b>	<b>1,000,000</b>	<b>100,000</b>	<b>50,000</b>	<b>50,000</b>	<b>50,000</b>	<b>50,000</b>	<b>50,000</b>	<b>250,000</b>	<b>-</b>

**Project Description/Justification**

Funding in Prior Years (FY 2013-14) reflects the Morinaga Candy Company site to develop their east coast manufacturing center in an area south of Interstate 40/85 and east of Ben Wilson Road, in the mid-eastern portion of the County. This project is funded by state and CDBG grants in addition to Article 46 Sales Tax Revenue. The project consists of design for extension of water, sewer and roadway infrastructure to the site from surrounding existing utility system and construction of the water and sewer extension. NC Department of Transportation will be paying for the construction of the road extension onto the property. The Morinaga site will connect to the sewer line that is currently under construction as part of the Buckhorn Mebane EDD Phase 2 project and be serviced for water and sewer by the City of Mebane.

Funding for FY 2014-15 includes \$50,000 for EDD right-of-way access: Most of the County's EDD areas have reasonably good access from adjacent collector roads and interstate interchanges. However, one ED zone, which could support one of the only rail access project areas, has limited access ironically because of the restrictions on rail crossings and continued use of pre-existing 'old' roads within the rail right-of-way. This area, which is part of an adopted access management plan, is roughly bounded by the I-85/I-40 interstate to the south, rail to the north, Buckhorn Road to the west, and Mt. Willing to the east. In this 300+ acre area (3-mile long corridor), only one rail crossing for non-residential use exists from this area to US 70. This proposed new right-of-way (only a small segment at this time) would connect to Buckhorn Road, possibly opposite Industrial Drive to give more direct access to the interstate.

Funding for FY 2014-15 also includes \$50,000 for EDD & Rural Broadband: An important infrastructure element being requested both in our urban EDD zones as well as our rural entrepreneurial areas is broadband. Whether office, distribution, retail, internet broadband speeds are more than a necessity, they are required. Many private sector ventures only react to existing markets and profitable extensions. However, the lack of broadband when marketing undeveloped lands (even though after the fact there may be an extension), limits and may exclude our sites with other excellent utility infrastructure. A public-private partnership or public-public-private partnership may help bring broadband facilities in advance of normal market forces. An example may be to work with electric utilities who have an interest in field monitoring of power usage to create efficiencies.

Funding for FY 2015-16 includes \$50,000 for right-of-way or easements, in advance of a specific project that may not have direct access. These segments would be consistent with the adopted access management and transportation plans.

**Water & Sewer Utilities Capital Projects  
Fiscal Years 2015-20**

<b>Project Name</b>	<b>Economic Development Utility Extension Project(s)</b>							<b>Project Status:</b>	<b>Approved</b>
<b>Functional Service Area</b>	<b>Community and Environment</b>							<b>Starting Date:</b>	<b>n/a</b>
<b>Department</b>	<b>Planning</b>							<b>Completion Date:</b>	<b>n/a</b>
<b>Project Budget</b>	<b>Prior Years Funding</b>	<b>Current Fiscal Year 2014-15</b>	<b>Year 1 Fiscal Year 2015-16</b>	<b>Year 2 Fiscal Year 2016-17</b>	<b>Year 3 Fiscal Year 2017-18</b>	<b>Year 4 Fiscal Year 2018-19</b>	<b>Year 5 Fiscal Year 2019-20</b>	<b>Five Year Total</b>	<b>Year 6 to Year 10</b>
<i>Appropriation</i>									
<i>Professional Design Services</i>									
<i>Land/Building</i>									
<i>Construction/Repairs/Renovations</i>		250,000	250,000					250,000	
<i>Equipment/Furnishings</i>									
<i>Total Project Budget</i>	-	<b>250,000</b>	<b>250,000</b>	-	-	-	-	<b>250,000</b>	-
<i>General Fund Related Operating Costs</i>									
<i>Personnel Services</i>									
<i>Operations</i>									
<i>New Debt Service</i>									
<i>Total Operating Costs</i>			-	-	-	-	-	-	-
<i>Revenues/Funding Source</i>									
<i>Article 46 Sales Tax Proceeds</i>		250,000	250,000					250,000	
<i>Total</i>	-	<b>250,000</b>	<b>250,000</b>	-	-	-	-	<b>250,000</b>	-

**Project Description/Justification**

This project is for future economic development projects that are currently being considered but have not been finalized. Including this project in the CIP will avoid an issue where a project comes in too late to be included in the CIP, but needs to be acted upon quickly due to economic time constraints. If no project develops in the coming year, which requires utility extension, the money could be rolled into future years to be used as needed. Construction/Repairs/Renovations appropriation is simplified as a line item, but could be utilized for Professional Design Services or Land/Building/Permits.

**Water & Sewer Utilities Capital Projects  
Fiscal Years 2015-20**

<b>Project Name</b>	<b>Hillsborough EDD</b>							<b>Project Status</b>	<b>Approved</b>
<b>Functional Service Area</b>	<b>Engineering</b>							<b>Starting Date</b>	<b>7/1/2014</b>
<b>Department</b>	<b>Planning</b>							<b>Completion Date</b>	<b>6/30/2016</b>
<b>Project Budget</b>	<b>Prior Years Funding</b>	<b>Current Fiscal Year 2014-15</b>	<b>Year 1 Fiscal Year 2015-16</b>	<b>Year 2 Fiscal Year 2016-17</b>	<b>Year 3 Fiscal Year 2017-18</b>	<b>Year 4 Fiscal Year 2018-19</b>	<b>Year 5 Fiscal Year 2019-20</b>	<b>Five Year Total</b>	<b>Year 6 to Year 10</b>
<i>Appropriation</i>									
Professional Design Services	-	100,000						-	
Land/Building	-	50,000						-	
Construction/Repairs/Renovations		-	1,000,000					1,000,000	-
Equipment/Furnishings									
<b>Total Project Budget</b>		<b>150,000</b>	<b>1,000,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,000,000</b>	<b>-</b>
<i>Related Operating Costs</i>									
Personnel Services									
Operations									
New Debt Service				80,000	80,000	80,000	80,000	320,000	400,000
<b>Total Operating Costs</b>			<b>-</b>	<b>80,000</b>	<b>80,000</b>	<b>80,000</b>	<b>80,000</b>	<b>320,000</b>	<b>400,000</b>
<i>Revenues/Funding Source</i>									
Transfer from General Fund						-		-	
Article 46 Sales Tax - Debt Service				80,000	80,000	80,000	80,000	320,000	400,000
Article 46 Sales Tax Proceeds		150,000						-	
Debt Financing - Article 46 Sales Tax			1,000,000					1,000,000	-
<b>Total</b>		<b>150,000</b>	<b>1,000,000</b>	<b>80,000</b>	<b>80,000</b>	<b>80,000</b>	<b>80,000</b>	<b>1,320,000</b>	<b>400,000</b>

**Project Description/Justification**

This 400 acre area of the County has been designated an Economic Development District for about two decades, but has not seen the development originally envisioned. This is due in large part to having no water or sewer infrastructure available to support development. Design and ultimately construction of water and sewer infrastructure in this EDD will remove one of the barriers to development in the area. Design of water and sewer infrastructure to serve this area would be done in conjunction with the City of Hillsborough who is the utility service provider in the area. This area is generally located around the northwest, southwest, southeast quadrants of I-40 and Old NC 86 as well as the southeast quadrant of I-85 and new NC 86. Note: This project has moved up due to projected economic activity in the Hillsborough EDD area. Funds were budgeted for FY14-15 but at this point are not expected to be encumbered until FY15-16.

**Water & Sewer Utilities Capital Projects  
Fiscal Years 2015-20**

Project Name Functional Service Area Department	<i>Eno EDD Engineering Planning</i>								Project Status Starting Date Completion Date	<i>Approved 12/1/2012 6/30/2017</i>
Project Budget	Current Fiscal Year 2014-15	Year 1 Fiscal Year 2015-16	Year 2 Fiscal Year 2016-17	Year 3 Fiscal Year 2017-18	Year 4 Fiscal Year 2018-19	Year 5 Fiscal Year 2019-20	Five Year Total	Year 6 to Year 10		
<i>Appropriation</i>										
Professional Design Services	265,000						-			
Land/Building	-	50,000	-				50,000			
Construction/Repairs/Renovations	-	1,000,000	750,000				1,750,000			
Equipment/Furnishings										
<i>Total Project Budget</i>	<b>265,000</b>	<b>1,050,000</b>	<b>750,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,800,000</b>	<b>-</b>		
<i>General Fund Related Operating Costs</i>										
Personnel Services										
Operations										
New Debt Service			80,000	140,000	140,000	140,000	500,000	700,000		
<i>Total Operating Costs</i>		<b>-</b>	<b>80,000</b>	<b>140,000</b>	<b>140,000</b>	<b>140,000</b>	<b>500,000</b>	<b>700,000</b>		
<i>Revenues/Funding Source</i>										
Transfer from General Fund	200,000		-				-			
Article 46 Sales Tax Proceeds	65,000	50,000	-				50,000			
Article 46 Sales Tax - Debt Service	-	-	80,000	140,000	140,000	140,000	500,000	700,000		
Debt Financing - Article 46 Sales Tax	-	1,000,000	750,000				1,750,000			
<i>Total</i>	<b>265,000</b>	<b>1,050,000</b>	<b>830,000</b>	<b>140,000</b>	<b>140,000</b>	<b>140,000</b>	<b>2,300,000</b>	<b>700,000</b>		

**Project Description/Justification**

This 800 acre area of the County has been designated an Economic Development District for about two decades, but has not seen the development originally envisioned. This is due in large part to having no water or sewer infrastructure available to support development. Design and ultimately construction of water and sewer infrastructure in this EDD will remove one of the barriers to development in the area. This area is generally the land that is bounded by Mt. Herman Church Road to the west, the Interstates 40/85 to the north and old Hwy 10 to the south along the US 70 corridor. Orange County has recently entered into an agreement with the City of Durham wherein Durham will provide water and sewer service to this area and supervise the design and construction of the utility infrastructure necessary to provide service. Based on recent feasibility studies done to provide sewer service to the area, the construction of utility extensions to serve the entire area have been pushed out beyond the five year window of this CIP. However, there is a smaller area in the Eastern portion of the EDD that could be served by gravity sewer and may offer an opportunity to begin extending infrastructure within the next two years. This is variable and will depend upon the results of an ongoing engineering study and upon projected economic activity.

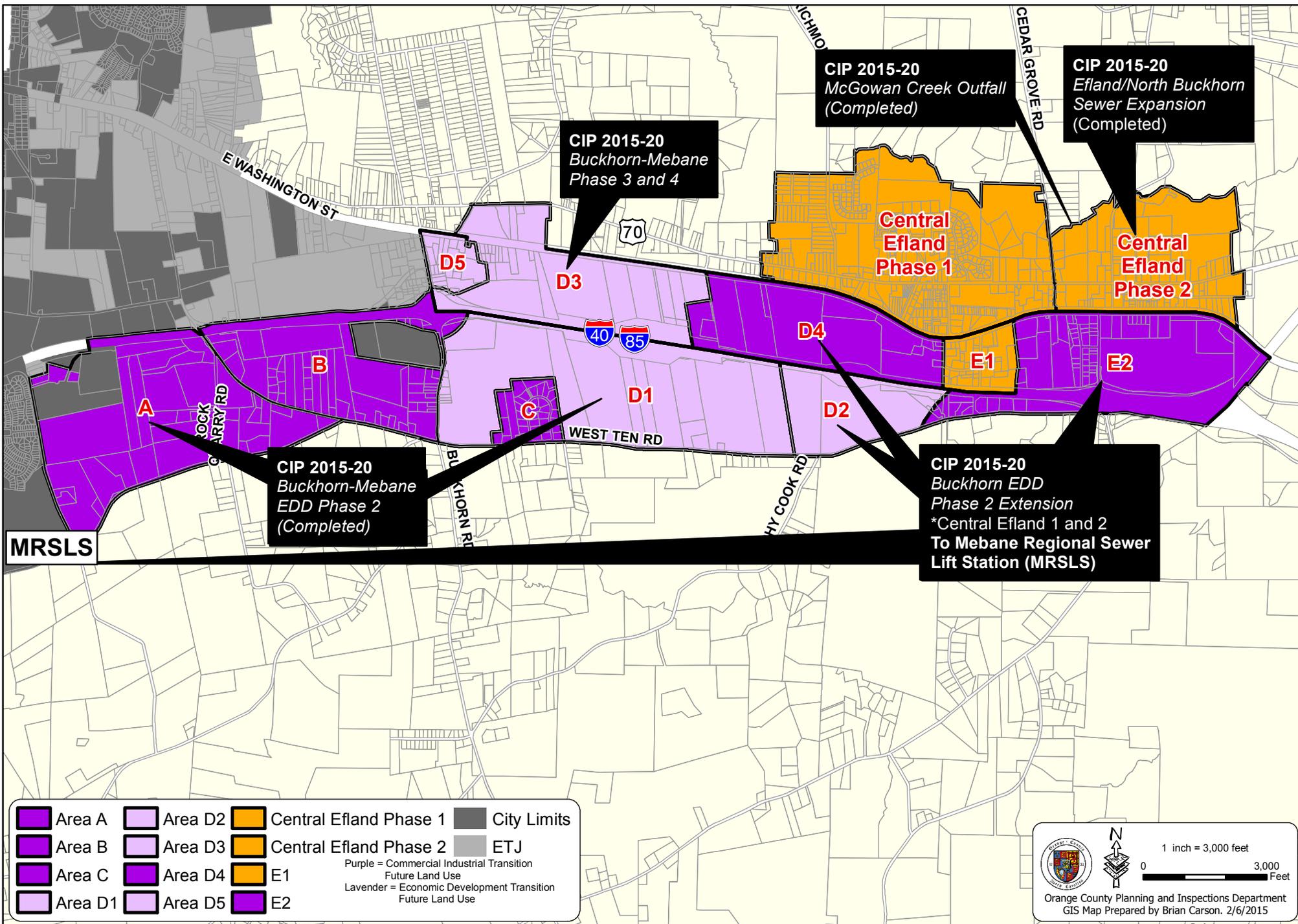
**Water & Sewer Utilities Capital Projects**  
**Fiscal Years 2015-20**

Project Name	<i>Buckhorn-Mebane EDD Phase 3 &amp; 4 Water and Sewer</i>						Project Status	<i>Approved</i>	
Functional Service Area	<i>Engineering</i>						Starting Date	<i>8/1/2017</i>	
Department	<i>Planning</i>						Completion Date	<i>12/31/2019</i>	
Project Budget	Prior Years Funding	Current Fiscal Year 2014-15	Year 1 Fiscal Year 2015-16	Year 2 Fiscal Year 2016-17	Year 3 Fiscal Year 2017-18	Year 4 Fiscal Year 2018-19	Year 5 Fiscal Year 2019-20	Five Year Total	Year 6 to Year 10
<i>Appropriation</i>									
Professional Design Services	-				200,000	120,000		320,000	
Land/Building	-				150,000			150,000	
Construction/Repairs/Renovations			-			2,380,000		2,380,000	
Equipment/Furnishings									
<i>Total Project Budget</i>	-		-	-	<b>350,000</b>	<b>2,500,000</b>	-	<b>2,850,000</b>	
<i>General Fund Related Operating Costs</i>									
Personnel Services									
Operations									
New Debt Service							200,000	200,000	1,000,000
<i>Total Operating Costs</i>			-	-	-	-	<b>200,000</b>	<b>200,000</b>	<b>1,000,000</b>
<i>Revenues/Funding Source</i>									
Article 46 Sales Tax Proceeds	-		-		350,000			350,000	
Article 46 Sales Tax - Debt Service				-			200,000	200,000	1,000,000
Debt Financing - Article 46 Sales Tax			-	-		2,500,000		2,500,000	
<i>Total</i>	-		-	-	<b>350,000</b>	<b>2,500,000</b>	<b>200,000</b>	<b>3,050,000</b>	<b>1,000,000</b>

**Project Description/Justification**

This 350 acre area of the County has been designated an Economic Development District for about two decades, but has not seen the development originally envisioned. This is due in large part to having no water or sewer infrastructure available to support development. Design and ultimately construction of water and sewer infrastructure in this EDD will remove one of the barriers to development in the area. Design of water and sewer infrastructure to serve the Phase 3 & 4 areas will connect to the construction of the Phase 2 portion of the Buckhorn-Mebane EDD which was completed in the Fall of 2014. The Phase 3 and 4 portion is generally the land that is bounded by Buckhorn Road to the west, the Interstates 40/85 to the south and the railroad or Hwy 70 to the north. This project estimated cost is based on approximately 10,000 feet of gravity sewer which branches off from the Phase 2 infrastructure to serve area D3 and D4 (as shown in the Hobbs Upchurch utilities analysis dated November 2011), two highway bores, and one new sewer pump station to replace the existing Gravelly Hill pump station.

# Efland/Buckhorn/Mebane Capital Projects



Area A	Area D2	Central Efland Phase 1	City Limits
Area B	Area D3	Central Efland Phase 2	ETJ
Area C	Area D4	E1	
Area D1	Area D5	E2	

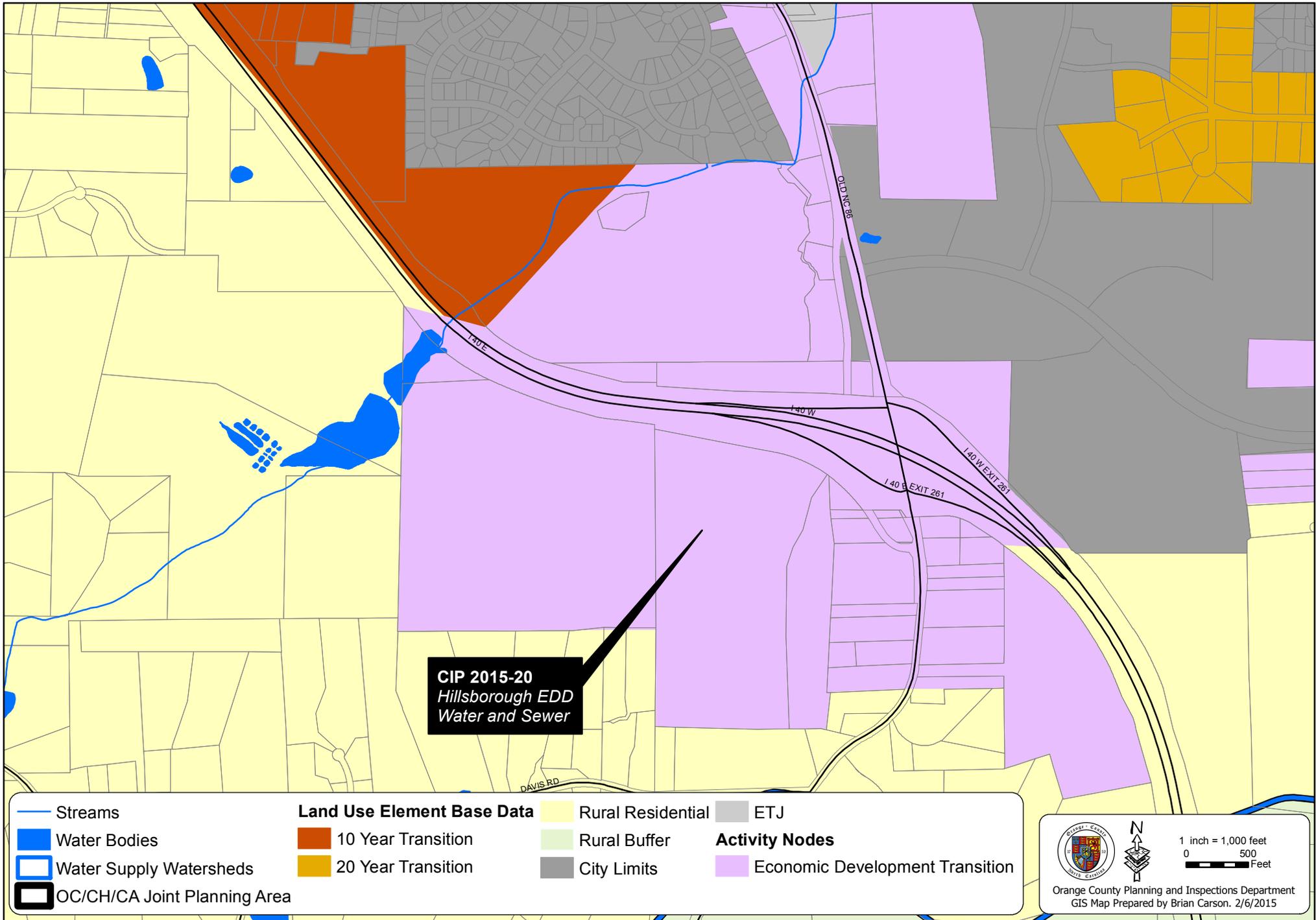
Purple = Commercial Industrial Transition Future Land Use  
Lavender = Economic Development Transition Future Land Use

1 inch = 3,000 feet

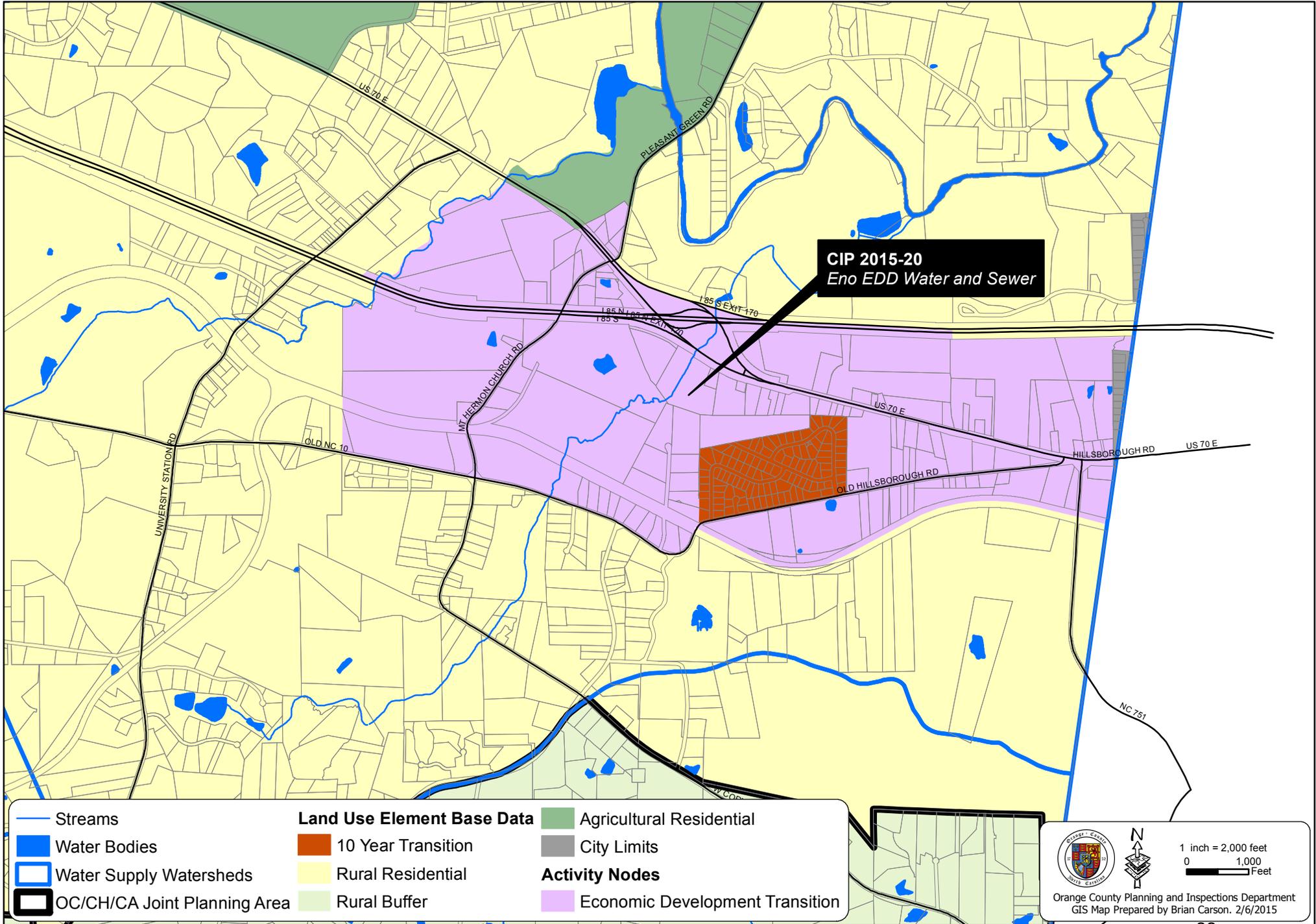
0 3,000 Feet

Orange County Planning and Inspections Department  
GIS Map Prepared by Brian Carson, 2/6/2015

# Hillsborough EDD CIP Project Area



# Eno EDD CIP Project Area



**Solid Waste Capital Projects Summary - APPROVED**  
**Fiscal Years 2015-20**

Projects	Current Fiscal Year 2014-15	Year 1 Fiscal Year 2015-16	Year 2 Fiscal Year 2016-17	Year 3 Fiscal Year 2017-18	Year 4 Fiscal Year 2018-19	Year 5 Fiscal Year 2019-20	Five Year Total	Year 6 to Year 10
<b>Appropriations</b>								
<i>Environmental Support</i>	-	-	110,903	-	-	-	110,903	163,854
<i>Sanitation</i>	3,175,858	-	830,587	549,228	251,790	359,832	1,991,437	774,939
<i>Recycling Operation</i>	880,203	1,177,884	345,432	301,104	242,059	749,128	2,815,607	3,464,631
<i>Landfill - C &amp; D</i>	-	-	252,994	-	-	-	252,994	219,475
<b>Total</b>	<b>4,056,061</b>	<b>1,177,884</b>	<b>1,539,916</b>	<b>850,332</b>	<b>493,849</b>	<b>1,108,960</b>	<b>5,170,941</b>	<b>4,622,899</b>
<b>Revenues/Funding Source</b>								
<i>Solid Waste Fund Balance</i>	303,311	-	674,734	155,478	251,790	359,832	1,441,834	900,547
<i>3R Fee/Solid Waste Fund</i>	436,059	608,294	345,432	301,104	242,059	749,128	2,246,017	3,464,631
<i>Debt Financing</i>	3,211,691	569,590	519,750	393,750	-	-	1,483,090	257,721
<i>Grant</i>	105,000	-	-	-	-	-	-	-
<b>Total</b>	<b>4,056,061</b>	<b>1,177,884</b>	<b>1,539,916</b>	<b>850,332</b>	<b>493,849</b>	<b>1,108,960</b>	<b>5,170,941</b>	<b>4,622,899</b>

Solid Waste/Landfill Fund is a self supporting Proprietary Fund that is used to account for revenues and expenses related to the provision of solid waste disposal and recycling activities for the citizens of Orange County.



**Solid Waste - Sanitation Projects  
Fiscal Years 2015-20**

Project Name Functional Service Area Department	Vehicle/Equipment Replacement/Construction Sanitation Solid Waste Management		Project Status Starting Date Completion Date					Active 7/1/2013 Ongoing	
	Prior Years Funding	Current Fiscal Year 2014-15	Year 1 Fiscal Year 2015-16	Year 2 Fiscal Year 2016-17	Year 3 Fiscal Year 2017-18	Year 4 Fiscal Year 2018.19	Year 5 Fiscal Year 2019-20	Five Year Total	Year 6 to Year 10
<b>Project Budget</b>									
<i>Appropriation</i>									
<i>Land/Building</i>									
Construction/Repairs/Renovations	1,212,170	3,145,858	-	519,750	393,750	-	-	913,500	257,721
Equipment/Furnishings	662,668	30,000		310,837	155,478	251,790	359,832	1,077,937	517,218
<i>Total Project Budget</i>	<b>1,874,838</b>	<b>3,175,858</b>	-	<b>830,587</b>	<b>549,228</b>	<b>251,790</b>	<b>359,832</b>	<b>1,991,437</b>	<b>774,939</b>
<i>Revenues/Funding Source</i>									
Solid Waste Funds	662,668	303,311		310,837	155,478	251,790	359,832	1,077,937	517,218
Debt Financing	1,212,170	2,842,547	-	519,750	393,750	-	-	913,500	257,721
Grant	-	30,000		-	-	-	-	-	-
<i>Total</i>	<b>1,874,838</b>	<b>3,175,858</b>	-	<b>830,587</b>	<b>549,228</b>	<b>251,790</b>	<b>359,832</b>	<b>1,991,437</b>	<b>774,939</b>

**Project Description/Justification**

**Current Year FY 2014-15**

FY 2014-15 SWCC Improvements and Landfill Entrance & Scale Relocation (Eubanks Road) (\$1,775,535 remaining from original 3 million debt financing; \$303,311 remaining from completed and under budget landfill closure project). This project includes a modernization of the existing center similar to the recently completed Walnut Grove Road District Center, and the relocation of the main landfill entrance and scales from the south side of Eubanks Road to the north side of Eubanks Road. Grant for Compactor Eubanks Road (\$30,000) 3,175,858

**Year 2**

FY 2016-17 SWCC Improvements (High Rock Road Convenience Center) - includes the modernization of the High Rock Road Center into a Neighborhood Center 519,750

FY 2016-17 Replacement of Front End Loader #780 310,837

**Year 3**

FY 2017-18 SWCC Improvements (Ferguson Road Convenience Center) - includes the modernization of the Ferguson Road Center into a Neighborhood Center 393,750

FY 2017-18 Replacement of Tandem Dump Truck #679 155,478

**Year 4**

FY 2018-19 Replacement of Hook Lift Truck #844 251,790

**Year 5**

FY 2019-20 Replacement of Front End Loader 881 359,832

**Years 6-10**

774,939

**Solid Waste - Recycling Projects**  
Fiscal Years 2015-20

Project Name Functional Service Area Department	Vehicle and Equipment Replacement/ Cart Purchase Recycling Operations Solid Waste Management						Project Status	Active
	Prior Years Funding	Current Fiscal Year 2014-15	Year 1 Fiscal Year 2015-16	Year 2 Fiscal Year 2016-17	Year 3 Fiscal Year 2017-18	Year 4 Fiscal Year 2018-19	Starting Date Completion Date	7/1/2014 Ongoing
<b>Project Budget</b>								
<i>Appropriation</i>								
<i>Land/Building</i>								
<i>Construction/Repairs/Renovations</i>								
<i>Equipment/Furnishings</i>	2,072,960	880,203	1,177,884	345,432	301,104	242,059	749,128	2,815,607
<i>Total Project Budget</i>	<b>2,072,960</b>	<b>880,203</b>	<b>1,177,884</b>	<b>345,432</b>	<b>301,104</b>	<b>242,059</b>	<b>749,128</b>	<b>2,815,607</b>
<i>Revenues/Funding Source</i>								
<i>3R Fee/ Solid Waste Fund</i>	1,052,135	436,059	608,294	345,432	301,104	242,059	749,128	2,246,017
<i>Debt Financing</i>	812,400	369,144	569,590			-		569,590
<i>Grant</i>	208,425	75,000						-
<i>Total</i>	<b>2,072,960</b>	<b>880,203</b>	<b>1,177,884</b>	<b>345,432</b>	<b>301,104</b>	<b>242,059</b>	<b>749,128</b>	<b>2,815,607</b>

**Project Description/Justification**

**Current Year FY 2014-15**

Replace Roll off Truck (1779) \$ 214,055  
 Replace Commercial Recycling Truck (1777) \$ 222,004  
 Buy 7,600 rural carts \$ 444,144

**Year 1 (FY 2015-16)**

Replace Front End Loader (1776) \$ 286,453  
 Recycling Roll-Cart Distribution and Maintenance Building \$ 165,000

Replace Rural Curbside Recycling Truck (1639) \$ 321,841  
 Purchase New rural Curbside Recycling Truck \$ 310,090  
 Buy an additional 1,750 rural carts \$ 94,500

**Year 2 (FY 2016-17)**

Replace Rubber Tire Loader (Processing Pad) \$ 128,197  
 Replace Roll-off Truck (1681) \$ 217,235

**Year 3 (FY 2017-18)**

Replace Front End Loader (1781) \$ 301,104

**Year 4 (FY 2018-19)**

Replace Multi-Family Truck (897) \$ 242,059

**Year 5 (FY 2019-20)**

Replace Road Tractor (846) \$ 134,334  
 Replace (2) Rural Curbside Recycling Trucks (923 & 924) \$ 614,794

**Solid Waste - Landfill/Construction & Demolition  
Fiscal Years 2015-20**

<b>Project Name</b>	<b>Equipment Replacement</b>						<b>Project Status</b>	<b>Active</b>	
<b>Functional Service Area</b>	<b>Landfill/Construction and Demolition</b>						<b>Starting Date</b>	<b>7/1/2013</b>	
<b>Department</b>	<b>Solid Waste Management</b>			<b>Landfill Division</b>			<b>Completion Date</b>	<b>Ongoing</b>	
<b>Project Budget</b>	<b>Prior Years Funding</b>	<b>Current Fiscal Year 2014-15</b>	<b>Year 1 Fiscal Year 2015-16</b>	<b>Year 2 Fiscal Year 2016-17</b>	<b>Year 3 Fiscal Year 2017-18</b>	<b>Year 4 Fiscal Year 2018-19</b>	<b>Year 5 Fiscal Year 2019-20</b>	<b>Five Year Total</b>	<b>Year 6 to Year 10</b>
<i>Appropriation</i>									
<i>Professional Services</i>								-	
<i>Construction/Repairs/Renovations</i>								-	
<i>Equipment/Furnishings</i>				252,994				252,994	219,475
<i>Total Project Budget</i>	-	-	-	252,994	-	-	-	252,994	219,475
<i>Revenues/Funding Source</i>									
<i>Solid Waste Fund Balance</i>				252,994				252,994	219,475
<i>Debt Financing</i>								-	
<i>Total</i>	-	-	-	252,994	-	-	-	252,994	219,475

**Project Description/Justification**

Project Description/Justification:

Year 1, 2015-2016

Year 2, 2016-2017 Rebuild Compactor   \$   252,994

Year 3, 2017-2018

Year 4, 2018-2019

Year 5, 2019-2020

Year 6-10                                   \$   219,475

    2021-22 D-6 Dozer Rebuild   \$112,889

    2022-23 Cat 325D Rebuild   \$106,586

**Sportsplex Capital Projects Summary - APPROVED**  
**Fiscal Years 2015-20**

<b>Project Budget</b>	<b>Prior Fiscal Year 2013-14</b>	<b>Current Fiscal Year 2014-15</b>	<b>Year 1 Fiscal Year 2015-16</b>	<b>Year 2 Fiscal Year 2016-17</b>	<b>Year 3 Fiscal Year 2017-18</b>	<b>Year 4 Fiscal Year 2018-19</b>	<b>Year 5 Fiscal Year 2019-20</b>	<b>Five Year Total</b>	<b>Year 6 to Year 10</b>
<b>Appropriations</b>									
Design	30,000							-	
<b>New Facilities Projects:</b>									
Major Expansion Phase 1 (1)		950,000						-	
Major Expansion Phases 2 and 3 (1)			2,800,000					2,800,000	
<b>Renovation Projects:</b>									
Lobby - Renovations (floor, walls, lighting) (8a)								-	
Lobby - Renovations (program space expansion)	110,000							-	
Girls/Women's Locker-room (5)	30,000							-	
Men's and Women's Bathrooms (7)	40,000							-	
<b>Facility Maintenance/Replacement Items:</b>									
Parking Lot Repair/Repave			150,000					150,000	150,000
Pool Roof repair (Completed)								-	
Pool wall reglaze		125,000						-	
Tilt up Panel (exterior wall system)		100,000						-	
Rotating Fitness Equipment Upgrade/Replacemen	100,000			100,000		100,000		200,000	300,000
Kidsplex Equipment Upgrade (10)					50,000			50,000	100,000
New UV System for Pool ( Completed)								-	
Bleachers (2)	-							-	
Pool pump/boiler (14)			100,000					100,000	100,000
Cooling Tower Replacement Completed)								-	
Major upgrade of Servers, Telephones (8)				35,000				35,000	45,000
Rink concrete ice floor repair (3)	-		75,000					75,000	
Ice Rink Re-Build (3a)								-	1,500,000
Rink de-humidification /Ice Rink Munters	125,000							-	125,000
Zamboni ( On order)	100,000							-	
Major rebuild - compressors/chiller barrel				100,000				100,000	100,000
Climbing Wall ( outside- fee based)				100,000				100,000	
HVAC Contingency (12)				50,000	50,000	70,000		170,000	160,000
IT Contingency (12)					50,000			50,000	100,000
Ice Rink/Fitness Wall Repair Paint Project				40,000				40,000	
Pool Lane Timer/Scoreboard (4)	15,000							-	
Rink Scoreboard				20,000				20,000	
Outside Pavilion/Play Area (6)	-			45,000				45,000	
Inflatables (13)	-			20,000		30,000		50,000	30,000
Activity Vans/Bus						86,000		86,000	
Low Mtc., High Efficiency Pool Filtration/Mechanical Upgrade						175,000		175,000	
Signage Upgrade			25,000					25,000	
Ice Rink Renovation: Boards; Lockers, Rubberized Floor							175,000	175,000	
Upgrade to Prevailing State of the Art major Utility Usage							200,000	200,000	
Roof Asset Mgmt. Program (RAMP) recommendations								-	450,000
<b>Total</b>	<b>550,000</b>	<b>1,175,000</b>	<b>3,150,000</b>	<b>510,000</b>	<b>150,000</b>	<b>461,000</b>	<b>375,000</b>	<b>4,646,000</b>	<b>3,160,000</b>
<b>Sportsplex Related Debt Service Costs</b>									
New Debt Service			91,200	360,000	360,000	360,000	360,000	1,531,200	1,800,000
<b>Total</b>			<b>91,200</b>	<b>360,000</b>	<b>360,000</b>	<b>360,000</b>	<b>360,000</b>	<b>1,531,200</b>	<b>1,800,000</b>
<b>Revenues/Funding Source</b>									
Sportsplex Fund Balance	550,000	225,000	350,000	510,000	150,000	461,000	375,000	1,846,000	1,660,000
Sportsplex - Debt Service			91,200	360,000	360,000	360,000	360,000	1,531,200	1,800,000
Debt Financing		950,000	2,800,000	-	-	-	-	2,800,000	1,500,000
<b>Total</b>	<b>550,000</b>	<b>1,175,000</b>	<b>3,241,200</b>	<b>870,000</b>	<b>510,000</b>	<b>821,000</b>	<b>735,000</b>	<b>6,177,200</b>	<b>4,960,000</b>

1. No change in assumptions from prior year submittal. Project was re-scoped to create national class recreation facility adding indoor turf and court. Project defined to straddle two years to facilitate maximum construction logistics and cost efficiencies:
  - a. Phase 1 is the originally contemplated pool mezzanine of 6,000 sq. ft. featuring new member lockers; dedicated spin/row/yoga fitness room and 1,800 sq. ft. senior/ adult cardio/ strength center. Construction to commence Spring 2015.
  - b. Phase 2/3 is a new building addition for and indoor turf field and court to be used for soccer, lacrosse, senior walking, running, basketball, volleyball, pickleball and proprietary RFP programs such as Lil Kickers/Dunkers . NOTE: Projected annual revenues related to this project are anticipated to cover the annual debt service required for this project.
  - d. Land acquired and Town of Hillsborough signed off on parking plan.
2. Moveable bleachers to add seating for spectator rink and pool based events. ( portable to pool) **Completed with funds from Ops Budget**
3. Rink floor repair moved forward one year to 2015-16 due to concerns over structural integrity.
- 3a. The average life of a concrete road is 27 years. ( 40 years in southern climates and as little as 18 years in northern climates). The same permafrost like conditions that shorten useful life in the north are what impact an ice rink. In 2020 the rink is 25 years old and a contingency should be made for a complete rink system rebuild.
4. Pool Electronic Timer and scoreboard. Scoreboard is 19 years old and failing. Repairs are costly and increasingly less feasible. Required for revenue generating swim meets and lane training **Completed**
5. convert referee room into girls/women's change room and build replacement ref room and storage in part of Zamboni room. **Completed**
6. Outside pavilion to be built in flat grassy area to the west of pond. To be used for Kidsplex outdoor activities; parties. Orange Charter School has expressed interest in partnering. Grants available. **( More efficient to position on grounds after Expansion Project in 2015-16)**
7. Men's and Women's main lobby bathrooms are worn. Replace flooring; stall dividers; paint; ceiling tiles. Efficient lighting (motion sensor) and low flow plumbing fixtures. Lower counters and child appropriate toilets. Add safe, locked storage for cleaning supplies. **To be completed by April 2015.**
8. Servers upgraded out of equipment repair budget. Building wide telephone/intercom moved forward to coincide with major building expansion.
- 8(a) Facilitates 1,834 additional GroupX space for programs. Results in \$312,000 incremental annual revenue. **To be completed Fall 2014**
9. Cardio equipment has a useful life of 3 years with the heavy usage. While quality maintenance can extend life, it is Prudent to maintain a budgeted contingency based on industry replacement standards. Timing pushed out one year due to units included in 2014-15 Mezzanine expansion.
10. Similar to above. With growth in Kidsplex programs we expect more capital needs for this program
11. Pumps and boilers have the least useful life of all mechanical classes of equipment. Contingency for replacement.
12. Contingency for HVAC equipment and major IT equipment such as server.
13. Inflatables are a low cost way to generate revenue. Can be used for Kidsplex; Parties and for fee admission. Payback is less than one year. To be positioned in space created with the Field House expansion.
14. Pumps/Filters replacement moved forward due to filter steel shell corrosion/perforation. Structural integrity fail is imminent.

# Orange County Sportsplex Major Capital Investment Opportunities

## 2015-16 Update & Executive Summary

- The Sportsplex continues to experience strong growth. Revenue for the 2014 fiscal year grew 7% to over \$3million and is expected to reach \$3.2million for the current year representing a further 2.5% growth despite all the construction disruptions.
- Fitness memberships have grown from 4,850 last year to 5,000 and continue to validate the growth assumptions as presented in the original proposal to add a Fitness mezzanine in the pool area.
- Bottom line financial results in Fiscal 2014 were a record \$550,000.

### Lobby Expansion:

- The first phase of the overall Sportsplex major expansion Project is complete with the exception of the new lobby flooring and bathroom renovations which have been scheduled to March 2015 to avoid peak seasonal traffic.

### FY 14-15 Pool Mezzanine/FY 15-16 Turf and Court Addition

- During last year's CIP approval process County Management and the BOCC agreed that in order to minimize member and customer disruption and to achieve maximum project cost efficiencies from less construction startup/shut down, the Mezzanine/Turf/Court projects were phased into one continuous project starting with the Pool Mezzanine in late 2014-15 along with a full engineering and architectural study to determine the most efficient site placement and design for the Turf/Court building addition utilizing the 3 acres acquired. The Turf and Court projects were combined and started in 2015-16 immediately after the Pool Mezzanine is completed.

### Financial Impact:

- Although the timing of the project has changed, the overall positive financial impact assumptions remain sound. The Lobby renovation and growth assumptions are already being validated. Membership continues to grow. The revenue and expense pro forma provided last year continues to be valid as to the Mezzanine/Turf/Court portions of the project.
- The Internal Rate of Return on the investment is 9.5%; NPV of Cash Flows is \$1,000,000 at 3%; \$500,000 at 6%; and breakeven at 9.5%. Straight Cash Payback on the investment assuming utilization of Sportsplex Fund Balance is in approximately five years. We believe that the combination of positive financial numbers combined with the enhanced amenity and wellness contributions to Orange County make this a strong return for the County's investment dollars.

### Logistics:

- The land acquisition was finalized in Fiscal 2014 and all parking and traffic flow will be readily accommodated by the ability to design the proposed new building addition on the expanded property site with maximum efficiencies.

## **Economic Impact:**

- An independent study of Orange County entertainment and recreation facilities as published in the Daily Tar Heel and Chapel Hill News ranked the Orange County Sportsplex as the number one recreation/entertainment destination facility in the County ahead of even the Dean E. Smith Center.
- The current pace is 480,000 annual visitors. As well since this exceptional facility resides within the County, it encourages residents to stay for their fitness, recreation and entertainment needs. This in turn results in significant dollars staying within the County both in monies spent at the Sportsplex as well as local restaurants, food and convenience stores, shopping, etc. The planned expansion would add another 20,000 visitors per month for a combined annual visitor base of 720,000.
- Major events at the Sportsplex such as swim meets, skating competitions, hockey tournaments, and triathlons average 750 participants and twice that number of spectators for each event. These events attract regional and state wide visitors. The Visitor Bureau has estimated the annual impact on the local economy to be at least \$2,112,000. Not contemplated in these numbers is the impact of dollars that remain in the County by participants not leaving to go to facilities outside of Orange County for their daily fitness and recreation needs. This is estimated to be at least \$8,448,000 annually.
- The addition of indoor turf and courts to the Sportsplex will double the number of events for a further \$10,560,000 annual injection/retention.

## **Conclusion**

- The recent land acquisition next to the Sportsplex creates the opportunity to evaluate alternate construction design utilization of the expanded land footprint. All Sportsplex performance and financial milestones to validate this major project continue to be met. There are strong logistical and financial advantages to the revised project plan. There is a highly positive economic impact on Orange County from the Sportsplex expansion plan.

# Sportsplex CIP Analysis

## Fitness Mezzanine, Turf and Gym Expansion

Fitness Mezzanine	950,000
Court and Turf Expansion	<u>2,800,000</u>
Total CIP Costs	<u>3,750,000</u>

## Two Phase Expansion

Membership Growth with Phased in Mezz, Turf and Gym

Year 1 ( 400 additional members from fitness mezzanine)	220,000	Impact of Fitness Mezzanine Expansion in Pool Building
Year 2 ( 400 + incremental 670 members)= 1,070 @\$550	588,500	Combined Impact of Mezzanine, Turf and Court
Year 3 (1,070 plus incremental 310 members) = 1,380 @ \$550	759,000	Combined Impact of Mezzanine, Turf and Court
Year 4 (1,380 + Incremental 310 members)= 1,690 @\$550	929,500	Combined Impact of Mezzanine, Turf and Court
Year 5 (1,690 + incremental 310 members) = 2,000 @ \$550	1,100,000	Total growth of 2,000 new members over 5 years

Over Five Years	3,597,000
All Other Revenue from Programming	<u>2,430,950</u>
Total Expansion Revenue over Five Years	<u>6,027,950</u>
Project Payback, Revenue only basis	

Approximate 2.5 year payback on revenue only flows

## Based on Business Case proforma Attached

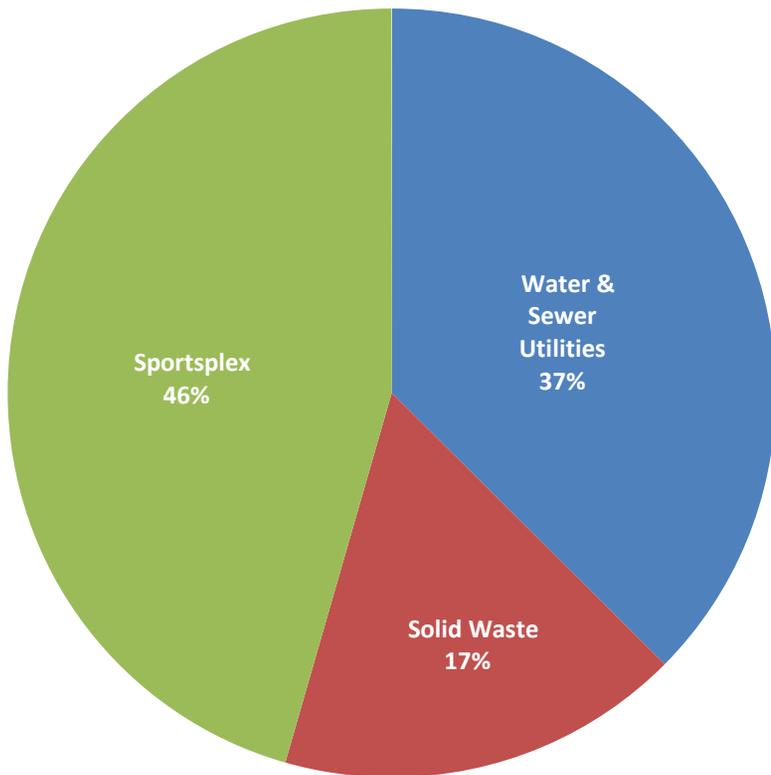
<u>3,213,940</u>	Bottom line Contribution to Fund Balance over Five Year (4.3 million Contribution to Fund Balance over Six Years)
	<b>Capital Costs of all phases of project totally repaid in 5.</b>

**Orange County Sportsplex  
Fitness Mezzanine, Turf Court  
Five Year Business Case Pro Forma**

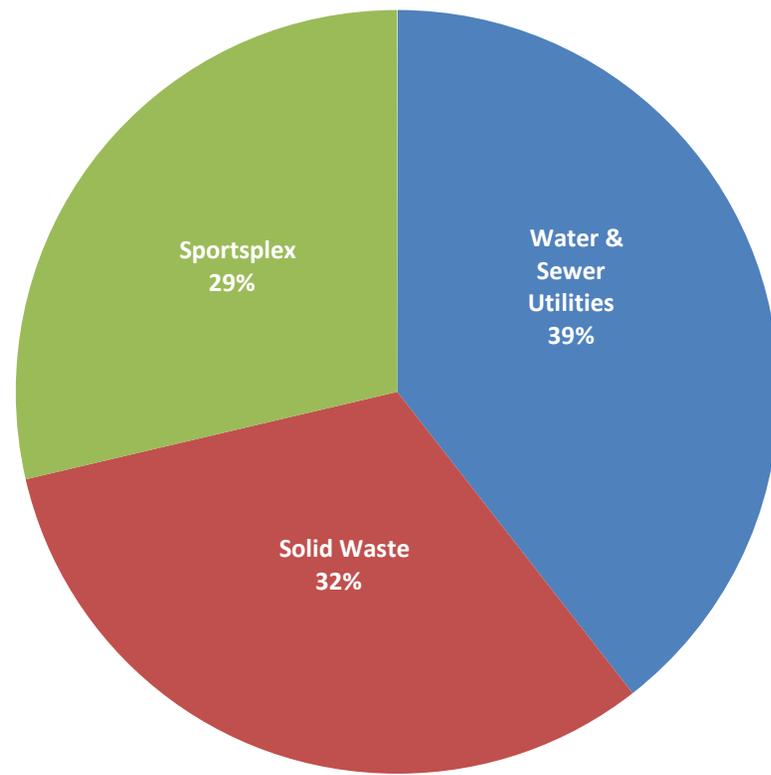
	<u>FY 2015-16</u>	<u>FY 2016-17</u>	<u>FY2017-18</u>	<u>FY2018-19</u>	<u>FY2019-20</u>	<u>FY2020-21</u>
<b>Revenue</b>						
<b>Fitness Mezzanine</b>						
Incremental Memberships	220,000.00	220,000	280,000	340,000	400,000	400,000
<b>Indoor Turf Field</b>						
Incremental Memberships		184,250	239,500	294,750	350,000	350,000
Sport Specific Camps		40,000	45,000	50,000	55,000	60,000
Tournaments		20,000	25,000	30,000	32,000	34,000
Open Soccer		20,000	24,000	28,000	28,000	28,000
Soccer Leagues		175,000	200,000	210,000	220,000	230,000
Soccer Academy		30,000	45,000	55,000	70,000	80,000
Lil ' Kickers/Sluggers,etc.		100,000	125,000	150,000	160,000	170,000
Rentals: Soccer/Lacr/Other		60,000	70,000	70,000	72,000	74,000
<b>Court</b>						
Incremental Memberships		184,250	239,500	294,750	350,000	350,000
Basketball Leagues		70,000	84,000	88,000	92,000	96,000
Lil Court Programs		40,000	50,000	60,000	65,000	70,000
Other Court Programs		30,000	40,000	42,000	44,000	46,000
<b>Total Revenue</b>	<u>220,000.00</u>	<u>1,173,500</u>	<u>1,467,000</u>	<u>1,712,500</u>	<u>1,938,000</u>	<u>1,988,000</u>
<b>Direct Program Costs</b>						
Leagues		36,000	40,000	41,500	43,000	44,000
Lil' Programs		60,000	85,000	87,550	90,000	92,700
<b>Total</b>		<u>96,000</u>	<u>125,000</u>	<u>129,050</u>	<u>133,000</u>	<u>136,700</u>
<b>Gross Profit</b>	<u>220,000.00</u>	<u>1,077,500</u>	<u>1,342,000</u>	<u>1,583,450</u>	<u>1,805,000</u>	<u>1,851,300</u>
<b>Expense</b>						
Camps		16,000	17,000	17,510	18,000	18,560
Bank and CC Charges	6,000.00	13,800	15,000	15,450	16,000	16,480
Incremental Insurance	2,000.00	12,000	12,500	12,875	13,000	13,410
Lic/Training/ Permits	3,000.00	21,000	22,000	22,660	23,000	23,500
Repair and Maintenance	3,000.00	45,000	47,500	48,925	50,000	51,500
Marketing	3,500.00	15,000	15,000	12,500	12,500	12,500
Misc./Contingency	4,000.00	20,000	20,000	20,000	20,000	20,000
Payroll Expenses	55,000.00	260,000	275,000	283,250	300,000	315,000
Operating Supplies	5,000.00	65,000	68,000	70,040	72,000	75,000
IT/Telephone	2,000.00	25,000	25,000	25,000	27,500	30,000
Utilities	36,000.00	140,000	150,000	154,500	160,000	170,000
<b>Total Expense</b>	<u>119,500.00</u>	<u>632,800</u>	<u>667,000</u>	<u>682,710</u>	<u>712,000</u>	<u>745,950</u>
<b>Net Contribution to Fund Bal.</b>	<u>100,500.00</u>	<u>444,700</u>	<u>675,000</u>	<u>900,740</u>	<u>1,093,000</u>	<u>1,105,350</u>

**FY 2015-20 Orange County Capital Investment Plan Projects  
Proprietary Fund - Appropriations**

**Year 1: FY 2015-16  
\$6,917,884**



**Years 1-5: FY 2015-2020  
\$16,206,941**



**Schools Capital Projects Summary - APPROVED**  
**Fiscal Years 2015-20**

Projects by School System	Current Fiscal Year 2014-15	Year 1 Fiscal Year 2015-16	Year 2 Fiscal Year 2016-17	Year 3 Fiscal Year 2017-18	Year 4 Fiscal Year 2018-19	Year 5 Fiscal Year 2019-20	Five Year Total	Year 6 to Year 10
<b>Chapel Hill Carrboro City Schools</b>								
<i>Long Range Capital</i>								
Pay-As-You-Go Funds <sup>(1)</sup>	2,275,138	2,274,765	2,308,886	2,343,520	2,378,673	2,414,353	11,720,197	12,628,051
Lottery Proceeds <sup>(2)</sup>	828,944	835,626	835,626	835,626	835,626	835,626	4,178,130	4,178,130
Middle School #5							-	53,320,241
Elementary # 12							-	39,775,000
Preliminary Planning Funds <sup>(3)</sup>		750,000					750,000	
<b>Total</b>	<b>3,104,082</b>	<b>3,860,391</b>	<b>3,144,512</b>	<b>3,179,146</b>	<b>3,214,299</b>	<b>3,249,979</b>	<b>16,648,327</b>	<b>109,901,422</b>
<b>Orange County Schools</b>								
<i>Long Range Capital</i>								
Pay-As-You-Go Funds <sup>(1)</sup>	1,449,711	1,450,084	1,471,835	1,493,913	1,516,321	1,539,066	7,471,220	8,046,555
Lottery Proceeds <sup>(2)</sup>	507,336	520,736	520,736	520,736	520,736	520,736	2,603,680	2,603,680
Cedar Ridge HS Classroom Wing*						1,258,300	1,258,300	11,324,700
Preliminary Planning Funds <sup>(3)</sup>		478,000					478,000	
<b>Total</b>	<b>1,957,047</b>	<b>2,448,820</b>	<b>1,992,571</b>	<b>2,014,649</b>	<b>2,037,057</b>	<b>3,318,102</b>	<b>11,811,200</b>	<b>21,974,935</b>
<b>Total all Schools</b>	<b>5,061,129</b>	<b>6,309,211</b>	<b>5,137,084</b>	<b>5,193,795</b>	<b>5,251,356</b>	<b>6,568,081</b>	<b>28,459,527</b>	<b>131,876,357</b>
<b>Revenues/Funding Source</b>								
General Fund (Pay-As-You-Go)	3,724,849	3,724,849	3,780,722	3,837,433	3,894,994	3,953,419	19,191,417	20,674,606
Lottery Proceeds	1,336,280	1,356,362	1,356,362	1,356,362	1,356,362	1,356,362	6,781,810	6,781,810
Debt Financing		1,228,000				1,258,300	2,486,300	104,419,941
<b>Total</b>	<b>5,061,129</b>	<b>6,309,211</b>	<b>5,137,084</b>	<b>5,193,795</b>	<b>5,251,356</b>	<b>6,568,081</b>	<b>28,459,527</b>	<b>131,876,357</b>

Note 1: The Article 46 one quarter cent sales tax proceeds for schools is included in the Special Revenue Projects section of the CIP.

