



**Orange County
Board of Commissioners**

Agenda

Regular Meeting

April 21, 2015

7:00 p.m.

Southern Human Services Center

2501 Homestead Road

Chapel Hill, NC 27514

Note: Background Material
on all abstracts
available in the
Clerk's Office

Compliance with the "Americans with Disabilities Act" - Interpreter services and/or special sound equipment are available on request. Call the County Clerk's Office at (919) 245-2130. If you are disabled and need assistance with reasonable accommodations, contact the ADA Coordinator in the County Manager's Office at (919) 245-2300 or TDD# 644-3045.

1. Additions or Changes to the Agenda

PUBLIC CHARGE

The Board of Commissioners pledges to the residents of Orange County its respect. The Board asks its residents to conduct themselves in a respectful, courteous manner, both with the Board and with fellow residents. At any time should any member of the Board or any resident fail to observe this public charge, the Chair will ask the offending person to leave the meeting until that individual regains personal control. Should decorum fail to be restored, the Chair will recess the meeting until such time that a genuine commitment to this public charge is observed. All electronic devices such as cell phones, pagers, and computers should please be turned off or set to silent/vibrate.

2. Public Comments (Limited to One Hour)

(We would appreciate you signing the pad ahead of time so that you are not overlooked.)

- a. Matters not on the Printed Agenda (Limited to One Hour – THREE MINUTE LIMIT PER SPEAKER – Written comments may be submitted to the Clerk to the Board.)

Petitions/Resolutions/Proclamations and other similar requests submitted by the public will not be acted upon by the Board of Commissioners at the time presented. All such requests will be referred for Chair/Vice Chair/Manager review and for recommendations to the full Board at a later date regarding a) consideration of the request at a future regular Board meeting; or b) receipt of the request as information only. Submittal of information to the Board or receipt of information by the Board does not constitute approval, endorsement, or consent.

- b. Matters on the Printed Agenda
(These matters will be considered when the Board addresses that item on the agenda below.)

3. Announcements and Petitions by Board Members (Three Minute Limit Per Commissioner)

4. Proclamations/ Resolutions/ Special Presentations

- a. Proclamation Recognizing Chapel Hill High School's Fencing Team Winning the 2015 State Championship



5. Public Hearings

6. Consent Agenda

- Removal of Any Items from Consent Agenda
- Approval of Remaining Consent Agenda
- Discussion and Approval of the Items Removed from the Consent Agenda

- a. Minutes
- b. Fiscal Year 2014-15 Budget Amendment #8
- c. Amendment to the Orange County Code of Ordinances Regarding the Parks and Recreation Council
- d. Strategic Communications Plan (SCP)
- e. County Support for My Brother's Keeper

7. Regular Agenda

- a. Solid Waste Program Fee Recommendation - Solid Waste Advisory Group
- b. Community Home Trust Interlocal Agreement
- c. Child Care Budget Planning Information
- d. Additional Discussion on Funding School and County Capital Needs with a Potential November 2016 Bond Referendum

8. Reports

9. County Manager's Report

10. County Attorney's Report

11. Appointments

- a. Carrboro Northern Transition Area Advisory Committee – Appointment
- b. Human Relations Commission – Appointments and Changes
- c. Orange County Parks and Recreation Council – Appointments

12. Board Comments (Three Minute Limit Per Commissioner)

13. Information Items

- April 7, 2015 BOCC Meeting Follow-up Actions List
- Memo Regarding Rural Roll Cart Distribution
- Memo Regarding Agricultural Preservation Board Appointments to Agricultural Economic Development Grant Subcommittee
- BOCC Chair Letter Regarding Petitions from April 7, 2015 Regular Meeting

14. Closed Session

15. Adjournment



Note: Access the agenda through the County's web site, www.orangecountync.gov

Orange County Board of Commissioners' regular meetings and work sessions are available via live streaming video at orangecountync.gov/occlerks/granicus.asp and Orange County Gov-TV on channels 1301 or 97.6 (Time Warner Cable).

**ORANGE COUNTY
BOARD OF COMMISSIONERS**

ACTION AGENDA ITEM ABSTRACT

Meeting Date: April 21, 2015

**Action Agenda
Item No.** 4-a

SUBJECT: Proclamation Recognizing Chapel Hill High School's Fencing Team Winning the 2015 State Championship

DEPARTMENT: BOCC

PUBLIC HEARING: (Y/N)

No

ATTACHMENT(S):

Proclamation

INFORMATION CONTACT:

Donna Baker, Clerk to the Orange
County Board of Commissioners
(919) 245-2130

PURPOSE: To consider a proclamation recognizing the Chapel Hill High School Fencing Team for winning the 2015 State Championship.

BACKGROUND: On February 21, 2015 the Chapel Hill High School Fencing Team captured the North Carolina Fencing League's State Championship.

Under the guidance of Coach Doug Guild, Chapel Hill High School's Fencing Team earned its third state title, also winning the trophy in 2012 and 2014.

FINANCIAL IMPACT: None

RECOMMENDATION(S): The Manager recommends that the Board approve the attached proclamation recognizing the Chapel Hill High School Fencing Team for winning the 2015 State Championship and authorize the Chair to sign the proclamation on behalf of the Board.

ORANGE COUNTY BOARD OF COMMISSIONERS

**PROCLAMATION OF RECOGNITION FOR
CHAPEL HILL HIGH SCHOOL'S FENCING TEAM WINNING THE
2015 STATE CHAMPIONSHIP**

WHEREAS, on February 21, 2015 the Chapel Hill High School Fencing Team captured the North Carolina Fencing League's State Championship; and,

WHEREAS, under the guidance of Coach Doug Guild, Chapel Hill High School's Fencing Team earned its third state title, also winning the trophy in 2012 and 2014; and,

WHEREAS, Iaan Hufford, Ariel Hoerter, Jack Obringer, Brody Rich-Voorhees, Zoe Miller and Darshan Gove contributed to winning the State Championship; and,

WHEREAS, through hard work, dedication, teamwork, and commitment, the Tigers brought honor upon themselves, Chapel Hill High School, the Chapel Hill / Carrboro School District and Orange County;

NOW, THEREFORE, be it proclaimed that the Orange County Board of Commissioners expresses its sincere appreciation and respect for the Chapel Hill High School Fencing Team, for the Tigers' outstanding achievement, and for their inspiration to youth across North Carolina through their dedication, teamwork, and athletic prowess.

This the 21st day of April 2015.

Earl McKee, Chair
Orange County Board of Commissioners

**ORANGE COUNTY
BOARD OF COMMISSIONERS**

ACTION AGENDA ITEM ABSTRACT

Meeting Date: April 21, 2015

Action Agenda

Item No. 6-a

SUBJECT: MINUTES

DEPARTMENT:

PUBLIC HEARING: (Y/N)

ATTACHMENT(S):

INFORMATION CONTACT:

Draft Minutes

Donna Baker, 245-2130

PURPOSE: To correct and/or approve the minutes as submitted by the Clerk to the Board as listed below:

March 17, 2015

BOCC Regular Meeting

March 19, 2015

BOCC Work Session

BACKGROUND: In accordance with 153A-42 of the General Statutes, the Governing Board has the legal duty to approve all minutes that are entered into the official journal of the Board's proceedings.

FINANCIAL IMPACT: NONE

RECOMMENDATION(S): The Manager recommends the Board approve minutes as presented or as amended.

Attachment 1

DRAFT

**MINUTES
BOARD OF COMMISSIONERS
REGULAR MEETING
March 17, 2015
7:00 p.m.**

The Orange County Board of Commissioners met in regular session on Tuesday, March 17, 2015 at 7:00 p.m. at the Southern Human Services Center, in Chapel Hill, N.C.

COUNTY COMMISSIONERS PRESENT: Chair McKee and Commissioners Mia Burroughs, Mark Dorosin, Barry Jacobs, Bernadette Pelissier, Renee Price and Penny Rich

COUNTY COMMISSIONERS ABSENT:

COUNTY ATTORNEYS PRESENT: John Roberts

COUNTY STAFF PRESENT: County Manager Bonnie Hammersley, Assistant County Manager Cheryl Young and Clerk to the Board Donna Baker (All other staff members will be identified appropriately below)

1. Additions or Changes to the Agenda

Chair McKee called the meeting to order at 7:05 p.m.

He noted the following items at the Commissioners' places:

- White Sheet - Revised Women's History Month Resolution for item 4a –Women's History Month Proclamation
- PowerPoint slides for item 5a - 2015 Orange Public Transportation Americans with Disabilities Act (ADA) Plan
- White sheet – Corrections for item 6a - February 10th draft minutes
- PowerPoint for Item 8a - Presentation of Manager's Recommended FY 2015-20 Capital Investment Plan (CIP)
- PowerPoint for item 8b - Solid Waste Program Fee Options Recommendation – Solid Waste Advisory Group
- Yellow Sheet – Revised Abstract for Item 11b – Board of Equalization and Review
- White Sheet – Additional Information for item 11e - Orange County Planning Board Appointments Planning

PUBLIC CHARGE

Chair McKee dispensed with the reading of the Public Charge.

2. Public Comments

a. Matters not on the Printed Agenda

b. Matters on the Printed Agenda

(These matters will be considered when the Board addresses that item on the agenda below.)

3. Announcements and Petitions by Board Members

Commissioner Jacobs announced that he and Commissioner Price will have a meeting on April 1st with a group that is planning a possible veteran's memorial in Orange County. He said he and Commissioner Price have suggested that the group consider placing this on County

1 property, perhaps Southern Human Services Center, Millhouse Road Park property, or the Twin
2 Creeks property. He said he has informed the manager, and some of the recreation staff will
3 be in attendance. He said this is in the beginning stages, and he hoped to have a
4 recommendation by June.

5 Commissioner Jacobs said he wanted to make a clarification regarding an information
6 item in their agenda packet. He said the first item was "Review and consider a request that the
7 County consult with Mebane regarding a proposed Orange/Alamance line change that would
8 place the remaining part of Mill Creek subdivision in Orange County." He said the corollary to
9 this would be "and place the Morrow Mountain community back in Orange County." He said the
10 Board should direct the Manager to make this part of her discussion.

11 Commissioner Price referred to the information item regarding the Town of Hillsborough
12 and Faucette Lane and the process of providing County property to affordable housing. She
13 noted that the Board had asked staff to come up with some sort of protocol for dealing with this
14 for other properties in the future.

15 Commissioner Price said the NC Association of County Commissioners (NCACC) held a
16 strategic planning meeting in Orange County earlier this month at Southern Human Services
17 Center, and it was a tight fit, but it went well.

18 Commissioner Price said this is National Social Workers Month, and she said it is
19 important that the County acknowledge the great staff and employees at the Department of
20 Social Services (DSS).

21 Commissioner Pelissier said there will be a public information session on the Durham-
22 Orange Light Rail proposal on March 18th at the Friday Center.

23 Commissioner Rich noted that she is not in favor of giving the Orange County portion of
24 Mill Creek to Alamance County.

25 Commissioner Rich said she went out on Friday with Commissioner Dorosin to survey
26 zone 6 for the Family Success Alliance. She said there will be a group discussing this alliance
27 on March 26th at Hargraves. She said surveys will be back on April 1st, and this information
28 will be presented at Carrboro Elementary.

29 Commissioner Dorosin said he had a petition that he would like the Board to act on. He
30 had emailed this to the full Board ahead of time, and said time is of the essence. He said there
31 was some legislation passed in the Senate last week, and it is on the way to the House for a
32 vote. He said this legislation will allow certain state officials to avoid having to fulfill statutory
33 obligations to provide marriage licenses to same sex couples. He petitioned the Board to adopt
34 the resolution he had prepared to declare their opposition to this legislation.

35 Commissioner Dorosin read the following resolution:
36

37 WHEREAS, Orange County, North Carolina, is a community dedicated to the principles of
38 equality, non-discrimination, and full inclusion and engagement by any resident in the civil
39 rights, benefits and privileges of all residents; and
40

41 WHEREAS, legal rulings by the U.S. Supreme Court and the U.S. Court of Appeals have
42 determined that the denial of equal rights for same-sex residents of North Carolina is
43 unconstitutional, and that those residents have the right to marry; and
44

45 WHEREAS, in the wake of these rulings, the North Carolina Administrative Office of the Courts,
46 has determined that the state's judicial magistrates, who are bound by their oath of office to
47 "support the Constitution of the United States," cannot deny any same sex couple their
48 constitutional rights to due process and equal protection by refusing such couples the right to
49 marry; and
50

1 WHEREAS, members of the General Assembly have asserted that requiring magistrates to
2 fulfill their statutory duties consistent with their oath to support the Constitution of the United
3 States may conflict with an individual's personal beliefs; and
4

5 WHEREAS, members of the General Assembly are considering legislation to exempt
6 magistrates from fulfilling their statutory duties to comply with the U.S. Constitution, and to
7 discriminate against same-sex couples seeking to marry; and
8

9 WHEREAS, such legislation will violate the constitutional rights of our residents, and once again
10 institutionalize discrimination and division through the laws of our state; and
11

12 WHEREAS, we respect the sincerely held religious beliefs of our residents, but are committed
13 to the fundamental constitutional principle of the separation of Church and State, and insist, as
14 James Madison wrote, that "The civil rights of none shall be abridged on account of religious
15 belief."
16

17 NOW THEREFORE BE IT RESOLVED:

18 That the Orange County Board of Commissioners is opposed to, and urges the General
19 Assembly to reject any legislation, that seeks to exempt any government employee or agent
20 from fulfilling their constitutional duties, including but not limited to guaranteeing the right to
21 marry for same-sex residents of North Carolina; and
22

23 BE IT FURTHER RESOLVED:

24 That the Orange County Board of Commissioners deeply opposes discrimination, prejudice,
25 and homophobia, and supports preserving and protecting the constitutional rights and equal
26 treatment of all residents; and
27

28 BE IT FURTHER RESOLVED:

29 That, if this discriminatory legislation should pass, the Orange County Board of Commissioners
30 directs the County Manager and County Attorney to collaborate with other governmental entities
31 and community partners to directly participate in any litigation seeking to challenge such
32 legislation.
33

34 A motion was made by Commissioner Dorosin, seconded by Commissioner Jacobs to
35 adopt this resolution.
36

37 Chair McKee said this is outside of the normal petition policy and procedures; however,
38 due to the timeframe, he would allow the Board to move forward if they so chose.

39 Commissioner Pelissier said she understood that 78 magistrates out of 100 counties
40 went to Raleigh last week to oppose this bill.

41 Chair McKee asked if Commissioner Dorosin would accept a friendly amendment to
42 retract the words "directs the County Manager and County Attorney" and replace this with "will
43 investigate and consider collaboration with other governments." He said the reasoning is to
44 avoid binding future boards to any action, and to make this more transparent and inclusive.

45 Commissioner Dorosin said he thought this would happen anyway under the language
46 that was written. He wanted to emphasize that they are committed to these principles, and the
47 only check on this is litigation. He asked John Roberts for his input on the language as written.

48 John Roberts said he would interpret this as meaning that if someone files litigation to
49 oppose this, he would join that litigation, after consultation with the Board.

50 Commissioner Dorosin said he would prefer not to change the language.

1 Commissioner Rich said it is important when approving these resolutions that these do
2 not sit on a shelf. She said it is important to state that the Board is willing to “stick their neck
3 out” and go to court if necessary.

4
5 VOTE: UNANIMOUS

6
7 **4. Proclamations/ Resolutions/ Special Presentations**

8
9 **a. Women’s History Month Proclamation**

10 The Board considered adopting the Proclamation proclaiming the month of March 2015
11 as “Women’s History Month” and authorizing the Chair to sign.

12 Chair McKee noted that Commissioner Price had presented a revised proclamation, as
13 provided at their places, and it would be best to decide which proclamation to use.

14 Commissioner Price said that she had made some grammatical changes and had also
15 added the word “faith” into the proclamation, because women of all faiths have participated in
16 the various movements mentioned in the document.

17
18 A motion was made by Commissioner Price, seconded by Commissioner Jacobs to
19 replace the proclamation in their agenda packet with the revised proclamation by Commissioner
20 Price.

21
22 VOTE: UNANIMOUS

23
24 Vanessa Soleil read the revised proclamation as follows:

25
26 **ORANGE COUNTY BOARD OF COMMISSIONERS**
27 **WOMEN’S HISTORY MONTH PROCLAMATION**

28
29 WHEREAS, the Orange County Human Relations Commission has diligently served the
30 County of Orange since 1987, and is committed to promoting the equal treatment of all
31 individuals; and

32
33 WHEREAS, women of every race, ethnicity, class and faith have made historic contributions to
34 the growth and strength of our County in countless ways, recorded and unrecorded; and

35
36 WHEREAS, Orange County women have played and continue to play a critical role in the
37 economic, cultural, and social spheres of the life of the County ; and

38
39 WHEREAS, women of every race, ethnicity, class and faith served as early leaders in the
40 forefront of every major progressive social change movement; and

41
42 WHEREAS, women have been leaders in securing their own rights of suffrage
43 and equal opportunity, and also in the abolitionist movement, the emancipation movement, the
44 industrial labor movement, the civil rights movement, and other movements, especially the
45 peace movement, which create a more fair and just society for all; and

46
47 WHEREAS, despite these contributions, the role of women in history consistently has been
48 overlooked and undervalued in the literature, teaching and study of American history; and

49
50 WHEREAS, women constitute a majority of the Orange County labor force working

1 inside and outside of the home; and

2
3 WHEREAS, currently, women receive unequal pay for equal work;

4
5 NOW, THEREFORE, BE IT RESOLVED that the Board of County Commissioners of Orange
6 County, North Carolina does hereby proclaim March 2015 as "WOMEN'S HISTORY MONTH" in
7 Orange County, and challenges County residents to observe this month with appropriate
8 programs, ceremonies and activities.

9
10 THIS, THE 17th DAY OF MARCH, 2015.

11
12 A motion was made by Commissioner Pelissier, seconded by Commissioner Burroughs
13 to adopt the revised Proclamation and authorize the Chair to sign.

14
15 VOTE: UNANIMOUS

16
17 **5. Public Hearings**

18 **a. 2015 Orange Public Transportation Americans With Disabilities Act (ADA) Plan**

19 The Board considered: 1) Opening a public hearing; 2) Receiving any public comments;
20 3) Closing the public hearing; 4) Adopting a resolution approving and authorizing the draft 2015
21 Orange Public Transportation Americans with Disabilities Act (ADA) Plan; and 5) Authorize the
22 Orange County Transportation Planning staff to submit the plan to the North Carolina
23 Department of Transportation and Federal Transit Administration.

24
25 A motion was made by Commissioner Rich, seconded by Commissioner Burroughs for the
26 Board to open the public hearing.

27
28 VOTE: UNANIMOUS

29
30 Bret Martin said it is federal law that if public transit agencies are providing fixed route
31 service, complimentary services must be provided to persons with disabilities that prevent them
32 from using the fixed route services. He said in order for Orange Public Transportation (OPT) to
33 be eligible for federal or state grants, transit providers must adopt and implement an ADA plan.
34 He said the NC Department of Transportation has set a deadline for this plan to be developed
35 and adopted by the end of this month. He said the plan components are laid out according to
36 the federal regulations. He reviewed the following PowerPoint slides, as well as several maps:

37
38 **ORANGE PUBLIC TRANSPORTATION**
39 **Americans with Disabilities Act Plan**
40 **March 17, 2015**

41
42 **Transit Requirements of ADA**

- 43
- 44 • Fixed-Route → Complementary Para transit (Curb-to-Curb)
 - 45 • Any service origins and destinations within 3/4 –mile with no trip restrictions
 - 46 • Any requested time when fixed-route service operates
 - 47 • Next-day service
 - 48 • Fare no more than twice that of fixed-route fare

49 **When???**

- 50
- EXISTING SERVICES

- 1 • Hillsborough Circulator: Monday-Friday, 8am-5pm
- 2 • "Hill to Hill Shuttle": Monday-Friday, 10am-11:30am and 1pm-2:30pm
- 3 • EXPANSION SERVICES (BEGINNING MAY-JUNE 2015)
- 4 • Efland-Hillsborough Commuter Loop: Monday-Friday, 6-9am and 4-7pm
- 5 • "Hill to Hill Shuttle": Monday-Friday, 9am-3pm
- 6 • Orange-Alamance Connector and Cedar Grove-Hillsborough-Chapel Hill Shuttle:
- 7 Monday-Friday, 10am-3pm

9 **Who is Eligible????**

- 10 • Persons unable to board, ride or disembark from accessible fixed-route vehicles
- 11 • Persons who cannot travel to or from a bus stop because disability prevents it
 - 12 • Certification process – ADA Service Applications
- 13 • Appeals Process – Handled by staff not involved in initial determination
- 14 • Cannot Abuse the Service – NO-SHOW POLICY

16 **Who is Eligible – Other Considerations**

- 17 • Disability Certification from Licensed Professional
- 18 • Personal Care Attendants (No fare) and Traveling Companions (Same fare as ADA-
- 19 registrant)
- 20 • Visitors to the Transit System
 - 21 • Eligibility determined in jurisdiction of residence
 - 22 • 21 days of service

24 **Public Input**

- 25 • 30-Day Public Comment Period – No comments received
- 26 • Public Meeting Held February 12th
- 27 • OUTBoard Member Comments:
 - 28 • Issue ID cards for ADA-certified individuals
 - 29 • Work with Dept. on Aging to coordinate parameters of service
- 30 • Agencies/Organizations Engaged:
 - 31 • Department on Aging
 - 32 • Department of Social Services
 - 33 • Department of Housing, Human Rights and Community Development
 - 34 • Alliance of Disability Advocates
 - 35 • Project Compassion
- 36 • Public Hearing - Tonight

38 **Manager's Recommendation**

- 39 • Open the Public Hearing
- 40 • Hear/Receive Public Comments
- 41 • Close the Public Hearing
- 42 • Consider Approval of Resolution Authorizing the Plan
- 43 • Authorize Orange County Transportation Planner to submit plan to NCDOT and FTA

45 Commissioner Pelissier asked how the County can make it easy for staff and customers
46 to determine the services available to them.

47 Bret Martin said when people register for transportation their address will be on their
48 application, and this will help staff determine their eligibility for services.

49 Commissioner Pelissier asked if the source of funding is the half cent sales tax, or if this
50 is additional money that was previously approved.

1 Bret Martin said because ADA services are part of normal operating costs, this should
2 already be included. He said the amount he listed is based on what is in the ADA plan. He said
3 a lot of ADA routes are provided through deviation from existing fixed routes. He said this is not
4 an additional cost.

5 Commissioner Price asked about the pay. She referred to the top of page 3 in
6 attachment one. She said there is a reference to the doubling of the fare for someone who
7 needs the ADA service, and she said this seems discriminatory. She asked if the extra pay is
8 necessary to sustain the service.

9 Bret Martin said it costs more than twice as much to provide a trip for a handicapped
10 person. He said another part of this is to disincentive this service when it is not needed, and to
11 financially incentivize people who are capable of making it to a fixed route stop to do so.

12 Craig Benedict said the fee structure can be set by the Board of Commissioners. He
13 said the alternative to the increased fee is to potentially use more general fund balance to
14 support that service.

15 Commissioner Price said her thought is that a lot of the people using the service are
16 doing so because they cannot afford a car. She asked if there would be subsidies available for
17 fares.

18 Bret Martin said customers could be eligible for Medicaid for transportation to physician
19 appointments. He said when the Board of County Commissioners adopted the 5 year
20 expansion plan they adopted a consideration of subsidies for residents who are already certified
21 for programs through Department of Social Services (DSS). He said there will be quite a few
22 ADA individuals who fall into this category.

23 Commissioner Price said she feels it is discriminatory to require someone to pay double
24 because of a disability.

25 Commissioner Price asked for clarification on the hours. She asked if the windows
26 listed will be the only times someone could ride a bus to get back home.

27 Bret Martin said yes, right now, because of the routes provided. He said this will be
28 expanding.

29 Commissioner Price asked about the determination of ineligibility and appeals, and
30 whether the federal law specifies that the hearing officer must be the OPT administrator, or that
31 the decision is final.

32 Bret Martin said federal law does not require this to be any specific person. He said the
33 guideline does say that the appeals officer must be different than the person who made the
34 initial determination. He said this is something that could change.

35 Bret Martin said sometimes entities use their transportation advisory boards as their
36 appeal boards. He said in Orange County that would be the OUTBoard, but OUTBoard does
37 not meet often enough to meet federal guidelines.

38 Commissioner Price asked John Roberts if someone could come to the Board or to the
39 attorney if they did not like the opinion of the OPT administrator.

40 John Roberts said he would need time to review this in order to provide an answer.

41 Commissioner Price noted that page 28 states that a person would have 30 days to
42 appeal after receipt of letter, and she asked if the letters will be sent by certified mail.

43 Bret Martin said yes.

44 Commissioner Rich asked if the service is coming out of the current operational budget.

45 Bret Martin said yes.

46 Commissioner Rich said people will be paying for service, and she asked how this fits in.

47 Bret Martin said there is a revenue line in the budget for fares. He said payments will go
48 into that revenue account.

49 Commissioner Rich said this looks like a consistent service over the 5 years, and she
50 asked if it is not estimated that more people will take advantage of it over time.

1 Bret Martin said yes. He said this is a guess.

2 Commissioner Rich asked if this will be brought back to the Board of County
3 Commissioners for further discussion if the ridership does increase.

4 Bonnie Hammersley said these are just projections over a 5 year period; however the
5 numbers will be monitored annually through the budget process and adjustments will be made
6 as needed.

7 Commission Rich asked if adjustments will always come out of the half cent sales tax for
8 operations.

9 Bonnie Hammersley said yes.

10 John Roberts referred to Commissioner Price's question. He said the appeal process is
11 an administrative process, and if appeal is denied the person would have access to further
12 appeal hearings through the office of civil rights.

13
14 **PUBLIC COMMENT:**

15 Alex Castro, Jr. is from the Bingham Township. He said he is vice-chair of the Aging
16 Advisory Board, and vice-chair of the OUTBoard. He said this item has not yet come before the
17 OUTBoard. He said his comments are personal, and they do not reflect the opinions of the
18 opinions of the two boards.

19 He read from the following submitted written comments:

20
21 The proposed service expansion is a very positive step for the rural communities of Orange
22 County. However, rural residents are not accustomed to riding a transit bus and marketing
23 efforts are needed to increase ridership rapidly and ensure the success of an expanded Orange
24 Public Transit service. Some suggestions:

- 25
26 1. Branding: Chapel Hill Transit has EZ Rider and Triangle Transit uses Flex Rider. Triangle
27 Transit is also using GO Triangle. Orange Bus is vague and there should be a catchy name
28 given to OPT to provide instant recognition.
29
30 2. A simple how to use the bus guide needs to be developed, made available on-line and in
31 written form on each bus. On each bus there should be printed route schedules in a case
32 mounted in a readily accessible location on the bus. A map showing the routes should also
33 be posted on the bus. These schedules and guides should be widely distributed to
34 congregations, key retail outlets and the Sportsplex/Central Orange Senior Center. Service
35 changes should be forwarded to the Orange County Public Relations Director for on-line
36 distribution to County residents.
37
38 3. Fixed route bus stops should have a posted sign indicating the name of the stop and a route
39 map showing the times the bus arrives at the stop. Each stop should have a simple shelter
40 that provides cover from the elements for waiting riders. Partnership with sponsors in
41 exchange for simple acknowledgements of the sponsors should be pursued. A good start
42 would be to provide shelters at the Wal-Mart in Hampton Pointe, the new UNC Hospital, and
43 Durham Tech Community College Campus.
44
45 4. Fares for low income ADA certified riders should be subsidized to reduce the financial
46 impact on these riders. For those riders requiring and accompanying health aide, the aide
47 should not be charged a fare.
48

1 5. Riders that are certified to use the ADA Para-transit service should be issued a Photo
 2 identity card with a magnetic stripe to enable automated tracking of the service being
 3 provided.
 4

5 It is noted that OPT receives only 12% of the sales tax and fees proceeds dedicated to Transit
 6 services yet will probably be the only transit service used in their lifetime by rural seniors. It
 7 would be appropriate to allocate additional funding to put in place these suggested additions to
 8 render the expanded service more rider friendly.
 9

10 Submitted by Alex Castro Jr.
 11 Bingham Township Senior Resident
 12

13 Commissioner Price said additional bus stops are needed.

14 Craig Benedict said staff has been working on a marketing campaign, and several of the
 15 other suggestions are also being pursued. He said staff understands that there is an education
 16 process for rural riders.
 17

18 A motion was made by Commissioner Rich, seconded by Commissioner Burroughs for
 19 the Board to close the public hearing.
 20

21 VOTE: UNANIMOUS
 22

23 A motion was made by Commissioner Pelissier, seconded by Commissioner Jacobs for
 24 the Board to:

- 25 1. Consider approval of the attached resolution (Attachment 3), approving and authorizing the
 26 plan; and
- 27 2. Authorize the Orange County Transportation Planning staff to submit the plan to the North
 28 Carolina Department of Transportation and Federal Transit Administration.
 29

30 Commissioner Price asked if this approval includes the double fare.

31 Bret Martin said the Board can make that decision with the adoption of the plan.

32 Commissioner Price said she would like to offer a friendly amendment to ask for a fare
 33 study regarding the cost of this service.

34 Commissioner Pelissier said she would accept the amendment, and she would like to
 35 specify the need to find out how many people are Medicaid eligible.

36 Commissioner Jacobs accepted the friendly amendment.
 37

38 VOTE: UNANIMOUS
 39

40 **6. Consent Agenda**

- 41 • Removal of Any Items from Consent Agenda
 42 NONE
 43

- 44 • Approval of Remaining Consent Agenda

45 A motion was made by Commissioner Dorosin, seconded by Commissioner Price to
 46 approve the items on the Consent Agenda.
 47

48 VOTE: UNANIMOUS
 49
 50

- Discussion and Approval of the Items Removed from the Consent Agenda

a. Minutes

The Board approved the minutes as submitted by the Clerk to the Board for the following meetings: February 3, 2015 BOCC Regular Meeting; February 10, 2015 BOCC Work Session, with corrections; and March 6, 2015 BOCC Special Meeting (Rural Internet).

b. Dedication of Stormwater Facility Easements Servicing Culbreth Middle School

The Board approved a dedication of the Stormwater Facility Easements built to service Culbreth Middle School to the Town of Chapel Hill as presented, upon final review of the County Attorney, and authorized the Chair to sign.

c. Schools Adequate Public Facilities Ordinance (SAPFO) – Receipt and Transmittal of 2015 Annual Technical Advisory Committee Report

The Board received the 2015 Annual Report of the SAPFO Technical Advisory Committee (SAPFOTAC) and will transmit it to the SAPFO partners for comments before certification in May and authorized the Chair to sign the transmittal letter to SAPFO partners.

d. Changes in BOCC Regular Meeting Schedule for 2015

The Board approved three changes to the County Commissioners' regular meeting calendar for 2015 as follows: 1) To add an Assembly of Governments' meeting on Thursday, March 26, 2015 at 7:00 p.m. (prior to the scheduled Joint Meeting with the Town of Chapel Hill) at Southern Human Services Center, 2501 Homestead Road in Chapel Hill; 2) To re-schedule the Joint Meeting between the Town of Hillsborough and the Board of Commissioners for Thursday, April 23, 2015 at 7:00 p.m. at the Whitted Building, 300 West Tryon Street in Hillsborough; and 3) To add a closed session for the County Manager's annual evaluation on Tuesday, June 23, 2015 at 6:00 p.m. at the Link Government Services Center, 200 South Cameron Street, Hillsborough.

7. Regular Agenda

a. Updates and Recommendations for Employee Benefits Effective July 1, 2015

The Board considered approving the County Manager's recommendations regarding employee health insurance and other benefits effective July 1, 2015 through June 30, 2016 of no increase for medical and pharmacy costs; \$100,000 increase for mitigating the impact of employees paying double deductibles; and a \$70,000 increase for dental insurance.

Brenda Bartholomew introduced this item.

Wesley Grigston introduced the members of his team from Arthur J. Gallagher. He reviewed the process of setting up a budget for the new plan year. He said, given that the County is self funded, the premium equivalents are based on historical data to establish a projected budget.

He said for the new plan year, beginning July 1, the projected budget will be \$11,079,000. He said the projected cost for the upcoming plan year is \$75,000 lower than last year.

Dave Costa walked through a PowerPoint slide description of the rates and the background information included below:

BACKGROUND: The County provides employees with comprehensive benefits including health, dental, life insurance and access to an Employee Assistance Program. The County has been self-funded since January 1, 2014 for medical and pharmacy plans and continues to be self-insured for the dental plan. The County pays an administrative fee and all claims incurred by members enrolled in the United Healthcare and Delta Dental programs. The United

1 Healthcare administrative fee of \$143.53 per member per month includes stop-loss coverage of
2 \$100,000 per person.
3

4 Further, the County is currently transitioning from a twelve-month calendar plan year to a
5 twelve-month fiscal plan year, July 1 through June 30. Therefore, a one time, six-month plan
6 year was implemented effective January 1, 2015 through June 30, 2015. A twelve-month plan
7 year will begin July 1, 2015 and end June 30, 2016 to align with the County's fiscal year.
8 In February 2015, the Health Insurance Advisory Committee, under the direction of County
9 Purchasing Agent David Cannell, participated in the Request for Proposal (RFP) process for the
10 selection of a Broker of Record for the administration of benefit programs which include but are
11 not necessarily limited to health, dental, vision, and other voluntary programs for employees
12 and retirees. The Manager recommended, and the Board of Commissioners approved, the
13 selection of Arthur J. Gallagher & Co. (AJG) as the Broker of Record at the March 3, 2015
14 regular meeting.
15

16 Overall, enrollment numbers for the six-month benefit period which were effective January 1,
17 2015 have remained consistent, with a slight decrease in the High Deductible Health Plan
18 membership compared to FY 2014/15. The number of employees waiving health insurance
19 coverage has increased primarily due to employees obtaining coverage elsewhere, usually a
20 spouse's benefit plan. Attachment 1 shows benefits and enrollments as of February 16, 2015.
21

22 The County continues to administer voluntary benefit programs including vision coverage, short
23 term disability, whole life insurance, critical illness and accident insurance available through the
24 benefit of a payroll deduction. At this time, there are no plans to change the voluntary benefit
25 programs.
26

27 The County will continue to partner with representatives of the UNC Wellness @ Work program
28 to offer health screenings to all employees. In the fall of 2014, the Health and Human
29 Resources Departments coordinated flu clinics for employees and Human Resources held two
30 Breast Cancer Awareness Days for mammograms at UNC Radiology in Hillsborough. Staff will
31 be working closely with AJG to conduct a feasibility study related to wellness and an employee
32 clinic.
33

34 **Health Insurance**

35 Open Enrollment for benefits will be held in April 2015 for coverage effective July 1, 2015
36 through June 30, 2016. AJG worked with United Healthcare to obtain utilization data for medical
37 and pharmacy cost projections for the FY2015/2016 budget. The data incorporated 24 months
38 of claims utilization including periods of January 2014 through January 2015 (self-funded) and
39 January 2013 through December 2013 (fully insured). After a detailed review, AJG is
40 recommending that the premium equivalent remain the same, with no increase for medical and
41 pharmacy costs.
42

43 To date, no benefit changes are anticipated for FY2015/16 coverage. Health benefits, co-pays,
44 co-insurance and deductibles are expected to remain the same. AJG will continue to work with
45 staff in analyzing all data relative to benefits and will bring forward any recommendations, if
46 necessary, to the Manager and the BOCC for consideration and approval.
47

48 Staff and the County Manager discussed with AJG ways to mitigate additional deductible
49 expenses for some employees because of the plan year change from calendar to fiscal. It is
50 estimated that approximately 18 percent of employees and retirees may have met or will meet

1 some or all of their deductible in the short plan year, and will then incur a second deductible in
2 FY 2015/16. AJG has projected a cost of \$100,000 to mitigate the impact of deductibles paid by
3 employees because of the plan change from a calendar year to a fiscal year. These costs
4 represent making employees whole by giving credit to those who will have paid two deductibles
5 within the 18-month period (January 1, 2015 through June 30, 2016).
6

7 **Dental Insurance**

8 The County will continue providing dental coverage with Delta Dental. The premium rate
9 charged for employees with dependent coverage has not increased since 2007, and the
10 County's reserve fund has been able to sustain increases in claims and administrative fees.
11 The rate for dental coverage is expected to increase 15% for Plan Year 2015/16 to sustain an
12 adequate reserve for future claims. This is an increase of \$70,000.
13

14 Commissioner Dorosin asked if it is accurate to say that the rate of dental coverage is
15 going up 15 percent, and \$70,000 more needs to be put in to cover this increased rate.

16 Brenda Bartholomew said the County contribution for this will be \$40,000, and the other
17 \$30,000 will be from the employees. She said this increase will equate to \$5 per month for
18 individuals and \$10 per month for families.

19 Commissioner Dorosin said this sort of straightforward explanation is what he needs to
20 see.

21 Wesley Grigston said the last piece of the discussion is regarding the shortened 6
22 month plan year. He said this creates the challenge of what to do with people who have begun
23 tracking, or have met their deductible as of July 1st. He said with United Healthcare there are
24 two options: 1) give credit for the deductible they have already met or begun to meet; or 2) do
25 not give credit, and reset back to zero. He said this cost is projected by looking at 6 months of
26 the previous plan year and the money spent towards deductibles. He said this number for the
27 PPO plan, in network, was \$89,000. He said this cost would be projected to be roughly the
28 same for the upcoming year. He said the recommendation is to roll the deductible amounts
29 over into the next plan year.

30 Brenda Bartholomew said this was a reiteration of a discussion with the County
31 Manager about making the employees whole after the decision was made to transition to a
32 fiscal year. She said this is why money is being put into the budget to mitigate the possibility of
33 people having to pay two deductibles.

34 Bonnie Hammersley said the hope was to have a full 18 month plan, but that was not
35 feasible. She said lowering the deductible to half would have harmed the employees by raising
36 premiums. She said this was a way to fix this issue without affecting the employees' premiums.

