



**Orange County  
Board of Commissioners**

**Agenda**

**Regular Meeting**

November 19, 2013

7:00 p.m.

Southern Human Services Center

2501 Homestead Road

Chapel Hill, NC 27514

**Note:** Background Material  
on all abstracts  
available in the  
Clerk's Office

**Compliance with the "Americans with Disabilities Act"** - Interpreter services and/or special sound equipment are available on request. Call the County Clerk's Office at (919) 245-2130. If you are disabled and need assistance with reasonable accommodations, contact the ADA Coordinator in the County Manager's Office at (919) 245-2300 or TDD# 644-3045.

**1. Additions or Changes to the Agenda**

**PUBLIC CHARGE**

*The Board of Commissioners pledges to the residents of Orange County its respect. The Board asks its residents to conduct themselves in a respectful, courteous manner, both with the Board and with fellow residents. At any time should any member of the Board or any resident fail to observe this public charge, the Chair will ask the offending person to leave the meeting until that individual regains personal control. Should decorum fail to be restored, the Chair will recess the meeting until such time that a genuine commitment to this public charge is observed. All electronic devices such as cell phones, pagers, and computers should please be turned off or set to silent/vibrate.*

**2. Public Comments (Limited to One Hour)**

(We would appreciate you signing the pad ahead of time so that you are not overlooked.)

- a. Matters not on the Printed Agenda (Limited to One Hour – THREE MINUTE LIMIT PER SPEAKER – Written comments may be submitted to the Clerk to the Board.)

*Petitions/Resolutions/Proclamations and other similar requests submitted by the public will not be acted upon by the Board of Commissioners at the time presented. All such requests will be referred for Chair/Vice Chair/Manager review and for recommendations to the full Board at a later date regarding a) consideration of the request at a future regular Board meeting; or b) receipt of the request as information only. Submittal of information to the Board or receipt of information by the Board does not constitute approval, endorsement, or consent.*

- b. Matters on the Printed Agenda

(These matters will be considered when the Board addresses that item on the agenda below.)

**3. Petitions by Board Members (Three Minute Limit Per Commissioner)**

**4. Proclamations/ Resolutions/ Special Presentations**

- a. Resolution of Approval – Conservation Easement for Bliss-Dobyns Property  
b. Resolution Urging the Governor and General Assembly To Expand Medicaid



## **5. Public Hearings**

- a. Orange County Community Development Block Grants (CDBG)
- b. Safe Routes to School (SRTS) Strategic Action Plan
- c. Eno Economic Development District (EDD) Access Management Plan (No Additional Comments Accepted)

## **6. Consent Agenda**

- Removal of Any Items from Consent Agenda
  - Approval of Remaining Consent Agenda
  - Discussion and Approval of the Items Removed from the Consent Agenda
- a. Minutes
  - b. Motor Vehicle Property Tax Releases/Refunds
  - c. Property Tax Releases/Refunds
  - d. Applications for Property Tax Exemption/Exclusion
  - e. Fiscal Year 2013-14 Budget Amendment #3
  - f. Commemorative Plaques for Recently Commissioned Facilities
  - g. Orange County Volunteer Application – Proposed Revisions
  - h. Approval of Updated Orange County Volunteer Fire Department Agreements
  - i. Orange Public Transportation Expansion Vehicles for FYs 2016-2020
  - j. Amendment Outline and Schedule for Upcoming Item – Town of Hillsborough/Orange County Interlocal Agreement Implementation – Adjustment of Hillsborough Extraterritorial Jurisdiction (ETJ) and Application of County Future Land Use Map Classifications and Zoning

## **7. Regular Agenda**

- a. Resolutions to Endorse Orange County's Priority Transportation Projects for the Durham-Chapel Hill-Carrboro Metropolitan Planning Organization and the Triangle Area Rural Planning Organization
- b. Urban Curbside & Multi-family Recycling Discussion
- c. Whitted Permanent Meeting Room Review and Approval of Technology Design Elements
- d. Policy for Commemorative Plaques for County Facilities

## **8. Reports**

## **9. County Manager's Report**

## **10. County Attorney's Report**

## **11. Appointments**

- a. Adult Care Home Community Advisory Committee – Appointments
- b. Advisory Board on Aging – Appointment
- c. Animal Services Advisory Board – Appointment
- d. Affordable Housing Advisory Board – Appointment
- e. Orange County Arts Commission – Appointments
- f. Commission for the Environment – Appointments
- g. Hillsborough Planning Board – Appointment
- h. Human Relations Commission – Appointments



**12. Board Comments (Three Minute Limit Per Commissioner)**

**13. Information Items**

- November 5, 2013 BOCC Meeting Follow-up Actions List
- Tax Collector's Report – Numerical Analysis
- Tax Collector's Report – Measure of Enforced Collections
- Pay-As-You-Throw Follow-up Memorandum
- BOCC Chair Letter Regarding Petitions from November 5, 2013 Regular Board Meeting

**14. Closed Session**

“Pursuant to G.S. § 143-318.11(a)(3) "to consult with an attorney retained by the Board in order to preserve the attorney-client privilege between the attorney and the Board.”

**15. Adjournment**

**A summary of the Board's actions from this meeting will be available on the County's website the day after the meeting.**

*Note: Access the agenda through the County's web site, [www.orangecountync.gov](http://www.orangecountync.gov)*

**ORANGE COUNTY  
BOARD OF COMMISSIONERS**

**ACTION AGENDA ITEM ABSTRACT**

**Meeting Date:** November 19, 2013

**Action Agenda**

**Item No.** 4-a

**SUBJECT:** Resolution of Approval – Conservation Easement for Bliss-Dobyns Property

**DEPARTMENT:** Environment, Agriculture,  
Parks and Recreation  
(DEAPR)

**PUBLIC HEARING: (Y/N)**

No

**ATTACHMENTS:**

Resolution of Approval  
Vicinity Map  
Site Map  
Draft Conservation Easement

**INFORMATION CONTACT:**

David Stancil, 919-245-2510  
Rich Shaw, 919-245-2514

**PURPOSE:** To consider a resolution to approve the acceptance by Orange County of a conservation easement to protect portions of the Bliss-Dobyns property.

**BACKGROUND:** The Lands Legacy Program works with landowners and other conservation partners to protect important natural and cultural resource lands in Orange County. Through this program, the County uses a variety of voluntary means to protect lands, including fee-simple acquisition, land donations, and purchase or donation of conservation easements. Since the program's inception (April 2000), the County and its partners have protected over 2,000 acres of prime farmland and riparian buffers with permanent conservation easements, and another 1,000 acres of important natural and cultural resource lands by other means.

Brian Dobyns and Katherine Bliss own a 35-acre property located on Mount Willing Road (Cheeks Township) and adjacent to County-owned land that is managed as the Seven Mile Creek component of the planned Upper Eno Preserve. The Bliss-Dobyns property includes the family's residence and outbuildings clustered in the northeast corner. There is a five-acre field used for agriculture and recreation. Most of the property, however, is forested with mixed hardwoods and two areas dominated by mature pine. That forested area serves as a link to County-owned forestlands on both sides of the property. The site includes 400 linear feet of an unnamed stream that drains to Sevenmile Creek and, eventually, to the Eno River.

The owners intend to protect their land with a permanent conservation easement, which would also complement the County's efforts to establish the larger Seven Mile Creek component of the Upper Eno Preserve. The property is located in the "critical area" of the Upper Eno Protected Watershed, which the Lands Legacy Action Plan identifies as a priority watershed for conserving riparian buffers to help protect drinking water quality and aquatic habitat. The property is also located near the Crabtree Creek Monadnock Ridge – an Orange County Natural Heritage Area

recognized as a large, undeveloped woodland corridor that serves as an important wildlife reservoir.

DEAPR Staff and the County Attorney are working with the owners to prepare an agreement that meets their needs and the County's interests. The conservation easement would allow them to live on their property with residential uses restricted to a defined "Residential Envelope" and "Agricultural Envelope." The easement will prohibit future subdivision, prohibit future house sites, and preserve the mixed hardwood forest and stream corridor in their natural condition. All future development rights will be extinguished. DEAPR staff would monitor the property on an annual basis. A copy of the draft easement is attached.

**FINANCIAL IMPACT:** The landowners, Brian Dobyms and Katherine Bliss, intend to grant a permanent conservation easement to Orange County. The easement would reduce the property's market value by \$157,000 (as determined by an appraisal). The owners intend to donate 25% of the easement value, which is considered a "bargain sale." Hence, the proposed purchase price for the easement is \$117,000 (75% of the easement value).

The cost to the County would be the \$117,000 purchase price plus an estimated \$8,000 in transaction costs, including the easement survey, title search and closing fees. Those funds (\$125,000 total) would come from existing funds budgeted in the Conservation Easements Capital Project approved by the Board of Commissioners for FY 2013-14.

The subject property is enrolled in the Present Use Value taxation program, so the acceptance of the conservation easement would not lessen the amount of property taxes paid to the County. The decrease in the property's market value caused by the conservation easement (and extinguishing of portion of its development rights) would not lower the property value to a level that is less than present use value (\$57,430).

The owners will take advantage of the NC Conservation Tax Credit program – available for easement donations – before the program expires December 31, 2013 due to legislation enacted by the NC General Assembly in 2013. The owners will also qualify for enhanced federal tax incentives for easement donations, which are also due to expire at the end of 2013.

**RECOMMENDATION(S):** The Manager recommends the Board adopt and authorize the Chair to sign the resolution approving the acceptance by Orange County of the conservation easement and authorize the Chair and the Clerk to sign the conservation easement agreement, subject to final review by staff and County Attorney, with a closing and recordation of the document expected to occur on or about December 15, 2013.

RES-2013-094

**ORANGE COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION**

**Approval of Conservation Easement between  
Orange County and  
Brian Dobyys and Katherine Bliss**

**WHEREAS**, Orange County has adopted goals that promote the preservation of natural areas, wildlife habitat, farmland and open space in the County; and

**WHEREAS**, Orange County established the Lands Legacy Program for the purpose of protecting the most significant natural and cultural resources through partnerships with landowners and other conservation entities; and

**WHEREAS**, one component of the Lands Legacy Program is the acquisition of conservation easements on lands that include natural areas, wildlife habitat and riparian buffers within water supply watersheds; and

**WHEREAS**, Brian Dobyys and Katherine Bliss own a 35-acre property located within “critical area” of the Upper Eno River Protected Watershed; and

**WHEREAS**, Brian Dobyys and Katherine Bliss wish to protect their entire property – including hardwood forest that connects with the adjacent County-owned nature preserve, and an unnamed stream that flows to Sevenmile Creek and the Eno River; and

**WHEREAS**, Brian Dobyys and Katherine Bliss wish to grant a permanent conservation easement to Orange County, which will protect significant natural resources associated with the property:

**NOW, THEREFORE, BE IT RESOLVED** that the Orange County Board of Commissioners does hereby 1) accept on behalf of Orange County the conservation easement in the property owned by Brian Dobyys and Katherine Bliss that is described in the conservation easement agreement; 2) approve the execution of this conservation easement agreement with Brian Dobyys and Katherine Bliss, in accordance with the terms of the attached easement agreement, subject to final review by staff and the county attorney; and 3) authorize the Chair and the Clerk to sign the easement agreement on behalf of the Board, with a closing to occur on or about December 15, 2013.

**BE IT FURTHER RESOLVED** that the Board thanks Mr. Dobyys and Ms. Bliss for their civic-minded interest in pursuing this conservation easement through the Lands Legacy Program.

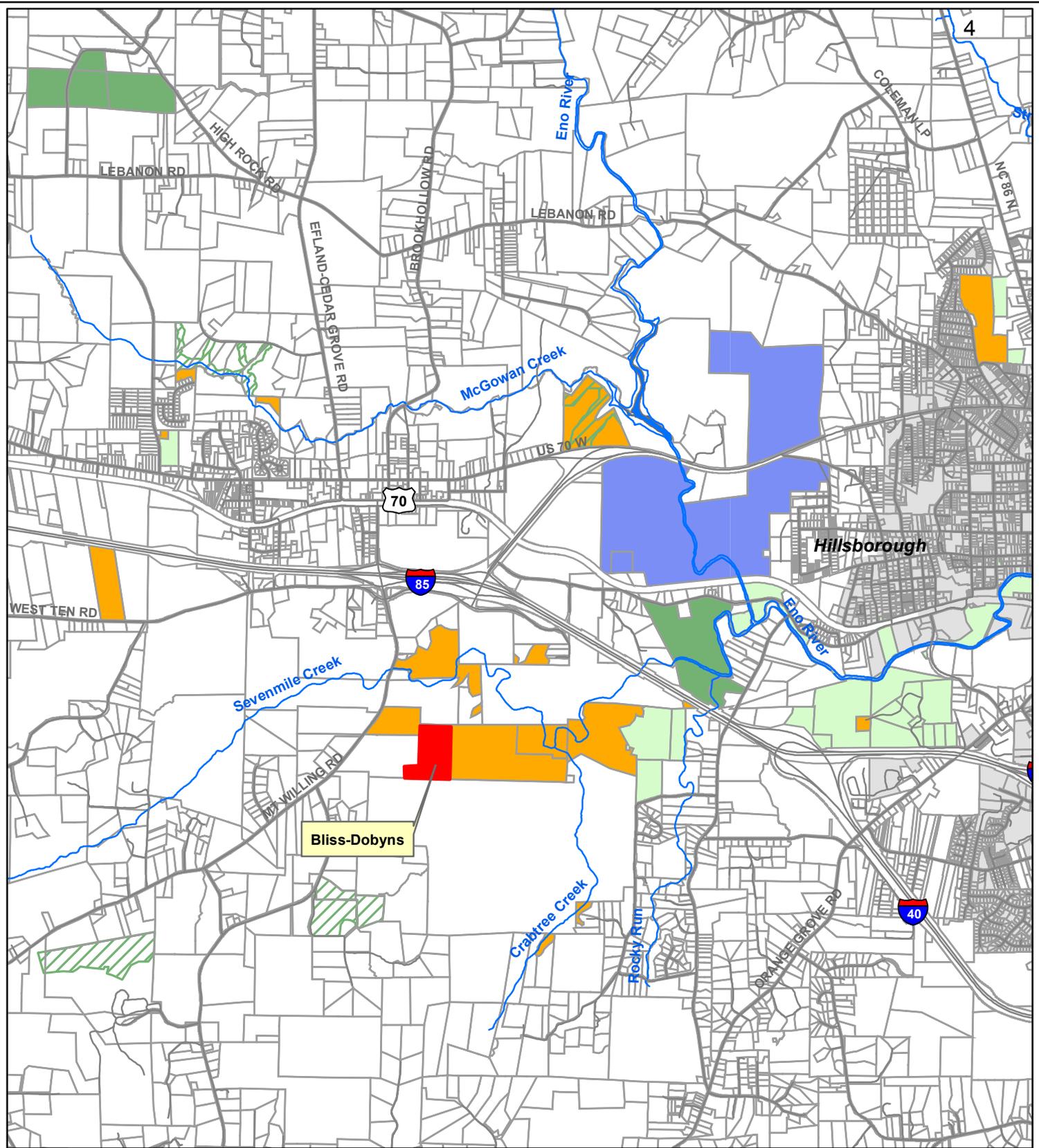
This the 19<sup>th</sup> day of November, 2013.

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Barry Jacobs, Chair  
Orange County Board of Commissioners

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Donna Baker, Clerk to the Board



## Bliss-Dobyns Conservation Easement Vicinity Map

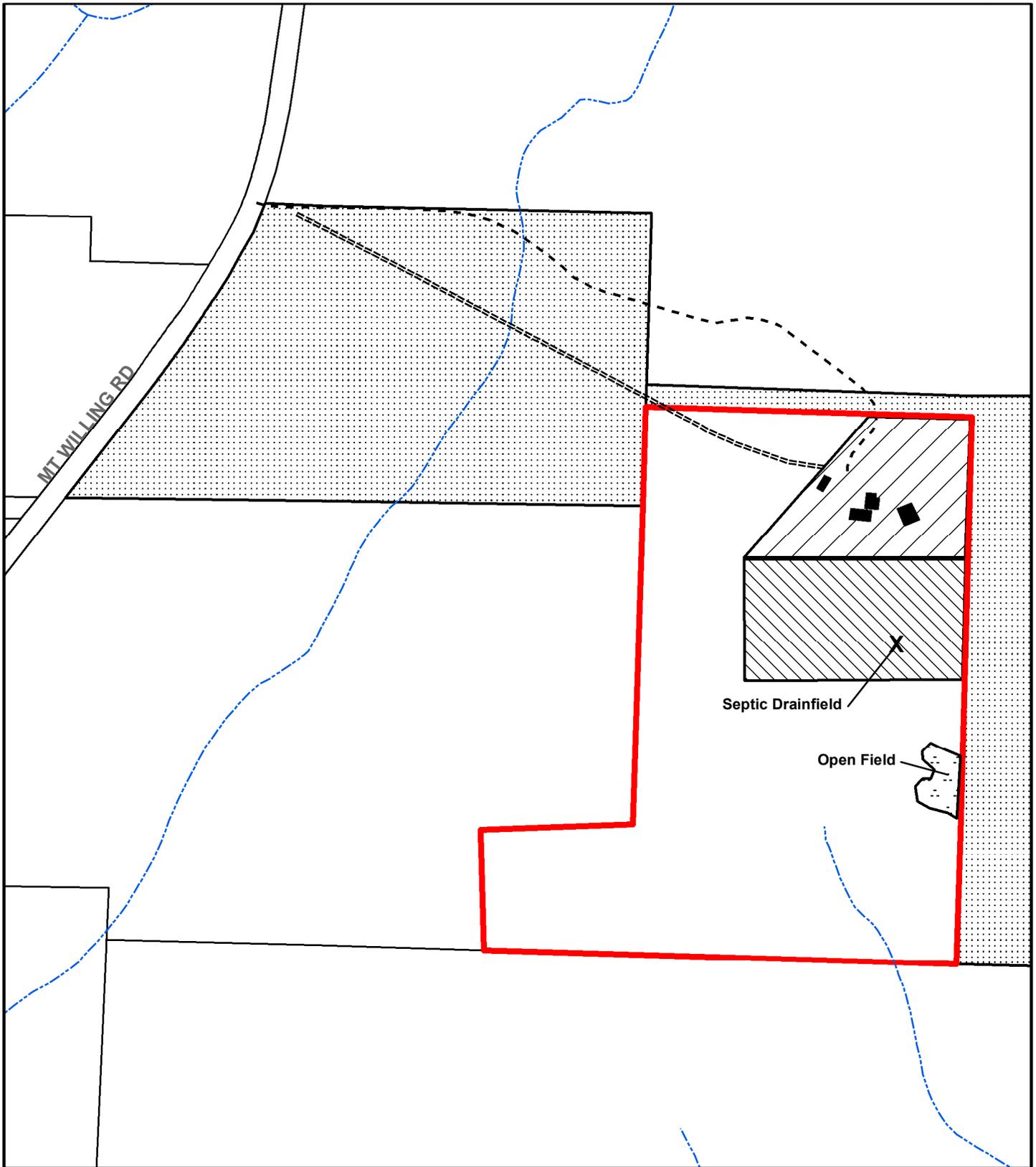
- |  |  |   |                          |
|--|--|---|--------------------------|
|  | Bliss & Dobyns property                      |  | Duke University property |
|  | Conservation easements held by others        |  | Streets                  |
|  | Conservation easements held by Orange County |  | Lakes & reservoirs       |
|  | Orange County parkland & openspace           |  | Major streams            |
|  | Non-county parkland & open space             |  | Parcel boundary          |
|  |  |  | Municipal boundary       |



1 inch = 3,880 feet

Map prepared by Land Records/GIS Division  
6/25/2013 for Dept. of Environment,  
Agriculture, Parks & Recreation <OC 220K  
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**Bliss-Dobyns Conservation Easement (35.46 acres)  
Exhibit C**

- |                                   |  |
|-----------------------------------|--|
| Bliss-Dobyns property boundary    | Buildings  |
| Residential envelope (4.1 acres)  | Orange County property (Seven Mile Creek Preserve) |
| Agricultural envelope (4.8 acres) | Parcel boundary                                    |
| Existing roadway                  | Streams  |
| Utility Easement                  |  |



1 inch = 384 feet

Dept. of Environment, Agriculture, Parks & Recreation  
Map by Land Records/GIS Division 8/29/2013  
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*Bliss-Dobyns Conservation Easement*

**Draft 9/25/13**

This instrument prepared by and return to: John L. Roberts, Office of the Orange County Attorney  
Box 8181, Hillsborough, NC 27278

Revenue Stamps: \_\_\_\_\_

NORTH CAROLINA  
COUNTY OF ORANGE

### **WARRANTY DEED OF CONSERVATION EASEMENT**

This Deed of Conservation Easement (hereinafter "Conservation Easement") is made on this \_\_\_\_ day of \_\_\_\_\_, 2013 by **L. KATHERINE BLISS** and **BRIAN DOBYNS**, having an address of 828 Mount Willing Road, Efland, NC 27243 (hereinafter "Grantor") and **ORANGE COUNTY, NORTH CAROLINA**, having an address of Post Office Box 8181, Hillsborough, NC 27278 (hereinafter "Grantee" or "the Grantee").

The designation Grantor and Grantee as used herein shall include said parties, their heirs, successors and assigns, and shall include singular, plural, masculine, feminine or neuter pronouns as required by context.

### **RECITALS**

A. The Grantor is the sole owner in fee simple of certain real property located in Cheeks Township, Orange County, North Carolina, and described on Exhibit A hereto, which is incorporated herein by reference. The tract of land comprises approximately 35.46 acres, and is hereinafter referred to as "the Property." The Property includes buildings and other improvements, which are shown on Exhibit C, attached hereto and incorporated herein.

B. The Grantee is a body politic and corporate, a political subdivision of the State of North Carolina, with powers prescribed in Chapter 153A of the North Carolina General Statutes.

C. To the extent practicable, the Grantor and Grantee wish to maintain the Easement Area as a combination of woodland and open space suitable as habitat for the native flora and fauna of the North Carolina Piedmont, and to protect the water quality of a headwater stream running off from this land and into Sevenmile Creek and the Eno River. The grant of this Conservation Easement will further said wish, and will serve the following “Conservation Purposes,” as such that term is defined in Section 170 (h)(4)(A) of the Code:

The Property contains a natural area that has not been subject to significant development, which provides a “...relatively natural habitat of fish, wildlife, or plants, or similar ecosystem,” as that phrase is used in P.L. 96-541, 26 UCS 170(h)(A)(ii), as amended, and in regulations promulgated thereunder.

The Property is located in an unusually undeveloped area that is recognized by Orange County as the Sevenmile Creek/Cane Creek Macrosite, a natural heritage area of regional significance, which hosts a broad diversity of plants and wildlife types, and is described on Page 69 of the *Inventory of the Natural Areas and Wildlife Habitats of Orange County, North Carolina* (December 2004), by Dawson Sather *et al.* in coordination with the North Carolina Natural Heritage Program. It is a primary purpose of this Conservation Easement to protect the largely undeveloped nature of the Property and, in doing so, to support and help protect the natural area and wildlife habitat associated with this area.

The Property is also within the “critical area” of the Upper Eno River Protected Watershed, so classified in the Orange County Comprehensive Plan. Another primary purpose of this Easement is to protect the largely undeveloped nature of the Grantor’s Property and, in doing so, helping to protect the high quality of that drinking water supply serving the people of Hillsborough and Orange County.

The Property also contributes to the open space and rural character of this section of Cheeks Township. It is a further purpose of this Conservation Easement to help to protect the rural character and open space of Cheeks Township.

The natural habitat of the Property, and its contribution to the protection of the public water supply watershed, as well as the open space and rural character of Cheeks Township are collectively referred to as the “conservation values” of the Property.

The Grantor and Grantee agree that the current uses of and improvements to the Property are consistent with the conservation purposes of this Conservation Easement. The conservation purposes of this easement, notwithstanding anything to the contrary contained herein, are also recognized by, and this Conservation Easement will also serve, the following clearly delineated governmental conservation policies:

(1) the Orange County Board of Commissioners' goal (adopted June 21, 1999) to identify and coordinate the preservation of the County's most significant natural areas; and

(2) the Land Use Element of the Orange County Comprehensive Plan (adopted November 18, 2008) with its goal of "Land uses that are appropriate to on-site environmental conditions and features, and that protect natural resources, cultural resources, and community character."

(3) the protection of similar Orange County properties designed to protect conservation and open space values through conservation easements granted to the Grantee and others in the immediate vicinity of the Property; and

(4) NCGS § 139-2 *et seq.*, which provides that "it is hereby declared ...that the farm, forest and grazing lands of the State of North Carolina are among the basic assets of the State and the preservation of these lands is necessary to protect and promote the health, safety and general welfare of its people... it is hereby declared to be the policy of the legislature to provide for the conservation of the soil and resources of this State"; and

(6) Article 17 of the North Carolina General Statutes NCGS 113A-240-241, entitled Conservation, Farmland and Open Space Protection and Coordination, otherwise known as the "Million Acre Initiative," which states that the State of North Carolina shall encourage, facilitate, plan, coordinate, and support appropriate federal, State, local, and private land protection efforts so that an additional one million acres of farmland, open space and conservation lands in the State are permanently protected by December 31, 2009; and

(7) the North Carolina Conservation Tax Credit Program, authorized by NCGS § 105-130.34 and 105-151.12 *et seq.*, which provides for state income tax credits for donations of land that are useful for fish and wildlife conservation and other similar land conservation purposes; and

(8) the Clean Water Management Trust Fund, authorized by NCGS § 113A-251 *et seq.*, which finances projects to acquire land and interests in land, including conservation easements for the purposes of providing environmental protection for surface waters and urban drinking water supplies; and

(9) the Soil and Water Conservation Districts Act, authorized by NCGS § 139-1, *et seq.*, which provides for the preservation of farm, forest and grazing lands; and

(10) the special use assessment of farm and forestland as set forth in NCGS § 105-277.2 *et seq.*, which allows for lower property tax rates for land enrolled in active agricultural uses.

D. The characteristics and conservation values of the Property, its current use and state of improvement, are described in a report entitled “Baseline Documentation Report for the Bliss-Dobyns Conservation Easement,” dated \_\_\_\_\_ 2013 (hereafter “the Baseline Report”) prepared by Orange County DEAPR for the Grantor, of which a summary is attached as Exhibit B to this Conservation Easement. The Grantor worked with the Grantee to ensure that the report is a complete and accurate description of the Property as of the date of this Conservation Easement. It will be used by the Grantor and Grantee to assure that any future changes in the use of the Property will be consistent with the terms of this Conservation Easement. However, the Baseline Report is not intended to preclude the use of other evidence to establish the present condition of the Property if there is a question about its use.

E. The Grantor and Grantee have the common purpose of conserving the above-described conservation values of the Property in perpetuity, and the State of North Carolina has authorized the creation of Conservation Easements pursuant to the terms of the North Carolina Conservation and Historic Preservation Agreements Act, N.C. Gen. Stat. § 121-34 *et seq.*, and G.S. § 153A-176 and G.S. § 160A-266 - 279, which provide for the enforceability of restrictions, easements, covenants or conditions "appropriate to retaining land or water areas predominantly in their natural, scenic or open condition or in agricultural, horticultural, farming, or forest uses," and which provide for tax assessment of lands subject to such agreements "on the basis of the true value of the land and improvements less any reduction in value caused by the agreement"; and the Grantor and Grantee wish to avail themselves of the provisions of those laws.

NOW, THEREFORE, the Grantor, as an absolute gift of no monetary consideration, but in consideration of the facts recited above and of the mutual covenants, terms, conditions and restrictions contained herein, hereby gives, grants and conveys unto the Grantee, its successors and assigns, forever and in perpetuity for the benefit of the people of North Carolina, a Conservation Easement over the Property of the nature and character as follows:

With the exception of those rights retained herein, Grantor conveys to Grantee all development rights that are now or hereafter allocated to, implied, reserved or inherent in the Property, and the parties agree that such rights are terminated and extinguished, and may not be used on or transmitted to any portion of the Property, as it now or hereafter may be bounded or described, or to any other property.

1. **PURPOSE.** As outlined in the Recitals above, the purposes of this Conservation Easement are to ensure that the Property will be retained forever, predominantly in its natural, forested, and open space condition; to protect native plants and animals, or plant communities on the Property, while allowing certain limited uses on the Property that are compatible with and not

destructive of the conservation values of the Property; and to prevent any use of the Property that will significantly impair or interfere with conservation values or interests of the Property.

Grantor will not perform, nor knowingly allow others to perform, any act on or affecting the Property that is inconsistent with the purposes of this Conservation Easement. However, unless otherwise specified below, nothing in this Conservation Easement shall require the Grantor to take any action to restore the condition of the Property after any act of nature or other event over which Grantor had no control. Grantor understands that nothing in this Conservation Easement relieves her of any obligation or restriction on the use of the Property imposed by law.

2. **PROPERTY USES.** Any activity on, or use of, the Property inconsistent with the purposes of this Conservation Easement is prohibited. The Property shall be maintained in its natural and open condition and restricted from any development that would impair or interfere with the conservation values of the Property. Without limiting the generality of the foregoing, the following is a listing of activities and uses which are expressly prohibited or which are expressly allowed. Grantor and Grantee have determined that the allowed activities do not impair the conservation values of the Property. Additional retained rights of Grantor are set forth in Paragraph 3 below.

2.1 Subdivision and Conveyance. The Property consists of one tax parcel (herein "parcel"), which is described in Exhibit A. The Property may not be further divided, subdivided or partitioned to establish additional parcels. Any future conveyance of the fee simple interest in the Property shall be subject to this Conservation Easement. Grantor agrees for themselves, their successors and assigns, that in the event they transfer the Property, such transfer is subject to the Grantee's right of ingress, egress, and regress over and across the Property for the purposes set forth herein.

2.2 Construction. One residential dwelling exists within a 4.1-acre "Residential Envelope" located on the Property as depicted on Exhibit C. Existing structures and improvements, may be repaired, enlarged and replaced within the "Residential Envelope" without further permission from Grantee. All appurtenant structures (garage, sheds) for the existing residential dwelling shall be contained within the "Residential Envelope." New structures and improvements may be built without any further permission of Grantee provided they are located in the "Residential Envelope." New buildings, including barns, sheds and other structures and improvements to be used primarily for agricultural purposes may be built on the Property without any further permission of Grantee provided they are located in the "Agricultural Envelope," as depicted on Exhibit C. All construction or reconstruction is subject to Orange County zoning regulations and must be consistent with permits required by and issued by Orange County under its laws and ordinances for such construction activities. No other permanent structures may be placed or constructed on the Property outside of the "Residential Envelope" or "Agricultural Envelope," except for fences used to identify property boundaries and for a septic

system replacement drainfield as provided for in Paragraph 2.3 of this Conservation Easement. Furthermore, there shall be no constructing or placing of any airplane landing strip, billboard or other advertising display, utility pole, utility tower, conduit or line on or above the Property other than those necessary to service the Property's improvements and remaining compatible with the conservation values or interests of the Property. Outdoor lighting shall be placed and shielded so as to minimize the impact on surrounding areas.

2.3 Utility Services and Septic Systems. Grantor shall have the right to maintain and repair the existing utilities, and in the event of their destruction, to reconstruct any such existing improvements with another of similar function without any further permission of Grantee provided they are located in the "Residential Envelope" or "Agricultural Envelope" as depicted on Exhibit C to this Conservation Easement. The construction of a septic system replacement drainfield may be located outside of the "Residential Envelope" or "Agricultural Envelope" if, and only if, necessary to serve the existing (or its replacement) residential dwelling located on the Property and so long as required by permits issued by Orange County under its laws and ordinances as they exist now and as they may be amended from time to time.

2.4 Agricultural, Grazing and Horticultural Use. Agricultural, grazing, and horticultural uses are allowed provided they are located within, and only within, the "Agricultural Envelope" or the "Residential Envelope" identified on Exhibit C to this Conservation Easement.

2.5 Timber Harvesting and Forest Management. Commercial timbering of trees on the Property is prohibited. Within the areas identified and marked as "Residential Envelope" and "Agricultural Envelope" on Exhibit C to this Conservation Easement, trees may be planted, harvested and removed without the advance written permission of the Grantee. Everywhere else on the Property trees may be removed, cut and otherwise managed to control insects and disease, to prevent personal injury and property damage, to remove non-native species, and/or to salvage wind-thrown timber for firewood and other non-commercial purposes, including for construction of permitted improvements and fences on the Property. Such management activities must be pursuant to a written Forest Management Plan or Forest Stewardship Plan prepared by a North Carolina registered forester, the selection of whom is mutually agreed upon by Grantor and Grantee and which management activities must be agreed to in advance by Grantee and Grantor.

2.6 Recreational Use. Consistent with the purpose of and the limitations contained in this Conservation Easement, Grantor shall have the right to engage in and permit others, whether or not for consideration, to engage in recreational uses of the Property, including, but not limited to, hiking, picnicking, hunting, and other recreational uses that require no buildings, facilities, surface alteration or other development of the land. Grantor reserves the right to promulgate and enforce reasonable rules and regulations for all activities incident to

recreational use of the Property, including but not limited to the right to prohibit any recreational use that would permit destruction of other significant conservation values of the Property.

2.7 Excavation. There shall be no filling, excavation, dredging, mining or drilling; no removal of topsoil, sand, gravel, rock, peat, minerals or other materials; and no change in the topography of the land in any manner except as necessary to allow a) the construction of the improvements permitted herein, b) the maintenance of hiking trails permitted herein, c) the combating of erosion or flooding, and d) to enhance the plant and animal ecosystems native to the locality.

2.8 Destruction of Plants. Grantor shall have the right to cut and remove diseased trees, shrubs, or other plants, to cut and remove invasive (usually non-native) trees, shrubs and other plants, and to cut firebreaks. Grantor shall also have the right to cut and remove trees, shrubs, or other plants to accommodate the activities expressly allowed under this Conservation Easement. There shall be no additional removal, harvesting, destruction or cutting of native trees, shrubs or other plants. Furthermore, except to accommodate the activities expressly permitted in this easement, there shall be no use of fertilizers, plowing, introduction of non-native animals, or disturbance or change in the natural habitat in any manner.

2.9 Water Quality and Drainage Patterns. There shall be no pollution of surface water, natural water courses, lakes, ponds, marshes, subsurface water or any other water bodies, nor shall activities be conducted on the Property that would be detrimental to water purity or, except as specified herein, that could alter the natural water level or flow in or over the Property. There shall be no alteration, depletion or extraction of surface water, natural watercourses, lakes, ponds, marshes, subsurface water or any other water bodies on the Property. Diking, draining, filling or removal of wetlands is prohibited.

2.10 Signage. No signs or billboards or other advertising displays are allowed on the Property except as otherwise permitted herein and as follows: signs authorized by Orange County zoning regulations whose placement, number and design do not diminish the scenic character of the Property may be displayed to identify the conservation values of the Property, to identify the Conservation Easement, to give directions, to advertise or regulate permitted uses on the Property and prescribe rules and regulations for educational use of the Property, to advertise the Property for sale or rent, to post the Property against trespassers, and to identify the Grantor as fee simple owner of the Property, and to identify the Grantee as holder of the Conservation Easement.

2.11 No Biocides. There shall be no use of pesticides or biocides, including but not limited to insecticides, fungicides, rodenticides, and herbicides, except as approved by Grantee to control invasive species detrimental to the conservation values of the Property, and except as needed in the areas identified and marked "Residential Envelope" and Agricultural Envelope" on Exhibit C of this Conservation Easement without the permission of the Grantee.

2.12 No Dumping. There shall be no storage or dumping of trash, garbage, abandoned vehicles, appliances, or machinery, or other unsightly or offensive material, hazardous substance, or toxic waste on the Property. There shall be no changing of the topography through the placing of soil or other substance or material such as land fill or dredging spoils, nor shall activities be conducted on the Property that could cause erosion or siltation on the Property.

2.13 Commercial Development. Any commercial or industrial use of or activity within the Property is prohibited, except as follows. Grantor retains the right to use the portion of the Property within the area identified and marked as "Residential Envelope" on Exhibit C of this Conservation Easement for otherwise lawful commercial enterprises, such as, but not limited to, a bed and breakfast or for educational programs, so long as such activities are consistent with Orange County zoning regulations and permits required by and issued by Orange County under its laws and ordinances as they exist now and as they may be amended from time to time, and are conducted in buildings otherwise permitted under this Conservation Easement in a manner that is consistent with the conservation purposes of this Conservation Easement. This restriction on use shall not be construed to prohibit use of the Property for recreational, educational and scientific purposes, as long as such activities are undertaken on a noncommercial basis.

2.14 Development Rights. Grantor conveys to Grantee all development rights that are now or hereafter allocated to, implied, reserved or inherent in the Property, and the parties agree that such rights are terminated and extinguished, and may not be used on or transmitted to any portion of the Property, as it now or hereafter may be bounded or described, or to any other property.

3. **ADDITIONAL RIGHTS RETAINED BY GRANTOR.** Grantor retains the following additional rights:

(a) Existing Uses. The right to undertake or continue any activity or use of the Property not prohibited by this Conservation Easement. Prior to making any change in use of the Property, Grantor shall notify Grantee in writing to allow Grantee a reasonable opportunity to determine whether such change would violate the terms of this Conservation Easement. This determination by Grantee shall be made in writing.

(b) Transfer. The right to sell, give, mortgage, lease, or otherwise convey the Property is subject to the terms of this Conservation Easement.

4. **GRANTEE'S RIGHTS AND RESPONSIBILITIES.** To accomplish the purposes of this Conservation Easement, the following rights are granted to Grantee and the following responsibilities are reserved to Grantee by this Conservation Easement:

- (a) Right to Protect. The right to preserve and protect the conservation values of the Property and enforce the terms of this Conservation Easement.
- (b) Right of Entry. Grantee, its employees, representatives, and agents and its successors and assigns, have the right, after reasonable advance notice to Grantor or with Grantor's prior verbal consent, to enter the Property for the purposes of: (a) inspecting the Property to determine whether the Grantor, her representatives, assigns, heirs and successors are complying with the covenants and purposes of this Conservation Easement; and (b) monitoring and research as described below.
- (c) Monitoring and Research. The right, but not the obligation, to monitor the native plant and wildlife populations, plant communities and natural habitats on the Property. Grantee agrees that all monitoring activity, inventory and assessment work or other natural resource research conducted by Grantee or at Grantee's direction or with Grantee's permission shall be reported to Grantor. Grantor agrees that all monitoring activity, inventory and assessment work or other natural resource research conducted by Grantor or at Grantor's direction or with Grantor's permission shall be reported to Grantee.
- (d) Management of Exotics and Invasive Species. The right, but not the obligation, to control, manage or destroy exotic non-native species or invasive species of plants and animals that threaten the conservation values of the Property. Grantee will consult with Grantor prior to implementing any such control activities.

**5. RESPONSIBILITIES OF GRANTOR AND GRANTEE NOT AFFECTED.**

Other than as specified herein, this Conservation Easement is not intended to impose any legal or other responsibility on the Grantor, or in any way to affect any existing obligation of the Grantor as owner of the Property. Among other things, this means:

- (a) Taxes – The Grantor shall continue to be solely responsible for payment of all taxes and assessments levied against the Property. If Grantee is ever required to pay any taxes or assessments on its interest in the Property, the Grantor will reimburse Grantee for the same.
- (b) Upkeep and Maintenance – The Grantor retains all responsibilities and shall bear all costs and liability of any kind related to the ownership, operation, and upkeep and maintenance of the Property, including the maintenance of adequate comprehensive general liability insurance coverage. Grantee shall have no obligation for the upkeep or maintenance of the Property. Grantor will remain responsible for upkeep, maintenance, and repairs to any impoundments located on the Property.
- (c) Liability and Indemnification – Grantor agrees to indemnify and hold Grantee harmless from any and all costs, claims or liability, including but not limited to reasonable attorneys' fees arising from any personal injury, accidents, negligence or damage relating to the

Property, or any claim thereof, unless due to the negligence of Grantee or agents of Grantee, in which case liability shall be as provided by law. In addition, Grantor agrees to maintain liability insurance covering the Property with the limits as follows: (i) \$300,000 per person for personal injury or death, up to \$300,000 per occurrence; and (ii) \$300,000 per occurrence for property damage; and warrant that Grantee is and will remain a named insured on Property insurance policies covering the Property. Grantor shall provide Grantee with a certificate of insurance coverage on the effective date of this Conservation Easement and within 10 days of each insurance renewal date.

6. **ACCESS.** No right of access by the general public to any portion of the Property is conveyed by this Conservation Easement. However, the public has the right to view the Property from adjacent publicly accessible areas such as public lands, roads and waterways.

7. **ENFORCEMENT.** The Grantee shall have the right to prevent and correct violations of the terms of this Conservation Easement.

(a) With reasonable advance notice provided to the Grantor or with the Grantor's prior verbal consent, the Grantee shall have the right to enter the Property for the purpose of inspecting for compliance with the terms of this Conservation Easement. The Grantee shall have the right to prevent violations and remedy violations of the terms of this Conservation Easement through judicial action, which shall include, without limitation, the right to bring proceedings in law or in equity against any party or parties attempting to violate the terms of this Conservation Easement. Except when an ongoing or imminent violation could irreversibly diminish or impair the conservation values of the Property, the Grantee shall give the Grantor written notice of the violation and thirty (30) days to cure the violation, before commencing any legal proceedings. The Grantee may obtain an injunction to stop a violation or a threatened violation, temporarily or permanently. The parties agree that a court may issue an injunction or order requiring the Grantor to restore the Property to its condition prior to the violation, as restoration of the property may be the only appropriate remedy. In any case where a court finds that a violation has occurred, the Grantor shall reimburse the Grantee for all its expenses incurred in stopping and correcting the violation, including but not limited to reasonable attorneys' fees. In any case where a court finds no such violation has occurred, each party shall bear its own costs. In any case where the court finds that there was a complete absence of a justiciable issue of either law or fact raised by the losing party, the court may award a reasonable attorney's fee to the prevailing party as provided by law. The failure of the Grantee to discover a violation or to take immediate legal action shall not bar it from doing so at a later time for that violation or any subsequent violations.

(b) Grantee shall not bring any action against Grantor for any injury or change to the Property caused by third parties, or resulting from causes beyond the Grantor's control, including, without limitation, fire, flood, storm and naturally caused earth movement, or from any prudent action taken in good faith by the Grantor under emergency conditions to prevent,

abate, or mitigate significant injury to life, damage to the Property or harm to the Property resulting from such action.

8. **TRANSFER OF EASEMENT.** The Grantee shall have the right to transfer, assign, convey, or otherwise to co-hold the Conservation Easement created by this Deed to any public agency or private nonprofit organization that, at the time of transfer, is a qualified organization under Section 170(h) of the U.S. Internal Revenue Code, as amended and under NCGS 121-34 *et seq.*, provided the agency or organization expressly agrees to assume the responsibility imposed on Grantee by this Deed. If the Grantee ever ceases to exist or no longer qualifies under Section 170(h) of the U.S. Internal Revenue Code, or applicable state law, a court with jurisdiction shall transfer this Conservation Easement to another qualified organization having similar purposes that agrees to assume the responsibility imposed by this Conservation Easement.

9. **TRANSFER OF PROPERTY.** The Grantor agrees to incorporate by reference the terms of this Conservation Easement in any deed or other legal instrument by which it transfers or divests itself of any interest, including leasehold interest, in all or a portion of the Property. The Grantor shall notify the Grantee in writing at least thirty (30) days before conveying the Property, or any part thereof or interest therein. Failure of Grantor to do so shall not impair the validity of this Conservation Easement or limit its enforceability in any way.

10. **AMENDMENT OF EASEMENT.** This Conservation Easement may be amended only with the written consent of Grantor and Grantee. Any such amendment shall be consistent with the purposes of this Conservation Easement and shall comply with Sec. 170(h) of the Internal Revenue Code, or any regulations promulgated in accordance with that section. Any such amendment shall also be consistent with the Uniform Conservation and Historic Preservation Agreements Act, N.C. Gen. Stat. § 121-34 *et seq.*, or any regulations promulgated pursuant to that law. Grantor and Grantee have no right or power to agree to any amendment that would affect the enforceability of this Conservation Easement.

11. **PROCEDURE IN THE EVENT OF TERMINATION OF CONSERVATION EASEMENT.** If it determines that conditions on or surrounding the Property change so much that it becomes impossible to fulfill the conservation purposes of this Conservation Easement, a court with jurisdiction may, at the joint request of both the Grantor and the Grantee, terminate or modify the Conservation Easement created by this Deed in accordance with applicable State law. If the Conservation Easement is terminated and the Property is sold, then as required by Section 1.1 70A-14(g)(6) of the IRS regulations, the Grantee shall be entitled to thirty-nine percent (39%) of the net proceeds attributable to the sale of land equal to the ratio of the appraised value of this Conservation Easement to the unrestricted fair market value of the Property, as these values are determined on the date of this Conservation Easement, subject to any applicable law which expressly provides for a different disposition of the proceeds.

All termination related expenses, including reasonable attorney fees, incurred by the Grantor and the Grantee shall be paid out of any recovered proceeds prior to distribution of the net proceeds as described herein.

**12. PROCEDURE IN THE EVENT OF CONDEMNATION OR EMINENT DOMAIN.** Grantor and Grantee recognize that the partial sale of this Conservation Easement gives rise to a property right, immediately vested in the Grantee, with a fair market value equal to the proportionate value that the Conservation Easement bears to the value of the Property prior to the restrictions imposed by the Conservation Easement. Accordingly, if any condemnation or eminent domain action shall be taken, on all or part of the Property, by any authorized authority, said authority shall be liable to the Grantee for the value of the property right vested in the Grantee at the time of the signing of this Conservation Easement.

If condemnation or a taking by eminent domain of a part of the Property or the entire Property by a public authority renders it impossible to fulfill any of the conservation purposes of this Conservation Easement on all or part of the Property, this Conservation Easement may be terminated or modified accordingly through condemnation proceedings. Grantor and Grantee agree that this Conservation Easement is a currently vested real property right with a value equal to the proportionate value of the Conservation Easement to the unencumbered value of the fee, as of the date of this Conservation Easement. If the Conservation Easement is terminated or modified and any or all of the Property is sold or taken for public use, then, as required by Section 1.170A-14(g)(6) of the IRS regulations, Grantee shall be entitled to the proportionate value of the Conservation Easement, which has been predetermined at thirty-nine percent (39%) of the Property's unrestricted land value (exclusive of improvements), subject to any applicable law which expressly requires for a different disposition of the proceeds.

If, however, after the condemnation or eminent domain proceedings, a court of jurisdiction does not include in the just compensation awarded as a result of the taking, the amount of the Conservation Easement value, then the Grantor shall not be responsible to share any proceeds awarded.

All condemnation related expenses, including reasonable attorney fees, incurred by the Grantor and the Grantee shall be paid out of any recovered proceeds prior to distribution of the net proceeds as described herein.

**13. INTERPRETATION.** This Conservation Easement shall be interpreted under the laws of North Carolina, resolving any ambiguities and questions of the validity of specific provisions as to give maximum effect to its conservation purposes.

**14. TITLE.** The Grantor covenants and represents that she is the sole owner and seized of Property in fee simple and have good right to grant and convey this Conservation Easement; that the Property is free and clear of any mortgages not subordinated to this Conservation Easement, and that the Grantee shall have the use of and enjoy all the benefits

derived from and arising out of this Conservation Easement, subject to any easements or encumbrances of record.

15. **NOTICES.** Any notices required by this Conservation Easement shall be in writing and shall be personally delivered or sent by first class mail, to Grantor and Grantee, respectively, at the following addresses, unless a party has been notified by the other of a change of address.

To the Grantor:

Katherine Bliss and Brian Dobyns  
828 Mount Willing Road  
Efland, NC 27243

To the Grantee:

Orange County Dept. of Environment,  
Agriculture, Parks and Recreation  
P.O. Box 8181  
Hillsborough, NC 27278

16. **ENVIRONMENTAL CONDITION.** The Grantor warrants that she has no actual knowledge of a release or threatened release of hazardous substances or wastes on the Property.

17. **SEVERABILITY.** If any provision of this Conservation Easement is found to be invalid, the remaining provisions shall not be altered thereby.

18. **PARTIES.** Every provision of this Conservation Easement that applies to the Grantor or Grantee shall also apply to their respective heirs, executors, administrators, assigns, and all other successors as their interest may appear. This Conservation Easement shall not be construed to benefit or to create any rights in any third parties, including but not limited to the general public.

19. **RE-RECORDING.** In order to ensure the perpetual enforceability of the Conservation Easement, the Grantee is authorized to re-record this instrument or any other appropriate notice or instrument.

20. **MERGER.** The parties agree that the terms of this Conservation Easement shall survive any merger of the fee and easement interest in the Property.

21. **SUBSEQUENT LIENS ON PROPERTY.** No provisions of this Conservation Easement should be construed as impairing the ability of Grantor to use the Property as collateral for subsequent borrowing, provided that any mortgage or lien arising from such a borrowing is made subordinate to this Conservation Easement.

22. **EXHIBITS AND DOCUMENTATION.**

(a) Baseline Documentation Report. The parties acknowledge that the Baseline Documentation Report, a copy of which is on file at the offices of the Grantee, accurately establishes the uses, structures, conservation values and condition of the Property as of the date hereof. A summary is attached as Exhibit B.

(b) Existing Conditions. Exhibit C is a GIS map and sketch showing the configuration and some of the existing uses of the Property.

23. **ENTIRE AGREEMENT**. This instrument sets forth the entire agreement of the parties with respect to the Conservation Easement and supersedes all prior discussions, negotiations, understandings or agreements relating to the Conservation Easement. If any provision is found to be invalid, the remainder of the provisions of this Conservation Easement, and the application of such provision to persons or circumstances other than those as to which it is found to be invalid, shall not be affected thereby.

24. **ACCEPTANCE AND EFFECTIVE DATE**. As attested by the Clerk of the Grantee and the signature of its authorized representative affixed hereto, the Grantee hereby accepts without reservation the rights and responsibilities conveyed by this Conservation Easement. This Conservation Easement is to be effective the date recorded in the Orange County Registry of Deeds.

TO HAVE AND TO HOLD, this Grant of Conservation Easement unto the said Grantee its successors and assigns, forever.

**[The remainder of this page is intentionally left blank. Signature page follows.]**

*Bliss-Dobyns Conservation Easement*

**Draft 9/25/13**

IN WITNESS WHEREOF, the Grantor and Grantee, intending to legally bind themselves, have set their hands on the date first written above.

GRANTOR:

\_\_\_\_\_  
L. Katherine Bliss

\_\_\_\_\_  
Brian Dobyns

Accepted:

GRANTEE:

ORANGE COUNTY, NORTH CAROLINA

By: \_\_\_\_\_  
Barry Jacobs, Chair  
Orange County Board of Commissioners

ATTEST:

By: \_\_\_\_\_  
Donna S. Baker, Clerk to the  
Board of Commissioners

Acknowledgments

NORTH CAROLINA  
COUNTY OF ORANGE

I, \_\_\_\_\_, a Notary Public in and for said County and State do hereby certify that \_\_\_\_\_ and \_\_\_\_\_ personally appeared before me this day and duly acknowledged the execution of the foregone Conservation Easement.

Witness my hand and official stamp or seal this the \_\_\_\_ day of \_\_\_\_\_, 2013.

\_\_\_\_\_  
Notary Public

\_\_\_\_\_  
(Notary's printed or typed name)

My commission expires:

\_\_\_\_\_

NORTH CAROLINA  
COUNTY OF ORANGE

I, \_\_\_\_\_, a Notary Public of the County and State aforesaid, certify that Donna S. Baker personally came before me this day and acknowledged that she is Clerk to the Board of Commissioners for Orange County, North Carolina and that by authority duly given and as the act of said County, the foregoing instrument was signed in its name by the Chair of said Board of Commissioners and attested by her as Clerk to said Board of Commissioners.

Witness my hand and official stamp or seal this the \_\_\_\_ day of \_\_\_\_\_, 2013.

\_\_\_\_\_  
Notary Public

\_\_\_\_\_  
(Notary's printed or typed name)

My commission expires:

\_\_\_\_\_

**ORANGE COUNTY  
BOARD OF COMMISSIONERS**

**ACTION AGENDA ITEM ABSTRACT**

**Meeting Date:** November 19, 2013

**Action Agenda  
Item No.** 4-b

**SUBJECT:** Resolution Urging the Governor and General Assembly To Expand Medicaid

**DEPARTMENT:** Board of Commissioners

**PUBLIC HEARING: (Y/N)**

No

**ATTACHMENT(S):**

Attachment 1 - Resolution Urging the North Carolina General Assembly and Governor McCrory to reconsider its decision not to expand Medicaid coverage under the Affordable Care Act to provide coverage for poor and low-income adults

Attachment 2 - Resolution Urging the North Carolina General Assembly and Governor McCrory to reconsider its decision not to expand Medicaid coverage under the Affordable Care Act to provide coverage for poor and low-income adults

**INFORMATION CONTACT:**

Commissioner Penny Rich, 919-245-2130

**PURPOSE:** To consider adoption of a Resolution urging the North Carolina General Assembly and Governor McCrory to reconsider its decision not to expand Medicaid coverage under the Affordable Care Act to provide coverage for poor and low-income adults.

**BACKGROUND:** At the Board of Commissioners November 5, 2013 meeting, Commissioner Penny Rich petitioned the Board to consider a draft Resolution Urging the North Carolina General Assembly and Governor McCrory to reconsider its decision not to expand Medicaid coverage under the Affordable Care Act to provide coverage for poor and low-income adults. The resolution as distributed by Commissioner Rich is provided as Attachment 1.

Attachment 2, provided by Staff for Board consideration, is an updated Resolution to include updated/additional statistical information, formatting changes and minor grammatical changes.

Commissioner Rich may provide additional information at the meeting.

**FINANCIAL IMPACT:** None

**RECOMMENDATION(S):** The Manager recommends that the Board consider the Resolution provided at Attachment 2. If approved, the Manager recommends the Board direct the Clerk to the Board to secure Board Member signatures on the Resolution and then forward the approved resolution to the Governor, the leadership of the North Carolina General Assembly, and members of Orange County's legislative delegation.

## Attachment 1

DRAFT 11.4.13  
From: Penny Rich

**Orange County Board of Commissioners  
Resolution Urging the North Carolina General Assembly and Governor McCrory to  
reconsider its decision not to expand Medicaid coverage under the Affordable Care Act  
to provide coverage for poor and low-income adults**

**WHEREAS**, an estimated 5.5 percent of Orange County residents (approximately 7,500 people) are uninsured; and

**WHEREAS**, the Patient Protection and Affordable Care Act (the “ACA”) expands health insurance coverage for poor and low-income adults by raising the threshold for Medicaid eligibility to 138 percent of the poverty line (\$26,951 for a family of three); and

**WHEREAS**, the federal government would pay almost the entire cost of expansion – 93 percent over the first nine years (2014-2022) according to estimates prepared by the bipartisan Congressional Budget Office; and

**WHEREAS**, the expansion of Medicaid would provide health insurance coverage to nearly 500,000 low-income residents of North Carolina and would save the State of North Carolina and the counties and municipalities therein substantial sums on uncompensated medical care for the uninsured; and

**WHEREAS**, the expansion of Medicaid would bring billions in federal funds to the State and Orange County over a period of ten years and would create many new jobs in the health care sector in Orange County and elsewhere in the State; and

**WHEREAS**, the 2012 Supreme Court Decision upholding the ACA modified the ACA and gave states the choice of whether to expand their Medicaid programs; and

**WHEREAS**, the North Carolina General Assembly in February 2013 adopted legislation refusing to expand Medicaid coverage under the ACA; and

**WHEREAS**, under the ACA residents of North Carolina who have incomes ranging from the poverty level up to four times that amount are eligible for federal tax credits to subsidize the purchase of private health insurance, but without the expansion of Medicaid many below the poverty level will be unable to receive the tax credits, Medicaid or any other assistance with health insurance coverage; and

**WHEREAS**, health insurance coverage rates for employers and individuals purchasing private health insurance coverage in North Carolina will likely rise as hospitals and health care providers throughout the State absorb the unreimbursed costs of providing health care to the uninsured poor and low-income adults who would otherwise be eligible for Medicaid

coverage and as those costs are shifted to private pay patients; and

**WHEREAS**, the Orange Board of County Commissioners believes all residents should have access to quality, affordable health coverage and that expansion of Medicaid coverage under the ACA is a responsible means of achieving that desired goal;

**THEREFORE, BE IT RESOLVED THAT:** the Board of County Commissioners of Orange County does hereby urge the North Carolina General Assembly and Governor McCrory to accept federal funds to expand Medicaid in North Carolina.

Adopted this \_\_\_\_\_ day of November 2013

\_\_\_\_\_  
Barry Jacobs, Chairman

\_\_\_\_\_  
Earl McKee, Vice Chairman

\_\_\_\_\_  
Alice Gordon

\_\_\_\_\_  
Bernadette Pelissier

\_\_\_\_\_  
Mark Dorosin

\_\_\_\_\_  
Renee Price

\_\_\_\_\_  
Penny Rich

Attest:

\_\_\_\_\_  
Clerk to the Board  
(County Seal)

## ORANGE COUNTY BOARD OF COMMISSIONERS

### **Resolution Urging the North Carolina General Assembly and Governor McCrory to reconsider their decision not to expand Medicaid coverage under the Affordable Care Act to provide coverage for poor and low-income adults**

**WHEREAS**, an estimated 13 percent of Orange County residents (approximately 18,000 people) are uninsured; and

**WHEREAS**, the Patient Protection and Affordable Care Act (the “ACA”) expands health insurance coverage for poor and low-income adults by raising the threshold for Medicaid eligibility to 138 percent of the poverty line (\$26,951 for a family of three); and

**WHEREAS**, the federal government would pay almost the entire cost of expansion – 93 percent over the first nine years (2014-2022) according to estimates prepared by the bipartisan Congressional Budget Office; and

**WHEREAS**, the expansion of Medicaid would provide health insurance coverage to nearly 500,000 low-income residents of North Carolina and would save the State of North Carolina and the counties and municipalities therein substantial sums on uncompensated medical care for the uninsured; and

**WHEREAS**, the expansion of Medicaid would bring billions in federal funds to the State and Orange County over a period of ten years and would create many new jobs in the health care sector in Orange County and elsewhere in the State; and

**WHEREAS**, the 2012 Supreme Court Decision upholding the ACA modified the ACA and gave states the choice of whether to expand their Medicaid programs; and

**WHEREAS**, the North Carolina General Assembly in February 2013 adopted legislation refusing to expand Medicaid coverage under the ACA; and

**WHEREAS**, in Orange County an estimated 7,500 residents (or 42% of the uninsured) who would have qualified for Medicaid under the Federal expansion are now ineligible for Medicaid and Marketplace subsidies, leaving them uninsured; and

**WHEREAS**, under the ACA residents of North Carolina who have incomes ranging from the poverty level up to four times that amount are eligible for federal tax credits to subsidize the purchase of private health insurance, but without the expansion of Medicaid those below the poverty level are ineligible to receive the tax credits, Medicaid or any other assistance with health insurance coverage; and

**WHEREAS**, health insurance coverage rates for employers and individuals purchasing private health insurance coverage in North Carolina will likely rise as hospitals and health care providers throughout the State absorb the unreimbursed costs of providing health care to the uninsured poor and low-income adults who would otherwise be eligible for Medicaid coverage and as those costs are shifted to private pay patients; and

**WHEREAS**, the Orange Board of County Commissioners believes all residents should have access to quality, affordable health coverage and that expansion of Medicaid coverage under the ACA is a responsible means of achieving that desired goal;

**NOW, THEREFORE, BE IT RESOLVED THAT** the Board of County Commissioners of Orange County does hereby urge the North Carolina General Assembly and Governor McCrory to accept federal funds to expand Medicaid in North Carolina.

This the \_\_\_\_ day of November 2013.

\_\_\_\_\_  
Barry Jacobs, Chair

\_\_\_\_\_  
Earl McKee, Vice Chair

\_\_\_\_\_  
Alice Gordon

\_\_\_\_\_  
Bernadette Pelissier

\_\_\_\_\_  
Mark Dorosin

\_\_\_\_\_  
Renee Price

\_\_\_\_\_  
Penny Rich

Attest:

\_\_\_\_\_  
Clerk to the Board  
(County Seal)

**ORANGE COUNTY  
BOARD OF COMMISSIONERS**

**ACTION AGENDA ITEM ABSTRACT**

**Meeting Date:** November 19, 2013

**Action Agenda  
Item No. 5-a**

**SUBJECT:** Orange County Community Development Block Grant (CDBG)

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**DEPARTMENT:** Planning and Inspections

**PUBLIC HEARING: (Y/N)**

Yes

**ATTACHMENT(S):**

1. Public Hearing Notice
2. Draft Resolution (Not for Approval)
3. Morinaga Site Map

**INFORMATION CONTACT:**

Craig Benedict, 919-245-2592  
Steve Brantley, 919-245-2326

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**PURPOSE:** To receive comments from the public regarding a proposed CDBG-Economic Development project including Morinaga America Foods, Inc.

**BACKGROUND:** The grant project being proposed would provide critical infrastructure improvements in the Buckhorn Economic Development District (Buckhorn EDD) that would allow Morinaga America Foods, Inc. to build and staff a U.S. production facility in Orange County. The improvements consist of a 2,500 linear foot roadway design that would create an east-west access along Ben Wilson Road extension, and construction of a 3,700-foot, 12-inch water line and a 1,500-foot, 8 to 10-inch sewer line to the site. In addition, the project will include survey work, an environmental assessment, and grant administration services. The facility will be located within the City of Mebane and receive water and sewer service from the City per the interlocal utility service agreement. The proposed access road will be constructed by the North Carolina Department of Transportation. In return for these incentives, Morinaga America Foods, Inc. will commit to investing in the community and creating jobs.

Orange County (Martin-McGill Associates as consultant) is submitting a CDBG application to support these site improvements requesting \$750,000. The CDBG program provides grants to local governments for creating and retaining jobs. Funding for projects is based on the number of jobs created and the level of distress in the community applying for the funds. Sixty percent of jobs created or retained in the project must be for persons qualifying as prior low and moderate income (LMI). CDBG funds granted to local governments are to be used for various types of infrastructure improvements to assist for-profit businesses in creating or retaining jobs. A match upwards of \$250,000 will be required from the County's Article 46 (One-Quarter Cent) Sales and Use Tax. Funds provided from the County will be utilized primarily in conducting engineering design work.

Morinaga is recognized as one of the largest candy and confection manufacturers in Japan with \$1.75 billion in global sales revenue and more than forty different product lines. The company began operations in 1899 and has over 1,500 employees worldwide. The candy is currently manufactured in Taiwan and distributed in the U.S. through distribution channels based in

Irvine, California and Fort Lee, New Jersey. The facility will be the first manufacturing facility in the U.S. and will produce the company's number one selling product called "Hi-Chew".

Morinaga has committed to creating at least 90 jobs during the first three years of operation. These positions will pay approximately \$38,000, a figure that meets the One North Carolina Fund wage test. As part of the incentive package, Mebane and Orange County sponsored the \$264,000 One NC Fund performance grant that has been awarded. In addition, Durham Technical Community College will provide training for the company's new employees. This collaborative effort will bring much needed jobs and an investment of over \$48 million in the community. The 21-acre site is large enough to accommodate future expansions that will add more opportunity for the workforce. This new development can serve as a catalyst for business activities in the Buckhorn EDD and Orange County industrial parks.

Attachment 1 includes the public hearing noticed published in The Herald Sun and News of Orange on November 6, 2013. Attachment 2 contains a draft resolution for the Morinaga America Foods, Inc. CDBG application. The final resolution will be included in the application submittal for Board review at the December 2, 2013 BOCC meeting.

**FINANCIAL IMPACT:** The financial impact is to be determined as proposals, specific requests, and updates come forward. Orange County's share will be funded from the Article 46 (One-Quarter Cent) Sales and Use Tax for economic development infrastructure and business incentives.

**RECOMMENDATION(S):** The Interim Manager recommends that the Board:

1. Receive comments from the public as additional information;
2. Close the public hearing; and
3. Schedule the CDBG application review for the December 2, 2013 Board of County Commissioners meeting.

## Attachment 1

**PUBLICATION INSTRUCTION:** Please publish the following notice in the Special Notice Section of the Classified Advertisements on Wednesday, November 6, 2013. The County seal should be placed above the announcement.



**PUBLIC HEARING**  
**Tuesday, November 19, 2013 at 7:00 p.m.**

**SOUTHERN HUMAN SERVICES CENTER**  
**2501 Homestead Road,**  
**Chapel Hill, NC 27516**

**Community Development Block Grant (CDBG) Second Public Hearing Notice** – Orange County will hold a public hearing to discuss the project determined to be applied for in the 2014 CDBG Economic Development program as follows: Morinaga America Foods, Inc. is considering opening its first US manufacturing facility in Orange County located off of Ben Wilson Road. The county will be applying for a \$750,000 CDBG Economic Development Grant to be matched with \$250,000 to complete water, sewer, and roadway infrastructure accessing the project site. The company proposes to invest \$48 million in Orange County and create over 90 jobs in three years. Comments will be solicited on project scope, implementation, and its effects on residents. The hearings will begin at 7:00 P.M. on November 19, 2013 and will be held at the Southern Human Services Center located at 2501 Homestead Road, Chapel Hill, NC 27516. Further information can be obtained by contacting Donna Baker at 919-245-2130. In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during these hearings should notify Donna Baker at 919-245-2130 at least three days prior to the hearing that will be attended.

RES-2013-102  
DRAFT – NOT FOR APPROVAL

**ORANGE COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION FOR ORANGE COUNTY ECONOMIC DEVELOPMENT  
APPLICATION FOR COMMUNITY DEVELOPMENT BLOCK GRANT  
APPLICATION FOR THE MORINAGA AMERICA FOODS INC. PROJECT.**

**WHEREAS**, the Orange County Board of Commissioners has previously indicated its desire to assist in economic development efforts within the County; and,

**WHEREAS**, the Orange County Board of Commissioners has held two public hearings concerning the proposed application for Community Development Block Grant funding to benefit Morinaga America Foods, Inc.; and,

**WHEREAS**, the Orange County Board of Commissioners wishes the County to pursue a formal application for Community Development Block Grant funding to benefit Morinaga America Foods, Inc.; and will invest monies in the amount of \$250,000 into the project as committed to in the application.

**WHEREAS**, the Orange County Board of Commissioners certifies it will meet all federal regulatory and statutory requirements of the Community Development Block Grant Program,

**NOW, THEREFORE BE IT RESOLVED** by the Orange County Board of Commissioners that Orange County Economic Development is authorized to submit a formal application to the North Carolina Department of Commerce for approval of a Community Development Block Grant for Economic Development to benefit Morinaga America Foods, Inc.

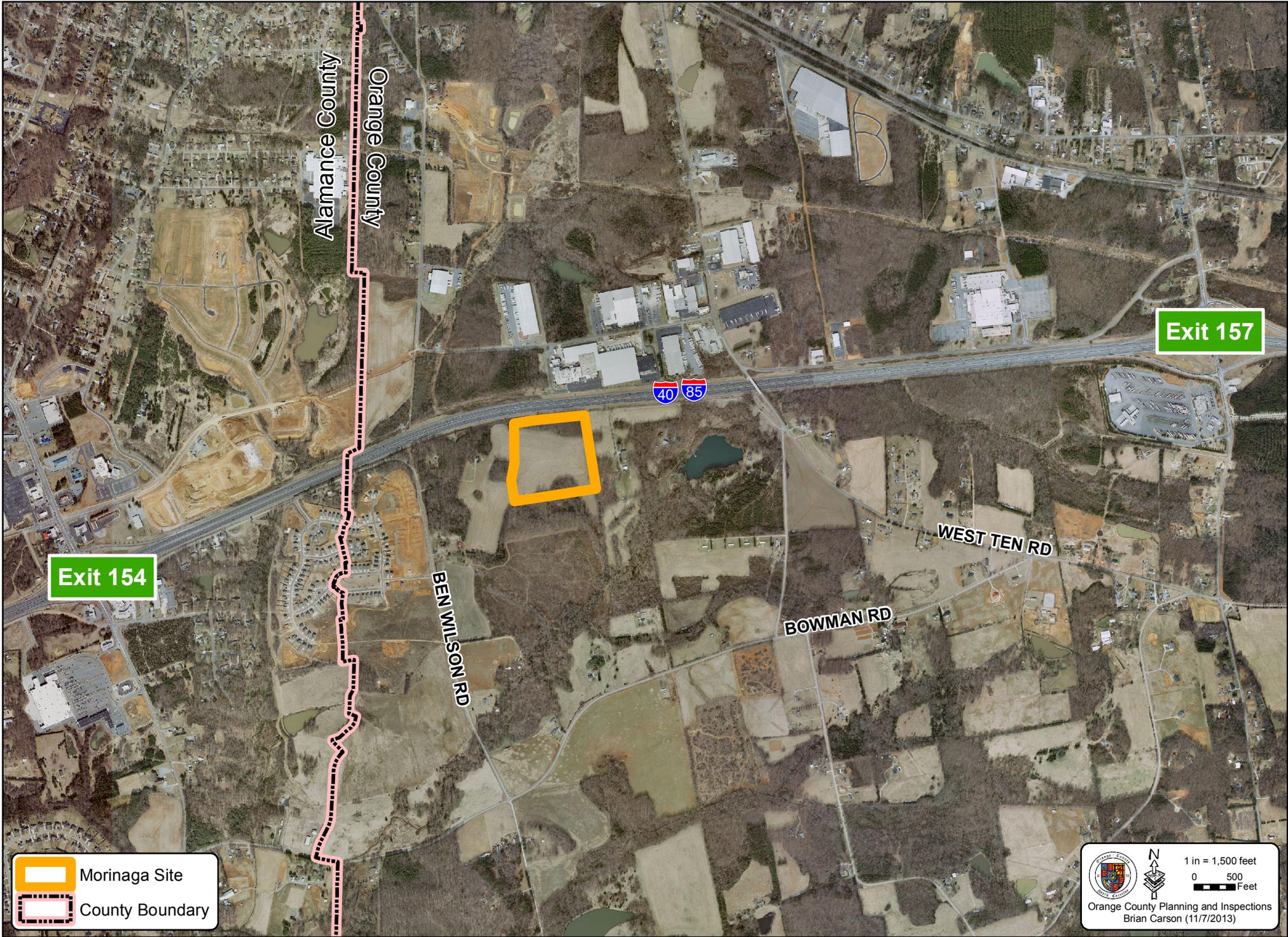
**Adopted by Orange County:**

This the \_\_\_\_ day of \_\_\_\_\_, 2013.

\_\_\_\_\_  
Barry Jacobs, Chair  
Orange County Board of Commissioners

\_\_\_\_\_  
Donna Baker  
Clerk to the Orange County Board of  
Commissioners

County Seal:



**ORANGE COUNTY  
BOARD OF COMMISSIONERS**

**ACTION AGENDA ITEM ABSTRACT**

**Meeting Date:** November 19, 2013

**Action Agenda  
Item No.** 5-b

**SUBJECT:** Safe Routes to School (SRTS) Strategic Action Plan

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**DEPARTMENT:** Planning and Inspections

**PUBLIC HEARING: (Y/N)**

Y

**ATTACHMENT(S):**

1. Amendment Outline Form
2. SRTS Action Plan Overview
3. Process Flowchart
4. Draft SRTS Strategic Action Plan  
<http://orangecountync.gov/planning/documents/UpdatedSRTSPlan-allchapterscombined.pdf> (264 Pages;  
Hard Copy Available Upon Request)

**INFORMATION CONTACT:**

Abigaile Pittman, Transportation/Land Use  
Planner, 245-2567  
Tom Altieri, Comprehensive Planning  
Supervisor, 245-2579  
Craig Benedict, Planning Director, 245-2592

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**PURPOSE:** To hold a public hearing on the Safe Routes to School (SRTS) Strategic Action Plan required for implementing a Safe Routes to School program in Orange County.

**BACKGROUND:** Background information on the SRTS program can be found in Section B.2 of Attachment 1, the Amendment form, approved by the BOCC on October 15, 2013. The Amendment form contains details regarding the timeframe for the adoption process. The form also outlines the rationale, process, and implications of the development and adoption of the Safe Routes to School (SRTS) Strategic Action Plan.

The Draft SRTS Plan was reviewed by the North Carolina Department of Transportation (NCDOT) Bicycle and Pedestrian Division, and a final draft was completed and returned to the Planning Staff in December 2012.

The three schools chosen for the SRTS Action Plan are part of the Orange County Schools system, and all are located inside or adjacent to the Town of Hillsborough:

- Grady A. Brown Elementary School
- Cameron Park Elementary School
- C.W. Stanford Middle School

An overview of the SRTS program purpose, considerations for chosen school sites, recommended projects, and information on project funding can be found in Attachment 2.

Staff's pre-adoption activities on the Draft SRTS Strategic Action Plan can be found in Section C.1 of Attachment 1.

Public Outreach:

The Plan development process included a public workshop completed in April 2008 that sought input from residents, including parents, teachers, principals, children, Town of Hillsborough staff, and Orange County staff.

Attachment 3 is a flowchart describing the process for the development and adoption of the SRTS Strategic Action Plan.

Attachment 4 is the full (264-page) Draft SRTS Action Plan for public hearing and can be accessed via <http://orangecountync.gov/planning/documents/UpdatedSRTSPlan-allchapterscombined.pdf>. A hard copy is available upon request.

For Additional Information

Information about the SRTS Action Plan previously submitted to the Board of County Commissioners (BOCC) on April 9, 2013 can be found at the below link:

<http://server3.co.orange.nc.us:8088/WebLink8/DocView.aspx?id=28037&dbid=0>

**FINANCIAL IMPACT:** Other than staff time, there is no financial impact associated with receiving, considering and holding a public hearing on the SRTS Action Plan. Review of the Draft Plan has been done by existing Planning staff in the Department's Comprehensive Planning Division. Following adoption, Plan implementation will require assistance from the NCDOT SRTS Program staff, the Orange County Schools staff, and the Town of Hillsborough staff.

**RECOMMENDATION(S):** The Interim Manager recommends the Board:

1. Receive the Draft Safe Routes to School (SRTS) Strategic Action Plan (Attachment 4);
2. Conduct the public hearing and accept public and BOCC comments on the proposed Plan;
3. Refer the Plan to the Orange County Schools and the Town of Hillsborough for review and adoption consideration, and report the review comments and actions to the BOCC in time for the February 18, 2014 regular Board meeting;
4. Refer the matter to the Orange Unified Transportation Board (OUTBoard) with a request that a recommendation be returned to the BOCC in time for the February 18, 2014 BOCC regular meeting; and
5. Adjourn the public hearing until the February 18, 2014 regular Board meeting in order to receive and accept the review comments and actions of the Orange County Schools and the Town of Hillsborough, and the OUTBoard's recommendations, and any submitted written comments.

# COMPREHENSIVE PLAN/ FUTURE LAND USE MAP AND UNIFIED DEVELOPMENT ORDINANCE (UDO) AMENDMENT OUTLINE

## A. AMENDMENT TYPE

### Map Amendments

- Land Use Element Map:  
From: ---  
To: ---
- Zoning Map:  
From: - --  
To: ---
- Other:

### Text Amendments

- Comprehensive Plan Text:

- UDO Text:

- UDO General Text Changes
- UDO Development Standards
- UDO Development Approval Processes

- Other: Safe Routes to School (SRTS) Action Plan

## B. RATIONALE

### 1. Purpose/Mission

The purpose of the SRTS program is to:

- Enable and encourage children, including those with disabilities, to walk and bicycle to school;
- Make bicycling and walking to school a safer and more appealing transportation alternative, thereby encouraging a healthy and active lifestyle from an early age; and
- Facilitate the planning, development, and implementation of projects and activities that will improve safety and reduce traffic, fuel consumption, and air pollution in the vicinity of schools.

The NC SRTS Program works with schools, local governments and agencies, advocacy and non-profit organizations, and public health professionals at a grassroots level to identify improvements that can help make bicycling and walking to and from school a safe and healthy transportation alternative. Orange County received a SRTS Strategic Action Plan Service Award in July 2008 for planning assistance to prepare an Action Plan for Grady A. Brown Elementary School, Cameron Park Elementary School and C.W. Stanford Middle School. In 2009 NCDOT contracted Greenways, Incorporated and Greene Transportation Solutions to work with County staff, local agency representatives, School Team leaders and principals of the three schools to identify non-motorized infrastructure improvements that enhance safety for walking and bicycling.

The Plan development process included a visioning and goals session and map working session with the project staff, steering committee, and consultants. This was followed by comprehensive fieldwork and a public workshop that sought input from residents, including parents, teachers, principals, children, Town of Hillsborough staff, and Orange County staff. This input and analysis led to the development of a draft plan that consisted of an analysis of existing conditions, and recommendations in the program's framework of engineering, education, encouragement, enforcement, and evaluation (the essential '5 E's' of the program).

## 2. **Analysis**

*Additional analysis will be part of the subsequent evaluation and approval of project implementation actions.*

## 3. **Comprehensive Plan Linkage (i.e. Principles, Goals and Objectives)**

Chapter 9: Transportation Element Goals 1, 2, 3 and 4 and their supporting objectives address a multi-modal transportation system, promotion of public health and safety, and transportation planning that serves development. Several objectives specifically speak to the provision of bikeways and walkways.

## 4. **New Statutes and Rules**

N/A

# C. PROCESS

## 1. **TIMEFRAME/MILESTONES/DEADLINES**

- a. Completion of Final Draft Plan by Consultant and NCDOT

December 2012

- b. Orange County BOCC/Town of Hillsborough Commissioners Joint Meeting Updates

February 24, 2011

February 21, 2013

## b. BOCC Authorization to Proceed

April 9, 2013 (Initial adoption steps):

- Joint staff planning meetings with Orange County Schools and the Town of Hillsborough;
- Meetings with the Orange County School Board and the Town of Hillsborough Town Board to provide information and receive endorsement to proceed; and
- The completion of updates to the draft SRTS Action Plan pertaining to the review of local planning document resources, federal and state funding sources, depicted school district boundaries, and general corrections such as the spelling of some road names, etc.

October 15, 2013 (adoption steps)

## c. Joint Staff Meeting with Orange County Schools and the Town of Hillsborough

On April 30, 2013 Planning staff met with staff from the Town of Hillsborough, Orange County Schools, Orange County Health Department, and representatives from the state Community Transformation Grant program (a related program and possible funding source). Additional conversations and meetings occurred in May, June and July to discuss the progress of pre-adoption steps;

## d. Meet with Orange County School Board and the Town Board of Hillsborough to Brief and Receive Approval for Initial SRTS Adoption Steps

On May 28, 2013 Planning staff presented an overview of the SRTS Action Plan and proposed pre-adoption steps to the Orange County School Board and received its endorsement.

On June 10, 2013 Planning staff presented an overview of the SRTS Action Plan and proposed pre-adoption steps to the Town of Hillsborough Board and received its endorsement.

## e. Staff Editing of Draft SRTS Action Plan

Planning staff made minor edits to the Draft SRTS Action Plan through August pertaining to the review of local planning document resources, federal and state funding sources, revisions to depicted school district boundaries, and general corrections such as the spelling of some road names, etc. No revisions were made to project recommendations developed by the Plan steering committee.

## f. BOCC Public Hearing

November 19, 2013 (OUTBoard members encouraged to attend)

## g. Orange County Schools Adoption Consideration

January 13, 2014

## h. Town of Hillsborough Adoption Consideration

February 10, 2014

## i. BOCC Adoption Consideration

February 18, 2014

## 2. PUBLIC INVOLVEMENT PROGRAM

The Plan development process included a public workshop completed in April 2008 that sought input from residents, including parents, teachers, principals, children, Town of Hillsborough staff, and Orange County staff.

a. Advisory Boards:

OUTBoard - March 20, 2013 update  
OUTBoard – December 18, 2013 review and recommendation

b. Local Government Review:

Town of Hillsborough, as noted in  
Section C.1. above

c. Notice Requirements

Not required for these adoption steps

d. Outreach:

General Public: The Plan development process included a public workshop completed in April 2008 that sought input from residents, including parents, teachers, principals, children, Town of Hillsborough staff, and Orange County staff.

Small Area Plan Workgroup: N/A

Other: Joint staff meetings with Orange County Schools and the Town of Hillsborough; and meetings with the Orange County School Board and the Town Board of Hillsborough.

### FISCAL IMPACT

Other than staff time, there is no financial impact associated with receiving, considering and authorizing the staff to proceed with adoption steps for the SRTS Action Plan.

## D. AMENDMENT IMPLICATIONS

N/A

## E. SPECIFIC AMENDMENT LANGUAGE

N/A

### **Primary Staff Contact:**

Abigaile Pittman

Planning Department

(919) 245-2567

abpittman@orangecountync.gov

## ATTACHMENT 2

### **Safe Routes to Schools (SRTS) Strategic Action Plan OVERVIEW** November 19, 2013

#### **SRTS PROGRAM BACKGROUND AND PURPOSE**

The Safe Routes to School (SRTS) Program was established in the 2005 Safe, Accountable, Flexible, Efficient Transportation Equity Act: A Legacy for Users (SAFETEA-LU). It is a federally-funded grant reimbursement program providing an opportunity for communities to improve conditions for bicycling and walking to school. Section 1404 of SAFETEA-LU mandates that the North Carolina Department of Transportation (NCDOT) administer this program within the state, providing financial assistance to state, local, and regional agencies, including non-profit organizations that demonstrate an ability to meet the requirements of the program.

The purpose of the SRTS program is to:

- Enable and encourage children, including those with disabilities, to walk and bicycle to school.
- Make bicycling and walking to school a safer and more appealing transportation alternative, thereby encouraging a healthy and active lifestyle from an early age.
- Facilitate the planning, development, and implementation of projects and activities that will improve safety and reduce traffic, fuel consumption, and air pollution in the vicinity of schools.

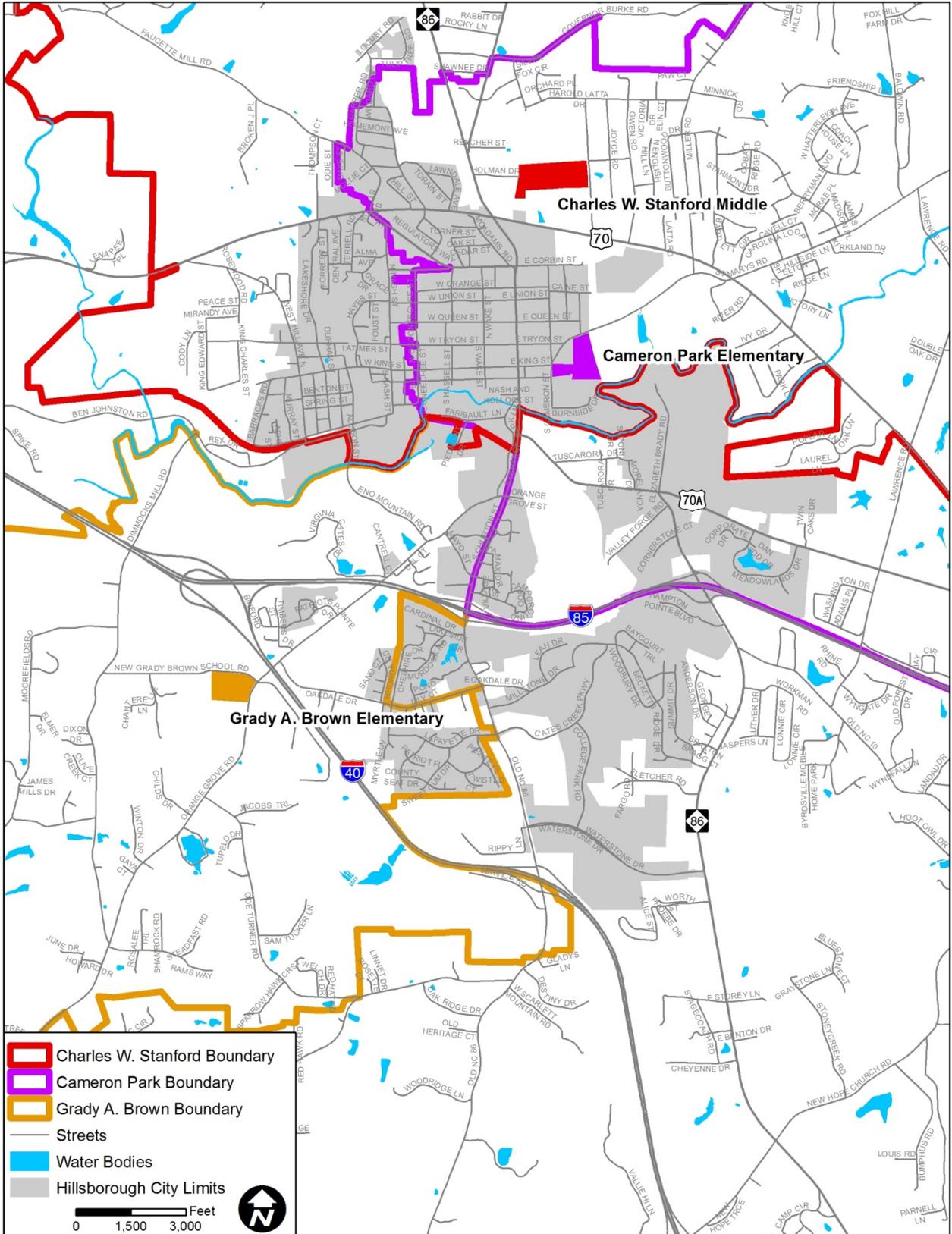
The NC SRTS Program works with schools, local governments and agencies, advocacy and non-profit organizations, and public health professionals at a grassroots level to identify improvements that can help make bicycling and walking to and from school a safe and healthy transportation alternative.

#### **THREE SCHOOLS ADDRESSED BY THE SRTS ACTION PLAN**

- Grady A. Brown Elementary School
- Cameron Park Elementary School
- C.W. Stanford Middle School

The three schools chosen for the SRTS Action Plan are part of the Orange County school system, and all are located inside or adjacent to the Town of Hillsborough. A comprehensive, multi-faceted approach was taken to examine existing conditions including the collection of data from parent surveys and student travel tallies, site work and field interviews, and area mapping. A thorough inventory of existing conditions was assembled at each school site to provide a baseline by which to measure the results and outcome of the SRTS Program at the community, school and street levels.

ATTACHMENT 2



## ATTACHMENT 2

**CONSIDERATIONS FOR CHOSEN SCHOOL SITES**

Grady Brown Elementary School – located on New Grady Brown School road just off Orange Grove Road.

- The school is south of I-40 and the roadway bridge has very narrow shoulders.
- There are multiple two-lane rural roadways that pose safety barriers for school-age cyclists and pedestrians.
- There are no sidewalks or pedestrian sidewalks or pedestrian facilities of any kind leading to and away from the school.
- There are no bicycle racks on campus.
- There are no crossing guards.
- Tallies: 240 students were driven by their parents; 225 students took the bus; 0 students walked; and 0 students bicycled.
- Unofficial bus stops lack clear designation and safe harbor in some locations.
- Existing safety concerns expressed by parents: distance; traffic speeds along routes (45 and 55 mph); traffic volumes along routes; lack of sidewalks or pathways; and unsafe intersections and crossings.
- Crime not a significant issue of concern based on field analysis and public input.
- Motorist's behaviors observed as "good" on campus and "fair" along Orange Grove Road.
- Pedestrian behaviors observed to be generally safe around the school.
- Minor backups of automobile traffic during drop-off times, with more congested backups during pickup times (causing some thru-traffic weaving and blind spots).
- There is a clear school zone and pedestrian crossing signage along New Grady Brown School Road.
- There are on-campus sidewalks along the building front, adjacent to the car drop-off line.
- Access concerns along Orange Grove Road were highlighted by the BOCC/Hillsborough-approved Orange Grove Road Access Management Report (2003).
- The nearby Patriots Pointe multifamily development has one of the highest densities in the County and is within walking distance of the school.
- Projects for the school would also benefit Cedar Ridge High School.

CW Stanford Middle School – located next to Orange High School inside a neighborhood with residential roads

- The school is flanked by US 70 and Orange High School Road.
- There is no sidewalk connectivity to neighborhoods and streets in the vicinity of the school; and the residential land use and street pattern on the eastern side of the school prevents a direct connection to the school, currently requiring students to use US 70.
- There are no bicycle racks on campus.

## ATTACHMENT 2

- US 70 presents a serious safety threat for pedestrians and bicyclists because of its lack of infrastructure, high speeds, and high traffic volumes.
- There are very few traffic calming facilities in the area of the school
- Tallies: 357 students were driven by their parents; 211 students took the bus; 3 students walked; and 0 students bicycled
- Existing safety concerns expressed by parents: distance; traffic volumes along routes; traffic speeds along routes; safety of intersections and crossings; and the lack of sidewalks or pathways
- Motorist's behaviors observed as "good" on campus, "fair" along Orange High School Road, and "bad" on US 70
- Crime not a significant issue of concern based on field analysis and public input
- Minor backups of automobile traffic during drop-off and pickup times.
- There are possibilities of connecting neighborhoods to the school using trails and greenways along current easements and "cut throughs".
- On-campus sidewalks and crosswalks are adequate.

Cameron Park Elementary School – located next to St. Matthews Episcopal Church on St. Mary's Road near downtown Hillsborough, with adjacent small businesses and low density residential development

- The traffic volumes are very high on St. Mary's Road, especially during commuter hours.
- There are no sidewalks or bicycle lanes in the vicinity of the school.
- There are multiple roadways that pose safety barriers and challenges for elementary school age pedestrians and bicyclists.
- Tallies: 237 students were driven by their parents; 187 students took the bus; 19 students carpooled; 3 students walked; and 0 students bicycled.
- Existing safety concerns expressed by parents: traffic speeds along routes; traffic volumes along routes; distance; safety of intersections and crossings; and the lack of sidewalks or pathways.
- Motorist's behaviors observed as "fair" on campus, and "bad" on St. Mary's Road.
- Significant backups of automobile traffic during drop-off and pickup times that impact off and on-site traffic, turning movements, and relate to dangerous vehicular maneuvers.
- Not all curb ramps comply with ADA regulations.
- The existing bicycle rack on the school's campus is situated where only one side can be used and is not covered.
- There is a clearly defined school zone on St. Mary's Road.
- Besides the crossing on St. Mary's Road at Thomas Ruffin Road, there are no marked crosswalks in the vicinity of the school.
- There is an established trail connecting to the adjacent property to the school grounds that can give children access without having to walk along St. Mary's Road.
- Projects for the school would also benefit Orange High School.

## ATTACHMENT 2

**SRTS PROJECTS**

The SRTS program allows for a great variety of programs that can be implemented. Eligible SRTS projects can be bundled as infrastructure and non-infrastructure. Funding can include training volunteers, street crossings, safety and Intelligent Transportation Systems (ITS), bicycle/pedestrian lanes, etc. All projects must be within two (2) miles of a K-8 school.

In response to previous questions from Commissioners regarding whether the SRTS Program will allow projects for high schools, staff has learned that the NCDOT SRTS Program will fund only those activities that specifically plan for improvements and programs that promote safe, active travel to K-8 schools, however the benefit of a project does not have to be exclusively for a K-8 school addressed by the Plan. While project inclusion in the adopted plan is encouraged, not all projects must be included in the adopted SRTS plan. Projects from the Plan with multiple purposes/greater impact are favored. If, for example, a proposed project for CW Stanford Middle School met the objectives of the SRTS program, but also happened to provide a benefit to the Orange High School, that is acceptable and even encouraged.

However, there are projects that are not allowed. The following are ineligible activities:

- Recurring costs, such as school crossing guards
- Pick-up and drop-off sites
- Educational focus buses
- Bus stop improvements

The NCDOT SRTS Program will fund only those activities that specifically plan for improvements and programs that promote safe, active travel to K-8 schools and while project inclusion in the adopted plan is encouraged, not all projects must be included in the adopted SRTS plan.

A variety of sources were consulted during the development of the infrastructure recommendations:

- Plans and studies
- Existing conditions
- The Consultant's fieldwork inventory
- Public input
- Noted patterns of development

Grady Brown Elementary Projects Identified in the SRTS Action Plan:

- Project #1: New Grady Brown School Road Sidewalk and Midblock Crossing
- Project #2: Orange Grove Road / I-40 Bridge Pedestrian Facilities
- Project #3: Oakdale Road Safety Improvements
- Project #4: Patriots Pointe Trail Connection

CW Stanford Middle School Projects Identified in the SRTS Action Plan:

- Corridor Improvement Projects (8) (sidewalks, multi-use paths) along Orange High School Road, US 70, Harold Latta Road, Miller Road, NC 86, NC 57, and along new off-road multi-use paths.

## ATTACHMENT 2

- Crossing Improvement Projects (9) along US 70, Orange High School Road, NC 86, and Gwen Road.
- Traffic Calming Measures along US 70.
- On-campus Improvements (sidewalks, crosswalks, bicycle racks, curb ramps).
- Enhance 'cut throughs' to school from neighborhoods to the north and west.
- Follow Town of Hillsborough's sidewalk/greenway planning.

Cameron Park Elementary School Projects Identified in the SRTS Action Plan:

- Corridor Improvement Projects (11) (sidewalks, bicycle lanes, greenway trails) along Cameron Street, St. Mary's Road, US 70, Queen Street, Thomas Ruffin Street, and several new off-road sites.
- Crossing Improvement Projects (4) along Thomas Ruffin Street, St. Mary's Road, Cameron Street, and Churton Street.
- Traffic Calming Measures along Queen Street, Thomas Ruffin Street, Cameron Street, and St. Mary's Road.
- Off-campus Improvements (bicycle racks, crossing guards, left-turn restrictions, alleviating conflicts with parking areas).
- Pedestrian signals at signalized intersections along Churton Street.

## PROJECT FUNDING

The Safe Routes to School (SRTS) Program was established in the 2005 Safe, Accountable, Flexible, Efficient Transportation Equity Act: A Legacy for Users (SAFETEA-LU) legislation as a federally-funded grant reimbursement program providing an opportunity for communities to improve conditions for bicycling and walking to school. The SRTS program is a reimbursement program that does not require a local match (100% federally funded). Section 1404 of SAFETEA-LU mandated that the North Carolina Department of Transportation (NCDOT) administer this program within the state, providing financial assistance to state, local, and regional agencies, including non-profit organizations that demonstrate an ability to meet the requirements of the program.

There were some revisions to federal and state funding sources in October 2012 that will impact future funding sources for the Safe Routes to School program. Specifically, the federal Moving Ahead for Progress in the 21st Century Bill (MAP-21) SRTS program direct allocation funds were removed. MAP-21 authorized the Transportation Alternatives Program (TAP) to provide funding for programs and projects defined as transportation alternatives, including safe routes to school projects. The TAP replaced the funding from pre-MAP-21 programs, including the SRTS program.

However, NCDOT staff has advised the Planning staff that there will continue to be SAFETEA-LU funds available for the program under its rolling grant cycle. It is anticipated that these funds will be continued on an annual basis through FFY 2014 (i.e. September 2015). SAFETEA-LU funds apportioned for the SRTS Program prior to MAP-21 are available until expended. In 2012 the North Carolina SRTS Program received an allocation of \$4,699,927, from which projects have been funded in Chapel Hill, Asheville, Greenville, Mooresville, and Brevard.

## ATTACHMENT 2

After identifying projects from the Plan to implement, the County would apply through the NCDOT Division 7 office. Project funding is based on project priority with as much local support as possible (Schools, PTA, Superintendent, municipalities, BOCC, supporting plans, etc.), and projects from the Plan with multiple purposes/greater impact are favored. If, for example, a proposed project for CW Stanford Middle School met the objectives of the SRTS program, but also happened to provide a benefit to the Orange High School, that is acceptable and even encouraged.

Post expenditure of the existing SAFETEA-LU SRTS Program funds, future funding for SRTS projects will be with TAP funds. The Federal share will be the same as for the general Federal-aid highway program: 80 percent Federal/20 percent State or local match. Also, to address the shift in funding programs, prioritized SRTS projects will be included on the list of future year projects submitted for SPOT 3.0 scoring.

The recommended first step in successful future SRTS project funding is the adoption of the Plan by Orange County, Orange County Schools, and the Town of Hillsborough. Adoption of the SRTS Action Plan demonstrates local commitment to the objectives of the SRTS program and serves to incentivize NCDOT to fund local projects in a competitive atmosphere. Some haste with the adoption and future project submission processes is recommended given the limited remaining pool of 100% federally funded SAFETEA-LU money.

### **IMPLEMENTATION**

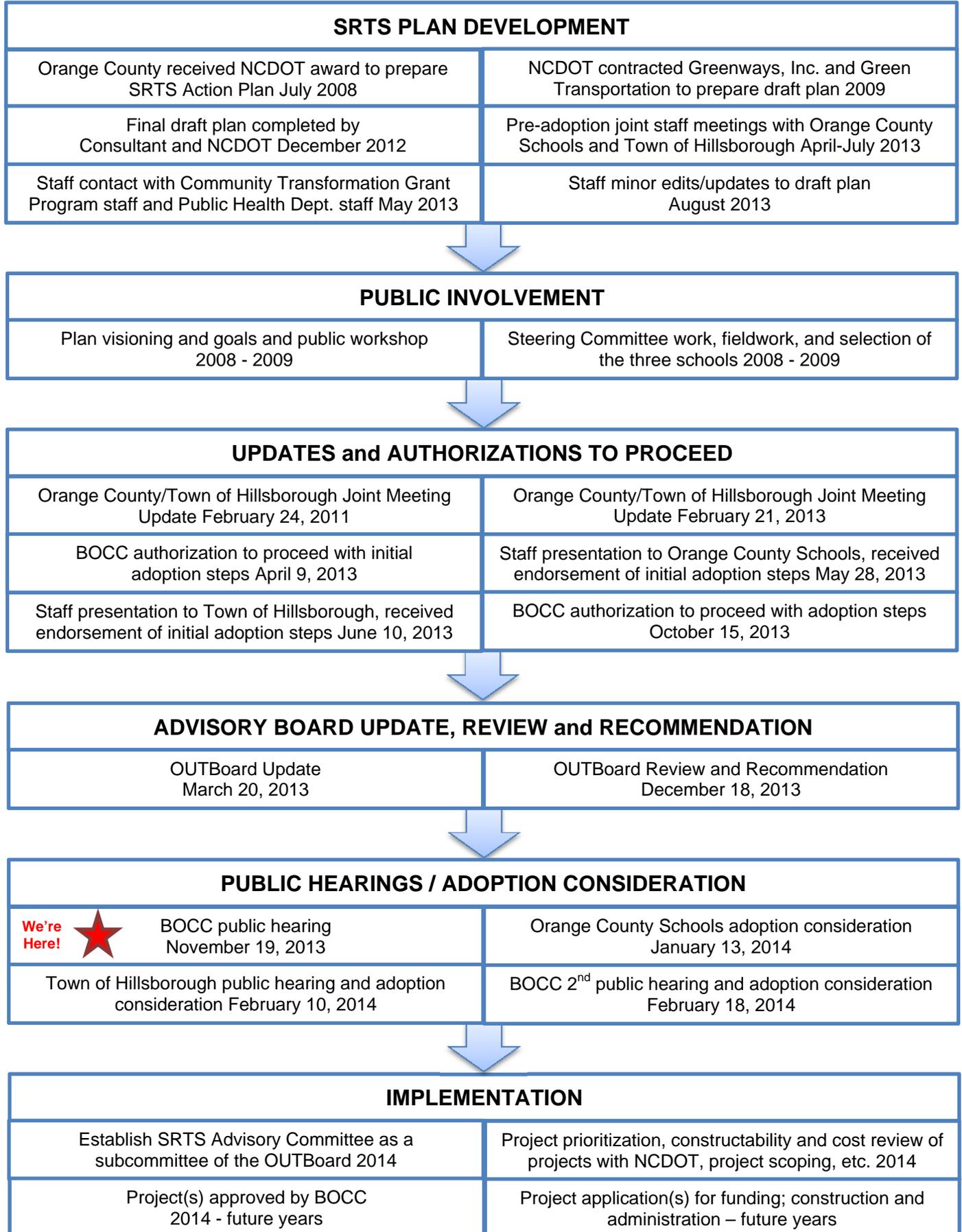
The SRTS Action Plan emphasizes that successful implementation will require the dedication of local government staff, commitment of the school system and local schools, the creation of a SRTS Advisory Committee, and the continued support of local advocates and parents. The recommended first step is the adoption of the Plan by Orange County, Orange County Schools, and the Town of Hillsborough. Adoption of the SRTS Action Plan demonstrates local commitment and incentivizes NCDOT to fund local projects. The second recommended step is to establish a SRTS Action Plan Advisory Committee (SRTS APAC). Planning staff's initial thought is that the SRTS Advisory Committee be a sub-committee of the OUTBoard, supplemented by additional staff from other agencies/jurisdictions as needed. The Advisory Committee would be responsible for advocating plan implementation and assist with programming and grant writing, evaluating plan progress, and assessing plan priorities. Multiple subsequent implementation action steps are outlined and prioritized in the Plan, the fruition of which would be subject to the recommendations of the Advisory Committee and the approval of the BOCC, School Board, and Town of Hillsborough.

#### Lead Planning Agency Role

Orange County will serve as the Lead Planning Agency in advancing implementation of the SRTS Action Plan.

## ATTACHMENT 3

## Safe Routes to School (SRTS) Strategic Action Plan Process Flowchart



**ORANGE COUNTY  
BOARD OF COMMISSIONERS  
ACTION AGENDA ITEM ABSTRACT  
Meeting Date: November 19, 2013**

**Action Agenda  
Item No. 5-c**

**SUBJECT:** Eno Economic Development District (EDD) Access Management Plan (No Additional Comments Accepted)

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**DEPARTMENT:** Planning and Inspections

**PUBLIC HEARING: (Y/N)**

Y

**ATTACHMENT(S):**

1. Comprehensive Plan/Future Land Use Map and Unified Development Ordinance (UDO) Amendment Outline Form (Other-2013-01)
2. Draft Eno EDD Access Management Plan
3. Petition and Petition Map
4. Excerpt from Draft Minutes – September 9, 2013 Quarterly Public Hearing
5. Excerpt from Draft Minutes – October 2, 2013 Planning Board Meeting
6. Draft Minutes – October 16, 2013 OUTBoard Meeting
7. Resolution Approving the Eno EDD Access Management Plan

**INFORMATION CONTACT:**

Abigaile Pittman, Transportation/Land Use Planner, 245-2567  
Tom Altieri, Comprehensive Planning Supervisor, 245-2579  
Craig Benedict, Planning Director, 245-2592

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**PURPOSE:** To receive the Planning Board's and OUTBoard's recommendations, close the public hearing, and make a decision by considering a resolution approving the proposed Eno EDD Access Management Plan.

As a reminder, the reconvening of this hearing is solely to receive the Planning Board and OUTBoard recommendations and any additional written evidence submitted since the September 9, 2013 Quarterly Public Hearing. This hearing is not intended to solicit additional input from the public. While the BOCC may ask staff questions related to the review of a given item, comments from the public shall not be solicited.

**BACKGROUND:**

What is an Access Management Plan and Why is it Important?

Access management is the proactive management of vehicular access utilizing a set of techniques available to state and local governments to control access to highways, major arterials, and other roadways. Access management provides an important means of maintaining traffic flow, capacity and safety as properties are developed over time. It calls for effective ingress and egress to a facility, interconnectivity, efficient spacing and design to preserve the functional integrity, and overall operational viability of road systems.

Access management is achieved through the application of planning, regulatory, and design strategies such as:

- Controlled access to roads by spacing potential North Carolina Department of Transportation (NCDOT)-approved driveway access points.
- Provisions for shared driveways and common access off major roads.
- Use of medians to enhance traffic safety.
- Use of frontage roads.
- Connectivity of roads in new development to approved access points.
- Preliminary ideas on extension of new roads to adjacent areas for future access.

The Eno EDD Access Management Plan is generalized. It is not intended to be overly detailed or property specific. It will be applied to develop more specific access management guidelines in the review of future development proposals. When specific projects are submitted they will be examined for consistency with overall Plan criteria and in some cases traffic studies may be required that may identify the need for transportation improvements.

In addition, formally adopted transportation plans are necessary to procure federal and state funding for projects, enhance collaboration with regional transportation organizations such as the Durham-Chapel Hill-Carrboro Metropolitan Planning Organization (DCHC MPO), and to require developer action consistent with the plan.

Attachment 1 is the Amendment outline form, approved by the BOCC on May 7, 2013, outlining the rationale, process, and implications of the development and adoption of the EDD Access Management Plan. It contains additional information and analysis on the proposed plan, as well as details regarding the timeframe for the process.

Attachment 2 is the Draft Eno EDD Access Management Plan for consideration.

The Eno EDD Area Small Area Plan Recommendations (adopted June 24, 2008; amended February 3, 2009) – Information about the implementation of Eno EDD Area Small Area Plan recommendations is provided in the Amendment outline form (Attachment 1).

#### Public Outreach:

In an effort to better inform interested persons in an informal setting, a Public Information Meeting/Open House was held on September 4, 2013 at the Shared Visions Retreat Center (historic Murphey School). Eleven (11) members of the public plus Commissioners Barry Jacobs and Renee Price were in attendance. Generally, there was support for access management in the area, yet some concerns were expressed about truck traffic and speed limits along Old NC Highway 10, and impacts on the residential neighborhood associated with nonresidential development.

September 9, 2013 Quarterly Public Hearing Comments: Information about comments from the Quarterly Public Hearing is provided in the Amendment outline form (Attachment 1).

Attachment 3 is the petition submitted at the Quarterly Public Hearing, with a staff-prepared map of those persons signing the petition.

Attachment 4 provides an excerpt from the draft minutes of the September 9, 2013 joint public hearing on this item.

October 2, 2013 Planning Board Meeting and Recommendation: Information about the Planning Board's review and recommendation of the Plan is provided in the Amendment outline form (Attachment 1).

Attachment 5 includes an excerpt from the draft minutes of the October 2, 2013 Planning Board Meeting for this item.

October 16, 2013 Orange Unified Transportation Board (OUTBoard Meeting and Recommendation: Information about the OUTBoard's review and recommendation of the Plan is provided in the Amendment outline form (Attachment 1).

Attachment 6 includes draft minutes of the October 16, 2013 OUTBoard Meeting.