Note 2: School Construction is guided by the Schools Adequate Public Facilities Ordinance (SAPFO) projections of capacity and need.

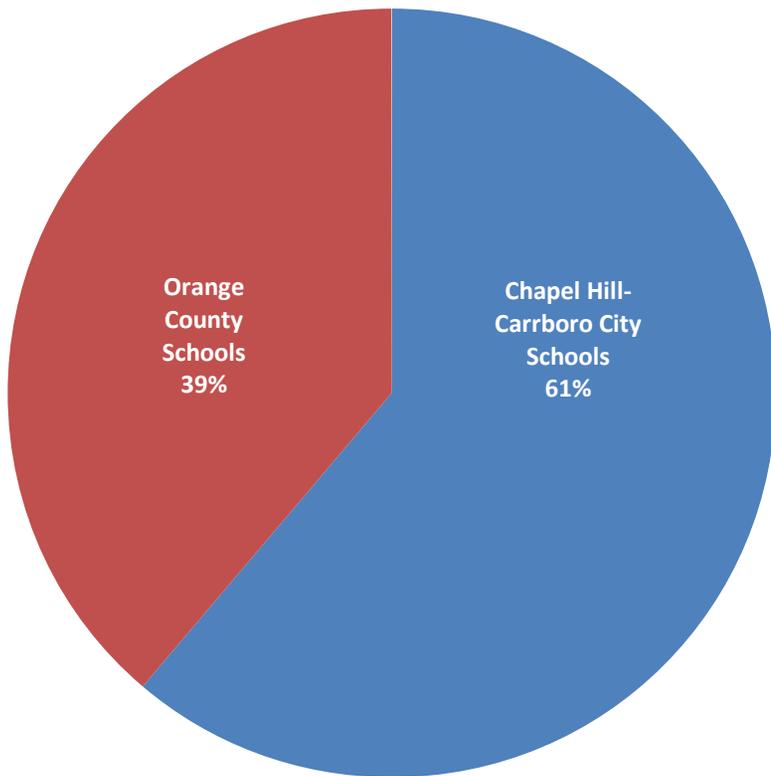
<sup>(1)</sup> Pay-As-You-Go funds reflect same funding in FY 2015-16 as in FY 2014-15, and assumes a 1.5% annual growth throughout the 5 year CIP period.

<sup>(2)</sup> Lottery Proceeds increase in FY 2015-16, and then are assumed at the same amount throughout the remaining CIP period, based on the most recent lottery estimates from the State. The funds will be distributed on the basis of each school system's Average Daily Membership (ADM).

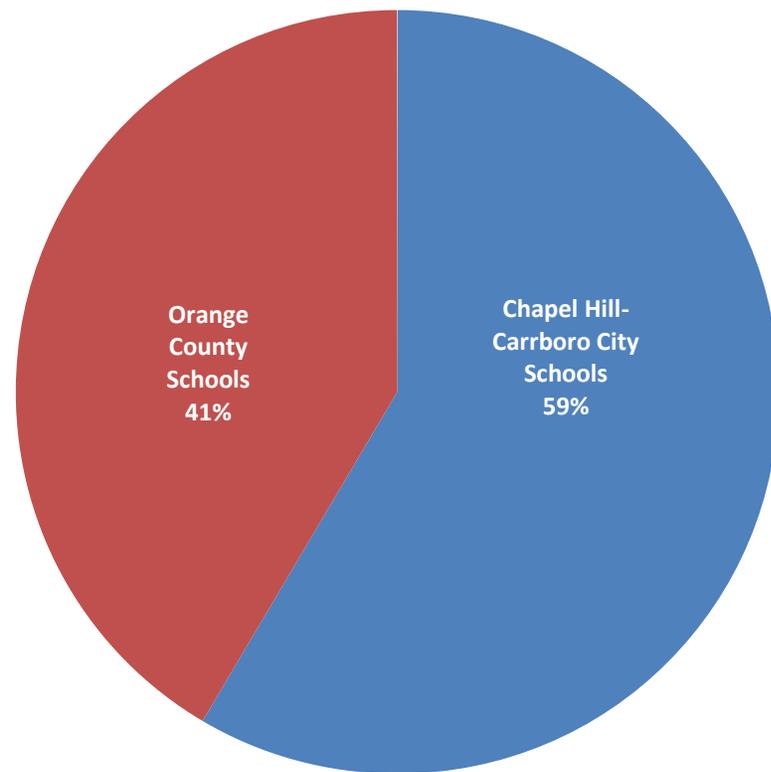
<sup>(3)</sup> Preliminary Planning Funds allow the school systems to be "shovel ready" for a project or projects after a successful Bond Referendum. Funds will be reimbursed from Bond Referendum funds.

**FY 2015-20 Orange County Capital Investment Plan Projects  
School Summary - Appropriations**

**Year 1: FY 2015-16  
\$6,309,211**

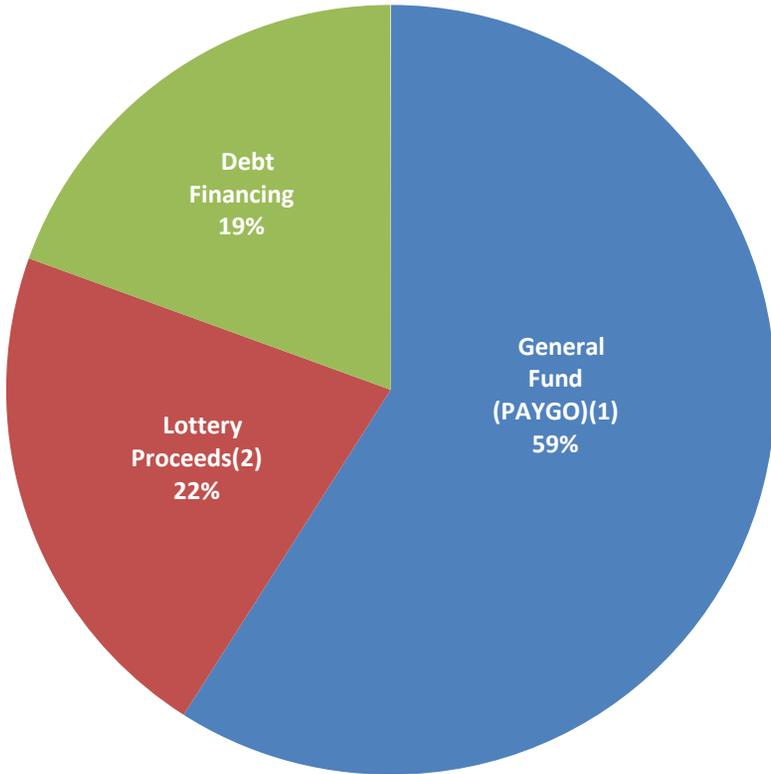


**Years 1-5: FY 2015-2020  
\$28,459,527**

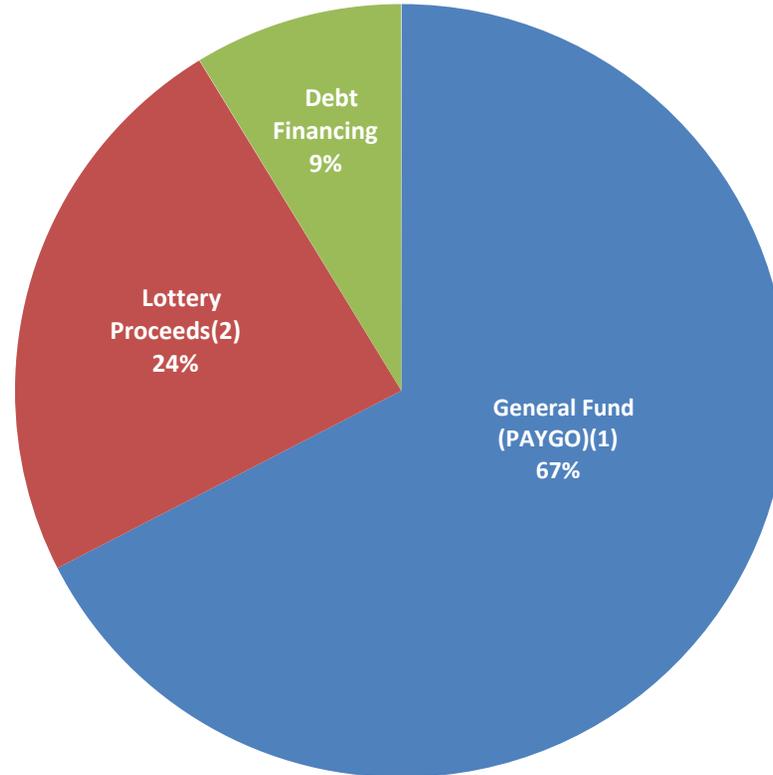


## FY 2015-20 Orange County Capital Investment Plan Projects School Summary - Revenues

**Year 1: FY 2015-16**  
**\$6,309,211**



**Years 1-5: FY 2015-2020**  
**\$28,459,527**



**Note 1:** The Article 46 one quarter cent sales tax proceeds for schools is included in the Special Revenue Projects section of the CIP.

**Note 2:** School Construction is guided by the Schools Adequate Public Facilities Ordinance (SAPFO) projections of capacity and need.

**(1) PAYGO (Pay-As-You-Go)** funds reflect same funding in FY 2015-16 as in FY 2014-15, and assumes a 1.5% annual growth throughout the 5 year CIP period.

**(2) Lottery Proceeds** are assumed at the same amount throughout the 5 year CIP period, based on the most recent lottery estimates from the State. The funds will be distributed on the basis of each school system's Average Daily Membership (ADM).

EXPENDITURES PROJECT TITLE	PENDING 2014-15 Budgeted Lottery Funded Projects	Year 1	Year 2	Year 3	Year 4	Year 5	Five Year	Years 6 to 10
		2015-16	2016-17	2017-18	2018-19	2019-20	Total	2019-24
<b>ADA Requirements</b>		45,000	35,000	35,000	35,000	35,000	185,000	335,000
<b>Abatement Projects</b>								
District Abatement Projects	25,000	35,000	35,000	50,000	50,000	50,000	220,000	337,500
Phillips: Remove Asbestos Floor Tile			125,000				125,000	
CHHS: Remove Asbestos Floor Tile			175,000				175,000	
<b>Athletic Facilities</b>								550,000
CHHS: Athletic Track and Field Improvements		200,000				200,000	400,000	
Carrboro HS: Athletic Track		100,000					100,000	
ECHHS: Field Improvements						200,188	200,188	
<b>Classroom/Building Improvements</b>								450,000
Estes Hills: Media Center and Classroom Improvements		75,000					75,000	
Ephesus: Classroom Casework				150,000			150,000	
Scroggs: Classroom Casework				150,000				
Seawell: PODs Casework/Bathrooms					150,000		150,000	
McDougle: Stage Curtains		40,000					40,000	
Phillips: 4 Science Classrooms Casework				100,000			100,000	
CTE: Classroom Upgrades		250,000					250,000	
<b>Doors/Hardware/Canopies</b>								
District Hardware and Door Replacements		75,000					75,000	175,000
Seawell: Expand canopies								120,000
FPG: Canopy at Kiss n Go and Bus Circle				75,000			75,000	
Ephesus: Canopy at Kiss and Go					75,000		75,000	
<b>Electrical Systems</b>								
All Schools: Increase Electrical Distribution	53,944	165,000	175,000	175,000	175,000	200,000	890,000	980,000
<b>Energy Efficiency/Lighting Improvements</b>								
FPG: Lighting Upgrades/Efficiency					155,000		155,000	
Ephesus: Lighting Upgrades/Efficiency				125,000			125,000	
CHHS: Auditorium/Gym Lighting Upgrades				121,609			121,609	
<b>Fire/Safety/Security Systems</b>								
Security Systems Upgrades/Expansions and Signage	100,000	100,000		75,000		150,000	325,000	250,000
<b>Indoor Air Quality Improvements</b>								
District IAQ Projects			50,000		50,000	50,000	150,000	150,000
<b>Mobile Classrooms/Rental Space</b>		128,000	131,000	134,000	137,000	140,000	670,000	730,000
<b>Paving: Parking Lots/Driveways/Walkways</b>	80,000							
CHHS: Student Parking Lots			140,852		150,000		290,852	200,000
ECHHS: Bus Driveway and Parking Lot	80,000						-	
<b>Roofing/Building Waterproofing Projects</b>								
Scroggs: Flat Roof Sections Replacement			350,383				350,383	
ECHHS: Brick pointing/window seals/roof repairs	365,000	78,294					78,294	330,000
<b>Window Replacements</b>								
Ephesus: replace Windows in Original Bld							-	150,000
Seawell: Replace Classroom/Bld Windows							-	200,000
Culbreth: Replace Classroom/Bld Windows			155,211				155,211	
CHHS: Window Replacements			120,000				120,000	350,000

PROJECT TITLE	PENDING		Year 1 2015-16	Year 2 2016-17	Year 3 2017-18	Year 4 2018-19	Year 5 2019-20	Five Year Total	Years 6 to 10 2019-24
	2014-15 Budgeted	Lottery Funded Projects							
<b>Mechanical Systems</b>									2,768,877
Carrboro Elm: 1978 Electric Boiler/Cooling Tower					85,000			85,000	
Ephesus: 1991 Addition-HVAC Improvements					55,000			55,000	
Estes Hills: Multi Purpose 1988 Building Boiler						60,000		60,000	
Glenwood: Multi Purpose 1988 Building Boiler						60,000		60,000	
Glenwood: Multi Purpose Bld - 2 air handlers				80,000				80,000	
FPG: Primary Building Boiler Replacement						57,602		57,602	
FPG: Upgrade Handicap Lifts			75,000					75,000	
McDougle Complex: Cooling Tower Replacement			70,000					70,000	75,000
McDougle Complex: Chillers Replaced-20 plus year						120,000	300,000	420,000	75,000
Scroggs: Cooling Tower								-	75,000
Scroggs: Classroom Air Ventilators Humidity Control						332,743		332,743	
Seawell: Lawlor Building Boiler								-	
Seawell: 9 Heat Pumps for PODs			119,088					119,088	
Culbreth: Roof Top Units					259,156			259,156	
Culbreth: Digital HVAC Controls		125,000						-	
Phillips: Expand Digital HVAC Controls								-	75,000
CHHS: Auditorium HVAC							300,000	300,000	
								-	
<b>Technology: Total of Listed Categories</b>			1,555,382	1,572,445	1,589,765	1,607,344	1,625,187	7,950,123	8,429,800
Network Infrastructure			552,161	558,218	564,367	570,607	576,941		
Enterprise Software			152,427	154,100	155,797	157,520	159,268		
Instructional Computers & Technology			777,691	786,223	794,883	803,672	812,594		
Administrative Computers			46,661	47,173	47,693	48,220	48,756		
Network Printers			17,109	17,297	17,487	17,681	17,877		
Community Access Technology			9,333	9,434	9,538	9,644	9,751		
<b>TOTAL EXPENDITURES - 10 YEAR CIP</b>	<b>828,944</b>		<b>3,110,764</b>	<b>3,144,891</b>	<b>3,179,530</b>	<b>3,214,689</b>	<b>3,250,375</b>	<b>15,900,249</b>	<b>16,806,177</b>

<b>FUNDING and ARTICLE 46 SALES TAX</b>									
	2014-15 Budget	Year 1 2015-16	Year 2 2016-17	Year 3 2017-18	Year 4 2018-19	Year 5 2019-20	Five Year Total	Years 6 to 10 2019-24	
<b>CIP FUNDING SOURCES:</b>									
Long Range Pay-As-You-Go Funds - Projects	2,275,138	2,275,138	2,309,265	2,343,904	2,379,063	2,414,749	11,722,118	12,628,047	
Lottery Funds - Budgeted	828,944	835,626	835,626	835,626	835,626	835,626	4,178,130	4,178,130	
<b>TOTAL CIP FUNDING</b>	<b>3,104,082</b>	<b>3,110,764</b>	<b>3,144,891</b>	<b>3,179,530</b>	<b>3,214,689</b>	<b>3,250,375</b>	<b>15,900,248</b>	<b>16,806,177</b>	

<b>OTHER FUNDING:</b>									
		Year 1 2015-16	Year 2 2016-17	Year 3 2017-18	Year 4 2018-19	Year 5 2019-20	Five Year Total	Years 6 to 10 2019-24	
<b>Article 46 Sales Tax - 1/4 Cent</b>		<b>865,482</b>	<b>878,464</b>	<b>891,641</b>	<b>905,016</b>	<b>918,591</b>	<b>4,459,194</b>	<b>4,803,815</b>	
Article 46 Sales Tax Projects as Follows:									
-Technology: Student Access Computing Devices		432,741	439,232	445,821	452,508	459,296	2,229,597	2,401,908	
-Improvements at Older Schools:							-	2,401,907	
Kitchen Equipment Replacements		93,010					93,010		
Walkways		100,000					100,000		
Culbreth: light fixture replacement program		239,731					239,731		
CHHS: Haynes Theater Audio/Lighting Systems			439,232				439,232		
ECHHS: Theater Audio/Lighting Systems				445,821			445,821		
District: light fixture replacement program					452,508	459,296	911,804		

CHAPEL HILL - CARRBORO CITY SCHOOLS

CAPITAL INVESTMENTS PLAN 2015 - 2025

UNFUNDED - New Schools and Expansions Needed for Increased Capacity

UNFUNDED NEW SCHOOLS and EXPANSIONS pg 1 of 1

PROJECTS:	OPENS:	10 YEAR UNFUNDED NEW SCHOOLS										TEN YEAR TOTAL	
		Year 1 2015-16	Year 2 2016-17	Year 3 2017-18	Year 4 2018-19	Year 5 2019-20	Year 6 2020-21	Year 7 2021-22	Year 8 2022-23	Year 9 2023-24	Year 10 2024-25		
Lincoln Center - Pre K: inc. capacity +189	Aug. 2018	750,000	2,141,700	10,924,200	2,249,100								16,065,000
Chapel Hill HS - inc. capacity +105	Aug. 2019	2,725,500	13,627,500	32,706,000	5,451,000								54,510,000
Ephesus - inc. capacity +137 (complete Pre-K before s	Aug. 2020			777,000	3,885,000	9,324,000	1,554,000						15,540,000
Seawell - inc. capacity +119 (complete Ephesus befor	Aug. 2022					787,000	3,935,000	9,444,000	1,574,000				15,740,000
Middle School #5 - inc. capacity +732	Aug. 2023						1,577,115	9,024,601	36,484,948	6,233,577			53,320,241
Phillips MS	Aug. 2024								480,500	2,402,500	6,727,000		9,610,000
Culbreth MS	Aug. 2024								357,500	1,787,500	5,005,000		7,150,000
Estes Hills - inc. capacity +58 (complete Seawell befor	Aug. 2024							836,500	4,182,500	10,038,000	1,673,000		16,730,000
Carrboro Elm. - inc. capacity +52 (complete Estes bef	Aug. 2024							680,000	3,400,000	8,160,000	1,360,000		13,600,000
FP Graham	Aug. 2024							510,000	2,550,000	6,120,000	1,020,000		10,200,000
Glenwood		700,000	500,000	500,000									1,700,000
<b>TOTAL UNFUNDED PROJECTS</b>		<b>4,175,500</b>	<b>16,269,200</b>	<b>44,907,200</b>	<b>11,585,100</b>	<b>10,111,000</b>	<b>7,066,115</b>	<b>20,495,101</b>	<b>49,029,448</b>	<b>34,741,577</b>	<b>15,785,000</b>		<b>214,165,241</b>

Notes:

- 1) Middle School #5 opening date is based on Nov. 15, 2014 enrollment SAPFO projections.
- 2) Middle School projections have been adjusted to account for 104 capacity increase at Culbreth MS as a result of the Science Classroom that opened in December 2014.
- 3) Nov. 15, 2014 SAPFO projections indicate the need for Elementary School #12 in 2023-24. Instead of building a new school, capacity would be increased in existing elementary schools.

**FUNDED CAPITAL for Facilities (exc. Technology) Devoted to Other Schools**

Pay As You Go	<b>16,403,000</b>
Article 46 Sales Tax	<b>4,442,000</b>
<b>TOTAL CAPITAL</b>	<b>235,010,241</b>

Note:

Based on current data, if elementary school capacities are increased by 555 as indicated above, the need for Elementary School #12 is estimated to be deferred until 2032-33

CAPITAL INVESTMENTS PLAN 2015 - 2025

UNFUNDED - Major Projects

PROJECTS:	10 YEAR UNFUNDED CAPITAL PROJECTS										TEN YEAR TOTAL
	Year 1 2015-16	Year 2 2016-17	Year 3 2017-18	Year 4 2018-19	Year 5 2019-20	Year 6 2020-21	Year 7 2021-22	Year 8 2022-23	Year 9 2023-24	Year 10 2024-25	
<b>ADA Requirements</b>											
Carboro Elm: Assessment Findings	437,320										437,320
Ephesus: Assessment Findings	146,000										146,000
Estes Hills: Assessment Findings	990,015										990,015
FPG: Assessment Findings	741,585										741,585
Glenwood: Assessment Findings	554,815										554,815
Seawell: Assessment Findings	594,880										594,880
Culbreth: Assessment Findings	971,100										971,100
Phillips: Assessment Findings	521,170										521,170
CHHS: Assessment Findings	1,253,460										1,253,460
Lincoln Center: Assessment Findings	170,000										170,000
<b>Abatement Projects: Flooring replacements</b>											
Carboro Elm: Assessment Findings	33,150										33,150
Ephesus: Assessment Findings	50,685										50,685
Estes Hills: Assessment Findings	400,196										400,196
FPG: Assessment Findings	3,000										3,000
Glenwood: Assessment Findings	348,219										348,219
Seawell: Assessment Findings	33,790										33,790
Culbreth: Assessment Findings	220,891										220,891
Phillips: Assessment Findings	793,050										793,050
CHHS: Assessment Findings	458,520										458,520
Lincoln Center: Assessment Findings	184,820										184,820
<b>Athletic Facilities:</b>											
CarrboroHS: Stadium Visitor Bleachers					450,000						450,000
CarboroHS: Stadium Synthetic Field							1,250,000				1,250,000
CHHS: Stadium Visitor Bleachers					250,000						250,000
CHHS: Stadium Synthetic Field							1,250,000				1,250,000
CHHS: Soccer Field Improvements		250,000									250,000
CHHS: Athletic Fields			150,000								150,000
CHHS: Baseball Field Bathroom/Concession Bld						750,000					750,000
ECHHS: Stadium Synthetic Field							1,250,000				1,250,000
CHHS/ECHHS: Major Athletic Field Repairs				250,000							250,000
ECHHS: Stadium Visitor Bleachers					250,000						250,000
Carboro Elementary: Multi purpose field			125,000								125,000
Scroggs: Athletic Field				150,000							150,000
McDougle Mdl: Tennis Courts			500,000								500,000
Playfields(10): Provide Potable Water		150,000									150,000
<b>Classroom/Interior Improvements:</b>											
Carboro Elm: Assessment Findings	695,825										695,825
Ephesus: Assessment Findings	533,533										533,533
Estes Hills: Assessment Findings	761,535										761,535
FPG: Assessment Findings	524,810										524,810
Glenwood: Assessment Findings	828,099										828,099
Seawell: Assessment Findings	237,348										237,348
Culbreth: Assessment Findings	1,169,143										1,169,143
Phillips: Assessment Findings	2,038,725										2,038,725
CHHS: Assessment Findings	2,722,018										2,722,018
Lincoln Center: Assessment Findings	895,427										895,427
McDougle: Gymnasium Audio System				50,000							50,000
McDougle: Library carpet		45,000									45,000
McDougleMS: Casework								400,000			400,000
Smith: Cafeteria Sound Panels	50,000										50,000
ECHHS: Theater Lighting and Sound upgrade				375,000							375,000

UNFUNDED MAJOR PROJECTS pg 2 of 3

PROJECTS:	10 YEAR UNFUNDED CAPITAL PROJECTS										TEN YEAR TOTAL
	Year 1 2015-16	Year 2 2016-17	Year 3 2017-18	Year 4 2018-19	Year 5 2019-20	Year 6 2020-21	Year 7 2021-22	Year 8 2022-23	Year 9 2023-24	Year 10 2024-25	
<b>Doors/Hardware/Canopies</b>							100,000	100,000	100,000	100,000	400,000
Scroggs: Canopies-Mobile Units, other areas				175,000							175,000
Estes Hills: Expand Canopy			75,000								75,000
Ephesus: Canopy at Kiss and Go						125,000					125,000
FPG: Canopy at Bus Drop Off		95,000									95,000
Glenwood: Canopy at Kiss and Go				150,000							150,000
Scroggs: Canopy at Mobiles and Bus Drop Off					150,000						150,000
<b>Exterior Improvements: Windows, Doors,</b>											
Carboro Elm: Assessment Findings	141,102										141,102
Ephesus: Assessment Findings	104,416										104,416
Estes Hills: Assessment Findings	151,870										151,870
FPG: Assessment Findings	465,400										465,400
Glenwood: Assessment Findings	422,630										422,630
Seawell: Assessment Findings	366,470										366,470
Culbreth: Assessment Findings	45,367										45,367
Phillips: Assessment Findings	57,250										57,250
CHHS: Assessment Findings	380,610										380,610
Lincoln Center: Assessment Findings	65,845										65,845
<b>Fire and Safety Systems</b>											
System Upgrades for McDs, ECHHS, Scroggs, Smith, Rashkis			150,000			125,000		100,000		125,000	500,000
<b>Mechanical Systems:</b>											
Carboro Elm: Assessment Findings	1,401,650										1,401,650
Ephesus: Assessment Findings	2,172,471										2,172,471
Estes Hills: Assessment Findings	1,099,246										1,099,246
FPG: Assessment Findings	1,802,924										1,802,924
Glenwood: Assessment Findings	1,250,481										1,250,481
Seawell: Assessment Findings	1,047,771										1,047,771
Culbreth: Assessment Findings	2,789,536										2,789,536
Phillips: Assessment Findings	1,819,654										1,819,654
CHHS: Assessment Findings	6,114,507										6,114,507
Rashkis: Chillers and Cooling Towers										450,000	450,000
Scroggs: Chiller and Cooling Tower						500,000					500,000
Smith: 2 Chillers replaced								250,000			250,000
ECHHS: HVAC conversion to Digital						350,000					350,000
<b>Site Improvements:Paving/Parking/Driveways/Stormwater Mgt.</b>											
Carboro Elm: Assessment Findings	1,229,345										1,229,345
Ephesus: Assessment Findings	191,458										191,458
Estes Hills: Assessment Findings	825,825										825,825
FPG: Assessment Findings	648,375										648,375
Glenwood: Assessment Findings	480,025										480,025
Seawell: Assessment Findings	501,215										501,215
Culbreth: Assessment Findings	892,614										892,614
Phillips: Assessment Findings	1,434,680										1,434,680
CHHS: Assessment Findings	822,650										822,650
Lincoln Center: Assessment Findings	353,113										353,113
District: Playground Equipment Replacement		50,000		50,000		50,000		50,000			200,000

**UNFUNDED MAJOR PROJECTS pg 3 of 3**

PROJECTS:	10 YEAR UNFUNDED CAPITAL PROJECTS										TEN YEAR TOTAL
	Year 1 2015-16	Year 2 2016-17	Year 3 2017-18	Year 4 2018-19	Year 5 2019-20	Year 6 2020-21	Year 7 2021-22	Year 8 2022-23	Year 9 2023-24	Year 10 2024-25	
<b>Rental Space - Administrative</b>	75,000	135,000	135,000	135,000	135,000	135,000	135,000	135,000	135,000	135,000	1,290,000
<b>Roofing and Waterproofing</b>											
Rashkis: Repairs and seals (20 years)										1,500,000	1,500,000
Scroggs: repairs and seals (20 years)						750,000					750,000
Smith: repairs and seals (15 years)		1,700,000									1,700,000
ECHHS: repairs and seals (20 years)			1,500,000								1,500,000
<b>Technology</b>											
1:1 Student Laptop Initiative	2,061,717	1,972,529	2,437,719	1,948,087	1,303,503	1,909,377	2,373,819	1,882,239	1,528,651	1,218,359	18,636,000
Equity & Modernizing Classroom Instructional Technology	492,000	492,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	1,784,000
<b>Building Additions</b>											
McDougle Middle School: Auditorium		400,000	3,909,138	325,000							4,634,138
<b>TOTAL UNFUNDED MAINTENANCE PROJECTS</b>	<b>51,070,346</b>	<b>5,289,529</b>	<b>9,081,857</b>	<b>3,708,087</b>	<b>2,638,503</b>	<b>4,044,377</b>	<b>3,458,819</b>	<b>6,367,239</b>	<b>2,263,651</b>	<b>3,628,359</b>	<b>91,550,767</b>

NOTES:

- 1) Only Level 1 recommendations from the Facilities Assessment report have been included in the Unfunded list and approximately 7,000,000 of these findings have been deducted because they are included in the 10 year F
- 2) All findings from the Facility Assessment are listed in Year 1 until a comprehensive financial plan is developed.

## Proposal to Combine Phoenix Academy High School with The Bridge Program

Over the past few months staff and administration associated with Phoenix Academy High School and The Bridge Program have discussed the possibility of combining these two programs as a way to provide more efficient and effective behavioral and mental health services to many and more of our most fragile learners. Both of these programs have students currently on waiting lists for enrollment. Unfortunately, under the current model, we have to either turn students down or wait-list them until an open spot presents itself.

Currently Phoenix Academy High School is located adjacent to Lincoln Center and The Bridge Program is located in a portable classroom behind Chapel Hill High School. Both the Bridge Program and Phoenix Academy High School provides services for high school students who present with significant academic, emotional, and behavioral challenges. While these programs provide a needed service to many of our high school students, their lack of proximity make coordination and support to these students more difficult. For example, Phoenix Academy serves approximately 32 to 38 high risk students, many of whom require some therapeutic intervention in addition to the academic and behavioral support the school provides. As The Bridge Program is located across town, it would be logistically difficult to serve these students in Bridge. Similarly, the Bridge, which currently serves approximately 13 students using a therapeutic intervention model (linked to Dialectical Behavior Therapy or DBT, a research supported therapeutic intervention) has to be highly selective of who they accept into their program given that they are only half day, and most of The Bridge students, other than those attending CHHS, must be bussed or brought to Bridge by parents from their home schools to attend Bridge and then bussed back to their home schools at noon each day. On the other hand, Phoenix Academy students receive bus transportation in the morning and afternoon as well for their dual enrolled classes to the other high schools.

We believe that bringing The Bridge to Lincoln Center, initially locating it within a portable but eventually incorporating it within a permanent space as part of Phoenix Academy High School and expanding The Bridge intervention to a full day program provides multiple benefits.

- Bridge would be located adjacent to the high school that has the highest ratio of behaviorally/emotionally challenged students allowing these students easier access to a therapeutic intervention.
- Students in The Bridge program could use the educational resources of a stand alone high school and would have ready access to those resources at Phoenix Academy.
- We recognize the need for increased racial diversity in both programs. Currently Phoenix Academy has a significantly high ratio of African-American and Latino students compared to Caucasian, with the opposite being true at The Bridge. Linking these programs would help reduce this racial disparity and ensure all students within these programs have access to the same high quality services and resources.
- Research shows that good mental health, as supported by The Bridge program, is an essential component of academic success for students. We believe it is necessary to

expand The Bridge Program to a full day program in order to provide this therapeutic service to more students in CHCCS.

- The design of the academic and behavioral management/modification protocols at Phoenix Academy would be more suitable for many of The Bridge program students.

In the short term, we would require only a minimal cost to “swap” The Bridge staff and their materials/supplies with staff currently placed within a portable between CHHS and Lincoln Center. Some additional cost would be required to employ Bridge staff moving them from half time to full time status.

ORANGE COUNTY SCHOOLS  
PROPOSED LOTTERY FUNDED CIP PROJECTS

		YEAR 1 2015-16	Year 2 2016- 2017	Year 3 2017-2018	Year 4 2018-2019	Year 5 2019-2020	Year 6 2020-2021	Year 7 2021-2022	Year 8 2022-2023	Year 9 2024	2023 2024	YEAR 10 2024-2025
Scope of Work	Location											
DISTRICT: TECHNOLOGY UPGRADES		\$500,000	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000
SCHOOL SAFETY INITIATIVES		\$20,736	\$43,400	\$13,400	\$13,400							
REPLACE COLD STORAGE UNIT	CENTRAL		\$50,000									
REPLACE REACH-IN REFRIGERATORS	CENTRAL		\$20,000									
REPLACE COOKING EQUIPMENT	CENTRAL		\$75,000									
REPLACE DISHWASHER CONDENSATE HOOD	CENTRAL		\$1,500									
ADD DRYING RACKS	CENTRAL		\$1,500									
REPLACE FLOOR DRAIN AT STEAMER AND BRAISER	CENTRAL		\$2,500									
REPLACE PREP SINKS TO 3-COMPARTMENT SINKS	CENTRAL		\$12,000									
ADD FLOOR TROUGH NEAR BRAISING PAN AND STEAMER	HES		\$3,000									
NEW TROUGH DRAIN (KITCHEN)	HES		\$10,000									
ADD FLOOR TROUGH NEAR BRAISING PAN	CWS		\$50									
NEW EXTERIOR GREASE TRAP (KITCHEN)	CWS		\$15,000									
NEW FLOOR SINK (KITCHEN)	CWS		\$6,750									
NEW LAVATORY (KITCHEN)	CWS		\$4,000									
NEW TROUGH DRAIN (KITCHEN)	CWS		\$10,000									
REPLACE 2 COMPARTMENT SINKS AND ADD GREASE TRAP	CWS		\$12,000									
ADD NEW 60 QT MIXER	CWS		\$10,000									

ORANGE COUNTY SCHOOLS  
PROPOSED LOTTERY FUNDED CIP PROJECTS

		YEAR 1 2015-16	Year 2 2016- 2017	Year 3 2017-2018	Year 4 2018-2019	Year 5 2019-2020	Year 6 2020-2021	Year 7 2021-2022	Year 8 2022-2023	Year 9 2024	2023 2024	YEAR 10 2024-2025
Scope of Work	Location											
REPLACE COLD STORAGE UNIT	CWS		\$50,000									
REPLACE STEAMER	CWS		\$35,000									
ADD HOT FOOD CABINET	CWS		\$5,000									
REPLACE ICEMAKER	CWS		\$8,500									
ADD DRYING RACKS	CWS		\$1,500									
REPLACE COLD STORAGE UNIT	OHS		\$44,036									
ADD FLOOR TROUGH NEAR BRAISING PAN	GRADY BROWN			\$5,000								
ADD LIFT OUT GUARD RAILS AND HANDRAILS AT THE STEP OF THE MAIN KITCHEN LOADING DOCK	GRADY BROWN			\$4,000								
ISOLATE DISH WASH ROOM FROM PREP AREA	GRADY BROWN			\$20,000								
NEW TROUGH DRAIN (KITCHEN)	GRADY BROWN			\$10,000								
REPLACE POT WASH SINK	GRADY BROWN			\$6,000								
REPLACE PREP SINKS	GRADY BROWN			\$6,000								
ADD AIR CURTAIN ON RECEIVING UNIT	GRADY BROWN			\$2,000								
REPLACE COLD STORAGE UNIT	GRADY BROWN			\$75,000								
REPLACE FOOD SLICER	GRADY BROWN			\$4,500								
REPLACE CASTERS ON DRY STORAGE SHELVING	GRADY BROWN			\$1,600								
ADD 1-COMPARTMENT COMBI-OVEN	GRADY BROWN			\$22,500								
ADD TWO MOBILE VAN PACKS	GRADY BROWN			\$2,000								
REPAIR SERVING LINE COMPUTER EQUIPMEMNT	GRADY BROWN			\$3,500								
REPLACE SERVING EQUIPMENT CASTERS AND CASTER TROUGH	NEW HOPE			\$5,000								
REPLACE OUTDATED COOKING EQUIPMENT	OHS			\$75,000								

ORANGE COUNTY SCHOOLS  
PROPOSED LOTTERY FUNDED CIP PROJECTS

		YEAR 1 2015-16	Year 2 2016- 2017	Year 3 2017-2018	Year 4 2018-2019	Year 5 2019-2020	Year 6 2020-2021	Year 7 2021-2022	Year 8 2022-2023	Year 9 2024	2023 2024	YEAR 10 2024-2025
Scope of Work	Location											
ADD TWO HOT FOOD CABINETS	OHS			\$10,000								
REPLACE FOOD SLICER	OHS			\$2,000								
ADD DRYING RACKS	OHS			\$2,000								
REPLACE MERCHANDISING REFRIGERATOR	OHS			\$20,000								
REPLACE HOT WELLS IN SERVING EQUIPMENT	OHS			\$11,000								
REPLACE COLD WELLS IN SERVING EQUIPMENT	OHS			\$6,000								
REPLACE HOOD AND FIRE SUPPRESSION SYSTEM	OHS			\$16,000								
ADD DRYING RACKS	PATHWAYS			\$1,500								
UPGRADE SERVING LINE EQUIPMENT	CENTRAL			\$20,000								
ADD PASS-THROUGH REFRIGERATOR	CENTRAL			\$4,500								
SERVING LINE EQUIPMENT MODIFICATIONS	ALS			\$5,600								
NEW SERVING LINE COUNTERS	CRHS			\$35,000								
REPLACE COOKING EQUIPMENT	EFLAND			\$18,000								
REPLACE SERVING EQUIPMENT CASTERS AND CASTER TROUGH	EFLAND			\$4,800								
ADD PASS THROUGH MOBILE HOT CABINET	EFLAND			\$8,836								
UPGRADE/ADD STEAMER & BRASING PAN	CP				\$40,000							
UPGRADE DISHWASHING AREA	CP				\$1,500							
UPGRADE SERVING LINE EQUIPMENT	CP				\$5,000							
ACTIVITY BUS REPLACEMENT					\$300,000							
CIP PROJECT CONTINGENCY					\$60,836							

ORANGE COUNTY SCHOOLS  
PROPOSED LOTTERY FUNDED CIP PROJECTS

		YEAR 1 2015-16	Year 2 2016- 2017	Year 3 2017-2018	Year 4 2018-2019	Year 5 2019-2020	Year 6 2020-2021	Year 7 2021-2022	Year 8 2022-2023	Year 9 2023 2024	YEAR 10 2024-2025
Scope of Work	Location										
ABATEMENT PROJECT: CARPET/MASTIC CAMPUS WIDE: NEW HOPE AND AL STANBACK						\$420,736	\$30,000				
ADA: OHS TOILET RENOVATIONS (MULTI YEAR FUNDING)							\$390,736	\$120,000			
TOTAL COUNTY ALLOCATION		\$520,736	\$520,736	\$520,736	\$520,736	\$520,736	\$520,736	\$520,736	\$520,736	\$520,736	\$520,736
PROJECT TOTAL		\$520,736	\$520,736	\$520,736	\$520,736	\$520,736	\$520,736	\$100,000	\$100,000	\$100,000	\$100,000
AVAILABLE FOR ALLOCATION		\$0	\$0	\$0	\$0	\$0	\$0	\$420,736	\$420,736	\$420,736	\$420,736
		YEAR 1 2015-16	Year 2 2016- 2017	Year 3 2017-2018	Year 4 2018-2019	Year 5 2019-2020	Year 6 2020-2021	Year 7 2021-2022	Year 8 2022-2023	Year 9 2023-2024	YEAR 10 2024-2025

ORANGE COUNTY SCHOOLS  
PAY-AS-YOU-GO FUNDED CIP PROJECTS

		YEAR 1 2015-16	Year 2 2016- 2017	Year 3 2017-2018	Year 4 2018-2019	Year 5 2019-2020	Year 6 2020-2021	Year 7 2021-2022	Year 8 2022-2023	Year 9 2023-2024	YEAR 10 2024-2025
<b>Scope of Work</b>	<b>Location</b>										
<b>ADA</b>											
PROVIDE ACCESSIBLE SHOWER AND TOILET IN BOYS LOCKER AREA	CRHS	\$12,500									
ADD NEW RAMP AND HANDRAILS TO ENTRANCE AT SOUTHERN CLASSROOM WING	CWS	\$50,000									
CONSTRUCT ADA ACCESSIBLE RAMP TO PLAYGROUND	CENTRAL	\$75,000									
MODIFY CURRENT TOILET FACILITIES FOR ADA COMPLIANCE	COM RELATIONS	\$3,500									
ADD HANDICAPPED PARKING AND FRONT ENTRANCE ACCESSIBILITY	BOE		\$27,000								
ADD ACCESSIBLE RAMP AT KITCHEN	CP			\$16,000							
ADA RESTROOM IMPROVEMENTS AT VARIOUS SCHOOLS OUTLINED IN THE FACILITIES ASSESSMENT						\$100,000					
<b>ATHLETIC FACILITIES/PLAYGROUNDS</b>											
REPLACE WRESTLING MATS/SAFETY PADDING (MULTI-YEAR FUNDING)	DISTRICT-WIDE	\$25,000		\$25,000							
RESURFACE BASKETBALL COURTS	PATHWAYS	\$18,000									
IMPROVE SOCCER AND LACROSS FIELDS	CRHS	\$110,000	\$50,000								
RESURFACE BASKETBALL COURTS	CENTRAL		\$18,000								
RESURFACE PLAY AREA AT REAR OF SCHOOL	CENTRAL		\$20,000								
RESURFACE BASKETBALL COURTS	CP		\$20,000								
REPLACE CONCRETE PAVEMENT FOR BASKETBALL COURTS	HES		\$50,000								
REPAVE WALKING TRACK	HES		\$30,000								
REPAVE WALKING TRACK	NEW HOPE			\$12,500							
ATHLETIC FACILITIES RESERVE						\$250,000		\$40,000	\$87,500	\$36,400	
PLAYGROUND/PLAYZONE IMPROVEMENTS						\$100,000					
<b>CLASSROOM/BUILDING IMPROVEMENTS</b>											
NEW FLOOR DRAIN (KITCHEN)	CP	\$1,600									

ORANGE COUNTY SCHOOLS  
PAY-AS-YOU-GO FUNDED CIP PROJECTS

		YEAR 1 2015-16	Year 2 2016- 2017	Year 3 2017-2018	Year 4 2018-2019	Year 5 2019-2020	Year 6 2020-2021	Year 7 2021-2022	Year 8 2022-2023	Year 9 2023-2024	YEAR 10 2024-2025
<b>Scope of Work</b>	<b>Location</b>										
NEW FLOOR SINK (KITCHEN)	CP	\$4,500									
NEW LAVATORY IN KITCHEN WITH MIXING VALVE	CP	\$1,950									
NEW TROUGH DRAIN (KITCHEN)	CP	\$10,000									
REPLACE 2 COMPARTMENT PREP SINKS WITH 3 COMPARTMENT SINKS	CP	\$5,000									
UPGRADE FLOOR DRAINS NEAR STEAMER AND BRAISING PAN	CP	\$3,000									
ADD ADDITIONAL HAND SINK	CP	\$2,500									
REPLACE COLD STORAGE UNIT	CP	\$55,000									
REPLACE REACH-IN REFRIGERATORS	CP	\$13,000									
<b>SITE WORK TO ADDRESS EROSION ISSUES AROUND CAMPUS; REPAIR WATER METER BOX AND COVER; DUMPSTER PAD AND ENCLOSURE</b>	CRHS	\$25,000									
<b>DEFERRED MAINTENANCE WORK ON EXTERIOR SYSTEMS (SAND/PRIME/REPAINT TUBE SYSTEM AT FRONT ENTRANCE; REPAIR EFIS AND OTHER MISC ITEMS ON EXTERIOR OF BUILDING</b>	CRHS	\$15,000									
ADD FLOOR TROUGH NEAR BRAISING PAN	EFLAND		\$5,000								
NEW TROUGH DRAIN (KITCHEN)	EFLAND		\$10,000								
REPLACE ALL PREP TABLES	HES		\$12,000								
REPLACE COLD STORAGE UNIT	HES		\$55,000								
REPLACE FLOOR DRAIN AT STEAMER AND BRAISER	OHS			\$2,500							
UPGRADE SCIENCE CLASSROOMS TO MEET CURRENT DPI STANDARDS	ALS				\$250,000						
UPGRADE SCIENCE CLASSROOMS TO MEET CURRENT DPI STANDARDS	CWS				\$235,000						

ORANGE COUNTY SCHOOLS  
PAY-AS-YOU-GO FUNDED CIP PROJECTS

		YEAR 1 2015-16	Year 2 2016- 2017	Year 3 2017-2018	Year 4 2018-2019	Year 5 2019-2020	Year 6 2020-2021	Year 7 2021-2022	Year 8 2022-2023	Year 9 2023-2024	YEAR 10 2024-2025
<b>Scope of Work</b>	<b>Location</b>										
FOOD SERVICE EQUIPMENT/KITCHEN UPGRADES VARIOUS FACILITIES						\$200,000					\$200,000
<b>HAZARDOUS MATERIALS ABATEMENT</b>											
HAZARDOUS MATERIALS ABATEMENT VARIOUS FACILITIES (MULTI-YEAR FUNDING)				\$50,000		\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000
<b>ENERGY EFFICIENCY/LIGHTING IMPROVEMENTS</b>											
CONVERT GYMNASIUM LIGHTING TO LED--ALL SCHOOLS		\$54,133	\$174,000	\$125,800							
<b>FIRE/SAFETY/SECURITY SYSTEMS</b>											
NEW FIRE ALARM SYSTEM --25 STATION	MAINT		\$35,000								
INSTALL NEW SPRINKLER SYSTEM	TRANSPORTATION						\$140,000				
<b>MECHANICAL SYSTEMS</b>											
NEW DISHWASHER EXHAUST FAN AND DUCTWORK	CP	\$3,500									
NEW ROOFTOP WATER SOURCE HEAT PUMPS	EFLAND			\$252,000							
NEW ZONE DAMPER SYSTEM	EFLAND			\$162,700							
ENERGY MANAGEMENT SYSTEM	EFLAND			\$292,900							
HVAC RESERVE			\$140,000		\$453,722	\$237,133	\$345,239	\$705,751	\$937,389	\$682,083	\$1,088,978
<b>NEW BUILDING CONSTRUCTION</b>											
ADD CLASSROOM WING (PRICE INCLUDES FULL PROJECT COSTS)	CRHS		\$12,583,000								
ELEMENTARY #8--NON PROTOTYPICAL DESIGN							\$28,000,000				
<b>ROOFING PROJECTS</b>											
200 BUILDING	GRADY BROWN	\$269,000									
CAFETERIA	GRADY BROWN	\$165,000									
200 WING (MULTI YEAR FUNDING)	OHS	\$90,000	\$130,000								
REPLACE DAMAGED DOWNSPOUTS	CP	\$2,200									
PROVIDE BOOT AND UNDERGROUND STORM PIPING FOR DOWNSPOUT	GRADY BROWN	\$20,000									
300 BUILDING ROOFING	GRADY BROWN		\$310,000								

ORANGE COUNTY SCHOOLS  
PAY-AS-YOU-GO FUNDED CIP PROJECTS

		YEAR 1 2015-16	Year 2 2016- 2017	Year 3 2017-2018	Year 4 2018-2019	Year 5 2019-2020	Year 6 2020-2021	Year 7 2021-2022	Year 8 2022-2023	Year 9 2023-2024	YEAR 10 2024-2025
<b>Scope of Work</b>	<b>Location</b>										
500 BUILDING ROOFING	GRADY BROWN		\$137,000								
<b>ROOF STUDY</b>	DISTRICT	\$50,000									
<b>ROOF RESERVE</b>								\$125,000	\$262,500	\$109,000	\$460,000
REPLACE SHINGLE ROOF	BOE			\$35,000							
MEDIA CENTER ROOF REPLACEMENT	CENTRAL			\$300,000							
ART/MUSIC CLASSROOM ROOF REPLACEMENT	CENTRAL				\$80,000						
CAFETERIA ROOF REPLACEMENT	CENTRAL				\$52,000						
GYMNASIUM ROOF REPLACEMENT	CENTRAL				\$80,000						
CONNECT DOWNSPOUTS UNDERGROUND AWAY FROM BUILDING	EFLAND				\$7,500						
BACK CLASSROOMS ROOF REPLACEMENT	CP					\$300,000					
OFFICE/CLASSROOMS	CP					\$175,000					
BUILDING 400 ROOF REPLACEMENT	HES						\$175,000				
AUDITORIUM/ENTRANCE ROOF REPLACEMENT	OHS						\$395,000				
GYM/OFFICE ROOF REPLACEMENT	OHS						\$395,000				
AUDITORIUM ROOF REPLACEMENT	ALS							\$130,000			
CAFETERIA/CLASSROOMS ROOF REPLACEMENT	ALS							\$502,000			
GYM/LOCKER ROOMS ROOF REPLACEMENT	ALS								\$235,000		
OFFICE/MAIN ENTRY ROOF REPLACEMENT	ALS								\$30,000		
UPPER CLASSROOMS/ROOF REPLACEMENT	ALS									\$878,000	
<b>SCHOOL SAFETY /SECURITY</b>											
<b>IMPLEMENTATION OF SCHOOL SAFETY INITIATIVES (ITEMIZED VIA ANNUAL WORKPLAN)</b>		\$300,328	\$269,197	\$323,906	\$300,000	\$300,000	\$300,000	\$340,000	\$387,500	\$336,400	\$400,000
REPLACE PERIMETER FENCING	HES	\$35,000									
<b>WINDOW REPLACEMENTS</b>											
REPLACE WINDOWS	GRADY BROWN				\$220,000						

ORANGE COUNTY SCHOOLS  
PAY-AS-YOU-GO FUNDED CIP PROJECTS

		YEAR 1 2015-16	Year 2 2016- 2017	Year 3 2017-2018	Year 4 2018-2019	Year 5 2019-2020	Year 6 2020-2021	Year 7 2021-2022	Year 8 2022-2023	Year 9 2023-2024	YEAR 10 2024-2025
<b>Scope of Work</b>	<b>Location</b>										
<b>VEHICLE REPLACEMENT</b>											
<b>REPLACEMENT VEHICLES/MAINTENANCE TO SUPPORT RESTORED STAFF POSITION</b>		\$30,000									
		2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024--2025
AVAILABLE FUNDING		\$1,449,711	\$1,522,197	\$1,598,306	\$1,678,222	\$1,762,133	\$1,850,239	\$1,942,751	\$2,039,889	\$2,141,883	\$2,248,978
AMOUNT ALLOCATED		\$1,449,711	\$14,075,197	\$1,598,306	\$1,678,222	\$1,762,133	\$29,850,239	\$1,942,751	\$2,039,889	\$2,141,883	\$2,248,978
UNFUNDED PROJECTS		\$0	-\$12,553,000	\$0	\$0	\$0	-\$28,000,000	\$0	\$0	\$0	\$0

<b>TOTAL AVAILABLE FUNDING FROM COUNTY:</b>											
PAY-AS-YOU-GO		\$1,449,711	\$1,522,197	\$1,598,306	\$1,678,222	\$1,762,133	\$1,850,239	\$1,942,751	\$2,039,889	\$2,141,883	\$2,248,978
LOTTERY (SEPARATE SCHEDULE OF PROJECTS ATTACHED)		\$520,736	\$520,736	\$520,736	\$520,736	\$520,736	\$520,736	\$520,736	\$520,736	\$520,736	\$520,736
ARTICLE 46 SALES TAX (SEPARATE SCHEDULE OF PROJECTS ATTACHED)		\$541,807	\$568,897	\$597,342	\$627,209	\$658,570	\$691,498	\$726,073	\$762,377	\$800,496	\$840,520
<b>GRAND TOTAL ANNUAL ALLOCATION</b>		<b>\$2,512,254</b>	<b>\$2,611,830</b>	<b>\$2,716,385</b>	<b>\$2,826,167</b>	<b>\$2,941,439</b>	<b>\$3,062,474</b>	<b>\$3,189,561</b>	<b>\$3,323,002</b>	<b>\$3,463,115</b>	<b>\$3,610,234</b>