37 Commissioner Rich asked if this locked the County into using United Healthcare (UHC)
38 for the next 18 months.

39 Brenda Bartholomew said the plan is to look at the 2016-17 enrollment period as the
40 time for Gallagher to pursue new quotes.

41 Bonnie Hammersley said the first step in this process was a request for proposals (RFP)
42 for the broker of record, and this was awarded to Arthur J Gallagher. She said the next step is
43 to get RFPs in the competitive market for other providers. She said the timing is not good, so
44 the County will be with UHC for the next 12 months, and then an RFP will be distributed.
45

46 A motion was made by Commissioner Jacobs, seconded by Commissioner Pelissier to
47 approve the County Manager's recommendation of no increase for medical and pharmacy
48 costs, \$100,000 increase for mitigating the impact of employees paying double deductibles and
49 a \$70,000 increase for dental insurance.
50

1 VOTE: Ayes, 6; Nays, 1 (Commissioner Rich)

2
3 MOTION PASSES 6-1

4
5 **b. Cedar Grove Community Center Construction Bid Award and Approval of Budget**
6 **Amendment #6-B**

7 The Board considered: 1) Awarding a bid to Raccanelli Construction South, Inc. of Apex,
8 North Carolina in the amount of \$2,311,900 for the construction of the Cedar Grove Community
9 Center; 2) Approving Budget Amendment #6-B in the amount of \$104,000 from the Roofing
10 Projects Capital Project (related to the unused funds for the Northside Human Services Center)
11 to the Cedar Grove Capital Project to provide contingency funds for the project (if necessary);
12 3) Authorizing the Chair to sign the necessary paperwork upon final review of the County
13 Attorney; and 4) Authorizing the County Manager to execute change orders for the project up to
14 the project budget.

15 Jeff Thompson said Raccanelli South is the lowest responsive bidder, and if the Board
16 approves this award, the construction should start in early April. He walked through several
17 slides of the site plan and the improvements. He said the building will be kept in very good
18 working order, with the community center in the middle and the mothballed wings serving as
19 storage or other uses currently being discussed by the workgroup. He said the truck dock
20 access really opens up the southern wing for storage and economic development use.

21 He said the plan is for an 8 month construction period and a projected opening for
22 spring of 2016.

23
24 A motion was made by Commissioner Price, seconded by Commissioner Rich for the
25 Board to:

- 26
27 1) Award a bid to Raccanelli Construction South, Inc. of Apex, North Carolina in the amount of
28 \$2,311,900 for the construction of the Cedar Grove Community Center;
29 2) Approve Budget Amendment #6-B in the amount of \$104,000 from the Roofing Projects
30 Capital Project (related to the unused funds for the Northside Human Services Center) to the
31 Cedar Grove Capital Project to provide contingency funds for the project (if necessary);
32 3) Authorize the Chair to sign the necessary paperwork upon final review of the County
33 Attorney; and
34 4) Authorize the County Manager to execute change orders for the project up to the project
35 budget.

36
37 VOTE: UNANIMOUS

38
39 **c. 2015 Orange Public Transportation Title VI Plan**

40 The Board considered: 1) Adopting a resolution approving and authorizing the draft of
41 the 2015 Orange Public Transportation Title VI Plan/Program, and 2) Authorize the Orange
42 County Transportation Planning staff to submit the plan to the North Carolina Department of
43 Transportation and Federal Transit Administration.

44 Bret Martin said the Title VI plan is a federal requirement for Orange Public
45 Transportation (OPT) to remain eligible for federal transit funding. He said the federal
46 guidelines lay out the requirements of the plan, including specific information that must be
47 disseminated to the public related to their rights; complaint procedures and forms; public
48 outreach plans to engage minority and non-English speaking populations; plan for assistance to
49 those populations; and a racial breakdown of the OUTBoard members. He said the NC DOT
50 has given OPT a deadline of the end of March to submit the plan.

1 Commissioner Dorosin asked who is identified as the Title VI coordinator in Orange
2 County.

3 Bret Martin said Peter Murphy is the coordinator.

4 Commissioner Dorosin said Title VI is an anti-discrimination provision. He said this is a
5 comprehensive report, but he did not see much about the demographic of the ridership. He
6 would like to see this information if it is available, and if not, he would like to see a plan for
7 gathering it.

8 Bret Martin said there are no plans in place, but it is possible to get this information. He
9 said the Title VI requirements are more difficult as transportation systems get larger, and this
10 demographic requirement is in place for systems that operate more than 50 vehicles in a fixed
11 route service. He said OPT is not doing this, but it can be done.

12 Craig Benedict said socioeconomic data was looked at during the creation of the 5 year
13 plan, especially in the Efland Cheeks area, which was one of the highest transit dependent
14 populations. He said the ridership data will be looked at more once the service is in place.

15 Commissioner Dorosin said Title VI does not include socioeconomic status as a
16 protected class. He said the Family Success Alliance has been doing some census mapping,
17 and there may be an opportunity for some synergy there.

18 He said there is a lot of information in this plan regarding access to interpreters for
19 passengers with limited English proficiency, but he did not see anything about providing
20 language training for drivers to become bi-lingual. He said this might be something worth
21 incentivizing for folks who will be on the front lines.

22 Chair McKee said he has heard a request for more information on the demographics
23 and a request to look into the possibility of bilingual training. He said it seems like it is the
24 consensus of the Board to endorse these requests.

25 Commissioner Pelissier asked if there are already documents available that have been
26 translated into other languages for their ridership. If not, she would like to suggest this.

27 Commissioner Price echoed this suggestion.

28 Commissioner Price referred to page 6, and asked if complaints can be submitted by
29 email. She asked Bret Martin to look into this.

30 Commissioner Price asked if letters will be sent by certified mail.

31 Bret Martin said all correspondence regarding complaints will be handled by certified
32 mail.

33 Bonnie Hammersley said with the expansion of this service this summer, the system will
34 grow, and the size will require staff to look at these issues more diligently. She said staff is
35 committed to putting more systems in place to track information and reporting this information
36 back to the Board.

37
38 A motion was made by Commissioner Pelissier, seconded by Commissioner Jacobs for
39 the Board to:

- 40 1) Consider approval of the attached resolution (Attachment 2) approving and authorizing the
41 plan; and
42 2) Authorize the Orange County Transportation Planning staff to submit the plan to the North
43 Carolina Department of Transportation and Federal Transit Administration.

44
45 VOTE: UNANIMOUS

46
47 **d. System Safety Program Plan – Orange Public Transportation (OPT)**

48 The Board considered adopting an operational System Safety Program Plan (SSP) for
49 Orange Public Transportation meeting the North Carolina Department of Transportation/Public
50 Transportation Division (NCDOT/PTD) requirements.

1 Peter Murphy (OPT Administrator) introduced Malcolm Massenburg, the new Assistant
2 OPT Administrator.

3 Peter Murphy said during the past summer OPT's system was reviewed and found to be
4 in non-compliance in several areas. He said these items are listed in the summary. He said
5 the items have been addressed and a letter of closure has been sent to the NCDOT. He said
6 one remaining item is for the Board to adopt the systems safety plan.

7 Commissioner Price referred to one citation where an employee was using a cell phone
8 while driving. She asked if the use of cell phones is or will be prohibited while the vehicle is in
9 motion.

10 Peter Murphy said the use of cell phones, with the exception of hands free devices, are
11 prohibited. He said drivers are instructed to pull over. He said the challenge is that the radio
12 service does not reach all of the areas of the County, so the backup communication method is
13 cell phones. He said drivers are told to pull over even when using a hands free device.

14 Commissioner Price asked clarifying questions regarding the policy.

15 Peter Murphy said the document makes it clear that drivers are not to drive and talk on
16 the phone, and it references the way the law is written. He said this is discussed in training with
17 drivers. He said there is also no texting allowed while driving.

18 Chair McKee expressed his appreciation for staff's efforts to work on these issues.

19
20 A motion was made by Commissioner Pelissier, seconded by Commissioner Price for
21 the Board to adopt the staff-recommended System Safety Program Plan.

22
23 VOTE: UNANIMOUS

24
25 **e. Comprehensive Plan and Unified Development Ordinance (UDO) Amendment**
26 **Outline and Schedule for Impervious Surface Amendments**

27 The Board considered: 1) Approving process components and schedule for a
28 government initiated Unified Development Ordinance (UDO) text amendment for the May 26,
29 2015 Quarterly Public Hearing regarding impervious surface regulations; 2) Directing staff to
30 proceed accordingly; and 3) Providing feedback on the need to establish a County wide
31 impervious surface limit in those areas of the County not located within a watershed protection
32 overlay district.

33 Michael Harvey said this item is regarding a text amendment that will be reviewed at the
34 May Quarterly Public Hearing. He reviewed the information in this abstract. He said staff has
35 received a petition from an Orange County property owner to modify impervious surface ratios.
36 He said he was instructed to initiate the ordinance amendment process to create the outline
37 form in attachment 1 with a schedule to bring this forward for approval at the May quarterly
38 public hearing. He reminded the Board of the current methodologies for modifying existing
39 impervious surface allowances.

40 Michael Harvey said this proposal looks to incorporate a current state practice that will
41 allow for the installation of a stormwater feature, called best management practices (BMPs), to
42 allow for additional impervious surface to be installed on a lot. He said this is outlined in
43 attachment 2. He said staff is requesting the Board to approve the outline form to allow them to
44 move forward with the ordinance amendment process and to give direction on several other
45 questions.

46 Commissioner Jacobs referred to page 11 and item 4b-ii. He asked about the example
47 of increasing impervious surface by 50 percent in the University Lake watershed protection
48 overlay district.

49 Michael Harvey said the impervious surface would not be raised by 50 percent. He said
50 under the state programming, if you have a certain amount – say 3,000 square feet - of

1 permeable pavement, you could receive as much as 75 percent of additional impervious
2 surface on the lot based on that amount of pavement. He said staff is studying the need for a
3 cap.

4 Commissioner Jacobs asked if staff has talked to OWASA about this.

5 Michael Harvey said that will be part of the peer review. He said authorization would be
6 needed from the Board prior to the peer review process.

7 Commissioner Jacobs asked if owners will have to maintain the BMP.

8 Michael Harvey said yes, a management agreement will have to be recorded at the
9 register of deeds office, and the owners will have to agree to maintain the system.

10 Commissioner Jacobs asked if more staff will be hired to monitor these BMPs.

11 Michael Harvey said this was one of the cons listed. He said he is not sure if more staff
12 will need to be hired, but there will be an increased level of required enforcement.

13 Commissioner Jacobs said he thinks of BMPs from an agricultural standpoint, and these
14 can be a fairly substantial facility. He asked if these could possibly be a neighborhood hazard if
15 not properly maintained.

16 Michael Harvey said that could be a potential problem.

17 Commissioner Jacobs asked if the state standards are higher or lower than Orange
18 County's standards.

19 Michael Harvey said Orange County is more restrictive than the state. He said Orange
20 County chose to be more restrictive in these areas due to the fact that these are primary water
21 sources.

22 Commissioner Jacobs said basically the Board is authorizing staff to take this to a public
23 hearing.

24 Michael Harvey said yes.

25 Commissioner Jacobs said there have been past discussions about a septic tank
26 monitoring system, and if people are going to be putting in BMPs, perhaps they should be
27 paying a fee for monitoring. He said these enhancements can potentially have an adverse
28 effect on other people's properties and on County resources. He said most people do not give
29 a lot of thought about monitoring their septic systems and the protection of groundwater
30 resources.

31 Michael Harvey said the impervious surface limit is important for the County's
32 participation in the state watershed management program. He said there are separate
33 regulations governing the installation of stormwater devices. He said this is regarding a
34 voluntary program where a property owner would be engaging in the installation of a
35 stormwater feature (BMP) with the benefit of receiving additional impervious surface. He said it
36 is important to understand, moving forward, that there are existing state and county
37 requirements that all BMPs have to be maintained in perpetuity.

38 Commissioner Pelissier agreed with Commissioner Jacobs with regard to asking for
39 OWASA's input on this issue, and she would also like for the Commission for the Environment
40 to review it.

41 Michael Harvey said these entities can be part of the peer review that is being
42 recommended.

43 Commissioner Pelissier suggested staff and the OWASA board should review this.

44 Craig Benedict said reviews can be solicited prior to the Quarterly Public Hearing (QPH)
45 and the comments can be made part of the public comment at the QPH.

46 Commissioner Dorosin said there was discussion about the idea of looking at
47 impervious restrictions in other districts. He asked for clarification on why this is being brought
48 up.

1 Michael Harvey said there have been comments over the years about this issue. He
2 said as part of their due diligence in responding to a property owner's petition, as well as
3 concerns from the Board, the question was brought up again.

4 Commissioner Dorosin said this is not necessarily integral to resolving this.

5 Michael Harvey said no, it is just comprehensive to the question of impervious surfaces.
6

7 **PUBLIC COMMENT:**

8 Simon Sexton lives in a home in a protected watershed area, and he feels that this
9 impervious rule is unfair. He said there are exceptions to what this rule is protecting. He said
10 he likes nature and he does not want to pollute the drinking water. He said he has 10 acres
11 and a ditch to prevent runoff. He encouraged the Board to allow people to have more
12 impervious space.

13 Bryan Sexton thanked the Board for their work on this issue. He said impervious
14 restrictions are important for the environment, but his impervious rights as a homeowner were
15 given away before he even moved into his home. He said he moved into a home with less than
16 2 percent of usable pervious surface. He said he has ten acres in which there is a driveway,
17 home and patio that already puts him over the limit. He said he cannot even put in a shed for a
18 mower. He said he pays \$14,000 in taxes for his acreage, and he cannot install a shed or a
19 pool. He thanked the Board for their consideration of these issues.
20

21 Letter submitted via email from: Janel D. Sexton

22 Message:

23 Dear Board of County Commissioners:

24 We appreciate how receptive the Board of County Commissioners and the Orange County
25 Planning and Inspections Office have been in hearing our grievances regarding impervious
26 surface issues. It is my understanding that since I spoke at the December 2014 meeting of the
27 BOCC, the Planning and Inspections Office has done a great deal of work to address the
28 restrictions in accordance with current data and a consideration of BMPs.

29 We urge you to support this movement towards more reasonable impervious limits. The new
30 regulations should take into account current science about water quality and the use of best
31 management practices such as disconnected structures, pervious pavers, and having a swale,
32 which mitigate against runoff.

33 As Orange County residents whose 2015 property tax exceeds \$14,000, my husband and I feel
34 entitled to use our property, provided it does not come at the cost of polluting a public water
35 source. Our proposal to have more impervious is well within reasonable limits. Furthermore,
36 after delving further into the allotment we received when we purchased our house, we
37 discovered we only have 1.9% of an impervious allocation--no where near the 6% which we
38 should have. This is unreasonable, unfair, and simply unacceptable. We have a right to use our
39 land, to enjoy our land--the land we pay taxes on--in a typical, reasonable way that would be
40 expected of a single family dwelling. As I stated in my last letter, we were aware of impervious
41 restrictions when we purchased our house, however we had no way of knowing at the time how
42 restrictive Orange County is in its definitions and practices. The state on North Carolina not only
43 has more generous impervious allotments, but also does take into account best management
44 practices (BMPs). Please vote to move Orange County forward, to bring this issue to public
45 hearing as soon as possible, and reward residents who employ BMPs. We need to protect
46 water purity using good science rather than status quo measures.

47 Thank you.

48 Respectfully,

49 Dr. Janel D. Sexton
50

1
2 Chair McKee said he felt it was important to go back and look at this issue.

3 A motion was made by Commissioner Rich, seconded by Commissioner Rich for the
4 Board to:

- 5 1. Approve the attached Amendment Outline form;
6 2. Direct staff to proceed accordingly; and
7 3. Provide feedback on the need to establish a County wide impervious surface limit in those
8 areas of the County not located within a watershed protection overlay district.
9 4. Insure input is received from peers and the entities referenced by Commissioner Jacobs and
10 Commissioner Pelissier, prior to the quarterly public hearing.

11
12 Commissioner Dorosin asked about the provision of input and whether this should be in
13 the resolution.

14 Michael Harvey said this Board is going to be looking at this twofold and he would
15 interpret the motion as the Board will provide appropriate feedback on that specific question at
16 a future date, but they have authorized staff to move forward with the amendment process.

17 Chair McKee said he interpreted this as having feedback from discussions held outside
18 of the Board of Commissioners, and this would come back to them at a future date.

19 Commissioner Dorosin said he has not weighed in, and he is reluctant to expand
20 impervious surface restrictions in other areas of the County.

21 Michael Harvey said there should be additional discussion at a future meeting, and that
22 is included in the motion.

23
24 VOTE: UNANIMOUS

25
26 **8. Reports**

27
28 **a. Presentation of Manager's Recommended FY 2015-20 Capital Investment Plan**
29 **(CIP)**

30 The Board considered the presentation of the Manager's Recommended FY 2015-20
31 Capital Investment Plan and provided direction to staff in preparation of the April 9, 2015
32 Budget work session.

33 Bonnie Hammersley said Paul Laughton would be giving a brief presentation of this plan
34 and there will be two work sessions coming up in April and May.

35 Paul Laughton thanked the Manager and the department heads for their assistance in
36 putting this plan together.

37
38 **County Manager's Recommended FY 2015-20 Capital Investment Plan**

39 *March 17, 2015 Presentation*

40 *Southern Human Services Center*

41
42 **Overview**

- 43 • 5-Year Capital Investment Plan (CIP) with detailed information in Years 1-5, and
44 an overall picture in Years 6-10
45 • The CIP is a budget planning tool that is evaluated annually to include year-to-
46 year changes in priorities, needs, and available resources.
47 • Funding decisions are approved only for Year 1 (FY 2015-16).

48
49 **CIP Format**

- 50 • Divided into the following sections/tabs:

- 1 • CIP Summaries
 2 • County Projects
 3 • Special Revenue Projects (Article 46 Sales Tax)
 4 • Proprietary Projects (Water & Sewer, Solid Waste, and Sportsplex)
 5 • School Projects
 6 • Appendices (Debt Service and Debt Capacity, and Policies)
 7
 8 • **FY 2015-20 Orange County CIP Projects**
 9 **County-Wide Summary – Appropriations** PIE CHART
 10 - Year 1: FY 2015-16 - \$24,731,705
 11 - County 34%
 12 - Schools 26%
 13 - Proprietary Funds 29%
 14 - Article 45 Sales Tax 11%
 15 - Year 2: 1-5: FY 2015-2020 - \$137,032,666
 16 - County 57%
 17 - Schools 21%
 18 - Proprietary Funds 12%
 19 - Article 46 Sales Tax 10%
 20
 21 • **FY 2015-20 Orange County CIP Projects**
 22 **County-Wide Summary – Revenues** PIE CHART
 23 - Year 1: FY 2015-16 - \$24,731,705
 24 - Debt-County 27%
 25 - Debt-Other 20 %
 26 - Article 46 Sales Tax 14%
 27 - Transfers from General Fund 19%
 28 - Lottery Proceeds 6%
 29 - Proprietary Funds 6%
 30 - Debt- Schools 5%
 31 - Other Funding Sources 3%
 32
 33 - Year 2: 1-5: FY 2015-2020 - \$137,032,666
 34 - Debt-County 49%
 35 - Debt-Other 7 %
 36 - Article 46 Sales Tax 11%
 37 - Transfers from General Fund 18%
 38 - Lottery Proceeds 5%
 39 - Proprietary Funds 4%
 40 - Debt- Schools 2%
 41 - Other Funding Sources 4%
 42
 43 **Current CIP Projects Removed from Recommended FY 2015-20 CIP**
 44 County Projects:
 45 • Emergency Services 510 Meadowlands (no funding since FY 2013-14)
 46 • Animal Services Facility (generator is now included in a separate Generator
 47 Project)
 48 Solid Waste Projects:
 49 • Landfill/Municipal Solid Waste (no funding since FY 2013-14; MSW Landfill is
 50 closed)

1
2 **Major Changes to Current FY 2014-19 CIP**

3 County Projects:

- 4 • Southern Branch Library – construction costs reduced by approximately \$1.4
5 million, based on 15,000 square feet and 50 parking spaces.
6 • Proposed Jail – construction costs reduced by approximately \$4.1 million due to
7 reduction in initial bed capacity from 216 to 144.
8 • Environment and Agriculture Center – construction moved up 1 year to FY 2016-
9 17
10 • Historic Rogers Road Community Center/Infrastructure – infrastructure work
11 related to the OWASA Sewer Concept Plan moved back 1 year to FY 2016-17.
12 • Emergency Services Substations – two (2) initial co-build substations moved
13 back 1 year to Year 2 (FY 2016-17)
14 • Two (2) New Projects – Generator Projects and 9-1-1 Backup Center

15 Park Projects:

- 16 • Blackwood Farm Park – the Parks Operations Base has moved up 1 year to
17 Year 4 (FY 2018-19).
18 • Soccer.com Soccer Center – possible land acquisition for future expansion has
19 moved up 1 year to Year 1 (FY 2015-16).
20 • Major Changes to Current FY 2014-19 CIP (cont.)

21 Water and Sewer Projects:

- 22 • Buckhorn EDD Phase 2 Extension (Efland Sewer to Mebane) – includes
23 \$240,000 in Year 1 for project management funds related to construction of the
24 project, which is scheduled for completion in FY 2015-16.
25 • Eno EDD – moved up 2-3 years to Year 1 due to a smaller area within the EDD
26 that offers the opportunity to extend sewer within the next two years.
27 • Buckhorn-Mebane EDD Phases 3 and 4 – moved back 2 years to Year 3 (FY
28 2017-18) to allow for operation of Phase 2 for a period of time prior to starting
29 this project.

30 Solid Waste Projects:

- 31 • Sanitation – estimated increased costs of Eubanks Road Convenience Center
32 improvements by approximately \$700,000, which is included in the upcoming
33 Spring financing package for FY 2014-15.
34 • High Rock Road and Ferguson Road Convenience Centers improvements have
35 each been pushed back 1 year.
36 • Recycling – purchase of a new Recycling truck for the Rural curbside program;
37 construction of a new Recycling roll-cart distribution and maintenance building in
38 Year 1 (FY 2015-16).

39 Sportsplex:

- 40 • Ice rink floor repair funds of \$75,000 moved up 2 years to Year 1 (FY 2015-16)
41 due to concerns over structural integrity. Also, \$1.5 million added in Years 6-10
42 for a possible rink system rebuild.

43 Schools: (Based on most recent SAPFO #'s)

- 44 • CHCCS – includes Preliminary Planning Funds of \$750,000 to allow for “shovel
45 ready” project(s) after a successful Bond referendum; Middle School #5 and
46 Elementary #12 move back 3 years to open in FY 2023-24; Carrboro HS
47 additions moves out of the 10-year CIP period.
48 • OCS – includes Preliminary Planning Funds of \$478,000 to allow for
49 “shovel ready” project(s) after a successful Bond referendum; Cedar
50 Ridge HS Classroom Addition to open in FY 2022-23, with

1 planning/design funds beginning in Year 5 (FY 2019-20); Elementary #8
 2 moves out of the 10-year CIP period.
 3

4 **Major County Projects - Year 1**

- 5 • Southern Orange Campus (site work) - \$3,600,000
- 6 • Southern Branch Library (site design work) - \$472,500
- 7 • Information Technology - \$500,000
- 8 • Proposed Jail (site design work) - \$500,000
- 9 • Environment and Ag Center (site design work) - \$300,000
- 10 • 9-1-1 Backup Center - \$369,499
- 11 • Conservation Easements \$250,000
- 12 • Soccer.com Soccer Center (land) - \$425,000
- 13 • River Park Phase II - \$300,000
- 14 • P & R Facility Renovations and Repairs - \$300,000

15
 16 **Special Revenue Projects – Year 1**

17 **(Article 46 Sales Tax)**

- 18 • 50% of proceeds to Economic Development initiatives, and 50% to Schools
- 19 • Economic Development – \$1,407,287 (approximately 60% reserved for debt service)
- 20 • Schools – CHCCS \$865,482 (1/2 towards Technology, and 1/2 towards facility
- 21 improvements at older schools); OCS \$541,807 (Technology 1:1 laptop initiative and
- 22 technology upgrades)

23
 24 **Proprietary Projects – Year 1**

25 Water and Sewer Projects:

- 26 • Efland Sewer Flow to Mebane - \$240,000
- 27 • Economic Development Infrastructure - \$50,000
- 28 • Economic Development Utility Extension Projects - \$250,000
- 29 • Hillsborough EDD - \$1,000,000
- 30 • Eno EDD - \$1,050,000

31 Solid Waste Projects:

- 32 • Sanitation – replacement of front end loader - \$296,035
- 33 • Recycling - purchase 1,750 additional Rural Recycling Carts; new Rural curbside
- 34 Recycling truck; new roll-cart distribution and maintenance building; replacement
- 35 of 2 trucks (total of \$1,177,884)

36 Sportsplex Projects:

- 37 • Indoor Turf/Court Addition - \$2,800,000
- 38 • Other improvements/repairs - \$350,000

39
 40 **School Projects - Year 1**

- 41 • Preliminary Planning Funds totaling \$1,228,000 (\$750,000 to CHCCS and \$478,000 to
- 42 OCS – based on ADM)
- 43 • Pay-As-You-Go funds (\$3,724,849) – same amount as in FY 2014-15
- 44 • Lottery Proceeds (\$1,356,362) – increase of approximately \$20,000 from FY 2014-15
- 45 (based on State estimates)

46
 47 **Appendices**

- 48 • Debt Service and Debt Capacity:

- 1 • General Fund – remains under the 15% debt capacity throughout the 5-year CIP;
2 highest % is 14.08% in Year 4 (FY 2018-19), and remains under 15% throughout
3 the Years 6-10 period.
- 4 • Water and Sewer Projects (Article 46 Sales Tax proceeds) – current projected
5 revenue earmarked for debt service is adequate to cover debt service payments
6 over the 5-Year CIP.
- 7 • Capital Funding, Debt Management, and Fund Balance Management Policies

8 **Document Availability**

- 9 • Clerk to the Board of Commissioners
- 10 • County Finance and Administrative Services Office
- 11 • Orange County Website
- 12 • www.orangecountync.gov

13
14
15 Paul Laughton said one of the things controlling the drop in schools percentage in years
16 1 through 5 is the fact that a couple of the schools moved out of the CIP due to capacity issues.
17 He noted that the target over a 10 year period is for capital funding to include schools at 60
18 percent and County projects at 40 percent, and this is pretty close that that goal.

19 Referring to the slide on Appendices, Paul Laughton reminded the Board that debt
20 capacity and debt affordability are two different things. He said you can be under debt capacity,
21 but you must have the revenues to pay for the increase in debt service. He noted that in years
22 2017-18, the debt service increases by \$2.1 million, and then in 2018-19 it increases another
23 \$1.7 million. He said if the revenue stream is not sufficient, a tax increase may be required at
24 this time to pay for the debt.

25 Bonnie Hammersley said she met with all of the department directors, as well as the
26 schools, and this was a good process. She will come to the future work sessions with a more
27 vertical view of the big picture.

28 **PUBLIC COMMENT:**

29 Bonnie Hauser thanked the Board for the decision to defer their decision on the bond
30 referendum. She said it is clear that better policies are needed to manage the older schools.
31 She asked the Board to please consider the policies that govern how funds are allocated to the
32 schools. She said the current policy design is such that school maintenance needs are made at
33 the expense of teachers and classrooms, and this is why maintenance needs have been
34 deferred for years. She said it is time to modernize these policies.

35 Bonnie Hauser said there is nothing in the CIP about modernizing the Bradshaw Quarry
36 Solid Waste Convenience Center, and she would like for some statement to be included about
37 this facility. She does not want to see it close again.

38 Commissioner McKee noted that there has been no delay or suspension of the bond
39 discussion, and it is in process.

40 Commissioner Dorosin asked for clarification regarding the Rogers Road Infrastructure.

41 Bonnie Hammersley said the schedule has not changed. She said the way it was
42 originally listed in the CIP, all of the money was in one year, and there is one more phase left.
43 She said she and the County attorney are in the process of creating the next interlocal
44 agreement. She said the next design phase would take a year, and the anticipated start is in
45 April or May of 2015, and this will be complete in June or July of 2016. She said the schedule
46 has not changed, but the money has been moved to more accurately fall where it will be spent.

47 Commissioner Dorosin said he would like for them to expedite this process.

48 Bonnie Hammersley said there are a number of easements, and there is work being
49 done with the Jackson Center on these.
50

1 Commissioner Pelissier said the way this has been presented is different than it has
2 been in the past and it is great for the Board and the public.

3 Commissioner Burroughs said she would like to learn more about the site work at
4 Southern Human Services Center campus and the urgency there.

5 Commissioner Burroughs expressed thanks for the planning funds for Orange County
6 Schools (OCS) and Chapel Hill Carrboro City Schools (CHCCS). She said the timeframe in the
7 presentation for the schools is very SAPFO oriented, and it is important to remember the
8 varying states of dilapidation for both school systems, as well as the safety concerns with the
9 Orange County Schools. She said there is some breathing room, that allows them not to rush
10 on the capacity piece, but these other issues still exist.

11 Commissioner Burroughs said one inconsistency she saw was regarding the
12 recommendations for shovel ready projects when the bond passes. She referred to page 96
13 and noted that the CHCCS projects lists work starting in the second year, concurrent with the
14 bond. She said she understands the political discussion of starting this before the referendum,
15 but she also knows that the needs are there, and she would be comfortable explaining why
16 work needs to start.

17 Commissioner Jacobs asked that a copy of the CIP be put in the libraries too.

18 Commissioner Price asked about the study related to the sewer construction at Rogers
19 Road.

20 Bonnie Hammersley said this is referring to the schematic design of the system.

21 Commissioner Price asked if Bonnie Hammersley can give the Board advance notice of
22 what sections will be looked at in the future work sessions.

23 Bonnie Hammersley said yes.

24 Commissioner Rich said she appreciated the overview. She likes reviewing projects one
25 at a time and she asked staff to keep the Board updated with the capital projects' sheets.

26 Chair McKee expressed his appreciation for the presentation tonight. He said he also
27 appreciates the conversation about the difference between debt capacity and debt affordability,
28 and he feels it is important to keep this in mind moving forward. He does not want to take a
29 loan that will require a tax increase.

30
31 **b. Solid Waste Program Fee Options Recommendation – Solid Waste Advisory**
32 **Group**

33 The Board received the presentation on Solid Waste Program Funding Options and the
34 recommendation from the Solid Waste Advisory Group (SWAG), and asked questions as
35 necessary of staff and the Board's two SWAG representatives in order to be prepared to
36 discuss the issue with the towns on March 26th.

37 Bonnie Hammersley said this report will be discussed at the AOG meeting on March
38 26th. She said this presentation was put together by all of the town and County staff in
39 collaboration.

40 Gayle Wilson presented the following PowerPoint slides:

41
42 **RECYCLING PROGRAM FUNDING OPTIONS**

43 **PURPOSE**

- 44 • Provide an overview of recycling program funding options prior to Assembly of
45 Governments meeting on March 26, 2015.
 - 46 – Finalizing selection of a funding option will be discussed at AOG
47 meeting

48 **SWAG**

- 49 • SOLID WASTE ADVISORY GROUP (SWAG)
 - 50 – Board of County Commissioners created SWAG in June 2014.

1 approximately 700 parcels were provided assistance through the County's 3-R Fee
2 Financial Assistance program.
3

4 **OPTION #1**

5 • **KEY FACTORS**

- 6 – Simplified fee structure: 2 Fees
- 7 – Easy to administer, manage & explain
- 8 – Incremental rural fee increase over phased expansion of rural curbside
9 service
- 10 – Single family, multi-family, and developed non-residential property owners in
11 the rural sector pay \$24 more than property owners in the urban sector.
12

13 **OPTION #2**

14 • **KEY FACTORS**

- 15 – Simplified fee structure: 1 Fee
- 16 – Easy to administer, manage, and explain
- 17 – Incremental fee increase over phased expansion of rural curbside service
- 18 – All developed properties pay the same amount, although eligibility for
19 services may vary between jurisdictions and sectors.
- 20 – This option presents a new funding paradigm and new way of viewing solid
21 waste program funding by offering a singular fee. This holistic approach to
22 funding eliminates any division between rural and urban boundaries, creating
23 a truly integrated and comprehensive approach to program funding county-
24 wide.
25

26 **NEXT STEPS**

- 27 • Assembly of Governments meeting on March 26, 2015
 - 28 – Selection of funding option
- 29 • Approval of funding option by each elected board to authorize County to charge
30 fee
 - 31 – Approval needed before end of April
- 32 • Finalize Comprehensive Interlocal Agreement by January 1, 2016
33

34 Commissioner Rich said the group came a long way from where things were at the
35 beginning. She said everyone did a good job of coming to consensus on these two options.
36

37 **PUBLIC COMMENT:**

38 Bonnie Hauser said she was pleased to hear about the flat fee, but she was not pleased
39 to hear that curbside recycling is expanding throughout the County where most families cannot
40 use it, or that fees will be increasing every year when her taxes are subsidizing the fee. She
41 said equity is equity, and she is prepared to do her part. She said the single fee is a large
42 increase for the rural households that do not get curbside recycling, and it is a large increase
43 for multi-family households. She referenced a spreadsheet to show how fees have increased
44 over the years. She said the fees for rural residents have gone up by \$50 since 2010 and by
45 \$15 and \$30 for town residents. She said the increases are due mostly to the convenience
46 center fees, which were introduced in 2011 at the same time that service levels were cut. She
47 noted that most of the rural centers are still on a reduced schedule. She said the increase for
48 rural residents is nearly 2 points on the tax rate, and it is 1 point for town residents, but there is
49 no improvement in services. She said now there will be more unwanted services and more rate
50 increases. She said she would rather see her tax increases or fees used for schools, public

1 safety or affordability instead of services that she will not use. She supports an equitable flat
2 fee, and she would like this to come with a commitment from the Board to limit future increases
3 and begin a process to reign in the cost of the solid waste department and eliminate the subsidy
4 from the general fund.

5 Commissioner Dorosin referred to the splitting of rural and non-rural services, and he
6 asked if the definition of municipal, anyone who lives inside the city limits.

7 Gayle Wilson said the corporate limits are the dividing lines.

8 Commissioner Dorosin asked if these two fees generate the same amount of money.

9 Gayle Wilson said yes. He said the revenue requirement is \$6,208,000.

10 Commissioner Dorosin asked how much of a tax hit this would be if it were paid for out
11 of taxes.

12 Paul Laughton said this would be about 4 cents.

13 Commissioner Dorosin asked how the 700 parcels with subsidies are identified.

14 Gayle Wilson said the tax administration office handles this and there is income criteria
15 required in order to qualify. He said if the resident qualifies, then these fees are paid for them.

16 Commissioner Dorosin said this seems like a low number of residents who qualify, and
17 he wonders how effective this system is in identifying these households.

18 Gayle Wilson said these are property owners not renters.

19 Commissioner Dorosin said even under fee structure, there is a base amount of tax
20 money that subsidizes the program.

21 Gayle Wilson said that is correct.

22 Commissioner Price said there are people on fixed incomes who are property owners.
23 She said going from no fee to \$103 is a big jump for these people. She asked if this amount
24 will increase with a new proposal. She also asked for justification for the unequal rate between
25 rural and non-rural residents.

26 Gayle Wilson said the urban solid waste program fee includes the cost for weekly
27 curbside recycling program and all but one of the multi-family facilities. He said the rural
28 component includes the rural recycling program and solid waste convenience center (SWCC)
29 fees. He said one-third of the SWCC costs are covered in the urban portion, and the rural
30 portion covers the remaining two-thirds. He said all of the rest of the services are split evenly.

31 Gayle Wilson said the rural fee is higher because there are fewer residents to divide the
32 fee.

33 Gayle Wilson said the unincorporated areas are not going from nothing to \$103. He
34 said these residents are actually going from \$87 to \$103.

35 Commissioner Price asked if it is possible to lower the fee below \$100 in order to
36 smooth the transition.

37 Gayle Wilson said this could be done if the services and programs are reduced, or if the
38 general fund takes on a greater share of the cost.

39 Commissioner Price asked about the part of Mebane that is in Orange County.

40 Gayle Wilson said this area is served by the Town of Mebane.

41 Commissioner Price asked if expansion means that every household will be served.

42 Gayle Wilson said the services will have to be made available to everyone if you are
43 going to levy the same fee.

44 Commissioner Pelissier said many rural residents live on roads that trucks may have
45 trouble accessing.

46 Gayle Wilson said the department has dealt with a wide variety of service access
47 challenges. He said if an owner allows it, drivers will even go down private drives.

48 Gayle Wilson said staff will continue to provide surveys through all phases of
49 implementation, and those who want the carts will be able to use them. He said since the initial

1 survey there have been 550 additional people requesting carts. He said staff will provide the
2 quality and point of service that is best for the resident to the extent that it can be provided.

3 Commissioner Pelissier said people could choose curbside pickup, convenience center,
4 or both.

5 Gayle Wilson said the Board had requested that residents be allowed to keep their bins,
6 and this is being done as part of the surveys.

7 Commissioner Jacobs said one of the things that was articulated was that they were
8 balancing competing equities. He said one of these competing equities is that it costs more to
9 go to every house in the County, but if people are paying for a service, they deserve to get it.

10 He said, in using the general fund, property tax is based more on the worth of the
11 property, and that is balanced into this equation with the mixture of general fund and straight
12 fee.

13 Commissioner Rich the reason the group brought these two options to the Board is to
14 find out from them which option they favored heading into the March 26th Assembly of
15 Governments (AOG) meeting.

16 Commissioner Burroughs said there are merits to both options. She likes the
17 description of equity discussed by Chair Jacobs. She said her interest is to find a solution that
18 does not take money out of the reserves next year. She asked Gayle Wilson about the
19 Carrboro meeting.

20 Gayle Wilson said Carrboro favored option two.

21 Commissioner Dorosin asked for clarification on the amounts coming from the general
22 fund.

23 Gayle Wilson confirmed that \$1.85 million is coming from the general fund, and \$6.2
24 million is coming from fees.

25 Commissioner Dorosin said this indicates that the total cost is about \$8 million for these
26 services. He said he would favor the flat fee for everyone, but he is also in favor of adjusting
27 the balancing structure to have more money come from the general fund.