Staff Recommendations for Plan Revisions:

In response to discussions and comments at the Quarterly Public Hearing, the Planning Board meeting, and the OUTBoard meeting, staff developed recommendations for the following revisions to the Plan:

1. Page 4, Item 9, and page 21 – Rephrase language regarding bike lanes to state that NCDOT has striped the pavement two feet from the shoulder of Old NC Hwy 10 to enhance safety for bicyclists.
2. Page 12, Functional Classification of Roads within the Eno Economic Development District (EDD) – Add the following paragraph at the end of this subsection and renumber pages accordingly:  
 'Future cross-sections of roads within the Eno EDD are anticipated as follows: 1) US 70 is anticipated to have a minimum width of 100 feet (to allow for medians and turn lanes), with greater widths likely in proximity to the I-85 interchange; 2) Mt. Herman Church Road is anticipated to have a width of 70 feet (to allow for turn lanes); 3) Old NC Hwy 10 is anticipated to have a width of 70 feet (to allow for turn lanes at some locations, bike lanes, and a sidewalk); and 4) Future frontage and interior roads are anticipated to have widths ranging from 60 to 70 feet, depending on land use and traffic flows.
3. Page 26, Eno EDD Access Management Concept Map
  - a. Remove symbol for possible commuter rail transit stop from the map and legend; and
  - b. Revise the legend for signalized intersections to 'existing signalized intersection'.
4. Page 25, Access Management Criteria – Add a new criteria No. 14 stating that 'required future cross-sections for roads shall be subject to NCDOT and Orange County review and approval, and included in the Durham-Chapel Hill-Carrboro Metropolitan Planning Organization (DCHC MPO) Comprehensive Transportation Plan (CTP).'

Links to Additional Materials:

The Eno EDD Access Management Plan, with the revisions recommended by staff, is also available on the Orange County Planning Department website at:

<http://orangecountync.gov/planning/documents/RevisedDraftEnoAreaAccessManagementPlan11192013.pdf>

Review of Protection Options for Old NC Hwy 10:

Based on prior discussions at the September 9, 2013 Quarterly Public Hearing, OUTBoard and public comments, Staff recommends that they be authorized to research protection options for Old NC Hwy 10 and report back, as detailed in the Resolution (Attachment 7).

**FINANCIAL IMPACT:** Other than staff time, there is no financial impact associated with this item. Following review and adoption, Plan implementation will be performed by staff and coordinated with the City of Durham and NCDOT as warranted.

**RECOMMENDATION(S):** The Interim Manager recommends the Board:

1. Receive the Planning Board's and OUTBoard's recommendations of approval;
2. Close the public hearing; and
3. Consider approving and authorizing the Chair to sign the Resolution (Attachment 7) adopting the Eno Economic Development District (EDD) Access Management Plan (detailed in Attachment 2), which incorporates the Plan revisions recommended by staff and included in the Planning Board's and OUTBoard's recommendations of approval.

# COMPREHENSIVE PLAN / FUTURE LAND USE MAP AND UNIFIED DEVELOPMENT ORDINANCE (UDO) AMENDMENT OUTLINE Other-2013-01

## Eno Economic Development District (EDD) Access Management Plan

---

### A. AMENDMENT TYPE

#### Map Amendments

- Land Use Element Map:  
From:  
To:
- Zoning Map:  
From:  
To:
- Other:

#### Text Amendments

- Comprehensive Plan Text:

Section(s):

- UDO Text:

- UDO General Text Changes  
 UDO Development Standards  
 UDO Development Approval Processes

Section(s):

- Other: Eno Economic Development District (EDD) Access Management Plan

### B. RATIONALE

#### 1. Purpose/Mission

*The Eno Economic Development District (EDD) Area Small Area Plan (June 24, 2008; Amended February 3, 2009) recommended the preparation of an access management program for US 70 and Old Highway 10 (as described in the Plan) to provide better transportation systems and capacities as development proceeds in the area.*

## 2. **Implementation of Related Eno EDD Area Small Area Plan Recommendations**

Since adoption, Eno EDD Area Small Area Plan recommendations have been implemented in preparation for economic development in the Eno EDD area including:

- Land Use Plan Map amendments
- Pre-zoning of land
- Unified Development Ordinance (UDO) amendments for EDD districts
- An inter-local utility service agreement with Durham
- Work has begun on a public water and sewer master plan
- Planning for a cross-county bus route
- Striping two feet from the shoulders of Old NC Hwy.10 to enhance bicyclists safety
- I-85/US 70 interchange concept plan was drafted by NCDOT
- I-85 widening project and US 70 interchange project have been entered in the State's Transportation Improvement Program (TIP) for implementation in a post development program.

## 3. **Analysis**

The study area for the Draft Eno EDD Access Management Plan comprises approximately 980 acres of land in the vicinity of US Highway 70 and Old NC Highway 10 (near Durham County). As properties are developed for non-residential land uses within the Eno EDD, transportation interconnectivity and access will become increasingly important, enhancing the importance of a formally adopted access management plan for the area.

The proposed access management plan examines the US 70 and Old NC Hwy. 10 corridors and recommends an access management concept to best meet local conditions while maintaining the functionality of these important arterial facilities for current and future traffic. The improvement of the functionality of these arterials to serve both commuting and travelling traffic together with serving the businesses and residences along these routes is of high local and strategic importance as future development proceeds in the Eno EDD. Indicators of the area's future development potential include previously adopted changes to the existing zoning and future land use designations. The scope of the Plan does not include any revisions to the area's zoning or future land use designations, but does review what was previously adopted by the Board of County Commissioners (BOCC).

## 4. **Comprehensive Plan Linkage (i.e. Principles, Goals and Objectives)**

Transportation Goal 3: Integrated land use planning and transportation planning that serves existing development supports future development, and is consistent with the County's land use plans which include provisions for preserving the natural environment and community character.

Transportation Policy Statement: The intent was that the access management policy framework of the *Orange Grove Road Project (2003)* be applied in other areas of the County.

## 5. **New Statutes and Rules**

N/A

## C. PROCESS

### 1. TIMEFRAME/MILESTONES/DEADLINES

- a. BOCC Authorization to Proceed

May 7, 2013

- b. BOCC Public Hearing

September 9, 2013 (quarterly public hearing)

This item was heard at the September 9, 2013 joint (BOCC and Planning Board) quarterly public hearing. Some residents appearing voiced their overall concerns to previously approved development plans (i.e., zoning, future land use map). They submitted a petition (Attachment 3) in opposition to the Eno EDD Area Small Area Plan (which was adopted in 2008, and amended in 2009). Although the petition does not directly address the Draft Eno EDD Access Management Plan, the BOCC recognized that the residents were expressing concerns about potential future impacts on their residences and the rural road character of Old NC Hwy 10. In response, the BOCC requested that staff research protections that could be put into place to preserve the character of Old NC Hwy 10. Staff has provided a map of those persons signing the petition, which is also included in Attachment 3.

Another comment at the hearing addressed the correct terminology for the two-foot striped area from the shoulders of Old NC Hwy 10 that was done by NCDOT to improve safety for bicyclists, but is not considered to be a bicycle lane per se.

November 19, 2013 (adoption consideration)

- c. BOCC Updates/Checkpoints

- d. Other

### 2. PUBLIC INVOLVEMENT PROGRAM

**Mission/Scope:** Public involvement from all stakeholders helps to ensure that decisions are made in consideration of the view and concerns on issues pertaining to transportation access needs in the Eno EDD.

- a. Planning Board Review:

October 2, 2013

The Planning Board considered the Plan at its October 2<sup>nd</sup> meeting and unanimously recommended that the BOCC adopt the Eno EDD Access Management Plan to include revisions as proposed by staff and direct staff to:

- 1) Continue its review of protections that may be put in place to preserve the character of Old NC Hwy 10; and
- 2) Report its conclusions back to the BOCC.

The Planning Board specifically discussed and supported working with NCDOT to develop a signage plan to restrict truck traffic on Old NC Hwy 10 and to find ways to inform truck drivers of the low overpass heights along the road. Additionally, the Board supported reviewing and recommending restrictions on the speed limit along Old NC Hwy 10 through the study area.

b. Advisory Boards:

OUTBoard – September 18, 2013

At its September 18th meeting the OUTBoard received a brief introduction to the Draft Eno EDD Access Management Plan in preparation for its full review and recommendation at its October 16<sup>th</sup> meeting. At its October 16<sup>th</sup> meeting, the OUTBoard unanimously recommended that the BOCC adopt the Eno EDD Access Management Plan to include revisions as proposed by staff and direct staff to:

- 1) Continue its review of protection options that may be put in place to preserve the character of Old NC Hwy 10 (listed below);
- 2) Report its conclusions back to the BOCC; and
- 3) Keep the OUTBoard informed as to progress on the Eno EDD Access Management Plan and the research and/or development of protection options for Old NC Hwy 10.

c. Staff Recommendations for Plan Revisions

In response to discussions and comments at the Quarterly Public Hearing, the Planning Board meeting, and the OUTBoard meeting, staff developed recommendations for the following revisions to the Plan:

1. Page 4, Item 9, and page 21 – Rephrase language regarding bike lanes to state that NCDOT has striped the pavement two feet from the shoulder of Old NC Hwy 10 to enhance bicyclists safety.
2. Page 26, Eno EDD Access Management Concept Map –
  - a. Remove symbol for possible commuter rail transit stop from the map and legend; and
  - b. Revise the legend for signalized intersections to ‘existing signalized intersection’.
3. Page 25, Access Management Criteria – Add a new criteria No. 14 stating that ‘required future cross-sections for roads shall be subject to NCDOT and Orange County review and approval, and included in the Durham-Chapel Hill-Carrboro Metropolitan Planning Organization (DCHC MPO) Comprehensive Transportation Plan (CTP).’

d. Local Government Review:

\_\_\_\_\_

e. Notice Requirements

This item was included in the Quarterly Public Hearing legal ad which was published on August 28 and September 4, 2013

f. Outreach:

General Public: Public Information Meeting September 4, 2013

Small Area Plan Workgroup:

Other:

**3. FISCAL IMPACT**

Other than staff time, there is no financial impact associated with this item. Following review and adoption, Plan implementation will be performed by staff and coordinated with the City of Durham and NCDOT as warranted. The required legal ad will be paid with Departmental funds already budgeted for this purpose.

**D. AMENDMENT IMPLICATIONS**

The Eno Economic Development District (EDD) Access Management Plan will implement a recommendation from the Eno EDD Small Area Plan, adopted by the BOCC in 2008. An adopted access management program will provide for improved transportation systems and capacities as development proceeds in the area. Formally adopted transportation access management plans are necessary to procure federal and state funding for projects, and to require developer compliance with the plan. Adopted access management plans can also be incorporated into regional transportation plans, which will enhance the County's collaboration with the Durham-Chapel Hill-Carrboro Metropolitan Planning Organization (DCHC MPO).

**E. POST-AMENDMENT REVIEW OF PROTECTION OPTIONS FOR OLD NC HWY 10**

Based on BOCC, Planning Board, OUTBoard and public comments, Staff recommends that they be authorized to research the following protection options for Old NC Hwy 10:

- Previous protections pursued for St. Mary's Road;
- Secondary view shed regulations;
- Scenic corridor overlay regulations;
- Scenic byway regulations;
- Scenic conservation easements;
- Discuss with NCDOT the need for a signage plan to provide improved signage with the goal of limiting truck traffic on Old NC Hwy 10;
- Review methodologies for informing truck drivers of the low overpass heights along Old NC Hwy 10;
- Discuss with NCDOT the speed limit along Old NC Hwy 10 through the study area, and the possibility of it being reduced;

**F. SPECIFIC AMENDMENT LANGUAGE**

See Attachment 2 for the Draft Eno Economic Development (EDD) Access Management Plan.

**Primary Staff Contact:**

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abpittman@orangecountync.gov



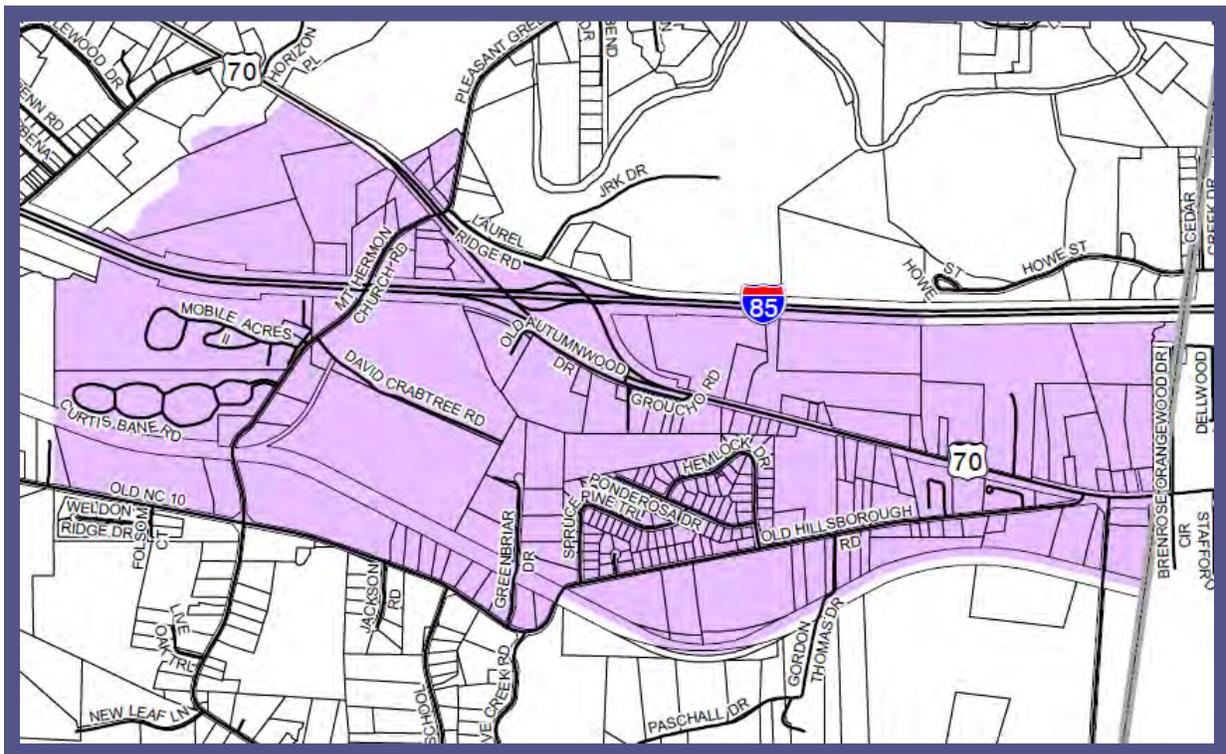
# ORANGE COUNTY ENO ECONOMIC

# DEVELOPMENT DISTRICT (EDD)

# ACCESS MANAGEMENT PLAN

Draft

November 19, 2013



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## Eno Economic Development District (EDD) Access Management Plan

### ***Introduction***

The Study Area for the Draft Eno EDD Access Management Plan is the area depicted as Economic Development Transition on the Orange County Future Land Use Map. The Study area contains approximately 980 acres and is primarily bounded by the NCRR /Norfolk Southern (NS) Railway to the south, I-85 to the north, US 70 to the northwest, and properties in the vicinity of Mt. Herman Church Road to the west. The I-85/US 70 interchange is located within the north/central part of the Study Area. The Whispering Pines residential subdivision, comprising approximately 67 acres, is included in the Study Area and is designated as a 10-year Transition Area on the Future Land Use Map. Maps of the Study Area follow on pages 2 and 3.

The majority of the area has been designated as an urban growth area since 1981 because of its proximity to I-85, US 70, the interchange of the two, and the NCRR/Norfolk Southern (NS) Railway.

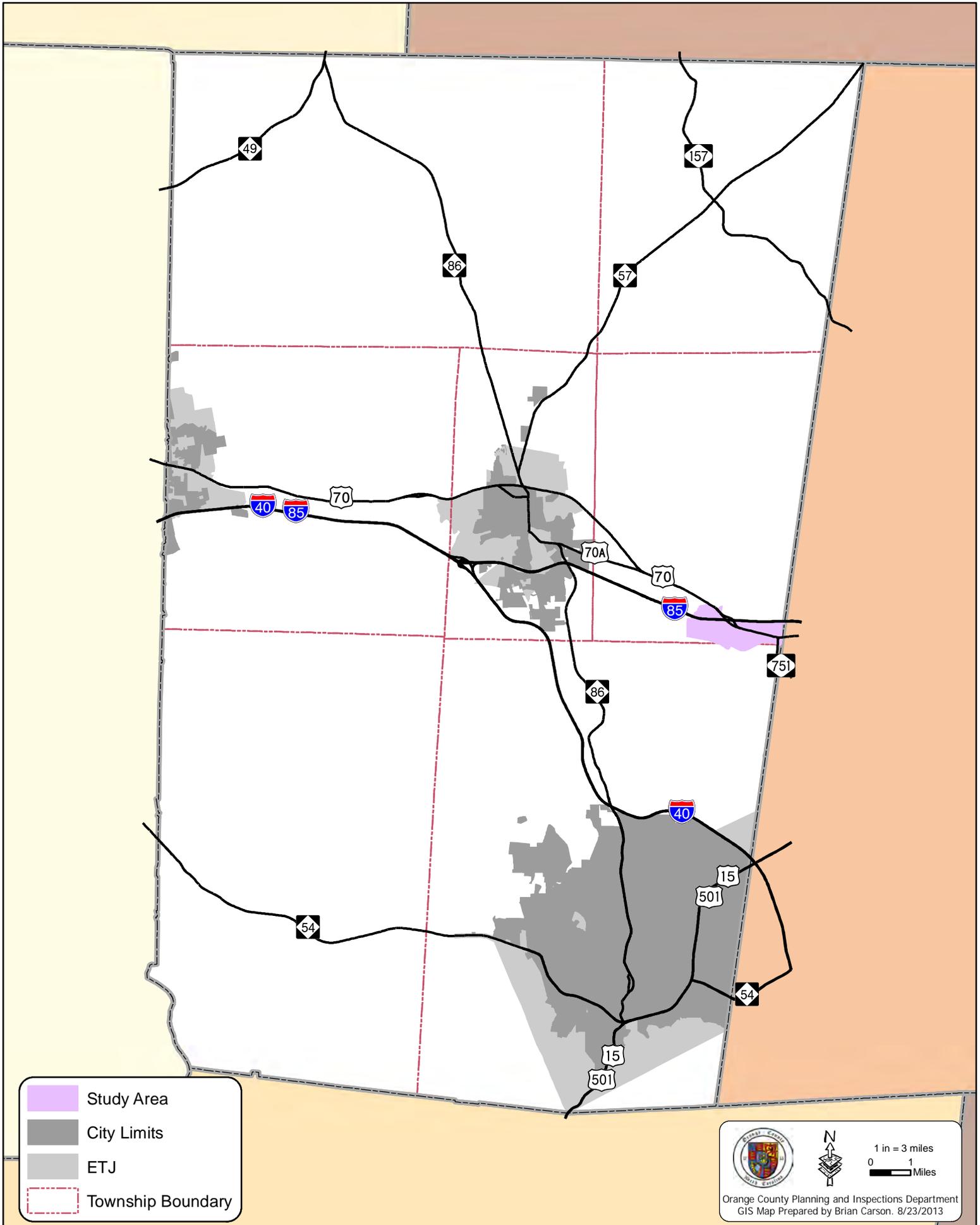
The future of the area for urban growth was originally defined by the 1981 Orange County Land Use Plan, and reinforced by the 2030 Comprehensive Plan (2008), and economic development land use and zoning amendments for the majority of the area in 1994. Envisioned land uses included non-residential commercial, office and industrial, with some higher density housing.

In 2006 the Orange County Board of County Commissioners (BOCC) approved the formation of a citizen Task Force to work with Economic Development and Planning Staff in developing a plan for the Eno EDD. The *Eno Economic Development District (EDD) Area Small Area Plan* was developed over the next two years as a collaborative effort by community representatives, elected officials, and staff of the Orange County Planning Department, and Durham City/County Planning Department. The Small Area Plan (adopted June 24, 2008; amended February 3, 2009) contains numerous recommendations in the following topic areas:

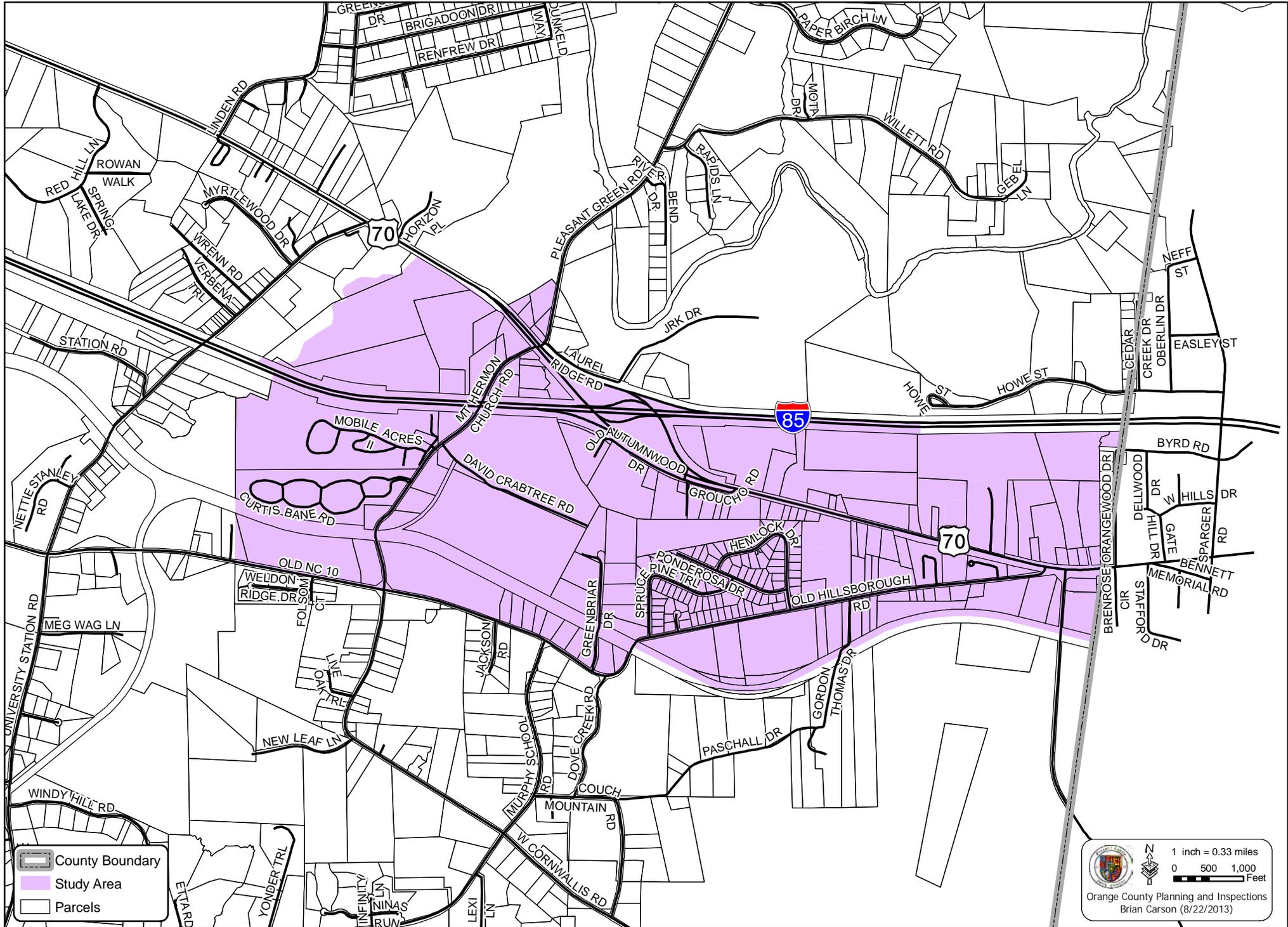
- Water and Sewer
- Land Use and Zoning
- Transportation
- Housing
- Parks, Recreation, and Open Space
- Communications
- Intergovernmental Issues
- Other Recommendations, including:
  - Potential Strategic Growth and Rural Conservation (SGRC Program)
  - Plan Updates
  - Implementation

The analysis within the Eno EDD Small Area Plan explains and supports the importance of this general area for higher intensity activity while preserving environmental and cultural resources of the Eno River to the north and Stoney Creek Basin to the west.

# Eno EDD - Vicinity Map



# Eno EDD - Access Management Plan Study Area



Since adoption, several Eno EDD Small Area Plan recommendations have been implemented including:

1. Land Use Plan Map amendments designating the development potential categories of the Eno EDD (which was included in the 2008 Comprehensive Plan, and amended through September, 2012);
2. The 'pre-zoning' of land to promote the economic development land use program (current zoning adopted in September, 2012);
3. Unified Development Ordinance (UDO) amendments for the creation and regulation of uses and development standards for the Eno EDD (which was included in the UDO adopted in 2011, and amended through January, 2013). The purpose of these amendments was to more strongly encourage quality, non-residential development in the EDD while balancing any adverse impacts to adjacent properties and the environment;
4. Development of a long range Capital Improvement Program (CIP) for all economic development zones;
5. The continued development of Orange County's Economic Development program;
6. There has been progress with the Plan's water and sewer recommendations:
  - An inter-local utility service agreement with the City of Durham was adopted in January, 2012 to further the area's economic development potential; and
  - A consultant (CDM Smith) is currently working on a preliminary engineering study for a public water and sewer master plan for the area;
7. The County is working cooperatively with Triangle Transit Authority to plan for options for a new bus services outlined in the Orange County Bus and Rail Investment Plan, including a possible cross-county route through the Eno Study Area;
8. Triangle Transit Authority has evaluated the best location for a future commuter rail transit stop within the Eno EDD area;
9. ~~Bike lanes approximately two-foot in width have been striped along Old NC 10~~ NCDOT has striped the pavement two feet from the shoulder of Old NC Hwy 10 to enhance safety for bicyclists;
10. The North Carolina Department of Transportation (NCDOT) prepared a draft concept plan for the re-design of the I-85/US 70 interchange in 2009; and
11. Projects for the widening of I-85 from I-40 to the Durham County line, including the re-design of the US 70 interchange, have been entered in the State's Transportation Improvement Program (TIP) for implementation in the future developmental program (post 2020); however, the State's new project prioritization process (currently under development) may allow the project to be funded sooner.

These initiatives are in preparation for economic development in the Eno EDD area. Land development in the EDD is intended to occur through coordination between Orange County and the City of Durham, who will be the service provider of public water and sewer. Properties will be annexed by the City if/when served public water/sewer. The purpose of adopted amendments accomplished in 2012 was to align Orange County land use and zoning classifications with the City of Durham's Urban Growth Area located within Orange County.

Additionally, NCDOT is currently proceeding with the closing of a private rail crossing closure on Greenbriar Drive that will re-route the access of properties on Greenbriar Drive north of the NCR/Norfolk Southern (NS) Railway through the Whispering Pines Subdivision.

The adopted objective of the Eno EDD Small Area Plan was the provision of an efficient, multi-modal transportation system. The first recommendation for the implementation of this objective is the approval of an access management program for US 70 and Old Highway 10 to provide better transportation systems and capacities as development proceeds in the area.

As properties are developed for non-residential land uses within the Eno EDD, transportation interconnectivity and access will become increasingly important, enhancing the importance of a formally adopted access management plan for the area. Formally adopted transportation plans are necessary to procure federal and state funding for projects and to require developer action and contribution in providing transportation infrastructure consistent with a master plan. Adopted access management plans can also be incorporated into regional transportation plans, which will enhance Orange County's collaboration with the Durham-Chapel Hill-Carrboro Metropolitan Planning Organization (DCHC MPO).

This report examines the US 70 and Old Highway 10 corridors within the area of the Eno EDD and recommends an access management concept to best meet local conditions and the needs of businesses and residents while maintaining the functionality of these important arterial facilities for current and future traffic. The improvement of the functionality of these arterials to both serve commuting and travelling traffic together with serving the businesses and residences along these routes is of high local and strategic importance as future development proceeds in the Eno EDD.

## ***Existing Zoning and Land Use***

### Existing Land Use

The Study Area contains a variety of residential uses ranging from mobile home parks to modest single family homes on smaller lots, to large single family homes located on several acres of land. Additionally, the Study Area contains numerous commercial and industrial uses along Highway 70 and Mt. Herman Church Road. Five (5) parcels of land within the Focus Area are in the Agricultural Use Value program.

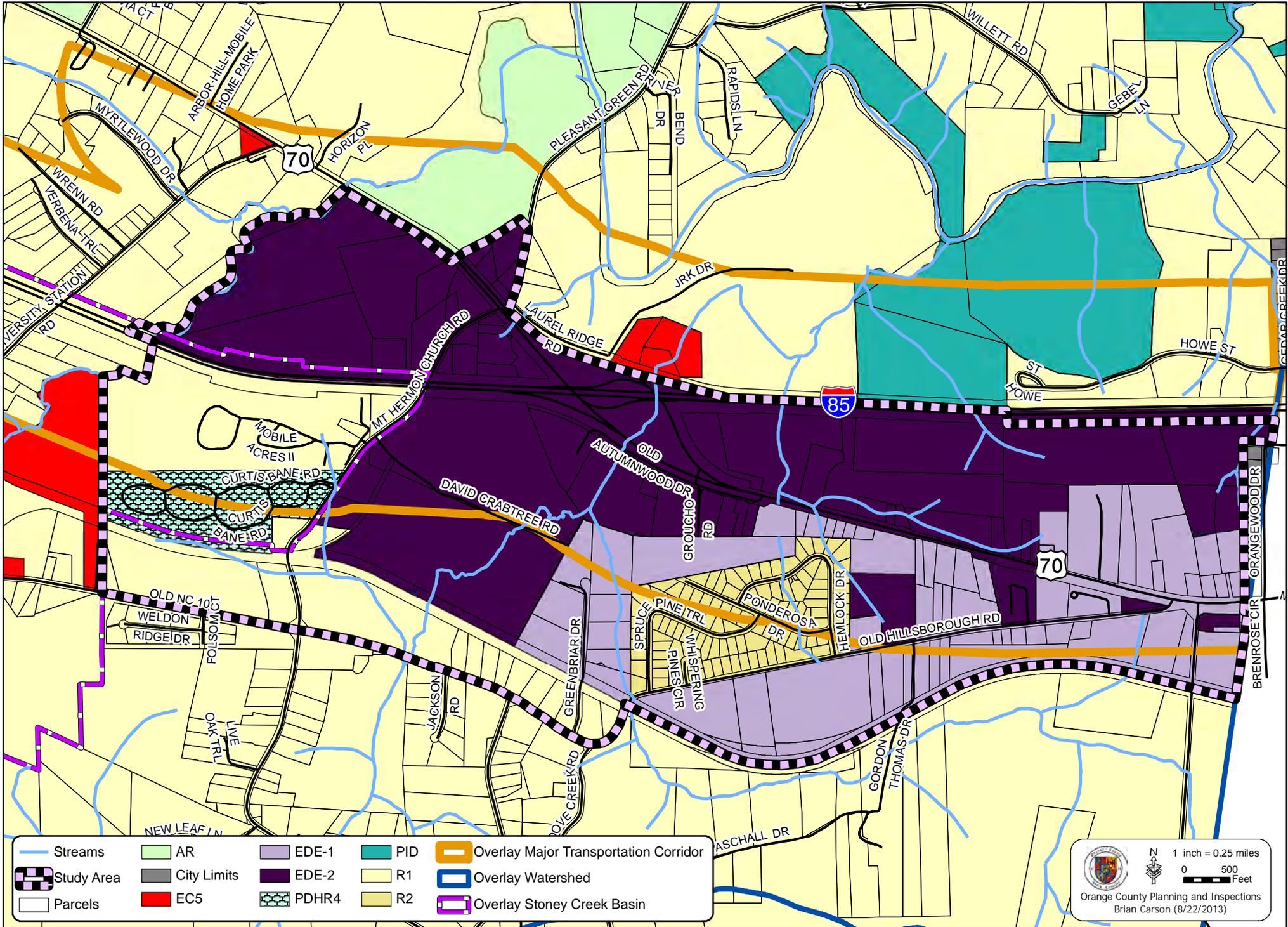
### Existing Zoning

The existing zoning for the Study Area, derived from the Unified Development Ordinance (UDO) is depicted on the *Eno EDD - Zoning Map* on page 7. The Study Area is currently zoned EDD-1 (Economic Development Eno Lower Intensity) and EDE-2 (Economic Development Eno Higher Intensity). The Whispering Pines subdivision is currently zoned R2 (Low and Medium Intensity Residential). Remaining areas of the Study Area are currently zoned R1 (Rural Residential). Additionally, the Study Area is within the Major Transportation Corridor (MTC) zoning overlay district. The MTC, which measures approximately 1,250 feet from the edge of I-85 and US 70, requires higher developments standards for setbacks, buffering and landscaping within the district.

The following table describes the existing zoning districts found in the Study Area:

<b>Existing Zoning District</b>	<b>Description</b>
EDE-1 Economic Development Eno Lower Intensity	The purpose of the EDE-1 District is to provide locations for a range of lower intensity non-residential uses in the designated Eno Economic Development District.
EDE-2 Economic Development Eno Higher Intensity	The purpose of the EDE-2 District is to provide locations for a range of light industrial, distribution, retail, office, and service uses in the designated Eno Economic Development District.
R-1 Rural Residential	The purpose of the R-1 District is to provide locations for rural non-farm residential development, at very low intensities, in areas where the short and long-term solutions to domestic water supply and sewage disposal shall be individual wells and ground absorption system.
R-2 Low Intensity Residential	The purpose of the R-2 District is to provide locations for low intensity residential development and supporting recreational community service and educational uses in areas where urban services are available or are to be provided as part of the development process.
MTC Major Transportation Corridor	The intent of the MTC Overlay District is to protect and enhance important natural and environmental features through the provision of special controls of development along major transportation corridors.

# Eno EDD - Zoning



	Streams		AR		EDE-1		PID		Overlay Major Transportation Corridor
	Study Area		City Limits		EDE-2		R1		Overlay Watershed
	Parcels		EC5		PDHR4		R2		Overlay Stoney Creek Basin

1 inch = 0.25 miles  
 0 500 Feet  

 Orange County Planning and Inspections  
 Brian Carson (8/22/2013)

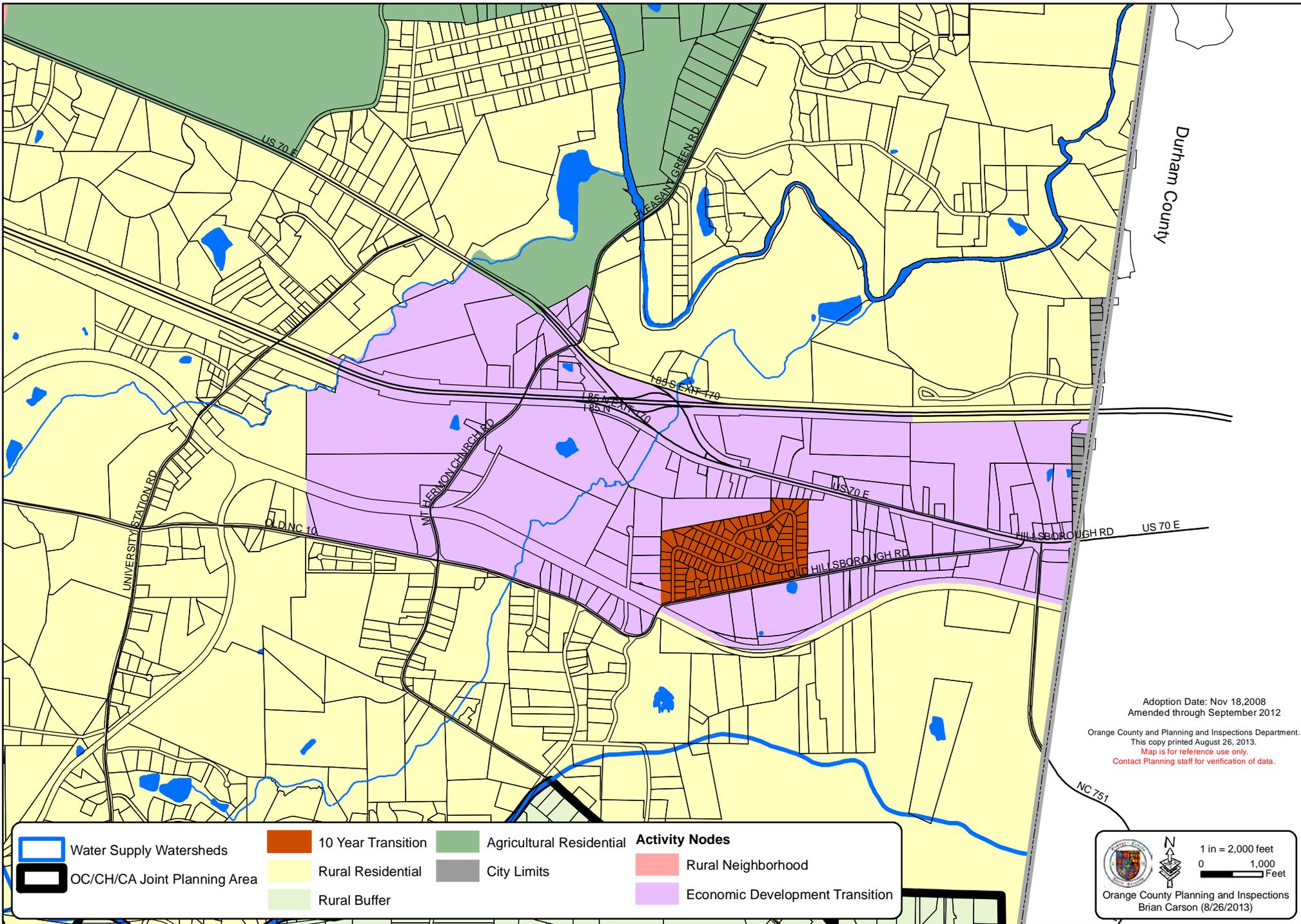
### Future Land Use Designations

Future development of properties within the Study Area will be guided by the Eno EDD - *Future Land Use Map of the 2030 Orange County Comprehensive Plan*, depicted on page 9. As a component of the Comprehensive Plan, the Future Land Use Map provides the framework for long-range decision-making regarding the area's growth and development.

The following table describes the adopted future land use categories found in the Study Area:

<b>Future Land Use Designation</b>	<b>Description</b>
Economic Development Activity Node	Land in areas of the County which has been specifically targeted for economic development activity consisting of light industrial, distribution, office, service/retail uses, and flex space (typically one-story buildings designed, constructed, and marketed as suitable for use as offices but able to accommodate other uses such as a warehouse, showroom, manufacturing assembly, or similar operations.) Such areas are located adjacent to interstate and major arterial highways, and subject to special design criteria and performance standards.
10-Year Transition	Land located in areas that are in the process of changing from rural to urban densities and/or intensities, that are suitable for higher densities and/or intensities and could be provided with public utilities and services within the first 10 year phase of the Plan update, or where such utilities and services are already present or planned. Non-residential uses implemented in accordance with small area plans and/or overlay districts may be appropriate.
Resource Protection Area	Designated Primary Conservation Areas which contain sensitive environmental resources, historically significant sites, and features considered unbuildable because of their limitations or unsuitability for development. Includes wetlands and floodplains along drainage tributaries, steep slope areas (15% or greater), natural areas, wildlife habitats and corridors, and significant historic and archaeological sites.

# Eno EDD - Future Land Use Map of the Orange County 2030 Comprehensive Plan



	Water Supply Watersheds		10 Year Transition		Agricultural Residential	<b>Activity Nodes</b>	
	OC/CH/CA Joint Planning Area		Rural Residential		City Limits		Rural Neighborhood
			Rural Buffer				Economic Development Transition

Adoption Date: Nov 18, 2008  
 Amended through September 2012  
 Orange County and Planning and Inspections Department.  
 This copy printed August 26, 2013.  
 Map is for reference use only.  
 Contact Planning staff for verification of data.

N

1 in = 2,000 feet  
 0 1,000 Feet

Orange County Planning and Inspections  
 Brian Carson (8/26/2013)

## Environmental Considerations for Access Management in the Study Area

*The Eno EDD – Environmental Map* on page 11 depicts the topography, floodplains, and wetlands in the Study Area. These environmental considerations will in some locations provide challenges to the development of access management strategies recommended in the Study Area.

### **Topography**

The Study Area has gradual changes in topography except in the northwest and northeast portions. Elevation within the Study Area ranges from 340 feet above sea level to 550 feet above sea level. Slopes are not particularly steep even in the vicinity of drainageways except in the previously noted portions.

### **Floodplains**

Floodplains are located within the Study Area predominantly along Rhodes Creek. Floodplains indicate areas of past and potential future flooding.

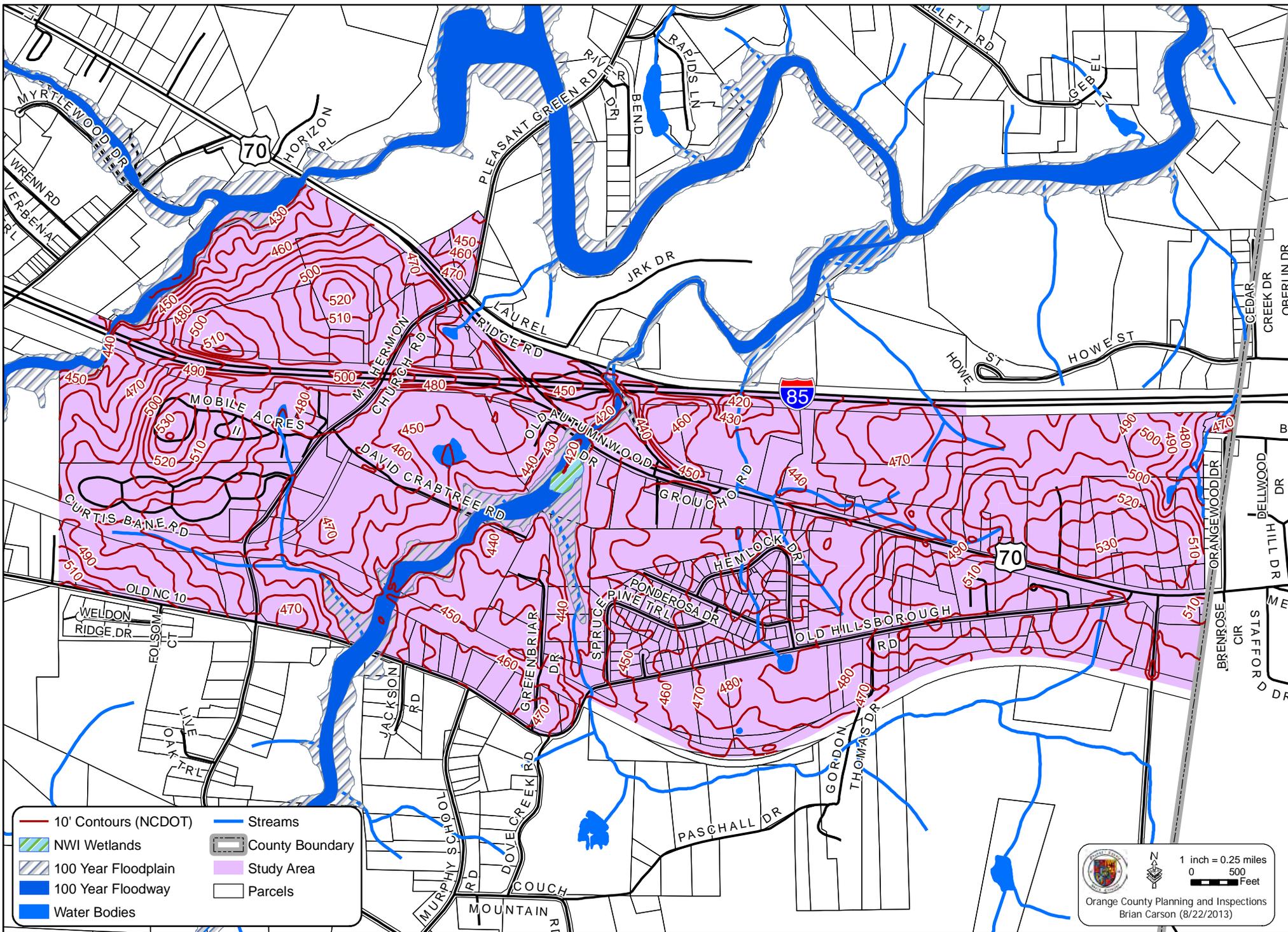
### **Wetlands**

Potential wetlands have also been identified throughout the Study Area by using the presence of Bottomland Hardwood Forest vegetation as an indicator for the presence of wetlands. Wetlands are generally unsuitable for development and normally require additional regulatory oversight and permitting by the U.S. Army Corps of Engineers.

### **Environmental Benefit of Access Management**

From an environmental perspective, improved traffic flow afforded through an access management plan for the Eno EDD area could also translate into greater fuel efficiency and reduced vehicular emissions along the I-85, US 70 and Old NC 10 corridors.

# Eno EDD - Environmental Map



## ***Existing Transportation Conditions***

### **Functional Classification of Roads within the Eno Economic Development District (EDD)**

Roads within the Eno EDD have been classified using a road classification system refined from the NC Department of Transportation's classification system.

<b>Category</b>	<b>General Description</b>
Interstate	Major traffic-carrying facilities that are part of the Federal Interstate Highway system; trip length characteristics are predominantly long-distance intra- and inter-state. Right-of-way width is a minimum of 230-feet and can increase to over 300-feet, depending on the number of lanes.
Arterial	The primary traffic-carrying facilities in the county; trip length and travel density characteristics of substantial inter-county travel or of serving urban-type development; typically would include rural freeways. Right-of-way width is typically 70- to 110-feet, depending on the number of lanes and whether bicycle lanes are provided.
Collector	Facilities that generally service intra-county travel. Provides the network connection between local roads and the arterial system. Shorter lengths, lower volumes, and more land access than the arterial system. Right-of-way width is typically 60- to 100-feet, depending on the number of lanes and whether bicycle lanes are provided.
Local	Primarily serves as access to adjacent land use. Any traffic is local in nature; therefore volumes and length are relatively low. Local roads comprise all remaining public roads not classified as a higher function. Right-of-way width is typically 60- to 80-feet.

*The Eno EDD – NCDOT Road Functional Classification Map* on page 13 depicts the following road classifications in the Eno EDD. The Map also provides sub-classifications of the primary classifications listed above.

- I-85 through the Study Area is classified as an Interstate.
- US 70 is classified as a Minor Arterial through the Study Area.
- Old NC 10 is a two-lane Major Collector road west of Mt. Herman Church Road. Mt. Herman Church Road and Pleasant Green Road area also two-lane Major Collector road.
- Old NC 10 east of Mt. Herman Church Road, the US 70 frontage road, and several surrounding streets area classified as Local roads.

**Future cross-sections of roads within the Eno EDD are anticipated as follows:**

1. US 70 is anticipated to have a minimum width of 100 feet (to allow for medians and turn lanes), with greater widths likely in proximity to the I-85 interchange;
2. Mt. Herman Church Road is anticipated to have a width of 70 feet (to allow for turn lanes); and

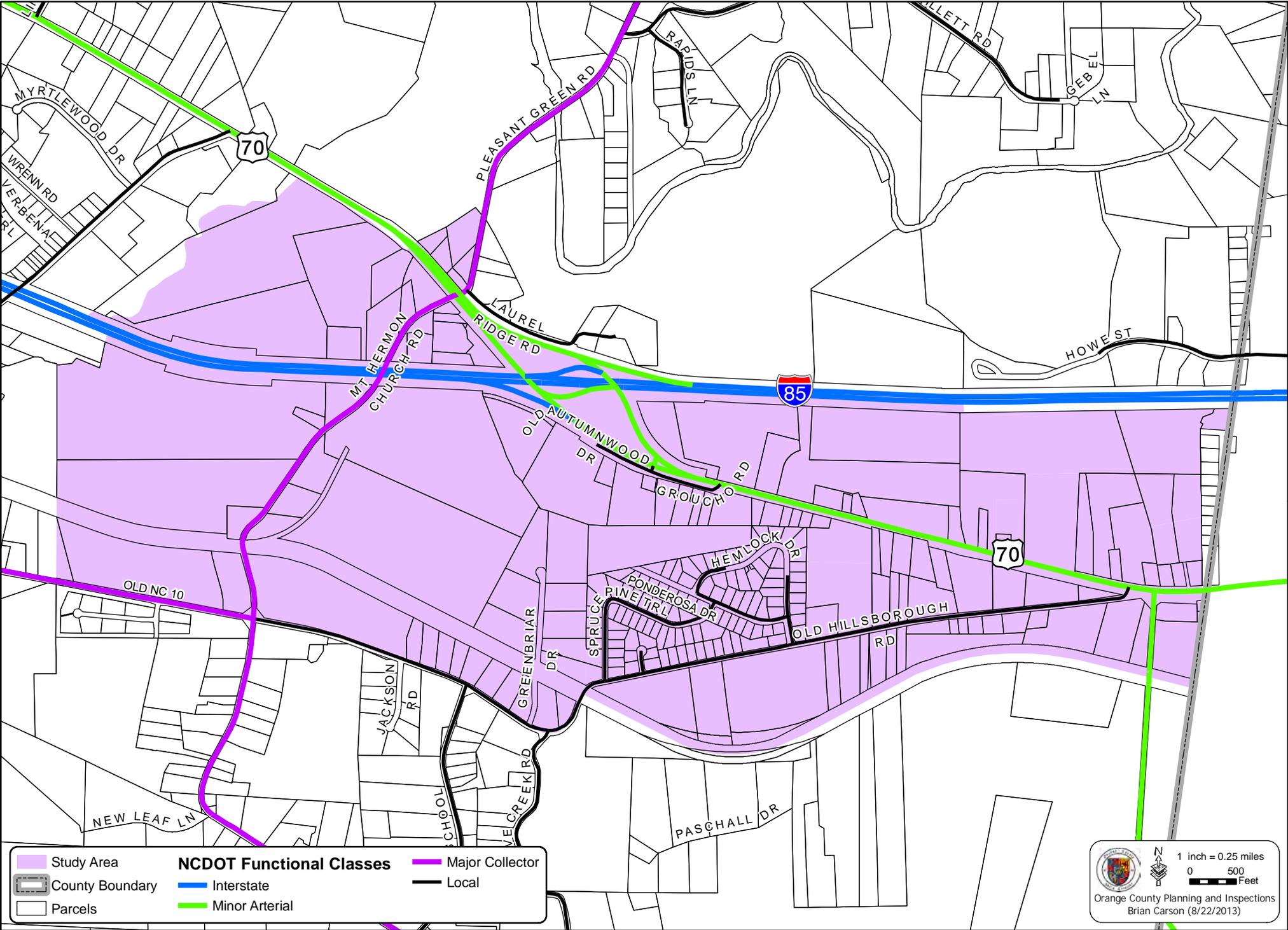
3. Old NC Hwy 10 is anticipated to have a width of 70 feet (to allow for turn lanes at some locations, bike lanes, and a sidewalk); and
4. Future frontage and interior roads are anticipated to have widths ranging from 60 to 70 feet, depending on land use and traffic flows.

Medians - There are existing medians in the vicinity of the I-85/US 70 interchange.

Signalized/Unsignalized Intersections – The majority of the intersections in the Study Area are currently unsignalized. There are three existing signalized intersections:

1. US 70/NC 751;
2. US 70/Mr. Herman Church Road; and
3. Old NC 10/Mr. Herman Church Road.

# Eno EDD - NCDOT Road Functional Classification



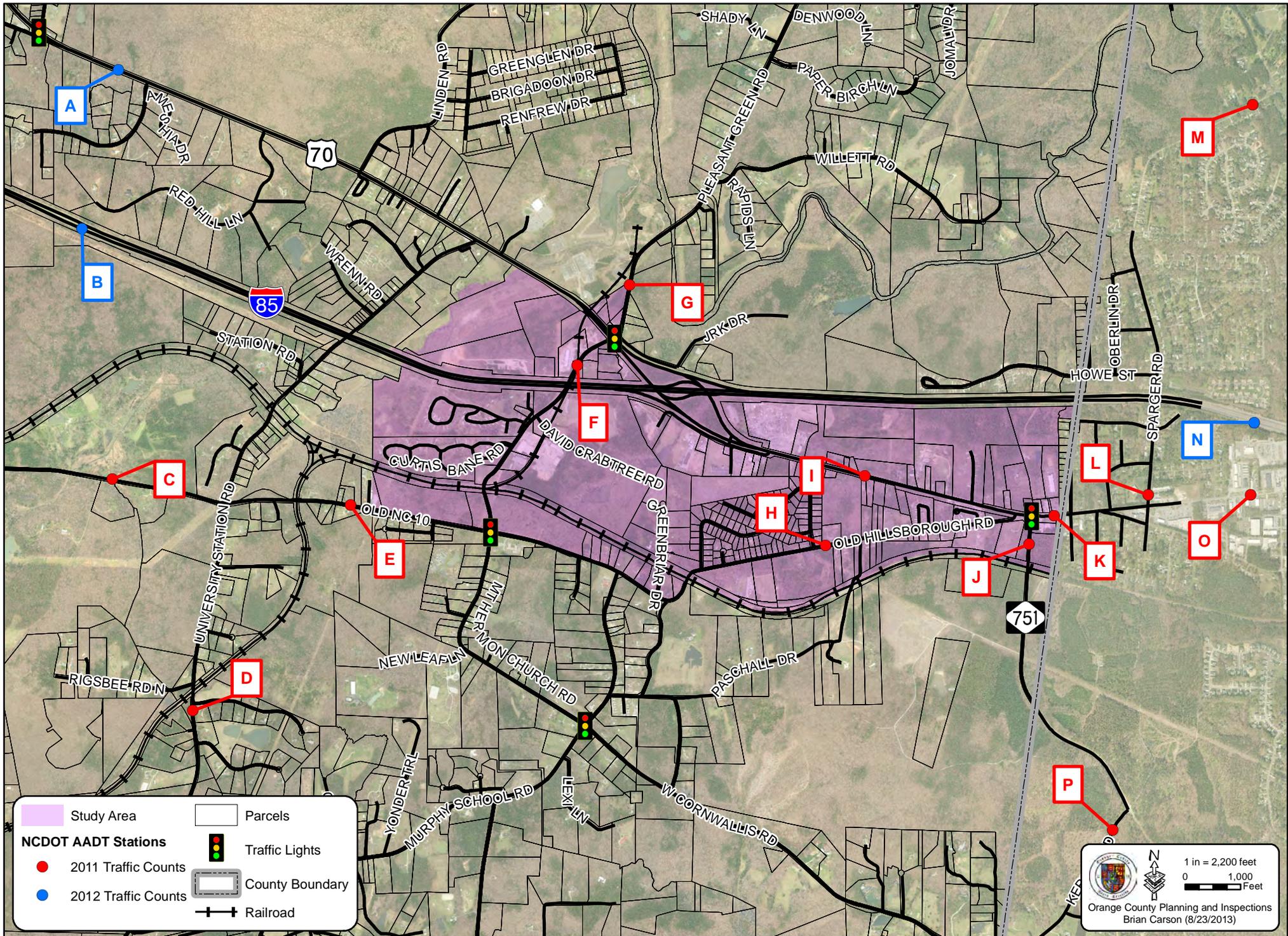
## Traffic Counts

The table below shows the Annual Average Daily Traffic (AADT) counts collected by the North Carolina Department of Transportation (NCDOT) in 2011 and 2012. NCDOT does not collect traffic count data at every collection site every year. Years for which no data was collected at a specific point do not have a value in the chart showing the count. The *Eno EDD and Surrounding Area – AADT Traffic Counts* Map on page 15 depicts the points at the corresponding ID numbers provided in the table.

Annual Average Daily Traffic Counts  
2011-2012

<b>ID</b>	<b>Location</b>	<b>2011 AADT</b>	<b>2012 AADT</b>
<b>A</b>	US 70 west of Seven Springs Road	12,000	12,000
<b>B</b>	I-85 east of the NC 86 interchange and west of the US interchange	36,000	39,000
<b>C</b>	Old NC 10 between New Hope Church Road and University Station Road	2,400	
<b>D</b>	University Station Road at Windy Hill Road	960	
<b>E</b>	Old NC 10 between University Station Road and Mt. Hermon Church Road	2,400	
<b>F</b>	Mt. Herman Church Road between I-85 and US 70	2,300	
<b>G</b>	Pleasant Green Road north of US 70	3,500	
<b>H</b>	Old Hillsborough Road between Hemlock Drive and NC 751	2,200	
<b>I</b>	US 70 between I-85 and NC 751	6,800	
<b>J</b>	NC 751 south of US 70	4,800	
<b>K</b>	US 70 between NC 751 and the Durham County line	8,500	
<b>L</b>	Sparger Road immediately north of US 70	6,000	
<b>M</b>	Sparger Road west of Cole Mill Road	4,200	
<b>N</b>	I-85 in Durham County east of Sparger Road	45,000	49,000
<b>O</b>	US 70 east of the Durham County line	8,600	
<b>P</b>	NC 751 east of the Durham County line	2,100	

# Eno EDD and Surrounding Area - AADT Traffic Counts



### Traffic Level of Service (LOS)

Average Daily Traffic relates directly to a concept called “Level of Service” (LOS). LOS is a measure used by traffic engineers to determine the effectiveness of elements of transportation infrastructure. LOS is most commonly used to analyze highways by categorizing traffic flow with corresponding safe driving conditions. LOS calculations attempt to describe the traffic conditions of a given roadway as it relates to the carrying capacity of the road. The following are descriptions of LOS:

<b>Level of Service</b>	<b>Description of Operating Condition</b>
A	Free flow. Individual users are virtually unaffected by the presence of others in the traffic stream. Freedom to select desired speeds and maneuver within the traffic stream is extremely high (< 10.0 second delay per vehicle).
B	Stable flow but the presence of other users in the traffic stream begins to be noticed. Freedom to select desired speeds is relatively unaffected, but there is a slight decline in the freedom to maneuver within the traffic stream (10.0-15.0 second delay per vehicle).
C	Stable flow but marks the beginning of the range in flow in which the operation of individual users becomes significantly affected by interactions with others in the traffic stream. Selection of speed affected and maneuvering within the traffic stream requires substantial vigilance on the part of the user (15.1-25.0 second delay per vehicle).
D	High-density but stable flow. Speed and freedom to maneuver are severely restricted. Small increases in traffic flow will generally cause operational problems at this level (25.1 to 35.0 second delay per vehicle).
E	Operating conditions at or near the capacity level. Speeds are reduced to a low, but relatively uniform level. Freedom to maneuver within the traffic stream is extremely difficult (35.1 to 20.0 second delay per vehicle).
F	Forced or breakdown flow. In the extreme, speed can be reduced to zero (Delay in excess of 50.0 seconds per vehicle).

Source: *Highway Capacity Manual*, Transportation Research Board, 2010.

For reference, many municipal governments adopt policies requiring that new development not decrease LOS below level C or D. Whether Level C or D is chosen depends upon the individual policy decision of the local government and/or the jurisdiction having maintenance control. In North Carolina, municipalities maintain roads but counties, such as Orange, do not. Determining the LOS for a given roadway involves complex calculations taking into account factors such as roadway grades and lane width. However, generalized tables have been developed to serve as a guide in determining LOS using Average Daily Traffic (ADT) counts.

The following table depicts the information relevant to the planning area:

<b>Average Daily Traffic and Generalized Level of Service</b>					
Total Number of Lanes	<b>A</b>	<b>B</b>	<b>C</b>	<b>D</b>	<b>E</b>
<b>Freeways in Urbanizing Areas</b>					
4	23,500	38,700	52,500	62,200	69,100
6	36,400	59,800	81,100	96,000	106,700
8	49,100	80,900	109,600	129,800	144,400
<b>State Two-Way Arterials</b> (Less than 2 signalized intersections per mile)					
2, Undivided	*	4,000	13,100	15,500	16,300
<b>State Two-Way Arterials</b> (2 to 4.5 signalized intersections per mile)					
2, Undivided	*	*	10,500	14,500	15,300
<b>Major County Roadways</b>					
2, Undivided	*	*	7,000	13,600	14,600
<b>Signalized Intersections on Major County Roadways</b>					
2, Undivided	*	*	4,400	9,400	12,000

\* - Not Determined

Source: *Eno Economic Development District (EDD) Area Small Area Plan (2008)*

The Orange County/North Carolina DOT road classifications that correspond to the categories shown above are as follows:

Interstate: Freeways in Urbanizing Areas  
 Arterial: State Two-Way Arterials  
 Collector: Major County Roadways  
 Local: (not addressed)

Comparison of Average Daily Traffic (ADT) Counts and Generalized Level of Service shows that all roadways within the Focus Area are operating at Level of Service (LOS) C or better. ID Points B, N, K and I are the areas with LOS at or just slightly better than "C."

## High Frequency Crash Locations

High frequency crash locations within the Study Area from 2007-2011 are depicted on the *Eno EDD and Surrounding Area – High Frequency Crash Locations Map* on page 19. The data was obtained from the North Carolina Department of Transportation (NCDOT) and is meant to provide a broad overview of existing accident rates for sections of roadway and intersections within the Study Area.

Crashes have been grouped by number in the following five categories, identified on the map in different colors:

1. 4-9
2. 10-19
3. 20-29
4. 40-49
5. 50 and above

The categories identify both intersections and sections of roadways.

The highest number of crashes, 50 and above, were on the sections of I-85 west and east of the US 70 interchange, dropping in number across the Durham County line to the east to between 40-49 crashes.

A section of US 70, between University Station Road and Linden Road, had between 20-29 crashes, with these two intersections and the adjacent sections of US 70 having between 10-19 crashes. Pleasant Green Road north of US 70 and NC 751 south of US 70 also had between 20-29 crashes.

Old NC 10 west of Mt. Herman Church Road, NC 751 across the county line to the east, and US 70 west of Ameshia Drive has between 4-9 crashes.

The purpose of the North Carolina Highway Safety Improvement Program (HSIP) is to provide a continuous and systematic process that identifies, reviews and addresses specific traffic safety concerns, including crash data. The analysis of crash data is used to identify where, when, and why crashes are occurring, which can then lead to mitigation of the crash issues through a determination of potential access management countermeasures including the following:

- Installation/adjustment of auxiliary lanes (left turn, right turn, etc.)
- Installation or removal of a traffic signal
- Adjustment of signal phasing, timing, and/or system
- Installation or widening of shoulders
- Installation of median islands, leftovers, etc.



## Interstate Interchange

The I-85/US 70 interchange is located within the north/central part of the Study Area. Because interchanges invite development and traffic, it is essential to have requirements in place that address issues of compatibility and function. Access management plans and regulations help to preserve the safety and efficiency of interchange areas as development occurs.

NCDOT has long range plans to redesign the I-85/US 70 interchange and designed a concept plan for the redesign in 2009. The conceptual design will impact access management concepts for the Eno EDD area, particularly the potential location of frontage roads and the spacing of access points from interchange ramps. The redesign of the interchange is currently included with a multi-phase project for the widening of I-85 from I-40 to the Durham County line. The projects have been entered in the State's Transportation Improvement Program (TIP) for implementation in the future developmental program (post 2020); however, the State's new project Strategic Mobility Formula prioritization process may allow the project to be funded sooner.

The *Eno EDD – NCDOT Draft Interchange Concept Map* follows on page 22.

## Rail

Although rail traffic has decreased considerably in North Carolina, the NCRR/Norfolk Southern (NS) Railway, which is the southerly boundary of the Study Area, is still used for general rail transport and intrastate commuter service provided by Amtrak. Additionally, there is a rail spur line to Chapel Hill in the western portion of the Study Area, east of University Station Road that is still used for deliveries to the UNC campus. There is also a rail spur that is in private use, east of Herman Church Road.

The North Carolina Railroad's (NCRR) Long Range Capital Plan identifies a corridor beginning east of Old NC Highway 10 stretching until approximately University Station Road to be double tracked to increase freight capacities. This is currently an unfunded project.

The Triangle Transit Authority (TTA) completed final plans for Phase I of its regional commuter rail service in the Triangle and attempted to procure Federal funding to implement Phase I service that would link Raleigh, Cary and Durham. However, due to changes in federal cost-effectiveness guidelines, the project has been shelved for the near future. At this time, the future of Triangle commuter rail service is uncertain due to funding considerations.

Historically, University Station was located near the spur rail line that reaches to Chapel Hill. UNC students, faculty, and visitors would have used University Station in their travels to and from campus and other areas. If the Region pursues commuter rail in the future, the spur line to Chapel Hill would likely become an important connector within the rail network. Triangle Transit Authority has identified a recommended location for a future passenger rail stop within the Study Area (west of Greenbriar Drive).

### Pedestrians and Bicycles

Approximate two-foot bike lanes have been striped along Old NC 10 and Old Hillsborough Road. These bicycle facilities are consistent with the rural expressway character of the roads. A bike lane project is proposed on NC 751 at the eastern edge of the Study Area. The project is included in the Durham-Chapel Hill-Carrboro Metropolitan Planning Organization (DCHC MPO) Metropolitan Transportation Plan (MTP). This bike lane would provide connectivity with the lanes along Old NC 10 and Old Hillsborough Road.

Many of the arterials and collector roadways in the Eno EDD area do not currently have continuous pedestrian or bicycle facilities. As these existing rural areas transition to urbanized areas, pedestrian and bicycle facilities will be encouraged for the surrounding arterial and collector streets.

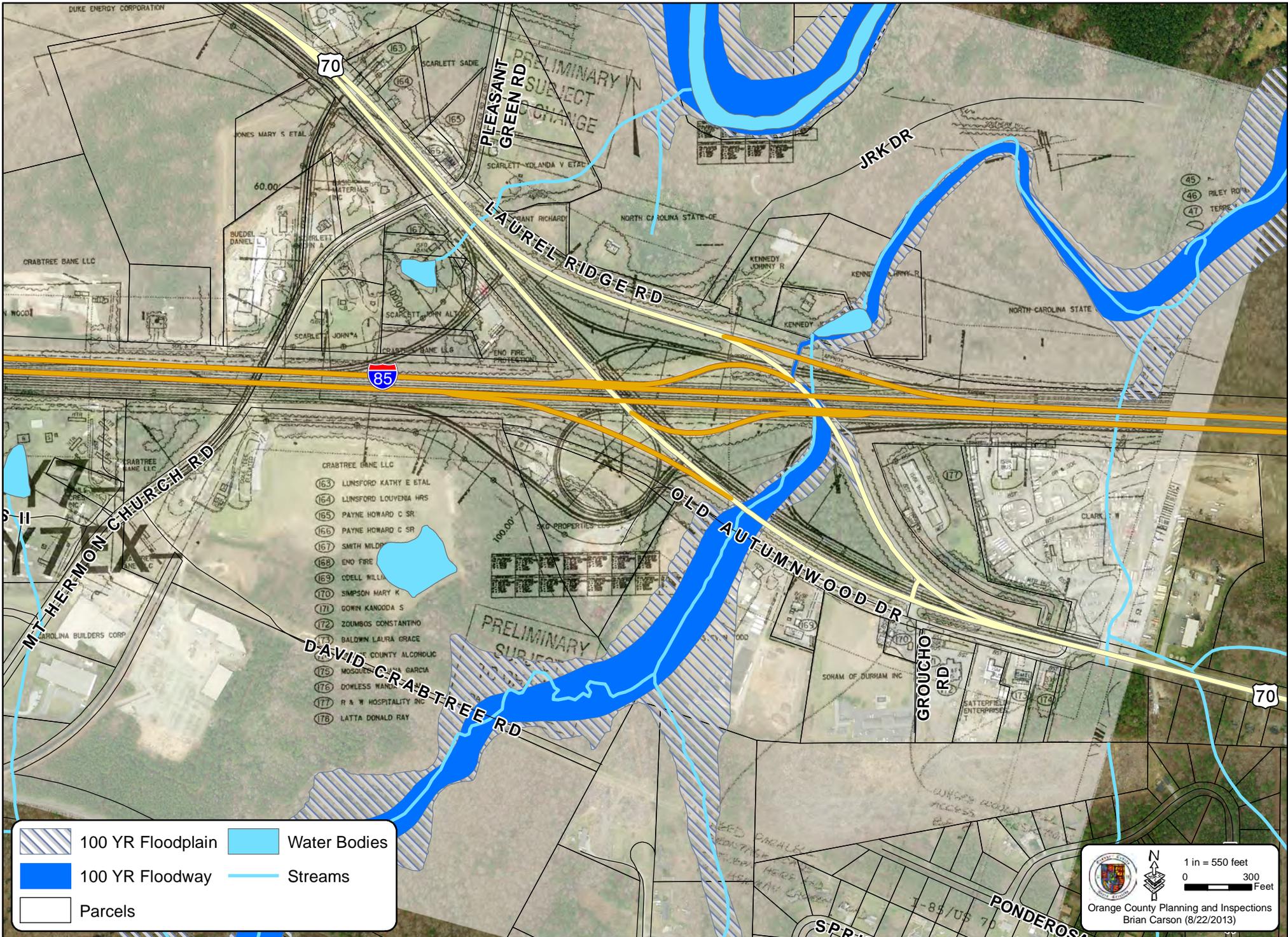
### Bus, Car/Van Pool, and Park-and-Ride Lots

General bus services do not serve the Eno EDD area at this time. However, Orange Public Transit (OPT) provides social service transit service for area senior citizens and low income residents who can arrange for transportation to and from medical appointments through OPT.

OPT and Triangle Transit Authority (TTA) are currently in a planning phase for new bus services included in the adopted Orange County Bus and Rail Investment Plan (OCBRIP). A cross-county route, with stops along the way, is one of the initial regional routes being planned. This route will cross through the Eno EDD area on its way to Durham.

Triangle Transit Authority (TTA) operates a ridesharing matching service for commuters who are interested in carpooling. In addition, TTA operates vanpools that are made up of at least seven commuters who live and work near each other and who share approximately the same work hours. One leg of the vanpool's trip must begin or end in Wake, Durham, or Orange County. TTA provides the van, pays for gas and insurance; and arranges, oversees, and pays for all maintenance. Riders pay a monthly fare based on the average daily round-trip mileage. Commuters who are interested in joining a vanpool may contact TTA to inquire about joining an existing vanpool or starting a new vanpool.

At the present time, there are no official park-and-ride lots located in the Eno EDD area.



## ***Access Management Strategies***

Access management is the systematic control of the location, spacing, design and operation of driveways, median openings, interchanges and street connections to a roadway. The chief goal of access management planning is to reduce the number and severity of conflicts between through moving traffic and traffic attempting to turn. Successfully managing these conflicts can result in fewer automobile and pedestrian accidents, reduced congestion and preservation of public investment in the road network. Access management strategies attempt to reduce and combine access points along major roadways while still encouraging complete circulation systems. The result is a street system that functions safer and more efficiently.

As development grows along a roadway, there must be an effective plan to manage street access to increase public safety, extend the life of the roadway, reduce congestion, and support alternative modes of transportation, and improve the overall appearance of the roadway. Better mobility expands the market reach of businesses and enhances the efficient movement of people and goods. With the absence of access management, arterial roadways can deteriorate functionally and aesthetically as well as affect economic, physical, social and environmental characteristics in the following ways:

- Increased vehicular accidents
- Collisions involving pedestrians and cyclists
- Reduction in roadway efficiency
- Unattractive strip non-residential development
- Decay of scenic views
- Dispersion of higher traffic volumes on adjacent lower class (local) streets
- Increase in commute times, fuel consumption, emissions, area of paved surfaces

Some of the specific ways that the functionality of roadways can be improved in the Study Area is through the application of planning, regulatory, and design strategies relating to access management. The following strategies are excerpted from the Access Management Program adopted by the Board of County Commissioners on November 15, 2011:

- Policies, guidelines and regulations issued by state and local agencies having permit authority on development and roadway infrastructure improvements;
- State and county regulations, codes, plans and guidelines that are enforceable;
- Land development regulations by state and local jurisdictions that address property access and related issues;
- Understanding of access implications by property owners, developers, and businesses;
- The spacing and location of driveways;
- Driveway consolidation;
- Driveway width;
- Guidelines for adequate sight distance;
- Protection of the functional area of intersections and interchanges;
- The redesign of poorly functioning intersections and interchanges;

- Intersection spacing and traffic signal spacing;
- Construction of right and left turn lanes;
- The development of strategically placed raised medians;
- The control of median openings;
- Median U-turn treatments or directional crossover to control turning movements
- Strategic connectivity to other roadways;
- The development of auxiliary lanes such as frontage roads; and
- The long-term development of multi-modal options;

### ***Eno EDD - Access Management Concept Map and Criteria***

The *Eno EDD – Access Management Concept Map* has been prepared utilizing land use, zoning, environmental, transportation data, and evaluating the desired access management strategies for the area. The map provides a concept for future locations and public street connections for properties and streets within the Study Area. The intent of the map is to guide the design of site-access driveways and internal circulation routes for properties located within the management area that are likely to be developed at some point in the future.

For those properties that may not be redeveloped by the time the I-85/US-70 interchange is redesigned, the Plan will also be useful for evaluating how access to those sites should continue to be served. Given that development proposals may be years in the future and the details of their layout is unknown, the conceptual access management map focuses on depicting criteria for development of the future transportation network within the Study Area.

Accompanying the *Eno EDD – Access Management Concept Map* is a set of written access management criteria to guide interpretation and implementation of the map. The Map follows the policies on page 25.

The *Eno EDD Access Management Concept Map* has been revised to reflect the following changes:

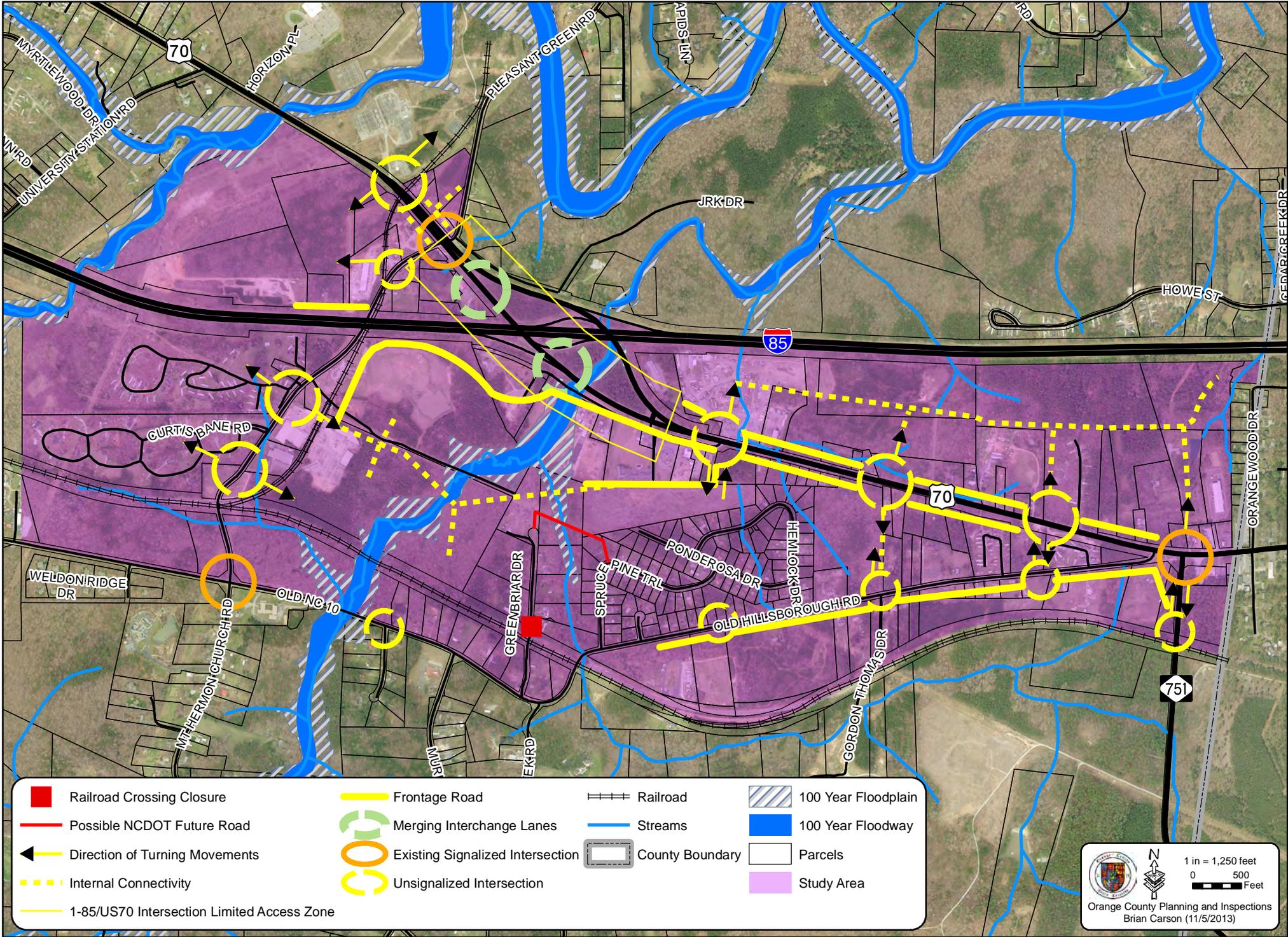
- The symbol for the possible commuter rail transit stop has been removed from the map and legend; and
- The legend for ‘signalized intersection’ has been revised to ‘existing signalized intersection’.

## ***Access Management Criteria – A Guide to Interpreting and Implementing the Eno EDD Access Management Map***

Through the following criteria the *Eno EDD – Access Management Concept Map* supports transportation and land use objectives articulated in adopted plans:

1. Restrict access where possible from the functional area of intersections and the I-85/US 70 interchange.
2. Control turning movements at entrances:
  - a. Where recommended by a traffic study, right-in/right-out entrance design prevents left ingress and egress turning movements.
  - b. Limit access to a defined point of ingress and egress through the development of an entrance that prevent vehicles from backing up on to the highway and enhances on-site circulation.
3. Space intersections and driveway access points to plan for reduced traffic conflict points as traffic congestion increases:
  - a. Align major intersections.
  - b. Align minor entrances with positive offset(s) to increase safety.
  - c. Provide a limited number of strategically located median crossovers on US 70.
  - d. Add exclusive turn lanes where required by NCDOT.
4. Provide adequate separation between traffic signals to expand road's traffic capacity and simplify signal synchronization. [Note: the Access Management Concept Map depicts existing signalized (and unsignalized) intersections. As development progresses, some unsignalized intersections may be required to be signalized by the NCDOT.]
5. Where feasible along arterials and collectors, share joint entrance(s) with adjoining property owner(s) through the recordation of joint access easements with maintenance provisions with adjoining property owner(s).
6. Where feasible along arterials, provide vehicular and pedestrian connections between adjoining properties through the recordation of access easement(s) with maintenance provisions, and construct connection(s) to the boundary with adjoining undeveloped parcel(s).
7. As properties develop, establish connectivity between the US 70 Frontage Road and future non-residential development to the south.
8. Provide frontage roads with non-residential development/redevelopment to increase safety on arterials and collector roads, and promote non-residential development for economic benefit.
9. Provide an interconnected street network in the Study Area as generally indicated on the map.
10. Provide an interior access network from identified primary access points along arterial and collector roads.
11. There shall be no access by non-residential development through the 10-year Transition Area until the area commences a transition in urban densities and/or intensities that are suitable for higher densities and/or intensities.
12. Accommodate transit, bicyclists and pedestrians on roadways in the Study Area.
13. Limit perennial stream crossings, and impacts to wetlands and steep topographical areas.
14. **Required future cross-sections for roads shall be subject to NCDOT and Orange County review and approval, and included in the Durham-Chapel Hill-Carrboro Metropolitan Planning Organization (DCHC MPO) Comprehensive Transportation Plan (CTP).**

# Eno EDD - Access Management Concept Map



## ***Implementation***

### Coordination

The North Carolina Department of Transportation (NCDOT) lacks authority over the land development process, and Orange County lacks authority over access permitting decisions on state highways. Together, these factors make coordination essential and to create consistent standards and procedures in the Study Area. Coordination between NCDOT and the County must consider the effects of its decisions on the entire Eno EDD Study Area if the partnership is to work efficiently. Because each agency has authority over a different part of the process, they can achieve far more through mutual cooperation than either agency can achieve alone. Coordination is also beneficial to the public and the developer or property owner whose financial investment is at stake.

### Role/Responsibility of the NCDOT

The North Carolina Department of Transportation (NCDOT) is responsible for regulating the location, design, construction, and maintenance of street and driveway connections on the State Highway system. The NCDOT recognizes landowners have certain reasonable rights of access consistent with their needs. However, access connections are a major contributor to traffic congestion and poor roadway facility operations that can result in decreased highway capacity, and increased safety hazards.

Early NCDOT review of development proposals help ensure conformance with access management requirements and provides NCDOT an opportunity to suggest changes prior to local plat approval, which may occur well in advance of a request for a driveway permit. The NCDOT Access Management Group (of the Congestion Management Section of the Traffic Engineering and Safety Systems Branch) examines the potential safety and capacity impacts that new or expanding traffic generations may have on the state roadway system and provides recommendations based on the analysis. This process typically requires the completion of a Traffic Impact Study by the Developer/Property Owner/Applicant. Other recommendations may range from denying access, to requiring the developer to construct additional travel or turn lanes, access restrictions, internal traffic pattern operations or installing new traffic signals to minimize the traffic impact.

### Role/Responsibility of Orange County

Several sections of the Orange County Unified Development Ordinance (UDO) (adopted 2011) will assist with implementation of the Eno EDD Access Management Plan. The UDO requires site plans to comply with County adopted access management, transportation and/or connectivity plans and denote the location of future roadway(s) and access easements, whether public or private, and to ensure and encourage future connectivity. The UDO also provides additional requirements for Economic Development Districts as well as the Major Transportation Corridor Overlay District (MTC), to ensure that a development proposal complies with EDD and MTC policies, procedures and regulations.

An important implementation tool for access management is the UDO requirement of a traffic impact study for all special use permits, subdivisions, conditional zoning applications, and site plans that exceed 800 trips per day, or 80 or more dwelling units for residential development. Additionally, a traffic impact study may be required when a road capacity or safety issue exists. The purpose of the traffic impact analysis is to insure that proposed developments do not adversely affect the highway network and to identify any traffic problems associated with access from the site to the existing transportation network. The objective of the traffic impact study is to identify solutions to potential problems and to present improvements to be incorporated into the proposed development.

As individual developments occur in the Eno EDD Study Area, permits can be issued that conform to the access management plan, or permits outlining conditions (whether through conditional or special use zoning, or site plans) can be issued so that the development will ultimately be in conformance. NCDOT representatives encourage this process by providing technical assistance and support.

Orange County can assist the NCDOT by attaching conditions to development approvals to require actions from the developer that support access management. This may include conditions that require unified access and circulations systems, alternative access roads, or joint and cross access.

Continued intergovernmental coordination with the City of Durham will be important to realizing desired development and access management within the Study Area since the City will be the service provider of public water and sanitary sewer. Parcels within the area are within the City's future annexation area and will be annexed if/when served by public water/sewer.

#### Role/Responsibility of the Developer /Property Owner/Applicant

A development applicant, such as the property owner and/or developer, is required to coordinate with Orange County and the NCDOT to identify possible conflicts with local, state or federal regulations and plans, including an adopted Eno EDD Access Management Plan. A traffic impact study may be required to be prepared by the applicant's engineer, to determine any traffic problems associated with access from the site to the existing transportation network, and identify solutions to potential problems to be incorporated into the proposed development. Additionally, prior to beginning any development work, the applicant is responsible for obtaining all applicable permits required for construction within the highway right-of-way resulting from development, including but not limited to, a Street and Driveway Access Permit issued by the NCDOT District Engineer, and all applicable environmental permits (i.e., erosion control, water quality, and wetlands).

In the event that other new developments are in the vicinity of the proposed development, the applicant is required to coordinate with any other involved agencies, including other local governments to identify conflicting or overlapping access issues.

# APPENDIX

## **Goals, Transportation Objective and Recommendations of the Eno Economic Development District (EDD) Area Small Area Plan, 2008**

**SAP Goal:** In the future, the Focus Area should be well served by reliable infrastructure to accommodate orderly, planned growth. An efficient multi-modal transportation system will operate in the area and commercial and light industrial uses will provide job opportunities to area and County residents.

**Transportation Objective:** Provision of an efficient, multi-modal transportation system.

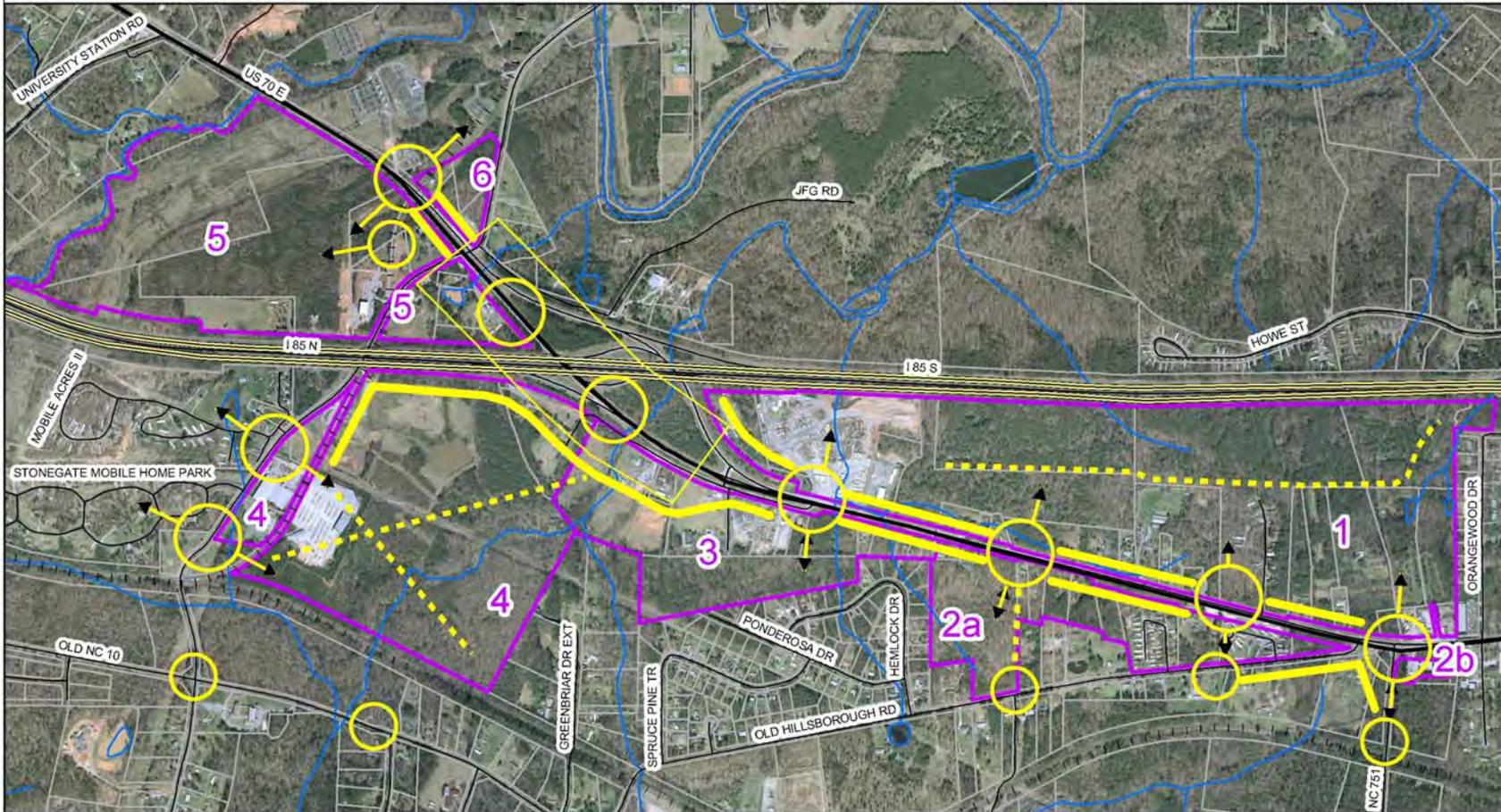
The vehicular transportation system in the planning area generally functions well, but there are some concerns, especially regarding motorized vehicle flows during peak traffic hours. However, some peak hour congestion is also to be expected in an urban or suburban area. The key is managing the transportation system such that it can function as safely and efficiently as possible.

Sidewalks and bicycles lanes do not exist anywhere in the Focus area. The shoulders along Highway 70 are paved 1 to 2 feet beyond the automobile travel lane and people use these paved shoulders as informal bicycle lanes. Broadening transportation alternatives beyond the passenger car is important. "Alternative" transportation modes such as pedestrian, bicycle, and mass transit are part of an intermodal transportation system.

The following are recommendations pertaining to transportation:

1. Approve an access management program for US 70 and Old Highway 10 as shown on Map 23. This will provide better transportation systems and capacities as development proceeds in the area. (See Appendix B for an explanation of access management techniques).
2. Support the proposed future improvements by NCDOT that will redesign the I-85/US 70 interchange. Limited access near the interchange will prompt an enhanced service road and access system to ensure equitable access to defined full access intersections. NCDOT should be strongly encouraged to incorporate bridge designs that allow wildlife to cross safely under the bridge and that allow pedestrian passage along any existing or planned trail-system connectors.
3. Evaluate the feasibility of providing bicycle lanes along Old NC 10.
4. Evaluate the feasibility and need to provide sidewalks along Highway 70 as the area develops.
5. The ability to have a commuter train station in the future should be explored. A station could serve the existing Amtrak service or a station could be incorporated into the future Triangle commuter rail system.
6. The county should work cooperatively with Triangle Transit Authority (TTA) to provide bus service in the area.

# Eno EDD Transportation Access Management Concept Plan



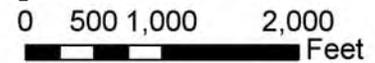
From the Eno Economic Development District (EDD) Area Small Area Plan, Adopted June 24, 2008

**Legend**



- Eno EDD Areas
- I-85/US70 Intersection Limited Access Zone
- Frontage
- Internal Connectivity
- Primary Intersections

- Area 1 - 186 acres
- Area 2a - 40 acres
- Area 2b - 2 acres
- Area 3 - 52 acres
- Area 4 - 115 acres
- Area 5 - 106 acres
- Area 6 - 7 acres



Orange County Planning and Inspections Department  
 GIS Map Prepared by Miriam Coleman, April 09, 2008  
 Projection: North Carolina State Plane (feet)  
 Datum: North American 1983



## Petition in Opposition to the Eno Economic Development District (EDD) Area Small Area Plan

We, the undersigned, oppose the Eno EDD Area Small Area Plan as it will result in the destruction of our surrounding wooded areas, our wildlife, creeks and other valued characteristics of our community. Additionally, the local environment would be significantly degraded by the increase in noise and light pollution, levels of litter and traffic problems. Therefore, we the undersigned do respectfully request that the Orange County Board of County Commissioners reject the proposed plan as wholly inappropriate for this area.

Name	Address	Signature
Gina Andrews	907 Spruce Pine Trail	Gina Andrews
Wendell Cox	208 Hemlock Dr	Wendell Cox
Carla Cox	208 Hemlock Dr	Carla Cox
Hunter Cox	208 Hemlock Dr	Hunter Cox
Lisa Sibley	207 Hemlock Dr.	Lisa Sibley
Don Sibley	207 Hemlock Dr.	Don Sibley
Lucas Sibley	207 Hemlock Dr.	Lucas Sibley
Louis Tedder	322 Hemlock Dr	Louis Tedder
Mary Matlock	909 Spruce Pine Trail	Mary Matlock
Bruce Sharp-Held	911 Spruce Pine Trail	Bruce Sharp-Held
Stacy Underwood	917 Spruce Pine Trail	Stacy Underwood
Valerie Abbott	923 Spruce Pine Trl	Valerie Abbott
William Franklin	925 Spruce Pine Trail	William Franklin
Bronia Bratcher	920 Spruce Pine Trail	Bronia Bratcher
Judy Hanson	924 Spruce Pine Trail Durham	Judy Hanson
R.C. Hanson	924 Spruce Pine Trail Durham	R.C. Hanson
Megan Fisher	914 Spruce Pine Trail, Durham	Megan Fisher
Eric O'Neil	914 Spruce Pine Trail Durham	Eric O'Neil
Robert Lambert	910 Spruce Pines Trl Durham NC 27705	Robert Lambert
Beverly Brown	905 Spruce Pine Trl, Durham, NC 27705	Beverly Brown
Sharon Trivette	905 Spruce Pine Trl, Durham, NC 27705	Sharon Trivette
Eugene Ellison	5601 Ponderosa Durham NC 27705	Eugene Ellison
Tiffany Moore	5514 Ponderosa Drive NC 27705	Tiffany Moore
James Neal	5515 Ponderosa Drive NC 27705	James Neal
David Wilbert	5506 Ponderosa Dr Durham 27705	David Wilbert
Carl S R Howell II	102 Hemlock Dr Durham 27705	Carl S R Howell II
Berby Howard	102 Hemlock Dr Durham NC 27705	Berby Howard
Kenneth Ashley	5502 Ponderosa Drive Durham NC 27705	Kenneth Ashley
Nelbrie Ashley	5502 Ponderosa Drive Durham NC 27705	Nelbrie Ashley
Brandi Vortentzen	104 Hemlock Dr. Durham, NC 27705	Brandi Vortentzen
Jeanette Sims	5531 Ponderosa Dr Durham 27705	Jeanette Sims
Paquale Medina	927 Spruce Pine Trail Durham 27705	Paquale Medina
Jack Leate	5211 Tamar Dr Durham 27705	Jack Leate
Archie PARKER	5002 Old Hillsborough Rd. 27705	Archie Parker
Billy King	8 Whispering Pines Cir	Billy King
Sam Jones	6 Whispering Pines Cir	Sam Jones
D. Smith	5404 Old Hillsborough Rd	D. Smith
Jenny Simbol	5404 Old Hillsborough Rd	Jenny Simbol
Darcy Wilson	5315 Old Hillsborough Rd	Darcy Wilson
Lucinda Ayres	5316 Old Hillsborough Rd	Lucinda Ayres
Rachel L. Clayton	5331 Old Hillsborough Road Durham, NC 27705	Rachel Clayton

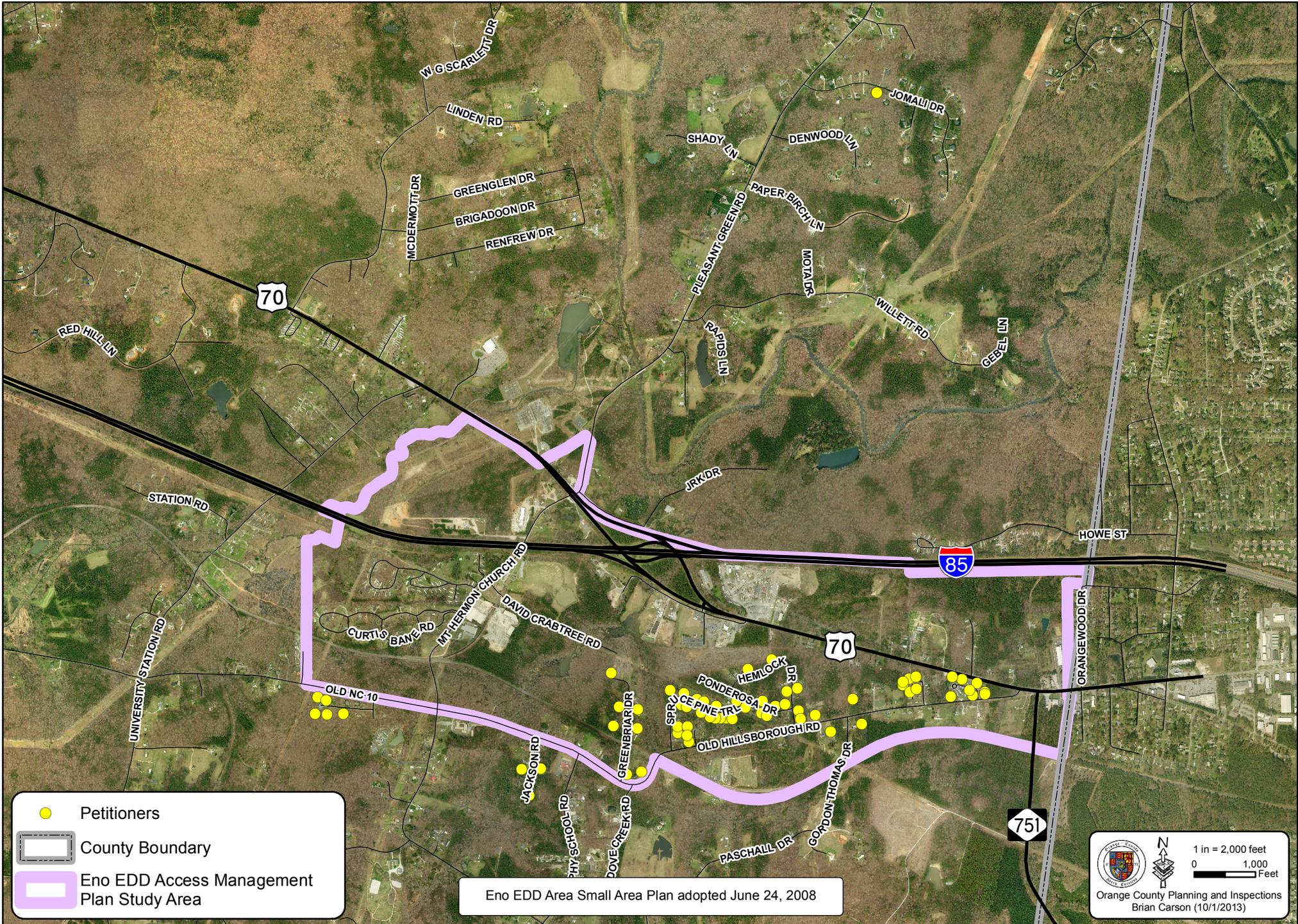
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We, the undersigned, oppose the Eno EDD Area Small Area Plan as it will result in the destruction of our surrounding wooded areas, our wildlife, creeks and other valued characteristics of our community. Additionally, the local environment would be significantly degraded by the increase in noise and light pollution, levels of litter and traffic problems. Therefore, we the undersigned do respectfully request that the Orange County Board of County Commissioners reject the proposed plan as wholly inappropriate for this area.

Name	Address	Signature
William G. Clayton	5331 Old Hillsborough Rd	William G. Clayton
Mark [unclear]	209 Weldon Ridge Dr	Mark [unclear]
Janet M. [unclear]	213 Weldon Ridge Ct	Janet M. [unclear]
[unclear]	213 Weldon Ridge Ct	[unclear]
[unclear]	209 Weldon Ridge	[unclear]
Christi Kelsey	208 Weldon Ridge Ct.	Christi Kelsey
Christopher Kelsey	208 Weldon Ridge Ct.	Christopher Kelsey
Robert Jenks	212 Weldon Ridge Ct.	Robert Jenks
Paula D'Wofain	212 Weldon Ridge Ct.	Paula D'Wofain
Todd Orr	204 Weldon Ridge Ct	Todd Orr
Mark [unclear]	3719 Jackson Rd	Mark [unclear]
Claudia Stephens	3719 Jackson Rd	Claudia Stephens
Carol [unclear]	3720 Jackson Rd	Carol [unclear]
[unclear]	3730 Jackson Rd	[unclear]
Justin Escobedo	913 Spruce Pine Trl.	Justin Escobedo
Diana Matias	933 Spruce Pine Trail	Diana Matias
Joyce Howerton	935 Spruce Pine Trl	Joyce Howerton
Richard Howerton	935 Spruce Pine Trl	Richard Howerton
Josh Turner	310 Hemlock drive	Josh Turner
Sharon Faye	5514 Ponderosa Dr	Sharon Faye
Hilda Bates	5808 Old NC 10 #1	Hilda Bates
Carlos [unclear]	5808 Old NC 10-3	Carlos [unclear]
David McMahon	5808 Old NC 10-6	David McMahon
Pablo Yanez	5808 Old NC 10 Lot 10	Pablo Yanez
Marcos Moncada	5808 Old NC 10 lot 16	Marcos Moncada
July Smith	5808 Old NC 10 #20	July Smith
[unclear]	5808 Old NC 10 #20	[unclear]
Miguel Hernandez	5808 Old NC 10 #22	Miguel Hernandez
Santos Paz Serafin	5808 Old NC 10 #24	Santos Paz Serafin
Anthony L. Jackson	5808-7 Old NC 10	Anthony L. Jackson
Judith Carrig	5200 #37 Old Hillsborough Rd	Judith Carrig
Orlando Martinez	5200 #19 Old Hillsborough Rd	Orlando Martinez
Carlos Alvarado	5200 #41 Old Hillsborough Rd	Carlos Alvarado
Martha A. Benite H	5200 #36 Old Hillsborough Rd	Martha A. Benite H
Rafael Jimenez H	5200 #35 Old Hillsborough Rd	Rafael Jimenez H
Kathy Seegerman	5200 #26 Old Hillsborough Rd	Kathy Seegerman
Andrew Carroll	3329 Greenbriar Drive	Andrew Carroll
WALTER HAZZARD	3328 Greenbriar Drive	WALTER HAZZARD
Gynthia Hazzard	3328 Greenbriar Drive	Gynthia Hazzard
David Hudson	3320 Greenbriar Dr Durham	David Hudson
Judith Hudson	3320 Greenbriar Dr Durham	Judith Hudson



# Addresses of Citizens Signing Petition Submitted at the Quarterly Public Hearing on September 9, 2013 for the Eno EDD Access Management Plan



## Attachment 4

**EXCERPT FROM THE DRAFT MINUTES OF THE SEPTEMBER 9, 2013  
QUARTERLY PUBLIC HEARING**

DRAFT

**MINUTES  
ORANGE COUNTY BOARD OF COMMISSIONERS  
ORANGE COUNTY PLANNING BOARD  
QUARTERLY PUBLIC HEARING  
September 9, 2013  
7:00 P.M.**

The Orange County Board of Commissioners and the Orange County Planning Board met for a Quarterly Public Hearing on Monday, September 9, 2013 at 7:00 p.m. at the DSS Offices, Hillsborough Commons, Hillsborough, N.C.

**COUNTY COMMISSIONERS PRESENT:** Chair Barry Jacobs and Commissioners Mark Dorosin, Alice M. Gordon, Earl McKee Bernadette Pelissier, Renee Price and Penny Rich

**COUNTY COMMISSIONERS ABSENT:**

**COUNTY ATTORNEY PRESENT:** James Bryan (Staff Attorney)

**COUNTY STAFF PRESENT:** County Manager Frank Clifton and Deputy Clerk to the Board David Hunt (All other staff members will be identified appropriately below)

**PLANNING BOARD MEMBERS PRESENT:** Chair Pete Hallenbeck, and Planning Board members, Maxecine Mitchell, Johnny Randall, Lisa Stuckey, Stephanie O'Rouke, Paul Guthrie, and Herman Staats

**PLANNING BOARD MEMBERS ABSENT:** Tony Blake, Andrea Rohrbacher, Rachel Phelps Hawkins, James Lea and H.T. "Buddy" Hartley

**4. Eno Economic Development District Access Management Plan** - To review a proposed access management plan for the Eno EDD (Economic Development District). The proposed access management plan involves approximately 550 acres of land in the vicinity of US Highway 70 and Old Highway 10 (near Durham County).

Abigaile Pittman reviewed the purpose as follows:

To hold a public hearing on the Draft Eno EDD Access Management Plan for establishing transportation connectivity as the study area develops in the future.

She reviewed the following PowerPoint Slides:

**BACKGROUND**

- Eno EDD Area Small Area Plan adopted in 2008, amended in 2009.
- Plan recommended an access management plan for US 70 and Old Highway 10 to provide better transportation systems and capacities as development proceeds in the area.

•

**WHAT HAS BEEN DONE SINCE 2009?**

- Land Use Plan Map amendments.

## Attachment 4

- Pre-zoning of land.
- Utility service agreement with Durham.
- Public water & sewer master plan.
- Cross-county bus route planning.
- Striping of 2-ft. bike lanes on Old NC 10.
- I-85/US 70 interchange concept plan.
- Project for I-85 widening and US 70 interchange in State plans.

### **Eno EDD- Access Management Plan Study Area (map)**

#### **Importance of a formally adopted access management plan:**

- Enhancing Interconnectivity and access as properties are developed for non-residential land uses;
- Developer/property owner compliance in providing transportation infrastructure consistent with the Plan;
- Enhanced collaboration with the Durham-Chapel Hill-Carrboro Metropolitan Planning Organization; and
- Procurement of federal and state funding for projects.
- The Plan examines the US 70 and Old NC 10 corridors and recommends access management criteria and a concept map.

#### **WHAT DOES THE ENO EDD ACCESS MANAGEMENT PLAN DO?**

The plan examines the US 70 and Old NC 10 corridors and recommends access management criteria and a concept map.

##### WHY EXAMINE THESE CORRIDORS?

- The improvement of the functionality of these corridors to both serve the area's traffic along these routes is of high local and strategic importance as future development proceeds in the Eno EDD.

#### **THE PLAN EXAMINES**

##### **EXISTING CONDITIONS:**

- Zoning and land use
  - EDE-1; EDE-2; R-1; R-2; MTC
- Environmental Considerations
  - Topography; Floodplains; Wetlands
- Future Land Use Plan designations
  - Economic Development Activity Node
  - 10-Year Transition
  - Resource Protection Area

#### **THE PLAN EXAMINES**

##### **EXISTING CONDITIONS:**

- Existing Transportation Conditions
  - Functional classification of roads
  - Medians
  - Traffic signals

## Attachment 4

- Traffic counts
- Traffic level of service (LOS)
- High frequency crash locations
- I-85/US 70 interchange redesign concept
- Rail
- Pedestrians and bicycles
- Transit (bus, park-and-rides, etc.)

### **THE PLAN REVIEWS ACCESS MANAGEMENT STRATEGIES**

- An Access Management Concept Map was prepared to guide the design of site access and internal circulations routes for properties in the area.
- Written access management criteria were developed to guide interpretation and implementation of the Map.
- Public Outreach

A Public Informational Meeting/Open House was held on September 4, 2013 from 4:30-6:30 p.m. at the Shared Visions Retreat Center (historic Murphey School). Legal ads for this public hearing were published in the Herald Sun on Aug. 28 & Sept. 4, 2013.

The Eno EDD AMP was also made available on the Planning Dept.'s website at <http://orangecountync.gov/planning/SpecialProjects.asp>

### **Recommendations**

The Planning Director recommends the Board:

1. Refer the matter to the OUTBoard and the Planning Board with a request that a recommendation be returned in time for the 11-19-2013 BOCC meeting.
2. Adjourn the public hearing until 11-19-2013 in order to receive and accept the OUTBoard's and Planning Board's recommendations, and any submitted comments.

Abigaile Pittman said implementation of the plan will require coordination between the NCDOT, the County, the City of Durham, developers and property owners.

She said the public outreach meeting had revealed some community concerns regarding truck traffic and speed limits along Highway 10 and the potential impacts to residential neighborhoods.

Chair Jacobs said some of the concerns regarding highway 10 relate to rural character. He said there is a plan for Saint Mary's Road, which is a scenic corridor. He suggested a review of those criteria, which address some of the issues that people have raised regarding highway 10. He said this could be used as a blueprint.

Commissioner Gordon asked about the functional specifications on pages 19 and 20 of the abstract. She asked for clarification on the road classification system and how it meshes with these two pages.