OCS--UNFUNDED PROJECTS NOT IN CIP

Scope of Work	PRIORITY 1-3	ESTIMATED PROJECT COST		Location
		LOW	HIGH	
		<b>ADA</b>		
INSTALL EXTERIOR RAMPS	ADA-1	\$3,000	\$4,500	ADMIN ANNEX
PROVIDE ADA COMPLIANT COMPONENTS	ADA-1	\$12,500	\$15,000	ADMIN ANNEX
PROVIDE ACCESSIBLE LAVATORIES AT THE FULL LENGTH COUNTERS OUTSIDE THE TWO TOILET AREAS	ADA-1	\$2,000	\$10,000	ALS
RETROFIT MEN'S TOILET FOR ACCESSIBILITY	ADA-1	\$10,000	\$12,500	BOE
RETROFIT WOMEN'S TOILET FOR ACCESSIBILITY	ADA-1	\$12,000	\$15,000	BOE
CONVERT STANDARD TOILET ROOMS TO ACCESSIBLE	ADA-1	\$10,000	\$15,000	CENTRAL
NEW ADA COMPLIANT WATER COOLERS	ADA-1	\$24,000	\$26,400	CENTRAL
INSTALL NEW OR MODIFY EXISTING RAMP FOR CURRENT CODE COMPLIANCE	ADA-1	\$8,000	\$10,000	COM RELATIONS
ADD ACCESSIBLE RAMP AT KITCHEN	ADA-1	\$11,000	\$16,000	CP
PROVIDE ADA TOILET IN KITCHEN	ADA-1	\$7,500	\$10,000	CP
UPGRADE 3 ACCESSIBLE PARKING SPACES	ADA-1	\$7,500	\$10,000	CP
NEW ADA COMPLIANT WATER COOLERS	ADA-1	\$12,000	\$13,200	CP
PROVIDE A 5 X 5 TOILET STALL WHERE REQUIRED	ADA-1	\$15,000	\$20,000	CWS
NEW ADA COMPLIANT WATER COOLERS	ADA-1	\$18,000	\$19,800	EFLAND
PROVIDE ADA ACCESSIBLE UNISEX TOILET IN ADMINISTRATIVE AREA	ADA-1	\$4,500	\$7,500	EFLAND
PROVIDE A WHEELCHAIR LIFT TO THE AUDITORIUM CONTROL ROOM	ADA-1	\$30,000	\$40,000	GHMS
NEW ADA COMPLIANT WATER COOLERS	ADA-1	\$24,000	\$26,400	GRADY BROWN
UPGRADE THE THREE ACCESSIBLE PARKING SPACES AT BUS LOT WITH RAMP AND PROPER SIGNAGE	ADA-1	\$2,500	\$3,500	GRADY BROWN
NEW ADA COMPLIANT WATER COOLERS	ADA-1	\$21,000	\$23,100	HES
PROVIDE ACCESSIBLE WATER COOLERS THROUGHOUT	ADA-1	\$5,000	\$7,500	HES
PROVIDE UPGRADE TO TOILET ROOMS	ADA-1	\$54,000	\$70,000	HES
PROVIDE WHEELCHAIR LIFT TO STAGE	ADA-1	\$50,000	\$75,000	HES
REBUILD ACCESSIBLE SPACES AND RESTRIPE AT STAFF LOT ACROSS WEST UNION STREET	ADA-1	\$10,000	\$12,000	HES
REPLACE NON-COMPLYING HAND RAILS AND RAMPS	ADA-1	\$50,000	\$65,000	HES
ADA HANDICAPPED PARKING SPACE WITH SIGNAGE	ADA-1	\$5,000	\$7,500	MAINT
CONVERT TWO NON-COMPLIANT RESTROOMS IN OFFICE AREA INTO ONE ACCESSIBLE RESTROOM	ADA-1	\$10,000	\$12,500	MAINT
PROVIDE ACCESSIBLE TOILET STALL OFF OF THE SHOP BAY AREA	ADA-1	\$12,000	\$15,000	MAINT
PROVIDE ACCESSIBLE SINKS IN CASEWORK	ADA-1	\$5,000	\$7,500	NEW HOPE

OCS--UNFUNDED PROJECTS NOT IN CIP

Scope of Work	PRIORITY 1-3	ESTIMATED PROJECT COST		Location
		LOW	HIGH	
UPGRADE THE TWO ACCESSIBLE PARKING SPACES AT EAST END OF THE SCHOOL	ADA-1	\$2,500	\$3,000	NEW HOPE
ADD ACCESSIBLE RAMPS TO SOFTBALL AND BASEBALL FIELDS	ADA-1	\$50,000	\$65,000	OHS
INSTALL ADA RAMPS TO SEATING IN FOOTBALL STADIUM	ADA-1	\$150,000	\$180,000	OHS
NEW ADA COMPLIANT WATER COOLERS	ADA-1	\$3,500	\$5,000	OHS
ADA ACCESSIBLE PARKING AND SIGNAGE	ADA-1	\$5,000	\$7,500	TRANSPORTATION
PROVIDE ADA-COMPLIANT MEN'S TOILET FACILITY	ADA-1	\$16,500	\$19,000	TRANSPORTATION
PROVIDE ADA-COMPLIANT WOMEN'S TOILET FACILITY	ADA-1	\$14,000	\$17,500	TRANSPORTATION
RENOVATE NON-ACCESSIBLE GROUP TOILETS (UNIT PRICES INCLUDE TOTAL PROJECT COSTS)	ADA-1	\$462,000	\$508,000	OHS
RENOVATE PRIVATE OFFICE TOILET FOR ADA COMPLIANCE	ADA-1	\$5,000	\$6,500	TRANSPORTATION
RECONFIGURE THE KITCHENETTE CABINETRY TO MAKE IT ACCESSIBLE	ADA-1	\$1,000	\$1,500	BOE
ACCESSIBLE PARKING AND SIGNAGE	ADA-2	\$7,500	\$10,000	CENTRAL
<b>ABATEMENT</b>				
HAZARDOUS MATERIAL REMOVAL BASED ON OCS REPORT	ABATE-1	\$29,150	\$35,000	BOE
HAZARDOUS MATERIAL REMOVAL BASED ON OCS REPORT	ABATE-1	\$44,283	\$55,350	CENTRAL
HAZARDOUS MATERIAL REMOVAL BASED ON OCS REPORT	ABATE-1	\$29,150	\$36,500	CP
HAZARDOUS MATERIAL REMOVAL BASED ON OCS REPORT	ABATE-1	\$44,283	\$55,350	CWS
HAZARDOUS MATERIAL REMOVAL BASED ON OCS REPORT	ABATE-1	\$58,300	\$72,870	EFLAND
HAZARDOUS MATERIAL REMOVAL BASED ON OCS REPORT	ABATE-1	\$73,433	\$91,790	GRADY BROWN
HAZARDOUS MATERIAL REMOVAL BASED ON OCS REPORT	ABATE-1	\$146,866	\$183,580	HES
HAZARDOUS MATERIAL REMOVAL BASED ON OCS REPORT	ABATE-1	\$29,150	\$35,000	MAINT
HAZARDOUS MATERIAL REMOVAL BASED ON OCS REPORT	ABATE-1	\$102,593	\$120,000	OHS
REMOVE AND REPLACE HAZARDOUS MATERIALS IN SOFFITS	ABATE-2	\$650,000	\$700,000	GRADY BROWN
REPLACE CARPET AND MASTIC CAMPUS-WIDE	ABATE-3	\$200,000.00	\$225,000.00	ALS
REMOVE HAZARDOUS MATERIALS FROM GYMNASIUM HOT WATER PIPING	ABATE-3	\$200,000.00	\$225,000.00	HES

OCS--UNFUNDED PROJECTS NOT IN CIP

Scope of Work	PRIORITY 1-3	ESTIMATED PROJECT COST		Location
		LOW	HIGH	
REPLACE CARPET AND MASTIC CAMPUS-WIDE	ABATE-3	\$200,000.00	\$225,000.00	NEW HOPE
<b>ATHLETIC FACILITIES</b>				
ADD LIGHTS TO ATHLETICS COMPLEX/CUT BACK VEGETATION	ATHL-2	\$7,500	\$8,500	ALS
IRRIGATION SYSTEM FOR BASEBALL FIELD	ATHL-2	\$10,000	\$12,000	OHS
REPAIR POOR DRAINAGE AREAS ON PRACTICE FIELD	ATHL-2	\$20,000	\$23,000	OHS
INLETS/PIPING AND RESEED AROUND FIELD HOUSE	ATHL-2	\$15,000	\$20,000	OHS
ADD FOOTBALL FIELD IRRIGATION	ATHL-3	\$30,000.00	\$38,000.00	ALS
CONSTRUCT NEW GIRLS SOFTBALL FIELD	ATHL-3	\$300,000.00	\$350,000.00	ALS
ADD 400M REGULATION TRACK AND FIELD FACILITY (TOTAL PROJECT COSTS)	ATHL-3	\$480,000.00	\$528,000.00	CWS
ADD NEW CONCESSION/RESTROOM STORAGE BUILDING TO ATHLETIC COMPLEX (TOTAL PROJECT COSTS)	ATHL-3	\$187,500.00	\$215,000.00	GHMS
REPLACE BASKETBALL BACKBOARDS AND GOALS	ATHL-3	\$18,000.00	\$20,400.00	OHS
EXPAND PRACTICE FIELD FOR BAND	ATHL-3	\$50,000.00	\$55,000.00	OHS
REHAB RUBBERIZED TRACK	ATHL-3	\$20,000.00	\$23,000.00	OHS
ADD PRESSBOX AND CONCESSIONS AT SOCCER FIELD	ATHL-3	\$150,000.00	\$165,000.00	OHS
ADD FIELD HOUSE ON VISITING SIDE OF STADIUM	ATHL-3	\$350,000.00	\$380,000.00	OHS
REBUILD PRESS BOX AND CONCESSIONS AT BASEBALL FIELD	ATHL-3	\$250,000.00	\$280,000.00	OHS
ADD PRESS BOX AT SOFTBALL FIELD	ATHL-3	\$80,000.00	\$100,000.00	OHS
REBUILD CONCESSIONS AND PUBLIC TOILETS AT STADIUM	ATHL-3	\$400,000.00	\$450,000.00	OHS
ADD PRESS BOX AT LACROSSE FIELD	ATHL-3	\$80,000.00	\$100,000.00	OHS
REPLACE BLEACHERS AT BASEBALL AND SOFTBALL FIELDS	ATHL-3	\$250,000.00	\$280,000.00	OHS
ADD CHAIR BACKS TO BASEBALL AND SOFTBALL BLEACHERS	ATHL-3	\$80,000.00	\$90,000.00	OHS
ADD BRICK GATE AND FENCING AT BASEBALL, SOFTBALL AND SOCCER FIELDS	ATHL-3	\$75,000.00	\$85,000.00	OHS
REPLACE FENCING AT BASEBALL FIELD	ATHL-3	\$30,000.00	\$35,000.00	OHS
REPLACE STADIUM GRASS WITH ARTIFICIAL TURF	ATHL-3	\$750,000.00	\$950,000.00	OHS
ADD INDOOR HITTING FACILITY	ATHL-3	\$750,000.00	\$975,000.00	OHS
REPLACE DUGOUTS AT BASEBALL AND SOFTBALL FIELD	ATHL-3	\$50,000.00	\$60,000.00	OHS
PROVIDE ARTIFICIAL CIRCLE AT HOME PLATE	ATHL-3	\$10,000.00	\$12,000.00	OHS

OCS--UNFUNDED PROJECTS NOT IN CIP

Scope of Work	PRIORITY 1-3	ESTIMATED PROJECT COST		Location
		LOW	HIGH	
EXPAND BASEBALL FIELD TO INCREASE FOUL TERRITORY	ATHL-3	\$15,000.00	\$17,500.00	OHS
REBUILD WARNING TRACK	ATHL-3	\$15,000.00	\$17,500.00	OHS
RESOD OUTFIELD OF BASEBALL AND SOFTBALL FIELDS	ATHL-3	\$90,000.00	\$100,000.00	OHS
BUILD PRACTICE INFIELD	ATHL-3	\$100,000.00	\$120,000.00	OHS
ADD LANDSCAPING AROUND FIELD HOUSE	ATHL-3	\$20,000.00	\$23,000.00	OHS
<b>CLASSROOM/BUILDING IMPROVEMENTS</b>				
REPLACE DOOR KNOBS WITH LEVERS	CBI-1	\$4,900	\$6,500	CENTRAL
REPLACE FLOOR DRAIN AT STEAMER AND BRAISER	CBI-1	\$2,000	\$2,500	CENTRAL
PROVIDE SEPARATE KILN ROOM IN ART CLASSROOM	CBI-1	\$3,000	\$6,000	CP
PROVIDE LABORATORY GRADE DISHWASHER IN THE SCIENCE AREA	CBI-1	\$8,000	\$9,500	CRHS
ADD FLOOR TROUGH NEAR BRAISING PAN	CBI-1	\$4,000	\$5,000	CWS
NEW EXTERIOR GREASE TRAP (KITCHEN)	CBI-1	\$10,000	\$15,000	CWS
NEW FLOOR SINK (KITCHEN)	CBI-1	\$5,250	\$6,750	CWS
NEW LAVATORY (KITCHEN)	CBI-1	\$3,000	\$4,000	CWS
NEW TROUGH DRAIN (KITCHEN)	CBI-1	\$8,000	\$10,000	CWS
REPLACE 2 COMPARTMENT SINKS AND ADD GREASE TRAP	CBI-1	\$10,000	\$12,000	CWS
SEPARATE STORAGE OR PREP ROOM FOR SCIENCE CLASSROOMS	CBI-1	\$5,000	\$6,000	CWS
ADD FLOOR TROUGH NEAR BRAISING PAN	CBI-1	\$4,000	\$5,000	EFLAND
NEW TROUGH DRAIN (KITCHEN)	CBI-1	\$8,000	\$10,000	EFLAND
REFINISH TWO SOFFITS	CBI-1	\$1,000	\$1,600	EFLAND
ADD FLOOR TROUGH NEAR BRAISING PAN	CBI-1	\$4,000	\$5,000	GRADY BROWN
ADD HANDRAILS AT THE BOILER ROOM RAMP	CBI-1	\$2,750	\$3,500	GRADY BROWN
ADD HANDRAILS AT THE TWO SETS OF STEPS BEHIND THE KITCHEN AREA	CBI-1	\$1,200	\$1,600	GRADY BROWN
ADD LIFT OUT GUARD RAILS AND HANDRAILS AT THE STEP OF THE MAIN KITCHEN LOADING DOCK	CBI-1	\$3,000	\$4,000	GRADY BROWN
ISOLATE DISH WASH ROOM FROM PREP AREA	CBI-1	\$15,000	\$20,000	GRADY BROWN
NEW TROUGH DRAIN (KITCHEN)	CBI-1	\$8,000	\$10,000	GRADY BROWN
REPLACE POT WASH SINK	CBI-1	\$4,700	\$6,000	GRADY BROWN
REPLACE PREP SINKS	CBI-1	\$4,600	\$6,000	GRADY BROWN
ADD FLOOR TROUGH NEAR BRAISING PAN AND STEAMER	CBI-1	\$2,000	\$3,000	HES
BUILDING 500-ADD KITCHEN ENTRY HANDRAILS	CBI-1	\$2,000	\$3,000	HES
NEW TROUGH DRAIN (KITCHEN)	CBI-1	\$8,000	\$10,000	HES
REVERSE SWING ON KITCHEN EXIT DOOR	CBI-1	\$5,000	\$7,500	HES

OCS--UNFUNDED PROJECTS NOT IN CIP

Scope of Work	PRIORITY 1-3	ESTIMATED PROJECT COST		Location
		LOW	HIGH	
REPLACE 3-COMPARTMENT POT WASH SINK	CBI-1	\$4,700	\$6,500	NEW HOPE
REPLACE DAMAGED RAILINGS	CBI-1	\$2,000	\$3,000	NEW HOPE
ADD WORK TABLES AND PREP SINKS	CBI-1	\$7,500	\$9,000	OHS
NEW TROUGH DRAIN (KITCHEN)	CBI-1	\$8,000	\$10,000	OHS
REPAIR DAMAGED STAIR TREADS AND HANDRAILS	CBI-1	\$10,000	\$12,500	OHS
REPLACE FLOOR DRAIN AT STEAMER AND BRAISER	CBI-1	\$2,000	\$2,500	OHS
ADD A FLOOR SINK BEHIND COMBO-OVEN AND STEAMER	CBI-1	\$1,500	\$2,500	PATHWAYS
NEW FLOOR SINK (KITCHEN)	CBI-1	\$1,750	\$2,250	PATHWAYS
ADD NEW 60 QT MIXER	FS-1	\$8,000	\$10,000	CWS
REPLACE COLD STORAGE UNIT	FS-1	\$40,000	\$50,000	CWS
REPLACE STEAMER	FS-1	\$30,000	\$35,000	CWS
REPLACE COLD STORAGE ASSEMBLY	FS-1	\$65,000	\$70,000	EFLAND
ADD AIR CURTAIN ON RECEIVING UNIT	FS-1	\$1,600	\$2,000	GRADY BROWN
REPLACE COLD STORAGE UNIT	FS-1	\$62,000	\$75,000	GRADY BROWN
REPLACE FOOD SLICER	FS-1	\$3,300	\$4,500	GRADY BROWN
REPLACE COLD STORAGE UNIT	FS-1	\$40,000	\$50,000	OHS
REPAIR PIPE INSULATION	CBI-2	\$15,000	\$22,500	CP
SENSOR FAUCETS	CBI-2	\$2,200	\$3,000	ADMIN ANNEX
INSTALL CULVERT UNDER ENTRANCE FROM NEW HOPE CHURCH ROAD	CBI-2	\$12,000	\$15,000	ADMIN ANNEX
REPLACE ALL COMPROMISED GLASS IN STOREFRONT AT MAIN ENTRANCE	CBI-2	\$70,000	\$80,000	ALS
REPAIR AND REPAINT LINTELS	CBI-2	\$7,500	\$10,000	ALS
REPAIR DAMAGED OR SHEERED BRICK CONDITIONS	CBI-2	\$5,200	\$6,400	ALS
SOFFIT REPAIRS	CBI-2	\$1,000	\$1,500	ALS
REPAIR ALL VCT AND RUBBER COVE BASE ISSUES	CBI-2	\$8,500	\$10,000	ALS
PROVIDE ACOUSTICAL TREATMENT IN AUDITORIUM	CBI-2	\$25,000	\$32,000	ALS
PROVIDE RAMP AT CAFETERIA STAGE	CBI-2	\$1,000	\$1,500	ALS
RENOVATE 6TH GRADE CLASSROOM WING	CBI-2	\$90,000	\$110,000	ALS
NEW SENSOR FAUCETS FOR LAVATORIES	CBI-2	\$27,500	\$37,500	ALS
NEW LOW FLOW WATER CLOSETS WITH SENSOR FV	CBI-2	\$48,400	\$57,200	ALS
NEW LOW FLOW URINALS WITH SENSOR FLUSH VALVE	CBI-2	\$19,800	\$23,400	ALS
REPLACE 2 X 4 CEILING TILES AND GRID WITH 2 X 2 CEILING TILES AND GRID	CBI-2	\$15,500	\$17,500	BOE
SENSOR FAUCETS	CBI-2	\$3,300	\$4,500	BOE
NEW WATER CLOSETS AND SENSOR FLUSH VALVES	CBI-2	\$6,600	\$7,800	BOE

OCS--UNFUNDED PROJECTS NOT IN CIP

Scope of Work	PRIORITY 1-3	ESTIMATED PROJECT COST		Location
		LOW	HIGH	
NEW URINALS AND SENSOR FLUSH VALVES	CBI-2	\$2,200	\$2,600	BOE
REPLACE SEALANTS AT COLUMNS AND WINDOWS	CBI-2	\$8,320	\$12,000	CENTRAL
REPAIR BRICK ISSUES AROUND SCHOOL	CBI-2	\$4,650	\$7,500	CENTRAL
REPAIR OVERHANG AT MEDIA CENTER	CBI-2	\$10,000	\$12,000	CENTRAL
REPLACE PREP SINKS TO 3-COMPARTMENT SINKS	CBI-2	\$9,000	\$12,000	CENTRAL
NEW HOT WATER SYSTEM	CBI-2	\$22,000	\$28,000	CENTRAL
NEW LAVATORIES WITH SENSOR FAUCET	CBI-2	\$35,700	\$42,500	CENTRAL
NEW LOW FLOW WATER CLOSETS AND SENSOR FV	CBI-2	\$44,000	\$52,000	CENTRAL
NEW LOW FLOW URINALS WITH SENSOR FLUSH VALVE	CBI-2	\$9,900	\$11,700	CENTRAL
MISCELLANEOUS INTERIOR REPAIRS AND MODIFICATIONS	CBI-2	\$3,000	\$4,500	COM RELATIONS
INSTALL METAL INSULATING FRONT DOOR	CBI-2	\$1,500	\$2,500	COM RELATIONS
NEW LOW FLOW WATER CLOSET	CBI-2	\$1,100	\$1,300	COM RELATIONS
REPAIR GUTTER LEAKS AND CLEAN	CBI-2	\$6,750	\$8,500	CP
REPLACE WINDOW SEALANT	CBI-2	\$5,000	\$7,500	CP
REPLACE SEALANTS AT COLUMNS	CBI-2	\$16,000	\$21,000	CP
NEW KITCHEN HOT WATER SYSTEM	CBI-2	\$22,000	\$28,000	CP
NEW WATER CLOSETS AND URINALS WITH SENSOR OPERATED FLUSH VALVES (REPLACE EXISTING)	CBI-2	\$51,700	\$61,100	CP
NEW LAVATORIES SENSOR OPERATED FAUCETS (REPLACE EXISTING)	CBI-2	\$33,600	\$40,000	CP
REPLACE EXTERIOR WOOD STAIR/RAIL	CBI-2	\$10,000	\$12,500	CP
ADD SOIL-REINFORCED RETAINING WALL NEAR 200 YEAR OLD TREE	CBI-2	\$15,000	\$20,000	CP
ADD STORM INLET AND PIPE NEAR TRACK	CBI-2	\$7,500	\$10,000	CP
REPLACE FENCING AT DUMPSTER	CBI-2	\$2,000	\$3,000	CP
ADD STORM INLET AND PIPE NEAR 200 YEAR OLD TREE	CBI-2	\$5,000	\$7,500	CP
SAND/PRIME/REPAINT THE STRUCTURAL TUBE SYSTEM AT FRONT ENTRANCE	CBI-2	\$4,700	\$5,500	CRHS
REPAIR RESILIENT FLOOR ISSUES	CBI-2	\$6,000	\$7,000	CRHS
REPAIR TILE FLOOR ISSUES IN KITCHEN	CBI-2	\$2,500	\$3,500	CRHS
REPLACE DAMAGED STAIR TREADS	CBI-2	\$5,000	\$6,500	CRHS
REPLACE DAMAGED STAIR TREADS IN DINING ROOM	CBI-2	\$8,000	\$9,500	CRHS
ADD PLASTER TRAPS IN ART ROOM	CBI-2	\$12,000	\$14,000	CRHS
CLEAN/PRIME/PAINT WINDOWS	CBI-2	\$34,000	\$40,000	CWS
CLEAN/REPAINT SOFFITS ON 300 WING	CBI-2	\$3,400	\$4,200	CWS
REPAIR SOFFITS ON 100 WING	CBI-2	\$3,300	\$4,100	CWS
CLEAN/PAINT PEELING LOUVERS ON 100 WING	CBI-2	\$3,000	\$4,000	CWS

OCS--UNFUNDED PROJECTS NOT IN CIP

Scope of Work	PRIORITY 1-3	ESTIMATED PROJECT COST		Location
		LOW	HIGH	
REPLACE BROKEN/MISSING CONDENSATE PIPING AT EXTERIOR OF CLASSROOMS	CBI-2	\$1,500	\$2,000	CWS
REPAIR DAMAGED FASCIA	CBI-2	\$4,800	\$5,600	CWS
REPLACE 2 X 4 CEILING TILES WITH 2 X 2 TILES	CBI-2	\$150,000	\$175,000	CWS
PROVIDE PARTITION BETWEEN ART STORAGE AND MUSIC STORAGE	CBI-2	\$2,000	\$2,500	CWS
PROVIDE URINAL SCREENS	CBI-2	\$3,500	\$4,500	CWS
REPAIR CERAMIC TILE AND BASE	CBI-2	\$4,900	\$5,600	CWS
ADDRESS PAINT ISSUES IN LOCKER ROOMS	CBI-2	\$5,000	\$6,000	CWS
NEW SENSOR FAUCETS FOR LAVATORIES	CBI-2	\$20,350	\$27,750	CWS
NEW SENSOR FLUSH VALVES FOR WC AND URINALS	CBI-2	\$40,800	\$54,400	CWS
NEW HOT WATER SYSTEMS FOR BATHROOM GROUPS	CBI-2	\$50,000	\$75,000	CWS
REPLACE THE ACT CEILING IN THE KITCHEN	CBI-2	\$10,800	\$14,500	EFLAND
NEW LAVATORIES WITH SENSOR FAUCET	CBI-2	\$32,550	\$38,750	EFLAND
NEW LOW FLOW WATER CLOSETS AND SENSOR FV	CBI-2	\$33,000	\$39,000	EFLAND
NEW LOW FLOW URINALS WITH SENSOR FLUSH VALVE	CBI-2	\$9,900	\$11,700	EFLAND
NEW CLASSROOM WCS WITH SENSOR FLUSH VALVE	CBI-2	\$17,600	\$20,800	EFLAND
NEW SENSOR OPERATED FLUSH VALVES	CBI-2	\$34,200	\$45,600	EFLAND
NEW FENCING AND CONCRETE PAD AT DUMPSTERS	CBI-2	\$10,000	\$15,000	EFLAND
NEW INLET AND PIPING FOR COURTYARD	CBI-2	\$2,000	\$3,000	EFLAND
REPAIR SAGGING FASCIA AND SOFFIT	CBI-2	\$1,500	\$2,100	GRADY BROWN
REPAIR/REPLACE RUSTED FIXTURES AND LENS COVERS	CBI-2	\$2,400	\$3,200	GRADY BROWN
REPLACE DAMAGED OR STAINED CEILINGS	CBI-2	\$1,600	\$2,250	GRADY BROWN
REPAIR FLOORING ISSUES	CBI-2	\$4,200	\$5,600	GRADY BROWN
REPLACE CASEWORK AND SINKS	CBI-2	\$6,000	\$7,000	GRADY BROWN
NEW LAVATORY FAUCET SENSORS	CBI-2	\$20,350	\$27,750	GRADY BROWN
BUILDING 100--REPAIR SEALANT ISSUES	CBI-2	\$8,600	\$11,000	HES
BUILDING 400-REGLAZE WINDOWS	CBI-2	\$5,000	\$7,000	HES
UPGRADES TO GROUP TOILET ROOMS	CBI-2	\$17,000	\$24,000	HES
NEW DOMESTIC HOT WATER SYSTEM	CBI-2	\$22,000	\$28,000	HES
NEW LAVATORIES WITH SENSOR FAUCET	CBI-2	\$47,250	\$56,250	HES
NEW WATER CLOSETS WITH SENSOR FV	CBI-2	\$53,900	\$63,700	HES
NEW URINALS WITH SENSOR FLUSH VALVE	CBI-2	\$13,200	\$15,600	HES
NEW LAVATORY (KITCHEN)	CBI-2	\$2,900	\$3,300	HES
ADD NEW DRAIN INLET AND STORM PIPING AT WEST END OF BUILDING	CBI-2	\$2,500	\$3,500	HES
NEW DUMPSTER ENCLOSURES AND GATES	CBI-2	\$10,000	\$12,000	HES

OCS--UNFUNDED PROJECTS NOT IN CIP

Scope of Work	PRIORITY 1-3	ESTIMATED PROJECT COST		Location
		LOW	HIGH	
REMOVE CRUMBLING CHIMNEY ON THE BACK OF THE BUILDING	CBI-2	\$1,500	\$2,000	MAINT
REPAIR GUTTER, FASCIA, GRAVEL STOP AND WOOD TRIM ISSUES	CBI-2	\$8,200	\$9,600	MAINT
PROVIDE COMPLIANT HANDRAILS AT THE LOADING DOCK AREA	CBI-2	\$1,000	\$1,500	MAINT
ADD A TYPICAL ENGINEERED BUILDING ACCESSIBLE DOOR	CBI-2	\$2,500	\$3,000	MAINT
ADD A NEW EXIT DOOR FROM THE REAR OF THE BUILDING	CBI-2	\$3,800	\$4,500	MAINT
PROVIDE A NON-SLIP EPOXY SURFACE IN THE SHOP BAY AREA	CBI-2	\$10,000	\$12,500	MAINT
PROVIDE A SHIP'S LADDER TO THE MEZZANINE	CBI-2	\$2,500	\$3,000	MAINT
PROVIDE AN ISOLATED CHEMICAL STORAGE AREA OFF THE SHOP BAY AREA	CBI-2	\$5,000	\$6,500	MAINT
NEW SENSOR FAUCETS	CBI-2	\$2,750	\$3,750	MAINT
NEW WATER CLOSETS AND SENSOR FLUSH VALVES	CBI-2	\$5,500	\$6,500	MAINT
REPAIR LOADING DOCK WALLS	CBI-2	\$18,000	\$20,000	MAINT
REPAIR SAGGING SOFFITS	CBI-2	\$3,000	\$4,000	NEW HOPE
300 WING--REPLACE RUSTED MECHANICAL DOOR	CBI-2	\$1,500	\$2,500	NEW HOPE
REPAIR DAMAGED CERAMIC TILE FLOORING	CBI-2	\$5,000	\$7,500	NEW HOPE
NEW LAVATORY SENSOR FAUCETS	CBI-2	\$13,750	\$18,750	NEW HOPE
NEW WATER CLOSETS WITH SENSOR FV	CBI-2	\$55,000	\$65,000	NEW HOPE
NEW URINALS WITH SENSOR FLUSH VALVE	CBI-2	\$15,400	\$18,200	NEW HOPE
REPLACE SEALANT BETWEEN BRICK VENEER AND REINFORCED CONCRETE	CBI-2	\$35,000	\$44,000	OHS
CLEAN AND PATCH THE AREAS OF REINFORCED REBAR ON ALL OF THE REINFORCED CONCRETE FRAMEWORK	CBI-2	\$30,000	\$40,000	OHS
INJECT EPOXY INTO THE AREAS OF REINFORCED CONCRETE WITH CRACKS OR SHEER CONDITIONS AT COLUMN/BEAM INTERSECTIONS	CBI-2	\$15,000	\$20,000	OHS
INSTALL STREE RELIEVING CONTROL JOINS IN ALL BRICK VENERR COUMN CLADDING ON 400 WING AND SMALL GYM	CBI-2	\$16,000	\$20,000	OHS
REPLACE REAR SOFFIT AT THE LOBBY OF THE LARGE GYM	CBI-2	\$2,500	\$4,000	OHS
REPAIR THE PEELING PAINT HIGH ON THE SIDE OF THE MAIN ENTRANCE BUILDING	CBI-2	\$3,000	\$4,500	OHS
CLEAN AND PAINT EXPOSED CONDUIT OVER MAIN ENTRANCE	CBI-2	\$1,500	\$2,500	OHS

OCS--UNFUNDED PROJECTS NOT IN CIP

Scope of Work	PRIORITY 1-3	ESTIMATED PROJECT COST		Location
		LOW	HIGH	
REPAIR SAGGING LINTELS AT THE EXTERIOR DOORS ON BASEMENT LEVEL	CBI-2	\$9,000	\$11,000	OHS
REPAIR STONE VENEER ON THE WALLS OF THE PLAZA AREA BETWEEN 100 AND 200 WINGS	CBI-2	\$6,000	\$8,000	OHS
REPLACE THE EAVE EDGE METAL AT THE LARGE GYMNASIUM	CBI-2	\$10,000	\$12,500	OHS
REPAIR WATER DAMAGED WALLS	CBI-2	\$7,500	\$9,000	OHS
REPAIR AND REFINISH BASEMENT RETAINING WALL IN THE 100 WING	CBI-2	\$2,500	\$4,000	OHS
REPAIR CRACKED TERRAZO	CBI-2	\$15,000	\$18,000	OHS
REFURBISH GYM WOOD FLOORS	CBI-2	\$95,000	\$105,000	OHS
RENOVATE ATHLETIC OFFICES	CBI-2	\$20,000	\$23,000	OHS
REPAINT MAIN GYM	CBI-2	\$10,000	\$12,000	OHS
NEW GAS FIRED WATER HEATER	CBI-2	\$25,000	\$30,000	OHS
NEW STAIRS AT COURTYARD ACCESS LOWER SIDE	CBI-2	\$10,000	\$12,500	OHS
RENOVATE PATIO	CBI-2	\$100,000	\$115,000	OHS
ADD FIBERGLASS SHOWER STALL	CBI-2	\$3,000	\$4,500	PARTNERSHIP
NEW LAVATORIES WITH SENSOR FAUCET	CBI-2	\$42,000	\$50,000	MAINT
NEW SENSOR FAUCETS	CBI-2	\$21,450	\$29,250	MAINT
NEW WATER CLOSETS AND SENSOR FLUSH VALVES	CBI-2	\$97,900	\$115,700	MAINT
NEW URINALS AND SENSOR FLUSH VALVES	CBI-2	\$31,900	\$37,700	MAINT
NEW WATER COOLERS	CBI-2	\$42,000	\$46,200	MAINT
GREASE INTERCEPTOR/GREASE WASTE PIPING	CBI-2	\$50,000	\$75,000	MAINT
SENSOR FAUCETS	CBI-2	\$3,300	\$4,500	PARTNERSHIP
SENSOR FLUSH VALVE	CBI-2	\$6,000	\$8,000	PARTNERSHIP
REFUBISH BIORETENTION CELL	CBI-2	\$15,000	\$18,000	PARTNERSHIP
REPAIR EFIS BLEEDING AND CONTROL JOINTS	CBI-2	\$2,000	\$3,000	PATHWAYS
REPAIR BLOCKED RAIN LEADERS	CBI-2	\$5,000	\$6,500	PATHWAYS
REPAIR CAFETERIA ROOF AND DAMAGED CEILINGS	CBI-2	\$30,000	\$40,000	PATHWAYS
REPAIR MULTI PURPOSE ROOM ROOF LINK	CBI-2	\$20,000	\$27,500	PATHWAYS
REPAIR CRACKED CMU	CBI-2	\$1,500	\$2,500	PATHWAYS
REPAIR GWB CONTROL JOINTS	CBI-2	\$35,000	\$45,000	PATHWAYS
REPAIR THE PEELING PAINT	CBI-2	\$7,500	\$10,000	PATHWAYS
REPAIR FLOOR CONTROL JOINT IN CAFETERIA	CBI-2	\$5,000	\$7,500	PATHWAYS
ENCLOSE DUMPSTERS	CBI-2	\$1,000	\$1,500	PATHWAYS
PRESSURE WASH THE ENTIRE BUILDING	CBI-2	\$2,500	\$3,000	TRANSPORTATION
REPLACE DAMAGED OR MISSING METAL PANELS AND TRIM	CBI-2	\$2,200	\$2,500	TRANSPORTATION

OCS--UNFUNDED PROJECTS NOT IN CIP

Scope of Work	PRIORITY 1-3	ESTIMATED PROJECT COST		Location
		LOW	HIGH	
REPAINT METAL WALL PANELS	CBI-2	\$5,000	\$6,500	TRANSPORTATION
REVERSE SWING ON THE DOORS INTO THE MEZZANINE AREAS	CBI-2	\$1,500	\$2,000	TRANSPORTATION
NEW VEHICLE EXHAUST SYSTEM	CBI-2	\$6,400	\$7,400	TRANSPORTATION
NEW PAINT BOOTH	CBI-2	\$40,000	\$60,000	TRANSPORTATION
NEW SENSOR FAUCET	CBI-2	\$2,200	\$3,000	TRANSPORTATION
NEW SENSOR FLUSH VALVE	CBI-2	\$3,000	\$4,000	TRANSPORTATION
NEW IN GROUND GREASE/OIL INTERCEPTOR SYSTEM	CBI-2	\$30,000	\$40,000	TRANSPORTATION
NEW AIR COMPRESSOR	CBI-2	\$4,800	\$5,000	TRANSPORTATION
NEW SPILL CONTAINMENT	CBI-2	\$35,000	\$40,000	TRANSPORTATION
NEW SERVING LINE COUNTERS	FS-2	\$28,000	\$35,000	CRHS
ADD HOT FOOD CABINET	FS-2	\$4,000	\$5,000	CWS
REPLACE ICEMAKER	FS-2	\$7,000	\$8,500	CWS
ADD DRYING RACKS	FS-2	\$1,000	\$1,500	CWS
REPLACE COOKING EQUIPMENT	FS-2	\$14,000	\$18,000	EFLAND
REPLACE SERVING EQUIPMENT CASTERS AND CASTER TROUGH	FS-2	\$3,800	\$4,800	EFLAND
ADD PASS THROUGH MOBILE HOT CABINET	FS-2	\$7,800	\$9,500	EFLAND
REPLACE CASTERS ON DRY STORAGE SHELVING	FS-2	\$1,200	\$1,600	GRADY BROWN
ADD 1-COMPARTMENT COMBI-OVEN	FS-2	\$18,000	\$22,500	GRADY BROWN
ADD TWO MOBILE VAN PACKS	FS-2	\$1,600	\$2,000	GRADY BROWN
REPAIR SERVING LINE COMPUTER EQUIPMEMNT	FS-2	\$2,800	\$3,500	GRADY BROWN
REPLACE SERVING EQUIPMENT CASTERS AND CASTER TROUGH	FS-2	\$3,600	\$5,000	NEW HOPE
REPLACE OUTDATED COOKING EQUIPMENT	FS-2	\$60,000	\$75,000	OHS
ADD TWO HOT FOOD CABINETS	FS-2	\$8,000	\$10,000	OHS
REPLACE FOOD SLICER	FS-2	\$1,000	\$2,000	OHS
ADD DRYING RACKS	FS-2	\$1,000	\$2,000	OHS
REPLACE MERCHANDISING REFRIGERATOR	FS-2	\$15,000	\$20,000	OHS
REPLACE HOT WELLS IN SERVING EQUIPMENT	FS-2	\$9,000	\$11,000	OHS
REPLACE COLD WELLS IN SERVING EQUIPMENT	FS-2	\$4,000	\$6,000	OHS
ADD DRYING RACKS	FS-2	\$1,000	\$1,500	PATHWAYS
NEW GAS FIRED WATER HEATER	CBI-3	\$50,000.00	\$60,000.00	CRHS
NEW ELECTRIC WATER HEATER	CBI-3	\$9,050.00	\$10,000.00	CRHS
NEW SENSOR FAUCETS FOR LAVATORIES	CBI-3	\$31,350.00	\$42,750.00	CRHS
NEW SENSOR FLUSH VALVES	CBI-3	\$58,800.00	\$78,400.00	CRHS
NEW SENSOR FAUCETS FOR LAVATORIES	CBI-3	\$26,400.00	\$36,000.00	GHMS
NEW SENSOR FLUSH VALVES	CBI-3	\$48,600.00	\$64,800.00	GHMS
NEW MOP SINK (KITCHEN)	CBI-3	\$3,000.00	\$4,000.00	OHS
REPLACE WATER HEATERS	CBI-3	\$12,000.00	\$18,000.00	PATHWAYS

OCS--UNFUNDED PROJECTS NOT IN CIP

Scope of Work	PRIORITY 1-3	ESTIMATED PROJECT COST		Location
		LOW	HIGH	
NEW LAVATORIES WITH SENSOR FAUCETS	CBI-3	\$6,300.00	\$52,500.00	PATHWAYS
NEW WATER CLOSETS WITH SENSOR FLUSH VALVES	CBI-3	\$49,500.00	\$58,500.00	PATHWAYS
NEW URINAL WITH SENSOR FLUSH VALVE	CBI-3	\$12,100.00	\$14,300.00	PATHWAYS
NEW LAVATORY (KITCHEN)	CBI-3	\$2,900.00	\$3,300.00	PATHWAYS
REPLACE CASEWORK IN K-1 CLASSROOMS	CBI-3	\$100,000.00	\$110,000.00	CENTRAL
REPLACE CERAMIC TILE IN ALL RESTROOMS	CBI-3	\$25,000.00	\$30,000.00	CENTRAL
UPGRADE FURNISHINGS	CBI-3	\$47,000.00	\$50,000.00	CENTRAL
RENOVATE ALL RESTROOMS	CBI-3	\$130,000.00	\$140,000.00	CENTRAL
UPGRADE FURNISHINGS	CBI-3	\$47,000.00	\$50,000.00	CP
RENOVATE STREETScape	CBI-3	\$185,000.00	\$200,000.00	CP
UPGRADE FURNISHINGS	CBI-3	\$80,000.00	\$85,000.00	CWS
REPAIR COVE BASE AND FORBO FLOORING	CBI-3	\$600.00	\$1,000.00	EFLAND
CASEWORK REPAIRS	CBI-3	\$3,500.00	\$5,000.00	EFLAND
UPGRADE FURNISHINGS	CBI-3	\$47,000.00	\$50,000.00	EFLAND
RENOVATE ALL RESTROOMS	CBI-3	\$130,000.00	\$140,000.00	EFLAND
UPGRADE FURNISHINGS	CBI-3	\$47,000.00	\$50,000.00	GRADY BROWN
UPGRADE FURNISHINGS	CBI-3	\$130,000.00	\$140,000.00	GRADY BROWN
UPGRADE FURNISHINGS	CBI-3	\$47,000.00	\$50,000.00	HES
RENOVATE GYM RESTROOMS	CBI-3	\$95,000.00	\$110,000.00	HES
ADD KICK PLATES TO COLD STORAGE DOORS	CBI-3	\$1,800.00	\$2,500.00	NEW HOPE
ADD UTILITY CHASE BEHIND COOKING EQUIPMENT	CBI-3	\$7,500.00	\$9,000.00	OHS
REPLACE LOCKERS IN GYM LOCKER ROOMS	CBI-3	\$10,000.00	\$12,000.00	OHS
UPGRADE FURNISHINGS	CBI-3	\$135,000.00	\$150,000.00	OHS
PROVIDE HARD PIPING FOR SERVING EQUIPMENT	CBI-3	\$500.00	\$750.00	PATHWAYS
RENOVATE SHOP AREAS	CBI-3	\$225,000.00	\$250,000.00	TRANSPORTATION
SERVING LINE EQUIPMENT MODIFICATIONS	FS-3	\$4,800.00	\$5,600.00	ALS
UPGRADE/ADD STEAMER & BRASING PAN	FS-3	\$30,000.00	\$40,000.00	CP
UPGRADE DISHWASHING AREA	FS-3	\$1,000.00	\$1,500.00	CP
UPGRADE SERVING LINE EQUIPMENT	FS-3	\$3,500.00	\$5,000.00	CP
REPLACE COOKING EQUIPMENT	FS-3	\$45,000.00	\$60,000.00	HES
ADD BEVERAGE COUNTER	FS-3	\$3,500.00	\$5,000.00	HES
REPLACE HOOD AND FIRE SUPPRESSION SYSTEM	FS-3	\$12,000.00	\$16,000.00	OHS
<b>DOORS/HARDWARE/CANOPIES</b>				
ADD ADDITIONAL SIDEWALK AND CANOPY TO BUS PICKUP AREA	DHC-2	\$15,000	\$18,000	ALS
REPLACE CANOPIES CAMPUS-WIDE (UNIT PRICES INCLUDE TOTAL PROJECT COST)	DHC-2	\$1,138,400	\$1,252,000	CWS
REPAIR EXISTING WALKWAY CANOPIES	DHC-2	\$15,500	\$21,000	HES
MISCELLANEOUS CANOPY/GUTTER REPAIR	DHC-2	\$15,200	\$19,500	NEW HOPE

OCS--UNFUNDED PROJECTS NOT IN CIP

Scope of Work	PRIORITY 1-3	ESTIMATED PROJECT COST		Location
		LOW	HIGH	
CLEAN/REPAINT CANOPY STRUCTURE	DHC-2	\$20,000	\$27,500	NEW HOPE
CLEAN AND REPAINT CANOPY STEEL	DHC-2	\$10,000	\$12,500	OHS
<b>ELECTRICAL SYSTEMS</b>				
UPGRADE ELECTRICAL DISTRIBUTION	E-2	\$12,000	\$18,000	MAINT
NEW SWITCH PANEL	E-2	\$37,000	\$47,000	OHS
<b>ENERGY EFFICIENCY/LIGHTING IMPROVEMENTS</b>				
UPGRADE INTERIOR LIGHTING	EL-2	\$476,000	\$612,000	ALS
UPGRADE EXTERIOR LIGHTING TO LED	EL-2	\$16,000	\$32,000	ALS
NEW HIGH BAY LED FIXTURES FOR GYM	EL-2	\$17,700	\$27,000	ALS
UPGRADE INTERIOR LIGHTING	EL-2	\$52,500	\$67,500	CENTRAL
NEW EXTERIOR LED WALK PACKS	EL-2	\$8,000	\$16,000	CENTRAL
NEW LED GYMNASIUM LIGHTING	EL-2	\$53,100	\$81,000	CRHS
UPGRADE INTERIOR LIGHTING	EL-2	\$416,400	\$535,400	CWS
UPGRADE EXTERIOR LIGHTING	EL-2	\$16,000	\$32,000	CWS
UPGRADE INTERIOR LIGHTING	EL-2	\$227,794	\$292,878	EFLAND
NEW HIGH BAY LED FIXTURES FOR GYM	EL-2	\$8,850	\$1,300	EFLAND
NEW EXTERIOR LED WALL PACKS	EL-2	\$8,000	\$16,000	EFLAND
UPGRADE INTERIOR LIGHTING	EL-2	\$262,556	\$337,572	GRADY BROWN
NEW HIGH BAY LED FIXTURES IN GYM	EL-2	\$11,800	\$18,000	GRADY BROWN
UPGRADE INTERIOR LIGHTING	EL-2	\$227,800	\$255,100	HES
NEW LED GYMNASIUM LIGHTING	EL-2	\$14,750	\$22,500	HES
CONTINUE TO UPGRADE INTERIOR LIGHTING	EL-2	\$250,400	\$300,500	NEW HOPE
UPGRADE EXTERIOR LIGHTING TO LED	EL-2	\$20,000	\$40,000	NEW HOPE
RELAMP TO T-8 LIGHTING	EL-2	\$21,000	\$27,000	ADMIN ANNEX
NEW EXTERIOR LED FIXTURES	EL-2	\$2,400	\$4,800	ADMIN ANNEX
RELAMP TO T-8 LIGHTING	EL-2	\$21,700	\$27,950	BOE
NEW HIGH BAY LED FIXTURES FOR GYM	EL-2	\$11,800	\$18,000	CENTRAL
RELAMP TO T-8 LIGHTING	EL-2	\$1,600	\$2,000	COM RELATIONS
NEW EXTERIOR LED FIXTURES	EL-2	\$2,000	\$4,000	COM RELATIONS
RE-LAMP TO T-8 LAMPS	EL-2	\$227,500	\$292,500	CP
NEW LUMINOUS CEILING LIGHTING	EL-2	\$9,000	\$12,000	CP
GYMNASTIUM LED LIGHTING	EL-2	\$13,275	\$20,250	CP
NEW EXTERIOR WALL PACKS	EL-2	\$8,000	\$16,000	CP
UPGRADE EXTERIOR POLE LIGHTING (LOW NUMBER IS UTILITY COMPANY PROVIDED)	EL-2	\$0	\$16,500	CP
RELAMP TO T-8 LIGHTING	EL-2	\$227,800	\$292,900	EFLAND
NEW LED FIXTURES FOR GYM	EL-2	\$8,850	\$13,500	EFLAND
NEW EXTERIOR LED WALL PACKS	EL-2	\$8,000	\$16,000	EFLAND
REPLACE APPROXIMATELY 30 DD TYPE WALL SCONCES	EL-2	\$7,500	\$8,500	GHMS
RELAMP TO T-8 LIGHTING	EL-2	\$52,500	\$67,500	MAINT
NEW LED EXTERIOR LIGHTING	EL-2	\$6,000	\$12,000	MAINT

OCS--UNFUNDED PROJECTS NOT IN CIP

Scope of Work	PRIORITY 1-3	ESTIMATED PROJECT COST		Location
		LOW	HIGH	
RELAMP TO T-8 LIGHTING	EL-2	\$747,300	\$960,800	OHS
NEW LED GYMNASIUM LIGHTING	EL-2	\$44,250	\$67,500	OHS
NEW LED LIGHTING FOR AUDITORIUM	EL-2	\$29,500	\$45,000	OHS
NEW LED EXTERIOR LIGHTING	EL-2	\$30,000	\$40,000	OHS
RELAMP TO T-8 LIGHTING	EL-2	\$41,000	\$52,700	TRANSPORTATION
NEW POLE LIGHTS	EL-2	\$27,750	\$32,500	TRANSPORTATION
NEW BAY LIGHTING	EL-2	\$5,600	\$6,000	TRANSPORTATION
EMERGENCY GENERATOR AND LIGHTING	EL-3	\$204,000.00	\$340,000.00	ALS
EMERGENCY GENERATOR AND LIGHTING	EL-3	\$92,100.00	\$153,500.00	CENTRAL
EMERGENCY GENERATOR AND LIGHTING	EL-3	\$106,250.00	\$177,100.00	CP
LED LIGHTING FOR AUDITORIUM	EL-3	\$222,125.00	\$33,750.00	CRHS
EXTERIOR LED WALL PACKS	EL-3	\$23,200.00	\$46,400.00	CRHS
LED GYM LIGHTS	EL-3	\$17,700.00	\$27,000.00	CWS
EMERGENCY GENERATOR AND LIGHTING	EL-3	\$178,500.00	\$297,500.00	CWS
EMERGENCY GENERATOR AND LIGHTING	EL-3	\$97,700.00	\$162,700.00	EFLAND
GENERATOR	EL-3	\$40,000.00	\$50,000.00	GHMS
LED GYM LIGHTS	EL-3	\$44,250.00	\$67,500.00	GHMS
LED LIGHTING FOR AUDITORIUM	EL-3	\$17,700.00	\$27,000.00	GHMS
LED GYM LIGHTS	EL-3	\$17,700.00	\$27,000.00	NEW HOPE
EMERGENCY GENERATOR AND LIGHTING	EL-3	\$320,300.00	\$533,800.00	OHS
LED EXTERIOR LIGHTING	EL-3	\$3,200.00	\$6,400.00	PARTNERSHIP
LED GYM LIGHTS	EL-3	\$8,900.00	\$13,500.00	PATHWAYS
EMERGENCY GENERATOR AND LIGHTING	EL-3	\$128,000.00	\$213,200.00	PATHWAYS
<b>FIRE/SAFETY/SECURITY SYSTEMS</b>				
NEW FIRE SPRINKLER IN WAREHOUSE	FSS-2	\$40,000	\$50,000	MAINT
<b>INDOOR AIR QUALITY</b>				
<b>MECHANICAL SYSTEMS</b>				
NEW HEAT PUMP	MECH-3	\$20,000.00	\$25,000.00	ADMIN ANNEX
ENERGY MANAGEMENT SYSTEM	MECH-2	\$340,000	\$476,000	ALS
NEW BOILER	MECH-2	\$160,000	\$200,000	ALS
NEW BASE MOUNTED PUMPS	MECH-2	\$144,000	\$168,000	ALS
NEW AIR HANDLING/VENTILATION SYSTEM	MECH-2	\$2,720,000	\$3,264,000	ALS
NEW CHILLER	MECH-3	\$400,000.00	\$500,000.00	ALS
ENERGY MANAGEMENT SYSTEM	MECH-2	\$21,750	\$27,950	BOE
NEW DEDICATED OUTSIDE AIR UNIT	MECH-2	\$8,500	\$10,500	BOE
NEW ZONE DAMPER SYSTEM	MECH-2	\$9,350	\$15,500	BOE
NEW SPLIT SYSTEM HEAT PUMP	MECH-3	\$16,000.00	\$20,000.00	BOE
ENERGY MANAGEMENT SYSTEM	MECH-2	\$214,800	\$276,200	CENTRAL
NEW BASE MOUNTED PUMPS	MECH-3	\$96,000.00	\$112,000.00	CENTRAL
REPLACE ALL AIR HANDLING EQUIPMENT	MECH-3	\$600,000.00	\$675,000.00	CENTRAL
ENERGY MANAGEMENT SYSTEM	MECH-2	\$7,000	\$9,000	COM RELATIONS
NEW SPLIT SYSTEM HEAT PUMP	MECH-2	\$4,000	\$5,000	COM RELATIONS
NEW DUCTLESS MINI SPLIT SYSTEM	MECH-2	\$1,500	\$2,000	COM RELATIONS
ENERGY MANAGEMENT SYSTEM	MECH-2	\$247,900	\$318,700	CP

OCS--UNFUNDED PROJECTS NOT IN CIP

Scope of Work	PRIORITY 1-3	ESTIMATED PROJECT COST		Location
		LOW	HIGH	
PROVIDE FRESH AIR SYSTEM FOR CAFETERIA AND KITCHEN	MECH-2	\$25,000	\$35,000	CP
NEW BOILER	MECH-2	\$160,000	\$200,000	CP
NEW PUMPS	MECH-2	\$144,000	\$168,000	CP
NEW CLASSROOM COIL FAN UNITS	MECH-2	\$140,000	\$160,000	CP
NEW DOAS UNIT	MECH-2	\$180,000	\$300,000	CP
NEW AIR HANDLERS FOR MEDIA AND FOUR CLASSROOM ADDITION	MECH-2	\$150,000	\$168,000	CP
ZONE DAMPER SYSTEM FOR MEDIA AND FOUR CLASSROOM ADDITION	MECH-2	\$30,500	\$50,800	CP
TEST AND BALANCE	MECH-2	\$88,000	\$110,000	CP
REPLACE CONVECTION HEATERS	MECH-2	\$3,600	\$4,800	CP
REVIEW AND ADJUST ALL OUTSIDE AIR INTAKE SYSTEMS	MECH-2	\$35,000	\$45,000	CP
NEW CHILLER	MECH-3	\$200,000.00	\$250,000.00	CP
CO2 SENSOR FOR MEDIA AND GYM	MECH-3	\$3,600.00	\$4,400.00	CP
NEW DUCTLESS MINI SPLIT SYSTEM	MECH-3	\$7,000.00	\$8,000.00	CP
NEW CHILLER	MECH-2	\$400,000	\$500,000	CRHS
TEST AND BALANCE	MECH-2	\$145,600	\$182,000	CRHS
RECOMMISSION CONTROLS/ DEHUMIDIFICATION SEQUENCE	MECH-2	\$50,000	\$100,000	CRHS
UPGRADE EMERGENCY MANAGEMENT SYSTEM	MECH-3	\$413,800.00	\$620,700.00	CRHS
NEW BOILER	MECH-3	\$160,000.00	\$200,000.00	CRHS
NEW BASE MOUNTED PUMPS	MECH-3	\$144,000.00	\$168,000.00	CRHS
NEW FAN COIL UNITS	MECH-3	\$266,000.00	\$304,000.00	CRHS
NEW AIR HANDLING EQUIPMENT	MECH-3	\$200,000.00	\$224,000.00	CRHS
NEW DEDICATED OUTSIDE AIR UNITS	MECH-3	\$420,000.00	\$700,000.00	CRHS
NEW BOILER	MECH-2	\$160,000	\$200,000	CWS
NEW CHILLER	MECH-2	\$260,000	\$300,000	CWS
NEW AIR HANDLERS (AUDITORIUM)	MECH-3	\$100,000.00	\$112,000.00	CWS
REPLACE ALL AIR HANDLING EQUIPMENT	MECH-3	\$600,000.00	\$650,000.00	CWS
ENERGY MANAGEMENT SYSTEM	MECH-2	\$227,800	\$292,900	EFLAND
NEW BOILER	MECH-3	\$80,000.00	\$100,000.00	EFLAND
NEW COOLING TOWER	MECH-3	\$32,000.00	\$40,000.00	EFLAND
TOTAL HVAC REPLACEMENT	MECH-3	\$1,562,100.00	\$1,822,400.00	EFLAND
NEW BOILER	MECH-3	\$160,000.00	\$200,000.00	GHMS
NEW CHILLER	MECH-3	\$400,000.00	\$500,000.00	GHMS
NEW FAN COIL UNITS	MECH-3	\$203,000.00	\$232,000.00	GHMS
NEW AIR HANDLING EQUIPMENT	MECH-3	\$125,000.00	\$140,000.00	GHMS
NEW DOAS UNITS	MECH-3	\$360,000.00	\$600,000.00	GHMS
ENERGY MANAGEMENT SYSTEM	MECH-2	\$262,600	\$337,600	GRADY BROWN
NEW BOILER	MECH-2	\$80,000	\$100,000	GRADY BROWN
NEW COOLING TOWER	MECH-2	\$32,000	\$40,000	GRADY BROWN
NEW WSHPs	MECH-2	\$143,500	\$164,000	GRADY BROWN