28 Commissioner Pelissier said she would favor option two. She said there is another
29 consideration regarding balancing equity. She said with money coming from the general fund,
30 individuals who own undeveloped property are actually paying for this service. She said even if
31 costs are more per household in the rural area, it balances out the fact that the general fund is
32 taxing undeveloped properties, which exist more in the rural areas.

33 Chair McKee asked if there is a three year build-out proposed for areas not currently
34 being served.

35 Gayle Wilson said yes.

36 Chair McKee said these people will be paying from the start, despite receiving service in
37 a staggered fashion.

38 Gayle Wilson said yes. He said this allows time to figure out routing and acquire
39 equipment.

40 Chair McKee said there are 700 exempted properties, and he asked if staff has any idea
41 how many properties in northern and western rural area are expected to receive assistance.

42 Gayle Wilson said these residents are already paying convenience center fees and
43 basic recycling fee, so some of these are likely already included in the 700.

44 Chair McKee said he expects there are more elderly and limited income properties in
45 these areas, and he suspects the number of those needing assistance will increase.

46 Gayle Wilson said information will go out with the tax bill announcing the availability of
47 assistance.

48 Chair McKee said it is important to publicize the availability of this financial assistance
49 option.

1 Chair McKee said the convenience centers are available to everyone in the County,
2 regardless of use percentage.

3 Chair McKee said he strongly favored option two.

4 Commissioner Price asked about the hours for the Bradshaw Quarry Convenience
5 Center. She asked if it is possible to give expanded hours, given that many of these folks will
6 pay increased fees for service that will be introduced in staggered fashion.

7 Commissioner Jacobs noted this could be discussed for three of the rural convenience
8 centers.

9 Commissioner Jacobs referred to the equity issue, and he said the Chapel Hill officials
10 have pointed out that Chapel Hill provides half of the County's property tax revenue, so it is an
11 issue for them if a higher percentage of fees are supplemented by the property tax.

12 Commissioner Jacobs said he thought the County cut out notices with the tax bill years
13 ago. He said he would like to include these tax inserts again.

14 Commissioner Burroughs said she could go with the consensus of option two.

15 Chair McKee noted that there seems to be a Board consensus in favor of option two.

16 Commissioner Rich said both Carrboro and Hillsborough were in favor of option two.

17 Commissioner McKee expressed his appreciation to the group for their work, and he
18 said it is great to have UNC participate in the conversation.

19
20 **9. County Manager's Report**

21 Bonnie Hammersley reviewed the items for the work session on March 19th below:
22

23 Projected March 19, 2015 Work Session Items

24 BOCC External Advisory Board Appointees

25 County Commissioners: Boards and Commissions – Annual Work Plans/Reports

26 Orange County Bus and Rail Investment Plan Annual Report and Update
27

28 **10. County Attorney's Report**

29 NONE
30

31 **11. Appointments**

32
33 **a. Affordable Housing Advisory Board – Appointment**

34 The Board considered making an appointment to the Affordable Housing Advisory
35 Board.
36

37 A motion was made by Commissioner Price, seconded by Commissioner Pelissier to
38 appoint the following to the Affordable Housing Advisory Board:
39

- 40 • Arthur Sprinczeles to a second full term (Position #14) "At-Large" expiring 06/30/2017.
- 41 • Ellie Kinnard to a first full term (Position #2) "At-Large" position expiring 09/30/2017.
- 42 • Brian Finch to a partial term (Position #9) "At-Large" position expiring 06/30/2015.
- 43 • Vivian Herndon-Latta to a partial term (Position #12) "At-Large" position expiring
44 06/30/2015.
- 45 • Jason Obrien to a partial term (Position #13) "At-Large" position expiring 06/30/2016.
- 46 • Daniel Bullock Position #15--- "At-Large" position expiring 09/30/2015.

47
48 VOTE: UNANIMOUS
49

50 **b. Board of Equalization and Review – Appointments**

1 The Board considered making appointments to the Board of Equalization and Review.

2
3 A motion was made by Commissioner Dorosin, seconded by Commissioner Price to
4 appoint the following to the E&R Board, and to appoint Jennifer Marsh as Chair:

- 5
6 1. Vacant Regular Member 03/31/2016-Jennifer Marsh (CHAIR)
7 2. Vacant Regular Member 03/31/2016-Pam Davis
8 3. Vacant Regular Member 03/31/2016-Patricia Roberts
9 4. Vacant Alternate Member 03/31/2016-Margaret Brown
10 5. Vacant Alternate Member 03/31/2016-Barbara Levine
11 6. Vacant Alternate Member 03/31/2016-Reginald Morgan
12 7. Vacant Alternate Member 03/31/2016-Karen Morrissette
13 8. Vacant Alternate Member 03/31/2016-Blaine Schmidt
14 9. Vacant Alternate Member 03/31/2016
15 10. Vacant Alternate Member 03/31/2016

16
17 VOTE: UNANIMOUS

18
19 **c. Commission for the Environment – Appointment**

20 The Board considered making an appointment to the Commission for the Environment.

21
22 A motion was made by Commissioner Rich, seconded by Commissioner Pelissier to
23 appoint the following to the Commission for the Environment:

- 24
25 • Lynne Gronback to a partial term (Position #14) At-Large with term expiring 12/31/2015.

26
27 VOTE: UNANIMOUS

28
29 **d. Human Relations Commission – Appointment**

30 The Board considered making an appointment to the Human Relations Commission
31 (HRC).

32
33 A motion was made by Commissioner Jacobs, seconded by Commissioner Dorosin to
34 appoint the following to the HRC:

- 35
36 • Ms. Jamie Paulen to a first full term (Position #17) At-Large representative with a term
37 ending on 06/30/2017.
38 • Move Natalie Turner from Position #2 (Town of Hillsborough) to Position 11 (At Large)
39 with the term ending 6/30/15.
40 • Robin Criffield to a partial term (Position #6) “At-Large” position with the term expiring
41 09/30/2016.
42 • Andy Cagle to a partial term (Position #2) “Town of Hillsborough” position with a term
43 expiring 06/30/2015.
44 • Erin O’Daniel to a partial term (Position #12) “At-Large” position with a term expiring
45 06/30/2016.
46 • Scott Goldsmith to a partial term (Position #14) “At-Large” position with a term expiring
47 09/30/2015.

48
49 VOTE: UNANIMOUS

50

1 **e. Orange County Planning Board – Appointments**

2 The Board considered making appointments to the Orange County Planning Board.

3
4 A motion was made by Commissioner Price, seconded by Commissioner Pelissier to
5 appoint the following to the Orange County Planning Board:

- 6
7 • Mr. H.T. “Buddy” Hartley to a second full term (Position #2) Little River Township expiring
8 03/31/2018.
9 • Tony Blake to a second full term (Position #4) Bingham Township with a term expiring
10 3/31/2018.
11 • Ms. Andrea Rohrbacher to a second full term (Position #7) At-Large representative expiring
12 03/31/2018.

13
14 VOTE: UNANIMOUS

15
16 Commissioner Jacobs said he had asked for attendance records for these
17 reappointments, and it looked like that most people had excused absences when they did not
18 attend, and some had up to five or six a year. He expressed concerns about this.

19 Commissioner Rich said she feels this is worth future discussion.

20
21 **f. Orange Unified Transportation Board – Appointments**

22 The Board will consider making appointments to the Orange Unified Transportation
23 Board.

24
25 A motion was made by Commissioner Pelissier, seconded by Commissioner Price to
26 appoint the following to the Orange Unified Transportation Board:

- 27
28 • Mr. John Rubin to a first full term (Position #9) Orange County Planning Advocate expiring
29 09/30/2017.

30
31 VOTE: UNANIMOUS

32
33 A motion was made by Commissioner Dorosin, seconded by Commissioner Jacobs to
34 appoint the following to the Orange Unified Transportation Board:

- 35
36 • David I. Laudicina to fill a partial term in the vacant Cheeks Township Position (#2), with
37 an expiration date of 9/30/2016, which has been vacant for more than 6 months, in
38 reference to their newly adopted amendment to the advisory board policy. Mr. Laudicina
39 is not from Cheeks Township. He is from Bingham Township but since this position has
40 been so difficult to fill, this proposal is to fill it with another applicant on the listing.

41
42 VOTE: UNANIMOUS

43
44 **12. Board Comments**

45 NONE

46
47 **13. Information Items**

- 48 • March 3, 2015 BOCC Meeting Follow-up Actions List
49 • Memo Regarding Ambulance Idle Reduction Project and Memorandum of
50 Understanding with Stealth Power LLC and the NC Clean Energy Technology Center

- 1 • Memo Regarding Solid Waste Convenience Center Survey
- 2 • Memo Regarding Free-Roaming Cat Task Force Recommendation
- 3 • BOCC Chair Letter Regarding Petitions from March 3, 2015 Regular Meeting

4

5 **14. Closed Session**

6 A motion was made by Commissioner Price, seconded by Commissioner Rich to go into
7 closed session at 10:38 p.m. for the purposes below:

8

9 “To discuss the County’s position and to instruct the County Manager and County Attorney on
10 the negotiating position regarding the terms of a contract to purchase real property,” NCGS §
11 143-318.11(a)(5).

12

13 Approval of Closed Session Minutes

14

15 **RECONVENE INTO REGULAR SESSION**

16

17 A motion was made by Commissioner Dorosin, seconded by Commissioner Price to go
18 into regular session at 11:35pm.

19

20 VOTE: UNANIMOUS

21

22 Southern Library Discussion

23

24 Commissioner Price left at 11:35 p.m.

25

26 Discussion ensued about proposed decision points in reference to the Southern Library
27 discussions moving forward:

- 28
- 29 • The Board agreed by consensus to direct the County Manager to participate with the
30 Carrboro Town Manager, Arts Center Executive Director, and the Kidzu Children’s
31 Museum Executive Director on developing a timeline and exploring financing options to
32 create a cultural arts area that would include the Southern Branch Library.
 - 33 • The Board agreed by consensus for the reference document “proposed path to new
34 proposal” to be amended to read: Engaging in this process does not constitute a
35 commitment from the Town or **County** to participate financially in any development
36 project.
 - 37 • The Board agreed by consensus to centralize the information flow, *with the main point of*
38 *contact being the County Manager*, for the public and media on Southern Branch Library
39 matters.

40

41 **15. Adjournment**

42 A motion was made by Commissioner Burroughs, seconded by Commissioner Dorosin
43 to adjourn the meeting at 11:45 p.m.

44

45 VOTE: UNANIMOUS

46

47

48 Earl McKee, Chair

49

50 Donna Baker, Clerk to the Board

Attachment 2

DRAFT

MINUTES
ORANGE COUNTY BOARD OF COMMISSIONERS
Work Session
March 19, 2015

The Orange County Board of Commissioners met for a work session on Tuesday, March 19, 2015 at the Whitted Building in Hillsborough, N.C.

COUNTY COMMISSIONERS PRESENT: Chair McKee and Commissioners Mia Burroughs, Mark Dorosin, Bernadette Pelissier, Renee Price and Penny Rich

COUNTY COMMISSIONERS ABSENT: Barry Jacobs

COUNTY ATTORNEYS PRESENT: John Roberts

COUNTY STAFF PRESENT: County Manager Bonnie Hammersley, Assistant County Manager Cheryl Young and Clerk to the Board Donna Baker (All other staff members will be identified appropriately below)

Chair McKee called the meeting to order at 7:06 p.m. He said that Commissioner Jacobs was not feeling well and would not be attending tonight.

1. BOCC External Advisory Board Appointees

Attended:

▪ Northern Transition Area Advisory Commission

Amy Jeroloman is the Orange County representative to the *Carrboro Northern Transition Area Advisory Commission (NTACC)*. She reviewed the following information:

3/19/2015 - The Northern Transition Area Advisory Committee (NTAAC), whose primary purpose is to review and make recommendations about development and planning concerns in the area of Orange County under the jurisdiction of Carrboro, respectfully submits the following concerns and recommendations to the Orange County Board of Commissioners:

1. Delay in appointing New Orange County Reps to the NTAAC: There is a two-step process for the Orange County Rep positions to be approved. Anahid Vrana is a new applicant pending review by the Commissioners. Chair review was submitted to Carrboro Town Clerk on 1-4-2015. The committee still has another County representative vacancy. It is difficult to get applicants. People living in the northern transition area regulated by Carrboro do not understand the NTAAC's role.
2. What exactly is the County Commissioner's review process with the Town of Carrboro Board of Aldermen? An example was given of the gas pumping station that was constructed last year near the Buddhist Temple off old Hwy 86. There was considerable confusion about whose jurisdiction this came under since the Town of Carrboro declined to have a hearing but Orange County did have a hearing. The homeowners who live closest to the station were told at the hearing that their concerns would not be addressed since this area is regulated by Carrboro, and it was a County hearing. This project didn't come before the NTAAC, and the first notification received was the letter for the County hearing. The notice was delivered only a few days before the hearing and then the hearing was rescheduled to another date. Amy Jeroloman requested that as the Orange County

1 representative, she should at least receive email notification for future projects within the
 2 NTAAC.

3
 4 ***The following items were submitted to the Commissioners on 4/10/2014. We would***
 5 ***like an update on each. Our concerns and recommendations are also included.***

6
 7 3. *Twin Creek Park Site & Road Access to Old NC 86:*

8 The NTAAC understands that the Commissioners are proposing a park entrance to Old NC
 9 86 via an existing farm road which straddles the property line between the Ballentine
 10 subdivision and the Twin Creek Park Site. (The County's internal working title for this road
 11 has been "Twin Creeks Parkway"). This 'farm road' is in a dangerous location given the hill
 12 just south which limits the sight distance for traffic traveling north on Old NC 86. This hill
 13 was brought to the attention of the DOT by the residents of Deer Ridge Drive on or about
 14 2003. It was also brought to the attention of the Commissioners in 2005 and 2006. Only
 15 after a 5 year campaign was the funding made available to lower the hill. Nevertheless it still
 16 remains a hazard since the DOT could not fully correct the issue. (It is our understanding
 17 that there are water pipes under Old 86 which interfere with any additional road corrections.)
 18 Keeping the park access in this location will create public safety issues. *NTAAC therefore*
 19 *recommends that the park access be moved further north away from this site limiting hill.*
 20

21 As you may know, Old NC 86 is the original road to the colonial capital of Hillsborough,
 22 North Carolina. This wagon trail has now become a major secondary road where the
 23 majority of motorists travel 10 to 20 miles over the 45 mile an hour speed limit. Though the
 24 neighborhoods have grown and changed unfortunately this section of Old NC 86 has not. It
 25 remains a narrow winding road with blind hills and no shoulders where motorists drive
 26 aggressively and routinely exceed the speed limit. In addition deer frequently cross this
 27 section of the road. There are no bike lanes and the shoulders are too narrow for
 28 pedestrians to use. Motorists traveling north will not see any vehicles, deer, bicyclists,
 29 and/or pedestrians entering or exiting the park until they are almost upon them.
 30

31 Recent traffic studies show that there have been accidents long this section of Old NC 86
 32 due to high speeds and deer. Over the years, numerous efforts have been made by
 33 NTAAC, with resolutions of support from the Commissioners and the Carrboro Board of
 34 Aldermen, to petition DOT to reduce the speed limit on this section of Old 86. These
 35 requests have been based on logical principles and anecdotal evidence of the high and
 36 reckless speeds from cars, motorcycles, large trucks including dump trucks and town
 37 buses. Thus far the DOT has chosen not to act on these requests.
 38

39 Years ago Deer Ridge Drive Residents were requested by the postal service to move their
 40 mailboxes off Old NC 86 due to the hazard of stopping with limited room to pull over. Other
 41 Homeowners along Old NC 86 are also receiving this request. In addition there isn't a
 42 shoulder for curb side recycling containers to be placed. This section of the road is
 43 especially dangerous to pedestrians and bicyclists alike. The few hundred feet of the road
 44 surrounding the proposed park outlet is also very narrow, has deep ditches on both sides of
 45 the road, and absolutely no shoulder. (See photo.)
 46

47 As the Ballentine development completes new homes, there is a continuous increase in the
 48 number of vehicles accessing Old NC 86. The proposed park outlet is configured across
 49 from the Buddhist Temple. There are also at least two other driveways/private roads outlets

1 in this same location. (See photo.) The additional traffic turning into and out of a park
2 entrance/exit will be dangerous.

3
4 Given the above, the *NTAAC recommends that traffic from Old NC 86 be limited a one way*
5 *right hand turn into the park. An alternative exit route through the park via Eubanks Road*
6 *would help to mitigate the growing traffic congestion along Old NC 86. There could be a*
7 *safety bollard to create a way for only emergency vehicles to make a right turn out.*
8

9 **4. North-South Connector Road via Lake Hogan Farms Extension:**

10 Given the above stated issues with Old NC 86, the *NTAAC would like to emphasize the*
11 *importance completing the North-South connector road (Lake Hogan Farms Road*
12 *Extension northward to Eubanks Road) to the future well-being of the Northern Transition*
13 *Area. The NTAAC has identified this road extension, which will directly link Eubanks and*
14 *Homestead Roads and provide an alternate route to Old NC 86, as a project that will do*
15 *much to improve traffic circulation and safety in the Northern Transition Area. Please*
16 *consider making the connector one of the Commissioners' highest priorities since this would*
17 *alleviate (but not in any way "fix") the already existing dangerous traffic pattern on Old NC*
18 *86.*
19

20 **5. Eubanks Road Relocation and Pavement:**

21 Members of the NTAAC and our neighbors are concerned about the condition of the asphalt
22 on the extension/relocation of Eubanks Road. There are many gaps and holes in the new
23 road as if the contractor ran out of materials. Are the Commissioners aware of this situation
24 and what can be done to hold the contractors accountable for repaving this section of the
25 road? What timeframe can be expected to make the road 'whole'? This issue has been a
26 concern for over a year.
27

28 Amy Jeroloman asked about updates regarding the Twin Creeks Road.

29 Chair McKee said Planning or DEAPR would respond to this request.

30 Chair McKee said that the Board can also bring forth her concerns to the Department of
31 Transportation (DOT) at their quarterly meetings.

32 Commissioner Price said the Orange County Board of Commissioners had not received
33 any advanced notice regarding the utility work either. She said some Commissioners had a
34 meeting with PSNC representatives to request efforts to be better neighbors, and PNC said
35 they would try to be more transparent with information.

36 Amy Jeroloman said the development has caused a number of problems for area
37 homes, particularly flooding issues and noise ordinance issues. She said it has been difficult to
38 determine who represents citizens when there are issues like this.

39 Chair McKee said the flooding and noise are valid concerns, and the fact that the
40 pipeline went into an existing right of way took out the possibility of input from anyone.
41

42 **▪ Mebane Planning Board**

43 Thomas Fenske is the Orange County representative on the Mebane Planning Board.
44 He said that he does not have a lot of issues, except the northeast development on Leatherman
45 Road, which was a trivial zoning change. He said the adjacent landowner contacted him, and
46 this development was on the extra territorial jurisdiction (ETJ) line. The landowner was just
47 beyond it, and he was concerned about setbacks. He said this was in Mebane, not in Orange
48 County, and he did vote against it. He said in the end, the City of Mebane was able to mediate
49 a resolution with the citizen. He said he tries to be attentive to any issues that involve Orange
50 County.

1
2 Chair McKee thanked him, and he noted that this is why it is important to have outside
3 appointees to these boards, because the various entities have different regulations.

4 Thomas Fenske thanked the Orange County Planning Department for having orientation
5 sessions for him and others.

6
7 ▪ Hillsborough Board of Adjustment

8 Carl Edward Sain is the Orange County representative on the Hillsborough Board of
9 Adjustment, and he had no comments.

10
11 ▪ Chapel Hill Library Board of Trustees

12 James Stroud is the Orange County representative on the Chapel Hill Library Board of
13 Trustees. He said everything is going well. He said it seems that the only concern he has
14 heard from the Trustees is about continued financial support from Orange County.

15 Chair McKee said there is no lack of support for the Chapel Hill Library even as the
16 Board discusses a southern branch library.

17 Commissioner Dorosin asked Mr. Stroud if he has heard any discussion of the need for
18 a more collaborative relationship with regard to the southwest branch.

19 James Stroud said no. He said the main concern is how that branch will operate and
20 whether the Chapel Hill Library will keep their funding.

21
22 ▪ Chapel Hill Planning Commission

23 Deborah Fulghieri is the Orange County ETJ representative on the Chapel Hill Planning
24 Commission, which used to be the Planning Board.

25 She said there are fewer seats on the new re-aligned board than before, and Chapel Hill
26 voted to eliminate the joint planning area (JPA) County seat. She asked the Board of County
27 Commissioners to keep this seat and the ETJ seat. She said Rogers Road has been voted into
28 the ETJ area and will have different concerns than the southern ETJ.

29 She said the southern ETJ contains the Obey Creek development, which was recently
30 presented to the planning commission. She said the developer plans to put off annexation from
31 the ETJ into the town of Chapel Hill until July 1st of 2016. She said if the general assembly
32 votes to eliminate ETJs, this development will fall into the County jurisdiction. She said the
33 planner in charge of Obey Creek said that as of March 13th they had sent the proposed
34 development agreement to Orange County. She said a new zoning designation is being
35 formed, called development agreement 1, which is a placeholder. She is trying to vote against
36 this as she thinks it sets a bad precedent.

37 Deborah Fulghieri said 4100-4500 new residences are approved for building in Chapel
38 Hill, plus another 151 single family homes. She said this has bearing on the school districts and
39 County services.

40
41 Chair McKee said it is very difficult to predict what the legislature may or may not do.

42 Commissioner Dorosin clarified that the area of the ETJ has increased, but not the seats
43 on the board. He said the JPA seat is vacant, and he asked if it is going to be eliminated.

44 Deborah Fulghieri said she does not know if it is going to be eliminated. She said the
45 planning commission voted to eliminate one of the two seats, either an ETJ or JPA seat.

46 Commissioner Dorosin said he thinks the number of required seats based on the
47 population of your relative ETJ is governed by the legislature. He said it may be necessary to
48 give the ETJ an extra seat, regardless of whether the JPA seat is kept or not.

49 John Roberts said this is a mathematical calculation based on population.

1 Commissioner Rich said the Board stated earlier that they were going to request an
2 extra ETJ position with the addition of Rogers Road into this area by Chapel Hill. She said the
3 Board does not want these residents to feel like they do not have representation.

4 Chair McKee said the Manager has made a note of this.

5 Donna Baker noted that Susan Poulton, from the Carrboro Planning Board, had
6 contacted the Commissioners to notify them that she would be unable to attend due to a
7 Carrboro Planning Board meeting.

8
9 Did not attend:

10 Chapel Hill Parks, Greenways and Recreation Commission - Mary Musacchia

11 Hillsborough Planning - John Bemis

12 Hillsborough Board of Adjustment - David Remington

13 Carrboro Northern Transition Area Advisory Committee – Noah Moore

14 Carrboro Planning Board – David Clinton and Susan Poulton

15 Chapel Hill Board of Adjustment – Dr. Timothy Peppers, Sr. and Jennifer Amster

16 Chapel Hill Parks, Greenways and Recreation Commission – Mary Musacchia

17 Hillsborough Board of Adjustment – Dustin Williams

18 Hillsborough Planning Board – Erin Eckert and Janie Morris

19
20
21 **2. County Commissioners: Boards and Commissions – Annual Work Plans/Reports**

- 22
23 • **ABC Board** – This board will be making a presentation to the BOCC on April 7th.

- 24
25 • **Adult Care Community Advisory Board** - Max Mason, Chair

26 Commissioner Pelissier referred to the list of concerns included in the annual report,
27 which listed the “Apparent limited experience and preparation of facility and home staff in
28 handling mental health issues of residents.” She said a lot of people do not understand mental
29 health needs, and she asked if any of the mental health agencies have been approached to
30 provide training and assistance in this area.

31 Max Mason said this has not been done, but it can be looked into. He said there is quite
32 a mix of residents in these facilities, many with mental health concerns.

33 Commissioner McKee said the Board can provide him with contact information for these
34 agencies.

35 Commissioner Rich asked Max Mason if he can identify the largest concern of this
36 group.

37 Max Mason said from his perspective the biggest issue is insuring there is adequate
38 funding of these facilities. He said inadequate funding is reflected in the services residents
39 receive. He said there is a wide gap in the level of services that are offered within facilities.

40 Commissioner Rich asked if the Medicaid expansion will help.

41 Max Mason said he is not sure.

42 Department on Aging representatives in the audience indicated yes.

- 43
44 • **Advisory Board on Aging** - Heather Altman, Chair

45 Heather Altman said the advisory board’s report did not include all of the compelling and
46 un-compelling statistics. She noted that N.C. is in the midst of a significant demographic
47 change as the state’s 2.4 million baby boomers enter retirement age. She said for the first time
48 in the history of Orange County there are more older adults than there are children in the school
49 system. She said it is important to pay attention to these compelling statistics, as well as the
50 compelling stories of residents.

1 Heather Altman said they have exceptional staff in the Department on Aging, and she
 2 commended Janice Tyler and Mary Frasier for the energy they bring to the Advisory Board on
 3 Aging. She said the board is committed to tackling all of the issues outlined in the Master Aging
 4 Plan.

5 Heather Altman invited the Commissioners to an event at the Seymour Center on
 6 Wednesday, March 25th, regarding tiny houses and different housing alternatives.

7 She said she presents all of this as an opportunity for Orange County to be innovators in
 8 service delivery, work force preparedness and economic development.

9 Commissioner Pelissier said not everyone realizes the amount of public engagement
 10 there has been with the Master Aging Plan and the Department of Aging. She expressed
 11 appreciation for all of the work that has been done.

12 Commissioner Pelissier asked if the mobility manager is focused only on helping
 13 individuals, or if he/she helps identify the transportation needs of the aging population.

14 Heather Altman said the goal is generally to help individuals navigate the opportunities.

15 Janice Tyler said the mobility manager does work closely with OPT and the Planning
 16 Department.

17 Commissioner Price asked how much collaboration is done with Adult Care.

18 Heather Altman said there is quite a bit of collaboration with the Nursing Home Advisory
 19 Committee and the Adult Care Home in exchanging information and planning educational
 20 programs.

21 Chair McKee expressed his appreciation for all that this board does.

22
 23 • **Affordable Housing Advisory Board** - Arthur Sprinczeles – Vice Chair

24 Arthur Sprinczeles thanked the Board members for all of their support at the recent
 25 Rotary Pancake sale. He said the advisory board meets once a month and advises the Orange
 26 County Board of County Commissioners regarding affordable housing issues and increasing
 27 community awareness. He said the board also monitors the implementation of affordable
 28 housing and bond programs.

29 He said more affordable housing is needed in Orange County for young and older
 30 adults.

31 He listed the following tasks of the Board:

- 32 - Completed the FY 2014 performance report
- 33 - Monitor the Affordable Housing Bond Program
- 34 - Review non-departmental funding applications for six housing related non-profit
 35 organizations
- 36 - Conduct the annual on-ground affordable housing bus tour
- 37 - Review the Community Home Trust requests for charter and interlocal agreements

38
 39 Arthur Sprinczeles said the advisory board was very involved in the development of
 40 housing element of the comprehensive plan. He said the Board plans to continue to pursue the
 41 opportunity to work collectively with the planning board to assess progress.

42 Chair McKee said the Board is concerned about affordable housing in Orange County.
 43 He said this is one of the most pressing issues the County is facing.

44 Commissioner Price asked if there is a way to find out if Hillsborough plans to do
 45 inclusionary housing in Waterstone.

46 Commissioner Rich said there are 21 lots there, and the last discussion was about
 47 whether all of these would be developed or whether some would be sold back for payment in
 48 lieu. She said there is also a concern about the amount of money that Hillsborough puts into
 49 the Community Home Trust. She said these discussions are on the table, but there has been
 50 no conclusion.

- **Agricultural Preservation Board** - Howard McAdams, Past Chair/Peter Sandbeck, DEAPR Staff

Howard McAdams said elections were held last night, and he is now the past Chair. He said if there are agricultural issues that come before Board of County Commissioners or other advisory boards, the Agricultural Preservation Board would like the opportunity to vet those issues prior to decisions being made.

He said his wife was a Cooperative Extension employee who retired in 2009, and since then, that position has been vacant more than it has been filled. He said if there is anything urgent for the farmers in Orange County, it would be important for that position to be filled. He said this position is jointly funded, with 60 percent of funding from the County, and 40 percent from the state.

Commissioner Rich said she is excited about the voluntary agricultural districts. She said the Board has done a great job of promoting this.

Howard McAdams said Gail Hughes has done a fantastic job.

Commissioner Pelissier thanked this board for their work on vetting the agricultural support enterprises. She feels that there have been great steps taken to support agriculture, and she hopes more can be done.

Commissioner Price referred to page 36 and the concerns about the animal services board and the unified ordinance. She said it is important for the Board of County Commissioners to follow up on this issue.

- **Animal Services Advisory Board** - Michelle Walker, Chair and Bob Marotto

Michelle Walker said the Animal Services Advisory Board (ASAB) is full, and there was 100 percent attendance at last night's meeting.

She said the towns are currently reviewing the Unified Animal Control Ordinance, and she expects votes in April. She said there has been mention of coordination with the Agricultural Preservation Board, and members from the two boards have met in the past year.

She said there is a free-roaming cat task force that has met during the past year to discuss strategic management of pet overpopulation, and they have created an excellent report that was included as an information item at the Commissioners' last meeting.

Commissioner Price asked if the ASAB has submitted a draft of the Animal Control Ordinance to the Agricultural Preservation Board as it relates to livestock.

Michelle said she remembered that the information was shared, and the language was agreed upon by both boards.

Bob Marotto said that is the same language that was presented last year at a work session for the Board of County Commissioners.

Chair McKee encourage continued collaboration with the Agricultural Preservation Board.

- **Arts Commission** - Ashley Nissler, Vice Chair/Martha Shannon, Support Staff

Ashley Nissler thanked the Commissioners for their support in making it possible to provide art grants in Orange County. She said this year the Arts Commission will mark their 30th anniversary with several special events, and she specifically invited the Board to the commission's birthday celebration on September 3rd.

Chair McKee thanked the Arts Commission for their work.

1 • **Board of Adjustment** - Michael Harvey, Support Staff

2 Michael Harvey said he does not have a formal presentation but he would be happy to
3 answer any questions.

4 Commissioner Pelissier said she did not understand the concern expressed by the
5 Board of Adjustment.

6 Michael Harvey said there is a misspelling in the listed concern. He said if the Board is
7 going to look at processes with respect to changing how land uses are reviewed, the Board of
8 Adjustment would like to be part of that discussion.

9
10 • **Board of Health**

11 The Board of Health had requested that their work plan be discussed at the Joint Dinner
12 Meeting with the Board of Commissioners on 4/14/15.

13
14 • **Board of Social Services** - Tamara Dempsey-Tanner, Vice Chair

15 Tamara Dempsey-Tanner said there were some accomplishments that she wanted to
16 highlight. She said over the past year staff was challenged with many issues, including dealing
17 with the rollout of federal marketplace insurance, new eligibility requirements related to
18 Medicaid, and the implementation of NC FAST. She said the staff has done a remarkable job
19 with all of this.

20 She noted that there have also been some legislative changes regarding childcare
21 subsidies, primarily with regard to census rebasing, which has an impact on their subsidy
22 allocations, and she thanked the Board of County Commissioners for their support.

23 Tamara Dempsey said the priorities for next year will be looking at childcare, and
24 continuing to support those families in Orange County. She said new initiatives will include
25 youth employment and veteran services, as retail spaces are developed

26
27 • **Chapel Hill/Orange County Visitors Bureau** - Visitor's Bureau Director Laurie
28 Paolicelli

29 Commissioner Rich said Chair Anthony Carey sent her a note saying he was ill and
30 would not be able to attend. She said Visitor's Bureau Director Laurie Paolicelli would be
31 presenting tonight.

32 Laurie Paolicelli said that, in terms of total revenue, Orange County now ranks 24th out
33 of 100 counties. She said the County has 1,623 hotel rooms and is outperforming the regions
34 and the state in terms of occupancy and rate.

35 Laurie Paolicelli said there is a lot of interest from hoteliers and builders in Orange
36 County, and there is a lot of growth in tourism.

37 She said the only declining metric is the walk-ins at their visitor center. She said when a
38 visitor's center has a connection to an attraction in a town, such as trolley or train station, there
39 is an increase. She said the three fastest growing segments for travel in Orange County are
40 gay weddings, a greater demand from disabled travelers, and the foodie market.

41 She said tourism is a form of economic development and economic retention, as these
42 visitors help keep these new restaurants and hotels open.

43 Commissioner Rich said it is important to understand that there is an increase in tourism
44 related to youth sports such as soccer. She said there are efforts to increase stay over
45 travelers.

46 Commissioner Dorosin asked if the Visitor's Bureau is responsible for the interstate sign
47 "You will be a fan for life."

48 Laurie Paolicelli said no. She said a former agent at the Visitors Bureau came up with
49 this slogan, but there is no campaign tied to it.

50 Commissioner Dorosin asked how this can be changed.

1 Laurie Paolicelli said she would look into this.

2 Commissioner Dorosin said this is more than a university town.

3 Commissioner Price asked if the Visitor's Bureau is considering moving to a new
4 location for more visibility.

5 Laurie Paolicelli said no formal decisions have been made on this, and it has been a
6 discussion item for years. She said she believed if the bureau was in a more visible transit
7 corridor there would be more walk in traffic.

8 Commissioner Dorosin asked where this location would be in Orange County.

9 Laurie Paolicelli said she would like to be closer to the MLK /I-40 freeway entrance. She
10 said there may need to be a joint effort with the municipalities. She said another option would
11 be to put in visitor kiosks, and a future goal is to have more interactivity.

12 Chair McKee said he actually received a letter today that discussed the origin of the
13 earlier referenced slogan.

14 Chair McKee referenced the work done by the visitor's bureau, and he thanked them for
15 their efforts.

16
17 • **Commission for the Environment** - Jan Sassaman, Chair

18 Jan Sassaman said the Commissioner for the Environment had an opportunity to meet
19 with the Board of County Commissioners last fall, and it was a very productive meeting.
20 He thanked the Board of County Commissioners for promptly approving the candidacy of Lynne
21 Gronbeck on March 17th. He said this year the commission has taken it on themselves to
22 informally interview candidates and invite them to their meetings, and this has worked out well.

23 Jan Sassaman referred to the concerns and emerging issues on the last page of the
24 report. He thanked Commissioner Dorosin for his suggestion of the need to address some of
25 the environmental justice issues, and he said the commission is taking steps to do that.

26 He said there will be several people from the National Institute of Environmental Health
27 Sciences at the next meeting, and their focus will be on health and environmental justice. He
28 said the goal will be to introduce the terminology and important issues in order to update the
29 State of the Environment report in a directed fashion.

30 He said a schedule has been set to have frequent interest articles in the local
31 newspapers regarding some of the issues brought out in the State of the Environment. He said
32 the first of these issues will be regarding the invasive plant species, hydrilla.

33 Commissioner Rich said she attended one of their board meetings, and it is a very
34 active board. She said all of the members meshed well together and this is an advantage to
35 getting things done.

36 Commissioner Price suggested that it may be beneficial to broaden the scope and
37 membership of the board to include an environmental justice position.

38 Commissioner Dorosin thanked them for taking this issue on and he said one person
39 who might be a good resource is David Caldwell from the Rogers Road community.

40
41 • **Economic Development Advisory Board** - Donald (DR) Bryan, Chair and Steve
42 Brantley

43 DR Bryan said their board came before the Commissioners last month regarding the
44 grant program. He said the recommended changes have been implemented, and this grant
45 application process has gone live. He said the goal is to have quite a few applicants. He said
46 the advisory board has a proposed subcommittee for the small business grant program, and
47 names will be submitted for the Board of County Commissioners' consideration soon.

48 DR Bryan said there is currently \$200,000 in the business grant program and \$160,000
49 in the agricultural grant program.

1 Commissioner Rich asked how the public is being informed about the money that is
2 available through this program.

3 Steve Brantley said this information is on their homepage, and he will be working with
4 Carla Banks on a County press release. He has sent an advanced copy to the other entities to
5 place on their websites. He said he will also likely take out paid ads, and his office will be the
6 initial point of contact for completed applications.

7 He said the business investment grant documents would be given to the
8 subcommittees. He said David Stancil will be doing an abstract with names from the
9 Agricultural Preservation Board to serve on two of the five subcommittee positions there.

10 Commissioner Pelissier asked about the streamlining of the review and permitting
11 process and whether the advisory board will be making suggestions to the Commissioners and
12 the planning board. She said she would love to get some suggestions.

13 Chair McKee said he enjoyed meeting with some of the members of the advisory board
14 to tour two of the economic development locations. He expressed appreciation for their efforts
15 to increase the County's commercial base.

16
17 • **Historic Preservation Commission**- Todd Dickinson, Chair/Peter Sandbeck

18 Todd Dickinson said the commission is taking advantage of Peter Sandbeck's expertise
19 to move forward with historic preservation in Orange County. He thanked the Board of County
20 Commissioners for the matching grant, and he said they would be back for continued funding
21 on the creation of a historic resources book.

22 He said the Commission has moved closer to keeping an eye on the Hillsborough extra
23 territorial jurisdiction (ETJ), which has not had any historic oversight in the past. He said funding
24 will be needed for some inventory work there.

25 He said they are hoping to get the Board of County Commissioners' approval in the near
26 future to look at the old Orange County Courthouse.

27
28 • **Housing Authority** - Jean Bolduc, Chair

29 (This report was given at the February 3rd Board of County Commissioners' Meeting.)

30 Jean Bolduc said the Board is nearly at full capacity, and there is only one seat left
31 open.

32 • **Human Relations Commission** - Gerald Ponder, Vice Chair (and James Davis)

33 Gerald Ponder said this is the most diverse and well balanced commission in Orange
34 County.

35 He thanked the Commissioners for their physical presence in attending the
36 commission's many events, and he invited them to the community read on Monday night, at
37 the Orange County Library from 6 to 8 p.m.