## Attachment 4

Abigaile Pittman said arterial collector and local categories are broad categories, but NCDOT has some subcategories. She said the categories are taken directly from NCDOT's website. She said she is aware that NCDOT is currently undertaking a review of the entire functional classification program. She said this will be well under way by December. She said comments from local jurisdictions regarding classification changes will be welcomed. She suggested that NC 10 and the continuation onto Old Hillsborough are not consistent yet. She said NCDOT should examine this.

Commissioner Gordon said that the current classification is being used with subcategories. She clarified that changes will be dealt with as they come. She said the classifications take a long time.

Abigaile Pittman said there is an opportunity to participate in the process through comments.

Commissioner Price asked about signal lights. She asked what the next phase is for the intersections.

Abigaile Pittman said the map identifies existing signal intersections, and she has not identified any future signal lights. She said this may change as development proceeds.

Commissioner Price said she was referring to connectivity. She asked if the road would be widened if it is not made a scenic road.

Abigaile Pittman said there is no known proposal to widen Old Highway 10. She said there is a proposal to straighten some of the curves in the future.

Commissioner Price said she was just trying to figure out where the circled areas are connected to the plan.

Abigaile Pittman said this is just the existing road system.

Commissioner McKee said there are two rail crossings that complicate any possible widening.

Planning Board Member Johnny Randall asked how much bicycle traffic exists on highway 10. He asked if there are bike lanes.

Abigaile Pittman said there is a striped lane for bikes but no official bike lanes.

Commissioner McKee said a 2 foot addition is simply a paved shoulder and not a bike lane. This adds a little separation. He said the widening of 86 North includes a 4 foot paved shoulder wherever possible. He said a true bike lane is 5 feet wide.

**PUBLIC COMMENT:**

Gina Andrews lives in the study area. She has spoken to 88 people in the neighboring area, and 85 of those people signed a petition. She said she took the maps provided at the Murphy school. She read the petition, which expressed opposition to the Eno EDD Small Area Plan due to potential destruction of surrounding wooded areas, and degradation of the local environment due to noise and other pollution. She asked for a rejection of this plan. She said that Old NC 10 welcomes people to Orange County and is favored by cyclists due to the beauty and safety of the area. She feels there is another plan that could work for this area.

Commissioner Gordon asked if the petition is against the Eno Economic Development Access Management Plan or the small area plan.

Gina Andrews said it is against the access management plan.

## Attachment 4

Jon Arvik said he came to ask for help. He said Chair Jacobs comment regarding classification of Old NC 10 as a scenic area provided hope for the help.

He said he moved here 7 years ago for the rural neighborhood, clean air, quiet, and claims on the County website. He said neighbors are still great, but the difficulty is air contamination and heavy truck traffic with noise. He said his history is in environmental science and airborne particulates and their health effects. He said Weldon Ridge is in close proximity to NC 10 and there is heavy traffic going at high speeds, spewing diesel exhaust, which is a human carcinogen. He said he moved here voluntarily, but he did not want to see these trucks going down these smaller roads. He said his concern is the health of his neighbors.

Joseph Henderson lives at 5316 Old Hillsborough Road. He said he hopes everyone can come to an agreement to develop and maintain the landscape, while creating jobs and business opportunities. He says there is only one piece of paper, and he said there should be 3 that can be discussed. He said Old NC 10 is a beautiful drive and a wonderful place for bicyclists and joggers. He said commercial traffic should be limited to Highway 70. He said he has seen the new lines for access to 70 and this is a waste of money. He said this eliminates only 2 minutes of driving and is a waste of time and resources.

Paul Guthrie said the transportation map includes the location of potential rail stop. He said there needs to be significant discussion on the location of this. He said this decision involves issues outside of the current discussion.

Commissioner McKee asked what the speed limit is in this area. He noted that Pleasant Green Road on the north side of Highway 70 has an extended area of 45 miles per hour. He noted that the Board does not have the authority to regulate speed limit or what traffic can use the roads. He said the speed limits need enforcement in this area.

Chair Jacobs said one of the reasons he likes going to football games at Duke is because there is not a lot of traffic, and he uses Old 10 as a shortcut. He said he does enjoy this drive and the sense of being in the country. He empathizes with the residents' comments. He said it could be part of the motion that the Planning Staff should share how the Saint Mary's scenic corridor works and how this might be applied to NC 10.

He said DOT can be asked to reduce the speed limits, but speed limit is usually only reduced if there are high rates of accidents in the area.

Chair Jacobs followed up on Commissioner Gordon's question regarding the petition against the access management plan. He said there was an underlying decision made by a previous Board that changed the land use plan, but that is not what is before the Board at this time. He said that is a topic for a later discussion.

Commissioner Price said she travels in that area and she feels that an increase in the use intensity would mean more traffic and higher speeds. She said she has seen so many of the accident shrine markers on that road. She said something does need to be done. She said the same is true of Saint Mary's Road. She said DOT can intervene.

Commissioner Rich referred to Chair Jacobs mention that the petition was for the wrong discussion, and she asked if the petitioner was in agreement with this statement.

Chair Jacobs said the underlying issue from the petition is that the land use has changed.

## Attachment 4

David Walbert said he signed the petition with full knowledge that it was not about the issue before the Board tonight. He said there was no petition to be signed 5 years ago. He said he found out about the plan in 2008 with only 2 days notice. He spoke at that meeting. He said that Chair Jacobs made the same comment at that meeting regarding a map that was drawn in 1980. He said it seems at every point in this process the Board is referring back to something that already happened. He said he would ask that the Planning Board and the Commissioners take into account the concerns expressed in that petition regarding the character and the fact that there is a residential neighborhood involved.

Commissioner Price said the petition is about something else, but the management plan does affect the residents' way of life and quality of life.

A motion was made by Commissioner McKee, seconded by Commissioner Pelissier to:

1. Refer the matter to the OUTBoard and the Planning Board with a request that a recommendation be returned in time for the 11-19-2013 BOCC meeting.
2. Direct staff to review the standards applied to the Saint Mary's Road scenic corridor to see if and how these standards may be applied to Old Highway 10.
3. Adjourn the public hearing until 11-19-2013 in order to receive and accept the OUTBoard's and Planning Board's recommendations, and any submitted comments.

Commissioner Dorosin asked for clarification on what is supposed to come back to the Board with regard to the Access Management Plan. He said there is not really a plan yet.

Abigaile Pittman said this is a plan that offers criteria and a map

Commissioner Dorosin said the abstract says this says it is a draft plan

Abigail Pittman said this draft plan offers criteria and a map on future access and connectivity through the EDD. She said the highlights review existing conditions and how staff arrived here today. She said this is not a plan that examines any one development proposal, but it is a policy guideline with criteria to guide future development actions.

Commissioner Dorosin said he feels that he needs a more specific plan of what this means. He said this is only a criticism of his own lack of understanding. He referred to the signal intersections map. He said a plan, to him, states a list of what will be done. He asked what the Board would be approving when this comes back in two months.

Tom Altieri said what will be coming back will be the entire plan. He said this is pages 6 – 38 of the agenda packet. He said the map that Commissioner Dorosin refers to is within that plan. He said this could also be referred to as an access management plan for the area. He said this map is really a conceptual plan that provides the County the opportunity for future development. He said this will give the County future opportunity to get signals added, and to require easements for service roads to maintain the integrity of the existing roadway.

Commissioner Dorosin said he is still not satisfied that there are enough details.

## Attachment 4

Commissioner Gordon said she has no objection to getting more information on the Saint Mary's scenic byway. She said scenic byways just prescribe what kind of signs can be put up. She is not sure that a designation of Highway 10 as a scenic byway will address the concerns expressed by the public. She said the main concern of residents is keeping commercial traffic off Old 10.

Chair Jacobs said Saint Mary's scenic corridor has standards that were developed 15-20 years ago. He said these standards encompass much more than just signs, including setbacks and other provisions.

Commissioner Gordon said it matters whether the term used is scenic byway or scenic corridor. She was referring to a state scenic byway.

Chair Jacob said the term is scenic corridor.

Commissioner Pelissier said that this item is confusing to the Board as well as the public, because it is really just a plan for a plan. She said this has to be done in order to develop details later on when there are requests for lights, bike lanes or other items. She said transportation planning is so complicated due to all the different organizations involved on a federal, state, urban planning and rural level. She clarified that this plan is simply a placeholder to put ideas there for future implementation.

Craig Benedict said this type of plan is needed to get funding for projects from DOT. He said it will help make any future development more manageable. He said this is a step in the process to manage growth. He said he understands the Board's comments regarding the comparison to the scenic corridor.

Chair Jacobs emphasized that an access management plan also limits access.

**VOTE: 5 ayes, 2 nays (Commissioner Dorosin and Commissioner Price)**

Commissioner Dorosin said the idea of a plan that doesn't really have to be followed is not satisfying. He said he appreciates the complexity of transportation planning, but he feels it is more useful to put more time in at the front end.

Commissioner Price said more work needs to be done to outline how this transportation plan will fit in with the proposed land use. She said this plan has been sitting on paper for decades, and she feels it should be re-visited before anything is put in stone.

Commissioner Rich said her understanding is that this plan is not set in stone but is meant to give direction moving forward toward a solid plan.

Commissioner Price said once it is voted it seems to become a reference point.

Pete Hallenbeck said it would be helpful to have the Planning Board make a map with the addresses of all of the people who signed the petition. He said this would help everyone see where the affected people are located.

**EXCERPT FROM THE DRAFT MINUTES OF THE OCTOBER 2, 2013 PLANNING BOARD MEETING**

**DRAFT**

**MINUTES  
ORANGE COUNTY PLANNING BOARD  
OCTOBER 2, 2013  
REGULAR MEETING**

- Agenda Item 10: Eno Economic Development District (EDD) Access Management Plan** – To make a recommendation to the BOCC on a proposed access management plan for the Eno Economic Development District (EDD). The proposed access management plan involves approximately 980 acres of land in the vicinity of US Highway 70 and Old Highway 10 (near Durham County). This item was heard at the September 9, 2013 quarterly public hearing.  
**Presenter:** Abigaile Pittman, Transportation/Land Use Planner

Abigaile Pittman: (Reviewed abstract). At the quarterly public hearing several comments were collected and this is what we came away with, that we need to prepare a summary of access management planning 101 to help educate residents and we have given you some of that in these initial slides. There was some confusion over the relationship to recent zoning and land use changes in the Eno EDD. Staff was asked to look at protections that could be applied on Old NC Highway 10 and St. Mary's Road was mentioned as an example. A petition was submitted by a group of citizens and it is one of your handouts. We have mapped the addresses of the people who have signed it. Some petitioners have voiced their concerns related to overall previously approved development plans, the zoning and future land use maps, water and sewer extension plans, etc. and not so much the access management plan. They don't like the zoning that is there. As a follow-up, based on County Commissioners' and public comments, staff has begun researching protections that may be put into place to preserve the character of Old NC Highway 10 including previous protections pursued for St. Mary's Road, secondary view shed regulations, scenic corridor overlay regulations, scenic byway regulations, and scenic conservation easements. Staff is recommending the following revisions to the plan based on comments: on page 4 and page 21 of the plan, to rephrase language regarding bike lanes to state that NCDOT has striped the pavement two feet from the shoulder of Old NC Highway 10 for bicycles, and on page 26 of the plan which is the concept map, to remove the simple symbol for possible commuter rail transit stop from the map and legend and revise the legend for signalized intersections to indicate that it means existing signalized intersections. The staff recommendation is that the Planning Board review the plan and provide its recommendation to the BOCC and the Board could also include the request that staff continue its research on protections for St. Mary's Road and report back to the BOCC.

Herman Staats: At the Quarterly Public Hearing it seems that most of the public comments I heard related to this were the misperception that this was a plan to build a lot of new roads, stop lights, signals, etc. so I agree that education is needed.

## Attachment 5

Tony Blake: When we did the rezoning last year, I took a drive up there and I heard at least 4 or 5 people comment that the biggest transportation improvement needed is to fix the railroad bridge on Old NC 10 because the trucks keep going down there and slamming that bridge overpasses or having to back up when they realize the bridge is too low. Did that figure into this plan? Are you working with DOT on that?

Abigaile Pittman: We reviewed that in the course of this access management plan because we heard comments from the residents out there that they don't want the truck traffic going down NC 10 and into Hillsborough. Our review is that it is not possible because of the bridge. They don't have adequate clearance. I think what could be done is that we need some good signage and good communication from NCDOT because truckers have to clear their routes and it needs to be properly signed that they can't get down that road. We can certainly recommend communication with NCDOT to create a good system of signage through there.

Maxecine Mitchell: People are concerned about the vehicle traffic and speed. To not encourage more traffic on Old NC 10. Whatever development that comes will create more traffic on Old NC 10 and it will be very dangerous for pedestrians and bicyclists who utilize that road as a scenic route.

Abigaile Pittman: One of the objectives of an Access Management Plan is to control that traffic flow and manage the access points so the road has capacity to manage it in a safe manner.

Maxecine Mitchell: If we have it in here, we will have to educate the community on how we plan to redirect the traffic.

Craig Benedict: If you don't have an access management plan on Highway 70 where the focus of the growth is, the higher intensity area where things are planned, then people are going to look for a bypass. The main purpose of this is to designate efficiently spaced intersections on 70 with frontage roads so that people are directed to these potential of a signalized intersection to handle the growth and then they won't look for these bypasses as much. It really is a benefit to the peripheral areas to bring people to those services that may be eventually on 70.

Lisa Stuckey: Could you repeat what you said about the bike lanes?

Abigaile Pittman: NCDOT striped two feet from the edge of the curb to allow for the bicyclists.

Paul Guthrie: Most of the signatures on the petition is concentrated in that area of the subdivision so I would suggest that further communication with them regarding the access management plan, the transportation planning, may ease their pain.

Pete Hallenbeck: One of the things we can see from the petitioners' map and addresses is that there is confusion over the difference between zoning and an access management plan.

## Attachment 5

Tony Blake: Do we act on this petition?

Pete Hallenbeck: This is just information about public input.

Tony Blake: Ok, that was my question.

**MOTION** made by James Lea to adopt agenda item 10 as recommended by staff.  
Seconded by Lisa Stuckey.

**VOTE:** Unanimous

## ATTACHMENT 6

## D R A F T

MINUTES  
 ORANGE UNIFIED TRANSPORTATION BOARD  
 OCTOBER 16, 2013

**MEMBERS PRESENT:** Paul Guthrie, At-Large Chapel Hill Township; Amy Cole, Transit Advocate; Sam Lasris, Cedar Grove Township Representative; Alex Castro, Bingham Township Representative; Gary Saunders, Commission for the Environment Representative; Brantley Wells, Hillsborough Township Representative;

**MEMBERS ABSENT:** Jeff Charles, Bicycle Advocate; Andrea Rohrbacher, Planning Board Representative; Jeff Miles, Pedestrian Advocate; Ted Triebel, Little River Township Representative; Vacant- Cheeks Township Representative; Vacant – Eno Township Representative; Vacant – Economic Development Representative

**STAFF PRESENT:** Abigaile Pittman, Transportation/Land Use Planner;

**OTHERS PRESENT:** Lisa Burley, Orange County Department on Aging

**AGENDA ITEM I:** CALL TO ORDER AND ROLL CALL

**AGENDA ITEM II:** APPROVAL OF MINUTES FOR AUGUST 21, 2013

The September 18, 2013 OUTBoard minutes were approved with changes by consensus.

**AGENDA ITEM III:** CONSIDERATIONS OF ADDITIONS TO THE AGENDA

**AGENDA ITEM IV:** REGULAR AGENDA

**DRAFT ENO ECONOMIC DEVELOPMENT DISTRICT ACCESS MANAGEMENT PLAN.**

The Draft Access Management Plan is available on the Orange County Planning Department Website at: <http://orangecountync.gov/planning/SpecialProjects.asp>

**OUTBoard Action:** This plan has been referred to the OUTBoard by the BOCC for review, with a request that a recommendation be returned to the BOCC in time for its November 19, 2013 regular meeting.

Abigaile Pittman advised the members that the Eno Economic Development District Access Management Plan was heard at the September 9<sup>th</sup> Quarterly Public Hearing. The Commissioners referred it to the Planning Board and OUTBoard for recommendation, and the Planning Board reviewed it and recommended the plan on October 2<sup>nd</sup>.

*Abigaile Pittman reviewed the Access Management Plan.*

Alex Castro asked if the Durham side of the Eno area was an economic development zone.

Abigaile Pittman responded that it is not but the area is Durham's future jurisdiction and they are planning for extension of their urban services into the area, so they have amended their land use plan to be consistent with the Orange County land use plan. She noted that Orange County has a utility service agreement with Durham. *Abigaile continued review of the item.*

## ATTACHMENT 6

## D R A F T

Sam Lasris asked Abigaile to explain the internal connectivity.

Abigaile Pittman responded that the dash lines on the map represent frontage roads and then further into areas future development would also use access roads. Basically future road networks would be off US 70. Entering US 70 would occur at identified safe access points.

Paul Guthrie raised a question about the proposed transit stop which was just a place where one could possibly be in the area. He added that the long range plan for the NC Railroad for potential commuter rail between Goldsboro and Greensboro is a long term strategy. There is the likelihood that the junction of the Chapel Hill/Carrboro spur of the railroad will be in our area where there might be a switching station for passengers from a long term future north/south Orange County transit system. While working on the Hillsborough rail station committee one thing discussed was that they could only locate Amtrak stations so often and if they put a station where they have here, and then they have the Durham station, they will have a problem of either in the future putting a stop at the junction or they would not interested in having Hillsborough as a stop because of the overabundance of stations. It would be relatively easy to have a station at the Chapel Hill/Carrboro spur junction with the necessary parking. One thing most people don't understand, including some of the people who building along the railroad, is that it's a 360-foot right-of-way. It is a large right-of-way and it's owned by the NC Railroad Company which was created by the state of North Carolina. Even in downtown Durham, that 360-foot right-of-way is not always honored so that's an issue. He continued that in the foreseeable future, within 10 years, the railroad track will be double tracked from where it ends its double track in the first third of the eastern part of the map and all those tussles that are now too low will have to be expanded which means they would be rebuilt. The third issue is that is now a residential neighborhood and to put a railroad commuter station in the middle of a neighborhood like that is not very good far sighted planning. A broader issue which is not on our agenda is that some of that residential housing in the middle of this area is all single family units that are not going to disappear in ten years, so the question is how you deal with that area in terms of transportation access. Most of the other transportation suggestions are very well done and thought out. Paul informed the Board that in the area of NC 10 there are only two discernible business enterprises; it is basically modest homes.

Sam Lasris noted that the question is what it will be in 2030 or 2070.

Paul Guthrie answered that it depends on how the transportation planning takes place and what kind of structure you put on Old NC 10.

Sam Lasris added that he thinks most of the action is really centering on US 70 and I-85 and not Old NC 10 and he thinks that in 2070 it will be like 15-501 between Durham and Chapel Hill and basically NC 10 and the areas beyond that will remain pretty much unscathed because it's not where the action really is.

Paul Guthrie added that how the County handles the development of Old NC 10 may determine that outcome.

Abigaile Pittman noted that the Plan contains criteria that there be no access by non-residential development through the 10 year transition area until it commences a transition with urban densities/ intensities.

Sam Lasris moved that the OUTBoard approve the recommendation. Paul Guthrie asked that a member amend the motion to include a request that the Planning Board keep the OUTBoard informed of progress on this issue. Alex Castro made that motion and Sam Lasris seconded it.

Amy Cole noted that she thinks there are a lot of people that unfortunately are too late in having their voices heard.

Abigaile Pittman responded that the staff proposes to review protections measures for Old NC 10.

Amy Cole continued that she acknowledges the protection considerations but there are a lot of low income homes.

## ATTACHMENT 6

## D R A F T

Abigaile Pittman responded that they are not in a position to undo the land use plan and zoning approvals that the BOCC has already done. She added that they are in a position moving forward to offer options for protection.

Amy Cole added that she is in agreement but in general the whole plan doesn't sit well with her but at this point the concept is already approved and now it is the best situation going forward.

The motion was seconded and approved unanimously.

**AGENDA ITEM V:****STAFF UPDATES**

- a. Board of County Commissioners (BOCC) recommendations for new projects in the DCHC MPO and TARPO planning areas for the State Transportation Improvement Program (STIP)
  - b. Clarification regarding bicycle project in the STIP
  - c. Safe Routes to School Plan adoption schedule
  - d. OUTBoard Appointments
  - e. OUTBoard items of discussion for Chuck Edwards, NCDOT District Engineer
- OUTBoard Action:** Receive updates

Abigaile Pittman provided an update that the BOCC is reviewed the list of BG MPO projects recommended by the OUTBoard, and on the 19<sup>th</sup> will review the remainder of the projects in the DCHC MPO and TARPO area for the STIP. Also, Triangle Transit is working with Orange County for the list of bus projects for implementation of the Orange County Bus and Rail Investment Plan (BRIP) and a report should be out by the end of the year.

Alex Castro requested that the OUTBoard be given access to the presentation of the DCHC MPO coordinated public transportation plan workshop. He noted that this request was made to the consultants but they never followed up on it. He thinks they do their thing in the MPO and the OUTBoard hears about it secondarily and he thinks the Board should know what is going on as it happens as opposed to after it has been completed.

Abigaile Pittman stated that she would follow up and get back with Alex Castro about this report.

Abigaile Pittman clarified information from last month's meeting about bike projects that are over 1 million dollars having to be classified as highway projects. She stated that NCDOT has reversed that decision and determined they will continue to be bike projects no matter the costs. Local governments will have to come up with 20% and administer the projects.

Abigaile Pittman advised that the Safe Routes to School Plan adoption schedule was approved by the BOCC and the OUTBoard will be reviewing it at its December 18<sup>th</sup> meeting.

Abigaile Pittman advised that the OUTBoard will be also be working on the annual work plan to be submitted to the BOCC in December.

Abigaile Pittman let the OUTBoard know that there may not be a need to meet in November and that she would follow up to confirm.

Paul Guthrie requested to have the Safe Routes to School material several weeks in advance of the December meeting in order to have ample time for review.

Alex Castro suggested working on the annual report by email prior to the December meeting.

Abigaile Pittman advised the Board of the two newly appointed OUTBoard members, Brantley Wells representing Hillsborough Township and Donald Wollum representing Eno Township.

## ATTACHMENT 6

## D R A F T

Abigaile Pittman advised the members that Chuck Edwards, NCDOT wants an agenda before coming to a meeting due to time constraints and asked the members to send her topics for an agenda.

Paul Guthrie suggested that Chuck Edwards give the OUTBoard a candid appraisal of what he thinks the new system is going to do with regard to the allocation of different kinds of projects in Orange County.

Abigaile Pittman requested that members email her with anything they would like to discuss with or learn about from Chuck Edwards.

**AGENDA ITEM VI:           UPCOMING AGENDA ITEMS OF INTEREST ON OTHER REGIONAL TRANSPORTATION RELATED BOARD AGENDAS**  
**OUTBoard Action:** Receive information as a handout

**AGENDA ITEM VII:       BOARD COMMENTS**  
**OUTBoard Action:** Receive comments

Gary Saunders advised that on the Commission for the Environment they are working on the latest version of the State of the Environment report.

**AGENDA ITEM VII:       MEETING SCHEDULE- THE OUTBoard's next scheduled meeting is November 20, 2013, but this meeting may not be held due to lack of an agenda.**

**AGENDA ITEM IX:       ADJOURNMENT**

The meeting was adjourned by consensus.

RES-2013-096

**ORANGE COUNTY BOARD OF COMMISSIONERS****RESOLUTION APPROVING THE ENO ECONOMIC DEVELOPMENT DISTRICT  
(EDD) ACCESS MANAGEMENT PLAN**

**WHEREAS**, Because of its proximity to I-85, US 70, the interchange, and the NCRR/Norfolk Southern (NS) Railway, the future of the EDD for urban growth was originally defined by the 1981 Orange County Land Use Plan, and reinforced by the Orange County 2030 Comprehensive Plan (adopted November 18, 2008), and by economic development land use and zoning amendments in 1994 and 2012; and

**WHEREAS**, The adopted Transportation Goals of the Orange County 2030 Comprehensive Plan supports integrated land use planning and transportation planning that serves existing development supporting future development, and which is consistent with the County's land use plans, including provisions for preserving the natural environment and community character; and

**WHEREAS**, Orange County adopted the EDD Area Small Area Plan (June 24, 2008), which includes a recommendation for the preparation of an access management program for US 70 and Old NC Hwy 10 to provide better transportation systems and capacities as development proceeds in the area; and

**WHEREAS**, Access management provides an important means of maintaining mobility, capacity and traffic safety as properties are developed over time for nonresidential land uses; and

**WHEREAS**, Formally adopted transportation plans are necessary to procure federal and state funding for projects, enhance collaboration with regional transportation organizations, and to require developer action consistent with the plan; and

**WHEREAS**, The Draft Eno EDD Access Management Plan was heard at the September 9, 2013 Quarterly Public Hearing; and

**WHEREAS**, The Orange County Planning Board and OUTBoard has reviewed the Draft Eno EDD Access Management Plan and unanimously recommended approval; and

**WHEREAS**, The Eno EDD Access Management Plan will further carry out the intent and purpose of the Eno EDD Area Small Area Plan, and is consistent with the goals and objectives of the Orange County 2030 Comprehensive Plan;

**NOW THEREFORE BE IT RESOLVED** by the Orange County Board of Commissioners that the attached document titled "Eno Economic Development District (EDD) Access Management Plan" is hereby approved:

The Orange County Board of Commissioners further directs the Planning Department staff to research the following protection options for Old NC Hwy 10 and report back:

- Previous protections pursued for St. Mary’s Road;
- Secondary view shed regulations;
- Scenic corridor overlay regulations;
- Scenic byway regulations;
- Scenic conservation easements;
- Discuss with NCDOT the need for a signage plan to provide improved signage with the goal of limiting truck traffic on Old NC Hwy 10;
- Review methodologies for informing truck drivers of the low overpass heights along Old NC Hwy 10;
- Discuss with NCDOT the speed limit along Old NC Hwy 10 through the study area, and the possibility of it being reduced.

**Adopted by Orange County:**

This the \_\_\_\_ day of \_\_\_\_\_, 2013.

---

Barry Jacobs, Chair  
Orange County Board of Commissioners

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Donna Baker  
Clerk to the Orange County Board of  
Commissioners

County Seal:

**ORANGE COUNTY  
BOARD OF COMMISSIONERS**

**ACTION AGENDA ITEM ABSTRACT**

**Meeting Date:** November 19, 2013

**Action Agenda**

**Item No.** 6-a

**SUBJECT:** MINUTES

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**DEPARTMENT:**

**PUBLIC HEARING: (Y/N)**

No

**ATTACHMENT(S):**

Draft Minutes

**INFORMATION CONTACT:**

Donna Baker, 245-2130

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**PURPOSE:** To correct and/or approve the minutes as submitted by the Clerk to the Board as listed below:

September 26, 2013 BOCC Joint Meeting with School Boards  
October 3, 2013 BOCC Joint Meeting with Fire Chiefs

**BACKGROUND:** In accordance with 153A-42 of the General Statutes, the Governing Board has the legal duty to approve all minutes that are entered into the official journal of the Board's proceedings.

**FINANCIAL IMPACT: NONE**

**RECOMMENDATION(S):** The Interim Manager recommends the Board approve minutes as presented or as amended.

1  
2  
3 DRAFT

## MINUTES

4  
5 **ORANGE COUNTY BOARD OF COMMISSIONERS**  
6 **CHAPEL HILL-CARRBORO BOARD OF EDUCATION**  
7 **ORANGE COUNTY BOARD OF EDUCATION**  
8 **JOINT MEETING**  
9 **September 26, 2013**  
1011 The Orange County Board of Commissioners met for a joint session with the Chapel  
12 Hill–Carrboro Board of Education and the Orange County Board of Education on Thursday,  
13 September 26, 2013 at 7:00 p.m. at the Southern Human Services Center in Chapel Hill, N.C.  
1415 **COUNTY COMMISSIONERS PRESENT:** Chair Barry Jacobs and Commissioners Alice M.  
16 Gordon, Mark Dorosin, Bernadette Pelissier, Renee Price, Earl McKee, and Penny Rich17 **COUNTY COMMISSIONERS ABSENT:**18 **COUNTY ATTORNEYS PRESENT:** John Roberts19 **COUNTY STAFF PRESENT:** Interim County Manager Michael Talbert, Assistant County  
20 Managers Clarence Grier and Cheryl Young, and Clerk to the Board Donna S. Baker (All other  
21 staff members will be identified appropriately below)22 **ORANGE COUNTY BOARD OF EDUCATION MEMBERS PRESENT:** Chair Donna Coffey  
23 and Board Members Steve Halkiotis, Tony McKnight, Debbie Piscitelli, and Lawrence Sanders.  
24 Interim Superintendent Del Burns was also present.25 **ORANGE COUNTY BOARD OF EDUCATION MEMBERS ABSENT:** Brenda Stephens, Anne  
26 Medenbleck,27 **CHAPEL HILL-CARRBORO CITY SCHOOL BOARD OF EDUCATION MEMBERS**28 **PRESENT:** Chair Michelle Brownstein and Board Members Mia Burroughs, James Barrett,  
29 Jamezetta Bedford and Annetta Streater.30 **CHAPEL HILL-CARRBORO CITY SCHOOL BOARD OF EDUCATION MEMBERS ABSENT:**  
31 Gregory McElveen, Mike Kelly  
3233 Chair Jacobs said he would like to add the following item to the agenda for the Board of  
34 County Commissioners: Resolution Honoring Frank Clifton on his retirement.  
3536 **ORANGE COUNTY BOARD OF COMMISSIONERS**  
37 **RESOLUTION RECOGNIZING FRANK CLIFTON FOR SERVICE TO ORANGE COUNTY**  
3839 **WHEREAS**, Frank Clifton served for four years as Manager of Orange County and has filled  
40 similar administrative positions in government in Florida, Tennessee, and several  
41 counties in North Carolina; and  
4243 **WHEREAS**, Frank Clifton helped lead Orange County through an extended period of national  
44 economic turmoil when fiscal discipline, efficient operations, and creative adjustments  
45 were the primary means of protecting the county's financial welfare and staying on track  
46 to pursue its policy goals; and  
4748 **WHEREAS**, Frank Clifton worked with commissioners and staff to improve the fiscal standing  
49 and long-term financial health of Orange County government; and  
50

1 **WHEREAS**, Frank Clifton helped to improve the county's economic development efforts,  
 2 including the successful passage of a quarter-cent sales tax partially devoted to  
 3 economic development, funding instrumental in providing infrastructure that resulted in  
 4 the location of the Morinaga Company in western Orange County; and  
 5

6 **WHEREAS**, Frank Clifton worked devotedly to promote policies and practices he believed were  
 7 essential to the well-being of Orange County; and  
 8

9 **WHEREAS**, public service requires a level of dedication, responsiveness, training, and hard  
 10 work that is to be admired and saluted.  
 11

12 **NOW, THEREFORE, BE IT RESOLVED** that the Orange County Board of Commissioners, the  
 13 county staff, and the residents of Orange County do hereby express our appreciation  
 14 and respect for Frank Clifton for his service and leadership, and wish him well as he  
 15 retires and moves on to other endeavors.  
 16

17 This the 26<sup>th</sup> day of September 2013  
 18

19 A motion was made by Commissioner Rich, seconded by Commissioner Price to add  
 20 this item to the agenda and to adopt the resolution.  
 21

22 VOTE: UNANIMOUS  
 23

24 **1. Welcome and Opening Remarks** – CHCCS Chair Brownstein, OCS Chair Coffey and  
 25 Chair Jacobs  
 26

27 Chair Brownstein said collaboration has been good. She said she is happy to see  
 28 relationships being built in order to help all the students in Orange County.  
 29

30 Chair Coffey said the same, and she expressed appreciation for all that the Board of  
 31 County Commissioners does for both schools.  
 32

33 Chair Jacobs said that one of the fruitful consequences of the merger discussions is that  
 34 the three boards began meeting to talk about issues of common concern. He said the meeting  
 35 agenda has become a collaborative effort.  
 36

37 **2. Overview and Presentation by Davenport and Company, LLC on Orange County's**  
 38 **Financial Status and Debt Capacity**  
 39

40 Chair Jacobs said the Board has seen this at the collaboration meetings and it is an  
 41 illuminating report.  
 42

43 Clarence Grier said this company helps with many of the County's financial and bond  
 44 issues. He reviewed the County's bond ratings and other background information from the  
 45 abstract. He said this report will provide an overview of the County's debt.  
 46

47 He introduced Ted Cole, Sr. Vice President and Robert High, First Vice President from  
 48 Davenport and Company, LLC.  
 49

50 Ted Cole said this report outlines where the County stands with regard to Debt Capacity  
 51 and Debt Affordability. He noted that the most current capital program and CIP for the schools  
 has been added as a reference and is located in the final pages of the booklet.  
 52

53 He reviewed the following highlights from the Discussion Materials Booklet included in  
 54 the abstract:  
 55

56 Page 5 - *Existing Tax Supported Debt* – All County debt is fixed rate. He noted that debt  
 57 related to utilities, landfill and the Sportsplex are not included. He noted the current total  
 58

1 outstanding debt is \$190,958,159. He said payments go down every year moving forward and if  
2 nothing is done, all existing debt would be retired by fiscal year (FY) 2033. He noted the  
3 reduction in annual payments each year and said this is how the County can begin to afford new  
4 debt for new projects moving forward.

5  
6 Page 6 - *Key Debt Ratio: Tax Supported Payout Ratio* – He noted that the County is  
7 amortizing debt quickly.

8 Commissioner Gordon asked for the definition of back loading debt.

9 Ted Cole said this is when principal is pushed to the back end of the loan.

10  
11 Page 7 - *Debt Per Capita* – He said the County is at \$1400 per person, and this ratio will  
12 come down as years pass.

13  
14 Page 8 – *Key Debt Ratio: Debt to Assessed Value* – He said this is the amount of debt  
15 outstanding, as it relates to the County's tax base. He said the County has a policy in place to  
16 cap this ratio at 3 percent, and the current ratio is well below that number. He said the ratio on  
17 the top left of this page illustrates where there is a capacity to take on additional debt.

18  
19 Page 9 - *Debt Service vs. Expenditures* – This illustrates how much county money is  
20 going toward debt. This number is capped at 15 percent. He said Orange County is much  
21 closer to that policy at 14 percent. He said this is a ratio where there is less capacity as it  
22 relates to taking on new or additional debt.

23  
24 Page 10- *Decline in Tax Supported Debt Service* – He said this shows the decline in  
25 debt service is tied into the 10 year debt payout ratio.

26  
27 Page 11 – *Debt Affordability Analysis* – He said the county has budgeted for pay as you  
28 go capital. He said column f shows total debt service going forward. He said column g  
29 assumes that same \$25 million per year in appropriation, and column h assumes \$4.3 million  
30 per year in pay-as-you-go cash.

31  
32 Page 13 – *Capital Improvement Program (Years 1-5)* – He said the funds usage is  
33 addressed at the top of the chart in lines 5-7 and totals \$129 million. He said the rest of the  
34 table outlines where the dollars come from.

35 He said the green bar shows \$94 million in debt to be issued to satisfy a portion of the  
36 County capital needs. He said there is an expectation that some of this will be paid with cash.

37  
38 Page 14 – *Existing and Proposed Tax Supported Debt* – He noted this is a 20 year term  
39 with a 5% interest rate, and he said these are debt issuance assumptions.

40  
41 Pages 15-16 - *Key Debt Ratios* – He said the County will maintain stated policies. He  
42 said the take-away is that the capital program is doable over the next 5 years with the listed  
43 assumptions.

44  
45 Page 17 - *Debt Affordability Analysis* – He said this looks at how the County pays for  
46 their debt. He said column b is the debt that is on the books today; column c is the projected  
47 new debt service for the capital program; and column d is pay as you go capital.

48 He said column f would become the new debt schedule if the County were to implement  
49 the entire capital plan.

50 He said the affordability depends on the equivalent of a 2.81 cent incremental tax effect,  
51 as shown in column o.

1  
2 Page 19- *Future Debt Capacity* – He said this shows the County's additional debt  
3 capacity beyond the 2018 fiscal year, for years 2019-2023. This page looks at the available  
4 debt capacity if the County were to fund the CIP. He said that there will be an additional \$120  
5 million debt capacity that could be issued while still maintaining compliance with policies and  
6 debt affordability.

7  
8 Page 20 – *Future Debt Affordability* – This shows that the cash flow is there.

9  
10 Page 21 - *Potential Impacts on Future Debt Capacity* – He said credit is a large factor,  
11 and maintaining good credit insures the lowest cost of capital.

12  
13 Page 23 - *Observations* – He said the County has managed its finances well and has  
14 excellent policies. He said the question is where the additional resources will come from to help  
15 pay for new debt service.

16  
17 Clarence Grier said staff goes through this exercise each time a credit package is  
18 created and debt is issued. He noted projects in the current capital plan include the Culbreth  
19 Middle School science wing addition, as well as a couple of other school projects.

20  
21 *Chair Jacobs introduced Michael Talbert as the Interim County Manager.*

22  
23 Robert High noted that the debt affordability chart does not include operational increases  
24 in the plan. This is noted throughout the book and will be a drain on growth increases.

25 Commissioner Price asked what happens in years 2026-28 where the numbers appear  
26 to fluctuate. She reference page 11 and noted that the total in column f goes up.

27 Ted Cole said this is tied to the existing debt. He said the annual payments are going  
28 down from one year to the next. He said there is a year in 2027 where the debt structure  
29 causes the number to go up. He said all of the debt matures at different years, and that is why  
30 this number dips and wanes.

31 Chair Jacobs referred to page 13, and he noted that this includes 4 out of 5 years not  
32 approved by the County Commissioners.

33 Clarence Grier said the County approves the structure every year, but as the current CIP  
34 stands the County has \$76 million over the next 5 years.

35 Chair Jacobs said the Board had talked about aligning the three CIPs so each would use  
36 the same language and the same projections. He said this has been identified as a source of  
37 confusion in the last budget year.

38 Chair Brownstein said this is especially true with the unfunded categories. She said  
39 there needs to be a consensus as to where to put large ticket items that are not funded. She  
40 said each entity has a different definition for these.

41 Commissioner Gordon asked how this is reflected on page 13.

42 Clarence Grier said the unfunded projects are not listed in this document. He said there  
43 needs to be discussion in the future about what is unfunded and how these items will be funded.

44 He said he provided a sheet that gives the funding over the last 25 years and included  
45 the long term capital. He said the average of this for both school districts over the last 5 years  
46 has been roughly \$5 million. He said that any project unfunded over that amount would be  
47 considered unfunded. He said the Board and school boards need to find a happy medium.

48 Chair Coffey said that OCS considers any item that cannot be paid for with pay as you  
49 go funds to be an unfunded item. She said pay as you go money is maintenance money, and  
50 all big ticket items are unfunded.

1 Clarence Grier said that is the benchmark that would most likely be used. He said these  
2 items would have to be financed, with consideration of the debt capacity.

3 Chair Coffey asked what the equivalent of \$1 million in debt would be in debt service.

4 Clarence Grier said this would be \$80,000-\$100,000.

5 Chair Brownstein said the threshold needs to be defined as to what is unfunded. She  
6 said this clarity is needed before next budget process.

7 Clarence Grier said there is a monthly meeting of superintendents and managers, and  
8 this will be discussed at that time.

9 Chair Coffey said it would be good for the school collaboration group to hear this  
10 discussion.

11 Commissioner Gordon asked if each of the boards will get the same template to use for  
12 the budget process.

13 Clarence Grier said yes.

14  
15 **3. Proposed County Jail and Chapel Hill – Carrboro City Schools Middle School #5**  
16 **Discussion**

17 Chair Jacobs said these are the two biggest ticket items on the horizon. He said that  
18 these needs must be defined to have starting parameters for a possible bond in 2014.

19 Clarence Grier said the state has given the county a 50 year land lease for the new  
20 county jail facility. He said the jail will cost approximately \$30 million and house 250 prisoners.  
21 He said construction will begin in 2015, with completion by 2017. The state has given the county  
22 5 years to complete the project.

23 Clarence Grier said the Culbreth science wing has been approved to alleviate  
24 overcrowding. He said this pushes out the need for a 5<sup>th</sup> Chapel Hill/Carrboro middle school by  
25 two years. He said the project will be completed in years 2017-2020, and the cost is projected  
26 to be \$43 million.

27 He said the total of these two projects is \$74 million. He said there are no projects for  
28 Orange County Schools addressed here, and there is a possible need for an 8<sup>th</sup> elementary  
29 school in Orange County. He said the debt service for the two big items, measured over 20  
30 years, is \$4.9 million with 3 cents on the tax rate.

31 Chair Coffey said DPI projected that Orange County Schools would grow by 82 students  
32 this year. She said there were already 186 new students as of the 10<sup>th</sup> day of school. She said  
33 the bulk of this has come at the high school level. She said the County is already over 100% at  
34 the high school level, which means that this number will be bumping up to 110% over the next  
35 couple of years. She asked for some consideration of how far the 500 student addition will go  
36 at Cedar Ridge, versus a 1200 student high school. She said the cost effectiveness needs to  
37 be considered.

38 She encouraged the Board to consider the new facilities needed by Orange County  
39 schools as bonds are being discussed.

40 Chair Brownstein said the other piece to this is the need to address the issue of older  
41 schools and the need for new construction. She feels that this issue must be addressed.

42 Commissioner Gordon said there is a process in place to handle school growth, and that  
43 is the SAPFO process. She said the County gets new student enrollment numbers in the fall,  
44 and these are reviewed by the technical committee. She said projections of growth are not the  
45 problem; however the funding of growth is another question. She said that if a bond were  
46 initiated, this would involve a bond committee and a process.

47 Chair Jacobs said this is a discussion about two different things – 1) projections 2) two  
48 large projects as the impetus for when the Board would make a decision about a bond. He said  
49 this grows into the question of other perceived needs of the older schools and whether these  
50 would be addressed with a bond or not. He noted that the jail is a pressing item as this land is  
51 leased and must be used by a certain date.

1 Commissioner Dorosin asked for clarification of the state law for paying off bonds for  
2 jails.

3 Clarence Grier said the time frame is 20 years for any bond.

4 Commissioner Price said she does not feel that there has been a good analysis on  
5 Orange County Schools yet. She would not want to move forward on a bond without this  
6 analysis.

7 Chair Jacobs said no one is proposing that only these two items be put on the bond  
8 issue. These items are just the impetus for making a decision. He said if the Board decided to  
9 go forward with a bond, a bond committee would be formed to vet out these questions.

10 Chair Brownstein said the middle school and OCS needs can be affected directly by  
11 these decisions, and any bond may need to include these other issues.

12 Chair Jacobs said the next item will address this.

13 Commissioner McKee said he also wants to make sure all needs are considered. He  
14 said this is just the beginning of the process and a bond referendum is likely a year out or more.  
15 He noted that new school and old school needs are bumping up against each other as Orange  
16 County expands.

17 Mia Burroughs said the old schools are very spread out in both districts, and this will  
18 affect when and where a bond will be needed. She said there needs to be some thought  
19 regarding what will be appealing to voters county-wide.

20 Commissioner Dorosin asked for clarification on the jail timeline and outside constraints  
21 for the building of the jail.

22 Michael Talbert said the lease has been signed, and the County has 5 years from that  
23 date. He said construction needs to be underway by year 4 in order to show intent.

24 Commissioner Dorosin asked for the latest date that a bond could be issued to pay for  
25 this.

26 Michael Talbert said the discussion of a bond referendum allows an 8 year window to  
27 issue debt.

28 Commissioner Dorosin asked when the referendum is needed.

29 Michael Talbert said he recommends the County would need funding by 2016-17, and a  
30 bond referendum would be needed 6-9 months before that date.

31 Clarence Grier said the latest date would be November 16, 2014 for that schedule.

32 Chair Jacobs said there has been no discussion or decision of what kind of jail the  
33 County would want, or when the old jail would close. This item is here to give guidance on  
34 when the County has to act.

35 Commissioner Pelissier said none of the debt capacity included operational costs. She  
36 said the sticker price for a new school can be shocking with the inclusion of operation costs.  
37 She said it is important to consider this and present the total budget accurately to the public.

38 Commissioner Rich asked if both a school and jail bond would be issued at the same  
39 time or separately. She said a bond for a jail could be a hard sell.

40 Bond Attorney Bob Jessup said the program items for the bond have to be presented  
41 separately. He said all school projects could be in one item, but he jail would have to be  
42 presented separately.

43 Commissioner Rich asked if the voters would still vote on one bond.

44 Bob Jessup said the voters would vote separately for each item on the referendum.

45 Commissioner Price said the packet states that a bond is proposed for 2014. She said  
46 the full picture hasn't been considered yet, and she questioned the timeline projected for these  
47 items.

48 Chair Brownstein said it sounds as if there are two separate conversations. She said the  
49 school districts are trying to work collaboratively on this bond issue to provide incredible detail  
50 about the proposed needs and how to address them. She said the jail conversation seems to  
51 be in a different place.

1 Commissioner Price said she brings these items up this way because of the joint listing  
2 on the agenda. She said she is not contesting the need for a bond, but she wonders about the  
3 timeline.

4 Chair Jacobs said that is still to be determined, partially by the next item. He suggested  
5 moving forward to the next discussion.  
6

#### 7 **4. Summary of Ongoing Assessments and Estimates Related to Older Buildings and** 8 **Facilities for Both School Districts** 9

10 Clarence Grier said there was discussion during the collaboration meeting regarding the  
11 need to address repairs and updates to older schools. He said CHCCS recently had an  
12 assessment and analysis of their older schools. He said the low end figure for limited repair  
13 was quoted at \$52 million and goes up to \$170 million. He said \$43 million of that high figure is  
14 for middle school number 5.

15 He said that OCS has just started the process and does not have a firm number. He  
16 said the ADM projects a low end figure of \$20 million and a high end figure of \$68 million.

17 He said this means the figure for both school systems ranges from \$110 million to \$230  
18 million.

19 He said this figure is well over the general funds budget and it should be noted that the  
20 need to address repairs of old schools is outside of the CIP. He said these needs must be  
21 addressed in future years.

22 Chair Brownstein asked for clarification on whether the range for both school districts  
23 includes any new schools.

24 Clarence Grier said middle school #5 was included.

25 Chair Brownstein said that is not included. She said this only includes analysis of the 10  
26 older schools for CHCCS. She said this analysis is being done in tandem with Orange County  
27 who has 13 older schools.

28 Chair Jacobs suggested the superintendents provide an overview of the information from  
29 CHCCS and OCS. He said there is no way with the current budget that these expenses could  
30 be swallowed with one bond issue. He said this would have to be staged with a series of bonds  
31 to cover all of the older school needs.

32 CHCCS Superintendent Forcella said their next step is to look at the proposal and  
33 options for their older schools in order to prioritize the most important needs.

34 Chair Brownstein said the sense of urgency is part of the challenge, and the districts are  
35 working together in trying to address some safety issues. She said some are glaring needs that  
36 cannot wait.

37 Todd LoFrese said phase I of the analysis of their 10 older schools validated that there  
38 are significant needs that include: HVAC systems, air quality issues, safety code issues,  
39 handicap accessibility needs, electrical systems, plumbing systems, and general structural  
40 maintenance issues. He said details are included in the packet.

41 He said staff is working through possible approaches that may include renovations, or  
42 complete deconstruction for facilities that have exceeded their useful life. He said that some of  
43 this work could push off the need for new schools. He said the need is approaching \$200  
44 million at the older schools, and this does not include middle school number 5.

45 He said the second phase will be to work directly with building staff to narrow in and  
46 make recommendations on a specific basis at each campus. He said three basic options have  
47 been laid out at each school.

48 Chair Brownstein said when the numbers for the next ten years were considered, it  
49 became apparent that the band aid approach is not working.

50 Todd LoFrese said the CIP puts forward \$20 million over the next ten years toward all of  
51 the schools, and this is about \$100,000 per year for each school. He said this will not go very

1 far. He said even the newer schools are entering into the age where HVAC and roofing needs  
2 are common.

3 Commissioner Dorosin mentioned the reference to Lincoln Center on page 36. He noted  
4 the mention of this being turned back into a school and asked for more information.

5 Todd LoFrese said this is still a very preliminary discussion. He said one option is to just  
6 renovate this building and use it as a central office. He said the other option is to deconstruct it  
7 and build a new central office; and the third option is to return Lincoln Center to some type of  
8 community use and build a new central office at a different location.

9 Commissioner Dorosin said he appreciates the potential for increased capacity with  
10 upgrades, and he wonders if this can be prioritized. He said the next school needed will be the  
11 middle school. He asked if there is a way to put more money into maximizing the increased  
12 capacity to push the need for the next middle school out even further.

13 Commissioner Pelissier asked if OCS study will incorporate the issue of Pre-K  
14 classrooms. She wants to make sure that this is looked at.

15 Todd Lofrese said two of the options have presented the idea of coming in line with the  
16 Orange County construction standards, to include a dedicated Pre-K site.

17 Commissioner Price asked if staff anticipates that any of the schools would need to be  
18 deconstructed and re-built.

19 Todd Lofrese said one portion of Chapel Hill High School may require this. He said  
20 other options at Estes Hills do remove some existing buildings and replace them with others.  
21 He said the approach would depend on the campus.

22 Commissioner Price asked if there is any goal to get rid of trailers in both systems.

23 Todd LoFrese said this is part of the recommendation. He said the HVAC and flooring in  
24 the mobile units already need to be replaced.

25 Commissioner Gordon referred to the square footage information on pages 9 and 36 of  
26 the presentation. She noted the differences in the various schools in the number of square feet  
27 per student. She asked how the calculation is made to determine how many students get  
28 added to the capacity of the building when additional square footage is constructed.

29 Todd LoFrese said each school is unique and has to be looked at individually. He said  
30 there were some things that were assumed to be fixed. He said realistically it does not make  
31 sense to tear a wing down if it is in good shape and is only 200 square feet under the standard.

32 He said core capacities, such as cafeterias and gymnasiums, are a big consideration.  
33 These must be large enough to handle increased capacity. He said the impact of capacity on  
34 programming and teams within the schools also has to be considered.

35 Commissioner Gordon said at some point the rooms are just too small to serve the  
36 needed purpose. She said she assumes this would be looked at in another level of analysis.

37 OCS Interim Superintendent Burns referred to the timeline for the OCS approach,  
38 outlined on page 41. He said there have been three steps, which included: 1. Working with DPI  
39 on an assessment of older facilities; 2. Contracting with Safe Haven for a comprehensive review  
40 of buildings to look at facility safety needs and risk management practices; and 3. Approval of a  
41 complete facilities assessment.

42 He said the timeline for this third step estimates the results will be back in January, 2014  
43 for presentation to the Board of Education.

44 Chair Brownstein said this has been a wonderful collaboration between the two school  
45 systems.

46 Jamezetta Bedford said has been looking at the number. She wants the Board of  
47 County Commissioners to think about the fact that the CIP has been reduced, and the older  
48 schools have been deferred. She said the schools are facing what the County faced 10 or 15  
49 years ago in terms of facility needs.

50 She said there needs to be a conversation with the citizens about this. She said there  
51 needs to be discussion before moving forward with buildings, parks and other programs when

1 the current schools cannot be maintained. She said there are serious issues, and there needs  
2 to be criteria and a long range plan to evaluate these older schools.

3  
4 Michael Talbert said the current outstanding debt is \$190 million, and these proposals  
5 would double that debt in a short period of time. He said there are limits to what can be done,  
6 and the debt has to grow in proportion to the budget and the population. He said a 25 year plan  
7 is not realistic, as things will change. He said the two projects that started the discussion are  
8 both in the CIP. He said this discussion is about adding additional projects and there will have  
9 to be some give and take, as the County cannot afford to do it all.

10 Chair Coffey clarified that the County will do the first two items without a bond  
11 referendum but these projects will be debt financed.

12 Michael Talbert said yes.

13 Chair Jacobs said financing a jail through existing mechanisms is better than a bond.  
14 He said the County will need to be strategic in this process.

15 Chair Jacobs said reports from the boards should be back by April, and the options can  
16 be laid out and compared.

17 Chair Jacobs said both school systems wanted to put this before everyone to see the  
18 task that lies ahead.

## 19 20 **5. Possible Bond Issuance for November 2014**

21  
22 Clarence Grier said dates were discussed at the collaboration meeting, and May 2014  
23 was too soon. He said the focus is on November 2014, and the amount discussed was \$100  
24 million. He said the two projects total \$76 million, which leaves \$24 million left for other debt  
25 issuance.

26 He said the latest possible date would be November 2016.

27 Chair Jacobs said there is no assumption; the Board is just getting information on the  
28 bond process.

29 Commissioner Gordon said the Board has not had a general discussion of this, and  
30 there needs to be clarification that all that is being discussed tonight is the possibility of a bond  
31 issuance.

32 Chair Brownstein clarified that the mention of November 2016 was in the context of the  
33 jail. She asked if the date piece is still fluid. She said there will be a sense of urgency as more  
34 details come forth about level of need. She said 2016 is too late to address school needs.

35 Clarence Grier said staff will start prioritizing issues now, but no decisions are made yet.

36 Bob Jessup said there is a formal timeline to get a referendum called. He said there are  
37 formal steps that must be taken by Board of County Commissioners in January for a May  
38 referendum, and in June for a November referendum.

39 He said the second issue is that a bond referendum must happen on a regular election  
40 day. He said the voters vote once, but the money is borrowed and issued over a multi-year  
41 period.

42 He said the last point is that the voters vote on separate generic questions regarding  
43 specific dollar amounts for separate generic projects. He said it is up to Board of County  
44 Commissioners to determine when that money is borrowed and what specific projects it is used  
45 for. He noted that priorities may evolve over time and use of the dollars may be changed.

46 He said there would be one figure proposed to cover both schools

47 Commissioner Gordon referred to Bob Jessup's comment regarding priorities and  
48 money usage changing after a bond referendum was passed. She said the County has always  
49 estimated funding per project and spent the money on those projects. She has always felt that  
50 the Board of County Commissioners had an obligation to follow through on what was proposed.  
51 She asked for more information on this issue.

1 Bob Jessup said the law says the voters approve whatever the question is, such as  
2 “bonds for schools”. He said voters are told where the dollar figure comes from, but the control  
3 of how the money is borrowed comes back to the Commissioners.

4 Commissioner Gordon said it should not be easy to deviate from proposed purposes that  
5 the voters approved. She said there would need to be a compelling reason to do this.

6 Steve Halkiotis said he is puzzled. He said the packet tonight references past bonds  
7 with specific designations for the use of the money. He agreed with Commissioner Gordon.

8 Bob Jessup said he is just informing them of their legal authority. He said the decision is  
9 still up to the Board.

10 Chair Jacobs noted that there are 8 school board members and 5 Commissioners who  
11 have not gone through a bond, and he said this is a helpful discussion. He said what the voters  
12 vote on based on educational efforts is what the elected officials feel committed to doing. He  
13 said this is only deviated from for extenuating circumstances and changes should be well  
14 explained.

15 Chair Brownstein said what the boards are working toward is unprecedented in terms of  
16 the level of detail and the campaign to educate the public. She said the focus is on the older  
17 schools now, versus building new buildings.

18 Chair Jacobs said he does not feel that impact of Newtown can be underestimated in  
19 terms of looking at the older schools. He said that safety issues have forced school systems to  
20 look comprehensively at all of their facilities.

21 Chair Jacobs noted that the Board of County Commissioners discussion on bonds will  
22 continue at a work session on October 8<sup>th</sup>.

23  
24 **6. Update on Legislative Actions Affecting Funding for Public Education (NC**  
25 **Schools Boards Association and Others)**

26 Chair Jacobs said there is no presentation in their packets. He asked for an update on  
27 the effects of the legislature’s actions.

28 Chair Coffey said Superintendent Burns could share some preliminary information.

29 OCS Interim Superintendent Burns said the final presentation of the adopted budget will  
30 occur at the October 14<sup>th</sup> Board of Education Meeting. He said the analysis at this point shows  
31 a positive impact on revenue due to the growth of Orange County Schools. He noted the  
32 projected change of 81 students, which allowed for an additional \$400,000 in state revenue. He  
33 said this was a good thing, though there was still a reduction in state revenue. He said the net  
34 is over \$100,000 less, even with the growth.

35 He said there has been a net reduction in the federal allotment. He said the generosity  
36 of the Board made a big difference in mitigating the impact of the stimulus money that was lost.  
37 He said the Board has made hard decisions to reduce recurring funding, and this has made an  
38 impact.

39 He said there will be a fund balance appropriation of \$900,000 to balance the budget  
40 and there will be adjustments made in the state budget.

41 He said there will not be a reduction in force for teachers, teacher’s assistants (TA’s), or  
42 programs.

43 Chair Brownstein said the schools are very lucky to have such a supportive Board of  
44 County Commissioners.

45 Superintendent Tom Forcella said CHCCS is in a position where things are still moving  
46 to the bottom of the barrel. He said the schools have been able to maintain the TA positions,  
47 but there are some difficult times ahead.

48 Todd LoFrese said the discretionary reduction in the General Assembly (GA) was  
49 thought to be temporary; but this June the GA eliminated discretionary reduction and then  
50 reduced funding for teachers and TAs. He said CHCCS got less money from the state this year  
51 than last year. He said this is the last year that CHCCS has a fund balance left.

1 He noted that teachers' salaries have been reduced.

2 Commissioner Dorosin asked if there are salary supplements for teachers. He noted  
3 that it takes NC teachers up to 16 years to work up to the starting salary in other states.

4 Todd LoFrese said CHCCS does pay a 12% supplement in addition to salary; however  
5 this still does not compete with other states.

6 Commissioner Dorosin said it is good that impacts have been softened by wise  
7 budgeting and increased enrollment, but it is a mistake not to be very aware that the legislature  
8 has declared war on education. He said there has been a devaluation of teaching as a  
9 profession. He noted the increase in charter schools and the voucher systems, and he said  
10 Orange County needs to recognize the situation and take a stand.

11 Chair Jacobs said funding education was a commitment of the Board of County  
12 Commissioners when he came on board 15 years ago. He said it was also a priority of the  
13 citizens, and it still is. He said he is proud to be a part of that commitment.

14  
15 **7. Pre-K Discussion**

16 Chair Jacobs said the capital needs discussion took priority at the joint school  
17 collaboration meetings, so there has not been adequate time to discuss this issue in depth yet.

18 Commissioner Dorosin noted that Orange County serves 240 Pre-k children, and there  
19 are at least 140 at risk children on a waiting list. He said there is a real need out there.

20  
21 **8. Whitted Building Permanent Meeting Room Update**

22 Chair Jacobs said the Board of County Commissioners has not adopted anything yet.  
23 He said the Board still wanted to bring this forth, since there have been misconceptions about  
24 the usage of this room by other governmental entities. He said this is proceeding on a schedule  
25 that would have the Board reach a decision by the end of this year as to whether or not to  
26 proceed.

27 Jeff Thompson presented the location, background and schematic designs of the  
28 proposed Board of County Commissioners meeting room at Whitted.

29 Commissioner McKee said Chapel Hill Carrboro School Board would be welcome to use  
30 the facility as well.

31  
32 With no further items to discuss, the meeting adjourned at 9:36 pm.

33  
34  
35  
36 Barry Jacobs, Chair

37  
38  
39 Donna Baker  
40 Clerk to the Board

41  
42  
43  
44  
45  
46  
47  
48

## Attachment 2

DRAFT

**MINUTES**  
**ORANGE COUNTY BOARD OF COMMISSIONERS**  
**JOINT MEETING WITH THE**  
**ORANGE COUNTY CHIEF'S ASSOCIATION**  
**October 3, 2013**  
**7:00 p.m.**

The Orange County Board of Commissioners held a joint meeting on Thursday, October 3, 2013 at 7:00 p.m. at the Southern Human Services Center in Chapel Hill, N.C.

**COUNTY COMMISSIONERS PRESENT:** Chair Jacobs and Commissioners Alice M. Gordon, Earl McKee, Bernadette Pelissier, Renee Price and Penny Rich

**COUNTY COMMISSIONERS ABSENT:** Mark Dorosin

**COUNTY ATTORNEYS PRESENT:** James Bryan

**COUNTY STAFF PRESENT:** Interim County Manager Michael Talbert and Assistant County Managers Clarence Grier, Cheryl Young and Clerk to the Board Donna S. Baker (All other staff members will be identified appropriately below)

**VOLUNTEER FIRE CHIEFS PRESENT:**

Brad Allison, Fire Chief, Caldwell FD  
 Bryan Baker, Fire Chief, Eno FD  
 Dan Jones, Fire Chief, Town of Chapel Hill  
 Jeff Borland, Fire Chief, Cedar Grove FD  
 Phillip Nasserri, Fire Chief, White Cross FD  
 Jeff Cabe, Fire Chief, Orange Rural FD  
 John Stroud, Fire Chief, North Chatham, FD  
 Kevin Brooks, Fire Chief, Efland FD  
 Matthew Mauzy, Chief, South Orange Rescue Squad (SORS)  
 Mike Tapp, Fire Chief, New Hope FD  
 Steve McCauley, Fire Chief, Orange Grove FD  
 Jim Groves, Orange County Emergency Services Director  
 Phillip Nasserri, Fire Chief, White Cross FD  
 Kent McKenzie, Town of Carrboro

**VOLUNTEER FIRE DEPTS. – CHAIRS, BOARD OF DIRECTORS**

Mac Miller, Caldwell BOD President  
 Bill Waddell, Orange Grove, BOD President  
 Wayne Paschall, Eno BOD President  
 Jeff Roberts, Orange Rural BOD President  
 Jacques Morin, SORS BOD President  
 Howard Pratt, New Hope BOD President

**FIRE CHIEFS/BOD CHAIRS ABSENT:**

Ronnie McAdams, Efland BOD President  
 Chad Woods, Cedar Grove BOD President  
 Tony Blake, White Cross BOD President,  
 Brian Vaughn, North Chatham BOD President  
 Travis Crabtree, Fire Chief, Town of Carrboro

1 **Welcome and Introductions – BOCC Chair Barry Jacobs**

2  
3 Chair Jacobs welcomed everyone and said that Commissioner Dorosin sends his  
4 regrets because he is unable to attend tonight.  
5 Introductions were made.  
6

7 **1. Orange County Chief's Association Strategic Plan Update**

8 Fire Chiefs' Chief's Association President Steve McCauley thanked the Board of County  
9 Commissioners for this meeting and their working relationship.  
10

11 **A) Goals**

12 Steve McCauley reviewed each of the following goals, as listed in the Orange County  
13 Chief's Association Strategic Plan:  
14

- 15 • GOAL I: Ensuring Viable and Reliable Voice and Data Communication
- 16 • GOAL II: Improving the 9-1-1 Telecommunications System and Center
- 17 • GOAL III: Encouraging the Adoption of Measureable Emergency Response System  
18 Benchmarks and Reporting Norms
- 19 • GOAL IV: Setting Service Standard Goals for Volunteer Fire Departments
- 20 • GOAL V: Planning for a Countywide Training Facility
- 21 • GOAL VI: Preparing a Multi-Hazard Risk Assessment Plan
- 22 • GOAL VII: Building Better Relationships with Key Stakeholders
- 23 • GOAL VIII: Fostering Increased Public Awareness  
24

25 Steve McCauley said part of the objective for Goal I is to provide radio coverage with  
26 building penetration throughout the County. He said there has been funding provided to create  
27 additional channels to address this communications need.

28 He said a second objective for Goal I is to encourage the development of a mobile data  
29 network. He said this would allow command to view the location of all units, as well as water  
30 sources and other environmental factors. He said Pagetrack is the preferred choice for this  
31 service, and he asked the Board for their support in implementing this.

32 He said one objective for Goal II is to work with Orange County to ensure deployment of  
33 a state of the art 911 communications center that is able to dispatch calls in 90 seconds or less  
34 90 percent of the time.

35 Steve McCauley said one objective for Goal IV is to ensure all Orange County residents  
36 can receive the maximum fire protection and home owners' insurance savings by improving  
37 individual department ISO ratings. He said there are several departments on the wait list for  
38 ratings change.

39 He said one objective for Goal V is to provide a modern, centrally located training  
40 facility for firefighters and emergency services personnel. He said the chiefs would like to ask  
41 the County to set aside land for this.

42 He said the last six months have seen great improvements with the addition of Jim  
43 Groves. He said relationships have improved, and there has been dramatic change in  
44 emergency services.

45 Chair Jacobs said the Board appreciates hearing good things about the Fire Chiefs  
46 Association's improved relationship with Emergency Services.

47 Commissioner McKee noted that last Tuesday the Board of County Commissioners  
48 approved a position involving planning for emergency preparedness. He asked if this person  
49 would be able to help with Goal VI.

1 Jim Groves said this is a shared position working with both DSS and Emergency  
2 Services, and working 50 percent with each. He said this position would be able to help  
3 conduct a new federal guide for Threat and Hazard Identification and Risk Assessment  
4 (THIRA). He said this is high on the list of job priorities.

5 Commissioner McKee asked if the fire chiefs see this as helpful in their preparedness of  
6 a multi-hazard plan.

7 Jeff Cabe said the fire service in Orange County has historically worked with fires, and  
8 rescue squads dealt with everything else. He said the rescue squads are primarily gone, and  
9 the role of the fire department is more involved. He said, with the fire service contracts, the fire  
10 departments level of service expectation has been raised. He said that there are obstacles to  
11 overcome from 911 to the new CAD system, but Jim Groves has promised that a community  
12 risk assessment is coming. He said no one individually has the resources to do a countywide  
13 risk assessment. He said this is what the Fire Chiefs had in mind when the decision was made  
14 to get a risk manager involved.

15 Commissioner Price noted that this report was completed in 2012, and she asked what  
16 other equipment is needed in 2013.

17 Jeff Cabe said Orange County bought the dispatcher software for IPADS, and it has a  
18 lot of capabilities; however there is a learning curve. He said there is a section of this where the  
19 firefighters can see from the trucks, what the telecommunicators are typing into the system. He  
20 said past quotes were in the range of \$6,000 per truck to implement this. He said this would be  
21 \$60,000 for his department, and this does not include a monthly data plan.

22 He said Pagetrack is currently used because it is more cost efficient, and it can be used  
23 with Google maps and any mobile device. He said the County is doing ok with that part of  
24 things. He said there are some radio penetration problems, and this is a state system. He said  
25 there is work being done toward a solution.

26 He said, with the data issue, once you go out of population areas there is minimal cell  
27 service. He said if there was anything the Board of County Commissioners could do to  
28 increase the data penetration (cell service) in the northern areas of Orange County that would  
29 be helpful. He said there are penetration problems throughout the county with the landscape of  
30 this area.

31 Chair Jacobs said the Board is working on adding towers in northern rural Orange  
32 County, and a tower for Walnut Grove has been approved.

33 Commissioner Price asked what can be done to help make progress.

34 Michael Talbert said there was a report done, and the County is entering year 2 of a 5  
35 year plan. He said progress is being made, and most of the improvements needed are in the 5  
36 year CIP.

37 Dan Jones, Chapel Hill Fire Chief, said he will make suggestions on cell towers and  
38 equipment, as well as some suggested changes in direction later in the meeting agenda.

39 Chair Jacobs said the County did offer a parcel in northern Orange for a countywide  
40 training facility a few years back, and the Chiefs Association was not interested at that time. He  
41 said he would like to bring this option forth again. He suggested Council and staff to get  
42 together, along with Dave Stancil, to discuss this further.

43 Jeff Cabe said the reason for the original objection to this site was because it was not  
44 centrally located and had no water supply.

45 Phillip Nasserri said efforts are being made to add substations to help with ISO ratings.

## 46 47 **B) Modified Fire Service Agreements/Contracts**

48  
49 Michael Talbert noted that he started this Agreement before Jim Groves came. He said  
50 the Board of County Commissioners approved fire contracts for three fire service districts (Chapel

1 Hill, Carrboro and North Chatham) on June 18<sup>th</sup> and those are in force. He said agreements for  
2 the more rural departments have not been signed, as these were found to need more clarity.

3 He said the three contracts for the fire service districts were cancelled, making it  
4 imperative to get those in place July 1. He said the other contracts are still in force until new  
5 agreements are signed.

6 Michael Talbert went through 4 basic changes to the new fire protection and emergency  
7 services contract, as highlighted below:

8

9 Page 17

- 10 • 4. That from said special tax district the Board of County Commissioners will approve a  
11 Fire Protection District tax rate and Annual Budget for the fire Department. The County  
12 agrees to remit quarterly payments, by the 15<sup>th</sup> day of the first month of each quarter.  
13 The total quarterly payments to the fire department will equal the annual budget.
- 14 • 5. "The Fire Department shall provide and furnish adequate fire protection services and  
15 shall provide the necessary equipment, personnel, and other resources as determined  
16 by the North Carolina Department of Insurance, Fire and Rescue Service Division, and  
17 the Insurance Service Office for all persons and property located within the District. Fire  
18 Department currently has an insurance rating of \_\_\_\_\_, and during the term of this  
19 Agreement will maintain at least a 9E insurance rating. Fire Department will furnish fire  
20 and rescue services free of charge to all persons and individuals within the District  
21 (excluding non-public commercial transportation). Fire Department shall strive to  
22 achieve an insurance rating of 8 (or better) by July 2014 and 6 (or better) by July 2016.  
23 This section does not preclude the Fire Department from charging a pre-arranged  
24 nominal fee when standing by for special events.

25

26 Page 18

- 27 • 9. The Fire Department shall provide Rescue Services to all persons and individuals  
28 within the District. Rescue Services are defined as the removal, extrication, or freeing of  
29 individuals from vehicle confinement or danger. Such Rescue Services may be provided  
30 through mutual aid agreements or through third party contracts.

31

32 Page 20

- 33 • 14. The Fire Department shall comply with the State of North Carolina purchasing  
34 procedures for local governments as identified in Attachment #1, as well as other  
35 procedures provided for by state law.

36

37 Page 26

- 38 • Updated dollar thresholds for formal and informal bidding for fire departments

39

40 Phillip Nasserri, Fire Chief, White Cross Fire Department asked if Orange Grove will  
41 need to continue doing its own audits.

42 Michael Talbert said the intent is to piggyback with their current auditor to do all audits.

43 Phillip Nasserri said White Cross is using federal funding for a station renovation, and  
44 this requires a more detailed audit. He asked if this would still be covered by the County.

45 Clarence Grier said the County auditors use the single audit, so this would not be a  
46 problem.

47 Mike Tapp said New Hope and Eno cover some areas of Durham County, which  
48 requires the submission of documentation from Durham County. He asked if Orange County will  
49 still accept this audit.

1 Michael Talbert said if the whole department is being audited, then it will still be  
2 accepted.

3 Chair Jacobs referred to item 5 on page 18, relating to nominal fees. He suggested the  
4 addition of the term rescue squad.

5 Matthew Mauzy said this is a simple change, and there is a separate process and  
6 agreement for fire and rescue.

7 Commissioner Price referred to item 9 and asked who will be responsible for trench and  
8 swift water rescue.

9 Jim Groves said there are existing mutual aid inter-local agreements with other fire  
10 departments, including Durham County and other surrounding agencies.

11 Commissioner Price clarified that 911 would still be called for dispatch of these  
12 situations.

13 Matthew Mauzy said South Orange Rescue Service (SORS) also covers some of these  
14 other types of rescue. He said the area does not typically see a need for trench rescue.

15 Jim Groves said Chapel Hill Fire and Rescue also has resources for these situations.

16 Jeff Cabe said the County contracts show in section 1-b-3 that Orange Rural's contract  
17 is a little different. He said that Orange Rural has picked up some of the rescue services as well.  
18 He noted that trench rescue equipment is very expensive and rarely if ever used.

19 Michael Talbert said this can be seen on page 37, item 9, and this is the main difference  
20 in their contract.

21 Jeff Cabe said Orange County also has service agreements with other fire departments.  
22 He said some areas were also moved around to accommodate ISO issues. He said agreements  
23 have been made to cover district lines without building stations and buying trucks.  
24

## 25 **2. Orange County Emergency Services Update**

26  
27 **A) Comprehensive Assessment of Emergency Medical Services &**  
28 **911/Communications Center Operations Assessment Report**

29 **B) 9-1-1**

30 **C) EMS**

31 **D) Viper Tower Study**  
32

33 Jim Groves said the Emergency Services work group consultant Steve Allen put  
34 together a 911 EMS assessment report with 19 recommendations. He said this report was  
35 approved and adopted by the Board and the work group. He said tonight's presentation will be  
36 a status update on this report. He answered questions as he reviewed each of the above topics  
37 with the following PowerPoint presentations:  
38

### 39 **911/EMS Assessment update**

40 **October 3, 2013**

41 Presented during the joint Orange County BOCC/Chiefs meeting  
42

### 43 **ACRONYMS**

44 ALS – Advanced Life Support (Intermediate / Paramedic)

45 AVL – Automatic Vehicle Location

46 BLS – Basic Life Support (Medical Responder / EMT)

47 EMD – Emergency Medical Dispatch

48     ▪ Alpha-Bravo (BLS) and Charlie-Delta-Echo (ALS)

49 EMS – Emergency Medical Service

50 OCES – Orange County Emergency Services

- 1 QA – Quality Audit and Improvement
- 2 QRV – Quick Response Vehicle
- 3 SORS – South Orange Rescue Squad
- 4 VHF – Very High Frequency
- 5 VIPER – Voice Interoperability Plan for Emergency Responders

## 7 **EMS**

### 9 **EMS Statistics**

- 10 • Call Volume Comparison By Year
- 11 2013 through 2<sup>nd</sup> Quarter = 6,384 (projected ~ 13k)
- 12 2012 = 13,445
- 13 2011 = 10,719
- 14
- 15 • Average Response Time Comparison By Year (Chute + Travel)
- 16 2013 through 2<sup>nd</sup> Quarter (1:02 + 8:43) = 9:45
- 17 2012 (1:17 + 9:13) = 10:30
- 18 2011 (1:16 + 9:30) = 10:46
- 19

### 20 **EMS Recommendations**

- 21 • R-1 Adjust M-5 and M-8 Coverage Hours (complete)
- 22 Based on recent geographic call data (North/South)
- 23 M-5 coverage remained 6am-6pm (unchanged)
- 24 M-8 coverage changed to 6pm-6am
- 25
- 26 • R-2 Add additional ambulance 9am-9pm (complete)
- 27 M-9 added 8am-8pm based on recent geographical call data
- 28

### 29 **EMS Recommendations**

- 30 • R-3a&b Use SORS for BLS and bring on BLS ambulance (in-process)
- 31 ○ EMD data did not support implementation
- 32 ○ Re-visiting initiative to utilize SORS from 6pm-6am for BLS calls with EMS
- 33 supervisor “chasing” calls. This accomplishes both recommendations.
- 34 If Alpha or Bravo turns into something more serious, a Paramedic will be there to
- 35 provide ALS patient care
- 36

### 37 **EMS Recommendations**

- 38 • R-4 Assess Fire Department capabilities for First Responder (complete)
- 39 ▪ Fire Departments have been providing Medical First Responder care
- 40 • R-5a Implement Fire Department First Responder Initiative (complete)
- 41 ▪ Fire Departments are providing Medical First Responder care
- 42 • R-5b QRV Initiative (not-applicable)
- 43 ▪ Offered as an alternate recommendation to R-5a
- 44

45 Jim Groves said there is ongoing discussion about rebuilding OSI software to tailor  
 46 district responses. He said some of the departments would like to be dispatched to Alpha and  
 47 Bravo calls.

48 Commissioner McKee said there was discussion about whether the QRVs would be best  
 49 located in the rural or urban areas. He said a decision was never really made.

1 Chief Dan Jones said some people did not think this was the best application of  
2 resources. He said the group thought that this should be studied further, with consideration of  
3 the impact of the other positive changes as those take effect.

4  
5 **EMS Recommendations**

- 6 • R-6 Staff & Equip six (6) ALS ambulances (in-process)  
7     ▪ OCES budgets for one new (1) ambulance each year inclusive of staff and  
8     equipment  
9     ▪ Monitoring effectiveness of program each year  
10     ▪ Intent is to not over-purchase or over-staff  
11     Call volume and response times drive units and staffing  
12

13 **EMS Recommendations**

- 14 • R-7 Hire Paramedic Level Shift Supervisor 24/7 (in-process)  
15     ▪ 13/14 budget approval for 4 Assistant Supervisors in January, 2014  
16         ○ 14/15 budget request will move the Asst. Supervisors to Supervisors  
17         ○ This tiered approach enables the Asst. Supervisors to be mentored for  
18         one year before being released  
19 • R-8 Prepare a space needs assessment (in-process)  
20     ▪ Selection committee chose Stewart Cooper Newell for award (10/1/13)  
21     ▪ Staff meeting with firm the week of 10/7/13 or 10/14/13 to begin space needs  
22     assessment  
23

24 **EMS Recommendations**

- 25 • R-9 Identify 9 strategic locations for future EMS base (in-process)  
26     ▪ As part of Stewart Cooper Newell discussions  
27     ▪ Co-location with existing Fire Departments  
28         ○ Orange Rural  
29         ○ Orange Grove  
30         ○ Carrboro  
31         ○ New Hope  
32         ○ Chapel Hill (potential future co-location/co-build)  
33

34 Commissioner Gordon asked for details on the potential joint location in the Town of  
35 Chapel Hill.

36 Chief Jones said Chapel Hill is in the process of bringing forth recommendations to  
37 enter into public and private partnerships to rebuild 3 stations (#2 Glen Lennox, #3 Elliot  
38 Road/Franklin Street, and # 4 Weaver Dairy/MLK). He said the plan would be to sell these  
39 properties and return to the money to the tax roll to build new stations nearby. He said the  
40 other option is to enter a public/private partnership to co-locate a station in a commercial  
41 development on the same property. This second option would be modeled after 140 West on  
42 Franklin Street.

43 He said Chapel Hill received authorization from the State Legislature to expand the area  
44 to facilitate co-location within the entire city limits. He said EMS is open to including the County  
45 in any project that might be appropriate for an EMS station.

46 He said the only reason the town cannot work something out now is because the space  
47 in all fire stations is maxed out, and many trucks have to park outside.

48 Commissioner Rich asked for more information about the training station at the  
49 intersection of MLK Boulevard and Weaver Dairy Road. She asked if this is still being used for  
50 live burns and rescue practice.

1 Chief Jones said yes. He said the town is looking to move this training facility out  
2 toward the public works area and away from residences.

3 Commissioner McKee referred to the second slide at the top of page three. He noted  
4 that the adjustment of hours for medic 5 and 9 occurred in conjunction with the location at  
5 Phelps and Orange Grove.

6 Jim Groves said run times will likely be improved by the next report.  
7

### 8 **EMS Recommendations**

- 9 • R-10 Obtain sites for development (not started)
  - 10 ▪ Based on outcome of R-8 and R-11
- 11 • R-11 Procure EMS planning and design services (complete)
  - 12 ▪ Selection committee chose Stewart Cooper Newell for award (10/1/13)
  - 13 ▪ Staff meeting with firm the week of 10/7/13 or 10/14/13 to begin space needs  
14 assessment
- 15 • R-12 Advertise, bid, construct EMS facilities (not started)
  - 16 ▪ Based on outcome of R-8, R-10 and R-11

17  
18 Hillsborough Town Commissioner Evelyn Lloyd asked about the contracts for  
19 ambulance purchases. She asked if it would be possible to look at smaller ambulances that  
20 would fit more easily into the smaller driveways being served.

21 Jim Groves said the answer is yes, but the factors are cost and usability. He said these  
22 ambulances look huge; however the turn radius is tight, and these are higher performing units  
23 than the wheeled coach units. He said there are ongoing conversations, and options are being  
24 explored.  
25

### 26 **9-1-1**

#### 27 **9-1-1 Communications Statistics**

- 28 • Call Volume Comparison By Year
  - 29 ▪ 2013 through 2<sup>nd</sup> Quarter
    - 30 ○ Incoming 911+ Admin (47,153 + 39,854) = 87,007
    - 31 ○ Average Dispatch Time = 1:25 (1:11 non-EMD and 1:38 EMD)
  - 32 ▪ 2012
    - 33 ○ Incoming 911+ Admin (98,735 + 84,741) = 183,476
    - 34 ○ Average Dispatch Time = 1:52 (1:10 non-EMD and 1:53 EMD)
  - 35 ▪ 2011
    - 36 ○ Incoming 911+ Admin (86,800 + 158,782) = 245,582
    - 37 ○ Average Dispatch Time = 2:42 (no specific EMD data available)

#### 38 **9-1-1 Recommendations**

- 39 • R-13 Hire full time Data Systems Manager (complete)
  - 40 ▪ Craig Blackwood was promoted to Data Systems Manager
    - 41 ○ Mr. Blackwood retired 9/27/13
    - 42 ○ Position is being advertised internally. Expected to be filled by 10/18/13
- 43 • R-14 Hire full time Training/Quality Assurance Officer (complete)
  - 44 ▪ Josh Robinson promoted from Tele-communicator to Training/QA Officer

#### 45 **9-1-1 Recommendations**

- 46 • R-15 Hire additional Training/QA Officer (in-process)
  - 47 ▪ 13/14 budget approved to hire in January, 2014

- 1 • R-16 & 17 Hire Tele-communicator positions (in-process/on-going)
- 2     ▪ 13/14 budget approved to hire four (4) new Telecommunicators in January, 2014
- 3     ▪ Developing new initiative to fill vacant Tele-communicator positions

4  
5 Jim Groves noted that the tele-communicator position has a high turnover rate, with the  
6 average time being 18 months. He said these are challenging roles to fill and keep.

7 Commissioner Pelissier asked what happens after that 18 month period.

8 Jim Groves said staff is good about warning people that this is a stressful job. He said it  
9 can be difficult to deal with, and it has a hard psychological impact on people.

### 10 11 **9-1-1 Recommendations**

- 12 • R-18 Purchase AVL hardware for new EMS vehicles (complete)
- 13     ▪ All units outfitted with AVL
- 14     ▪ All new units will be outfitted with AVL
- 15 • R-19 Provide informational meetings with emergency responders to share new software
- 16     capabilities (in-process)
- 17     ▪ 9-1-1 Users Group re-activated
- 18         ○ Members of each response organization are represented
- 19     ▪ Information shared during Chiefs Association meeting

20  
21 Bill Waddell, Orange Grove BOD President, asked about Pagetrack. He asked how far  
22 down the line this might be.

23 Jim Groves said this is a robust system; however there are technology issues with the  
24 design of the system. He said the vendor has not been the best in the customer service and  
25 support, so there are efforts being made to arrange a face-to-face meeting to handle the  
26 issues. He said funds are being withheld due to the seriousness of the issues. He said there is  
27 a commitment to making Pagetrack work, but he focus now is on getting the system stable.

28 He said this went live on July 9, and it was initially a go. He said there have been some  
29 hard lessons learned and the focus now is on working out the glitches.

30 Commissioner McKee said it should also be noted that OSSI considers Pagetrack a  
31 competitor.

32 Chair Jacobs addressed Michael Talbert and noted that the County has received bad  
33 publicity over poor call times in the past. He asked that the improvements be part of a press  
34 release after this meeting to inform the community of the investment and progress on this  
35 issue.

### 36 37 **Viper Site Coverage/Towers**

#### 38 **Draft Report**

#### 39 40 **Current Viper "Talk-In" (map)**

#### 41 42 **Proposed viper sites**

- 43 • Four (4) additional sites were selected to improve VIPER coverage within the County.
- 44     These four sites are existing sites, and co-location was to be investigated.
- 45     ▪ Northeast portion of County – Caldwell area – existing guyed tower
- 46         7444 Bill Poole Road – AT&T Wireless
- 47     ▪ South-Central portion of County – Chapel Hill – existing monopole
- 48         1403 New Hope Trace – GTE Wireless
- 49     ▪ Southwest portion of County – Chapel Hill – existing monopole
- 50         4900 NC 54 West - SBA

- Southeast portion of County – Chapel Hill – existing monopole  
E. Franklin St – WCHL or New Site near the Mall

#### Proposed “Talk-In”

#### Proposed VHF Paging Sites- page 211

- Two (2) additional Fire Paging sites were selected to improve coverage within the County. They are:
  - North portion of County – Cedar Grove Fire Station
    - 720 Hawkins Road – Existing Tower
  - Southwest portion of County – Orange Grove Fire Station
    - 6800 Orange Grove Road – Requires new tower

#### Proposed VHF paging (map)

#### Short story

- Four (4) tower sites recommended for VIPER coverage
- One (1) new tower site for VHF coverage
- One (1) existing tower site for VHF coverage
- Cost Example (GTE Wireless)
  - \$1,000 credit application fee
  - \$2,000 structural analysis
  - \$2,000 inspection fee (if construction installation fee is waived)
  - \$1,500 Closeout documentation fee
  - \$2,500 per month, rental fee with 5 year initial term
    - Four (4) automatic renewal 5 year terms at 3% escalation

#### Next steps

1. Present the final report to the BOCC during the January, 2014 work session
2. Develop a project management plan and implementation schedule
3. Incorporate the recommendations of the study into the Capital Investment Plan

Jim Groves said VIPER stands for Voice Interoperability Plan for Emergency Responders, and it is a state initiated system. He said it was designed to provide interoperability throughout the state.

Referring to the talk-in map slides, he noted that the green indicates a good signal; yellow indicates a fair signal; red indicates a poor signal; and gray indicates no signal. He noted that this applies to coverage outdoors only.

Chief Jones said he would like to bring up an item for discussion regarding the possibility of having a stand alone system. He said this is a discussion that has been ongoing for a number of years. He said that the County is about to invest significant money into improving tower coverage and thus improving the VIPER system. He said this helps the state by adding infrastructure to their system. He said there are problems with the state VIPER system, including building penetration and the fact that the system is not controlled at the local level.

He said there is now an opportunity to make a change, and this might be the most efficient time to look at their own systems. He said that a 700Mgz system with its own controller could use the same towers and radios. He said this system could still be compatible with

1 VIPER for disaster situations where statewide communication is needed. He said this would  
2 mean investing money into our own system instead of a state system.

3 Chief Jones said Durham County has gone this way and is still open to the possibility of  
4 working with Orange County. He said this provides a possibility of combining systems to  
5 improve cost and coverage.

6 He suggested that radio consultants do the extra work to look into what it would take to  
7 convert to 700Mhz. He said it is already known that existing towers and new towers can be  
8 used. He said there would be some cost to add controllers.

9 He said the added advantage of this is the ability to add public works, transit and other  
10 agencies to the system, which the state would not allow with VIPER.

11 He said he has approached the city manager about this, and he has suggested  
12 governments in Orange County come together as a partnership to build this system. He  
13 suggested that the Board of County Commissioners could instruct staff to direct the consultants  
14 to go to this next step of looking at options. He said perhaps discussions could then be opened  
15 with Durham.

16 He said this would mean that there would still be compatibility with VIPER; but there  
17 would no longer be a dependency or need to wait on the state infrastructure.

18 Chair Jacobs said the Assembly of Governments (AOG) meeting with all the  
19 governmental entities is being held in November. He said this issue can be raised at that  
20 meeting, but he would like to see where staff stands first.

21 Michael Talbert said he and Jim Groves have had some discussions about this, and  
22 there are benefits for the County. He said inter-operability with all of the other agencies is a  
23 huge plus. He noted that the state is dragging their feet in making improvements, such as  
24 adding channels, and there are definite limitations with the VIPER system. He said this route  
25 does provide more potential. He feels that Orange County staff could explore this option.

26 Chair Jacobs asked if people would be interested in bringing this to the AOG meeting  
27 for discussion.

28 Matthew Mauzy expressed his support and said this is a great time to look at this option.  
29 He said one limiting factor in the potential tower site location search was the conflict with  
30 existing state VIPER tower sites. He said a clean slate to develop tower locations would create  
31 the potential to put more green on the maps.

32 Chief Jones asked if he understands correctly that 700 MHz has better building  
33 penetration than 800 MHz.

34 Matthew Mauzy said yes.

35 Chief Jones said there is currently a terrible problem with building penetration, which is a  
36 serious safety issue for fire fighters and police officers working indoors.

37 Matthew Mauzy said switching to 700 MHz will not solve all problems such as schools  
38 and malls; however it could lead to better penetration into larger houses and into areas of the  
39 map where 800 MHz signals trail off.

40 Jim Groves said the new radios now can include GPS and Bluetooth. He said this is a  
41 great asset, and this capability is not available with the VIPER system.

42 Commissioner Price asked where this system has been successfully used already.

43 Chief Jones said it is being used around the country, and that information could be  
44 found He said Durham County and Cary have their own system.

45 Commissioner Price asked if Orange County would be able to contact Durham and Cary  
46 on this system.

47 Chief Jones said there would be access to the VIPER system, so in theory there would  
48 be communication with anyone in the state.

49 Commissioner Price asked if work would also have to be done with Alamance County  
50 since Mebane extends into Orange County.

1 Jim Groves said that Alamance County would not have to be on board. He said that  
2 when Mebane Fire Department comes to Orange County there is communication through  
3 VIPER, so it would be simple radio programming issue.

4 Commissioner Gordon said this sounds like a promising option. She suggested a  
5 systematic look at the pros and cons to present at the AOG meeting. She noted the increased  
6 coverage potential. She would like to see if their consultant could look at this, and she feels it is  
7 fantastic to have this kind of opportunity.

8 Commissioner McKee said he is glad to see the discussion. He said the 700 MHz would  
9 not be a cure all, but it would cure the lack of control.

10 Commissioner Pelissier said she heard about some new updates to VIPER, and she  
11 would like to make sure that a stand-alone system would not cost additional money if it has to  
12 be compatible with VIPER as it changes.

13 Jim Groves said the P-25 system is the newest VIPER system and this would be  
14 compatible with the stand alone system.

15 Commissioner Rich said she is encouraged with this proactive approach to make this a  
16 better system for the County.

17 Chair Jacobs said the County is ready to work with other governmental entities for the  
18 betterment of the County. He said he hears everyone going toward a collaborative, cost  
19 effective, pro-safety direction, and he looks forward to hearing more about this.

20 Jeff Cabe said if this system will cover the county, he would like to know if data can also  
21 be added.

22 Michael Talbert said the County is currently looking at tower sites and encouraging  
23 private developers to install towers. He said that if towers are installed, these private  
24 developers may want to pay them to be on the towers.

25 Commissioner Gordon asked how North Chatham and Mebane fit into this stand alone  
26 system.

27 Chief Stroud said Chatham uses the VIPER system, and they are also looking at the  
28 700 system.

29 Jim Groves said Mebane has a dual system like Chatham.

30 Chief Jones said if Chatham is thinking about moving to 700 MHz, perhaps a  
31 partnership could be established with them as well. He said these types of partnerships create  
32 lower costs for everyone.

33 Michael Talbert expressed thanks to all of the partners who have assisted with the OSI  
34 system.

### 36 **3. Open Discussion**

#### 37 **A. Field Relationships**

#### 38 **B. Radio Communications**

#### 39 **C. Unmet Needs**

#### 40 **D. Unified Development Ordinance Change**

#### 41 **E. Other**

42  
43  
44 Chair Jacobs said he heard something about the updated MAP (Master Aging Plan) and  
45 a new program for seniors. He would like an update on this.

46 Kim Woodward, Paramedic Supervisor, said she went to the MAP public meetings and  
47 discussed a new initiative that Emergency Services (ES) has initiated, along with their partners  
48 at UNC and the Department on Aging. She said this initiative is to provide a fall prevention  
49 program for those persons over 60. She said ES receives about 11,000 calls for Emergency

1 victims and 10% are falls. She said another 10% of those are falling more than once. She said  
2 there needs to be an initiative to prevent those first falls.

3 She said senior paramedics and assistant supervisors have been trained to provide a  
4 home visit, and each of them has been trained in a fall preventative protocol. She said the  
5 protocol instructs paramedics to ask three basic questions. - Have you fallen in the past? Do  
6 you feel unsteady when you are walking? Are you fearful that you may fall? - She said if  
7 patients answer yes, they will be put into a database and contacted by a senior paramedic.

8 She said 29 patients have currently been identified and ES and their partners are in the  
9 process of following up with phone calls and home visits to go through some fall prevention  
10 protocols.

11 She said patients that opt in and sign a release form will be forwarded to the  
12 Department on Aging for follow up. She said the Department on Aging will then meet with  
13 these patients, and this will provide feedback to the paramedics.

14 Commissioner Gordon asked about the origin of the base population.

15 Kim Woodward said the patient criteria were anyone over 60 that EMS identifies as  
16 having fallen or having a fall risk. She said the paramedic who identifies this then asks the  
17 three questions and documents the responses into the database. She said the database  
18 generates a report that goes to the supervisors, who can enter the patients into WebEOC.

19 Commissioner Gordon said she feels the protocol could include more questions  
20 regarding behaviors and environment.

21 Kim Woodward said these three questions are asked during an emergency care  
22 situation, so things cannot be too complex. She said guidance is being provided from the  
23 Centers for Disease Control. She said more follow up questions are asked later in the process.

24 Commissioner Gordon asked if the system is noting the reasons for the fall.

25 Kim Woodward said there is a subset of the population who fall no matter what, but the  
26 subset that fall out of fear can be impacted with preventative measures.

27 Commissioner Rich asked if the Department on Aging has classes that teach people  
28 how to fall correctly.

29 Kim Woodward said she does not know, but she will find out.

30 Chair Jacobs said he was thrilled to hear about this. He said this is the third Master  
31 Aging Plan, and there is an emphasis on aging in place. He said this is a key component to  
32 that concept. . .

33 Kim said the name of the initiative is "Stay Up and Stay Active", and the goal is to keep  
34 people in their homes and out of hospitals and nursing homes.

35 Commissioner Rich asked about the VIPER presentation coverage maps and what  
36 creates the "target" looking area in the Chatham County area.

37 Bill Waddell said this is called the shadow effect. He said this is a result of the  
38 transmitter being so high in the air and creating dead spots below it. He said this has taught  
39 them not to put transmitters quite so high.

40 Chief Jones said almost three years ago Chapel Hill came to the Board of County  
41 Commissioners with a long list of grievances and a lot of problems. He expressed thanks to the  
42 Board for taking the initiative to hire the Emergency Services consultant and taking the steps to  
43 move forward with many of these recent initiatives.

44 He said there are improvements in ambulance availability, dispatching, and cooperation  
45 between agencies. He expressed appreciation for the effort that has gone into this, and he  
46 complimented Michael Talbert for his guidance, assistance and steady hand approach. He  
47 feels everyone is in a much better place now to solve many of these issues.

48 Commissioner McKee said this is a two way street with the fire departments and with the  
49 Towns.

1 Michael Talbert asked if the Board would like to mention the new UDO proposed  
2 changes.

3 Chair Jacobs said there were citizen concerns with the siting of the new White Cross  
4 substation, and some residents felt that government facilities siting should have a public input  
5 process prior to moving forward. He said, in response, the Board is considering adding a public  
6 information meeting requirement to the UDO before the siting process moves too far forward.

7 He said this may be required for the Board, as well as fire departments in the future.

8 Phillip Nasserri gave a brief update on the information meeting for the White Cross sub-  
9 station and thanked the Board of County Commissioners for their support.

10 Commissioner McKee said the positive of this meeting was that the residents were  
11 supportive of it.

12 Fire Chief's Association President Steve McCauley thanked the Board again for this  
13 meeting.

14  
15 A motion was made by Commissioner Rich, seconded by Commissioner Gordon to  
16 adjourn the meeting at 9:58 pm.

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18 Barry Jacobs, Chair

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21 Donna Baker  
22 Clerk to the Board

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**ORANGE COUNTY  
BOARD OF COMMISSIONERS**

**ACTION AGENDA ITEM ABSTRACT**

**Meeting Date:** November 19, 2013

**Action Agenda  
Item No. 6-b**

**SUBJECT:** Motor Vehicle Property Tax Releases/Refunds

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**DEPARTMENT:** Tax Administration

**PUBLIC HEARING: (Y/N)**

No

**ATTACHMENT(S):**

Resolution  
Releases/Refunds Data Spreadsheet  
Reason for Adjustment Summary

**INFORMATION CONTACT:**

Dwane Brinson, Tax Administrator,  
919-245-2726

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**PURPOSE:** To consider adoption of a resolution to release motor vehicle property tax values for twenty-three (23) taxpayers with a total of twenty-four (24) bills that will result in a reduction of revenue.

**BACKGROUND:** North Carolina General Statute (NCGS) 105-381(a)(1) allows a taxpayer to assert a valid defense to the enforcement of the collection of a tax assessed upon his/her property under three sets of circumstances:

- (a) "a tax imposed through clerical error", for example when there is an actual error in mathematical calculation;
- (b) "an illegal tax", such as when the vehicle should have been billed in another county, an incorrect name was used, or an incorrect rate code (the wrong combination of applicable county, municipal, fire district, etc. tax rates) was used;
- (c) "a tax levied for an illegal purpose", which would involve charging a tax which was later deemed to be impermissible under state law.

NCGS 105-381(b), "Action of Governing Body" provides that "Upon receiving a taxpayer's written statement of defense and request for release or refund, the governing body of the taxing unit shall within 90 days after receipt of such a request determine whether the taxpayer has a valid defense to the tax imposed or any part thereof and shall either release or refund that portion of the amount that is determined to be in excess of the correct liability or notify the taxpayer in writing that no release or refund will be made".

For classified motor vehicles, NCGS 105-330.2(b) allows for a full or partial refund when a tax has been paid and a pending appeal for valuation reduction due to excessive mileage, vehicle damage, etc. is decided in the owner's favor.

**FINANCIAL IMPACT:** Approval of these release/refund requests will result in a net reduction of \$2,677.21 to Orange County, the towns, and school and fire districts. Financial impact year to date for FY 2013-2014 is \$37,958.29.

**RECOMMENDATION(S):** The Interim Manager recommends that the Board:

- Accept the report reflecting the motor vehicle property tax releases/refunds requested in accordance with the NCGS; and
- Approve the attached release/refund resolution.

NORTH CAROLINA

RES-2013-097

ORANGE COUNTY

**REFUND/RELEASE RESOLUTION (Approval)**

**Whereas**, North Carolina General Statutes 105-381 and/or 330.2(b) allows for the refund and/or release of taxes when the Board of County Commissioners determines that a taxpayer applying for the release/refund has a valid defense to the tax imposed; and

**Whereas**, the properties listed in each of the attached "Request for Property Tax Refund/Release" has been taxed and the tax has not been collected: and

**Whereas**, as to each of the properties listed in the Request for Property Tax Refund/Release, the taxpayer has timely applied in writing for a refund or release of the tax imposed and has presented a valid defense to the tax imposed as indicated on the Request for Property Tax Refund/Release.

**NOW, THEREFORE, IT IS RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF ORANGE COUNTY THAT** the recommended property tax refund(s) and release(s) are approved.

Upon motion duly made and seconded, the foregoing resolution was passed by the following votes:

Ayes: Commissioners \_\_\_\_\_

\_\_\_\_\_

Noes: \_\_\_\_\_

I, Donna Baker, Clerk to the Board of Commissioners for the County of Orange, North Carolina, DO HEREBY CERTIFY that the foregoing has been carefully copied from the recorded minutes of the Board of Commissioners for said County at a regular meeting of said Board held on \_\_\_\_\_, said record having been made in the Minute Book of the minutes of said Board, and is a true copy of so much of said proceedings of said Board as relates in any way to the passage of the resolution described in said proceedings.

WITNESS my hand and the corporate seal of said County, this \_\_\_\_\_ day of \_\_\_\_\_, 2013.

\_\_\_\_\_  
Clerk to the Board of Commissioners

Clerical error G.S. 105-381(a)(1)(a)  
 Illegal tax G.S. 105-381(a)(1)(b)  
 Appraisal appeal G.S. 105-330.2(b)

## BOCC REPORT - REGISTERED MOTOR VEHICLES NOVEMBER 19, 2013

NAME	ABSTRACT NUMBER	BILLING YEAR	ORIGINAL VALUE	ADJUSTED VALUE	FINANCIAL IMPACT	REASON FOR ADJUSTMENT
Allario, Stephen	9021215	2013	39,480	0	(683.72)	County changed to Chatham (Illegal tax)
Barden, Leonora	954442	2012	9,690	0	(174.31)	County changed to Mecklenburg (Illegal tax)
Bui, Kim Kahn	9076280	2013	35,949	0	(625.24)	County changed to Chatham (Illegal tax)
Burkhart, Chad	9049147	2013	5,220	5,220	(67.81)	Incorrect situs address (Illegal tax)
Burkhart, Chad	9049351	2013	3,160	3,160	(52.89)	Incorrect situs address (Illegal tax)
Chelenza, Michael	8979639	2013	19,900	500	(178.09)	Issued an antique auto plate (Appraisal appeal)
Cobb, Candice	9004216	2013	5,000	500	(17.69)	Issued an antique auto plate (Appraisal appeal)
Colley, Hoke	1010435	2013	7,410	5,039	(36.47)	High mileage (Appraisal appeal)
Colquhoun, Anne	1041897	2013	9,350	8,228	(10.25)	High mileage (Appraisal appeal)
Fisseha, Tekola	1034708	2013	2,660	0	(73.33)	County changed to Durham (Illegal tax)
Gerdau, Gregg	589229	2013	5,400	3,600	(28.45)	Damage (Appraisal appeal)
Henchey, Sarah	589800	2013	11,620	11,620	(106.98)	Incorrect situs address (Illegal tax)
Jones, Sandra	1010133	2013	21,030	18,927	(34.83)	Retail appraisal (Appraisal appeal)
Kemp, Everett	1043211	2013	5,840	0	(122.30)	County changed to Durham (Illegal tax)
Kline, Ann Palmer	1043727	2013	1,940	0	(60.66)	County changed to Chatham (Illegal tax)
Li, Xiaoyan	666070	2013	2,020	2,020	(1.93)	Incorrect situs address (Illegal tax)
Nicholson, Donnell	592109	2013	11,570	7,868	(43.17)	High mileage (Appraisal appeal)
Ragan, Donna	941862	2013	12,820	10,512	(21.51)	High mileage (Appraisal appeal)
Rainey, Errol Mark Jr.	978973	2013	15,060	11,446	(59.84)	High mileage (Appraisal appeal)
Rose, Angela Diane	979130	2013	24,570	21,622	(27.46)	High mileage (Appraisal appeal)
Slack, Bethany	978936	2013	12,640	8,342	(71.17)	High mileage (Appraisal appeal)
Tu, Teng	1043835	2013	9,380	7,035	(37.06)	Rebuilt title (Appraisal appeal)
Wesp, Brendan	1041446	2013	9,610	8,181	(23.38)	Purchase price (Appraisal appeal)
Wilson, Rodney	8701245	2013	7,650	483	(118.67)	Retail appraisal (Appraisal appeal)
				Total	(2,677.21)	

October 17, 2013 thru  
 October 30, 2013

**Military Leave and Earning Statement:** Is a copy of a serviceman's payroll stub covering a particular pay period. This does list his home of record, which is his permanent state of residence where he would pay any state income taxes.

## Vehicle Titles

**Salvaged and Salvage Rebuilt:** Any repairs that exceed 75% of the vehicle's market value using NADA, Kelly Blue Book and various other publications. When the insurance company has totaled the vehicle, and the customer has received the claim check, four things can happen:

- Insurance company can keep the vehicle.
- Customer can keep the vehicle. The customer is instructed to contact the local DMV inspector to have an initial inspection done, for vehicles 2001 to 2006 (these dates change yearly, example in 2007 the models will be 2002-2007).
- Affidavit of Rebuilder- The inspector lists each part that needs to be repaired.
- Final inspection- if all work is cleared and approved by the inspector then the rebuilt status is then removed (salvaged status remains).

**Note: Finance companies will not finance a salvaged vehicle.**

**Total Loss:** Repairs were more than the market value of the vehicle and the insurance company is unwilling to pay for the repairs.

**Total Loss/Rebuilt:** Whatever the repairs were to make the vehicle road worthy after a Total Loss status has been given. Vehicle must be 5 years old or older. Vehicle status then remains as salvaged or rebuilt.

**Certificate of Reconstruction:** When work has been done on (vehicles 2001-2006 in year 2006) this is issued when the inspector didn't see the original damaged and the vehicle has been repaired.

**Certificate of Destruction:** NC DMV will not register this type of vehicle. It is not fit for North Carolina roads.

**Custom Built:** When the customer has built this vehicle himself or herself. Ex. parts taken from various vehicles to build one vehicle. Three titles are required from the DMV in this case. 1) Frame 2) Transmission 3) Engine. Then an indemnity bond must be issued. An indemnity bond must also be issued when the vehicle does not have a title at all.

**ORANGE COUNTY  
BOARD OF COMMISSIONERS**

**ACTION AGENDA ITEM ABSTRACT**

**Meeting Date:** November 19, 2013

**Action Agenda  
Item No. 6-c**

**SUBJECT:** Property Tax Releases/Refunds

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**DEPARTMENT:** Tax Administration

**PUBLIC HEARING:** (Y/N)

No

**ATTACHMENT(S):**

Resolution  
Spreadsheet

**INFORMATION CONTACT:**

Dwane Brinson, Tax Administrator,  
(919) 245-2726

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**PURPOSE:** To consider adoption of a resolution to release property tax values for twelve (12) taxpayers with a total of thirty-seven (37) bills that will result in a reduction of revenue.

**BACKGROUND:** The Tax Administration Office has received twelve taxpayer requests for release or refund of property taxes. North Carolina General Statute 105-381(b), "Action of Governing Body" provides that "upon receiving a taxpayer's written statement of defense and request for release or refund, the governing body of the Taxing Unit shall within 90 days after receipt of such a request determine whether the taxpayer has a valid defense to the tax imposed or any part thereof and shall either release or refund that portion of the amount that is determined to be in excess of the correct liability or notify the taxpayer in writing that no release or refund will be made". North Carolina law allows the Board to approve property tax refunds for the current and four previous fiscal years.

Of the twelve requests, eight of them are based on the fact that the property being taxed has also been taxed as though owned by another person. This situation can occur when personal property is sold or given to another owner, but the tax office is not properly notified about the change in ownership. As is the case with several of these requests, once the error is discovered there are often multiple years to correct for one property. Recently the combined efforts of Collection and Assessment staff members, through Debt Set-Off notifications and research of delinquent accounts, have led to the discovery and resolution of eight such properties. Debt Set-Off notifications are the first step of an enforced method to collect delinquent taxes through attachment of NC State Income Tax Refunds. This program was originally approved by the Board on December 11, 2001 (RES-2001-116).

**FINANCIAL IMPACT:** Approval of this change will result in a net reduction in revenue of \$25,726.89 to the County, municipalities, and special districts. The Tax Assessor recognized that refunds could impact the budget and accounted for these in the annual budget projections.

**RECOMMENDATION(S):** The Interim Manager recommends the Board approve the attached resolution approving these property tax release/refund requests in accordance with North Carolina General Statute 105-381.