OCS--UNFUNDED PROJECTS NOT IN CIP

Scope of Work	PRIORITY 1-3	ESTIMATED PROJECT COST		Location
		LOW	HIGH	
NEW DEDICATED OUTSIDE AIR UNIT	MECH-2	\$240,000	\$400,000	GRADY BROWN
KITCHEN HOOD SUPPLY AIR HEAT	MECH-3	\$16,000.00	\$20,000.00	GRADY BROWN
ENERGY MANAGEMENT SYSTEM	MECH-2	\$255,000	\$328,000	HES
NEW 4-PIPE SYSTEMS FOR GYM/CAFETERIA	MECH-2	\$217,800	\$254,100	HES
NEW CHILLED WATER DISTRIBUTION PIPING FOR GYM AND CAFETERIA	MECH-2	\$8,000	\$12,000	HES
NEW CHILLERS	MECH-2	\$200,000	\$250,000	HES
NEW DEDICATED OUTSIDE AIR UNITS	MECH-2	\$360,000	\$600,000	HES
NEW FAN COIL UNITS	MECH-2	\$210,000	\$240,000	HES
REPLACE CAFETERIA BOILER WITH NEW HW BOILER WITH INCREASED CAPACITY FOR GYM/CAFETERIA. ADD HW DISTRIBUTION PIPING	MECH-2	\$150,000	\$250,000	HES
ENERGY MANAGEMENT SYSTEM	MECH-2	\$52,500	\$67,500	MAINT
NEW SPLIT SYSTEM HEAT PUMP	MECH-2	\$8,000	\$10,000	MAINT
NEW GAS FIRED UNIT HEATERS	MECH-2	\$5,300	\$8,300	MAINT
NEW WI	MECH-2	\$1,000	\$1,400	MAINT
NEW GAS FURNACES WITH DUCT/AC COIL	MECH-2	\$10,000	\$12,000	MAINT
NEW DOAS UNITS	MECH-2	\$30,000	\$40,000	MAINT
ENERGY MANAGEMENT SYSTEM	MECH-2	\$350,600	\$450,800	NEW HOPE
NEW BOILER	MECH-2	\$160,000	\$200,000	NEW HOPE
NEW FAN COIL UNITS	MECH-2	\$220,500	\$252,000	NEW HOPE
NEW DEDICATED OUTSIDE AIR UNIT	MECH-2	\$360,000	\$600,000	NEW HOPE
NEW CHILLERS	MECH-3	\$400,000.00	\$500,000.00	NEW HOPE
ENERGY MANAGEMENT SYSTEM	MECH-2	\$747,300	\$960,800	OHS
NEW HOT WATER BOILER	MECH-2	\$80,000	\$100,000	OHS
CONVERT/REPIPE EXISTING BOILER TO HOT WATER	MECH-2	\$40,000	\$50,000	OHS
NEW CHILLER	MECH-2	\$800,000	\$1,000,000	OHS
NEW BASE MOUNTED PUMPS	MECH-2	\$192,000	\$224,000	OHS
NEW AIR HANDLING/VENTILATION SYSTEM	MECH-2	\$4,270,200	\$5,124,250	OHS
TEST AND BALANCE	MECH-2	\$213,500	\$320,300	OHS
NEW DISHWASHER EXHAUST FAN AND DUCTWORK	MECH-2	\$3,000	\$3,500	OHS
REPLACE HVAC IN CONCESSION STANDS	MECH-2	\$2,500	\$3,000	OHS
REPLACE HVAC IN KITCHEN	MECH-2	\$80,000	\$88,000	OHS
NEW KITCHEN EXHAUST SYSTEM WITH SUPPLY/FAN/DUCTWORK	MECH-3	\$16,000.00	\$20,000.00	OHS
TEST AND BALANCE	MECH-2	\$6,400	\$8,000	PARTNERSHIP
DEHUMIDIFIERS	MECH-2	\$5,000	\$6,000	PARTNERSHIP
NEW HEAT PUMPS	MECH-3	\$14,000.00	\$16,000.00	PARTNERSHIP
NEW SPLIT SYSTEM HEAT PUMPS	MECH-2	\$14,000	\$16,000	PATHWAYS
UPGRADE EMERGENCY MANAGEMENT SYSTEM	MECH-3	\$213,250.00	\$298,500.00	PATHWAYS
NEW BOILER	MECH-3	\$160,000.00	\$200,000.00	PATHWAYS

OCS--UNFUNDED PROJECTS NOT IN CIP

Scope of Work	PRIORITY 1-3	ESTIMATED PROJECT COST		Location
		LOW	HIGH	
NEW CHILLER	MECH-3	\$400,000.00	\$500,000.00	PATHWAYS
NEW FAN COIL UNITS	MECH-3	\$157,500.00	\$180,000.00	PATHWAYS
NEW ENERGY RECOVERY UNITS	MECH-3	\$300,000.00	\$500,000.00	PATHWAYS
ENERGY MANAGEMENT SYSTEM	MECH-2	\$41,000	\$52,700	TRANSPORTATION
NEW FURNACES WITH DUCT MOUNTED AC COIL	MECH-2	\$6,000	\$8,000	TRANSPORTATION
<b>NEW BUILDING CONSTRUCTION</b>				
CENTRAL OFFICE ADDITION (PRICE INCLUDES TOTAL PROJECT COSTS)	NBC-3	\$3,750,000.00	\$4,688,000.00	BOE
MEDIA CENTER EXPANSION (PRICE INCLUDES TOTAL PROJECT COSTS)	NBC-3	\$500,000.00	\$625,000.00	CENTRAL
OFFICE EXPANSION (PRICE INCLUDES TOTAL PROJECT COSTS)	NBC-3	\$360,000.00	\$414,000.00	CENTRAL
CLASSROOM EXPANSION (PRICE INCLUDES TOTAL PROJECT COSTS)	NBC-3	\$2,182,500.00	\$2,728,125.00	CENTRAL
RENOVATE EXISTING K-1 WING (PRICE INCLUDES TOTAL PROJECT COSTS)	NBC-3	\$1,762,500.00	\$2,030,400.00	CP
RENOVATE EXISTING OFFICE SUITE (PRICE INCLUDES TOTAL PROJECT COSTS)	NBC-3	\$230,000.00	\$265,000.00	CP
RENOVATE/EXPAND EXISTING 2-4 WING (PRICE INCLUDES TOTAL PROJECT COSTS)	NBC-3	\$3,300,000.00	\$3,784,000.00	CP
DECONSTRUCT/RECONSTRUCT 4-5 WING (PRICE INCLUDES TOTAL PROJECT COSTS)	NBC-3	\$4,400,000.00	\$5,500,000.00	CP
NEW CONNECTOR (PRICE INCLUDES TOTAL PROJECT COSTS)	NBC-3	\$387,500.00	\$484,375.00	CP
FIELD HOUSE (PRICE INCLUDES TOTAL PROJECT COSTS)	NBC-3	\$2,200,000.00	\$2,400,000.00	CRHS
RENOVATE MAIN ENTRANCE (PRICE INCLUDES TOTAL PROJECT COSTS)	NBC-3	\$625,000.00	\$700,000.00	CWS
PRE-K ADDITION (PRICE INCLUDES TOTAL PROJECT COSTS)	NBC-3	\$600,000.00	\$690,000.00	EFLAND
CLASSROOM EXPANSION (PRICE INCLUDES TOTAL PROJECT COSTS)	NBC-3	\$1,640,625.00	\$1,968,750.00	EFLAND
OFFICE RENOVATION (PRICE INCLUDES TOTAL PROJECT COSTS)	NBC-3	\$375,000.00	\$562,500.00	EFLAND
MAIN ENTRANCE ADDITION (PRICE INCLUDES TOTAL PROJECT COSTS)	NBC-3	\$780,000.00	\$897,000.00	GRADY BROWN
MEDIA CENTER/TEACHER SUPPORT RENOVATION (PRICE INCLUDES TOTAL PROJECT COSTS)	NBC-3	\$1,625,000.00	\$1,950,000.00	GRADY BROWN
REPLACE BUILDING 100 (PRICE INCLUDES TOTAL PROJECT COSTS)	NBC-3	\$11,537,500.00	\$14,422,000.00	HES
BUILDING CONNECTORS (PRICE INCLUDES TOTAL PROJECT COSTS)	NBC-3	\$1,175,000.00	\$1,468,750.00	HES
REPLACE MAINTENANCE COMPLEX (TOTAL PROJECT COSTS)	NBC-3	\$3,750,000.00	\$4,688,000.00	MAINT

OCS--UNFUNDED PROJECTS NOT IN CIP

Scope of Work	PRIORITY 1-3	ESTIMATED PROJECT COST		Location
		LOW	HIGH	
ADD MAINTENANCE STORAGE (TOTAL PROJECT COSTS)	NBC-3	\$1,812,500.00	\$2,265,700.00	MAINT
REPLACE WORKFORCE DEVELOPMENT BUILDING (PRICE INCLUDES TOTAL PROJECT COSTS)	NBC-3	\$2,900,000.00	\$3,625,000.00	OHS
RENOVATE AND EXPAND ATHLETIC FACILITIES (PRICE INCLUDES TOTAL PROJECT COSTS)	NBC-3	\$3,750,000.00	\$4,688,000.00	OHS
EXPAND EXISTING FIELD HOUSE (PRICE INCLUDES TOTAL PROJECT COSTS)	NBC-3	\$1,000,000.00	\$1,250,000.00	OHS
ADD INDOOR ATHLETIC PRACTICE FACILITY (PRICE INCLUDES TOTAL PROJECT COSTS)	NBC-3	\$7,500,000.00	\$9,375,000.00	OHS
REPLACE BUS GARAGE (TOTAL PROJECT COSTS)	NBC-3	\$5,625,000.00	\$7,032,000.00	TRANSPORTATION
ELEMENTARY #8	NBC-3	\$21,478,200.00	\$21,478,200.00	NEW SCHOOL
<b>PAVING: PARKING LOTS/DRIVEWAYS/WALKWAYS</b>				
RESURFACE PARKING AREA	PAV-2	\$50,000	\$55,000	ADMIN ANNEX
PAVE OVERFLOW PARKING AREA	PAV-2	\$35,000	\$40,000	ADMIN ANNEX
INSTALL DUMPSTER PAD AND ENCLOSURE	PAV-2	\$12,000	\$14,000	ADMIN ANNEX
ADD SIDEWALK CONNECTION TO EAST STOREY LANE	PAV-2	\$5,000	\$6,000	ALS
OVERLAY EXISTING PARKING LOT AREAS	PAV-2	\$20,000	\$25,000	BOE
NEW DUMPSTER ENCLOSURE	PAV-2	\$10,000	\$12,500	BOE
REPAIR CURB AND GUTTER AT ENTRANCE	PAV-2	\$5,000	\$6,500	BOE
OVERLAY EXISTING PARKING LOT AREAS	PAV-2	\$120,000	\$130,000	CENTRAL
REPAIR SIDEWALKS	PAV-2	\$15,000	\$20,000	CENTRAL
REPLACE CURBS	PAV-2	\$1,000	\$1,500	CENTRAL
REPAIR CONCRETE SERVICE AREA	PAV-2	\$12,000	\$16,000	CENTRAL
NEW TRAFFIC RATED INLET	PAV-2	\$1,000	\$1,500	CENTRAL
ASPHALT OVERLAY ON EXISTING LOWER PLAY AREA AND FRONT PARKING LOT AREAS	PAV-3	\$100,000.00	\$110,000.00	CP
ADD NEW PARKING ON EAST SIDE OF PROPERTY	PAV-3	\$30,000.00	\$40,000.00	CP
ADD CONCRETE PAD AND ENCLOSURE FOR DUMPSTERS	PAV-2	\$10,000	\$12,500	CRHS
INSTALL GRASS PAVE FOR ACCESS TO GREENHOUSE	PAV-2	\$10,500	\$13,000	CRHS
REPAVE AND PATCH PAVEMENT INSERVICE ROAD	PAV-2	\$40,000	\$45,000	CWS
REPAIR 300 BUILDING SIDEWALK	PAV-2	\$8,000	\$9,000	CWS
PATCH/RESURFACE ASPHALT PAVING	PAV-2	\$50,000	\$65,000	EFLAND
PATCH/REPAVE SERVICE AREA	PAV-2	\$15,000	\$20,000	EFLAND
ADD SIDEWALK TO CONNECT NORTHEAST CORNER OF SCHOOL TO FRONT	PAV-3	\$7,500.00	\$9,000.00	GHMS

OCS--UNFUNDED PROJECTS NOT IN CIP

Scope of Work	PRIORITY 1-3	ESTIMATED PROJECT COST		Location
		LOW	HIGH	
ADD CONCRETE PAD FOR CARDBOARD DUMPSTER	PAV-2	\$5,000	\$7,500	GRADY BROWN
REPAVE SERVICE AREA WITH HEAVY DUTY PAVEMENT	PAV-2	\$15,000	\$20,000	GRADY BROWN
REPLACE BROKEN SIDEWALKS AT BUS DROP OFF AREA	PAV-2	\$40,000	\$45,000	GRADY BROWN
PATCH/REPAVE BUS PARKING LOT	PAV-2	\$50,000	\$65,000	GRADY BROWN
REPLACE BROKEN SIDEWALK AT TERRACE AREA	PAV-2	\$2,500	\$4,000	GRADY BROWN
REPAVE/PATCH STAFF PARKING LOT NEAR SCHOOL	PAV-2	\$50,000	\$65,000	HES
RESURFACE PARKING AREA	PAV-2	\$50,000	\$55,000	MAINT
REPAIR CONCRETE PAD AND HANDRAIL	PAV-2	\$15,000	\$17,500	MAINT
INSTALL DUMPSTER PAD	PAV-2	\$5,000	\$6,500	MAINT
REPAVE SERVICE AREA WITH HEAVY DUTY PAVEMENT	PAV-2	\$15,000	\$18,000	NEW HOPE
REPAVE/PATCH BUS PARKING LOT AND VISITOR PARKING LOT	PAV-2	\$100,000	\$120,000	NEW HOPE
REPAVE/REPAIR ALL PARKING LOTS	PAV-2	\$300,000	\$350,000	OHS
REPAVE SERVICE ROAD	PAV-2	\$50,000	\$65,000	OHS
REPLACE BROKEN SIDEWALKS CAMPUS-WIDE	PAV-2	\$60,000	\$66,000	OHS
INSTALL CONCRETE STEPS WITH HANDRAILS FOR ACCESS TO STOREY LANE	PAV-3	\$7,500.00	\$10,000.00	PARTNERSHIP
GRASS PAVE FIRE LANE SYSTEM AROUND REAR OF SCHOOL FOR FIRE LANE AND OVERFLOW PARKING	PAV-2	\$10,000	\$12,500	PATHWAYS
REPAIR UNEVEN SIDEWALKS AND WALKING TRACK	PAV-2	\$30,000	\$40,000	PATHWAYS
RESURFACE PARKING AREA	PAV-2	\$50,000	\$55,000	TRANSPORTATION
PAVE LOWER GRAVEL PARKING LOT	PAV-2	\$60,000	\$65,000	TRANSPORTATION
INSTALL DUMPSTER PAD	PAV-2	\$5,000	\$6,500	TRANSPORTATION
<b>ROOFING</b>				
CONNECT ROOF LEADERS TO DRAIN SYSTEM	ROOF-2	\$7,500	\$10,000	MAINT
INSTALL NEW STORM DRAINAGE SYSTEM	ROOF-2	\$12,000	\$15,000	MAINT
REPLACE ROOFING	ROOF-2	\$100,000	\$110,000	MAINT
PROVIDE BOOT AND UNDERGROUND STORM PIPING FOR DOWNSPOUT ON NORTH SIDE OF BUILDING	ROOF-2	\$2,500	\$3,500	NEW HOPE
REPAIR VARIOUS GUTTER LEAKS	ROOF-2	\$10,000	\$12,500	NEW HOPE
INSTALL AREA DRAINS AND PIPING TO DAYLIGHT ON EACH SIDE OF BUILDING	ROOF-2	\$5,000	\$6,500	PARTNERSHIP
REPAIR WEEP ISSUES	ROOF-2	\$2,000	\$3,000	PATHWAYS
CONNECT ROOF LEADERS TO DRAIN SYSTEM	ROOF-2	\$7,500	\$9,000	TRANSPORTATION

OCS--UNFUNDED PROJECTS NOT IN CIP

Scope of Work	PRIORITY 1-3	ESTIMATED PROJECT COST		Location
		LOW	HIGH	
REPAIR GUTTERS AND DOWNSPOUTS	ROOF-2	\$1,300	\$1,600	TRANSPORTATION
<b>SCHOOL SAFETY /SECURITY</b>				
IMPLEMENT FACILITY SECURITY RECOMMENDATIONS	SSS-1	\$15,000	\$18,000	ADMIN ANNEX
UPGRADE SECURITY SYSTEM/CATV	SSS-1	\$18,000	\$20,000	ADMIN ANNEX
IMPLEMENT FACILITY SECURITY RECOMMENDATIONS	SSS-1	\$25,000	\$30,000	ALS
UPGRADE SECURITY SYSTEM/CATV	SSS-1	\$68,000	\$78,000	ALS
REPLACE ATHLETIC FIELD FENCING	SSS-2	\$10,000	\$12,000	ALS
IMPLEMENT FACILITY SECURITY RECOMMENDATIONS	SSS-1	\$15,000	\$18,000	BOE
UPGRADE SECURITY SYSTEM/CATV	SSS-1	\$35,000	\$40,000	BOE
IMPLEMENT FACILITY SECURITY RECOMMENDATIONS	SSS-1	\$25,000	\$30,000	CENTRAL
INSTALL ELECTRONIC DOOR LOCKS	SSS-1	\$7,000	\$8,400	CENTRAL
UPGRADE SECURITY SYSTEM/CATV	SSS-1	\$74,000	\$85,000	CENTRAL
UPGRADE INTERCOM SYSTEM (50 STATIONS)	SSS-2	\$63,000	\$80,000	CENTRAL
REPLACE MINI BLINDS	SSS-3	\$25,000.00	\$30,000.00	CENTRAL
IMPLEMENT FACILITY SECURITY RECOMMENDATIONS	SSS-1	\$15,000	\$18,000	COM RELATIONS
IMPLEMENT FACILITY SECURITY RECOMMENDATIONS	SSS-1	\$25,000	\$30,000	CP
UPGRADE ELECTRONIC DOOR LOCK SYSTEM	SSS-1	\$7,000	\$14,000	CP
UPGRADE SECURITY SYSTEM/CATV	SSS-1	\$72,000	\$81,000	CP
REWORK INTERCOM SYSTEM (50 STATION)	SSS-2	\$63,000	\$85,000	CP
IMPLEMENT FACILITY SECURITY RECOMMENDATIONS	SSS-1	\$25,000	\$30,000	CRHS
UPGRADE SECURITY SYSTEM/CATV	SSS-1	\$115,000	\$130,000	CRHS
INSTALL CORRIDOR SECURITY GATES	SSS-3	\$50,000.00	\$55,000.00	CRHS
IMPLEMENT FACILITY SECURITY RECOMMENDATIONS	SSS-1	\$25,000	\$30	CWS
UPGRADE SECURITY SYSTEM/CATV	SSS-1	\$82,000	\$92,000	CWS
INSTALL ELECTRONIC DOOR LOCKS	SSS-1	\$7,000	\$8,400	EFLAND
UPGRADE SECURITY SYSTEM/CATV	SSS-1	\$70,000	\$78,000	EFLAND
IMPLEMENT SECURITY RECOMMENDATIONS	SSS-2	\$25,000	\$30,000	EFLAND
UPGRADE INTERCOM SYSTEM (50 STATIONS)	SSS-2	\$63,000	\$85,000	EFLAND
IMPLEMENT FACILITY SECURITY RECOMMENDATIONS	SSS-1	\$25,000	\$30,000	GHMS
UPGRADE SECURITY SYSTEM/CATV	SSS-1	\$107,000	\$117,000	GHMS
INSTALL ELECTRONIC DOOR LOCKS	SSS-1	\$7,000	\$8,400	GRADY BROWN
UPGRADE SECURITY SYSTEM/CATV	SSS-1	\$70,000	\$78,000	GRADY BROWN
IMPLEMENT SECURITY RECOMMENDATIONS	SSS-2	\$25,000	\$30,000	GRADY BROWN

OCS--UNFUNDED PROJECTS NOT IN CIP

Scope of Work	PRIORITY 1-3	ESTIMATED PROJECT COST		Location
		LOW	HIGH	
UPGRADE INTERCOM SYSTEM (50 STATIONS)	SSS-2	\$63,000	\$85,000	GRADY BROWN
PROVIDE ISOLATING DOORS AS REQUESTED BY PRINCIPAL	SSS-3	\$25,000.00	\$35,000.00	GRADY BROWN
INSTALL ELECTRONIC DOOR LOCKS	SSS-1	\$7,000	\$8,400	HES
UPGRADE SECURITY SYSTEM/CATV	SSS-1	\$77,000	\$85,000	HES
IMPLEMENT SECURITY RECOMMENDATIONS	SSS-2	\$25,000	\$30,000	HES
UPGRADE PHONE/INTERCOM SYSTEM (50 STATIONS)	SSS-2	\$63,000	\$85,000	HES
MINI BLINDS	SSS-1		\$35,000	HES
IMPLEMENT FACILITY SECURITY RECOMMENDATIONS	SSS-1	\$15,000	\$18,000	MAINT
UPGRADE SECURITY SYSTEM/CATV	SSS-1	\$18,000	\$20,000	MAINT
REPAIR GATE AND PERIMETER FENCE	SSS-2	\$5,000	\$6,500	MAINT
UPGRADE SECURITY SYSTEM/CATV	SSS-1	\$85,000	\$95,000	NEW HOPE
IMPLEMENT SECURITY RECOMMENDATIONS	SSS-2	\$25,000	\$30,000	NEW HOPE
UPGRADE INTERCOM/ PA SYSTEM (50 STATIONS)	SSS-2	\$63,000	\$85,000	NEW HOPE
IMPLEMENT FACILITY SECURITY RECOMMENDATIONS	SSS-1	\$25,000	\$30,000	OHS
UPGRADE SECURITY SYSTEM/CATV	SSS-1	\$175,000	\$200,000	OHS
UPGRADE INTERCOM IN MAIN GYM	SSS-2	\$200,000	\$22,500	OHS
UPGRADE INTERCOM/PA SYSTEM (50 STATIONS)	SSS-2	\$126,000	\$170,000	OHS
UPGRADE SECURITY SYSTEM/CATV	SSS-1	\$23,000	\$27,000	PARTNERSHIP
UPGRADE ELECTRONIC DOOR LOCK SYSTEM	SSS-2	\$3,000	\$5,000	PARTNERSHIP
IMPLEMENT FACILITY SECURITY RECOMMENDATIONS	SSS-1	\$25,000	\$30,000	PATHWAYS
UPGRADE SECURITY SYSTEM/CATV	SSS-1	\$75,000	\$85,000	PATHWAYS
ADD PERIMETER FENCE	SSS-2	\$30,000	\$35,000	PATHWAYS
UPGRADE PHONE/INTERCOM SYSTEM (50 STATIONS)	SSS-3	\$63,000.00	\$85,000.00	PATHWAYS
IMPLEMENT FACILITY SECURITY RECOMMENDATIONS	SSS-1	\$15,000	\$1,800	TRANSPORTATION
UPGRADE SECURITY SYSTEM/CATV	SSS-1	\$20,000	\$22,500	TRANSPORTATION
REPAIR GATE AND PERIMETER FENCE	SSS-2	\$5,000	\$6,500	TRANSPORTATION
REPLACE PERIMTER FENCING	SSS-2	\$20,000	\$23,000	TRANSPORTATION
<b>WINDOW REPLACEMENTS</b>			\$2,810,430	
REPLACE CASEMENT WINDOWS	WIN-2	\$15,000	\$18,000	MAINT
REPLACE DETERIORIATED SEALANT AROUND THE WINDOW FRAMES IN 100,200 AND 300 WINGS	WIN-2	\$140,000	\$155,000	OHS
REPLACE DETERIORIATED PRECAST WINDOW SILLS	WIN-2	\$12,000	\$15,000	OHS

OCS--UNFUNDED PROJECTS NOT IN CIP

Scope of Work	PRIORITY 1-3	ESTIMATED PROJECT COST		Location
		LOW	HIGH	
REPLACED COMPROMISED INSULATED WINDOWS	WIN-2	\$11,000	\$14,000	OHS
REPLACE EXISTING WINDOWS WITH INSULATED WINDOWS	WIN-2	\$6,000	\$7,500	TRANSPORTATION
REPLACE WINDOWS IN GYM	WIN-3	\$70,000.00	\$80,000.00	HES
		\$133,006,203	\$161,924,400	

**County Debt Service and Debt Capacity (General Fund Only) - APPROVED**  
**Fiscal Years 2015-20**

<b>Debt Service</b>	<b>Current Fiscal Year 2014-15</b>	<b>Fiscal Year 2015-16</b>	<b>Fiscal Year 2016-17</b>	<b>Fiscal Year 2017-18</b>	<b>Fiscal Year 2018-19</b>	<b>Fiscal Year 2019-20</b>	<b>Fiscal Year 2020-21</b>
<i>Total Annual Debt Service</i>	25,372,369	25,003,636	23,888,296	23,894,893	22,831,693	21,418,567	20,506,100
General Fund Budget							
Annual Growth Projections	1.50%	1.50%	1.50%	2.00%	2.00%	2.00%	2.00%
Projected General Fund Budget	200,428,111	206,776,110	209,877,752	214,075,307	218,356,813	222,723,949	227,178,428
<b>Annual Debt Service as a % of General Fund</b>	<b>12.66%</b>	<b>12.09%</b>	<b>11.38%</b>	<b>11.16%</b>	<b>10.46%</b>	<b>9.62%</b>	<b>9.03%</b>
<i>Debt Service Policy</i>	15.00%	15.00%	15.00%	15.00%	15.00%	15.00%	15.00%
<b>Future Debt Service Capacity</b>	<b>2.34%</b>	<b>2.91%</b>	<b>3.62%</b>	<b>3.84%</b>	<b>4.54%</b>	<b>5.38%</b>	<b>5.97%</b>
<b>Projected Debt Financing</b>							
<b>2014-2015 - \$8,745,904</b>							
County Capital \$8,745,904		839,607	839,607	839,607	839,607	839,607	839,607
<b>2015-2016 - \$6,475,175</b>							
County Capital \$5,247,175			503,729	503,729	503,729	503,729	503,729
Planning Funds (CHCCS) \$750,000			72,000	72,000	72,000	72,000	72,000
Planning Funds (OCS) \$478,000			45,888	45,888	45,888	45,888	45,888
<b>2016-2017 - \$23,985,200</b>							
County Capital \$23,985,200				2,302,579	2,302,579	2,302,579	2,302,579
<b>2017-2018 - \$28,563,031</b>							
County Capital \$28,563,031					2,742,051	2,742,051	2,742,051
<b>2018-19 - \$3,967,500</b>							
County Capital \$3,967,500						380,880	380,880
<b>2019-20 - \$7,917,545</b>							
County Capital \$6,659,245							639,288
Cedar Ridge HS Classroom Wing (OCS) \$1,258,300							120,797

<b>Debt Service</b>	<b>Current Fiscal Year 2014-15</b>	<b>Fiscal Year 2015-16</b>	<b>Fiscal Year 2016-17</b>	<b>Fiscal Year 2017-18</b>	<b>Fiscal Year 2018-19</b>	<b>Fiscal Year 2019-20</b>	<b>Fiscal Year 2020-21</b>
New Debt Service	1,156,937	1,996,544	2,618,160	4,920,740	7,662,791	8,043,671	8,803,755
<i>Projected Annual Debt Service</i>	<u>26,529,306</u>	<u>27,000,180</u>	<u>26,506,456</u>	<u>28,815,633</u>	<u>30,494,484</u>	<u>29,462,238</u>	<u>29,309,855</u>
<b><i>Projected Annual Debt Service As a Percent of the General Fund Budget</i></b>	<b>13.24%</b>	<b>13.06%</b>	<b>12.63%</b>	<b>13.46%</b>	<b>13.97%</b>	<b>13.23%</b>	<b>12.90%</b>
<b>Available Annual Debt Service Capacity Based on the 15% Debt Service Policy</b>	3,534,911	4,016,237	4,975,206	3,295,663	2,259,038	3,946,355	4,766,909

Assumptions:

\$ 960,000 of annual debt service = \$ 10,000,000 of debt issued at current interest rates for 15 years

\$ 800,000 of annual utility debt service = \$10,000,000 of debt issued at current interest rates of 20 years

**Water and Sewer Projects Debt Service (Article 46 Sales Tax) - APPROVED**  
Fiscal Years 2012-20

Debt Service	Prior Years Funding	Current Fiscal Year 2013-14	Fiscal Year 2014-15	Fiscal Year 2015-16	Fiscal Year 2016-17	Fiscal Year 2017-18	Fiscal Year 2018-19	Fiscal Year 2019-20	Total Available Funds Dedicated to Debt Service (FY 12-20)
Article 46 Sales Tax Budget (for Debt Service)	942,500	816,000	836,490	857,287	878,398	899,824	921,572	943,644	\$ 7,095,715
<i>Annual Debt Service as a % of Economic Development's Share of Article 46 Sales Tax Proceeds</i>	<b>60.00%</b>	<b>60.00%</b>	<b>60.00%</b>	<b>60.00%</b>	<b>60.00%</b>	<b>60.00%</b>	<b>60.00%</b>	<b>60.00%</b>	
<b>Projected Debt Financing</b>									
<b>2012-13 - \$4,256,046</b>									
Buckhorn EDD Phase 2 - \$4,256,046			340,484	340,484	340,484	340,484	340,484	340,484	\$ 2,042,902
<b>2013-2014 - \$281,400</b>									
Buckhorn EDD(Efland Sewer to Mebane) - \$281,400			22,512	22,512	22,512	22,512	22,512	22,512	\$ 135,072
<b>2014-2015 - \$4,300,000</b>									
Buckhorn EDD-(Efland Sewer to Mebane) - \$4,300,000				344,000	344,000	344,000	344,000	344,000	\$ 1,720,000
<b>2015-2016 - \$2,000,000</b>									
Hillsborough EDD - \$1,000,000					80,000	80,000	80,000	80,000	\$ 320,000
Eno EDD - \$1,000,000					80,000	80,000	80,000	80,000	\$ 320,000
<b>2016-2017 - \$750,000</b>									
Eno EDD - \$750,000						60,000	60,000	60,000	\$ 180,000
<b>2017-2018 - \$0</b>									
<b>2018-19 - \$2,500,000</b>									
Buckhorn-Mebane EDD Phases 3 & 4 - \$2,500,000								200,000	\$ 200,000
<i>Projected Annual Debt Service</i>	-	-	362,996	706,996	866,996	926,996	926,996	1,126,996	\$ 4,917,974
<b>Available Article 46 Sales Tax Proceeds for Debt Service</b>	<b>942,500</b>	<b>816,000</b>	<b>473,494</b>	<b>150,291</b>	<b>11,402</b>	<b>(27,172)</b>	<b>(5,424)</b>	<b>(183,352)</b>	<b>\$ 2,177,741</b>

Note: Since the obligation for the Article 46 Sales Tax runs for 10 years, without renewal, the General Fund would be obligated to pay the debt service.

Assumptions:

- \$ 960,000 of annual debt service = \$ 10,000,000 of debt issued at current interest rates for 15 years
- \$ 800,000 of annual utility debt service = \$10,000,000 of debt issued at current interest rates of 20 years

## **Orange County Board of Commissioners Capital Funding Policy**

### **Preamble**

This capital funding policy is the product of extensive analysis and deliberation. The intent of this policy is to reflect greater priority than there has been historically on providing funding for County projects, with particular emphasis directed at enhanced upkeep of existing County facilities. The policy reflects the implementation of the Board of Commissioners' resolution of November 16, 2004 that the Board *"does hereby adopt in principle a policy of allocating a target of 60 percent of capital expenditures for school projects and 40 percent of capital expenditures for county projects over the decade beginning in calendar year 2005"*. This policy continues the County's principle and historical practice of funding all School and County related debt service obligations before allocating any other School or County capital funds for other purposes.

### **Long Range Capital Investment Plan**

During January of each fiscal year, the County Manager shall present, to the Board, five-year County and School capital needs and funding plans in the form of a Capital Investment Plan. Each year, the Board of Commissioners shall conduct a public hearing on the Manager's Recommended CIP during March and subsequently adopt a five-year Capital Investment Plan (CIP) as part of the annual operating budget in June.

**County and School recurring capital needs will be identified and reviewed during each annual operating budget cycle, and recurring capital appropriations will be approved by the Board of Commissioners as an element of each annual Orange County Budget Ordinance.**

The five-year plan for long-range capital funding shall include anticipated County and School capital expenditures costing \$100,000 or more.

### **Sources of Funds**

*The County will allocate the following sources of funds for County and School debt service and long-range and recurring capital:*

- All proceeds from the Article 40 and Article 42 half-cent sales taxes.  
*(The North Carolina General Statutes require that 30 percent of the Article 40 (NCGS§105-487(a)) and 60 percent of the Article 42 (NCGS§105-502(a)) sales tax revenue be earmarked for public school capital outlay as defined in NCGS§105-426(f) or to retire any indebtedness incurred by the county for these purposes)*
- School Construction Impact Fees for each school system.
- Property tax revenue as needed and approved by the Board.
  
- The County will budget NC Education Lottery proceeds as the revenues are distributed by the State each quarter, once the revenues are identified for an individual school capital project and requested by each district.

## **Debt Service**

All County and School related debt service obligations would be funded prior to allocation of programmed funding for any other capital purposes.

Orange County Schools' impact fees will be earmarked to pay for debt service on projects that involved the construction of new school space in the Orange County Schools system. Chapel Hill-Carrboro City Schools' impact fees will be earmarked to pay for debt service on projects that involved the construction of new school space in the Chapel Hill-Carrboro City Schools system. These expenditures will be tracked and verified by each district annually.

## **NC Education Lottery Proceeds**

Each school district will have the option to dedicate its share of the annual NC Education Lottery monies to address school facility renovation needs or as additional revenue to the districts pay-as-you-go funding to address school facility renovation needs. Annually either district can request that the County dedicate Lottery proceeds to repay debt service and the county will substitute pay-as-you-go-funding to expedite approved capital projects in the schools capital improvement plan.

## **Allocation**

Capital funding for each five-year capital planning period will be allocated between the two school districts based on the student membership planning allotments, provided by the NC Department of Public Instruction by March 1 of each year.

## **Capital Project Ordinances – Form and Purpose**

All funds allocated to capital projects are to be accounted for in a Capital Project Fund as authorized by a Board of County Commissioner approved Capital Project Ordinance. The Capital Project Ordinance will include a detailed break down of each major cost category related to the project.

In accordance with the Board of County Commissioners November 2000 adopted *“Policy on Planning and Funding School Capital Projects”*, whenever School capital project bids are either higher or lower than originally projected, or any other factor affecting the project budget occurs, the affected school system is expected to work with County Management and Budget staff to present revised capital project ordinances for adoption by the Board of Commissioners. The same expectations shall be applicable for changes to County Capital project budgets.

## **Community Use of Schools**

It is the intent of the Board of County Commissioners to evaluate each new proposed school in both School Districts for joint community use opportunities, including, but not limited to, park and recreation use.

## **Schools Adequate Public Facilities Ordinance**

Orange County's Schools Adequate Public Facilities Ordinance (SAPFO) and Memoranda of Understanding (MOUs) between the County and its municipal and school partners establish the machinery to assure that, to the extent possible, new development will take

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place only when there are adequate public school facilities available, or planned, which will accommodate such new development. The Board of County Commissioners is committed to the principle that new school space documented as needed through the annual SAPFO technical review process will be reflected in the next adopted CIP, and will be funded so as to be constructed to be available before the relevant level of service threshold is exceeded.

**Rescission**

This policy supersedes any policy in place prior to this date.

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## **ORANGE COUNTY BOARD OF COMMISSIONERS DEBT MANAGEMENT POLICY**

The County has long recognized the importance of proper long-range planning in order to meet capital improvement needs as they arise without experiencing dramatic impacts on operational cost and debt service. The following policy statements will provide guidance on the issuance of debt to help insure that the County maintains a sound debt position and that its credit quality is protected. In conjunction with the County's Capital Policies, these policy statements rationalize the decision making process, identify objectives for staff to implement, and demonstrate a commitment to long term financial planning objectives. In addition, this debt management policy will allow for an appropriate balance between the established debt parameters and providing flexibility to respond to unforeseen circumstances and new opportunities.

### **POLICY STATEMENTS**

#### **Purpose and Type of Debt**

1. Incurrence of debt or long-term borrowing will only be used for the purpose of providing financing for capital projects to include, but not limited to:
  - a. Construction of new School and County facilities
  - b. Renovation and repair of existing School and County facilities
  - c. Acquisition of real property (land and/or buildings)
  - d. Construction or expansion of Public Utilities.
  - e. Providing funds for Affordable Housing Projects
  - f. Construction, acquisition and development of Parks
  - g. Purchase of major equipment

Debt issuance will not be used to finance current operations or normal maintenance.

2. The types of debt instruments to be used by the County include:
  - a. General Obligation Bonds
  - b. Bond Anticipation Notes
  - c. Installment Purchase Agreements (private placement)
  - d. Special Obligation Bonds (landfill only)
  - e. Certificates of Participation, when feasible
  - f. Revenue Bonds
3. All debt issued, including installment purchase methods, will be repaid within a period not to exceed the expected useful life of the improvements or equipment financed by the debt.
4. The County will not issue tax or revenue anticipation notes.

**Purpose and Type of Debt (continued)**

5. The County will not issue bond anticipation notes with maturities in excess of one year.
6. The County will strive to maximize the use of pay-as-you-go financing for capital improvements.

**Issuance of Debt**

7. The County will strive to issue bonds no more frequently than once in any fiscal year. The scheduling of bond sales and installment purchase decisions and the amount of bonds to be sold and installment financing to be sought will be determined each year by the County Commissioners. These decisions will be based upon the identified cash flow requirements for each project financed, market conditions, and other relevant factors. These factors will be ascertained from the school systems and County departments. If cash needs for bond projects are insignificant in any given year, the Board may choose not to issue bonds. Instead, the Board may fund up front project costs and reimburse these costs when bonds are sold. In these situations the Board will adopt Reimbursement Resolutions prior to the expenditure of project funds.
8. The County will seek level or declining debt repayment schedules and will avoid issuing debt that provides for balloon principal payments reserved at the end of the term of the issue.
9. The County will avoid over-reliance on variable rate debt. Variable rate debt will only be considered when market conditions favor this type of issuance. When variable rate debt is considered, careful analysis will be performed and techniques applied that will ensure that the County's sound debt position will be maintained. At no time will variable rate debt exceed 20% of the County's total outstanding debt.
10. The County is required by Statute to issue general obligation debt through a competitive process. The competitive process will also be used for other debt issuance unless time factors, interest rates or other factors make it more favorable to the County to use a negotiated process.
11. In the planning process for debt issuance the County will assess the need to maintain its "Bank Qualification" if installment purchase financing is being considered.

### **Level of Debt**

12. The County will maintain its net bonded debt at a level not to exceed three percent of the assessed valuation of taxable property within the County.
13. The County will strive to maintain its annual debt service costs at a level no greater than fifteen percent of general fund revenues, including installment purchase debt. This is a recommended “best practice” from the Government Finance Officers Association.

### **Advance Refunding of Debt**

14. The County will make every effort to issue advance refunding bonds to achieve cost savings of at least 3% percent net of the refunding bonds. Net savings includes gross savings less issuance costs and any cash contributions to the refunding. The 3% savings is the minimum savings permissible before the North Carolina Local Government Commission will consider advance refunding bonds. These decisions will be based upon the maturity date of the refunded bonds, the call date and premium on the refunded bonds and the interest rates at which the refunding bonds can be issued.

### **Undesignated Fund Balance**

15. The County will strive to maintain an undesignated balance in the general fund of 17% percent of budgeted general fund operating expenditures each fiscal year. The amount of undesignated fund balance maintained during each fiscal year should not fall below 8% percent of budgeted general fund operating expenditures as recommended by the North Carolina Local Government Commission.
16. To the extent that general fund undesignated fund balance exceeds 17% percent the balances may be utilized to fund capital expenditures or pay down outstanding County debt.

### **Investment of Capital Funds**

17. Investment of capital funds will be performed in accordance with the North Carolina General Statutes (159-30). Funds will be invested in instruments that will provide the liquidity required to meet the cash flow needs of each project funded.

18. Investment earnings on capital funds, after subtracting required or potential arbitrage, will be used for project costs and/or debt service.

### **Bond Ratings**

19. The County will maintain good communications with bond rating agencies regarding its financial condition and will follow a policy of full disclosure on every financial report and offering statement.
20. The County will strive to maintain bond ratings at or better than AAA (Fitch), Aa2 (Moody's Investor Services) and AA+ (Standard & Poor's).

### **Arbitrage Rebate and Secondary Market Disclosure Requirements**

21. The County will comply with all arbitrage rebate requirements as established by the Internal Revenue Service and all secondary market disclosure requirements established by the Securities and Exchange Commission.
22. Arbitrage will be calculated at the end of each fiscal year and interest earned on investment of bond or installment purchase proceeds will be reserved to pay any penalties due.

### **Enterprise Funds**

23. For any Enterprise Fund that is supporting debt, an annual rate study will be performed to ensure that fees or rates are sufficient to meet the debt service requirements.

### **Capital Reserve Funds**

24. The County will create and maintain capital reserve funds as appropriate, such as for school and county projects.
25. The Capital Reserves will be funded from property tax revenues, sales tax revenues and/or any other revenue source that the County Commissioners may choose.
26. Funds accumulated in the Capital Reserve Funds will be used on a pay-as-you-go basis to finance renovations and repairs to existing buildings and the purchase of major equipment. The Board may also choose to fund other pay-as-you-go initiatives from Reserve Funds.

**5-Year Capital Investment Plan (CIP)**

27. The County will review and adopt a five-year CIP annually.

28. This Debt Management Policy will be incorporated into the CIP.

29. The County will strive to include plans for debt issuance within the CIP.

**Rescission**

This policy supersedes any policy in place prior to this date.

April 5, 2011

**ORANGE COUNTY BOARD OF COMMISSIONERS  
FUND BALANCE MANAGEMENT POLICY**

The Fund Balance Management Policy is intended to address the needs of Orange County (County), in the event of unanticipated and unavoidable occurrences which could adversely affect the financial condition of the County and thereby jeopardize the continuation of necessary public services. This policy will ensure the County maintains adequate fund balance and reserves in the County's **Governmental Funds** to provide the capacity to:

1. Provide sufficient cash flow for daily financial needs,
2. Secure and maintain investment grade bond ratings,
3. Offset significant economic downturns or revenue shortfalls, and
4. Provide funds for unforeseen expenditures related to emergencies.

Fund Balance for the County's **Governmental Funds** will be comprised of the following categories:

1. Nonspendable - amounts that cannot be spent because they are either (a) not in spendable form or (b) legally or contractually required to be maintained intact.
2. Restricted – amounts externally imposed by creditors (debt covenants), grantors, contributors, laws, or regulations of other governments.
3. Committed – amounts used for a specific purpose pursuant to constraints imposed by formal action of the government's highest level of decision-making authority.
  - a. Amounts set aside based on self-imposed limitations established and set in place prior to year-end, but can be calculated after year end.
  - b. Limitation imposed at highest level and requires same action to remove or modify
  - c. Ordinances that lapse at year-end
4. Assigned - amounts that are constrained by the government's intent to be used for specific purposes, but are neither restricted nor committed.
5. Unassigned – amounts that are not reported in any other classification.

**The General Fund will be the only fund that will have an unassigned fund balance. The Special Revenue Funds and Capital Project funds will consist of only nonspendable, restricted, committed and assigned categories of fund balance.**

**Unassigned Fund Balance – General Fund**

Orange County has adopted a fiscal policy that provides for capital projects to be financed with debt and pay-as-you-go funding. In order to obtain the best possible financing, the County has adopted policies designed to maintain bond ratings at or better than AAA (Fitch), Aa2 (Moody's Investor Services) and AA+ (Standard & Poor's). Part of the County's fiscal health is maintaining a fund balance position that rating agencies feel is adequate to meet the County's needs and challenges.

Orange County has therefore adopted a policy that requires management to maintain an **unassigned balance** as follows:

1. The County will strive to maintain an **unassigned** fund balance in the General Fund of 17% percent of budgeted general fund operating expenditures each fiscal year. The amount of **unassigned** fund balance maintained during each fiscal year should not fall below 8% percent of budgeted general fund operating expenditures, as recommended by the North Carolina Local Government Commission.
2. To the extent that the General Fund **unassigned** fund balance exceeds 17% percent, the balances may be utilized to fund capital expenditures or pay down outstanding County debt.
3. **The County's budget and revenue spending policy provides for programs with multiple revenue sources. The Financial Services Director will use resources in the following hierarchy: bond proceeds, Federal funds, State funds, local non-county funds, county funds. For purposes of fund balance classification, expenditures are to be spent from restricted fund balance first, followed in-order by committed fund balance, assigned fund balance, and lastly, unassigned fund balance. The Financial Services Director has the authority to deviate from this policy if it is in the best interest of the County with Board of County Commissioner's approval.**
4. **Management is expected to manage the budget so that revenue shortfalls and expenditure increases do not impact the County's total unassigned fund balance. If a catastrophic economic event occurs that requires a 10% or more deviation from total budgeted revenues or expenditures, then unassigned fund balance can be reduced by action from the Board of County Commissioners; the Board also will adopt a plan of action to return spendable fund balance to the required level.**

**Enterprise Funds** - (Solid Waste, Efland Sewer, and the Orange County Sportsplex) – The County will strive to maintain unrestricted net assets greater than 8% of total operating revenues at fiscal year-end, net of any donated assets recognized, to provide reserves for operations and future capital improvements.

#### **Restrictions, reservations, and designations of Net Assets for Enterprise Funds**

For external reporting purposes, net assets will be reported as restricted or unrestricted in accordance with GAAP. For internal purposes, net assets will be reserved or designated as follows:

1. Encumbered balances to continue existing projects are designated.
2. Designations for funding of planned projects in a future period to reduce the financial demands placed upon a subsequent budget.

**Internal Service Funds** – Dental Insurance Fund - total net assets shall maintain a positive balance to illustrate the internal nature of recovery fees for services performed in self-insuring employees of the County. Additionally, the net assets of the fund will demonstrate adequate funding for incurred, but not reported claims.

April 5, 2011

**Rescission**

This policy supersedes any policy in place prior to this date.

April 5, 2011

# ***Employee Pay and Benefits***

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## **Background**

The Orange County Board of Commissioners is responsible for enacting local ordinances, serving residents and planning county needs today and the opportunities of tomorrow. The County Manager is responsible for the implementation of the Board's initiatives and polices and for the administration of County operations ensuring public services are provided to the residents of Orange County effectively and efficiently and that departments work together in providing public services.

Orange County employs over 860 employees whose benefits include health, dental and life insurance paid by the County. The County pays for additional health care benefits for approximately thirty-eight percent of employees who insure dependents. Employees have options to purchase voluntary coverage for additional life insurance, accident, critical illness insurance, and short term disability benefits at group rates. The County also contributes to the North Carolina Retirement System and a supplemental retirement plan for all permanent employees.

Employee pay and benefits recommendations have been heavily influenced by the need to continue to provide public service to residents without increasing property taxes. With actions taken in FY2013-14 and FY2014-15, employee benefits have surpassed the level of benefits prior to the fiscal years 2009 through 2012, a time when employee benefits were reduced. Throughout the difficult economic times, County employees worked together to embrace and drive change throughout the organization. Employees have continued to demonstrate an outstanding spirit of dedication to serving the residents of Orange County.

Recommendations approved by the BOCC for FY2014-15 are listed as follows:

- A Cost of Living Adjustment (COLA) of 1.5 percent for all permanent employees hired on or before June 30, 2013, effective July 1, 2014.
- Increased salary ranges by 1.5 percent.
- An Employee Performance Award in the amount of \$500 (proficient performance) or \$1,000 (exceptional performance), effective with WPPR review dates from July 1, 2014 to June 30, 2015.
- Continuation of the \$27.50 per pay period County contribution to non-law enforcement employees' supplemental retirement accounts and increased the County match up to \$1,512 per year based on employee contribution; continue the mandated Law Enforcement Officer contribution of 5.0 percent of salary; and continue the County's contribution to the Local Governmental Employees' Retirement System (LGERS) for all permanent employees.
- Funded an increase in health insurance up to 14.35 percent over FY2013-14 appropriations without increasing employee contributions, effective January 1, 2015 and changed the Health Insurance Plan year from a calendar year to a fiscal year.

## ***Employee Pay and Benefits - Continued***

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- Increased the living wage from \$10.97 to \$12.76 per hour.
- Extended the six-month hiring delay.
- Extended the voluntary furlough program.

The Board recognizes the need to provide a competitive salary and benefits package for current employees, to maintain employment stability within Orange County, to recruit the best qualified individuals and to be a competitive employer. The Board approved employee pay and benefits for the FY2015-16 budget as follows:

- A wage increase of 2 percent for all permanent employees hired on or before June 30, 2015, effective July 1, 2015.
- No wage increase to the 2014 Salary Schedule.
- Continue the Employee Performance Award in the amount of \$500 (proficient performance) or \$1,000 (exceptional performance), effective with WPPR review dates from July 1, 2015 to June 30, 2016.
- Continue the \$27.50 per pay period County contribution to non-law enforcement employees' supplemental retirement accounts and the County matching employees' contributions up to \$63.00 semi-monthly (for a maximum annual County contribution of \$1,512) for all general (non-sworn law enforcement officer) employees and continue the mandated Law Enforcement Officer contribution of 5 percent of salary; and continue the County's contribution to the Local Governmental Employees' Retirement System (LGERS) for all permanent employees.
- Continue funding the Traditional and High Deductible Health Plans for employees and pre-65 retirees at the FY2014/15 appropriation and fund an additional \$100,000 to mitigate the cost of deductibles paid by employees in the Traditional Plan due to the change in the plan year from calendar to fiscal in FY2014-15.
- Continue funding the Dental Program with an increase of \$40,000 over FY2014-15 appropriations.
- Continue the living wage rate at \$12.76 per hour.
- Eliminate the six-month hiring delay and replace it with a Request to Fill process allowing Department Directors to fill vacancies within approved FY2015-16 appropriations.
- Continue the voluntary furlough program.

## ***Employee Pay and Benefits - Continued***

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### **Position Classification and Pay Plans**

The Board approved a 2 percent wage increase for permanent employees hired on or before June 30, 2015, effective July 1, 2015, and no wage adjustment to the current 2014 Salary Schedule. The Board approved continuing the Employee Performance Awards of \$500 for proficient performance or \$1,000 for exceptional performance, effective with WPPR review dates from July 1, 2015 to June 30, 2016. The FY2015-16 projected budgetary wage increase and the employee performance awards is approximately \$1.6 million.

### **County Contribution to Retirement Benefits**

Both employer and employees contribute to the Local Governmental Employees' Retirement System based on employee earnings. The County contribution rates have varied over the past four years, with the most recent increase to 7.07 percent effective July 1, 2013 until June 30, 2015. The employee contribution has remained the same at 6 percent of salary.

The Board approved continuing the 5 percent employer contribution to the Local Governmental Employees' Retirement System 401(k) program for sworn law enforcement officers. The Board further approved keeping the \$27.50 per pay period County minimum contribution to the employee's choice of supplemental retirement plan(s) and matching employees' contributions up to \$63.00 semi-monthly (for a maximum annual County contribution of \$1,512) for all general (non-sworn law enforcement officer) employees.

### **Employee Health Insurance**

The Board approved a \$100,000 increase to health insurance appropriations for the mitigation of meeting deductibles for employees enrolled in the Traditional Plan because of the change in plan years from calendar year to fiscal year. There is no increase to the FY2015-16 health insurance premium equivalents.

### **Dental Insurance**

The Board approved a \$40,000 increase to dental appropriations. This represents a 15 percent increase for employees with dependent coverage.

### **Orange County Living Wage**

The Board approved continuing the living wage at the current \$12.76 per hour for FY2015-16 and to consider a standardization of adjusting the living wage by 7.5 percent above the Federal Poverty Guidelines for a family of four or a defined standard rate.

### **Six-Month Hiring Delay**

The Board approved ending the six-month hiring delay and its respective review process to fill vacancies and further approved that a Request to Fill process is implemented in its stead. If at any time, it is determined that the County is facing a fiscal crisis, the County Manager may hold requests to fill vacancies for any duration of time.

## ***Employee Pay and Benefits - Continued***

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### **Voluntary Furlough**

The Board approved extending the Voluntary Furlough Program for FY2015-16.

### **Retiree Healthcare Benefits**

The Board approved funding an increase of \$221,000 for retiree healthcare benefits. The projection represents an estimated 10 percent increase for Medicare Supplemental premiums. The increase is further impacted by an increase in the total number of employees retiring as well as pre-65 retirees becoming Medicare eligible.

## ***Position Classification and Pay Plans***

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The Pay Plan of Orange County comprises the salary schedule and list of classifications assigned to each salary grade. The Manager is responsible for the administration and maintenance of the Pay Plan and recommends to the Board of County Commissioners such increases, reductions, or amendments to the Pay Plan as is necessary to maintain fairness and adequacy of the Pay Plan.