38 He requested the Board's support of the commission's focus this year on disabled
39 residents.

40 Chair McKee thanked the commission for their many events.

41
42 • **Nursing Home Community Advisory Committee** - Ed Flowers, Board Member and
43 Charlotte Terwilliger (TJCOG)

44
45 Ed Flowers gave the Board an update on the last two paragraphs of the report. He said
46 the two nursing homes that did not want to come into compliance have now decided to become
47 compliant.

48 He referred to the last paragraph and he said there are no nursing homes with a
49 memory unit. He said Chapel Hill Rehab is going through renovations, and he has been told
50 that one of the top items on their agenda is to have a closeable, lockable unit in that facility.

1 Ed Flowers said the increased insurance rates have made it difficult to be admitted to a
2 facility if you are ambulatory and suffer from dementia. He said it has been the committee's
3 policy to set an objective each year, and it looks like this year it will be dementia.

4 He said all of their nursing homes are participating in a music program, and it has been
5 a great approach to waking people up who have been on psychotic medication for years.

6 Ed Flowers said Chapel Hill Rehab is showing a lot of promise, and they have recently
7 hired a chaplain.

8
9 • **OUTBoard** - Paul Guthrie, Chair/Craig Benedict

10 Paul Guthrie thanked the Board of Commissioners for their recent appointments to the
11 OUTBoard, and he said this is a good diverse group.

12 He noted that the report is before the Commissioners. He said everyone is beginning to
13 realize that transit is a big deal, and it will only get bigger. He said NCDOT has allotted
14 construction for the Hillsborough Rail Station for 2018 in their draft plans. He said that station
15 can be the key to a future integrated transportation system.

16 Paul Guthrie said transportation takes long term, hard fought planning, and the Board of
17 County Commissioners has shown that they want to take that step.

18 He said there has been tremendous support from the staff of the Planning Department.

19 Commissioner Burroughs recognized Paul Guthrie's longstanding service to Orange
20 County.

21
22 • **Parks and Recreation Council** - David Stancil, DEAPR Director

23 David Stancil said he is standing in for Chair Neal Bench, and he said he is happy to
24 answer any questions.

25 There were no questions from the Board.

26 Chair McKee asked him to relay the Commissioners' appreciation back to the Council
27 for their volunteer work.

28
29 • **Planning Board** - Pete Hallenbeck, Chair/Craig Benedict

30 Pete Hallenbeck said the Commissioners receive the planning board's minutes, and
31 they meet together four times a year.

32 He reviewed a quick summary of the year. He said the solar farm project was
33 interesting and has caused them to reexamine the whole notification process.

34 Pete Hallenbeck said there were a lot of changes this year as a result of the state
35 mandates.

36 He said the board was very involved with the home occupation issue.

37 He said they received a lot of information from other groups, and he would like to do
38 more with other advisory groups.

39 He said the board enjoys working with the planning staff, especially Michael Harvey.

40 Commissioner Pelissier referred to the emerging issues, and she asked about the
41 reference to more areas being pre-zoned.

42 Pete Hallenbeck said he thinks that will come up this year, especially with the Efland
43 Mebane small area plan. He said the stage is set to change some of the zoning. He said there is
44 a world of difference between telling an interested buyer that a site is already pre-zoned versus
45 telling them that they can buy it and change the zoning.

46 Craig Benedict said the zoning districts are a little more regimented, and the goal is to
47 make sure that mixed use developments are allowed. He said there will be suggestions for new
48 zoning district names and uses, and there will be pre-zoning in appropriate areas for targeting
49 industries.

1 Chair McKee said all of their boards and commissions require a lot from their volunteers,
2 but few of these involve the complexities and regulations encountered by this planning board.

3
4 Commissioner Dorosin said this work session highlighted the need to be conscious of
5 where and when it makes sense to integrate the work of these boards. He said there is a lot of
6 overlap and he wonders how effectively efforts are being coordinated. He said it might be
7 worthwhile to put something specific in the reports regarding how the boards collaborate.

8 Commissioner Price said she would like to have the Board of County Commissioners
9 encourage these boards to work together. She would like to open this door and make the
10 collaboration easier.

11 Commissioner Pelissier noted that, although there is an appearance of silos, many of
12 the boards have worked together through the year. She also suggested the Commissioners
13 should send a thank you letter to each of the boards, and she said this can include direct
14 encouragement toward collaboration.

15 Chair McKee said in his tenure he has seen more collaboration between boards.

16 Chair McKee said he liked Commissioner Dorosin's suggestion about how to set things
17 up next year in terms of process and interaction.

18 Commissioner Rich asked if the Board has ever considered having a volunteer board
19 thank you night.

20 Chair McKee said that has not been done, but it is something to consider, although it
21 would be a lot of people.

22 23 **3. Orange County Bus and Rail Investment Plan Annual Report and Update**

24 John Talmadge, Director of Regional Services said the revenue receipts are consistent
25 with the early planning figures. He said the sales tax is a volatile revenue source, but it looks
26 positive and consistent with the early assumptions. He noted that the vehicle registration fees
27 included in the report are not a full year's numbers. He said the FY 2015 number is expected to
28 be considerable higher.

29 He said that in addition to providing new services and working on capital projects,
30 reserves are also being built, and this is why the full amount of revenues are not being spent in
31 each year.

32 He reviewed the following information on service implementation:

33 The following services will be implemented in the upcoming fiscal year (July 2014 through June
34 2015):

- 35 • Chapel Hill Transit will add additional morning service along the A, D and J routes;
36 additional mid-day service on the NS route and additional Saturday service on the D and
37 FG routes.
- 38 • Orange County will provide expanded service in rural portions of the county; additional
39 senior center shuttle options; two fixed routes connecting Mebane, Efland and
40 Hillsborough; more service on the Hillsborough to Chapel Hill midday shuttle; and
41 continuation of the Hillsborough Circulator service in the spring of 2015.
- 42 • New express service by Triangle Transit between Hillsborough, Duke University, and
43 downtown Durham with an extension to Mebane and Efland.
- 44 • Later Saturday evening and Sunday service on Triangle Transit routes between
45 Durham, Chapel Hill and RTP, connecting with Route 100 to RDU Airport and Raleigh.
- 46 • Over the next five years, Chapel Hill Transit, Orange Public Transportation and Triangle
47 Transit will implement new or expanded bus services. Residents will also see new bus
48 shelters, Park-and- Ride lots, and sidewalk connections to bus stops.
- 49 • Chapel Hill North-South Bus Project - Chapel Hill Transit is conducting the North South
50 Corridor Study along the Martin Luther King Jr. Boulevard – South Columbia – US 15-

1 501 South Corridor. The study is funded by a federal grant which is not part of the
2 OCBRIP plan. The OCBRIP plan does include funding set aside for capital
3 improvements, if this project moves to construction in the future.

- 4 • During 2014, a Public Involvement Plan, Purpose and Need Statement and Tier 1
5 Analysis were completed. No Build, Bus Rapid Transit (BRT) Low and BRT High
6 transit modes passed Tier 1 Analysis and moved into the Detailed Definition of
7 Alternatives phase. CHT held three public meetings in March 2014 and will continue to
8 share the study with the public and collect feedback.
- 9 • Hillsborough Amtrak Station - Work on the station awaits a rail corridor capacity analysis
10 to be performed by the North Carolina Railroad Company, Norfolk Southern and
11 Triangle Transit. Planning work will begin after the analysis is complete.
- 12 • Durham-Orange Light Rail Transit Project - In February, the Federal Transit
13 Administration approved Triangle Transit's request to enter Project Development on the
14 proposed 17-mile Durham-Orange Light Rail Transit Project. Environmental work is
15 underway with a Draft Environmental Impact Statement to be published and available for
16 public comment in spring 2015. The proposed light rail line will run from Chapel Hill to
17 Durham and cost an estimated \$1.34 billion (in 2012 dollars). The Orange portion of the
18 voter-approved one-half cent sales tax will help fund the local share of the rail project.

19
20 John Talmadge said work is being done with the various capital expenditures, which
21 have not been prescribed in the plan. He said there is an ongoing process to identify projects,
22 scope and responsibilities. He said this is rolling out a bit slower than anticipated.

23 Commissioner Pelissier said, given some of the expanded bus services, she would like
24 to see the next annual report include information on how ridership has increased.

25 Chair McKee said he was appreciative of the quick response in getting the newly
26 implemented transit routes online. He said he expects the use to be light on the front end, but
27 he thinks ridership will continue to build. He said he is supportive of mass transit, especially the
28 expanded bus service.

29
30 A motion was made by Commissioner Burroughs, seconded by Commissioner Rich to
31 adjourn the meeting at 9:19pm.

32
33 VOTE: UNANIMOUS

34
35 Earl McKee, Chair

36
37 Donna Baker, Clerk to the Board
38
39

ORD-2015-009

**ORANGE COUNTY
BOARD OF COMMISSIONERS**

ACTION AGENDA ITEM ABSTRACT

Meeting Date: April 21, 2015

**Action Agenda
Item No.** 6-b

SUBJECT: Fiscal Year 2014-15 Budget Amendment #8

DEPARTMENT: Finance and Administrative
Services

PUBLIC HEARING: (Y/N)

No

ATTACHMENT(S):

Attachment 1. Budget as Amended
Spreadsheet

Attachment 2. Year-To-Date Budget
Summary

INFORMATION CONTACT:

Paul Laughton, (919) 245-2152

PURPOSE: To approve budget and grant project ordinance amendments for fiscal year 2014-15.

BACKGROUND:

Department on Aging

1. The Department on Aging has received the following additional revenues:
 - **Senior Health Insurance Information Program (SHIIP)** – receipt of \$1,773 from the N.C. Department of Insurance. This is a volunteer driven program that focuses on annual re-enrollment of insurance and helping seniors to better understand their benefits.
 - **In Praise of Age** – receipt of \$2,500 from the UNC Institute on Aging in support of the In Praise of Age public television show that is produced by the Department on Aging.
 - **Senior Lunch Program** – a Town of Hillsborough contribution of \$1,300, for program operations, at the Central Orange Senior Center. The department will use the funds for catering services.
 - **Senior Center Instructors** – receipt of \$18,000 class enrollment fees to pay Senior Center instructors and related class expenses.

This budget amendment provides for the receipt of these funds for the above stated purposes. *(See Attachment 1, column 1)*

2. Based on current year and historical collections, the Department on Aging anticipates receiving additional revenue of \$15,000 in wellness class fees, which will pay wellness

instructors and class expenses related to the Senior Citizen Health Promotion Wellness Program. This budget amendment provides for the receipt of these revenues and amends the current Senior Citizen Health Promotion Grant Project Ordinance as follows:

Senior Citizen Health Promotion Wellness Grant (\$15,000) - Project # 294303

Revenues for this project:

	Current FY 2014-15	FY 2014-15 Amendment	FY 2014-15 Revised
Senior Citizen Wellness Funds	\$140,379	\$15,000	\$155,379
Total Project Funding	\$140,379	\$15,000	\$155,379

Appropriated for this project:

	Current FY 2014-15	FY 2014-15 Amendment	FY 2014-15 Revised
Senior Citizen Wellness Grant	\$140,379	\$15,000	\$155,379
Total Costs	\$140,379	\$15,000	\$155,379

This budget amendment provides for the receipt of these additional funds. (See *Attachment 1, column 2*)

Library Services

- Orange County Library Services has received a \$1,000 contribution from the Friends of the Orange County Public Library to support the library's Summer Reading materials. This budget amendment provides for the receipt of these grant funds. (See *Attachment 1, column 3*)

Department of Social Services

- The Department of Social Services has received notification of additional Child Protective Services funds of \$142,488 and Monthly Caseworker Visit funds of \$6,336 from the Department of Health and Human Services, Division of Social Services. These funds will be used by the department to assist in chore services for the elderly to avoid institutional placement. This budget amendment provides for the receipt of these funds. (See *Attachment 1, column 4*)

Health Department

- The Health Department has received notification from the North Carolina Public Health Foundation of the receipt of \$4,500 in North Carolina Diabetes Education Recognition Program funds. The department will use these funds to pay for membership in Diabetes focused professional organizations, attendance at training and educational sessions to obtain continuing education credits in diabetes related topics, and patient education materials. This budget amendment provides for the receipt of these funds. (See *Attachment 1, column 5*)

FINANCIAL IMPACT: Financial impacts are included in the background information above.

RECOMMENDATION(S): The Manager recommends the Board approve budget and grant project ordinance amendments for fiscal year 2014-15.

Attachment 1. Orange County Proposed 2014-15 Budget Amendment

The 2014-15 Orange County Budget Ordinance is amended as follows:

Original Budget	Encumbrance Carry Forwards	Budget as Amended	Budget as Amended Through BOA #7	#1 Department on Aging - Receipt of additional SHIIP funds (\$1,773); In Praise of Age funds (\$2,500), Senior Lunch Program contribution (\$1,300), and additional class enrollment fees (\$18,000)	#2 Department on Aging - Receipt of anticipated additional Wellness Class fees (\$15,000) to pay wellness instructors and class expenses (See Senior Citizen Health Promotion Wellness Grant Project)	#3 Library Services - Receipt of contribution (\$1,000) from the Friends of Orange County Public Library to support the library's Summer Reading materials	#4 Social Services - Receipt of Child Protective funds (\$142,488) and Monthly Caseworker Visit funds (\$6,336) from the State	#5 Health - Receipt of NC Diabetes Education Recognition Program funds (\$4,500)	Budget as Amended Through BOA #8
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General Fund Revenue

Property Taxes	\$ 145,714,650	\$ -	\$ 145,714,650	\$ 145,714,650	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 145,714,650
Sales Taxes	\$ 19,001,962	\$ -	\$ 19,001,962	\$ 19,001,962	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 19,001,962
License and Permits	\$ 313,000	\$ -	\$ 313,000	\$ 313,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 313,000
Intergovernmental	\$ 13,575,486	\$ -	\$ 13,575,486	\$ 19,008,577	\$ 5,573	\$ -	\$ -	\$ 148,824	\$ 4,500	\$ -	\$ 19,168,224
Charges for Service	\$ 9,799,005	\$ -	\$ 9,799,005	\$ 9,894,038	\$ 18,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 9,912,038
Investment Earnings	\$ 105,000	\$ -	\$ 105,000	\$ 105,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 105,000
Miscellaneous	\$ 798,065	\$ -	\$ 798,065	\$ 914,089	\$ -	\$ -	\$ 1,000	\$ -	\$ -	\$ -	\$ 915,089
Transfers from Other Funds	\$ 1,052,600	\$ -	\$ 1,052,600	\$ 1,057,160	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,057,160
Fund Balance	\$ 10,068,343	\$ 775,478	\$ 10,843,821	\$ 12,953,497	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 12,953,497
Total General Fund Revenues	\$ 200,428,111	\$ 775,478	\$ 201,203,589	\$ 208,961,973	\$ 23,573	\$ -	\$ 1,000	\$ 148,824	\$ 4,500	\$ -	\$ 209,139,870

Expenditures

Governing & Management	\$ 17,550,722	\$ 227,080	\$ 17,777,802	\$ 17,790,802	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 17,790,802
General Services	\$ 19,372,273	\$ 102,019	\$ 19,474,292	\$ 19,505,096	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 19,505,096
Community & Environment	\$ 7,548,601	\$ 181,511	\$ 7,730,112	\$ 7,803,916	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,803,916
Human Services	\$ 32,242,706	\$ 118,064	\$ 32,360,770	\$ 37,740,066	\$ 23,573	\$ -	\$ -	\$ 148,824	\$ 4,500	\$ -	\$ 37,916,963
Public Safety	\$ 22,382,107	\$ 146,804	\$ 22,528,911	\$ 22,574,998	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 22,575,748
Culture & Recreation	\$ 2,696,035	\$ -	\$ 2,696,035	\$ 2,711,376	\$ -	\$ -	\$ 1,000	\$ -	\$ -	\$ -	\$ 2,712,376
Education	\$ 93,456,398	\$ -	\$ 93,456,398	\$ 93,456,398	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 93,456,398
Transfers Out	\$ 5,179,269	\$ -	\$ 5,179,269	\$ 7,379,321	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,379,321
Total General Fund Appropriation	\$ 200,428,111	\$ 775,478	\$ 201,203,589	\$ 208,961,973	\$ 23,573	\$ -	\$ 1,000	\$ 148,824	\$ 4,500	\$ -	\$ 209,139,870
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Attachment 1. Orange County Proposed 2014-15 Budget Amendment

The 2014-15 Orange County Budget Ordinance is amended as follows:

Original Budget	Encumbrance Carry Forwards	Budget as Amended	Budget as Amended Through BOA #7	#1 Department on Aging - Receipt of additional SHIIP funds (\$1,773); In Praise of Age funds (\$2,500), Senior Lunch Program contribution (\$1,300), and additional class enrollment fees (\$18,000)	#2 Department on Aging - Receipt of anticipated additional Wellness Class fees (\$15,000) to pay wellness instructors and class expenses (See Senior Citizen Health Promotion Wellness Grant Project)	#3 Library Services - Receipt of contribution (\$1,000) from the Friends of Orange County Public Library to support the library's Summer Reading materials	#4 Social Services - Receipt of Child Protective funds (\$142,488) and Monthly Caseworker Visit funds (\$6,336) from the State	#5 Health - Receipt of NC Diabetes Education Recognition Program funds (\$4,500)	Budget as Amended Through BOA #8
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Grant Project Fund

Revenues												
Intergovernmental	\$	751,663		\$	751,663	\$	724,000			\$	724,000	
Charges for Services	\$	34,000		\$	34,000	\$	66,334	\$	15,000		\$	81,334
Transfer from General Fund	\$	39,120		\$	39,120	\$	81,620				\$	81,620
Miscellaneous	\$	-		\$	-	\$	-				\$	-
Transfer from Other Funds	\$	-		\$	-	\$	-				\$	-
Appropriated Fund Balance	\$	-	\$	31,004	\$	31,004	\$	31,004			\$	31,004
Total Revenues	\$	824,783	\$	31,004	\$	855,787	\$	902,958			\$	917,958

Expenditures

NCACC Employee Wellness Grant			\$	-	\$	-					\$	-
Electric Vehicle Charging Stations			\$	-	\$	-					\$	-
Governing and Management	\$	-	\$	-	\$	-					\$	-
NPDES Grant (Multi-year)	\$	-	\$	-	\$	-					\$	-
NC Tomorrow CDBG (Multi-year)	\$	-	\$	-	\$	-					\$	-
Jordan Lake Watershed Nutrient Grant	\$	-	\$	-	\$	-					\$	-
Growing New Farmers Grant			\$	-	\$	-					\$	-
Historic Resources Inventory Grant	\$	25,000		\$	25,000	\$	25,000				\$	25,000
Community and Environment	\$	25,000	\$	-	\$	25,000	\$	25,000			\$	25,000
Child Care Health - Smart Start	\$	65,574	\$	171	\$	65,745	\$	65,745			\$	65,745
Scattered Site Housing Grant			\$	-	\$	-					\$	-
Carrboro Growing Healthy Kids Grant			\$	-	\$	-					\$	-
Healthy Carolinians			\$	-	\$	-					\$	-
Health & Wellness Trust Grant			\$	-	\$	-					\$	-
Senior Citizen Health Promotion(Welln	\$	98,120	\$	2,175	\$	100,295	\$	140,379	\$	15,000	\$	155,379
Dental Health - Smart Start			\$	-	\$	-					\$	-
Intensive Home Visiting			\$	-	\$	-					\$	-
Human Rights & Relations HUD Grant			\$	-	\$	-					\$	-
Senior Citizen Health Promotion (Multi-Yr)			\$	-	\$	-					\$	-
SeniorNet Program (Multi-Year)			\$	-	\$	-					\$	-
Enhanced Child Services Coord -SS			\$	-	\$	-					\$	-
Diabetes Education Program (Multi-Year)			\$	-	\$	-					\$	-
Specialty Crops Grant			\$	-	\$	-					\$	-
Local Food Initiatives Grant			\$	-	\$	-					\$	-
Reducing Health Disparities Grant (Mu	\$	85,155		\$	85,155	\$	85,155				\$	85,155
Triple P Initiative Grant (Multi-Yr)	\$	64,209		\$	64,209	\$	-				\$	-
Meaningful Use Incentive Grant (Multi-Yr)						\$	42,500				\$	42,500
Emergency Solutions Grant - DSS (Mu	\$	116,011	\$	28,037	\$	144,048	\$	144,048			\$	144,048
FY 2009 Recovery Act HPRP			\$	-	\$	-					\$	-
Community Response Program - DSS	\$	68,903		\$	68,903	\$	68,903				\$	68,903
Building Futures Program - DSS (Multi	\$	301,811		\$	301,811	\$	301,811				\$	301,811
Human Services	\$	799,783	\$	30,383	\$	830,166	\$	848,541			\$	863,541
Hazard Mitigation Generator Project			\$	-	\$	-					\$	-
Buffer Zone Protection Program			\$	-	\$	-					\$	-
800 MHz Communications Transition			\$	-	\$	-					\$	-
Secure Our Schools - OCS Grant			\$	-	\$	-					\$	-
Citizen Corps Council Grant			\$	-	\$	-					\$	-
COPS 2008 Technology Program			\$	-	\$	-					\$	-
COPS 2009 Technology Program			\$	-	\$	-					\$	-
EM Performance Grant			621	\$	621	\$	29,417				\$	29,417
2010 Homeland Security Grant - ES			\$	-	\$	-					\$	-
2011 Homeland Security Grant - ES			\$	-	\$	-					\$	-
Justice Assistance Act (JAG) Program			\$	-	\$	-					\$	-
FEMA Assistance to Firefighters Grant			\$	-	\$	-					\$	-
Public Safety	\$	-	\$	621	\$	621	\$	29,417			\$	29,417
Total Expenditures	\$	824,783	\$	31,004	\$	855,787	\$	902,958			\$	917,958

Year-To-Date Budget Summary

Fiscal Year 2014-15

General Fund Budget Summary

Original General Fund Budget	\$200,428,111
Additional Revenue Received Through Budget Amendment #8 (April 21, 2015)	
Grant Funds	\$498,129
Non Grant Funds	\$5,328,476
General Fund - Fund Balance for Anticipated Appropriations (i.e. Encumbrances)	\$775,478
General Fund - Fund Balance Appropriated to Cover Anticipated and Unanticipated Expenditures	\$2,109,676
Total Amended General Fund Budget	\$209,139,870
Dollar Change in 2014-15 Approved General Fund Budget	\$8,711,759
% Change in 2014-15 Approved General Fund Budget	4.35%

Paul:

includes \$9,000 for Orange County's share of a possible joint regional public safety training facility (BOA #1); \$30,804 to cover 2nd Primary election costs (BOA #1); transfer of \$42,500 in deferred revenue/in-flows from the General Fund to the Grant Projects Fund (BOA #1); Appropriation of \$36,337 from the Sheriff's Drug fund account to purchase a vehicle (BOA #6)

Authorized Full Time Equivalent Positions

Original Approved General Fund Full Time Equivalent Positions	842.550
Original Approved Other Funds Full Time Equivalent Positions	82.700
Position Reductions during Mid-Year	
Additional Positions Approved Mid-Year	1.600
Total Approved Full-Time-Equivalent Positions for Fiscal Year 2014-15	926.850

Paul:

Increase of .10 FTE for a Public Health Nurse, and approved moving a temporary position to a permanent position (.50 FTE) BOA #4-B; creation of a new 1.0 FTE Legal Advisor to the Sheriff (on 12/1/14)

**ORANGE COUNTY
BOARD OF COMMISSIONERS**

ACTION AGENDA ITEM ABSTRACT

Meeting Date: April 21, 2015

**Action Agenda
Item No. 6-c**

SUBJECT: Amendment to the Orange County Code of Ordinances Regarding the Parks and Recreation Council

DEPARTMENT: County Attorney

PUBLIC HEARING: (Y/N)

No

ATTACHMENT(S):

- 1) Adopting Resolution
- 2) DRAFT Chapter 26

INFORMATION CONTACT:

John Roberts, 245-2318
David Stancil, 245-2522

PURPOSE: To consider adopting a resolution to amend the Orange County Code of Ordinances related to the Parks and Recreation Council and associated language.

BACKGROUND: In 1979 the Board of Commissioners adopted an ordinance creating a parks and recreation department, a parks and recreation advisory board, and a director of parks and recreation.

Since that time and particularly in the last five years, numerous changes to the department, advisory board, and position have been implemented. Among the changes, the Board of Commissioners changed the name of the department to the Department of Environment, Agriculture, Parks and Recreation; the Manager merged the position of director of parks and recreation with the director of environmental programs; and the Board of Commissioners changed the rules and procedures governing and directing the parks and recreation advisory board (now named the Parks and Recreation Council). The proposed amendment addresses and codifies these changes as shown in the attached draft amendment.

FINANCIAL IMPACT: There is no financial impact to the County associated with the amendment of the Code of Ordinances.

RECOMMENDATION(S): The Manager recommends that the Board:

- 1) Adopt the Resolution Amending Chapter 26 of the Code of Ordinances of Orange County; and
- 2) Authorize staff to make any typographical or other non-substantive corrections as may be needed prior to and during the process of submission of the amended ordinance to Municode.

ORANGE COUNTY BOARD OF COMMISSIONERS

RESOLUTION OF AMENDMENT

**A RESOLUTION AMENDING CHAPTER 26 OF THE ORANGE COUNTY
CODE OF ORDINANCES**

Be it Resolved by the Board of Commissioners of Orange County, North Carolina:

WHEREAS, Orange County, through ordinance, since 1979 has maintained a parks and recreation department, director, and advisory board; and

WHEREAS, since 2009 numerous changes have been implemented regarding the parks and recreation department, director, and advisory board; and

WHEREAS, the ordinance has not been amended to reflect those changes; and

WHEREAS, the Orange County Board of Commissioners, believing it to be in the best interest of the citizens and residents of Orange County, hereby determines that Chapter 26 of the Orange County Code of Ordinances should be amended to reflect the current status and operations of the parks and recreation department, director, and advisory board in Orange County.

NOW THEREFORE, the Orange County Board of Commissioners hereby amends Chapter 26 of the Orange County Code of Ordinances as shown in the attached revised ordinance.

This Amendment shall become effective upon adoption.

Adopted by the Orange County Board of Commissioners this ____ day of _____, 2015.

By:

Attest:

Earl McKee, Chair
Orange County Board of Commissioners

Donna Baker, Clerk to the Board

[SEAL]

ORD-2015-010

Attachment 2

- | Chapter 26 - PARKS AND RECREATION
- ARTICLES I, II. - RESERVED
- [Secs. 26-1—26-90. - Reserved.](#)
- ARTICLE III. - PARKS AND RECREATION COUNCIL

- **DIVISION 1. - GENERALLY**

- **Sec. 26-91. - Preamble.**

The county board of commissioners has determined that:

- (a) Planned recreation affords a large percentage of people their only opportunity for a choice as to wholesome recreation and is of great personal and social importance to all, and
- (b) Adequate recreation lands can be acquired and recreation structures developed by Orange County, and
- (c) Planned (organized) recreation provides one of the brightest hopes for a continuation and refinement of our democratic way of life, and
- (d) The cost of planned recreation is relatively low, and
- (e) Local government involvement gives permanence and continuity to recreation, and
- (f) Local government money spent for recreation is, in reality, invested in citizens' health and happiness as well as in increased and longer retained real estate values, is a resource to which industry is increasingly drawn, and which gives important help in securing and in holding business, tourists, and other industry in a community, and
- (g) The nonrevenue producing as well as the self-supporting recreation activities are an actual economy in that they bring about a direct reduction in the cost of policing, crime prevention, operation of emergency and mental health wards (in hospitals) and contribute to other economic facets of the county's health and welfare concerns.

(Ord. of 2-5-1979, art. I, § I, eff. 2-5-1979)

- **Sec. 26-92. - Definition of recreation activities.**

For the purpose of this article, recreation is defined as those activities which fall within the general classification areas of: The arts; drama; crafts; athletics; sports and games; dance; hobbies; music; nature and outing; reading; writing and linguistic; social recreation; special community events and special activities; volunteer services; recreational travel; and use of leisure time.

(Ord. of 2-5-1979, art. I, § II, eff. 2-5-1979)

- **Sec. 26-93. - Definition of recreation areas: Structures: County: Manager: Governing body.**

Council, for the purpose of this article, means the Orange County Parks and recreation Council.

County, for the purpose of this article means the County of Orange.

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Governing body, for the purpose of this article, means the county board of commissioners.

Manager, for the purpose of this article, means the county manager, or another person to whom he delegates the administrative duties and responsibilities of the county.

Structures and areas, for the purpose of this article are defined to mean the outdoor and indoor areas and structures on or in which people derive opportunity for the pursuit of happiness through recreation, whether or not these areas and structures are owned, leased, borrowed, controlled, or operated within the boundaries of Orange County.

(Ord. of 2-5-1979, art. I, § III, eff. 2-5-1979)

- **Sec. 26-94. - Powers, general.**

It is ~~the~~ basic function of the Orange County Department of Environment, Agriculture, Parks, and Recreation ~~Department~~ to promote recreation for its ~~citizens-residents~~ and, in so doing, is authorized to aid and assist agencies pursuant to policies recommended by the council and accepted by the county which include public, private, commercial, those which are quasi-public in character, those which, although public in nature, are not under the county's governing body (such as schools, churches, hospitals, military installations, orphanages, commercial recreation, business and industrial agencies), and civic, neighborhood and service groups in their recreation interests and needs.

(Ord. of 2-5-1979, art. I, § IV, eff. 2-5-1979)

- **Secs. 26-95—26-114. - Reserved.**

-

- **DIVISION 2. - RECREATION COUNCIL**

- **Sec. 26-115. - Creation; name; number of members.**

There is hereby created an Orange County Parks and ~~R~~ecreation Council composed of 13 ~~citizens~~ residents of Orange County, to be known as the Orange County Parks and ~~R~~ecreation Council.

(Ord. of 2-5-1979, art. II, § V, eff. 2-5-1979)

Editor's note—

By March 6, 2008 Board of Commissioner action the Department of Recreation and Parks was renamed as the Department of Parks and Recreation. Consequently the Recreation and Parks Council is referred to as the Parks and Recreation Council. By subsequent Board action dated April 13, 2010, the Department of Recreation and Parks was merged with the Department of Environment and Resource Conservation (including the Soil and Water Conservation District Office) and renamed as the Department of Environment, Agriculture, Parks and Recreation (DEAPR) effective April 1, 2010.

- **Sec. 26-116. - Council; powers and duties.**

The council shall serve as the advisory body for the department of parks and recreation. The ~~C~~eouncil's powers and responsibilities shall be as those powers and responsibilities are stated in the Orange County Board of County Commissioners Advisory Board Policy and the Parks and Recreation Council Policies and Procedures (the "Applicable Policies"), and as those Applicable Policies may be amended from time to time.

~~shall suggest policies to the department, the manager, and the board of county commissioners, within its powers and responsibilities as stated in their ordinance. The council shall serve as a liaison between the department, the manager, the board of county commissioners and the citizens of the county. The council shall consult with and advise the department, the manager, and the board of county commissioners in matters affecting recreation policies, programs, personnel, finances, and the acquisition and disposal of lands and properties related to the total community recreation program, and to its long range planning for recreation.~~

~~The recreation council shall assume duties for recreation purposes as follows: Make recommendation:~~

~~(a)~~

~~For the establishment of a system of supervised recreation for the county;~~

~~(b)~~

~~To set apart for use as parks, playgrounds, recreation centers, water areas, or other recreation areas and structures, any lands or buildings owned by or leased to the county and to suggest improvements of such land and the construction, equipping and staffing of such buildings and structures as may be necessary to the recreation program within those funds allocated to the department;~~

~~(c)~~

~~Advise in the acquisition of lands and structures through gifts, purchase, lease or loan, or by condemnation;~~

~~(d)~~

~~Advise in the acceptance by the county of any grant, gift, bequest, or donation, and of any personal or real property offered or made available for recreation purposes which is judged to be of present or possible future use for recreation;~~

~~(e)~~

~~Advise in the construction, equipping, operation, and maintenance of parks, playgrounds, recreation centers and all buildings and structures necessary or useful to department function, and advise in regard to other recreation facilities which are owned or controlled by the county and leased or loaned to the county.~~

(Ord. of 2-5-1979, art. II, § VI, eff. 2-5-1979)

• **Sec. 26-117. - Appointment of the eCouncil.**

Each member of the eCouncil shall be a county resident appointed by the county board of commissioners.

The county parks and recreation council shall be composed of one member of the county board of commissioners, seven representing the seven townships in Orange County, one each from the cities of Chapel Hill, Carrboro, and Hillsborough with the remaining two members at-large.

(Ord. of 2-5-1979, art. II, § VII, eff. 2-5-1979; Amend. of 6-4-2002, eff. 6-4-2002)

• **Sec. 26-118. - Length of appointment.**

Each member shall be appointed as provided in the Applicable Policies. ~~for a three year term. Initial appointments shall be arranged so that approximately one third of the terms shall expire each year, except for~~

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~~the representative from the county board of commissioners who shall serve on the recreational council concurrent with his or her term of office on the board of commissioners. No other member may serve more than two consecutive terms of office, or six years without a one year break in service after this time period.~~

(Ord. of 2-5-1979, art. II, § VIII, eff. 2-5-1979)

- **Sec. 26-119. - Meetings.**

~~Council meetings shall be held as provided in the Applicable Policies. on a monthly basis unless determined otherwise by the council. The chair of the council or, in his/her absence, the vice chair, may call a special meeting of the council at any time in compliance with the open meetings law. Special meetings will be scheduled upon request by four or more council members. A quorum of the council shall be in attendance before official council action is taken. A quorum shall consist of one half plus one of the currently seated members, including the presiding officer.~~

(Ord. of 2-5-1979, art. II, § IX, eff. 2-5-1979)

- **Sec. 26-120. - Vacancies.**

~~Vacancies in the county parks and recreation eCouncil shall be filled as provided in the Applicable Policies. for the unexpired term only by appointment of the board of commissioners.~~

(Ord. of 2-5-1979, art. II, § X, eff. 2-5-1979)

- **Sec. 26-121. - Compensation.**

~~Council members shall serve without monetary compensation. With approval by the director, members shall be reimbursed for travel and subsistence to professional recreation meetings, conferences, workshops and memberships, with such reimbursement being made in compliance with the general policies of the county.~~

(Ord. of 2-5-1979, art. II, § XI, eff. 2-5-1979)

- **Sec. 26-122. - By-laws.**

~~The only by-laws of the council shall be as reflected in the Applicable Policies. Operational policies and procedures may be incorporated into a set of by laws as developed and approved by the council in line with this article and the policies of the county. They shall be forwarded to the board of commissioners for review and approval.~~

(Ord. of 2-5-1979, art. II, § XII, eff. 2-5-1979)

- **Secs. 26-123—26-142. - Reserved.**

- **DIVISION 3. - DEPARTMENT OF PARKS AND RECREATION**

FOOTNOTE(S):

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Editor's note— By Board of Commissioner action dated April 13, 2010, the Department of Recreation and Parks (renamed to Department of Parks and Recreation by Board of Commissioner action on March 6, 2008) was merged with the Department of Environment and Resource Conservation (including the Soil and Water Conservation District Office) and renamed as the Department of Environment, Agriculture, Parks and

Recreation (DEAPR) effective April 1, 2010. Please contact the Director of the Department of Environment, Agriculture, Parks and Recreation, David Stancil at (919) 245-2510 for more information.

- **Sec. 26-143. - Creation of the department of parks and recreation.**

There is hereby created a department to be known as the department of parks and recreation, which shall function directly under the county manager.

(Ord. of 2-5-1979, art. III, § XIII, eff. 2-5-1979)

- **Sec. 26-144. - Parks and recreation department; powers and duties.**

The department of parks and recreation shall have complete supervision of the structures, areas, and all activities conducted on or connected with the parks, playgrounds, water areas, athletic fields, recreation centers, and other recreation facilities which are provided; shall have the power to conduct any wholesome form of recreation or cultural activity on or about these premises; shall have the power to develop and enforce regulations as to use and as to fees and charges for areas, structures or activities of the department.

(Ord. of 2-5-1979, art. III, § XIV, eff. 2-5-1979)

- **Sec. 26-145. - Director of parks and recreation.**

The position of director of parks and recreation is hereby created. ~~The position is merged with that of director of the Department of Environment, Agriculture, Parks, and Recreation. The position, together with any future changes thereto, shall be subject to Chapter 28 of the Orange County Code of Ordinances. He/she shall be the chief administrative officer of the department of parks and recreation and shall be a department head, reporting directly to the manager. The director of parks and recreation may be either a full-time or part-time employee, at the discretion of the county board of commissioners.~~

~~The position of director of parks and recreation shall be filled pursuant to and in compliance with the county personnel policy. The council may make nominations for the position of director of parks and recreation.~~

~~Personnel, as may be deemed necessary to the supervision, operation and maintenance of the recreation program and the recreation system (including parks, center, play areas, and other recreation facilities and areas) may be employed and discharged by the director of parks and recreation in accordance with the personnel policy of the county.~~

(Ord. of 2-5-1979, art. III, § XV, eff. 2-5-1979)

- **Sec. 26-146. - Powers and responsibilities of the director of parks and recreation.**

The director of parks and recreation shall ~~have those powers and responsibilities as determined by the Orange County Manager, be responsible for the following:~~

- ~~(a) Administration and supervision of department personnel;~~
- ~~(b) Administration and supervision of the department recreation program;~~
- ~~(c) Organization and conduct of recreation activities;~~
- ~~(d) Maintenance and upkeep of all areas, facilities and equipment;~~

- ~~(e) Public information and public relations;~~
- ~~(f) Representation of the department at local, state and national functions and professional meetings;~~
- ~~(g) Securing financial support for the department through annual budget preparation with preliminary council input and endorsement;~~
- ~~(h) Adherence to department and county policies and regulations;~~
- ~~(i) Preparation of and maintaining on a current basis a long range plan for recreation programs to include area and structure acquisition and development; and~~
- ~~(j) For such other functions of public regulation and control as may be within an advisory capacity to the director.~~

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(Ord. of 2-5-1979, art. III, § XVI, eff. 2-5-1979)

- **Sec. 26-147. - Reports.**

The director of parks and recreation shall make such reports as may be deemed necessary by the county. The director shall prepare the department's annual budget, which shall be submitted to the parks and recreation council, for its consideration before it is submitted to the manager.