NORTH CAROLINA

RES-2013-098

ORANGE COUNTY

**REFUND/RELEASE RESOLUTION (Approval)**

**Whereas**, North Carolina General Statutes 105-381 and/or 330.2(b) allows for the refund and/or release of taxes when the Board of County Commissioners determines that a taxpayer applying for the release/refund has a valid defense to the tax imposed; and

**Whereas**, the properties listed in each of the attached "Request for Property Tax Refund/Release" has been taxed and the tax has not been collected: and

**Whereas**, as to each of the properties listed in the Request for Property Tax Refund/Release, the taxpayer has timely applied in writing for a refund or release of the tax imposed and has presented a valid defense to the tax imposed as indicated on the Request for Property Tax Refund/Release.

**NOW, THEREFORE, IT IS RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF ORANGE COUNTY THAT** the recommended property tax refund(s) and release(s) are approved.

Upon motion duly made and seconded, the foregoing resolution was passed by the following votes:

Ayes: Commissioners \_\_\_\_\_

\_\_\_\_\_

Noes: \_\_\_\_\_

I, Donna Baker, Clerk to the Board of Commissioners for the County of Orange, North Carolina, DO HEREBY CERTIFY that the foregoing has been carefully copied from the recorded minutes of the Board of Commissioners for said County at a regular meeting of said Board held on \_\_\_\_\_, said record having been made in the Minute Book of the minutes of said Board, and is a true copy of so much of said proceedings of said Board as relates in any way to the passage of the resolution described in said proceedings.

WITNESS my hand and the corporate seal of said County, this \_\_\_\_\_ day of \_\_\_\_\_, 2013.

\_\_\_\_\_  
Clerk to the Board of Commissioners

Clerical error G.S. 105-381(a)(1)(a)  
 Illegal tax G.S. 105-381(a)(1)(b)  
 Appraisal appeal G.S. 105-330.2(b)

## BOCC REPORT - REAL/PERSONAL NOVEMBER 19, 2013

NAME	ABSTRACT NUMBER	BILLING YEAR	ORIGINAL VALUE	ADJUSTED VALUE	FINANCIAL IMPACT	REASON FOR ADJUSTMENT
Canon Financial Services, Inc.	265549	2013	8,170	6,071	(32.29)	Clerical error
Canon Financial Services, Inc.	205301	2013	666,266	641,565	(390.38)	Clerical error
Carter Ferdinand L.	27573	2012	26,250	0	(244.55)	Illegal tax - double billed
Castro, Carmen	310282	2011	9,966	0	(102.98)	Illegal tax - double billed
Castro, Carmen	310282	2010	10,490	0	(97.29)	Illegal tax - double billed
Castro, Carmen	310282	2009	11,190	0	(112.63)	Illegal tax - double billed
Castro, Carmen	310282	2008	11,990	0	(140.53)	Illegal tax - double billed
Gomez, Freddy	303410	2010	4,330	0	(43.72)	Illegal tax - double billed
Gomez, Freddy	303410	2011	4,114	0	(41.29)	Illegal tax - double billed
Gomez, Freddy	303410	2012	4,020	0	(40.59)	Illegal tax - double billed
Gomez, Freddy	303410	2013	3,580	0	(36.94)	Illegal tax - double billed
Green, Jason	285924	2008	6,610	0	(111.04)	Illegal tax - double billed
Green, Jason	285924	2009	6,180	0	(84.69)	Illegal tax - double billed
Green, Jason	285924	2010	5,780	0	(67.24)	Illegal tax - double billed
Green, Jason	285924	2011	5,491	0	64.89)	Illegal tax - double billed
Green, Jason	285924	2012	5,380	0	(59.07)	Illegal tax - double billed
Green, Jason	285924	2013	4,780	0	(49.31)	Illegal tax - double billed
Heavner, Jim	1031600	2013-2010	400,000	0	(8,626.24)	Illegal tax - double billed
Heavner, Jim	1031600	2013-2011	300,000	0	(6,007.56)	Illegal tax - double billed
Heavner, Jim	1031600	2013-2012	245,000	0	(4,528.78)	Illegal tax - double billed
Heavner, Jim	1031600	2013-2013	235,000	0	(4,085.33)	Illegal tax - double billed
Howery, Dwane	1000032	2013	7,120	0	(72.68)	Illegal tax
Hursey, Gail	294386	2010	8,900	0	(103.54)	Illegal tax
Hursey, Gail	294386	2011	8,455	0	(99.91)	Illegal tax
Hursey, Gail	294386	2012	8,280	0	(90.92)	Illegal tax
Lassiter, Tony	286708	2013	950	0	(9.81)	Illegal tax
Lassiter, Tony	286708	2012	950	0	(10.44)	Illegal tax
Lassiter, Tony	286708	2011	950	0	(11.23)	Illegal tax
Lassiter, Tony	286708	2010	950	0	(11.64)	Illegal tax
Lorber, Brock	303214	2011	7,211	0	(87.74)	Illegal tax

October 17, 2013 thru  
 October 30, 2013

Clerical error G.S. 105-381(a)(1)(a)  
 Illegal tax G.S. 105-381(a)(1)(b)  
 Appraisal appeal G.S. 105-330.2(b)

## BOCC REPORT - REAL/PERSONAL NOVEMBER 19, 2013

NAME	ABSTRACT NUMBER	BILLING YEAR	ORIGINAL VALUE	ADJUSTED VALUE	FINANCIAL IMPACT	REASON FOR ADJUSTMENT
Martinez, Guillermo	303217	2012	2,340	0	(25.59)	Illegal tax - double billed
Martinez, Guillermo	303217	2011	2,385	0	(28.08)	Illegal tax - double billed
Martinez, Guillermo	303217	2010	2,510	0	(29.33)	Illegal tax - double billed
Martinez, Guillermo	303217	2009	2,690	0	(36.61)	Illegal tax - double billed
Martinez, Guillermo	303217	2008	2,870	0	(48.49)	Illegal tax - double billed
Martinez, Guillermo	303217	2007	3,090	0	(52.58)	Illegal tax - double billed
Perez, Allison	277434	2005	3,980	0	(105.85)	Illegal tax - double billed
				Total	(25,726.89)	

October 17, 2013 thru  
 October 30, 2013

**ORANGE COUNTY  
BOARD OF COMMISSIONERS**

**ACTION AGENDA ITEM ABSTRACT**

**Meeting Date:** November 19, 2013

**Action Agenda**

**Item No.** 6-d

**SUBJECT:** Applications for Property Tax Exemption/Exclusion

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**DEPARTMENT:** Tax Administration

**PUBLIC HEARING: (Y/N)**

No

**ATTACHMENT(S):**

Exempt Status Resolution  
Spreadsheet  
Requests for Exemption/Exclusion

**INFORMATION CONTACT:**

Dwane Brinson, Tax Administrator,  
(919) 245-2726

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**PURPOSE:** To consider six (6) untimely applications for exemption/exclusion from ad valorem taxation for six (6) bills for the 2013 tax year.

**BACKGROUND:** North Carolina General Statutes (NCGS) typically require applications for exemption to be filed during the listing period, which is usually during the month of January. Applications for Elderly/Disabled Exclusion, Circuit Breaker Tax Deferment and Disabled Veteran Exclusion should be filed by June 1<sup>st</sup> of the tax year for which the benefit is requested. NCGS 105-282.1(a) does allow some discretion. Upon a showing of good cause by the applicant for failure to make a timely application, an application for exemption or exclusion filed after the close of the listing period may be approved by the Department of Revenue, the Board of Equalization and Review, the Board of County Commissioners, or the governing body of a municipality, as appropriate. An untimely application for exemption or exclusion approved under this provision applies only to property taxes levied by the county or municipality in the calendar year in which the untimely application is filed.

Including these six (6) applications, the Board will have considered a total of 42 untimely applications for exemption of 2013 taxes since the 2013 Board of Equalization and Review adjourned on May 23, 2013. Taxpayers may submit an untimely application for exemption of 2013 taxes to the Board of County Commissioners through December 31, 2013.

The applicants are applying for Homestead Exemption based on NCGS 105-277.1, which allows exclusion of the greater of twenty-five thousand dollars (\$25,000) or fifty percent (50%) of the appraised value of the residence plus the value of up to one (1) acre of land.

Based on the information supplied in the applications and based on the above-referenced General Statutes, the applications may be approved by the Board of County Commissioners. NCGS 105-282.1(1) permits approval of such application if good cause is demonstrated by the taxpayer.

**FINANCIAL IMPACT:** The reduction in the County's tax base associated with approval of the exemption applications will result in a reduction of FY 2013/2014 taxes due to the County, municipalities, and special districts in the amount of \$ 8,313.36.

**RECOMMENDATION(S):** The Interim Manager recommends the Board approve the attached resolution for the above-listed applications for FY 2013/2014 exemption.

NORTH CAROLINA

RES-2013-099

ORANGE COUNTY

**EXEMPTION/EXCLUSION RESOLUTION**

**Whereas**, North Carolina General Statutes 105-282.1 empowers the Board of County Commissioners to approve applications for exemption after the close of the listing period, and

**Whereas**, good cause has been shown as evidenced by the information packet provided, and

**Whereas**, the Tax Administrator has determined that the applicants could have been approved for 2013 had applications been timely.

**NOW, THEREFORE, IT IS RESOLVED BY THE BOARD OF COUNTY**

**COMMISSIONERS OF ORANGE COUNTY THAT** the properties applying for exemption for 2013 are so approved as exempt.

Upon motion duly made and seconded, the foregoing resolution was passed by the following votes:

Ayes: Commissioners \_\_\_\_\_

\_\_\_\_\_

Noes: \_\_\_\_\_

I, Donna Baker, Clerk to the Board of Commissioners for the County of Orange, North Carolina, DO HEREBY CERTIFY that the foregoing has been carefully copied from the recorded minutes of the Board of Commissioners for said County at a regular meeting of said Board held on \_\_\_\_\_ said record having been made in the Minute Book of the minutes of said Board, and is a true copy of so much of said proceedings of said Board as relates in any way to the passage of the resolution described in said proceedings.

WITNESS my hand and the corporate seal of said County, this \_\_\_\_ day of \_\_\_\_\_, 2013.

\_\_\_\_\_  
Clerk to the Board of Commissioners

Late exemption/exclusion application - GS 105-282.1(a1)

## BOCC REPORT - REAL/PERSONAL NOVEMBER 19, 2013

NAME	ABSTRACT NUMBER	BILL YEAR	ORIGINAL VALUE	TAXABLE VALUE	FINANCIAL IMPACT	REASON FOR ADJUSTMENT
Durham, Ernestine	220676	2013	70,327	45,327	(288.60)	Late application for exemption G.S. 105-277.1 (Homestead Exclusion)
Endres, Will S. Jr.	308680	2013	203,100	101,550	(1,561.84)	Late application for exemption G.S. 105-277.1 (Homestead Exclusion)
Kiester, Sylvia	271186	2013	242,200	121,100	(2,005.17)	Late application for exemption G.S. 105-277.1 (Homestead Exclusion)
Overton, Barry Glynn	217828	2013	94,181	50,354	(408.29)	Late application for exemption G.S. 105-277.1 (Homestead Exclusion)
Vickers, Henry A. Jr.	285585	2013	431,500	215,750	(3,409.71)	Late application for exemption G.S. 105-277.1 (Homestead Exclusion)
Williams, Virginia T.	77482	2013	83,191	41,596	(639.75)	Late application for exemption G.S. 105-277.1 (Homestead Exclusion)
				Total	(8,313.36)	

October 17, 2013 thru  
October 30, 2013

FILED

OCT 07 2013

ORANGE COUNTY  
TAX ADMINISTRATION



Request for Tax Relief  
Late Application Filing

Date: 10/3/13

To Whom It May Concern:

I, (PRINT NAME) ERNESTINE BURHAM, wish to be considered for Property Tax Relief Exemption or Exclusion for the year \_\_\_\_\_ on Parcel Identification Number (PIN) # 9768060157.

In accordance with North Carolina General Statute 105-282.1(a1), I submit the reason(s) set forth below for consideration as demonstration of "good cause" for failure to make a timely application. An untimely application approved under G.S. 105-282.1(a1) applies only to property taxes levied by the county or municipality in the calendar year in which the untimely application is filed.

I was not aware that this exemption was available to me.

I just found out about the Property Tax Relief Program.

Other (please explain)

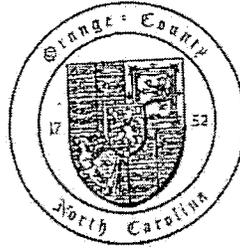
I Apply But Was Denied

Thank you,

Ernestine Burham  
(Signature)

How did you learn of this exemption?

Please contact Jackie Burham 770 820-9736  
if you have ANY QUESTION (Bauskta)  
JBurham01@charter.net



**FILED**  
OCT 18 2013  
ORANGE COUNTY  
TAX ADMINISTRATION

**Request for Tax Relief  
Late Application Filing**

Date: 10/18/2013

To Whom It May Concern:

I Will Stanley Endrey, am applying for a late  
(PRINT NAME)

Homestead Exemption for the year 2013 on parcel number

(PIN) # 9864766677

The reason for my late request is:

I was not aware that this exemption was available to me.

I just found out about the Property Tax Relief Program.

Other ① Our home burned on 7/26/2010. My son & I lost everything, including papers

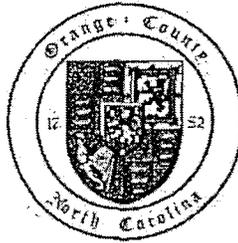
Thank you,

② ON 6/4/2013 I was ranned by a vehicle on I 85 @ 65-70 mph. My truck was destroyed, seeing 5 doctors, I'm dealing with moderate "PTS" brain injury diagnosed

Will Stanley Endrey  
(Signature)

How did you find out about this exemption?

I noticed your flyer in your tax office



Request for Tax Relief  
Late Application Filing

**FILED**

OCT 16 2013

ORANGE COUNTY  
TAX ADMINISTRATION

Date: October 10, 2013

To Whom It May Concern:

I, (PRINT NAME) SYLVIA P. KIESTER, wish to be considered for Property Tax Relief Exemption or Exclusion for the year 2013 on Parcel Identification Number (PIN) # LOT 4, TENNIS CLUB ESTATES, SECTION 2 AS RECORDED IN FLAT BOOK 41 PAGE 43 ORANGE CO. REGISTRY  
In accordance with North Carolina General Statute 105-282.1(a1), I submit the reason(s) set forth below for consideration as demonstration of "good cause" for failure to make a timely application. An untimely application approved under G.S. 105-282.1(a1) applies only to property taxes levied by the county or municipality in the calendar year in which the untimely application is filed.

I was not aware that this exemption was available to me.

I just found out about the Property Tax Relief Program.

Other (please explain)

I was not aware of the need to apply for the exemption?

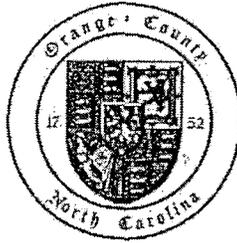
Thank you,

Sylvia P. Kiestor  
(Signature)

How did you learn of this exemption?

Because I received it previously.

9778-42-5653



**FILED**  
**OCT 22 2013**  
**ORANGE COUNTY**  
**TAX ADMINISTRATION**

**Request for Tax Relief  
Late Application Filing**

Date: 9-19-13

To Whom It May Concern:

I, (PRINT NAME) BARRY G OVERTON, wish to be considered for Property Tax Relief Exemption or Exclusion for the year \_\_\_\_\_ on Parcel Identification Number (PIN) # 9949695667.

In accordance with North Carolina General Statute 105-282.1(a1), I submit the reason(s) set forth below for consideration as demonstration of "good cause" for failure to make a timely application. An untimely application approved under G.S. 105-282.1(a1) applies only to property taxes levied by the county or municipality in the calendar year in which the untimely application is filed.

- I was not aware that this exemption was available to me.
- I just found out about the Property Tax Relief Program.
- Other (please explain)

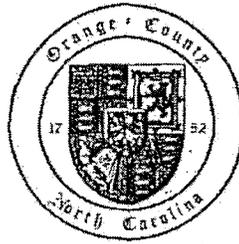
\_\_\_\_\_  
\_\_\_\_\_

Thank you,

Barry G Overton  
(Signature)

How did you learn of this exemption?

ON TAX FORM



**FILED**  
OCT 18 2013  
ORANGE COUNTY  
TAX ADMINISTRATION

### Request for Tax Relief Late Application Filing

Date: OCT. 15, 2013

To Whom It May Concern:

I, (PRINT NAME) HENRY A. VICKERS, JR., wish to be considered for Property Tax Relief Exemption or Exclusion for the year 2013 on Parcel Identification Number (PIN) # 9777896721.

In accordance with North Carolina General Statute 105-282.1(a1), I submit the reason(s) set forth below for consideration as demonstration of "good cause" for failure to make a timely application. An untimely application approved under G.S. 105-282.1(a1) applies only to property taxes levied by the county or municipality in the calendar year in which the untimely application is filed.

I was not aware that this exemption was available to me.

I just found out about the Property Tax Relief Program.

Other (please explain)

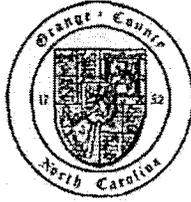
*IN CONSIDERATION OF THE NCDDOR INTERPRETATION & RECOMMENDATION, TAX ADMINISTRATOR REVIEWED MY 2012 HOMESTEAD EXEMPTION APPLICATION THAT WAS PREVIOUSLY DENIED, AND ENCOURAGES ME TO APPLY AGAIN FOR CONSIDERATION FOR THE 2013 TAX YEAR.*

Thank you,

*[Handwritten Signature]*  
(Signature)

How did you learn of this exemption?

BACK OF TAX BILL



**ORANGE COUNTY TAX OFFICE**  
ASSESSMENT DIVISION  
228 S CHURTON STREET, SUITE 200  
PO BOX 8181  
HILLSBOROUGH, NORTH CAROLINA 27278  
Telephone (919) 245-2100 Fax (919) 644-3091  
T. Dwane Brinson, Tax Administrator  
Lee Harris, Deputy Tax Assessor

September 4, 2013

Henry Vickers Jr  
Cathy Vickers  
204 Weyer Drive  
Chapel Hill, NC 27516

9777-89-6721

The North Carolina Department of Revenue (NCDOR) recently shared its interpretation and recommendation regarding Homestead Exemption income qualification, with respect to the requirement in North Carolina General Statute 105-277.1 that "all monies received" should be considered income, and in light of the several different interpretations that counties have taken with respect to that requirement.

In consideration of the NCDOR interpretation and recommendation, we have reviewed your 2012 Homestead Exemption application that was previously denied, and we encourage you to apply again for consideration for the 2013 tax year. Per statutory limitations, any decision on your 2013 application cannot be retroactive.

An application is enclosed for your convenience. The application is also located on the NCDOR website at: [www.dornc.com/downloads/fillin/av9\\_2013.pdf](http://www.dornc.com/downloads/fillin/av9_2013.pdf).

Please contact Kandice Wright at 919-245-2100 if you need assistance or have any questions.

Respectfully,

A handwritten signature in black ink, appearing to read "T. Brinson", is written over a horizontal line.

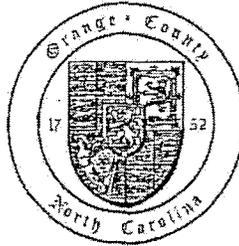
T. Dwane Brinson  
Tax Administrator

RECEIVED  
9/6/2013

**FILED**

OCT 02 2013

ORANGE COUNTY  
TAX ADMINISTRATION



**Request for Tax Relief  
Late Application Filing**

Date: Sept. 20, 13

To Whom It May Concern:

I Virginia T. Williams, am applying for a late  
(PRINT NAME)

Homestead Exemption for the year 2013 on parcel number

(PIN) # 9865623265

The reason for my late request is:

I was not aware that this exemption was available to me.

I just found out about the Property Tax Relief Program.

Other

Thank you,

Virginia T. Williams  
(Signature)

How did you find out about this exemption?

General information on back of Tax bill

ORD-2013-045

**ORANGE COUNTY  
BOARD OF COMMISSIONERS**

**ACTION AGENDA ITEM ABSTRACT**

**Meeting Date:** November 19, 2013

**Action Agenda  
Item No.** 6-e

**SUBJECT:** Fiscal Year 2013-14 Budget Amendment #3

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**DEPARTMENT:** Finance and Administrative  
Services

**PUBLIC HEARING: (Y/N)**

No
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**ATTACHMENT(S):**

Attachment 1. Budget as Amended  
Spreadsheet

Attachment 2. Year-To-Date Budget  
Summary

**INFORMATION CONTACT:**

Clarence Grier, (919) 245-2453

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**PURPOSE:** To approve budget and grant project ordinance amendments for fiscal year 2013-14.

**BACKGROUND:**

**Department on Aging**

1. The Department on Aging has received funding notification and deferred prior-year revenue for the following programs:
  - **Class Fees** – based on current year collections, the department anticipates \$28,134 in additional class fees, which will fund contract instructors and related costs, at both senior centers.
  - **Health Promotion and Disease Prevention funds** – additional funds of \$2,454 to provide evidence-based classes and activities at both senior centers, from the Triangle J Area Agency on Aging and North Carolina Division on Aging.
  - **Sponsorship Funds** – advertising revenue totaling \$6,000 for the spring 2013 edition of the Aging Transitions Community Resource Guide.

This budget amendment provides for the receipt of these additional funds. (See *Attachment 1, column 1*)

2. Based on current year collections, the Department on Aging anticipates a revenue increase of \$45,406 in the Senior Citizen Health Promotion (Wellness) Program. The department has received \$7,750 to purchase breakfasts for the monthly Senior Striders program at University Mall and Wal-Mart in Hillsborough. The department anticipates an additional \$30,000 in class fees, based on historical collections, which will pay Wellness instructors and related class expenses. The department projects an additional \$7,656 from the senior centers' "Fit Feet" service, which will procure medical supplies and nursing support. This budget amendment provides for the receipt of these revenues and amends the current Senior Citizen Health Promotion Grant Project Ordinance as follows:

**Senior Citizen Health Promotion Wellness Grant (\$45,406) - Project # 294303**

Revenues for this project:

	Current FY 2013-14	FY 2013-14 Amendment	FY 2013-14 Revised
Senior Citizen Wellness Funds	\$96,863	\$45,406	\$142,269
<b>Total Project Funding</b>	<b>\$96,863</b>	<b>\$45,406</b>	<b>\$142,269</b>

Appropriated for this project:

	Current FY 2013-14	FY 2013-14 Amendment	FY 2013-14 Revised
Senior Citizen Wellness Grant	\$96,863	\$45,406	\$142,269
<b>Total Costs</b>	<b>\$96,863</b>	<b>\$45,406</b>	<b>\$142,269</b>

This budget amendment provides for the receipt of these additional funds. (See *Attachment 1, column 2*)

**Department of Environment, Agriculture and Parks and Recreation**

3. The Soil and Water Division, within the Department of Environment, Agriculture and Parks and Recreation (DEAPR), has received \$2,166 from the NC Department of Agriculture. The revenue is a Personnel Reimbursement that staff will use for training expenses and equipment repairs. This budget amendment provides for the receipt of these additional funds. (See *Attachment 1, column 3*)

**Housing, Human Rights and Community Development**

4. The Housing, Human Rights and Community Development Department received donations totaling \$5,489 for Project Connect, a day-long, one-stop center that connected people currently or at-risk of homelessness, with critical community services. Funds will be used for programming expenses, related to the event. This budget amendment provides for the receipt of these additional funds, within in the Community Development Fund. (See *Attachment 1, column 4*)

## Department of Social Services

5. The Department of Social Services has received additional revenues for the following programs:
- **Child Day Care** – receipt of a second quarter payment of \$1,283,804 to provide childcare services and subsidies to low-income families.
  - **Smart Start Enhancement Program** – receipt of a second quarter payment of \$255,000 for Smart Start Subsidized Child Care program administration. The department will pay program funds directly to childcare providers.
  - **Drug Treatment Court** – notification of \$10,000, in pass-through revenue, from the Alcoholic Beverage Control Board to administer the Orange County Drug Treatment Court. The department will provide court-appointed drug screenings for offenders and be reimbursed, by the State.

This budget amendment provides for the receipt of these additional funds. (See *Attachment 1, column 5*)

6. The Department of Social Services, based on historical collections, anticipates donated funds totaling \$15,000 to help with the Annual Toy Chest Drive, in December. This budget amendment provides for the receipt of these funds, and is budgeted in a special Adoption Enhancement Fund outside of the General Fund.

## Library Services

7. Library Services has received \$4,752, via E-Rate discount funds, to provide patrons with a NextReads electronic database. NextReads offers over 20 thematic reading recommendation newsletters written by the library experts at NoveList. In accordance with the Federal Telecommunications Act of 1996, the Orange County Library receives discounts for telecommunication services offered by CenturyLink. There is no County match required for the receipt of these funds. This budget amendment provides for the receipt of these additional funds for the above stated purpose. (See *Attachment 1, column 6*)

## Health Department

8. The Health Department has received additional revenues for the following programs:
- **Donation** – receipt of \$3,001 from Kidcycle, LLC to help supplement cost of care management and program supplies/materials for the Care Coordination for Children program.
  - **Project Lazarus** – receipt of \$7,500 from a partnership with Healthy Carolinians of Orange County and Project Lazarus Community Coalition Grants Program to provide educational opportunities and training that could save the lives of prescription drug abusers.
  - **Community Transformation Grant** – receipt of \$8,000 from a partnership with the Centers for Disease Control and Prevention to increase physical activity and improve residents' access to active living spaces in northern Orange County.

This budget amendment provides for the receipt of these additional funds for the above stated purposes. (See *Attachment 1, column 7*)

### **Sheriff's Department**

9. The Sheriff's Department has been awarded funds from the U.S. Department of Justice FY 2013 State Criminal Alien Assistance Program (SCAAP) in the amount of \$16,633. The FY 2013-14 Approved Budget included an anticipated award amount of \$15,000, so this budget amendment provides for the receipt of an additional \$1,633. In June 2000, the Sheriff's Department entered into an agreement with Justice Benefits, Inc. (JBI) to secure appropriate Federal financial assistance in recovering federal funds that are due to counties who house federal inmates. Based on the work, Orange will receive \$16,333 from the U.S. Department of Justice for the current fiscal year. This budget amendment provides for the receipt of the additional \$1,633 that was not previously budgeted. (See *Attachment 1, column 8*)

### **Solid Waste Department**

10. The Solid Waste Department has received \$3,000 from Carton Council of North America, Inc. to conduct promotion activities for carton recycling. The Solid Waste Department will hold promotional events at several locations (3 Weaver Street Market locations, Whole Foods in Chapel Hill, and on campus at UNC-Chapel Hill) throughout Orange County to promote and educate carton recycling. (See *Attachment 1, column 9*)

### **Board of County Commissioners**

11. The Board of County Commissioners has contracted with Springsted, Inc. to provide services related to an executive search for a County Manager. The contract consists of a not to exceed cost of \$19,900 for personnel expenses, and \$5,450 in out-of-pocket costs, for a total of \$25,350. This budget amendment provides for the allocation of \$25,350 from the Commissioner Contingency account to the Board of Commissioners contract services account to cover the cost. With this allocation, \$11,650 remains in Commissioner Contingency for FY 2013-14. (See *Attachment 1, column 10*)

**FINANCIAL IMPACT:** Financial impacts are included in the background information above.

**RECOMMENDATION(S):** The Manager recommends the Board approve budget and grant project ordinance amendments for fiscal year 2013-14.

Original Budget	Encumbrance Carry Forwards	Budget as Amended	Budget as Amended Through BOA #2-C	#1. Department on Aging receipt of revenues for class fees (\$28,134), health promotion and disease prevention (\$2,454) and sponsorship funds (\$6,000).	#2. Department on Aging revenues for class fees related to the Senior Citizen Health Promotion Wellness Grant.	#3. Receipt of Personnel Reimbursement (\$2,166) for the Soil and Water Division, in DEAPR.	#4. Housing, Human Rights and Community Development receipt of \$5,489 in Project Connect donations.	#5. Social Services receipt of state revenue for Child Day Care (\$1,283,804) and Smart Start (\$255,000) subsidies and pass-through revenue from the ABC Board (\$10,000).	#6. Library Services receipt of E-Rate discount funds (\$4,752) for the NextReads electronic database.	#7. Health Services receipt of additional revenues (Kidcycle, Project Lazarus, Community Transformation)	#8 Sheriff Department receipt of additional FY2013 State Criminal Alien Assistance Program (SCAAP) funds (\$1,633)	#9 Solid Waste receipt of Canton Council grant funds (\$3,000)	#10 BOCC Approved allocation of \$25,350 from Commissioner Contingency to cover the cost of an executive search for a County Manager with Springsted, Inc.	Budget as Amended Through BOA #3
<b>General Fund Revenue</b>														
Property Taxes	\$ 139,733,522	\$ -	\$ 139,733,522	\$ 139,733,522	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 139,733,522
Sales Taxes	\$ 17,190,148	\$ -	\$ 17,190,148	\$ 17,190,148	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 17,190,148
License and Permits	\$ 313,000	\$ -	\$ 313,000	\$ 313,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 313,000
Intergovernmental	\$ 13,703,850	\$ -	\$ 13,703,850	\$ 15,029,705	\$ 2,454	\$ 2,166	\$ -	\$ 1,548,804	\$ -	\$ 15,500	\$ -	\$ -	\$ -	\$ 16,598,629
Charges for Service	\$ 9,654,843	\$ -	\$ 9,654,843	\$ 9,664,304	\$ 28,134	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,633	\$ -	\$ -	\$ 9,694,071
Investment Earnings	\$ 105,000	\$ -	\$ 105,000	\$ 105,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 105,000
Miscellaneous	\$ 796,718	\$ -	\$ 796,718	\$ 819,688	\$ 6,000	\$ -	\$ -	\$ -	\$ 4,752	\$ 3,001	\$ -	\$ -	\$ -	\$ 833,441
Transfers from Other Funds	\$ 1,046,300	\$ -	\$ 1,046,300	\$ 1,058,800	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,058,800
Fund Balance	\$ 5,190,118	\$ -	\$ 5,190,118	\$ 5,797,657	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,797,657
<b>Total General Fund Revenues</b>	<b>\$ 187,733,499</b>	<b>\$ -</b>	<b>\$ 187,733,499</b>	<b>\$ 189,711,824</b>	<b>\$ 36,588</b>	<b>\$ -</b>	<b>\$ 2,166</b>	<b>\$ -</b>	<b>\$ 1,548,804</b>	<b>\$ 4,752</b>	<b>\$ 18,501</b>	<b>\$ 1,633</b>	<b>\$ -</b>	<b>\$ 191,324,268</b>
<b>Expenditures</b>														
Governing & Management	\$ 15,981,211	\$ -	\$ 15,981,211	\$ 15,991,211	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 15,991,211
General Services	\$ 17,646,776	\$ -	\$ 17,646,776	\$ 17,646,776	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 17,646,776
Community & Environment	\$ 7,103,245	\$ -	\$ 7,103,245	\$ 7,140,909	\$ -	\$ -	\$ 2,166	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,143,075
Human Services	\$ 31,459,113	\$ -	\$ 31,459,113	\$ 32,376,671	\$ 36,588	\$ -	\$ -	\$ 1,548,804	\$ -	\$ 18,501	\$ -	\$ -	\$ -	\$ 33,980,564
Public Safety	\$ 21,445,378	\$ -	\$ 21,445,378	\$ 21,538,253	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,633	\$ -	\$ -	\$ 21,539,886
Culture & Recreation	\$ 2,495,908	\$ -	\$ 2,495,908	\$ 2,499,908	\$ -	\$ -	\$ -	\$ -	\$ 4,752	\$ -	\$ -	\$ -	\$ -	\$ 2,504,660
Education	\$ 86,289,802	\$ -	\$ 86,289,802	\$ 86,289,802	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 86,289,802
Transfers Out	\$ 5,312,066	\$ -	\$ 5,312,066	\$ 6,228,294	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,228,294
<b>Total General Fund Appropriation</b>	<b>\$ 187,733,499</b>	<b>\$ -</b>	<b>\$ 187,733,499</b>	<b>\$ 189,711,824</b>	<b>\$ 36,588</b>	<b>\$ -</b>	<b>\$ 2,166</b>	<b>\$ -</b>	<b>\$ 1,548,804</b>	<b>\$ 4,752</b>	<b>\$ 18,501</b>	<b>\$ 1,633</b>	<b>\$ -</b>	<b>\$ 191,324,268</b>
<b>Solid Waste Fund</b>														
<b>Revenues</b>														
Sales & Fees	\$ 5,377,347	\$ -	\$ 5,377,347	\$ 5,377,347	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,377,347
Intergovernmental	\$ 197,000	\$ -	\$ 197,000	\$ 197,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 197,000
Miscellaneous	\$ 187,705	\$ -	\$ 187,705	\$ 187,705	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,000	\$ -	\$ 190,705
Licenses & Permits	\$ 103,000	\$ -	\$ 103,000	\$ 103,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 103,000
Interest on Investments	\$ 25,500	\$ -	\$ 25,500	\$ 25,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 25,500
From General Fund (Sanitation Op)	\$ 1,869,496	\$ -	\$ 1,869,496	\$ 1,869,496	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,869,496
Appropriated Fund Balance	\$ 5,596,423	\$ -	\$ 5,596,423	\$ 5,596,423	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,596,423
<b>Total Revenues</b>	<b>\$ 13,356,471</b>	<b>\$ -</b>	<b>\$ 13,356,471</b>	<b>\$ 13,356,471</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 3,000</b>	<b>\$ -</b>	<b>\$ 13,359,471</b>
<b>Expenditures</b>														
General Services	\$ 13,356,471	\$ -	\$ 13,356,471	\$ 13,356,471	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,000	\$ -	\$ 13,359,471

Original Budget	Encumbrance Carry Forwards	Budget as Amended	Budget as Amended Through BOA #2-C	#1. Department on Aging receipt of revenues for class fees (\$28,134), health promotion and disease prevention (\$2,454) and sponsorship funds (\$6,000).	#2. Department on Aging revenues for class fees related to the Senior Citizen Health Promotion Wellness Grant.	#3. Receipt of Personnel Reimbursement (\$2,166) for the Soil and Water Division, in DEAPR.	#4. Housing, Human Rights and Community Development receipt of \$5,489 in Project Connect donations.	#5. Social Services receipt of state revenue for Child Day Care (\$1,283,804) and Smart Start (\$255,000) subsidies and pass-through revenue from the ABC Board (\$10,000).	#6. Library Services receipt of E-Rate discount funds (\$4,752) for the NextReads electronic database.	#7. Health Services receipt of additional revenues (Kidcycle, Project Lazarus, Community Transformation)	#8 Sheriff Department receipt of additional FY2013 State Criminal Alien Assistance Program (SCAAP) funds (\$1,633)	#9 Solid Waste receipt of Canton Council grant funds (\$3,000)	#10 BOCC Approved allocation of \$25,350 from Commissioner Contingency to cover the cost of an executive search for a County Manager with Springsted, Inc.	Budget as Amended Through BOA #3
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**Community Development Fund (Homelessness Partnership)**

**Revenues**

Intergovernmental	\$ 61,320	\$ 61,320	\$ 61,320					\$ 5,489							\$ 66,809
Miscellaneous	\$ -	\$ -	\$ -												\$ -
Transfer from General Fund	\$ 39,205	\$ 39,205	\$ 39,205												\$ 39,205
<b>Total Revenues</b>	<b>\$ 100,525</b>	<b>\$ 100,525</b>	<b>\$ 100,525</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 5,489</b>	<b>\$ -</b>	<b>\$ 106,014</b>					

**Expenditures**

Homelessness Partnership Program	\$ 100,525	\$ 100,525	\$ 100,525					\$ 5,489							\$ 106,014
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**Grant Project Fund**

**Revenues**

Intergovernmental	\$ 527,819	\$ 527,819	\$ 527,819												\$ 527,819
Charges for Services	\$ 49,914	\$ 49,914	\$ 49,914		\$ 45,406										\$ 95,320
Transfer from General Fund	\$ 37,863	\$ 37,863	\$ 37,863												\$ 37,863
Miscellaneous	\$ -	\$ -	\$ -												\$ -
Transfer from Other Funds	\$ -	\$ -	\$ -												\$ -
Appropriated Fund Balance	\$ -	\$ -	\$ -												\$ -
<b>Total Revenues</b>	<b>\$ 615,596</b>	<b>\$ 615,596</b>	<b>\$ 615,596</b>	<b>\$ -</b>	<b>\$ 45,406</b>	<b>\$ -</b>	<b>\$ 661,002</b>								

**Expenditures**

NCACC Employee Wellness Grant		\$ -	\$ -												\$ -
Electric Vehicle Charging Stations		\$ -	\$ -												\$ -
<b>Governing and Management</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
NPDES Grant (Multi-year)	\$ -	\$ -	\$ -												\$ -
NC Tomorrow CDBG (Multi-year)	\$ -	\$ -	\$ -												\$ -
Jordan Lake Watershed Nutrient Grant	\$ -	\$ -	\$ -												\$ -
Growing New Farmers Grant	\$ -	\$ -	\$ -												\$ -
<b>Community and Environment</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
Child Care Health - Smart Start	\$ 65,574	\$ 65,574	\$ 65,574												\$ 65,574
Scattered Site Housing Grant		\$ -	\$ -												\$ -
Carboro Growing Healthy Kids Grant		\$ -	\$ -												\$ -
Healthy Carolinians		\$ -	\$ -												\$ -
Health & Wellness Trust Grant		\$ -	\$ -												\$ -
Senior Citizen Health Promotion(Wellness)	\$ 96,863	\$ 96,863	\$ 96,863												\$ 96,863
Dental Health - Smart Start		\$ -	\$ -												\$ -
Intensive Home Visiting		\$ -	\$ -												\$ -
Human Rights & Relations HUD Grant		\$ -	\$ -												\$ -
Senior Citizen Health Promotion (Multi-Yr)		\$ -	\$ -		\$ 45,406										\$ 45,406
SeniorNet Program (Multi-Year)		\$ -	\$ -												\$ -
Enhanced Child Services Coord -SS		\$ -	\$ -												\$ -
Diabetes Education Program (Multi-Year)		\$ -	\$ -												\$ -
Specialty Crops Grant		\$ -	\$ -												\$ -
Local Food Initiatives Grant		\$ -	\$ -												\$ -
Reducing Health Disparities Grant (Multi-Yr)	\$ 83,574	\$ 83,574	\$ 83,574												\$ 83,574
Emergency Solutions Grant - DSS (Multi-Yr)		\$ -	\$ -												\$ -
FY 2009 Recovery Act HPRP		\$ -	\$ -												\$ -
Community Response Program - DSS	\$ 67,774	\$ 67,774	\$ 67,774												\$ 67,774
Building Futures Program - DSS (Multi-Yr)	\$ 301,811	\$ 301,811	\$ 301,811												\$ 301,811
<b>Human Services</b>	<b>\$ 615,596</b>	<b>\$ 615,596</b>	<b>\$ 615,596</b>	<b>\$ -</b>	<b>\$ 45,406</b>	<b>\$ -</b>	<b>\$ 661,002</b>								
Hazard Mitigation Generator Project		\$ -	\$ -												\$ -
Buffer Zone Protection Program		\$ -	\$ -												\$ -
800 MHz Communications Transition		\$ -	\$ -												\$ -
Secure Our Schools - OCS Grant		\$ -	\$ -												\$ -
Citizen Corps Council Grant		\$ -	\$ -												\$ -
COPS 2008 Technology Program		\$ -	\$ -												\$ -
COPS 2009 Technology Program		\$ -	\$ -												\$ -
EM Performance Grant		\$ -	\$ -												\$ -
2010 Homeland Security Grant - ES		\$ -	\$ -												\$ -
2011 Homeland Security Grant - ES		\$ -	\$ -												\$ -
Justice Assistance Act (JAG) Program		\$ -	\$ -												\$ -
FEMA Assistance to Firefighters Grant		\$ -	\$ -												\$ -
<b>Public Safety</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Total Expenditures</b>	<b>\$ 615,596</b>	<b>\$ 615,596</b>	<b>\$ 615,596</b>	<b>\$ -</b>	<b>\$ 45,406</b>	<b>\$ -</b>	<b>\$ 661,002</b>								

## Year-To-Date Budget Summary

Fiscal Year 2013-14

### General Fund Budget Summary

Original General Fund Budget	\$187,733,499
Additional Revenue Received Through Budget Amendment #3 (November 19, 2013)	
Grant Funds	\$125,004
Non Grant Funds	\$2,858,226
General Fund - Fund Balance for Anticipated Appropriations (i.e. Encumbrances)	
General Fund - Fund Balance Appropriated to Cover Anticipated and Unanticipated Expenditures	\$607,539
<b>Total Amended General Fund Budget</b>	<b>\$191,324,268</b>
Dollar Change in 2013-14 Approved General Fund Budget	\$3,590,769
% Change in 2013-14 Approved General Fund Budget	1.91%

\$42,000 to cover co-location costs with 5 Fire Departments; \$25,100 to cover .50 FTE position costs in Emergency Services; \$148,439 to cover loss of Federal Sequestration funds in the Section 8 Housing and HOME Programs (BOA #2); \$10,000 to provide UNRBA funds for Best Management Practices project (BOA #2-A); \$382,000 to purchase 3 properties adjacent to Sportsplex (BOA #2-C)

### Authorized Full Time Equivalent Positions

Original Approved General Fund Full Time Equivalent Positions	826.550
Original Approved Other Funds Full Time Equivalent Positions	82.700
Position Reductions during Mid-Year	
Additional Positions Approved Mid-Year	4.800
<b>Total Approved Full-Time-Equivalent Positions for Fiscal Year 2013-14</b>	<b>914.050</b>

includes Social Worker I (.80 FTE) time-limited position in Aging (BOA #1-B); time-limited Human Services Coord I (1.0 FTE) in Aging (BOA #1-C); two Appraiser I positions (2.0 FTE) in Revaluation Fund (BOA #1-D); Public Health Preparedness Coord (1.0 FTE) shared in Health and ES (BOA #2)

**ORANGE COUNTY  
BOARD OF COMMISSIONERS**

**ACTION AGENDA ITEM ABSTRACT**

**Meeting Date:** November 19, 2013

**Action Agenda**

**Item No.** 6-f

**SUBJECT:** Commemorative Plaques for Recently Commissioned Facilities

**DEPARTMENT:** Asset Management Services

**PUBLIC HEARING: (Y/N)**

No

**ATTACHMENT(S):**

Link Center Plaque Photograph

**INFORMATION CONTACT:**

Jeff Thompson, (919) 245-2658

**PURPOSE:** To approve the installation of commemorative plaques in recently constructed facilities, with funding of up to \$22,500 from currently available funds within the Asset Management Services General Fund FY 2013-14 budget to cover the costs.

**BACKGROUND:** The County has developed new facilities and parks over the past several years as part of its initiative for providing adequate and effective facilities for County services and operations.

The following facilities have been developed and put into operation since 2007:

- Robert and Pearl Seymour Center – Chapel Hill
- Cedar Grove Park – Hillsborough
- Twin Creeks Greenway – Chapel Hill
- Fairview Park – Hillsborough
- Solid Waste Operations Center – Chapel Hill
- Central Orange Senior Center – Hillsborough
- Orange County SportsPlex Renovations – Hillsborough
- Gateway Center – Hillsborough
- Emergency Services Operations Center – Hillsborough
- Orange County Justice Facility Expansion – Hillsborough
- Animal Services Facility – Chapel Hill
- Department of Social Services – Hillsborough
- West Campus Office Building – Hillsborough
- Orange County Library – Hillsborough
- Walnut Grove Church Road Convenience Center – Cedar Grove

Currently, these facilities are not marked with a commemorative plaque dedicating its use. There are several facilities developed in the past that carry these commemorative markers, such as the Richard E. Whitted facility and the Link Government Services Center. In addition, there is no County policy governing the installation of commemorative plaques within developed County facilities.

It is proposed that a single commemorative plaque similar to the one at the Link Center (see attached photograph) be installed at the facilities listed above. It should be noted that all plaques would denote "Chair" and "Vice Chair" as appropriate.

**FINANCIAL IMPACT:** The estimated cost for a single interior commemorative plaque installed similar to the one installed within the Link Center ranges from \$1,300 to \$1,500. The estimated cost for fifteen plaques installed at the facilities listed above is between \$19,500 to \$22,500.

Plaques for future facilities would be funded within the individual capital project budget.

**RECOMMENDATION(S):** The Board Chair recommends the Board of Commissioners approve the installation of commemorative plaques in recently constructed facilities, with funding of up to \$22,500 from currently available funds within the Asset Management Services General Fund FY 2013-14 budget to cover the costs.



**ORANGE COUNTY GOVERNMENT  
SERVICES CENTER**

**1992**

**● COUNTY COMMISSIONERS ●**

**MOSES CAREY, CHAIRMAN**

**ALICE M. GORDON**

**STEPHEN HALKIOTIS**

**VERLA C. INSKO**

**DON WILLHOIT**

**JOHN M. LINK, JR., MANAGER**

**HAKAN/CORLEY & ASSOCIATES, INC. - ARCHITECTS**

**C.J. KERN, CONTRACTOR, INC. - GENERAL**

**LEE AIR CONDITIONERS, INC. - MECHANICAL**

**QUALITY ELECTRIC COMPANY, INC. - ELECTRICAL**

**INDICOR, INC. - PLUMBING**

**ORANGE COUNTY  
BOARD OF COMMISSIONERS**

**ACTION AGENDA ITEM ABSTRACT**

**Meeting Date:** November 19, 2013

**Action Agenda  
Item No.** 6-g

**SUBJECT:** Orange County Volunteer Application – Proposed Revisions

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**DEPARTMENT:** Board of Commissioners

**PUBLIC HEARING: (Y/N)**

No

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**ATTACHMENT(S):**

Revised Application

**INFORMATION CONTACT:**

Commissioner Alice Gordon  
Commissioner Bernadette Pelissier  
Clerk's Office, 245-2130

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**PURPOSE:** To consider proposed revisions to the Orange County Volunteer Application for boards/commissions.

**BACKGROUND:** The Board discussed this issue as part of its October 1, 2013 regular meeting. Board suggestions are highlighted in yellow on the attached draft application. The Board also asked, if approved, that the Clerk's office ask applicants for the five specific boards (with additional questions) to submit a new application using the updated form.

**FINANCIAL IMPACT:** NONE

**RECOMMENDATION(S):** The Interim Manager recommends that the Board approve the application with revisions as proposed by Commissioners Alice Gordon and Bernadette Pelissier and Clerk to the Board Donna Baker.

DRAFT

**VOLUNTEER APPLICATION  
ORANGE COUNTY ADVISORY BOARDS AND COMMISSIONS**

**This application is a public document**

If you are an Orange County resident, at least 18 years old, and willing to volunteer your time and expertise to your community, you may complete this application online or download it and mail/fax it to the address/fax number below:

Orange County Board of Commissioners' Office  
P.O. Box 8181  
Hillsborough, NC 27278  
Phone (919) 245-2125  
Fax: (919) 644-0246 • Email: [tfreeman@orangecountync.gov](mailto:tfreeman@orangecountync.gov)

*If an applicant is not selected, their application will remain on file in the Clerk to the Board's office for two (2) years, and will be considered by the Commissioners when reviewing and making appointments.*

Items in **bold** are required fields.

**NAME:** \_\_\_\_\_

**HOME ADDRESS:** \_\_\_\_\_  
\_\_\_\_\_

**CITY:** \_\_\_\_\_ **Zip Code:** \_\_\_\_\_

**PHONE: (Day)** \_\_\_\_\_ **(Evening/late)** \_\_\_\_\_ **(Cell)** \_\_\_\_\_

**EMAIL:** \_\_\_\_\_

**PLACE OF EMPLOYMENT:** \_\_\_\_\_ **JOB TITLE:** \_\_\_\_\_

**YEAR BECAME ORANGE COUNTY RESIDENT:** \_\_\_\_\_

**IN ORDER TO ASSURE COUNTYWIDE REPRESENTATION PLEASE INDICATE YOUR TOWNSHIP OF RESIDENCE:**

- Bingham Cheeks Hillsborough Eno Chapel Hill Little River Cedar Grove

**WE ASK YOUR HELP IN ASSURING DIVERSITY OF MEMBERSHIP BY AGE, GENDER AND RACE, BY ANSWERING THE FOLLOWING QUESTIONS:** Male Female

**ETHNIC BACKGROUND:** African American Caucasian Hispanic Native American  
Asian American Other \_\_\_\_\_ :

**ARE YOU AT LEAST 18 YEARS OF AGE?**  YES  NO

**PLEASE LIST YOUR CURRENT COMMUNITY ACTIVITIES/ORGANIZATIONAL MEMBERSHIPS:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**I. PLEASE LIST THE BOARDS/COMMISSIONS ON WHICH YOU WOULD BE WILLING TO SERVE** Please indicate your preferences by prioritizing your selection of boards (first choice being "1") and choose no more than three

A. \_\_\_\_\_

1. Please explain how your background, education and experience is relevant to this board.

\_\_\_\_\_

2. Please explain your reasons for wanting to serve on this board.

\_\_\_\_\_

3. Do you have any personal or business interest(s) that could create a conflict of interest (either real or perceived) if you are appointed to this board? \_\_\_ Yes \_\_\_ No If yes, then please explain:

\_\_\_\_\_

B. \_\_\_\_\_

1. Please explain how your background, education and experience is relevant to this board.

\_\_\_\_\_

2. Please explain your reasons for wanting to serve on this board.

\_\_\_\_\_

3. Do you have any personal or business interest(s) that could create a conflict of interest (either real or perceived) if you are appointed to this board? \_\_\_ Yes \_\_\_ No If yes, then please explain:

\_\_\_\_\_

C. \_\_\_\_\_

1. Please explain how your background, education and experience is relevant to this board.

\_\_\_\_\_

2. Please explain your reasons for wanting to serve on this board.

\_\_\_\_\_

3. Do you have any personal or business interest(s) that could create a conflict of interest (either real or perceived) if you are appointed to this board? \_\_\_ Yes \_\_\_ No If yes, then please explain:

\_\_\_\_\_

**II. ADDITIONAL QUESTIONS FOR SELECTED BOARDS**

Applicants to the ABC Board, Orange County Board of Adjustment, Orange County Equalization and Review Board, Orange County Planning Board and OWASA (Orange Water and Sewer Authority Board) should answer the questions for the relevant boards:

**A. ABC Board Applicants:**

1. Please list/explain your experience, either professionally and/or from other boards/commissions, that you have in the areas of budget, personnel, and management.
2. In addition to the experience listed in question 1 above, please list the work/volunteer

experience/qualifications that would add to your expertise for this board.

3. What do you see as the responsibilities of this board, and what do you hope to accomplish if appointed?

**B .Orange County Board of Adjustment Applicants:**

1. Please list the work/volunteer experience/qualifications that would add to your expertise for this board.
2. What unique perspective can you bring to the Orange County Board of Adjustment?
3. What do you see as the responsibilities of this board, and what do you hope to accomplish if appointed?
4. What do you consider to be the most important issues facing Orange County related to growth?
5. What role should the Board of Adjustment take in guiding and regulating growth?
6. How would you, as a member of the Orange County Board of Adjustment, contribute to the implementation of the Board of Commissioners' adopted Goals and Priorities – link below:  
(<http://orangecountync.gov/occlerks/BOCCGoals09.pdf>)

**C. Orange County Equalization and Review Board Applicants:**

1. Please list/explain any experience (professional/volunteer) you may have in the area(s) of real estate, tax appraisal or real estate law.
2. In addition to the experience listed in question 1 above, please list the work/volunteer experience/qualifications that would add to your expertise for this board.
3. What do you see as the responsibilities of this board, and what do you hope to accomplish if appointed?

**D. Orange County Planning Board Applicants:**

1. Please list the work/volunteer experience/qualifications that would add to your expertise for this board.
2. What unique perspective can you bring to the Orange County Planning Board?
3. What do you see as the responsibilities of this board, and what do you hope to accomplish if appointed?
4. What do you consider to be the most important issues facing Orange County related to growth?
5. What role should the Planning Board take in guiding and regulating growth?
6. How would you, as a member of the Planning Board, contribute to the implementation of the Board of Commissioners' adopted Goals and Priorities - link below  
(<http://orangecountync.gov/occlerks/BOCCGoals09.pdf>)

**E. OWASA Applicants**

1. Please list/explain your experience, either professionally and/or from other boards/commissions that you have in the areas of budget, personnel, and management.
2. In addition to the experience listed in question 1 above, please list the work/volunteer experience/qualifications that would add to your expertise for this board.
3. What do you see as the responsibilities of this board, and what do you hope to accomplish if appointed?
4. What is OWASA's role in growth/development issues?

**III. QUESTIONS FOR ALL APPLICANTS**

**A. ARE YOU SERVING OR HAVE YOU EVER SERVED ON ANY ORANGE COUNTY ADVISORY BOARDS? IF "YES", PLEASE INDICATE WHICH ONE(S):**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**B. Please check yes or no:**

1. I maintain a **domicile** in Orange County (Domicile is defined as one's permanent established home as distinguished from one's temporary although actual place of residence).

- Yes**
- No**

2. I owe no outstanding taxes (real/personal) at the time of application/appointment.

- Yes**
- No**

**C. How did you become aware of Orange County volunteer opportunities? (Please check all that apply):**

- Newspaper**
- County Web Page**
- Current Orange County Volunteer**
- Radio**
- T.V.**
- Other** \_\_\_\_\_

**ETHICS GUIDELINES FOR  
COUNTY ADVISORY BOARDS AND COMMISSIONS**

I agree by my signature below that, if appointed, I pledge to comply with the following ethics guidelines for advisory boards and commissions as adopted by the Orange County Board of Commissioners.

**A. Conflict of Interest**

1. During advisory board meetings, a member shall immediately disclose any potential conflict of interest and request to be excused from voting when he or she has a conflict of interest.
2. During appeal proceedings, the applicant has the right to question the interest of any voting member. The advisory board chair should consult with the County Attorney or staff attorney on any potential conflict of interest in appeal matters.
3. In determining from existing facts and circumstances whether a conflict of interest exists the determining party shall consider the facts and circumstances as would an ordinary and reasonable person exercising prudence, discretion, intelligence, and due care.

**B. Gifts**

1. An advisory board member shall not directly or indirectly ask, accept, demand, exact, solicit, seek, assign, receive, or agree to receive any gift or honorarium for the advisory board member, or for another person, in return for being influenced in the discharge of the advisory board member's official responsibilities.
2. This section shall not apply to gifts or awards authorized by Orange County Policies, Resolutions, or Ordinances.

**C. Code of Ethics**

1. Advisory board members should act with integrity and with independence from improper influence as they exercise the functions of their offices. Characteristics and behaviors that are consistent with this standard are:
  - a. Adhering firmly to a code of sound values.
  - b. Behaving consistently and with respect towards everyone with whom they interact.
  - c. Exhibiting trustworthiness.
  - d. Living as if they are on duty as appointed officials regardless of where they are or what they are doing.
  - e. Using their best independent judgment to pursue the common good as they see it, presenting their opinions to all in a reasonable, forthright, consistent manner.
  - f. Remaining incorruptible, self-governing, and not subject to improper influence, while at the same time being able to consider the opinions and ideas of others.
  - g. Disclosing contacts and information about issues that they receive outside of public meetings, and refraining from seeking or receiving information about quasi-judicial matters outside of the quasi-judicial proceedings themselves.
  - h. Treating other advisory boards and advisory board members and the public with respect, and honoring the opinions of others even when they disagree.
  - i. Being careful not to reach conclusions on issues until all sides have been heard.
  - j. Showing respect for their appointed office and not behaving in ways that reflect badly on the office, the advisory board, Orange County, or the Orange County Board of Commissioners.
  - k. Recognizing that they are part of a larger group and acting accordingly.

- l. Recognizing that individual board members are not generally allowed to act on behalf of the board, but may only do so if the board specifically so authorizes, and that the board must take official action as a body.
  - m. Being faithful in the performance of the duties of their offices.
  - n. Acting as especially responsible residents whom others can trust and respect.
  - o. Faithfully attending and preparing for meetings.
  - p. Carefully analyzing all credible information that is properly submitted to them, and when applicable, being mindful of the need not to engage in communications outside the meeting in quasi-judicial matters.
  - q. Being willing to bear their fair share of the board’s workload.
  - r. To the extent appropriate, they should be willing to put the board’s interests ahead of their own.
2. Members of the Planning Board, Board of Adjustment, Economic Development Commission, and Board of Equalization and Review shall upon initial appointment, and prior to December 31 annually thereafter, disclose:
- a. Any interest he or she or his or her spouse or domestic partner has in real property situated in whole or in part in Orange County and the general description of that property.
  - b. Any legal, equitable, beneficial or contractual interest he or she or his or her spouse or domestic partner has in any business, firm or corporation, which is currently doing business with Orange County pursuant to contracts awarded by Orange County, or which is attempting, or has attempted in the past calendar year, to secure the award of a bid from Orange County or the approval of any Board or Agency of Orange County.
  - c. Failure to file a disclosure statement setting out the above required information shall result in immediate removal of the member from the applicable board.

**DO NOT SUBMIT RESUMES OR ATTACHMENTS.**

**SIGNATURE AND DATE**

By checking this box I certify that this serves as an electronic version of my signature, for the sole purposes of this form:

Date

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**ORANGE COUNTY  
BOARD OF COMMISSIONERS**

**ACTION AGENDA ITEM ABSTRACT**

**Meeting Date:** November 19, 2013

**Action Agenda  
Item No.** 6-h

**SUBJECT:** Approval of Updated Orange County Volunteer Fire Department Agreements

**DEPARTMENT:** Emergency Services

**PUBLIC HEARING: (Y/N)**

No

**ATTACHMENT(S):**

Sample Orange County Fire Protection  
and Emergency Services Agreement  
(Mark-up Version)

Orange Rural Fire Protection and  
Emergency Services Agreement (Mark-  
up Version)

**INFORMATION CONTACT:**

Jim Groves, 245-6100  
Jason B. Shepherd, 245-6100

**PURPOSE:** To approve updated fire protection and emergency services agreements between Orange County and each volunteer fire department (Caldwell, Cedar Grove, Efland, Eno, New Hope, Orange Grove, Orange Rural, and White Cross).

**BACKGROUND:** The existing fire protection contract agreements were developed and approved by the Orange County BOCC on June 18, 2013. Subsequently, several contractual benchmarks were identified that the Fire Chiefs thought were unattainable regarding rescue services as noted in Section 9. At the request of the Fire Chiefs, Rescue Services such as trench rescue, confined space, high angle rescue, and dive recovery/rescue have been removed from the agreement.

To fill the void in local capabilities to respond to these types of incidents, mutual aid agreements are being developed with surrounding counties that currently possess these capabilities. For example, dive recovery can be provided by the North Chatham Fire Department and the Durham County Sheriff's Office. Trench rescue can be provided by the Durham City Fire Department. South Orange Rescue can provide high angle rescue, ropes, confined space and swift water rescue. The Chapel Hill Fire Department can provide Urban Search and Rescue and swift water rescue.

Other revisions include:

- The language in Section 4 was changed to remit quarterly payments by the 15<sup>th</sup> day of the first month of each quarter.
- Additional language was added into Section 5 to allow the fire department to charge for a pre-arranged nominal fee when standing by for special events.
- Section 13 was changed to remove purchasing guidelines and Section 14 was added to provide the fire departments a copy of the most recent State of North Carolina purchasing procedures for local governments, as well as other procedures provided for by state law.

The Fire Protection and Emergency Services Agreements have been completed in coordination with and reviewed by each County Fire Department. During a meeting with the BOCC on October 3, 2013, representatives from the fire departments indicated that they did not have further changes to their agreements. A sample of seven required agreements is attached as all are similar in content. The eighth agreement with the Orange Rural Fire Department is also attached and includes language for additional rescue services at the Department's request.

**FINANCIAL IMPACT:** The approval of this item has no financial impact on the County. This is an administrative action for fire protection and rescue service delivery only.

**RECOMMENDATION(S):** The Interim Manager recommends that the Board approve and authorize the Chair to sign the updated Orange County Fire Protection and Emergency Services Agreements with the eight volunteer fire departments noted above.

**STATE OF NORTH CAROLINA  
ORANGE COUNTY**

**FIRE PROTECTION AND EMERGENCY SERVICES AGREEMENT**

**THIS AGREEMENT** (this "Agreement"), made and entered into this \_\_\_\_ day of \_\_\_\_\_, 2013 by and between Orange County, hereinafter referred to as the "County" and \_\_\_\_\_, hereinafter referred to as the "Fire Department", referred to herein as "Party" and/or collectively as the "Parties".

**WITNESSETH:**

1. County created the \_\_\_\_\_ Fire Protection District (the "District") as a special tax district pursuant to Chapter 69 of the North Carolina General Statutes and desires to contract with Fire Department for fire protection and other services as set out herein.
2. Pursuant to §NCGS 69-25.4 the County agrees that it will cause to be assessed or levied a special tax of not more than fifteen cents (\$.15) per one-hundred dollar (\$100) valuation of all real and personal property in the District unless otherwise limited or prohibited by law or a vote of the people, and will collect said tax as a part of the ad valorem taxes of Orange County; provided however, the amount levied annually shall be based on the needs projected in the budget estimate submitted by the Fire Department to the County as approved by the County.
3. That a special or separate fund shall be maintained by the County for funds collected as a result of said special tax.
4. ~~That from said special tax ninety-eight and one-half percent (98.5%) of current and delinquent funds collected on real and personal property excluding motor vehicles and ninety-eight and one-half percent (98.5%) of funds collected on motor vehicles shall be remitted to the Fire Department in quarterly payments by the 15<sup>th</sup> day of the first month of each quarter for the first three quarters beginning in July and ending on March 31, and the final quarterly payment will be made based on the County Finance Director's estimate of overall tax collections through the fiscal year end not to exceed the appropriation amount.~~ That from said special tax district the Board of County Commissioners will approve a Fire Protection District tax rate and Annual Budget for the fire Department. The County agrees to remit quarterly payments, by the 15<sup>th</sup> day of the first month of each quarter. The total quarterly payments to the fire department will equal the annual budget.
5. The Fire Department shall provide and furnish adequate fire protection services and shall provide the necessary equipment, personnel, and other resources as determined by the North Carolina Department of Insurance, Fire and Rescue Service Division, and the Insurance Service Office for all persons and property located within the District. Fire Department currently has an insurance rating of \_\_\_\_\_, and during the term of this Agreement will maintain at least a 9E insurance rating. Fire Department will furnish **fire and rescue** services free of charge to all persons and individuals within the District (excluding non-public commercial transportation). Fire Department shall strive to achieve an insurance rating of 8 (or better) by July 2014

and 6 (or better) by July 2016. This section does not preclude the Fire Department from charging a pre-arranged nominal fee when standing by for special events.

6. That all funds paid to the Fire Department by the County shall be used exclusively by the Fire Department to provide fire protection services within the District (See Exhibit 1), and the Fire Department may also use said funds to provide Medical Responder and rescue services within the District, and to pay other legitimate fire, rescue, and Medical Responder expenses attributable to the services rendered within the District. This does not preclude mutual aid agreements.
7. The Fire Department shall provide Medical Responder Services within the District. Medical Responder Services are defined as the provision of Basic Life Support treatment as needed until such time as more highly trained personnel arrive on scene. Such Medical Responder Services may be provided through mutual aid agreements or through third party contracts
8. The Fire Department shall provide Hazardous Materials Response Services at the North Carolina Department of Insurance "Operations" Level within the District. Hazardous Materials Response Services are defined as defensive actions necessary to protect life, property and the environment from the effects of the release.
9. ~~The Fire Department shall provide Rescue Services to all persons and individuals within the District. Rescue Services are defined as the removal or freeing of individuals from confinement or danger and includes extrication, confined space rescue, land search and rescue, water rescue, high angle rescue, swift water rescue, structural collapse rescue, trench rescue, and dive rescue. Such Rescue Services may be provided through mutual aid agreements or through third party contracts.~~  
 The Fire Department shall provide Rescue Services to all persons and individuals within the District. Rescue Services are defined as the removal, extrication, or freeing of individuals from vehicle confinement or danger. Such Rescue Services may be provided through mutual aid agreements or through third party contracts.
10. Notwithstanding Section 6 above Fire Department may provide fire protection services outside the District subject to the following terms and conditions [This section applicable only to departments authorized to provide fire protection services outside their districts. Remove or strike where not applicable]:
  - A. That Fire Department is authorized to provide primary fire protection services in the area of the \_\_\_\_\_ District shown in Exhibit 1.
  - B. Fire Department shall not expend any funds or resources appropriated for the use of persons and individuals in the \_\_\_\_\_ District for the primary fire protection services outside the area of the \_\_\_\_\_ District shown in Exhibit 1. In the event any such expenditure occurs for primary fire protection outside the area shown in Exhibit 1 Fire Department shall immediately notify the County and Fire Department shall take corrective measures to rectify the expenditure and to ensure such expenditure shall not be repeated.
  - C. That Fire Department shall enter into an agreement with the \_\_\_\_\_ Department in which \_\_\_\_\_ Fire Department shall provide compensation

to Fire Department for Fire Department's availability and service in providing primary fire protection services in the area of the \_\_\_\_\_ District shown in Exhibit 1.

11. In providing the services contemplated herein the Fire Department shall operate in compliance with all applicable State and local laws and regulations including, but not limited to the North Carolina Fire Incident Reporting System (G.S. 58-79-45, NC Administrative Code, §.0402). The Fire Department shall submit electronic incident reports on a quarterly basis to the Orange County Fire Marshal . The Fire Department further agrees to file with the Fire Marshal Office a current list of its Board of Directors, and a roster of its fire department personnel, an annual training report, and a list of apparatus including pump and tank size, and specialized fire suppression equipment, no later than July 31<sup>st</sup> of each year. The County shall have the right to inspect all books and accounts for the Fire Department at any time. Said inspection shall be conducted by the Orange County Fire Marshal and/or Orange County Finance Office and/or their designee. The following minimal performance standards are agreed upon by the County and the Fire Department and are a part of this contract:

- A. Response Time. Fire Department should have the goal of having an average response time (time of dispatch until time of arrival) of   16   minutes or less for structural fire calls within the recognized Insurance District. Fire Department should have the goal of having an average response time of   16   minutes or less for Medical Responder and Rescue Services.
- B. Manpower on Scene. Fire Department should have adopted standard operating guidelines that address the appropriate number of firefighters needed on all type fire calls. The National Incident Management System shall be used at all incidents to manage personnel.
- C. Training. Fire Department shall have the minimum standard training requirements set forth by the State of North Carolina and NC Department of Labor for providing fire and emergency services provided by the Fire Department. For purposes of this agreement emergency services includes both Medical Responder services, hazardous materials services, and rescue services.
- D. Fire Investigations. The Fire Department officer in charge at all fire scenes shall attempt to determine the cause and origin of every fire. When the officer in charge cannot determine the cause and origin of the fire, or if the cause is suspected to be of an incendiary nature, the officer in charge may request assistance from the Orange County Fire Marshal.
- E. Reports. Fire Department shall keep all records for a minimum period of seven (7) years. All State and county required reports and rosters shall be submitted by the applicable deadlines.
- F. Fire Hydrants. The Fire Department should coordinate with the owners of the water distribution system so that every hydrant in the District is

flushed and checked for accessibility, functionality, visibility, and operation at least annually. If the hydrant is owned by a municipality or special water district, testing and maintenance should be handled as agreed upon by the County and the system operator. The Fire Department should report any malfunctions or damage to hydrants to the owner of the water distribution system.

- G. Emergency/Disaster Response. Fire Department shall follow the Orange County Emergency Operation Framework (EOF) Policy when responding to an emergency or disaster.
  - H. State of Emergency. County requests that Fire Department, when available, assist with the following services, but not limited to, before, during, and following times of emergency/disaster: 1. Debris Clearance; 2) Traffic Control; 3) Alert and Warning; 4) Search and Rescue; 5) Evacuation Notification and Coordination; and 6) other life-saving and property protection measures as necessary. All operations shall be in accordance with the Orange County Orange County Emergency Operation Framework (EOF) Policy.
  - I. Medical Responder Services. When Fire Department provides Medical Responder Services assistance, it shall be done in accordance with the rules set forth by the Orange County Medical Director.
12. The Fire Department shall submit to an audit by a Certified Public Accountant, which will be paid for by the County, and shall be in conformity with General Accepted Accounting Principles. If an audit has already been performed by a certified entity, the Fire Department shall present the County with a copy of that audit. Such audit to be provided on or before December 31<sup>st</sup> of each year beginning in 2014, and to be in conformity with the most recent audit policies of the County and the North Carolina Local Government Commission. Further, the Fire Department agrees to comply with County budgeting procedures including a mid-year financial statement and other procedures provided for by State Law and agree to submit budget estimates to the Board of Commissioners on the standard forms used by County departments. The Fire Department also agrees to use standard line items for accounting as requested by the County Finance Department.
  13. The Fire Department shall comply with the County budgeting procedures, and shall submit annual budget estimates in accordance with established County budget timetables. A supporting letter of request for the proposed tax rate shall be signed by the Fire Department's president upon approval of its Board of Directors. The County will provide the Fire Department with standard forms for budget submission and the Fire Department shall use such standard forms.
  14. The Fire Department shall comply with the State of North Carolina purchasing procedures for local governments as identified in Attachment #1, as well as other procedures provided for by state law.
  15. The Fire Department shall file with the County Fire Marshal a true copy of its Articles of Incorporation, Bylaws, and shall furnish any changes made thereto not less than

thirty (30) days prior to their effective dates. Further, the Fire Department agrees to amend its Articles of Incorporation and Bylaws as necessary to meet all minimum legal requirements for a North Carolina nonprofit corporation, as required by the provisions of Chapter 55A of the General Statutes of North Carolina. Should Fire Department be notified that it has failed to meet all minimum legal requirements for a North Carolina nonprofit corporation and/or failed to maintain its federal, state, or local tax-exempt status the Fire Department shall, within thirty (30) days of such notification, begin taking appropriate steps to remedy said failure. Should said failure not be appropriately remedied within ninety (90) days after such notification County may withhold special district tax revenues until such time as the Fire Department meets all minimum legal requirements of Chapter 55A of the General Statutes of North Carolina and/or until such time as the Fire Department's tax-exempt status is restored.

16. In the event the Fire Department dissolves then the Fire Department shall deliver, release, and convey to the County all of its equipment, cash, or other assets to be used by the County exclusively for the provision of fire protection services, rescue services, or Medical Responder services within the District. Any such dissolution shall comply with applicable laws of North Carolina. If Fire Department ceases to provide either fire protection services, rescue services, or Medical Responder services within the District Fire Department shall deliver, release, and convey to County all of its equipment, cash, or other assets used for those specific services the Fire Department has ceased to provide, to be used by the County exclusively for the provision of fire protection services, rescues services, or Medical Responder services within the District. Should the terms of this paragraph conflict with Fire Department's Articles of Incorporation the Articles of Incorporation shall control.
17. The Fire Department agrees to hold harmless and indemnify the County from and against any and all liability and expenses including attorney fees, court costs and other costs incurred by the County caused by any act or omission of the Fire Department, its agents and employees. The Department shall purchase and maintain, during the term of this Agreement, and any extension hereof, at least the following insurance coverage:
  - A. Comprehensive Automobile Liability Insurance with combined single limits of at least one million dollars (\$1,000,000) per occurrence. Coverage shall be provided under a symbol "1". Coverage shall apply, on an excess basis for hired, borrowed and non-owned vehicles. Coverage shall apply, on a primary basis, for commandeered vehicles. Volunteers or employees shall be considered insureds and volunteers and employees shall have coverage in excess of their personal auto liability limits when they are using their vehicles on behalf of the Fire Department. Fellow member liability shall be provided. Auto pollution liability shall be included in the coverage.
  - B. Auto physical damage shall be provided on an agreed value basis. Coverage shall be included for hire, borrowed or commandeered vehicles without a limit of liability. Coverage shall be provided to bring replacement vehicle up to the most current national standards, such as NFPA or DOT.

- C. Comprehensive General Liability Insurance with limits of at least one million dollars (\$1,000,000) per occurrence and two million dollars (\$2,000,000) aggregate. The aggregate shall apply per named insured and per insured location. The policy shall include the following coverage: Volunteers or employees as insureds, Medical Malpractice, Good Samaritan Liability Coverage, Intentional Acts Coverage for both bodily injury and or property damage, Fellow Member Liability, Non-owned Watercraft, Fire Damage Legal Liability with limits of one million dollars (\$1,000,000), Pollution Liability arising out of emergency operations, training activities or equipment wash downs.
- D. Directors and Officers Liability Insurance with limits of at least one million dollars (\$1,000,000) per occurrence with two million dollars (\$2,000,000) aggregate. This policy shall include coverage for prior acts. The insureds shall include current volunteers and employees, former volunteers and employees, and any persons or organizations providing service to the Department under a mutual aid or similar agreement. Coverage shall include civil rights type suits such as discrimination and sexual harassment; liability arising out of the administration of benefit plans for employees or volunteers and employment related practice suites. Coverage shall include claims made for future compensation and benefits lost from wrongful termination of an employee.
- E. Umbrella Liability Insurance with limits of at least one million dollars (\$1,000,000) per occurrence and one million dollars (\$1,000,000) aggregate. The umbrella policy shall provide excess coverage over the Auto Liability Policy, General Liability Policy, and the Employer's Liability Section of the Workers' Compensation Policy. Volunteers and employees shall be included as insureds.
- F. The Department shall maintain Property Insurance protecting against the risk of direct physical loss or damage. The policy covering the building shall be written on a Guaranteed Replacement Cost Basis, with coverage included for Building Ordinance, Flood, and Earthquake. Coverage shall include Commandeered Property in the amount of two-hundred fifty thousand dollars (\$250,000). Contents coverage shall be provided on a replacement cost basis. Coinsurance penalties shall not apply.
- G. Portable Equipment Coverage shall be provided protecting against the risk of direct physical loss or damage, including electrical surges. Coverage shall be provided on a Guaranteed Replacement Cost Basis.
- H. The Automobile Liability Policy, General Liability Policy, Umbrella Liability Policy and Management Liability Policy shall name the County as an additional insured. The Department shall furnish the County with Certificates of Insurance showing the type of policy, limits of liability, name of insurance companies, policy numbers, effective dates and expiration dates of policies.

- I. Workers' Compensation Insurance covering all volunteers and salaries firefighters meeting statutory limits in compliance with applicable State and Federal Laws.
  - J. Each policy shall also contain a ten (10) day notice to the County in the event of cancellation or modification of any stipulated insurance coverage.
18. In connection with the performance of this Agreement, the Fire Department agrees not to discriminate against any employee, member, or applicant for employment or membership because of race, color, national origin, religion, creed, ethnicity, sex, sexual orientation, age, disability, political affiliation, and Vietnam-Era or disabled veteran status. Employees, members and applicants must however, be competent and capable to perform the requirements of the job. The Fire Department agrees to take all reasonable measures to insure that applicants are employed, and that employees are treated appropriately, during their employment, without regard to their race, color, national origin, religion, creed, ethnicity, sex, sexual orientation, age, disability, political affiliation, and Vietnam-Era or disabled veteran status.
19. This Agreement shall continue for a term of five (5) years unless terminated as hereinafter provided. This Agreement may be renewed for two additional five-year terms upon mutual agreement of the Parties. Either Party may terminate this Agreement effective at the end of any fiscal year by giving the other Party notice at least one (1) year in advance of the end of the fiscal year that the Agreement is to terminate.
20. This Agreement sets forth the entire understanding of the parties and supersedes any and all prior agreements, arrangements, and understandings related to the subject matter hereto. This Agreement may not be changed or terminated except in writing and as provided herein, and no notice shall be effective unless evidenced by a written instrument duly executed by the Party or Parties, hereto.
21. Any notice required under this Agreement will be in writing, addressed to the appropriate party at its address identified on the signature page of this Agreement and delivered either in person, by email, by facsimile, by registered or certified mail, or by commercial courier service. All notices shall be effective upon the date of receipt.
22. Any provision or part of this Agreement held to be void or unenforceable under any Laws or Regulations shall be deemed stricken and all remaining provisions shall continue to be valid and binding upon the Parties. The Parties agree that the Agreement shall be reformed to replace such stricken provision or part thereof with a valid and enforceable provision that comes as close as possible to expressing the intention of the stricken provision.
23. That this Agreement shall be binding upon and inure to the benefit of the parties and their respective successors, legal representatives and assigns, but this Agreement may not be assigned by either party without prior written consent of the other party, which may be withheld in the sole discretion of a party.

24. No act or failure to act by the County or the Fire Department shall constitute a waiver of any right or duty granted to the Parties by the terms of this Agreement. Nor shall any act or failure to act constitute any approval except as specifically agreed to in writing.

25. In order to fully comply with the terms of this Agreement Fire Department shall have a grace period commencing on the date of signature, and for the duration as stated below before full compliance with the certain sections is mandated.

- A. Section 5; ninety (90) days.
- B. Section 9; one hundred eighty (180) days.
- C. Section 11; ninety (90) days.
- D. Section 13; thirty (30) days.

26. This Agreement shall be governed by and construed in accordance with the Laws of the State of North Carolina.

IN WITNESS WHEREOF, the County has caused this instrument to be executed by the Chairperson of the Board of County Commissioners and attested by the Clerk to the Board of County Commissioners, and the Fire Department has caused this instrument to be signed in its corporate name by its President, attested by its Secretary, and its corporate seal hereto affixed, all by order of its Board of Directors.

Acknowledged and agreed to the day and date first above recorded.

**ORANGE COUNTY**

**FIRE DEPARTMENT**

BY: \_\_\_\_\_  
Chair

BY: \_\_\_\_\_  
President

Address: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Contact Person: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Telephone No.: \_\_\_\_\_

Telephone No.: \_\_\_\_\_

ATTEST:

ATTEST:

\_\_\_\_\_  
Clerk Board of Commissioners

\_\_\_\_\_  
Secretary

(County Seal)

(Corporate Seal)

## Attachment 1

## Dollar Thresholds in North Carolina Public Contracting Statutes



Dollar limits and statutory authority current as of September 1, 2013

Requirement	Threshold	Statute
<b>Formal bidding</b>		
	<i>(estimated cost of contract)</i>	
Construction or repair contracts	\$500,000 <i>and above</i>	G.S. 143-129
Purchase of apparatus, supplies, materials, and equipment	\$90,000 <i>and above</i>	G.S. 143-129
<b>Informal bidding</b>		
	<i>(actual cost of contract)</i>	
Construction or repair contracts	\$30,000 to formal limit	G.S. 143-131
Purchase of apparatus, supplies, materials, and equipment	\$30,000 to formal limit	G.S. 143-131
<b>Construction methods authorized for building projects</b>		
	<i>Over \$300,000</i>	G.S. 143-128(a1)
Separate Prime	<i>(estimated cost of project)</i>	
Single Prime		
Dual Bidding		
Construction Management at Risk (G.S. 143-128.1)		
Design-Build and Design-Build Bridging (G.S. 143-128.1A; G.S. 143-128.1B)		
Public Private Partnership (P3) (G.S. 143-128.1C)		
<b>Historically Underutilized Business (HUB) requirements</b>		
Building construction or repair projects		
– Projects with state funding ( <i>verifiable 10% goal required</i> )	\$100,000 <i>or more</i>	G.S. 143-128.2(a)
– Locally funded projects ( <i>formal HUB requirements</i> )	\$300,000 <i>or more</i>	G.S. 143-128.2(j)
– Projects in informal bidding range ( <i>informal HUB requirements</i> )	\$30,000 to \$500,000*	G.S. 143-131(b)
*Note: Formal HUB requirements should be used for Informally bid projects costing between \$300,000 and \$500,000		
<b>Limit on use of own forces (force account work)</b>		
	<i>(not to exceed)</i>	G.S. 143-135
Construction or repair projects	\$125,000 ( <i>total project cost</i> ) <u>or</u> \$50,000 ( <i>labor only cost</i> )	
<b>Bid bond or deposit</b>		
Construction or repair contracts ( <i>at least 5% of bid amount</i> )	Formal bids ( <i>\$500,000 and above</i> )	G.S.143-129(b)
Purchase contracts	Not required	
<b>Performance/Payment bonds</b>		
Construction or repair contracts ( <i>100% of contract amount</i> )	Each contract <i>over \$50,000</i> of project costing <i>over \$300,000</i>	G.S. 143-129(c); G.S. 44A-26
Purchase contracts	Not required	
<b>General contractor's license required</b>		
	\$30,000 <i>and above</i>	G.S. 87-1
Exemption	Force account work ( <i>see above</i> )	
Owner-builder affidavit required	Force account work ( <i>see above</i> )	G.S. 87-14(a)(1)
<b>Use of licensed architect or engineer required</b>		
Nonstructural work	\$300,000 <i>and above</i>	G.S. 133-1.1(a)
Structural repair, additions, or new construction	\$135,000 <i>and above</i>	
Repair work affecting life safety systems	\$100,000 <i>and above</i>	
<b>Selection of architect, engineer, surveyor, construction manager at risk, or design-build contractor</b>		
"Qualification-Based Selection" procedure (QBS)	All contracts unless exempted	G.S. 143-64.31
Exemption authorized	Only projects where estimated fee is <i>less than \$50,000</i>	G.S. 143-64.32

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**STATE OF NORTH CAROLINA  
ORANGE COUNTY**

**FIRE PROTECTION AND EMERGENCY SERVICES AGREEMENT**

**THIS AGREEMENT** (this "Agreement"), made and entered into this \_\_\_\_ day of \_\_\_\_\_, 2013 by and between Orange County, hereinafter referred to as the "County" and Orange Rural Fire Department, hereinafter referred to as the "Fire Department", referred to herein as "Party" and/or collectively as the "Parties".

**WITNESSETH:**

1. County created the \_\_\_\_\_ Fire Protection District (the "District") as a special tax district pursuant to Chapter 69 of the North Carolina General Statutes and desires to contract with Fire Department for fire protection and other services as set out herein.
2. Pursuant to §NCGS 69-25.4 the County agrees that it will cause to be assessed or levied a special tax of not more than fifteen cents (\$.15) per one-hundred dollar (\$100) valuation of all real and personal property in the District unless otherwise limited or prohibited by law or a vote of the people, and will collect said tax as a part of the ad valorem taxes of Orange County; provided however, the amount levied annually shall be based on the needs projected in the budget estimate submitted by the Fire Department to the County as approved by the County.
3. That a special or separate fund shall be maintained by the County for funds collected as a result of said special tax.
4. ~~That from said special tax ninety-eight and one-half percent (98.5%) of current and delinquent funds collected on real and personal property excluding motor vehicles and ninety-eight and one-half percent (98.5%) of funds collected on motor vehicles shall be remitted to the Fire Department in quarterly payments by the 15<sup>th</sup> day of the first month of each quarter for the first three quarters beginning in July and ending on March 31, and the final quarterly payment will be made based on the County Finance Director's estimate of overall tax collections through the fiscal year end not to exceed the appropriation amount.~~ That from said special tax district the Board of County Commissioners will approve a Fire Protection District tax rate and Annual Budget for the fire Department. The County agrees to remit quarterly payments, by the 15<sup>th</sup> day of the first month of each quarter. The total quarterly payments to the fire department will equal the annual budget.
5. The Fire Department shall provide and furnish adequate fire protection services and shall provide the necessary equipment, personnel, and other resources as determined by the North Carolina Department of Insurance, Fire and Rescue Service Division, and the Insurance Service Office for all persons and property located within the District. Fire Department currently has an insurance rating of \_\_\_\_\_, and during the term of this Agreement will maintain at least a 9E insurance rating. Fire Department will furnish **fire and rescue** services free of charge to all persons and individuals within the District (excluding non-public commercial transportation). Fire Department shall strive to achieve an insurance rating of 8 (or better) by July 2014

and 6 (or better) by July 2016. This section does not preclude the Fire Department from charging a pre-arranged nominal fee when standing by for special events.

6. That all funds paid to the Fire Department by the County shall be used exclusively by the Fire Department to provide fire protection services within the District (See Exhibit 1), and the Fire Department may also use said funds to provide Medical Responder and rescue services within the District, and to pay other legitimate fire, rescue, and Medical Responder expenses attributable to the services rendered within the District. This does not preclude mutual aid agreements.
7. The Fire Department shall provide Medical Responder Services within the District. Medical Responder Services are defined as the provision of Basic Life Support treatment as needed until such time as more highly trained personnel arrive on scene. Such Medical Responder Services may be provided through mutual aid agreements or through third party contracts
8. The Fire Department shall provide Hazardous Materials Response Services at the North Carolina Department of Insurance "Operations" Level within the District. Hazardous Materials Response Services are defined as defensive actions necessary to protect life, property and the environment from the effects of the release.
9. ~~The Fire Department shall provide Rescue Services to all persons and individuals within the District. Rescue Services are defined as the removal or freeing of individuals from confinement or danger and includes extrication, confined space rescue, land search and rescue, water rescue, high angle rescue, swift water rescue, structural collapse rescue, trench rescue, and dive rescue. Such Rescue Services may be provided through mutual aid agreements or through third party contracts.~~  
 The Fire Department shall provide Rescue Services to all persons and individuals within the District. Rescue Services are defined as the removal, extrication, or freeing of individuals from vehicle confinement or danger, rope rescue, vehicle and machinery rescue, farm machinery rescue, and confined space rescue. Furthermore, the Fire Department shall provide structural collapse rescue services by January 1, 2014, and water rescue by July 1, 2014. Such Rescue Services may be provided through mutual aid agreements or through third party contracts.
10. Notwithstanding Section 6 above Fire Department may provide fire protection services outside the District subject to the following terms and conditions [This section applicable only to departments authorized to provide fire protection services outside their districts. Remove or strike where not applicable]:
  - A. That Fire Department is authorized to provide primary fire protection services in the area of the \_\_\_\_\_ District shown in Exhibit 1.
  - B. Fire Department shall not expend any funds or resources appropriated for the use of persons and individuals in the \_\_\_\_\_ District for the primary fire protection services outside the area of the \_\_\_\_\_ District shown in Exhibit 1. In the event any such expenditure occurs for primary fire protection outside the area shown in Exhibit 1 Fire Department shall immediately notify the County and Fire Department shall take corrective measures to rectify the expenditure and to ensure such expenditure shall not be repeated.

- C. That Fire Department shall enter into an agreement with the \_\_\_\_\_ Department in which \_\_\_\_\_ Fire Department shall provide compensation to Fire Department for Fire Department's availability and service in providing primary fire protection services in the area of the \_\_\_\_\_ District shown in Exhibit 1.
11. In providing the services contemplated herein the Fire Department shall operate in compliance with all applicable State and local laws and regulations including, but not limited to the North Carolina Fire Incident Reporting System (G.S. 58-79-45, NC Administrative Code, §.0402). The Fire Department shall submit electronic incident reports on a quarterly basis to the Orange County Fire Marshal. The Fire Department further agrees to file with the Fire Marshal Office a current list of its Board of Directors, and a roster of its fire department personnel, an annual training report, and a list of apparatus including pump and tank size, and specialized fire suppression equipment, no later than July 31<sup>st</sup> of each year. The County shall have the right to inspect all books and accounts for the Fire Department at any time. Said inspection shall be conducted by the Orange County Fire Marshal and/or Orange County Finance Office and/or their designee. The following minimal performance standards are agreed upon by the County and the Fire Department and are a part of this contract:
- A. Response Time. Fire Department should have the goal of having an average response time (time of dispatch until time of arrival) of   16   minutes or less for structural fire calls within the recognized Insurance District. Fire Department should have the goal of having an average response time of   16   minutes or less for Medical Responder and Rescue Services.
  - B. Manpower on Scene. Fire Department should have adopted standard operating guidelines that address the appropriate number of firefighters needed on all type fire calls. The National Incident Management System shall be used at all incidents to manage personnel.
  - C. Training. Fire Department shall have the minimum standard training requirements set forth by the State of North Carolina and NC Department of Labor for providing fire and emergency services provided by the Fire Department. For purposes of this agreement emergency services includes both Medical Responder services, hazardous materials services, and rescue services.
  - D. Fire Investigations. The Fire Department officer in charge at all fire scenes shall attempt to determine the cause and origin of every fire. When the officer in charge cannot determine the cause and origin of the fire, or if the cause is suspected to be of an incendiary nature, the officer in charge may request assistance from the Orange County Fire Marshal.
  - E. Reports. Fire Department shall keep all records for a minimum period of seven (7) years. All State and county required reports and rosters shall be submitted by the applicable deadlines.

- F. Fire Hydrants. The Fire Department should coordinate with the owners of the water distribution system so that every hydrant in the District is flushed and checked for accessibility, functionality, visibility, and operation at least annually. If the hydrant is owned by a municipality or special water district, testing and maintenance should be handled as agreed upon by the County and the system operator. The Fire Department should report any malfunctions or damage to hydrants to the owner of the water distribution system.
  - G. Emergency/Disaster Response. Fire Department shall follow the Orange County Emergency Operation Framework (EOF) Policy when responding to an emergency or disaster.
  - H. State of Emergency. County requests that Fire Department, when available, assist with the following services, but not limited to, before, during, and following times of emergency/disaster: 1. Debris Clearance; 2) Traffic Control; 3) Alert and Warning; 4) Search and Rescue; 5) Evacuation Notification and Coordination; and 6) other life-saving and property protection measures as necessary. All operations shall be in accordance with the Orange County Orange County Emergency Operation Framework (EOF) Policy.
  - I. Medical Responder Services. When Fire Department provides Medical Responder Services assistance, it shall be done in accordance with the rules set forth by the Orange County Medical Director.
12. The Fire Department shall submit to an audit by a Certified Public Accountant, which will be paid for by the County, and shall be in conformity with General Accepted Accounting Principles. If an audit has already been performed by a certified entity, the Fire Department shall present the County with a copy of that audit. Such audit to be provided on or before December 31<sup>st</sup> of each year beginning in 2014, and to be in conformity with the most recent audit policies of the County and the North Carolina Local Government Commission. Further, the Fire Department agrees to comply with County budgeting procedures including a mid-year financial statement and other procedures provided for by State Law and agree to submit budget estimates to the Board of Commissioners on the standard forms used by County departments. The Fire Department also agrees to use standard line items for accounting as requested by the County Finance Department.
13. The Fire Department shall comply with the County budgeting procedures, and shall submit annual budget estimates in accordance with established County budget timetables. A supporting letter of request for the proposed tax rate shall be signed by the Fire Department's president upon approval of its Board of Directors. The County will provide the Fire Department with standard forms for budget submission and the Fire Department shall use such standard forms.
14. The Fire Department shall comply with the State of North Carolina purchasing procedures for local governments as identified in Attachment #1, as well as other procedures provided for by state law.

15. The Fire Department shall file with the County Fire Marshal a true copy of its Articles of Incorporation, Bylaws, and shall furnish any changes made thereto not less than thirty (30) days prior to their effective dates. Further, the Fire Department agrees to amend its Articles of Incorporation and Bylaws as necessary to meet all minimum legal requirements for a North Carolina nonprofit corporation, as required by the provisions of Chapter 55A of the General Statutes of North Carolina. Should Fire Department be notified that it has failed to meet all minimum legal requirements for a North Carolina nonprofit corporation and/or failed to maintain its federal, state, or local tax-exempt status the Fire Department shall, within thirty (30) days of such notification, begin taking appropriate steps to remedy said failure. Should said failure not be appropriately remedied within ninety (90) days after such notification County may withhold special district tax revenues until such time as the Fire Department meets all minimum legal requirements of Chapter 55A of the General Statutes of North Carolina and/or until such time as the Fire Department's tax-exempt status is restored.
16. In the event the Fire Department dissolves then the Fire Department shall deliver, release, and convey to the County all of its equipment, cash, or other assets to be used by the County exclusively for the provision of fire protection services, rescue services, or Medical Responder services within the District. Any such dissolution shall comply with applicable laws of North Carolina. If Fire Department ceases to provide either fire protection services, rescue services, or Medical Responder services within the District Fire Department shall deliver, release, and convey to County all of its equipment, cash, or other assets used for those specific services the Fire Department has ceased to provide, to be used by the County exclusively for the provision of fire protection services, rescues services, or Medical Responder services within the District. Should the terms of this paragraph conflict with Fire Department's Articles of Incorporation the Articles of Incorporation shall control.
17. The Fire Department agrees to hold harmless and indemnify the County from and against any and all liability and expenses including attorney fees, court costs and other costs incurred by the County caused by any act or omission of the Fire Department, its agents and employees. The Department shall purchase and maintain, during the term of this Agreement, and any extension hereof, at least the following insurance coverage:
  - A. Comprehensive Automobile Liability Insurance with combined single limits of at least one million dollars (\$1,000,000) per occurrence. Coverage shall be provided under a symbol "1". Coverage shall apply, on an excess basis for hired, borrowed and non-owned vehicles. Coverage shall apply, on a primary basis, for commandeered vehicles. Volunteers or employees shall be considered insureds and volunteers and employees shall have coverage in excess of their personal auto liability limits when they are using their vehicles on behalf of the Fire Department. Fellow member liability shall be provided. Auto pollution liability shall be included in the coverage.
  - B. Auto physical damage shall be provided on an agreed value basis. Coverage shall be included for hire, borrowed or commandeered vehicles

without a limit of liability. Coverage shall be provided to bring replacement vehicle up to the most current national standards, such as NFPA or DOT.

- C. Comprehensive General Liability Insurance with limits of at least one million dollars (\$1,000,000) per occurrence and two million dollars (\$2,000,000) aggregate. The aggregate shall apply per named insured and per insured location. The policy shall include the following coverage: Volunteers or employees as insureds, Medical Malpractice, Good Samaritan Liability Coverage, Intentional Acts Coverage for both bodily injury and or property damage, Fellow Member Liability, Non-owned Watercraft, Fire Damage Legal Liability with limits of one million dollars (\$1,000,000), Pollution Liability arising out of emergency operations, training activities or equipment wash downs.
- D. Directors and Officers Liability Insurance with limits of at least one million dollars (\$1,000,000) per occurrence with two million dollars (\$2,000,000) aggregate. This policy shall include coverage for prior acts. The insureds shall include current volunteers and employees, former volunteers and employees, and any persons or organizations providing service to the Department under a mutual aid or similar agreement. Coverage shall include civil rights type suits such as discrimination and sexual harassment; liability arising out of the administration of benefit plans for employees or volunteers and employment related practice suites. Coverage shall include claims made for future compensation and benefits lost from wrongful termination of an employee.
- E. Umbrella Liability Insurance with limits of at least one million dollars (\$1,000,000) per occurrence and one million dollars (\$1,000,000) aggregate. The umbrella policy shall provide excess coverage over the Auto Liability Policy, General Liability Policy, and the Employer's Liability Section of the Workers' Compensation Policy. Volunteers and employees shall be included as insureds.
- F. The Department shall maintain Property Insurance protecting against the risk of direct physical loss or damage. The policy covering the building shall be written on a Guaranteed Replacement Cost Basis, with coverage included for Building Ordinance, Flood, and Earthquake. Coverage shall include Commandeered Property in the amount of two-hundred fifty thousand dollars (\$250,000). Contents coverage shall be provided on a replacement cost basis. Coinsurance penalties shall not apply.
- G. Portable Equipment Coverage shall be provided protecting against the risk of direct physical loss or damage, including electrical surges. Coverage shall be provided on a Guaranteed Replacement Cost Basis.
- H. The Automobile Liability Policy, General Liability Policy, Umbrella Liability Policy and Management Liability Policy shall name the County as an additional insured. The Department shall furnish the County with Certificates of Insurance showing the type of policy, limits of liability, name of insurance companies, policy numbers, effective dates and expiration dates of policies.

- I. Workers' Compensation Insurance covering all volunteers and salaries firefighters meeting statutory limits in compliance with applicable State and Federal Laws.
  - J. Each policy shall also contain a ten (10) day notice to the County in the event of cancellation or modification of any stipulated insurance coverage.
18. In connection with the performance of this Agreement, the Fire Department agrees not to discriminate against any employee, member, or applicant for employment or membership because of race, color, national origin, religion, creed, ethnicity, sex, sexual orientation, age, disability, political affiliation, and Vietnam-Era or disabled veteran status. Employees, members and applicants must however, be competent and capable to perform the requirements of the job. The Fire Department agrees to take all reasonable measures to insure that applicants are employed, and that employees are treated appropriately, during their employment, without regard to their race, color, national origin, religion, creed, ethnicity, sex, sexual orientation, age, disability, political affiliation, and Vietnam-Era or disabled veteran status.
19. This Agreement shall continue for a term of five (5) years unless terminated as hereinafter provided. This Agreement may be renewed for two additional five-year terms upon mutual agreement of the Parties. Either Party may terminate this Agreement effective at the end of any fiscal year by giving the other Party notice at least one (1) year in advance of the end of the fiscal year that the Agreement is to terminate.
20. This Agreement sets forth the entire understanding of the parties and supersedes any and all prior agreements, arrangements, and understandings related to the subject matter hereto. This Agreement may not be changed or terminated except in writing and as provided herein, and no notice shall be effective unless evidenced by a written instrument duly executed by the Party or Parties, hereto.
21. Any notice required under this Agreement will be in writing, addressed to the appropriate party at its address identified on the signature page of this Agreement and delivered either in person, by email, by facsimile, by registered or certified mail, or by commercial courier service. All notices shall be effective upon the date of receipt.
22. Any provision or part of this Agreement held to be void or unenforceable under any Laws or Regulations shall be deemed stricken and all remaining provisions shall continue to be valid and binding upon the Parties. The Parties agree that the Agreement shall be reformed to replace such stricken provision or part thereof with a valid and enforceable provision that comes as close as possible to expressing the intention of the stricken provision.
23. That this Agreement shall be binding upon and inure to the benefit of the parties and their respective successors, legal representatives and assigns, but this Agreement may not be assigned by either party without prior written consent of the other party, which may be withheld in the sole discretion of a party.

24. No act or failure to act by the County or the Fire Department shall constitute a waiver of any right or duty granted to the Parties by the terms of this Agreement. Nor shall any act or failure to act constitute any approval except as specifically agreed to in writing.

25. In order to fully comply with the terms of this Agreement Fire Department shall have a grace period commencing on the date of signature, and for the duration as stated below before full compliance with the certain sections is mandated.

- A. Section 5; ninety (90) days.
- B. Section 9; one hundred eighty (180) days.
- C. Section 11; ninety (90) days.
- D. Section 13; thirty (30) days.

26. This Agreement shall be governed by and construed in accordance with the Laws of the State of North Carolina.

IN WITNESS WHEREOF, the County has caused this instrument to be executed by the Chairperson of the Board of County Commissioners and attested by the Clerk to the Board of County Commissioners, and the Fire Department has caused this instrument to be signed in its corporate name by its President, attested by its Secretary, and its corporate seal hereto affixed, all by order of its Board of Directors.

Acknowledged and agreed to the day and date first above recorded.

**ORANGE COUNTY**

**FIRE DEPARTMENT**

BY: \_\_\_\_\_  
Chair

BY: \_\_\_\_\_  
President

Address: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Contact Person: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Telephone No.: \_\_\_\_\_

Telephone No.: \_\_\_\_\_

ATTEST:

ATTEST:

\_\_\_\_\_  
Clerk Board of Commissioners

\_\_\_\_\_  
Secretary

(County Seal)

(Corporate Seal)

## Attachment 1

Dollar Thresholds in North Carolina Public Contracting Statutes		
Dollar limits and statutory authority current as of September 1, 2013		
Requirement	Threshold	Statute
<b>Formal bidding</b>		
Construction or repair contracts	<i>(estimated cost of contract)</i> \$500,000 and above	G.S. 143-129
Purchase of apparatus, supplies, materials, and equipment	\$90,000 and above	G.S. 143-129
<b>Informal bidding</b>		
Construction or repair contracts	<i>(actual cost of contract)</i> \$30,000 to formal limit	G.S. 143-131
Purchase of apparatus, supplies, materials, and equipment	\$30,000 to formal limit	G.S. 143-131
<b>Construction methods authorized for building projects</b>		
Separate Prime	Over \$300,000	G.S. 143-128(a1)
Single Prime	<i>(estimated cost of project)</i>	
Dual Bidding		
Construction Management at Risk (G.S. 143-128.1)		
Design-Build and Design-Build Bridging (G.S. 143-128.1A; G.S. 143-128.1B)		
Public Private Partnership (P3) (G.S. 143-128.1C)		
<b>Historically Underutilized Business (HUB) requirements</b>		
Building construction or repair projects		
– Projects with state funding ( <i>verifiable 10% goal required</i> )	\$100,000 or more	G.S. 143-128.2(a)
– Locally funded projects ( <i>formal HUB requirements</i> )	\$300,000 or more	G.S. 143-128.2(j)
– Projects in informal bidding range ( <i>informal HUB requirements</i> )	\$30,000 to \$500,000*	G.S. 143-131(b)
*Note: Formal HUB requirements should be used for Informally bid projects costing between \$300,000 and \$500,000		
<b>Limit on use of own forces (force account work)</b>		
Construction or repair projects	<i>(not to exceed)</i> \$125,000 ( <i>total project cost</i> ) or \$50,000 ( <i>labor only cost</i> )	G.S. 143-135
<b>Bid bond or deposit</b>		
Construction or repair contracts ( <i>at least 5% of bid amount</i> )	Formal bids ( <i>\$500,000 and above</i> )	G.S.143-129(b)
Purchase contracts	Not required	
<b>Performance/Payment bonds</b>		
Construction or repair contracts ( <i>100% of contract amount</i> )	Each contract over \$50,000 of project costing over \$300,000	G.S. 143-129(c); G.S. 44A-26
Purchase contracts	Not required	
<b>General contractor's license required</b>		
Exemption	\$30,000 and above	G.S. 87-1
Owner-builder affidavit required	Force account work ( <i>see above</i> )	
	Force account work ( <i>see above</i> )	G.S. 87-14(a)(1)
<b>Use of licensed architect or engineer required</b>		
Nonstructural work	\$300,000 and above	G.S. 133-1.1(a)
Structural repair, additions, or new construction	\$135,000 and above	
Repair work affecting life safety systems	\$100,000 and above	
<b>Selection of architect, engineer, surveyor, construction manager at risk, or design-build contractor</b>		
*Qualification-Based Selection" procedure (QBS)	All contracts unless exempted	G.S. 143-64.31
Exemption authorized	Only projects where estimated fee is less than \$50,000	G.S. 143-64.32

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**ORANGE COUNTY  
BOARD OF COMMISSIONERS**

**ACTION AGENDA ITEM ABSTRACT**

**Meeting Date:** November 19, 2013

**Action Agenda**

**Item No.** 6-i

**SUBJECT:** Orange Public Transportation Expansion Vehicles for FYs 2016-2020

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**DEPARTMENT:** Planning/Transportation

**PUBLIC HEARING: (Y/N)**

No
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**ATTACHMENT(S):**

1. Local Funding Commitment Form

**INFORMATION CONTACT:**

Craig Benedict, 245-2585

Bret Martin, 245-2582

Pearl Waite, 245-2004

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**PURPOSE:** To consider approving a project funding request from Orange Public Transportation (OPT) to the North Carolina Department of Transportation for three (3) expansion vehicles for fiscal years (FYs) 2016-2020 and to authorize the Chair to sign the associated Local Funding Commitment Form.

**BACKGROUND:** At its November 5, 2013 regular meeting, the BOCC considered and approved a grant application that included a request for two (2) expansion vehicles to be added to the OPT fleet for FY 2015. The acquisition of these two (2), 25-foot, 18-passenger buses is intended to expand OPT's fleet for FY 2015 to implement service recommendations outlined in the Orange County Bus and Rail Investment Plan (OCBRIP) and OPT's Five-Year Bus Service Expansion Program currently under development. That request required a commitment from Orange County to provide a 10% local match for these vehicles in that year, the funding for which will come from a capital set-aside reserve managed by Triangle Transit and taken from the transit sales tax/vehicle registration fee revenues collected to implement the OCBRIP.

In addition to the two (2) expansion vehicles already approved by the BOCC, staff estimates a need for OPT's fleet to be expanded by an additional three (3) buses over FYs 2016-2020 to continue implementation of the County's bus service expansion recommendations. This project funding request is to receive one bus in each of FYs 2017, 2018, and 2019. This would equate to a total expansion of OPT's fleet by five (5) buses through FY 2020. If awarded, this fleet expansion would accommodate up to an additional projected total of 7,600 hours (approximately 1,520 hours per bus) of service beyond OPT's current service program by FY 2020. The services to be implemented with these buses will likely involve a mixture of both existing fixed-route service frequency increases and expansions, new location fixed-route services, and enhanced general public demand

response services. The refinement of details associated with future service provision will be part of the County's draft Five-Year Bus Service Expansion Program that the BOCC is expected to receive and review at its January 23, 2014 meeting. The BOCC will also receive an update on this program's development at its December 2, 2013 meeting.

As opposed to requesting expansion vehicles on a year-by-year basis as was the prescribed procedure in previous years, State grant requests for expansion vehicles starting in FY 2016 are subject to the Strategic Transportation Investments (STI) scoring process and must be submitted to the State by November 29, 2013 for consideration for funding and inclusion in the Statewide Transportation Improvement Program (STIP).

**FINANCIAL IMPACT:** This request for funding for the three (3) expansion vehicles mandates Orange County to commit the necessary 10% local matching share for the buses as funds are available during the requested project years if the vehicles are awarded. This commitment is made using the attached Local Funding Commitment Form (Attachment 1). The total cost of the three (3) vehicles to be requested in year of expenditure dollars is \$234,458. If awarded, the acquisition of the buses would require a minimum \$23,446 local match, which would be covered by the capital set-aside reserve managed by Triangle Transit that is taken from the transit sales tax/vehicle registration fee revenues collected in Orange County. This will be included and requested in the budget process for the upcoming respective years (any of FYs 2016-2020) for which the vehicles are awarded.

**RECOMMENDATION(S):** The Interim Manager recommends the Board:

1. Approve the project funding request from Orange Public Transportation to the North Carolina Department of Transportation for three (3) expansion vehicles for FYs 2016-2020; and
2. Authorize the Chair to sign the Local Funding Commitment Form.

ATTACHMENT 1

N.C. Department of Transportation-Division of Public Transportation Division  
Local Funding Commitment Form

**APPLICANT NAME:** Orange County (Orange Public Transportation)

**DESCRIPTION OF PROJECT AND YEAR OF PROPOSED FUNDING:** Three (3), 25-foot, 18-passenger light transit expansion vehicles to implement additional service in each of FYs 2017, 2018, and 2019. The services would be a combination of additional fixed-route and expanded demand-response service to accommodate up to an additional approximately 7,600 hours of bus service beyond current service programs. These expansion vehicles will be used to implement service recommendations suggested in the Orange County Bus and Rail Investment Plan and the draft Orange County Five-Year Bus Service Expansion Program currently under development.

**COMMITMENT OF LOCAL FUNDS AND APPLICANT INFORMATION:**

Total State Match \$ 23,446 Federal Match: \$187,566

Local Matching Funds Required \$ 23,446 representing a 10 % local share of the project.