### **Wage and In-Range Pay**

A wage increase of 2 percent is recommended for all permanent employees hired on or before June 30, 2015.

An in-range adjustment to the current 2014 Salary Schedule is not recommended. It is important to retain the current salary schedule for FY2015-16 to provide a differential between a new hire and an employee at the current minimum salary and to remain competitive with the recommended living wage. An in-wage adjustment does not affect the salary ranges of existing classifications.

### **Performance Award Pay**

Currently, employees receive performance pay in recognition of exceptional and proficient work performance. At the time of an employee's annual performance review, an employee recognized for exceptional work performance is awarded \$1,000 and an employee recognized for proficient work performance is awarded \$500.

### **Annual Classification and Pay Studies**

In FY2009-10, the County began a three year study of all County classifications, which ended in FY2011-12, when the County completed a review of the final group of classifications. The following chart reflects the results of the study. Because this study showed Orange County's salaries and salary ranges are competitive with the survey market, it was determined there was no need for further review in FY2013-14, and a comprehensive classification study was not completed in FY2013-14. In FY2013-14 classification reviews were conducted only when a department requested a specific position be evaluated and this process remained the same for FY2014-15.

### **Position Classification and Pay Plan Recommendation**

Employees are Orange County's most valuable resource and their compensation should be viewed equitably both internally and externally. It is imperative to ensure that salaries are comparable with public sector employers in relevant labor markets. Pay levels for public service employees should be determined under well-understood and objective standards; competitive enough to attract and retain competent personnel and comparable with salaries received by their counterparts in private industry.

An organized systematic approach to defining positions, duties and responsibilities, and setting appropriate pay rates for employees, is of critical importance. The goal for

## ***Position Classification and Pay Plans – continued***

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FY2015-16 is to evaluate compensation policies/programs including pay structures, performance based pay, internal and external equity and benefit programs and to develop a compensation system that is sustainable, affordable and equitable and focuses on identified and prioritized needs for review and adoption for implementation in FY2016-17. The following are major steps in this process:

- Conduct job analyses to create and/or update job descriptions and identify job competencies as essential criteria for hiring, retaining and promoting County employees.
- Ensure that positions are appropriately classified and graded and that employees are compensated accordingly.
- Develop, implement and evaluate recruitment, hiring, orientation, succession planning, retention and organizational exit programs necessary to ensure a workforce's ability to achieve Orange County's organizational goals and objectives.
- Conduct review of the performance evaluation system and establish the criteria for a system that is best suited for Orange County managers and employees.

### **Reduction in Force**

There was a need to reorganize an organizational unit resulting in the loss of one (1) or more permanent positions. The Board approved a reduction in force resulting in the deletion of one position.

### **Board Approved**

*The Board approved a 2 percent wage increase for permanent employees hired on or before June 30, 2015, effective July 1, 2015, and no wage adjustment to the current 2014 Salary Schedule.*

*The Board approved continuing the Employee Performance Awards of \$500 for proficient performance or \$1,000 for exceptional performance, effective with WPPR review dates from July 1, 2015 to June 30, 2016. The FY2015-16 projected budgetary wage increase and employee performance awards is approximately \$1.6 million.*

*The Board approved that a thorough classification and compensation pay study is conducted by the Human Resources Department for review and consideration of the BOCC for implementation in the FY2016-17 budget.*

*The Board approved a reduction in force resulting in the deletion of one position and granted the Manager the authority to develop a reduction plan as per Section 28-91 of the Code of County Ordinances.*

# Orange County Salary Schedule

Effective July 1, 2014

Annual Salary					
Grade	Minimum	Quarter 1	Midpoint	Quarter 3	Maximum
1	19,059	22,101	25,144	28,187	31,229
2	20,024	23,221	26,418	29,615	32,812
3	21,039	24,397	27,755	31,114	34,472
4	22,103	25,632	29,160	32,689	36,217
5	23,222	26,929	30,637	34,344	38,051
6	24,396	28,291	32,187	36,082	39,977
7	25,633	29,725	33,817	37,909	42,000
8	26,930	31,229	35,529	39,829	44,128
9	28,295	32,812	37,328	41,845	46,361
10	29,725	34,471	39,217	43,963	48,708
11	31,230	36,216	41,203	46,189	51,176
12	32,812	38,050	43,288	48,527	53,765
13	34,472	39,975	45,478	50,982	56,485
14	36,219	42,001	47,782	53,564	59,346
15	38,051	44,126	50,201	56,276	62,351
16	39,978	46,360	52,743	59,125	65,507
17	42,002	48,707	55,412	62,117	68,822
18	44,126	51,172	58,217	65,262	72,307
19	46,362	53,764	61,165	68,567	75,968
20	48,709	56,485	64,261	72,037	79,813
21	51,175	59,345	67,515	75,684	83,854
22	53,764	62,348	70,932	79,515	88,099
23	56,487	65,505	74,523	83,542	92,560
24	59,347	68,821	78,295	87,770	97,244
25	62,351	72,305	82,259	92,213	102,167
26	65,506	75,964	86,422	96,880	107,338
27	68,823	79,811	90,798	101,786	112,773
28	72,307	83,851	95,395	106,939	118,483
29	75,967	88,095	100,223	112,352	124,480
30	79,814	92,556	105,299	118,041	130,783
31	83,853	97,241	110,628	124,016	137,403
32	88,099	102,164	116,229	130,294	144,360
33	92,559	107,336	122,113	136,890	151,667
34	97,246	112,771	128,296	143,821	159,346
35	102,167	118,479	134,790	151,102	167,414
36	107,340	124,478	141,615	158,752	175,889
37	112,773	130,778	148,783	166,787	184,792

NOTE: For reference in looking at the relative position of salaries in the salary range, the Salary Schedule shows three reference points: A Midpoint and markers for Quarter 1 and Quarter 3. The Midpoint is the mathematical midpoint between the salary range Minimum and Maximum. Quarter 1 marks the halfway point between the Minimum and the Midpoint. Quarter 3 marks the halfway point between the Midpoint and the Maximum.

Updated: 7/1/14

**FY 2015-16 Classification and Pay Plan  
Classes by Salary Grade**

<b>Class Code</b>	<b>Class Title</b>	<b>Salary Grade</b>	<b>FLSA Status</b>
0802	Convenience Center Operator	08	Non-Exempt
0805	Facilities Maintenance Technician I	08	Non-Exempt
0806	Jail Cook	08	Non-Exempt
0807	Animal Care Technician	08	Non-Exempt
0902	Community Social Services Assistant	09	Non-Exempt
0904	Library Assistant I	09	Non-Exempt
0906	Nursing Assistant	09	Non-Exempt
0907	Office Assistant I	09	Non-Exempt
1001	Facilities Maintenance Technician II	10	Non-Exempt
1003	Community Social Services Technician	10	Non-Exempt
1005	Jail Cook Supervisor	10	Non-Exempt
1006	Library Assistant II	10	Non-Exempt
1007	Office Assistant II	10	Non-Exempt
1009	Public Transportation Driver	10	Non-Exempt
1011	Recycling Materials Handler	10	Non-Exempt
1012	Weighmaster	10	Non-Exempt
1013	Landscape Technician I	10	Non-Exempt
1014	Veterinary Health Care Technician	10	Non-Exempt
1015	Community Health Aide	10	Non-Exempt
1101	Administrative Assistant I	11	Non-Exempt
1103	Dental Assistant	11	Non-Exempt
1104	Deputy Register of Deeds II	11	Non-Exempt
1105	Emergency Medical Technician - Basic	11	Non-Exempt
1107	Facility Operator	11	Non-Exempt
1108	Revenue Technician I	11	Non-Exempt
1109	Solid Waste Collector Driver	11	Non-Exempt
1110	Tax Clerk I	11	Non-Exempt
1111	Vehicle Appraisal Technician I	11	Non-Exempt
1112	Elections Assistant	11	Non-Exempt

**FY 2015-16 Classification and Pay Plan  
Classes by Salary Grade**

<b>Class Code</b>	<b>Class Title</b>	<b>Salary Grade</b>	<b>FLSA Status</b>
1201	Accounting Technician I	12	Non-Exempt
1202	Administrative Assistant II	12	Non-Exempt
1203	Animal Control Officer	12	Non-Exempt
1205	Assistant To The Clerk	12	Non-Exempt
1207	Criminal Data Specialist	12	Non-Exempt
1208	Deputy Elections Director	12	Non-Exempt
1209	Detention Officer	12	Non-Exempt
1211	Housing Technician	12	Non-Exempt
1212	Income Maintenance Caseworker I	12	Non-Exempt
1213	Heavy Equipment Operator	12	Non-Exempt
1215	Revenue Technician II	12	Non-Exempt
1217	Facilities Maintenance Technician III	12	Non-Exempt
1218	Solid Waste Materials Transfer Operator	12	Non-Exempt
1221	Parks Conservation Technician I	12	Non-Exempt
1222	Licensed Practical Nurse	12	Non-Exempt
1301	Accounting Technician II	13	Non-Exempt
1303	Medical Laboratory Technician	13	Non-Exempt
1304	Telecommunicator	13	Non-Exempt
1306	Revenue Technician III	13	Non-Exempt
1307	Food Services Coordinator	13	Non-Exempt
1308	Building & Service Maintenance Coordinator	13	Non-Exempt
1309	Property Development Technician	13	Non-Exempt
1310	Vehicle Appraisal Technician II	13	Non-Exempt
1311	Library Associate	13	Non-Exempt
1312	Community Outreach Specialist	13	Non-Exempt
1401	Administrative Assistant III	14	Non-Exempt
1403	Recreation Program Coordinator	14	Non-Exempt
1404	Automotive Mechanic	14	Non-Exempt
1408	Deputy Sheriff I	14	Non-Exempt
1409	Deputy Tax Collector	14	Non-Exempt

**FY 2015-16 Classification and Pay Plan  
Classes by Salary Grade**

<b>Class Code</b>	<b>Class Title</b>	<b>Salary Grade</b>	<b>FLSA Status</b>
1410	Facilities Maintenance Technician IV	14	Non-Exempt
1411	Foreign Language Coordinator	14	Non-Exempt
1412	GIS Mapper	14	Non-Exempt
1413	Heavy Equipment Mechanic I	14	Non-Exempt
1414	Housing Specialist	14	Non-Exempt
1417	Income Maintenance Caseworker II	14	Non-Exempt
1419	IT Support Specialist	14	Non-Exempt
1420	Intake Specialist	14	Non-Exempt
1422	Paramedic	14	Non-Exempt
1426	Social Worker I	14	Non-Exempt
1427	Telecommunications Assistant Supervisor	14	Non-Exempt
1430	Parks Conservation Technician II	14	Non-Exempt
1431	Wireless Communications Coordinator	14	Non-Exempt
1432	Environmental Health Technician	14	Non-Exempt
1435	Planning Technician	14	Non-Exempt
1436	Imaging Coordinator	14	Non-Exempt
1437	Asset Management Coordinator	14	Non-Exempt
1439	RSVP Assistant Administrator	14	Non-Exempt
1440	Human Services Specialist	14	Non-Exempt
1441	Logistics Support Officer	14	Non-Exempt
1442	Budget and Administrative Coordinator	14	Non-Exempt
1443	Resource Program Support Coordinator	14	Non-Exempt
1444	Landfill Inspector	14	Non-Exempt
1502	Deputy Sheriff II	15	Non-Exempt
1504	Income Maintenance Caseworker III	15	Non-Exempt
1505	Office Supervisor	15	Exempt
1506	Executive Assistant	15	Non-Exempt
1508	Communications Specialist	15	Non-Exempt
1510	Circulation Supervisor	15	Exempt
1511	Property Development Specialist I	15	Non-Exempt
1512	Emergency Services Systems Technician	15	Non-Exempt
1513	Patient Account Representative Supervisor	15	Exempt

**FY 2015-16 Classification and Pay Plan  
Classes by Salary Grade**

<b>Class Code</b>	<b>Class Title</b>	<b>Salary Grade</b>	<b>FLSA Status</b>
1514	Training and Lead Animal Control Officer	15	Non-Exempt
1515	Human Resources Specialist	15	Non-Exempt
1516	Paramedic-Field Training Officer	15	Non-Exempt
1602	Appraiser I	16	Non-Exempt
1603	Arts Commission Coordinator	16	Exempt
1604	Assistant Fire Marshal	16	Non-Exempt
1605	Assistant Register of Deeds	16	Non-Exempt
1606	Child Support Officer	16	Non-Exempt
1611	Eldercare Manager	16	Non-Exempt
1616	GIS Technician	16	Non-Exempt
1617	Human Services Coordinator I	16	Non-Exempt
1620	Income Maintenance Leadworker	16	Non-Exempt
1621	Resource & Benefits Specialist	16	Non-Exempt
1622	Information Technology Support Analyst I	16	Non-Exempt
1623	Librarian I	16	Exempt
1625	Recycling Education & Outreach Coordinator	16	Exempt
1626	Housing Rehabilitation Specialist	16	Non-Exempt
1627	Social Worker II	16	Non-Exempt
1629	Telecommunications Supervisor	16	Non-Exempt
1633	Recreation Program Supervisor	16	Non-Exempt
1636	Parks Operations Supervisor	16	Exempt
1637	Environmental Enforcement Officer	16	Exempt
1639	Program Coordinator	16	Exempt
1640	Senior Center Coordinator	16	Non-Exempt
1642	Business Personal Property Appraiser I	16	Non-Exempt
1643	Facilities Maintenance Supervisor	16	Exempt
1644	Public Health Preparedness Coordinator	16	Exempt
1645	Senior Auto Mechanic	16	Exempt
1646	Administrative Services Supervisor	16	Exempt
1647	Emergency Management Planner	16	Exempt
1648	Logistics Manager	16	Non-Exempt
1649	Solid Waste Field Services Supervisor	16	Exempt

**FY 2015-16 Classification and Pay Plan  
Classes by Salary Grade**

<b>Class Code</b>	<b>Class Title</b>	<b>Salary Grade</b>	<b>FLSA Status</b>
1702	Code Compliance Officer III	17	Non-Exempt
1705	Environmental Health Specialist	17	Non-Exempt
1706	GIS Project Coordinator I	17	Exempt
1707	Human Resources Analyst	17	Exempt
1708	Deputy Clerk/Information Specialist	17	Exempt
1709	Management Analyst	17	Exempt
1711	Planner I	17	Non-Exempt
1713	RSVP Administrator	17	Exempt
1714	Senior Public Health Educator	17	Exempt
1715	LEP Specialist	17	Non-Exempt
1718	Housing Program Coordinator	17	Exempt
1719	Financial Services Coordinator	17	Exempt
1721	Erosion Control Officer I	17	Non-Exempt
1722	Training/Quality Assurance Coordinator	17	Exempt
1724	EMS Quality Assurance Coordinator	17	Exempt
1801	Deputy Sheriff/Sergeant	18	Non-Exempt
1802	Agriculture Economic Developer	18	Exempt
1803	EMS Supervisor	18	Non-Exempt
1805	Erosion Control Officer II	18	Exempt
1807	Recycling Programs Supervisor	18	Exempt
1809	Social Worker III	18	Non-Exempt
1810	Environmental Enforcement Sprv	18	Exempt
1811	Recreation Manager	18	Exempt
1812	Parks Conservation Specialist	18	Exempt
1813	Deputy Sheriff/Investigator I	18	Non-Exempt
1814	Administrative Officer	18	Exempt
1815	Information Technology Support Analyst II	18	Non-Exempt
1816	Transportation Assistant Administrator	18	Exempt
1817	Registered Dietitian	18	Exempt
1818	Human Services Coordinator II	18	Exempt
1819	Data Systems Manager	18	Exempt

**FY 2015-16 Classification and Pay Plan  
Classes by Salary Grade**

<b>Class Code</b>	<b>Class Title</b>	<b>Salary Grade</b>	<b>FLSA Status</b>
1820	Facility Environment And Support Manager	18	Exempt
1821	Retention Economic Developer	18	Exempt
1822	Business Recruitment - Economic Development	18	Exempt
1903	Appraiser II	19	Non-Exempt
1906	Budget & Management Analyst II	19	Exempt
1908	Business Personal Property Appraiser II	19	Non-Exempt
1909	CPS Social Worker	19	Non-Exempt
1910	Child Welfare Program Specialist	19	Non-Exempt
1911	Librarian II	19	Exempt
1912	Civil Rights Specialist	19	Exempt
1917	Environmental Health Program Specialist	19	Non-Exempt
1919	GIS Project Coordinator II	19	Exempt
1920	Income Maintenance Supervisor	19	Exempt
1921	Legal Specialist	19	Exempt
1923	Planner II	19	Exempt
1924	Public Health Nurse I	19	Exempt
1925	Purchasing Agent	19	Exempt
1926	Sales Director	19	Exempt
1928	Social Work Clinical Specialist	19	Exempt
1930	Soil Conservationist	19	Exempt
1932	Solid Waste Planner	19	Exempt
1935	Communications Manager	19	Exempt
1937	Public Health Program Manager	19	Exempt
1938	Child Support Supervisor	19	Exempt
1941	Cultural Resources Coordinator	19	Exempt
1943	Heavy Equipment Mechanic Supervisor	19	Exempt
1948	Registered Dietitian Program Coordinator	19	Exempt
1949	Grants Accountant/Internal Auditor	19	Exempt
2001	Dental Hygienist	20	Non-Exempt
2002	Deputy Sheriff/Lieutenant	20	Non-Exempt
2003	Eldercare Services Administrator	20	Exempt

**FY 2015-16 Classification and Pay Plan  
Classes by Salary Grade**

<b>Class Code</b>	<b>Class Title</b>	<b>Salary Grade</b>	<b>FLSA Status</b>
2005	Applications Development Specialist	20	Exempt
2006	Public Health Nurse II	20	Exempt
2007	Senior Centers Administrator	20	Exempt
2008	Senior Income Maintenance Supervisor	20	Exempt
2009	Social Work Supervisor II	20	Exempt
2011	Homeless Program Coordinator	20	Exempt
2012	Solid Waste Collection Services Manager	20	Exempt
2013	Business Operations Coordinator	20	Exempt
2015	Human Services Supervisor	20	Exempt
2016	Sustainability Program Coordinator	20	Exempt
2017	Public Health Nurse II-Preparedness Coordinator	20	Exempt
2018	Resource Conservation Coordinator	20	Exempt
2019	Soil & Water Conservation Coordinator	20	Exempt
2104	Senior Accountant	21	Exempt
2105	Nutrition Program Manager	21	Exempt
2106	Emergency Management Coordinator	21	Exempt
2201	Animal Control Manager	22	Exempt
2202	Benefits Manager	22	Exempt
2203	Business Officer I	22	Exempt
2206	Deputy Sheriff/Captain Operations (Patrol)	22	Exempt
2210	Information Technology Analyst	22	Exempt
2211	Land Resources Conservation Manager	22	Exempt
2213	Network Analyst	22	Exempt
2214	Superintendent of Parks	22	Exempt
2215	Public Health Nurse III	22	Exempt
2216	Superintendent of Recreation	22	Exempt
2217	Recycling Programs Manager	22	Exempt
2219	Soil Scientist	22	Exempt
2220	IT Systems Analyst	22	Exempt
2221	Veterinary Health Care Manager	22	Exempt
2224	Water Resources Coordinator	22	Exempt

**FY 2015-16 Classification and Pay Plan  
Classes by Salary Grade**

<b>Class Code</b>	<b>Class Title</b>	<b>Salary Grade</b>	<b>FLSA Status</b>
2227	Transportation Administrator	22	Exempt
2228	Animal Services Operations Manager	22	Exempt
2229	Social Work Supervisor III	22	Exempt
2230	GIS Senior Project Coordinator	22	Exempt
2231	Risk Manager	22	Exempt
2232	Training And Performance Manager	22	Exempt
2233	Library Systems Manager	22	Exempt
2234	Health Informatics Manager	22	Exempt
2235	Human Resources Manager	22	Exempt
2236	Deputy Sheriff/Captain of Detention (Jail)	22	Exempt
2237	Landscape Architect	22	Exempt
2404	Chief Inspector and Plans Examiner	24	Exempt
2407	Fire Marshal	24	Exempt
2409	Environmental Health Supervisor	24	Exempt
2411	Solid Waste Engineer	24	Exempt
2413	Planner III	24	Exempt
2414	IT Operations Manager	24	Exempt
2415	Staff Engineer	24	Exempt
2417	Revenue Collections Manager	24	Exempt
2419	Chief Appraiser	24	Exempt
2420	Personal Property Appraisal Manager	24	Exempt
2421	Communications Operations Manager	24	Exempt
2422	EMS Operations Manager	24	Exempt
2424	Assistant Library Director	24	Exempt
2425	Engineering & Stormwater Supervisor	24	Exempt
2426	Legal Advisor To The Sheriff	24	Exempt
2427	Deputy Clerk/Information Specialist	24	Exempt
2501	Business Officer II	25	Exempt
2503	Human Services Manager	25	Exempt
2504	Deputy Tax Assessor	25	Exempt
2505	Applications Manager	25	Exempt

**FY 2015-16 Classification and Pay Plan  
Classes by Salary Grade**

<b>Class Code</b>	<b>Class Title</b>	<b>Salary Grade</b>	<b>FLSA Status</b>
2506	Network Engineer	25	Exempt
2507	GIS & Land Records Manager	25	Exempt
2601	Deputy Sheriff/Chief of Operations	26	Exempt
2602	Home Visiting Services Supervisor	26	Exempt
2603	Public Health Education Director	26	Exempt
2604	Public Health Nurse Supervisor	26	Exempt
2605	Social Work Program Manager	26	Exempt
2606	Solid Waste Operations Manager	26	Exempt
2609	Finance & Administrative Operations Director	26	Exempt
2610	Family Nurse Practitioner II	26	Exempt
2611	Assistant Asset Management Director	26	Exempt
2701	Clerk To The Board	27	Exempt
2702	Elections Director	27	Exempt
2703	Environmental Health Director	27	Exempt
2705	Social Services Assistant Director	27	Exempt
2706	Public Health Nursing Director	27	Exempt
2708	Visitor Bureau Director	27	Exempt
2710	Staff Attorney	27	Exempt
2711	Assistant To County Manager for Legislative Affairs	27	Exempt
2713	Deputy Financial Services Director	27	Exempt
2714	Building Inspector Admin	27	Exempt
2715	Public Affairs Officer	27	Exempt
2901	Aging Director	29	Exempt
2902	Child Support Director	29	Exempt
2904	Environment, Agriculture, Parks & Recreation Director	29	Exempt
2905	Housing, Human Rights & Community Development Director	29	Exempt
2908	Library Director	29	Exempt
2911	Register of Deeds	29	Exempt
2914	Animal Services Director	29	Exempt
2915	Asset Management Director	29	Exempt

**FY 2015-16 Classification and Pay Plan  
Classes by Salary Grade**

<b>Class Code</b>	<b>Class Title</b>	<b>Salary Grade</b>	<b>FLSA Status</b>
3102	Chief Information Officer	31	Exempt
3103	Emergency Services Director	31	Exempt
3105	Health Director	31	Exempt
3106	Human Resources Director	31	Exempt
3107	Planning Director	31	Exempt
3109	Sheriff	31	Exempt
3110	Social Services Director	31	Exempt
3111	Solid Waste Director	31	Exempt
3112	Tax Administrator	31	Exempt
3114	Economic Development Director	31	Exempt
3301	Assistant County Manager	33	Exempt
3401	Dentist	34	Exempt
3701	County Manager	37	Exempt
3702	County Attorney	37	Exempt

These positions are subject to the authority of the Board of County Commissioners to establish and change the salaries as limited by N. C. General Statutes 153A-92 (as cited in the Orange County Code of Ordinances, Chapter 28 Personnel, Section 28-13(o)).

# ***County Contributions to Retirement Benefits***

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## **Background**

### Local Governmental Employees' Retirement System (LGERS)

Both employer and employees make contributions based on employee earnings to this retirement plan. The required County contribution is determined by the North Carolina Treasurer each year. While employer contributions have varied over the past few years (see chart below), the employee contribution has consistently been 6.0% of salary.

### **History of County Retirement Contributions**

Fiscal Year(s)	LGERS		Supplemental Retirement	
	Law Enforcement Officers (LEO's)	General Employees	Law Enforcement Officers (LEO's)	General Employees
	% of Salary	% of Salary	% of Salary	Annual Contribution
2001-2005	4.78	4.88	5.00	\$520
2005-2007	4.78	4.88	5.00	\$650
2007-2009	4.86	4.88	5.00	\$715
2009-2010	4.86	4.88	5.00	Suspended
2010-2011	6.41	6.43	5.00	Suspended until January 2011, then \$715
2011-2012	7.04	6.96	5.00	\$715
2012-2013	6.77	6.74	5.00	\$715
2013-2014	7.28	7.07	5.00	\$715, added maximum \$1,200 matching contribution)
2014-2015	7.55	7.07	5.00	\$715, increased matching contribution to \$1,512

### Supplemental Retirement Benefits

The Board has set the County's contribution from an initial contribution of \$15.00 per pay period in FY 1998-99 (\$375 annually) to the current \$27.50 per pay period (\$715 annually). Employees receive this contribution whether or not they contribute themselves. This allows employees in the lower salary ranges to receive additional retirement benefits without the loss of any current income. The County does not pay Social Security or Medicare taxes on the amount contributed.

Employees direct the County to invest its contribution to one of the following pre-tax options:

- Prudential 401(k) plan administered by the North Carolina Retirement System;
- ICMA-RC 457 plan; and
- Nationwide (NACo) 457.

## ***County Contributions to Retirement Benefits – continued***

Employees may elect to contribute an amount, within federal guidelines, to any of the plan(s) listed above as well as a post-tax (Roth) Prudential 401(k) plan. The County is required by State law to make a contribution of five percent of salary to the 401(k) plan for each sworn law enforcement officer. The County may determine the amount of its contributions for general County (non-sworn law enforcement) employees.

The most recent data available from Prudential 401(k) dated October 2014 indicates that 54 North Carolina counties contribute to the NC Supplemental Retirement Plans through Prudential. Of these, only McDowell and Orange counties contribute a flat dollar amount. Of the 39 counties contributing a set percentage, the average is 3 per cent. The remaining 13 counties contribute a match up to an average of 2.8 per cent. An average 4.15% contribution is made by Orange County's nearby jurisdictions.

### **County Costs**

The County's annualized matching contribution to plans is \$667,358 and the minimum contribution totals \$617,760. The annual County contribution of \$715 is equivalent to 1.54% of the average annual Orange County employee salary of \$46,487. By providing the match, the maximum County contribution of \$2,227 provides 4.8% of the average annual salary.

### **Employee Participation in Supplemental Retirement Benefits**

One of the Board's objectives in initiating an employer contribution was to encourage each employee to make a voluntary contribution to build his or her retirement security. The chart below shows employee (law enforcement and general) participation in the supplemental retirement plans.

The higher match, financial education, and regular visits from plan representatives have increased the number of employees contributing to the plans.

	<b>Employees Contributing</b>	<b>Percentage</b>	<b>Total Annualized Employee Contribution</b>	<b>Average Annual Employee Contribution</b>
May 2009	500	65%	Not available	Not available
May 2010*	433	57%	\$386,436	\$892.46
May 2011	560	70%	\$451,656	\$806.53
May 2012	533	65%	\$460,320	\$863.64
April 2013	545	66%	\$884,136	\$1,622.27
April 2014	597	69%	\$1,154,196	\$1,933.33
April 2015	610	70%	\$1,160,110	\$1,749.79

\*This drop occurred during the year the County suspended its contribution to the supplemental retirement benefit.

## **County Contributions to Retirement Benefits – continued**

### **Board of Commissioners' Action as to County Contributions to Retirement Benefits**

*The Board approved maintaining the \$27.50 per pay period County minimum contribution to the employee's choice of supplemental retirement plan(s) and continuing to match employees' contributions up to \$63.00 semi-monthly for all general (non-sworn law enforcement officer) employees. The Board further approved continuing the mandated 5% contribution for sworn law enforcement officers.*

# Employer Contributions

as of October 31, 2014

Employer contributions to the NC 401(k) Plan and/or the NC 457 Plan shown here are generalized and are not intended to convey the specifics associated with each employer. Employer contributions shown are per pay period, unless otherwise noted. Employer contributions are not guaranteed; they are subject to change at any time.

Employer Type	Employer	Employer Contribution for General Employees
Charter School	The Expedition School	up to 6%
Community College	Beaufort Community College	1%
County	Alamance County	up to 2%
County	Anson County	3%
County	Ashe County	2%
County	Avery County	3%
County	Beaufort County	up to 1.5%
County	Brunswick County	5%
County	Buncombe County	8%
County	Burke County	up to 2%
County	Cabarrus County	5%
County	Camden County	5%
County	Carteret County	5%
County	Chatham County	4.5%
County	Cleveland County	5%
County	Craven County	up to 4%
County	Cumberland County	1%
County	Currituck County	5.21%
County	Davidson County	1.5%
County	Davie County	up to 3%
County	Durham County	5%
County	Edgecombe County	2%
County	Franklin County	4%
County	Guilford County	5%
County	Haywood County	1%
County	Henderson County	up to 2%
County	Iredell County	5%
County	Johnston County	up to 5%
County	Lee County	3%
County	Lenoir County	5%
County	Macon County	2%
County	Martin County	3%
County	McDowell County	\$16.67
County	Mecklenburg County	up to 5%
County	Montgomery County	5%
County	Moore County	up to 3%
County	Nash County	5%
County	Onslow County	up to 4%
County	Orange County	up to \$90.50
County	Person County	5%
County	Pitt County	5.08%
County	Randolph County	up to 2%
County	Richmond County	5%
County	Rowan County	3%
County	Robeson County	4%
County	Rutherford County	3.25%

Employer Type	Employer	Employer Contribution for General Employees
County	Sampson County	2.53%
County	Scotland County	2%
County	Stokes County	up to 1%
County	Union County	5%
County	Wake County	5%
County	Washington County	3%
County	Watauga County	5%
County	Wayne County	up to 2%
County	Wilson County	5%
County	Yadkin County	1%
Municipal	Aberdeen, Town of	5%
Municipal	Ahoskie, Town of	5%
Municipal	Angier, Town of	up to 5%
Municipal	Apex, Town of	5%
Municipal	Asheville, City of	5%
Municipal	Atlantic Beach, Town of	5%
Municipal	Badin, Town of	up to 5%
Municipal	Bald Head Island, Village of	6.74%
Municipal	Banner Elk, Town of	up to 6%
Municipal	Beaufort, Town of	5%
Municipal	Beech Mountain, Town of	5%
Municipal	Belhaven, Town of	2%
Municipal	Belmont, City of	5%
Municipal	Benson, Town of	5%
Municipal	Bermuda Run, Town of	5%
Municipal	Bessemer, City of	5%
Municipal	Bethel, Town of	2%
Municipal	Beulaville, Town of	5%
Municipal	Biltmore Forest, Town of	5%
Municipal	Biscoe, Town of	up to 6%
Municipal	Black Creek, Town of	5%
Municipal	Black Mountain, Town of	5%
Municipal	Bladenboro, Town of	4.5%
Municipal	Blowing Rock, Town of	3%
Municipal	Boiling Spring Lakes, City of	5%
Municipal	Boiling Springs, Town of	5%
Municipal	Boone, Town of	5%
Municipal	Bridgeton, Town of	5%
Municipal	Bunn, Town of	2%
Municipal	Burgaw, Town of	5%
Municipal	Burlington, City of	5%
Municipal	Burnsville, Town of	2%
Municipal	Butner, Town of	5%
Municipal	Cameron, Town of	3%
Municipal	Candor, Town of	5%
Municipal	Cape Carteret, Town of	up to 5%
Municipal	Carolina Shores, Town of	5%
Municipal	Carrboro, Town of	3%

# Employer Contributions

Employer Type	Employer	Employer Contribution for General Employees
Municipal	Carthage, Town of	5%
Municipal	Cary, Town of	5%
Municipal	Caswell Beach, Town of	5%
Municipal	Chapel Hill, Town of	5%
Municipal	Charlotte, City of	3%
Municipal	Cherryville, City of	5%
Municipal	China Grove, Town of	5%
Municipal	Claremont, City of	5%
Municipal	Clarkton, Town of	5%
Municipal	Clayton, Town of	4%
Municipal	Cleveland, Town of	5%
Municipal	Clemmons, Village of	up to 5%
Municipal	Columbus, Town of	5%
Municipal	Concord, City of	3.5%
Municipal	Conover, Town of	5%
Municipal	Cornelius, Town of	5%
Municipal	Cramerton, Town of	5%
Municipal	Creedmoor, City of	5%
Municipal	Dallas, Town of	4%
Municipal	Davidson, Town of	up to 5%
Municipal	Dobson, Town of	5%
Municipal	Duck, Town of	5%
Municipal	Dunn, City of	2%
Municipal	Durham, City of	4.5%
Municipal	East Spencer, Town of	up to 2%
Municipal	Eastover, Town of	up to 5%
Municipal	Eden, City of	5%
Municipal	Edenton, City of	1%
Municipal	Elizabeth City, City of	5%
Municipal	Elizabethtown, Town of	3%
Municipal	Elkin, Town of	5%
Municipal	Elm City, Town of	5%
Municipal	Elon, Town of	5%
Municipal	Emerald Isle, Town of	5%
Municipal	Erwin, Town of	5%
Municipal	Fairmont, Town of	5%
Municipal	Faison, Town of	2%
Municipal	Farmville, Town of	2.75%
Municipal	Fletcher, Town of	5%
Municipal	Forest City, Town of	\$10
Municipal	Foxfire Village, Town of	5%
Municipal	Franklin, Town of	5%
Municipal	Franklinton, Town of	5%
Municipal	Fremont, Town of	5%
Municipal	Fuquay-Varina, Town of	5%
Municipal	Garner, Town of	5%
Municipal	Gaston, Town of	5%
Municipal	Gastonia, City of	5%
Municipal	Gibsonville, Town of	5%
Municipal	Goldsboro, City of	2%
Municipal	Graham, City of	5%
Municipal	Granite Falls, Town of	2%
Municipal	Granite Quarry, Town of	5%
Municipal	Green Level, Town of	up to 5%
Municipal	Greenville, City of	\$30
Municipal	Grifton, Town of	up to 1.5%
Municipal	Grover, Town of	5%
Municipal	Harrisburg, Town of	3%
Municipal	Havelock, City of	5%
Municipal	Haw River, Town of	5%
Municipal	Hertford, Town of	3.75%
Municipal	Hickory, City of	up to 1%
Municipal	Hillsborough, Town of	4.84%

Employer Type	Employer	Employer Contribution for General Employees
Municipal	Holden Beach, Town of	5%
Municipal	Holly Ridge, Town of	3%
Municipal	Holly Springs, Town of	5%
Municipal	Hope Mills, Town of	3%
Municipal	Hudson, Town of	3%
Municipal	Huntersville, Town of	5%
Municipal	Indian Beach, Town of	5%
Municipal	Indian Trail, Town of	up to 2%
Municipal	Jacksonville, City of	2%
Municipal	Jamestown, Town of	4.5%
Municipal	Jonesville, Town of	4.98%
Municipal	Kenansville, Town of	2%
Municipal	Kenly, Town of	1%
Municipal	Kernersville, Town of	1%
Municipal	Kill Devil Hills, Town of	up to 5%
Municipal	King, City of	5%
Municipal	Kings Mountain, City of	5%
Municipal	Kinston, City of	1.5%
Municipal	Kitty Hawk, Town of	2%
Municipal	Knightdale, Town of	5%
Municipal	Kure Beach, Town of	5%
Municipal	Lake Lure, Town of	5%
Municipal	Landis, Town of	5%
Municipal	Laurel Park, Town of	3.5%
Municipal	Laurinburg, City of	5%
Municipal	Leland, Town of	5%
Municipal	Liberty, Town of	3%
Municipal	Lilesville, Town of	4%
Municipal	Lillington, Town of	up to 5%
Municipal	Locust, City of	up to 5%
Municipal	Louisburg, Town of	5%
Municipal	Lowell, Town of	5%
Municipal	Lucama, Town of	2.5%
Municipal	Lumberton, City of	4%
Municipal	Madison, Town of	3%
Municipal	Maggie Valley, Town of	3%
Municipal	Manteo, Town of	5%
Municipal	Marion, City of	5%
Municipal	Marshville, Town of	up to 3.5%
Municipal	Matthews, Town of	5%
Municipal	Mayodan, Town of	5%
Municipal	McAdenville, Town of	3%
Municipal	Mebane, City of	5%
Municipal	Middlesex, Town of	3.5%
Municipal	Mills River, Town of	2%
Municipal	Mint Hill, Town of	5%
Municipal	Misenheimer, Village of	5%
Municipal	Mocksville, Town of	up to 5%
Municipal	Momeyer, Town of	2%
Municipal	Monroe, City of	up to 5%
Municipal	Montreat, Town of	5%
Municipal	Mooresville, City of	5%
Municipal	Morehead City, Town of	5%
Municipal	Morrisville, Town of	5%
Municipal	Mount Gilead, Town of	up to 3%
Municipal	Mount Holly, City of	5%
Municipal	Mount Olive, Town of	4%
Municipal	Murfreesboro, Town of	1.5%
Municipal	Nags Head, Town of	up to 2%
Municipal	Nashville, Town of	3%
Municipal	New Bern, City of	6%
Municipal	Newland, Town of	4%
Municipal	Newport, Town of	4%

Employer Type	Employer	Employer Contribution for General Employees
Municipal	North Topsail Beach, Town of	3%
Municipal	North Wilkesboro, Town of	5.03%
Municipal	Northwest, City of	3%
Municipal	Oak Island, Town of	2%
Municipal	Oakboro, Town of	up to 3%
Municipal	Ocean Isle Beach, Town of	5%
Municipal	Pembroke, Town of	3%
Municipal	Pilot Mountain, Town of	5%
Municipal	Pine Knoll Shores, Town of	5%
Municipal	Pinebluff, Town of	3%
Municipal	Pinehurst, Village of	5%
Municipal	Pinetops, Town of	5%
Municipal	Pineville, Town of	up to 5%
Municipal	Pittsboro, Town of	5%
Municipal	Plymouth, Town of	up to 5%
Municipal	Polkton, Town of	4%
Municipal	Raeford, City of	5%
Municipal	Ramseur, Town of	2.5%
Municipal	Randleman, City of	5%
Municipal	Ranlo, Town of	3%
Municipal	Reidsville, City of	5%
Municipal	Richlands, Town of	3%
Municipal	River Bend, Town of	5%
Municipal	Roanoke Rapids, City of	up to 3%
Municipal	Rockingham, City of	2.5%
Municipal	Rockwell, Town of	5%
Municipal	Rocky Mount, City of	3%
Municipal	Rolesville, Town of	5%
Municipal	Roseboro, Town of	5%
Municipal	Rutherfordton, Town of	2.5%
Municipal	Salisbury, City of	3%
Municipal	Saluda, City of	5%
Municipal	Sanford, City of	5%
Municipal	Sawmills, Town of	2%
Municipal	Scotland Neck, Town of	1.5%
Municipal	Selma, Town of	3%
Municipal	Seven Devils, Town of	2%
Municipal	Shallotte, Town of	5%
Municipal	Shelby, City of	5%
Municipal	Siler City, Town of	2.5%
Municipal	Simpson, Village of	5%
Municipal	Smithfield, Town of	3%
Municipal	Snow Hill, Town of	up to 5%
Municipal	Southern Pines, Town of	5%
Municipal	Southern Shores, Town of	5%
Municipal	Southport, City of	5%
Municipal	Spencer, Town of	up to 2%
Municipal	Spindale, Town of	4%
Municipal	Spring Hope, Town of	5%
Municipal	Spring Lake, Town of	2%
Municipal	St. James, Town of	5%
Municipal	St. Pauls, Town of	3%
Municipal	Stallings, Town of	up to 5%
Municipal	Stanfield, Town of	5%
Municipal	Stanley, Town of	5%
Municipal	Stantonsburg, Town of	2%
Municipal	Star, Town of	5%
Municipal	Stedman, Town of	5%
Municipal	Summerfield, Town of	3%
Municipal	Sunset Beach, Town of	6%
Municipal	Surf City, Town of	\$20
Municipal	Swansboro, Town of	1%
Municipal	Sylva, Town of	5%

Employer Type	Employer	Employer Contribution for General Employees
Municipal	Tabor City, Town of	5%
Municipal	Tarboro, Town of	6%
Municipal	Taylorsville, Town of	5%
Municipal	Topsail, Town of	5%
Municipal	Trent Woods, Town of	5%
Municipal	Troutman, Town of	5%
Municipal	Troy, Town of	2%
Municipal	Tryon, Town of	2%
Municipal	Vass, Town of	5%
Municipal	Wade, Town of	3.5%
Municipal	Wadesboro, Town of	4%
Municipal	Wagram, Town of	2.5%
Municipal	Wake Forest, Town of	5%
Municipal	Wallace, Town of	2%
Municipal	Walnut Cove, Town of	5%
Municipal	Walnut Creek, Village of	5%
Municipal	Warsaw, Town of	2%
Municipal	Washington, City of	up to \$40
Municipal	Waxhaw, Town of	5%
Municipal	Waynesville, Town of	5%
Municipal	Weaverville, Town of	6%
Municipal	Weddington, Town of	5%
Municipal	Wendell, Town of	5%
Municipal	West Jefferson, Town of	5%
Municipal	Whispering Pines, Village of	5%
Municipal	Whitakers, Town of	5%
Municipal	White Lake, Town of	2.5%
Municipal	Whiteville, City of	4.5%
Municipal	Wilkesboro, Town of	up to 5%
Municipal	Wilmington, City of	4.5%
Municipal	Wilson, City of	5%
Municipal	Windsor, Town of	5%
Municipal	Wingate, Town of	5%
Municipal	Winterville, Town of	5%
Municipal	Woodfin, Town of	6%
Municipal	Wrightsville Beach, Town of	4%
Municipal	Yadkinville, Town of	5%
Municipal	Zebulon, Town of	5%
Other	Alamance ABC Board	5%
Other	Alamance Comm. Fire Dept.	2%
Other	Albemarle Commission	1%
Other	Alliance Behavioral Healthcare	5%
Other	Asheville Regional Airport Authority	5%
Other	Benson Housing Authority	2%
Other	Bertie-Martin Regional Jail	2%
Other	Blue Ridge Fire & Rescue, Inc.	\$4
Other	Braswell Memorial Library	3%
Other	Broad River Water Authority	5%
Other	Brunswick County Eco. Dev. Comm.	5%
Other	Brunswick County Tourism Authority	5%
Other	Burke County Health Department	up to 2%
Other	Burke County Social Services	up to 2%
Other	Burke-Catawba Dst. Con. Authority	up to 2%
Other	Cabarrus County Tourism Authority	5%
Other	Cape Fear COG	1%
Other	Cape Fear Public Utility Authority	up to 4%
Other	Carteret County ABC Board	5%
Other	Centennial Authority	5%
Other	Centerpoint Human Services	\$35
Other	Centralina COG	3%
Other	Charlotte-Mecklenburg County Public Library	up to 5%
Other	Cleveland County Sanitary District	5%

# Employer Contributions

Employer Type	Employer	Employer Contribution for General Employees
Other	Craven County ABC Board	2%
Other	Craven County Airport Authority	up to 4%
Other	Cumberland County ABC Board	5%
Other	Davie Soil & Water Conserv. Distr.	1%
Other	Coastal Care	up to 2%
Other	Coastal Solid Waste Man. Authority	5%
Other	Concord ABC Board	4%
Other	County Commissioners, NC Assoc. of	up to 4%
Other	Dobson ABC Board	5%
Other	Downtown Salisbury, Inc.	up to 3%
Other	Dunn ABC Board	2%
Other	Eastpointe	1%
Other	Edgecombe County ABC Board	5%
Other	ElectriCities of NC, Inc.	2.5%
Other	Elizabethtown ABC Board	3%
Other	First Craven Sanitary District	up to 3%
Other	Fontana Regional Library	up to 2%
Other	Garner Fire Department	5%
Other	Gastonia ABC Board	5.5%
Other	Greensboro ABC Board	5%
Other	Greenville Housing Authority	\$35
Other	Greenville Utilities Commission	\$40
Other	Guilford Fire District 13	2%
Other	Halifax County ABC Board	3%
Other	Halifax County Tourism Development Authority	up to 3%
Other	High County COG	4%
Other	High Point ABC Board	6%
Other	Isothermal Planning & Development Commission	3%
Other	Johnston County ABC Board	5%
Other	Johnston Mental Health	up to 5%
Other	Johnston Co. & Smithfield Public Library	up to 5%
Other	Jonesville Water & Sewer	5%
Other	Junaluska Sanitary District	3%
Other	Kerr Area Rural Transportation Authority	up to 3%
Other	Kinston Housing Authority	up to 3%
Other	Kinston/Lenoir County Library	up to 1%
Other	Land-of-Sky Regional COG	4%
Other	Laurinburg-Maxton Airport Comm.	4%
Other	Lenoir County ABC Board	2%
Other	Lincolnton Housing Authority	up to 4%
Other	Louisburg ABC Board	5%
Other	Lower Cape Fear Water & Sewer	3%
Other	Lumberton Airport Commission	4%
Other	Madison/Mayodan Recreation Com.	5%
Other	Martin Co. Travel & Tourism	3%
Other	Mecklenburg County ABC Board	up to 6%
Other	Mecklenburg EMS Agency	up to 5%
Other	Metro Sewer. Dist./Buncombe Co.	up to 5%
Other	MI Connection Communication	up to 2%
Other	Mid-Carolina COG	1%
Other	Mid-East Planning Commission	up to 3%
Other	Monroe Housing Authority	5%

Employer Type	Employer	Employer Contribution for General Employees
Other	Moore County ABC Board	2.5%
Other	Moore County Airport Authority	up to 3%
Other	Moore County Tourism Development	up to 3%
Other	Mooresville ABC Board	5%
Other	Mount Airy ABC Board	5%
Other	Nash County ABC Board	5%
Other	New Edenton Housing Authority	4%
Other	New Hanover Airport Authority	5%
Other	New Hanover County ABC Board	up to 5%
Other	North Brunswick Sanitary District	4%
Other	Onslow County ABC Board	5%
Other	Onslow Water & Sewer Authority (ONWASA)	2%
Other	Orange County ABC Board	up to \$75
Other	Parkwood Fire Department	5%
Other	Partners Behavioral Health	2.5%
Other	Pembroke Housing Authority	4%
Other	Piedmont Triad COG	2.5%
Other	Piedmont Triad Reg. Water Authority	5%
Other	Pinecroft Sedgefield Fire District	3%
Other	Pitt County ABC Board	5%
Other	Pitt-Greenville Convention Authority	\$40
Other	Plymouth Housing Authority	up to 3%
Other	Queens Grant High School	up to 3%
Other	Raleigh-Durham Airport Authority, City of	up to 5%
Other	Raleigh Housing Authority	up to 4%
Other	Randleman ABC Board	5%
Other	Research Triangle HS	up to 3%
Other	Reidsville ABC Board	4%
Other	Robeson Housing Authority	4%
Other	Rutherford/Polk/McDowell DBH	\$35
Other	Salisbury Housing Authority	3%
Other	Salisbury Rowan County CVB	up to 3%
Other	Sanford ABC Board	5%
Other	Scotland County ABC Board	5%
Other	Sheppard Memorial Library	\$40
Other	Skyland Volunteer Fire Depart	up to 2%
Other	South Brunswick Water/Sewer	5%
Other	Spring Hope Water & Sewer	5%
Other	Statesville ABC Board	5%
Other	Summerfield Fire District	up to 2%
Other	Tarboro Redevelopment Comm.	6%
Other	Thomasville Housing Authority	up to 3%
Other	Triangle J COG	5%
Other	Vance County ABC Board	1%
Other	Wake County ABC Board	5%
Other	Water & Sewer Authority/Cabarrus Co.	5%
Other	Wayne County ABC Board	\$25
Other	Wayne County Public Library	up to 2%
Other	Willow Oak Montessori School	5%
Other	Wilson County ABC Board	5%
Other	Wilson Economic Devel. Council	3%
Other	Yadkin Valley Sewer Authority	5%
State	Auctioneers, NC Licensing Board of	7.13%
State	Electrical Contr. Exam., Board of	2.66%

## PRUDENTIAL RETIREMENT®

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# **Employee Health Care**

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## **Background**

Permanent employees are currently eligible for County self-funded health insurance administered by UnitedHealthcare. Two plans are available: a traditional Point of Service (POS) plan with co-pays and co-insurance and a High Deductible Health Plan (HDHP) paired with a Health Savings Account which has no co-pays. Both plans allow out of network services.

The County pays for employee coverage and pays 55 percent of the cost of dependent coverage based on the lower cost plan (currently the HDHP). To equalize the higher priced POS and the HDHP, the County contributes the difference of \$118/month (equivalent to \$1,416/year) to a Health Savings Account for each employee enrolled in the HDHP. No increases to the premium equivalents are required for FY 2015-16 because of the changes implemented in FY 2014-15.

## Plan Design

Benefits have been stable since January 2013 and include:

<b>Health Plan</b>	<b>FY 2015-16 County Cost (Individual Coverage)</b>	<b>Individual Deductible/Maximum Co-Insurance</b>	<b>Co-Pays</b>
HDHP	\$724.80/month + \$1,416/member, which equals \$712.34 county cost/month	\$1,500/\$2,000 (offset by \$1,416 HSA= \$84/\$2,000)	None, all services are subject to deductible, then covered at 80% until maximum co-insurance is reached
POS	\$ 724.80/month	\$500/\$1,000 (co-pays do not apply to the deductible, but do apply to the maximum co-insurance limit)	\$20/\$40 for Primary/Specialist Office Visits; \$4/\$25/\$45 prescriptions; \$50 Urgent Care and \$150 Emergency Room

In the short plan year, the County contributed \$118 for each month of the Plan Year to a Health Savings Account (for employees participating in the High Deductible Plan) and pro-rated the contribution for newly hired employees. For example, an employee hired in September 2015 who enrolls in the HDHP will receive \$1,062 (9 months x \$118) in their Health Savings Account on October 1. In FY 2015-16, employees who have elected the HDHP will receive a \$1,416 contribution to their Health Savings Account.

## ***Employee Health Care – Continued***

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### Change in Broker

Through the RFP process for a Broker of Record, in March of 2015, Gallagher Benefit Services (GBS) was approved by the BOCC as the County's Broker of Record for employee benefit programs.

The County pays a percentage of dependent cost to employees for dependent coverage based on the premium equivalent of the lower priced plan. Effective January 1, 2015, the County contribution increased from 52 percent to 55 percent in order for the County to provide the same health insurance benefits without shifting the 2014 rate increase to employees. The premium equivalents for FY2015-16 modify the County contribution so that the percentage is reduced slightly to correctly reflect the claims distribution, without impacting employee deductions.

### FY2014-15 Actions

Effective January 1, 2014, the County changed the employee health insurance funding from premium-based (fully-insured) to self-insured. The County pays UnitedHealthcare an administrative fee, including stop-loss coverage, and pays the claims costs. The County does not pay a per member premium.

In January, 2015 the County began to transition the Benefit Plan Year from a calendar year to match the Fiscal Year by implementing a six-month benefit period. With a new twelve-month Plan Year from July 1, 2015 to June 30, 2016, the transition will be completed. Commissioners approved action in March 2015 that would minimize the impact of the change for employees in the Traditional (POS). These employees plan will be able to receive credit for their deductible, or payments towards the deductible, to the July 1, 2015 through June 30, 2016 plan year. This rollover credit is expected to cost an additional \$100,000 in FY2015-16.

*The Board approved funding up to \$100,000 to mitigate the impact of the change in benefit years to employees.*

## County Health Plan History 2003 – 2015

### Participants in Health Plans as of April 2015

Health Plan	Active Employees		Retirees	
	# Enrolled	% Enrolled	# Enrolled	% Enrolled
Traditional Point of Service (POS)	652	78.6%	156	95.7%
High Deductible Health Plan (HDHP)*	177	21.4%	7	4.3%
<b>Total</b> (includes Commissioners)	<b>829</b>		<b>163</b>	

\*This number is expected to increase 7/1/15 when the 12-month plan year begins.

### Health Insurance Rates and Benefit Changes

Calendar Year	Total Cost Percentage Increase	Cost to County of Employee Only Coverage (monthly premium)	Difference (per month per employee)	Changes to the Plan Design
2015	14.35%	\$729.01; \$724.80 (POS) \$725.51; \$712.34(HDP)	\$97.83; \$93.62 \$97.35; \$84.19	Six month plan year (1/1/15-6/30/15; twelve month plan year (7/1/15-6/30/15) implemented to shift to fiscal year
2014	0.0%	\$631.18 (POS) \$628.15 (HDP)	0 (POS) \$14.90 (HDP)	Increased contribution to Health Savings Account to more closely match County cost of POS; co-pays applied to out-of-pocket maximum for POS. Changed to self-funding.
2013	8.51%	\$631.18 (POS) \$613.25 (HDP)	\$52.59 (POS) \$34.63 (HDP)	Reduced generic Rx co-pay and included minor surgery in office visit (POS only)
2012	8.64%	\$578.59 (POS) \$578.59 (HDP)	\$47.15 compared to HMO \$69.57 compared to PPO	NCACC coverage ended 12/31/11, replaced by UnitedHealthcare: <ul style="list-style-type: none"> <li>High Deductible Plan with \$1,500 deductible/\$2,000 additional co-insurance limit and Health Savings Account with County contribution of \$1,237.20, and</li> <li>Point Of Service with increased co-pays for office visits, prescriptions and urgent care, higher deductible of \$500 and \$1,000 additional co-insurance limit.</li> </ul>
2011	6.5%	\$531.44 (HMO) \$509.02(PPO)	\$32.44 (HMO) \$31.06 (PPO)	100% covered mental health visits, elimination of marital status for dependents to age 26, \$1,000 allowance for hearing aids
2010	2.5%	\$499.00 (HMO) \$477.96 (PPO)	\$13.12 (HMO) \$12.56 (PPO)	Increased the number of PT/OT visits to 30, decreased cost of generic prescriptions to \$0.00, unlimited mental health care visits, elimination of student status for dependents age 19-26
2009	7.9%	\$485.88 (HMO) \$465.40 (PPO)	\$40.82 (HMO) -\$56.68 (PPO)	Added <i>Health Advisor</i> , priced HMO in line with 100% co-insurance benefit
2008	9.7%	\$445.06 (HMO) \$522.08 (PPO)	\$39.42 (HMO) \$46.24 (PPO)	Increased office visit co-pays (\$10/\$20 to \$15/\$30)
2007	1.9%	\$405.64 (HMO) \$475.84 (PPO)	\$7.40 (HMO) \$8.68 (PPO)	Changed administrators in July 2007 from BCBS to CIGNA (NCACC decision)
2006	16.5%	\$398.24 (HMO) \$467.16 (PPO)	\$55.47 (HMO) \$82.96 (PPO)	\$250 deductible added to HMO
2005	-3.6%	\$342.77 (HMO)	-\$12.84 (HMO)	None
2004	13.8%	\$355.61(HMO)	\$43.17 (HMO)	Increase in ER co-pay (\$100 to \$150)
2003	25.0%	\$312.44 (HMO)	\$62.50 (HMO)	

\*2003 – 2005 premium information based on lowest cost plan.