(Ord. of 2-5-1979, art. III, § XVII, eff. 2-5-1979)

- **Secs. 26-148—26-167. - Reserved.**

- **DIVISION 4. - FINANCE**

- **Sec. 26-168. - Grants, gifts, requests and other contributions.**

All offers to the county of gifts, grants, leases, loans, bequests or devices of personal and real property for recreation purposes shall be referred to the parks and recreation council for its consideration. The council shall recommend, to the board of commissioners, acceptance or rejection of the offer. The county shall be empowered pursuant to G.S. 160A-353(6) to accept any such gift and hold any property accepted subject to such terms and conditions as may be imposed by the grantor, except that the county may not accept or administer any terms that require it to discriminate among its citizens on the basis of race, sex or religion.

(Ord. of 2-5-1979, art. IV, § XVIII, eff. 2-5-1979)

- **Sec. 26-169. - Budget request, appropriated monies and revenue producing activities.**

The annual budget shall be submitted according to Orange County budgetary processes.

~~to the manager for his/her consideration and recommendation to the board of commissioners.~~

~~Money appropriated to the parks and recreation department may be from fund revenues as permitted under the laws of the state.~~

(Ord. of 2-5-1979, art. IV, § XIX, eff. 2-5-1979)

- **Sec. 26-170. - Disbursement.**

The funds appropriated by the board of commissioners ~~to the parks and recreation department~~ shall be administered by the county finance officer in the same manner as are funds for other departments of the county and in compliance with the Local Government Fiscal Control Act. ~~Funds received from all other sources shall be deposited with the county finance officer and shall be disbursed by the finance officer in compliance with the Local Government Fiscal Control Act and in accordance with any conditions or restrictions which would not require the county to discriminate among its citizens on the basis of race, sex or religion.~~

(Ord. of 2-5-1979, art. IV, § XX, eff. 2-5-1979)

- **Secs. 26-171—26-190. - Reserved.**

- **DIVISION 5. - PLANNING AND COORDINATION**

- **Sec. 26-191. - Planning and coordination.**

The ~~parks and recreation department~~Department of Environment, Agriculture, Parks, and Recreation shall take the necessary steps to create a long-range plan for the proper and adequate acquisition of recreation areas, and the development of recreation facilities, structures and programs for the present and future needs of all citizens of the county. In such a process the leisure wishes and needs of all citizens will be studied from the standpoint of their best potential recreation uses in order that the county may realize fully its recreation resources. In making this study, the economic values and functional efficiency of the areas and facilities shall be considered.

Opportunity for cooperation and coordination between existing municipal recreation agencies and voluntary agencies within the county will be provided in order to avoid duplication of program services and functions.

(Ord. of 2-5-1979, art. V, § XXI, eff. 2-5-1979)

**ORANGE COUNTY
BOARD OF COMMISSIONERS**

ACTION AGENDA ITEM ABSTRACT

Meeting Date: April 21, 2015

**Action Agenda
Item No.** 6-d

SUBJECT: Strategic Communications Plan (SCP)

DEPARTMENT: County Manager

PUBLIC HEARING: (Y/N)

No

ATTACHMENT(S)

INFORMATION CONTACT:

Strategic Communications Plan

Cheryl Young, 245-2307

PURPOSE: To approve the Strategic Communications Plan for Orange County.

BACKGROUND: On January 31, 2014 the Board held a Retreat and discussed the need for an Orange County Strategic Communications Plan. The Board requested that the Manager provide a recommended strategy for a Strategic Communications Plan.

A Three Phase approach was recommended by the County Manager to move the process of developing a Strategic Communications Plan toward a successful conclusion.

Three Phase Approach

Phase One

Identify and share with the Board individual department public information strategies, outlining the dedicated resources, communications tools, target audiences and how the department interacts with the Public Affairs Office.

Phase Two

Rod Visser was engaged to gather internal information by interviewing the Board and County staff and present a summary to the Board.

Phase Three

Appoint a Strategic Communications Work Group who with the assistance of Rod Visser, is to draft a Strategic Communications Plan to be presented to the Board.

Beginning in July of 2014, Mr. Visser convened and facilitated a series of meetings with the County's designated Strategic Communications Work Group. A plan was drafted which was then subjected to peer review.

The draft Strategic Communications Plan along with peer review comments was considered by the BOCC at a work session on February 3, 2015. The BOCC direction was incorporated into the plan.

FINANCIAL IMPACT: There is no financial impact associated with adoption of the plan. Costs related to implementation of the plan will be incorporated into the 2015-16 budget requests by the County Manager.

RECOMMENDATION(S): The Manager recommends that the Board adopt the plan.

Orange County, North Carolina



ORANGE COUNTY
NORTH CAROLINA

Strategic Communications Plan

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Purpose

The primary purpose of this Strategic Communications Plan is to promote effective communication between and among the Orange County Board of Commissioners, the residents of Orange County, and the departments and staff of Orange County Government.

Public access to government and freely shared information are cornerstones of the democratic process. Accordingly, this Plan is intended to simplify access to the Board of County Commissioners (hereinafter referred to as “BOCC” or “the Board”) and to the workings of Orange County government. Consistent with the County’s mission statement, this Plan establishes: guidelines, policies, and vehicles for accomplishing the Board's goals for effective communication; and best practices for organizing and executing communication efforts throughout Orange County government.

Mission

Orange County exists to provide governmental services requested by our residents or mandated by the State of North Carolina. To provide these quality services efficiently, we must:

- Serve the residents of Orange County - our residents come first.
- Depend on the energy, skills, and dedication of all our employees and volunteers.
- Treat all our residents and all our employees with fairness, respect, and understanding.

Objectives

Objectives of the Strategic Communications Plan include:

- To establish the communications roles of the Board of County Commissioners
- To establish the communications roles of departments/staff/county management
- To establish the communications roles of the Public Affairs Office/ Public Information Officer

- To establish the ways in which County government entities receive and process information from the public and respond to the public
- To formalize protocols for: handling of critical or sensitive issues; coordinating information during emergencies or crises; and handling fast-breaking, complicated, or controversial issues

Guiding Principles

This Plan emphasizes the following overarching principles:

- Promote the ability of the Board and residents to access information
- Disseminate information to the public (and other audiences) in a manner that is clear, concise, transparent, helpful, timely, proactive, and consistently professional
- Implement and promote opportunities and mechanisms to obtain regular feedback from targeted audiences, especially Orange County residents
- Promote two-way communications between the members of the BOCC and Orange County residents
- Utilize a variety of targeted communication methods and strategies so as to be effective and appropriate for the specific situation
- Afford the BOCC opportunities to relay information and to exercise ongoing oversight of this Communications Plan, while leaving implementation to the County Manager and County Departments
- Provide a unified, coherent voice for Orange County Government, especially as a source of information during crisis or emergency situations
- Foster a mindset of continual planning to keep Orange County communications efforts fresh and responsive
- Promote communications between Board members and the rest of County government, including employees, generally through the County Manager

Situational Analysis

Data compiled during the information gathering and plan development phases of the Strategic Communications project suggest the following organizational strengths, weaknesses, opportunities, and threats for Orange County Government as of the end of 2014:

Strengths

- Some departments have staff members whose time is earmarked primarily or in part to managing communications, consumer education, and public information efforts for their respective departments
- Existing communication hardware and software capabilities that facilitate cablecasting BOCC meetings, web access to BOCC minutes/agendas/meeting recordings, and disseminating social media traffic
- Solid external intergovernmental communications relationships (e.g. Standing Committee of emergency communicators including the Towns, UNC, volunteer agencies, utilities, etc)
- Commitment to communications operations through staffing, dedicated budget, and committed resources/support

Weaknesses

- Absence heretofore of clearly defined, written public information and communications objectives for Orange County Government as an entity
- Current job description of Public Affairs Director does not meet the needs or expectations of the organization
- Organizational confusion regarding the current roles and responsibilities of the Public Affairs Office/Public Information Office
- Certain departments lack dedicated staff resources sufficient to meet identified public information/communication needs
- Lack of ongoing staff training and certification in communications, with the exception of a few departments

- Lack of a newsroom or blog for open forum questions & answers
- Lack of dedicated and experienced in-house graphic design professionals

Opportunities

- Consider Board prioritization among required communication functions to ensure that the most critical information needs are addressed first
- Examine existing Countywide staffing (both permanent and temporary) and contracted resources for potential to accomplish various other communication functions
- Consider whether some members of advisory boards and commissions, and other volunteers, may periodically be able to offer skills that match up with the inventory of needed communication functions identified in this Plan
- Broadly disseminate existing communications plans and guidance from Emergency Services Department to enhance knowledge across the spectrum of County departments regarding how to communicate effectively in emergency or crisis situations
- Take advantage of knowledge and skill sets of dedicated communications professionals in various departments to execute a practical, purposeful cross-training program to assist Department Heads and other key departmental staff in carrying out their responsibilities under this Strategic Communications Plan
- Increase use of existing technology (e.g. social media, the County Listserv, etc)

Threats

- Possible organizational inertia regarding (re)assignment of various communication duties to the most appropriate parties, based on individuals' knowledge, skill sets, and abilities
- Potential limitations on available financial resources to acquire/employ emerging technological tools or to hire staff (permanent and/or temporary) or contractors to carry out certain desired communication functions outlined in this Plan

Scope and Applicability

This Plan is intended to be applicable to all aspects of Orange County government. As a Countywide Plan, its provisions address any type of communication between two or more parties.

To properly discharge their responsibilities towards their constituents, County Commissioners must be kept properly apprised about relevant policies, programs, and events within the purview of each County department. That notwithstanding, County department heads and staff need to have considerable autonomy to carry out their public information and communication responsibilities based on their professional competencies, in a manner not inconsistent with the overarching principles and standards established in this Plan. Existing departmental communications plans and processes are complemented, not supplanted, by this Plan.

Roles

Adoption of this Plan contemplates the following ongoing communications roles:

Board of County Commissioners:

- approve periodic updates to the adopted Plan
- appoint two Commissioners annually to serve on the Communications Governance Team to provide oversight and recommend appropriate refinements to the Plan
- consider recommendations from the County Manager to allocate financial, staff, and technological resources to address unmet or emerging communications needs
- provide guidance and direction to the County Manager and Public Information Officer that will disseminate information to residents and other audiences regarding significant County programs/policies/events/initiatives

County Manager:

- assign and direct staff to accomplish the strategies laid out in this Plan in a timely and effective way
- supervise the Public Information/Public Affairs function for Orange County Government
- prioritize communications work to match available resources
- periodically apprise the BOCC on progress in implementing this Plan - including capabilities and constraints to achieving objectives, and recommendations for addressing any shortcomings

County Departments:

- establish or maintain departmental plans or processes for executing their own communications functions in a manner consistent with the County's overall Plan
- support the Manager and other departments by sharing staff/technological/other resources when feasible to accomplish County communications goals and objectives

Public Information Officer:

- perform duties as assigned by the County Manager
- serve as an information coordinator for departments
- convene and provide leadership for County department communicators
- foster strong relationships with representatives of all forms of media and serve as liaison between those persons and the County Commissioners and County Manager
- when so designated by the County Manager or Emergency Services Director, serve as spokesperson for the County during emergency or crisis situations. [In accord with North Carolina law, only the Chair of the Board may declare an official state of emergency.](#)
- serve as a resource for marketing and promoting Orange County services

Audience Identification

In broad strokes, this Plan recognizes its Primary Target Audiences to include Residents; Media; Orange County Employees; and the Current Business Community. Secondary Target Audiences include Visitors; Other Governmental Officials (local, state, federal); Community Groups (e.g. civic organizations, faith-based organizations); Potential Business Recruitments; and Potential Future Residents.

In more practical terms, the target audiences for any particular piece of County communication will depend on the type of message, the nature of the messenger, available communications resources and tools, and the particular environmental circumstances at the time. Specific audiences are then more narrowly focused from the general grouping, taking into consideration any targeted marketing campaign, which tools should be used, and any strategic messages.

Communications decision-makers should review the checklist at Appendix A to determine which of the potential audiences are to be specifically targeted recipients of communications under the particular set of circumstances at hand. In many cases, audiences on that list will be non-applicable or redundant. The rationale behind creating and using the list in that appendix is to err on the side of considering too large a list, then to reduce it by purposeful analysis - as opposed to considering too small a list and improperly ignoring an important audience for the message.

Tools/Asset Identification

Orange County Government communicators are afforded wide discretion in selecting and employing the mechanisms and vehicles for transmitting information to their desired audiences in any particular set of circumstances. Appendix B provides a list of potential tools to be considered for each communication event. This list reflects both those communication tools that are available to Orange County Government and those that may become available in the future.

Legal and Ethical Considerations

All communications disseminated by Orange County Government will be tested against the highest ethical and legal standards, to ensure that the County faithfully serves the public in a manner consistent with its mission statement, to the best of its ability.

- North Carolina Open Meeting/Public Records Laws - The State's open meeting and public records laws are critical to operating a fair and open government. The spirit with which public officials work to comply with the law is as important as the law itself. Recognizing that the public's business should be done in the open and honoring requests for help serves the people in a transparent manner.
- Accessibility – Orange County will make reasonable efforts to ensure that the information concerning policies and programs is available to all despite the many barriers that could hinder effective communication. These barriers could include, but are not necessarily limited to, access to media/technology, language, and physical disabilities.
- Informing Versus Persuading – The BOCC and all County departments strive proactively to provide all residents with complete and unbiased information on issues that may be, or are currently being, considered by the BOCC. This is especially important on matters that are coming to the Commissioners before the full Board has deliberated, voted, and established an official position. In instances where it may be appropriate for the BOCC to adopt a voice of persuasion (e.g. encouraging voters to vote on a bond referendum), County communication will be carefully crafted to recognize and explain the distinction between information intended to educate and information intended to influence. The County Departments serve as responsible advocates for the Board's policy decisions by providing clear, concise, and accurate information to all. The County will provide the data and reasoning behind the policy decisions so that residents can understand how these decisions were made.
- Collective Versus Individual Commissioner Communications — [The Chair of the Board acts as the spokesperson for the Board. In the absence of the Chair, the Vice Chair or Chair's designee acts as spokesperson.](#) In the interests of clarity and transparency, individual County Commissioners will take care to dispel any reasonable confusion

about whether they are communicating on behalf of the Board as a whole or whether they are communicating their own individual viewpoints.

Alignment and Integration

The full implementation of this Plan will include developing the messaging framework to articulate the connection between this plan and:

- the BOCC's mission, vision and values
- the County Manager's Office/Public Information Office communications activities
- department specific communications/marketing plans
- relevant emergency communication plans (e.g. Emergency Services, Public Health, Sheriff, municipalities, school systems)

County staff will regularly explore opportunities for integrating messages across platforms and media that will allow the County to react quickly to changes in social media, as well as to better leverage existing County communications resources.

All communications activities are to be developed and executed within the context of the County's overarching strategy.

Strategy Implementation/Action Plan

The following prioritized list of actions was developed to promote achievement of BOCC communication goals and objectives. It is important that any persons involved in Orange County Government communications pursue these steps in a manner that is consistent with the Board's overarching vision for transparency, accuracy, timeliness, and integrity in the information exchange process.

PRIORITY A

1. Create and appoint a standing Communications Governance Team comprised of two Commissioners and staff to provide ongoing oversight of the Communications Plan with responsibility to make at least annual reports to the full Board of Commissioners. [The report will include an evaluation of the strengths, weaknesses, opportunities and threats to Orange County communications set forth in this Plan and an update of those items.](#)

2. Create an internal County communications workgroup, modeled after the Council of Webmasters, which includes communications primes for each department (if they have one or have a need) and provides mutual awareness and support through sharing of projects, tips, and issues.
3. Purposefully convene the Communications Governance Team ahead of anticipated community policy/program/event discussions (e.g. revaluation, bond referendum) that are - or may become - complicated or controversial, to consider appropriate messaging content, tools, and audiences.
4. Empower the Communications Governance Team to conduct debriefing sessions following important communications events, evaluating both successes and shortcomings, and to make recommendations to the County Manager regarding key communications decisions.
5. Identify and implement a two way communication tool that facilitates meaningful, interactive dialogue among Commissioners and constituents regarding the development and implementation of significant County policies, programs, and activities.
6. Detail the County Manager to assign a responsible party for each essential communication function identified in this Plan; if insufficient resources exist, develop a resourcing plan to be presented to the Board.
7. Establish and foster ongoing working relationships with external communicators (e.g. news, radio, and TV reporters; local bloggers).
8. Develop and implement an awareness program so all County employees can be more effective “ambassadors” for major County policies, programs, and events.
9. Examine the established checklists of potential audiences and available tools and then tailor the release of any major County communication piece to increase the likelihood

that all potentially interested parties will have improved access to the intended message about County programs, policies, and events.

10. Establish a protocol for County communicators to follow so as to determine what information is of sufficient importance to warrant being relayed to all members of the Board of County Commissioners.

PRIORITY B

11. Develop a set of performance measurement tools and task the ongoing Communications Governance Team to conduct an evaluation (at least annually) of Orange County communication efforts.
12. Develop and implement a training program for staff members that are likely to have primary communication responsibilities to audiences outside their departments.
13. Develop and promulgate a formal Orange County Media Relations program.
14. Formally amend this Plan as needed from time-to-time to take immediate advantage of communications “lessons learned” and “best practices” gleaned from Communications Governance Team debriefings.
15. Formally recognize and support the existing ad hoc group relationship among communications professionals in various Orange County public sector agencies.
16. Establish the County’s social media operating philosophy, including social media procedures for use and monitoring of commentary on any interactive format.

PRIORITY C

17. Develop and implement policies to standardize guidance for use of the new County logo and to ensure that the Orange County logo is part of all formal County communications.
18. Develop and implement policies to establish and promote an Orange County “brand”.
19. Establish a protocol to distinguish for target audiences those communications that represent individual Commissioner viewpoints versus those communications that represent the positions of the Board as a whole.
20. Create a pilot program that assigns a non-Commissioner to “live tweet” for BOCC meetings; after a reasonable trial period, have the Communications Governance Team evaluate the costs and benefits and recommend continuation/modification/termination.

APPENDIX A

INVENTORY OF POTENTIAL AUDIENCES

- Residents
- Citizens
- Board of Commissioners
- Taxpayers
- Media
- County departments
- County employees
- Current Businesses/Commercial Enterprises
- Advisory Boards and Commissions
- Real property owners
- Non-English speakers
- People with various disabilities
- People with limited literacy
- Residents with limited or no access to digital communications networks (e.g. no computer or Internet access)
- Visitors
- Potential Future Businesses/Commercial Enterprises
- Potential Future Residents
- Orange County Municipalities
- Adjacent counties
- School districts
- Municipalities in adjacent counties
- Regional organizations or authorities (e.g. TJCOG, Triangle Transit)
- Court system
- UNC-CH
- Public utilities (e.g. Duke Energy, OWASA, Piedmont Electric, PSNC)
- Non-profit service delivery organizations (e.g. InterFaith Council, OCIM, etc)
- Emergency service providers (e.g. volunteer fire departments, Rescue Squad, Red Cross)
- North Carolina governmental agencies
- United States governmental agencies
- Other volunteers

APPENDIX B

INVENTORY OF POTENTIAL TOOLS/ASSETS

- County Website
- County Newsletter (printed, e-mailed)
- Digital Message Monitors
- Social Media (Facebook, Twitter, Flickr, YouTube)
- County Intranet
- County Connection E-Mail
- Citizen Comment (website link for citizen inquiry & complaint with BOCC/departmental follow up)
- Everbridge Alert System
- Annual Report
- News Releases
- Public Forums/Speakers' Bureau
- Brochures, Guide Booklets, and Postcards
- Public Service Announcements
- Calendars/Events
 - Public meetings
 - Public events
 - Classes
- Photography
- Purchased print ads (newspapers and magazines)
- Purchased Radio spots
- Purchased TV spots
- Listservs (allows users to add or remove automatically)
- Dedicated Orange County cable TV channel - Government Access Channel 1301
 - Time Warner Cable
 - AT&T, U-Verse
 - Video programming (currently outsourced)
 - Video tools, hardware and software (cameras, tripods, lights, wireless sound/microphones, video editing software, graphic generator, etc.)
 - Video camera/tools check-out process for departmental staff
- Streaming video
 - BOCC meetings
 - County generated content, public service announcements (PSAs), service highlights, weekly TV show, etc.
- Orange County Government radio station
- Designated employees available for crisis/emergency communications
- Guided tours
- County Government 101 sessions (Citizen Academy)
- Town Hall meetings
- County expo
- Active engagement with other communicators within Orange County (Town of Chapel Hill, Town of Carrboro, Town of Hillsborough, UNC, OWASA, etc.)

- Branding – use of a county wide graphic or logo (indicating this is a service of Orange County provided with your tax dollars)
 - Creating graphics standards (including business cards and stationary)
- Coordinated communicators team of County PIO type staff
- Rich Site Summary (RSS)
- Blogs (County or posting to an independent site such as Orange Politics)
- Monitor Orange County sanctioned social media tools for content and currency
- Membership with regional and national communication organizations
- Employee newsletter
- Yard signs (like small campaign signs)
- Billboard
- Burn/duplicate CD/DVDs of Orange County content for public distribution
- Multimedia
- Newspapers
- Direct Mail
- Special Events
- Translation for any of the above

PLACEHOLDER FOR APPENDIX C

MEDIA RELATIONS POLICY

(to be developed later)

DRAFT

**ORANGE COUNTY
BOARD OF COMMISSIONERS**

ACTION AGENDA ITEM ABSTRACT

Meeting Date: April 21, 2015

**Action Agenda
Item No.** 6-e

SUBJECT: County Support for My Brother's Keeper

DEPARTMENT: County Manager

PUBLIC HEARING: (Y/N)

No

ATTACHMENT(S):

INFORMATION CONTACT:

Bonnie Hammersley, 245-2300

PURPOSE: To express support for the My Brother's Keeper (MBK) initiative in Orange County and to authorize County staff to proceed with any necessary steps with the Community Giving Fund and the Triangle Community Foundation to accept and process tax-deductible contributions in support of My Brother's Keeper.

BACKGROUND: In February 2014 President Barack Obama announced the My Brother's Keeper Community Challenge and later encouraged local jurisdictions to become MBK communities. Commissioner Renee Price has been active in the local MBK efforts and has requested that the Board of Commissioners express support for MBK as well as provide a means for contributions to the local MBK effort to be tax-deductible, potentially through the Community Giving Fund administered by the Triangle Community Foundation.

FINANCIAL IMPACT: There is no financial impact associated with this item. The Board is asked to express support for MBK and provide a means for MBK to receive support through tax-deductible contributions.

RECOMMENDATION(S): The Manager recommends that the Board:

- 1) express support for the My Brother's Keeper (MBK) initiative in Orange County;
- 2) authorize County staff to proceed with any necessary steps with the Community Giving Fund and the Triangle Community Foundation to accept and process tax-deductible contributions in support of My Brother's Keeper; and
- 3) authorize staff to take the necessary steps to provide verified funds to MBK in anticipation of reimbursement from the Triangle Community Foundation.

**ORANGE COUNTY
BOARD OF COMMISSIONERS**

ACTION AGENDA ITEM ABSTRACT

Meeting Date: April 21, 2015

**Action Agenda
Item No.** 7-a

SUBJECT: Solid Waste Program Fee Recommendation - Solid Waste Advisory Group

DEPARTMENT: Solid Waste Management

PUBLIC HEARING: (Y/N)

No

ATTACHMENT(S):

- 1) Memorandum from Town and County Staff
- 2) Funding Option Detail Sheets
- 3) Solid Waste Funding Options Spreadsheet

INFORMATION CONTACT:

Bonnie Hammersley, 919-245-2300
Gayle Wilson, 919-968-2885
John Roberts, 919-245-2318

PURPOSE: To receive the Solid Waste Advisory Group (SWAG) recommendation on the funding mechanism for solid waste/recycling programs and consider endorsing the fee, to then be communicated to the Towns of Carrboro, Chapel Hill and Hillsborough.

BACKGROUND: The Board of County Commissioners created a Solid Waste Advisory Group at its June 3, 2014 meeting. This multi-jurisdictional Group held its first meeting on August 25, 2014 and has been meeting regularly from that time forward. Subsequently, one representative each from UNC-CH and UNC-Healthcare were added to the Group.

The SWAG has been focusing on a new interlocal agreement for Solid Waste Management, with most of the meetings addressing recycling/convenience center funding options that will represent a major component of any subsequent interlocal agreement. Another area of discussion has been how and when to establish a citizens advisory role to the solid waste planning function. Additional focus has been on how to incorporate UNC-CH and UNC-Healthcare into an agreement and exploring opportunities for cooperation. Staffs from the towns and County have also conducted several meetings and communications throughout with regard to SWAG funding options and processes.

The County Attorney has spoken to the SWAG and has indicated that the options under consideration are consistent with state statutes. Each Town would be required to authorize the County to impose the fee within the municipalities.

A preliminary progress report by the SWAG was made at the November 20, 2014 Assembly of Governments meeting. At the SWAG's March 6, 2015 meeting, a consensus was reached to forward two funding alternatives for discussion by each of the Town elected boards and the

Board of County Commissioners. The SWAG requested that each of the Town and County governing boards discuss the two SWAG funding options and be prepared to discuss making a final decision from among the two options at the March 26, 2015 Assembly of Governments meeting. The Carrboro Board of Aldermen and Orange County Board of Commissioners discussed the issue at their March 17, 2015 meetings. The Chapel Hill Town Council discussed the issue at its March 18, 2015 meeting, and the Hillsborough Board of Commissioners is scheduled to discuss the issue at its March 23, 2015 meeting.

The Towns and County conducted substantive discussion of the options at the March 26, 2015 Assembly of Governments meeting. It was agreed that the individual governing boards would discuss the two options further among their boards and attempt to reach a consensus on one option by the end of April 2015.

At the Solid Waste Advisory Group's April 1, 2015 meeting, the SWAG endorsed Option #2 – Single County-wide Solid Waste Programs Fee. Each jurisdiction member agreed to deliver this recommendation to their respective governing board for consideration within the month of April, seeking endorsement of Option #2. If all four governing boards endorse Option #2, the Orange County Manager will proceed to incorporate this revenue mechanism into the County's Fiscal 2015/16 Budget Recommendation. The Towns of Hillsborough Board of Commissioners and Chapel Hill Town Council approved Option #2 earlier this month. The Town of Carrboro Board of Aldermen is scheduled to address the item at its April 21, 2015 meeting.

Approval of the fee will also allow County Tax Administration and Solid Waste Management Departments to complete the various preparations necessary to meet the 2015 tax billing schedule. Approval of the fee will also allow Solid Waste Management to proceed with planning for the three year phased implementation of the rural curbside recycling program.

The attached memorandum and attachments provide additional detail regarding the two proposed funding options.

FINANCIAL IMPACT: Adoption of Option #2 – Single County-wide Solid Waste Programs Fee will result in a fee rate being proposed in the Manager's proposed Fiscal 2015/16 annual budget. It is expected that the total annual revenue generated by this fee will exceed \$6,200,000. The fee will be assessed via the annual property tax bill to all improved properties in Orange County, including those properties within the Town of Mebane located in Orange County and those properties within the Town of Chapel Hill located in Durham County.

RECOMMENDATION(S): The Manager recommends that the Board:

- 1) receive the Solid Waste Advisory Group funding recommendation - Solid Waste Programs Fee (single county-wide annual fee);
- 2) endorse the fee recommendation and direct the County Manager to incorporate the fee into the proposed Fiscal 2015/16 Annual Budget; and
- 3) direct the County Manager to communicate the BOCC decision to the Carrboro, Chapel Hill and Hillsborough Town Managers and request that the Towns prepare to incorporate County authorization to assess the Solid Waste Programs Fee into their Fiscal 2015/16 Budget Ordinances.

Memorandum

To: Carrboro Board of Aldermen
Chapel Hill Town Council
Hillsborough Board of Commissioners
Orange County Board of Commissioners

From: George Seiz, Carrboro Public Works Director
Lance Norris, Chapel Hill Public Works Director
Ken Hines, Hillsborough Public Works Director
Gayle Wilson, Orange County Solid Waste Director

Subject: Solid Waste Advisory Group – Recycling Fee Recommendations

Date: March 6, 2015

The Board of County Commissioners created a Solid Waste Advisory Group at its June 3, 2014 meeting. The Group is comprised of two members each from the elected boards of the Towns and County. Additionally, there are one representative each from UNC-CH and UNC-Healthcare. This multi-jurisdictional Group held its first meeting on August 25, 2014 and has been meeting regularly from that time forward.

The SWAG has been focusing on a new interlocal agreement for recycling and solid waste services currently provided by Orange County, with most of the meetings addressing recycling/convenience center funding options. Another area of discussion has been the future role of the SWAG. Additional focus has been on how to incorporate UNC-CH and UNC-Healthcare into an agreement and exploring opportunities for cooperation. Town's and county staffs have also conducted several meetings and discussions with regard to SWAG funding options and processes.

The County Attorney has spoken to the SWAG and has indicated that the options under consideration are consistent with state statutes. Each Town would be required to authorize the county to impose the fee within the municipality.

A preliminary progress report by the SWAG was made at the November 20, 2014, Assembly of Governments meeting. At the SWAG's March 6 meeting a consensus was reached to forward two funding alternatives for discussion by each of the Town elected boards and the Board of County Commissioners. The SWAG requested that each of the Town and County boards discuss the two SWAG funding options and be prepared to discuss making a final decision among the two options at a joint meeting of the Towns and County scheduled for March 26.

Option 1 is a two part annual fee; One Comprehensive Solid Waste Program Fee for all Municipal Units - \$94/year (based on FY 14/15 budget revenue requirement), and One

Comprehensive Solid Waste Program Fee for all Rural units - \$118/year (based on FY 14/15 budget revenue requirement).

Option 1 would establish an urban fee and a rural fee that would be applied to each developed property and multi-family units throughout the county, including tax exempt properties, except for UNC-CH properties that are served by the University's separate recycling program. Option 1 would incorporate an approximate 33% solid waste convenience center costs into the Urban fee component and an approximate 66% solid waste convenience center costs into the Rural fee component.

Option 2 is a Single Comprehensive Fee - \$103/year (based on FY-14/15 budget revenue requirement) that would be applied equally to all developed properties and multi-family units throughout the county, including tax exempt properties, except for UNC-CH properties that are served by the University's separate recycling program. Option 2 would evenly distribute solid waste convenience center costs across all sectors.

Further details of the two options are provided in the attachments.

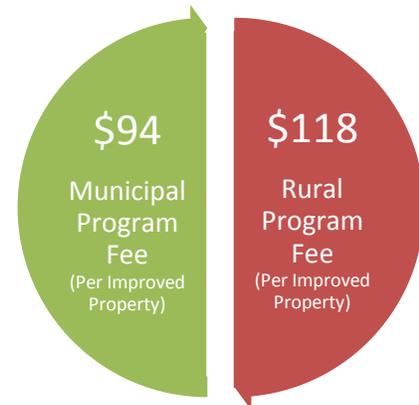
It is important that a funding decision be made in a timely manner given that such funding would have to be incorporated into the Fiscal 2015/16 budget currently being crafted, and in order for County Tax Administration and Solid Waste Management Departments to complete the various preparations necessary to meet the 2015 tax billing schedule. The SWAG, based on recommendations by staff, has indicated that a final decision should be reached by the end of April to allow time for implementation into the budget process and for the fee to be ready for billing on the 2015 property tax bills.

Town and County SWAG representatives requested that each elected board discuss and fully consider each option prior to the March 26 joint meeting. Town and County staffs are available to explain the fee options and to respond to questions.

Attachment 2

FUNDING OPTION 1

OPPORTUNITIES
<ul style="list-style-type: none"> • Simplified fee structure • Easy to administer, manage, and explain • Includes phased expansion of rural curbside service, increasing recycling and waste reduction rate • Flexibility in providing services without being constrained by rigid categories <ul style="list-style-type: none"> ○ Example: If a business is located on a residential route (urban or rural) and generates recyclables in quantities similar to a residence, it can be assigned to a residential route without concern that there is not an appropriate fee category.

**Key Factors**

- Rural curbside service is proposed to be phased in to entire unincorporated area over three year period, equalizing services by the fourth year.
 - The rural fee will increase incrementally over phasing period.
- Efforts to provide more equitable services among all the program users could be implemented over time by improving service efficiencies and availability of services.
- Single family, multi-family and developed non-residential property owners in the rural sector pay \$24 more than property owners in the urban sector.

Universal Elements for Both Options

- Undeveloped properties do not pay a fee.
- All developed properties including tax-exempt properties pay a fee.
- The fee structure is stable and predictable.
- Fee impacts for potential service expansions, improvements, and changes can be easily determined and made available for elected boards to consider.
- Some property owners may consider the proposed fee rates a significant increase because no fee for rural or urban curbside service or multi-family service has been assessed for the past two years.
- Failure of elected boards to approve a funding mechanism for the FY 2015-16 Budget may lead to suspension of services or further debiting of the solid waste landfill closure and post-closure reserves account.
- Orange County will continue to provide financial assistance for qualifying low-income residents who are unable to pay for solid waste program fees. In 2014, approximately 700 parcels were provided assistance through the County's 3R Fee Financial Assistance program.
- Funding option proposals are based on FY 2014-15 budget revenue requirements. For FY 2015-16, minor fee adjustments may be implemented to align with the actual FY 2015-16 budget revenue requirements.

FUNDING OPTION 2

OPPORTUNITIES

- Most simplified fee structure
- Easiest option to administer, manage, and explain
- Includes phased expansion of rural curbside service, increasing recycling and waste reduction rate
- Flexibility in providing services without being constrained by rigid categories is maximized.
 - Example: If a business is located on a residential route (urban or rural) and generates recyclables in quantities similar to a residence, it can be assigned to a residential route without regard to changing categories or fee rates.



Key Factors

- Rural curbside service is proposed to be phased in to entire unincorporated area over three year period, equalizing services by the fourth year.
 - The program fee will increase incrementally over phasing period.
- All developed properties pay the same amount, although eligibility for services may vary between jurisdictions and sectors.
- Efforts to provide more equitable services among all the program users could be implemented over time by improving service efficiencies and availability of services.
- This option presents a new funding paradigm and new way of viewing solid waste program funding by offering a singular fee. This holistic approach to funding eliminates any division between rural and urban boundaries, creating a truly integrated and comprehensive approach to program funding county-wide.

Universal Elements for Both Options

- Undeveloped properties do not pay a fee.
- All developed properties including tax-exempt properties pay a fee.
- The fee structure is stable and predictable.
- Fee impacts for potential service expansions, improvements, and changes can be easily determined and made available for elected boards to consider.
- Some property owners may consider the proposed fee rates a significant increase because no fee for rural or urban curbside service or multi-family service has been assessed for the past two years.
- Failure of elected boards to approve a funding mechanism for the FY 2015-16 Budget may lead to suspension of services or further debiting of the solid waste landfill closure and post-closure reserves account.
- Orange County will continue to provide financial assistance for qualifying low-income residents who are unable to pay for solid waste program fees. In 2014, approximately 700 parcels were provided assistance through the County's 3R Fee Financial Assistance program.
- Funding option proposals are based on FY 2014-15 budget revenue requirements. For FY 2015-16, minor fee adjustments may be implemented to align with the actual FY 2015-16 budget revenue requirements.

DRAFT SUMMARY OF SOLID WASTE FUNDING OPTIONS - YEAR 1

3/9/2015

FUNDING OPTION	FUNDING OPTION GENERAL DESCRIPTION	OTHER FUNDING DETAIL	TOTAL REVENUE REQUIREMENT	REVENUE REQUIREMENT DETAIL	REVENUE REQUIREMENT DETAIL CONT.	NUMBER OF UNITS	FUNDING COMPONENT NAME	FUNDING COMPONENT DESCRIPTION	PER UNIT ESTIMATED ANNUAL FEE	PER UNIT APPRX. MONTHLY COST	ANNUAL INCREASE/DECREASE OF FEE FROM CURRENT FEE STRUCTURE	APPRX. INCREASE/ DECREASE COST PER MONTH FROM CURRENT FEE STRUCTURE
SW FUNDING OPTION #1	1 Comprehensive Solid Waste Program fee for all Urban units, and 1 Comprehensive Solid Waste Program fee for all Rural units.	Includes approx. 35% cost of SWCC and first year cost of rural curbside expansion. .	\$6,208,944	\$3,498,247	BASIC 3-R- \$1,707,690 URBAN RECYCLING - \$1,076,350 MULTI-FAMILY RECYCLING - \$313,443 SWCC - \$400,764	37,409	Municipal SW Program Fee	All improved units located within town limits.	\$94	\$8	Non-Residential (urban) - \$47 more Urban Single-Family \$32 less Multi-Family (urban) - \$24 more	Non-Residential (urban) - \$4 more Urban Single-Family \$3 less Multi-Family (urban) - \$2 more
				\$2,710,697	BASIC 3-R- \$1,049,657 RURAL RECYCLING - \$750,108 MULTI-FAMILY RECYCLING - \$3,166 SWCC - \$801,528 Y1 CURBSIDE EXPANSION - \$106,238	22,994	Rural SW Program Fee	All improved units outside town limits.	\$118	\$10	Non-Residential (rural) - \$71 more Rural Single-Family (in curbside service area) - \$22 less Rural Single-Family (outside of curbside service area) - \$31 more Multi-Family (rural) - \$48 more	Non-Residential (rural) - \$6 more Rural Single-Family (in curbside service area) - \$2 less Rural Single-Family (outside of curbside service area) - \$3 more Multi-Family (rural) - \$4 more
SW FUNDING OPTION #2	One County-Wide Solid Waste Program Fee for all improved units located in the county, no matter location inside or outside of town limits or type of unit.	Includes approx. 35% cost of SWCC and first year cost of rural curbside expansion costs.	\$6,208,944	\$6,208,944	BASIC 3-R- \$2,757,347 URBAN RECYCLING - \$1,076,350 RURAL RECYCLING - \$750,108 MULTI-FAMILY - \$316,609 SWCC - \$1,202,292 CURBSIDE EXPANSION - \$106,238 Y1	60,403	County-Wide SW Program Fee	All improved units are charged one single comprehensive fee, no matter type, or location inside or outside of town limits.	\$103	\$9	Non-Residential (urban) - \$56 more Urban Single-Family - \$23 less Multi-Family (urban) - \$33 more Non-Residential (in rural curbside service area) - \$56 more Non-Residential (outside of rural curbside service area) - \$56 more Rural Single-Family (in curbside service area) - \$37 less Rural Single-Family (outside of curbside service area) - \$16 more Multi-Family (rural) - \$33 more	Non-Residential (urban) - \$5 more Urban Single-Family - \$2 less Multi-Family (urban) - \$3 more Non-Residential (in rural curbside service area) - \$5 more Non-Residential (outside of rural curbside service area) - \$5 more Rural Single-Family (in curbside service area) - \$3 less Rural Single-Family (outside of curbside service area) - \$1 more Multi-Family (rural) - \$3 more

**ORANGE COUNTY
BOARD OF COMMISSIONERS**

ACTION AGENDA ITEM ABSTRACT

Meeting Date: April 21, 2015

**Action Agenda
Item No.** 7-b

SUBJECT: Community Home Trust Interlocal Agreement

DEPARTMENT: County Manager

PUBLIC HEARING: (Y/N)

No

ATTACHMENT(S):
Interlocal Agreement

INFORMATION CONTACT:
Bonnie Hammersley, 245-2306
Audrey Spencer-Horsley, 245-2492

PURPOSE: To consider entering an Interlocal Agreement with the Towns of Chapel Hill, Carboro and Hillsborough with regard to oversight and funding of the Community Home Trust.