**1. Applicant Information**

Official Name of Applicant: Orange County (Orange Public Transportation)

Name of Official Responsible for Project: Craig Benedict

Title of Official Responsible for Project: Orange County Director of Planning and Inspections

Official Address: 131 W. Margaret Lane; Hillsborough, NC 27278

Official Telephone Number: (919) 245-2585 FAX: (919) 644-3002

**2. Commitment of Local Funds**

I hereby confirm that Orange County is committed to the local matching share of \$ 23,446 required for this project as funds are available during the requested project year. I further confirm the applicant is duly authorized to commit and enter into an Agreement with the North Carolina Department of Transportation during the appropriate Fiscal Year.

Signature of Authorized Official: \_\_\_\_\_

Title: Chair, Orange County Board of Commissioners

Date: \_\_\_\_\_

**ATTACH FORM TO:** Appropriate folder labeled FY 2016, FY 2017, FY 2018, FY 2019, and FY 2020 found in the Partner Connect System, <https://partner.ncdot.gov/iri/portal> .

**ORANGE COUNTY  
BOARD OF COMMISSIONERS**

**ACTION AGENDA ITEM ABSTRACT**

**Meeting Date:** November 19, 2013

**Action Agenda**

**Item No.** 6-j

**SUBJECT:** Amendment Outline and Schedule for Upcoming Item – Town of Hillsborough/Orange County Interlocal Agreement Implementation – Adjustment of Hillsborough Extraterritorial Jurisdiction (ETJ) and Application of County Future Land Use Map Classifications and Zoning

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**DEPARTMENT:** Planning and Inspections

**PUBLIC HEARING: (Y/N)**

No

**ATTACHMENT(S):**

1. Comprehensive Plan and Zoning Atlas Amendment Outline (CP and Zoning-2013-02)
2. Letter from Town Mayor (9/10/13)
3. Memo from Town Planning Director (10/17/13)

**INFORMATION CONTACT:**

Tom Altieri, Comprehensive Planning Supervisor, 245-2579  
 James Bryan, Staff Attorney, 245-2319  
 Craig Benedict, Planning Director, 245-2592  
 Abigaile Pittman, Transportation/Land Use Planner, 245-2567

**PURPOSE:** To authorize staff to proceed with steps for the adjustment of Hillsborough Extraterritorial Jurisdiction (ETJ) and application of County Future Land Use Map Classifications and Zoning to affected areas according to the schedule proposed in the Amendment Outline (Attachment 1).

**BACKGROUND:** Consistent with the Hillsborough-Orange Interlocal Land Management Agreement (December 2009), the Town of Hillsborough and Orange County agreed to make adjustments to the Town’s ETJ. Extraterritorial Jurisdiction or “ETJ” is an area outside of the Town’s corporate limits over which the Town exercises its zoning and planning authority. Hillsborough’s current ETJ is to be expanded to include those areas that are most likely to be, sooner as opposed to later, the subject of urban-intensity development proposals, with annexation to follow, and contracted in areas where urban-intensity development is to be discouraged.

Attachment 1 for the Board’s review and approval is an Amendment outline providing the rationale, process, and implications for the adjustment of Hillsborough Extraterritorial Jurisdiction (ETJ) and application of County Land Use Element Map Classifications and Zoning to affected properties.

Town of Hillsborough Initiation:

Orange County received a letter (dated September 10, 2013) conveying Town Board action and adoption of a resolution indicating its interest in releasing areas west of town from its Extraterritorial Jurisdiction (ETJ) and requesting jurisdiction over areas defined in the Interlocal Land Management Agreement (Attachment 2). Coordination between the respective staffs was also requested to begin identifying the required steps and to process the exchange.

Although Attachment 2 conveys areas for ETJ adjustment as defined by the Interlocal Agreement (2009), the following extenuating circumstances are noted by staff:

- Since 2009, when the associated map identifying areas for ETJ adjustments was prepared, the Town has annexed property in areas that were to become ETJ per the agreement. As these areas are now part of the Town's incorporated area, there is no longer a need for them to become ETJ, and in other words, not applicable.
- Attachment 3 is a memo from the Town of Hillsborough Planning Director indicating a recommendation and supporting rationale not to include a portion of the Stagecoach Run subdivision in the ETJ adjustment process. Orange County Planning Staff is in agreement with this recommendation and intends to proceed in the manner proposed within the memo unless otherwise directed.

Following BOCC authorization to proceed, Planning staff will be coordinating with the Town of Hillsborough to prepare educational and informational materials, including better maps of affected areas and a Question and Answer document that will be made available to the public, affected property owners, Town Board, and BOCC as the ETJ adjustment process moves forward. Concurrently, Orange County Planning staff will also be preparing maps of existing and proposed Future Land Use Map and Zoning Atlas amendments to be applied to properties that are to become part of the County's jurisdiction through the ETJ adjustment process.

#### Coordination with Town Staff and Attorneys:

Orange County Planning staff and the Staff Attorney met with the Town's Planning Director and Attorney on October 16, 2013 to begin developing a coordinated approach to the Extraterritorial Jurisdiction (ETJ) swaps. The attached Amendment Outline and recommended process has been reviewed by this staff working group that will be continuing its coordinated approach throughout project completion. The ETJ adjustments are to be conducted in accordance with State law.

#### Links to Additional Materials:

History of Town of Hillsborough/Orange County Joint Planning-

<http://www.co.orange.nc.us/planning/documents/TownofHillsboroughandOrangeCountyJointPlanning.pdf>

Hillsborough and Orange County Strategic Growth Plan-

<http://www.co.orange.nc.us/planning/documents/FinalAdoptedSGP1.pdf>

Hillsborough-Orange Interlocal Land Management Agreement-

<http://www.co.orange.nc.us/planning/documents/Hillsborough-OrangeInterlocalLandManagementAgreement.pdf>

**FINANCIAL IMPACT:** Other than staff time, there is no financial impact associated with receiving, considering and authorizing the staff to proceed with the processing of ETJ adjustments and the related application of County Future Land Use Map Classifications and Zoning to affected properties. There will be costs associated with public notification and funds have been budgeted for this purpose in FY 2013-14.

**RECOMMENDATION(S):** The Interim Manager recommends the Board:

1. Approve the Amendment form (Attachment 1) for the processing of ETJ adjustments; and
2. Direct Planning staff to proceed accordingly.

# COMPREHENSIVE PLAN / FUTURE LAND USE MAP AND UNIFIED DEVELOPMENT ORDINANCE (UDO) AMENDMENT OUTLINE CP and Zoning-2013-02

## Town of Hillsborough/Orange County Interlocal Agreement Implementation – Adjustment of Hillsborough Extraterritorial Jurisdiction (ETJ) and Application of County Future Land Use Map Classifications and Zoning

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### A. AMENDMENT TYPE

**Map Amendments** (Also see maps attached at end)

- Future Land Use Map:  
From: Town of Hillsborough Land Use Classification  
To: Agricultural Residential (Portions to include Watershed Critical Area and Resource Protection Area overlays)
- Zoning Map:  
From: Town of Hillsborough Zoning  
To: AR Agricultural Residential and PID Public Interest District (Portions to include Watershed Protection Overlay Districts)
- Other: Town of Hillsborough Extraterritorial Jurisdiction (ETJ)

**Text Amendments**

- Comprehensive Plan Text:  
Section(s):
- UDO Text:
  - UDO General Text Changes
  - UDO Development Standards
  - UDO Development Approval Processes
 Section(s):
- Other:

### B. RATIONALE

1. **Purpose/Mission**

Continue the implementation of the Hillsborough-Orange Interlocal Land Management Agreement (2009) through adjustment of the Town's Extra Territorial Jurisdiction (abandonment of some existing ETJ by the Town and the County granting new ETJ).

## 2. **Analysis**

*Additional analysis will be added as part of the materials when the BOCC considers a resolution to support ETJ adjustments at its January 23, 2014 regular meeting.*

## 3. **Comprehensive Plan Linkage (i.e. Goals and Objectives)**

**Land Use Goal 1:** Fiscally and environmentally responsible, sustainable growth, consistent with the provision of adequate services and facilities and a high quality of life.

### Objective LU-1.1:

Coordinate the location of higher intensity / high density residential and non-residential development with existing or planned locations of public transportation, commercial and community services, and adequate supporting infrastructure (i.e., water and sewer, high-speed internet access, streets, and sidewalks), while avoiding areas with protected natural and cultural resources. This could be achieved by increasing allowable densities and creating new mixed-use zoning districts where adequate public services are available.

**Land Use Goal 6:** A land use planning process that is transparent, fair, open, efficient, and responsive.

### Objective LU-6.1:

Undertake a comprehensive effort to inform and involve the citizens of Orange County in the land use planning process.

### Objective LU-6.2:

Maintain a cooperative joint planning process among the County municipalities and those organizations responsible for the provision of water and sewer services to guide the extension of service in accordance with the Comprehensive Plan, the Orange County-Chapel Hill-Carrboro Joint Planning Agreement and Land Use Plan, and the policies of the municipalities.

## 4. **New Statutes and Rules**

N/A

# C. PROCESS

## 1. **TIMEFRAME/MILESTONES/DEADLINES**

- a. BOCC Authorization to Proceed

November 19, 2013

b. BOCC Public Hearing

February 24, 2014 (quarterly public hearing for Future Land Use Map and Zoning Atlas amendments)

April 1, 2014 (Receive Planning Board recommendation)

c. BOCC Updates/Checkpoints

January 23, 2014 (Consider Resolution to support ETJ adjustments)  
February 4, 2014 (BOCC approves legal advertisement for February Quarterly Public Hearing) – Staff to provide maps at parcel level detail showing proposed Future Land Use Map classifications and proposed Zoning.

d. Other

### Summary of Timeline and Key Steps

## **Adjustment of Hillsborough Extraterritorial Jurisdiction (ETJ) and Application of County Land Use Element Map Classifications and Zoning**

### 2013

September 9	Town adopted resolution of intent
November 19	BOCC authorization to proceed
December	Preparation of outreach and notification materials (i.e. ETJ Q&A document and maps)
December 9	Town to consider scheduling special public hearings anticipated to take place February 20, 2014 for consideration and adoption of an ETJ ordinance and to apply zoning to areas of new ETJ

### 2014

January 6-10 (week of)	Joint Information Meeting (Property owners to be notified via First Class Mail*)
January 23	BOCC considers resolution to support Town ETJ adjustments (To address extension and contraction in defined areas)
February 4	BOCC legal ad approval for February Quarterly Public Hearing
February 20 (TBD)	With approved County resolution, Town conducts public hearings to consider and adopt ETJ ordinance (To address extension and contraction in defined areas) and application of zoning to areas of new ETJ – Town responsible for legal ad and notification consistent with State law
February 24	BOCC Quarterly Public Hearing to apply Future Land Use and Zoning designations to areas of new County jurisdiction
March 5	OC Planning Board recommendation
April 1	BOCC adoption of Future Land Use and Zoning designations

\*Although not a statutory requirement, staff is recommending as a means to ensure that affected property owners are made aware of the subsequent Town ETJ ordinance public hearing and implications at the point in time when the BOCC is to adopt a resolution to support Town ETJ adjustments.

## **2. PUBLIC INVOLVEMENT PROGRAM**

<b>Mission/Scope:</b> Public Hearing process consistent with NC State Statutes and
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Orange County ordinance requirements. Additionally, staff will hold a Joint Public Information Meeting in January to explain the process and its implications to the public and property owners in affected areas. Property owners will be notified of the Joint Public Information Meeting via First Class Mail. County and Town staff will coordinate to prepare some basic background information on what an ETJ is and what does it mean to share with the public.

This should address concerns previously expressed by the BOCC at the February 21, 2013 joint meeting with the Town of Hillsborough over the notification of the public within areas to be effected by Extraterritorial Jurisdiction (ETJ) swaps. Link to minutes of the joint meeting with Hillsborough: <http://server3.co.orange.nc.us:8088/weblink8/0/doc/28127/Page1.aspx>

a. Planning Board Review:

March 5, 2014

b. Advisory Boards:

\_\_\_\_\_

c. Local Government Review:

\_\_\_\_\_

d. Notice Requirements

This item will be included in the Quarterly Public Hearing legal ad which will be published on February 12 and February 19, 2014. The Town of Hillsborough will have additional legal ad and notification responsibilities that it will be carrying out consistent with State law for properties that are to become part of the Town's ETJ.

e. Outreach:

General Public: Joint Public Information Meeting January 2014

Small Area Plan Workgroup:

Other:

**3. FISCAL IMPACT**

Existing Planning staff will accomplish the work required to develop the Town of Hillsborough/Orange County Central Orange Coordinated Area Land Use Plan. The required legal ad and first class mail notices will be paid with Departmental funds already budgeted for this purpose.

**D. AMENDMENT IMPLICATIONS**

See Sections B.1 and C. 2. Of this Amendment Outline.

## E. SPECIFIC AMENDMENT LANGUAGE

N/A

**Primary Staff Contact:**

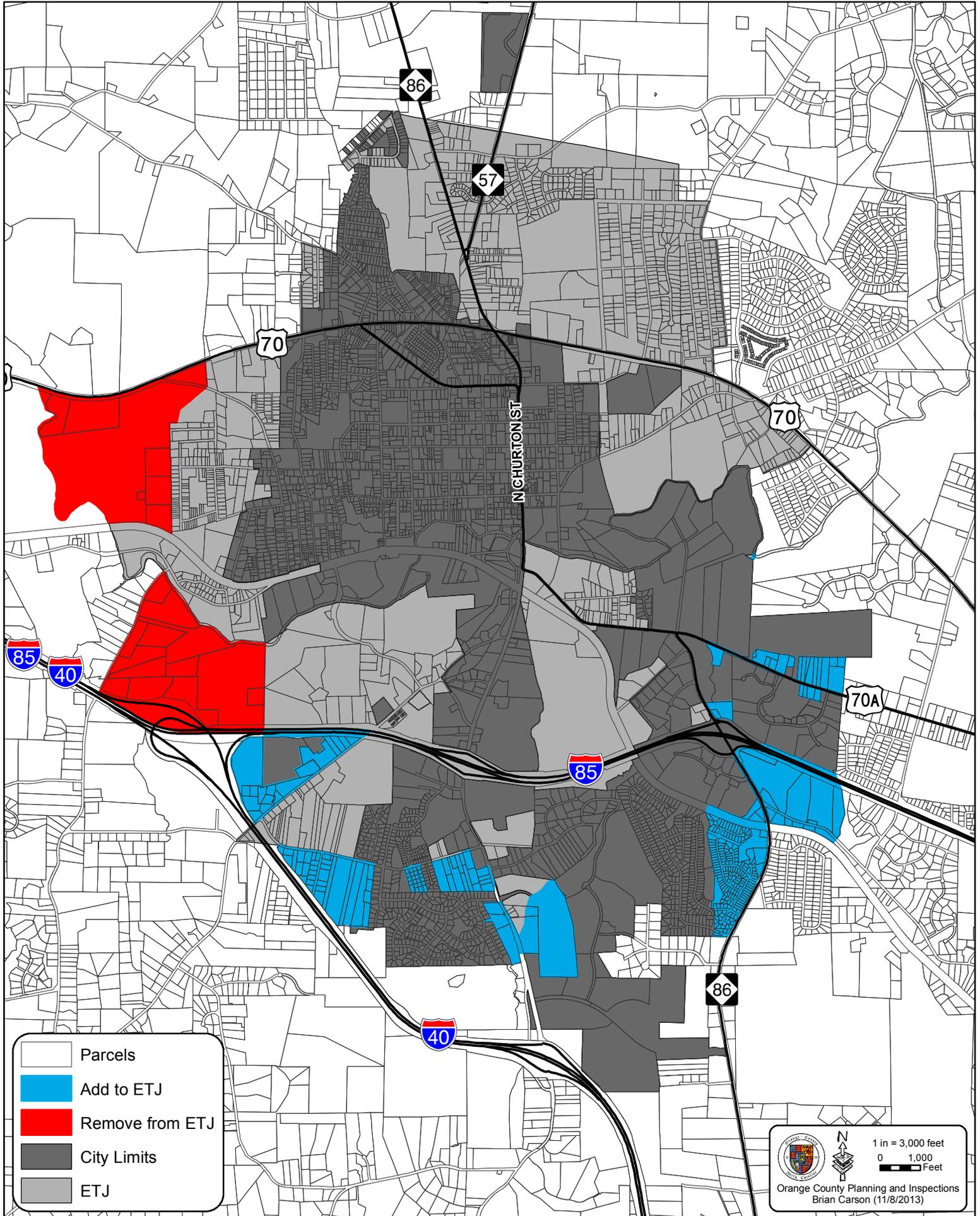
Tom Altieri, AICP

Planning Department

(919) 245-2579

taltieri@orangecountync.gov

# Hillsborough and Orange County ETJ Adjustments

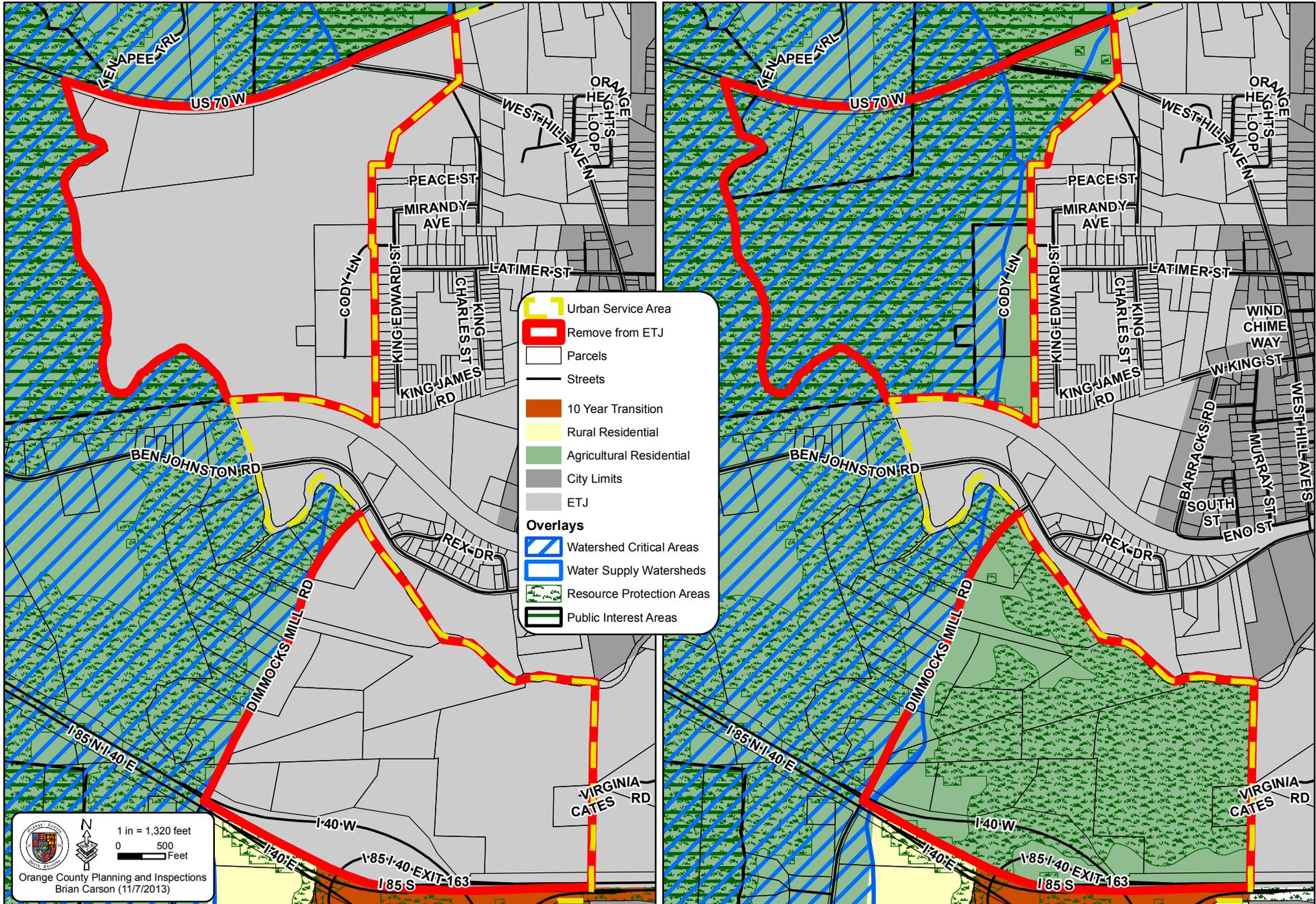


# Hillsborough ETJ Adjustment From Town Jurisdiction to County Jurisdiction<sup>10</sup>

Current Future Land Use Map

**DRAFT**

Proposed Future Land Use Map

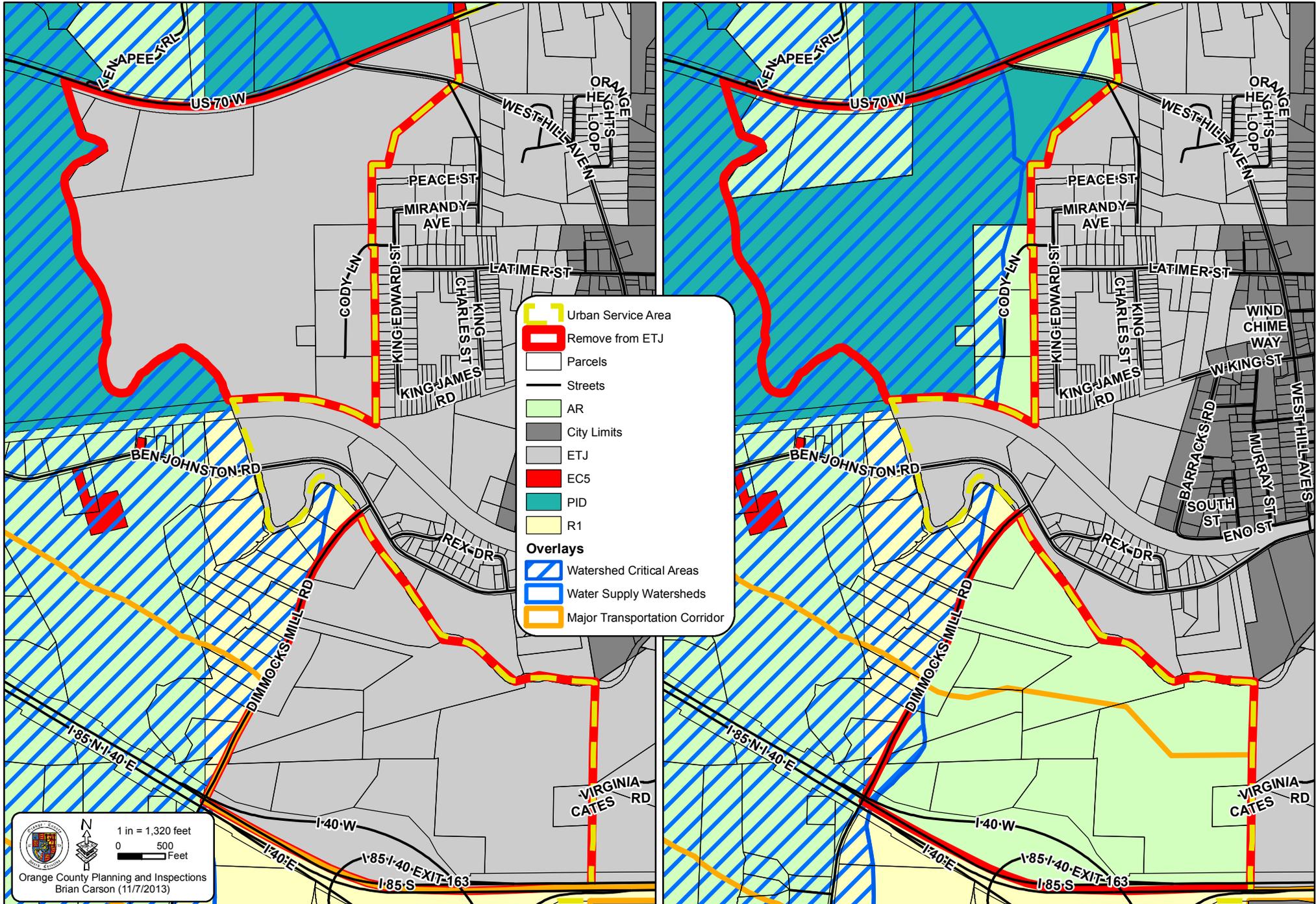


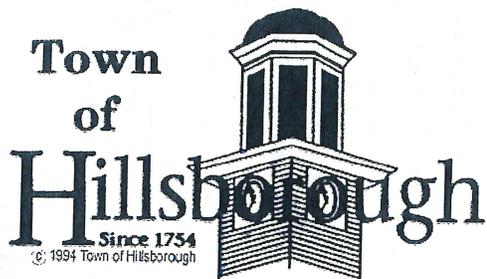
# Hillsborough ETJ Adjustment From Town Jurisdiction to County Jurisdiction<sup>11</sup>

Current Zoning Map

**DRAFT**

Proposed Zoning Map





September 10, 2013

Barry Jacobs, Chair  
Board of Orange County Commissioners  
P. O. Box 8181  
Hillsborough, NC 27278

Dear Chair Jacobs,

In the fall of 2009, our two boards jointly adopted the Hillsborough-Orange Inter-local Land Management Agreement. Consistent with that Agreement, the Town adopted a Future Land Use Plan in March 2013 covering the Hillsborough city limits and extraterritorial Zoning Jurisdiction in addition to the Hillsborough Urbanizing Area and Orange County Urbanizing Area as defined by that agreement.

The Town Board of Commissioners, by resolution adopted at its September 9, 2013 meeting, has authorized me, on behalf of the Town of Hillsborough, to offer to relinquish existing the Town of Hillsborough's Extraterritorial Jurisdiction over an area shown on Exhibit A of the Land Management Agreement, and in exchange for the extension of Extraterritorial Jurisdiction over an area shown on Exhibit A of the Agreement as well.

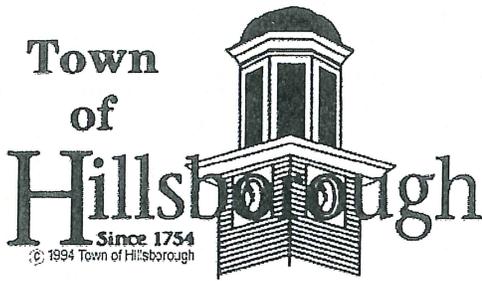
The Town is willing and ready to assist with these jurisdictional changes consistent with the Land Management Agreement. Please have your Planning Department coordinate the transition with our Planning Department.

Sincerely,

A handwritten signature in black ink that reads "Tom Stevens".

Tom Stevens  
Mayor





RESOLUTION REGARDING AMENDMENTS TO  
THE TOWN'S EXTRATERRITORIAL ZONING JURISDICTION  
CONSISTENT WITH THE  
HILLSBOROUGH-ORANGE INTERLOCAL LAND MANAGEMENT AGREEMENT

WHEREAS, The Town and Orange County began work in 2006 to manage land development in the central portion of Orange County, and

WHEREAS, those cooperative efforts led to the adoption of the Hillsborough-Orange Interlocal Land Management Agreement which was duly adopted by both boards in 2009; and

WHEREAS, The Town adopted a Future Land Use Map covering the geographic area described in the Interlocal Agreement

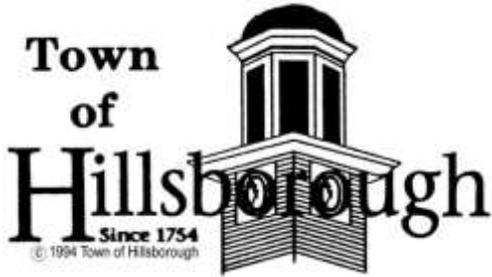
NOW THEREFORE BE IT RESOLVED by the Hillsborough Town Board of Commissioners, that the Mayor is hereby authorized to sign notifying the Board of Orange County Commissioners of our interest in releasing areas west of town from our Extraterritorial Zoning Jurisdiction and request jurisdiction over areas defined in the Interlocal Agreement.

This the 9<sup>th</sup> day of September, 2013.



A handwritten signature in black ink, appearing to read "Tom Stevens".

Tom Stevens, Mayor



## MEMORANDUM

To: Tom Altieri, Comprehensive Planning Supervisor, Planner III  
From: Margaret A. Hauth, Planning Director  
Date: October 17, 2013

RE: Proposed line shift in pending ETJ swap

The attached map is part of the Interlocal Agreement adopted by the Town and County in 2009 to establish a framework for coordinated planning between the two jurisdictions. Part of the coordination is an exchange of some ETJ areas – the town relinquishing some back to Orange County and the county delegating some new areas to the town.

The attached map also has an added red circle which highlights an area when I think a minor modification is advisable. The map inadvertently divides an existing, developed subdivision and places some of the lots in the expanded ETJ and some of the lots in the Hillsborough Urbanizing Area. The Stagecoach Run subdivision is a well-established neighborhood with private streets, an active homeowners association, and very little redevelopment potential.

The impact to the homeowners is nearly non-existent as the Hillsborough Urbanizing Area will function like ETJ when this process is complete. However, it does seem odd to divide a subdivision. Further, if the Interlocal Agreement was ever ended, half of the subdivision would remain Hillsborough ETJ and the other portion would revert to Orange County.

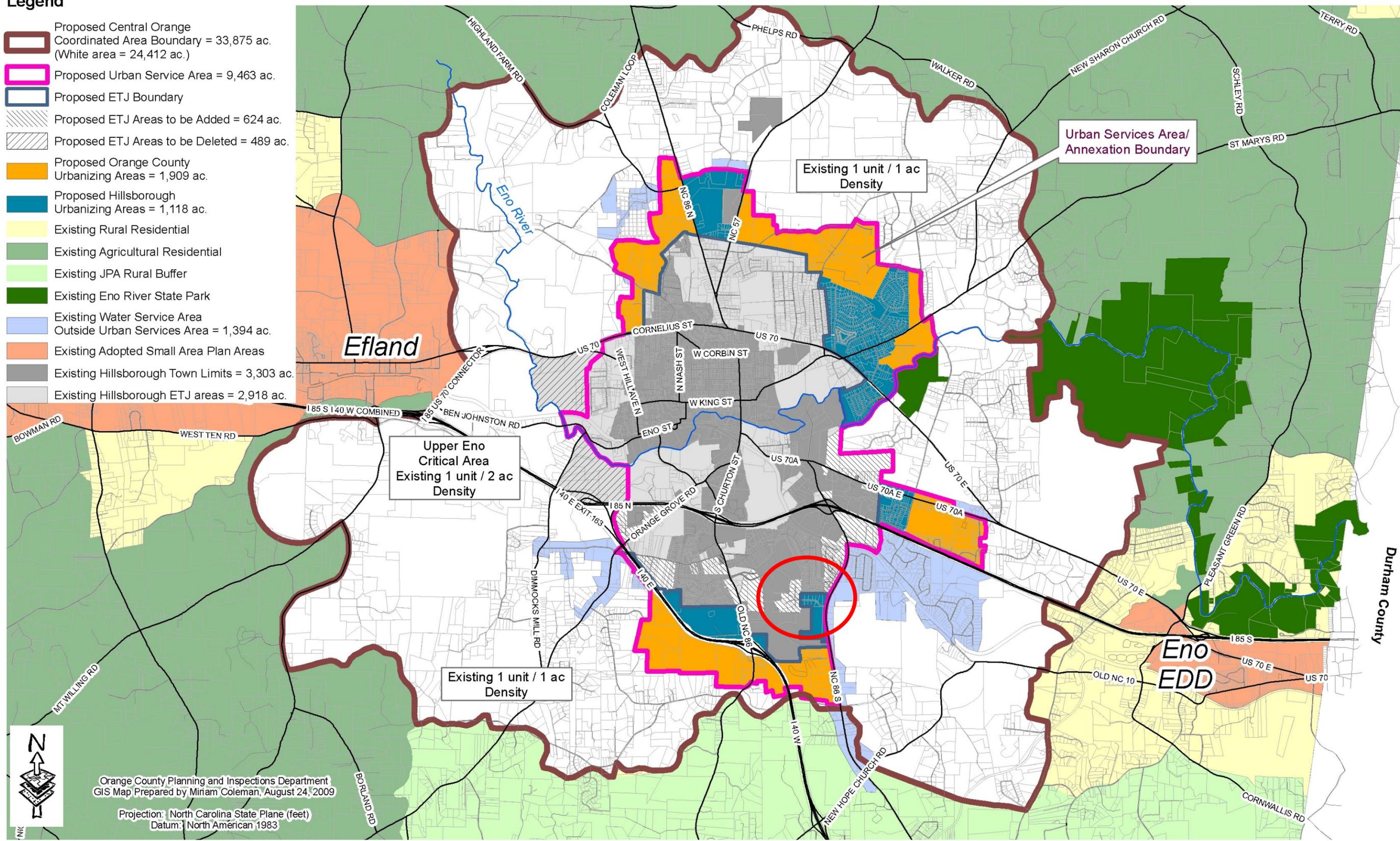
The Town would like to have this line adjusted so the entirety of Stagecoach Run in is the Hillsborough Urbanizing Area, not the expanded ETJ. It is my recommendation that we proceed with ETJ swap process, leaving Stagecoach Run out, and then, if required, a modification of the Interlocal Agreement map at a later date.

# Town of Hillsborough/Orange County Strategic Growth Plan Phase II Central Orange Coordinated Area

Exhibit A

## Legend

-  Proposed Central Orange Coordinated Area Boundary = 33,875 ac. (White area = 24,412 ac.)
-  Proposed Urban Service Area = 9,463 ac.
-  Proposed ETJ Boundary
-  Proposed ETJ Areas to be Added = 624 ac.
-  Proposed ETJ Areas to be Deleted = 489 ac.
-  Proposed Orange County Urbanizing Areas = 1,909 ac.
-  Proposed Hillsborough Urbanizing Areas = 1,118 ac.
-  Existing Rural Residential
-  Existing Agricultural Residential
-  Existing JPA Rural Buffer
-  Existing Eno River State Park
-  Existing Water Service Area Outside Urban Services Area = 1,394 ac.
-  Existing Adopted Small Area Plan Areas
-  Existing Hillsborough Town Limits = 3,303 ac.
-  Existing Hillsborough ETJ areas = 2,918 ac.



Orange County Planning and Inspections Department  
GIS Map Prepared by Miriam Coleman, August 24, 2009

Projection: North Carolina State Plane (feet)  
Datum: North American 1983



**ORANGE COUNTY  
BOARD OF COMMISSIONERS  
ACTION AGENDA ITEM ABSTRACT  
Meeting Date: November 19, 2013**

**Action Agenda  
Item No. 7-a**

**SUBJECT:** Resolutions to Endorse Orange County's Priority Transportation Projects for the Durham-Chapel Hill-Carrboro Metropolitan Planning Organization and the Triangle Area Rural Planning Organization

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**DEPARTMENT:** Planning and Inspections

**PUBLIC HEARING: (Y/N)**

No

**ATTACHMENT(S):**

**INFORMATION CONTACT:**

1. TARPO and DCHC MPO Priority Lists Submitted in 2011
2. Resolution Endorsing Projects for the TARPO Regional Priority List
3. TARPO Project Descriptions and Recommendations
4. TARPO Project List Map
5. Resolution Endorsing Projects for the DCHC MPO
6. DCHC MPO Project Descriptions and Recommendations
7. DCHC MPO Project List Map

Bret Martin, Transportation Planner, 919-245-2582  
Tom Altieri, Comprehensive Planning Supervisor, 919-245-2575  
Craig Benedict, Planning and Inspections Director, 919-2585

**PURPOSE:** To consider two (2) resolutions (Attachments 2 and 5) endorsing two (2) priority lists of transportation projects within the Durham-Chapel Hill-Carrboro Metropolitan Planning Organization (DCHC MPO) and the Triangle Area Rural Planning Organization (TARPO) planning areas for consideration of inclusion in the 2016-2022 Statewide Transportation Improvement Program (STIP).

**BACKGROUND:** At the September 17, 2013 regular meeting, the BOCC considered and approved a list of new priority transportation projects to submit to the Burlington-Graham Metropolitan Planning Organization (BGMPO) for the portion of Orange County within that MPO's planning area. That list has since been submitted to the BGMPO. At the October 15, 2013 regular meeting, the BOCC considered and approved a list of priority transit projects to submit to both the DCHC MPO and TARPO to meet an earlier deadline for transit project submissions.

As a continuation of the process of submitting priority projects for consideration and inclusion in the 2016-2022 STIP to the three (3) transportation planning organizations covering Orange County, project priority lists incorporating all modes for both the DCHC MPO and TARPO were developed by staff and considered and recommended to the BOCC for approval/endorsement by the OUTBoard at the OUTBoard's September 18, 2013 meeting. The OUTBoard made no changes to the staff-recommended priority lists for the DCHC MPO and TARPO. However, based on additional information received from the DCHC MPO, TARPO, and the North Carolina

Department of Transportation (NCDOT) since the development of the initial priority list, the recommended list and prioritization order of projects has changed.

### Role of Project Lists

The project priority lists provided to the BOCC for both the DCHC MPO and TARPO planning areas provide all projects, regardless of mode, for consideration of inclusion in those organizations' regional priority lists and/or transportation improvement program (TIP). The lists to be considered for approval/endorsement by the BOCC are meant to serve two roles:

- 1) First, the lists serve as Orange County's official list of projects to submit for scoring by the State and to be considered for inclusion in the STIP and ultimately implemented; and
- 2) Second, the lists are meant to act as a guide for both the Transportation Coordinating Committee (TCC) and Transportation Advisory Committee (TAC) representatives from Orange County to strategize/prioritize their assignment of local input points to projects during each organization's respective internal local input process.

Some of the projects included in the priority list are not officially Orange County projects, but are projects Orange County may support and for which it may desire to assign local inputs points depending on the outcome of where those projects stand after State scores are received.

It is TARPO's policy that all projects, regardless of mode, be submitted together in one list in order of priority. Although it is not the DCHC MPO's policy to follow the same protocol, there will not be a separate allocation of local input points for DCHC MPO TAC members to assign to each mode. The same allocation of local input points must be assigned across all modes. As such, staff recommends submitting the DCHC MPO priority list with all projects, regardless of mode, in one list in order of priority. If State scores received in the spring of 2014 for projects submitted appear to affect Orange County's strategic ranking of projects in the DCHC MPO priority list, and if time permits between the time State scores are received and the MPO's deadline for assigning local input points, staff will bring the ranked list of projects back to the BOCC for consideration of reconfiguration of project order.

### Staff Project Ranking Methodology

Generally for both priority lists, the starting point for staff and the OUTBoard was to carry forward those projects submitted as the County's project priorities to both TARPO and the DCHC MPO from the last iteration of project prioritization in 2011 that have a prior history of scoring and ranking through both Orange County's and the MPO's/RPO's ranking processes (Attachment 1).

### TARPO Priority List

For the TARPO project priority list (Attachment 3), all projects submitted in 2011 were carried forward to this priority list, and six (6) new projects that were not submitted in 2011 were added to the list and prioritized as top projects. Two of the new TARPO projects (Orange Public Transportation expansion vehicles and the Northern Human Services Center park-and-ride) are new transit projects intended to implement the Orange County Bus and Rail Investment Plan (OCBRIP). One additional project (NC 54 widening) is a completely new highway project not previously submitted that is recommended in the newly adopted Orange County Comprehensive Transportation Plan (OCCTP). Another additional project (Efland-Cedar Grove Road improvements), also recommended in the OCCTP, was previously submitted for prioritization iterations before 2011, but was removed from that priority list before submission to TARPO and

is now being added again for consideration. One additional project (Buckhorn Road widening) was submitted to the BGMPO, but strategically placed on the TARPO priority list to potentially secure additional local input points as the project is partially located within the TARPO planning area. The last additional project is currently programmed in the 2012-2018 STIP, but is subject to re-scoring and re-prioritization because it is programmed for construction after FY 2015.

These six (6) projects were added to the top of the list because of a need to rely somewhat on the assignment of local input points and because, relative to the previously submitted projects, the projects are likely to score higher against the State's scoring criteria, thereby giving them a greater chance of being funded and included in the 2016-2022 STIP. Two of these projects are also OCCTP-recommended projects. The other four (4) projects were shifted down to priorities 7-10 because they are not likely to score well against the State's bike/pedestrian scoring factors as a result of their rural context and require the County to commit a 20% local match. Attachment 4 is a map depicting the locations of the draft project priorities for those projects within TARPO's planning area.

#### DCHC MPO Priority List

For the DCHC MPO project priority list (Attachment 6), all except one of the projects submitted in 2011 were carried forward to this priority list. Nine (9) projects that were not submitted in 2011 were added to the list. Three (3) of these new projects are transit projects intended to implement the OCBRIP. Three (3) of the new projects are Safe Routes to School projects recommended in the Orange County Safe Routes to School Action Plan. Two (2) of the new projects are the I-40 widening from the I-40/I-85 interchange to the Durham County line and I-85 widening from the I-40/I-85 interchange to the Durham County line. One (1) is a new bike/pedestrian project along Mt. Carmel Church Road.

The I-40 and I-85 widening projects were not included in previous County priority lists, but are projects that have already been included in the STIP and are of statewide significance that will be scored regardless of Orange County's submission. Their inclusion in the priority list is meant to be a guide for those projects' levels of priority relative to others for the assignment of local input points. These two widening projects are likely to score higher than many of the other projects recommended for submission.

The general grouping order of staff-suggested and OUTBoard-recommended project ranking in the DCHC MPO priority list is:

- 1) Readily implementable transit and Safe Routes to School projects of local significance;
- 2) Added capacity/mobility projects of local significance;
- 3) Transit/rail projects of local significance submitted by other transit agencies;
- 4) Highway modernization projects of local significance;
- 5) Added capacity/mobility projects of statewide/regional significance; and
- 6) Safe Routes to School and bike/pedestrian projects that come at a cost to the County and that do not have an obligated local funding commitment.

This ranking strategy developed by staff intends to optimize scoring output and corresponding funding probability for the subject projects in the face of the contributing factors to such output of State scoring, funding tier eligibility, and projects' necessity for reliance on local input points to be funded. Attachment 7 is a map depicting the locations of the draft project priorities for those projects within the DCHC MPO planning area.

*Background Information on STIP Development:*

For background information on the State's STIP development process, the State's newly adopted Strategic Transportation Investments (STI) Act, the State's Strategic Mobility Formula (SMF) developed as part of the STI legislation, and the State's revised/updated scoring methodology that institutes major changes to the inputs and weights used to rank projects for consideration and inclusion in the STIP, please reference the BOCC's September 17, 2013 meeting. The abstract for the resolution to endorse Orange County's priority transportation projects within the BGMPO planning area staff prepared is accessible using the following weblink: <http://www.co.orange.nc.us/occlerks/130917.pdf>.

**FINANCIAL IMPACT:** There is no immediate financial impact associated with this item except that projects specifically categorized as bicycle and pedestrian projects will require a 20 percent local match from the County and will require the County to expend any costs related to project management and administration. All bike and pedestrian projects require a resolution or letter of commitment from Orange County indicating the County will provide the local match if the projects are selected for funding.

**RECOMMENDATION(S):** The Interim Manager recommends that the Board approve/endorse the resolutions (Attachments 2 and 5) to submit priority transportation projects to the TARPO and DCHC MPO, respectively.

## Attachment 1A

### ORANGE COUNTY TRANSPORTATION PRIORITY LIST 2014– 2020 TRANSPORTATION IMPROVEMENT PROGRAM FOR THE REGIONAL PRIORITY LIST OF THE TRIANGLE AREA RURAL PLANNING ORGANIZATION

1. Dairyland Road/Orange Grove Road/Buckhorn Road bicycle facilities: construct 4-ft. paved shoulders along the following route from Carrboro to West Ten Road to provide a connection with proposed routes to Mebane and Elfund.
  - TIP Project EB-5108: Dairyland Road (SR 1112 - SR 1113 – SR 1177) from Union Grove Church Road to Orange Grove Road (SR 1006);
  - Orange Grove Road (SR 1006) from Dairyland Road (SR 1177) to Buckhorn Road (SR 1114); and
  - Buckhorn Road (SR 1114) to West Ten Road (SR 1144).

This route would extend bicycle facilities proposed in concert with highway improvements on Buckhorn Road (SR 1114) to provide a connection through western Orange County from Carrboro to the Buckhorn Road/Interstate 85 Economic Development District and US 70 near Mebane. This route is listed in Orange County's Bicycle Transportation Plan as a secondary priority bicycle route connecting southern Orange County with the western portion of its number 2 primary priority bicycle route on West Ten Road (SR 1148). Project EB-5108 schedules a portion of this route, Dairyland Road from Union Grove Church Road to Orange Grove Road, for a feasibility study. Orange County recommends that the feasibility study also include the segment of Dairyland Road from Union Grove Church Road (SR 1111) to Old NC 86 to connect to proposed bicycle facilities on Old NC 86 along Carrboro's ETJ.

2. SR 1005 (Old Greensboro Road) bicycle facility: Add 4-ft. paved shoulders on Old Greensboro Road from Carrboro's ETJ to the Orange/Alamance County line. This route is the number 3 primary priority of the Orange County Bicycle Transportation Plan, and would enhance bicycle transportation between southwestern Orange County and Carrboro/Chapel Hill. This project is a segment of the Mountains to Sea Bicycle Route.
3. Orange Grove Road bicycle facilities: Construct 4-ft. paved shoulders along Orange Grove Road (SR 1006) from Interstate 40 to Dodson's Crossroads (SR 1102). This route would provide bicycle facilities to the Grady Brown Elementary School and Cedar Ridge High School from the area south of the schools and connect to a proposed bicycle facility on Orange Grove Road into Hillsborough.
4. Dodson's Crossroad bicycle facilities: Construct 4-ft. paved shoulders along Dodson's Crossroads (SR 1102) from Orange Grove Road (SR 1006) to Dairyland Road (SR 1177). This route would provide bicycle facilities from the Chapel Hill-Carrboro area to connect to a proposed bicycle facility on Orange Grove Road into Hillsborough.

## Attachment 1B

**ORANGE COUNTY TRANSPORTATION PRIORITY LIST  
2014 – 2020 DURHAM-CHAPEL HILL-CARRBORO  
METROPOLITAN TRANSPORTATION IMPROVEMENT PROGRAM**

1. TIP Project No. EB-4980, SR 1006 (Orange Grove Road) at Interstate 40: Construct a pedestrian bridge over I-40; **construct sidewalk along the north side of Orange Grove Road from the bridge to Timbers Drive**. This pedestrian bridge is the central element in the Safe Routes to School plan for Grady A. Brown Elementary School and for Cedar Ridge High School. Without the bridge, the SRTS plan cannot move forward. Construction of 0.14 mile (approx.) sidewalk on the north side of the bridge extending from the bridge to Timbers Avenue will provide connectivity from the bridge to three high-density neighborhoods: Patriot's Point, Colonial Estates, and the Timbers. To improve the pedestrian access to the south of the bridge, the Orange County School System has committed to constructing a safe and comfortable path from the pedestrian bridge to the Cedar Ridge entrance.

Interstate 40 separates two schools, Grady Brown Elementary and Cedar Ridge High School, from residential areas north of the interstate. The Orange County school system estimates that over 262 students live within one mile of the schools. Most of these students live in the high-density Timbers, Patriot's Pointe, and Colonial Estates neighborhoods.

The "Access Management and Awareness Project and Report for Orange Grove Road" recommends this project.

2. TIP Project No.R-2825, SR 1009 (South Churton Street) Improvements: Develop congestion management, limited access, aesthetic and capacity improvements including bicycle and pedestrian improvements between US 70 Business and Interstate 40. The portion between Interstates 40 and 85 will conform to the design criteria of the Economic Development District Design Manual (4-lane divided section with bike and pedestrian improvements). The feasibility study completed by NCDOT in February 2002 recommends a 4-lane divided curb and gutter cross section, with 16-foot median, for the entire corridor from I-40 to the Eno River. Orange County stresses the need to study improvements within the current right-of-way for the segment north of Interstate 85. Improved capacity through widening is not the County's first choice because of significant constraints between Interstate 85 and US 70 Business and the proximity of the historic district north of the project limits. Orange County requests that, where conditions do not prevent the addition of frontage roads, the feasibility study include the addition of frontage roads with limited access from the corridor.
3. Hillsborough Train Station: Construct a train station in Hillsborough as designated in Hillsborough's *Rail Station Small Area Plan*, and implement AMTRAK service to Orange County. The train station can also serve future commuter rail operations and anchor a multimodal transportation hub in Hillsborough. A revenue and ridership study conducted by the North Carolina Department of Transportation Rail

## Attachment 1B

Division and AMTRAK has indicated that there is enough potential ridership to make a stop in Hillsborough financially feasible.

4. Park and Ride Lot in the Buckhorn Economic Development District: Orange County requests funding for a park and ride facility (from the adopted Orange County Economic Development District Design Manual) to be located in the I-85/Buckhorn Road Economic Development District. This project would provide an opportunity for coordination of public transportation efforts between two growing regions in North Carolina, the Triad and Triangle.
5. US 70 East-Interstate 85 Connector: Modify the I-85 Connector interchange at US 70 to provide access from all directions. This project would enable traffic from northwest Orange County to access Interstate 85 more easily without risking the many points of traffic conflict through Efland. The Interstate 85/US 70 Connector just east of Efland is not accessible to traffic on eastbound US 70 and there is no access to westbound US 70 from the connector.

Traffic has increased through northwestern Orange County on Efland Cedar Grove Road as an alternative to NC 86. Much of that traffic “dog-legs” through Efland via Forrest Avenue to Mt. Willing Road to access Interstate 85. Mt. Willing Road provides an at grade crossing of the North Carolina Railroad corridor, the only access across the railroad tracks between Hillsborough and Buckhorn Road.

6. SR 1009 (Old NC 86) Bicycle Facilities: Construct bicycle facilities on Old NC 86 from Hillsborough Road in Carrboro to I-40 in Hillsborough. This route along Old NC 86, from Carrboro’s Transition Area just north of Eubanks Road (SR 1727) to Rippy Lane (SR 1224), is priority 6 of the primary bicycle routes listed in the Orange County Bicycle Transportation Plan. This project would extend bicycle accommodations requested in TIP Project R-2825 (South Churton Street bicycle lanes from Interstate 40 to the Eno River) to Hillsborough Road in Carrboro and provide a connection between proposed bicycle facilities in Carrboro along Old Fayetteville Road, Homestead Road and Eubanks Road.
7. SR 1006 (Orange Grove Road) Extension: Extend Orange Grove Road from the east side of Churton Street (SR 1009) to US 70 business. This project is scheduled for reprioritization. The “EDD Transportation Work Group Recommendations” and the “Access Management and Awareness Project and Report for Orange Grove Road” recommend this project as an alternative access to the US 70 Business/NC 86 corridor to alleviate congestion on Churton Street. This project could also provide access to a potential site for Orange County’s priority rail project, AMTRAK service and train station in Hillsborough, although the site for such rail station has not been determined.
8. Tip Project No. U-3436, SR 1148 (Eno Mountain Road) and SR 1192 (Mayo Street) at SR 1006 (Orange Grove Road): realign intersection and make safety improvements. This project is not included in the Draft 2012 – 2018 TIP, and is

## Attachment 1B

scheduled for reprioritization. The Hillsborough Town Board and Orange County Commissioners have endorsed this project in two joint studies that included commissioners from both jurisdictions. The “EDD Transportation Work Group Recommendations” and the “Access Management and Awareness Project and Report for Orange Grove Road” recommend this project for improved traffic flow and safety.

9. U-2805, SR 1777 (Homestead Road) Improvements: Improve Homestead Road from Old NC 86 (SR 1009) to NC 86 to include bicycle lanes and sidewalks in sections of the corridor where those facilities do not exist. This project is not included in the Draft 2012-2020 TIP, and is scheduled for reprioritization. There are three schools in the vicinity of Homestead Road: Chapel Hill High School, Smith Middle School and Seawell Elementary School. Many students live within walking distance and cycling distance to Chapel Hill High School and must walk or cycle along Homestead Road, and cross the road daily. Provision of sidewalks is of utmost importance for the safety of students and other pedestrians who use this corridor. Provision of bicycle facilities is, likewise, necessary for the safety of students and others
  
10. SR 1727 (Eubanks Road) bicycle lanes: Construct bicycle lanes on Eubanks Road from Old NC 86 (SR 1009) to Rogers Road (SR 1729). The project would provide bicycle access to the new Morris Hill Elementary School off Eubanks Road. Increased traffic on Eubanks from the solid waste convenience center and Chapel Hill Public Works Facility and Transportation Facility on Millhouse Road off of Eubanks presents conflicts with bicycle transportation on the facility.
  
11. Dairyland Road bicycle facilities: Construct 4-foot paved shoulders on Dairyland Road (SR 1112, SR 1113, SR 1177) from Union Grove Church Road (SR 1111) to Orange Grove Road (SR 1006). This project is one segment of a route providing connection from Carrboro to the Efland/Mebane area via Orange Grove Road and Buckhorn Road (SR 1114) to West Ten Road (SR 1144). The complete route would extend bicycle facilities proposed with highway improvements on Buckhorn Road in the Buckhorn Road Economic Development District.

This project was submitted for the 2011-2017 TIP through the Triangle Rural (TARPO) Planning Organization. The Dairyland segment ranked #3 in the SPOT ranking of bicycle projects in the TARPO.

12. NC 86 (North of Hillsborough) Improvements: Widen NC 86 from US 70 bypass to north of NC 57 to four lanes with intersection improvements at US 70 bypass and NC 57. Improvements at the NC 86/US 70 intersection should include extending the queuing lane for traffic turning east onto US 70 Bypass from northbound Churton Street/NC 86. Improvements at the NC 86/NC 57 intersection should include a crosswalk and provide a safe crossing for pedestrians with sidewalk connecting the intersection of NC 86 and NC 57 to Rencher Street. Improvements at the NC 86/NC 57 intersection are identified in the developing Safe Routes to School Action Plan for

**Attachment 1B**

Stanford Middle School as a major need to provide a safe access for students living north of US 70 and west of NC 86 to walk or bike to school. NC 86 is the major north-south route through Orange County and is designated in North Carolina's Long-Range Statewide Multimodal Transportation Plan as a Strategic Highway Corridor. NC 57 converges into US 86 just north of US 70 Bypass. The segment of NC 86 between NC 57 and US 70 is congested, rendering a high accident location at the intersection of US 70 Bypass at NC 86.

ORANGE COUNTY BOARD OF COUNTY COMMISSIONERS

**A RESOLUTION ENDORSING ORANGE COUNTY'S PRIORITY TRANSPORTATION PROJECTS FOR THE TRIANGLE AREA RURAL PLANNING ORGANIZATION (TARPO) REGIONAL PRIORITY LIST FOR THE 2016 – 2022 STATEWIDE TRANSPORTATION IMPROVEMENT PROGRAM**

**WHEREAS**, the North Carolina Board of Transportation (BOT), every two years, prepares a Statewide Transportation Improvement Program (STIP) that identifies transportation projects to be implemented over the next seven years with State and Federal funding; and

**WHEREAS**, the North Carolina BOT solicits input for identifying transportation projects of local and regional importance to be included in the FY 2016-2022 STIP; and

**WHEREAS**, North Carolina has established Rural Planning Organizations (RPOs) to coordinate regional transportation planning in rural areas in cooperation with the North Carolina Department of Transportation (NCDOT);

**WHEREAS**, Orange County is a member of the Triangle Area Rural Planning Organization (TARPO) charged with developing and prioritizing proposed transportation projects that the RPO believes should be included in the STIP;

**WHEREAS**, Orange County gives priority to identified safety needs on existing roads and bridges, to transportation projects that encourage alternatives to automobile travel, to projects that minimize adverse impacts on the natural environment and cultural sites, and to those projects that foster economic development in the County's designated Economic Development Districts; and

**WHEREAS**, Orange County strongly encourages the NCDOT to design all highway projects, where appropriate, to accommodate bicycle and pedestrian traffic to provide alternative means of transportation that may result in reduced automobile traffic and related air and water impacts; and

**WHEREAS**, Orange County encourages the NCDOT to design all new or replacement bridges with sufficient clearance to allow wildlife to cross safely under them, and to allow pedestrian passage along any existing or planned trail-system connectors; and

**WHEREAS**, Orange County has outlined its transportation needs within the TARPO planning area in an attachment to this resolution;

**NOW, THEREFORE, BE IT RESOLVED** by the Orange County Board of Commissioners that the Board endorses the following prioritized list of transportation projects to be considered for the FY 2016-2022 TARPO regional priority list.

- 1 Orange Public Transportation Expansion Vehicles: Request/purchase up to six (6), 25-foot, 18-passenger cutaway bus vehicles to accommodate bus service expansion as recommended in the Orange County Bus and Rail Investment Plan (OCBRIP) and the draft Five-Year Orange County Bus Service Expansion Program currently under development.

This project will be submitted as a new transit project to be considered for inclusion in the TARPO regional priority list as well as the 2016-2022 STIP.

## **Attachment 2: Resolution Endorsing Projects for the TARPO Regional Priority List**

- 2 NC 54 Widening: Widen NC 54 from Orange Grove Road (SR 1006) to Old Fayetteville Road (SR 1937/1107) from a two (2)-lane undivided thoroughfare to a four (4)-lane divided boulevard type thoroughfare.

This project will be submitted as a new highway project to be considered for inclusion in the TARPO regional priority list as well as the 2016-2022 STIP.

- 3 Buckhorn Road (SR 1114) Widening: Widen Buckhorn Road from U.S. 70 to West Ten Road (SR1144) to multiple lanes with bicycle and pedestrian facilities.

This project was previously submitted as a highway project and will be reprioritized and submitted as a highway project for consideration of inclusion in both the TARPO regional priority list and the BGMPO Metropolitan Transportation Improvement Program (MTIP) as well as the 2016-2022 STIP.

- 4 Park-and-Ride Improvements at Orange County Northern Human Services Center (Conceptual): Implement park-and-ride improvements at the Orange County Northern Human Services Center for potential fixed-route service to Hillsborough.

This project will be submitted as a new transit project to TARPO for consideration of inclusion in the TARPO regional priority list and the 2016-2022 STIP.

- 5 Efland-Cedar Grove Road Improvements: Widen Efland-Cedar Grove Road (SR 1004) from Highland Farm Road (SR 1332) to the northern property line of the U.S. Post Office north of Carr Store Road (SR 1352) from a two (2)-lane, 20-foot cross section to a 24-foot cross section with straightening of the roadway where needed, improvements to turn lanes, and the incorporation of bicycle facilities.

This project will be submitted as a reprioritized highway project to be considered for inclusion in the TARPO regional priority list as well as the 2016-2022 STIP.

- 6 Orange Grove Road Paved Shoulders (From NC 54 to Arthur Minnis Road): Widen Orange Grove Road (SR 1006) from NC 54 to Arthur Minnis Road to include four (4)-foot paved shoulders.

This project will be submitted as a new bike project to be considered for inclusion in the TARPO regional priority list as well as the 2016-2022 STIP if the County commits the required 20% local match.

- 7 Dairyland Road Paved Shoulders: Widen Dairyland Road (SR 1004/1113/1177) from Union Grove Church Road (SR 1111) to Orange Grove Road (SR 1006) to include four (4)-foot paved shoulders.

This project will be submitted as a new bike project to be considered for inclusion in the TARPO regional priority list as well as the 2016-2022 STIP if the County commits the required 20% local match.

- 8 Orange Grove Road/Buckhorn Road Paved Shoulders: Widen Orange Grove Road (SR 1006) from Dairyland Road (SR 1177) to Buckhorn Road (SR 1114) and Buckhorn Road (SR 1114) from Orange Grove Road (SR 1006) to West Ten Road (SR 1144) to include four (4)-foot paved shoulders.

**Attachment 2: Resolution Endorsing Projects for the TARPO Regional Priority List 12**

This project will be submitted as a new bike project to be considered for inclusion in the TARPO regional priority list as well as the 2016-2022 STIP if the County commits the required 20% local match.

- 9 Old Greensboro Road Paved Shoulders: Widen Old Greensboro Road (SR 1005) from Carrboro’s extra-territorial jurisdiction (ETJ) to the Orange/Alamance County line to include four (4)-foot paved shoulders.

This project will be submitted as a new bike project to be considered for inclusion in the TARPO regional priority list as well as the 2016-2022 STIP if the County commits the required 20% local match.

- 10 Orange Grove Road/Dodsons Crossroads: Widen Orange Grove Road (SR 1006) from I-40 to Dodsons Crossroads (SR 1102) and Dodsons Crossroads (SR 1102) from Orange Grove Road (SR 1006) to Dairyland Road (SR 1177) to include four (4)-foot paved shoulders.

This project will be submitted as a new bike project to be considered for inclusion in the TARPO regional priority list as well as the 2016-2022 STIP if the County commits the required 20% local match.

Upon motion of Commissioner \_\_\_\_\_, seconded by Commissioner \_\_\_\_\_, the foregoing resolution was adopted this the 19<sup>th</sup> day of November, 2013.

I, Donna Baker, Clerk to the Board of Commissioners for the County of Orange, North Carolina, **DO HEREBY CERTIFY** that the foregoing is a true copy of so much of the proceedings of said Board at a meeting held on November 19, 2013, as relates in any way to the adoption of the foregoing and that said proceedings are recorded in the minutes of said Board.

WITNESS my hand and the seal of said County, this \_\_\_\_\_ day of \_\_\_\_\_, 2013.

\_\_\_\_\_  
Clerk to the Board of Commissioners

## Attachment 3: Draft Triangle Area Regional Planning Organization (TARPO) Project Priority List

Rank/ Map ID #	Project	Project Description/Need	Status (New/Existing Project)	Existing Project Score/ Rank	Staff Recommendation
1	Orange Public Transportation Expansion Vehicles to Implement the Orange County Bus and Rail Investment Plan	<p><u>Description:</u> Up to six (6), 25-foot, 18-passenger cutaway bus vehicles to accommodate bus service expansion as recommended in the Orange County Bus and Rail Investment Plan (OCBRIP) and the Five-Year Orange County Bus Service Expansion Program currently under development.</p> <p><u>Need:</u> Given the range of potential services that could be developed as part of Orange Public Transportation's (OPT's) bus service expansion, staff has identified the need for up to an additional six (6), 25-foot, 18-passenger cutaway bus vehicles to accommodate potential bus service expansion to both rural demand response services and intra-Hillsborough, Hillsborough to Chapel Hill, Cedar Grove to Hillsborough, and Mebane/Efland/Hillsborough fixed-route services. The exact number of expansion vehicles to be submitted to each respective transportation planning organization will depend on the final outcome of bus service expansion objectives identified in the draft Five-Year Orange County Bus Service Expansion Program currently under development by Triangle Transit in partnership with Orange County staff that will be brought before the BOCC in January for consideration and feedback.</p> <p>The estimated cost in 2015 dollars per expansion vehicle is \$71,500. If awarded expansion vehicles to be funded by Federal and State match sources, the County/OPT must commit a 10% local match for those vehicles, equating to \$7,150 per vehicle in 2015 dollars. If six (6) expansion vehicles are awarded, the total cost to the County would be \$42,900 in 2015 dollars; however, revenue from the public transit 1/2-percent sales tax and the vehicle registration fee can be expended on expansion vehicles. This project submission is meant to be a placeholder for the finer details of specific expansion vehicle needs to be determined when the recommendations for those needs are finalized.</p>	New Transit Project (Not previously submitted)	N/A	Submit to TARPO for SPOT 3.0 scoring and consideration of inclusion in the TARPO regional priority list and STIP as <b>project priority #1</b> as a new transit project.
2	NC 54 Widening	<p><u>Description:</u> Widen NC 54 from Orange Grove Road (SR 1006) to Old Fayetteville Road (SR 1937/1107) from a two (2)-lane, 24-foot undivided thoroughfare to a four (4)-lane divided boulevard type thoroughfare with a travel-prohibitive median to improve mobility and provide better access control. This project is recommended in the Orange County Comprehensive Transportation Plan (OCCTP). This project is partially located within the DCHC MPO planning area.</p> <p><u>Need:</u> NCDOT projections reveal that traffic on NC 54 from Orange Grove Road to Fayetteville Road will substantially exceed the existing roadway capacity by 2035, warranting an increase in capacity through widening. NCDOT traffic figures already indicate that traffic along the segment of NC 54 from Butler Road/Dodsons Cross Road to Neville Road is at capacity and will only continue to substantially exceed capacity in future years. Given these figures, it is also likely that traffic along the segment of NC 54 from Neville Road to Old Fayetteville Road is also at or over capacity. Among all projects recommended in the OCCTP, this project would likely score the highest relative to other projects given the improvements the project would provide for both congestion and benefit-cost factors. This project is also eligible for funding at both the regional and divisional tiers, providing it a greater opportunity to be funded than projects that are only eligible for funding at the division tier.</p>	New Highway Project	N/A	Submit to TARPO for SPOT 3.0 scoring and consideration of inclusion in the TARPO regional priority list and STIP as <b>project priority #2</b> as a new highway project.
3	Buckhorn Road (SR 1114) Widening	<p><u>Description:</u> Widen Buckhorn Road from U.S. 70 to West Ten Road (SR 1144) to multi-lanes with bicycle and pedestrian facilities. This segment of roadway is over 95% within the BGMPO planning area and borders the western boundary of the I-40/I-85-Buckhorn Road EDD.</p> <p><u>Need:</u> This general vicinity of this proposed project is the focus of a growing problem of traffic backing up on the northbound exit ramps of I-40/I-85 onto southbound Buckhorn Road and at a left turn into a nonconforming business use just south of the interchange. Orange County has extended water and sewer to this area to serve public facilities and to increase the attractiveness of the EDD for development. The project was previously submitted through the DCHC MPO as a bike project requesting four (4)-foot paved bike lanes when Buckhorn Road was located within that MPO's planning area.</p>	Existing Highway Mobility project submitted for scoring in SPOT 2.0. This project was submitted by another jurisdiction to the BGMPO in 2011.	Scored in SPOT 2.0 prioritization as a project within the BGMPO planning area as a Subregional Highway Mobility project. Ranked 272/382 for all Subregional Highway Mobility projects scored in the state. Project is anticipated to rank lower (313/382) for SPOT 3.0.	Submit to TARPO for SPOT 3.0 scoring and consideration of inclusion in the TARPO regional priority list and STIP as <b>project priority #3</b> as a reprioritized highway project.

## Attachment 3: Draft Triangle Area Regional Planning Organization (TARPO) Project Priority List

Rank/ Map ID #	Project	Project Description/Need	Status (New/Existing Project)	Existing Project Score/ Rank	Staff Recommendation
4	Park-and-Ride Improvements at Orange County Northern Human Services Center (Conceptual)	<p><u>Description:</u> Implement park-and-ride improvements at the Orange County Northern Human Services Center for potential fixed-route service to Hillsborough.</p> <p><u>Need:</u> The Five-Year Orange County Bus Service Expansion Program currently under development may recommend park-and-ride improvements to be made at the Orange County Northern Human Services Center to connect Cedar Grove and northern Orange County residents to Hillsborough and fixed route services in Hillsborough connected to the rest of the county. If recommended, the service would be implemented by OPT. The extent and cost of improvements have not yet been determined; however, if the proposed improvements are awarded Federal and State funding sources, a minimum 10% percent local match would be required.</p> <p>Revenue from the 1/2-percent sales tax and the vehicle registration fee can be expended on park-and-ride improvements. This project submission is meant to be a placeholder for the finer details of specific park-and-ride improvement needs to be determined when the recommendations for those needs are finalized.</p>	New Transit Project (Not previously submitted)	N/A	Submit to TARPO for SPOT 3.0 scoring and consideration of inclusion in the TARPO regional priority list and STIP as <b>project priority #4</b> as a new transit project.
5	Efland-Cedar Grove Road (SR 1004) Improvements	<p><u>Description:</u> Widen Efland-Cedar Grove Road (SR 1004) from Highland Farm Road (SR 1332) to the northern property line of the U.S. Post Office north of Carr Store Road SR 1352) from a two (2)-lane, 20-foot cross section to a 24-foot cross section with straightening of the roadway where needed, improvements to turn lanes, and the incorporation of bicycle facilities. This project is recommended in the OCCTP.</p> <p>This project proposal overlaps with STIP project W-5143 to improve the horizontal alignment of the curve on Efland-Cedar Grove Road north of its intersection with Highland Farm Road. This project is scheduled for construction in April 2014 and for completion in December 2014.</p> <p><u>Need:</u> The project would improve travel time with an increase in design speed and would improve safety with travel lane straightening and an increase in pavement width. This segment of Efland-Cedar Grove Road is a travel alternative to NC 86 for traffic from northwestern Orange County to access I-40/85, and as such, traffic is projected to continue to increase in future years. This project is not likely to score very high using the State's congestion scoring factor and is only eligible for funding at the division tier. However, the project may score well against the State's safety scoring factor.</p>	Existing Highway Modernization Project submitted for scoring in SPOT 2.0. This project was recommended by staff in 2011 to be removed from the project priority list for Orange County and was subsequently removed before submission.	Scored in SPOT 2.0 prioritization as a Subregional Highway Modernization project. Ranked 43/149 for all Subregional Highway Modernization projects scored in the state. Project is anticipated to rank low for SPOT 3.0 because it would not score well with the State's adopted mobility scoring factors.	Submit to TARPO for SPOT 3.0 scoring and consideration of inclusion in the TARPO regional priority list and STIP as <b>project priority #5</b> as a reprioritized highway project.
6	Orange Grove Road Paved Shoulders (From NC 54 to Arthur Minnis Road)*	<p><u>Description:</u> Widen Orange Grove Road (SR 1006) from NC 54 to Arthur Minnis Road to include four (4)-foot paved shoulders. This project is recommended as a set of bikeway projects in the OCCTP.</p> <p><u>Need:</u> This project would provide one segment of a bikeway connection through western Orange County from Carrboro to the Buckhorn Road and Mebane area and improve the safety of the subject thoroughfare for both bicyclists and motorized vehicular travel. The project is not likely to score very high using the State's bike/pedestrian scoring factors because of its rural context and is only eligible for funding in the division tier.</p>	Existing bike project programmed for construction in FY 2018 in the STIP.	Not scored in SPOT 2.0 prioritization. Already included in the 2012-2018 STIP. In general, project is anticipated to rank low for SPOT 3.0 because of its rural context.	Submit to TARPO for SPOT 3.0 scoring and consideration for inclusion in the TARPO regional priority list and STIP as <b>project priority #6</b> as a new bike project if the County can commit to provide the required 20% local match, acquire any necessary right-of-way, and locally administer/manage the project. The estimated construction cost of the project according to the STIP is \$500,000; however, staff believes this estimate is considerably low for the nature of the project. The submission of this project requires a resolution or letter of local match commitment.

## Attachment 3: Draft Triangle Area Regional Planning Organization (TARPO) Project Priority List

Rank/ Map ID #	Project	Project Description/Need	Status (New/Existing Project)	Existing Project Score/ Rank	Staff Recommendation
7	Dairyland Road Paved Shoulders**	<p><u>Description:</u> Widen Dairyland Road (SR 1004/1113/1177) from Union Grove Church Road (SR 1111) to Orange Grove Road (SR 1006) to include four (4)-foot paved shoulders. Part of this project is located within the DCHC MPO planning area. The portion of this project within the DCHC MPO planning area is being recommended for inclusion in that priority list. This project is scheduled in the STIP for a feasibility study (STIP # EB-5108). The project is recommended as a bikeway improvement in the OCCTP.</p> <p><u>Need:</u> This project would provide one segment of a bikeway connection through western Orange County from Carrboro to the Buckhorn Road and Mebane area and improve the safety of the subject thoroughfare for motorized vehicular travel. The project is not likely to score very high using the State's bile/pedestrian scoring factors because of its rural context and is only eligible for funding at the division tier.</p>	Existing Highway Modernization Project submitted for scoring in SPOT 2.0. This project was submitted by Orange County as one segment of project priority #1 in 2011. The project was scored in separate segments in SPOT 2.0.	Scored in SPOT 2.0 prioritization as a Subregional Highway Modernization project. Ranked 62/149 for all Subregional Modernization projects scored in the state. Project is anticipated to rank low for SPOT 3.0 because of its rural context.	Submit to TARPO for SPOT 3.0 scoring and consideration of inclusion in the TARPO regional priority list and STIP as <b>project priority #7</b> as a new bike project if the County can commit to provide the required 20% local match, acquire any necessary right-of-way, and locally administer/manage the project. The estimated construction cost of the project according to the NCDOT SPOT office is \$12,600,000, and the estimated right-of-way and utilities cost is \$1,386,000, which would require a local match of roughly \$3,906,000. Right-of-way and utility costs would not be covered by the State's share of funding. The submission of this project requires a resolution or letter of local match commitment.
8	Orange Grove Road/Buckhorn Road Paved Shoulders**	<p><u>Description:</u> Widen Orange Grove Road (SR 1006) from Dairyland Road (SR 1177) to Buckhorn Road (SR 1114) and Buckhorn Road (SR 1114) from Orange Grove Road (SR 1006) to West Ten Road (SR 1144) to include four (4)-foot paved shoulders. This project is recommended as a set of bikeway improvements in the OCCTP.</p> <p><u>Need:</u> This project would provide one segment of a bikeway connection through western Orange County from Carrboro to the Buckhorn Road and Mebane area and improve the safety of the subject thoroughfare for both bicyclists and motorized vehicular travel. The project is not likely to score very high using the State's bike/pedestrian scoring factors because of its rural context and is only eligible for funding at the division tier.</p>	Existing Highway Modernization Project submitted for scoring in SPOT 2.0. This project was submitted by Orange County as one segment of project priority #1 in 2011. The project was scored in separate segments in SPOT 2.0.	Scored in SPOT 2.0 prioritization as a Subregional Highway Modernization project. Ranked 10/149 for all Subregional Modernization projects scored in the state. In general, project is anticipated to rank low for SPOT 3.0 because of its rural context.	Submit to TARPO for SPOT 3.0 scoring and consideration of inclusion in the TARPO regional priority list and STIP as <b>project priority #8</b> as a new bike project if the County can commit to provide the required 20% local match, acquire any necessary right-of-way, and locally administer/manage the project. The estimated construction cost of the project according to the NCDOT SPOT office is \$22,800,000, and the estimated right-of-way and utilities cost is \$2,508,000, which would require a local match of roughly \$7,068,000. Right-of-way and utility costs would not be covered by the State's share of funding. The submission of this project requires a resolution or letter of local match commitment.
9	Old Greensboro Road Paved Shoulders**	<p><u>Description:</u> Widen Old Greensboro Road (SR 1005) from Carrboro's extra-territorial jurisdiction (ETJ) to the Orange/Alamance County line to include four (4)-foot paved shoulders. This project would be a segment of the North Carolina Mountains to Sea Bicycle Route (designated as North Carolina Bike Route 2). Part of this project is located within the DCHC MPO planning area. This project is recommended as a bikeway improvement in the OCCTP.</p> <p><u>Need:</u> This project would provide a continuous paved bikeway segment from Carrboro through the southwestern portion of Orange County to connect with other bikeway segments that comprise the state's Mountain to Sea bicycle route. The project is not likely to score very high using the State's bike/pedestrian scoring factors because of its rural context and is only eligible for funding at the division tier.</p>	Existing Highway Modernization Project submitted for scoring in SPOT 2.0. This project was submitted by Orange County as project priority #2 in 2011.	Scored in SPOT 2.0 prioritization as a Subregional Highway Modernization project. Ranked 21/149 for all Subregional Modernization projects scored in the state. In general, project is anticipated to rank low for SPOT 3.0 because of its rural context.	Submit to TARPO for SPOT 3.0 scoring and consideration for inclusion in the TARPO regional priority list and STIP as <b>project priority #9</b> as a new bike project if the County can commit to provide the required 20% local match, acquire any necessary right-of-way, and locally administer/manage the project. The estimated construction cost of the project according to the NCDOT SPOT office is \$20,700,000, and the estimated right-of-way and utilities cost is \$2,277,000, which would require a local match of roughly \$6,417,000. Right-of-way and utility costs would not be covered by the State's share of funding. The submission of this project requires a resolution or letter of local match commitment.

Attachment 3: Draft Triangle Area Regional Planning Organization (TARPO) Project Priority List

Rank/ Map ID #	Project	Project Description/Need	Status (New/Existing Project)	Existing Project Score/ Rank	Staff Recommendation
10	Orange Grove Road/Dodsons Crossroads Paved Shoulders**	<p><u>Description:</u> Widen Orange Grove Road (SR 1006) from I-40 to Dodsons Crossroads (SR 1102) and Dodsons Crossroads (SR 1102) from Orange Grove Road (SR 1006) to Dairyland Road (SR 1177) to include four (4)-foot paved shoulders. This project is recommended as a set of bikeway improvements in the OCCTP.</p> <p><u>Need:</u> This project would provide bicycle facilities to the Grady Brown Elementary School and Cedar Ridge High School from the area south of the schools and connect to a proposed bikeway facility on Orange Grove Road northward into Hillsborough. The project would also improve safety for motorized vehicular travel on this segment of Orange Grove Road. The project is not likely to score very high using the State's bike/pedestrian scoring factors because of its rural context and is only eligible for funding in the division tier.</p>	Existing Highway Modernization Project submitted for scoring in SPOT 2.0. This project was submitted by Orange County as project priorities #3 and #4 in 2011.	Scored in SPOT 2.0 prioritization as a Subregional Highway Modernization project. Ranked 27/149 for all Subregional Modernization projects scored in the state. In general, project is anticipated to rank low for SPOT 3.0 because of its rural context.	Submit to TARPO for SPOT 3.0 scoring and consideration for inclusion in the TARPO regional priority list and STIP as <b>project priority #10</b> as a new bike project if the County can commit to provide the required 20% local match, acquire any necessary right-of-way, and locally administer/manage the project. The estimated construction cost of the project according to the NCDOT SPOT office is \$25,300,000, and the estimated right-of-way and utilities cost is \$2,783,000, which would require a local match of roughly \$7,843,000. Right-of-way and utility costs would not be covered by the State's share of funding. The submission of this project requires a resolution or letter of local match commitment.

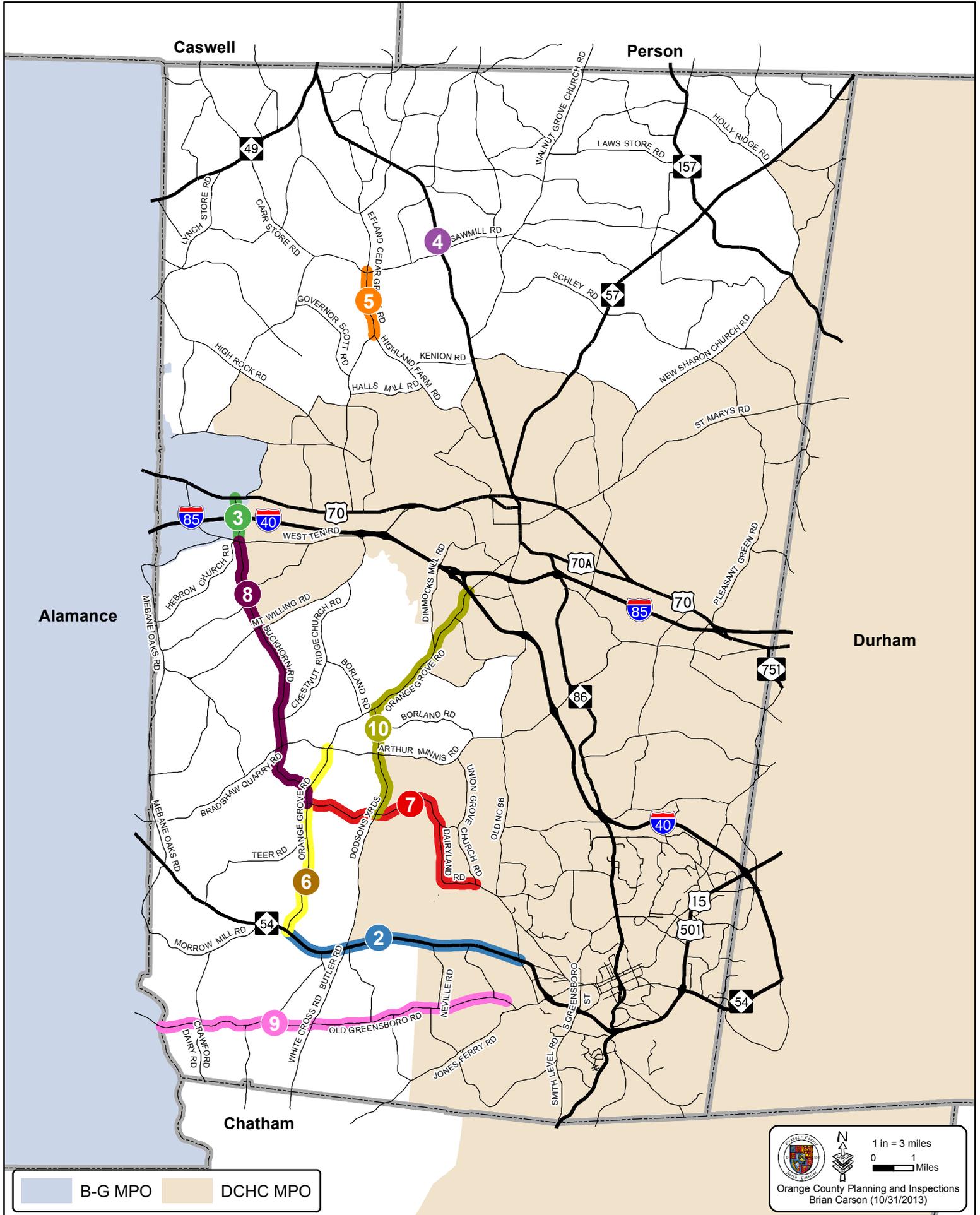
\* Project is in the existing STIP; the project is being resubmitted in its STIP form.

\*\* Bike projects require a 20% local match and must be locally administered. Right-of-way acquisition is also not a permissible cost to be funded by NCDOT for these projects.

**NOTES:**

- 1) All projects previously submitted for consideration of inclusion in the TARPO regional priority list and the STIP are recommended for inclusion in this draft priority list; however, bike projects are shifted down in priority given their very low likelihood of scoring well against the SPOT 3.0 scoring criteria and the requirement that the County must commit to providing the 20% local match. Capital transit projects not previously considered that are components of the Orange County Bus and Rail Investment Plan implementation are included in this list and are ranked relatively high because they must rely on local input points to be funded. The NC 54 project was added to the list as priority #2 given the need for the project, its likelihood of scoring higher than other candidate projects, and its eligibility for funding from both the regional and divisional tiers, which makes it more likely to be funded. Although included as priority #5 in this list, the Efland-Cedar Grove project was removed from Orange County's priority list in 2011 because it did not score well in previous scoring iterations and bikeway improvements were anticipated not to meet the \$1,000,000 threshold for being considered a highway project. The Efland-Cedar Grove Road improvements project is being added to the list because of some added emphasis on safety in the State's scoring criteria, giving the project a higher likelihood for potential funding than in previous scoring iterations.
- 2) The following projects within the TARPO planning area portion of Orange County are currently in the Statewide Transportation Improvement Program (STIP):
  - a) Construct four (4)-foot paved shoulders along a five (5)-mile segment on Orange Grove Road from NC 54 to Arthur Minnis Road. This project is programmed in the STIP to be constructed in 2018; however, because the project is programmed for construction after July 2015, it will be subject to reprioritization under the newly adopted SPOT 3.0 process and is listed as a bike project with a total project cost of \$500,000. This project may be resubmitted as a new bike project if the County desires to provide the required local match.
  - b) Feasibility study for Dairyland Road paved shoulders project.
  - c) Construct paved shoulders and rumble strips and make geometric improvements on NC 86 from NC 57 to the Caswell County line a total length of 12.2 miles. This project is underway and is expected to be completed by the end of October 2013.

# Attachment 4: TARPO Project List Map



B-G MPO    DCHC MPO

1 in = 3 miles  
0 1 Miles

Orange County Planning and Inspections  
Brian Carson (10/31/2013)

**Attachment 5: Resolution Endorsing Projects for the DCHC MPO Transportation 18  
Improvement Program**

RES-2013-101

**ORANGE COUNTY BOARD OF COUNTY COMMISSIONERS**

**A RESOLUTION ENDORSING ORANGE COUNTY'S PRIORITY TRANSPORTATION PROJECTS FOR THE DURHAM-CHAPEL HILL-CARRBORO METROPOLITAN PLANNING ORGANIZATION (DCHC MPO) REGIONAL PRIORITY LIST FOR THE 2016 – 2022 TRANSPORTATION IMPROVEMENT PROGRAM**

**WHEREAS**, the North Carolina Board of Transportation (BOT), every two years, prepares a Statewide Transportation Improvement Program (STIP) that identifies transportation projects to be implemented over the next seven years with State and Federal funding; and

**WHEREAS**, the North Carolina BOT solicits input for identifying transportation projects of local and regional importance to be included in the FY 2016-2022 STIP; and

**WHEREAS**, the DCHC MPO Transportation Advisory Committee is charged with the development of a regional priority list and Metropolitan Transportation Improvement Program (MTIP); and

**WHEREAS**, Orange County is a member jurisdiction of the DCHC MPO; and

**WHEREAS**, Orange County gives priority to identified safety needs on existing roads and bridges, to transportation projects that encourage alternatives to automobile travel, to projects that minimize adverse impacts on the natural environment and cultural sites, and to those projects that foster economic development in the County's designated Economic Development Districts; and

**WHEREAS**, Orange County strongly encourages the North Carolina Department of Transportation (NCDOT) to design all highway projects, where appropriate, to accommodate bicycle and pedestrian traffic to provide alternative means of transportation that may result in reduced automobile traffic and related air and water impacts; and

**WHEREAS**, Orange County encourages the NCDOT to design all new or replacement bridges with sufficient clearance to allow wildlife to cross safely under them, and to allow pedestrian passage along any existing or planned trail-system connectors; and

**WHEREAS**, Orange County has outlined its transportation needs within the DCHC MPO planning area in an attachment to this resolution;

**NOW, THEREFORE, BE IT RESOLVED** by the Orange County Board of Commissioners that the Board endorses the following prioritized list of transportation projects to be considered for the FY 2016-2022 DCHC MPO regional priority list and MTIP.

- 1 Orange Grove Road/I-40 Pedestrian Bridge: Construct a pedestrian bridge over I-40 alongside Orange Grove Road (SR 1006), construct a sidewalk along the north side of Orange Grove Road (SR 1006) from the pedestrian bridge to Timbers Drive, construct sidewalks along both sides of New Grady Brown School Road with a midblock crossing, and construct a sidewalk along one side of Oakdale Drive from Cheshire Drive to Orange Grove Road.

This project will be submitted as a new pedestrian project for consideration of inclusion in the DCHC MPO regional priority list and MTIP as well as the 2016-2022 STIP. The project will be submitted as a Safe Routes to School (SRTS)-eligible project; however, if it is not funded as an SRTS project, the County will be required to commit a 20% local match.

## **Attachment 5: Resolution Endorsing Projects for the DCHC MPO Transportation Improvement Program 19**

- 2 Orange Public Transportation Expansion Vehicles:** Request/purchase up to six (6), 25-foot, 18-passenger cutaway bus vehicles to accommodate bus service expansion as recommended in the Orange County Bus and Rail Investment Plan (OCBRIP) and the draft Five-Year Orange County Bus Service Expansion Program currently under development.

This project will be submitted as a new transit project to be considered for inclusion in the DCHC MPO regional priority list and MTIP as well as the 2016-2022 STIP. The project will also be submitted for consideration of Surface Transportation Program-Direct Apportionment (STP-DA) funding to be determined internally by the MPO.

- 3 Park-and-Ride Improvements in Efland (Conceptual):** Implement park-and-ride improvements in the Efland area for cross-county, fixed-route service between Mebane and Durham.

This project will be submitted as a new transit project to the DCHC MPO for consideration of inclusion in the DCHC MPO regional priority list and MTIP as well as the 2016-2022 STIP. The project will also be submitted for consideration of STP-DA funding to be determined internally by the MPO.

- 4 Orange High School Road/Harold Latta Road Sidewalk Improvements:** Construct a sidewalk along the west side of Orange High School Road from Harold Latta Road to U.S. 70, construct a sidewalk along the south side of Harold Latta Road from Cloverfield Drive to Orange Grove Road, install high visibility crosswalks and in-road signage at school entrances and exits on Orange Grove Road, and construct a sidewalk along entrance roads to CW Stanford Middle School.

This project will be submitted as a new pedestrian project for consideration of inclusion in the DCHC MPO regional priority list and MTIP as well as the 2016-2022 STIP. The project will be submitted as a Safe Routes to School (SRTS)-eligible project; however, if it is not funded as an SRTS project, the County will be required to commit a 20% local match.

- 5 South Churton Street (Old NC 86) Improvements:** Widen South Churton Street (SR 1009) from I-40 to U.S. 70 Business to multiple lanes with congestion management, limited access, bicycle and pedestrian, and aesthetic improvements.

This project will be submitted as a reprioritized highway project to be considered for inclusion in the DCHC MPO regional priority list and MTIP as well as the 2016-2022 STIP.

- 6 U.S. 70 East/I-85 Connector:** Modify the I-85 Connector (SR 1239) interchange at U.S. 70 to provide access from all directions.

This project will be submitted as a reprioritized highway project to be considered for inclusion in the DCHC MPO regional priority list and MTIP as well as the 2016-2022 STIP.

- 7 Orange Grove Road Extension:** Extend Orange Grove Road (SR 1006) from the east side of South Churton Street (SR 1009) to U.S. 70 Business.

This project will be submitted as a reprioritized highway project to be considered for inclusion in the DCHC MPO regional priority list and MTIP as well as the 2016-2022 STIP.

- 8 NC 86 Improvements North of Hillsborough:** Widen NC 86 from U.S. 70 Bypass to north of NC 57 to four (4) lanes with intersection improvements at U.S. 70 Bypass and NC 57.

This project will be submitted as a reprioritized highway project to be considered for inclusion in the DCHC MPO regional priority list and MTIP as well as the 2016-2022 STIP.

## **Attachment 5: Resolution Endorsing Projects for the DCHC MPO Transportation 20 Improvement Program**

- 9 Park-and-Ride Improvements in Hillsborough (Conceptual): Implement park-and-ride improvements in Hillsborough for cross-county, fixed-route service between Mebane and Durham.

This project will be submitted as a new transit project to the DCHC MPO for consideration of inclusion in the DCHC MPO regional priority list and MTIP as well as the 2016-2022 STIP. The project's official submission must be made by Triangle Transit.

- 10 Hillsborough Train Station: Construct a train station in Hillsborough and implement AMTRAK service.

This project will be submitted as a new transit/rail project by Triangle Transit for consideration of inclusion in the DCHC MPO regional priority list and MTIP as well as the 2016-2022 STIP.

- 11 Eno Mountain Road/Mayo Street at Orange Grove Road: Realign the intersection of Eno Mountain Road (SR 1148) and Mayo Street (SR 1192) with Orange Grove Road (SR 1006) and make safety improvements.

This project will be submitted as a reprioritized highway project for consideration of inclusion in the DCHC MPO regional priority list and MTIP as well as the 2016-2022 STIP.

- 12 Homestead Road Bike Lanes and Sidewalks: Improve Homestead Road (SR 1777) from Old NC 86 (SR 1009) to NC 86 to include bicycle lanes and sidewalks in sections of the corridor where they do not exist.

This project will be submitted as a reprioritized highway project for consideration of inclusion in the DCHC MPO regional priority list and MTIP as well as the 2016-2022 STIP.

- 13 Buckhorn Economic Development District (EDD) Park-and-Ride: Construct a park-and-ride facility to be located in the I-85/Buckhorn Road EDD.

This project will be submitted as a new transit project by Triangle Transit or the Piedmont Authority for Regional Transportation (PART) for consideration of inclusion in the DCHC MPO regional priority list and MTIP as well as the 2016-2022 STIP.

- 14 I-40 Widening: Widen I-40 from four (4) lanes to six (6) lanes from the I-40/I-85 interchange to the Durham County line.

This project will be submitted as a reprioritized highway project for consideration of inclusion in the DCHC MPO regional priority list and MTIP as well as the 2016-2022 STIP.

- 15 I-85 Widening: Widen I-85 from four (4) lanes to six (6) lanes from the I-40/I-85 interchange to the Durham County line.

This project will be submitted as a reprioritized highway project for consideration of inclusion in the DCHC MPO regional priority list and MTIP as well as the 2016-2022 STIP.

- 16 Trail Connection from Patriot's Pointe to Timbers Drive: Construct a multi-use path connecting the southwest corner of Patriots Pointe to Timbers Drive to shorten walking distances for pedestrians.

This project will be submitted as a new pedestrian project for consideration of inclusion in the DCHC MPO regional priority list and MTIP as well as the 2016-2022 STIP. The project will be

**Attachment 5: Resolution Endorsing Projects for the DCHC MPO Transportation 21 Improvement Program**

submitted as a Safe Routes to School (SRTS)-eligible project; however, if it is not funded as an SRTS project, the County will be required to commit a 20% local match.

- 17 Trail Connection from English Hill Lane to Buttonwood Drive: Construct a multi-use path connecting English Hill Lane to Buttonwood Drive.

This project will be submitted as a new pedestrian project for consideration of inclusion in the DCHC MPO regional priority list and MTIP as well as the 2016-2022 STIP. The project will be submitted as a Safe Routes to School (SRTS)-eligible project; however, if it is not funded as an SRTS project, the County will be required to commit a 20% local match.

- 18 Eubanks Road Bike Lanes: Construct bicycle lanes on Eubanks Road (SR 1727) from Old NC 86 (SR 1009) to NC 86.

This project will be submitted as a new bike project for consideration of inclusion in the DCHC MPO regional priority list and MTIP as well as the 2016-2022 STIP if the County commits the required 20% local match. The project will be submitted for consideration of STP-DA funding to be determined internally by the MPO.

- 19 Dairyland Road Paved Shoulders: Widen Dairyland Road (SR 1004/1113/1177) from Union Grove Church Road (SR 1111) to Orange Grove Road (SR 1006) to include four (4)-foot paved shoulders.

This project will be submitted as a new bike project for consideration of inclusion in the DCHC MPO regional priority list and MTIP as well as the 2016-2022 STIP if the County commits the required 20% local match. The project will be submitted for consideration of STP-DA funding to be determined internally by the MPO.

- 20 Mt. Carmel Church Road Bike/Pedestrian Improvements: Construct bike lanes and sidewalks from US 15/501 to Bennett Road and bike lanes from Bennett Road to the Chatham County line.

This project will be submitted as a new bike project for consideration of inclusion in the DCHC MPO regional priority list and MTIP as well as the 2016-2022 STIP if the County commits the required 20% local match. The project will be submitted for consideration of STP-DA funding to be determined internally by the MPO.

Upon motion of Commissioner \_\_\_\_\_, seconded by Commissioner \_\_\_\_\_, the foregoing resolution was adopted this the 19<sup>th</sup> day of November, 2013.

I, Donna Baker, Clerk to the Board of Commissioners for the County of Orange, North Carolina, **DO HEREBY CERTIFY** that the foregoing is a true copy of so much of the proceedings of said Board at a meeting held on November 19, 2013, as relates in any way to the adoption of the foregoing and that said proceedings are recorded in the minutes of said Board.

WITNESS my hand and the seal of said County, this \_\_\_\_\_ day of \_\_\_\_\_, 2013.

\_\_\_\_\_  
Clerk to the Board of Commissioners

Attachment 6: Draft Durham-Chapel Hill-Carrboro (DCHC) MPO Project Priority List

Project Rank/Map ID #	Project	Project Description/Need	Status (New/Existing Project)	Existing Project Score/Rank	Staff Recommendation
1	Orange Grove Road/I-40 Pedestrian Bridge and Supporting Sidewalk Improvements***	<p><u>Description:</u></p> <ul style="list-style-type: none"> <li>a) Construct a pedestrian bridge over I-40 alongside Orange Grove Road and construct a sidewalk along the north side of Orange Grove Road from the bridge to Timbers Drive;</li> <li>b) Construct sidewalks along both sides of New Grady Brown School Road with midblock crossing; and</li> <li>c) Construct sidewalk along one side of Oakdale Drive from Cheshire Drive to Orange Grove Road.</li> </ul> <p><u>Need:</u> I-40 separates two schools, Grady Brown Elementary and Cedar Ridge High School, from residential areas north of I-40. The schools are within walking distance of residential areas, but bicyclists and pedestrians must share the roadway with motor vehicles crossing the existing narrow two (2)-lane bridge that carries Orange Grove Road over I-40. The bridge is too narrow to accommodate a pedestrian walkway. Lack of an adequate pedestrian crossing presents an unsafe environment for students to walk to the schools. The Orange County Safe Routes to School Action Plan identifies the pedestrian bridge and supporting sidewalk improvements as central elements in the plan for Grady Brown Elementary School.</p>	New Pedestrian/Safe Routes to School Project**	Component of project scored in SPOT 2.0 prioritization as a Pedestrian project. Ranked 559/629 for all bike/ped projects scored in the state. Ranked 24/24 by the MPO for pedestrian projects scored in SPOT 2.0. Project is anticipated to rank low among all bike/ped projects scored in the division tier; however, the project is being considered for Safe Routes to School funding separate from other pedestrian projects.	<p>Submit to DCHC MPO for SPOT 3.0 scoring and consideration of inclusion in the DCHC MPO TIP and the STIP as <b>project priority #1</b> as a new pedestrian/Safe Routes to School project. If project is not selected as a successful Safe Routes to School-funded project, the County must commit to provide the required 20% local match, and locally administer/manage the project. The estimated construction cost of the project according to the NCDOT SPOT office and Safe Routes to School Action Plan is \$1,269,000 and the estimated right-of-way cost is \$9,000, which would require a local match of roughly \$262,800. Any right-of-way costs would not be covered by the State's share of funding. The submission of this project as a pedestrian project independent of Safe Routes to School funding requires a resolution or letter of local match commitment. If the project is funded as a Safe Routes to School project, it may be eligible for 100% funding.</p> <p>Project will also be submitted for consideration of Surface Transportation Program-Direct Apportionment (STP-DA) and Transportation Alternatives Program (TAP) funding to be determined internally by the MPO; however, a 20% local match would still be required to secure this funding.</p>
2	Orange Public Transportation Expansion Vehicles to Implement the Orange County Bus and Rail Investment Plan (OCBRIP)	<p><u>Description:</u> Up to six (6), 25-foot, 18-passenger cutaway bus vehicles to accommodate bus service expansion as recommended in the Orange County Bus and Rail Investment Plan (OCBRIP) and the Five-Year Orange County Bus Service Expansion Program currently under development.</p> <p><u>Need:</u> Given the range of potential services that could be developed as part of Orange Public Transportation's (OPT's) bus service expansion, staff has identified the need for up to an additional six (6), 25-foot, 18-passenger cutaway bus vehicles to accommodate potential bus service expansion to both rural demand response services and intra-Hillsborough, Hillsborough to Chapel Hill, and Mebane/Efland/Hillsborough fixed-route services. The exact number of expansion vehicles to be submitted will depend on the final outcome of bus service expansion objectives identified in the DRAFT Five-Year Orange County Bus Service Expansion Program currently under development by Triangle Transit in partnership with Orange County staff that will be brought before the BOCC in December for consideration and feedback.</p> <p>The estimated cost per expansion vehicle in 2015 dollars is \$71,500. If awarded expansion vehicles to be funded by Federal and State match sources, the County/OPT must commit a 10% local match for those vehicles, equating to \$7,150 per vehicle. If six (6) expansion vehicles are awarded, the total cost to the County would be \$42,900 in 2015 dollars; however, revenue from the public transit 1/2-percent sales tax and the vehicle registration fee can be expended on expansion vehicles. This project submission is meant to be a placeholder for the finer details of specific expansion vehicle needs to be determined when the recommendations for those needs are finalized.</p>	New Transit Project (Not previously submitted)**	N/A	<p>Submit to DCHC MPO for SPOT 3.0 scoring and consideration of inclusion in the DCHC MPO TIP and the STIP as <b>project priority #2</b> as a new transit project.</p> <p>Project will also be submitted for consideration of STP-DA funding to be determined internally by the MPO; however, a 20% local match would be required to secure this funding as opposed to a 10% local match if selected for funding via the State's scoring and STIP development process.</p>

## Attachment 6: Draft Durham-Chapel Hill-Carrboro (DCHC) MPO Project Priority List

Project Rank/Map ID #	Project	Project Description/Need	Status (New/Existing Project)	Existing Project Score/Rank	Staff Recommendation
3	Park-and-Ride Improvements in Efland (Conceptual)	<p><u>Description:</u> Implement park-and-ride improvements in the Efland area for cross-county, fixed-route service between Mebane and Durham.</p> <p><u>Need:</u> The DRAFT Five-Year Orange County Bus Service Expansion Program currently under development may recommend park-and-ride improvements to be made in the Efland area to connect Efland area residents to proposed cross-county fixed-route service to be implemented by either Triangle Transit or OPT. The location, extent and cost of improvements have not yet been determined; however, if the proposed improvements are awarded Federal and State funding sources, a minimum 10% percent local match would be required.</p> <p>Revenue from the 1/2-percent sales tax and the vehicle registration fee can be expended on park-and-ride improvements; however, it has not been determined whether the source of local match funding for this project would be OPT's or Triangle Transit's share of revenue for bus service expansion. This project submission is meant to be a placeholder for the finer details of specific park-and-ride improvement needs to be determined when the recommendations for those needs are finalized.</p>	New Transit Project (Not previously submitted)**	N/A	<p>Submit to DCHC MPO for SPOT 3.0 scoring and consideration of inclusion in the DCHC MPO TIP and STIP as <b>project priority #3</b> as a new transit project.</p> <p>Project will also be submitted for consideration of STP-DA funding to be determined internally by the MPO; however, a 20% local match would be required to secure this funding as opposed to a 10% local match if selected for funding via the State's scoring and STIP development process.</p>
4	Orange High School Road/Harold Latta Road Sidewalk Improvements	<p><u>Description:</u></p> <ol style="list-style-type: none"> <li>Construct sidewalk along west side of Orange High School Road from Harold Latta Road to U.S. 70;</li> <li>Construct sidewalk along south side of Harold Latta Road from Cloverfield Drive to Orange Grove Road;</li> <li>Install high-visibility crosswalks and in-road signage at school entrances and exits on Orange Grove Road; and</li> <li>Construct sidewalk along entrance roads to CW Stanford Middle School.</li> </ol> <p><u>Need:</u> Orange Grove Road serves two schools north of U.S. 70, Orange High School and CW Stanford Middle School. There are currently no dedicated pedestrian facilities along Orange High School Road to accommodate students accessing the schools from residential areas to the north and east. The project would provide safe and comfortable pedestrian connections from these areas to the schools. The Orange County Safe Routes to School Action Plan identifies these sidewalk and crosswalk improvements as central elements in the plan for both Orange High School and CW Stanford Middle School.</p>	New Pedestrian/Safe Routes to School Project**	N/A	<p>Submit to DCHC MPO for SPOT 3.0 scoring and consideration of inclusion in the DCHC MPO TIP and the STIP as <b>project priority #4</b> as a new pedestrian/Safe Routes to School project. If project is not selected as a successful Safe Routes to School-funded project, the County must commit to provide the required 20% local match and locally administer/manage the project. The estimated construction cost of the project according to the Safe Routes to School Action Plan is \$260,000, which would require a local match of roughly \$26,000 if the project is not funded as a Safe Routes to School project. The submission of this project as a pedestrian project independent of Safe Routes to School funding requires a resolution or letter of local match commitment. If the project is funded as a Safe Routes to School project, it may be eligible for 100% funding.</p> <p>Project will also be submitted for consideration of STP-DA and TAP funding to be determined internally by the MPO; however, a 20% local match would still be required to secure this funding.</p>
5	South Churton Street (Old NC 86) Improvements	<p><u>Description:</u> Develop congestion management, limited access, bicycle and pedestrian improvements, and aesthetic and capacity improvements along South Churton Street (Old NC 86/SR 1009) from I-40 to U.S. 70 Business. More specifically, the project would widen South Churton Street along this segment to multiple lanes with a landscaped median and would widen the railroad bridge. This project is recommended in the DCHC MPO Metropolitan Transportation Plan (MTP). The feasibility study completed by NCDOT in February 2002 recommends a four (4)-lane divided curb and gutter cross section with a 16-foot median for the entire segment. Orange County will stress the need to study improvements within the current right-of-way (ROW) for the segment north of I-85 because of the significant built constraints along the corridor and its proximity to the Town of Hillsborough's historic district. Orange County will request that, where conditions do not prevent the addition of frontage roads, the feasibility study include the addition of frontage roads with limited access from the corridor.</p>	Existing Highway Mobility Project submitted for scoring in SPOT 2.0. This project was submitted by Orange County as project priority #2 in 2011.	Scored in SPOT 2.0 prioritization as a Subregional Highway Mobility project. Ranked 52/382 for all Subregional Highway Mobility projects scored in the state. Project was ranked 38/71 by the MPO for highway projects scored in SPOT 2.0. The project is anticipated to rank about the same or slightly lower in SPOT 3.0 prioritization.	Submit to DCHC MPO for SPOT 3.0 scoring and consideration of inclusion in the DCHC MPO TIP and the STIP as <b>project priority #5</b> as a reprioritized highway project.