# Living Wage

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## Background

The Board of County Commissioners establishes a living wage for County employees each fiscal year through the adoption of the Orange County budget.

The Board has based its determination of the living wage on the Federal Poverty Guidelines for a family of four as adjusted for the Raleigh-Durham Region based on the American Chamber of Commerce Research Association's (ACCRA) cost of living index. The ACCRA Cost of Living Index compares the cost of living in cities throughout the United States. An index score of 100 means the cost of living is equal to the national average. A score of less than 100 is less expensive and a score of more than 100 is more expensive than the national average.

When the Board initially determined the method for establishing the living wage, the cost of living index for the Raleigh-Durham Region included Raleigh, Durham and Chapel Hill. In 2004, the cost of living index for Raleigh-Durham was split into two indexes: Raleigh-Cary and Durham (which included Chapel Hill). Data was obtained for each city (Raleigh, Durham and Chapel Hill) and averaged to obtain the cost of living index for the Raleigh-Durham Region.

In 2010, the cost of living was calculated by averaging the index for the cities of Chapel Hill, Durham, Burlington and Raleigh. In FY2011-12, the cost of living index was comprised by averaging the indexes for Orange, Durham, Alamance and Wake Counties.

In July 2014, the Board of County Commissioners increased the living wage to \$12.76 per hour equating to an entry level grade 8 permanent salary.

## Review of Living Wage over time and Residence of Employees

### Chart 1 – Summary of Living Wage from 1998 through 2014

Chart 1 shows the living wage and the entry salary for grade 8 permanent employees for years 1998 through 2014. The data shows that the differential between the two wages has decreased significantly in 2014.

In review, the increase of the living wage to \$12.76 per hour represented an increase of \$1.79 per hour or a 16 percent increase from July 2013. Further, the Living Wage has increased \$4.76 per hour or 60 percent since its first establishment in July 1998.

Date	Living Wage	Entry Salary Grade 8 Wage	Difference
July 1998	\$8.00	\$8.44	-\$0.44
Nov 1999	\$8.20	\$8.61	-\$0.41
July 2000	\$8.45	\$8.85	-\$0.40
July 2001	\$9.11	\$9.52	-\$0.41

## Living Wage – continued

July 2005	\$9.34	\$11.42	-\$2.08
July 2007	\$10.12	\$12.23	-\$2.11
July 2011	\$10.81	\$12.51	-\$1.70
July 2012	\$10.97	\$12.76	-\$1.79
July 2013	\$10.97	\$12.76	-\$1.79
July 2014	\$12.76	\$12.95	-\$0.19

### Chart 2 – Summary of Residence of Employees

The number of permanent employees has increased by 7.06% from FY2011-12 to FY2014-15, a total of 57 employees. Chart 2 provides the county of residence for permanent employees as of February 2015 and shows a residency comparison between FY2011-12 and FY2014-15, the data demonstrates that the number of employees residing in Orange County relative to the all employees has declined slightly.

County of Residence	FY2011-12		FY2014-15		CHANGE	
	# of perm employees	% to total	# of perm employees	% to total	# change	% change
Orange	440	54.52%	453	52.43%	13	-2.09%
Alamance	118	14.62%	134	15.51%	16	0.89%
Durham	125	15.49%	127	14.70%	2	-0.79%
Wake	47	5.82%	57	6.60%	10	0.78%
Other	77	9.54%	93	10.76%	16	1.22%
Total	807	100.00%	864	100.00%	57	

### Indicators for Establishing the Living Wage

#### Chart 3 – Health and Human Services Poverty Guidelines Minimum Hourly Wage

Chart 3 shows the unadjusted Federal Poverty Guidelines. The poverty guidelines are a version of the federal poverty measure. They are issued each year in the *Federal Register* by the Department of Health and Human Services (HHS). The guidelines are a simplification of the poverty thresholds for use for administrative purposes — for instance, determining financial eligibility for certain federal programs. These establish the annual earnings needed for a family of a specific size to meet the threshold, assuming a single wage earner and 2,080 working hours (40 hour work schedule) annually. The annual salary for a family of four as per the guidelines is \$24,250 or \$11.66 hourly.

Number in Family	2011	2012	2013	2014	2015
1	\$5.24	\$5.37	\$5.52	\$5.61	\$5.66
2	\$7.07	\$7.27	\$7.46	\$7.56	\$7.66
3	\$8.91	\$9.18	\$9.39	\$9.51	\$9.66

## ***Living Wage – continued***

4	\$10.75	\$11.08	\$11.32	\$11.47	\$11.66
5	\$12.58	\$12.99	\$13.25	\$13.42	\$13.66

### **Chart 4 – Orange County Region - Cost of Living Index**

Chart 4 shows the cost of living index for years 2010 through 2014. The 2015 cost of living index is not available yet.

Calendar Year	Cost of Living Index
2010	100.6%
2011	99.0%
2012	96.2%
2013	97.7%
2014	96.5%
2015	unavailable

### **Chart 5 – Health and Human Services Poverty Guidelines Adjusted by the Orange County Region Cost of Living Index (wage per hour)**

Chart 5 below shows the Federal Poverty Guidelines, adjusted by the Orange County Region cost of living for years 2011 through 2014. The projected 2015 wage per hour relies upon the 2014 cost of living index and the reported 2015 poverty guideline or  $\$11.66 * 96.5\% = \$11.25$ .

Number in Family	2011	2012	2013	2014	2015
1	\$5.18	\$5.32	\$5.31	\$5.48	\$5.46
2	\$7.07	\$7.27	\$7.17	\$7.39	\$7.39
3	\$8.82	\$9.09	\$9.03	\$9.29	\$9.32
4	\$10.64	\$10.97	\$10.89	\$11.21	\$11.25
5	\$12.46	\$12.86	\$12.75	\$13.11	\$13.18

### **Chart 6 - Other Counties Living Wage Data and Methodology**

During the FY2014-15 Budget Review, the Board had requested that staff look at other jurisdictions in determining the living wage. As such, Chart 6 represents a summary of surrounding jurisdictions. As shown in Chart 6, jurisdictions calculate the living wage 7.5 percent above the Federal Poverty Guideline for a family of four. Currently the living wage for the City of Durham, Durham County, Durham County Board of Education and the Town of Chapel Hill is \$12.33 for FY2014-15; the Town of Carrboro is \$12.76 for FY2013-14. Other jurisdictions do not have a living wage. Orange County School District has also adopted a \$12.76 living wage effective January 1, 2015.

The 2015 Federal Poverty Guidelines were released on January 22, 2015. Based on these guidelines, the hourly rate for a family of four is \$11.66 per hour. The FY2015-16

## ***Living Wage – continued***

living wage for the referenced jurisdictions below will be \$12.53 per hour based on increasing the living wage by 7.5 percent above the Federal Poverty Guidelines for a family of four.

City of Durham	\$12.17 FY13-14 \$12.33 FY14-15	Automatic 7.5% above the Federal Poverty Guidelines for a family of 4.
Durham County	\$12.17 FY13-14 \$12.33 FY14-15	Automatic 7.5% above the Federal Poverty Guidelines for a family of 4.
Durham County Board of Education	\$12.17 FY13-14 \$12.33 FY14-15	Automatic 7.5% above the Federal Poverty Guidelines for a family of 4.
Town of Chapel Hill	\$12.17 FY13-14 \$12.33 FY14-15	Automatic 7.5% above the Federal Poverty Guidelines for a family of 4.
Town of Carrboro	\$12.36 FY13-14	Review during annual budget process
City of Raleigh	No living wage	
Town of Cary	No living wage	
Alamance County	No living wage	
Wake County	No living wage	
City of Greensboro	No living wage	

*The Board approved continuing the living wage at the current \$12.76 per hour in FY2015-16. For the jurisdictions outlined in Chart 6, the FY2015-16 living wage based on 7.5 percent above the poverty guidelines for a family of four is \$12.53. The standard applies 7.5 percent above the poverty guidelines for a family of four (\$11.66 per hour), which equates to a difference of \$.87 per hour. In comparison, Orange County is currently at 9.43 percent above the poverty guidelines for a family of four (\$11.66 per hour), or \$1.10 per hour above the \$11.66 per hour guideline for 2015.*

*Further the Board approved considering adopting the standard of annually adjusting the living wage by 7.5 percent above the Federal Poverty Guidelines for a family of four or a defined standard rate. If upon the Board's adoption of a 7.5 percent or other percent adjustment above the annual published guideline, the current living wage of \$12.76 per hour will remain in effect until such time the applicable formula surpasses \$12.76 per hour.*

# Hiring Delay

## Background

The County initially implemented a six-month hiring freeze policy effective July 1, 2002 as a cost saving program for FY2002-03. A twelve-month hiring freeze was effective in FY2009-10 and has remained in effect through FY2014-15. In FY2010-11, the Board of County Commissioners reduced the hiring freeze to six-months. The hiring freeze policy applies to non-critical vacancies as one of several options to prevent a reduction in workforce and to realize personnel savings. A review process was established to allow non-critical and non-permanent vacancies to be filled with the approval of the County Manager after six months of vacancy unless a shorter delay is approved through the review process.

A department may proceed immediately in filling a critical vacancy, as designated by the County Manager. A critical vacancy is one which maintains essential services such as those related to public safety, health and protective services.

The process of delaying recruitment and reviewing positions as vacancies occur has been an effective means of ensuring personnel cost savings for the County. Chart 1 shows the salary and benefit savings for FY2010-11 through FY2013-14.

### Chart 1 – Hiring Delay Personnel Cost Savings

FISCAL YEAR	2010-11	2011-12	2012-13	2013-14
total savings of salary and benefits	\$1,600,000	\$2,172,744	\$2,135,508	\$2,250,174

Overall the program has averaged a cost savings of \$2 million from FY2010-11 through FY2013-14. To date, most requests through the hiring delay exception process have been approved. The Human Resources Department has been averaging 60 days from hiring request to hire, a change from recent years averaging 90 days. These two factors have not reduced the amount of personnel savings overall, savings has continued to increase; however, natural progression of the process realizes personnel savings.

### Chart 2 – Example of Natural Attrition

# vacant	average salary	90 days
1	\$47,000	\$7,563
100		\$756,322
125		\$945,402

Chart 2 demonstrates an example of possible savings through normal attrition savings. The turnover rate for FY2015-16 is estimated at 12 percent or 103 vacancies based on a workforce of 865 employees. A conservative estimate is \$750,000 savings in salary attrition and a total of approximately \$1 million for salary and benefits.

## ***Hiring Delay – continued***

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As demonstrated, the County can realize personnel savings through attrition and as such it is recommended that the six-month hiring delay program not be recommended for FY2015-16. Elimination of the hiring delay will enable departments to move quickly through the recruitment process when filling vacancies and to reduce the disruption of providing public services to Orange County residents.

Instead of a hiring delay review process, Department Directors will be responsible for overseeing personnel appropriations approved as part of the budget process. Further, a request to fill process can be implemented by the Human Resources Department for the purpose of record keeping and notifying the Finance Director of requests to fill vacancies. The Human Resources Director and the Finance Director will be required to approve requests prior to any recruitment efforts. County Manager approval will only be required if the request to fill a vacancy is outside its original approved appropriation.

Further, the Human Resources Director will provide a vacancy report each quarter showing attrition savings to the County Manager and the Finance Director.

*The Board approved ending the six-month hiring delay and its respective review process to fill vacancies and further approved that a Request to Fill process is implemented in its stead. If at any time, it is determined that the County is facing a fiscal crisis, the County Manager may hold requests to fill vacancies for any duration of time.*

# ***Voluntary Furlough Program***

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## **Background**

Article IV Section 28-53 of the Code of County Ordinances states that from time to time a mandatory or voluntary furlough program may be implemented. The County Manager may implement a voluntary furlough plan and shall provide Administrative Rules and Regulations to carry out the provisions of the Code of County Ordinances Section 28-53.

On June 16, 2009, the Orange County Board of County Commissioners approved Resolution 2009-073, with an end date of June 30, 2010. Resolution 2009-073 provided employees the opportunity to request furlough leave without loss of employee benefits. The Voluntary Furlough Program was initiated as a cost savings program because of fiscal crisis as declared by the County Manager and was intended to be temporary in nature.

The County Manager implemented rules and regulations for the Voluntary Furlough Program, which granted employees time off without pay for the first time on June 1, 2009. The Voluntary Furlough Program has been extended as part of the budget process since its onset in FY2009-10. To date the Voluntary Furlough program was extended through June 30, 2015 as per the adoption of the FY2014-15 budget by the Board of County Commissioners.

The program offers employees the opportunity to work a reduced schedule or take unpaid time off without losing any benefits or seniority status. The County continues paying employer paid benefits. Participation in the Voluntary Furlough Program requires Director approval and should meet the needs of the employee and the department to ensure there is no disruption in service to Orange County residents.

The chart below summarizes the number of participants, hours of unpaid leave and the cost savings for FY2009-10 through FY2014-15:

<b>FISCAL YEAR</b>	<b>2009-10</b>	<b>2010-11</b>	<b>2011-12</b>	<b>2012-13</b>	<b>2013-14</b>	<b>2014-15*</b>
<b>Participants</b>	31	17	18	14	8	4
<b>Hours of Unpaid Leave</b>	2,581	1,086	2,182	2,525	1,380	1,020
<b>Savings</b>	\$50,970	\$23,965	\$40,886	\$53,512	\$27,841	\$22,557

*\*projected through June 30, 2015*

## ***Voluntary Furlough Program – Continued***

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### **Projected Cost Savings of Extending Voluntary Furlough through FY2015-16**

Staff anticipates that cost savings attributed to offering permanent employees the benefit of opting to take unpaid leave by reducing their workweek throughout all or a portion of the fiscal year or taking a voluntary unpaid leave of absence will yield approximately \$20,000 in FY2015-16. Also, it is demonstrated that the cost savings has declined considerably over the last 5 years.

Overall, the County has continued to achieve cost savings from the program. However, the program was designed to offer cost savings to the County because of fiscal crises and intended to be temporary in nature and not intended to offer a reduced work schedule for employees over consecutive fiscal years.

### **Board Approval**

*The Board approved extending the Voluntary Furlough Program for FY2015-16.*

# Retiree Health Care

## Background

Retiree health costs continue to grow as the general population, including Orange County employees and residents, age and live longer. The current average age of all of Orange County's 338 retirees is 66.8 years, only 21.9 years older than the County's 864 active employees' average age of 44.9. The overall cost of retiree health benefits continues to increase as more employees retire and the cost of individual health coverage (both Medicare supplements and group health insurance) continues to rise.

The County provides health coverage based on whether an employee is Medicare eligible or not, which in most cases is age dependent. Retirees who have not yet reached their 65<sup>th</sup> birthday are eligible to remain on the County's group health insurance and, if hired before July 1, 2008, are eligible for the dependent subsidy available to active employees. 2015 is the first year this change would impact retirees who retire with five years of service (either service or disability retirements).

At age 65, retirees are eligible to enroll in Medicare Part A (no cost to the retiree or County) and Part B (premium is deducted from the retiree's Social Security benefit), and the County pays for both a Medicare supplement (Plan F) and Part D (prescription drug coverage). Plan F, is referred to as "Medigap" coverage because it covers the gaps left by Medicare Parts A and B.

As employee health care costs continue to rise, Orange County faces increasing liability for future retiree health insurance. The County has been paying premiums for both pre-65 and post-65 retirees as the costs are incurred. There are currently 150 pre-65 retirees and 176 post-65 retirees (general fund only).

The chart below shows the County's liability for retiree health care as determined by an independent auditor (based on 2013 data).

Actuarial Valuation Date	Unfunded Actuarial Accrued Liability (UAAL)	UAAL as a Percentage of Covered Payroll
12/31/2013	59,151,035	152.1%
12/31/2012	62,621,989	167.7%
12/31/2011	\$63,716,142	165.2%
12/31/2010	\$62,803,094	163.5%
12/31/2009	\$58,020,674	152.7%
12/31/2007	\$54,382,277	145.6%

## Actions taken to Minimize the Cost and Liability of Retiree Health Care

In 2008, Commissioners approved a revision to the Personnel Ordinance to stop subsidizing the cost of retiree dependent health care for employees hired after July 1, 2008. No 2015 retirees have been affected because they are either over age 65 (and

## ***Retiree Health Care – continued***

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dependents are not eligible when the employee retires at or above age 65) or they have had no dependents.

In 2012, the County further addressed this liability by making changes to the Personnel Ordinance for employees hired on or after July 1, 2012. These changes increased the eligibility requirements for retiree health care for employees; require retirees eligible for Medicare due to disability to enroll in Medicare and receive the same benefit available to retirees eligible for the County's post-65 Medicare benefit; and capped the amount the County pays for Medicare supplements and Part D at 50% of the cost of the individual group health premium. In addition, the Board of County Commissioners has established an Other Post – Employment Benefit (OPEB) Fund to fund the future cost of retirees health insurance. To date, the Board of County Commissioners has set aside \$7.5 million in this fund specifically for future retiree health care costs.

After reductions to Part D costs early in this decade, premiums have begun to rise again. In January 2015, Part D increased from \$78.60 to \$109.10/month. Because this is not a group insurance plan, rates increase without the County's ability to modify them. Changing plans would create significant disruption to retirees and is not considered a viable option. Staff continues to encourage employees and retirees to improve their health by offering flu shots, health assessments and health screenings.

### **Retiree Health Care Approval**

*The Board approved an increase for Retiree Health Insurance of \$221,000. The projection represents an estimated 10 percent increase for Medicare Supplemental premiums. The increase is further impacted by an increase in the total number of employees retiring as well as pre-65 retirees becoming Medicare eligible.*

**ORANGE COUNTY EMPLOYEE SALARIES  
(GRADE 27 AND ABOVE)  
MAY 2015**

DEPARTMENT	CLASSIFICATION TITLE	POSITION NUMBER	SALARY GRADE	CURRENT SALARY	ORANGE COUNTY EMPLOYMENT DATE
DEPARTMENT ON AGING	AGING DIRECTOR	399	29	\$82,664	03/16/1987
ANIMAL SERVICES	ANIMAL SERVICES DIRECTOR	975	29	\$93,304	07/11/2005
ASSET MANAGEMENT SERVICES	ASSET MANAGEMENT DIRECTOR	1053	29	\$88,747	11/16/2009
BOARD OF ELECTIONS	ELECTIONS DIRECTOR	110	27	\$86,947	01/28/2008
CHILD SUPPORT	CHILD SUPPORT DIRECTOR	413	29	\$96,113	01/01/1980
COUNTY ATTORNEY	STAFF ATTORNEY	108	27	\$104,139	02/01/1999
COUNTY ATTORNEY	STAFF ATTORNEY	1073	27	\$97,940	05/20/2013
COUNTY ATTORNEY	COUNTY ATTORNEY	1064	37	\$142,561	04/23/2009
COUNTY COMMISSIONERS	CLERK TO THE BOARD	101	27	\$97,440	06/17/2002
COUNTY MANAGER	ASST TO COUNTY MANAGER FOR LEGISLATIVE AFFAIRS	828	27	\$97,940	01/12/2000
COUNTY MANAGER	ASSISTANT COUNTY MANAGER	121	33	\$104,545	07/29/2013
COUNTY MANAGER	COUNTY MANAGER	118	37	\$168,000	06/25/2014
ECONOMIC DEVELOPMENT	ECONOMIC DEVELOPMENT DIRECTOR	218	31	\$100,321	09/19/2011
EMERGENCY SERVICES	EMERGENCY SERVICES DIRECTOR	490	31	\$108,707	01/22/2013
ENVIRONMENT, AGRICULTURE, PARKS AND RECREATION (DEAPR)	ENVIRONMENT, AGRICULTURE, PARKS & RECREATION DIRECTOR	212	29	\$98,347	12/27/1988
FINANCE & ADMINISTRATIVE SERVICES	INTERIM FINANCIAL SERVICES DIRECTOR	125	27	\$112,150	10/18/1999
HEALTH	ENVIRONMENTAL HEALTH DIRECTOR	362	27	\$88,964	02/03/1997
HEALTH	PUBLIC HEALTH NURSING DIRECTOR	340	27	\$90,818	01/09/2012
HEALTH	HEALTH DIRECTOR	310	31	\$123,553	10/31/2011
HEALTH	DENTIST	904	34	\$143,956	05/05/2008
HOUSING, HUMAN RIGHTS & COMMUNITY DEVELOPMENT	HOUSING, HUMAN RIGHTS & COMMUNITY DEVELOPMENT DIRECTOR	557	29	\$100,223	01/12/2015
HUMAN RESOURCES	HUMAN RESOURCES DIRECTOR	128	31	\$106,575	05/12/2014
INFORMATION TECHNOLOGIES	CHIEF INFORMATION OFFICER	898	31	\$103,784	06/30/2006
LIBRARY	LIBRARY DIRECTOR	678	29	\$92,246	01/12/2009
PLANNING & INSPECTIONS	BUILDING INSPECTOR ADMINISTRATOR	207	27	\$82,824	07/29/1996
PLANNING & INSPECTIONS	PLANNING DIRECTOR	195	31	\$123,706	03/01/1999
PUBLIC AFFAIRS	PUBLIC AFFAIRS OFFICER	1098	27	\$89,036	09/17/2012
REGISTER OF DEEDS	REGISTER OF DEEDS	150	29	\$75,967	12/01/2014
SHERIFF	SHERIFF	418	31	\$110,668	12/01/2014
SOCIAL SERVICES	SOCIAL SERVICES ASST DIRECTOR	261	27	\$99,234	06/08/1987
SOCIAL SERVICES	SOCIAL SERVICES DIRECTOR	220	31	\$117,606	07/30/2001
SOLID WASTE	SOLID WASTE DIRECTOR	855	31	\$114,876	06/12/1989
TAX ADMINISTRATION	TAX ADMINISTRATOR	189	31	\$117,404	08/06/2012
VISITORS BUREAU	VISITORS BUREAU DIRECTOR	647	27	\$90,524	10/10/2005

## **ORANGE COUNTY BOARD OF COMMISSIONERS DEBT MANAGEMENT POLICY**

The County has long recognized the importance of proper long-range planning in order to meet capital improvement needs as they arise without experiencing dramatic impacts on operational cost and debt service. The following policy statements will provide guidance on the issuance of debt to help insure that the County maintains a sound debt position and that its credit quality is protected. In conjunction with the County's Capital Policies, these policy statements rationalize the decision making process, identify objectives for staff to implement, and demonstrate a commitment to long term financial planning objectives. In addition, this debt management policy will allow for an appropriate balance between the established debt parameters and providing flexibility to respond to unforeseen circumstances and new opportunities.

### **POLICY STATEMENTS**

#### **Purpose and Type of Debt**

1. Incurrence of debt or long-term borrowing will only be used for the purpose of providing financing for capital projects to include, but not limited to:
  - a. Construction of new School and County facilities
  - b. Renovation and repair of existing School and County facilities
  - c. Acquisition of real property (land and/or buildings)
  - d. Construction or expansion of Public Utilities.
  - e. Providing funds for Affordable Housing Projects
  - f. Construction, acquisition and development of Parks
  - g. Purchase of major equipment

Debt issuance will not be used to finance current operations or normal maintenance.

2. The types of debt instruments to be used by the County include:
  - a. General Obligation Bonds
  - b. Bond Anticipation Notes
  - c. Installment Purchase Agreements (private placement)
  - d. Special Obligation Bonds (landfill only)
  - e. Certificates of Participation, when feasible
  - f. Revenue Bonds
3. All debt issued, including installment purchase methods, will be repaid within a period not to exceed the expected useful life of the improvements or equipment financed by the debt.
4. The County will not issue tax or revenue anticipation notes.

**Purpose and Type of Debt (continued)**

5. The County will not issue bond anticipation notes with maturities in excess of one year.
6. The County will strive to maximize the use of pay-as-you-go financing for capital improvements.

**Issuance of Debt**

7. The County will strive to issue bonds no more frequently than once in any fiscal year. The scheduling of bond sales and installment purchase decisions and the amount of bonds to be sold and installment financing to be sought will be determined each year by the County Commissioners. These decisions will be based upon the identified cash flow requirements for each project financed, market conditions, and other relevant factors. These factors will be ascertained from the school systems and County departments. If cash needs for bond projects are insignificant in any given year, the Board may choose not to issue bonds. Instead, the Board may fund up front project costs and reimburse these costs when bonds are sold. In these situations the Board will adopt Reimbursement Resolutions prior to the expenditure of project funds.
8. The County will seek level or declining debt repayment schedules and will avoid issuing debt that provides for balloon principal payments reserved at the end of the term of the issue.
9. The County will avoid over-reliance on variable rate debt. Variable rate debt will only be considered when market conditions favor this type of issuance. When variable rate debt is considered, careful analysis will be performed and techniques applied that will ensure that the County's sound debt position will be maintained. At no time will variable rate debt exceed 20% of the County's total outstanding debt.
10. The County is required by Statute to issue general obligation debt through a competitive process. The competitive process will also be used for other debt issuance unless time factors, interest rates or other factors make it more favorable to the County to use a negotiated process.
11. In the planning process for debt issuance the County will assess the need to maintain its "Bank Qualification" if installment purchase financing is being considered.

### **Level of Debt**

12. The County will maintain its net bonded debt at a level not to exceed three percent of the assessed valuation of taxable property within the County.
13. The County will strive to maintain its annual debt service costs at a level no greater than fifteen percent of general fund revenues, including installment purchase debt. This is a recommended “best practice” from the Government Finance Officers Association.

### **Advance Refunding of Debt**

14. The County will make every effort to issue advance refunding bonds to achieve cost savings of at least 3% percent net of the refunding bonds. Net savings includes gross savings less issuance costs and any cash contributions to the refunding. The 3% savings is the minimum savings permissible before the North Carolina Local Government Commission will consider advance refunding bonds. These decisions will be based upon the maturity date of the refunded bonds, the call date and premium on the refunded bonds and the interest rates at which the refunding bonds can be issued.

### **Undesignated Fund Balance**

15. The County will strive to maintain an undesignated balance in the general fund of 17% percent of budgeted general fund operating expenditures each fiscal year. The amount of undesignated fund balance maintained during each fiscal year should not fall below 8% percent of budgeted general fund operating expenditures as recommended by the North Carolina Local Government Commission.
16. To the extent that general fund undesignated fund balance exceeds 17% percent the balances may be utilized to fund capital expenditures or pay down outstanding County debt.

### **Investment of Capital Funds**

17. Investment of capital funds will be performed in accordance with the North Carolina General Statutes (159-30). Funds will be invested in instruments that will provide the liquidity required to meet the cash flow needs of each project funded.

18. Investment earnings on capital funds, after subtracting required or potential arbitrage, will be used for project costs and/or debt service.

### **Bond Ratings**

19. The County will maintain good communications with bond rating agencies regarding its financial condition and will follow a policy of full disclosure on every financial report and offering statement.
20. The County will strive to maintain bond ratings at or better than AAA (Fitch), Aa2 (Moody's Investor Services) and AA+ (Standard & Poor's).

### **Arbitrage Rebate and Secondary Market Disclosure Requirements**

21. The County will comply with all arbitrage rebate requirements as established by the Internal Revenue Service and all secondary market disclosure requirements established by the Securities and Exchange Commission.
22. Arbitrage will be calculated at the end of each fiscal year and interest earned on investment of bond or installment purchase proceeds will be reserved to pay any penalties due.

### **Enterprise Funds**

23. For any Enterprise Fund that is supporting debt, an annual rate study will be performed to ensure that fees or rates are sufficient to meet the debt service requirements.

### **Capital Reserve Funds**

24. The County will create and maintain capital reserve funds as appropriate, such as for school and county projects.
25. The Capital Reserves will be funded from property tax revenues, sales tax revenues and/or any other revenue source that the County Commissioners may choose.
26. Funds accumulated in the Capital Reserve Funds will be used on a pay-as-you-go basis to finance renovations and repairs to existing buildings and the purchase of major equipment. The Board may also choose to fund other pay-as-you-go initiatives from Reserve Funds.

**5-Year Capital Investment Plan (CIP)**

27. The County will review and adopt a five-year CIP annually.
28. This Debt Management Policy will be incorporated into the CIP.
29. The County will strive to include plans for debt issuance within the CIP.

**Rescission**

This policy supersedes any policy in place prior to this date.

April 5, 2011

**ORANGE COUNTY BOARD OF COMMISSIONERS  
INVESTMENT POLICY**

**SCOPE**

This policy applies to all investments of Orange County (County) except authorized petty cash accounts and trust funds administered by the Financial Services Director. The County pools the cash resources of its various funds into a single fund in order to maximize investment opportunities. These funds are accounted for in the County's Comprehensive Annual Financial Report. Each fund's portion of total cash and investments is summarized by fund type in the combined balance sheet as equity or deficit in pooled cash and investments. This policy applies to all transactions involving the financial assets and related activity of all the various funds accounted for in the County's Comprehensive Annual Financial Report.

**OBJECTIVES**

Funds of the County will be invested in accordance with North Carolina General Statute 159-30 Cash Management and Investment Policy, and written administrative procedures. The County's investments shall be undertaken in a manner that (1) seeks to ensure the preservation of capital in the overall portfolio, (2) provides for sufficient liquidity to meet the cash needs of the County's various operations and (3) attains a fair market rate of return. Cash management functions will be conducted in such a manner as to insure that adequate funds will always be available to meet the County's financial obligations and to provide the maximum amount of funds available for investment at all times.

**RESPONSIBILITY**

In accordance with N.C. General Statutes, the Financial Services Director is charged with the responsibility of cash management and investment. The Financial Services Director is responsible for investment decisions and activities and shall develop and maintain written administrative procedures for the operation of the cash management and investment program, consistent with N.C. Statutes and these policies.

The standard of prudence to be used by the Financial Services Director shall be the "Prudent Investor" Rule, which states, "Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived."

This standard of prudence shall be applied in the context of managing the overall portfolio. The Financial Services Director, acting in accordance with North Carolina General Statutes, this policy, and written administrative procedures and exercising due diligence shall be relieved of personal responsibility for an investment credit risk, provided deviations from expectations are reported in a timely fashion and appropriate action is taken to control adverse developments.

## **ETHICS AND CONFLICTS OF INTEREST**

To avoid the appearance of potential conflict of interest or favoritism to a particular bank or broker, the Financial Services Director or any delegate employee who has investment responsibilities, shall make full disclosure to the County Manager of any relationship or dealings with any financial institution that has business dealings with the County. This disclosure need not include normal banking or brokerage relationships that are at normal market rates and conditions available to the general public. Investment officials of banks and other institutions shall be familiar with N.C. General Statutes and County policy regarding gifts and favors and shall act accordingly.

## **STATUTORY AUTHORIZATION**

The legal limitations of local government investments are defined in N.C.G.S. 159-30. Accordingly, the following classes of securities are indicative of the investments utilized by Orange County:

- A. Obligations of the United States or obligations fully guaranteed both as to principal and interest by the United States.
- B. Obligations of the Federal Financing Bank, the Federal Farm Credit Bank, the Bank for Cooperatives, the Federal Intermediate Credit Bank, the Federal Land Banks, the Federal Home Loan Banks, the Federal Home Loan Mortgage Corporation, the Federal National Mortgage Association, the Government National Mortgage Association, the Federal Housing Administration, the Farmers Home Administration and the U.S. Postal Service.
- C. Obligations of the State of North Carolina.
- D. Bonds and notes of any North Carolina local government or public authority, subject to such restrictions as the Secretary of the Local Government Commission may impose.
- E. Deposits at interest or purchase of certificates of deposit with any bank, savings and loan association or trust company in North Carolina, provided such deposits or certificates of deposit are fully collateralized.
- F. Prime quality commercial paper bearing the highest rating of at least one nationally recognized rating service and not bearing a rating below the highest (A1, P1, F1) by any nationally recognized rating service which rates the particular obligation.

G. Bankers' Acceptances provided that the accepting bank or its holding company is either (1) incorporated in the State of North Carolina or (2) has outstanding publicly held obligations bearing the highest rating of at least one nationally recognized rating service and not bearing a rating below the highest (Aaa or AAA) by any nationally recognized rating service which rates the particular obligations.

H. Participating shares in a mutual fund for local government investment (such as the N.C. Cash Management Trust) which is certified by the N.C. Local Government Commission.

### **ADMINISTRATIVE RESTRICTIONS**

In addition to the previously noted limitations on appropriate securities, Orange County's investment activities are further restricted in the following manner:

A. It is the policy of Orange County to diversify its investment portfolio. Assets held shall be diversified to eliminate the risk of loss resulting from the over concentration of assets in a specific maturity, a specific issuer or a specific class of securities. Diversification shall be determined and revised periodically by the Investment Officer. Portfolio maturities shall be staggered to avoid undue concentration of assets in a specific maturity sector. Maturities selected shall provide for stability of income and reasonable liquidity.

B. Orange County recognizes that investment risks can result from issuer defaults, market price changes or various technical complications leading to temporary illiquidity. Portfolio diversification is employed as a way to minimize default risk. No individual investment transaction shall be undertaken that jeopardizes the capital position of the overall portfolio. In the event of a default by a specific issuer, the Financial Services Director shall review and, if appropriate, proceed to liquidate securities having comparable credit risks.

C. No investments in Repurchase Agreements shall be made unless the underlying collateral shall be placed in safekeeping in the trust department of a third-party designated by the County.

D. The combined total investment in commercial paper and bankers' acceptances shall not exceed thirty five percent (35%) of the total portfolio and the investment in commercial paper or bankers' acceptances of a single issuer shall not exceed (35%) of the total portfolio at the time of investment.

E. No investment shall be made in any security with a maturity greater than five (5) years from the date of purchase.

## **SELECTION OF SECURITIES**

The Financial Services Director will determine which instruments shall be purchased and sold and the desired maturity date(s) that are in the best interest of the County. The selection of an instrument will involve the evaluation of, but not be limited to, the following factors:

- A. Cash flow projections and requirements.
- B. Current market conditions.
- C. Overall portfolio balance and makeup.

## **CUSTODY AND SAFEKEEPING OF SECURITIES**

Orange County will maintain a third party safekeeping account for all investments (generally provided by the County's primary bank). Transactions should be processed on a delivery versus payment basis. Some securities, primarily certificates of deposit, will not be kept in the third party safekeeping account, but will be kept by the Financial Services Director in the vault of the Finance Services Department.

## **INTERNAL CONTROLS**

The Financial Services Director is responsible for establishing a system of internal controls. These controls are designed to prevent losses of public funds arising from fraud, employee error, and misrepresentation by third parties or imprudent actions by County employees.

## **REPORTING**

The Financial Services Director shall maintain a monthly investment report. The report shall include a general description of the portfolio in terms of investment securities, maturities, yields and other features. The report will show investment earnings for the month and fiscal year-to-date, including the annualized earned yield percentage for the portfolio. The report will compare actual investment earnings with budgeted earnings.

Approved April 5, 2011

## Orange County Board of Commissioners Capital Funding Policy

### Preamble

This capital funding policy is the product of extensive analysis and deliberation. The intent of this policy is to reflect greater priority than there has been historically on providing funding for County projects, with particular emphasis directed at enhanced upkeep of existing County facilities. The policy reflects the implementation of the Board of Commissioners' resolution of November 16, 2004 that the Board *"does hereby adopt in principle a policy of allocating a target of 60 percent of capital expenditures for school projects and 40 percent of capital expenditures for county projects over the decade beginning in calendar year 2005"*. This policy continues the County's principle and historical practice of funding all School and County related debt service obligations before allocating any other School or County capital funds for other purposes.

### Long Range Capital Investment Plan

During January of each fiscal year, the County Manager shall present, to the Board, five-year County and School capital needs and funding plans in the form of a Capital Investment Plan. Each year, the Board of Commissioners shall conduct a public hearing on the Manager's Recommended CIP during March and subsequently adopt a five-year Capital Investment Plan (CIP) as part of the annual operating budget in June.

**County and School recurring capital needs will be identified and reviewed during each annual operating budget cycle, and recurring capital appropriations will be approved by the Board of Commissioners as an element of each annual Orange County Budget Ordinance.**

The five-year plan for long-range capital funding shall include anticipated County and School capital expenditures costing \$100,000 or more.

### Sources of Funds

*The County will allocate the following sources of funds for County and School debt service and long-range and recurring capital:*

- All proceeds from the Article 40 and Article 42 half-cent sales taxes.  
*(The North Carolina General Statutes require that 30 percent of the Article 40 (NCGS§105-487(a)) and 60 percent of the Article 42 (NCGS§105-502(a)) sales tax revenue be earmarked for public school capital outlay as defined in NCGS§105-426(f) or to retire any indebtedness incurred by the county for these purposes)*
- School Construction Impact Fees for each school system.
- Property tax revenue as needed and approved by the Board.
  
- The County will budget NC Education Lottery proceeds as the revenues are distributed by the State each quarter, once the revenues are identified for an individual school capital project and requested by each district.

## **Debt Service**

All County and School related debt service obligations would be funded prior to allocation of programmed funding for any other capital purposes.

Orange County Schools' impact fees will be earmarked to pay for debt service on projects that involved the construction of new school space in the Orange County Schools system. Chapel Hill-Carrboro City Schools' impact fees will be earmarked to pay for debt service on projects that involved the construction of new school space in the Chapel Hill-Carrboro City Schools system. These expenditures will be tracked and verified by each district annually.

## **NC Education Lottery Proceeds**

Each school district will have the option to dedicate its share of the annual NC Education Lottery monies to address school facility renovation needs or as additional revenue to the districts pay-as-you-go funding to address school facility renovation needs. Annually either district can request that the County dedicate Lottery proceeds to repay debt service and the county will substitute pay-as-you-go-funding to expedite approved capital projects in the schools capital improvement plan.

## **Allocation**

Capital funding for each five-year capital planning period will be allocated between the two school districts based on the student membership planning allotments, provided by the NC Department of Public Instruction by March 1 of each year.

## **Capital Project Ordinances – Form and Purpose**

All funds allocated to capital projects are to be accounted for in a Capital Project Fund as authorized by a Board of County Commissioner approved Capital Project Ordinance. The Capital Project Ordinance will include a detailed break down of each major cost category related to the project.

In accordance with the Board of County Commissioners November 2000 adopted *“Policy on Planning and Funding School Capital Projects”*, whenever School capital project bids are either higher or lower than originally projected, or any other factor affecting the project budget occurs, the affected school system is expected to work with County Management and Budget staff to present revised capital project ordinances for adoption by the Board of Commissioners. The same expectations shall be applicable for changes to County Capital project budgets.

## **Community Use of Schools**

It is the intent of the Board of County Commissioners to evaluate each new proposed school in both School Districts for joint community use opportunities, including, but not limited to, park and recreation use.

## **Schools Adequate Public Facilities Ordinance**

Orange County's Schools Adequate Public Facilities Ordinance (SAPFO) and Memoranda of Understanding (MOUs) between the County and its municipal and school partners establish the machinery to assure that, to the extent possible, new development will take

April 5, 2011

place only when there are adequate public school facilities available, or planned, which will accommodate such new development. The Board of County Commissioners is committed to the principle that new school space documented as needed through the annual SAPFO technical review process will be reflected in the next adopted CIP, and will be funded so as to be constructed to be available before the relevant level of service threshold is exceeded.

**Rescission**

This policy supersedes any policy in place prior to this date.

April 5, 2011

## **ORANGE COUNTY BOARD OF COMMISSIONERS FUND BALANCE MANAGEMENT POLICY**

The Fund Balance Management Policy is intended to address the needs of Orange County (County), in the event of unanticipated and unavoidable occurrences which could adversely affect the financial condition of the County and thereby jeopardize the continuation of necessary public services. This policy will ensure the County maintains adequate fund balance and reserves in the County's **Governmental Funds** to provide the capacity to:

1. Provide sufficient cash flow for daily financial needs,
2. Secure and maintain investment grade bond ratings,
3. Offset significant economic downturns or revenue shortfalls, and
4. Provide funds for unforeseen expenditures related to emergencies.

Fund Balance for the County's **Governmental Funds** will be comprised of the following categories:

1. Nonspendable - amounts that cannot be spent because they are either (a) not in spendable form or (b) legally or contractually required to be maintained intact.
2. Restricted – amounts externally imposed by creditors (debt covenants), grantors, contributors, laws, or regulations of other governments.
3. Committed – amounts used for a specific purpose pursuant to constraints imposed by formal action of the government's highest level of decision-making authority.
  - a. Amounts set aside based on self-imposed limitations established and set in place prior to year-end, but can be calculated after year end.
  - b. Limitation imposed at highest level and requires same action to remove or modify
  - c. Ordinances that lapse at year-end
4. Assigned - amounts that are constrained by the government's intent to be used for specific purposes, but are neither restricted nor committed.
5. Unassigned – amounts that are not reported in any other classification.

**The General Fund will be the only fund that will have an unassigned fund balance. The Special Revenue Funds and Capital Project funds will consist of only nonspendable, restricted, committed and assigned categories of fund balance.**

### **Unassigned Fund Balance – General Fund**

Orange County has adopted a fiscal policy that provides for capital projects to be financed with debt and pay-as-you-go funding. In order to obtain the best possible financing, the County has adopted policies designed to maintain bond ratings at or better than AAA (Fitch), Aa2 (Moody's Investor Services) and AA+ (Standard & Poor's). Part of the County's fiscal health is maintaining a fund balance position that rating agencies feel is adequate to meet the County's needs and challenges.

Orange County has therefore adopted a policy that requires management to maintain an **unassigned balance** as follows:

1. The County will strive to maintain an **unassigned** fund balance in the General Fund of 17% percent of budgeted general fund operating expenditures each fiscal year. The amount of **unassigned** fund balance maintained during each fiscal year should not fall below 8% percent of budgeted general fund operating expenditures, as recommended by the North Carolina Local Government Commission.
2. To the extent that the General Fund **unassigned** fund balance exceeds 17% percent, the balances may be utilized to fund capital expenditures or pay down outstanding County debt.
3. **The County's budget and revenue spending policy provides for programs with multiple revenue sources. The Financial Services Director will use resources in the following hierarchy: bond proceeds, Federal funds, State funds, local non-county funds, county funds. For purposes of fund balance classification, expenditures are to be spent from restricted fund balance first, followed in-order by committed fund balance, assigned fund balance, and lastly, unassigned fund balance. The Financial Services Director has the authority to deviate from this policy if it is in the best interest of the County with Board of County Commissioner's approval.**
4. **Management is expected to manage the budget so that revenue shortfalls and expenditure increases do not impact the County's total unassigned fund balance. If a catastrophic economic event occurs that requires a 10% or more deviation from total budgeted revenues or expenditures, then unassigned fund balance can be reduced by action from the Board of County Commissioners; the Board also will adopt a plan of action to return spendable fund balance to the required level.**

**Enterprise Funds** - (Solid Waste, Efland Sewer, and the Orange County Sportsplex) – The County will strive to maintain unrestricted net assets greater than 8% of total operating revenues at fiscal year-end, net of any donated assets recognized, to provide reserves for operations and future capital improvements.

#### **Restrictions, reservations, and designations of Net Assets for Enterprise Funds**

For external reporting purposes, net assets will be reported as restricted or unrestricted in accordance with GAAP. For internal purposes, net assets will be reserved or designated as follows:

1. Encumbered balances to continue existing projects are designated.
2. Designations for funding of planned projects in a future period to reduce the financial demands placed upon a subsequent budget.

**Internal Service Funds** – Dental Insurance Fund - total net assets shall maintain a positive balance to illustrate the internal nature of recovery fees for services performed in self-insuring employees of the County. Additionally, the net assets of the fund will demonstrate adequate funding for incurred, but not reported claims.

April 5, 2011

**Rescission**

This policy supersedes any policy in place prior to this date.

April 5, 2011

## ***School Districts Local Current Expense Fund Balance Policy***

### ***Joint Policy Between Orange County Board of County Commissioners Chapel Hill Carrboro City Schools Board of Education Orange County Schools Board of Education***

#### **1. Guidelines**

The School Budget and Fiscal Control Act (SBFCA) establishes accounting, budgetary and fiscal control guidelines for School Systems. The SBFCA is codified in G.S. Chapter 115C, Article 31, beginning at G.S. 115C-422. This act parallels the statutes established for Local Government with a few exceptions.

#### **2. Definitions**

- 2.1. **Total Fund Balance** – The difference between a school system’s total assets and its total liabilities at the end of the fiscal year.
- 2.2. **Fund Balance Available for Appropriation** – The sum of a school system’s assets held in cash and investments minus the sum of the school system’s liabilities and encumbrances at the end of the fiscal year as outlined in G.S. 115C-425 of the SBFCA.
- 2.3. **Designated Fund Balance** – The amount of the available fund balance that has been appropriated for the budget year through budgetary action of the School Board.
- 2.4. **Undesignated Fund Balance** - The difference between Fund Balance Available for Appropriation and Designated Fund Balance.

#### **3. Policy**

- 3.1. **Fund Balance for Cash Flow Purposes** – Each school district will make a good faith effort to maintain a level of undesignated fund balance that will ensure sufficient funds are available to address its cash flow needs. The following levels are to be maintained for cash flow purposes only:
  - 3.1.1. **Chapel Hill Carrboro City Schools** - The targeted level of undesignated fund balance for cash flow purposes will be at a minimum of 5.5 percent of budgeted expenditures.
  - 3.1.2. **Orange County Schools** – The targeted level of undesignated fund balance for cash flow purposes will be at a minimum of 3 percent of budgeted expenditures.

**3.2. Accumulated Fund Balance Above Cash Flow Purposes** - In the event that either school district accumulates more than the percentage amounts allowed for cash flow purposes, the respective Boards of Education will develop a plan in place for spending the accumulated fund balance surplus for non-recurring purposes. The Board of Education will share that plan with the Board of County Commissioners

**3.3. Fund Balance Appropriation Occurring Outside the Normal Annual Budgeting Process** – Appropriation of fund balance is a budgetary action that rests with elected bodies of each school system. It is highly desired that fund balance appropriations be limited to non-recurring expenses. Both school districts have historically appropriated fund balance as a part of their normal budgeting process, and this practice will remain until additional revenue is available to eliminate the use of fund balance. The Board of Education should note and explain significant deviations in the normal budgetary appropriation as a part of the budget narrative accompanying the recommended and adopted budgets.

If the Board of Education finds it necessary to appropriate fund balance, outside the normal annual budgeting process, the Board of Education shall highlight the appropriation in their next fiscal year's budget request. The County Commissioners are not obligated to increase local current expense in order to fund recurring items for which the Board of Education appropriates fund balance outside of the normal budgeting process.

4. **Undesignated Fund Balance** – Undesignated fund balance may be allowed to accumulate above the cash flow percentages under certain circumstances. School Boards will develop a detailed plan for future use of accumulated fund balance. Boards of Education are to use undesignated fund balance to address unforeseen events or opportunities. In these instances, it is the responsibility of the Board of Commissioners to work with the School Boards to address the extraordinary issues.
5. **Extraordinary Emergency Needs** – There may arise a time in the future when one or both school district(s) experience(s) an unforeseen extraordinary uninsured event that greatly compromises how the district(s) serve(s) children. In such instances, there may be a need for the school district(s) to use some or all of its fund balance. In such instances, the Board(s) of Education is(are) to take appropriate action to correct the problem, and following necessary budgetary action by the Board of County Commissioners, the County will reimburse the School Board(s) for the necessary expenditures.
6. **Policy Review** - The School/County Collaboration Work Group shall review this policy every 18 months to determine if changes to the policy are necessary.

# Budget Administration

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As required by the North Carolina Budget and Fiscal control Act the County adopts an annual budget ordinance for all funds except those authorized by project ordinance. Orange County governmental funds budgeted under project ordinances include Grant Projects Fund, Community Development Fund, County Capital Projects Fund, and School Capital Projects Fund.

## **Amending the Budget**

Appropriations to the various funds are formally budgeted on a functional basis. The County Manager is authorized to approve appropriation transfers *within* all functions except the Contingency account, which is included in the Governing and Management function. Revisions that alter the total expenditures of any functional category or fund, including amendments to capital project ordinances and receipt or reduction of grant or new funds, must be approved by the Board of County Commissioners. In addition, appropriations from the Contingency account must be approved by the Board.

## **Encumbrances**

Operating funds encumbered by the County as of June 30 of the fiscal year are re-appropriated through the County's annual budget ordinance (Section 13).

## **Line Item (Object Code) Transfers**

Inter-departmental line item transfer requests are processed in the Finance and Administrative Services Department. Normal operating category allocations may be freely transferred within a department's line items. Other operating monies, such as internal service charges for motor pool, telephone, and duplicating, cannot be transferred. Use of unspent personnel services monies are approved on a case by case basis. Additions to capital outlay must be approved by the County Manager or Assistant County Manager. In addition, line item transfers exceeding \$25,000 and transfers between departments, within a function, are to be reviewed by the County Manager's Office.

## **Purchase Orders**

Requests for purchase orders originate at the department level for all purchases exceeding \$500. Purchase orders are pre-audited by the Finance Director and approved and issued by the Finance and Administrative Services Department. For items costing \$500 or less, payment requests are issued by each department.

## **Capital Outlay**

All items exceeding \$500 are considered capital outlay items and are approved by the County Manager before purchase. Finance and Administrative Services maintains a listing of approved capital outlay. Requests for technology equipment are approved by the Information Technologies Department.

## **Position Control**

Finance and Administrative Services maintains a listing of approved permanent positions. The position count is maintained in full time equivalents (FTE). The County Manager approves temporary increases in the full time equivalent for up to one year assignments. Temporary part time positions that work less than 15 hours per week may be authorized by the department head. All increases in full time equivalents must be approved by the Board of County Commissioners.