BACKGROUND: In 1990, the County, along with Carrboro, Hillsborough, and Chapel Hill, created the Orange Community Housing Corporation (OCHC) to create affordable housing opportunities in Orange County. Since its inception, the Towns and the County have annually provided operating support to the organization.

In 1998 the Towns and County recommended that OCHC staff the newly created Community Land Trust, later renamed the Community Home Trust. The Community Home Trust has requested that the elected boards consider entering into an interlocal agreement to:

1. Clarify the responsibilities of the Towns, Orange County, and the Community Home Trust; and
2. Provide a formula for allocating operating funds for the organization.

At the November 2014 Assembly of Governments meeting, the elected officials were briefed on the progress of developing an interlocal agreement regarding the Community Home Trust. Staff reported that each partner would return to their respective boards with a draft of an agreement.

The staffs have worked with the Community Home Trust staff to draft the attached agreement. Key components of the agreement include:

1. Reinforcement that the County and the Towns are committed to creating successful affordable housing opportunities Orange County;
2. Acknowledgement and agreement that the Community Home Trust's programs serve households earning up to 115% of the area median income;
3. Annual review of the agreement during the annual budget cycle by the elected boards of all of the partners;

4. Continuing to appoint a representative from each jurisdiction to the Community Home Trust board of directors (Section III.B)
5. Identification of responsibilities of the Community Home Trust (Section III.C), and the partner jurisdictions (Section III.D);
6. Agreement on an annual funding formula based on the ratio of Community Home Trust homes to the total number of the organization's homes (Section III.D.3);
7. Agreement to allow Community Home Trust to provide an unrestricted fee simple deed of trust to lenders of Home Trust homes. In short, if a home is foreclosed upon, the Town's and County agree to cancel all affordability restrictions recorded against the property. This would increase the lending options to buyers. (Section III.D.5a.);
8. Agreement that homes subsidized by local funds may be resold to households earning up to 115% of the area median income without repaying the funds (Section III.D.5.b); and
9. Agreement that homes could be sold out of the Community Home Trust inventory upon approval of the Manager (Section III.D.5.c).

Since the agreement would be reviewed annually, the staffs from each jurisdiction would continue to work with the Community Home Trust to evaluate the funding formula and the current model for homeownership. If identified, alternative models will be brought forward to the Board for consideration.

FINANCIAL IMPACT: Based on the proposed formula, the County's annual financial contribution will be 33% of the approved funding needs of the Community Home Trust.

RECOMMENDATION(S): The Manager recommends that the Board approve the Interlocal Agreement and authorize the Manager to execute the same.

NORTH CAROLINA
ORANGE COUNTY

Inter-Local Agreement for the Community Home Trust

THIS AGREEMENT made and entered into by and among the County of Orange (hereinafter “County”), the Town of Carrboro, the Town of Chapel Hill, and the Town of Hillsborough (hereinafter “Towns”), each being a general local governmental unit of the State of North Carolina, and is made pursuant to North Carolina Statutes, Article 20 of Chapter 160A.

WHEREAS, County and Towns agree that it is desirable and in the interests of their citizens to provide affordable housing to low and moderate income individuals and families, to ensure that such housing remains affordable in perpetuity and to have much of that housing administered and managed by a non-governmental entity;

WHEREAS, County and Towns were responsible for the creation of the predecessor organization to the Community Home Trust (CHT) in 1990; and

WHEREAS, CHT revised its organizational structure and model for providing affordable housing in 1999 at the behest of County and the Towns; and

WHEREAS County and the Towns are committed to creating successful affordable housing opportunities in Orange County;

NOW, THEREFORE, the County, the Towns and CHT agree as follows:

Section I. Definitions

- A. Low Income means households that earn 80% or less of the Area Median Income (AMI) in the Metropolitan Statistical Area (MSA) in which Orange County resides, as published by HUD.
- B. Moderate Income means households that earn more than 80% AMI but not more than 115% of the Area Median Income in the Metropolitan Statistical Area (MSA) in which Orange County resides, as published by HUD.
- C. HUD means the United States Department of Housing and Urban Development.
- D. Inclusionary housing refers to local policies and ordinances of Towns and County that require or incentivize the inclusion of housing that is deemed affordable for purchase by low and moderate income households within market-rate housing developments.

NOW, THEREFORE, the County and the Towns agree as follows:

Section II. Purpose

The purpose of this Agreement is to confirm the County and the Town’s affordable housing goals for homeownership throughout Orange County. Since all of CHT’s homes are in Orange County, and since virtually all of CHT’s work is driven by inclusionary housing policies that are

supported by County and Towns, this Agreement is intended to establish a shared set of expectations as to what affordable housing functions CHT will provide to County and Towns. The County and Towns recognize that a shared and agreed upon set of expectations and responsibilities will reduce uncertainties and allow County and Towns to best utilize the expertise and experience of CHT.

Section III. Agreement.

A. Term of Agreement - The term of this Agreement begins on July 1, 2015 and is may be renewed annually.

B. CHT Board Representation by County and Towns – The governing bodies of the County and Towns are entitled to appoint a representative to the board of directors of CHT. According to the CHT bylaws, one-third of the board of directors will be CHT homeowners, one-third will be appointed persons (by County, Towns and the University of North Carolina at Chapel Hill (hereinafter UNC), and one-third of the directors will be members of the community who support the work of CHT. County and Towns’ appointees to the board of directors enable County and Towns to remain informed of the work of CHT and in fact, to exert influence over that work.

C. CHT Responsibilities

It is agreed that CHT’s responsibilities include the following:

1. Create and maintain homes that are affordable for purchase by low and moderate income households earning up to 115% of AMI;
2. The CHT Board of Directors is responsible for the financial health and well-being of the organization to ensure the organization is well managed and able to meet the expectations of County and Towns;
3. CHT agrees to generate a **portion of its own funding each year**. The principal sources of this revenue are fees from sales of new homes added to the portfolio, re-sales of homes already in the portfolio, ground lease fees and fundraising efforts.
4. The CHT Board of Directors will hire, periodically evaluate and, as necessary, replace the organization’s Executive Director;
5. Sell homes using the community land trust (CLT) model, wherein homes are conveyed to buyers using a 99-year ground lease. The CLT model enables homes to remain affordable to future generations of low and moderate income households. CHT will be expected to continually revise its model to meet changing circumstances and to reflect best practices.
6. Advocate for affordable housing policies at the local, state and national levels.
7. Create affordable housing opportunities, whether through purchase and rehab, or otherwise, that is outside the inclusionary housing realm.
8. Implement and manage inclusionary housing programs as requested by Towns and County.

D. Responsibilities of the Towns and County

1. Annual Funding

The County and Towns agree that their annual funding of CHT will gradually grow and annually be adjusted, starting in fiscal 2015-16, from the fiscal 2014-15 levels (Orange County \$149,000, Town of Chapel Hill \$200,000, Town of Carrboro \$35,000 and Town of Hillsborough \$2,500) to allow CHT to maintain a minimum required operating cash balance. CHT's minimum required operating cash balance will be the sum of the industry-standard six months of operating expenses (\$350,000 as of July 1, 2014) plus special project reserves necessary for CHT to safeguard its portfolio of homes (\$550,000 as of July 1, 2014). Each year, CHT will re-determine these amounts and include them in its budget proposal.

Funding payments from County and Towns to CHT will be made quarter-annually in equal amounts on or about July 1, October 1, January 1 and April 1.

2. CHT Staff Compensation

County and Towns agree that the CHT budget will include CHT staff compensation based upon compensation paid by County and Town.

3. Funding Formula

Although it is recognized that each local government will vote independently to approve this Agreement, it is expected that each jurisdiction will approve the same funding formula. Furthermore it is agreed that funding will be determined as follows:

- a. The sharing of the County and Towns portion of the annual funding will be determined by a two tier formula. First, the County will provide 33% of the total and the Towns will provide 67% of the total. Second, the Towns will share their 67% portion based on the ratio of CHT homes within each town to the total number of CHT homes. The number of homes will be determined as of January 1 prior to each fiscal year.
- b. For example, if CHT's budget is \$800,000 and the number of homes in the CHT portfolio on the prior January 1st is 250, with 200 of those homes in Chapel Hill, 50 of those homes in Carrboro and none of those homes in Hillsborough, and CHT budgets providing \$200,000 of revenue itself, Orange County will be required to pay 33% of \$600,000 (\$800,000 less \$200,000), or \$198,000, Chapel Hill will be required to pay 67% of \$600,000 multiplied by 200/250, or \$321,600; Carrboro will be required to pay 67% of \$600,000 multiplied by 50/250, or \$80,400 and Hillsborough will be required to pay 67% of \$600,000 multiplied by 0/250, or \$0.

4. Portfolio Management

- a. The Towns and the County agree to consult with the CHT staff when new developments are proposed that would include homes that would become a part of the CHT portfolio. CHT staff will provide input on any affordable housing proposals or options if requested by the Towns or County.

- b. The County and the Towns agree to consult with the CHT staff to prior to implementing policies or regulations that will impact CHT's work.

5. Operating Guidelines

- a. Unrestricted Fee Simple Deed of Trust

The Towns and the County agree to allow use of an unrestricted fee simple deed of trust on CHT properties to facilitate greater lending options to CHT buyers. If a CHT home is foreclosed upon, the Towns and County agree to cancel all affordability restrictions recorded against the property and the home would be sold by the lien holder on the open market.

- b. Resale of CHT homes

A CHT home subsidized by local or Community Development Block Grant funds may be resold to households earning up to 115% of the AMI without a requirement of repaying local funds. Homes sold to households earning up to 115% of AMI will continue to be required to maintain the affordability requirements consistent with the elected bodies at that time.

CHT will notify the appropriate jurisdiction prior to exercising this provision and will report the resale in its quarterly reports.

- c. Selling CHT homes out of the affordable housing inventory

The Towns and the County acknowledge that there could be properties that the CHT would want to sell from its inventory. Prior to selling a home out of its inventory, the CHT would consult with the appropriate jurisdiction(s) to discuss the challenges of the property and options for consideration (i.e. subsidy repayment, legal implications with Special/Conditional Use Permits). The Towns and County agree that the Managers shall have the authority to approve sale of homes outside of the affordable housing inventory and will notify its elected officials.

Section IV. Execution

- A. The County and Towns have signed this Agreement, and all governing boards have duly approved this Agreement and pursuant to such approval and the proper officials having signed this Agreement, the parties hereto agree to be bound by the provisions herein set forth. The terms and provisions of this Agreement are authorized by applicable laws and regulations.

The County and the Towns have authorized this Agreement to be duly executed under seal and have set their hands and seals on the day and year specified below.

TOWN OF CARRBORO

David Andrews
Town Manager

ATTEST:

**NORTH CAROLINA
ORANGE COUNTY**

This is to certify that on this day personally came before me _____, with whom I am personally acquainted, and being by me duly sworn, says that Steven Stewart is the Town Manager, and that she the said _____, is the Town Clerk of the Town of Carrboro, the municipal corporation named within and which executed the foregoing instrument; that she knows the common seal of said corporation; that the seal affixed to said instrument is said common seal; that the name of corporation was subscribed thereto by the said Town Manager and that the said Town Manager and said _____ Town Clerk subscribed their names hereto and said common seal was affixed, all by order of the Board of Alderman of the Town of Carrboro and that said instrument is the act and deed of said corporation.

Witness my hand and notarial seal, this the _____ day of _____, 20_____.

Notary Public

My Commission expires: _____

TOWN OF CHAPEL HILL

Roger Stancil
Town Manager

ATTEST:

NORTH CAROLINA
ORANGE COUNTY

This is to certify that on this day personally came before me _____, with whom I am personally acquainted, and being by me duly sworn, says that Roger Stancil is the Town Manager, and that he the said _____, is the Town Clerk of the Town of Chapel Hill, the municipal corporation named within and which executed the foregoing instrument; that she knows the common seal of said corporation; that the seal affixed to said instrument is said common seal; that the name of corporation was subscribed thereto by the said Town Manager and that the said Town Manager and said _____ Town Clerk subscribed their names hereto and said common seal was affixed, all by order of the Town Council of the Town of Chapel Hill and that said instrument is the act and deed of said corporation.

Witness my hand and notarial seal, this the _____ day of _____, 20_____.

Notary Public

My Commission expires: _____

TOWN OF HILLSBOROUGH

Eric Peterson
Town Manager

ATTEST:

NORTH CAROLINA
ORANGE COUNTY

This is to certify that on this day personally came before me _____, with whom I am personally acquainted, and being by me duly sworn, says that Eric Peterson is the Town Manager, and that she the said _____, is the Town Clerk of the Town of Hillsborough, the municipal corporation named within and which executed the foregoing instrument; that she knows the common seal of said corporation; that the seal affixed to said instrument is said common seal; that the name of corporation was subscribed thereto by the said Town Manager and that the said Town Manager and said _____ Town Clerk subscribed their names hereto and said common seal was affixed, all by order of the Town Board of the Town of Hillsborough and that said instrument is the act and deed of said corporation.

Witness my hand and notarial seal, this the ____ day of _____, 20____.

Notary Public

My Commission expires: _____

ORANGE COUNTY

Bonnie Hammersley
County Manager

ATTEST:

NORTH CAROLINA
ORANGE COUNTY

This is to certify that on this day personally came before Donna Baker, with whom I am personally acquainted, and being by me duly sworn, says that Bonnie Hammersley is the County Manager, and that she the said _____, is the Clerk to the Board of Commissioners of the County of Orange, the body politic and corporate named within and which executed the foregoing instrument; that she knows the common seal of said County; that the seal affixed to said instrument is said common seal; that the name of corporation was subscribed thereto by the said County Manager and that the said County Manager and said Donna Baker subscribed their names hereto and said common seal was affixed, all by order of the Board of County Commissioners of Orange County and that said instrument is the act and deed of Orange County.

Witness my hand and notarial seal, this the _____ day of _____, 20____.

Notary Public

My Commission expires: _____

**ORANGE COUNTY
BOARD OF COMMISSIONERS**

ACTION AGENDA ITEM ABSTRACT

Meeting Date: April 21, 2015

**Action Agenda
Item No.** 7-c

SUBJECT: Child Care Budget Planning Information

DEPARTMENT: Social Services

PUBLIC HEARING: (Y/N)

No

ATTACHMENT(S):

Orange County Child Care Budget
Planning Information

INFORMATION CONTACT:

Nancy Coston, 919 245 2800
Tina Clark, 919 245 2800

PURPOSE: To discuss funding needs and possible strategies for meeting the need for child care subsidy for Orange County families.

BACKGROUND: The Orange County Department of Social Services (DSS) has offered subsidized child care to all children placed on the waitlist prior to January 1, 2015, as directed by the Orange County Board of County Commissioners (BOCC) using funds in the Social Services current fiscal year budget, state reallocations and funds made available by the BOCC. A new waiting list was started on January 1, 2015. Staff was asked to come back to the BOCC and present funding proposals for different child care subsidy scenarios for FY 2015-16. Although some scenarios were developed for the March 5, 2015 work session that was cancelled due to inclement weather (see attached), additional trend analysis has now been included in the information being presented.

The original cost estimate for Fiscal Year 2014-2015 was based on an expectation of 820 children per month receiving subsidy. Due to some of the changes implemented for part time care and due to the time needed to enroll new children, the expenses for this year will be below the \$5,023,956 and 820 children originally anticipated. The new estimate for children served during this fiscal year will be 724 per month and currently 807 are receiving subsidy.

Although the original estimate for state child care revenue was \$3.4 million, DSS has actually received \$4.4 million after several reallocations. With these changes, the agency anticipates approximately \$150,000 in county funds remaining in the child care fund on June 30, 2015. All estimates in this abstract also include the cost to continue serving the children impacted by the change in income eligibility and family composition implemented by the North Carolina General Assembly last year (school age children below 133% of the Federal Poverty Level and children living with relatives other than parents).

Given that the children who have been served from the waitlist will continue to be served next year, the cost for next year is estimated at \$4,342,500 assuming average attrition and taking no new children from the waitlist. Since the state estimate has again been reduced to \$3.4 million, the budget approved by the Social Services Board and submitted to the County Manager includes an increase of \$639,000 in County dollars to cover the cost of currently enrolled children. This estimate does not allow for clearing the current waitlist or serving children as attrition occurs. These funds, if appropriated, would serve an average of 724 children per month.

There are currently 115 children on the waiting list and the agency estimates that 100 children would receive services if the waiting list was cleared through June 30, 2015. The Department has been studying ways to eliminate the current waitlist. Based on conversations with state officials, the Department anticipates receiving an additional \$300,000 above the estimated \$3.4 million in the DSS proposed 2015-2016 budget. The Department believes that approximately 800 children per month could be served with the funds in the budget recommended by the Social Services Board. If there is some shortage of funds to meet this need, the Department could cover these costs by moving any unexpended funds from other line items during the year. Therefore the Department recommends clearing the current waitlist and continuing without a waitlist through June 30, 2015.

Another stated goal of the Board of County Commissioners is to eliminate the waitlist on an ongoing basis. Trend data has been analyzed by the Department and the highest number of children served when there was no waitlist was 928. The trends also show that on average approximately thirty children are added to the waitlist each month and twelve terminate from subsidy each month. Based on this net increase of 18 children being added to the subsidy program each month (and therefore requiring varying amounts of support for the year), the Department estimates eliminating the waitlist would add \$702,000 in county costs to the Fiscal Year 2015-2016 budget. This amount would be in addition to the \$928,615 in the proposed budget approved by the DSS Board. If more than \$300,000 in reallocated funds are received from the state or if attrition proves higher than projected, these costs might be lower. If funds are not made available to eliminate the waitlist, children would be added to the waitlist beginning July 1, 2015. Only if the average number of children drops below 800 would children from the waitlist be served.

Another strategy for addressing this need would be to increase the number of children served incrementally. The estimated annual cost to add 50 children to the monthly average of children served is \$300,000 and this is based on each child receiving subsidy for all twelve months. By increasing the average number of children served, the Board could develop an alternative strategy to address the need and thereby reduce the length of time children are on the waitlist.

FINANCIAL IMPACT: There is no impact to receiving and discussing this issue. The cost to provide care for children on the waitlist since January 2015 can be covered by funds already appropriated for Fiscal Year 2014-2015, but could impact funds needed for next year. Any proposal to reduce or eliminate the ongoing child care waitlist will require additional county funds.

RECOMMENDATION(S): The Manager recommends that the Board discuss child care funding options, approve clearing the waitlist through June 30, 2015, and identify any other information needed to develop a long range budget proposal for child care subsidy and provide guidance to the Department regarding the current waitlist.

Orange County Child Care Budget Planning Information
Joint Meeting of Social Services Board and Board of County Commissioners
March 6, 2015

The Orange County Department of Social Services has offered subsidized child care to all children placed on the wait list prior to January 1, 2015 as directed by the Orange County Board of County Commissioners (BOCC) using funds in the Social Services current fiscal year budget, state reallocations and funds made available by the BOCC. A new waiting list was started on January 1, 2015. Staff were asked to come back to the BOCC and present funding proposals for different child care subsidy scenarios for FY 2015-16.

This report shows costs and available funds for the current fiscal year and outlines four funding scenarios for FY 2015-16.

- Scenario 1 – Continue to provide child care subsidy to the current children with no children coming off the wait list.
- Scenario 2 – Continue to provide child care subsidy to the current children and allow new children to receive child care as attrition occurs.
- Scenario 3 – Continue to provide child care subsidy to the current children and clear the waiting list again on July 1, 2015. A new wait list would start July 1, 2015.
- Scenario 4 – Provide subsidy to all current children and continue to serve all children without a wait list next year.

Current Year

There are currently 771 children receiving child care subsidy through Social Services. The numbers below are based on an estimate of 820 children per month receiving subsidy services. The new rules passed by the General Assembly* eliminating prorated fees have created additional attrition. At the current rate of service, approximately \$500,000 would be available to carry forward to FY 2015-16.

Funds Needed for FY 2014-15

FY 2014-15 Expenditures through January	\$2,973,956
<u>Projected Costs March-June</u>	<u>2,050,000</u>
Total Needed for FY 2014-15	\$5,023,956

Funds Allocated for FY 2014-15 (Post state reallocations and addition of social justice funds)

State Funds	\$4,410,595
<u>County Funds</u>	<u>\$638,579</u>
Total Funding	\$5,049,174

* That change is the only one of the General Assembly changes currently being implemented. Families impacted by the other changes are being served with county funds.

Fiscal Year 2015-2016 Current Budget and Potential Impacts for Child Care Subsidy**

The estimates may be impacted by some or all of the following factors:

- If attrition stays high in FY 2014-15, next fiscal year will begin with a lower monthly total of children served which would lower the overall costs.

- The current estimate from the state for FY 2015-16 is \$3.4 million, a decrease of \$400,000 from the original allocation for this year of \$3.8 million. If this reduction does not occur, more funds than proposed in the budget would be available. This year, Social Services also received reallocations resulting in a total state appropriation of \$4.4 million, roughly \$1 million more than is estimated by the state for FY 2015-16.
- The all-time monthly high for children served by Social Services during a period without a wait list was 890. This would equate to an annual cost of approximately \$5,340,000. The estimates in the funding scenarios may be high if there is a point where services are meeting demand.
- Natural attrition of 15 children per month (\$577,500 annual savings) is included in next year's cost estimates.

The proposed budget for FY 2015-16 includes costs to continue serving the children currently receiving child care subsidy (Scenario 1). This will cost the county \$928,615, an increase of \$640,036 over the original approved budget for FY 2014-15.

Funding in Social Services Proposed Budget for FY 2015-16

State Estimate	\$3,398,885
IV-E (Additional funding source)	\$15,000
County	\$928,615
Total	\$4,342,500

Scenarios for Fiscal Year 2015-2016

Scenario 1: Continue to provide child care subsidy to the current children with no children coming off the wait list (This is the current Social Services budget proposal).

County Costs	\$928,615
Total Cost	\$4,342,500

Scenario 2: Continue to provide child care subsidy to the current children and allow new children to receive child care as attrition occurs.

County Costs	\$1,506,115
Total Cost	\$4,920,000
Additional County Funds Required	\$577,500

Scenario 3: Continue to provide child care subsidy to the current children and clear the waiting list again on July 1, 2015. The current wait list has 58 children. By July 1, 2015, an estimated 180 children will be waiting. To clear the wait list and serve these children for the whole year would add approximately \$1,080,000 for FY 2015-16. The wait list would also restart July 1, 2015.

County Costs	\$2,008,614
Total Cost	\$5,422,499
Additional County Funds Required	\$1,079,999

Scenario 4: Provide subsidy to all current children and continue to serve all children without a wait list next year. Assuming that the wait list grows by 30 children per month, eliminating the wait list for all of next fiscal year would add \$2,250,000.

County Costs	\$3,178,615
Total Cost	\$6,592,550
Additional County Funds Required	\$2,250,000

**In most instances, the highest estimates have been used so there is a possibility that any of these options may cost less than projected.

**ORANGE COUNTY
BOARD OF COMMISSIONERS**

ACTION AGENDA ITEM ABSTRACT

Meeting Date: April 21, 2015

**Action Agenda
Item No.** 7-d

SUBJECT: Additional Discussion on Funding School and County Capital Needs with a Potential November 2016 Bond Referendum

DEPARTMENT: County Manager

PUBLIC HEARING: (Y/N)

No

ATTACHMENT(S):

- 1) Decision Points
- 2) February 17, 2015 Agenda Abstract and Attachments

INFORMATION CONTACT:

Bonnie Hammersley, 245-2300
Greg Wilder, 245-2300

PURPOSE: To further discuss potentially addressing County and School capital needs with a November 2016 Bond Referendum and provide direction to staff on next steps.

BACKGROUND: In several meetings during the past year, the Board of Commissioners has discussed the possible scheduling of a bond referendum to address County and School capital needs. At the Board's January 30, 2015 Retreat, the Board directed staff to develop materials for Board consideration regarding the Board formally expressing its intent to schedule a November 2016 Bond Referendum, including a total bond amount of approximately \$125 million. The Board also directed staff to move forward with development of a process for a November 2016 Bond Referendum similar to the process utilized during the County's 2001 Bond Referendum.

At the Board's February 17, 2015 regular meeting, staff shared information from the 2001 Bond Referendum. One of the first actions taken by the Board of Commissioners for the 2001 Bond Referendum occurred in late 2000/early 2001 with the establishment and appointment of members to a Capital Needs Advisory Task Force. The purpose of the Task Force was to review County and School capital needs and provide advice to the Board concerning the elements of a proposed November 2001 Orange County bond referendum.

In preparation for a November 2016 Bond Referendum, staff proposed that the Board consider approving the creation of a 2015 Capital Needs Advisory Task Force. Items recommended to the County for inclusion in a 2016 Bond Referendum would be referred to the Task Force for review and prioritization along with other proposed recommendations.

Staff drafted 1) a possible plan for the size and membership of the 2015 Capital Needs Advisory Task Force, and 2) a proposed charge to the proposed Task Force.

A suggested composition of the Task Force was:

- Two members nominated by the Orange County Schools Board of Education;
- Two members nominated by the Chapel Hill-Carrboro City Schools Board of Education;
- One member nominated by the Orange County Parks & Recreation Council;
- One member nominated by the Commission for the Environment;
- One member nominated by the Affordable Housing Advisory Board
- One non-elected member nominated by the Partnership to End Homelessness;
- One member nominated by the Advisory Board on Aging; and
- Six-Eight members appointed at-large by the Board of Commissioners.

In addition, staff suggested the Board of Commissioners 1) consider the appointment of one elected official each from the Town of Chapel Hill, the Town of Carrboro, the Town of Hillsborough, and (possibly) the City of Mebane and 2) select the Chair (or Co-Chairs) for the Task Force.

As part of the Task Force's activities, the Board would direct that the Task Force focus on specific criteria and utilize current policies and documents to guide its work. These parameters for Task Force work were detailed in the proposed charge (attached). Staff suggested the Board also add to, or otherwise modify the suggested elements of the charge.

The Board discussed the information from staff and ultimately determined to not take any action pending the submission of priority older school renovation projects by Orange County Schools, which is expected in May 2015.

The Chair and Vice Chair recently discussed this issue again with the Manager and suggested staff bring this item forward at this time, without the OCS priority information, to allow for further Board discussion and consideration.

Staff is proposing that the Board of Commissioners discuss the attached Decision Points and determine the Board's interests in a potential November 2016 Bond Referendum, its component(s), and the County's next steps.

FINANCIAL IMPACT: There is no immediate financial impact related to the Board determining a direction regarding a potential November 2016 Bond Referendum, its component(s), and the County's next steps. It should be noted that bonds approved by voters receive more favorable interest rates if tax funds are dedicated to the payments.

RECOMMENDATION(S): The Manager recommends that the Board further discuss potentially addressing County and School capital needs with a November 2016 Bond Referendum and provide direction to staff on next steps.

ORANGE COUNTY BOARD OF COMMISSIONERS (BOCC)

DECISION POINTS

HOW SHOULD ORANGE COUNTY FUND SCHOOL AND COUNTY CAPITAL PROJECTS?
POTENTIAL NOVEMBER 2016 BOND REFERENDUM???
Does the Board want to schedule a bond referendum?
If there is a bond referendum, when should the bond referendum occur? <ul style="list-style-type: none"> ▪ May 2016 or November 2016
If there is a bond referendum, should it address one need, or multiple needs?
If there is a bond referendum, what process will be followed? And does the number of needs on the referendum affect the process?
Will there be a Bond Referendum Advisory Committee/Capital Needs Advisory Task Force? Does this change if there is only one need addressed via the referendum?
If YES, what will be the: <ul style="list-style-type: none"> ▪ Composition ▪ Appointment process for Advisory Committee members ▪ Process for interest groups to request funds ▪ Process for Community Input ▪ Public outreach responsibilities
If NO, what will be the process the County pursues?
If there is a bond referendum, will there be a Bond Education Committee? Does this change if there is only one need addressed via the referendum?
If YES, what will be the: <ul style="list-style-type: none"> ▪ Composition ▪ Appointment process for Education Committee members ▪ Public outreach responsibilities
If NO, what will be the process the County pursues?

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**ORANGE COUNTY
BOARD OF COMMISSIONERS**

ACTION AGENDA ITEM ABSTRACT

Meeting Date: February 17, 2015

Action Agenda

Item No. 7-e

SUBJECT: Potential Notice of Board's Intent to Schedule a November 2016 Bond Referendum and Discussion on Proposed Creation of a Capital Needs Advisory Task Force

DEPARTMENT: County Manager**PUBLIC HEARING:** (Y/N)**ATTACHMENT(S):**

- 1) Proposed Task Force Charge
- 2) Draft General Task Force Schedule
- 3) Draft Recruitment Notice for Potential Task Force Appointees

INFORMATION CONTACT:

Bonnie Hammersley, 245-2300
Greg Wilder, 245-2300

PURPOSE: To:

- 1) Consider formally expressing the Board's intent to schedule a November 2016 Bond Referendum to address County and School capital needs;
- 2) Discuss the proposed creation of, structure, and charge for a proposed 2015 Capital Needs Advisory Task Force that would provide recommendations to the Board regarding the elements to be included in the referendum and consider approval; and
- 3) Direct the County Manager to arrange for the services of a qualified facilitator for the Task Force.

BACKGROUND: In several meetings during the past year, the Board of Commissioners has discussed the possible scheduling of a bond referendum to address County and School capital needs. At the Board's January 30, 2015 Retreat, the Board directed staff to develop materials for Board consideration regarding the Board formally expressing its intent to schedule a November 2016 Bond Referendum, including a total bond amount of approximately \$125 million. The Board also directed staff to move forward with development of a process for a November 2016 Bond Referendum similar to the process utilized during the County's 2001 Bond Referendum.

One of the first actions taken by the Board of Commissioners for the 2001 Bond Referendum occurred in late 2000/early 2001 with the establishment and appointment of members to a Capital Needs Advisory Task Force. The purpose of the Task Force was to review County and School capital needs and provide advice to the Board concerning the elements of a proposed November 2001 Orange County bond referendum.

In preparation for a November 2016 Bond Referendum, staff proposes that the Board discuss and consider approving the creation of a 2015 Capital Needs Advisory Task Force. Items

recommended to the County for inclusion in a 2016 Bond Referendum would be referred to the Task Force for review and prioritization along with other proposed recommendations.

Staff has drafted 1) a possible plan for the size and membership of the 2015 Capital Needs Advisory Task Force, and 2) a proposed charge to the proposed Task Force.

A suggested composition of the Task Force is:

- Two members nominated by the Orange County Schools Board of Education;
- Two members nominated by the Chapel Hill-Carrboro City Schools Board of Education;
- One member nominated by the Orange County Parks & Recreation Council;
- One member nominated by the Commission for the Environment;
- One member nominated by the Affordable Housing Advisory Board
- One non-elected member nominated by the Partnership to End Homelessness;
- One member nominated by the Advisory Board on Aging; and
- Six-Eight members appointed at-large by the Board of Commissioners.

In addition, the Board of Commissioners may want to consider the appointment of one elected official each from the Town of Chapel Hill, the Town of Carrboro, the Town of Hillsborough, and (possibly) the City of Mebane.

The Board of Commissioners will select the Chair (or Co-Chairs) for the Task Force.

As part of the Task Force's activities, the Board would direct that the Task Force focus on specific criteria and utilize current policies and documents to guide its work. These parameters for Task Force work are detailed in the proposed charge, which is attached. The Board may wish to add to, or otherwise modify the suggested elements of the charge.

Upon approval of the charge and appointment of the Task Force members, the charge would be delivered to the members so that they can begin reviewing the necessary information, applying the criteria, and formulating proposed recommendations to the Board of Commissioners. The Task Force would consider all recommendations and submit a prioritized list to the Board of Commissioners for consideration for bond issue.

Staff proposes that the Board of Commissioners discuss and consider approval of the proposed composition and charge for the Task Force. The Board could also provide feedback to staff and staff could subsequently present updated materials for Board approval at the March 3, 2015 regular meeting. Upon approval, the Clerk to the Board would 1) move forward with contacting the groups represented on the Task Force to solicit nominations; and 2) begin advertising for potential appointees to serve in the at large and any other positions established by the Board. All potential nominees/appointees from groups, at large or otherwise would be required to submit an application to the Clerk's Office to be eligible for appointment, with the application period being open for approximately 30 days.

Base on the timeframe outlined above, the Board could likely appoint Task Force members at its April 7 and/or April 21, 2015 Board meetings. This would permit the Task Force to hold its initial meeting in May and continue meeting in May, June and through the summer break. Staff's initial proposal is that the Task Force be directed to complete its work and provide its

recommendations to the Board of Commissioners by October 6, 2015, if not before. The Board of Commissioners would then consider establishing potential bond categories and amounts and consider the County Finance and Administrative Service Department's initial estimate of the potential tax rate impacts from the debt service of approximately \$125 million for the total bond package.

Although not pursued in 2001, the Board of County Commissioners may also want to consider creating sub-Committees of the Task Force to review specific areas associated with a bond issue. The sub-Committees could be classified into the areas such as Schools, Public Buildings, and Parks and Open Space Facilities. The sub-Committees could be limited to twelve (12) each plus staff.

As was the case in 2001, the Board may also wish to consider retaining the services of an external facilitator to assist the Capital Needs Advisory Task Force. The Task Force could receive assistance from the Dispute Settlement Center, the UNC School of Government or other resources that may be worthwhile again for the 2016 process.

Two related documents are attached for informational purposes only. They are: 1) a general schedule for the Capital Needs Advisory Task Force; 2) a copy of the draft recruitment notice for potential Capital Needs Advisory Task Force appointees.

FINANCIAL IMPACT: There is no immediate financial impact related to this item. Costs for administrative, logistical, and facilitator support for the Task Force would likely not exceed \$20,000 and could be substantially less depending on the size and structure of the Task Force and the number of meetings required.

RECOMMENDATION(S): The Manager recommends that the Board:

- 1) Express its intent to schedule a November 2016 Bond Referendum to address County and School capital needs;
- 2) Discuss the proposed creation of, structure, and charge for a proposed Capital Needs Advisory Task Force that would provide recommendations to the Board regarding the elements to be included in the referendum and consider approval; and
- 3) Direct the County Manager to arrange for the services of a qualified facilitator for the Task Force.

DRAFT

Attachment 1

ORANGE COUNTY NOVEMBER 2016 BOND REFERENDUM**ORANGE COUNTY BOARD OF COMMISSIONERS CHARGE TO
THE CAPITAL NEEDS ADVISORY TASK FORCE**

The Orange County Board of Commissioners has initially indicated its intention to appoint a Capital Needs Advisory Task Force to review school and County capital needs and provide advice to the Board concerning the composition of a proposed November 2016 Orange County bond referendum. Items recommended to the County for inclusion in this possible bond issue will be referred to the Task Force for review and prioritization along with other proposed recommendations. As part of the Task Force's appointment and its efforts, the Board directs that the Task Force focus on specific criteria and utilize current policies and documents to guide its work. These parameters for Task Force work are detailed in the charge below.

Upon approval of the charge, it will be delivered to the Task Force so that the members can begin reviewing the necessary information, applying the criteria, and formulating proposed recommendations to the Board of Commissioners. The Task Force will consider all recommendations and submit a prioritized list to the Board of Commissioners for consideration for bond issue. In its deliberations, the Board of Commissioners will consider the County's Finance and Administrative Services Department's initial estimate of the potential tax rate impacts from the debt service of approximately \$125 million for the total bond package.

The Capital Needs Advisory Task Force will be charged with the following:

- Review the capital needs for new and older schools as identified by the Orange County and Chapel Hill-Carrboro City Schools
- Review the capital needs identified by County departments in requests submitted for the 2015-2020 Capital Investment Plan

- Familiarize itself with long range school capital funding policies as adopted by the Board of Commissioners
- Familiarize itself with the Lands Legacy Program and future recommendations and plans
- Confirm the need for, and timing of, new school construction projects, considering current and projected student populations
- Provide recommendations on the possible elements of a November 2016 bond referendum with the items listed in order of importance from most important to less important
- Provide recommended sizes and estimated costs for each bond referendum element recommended by the Task Force as well as any portion of the costs shared by the proposing/recommending entities
- Ensure that each recommended element complies with the appropriate adopted policies of Orange County for Joint Capital Facilities Development, the Orange County Debt Management Policy, and the Orange County Capital Funding Policy as well as all other relevant adopted policies of the County
- Ensure that all elements are accessible to and serve residents throughout Orange County
- Complete its work by October 2015

The Board of Commissioners will consider creation of the Capital Needs Advisory Task Force in February/March 2015. The Board will consider appointment of Task Force members at regular Board meetings in April and possibly May 2015. This will permit the Task Force to hold its initial meeting in May and provide adequate time for the meetings that may be necessary for the Task Force to complete its work by October 2015.