## Attachment 6: Draft Durham-Chapel Hill-Carrboro (DCHC) MPO Project Priority List

Project Rank/Map ID #	Project	Project Description/Need	Status (New/Existing Project)	Existing Project Score/Rank	Staff Recommendation
		<p><u>Need:</u> Traffic counts along South Churton Street (Old NC 86) indicate that the corridor is near capacity for average annual daily counts and over capacity for peak periods. Capacity improvements would ease congestion and improve travel time along this primary north-south corridor connecting the Town of Hillsborough and northern Orange County to I-40 and I-85. This project scored the highest among subregional mobility projects in Orange County for SPOT 2.0 and ranked 52/382 among those in the state within that category. Although the project is anticipated to rank the same or lower for SPOT 3.0, it is still projected to be among the highest scoring projects that are only eligible in the division funding tier.</p>			
6	U.S. 70 East/I-85 Connector	<p><u>Description:</u> Modify the I-85 Connector interchange at U.S. 70 to provide access from all directions. The existing Connector just east of Efland is not accessible to traffic on eastbound U.S. 70 and there is no access to westbound U.S. 70 from the Connector. This project is recommended in the DCHC MPO MTP.</p> <p><u>Need:</u> The project would enable traffic from northwestern Orange County to access I-85 more easily without risking the many points of traffic conflict through Efland. Traffic has increased on Efland-Cedar Grove Road as an alternative to NC 86. Much of that traffic currently "dog-legs" through Efland via Forrest Avenue to Mt. Willing Road to access I-85. Traffic counts reveal that traffic has increased approximately 40% over the past 10 years on Mt. Willing Road just south of Forrest Avenue, while traffic on U.S. 70 east of Efland-Cedar Grove Road has increased only 2%.</p> <p>The project would dramatically improve travel time for traffic from northwestern Orange County to I-85 and would dramatically ease congestion during peak periods in Efland. This project did not score very high for SPOT 2.0 prioritization but is projected to score higher for SPOT 3.0 because of the added emphasis on both benefit-cost/travel time and safety. It is also anticipated that the project will be eligible at both the regional and divisional funding tiers.</p>	Existing Highway Mobility Project submitted for scoring in SPOT 2.0. This project was submitted by Orange County as project priority #5 in 2011.	Scored in SPOT 2.0 prioritization as a Regional Highway Mobility project. Ranked 208/268 for all Regional Highway Mobility projects scored in the state. Project was ranked 66/71 by the MPO for highway projects scored in SPOT 2.0. Project is anticipated to rank higher for SPOT 3.0 but will likely not rank in the top tier of projects within the regional and divisional funding tiers.	Submit to DCHC MPO for SPOT 3.0 scoring and consideration of inclusion in the DCHC MPO TIP and the STIP as <b>project priority #6</b> as a reprioritized highway project.
7	Orange Grove Road Extension	<p><u>Description:</u> Extend Orange Grove Road from the east side of South Churton Street (SR 1009) to U.S. 70 Business. This project is recommended in the DCHC MPO MTP.</p> <p><u>Need:</u> This project would ease excess congestion on South Churton Street between Orange Grove Road and U.S. 70 Business and reduce travel time by providing a direct connection from Orange Grove Road to U.S. 70 Business. The project would also provide access to a potential site for the proposed Hillsborough train station and possibly other future public facilities. This project scored relatively well for SPOT 2.0 and ranked 77/382 for all subregional mobility projects in the state. Although the project is expected to rank the same or lower for SPOT 3.0, it is still projected to be among the higher scoring projects that are only eligible in the division funding tier.</p>	Existing Highway Mobility Project submitted for scoring in SPOT 2.0. This project was submitted by Orange County as project priority #7 in 2011.	Scored in SPOT 2.0 prioritization as a Subregional Highway Mobility project. Ranked 77/382 for all Subregional Mobility projects scored in the state. Project was ranked 35/71 by the MPO for highway projects scored in SPOT 2.0. The project is anticipated to rank about the same or slightly lower for SPOT 3.0 prioritization.	Submit to DCHC MPO for SPOT 3.0 scoring and consideration of inclusion in the DCHC MPO TIP and the STIP as <b>project priority #7</b> as a reprioritized highway project.
8	NC 86 Improvements north of Hillsborough	<p><u>Description:</u> Widen NC 86 from U.S. 70 bypass to north of NC 57 to four (4) lanes with intersection improvements at U.S. 70 bypass and NC 57. Improvements at the NC 86/U.S. 70 intersection should include extending the queuing lane for traffic turning east onto U.S. 70 bypass from northbound Churton Street/NC 86. Improvements at the NC 86/NC 57 intersection should include a crosswalk and provide a safe crossing for pedestrians with a sidewalk connecting the intersection of NC 86 and NC 57 to Rencher Street. This project is not currently listed or recommended in the DCHC MPO MTP but is recommended in the DCHC MPO CTP.</p> <p><u>Need:</u> The segment of NC 86 between NC 57 and U.S. 70 is highly congested. Traffic counts indicate that this segment of NC 86 is over capacity for average annual daily counts. Capacity improvements would ease congestion and improve travel time along this primary north-south corridor connecting the Town of Hillsborough to NC 57 and northern Orange County. This project scored well for SPOT 2.0 and ranked 60/306 for all statewide mobility projects in the</p>	Existing Highway Mobility Project submitted for scoring in SPOT 2.0. This project was submitted by Orange County as project priority #12 in 2011. For this project to be funded, it would need to be added to the DCHC MPO MTP.	Scored in SPOT 2.0 prioritization as a Statewide Highway Mobility project. Ranked 60/306 for all Statewide Mobility projects scored in the state. Project ranked 49/71 by the MPO for highway projects scored in SPOT 2.0. In general, project is anticipated to rank about the same or slightly lower for SPOT 3.0 prioritization.	Submit to DCHC MPO for SPOT 3.0 scoring and consideration of inclusion in the DCHC MPO TIP and the STIP as <b>project priority #8</b> as a reprioritized highway project.

## Attachment 6: Draft Durham-Chapel Hill-Carrboro (DCHC) MPO Project Priority List

Project Rank/Map ID #	Project	Project Description/Need	Status (New/Existing Project)	Existing Project Score/Rank	Staff Recommendation
		state. The project will be scored as a regional and/or division tier project for SPOT 3.0 and is anticipated to be among the higher scoring projects within these tiers with the added emphasis on congestion and benefit-cost.			
9	Park-and Ride Improvements in Hillsborough (Conceptual)	<p><u>Description:</u> Implement park-and-ride improvements in Hillsborough for cross-county, fixed-route service between Mebane and Durham.</p> <p><u>Need:</u> The Five-Year Orange County Bus Service Expansion Program currently under development may recommend park-and-ride improvements to be made in Hillsborough to connect Hillsborough area residents to proposed cross-county fixed-route service to be implemented by Triangle Transit. The location, extent and cost of improvements have not yet been determined; however, if the proposed improvements are awarded Federal and State funding sources, a minimum 10% percent local match would be required.</p> <p>Revenue from the 1/2-percent sales tax and the vehicle registration fee can be expended on park-and-ride improvements; however, it is likely that the source of local match funding for this project would come from Triangle Transit's share of revenue for bus service expansion. This project submission is meant to be a placeholder for the finer details of specific park-and-ride improvement needs to be determined when the recommendations for those needs are finalized.</p>	<p>New Transit Project (Not previously submitted).**</p> <p><u>This project was technically submitted by Triangle Transit;</u> however, the project is included in the priority list to act as a guide for assigning local input points to potential projects.</p>	N/A	<p>Submit to DCHC MPO for SPOT 3.0 scoring and consideration of inclusion in the DCHC MPO TIP and STIP as <b>project priority #9</b> as a new transit project.</p> <p>Project will also be submitted for consideration of STP-DA funding to be determined internally by the MPO.</p>
10	Hillsborough Train Station	<p><u>Description:</u> Construct a train station in Hillsborough and implement AMTRAK service as designated in <i>Hillsborough's Rail Station Small Area Plan</i> and in the <i>Orange County Bus and Rail Investment Plan</i>. The train station hub could also serve future commuter rail operations and anchor a multimodal transportation hub in Hillsborough.</p> <p><u>Need:</u> A revenue and ridership study conducted by NCDOT and AMTRAK has indicated there is enough potential ridership to make a stop in Hillsborough financially feasible. The station and service in Hillsborough would fill a sizable gap in area served along the rail line between Burlington and Durham.</p>	<p>New Transit and/or Rail project.**</p> <p><u>This project will technically require submission by Triangle Transit;</u> however, the project is included in the priority list to act as a guide for assigning local input points to potential projects. This project was submitted by Orange County as project priority #2 in 2011.</p>	N/A	<p>Submit to DCHC MPO for SPOT 3.0 scoring and consideration of inclusion in the DCHC MPO TIP and the STIP as <b>project priority #10</b> as a new transit and/or rail project.</p>
11	Eno Mountain Road and Mayo Street at Orange Grove Road intersection realignment and safety improvements	<p><u>Description:</u> Realign the intersection of Eno Mountain Road and Mayo Street with Orange Grove Road and make safety improvements. This project is not provided/recommended in the DCHC MPO MTP.</p> <p><u>Need:</u> The project would improve safety, reduce travel time, and improve traffic flow between residential and commercial areas in the Town of Hillsborough.</p>	<p>Existing Highway Modernization project submitted for scoring in SPOT 2.0. This project was submitted by Orange County as project priority #8 in 2011</p>	<p>Scored in SPOT 2.0 prioritization as a Subregional Highway Modernization project. Ranked 59/149 for all Subregional Modernization projects scored in the state. Ranked 16/71 by the MPO for highway projects scored in SPOT 2.0. Project is anticipated to rank low among all projects scored in the division tier.</p>	<p>Submit to DCHC MPO for SPOT 3.0 scoring and consideration of inclusion in the DCHC MPO TIP and the STIP as <b>project priority #11</b> as a reprioritized highway project.</p>
12	Homestead Road bike lane and sidewalk installation*	<p><u>Description:</u> Improve Homestead Road from Old NC 86 (SR 1009) to NC 86 to include bicycle lanes and sidewalks in sections of the corridor where those facilities do not exist. This project is provided/recommended in the DCHC MPO MTP</p> <p><u>Need:</u> There are three (3) schools in the vicinity of Homestead Road: Chapel Hill High School, Smith Middle School, and Seawell Elementary School. Many students live within walking and biking distance of Chapel Hill High School and must walk or cycle along or across Homestead</p>	<p>Existing Highway Modernization project for submitted for scoring in SPOT 2.0. This project was submitted by Orange County as project priority #9 in</p>	<p>Scored in SPOT 2.0 prioritization as a Subregional Highway Modernization project. Ranked 75/149 for all Subregional Modernization projects scored in the state. Ranked 19/71 by the MPO for highway projects scored</p>	<p>Submit to DCHC MPO for SPOT 3.0 scoring and consideration of inclusion in the DCHC MPO TIP and the STIP as <b>project priority #12</b> as a reprioritized highway project.</p>

## Attachment 6: Draft Durham-Chapel Hill-Carrboro (DCHC) MPO Project Priority List

Project Rank/Map ID #	Project	Project Description/Need	Status (New/Existing Project)	Existing Project Score/Rank	Staff Recommendation
		Road on a daily basis. Provision of bikeway and pedestrian facilities is necessary to give students a comfortable and safe place to travel separate from that of motorized vehicular traffic. Homestead Road is also a commuting route for adult utilitarian bicyclists connecting residential areas to other arteries serving employment centers.	2011	in SPOT 2.0. Project is anticipated to rank low among all projects scored in the division tier.	
13	Buckhorn Economic Development District (EDD)/Mebane Area Park-and-Ride	<p><u>Description:</u> Construct a park-and-ride facility to be located in the I-85/Buckhorn Road Economic Development District (EDD) or Mebane area to collect ridership in eastern Alamance and western Orange Counties.</p> <p><u>Need:</u> The park-and-ride facility would provide a transit connection to an area with a growing commuting presence to and from the Triangle region.</p>	New Transit Project.** This project will technically require submission by Triangle Transit or the Piedmont Authority for Regional Transportation (PART); however, the project is included in the priority list to act as a guide for assigning local input points to potential projects. This project was submitted by Orange County as project priority #4 in 2011.	Ranked 10/17 among all DCHC MPO transit projects scored in 2011. Final rank with MPO scores and Transportation Advisory Committee (TAC)-assigned points was 14/17. Project received no points from the TAC for the DCHC MPO draft 2014-2020 TIP priority list.	Submit to DCHC MPO for SPOT 3.0 scoring and consideration of inclusion in the DCHC MPO TIP and the STIP as <b>project priority #13</b> as a new transit project.
14	I-40 Widening	<p><u>Description:</u> Widen I-40 from four (4) lanes to six (6) lanes from the I-40/I-85 interchange to the Durham County line. The project is recommended in the DCHC MPO MTP.</p> <p><u>Need:</u> According to data from NCDOT, traffic along this corridor is near capacity and is expected to exceed capacity in future years. The project would reduce congestion and travel time and will likely score relatively well when compared to other projects submitted because of the added emphasis on congestion and benefit-cost. This project is eligible for funding at the statewide, regional and divisional tiers.</p>	Existing Highway Mobility Project submitted for scoring in SPOT 2.0. This project was not submitted by Orange County in 2011 but is already in the DCHC MPO TIP and the STIP and is considered a project of regional significance.	Scored in SPOT 2.0 prioritization as a Statewide Highway Mobility project. Ranked 54/306 for all Statewide Mobility projects scored in the state. Project ranked 63/71 by the MPO for highway projects scored in SPOT 2.0. Project is anticipated to rank higher for SPOT 3.0 prioritization among highway projects throughout the state.	Submit to DCHC MPO for SPOT 3.0 scoring and consideration of inclusion in the DCHC MPO TIP and the STIP as <b>project priority #14</b> as a reprioritized highway project.
15	I-85 Widening	<p><u>Description:</u> Widen I-85 from four (4) lanes to six (6) lanes from the I-40/I-85 interchange to the Durham County line and reconstruct interchanges and bridge structures. The project is recommended in the DCHC MPO MTP.</p> <p><u>Need:</u> The project would reduce congestion and travel time along the corridor during peak periods. This project is eligible for funding at the statewide, regional and divisional tiers.</p>	Existing Highway Mobility Project submitted for scoring in SPOT 2.0. This project was not submitted by Orange County in 2011 but is already in the DCHC MPO TIP and the STIP and is considered a project of regional significance.	Scored in SPOT 2.0 prioritization as a Statewide Highway Mobility project. Two separate segments scored for the project ranked 150/306 and 220/306 for Statewide Mobility projects scored in the state. Project ranked 68/71 by the MPO for highway projects scored in SPOT 2.0. Project is anticipated to rank higher for SPOT 3.0 prioritization among highway projects throughout the state but will likely not rank high enough to be funded at the Statewide tier.	Submit to DCHC MPO for SPOT 3.0 scoring and consideration of inclusion in the DCHC MPO TIP and the STIP as <b>project priority #15</b> as a reprioritized highway project.
16	Trail Connection from Patriots Pointe to Timbers Drive	<p><u>Description:</u> Construct a multi-use path connecting the southwest corner of Patriots Pointe to Timbers Drive to shorten walking distances for pedestrians.</p> <p><u>Need:</u> Project is recommended as an improvement in the Orange County Safe Routes to School Action Plan. An existing barrier to pedestrians exists between Patriots Point Apartments and Timbers Drive such that long walking distances are required for pedestrians from Patriots</p>	New Pedestrian/Safe Routes to School Project**	N/A	Submit to DCHC MPO for SPOT 3.0 scoring and consideration of inclusion in the DCHC MPO TIP and the STIP as <b>project priority #16</b> as a new pedestrian/Safe Routes to School project. If project is not selected as a successful Safe Routes to School-funded project, the County must commit to provide the required 20% local match,

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Project Rank/Map ID #	Project	Project Description/Need	Status (New/Existing Project)	Existing Project Score/Rank	Staff Recommendation
		Pointe to access the New Grady Brown Elementary School and Cedar Ridge High School along Orange Grove Road with no designated pedestrian facilities. The improvement would provide a direct pedestrian connection from Patriots Point to Timbers Drive and Orange Grove Road in the direction of the schools that make walking distances more manageable.			acquire any necessary right-of-way, and locally administer/manage the project. The estimated construction cost of the project according to the Safe Routes to School Action Plan is \$43,500, and there is no estimate provided of right-of-way cost. Right-of-way costs would not be covered by the State's share of funding. The submission of this project as a pedestrian project independent of Safe Routes to School funding requires a resolution or letter of local match commitment. If the project is funded as a Safe Routes to School project, it may be eligible for 100% funding.  Project will also be submitted for consideration of STP-DA and TAP funding to be determined internally by the MPO.
17	Trail Connection from English Hill Lane to Buttonwood Drive	<u>Description:</u> Construct a multi-use path connecting English Hill Lane to Buttonwood Drive to provide pedestrian connectivity from residential areas east of English Hill Lane to both Orange High School and CW Stanford Middle School.  <u>Need:</u> Project is recommended as an improvement in the Orange County Safe Routes to School Action Plan. An existing barrier to pedestrians toward Orange High School and CW Stanford Middle School exists between residential areas along and east of Buttonwood Drive and residential areas along and west of English Hill Lane. The improvement would provide a direct pedestrian connection from highly populated residential areas further west from the schools and make walking distances safer and more manageable.	New Pedestrian/Safe Routes to School Project**	N/A	Submit to DCHC MPO for SPOT 3.0 scoring and consideration of inclusion in the DCHC MPO TIP and the STIP as <b>project priority #17</b> as a new pedestrian/Safe Routes to School project. If project is not selected as a successful Safe Routes to School-funded project, the County must commit to provide the required 20% local match and locally administer/manage the project. The estimated construction cost of the project according to the Safe Routes to School Action Plan is \$66,500, and there is no estimate provided of right-of-way cost. Right-of-way costs would not be covered by the State's share of funding. The submission of this project as a pedestrian project independent of Safe Routes to School funding requires a resolution or letter of local match commitment. If the project is funded as a Safe Routes to School project, it may be eligible for 100% funding.  Project will also be submitted for consideration of STP-DA and TAP funding to be determined internally by the MPO; however, a 20% local match would still be required to secure this funding.
18	Eubanks Road bike lane installation***	<u>Description:</u> Construct bicycle lanes on Eubanks Road from Old NC 86 (SR 1009) to NC 86. This project is provided/recommended in the DCHC MPO MTP.  <u>Need:</u> This project would provide a separate facility for both recreational and commuter bicyclists to reduce/eliminate the bike/automobile modal conflict along this corridor. The project would also provide access to the Morris Grove Elementary School on Eubanks Road.	Existing Highway Modernization Project submitted for scoring in SPOT 2.0. This project was submitted by Orange County as project priority #10 in 2011.	Scored in SPOT 2.0 prioritization as a Subregional Highway Modernization project. Ranked 19/149 for all Subregional Modernization projects scored in the state. Ranked 6/71 by the MPO for highway projects scored in SPOT 2.0. Project is anticipated to score relatively well within the bike/pedestrian project category.	Submit to DCHC MPO as <b>project priority #18</b> as a new bike project. The County must commit to provide the required 20% local match, acquire any necessary right-of-way, and locally administer/manage the project. The estimated construction cost of the project is \$4,024,000, and the estimated right-of-way and utilities cost is \$352,000, which would require a local match of roughly \$1,156,800. Right-of-way and utility costs would not be covered by the State's share of funding. The submission of this project requires a resolution or letter of local match commitment if funded.  Project will not be submitted for SPOT 3.0 scoring but will be submitted for consideration of STP-DA and TAP funding to be determined internally by the MPO.
19	Dairyland Road paved shoulders***	<u>Description:</u> Widen Dairyland Road from Union Grove Church Road to Orange Grove Road to include four (4)-foot paved shoulders. Part of this project is located within the TARPO planning area. The portion of this project within the TARPO planning area is being recommended for inclusion in that priority list as priority #3. This project is scheduled in the STIP for a feasibility study (STIP # EB-5108). This project is provided/recommended in the DCHC MPO MTP.	Existing Highway Modernization Project submitted for scoring in SPOT 2.0. This project was submitted by	Scored in SPOT 2.0 prioritization as a Subregional Highway Modernization project. Ranked 62/149 for all Subregional Modernization projects scored in	Submit to DCHC MPO as <b>project priority #19</b> as a new bike project. The County must commit to provide the required 20% local match, acquire any necessary right-of-way, and locally administer/manage the project. The estimated construction cost of the project according to the NCDOT SPOT office is

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Project Rank/Map ID #	Project	Project Description/Need	Status (New/Existing Project)	Existing Project Score/Rank	Staff Recommendation
		<u>Need:</u> This project would provide one segment of a bikeway connection through western Orange County from Carrboro to the Buckhorn Road and Mebane area and improve the safety of the subject thoroughfare for both bicyclists and motorized vehicular travel. The project is not likely to score very high using the State's scoring factors and is only eligible for funding at the division tier.	Orange County as project priority #11 in 2011.	the state. Ranked 21/71 by the MPO for highway projects scored in SPOT 2.0. Project is anticipated to rank low among bike/ped projects scored.	\$12,600,000, and the estimated right-of-way and utilities cost is \$1,386,000, which would require a local match of roughly \$3,906,000. Right-of-way and utility costs would not be covered by the State's share of funding. The submission of this project requires a resolution or letter of local match commitment.  Project will not be submitted for SPOT 3.0 scoring but will be submitted for consideration of STP-DA and TAP funding to be determined internally by the MPO.
20	Mt. Carmel Church Road Bike/Pedestrian Improvements***	<u>Description:</u> Construct bike lanes and sidewalks from US 15/501 to Bennett Road and bike lanes from Bennett Road to the Chatham County line. This project is provided/recommended in the DCHC MPO MTP.  <u>Need:</u> This project would provide a continuous paved bikeway facility from Chapel Hill through southeastern Orange County into Chatham County. The project connects to another project submitted by Chatham County to construct bike lanes along Mt. Carmel Church Road from the Orange County line to Old Farrington Point Road. This segment is listed as a Statewide bicycle facility in the DCHC MPO MTP and is a continuation of the state's Mountain to Sea bicycle route through Orange County.	Existing Highway Modernization Project submitted for scoring in SPOT 2.0. This project was not submitted by Orange County in 2011 but was likely submitted in previous STIP development iterations.	Scored in SPOT 2.0 prioritization as a Subregional Highway Modernization project. Ranked 20/149 for all Subregional Modernization projects scored in the state. Ranked 12/71 by the MPO for highway projects scored in SPOT 2.0.	Submit to DCHC MPO as <b>project priority #20</b> as a new bike/pedestrian project. The County must commit to provide the 20% local match and locally administer the project. The estimated construction cost of the project according to the NCDOT SPOT office is \$2,100,000, and the estimated right-of-way and utilities cost is \$231,000, which would require a local match of roughly \$651,000. Right-of-way and utility costs would not be covered by the State's share of funding. The submission of this project requires a resolution or letter of local match commitment.  Project will not be submitted for SPOT 3.0 scoring but will be submitted for consideration of STP-DA and TAP funding to be determined internally by the MPO.

\* Bike projects that are greater than \$1,000,000 in cost can be submitted as highway projects if they involve highway modifications also of benefit to motorized vehicles. Project will likely exceed \$1,000,000. The State is maintaining this project in its highway project database. This project will be scored using the highway scoring methodology; however, it is not likely to score well against the State's highway scoring criteria.

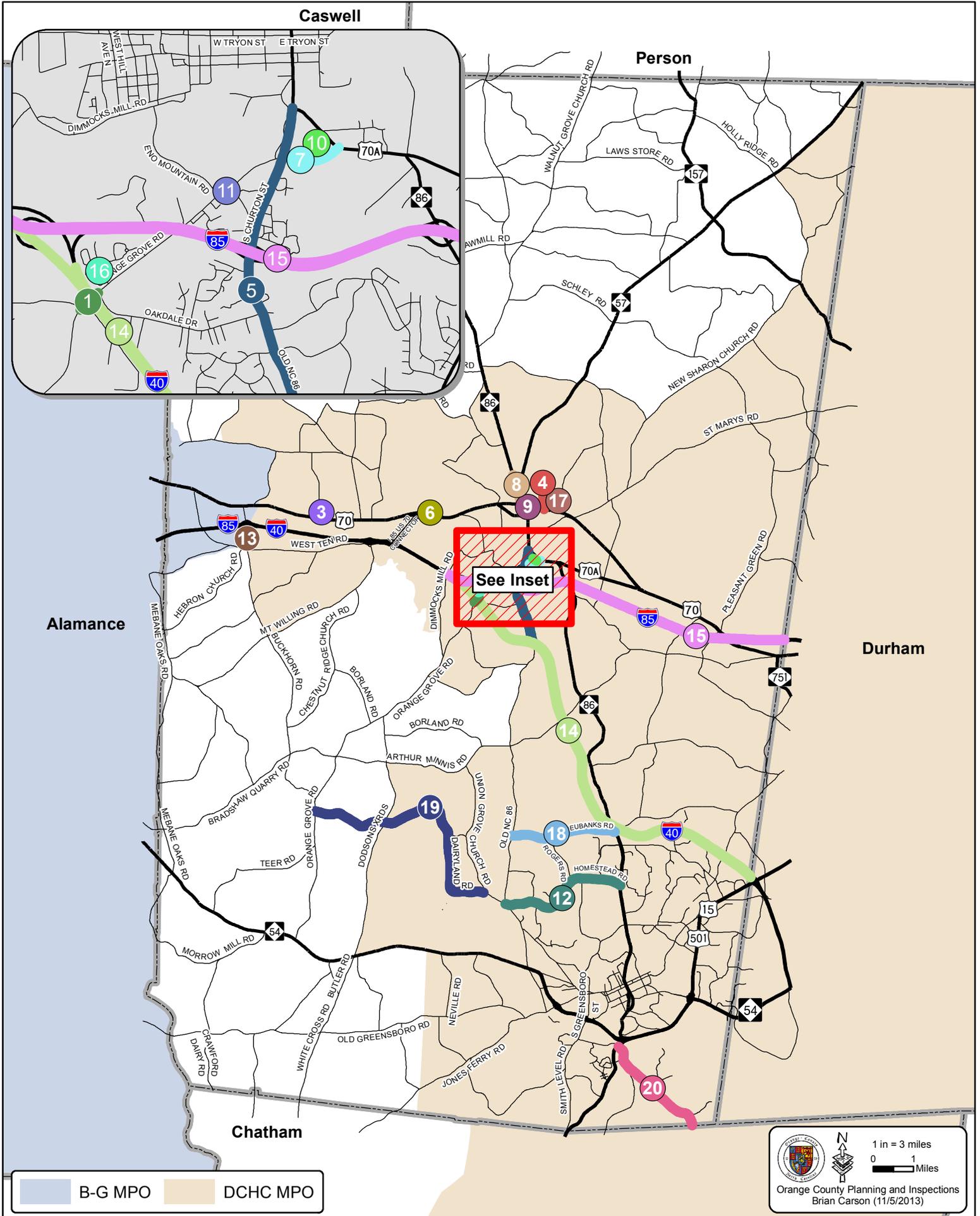
\*\*Bike/pedestrian and transit projects will be considered new projects for SPOT 3.0 scoring. Previous bike/pedestrian and transit projects submitted for scoring will not automatically be scored for SPOT 3.0. Many transit projects in this priority list are meant to function as a guide for Orange County's assignment of local input points. These transit projects would ultimately need to be submitted by the transit agency responsible for making the respective capital improvements.

\*\*\*Bike/Pedestrian projects require a 20% local match and must be locally administered. Right-of-way acquisition is also not a permissible cost to be funded by NCDOT for these projects.

**NOTES:**

- 1) The I-85 and I-40 widening projects are already scheduled for reprioritization at the Statewide tier, and staff is suggesting that they be added to the priority list to provide a guide for staff and elected officials to determine to which Orange County projects they should assign local input points in the event that these projects are not funded at the statewide tier and become eligible at the regional or divisional funding tiers.
- 2) One project was removed from the priority list submitted in 2011: Old NC 86 bikeway improvements from Hillsborough Road in Carrboro to I-40. All other projects submitted in 2011 are included; however, the staff-suggested order of prioritization for those projects has changed.
- 3) The following projects within the DCHC MPO planning area portion of Orange County are currently in the Statewide Transportation Improvement Program (STIP):
  - a) I-40 widening
  - b) I-85 widening
  - c) Feasibility study for Dairyland Road paved shoulders project.

# Attachment 7: DCHC MPO Project List Map



**ORANGE COUNTY  
BOARD OF COMMISSIONERS**

**ACTION AGENDA ITEM ABSTRACT**

**Meeting Date:** November 19, 2013

**Action Agenda  
Item No.** 7-b

**SUBJECT:** Urban Curbside & Multi-family Recycling Discussion

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**DEPARTMENT:** Solid Waste Management

**PUBLIC HEARING: (Y/N)**

No

**ATTACHMENT(S):**

Draft Letter of Intent  
Draft Interlocal Agreement (Staff Outline)  
November 6, 2013 Presentation to the  
Chapel Hill Town Council  
Summary of Solid Waste and Recycling  
Services – April 2013

**INFORMATION CONTACT:**

Michael Talbert, 919-245-2308  
Gayle Wilson, 919-968-2885  
John Roberts, 919-245-2318

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**PURPOSE:** To update the Board of Commissioners on progress between the Towns and County regarding urban curbside and multi-family recycling services.

**BACKGROUND:** Over the past several months, the Towns and County have been considering various options with regard to the future of the long term recycling and waste reduction partnership and how Urban Curbside and Multi-family services would be funded. Previous 3-R Fee funding for those municipal services, along with the Rural Curbside program, were determined on the advice of legal counsel to not to be consistent with recent state court legal opinions.

The Towns, facing potential loss of County funding and management of these programs, elected to evaluate other options for obtaining these recycling services through the issuance of a Request for Proposals. The Towns' Managers and staffs have been evaluating the proposals received, had reached preliminary conclusions and wished to discuss and clarify various service and cost issues with County staff. On November 1, 2013 the County and Towns Managers and their respective staffs met.

There was the following consensus from the meeting:

- The County cost for providing the urban curbside recycling services was competitive with the proposals received from private haulers and that there may be some additional advantages for the County to continue managing this service;
- County staff will proceed immediately with the Request for Proposals (RFP) process for collection services and cart acquisition by December 31, 2013. County staff has

estimated an implementation process of six months to complete the conversion to roll carts, including the bidding of the collection service and possible installation of a new service provider, and to execute a comprehensive community education and outreach program. A draft letter of intent is attached to move urban curbside recycling forward, including the purchase of roll carts, while an Interlocal Agreement is crafted.

- The multi-family recycling collection service is proposed to be provided at the existing rate of \$19/year/household with services provided by County staff and equipment.
- Each Town will apply for the state roll cart grants that could total up to \$214,000 of the expected \$1,043,000 cart purchase expense. The County will assist the Towns with the grant applications, but the Towns will be the applicants for their respective grants. A procedure will be developed to allow the County to purchase the carts using any grant proceeds and County funds. The County will own, distribute, and maintain the roll carts for the Towns.
- The County Attorney will draft the interim agreement in cooperation with each Town Attorney and each Manager to approve prior to holiday break.
- The County and the Towns will proceed to finalize a new Interlocal Agreement (staff outline attached) as soon as possible in early 2014.

The Chapel Hill Town Council conducted a work session on November 6, 2014 to discuss the recycling proposals received in response to its Request for Proposals for Recycling and Request for Proposals for Development of a Transfer Station. A power point of the presentation to the Town Council is attached.

County and Town Managers is eager to solve the urban curbside recycling issue and to move forward again with county wide recycling and waste reduction programs and services.

**FINANCIAL IMPACT:** Full financial impact of a new comprehensive Interlocal Agreement is not clear at this time and will depend on final decisions of the various Boards involved. The roll carts are expected to cost approximately \$1,043,250, minus about \$214,000 in municipal roll cart grants, plus debt service paid over 60 months. The cost of a newly bid weekly collection service is estimated at about \$682,000 annually. The estimated annual fee for weekly curbside recycling per household is about \$60 (or \$5/month). The Multi-family program is estimated at this time to remain at about \$19/year/unit (or \$1.58/month). The estimated annual fee for bi-weekly curbside recycling per household is about \$50 (or \$4.17/month).

**RECOMMENDATION(S):** The Manager recommends that the Board authorize:

1. The Manager to execute the attached Letter of Intent with the Towns of Chapel Hill, Carrboro and Hillsborough when approved by the Towns;
2. The County Attorney, working with the Town Attorneys, to prepare an interim agreement that would allow the County to proceed to expedite implementation of the roll carts and new collection service for the Urban Curbside Program with the objective being full implementation by July 1, 2014 and authorize the Manager to execute the agreement; and
3. The Manager to award the bid for the roll carts not to exceed \$1,100,000.

Letter of Intent between Orange County and the Town of \_\_\_\_\_,  
approved this \_\_\_\_\_ day of \_\_\_\_\_, 2013.

Orange County is very interested in continuing our long and successful partnership with the Town with regard to recycling and waste reduction. Our state-leading programs are the model for success in reducing local government waste disposal and our longstanding local recycling partnership is a model of intergovernmental cooperation and effectiveness.

The Town wishes to continue participation in the recycling program. The most timely and least complicated manner in which to proceed would be for the Town to authorize the County to charge and collect a fee for urban curbside recycling within their town limits. The County would provide turnkey urban curbside recycling services including new roll carts for all Town residents. The Town Attorney has agreed that municipalities have the authority charge for the urban curbside recycling services and authorize the County to provide the services.

Orange County Intends to:

- Immediately proceed with an Requests for Proposals (RFP) for Collection Services and Roll Cart acquisition (carts may be available by piggybacking)
- Immediately assist the Towns with applications for DENR Roll Carts Grants
- Draft an interim agreement for the Purchase of Roll Carts using grant funds with each Town whereby
  - The County will pay the Town an amount equal to the invoice received by the Town for the roll carts purchased by the County for the Town solely for use in the Urban Curbside Recycling Program, and
  - Expect to receive the funds resulting from a grant awarded to the Town for the purpose of implementation of curbside recyclable collection to offset the County expenditure on roll carts
- Negotiate in good faith with the Towns to finalize a new comprehensive Solid Waste Interlocal Agreement as soon as possible but no later than June 30, 2014
- Implement the conversion to roll carts for the urban curbside recycling programs as soon as contracts have been approved or purchase authority provided, but no later than July 1, 2014

The Town Intends to:

- **Immediately apply for DENR Roll Carts Grants with the County's Assistance as needed**
- **Negotiate in good faith with the County to execute an interim agreement for the Purchase of Roll Carts for each Town whereby**
  - **The Town will notify the County of its receipt of an invoice for roll carts that were bid and ordered by the County for use in the Town's curbside recycling program**
  - **Receive payment from the County for the invoiced amount and then pay the invoice, submitting proof of payment to the County**
  - **Remit any funds received by the Town as a result of a roll cart grant award to the County within 30 days of receipt of the grant funds.**
- **Negotiate in good faith with the County to finalize a new comprehensive Solid Waste Interlocal Agreement as soon as possible but no later than June 30, 2014**
- **Assist the County with the implementation of a conversion to roll carts for the urban curbside recycling programs as soon as contracts have been approved but no later than July 1, 2014 not sure the meaning here**
- **Include in the Town's 2014/2015 Budget Ordinance a section authorizing the County to charge and collect a fee for urban curbside and multi-family recycling within their town limits and provide urban curbside and multi-family recycling services including new roll carts for all Town residents**

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**County Manager**

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**Town Manager**

## Interlocal Agreement for Solid Waste Management

Staff Draft Outline – March 2012

### **Construction & Demolition(C&D) and Municipal Solid Waste (MSW) Landfills**

- County to maintain financial, regulatory and environmental responsibility for operations, closure and for post-closure maintenance/monitoring
- County to monitor operation and performance of University Landfill Gas Recovery System
- County to provide ancillary services such as:
  - White Goods/Appliances
  - Scrap Tires
  - Scrap Metal
  - Clean Wood Waste
  - Vegetative waste
  - Mattresses
- Towns and County will, in support of the solid waste enterprise fund, direct C&D waste from projects where local government funding is utilized, including school construction and renovation, to the County C&D Landfill
- Towns and County will, in support of the solid waste enterprise fund, deliver white goods/appliances, vegetative wastes and scrap metal to County recycling facilities
- Tipping fees (if any) shall be established annually as part of the County budget process and become effective on July 1

### **Municipal Solid Waste Collection and Transfer**

- Carrboro, Chapel Hill, Hillsborough and Orange County will maintain authority and responsibility for MSW collected and transferred within their respective jurisdictions.
- Should the County or a Town (or Towns) plan, site and develop a waste transfer station consideration shall be given to parties of this Interlocal Agreement as to being able to use the transfer facility, subject to payment of prevailing tipping fees as established by the relevant governing body. These tipping fees shall be established annually as part of the regular budget approval process.
- County will develop, operate and fund Solid Waste Convenience Centers that accept residentially generated MSW, C&D, bulky waste, etc. for all County/Town residents.
- Parties will provide minimum twelve months' notice of intent to implement a pay-as-you-throw residential waste collection system that has the potential to financially or operationally impact another party.
- County will endeavor to maximize schedule of operation and services available (subject to material markets and budgetary considerations) at Convenience Centers, consistent with current District/Neighborhood concept or other convenience center concepts as directed by the Board of Commissioners. Current District Center (Walnut Grove Church Road and Eubanks Road) services include:
  - residential municipal waste
  - household hazardous waste
  - cardboard
  - waste oil, filters and anti-freeze
  - yard waste
  - scrap tires
  - clean wood waste
  - scrap metal and white goods
  - cooking oil and residential food waste
  - mixed recyclables (bottles, cans, mixed paper)
  - rigid plastics
  - textiles/shoes
  - salvage shed

- electronics
- batteries (wet & dry cell)
- plastic film

### **Storm Debris Management**

- County to provide landfill for construction debris created from severe storms
- County to provide debris management sites for delivery of severe storm event vegetative debris
- Emergency storm debris collection and monitoring are the responsibility of each jurisdiction

### **Collection, Processing, Transfer and Materials Marketing of Recyclable Materials**

**FINANCING MECHANISM PLACEHOLDER (fees/taxes/billing, rate setting/approval)**

**If county-wide District Tax it is assumed that authorization for County imposition of this tax within the Towns would be authorized through this agreement.**

**Include special provision for part of CH located within Durham County where OC has no authority to tax or assess fee.**

Recycling programs and services that are provided at the time of implementation of the Interlocal Agreement are anticipated to be continued for the foreseeable future. Periodic expansions, modifications, improvements or adjustments to programs/services may be made by the County (subject to material markets and budgetary considerations). County will coordinate/collaborate with Towns regarding changes to programs/services operated within the Towns through an advisory board/committee established for this purpose, or other means as agreed.

It is the County's objective to offer equivalent services/programs within the Towns, subject to special negotiated services that may require service fees or other specific compensation. The portion of Chapel Hill located within Durham County should receive those services which other parts of the Town of Chapel Hill receive .

County to ensure that recycling programs/services provided by the County are of high quality and reliable with regard to customer service, adherence to route schedules, prevention of overflow of drop-off site receptacles, resolution of complaints, safety, making progress toward waste reduction objectives, etc. County will coordinate urban curbside recycling collection routing with municipal waste collection routing (as requested) to the extent possible, consistent with collection efficiency and available resources (i.e. roll-carts, compacting collection vehicles, etc.) County will endeavor to maintain maximum efficiency in recycling and waste reduction programs, consistent with generally accepted industry best management practices.

Current 24-Hour Recycling Drop-off Centers are intended to remain in service, subject to County budgetary considerations, site availability, space limitations, material market availability and Town recyclable material drop-off requirements. The five current drop-off sites include: Cedar Falls Park, Hampton Point, Carrboro Plaza, University Mall and Meadowmont. No reductions or additions of drop-off sites are contemplated at this time.

Current recycling services provided to the towns (incorporated municipalities) by the County include:

Weekly residential curbside collection (single stream)

Multi-family collection (single stream)

Food Waste collection

Bar/Restaurant and other small commercial location collection (single stream)

Downtown Cardboard Collection – Chapel Hill only – fee based

Pedestrian Bins ( locations) – Chapel Hill only – fee based

Park&RideLot Collection ( currently 3 locations each in Chapel Hill and Carrboro)

Municipal Park Collection

Government building collection for all local governments, OWASA and public schools

Public Housing - (multi-family style service or single family, as appropriate to housing type)

Public Schools collection -- fee based, contractual service

Holiday Service – County will publish holiday schedules annually for curbside collection. There will be no service on New Year’s Day, Thanksgiving Day and Christmas Day. Other holiday service will be scheduled according to specific day of week of observed holiday.

### **Customer Service, Education and Outreach**

- County responsible for preparation, distribution, expense and coordination for education and outreach services related to waste management, recycling and waste reduction services/programs under its administration, including advertising of holiday schedules. A multi-media approach will be utilized.

### **Solid Waste Management Planning, Data Management and Reporting**

- County, in cooperation with the Towns of Carrboro, Chapel Hill and Hillsborough, is responsible for development and timely submission of required annual reporting and solid waste management planning to NC DENR.
- Towns and County will cooperate with requests for information/data in a timely fashion.
- Consideration will be given by County to investigation of increased diversion of organic wastes, especially commercially generated food wastes, and the expansion of non-residential recycling programs/services.
- County, in cooperation in the Towns, will develop recycling performance and tracking measures for various programs of interest
  - Consistent with the reasonably available or obtainable data given the integrated nature of most recycling programs
  - To be provided upon request or otherwise reasonably accessible

### **Advisory Board or Citizens Committee**

- Representing each Town, County and potentially the University
- State composition, terms, rules of procedure and membership
- State mission/charge
  - Advise the County’s governing board on matters related to solid waste and recycling services, programs and policies of the waste management system governed by this Interlocal Agreement.
    - To recommend programs, policies, expansions amendments and reductions of services and other matters related to the operation of the system
    - To provide advice to the County Manager and Board of Commissioners with regard to development of the proposed annual solid waste budget
    - To respond to inquiries or requests for opinion from the County’s governing body, or such other matters as any Town governing Board or the County Manager may request
    - To initiate research, analysis or review on existing services, programs or policies
    - To provide a public forum for the discussion of issues related to system programs/policies

### **Code Enforcement/Regulatory Compliance**

- Towns will allow enforcement of County regulated recyclable material ordinance within Town municipal limits
- Towns will monitor waste collected by Town staff for banned materials in order to prevent their delivery for disposal
- County will provide solid waste plan advice, review and approvals in concert with development applications to various jurisdictions.

### **Term of Agreement**

Interlocal Agreement will become effective upon execution by each Town and County. Parties to the agreement may withdraw with 12 month notice and payment of its per-capita share of any outstanding debt related to the services and programs listed above.



# Recycling Service Options

**November 6, 2013**

# Context

- By end of December 2013, a new funding method or recycling service option for curbside recycling services must be selected for implementation on July 1, 2014.



# Options

- Orange County has proposed 4 options:
  1. Create a Solid Waste Management Authority.
  2. Create a County Solid Waste Tax District.
  3. Implement Town provided curbside recycling services.
  4. Authorize the County to collect recyclables and charge fee for service.

# County's Option 3: Town Provided Curbside Recycling Services

- Towns of Chapel Hill, Carrboro and Hillsborough issued RFP to explore County's Option 3.



# Recycling Services Proposals

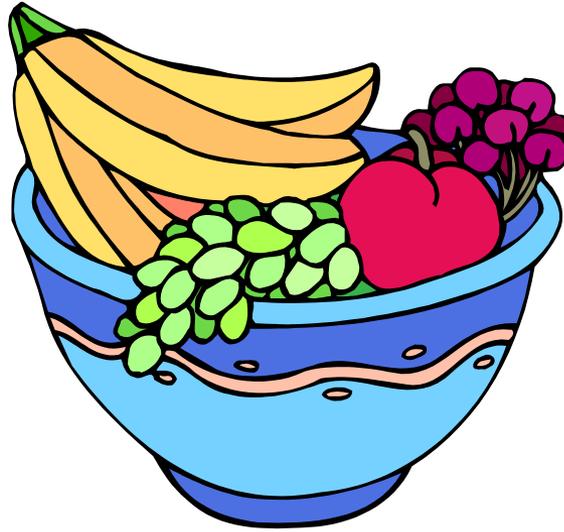
- Collection, Processing, and Marketing



WASTE INDUSTRIES

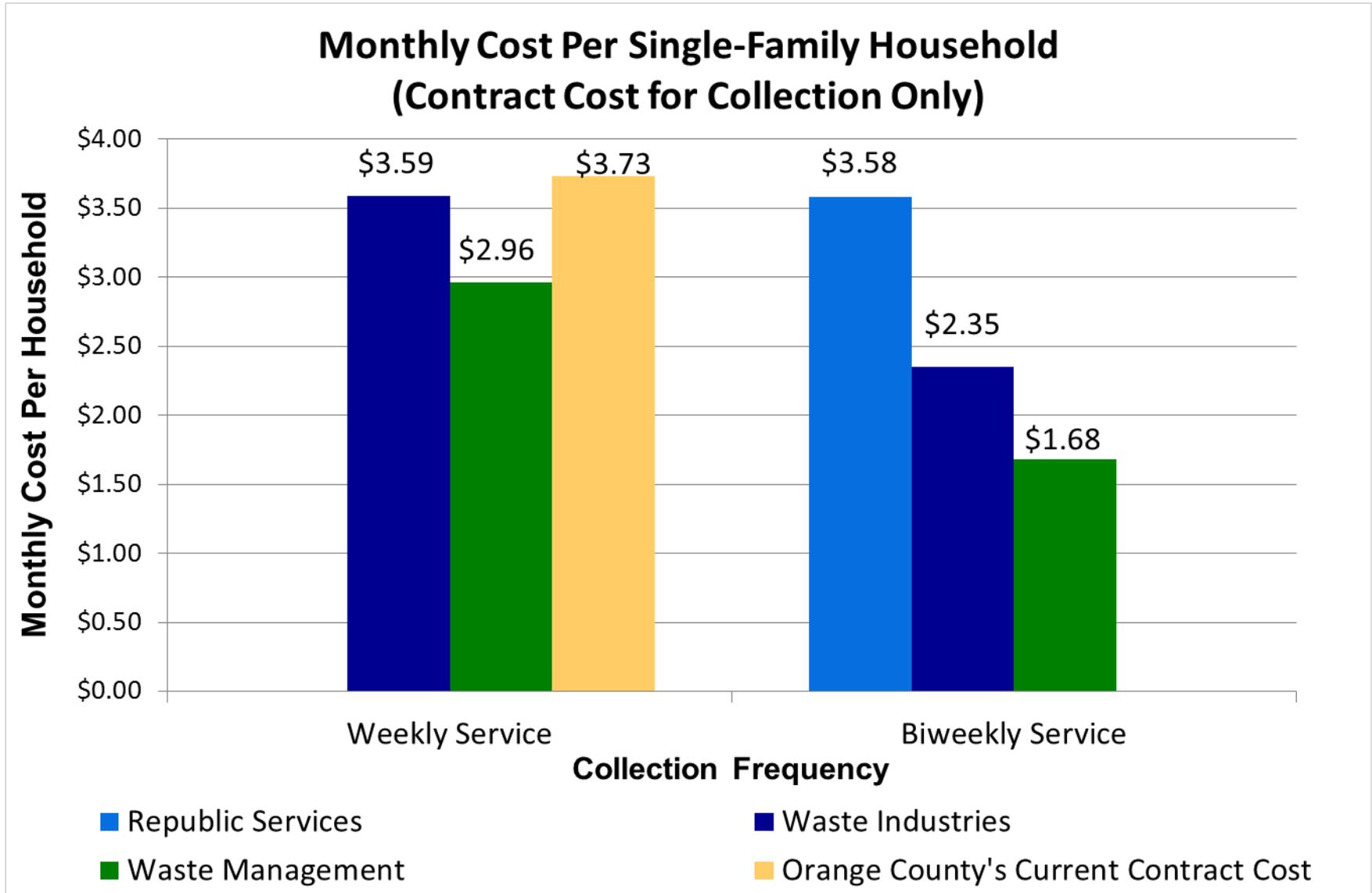


# Unique Proposals

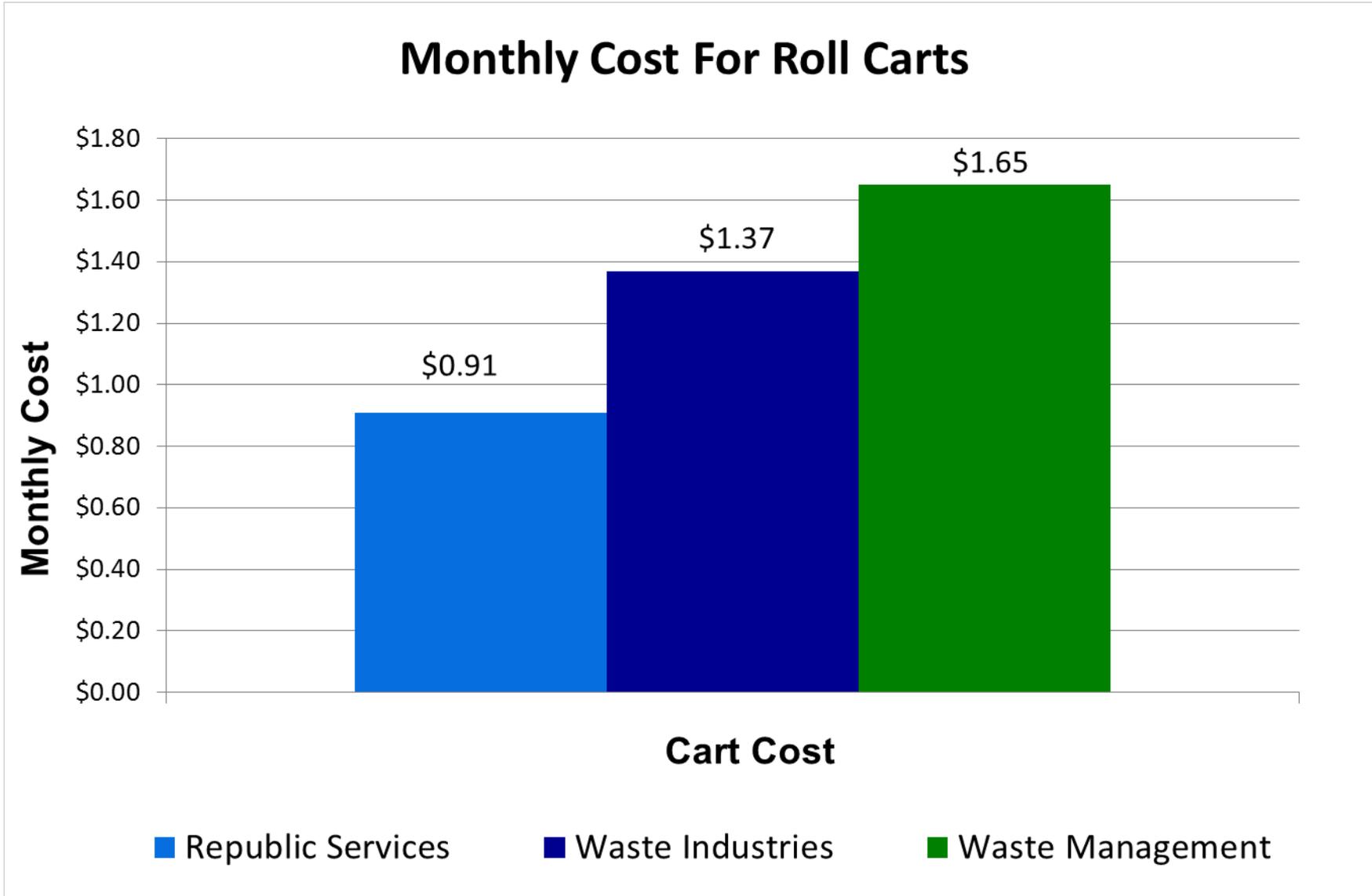


Not Apples To Apples

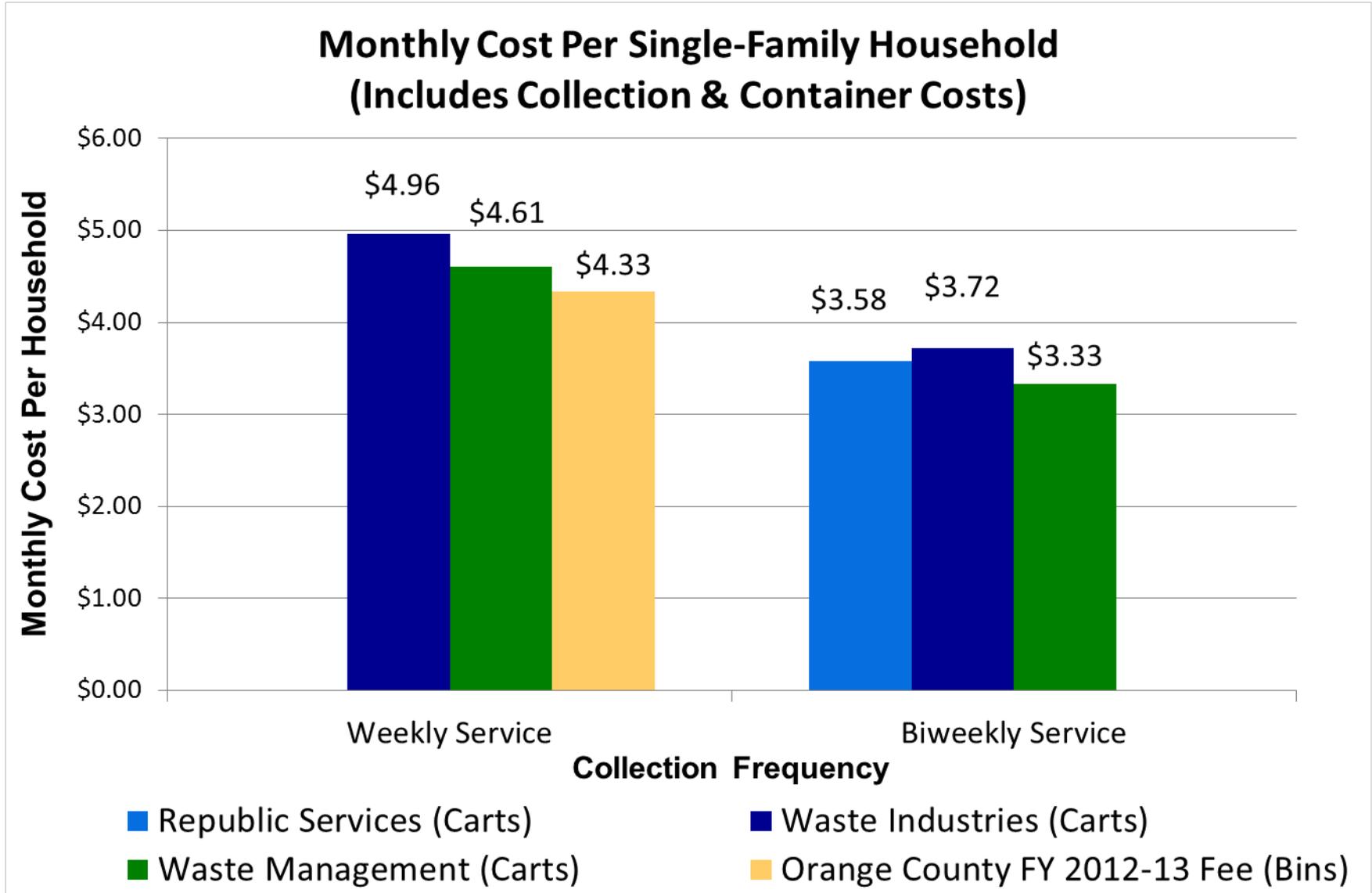
# Single-Family Cost Comparison



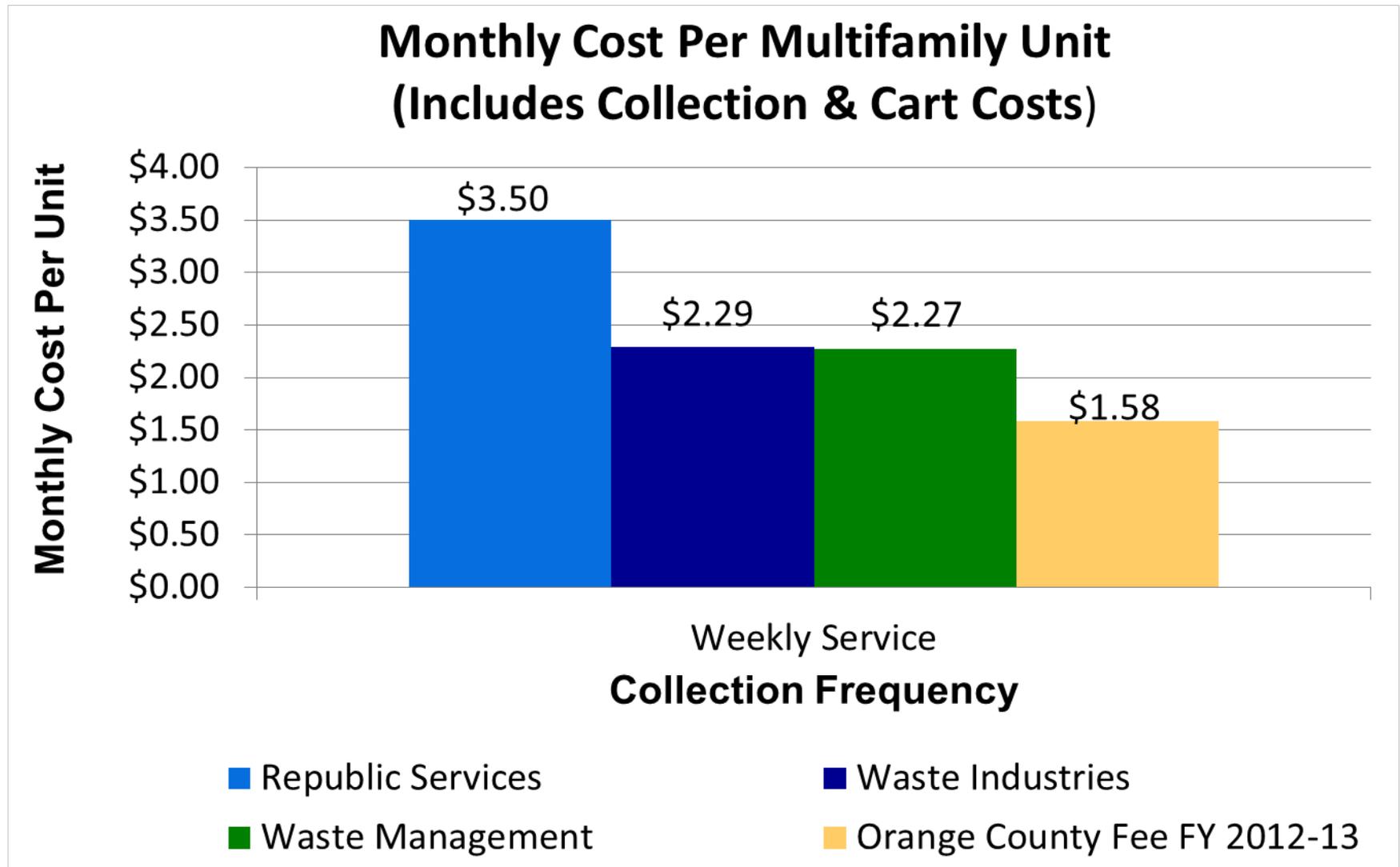
# Roll Cart Cost Comparison



# Single-Family Cost Comparison



# Multifamily Cost Comparison



# Comparison

- Comparing 3 proposals to each other
  - Waste Management has the most competitive cost for comparable services
  - Waste Industries' proposal would provide most continuity of service to residents with least impact to County operations
- Comparing 3 proposals to County's curbside program
  - County's fees from FY 2012-13 are comparable to private sector proposals

# County Program

- Advantages of continuing partnership with Orange County
  - Continuity of service
  - Technical staff currently in place to manage program
  - Good track record in diverting recyclables

# County Program

- Structure for funding County program
  - 3-R Fee
  - Assessed annually on property tax bill
- 3-R Fee has multiple components
  - Basic Services Fee
  - Multifamily Fee
  - Single-family Fee (Urban Curbside Fee)

# County Recycling Program Funding

Fee Type	FY 2012-2013 Fee	FY 2013-2014 Fee	FY 2014-2015 Fee
Basic Services Fee	\$37/unit/year	\$47/unit/year	Amount TBD
<b>Plus one of the following:</b>			
Multifamily Unit Recycling	\$19/unit/year	\$0	Amount TBD
Urban Curbside Recycling	\$52/unit/year	\$0	Amount TBD

# Roll Carts

- Switch from Bins to Roll Carts
  - Cost will be included in County's curbside fee
  - To implement carts this summer, purchase process needs to begin by first of 2014
- NCDENR Roll Cart Grant
  - Eligible for up to \$75,000
  - Grant ends after this fiscal year



# Recommendations

- Authorize Manager to develop interlocal agreement with County with following provisions:
  - Five year term
  - Set fees with identified multipliers
  - Performance measures
  - Participation by Town Managers in governance and decision-making for recycling services
- Provide notice of intent to County before end of year.
- Work with County to purchase roll carts for implementation next fiscal year.
  - Apply for NCDENR roll cart grant.

**Summary of Solid Waste and Recycling Services**

Material	Jurisdiction	Residential		Multi-Family/Apartments		Commercial		Government Buildings & Parks**		Public Schools K-12	
		Service Provider	Funding	Service Provider	Funding	Service Provider	Funding	Service Provider	Funding	Service Provider	Funding
Recycling	Carrboro	OC by Contract	U 3-R Fee	OC Staff & Equip	MF 3-R Fee	OC Staff & Equip (or Private Hauler*)	B 3-R Fee and Private Fee (if private service)	OC Staff & Equip	B 3-R Fee	OC Staff & Equip	Fee for Service Contract between Schools & OC
	Chapel Hill	OC by Contract	U 3-R Fee	OC Staff & Equip	MF 3-R Fee	OC Staff & Equip (or Private Hauler*)	B 3-R Fee and Private Fee (if private service)	OC Staff & Equip	B 3-R Fee	OC Staff & Equip	Fee for Service Contract between Schools & OC
	Hillsborough	OC by Contract	U 3-R Fee	OC Staff & Equip	MF 3-R Fee	OC Staff & Equip (or Private Hauler*)	B 3-R Fee and Private Fee (if private service)	OC Staff & Equip	B 3-R Fee	OC Staff & Equip	Fee for Service Contract between Schools & OC
	OC Curbside Recycling Areas	OC Staff & Equip	R 3-R Fee	OC Staff & Equip	MF 3-R Fee	OC Staff & Equip (or Private Hauler*)	B 3-R Fee and Private Fee (if private service)	OC Staff & Equip	B 3-R Fee	OC Staff & Equip	Fee for Service Contract between Schools & OC
	OC Non-Curbside Recycling Areas	Self-Haul	B 3-R Fee	N/A	N/A	Private or Self Haul to County Drop-Off sites	B 3-R Fee and Private Fee (if private service)	OC Staff & Equip	B 3-R Fee	OC Staff & Equip	Fee for Service Contract between Schools & OC
Cardboard	Carrboro	OC by Contract	U 3-R Fee	Private or Self Haul to County Drop-Off sites	Private Fee (if private service) & B 3-R Fee	Private or Self Haul to County Drop-Off sites	Private Fee (if private service) & B 3-R Fee	OC Staff & Equip	B 3-R Fee	OC Staff & Equip	Fee for Service Contract between Schools & OC
	Chapel Hill	OC by Contract	U 3-R Fee	Private or Self Haul to County Drop-Off sites	Private Fee (if private service) & B 3-R Fee	Private or Self Haul to County Drop-Off sites	Private Fee (if private service) & B 3-R Fee	OC Staff & Equip	B 3-R Fee	OC Staff & Equip	Fee for Service Contract between Schools & OC
	Hillsborough	OC by Contract	U 3-R Fee	Private or Self Haul to County Drop-Off sites	Private Fee (if private service) & B 3-R Fee	Private or Self Haul to County Drop-Off sites	Private Fee (if private service) & B 3-R Fee	OC Staff & Equip	B 3-R Fee	OC Staff & Equip	Fee for Service Contract between Schools & OC
	OC Recycling Curbside Areas	OC Staff & Equip	R 3-R Fee	Private or Self Haul to County Drop-Off sites	Private Fee (if private service) & B 3-R Fee	Private or Self Haul to County Drop-Off sites	Private Fee (if private service) & B 3-R Fee	OC Staff & Equip	B 3-R Fee	OC Staff & Equip	Fee for Service Contract between Schools & OC
	OC Non-Recycling Curbside Areas	Self-Haul to SWCC/Drop-Off sites	B 3-R Fee	Private or Self Haul to County Drop-Off sites	Private Fee (if private service) & B 3-R Fee	Private or Self Haul to County Drop-Off sites	Private Fee (if private service) & B 3-R Fee	OC Staff & Equip	B 3-R Fee	OC Staff & Equip	Fee for Service Contract between Schools & OC
Garbage	Carrboro	Town of Carrboro	Carrboro General Fund	Town of Carrboro***	Carrboro General Fund	Town of Carrboro (50% of locations)	Fee for Service to Town & Carrboro GF or Private Fee (if private service)	Town of Carrboro	Carrboro GF	Town of Carrboro	Fee for Service
	Chapel Hill	Town of Chapel Hill	Chapel Hill GF	Town of Chapel Hill (most locations) ***	Fee for Service to Town & Chapel Hill GF or Private Fee (if private service)	Town of Chapel Hill or Private Haulers	Fee for Service to Town & Chapel Hill GF or Private Fee (if private service)	Town of Chapel Hill	Chapel Hill GF	Town of Chapel Hill	Fee for Service
	Hillsborough	Town of Hillsborough	Hillsborough GF	Franchise Hauler ***	Fee for Service to Private Hauler	Franchise Hauler	Fee for Service to Private Hauler	Franchise Hauler	Hillsborough GF	OC Sanitation	Fee for Service
	OC Recycling Curbside Areas	Self-Haul to SWCC or Private Hauler	SWCC Fee/ OC GF; Private Fee (if private service)	Private ***	Fee for Service to Private Hauler	Private	Fee for Service to Private Hauler	OC Sanitation or Self-Haul	OC GF or other	OC Sanitation	Fee for Service
	OC Non-Recycling Curbside Areas	Self-Haul to SWCC or Private Hauler	SWCC Fee/ OC GF; Private Fee (if private service)	Private ***	Fee for Service to Private Hauler	Private	Fee for Service to Private Hauler	OC Sanitation or Self-Haul	OC GF or other	OC Sanitation	Fee for Service
Universal Recycling Services	All	Services include: recycling drop-off sites, hazardous waste collection, electronics recycling, enforcement, and public education and outreach. Services are provided County-wide to businesses, residents and others throughout Orange County. Funded by the B 3-R Fee and supplemented by SWCC Fee and OC General Fund.									

**General Notes**  
 All industrial and construction & demo waste is privately hauled  
 Commercial entities have the opportunity for food waste collection, if high food waste generators  
 Does not include University waste or recycling

**Footnotes**  
 \* Some private haulers provide special recycling services within the municipalities. Most ABC on-premises permit holders are collected with Orange County Staff and Equip.  
 \*\* Government buildings and parks includes pedestrian bins and Park & Ride lots. Pedestrian bins are Fee for Service; Park & Ride lots are funded from B 3-R Fee.  
 \*\*\* Apartment residents may use SWCCs for their household waste. Apartment management must use private services for waste disposal.

KEY TO FEES
GF General Fund
U Urban Curbside Recycling Fee currently \$52/year/unit
R Rural Curbside Recycling Fee currently \$38/year/unit
MF Multi-Family recycling fee, currently \$19/year/unit
B Basic recycling fee for all improved properties, currently \$37/year/unit
OC Orange County
SWCC Fee Solid Waste Convenience Center Fee for all residential units currently \$20/year/unincorporated area unit; \$10/year incorporated areas unit and \$2/apartment unit

**ORANGE COUNTY  
BOARD OF COMMISSIONERS**

**ACTION AGENDA ITEM ABSTRACT**

**Meeting Date:** November 19, 2013

**Action Agenda  
Item No.** 7-c

**SUBJECT:** Whitted Permanent Meeting Room Review and Approval of Technology Design Elements

**DEPARTMENT:** Asset Management Services

**PUBLIC HEARING: (Y/N)**

No

**ATTACHMENT(S):**

**INFORMATION CONTACT:**

Jeff Thompson, (919) 245-2658

**PURPOSE:** To:

- 1) review and approve the technology design elements of the Whitted Permanent meeting room; and
- 2) authorize the Interim County Manager to award the construction bid for the project up to the capital project budget during the Winter break, subject to final County Attorney approval.

**BACKGROUND:** On September 17, 2013 the Board of County Commissioners approved the schematic design of the Whitted permanent meeting room and authorized the Manager to proceed in the development of Construction Documents for the project. The Board requested that the technology to be installed within the facility be presented to the Board for review and comment prior to the project being advertised for bid. County staff, along with the project designer, Corley, Redfoot Architects of Chapel Hill, NC, and the County's technology consultant, Sound Advice of Winterville, NC, have developed a robust technology solution for the facility that will address room acoustics, sound projection and clarity, visual aids, television coverage, internet streaming coverage, and ease of operations. David Taylor with Corley, Redfoot Architects will present these solutions to the Board.

The following timeline represents the estimated delivery of the overall project:

TASK	PROPOSED BEGINNING DATE	END BY DATE
BOCC Action: Approval of Schematic Design; authorization to prepare bid documents and advertise for bid	9/17/13	9/17/13
Construction document prep, bid advertisement prep (2 month duration)	9/18/13	11/19/13
<b>BOCC Action: Review and approval of technology design elements related to the project design; authorization for Manager to award bid during the Winter break</b>	<b>11/19/13</b>	<b>11/19/13</b>
Construction (est. 4 month duration)	1/6/14	5/6/14

Based upon the actual construction start and finish, along with final component testing and commissioning, the room may be available as early as the last regular BOCC meeting in Hillsborough in June 2013.

The Board may recall that staff had planned to conduct the site work for the project during the fall months of 2013 prior to the winter season in order to deliver the approved site developments well in advance of the interior upfit project. Unfortunately, only one bid was received for this work in October and the site work project was not awarded. The site work will be packaged with the overall project bid solicitation and will be constructed as part of the overall project during the spring of 2014.

**FINANCIAL IMPACT:** The BOCC has approved \$1,500,000 for this project as part of the FY2013-14 Capital Investment Plan.

**RECOMMENDATION(S):** The Interim County Manager recommends that the Board:

- 1) review and approve the technology design elements of the Whitted Permanent meeting room; and
- 2) authorize the Interim County Manager to award the construction bid for the project up to the capital project budget during the Winter break, subject to final County Attorney approval.

**ORANGE COUNTY  
BOARD OF COMMISSIONERS**

**ACTION AGENDA ITEM ABSTRACT**

**Meeting Date:** November 19, 2013

**Action Agenda  
Item No.** 7-d

**SUBJECT:** Policy for Commemorative Plaques for County Facilities

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**DEPARTMENT:** Asset Management Services

**PUBLIC HEARING: (Y/N)**

No

**ATTACHMENT(S):**

Link Center Plaque Photograph

**INFORMATION CONTACT:**

Jeff Thompson, (919) 245-2658

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**PURPOSE:** To provide guidance to the Interim County Manager on the crafting of a proposed policy for commemorative plaque design and installation for County facilities.

**BACKGROUND:** There is currently no County policy governing the installation of commemorative plaques within current or future County facility development projects.

The County has developed new facilities and parks over the past several years as part of its initiative for providing adequate and effective facilities for County services and operations. For various reasons, including the lack of a policy, these facilities were not memorialized with a commemorative plaque such as the one located within the Link Government Services Center (note attached photograph).

The Board may consider these and other topics when discussing a potential policy:

1. Which types of facilities are to be considered for a commemorative plaque?
2. Is there a size threshold of a project for commemorative plaque installation?
3. Are renovation projects to be considered?
4. What is the standard text desired within the plaque?
5. Are plaques to be interior or exterior mounted?
6. Should plaques include the names of the members of the Board of Commissioners at the time of project authorization, or members at the time of project completion, or both?

**FINANCIAL IMPACT:** The estimated cost for a single interior commemorative plaque installed similar to the one installed within the Link Center is between \$1,300 and \$1,500. Should the Board adopt a commemorative plaque policy, funds for the plaques could be sourced within individual capital project budgets.

**RECOMMENDATION(S):** The Interim County Manager recommends the Board provide guidance on the crafting of a proposed policy for commemorative plaque design and installation for County facilities. Based on Board discussion, staff proposes to develop a draft policy to present to the Board at a later date for approval. In addition, should the Board adopt a commemorative plaque policy, all plaques would denote "Chair" and "Vice Chair" as appropriate.



**ORANGE COUNTY GOVERNMENT  
SERVICES CENTER**

**1992**

● **COUNTY COMMISSIONERS** ●

**MOSES CAREY, CHAIRMAN**

**ALICE M. GORDON**

**STEPHEN HALKIOTIS**

**VERLA C. INSKO**

**DON WILLHOIT**

**JOHN M. LINK, JR., MANAGER**

**HAKAN/CORLEY & ASSOCIATES, INC. - ARCHITECTS**

**C.J. KERN, CONTRACTOR, INC. - GENERAL**

**LEE AIR CONDITIONERS, INC. - MECHANICAL**

**QUALITY ELECTRIC COMPANY, INC. - ELECTRICAL**

**INDICOR, INC. - PLUMBING**

**ORANGE COUNTY  
BOARD OF COMMISSIONERS**

**ACTION AGENDA ITEM ABSTRACT**

**Meeting Date:** November 19, 2013

**Action Agenda  
Item No.** 11-a

**SUBJECT:** Adult Care Home Community Advisory Committee – Appointments

**DEPARTMENT:** Board of Commissioners

**PUBLIC HEARING:** (Y/N)

No

**ATTACHMENT(S):** Under Separate Cover

Membership Roster  
Letter of Recommendation  
Application(s) of Person(s) for  
Consideration  
Applicant Interest List  
Application(s) of Person(s) on the  
Applicant Interest List

**INFORMATION CONTACT:**

Clerk's Office, 245-2130

**PURPOSE:** To consider making appointments to the Adult Care Home Community Advisory Committee.

**BACKGROUND:** The following appointments are for Board consideration:

- Appointment to a second full term for Mr. Daniel Hatley. If appointed, Mr. Hatley will be serving a second full term expiring 10/31/2015.
- Appointment to a first full term for Dr. Anthony John Vogt. Dr. Vogt completed a one-year training term expiring 10/18/2013. If appointed, Dr. Vogt will be serving a first full term expiring 10/31/2015.
- Appointment to a third full term for Mr. Richard Gross. If appointed, Mr. Gross will be serving a third full term expiring 10/31/2015.\*\*

Position Number	Expiration Date
2 Mr. Daniel Hatley	10/31/2015
5 Dr. Anthony John Vogt	10/31/2015
6 Mr. Richard Gross	10/31/2015

**\*\*Terms for Adult Care Community Advisory Committee are 3 two-year terms.**

**FINANCIAL IMPACT:** None

**RECOMMENDATION(S):** The Board will consider making appointments to the Adult Care Home Community Advisory Committee.

# Board and Commission Members

## And Vacant Positions

### ***Adult Care Home Community Advisory Committee***

Meeting Times: 3:30 p.m. - 5:00 p.m. Bi-monthly

Terms: 3

Contact Person: Charlotte Terwilliger

Meeting Place:

Positions: 12

Length: 2 years

Contact Phone: 919-558-9401

Description: Members are appointed by the Board of Commissioners to at-large positions. There is an initial one-year training term with subsequent eligibility for three additional two-year terms. This committee works to maintain the intent of the Adult Care Home Residents' Bill of Rights for those residing in licensed adult care homes. The members of this committee also promote community involvement and cooperation with these homes to ensure quality care for the elderly and disabled adults.

1	<b>Dr. Mario Battigelli</b> 1307 Wildwood Drive Chapel Hill NC 27514	Day Phone: 919-942-5756 Evening Phone: FAX: E-mail: mcbattigelli@gmail.com	Sex: Male Race: Caucasian Township: Chapel Hill Resid/Spec Req: At-Large Special Repr:	First Appointed: 04/19/2011 Current Appointment: 03/22/2012 Expiration: 03/31/2014 Number of Terms: 1
2	<b>Mr. Daniel Hatley</b> Chair 317 W. University Chapel Hill NC 27516	Day Phone: 919-200-0822 Evening Phone: 309-252-1169 FAX: 888-514-4878 E-mail: dan@hatleylawoffice.com	Sex: Male Race: Caucasian Township: Chapel Hill Resid/Spec Req: At-Large Special Repr: DD/MR	First Appointed: 08/17/2010 Current Appointment: 08/23/2011 Expiration: 10/31/2013 Number of Terms: 1
3	<b>Ms. Deborah Rider</b> 2314 Red Oak CT. Hillsborough NC 27278	Day Phone: 919-818-6489 Evening Phone: 919-732-9476 FAX: E-mail: drider1736@gmail.com	Sex: Female Race: Caucasian Township: Hillsborough Resid/Spec Req: At-Large Special Repr:	First Appointed: 06/19/2012 Current Appointment: 09/17/2013 Expiration: 06/30/2016 Number of Terms: 1
4	<b>Mr. Max Mason</b> Vice-Chair 821 Tinkerbelle Rd. Chapel Hill NC 27517	Day Phone: 919-649-7937 Evening Phone: FAX: E-mail: maxomason@yahoo.com	Sex: Male Race: Caucasian Township: Chapel Hill Resid/Spec Req: At-Large Special Repr:	First Appointed: 06/07/2011 Current Appointment: 06/19/2012 Expiration: 06/30/2015 Number of Terms: 1
5	<b>Dr. Anthony John Vogt</b> 713 W. Barbee Chapel Road Chapel Hill NC 27517	Day Phone: 919-929-8646 Evening Phone: 919-929-8646 FAX: NA E-mail: ajvogt@earthlink.net	Sex: Male Race: Caucasian Township: Chapel Hill Resid/Spec Req: At-Large Special Repr:	First Appointed: 10/16/2012 Current Appointment: 10/16/2012 Expiration: 10/30/2013 Number of Terms:

# Board and Commission Members

## And Vacant Positions

### ***Adult Care Home Community Advisory Committee***

Meeting Times: 3:30 p.m. - 5:00 p.m. Bi-monthly

Terms: 3

Contact Person: Charlotte Terwilliger

Meeting Place:

Positions: 12

Length: 2 years

Contact Phone: 919-558-9401

Description: Members are appointed by the Board of Commissioners to at-large positions. There is an initial one-year training term with subsequent eligibility for three additional two-year terms. This committee works to maintain the intent of the Adult Care Home Residents' Bill of Rights for those residing in licensed adult care homes. The members of this committee also promote community involvement and cooperation with these homes to ensure quality care for the elderly and disabled adults.

6	<b>Mr Richard Gross</b> 3006 Joshua Dr Hillsborough NC 27278	Day Phone: 644-0157 Evening Phone: same FAX: na E-mail: na	Sex: Male Race: Caucasian Township: Eno Resid/Spec Req: At-Large Special Repr:	First Appointed: 10/06/2009 Current Appointment: 08/23/2011 Expiration: 10/30/2013 Number of Terms: 2
7	<b>Ms Rosie Benzonelli</b> 837 Kenmore Rd Chapel Hill NC 27514	Day Phone: 919-923-7673 Evening Phone: 919-923-7673 FAX: E-mail: rbenzonelli@gmail.com	Sex: Female Race: Caucasian Township: Chapel Hill Resid/Spec Req: At-Large Special Repr:	First Appointed: 09/17/2013 Current Appointment: 09/17/2013 Expiration: 10/30/2014 Number of Terms:
8	<b>Ms. Joyce Teston</b> 2326 Highway 86 South Hillsborough NC 27278	Day Phone: n/a Evening Phone: n/a FAX: E-mail: joyceteston@gmail.com	Sex: Female Race: Caucasian Township: Hillsborough Resid/Spec Req: At-Large Special Repr:	First Appointed: 09/17/2013 Current Appointment: 09/17/2013 Expiration: 06/30/2014 Number of Terms:
9	<b>Ms. T. L. Crews</b> 4921 Guess Rd Roumeont NC 27522	Day Phone: 919 732-6974 Evening Phone: 919 732-6974 FAX: E-mail: crewsez@aol.com	Sex: Female Race: African American Township: Little River Resid/Spec Req: At-Large Special Repr:	First Appointed: 03/22/2012 Current Appointment: 03/19/2013 Expiration: 03/31/2016 Number of Terms: 1
10	<b>Dr. Beverly Foster</b> 2454 Springview Trail Chapel Hill NC 27514	Day Phone: 919 966-4995 Evening Phone: 919 967-2930 FAX: 919 843-6212 E-mail: Bev_Foster@unc.edu	Sex: Female Race: Caucasian Township: Chapel Hill Resid/Spec Req: At-Large Special Repr:	First Appointed: 06/18/2013 Current Appointment: 06/18/2013 Expiration: 06/30/2014 Number of Terms:

# Board and Commission Members

## And Vacant Positions

### ***Adult Care Home Community Advisory Committee***

Meeting Times: 3:30 p.m. - 5:00 p.m. Bi-monthly

Terms: 3

Contact Person: Charlotte Terwilliger

Meeting Place:

Positions: 12

Length: 2 years

Contact Phone: 919-558-9401

Description: Members are appointed by the Board of Commissioners to at-large positions. There is an initial one-year training term with subsequent eligibility for three additional two-year terms. This committee works to maintain the intent of the Adult Care Home Residents' Bill of Rights for those residing in licensed adult care homes. The members of this committee also promote community involvement and cooperation with these homes to ensure quality care for the elderly and disabled adults.

<p><b>Dr Joanne Wilson</b></p> <p>11 104 Stoneridge Drive Chapel Hill NC 27514</p>	<p>Day Phone: 919-810-2774</p> <p>Evening Phone: 919-932-5391</p> <p>FAX:</p> <p>E-mail: antee1@earthlink.net</p>	<p>Sex: Female</p> <p>Race: African American</p> <p>Township: Chapel Hill</p> <p>Resid/Spec Req: At-Large</p> <p>Special Repr:</p>	<p>First Appointed: 09/17/2013</p> <p>Current Appointment: 09/17/2013</p> <p>Expiration: 10/30/2014</p> <p>Number of Terms: 0</p>
<p><b>Mrs Karen Schnell</b></p> <p>12 4421 Lynch Store Rd Mebane NC 27302</p>	<p>Day Phone: 919 304 5880</p> <p>Evening Phone:</p> <p>FAX:</p> <p>E-mail: schnellkar@yahoo.com</p>	<p>Sex: Female</p> <p>Race: Caucasian</p> <p>Township: Cedar Grove</p> <p>Resid/Spec Req: At-Large</p> <p>Special Repr:</p>	<p>First Appointed: 09/17/2013</p> <p>Current Appointment: 09/17/2013</p> <p>Expiration: 10/30/2014</p> <p>Number of Terms: 0</p>

**Jeanette Jones**

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**From:** Charlotte Terwilliger <cterwilliger@tjcog.org>  
**Sent:** Wednesday, October 16, 2013 10:11 AM  
**To:** Jeanette Jones  
**Subject:** ACH CAC reappointment recommendations

Dear Jeanette,

I am sending this email to recommend three reappointments to the Adult Care Home Community Advisory Committee.

Daniel Hatley for a second full term. Mr. Hatley has provided strong leadership to the committee in his role as chair and he is a major asset to the committee's success. He is a strong advocate for the elderly and disabled individuals living in long term care facilities and serves as a role model for the members of this committee. Mr. Hatley has attended 6 out of 7 business meetings during the past year, completed all quarterly facility visits that were assigned to his subgroup, and participated in several leadership sessions offered by the Ombudsman program. Lastly Mr. Hatley has directly participated in several advocacy projects that the committee has sponsored and encourages other members to do the same.

Dr. Anthony John Vogt for a first full term. During this past year Dr. Vogt completed the CAC new member orientation, attended 100% of the committee's business meetings, participated in all of his assigned quarterly facility visitations and volunteered to participate on several committee projects. His passion for the elderly is evident in his committee work.

Richard Gross for a third full term. During this past year Mr. Gross attended 5 out of 7 business meetings and participated in all of his assigned quarterly facility visitations. His background in long term care and his grassroots advocacy is of value to this committee.

Please advise if you need anything else from me to move these recommendations forward.

Sincerely,  
Charlotte

Charlotte Terwilliger, MSW  
Ombudsman – Orange and Chatham Counties

Area Agency on Aging  
Triangle J Council of Governments  
4307 Emperor Blvd., Suite 110, Durham, NC 27703  
(o) 919-558-9401 / (f) 919-998-8101  
[cterwilliger@tjcog.org](mailto:cterwilliger@tjcog.org) / [www.tjcog.org](http://www.tjcog.org)

## Volunteer Application Orange County Advisory Boards and Commissions

**Name:** Mr. Daniel Hatley  
**Name Called:**  
**Home Address:** 317 W. University  
 Chapel Hill NC 27516  
**Phone (Day):** 919-200-0822  
**Phone (Evening):** 309-252-1169  
**Phone (Cell):**  
**Email:** dan@hatleylawoffice.com  
**Place of Employment:** Law Office of Daniel A Hatley  
**Job Title:** Owner  
**Year of OC Residence:** 2005  
**Township of Residence:** Chapel Hill  
**Zone of Residence:** -  
**Sex:** Male  
**Ethnic Background:** Caucasian

### Boards/Commissions applied for:

### Community Activities/Organizational Memberships:

### Past Service on Orange County Advisory Boards:

Work Experience: 2006-2009: Autism Society of North Carolina (Trainer)  
 2008-2009: Stark Law Group, PLLC.  
 2009: Law Office of Daniel A. Hatley

Volunteer Experience: Current chair of the OC Adult Care Home CAC (member for last two+ years).

Education: 1997-2001: North Mecklenburg High School (Diploma)  
 2001-2005: Bradley University, Peoria, Illinois (BS - Political Science)  
 2005-2008: UNC - Chapel Hill, School of Law (Juris Doctorate)

### Other Comments:

I am a small business owner with an office in downtown Carrboro (209 Lloyd St.). I am interested in directing the growth of the community in sustainable ways. I also have a wealth of experience in adult care and would like to shape the way our county assists the elderly and adults with mental disabilities. STAFF COMMENTS: Originally applied for Adult Care Home Community Advisory Committee, Carrboro Planning Board, Chatham/Orange Joint Planning Task Force 10/7/09. UPDATED APPLICATION FOR ADVISORY BOARD ON AGING 07/13/2012. ADDRESS VERIFICATION: 317 W. University, Chapel Hill is Chapel Hill Jurisdiction, Chapel Hill Town Limits.

## Volunteer Application Orange County Advisory Boards and Commissions

**Name:** Dr. Anthony John Vogt  
**Name Called:**  
**Home Address:** 713 W. Barbee Chapel Road  
 Chapel Hill NC 27517  
**Phone (Day):** 919-929-8646  
**Phone (Evening):** 919-929-8646  
**Phone (Cell):**  
**Email:** ajvogt@earthlink.net  
**Place of Employment:** Retired -School of Government, UNC-CH  
**Job Title:** Adjunct Professor  
**Year of OC Residence:** 1973  
**Township of Residence:** Chapel Hill  
**Zone of Residence:** Does not apply  
**Sex:** Male  
**Ethnic Background:** Caucasian

### Boards/Commissions applied for:

### Community Activities/Organizational Memberships:

### Past Service on Orange County Advisory Boards:

Work Experience: I currently serve on the Human Relations Commission and wish to continue serving on that Commission. I've been on the HRC for several years now and feel I'm making a contribution. I've recently retired to Adjunct Professor status at the School of Government of UNC. Because of this, I have more time to devote to volunteer work and can serve on a second county committee. In the past, I served on the Nursing Home Committee, found the experience to be rewarding, and feel that I made a valuable contribution. I would like to serve on either the Adult Care Home Committee or return to the Nursing Home Committee. My first choice is the Adcult Care Home committee. It has more vacancies, and there is less regulation than for nursing homes; this makes service on the adult care home committee to be potentially useful. 08/20/2012 UPDATE: Faculty, School of Government, UNC-CH 1973 - 2009; Budget Analyst, State Budget Office, Wisconsin 1968-1972

Volunteer Experience: Nursing Home Community Advisory Committee (2000-2006). Served about five years, including as chair of the committee for one year or so. Human Relations Commission: (2006-2012). UNC Health Care, ACC, (2011-2012); Kindred Nursing Home (2011-2012)

Education: Ph.D., Cornell University, 1973; Court work at Cornell 1968-1970  
 MPIA, University of Pittsburgh, 1965  
 B. S., Georgetown University, 1963

**Other Comments:**

The residents of adult care and nursing homes are too often neglected. Care in such facilities too often falls short of acceptable standards. Since leaving the Nursing Home Advisory Committee several years ago, I have continued to visit one or two friends. 08/20/2012: I have interest that is strong in care for elderly. Served as Chair of Nursing Home Committee for a year or two. STAFF COMMENTS: Reapplied 7/3/2005 for HRC Adult Care Home Community Advisory Committee and OPC Area Board. App. 1/12/2000 for Innovation and Efficiency Committee; REAPPLIED FOR ADULT CARE HOME COMMUNITY ADVISORY COMMITTEE 08/20/2012. ADDRESS VERIFICATION: 713 W. Barbee Chapel Road is Chapel Hill Jurisdiction; Chapel Hill Town Limits. Previous address-402 Yorktown Drive Chapel Hill.

**This application was current on:** 8/20/2012

**Date Printed:** 11/4/2013

## Volunteer Application Orange County Advisory Boards and Commissions

**Name:** Mr Richard Gross  
**Name Called:**  
**Home Address:** 3006 Joshua Dr  
 Hillsborough NC 27278  
**Phone (Day):** 644-0157  
**Phone (Evening):** same  
**Phone (Cell):**  
**Email:** na  
**Place of Employment:** retired  
**Job Title:**  
**Year of OC Residence:** 2002  
**Township of Residence:** Eno  
**Zone of Residence:** -  
**Sex:** Male  
**Ethnic Background:** Caucasian

### Boards/Commissions applied for:

### Community Activities/Organizational Memberships:

### Past Service on Orange County Advisory Boards:

Work Experience: Geriatric Social Worker with ABC Corp, Bloomfield IA 53501 (Davis County)

Nursing Home Care Review Board in Wapello County

Volunteer Experience: Lion's Club, Habitat for Humanity, Master Gardener (Iowa)  
 Hillsborough Civitan, RSVP Volunteer with Seymour Center Garden Group

Education: AA Liberal Arts, Indian Hills Community College, IA  
 BA Psychology and Human Services, Buena Vista Univ, Ottuma, IA  
 Postgraduate study gerontology, 35 hours, Buena Vista Univ

### Other Comments:

Learned of this through the RSVP Volunteer Program Enjoy people. STAFF  
 COMMENTS: Originally applied for Adult Care Home Community Advisory Committee  
 2/11/2009. ADDRESS VERIFICATION: 3006 Joshua Dr. Hillsborough is Eno township  
 OC jurisdiction.

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# Applicant Interest Listing

by Board Name and by Applicant Name

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## *Adult Care Home Community Advisory Committee*

Contact Person: Charlotte Terwilliger  
 Contact Phone: 919-558-9401

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**Miss Danielle Mosley**

476 Melanie Court  
 Chapel Hill NC 27514

Skills: Club Nova

Day Phone: 919-309-5685

Evening Phone:

Cell Phone:

E-mail: Dlynnm26@gmail.com

Also Serves On:

Sex: Female

Race: Caucasian

Township: Chapel Hill

Date Applied: 06/26/2012

## Volunteer Application Orange County Advisory Boards and Commissions

**Name:** Miss Danielle Mosley  
**Name Called:**  
**Home Address:** 476 Melanie Court  
 Chapel Hill NC 27514  
**Phone (Day):** 919-309-5685  
**Phone (Evening):**  
**Phone (Cell):**  
**Email:** Dlynnm26@gmail.com  
**Place of Employment:**  
**Job Title:**  
**Year of OC Residence:** 2011  
**Township of Residence:** Chapel Hill  
**Zone of Residence:** C.H. City Limits  
**Sex:** Female  
**Ethnic Background:** Caucasian

**Boards/Commissions applied for:**

Adult Care Home Community Advisory Committee

Board of Health

Agricultural Preservation Board

**Community Activities/Organizational Memberships:**

**Past Service on Orange County Advisory Boards:**

Work Experience: Club Nova

Volunteer Experience: Club Nova

Education: Attending school for ged

**Other Comments:**

STAFF COMMENTS: Applied for Adult Care Home Community Advisory Committee, Board of Health, and Agricultural preservation Board on 06/26/2012. ADDRESS VERIFICATION: Melanie Court is Chapel Hill Township, Chapel Hill Town Limits.

**ORANGE COUNTY  
BOARD OF COMMISSIONERS**

**ACTION AGENDA ITEM ABSTRACT**  
**Meeting Date:** November 19, 2013

**Action Agenda  
Item No.** 11-b

**SUBJECT:** Advisory Board on Aging – Appointment

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**DEPARTMENT:** Board of Commissioners

**PUBLIC HEARING: (Y/N)**

No

**ATTACHMENT(S):** Under Separate Cover  
Membership Roster  
Letter of Recommendation  
Application of Person Recommended  
Applicant Interest List  
Applications of Persons on Interest List

**INFORMATION CONTACT:**  
Clerk's Office, 245-2130

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**PURPOSE:** To consider making an appointment to the Advisory Board on Aging.

**BACKGROUND:** The following appointment is for Board consideration:

- Appointment to a first full term for Mr. Frank Montes de Oca. If appointed Mr. Montes de Oca will be serving a first full term expiring 06/30/2016.

Position Number	Representation	Expiration Date
10 Frank Montes de Oca	At-Large	06/30/2016

**FINANCIAL IMPACT:** None

**RECOMMENDATION(S):** The Board will consider making an appointment to the Advisory Board on Aging.

# Board and Commission Members

## And Vacant Positions

### ***Advisory Board on Aging***

Meeting Times: 1:00 PM second Tuesday

Terms: 2

Contact Person: Janice Tyler

Meeting Place: Central Orange Senior Center&Seymour Center

Positions: 12

Length: 3 years

Contact Phone: 919-245-4255

Description: These positions are filled by appointment of the Board of Commissioners with certain seats allocated to the Townships and Town of Chapel Hill, Hillsborough and Carrboro. This board suggests policy and makes recommendations to the Board of Commissioners and the Department on Aging while acting as the liaison between the older citizens of the County and the County government. It is charged with promoting needed services, programs and funding that impacts the older citizens.

1	<b>Dr. Donna Prather</b>  107-A Spring Valley Road Carrboro NC 27510	Day Phone: 919 929-3375 Evening Phone: 919 929-3375 FAX: E-mail: dprather@bellsouth.net	Sex: Female Race: Caucasian Township: Chapel Hill Resid/Spec Req: At-Large Special Repr:	First Appointed: 05/15/2012 Current Appointment: 05/15/2012 Expiration: 06/30/2014 Number of Terms: 1
2	<b>Mr. Leo Allison</b>  4125 Marvin Lane Efland NC 27243	Day Phone: 919-563-9110 Evening Phone: FAX: E-mail: lele2@mebtel.net	Sex: Male Race: African American Township: Cheeks Resid/Spec Req: At-Large Special Repr:	First Appointed: 09/09/2008 Current Appointment: 09/20/2011 Expiration: 06/30/2014 Number of Terms: 2
3	<b>Ms. Virginia M. Brown</b>  103 Driskel Court Chapel Hill NC 27517	Day Phone: 919-945-1492 Evening Phone: FAX: E-mail: vbrown852@nc.rr.com	Sex: Female Race: Native American Township: Chapel Hill Resid/Spec Req: Chapel Hill Town Li Special Repr:	First Appointed: 01/24/2013 Current Appointment: 01/24/2013 Expiration: 06/30/2015 Number of Terms: 1
4	<b>Dr. Richard White</b>  4901 Schley Rd Hillsborough NC 27278	Day Phone: 919 732 8527 Evening Phone: FAX: E-mail: rwhite@duke.edu	Sex: Male Race: Caucasian Township: Little River Resid/Spec Req: At-Large Special Repr:	First Appointed: 09/18/2012 Current Appointment: 09/18/2012 Expiration: 06/30/2015 Number of Terms: 1
5	<b>Ms. Heather Altman</b> <b>Chair</b> 109 Sunset Ridge Lane Chapel Hill NC 27516	Day Phone: 919-918-2609 Evening Phone: 919-928-9822 FAX: 919-969-2507 E-mail: haltman@carolwoods.org	Sex: Female Race: Caucasian Township: Chapel Hill Resid/Spec Req: Carrboro Town Limit Special Repr:	First Appointed: 01/27/2009 Current Appointment: 06/19/2012 Expiration: 06/30/2015 Number of Terms: 2

# Board and Commission Members

## And Vacant Positions

### ***Advisory Board on Aging***

Meeting Times: 1:00 PM second Tuesday

Terms: 2

Contact Person: Janice Tyler

Meeting Place: Central Orange Senior Center&Seymour Center

Positions: 12

Length: 3 years

Contact Phone: 919-245-4255

Description: These positions are filled by appointment of the Board of Commissioners with certain seats allocated to the Townships and Town of Chapel Hill, Hillsborough and Carrboro. This board suggests policy and makes recommendations to the Board of Commissioners and the Department on Aging while acting as the liaison between the older citizens of the County and the County government. It is charged with promoting needed services, programs and funding that impacts the older citizens.

6	<b>Mr Elijah (Ed) Flowers, III</b> 2813 Beckett's Ridge Drive Hillsborough NC 27278	Day Phone: 919-357-9256 Evening Phone: 919-357-9256 FAX: E-mail: ed_flowers@yahoo.com	Sex: Male Race: Caucasian Township: Hillsborough Resid/Spec Req: Hillsboro Twn Limits Special Repr:	First Appointed: 01/20/2011 Current Appointment: 05/21/2013 Expiration: 06/30/2016 Number of Terms: 2
7	<b>Ms. Thelma Perkins</b> 750 Weaver Dairy Road #1315 Chapel Hill NC 27514	Day Phone: 919-918-3601 Evening Phone: FAX: E-mail:	Sex: Female Race: African American Township: Chapel Hill Resid/Spec Req: At-Large Special Repr:	First Appointed: 09/09/2008 Current Appointment: 09/20/2011 Expiration: 06/30/2014 Number of Terms: 2
8	<b>Mr. Daniel Hatley</b> 317 W. University Chapel Hill NC 27516	Day Phone: 919-200-0822 Evening Phone: 309-252-1169 FAX: 888-514-4878 E-mail: dan@hatleylawoffice.com	Sex: Male Race: Caucasian Township: Chapel Hill Resid/Spec Req: At-Large Special Repr:	First Appointed: 09/18/2012 Current Appointment: 09/18/2012 Expiration: 06/30/2015 Number of Terms: 1
9	<b>Mr. Lorenzo Mejia</b> 119 Summergeate Circle Chapel Hill NC 27516	Day Phone: 919-338-2183 Evening Phone: FAX: E-mail: lorenzo@AcornHCS.com	Sex: Male Race: Hispanic Township: Chapel Hill Resid/Spec Req: At-Large Special Repr:	First Appointed: 01/24/2013 Current Appointment: 01/24/2013 Expiration: 06/30/2015 Number of Terms: 1
10	<b>VACANT</b>	Day Phone: Evening Phone: FAX: E-mail:	Sex: Race: Township: Resid/Spec Req: At-Large Special Repr:	First Appointed: Current Appointment: Expiration: 06/30/2013 Number of Terms:

# Board and Commission Members

## And Vacant Positions

### ***Advisory Board on Aging***

Meeting Times: 1:00 PM second Tuesday

Terms: 2

Contact Person: Janice Tyler

Meeting Place: Central Orange Senior Center&Seymour Center

Positions: 12

Length: 3 years

Contact Phone: 919-245-4255

Description: These positions are filled by appointment of the Board of Commissioners with certain seats allocated to the Townships and Town of Chapel Hill, Hillsborough and Carrboro. This board suggests policy and makes recommendations to the Board of Commissioners and the Department on Aging while acting as the liaison between the older citizens of the County and the County government. It is charged with promoting needed services, programs and funding that impacts the older citizens.

11	<b>CDR Alexander Castro Jr</b> <b>Vice-Chair</b> 5915 Morrow Mill Road Chapel Hill NC 27516	Day Phone: 919-619-1510 Evening Phone: 919-929-6368 FAX: E-mail: alexcastrojr@hotmail.com	Sex: Male Race: Caucasian Township: Bingham Resid/Spec Req: At-Large Special Repr:	First Appointed: 01/20/2011 Current Appointment: 05/21/2013 Expiration: 06/30/2016 Number of Terms: 2
12	<b>Mr. Keith Cook</b> 419 Calvary Court Hillsborough NC 27278	Day Phone: 919-644-1886 Evening Phone: 919-644-1884 FAX: E-mail: kdc52@aol.com	Sex: Male Race: African American Township: Cedar Grove Resid/Spec Req: At-Large Special Repr:	First Appointed: 04/17/2012 Current Appointment: 04/17/2012 Expiration: 06/30/2014 Number of Terms:



## ORANGE COUNTY ADVISORY BOARD ON AGING

2551 Homestead Road  
Chapel Hill, NC 27516

(919)968-2070  
Fax 968-2093

October 14, 2013

The Honorable Barry Jacobs, Chair  
Orange County Board of Commissioners  
P.O. Box 8181  
Hillsborough, NC 27278

Dear Chair Jacobs:

Subject: Board Appointment

At its September 10 meeting the Orange County Advisory Board on Aging voted to recommend that Frank Montes de Oca be appointed to fill its vacancy.

As the former Director of Emergency Services Mr. Montes de Oca was involved in service delivery to all citizens within Orange County, particularly the older adult population. He is a Hillsborough Township resident.

Mr. Montes de Oca attended an Advisory Board on Aging meeting and has expressed interest in becoming a member. He also participated in the current Master Aging Plan process.

Respectfully submitted.

A handwritten signature in cursive script that reads "Janice Tyler".

Janice Tyler, Director  
Orange County Department on Aging

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**Volunteer Application  
Orange County Advisory Boards and Commissions**

**Name:** Mr. Frank Montes de Oca  
**Name Called:**  
**Home Address:** PO Box 8181  
Hillsborough NC 27278  
**Phone (Day):** 919-245-6100  
**Phone (Evening):**  
**Phone (Cell):**  
**Email:** fmontesdeoca@co.orange.nc.us  
**Place of Employment:** Orange County EMS  
**Job Title:** Emergency Services Director  
**Year of OC Residence:**  
**Township of Residence:**  
**Zone of Residence:**  
**Sex:**  
**Ethnic Background:**  
**Boards/Commissions applied for:**  
**Community Activities/Organizational Memberships:**  
**Past Service on Orange County Advisory Boards:**

**Other Comments:**

This application was current on: 3/12/2009

**Date Printed:** 11/5/2013

# Applicant Interest Listing

by Board Name and by Applicant Name

## *Advisory Board on Aging*

Contact Person: Janice Tyler  
Contact Phone: 919-245-4255

<b>Ms. Susan Adams</b> 211 Hogan Woods Circle Chapel Hill NC 27516  Skills: Consultant	Day Phone: 919-357-5541 Evening Phone: 919-357-5541 Cell Phone: E-mail: jaseradams@gmail.com Also Serves On:	Sex: Female Race: Caucasian Township: Chapel Hill Date Applied: 10/07/2013
<b>Dr. Mary Altpeter</b> 1613 Providence Glen Drive Chapel Hill NC 27514  Skills: Research Associate	Day Phone: 919-966-0499 Evening Phone: 919-942-8273 Cell Phone: E-mail: mary_altpeter@unc.edu Also Serves On:	Sex: Female Race: Caucasian Township: Chapel Hill Date Applied: 01/16/2013
<b>Ms Rosie Benzonelli</b> 837 Kenmore Rd Chapel Hill NC 27514  Skills: Guardian ad litem Skills: Hospice Volunteer	Day Phone: 919-923-7673 Evening Phone: 919-923-7673 Cell Phone: E-mail: rbenzonelli@gmail.com Also Serves On: Adult Care Home Community Advisory Committee	Sex: Female Race: Caucasian Township: Chapel Hill Date Applied: 06/27/2013
<b>Ms. Carolyn Helfrich</b> 1233 Highland Loop Hillsborough NC 27278  Skills: Social Work Skills: Teacher	Day Phone: 757-871-6092 Evening Phone: Cell Phone: E-mail: Carolyn.helfrich@gmail.com Also Serves On: Also Serves On:	Sex: Female Race: Other Township: Hillsborough Date Applied: 07/10/2013
<b>Ms. Sandra Jones</b> 600 West Poplar Ave., Apt. 239 Carrboro NC 27510  Skills: Skills: Geriatric Care Skills: Nurse	Day Phone: 828-668-9628 Evening Phone: Cell Phone: 828-712-2362 E-mail: None Also Serves On: Also Serves On: Also Serves On:	Sex: Female Race: Caucasian Township: Chapel Hill Date Applied: 01/22/2013

# Applicant Interest Listing

by Board Name and by Applicant Name

## *Advisory Board on Aging*

Contact Person: Janice Tyler  
Contact Phone: 919-245-4255

<b>Mrs Janice Laube</b> 6826 Carol Lane Hillsborough NC 27278  Skills: Farmer	Day Phone: 919-219-4140 Evening Phone: Cell Phone: E-mail: jrlaube@embarqmail.com Also Serves On:	Sex: Female Race: Caucasian Township: Little River Date Applied: 02/14/2011
<b>Mr. Winston Liao</b> 126 Fern Lane Chapel Hill NC 27514  Skills: Public Health	Day Phone: 919 929 3123 Evening Phone: Cell Phone: E-mail: Also Serves On:	Sex: Male Race: Asian American Township: Chapel Hill Date Applied: 01/16/2013
<b>Ms. Karen Metzguer</b> 507 Gwen Road Hillsborough NC 27278  Skills: Executive Director Skills: Nurse	Day Phone: 919-619-6332 Evening Phone: 919-241-4402 Cell Phone: E-mail: kmetzguer@gmail.com Also Serves On: Also Serves On:	Sex: Female Race: Caucasian Township: Hillsborough Date Applied: 10/15/2013
<b>Mr. Frank Montes de Oca</b> 423 Joyce Road Hillsborough NC 27278  Skills: Aging Issues Skills: Emergency Manager Skills: Paramedic	Day Phone: 321-624-1898 Evening Phone: 321-624-1898 Cell Phone: E-mail: frm1@me.com Also Serves On: Also Serves On: Also Serves On:	Sex: Male Race: Hispanic Township: Hillsborough Date Applied: 08/30/2013
<b>Ms. Deborah Rider</b> 2314 Red Oak CT. Hillsborough NC 27278  Skills: Care Provider Skills: Community Planning Skills: Social Work	Day Phone: 919-818-6489 Evening Phone: 919-732-9476 Cell Phone: E-mail: drider1736@gmail.com Also Serves On: Adult Care Home Community Advisory Committee	Sex: Female Race: Caucasian Township: Hillsborough Date Applied: 04/26/2012

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# Applicant Interest Listing

by Board Name and by Applicant Name

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## *Advisory Board on Aging*

Contact Person: Janice Tyler  
Contact Phone: 919-245-4255

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**Dr Joanne Wilson**

104 Stoneridge Drive  
Chapel Hill NC 27514

Skills: Medical Doctor

Day Phone: 919-810-2774

Evening Phone: 919-932-5391

Cell Phone:

E-mail: antee1@earthlink.net

Also Serves On: Adult Care Home Community Advisory Committee

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Sex: Female

Race: African American

Township: Chapel Hill

Date Applied: 07/15/2013

## Volunteer Application Orange County Advisory Boards and Commissions

**Name:** Ms. Susan Adams  
**Name Called:**  
**Home Address:** 211 Hogan Woods Circle  
 Chapel Hill NC 27516  
**Phone (Day):** 919-357-5541  
**Phone (Evening):** 919-357-5541  
**Phone (Cell):**  
**Email:** jaseradams@gmail.com  
**Place of Employment:** Self-employed  
**Job Title:** Consultant  
**Year of OC Residence:** 2004  
**Township of Residence:** Chapel Hill  
**Zone of Residence:** Carrboro City Limits  
**Sex:** Female  
**Ethnic Background:** Caucasian

### Boards/Commissions applied for:

#### Advisory Board on Aging

I am energized by solving problems and taking on challenges. With over 1 person turning 50 every second due to the dramatic achievements in public health, Orange County is poised to see a 67% increase in persons over 65 and a 43% increase in persons over 85 in the next 10 years. This trend continues through 2030 when persons over 65 will again increase by 42% and over 85 by 70%. Orange county is a leader in serving its senior population and I want to contribute to preparing and meeting these needs throughout the next 20 years.