**Fiscal Year 2015-16  
Budget Ordinance  
Orange County, North Carolina**

Be it ordained by the Board of Commissioners of Orange County

**Section I. Budget Adoption**

There is hereby adopted the following operating budget for Orange County for this fiscal year beginning July 1, 2015 and ending June 30, 2016, the same being adopted by fund and activity, within each fund, according to the following summary:

<b>Fund</b>	<b>Current Revenue</b>	<b>Interfund Transfer</b>	<b>Fund Balance Appropriated</b>	<b>Total Appropriation</b>
General Fund	\$195,072,740	\$1,052,600	\$10,650,770	\$206,776,110
Emergency Telephone Fund	\$562,338	\$0	\$362,761	\$925,099
Fire Districts Fund	\$5,143,993	\$0	\$0	\$5,143,993
Section 8 (Housing) Fund	\$4,659,912	\$247,786	\$0	\$4,907,698
Community Development Fund	\$450,618	\$258,228	\$0	\$708,846
Efland Sewer Operating Fund	\$215,400	\$116,530	\$0	\$331,930
Visitors Bureau Fund	\$1,364,848	\$0	\$76,492	\$1,441,340
School Construction Impact Fees Fund	\$1,040,000	\$0	\$0	\$1,040,000
Solid Waste/Landfill Operations Enterprise Fund	\$9,998,957	\$0	\$1,362,061	\$11,361,018
Sportsplex Enterprise Fund	\$3,170,000	\$0	\$106,278	\$3,276,278
Community Spay/Neuter Fund	\$53,000	\$0	\$11,150	\$64,150
Article 46 Sales Tax Fund	\$2,814,576	\$0	\$0	\$2,814,576

**Section II. Appropriations**

That for said fiscal year, there is hereby appropriated out the following:

Function	Appropriation
<b>General Fund</b>	
Governing and Management	\$17,114,396
General Services	\$10,114,272
Community and Environment	\$8,339,213
Human Services	\$34,132,636
Public Safety	\$23,316,875
Culture and Recreation	\$2,866,171
Education	\$78,837,340
Debt Service	\$26,913,694
Transfers to Other Funds	\$5,141,513
<b>Total General Fund</b>	<b>\$206,776,110</b>
<b>Emergency Telephone System Fund</b>	
Public Safety	\$925,099
<b>Total Emergency Telephone System Fund</b>	<b>\$925,099</b>
<b>Fire Districts</b>	
Cedar Grove	\$211,310
Greater Chapel Hill Fire Service District	\$276,473
Damascus	\$104,148
Efland	\$486,470
Eno	\$589,746
Little River	\$177,365
New Hope	\$581,176
Orange Grove	\$465,042
Orange Rural	\$1,087,113
South Orange Fire Service District	\$527,741
Southern Triangle Fire Service District	\$220,680
White Cross	\$416,729
<b>Total Fire Districts Fund</b>	<b>\$5,143,993</b>
<b>Section 8 (Housing) Fund</b>	
Human Services	\$4,907,698
<b>Total Section 8 Fund</b>	<b>\$4,907,698</b>
<b>Community Development Fund (Urgent Repair Program)</b>	
Human Services	\$146,809
<b>Total Community Development Fund (Urgent Repair Program)</b>	<b>\$146,809</b>
<b>Community Development Fund (HOME Program)</b>	
Human Services	\$444,916
<b>Total Community Development Fund (HOME Program)</b>	<b>\$444,916</b>
<b>Community Development Fund (Homelessness Partnership Program)</b>	
Human Services	\$117,121
<b>Total Community Development Fund (Homelessness Program)</b>	<b>\$117,121</b>
<b>Total Community Development Fund Programs</b>	<b>\$708,846</b>
<b>Efland Sewer Operating Fund</b>	
Community and Environment	\$331,930
<b>Total Efland Sewer Operating Fund</b>	<b>\$331,930</b>
<b>Visitors Bureau Fund</b>	
Community and Environment	\$1,441,340
<b>Total Visitors Bureau Fund</b>	<b>\$1,441,340</b>
<b>School Construction Impact Fees</b>	
Transfers to Other Funds	\$1,040,000
<b>Total School Construction Impact Fees Fund</b>	<b>\$1,040,000</b>
<b>Solid Waste/Landfill Operations</b>	
Solid Waste/Landfill Operations	\$11,361,018
<b>Total Solid Waste/Landfill Operations</b>	<b>\$11,361,018</b>

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<b>SportsPlex Enterprise Fund</b>	
Culture and Recreation	\$3,276,278
<b>Total Sportsplex Enterprise Fund</b>	
<b>\$3,276,278</b>	
<b>Community Spay/Neuter Fund</b>	
Governing and Management	\$64,150
<b>Total Community Spay/Neuter Fund</b>	
<b>\$64,150</b>	
<b>Article 46 Sales Tax Fund</b>	
Governing and Management	\$2,814,576
<b>Total Article 46 Sales Tax Fund</b>	
<b>\$2,814,576</b>	

**Section III. Revenues**

The following fund revenues are estimated to be available during the fiscal year beginning July 1, 2015 and ending June 30, 2016, to meet the foregoing appropriations:

Function	Appropriation
<b>General Fund</b>	
Property Tax	\$147,551,332
Sales Tax	\$20,652,132
Licenses & Permits	\$313,000
Intergovernmental	\$15,000,278
Charges for Services	\$10,766,030
Investment Earnings	\$52,500
Miscellaneous	\$737,468
Transfers from Other Funds	\$1,052,600
Appropriated Fund Balance	\$10,650,770
<b>Total General Fund</b>	
<b>\$206,776,110</b>	
<b>Emergency Telephone System Fund</b>	
Charges for Services	\$562,338
Appropriated Fund Balance	\$362,761
<b>Total Emergency Telephone System Fund</b>	
<b>\$925,099</b>	
<b>Fire Districts</b>	
Property Tax	\$5,143,339
Investment Earnings	\$654
Appropriated Fund Balance	\$0
<b>Total Fire Districts Fund</b>	
<b>\$5,143,993</b>	
<b>Section 8 (Housing) Fund</b>	
Intergovernmental	\$4,659,912
From General Fund	\$247,786
<b>Total Section 8 Fund</b>	
<b>\$4,907,698</b>	
<b>Community Development Fund (Urgent Repair Program)</b>	
From General Fund	\$146,809
<b>Total Community Development Fund (Urgent Repair Program)</b>	
<b>\$146,809</b>	
<b>Community Development Fund (HOME Program)</b>	
Intergovernmental	\$385,274
From General Fund	\$59,642
<b>Total Community Development Fund (HOME Program)</b>	
<b>\$444,916</b>	
<b>Community Development Fund (Homelessness Partnership Program)</b>	
Intergovernmental	\$65,344
From General Fund	\$51,777
<b>Total Community Development Fund (Homelessness Partnership Program)</b>	
<b>\$117,121</b>	
<b>Total Community Development Fund Programs</b>	
<b>\$708,846</b>	
<b>Efland Sewer Operating Fund</b>	
Charges for Services	\$215,400
From General Fund	\$116,530
<b>Total Efland Sewer Operating Fund</b>	
<b>\$331,930</b>	

<b>Visitors Bureau Fund</b>	
Occupancy Tax	\$1,133,370
Sales & Fees	\$500
Intergovernmental	\$230,878
Investment Earnings	\$100
Appropriated Fund Balance	\$76,492
<b>Total Visitors Bureau Fund</b>	
<b>\$1,441,340</b>	
<b>School Construction Impact Fees Fund</b>	
Impact Fees	\$1,040,000
<b>Total School Construction Impact Fees Fund</b>	
<b>\$1,040,000</b>	
<b>Solid Waste/Landfill Operations</b>	
Sales & Fees	\$7,805,439
Intergovernmental	\$243,000
Miscellaneous	\$107,500
Licenses & Permits	\$110,000
Interest on Investments	\$15,000
General Fund Contribution for Sanitation Operations	\$1,718,018
Appropriated Reserves	\$1,362,061
<b>Total Solid Waste/Landfill Operations</b>	
<b>\$11,361,018</b>	
<b>Sportsplex Enterprise Fund</b>	
Charges for Services	\$3,170,000
From General Fund	\$0
Appropriated Fund Balance	\$106,278
<b>Total Sportsplex Enterprise Fund</b>	
<b>\$3,276,278</b>	
<b>Community Spay/Neuter Fund</b>	
Animal Tax	\$31,000
Intergovernmental	\$12,000
Miscellaneous	\$10,000
Appropriated Fund Balance	\$11,150
<b>Total Community Spay/Neuter Fund</b>	
<b>\$64,150</b>	
<b>Article 46 Sales Tax Fund</b>	
Sales Tax Proceeds	\$2,814,576
<b>Total Article 46 Sales Tax Fund</b>	
<b>\$2,814,576</b>	

**Section IV. Tax Rate Levy**

There is hereby levied for the fiscal year 2015-16 a general county-wide tax rate of 87.8 cents per \$100 of assessed valuation. This rate shall be levied in the General Fund. Special district tax rates are levied as follows:

Cedar Grove	7.36
Greater Chapel Hill Fire Service District	15.00
Damascus	10.30
Efland	7.00
Eno	7.99
Little River	4.06
New Hope	9.95
Orange Grove	6.00
Orange Rural	8.36
South Orange Fire Service District	10.00
Southern Triangle Fire Service District	10.30
White Cross	11.00
Chapel Hill-Carrboro School District	20.84

**Section V. General Fund Appropriations for Local School Districts**

The following FY 2015-16 General Fund Appropriations for Chapel Hill-Carrboro City Schools and Orange County Schools are approved:

- a) Current Expense appropriation for local school districts totals \$74,097,466, and equates to a per pupil allocation of \$3,697.50.
  - 1) The Current Expense appropriation to the Chapel Hill-Carrboro City Schools is \$45,253,437.
  - 2) The Current Expense appropriation to the Orange County Schools is \$28,844,029.
- b) Recurring Capital appropriation for local school districts totals \$3,000,000
  - 1) The Recurring Capital appropriation to the Chapel Hill-Carrboro City Schools totals \$1,832,100.
  - 2) The Recurring Capital appropriation to the Orange County Schools totals \$1,167,900.
- c) Long-Range (Pay-As-You-Go) Capital appropriation for local school districts totals \$3,724,849
  - 1) The Long-Range (Pay-As-You-Go) Capital appropriation to the Chapel Hill-Carrboro City Schools totals \$2,274,765.
  - 2) The Long-Range (Pay-As-You-Go) Capital appropriation to the Orange County Schools totals \$1,450,084.
- d) School Related Debt Service for local school districts totals \$15,646,916.
- e) Fair Funding appropriation for local school districts totals \$988,000. This appropriation is to be split 50/50 between Chapel Hill-Carrboro City Schools and Orange County Schools.
- f) Additional County funding for local school districts totals \$1,031,239
  - 1) School Health Nurses - Total appropriation of \$705,000 with \$465,300 allocated for Chapel Hill-Carrboro City Schools and \$239,700 allocated for Orange County Schools
  - 2) School Resource Officers - Total net appropriation of \$291,039 allocated in the Sheriff's Department to provide School Resource Officers to Orange County Schools
  - 3) Orange County Schools – Total appropriation of \$35,200 for Middle School Afterschool Program.

**Section VI. Schedule B License**

In accordance with Schedule B of the Revenue Act, Article 2, Chapter 105 of the North Carolina State Statutes, and any other section of the General Statutes so permitting, there are hereby levied privilege license taxes in the maximum amount permitted on businesses, trades, occupations or professions which the County is entitled to tax.

## **Section VII. Animal Licenses**

A license costing \$10 for sterilized dogs and sterilized cats is hereby levied. A license for un-sterilized dogs and a license for un-sterilized cats is \$30 per animal.

## **Section VIII. Board of Commissioners' Compensation**

The Board of County Commissioners authorizes that:

- Salaries of County Commissioners will be adjusted by any wage increase and/or any other general increase granted to permanent County employees. For fiscal year 2015-16, the approved budget includes a 2% wage increase, effective July 1, 2015.
- Annual compensation for County Commissioners will include the County contribution for health insurance, dental insurance and life insurance that is provided for permanent County employees, provided the Commissioners are eligible for this coverage under the insurance contracts and other contracts affecting these benefits.
- County Commissioners' compensation includes eligibility to continue to participate in the County health insurance at term end as provided below:
  - If the County Commissioner has served less than two full terms in office (less than eight years), the Commissioner may participate by paying the full cost of such coverage. (If the Commissioner is age 65 or older, Medicare becomes the primary insurer and group health insurance ends.)
  - If the County Commissioner has served two or more full terms in office (eight years or more), the County makes the same contribution for health insurance coverage that it makes for an employee who retires from Orange County after 20 years of consecutive County service as a permanent employee. If the Commissioner is age 65 or older, Medicare becomes the primary insurer and group health insurance ends. The County makes the same contribution for Medicare Supplement coverage that it makes for a retired County employee with 20 years of service.
  - Annual compensation for Commissioners will include a County contribution for each Commissioner to the Deferred Compensation (457) Supplemental Retirement Plan that is the same as the County contribution for non-law enforcement County employees in the State 401 (k) plan. For fiscal year 2015-16, the approved budget continues the County contribution of \$27.50 per pay period and implements a County contribution match of up to \$63.00 semi-monthly.

## **Section IX. Budget Control**

General Statutes of the State of North Carolina provide for budgetary control measures to exist between a county and public school system. The statute provides:

### **Per General Statute 115C-429:**

(c) The Board of County Commissioners shall have full authority to call for, and the Board of Education shall have the duty to make available to the Board of County Commissioners, upon request, all books, records, audit reports, and other information bearing on the financial operation of the local school administrative unit.

The Board of Commissioners hereby directs the following measures for budget administration and review:

That upon adoption, each Board of Education will supply to the Board of County Commissioners a detailed report of the budget showing all appropriations by function and purpose, specifically to include funding increases and new program funding. The Board of Education will provide to the Board of County Commissioners a copy of the annual audit, monthly financial reports, copies of all budget amendments showing disbursements and use of local moneys granted to the Board of Education by the Board of Commissioners.

The Board of Commissioners will fix the compensation for the members of the Orange County Board of Education such that it is the same as that for the members of the Chapel Hill-Carrboro City Board of Education. The resulting increase would be paid from the approved county appropriation for Orange County Schools.

**§ 115C-38. Compensation of board members.**

The tax-levying authority for a local school administrative unit may, under the procedures of G.S. 153A-92, fix the compensation and expense allowances paid members of the board of education of that local school administrative unit.

Funds for the per diem, subsistence, and mileage for all meetings of county and city boards of education shall be provided from the current expense fund budget of the particular county or city.

The compensation and expense allowances of members of boards of education shall continue at the same levels as paid on July 1, 1975, until changed by or pursuant to local act or pursuant to this section. (1955, c. 1372, art. 5, s. 12; 1975, c. 569, ss. 1-3; 1977, c. 802, s. 39.5; 1981, c. 423, s. 1.)

The Board of Commissioners hereby directs the following measures for budget administration and review for County Services:

The County Manager will provide a comprehensive evaluation of the Jail Alternatives Programs for review by the Board of County Commissioners (BOCC) during the budget process. The BOCC will delegate oversight authority of the Jail Alternatives Programs to an entity of its choosing on an annual basis.

**Reduction in Force** – There was a need to reorganize an organizational unit resulting in the loss of one (1) or more permanent positions. The Orange County Board of Commissioners declares that a reduction in force is necessary that will result in the deletion of one position.

**Section X. Internal Service Fund - Dental and Health Insurance Fund**

The Dental Insurance Fund accounts for the receipt of premium payments from the County for its employees and from the employees for their dependents, and the payment of employee claims and administration expenses. Projected receipts from the County and employees for fiscal year 2015-16 are \$581,122 and projected expense for claims and administration for fiscal year 2015-16 is \$581,122.

The Health Insurance Fund accounts for the receipt of premium payments from the County for its employees and from the employees for their dependents, and the payment of employee claims and administration expenses. Projected receipts from the County and employees for fiscal year 2015-16 is \$9,096,153 and projected expense for claims and administration for fiscal year 2015-16 is \$9,096,153.

**Section XI. Internal Service Fund - Vehicle Replacement Fund**

The Vehicle Replacement Fund will centralize and account for the purchase and replacement of County vehicles purchased with revenues and funding provided by the Governmental Funds of Orange County (General Fund, Special Revenue and Grants Funds). Projected sources of revenues and funds for fiscal year 2015-16 will be \$793,209 of short-term installment financing and internal reserves, and the projected expenses for the purchase of vehicles for fiscal year 2015-16 will be \$793,209.

**Section XII. Agency Funds**

These funds account for assets held by the County as an agent for other government units, and by State Statutes, these funds are not subject to appropriation by the Board of County Commissioners, and not included in this ordinance.

**Section XIII. Encumbrances**

Operating funds encumbered by the County as of June 30, 2015 are hereby reappropriated to this budget.

**Section XIV. Capital Projects & Grants Fund**

The County Capital Improvements Fund, Schools Capital Improvements Fund, Community Development Fund and the Grant Projects Fund are hereby authorized. Appropriations made for the specific projects or grants in these funds are hereby appropriated until the project or grant is complete.

The County Capital Projects Fund FY 2015-16 budget, with anticipated fund revenues of \$6,751,674 and project expenditures of \$6,751,674 is hereby adopted in accordance with G.S. 159 by Orange County for the fiscal year beginning July 1, 2015, and ending June 30, 2016, and the same is adopted by project.

The School Capital Projects Fund FY 2015-16 budget, with anticipated fund revenues of \$4,952,849, and project expenditures of \$4,952,849, is hereby adopted in accordance with G.S. 159 by Orange County for the fiscal year beginning July 1, 2015, and ending June 30, 2016, and the same is adopted by project.

The County Grant Projects Fund FY 2015-16 budget, with anticipated fund revenues of \$780,281, and project expenditures of \$780,281, is hereby adopted in accordance with G.S. 159 by Orange County for the fiscal year beginning July 1, 2015, and ending June 30, 2016, and the same is adopted by project.

Any capital project or grant budget previously adopted, the balance of any anticipated, but not yet received, revenues and any unexpended appropriations remaining on June 30, 2015, shall be reauthorized in the 2015-16 budget.

**Section XV. Contractual Obligations**

The County Manager is hereby authorized to execute contractual documents under the following conditions:

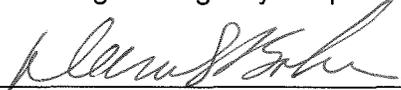
1. The Manager may execute contracts for construction or repair projects that do not require formal competitive bid procedures, and which are within budgeted

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departmental appropriations, for which the amount to be expended does not exceed \$250,000.

2. The Manager may execute contracts for general and/or professional services which are within budgeted departmental appropriations, for purchases of apparatus supplies and materials or equipment which are within the budgeted departmental appropriations, and for leases of personal property for a duration of one year or less and within budgeted departmental appropriations for which the amount to be expended does not exceed \$89,999.
3. Contracts executed by the Manager shall be pre-audited by the Financial Services Director and reviewed by the County Attorney to ensure compliance in form and sufficiency with North Carolina law.
4. The Manager may sign intergovernmental service agreements in amounts under \$90,000.
5. The Manager may sign intergovernmental grant agreements regardless of amount as long as no expenditure of County matching funds, not previously budgeted and approved by the Board, is required. Subsequent budget amendments will be brought to the Board of County Commissioners for revenue generating grant agreements not requiring County matching funds as required for reporting and auditing purposes.
6. The Manager and Attorney will provide a quarterly report to the County Commissioners showing the type and amount of each intergovernmental agreement signed by the Manager.

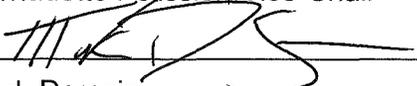
This budget being duly adopted this 16<sup>th</sup> day of June 2015.



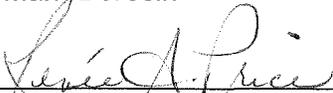
Donna Baker, Clerk to the Board



Bernadette Pelissier, Vice-Chair



Mark Dorosin



Renee Price



Earl McKee, Chair



Mia Burroughs



Barry Jacobs



Penny Rich

## Commissioner Approved Fee Schedule - FY 2015-16

Department/Program	Description	Current Fee	Approved Fee Change for FY 2015-16 *	Last Revision
<b><i>Asset Management</i></b>				
	Use Fee (except for classification 5 and 6, or as otherwise stipulated in Facilities Use Policy)	Resident \$10/hr, Non-Resident \$20/hr		2011
	Great Hall or Ballroom (Senior Centers), except class 6	Resident \$75, Non-Resident \$ 125		2011
	Class 5 Use Fee; includes use, kitchen fee and on-site personnel fees	Resident \$50/hr, Non-Resident N/A		2011
	Class 6 Use Fee; includes use, kitchen fee and on-site personnel fees	Resident \$125, Non-Resident \$175		2011
	On-site personnel	Resident \$15/hr, Non-Resident \$20/hr		2011
	Kitchen Use, senior centers only	Resident \$25, Non-Resident \$50		2011
	Security Deposit; class 6 only	Resident \$100, Non-Resident \$100		2011
	Cleaning/lock up/utility fee	Resident \$25, Non-Resident \$25		2011
<b><i>Orange Public Transportation</i></b>				
	Vehicle lease	\$1.00 per mile (van)		2012
		\$1.00 per mile (van)		2012
		\$1.00 per mile (bus)		2012
	Driver lease	\$20.00/hour Business Hours		2007
		\$22.00/hour Afterhours/Weekends		2007
		\$30.00/hour Holidays		2007
	Public Shuttle	\$2.00 per one way trip in-town		2005
		\$1.00 per one way trip for elderly or disabled		2005
	Medical trips	\$3.00 door to door		2001
<b><i>Department on Aging</i></b>				
Senior Programs	Classes	Instructor Cost + 10-25% Admin		Ongoing
	Senior Games	\$15.00 per participant		2010
Senior Center	Room rental (CH center only)	\$15 to \$65/3 hr during bus. hours		1991
		\$10 higher after business hours		1991
		\$250 entire facility after hours		1991
<b><i>Board of Elections</i></b>				
Filing Fees	State & County Offices	1% of Annual Salary		Mandated #
	Municipal Offices	CH - \$5.00 Mayor and Council		1980
		Car - \$15.00 Mayor \$10.00 Council		1980
		Hills - \$10.00 Mayor and Council		1980
Municipal Elections	Precinct Officials	CH 50% and Car 50% of Cost		1980
		Hills - 100% of Cost		1980

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## Commissioner Approved Fee Schedule - FY 2015-16

Department/Program	Description	Current Fee	Approved Fee Change for FY 2015-16 *	Last Revision
	Ballots	All municipalities 100% of Cost		1980
	Advertisements	All municipalities 100% of Cost		1980
Other Charges	Computer print-outs	\$.10 per page		2009
	Special Select	\$.10 per page		2009
	One-Precinct	\$.10 per page		2009
	Computer labels	\$.30 per page		2009
	Computer Tapes/CD's	\$10.00 per CD		2009
	Specialized Programming	\$10.00 per CD		2009
<b>DEAPR</b>				
<i>Natural &amp; Cultural Resources</i>	Local Landmark Program	\$100.00		2010
<b>PARKS &amp; RECREATION</b>				
Athletics	Youth Athletics	100% Recovery Rate		2009
	Adult Athletics	100% Recovery Rate		2005
General Programs	Youth/Teen Programs	100% Recovery Rate		2009
	Adult Programs	100% Recovery Rate		2009
	Trips	100% Recovery Rate		2009
	Gyms- Open play individuals	\$25 annual Facility Use pass		2007
	Gyms- Open play individuals	\$15 semi-annual Facility Use pass		2011
	Gyms- Open play per day	\$3.00		2012
Special Populations Programs		5% Recovery Rate		2005
Other Programs	Concerts	Varies		2009
Facility Rentals	Gyms - Group Rentals	Govt/School/Non-Profit: \$25/hr half gym;\$35/hr whole gym Profit/Private: \$35/hr half gym; \$45/hr whole gym (1)	<b>Resident: \$35 per hour Non-Resident : \$ 52.50 per hour</b>	2009
	Activity Rms/Rec Centers	\$24/hr for Govt./school/Non-Profit, \$35 for profit/private (1)	<b>Resident: \$25 per hour Non-Resident : \$ 37.50 per hour</b>	2009
	Athletic Fields	\$24/hr for Govt./school/Non-Profit, \$35 for profit/private (1)	<b>Resident: \$25 per hour Non-Resident : \$ 37.50 per hour</b>	2010
	Athletic Fields - Tournaments	\$35/hr. for resident, \$52.50 for non-resident		2014
	Athletic Field Lighting	\$25.00		2010
	Tennis/Basketball Court Rental	\$5.00		2010
	Tennis/Basketball Court Rental w/ lights	\$10.00		2010
	Tournament Vending Permit Fee	\$100 per day		2013
	Special Event Vending	\$15/booth per day		2013
	Non-County Resident Fee	Additional 50% to applied fee		2007
	Picnic Shelter	\$20 per rental		2012
	Group Camping	\$30 per group of 6-30.		2009
	Parks Open Space permit fee (not court, shelter or athletic field)	\$10/hour or \$50/day		2011
	Farmer's Market Pavilion	\$10 per day		2012
Equipment Rentals	Recreational Equipment Rental	\$25 per use		2013

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## Commissioner Approved Fee Schedule - FY 2015-16

Department/Program	Description	Current Fee	Approved Fee Change for FY 2015-16 *	Last Revision
	Fax	\$1.00 per page		1994
<i>Land Records</i>	GIS Property Map - 8 1/2 x 11	\$3.00; additional copy \$2.00		1994
	GIS Ortho - Property Map - 8 1/2 x 11	\$5.00; additional copy \$3.00		1994
	GIS Property Map - 11 x 17 (B-size)	\$5.00		1994
	GIS Ortho - Property Map - 11 x 17 (B-size)	\$10.00		1994
	GIS Property Map - 17 x 22 (C-size)	\$10.00		1994
	GIS Ortho - Property Map - 17 x 22 (C-size)	\$20.00		1994
	GIS Property Map - 22 x 34 (D-size)	\$15.00		1994
	GIS Ortho - Property Map - 22 x 34 (D-size)	\$25.00		1994
	GIS Property Map - 34 x 44 (E-size)	\$25.00		1994
	GIS Ortho - Property Map - 34 x 44 (E-size)	\$35.00		1994
	Custom GIS Map E-size (Original Inventory)	\$30.00		1994
	Custom GIS Map E-size (Original)	\$30.00 per hour		1994
	Computer Report Land Data	\$.02 per item		1994
	Computer Labels - Owners	\$.02 per item		1994
	Plot Land Description	\$20.00 each		1994
<i>Library</i>				
	Fines - overdue children's books	10 cents per day (\$5.00 maximum)		2010
	Fines - overdue adult books	20 cents per day (\$5.00 maximum)		2010
	Fines - overdue Periodicals	\$.20 per day		2013
	Fines - overdue DVD (2)	\$1.00 per day (\$5.00 maximum)	<b>\$0.50 per day</b>	early 1980s
	Fines - overdue CD	\$.20 per day		2013
	Fines - overdue Literacy Bag	\$1 per day		2013
	Photocopies	15 cents per page		2010
	Microfilm copies	15 cents per page		2010
	Fax	\$1.00 per page to send		1989
		50 cents per page to receive		1989
	Printouts (from internet)	15 cents per page		2010
	Inter-library Loan	\$1 plus library charges (\$3)		2013
	Processing Fee	\$5.00		2010
	Kindle Replacement Fee	\$150.00		2014
	Photocopies - Color	25 cents per page		2014
	Fines - overdue Kindle	\$1.00/day		2014
	Flash Drive (3)	N/A	<b>\$3.00</b>	New

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## Commissioner Approved Fee Schedule - FY 2015-16

Department/Program	Description	Current Fee	Approved Fee Change for FY 2015-16 *	Last Revision
<i>Register of Deeds</i>				
	Deeds of Trust or Mortgage	\$56 (up to 15 pgs); \$4 each additional page		10/1/2011
	Deeds	\$26 (up to 15 pgs); \$4 each additional page.		10/1/2011
	Other Instruments	\$26 (up to 15 pgs); \$4 each additional page.		10/1/2011
	Assumed names, POA, etc.	\$26 (up to 15 pgs); \$4 each additional page.		10/1/2011
	Additional subsequent instruments index ref.	\$25 each added to recording fee		10/1/2011
	Multiple documents	\$10 each additional document		2002
	Certified Copies	\$5 (1st pg); \$2 each additional page		2002
	Non-standard document fee	\$25 in addition to regular recording fee		2002
	Notice of Satisfaction	No Fee		2002
	Plats	\$21.00		2002
	Right-of-Way Plans/Highway Maps	21; \$5 each additional		2002
	Plat copy (uncertified)	\$3.00		2002
	Certified copy of plats	\$5		2002
	UCCs	\$38, \$45 if more than 2 pgs +\$2/page over 10 pgs		2001
	UCC searches	\$30 per debtor name + \$1/page for copies		2001
	Excise/Revenue Stamps	\$2 per \$1000 based on purchase price		1992
	Conformed Copy	\$5		2002
	Marriage License	\$60		2009
	Marriage License Corrections	\$10		2002
	Process Delayed Marriages	\$20		2002
	Certified Copies, Births, Deaths, Marriages Certificates	\$10		2002
	Laminated copy of Birth Certificates	\$12		2002
	Process Amendments Births/Deaths	\$10 + \$15 to NC Vitals Records		2002
	Process Legitimation	\$10		2002
	Delayed Birth Registration	\$20		2002
	Notary Public Qualification	\$10		2002
	Notarization per Signature	\$5		2002
	Notary Certification	\$3 per document		2002
	Copy Work	15 cents per page		2010
	Mylar plat copy	\$5		Early 1980s **
	Issuance of Plat Copy Key	\$5		2002
	Duplicate Marriage License	\$10		2000
	Historical Records	\$1		Early 1980s **
	CRT print-out	15 cents per page		2010
	Computer tapes	\$10 per tape		1997

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## Commissioner Approved Fee Schedule - FY 2015-16

Department/Program	Description	Current Fee	Approved Fee Change for FY 2015-16 *	Last Revision
	<i>Planning</i>			
Engineering	Plan Review	\$300 minimum, \$500 for greater than 1000 linear feet of utility or residential greater than 20 units		2012
	Construction Observation	\$1 per linear foot of utility		2012
	Tap Reinspection Fee	\$100.00		2011
Current Planning fees	Comprehensive Plan Amendment			
	Text Change	\$500.00 staff review fee, \$800.00 Legal advertisement		2011
	Land Use Map Change	\$500.00 + \$50.00/acre of impacted property, area staff review fee, \$800.00 Legal advertisement, \$30.00 sign posting, \$5.00 certified mail fee for each individual parcel required to be notified of request		2001
	Unified Development Ordinance			
	Text Amendments	\$500.00 staff review fee, \$800.00 Legal advertisement		2011
	Zoning Atlas Amendment			
	Rezone to General Use Residential	\$500.00 staff review fee, \$800.00 Legal advertisement, \$30.00 sign posting, \$5.00 certified mail fee for each individual parcel required to be notified of request		2011
	Rezone to General Use Nonresidential	\$2000.00 staff review fee including an additional \$100.00 an acre for single tracts or \$50.00 an acre for a petition involving multiple tracts of property, \$800.00 Legal advertisement, \$30.00 sign posting, \$5.00 certified mailing fee for each individual parcel		2011
	Special Use			
	Class A	\$1,100.00 staff review fee, \$800.00 Legal advertisement, \$30.00 sign posting, \$5.00 certified mailing fee for each individual parcel		2011
	Class B	\$560.00 staff review fee, \$800.00 Legal advertisement, \$30.00 sign posting, \$5.00 certified mailing fee for each individual parcel		2011
	Rezone to Conditional Use District	\$3000.00 staff review fee (includes rezoning and Class A Special Use Permit Fee), \$800.00 Legal advertisement, \$30.00 sign posting, \$5.00 certified mailing fee for each individual parcel, \$1.00 neighborhood information meeting mailing fee for each individual parcel required to be notified of request. If application proposes a Major Subdivision, then the following additional fees shall be required: \$750.00 additional staff review fee plus \$50.00 an acre fee for projects that do not include an affordable housing component, \$25.00 an acre fee for projects that do include an affordable housing component		2011

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## Commissioner Approved Fee Schedule - FY 2015-16

Department/Program	Description	Current Fee	Approved Fee Change for FY 2015-16 *	Last Revision
	Rezone to Conditional Zoning District	\$2000.00 staff review fee (involves rezoning application only), \$800.00 Legal advertisement, \$30.00 sign posting, \$5.00 certified mailing fee for each individual parcel, \$1.00 neighborhood information meeting mailing fee for each individual parcel required to be notified of request. If application proposes a Major Subdivision, then the following additional fees shall be required: \$750.00 additional staff review fee plus \$50.00 an acre fee for projects that do not include an affordable housing component, \$25.00 an acre fee for projects that do include an affordable housing component		2011
Board of Adjustment				
	Residential Variance/Appeal	\$340.00 staff review fee, \$800.00 legal advertisement, \$5.00 certified mailing fee for each individual parcel required to be notified of request		2011
	Nonresidential Variance/Appeal	\$540.00 staff review fee, \$800.00 legal advertisement, \$5.00 certified mailing fee for each individual parcel required to be notified of request		2011
	Subdivision			
	Minor Subdivision			
	Concept Plan	\$140.00 staff review fee		2011
	Final Plat	\$140.00 staff review fee		2011
	Re-approval	\$100.00 staff review fee		2011
	Major Subdivision			
	Concept Plan	\$310 staff review fee, \$30.00 sign posting for Neighborhood Information meeting, \$1.00 Neighborhood Information meeting mailing fee for each individual parcel required to be notified of request		2011
	Preliminary	\$600.00 staff review fee, \$800.00 legal advertisement		2011
	Final	\$500.00		2001
	Re-approval	\$500.00 staff review fee		2011
	Modification of approved subdivision - preliminary or final plat	\$500.00 staff review fee, \$800.00 legal advertisement if BOCC review/approval of modification is required		2011
	Zoning Compliance Permits and Site Plan Approvals:			
	Zoning Compliance Permit for single family/duplex residential structure(s)	\$30.00		2011
	Single-family site plan associated with Conditional Use or Conditional Zoning approval	\$1,000.00 staff review fee		2011
	Multi-family site plan associated with Conditional Use or Conditional Zoning approval	\$1,000.00 staff review fee		2011
	Nonresidential - Certification Required	\$1,000.00 staff review fee plus, \$20.00 per 1,000 square feet of proposed office/institutional development, \$25.00 per 1,000 square feet of industrial/warehouse development, \$30.00 per square foot for commercial/retail development. If project is associated with a Conditional Use or Conditional Zoning approval, an additional \$250.00 staff review shall apply to the project		2011
	Home Occupation Plan Review	\$90.00		1997

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## Commissioner Approved Fee Schedule - FY 2015-16

Department/Program	Description	Current Fee	Approved Fee Change for FY 2015-16 *	Last Revision
	EDD Site Plan	\$1,000.00 plus \$10.00 per square feet of proposed building area. If project is associated with a Conditional Use, Conditional Zoning, or Special Use Permit then an additional \$250.00 staff review fee shall apply		2011
	Signs - not associated with a site plan review or approval	\$25 + \$2/sq. ft.		2001
	Major (engineering modifications to the site plan, including major changes in site planning)	\$500.00		2001
	Minor (additions to or deletions from the site plan modification)	\$250.00		2001
	Administrative approvals, including one-year extensions to approved site plans	\$250.00		2001
	Miscellaneous			
	Review of Traffic Impact study associated with project	\$250.00 in addition to established project review fee, if any		2011
	Review fee for projects located within Major Transportation Corridor Overlay District	\$200.00 in addition to established project review fee, if any		2011
	Partial Width Right Of Way request	\$125.00 staff review fee, \$800.00 legal advertisement, \$30.00 sign posting, \$5.00 certified mailing fee for each individual parcel required to be notified of request		2011
	Vacation of rights-of-way/release of easements per vacation or release (includes advertising)	\$250.00 staff review fee, \$800.00 legal advertisement, \$30.00 sign posting, \$5.00 certified mailing fee for each individual parcel required to be notified of request		2011
	Payment-in-Lieu of Parkland Dedication			
	Community Park	\$422/lot		1996
	District Park	\$455/lot		1996
	Hire outside consultants	Cost + 15%		2001
	Land Use Plan Map	\$1.00		1989
	Airport Study	\$5.00		1989
	Water Resources Task Force	\$4.25		1989
	Street Study	No Charge		1989
	Road Map	\$2.00		1989
	Road Map (large)	\$6.00		1989
	Aerial Photos	\$1.00		1989
	Topo Maps	\$1.50		1989
	Other Maps	\$1.00		1989
	Inventory of Sites	\$3.50		1989
	Inventory of Natural/wildlife etc	\$10.00		1989
	Photo Copies (Small Area Plans, JPA Land Use Plan, and all other documents and reports)	\$0.10 per page duplexed B&W; \$0.50 per page duplexed Color		2011
	Master Recreation/Parks Plan	\$10.00		1989
	New Hope Corridor Plan	\$4.00		1996
	Historic Preservation Element	\$10.00		1996
	Flexible Development Standards	\$5.00		1996
	2030 Comprehensive Plan	\$25.00 B&W; \$125.00 Color		2011
	Unified Development Ordinance (UDO)	\$40.00 B&W; \$200.00 Color		2011
	Copy of Map 8.5 x 11	\$3.00; additional copy \$2.00		2011
	Copy of Map 11x17	\$5.00; additional copy \$3.00		2011
	Copy of Map 18x24	\$10.00		2011
	Copy of Map 24x32	\$15.00		2011
	Copy of Map 30x40	\$25.00		2011
	Custom Map 24x32 (Using Existing Data)	\$30.00		2011
	Custom Data/Map 24x32 (Creation of New Data)	\$30.00/hour		2011
	CD	\$10.00		2011

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## Commissioner Approved Fee Schedule - FY 2015-16

Department/Program	Description	Current Fee	Approved Fee Change for FY 2015-16 *	Last Revision
Erosion Control Fees	Erosion Control Plan Review			
	Intense urban	\$507.00 per acre		2001
	Urban	\$272.00 per acre		2001
	Rural	\$158.00 per acre		2001
	Land Disturbance (Grading) Permits			
	Intense Urban	\$1,241.00 per acre		2001
	Urban	\$646.00 per acre		2001
	Rural	\$310.00 per acre		2001
	Private Roads	\$155.00		1998
	Storm water Management Plans	\$500.00		2011
		Stream Origin and Intermittent/Perennial Determinations 1-2 determinations/site \$200 3-6 determinations/site \$500 7-9 determinations/site \$1000 10-12 determinations/site \$1200 13-16 determinations/site \$1500 17-19 determinations/site \$2000		
	Surface Water Identification (SWID) field work.			2012
	Infill /redevelopment	Flat fee of \$10,000 for projects less than 5 acres. 5 acres or greater use intense urban		2011
Inspection fees Building	<i>Schedule A</i>			
	New Residential (1&2 family)	\$0.357/sq. ft. (all trades included)		2014
	Building	0.145/sq. ft.		2014
	Electrical	0.067/sq. ft.		2014
	Plumbing	0.067/sq. ft.		2014
	Mechanical	0.078/sq. ft.		2014
	Plan Review	0.184/sq. ft. \$10.00 min. 12% surcharge for Hillsborough		2014
	<i>Schedule B</i>			
	Residential Renovations and Accessory Structures (1&2 family)	\$0.23 per square foot		2006
	Building	0.265/sq. ft.		2014
	Electrical	\$75.00		2014
	Plumbing	\$75.00		2014
	Mechanical	\$75.00		2014
	Plan Review	0.184/sq. ft. \$15.00 min. 12% surcharge for Hillsborough		2014

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## Commissioner Approved Fee Schedule - FY 2015-16

Department/Program	Description	Current Fee	Approved Fee Change for FY 2015-16 *	Last Revision
	<i>Schedule C</i>			
	Mobile/Modular Homes			
	Singlewide			
	Building	\$100.00		2014
	Electrical	\$63.00		2014
	Plumbing	\$45.00		2014
	Mechanical	\$45.00		2014
	Doublewide			
	Building	\$150.00		2014
	Electrical	\$63.00		2014
	Plumbing	\$45.00		2014
	Mechanical	\$45.00		2014
	Triplewide			
	Building	\$175.00		2014
	Electrical	\$63.00		2014
	Plumbing	\$63.00		2014
	Mechanical	\$63.00		2014
	Quadwide			
	Building	\$200.00		2014
	Electrical	\$63.00		2014
	Plumbing	\$63.00		2014
	Mechanical	\$63.00		2014
	<i>Schedule D</i>			
	New Commercial-per square foot			
	<b>Residential (apartments)</b>			
	Building	\$0.219		2014
	Electrical	\$0.097		2014
	Plumbing	\$0.097		2014
	Mechanical	\$0.077		2014
	<b>Storage</b>			
	Building	\$0.077		2014
	Electrical	\$0.059		2014
	Plumbing	\$0.059		2014
	Mechanical	\$0.077		2014
	<b>Assembly</b>			
	Building	\$0.164		2014
	Electrical	\$0.089		2014
	Plumbing	\$0.089		2014
	Mechanical	\$0.077		2014

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## Commissioner Approved Fee Schedule - FY 2015-16

Department/Program	Description	Current Fee	Approved Fee Change for FY 2015-16 *	Last Revision
	<b>Institutional</b>			
	Building	\$0.305		2014
	Electrical	\$0.150		2014
	Plumbing	\$0.150		2014
	Mechanical	\$0.153		2014
	<b>Business</b>			
	Building	\$0.219		2014
	Electrical	\$0.104		2014
	Plumbing	\$0.104		2014
	Mechanical	\$0.098		2014
	<b>Mercantile</b>			
	Building	\$0.150		2014
	Electrical	\$0.074		2014
	Plumbing	\$0.074		2014
	Mechanical	\$0.067		2014
	<b>Hazardous</b>			
	Building	\$0.114		2014
	Electrical	\$0.048		2014
	Plumbing	\$0.048		2014
	Mechanical	\$0.067		2014
	<b>Factory/Industrial</b>			
	Building	\$0.114		2014
	Electrical	\$0.048		2014
	Plumbing	\$0.048		2014
	Mechanical	\$0.067		2014
	<b>Educational</b>			
	Building	\$0.219		2014
	Electrical	\$0.104		2014
	Plumbing	\$0.104		2014
	Mechanical	\$0.098		2014
	Commercial Plan Review	0.0322 per square foot per project <5000 sq ft (\$82.50 minimum)		2014
		0.0253 per square foot 5000-20,000 sq ft		2014
		0.01955 per square foot 20,000-150,000 sq ft		2014
		0.0127 per square foot >150,000 sq ft		2014
		(Additional 11% Town of Hillsborough)		2006
	Commercial Renovations and Alterations	Building \$150 + .316 per sf; Electrical \$100.00; Plumbing \$100.00; Mechanical \$100.00		2014

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## Commissioner Approved Fee Schedule - FY 2015-16

Department/Program	Description	Current Fee		Approved Fee Change for FY 2015-16 *		Last Revision
		Commercial	Residential	Commercial	Residential	
	<i>Schedule E</i>					
	Miscellaneous Bldg Inspections	Commercial	Residential	Commercial	Residential	
	Moving Building	\$100.00	\$100.00			2014
	Building Demolition	\$100.00	\$100.00			2014
	Change of Occupancy/Use	\$100.00				2014
	Communication Tower					
	Building	\$23.00/ft.				2014
	Electrical	\$150.00				2014
	Swimming Pools					2012
	Commercial	\$100.00				2014
	Residential	\$100.00				2014
	Woodstove/Fireplace					
	Commercial	\$50.00				2014
	Residential	\$50.00				2014
	Prefabricated Utility Bldgs.					
	Commercial	Calculated under storage capacity				
	Residential	\$100.00				2014
	Signs	\$100.00				2014
	<i>Schedule F</i>					
	Miscellaneous Electrical	Commercial	Residential	Commercial	Residential	
Electrical Inspections	Temporary Serv 60 amp	\$50.00	\$50.00			2014
	Temporary Serv 60A-100A	\$50.00	\$50.00			2014
	Sign Inspections	\$50.00	\$50.00			2014
	Gasoline Pumps	\$50.00				2014
	Miscellaneous Inspections	\$100.00	\$100.00			2014
	<i>Schedule G</i>					
	Electrical Service Changes	Commercial	Residential			
	Single Phase					
	60-100A	\$100.00	\$100.00			2014
	125-200A	\$100.00	\$100.00			2014
	400A	\$150.00	\$150.00			2014
	Three Phase					
	150-200A	\$150.00	\$150.00			2014
	400 A	\$200.00	\$200.00			2014
	<i>Schedule H</i>					
	Electrical Service	Commercial and Residential		Commercial and Residential		
	Single Phase	Single Phase	Three Phase	Single Phase	Three Phase	
	30-60A	\$50.00	\$125.00			2014
	70-100A	\$125.00	\$125.00			2014
	125A	\$150.00	\$150.00			2014
	150A	\$175.00	\$200.00			2014
	200A	\$180.00	\$225.00			2014
	300A	\$190.00	\$250.00			2014
	400A	\$225.00	\$300.00			2014
	600A	\$300.00	\$350.00			2014
	800A	\$350.00	\$475.00			2014
	1000A	\$475.00	\$625.00			2014
	1200A	\$625.00	\$700.00			2014
	1400A	\$675.00	\$900.00			2014
	1600A	\$700.00	\$1,200.00			2014
	Over 1600A	\$110/100A	\$140/100A			2014

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## Commissioner Approved Fee Schedule - FY 2015-16

Department/Program	Description	Current Fee	Approved Fee Change for FY 2015-16 *	Last Revision
Plumbing fees	<i>Schedule I</i>			
	New Construction	Based on square footage, see schedule A and B		
		<i>Commercial Residential</i>		
	Water Heater Installation	\$100.00 \$100.00		2014
Mechanical Inspections	<i>Schedule J</i>			
	Residential Mechanical			
	Installation ea add'l system	\$50.00		2014
	Replacement of one system	\$150.00		2014
	<i>Schedule K</i>			
	Non-residential/ Commercial			
	Commercial Cooling			
	First unit	\$150.00		2014
	Each additional Unit	\$50.00		2014
	Replacement of System	\$150.00		2014
	Commercial Heating			
	First Unit	\$150.00		2014
	Each additional Unit	\$50.00		2014
	Replacement of System	\$150.00		2014
	Commercial Heat/Cool Combine			
	First Unit	\$150.00		2014
	Each additional Unit	\$50.00		2014
	Replacement of System	\$150.00		2014
	Commercial Ventilation/Exhaust			
	One System	\$150.00		2014
	Each additional	\$50.00		2014
	Hood fan comm. cooking equip	\$100.00		2014
	Comm. Range or Grill	\$100.00		2014
	Deep Fat Fryer	\$100.00		2014
	Oven	\$100.00		2014
	Commercial Reinspection Fee	\$100.00		2014

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## Commissioner Approved Fee Schedule - FY 2015-16

Department/Program	Description	Current Fee	Approved Fee Change for FY 2015-16 *	Last Revision
General Miscellaneous				
	Issue Certificate of Occupancy	\$15.00		2014
	Permit Renewal	\$50.00		2014
	Day Care Permits (existing building new occupancy)	\$100.00		2014
	Day Care Reinspection	\$100.00		2014
	Sprinkler system	\$210.00		2014
	Temporary Electrical Final Inspection-Residential	\$75.00		2014
	Temporary Electrical Final Inspection-Commercial	\$100.00		2014
	Fire Alarm system	\$200.00		2014
	Archive research (per project)	\$20.00		2014
	Grease trap installation	\$100.00		2014
	Reinspection fee (no charge for 1st rejection per trade) - Residential	\$100.00		2014
	Temporary tents	\$100.00		2014
	Work started with no permits are charged double fees			1986
Emergency Medical	Emergency Response			
<b>Emergency Management</b>				
	Basis Life Support (Non-Emergency)	\$300.00		2005
	Basis Life Support (Emergency)	\$375.00		2011
	Advanced Life Support-1 (Non-Emergency)	\$400.00		2005
	Advanced Life Support-1 (Emergency)	\$475.00		2011
	Advanced Life Support -1 (Non-Transport)	\$150.00		2005
	Advanced Life Support -2 (Emergency)	\$575.00		2011
	Advanced Life Support -2 (Non-Transport)	\$225.00		2005
	EMS Franchise Application Fee	\$1,275.00		2011
	EMS Franchise Compliance Fee	\$300.00		2011
	EMS Franchise Renewal Fee	\$150.00		2011
	Mileage	7.50/mile		2005
	Special Event Coverage			
	Additional EMT Standby	\$40.00/hour (3 hour minimum)		2007
	Paramedic Standby	\$55.00/hour (3 hour minimum)		2007
	Ambulance Standby w/ 2 EMTs	\$90.00/hour (3 hour minimum)		2005
	Ambulance Standby w/ 1 Paramedic and 1 EMT	\$100.00/hour (3 hour minimum)		2007
	Telecommunicator Standby	\$40.00/hour (3 hour minimum)		2005
	Clerical Staff Standby	\$20.00/hour (3 hour minimum)		2005
	EM Senior Officer Standby	\$40.00/hour (3 hour minimum)		2005
	EMS Physician Standby	\$85.00/hour (3 hour minimum)		2005

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## Commissioner Approved Fee Schedule - FY 2015-16

Department/Program	Description	Current Fee	Approved Fee Change for FY 2015-16 *	Last Revision
Fire Marshal	Fire Inspections (by facility type)	See Appendix B		
	Assembly			1996
	Business			1996
	Church/Assembly			1996
	Daycare facility			1996
	Educational, private			1996
	Foster Care Home			1996
	Hazardous			1996
	Industrial			1996
	Institutional			1996
	Mercantile			1996
	Residential(Common Areas)			1996
	Storage			1996
	Fees below are to cover the cost of <b>Mandatory and Optional Permits</b> under the 2009 NC Fire Code (5310-435299), including staff hours to review plans, issue permits, and inspect locations for compliance.			
	Aerosol Products	\$50.00		2011
	Amusement Buildings	\$50.00		2011
	Aviation Facilities	\$50.00		2011
	Battery Systems	\$50.00		2011
	Carnivals & Fairs	\$50.00		2011
	Cellulose Nitrate Film	\$50.00		2011
	Combustible Dust	\$50.00		2011
	Combustible Fibers	\$50.00		2011
	Compressed Gas	\$50.00		2011
	Covered Mall Bldg	\$50.00		2011
	Cryogenic Fluids	\$50.00		2011
	Cutting & Welding	\$50.00		2011
	Dry Cleaning Plants	\$50.00		2011
	Exhibit/Trade Show	\$50.00		2011
	Explosives/Blasting	\$100.00		2011
	30 day Renewal for Explosives/Blasting	\$50.00		2011
	Fire Hydrants & Valves	\$50.00		2011
	Flammable/Combustible	\$50.00		2011
	Tank Install/Removal	\$50.00		2011
	Tank Install/Removal per additional tank	\$25.00		2011
	Floor Finishing	\$50.00		2011
	Fruit and Crop Ripening	\$50.00		2011
	Fumigation/Thermal Fog	\$50.00		2011
	Hazardous Materials	\$100.00		2011
	HPM Facilities	\$50.00		2011
	High-Piled Storage	\$50.00		2011
	Industrial Ovens	\$50.00		2011
	Lumber Yards	\$50.00		2011
	Liquid Fuel Vehicle in Building	\$50.00		2011
	LP Gas	\$50.00		2011
	Magnesium	\$50.00		2011
	Miscellaneous Combustible Storage	\$50.00		2011
	Open Burning	\$50.00		2011

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## Commissioner Approved Fee Schedule - FY 2015-16

Department/Program	Description	Current Fee	Approved Fee Change for FY 2015-16 *	Last Revision
	Organic Coatings	\$50.00		2011
	Open Flame/Torches	\$50.00		2011
	Open Flame/Candles	\$50.00		2011
	Places of Assembly	\$50.00		2011
	Private Fire Hydrant	\$50.00		2011
	Pyrotechnics/Fireworks	\$50.00		2011
	Pyroxylin Plastics	\$50.00		2011
	Refrigeration Equipment	\$50.00		2011
	Repair Garage/FCL Disp.	\$50.00		2011
	Rooftop Heliports	\$50.00		2011
	Spraying/Dipping	\$50.00		2011
	Scrap Tire Storage	\$50.00		2011
	Temp. Tents/Canopy (per)	\$50.00		2011
	Tire-Rebuilding Plants	\$50.00		2011
	Waste Handling	\$50.00		2011
	Wood Products	\$50.00		2011
	Mulch Pile	\$50.00		2011
	Out of Service Exit/Emergency Light (4)	N/A	\$50.00	New
	Blocked Exit (5)	N/A	\$250.00	New
	Out of Service Fire Alarm System (6)	N/A	\$250.00	New
	Out of Service Sprinkler System (7)	N/A	\$250.00	New
	Out of Service Kitchen Suppression (8)	N/A	\$250.00	New
	Out of Service Clean Agent Suppression System (9)	N/A	\$250.00	New
	Parking in Fire Lane (10)	N/A	\$50.00	New
	Nuisance Fire Alarms (11)	N/A	\$50.00	New
	Stop Work Order Fine (12)	N/A	\$50.00	New
	Illegal Burn, 1st offense (13)	N/A	\$50.00	New
	Illegal Burn, 2nd offense (13)	N/A	\$100.00	New
	Illegal Burn, 3rd offense (14)	N/A	\$500.00	New
	Failure to obtain proper permit (15)	N/A	\$ amount of permit	New
	Public Education & Orange County Facilities (16)	N/A	\$ amount per square footage	New

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## Commissioner Approved Fee Schedule - FY 2015-16

Department/Program	Description	Current Fee	Approved Fee Change for FY 2015-16 *	Last Revision
	Fees below are to cover the cost of <b>Required Construction Permits</b> under the 2009 NC Fire Code (5310-435299) including staff hours to review plans, issue permits, and inspect locations for compliance.			
	Auto Fire Extinguishing System	\$100.00		2011
	Fire Pump	\$100.00		2011
	Industrial Ovens	\$50.00		2011
	Spraying/Dipping	\$50.00		2011
	Compressed Gas	\$50.00		2011
	Flammable/Combustible	\$50.00		2011
	LP Gas	\$50.00		2011
	Standpipe Systems	\$100.00		2011
	Fire Alarm/Detect, Install	\$100.00		2011
	Hazardous Materials	\$50.00		2011
	Private Fire Hydrant	\$50.00		2011
	Tents/Membranes	\$50.00		2011
	Fire Extinguisher Class	\$20.00		2011
	Fit Testing	\$50.00		2011
	ABC Permit Inspections	Based on Square Foot		2011
	Hazardous Materials Mitigation	Fee Charged at Hourly Rate		2011
<i>Sheriff</i>	Out of State Officer Fee	\$100.00		2006
	Instate Officer	\$30.00		2012
	Gun Permits	\$5.00		1982
	Work Release	\$25.00		2012
	Report and Records Copies	\$2.00		1986
	Fingerprint Cards	\$20.00		2012
	Laminating	\$5.00		1986
	Concealed Weapons Permits	\$80.00 (\$35 state \$45 county)		2012
	Concealed Weapons Permits-Renewal	\$75.00		2012
	Federal Inmates	\$66.00		2012
	State Inmates	\$14.50 per day		
	Commission on executions	5% 1st \$500 and 2.5% on balance		1968
	Weekenders	\$25.00		2012
<i>Efland Sewer</i>	Tap Fees	\$1,300 connection fee + cost of public service stub out		2011
	User Monthly Rates	\$13.39 per 1000 gal., 2000 gal. minimum		2013

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## Commissioner Approved Fee Schedule - FY 2015-16

Department/Program	Description	Current Fee	Approved Fee Change for FY 2015-16 *	Last Revision
<i>Animal Services</i>				
Administration	Pet Tax-Sterilized Cats and Dogs	\$10.00		2010
	Pet Tax-Non Sterilized Cats and Dogs	\$30.00		2010
	Pet Tax-Dogs and Cats under 6 months of age	\$10.00		2012
	Pet Tax-Late Fee	\$5.00		2012
	Pet Tax-Sterilized Waiver for Seniors	\$0.00		2012
	Pet Tax-Sterilized Waiver for Citizens Receiving Public Assistance (19)	N/A	\$0.00	New
Animal Control	<i>Civil Penalties/Fines</i>			
	failure to vaccinate	\$200.00		2008
	failure to license	\$200.00		2008
	public nuisance violations	\$50,100,200,300,400.00		2008
	mistreatment	\$200.00		2008
	failure to wear rabies tag	\$50.00		2011
	Kennel Permits	\$50.00		2007
Animal Shelter	<i>Adoption Fees</i>			
	Cat Adoption Fees	\$95.00		2011
	Kitten Adoption Fees (5 mo. and under)	\$95.00		2011
	Multiple Cat Adoption-Peak Season (20)	\$50.00	\$0.00	2011
	Special Event Cat Adoption Fee (21)	\$50.00	\$0.00 - \$95.00	2011
	Senior Citizen Cat Adoption Fee	\$25.00		2012
	Dog Adoption Fee	\$115.00		2011
	Puppy Adoption Fee (5 mo. and under)	\$115.00		2011
	Special Event Dog Adoption Fee (21)	\$60.00	\$0.00 - \$115.00	2011
	Senior Citizen Dog Adoption Fee	\$30.00		2012
	Veterinary Exam	\$50.00		2012
	Care of Medical Condition	\$20.00-\$60.00		2012
	Daily Medication Administration	\$5.00		2012
	Replacement of Rabies Tag/Certificate	\$3.00		2012
	Boarding Fee for stray animals	\$10.00/day		2007
	Protective Custody Board Fee (22)	N/A	\$0.00	New
	Protective Custody Shelter Redemption Fee (23)	N/A	\$0.00	New
	Boarding Fee for Euthanized Quarantine Animals (24)	N/A	\$0.00	New
	Bite Quarantines	\$15.00 per day		2012
	Rabies Shots (shelter)	\$10.00		2007
	Rabies Shots (low-cost clinics)	\$10.00		2010
	Daily Board-cruelty/seizure/court hold	\$15.00		2012
	Small and Other Animals	Varies on Type of Animal (\$5 to \$250)		2011
	Placement Partner Sterilization	\$30.00 neuter, \$60.00 spay		2009
	Owner surrender for euthanasia	\$50.00		2010
	Large animal trailer transport	\$35.00		2010
	Field Surrenders	\$15.00		2010
	Shelter Redemption fee	\$10, \$50, \$100, \$200		2007
	Out of County Animal Surrender Fee	\$50.00		2009
	Elective Microchip Fee	\$25 per Microchip		2012
	Sale of Goods - Cat Carriers	\$5.00		2014

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## Commissioner Approved Fee Schedule - FY 2015-16