A suggested composition of the Task Force is: two members nominated by the Orange County Schools Board of Education; two members nominated by the Chapel Hill-Carrboro City Schools Board

of Education; one member nominated by the Orange County Parks & Recreation Advisory Council; one member nominated by the Commission for the Environment; one member nominated by the Advisory Board on Aging; one non-elected member nominated by the Partnership to End Homelessness; one member nominated by Affordable Housing Advisory Board; and 6-8 members appointed at-large by the Board of Commissioners.

In addition, the Board of Commissioners may consider the appointment of one elected official each from the Town of Chapel Hill, the Town of Carrboro, the Town of Hillsborough, and (possibly) the City of Mebane.

The Board of Commissioners will select the Chair (or Co-Chairs) for the Task Force.

The Board of County Commissioners may also create sub-Committees of the Task Force to review specific areas associated with a bond issue. The sub-Committees proposed are: Schools, Public Buildings, and Parks and Open Space Facilities. The sub-Committees will be limited to twelve (12) each plus staff.

All potential nominees/appointees from groups, at large or otherwise would be required to submit an application to the Clerk's Office to be eligible for appointment.

ORANGE COUNTY NOVEMBER 2016 BOND REFERENDUM**Schedule for Capital Needs Advisory Task Force**

a) BOCC Advertises for Task Force Volunteers	March 2015
b) BOCC reviews applications, appoints volunteers to Task Force, and designates Chair/Co-Chairs for the Task Force	April to Early May 2015
c) Organizational Meeting of Task Force	Mid to late May 2015
d) Task Force & Subcommittee Meetings	May-September 2015
e) Task Force Recommendations to BOCC	First Board of Commissioners Regular Meeting in October 2015 (October 6, 2015) or Before
f) BOCC Discussion of Task Force Recommendations	October and November 2015

VOLUNTEERS NEEDED

CAPITAL NEEDS ADVISORY TASK FORCE

PROPOSED NOVEMBER 2016 BOND REFERENDUM

THE ORANGE COUNTY BOARD OF COMMISSIONERS IS RECRUITING RESIDENTS TO SERVE ON A TASK FORCE WHICH WILL BE CHARGED WITH, BUT NOT LIMITED TO, THE FOLLOWING ITEMS:

- Review the capital needs for new and older schools as identified by the Orange County and Chapel Hill-Carrboro City Schools
- Review the capital needs identified by County departments in requests submitted for the 2015-2020 Capital Investment Plan
- Familiarize itself with long-range school capital funding policies as adopted by the Board of Commissioners
- Familiarize itself with the Lands Legacy Program and future recommendations and plans
- The Task Force will be divided into subcommittees to address specific areas associated with the bond issue
- Confirm the need for, and timing of, new school construction projects, considering current and projected student populations
- Provide recommendations on the possible elements of a November 2016 bond referendum with the items listed in order of importance from most important to less important
- Provide recommended sizes and estimated costs for each bond referendum element recommended by the Task Force as well as any portion of the costs shared by the proposing/recommending entities
- Ensure that each recommended element complies with the appropriate adopted policies of Orange County for Joint Capital Facilities Development, the Orange County Debt Management Policy, and the Orange County Capital Funding Policy as well as all other relevant adopted policies of the County
- Ensure that all elements are accessible to and serve residents throughout Orange County
- Complete this work by October 2015

The Board of Commissioners will consider creation of the Capital Needs Advisory Task Force in February/March 2015. The Board will consider appointment of Task Force members at regular Board meetings in April and possibly May 2015.

Therefore, please submit applications for the Task Force by 12:00 noon, March 27,¹² 2015.

The Task Force will hold its initial meeting in May and provide adequate time for the meetings that may be necessary for the Task Force to complete its work by October 2015.

You may complete or download an application online at the Orange County web site at www.orangecountync.gov. You can also contact the office of the Clerk to the Board at (919) 245-2125 or 245-2130 or by email tfreeman@orangecountync.gov for more information or to request an application.

**ORANGE COUNTY
BOARD OF COMMISSIONERS**

ACTION AGENDA ITEM ABSTRACT

Meeting Date: April 21, 2015

Action Agenda

Item No. 11-a

SUBJECT: Carrboro Northern Transition Area Advisory Committee – Appointment

DEPARTMENT: Board of Commissioners

PUBLIC HEARING: (Y/N)

No

ATTACHMENT(S): Under Separate Cover
Membership Roster
Resolution
Application for Person Recommended
Interest List

INFORMATION CONTACT:
Clerk's Office, 245-2130

PURPOSE: To consider making an appointment to the Carrboro Northern Transition Area Advisory Committee.

BACKGROUND: The following information is for Board consideration:

- Appointment to a partial term (Position #2) "Carrboro Northern Transition Area Advisory Committee – BOCC Appointee" for Anahid Vrana expiring 01/31/2017.

POSITION NO.	NAME	SPECIAL REPRESENTATIVE	EXPIRATION DATE
2	Ms. Anahid Vrana	BOCC Appointee	01/31/2018

NOTE - If the individuals listed above are appointed, the following vacancies remain:

- Position #3--- "BOCC Appointee" position ----- expiring 01/30/2017.

FINANCIAL IMPACT: None.

RECOMMENDATION(S): The Board will consider making an appointment to the Carrboro Northern Transition Area Advisory Committee.

Board and Commission Members

And Vacant Positions

Carrboro Northern Transition Area Advisory Committee

Meeting Times: As called. Meets as called.

Terms: 2

Contact Person: Cathy Wilson, Town Clerk

Meeting Place: As called.

Positions: 3

Length: 3 years

Contact Phone: 919-918-7309

Description: The Committee will review zoning amendment requests, special/ conditional use permit applications for developments within the Northern Transition Area of Carrboro; make recommendations to the Carrboro Board of Adjustment or Carrboro Board of Aldermen; inventory areas of cultural, archaeological, historical significance; areas of open space, rural character, scenic qualities, biological values; areas of agricultural uses; and make recommendations based on the above studies for additional policies, goals, etc. that will preserve and enhance the special character of this area, and relate to its growth. The Committee will consist of five members, three appointed by the Orange County BOCC

<p>1 Miss Amy Jeroloman 305 Deer Ridge Drive Chapel Hill NC 27516-5190</p>	<p>Day Phone: 919-966-6621 Evening Phone: 919-960-6099 FAX: E-mail: ajeroloman@nc.rr.com</p>	<p>Sex: Female Race: Caucasian Township: Chapel Hill Resid/Spec Req: N. Transition Area Special Repr: B.O.C.C. Appointee</p>	<p>First Appointed: 09/20/2011 Current Appointment: 03/18/2014 Expiration: 01/30/2017 Number of Terms: 2</p>
<p>2 VACANT</p>	<p>Day Phone: Evening Phone: FAX: E-mail:</p>	<p>Sex: Race: Township: Resid/Spec Req: N. Transition Area Special Repr: B.O.C.C. Appointee</p>	<p>First Appointed: Current Appointment: Expiration: 01/30/2018 Number of Terms:</p>
<p>3 VACANT</p>	<p>Day Phone: Evening Phone: FAX: E-mail:</p>	<p>Sex: Race: Township: Resid/Spec Req: N. Transition Area Special Repr: B.O.C.C. Appointee</p>	<p>First Appointed: Current Appointment: Expiration: 01/31/2017 Number of Terms:</p>

MOTION WAS MADE BY ALDERMAN SEILS, SECONDED BY ALDERMAN SLADE TO APPROVE THE RESOLUTION BELOW:

A RESOLUTION MAKING APPOINTMENT(S) TO THE NORTHERN TRANSITION AREA ADVISORY COMMITTEE

THE BOARD OF ALDERMEN HEREBY APPOINTS THE FOLLOWING APPLICANT(S) TO THE NORTHERN TRANSITION AREA ADVISORY COMMITTEE:

Seat Designation	Appointee	Term Expiration
Carrboro Representative	Jeanette Moore	2/2018

Section 2. The Board of Aldermen hereby recommends to the Orange County Board of Commissioners that Anahid Vrana be appointed as an Orange County Representative to the Northern Transition Area Advisory Committee for a term to expire in February 2018.

Section 3. This resolution shall become effective upon adoption.

This the 3rd day of March, 2015

Vote:

Aye: Alderman Seils, Alderman Slade, Alderman Chaney, Mayor Lavelle, Alderman Johnson, Alderman Gist, Alderman Haven-O'Donnell

Volunteer Application Orange County Advisory Boards and Commissions

Name: Ms. Anahid Vrana
Name Called:
Home Address: 8217 Old NC 86
 Chapel Hill NC 27516
Phone (Day): 919-942-4789
Phone (Evening): 919-942-4789
Phone (Cell): 919-215-0329
Email: anahid.vrana@gmail.com
Place of Employment: Retired
Job Title: Cell Biologist
Year of OC Residence: 1976
Township of Residence: Chapel Hill
Zone of Residence:
Sex: Female
Ethnic Background: Caucasian

Community Activities/Organizational Memberships:

PTA Boards including President - Secretary when children were in school.
 Cancer Society - Community Swim for Life.
 Formerly head of Chapel Hill Summer Swim League.

Past Service on Orange County Advisory Boards:

None

Boards/Commissions applied for:

Carrboro Northern Transition Area Advisory Committee

Background, education and experience relevant to this board:

I have lived in this neighborhood for 35 years. My grandchildren live in the same neighborhood.

Reasons for wanting to serve on this board:

I want to make the community a continued safe beautiful and environmentally sound area while respecting the need to. My neighbor Joy Bryan, whom I respect greatly, asked me to consider serving.

Conflict of Interest:

Supplemental Questions:

Other Comments:

This application was current on: 3/26/2015 11:48:53 AM

Date Printed: 3/26/2015

Applicant Interest Listing

by Board Name and by Applicant Name

Carrboro Northern Transition Area Advisory Commi

Contact Person: Cathy Wilson, Town Clerk
Contact Phone: 919-918-7309

Ms. Anahid Vrana
8217 Old NC 86
Chapel Hill NC 27516

Day Phone: 919-942-4789
Evening Phone: 919-942-4789
Cell Phone: 919-215-0329
E-mail: anahid.vrana@gmail.com

Sex: Female
Race: Caucasian
Township: Chapel Hill
Date Applied: 03/26/2015

Skills:

Also Serves On:

1

**ORANGE COUNTY
BOARD OF COMMISSIONERS**

ACTION AGENDA ITEM ABSTRACT

Meeting Date: April 21, 2015

**Action Agenda
Item No.** 11-b

SUBJECT: Human Relations Commission – Appointments and Changes

DEPARTMENT: Board of Commissioners

PUBLIC HEARING: (Y/N)

No

ATTACHMENT(S): Under Separate Cover
Membership Roster
Recommendations
Attendance Record
Applications for Persons Recommended
Interest List
Applications of Persons on the Interest List

INFORMATION CONTACT:
Clerk's Office, 245-2130

PURPOSE: To consider making appointments and position changes to the Human Relations Commission.

BACKGROUND: The following information is for Board consideration:

- Change in current representative (Position #11) "Town of Hillsborough" move to (Position #16) "At-Large" representative for Ms. Natalie Turner expiring 06/30/2015. **(Ms. Turner moved from Hillsborough, but still lives in Orange County. The Clerk's office was not apprised of this change until after the March 17th BOCC meeting)**
- Change in representative (Position #16) "At-Large" representative to (Position #11) "Town of Hillsborough" representative for Rev. Rollin Russell expiring 06/30/2015. **(Rev. Russell is a resident of the Town of Hillsborough)**

POSITION NO.	NAME	SPECIAL REPRESENTATIVE	EXPIRATION DATE
11	Rev. Rollin Russell	Town of Hillsborough	06/30/2015
16	Ms. Natalie Turner	At-Large	06/30/2015

NOTE - If the individuals listed above are appointed, the following vacancies remain:

- *Position #12--- "At-Large" position----- expiring 06/30/2016. **The HRC has requested this position remain open until they are able to recruit a representative from the Hispanic community to round out the commission. This position has been vacant since 09/30/2014.**
- *Position #18--- "Town of Carrboro" position----- expiring 06/30/2017. **The HRC is in the process of getting a Resolution from the Town of Carrboro to appoint Prof. R. Ross Holloway to the commission. The person previously holding this position resigned April 13, 2015.**

FINANCIAL IMPACT: None.

RECOMMENDATION(S): The Board will consider making appointments and changes to the Human Relations Commission.

Board and Commission Members

And Vacant Positions

Human Relations Commission

Meeting Times: 6:30 p.m. second Monday of each month

Terms: 2

Contact Person: James Davis

Meeting Place: Community Room of the Animal Services Facility

Positions: 18

Length: 3 years

Contact Phone: 919-245-2488

Description: The Board of Commissioners appoints all eighteen members. The Towns of Chapel Hill, Carrboro and Hillsborough each nominate at least one member. This commission seeks to prevent and/or eliminate bias and discrimination by means of education, persuasion, conciliation and enforcement. It also advises the Board of County Commissioners on these matters, receives discrimination complaints, and conducts the corresponding investigation of such complaints. To learn more, visit this web address: www.co.orange.nc.us/hrr/hrc.asp

1	Dr. Christine Kelly-Kleese 9512 Greenfield Road Chapel Hill NC 27516	Day Phone: 919-622-5898 Evening Phone: FAX: 686-3396 E-mail: drkelly44@gmail.com	Sex: Female Race: Caucasian Township: Bingham Resid/Spec Req: At-Large Special Repr:	First Appointed: 01/20/2011 Current Appointment: 06/19/2012 Expiration: 06/30/2015 Number of Terms: 1
2	Mr Andy Cagle 3420 Mount Willing Rd. Efland NC 27243	Day Phone: 336-214-0149 Evening Phone: 336-214-0149 FAX: E-mail: cagle6@juno.com	Sex: Male Race: Caucasian Township: Cheeks Resid/Spec Req: At-Large Special Repr:	First Appointed: 03/17/2015 Current Appointment: 03/17/2015 Expiration: 09/30/2015 Number of Terms:
3	Ms. Vanessa Soleil 321 West Queen Street Hillsborough NC 27278	Day Phone: 919-245-2897 Evening Phone: FAX: E-mail: vsoleil@orangecountync.gov	Sex: Female Race: Caucasian Township: Hillsborough Resid/Spec Req: At-Large Special Repr:	First Appointed: 06/03/2014 Current Appointment: 06/03/2014 Expiration: 09/30/2015 Number of Terms: 1
4	Mr. Alan Jefferies 555 Paul Hardin Dr Chapel Hill NC 27514	Day Phone: 3369066247 Evening Phone: 9199625626 FAX: E-mail: alanjefferies5@gmail.com	Sex: Male Race: African American Township: Chapel Hill Resid/Spec Req: Chapel Hill Special Repr: Town of Chapel Hill	First Appointed: 11/06/2014 Current Appointment: 11/06/2014 Expiration: 06/30/2017 Number of Terms: 1
5	Mr. Marc Xavier 906 Savannah Court Hillsborough NC 27278	Day Phone: 919-368-8102 Evening Phone: 919-368-8102 FAX: E-mail: MXAVIER88@GMAIL.COM	Sex: Male Race: African American Township: Hillsborough Resid/Spec Req: At-Large Special Repr:	First Appointed: 05/21/2013 Current Appointment: 10/07/2014 Expiration: 06/30/2017 Number of Terms: 1

Board and Commission Members

And Vacant Positions

Human Relations Commission

Meeting Times: 6:30 p.m. second Monday of each month

Terms: 2

Contact Person: James Davis

Meeting Place: Community Room of the Animal Services Facility

Positions: 18

Length: 3 years

Contact Phone: 919-245-2488

Description: The Board of Commissioners appoints all eighteen members. The Towns of Chapel Hill, Carrboro and Hillsborough each nominate at least one member. This commission seeks to prevent and/or eliminate bias and discrimination by means of education, persuasion, conciliation and enforcement. It also advises the Board of County Commissioners on these matters, receives discrimination complaints, and conducts the corresponding investigation of such complaints. To learn more, visit this web address: www.co.orange.nc.us/hrr/hrc.asp

6	Robin R. Criffield 800B Davie Road Carrboro NC 27510	Day Phone: 919-933-5505 Evening Phone: 919-933-5505 FAX: E-mail: robinriffield@msn.com	Sex: Female Race: Caucasian Township: Chapel Hill Resid/Spec Req: At-Large Special Repr:	First Appointed: 03/17/2015 Current Appointment: 03/17/2015 Expiration: 09/30/2016 Number of Terms:
7	Ms. Joyce Christine Preslar 9417 Bethel-Hickory Grove Ch Rd Chapel Hill NC 27516	Day Phone: 919-932-0603 Evening Phone: FAX: 919-967-0367 E-mail: Presley_Joy@yahoo.com	Sex: Female Race: Caucasian Township: Bingham Resid/Spec Req: At-Large Special Repr:	First Appointed: 08/23/2011 Current Appointment: 06/18/2013 Expiration: 06/30/2016 Number of Terms: 1
8	Mr. Matthew Hughes 1845 Washington Drive, PO Box 1406 Hillsborough NC 27278	Day Phone: 919-928-4480 Evening Phone: FAX: E-mail: matt.hughes90@yahoo.com	Sex: Male Race: Caucasian Township: Eno Resid/Spec Req: At-Large Special Repr:	First Appointed: 01/20/2011 Current Appointment: 10/07/2014 Expiration: 06/30/2017 Number of Terms: 2
9	Ms. Jilan Li 734 Providence Glen Drive Chapel Hill NC 27514	Day Phone: 919-806-5154 Evening Phone: 919-806-5154 FAX: E-mail: chulan46@hotmail.com	Sex: Female Race: Asian American Township: Chapel Hill Resid/Spec Req: Chapel Hill Special Repr: Town of Chapel Hill	First Appointed: 11/06/2014 Current Appointment: 11/06/2014 Expiration: 09/30/2016 Number of Terms:
10	Ms. Monica Richard D4 Fenway Park Carrboro NC 27510	Day Phone: 919-932-1273 Evening Phone: FAX: E-mail: mlrichard@mindspring.com	Sex: Female Race: African American Township: Chapel Hill Resid/Spec Req: Carrboro Special Repr: Town of Carrboro	First Appointed: 09/17/2013 Current Appointment: 09/17/2013 Expiration: 06/30/2016 Number of Terms: 1

Board and Commission Members

And Vacant Positions

Human Relations Commission

Meeting Times: 6:30 p.m. second Monday of each month

Terms: 2

Contact Person: James Davis

Meeting Place: Community Room of the Animal Services Facility

Positions: 18

Length: 3 years

Contact Phone: 919-245-2488

Description: The Board of Commissioners appoints all eighteen members. The Towns of Chapel Hill, Carrboro and Hillsborough each nominate at least one member. This commission seeks to prevent and/or eliminate bias and discrimination by means of education, persuasion, conciliation and enforcement. It also advises the Board of County Commissioners on these matters, receives discrimination complaints, and conducts the corresponding investigation of such complaints. To learn more, visit this web address: www.co.orange.nc.us/hrr/hrc.asp

11	Ms. Natalie Turner 310 Hemlock Drive Durham NC 27705	Day Phone: 919-684-7669 Evening Phone: FAX: E-mail: nwu.2485@gmail.com	Sex: Female Race: Asian American Township: Hillsborough Resid/Spec Req: Hillsborough Special Repr: Town of Hillsborough	First Appointed: 03/17/2015 Current Appointment: 03/17/2015 Expiration: 06/30/2015 Number of Terms: 1
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12	VACANT	Day Phone: Evening Phone: FAX: E-mail:	Sex: Race: Township: Resid/Spec Req: At-Large Special Repr:	First Appointed: Current Appointment: Expiration: 06/30/2016 Number of Terms:
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13	Mr. Gerald Ponder Vice-Chair 2 Winnawa Walk Hillsborough NC 27278	Day Phone: 919-732-8576 Evening Phone: 919-732-8576 FAX: E-mail: Gaponder@gmail.com	Sex: Male Race: Caucasian Township: Hillsborough Resid/Spec Req: Hillsborough Special Repr: Town of Hillsborough	First Appointed: 11/08/2012 Current Appointment: 10/07/2014 Expiration: 06/30/2017 Number of Terms: 1
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14	Mr. Scott Goldsmith 1412 Arboretum Drive Chapel Hill NC 27517	Day Phone: 919 240-4404 Evening Phone: 919 240-4404 FAX: E-mail: goldsmithsj@hotmail.com	Sex: Male Race: Caucasian Township: Chapel Hill Resid/Spec Req: At-Large Special Repr:	First Appointed: 03/17/2015 Current Appointment: 03/17/2015 Expiration: 09/30/2015 Number of Terms:
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15	Mrs. Doris Brunson Chair 5532 Jomali Drive Durham NC 27705	Day Phone: 919-383-1397 Evening Phone: 919-383-1397 FAX: E-mail: dahbrunson@aol.com	Sex: Female Race: African American Township: Eno Resid/Spec Req: At-Large Special Repr:	First Appointed: 11/19/2013 Current Appointment: 11/19/2013 Expiration: 06/30/2016 Number of Terms: 1
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Board and Commission Members

And Vacant Positions

Human Relations Commission

Meeting Times: 6:30 p.m. second Monday of each month

Terms: 2

Contact Person: James Davis

Meeting Place: Community Room of the Animal Services Facility

Positions: 18

Length: 3 years

Contact Phone: 919-245-2488

Description: The Board of Commissioners appoints all eighteen members. The Towns of Chapel Hill, Carrboro and Hillsborough each nominate at least one member. This commission seeks to prevent and/or eliminate bias and discrimination by means of education, persuasion, conciliation and enforcement. It also advises the Board of County Commissioners on these matters, receives discrimination complaints, and conducts the corresponding investigation of such complaints. To learn more, visit this web address: www.co.orange.nc.us/hrr/hrc.asp

16	Rev. Rollin Russell 202 Saponi Drive Hillsborough NC 27278	Day Phone: 919-644-0869 Evening Phone: same FAX: E-mail: rollinrussell@nc.rr.com	Sex: Male Race: Caucasian Township: Hillsborough Resid/Spec Req: At-Large Special Repr:	First Appointed: 08/23/2011 Current Appointment: 06/19/2012 Expiration: 06/30/2015 Number of Terms: 1
17	Ms. Jamie Paulen 5500 Spring House Lane Chapel Hill NC 27516	Day Phone: 216-965-5095 Evening Phone: FAX: E-mail: jamiepaulen@gmail.com	Sex: Female Race: Caucasian Township: Chapel Hill Resid/Spec Req: At-Large Special Repr:	First Appointed: 05/21/2013 Current Appointment: 03/17/2015 Expiration: 06/30/2017 Number of Terms: 1
18	VACANT	Day Phone: Evening Phone: FAX: E-mail:	Sex: Race: Township: Resid/Spec Req: Carrboro Special Repr: Town of Carrboro	First Appointed: Current Appointment: Expiration: 06/30/2017 Number of Terms:



Orange County
Department of Housing,
Human Rights and
Community Development

Orange County Human Relations Commission

M E M O

DATE: March 24, 2015

TO: Clerk of Orange County Board of Commissioners

FROM: Doris Hines Brunson, Chair
Human Relations Commission

CC: James E. Davis, Jr., Staff Liaison

RE: Board Composition

This memo comes to inform the Clerk of the BOCC of current and expected changes in the composition of the membership of the Human Relations Commission and to request a seat position amendment and time to recruit members to represent the Hispanic/Latino community.

On March 17, 2015, the BOCC moved Natalie Turner from at-large position #2 to position #11 to fill the vacant Hillsborough rep. seat. However, Ms. Turner no longer resides in Hillsborough. Mr. Rollin Russell (position #16) is a Hillsborough resident and has inquired on the possibility of being its representative. If it pleases the BOCC, Ms. Turner and Mr. Rollin's position can be swapped.

There is currently a void in the representation of a member of the County's Hispanic/Latino community. The board is also void of a member who works closely with this community. If it pleases the BOCC, the HRC requests that the remaining vacant seat (position #12) remain unoccupied until such time that a member or representative of the Hispanic community is recruited.

The HRC anticipates the resignation of Ms. Andrea Jones (position #18) as she is moving to Durham County. She is currently the representative of the Town of Carrboro. Prof. Ross Holloway is a resident of Carrboro who has recently applied for the board. He has attended an HRC meeting and expressed a sincere interest in joining the board. Please accept this as a recommendation for Prof. Holloway's appointment to occupy position #18 upon the resignation of Ms. Andrea Jones.

As referenced above, the HRC desires to maintain membership that reflects the diversity of the County's citizens and residents. This diversity is reported to the HUD FHEO (Fair Housing and Equal Opportunity) office on an annual basis. Attached is a copy of the HRC membership which displays its racial, ethnic and gender diversity.

Mailing Address
P.O. Box 8181
Hillsborough, NC 27278

Main Office
300 W. Tryon Street
Hillsborough, NC 27278

Satellite Office
2501 Homestead Road
Chapel Hill, NC 27516

Telephone (919) 245-2490 • Fax (919) 644-3056 • TDD (919) 644-3045



Volunteer Application Orange County Advisory Boards and Commissions

Name: Rev. Rollin Russell
Name Called:
Home Address: 202 Saponi Drive
 Hillsborough NC 27278
Phone (Day): 919-644-0869
Phone (Evening): same
Phone (Cell):
Email: rollinrussell@nc.rr.com
Place of Employment: retired
Job Title:
Year of OC Residence: 2004
Township of Residence: Hillsborough
Zone of Residence: EA (Extraterritorial Area)
Sex: Male
Ethnic Background: Caucasian

Community Activities/Organizational Memberships:

Past Service on Orange County Advisory Boards:

Boards/Commissions applied for:

Supplemental Questions:

Work Experience: Ordained Minister; served churches in Virginia, Pennsylvania, and Texas; Conference Minister of Southern Conference (300 churches in NC and VA); faculty, Lancaster Theological Seminary, PA

Volunteer Experience: Churches Unitiing in Christ, Ministry TF; NC Council of Churches, Unity Committee; NC Council of Churches, Interfaith dialogue

Education: A.B. Transylvania University, Lexington, KY; B.D. Vanderbilt University, Nashville, TN; S.T.M. Vanderbilt University
 D.Min. Vanderbilt University

Other Comments:

The development and vitality of Hillsborough is very important to me and I am pleased to help assure its continued excellence as a community. **STAFF COMMENTS:** Originally applied for Hillsborough Board of Adjustment, Historic Preservation Commission, Human Relations Commission 4-1-2011. **ADDRESS JURISDICTION:** 202 Saponi Drive, Hillsborough, NC is Hillsborough Township, EA Jurisdiction

**Volunteer Application
Orange County Advisory Boards and Commissions**

Name: Ms. Natalie Turner
Name Called:
Home Address: 310 Hemlock Drive
Durham NC 27705
Phone (Day): 919-684-7669
Phone (Evening):
Phone (Cell):
Email: nwu.2485@gmail.com
Place of Employment: Duke University Hospital
Job Title: Administrative Assistant
Year of OC Residence: 2007
Township of Residence: Hillsborough
Zone of Residence: Orange County
Sex: Female
Ethnic Background: Asian American

Community Activities/Organizational Memberships:

Past Service on Orange County Advisory Boards:

Boards/Commissions applied for:

Supplemental Questions:

Other Comments:

STAFF COMMENTS: Applied 01/18/2013 for Human Relations Commission. ADDRESS VERIFICATION: 638 Patriot's Pointe Drive, Hillsborough, NC is Hillsborough Township, Orange County Jurisdiction, Hillsborough Town Limits, Rural Residential.

Applicant Interest Listing

by Board Name and by Applicant Name

Human Relations Commission

Contact Person: James Davis
Contact Phone: 919-245-2488

Rev. Susie Enoch	Day Phone: 336-260-7694	Sex: Female
4002 McGowan Creek Road	Evening Phone: 336-260-7694	Race: African American
Efland NC 27243	Cell Phone:	Township: Cheeks
	E-mail: enochts@aol.com	Date Applied: 03/06/2015
Skills: Human Resources Director	Also Serves On:	
Skills: Human Resources Manager	Also Serves On:	
Skills: Pastoral Services	Also Serves On:	

Prof. R. Ross Holloway	Day Phone: 9199422785	Sex: Male
711 West Main St.	Evening Phone: same	Race: Caucasian
Carrboro NC 27510	Cell Phone: 4019356417	Township: Chapel Hill
	E-mail: r_holloway@brown.edu	Date Applied: 12/05/2014
Skills:	Also Serves On:	

Mr Tod Puckett	Day Phone: 919-245-1968	Sex: Female
115 Fellowship Lane	Evening Phone: 919-245-1968	Race: Caucasian
Rougemont NC 27572	Cell Phone: n/a	Township: Little River
	E-mail: puckett.tod@gmail.com	Date Applied: 01/21/2015
Skills:	Also Serves On:	

Volunteer Application Orange County Advisory Boards and Commissions

Name: Rev. Susie Enoch
Name Called:
Home Address: 4002 McGowan Creek Road
 Efland NC 27243
Phone (Day): 336-260-7694
Phone (Evening): 336-260-7694
Phone (Cell):
Email: enochts@aol.com
Place of Employment: Unemployed
Job Title:
Year of OC Residence: 2009
Township of Residence: Cheeks
Zone of Residence: Rural Area Resident
Sex: Female
Ethnic Background: African American

Community Activities/Organizational Memberships:

Contracted Qualified Professional @ Ethel's Footprints, - Burlington, NC (Feb 2014-Present)- provide counseling services in facility and at consumer's homes. Works independently to provide clinical interventions based on best practice counseling models and techniques to work effectively with children and families. Duties include but are not limited to: conducting clinical assessments, developing treatment plans with client and family participation, providing individual, family, and group therapeutic sessions, and providing on-call crisis intervention services.

Contracted Authorization Professional @ Just In Time Youth Services, -Burlington, NC (Nov 2113-Present) -Provide documentation to MCO's for managed specialized care (inpatient, outpatient, ancillary services for consumers. Ensuring that all initial and reauthorizations for services occur in a timely fashion.

Past Service on Orange County Advisory Boards:

Boards/Commissions applied for:

Durham Technical Community College Board of Directors

Background, education and experience relevant to this board:

Reasons for wanting to serve on this board:

Conflict of Interest:

Board of Social Services**Background, education and experience relevant to this board:****Reasons for wanting to serve on this board:****Conflict of Interest:****Economic Development Advisory Board (REQUIRES DISCLOSURE STATEMENT)****Background, education and experience relevant to this board:****Reasons for wanting to serve on this board:****Conflict of Interest:****Human Relations Commission****Background, education and experience relevant to this board:****Reasons for wanting to serve on this board:****Conflict of Interest:****Historic Preservation Commission (APPLICANTS SHALL RESIDE WITHIN THE TERRITORIAL****Background, education and experience relevant to this board:****Reasons for wanting to serve on this board:****Conflict of Interest:****Supplemental Questions:**

Work Experience: WrightCare Alternatives Services, Hillsborough, NC [Mar 2008 - May 2011]

Human Resource Director; Served in a pivotal role as a member of the senior leadership team, while providing organizational leadership for the alignment of WCAS workforce with the mission and vision. Worked closely with the Program Director and key clinical team to develop and implement HR strategies, functions and systems to facilitate the achievement of WCAS strategic directions and initiatives. Served as the staff advisor and liaison within various Committees of WCAS Board of Directors, as needed: 'Promoted and facilitated the mission and vision of the organization. Maintained the staff needed for client care. Created, directed, and implemented development strategies to solidify and expand the organization's employee and employer relationship. Developed a sound HR dept which allowed for effective delivery of excellent services while achieving the financial goals set for the organization. Oversaw all operations including hiring and supervising of staff, training, and developing and implementing organizational policies and procedures.

Qualified Professional: Served as Qualified Professional responsible for providing an array of case coordination and mental health services for MH/DD/SA clients. Determined the extent of each individual's mental health or crisis situations as well as the appropriate measures to be taken in each case. Upheld agency goals to meet the educational, vocational, residential, mental health treatment, financial, social and other non-treatment needs of the recipient. Managed the arrangement, and linkage or integration of multiple services as needed as it related to programs and other outside agencies. Assessed and reassessed recipient's needs for case management services; informed the recipient about

benefits, community resources, and services.

Duke University Medical Center (Pastoral Services), Durham, NC [May 2010 - May 2011]
 Chaplain Resident: Provided interfaith pastoral/spiritual care to patients, families, and staff in crisis situations. Evaluated emotional, social, spiritual and religious factors to determine the capacity to cope with illness and death through completed spiritual assessments outlining problems, goals and interventions. Served as a liaison with community pastoral care services, clergy and faith communities. Successfully educated patients, families, and staff, as well as participated in ethics consults. Developed sacerdotal functions, religious rituals, and services upon personal request of patients or their family members according to their beliefs, and religious orientations; personally or in conjunction with community spiritual leaders.

Durham Technical Community College, Durham, NC [2004 - 2005]
 Continuing Education Instructor: Taught classes in basic money marketing skills, customer service, healthcare, and teaching careers for c.e.u certification, and associate/bachelor level degrees. Lead Job Fairs and provided classroom instruction in job assistance training [in both group/individual] settings. Successfully educated clients in job preparation through counseling, mock interviews and resume critique.

Bank of America (formerly NationsBank), Burlington, NC & Greensboro, NC [1998 - 2000]
 Assistant Branch Manager/ Consumer Banker. Played a key role in developing sales programs that helped meet company goals. Maintained direct oversight of branch cash flow; resolved escalated issues and reported to management. Conducted monthly and quarterly branch audits, including security system tests. Open and closed the branch daily; supervised a staff of 12.

Great American Knitting Mills (Gold Toe), Burlington, NC [1995 - 1998] Credit/Account Analyst - Worked with a team of three analyst/collectors. Ensured that staff members complied with FDCPA guidelines. Conducted some training and team development sessions. Recovered \$750,000 in charged off collateral. Implemented a new goal oriented business plan detailing objectives, costs and accomplishments. Reduced delinquencies 20%

Volunteer Experience: New Covenant UHC (Burlington, NC) Clothing Giveaway (Evangelism Committee);

Education: Duke University Medical Center-Pastoral Services, Durham, NC C.P.E. Residency, 3 Units- May 2011
 Duke University Medical Center-Pastoral Services, Durham, NC C.P.E. Internship, 1 Unit- May 08-Aug 08
 Duke University Duke Divinity School, Durham, NC Master of Divinity, GPA: 2.89 -May 2009
 Shaw University, Raleigh, NC BA Religion/Philosophy; Summa Cum Laude, GPA:3.89 - Dec-2004

Other Comments:

The community in which one lives should always be a matter of concern to them. The quality of life within the community reflects the heart and soul of its residents in regards to their values and principles they live by. With that said, I am most interested to be a part of the Orange County community not just as a mere resident, but one who desires to serve the community in a greater aspect within the Advisory Board, Commission, and or Committee(s) listed above. STAFF COMMENTS: Applied for Orange County Planning Board, Board of Social Services, and Interlocal Agreement committee for the Hillsborough Area-Orange county Strategic Growth Plan Phase II 12/29/2010. Updated application through Planning Department for OUTBoard 1/24/2011. UPDATED APPLICATION FOR OC PLANNING BOARD 02/13/2012. UPDATED APPLICATION 05/15/2012 TO INCLUDE Human Relations Commission, Commission for the Environment, Historic Preservation Commission, Orange Unified Transportation Board, Board of Social Sevices, Durham Technical Community College Board of Directors, and Economic Development Advisory Board. , ADDRESS VERIFICATION: 4002 McGowan Creek Road, Efland, NC is in Orange County Jurisdiction and Cheeks Township.

This application was current on: 3/6/2015

Date Printed: 3/9/2015

Volunteer Application Orange County Advisory Boards and Commissions

Name: Prof. R. Ross Holloway
Name Called:
Home Address: 711 West Main St.
 Carrboro NC 27510
Phone (Day): 9199422785
Phone (Evening): same
Phone (Cell): 4019356417
Email: r_holloway@brown.edu
Place of Employment: Brown University
Job Title: Elisha Benjamin Andrews Professor, Emeritus
Year of OC Residence: 2010
Township of Residence: Chapel Hill
Zone of Residence:
Sex: Male
Ethnic Background: Caucasian

Community Activities/Organizational Memberships:

Chapel Hill - Carrboro Meals on Wheels, substitute driver

Chapel of the Cross, transportation provider

Past Service on Orange County Advisory Boards:

None

Boards/Commissions applied for:

Human Relations Commission

Background, education and experience relevant to this board:

I am proud of my forty years experience in serving as staff member and director of archaeological excavations in the Mediterranean. In doing so I became immersed in other nations and other cultures, leading, in the case of Italy, to a brief stint as expert commentator on the National Television (RAI). I believe that I represent the unprejudiced attitude of pagan Greece and Roman toward the other, who is not the other, but only ourselves in different garb.

Reasons for wanting to serve on this board:

There is a pressing need in America for following Emma Lazarus call to embrace the downtrodden, which I define today as the pitiful women and children of Central America who seek asylum with us. My mother was a third generation Irish girl in Boston, where being Irish had been hardly better than being black in the states of the old confederacy. As a small child during the Depression I listened to the cries for Social Justice on the Boston Common.