Although I worked as a chemical engineer for 15 years, I recently returned to school to get a BA in Multidisciplinary studies, with an emphasis on social sciences and the Socio-Ecological Model which shows that the health of an individual is based not just on the person but withing the greater context of his relationships, his community and his society. Because of my interest in the aging process, I am currently completing a Masters in Gerontology from the University of Southern California. Through this program I have been able to receive the training and tools that will aid me in pursuing my goal of improving the disparity in the aging experience between the different economic classes. The research area where I am basing my concentration consists of early depression intervention for the home caregiver. Many home caregivers are thrust into their duties with little to no training and as more residents, especially in the rural areas, are deciding to age in place there will be a need for increased programs to address the adult child or spousal caregiver, many of whom are over 50.

I am excited to be beginning this new phase of my life as I turn 50, and consider myself to be a life-long learner who believes that we are all part of something larger and there is purpose to all our lives. My belief system influences all I do and I value responsibility and high ethical standards. I

believe that the strategic methods of problem solving I utilized as an engineer allows me to find and evaluate alternatives and seek innovative ways to get things done. I believe in community involvement as I was a member of the School Improvement Team (SIT) committee for McDougle Middle School for 2 years, worked as a volunteer at the Chapel Hill Museum for 3 years, and have been a member of the MAC -Mandarin Advisory Council for the dual language program in CHCCS since it began and my daughter has been part of the program for the past 8 years. As my children are growing up and moving on to new goals, I feel that I too must focus my time and energies on the future.

I appreciate your time in considering me for this position.

#### **Nursing Home Community Advisory Committee**

I am graduating with my Masters of Arts in Gerontology in May 2014 from the University of Southern California. My BS is multi disciplinary in psychology and public health. My concentration of study is in environmental interventions to decrease agitation in persons with dementia. I currently volunteer at Galloway Ridge and care part time for my elderly parents who I relocated to Chatham County in 2008.

#### **Community Activities/Organizational Memberships:**

IFC - Orange County Homeless Shelter, Galloway Ridge - Volunteer, Care Ministry - Newman Center, Coastal Pines of North Carolina - troop 862 - Adult Volunteer, Treasurer 2007-2012, AARP, GSA - Gerontological Society of America  
MAC Committee - Mandarin Advisory Council for the Dual Language Program for Chapel Hill Carrboro City School District, Newman center outreach care ministry, MAC-dual language for Mandarin Chinese advisory board for school system, NAHB - National Home Builders Association Orange , Chatham and Durham counties - remodeler s council, National Gerontology Society, AARP,

#### **Past Service on Orange County Advisory Boards:**

#### **Other Comments:**

STAFF COMMENTS: Applied 2/1/2013 for Advisory Board on Aging. Applied 10/4/2013 for Nursing Home CAC. ADDRESS VERIFICATION: 211 Hogan Woods Circle is Chapel Hill Township, Carrboro Jurisdiction, Carrboro City Limits.

This application was current on: 10/7/2013

Date Printed: 11/5/2013

## Volunteer Application Orange County Advisory Boards and Commissions

**Name:** Ms. Mary Altpeter  
**Name Called:**  
**Home Address:** 224 Oxford Hills Drive  
 Chapel Hill NC 27514  
**Phone (Day):** 919-966-9444  
**Phone (Evening):** 919-942-8273  
**Phone (Cell):**  
**Email:** mary\_altpeter@unc.edu  
**Place of Employment:** UNC Institute of Aging  
**Job Title:**  
**Year of OC Residence:**  
**Township of Residence:** Chapel Hill  
**Zone of Residence:** C.H. City Limits  
**Sex:** Female  
**Ethnic Background:** Caucasian

**Boards/Commissions applied for:**

**Community Activities/Organizational Memberships:**

**Past Service on Orange County Advisory Boards:**

Work Experience: 3/1998-present UNC Institute of Aging

Education: BA Natural Sciences, Russell Sage College, MSW S.W. Clinical Practice, SUNY-Albany, MPA SUNY-Albany, PhD School fo Social Work-Memorial University of Newfoundland.

**Other Comments:**

National Institute on Aging-Summer Institute on Aging 2003, Syracuse University Maxwell School Center for Policy Research 2002, Case Western Reserve University Interdisciplinary Geriatrics Educational Certificate for Faculty Dev. in Geriatrics. STAFF COMMENTS: Originally applied for Master Aging Plan 2005. ADDRESS VERIFICATION: 224 Oxford Hills Drive is in Orange County in the Chapel Hill City Limits.

This application was current on: 10/18/2005

Date Printed: 11/5/2013

## Volunteer Application Orange County Advisory Boards and Commissions

**Name:** Ms Rosie Benzonelli  
**Name Called:**  
**Home Address:** 837 Kenmore Rd  
 Chapel Hill NC 27514  
**Phone (Day):** 919-923-7673  
**Phone (Evening):** 919-923-7673  
**Phone (Cell):**  
**Email:** rbenzonelli@gmail.com  
**Place of Employment:** Self  
**Job Title:** Chapel Hill Atrium Home  
**Year of OC Residence:** 2003  
**Township of Residence:** Chapel Hill  
**Zone of Residence:** C.H. City Limits  
**Sex:** Female  
**Ethnic Background:** Caucasian

### Boards/Commissions applied for:

#### Advisory Board on Aging

I m 55, in good health. I ve just completed my first year of a 2 year MSW at UNC, specializing in aging. My placement next year is at Duke Geriatric Assessment Unit, and most likely Carol Woods. I ve served on multiple non profit boards in the area, mostly associated with youth music organizations.

### Community Activities/Organizational Memberships:

#### Past Service on Orange County Advisory Boards:

none

### Other Comments:

STAFF COMMENTS: Originally applied (06/27/2013) for Animal Services Advisory Board (MEANT ADVISORY BOARD ON AGING AND NOT ANIMAL SERVICES) and Adult Care Home Community Advisory Committee. ADDRESS VERIFICATION: 837 Kenmore Road is Chapel Hill Township, Chapel Hill Jurisdiction, and Chapel Hill Town Limits.

## Volunteer Application Orange County Advisory Boards and Commissions

**Name:** Ms. Carolyn Helfrich  
**Name Called:**  
**Home Address:** 1233 Highland Loop  
 Hillsborough NC 27278  
**Phone (Day):** 757-871-6092  
**Phone (Evening):**  
**Phone (Cell):**  
**Email:** Carolyn.helfrich@gmail.com  
**Place of Employment:** Weaver St. Mkt  
**Job Title:** Clerk  
**Year of OC Residence:** 2008  
**Township of Residence:** Hillsborough  
**Zone of Residence:** Hillsborough ETJ  
**Sex:** Female  
**Ethnic Background:** Other

### Boards/Commissions applied for:

#### Advisory Board on Aging

As a person who is aging I recognize the necessity of recognizing how this process effects people physically and mentally. I have worked as a geriatric social worker and am a long time believer in the connection of maintaining physical and mental activities as well as connection to the larger community to help people age with integrity and dignity. Recently retiring as a high school teacher, I clearly see the importance of maintaining ties to a larger community to lessen the isolation created with retirement. I would like the opportunity to bring my ideas to a larger group in order to be more inclusive of the aging population.

#### Hillsborough Planning Board

As a life long walker and cyclist, I would be able to help make this community plan for these as well as possible expanded public transportation as Hillsborough grows.

### Community Activities/Organizational Memberships:

Recently retired teacher, work at Weaver St. mkt

### Past Service on Orange County Advisory Boards:

### Other Comments:

STAFF COMMENTS: Originally (07/10/2013) applied for Advisory Board on Aging and Hillsborough Planning Board. ADDRESS VERIFICATION: 1233 Highland Loop is Hillsborough Township, Orange County Jurisdiction, Hillsborough ETJ, Hillsborough Town Limits, and R1 Rural Residential Zoning.

**This application was current on:** 7/10/2013 9:29:58 AM

**Date Printed:** 11/5/2013

## Volunteer Application Orange County Advisory Boards and Commissions

**Name:** Ms. Sandra Jones  
**Name Called:**  
**Home Address:** 600 West Poplar Ave., Apt. 239  
 Carrboro NC 27510  
**Phone (Day):** 828-668-9628  
**Phone (Evening):**  
**Phone (Cell):** 828-712-2362  
**Email:** None  
**Place of Employment:** Retired  
**Job Title:** RN, Teacher  
**Year of OC Residence:** 2012  
**Township of Residence:** Chapel Hill  
**Zone of Residence:** Carrboro City Limits  
**Sex:** Female  
**Ethnic Background:** Caucasian

### Boards/Commissions applied for:

#### Nursing Home Community Advisory Committee

I have been an RN for 50 years with my specialty being geriatrics. I have been in many positions in Nursing Homes from charge nurse, to supervisory, inservice director, Director of Nursing and I was licensed in Michigan as a Nursing Home Administrator. I also have degree in Education (Allied Health).

#### Advisory Board on Aging

I am aged - recently became 70 - and I am slightly handicapped and live in a senior independent apartment complex where I see the reality of aging at every level - economically, socially, healthwise, mentally, emotionally. With my background in geriatrics I can be very discerning as to the blessings and problems of aging.

### Community Activities/Organizational Memberships:

Volunteer at McDougle Elementary School - 2nd Grade Reading and Writing  
 Volunteer Leukemia & Lymphoma Society  
 Volunteer Ronald McDonald House (UNC Childrens Hospital)  
 Volunteer Literacy Council-Tutoring in Reading & Math for a 70 year old illiterate lady.  
 Active in my church.  
 Active in my Church

### Past Service on Orange County Advisory Boards:

None

**Other Comments:**

STAFF COMMENTS: Originally applied for Nursing Home Committee and Advisory Board on Aging 01/24/2013. ADDRESS VERIFICATION: 600 West Poplar Avenue, Apt. 239, is Carrboro Jurisdiction, Carrboro City Limits, Chapel Hill Township.

**This application was current on:** 1/22/2013

**Date Printed:** 11/5/2013

## Volunteer Application Orange County Advisory Boards and Commissions

**Name:** Mrs Janice Laube  
**Name Called:**  
**Home Address:** 6826 Carol Lane  
 Hillsborough NC 27278  
**Phone (Day):** 919-219-4140  
**Phone (Evening):**  
**Phone (Cell):**  
**Email:** jrlaube@embarqmail.com  
**Place of Employment:** Home  
**Job Title:** Owner - Horse Farm  
**Year of OC Residence:** 2001  
**Township of Residence:** Little River  
**Zone of Residence:** -  
**Sex:** Female  
**Ethnic Background:** Caucasian

**Boards/Commissions applied for:**

Animal Services Advisory Board

Advisory Board on Aging

**Community Activities/Organizational Memberships:**

**Past Service on Orange County Advisory Boards:**

Work Experience: I own and work a horse farm including growing and cultivating hay for sale. Including my horses I also have 5 dogs. I would like to volunteer on a board to hopefully be a productive team member and to make a difference in this community that I love.

Education: B.A. Theatre Arts SUNY Binghamton, NY

**Other Comments:**

STAFF COMMENTS: Originally applied for Animal Services Advisory Board and Advisory Board on Aging 02/14/2011. ADDRESS VERIFICATION: 6826 Carol Lane, Hillsborough, NC is in Orange County Jurisdiction, Little River Township.

## Volunteer Application Orange County Advisory Boards and Commissions

**Name:** Mr. Winston Liao  
**Name Called:**  
**Home Address:** 126 Fern Lane  
 Chapel Hill NC 27514  
**Phone (Day):** 919 929 3123  
**Phone (Evening):**  
**Phone (Cell):**  
**Email:**  
**Place of Employment:** Retired  
**Job Title:**  
**Year of OC Residence:** 1979  
**Township of Residence:** Chapel Hill  
**Zone of Residence:** C.H. City Limits  
**Sex:** Male  
**Ethnic Background:** Asian American

### Boards/Commissions applied for:

#### Advisory Board on Aging

Before my retirement on Decmeber 31, 2012, I was with the Chronic Disease and Injury Section, NC Division of Public Health. During my five and a half years there, I worked with the cancer, heart disease/stroke, diabetes, physical activity & nutrition, injury & violence prevention, tobacco prevention and control, and asthma branches. My work was to promote education and outreach, and intervention programs (including those for the older population), especially for adults with chronic lower respiratory diseases and their associated conditions (e.g., heart disease, diabetes, arthritis, depression, etc.).

#### Board of Health

Same as above. I have an MPH and completed all course work for a PhD in public health. I have served on various advisory boards, including those for the CDC, Public Health Foundation, American Lung Association, etc. I have taught public health at the University of Mississippi, conducted research in many aspects of public health and aging at RTI International and NC DPH, and practiced public health at NC DPH. I have also been active in using data to support and drive policy at the state and national levels.

### Community Activities/Organizational Memberships:

St. Thomas More Caring and Sharing Center; STM School  
 North Carolina COPD Taskforce  
 North Carolina Public Health Association  
 American Public Health Association  
 Orange County Election Official

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**Past Service on Orange County Advisory Boards:****Other Comments:**

STAFF COMMENTS: Originally (1/17/2012) applied for Advisory Board on Aging and Board of Health. ADDRESS VERIFICATION: 126 Fern Lane is Chapel Hill Township, Chapel Hill Jurisdiction, and Chapel Hill Town Limits.

**This application was current on:** 1/16/2013 3:19:46 PM

**Date Printed:** 11/5/2013

## Volunteer Application Orange County Advisory Boards and Commissions

**Name:** Ms. Karen Metzguer  
**Name Called:**  
**Home Address:** 507 Gwen Road  
 Hillsborough NC 27278  
**Phone (Day):** 919-619-6332  
**Phone (Evening):** 919-241-4402  
**Phone (Cell):**  
**Email:** kmetzguer@gmail.com  
**Place of Employment:** Fearrington Cares  
**Job Title:** Nurse and Executive Director  
**Year of OC Residence:** 1976  
**Township of Residence:** Hillsborough  
**Zone of Residence:** Hillsborough ETJ  
**Sex:** Female  
**Ethnic Background:** Caucasian

### Boards/Commissions applied for:

#### Advisory Board on Aging

I am a registered nurse, retired from the faculty of the Department of Pediatrics, and currently working in a non-profit organization in Fearrington Village. The mission is to assist the residents to maintain health. My mother-in-law lived with my family for 9 years before she died and my parents moved into my home in 2008 and currently both still reside with me. I served on the charter Orange County Human Relations Commission. I have a lifelong commitment to vulnerable populations and see serving with this board as another way to contribute.

### Community Activities/Organizational Memberships:

#### Past Service on Orange County Advisory Boards:

I served on the charter Orange County Human Relations Commission.

#### Other Comments:

STAFF COMMENTS: Originally (10/15/2013) applied for Advisory Board on Aging.  
 ADDRESS VERIFICATION: 507 Gwen Road is Hillsborough Township, Hillsborough Jurisdiction, and Hillsborough ETJ.

## Volunteer Application Orange County Advisory Boards and Commissions

**Name:** Ms. Deborah Rider  
**Name Called:**  
**Home Address:** 2314 Red Oak CT.  
 Hillsborough NC 27278  
**Phone (Day):** 919-818-6489  
**Phone (Evening):** 919-732-9476  
**Phone (Cell):**  
**Email:** drider1736@gmail.com  
**Place of Employment:** Home Care Assistance  
**Job Title:** Care Giver  
**Year of OC Residence:** 2005  
**Township of Residence:** Hillsborough  
**Zone of Residence:** Hillsborough Town Limits  
**Sex:** Female  
**Ethnic Background:** Caucasian

**Boards/Commissions applied for:**

Advisory Board on Aging

Board of Social Services

**Community Activities/Organizational Memberships:**

**Past Service on Orange County Advisory Boards:**

Work Experience: 30+ years with the state of Maryland from social services to policy analyzing, I did it all.

Volunteer Experience: I have volunteered at various k-12 school functions for my daughter. Avid animal lover. Cared for my parents until their deaths in 2000 and 2011.

Education: Dundalk High School 1967-1970 High School Diploma; University of Maryland Baltimore County 1970-1974 Bachelors in Social Work/Sociology; University of Maryland School of Social Work 1981-1983 Masters in Social Work and Community Planning

**Other Comments:**

STAFF COMMENTS: Applied 04/26/2012 for Advisory Board on Aging, Board of Social Services, Adult Care Home Community Advisory Committee. ADDRESS VERIFICATION: 2314 Red Oak Ct. is Hillsborough Township, Hillsborough Town Limits.

**ORANGE COUNTY  
BOARD OF COMMISSIONERS**

**ACTION AGENDA ITEM ABSTRACT**

**Meeting Date:** November 19, 2013

**Action Agenda**

**Item No.** 11-c

**SUBJECT:** Animal Services Advisory Board – Appointment

**DEPARTMENT:** Board of Commissioners

**PUBLIC HEARING: (Y/N)**

No

**ATTACHMENT(S):** Under Separate Cover  
Membership Roster  
Resolution  
Applications for Persons Recommended  
Interest List  
Application(s) of Person(s) on the Interest  
List

**INFORMATION CONTACT:**  
Clerk's Office, 245-2130

**PURPOSE:** To consider making an appointment to the Animal Services Advisory Board.

**BACKGROUND:** The following appointment is for Board consideration:

- Appointment to a first partial term for Mr. Arthur Sprinczeles. If appointed Mr. Sprinczeles will be serving a first partial term expiring 06/30/2015 as a Town of Hillsborough representative.

POSITION NO.	NAME	SPECIAL REPRESENTATIVE	EXPIRATION DATE
5	Mr. Arthur Sprinczeles	Town of Hillsborough	06/30/2015

**FINANCIAL IMPACT:** None.

**RECOMMENDATION(S):** The Board will consider making an appointment to the Animal Services Advisory Board.

# Board and Commission Members

## And Vacant Positions

### ***Animal Services Advisory Board***

Meeting Times: 6:30 pm-8:30 pm Third Wed. each month

Terms: 2

Contact Person: Andi Morgan

Meeting Place: Community Room of the Animal Services Facility

Positions: 12

Length: 3 years

Contact Phone: 919-942-7387 x219

Description: The Animal Services Advisory Board is charged to provide input and advice to the staff of the Animal Services Department. This function may include reviewing the allocation of resources, assisting in planning programs, and advising the Animal Services Director on policies and operation of the Animal Services Department. This Board was begun 06/30/2005.

1	<b>Dr. Susan Elmore</b> <b>Chair</b> 308 Glenwood Drive Chapel Hill NC 27514	Day Phone: 919-541-3474 Evening Phone: 919-967-4172 FAX: E-mail: elmore@niehs.nih.gov	Sex: Female Race: Caucasian Township: Chapel Hill Resid/Spec Req: Special Repr: Veterinarian from Health Board	First Appointed: 09/21/2010 Current Appointment: 06/07/2011 Expiration: 06/30/2014 Number of Terms: 1
2	<b>Dr. DeWana Anderson</b>  118 Creekview Circle Carrboro NC 27510	Day Phone: 919-967-9261 Evening Phone: 919-967-9261 FAX: E-mail: dewana.anderson@gmail.com	Sex: Female Race: Caucasian Township: Chapel Hill Resid/Spec Req: Special Repr: Veterinarian	First Appointed: 06/18/2013 Current Appointment: 06/18/2013 Expiration: 06/30/2016 Number of Terms: 1
3	<b>Ms. Michelle Walker</b> <b>Vice-Chair</b> 106 Carol Street Carrboro NC 27510	Day Phone: 919-448-8029 Evening Phone: FAX: E-mail: michelle.merck.walker@gmail.com	Sex: Female Race: Caucasian Township: Chapel Hill Resid/Spec Req: Special Repr: Town of Carrboro	First Appointed: 06/19/2012 Current Appointment: 06/19/2012 Expiration: 06/30/2015 Number of Terms: 1
4	<b>Ms. Aviva Scully</b>  1103 Willow Drive Chapel Hill NC 27517	Day Phone: 644-3200 Evening Phone: 225-1254 FAX: 644-3226 E-mail: lattegoddess@gmail.com	Sex: Female Race: Caucasian Township: Chapel Hill Resid/Spec Req: Special Repr: Town of Chapel Hill	First Appointed: 10/05/2010 Current Appointment: 05/15/2012 Expiration: 06/30/2015 Number of Terms: 1
5	<b>VACANT</b>	Day Phone: Evening Phone: FAX: E-mail:	Sex: Race: Township: Resid/Spec Req: Special Repr: Town of Hillsborough	First Appointed: Current Appointment: Expiration: 06/30/2015 Number of Terms:

# Board and Commission Members

## And Vacant Positions

### ***Animal Services Advisory Board***

Meeting Times: 6:30 pm-8:30 pm Third Wed. each month

Terms: 2

Contact Person: Andi Morgan

Meeting Place: Community Room of the Animal Services Facility

Positions: 12

Length: 3 years

Contact Phone: 919-942-7387 x219

Description: The Animal Services Advisory Board is charged to provide input and advice to the staff of the Animal Services Department. This function may include reviewing the allocation of resources, assisting in planning programs, and advising the Animal Services Director on policies and operation of the Animal Services Department. This Board was begun 06/30/2005.

6	<b>Mr Warren Porter Jr</b>  9204 Laurel Springs Dr Chapel Hill NC 27516	Day Phone: 919-612-8992 Evening Phone: 919-612-8992 FAX: E-mail: woz300z@yahoo.com	Sex: Male Race: Caucasian Township: Chapel Hill Resid/Spec Req: Special Repr: Non-Municipality	First Appointed: 04/23/2013 Current Appointment: 04/23/2013 Expiration: 06/30/2015 Number of Terms: 1
7	<b>VACANT</b>	Day Phone: Evening Phone: FAX: E-mail:	Sex: Race: Township: Resid/Spec Req: Special Repr:	First Appointed: Current Appointment: Expiration: 06/30/2016 Number of Terms:
8	<b>Mr Michael Stewart</b>  3303 Highland Farm Rd Hillsborough NC 27278	Day Phone: 919-644-0499 Evening Phone: 919-644-0499 FAX: E-mail: mikestewartnc@gmail.com	Sex: Male Race: Caucasian Township: Cheeks Resid/Spec Req: Special Repr:	First Appointed: 06/07/2011 Current Appointment: 06/07/2011 Expiration: 06/30/2014 Number of Terms: 1
9	<b>Ms. Judy Miller</b>  403 Jericho Rd. Hillsborough NC 27278	Day Phone: 919-732-9969 Evening Phone: 919-241-3001 FAX: E-mail: jmiller221@hotmail.com	Sex: Female Race: Caucasian Township: Cedar Grove Resid/Spec Req: Special Repr: Animal Advocacy	First Appointed: 12/13/2011 Current Appointment: 06/30/2013 Expiration: 06/30/2016 Number of Terms: 1
10	<b>VACANT</b>	Day Phone: Evening Phone: FAX: E-mail:	Sex: Race: Township: Resid/Spec Req: Special Repr: Animal Advocacy	First Appointed: Current Appointment: Expiration: 06/30/2014 Number of Terms:

# Board and Commission Members

## And Vacant Positions

### ***Animal Services Advisory Board***

Meeting Times: 6:30 pm-8:30 pm Third Wed. each month

Terms: 2

Contact Person: Andi Morgan

Meeting Place: Community Room of the Animal Services Facility

Positions: 12

Length: 3 years

Contact Phone: 919-942-7387 x219

Description: The Animal Services Advisory Board is charged to provide input and advice to the staff of the Animal Services Department. This function may include reviewing the allocation of resources, assisting in planning programs, and advising the Animal Services Director on policies and operation of the Animal Services Department. This Board was begun 06/30/2005.

### **Ms. Suzanne Roy**

11

114 W.. Orange Street  
Hillsborough NC 27278

Day Phone: 919-697-9389

Evening Phone: 919-732-8978

FAX: 928-268-9998

E-mail: [suzanne.e.roy@earthlink.net](mailto:suzanne.e.roy@earthlink.net)

Sex: Female

Race: Caucasian

Township: Hillsborough

Resid/Spec Req:

Special Repr: Animal Advocacy

First Appointed: 10/23/2007

Current Appointment: 06/07/2011

Expiration: 06/30/2014

Number of Terms: 2

### **VACANT**

12

Day Phone:

Evening Phone:

FAX:

E-mail:

Sex:

Race:

Township:

Resid/Spec Req:

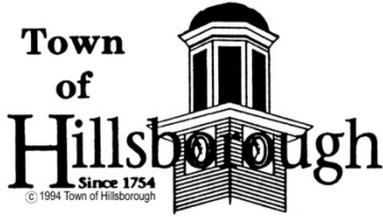
Special Repr: Certified Animal Handler/Trainer/Technician

First Appointed:

Current Appointment:

Expiration: 06/30/2016

Number of Terms:



RESOLUTION REQUESTING APPOINTMENT TO THE  
ORANGE COUNTY ANIMAL SERVICES ADVISORY BOARD

WHEREAS, as a result of a resignation, it is necessary to appoint a volunteer to a seat reserved on the Orange County Animal Services Advisory Board for persons residing within the Town of Hillsborough; and

WHEREAS, by state statute and county ordinance, the Orange County Board of Commissioners has the authority and responsibility to appoint members to the Animal Services Advisory Board; and

WHEREAS, the current applicant wishes to serve a first term as the Town of Hillsborough representative on the Animal Services Advisory Board;

NOW, THEREFORE, THE BOARD OF COMMISSIONERS OF THE TOWN OF HILLSBOROUGH RESOLVES:

Section 1. The Orange County Board of Commissioners is respectfully requested to appoint the following individual to the vacant Town of Hillsborough seat on the Animal Services Advisory Board, whose term would expire June 30, 2015:

Mr. Arthur Sprinczeles  
610 Churton Grove Blvd  
Hillsborough NC 27278

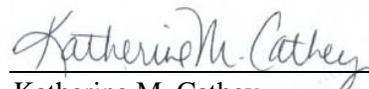
Section 2. The Town Clerk shall send a copy of this resolution to the Orange County Manager.

Section 3. This resolution shall become effective upon adoption.

The foregoing resolution having been submitted to a vote received the following vote and was duly adopted this 12<sup>th</sup> day of November, 2013.

Ayes: 3  
Noes: 0  
Absent or excused: 2

I, Katherine M. Cathey, Town Clerk of the Town of Hillsborough, do hereby certify that the foregoing is a true and correct copy of a resolution adopted by the Hillsborough Town Board of Commissioners on November 12<sup>th</sup>, 2013.

  
\_\_\_\_\_  
Katherine M. Cathey  
Human Resources Director/Town Clerk

## Volunteer Application Orange County Advisory Boards and Commissions

**Name:** Mr. Arthur Sprinczeles  
**Name Called:**  
**Home Address:** 610 Churton Grove Blvd  
 Hillsborough NC 27278  
**Phone (Day):** 919-452-2757  
**Phone (Evening):** 919-241-3531  
**Phone (Cell):**  
**Email:** artangus@embarqmail.com  
**Place of Employment:** Encore Marketing Group Inc.  
**Job Title:** Recruiting  
**Year of OC Residence:** 2006  
**Township of Residence:** Hillsborough  
**Zone of Residence:** Does not apply  
**Sex:** Male  
**Ethnic Background:** Caucasian

**Boards/Commissions applied for:**

Animal Services Advisory Board

Orange Water & Sewer Authority Board of Directors

**Community Activities/Organizational Memberships:**

**Past Service on Orange County Advisory Boards:**

Work Experience: Worked for Rotor Rooter Corp. from 1981 to 2001 I was the Industrial Manager for them

Syosset Ford NY Sales / Service Writer Master Certified from 2001 to 2006

Coffee News of Orange County 2007 to 2010 Owner

Volunteer Experience: Member of Hillsborough Rotary Club  
Board Member Hillsborough Chamber

Education: SUNY Farmingdale NY

**Other Comments:**

STAFF COMMENTS: Originally (05/19/2011 applied for Animal Services Board, Orange Water & Sewer Authority Board of Directors, and Affordable Housing Advisory Board.

ADDRESS VERIFICATION: 610 Churton Grove Blvd. is Orange County Jurisdiction and Hillsborough Township. UPDATED APPLICATION FOR OWASA BOARD 04/20/2012.

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**This application was current on:** 4/20/2012

**Date Printed:** 11/5/2013

# Boards and Commissions Position Vacancy Report

## ***Animal Services Advisory Board***

Contact Person: Andi Morgan

919-942-7387 x219

Positions: 12

Terms: 2

Length: 3 years

5	VACANT	Specific Req: Town of Hillsborough Resid/Spec Req:	Expiration: 06/30/2015 Township:
7	VACANT	Specific Req: Resid/Spec Req:	Expiration: 06/30/2016 Township:
10	VACANT	Specific Req: Animal Advocacy Resid/Spec Req:	Expiration: 06/30/2014 Township:
12	VACANT	Specific Req: Certified Animal Handler/Trainer/Technician Resid/Spec Req:	Expiration: 06/30/2016 Township:

## ***Applicants Interested in this Board:***

### **Ms Joanne Andruscavage**

3510 Ragtime Road  
Chapel Hill NC 27516

Skills: Teacher

Day Phone: 919-667-7993

Evening Phone: 919-667-7993

FAX:

E-mail: joanne78704@gmail.com

Also Serves On:

Sex: Female

Race: Caucasian

Township: Bingham

Date Applied: 04/29/2013

### **Ms. Suzy Armstrong**

110 Village Lane  
Chapel Hill NC 27514

Skills: Realtor

Day Phone: 919-933-8723

Evening Phone: 919-602-4916

FAX: 919-942-2904

E-mail: suzystrong@earthlink.net

Also Serves On:

Sex: Female

Race: Caucasian

Township: Chapel Hill

Date Applied: 05/01/2013

### **Ms. Vicki Barringer**

3612 Old Vine Trail  
Hillsborough NC 27278

Skills: Animal Welfare Advocate

Skills: Financial Officer

Skills: Long-Term Care

Day Phone: 919-971-9333

Evening Phone: 919-971-9333

FAX:

E-mail: vbarringer@gmail.com

Also Serves On: Nursing Home Community Advisory Committee

Sex: Female

Race: Caucasian

Township: Eno

Date Applied: 01/27/2012

# Boards and Commissions Position Vacancy Report

## *Animal Services Advisory Board*

Contact Person: Andi Morgan

919-942-7387 x219

Positions: 12

Terms: 2

Length: 3 years

Skills: Pet Therapy

### Mr. Zachary Ferguson

103 Ledge Ln  
Chapel Hill NC 27514

Skills: Law Student

Day Phone: 727-692-7054

Evening Phone:

FAX:

E-mail: zachferg@gmail.com

Also Serves On:

Sex: Male

Race: Caucasian

Township: Chapel Hill

Date Applied: 03/19/2012

### Mrs Janice Laube

6826 Carol Lane  
Hillsborough NC 27278

Skills: Farmer

Day Phone: 919-219-4140

Evening Phone:

FAX:

E-mail: jrlaube@embarqmail.com

Also Serves On:

Sex: Female

Race: Caucasian

Township: Little River

Date Applied: 02/14/2011

### Mr Marshall Morris

1510 Darlas Walk  
Mebane NC 27302

Skills: Cheeks Township

Day Phone: 919-563-0814

Evening Phone:

FAX:

E-mail: poems@mebtel.net

Also Serves On:

Sex: Male

Race: Caucasian

Township: Cheeks

Date Applied: 04/30/2012

### Ms. Lori Shapiro

4131 Red Tail Run  
Efland NC 27243

Skills: Animal Care

Skills: Social Worker

Day Phone: 919-563-0359

Evening Phone: Same

FAX:

E-mail: jackandlori@mebtel.net

Also Serves On:

Also Serves On:

Sex: Female

Race: Caucasian

Township: Bingham

Date Applied: 05/28/2010

# Boards and Commissions Position Vacancy Report

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## ***Animal Services Advisory Board***

Contact Person: Andi Morgan

919-942-7387 x219

Positions: 12

Terms: 2

Length: 3 years

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### **Mr. Arthur Sprinzeles**

610 Churton Grove Blvd  
Hillsborough NC 27278

Skills: Marketing and Communications

Day Phone: 919-452-2757

Evening Phone: 919-241-3531

FAX: 919-732-3373

E-mail: artangus@embarqmail.com

Also Serves On: Affordable Housing Advisory Board

Sex: Male

Race: Caucasian

Township: Hillsborough

Date Applied: 04/20/2012

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### **Mrs Pamela Wilson**

1019 Lipscomb Grove Church Rd  
Hillsborough NC 27278

Skills: Fund-Raising

Day Phone: 919-732-2771

Evening Phone: 919-672-6899

FAX:

E-mail: pwilson42@embarqmail.co

Also Serves On:

Sex: Female

Race: Other

Township: Eno

Date Applied: 04/05/2010

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### **Mr. Andrew Wood**

203 Raleigh St  
Chapel Hill NC 27514

Skills: Animal Welfare Advocate

Day Phone: 919-791-6005

Evening Phone: 919-791-6005

FAX:

E-mail: andrewwa@live.unc.edu

Also Serves On:

Sex: Male

Race: Caucasian

Township: Chapel Hill

Date Applied: 10/01/2013

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## Volunteer Application Orange County Advisory Boards and Commissions

**Name:** Mr. Andrew Wood  
**Name Called:**  
**Home Address:** 203 Raleigh St  
 Chapel Hill NC 27514  
**Phone (Day):** 919-791-6005  
**Phone (Evening):** 919-791-6005  
**Phone (Cell):**  
**Email:** andrewwa@live.unc.edu  
**Place of Employment:** University of North Carolina at Chapel Hill  
**Job Title:** Full Time Student  
**Year of OC Residence:** 2012  
**Township of Residence:** Chapel Hill  
**Zone of Residence:** ETJ - Chapel Hill  
**Sex:** Male  
**Ethnic Background:** Caucasian

### Boards/Commissions applied for:

#### **Animal Services Advisory Board**

Having sat on advisory boards in the University setting, I am familiar with the professional policy making process and funding allocation. I have also served as a chairman for a committee granting me experience in decision making and preparing me for working in a professional political atmosphere. I am passionate about animals - being a dog owner myself - and I would love to serve on a committee that addresses the needs of both animals and the community. My fresh perspective as a student and UNC-CH in combination with my enthusiasm for animal awareness would allow me to make a positive impact on the Animal Services Advisory Board.

#### **Chapel Hill Library Board of Trustees**

My chairmanship within UNC-CH student government and my positions on advisory boards throughout the University's administration have provided me with the skills necessary to discuss policy and funding within a professional political setting. As an involved student, I am prepared to extend the scope of my civic duties and contribute positively to the community around me. I began my university career as an English major, and my love for literature and libraries in general inspires me to seek involvement on Chapel Hill's Library Board of Trustees. My experiences with community event and campaign planning have prepared me to serve on such a committee and to provide a fresh student perspective that may help to create greater connections between the University and the Town/County. While I may not be majoring in Library Science, I am familiar with the general civic purpose of a library and would greatly enjoy serving the town of Chapel Hill and Orange County in a positive manner.

**Chapel Hill/Orange County Visitors Bureau**

I have served on several committees that function to plan events and policies that best serve the UNC-CH student body. My experiences in strategizing and planning within UNC's student government as well as my previous involvement with the State's Board of Governors and General Administration have prepared me to work in a professional political atmosphere. As a student pursuing a degree in Journalism and Mass Communications with a specialization in Graphic Design, I would be able to contribute both a fresh student's perspective in regards to tourism and marketing campaigns and could contribute my talents in any way possible. I am passionate about the town of Chapel Hill - not just the University - and my involvement and connections with the community would contribute positively to the makeup of the visitor's bureau.

**Chapel Hill Parks and Recreation Commission**

As a lover of the outdoors and fun weekend activities, I understand the true value of parks to a community. Not only does my passion for parks extend to the physical locations, but I value the worth that they bring by offering a space to bring neighbors from the same community together in communal recreation and activities. My experiences serving on UNC-CH's student government and sitting on advisory boards for the UNC System's policy-making functions, I am prepared to serve in a professional political atmosphere for deciding on policy issues and funding allocations. By applying for this position, I hope to provide a connection between the University and town's park and recreation services as well as provide a fresh student perspective on any advisory committees.

**Community Activities/Organizational Memberships:**

I'm heavily involved in UNC-CH's student government. I have served the UNC system and community by advising members of Tom Ross' administration on various policy issues. I also serve as a chair for the Multicultural Affairs and Diversity Outreach committee of student government. In addition, I sit on a committee that advises UNC-CH's provost on LGBTQ issues and allocates funding to University departments and organizations. I attend classes at UNC-CH as a full-time student and am a dues-paying member of the Young Democrats. I serve as an executive assistant to the Senior Adviser within Student Government and sit on the University's Diversity Awards Committee.

**Past Service on Orange County Advisory Boards:****Other Comments:**

STAFF COMMENTS: Originally (10/01-02/2013) applied for Chapel Hill Library Board of Trustees, Chapel Hill/Orange County visitors Bureau, and Chapel Hill Parks and Recreation Commission, and Animal Services Advisory Board. ADDRESS VERIFICATION: 203 Raleigh St., is Chapel Hill Jurisdiction, Chapel Hill ETJ, and Chapel Hill Town Limits.

## Volunteer Application Orange County Advisory Boards and Commissions

**Name:** Mrs Janice Laube  
**Name Called:**  
**Home Address:** 6826 Carol Lane  
 Hillsborough NC 27278  
**Phone (Day):** 919-219-4140  
**Phone (Evening):**  
**Phone (Cell):**  
**Email:** jrlaube@embarqmail.com  
**Place of Employment:** Home  
**Job Title:** Owner - Horse Farm  
**Year of OC Residence:** 2001  
**Township of Residence:** Little River  
**Zone of Residence:** -  
**Sex:** Female  
**Ethnic Background:** Caucasian

**Boards/Commissions applied for:**

Animal Services Advisory Board

Advisory Board on Aging

**Community Activities/Organizational Memberships:**

**Past Service on Orange County Advisory Boards:**

Work Experience: I own and work a horse farm including growing and cultivating hay for sale. Including my horses I also have 5 dogs. I would like to volunteer on a board to hopefully be a productive team member and to make a difference in this community that I love.

Education: B.A. Theatre Arts SUNY Binghamton, NY

**Other Comments:**

STAFF COMMENTS: Originally applied for Animal Services Advisory Board and Advisory Board on Aging 02/14/2011. ADDRESS VERIFICATION: 6826 Carol Lane, Hillsborough, NC is in Orange County Jurisdiction, Little River Township.

## Volunteer Application Orange County Advisory Boards and Commissions

**Name:** Ms Joanne Andruscavage  
**Name Called:**  
**Home Address:** 3510 Ragtime Road  
 Chapel Hill NC 27516  
**Phone (Day):** 919-667-7993  
**Phone (Evening):** 919-667-7993  
**Phone (Cell):**  
**Email:** joanne78704@gmail.com  
**Place of Employment:** Emerson Waldorf School  
**Job Title:** Director of Administration  
**Year of OC Residence:** 2008  
**Township of Residence:** Bingham  
**Zone of Residence:** . . .  
**Sex:** Female  
**Ethnic Background:** Caucasian

**Boards/Commissions applied for:**  
 Animal Services Advisory Board

### Community Activities/Organizational Memberships:

### Past Service on Orange County Advisory Boards:

Work Experience: School Administrator for 20 years  
 Teacher for 15 years  
 Director of Non-profit organizations

Volunteer Experience: Texas Hearing and Service Dogs, Austin, TX  
 Paws4ever, Mebane, NC

Education: M. Ed, Educational Management and Supervision, Loyola College, MD  
 BS, Education, Florida International University, FL

### Other Comments:

I have participated in and organized educational, fundraising, and awareness events for animal welfare agencies. Currently, I am studying to be an animal trainer. I have a deep concern for the welfare of animals in our community. **STAFF COMMENTS:** Originally applied for Animal Services Board 12/9/09. Updated application 05/11/11 for Animal Services Advisory Board. **ADDRESS VERIFICATION:** 3510 Ragtime Road, Chapel Hill is Bingham township, OC jurisdiction. **APPLICATION UPDATED 04/29,2013.**

## Volunteer Application Orange County Advisory Boards and Commissions

**Name:** Ms. Lori Shapiro  
**Name Called:**  
**Home Address:** 4131 Red Tail Run  
 Efland NC 27243  
**Phone (Day):** 919-563-0359  
**Phone (Evening):** Same  
**Phone (Cell):**  
**Email:** jackandlori@mebtel.net  
**Place of Employment:** Looking  
**Job Title:**  
**Year of OC Residence:** 1995  
**Township of Residence:** Bingham  
**Zone of Residence:** . . .  
**Sex:** Female  
**Ethnic Background:** Caucasian

**Boards/Commissions applied for:**  
 Animal Services Advisory Board

### Community Activities/Organizational Memberships:

### Past Service on Orange County Advisory Boards:

Work Experience: Currently employed by and have worked for over 12 years for Orange County Health Department as a Maternal Child Health Social Worker located at a family medicine clinic affiliated with UNC-Health Care; have worked overall for more than 26 years as a Masters degree Social Worker, primarily in medical care settings. Very much at ease in health care setting, strong fluency in medical terminology. Strong people skills, well developed ability to connect people with resources, and said to have a calming influence in difficult situations. (This statement combines my work, volunteer and educational experience) For the last several years I have been enrolled in the Animal Care Management Program at Alamance Community College. During that time for two different semesters I completed non-paid Veterinary Technician Internships at two different private veterinary hospitals in Carrboro. I hold several certificates with Animal Care Technology (ACT), including Kennel Assistant, Veterinary Foundations, and Veterinary Technician I and II. I am currently looking for a job as a Veterinary Technician. Previously I worked for almost 30 years as a Master's level Social Worker.

Volunteer Experience: Held volunteer position on Orange County Adult Home Care Advisory Committee for five years (1995-2000); concurrently held volunteer position for same five years on the Advisory Committee of Retired Senior Volunteer Program through the Orange County Department on Aging. Have been extremely active volunteer in

numerous capacities for local bicycling club and previously for very large bicycling club in the Washington DC Metropolitan area. Have been Volunteer Coordinator for multiple projects and activities. Held position as chair and vice-chair for several years on neighborhood association; recognized for natural leadership skills and creative ideas. Praised for strong organizational skills and keen attention to detail. For approximately five years I was on the Orange County Domiciliary Care Advisory Committee and the Advisory Committee to the RSVP Program of the Orange County Department on Aging.

Education: Recently completed seven courses, including a 16 week internship in Animal Care and Management at Alamance Community College; internship involved hands-on care at a multi-service AAHA-accredited animal care facility (services included veterinary hospital, grooming, and kennel); course work covered basic animal health care, zoonoses and Red Cross Certification. Have Masters Degree in Social Work and on-going continuous training to maintain license as certified clinical social worker.

**Other Comments:**

Dedicated and passionate advocate of animal rescue and adoption services; adopted my own dog from CARE (Chatham Animal Rescue and Education). Participated in a Advanced Puppy Obedience Course at the Animal Protection Society on Nick's Road in Mebane. Posses natural capacity towards motivating others, conducting successful public relations and promotional activities. STAFF COMMENTS: Originally applied for Animal Services Advisory Board 6/5/2008. ADDRESS VERIFICATION: 4131 Red Trail Run is in Bingham Township, OCPL jurisdiction. Am very interested in and committed to the issues that come under the purview of this advisory board, and currently have the time and energy to make a contribution. STAFF COMMENTS: Applied for ASB 5/28/2010. ADDRESS VERIFICATION: 4131 Red Trail Run is in Bingham Township, OCPL jurisdiction.

**This application was current on:** 5/28/2010

**Date Printed:** 11/13/2013

## Volunteer Application Orange County Advisory Boards and Commissions

**Name:** Mr Marshall Morris  
**Name Called:**  
**Home Address:** 1510 Darlas Walk  
 Mebane NC 27302  
**Phone (Day):** 919-563-0814  
**Phone (Evening):**  
**Phone (Cell):**  
**Email:** poems@mebtel.net  
**Place of Employment:** Retired-US Navy  
**Job Title:** Former Sr. Admin. Officer to the Surg.Gen  
**Year of OC Residence:** 2003  
**Township of Residence:** Cheeks  
**Zone of Residence:** At-Large  
**Sex:** Male  
**Ethnic Background:** Caucasian

### Boards/Commissions applied for:

#### Animal Services Advisory Board

I am always available and I like to follow a policy and procedures arena as copied from my Thirty years of Military Service.

### Community Activities/Organizational Memberships:

Former Vice Chair of the Sportsplex advisory Board, Former Charter Member and 1st Vice Commandant of the Marine Corps League of Orange County. As a former Triangle Sportsplex Maintenance Employee..I advised the Bd of Comm. (unofficially) of the status of the building and suggested an escrow account be set up by the sellor (Ethan Vance of Boston) for major repairs prior to the purchase of the structure by the County. Suggested to Commissioners and the new County Manager..that an Employee Uniform style of Tee shirt and name tag policy be implemented at the new County Animal Eubanks Road Facility. I Also suggested implementation of a blanket provision be commenced for the smaller canines in the Shelter s caged areas due to the cooler and damp cement floors..

### Past Service on Orange County Advisory Boards:

Sportsplex Advioriy Bd

Work Experience: I am a retired thirty year Navy Medical Admin. Officer and Vietnam Veteran. I formerly was employed at the Sportsplex for two years and now work partime at the Carolina Fitness Center in Carrboro.

Volunteer Experience: I am a Member of the Orange County Advisory Group for the County Sportsplex in Hillsborough. Chiarman Barry Jacobs asked me to apply for this

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fine position on the Planning Board for Orange County.

Education: Middletown, NY High School - '63 AA, Business Administration, Trenton, NJ '65 BA, Business Administration, Kent State, Kent, Ohio '73

**Other Comments:**

STAFF COMMENTS: Originally applied for Sportsplex Community Advisory Committee 7/20/2006. Originally applied fo Orange County Planning Board and Board of Health 2/1/2008, UPDATED INTEREST FOR PLANNING BOARD 04/14/2011. UPDATED INTEREST FOR PLANNING BOARD 04/30/2012. UPDATED INTEREST FOR ANIMAL SERVICES ADVISORY BOARD 09/10/2012. ADDRESS VERIFICATION: 1510 Darlas Walk, Mebane, NC is Cheeks Township, Orange County Jurisdiction and Rural Residential.

**This application was current on:** 4/30/2012

**Date Printed:** 11/13/2013

## Volunteer Application Orange County Advisory Boards and Commissions

**Name:** Mrs Pamela Wilson  
**Name Called:**  
**Home Address:** 1019 Lipscomb Grove Church Rd  
 Hillsborough NC 27278  
**Phone (Day):** 919-732-2771  
**Phone (Evening):** 919-672-6899  
**Phone (Cell):**  
**Email:** pwilson42@embarqmail.com  
**Place of Employment:** Farm  
**Job Title:** Farmer  
**Year of OC Residence:** 1980  
**Township of Residence:** Eno  
**Zone of Residence:** Does not apply  
**Sex:** Female  
**Ethnic Background:** Other

**Boards/Commissions applied for:**

Animal Services Advisory Board

Hillsborough Planning Board

**Community Activities/Organizational Memberships:**

**Past Service on Orange County Advisory Boards:**

Work Experience: Serve as Program Committee Chair Northern Orange Black Voters Alliance. Former President of North Carolina Central University Alumni Chapter of Orange County; Volunteer at Little River Senior Center of Durham, NC; Member of NCAE and Phi Theta Lambda National Honor Society active member; Undergraduate from NCCU in Business Administration and Mgmt. with minor in Hospitality and Tourism Mgmt. Currently seeking Graduate Degree in Special Education for Children with Mild to Moderate Disabilities at NCCU.

Volunteer Experience: Volunteer at several leadership conferences and served as committee member. Volunteer fundraiser for non-profit organizations, i.e. NAACP, NOBVA, NCCUAC, Lipscomb Grove Baptist Church Mission; Durham Rescue Mission, Central Childrens Home in Oxford, NC, and other local charities.

Education: B.A. - Business Administration  
 B.A. - Hospitality and Tourism Mgmt.  
 Seeking Graduate degree in Special Ed.

**Other Comments:**

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STAFF COMMENTS: Applied for Animal Services Baord, Hillsborough Board of Adjustment, & Hillsborough Planning Board on 04/05/2010. ADDRESS VERIFICATION: 1019 Lipscomb Grove Church is in Eno Township, Orange County Jurisdiction.

**This application was current on:** 4/5/2010 11:48:58 PM

**Date Printed:** 11/13/2013

## **Volunteer Application Orange County Advisory Boards and Commissions**

**Name:** Ms. Suzy Armstrong  
**Name Called:**  
**Home Address:** 110 Village Lane  
Chapel Hill NC 27514  
**Phone (Day):** 919-933-8723  
**Phone (Evening):** 919-602-4916  
**Phone (Cell):**  
**Email:** suzystrong@earthlink.net  
**Place of Employment:** Franklin Street Realty  
**Job Title:** Broker  
**Year of OC Residence:** 1994  
**Township of Residence:** Chapel Hill  
**Zone of Residence:** Does not apply  
**Sex:** Female  
**Ethnic Background:** Caucasian

**Boards/Commissions applied for:**  
Animal Services Advisory Board

### **Community Activities/Organizational Memberships:**

### **Past Service on Orange County Advisory Boards:**

Work Experience: Realtor/Broker in Orange County since 2001 with Franklin Street Realty and Prudential Carolinas Realty.

Environmental Consultant with Science Applications International Corporation from 1989 - 2002.

Public Information Manager with Battelle Memorial Institute from 1973 - 1989.

Volunteer Experience: Guardian ad Litem with Orange/Chatham County since 2003 serving the needs of children in Orange County custody.

Dog trainer, foster parent, fund raiser and Board member of the Animal Protection Society of Orange County, dba Paws4Ever since 1998.

Multiple volunteer roles in previous communities.

Education: Bachelor of Arts, Communication, The Ohio State University, 1979.

### **Other Comments:**

STAFF COMMENTS: Applied 4/28/2010 for Animal Services Board. ADDRESS VERIFICATION: 110 Village Lane is in Chapel Hill Township and Chapel Hill Jurisdiction. UPDATED APPLICATION 05/01/2013.

## Volunteer Application Orange County Advisory Boards and Commissions

**Name:** Ms. Vicki Barringer  
**Name Called:**  
**Home Address:** 3612 Old Vine Trail  
 Hillsborough NC 27278  
**Phone (Day):** 919-971-9333  
**Phone (Evening):** 919-971-9333  
**Phone (Cell):**  
**Email:** vbarringer@gmail.com  
**Place of Employment:** N/A  
**Job Title:**  
**Year of OC Residence:** 2000  
**Township of Residence:** Eno  
**Zone of Residence:**  
**Sex:** Female  
**Ethnic Background:** Caucasian

**Boards/Commissions applied for:**  
 Animal Services Advisory Board

### Community Activities/Organizational Memberships:

### Past Service on Orange County Advisory Boards:

Work Experience: 1983 - 1984: Business and Finance Intern. 1984 - 1986: Assistant to University controller, Duke Departments. 1987 - 1991: Finance Manager, Division of Family Medicine, Duke-Watts Residency Training Program and Durham Health Care, Inc. 1991 - 1994: Administrator, Division of Family Medicine, Duke University. 1994 - 2005 Director of Finance, The Forest at Duke, Inc., 2005 - 2008: Chief Compliance Officer, Kuhn & Carson, Inc., Durham, NC. 2008: Director of Finance, Duke University: the Fuqua School of Business. 2009 - 2011: Director of Finance and Chief Financial Officer, Galloway Ridge, Inc., Pittsboro, NC

Volunteer Experience: Pet Pals, Member (Pet Assisted Therapy & Activities in Orange County Schools). Finance Committee, First Baptist Church of Hillsborough, NC Association of Non-Profit Homes for the Aging, Treasurer (1999 - 2001); NC Association of Non-Profit Homes for the Aging, Board Member (2001 - 2003); Volunteer pet therapy in assisted living and skilled nursing facilities.

Education: BA Accounting - NC State University (1983); Master of Business Administration - Duke: the Fuqua School of Business (1990).

### Other Comments:

1) I have both a passion for senior living as well as genuine love and respect for older adults. 2) I love animals and want our county to allocate appropriate resources to animal services for the protection of animals and citizens and humane treatment of the animals. STAFF COMMENTS: Applied 01/27/2012 for Nursing Home Community Advisory Committee and Animal Services Advisory Board. ADDRESS VERIFICATION: Old Vine Trail is Orange County Jurisdiction, Orange Fire Tax, and Eno Township.

**This application was current on:** 1/27/2012

**Date Printed:** 11/13/2013

## **Volunteer Application Orange County Advisory Boards and Commissions**

**Name:** Mr. Zachary Ferguson  
**Name Called:**  
**Home Address:** 103 Ledge Ln  
Chapel Hill NC 27514  
**Phone (Day):** 727-692-7054  
**Phone (Evening):**  
**Phone (Cell):**  
**Email:** zachferg@gmail.com  
**Place of Employment:** N/A  
**Job Title:** Student  
**Year of OC Residence:** 2011  
**Township of Residence:** Chapel Hill  
**Zone of Residence:** Does not apply  
**Sex:** Male  
**Ethnic Background:** Caucasian

**Boards/Commissions applied for:**

Animal Services Advisory Board

Alcoholic Beverage Control Board

**Community Activities/Organizational Memberships:**

**Past Service on Orange County Advisory Boards:**

Work Experience: AmeriCorps VISTA, City of Raleigh Parks & Recreation Department, 2010-2011.

Volunteer Experience: As a UNC undergraduate student, I volunteered over 300 hours with non-profits to graduate as a Carolina Public Service Scholar. Since beginning law school, I have volunteered with the Student Animal Legal Defense Fund, the Innocence Project, and Volunteer Income Tax Assistance (VITA), and the Brady Center to Prevent Gun Violence.

Education: BA in Peace, War & Defense and History from UNC-CH (2007).

MA in War Studies from King's College London (2008)

J.D. from UNC School of Law (expected in May 2014)

**Other Comments:**

As a law school student and treasurer of UNC's Student Animal Legal Defense Fund (SALDF), I have a strong interest in the welfare and legal rights of animals. I am also interested in public service and engaging in community service, and I believe I would bring a unique perspective to the Animal Services Advisory Board. STAFF

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COMMENTS: Originally (03/19/2012) applied for Animal Services Advisory Board and Alcoholic Beverage Control Board. ADDRESS VERIFICATION: Ledge Lane is Chapel Hill Jurisdiction, Chapel Hill City Tax, and Chapel Hill Township.

**This application was current on:** 3/19/2012 10:10:52 PM

**Date Printed:** 11/13/2013

**ORANGE COUNTY  
BOARD OF COMMISSIONERS**

**ACTION AGENDA ITEM ABSTRACT**

**Meeting Date:** November 19, 2013

**Action Agenda**

**Item No.** 11-d

**SUBJECT:** Affordable Housing Advisory Board – Appointment

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**DEPARTMENT:** Board of Commissioners

**PUBLIC HEARING: (Y/N)**

No

**ATTACHMENT(S):** Under Separate Cover  
Membership Roster  
Letter of Recommendation  
Applications for Persons Recommended  
Interest List  
Application(s) of Person(s) on the Interest  
List

**INFORMATION CONTACT:**  
Clerk's Office, 245-2130

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**PURPOSE:** To consider making an appointment to the Affordable Housing Advisory Board

**BACKGROUND:** The following appointment is for Board consideration:

- Appointment to a second full term for Ms. JonZella Bailey-Pridham. If appointed Ms. Bailey-Pridham will be serving a second full term expiring 09/30/2016 as an at-large representative.

POSITION NO.	NAME	SPECIAL REPRESENTATIVE	EXPIRATION DATE
7	Ms. JonZella Bailey-Pridham	At-Large	09/30/2016

**FINANCIAL IMPACT:** None.

**RECOMMENDATION(S):** The Board will consider making an appointment to the Affordable Housing Advisory Board.

# Board and Commission Members

## And Vacant Positions

### ***Affordable Housing Advisory Board***

Meeting Times: 6:00 p.m. Second Tuesday

Terms: 2

Contact Person: Tara Fikes

Meeting Place:

Positions: 15

Length: 3 years

Contact Phone: 919-245-2490

Description: All members are appointed by the Board of County Commissioners. The Board will prioritize affordable housing needs, assess and monitor project proposals and local housing programs. It will publicize County housing objectives and assist the implementation of recommended strategies in the FY 2001 CAHTF (Commissioners' Affordable Housing Task Force) Report. The Board will also explore new funding opportunities, assist in the investigation of County residential segregation patterns, and assist with other housing-related items as identified by the Board of County Commissioners.

<p>1      <b>Ms Sully Jaffer</b>  600 West Poplar Avnue, Apt 224 Carrboro NC 27510</p>	<p>Day Phone: 919-928-0934 Evening Phone: 919-928-0934 FAX: E-mail: sjaffer2@netzero.net</p>	<p>Sex: Female Race: Caucasian Township: Chapel Hill Resid/Spec Req: At-Large Special Repr:</p>	<p>First Appointed: 10/15/2013 Current Appointment: 10/15/2013 Expiration: 09/30/2016 Number of Terms: 1</p>
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<p>2      <b>VACANT</b></p>	<p>Day Phone: Evening Phone: FAX: E-mail:</p>	<p>Sex: Race: Township: Resid/Spec Req: At-Large Special Repr:</p>	<p>First Appointed: Current Appointment: Expiration: 09/30/2014 Number of Terms:</p>
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<p>3      <b>Mr. Andrew Shannon Jr.</b>  119 Old Larkspur Way Chapel Hill NC 27516-3414</p>	<p>Day Phone: 919-931-1558 Evening Phone: 919-933-1796 FAX: E-mail: andrewshannonjr@yahoo.com</p>	<p>Sex: Male Race: Caucasian Township: Chapel Hill Resid/Spec Req: At-Large Special Repr:</p>	<p>First Appointed: 10/16/2012 Current Appointment: 10/16/2012 Expiration: 06/30/2015 Number of Terms: 1</p>
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<p>4      <b>VACANT</b></p>	<p>Day Phone: Evening Phone: FAX: E-mail:</p>	<p>Sex: Race: Township: Resid/Spec Req: At-Large Special Repr:</p>	<p>First Appointed: Current Appointment: Expiration: 06/30/2013 Number of Terms:</p>
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<p>5      <b>Ms. Nannie M. Richmond</b>  202 W. Union St. Hillsborough NC 27278</p>	<p>Day Phone: 919-732-7884 Evening Phone: 919-732-7884 FAX: E-mail: ncnurse02@aol.com</p>	<p>Sex: Female Race: African American Township: Hillsborough Resid/Spec Req: At-Large Special Repr:</p>	<p>First Appointed: 01/27/2009 Current Appointment: 06/07/2011 Expiration: 06/30/2014 Number of Terms: 2</p>
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# Board and Commission Members

## And Vacant Positions

### ***Affordable Housing Advisory Board***

Meeting Times: 6:00 p.m. Second Tuesday

Terms: 2

Contact Person: Tara Fikes

Meeting Place:

Positions: 15    Length: 3 years

Contact Phone: 919-245-2490

Description: All members are appointed by the Board of County Commissioners. The Board will prioritize affordable housing needs, assess and monitor project proposals and local housing programs. It will publicize County housing objectives and assist the implementation of recommended strategies in the FY 2001 CAHTF (Commissioners' Affordable Housing Task Force) Report. The Board will also explore new funding opportunities, assist in the investigation of County residential segregation patterns, and assist with other housing-related items as identified by the Board of County Commissioners.

6	<b>Ms. Tammy Jacobs</b> 200 Laurel Avenue Carrboro NC 27510	Day Phone: 919-271-0554 Evening Phone: 919-271-0554 FAX: 919-765-4533 E-mail: tammy.jacobs722@yahoo.com	Sex: Female Race: African American Township: Chapel Hill Resid/Spec Req: At-Large Special Repr:	First Appointed: 10/15/2013 Current Appointment: 10/15/2013 Expiration: 06/30/2015 Number of Terms: 1
7	<b>Ms. JonZella Bailey-Pridham</b> <b>Vice-Chair</b> 800 Pritchard Ave. Ext. Apt. A12 Chapel Hill NC 27516	Day Phone: 919-923-6931 Evening Phone: same as above FAX: n/a E-mail: zuguru02@yahoo.com	Sex: Female Race: Caucasian Township: Chapel Hill Resid/Spec Req: At-Large Special Repr:	First Appointed: 02/15/2011 Current Appointment: 02/15/2011 Expiration: 09/30/2013 Number of Terms: 1
8	<b>Ms. Patsy Barbee</b> <b>Chair</b> 817 Oakdale Drive Hillsborough NC 27278	Day Phone: 919-732-9223 Evening Phone: 919-732-5904 FAX: E-mail: msdivapat@yahoo.com	Sex: Female Race: African American Township: Hillsborough Resid/Spec Req: At-Large Special Repr:	First Appointed: 03/24/2009 Current Appointment: 06/07/2011 Expiration: 06/30/2014 Number of Terms: 2
9	<b>Ms. Britney Walden</b> 101 Kildaire Road Apt P Chapel Hill NC 27516	Day Phone: 704-701-1799 Evening Phone: 704-701-1799 FAX: E-mail: bwalden@live.unc.edu	Sex: Female Race: African American Township: Chapel Hill Resid/Spec Req: At-Large Special Repr:	First Appointed: 10/15/2013 Current Appointment: 10/15/2013 Expiration: 06/30/2015 Number of Terms: 1
10	<b>Ms. Diane Beecham</b> 218 Turtleback Crossing Drive Chapel Hill NC 27516	Day Phone: 919-918-4075 Evening Phone: same FAX: E-mail: ddbeecham@gmail.com	Sex: Female Race: Caucasian Township: Chapel Hill Resid/Spec Req: At-Large Special Repr:	First Appointed: 02/15/2011 Current Appointment: 06/18/2013 Expiration: 06/30/2016 Number of Terms: 2

# Board and Commission Members

## And Vacant Positions

### ***Affordable Housing Advisory Board***

Meeting Times: 6:00 p.m. Second Tuesday

Terms: 2

Contact Person: Tara Fikes

Meeting Place:

Positions: 15    Length: 3 years

Contact Phone: 919-245-2490

Description: All members are appointed by the Board of County Commissioners. The Board will prioritize affordable housing needs, assess and monitor project proposals and local housing programs. It will publicize County housing objectives and assist the implementation of recommended strategies in the FY 2001 CAHTF (Commissioners' Affordable Housing Task Force) Report. The Board will also explore new funding opportunities, assist in the investigation of County residential segregation patterns, and assist with other housing-related items as identified by the Board of County Commissioners.

<p>VACANT</p> <p>11</p>	<p>Day Phone:</p> <p>Evening Phone:</p> <p>FAX:</p> <p>E-mail:</p>	<p>Sex:</p> <p>Race:</p> <p>Township:</p> <p>Resid/Spec Req: At-Large</p> <p>Special Repr:</p>	<p>First Appointed:</p> <p>Current Appointment:</p> <p>Expiration: 06/30/2014</p> <p>Number of Terms:</p>
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<p>VACANT</p> <p>12</p>	<p>Day Phone:</p> <p>Evening Phone:</p> <p>FAX:</p> <p>E-mail:</p>	<p>Sex:</p> <p>Race:</p> <p>Township:</p> <p>Resid/Spec Req: At-Large</p> <p>Special Repr:</p>	<p>First Appointed:</p> <p>Current Appointment:</p> <p>Expiration: 06/30/2012</p> <p>Number of Terms:</p>
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<p>Mr. James R. Stroud</p> <p>13</p> <p>7904 Rogers Rd Chapel Hill NC 27516</p>	<p>Day Phone: 919-680-8871</p> <p>Evening Phone: 919-971-7063</p> <p>FAX:</p> <p>E-mail: jstroud@choedc.org</p>	<p>Sex: Male</p> <p>Race: African American</p> <p>Township: Chapel Hill</p> <p>Resid/Spec Req: At-Large</p> <p>Special Repr:</p>	<p>First Appointed: 02/15/2011</p> <p>Current Appointment: 06/18/2013</p> <p>Expiration: 06/30/2016</p> <p>Number of Terms: 2</p>
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<p>Mr. Arthur Sprinczeles</p> <p>14</p> <p>610 Churton Grove Blvd Hillsborough NC 27278</p>	<p>Day Phone: 919-452-2757</p> <p>Evening Phone: 919-241-3531</p> <p>FAX: 919-732-3373</p> <p>E-mail: artangus@embarqmail.com</p>	<p>Sex: Male</p> <p>Race: Caucasian</p> <p>Township: Hillsborough</p> <p>Resid/Spec Req: At-Large</p> <p>Special Repr:</p>	<p>First Appointed: 11/15/2011</p> <p>Current Appointment: 11/15/2011</p> <p>Expiration: 06/30/2014</p> <p>Number of Terms: 1</p>
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<p>VACANT</p> <p>15</p>	<p>Day Phone:</p> <p>Evening Phone:</p> <p>FAX:</p> <p>E-mail:</p>	<p>Sex:</p> <p>Race:</p> <p>Township:</p> <p>Resid/Spec Req: At-Large</p> <p>Special Repr:</p>	<p>First Appointed:</p> <p>Current Appointment:</p> <p>Expiration: 09/30/2006</p> <p>Number of Terms:</p>
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**Jeanette Jones**

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**From:** Tara L. Fikes  
**Sent:** Friday, October 25, 2013 1:29 PM  
**To:** Jeanette Jones  
**Subject:** Affordable Housing Advisory Board

Jeanette:

Please note that Jonzetta Bailey-Pridham is interested in continuing her service on the Affordable Housing Advisory Board for a second term.

Thanks, Tara

## Volunteer Application Orange County Advisory Boards and Commissions

**Name:** Ms. JonZella Bailey-Pridham  
**Name Called:**  
**Home Address:** 800 Pritchard Ave. Ext. Apt. A12  
 Chapel Hill NC 27516  
**Phone (Day):** 919-923-6931  
**Phone (Evening):** same as above  
**Phone (Cell):**  
**Email:** zuguru02@yahoo.com  
**Place of Employment:** Disabled  
**Job Title:**  
**Year of OC Residence:** 2004  
**Township of Residence:** Chapel Hill  
**Zone of Residence:** . . .  
**Sex:** Female  
**Ethnic Background:** Caucasian

### Boards/Commissions applied for:

### Community Activities/Organizational Memberships:

### Past Service on Orange County Advisory Boards:

Work Experience: Duke Medical Center, Acute Care Labor/Delivery - Second job IV Team Louisville Zoo-Hospital area Louisville Kentucky  
 Southeastern Regional Medical Center County Clinic Float Nurse (5 satellite Clinics).  
 Occupational Health Nursing, Southeastern Hosp. Occupational Health Clinic. Public Schools of Robeson Co. NC- teaching Allied Health  
 Public Schools of Robeson Co. NC- Substitute Teacher all subjects with special interest in the diverse area of special education  
 Public Schools of Orange Co. NC

Volunteer Experience: Eyes, Ears, Nose and Paws Nonprofit, Carrboro, NC Public schools of Jefferson Co. Kentucky Public schools of Robeson Co. NC Robeson Co. Humane Society Historic Homes Foundation, Louisville Kentucky Reading to the children on a daily basis living in public housing in Carrboro during months that school was not in session. Helping them with their homework.

Education: Robeson Community College LPN License current and Multi-state credits in Liberal Arts

### Other Comments:

I am a Section 8 Voucher recipient and would like to serve and invest in my community by being of assistance and to the best of my ability. STAFF COMMENTS: Originally applied for Affordable Housing Advisory Board 3/5/2010. 09/14/2011 applied for

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Orange County Housing Authority Board. ADDRESS VERIFICATION: 800 Pritchard Ave. Apt A12, Chapel Hill is Chapel Hill township, CH jurisdiction.

**This application was current on:** 11/7/2013

**Date Printed:** 11/7/2013

# Boards and Commissions Position Vacancy Report

## *Affordable Housing Advisory Board*

Contact Person: Tara Fikes

919-245-2490

Positions: 15

Terms: 2

Length: 3 years

2	VACANT	Specific Req: Resid/Spec Req: At-Large	Expiration: 09/30/2014 Township:
4	VACANT	Specific Req: Resid/Spec Req: At-Large	Expiration: 06/30/2013 Township:
7	Ms. JonZella Bailey-Pridham Vice-Chair	Specific Req: Resid/Spec Req: At-Large	Expiration: 09/30/2013 Township: Chapel Hill
11	VACANT	Specific Req: Resid/Spec Req: At-Large	Expiration: 06/30/2014 Township:
12	VACANT	Specific Req: Resid/Spec Req: At-Large	Expiration: 06/30/2012 Township:
15	VACANT	Specific Req: Resid/Spec Req: At-Large	Expiration: 09/30/2006 Township:

## *Applicants Interested in this Board:*

Ms. Vanessa Soleil

321 West Queen Street  
Hillsborough NC 27278

Skills: Human Services Specialist

Day Phone: 919-245-2897

Evening Phone:

FAX:

E-mail: [vsoleil@orangecountync.gov](mailto:vsoleil@orangecountync.gov)

Also Serves On:

Sex: Female

Race: Caucasian

Township: Hillsborough

Date Applied: 10/24/2013

## **Volunteer Application Orange County Advisory Boards and Commissions**

**Name:** Ms. Vanessa Soleil  
**Name Called:**  
**Home Address:** 321 West Queen Street  
 Hillsborough NC 27278  
**Phone (Day):** 919-245-2897  
**Phone (Evening):**  
**Phone (Cell):**  
**Email:** vsoleil@orangecountync.gov  
**Place of Employment:** Orange County Department of Social Services  
**Job Title:** Human Services Specialist  
**Year of OC Residence:** 2005  
**Township of Residence:** Hillsborough  
**Zone of Residence:** Hillsborough Town Limits  
**Sex:** Female  
**Ethnic Background:** Caucasian

### **Boards/Commissions applied for:**

#### **Human Relations Commission**

Interested in the experiences of people with varying cultural backgrounds from a young age, I have a particular sensitivity and awareness of how systemic habits can marginalize those who are vulnerable. I studied Political Science, US History and completed a semester Urban Studies program in Chicago that gave the opportunity to meet with different constituents and hear their unique concerns. I went on to complete a Masters in African American History at the University of Illinois-Chicago. I have also worked with ethnically and economically diverse populations as an employee in Planned Parenthood clinics, a public librarian, and now as a Human Services Specialist with DSS. I am particularly interested in protecting the most vulnerable in our communities and creating service environments that welcome those who may have intersecting identities such as gender variance and poverty, or disability and ethnic minority status. How can we create spaces that make all feel seen, heard, valued? I can bring my passion, energy, compassion, and communication skills.

#### **Affordable Housing Advisory Board**

I work at DSS and see the pressing need for safe shelter options for our community's most vulnerable and disenfranchised. During a semester Urban Studies program in Chicago I interned at a community organization that brought the city's leaders together with other stakeholders to shape neighborhood development in a way that included everyone--mixed use, SROs, affordable housing.

### **Community Activities/Organizational Memberships:**

volunteer for the ARC of Orange County, founder and former-leader of Flyleaf Book Lovers Club discussion group, volunteer for Project Connect

**Past Service on Orange County Advisory Boards:****Other Comments:**

STAFF COMMENTS: Applied (10/24/2013) for Human Relations Commission and Affordable Housing Advisory Board. ADDRESS VERIFICATION: 321 West Queen Street is Hillsborough Township, Hillsborough Jurisdiction, and Hillsborough Town Limits.

**This application was current on:** 10/24/2013 8:25:49 AM

**Date Printed:** 11/5/2013

**ORANGE COUNTY  
BOARD OF COMMISSIONERS**

**ACTION AGENDA ITEM ABSTRACT**

**Meeting Date:** November 19, 2013

**Action Agenda  
Item No. 11-e**

**SUBJECT:** Orange County Arts Commission – Appointments

**DEPARTMENT:** Board of Commissioners

**PUBLIC HEARING: (Y/N)**

No

**ATTACHMENT(S):** Under Separate Cover  
Membership Roster  
Letter of Recommendation  
Applications of Person Recommended  
Applicant Interest Listing  
Applications of Persons on Interest Listing

**INFORMATION CONTACT:**  
Clerk's Office, 245-2130

**PURPOSE:** To consider making appointments to the Orange County Arts Commission.

**BACKGROUND:** The following appointments are for Board consideration:

- Appointment to a first full term for Ms. Doris A. Friend. If appointed, Ms. Friend will be serving a first full term expiring 09/30/2016.

Position Number	Representation	Expiration Date
7 Ms. Doris A. Friend	At-Large	09/30/2016

**FINANCIAL IMPACT:** None

**RECOMMENDATION(S):** The Board will consider making appointments to the Orange County Arts Commission

# Board and Commission Members

## And Vacant Positions

### Arts Commission

Meeting Times: 6:00 p.m. second Monday of each month

Terms: 2

Contact Person: Martha Shannon

Meeting Place: alt.:EDC, Hillsborough; SHSC, CH

Positions: 15 Length: 3 years

Contact Phone: 919-968-2011

Description: The members of this commission are appointed by the Board of Commissioners. The Arts Commission is housed with the Economic Development Department. It recommends strategies to promote the artistic and cultural growth of Orange County, advises the Board of Commissioners on matters involving the arts, and acts as the granting panel for two annual funding programs available to individual artists and non-profit groups sponsoring arts projects in Orange County. To learn more, go to the following web address: [www.artsorange.org/](http://www.artsorange.org/)

1	<b>Ms. Katherine Dickson</b> Secretary 103B Todd Street Carrboro NC 27510	Day Phone: 919-265-7122 Evening Phone: FAX: E-mail: dickson.katherine@gmail.com	Sex: Female Race: Caucasian Township: Chapel Hill Resid/Spec Req: At-Large Special Repr:	First Appointed: 05/03/2011 Current Appointment: 03/22/2012 Expiration: 03/31/2015 Number of Terms: 1
2	<b>Mrs Cher Tuskey</b> 808 Churchill Drive Chapel Hill NC 27517	Day Phone: 919-942-9656 Evening Phone: 919-434-5604 FAX: E-mail: ctuskey@aol.com	Sex: Female Race: Caucasian Township: Chapel Hill Resid/Spec Req: At-Large Special Repr:	First Appointed: 05/03/2011 Current Appointment: 03/22/2012 Expiration: 03/31/2015 Number of Terms: 1
3	<b>Ms. Rebecca Ray</b> 5617 Jomali Drive Durham NC 27705	Day Phone: 919-383-0685 Evening Phone: FAX: E-mail: bbray@nc.rr.com	Sex: Female Race: Caucasian Township: Eno Resid/Spec Req: At-Large Special Repr:	First Appointed: 03/03/2011 Current Appointment: 03/03/2011 Expiration: 03/31/2014 Number of Terms: 1
4	<b>Mr. Geoffrey Hathaway</b> 605 Jones Ferry Rd., Apt. TT-10. Carrboro NC 27510	Day Phone: 919-270-1899 Evening Phone: 919-270-1899 FAX: E-mail: G_Lloyd_007@msn.com	Sex: Male Race: African American Township: Chapel Hill Resid/Spec Req: At-Large Special Repr:	First Appointed: 11/08/2012 Current Appointment: 11/08/2012 Expiration: 03/31/2014 Number of Terms: 1
5	<b>Mr. Gordon Jameson</b> 2608 Dairyland Rd Hillsborough NC 27278	Day Phone: 919-932-3438 Evening Phone: FAX: E-mail: jame5916@bellsouth.net	Sex: Male Race: Caucasian Township: Chapel Hill Resid/Spec Req: At-Large Special Repr:	First Appointed: 04/15/2008 Current Appointment: 08/17/2010 Expiration: 03/31/2014 Number of Terms: 2

# Board and Commission Members

## And Vacant Positions

### Arts Commission

Meeting Times: 6:00 p.m. second Monday of each month

Terms: 2

Contact Person: Martha Shannon

Meeting Place: alt.:EDC, Hillsborough; SHSC, CH

Positions: 15 Length: 3 years

Contact Phone: 919-968-2011

Description: The members of this commission are appointed by the Board of Commissioners. The Arts Commission is housed with the Economic Development Department. It recommends strategies to promote the artistic and cultural growth of Orange County, advises the Board of Commissioners on matters involving the arts, and acts as the granting panel for two annual funding programs available to individual artists and non-profit groups sponsoring arts projects in Orange County. To learn more, go to the following web address: [www.artsorange.org/](http://www.artsorange.org/)

6	<b>Ms. Leah K. Rade</b> 6018 Meadow Greer Rd. Chapel Hill NC 27516	Day Phone: 919-471-6443 Evening Phone: 919-357-5053 FAX: E-mail: leah.rade@gmail.com	Sex: Female Race: Caucasian Township: Chapel Hill Resid/Spec Req: At-Large Special Repr:	First Appointed: 03/27/2007 Current Appointment: 04/09/2013 Expiration: 09/30/2013 Number of Terms: 3
7	<b>Ms. Bronwyn Merritt</b> 113 Creekview Circle Carrboro NC 27510	Day Phone: 919-923-1058 Evening Phone: 919-967-1486 FAX: E-mail: Bronwyn@BronwynMerritt.com	Sex: Female Race: Caucasian Township: Chapel Hill Resid/Spec Req: At-Large Special Repr:	First Appointed: 09/19/2006 Current Appointment: 04/09/2013 Expiration: 09/30/2013 Number of Terms: 3
8	<b>Dr. Alice Levinson</b> 3604 Pasture Rd Hillsborough NC 27278	Day Phone: 932-5902 Evening Phone: 932-5902 FAX: E-mail: allevs@att.net	Sex: Female Race: Caucasian Township: Bingham Resid/Spec Req: At-Large Special Repr:	First Appointed: 08/23/2011 Current Appointment: 03/22/2012 Expiration: 03/31/2015 Number of Terms: 1
9	<b>Mr. Christopher Wehrman</b> 2212 Beckett's Ridge Drive Hillsborough NC 27278	Day Phone: 215-806-8615 Evening Phone: 215-806-8615 FAX: E-mail: cwadesigns@nc.rr.com	Sex: Male Race: Caucasian Township: Hillsborough Resid/Spec Req: At-Large Special Repr:	First Appointed: 06/18/2013 Current Appointment: 06/18/2013 Expiration: 03/31/2014 Number of Terms:
10	<b>Ms. Devra Thomas</b> <b>Chair</b> 2905 Ballpark Drive Efland NC 27243	Day Phone: 919-968-1515 Evening Phone: 919-619-0697 FAX: E-mail: Stubborndev@gmail.com	Sex: Female Race: Caucasian Township: Cheeks Resid/Spec Req: At-Large Special Repr:	First Appointed: 03/19/2013 Current Appointment: 03/19/2013 Expiration: 03/31/2014 Number of Terms:

# Board and Commission Members

## And Vacant Positions

### Arts Commission

Meeting Times: 6:00 p.m. second Monday of each month

Terms: 2

Contact Person: Martha Shannon

Meeting Place: alt.:EDC, Hillsborough; SHSC, CH

Positions: 15 Length: 3 years

Contact Phone: 919-968-2011

Description: The members of this commission are appointed by the Board of Commissioners. The Arts Commission is housed with the Economic Development Department. It recommends strategies to promote the artistic and cultural growth of Orange County, advises the Board of Commissioners on matters involving the arts, and acts as the granting panel for two annual funding programs available to individual artists and non-profit groups sponsoring arts projects in Orange County. To learn more, go to the following web address: [www.artsorange.org/](http://www.artsorange.org/)

11	<b>Mrs. Ashley Nissler</b> 2313 Woodbury Drive Hillsborough NC 27278	Day Phone: 919-245-3695 Evening Phone: FAX: E-mail: <a href="mailto:ranissler@mindspring.com">ranissler@mindspring.com</a>	Sex: Female Race: Caucasian Township: Hillsborough Resid/Spec Req: At-Large Special Repr:	First Appointed: 04/23/2013 Current Appointment: 04/23/2013 Expiration: 03/31/2014 Number of Terms: 1
12	<b>Mrs Emily Lees</b> 1516 Cumberland Rd Chapel Hill NC 27514	Day Phone: 919 960-3737 Evening Phone: FAX: E-mail: <a href="mailto:emilylees@bellsouth.net">emilylees@bellsouth.net</a>	Sex: Female Race: Caucasian Township: Chapel Hill Resid/Spec Req: At-Large Special Repr:	First Appointed: 04/21/2009 Current Appointment: 03/22/2012 Expiration: 03/31/2015 Number of Terms: 2
13	<b>Ms. Lindsey Alexander</b> Vice-Chair 2413 Wilson Road Chapel Hill NC 27516	Day Phone: 3474132381 Evening Phone: 3474132381 FAX: E-mail: <a href="mailto:lindsey.alexander@gmail.com">lindsey.alexander@gmail.com</a>	Sex: Female Race: Caucasian Township: Chapel Hill Resid/Spec Req: At-Large Special Repr:	First Appointed: 03/22/2012 Current Appointment: 03/22/2012 Expiration: 03/31/2015 Number of Terms: 1
14	<b>Mr. Charles Hochman</b> 108 Cross Creek Drive Chapel Hill NC 27514	Day Phone: 919-968-4092 Evening Phone: FAX: 919-933-6427 E-mail: <a href="mailto:HochmanCharles@yahoo.com">HochmanCharles@yahoo.com</a>	Sex: Male Race: Caucasian Township: Chapel Hill Resid/Spec Req: At-Large Special Repr:	First Appointed: 12/03/2007 Current Appointment: 04/09/2013 Expiration: 09/30/2013 Number of Terms: 3
15	<b>Ms. Deborah Hepp</b> 20 Dogwood Acres Drive Chapel Hill NC 27516	Day Phone: 919-260-4495 Evening Phone: 919-942-3398 FAX: E-mail: <a href="mailto:debbie@ballyhoostudio.com">debbie@ballyhoostudio.com</a>	Sex: Female Race: Caucasian Township: Chapel Hill Resid/Spec Req: At-Large Special Repr:	First Appointed: 06/18/2013 Current Appointment: 06/18/2013 Expiration: 03/31/2016 Number of Terms: 1

## Jeanette Jones

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**From:** Martha Shannon - Orange County Arts Commission  
**Sent:** Tuesday, October 15, 2013 3:59 PM  
**To:** Donna Baker  
**Cc:** Jeanette Jones  
**Subject:** FW: Still Interested in Serving on Arts Commission Board?

**Importance:** High

Donna,

Please put the name of Volunteer Applicant Doris A. Friend on an upcoming BOCC agenda for possible appointment to the Orange County Arts Commission.

See email below from Doris.

Doris would replace 1 of our 3 board members with "temporary extensions" (Charles Hochman, Bronwyn Merritt, Leah Rade). They know that their 6-month extensions are over now.

It would be great if Doris could be appointed ASAP.

Thanks so much!

Martha

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**From:** Doris Friend [mailto:dfriend3@bellsouth.net]  
**Sent:** Tuesday, October 15, 2013 3:47 PM  
**To:** Martha Shannon - Orange County Arts Commission  
**Subject:** RE: Still Interested in Serving on Arts Commission Board?

Hello Martha,

Yes, I am definitely interested in serving. The meeting schedule works just fine with mine. Thanks for considering me for the board.

Best regards,  
Doris

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**From:** Martha Shannon - Orange County Arts Commission [mailto:mshannon@orangecountync.gov]  
**Sent:** Tuesday, October 15, 2013 10:51 AM  
**To:** dfriend3@bellsouth.net  
**Subject:** Still Interested in Serving on Arts Commission Board?  
**Importance:** High

Doris,

You recently submitted a Volunteer Application to the Orange County Clerk's Office.

Are you still interested and available to serve on the Orange County Arts Commission board?

We meet on the 2<sup>nd</sup> Monday night each month (except for July) from 6-7:30 pm. In June and December we meet from 6-9 pm, because we're making our Spring and Fall grant allocations.

We alternate monthly meetings at various locations throughout Orange County (Chapel Hill, Hillsborough, Carrboro).

Please let me know ASAP whether or not you are still interested and available to serve.

Thanks so much for your consideration.

Martha

## Volunteer Application Orange County Advisory Boards and Commissions

**Name:** Ms. Doris A. Friend  
**Name Called:**  
**Home Address:** 5812 Dodson's Crossroads  
 Hillsborough NC 27278  
**Phone (Day):** 919-968-1013  
**Phone (Evening):**  
**Phone (Cell):** 919-302=1731  
**Email:** dfriend3@bellsouth.net  
**Place of Employment:** Retired  
**Job Title:**  
**Year of OC Residence:** 1994  
**Township of Residence:** Bingham  
**Zone of Residence:** Agricultural Residential  
**Sex:** Female  
**Ethnic Background:** Caucasian

### Boards/Commissions applied for:

#### Arts Commission

10+ years service on non-profit boards. I am not an artist, but I have had a life-long interest in the arts and a reasonable knowledge of the Orange County Arts Community.

### Community Activities/Organizational Memberships:

Deep Dish Theater - Board Member  
 Compass Center for Women and Families - Board Vice-Chair

### Past Service on Orange County Advisory Boards:

### Other Comments:

STAFF COMMENT: Applied (09/22/2013) for Arts Commission. ADDRESS VERIFICATION: 5812 Dodson's Crossroads is Bingham Township, Orange County Jurisdiction and Agricultural Residential Zoning.

This application was current on: 9/22/2013

Date Printed: 11/5/2013

# Boards and Commissions Position Vacancy Report

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## *Arts Commission*

Contact Person: Martha Shannon      919-968-2011      Positions: 15      Terms: 2      Length: 3 years

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6	Ms. Leah K. Rade	Specific Req: Resid/Spec Req: At-Large	Expiration: 09/30/2013 Township: Chapel Hill
7	Ms. Bronwyn Merritt	Specific Req: Resid/Spec Req: At-Large	Expiration: 09/30/2013 Township: Chapel Hill
14	Mr. Charles Hochman	Specific Req: Resid/Spec Req: At-Large	Expiration: 09/30/2013 Township: Chapel Hill

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## *Applicants Interested in this Board:*

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<p><b>Ms. Wendy Calvin</b> 623 William Hooper Circle Hillsborough NC 27278</p> <p>Skills:</p>	<p>Day Phone: 919-630-1350 Evening Phone: FAX: E-mail: Also Serves On:</p>	<p>Sex: Female Race: Caucasian Township: Hillsborough Date Applied: 03/18/2013</p>
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<p><b>Ms. Doris A. Friend</b> 5812 Dodson's Crossroads Hillsborough NC 27278</p> <p>Skills: Arts</p>	<p>Day Phone: 919-968-1013 Evening Phone: FAX: E-mail: dfriend3@bellsouth.net Also Serves On:</p>	<p>Sex: Female Race: Caucasian Township: Bingham Date Applied: 09/22/2013</p>
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## Volunteer Application Orange County Advisory Boards and Commissions

**Name:** Ms. Wendy Calvin  
**Name Called:**  
**Home Address:** 623 William Hooper Circle  
 Hillsborough NC 27278  
**Phone (Day):** 919-630-1350  
**Phone (Evening):**  
**Phone (Cell):**  
**Email:**  
**Place of Employment:**  
**Job Title:** Office Assistant II  
**Year of OC Residence:** 2011  
**Township of Residence:** Hillsborough  
**Zone of Residence:** Hillsborough Town Limits  
**Sex:** Female  
**Ethnic Background:** Caucasian

**Boards/Commissions applied for:**

Arts Commission

Board of Health

**Community Activities/Organizational Memberships:**

**Past Service on Orange County Advisory Boards:**

Work Experience: Public Service - library and health department.  
 Private Sector - Bookstores, retail managment.

Volunteer Experience: Program Coordinator assistant at Nursing Homes.  
 Enviornmental Awareness club President.  
 Various Visual Arts programs.

Education: Associates Degree  
 Bachelors Degree completion in 2012

**Other Comments:**

STAFF COMMENTS: 09/06 applied for Arts Commission, Animal Services Advisory Board, and Board of Health. ADDRESS VERIFICATION: 623 William Hooper Circle is Hillsborough Township ETJ.

**ORANGE COUNTY  
BOARD OF COMMISSIONERS**

**ACTION AGENDA ITEM ABSTRACT**

**Meeting Date:** November 19, 2013

**Action Agenda  
Item No.** 11-f

**SUBJECT:** Commission for the Environment – Appointments

**DEPARTMENT:** Board of Commissioners

**PUBLIC HEARING:** (Y/N)

No

**ATTACHMENT(S):** Under Separate Cover  
Membership Roster  
Letters Of Recommendation  
Application of Person(s) for Consideration  
Applicant Interest List  
Application(s) of Person(s) on the Applicant  
Interest List

**INFORMATION CONTACT:**  
Clerk's Office, 245-2130

**PURPOSE:** To consider making appointments to the Commission for the Environment.

**BACKGROUND:** The following appointments are for Board consideration:

- Appointment to a first term for Ms. Lydia Wegman. If appointed Ms. Wegman will be serving a first partial term expiring 12/31/2014.
- Appointment to a first term for Ms. Rebecca Ray. If appointed Ms. Ray will be serving a first full term expiring 12/31/2015.

Position Number	Special Representation	Expiration Date
3 Ms. Lydia Wegman	Land Resources	12/31/2014
15 Ms. Rebecca Ray	At-Large	12/31/2015

**FINANCIAL IMPACT:** None

**RECOMMENDATION(S):** The Board will consider making appointments to the Commission for the Environment.

# Board and Commission Members

## And Vacant Positions

### ***Advisory Board on Aging***

Meeting Times: 1:00 PM second Tuesday

Terms: 2

Contact Person: Janice Tyler

Meeting Place: Central Orange Senior Center&Seymour Center

Positions: 12

Length: 3 years

Contact Phone: 919-245-4255

Description: These positions are filled by appointment of the Board of Commissioners with certain seats allocated to the Townships and Town of Chapel Hill, Hillsborough and Carrboro. This board suggests policy and makes recommendations to the Board of Commissioners and the Department on Aging while acting as the liaison between the older citizens of the County and the County government. It is charged with promoting needed services, programs and funding that impacts the older citizens.

1	<b>Dr. Donna Prather</b> 107-A Spring Valley Road Carrboro NC 27510	Day Phone: 919 929-3375 Evening Phone: 919 929-3375 FAX: E-mail: dprather@bellsouth.net	Sex: Female Race: Caucasian Township: Chapel Hill Resid/Spec Req: At-Large Special Repr:	First Appointed: 05/15/2012 Current Appointment: 05/15/2012 Expiration: 06/30/2014 Number of Terms: 1
2	<b>Mr. Leo Allison</b> 4125 Marvin Lane Efland NC 27243	Day Phone: 919-563-9110 Evening Phone: FAX: E-mail: lele2@mebtel.net	Sex: Male Race: African American Township: Cheeks Resid/Spec Req: At-Large Special Repr:	First Appointed: 09/09/2008 Current Appointment: 09/20/2011 Expiration: 06/30/2014 Number of Terms: 2
3	<b>Ms. Virginia M. Brown</b> 103 Driskel Court Chapel Hill NC 27517	Day Phone: 919-945-1492 Evening Phone: FAX: E-mail: vbrown852@nc.rr.com	Sex: Female Race: Native American Township: Chapel Hill Resid/Spec Req: Chapel Hill Town Li Special Repr:	First Appointed: 01/24/2013 Current Appointment: 01/24/2013 Expiration: 06/30/2015 Number of Terms: 1
4	<b>Dr. Richard White</b> 4901 Schley Rd Hillsborough NC 27278	Day Phone: 919 732 8527 Evening Phone: FAX: E-mail: rwhite@duke.edu	Sex: Male Race: Caucasian Township: Little River Resid/Spec Req: At-Large Special Repr:	First Appointed: 09/18/2012 Current Appointment: 09/18/2012 Expiration: 06/30/2015 Number of Terms: 1
5	<b>Ms. Heather Altman</b> <b>Chair</b> 109 Sunset Ridge Lane Chapel Hill NC 27516	Day Phone: 919-918-2609 Evening Phone: 919-928-9822 FAX: 919-969-2507 E-mail: haltman@carolwoods.org	Sex: Female Race: Caucasian Township: Chapel Hill Resid/Spec Req: Carrboro Town Limit Special Repr:	First Appointed: 01/27/2009 Current Appointment: 06/19/2012 Expiration: 06/30/2015 Number of Terms: 2

# Board and Commission Members

## And Vacant Positions

### ***Advisory Board on Aging***

Meeting Times: 1:00 PM second Tuesday

Terms: 2

Contact Person: Janice Tyler

Meeting Place: Central Orange Senior Center&Seymour Center

Positions: 12

Length: 3 years

Contact Phone: 919-245-4255

Description: These positions are filled by appointment of the Board of Commissioners with certain seats allocated to the Townships and Town of Chapel Hill, Hillsborough and Carrboro. This board suggests policy and makes recommendations to the Board of Commissioners and the Department on Aging while acting as the liaison between the older citizens of the County and the County government. It is charged with promoting needed services, programs and funding that impacts the older citizens.

6	<b>Mr Elijah (Ed) Flowers, III</b>  2813 Beckett's Ridge Drive Hillsborough NC 27278	Day Phone: 919-357-9256 Evening Phone: 919-357-9256 FAX: E-mail: ed_flowers@yahoo.com	Sex: Male Race: Caucasian Township: Hillsborough Resid/Spec Req: Hillsboro Twn Limits Special Repr:	First Appointed: 01/20/2011 Current Appointment: 05/21/2013 Expiration: 06/30/2016 Number of Terms: 2
7	<b>Ms. Thelma Perkins</b>  750 Weaver Dairy Road #1315 Chapel Hill NC 27514	Day Phone: 919-918-3601 Evening Phone: FAX: E-mail:	Sex: Female Race: African American Township: Chapel Hill Resid/Spec Req: At-Large Special Repr:	First Appointed: 09/09/2008 Current Appointment: 09/20/2011 Expiration: 06/30/2014 Number of Terms: 2
8	<b>Mr. Daniel Hatley</b>  317 W. University Chapel Hill NC 27516	Day Phone: 919-200-0822 Evening Phone: 309-252-1169 FAX: 888-514-4878 E-mail: dan@hatleylawoffice.com	Sex: Male Race: Caucasian Township: Chapel Hill Resid/Spec Req: At-Large Special Repr:	First Appointed: 09/18/2012 Current Appointment: 09/18/2012 Expiration: 06/30/2015 Number of Terms: 1
9	<b>Mr. Lorenzo Mejia</b>  119 Summergeate Circle Chapel Hill NC 27516	Day Phone: 919-338-2183 Evening Phone: FAX: E-mail: lorenzo@AcornHCS.com	Sex: Male Race: Hispanic Township: Chapel Hill Resid/Spec Req: At-Large Special Repr:	First Appointed: 01/24/2013 Current Appointment: 01/24/2013 Expiration: 06/30/2015 Number of Terms: 1
10	<b>VACANT</b>	Day Phone: Evening Phone: FAX: E-mail:	Sex: Race: Township: Resid/Spec Req: At-Large Special Repr:	First Appointed: Current Appointment: Expiration: 06/30/2013 Number of Terms:

# Board and Commission Members

## And Vacant Positions

### ***Advisory Board on Aging***

Meeting Times: 1:00 PM second Tuesday

Terms: 2

Contact Person: Janice Tyler

Meeting Place: Central Orange Senior Center&Seymour Center

Positions: 12

Length: 3 years

Contact Phone: 919-245-4255

Description: These positions are filled by appointment of the Board of Commissioners with certain seats allocated to the Townships and Town of Chapel Hill, Hillsborough and Carrboro. This board suggests policy and makes recommendations to the Board of Commissioners and the Department on Aging while acting as the liaison between the older citizens of the County and the County government. It is charged with promoting needed services, programs and funding that impacts the older citizens.

11	<b>CDR Alexander Castro Jr</b> <b>Vice-Chair</b> 5915 Morrow Mill Road Chapel Hill NC 27516	Day Phone: 919-619-1510 Evening Phone: 919-929-6368 FAX: E-mail: alexcastrojr@hotmail.com	Sex: Male Race: Caucasian Township: Bingham Resid/Spec Req: At-Large Special Repr:	First Appointed: 01/20/2011 Current Appointment: 05/21/2013 Expiration: 06/30/2016 Number of Terms: 2
12	<b>Mr. Keith Cook</b> 419 Calvary Court Hillsborough NC 27278	Day Phone: 919-644-1886 Evening Phone: 919-644-1884 FAX: E-mail: kdc52@aol.com	Sex: Male Race: African American Township: Cedar Grove Resid/Spec Req: At-Large Special Repr:	First Appointed: 04/17/2012 Current Appointment: 04/17/2012 Expiration: 06/30/2014 Number of Terms:

ORANGE COUNTY



Department of Environment,  
Agriculture, Parks & Recreation

September 3, 2013

Donna Baker  
Clerk to the Board of County Commissioners  
200 South Cameron Street  
Hillsborough, NC 27278

Dear Donna:

The Commission for the Environment has two vacancies—one of which continues to be filled by **Tom O'Dwyer** who has agreed to stay on thru December or until his vacancy can be filled.

The CFE Membership Committee (Chair and Vice-Chair) has reviewed the current applicants and recommends the appointment of **Lydia Wegman** and **Rebecca Ray**.

Thank you for your assistance.

Sincerely,

*Rich Shaw*

Rich Shaw  
Land Conservation Manager

cc: David Neal, Chair  
Jan Sassaman, Vice Chair

## **Volunteer Application Orange County Advisory Boards and Commissions**

**Name:** Ms. Lydia Wegman  
**Name Called:**  
**Home Address:** 5704 Cascade Drive  
 Chapel Hill NC 27514  
**Phone (Day):** 919-541-5505  
**Phone (Evening):** 919-382-1904  
**Phone (Cell):**  
**Email:** wegman.lydia@epa.gov  
**Place of Employment:** US EPA  
**Job Title:** Dvision Director  
**Year of OC Residence:** 1990  
**Township of Residence:** Chapel Hill  
**Zone of Residence:** Orange County  
**Sex:** Female  
**Ethnic Background:** Caucasian

### **Boards/Commissions applied for:**

#### **Commission for the Environment**

I am a lawyer by training and have worked for the US Environmental Protection Agency for over 30 years addressing both legal and policy issues concerning air quality. I believe my work experience and my deep interest in environmental protection would enable me to contribute significantly to the work of this commission.

#### **Historic Preservation Commission (APPLICANTS SHALL RESIDE WITH**

I have worked for the US Environmental Protection Agency for over 30 years and am a lawyer by training, both of which equip me well to understand complex legal and environmental issues. I believe this experience, plus my strong interest in preserving the historic character of Orange County and helping to preserve the quality of life that brought my husband and me here over 20 years ago, would enable me to contribute well to the work of this commission.

#### **Orange County Planning Board (REQUIRES DISCLOSURE STATEMEN**

#### **Orange County Board of Adjustment (REQUIRES DISCLOSURE STATE**

#### **Orange Unified Transportation Board**

#### **Orange Water & Sewer Authority Board of Directors**

**Community Activities/Organizational Memberships:**

As I have worked full-time for many years, I have not had time to participate in community activities in the way in which I would like to do. I am now ready to devote time to my community and would very much like to volunteer for work on a county advisory board. I want to contribute my time to help the county address the multitude of issues it is facing, including how to address the desire and need for economic development and growth while protecting the environment and preserving the historic and agricultural character of this beautiful county.

**Past Service on Orange County Advisory Boards:**

None.

**Other Comments:**

STAFF COMMENTS: Originally (06/10/2013) applied for Chapel Hill Board of Adjustment (not located in ETJ or JPA area), Commission for the Environment, and Historic Preservation Commission. ADDRESS VERIFICATION: 5704 Cascade Drive is located in Chapel Hill Township, Orange County Jurisdiction, and Rural Buffer.

This application was current on: 6/10/2013 12:21:39 PM

Date Printed: 11/5/2013

# Applicant Interest Listing

by Board Name and by Applicant Name

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## *Commission for the Environment*

Contact Person: Rich Shaw  
Contact Phone: 919-245-2514

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<b>Ms. Kim Calandra</b>	Day Phone: 919-996-0718	Sex: Female
716 Churchill Dr	Evening Phone:	Race: Caucasian
Chapel Hill NC 27517	Cell Phone:	Township: Chapel Hill
	E-mail:	Date Applied: 04/30/2012
Skills: Acupuncturist	Also Serves On:	
Skills: Avid Environmentalist	Also Serves On:	
Skills: Chinese Medicine Practitioner	Also Serves On:	
Skills: Landscape Artist	Also Serves On:	

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<b>Mr. Paul Dubbeling</b>	Day Phone: 910-584-8593	Sex: Male
4212 Orange Grove Road	Evening Phone: 910-584-8593	Race: Caucasian
Hillsborough NC 27278	Cell Phone:	Township: Hillsborough
	E-mail: paul.dubbeling@gmail.com	Date Applied: 03/14/2013
Skills: Attorney	Also Serves On:	

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<b>Mr. Jae Furman</b>	Day Phone: 919-725-7070	Sex: Male
520 Dairy Glen Road	Evening Phone:	Race: Caucasian
Chapel Hill NC 27516	Cell Phone:	Township: Chapel Hill
	E-mail: yoganature@gmail.com	Date Applied: 11/03/2012
Skills: Research Analyst	Also Serves On:	

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<b>Ms. Judy Miller</b>	Day Phone: 919-732-9969	Sex: Female
403 Jericho Rd.	Evening Phone: 919-241-3001	Race: Caucasian
Hillsborough NC 27278	Cell Phone:	Township: Cedar Grove
	E-mail: jmiller221@hotmail.com	Date Applied: 08/18/2011
Skills: Nurse	Also Serves On: Animal Services Advisory Board	
Skills: Research		

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<b>Mr William Newby</b>	Day Phone: 919 541-5296	Sex: Male
2821 Becketts Ridge	Evening Phone: 919 732-4701	Race: Caucasian
Hillsborough NC 27278	Cell Phone:	Township: Hillsborough
	E-mail: newby.william@epa.gov	Date Applied: 08/09/2013
Skills: Environmental Consultant	Also Serves On:	

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# Applicant Interest Listing

by Board Name and by Applicant Name

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## *Commission for the Environment*

Contact Person: Rich Shaw  
Contact Phone: 919-245-2514

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<b>Ms. Rebecca Ray</b>	Day Phone: 919-383-0685	Sex: Female
5617 Jomali Drive	Evening Phone:	Race: Caucasian
Durham NC 27705	Cell Phone:	Township: Eno
	E-mail: bbray@nc.rr.com	Date Applied: 03/21/2010
Skills: Grant Writer	Also Serves On: Arts Commission	
Skills: Musician		

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<b>Ms. Lydia Wegman</b>	Day Phone: 919-541-5505	Sex: Female
5704 Cascade Drive	Evening Phone: 919-382-1904	Race: Caucasian
Chapel Hill NC 27514	Cell Phone:	Township: Chapel Hill
	E-mail: wegman.lydia@epa.gov	Date Applied: 06/10/2013
Skills: Environmental/Natural Resources	Also Serves On:	

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## Volunteer Application Orange County Advisory Boards and Commissions

**Name:** Ms. Kim Calandra  
**Name Called:**  
**Home Address:** 716 Churchill Dr  
 Chapel Hill NC 27517  
**Phone (Day):** 919-996-0718  
**Phone (Evening):**  
**Phone (Cell):**  
**Email:**  
**Place of Employment:** Self  
**Job Title:** Acupuncturist  
**Year of OC Residence:** 2008  
**Township of Residence:** Chapel Hill  
**Zone of Residence:** C.H. Twnshp; C.H.Cty.Lmts.  
**Sex:** Female  
**Ethnic Background:** Caucasian

**Boards/Commissions applied for:**  
 Commission for the Environment

### Community Activities/Organizational Memberships:

### Past Service on Orange County Advisory Boards:

Work Experience: Acupuncturist, Chinese Medicine Practitioner, Landscape Artist

Volunteer Experience: 2005/2006- Secretary for the Natural Living Association of St. John's County, FL

2007-President of the Natural Living Association of St. John's County, FL

Education: University of Florida-BS Psychology  
 Southwest Acupuncture College- Masters in Oriental Medicine

### Other Comments:

I am an avid environmentalist especially towards Orange County. I spend my free time exploring and hiking the natural areas of the community. After reading the Inventory of Natural Areas and Wildlife Habitats for Orange County, NC, I feel compelled to hopefully have the honor to contribute and volunteer my time as a concerned citizen and ecological steward for the CFE. STAFF COMMENTS: 4/30/2012 applied for Commission for the Environment. ADDRESS VERIFICATION: 716 Churchill Drive is in Chapel Hill township, Chapel Hill Town Limits.

## **Volunteer Application Orange County Advisory Boards and Commissions**

**Name:** Mr. Paul Dubbeling  
**Name Called:**  
**Home Address:** 4212 Orange Grove Road  
Hillsborough NC 27278  
**Phone (Day):** 910-584-8593  
**Phone (Evening):** 910-584-8593  
**Phone (Cell):**  
**Email:** paul.dubbeling@gmail.com  
**Place of Employment:** Horizon Home Rentals  
**Job Title:** Owner  
**Year of OC Residence:** 2012  
**Township of Residence:** Hillsborough  
**Zone of Residence:** Bingham Twncsp  
**Sex:** Male  
**Ethnic Background:** Caucasian

### **Boards/Commissions applied for:**

#### **Commission for the Environment**

I am a small business owner in the community, former military officer, and lawyer. I am deeply interested in preserving and building a vibrant, healthy environment in Orange County. I believe in the importance of maintaining a healthy ecosystem but understand that any public policy must reflect a variety of concerns. I have years of both managerial and legal experience which will enable me to assist the Board in both the articulation and execution of plans to maintain and improve the quality of Orange County.

### **Community Activities/Organizational Memberships:**

None. I am relatively new to the area (though I have chosen Orange County to be both my home and the location of my business) and am looking for opportunities for public service.

### **Past Service on Orange County Advisory Boards:**

### **Other Comments:**

STAFF COMMENTS: Applied 03/14/2013 for Commission for the Environment.  
ADDRESS VERIFICATION: 4212 Orange Grove Road, Hillsborough, NC. Is Bingham Township, Orange County Jurisdiction and Rural Buffer Zoning.

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**Volunteer Application  
Orange County Advisory Boards and Commissions**

**Name:** Mr. Jae Furman  
**Name Called:**  
**Home Address:** 520 Dairy Glen Road  
Chapel Hill NC 27516  
**Phone (Day):** 919-725-7070  
**Phone (Evening):**  
**Phone (Cell):**  
**Email:** yoganature@gmail.com  
**Place of Employment:** Duke University  
**Job Title:** Institutional Research Analyst  
**Year of OC Residence:** 1995  
**Township of Residence:** Chapel Hill  
**Zone of Residence:** Carrboro City Limits  
**Sex:** Male  
**Ethnic Background:** Caucasian

**Boards/Commissions applied for:**

**Commission for the Environment**

Strong interest in protecting the environment. Strengths are in communications, strategic planning, data analysis.

**Community Activities/Organizational Memberships:**

None currently. Former conservation chair, New Hope Audubon Society.

**Past Service on Orange County Advisory Boards:**

**Other Comments:**

STAFF COMMENTS: Originally (11/03/2012) applied for Commission for the Environment. ADDRESS VERIFICATION: 520 Dairy Glen Road, Chapel Hill, NC 27516 is Chapel Hill Township, Carrboro Jurisdiction, Carrboro City Limits.