Department/Program	Description	Current Fee	Approved Fee Change for FY 2015-16 *	Last Revision
<i>Health Department</i>				
Environmental Health	<i>Soil Analysis/Improvement Permit</i>			
	Single Family Units <601 Gallons per day. Less than 2 acres (25)	\$350.00	\$390.00	2006
	Single Family Units >600 Gallons per day (25)	\$350 + \$75 per 600 GPD or fraction of additional WW flow >600 GPD	\$390 + \$85	2006
	Non-domestic WW	Fee increases by 50% over the total permit fee of a comparably sized domestic WW system		2006
	<i>Authorization to construct WW system</i>			
	Single Family Units <601 Gallons per day. Less than 2 acres (25)	\$260.00	\$290.00	2006
	Single Family Units >600 Gallons per day (25)	\$260 + \$160 per 600 GPD or fraction of additional WW flow >600 GPD	\$290 + \$180	2006
	Non-domestic WW	Double fee for comparably sized domestic WW system		2006
	<i>Other Misc. Activities</i>			
	Permit Site Revision (25)	\$125.00	\$140.00	2006
	Existing System Inspection (requiring a field visit) (25)	\$125.00	\$140.00	2006
	Existing System Authorizations (Office authorization, no field visit required) (25)	\$20.00	\$25.00	2006
	Mobile Home Park			
	1 to 25 spaces (25)	\$125.00	\$140.00	2006
	26 to 50 spaces (25)	\$175.00	\$195.00	2006
	51 and over spaces (25)	\$225.00	\$250.00	2006
	MH Space Reinspection (25)	\$75.00	\$85.00	2006
	Septic Tank Manufacturer Yard Inspection (25)	\$250.00	\$280.00	2010
	Septic Tank Contractor Registration Fee - New contractor (one time) (25)	\$200.00	\$225.00	2006
	Septic Tank Contractor Fee - Annual Renewal (25)	\$25.00	\$30.00	2006
	Failed Inspection/Reinspection (25)	\$35.00	\$40.00	2006
	Septic Tank Contractor Education Class Fee (25)	\$50.00		2006
	<i>WTMP</i>			
	Initial inspection (25)	\$125.00	\$140.00	2006
	Follow-up inspection (25)	\$75.00	\$85.00	2006
	<i>Wells and Water Samples</i>			
	Well permits (25)	\$430.00	\$480.00	2008
	Replacement Well Permit Refund (if original well abandoned within 30 days of construction) (25)	-\$250.00	-\$280.00	2008
	Permit Site Review Revisions (IP, CA, Well) (25)	\$125.00	\$140.00	2006
	Microbiology			
	Total Cloiform P/A	\$60.00		1/1/2015
	Total Cloiform MPN	\$65.00		1/1/2015
	Fecal Coliform	\$65.00		1/1/2015
	Fecal Coliform/Streptococcus	\$85.00		1/1/2015
	Enterococcus, MPN	\$65.00		1/1/2015
	Iron Bacteria	\$65.00		1/1/2015
	Sulfur/Sulfate - Reducing	\$75.00		1/1/2015
	Pseudomonas-MTF or MPN	\$65.00		1/1/2015
	Heterotrophic Plate Count	\$60.00		1/1/2015

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## Commissioner Approved Fee Schedule - FY 2015-16

Department/Program	Description	Current Fee	Approved Fee Change for FY 2015-16 *	Last Revision
	Inorganic Chemistry			
	Full Inorganic Panel	\$110.00		1/1/2015
	Metals Panel	\$95.00		1/1/2015
	Individual Metals	\$80.00		1/1/2015
	Anions - F, Cl, Sulf	\$65.00		1/1/2015
	Disinfection By-products	\$65.00		1/1/2015
	Fluoride - Physician, Dentist request	\$25.00		1/1/2015
	Nitrate/Nitrite	\$65.00		1/1/2015
	Arsenic Speciation	\$65.00		1/1/2015
	Organic Chemistry			
	Pesticides	\$110.00		1/1/2015
	Herbicides	\$110.00		1/1/2015
	Petroleum Products	\$110.00		1/1/2015
	Volatile Organic Chemicals	\$110.00		1/1/2015
	New Well Full Well Panel	included in well permit		1/1/2015
	Existing Well Full Well Panel	\$110.00		1/1/2015
	Radon Air Sample Kit - Radon	\$20.00		2010
	<i>Tattoo Parlors</i>			
	Tattoo Artist Annual Permit fee	\$250.00		2010
	<i>Swimming Pools</i>			
	Swimming Pool Inspection	\$250.00		2010
	Plan Review - Swimming Pools	\$250.00		2010
	<i>Food Service</i>			
	Plan review and permit fee - Temporary Food Establishment	\$75.00		2010
	Plan Review - Food Service Establishment	\$250.00		2010

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## Commissioner Approved Fee Schedule - FY 2015-16

Department/Program	ADA Code	Description	Current Fee	Approved Fee Change for FY 2015-16 *	Last Revision
Dental Health	D0150	Comprehensive Oral Evaluation	\$80.00		2013
		Oral Evaluation for a patient under three years of age and counseling with primary caregiver (26)	\$55.00	\$61.00	2013
	D0120	Periodic Oral Evaluation	\$45.00		2013
	D0140	Limited Oral Evaluation	\$69.00		2013
	D0170	Re-evaluation-limited, problem	\$65.00		2013
	D9310	Consultation	\$122.00		2013
	D0330	Panoramic Film	\$100.00		2013
	D0270	BWX 1 Film	\$26.00		2013
	D0272	BWX 2 Films	\$41.00		2013
	D0273	Bite-wings- three films	\$51.00		2013
	D0274	BWX 4 Films	\$58.00		2013
	D0220	1st Intraoral PA Film	\$26.00		2013
	D0230	Additional PA Film	\$23.00		2013
	D0240	Intraoral Occulusal Film	\$38.00		2013
	D0210	Full Mouth Series w BWX	\$120.00		2013
	D1120	Prophy/Child under age 13	\$61.00		2013
	D1110	Prophy/Adult age 13 and up	\$82.00		2013
	D1203	Fluoride Varnish (age 13&under)	\$33.00		2013
	D1204	Fluoride Varnish (age 13-20)	\$33.00		2013
	D1206	Topical Fluoride varnish;therapeutic application for moderate to high caries risk patients	\$39.00		2013
	D1351	Sealant/NEWLY ERUPTED TEETH	\$49.00		2013
		Re-application of sealant (27)	N/A	\$49.00	New
	D4342	Scale/Root Planing 1-3 teeth p/q	\$167.00		2013
	D4341	Scale Root Planing 4-> teeth p/q	\$231.00		2013
	D4355	Full mouth Debridement	\$168.00		2013
	D4910	Periodontal Maintenance	\$127.00		2013
	D2140	Amal One Surface Prim/ Perm	\$130.00		2013
	D2150	Amal Two Surface Prim/ Perm	\$164.00		2013
	D2160	Amal Three Surface Prim/Perm	\$198.00		2013
	D2161	Amal Four Surface Prim/Perm	\$236.00		2013
	D2330	Resin One Surface Anterior	\$148.00		2013
	D2331	Resin Two Surface Anterior	\$183.00		2013
	D2332	Resin Three Surface Anterior	\$227.00		2013
	D2335	Resin Four Surface Anterior	\$288.00		2013
	D2390	Resin Comp. Crown Ant. Prim	\$414.00		2013
	D2391	Resin Comp. 1sur.Post-Prim/Perm	\$162.00		2013
	D2392	Resin Comp. 2sur.Post-Prim/Perm	\$212.00		2013
	D2393	Resin Comp. 3sur.Posterior Perm	\$261.00		2013
	D2394	Resin Comp.4+sur.Posterior Perm	\$314.00		2013
	D9910	Application of Desensitizing Medicament	\$57.00		2013
	D9911	Application of Desensitizing Resin for cervical and/or root surface per tooth	\$70.00		2013

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## Commissioner Approved Fee Schedule - FY 2015-16

Department/Program	Description	Current Fee	Approved Fee Change for FY 2015-16 *	Last Revision
	D3220	Pulpotomy	\$183.00	2013
	D2930	SSC Primary Tooth	\$247.00	2013
	D2931	SSC Permanent Tooth	\$298.00	2013
	D2932	Prebaccinated Resin Crown	\$323.00	2013
	D2934	Prefab.est.coat SSC prim. Tooth	\$327.00	2013
	D2940	Sedative Filling	\$113.00	2013
	D9110	Palliative Treatment	\$115.00	2013
	D7140	Ext. Erupted Tooth Prim/Perm	\$162.00	2013
	D7210	Extraction Surgical - 100+	\$253.00	2013
	D7111	Ext. cornal remnants deciduous	\$122.00	2013
	D7310	Alveoplasty extractions p/quadr.	\$270.00	2013
	D7311	Alveoplasty in conjunction with extraction 1-3 teeth per quadrant	\$273.00	2013
	D7320	Alveoplasty not in conjunction with extraction 4 or more tooth spaces per quadrant	\$404.00	2013
	D7321	Alveoplasty not in conjunction with extraction 1-3 tooth spaces per quadrant	\$384.00	2013
	D2920	Recement Crown NOT cov. by MA	\$100.00	2013
	D0470	Study Models	\$104.00	2013
	D7510	I & D Minor Surgery	\$217.00	2013
	D9951	Occlusal Adjustment Limited	\$166.00	2013
	D9999	Fractured Tooth Txt.	\$70.00	2013
	D3110	Pulp Cap-direct exp. Pulp MED	\$76.00	2013
	D3120	Pulp Cap-indirect nearly exposed	\$77.00	2013
	D7286	Biopsy Oral Tissue	\$298.00	2013
	D2951	Pin Retention/tooth	\$67.00	2012
	MED	Band & Loop/Quadrant Impress	\$0.00	2013
	D1510	Band & Loop/Quadrant Deliver 209/25	\$287.00	2013
	MED	Fixed Bilateral Impress	\$0.00	2013
	D1515	Fixed Bilateral Deliver 419/30	\$393.00	2013
	D9940	Occlusal guard, by report minimize bruxism \$274/95 lab	\$549.00	2013
	D9941	Fabrication of Athletic Mouthguard	\$236.00	2013
	D3310	Root Canal Therapy Anterior	\$676.00	2013
	D3320	Root Canal Therapy Bicuspid	\$780.00	2013
	D3330	Root Canal Therapy Molar	\$943.00	2013
		Flat Fee Fabrication of Athletic Moutguard Projects	\$17.00	2009
		Boil and Bite Mouthguards (students with braces)	\$5.00	2007
		Minimum charge for dental visit	Sliding fee recommendation is to discontinue the \$30 per preventative visit and \$30 per procedure fee. Recommending to slide to 20% with a minimum of \$30 per visit.	2013

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## Commissioner Approved Fee Schedule - FY 2015-16

Department/Program	CPT Code	Description	Current Fee	Approved Fee Change for FY 2015-16 *	Last Revision
Personal Health	10060	Drainage of Skin Abscess	\$117.00		2009
	10061	Drainage of Skin Abscess	\$200.00		2009
	10080	Drainage of Pilonidal Cyst	\$195.00		2009
	10120	Remove Foreign Body	\$133.00		2009
	10140	Drainage of Hematoma/Fluid	\$147.00		2009
	10160	Puncture Drainage of Lesion	\$94.00		2008
	11000	Debride Infected Skin	\$56.00		2009
	11055	Paring of corn/callus (1 lesion)	\$46.00		2009
	11200	Remove Skin Tags	\$89.00		2007
	11719	Trim Nail(s)	\$22.00		2008
	11720	Debride Nail 1-5	\$33.00		2008
	11730	Avulsion of Nail Plate	\$97.00		2011
	11740	Drain Blood from Under Nail	\$56.00		2009
	11976	Norplant (Remove)	\$223.00		2008
	11981	Insertion, non-biodegradable drug	\$250.00		2012
	11982	Removal, non-biodegradable drug	\$154.00		2009
	11983	Removal, with reinsertion, non-biodegradable drug	\$234.00		2009
	12001	Repair Superficial Wound(s) 2.5cm or less	\$171.00		2008
	12002	Repair Superficial Wound(s) 2.6-7.5cm	\$184.00		2009
	16000	Initial Burn(s) Treatment	\$84.00		2009
	16020	Dsg and/or debridement, small	\$97.00		2009
	17000	Destroy Benign/Premal Lesion	\$72.00		2009
	17003	Destroy Lesions, 2-14	\$18.00		2009
	17110	Destroy Lesion(s), 1-14	\$109.00		2009
	17250	Chem. Caut of granulation tissue	\$79.00		2009
	20550	Inject Single Tendon-Ligament-Cyst	\$72.00		2009
	20551	Inject Single Tendon Origin ? Insertion	\$67.00		2009
	20552	Inject Single-Multi Trigger Pts, 1-2 Muscles	\$67.00		2008
	20553	Inject Single-Multi Trigger Pts, 3+ Muscles	\$78.00		2009
	20600	Drain/Inject, Small Joint or Bursa	\$67.00		2008
	20605	Drain/Inject, Intermediate Joint or Bursa	\$72.00		2007
	20610	Drain/Inject, Major Joint or Bursa	\$84.00		2009
	26010	Drain Finger Abscess, Simple	\$329.00		2009
	29130	Apply Finger Splint, Static	\$44.00		2009
	30300	Remove foreign body intranasal	\$244.00		2009
	30901	Control Nosebleed	\$123.00		2009
	36415	Lab: Venipuncture	\$18.00		2009
	36416	Capillary Puncture	\$15.00		2012
	46083	Incise External Hemorrhoids	\$184.00		2009
	46600	Diagnostic Anoscopy	\$100.00		2009
	51701	Insertion of non-dwelling bladder cath	\$94.00		2009
	54050	Destroy Lesion (Male)	\$315.00		2012
	56405	Incision/Drainage of Vulva or Perineum	\$140.00		2009
	56420	Incision/Drainage of Gland Abscess	\$173.00		2009
	56501	Destroy Lesions (Female)	\$260.00		2012
	57170	Diaphragm Fit	\$95.00		2009
	57452	Colposcopy of the cervix (without biopsy)	\$160.00		2012
	57454	Colposcopy of the cervix, with biopsy and endocervical curettage	\$208.00		2012
	57455	Colposcopy of the cervix, with biopsy	\$193.00		2012
	57456	Colposcopy of the cervix, with endocervical curettage	\$183.00		2012

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## Commissioner Approved Fee Schedule - FY 2015-16

Department/Program	Description	Current Fee	Approved Fee Change for FY 2015-16 *	Last Revision
	58300	Insert Intrauterine Device (IUD)	\$160.00	2012
	58301	IUD Removal	\$200.00	2012
	59025	Fetal Non Stress	\$90.00	2012
	59425	Antepartum package 4-6 visits	\$1,900.44	2014
	59426	Antepartum package 7+ visits	\$3,408.75	2014
	59430	Postpartum care only	\$175.00	2012
	64435	Paracervical Block	\$176.00	2008
	65205	Remove Foreign Body from External Eye	\$67.00	2007
	69200	Remove Foreign Body from Outer Ear Canal	\$140.00	2006
	69210	Remove Ear Wax	\$67.00	2006
	80061	Lipid Panel (Fasting) - UNC Lab	\$18.00	2006
	80101	Urine Toxicology Screen (UNC Lab)	\$160.88	2010
	80178	Lithium Level (UNC Lab)	\$9.46	2011
	81000	U/A (W/Micro)	\$28.00	2006
	81002	U/A (Dipstick Only)	\$18.00	2006
	81025	Pregnancy Test	\$15.00	2012
	82040	Albumin Serum (UNC Lab Test)	\$6.00	2006
	82044	Urine Micro-Albumin (UNC Lab)	\$4.18	2010
	82150	Amylase (UNC Rate)	\$9.00	2006
	82239	Bile Acid Test	\$93.00	2006
	82247	Total Bilirubin (UNC Lab Test)	\$7.00	2006
	82248	Direct Bilirubin (UNC Lab Test)	\$7.00	2006
	82251	Neonatal Bilirubin (UNC Lab Test)	\$9.00	2006
	82270	Hemocult	\$11.00	2008
	82306	Vitamin D 25 (UNC Lab)	\$71.00	2011
	82310	Ca (UNC Lab Test)	\$7.00	2008
	82374	CO2 (UNC Lab Test)	\$6.22	2014
	82435	CL (UNC Lab Test)	\$6.00	2007
	82465	Total Cholesterol (UNC Lab Test)	\$6.00	2006
	82565	CREAT (UNC Lab Test)	\$7.00	2007
	82607	B12 (UNC Lab Test)	\$21.00	2006
	82728	Ferritin (UNC Lab Test)	\$19.00	2006
	82746	Folate (UNC Lab Test)	\$20.00	2006
	82772	Fecal occult blood, single spec.	\$10.00	2006
	82784	Iga (UNC Lab)	\$13.58	2010
	82947	GLU (UNC Lab Test)	\$5.00	2006
	82952	GGT 3 HR	\$25.00	2012
	82977	GGT (UNC Lab Test)	\$11.00	2006
	83001	FSH (UNC Lab Test)	\$25.00	2006
	83002	Luteinizing Hormone *UNC rate	\$25.00	2006
	83516	Ttg (UNC Lab)	\$16.85	2010
	83540	Iron Profile (FE); IBC (UNC Lab Test)	\$9.00	2006
	83615	LDH (UNC Lab Test)	\$8.00	2006
	83690	Lipase (UNC Rate)	\$9.00	2006
	83718	Lipid Panel (Non-Fasting) HDL (UNC Lab Test)	\$11.00	2006
	83721	LDL (UNC Lab Test)	\$13.00	2006
	84075	ALK PHOS (UNC Lab Test)	\$7.00	2006
	84132	K (UNC Lab Test)	\$6.00	2006
	84146	Prolactin (UNC Lab)	\$27.00	2006
	84153	PSA Screen (UNC Lab)	\$25.00	2006
	84153	PSA Diagnostic (UNC Lab)	\$25.00	2006
	84155	TP-Serum (UNC Lab Test)	\$5.00	2007
	84156	TP-Urine (UNC Lab Test)	\$5.00	2006
	84295	NA (UNC Lab Test)	\$6.12	2014
	84436	Thyroxine (T4) - (UNC Lab Test)	\$8.00	2006
	84439	Free T4 (UNC Lab Test)	\$12.00	2006

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## Commissioner Approved Fee Schedule - FY 2015-16

Department/Program	Description	Current Fee	Approved Fee Change for FY 2015-16 *	Last Revision
	84443	TSH (UNC Lab Test)	\$22.00	2006
	84450	SGOT, AST (UNC Lab Test)	\$7.00	2006
	84460	SGPT, ALT (UNC Lab Test)	\$7.00	2008
	84466	Iron Profile/Tranferrin: % Saturation (UNC Lab Test)	\$17.00	2006
	84478	TRIG (UNC Lab Test)	\$8.00	2006
	84479	T3U (UNC Lab Test)	\$8.00	2006
	84481	Free T3 (UNC Lab)	\$42.00	2010
	84520	BUN (UNC Lab Test) (11)	\$5.01	2014
	84550	Uric Acid (UNC Lab Test)	\$6.00	2006
	84702	QUANT HCG/Serum (UNC Lab Test)	\$12.00	2006
	85025	CBC with Diff (UNC Lab Test)	\$10.00	2006
	85027	CBC w/o Diff (UNC Lab Test)	\$9.00	2006
	85611	Prothrombin Time (UNC Lab)	\$5.00	2006
	85651	SED Rate (UNC Lab Test) (11)	\$4.51	2014
	86038	ANA (anti-nuclear antibody) titer (UNC Rate)	\$16.00	2006
	86039	Confirmation, if ANA+ (UNC Rate)	\$15.00	2008
	86308	MONO Spot (UNC Lab Test)	\$7.00	2006
	86430	RA Factors - Qual (UNC Lab Test)	\$7.00	2006
	86431	RA Factors - Quan (UNC Lab Test)	\$7.00	2006
	86580	PPD	\$17.00	2012
	86677	H. Pyloric (UNC Lab Test)	\$20.00	2011
	86706	Hepatitis B Surface Antibody (UNC Lab)	\$15.38	2011
	86757	RMSF (Convalescent) (UNC Rate)	\$27.00	2009
	86762	Rubella (UNC Lab Test)	\$20.00	2009
	86787	Varicella Immune Status Test *UNC rate	\$17.00	2008
	86803	Hep C Antibody (UNC Lab)	\$20.00	2007
	86804	Hepatitis C RIBA (UNC Lab Test)	\$16.00	2009
	86870	Antibody Identification (UNC Lab Test)	\$21.00	2010
	86900	ABO Group (UNC Lab Test)	\$4.00	2009
	86901	RH Type (UNC Lab Test)	\$7.00	2009
	87070	Other Bacterial Culture (UNC Lab Test)	\$12.00	2008
	87081	Throat Culture (UNC Lab Test)	\$8.00	2008
	87086	Urine Culture (UNC Lab Test)	\$11.00	2006
	87101	Culture, Fungal Dermatology Screen (UNC Lab)	\$10.00	2008
	87184	ID & Sensitivity (UNC Lab Test)	\$9.00	2008
	87205	STAT Male Smear	\$22.00	2008
	87206	Fungal Direct Test (FDIR) (UNC Lab Test)	\$7.00	2008
	87210	Wet Mount	\$18.00	2009
	87269	Parasitology Test #9807-Giardia (UNC Lab Test)	\$16.00	2009
	87272	Parasitology Test #9807-Cryptosporidium (UNC Lab)	\$16.00	2009
	87340	HBsAG (UNC Lab Test)	\$13.00	2009

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## Commissioner Approved Fee Schedule - FY 2015-16

Department/Program	Description	Current Fee	Approved Fee Change for FY 2015-16 *	Last Revision
	87420	RSV (Respiratory Syncytial Virus) Antigen Screen (UNC Lab)	\$16.00	2008
	87880	Streptococcus Group A Assay W/Optic (UNC Lab)	\$20.00	2009
	88175	Cytopath C/V Auto Fluid Redo	\$35.00	2012
	90460	Admin Fee (1 vaccine) to children by RN or higher	\$15.70	2012
	90461	Admin Fee (2 vaccines) to children by RN or higher	\$8.84	2012
	90470	Administration of H1N1 Vaccine	\$18.00	2010
	90471	Admin Fee (1 vaccine)	\$18.00	2012
	90472	Admin Fee (2+ vaccines)	\$18.00	2012
	90473	Immunization Adm. - Intranasal/Oral	\$13.71	2014
	90474	Immunization Adm. - Intranasal/Oral Additional	\$13.71	2014
	90632	Hep A - Adult	\$45.00	2012
	90633	Hep A (Ped/Adol)	\$25.00	2010
	90647	PedVaxHIS Self Pay	\$40.00	2012
	90648	HIB Vaccine	\$26.00	2012
	90649	Gardasil	\$136.00	2012
	90654	Intradermal flu vaccine	\$20.00	2012
	90655	Preservative free influenza vaccine 6-35 mo	\$16	2011
	90656	Preservative free influenza vaccine	\$18.00	2012
	90657	Influenza Split 6-35 mo.	\$14.00	2009
	90658	Influenza Split 3yr and Above	\$15.00	2012
	90660	Influenza Virus Vaccine Live for Intranasal	\$23.00	2012
	90662	Influenza - high dose (65+)	\$40.00	2012
	90669	Prevnar (PCV7 -Pneumococcal Vaccine	\$116.00	2009
	90670	Prevnar (PCV13) -Pneumococcal Vaccine	\$130.00	2012
	90675	Rabies (IM)	\$237.00	2009
	90680	Rotateq (Rotavirus Vaccine)	\$99.00	2009
	90696	Kinrix (DTaP/IPV)	\$52.00	2012
	90700	Dtap Vaccine (Pediatric) Self Pay	\$32.00	2012
	90707	Adult MMR	\$56.00	2009
	90713	Inactivated Polio Vaccine (IPV)	\$31.00	2009
	90715	Tdap Vaccine	\$39.49	2014
	90716	Varicella vaccine	\$89.00	2008
	90732	Immunization: Pneumococcal - State	\$65.00	2012
	90733	Meningococcal Vaccine, Subcutaneous/Jet	\$100.00	2008
	90734	Menactra Meningococcal Vaccine	\$106.87	2014
	90734	Menveo (Novartis)	\$122.00	2010
	90736	Zostavax vaccine	\$179.00	2007
	90744	Pediatric Hep B Vaccine Self Pay	\$30.00	2012
	90746	Immunization: Hep B (20+ yrs)	\$58.00	2007
	90760	IV Infusion Up to One Hour	\$140.00	2007
	90772	Therapeutic prophylactic/diagnostic injection	\$23.00	2008
	90801	Psychiatric Diagnostic Interview Exam	\$151.00	2008
	90802	Psychiatric Diag Interview Exam, Interactive	\$161.00	2009
	90804	Psychother, Indiv, Insight, 20-30 min.	\$65.00	2009
	90806	Psychother, Indiv, Insight, 45-50 min.	\$97.00	2007
	90808	Psychother, Indiv, Insight, 75-80 min.	\$146.00	2008
	90810	Psychother, Indiv, Interac, 20-30 min.	\$70.00	2007
	90812	Psychother, Indiv, Interac, 45-50 min.	\$103.00	2009
	90814	Psychother, Indiv, Interac, 75-80 min.	\$152.00	2009
	90846	Psychotherapy, Family, w/o Patient	\$95.00	2009
	90847	Psychotherapy, Family, (Conjoint) W/Pt Present	\$115.00	2009
	90853	Psychotherapy, Group	\$32.00	2009
	91781	IV infusion Each Additional Hour up to Eight	\$39.00	2009
	92551	Audiometry	\$18.00	2008

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## Commissioner Approved Fee Schedule - FY 2015-16

Department/Program	Description	Current Fee	Approved Fee Change for FY 2015-16 *	Last Revision
	92587	OAE (Limited)	\$100.00	2012
	93000	Electrocardiogram, Complete	\$33.00	2009
	93005	Electrocardiogram, Tracing Only	\$22.00	2009
	94640	Airway Inhalation Treatment	\$22.00	2009
	94664	Aerosol/Vapor Inhalation Treatment	\$22.00	2009
	94760	Pulse Oxygen	\$8.00	2009
	96110	Developmental Test	\$23.00	2012
	96152	Health & Behavior Intervention	\$55.00	2012
	96372	Ther/Proph/Diag inj/SC/IM	\$60.00	2012
	97802	Medical Nutrition Therapy/Initial 15 min. Unit	\$30.00	2009
	97803	Medical Nutrition Therapy/Re-Assess 15 min. Unit	\$30.00	2009
	97804	Medical Nutrition Therapy-Group (2 or more)	\$15.00	2011
	99000	Lab: Handling Fee	\$11.00	2009
	99070	Special Supplies	\$18.00	2009
	99173	Vision	\$7.00	2009
	99175	Induction of Vomiting	\$67.00	2009
	99201	New Office/Outpt Tx Brief E&M	\$110.00	2009
	99202	New Office/Outpt Tx Expanded Prob Focused E&M	\$165.00	2009
	99203	New Office/Outpt Tx Detailed E&M	\$200.00	2009
	99204	New Office/Outpt Tx Moderate Complex E&M	\$335.00	2009
	99205	New Office/Outpt Tx High Complex E&M	\$405.00	2009
	99211	Estab Office/Outpt Tx Brief E&M	\$60.00	2012
	99212	Estab Office/Outpt Tx Prob Focused E&M	\$100.00	2012
	99213	Estab Office/Outpt Tx Expanded Focused E&M	\$150.00	2012
	99214	Estab Office/Outpt Tx Detailed E&M	\$225.00	2012
	99215	Estab Office/Outpt Tx Comprehensive E&M	\$305.00	2012
	99381	Preventive/New Pt < 1 yr.	\$255.00	2012
	99382	Preventive/New Pt 1-4 yrs.	\$270.00	2012
	99383	Preventive/New Pt 5-11 yrs.	\$275.00	2012
	99384	Preventive/New Pt 12-17 yrs.	\$235.00	2012
	99385	Preventive/New Pt 18-39 yrs.	\$235.00	2012
	99386	Preventive/New Pt 40-64 yrs.	\$267.00	2009
	99387	Preventive/New Pt 65+ yrs.	\$242.00	2008
	99391	Preventive/Estab Pt < 1 yr.	\$225.00	2012
	99392	Preventive/Estab Pt 1-4 yrs.	\$225.00	2012
	99393	Preventive/Estab Pt 5-11 yrs.	\$200.00	2012
	99394	Preventive/Estab Pt 12-17 yrs.	\$205.00	2012
	99395	Preventive/Estab Pt 18-39 yrs.	\$225.00	2012
	99396	Preventive/Estab Pt 40-64 yrs.	\$220.00	2012
	99397	Preventive/Estab Pt 65+ yrs.	\$212.00	2004
		DSME (Diabetes Self Management Education) minimum fee (28)	N/A	New
	99406	Tobacco Use Cessation Counseling - Intermediate	\$10.66	2012
	99407	Tobacco Use Cessation Counseling - Intensive	\$22.10	2012
	99420	Health Check Autism Assessment (29)	\$8.14	2013
	Recoding	Education Classes	\$30.00/hr	2010
	Recoding	Consultant Services (Health Educators)	\$20.00/hr	2010
	Recoding	Patient Education (non Physician)	\$35.00/unit	2012
	Recoding	Health Risk Appraisal	\$12.00	2004

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## Commissioner Approved Fee Schedule - FY 2015-16

Department/Program	Description	Current Fee	Approved Fee Change for FY 2015-16 *	Last Revision
	82465QW	Cholesterol	\$11.00	2011
	82947QW	Glucose (Random)	\$18.00	2006
	82950QW	O'Sullivan	\$28.00	2007
	82951QW	OGTT (3 HR)	\$50.00	2006
	83036QW	Hemoglobin A1C	\$21.00	2006
	85018QW	Hemoglobin	\$11.00	2009
	88175-90	Pap, Thin Prep (State Lab)	\$18.38	2012
	D0145	Oral Evaluation <3 yrs with counseling	\$55.00	2012
	D1206	Topical Fluoride Appl	\$47.00	2012
	Recode	<b>Employee Varicella Titer (UNC Lab)</b>	\$78.00	2009
	Recode	Employee Measles (Rubecola) Titer	\$48.00	2009
	Recode	Employee Mumps Titer	\$50.00	2009
	Recode	Employee Rubella Titer	\$75.00	2009
	G0008	Adm of Influenza Vaccine	\$18.00	2009
	G0008	Admin. Influenza Vaccine - Medicare	\$18.00	2009
	G0009	Adm of Pneumococcal Vaccine	\$18.00	2009
	G0009	Admin. Pneumococcal Vaccine - Medicare	\$18.00	2009
	G0108	DSME/DSMT Individual Assessment	\$22.00	2010
	G0109	DSME/DSMT Group Class	\$12.00	2010
	G0270	Additional MD requested MNT indiv - Medicare	\$25.00	2010
	G0271	Additional MD requested MNT group - Medicare	\$13.00	2010
	J1055	Depo Provera Injection	\$40.00	2012
	J1200	Diphenhydramine HCL/Benadrvl up to 50mg	\$6.00	2009
	J2550	Promethazine _ mg	\$8.00	2009
	J2790	Rhogam Injection	\$88.00	2012
	J3420	B-12 Injection	\$6.00	2009
	J3490	17 Alpha-hydroxprogesterone	\$21.00	2012
	J7300	Paragard IUD	\$390.00	2012
	J7302	Mirena IUD	\$745.23	2014
	J7303	Nuvaring	\$57.00	2008
	<b>J7307</b>	<b>Implanon</b>	<b>\$698.99</b>	2014
	JO696	Ceftriaxone Sodium/Rocephin per 250mg	\$22.00	2008
	Recoded	Sports Physical	\$44.00	2008
	Recoded	Camp Physical	\$44.00	2009
	Recoded	College Physical	\$44.00	2009
	Recoded	I-693 Form (18)	\$25.00	2012
	Recoded	Primary Care Minimum Fee	\$20.00	2012
	Recoded	MNT Minimum Fee	\$20.00	2012
	Recoded	Adult Medicaid Co-pay	\$3.00	2010
	S4993	Oral Contraceptive Pills	\$5.00	2012
	S9465	Diabetic management program, dietitian visit	\$35.00	2011
	S9470	Nutritional counseling, dietitian visit	\$35.00	2011
	T1002	RN Services up to 15 min.	\$21.00	2005
	S9442	Birthing classes	8.69/ 1 hr block	2013
	90714	TD Vaccine	\$35.00	2013

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## Commissioner Approved Fee Schedule - FY 2015-16

Department/Program	Description	Current Fee	Approved Fee Change for FY 2015-16 *	Last Revision
<i>Inactive Approved Fees</i>				
	90636	Twinrix	\$112.00	2010
	90647	Pedvax Hib	\$40.00	2010
	90648	ActHib	\$26.00	2010
	90650	Cervarix	\$141.00	2010
	90681	Rotarix	\$124.00	2010
	90698	Pentacel	\$95.00	2010
	90700	DTaP	\$32.00	2012
	90702	DT (pediatric)	\$38.00	2010
	90714	Td	\$25.00	2010
	90723	Pediarix	\$91.00	2010
	90744	Hep B (peds)	\$30.00	2010
<b>** UNC and State Lab Fees in BOLD are established by reference lab and not by OCHD</b>				
<b>** "No Code and Recode" represent local use codes that can be billed, however are not recognized by ICD-10.</b>				
<i>Miscellaneous</i>				
		<i>Massage License</i>		
		Practitioner License	\$50.00	1996
		Practitioner/Owner License	\$75.00	1996
<i>School Capital</i>				
			\$5,623 Per Single Family Dwelling; \$1,743 Per Multi-Family Dwelling; \$2,678 Per Manufactured Home	1/1/2012
Impact Fees		Orange County School District		
		Chapel Hill-Carrboro City School District	\$11,423 Per Single Family Dwelling; \$6,610 Per Single Family Attached; \$1,286 Per Multi-Family Dwelling; \$4,939 Manufactured Home	1/1/2012
<i>Social Services</i>				
		Adoption Intermediary Fee	\$300.00	2008

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## Commissioner Approved Fee Schedule - FY 2015-16

Department/Program	Description	Current Fee	Approved Fee Change for FY 2015-16 *	Last Revision
<i>Solid Waste - Enterprise Fund</i>				
	Solid Waste Programs Fee (30)	N/A	\$107.00	New
<i>Recycling</i>				
<i>Sanitation</i>				
				2013
<i>Landfill</i>				
	Construction & Demo	\$40.00/ton		2012
	Clean Wood/Vegetative Waste	\$18.00/ton		2009
	Stumps & Land Clearing Waste	\$40.00/ton		2012
	Disposal of Mobile Homes	\$200.00/unit		2010
	Conventional Yard Waste Mulch	\$25.00/3 cubic yard scoop		2012
	Decorative Red Mulch & Compost	\$28/one cubic yard scoop		2009
	Tires (stockpiles tires/no state certification)	\$100.00/ton		1997
	Appliances (White Goods)	No charge		
	Scrap Metal	No charge		
	Cardboard	No charge		
	Mattress Recycling Fee	\$10 per piece		2013
<i>Environmental Support</i>				
	Regulated Recyclable Materials License	\$25.00/vehicle		2002
	Regulated Recyclable Materials Facility Certification	\$250.00/application		2002
	Regulated Recyclable Materials Permit-Carrboro	10% of assessed building permit fee		2002
	Regulated Material Permit-Town of Chapel Hill	8% of Applicable Building Permit Fees		2008
	Regulated Material Permit-Orange County	5% of Applicable Building Permit Fees		2008
<i>Sanitation - School Refuse Collection</i>				
	6 cubic yard container/scheduled pick-up	\$31.00		2010
	8 cubic yard container/scheduled pick-up	\$33.00		2010
	Non-scheduled pick-up	\$40.00		2010
<i>Community Relations/Visitors Bureau</i>				
	Occupancy Tax Rate	3% of gross receipts derived from rental of accommodations in the County		2008

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## Appendix B

### Orange County Fire Inspection Rates

**Assembly (every year)**

**Institutional (every year)**

**Day Care (every year)**

**Mercantile (every three years)**

<b>Square Footage</b>	<b>Initial Inspection</b>	<b>Reinspection</b>	<b>Third Inspection</b>
Up to 1,000 SqFt	\$ 40.00	\$ 30.00	\$ 130.00
1,001 to 2,500 SqFt	50.00	30.00	130.00
2,501 to 5,000 SqFt	60.00	30.00	150.00
5,001 to 7,500 SqFt	70.00	35.00	170.00
7,501 to 10,000 SqFt	80.00	35.00	190.00
10,001 to 12,500 SqFt	90.00	35.00	210.00
12,501 to 15,000 SqFt	100.00	35.00	230.00
15,001 to 17,500 SqFt	110.00	40.00	250.00
17,501 to 20,000 SqFt	120.00	40.00	270.00
20,001 to 22,500 SqFt	130.00	40.00	290.00
22,501 to 25,000 SqFt	140.00	40.00	310.00
25,001 to 27,500 SqFt	150.00	45.00	330.00
27,501 to 30,000 SqFt	160.00	45.00	350.00
30,001 to 32,500 SqFt	170.00	45.00	370.00
32,501 to 35,000 SqFt	180.00	45.00	390.00
35,001 to 37,500 SqFt	190.00	45.00	400.00
37,501 and over	200.00	50.00	400.00

**Hazardous (every year)**

**Industrial (every two years)**

<b>Square Footage</b>	<b>Initial Inspection</b>	<b>Reinspection</b>	<b>Third Inspection</b>
Up to 1,000 SqFt	\$ 55.00	\$ 30.00	\$ 160.00
1,001 to 2,500 SqFt	65.00	30.00	160.00
2,501 to 5,000 SqFt	75.00	35.00	180.00
5,001 to 7,500 SqFt	85.00	35.00	200.00
7,501 to 10,000 SqFt	95.00	35.00	220.00

Commissioner Approved Fee Schedule

<b>Square Footage</b>	<b>Initial Inspection</b>	<b>Reinspection</b>	<b>Third Inspection</b>
10,001 to 12,500 SqFt	105.00	40.00	240.00
12,501 to 15,000 SqFt	115.00	40.00	260.00
15,001 to 17,500 SqFt	125.00	40.00	280.00
17,501 to 20,000 SqFt	135.00	40.00	300.00
20,001 to 22,500 SqFt	145.00	45.00	320.00
22,501 to 25,000 SqFt	155.00	45.00	340.00
25,001 to 27,500 SqFt	165.00	45.00	360.00
27,501 to 30,000 SqFt	175.00	45.00	380.00
30,001 to 32,500 SqFt	185.00	50.00	400.00
32,501 to 35,000 SqFt	195.00	50.00	400.00
35,001 to 37,500 SqFt	205.00	50.00	400.00
37,501 and over	215.00	50.00	400.00

**Business (every three years)**

**Storage (every three years)**

**Foster Care (every year)**

**Residential (e.g. group homes, common areas of multifamily complexes - every year)**

**Private Educational (every two years)**

<b>Square Footage</b>	<b>Initial Inspection</b>	<b>Reinspection</b>	<b>Third Inspection</b>
Up to 1,000 SqFt	\$ 25.00	\$ 20.00	\$ 100.00
1,001 to 2,500 SqFt	35.00	30.00	100.00
2,501 to 5,000 SqFt	45.00	30.00	120.00
5,001 to 7,500 SqFt	55.00	35.00	140.00
7,501 to 10,000 SqFt	65.00	35.00	160.00
10,001 to 12,500 SqFt	75.00	35.00	180.00
12,501 to 15,000 SqFt	85.00	35.00	200.00
15,001 to 17,500 SqFt	95.00	40.00	220.00
17,501 to 20,000 SqFt	105.00	40.00	240.00
20,001 to 22,500 SqFt	115.00	40.00	260.00
22,501 to 25,000 SqFt	125.00	45.00	280.00
25,001 to 27,500 SqFt	135.00	45.00	300.00
27,501 to 30,000 SqFt	145.00	45.00	320.00
30,001 to 32,500 SqFt	155.00	45.00	340.00
32,501 to 35,000 SqFt	165.00	45.00	360.00
35,001 to 37,500 SqFt	175.00	45.00	380.00
37,501 and over	185.00	50.00	400.00

Commissioner Approved Fee Schedule

**2015-16 Commissioner Approved Fee Schedule  
Footnotes**

(1) Language Correction
(2) Decrease overdue fees for DVDs from \$1.00 to \$.50; Decrease to mirror other local libraries. Industry experience shows no significant decrease in revenue associated with this type of decrease in fees. Our experience mirrors this as well.
(3) In order to address a customer service initiative, provide for sale of flash drives to public. Public Internet users have no way to save work such as resumes, applications and school work. By selling small flash drives for \$3.00 we are adding service and benefits to the customer.
(4) The increase is needed to effectively enforce the importance of the exit light maintenance section of the fire code. Education is being provided to customers to do preventative maintenance and by adding a fee, this would apply per light when customers blatantly ignore the preventative maintenance program which ensures the lights will perform as installed.
(5) The increase is needed to effectively enforce the importance of the maintenance of the means of egress in the fire code. This fee would apply to obstructed and inaccessible means of egress identified as an Immediate Danger to Life and Health (IDLH).
(6) The increase is needed to effectively enforce the importance of properly maintained fire alarm systems in facilities. This fee would apply to out of service fire alarm systems that are required to be in service.
(7) The increase is needed to effectively enforce the importance of properly maintained sprinkler systems in facilities. This fee would apply to out of service sprinkler systems that are required to be in service.
(8) The increase is needed to effectively enforce the importance of properly maintained kitchen suppression systems in facilities. This fee would apply to out of service kitchen systems that are required to be in service.
(9) The increase is needed to effectively enforce the importance of properly maintained clean agent suppression systems in facilities. This fee would apply to out of service clean agent systems that are required to be in service.
(10) The increase is needed to enforce parking in fire lanes designated for fire apparatus.
(11) The increase is needed to effectively enforce the importance of properly maintained fire alarm systems in facilities. This fee would apply to nuisance fire alarm activations that occur three or more within a month on a required fire alarm system.
(12) The increase is needed to enforce the requirements of Section 111.4 of the North Carolina Fire Code, Stop Work Order. This section address construction workers who fail to comply with an issued Stop Work Order. A stop work order is any work regulated by fire code that is performed in a manner contrary to the provisions of the fire code or in a dangerous or unsafe manner.
(13) The proposed fee schedule is currently an enforcement penalty through Solid Waste. The Fire Marshal's office will be enforcing the fine when called by fire department's that respond to illegal burns.
(14) The proposed fee schedule is currently an enforcement penalty through Solid Waste as the maximum dollar value to fine individuals who are burning illegal material. The Fire Marshal's office will be enforcing the fine when called by fire departments that respond to illegal burns.

**2015-16 Commissioner Approved Fee Schedule  
Footnotes**

(15) This proposed fee is to fine any worker for work or use being conducted without obtaining the proper permit other than the above listed fire protection permitting.
(16) The public school system does not have a designation of fee enforcement on the approved 1996 fire inspection rates. I am proposing to include a category under the fee scale called Public Educational (biannual) and Orange County Facilities (annual) that currently includes Business, Storage, Foster Care, Residential and Private Educational facilities. The initial inspection charge is \$185.00, reinspection \$50.00 and a third inspection fee of \$400.00. The fees for Orange County facilities would be exempt and only apply for re-inspections that result in recurring violations.
(18) No longer charging a fee to complete this form.
(19) Allows citizens receiving public assistance to apply for an annual waiver to the pet tax for sterilized animals. Subject to written guidelines approved by the Animal Services Director
(20) Reduction of the fee to adopt two or more cats during peak season (April - October). Applicable when first cat is adopted at full price; additional cats will be adopted at reduced fee. Offers incentive to adopt multiple cats at a time when shelter population is at its fullest. Any loss of adoption fees will be offset by increased number of positive outcomes and related reduction in the costs of housing cats for additional days, potentially lessens the number of animals that are euthanized.
(21) Provides flexibility to set adoption fees during special events to offer incentive to adopt animals. Allows for greater degree of creativity and innovation to generate public interest and market events. Any loss of adoption fees will be offset by increased number of positive outcomes and related reduction in the costs of housing animals for additional days, potentially lessens the number of animals that are euthanized.
(22) Establishes a boarding fee for an animal impounded as a result of a situation outside of the owner's control and not as a result of Animal Control violations. Subject to written guidelines approved by Animal Services Director.
(23) Establishes a shelter redemption fee for an animal impounded as a result of a situation outside of the owner's control and not as a result of Animal Control violations. Subject to written guidelines approved by Animal Services Director.
(24) Establishes a boarding fee for animals impounded as a result of a bite or rabies exposure when the animal must be euthanized by Animal Services at the end of the quarantine period.
(25) To reach full cost recovery and decrease dependency on county general funds.
(26) ADA Code Oral Health Evaluation for patient under 3 years and counseling with primary caregiver. Increase fee to the 70th percentile on which all other Dental Health Fees are based
(27) New 2015 ADA Code - reapplication of sealant. Code not previously in existence
(28) To be consistent with other services such as MNT and Primary Care.
(29) Increase to Medicaid full reimbursable rate.
(30) To fund the cost of recycling programs and a portion of the solid waste convenience centers. Replaces the old tiered fee structure previously levied in FY 2011/12.

## Orange County - Demographics

(Based on 2010 Census, unless noted otherwise)

Population by Township		
Bingham	6,527	5%
Cedar Grove	5,222	4%
Chapel Hill	87,971	66%
Cheeks	9,313	7%
Eno	7,501	5%
Hillsborough	13,809	10%
Little River	3,458	3%
<i>Total</i>	133,801	100%

Population by Race/Origin	
White	99,495
African American	15,928
Hispanic	11,017
Asian	9,023
Other	5,952
Identified by two or more	3,403

Age of Population	
Under 18 years of age	26%
18 to 34 years of age	26%
35 to 64 years of age	38%
65+ years of age	10%

Income	
Median Household Income	55,241
Percentage of Population below Poverty Level	17.4%

School Facilities (2014)	
Elementary	18
Middle	7
High	5
<i>Total</i>	30

Educational Attainment	
(persons 25 yrs and older)	
Less than High School Graduate	10%
High School Graduate	16%
Some College, No Degree	14%
Associate Degree	5%
Bachelors Degree	25%
Graduate of Professional Degree	30%

\*The Hospital School (preK-12th grade) is one of the schools in the Chapel Hill-Carrboro City Schools district and is located within the UNC Hospitals complex.

Workforce - Occupation			
Management, professional and related	54.6%	Farming, Forestry & Fishing	1.0%
Service	16.2%	Construction, extraction and maintenance	5.1%
Sales	17.9%	Production, transportation, material moving	5.2%

**Source:**

U.S. Census Bureau-2010/ Demographics and Housing Estimates  
 Orange County Planning Department

# Glossary

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**Ad Valorem Tax** - A tax levied in proportion to the value of a property.

**Allocate** - To set apart portions of budgeted expenditures which are specifically designated to organizations for special activities or purposes.

**Annual Budget** - A budget covering a single fiscal year.

**Appropriation** - The amount budgeted on a yearly basis to cover projected expenditures which the Board of Commissioners legally authorizes through the Budget Ordinance.

**Approved Budget** - The budget as formally adopted by the Board of County Commissioners for the upcoming fiscal year.

**Assessed Valuation** - The estimated dollar value placed upon real and personal property by the County Assessor as the basis for levying property taxes. The General Assembly exempted household personal property from taxation effective July 1, 1987.

**Authorized Bonds** - Bonds which have been legally authorized but may or may not be sold.

**Balanced Budget** - Occurs when planned expenditures anticipated revenues. In North Carolina, it is required that the budget submitted to the Board of County Commissioners be balanced.

**Board of County Commissioners** - Seven-member Board elected at large by the voters of the County for four-year terms.

**Bond** - A written promise to pay a specific amount of money with interest within a specific time period, usually long-term.

**Bond Rating** - A grade indicating a governmental unit's investment qualities. Generally speaking, the higher the bond rating the more favorable the interest rate and the lower the cost of financing capital projects funded by bonds. A high rating is indicative of the Government's strong financial position. Ratings range from AAA (highest) to D (lowest).

**Bonds Issued** - Bonds that are sold.

**Budget** - A financial plan for a specified period of time that matches all planned revenues and expenditures with various County services.

**Budget Message** - A written overview of the proposed budget from the County Manager to the Board of Commissioners. This overview discusses the major budget items of the Manager's recommended budget.

## ***Glossary - continued***

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**Capital Investment Plan** - A long term plan of proposed capital improvement projects, which includes estimated project cost and funding sources, which the County expects to undertake within a five-year period. The plan is updated annually to reassess capital needs.

**Capital Outlay** - An expenditure which results in the acquisition of or addition to a fixed asset.

**Capital Project** - A project expected to have a useful life greater than 10 years and an estimated cost of \$30,000 or more. Capital projects include the construction, purchase or major renovation of buildings, utility systems, parks, or other physical structures or property; purchase of land; and purchase of large equipment.

**Capital Project Fund** - A fund used to account for the acquisition or construction of major capital facilities and equipment.

**Category** - Expenditure budgets are presented in one of three categories: Personnel Services, Operations and Capital Outlay.

**Community Development Fund** - A fund used to account for block grant monies received from the federal government under the Title I of the Housing and Community Development Act.

**Contingency** - Appropriation intended for unanticipated expenditures. Transfer of these funds into an expendable account is controlled by the Board of County Commissioners.

**Current Expense** - Local funds used to supplement the State's minimum level of support for operating the Schools. By State law, local governments appropriate these funds on a per pupil basis.

**Debt Service** - Principal, interest and administrative costs associated with the repayment of long-term debt.

**Delinquent Taxes** - Taxes that remain unpaid after the due date on which a penalty for nonpayment is occurred.

**Department** - A major administrative division of the county that has overall management responsibility for an operation within a functional area.

**District Tax** - Taxes paid by those owning property in a special district of the County.

**Effective Tax Rate** - Current tax rate multiplied by the sales assessment ratio. The effective tax rate is useful in comparing the tax rate of counties across the state since it adjusts for differing years of revaluation of real property across the state.

**Encumbrances** - A financial commitment for services, contracts, or goods which have not been delivered or performed.

## ***Glossary - continued***

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**Enterprise Fund** - A grouping of activities whose expenditures are wholly or partially offset by revenues collected from consumers in the form of fees and charges.

**Expenditures** - The total cost of a program or capital project.

**Fire District** - Special voter-approved districts within the County established to furnish fire protection to residents and supported by property taxes.

**Fiscal Year** - A 12-month period (July 1 through June 30) in which the annual operating budget applies and at the end of which an assessment is made of the County's financial condition and performance of its operations.

**Fixed Asset** - An asset of long-term character. For budgetary purposes, a fixed asset is defined as an item costing \$250 or more with an expected life of more than one year.

**Fringe Benefits** - For budgeting purposes, fringe benefits include employer payments for social security, retirement, group health and life insurance, dental insurance, and worker's compensation.

**Full-time Equivalent (FTE)** - One FTE equals 40-hour per week permanent position.

**Fund** - An accounting entity created to record the financial activity for a selected financial group.

**Fund Balance** - Funds accumulated through the under expenditure of appropriations and /or the act of exceeding anticipated revenue.

**Function** - A broad grouping of activities and departments whose objectives and expenditures are inter-related. Examples of functions within Orange County include Human Services, Education, Public Safety, etc.

**General Fund** - A fund that provides the accounting for most of the basic government services, such as elections, social services, sanitation, inspections, health, or law enforcement.

**General Obligation Bonds** - Bonds issued by a government that are backed by the full faith and credit of its taxing authority.

**Goal** - A broad statement of desired conditions to be maintained or achieved through the efforts of an organization.

**Grants** - A contribution of cash or other assets from another government or non-profit foundation to be used for a specified purpose.

## ***Glossary - continued***

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**Indirect Cost** - The component of the total cost for a service which is provided by and budgeted within another department or division. Indirect costs are budgeted to more accurately reflect the true total cost for such services as those provided by the Health Department and Community Development.

**Interest and Penalties Receivable on Taxes** - Uncollected interest and penalties on property taxes.

**Intergovernmental Revenues** - Revenues from other governments (state, federal, and local) that can be in the form of grants, shared revenue, or entitlement.

**Lease Purchase** - A method of purchasing equipment in which payments are spread over a period or time.

**Levy** - The amount of tax, service charge, and assessments imposed by the government.

**Line Item** - A budgetary account representing a specific object of expenditure.

**Modified Accrual** - The basis of accounting for the County. Under this system, expenditures are recognized when encumbered, and in lieu of any other "property tax" that may have been considered on these values.

**Non-operating Expenses** - Expenses that are not directly related the provision of services, such as debt service.

**Non-operating Revenues** - Revenues that are generated from other sources and are not directly related to service activities.

**Objective** - A specific statement about what is to be accomplished or achieved for a particular program during the fiscal year.

**Ordinance** - A formal legislative enactment by the Board of Commissioners that has the full force and effect of law within the boundaries of the County.

**Operating Budget** - The County's financial plan, which outlines proposed expenditures for the upcoming fiscal year and estimates revenues that will be used to finance them.

**Operating Expenses** - Those expenditures of a recurring nature, covering services and supplies necessary to operate individual agency activities.

**Personal Property** - Movable property classified within two divisions: tangible and intangible. Tangible -- or touchable -- property includes items of visible and movable property not permanently affixed to real property. Intangible -- or non-touchable -- property includes stocks, bonds, notes, cash, bank deposits, accounts receivable, patents, trademarks, copyrights and similar assets.

## ***Glossary - continued***

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**Personnel Services** - Salaries and wages paid to employees for full-time, part-time and temporary work, including overtime and similar compensation. Also included in this account group are fringe benefits paid for employees.

**Program** - A well-defined portion of the operating plan for which a distinct set of goals and objectives may be developed.

**Property Tax Rate** - The rate at which real property in the County is taxed in order to produce revenues sufficient to conduct necessary governmental activities.

**Property Tax** - Tax paid by those owning property in the County.

**Proprietary Fund** - A fund used to account for the operations similar to those in the private sector. This includes enterprise funds. The focus is on determination of net income, financial position and changes in financial position.

**Public Safety** - A group of expenditures related to the provision and enforcement of law enforcement and fire and disaster protection.

**Real Property** - Land, buildings, and items permanently affixed to land or buildings.

**Real Property Value** - The value of land and buildings that is taxable.

**Reappraisal** - The process of re-valuing a jurisdiction's real property in order to adjust the tax value to the market value. According to North Carolina law, a revaluation must be conducted at a minimum of every eight years. Property was recently re-valued as of January 1, 2009.

**Reclassification** - A change in the classification and corresponding job title of an existing position that results from a major change in assigned responsibilities.

**Reserve** - An account designated for a portion of the fund balance that is to be used for a specific purpose.

**Revenue** - All funds that the County government receives as income, including items such as tax payments, fees for specific services, receipts from other governments, fines, forfeitures, shared revenues, and interest income.

**Sales Assessment Ratio** - The ratio of the tax value and the actual value of real property.

**Sales Tax** - Tax paid by retail consumers in the County.

**School Recurring Capital** - A recurring appropriation that results in the acquisition of, or addition to, a fixed asset within the school systems.

**School Current Expense** - See current expense.

## ***Glossary - continued***

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**Service Level** - The amount of service provided during the fiscal year as indicated by one or more performance indicators.

**Special Assessment** - A levy on certain properties to defray part or all of the cost associated with improvements or services that will benefit those properties. For instance, a special assessment would be levied against property owners who have petitioned for paving a street.

**Special Districts** - Tax-levied voter approved districts to provide specified services. Special districts in Orange County include fire districts and the Chapel Hill-Carrboro City School Special District.

**Special Revenue Fund** - A fund used to account for the revenues from specific sources that are to be used for legally specified expenditures.

**Tax Levy** - Revenue produced by applying a given tax rate to a property's assessed, or tax, value.

**Teachers Supplement** - An additional salary provided by local governments above the salary set by the state.

**Two-Thirds Bonds** – General obligation bonds that can be issued by a local government without voter authorization. Under a formula set by the State, the new G.O. debt cannot exceed two-thirds of the previous year's net debt reduction.

**Waste Reduction, Reuse, and Recycling Fee (3R Fee)** - this fee is used to help support the County's recycling, reduction and reuse programs and is assessed to all improved parcels in Orange County at varying rates, depending on the recycling services for which various parcels are eligible.