Conflict of Interest:

Board of Social Services**Background, education and experience relevant to this board:**

see above

Reasons for wanting to serve on this board:

see above

Conflict of Interest:**Supplemental Questions:****Other Comments:**

This application was current on: 12/5/2014 5:52:03 PM

Date Printed: 12/12/2014

Volunteer Application Orange County Advisory Boards and Commissions

Name: Mr Tod Puckett
Name Called:
Home Address: 115 Fellowship Lane
 Rougemont NC 27572
Phone (Day): 919-245-1968
Phone (Evening): 919-245-1968
Phone (Cell): n/a
Email: puckett.tod@gmail.com
Place of Employment: Retired
Job Title: Retired
Year of OC Residence: 2014
Township of Residence: Little River
Zone of Residence:
Sex: Female
Ethnic Background: Caucasian

Community Activities/Organizational Memberships:

Lay Leader - New Bethel UMC
 Boy Scouts of America

Past Service on Orange County Advisory Boards:

none

Boards/Commissions applied for:

Human Relations Commission

Background, education and experience relevant to this board:

Career Military, the most diverse environment you can find. Graduate of NCCU as minority student

Reasons for wanting to serve on this board:

To help ensure Orange County is being as fair as possible to it s citizens and employees.

Conflict of Interest:

Supplemental Questions:

Other Comments:

This application was current on: 1/21/2015 10:45:20 PM

Date Printed: 1/23/2015

**ORANGE COUNTY
BOARD OF COMMISSIONERS**

ACTION AGENDA ITEM ABSTRACT

Meeting Date: April 21, 2015

Action Agenda

Item No. 11-c

SUBJECT: Orange County Parks and Recreation Council – Appointments

DEPARTMENT: Board of Commissioners

PUBLIC HEARING: (Y/N)

No

ATTACHMENT(S): Under Separate Cover
Membership Roster
Recommendations
Attendance Record Dr. Tori Williams-Reid
Applications for Persons Recommended
Interest List
Applications of Persons on the Interest List

INFORMATION CONTACT:
Clerk's Office, 245-2130

PURPOSE: To consider making appointments to the Orange County Parks and Recreation Council.

BACKGROUND: The following information is for Board consideration:

- Appointment to a first full term (Position #1) "Carrboro Town Limits" for Evelyn Daniel expiring 03/31/2018.
- Appointment to a partial term (Position #2) "Hillsborough Township" for John Greeson expiring 03/31/2016.
- Appointment to a partial term (Position #5) "At-Large" for Thomas Rhodes expiring 03/31/2016.
- Appoint / Move Dr. Tori Williams-Reid to (Position #10) "Hillsborough Town Limits" from position #2 "Hillsborough Township" (replaced by John Greeson if appointed). This will fulfill her first full term expiring 09/30/2016.

POSITION NO.	NAME	SPECIAL REPRESENTATIVE	EXPIRATION DATE
1	Dr. Evelyn Daniel	Carrboro Town Limits	03/31/2018
2	Mr. John Greeson	Hillsborough Township	03/31/2016
5	Mr. Thomas Rhodes	At-Large	03/16/2016
10	Dr. Tori Williams-Reid	Move to Hillsborough Town Limits	09/30/2016

NOTE - If the individuals listed above are appointed, the following vacancies remain:

- Position #6--- "Cheeks Township" position-----expiring 03/31/2018. **(position has been vacant since 11/30/2014)**

- Position #12--- “At-Large” position----- expiring 03/31/2016. **(position has been vacant since 12/31/2014)**

FINANCIAL IMPACT: None.

RECOMMENDATION(S): The Board will consider making appointments to the Orange County Parks and Recreation Council.

Board and Commission Members

And Vacant Positions

Orange County Parks and Recreation Council

Meeting Times: 6:30 pm first Wednesday of each month

Terms: 2

Contact Person: David Stancil

Meeting Place: Chapel Hill / Hillsborough Alternating

Positions: 12

Length: 3 years

Contact Phone: 919-245-2510

Description: Each member of the Council shall be a County resident appointed by the Orange County Board of Commissioners. This council consults with and advises the Department of Environment, Agriculture, Parks and Recreation, and the Board of County Commissioners on matters affecting recreation policies, programs, personnel, finances, and the acquisition and disposal of lands and properties related to the total community recreation program, and to its long-range planning for recreation.

1	VACANT	Day Phone:	Sex:	First Appointed:
		Evening Phone:	Race:	Current Appointment:
		FAX:	Township:	Expiration: 03/31/2018
		E-mail:	Resid/Spec Req: Carrboro City Limits	Number of Terms:
			Special Repr:	
2	Dr. Tori Williams Reid Vice-Chair 904 Chandler Court Hillsborough NC 27278	Day Phone: 919-241-5292 Evening Phone: FAX: E-mail: toridwms@gmail.com	Sex: Female Race: African American Township: Hillsborough Resid/Spec Req: Hillsbr. Township Special Repr: Hillsbr. Township	First Appointed: 04/09/2013 Current Appointment: 04/09/2013 Expiration: 03/31/2016 Number of Terms: 1
3	Mrs. Betty Khan 6023 Efland-Cedar Grove road PO Box 185 Cedar Grove NC 27231	Day Phone: Evening Phone: 919-732-8251 FAX: E-mail: BSKSTX@aol.com	Sex: Female Race: Caucasian Township: Cedar Grove Resid/Spec Req: Cedar Grove Twmsp. Special Repr: Cedar Grove Twmsp.	First Appointed: 10/16/2012 Current Appointment: 10/16/2012 Expiration: 03/31/2015 Number of Terms: 1
4	Mr. Joel Bulkley 123 Barclay rd. chapel hill NC 27516-1402	Day Phone: 968-8741 Evening Phone: same FAX: same E-mail: Joelj13@earthlink.net	Sex: Male Race: Caucasian Township: Chapel Hill Resid/Spec Req: C.Hill City Limits Special Repr:	First Appointed: 11/15/2011 Current Appointment: 06/03/2014 Expiration: 03/31/2017 Number of Terms: 2
5	VACANT	Day Phone:	Sex:	First Appointed:
		Evening Phone:	Race:	Current Appointment:
		FAX:	Township:	Expiration: 03/31/2016
		E-mail:	Resid/Spec Req: At-Large	Number of Terms:
			Special Repr: At-Large	

Board and Commission Members

And Vacant Positions

Orange County Parks and Recreation Council

Meeting Times: 6:30 pm first Wednesday of each month

Terms: 2

Contact Person: David Stancil

Meeting Place: Chapel Hill / Hillsborough Alternating

Positions: 12

Length: 3 years

Contact Phone: 919-245-2510

Description: Each member of the Council shall be a County resident appointed by the Orange County Board of Commissioners. This council consults with and advises the Department of Environment, Agriculture, Parks and Recreation, and the Board of County Commissioners on matters affecting recreation policies, programs, personnel, finances, and the acquisition and disposal of lands and properties related to the total community recreation program, and to its long-range planning for recreation.

6	VACANT	Day Phone:	Sex:	First Appointed:
		Evening Phone:	Race:	Current Appointment:
		FAX:	Township:	Expiration: 03/31/2015
		E-mail:	Resid/Spec Req: Cheeks Twmsp	Number of Terms:
			Special Repr: Cheeks Township	
7	Mr. Neal Bench Chair	Day Phone: 919-260-9058	Sex: Male	First Appointed: 11/15/2011
	397 Lakeshore Lane Chapel Hill NC 27514	Evening Phone: 919-942-4050	Race: Caucasian	Current Appointment: 06/03/2014
		FAX:	Township: Chapel Hill	Expiration: 03/31/2017
		E-mail: nj397bench@gmail.com	Resid/Spec Req: Chapel Hill Twmsp	Number of Terms: 2
			Special Repr: Chapel Hil Township	
8	Mr. Robert Robinson	Day Phone: 919-929-6921	Sex: Male	First Appointed: 12/10/2013
	5600 Guess Road Rougemont NC 27572	Evening Phone: 919-606-1961	Race: Caucasian	Current Appointment: 12/10/2013
		FAX:	Township: Little River	Expiration: 03/31/2014
		E-mail: third1261@gmail.com	Resid/Spec Req: Little River Townshi	Number of Terms: 1
			Special Repr: Little River Township	
9	Mr. Allan Green	Day Phone: 919-933-5105	Sex: Male	First Appointed: 12/14/2010
	5604 Dairyland Road Hillsborough NC 27278	Evening Phone: 919-933-5105	Race: Caucasian	Current Appointment: 06/03/2014
		FAX:	Township: Bingham	Expiration: 03/31/2017
		E-mail: allan@woodcrestfarmnc.com	Resid/Spec Req: Bingham Township	Number of Terms: 2
			Special Repr: Bingham Township	
10	VACANT	Day Phone:	Sex:	First Appointed:
		Evening Phone:	Race:	Current Appointment:
		FAX:	Township:	Expiration: 09/30/2016
		E-mail:	Resid/Spec Req: Hillsbr. Town Limits	Number of Terms:
			Special Repr:	

Board and Commission Members

And Vacant Positions

Orange County Parks and Recreation Council

Meeting Times: 6:30 pm first Wednesday of each month

Terms: 2

Contact Person: David Stancil

Meeting Place: Chapel Hill / Hillsborough Alternating

Positions: 12

Length: 3 years

Contact Phone: 919-245-2510

Description: Each member of the Council shall be a County resident appointed by the Orange County Board of Commissioners. This council consults with and advises the Department of Environment, Agriculture, Parks and Recreation, and the Board of County Commissioners on matters affecting recreation policies, programs, personnel, finances, and the acquisition and disposal of lands and properties related to the total community recreation program, and to its long-range planning for recreation.

<p>11</p> <p>Mr James E. Carter</p> <p>400 Dumont Drive Hillsborough NC 27278</p>	<p>Day Phone: 732-2358</p> <p>Evening Phone: 618-0482</p> <p>FAX:</p> <p>E-mail: jemmitt66@earthlink.net</p>	<p>Sex: Male</p> <p>Race: African American</p> <p>Township: Eno</p> <p>Resid/Spec Req: Eno Township</p> <p>Special Repr: Eno Township</p>	<p>First Appointed: 09/21/2010</p> <p>Current Appointment: 03/19/2013</p> <p>Expiration: 12/31/2015</p> <p>Number of Terms: 2</p>
<p>12</p> <p>VACANT</p>	<p>Day Phone:</p> <p>Evening Phone:</p> <p>FAX:</p> <p>E-mail:</p>	<p>Sex:</p> <p>Race:</p> <p>Township:</p> <p>Resid/Spec Req: At-Large</p> <p>Special Repr: At-Large</p>	<p>First Appointed:</p> <p>Current Appointment:</p> <p>Expiration: 03/31/2016</p> <p>Number of Terms:</p>

Orange County Parks and Recreation Council

PO Box 8181, 306-A Revere Road, Hillsborough, NC (919) 245-2510

March 13, 2015

Earl McKee, Chair
Board of County Commissioners
PO Box 8181
Hillsborough, NC 27278

Re: Recommended Appointment

Dear Chair McKee:

The Orange County Parks and Recreation Council (PRC) discussed recommendations to fill vacant slots on the Council at its March 4 meeting.

- 1) The PRC requests that applicant Evelyn Daniel be appointed to the Council, filling the vacant Town of Carrboro position.
- 2) The Council requests that applicant John Greeson be appointed to the Hillsborough Township position, and that current member Tori Williams Reid be shifted from the Hillsborough Township position to the vacant Town of Hillsborough (town limits) position concurrently.
- 3) The PRC requests that applicant Thomas Rhodes be appointed to one of the two vacant at-large positions.

Thank you for consideration of these appointments.

Sincerely,

David Stancil
Director, Department of Environment, Agriculture, Parks and Recreation

Cc: Neal Bench, PRC Chair and Tori Williams Reid, Vice-Chair, PRC.

Parks and Recreation Council

Attendance 2014

Member	Feb*	Mar	Apr	May	Jun	Aug	Sep	Oct	Nov	Dec
Williams-Reid	Y	Y	NM	Y	Y	NM	Y	Y	**	Y

Council does not meet in January or July.

Y = present. N = Absent. E = excused absence. NM = No meeting. RES = Resigned. END = Terms ended.

* - February meeting held 1/29.

** - November meeting deferred and members asked to attend the P&R Master Plan BOCC meeting.

Volunteer Application Orange County Advisory Boards and Commissions

Name: Dr. Evelyn Daniel
Name Called:
Home Address: 100 Cathy Road
 Carrboro NC 27510
Phone (Day): 9199292237
Phone (Evening): 9199292237
Phone (Cell): 9199292237
Email: daniel@ils.unc.edu
Place of Employment: UNC, Chapel Hill
Job Title: Professor emerita
Year of OC Residence: 1985
Township of Residence: Chapel Hill
Zone of Residence:
Sex: Female
Ethnic Background: Caucasian

Community Activities/Organizational Memberships:

Friends of the Chapel Hill Public Library
 Friends of Orange County Public Library

Past Service on Orange County Advisory Boards:

none

Boards/Commissions applied for:

Orange County Parks and Recreation Council

Background, education and experience relevant to this board:

I m a walker and have tried to walk on every trail in the county.

Reasons for wanting to serve on this board:

Love of environment and outdoors. Interest in planning.

Conflict of Interest:

Supplemental Questions:

Other Comments:

This application was current on: 2/9/2015 1:18:45 PM

Date Printed: 2/11/2015

Volunteer Application Orange County Advisory Boards and Commissions

Name: John Greeson
Name Called:
Home Address: 405 Rock Garden Lane
 Hillsborough NC 27278
Phone (Day): 9195311589
Phone (Evening): 9197325207
Phone (Cell): 9196016906
Email: johngreeson@nc.rr.com
Place of Employment: SAS Institute Inc.
Job Title: Manager, Database Services
Year of OC Residence: 2004
Township of Residence: Hillsborough
Zone of Residence: Hillsborough ETJ
Sex: Male
Ethnic Background: Caucasian

Community Activities/Organizational Memberships:

2012 – Present: volunteer Soccer coach with Orange County Parks and Recreation Youth Soccer League
 2013 – Present: Triangle SQL Server Users Group
 2014: Member of SQL Saturday Raleigh Conference Board
 2005 – Present: Professional Association for SQL Server
 2014 – Present: Triangle MySQL Users Group

Past Service on Orange County Advisory Boards:

N/A

Boards/Commissions applied for:

Orange County Parks and Recreation Council

Background, education and experience relevant to this board:

As a runner, mountain biker, and a parent of children who participate in multiple youth sports programs provided by Orange County Parks and Recreation, I have broad experience as a consumer of the facilities and services that Orange County provides. I have also served the last 3 years as a volunteer soccer coach with the youth soccer league. I have served on a conference board where we had to plan and run a one day conference with a budget of over \$20K. I have also had to manage a number of different projects in my professional career, as well as handle budgets over \$1 Million.

Reasons for wanting to serve on this board:

I believe that the recreational opportunities in Orange County serve a large part in making this county such a great place to live and work. I hope to help the county further develop and refine the already outstanding offerings we have. I have seen how our offerings have grown and matured over the last 10 years, but I believe there is still much more that can be done to improve recreation opportunities in Orange County.

Conflict of Interest:

Supplemental Questions:

Other Comments:

This application was current on: 10/23/2014 9:12:03 PM

Date Printed: 10/24/2014

Volunteer Application Orange County Advisory Boards and Commissions

Name: Dr. Thomas Rhodes
Name Called:
Home Address: 601 Elin Ct.
 Hillsborough NC 27278
Phone (Day): 919-636-077
Phone (Evening): 919-644-7300
Phone (Cell): 919-636-0677
Email: thrhodes@hotmail.com
Place of Employment: WakeMed Health & Hospitals
Job Title: Clinical Staff Pharmacist
Year of OC Residence: 2011
Township of Residence: Hillsborough
Zone of Residence: Hillsborough ETJ
Sex: Male
Ethnic Background: Caucasian

Community Activities/Organizational Memberships:

I am a member of the Orange County Beekeepers Association. Having somewhat recently moved to Orange County and having had time to settle down some, I am looking to get involved in the community by serving on a board.

Past Service on Orange County Advisory Boards:

None

Boards/Commissions applied for:

Orange County Parks and Recreation Council

Background, education and experience relevant to this board:

My background is in healthcare and in education though I have a lifetime of experience in recreation playing community summer baseball and local parks growing up as well as continuing to play league softball during the summer. I am also an Eagle Scout and appreciate the importance of being outdoors and connecting with nature which is important to me.

Reasons for wanting to serve on this board:

I grew up in rural Johnston County on a farm and was active as a youth in various sports and activities. I appreciate the role good community parks have in maintaining a vibrant active community. I also have two young boys who I look forward to taking to parks for recreation and have a vested interest in the development of the parks for their future too.

Conflict of Interest:

Supplemental Questions:

Other Comments:

This application was current on: 12/17/2014 8:05:00 PM

Date Printed: 12/19/2014

**Volunteer Application
Orange County Advisory Boards and Commissions**

Name: Dr. Tori Williams Reid
Name Called:
Home Address: 904 Chandler Court
Hillsborough NC 27278
Phone (Day): 919-241-5292
Phone (Evening):
Phone (Cell):
Email: toridwms@gmail.com
Place of Employment: Right at Home - Durham/Chapel Hill
Job Title: Agency Director/Owner
Year of OC Residence: 2001
Township of Residence: Hillsborough
Zone of Residence:
Sex: Female
Ethnic Background: African American
Community Activities/Organizational Memberships:
Hillsborough/Orange County Chamber of Commerce Board of Directors - incoming
Treasurer
Carol Woods Retirement Community - Board of Directors
Alzheimer s Association - Speaker s Bureau volunteer
Past Service on Orange County Advisory Boards:
None
Boards/Commissions applied for:
Supplemental Questions:

Other Comments:

This application was current on: 11/19/2012 11:21:13 AM

Date Printed: 1/14/2014

Applicant Interest Listing

by Board Name and by Applicant Name

Orange County Parks and Recreation Council

Contact Person: David Stancil
Contact Phone: 919-245-2510

Mr. Mark Anderson 2310 Stagecoach Dr. Hillsborough NC 27278 Skills: Web Site Advisor	Day Phone: 919-259-1295 Evening Phone: 919-423-6081 Cell Phone: E-mail: mark.g.anderson@us.pwc.com Also Serves On:	Sex: Male Race: Caucasian Township: Eno Date Applied: 10/01/2014
Dr. Evelyn Daniel 100 Cathy Road Carrboro NC 27510 Skills:	Day Phone: 9199292237 Evening Phone: 9199292237 Cell Phone: 9199292237 E-mail: daniel@ils.unc.edu Also Serves On:	Sex: Female Race: Caucasian Township: Chapel Hill Date Applied: 02/09/2015
John Greeson 405 Rock Garden Lane Hillsborough NC 27278 Skills:	Day Phone: 9195311589 Evening Phone: 9197325207 Cell Phone: 9196016906 E-mail: johngreeson@nc.rr.com Also Serves On:	Sex: Male Race: Caucasian Township: Hillsborough Date Applied: 10/23/2014
Mrs Rachel Massai 808 Hunters Run Mebane NC 27302 Skills:	Day Phone: 919-923-6362 Evening Phone: 919-923-6362 Cell Phone: 919-923-6362 E-mail: rachelmassai@yahoo.com Also Serves On:	Sex: Female Race: Caucasian Township: Cheeks Date Applied: 02/23/2015
Dr. Thomas Rhodes 601 Elin Ct. Hillsborough NC 27278 Skills:	Day Phone: 919-636-077 Evening Phone: 919-644-7300 Cell Phone: 919-636-0677 E-mail: thrhodes@hotmail.com Also Serves On:	Sex: Male Race: Caucasian Township: Hillsborough Date Applied: 12/17/2014
Mr. Brian Rowe 3235 Rigsbee Road N Chapel Hill NC 27514 Skills: Accounting Experience Skills: Insurance	Day Phone: 919-389-2331 Evening Phone: Cell Phone: E-mail: bsrowe67@aol.com Also Serves On: Also Serves On:	Sex: Male Race: Caucasian Township: Chapel Hill Date Applied: 10/13/2014

Applicant Interest Listing

by Board Name and by Applicant Name

Orange County Parks and Recreation Council

Contact Person: David Stancil
 Contact Phone: 919-245-2510

Mr Daniel Siler

108 Ray Road
 Chapel Hill NC 27516

Day Phone: 919-597-9447

Evening Phone: 919-597-9447

Cell Phone: 919-597-9447

E-mail: daniel.siler@gmail.com

Sex: Male

Race: Caucasian

Township: Chapel Hill

Date Applied: 02/06/2015

Skills: Advertising

Also Serves On:

Skills: News Reporter

Also Serves On:

Volunteer Application Orange County Advisory Boards and Commissions

Name: Mr. Mark Anderson
Name Called:
Home Address: 2310 Stagecoach Dr.
 Hillsborough NC 27278
Phone (Day): 919-259-1295
Phone (Evening): 919-423-6081
Phone (Cell):
Email: mark.g.anderson@us.pwc.com
Place of Employment: PricewaterhouseCoopers LLP
Job Title: Manager
Year of OC Residence: 2006
Township of Residence: Eno
Zone of Residence: Does not apply
Sex: Male
Ethnic Background: Caucasian

Community Activities/Organizational Memberships:

Past Service on Orange County Advisory Boards:

Boards/Commissions applied for:

Orange County Parks and Recreation Council

Background, education and experience relevant to this board:

Reasons for wanting to serve on this board:

Conflict of Interest:

Hillsborough Planning Board

Background, education and experience relevant to this board:

Reasons for wanting to serve on this board:

Conflict of Interest:

Orange County Planning Board (REQUIRES DISCLOSURE STATEMENT)

Background, education and experience relevant to this board:

Reasons for wanting to serve on this board:

Conflict of Interest:

Supplemental Questions:

Work Experience: I have over 18 years of experience dedicated to managing the design of web applications. I specializes in User Experience (UX) Design and have experience in functional and technical roles within the UX context. These include Usability, User

Interface Design, Usability Evaluation, Usability Testing, Accessibility Evaluation and Information Architecture. I have performed multiple design and consulting roles during my career including Designer, Design Manager, Creative Director, Usability Engineer and Production Manager.

Volunteer Experience: Architecture Review Board Chairman, Auburn Neighborhoods, Durham 2003-2006

Education: Ohio State University Columbus OH, Graduate work in Geographic Information Systems design 1991-1993; Tongji University Shanghai, The People's Republic of China Grad Study Abroad Program Summer 1993; Purdue University West Lafayette IN Bachelor of Science (graduated with highest distinction) 1991; US Army 1984 - 1987, US Army Honorable Discharge 5/1987
St. Francis College Ft. Wayne IN Commercial Art and Design 1979-1981.

Other Comments:

STAFF COMMENTS: 05/02/2011 - Originally applied for Orange County Planning Board, Orange County Parks and Recreation Council, and Hillsborough Planning Board. UPDATED APPLICATION 02/13/2012 FOR OC PLANNING BOARD. UPDATED APPLICATION 12/19/2012 FOR PARKS AND REC. COUNCIL. ADDRESS VERIFICATION: 2310 Stagecoach Dr., Hillsborough is Orange County Jurisdiction and Eno Township.

This application was current on: 10/1/2014

Date Printed: 10/13/2014

Volunteer Application Orange County Advisory Boards and Commissions

Name: Mrs Rachel Massai
Name Called:
Home Address: 808 Hunters Run
 Mebane NC 27302
Phone (Day): 919-923-6362
Phone (Evening): 919-923-6362
Phone (Cell): 919-923-6362
Email: rachelmassai@yahoo.com
Place of Employment: Quintiles
Job Title: Associate Clinical Project Management Director
Year of OC Residence: 2001
Township of Residence: Cheeks
Zone of Residence:
Sex: Female
Ethnic Background: Caucasian

Community Activities/Organizational Memberships:

Hillsborough Elementary School Social Committee PTA Co-Chair,
Mebane Youth Soccer

Past Service on Orange County Advisory Boards:

None

Boards/Commissions applied for:

Orange County Parks and Recreation Council

Background, education and experience relevant to this board:

As a resident of Orange County with a young, active family we utilize the current parks and recreation options regularly and would like to become involved by making the opportunities better.

Reasons for wanting to serve on this board:

I believe that improved parks and recreation options are attractive to all ages and enhance the quality of life for everyone. The health and social benefits are also an added bonus to the community.

We often have to leave Orange County to use neighboring county parks and recreation areas due to the limit offerings in our area. Often this translates to lost revenue for Orange County since we will spend money in neighboring counties while using the parks, etc. I know other families have a similar experience and therefore the County would benefit tremendously in health and revenue if additional/improved options were available nearby.

Conflict of Interest:

Supplemental Questions:

Other Comments:

This application was current on: 2/23/2015 4:28:53 PM

Date Printed: 3/6/2015

Volunteer Application Orange County Advisory Boards and Commissions

Name: Mr. Brian Rowe
Name Called:
Home Address: 3235 Rigsbee Road N
 Chapel Hill NC 27514
Phone (Day): 919-389-2331
Phone (Evening):
Phone (Cell):
Email: bsrowe67@aol.com
Place of Employment: Chapel Hill / Carrboro Chamber of Commerce
Job Title: Finance Director
Year of OC Residence: 2011
Township of Residence: Chapel Hill
Zone of Residence:
Sex: Male
Ethnic Background: Caucasian

Community Activities/Organizational Memberships:

Past Service on Orange County Advisory Boards:

Boards/Commissions applied for:

Orange County Parks and Recreation Council

Background, education and experience relevant to this board:

Reasons for wanting to serve on this board:

Conflict of Interest:

Chapel Hill/Orange County Visitors Bureau

Background, education and experience relevant to this board:

Reasons for wanting to serve on this board:

Conflict of Interest:

Supplemental Questions:

Work Experience: OE Enterprises, Inc. - Hillsborough, NC; NC Mutual Life Insurance Company - Durham, NC; Builders Mutual Life Insurance Company - Raleigh, NC

Volunteer Experience: American Red Cross; Jimmy V Celebrity Golf Classic; Special Olympics

Education: Bryant College - Smithfield, RI; BS/BA '89 - Concentration in Finance & Accounting

Other Comments:

I have recently relocated to Orange County from Wake County and have an interest in contributing to my community through volunteer opportunities throughout the county.

STAFF COMMENTS: Originally applied (1/12/2012) for Orange County Emergency Services Work Group, Orange County Parks and Recreation Council, and Chapel Hill/Orange County Visitors Bureau. ADDRESS VERIFICATION: Rigsbee Road N is Orange County Jurisdiction, Eno Fire Tax, and Chapel Hill Township.

This application was current on: 10/13/2014

Date Printed: 10/13/2014

Volunteer Application Orange County Advisory Boards and Commissions

Name: Mr Daniel Siler
Name Called:
Home Address: 108 Ray Road
 Chapel Hill NC 27516
Phone (Day): 919-597-9447
Phone (Evening): 919-597-9447
Phone (Cell): 919-597-9447
Email: daniel.siler@gmail.com
Place of Employment: Self Employed
Job Title: Strategist
Year of OC Residence: 1999
Township of Residence: Chapel Hill
Zone of Residence: Carrboro City Limits
Sex: Male
Ethnic Background: Caucasian

Community Activities/Organizational Memberships:

I serve as Chair to Carrboro s Recreation and Parks Commission and regularly attend the Chapel Hill Carrboro Chamber of Commerce s Economic Development and Public Policy Committee. Chair of the Carrboro Recreation and Parks Commission

Past Service on Orange County Advisory Boards:

As mentioned, I Chair the Carrboro Recreation and Parks Commission. Carrboro Recreation and Parks

Boards/Commissions applied for:

Chapel Hill/Orange County Visitors Bureau

Background, education and experience relevant to this board:

My entire professional career has been dedicated to journalism and public relations/marketing. As news director of WCHL, I covered news about Orange County extensively. As a strategist and account executive at first Rivers Agency and now at Glyph Interface, I work with clients based in the area and am intimately acquainted with the unique values that come with living and working in our area. I also have a long time hobby of live event production, and have been a part of the New Media team at UNC Chapel Hill, showcasing the best of Tar Heel athletics.

Reasons for wanting to serve on this board:

I count myself lucky to call Orange County home. While I don t want millions of others to try and move into the county, I would dearly love for them to come visit, see all of the wonderful things that we have to share, and spend a considerable sum before heading back to their hometowns. I don t mean to be glib - I honestly believe that it is in our community s interest to pursue tourism dollars as part of the overall economic development mix. Further, there are times when my leadership of the Carrboro Rec+Parks commission will help inform decisions that the Visitor s Bureau must make. The bottom line is that I have professional skills in marketing and public relations. It will be a privilege to put them to use for the benefit of the Visitor s Bureau.

Conflict of Interest:**Orange County Parks and Recreation Council****Background, education and experience relevant to this board:**

Extensive use of the parks and facilities that are provided and maintained by the County. I m active in the Carrboro recreation and parks community.

Reasons for wanting to serve on this board:

Serving with Carrboro can only accomplish so much. I would like to work with the County in order to ensure that the entire County has a variety of resources for people to safely enjoy.

Conflict of Interest:**Supplemental Questions:****Other Comments:**

STAFF COMMENTS: Originally applied 03/31/2013) for Chapel Hill/Orange County Visitors Bureau. ADDRESS VERIFICATION: 108 Ray Road is Chapel Hill Township, Carrboro Jurisdiction, Carrboro City Limits, CA ETJ.

REAPPLIED: 11/5/2013 for Chapel Hill Board of Adjustment, Historic Preservation Commission.

REAPPLIED: 11/22/2013 for Carrboro Recreation & Parks Commissions as he inadvertantly listed Chapel Hill rather than Carrboro.

Reapplied 12/17/2014 for the Chapel Hill/Orange County Visitors Bureau.

Applied for Orange County Parks and Recreation Council 02/06/2015.

This application was current on: 2/6/2015

Date Printed: 2/9/2015

BOCC Meeting Follow-up Actions

(Individuals with a * by their name are the lead facilitators for the group of individuals responsible for an item)

Meeting Date	Task	Target Date	Person(s) Responsible	Status
4/7/15	Review and consider request that the Board consider revisions to zoning provisions to allow food truck operations/rodeos	5/19/2015	Craig Benedict	Planning staff to provide Information Item with update on County's current provisions regarding food trucks
4/7/15	Review and consider request by Commissioner Jacobs that the County pursue a study, similar to one from the 1980's, that identifies the services/benefits a taxpayer receives for each \$1 of tax paid	5/19/2015	Bonnie Hammersley	Manager to pursue study by UNC School of Government or by one of NC's university MPA programs
4/7/15	Review and consider request by Commissioner Jacobs that the County begin a process to enact restrictions on the locations of airports and landing strips in the County	5/19/2015	Craig Benedict	Planning staff to provide information on County's current provisions as well as a plan/outline of process to modify regulations
4/7/15	Review and consider request by Commissioner Dorosin that the County consider making a grant to RENA to support the operations of the Rogers Road Community Center	5/5/2015	Bonnie Hammersley	Manager to contact RENA; Also, Rena to be encouraged to apply for grant funding through Outside Agency process
4/7/15	Review and consider request by Commissioner Pelissier that the County request a presentation to the Board by Cardinal Innovations on how it uses the \$1.3 million it receives from Orange County	4/17/2015	Bonnie Hammersley	Manager to make request to Cardinal Innovations for presentation at May or September regular work session
4/7/15	Review and consider request by Commissioner Rich that the County set up a Committee to develop a proposed funding policy for art to be sited on County property by the Arts Commission	5/19/2015	Bonnie Hammersley	Manager to investigate
4/7/15	Review and consider request by Commissioner Rich that the Board schedule a work session presentation by Jamie Rohe on Homelessness	4/17/2015	Bonnie Hammersley Jamie Rohe	Presentation at May or September regular work session to be pursued

Meeting Date	Task	Target Date	Person(s) Responsible	Status
4/7/15	Review and consider request by Commissioner Price that the Board receive an update on the provisions of the Facility Naming Policy	5/19/2015	Board Chair	Chair to provide feedback addressing request
4/7/15	Review and consider request by Commissioner Price that the Board endorse My Brothers Keeper to allow contributions to be collected by the County	5/19/2015	Bonnie Hammersley	DONE Item included on April 21, 2015 regular meeting
4/7/15	Provide information to the Board by the end of the calendar year on steps the County can take to provide internal pedestrian circulation or reasons why providing it cannot occur	10/1/2015	Craig Benedict	To be provided
4/7/15	Provide the Board with an update on the living wage issue, what is within the Board's authority, what is not, and what actions the Board can take	5/19/2015	John Roberts	Update to be provided
4/7/15	Draft a letter for the Chair to send to the Chair of the Arts Commission about absences by Commission members and consistency across meetings, etc.	5/19/2015	Donna Baker	Overcome by Additional Information; Staff has still suggested development of a standard form to be used across the County to record/track advisory boards' members' attendance at meetings

INFORMATION ITEM

Memorandum

To: Bonnie Hammersley, County Manager

From: Gayle Wilson, Solid Waste Director

Subject: Information Report – Rural Roll Cart Distribution

Date: April 6, 2015

As of December 2014 approximately 6,800 residences had responded to two direct mail surveys requesting a new cart be delivered to their residence. Based on these requests and additional anticipated requests from new construction or other residences in the service area, staff recommended purchasing an additional 600 roll carts from the 7,000 roll carts budgeted in the FY 2014/15 capital budget. An additional appropriation of approximately \$66,000, for a total purchase of 7,600 roll carts, was approved by the Board of Commissioners (BOCC) at their December 1, 2014 meeting.

To date, all 7,600 roll carts have been deployed to a residence in the existing rural curbside service area. The Department has received an unexpected and overwhelming response from residences wanting to recycle with the new roll cart, receiving about 5-10 requests each day since the initial deployment ended in mid-February. Many residents have stated they never received or noticed the two direct mailings sent out in the fall of 2014. Nevertheless, staff has hoped that additional requests for roll carts would have lessened by now, but requests continue to come in. As such, an additional 300 rural roll carts have been purchased utilizing funds from the recycling division operations budget and approximately 25 residences currently are on a waiting list. The new carts are anticipated to be delivered to those on the waiting list in early to mid-May.

Two months have passed since the new carts have been deployed in the rural service area with good results. When comparing tonnage and participation rates from February and March of 2014 to February and March of 2015, there are on average approximately 75 more residents placing either a cart or bin at the curb on each collection route equating to an approximate 13% increase in overall recycling participation. Also, we have collected approximately 75 more tons of recycling than last year during the same time period, which is an approximate 29% increase in tons. A similar result of increased tonnage collected has been observed in the urban curbside recycling program after the delivery of new roll carts.

INFORMATION ITEM



Orange County Agricultural Preservation Board

April 14, 2015

MEMORANDUM

To: Greg Wilder

From: Peter Sandbeck

Subject: Agricultural Preservation Board Appointments to Agricultural Economic Development Grant Subcommittee

At its March 18th, 2015 meeting, the Agricultural Preservation Board (APB) unanimously voted to appoint two of its members, Vaughn Compton and Noah Ranells, to serve as representatives of the APB on the newly formed Agricultural Economic Development Grant Subcommittee. Mr. Compton and Mr. Ranells, both long-term farmers, are looking forward to working with Economic Development staff and the other members of the subcommittee.

These appointments are consistent with the guidelines for the new Ag Economic Development Grant Program approved by the BOCC at its regular meeting on March 3, 2015. The guidelines call for the creation of an Agricultural Economic Development Grant Subcommittee consisting of five members appointed for the purpose of reviewing applications for program grant funds, and stipulate that this subcommittee shall include “two farmers who are members of the Orange County Agricultural Preservation Board.”

cc: Renee McPherson, Chair, Agricultural Preservation Board
Kim Woods, Vice Chair, Agricultural Preservation Board
David Stancil, Director, DEAPR

NATURAL and CULTURAL RESOURCES DIVISION

Orange County Department of Environment, Agriculture, Parks & Recreation
PO Box 8181, Hillsborough, NC 27278
Phone: (919) 245-2510 Fax: (919) 644-3351

INFORMATION ITEM



EARL MCKEE, CHAIR
BERNADETTE PELISSIER, VICE CHAIR
MIA BURROUGHS
MARK DOROSIN
BARRY JACOBS
RENEE PRICE
PENNY RICH

Orange County Board of Commissioners
Post Office Box 8181
200 South Cameron Street
Hillsborough, North Carolina 27278

April 15, 2015

Dear Commissioners,

At the Board's April 7, 2015 regular meeting, petitions were brought forth which were reviewed by the Chair/Vice Chair/Manager Agenda team. The petitions and responses are listed below:

- 1) Review and consider a request that the Board consider revisions to zoning provisions to allow food truck operations/rodeos
Response: *Planning staff to provide Information Item with update on County's current provisions regarding food trucks.*
- 2) Review and consider a request by Commissioner Jacobs that the County pursue a study, similar to one from the 1980's, that identifies the services/benefits a taxpayer receives for each \$1 of tax paid.
Response: *Manager to pursue study by UNC School of Government or one of NC's university MPA programs.*
- 3) Review and consider request by Commissioner Jacobs that the County begin a process to enact restrictions on the locations of airports and landing strips in the County.
Response: *Planning staff to provide information on County's current provisions as well as a plan/outline of process to modify regulations.*
- 4) Review and consider a request by Commissioner Dorosin that the County consider making a grant to RENA to support the operations of the Rogers Road Community Center.
Response: *Manager to contact RENA; Also, Rena to be encouraged to apply for grant funding through Outside Agency process.*
- 5) Review and consider request by Commissioner Pelissier that the County request a presentation to the Board by Cardinal Innovations on how it uses the \$1.3 million it receives from Orange County.
Response: *Manager to make request to Cardinal Innovations for presentation at May or September regular work session.*
- 6) Review and consider request by Commissioner Rich that the County set up a Committee to develop a proposed funding policy for art to be sited on County property by the Arts Commission.
Response: *Manager to investigate.*

7) Review and consider request by Commissioner Rich that the Board schedule a work session presentation by Jamie Rohe on Homelessness.

Response: *Presentation at May or September regular work session to be pursued.*

8) Review and consider request by Commissioner Price that the Board receive an update on the provisions of the Facility Naming Policy.

Response: *Chair to provide feedback addressing request.*

9) Review and consider request by Commissioner Price that the Board endorse My Brothers Keeper to allow contributions to be collected by the County.

Response: *Item to be included on April 21, 2015 regular meeting.*

Regards,

A handwritten signature in cursive script that reads "Earl McKee". The signature is written in black ink and is positioned above the typed name.

Earl McKee, Chair
Orange County Board of Commissioners