**This application was current on:** 11/3/2012 1:18:29 AM

**Date Printed:** 11/5/2013

## Volunteer Application Orange County Advisory Boards and Commissions

**Name:** Ms. Judy Miller  
**Name Called:**  
**Home Address:** 403 Jericho Rd.  
 Hillsborough NC 27278  
**Phone (Day):** 919-732-9969  
**Phone (Evening):** 919-241-3001  
**Phone (Cell):**  
**Email:** jmiller221@hotmail.com  
**Place of Employment:** Hillsborough Veterinary Clinic  
**Job Title:** receptionist  
**Year of OC Residence:** 2005  
**Township of Residence:** Cedar Grove  
**Zone of Residence:** -  
**Sex:** Female  
**Ethnic Background:** Caucasian

**Boards/Commissions applied for:**  
 Commission for the Environment

### Community Activities/Organizational Memberships:

### Past Service on Orange County Advisory Boards:

Work Experience: I now have a job where I can give some back to the community as a board volunteer. I value deeply our older adults, animals and the environment. Which board to serve on is more a function of where I can best serve and meeting times.

Receptionist Hillsborough Veterinary Hospital, since 2006  
 Educational research consultant, UNC School of Nursing, Gerontological Nursing  
 Associate Dean, Duke University School of Nursing  
 Associate Dean, University of Portland, School of Nursing  
 Associate Professor, UNC School of Nursing  
 Board of Governors Award for Teaching Excellence, State of  
 North Carolina  
 clinical nurse specialist, gerontological nursing  
 Director of Nursing, Assistant Director of Nursing - rehabilitation hospital and nursing  
 home

Volunteer Experience: special event volunteer - hog day, hillsborough clean up

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Education: PhD - gerontology, nursing. Oregon Health Sciences University, Portland Or.  
MSN - nursing, post masters - education. Duke University  
BS - nursing. Adelphi University, Garden City NY

**Other Comments:**

thank you for all you do!. I am available to serve anytime on Mondays, otherwise evenings after 6:30pm. STAFF COMMENTS: Originally applied for Animal Services Advisory Board, Advisory Board on Aging, and Commission for the Environment on 08/18/2011. ADDRESS VERIFICATION: 403 Jericho Road is Orange County Jurisdiction, Cedar Grove Township.

**This application was current on:** 8/18/2011 1:08:15 PM

**Date Printed:** 11/5/2013

**Volunteer Application  
Orange County Advisory Boards and Commissions**

**Name:** Mr William Newby  
**Name Called:**  
**Home Address:** 2821 Becketts Ridge  
Hillsborough NC 27278  
**Phone (Day):** 919 541-5296  
**Phone (Evening):** 919 732-4701  
**Phone (Cell):**  
**Email:** newby.william@epa.gov  
**Place of Employment:** U.S. Environmental Protection Agency  
**Job Title:** Contracts Spec. RTP-POD Office of Air & Radiation  
**Year of OC Residence:** 1986  
**Township of Residence:** Hillsborough  
**Zone of Residence:**  
**Sex:** Male  
**Ethnic Background:** Caucasian

**Boards/Commissions applied for:**

**Commission for the Environment**

Past experience in City Planning - Community Development - Housing Authority - HUD cost analyst - Masters Degree in Public Administration. Thirty (30) years government experience at EPA, working with Air and radiation Program including the following: Air pollution regulation promulgation and implementation; Research and development projects in the area of electric utilities.

**Community Activities/Organizational Memberships:**

**Past Service on Orange County Advisory Boards:**

N/A

**Other Comments:**

STAFF COMMENTS: Originally (8/9/2013) applied for Commission for the Environment.  
ADDRESS VERIFICATION: 2821 Becketts Ridge is Hillsborough Township, Orange County Jurisdiction.

This application was current on: 8/9/2013 4:30:52 PM

Date Printed: 11/5/2013

## Volunteer Application Orange County Advisory Boards and Commissions

**Name:** Ms. Rebecca Ray  
**Name Called:**  
**Home Address:** 5617 Jomali Drive  
 Durham NC 27705  
**Phone (Day):** 919-383-0685  
**Phone (Evening):**  
**Phone (Cell):**  
**Email:** bbray@nc.rr.com  
**Place of Employment:** formerly GlaxoSmithKline  
**Job Title:** Director User Centered Design, US Pharma IT  
**Year of OC Residence:** 1999  
**Township of Residence:** Eno  
**Zone of Residence:** Does not apply  
**Sex:** Female  
**Ethnic Background:** Caucasian

**Boards/Commissions applied for:**  
 Commission for the Environment

### Community Activities/Organizational Memberships:

### Past Service on Orange County Advisory Boards:

Work Experience: - Director User Centered Design, US Pharma IT - GlaxoSmithKline  
 - Information Technology Consultant - various pharmaceutical, wholesale, insurance, and manufacturing companies

Volunteer Experience: Climate Change Leader - Sierra Club

Habitat for Humanity

GED Volunteer Instructor

Pending: Environmental Stewardship Committee, Duke University Chapel

Education: MBA, University of North Carolina - Greensboro

BA, University of North Carolina - Chapel Hill

Grant Writing, Grant Consulting

### Other Comments:

Would love to serve on both commissions if meeting schedules do not overlap

Duke University Chapel Choir - 1995-present

Musical performance experience

Previous involvement:

Gallery Players Community Theater

Musical Arranger, 8-member sacred music STAFF COMMENTS: Ms. Ray first applied

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for Arts Commission and Commisison for the Environment on 3-21-2010. ADDRESS VERIFICATION: 5617 Jomali Drive, Durham, NC is Eno Township, Orange County Jurisdiction.

**This application was current on:** 3/21/2010 2:50:23 PM

**Date Printed:** 11/5/2013

**ORANGE COUNTY  
BOARD OF COMMISSIONERS**

**ACTION AGENDA ITEM ABSTRACT**  
**Meeting Date:** November 19, 2013

**Action Agenda  
Item No.** 11-g

**SUBJECT:** Hillsborough Planning Board – Appointment

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**DEPARTMENT:** Board of Commissioners

**PUBLIC HEARING: (Y/N)**

No

**ATTACHMENT(S):** Under Separate Cover  
Membership Roster  
Resolution/Attendance Confirmation  
Application of Person Recommended  
Applicant Interest List  
Applications of Persons on Interest List

**INFORMATION CONTACT:**  
Clerk's Office, 245-2130

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**PURPOSE:** To consider making an appointment to the Hillsborough Planning Board

**BACKGROUND:** The following appointment is for Board consideration:

- Appointment to a second full term for Ms. Erin Eckert. If appointed Ms. Eckert will be serving a second full term expiring 10/31/2016.

Position Number	Representation	Expiration Date
1 Ms. Erin Eckert	Hillsborough ETJ	10/31/2016

**FINANCIAL IMPACT:** None

**RECOMMENDATION(S):** The Board will consider making an appointment to the Hillsborough Planning Board.

# Board and Commission Members

## And Vacant Positions

### ***Hillsborough Planning Board***

Meeting Times: 7:00 p.m. first Tuesday of each month

Terms: 2

Contact Person: Margaret Hauth, Planning Director,

Meeting Place: the Hillsborough Barn

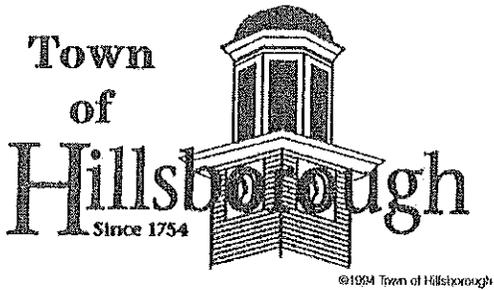
Positions: 3

Length: 3 years

Contact Phone: 919-732-1270 x 73

Description: The Board of Commissioners appoints three County residents to positions on this board. Applicants to this board should reside in Hillsborough Township. The board acquires and maintains information in order to understand past trends, prepare and amend the comprehensive plan for the development of the area, and prepare and recommend ordinances promoting orderly development. One In-Town seat is a Liaison from the Hillsborough Board of Adjustment and floats.

<p>1 Ms. Erin Eckert 1811 Rams Way Hillsborough NC 27278</p>	<p>Day Phone: 919-768-3155 Evening Phone: 919-245-3777 FAX: E-mail: elm.eckert@gmail.com</p>	<p>Sex: Female Race: Caucasian Township: Chapel Hill Resid/Spec Req: Hillsb. ETJ Special Repr: County</p>	<p>First Appointed: 10/19/2010 Current Appointment: 10/19/2010 Expiration: 10/31/2013 Number of Terms:</p>
<p>2 Mr. John Bemis 125 Tuscarora Drive Hillsborough NC 27278</p>	<p>Day Phone: 919-644-7478 Evening Phone: FAX: E-mail: john@johnclaudobemis.com</p>	<p>Sex: Male Race: Caucasian Township: Hillsborough Resid/Spec Req: Hillsb. ETJ Special Repr: County</p>	<p>First Appointed: 11/17/2009 Current Appointment: 10/16/2012 Expiration: 10/31/2015 Number of Terms:</p>
<p>3 Ms. Janie Morris 1318 Farmview Road Hillsborough NC 27278</p>	<p>Day Phone: 919-732-7125 Evening Phone: FAX: E-mail: librper@netzero.net</p>	<p>Sex: Female Race: Caucasian Township: Hillsborough Resid/Spec Req: Hillsb. ETJ Special Repr: County</p>	<p>First Appointed: 05/03/2011 Current Appointment: 05/03/2011 Expiration: 05/31/2014 Number of Terms: 1</p>



RESOLUTION REQUESTING RE-APPOINTMENT  
TO AN EXTRATERRITORIAL JURISDICTION SEAT  
ON THE HILLSBOROUGH PLANNING BOARD

WHEREAS, as a result of the end of a term, it is necessary to re-appoint a volunteer to a seat reserved on the Hillsborough Planning Board for persons residing within the town's extraterritorial planning jurisdiction; and

WHEREAS, by state statute and town ordinance, the Orange County Board of Commissioners initially has the authority and responsibility to appoint ETJ members to the town's Planning Board; and

WHEREAS, the current volunteer is a member in good standing with the Board and wishes to serve a second term;

NOW, THEREFORE, THE BOARD OF COMMISSIONERS OF THE TOWN OF HILLSBOROUGH RESOLVES:

Section 1. The Orange County Board of Commissioners is respectfully requested to re-appoint the following individual to an ETJ seat on the Hillsborough Planning Board, whose term would expire in October 31, 2016:

Ms. Erin Eckert  
1811 Rams Way  
Hillsborough, NC 27278

Section 2. If the Orange County Board of Commissioners fails to appoint persons willing to serve in the capacity described above within 90 days after receiving this resolution, then the Hillsborough Town Board may make this appointment.

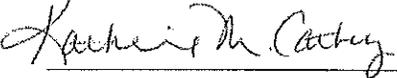
Section 3. The Town Clerk shall send a copy of this resolution to the Orange County Manager.

Section 4. This resolution shall become effective upon adoption.

The foregoing resolution having been submitted to a vote received the following vote and was duly adopted this 14<sup>th</sup> day of October, 2013.

Ayes: 5  
Notes: 0  
Absent or excused: 0

I, Katherine M. Cathey, Town Clerk of the Town of Hillsborough, do hereby certify that the foregoing is a true and correct copy of a resolution adopted by the Hillsborough Town Board of Commissioners on October 14<sup>th</sup>, 2013.

  
Katherine M. Cathey  
Human Resources Director/Town Clerk

Margaret Hauth

From: Donna Armbrister (donna.armbrister@hillsboroughnc.org)  
Sent: Tuesday, June 22, 2010 3:25 PM  
To: 'Margaret Hauth'  
Subject: Volunteer Application  
Name: Erin Eckert

Home Address: 1811 Rams Way  
Phone (home): 919-245-3777  
Phone (work): 919-768-3155  
Email: [elm.eckert@gmail.com](mailto:elm.eckert@gmail.com)

Place of Employment: ICF International  
Job Title: Manager

Personal Background

Date of Birth: Tue, 12/06/1977  
Gender: Female  
Ethnic Origin: Caucasian

Boards/Commissions:

Planning Board

Reasons for wishing to serve:

I am very interested in supporting the Town and surrounding community by representing the ETJ on the Planning Board. I have my Masters in Public Administration from Carolina and I'm interested in a variety of planning-related issues, including historic preservation, transportation, land-use and development, and hazard mitigation. Although I do not reside within Hillsborough, my husband and I do own property within town limits. I would like to contribute my time and energy to keeping Hillsborough a unique and vibrant community.

Relevant Experience:

Work Experience: I am an emergency management consultant for public-sector clients (Federal, State, regional, local), primarily focused on emergency preparedness and continuity of operations/business continuity. Prior to entering the private sector, I worked for the North Carolina Division of Emergency Management on chemical accident prevention and hazardous materials preparedness.

Volunteer Experience: N/A

Educational Experience: I received my Masters degree in Public Administration (MPA) from UNC-Chapel Hill in 2002. My focus was on North Carolina State and local government administration, particularly on public safety and emergency management issues. During my first year of the program, I supported a hazard mitigation planning project for Buncombe County, NC. The project team reviewed County and municipal zoning and plans to identify hazards and vulnerabilities, then developed long-term recommendations for adjusting land-use policies to mitigate identified risks. Between my first and second years of coursework, I worked for Wake County Public Safety in a paid internship where I developed performance indicators for volunteer fire departments and supported the County's Animal Response Plan update process. During my second year in the program, I took two courses in the Department of City and Regional Planning on hazard mitigation as it relates to land-use policies.

How did you hear about this opportunity?:

Current Hillsborough Volunteer

Other

Where Heard Detail:

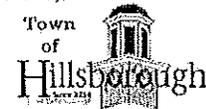
notified by a friend who knew of the opportunity from a current Planning Board Member

Agreement

I agree to the above statement.: I agree to the above statement.

Thank you.

Sincerely,



Donna F. Armbrister, MMC  
Town Clerk/Director of Administration & HR  
Town of Hillsborough  
P O Box 429  
101 E. Orange Street  
Hillsborough, NC 27278

919-732-1270 Ext. 71 | 919-732-3921 | E-Mail: [donna.armbrister@hillsboroughnc.org](mailto:donna.armbrister@hillsboroughnc.org)  
Web: [www.hillsboroughnc.org](http://www.hillsboroughnc.org)

Pursuant to NCGS Chapter 122, Public Records, this electronic mail message and any attachments hereto, as well as any electronic messages that may be sent in response to it "may" be considered public record and as such are subject to request and review by anyone at anytime.

Go Green! Print this email only when necessary.

08/26/2010

## Volunteer Application Orange County Advisory Boards and Commissions

**Name:** Ms. Erin Eckert  
**Name Called:**  
**Home Address:** 1811 Rams Way  
 Hillsborough NC 27278  
**Phone (Day):** 919-768-3155  
**Phone (Evening):** 919-245-3777  
**Phone (Cell):**  
**Email:** elm.eckert@gmail.com  
**Place of Employment:** ICF International  
**Job Title:** Manager  
**Year of OC Residence:** 1997  
**Township of Residence:** Chapel Hill  
**Zone of Residence:** Near Hillsborough ETJ.CheeksTwensp  
**Sex:** Female  
**Ethnic Background:** Caucasian

### Boards/Commissions applied for:

### Community Activities/Organizational Memberships:

### Past Service on Orange County Advisory Boards:

**Work Experience:** I am an emergency management consultant for public-sector clients (Federal, State, regional, local), primarily focused on emergency preparedness and continuity of operations/business continuity. Prior to entering the private sector, I worked for the North Carolina Division of Emergency Management on chemical accident prevention and hazardous materials preparedness.

**Volunteer Experience:** N/A

**Education:** I received my Masters degree in Public Administration (MPA) from UNC-Chapel Hill in 2002. My focus was on North Carolina State and local government administration, particularly on public safety and emergency management issues. During my first year of the program, I supported a hazard mitigation planning project for buncombe County, NC. The project team reviewed County and municipal zoning and plans to identify hazards and vulnerabilities, then developed long-term recommendations for adjusting land-use policies to mitigate identified risks. Between my first and second years of coursework, I worked for Wake county Public Safety in a paid internship where I developed performance indicators for volunteer fire departments and supported the county's Animal Response Plan update process. During my second year in the program, I took two courses in the Department of city and Regional Planning on hazard mitigation as it relates to land-use policies.

### Other Comments:

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I am very interested in supporting the Town and surrounding community by representing the ETJ on the Planning Board. I have my Masters in Public Administration from Carolina and I'm interested in a variety of planning-related issues. Although I do not reside within Hillsborough, my husband and I do own property within the town limits. STAFF COMMENTS: Originally applied for Hillsborough Planning Board on 7/22/2010. ADDRESS VERIFICATION: 1811 Rams Way, Hillsborough is in the Chapel Hill Township and Orange County Jurisdiction.

**This application was current on:** 10/31/2013

**Date Printed:** 11/7/2013

# Applicant Interest Listing

by Board Name and by Applicant Name

## *Hillsborough Planning Board*

Contact Person: Margaret Hauth, Planning Direc  
Contact Phone: 919-732-1270 x 73

<b>Mr. Mark Anderson</b> 2310 Stagecoach Dr. Hillsborough NC 27278  Skills: Web Site Advisor	Day Phone: 919-259-1295 Evening Phone: 919-423-6081 Cell Phone: E-mail: mark.g.anderson@us.pwc.com Also Serves On:	Sex: Male Race: Caucasian Township: Eno Date Applied: 12/19/2012
<b>Mr. Charles Coates</b> 1311 Lawrence Road Hillsborough NC 27278  Skills: Engineering Skills: Habitat for Humanity Skills: Management	Day Phone: 919-732-5441 Evening Phone: 919-732-5441 Cell Phone: E-mail: joecoates@yahoo.com Also Serves On: Also Serves On: Also Serves On:	Sex: Male Race: Caucasian Township: Eno Date Applied: 01/21/2009
<b>Ms. Katherine Doom-Patel</b> 519 Forrest St. Hillsborough NC 27278  Skills: Event Coordinator Skills: Grant Writer	Day Phone: 606-224-3713 Evening Phone: 606-224-3713 Cell Phone: E-mail: katedoom@gmail.com Also Serves On: Also Serves On:	Sex: Female Race: Caucasian Township: Hillsborough Date Applied: 02/14/2011
<b>Ms. Carolyn Helfrich</b> 1233 Highland Loop Hillsborough NC 27278  Skills: Social Work Skills: Teacher	Day Phone: 757-871-6092 Evening Phone: Cell Phone: E-mail: Carolyn.helfrich@gmail.com Also Serves On: Also Serves On:	Sex: Female Race: Other Township: Hillsborough Date Applied: 07/10/2013
<b>Ms Christy Mangum</b> 1323 St Marys Rd Hillsborough NC 27278  Skills: American Cancer Society Skills: American Heart Association Skills: Tax Preparation	Day Phone: 919-265-9313 Evening Phone: Cell Phone: E-mail: cmangum_jazzier@yahoo.com Also Serves On: Also Serves On: Also Serves On:	Sex: Female Race: Native American Township: Hillsborough Date Applied: 01/24/2008

# Applicant Interest Listing

by Board Name and by Applicant Name

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## *Hillsborough Planning Board*

Contact Person: Margaret Hauth, Planning Direc  
Contact Phone: 919-732-1270 x 73

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<b>Mr. Lester Mebane Sr.</b> 204 Tinnin Road Efland NC 27243  Skills:	Day Phone: 919 563 0466 Evening Phone: Cell Phone: E-mail: mosesmebane@aol.com Also Serves On:	Sex: Male Race: African American Township: Hillsborough Date Applied: 04/21/2012
<b>Mrs. Karen Merrill</b> 1519 Pleasant Green Rd Durham NC 27705  Skills: Realtor	Day Phone: 919-452-3936 Evening Phone: 919-382-9168 Cell Phone: E-mail: karenmerrillrealtor@gmail.com Also Serves On:	Sex: Female Race: Caucasian Township: Eno Date Applied: 09/10/2012
<b>Mr. Gerald Ponder</b> 2 Winnawa Walk Hillsborough NC 27278  Skills: Associate Dean Skills: Teacher Skills: University Administration	Day Phone: 919-732-8576 Evening Phone: 919-732-8576 Cell Phone: E-mail: Gaponder@gmail.com Also Serves On: Human Relations Commission	Sex: Male Race: Caucasian Township: Hillsborough Date Applied: 08/08/2012
<b>Mr. Christopher Wehrman</b> 2212 Beckett's Ridge Drive Hillsborough NC 27278  Skills: Skills: Architect	Day Phone: 215-806-8615 Evening Phone: 215-806-8615 Cell Phone: E-mail: cwadesigns@nc.rr.com Also Serves On: Arts Commission	Sex: Male Race: Caucasian Township: Hillsborough Date Applied: 08/26/2013
<b>Mrs Pamela Wilson</b> 1019 Lipscomb Grove Church Rd Hillsborough NC 27278  Skills: Fund-Raising	Day Phone: 919-732-2771 Evening Phone: 919-672-6899 Cell Phone: E-mail: pwilson42@embarqmail.com Also Serves On:	Sex: Female Race: Other Township: Eno Date Applied: 04/05/2010

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# Applicant Interest Listing

by Board Name and by Applicant Name

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## *Hillsborough Planning Board*

Contact Person: Margaret Hauth, Planning Direc  
Contact Phone: 919-732-1270 x 73

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Mr. Marc Xavier  
906 Savannah Court  
Hillsborough NC 27278

Day Phone: 919-368-8102  
Evening Phone: 919-368-8102  
Cell Phone:  
E-mail: MXAVIER88@GMAIL.COM  
Also Serves On: Human Relations Commission

Sex: Male  
Race: African American  
Township: Hillsborough  
Date Applied: 12/07/2012

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## Volunteer Application Orange County Advisory Boards and Commissions

**Name:** Ms. Carolyn Helfrich  
**Name Called:**  
**Home Address:** 1233 Highland Loop  
 Hillsborough NC 27278  
**Phone (Day):** 757-871-6092  
**Phone (Evening):**  
**Phone (Cell):**  
**Email:** Carolyn.helfrich@gmail.com  
**Place of Employment:** Weaver St. Mkt  
**Job Title:** Clerk  
**Year of OC Residence:** 2008  
**Township of Residence:** Hillsborough  
**Zone of Residence:** Hillsborough ETJ  
**Sex:** Female  
**Ethnic Background:** Other

### Boards/Commissions applied for:

#### Advisory Board on Aging

As a person who is aging I recognize the necessity of recognizing how this process effects people physically and mentally. I have worked as a geriatric social worker and am a long time believer in the connection of maintaining physical and mental activities as well as connection to the larger community to help people age with integrity and dignity. Recently retiring as a high school teacher, I clearly see the importance of maintaining ties to a larger community to lessen the isolation created with retirement. I would like the opportunity to bring my ideas to a larger group in order to be more inclusive of the aging population.

#### Hillsborough Planning Board

As a life long walker and cyclist, I would be able to help make this community plan for these as well as possible expanded public transportation as Hillsborough grows.

### Community Activities/Organizational Memberships:

Recently retired teacher, work at Weaver St. mkt

### Past Service on Orange County Advisory Boards:

### Other Comments:

STAFF COMMENTS: Originally (07/10/2013) applied for Advisory Board on Aging and Hillsborough Planning Board. ADDRESS VERIFICATION: 1233 Highland Loop is Hillsborough Township, Orange County Jurisdiction, Hillsborough ETJ, Hillsborough Town Limits, and R1 Rural Residential Zoning.

**This application was current on:** 7/10/2013 9:29:58 AM

**Date Printed:** 11/13/2013

**Volunteer Application  
Orange County Advisory Boards and Commissions**

**Name:** Mr. Charles Coates  
**Name Called:**  
**Home Address:** 1311 Lawrence Road  
Hillsborough NC 27278  
**Phone (Day):** 919-732-5441  
**Phone (Evening):** 919-732-5441  
**Phone (Cell):**  
**Email:** joecoates@yahoo.com  
**Place of Employment:** self employed  
**Job Title:**  
**Year of OC Residence:**  
**Township of Residence:** Eno  
**Zone of Residence:** -  
**Sex:** Male  
**Ethnic Background:** Caucasian  
**Boards/Commissions applied for:**  
Hillsborough Planning Board

**Community Activities/Organizational Memberships:**

**Past Service on Orange County Advisory Boards:**

Work Experience: Engineering management, 4 years  
Owned and managed Trail Shop in Chapel Hill for 33 years  
Volunteer Experience: Habitat for Humanity  
Education: B.S.M.E Duke University 1972

**Other Comments:**

STAFF COMMENTS: Originally applied for Hillsborough Planning Board 1/21/2009.  
ADDRESS VERIFICATION: 1311 Lawrence Road is Eno township, OC jurisdiction.

## Volunteer Application Orange County Advisory Boards and Commissions

**Name:** Mr. Christopher Wehrman  
**Name Called:**  
**Home Address:** 2212 Beckett's Ridge Drive  
 Hillsborough NC 27278  
**Phone (Day):** 215-806-8615  
**Phone (Evening):** 215-806-8615  
**Phone (Cell):**  
**Email:** cwadesigns@nc.rr.com  
**Place of Employment:** CWA Architectural Designs, LLC  
**Job Title:** Architect  
**Year of OC Residence:** 2011  
**Township of Residence:** Hillsborough  
**Zone of Residence:** Hillsborough Town Limits  
**Sex:** Male  
**Ethnic Background:** Caucasian

### Boards/Commissions applied for:

#### Orange County Planning Board (REQUIRES DISCLOSURE STATEMENT)

As a Registered Architect with 30 years of work experience in Architecture and Planning, I feel I am qualified to contribute to Planning Board

#### Hillsborough Planning Board

As a Registered Architect with 30 years of work experience in Architecture and Planning, I feel I am qualified to contribute to Planning Board

### Community Activities/Organizational Memberships:

Orange County Arts Commission  
 Orange County Youth soccer League (coach)

### Past Service on Orange County Advisory Boards:

Orange County Arts Commission

Work Experience: Over 25 years of experience in architectural designs, planning, and project management for health care, educational, residential, and mixed-use facilities.

Volunteer Experience: Candlelight Home Tour, Hillsborough, NC, 2011.

Education: Bachelor of Architecture, 2000  
 Drexel University, Philadelphia, PA

### Other Comments:

I have enjoyed living in Hillsborough and everything it has to offer. I'd like to get more involved with the County and use my knowledge and skills to help enhance the quality of life for all residents. STAFF COMMENTS: Applied 04/27/2012 for Affordable Housing

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Advisory Board and Arts Commission. WAS APPOINTED TO AFFORDABLE HOUSING 10/16/2012 AND RESIGNED PRIOR TO ATTENDING A MEETING. UPDATED APPLICATION 08/26/2013 FOR: Orange County Planning Board and Hillsborough Planning Board. ADDRESS VERIFICATION: 2212 Becketts Ridge Drive is Hillsborough Township, Hillsborough Town Limits. Hillsborough, NC 27278

**This application was current on:** 8/26/2013

**Date Printed:** 11/13/2013

## Volunteer Application Orange County Advisory Boards and Commissions

**Name:** Ms Christy Mangum  
**Name Called:**  
**Home Address:** 1323 St Marys Rd  
 Hillsborough NC 27278  
**Phone (Day):** 919-265-9313  
**Phone (Evening):**  
**Phone (Cell):**  
**Email:** cmangum\_jazzer@yahoo.com  
**Place of Employment:** HR Block  
**Job Title:** Regional Marketing Coordinator  
**Year of OC Residence:**  
**Township of Residence:** Hillsborough  
**Zone of Residence:** Does not apply  
**Sex:** Female  
**Ethnic Background:** Native American  
**Boards/Commissions applied for:**  
 Hillsborough Planning Board

### Community Activities/Organizational Memberships:

### Past Service on Orange County Advisory Boards:

Work Experience: Tax Operations  
 Regional Marketing Coordinator H&R Block, Holly Springs, NC August 2007 – present

Plan, schedule, and follow-up of tax professional presentations, grand openings, public relations, and seminars for staff, to increase individual tax pro business and retain prior clients. Support the new H&R Block marketing plan by facilitating building the business courses and promoting referral and discount programs for local non-profit organizations and businesses.

Assistant District Manager H&R Block, Lakeland, FL January 1997 – April 2003  
 Responsible for assisting the District Manager maintain thirteen tax offices for Orlando South District. Duties included: monitoring and submitting accounts payable with Quicken software to assist in budgeting; telephone setup and coordination for all locations; HR: recruiting, interviewing, training, and disciplining all associates within the district; assisting with corporate reports during regular tax season and tax school season; overseeing all offices and maintaining standards set by franchise; POM (Peace of Mind insurance) claims and communication; district and regional public relations and local advertising; special occasion planning and other tasks determined by District Manager. Other job titles prior to ADM include: Tax Preparer, Tax Operations Instructor,

Administrative Assistant, participant - Accelerated Management Program.

**Other Employment:**

Harcourt School Publishers, Orlando, FL April 2004 - July 2007

Attractions Guide/Internship, Disney-MGM Studios, Orlando, FL June 1991 – Dec. 1993

Fitness Instructor Jazzercise, Inc. February 2007 – present

Merchandise Event Staff OviVend, Inc. September 2006 – Aug. 2007

Secretary/Office Manager Amity Entertainment May 1994 – Nov. 2001

Staff Writer ECU Campus News 1989 – 1991

**Volunteer Experience:** Over 20 years of volunteer and community involvement experience with a variety of non-profit organizations. To name a few:

Leukemia & Lymphoma Society

Junior Achievement

Big Brothers Big Sister of Orlando

Juvenile Diabetes

American Heart Association

American Cancer Society

Shared Our Strength

**Education:** East Carolina University, Bachelor of Science, Communication, 1992

Dale Carnegie Leadership Graduate

HR Block Continuing Tax Education

**Other Comments:**

My grandfather, James A. Mangum, was heavily involved in the community also, along with my dad and uncle, specifically building up and participating in the Hillsborough community. Recently relocating back home to Hillsborough, I am available to assist in the planning and development, fundraising, and preservation of my hometown. I look forward to the opportunity! **STAFF COMMENTS:** Originally applied for Adult Care Home Community Advisory Committee, Hillsborough Planning Board, Commission for the Environment on 1/24/2008. **ADDRESS VERIFICATION:** 1323 St. Marys Rd, Hillsborough, NC is Hillsborough Township, HIPL OCPL jurisdiction.

**This application was current on:** 1/24/2008 9:15:52 AM

**Date Printed:** 11/13/2013

## Volunteer Application Orange County Advisory Boards and Commissions

**Name:** Mr. Gerald Ponder  
**Name Called:**  
**Home Address:** 2 Winnawa Walk  
 Hillsborough NC 27278  
**Phone (Day):** 919-732-8576  
**Phone (Evening):** 919-732-8576  
**Phone (Cell):**  
**Email:** Gaponder@gmail.com  
**Place of Employment:** Retired (7/1/12) from NCSU  
**Job Title:** Associate Dean, College of Education  
**Year of OC Residence:** 2005  
**Township of Residence:** Hillsborough  
**Zone of Residence:** Hillsborough ETJ  
**Sex:** Male  
**Ethnic Background:** Caucasian

**Boards/Commissions applied for:**

Hillsborough Planning Board

Durham Technical Community College Board of Directors

**Community Activities/Organizational Memberships:**

**Past Service on Orange County Advisory Boards:**

Work Experience: 42 years in K-12 and higher education, including HS teacher, university faculty member, and administrator (most recently dept. head at UNCG and Associate Dean at NC State).

Volunteer Experience: 6 years (two terms) on school board in Denton, TX, Kiwanis, community foundation (Greensboro), Early College planning committee (Wake County) church finance and other committees

Education: BA, MA, University of Arkansas  
 PhD, University of Texas at Austin

**Other Comments:**

I have recently retired and hope to use knowledge, skills, and experience in purposeful community service. I also am disabled (mobility) from MS and would like to contribute in areas of accessibility and disability rights and support. Human Relations Council, especially, seems most aligned with my interests. STAFF COMMENTS: Originally applied for Human Relations Commission, Hillsborough Planning Board, and Durham Technical Community College Board of Directors 08/08/2012. ADDRESS

VERIFICATION: 2 Winnawa Walk is Hillsboough Jurisdiction, Hillsborough Township, and Hillsborough ETJ.

**This application was current on:** 8/8/2012 10:22:50 AM

**Date Printed:** 11/13/2013

## Volunteer Application Orange County Advisory Boards and Commissions

**Name:** Mrs. Karen Merrill  
**Name Called:**  
**Home Address:** 1519 Pleasant Green Rd  
 Durham NC 27705  
**Phone (Day):** 919-452-3936  
**Phone (Evening):** 919-382-9168  
**Phone (Cell):**  
**Email:** karenmerrillrealtor@gmail.com  
**Place of Employment:** Self Employed, work from home  
**Job Title:** Realtor/ Broker  
**Year of OC Residence:** 2000  
**Township of Residence:** Eno  
**Zone of Residence:** Orange County  
**Sex:** Female  
**Ethnic Background:** Caucasian

### Boards/Commissions applied for:

#### Hillsborough Planning Board

I am passionate about preserving the unique charm of Hillsborough, and building a livable, economically strong community while protecting our natural resources for the enjoyment of future generations. I am a results-driven professional with a long history of community involvement, stemming from my active participation in my childrens education. I have deep roots in Hillsborough, my ancestors are buried in the cemetary of my church. I am a successful and established licensed Realtor in Hillsborough, with 23 years of experience both here and in California. I have had the pleasure of selling Orange County, NC to the hundreds of families who I have worked with over the last 12 years when they are choosing Hillsborough as a place to call home. I own a farm in Eastern Orange County, where we have raised our children in Hillsborough schools. We also own a rental property on Union St. in the Historic District. Our eldest daughter and grand daughter live in Hillsborough as well. It is important to me that Orange County growth is managed in a responsible way.

### Community Activities/Organizational Memberships:

Member of Pleasant Green United Methodist Church  
 Member of American Quilting Society  
 Member of Durham Board of Realtors  
 Member of Triangle Multiple Listing Service  
 Member National Association of Realtors

### Past Service on Orange County Advisory Boards:

N/A

**Other Comments:**

STAFF COMMENTS: Applied for Hillsborough Planning Board 09/10/2012. ADDRESS VERIFICATION: 1519 Pleasant Green Road is Orange County Jurisdiction, Eno Township, Agri-Residential.

**This application was current on:** 9/10/2012 4:29:39 PM

**Date Printed:** 11/13/2013

## Volunteer Application Orange County Advisory Boards and Commissions

**Name:** Ms. Katherine Doom-Patel  
**Name Called:**  
**Home Address:** 519 Forrest St.  
 Hillsborough NC 27278  
**Phone (Day):** 606-224-3713  
**Phone (Evening):** 606-224-3713  
**Phone (Cell):**  
**Email:** katedoom@gmail.com  
**Place of Employment:** MDC Inc.  
**Job Title:** Program Associate  
**Year of OC Residence:** 2006  
**Township of Residence:** Hillsborough  
**Zone of Residence:** Hillsborough Town Limits  
**Sex:** Female  
**Ethnic Background:** Caucasian

**Boards/Commissions applied for:**  
 Hillsborough Planning Board

### Community Activities/Organizational Memberships:

### Past Service on Orange County Advisory Boards:

**Work Experience:** I am a program associate for MDC in Chapel Hill and work for a community college initiative that involves over 130 community colleges around the country. MDC is a social justice non-profit that demonstrates how programs and practices can bridge the gap between opportunity and those left behind by the changing economy. I have experience in writing and judging grant proposals and applications as well as planning and overseeing peer-learning events (conferences and summits) as small as 20 professionals in attendance and as large as 1,400. Prior to my work at MDC, I was a fundraising director for a campaign for the Florida State House.

**Volunteer Experience:** Most recently I've fostered dogs. Through 2002 I volunteered for Girl Scouts and worked with young girls as well as young women. Since my arrival in North Carolina in 2006, health reasons have kept me from volunteering, but I'm better now and would like to be more active in my community.

**Education:** I have a bachelors degree from Guilford College in Greensboro, NC. I majored in political science and international studies and studied in Guadalajara, Mexico for a year. In 2002-03, I was the President of Guilford's Student Union and organized and carried out a variety of events for the student body. I was also a representative for two years while at Guilford to the Student Senate. I expect to go back to school for a masters in public administration in the next few years.

**Other Comments:**

I bought my home in November 2007 at the age of 24 and have been settling in since. I'm a young professional love Hillsborough and now that I am in good health, I'm looking to volunteer my time and expertise to the town and my neighbors. I have a passion for animals and am an expert organizer and planner in any field. I adopted one canine family member from a pound when I was living in Florida and adopted two canine family members from local foster families. STAFF COMMENTS: Originally applied for Animal Services Advisory Board, Affordable Housing Advisory Board, and Hillsborough Planning Board 02/14/2011. ADDRESS JURISDICTION: 519 Forrest St. is in Hillsborough Jurisdiction, Hillsborough Township.

**This application was current on:** 2/14/2011 7:55:34 PM

**Date Printed:** 11/13/2013

## Volunteer Application Orange County Advisory Boards and Commissions

**Name:** Mr. Lester Mebane Sr.  
**Name Called:**  
**Home Address:** 204 Tinnin Road  
 Efland NC 27243  
**Phone (Day):** 919 563 0466  
**Phone (Evening):**  
**Phone (Cell):**  
**Email:** mosesmebane@aol.com  
**Place of Employment:** Retired  
**Job Title:** na  
**Year of OC Residence:** 1948  
**Township of Residence:** Hillsborough  
**Zone of Residence:** JPA (Joint Planning Area)  
**Sex:** Male  
**Ethnic Background:** African American

**Boards/Commissions applied for:**

Hillsborough Planning Board

Orange Water & Sewer Authority Board of Directors

**Community Activities/Organizational Memberships:**

**Past Service on Orange County Advisory Boards:**

Work Experience: Department of Public Works  
 Private duty health care provider  
 Deveroux adult care provider  
 American Express

Volunteer Experience: Community Cleanup  
 Walk for hunger(through the Church)  
 Crop walk(through the church)

**Other Comments:**

STAFF COMMENTS: Originally applied 1/13/2010 for Hillsborough Planning Board and OWASA Board of Directors. 05/01/2011 updated OWASA Interest. UPDATED OWASA INTEREST 04/21/2012. ADDRESS VERIFICATION: 204 Tinnin Road, Efland, NC 27243 is in Cheeks Township and Orange county Jurisdiction.

**Volunteer Application  
Orange County Advisory Boards and Commissions**

**Name:** Mr. Marc Xavier  
**Name Called:**  
**Home Address:** 906 Savannah Court  
Hillsborough NC 27278  
**Phone (Day):** 919-368-8102  
**Phone (Evening):** 919-368-8102  
**Phone (Cell):**  
**Email:** MXAVIER88@GMAIL.COM  
**Place of Employment:** H&BLOCK  
**Job Title:** Tax Professional  
**Year of OC Residence:** 2007  
**Township of Residence:** Hillsborough  
**Zone of Residence:** Hillsborough Town Limits  
**Sex:** Male  
**Ethnic Background:** African American

**Boards/Commissions applied for:**  
Hillsborough Planning Board

**Community Activities/Organizational Memberships:**

I am a mentor for the Big Brother Big Sisters of America,

**Past Service on Orange County Advisory Boards:**

**Other Comments:**

STAFF COMMENTS: Originally (12/7/2012) applied for Human Relations Commission and Hillsborough Planning Board.

ADDRESS VERIFICATION: 906 Savannah Court, Hillsborough, NC is Hillsborough Township, Hillsborough Jurisdiction, and Hillsborough Town Limits.

This application was current on: 12/7/2012 7:51:36 PM

Date Printed: 11/13/2013

## **Volunteer Application Orange County Advisory Boards and Commissions**

**Name:** Mr. Mark Anderson  
**Name Called:**  
**Home Address:** 2310 Stagecoach Dr.  
 Hillsborough NC 27278  
**Phone (Day):** 919-259-1295  
**Phone (Evening):** 919-423-6081  
**Phone (Cell):**  
**Email:** mark.g.anderson@us.pwc.com  
**Place of Employment:** PricewaterhouseCoopers LLP  
**Job Title:** Manager  
**Year of OC Residence:** 2006  
**Township of Residence:** Eno  
**Zone of Residence:** Does not apply  
**Sex:** Male  
**Ethnic Background:** Caucasian

### **Boards/Commissions applied for:**

Orange County Planning Board (REQUIRES DISCLOSURE STATEMEN

Orange County Parks and Recreation Council

Hillsborough Planning Board

### **Community Activities/Organizational Memberships:**

#### **Past Service on Orange County Advisory Boards:**

**Work Experience:** I have over 18 years of experience dedicated to managing the design of web applications. I specializes in User Experience (UX) Design and have experience in functional and technical roles within the UX context. These include Usability, User Interface Design, Usability Evaluation, Usability Testing, Accessibility Evaluation and Information Architecture. I have performed multiple design and consulting roles during my career including Designer, Design Manager, Creative Director, Usability Engineer and Production Manager.

**Volunteer Experience:** Architecture Review Board Chairman, Auburn Neighborhoods, Durham 2003-2006

**Education:** Ohio State University Columbus OH, Graduate work in Geographic Information Systems design 1991-1993; Tongji University Shanghai, The People's Republic of China Grad Study Abroad Program Summer 1993; Purdue University West Lafayette IN Bachelor of Science (graduated with highest distinction) 1991; US Army 1984 - 1987, US Army Honorable Discharge 5/1987

St. Francis College Ft. Wayne IN Commercial Art and Design 1979-1981.

**Other Comments:**

STAFF COMMENTS: 05/02/2011 - Originally applied for Orange County Planning Board, Orange County Parks and Recreation Council, and Hillsborough Planning Board. UPDATED APPLICATION 02/13/2012 FOR OC PLANNING BOARD. UPDATED APPLICATION 12/19/2012 FOR PARKS AND REC. COUNCIL. ADDRESS VERIFICATION: 2310 Stagecoach Dr., Hillsborough is Orange County Jurisdiction and Eno Township.

**This application was current on:** 12/19/2012

**Date Printed:** 11/13/2013

## Volunteer Application Orange County Advisory Boards and Commissions

**Name:** Mrs Pamela Wilson  
**Name Called:**  
**Home Address:** 1019 Lipscomb Grove Church Rd  
 Hillsborough NC 27278  
**Phone (Day):** 919-732-2771  
**Phone (Evening):** 919-672-6899  
**Phone (Cell):**  
**Email:** pwilson42@embarqmail.com  
**Place of Employment:** Farm  
**Job Title:** Farmer  
**Year of OC Residence:** 1980  
**Township of Residence:** Eno  
**Zone of Residence:** Does not apply  
**Sex:** Female  
**Ethnic Background:** Other

**Boards/Commissions applied for:**

Animal Services Advisory Board

Hillsborough Planning Board

**Community Activities/Organizational Memberships:**

**Past Service on Orange County Advisory Boards:**

Work Experience: Serve as Program Committee Chair Northern Orange Black Voters Alliance. Former President of North Carolina Central University Alumni Chapter of Orange County; Volunteer at Little River Senior Center of Durham, NC; Member of NCAE and Phi Theta Lambda National Honor Society active member; Undergraduate from NCCU in Business Administration and Mgmt. with minor in Hospitality and Tourism Mgmt. Currently seeking Graduate Degree in Special Education for Children with Mild to Moderate Disabilities at NCCU.

Volunteer Experience: Volunteer at several leadership conferences and served as committee member. Volunteer fundraiser for non-profit organizations, i.e. NAACP, NOBVA, NCCUAC, Lipscomb Grove Baptist Church Mission; Durham Rescue Mission, Central Childrens Home in Oxford, NC, and other local charities.

Education: B.A. - Business Administration  
 B.A. - Hospitality and Tourism Mgmt.  
 Seeking Graduate degree in Special Ed.

**Other Comments:**

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STAFF COMMENTS: Applied for Animal Services Baord, Hillsborough Board of Adjustment, & Hillsborough Planning Board on 04/05/2010. ADDRESS VERIFICATION: 1019 Lipscomb Grove Church is in Eno Township, Orange County Jurisdiction.

**This application was current on:** 4/5/2010 11:48:58 PM

**Date Printed:** 11/13/2013

**ORANGE COUNTY  
BOARD OF COMMISSIONERS**

**ACTION AGENDA ITEM ABSTRACT**

**Meeting Date:** November 19, 2013

**Action Agenda**

**Item No.** 11-h

**SUBJECT:** Human Relations Commission – Appointments

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**DEPARTMENT:** Board of Commissioners

**PUBLIC HEARING: (Y/N)**

No

**ATTACHMENT(S):** Under Separate Cover  
Membership Roster  
Letter of Recommendation  
Resolution  
Applications for Persons Recommended  
Interest List  
Application(s) of Person(s) on the Interest  
List

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**INFORMATION CONTACT:**  
Clerk's Office, 245-2130

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**PURPOSE:** To consider making appointments to the Human Relations Commission.

**BACKGROUND:** The following appointments are for Board consideration:

- Appointment to a first full term for Dr. Dominika Baran. If appointed Dr. Baran will be serving a first full term expiring 09/30/2016 as an at-large representative.
- Appointment to a first full term for Dr. Preston Scott Phillips. If appointed Dr. Phillips will be serving a first full term expiring 06/30/2016 as a Town of Chapel Hill representative.

POSITION NO.	NAME	SPECIAL REPRESENTATIVE	EXPIRATION DATE
6	Dr. Dominika Baran	At-Large	09/30/2016
9	Dr. Preston Scott Phillips	Town of Chapel Hill	09/30/2016

**FINANCIAL IMPACT:** None.

**RECOMMENDATION(S):** The Board will consider making appointments to the Human Relations Commission.

# Board and Commission Members

## And Vacant Positions

### ***Human Relations Commission***

Meeting Times: 6:30 p.m. second Monday of each month

Terms: 2

Contact Person: James Davis

Meeting Place: Community Room of the Animal Services Facility

Positions: 18

Length: 3 years

Contact Phone: 919-245-2492

Description: The Board of Commissioners appoints all eighteen members. The Towns of Chapel Hill, Carrboro and Hillsborough each nominate at least one member. This commission seeks to prevent and/or eliminate bias and discrimination by means of education, persuasion, conciliation and enforcement. It also advises the Board of County Commissioners on these matters, receives discrimination complaints, and conducts the corresponding investigation of such complaints. To learn more, visit this web address: [www.co.orange.nc.us/hrr/hrc.asp](http://www.co.orange.nc.us/hrr/hrc.asp)

1	<b>Dr. Christine Kelly-Kleese</b> Vice-Chair 9512 Greenfield Road Chapel Hill NC 27516	Day Phone: 536-7231 Evening Phone: 929-5900 FAX: 686-3396 E-mail: kleesec@durhamtech.edu	Sex: Female Race: Caucasian Township: Bingham Resid/Spec Req: At-Large Special Repr:	First Appointed: 01/20/2011 Current Appointment: 06/19/2012 Expiration: 06/30/2015 Number of Terms: 1
2	<b>Ms. Natalie Wu</b> 638 Patriot's Pointe Drive Hillsborough NC 27278	Day Phone: 919-684-7669 Evening Phone: FAX: E-mail: nwu.2485@gmail.com	Sex: Female Race: Asian American Township: Hillsborough Resid/Spec Req: At-Large Special Repr:	First Appointed: 05/21/2013 Current Appointment: 05/21/2013 Expiration: 09/30/2015 Number of Terms: 1
3	<b>Dr. Robert Ireland</b> 721 Mary E. Cook Rd. Hillsborough NC 27278	Day Phone: 732-7538 Evening Phone: 732-7538 FAX: E-mail: ireland.bob@gmail.com	Sex: Male Race: Caucasian Township: Eno Resid/Spec Req: At-Large Special Repr:	First Appointed: 11/08/2012 Current Appointment: 11/08/2012 Expiration: 09/30/2015 Number of Terms: 1
4	<b>VACANT</b>	Day Phone: Evening Phone: FAX: E-mail:	Sex: Race: Township: Resid/Spec Req: Chapel Hill Special Repr: Town of Chapel Hill	First Appointed: Current Appointment: Expiration: 06/30/2014 Number of Terms:
5	<b>Mr. Marc Xavier</b> 906 Savannah Court Hillsborough NC 27278	Day Phone: 919-368-8102 Evening Phone: 919-368-8102 FAX: E-mail: MXAVIER88@GMAIL.COM	Sex: Male Race: African American Township: Hillsborough Resid/Spec Req: At-Large Special Repr:	First Appointed: 05/21/2013 Current Appointment: 05/21/2013 Expiration: 06/30/2014 Number of Terms: 1

# Board and Commission Members

## And Vacant Positions

### ***Human Relations Commission***

Meeting Times: 6:30 p.m. second Monday of each month

Terms: 2

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Meeting Place: Community Room of the Animal Services Facility

Positions: 18

Length: 3 years

Contact Phone: 919-245-2492

Description: The Board of Commissioners appoints all eighteen members. The Towns of Chapel Hill, Carrboro and Hillsborough each nominate at least one member. This commission seeks to prevent and/or eliminate bias and discrimination by means of education, persuasion, conciliation and enforcement. It also advises the Board of County Commissioners on these matters, receives discrimination complaints, and conducts the corresponding investigation of such complaints. To learn more, visit this web address: [www.co.orange.nc.us/hrr/hrc.asp](http://www.co.orange.nc.us/hrr/hrc.asp)

6	<b>VACANT</b>	Day Phone: Evening Phone: FAX: E-mail:	Sex: Race: Township: Resid/Spec Req: At-Large Special Repr:	First Appointed: Current Appointment: Expiration: 09/30/2013 Number of Terms:
7	<b>Ms. Joyce Christine Preslar</b>  9417 Bethel-Hickory Grove Ch Rd Chapel Hill NC 27516	Day Phone: 919-967-0367 Evening Phone: 919-357-6198 FAX: 919-967-0367 E-mail: joypreslar@gmail.com	Sex: Female Race: Caucasian Township: Bingham Resid/Spec Req: At-Large Special Repr:	First Appointed: 08/23/2011 Current Appointment: 06/18/2013 Expiration: 06/30/2016 Number of Terms: 1
8	<b>Mr. Matthew Hughes</b>  1845 Washington Drive, PO Box 1406 Hillsborough NC 27278	Day Phone: 919-928-4480 Evening Phone: FAX: E-mail: matt.hughes90@yahoo.com	Sex: Male Race: Caucasian Township: Eno Resid/Spec Req: At-Large Special Repr:	First Appointed: 01/20/2011 Current Appointment: 08/23/2011 Expiration: 06/30/2014 Number of Terms: 1
9	<b>Dr. Preston Scott Phillips</b>  116 Hampton Court Chapel Hill NC 27514	Day Phone: 919-370-0742 Evening Phone: FAX: E-mail: prestonscottphillips@yahoo.com	Sex: Male Race: Caucasian Township: Chapel Hill Resid/Spec Req: Chapel Hill Special Repr: Town of Chapel Hill	First Appointed: 08/21/2012 Current Appointment: 08/21/2012 Expiration: 06/30/2013 Number of Terms: 1
10	<b>Ms. Monica Richard</b>  D4 Fenway Park Carrboro NC 27510	Day Phone: 919-932-1273 Evening Phone: FAX: E-mail: mlrichard@mindspring.com	Sex: Female Race: African American Township: Chapel Hill Resid/Spec Req: Carrboro Special Repr: Town of Carrboro	First Appointed: 09/17/2013 Current Appointment: 09/17/2013 Expiration: 06/30/2016 Number of Terms: 1

# Board and Commission Members

## And Vacant Positions

### ***Human Relations Commission***

Meeting Times: 6:30 p.m. second Monday of each month

Terms: 2

Contact Person: James Davis

Meeting Place: Community Room of the Animal Services Facility

Positions: 18

Length: 3 years

Contact Phone: 919-245-2492

Description: The Board of Commissioners appoints all eighteen members. The Towns of Chapel Hill, Carrboro and Hillsborough each nominate at least one member. This commission seeks to prevent and/or eliminate bias and discrimination by means of education, persuasion, conciliation and enforcement. It also advises the Board of County Commissioners on these matters, receives discrimination complaints, and conducts the corresponding investigation of such complaints. To learn more, visit this web address: [www.co.orange.nc.us/hrr/hrc.asp](http://www.co.orange.nc.us/hrr/hrc.asp)

11	<b>Dr. Li-Chen Chin</b> 2212 Becketts Ridge Drive Hillsborough NC 27278	Day Phone: 919-684-5480 Evening Phone: FAX: E-mail: hsiaofufu@hotmail.com	Sex: Female Race: Asian American Township: Hillsborough Resid/Spec Req: Hillsborough Special Repr: Town of Hillsborough	First Appointed: 11/08/2012 Current Appointment: 11/08/2012 Expiration: 06/30/2015 Number of Terms: 1
12	<b>Dr. Cynthia Stubbs</b> 213 Enstone Court Hillsborough NC 27278	Day Phone: 919-732-4032 Evening Phone: 919-732-4032 FAX: 919-732-4032 E-mail: pmfajs@aol.com	Sex: Female Race: Caucasian Township: Eno Resid/Spec Req: At-Large Special Repr:	First Appointed: 08/23/2011 Current Appointment: 06/18/2013 Expiration: 06/30/2016 Number of Terms: 1
13	<b>Mr. Gerald Ponder</b> 2 Winnawa Walk Hillsborough NC 27278	Day Phone: 919-732-8576 Evening Phone: 919-732-8576 FAX: E-mail: Gaponder@gmail.com	Sex: Male Race: Caucasian Township: Hillsborough Resid/Spec Req: Hillsborough Special Repr: Town of Hillsborough	First Appointed: 11/08/2012 Current Appointment: 11/08/2012 Expiration: 06/30/2014 Number of Terms: 1
14	<b>Mr. Joseph Polich</b> 733 Raleigh Road Chapel Hill NC 27514	Day Phone: 919-593-9481 Evening Phone: FAX: E-mail: joepolich@gmail.com	Sex: Male Race: Caucasian Township: Chapel Hill Resid/Spec Req: At-Large Special Repr:	First Appointed: 08/23/2011 Current Appointment: 11/08/2012 Expiration: 09/30/2015 Number of Terms: 1
15	<b>VACANT</b>	Day Phone: Evening Phone: FAX: E-mail:	Sex: Race: Township: Resid/Spec Req: At-Large Special Repr:	First Appointed: Current Appointment: Expiration: 06/30/2013 Number of Terms:

# Board and Commission Members

## And Vacant Positions

### ***Human Relations Commission***

Meeting Times: 6:30 p.m. second Monday of each month

Terms: 2

Contact Person: James Davis

Meeting Place: Community Room of the Animal Services Facility

Positions: 18

Length: 3 years

Contact Phone: 919-245-2492

Description: The Board of Commissioners appoints all eighteen members. The Towns of Chapel Hill, Carrboro and Hillsborough each nominate at least one member. This commission seeks to prevent and/or eliminate bias and discrimination by means of education, persuasion, conciliation and enforcement. It also advises the Board of County Commissioners on these matters, receives discrimination complaints, and conducts the corresponding investigation of such complaints. To learn more, visit this web address: [www.co.orange.nc.us/hrr/hrc.asp](http://www.co.orange.nc.us/hrr/hrc.asp)

16	<b>Rev. Rollin Russell</b> 202 Saponi Drive Hillsborough NC 27278	Day Phone: 919-644-0869 Evening Phone: same FAX: E-mail: rollinrussell@nc.rr.com	Sex: Male Race: Caucasian Township: Hillsborough Resid/Spec Req: At-Large Special Repr:	First Appointed: 08/23/2011 Current Appointment: 06/19/2012 Expiration: 06/30/2015 Number of Terms: 1
17	<b>Ms. Jamie Paulen</b> 5500 Spring House Lane Chapel Hill NC 27516	Day Phone: 216-965-5095 Evening Phone: FAX: E-mail: jamiepaulen@gmail.com	Sex: Female Race: Caucasian Township: Chapel Hill Resid/Spec Req: At-Large Special Repr:	First Appointed: 05/21/2013 Current Appointment: 05/21/2013 Expiration: 06/30/2014 Number of Terms: 1
18	<b>VACANT</b>	Day Phone: Evening Phone: FAX: E-mail:	Sex: Race: Township: Resid/Spec Req: Carrboro Special Repr: Town of Carrboro	First Appointed: Current Appointment: Expiration: 06/30/2014 Number of Terms:

**Jeanette Jones**

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**From:** James Davis  
**Sent:** Wednesday, October 16, 2013 5:04 PM  
**To:** Jeanette Jones  
**Cc:** Tara L. Fikes  
**Subject:** Recommendation for Volunteer Board Appointment  
**Attachments:** image001.jpg

Good Evening Jeanette:

The Human Relations Commission has requested that a recommendation be presented to the BOCC for the appointment of applicant Dominika Baran.

Sincerely,

*James E. Davis, Jr.,*

Civil Rights Specialist

Phone: (919) 245-2488



Orange County  
Department of Housing,  
Human Rights and  
Community Development

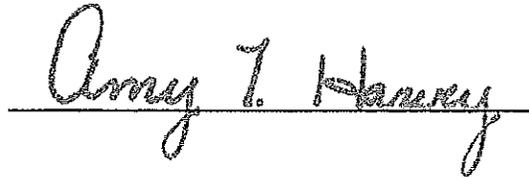
**Council Petition****A RESOLUTION TO EXTEND ADVISORY BOARD APPOINTMENTS THAT EXPIRED JUNE 2013 (2013-10-16/R-4)**

BE IT RESOLVED by the Council of the Town of Chapel Hill that the Council extends the term of advisory board seats that expired on June 30, 2013 to June 30, 2014. If a vacancy exists on an advisory board, or if an incumbent member chooses not to serve during the extended term, the Council may choose to fill the vacant seat, with notice to the appointee that the appointment may not be for the full term pending the ultimate decision of the Council regarding committee structure.

This the 16<sup>th</sup> day of October, 2013.

I, Amy T. Harvey, Acting Town Clerk of the Town of Chapel Hill, North Carolina, hereby certify that the attached is a true and correct copy of (2013-10-16/R-4) adopted by the Chapel Hill Town Council on October 16, 2013.

This the 18th day of October, 2013.

A handwritten signature in cursive script that reads "Amy T. Harvey". The signature is written over a solid horizontal line.

Amy T. Harvey  
Acting Town Clerk



## **Volunteer Application Orange County Advisory Boards and Commissions**

**Name:** Dr. Dominika Baran  
**Name Called:**  
**Home Address:** 114 Murray Street  
 Hillsborough NC 27278  
**Phone (Day):** 919-641-4504  
**Phone (Evening):**  
**Phone (Cell):**  
**Email:** dominikabaran@gmail.com  
**Place of Employment:** Duke University  
**Job Title:** Assistant Professor  
**Year of OC Residence:** 2011  
**Township of Residence:** Hillsborough  
**Zone of Residence:** Hillsborough Town Limits  
**Sex:** Female  
**Ethnic Background:** Caucasian

### **Boards/Commissions applied for:**

#### **Human Relations Commission**

I am an immigrant and naturalized citizen. I have lived and worked in many parts of the world, including Poland, Italy, Taiwan/China, and the United Kingdom.

I have a PhD in linguistics, and specialize in sociolinguistics, in particular issues of language, identity and migration. At present, I am writing a book titled Language in Immigrant America. My research deals directly with the kinds of issues tackled by the Human Relations Commission.

I also teach a course titled Language in Immigrant America. This is a Service-Learning course, meaning that students must spend at least 20 hours per semester engaging in community service as part of the curriculum. In the spring 2012, my students tutored at El Centro Hispano in Durham, and at Lakewood Elementary School in Durham, which has a large immigrant population including Latinos and some Burmese children. The issue of the Burmese children's integration was particularly difficult as they do not have as large of a network or community. Another group of students worked directly with a newly arrived family of Burmese refugees, helping them with practical issues relating to adjusting. One student has continued to volunteer with the family on her own after the course was over. Having been involved in these issues in Durham County through my employment, I would like to contribute here in Orange County, where I reside, as well.

### **Community Activities/Organizational Memberships:**

### **Past Service on Orange County Advisory Boards:**

**Other Comments:**

STAFF COMMENTS: Originally (09/12/2013) applied for Human Relations Commission. ADDRESS VERIFICATION: 114 Murray Street is Hillsborough Jurisdiction and Hillsborough Town Limits.

**This application was current on:** 9/12/2013 9:15:24 AM

**Date Printed:** 11/5/2013

# Boards and Commissions Position Vacancy Report

## *Human Relations Commission*

Contact Person: James Davis

919-245-2492

Positions: 18

Terms: 2

Length: 3 years

4	VACANT	Specific Req: Town of Chapel Hill Resid/Spec Req: Chapel Hill	Expiration: 06/30/2014 Township:
6	VACANT	Specific Req: Resid/Spec Req: At-Large	Expiration: 09/30/2013 Township:
9	Dr. Preston Scott Phillips	Specific Req: Town of Chapel Hill Resid/Spec Req: Chapel Hill	Expiration: 06/30/2013 Township: Chapel Hill
15	VACANT	Specific Req: Resid/Spec Req: At-Large	Expiration: 06/30/2013 Township:
18	VACANT	Specific Req: Town of Carrboro Resid/Spec Req: Carrboro	Expiration: 06/30/2014 Township:

## *Applicants Interested in this Board:*

### Dr. Patrick Akos

5 Deerwood Ct  
Chapel Hill NC 27517

Skills: Professor

Day Phone: 919-259-6251

Evening Phone:

FAX:

E-mail: akos49@gmail.com

Also Serves On:

Sex: Male

Race: Caucasian

Township: Chapel Hill

Date Applied: 03/09/2012

### Dr. Dominika Baran

114 Murray Street  
Hillsborough NC 27278

Skills: Professor

Day Phone: 919-641-4504

Evening Phone:

FAX:

E-mail: dominikabaran@gmail.co

Also Serves On:

Sex: Female

Race: Caucasian

Township: Hillsborough

Date Applied: 09/12/2013

### Ms Tiffany Boley

321 Stephanie Lane  
Efland NC 27243

Skills: Advising Asst, DTCC

Day Phone: 3362121803

Evening Phone:

FAX:

E-mail: boleyt4870@connect.durha

Also Serves On:

Sex: Female

Race: Caucasian

Township: Hillsborough

Date Applied: 03/10/2012

# Boards and Commissions Position Vacancy Report

## *Human Relations Commission*

Contact Person: James Davis

919-245-2492

Positions: 18

Terms: 2

Length: 3 years

### Mrs. Doris Brunson

5532 Jomali Drive  
Durham NC 27705

Skills: Counselor

Skills: Psychologist

Day Phone: 919-383-1397

Evening Phone: 919-383-1397

FAX:

E-mail: dahbrunson@aol.com

Also Serves On:

Also Serves On:

Sex: Female

Race: African A

Township: Eno

Date Applied: 08/15/2013

### Rev. Susie Enoch

4002 McGowan Creek Road  
Efland NC 27243

Skills: Human Resources Director

Skills: Human Resources Manager

Skills: Pastoral Services

Day Phone: 336-260-7694

Evening Phone: 336-260-7694

FAX:

E-mail: enochts@aol.com

Also Serves On: Commission for the Environment

Also Serves On: Orange Unified Transportation Board

Also Serves On: Commission for the Environment

Also Serves On: Orange Unified Transportation Board

Also Serves On: Commission for the Environment

Also Serves On: Orange Unified Transportation Board

Sex: Female

Race: African A

Township: Cheeks

Date Applied: 08/29/2012

### Mr. Scott Goldsmith

1412 Arboretum Drive  
Chapel Hill NC 27517

Skills: Attorney

Skills: Mediation and arbitration

Day Phone: 919 240-4404

Evening Phone: 919 240-4404

FAX:

E-mail: goldsmithsj@hotmail.com

Also Serves On:

Also Serves On:

Sex: Male

Race: Caucasian

Township: Chapel Hill

Date Applied: 01/16/2013

### Mr Joseph A. Marro

101 Kelly Court  
Chapel Hill NC 27516

Skills: Parole Officer

Day Phone: 919-240-7880

Evening Phone: same

FAX: na

E-mail: jamarro@nc.rr.com

Also Serves On:

Sex: Male

Race: Caucasian

Township: Chapel Hill

Date Applied: 08/14/2011

# Boards and Commissions Position Vacancy Report

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## *Human Relations Commission*

Contact Person: James Davis

919-245-2492

Positions: 18

Terms: 2

Length: 3 years

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### Ms Erin O'Daniel

3604 Old Vine Trail  
Hillsborough NC 27278

Skills: Arts

Skills: Writer

Day Phone: 218-522-0471

Evening Phone:

FAX:

E-mail: [erhino.tusc@gmail.com](mailto:erhino.tusc@gmail.com)

Also Serves On:

Also Serves On:

Sex: Female

Race: Caucasian

Township: Eno

Date Applied: 10/28/2013

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### Ms. Vanessa Soleil

321 West Queen Street  
Hillsborough NC 27278

Skills: Human Services Specialist

Day Phone: 919-245-2897

Evening Phone:

FAX:

E-mail: [vsoleil@orangecountync.go](mailto:vsoleil@orangecountync.go)

Also Serves On:

Sex: Female

Race: Caucasian

Township: Hillsborough

Date Applied: 10/24/2013

---

## Volunteer Application Orange County Advisory Boards and Commissions

**Name:** Dr. Patrick Akos  
**Name Called:**  
**Home Address:** 5 Deerwood Ct  
 Chapel Hill NC 27517  
**Phone (Day):** 919-259-6251  
**Phone (Evening):**  
**Phone (Cell):**  
**Email:** akos49@gmail.com  
**Place of Employment:** UNC-CH  
**Job Title:** Professor  
**Year of OC Residence:** 2008  
**Township of Residence:** Chapel Hill  
**Zone of Residence:** Does not apply  
**Sex:** Male  
**Ethnic Background:** Caucasian

**Boards/Commissions applied for:**

Chapel Hill Parks and Recreation Commission

Human Relations Commission

**Community Activities/Organizational Memberships:**

**Past Service on Orange County Advisory Boards:**

Work Experience: teach group work at the university; engaged in social services as it relates to youth and families; interest in first responders, and maximizing services for Orange Co. UNC School of Education, School counseling Program Coordinator, Faculty 2001 - current.

Volunteer Experience: Mostly in schools, some youth oriented agencies

Education: Ph.D. in Counselor education; masters in higher ed, undergrad degree in human and org development and teacher ed; B.S. Vanderbilt, M.A. Morehead State University; Ph.D. University of Virginia.

**Other Comments:**

thank you for consideration. please let me know if I can provide more information. Excited to serve. STAFF COMMENTS: Updated application 03/09/2012 for OC Emergency Services Work Group; Chapel Hill Parks & Recreation Commission and Human Relations Commission. Originally applied for Orange County Emergency Services Work Group 1/4/2012. ADDRESS VERIFICATION: Deerwood Court is CH Jurisdiction, CH City Tax, CH Township.

---

**This application was current on:** 3/9/2012

**Date Printed:** 11/5/2013

## Volunteer Application Orange County Advisory Boards and Commissions

**Name:** Ms Tiffany Boley  
**Name Called:**  
**Home Address:** 321 Stephanie Lane  
 Efland NC 27243  
**Phone (Day):** 3362121803  
**Phone (Evening):**  
**Phone (Cell):**  
**Email:** boleyt4870@connect.durhamtech.edu

**Place of Employment:**  
**Job Title:**  
**Year of OC Residence:**  
**Township of Residence:** Hillsborough  
**Zone of Residence:** -  
**Sex:** Female  
**Ethnic Background:** Caucasian

**Boards/Commissions applied for:**  
 Human Relations Commission

### Community Activities/Organizational Memberships:

#### Past Service on Orange County Advisory Boards:

**Work Experience:** I have worked for Durham Technical Community College. I was the Advising Assistant. I worked with students to plan out their classes and engaged them in civility chats.

**Volunteer Experience:** I am currently the Durham Tech Student Senate President where I have helped them coordinate civility chats, MLK events, and green projects. I also serve as the Spectrum President which is the club on campus that represents the Lesbian, Gay, Bi, Transgender, Queer and Allied community on campus. I have been able to put together a conference called Color NC With Pride which is the only of its kind in a community college setting that brings students both college and highschool, and administration from all over North Carolina together to talk about issues that LGBTQ students face. I was also nominated for the Governor Robert W. Scott award for my outstanding leadership on campus as well as the Eddie Myers Advocate award for my work with MLK events and the LGBTQ community on campus. I have also been working on a resolution to get passed by the Durham Tech Student Senate as well as the North Carolina Comprehensive Community College Student Government Association (N4CSGA) regarding Amendment One.

Education: I will graduate from Durham Technical Community College with a Associates Degree in May of 2012.

**Other Comments:**

I feel like from the experience that I have gained as a college student over the past two years and the diverse communitys I have been able to serve I would be a great choice to be a part of the Human Relations Commission. I would like to further serve many diverse communitys after college and this would give me the chance to do so. I also would like to serve the community in which I live in and give back to it all the many lessons and memorys that it has given me. STAFF COMMENTS: Originally Applied (03/10/12) for Human Relations Commission. ADDRESS VERIFICATION: Stephanie Lane is Orange County Jurisdiction, Efland Fire Tax, and Cheeks Township.

This application was current on: 3/10/2012 1:20:04 AM

Date Printed: 11/5/2013

**Volunteer Application  
Orange County Advisory Boards and Commissions**

**Name:** Mrs. Doris Brunson  
**Name Called:**  
**Home Address:** 5532 Jomali Drive  
Durham NC 27705  
**Phone (Day):** 919-383-1397  
**Phone (Evening):** 919-383-1397  
**Phone (Cell):**  
**Email:** dahbrunson@aol.com  
**Place of Employment:** Retired  
**Job Title:**  
**Year of OC Residence:** 2013  
**Township of Residence:** Eno  
**Zone of Residence:** Orange County  
**Sex:** Female  
**Ethnic Background:** African American

**Boards/Commissions applied for:**

**Human Relations Commission**

College degree in Psychology

Worked as Counselor & Training Specialist for State of NC

**Community Activities/Organizational Memberships:**

none

**Past Service on Orange County Advisory Boards:**

**Other Comments:**

STAFF COMMENTS: Originally (08/15/2013) applied for Human Relations Commission. ADDRESS VERIFICATION: 5532 Jomali Drive is Eno Township, Orange County Jurisdiction and R1 Rural Residential Zoning.

This application was current on: 8/15/2013 10:31:09 AM

Date Printed: 11/5/2013

## Volunteer Application Orange County Advisory Boards and Commissions

**Name:** Rev. Susie Enoch  
**Name Called:**  
**Home Address:** 4002 McGowan Creek Road  
 Efland NC 27243  
**Phone (Day):** 336-260-7694  
**Phone (Evening):** 336-260-7694  
**Phone (Cell):**  
**Email:** enochts@aol.com  
**Place of Employment:** Unemployed  
**Job Title:**  
**Year of OC Residence:** 2009  
**Township of Residence:** Cheeks  
**Zone of Residence:** Rural Area Resident  
**Sex:** Female  
**Ethnic Background:** African American

### Boards/Commissions applied for:

Durham Technical Community College Board of Directors

Board of Social Services

Economic Development Advisory Board (REQUIRES DISCLOSURE ST

Human Relations Commission

Historic Preservation Commission (APPLICANTS SHALL RESIDE WITH

### Community Activities/Organizational Memberships:

#### Past Service on Orange County Advisory Boards:

Work Experience: WrightCare Alternatives Services, Hillsborough, NC [Mar 2008 - May 2011]

Human Resource Director; Served in a pivotal role as a member of the senior leadership team, while providing organizational leadership for the alignment of WCAS workforce with the mission and vision. Worked closely with the Program Director and key clinical team to develop and implement HR strategies, functions and systems to facilitate the achievement of WCAS strategic directions and initiatives. Served as the staff advisor and liaison within various Committees of WCAS Board of Directors, as needed:

'Promoted and facilitated the mission and vision of the organization. Maintained the staff needed for client care. Created, directed, and implemented development strategies to solidify and expand the organization's employee and employer relationship. Developed a

sound HR dept which allowed for effective delivery of excellent services while achieving the financial goals set for the organization. Oversaw all operations including hiring and supervising of staff, training, and developing and implementing organizational policies and procedures.

Qualified Professional: Served as Qualified Professional responsible for providing an array of case coordination and mental health services for MH/DD/SA clients. Determined the extent of each individual's mental health or crisis situations as well as the appropriate measures to be taken in each case. Upheld agency goals to meet the educational, vocational, residential, mental health treatment, financial, social and other non-treatment needs of the recipient. Managed the arrangement, and linkage or integration of multiple services as needed as it related to programs and other outside agencies. Assessed and reassessed recipient's needs for case management services; informed the recipient about benefits, community resources, and services.

Duke University Medical Center (Pastoral Services), Durham, NC [May 2010 - May 2011]

Chaplain Resident: Provided interfaith pastoral/spiritual care to patients, families, and staff in crisis situations. Evaluated emotional, social, spiritual and religious factors to determine the capacity to cope with illness and death through completed spiritual assessments outlining problems, goals and interventions. Served as a liaison with community pastoral care services, clergy and faith communities. Successfully educated patients, families, and staff, as well as participated in ethics consults. Developed sacerdotal functions, religious rituals, and services upon personal request of patients or their family members according to their beliefs, and religious orientations; personally or in conjunction with community spiritual leaders.

Durham Technical Community College, Durham, NC [2004 - 2005]

Continuing Education Instructor: Taught classes in basic money marketing skills, customer service, healthcare, and teaching careers for c.e.u certification, and associate/bachelor level degrees. Lead Job Fairs and provided classroom instruction in job assistance training [ in both group/individual] settings. Successfully educated clients in job preparation through counseling, mock interviews and resume critique.

Bank of America (formerly NationsBank), Burlington, NC & Greensboro, NC [1998 - 2000] Assistant Branch Manager/ Consumer Banker. Played a key role in developing sales programs that helped meet company goals. Maintained direct oversight of branch cash flow; resolved escalated issues and reported to management. Conducted monthly and quarterly branch audits, including security system tests. Open and closed the branch daily; supervised a staff of 12.

Great American Knitting Mills (Gold Toe), Burlington, NC [1995 - 1998] Credit/Account Analyst - Worked with a team of three analyst/collectors. Ensured that staff members complied with FDCPA guidelines. Conducted some training and team development sessions. Recovered \$750,000 in charged off collateral. Implemented a new goal oriented business plan detailing objectives, costs and accomplishments. Reduced delinquencies 20%

Volunteer Experience: New Covenant UHC (Burlington, NC) Clothing Giveaway (Evangelism Committee);

Education: Duke University Medical Center-Pastoral Services, Durham, NC C.P.E. Residency, 3 Units- May 2011

Duke University Medical Center-Pastoral Services, Durham, NC C.P.E. Internship, 1 Unit- May 08-Aug 08

Duke University Duke Divinity School, Durham, NC Master of Divinity, GPA: 2.89 -May 2009

Shaw University, Raleigh, NC BA Religion/Philosophy; Summa Cum Laude, GPA:3.89 - Dec-2004

**Other Comments:**

The community in which one lives should always be a matter of concern to them. The quality of life within the community reflects the heart and soul of its residents in regards to their values and principles they live by. With that said, I am most interested to be a part of the Orange County community not just as a mere resident, but one who desires to serve the community in a greater aspect within the Advisory Board, Commission, and or Committee(s) listed above. STAFF COMMENTS: Applied for Orange County Planning Board, Board of Social Services, and Interlocal Agreement committee for the Hillsborough Area-Orange county Strategic Growth Plan Phase II 12/29/2010. Updated application through Planning Department for OUTBoard 1/24/2011. UPDATED APPLICATION FOR OC PLANNING BOARD 02/13/2012. UPDATED APPLICATION 05/15/2012 TO INCLUDE Human Relations Commission, Commission for the Environment, Historic Preservation Commission, Orange Unified Transportation Board, Board of Social Services, Durham Technical Community College Board of Directors, and Economic Development Advisory Board. , ADDRESS VERIFICATION: 4002 McGowan Creek Road, Efland, NC is in Orange County Jurisdiction and Cheeks Township.

**This application was current on:** 8/29/2012

**Date Printed:** 11/5/2013

## Volunteer Application Orange County Advisory Boards and Commissions

**Name:** Mr. Scott Goldsmith  
**Name Called:**  
**Home Address:** 1412 Arboretum Drive  
 Chapel Hill NC 27517  
**Phone (Day):** 919 240-4404  
**Phone (Evening):** 919 240-4404  
**Phone (Cell):**  
**Email:** goldsmithsj@hotmail.com  
**Place of Employment:** retired  
**Job Title:**  
**Year of OC Residence:** 2010  
**Township of Residence:** Chapel Hill  
**Zone of Residence:** Chapel Hill ETJ  
**Sex:** Male  
**Ethnic Background:** Caucasian

### Boards/Commissions applied for:

#### Human Relations Commission

I am a retired attorney (specialization in labor and employment law) and mediator. I spent 29 years at the US Department of Justice in their General Counsel's Office and worked for the Administrative Office of the US Courts. Prior to that, I worked in the employee relations field. As a mediator I handled numerous divorce cases for D.C. Multi-door and employment cases for Federal agencies. I also hold an M.A. in Sociology with a specialization in social psychology. I have extensive training in EEO and Employment law and am a court trained mediator. I have represented the Federal Government in numerous EEO and employment cases. I have also mediated some of these cases and, at the Defense Dependents Schools and the Administrative Office of the U. S. Courts, I developed various EEO related plans and training materials and trained individuals concerning EEO requirements. As a member of the Commission I can bring my knowledge of the various EEO related statutes to the table. As a trained mediator, I can bring my skills to assist in resolving issues. As a sociologist I was trained to appreciate cultural diversity which has left me open to understanding the mores and cultural differences that may generate misunderstandings between various groups in our society. I believe that my training and experience allows me to approach cases objectively in this emotion charged area.

I also hold an M.A. in Sociology with a specialization in social psychology.

### Community Activities/Organizational Memberships:

Meals-on Wheels, Red Cross Disaster Services Human Resources, and CORA

**Past Service on Orange County Advisory Boards:**

None

**Other Comments:**

I have extensive training in EEO and Employment law and am a court trained mediator. I have represented the Federal Government in numerous EEO and employment cases. I have also mediated some of these cases and, at the Defense Dependents Schools and the Administrative Office of the U.S. Courts, I developed various EEO related plans and training materials and trained individuals concerning EEO requirements.

As a member of the Commission I can bring my knowledge of the various EEO related statutes to the table. As a trained mediator, I can bring my skills to assist in resolving issues.

As a sociologist I was trained to appreciate cultural diversity which has left me open to understanding the morays and cultural differences that may generate misunderstandings between various groups in our society.

I believe that my training and experience allows me to approach cases objectively in this emotion charged area.

STAFF COMMENTS: Applied 01/16/2013 for Human Relations Commission.

ADDRESS VERIFICATION: 1412 Arboretum Drive is Chapel Hill Township, Chapel Hill Jurisdiction, Chapel Hill ETJ.

**This application was current on:** 1/16/2013 1:56:33 PM

**Date Printed:** 11/5/2013

## Volunteer Application Orange County Advisory Boards and Commissions

**Name:** Mr Joseph A. Marro  
**Name Called:**  
**Home Address:** 101 Kelly Court  
 Chapel Hill NC 27516  
**Phone (Day):** 919-240-7880  
**Phone (Evening):** same  
**Phone (Cell):**  
**Email:** jamarro@nc.rr.com  
**Place of Employment:** retired  
**Job Title:** federal probation officer  
**Year of OC Residence:** 2010  
**Township of Residence:** Chapel Hill  
**Zone of Residence:** -  
**Sex:** Male  
**Ethnic Background:** Caucasian

**Boards/Commissions applied for:**

Board of Social Services

Human Relations Commission

**Community Activities/Organizational Memberships:**

**Past Service on Orange County Advisory Boards:**

Work Experience: Work has always been with people. (1) 3 years as a state parole officer, then 23 years as a federal parole officer. I frequently did investigations and reported back to the judicial branches, the military and US Bureau of Prisons. (2) When retired from government, became Director of purchasing at Christian Schmidt Brewery in Philadelphia until it was sold, 12 years.

Volunteer Experience: 3 years hospital volunteer in Pennsylvania hospital; Front desk person, Hillsborough Senior Center, UNC Cancer Hospital, Infusion Clinic, Orange County Arts Commission.

Education: BA double major in sociology and psychology with some graduate work in group dynamics; BA temple University, Psychology Major, Sociology Minor.

**Other Comments:**

I have had an interest in the arts all my life and have experienced first hand the impact that art can have on a person. As a newcomer to Orange County, I am interested in being of value to the community in whatever capacity I can. As for art, I'm told I have an innate ability to draw details and enjoy working with pen and ink and stained glass.

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STAFF COMMENTS: 11/8/2010 applied for Arts Commission. ADDRESS  
VERIFICATION: 101 Kelly Court is in Chapel Hill Township and Carrboro  
Jurisdiction. STAFF COMMENTS: 08/14/2011, (Just interested in serving my community)  
UPDATED APPLICATION TO INCLUDE Jury Commission, Board of Social Services and  
Human Relations Commission.

**This application was current on:** 8/14/2011

**Date Printed:** 11/5/2013

## Volunteer Application Orange County Advisory Boards and Commissions

**Name:** Ms Erin O'Daniel  
**Name Called:**  
**Home Address:** 3604 Old Vine Trail  
 Hillsborough NC 27278  
**Phone (Day):** 218-522-0471  
**Phone (Evening):**  
**Phone (Cell):**  
**Email:** erhino.tusc@gmail.com  
**Place of Employment:** Duke University  
**Job Title:** Writer and Community Organizer  
**Year of OC Residence:** 2012  
**Township of Residence:** Eno  
**Zone of Residence:** Eno Twmsp  
**Sex:** Female  
**Ethnic Background:** Caucasian

### Boards/Commissions applied for:

#### Human Relations Commission

I have over fifteen years of experience advocating for racial and reproductive justice (RJ). I ran an RJ organization in Duluth, MN for 11 years. In addition, I served on the board of the YWCA for 8 years and was an active member of ASDIC (anti-racism study dialogue circles) based out of Minneapolis/St Paul.

### Community Activities/Organizational Memberships:

I m working on my masters of fine arts degree in children s and young adult literature. My focus with my writing is to create and publish stories with social justice themes that use voices long silenced by oppression and fear.

### Past Service on Orange County Advisory Boards:

### Other Comments:

STAFF COMMENTS: Originally 10/28/2013 applied for Human Relations Commission.  
 ADDRESS VERIFICATION: Old Vine Trail is Eno Township.

## Volunteer Application Orange County Advisory Boards and Commissions

**Name:** Dr. Preston Scott Phillips  
**Name Called:**  
**Home Address:** 116 Hampton Court  
 Chapel Hill NC 27514  
**Phone (Day):** 919-370-0742  
**Phone (Evening):**  
**Phone (Cell):**  
**Email:** prestonscottphillips@yahoo.com  
**Place of Employment:** Duke Center for Civic Engagement  
**Job Title:** Project Coordinator  
**Year of OC Residence:** 2011  
**Township of Residence:** Chapel Hill  
**Zone of Residence:** C.H. City Limits  
**Sex:** Male  
**Ethnic Background:** Caucasian

### Boards/Commissions applied for:

### Community Activities/Organizational Memberships:

### Past Service on Orange County Advisory Boards:

Work Experience: Irish Traveller Movement in Britain  
 BRAP (Birmingham Race Action Partnership)  
 Centre for Research in Ethnic Relations  
 US Peace Corps- Ukraine  
 National Sleep Foundation  
 Arab American Institute

Volunteer Experience: Served in following groups:  
 CRIS (Community Resource and Information Services)- Board  
 Greater Manchester Equalities and Human Rights Parliament  
 Birmingham Hate Crimes Reduction Group  
 West Midlands Crown Prosecution Services Hate Crimes Scrutiny Panel  
 Diversity Practitioners Network

Education: PhD- Ethnic Relations- Univeristy of Warwick  
 MA- Poltical Science- Appalachian State University  
 BA- Anthropology- Appalachian State University

### Other Comments:

I am currently serving on the HRC as a representative for Carrboro. I am moving to Chapel Hill in the near future and would like to continue to serve as a member of the HRC. In the past I have worked in the fields of equalities, human rights and community

development. I currently work in promoting civic engagement and public scholarship. My professional and academic (PhD Ethnic Relations) experience provides me a good base to continue my work with the HRC to promote equality through the efforts of this advisory group. STAFF COMMENTS: Applied for Human Relations Commission 1/19/2011. Applied for Human Relations Commission (Chapel Hill Representative) 05/17/2012. ADDRESS VERIFICATION: 116 Hampton Court, Chapel Hill, is Chapel Hill Township, Chapel Hill Jurisdiction, Chapel Hill Town Limits.

**This application was current on:** 1/19/2011 3:49:44 PM

**Date Printed:** 11/5/2013

## Volunteer Application Orange County Advisory Boards and Commissions

**Name:** Ms. Vanessa Soleil  
**Name Called:**  
**Home Address:** 321 West Queen Street  
 Hillsborough NC 27278  
**Phone (Day):** 919-245-2897  
**Phone (Evening):**  
**Phone (Cell):**  
**Email:** vsoleil@orangecountync.gov  
**Place of Employment:** Orange County Department of Social Services  
**Job Title:** Human Services Specialist  
**Year of OC Residence:** 2005  
**Township of Residence:** Hillsborough  
**Zone of Residence:** Hillsborough Town Limits  
**Sex:** Female  
**Ethnic Background:** Caucasian

### Boards/Commissions applied for:

#### Human Relations Commission

Interested in the experiences of people with varying cultural backgrounds from a young age, I have a particular sensitivity and awareness of how systemic habits can marginalize those who are vulnerable. I studied Political Science, US History and completed a semester Urban Studies program in Chicago that gave the opportunity to meet with different constituents and hear their unique concerns. I went on to complete a Masters in African American History at the University of Illinois-Chicago. I have also worked with ethnically and economically diverse populations as an employee in Planned Parenthood clinics, a public librarian, and now as a Human Services Specialist with DSS. I am particularly interested in protecting the most vulnerable in our communities and creating service environments that welcome those who may have intersecting identities such as gender variance and poverty, or disability and ethnic minority status. How can we create spaces that make all feel seen, heard, valued? I can bring my passion, energy, compassion, and communication skills.

#### Affordable Housing Advisory Board

I work at DSS and see the pressing need for safe shelter options for our community's most vulnerable and disenfranchised. During a semester Urban Studies program in Chicago I interned at a community organization that brought the city's leaders together with other stakeholders to shape neighborhood development in a way that included everyone--mixed use, SROs, affordable housing.

### Community Activities/Organizational Memberships:

volunteer for the ARC of Orange County, founder and former-leader of Flyleaf Book Lovers Club discussion group, volunteer for Project Connect

**Past Service on Orange County Advisory Boards:****Other Comments:**

STAFF COMMENTS: Applied (10/24/2013) for Human Relations Commission and Affordable Housing Advisory Board. ADDRESS VERIFICATION: 321 West Queen Street is Hillsborough Township, Hillsborough Jurisdiction, and Hillsborough Town Limits.

**This application was current on:** 10/24/2013 8:25:49 AM

**Date Printed:** 11/5/2013

**BOCC Meeting Follow-up Actions**

(Individuals with a \* by their name are the lead facilitators for the group of individuals responsible for an item)

<b>Meeting Date</b>	<b>Task</b>	<b>Target Date</b>	<b>Person(s) Responsible</b>	<b>Status</b>
11/5/13	Review and consider request regarding Board consideration of Tenants Rights and Obligations	11/19/2013	Chair/Vice Chair/Manager	<b>DONE</b> Item to be considered at Board's December 2, 2013 regular meeting
11/5/13	Review and consider request from Commissioner Rich regarding Board considering sending a letter to RENA requesting that it withdraw its complaint from the EPA	12/2/2013	Chair/Vice Chair/Manager	<b>DONE</b> Proposal to be discussed as part of Closed Session at Board's November 19, 2013 regular meeting
11/5/13	Review and consider request from Commissioner Rich that the Board consider a proposed resolution asking Governor Pat McCrory and the NC General Assembly to reconsider its decision to not expand Medicare	12/2/2013	Chair/Vice Chair/Manager	<b>DONE</b> Item included as part of Board's November 19, 2013 regular meeting agenda
11/5/13	Post the winning "Nature of Orange" pictures on the County website	11/10/2013	Rich Shaw	<b>DONE</b>
11/5/13	Proceed with next steps on Site Criteria Analysis for 120 Brewer Street as possible site for Southern Branch Library and report back to the Board at January 23, 2014 meeting	01/23/2014	Jeff Thompson Lucinda Munger	Next steps to occur in preparation for report to BOCC at January 23, 2014 regular meeting
11/5/13	Incorporate agenda order revision into BOCC Rules of Procedure book and agenda facesheets	11/18/2014	David Hunt Greg Wilder	<b>DONE</b>

**INFORMATION ITEM**

**Tax Collector's Report - Numerical Analysis**

<b>Effective Date of Report: November 1, 2013</b>						
<b>Tax Year 2013</b>	<b>Amount Charged in FY 13-14</b>	<b>Amount Collected</b>	<b>Accounts Receivable*</b>	<b>Amount Budgeted in FY 13-14</b>	<b>Remaining Budget</b>	<b>% of Budget Collected</b>
Current Year Taxes	\$ 137,868,792.00	32,212,891.15	\$ 100,882,009.89	\$ 137,868,792.00	\$ 105,655,900.85	23.66%
*Current Year VTS Taxes		402,790.83				
Prior Year Taxes	\$ 4,163,721.00	930,123.66	\$ 3,209,365.98	\$ 994,130.00	\$ 64,006.34	93.56%
<b>Total</b>	<b>\$ 142,032,513.00</b>	<b>33,545,805.64</b>	<b>\$ 104,091,375.87</b>	<b>\$ 138,862,922.00</b>	<b>\$ 105,719,907.19</b>	<b>24.16%</b>
<b>Tax Year 2012</b>	<b>Amount Charged in FY 12-13</b>	<b>Amount Collected</b>	<b>Accounts Receivable</b>	<b>Amount Budgeted in FY 12-13</b>	<b>Remaining Budget</b>	<b>% of Budget Collected</b>
Current Year Taxes	\$ 135,068,463.00	28,318,288.58	\$ 105,214,779.11	\$ 135,068,463.00	\$ 106,750,174.42	20.97%
Prior Year Taxes	\$ 4,026,736.27	938,161.53	\$ 2,819,359.19	\$ 994,130.00	\$ 55,968.47	94.37%
<b>Total</b>	<b>\$ 139,095,199.27</b>	<b>29,256,450.11</b>	<b>\$ 108,034,138.30</b>	<b>\$ 136,062,593.00</b>	<b>\$ 106,806,142.89</b>	<b>21.50%</b>
Current Year Overall Collection Percentage Tax Year 2013			24.39%			
Current Year Overall Collection Percentage Tax Year 2012			21.43%			

*\*Effective with September 2013 vehicle registration renewals, the Orange County Tax Office will generally no longer bill and collect for registered motor vehicles. This is in accordance with new State law, House Bill 1779. In an effort of full transparency, the tax office has modified its Collector's Report format to include taxes billed and collected through the new Vehicle Tax System (VTS). Including this figure will show the Collector's progress toward meeting the overall tax revenue budget. Note that reconciliation for these taxes is monthly, so this figure will not change with each report.*

## INFORMATION ITEM

### Tax Collector's Report - Measures of Enforced Collections

*Fiscal Year 2013-2014*

Effective Date of Report: October 31, 2013													
	July	August	September	October	November	December	January	February	March	April	May	June	YTD
Wage garnishments	75	19	13	51									158
Bank attachments	17	1	-	6									24
Certifications	1	2	-	-									3
Rent attachments	1	-	-	-									1
Housing/Monies	-	1	-	-									1
DMV blocks	1,030	*	*	5,101									6,131
Levies	-	-	2	-									2
Foreclosures initiated	6	-	-	4									10
NC Debt Setoff collections	\$ 547.20	\$ 705.25	\$ -	\$ 556.70									\$ 1,809.15

This report shows the Tax Collector's efforts to encourage and enforce payment of taxes for the fiscal year 2013-2014. It gives a breakdown of enforced collection actions by category, and it provides a year-to-date total.

The Tax Collector will update these figures once each month, after each month's reconciliation process.

\* No blocks were issued due to a system error. The Tax Office is working with its vendor to remedy the situation as quickly as possible, and these blocks will be included in a future month's tally. As a further note, this enforcement method will soon be obsolete. Beginning with September 2013 license plate renewals, vehicle taxes will be paid to the NCDMV license plate agency along with the license renewal fee. After blocking delinquent vehicle tax bills created for August 2013 renewals, blocks will no longer be used as an enforcement method.

# INFORMATION ITEM

1

## Memorandum

To: Michael Talbert, Interim County Manager  
From: Gayle Wilson, Solid Waste Management Director  
Subject: Pay As You Throw  
Date: November 4, 2013

At the Board of Commissioners' (BOCC) request, staff has been asked to provide information about Pay-As-You-Throw (PAYT) generally and with regard to previous staff/Manager meetings with a company called Waste Zero

## Background

Over the past thirteen years Orange County and the three Towns have all discussed implementing PAYT in one form or another as primarily a means of economically incentivizing reduction of solid waste disposal in the residential single family sector. PAYT can also be considered from the perspective of providing funding or supplementing funding for the waste services. In 2008 the Solid Waste Plan Work Group evaluated and considered the option of incorporating PAYT at solid waste convenience centers to use as both a financing mechanism and a tool to incentivize waste reduction. The Solid Waste Advisory Board (SWAB) also provided the elected boards with input following its many discussions on the subject. Carrboro and Chapel Hill have also discussed this matter on more than one occasion. As the County and the Towns have successfully and continuously reduced their waste disposal volumes without use of this tool, none has yet adopted PAYT although it has been thoroughly considered and discussed collectively and individually.

PAYT, a utility based fee-for-waste concept or 'trash metering' as one company refers to it, is in general a strategy whereby individual households or businesses pay for their solid waste collection/disposal by the unit disposed, be that by the bag, the pound, a varying container size or frequency of collection of the waste container. The strategy can be extended to include bulky items, yard waste and other forms of waste using tags, bags or stickers (usually but not necessarily prepaid) to represent certain pre-determined amounts. It has been generally proven successful to varying degrees in incentivizing households to reduce the amount of residential waste disposed.

PAYT differs from the conventional residential waste collection financing approach used broadly in the United States and in North Carolina, including municipalities in Orange County, of charging residents a flat fee either annually or monthly for waste disposal (typically funded from the general fund), irrespective of how much waste they generate. PAYT thus, it is argued, provides an immediate economic signal and incentive to save money by reducing the amount of trash.

Many communities across the country that have adopted PAYT have chosen some variation on a volume-based strategy either based on number and size of bags or tags used or the size and/or frequency of collection of the garbage cart.

<http://www.epa.gov/solidwaste/conservation/tools/payt/index.htm> Typically, communities that already have a municipal utility billing system in place have sometimes found it convenient to add variations in waste cart size and collection frequency to the existing billing structure. Then the monthly water, electric or trash bill can be slightly altered to accommodate a varying charge for a varying size of trash cart. Private trash services can also readily alter their trash bills in a similar manner to accommodate a variety of billing scenarios for each customer. Weight-based approaches to residential waste collection have been proven impractical and it is costly and technically challenging to weigh accurately in motion.

Commercial or non-residential waste collected typically in dumpsters or compactors is generally already subject to varying collection costs. Haulers charge customers differently depending on the volume, type of containers, frequency of collection and nature of the waste. Thus it is not a subject for discussion here, except to the extent that non-residential waste may be collected similarly too residential in bags or roll carts rather than dumpsters and the local governments or collectors may then apply a variable bag or can rate depending on volume.

In North Carolina, seventeen counties apply some type of PAYT at convenience center and seven municipalities and one of them, Craven County, use some variant on PAYT for residential curbside waste collection. The type of payment system varies widely from punch cards to special bags to tags to cash, checks and credit cards. Items accepted and billed for also vary widely from bagged household waste only to a very wide variety including yard waste, bulky items, construction waste and rubble.

Many private haulers may offer varying rates typically dependent on extra services such as more frequent collection, back door service as opposed to curbside, whether you use your own container or use a hauler provided container, etc. In general the vast majority of customers receive weekly curbside service using a roll cart with ninety to ninety-five gallon capacity and that suffices for most needs, thus that sector's waste collection practices are not explored in this discussion.

### Discussion

In general a PAYT approach to financing waste disposal and incentivizing waste reduction has, as does any strategy, advantages and disadvantages.

Some of the advantages include:

**Equity in disposal costs:** If your household works to reduce waste or is a small household with little waste inherently, you pay only your household's costs of disposal and collection relatively proportional to the amount you generate, not averaged among all households of all sizes and waste generating rates.

**Control of disposal costs:** Your household needs purchase only the amount of service it needs, be that a certain number of bags or tags or a particular size of cart or frequency of collection.

**Financing mechanism is more transparent:** Rather than 'hide' waste collection and disposal costs in the general fund or some other broad funding category, prices of for waste collection and disposal can be completely or at least partially tied to the cost of service. Although, if fee is set to be used primarily as a disincentive to waste disposal, the fee can be disconnected from actual costs.

**Incentivizes more use of recycling and other waste reduction programs:** Many municipalities have invested heavily in recycling programs that are mostly underutilized and the financial incentive to reduce waste by employing PAYT has been shown to generally increase recycling as one response to the desire to reduce waste (others responses being, for example, backyard composting and ‘smart shopping’ e.g. buying in bulk, buying only what’s needed, bringing your own bag)

Some of the disadvantages can include:

**Varying response rates cause funding uncertainty:** If PAYT revenues from bag or tag sales are used to cover the majority of system operating costs, then the desired decline in waste disposed means reduced revenue which causes financial stress on the system as a large proportion of waste management system costs are fixed and only the disposal portion truly varies.

**Minimal financial incentive to reduce if PAYT is based solely on disposal:** The majority of costs of residential waste management are in the collection and only a minor part in disposal. As an example a thirty gallon bag of waste typically holds 25 pounds and disposal costs here (tipping fees) are now \$42.50 per ton or \$0.53 per bag and adding a cost of a bag could put it at \$0.75 which is not a great incentive. Other pricing mechanisms including some or all collection costs may be applied.

**Politically challenging to implement:** The experience in many communities that have implemented PAYT is that it is typically a multi-year process to plan, implement and refine. This may be especially true where there are immediately adjacent municipalities that may not adopt the strategy simultaneously or other nearby large institutions with many dumpsters, unstaffed recycling sites and other places that the now ‘expensive’ trash might be surreptitiously disposed. Those concerns have all arisen in Orange County during previous discussions of PAYT. If all municipalities and the County were to implement PAYT together, that would obviate some, but not all, of these concerns. Staff believes it is likely that implementation of PAYT at Orange County convenience center sites would be very unpopular with county residents.

**Charging properly and equitably for bulky items:** Various towns charge varying amounts of cash or ‘stickers’/tags’ in PAYT for curbside collection thus resolving that issue generally, except for matters of illegal disposal that are minimal in this community except among students at move-out time and even that has been largely resolved with only a few remaining trouble spots. This is a particular challenge at convenience centers where site attendants have to constantly judge if a particular item is subject to a certain fee level e.g. is a large sectional sofa charged the same ‘furniture rate’ a folding chair? Is a ‘pickup truck load’ in a small, compact pickup equal to that in a large, dual wheeled, long-bed? Given that 30% of waste coming to Orange County convenience sites is bulky waste or home remodeling waste; this is a significant issue especially as there is no alternative as there is when a community has a landfill or transfer station.

**Illegal disposal:** There is always a concern in any community about illegal disposal via dumping, burning or disposing in someone else’s trash dumpster. It occurs in Orange County even with ‘free’ waste disposal at convenience sites or the curbside. It does increase with PAYT, at least initially. Most communities report they experience this only temporarily, nonetheless it is a concern.

**Compatibility with automated collection systems:** For some PAYT methodologies it is necessary to actually verify that the special prepaid bag or tag is present during the act of collection. It becomes a special challenge when the collection is automated where the collector does not actually touch the waste container, or when the bags are in a roll cart and can't be seen. This may reduce the efficiencies gained through use of automated operations or roll carts.

### **Waste Zero**

Over the past 3-4 years, a company called Waste Zero has approached various County and Town solid waste and management staff as well as County elected officials offering to establish a 'turn-key', no cost 'trash metering system – a PAYT using bags to further incentivize residential trash reduction. The firm has established or enhanced, according to its web site, PAYT systems in many communities, primarily smaller ones in the northeast. As with many PAYT programs there has been measurable success in reducing waste following implementation of PAYT.

A review of the program performance data shown on the Waste Zero web site and discussions with their staff have indicated their use of a benchmark of 500 pounds of municipal solid waste (MSW) disposed per person annually as a goal for a lowered disposal rate. They cited use of that threshold as a state goal for Massachusetts where many of their programs are implemented. The company makes its money primarily from sharing savings with municipalities from the avoided costs of collection and disposal as well as sales of their unique garbage bags that are supplied as part of the program so they have an obvious interest in reducing each community's waste to at least that level. While the Waste Zero program is presented as "no cost", it could reduce the tip fee savings the local government obtains from reduced waste disposal. Finally, from previous staff evaluations of PAYT, your solid waste staff is fully capable of implementing a PAYT system should the Board of Commissioners choose to pursue it.

Analysis of residential waste disposal from the Towns of Chapel Hill and Hillsborough as well as an estimate of the amount per household disposed at Orange County Solid Waste Convenience Centers shows that this goal of 500 pounds of MSW has already been met. Over the past three years, the average waste disposed per household was 1205 pounds according to the Towns' annual solid waste report data. Average household size is 2.4 persons, so per person disposal is 502 pounds.

The per household measurement is less precise at the solid waste convenience centers because it is more difficult to know the exact number of unique users. However staff estimates that between 14,000 and 16,500 households (from primarily unincorporated areas but also including incorporated area residents) bring residential waste to the five centers each year. Given that, the three year average per household using the centers for waste disposal is estimated at between 800 and 1,000 pounds of MSW per year and another 350 to 400 pounds of bulky items and home remodeling waste for disposal at the convenience centers. Again, given the US Census based statistics of 2.4 persons per household in Orange County in 2010, the average per person disposal rate for MSW alone is well below 500 and adding a pro-rated share of the bulky and remodeling wastes generally still keeps waste per person around the 500 pounds mark. Note that Orange County is unusual in accepting construction and demolition materials at convenience centers and that may skew waste per household higher than if measurement were

restricted to just MSW and bulky items like furniture as is typically the case with measuring residential waste. It is almost impossible to segregate the remodeling wastes from the bulky item tonnage.

It does appear by most standards the both the urban and rural households are already at a very low waste disposal rate and this is borne out by having North Carolina's highest rate of waste reduction per capita at 59% for 2011-12 (statistics for FY 12-13 are not yet available). We note that rate includes all wastes, not just residential in the calculation compared to the base year of FY 1991-92. It is therefore not certain what type of waste reduction response this community would have to implementation of PAYT.

It is staffs' opinion that providing roll carts, expanding to recycle additional materials, improving convenience centers, continuing a strong education and outreach program and providing a high level of convenient and integrated recycling services will be much more successful at reducing waste. Once these steps are fully implemented it may be time to consider such measures as PAYT. Our current program operates at such a high level, expectations of significant improvements (such as Waste Zero's referenced 44% reduction) through use of PAYT at this time seems unrealistic.

### Recommendation

While it is clear from the many other communities that have implemented PAYT that it can be an effective means of incentivizing waste reduction it is not as obvious what impact PAYT might have in a community that is already reaching a very low residential disposal rate. At this point County Solid Waste Staff would not recommend considering PAYT for the convenience centers as the most effective strategy.

The more pertinent questions for our community may be:

1. Is PAYT this the most important and effective waste reduction strategy to implement at this time?
2. What other actions or strategies may be available that may impact further the amount of waste disposed?

Currently Orange County and the three Towns are in the midst of considering significant financing and organizational issues pertaining to recycling and solid waste management. (We note that although a significant portion of the City of Mebane lies within Orange County, Mebane is not included in this discussion because its waste and recycling are handled by the City of Mebane that is incorporated in Alamance County and all residents receive waste and recycling services via the City and City taxes). Following the soon expected resolution of these funding and organizational issues there will be a substantial number of recycling related activities that will likely require staff attention such as implementation of roll carts in both urban and rural programs, rebidding of the urban curbside collection contract and subsequent rerouting, negotiation of a new Interlocal Agreement for Solid Waste/Recycling, development and implementation of a new Solid Waste Tax District in the unincorporated area. It is difficult to imagine available time in which to seriously consider implementation of PAYT. In addition we are currently completing design and are ready to begin

permitting of the new Eubanks Road SWCC. All of these activities will hopefully have measurable success at reducing waste disposal and at the same time will occupy your solid waste staff over the next several months.

Staff believes that the County's primary focus should be to resolve the funding and organizational issues facing recycling and waste reduction, then proceed to implement the programs referred to above. Securing a reliable and adequate funding source for these waste reduction programs followed by implementation of the noted programs and services should equal or surpass any achievements that could be gained by implementation of PAYT at convenience centers, without the degree of public opposition that PAYT is likely to generate. PAYT can be addressed in the future at any time, but at various forums over recent years other waste reduction strategies have been more frequently mentioned as next steps such as evaluation and expansion of commercial recycling and evaluation and expansion of organics waste collection (including food waste). Staff recommends that further discussion of PAYT at convenience centers be deferred indefinitely.

## INFORMATION ITEM

BARRY JACOBS, CHAIR  
EARL MCKEE, VICE CHAIR  
MARK DOROSIN  
ALICE M. GORDON  
BERNADETTE PELISSIER  
RENEE PRICE  
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ORANGE COUNTY BOARD OF COMMISSIONERS  
POST OFFICE BOX 8181  
200 SOUTH CAMERON STREET  
HILLSBOROUGH, NORTH CAROLINA 27278



November 12, 2013

Dear Commissioners,

At the Board's November 5, 2013 regular meeting, three petitions were brought forth which were reviewed by the Chair/Vice Chair/Manager Agenda team. The petitions and responses are listed below:

- 1) Review and consider request from Justice United regarding the Board's consideration of Tenants' Rights and Obligations.

**Response: The Board will consider this item at its December 2, 2013 meeting.**

- 2) Review and consider request by Commissioner Rich that the Board consider sending a letter to RENA requesting that it withdraw its complaint from the EPA.

**Response: For Board discussion in closed session on November 19, 2013**

- 3) Review and consider a request by Commissioner Rich that the Board consider a proposed resolution asking Governor McCrory and the N.C. General Assembly to reconsider its decision to not expand Medicaid.

**Response: This item will be on the November 19, 2013 BOCC meeting agenda for Board consideration.**

This letter will be provided as an Information Item on the November 19, 2013 agenda for public information.

Best,

Barry Jacobs, Chair  
Board of County Commissioners

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